

**Crofton Community Schools
Board of Education Regular Meeting
Monday, August 11, 2025
7:00 PM**

Posted Locations:

- Crofton Journal
- <https://www.croftonschools.org/>

Posted Date: 8/14/2025

Meeting Location: Crofton High School

Agenda:

1. CALL TO ORDER
 - 1.1. Acknowledge placement of Open Meetings Act poster
 - 1.2. Roll Call
 - 1.3. Motion to legally convene
 - 1.4. Approve Excusing Absent Board Members
2. CONSENT AGENDA
 - 2.1. Approve previous minutes
 - 2.2. Approve Secretary - Treasurer reports
 - 2.3. Approve District bills
3. Public Comment
4. ADMINISTRATIVE REPORTS
 - 4.1. Elementary Principal
 - 4.2. High School Principal
 - 4.3. Activity Director
 - 4.4. Superintendent
5. NEW BUSINESS (Review, discuss, and take all necessary action)
 - 5.1. Budgeting goals discussion

- 5.2. General Fund transfer to Activity Fund
 - 5.3. General Fund Transfer to Employee Benefit Fund
 - 5.4. General Fund Transfer to Depreciation Fund
 - 5.5. Property Tax Request Authority discussion
 - 5.6. Project and Plan Discussion
6. ADJOURN

This agenda contains a list of subjects known at the time of its distribution on August 14, 2025. A copy of the agenda reflecting any changes will be kept in the office of the superintendent and will be readily available for public inspection during normal office hours. Except for items of emergency nature, the agenda will not be enlarged later than twenty-four hours before the scheduled commencement of the meeting. The Board reserves the right to change the order of business discussed.

Minutes of the Board of Education Work Meeting

The Board of Education regular meeting of the Crofton Community School was held on Monday, July 14, 2025 immediately following Student Fees Policy Hearing, with the following attendance: **Absent:** Michael Janssen, **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Craig Marsh, Lisa Van Heek. Present: Five, Absent: one.

The motion was made by Jeremy Buschkamp and seconded by Craig Marsh to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Lisa Van Heek to approve excusing absent board member, Michael Janssen. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Lisa Van Heek to approve the consent agenda. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

In Administrative time, Mr. Wragge, presented his report to the Board members.

The motion was made by Amy Hoffman and seconded by Craig Marsh to approve the Parental Involvement Policy and Student Fees Policy for 2025-26, as presented. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Craig Marsh and seconded by Lisa Van Heek to update the board policies recommended by KSB School Law, as presented. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Jeremy Buschkamp to approve both of the Student Handbooks (ES and HS), the Staff Handbook, and the Coach-Sponsor Handbook for 2025-2026, as presented. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Mr. Wragge reported to the board members that there would be a project/plan advisory committee tonight following the board meeting.

The motion was made by Jayne Arens and seconded by Amy Hoffman to go into closed to discuss administrative assignments at 6:36 pm. The motion passed by the following roll call vote.

Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Amy Hoffman to come out of closed session at 6:46 pm, with only having discussed administrative assignments. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Craig Marsh to set the next meeting for August 11, 2025, at 7:00 pm, and to adjourn the meeting at 6:52 pm. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Dana Wortmann, Acting Secretary

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1		
Checking	1 Fund: 01 GENERAL FUND		
20/20 TECHNOLOGIES LLC	TECH SERVICES	1,856.72	
	Vendor Total:		1,856.72
402 COLLISION AND TOWING	DRIVERS ED CAR BRAKE REMOVAL	77.00	
	Vendor Total:		77.00
A-OX WELDING SUPPLY	TANK RENTALS	118.35	
	Vendor Total:		118.35
ACCESS	MONTHLY STORAGE FEES	14.98	
	Vendor Total:		14.98
ARTS GARBAGE SERVICE	GARBAGE SERVICE	1,413.75	
	Vendor Total:		1,413.75
CLIMATE SYSTEMS, INC.	PREVENTATIVE MAINTENANCE VISIT	4,888.00	
	Vendor Total:		4,888.00
COURT FLOORS LLC	GYM FLOOR REFINISH	3,450.00	
	Vendor Total:		3,450.00
CROFTON LUMBER COMPANY	CUSTODIAL SUPPLIES	225.89	
	Vendor Total:		225.89
EAKES OFFICE SOLUTIONS	ADMIN FEES	55.00	
	Vendor Total:		55.00
EDUCATIONAL SERVICE UNIT #6	REGISTRATION FEES	40.00	
	Vendor Total:		40.00
ESU #1	SPED QRTLY BILLING	62,175.27	
ESU #1	REGISTRATION FEES	95.00	
	Vendor Total:		62,270.27
ESU COORDINATING COUNCIL	SOFTWARE LICENSES	311.61	
	Vendor Total:		311.61
FIRST NATIONAL BANK OMAHA	SUPPLIES/TRAVEL/GAS	71.79	
FIRST NATIONAL BANK OMAHA	SUPPLIES/TRAVEL/TECH	701.81	
FIRST NATIONAL BANK OMAHA	SUPPLIES/TRAVEL/TECH/HAL SUPPLIES	4,624.58	
	Vendor Total:		5,398.18
FOUR SEASONS GARAGE DOOR LLC	DOOR REPAIRS	240.00	
	Vendor Total:		240.00
GREAT PLAINS COMM	INTERNET/PHONE	785.74	
	Vendor Total:		785.74
HOME2 SUITES BY HILTON - KEARNEY	SUPT/PRINCIPAL ADMIN DAYS TRAVEL	699.75	
	Vendor Total:		699.75
J. E. MEURET GRAIN CO., INC.	MAINTENANCE SUPPLIES	200.00	
	Vendor Total:		200.00
JB HEATING & COOLING	REPAIRS	875.00	
	Vendor Total:		875.00
JOURNEYED.COM, INC.	SOFTWARE RENEWAL	500.00	
	Vendor Total:		500.00
MENARDS-YANKTON	CUSTODIAL SUPPLIES	443.12	
	Vendor Total:		443.12
NEBRASKA COUNCIL	ADMIN DAY REGISTRATIONS	520.00	
	Vendor Total:		520.00
NWEA	SOFTWARE RENEWALS	1,750.00	
	Vendor Total:		1,750.00
ONE SOURCE	BACKGROUND CHECK FEES	71.00	
	Vendor Total:		71.00
Ostermeyer, Johnnie	STATE TRACK	281.67	
	Vendor Total:		281.67
PETTY CASH ACCOUNT	SUPPLIES/TRAVEL/POSTAGE/GAS	1,810.81	
	Vendor Total:		1,810.81

Board Report

Unposted; Batch Description AUGUST 2025 REG AP INVOICES-0001

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
POPPLERS MUSIC, INC.	SUPPLIES	98.50	
		Vendor Total:	98.50
PROCHEM DYNAMICS LLC	CUSTODIAL SUPPLIES	760.53	
		Vendor Total:	760.53
RESERVE ACCOUNT -- PITNEY BOWES BANK INC	POSTAGE METER REFILL	450.00	
		Vendor Total:	450.00
STEFFEN INC	BATTERIES	633.90	
		Vendor Total:	633.90
WINNELSON CO	SUPPLIES	191.16	
		Vendor Total:	191.16
WRAGGE, MARK	TRAVEL REIMB.	29.12	
		Vendor Total:	29.12
Y & Y LAWN SERVICE	LAWN SERVICE	4,615.00	
		Vendor Total:	4,615.00
		Fund Total:	95,075.05
		Checking Account Total:	95,075.05

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>	
Checking	1			
Checking	1	Fund: 01 GENERAL FUND		
BLACK HILLS ENERGY		GAS SERVICE	417.19	
			Vendor Total:	417.19
C K P P D		ELECTRICITY	5,309.52	
			Vendor Total:	5,309.52
EDUCATIONAL SERVICE UNIT #7		SPED TRAINING	25.00	
			Vendor Total:	25.00
HOMETOWN LEASING		COPIER/PRINTER LEASES	1,432.71	
			Vendor Total:	1,432.71
OLSON'S PEST TECHNICIANS		EXTERMINATION FEES	124.00	
			Vendor Total:	124.00
			Fund Total:	7,308.42
			Checking Account Total:	7,308.42

The president may acknowledge any visitors at this time and provide time for public comment if Necessary.

- (Optional) Public Comment
 - The Board's Role
 - Listen - This time is meant to only listen to their opinions or thoughts.
 - Important: Do not engage in conversation with the speaker or answer questions posed by them to you.
 - Time limit - The Board should have a timer.
 - 5-minute time limit per speaker (30-minute total for all speakers)
 - Speaker Identification (Neb. Rev. Stat. 84-1412):
 - Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.