

Tentative Agenda for the WAVERLY PARK, RECREATION, & TREE ADVISORY COMMITTEE MEETING to be held on May 21, 2025 at 5:30 PM. This meeting will be held at the Waverly City Office Building, 14130 Lancashire, Waverly, NE 68462. A current Agenda shall be readily available for public inspection at the office of the City Clerk during normal business hours.

1. **Call to Order**
 - 1.a) Roll Call
 - 1.b) Acknowledgement of the "Open Meetings Act" poster that is posted by the south entrance.
2. **Public Hearings**
3. **Public Comments**
4. **Approval of Minutes**
 - 4.a) Minutes of the March 6, 2025 Park, Recreation, & Tree Advisory Committee Meeting
5. **Administrative Report**
 - 5.a) Parks and Recreation Director's Report
6. **New Business**
 - 6.a) Lawson Park
 - 6.b) Wayne Park
 - 6.c) Aquatic Center
 - 6.d) Youth/Adult Sports
 - 6.e) Discussion of Fiscal Year 2026 Budget Projects
 - 6.f) Discussion of Mid and Long Range Capital Improvement Projects
 - 6.g) Updated List of Street Trees
7. **Other Business**
8. **Adjournment**

The Governing Body reserves the right to go into Executive Session at any time for the reasons outlined in State Statute 84-1410.

The following rules are established for audience members and participants at a Council meeting:

- (1) Any person wishing to address the Council shall first state their name and address.
- (2) Public comments may be for agenda or non-agenda items.
- (3) Remarks shall be limited to five (5) minutes.

Parks, Rec, and Tree Advisory Committee March 6th, 2025

Call to Order: 5:30pm

Approval of February Meeting Minutes

Public Comments: Justin Gregory from Riptide about field agreements, Goals of Riptide: Runs on Volunteers, donation, sponsorships. District 145 kids get priority on joining a team, then outside communities are allowed to try out. Staying competitive includes player fees roughly \$1000. Tournament fees have increased over the last few years.

Biggest challenge is concession sales due to lack of insurance, brought in \$4k from tournament. Fundraising is \$6-10K for all tournament fees. Money has been put into community foundation fields.

Parks and Rec fee per game \$150.

Sandhills Global offered \$100 a game.

Requested: discounts about field fees for any non-profit or any 501C.

deadline of increasing fees notification before December 31st of each year.

Tournament fee for fields 4-8 fields, \$50/field, per day.

Exclusive contract with Riptide.

Offer of hands-on work for fields.

Establish communication.

Parks and Rec teams: 50% roster of Waverly residents

Goals of the city: Parks is often in the red on maintenance of fields. Cost of chemicals, mowing, chalk, etc. We raised prices to get the department closer to breaking even.

Motion to propose: \$30 a game per season, \$100 per field for tournament days, 6 games on a field for a tournament day. Exclusive contract not needed. Motion seconded.

Voted and motion set to take proposal to city council.

Parks Director Report:

Sorted teams and set schedules for soccer.

1st week of April is deadline for baseball sign ups

Field 1: repainting poles, placing dug out benches.

Shayna is leaving. Last day is March 19th.

Angela is interviewing lifeguards for the season. We have 20 hired, 10 more, same manager is returning. New software to run the summer programs.

Tree Care: Motion proposed for drafting documents on standardized. Recommended trees for planting, timing of pruning

Established documents for Department tree care guidelines

Dog Park Update: Waverly Foundation set up an account for fundraising for dog park.

Total roughly- \$60K.

Meeting Adjourned: 6:35PM



THE NEBRASKA STATEWIDE ARBORETUM PRESENTS

CANOPY-FORMING STREET TREES FOR EASTERN NEBRASKA/WAVERLY

Justin Evertson. For more plant information, visit plantnebraska.org or retreenbraska.unl.edu

The following species are recommended for planting along streets and in urban areas in the eastern half of Nebraska. Species are selected primarily for their ability to provide canopy shade above streets and sidewalks.

Large Deciduous Trees – typically over 40' tall at maturity

1. **Buckeye, Ohio** - *Aesculus glabra* (native; very tough & adaptable; rounded form; interesting 'buckeye' fruit; 30'x 30')
2. **Buckeye, Yellow** - *Aesculus flava* (overlooked shade tree; smooth fruit capsule; adaptable, 50'x 30')
3. **Catalpa, Northern** - *Catalpa speciosa* (tough tree; large, heart-shaped leaves, showy flowers and long seed pods; 50'x 35')
4. **Cherry, Black** - *Prunus serotina* (overlooked se NE native; fast growing, adaptable; handsome reddish bark; 45'x 35')
5. **Coffeetree, Kentucky** - *Gymnocladus dioica* (native; amazingly adaptable; beautiful winter form; colony forming; 50'x 40')
6. **Elm, 'Accolade'** (hybrid) - looks like American elm; Morton Arboretum hybrid of *U. japonica* and *U. wilsoniana*; 50'x 40'
7. **Elm, 'Triumph'** – one of the best hybrid elms – a cross between 'Vanguard' and 'Accolade'; very adaptable; good branching; 60'x 40'
8. **Elm, American** - *Ulmus americana* (disease resistant varieties include 'Princeton' & 'Jefferson'; 70'x50')
9. **Elm, David ('Discovery')** - *Ulmus davidiana* var. *japonica* (very cold tolerant; rounded habit; glossy green; 45'x 45')
10. **Filbert, Turkish** - *Corylus colurna* (also called Turkish tree hazel; pyramidal shape in youth, eventually rounded; 45'x 35')
11. **Ginkgo** - *Ginkgo biloba* (very interesting leaf; good yellow fall color; distinctive upright habit; tolerant of poor soils; 45'x 35')
12. **Hackberry** - *Celtis occidentalis* (great old Great Plains tree with legendary tolerance; and nice rounded shape; 70'x50')
13. **Hickory, Bitternut** - *Carya cordiformis* (most common native hickory; sulphur-yellow buds; 50'x 30')
14. **Honeylocust (thornless)** - *Gleditsia triacanthos* var. *inermis* (a tough, adaptable tree; thornless forms include 'Shademaster', 'Skyline'; 60'x50').
15. **Lilac, Japanese Tree** - *Syringa reticulata* (nice ornamental with fragrant white flower clusters in late spring; cherry-like bark)
16. **Linden, American** - *Tilia americana* (native and proven dependable throughout Nebraska; casts heavy shade; 60'x 40')
17. **Linden, Silver** - *Tilia tomentosa* (dark, shiny leaves have silvery underside; doing well in Lincoln after 20 years. 50'x 40')
18. **Maple, Freeman** - *Acer x freemanii* (a fast growing hybrid between red and silver maple but often over planted; cultivars include 'Sienna Glen', 'Marmo', 'Celebration' and 'Autumn Blaze'; 60'x40')
19. **Maple, Miyabe** - *Acer miyabei* (thick, glossy foliage turns yellow in fall; 'State Street' nice upright cultivar; 30'x 25')
20. **Maple, Red** - *Acer rubrum* (nice tree with beautiful fall color; often overplanted; cultivars include 'Armstrong', 'Red Sunset', 'October Glory', etc)
21. **Maple, Sugar** - *Acer saccharum* (beautiful tree that should be planted more; 50'x 50'; suitable cultivars include Caddo, 'Fall Fiesta', 'Legacy', 'Table Rock'). Black Maple (*Acer nigrum*) is a subspecies of sugar maple and suitable for planting; 45'x 35')
22. **Oak, Black** - *Quercus velutina* (native to se NE; glossy, dark-green leaf; great spring and fall color; needs to be used more; 50'x 45')
23. **Oak, Bur** - *Quercus macrocarpa* (outstanding native; big and majestic; very tough and reliable; 60'x 75')
24. **Oak, Chinkapin** - *Quercus muehlenbergii* (great native tree; tolerates high pH soils; narrow, chestnut-like leaves; 50'x 40')
25. **Oak, English** - *Quercus robur* (good across Nebraska; many forms)
26. **Oak, Red** - *Quercus rubra* (a very reliable native oak with red fall color; rounded with age 60'x50')
27. **Oak, Scarlet** - *Quercus coccinea* (similar in habit to pin oak; beautiful scarlet color in fall; avoid high pH soils; 50'x 40')
28. **Oak, Shingle** - *Quercus imbricaria* (KS, MO native; very distinctive narrow, smooth leaves that are held through winter; 45'x 35')
29. **Oak, Shumard** - *Quercus shumardii* (rarely planted; drought tolerant; similar to red oak; good fall color; 45'x 40')
30. **Oak, Swamp White** - *Quercus bicolor* (one of the most popular oaks for planting; attractive glossy leaves with silvery underside; 60'x 50')
31. **Oak, White** - *Quercus alba* (native to SE Nebraska; great majestic tree; red fall color; somewhat slow growing to 70'x60')
32. **Pagodatree, Japanese** - *Sophora japonica* (uniformly round; attractive, late summer flowers in creamy panicles; 30'x 30')
33. **Pecan** - *Carya illinoensis* (makes a nice yard tree; underutilized; seek northern seed sources; transplant when small; 50'x 50')
34. **Sweetgum** - *Liquidambar styraciflua* (upright habit; star-like leaves; interesting spiked seed balls; 50'x 35')
35. **Sycamore** - *Platanus occidentalis* (tough native; beautiful mottled and creamy/white bark; up to 80'x 50')
36. **Tulip Tree** - *Liriodendron tulipifera* (tulip-like, upright, orange-yellow flowers; distinctive tulip-shaped leaves; 60'x 45')
37. **Zelkova** - *Zelkova serrata* (related to elm; attractive smooth bark; upright habit when young; glossy leaves; 40'x 30')

Species/Types That Should NOT Be Planted

- **Ornamental Pear** – *Pyrus Calleryana* (*invasive*)
- **Autumn Blaze Maple** (*way over planted*)
- **Green Ash and White Ash** (*prone to Emerald Ash Borer*)
- **Tree of Heaven** (*invasive*)
- **Siberian Elm** (*invasive*)
- **Cottonwood** (*hard to manage*)
- **Pines/Evergreens** (*street visibility concerns*)

ORDINANCE NUMBER 12-04

AN ORDINANCE AMENDING THE WAVERLY TREE ORDINANCE

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

That the Waverly Tree Ordinance (Ord. 99-27) is hereby amended to read as follows:

Section 1. Definitions

Community Forester: "Community Forester"; shall be the City employee responsible for the funding and application of Tree City U.S.A.

Large Trees: "Large Trees" are those that reach heights exceeding 40 feet.

Medium Trees: "Medium Trees" have a mature height of 25 to 40 feet.

Park Trees: "Park Trees" are trees, shrubs, bushes, and all other woody vegetation in public parks and all areas owned by the City, or to which the Public has free access as a park.

Small Trees: "Small Trees" have a mature height of less than 25 feet.

Street Tree: "Street Trees": are trees, shrubs, bushes, and all other woody vegetation on land lying between property lines on either side of all streets, avenues, and ways within the City.

Topping: "Topping" is the severe cutting back of limbs within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

Section 2. Creation and the establishment of the Park, Recreation, and Tree Advisory Committee

The Park, Recreation, and Tree Advisory Committee is hereby empowered to provide guidance and make recommendations pertaining to the type of tree planted, placement, care, and removal of trees within the City of Waverly. The Park and Tree Advisory Committee shall consist of seven members, who are Residents of this City, and who shall be appointed by the Mayor with the approval of the City Council. Also to serve with voting rights will be the Community Forester.

Section 3. Term of Office

The term of office of the five people appointed by the Mayor shall be for three years. In the event that a vacancy shall occur during the term of any member, the successor shall be appointed by the Mayor for the unexpired portion of the term.

Section 4. Compensation

Members of the Park, Recreation, and Tree Advisory Committee shall serve without compensation.

Section 5. Duties and Responsibilities

It shall be the responsibility of the Park, Recreation, and Tree Advisory Committee to develop and administer a written plan for the maintenance, planting and removal of all Street and Park trees. Such plans will be presented to the City Council and upon their acceptance and approval shall constitute the official comprehensive city tree plan for the City. The Park, Recreation, and Tree Advisory Committee, when requested by the City Council shall research and make recommendations on any special matter within the scope of its duties.

Section 6. Operation

The Park, Recreation, and Tree Advisory Committee shall choose its own officers, make its own rules and regulations, and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business. Quarterly meetings shall be conducted as a minimum.

Section 7. Street Trees Species not to be planted:

Native Ash Species to include Green and White, Siberian Elm, Cottonwood, Black Locust, Conifers, Tree of Heaven, Poplars, Black Walnut, Fruit Trees, and Shrubbery of all types.

The Park, Recreation, and Tree Advisory Committee may add additional species to this list of prohibited Street Trees subject to the approval of the City Council.

Section 8. Public Tree Care

The City shall have the right to plant, maintain, and remove trees and shrubs on all public areas to ensure public safety and to preserve the continuity and aesthetic beauty of such public grounds.

The Park, Recreation, and Tree Advisory Committee may remove or order removed, any tree or part thereof which is in an unsafe condition, or which by reason of its nature is injurious to sewers, electric power lines, underground utilities, and other public improvements, or is infected with an injurious fungus, insect, or other pests.

It shall also have cause to order removed any tree or part thereof, which is deemed hazardous to private property or the general public.

Planting trees on private property is not affected by this Ordinance. The adjoining property owners shall have the right to perform appropriate tree care on their street trees.

Section 9. Clearance over Streets and Walkways

Clearance over walkways and streets shall be the responsibility of the abutting property owner. A clearance of eight feet will be maintained over the walkways and clearance of fourteen feet will be maintained over streets and alleys.

Property owners are responsible for the trees on their property. It shall be the responsibility of the respective Utility Department to prune any trees within or in close proximity to their overhead utility lines.

Section 10. Distances for planting

Street trees may be planted in the parquet where there is more than eight feet between the edge of the sidewalk and the curb of the street. Street or

private property trees shall not be planted any closer than four feet to a sidewalk, and in the area from the center of the parquert to the curb.

No tree shall be planted closer than thirty-five feet from the street corner, measured from the point of the nearest intersection of curbs or curb lines.

No Large or medium Street trees shall be planted closer than thirty-five feet from one another.

Small (ornamental) trees can be planted no less than twenty feet apart.

No tree shall be planted closer than ten feet to a fire hydrant or Utility pole.

Section 11. Tree Topping and Trimming

It shall be unlawful to top any Street tree. Street trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions will be pruned using other acceptable pruning techniques as drop crotch pruning and directional pruning.

Section 12. Tree Removal Agreement

It shall be unlawful for any person or firm to engage in the business or occupation, for hire or other valuable consideration to prune, treat or remove street or park trees within the City without first applying for and procuring a permit. There shall be no permit fee. If the tree is determined to be hazardous, dead, or diseased, the city will cost share fifty percent with the abutting property owner for trees with trunks within the right of way to be removed upon at least two bids being obtained. The permit is obtained at the City offices during normal business hours. A utility service company or City employee in the pursuit of their public service company or City employee in the pursuit of their public service endeavors shall be exempt from this requirement.

Section 13. Stump Removal

All stumps of Street and Park trees shall be removed at least four inches below the surface of the ground, and shall be backfilled with suitable soil.

Section 14. Arborist Qualifications

Any person or firm engaging in the business or occupation of pruning, treating or removing Street or Park trees within the City must have basic arboricultural knowledge. Arboricultural knowledge shall be verified by meeting one of the following criteria: 1) providing certification from the Nebraska Arborist Association, 2) providing certification by the International Society of Arboriculture, or 3) passing a written exam offered by the City.

The City shall maintain a list of Qualified Arborists meeting the qualifications for maintenance and removal of trees within the City.

Section 14a. Arborist Bond or Insurance Requirements

It shall be unlawful for any person or firm to engage in the business or occupation of pruning, treating or removing street or park trees within the City without filing evidence of Bond or Insurance in accordance with requirements set by the City.

Exemptions from this requirement are:

1. Any pruning and removals under the diameter of four inches at the last cut,
2. Any public employees doing such work in the pursuit of their public service endeavor, or
3. Any homeowner doing pruning and/or removal within the parquetry directly in front of their house.

Proof and possession of Liability insurance in the minimum amounts of \$100,000 for bodily injury and \$200,000 property damage shall be on file with the City of Waverly City Office.

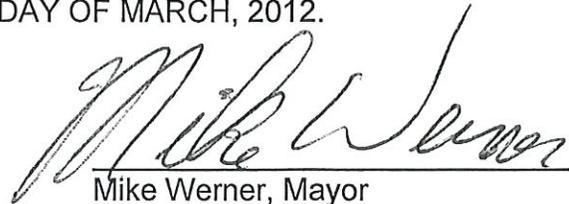
Section 15. Review by City Council and Public Appeal

The City Council shall have the right to review the conduct, acts, and decisions of the Park, Recreation, and Tree Advisory Committee. Any person may appeal any ruling, rules, regulations, or order of the Park, Recreation, and Tree Advisory Committee to the City Council who may hear the matter and make final decision.

Section 16. Penalty

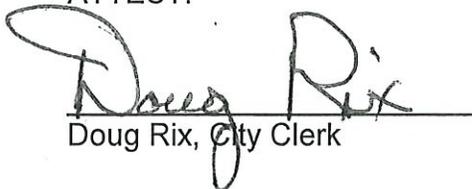
It shall be unlawful for any person to prevent the appointed representative from entering onto property for purposes of carrying out his or her duties hereunder, or to interfere with such individuals in the lawful performance of his or her duties under the provisions of this ordinance. Any person violating any provision shall be subject to a fine not to exceed \$100.00

PASSED AND APPROVED THIS 6TH DAY OF MARCH, 2012.



Mike Werner, Mayor

ATTEST:



Doug Rix, City Clerk

(SEAL)