

**Tentative** Agenda for the WAVERLY PARK AND RECREATION COMMITTEE MEETING to be held on September 9, 2024 at 5:00 PM. This meeting will be held at the Waverly City Office Building, 14130 Lancashire, Waverly, NE 68462. A current Agenda shall be readily available for public inspection at the office of the City Clerk during normal business hours.

1. **Call to Order**
  - 1.a) Roll Call
  - 1.b) Acknowledgement of the "Open Meetings Act" poster that is posted by the south entrance.
2. **Public Hearings**
  - 2.a) Public Comments
3. **Approval of Minutes**
  - 3.a) Minutes of the August 5, 2024 Park and Recreation Advisory Committee Meeting
4. **Administrative Report**
  - 4.a) Park and Recreation Director's Report
5. **New Business**
  - 5.a) Wayne Park Tree Care
    - 5.a)i) Low-Cost Management Design presentation from Justin Evertson
    - 5.a)ii) Discussion of tree care policies
    - 5.a)iii) Discussion and rough drafts for tree and plant-related education signage around parks
  - 5.b) Lawson Park
    - 5.b)i) Field 5 Update
  - 5.c) Aquatic Center
    - 5.c)i) Update
6. **Other Business**
7. **Adjournment**

The Governing Body reserves the right to go into Executive Session at any time for the reasons outlined in State Statute 84-1410.

The following rules are established for audience members and participants at a Council meeting:

- (1) Any person wishing to address the Council shall first state their name and address.
- (2) Public comments are for non-agenda items only.
- (3) Remarks shall be limited to five (5) minutes.

Parks, Rec, and Trees Minutes: August 5<sup>th</sup>, 2024  
Call to order: 5:33pm

#### Director's Report: Sports

Adult coed softball going on Wednesday nights at Lawson

All kids games are done at Lawson.

Legion finished their tournament. Games are done on field 1.

Flag football sign ups have completed, Season starts Aug 24<sup>th</sup>, more teams this year!

Fall Soccer sign ups ended yesterday.

#### Wayne Park

Limbs down and storm tree damage, some sign damage. LES working on replacement of light pole.

#### Lawson Park

Storm report: Bleachers stayed safe. District 145's Ticket booths were ok. Scott and crew have been doing field maintenance, tree work, and keeping up on weed control.

Aquatic Center: 6 more days of the season. No real problems, replacement of AED thru grant funds. Theme week saw a huge turnout. Staff gathering for end of the season pool party happens tonight.

Lights in the women's shower room flickers, the ones installed are not rated to handle heat. Carrothers will pay to replace. Breakers for the pumps for the current channel have an issue and will need an electrician.

#### Lawson Park Field 5 Update

Infield is skimmed out, Elkhorn Fence Company is coming to dig the holes for the poles, will be ready for next year

#### Wayne Park Tree Care

Presentation of photos of tree trimming damage: flush cuts, trimming more than 60% on bald cypress trees, removal of purposeful plantings (Buttonbush, dogwoods, swamp milkweed) that sequestered, filtered, and absorbed water runoff from Eastbourne Street Parking area for more than a decade.

What is the current process for making decisions about tree care?

Each time a new assistant is hired, the Parks Director, new Parks assistant, and City Arborist, Justin Evertson, meet for a walk through in Wayne park.

At the time of the July 18<sup>th</sup> and 19<sup>th</sup> tree trimming, no tree care training had been received. No guidance was sought before major changes were done to mainstay trees and the Wetland area.

What historically has been the process?

Meeting weekly with the City Arborist on a parks walk-through with the assistant. He is open for communication via text to answer any questions about tree care and landscape

management. With high turn-over in the assistant position (5 in 4 years), scaffolding of knowledge and training has been unachievable.

Is the care plan and process in writing to serve as a reference and to standardize the care across the years of turn over?

No, there is nothing in writing to standardize care and provide a long-range view of how and why the parks are designed as they are and the method behind how they are managed.

Actionable Next Steps: Drafting a written policy and park design overview for all committee members.

Making signs for different areas for educational purposes, cues of care in the Wetland Area Harris decals can print vinyl on metal signs for education and interest.

Waverly parks should present somewhere between golf course and garden beds considerations for staff's time and ability to manage. When seasonal staff are gone, there is only the Director and the Assistant to manage the landscapes in the parks.

Inviting City Arborist, Justin Evertson, to the next meeting to present to Parks Board on Wayne Park design: The Why, The How, and improving current plans for future management.

**Next meeting Sept 9<sup>th</sup> 5:00pm. Please note adjustment to time.**

Call to Close: 6:37pm