

**COUNCIL MEETING AGENDA**  
**Wednesday, December 10, 2025**

ROLL CALL: 5:30 PM

NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING

NOTICE OF OPEN MEETINGS LAWS

PLEDGE OF ALLEGIANCE

**NOTICE OF PARTICIPANT SIGN-IN & MEETING RECORDING DISCLOSURE**

If you want to speak on an agenda item tonight, please sign in. Please be advised that this meeting will be recorded for documentation purposes. If anyone has objections to this procedure, please voice them now.

**NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING**

Notice of this meeting has been posted at Bank First, the Wakefield Post Office, and the City of Wakefield office.

**NOTICE OF OPEN MEETINGS LAWS**

This is an open meeting of the Wakefield, Nebraska City Council. The City of Wakefield abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Opening Meetings Act is displayed on the east wall of this meeting room as required by Nebraska State Law.

**EXECUTIVE/CLOSED SESSION**

The City Council may vote to go into Executive/Closed Session on any agenda items as allowed by Nebraska State Law per Section 84-1410 of the Nebraska Revised Statutes, Stating Purpose, Participants, and time of closed session. The public may be excused and re-enter the meeting room at any time after reconvening the open session.

**REGISTERED AGENDA SPEAKERS:**

The mayor or presiding meeting officers reserves the right to deny this request or will call you to the podium when your agenda item is ready to be heard. Presentations, if allowed, may be limited to three (3) minutes per person with a limit of three (3) individuals speaking per topic position. Please come to the podium, clearly state your name and address for the meeting record and the agenda item of which you are speaking. Please speak in a professional, courteous manner.

**1. APPROVAL OF CONSENT AGENDA WITH RECOMMENDATIONS AND REPORTS FROM:**

1.A. Action on the minutes from November 12, 2025 regular meeting

1.B. Action on the November 2025 Treasurer's Report

1.C. Cemetery Board

1.D. Community Redevelopment Authority

1.E. Fire Department new officers

1.F. Library Board

**2. CONSIDERATION OF CLAIMS ON FILE: see attached report**

**3. SPECIAL PRESENTATION:**

3.A. Presentation by Lower Elkhorn NRD (Roger Gustafson) for Community Forestry Incentive grant

3.B. Quarterly Wakefield Health Care Center Report

3.C. Discussion regarding fire hall

**4. UNFINISHED BUSINESS:**

4.A. Discuss and consider use of City funds from Hatchery.

4.B. Discussion and possible action regarding the Senior Center's request for \$22,000 annually

4.C. Discuss and consider interlocal agreement with Wakefield Rural Fire Board

4.D. Discussion regarding wage/salary ranges for all city employees

4.E. Discuss and consider loan terms from the City's electric fund to the street fund

**5. REPORTS OF COUNCIL COMMITTEES:**

5.A. Sub Committee Review Update

**6. REPORTS OF CITY OFFICES:**

6.A. City Attorney Report

6.B. County Sheriff's Report

6.C. Utility Foreman Report

6.D. City Administrator's report:

***7. AGENDA/COMMENTS/SPEAKERS FROM THE PUBLIC: During this time, comments from the public are permitted only on the agenda items listed below and are limited to three (3) minutes per person. If speaking tonight, please go to the podium, clearly state your first and last name the meeting record. Please speak in a professional, courteous manner.***

**8. Adjourn Sine Die:**

**Roll Call**

**Notice of Due and Legal Notice of Public Meeting**

**Notice of Open Meetings Laws**

**9. Consider the following City Appointments:**

**City Administrator--> Mike Mogus**  
**City Attorney --> Luke Henderson**  
**City Administrative Coordinator --> Nicki Decker**  
**City Clerk/Treasurer --> Pam Vander Veen**  
**Fire Chief --> Adam Ulrich**  
**City Engineer --> Olsson**  
**Street Superintendent --> Jim Litchfield**

**10. Consider the following board, committee, and authority appointments:**

**ADA compliance committee--> (1yr terms) Mayor Lehmkuhl, Adam Goos, Scott Hansen, Pam Vander Veen**  
**Board of Health --> (1 yr terms) Mayor Lehmkuhl, Council President Hansen, Sheriff Tom Decker, NE Nebraska Public Health, and Ross Hansen, PA-C**  
**Cemetery Board --> (3 yr terms) Gary Don Salmon, Kenneth Petit**  
**Citizens Advisory Committee --> (4 yr terms) \_\_\_\_\_**  
**Community Redevelopment Authority --> (5 yr terms) \_\_\_\_\_**  
**Library Board --> (3 yr terms) Adam Goos, Carmen Fernandez**  
**Planning & Zoning --> (3 yr term) \_\_\_\_\_**  
**Safety Committee--> Mayor Lehmkuhl, CA Mogus, Utility Foreman Cory Buck, Fire Chief Adam Ulrich, \_\_\_\_\_**  
**Tree Board--> (3 yr term) Chris Salmon, \_\_\_\_\_**

**11. NEW BUSINESS:**

- 11.A. Discuss and consider a recommendation from Wakefield Rescue to switch billing services from Quick Med Claims to First Response Billing Associates, LLC.
- 11.B. Discuss and consider moving Water and Sewer Certificates of Deposit from BankFirst-Wakefield to Security Bank-Allen
- 11.C. Discuss and consider update procedures for bidding out projects
- 11.D. Change Order #1 from Dirt Road Construction
- 11.E. Discuss and consider payment request from Dirt Road Construction for \$31,563.00
- 11.F. Discuss and consider a driveway area for Pena's tires
- 11.G. Discuss and consider a request from NE Nebraska Public Health Department to place a Test-and-Go Kiosk machine north of the fire hall.

**12. Discuss possible real estate purchase****13. Discussion regarding lawsuit****14. ADJOURN**

**Next Meeting Date:** Wednesday, January 7, 2025 (Retreat) and Wednesday, January 14, 2025 (regular meeting)

**Committee Meeting:**

<b>Council Sub-Committees</b>	<b>2026</b>	<b>Meetings:</b>
A. LIGHT, WATER, SEWER	Matt & Scott	Apr/Dec
B. STREET & ALLEY	John & Matt	Feb/July
C. FINANCIAL & OPERATIONS	Zach & Matt	May/Aug
D. PARK & RECREATION	Scott & Zach	Mar/Sept
E. BUILDING & LANDFILL	Scott & John	June/Nov
F. POLICE & ORDINANCE REVIEW BOARD	John & Zach	Jan/Oct

\*Closed sessions may be necessary for the protection of public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting.

Pam Vander Veen,  
City Clerk