

**COUNCIL MEETING AGENDA**  
**Wednesday, April 16, 2025**

ROLL CALL: 5:30 PM

NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING

NOTICE OF OPEN MEETINGS LAWS

PLEDGE OF ALLEGIANCE

**NOTICE OF PARTICIPANT SIGN-IN & MEETING RECORDING DISCLOSURE**

If you want to speak on an agenda item tonight, please sign in. Please be advised that this meeting will be recorded for documentation purposes. If anyone has objections to this procedure, please voice them now.

**NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING**

Notice of this meeting has been posted at Bank First, the Wakefield Post Office, and the City of Wakefield office.

**NOTICE OF OPEN MEETINGS LAWS**

This is an open meeting of the Wakefield, Nebraska City Council. The City of Wakefield abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Opening Meetings Act is displayed on the east wall of this meeting room as required by Nebraska State Law.

**EXECUTIVE/CLOSED SESSION**

The City Council may vote to go into Executive/Closed Session on any agenda items as allowed by Nebraska State Law per Section 84-1410 of the Nebraska Revised Statutes, Stating Purpose, Participants, and time of closed session. The public may be excused and re-enter the meeting room at any time after reconvening the open session.

**REGISTERED AGENDA SPEAKERS:**

The mayor or presiding meeting officers reserves the right to deny this request or will call you to the podium when your agenda item is ready to be heard. Presentations, if allowed, may be limited to three (3) minutes per person with a limit of three (3) individuals speaking per topic position. Please come to the podium, clearly state your name and address for the meeting record and the agenda item of which you are speaking. Please speak in a professional, courteous manner.

**1. APPROVAL OF CONSENT AGENDA WITH RECOMMENDATIONS AND REPORTS FROM:**

1.A. Action on the minutes from March 13, 2025 Special meeting

1.B. Action on the March 2025 Treasurer's Report

1.C. Cemetery Board

1.D. Community Redevelopment Authority

1.E. Library Board

1.F. Park Board

**2. CONSIDERATION OF CLAIMS ON FILE: see attached report**

**3. SPECIAL PRESENTATIONS:**

3.A. Update from Rural Fire Board regarding costs

3.B. Written Quarterly report from WHCC

**4. UNFINISHED BUSINESS:**

4.A. Avoid the approval from the March 12, 2025 Council meeting for the vacant lot on South Main Street.

4.B. Approve the purchase agreement for Lot 9, Gustafson Estates 2nd Edition to the City of Wakefield, Wayne County, Nebraska.

4.C. Discuss and consider Building Permit 7-2025

4.D. Resolution 3-2025 of the mayor and city council of the City of Wakefield, Nebraska to authorize and approve the conveyance of real property purchase agreement further actions.

4.E. Discuss and consider City Administrator's contracted wages

**5. Discuss and consider appointments for Boards, Committees, and Authorities:**

**Sales Tax --> 2**

**Planning and Zoning --> 3**

**Tree Board --> 1**

**Board of Adjustments --> 1**

**6. REPORTS OF COUNCIL COMMITTEES:**

6.A. Sub-Committee Review Update: Light, Water, & Sewer (Matt & Scott)

**7. REPORTS OF CITY OFFICES:**

7.A. County Sheriff's Report

7.B. City Administrator's report:

7.C. Letter from NDOT regarding Highway 12 construction from Newcastle to Ponca

7.D. Annual TIF Report (written)

7.E. Written report from Clerks Institute and Academy

**8. REPORTS OF SPECIAL COMMITTEES:**

**9. NEW BUSINESS:**

- 9.A. Discuss and consider Class I Liquor License Amendment Application for Countyline Lanes and Dining LLC
- 9.B. Discuss and consider City utility bill for resident
- 9.C. Discuss and consider potentially dangerous dog
- 9.D. Consider LB 840 loan application for Y & J Trucking
- 9.E. Consider LB 840 application for Flatland Construction
- 9.F. Consider LB840 Loan to Mack-Miller Building Supply
- 9.G. Discussion and approval of part-time seasonal help.
- 9.H. Discuss and consider contract with Ball & Bat Treasurers for groundskeeping at Eaton Field
- 9.I. Discuss and consider bids for outside inspector to complete rental inspections for the City.
- 9.J. Discuss and consider Sewer Main and Water Main repair estimates.
- 9.K. Discuss and consider bids for Civic Center painting.
- 9.L. Discuss and consider Well #4 Repair bids
- 9.M. Discuss and consider asphalt/cement street repair estimates
- 9.N. Discuss and consider quotes for Gardner Public Library roof repair
- 9.O. Discuss and consider adding a Personnel/Human Resources sub-committee for City Council

**10. PUBLIC COMMENT PERIOD: comments are limited to three (3) minutes per person. Please come to the podium, clearly state your name and address for the meeting record. Please speak in a professional, courteous manner.**

**11. ADJOURN:**

**Sub-committee meetings -->**

**May: Finance & Ordinance (Zach & Matt);**

**June: Building & Landfill (Scott & John);**

**July: Street & Alley (John & Matt)**

**Next Meeting Date:** Wednesday, May 14, 2025

**Committee Meeting:** May: Finance & Ordinance (Zach & Matt); June: Building & Landfill (Scott & John); July: Street & Alley (John & Matt)

\*Closed sessions may be necessary for the protection of public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting.

Pam Vander Veen,  
City Clerk