

**COUNCIL MEETING AGENDA  
Wednesday, February 12, 2025**

ROLL CALL: 5:30 PM

NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING

NOTICE OF OPEN MEETINGS LAWS

PLEDGE OF ALLEGIANCE

**NOTICE OF PARTICIPANT SIGN-IN & MEETING RECORDING DISCLOSURE**

If you want to speak on an agenda item tonight, please sign in. Please be advised that this meeting will be recorded for documentation purposes. If anyone has objections to this procedure, please voice them now.

**NOTICE OF DUE AND LEGAL NOTICE OF PUBLIC MEETING**

Notice of this meeting has been posted at Bank First, the Wakefield Post Office, and the City of Wakefield office.

**NOTICE OF OPEN MEETINGS LAWS**

This is an open meeting of the Wakefield, Nebraska City Council. The City of Wakefield abides by the Nebraska Open Meetings Act in conducting business. A copy of the Nebraska Opening Meetings Act is displayed on the east wall of this meeting room as required by Nebraska State Law.

**EXECUTIVE/CLOSED SESSION**

The City Council may vote to go into Executive/Closed Session on any agenda items as allowed by Nebraska State Law per Section 84-1410 of the Nebraska Revised Statutes, Stating Purpose, Participants, and time of closed session. The public may be excused and re-enter the meeting room at any time after reconvening the open session.

**REGISTERED AGENDA SPEAKERS:**

The mayor or presiding meeting officers reserves the right to deny this request or will call you to the podium when your agenda item is ready to be heard. Presentations, if allowed, may be limited to three (3) minutes per person with a limit of three (3) individuals speaking per topic position. Please come to the podium, clearly state your name and address for the meeting record and the agenda item of which you are speaking. Please speak in a professional, courteous manner.

**1. APPROVAL OF CONSENT AGENDA WITH RECOMMENDATIONS AND REPORTS FROM:**

1.A. Action on the minutes from January 8, 2025 meeting

1.B. Action on the January 2025 Treasurer's Report

1.C. Cemetery Board

1.D. Citizen Advisory Committee

1.E. Community Redevelopment Authority

1.F. Library Board

**2. CONSIDERATION OF CLAIMS ON FILE: see attached report**

**3. SPECIAL PRESENTATIONS:**

3.A. Gardner Public Library's annual report

3.B. Discuss and consider request by Wakefield Volunteer Fire Department to apply for the CHS Seeds for Stewardship Grant

**4. UNFINISHED BUSINESS:**

4.A. Discuss and consider sale of property to Darren Sindelar

4.B. Discuss and consider Pay Request #25 for John T. Jones for \$46,383.26.

4.C. Discuss and consider Contractor Change Order #13 for John T Jones for a total increase of \$42,501.00

4.D. Discuss and consider Contractor Change Order #14 for items related to WesTech issues for an increase of \$72,586.00

4.E. Discuss and Consider Olsson Amendment #3 between the City of Wakefield and Olsson, Inc for construction changes and items not related to WesTech issues for a decrease of \$64,756.00

4.F. Discuss and consider Olsson Amendment #4 for items related to WesTech issues for an increase of \$21,907.

4.G. Discuss and consider voiding Procurement Change Order #2 for WesTech which was approved a a previous meeting.

4.H. Discuss and consider Procurement Change Order #3 to WesTech for maximum liquidated damages for delivery delay.

4.I. Discuss and consider Procurement Change order #4 to WesTech for costs incurred because of valve design omission.

4.J. Discuss and consider Main Street light poles to be rotated so that the banners would be over the sidewalk

4.K. Discuss and consider purchase agreement contingencies for Cullison property on South Main Street

4.L. Discussion regarding Cubby's bin location property

4.M. Consider the following board, committee, and authority appointments:

Sales Tax --> 2 needed

Planning & Zoning --> 3 needed

Board of Adjustments --> 1 needed

Tree Board --> 1 needed

## **5. REPORTS OF COUNCIL COMMITTEES:**

- 5.A. Sub-Committee Review Update: Streets and Alleys (Matt and John)  
March--> Parks & Rec (Scott & Zach)  
April --> Light, Water, & Sewer (Matt & Scott)

## **6. REPORTS OF CITY OFFICES:**

- 6.A. County Sheriff's Report
- 6.B. City Administrator's report:

## **7. REPORTS OF SPECIAL COMMITTEES:**

## **8. NEW BUSINESS:**

- 8.A. Consider a recommendation for membership to Wakefield Volunteer Fire and Rescue
- 8.B. Discuss and consider surveying several city properties along the north side of First Street.
- 8.C. Discuss and consider Lower Elkhorn NRD Community Forestry Grant
- 8.D. Consider a Sales Tax payment to Wakefield Progressive for Economic Development.
- 8.E. Discuss and Consider Water Bill for 102 West 4th St. and 202 Highland St.
- 8.F. Mayor's proclamation of April 25, 2025 as Arbor Day for the City of Wakefield

**9. PUBLIC COMMENT PERIOD: comments are limited to three (3) minutes per person. Please come to the podium, clearly state your name and address for the meeting record. Please speak in a professional, courteous manner.**

## **10. ADJOURN:**

**Next Meeting Date: Wednesday, March 12, 2025**

**Committee Meeting: March (Parks & Rec--Scott & Zach); April (Light, Water, Sewer--Matt & Scott)**

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\*Closed sessions may be necessary for the protection of public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting.

Pam Vander Veen,  
City Clerk