

SIOUX FALLS SCHOOL BOARD
Wednesday, December 3, 2025 4:00 PM

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board on Non-Agenda Items
- IV. Persons Wishing to Address the School Board on Agenda Items
- V. Approval of Minutes of November 5, 2025, and November 12, 2025.
- VI. Approval of Agenda
Exhibit reposted at 12:52 pm 12.05.25
- VII. Conflicts of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval/Ratification of Purchase Orders
 2. Disposal of School District Property
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
- IX. Reports of the President
 - A. Community Health Worker Update Report
 - B. Hovland Adult Learning Center Update Report
 - C. VP of Finance Report
- X. Adjournment

SCHOOL BOARD MEETING

Wednesday, November 5, 2025

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, November 5, 2025, at 4:05 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: President Nan Kelly, Elizabeth Duffy, Dawn Marie Johnson, Marc Murren, Gail Swenson. Absent: None.

* * * * *

President Cory Clasemann shared that the Aspen Institute has named Southeast Technical College a top 200 Community College and eligible to compete for the 2027 Aspen Prize for Community College Excellence and \$1 million prize. The Aspen Prize honors two-year colleges that are achieving high and improving student outcomes and highlights the practices that drive their success. The prize is awarded every two years.

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Action ST00962

A motion was made by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes “yes” on roll call **approving the minutes of a meeting** held on October 1, 2025, and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00963

A motion was made by Marc Murren and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call, **approving the agenda as presented.**

* * * * *

President Kelly asked about any conflicts of interest. None were brought forward.

Action ST00964

A motion was made by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. Acknowledging the administration’s report of the study of bids which have been received during the prior 30 days and were opened, read and tabulated in the Central Services Center – Purchasing Department and approving the bids of the lowest responsible bidders

Action ST00964, continued

Wednesday, November 5, 2025

in accordance with the tabulated lists of contract awards that have been placed on file for reference purposes, as follows:

A.1 Hampden Engineering Corporation for Refrigeration Trainer Supermarket Rack System (see PD#3511 and SFSD FY26 Legal Publication #19) be awarded to Hampden Engineering Corporation for their lowest responsible bid in the amount of \$65,252.00 and authorizing the Business Manager to issue a contract to be executed by Hampden Engineering Corporation (see MRF #ST703 and Contract 26-004).

Upon execution, the contract will be entered into and executed for, and on behalf of the District by the Business Manager and the President of the School Board, and thereupon, the bid security, if any, now on deposit with the Purchasing Supervisor of the District, be surrendered, all in accordance with Policy/Regulation STC440.

B. Approving the Authorizations and Ratifications, as follows:

B.1 Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2602871	Pfeifer Implement Co	Skid Steer and accessories	\$59,377.79
b.	S2602681	Hampden Engineering Corp	Refrigeration System Trainer	\$65,252.00

B.2 Disposal of School District Property

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
1	Paver bricks - various sizes and colors (about 9200 bricks)	STC	Stephen Williamson Erin Mekelburg Jessica Weber	\$1,000	STC012
2	Frigidaire refrigerator	STC	Megan Fischer Kally Jorgensen Kristie Vortherms	\$0	STC013
3	Nikon Microscope	STC	Kelly Beck Usha Devorak Dustin Pepper	\$10	STC014
4	Olympus BX40 Microscope	STC	Kelly Beck Usha Devorak Dustin Pepper	\$20	STC014
5	Viasys Healthcare Machine	STC	Kelly Beck Usha Devorak Dustin Pepper	\$100	STC014
6	Extra Viasys Screen	STC	Kelly Beck Usha Devorak Dustin Pepper	\$50	STC014
7	Unetixs Vascular Machine	STC	Kelly Beck Usha Devorak Dustin Pepper	\$75	STC014

8	Philips iU22 Ultrasound Machine	STC	Kelly Beck Usha Devorak Dustin Pepper	\$2,800	STC014
9	GE Treadmill & computer	STC	Kelly Beck Usha Devorak Dustin Pepper	\$0	STC014
10	Hoyer Lift	STC	Kelly Beck Usha Devorak Dustin Pepper	\$100	STC014
11	Pocket Nurse Cart	STC	Kelly Beck Usha Devorak Dustin Pepper	\$25	STC014
12	Eurodib Induction Hot Plate (2 units)	STC	Kelly Beck Usha Devorak Dustin Pepper	\$30	STC014
13	Torsion Balance scale and weights	STC	Kelly Beck Usha Devorak Dustin Pepper	\$10	STC014
14	KL16DF Kirby Lester Counting System	STC	Kelly Beck Usha Devorak Dustin Pepper	\$15	STC014
15	KL15e Kirby Lester Tablet Counter	STC	Kelly Beck Usha Devorak Dustin Pepper	\$15	STC014
16	Boekel Scientific Incubator	STC	Kelly Beck Usha Devorak Dustin Pepper	\$0	STC014
17	Fisher EMD XL- 500 Scale	STC	Kelly Beck Usha Devorak Dustin Pepper	\$10	STC014
18	Valueklave 1730- Steam Sterilizer	STC	Kelly Beck Usha Devorak Dustin Pepper	\$15	STC014
19	Computer and cash drawer	STC	Kelly Beck Usha Devorak Dustin Pepper	\$200	STC014
20	American Optical One-Ten Scope	STC	Kelly Beck Usha Devorak Dustin Pepper	\$0	STC014
21	LW Scientific scope with lens	STC	Kelly Beck Usha Devorak Dustin Pepper	\$20	STC014
22	PHASEAL	STC	Kelly Beck Usha Devorak Dustin Pepper	\$5	STC014
23	Verifone Payment System	STC	Kelly Beck Usha Devorak Dustin Pepper	\$100	STC014
24	Ritter 75 Evolution	STC	Kelly Beck Usha Devorak Dustin Pepper	\$0	STC014
25	Toshiba Diagnostic Xray Apparatus	STC	Kelly Beck Usha Devorak Dustin Pepper	\$200	STC014

26	Power Injector	STC	Kelly Beck Usha Devorak Dustin Pepper	\$0	STC014
27	Pyxis Medstation	STC	Kelly Beck Usha Devorak Dustin Pepper	\$400	STC014
28	Fronius TPS400I & MagicWave 4000	STC	Daniel Eisenvos Cory Borgen Vincent Berry	\$0	STC015
29	Lincoln Electric c300 (3 units)	STC	Daniel Eisenvos Cory Borgen Vincent Berry	\$0	STC015
30	Lincoln Powerwave 350 (4 units)	STC	Daniel Eisenvos Cory Borgen Vincent Berry	\$0	STC015
31	Miller Dynasty 200 (6 units)	STC	Daniel Eisenvos Cory Borgen Vincent Berry	\$0	STC015

B.3 Authorization of Grant

Authorizing the Administration of Southeast Technical College to enter into and execute all documents related to the Gene Haas Foundation grant to Southeast Technical College in the amount of \$10,000 for student scholarships and student participation in manufacturing competitions. The scholarships will be awarded to students who are currently enrolled or will be enrolling in the mechanical engineering technology program. The contact person for this grant is Aaron Lalley.

B.4 Approval of Contracts

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item	Contract Number	Contractor	Project	Cost
a.	26-005	TSP	Amendment to Contract 25-011 (ST00911.A.1) for services plus reimbursable expenses - to meet state requirement for high-performance green buildings	\$161,500

C. Approving the **Consolidated Report of Trust and Agency Funds** of November 5, 2025, and stating for the record that as of August 31, 2025, receipts total \$16,051,159.65 and disbursements total \$6,328,300.73 (MRF #ST704).

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D1. Resignations

Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employment Contract, Full-Time		
Hamer, Debra	Custodian	10-17-25
Student Help, Part-Time, Hourly		
Dohrenwend, Skyler	The Grille	09-24-25
Jensen, Olivia	Scarborough	10-03-25
Deweese, Natahsa	Tutor	10-09-25
Other Help, Part-Time, Hourly		
Buchman, Dean	Testing Center	10-10-25

D2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly			
Davis, Tyler	Nursing & Health	09-29-25	\$46.00
Schreurs, Katie	Nursing & Health	10-15-25	\$34.00
Zens, Kaylie	Nursing & Health	10-06-25	\$46.00
Student Help, Part-Time, Hourly			
Deweese, Natasha	Tutor	09-22-25	\$16.50
Fields, Shaleah	Scarborough	10-06-25	\$15.00

D3. Employee Lump Sum Payment/Stipend

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Rivere, Brittany	Nursing & Health	10-31-25	\$300.00
Borgen, Cory	Sports Turf Management	10-31-25	\$300.00
EisenVos, Daniel	HVAC	10-31-25	\$300.00
Schwebach, Gregory	Engineering	10-31-25	\$300.00
Wellnitz, Kristin	Psychology	10-31-25	\$300.00
Carlson, Rebecca	Nursing & Health	10-31-25	\$300.00
Bormann, Amanda	Information Technology	10-15-25	\$2,500.00

D.4 Change of Status

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Leffring, Holly	Student Accounts Coordinator 12-Month, 1.0 FTE Level 8, Step 4 Non-Exempt \$31.10/hour	Bursar 12-Month, 1.0 FTE Level 10, Step 4 Exempt \$65,237.18 217 days prorated	09-01-25

Action ST00964, continued

Wednesday, November 5, 2025

Strouth, Gerard	Director of IT Infrastructure And Support 12-Month, 1.0 FTE Level 11, Step 8 \$118,994.00/year	Director of Information Technology Administrator, 1.0 FTE Level 7, Step 4 \$85,536.72/year 172 days prorated
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Action ST00965

Instructor Jenna Ellerbusch provided the Invasive Cardiology Program Update report (MRF ST#705). The Invasive Cardiology Program is developing highly skilled credentialed cardiovascular specialists through a structured clinical and educational pathway designed to meet the rising demand for interventional cardiac care. The program combines hands-on procedural training with a rigorous credentialing curriculum focused on safety, precision, and clinical excellence. The program celebrates strong student retention, growing cohort volumes, and consistent alignment with national standards and is positioned for continued growth. The Invasive Cardiology Program is expanding its use of advanced technologies and offers enhanced training opportunities to meet future workforce and clinical needs.

Following general discussion, a motion was made by Gail Swenson and seconded by Elizabeth Duffy, five (5) votes “yes” on roll call **acknowledging the Invasive Cardiology Program Update Report.**

Action ST00966

Director of Marketing and Communications Jennifer Lambley presented the Marketing Update Report (MRF ST#706). Highlights of the report included 1 - Student-Centered Focus – The 2025-2026 enrollment campaign emphasizes the student experience highlighting hands-on learning and real-world outcomes. 2 - Storytelling Across Platforms – Additional initiatives showcase the STC story through student success stories, workforce connections, and campus culture. 3 - Website Health Update – Includes an overview of the current performance, engagement metrics, and continuous improvements to the STC website.

Following general discussion, a motion was made by Dawn Marie Johnson and seconded by Gail Swenson, five (5) votes “yes” on roll call **acknowledging the Marketing Update Report.**

Action ST00967

Assistant Vice President Stephen Williamson presented the Naming for the Homebuilding Laboratory Report (MRF ST#707). Wells Fargo has been a steady donor to the Southeast Technical Foundation since 2002 supporting the Annual Fund, Student Scholarships, the Emergency Retention Fund, Jumpstart and Financial Literacy seminars within the New Student Orientation. Because of this historical relationship and Wells Fargo’s approval of the Foundation’s and College’s use of past gifts, Wells Fargo requested a proposal to perpetuate homebuilding in the region. The team of Dr. Cory Clasemann, Dr. Fenecia Homan and Foundation Associate Vice President Stephen Williamson submitted a proposal to build a homebuilding laboratory where students from multiple disciplines can annually build and provide a new home appropriate for a first-time homebuyer. This proposal was well received by the Wells Fargo national office and the Foundation and College received a grant of \$2,000,000 dollars from Wells Fargo to build an indoor

Action ST00967, continued

Wednesday, November 5, 2025

homebuilding facility. The College and Foundation will be discussing with partners the opportunity to invest in this project and expect to break ground on this facility in the Spring of 2026.

Following general discussion, a motion was made by Marc Murren and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call **approving the name of the new facility, “the “Wells Fargo Homebuilding Laboratory”**.

Action ST00968

Vice President of Finance Christine Goldsmith provided the Financial Update Report (MRF ST#708). Highlights of the report included high-level year-to-date revenues and expenses. An overview of 4-year comparison of combined fund balances was included.

Following general discussion, a motion was made by Gail Swenson and seconded by Marc Murren, five (5) votes “yes” on roll call **acknowledging the Financial Update Report**.

Action ST00969

A motion was made by Elizabeth Duffy and seconded by Marc Murren, five (5) votes “yes” on roll call, **approving the second reading of the following (see MRF ST#709) as follows:**

- STC 110 Educational Philosophy/Vision, Mission, and Values
- STC 422 Sales and Disposals of Surplus Property
- STC 423 Revenues From Non-Tax Sources – Tuition-Collection and Refund
- STC 430 Accounting System – Trust and Agency Funds
- STC 714 Tobacco-Free College
- STC 856 Service Animals

Action ST00970

A motion by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes, “yes” on roll call, authorizing a five (5) minute break and **authorizing an executive session** of the School Board to discuss contract negotiations, in accordance with SDCL §1-25-2(4). The School Board, thereupon went into executive session at 5:03 p.m. The School Board resumed regular session at 5:44 p.m.

Action ST00971

On motion by Dawn Marie Johnson and seconded by Marc Murren, five (5) votes “yes” on roll call, the School Board **adjourned** at 5:45 p.m.

NAN KELLY
Presiding Officer

TODD VIK
Business Manager

SCHOOL BOARD MEETING

Wednesday, November 12, 2025

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into special session, pursuant to due notice, on Wednesday, November 12, 2025, at 3:00 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: President Nan Kelly, Elizabeth Duffy, Dawn Marie Johnson, Marc Murren, Gail Swenson. Absent: None. Cory Clasemann, STC President Erik VanLaecken, Vice President of Technology and Operations, Megan Fischer, Vice President for Enrollment Management, Christine Goldsmith, Vice President of Finance, Fenecia Homan, Vice President of Academics and ISG Senior Architect Chris Heidrich were also present.

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The purpose of this work session was to provide updates and general discussion on the following topics:

Public Input on the Agenda Items: none.

President Cory Clasemann reviewed the Strategic Plan targets associated with each Strategic Plan goal:

- Goal 1 – Align Academic Delivery with Workforce Demands and Student Needs
- Goal 2 – Strengthen Student Success
- Goal 3 – Enhance Employee Capacity and Organizational Culture
- Goal 4 – Build a Stronger External Connection with the Community

President Clasemann along with ISG Senior Architect Chris Heidrich reviewed a draft of the Campus Master Plan, including the proposed timeline and its alignment with the Strategic Plan.

President Clasemann shared that there is a clear need for additional housing on campus. Future housing options are currently being reviewed and discussed. STC is not permitted to own housing due to state statute, but leadership has been in conversation with various entities to explore all possible solutions.

Action ST00972

On motion by Gail Swenson and seconded by Dawn Marie Johnson, five (5) votes “yes” on roll call, the School Board **adjourned** at 4:27 p.m.

NAN KELLY
Presiding Officer

TODD VIK
Business Manager

SIOUX FALLS SCHOOL BOARD
Wednesday, December 3, 2025 4:00 p.m.

Nan Kelly
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Cory Clasemann
Southeast Tech President

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Good News report
4. Approval of Minutes Held on November 5, 2025 and November 12, 2025
5. Persons Wishing to Address the School Board on Non-Agenda Items
6. Persons Wishing to Address the School Board on Agenda Items
7. Approval of Agenda
8. Conflicts of Interest
9. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval/Ratification of Purchase Orders
 2. Disposal of School District Property
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Personnel Report
10. Reports of the President
 - A. Community Health Worker Update Report
 - B. Adult Education and Literacy Program Update
 - C. VP of Finance Report
11. Adjournment

Next Meeting: January 7, 2026 4:00 pm

1. Approval/Ratification of Purchase Orders**Christine Goldsmith 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2603004	Linde Gas & Equipment	Lincoln Power Wave Welders (4)	\$50,960

2. Disposal of School District Property**Christine Goldsmith 367-5692**

Authorizing the disposal of surplus property to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-13-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	48' dry van trailers (2 units)	STC	Kevin Shotkoski Daniel Eisenvon Benjamin Ringling	\$500 each trade-in	STC-016

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2025	Received to date	Disbursed to date	Balance 10/31/2025
STC Bookstore	\$ 35,918.59	\$ 536.29	\$ -	\$ 36,454.88
STC EFT	\$ 173,026.18	\$ 4,468,707.89	\$ 5,129.00	\$ 4,636,605.07
STC Tuition & Fees	\$ 2,615,205.08	\$ 13,144,814.54	\$ 15,265,338.94	\$ 494,680.68
STC T & A	\$ 104,122.55	\$ 11,381.17	\$ 10,418.03	\$ 105,085.69
STC ACH	\$ 181,019.51	\$ 76,988.48	\$ -	\$ 258,007.99
STC Blue Bucks	\$ 41,201.71	\$ 6,362.45	\$ 890.62	\$ 46,673.54
TOTALS	<u>\$ 3,150,493.62</u>	<u>\$ 17,708,790.82</u>	<u>\$ 15,281,776.59</u>	<u>\$ 5,577,507.85</u>

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, Part-Time, Hourly Dal, Adang	Scarborough	10-31-25
Instructor, Adjunct, Stipend Schoenfelder, Nicholas	Business Administration	11-07-25
Instructor, Adjunct, Hourly Nowell, Koree	Nursing & Health	11-21-25

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, Adjunct, Hourly Fjeldheim, Elizabeth	Nursing & Health	11-17-25	\$34.00
Instructor, Adjunct, Per Credit Hour Green, Brittany	Mathematics	11-03-25	\$890.40
Other Help, Part-Time, Hourly Erickson, Brian	Testing Center	11-03-25	\$16.50

3. **Change of Status**

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Peters, Kaylee	Adjunct Nursing Instructor Part-Time \$46.00/hour	Nursing Instructor 186-Day, 1.0 FTE Level 4, Step 5 Exempt \$33,335.00 100 days prorated	11-03-25
Vande Kamp, Sara	Director of Eastern SD- Perkins 12-Month, 1.0 FTE Exempt Level 9, Step 11 \$78,143/year	Director of Workforce Development 12-Month, 1.0 FTE Exempt Level 11, Step 13 \$61,073.18/year 172 days prorated	11-03-25

Southeast Tech
Academic Affairs Update
Community Health Worker Certificate (CHW) Program

EXECUTIVE SUMMARY

Purpose:

To inform the Sioux Falls School Board of the CHW Program at Southeast Technical College.

The Southeast Technical College Community Health Worker (CHW) Certificate Program is building South Dakota's frontline public health workforce and expanding access to care for rural, tribal, and underserved communities. CHWs are trusted community-based health professionals who bridge health systems, social services, and individuals by providing health system navigation, resource coordination, health promotion and coaching, and education on chronic disease prevention and control. As of November 2025, South Dakota has a combined CHW/CHR workforce of 325 (85 long-standing Community Health Representatives and 240 newly trained CHWs), and Southeast Technical College has graduated 147 of those 240 new CHWs, 61% of the statewide pipeline, with a 93% retention rate into the workforce. Delivered as a one-semester, 10-credit online certificate aligned with state CHW standards, the program enrolls students from health systems, community organizations, and tribal partners and prepares them for Medicaid-reimbursable CHW roles supported by South Dakota's CHW Medicaid State Plan Amendment.

Administrative Recommendation to School Board:

To acknowledge the CHW Certificate Program report.



SOUTHEAST
Technical College

Community Health Worker (CHW) Certificate

Angela Landeen, EdD, CHES, CPH

12-3-2025

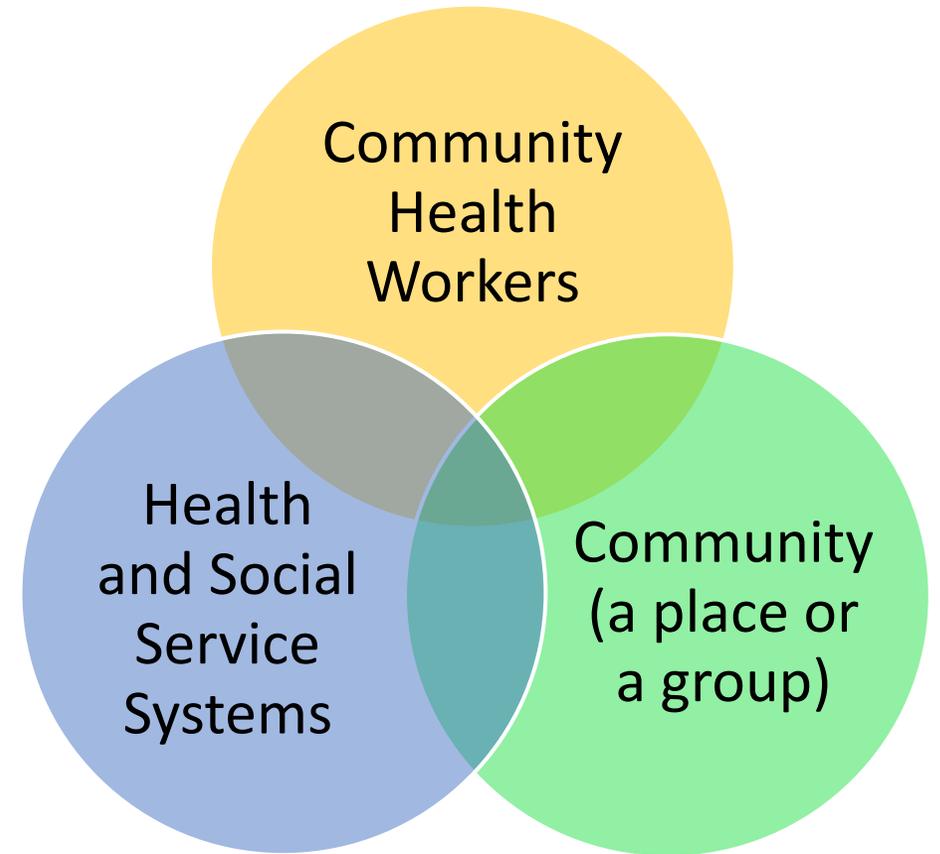
What is a CHW?

A Community Health Worker (CHW) is a frontline public health worker who is a trusted member of and has an unusually close understanding of the community served.

This trusting relationship enables the worker to serve as a liaison or link between health care, and social services.

Facilitating access to needed services and improving the quality and cultural competence of service delivery to reach better health outcomes for their clients and ultimately, the community.

Adapted from the American Public Health Association (APHA), 2022
www.apha.org/apha-communities/member-sections/community-health-workers



CHW Scope of Work – SD Specific

- **Health system navigation and resource coordination**, including helping a patient find providers to receive a service, helping a patient make an appointment for a service, and helping a patient find other relevant community resources such as a support group.
- **Health promotion and coaching**, including providing information or education to patients that makes positive contributions to their health status, such as cessation of tobacco use, reduction in the misuse of alcohol or drugs, improvement in nutrition, and physical fitness.
- **Health education** to teach or promote methods and measures that have been proven effective in avoiding illness and/or lessening its effects, such as immunizations, control of high blood pressure, control of sexually transmittable disease, prevention and control of diabetes.

CHW Titles in South Dakota

Certificate-Level CHW

A Certificate Level CHW is an individual who has completed an approved CHW training certificate in South Dakota and works under the APHA definition of a CHW.

State certification is the top-level of approval for a CHW/CHR to practice in the state and be able to receive Medicaid reimbursement for services.

Community Health Representative (CHR)

A CHR is an individual who has completed an approved CHR training program through Indian Health Service (IHS) and works under the APHA definition of a CHW and the IHS definition of a CHR.

Current CHW/CHR Workforce

As of November 2025:

- South Dakota has a total CHW/CHR workforce of 325, trained by STC, LATC, MinnWest, and tribal CHR programs
- 85 CHRs were already established across the 9 tribal nations prior to Fall 2022 (grandfathered into the system)
- After removing those 85 CHRs, there are 240 newly trained CHWs statewide
- STC has trained 147 of these 240 new CHWs — 61% of the statewide CHW pipeline
- Retention rate of 93%
- State Target: 500 trained CHWs by 2030

Statewide Program Footprint

- 175+ practicing CHWs
- 53 of 66 counties have active CHWs

Number of CHW Programs

- 10 hospital-based CHW programs
- 4 FQHC/CHC CHW programs across six communities
- 25 community-based organizations with CHW programs
- 5 EMS programs cross-training EMTs as CHWs

Unmet Needs and Opportunities

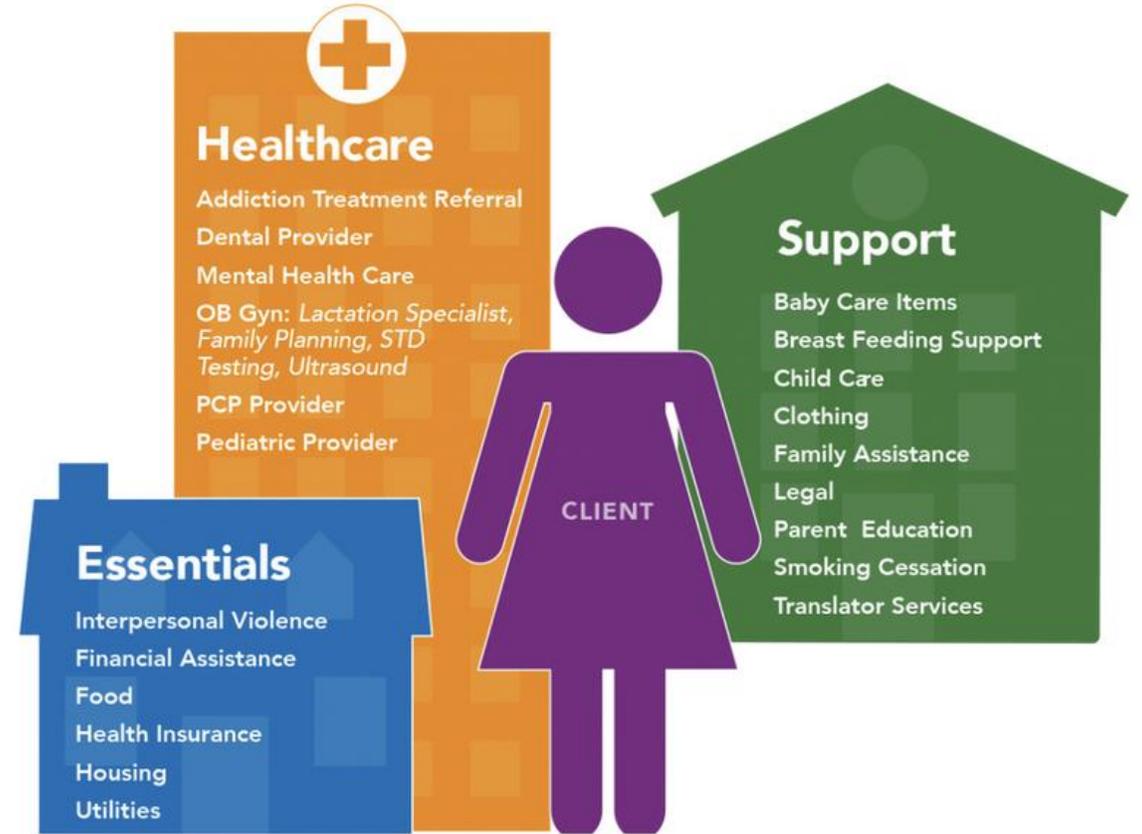
Hospitals:

- **13 hospitals in communities >2,500 population** (Rapid City, Aberdeen, Watertown, Yankton, Mitchell, Pierre, Spearfish, Vermillion, Sturgis, Dell Rapids, Mobridge, Canton, Winner)
- **27 hospitals in communities <2,500 population** do not have CHW programs

FQHCs/CHCs:

- 17 FQHC/CHC-served communities without CHW programs

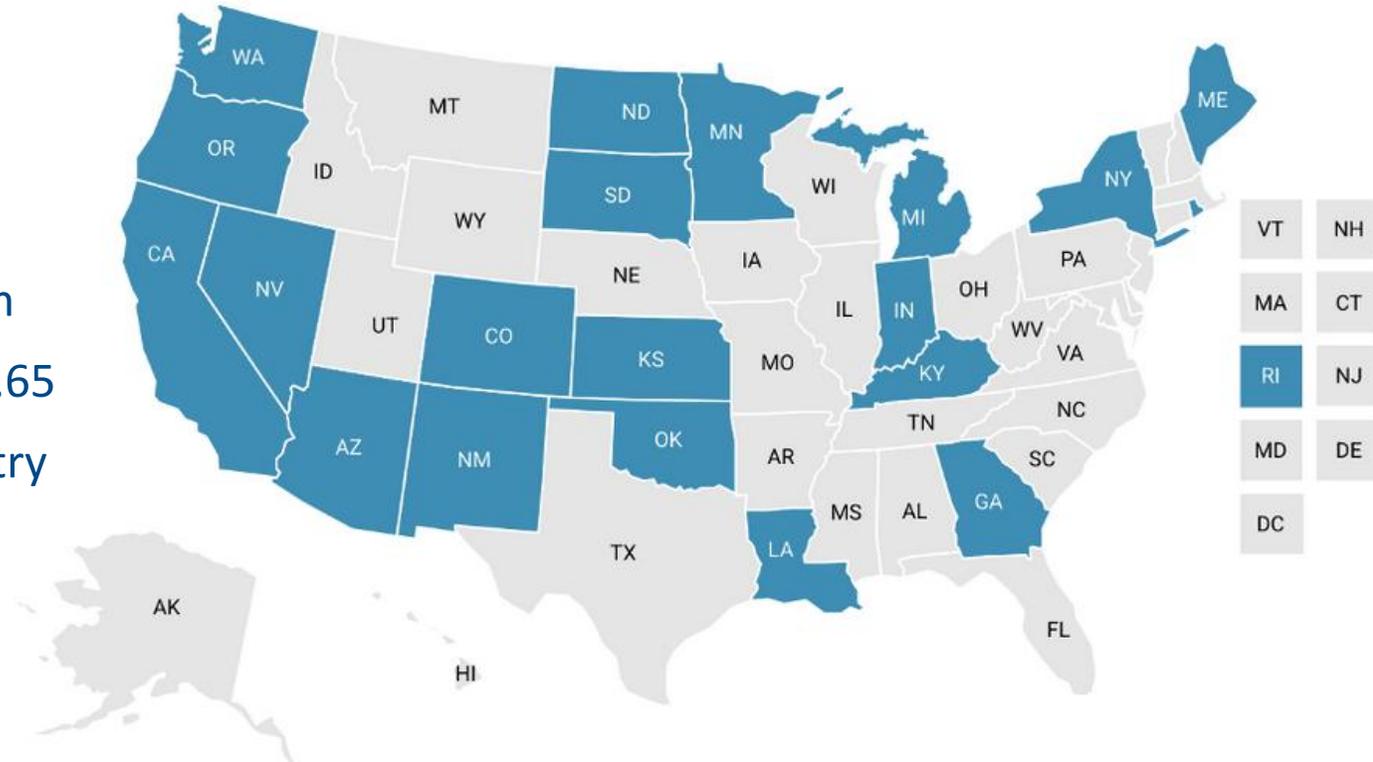
Need for CHW/CHR Workforce



Medicaid State Plan Amendment Authorizes Reimbursement for CHWs

Medicaid Reimbursement

- **SFY2025** (7/1/2024-6/30/2025) - \$322,300.09 with 22 sites having submitted at least one claim
- **SFY2026 - Q1** (7/1/2025-9/30/2025) - \$104,017.65
- Rate of **\$68.30** per hour and **5th highest** in country
- No more than 4 units (2 hrs.) of service/day per recipient
 - Up to 5 units can take place in the clinic setting
 - Before transitioning to home, community, telehealth, or telephone encounter, with documented barrier
- Requires provider referral and service plan (MD, DO, PA, CNP, CNM, or dentist)
- Can be billed at an individual or group rate (group rates often used for families)



Medicaid Qualifying Conditions and Barriers

Qualifying Conditions

- Asthma
- Cancer
- COPD
- Depression
- Diabetes
- Heart Disease
- High Blood Pressure
- High Cholesterol
- Mental Health Conditions
- Obesity
- Musculoskeletal and neck/back disorders
- Prediabetes
- High Risk Pregnancy
- Substance Use Disorder
- Tobacco use
- Use of multiple medications (6 or more classes of drugs)
- Oral Health Care Needs

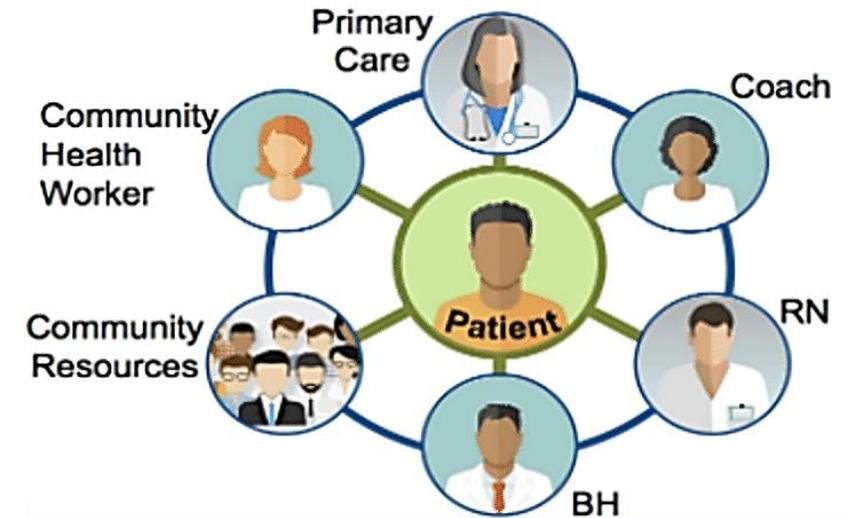
Qualifying Barriers

- **Geographic distance from health services**
- **Lack of phone** (results in the individual going to the emergency department instead of scheduling a medical appointment)
- **Cultural/language communication barriers**
- **SDoH Barriers**

Community Health Worker Highlights

Online Certificate Program

- Five courses over one-semester, with an accelerated schedule of 8-weeks, 10 credits.
- Training certification minimum is 200 hours of didactic and 40 hours of practicum.
- Inaugural cohort of 17 students started in Fall 2022. Fall semester 2025, there were 15 students.
 - Range in age from mid-20's through mid-50's.
 - From all regions of the state; major health systems, to community-based organizations and programs.
- CHW/CHR certifying and ruling body is CHWSD Collaborative.



Faculty

Angela Landeen – Has 20 years of public health and human services, health education, and post-secondary teaching experience. She holds a Doctorate in Education, Health Professions, is a Certified Health Education Specialist (CHES), and Certified in Public Health (CPH).

Courses in First 4 Weeks or 8 Weeks

[CHW 100 - Community Health Workers Role](#)

Delivers an understanding of the CHW role through the professional competencies and skills needed to engage with state organizations, communities, and individuals.

[CHW 110 - Health Promotion and Coaching](#)

Addresses adult learning styles by delivering training techniques (interactive and traditional) to use in health education. Builds an understanding of behavior change models, health literacy, and communication principles.

[CHW 130 - Advocacy, Medical Law, and Ethical Considerations](#)

Examines how advocacy can increase community and organizational understanding of the profession. Instruction on medical policies, ethical confidentiality, and privacy considerations inherent to the position.

Program Courses

Courses in Last 4 Weeks or 8 Weeks

[CHW 140 - Care Coordination and System Navigation](#)

Provides a full view of the guidelines for documentation of CHW activities to highlight program outcomes. Project management techniques to improve health navigation through the different public systems are discussed.

[CHW 150 - Internship in Community](#)

Develops an opportunity to showcase the newfound understanding and skills in the student's community.

Thank you for your time and attention!



Southeast Technical College
Adult Education and Literacy Program Report
EXECUTIVE SUMMARY

Purpose:

Provide the school board with a broad overview of services provided by Southeast Technical College's Adult Education and Literacy program.

The Adult Education and Literacy Program, located on the Southeast Tech campus in the Hovland Learning Center, is a government-funded program providing GED preparation, basic skill development (mathematics, reading and writing), and English as a Second Language (ESL) instruction for adult learners. The programs are provided at no cost to the participants.

Highlights

- Programs
 - GED Preparation
 - Adult Basic Education
 - ESL Instruction
 - Distance Education
 - Funding
 - Demographics & Performance Statistics
 - Partnerships
 - Staff
-

Administrative Recommendation to School Board:

Acknowledge the Adult Education and Literacy Program Report.



Adult Education and Literacy Program Update

Jennifer Keyes

AEL Program Director



SOUTHEAST
Technical College



ELIGIBILITY/STRUCTURE/HOURS

- Eligible Students
 - Beyond Compulsory Attendance Age
 - Withdrawn from high school
 - Social Security Card and Driver's License/ID Card or Supporting Documentation
- Structure
 - Teacher Facilitated Independent Group Instruction
 - Traditional Teacher Led Classes
 - Online/Computerized Instruction
- Hours of Operation
 - Monday Through Thursday 8am to 4:30pm
 - Friday by appointment
 - Online Program 24 hours a day/7 days a week – teachers provide support daily



ADULT EDUCATION PROGRAM OVERVIEW

- GED Preparation
 - All subject areas
 - Mathematical Reasoning, Science, Social Studies, Reasoning through Language Arts
 - GED Ready
 - GED Testing on site through Southeast Tech's Testing Center
- Adult Basic Education
 - All levels
 - Reading, Math and Writing
 - Prep for entrance into post secondary instruction and the workforce
- English as a Second Language Instruction
 - All Levels
 - Oral communication, vocabulary, fluency, comprehension, civics, government



DISTANCE EDUCATION

- Essential Education
 - MindPlay Reading Studio Ultra (added January 2025)
 - Phonetic Awareness, Vocabulary, Grammar, Fluency, Comprehension
 - TABE 13/14
 - Brush up on math, reading and language
 - GED Academy
 - Study all GED subjects
 - GED Practice Plus (added August 2025)
 - Question bank for practice in GED question format
 - College Essentials (added January 2024)
 - Skill Development for College Entrance
 - ESL and GED students enrolled
- KET Fast Forward
 - GED Instruction – all subject areas
 - Skill development for entrance into post-secondary education.

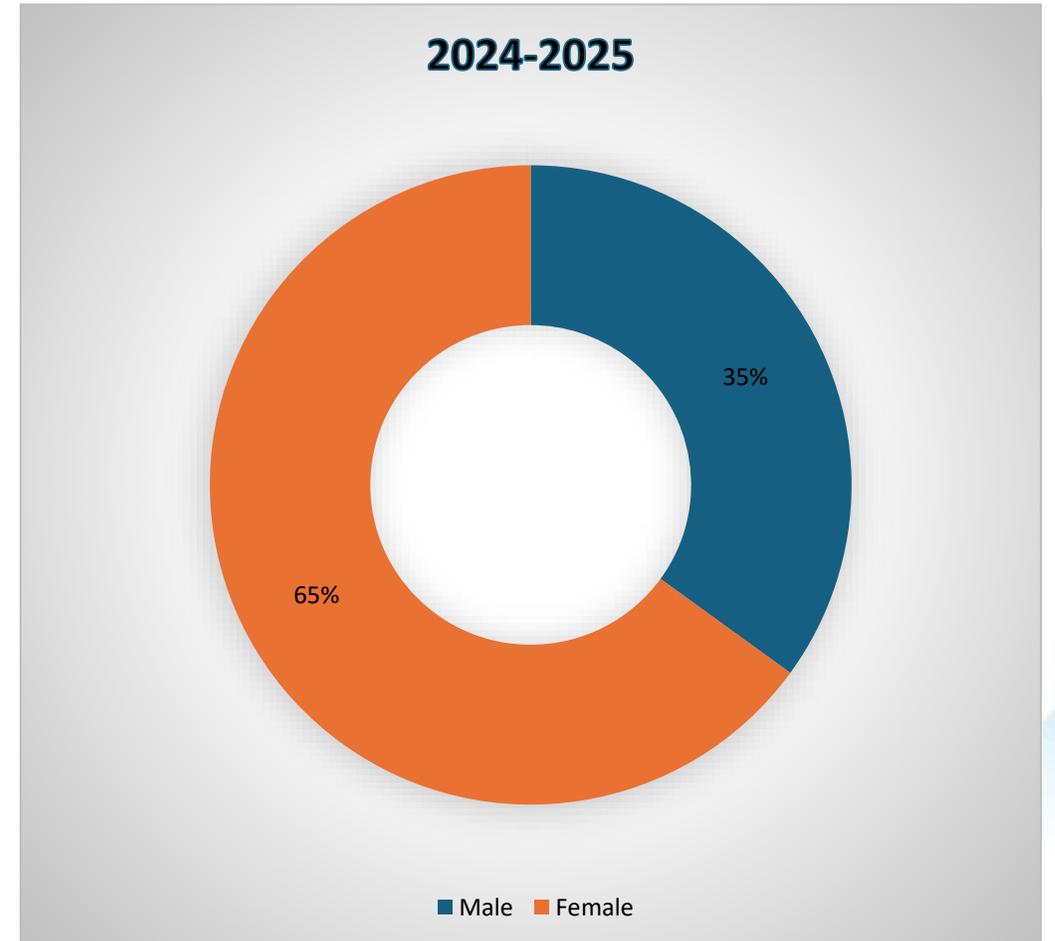
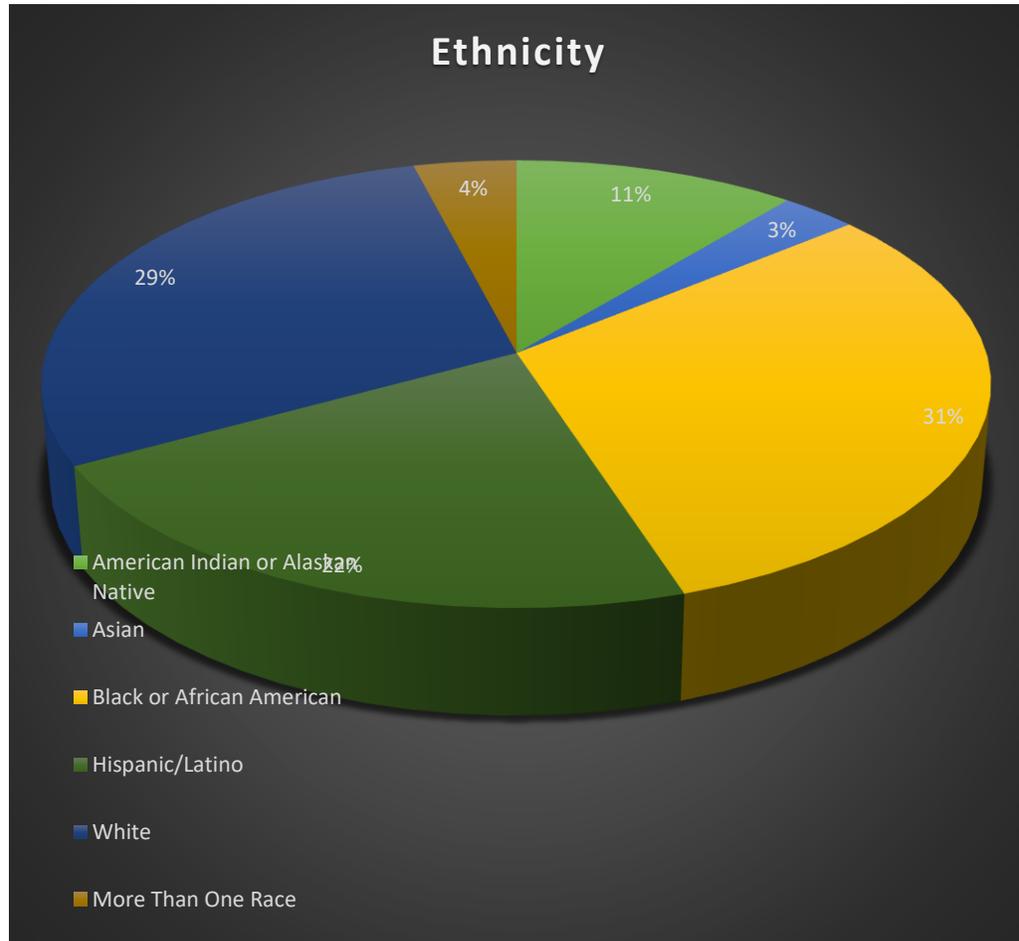


FUNDING



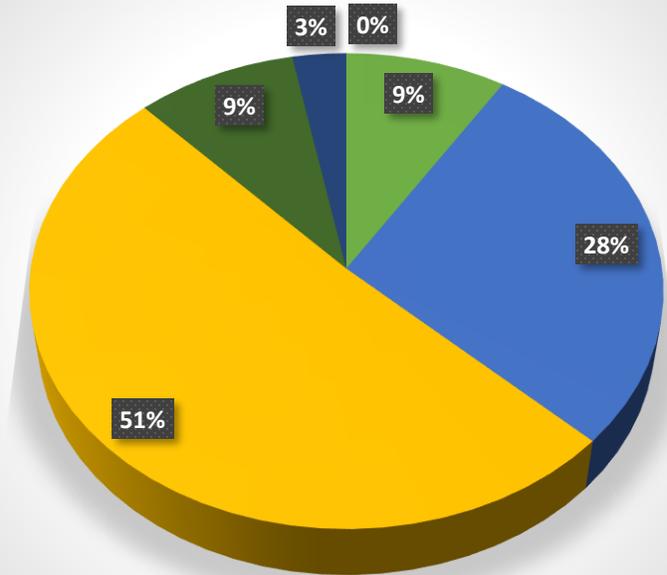
- Federal Funds through the Adult Education and Family Literacy Act
 - State General Funds
 - SD Department of Labor and Regulation is the flow through agency
 - 100% grant funded
- 

DEMOGRAPHICS



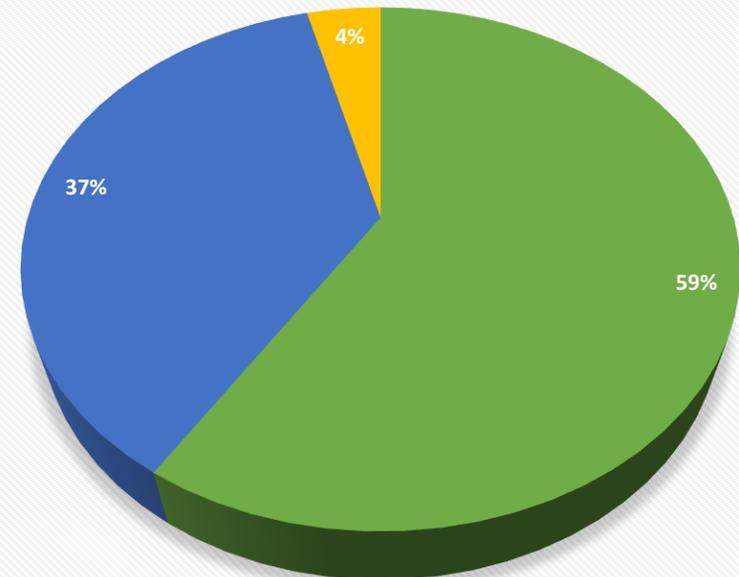
DEMOGRAPHICS

Age Breakdown 2024-2025



■ 16-18 ■ 19-24 ■ 25-44 ■ 45-54 ■ 55-59 ■ 60+

Employment 2024-25



■ Employed ■ Unemployed ■ Not in the Labor Force

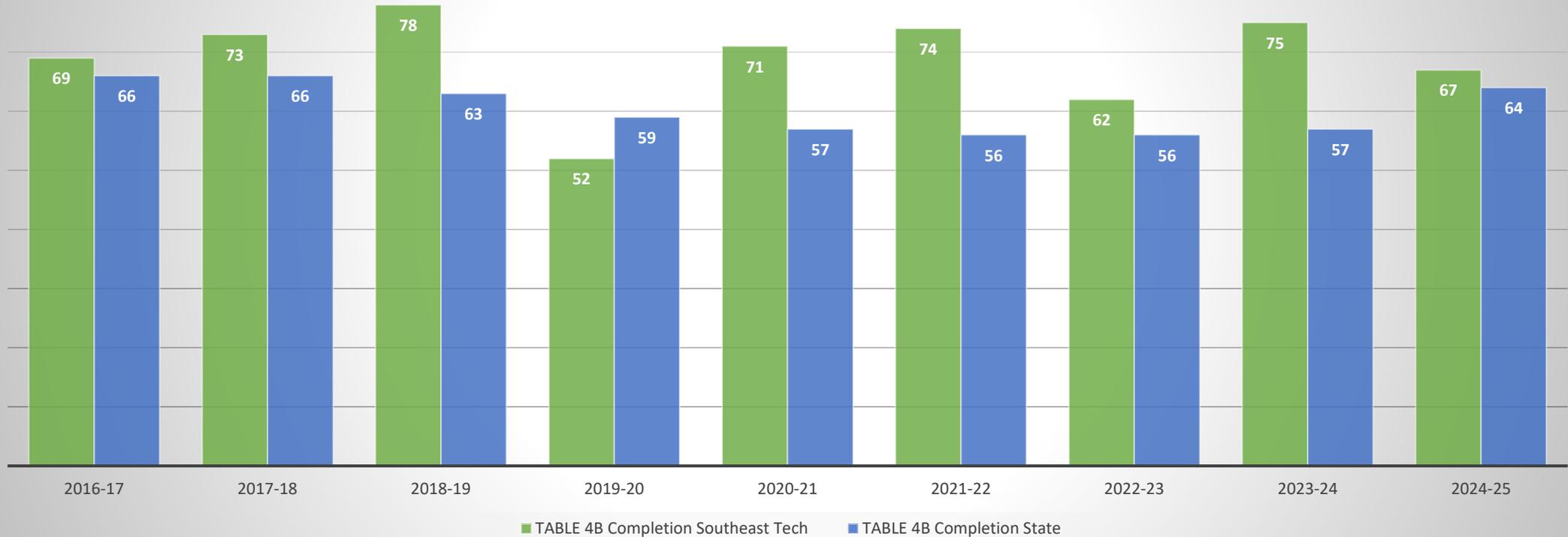
MEASURABLE SKILL GAIN RATE ALL STUDENTS 12+ HOURS

Measurable Skill Gain Completion Rate



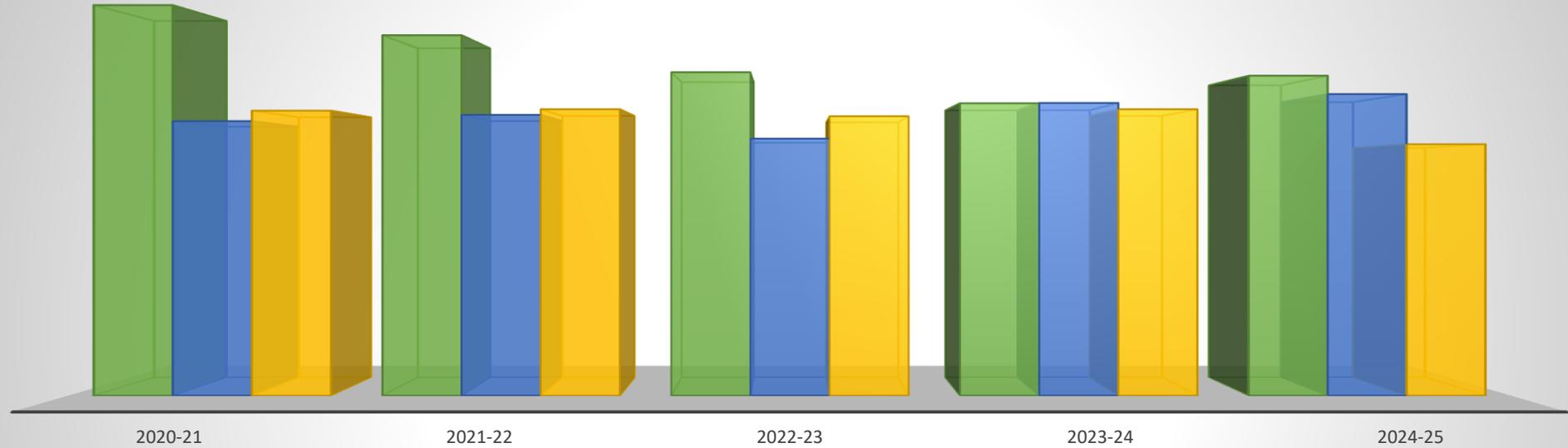
MEASURABLE SKILL GAIN RATE AFTER 40 TO 60 HOURS OF INSTRUCTION

MSG Rates for Post-Tested Students



DISTANCE EDUCATION MSG RATE TABLE

Distance Education MSG



	2020-21	2021-22	2022-23	2023-24	2024-25
Distance Education Southeast Tech	55.9	51.6	46.3	41.86	45.8
Distance Education State	39.3	40.2	36.8	41.9	43.17
Distance Education Target	40.8	41	40	41	36



PARTNERSHIPS

- St. Francis House (MOU)
 - St. Francis House refers guests to the Title II program.
 - St. Francis House added a computer lab and tutors to assist guests with lessons.
 - Title II provides on site orientation/testing. (Guests are also welcome to come to campus.)
 - Guests can choose in person or distance education.
- Dismas Charities
 - Refer guests to AEL program for GED preparation.
 - Representation on Dismas Charities Community Relations Board



PARTNERSHIPS

- Department of Labor and Regulation – Local Office (MOU)
 - Provide WIOA Title II services to customers enrolled in WIOA Title I and III.
 - Refer WIOA Title II participants to the local office for WIOA Title I and III.
 - Representation on WIOA Community Partners Committee
- Southeast Technical College
 - Refer WIOA Title II participants to STC for enrollment into credit bearing programs.
 - Teach ELA 092/093 class to students who do not qualify for a credit bearing English class.
 - STC refers individuals who do not meet entrance requirements to Title II for skill development.
 - .



SOUTHEAST TECHNICAL COLLEGE ADULT EDUCATION AND LITERACY PROGRAM

- Shandy
 - Adult Basic Education/GED Student
 - CNA Class
 - Dually Enrolled – Title III
 - TEAS Preparation
 - Current Nursing Student



FORMER PARTNERSHIPS

- STC's AEL program has offered classes at:
 - Multi-Cultural Center – GED and ESL
 - Smithfield/Morrells - ESL
 - Beadle Plaza Apartments - ESL
 - River Towers Apartments - ESL
 - Terry Redlin School – GED and ESL
 - Hawthorne Elementary School - ESL
 - Active Generations - GED
 - Jane Adams – Family Immersion Center – ESL to Parents of students in the district
 - Goodwill Industries – GED and ESL (Partnership with TANF to offer workplace literacy to TANF participants – Goodwill offered a work experience)
 - Southeast Tech - Preparatory Writing and Math classes.
 - Achieve (Lifescape) at STC – 3 levels of literacy classes for adults



STAFFING

- Jennifer Keyes

- Program Director
- Distance Education Coordinator
- Data Entry Specialist

- Anne Eklund

- Lead Instructional Coach
- Distance Education
- Hovland Learning Center

- Rachel Talich

- Instructional Coach
- Teacher Led Classes/Curriculum Development
- Hovland Learning Center

- Robyn Chabala

- Instructional Coach
- Teacher-Led Classes/Curriculum Development
- Hovland Learning Center



SOUTHEAST
Technical College

Southeast Technical College

Financial Update

EXECUTIVE SUMMARY

Purpose:

Provide the School Board with financial update at Southeast Technical College.

Highlights are as follows:

- Overview of high-level year-to-date revenues and expenses.
 - Overview of 4-year comparison of combined fund balances.
-

Administrative Recommendation to School Board:

To acknowledge the financial update report.



FINANCIAL UPDATE

Sioux Falls School Board Meeting – December 2025



SOUTHEAST
Technical College

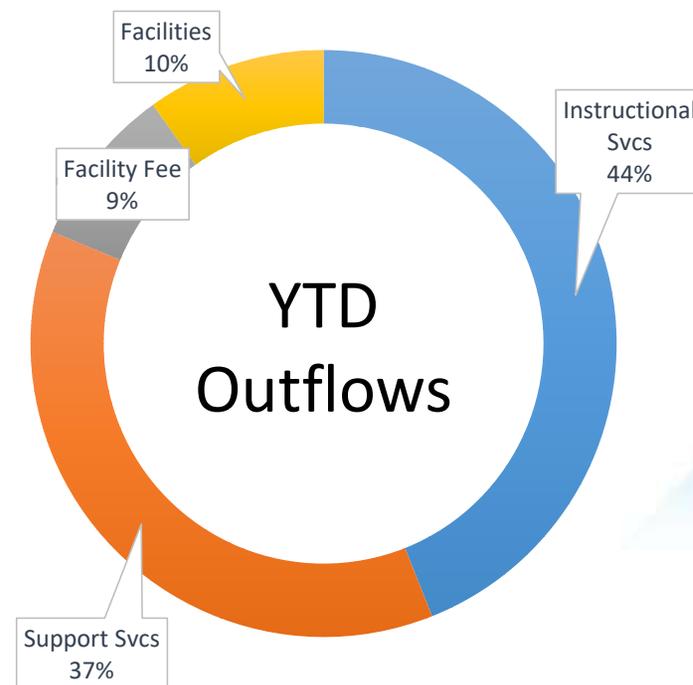
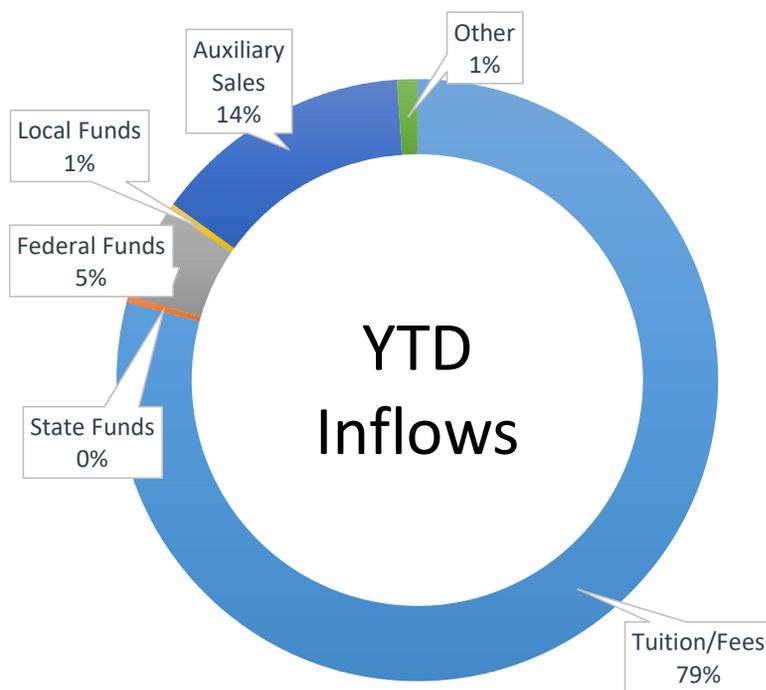
FY26 KEY INFLOWS AND OUTFLOWS

25% of FY Completed

▲ \$11.2M total inflow

▼ \$9.8M total outflow

▲ \$1.4M net inflow



Source: 11/2025 eFinance Rainbow Reports

FY26 YTD BUDGET COMPARISON

25% of FY Completed

REVENUES	Budget	YTD Actual	%
Tuition/Fees	\$18.4M	\$8.9M	48%
State Funds	\$13.9M	\$37k	0%
Federal Funds	\$3.1M	\$569k	18%
Local Funds	\$412k	\$39k	9%
Auxiliary Sales	\$3.5M	\$1.5M	44%
Other	\$523k	\$122k	23%
Total Revenues:	\$40M	\$11.2M	28%
Instructional Services	\$18.8M	\$4.4M	23%
Support Services	\$13.2M	\$3.6M	27%
Facility Fee	\$2M	\$872k	44%
Facilities	\$6M	\$969k	16%
Total Expenses:	\$40M	\$9.8M	24%

Source: 11/2025 eFinance Rainbow Reports

STC - Natural Classifications by Fund -

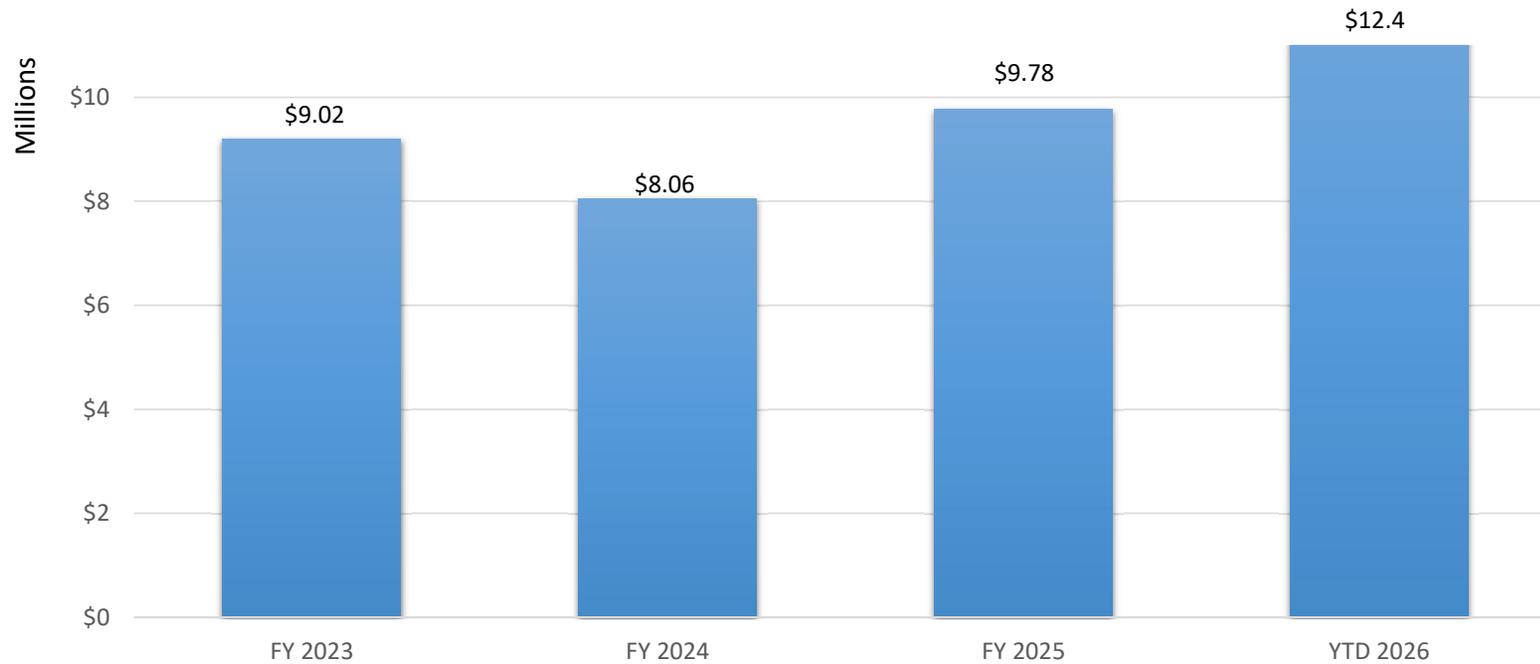
FY 26 Revenues & Expenses - as of September 30, 2025

25% of FY Com

	(23) General Fund	(23) Pass Thru	(52/53/54) Auxiliary (\$0)	(23) Grants \$0	(23) Plant (\$0)	YTD Cumulative Total	FY25 Budget	YTD %
Beginning Balance	\$6,140,433	\$ -						
<i>Inflow/Revenues:</i>								
Tuition & Fees	\$ 7,651,430	\$ 610,744				\$ 8,890,794	\$ 18,489,875	48.1%
Auxiliary Services			\$ 1,505,790			\$ 1,569,339	\$ 3,510,000	44.7%
State Funding				\$ 37,525		\$ 37,525	\$ 13,956,162	0.3%
Federal Funding				\$ 121,590		\$ 569,942	\$ 3,128,157	18.2%
Local Funding				\$ 37,500		\$ 38,900	\$ 412,446	9.4%
Other Sources	\$ 80,293	\$ -				\$ 122,745	\$ 523,000	23.5%
Total Revenues:	\$ 7,731,723	\$ 610,744	\$ 1,505,790	\$ 196,615	\$ -	\$ 11,229,245	\$ 40,019,640	28.1%
<i>Outflow/Expenses:</i>								
Personnel & Benefits	\$ 1,730,292		\$ 82,834	\$ -	\$ 76,242	\$ 5,395,487	\$ 23,161,569	23.3%
Resale Inventory			\$ 154,535			\$ 541,003	\$ 2,184,500	24.8%
Advertising	\$ 39,046			\$ -		\$ 58,124	\$ 386,500	15.0%
Dues, Fees, Subscriptions	\$ 95,580		\$ 6,332	\$ -		\$ 245,224	\$ 860,230	28.5%
Equipment				\$ 320,966		\$ 1,247,531	\$ 2,154,580	57.9%
Food	\$ 32,584			\$ -		\$ 40,594	\$ 154,150	26.3%
Fuel	\$ 2,397		\$ -		\$ -	\$ 6,541	\$ 31,000	21.1%
Insurance					\$ -	\$ 112,339	\$ 450,000	25.0%
Postage	\$ 10,171		\$ 4,352		\$ -	\$ 20,322	\$ 177,250	11.5%
Printing	\$ 1,565					\$ 2,700	\$ 132,350	2.0%
Professional Services	\$ 70,852		\$ 63	\$ -	\$ -	\$ 118,056	\$ 2,722,577	4.3%
Rental/Lease	\$ 45,007				\$ -	\$ 84,226	\$ 331,153	25.4%
Repairs/Maintenance	\$ 10,699		\$ -		\$ 202,470	\$ 320,976	\$ 871,555	36.8%
Staff Development	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 65,000	0.0%
Supplies	\$ 71,587		\$ 2,215	\$ -	\$ -	\$ 111,954	\$ 1,788,379	6.3%
Textbooks/Software	\$ 104,863		\$ 163		\$ -	\$ 453,652	\$ 1,169,650	38.8%
Travel & Registrations	\$ 12,498		\$ -		\$ -	\$ 36,363	\$ 194,257	18.7%
Utilities					\$ 70,977	\$ 132,360	\$ 727,800	18.2%
Other Expenses	\$ (9,999)	\$ 610,744				\$ 877,393	\$ 2,457,140	35.7%
Transfers In/Out:	\$ (781,256)	\$ -	\$ 1,255,296	\$ (124,351)	\$ (349,689)	\$ -		
Total Expenses:	\$ 1,435,886	\$ 610,744	\$ 1,505,790	\$ 196,615	\$ (0)	\$ 9,804,844	\$ 40,019,640	24.5%
Ending Balance	\$ 12,436,270	\$ -	\$ (0)	\$ 0	\$ (0)	\$ 1,424,401		

STC COMBINED FUND BALANCES

25% of FY Completed



Source: eFinance Balance Sheet Reports



SOUTHEAST
Technical College