

**SIOUX FALLS SCHOOL BOARD**  
**Wednesday, October 2, 2024 4:00 PM**

**Carly Reiter**  
**President**

**Instructional Planning Center**  
**201 East 38<sup>th</sup> Street, Sioux Falls**

**Cory Clasemann**  
**Southeast Tech President**

This agenda may also be viewed on the District and Southeast Tech's website: [www.sf.k12.sd.us](http://www.sf.k12.sd.us) and [www.southeasttech.edu](http://www.southeasttech.edu)

## **AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Good News Report
- IV. Approval of Minutes of September 4, 2024
- V. Persons Wishing to Address the School Board on Non-Agenda Items
- VI. Persons Wishing to Address the School Board on Agenda Items
- VII. Approval of Agenda
- VIII. Conflicts of Interest
- IX. Approval of Consent Agenda
  - A. Authorizations and Ratifications
    1. Approval/Ratification of Purchase Orders
    2. Disposal of School District Property
  - B. Approval of Consolidated Report of Trust and Agency Funds
  - C. Approval of Vice President of Finance and Operations Report
  - D. Approval of Personnel Report
- X. Reports of the President
  - A. Academic Update: Automotive Technology
  - B. Fall Enrollment Report
  - C. Financial Aid Report
- XI. Adjournment

SCHOOL BOARD MEETING

Wednesday, September 4, 2024

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, September 4, 2024, at 4:01 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street. Sioux Falls, South Dakota, with the following members present: President Carly Reiter, Vice President Dawn Marie Johnson, Marc Murren, Gail Swenson. Absent: Nan Kelly.

\* \* \* \* \*

Marcella Prokop reported on the good report from the state apiary inspector regarding the bees at McCrossan Boys Ranch. STC partners with McCrossan Boys Ranch to provide a bee keeping experience. Harvesting of the honey will happen toward the middle or end of September and it will then be available for purchase at the visitor center at the McCrossan Boys Ranch. Last year 91 pounds of honey was harvested.

\* \* \* \* \*

Action ST00847

A motion was made by Gail Swenson and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call **approving the minutes of meetings** held on August 7, 2024, and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00848

A motion was made by Marc Murren and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call, **approving the agenda** as presented.

\* \* \* \* \*

President Reiter asked about any conflicts of interest. None were brought forward.

Action ST00849

A motion was made by Dawn Marie Johnson and seconded by Marc Murren, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A.1. **Approval of Contracts**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	25-002, MF	Modern Campus	Website CMS 3-year Renewal \$33,733.62 in FY25 \$35,420.31 in FY26 \$37,191.37 in FY27	\$106,345.30
b.	25-003, MF	SDNA	FY25 Media Buy	\$16,802.50

**A.2. Approval/Ratification of Purchase Orders**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2501803	CC Products LLC	Clothing for Resale	\$20,000.00
b.	S2501804	ATI Assessment Technologies	ATI RN Codes for Resale	\$74,750.00
c.	S2501806	ATI Assessment Technologies	ATI LPN Codes for Resale	\$99,750.00
d.	S2501909	SMI International Corp	Microsoft Campus Agreement (Student/Employee)	\$69,024.84
e.	S2502089	SD Newspaper Association	Advertisements	\$16,645.00
f.	S2502185	Pfeifer Implement Co.	Toolcat, Snowblower, Broom Accessories	\$88,740.00
g.	S2502186	Electric Supply Company	Batteries, Bypass Switch for Hub Lighting Inverter	\$15,600.00

**A.3. Amendment to Previous School Board Action**

Amending Action ST00843.D.3, dated August 7, 2024, FY2023-2024 Wage Rates. Amending date from FY2023-2024 to FY2024-2025 Wage Rates.

**A.4. Amendment to Regular Meeting Date**

Amending Action ST00838.A13, adopted 07.08.24 Establishment of 1<sup>st</sup> Wednesday of Each Month as Regular Meetings, to reflect the regular meeting date of the School Board for the fiscal year scheduled to be held 4:00 pm on Wednesday, January 1, 2025, moved to 4:00 pm on Wednesday, January 8, 26 due to the holiday.

B. Approving the **Consolidated Report of Trust and Agency Funds** of September 4, 2024, and stating for the record that as of July 31, 2024, receipts total \$3,022,269.39 and disbursements total \$1,849,306.57 (MRF #ST625).

C. Approving the **Vice President of Finance and Operation’s Report** of September 4, 2024, in accordance with the SDCL §13-8-35 (MRF #ST626) and directing that detailed statement of receipts and balances on hand, as of June 30, 2024, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. Accepting the **Southeast Tech Personnel Report**, as follows:

**D1. Resignations**

Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Student Help, Part-Time</b>		
Cahoy, Harley	Scarborough	08-09-24
VanSurksum, Sophia	Scarborough	08-22-24
Heilman, Kaia	Bookstore	08-27-24
Parker, Liam	Bookstore	08-27-24
Engbrecht, Delaney	Bookstore	08-27-24
<b>Employment Contract, Full-Time</b>		
Jones, Rodney	Custodian	08-09-24
Gustafson, Anastacia	Scarborough	08-21-24
<b>Instructor, Full-Time</b>		
Olson, Julie	General Education	08-08-24
<b>Instructor, Adjunct, Part-Time</b>		
Bennett, Elizabeth	CIS	08-23-24
Lang, Jeffry	Land Survey	08-23-24
Saathoff, Kelly	Business Administration	08-23-24
Swezey, James	Psychology	08-23-24
<b>Other Help, Part-Time</b>		
Fischer, Kayla	Tutor	06-12-24
Fossell, Sheila	Adult Education and Literacy	08-27-24

**D2. Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Employment Contract, Full-Time, Annual</b>			
Jorgensen, Kally	Student Success Advisor 12-Month, 1.0 FTE Level 9, Step 9 238 days prorated	08-05-24	\$69,161.34
Rothenberger, Megan	Student Success Advisor 12-Month, 1.0 FTE Level 9, Step 9 238 days prorated	08-05-24	\$69,161.34

D2. **Employment Recommendations, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Employment Contract, Full-Time, Annual</b>			
McMillin, Nicole	Mental Health Counselor 220-Day, 1.0 FTE Level 9, step 8	07-01-24	\$68,543.00
<b>Employment Contract, Full-Time, Hourly</b>			
Anderson, Troy	Custodian 12-Month, 1.0 FTE Level 1, Step 1	08-05-24	\$20.27
<b>Student Help, Part-Time, Hourly</b>			
Kruger, Shaelyn	Scarborough	08-21-24	\$15.00
House, Emily	Scarborough	08-21-24	\$15.00
Eich, Kassie	Scarborough	08-19-24	\$15.00
Evans, Ryan	Information Technology	08-26-24	\$15.00
Rand, Aspen	Scarborough	08-27-24	\$15.00
Johnson, Kari	Food Service	08-19-24	\$16.50
Cole, Anna	Marketing	08-23-24	\$15.00
<b>Other Help, Part-Time, Hourly</b>			
Kluin, Emily	Tutor	08-12-24	\$25.00
Diego Francisco, Dolores	Food Service	08-12-24	\$16.00
Gannon, Ashley	Tutor	08-15-24	\$25.00
<b>Instructor, Adjunct, Part-Time, Per Credit Hour</b>			
Merrill, Kathryn	ASL	08-02-24	\$821.50
Livermont, Miles	CIS	08-14-24	\$821.50
Morris, Roger	CIS	08-12-24	\$943.40
Goldsmith, Sandee	Psychology	08-14-24	\$890.40
Price Lee, Julia	Psychology	08-14-24	\$943.40
Becker, Luke	Business Administration	08-15-24	\$890.40
Sullivan II, Shawn	Real Estate	08-15-24	\$890.40
Buchman, Dean	Engineering	08-12-24	\$890.40
De Zuviria Padlock, Maria	CIS	08-12-24	\$821.50
Halfpop, Emily	Natural Science	08-19-24	\$890.40
Hogan, Stephanie	Environmental Science	08-26-24	\$890.40
Kottke-Bell, Kayla	Student Success	08-21-24	\$890.40
Olson, Julie	Natural Science	08-26-24	\$890.40
<b>Instructor, Adjunct, Part-Time, Clinical Per Hour</b>			
Wentworth, Nichole	Nursing & Health	08-05-24	\$34.00
Newcomb, Theresa	Nursing & Health	08-12-24	\$46.00
Walker, Allison	Nursing & Health	08-12-24	\$34.00

D2. **Employment Recommendations, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Instructor, Adjunct, Summer Semester Stipend</b>			
LeLoux, Loretta	FAC100	07-22-24	\$1,780.80
LeLoux, Loretta	FAC099	07-25-24	\$890.40

**Employment Contract, Merit Stipend**

Arnoldy, David	Custodial	07-01-24	\$2,500.00
Dyke, Amy	Custodial	07-01-24	\$2,500.00
Kramer-Hermanson, M.	Custodial	07-01-24	\$2,500.00
Johnson, Troy	Custodial	07-01-24	\$1,500.00
Chabala, Stephen	Custodial	07-01-24	\$1,500.00
Welch, John	Custodial	07-01-24	\$1,500.00
Hollingshead, Kyle	Custodial	07-01-24	\$1,500.00
Albrecht, Jennifer	Information Technology	07-01-24	\$1,000.00
Bormann, Amanda	Information Technology	07-01-24	\$1,000.00
Dose, Thomas	Information Technology	07-01-24	\$1,000.00
Friesz, Ethan	Information Technology	07-01-24	\$1,000.00
Hout, Lori	Information Technology	07-01-24	\$1,000.00
Noble, Caleb	Information Technology	07-01-24	\$1,000.00
Oorlog, Lori	Information Technology	07-01-24	\$1,000.00
Strouth, Gerard	Information Technology	07-01-24	\$1,000.00
Fjelland, Lauren	Registrar	07-01-24	\$500.00
Jones, Dayna	Registrar	07-01-24	\$1,000.00
Rogotzke, Kelli	Student Success	07-01-24	\$1,000.00
Carruthers, Tara	Student Success	07-01-24	\$1,000.00
Andersen, Alexander	Student Success	07-01-24	\$1,000.00

**Employment Contract, Workload Stipend**

Stephens, Michael	Business Office	07-01-24	\$5,000.00
Rinehart, Ronda	Business Office	07-01-24	\$5,000.00
Clasemann, Cory	President	08-31-24	\$3,370.04

D3. **FY2024-2025 Wage Increases**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Other Help, Part-Time, Hourly</b>			
Swier Mosher, Vicki	Testing Center	08-05-24	\$17.00
<b>220-Day Employment Contract, Full-Time, Annual</b>			
Chabala, Robyn	Adult Education & Lit.	07-01-24	\$55,296.00
<b>226-Day Faculty, Full-Time, Annual</b>			
Hansen, Blair	Nursing & Health	07-01-24	\$87,600.00
<b>Specialist Employment Contract, Full-Time, Hourly</b>			
Nielsen, Tracy	Automotive	07-01-24	\$32.81
Penning, Aaron	Automotive	07-01-24	\$32.17
Peterson, Ginger	Nursing & Health	07-01-24	\$34.10
Ruby, Evan	Nursing & Health	07-01-24	\$34.10

D3. **FY2024-2025 Wage Increases, continued**

<b>Name</b>	<b>Location/Position</b>	<b>Effective Date</b>	<b>Amount</b>
<b>Specialist Employment Contract, Full-Time, Hourly</b>			
South, Jeremy	Automotive	07-01-24	\$33.76
<b>12-Month, Employment Contract, Full-Time, Salary</b>			
Dorman, Scott	Admissions	07-01-24	\$75,808.00

**Amending Action ST00843** adopted **August 7, 2024**, as it pertains to Ashley Vis by deleting the incorrect salary of \$72,927.00 and inserting the correct salary of \$75,845.00 for FY2024-2025.

**Amending Action ST00843** adopted **August 7, 2024**, as it pertains to Tara Carruthers by deleting the incorrect salary of \$73,660.00 and inserting the correct salary of \$76,607 for FY2024-2025.

**Amending Action ST00843** adopted **August 7, 2024**, as it pertains to Alex Andersen by deleting the incorrect salary of \$72,927.00 and inserting the correct salary of \$75,845.00 for FY2024-2025.

**Amending Action ST00843** adopted **August 7, 2024**, as it pertains to Kelli Rogotzke by deleting the incorrect salary of \$75,126.00 and inserting the correct salary of \$78,132.00 for FY2024-2025.

**Amending Action ST00843** adopted **August 7, 2024**, as it pertains to Emily Zillgitt by deleting the incorrect salary of \$62,436.00 and inserting the correct salary of \$84,670.00 for FY2024-2025.

**HB1182 Pay, annual**

Adamson, Heather	English Instructor	07-01-24	\$9,213.00
Anderson, Adam	Diesel Tech Instructor	07-01-24	\$9,770.00
Berry, Vincent	Plumbing Instructor	07-01-24	\$3,351.00
Bezdichek, Michael	Electrical Instructor	07-01-24	\$4,542.00
Cox, Bryan	Mechatronics Instructor	07-01-24	\$17,825.00
Cruse, Laura	English Instructor	07-01-24	\$71.00
Davis, Dana	Collision Instructor	07-01-24	\$1,106.00
Eisenvos, Daniel	HVAC Instructor	07-01-24	\$4,075.00
Garcia, Joshua	Automotive Tech Instructor	07-01-24	\$16,210.00
Haynes, Matthew	Construction Mgmt Instructor	07-01-24	\$843.00
Honey, Andrew	Computer Programming Inst.	07-01-24	\$17,118.00
Howard, Dennis	Welding Instructor	07-01-24	\$1,608.00
Hunter, Marcus	Electrical Instructor	07-01-24	\$3,258.00
Jensen, Marcia	Dental Assisting Instructor	07-01-24	\$9,754.00
Johnson, Jarrod	HVAC Instructor	07-01-24	\$9,770.00
Kassing, Elizabeth	Civil Engineering Instructor	07-01-24	\$8,015.00
Prouty, Terry	Automotive Tech Instructor	07-01-24	\$10,821.00
Schaffer, Kenneth	Computer Network Inst.	07-01-24	\$9,063.00
Schmidt, Mark	Mechanical Engineering Inst.	07-01-24	\$10,315.00
Schwebach, Gregory	Architectural Engineering Ins.	07-01-24	\$14,863.00

Action ST00849,continued

Wednesday, September 4, 2024

D3. **FY2024-2025 Wage Increases, continued**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>HB1182 Pay, annual</b>			
Shotkoski, Kevin	Diesel Tech Instructor	07-01-24	\$4,796.00
Stahl, Emily	Veterinary Technology	07-01-24	\$22,267.00
Steinmetz, Jason	Diesel Tech Instructor	07-01-24	\$9,770.00
Stelley, Lynam	Welding Instructor	07-01-24	\$664.00
Stoltenburg, Nathan	Construction Mgmt Instructor	07-01-24	\$598.00
Vanoverbeke, Jeffrey	Speech Instructor	07-01-24	\$1,430.00
Wellnitz, Kristin	Psychology Instructor	07-01-24	\$5,358.00
Willer, Lexie	Nursing & Health	07-01-24	\$6,434.00
Wohlwend, Bruce	CIS Instructor	07-01-24	\$1,620.00

D4. **Change of Status**

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Huizing, Susanne	Academic Resource Center Director 12-Month, 1.0 FTE Level 11, Step 9 \$88,212.00/year	Director of Student Success 12-Month, 1.0 FTE Level 11, Step 9 \$88,212.00/year	08-05-24
DeHaai, Sarah	Nursing Instructor 206-Day, 1.0 FTE Level 4, Step 10 \$77,096/year	Nursing Instructor 206-Day, 1.0 FTE Level 6, Step 10 \$82,601/year	07-01-24
Hansen, Blair	Medical Lab Technician Instructor/Program Director 226-Day, 1.0 FTE Level 4, Step 10 \$84,581/year	Medical Lab Technician Instructor/Program Director 226-Day, 1.0 FTE Level 5, Step 10 \$87,600/year	07-01-24
Haase, Tori	Nursing Instructor 186-Day, 1.0 FTE Level 4, Step 8 \$66,321/year	Nursing Instructor 186-Day, 1.0 FTE Level 5, Step 8 \$68,689/year	07-01-24
Fox, Sheila	Professional Tutor  Part-Time  \$25.00/hour	Academic Resource Center Coordinator 12-Month, 1.0 fTE Level 8, Step 1 \$54,306.92/year 227 days prorated	08-19-24
Bird, Tracy	Behavior and Mental Health Instructor 186-Day, 1.0 FTE Level 8, Step 10 \$79,555/year	Behavior and Mental Health Instructor 226-Day, 1.0 FTE Level 8, Step 10 \$96,661/year	07-01-24

**D4.Change of Status, continued**

Hartman, Jacquelyn	Student Access Coach Part-Time  \$28.00/hour	Student Access Coach 12-Month, 1.0 FTE Level 7, Step 6 \$49,616/year 216 days prorated	09-01-24
Schneider, Nicholas	Associate Dean of Curriculum and Instruction 12-Month, 1.0 FTE Level 15, Step 9 \$115,496/year	Dean of Curriculum and Instruction Administrator, 1.0 FTE Level 7, Step 5 \$133,010/year	07-01-24
Donnelli, Makenna	Child Care Assistant Part-Time  \$18.73/hour	Child Care Assistant 184-Day, 1.0 FTE Level 2, Step 12 \$21.66/hour	08-26-24

Action ST00850

Director of Access and Workforce Opportunity Marcella Prokop provided the Access and Workforce Opportunity Update Report (MRF #ST627). In July of 2021, the office of Access and Workforce Opportunity began serving Southeast Tech's first-generation and other at-risk students with additional support tailored to the unique needs of these students. Access and Workforce Opportunity Coaches Jackie Hartman and Shasta Weston also provided an update on their work. Additionally, in 2024-2025, the Office of Access and Workforce Opportunity will continue offering first-gen college students supports, mentorship, 8<sup>th</sup> grade industry events, and basic needs support to all students, in addition to exploring how to scale current programming and build summer bridge programming.

Following general discussion, a motion was made by Gail Swenson and seconded by Marc Murren, four (4) votes "yes" on roll call **acknowledging the Access and Workforce Opportunity Update Report.**

Action ST00851

Student Success Director Dr. Susanne Huizing provided the Student Center and ARC Report (MRF #628). During the 2024 Fall Semester, the ARC has seen enormous success aligning the Higher learning Commission (HLC) outcomes with holistic student support. This was observed through improved student usage, increased tutoring in the ARC, strengthening of the quality of tutoring, strengthening the quality of academic supports and advancing campus awareness of English learners. 2024 Fall Semester Student Success highlights include a new Director with holistic vision, developing and improving academic supports for students and the development and improvement for support for physical, mental and emotional wellbeing.

Following general discussion, a motion was made by Marc Murren and seconded by Dawn Marie Johnson, four (4) votes "yes" on roll call **acknowledging the Student Success Center and ARC Update Report.**

Continued

Wednesday, September 4, 2024

Action ST00852

VP of Finance and Operations Rich Kluin provided the Prior Fiscal Year and Pre Audit Report #629). Financials for the Post-Secondary Vocational Fund, Post-Secondary Bookstore, Post-Secondary Food Service and Post-Secondary Child Care were reviewed.

Following general discussion, a motion was made by Gail Swenson and seconded by Marc Murren, four (4) votes "yes" on roll call **acknowledging the Prior Fiscal Year and Pre Audit Report**.

Action ST00853

On motion by Dawn Marie Johnson and seconded by Marc Murren, four (4) votes "yes" on roll call, the School Board **adjourned** at 5:13 p.m.

CARLY REITER

Presiding Officer

TODD VIK

Business Manager



**SIOUX FALLS SCHOOL BOARD**  
**Wednesday, October 2, 2024 4:00 p.m.**

**Carly Reiter**  
**President**

**Instructional Planning Center**  
**201 East 38<sup>th</sup> Street, Sioux Falls**

**Cory Clasemann**  
**Southeast Tech President**

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3. Good News Report
4. Approval of Minutes of Meeting Held on September 4, 2024
5. Persons Wishing to Address the School Board on Non-Agenda Items
6. Persons Wishing to Address the School Board on Agenda Items
7. Approval of Agenda
8. Conflicts of Interest
9. Approval of Consent Agenda
  - A. Authorizations and Ratifications
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  - B. Approval of Consolidated Report of Trust and Agency Funds
  - C. Approval of Vice President of Finance and Operations Report
  - D. Approval of Personnel Report
10. Reports of the President
  - A. Academic Report: Automotive Technology
  - B. Fall Enrollment Report
  - C. Financial Aid Report
11. Adjournment

**1. Approval of Contracts****Cory Clasemann 367-8355**

Authorizing the President to enter into and execute contracts, for and on behalf of the Southeast Technical College, as follows:

<b>Item No.</b>	<b>Contract Number</b>	<b>Contractor</b>	<b>Project</b>	<b>Cost</b>
a.	25-004, BV	South Eastern Council of Governments	Administrative support for HUD grant	\$200,000

**2. Approval/Ratification of Purchase Orders****Rich Kluin 367-5692**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

<b>Item</b>	<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Total Cost</b>
a.	<b>S2502416</b>	Transact Campus, Inc.	Transact to S2 Door Access Migration	\$15,506.38
b.	<b>S2502563</b>	Modern Campus	Modern Campus Renewal	\$33,733.62
c.	<b>S2502590</b>	Elevate HealthCare, Inc.	Simulation Center Program Equipment – Health Core	\$193,157.25
d.	<b>S2502591</b>	Philips HealthCare	Simulation Center Program Equipment – Cardiovascular	\$127,597.28

SOUTHEAST TECHNICAL COLLEGE  
2320 N. Career Ave.  
Sioux Falls, SD 57107

**CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS**

	Balance 7/1/2024	Received to date	Disbursed to date	Balance 8/31/2024
STC Bookstore	\$ 34,241.55	\$ 322.26	\$ -	\$ 34,563.81
STC EFT	\$ 711,543.15	\$ 204,975.10	\$ -	\$ 916,518.25
STC Tuition & Fees	\$ 1,814,579.07	\$ 9,546,262.91	\$ 5,891,610.75	\$ 5,469,231.23
STC T & A	\$ 105,673.19	\$ 1,002.48	\$ -	\$ 106,675.67
STC ACH	\$ 4,850.45	\$ 44.85	\$ -	\$ 4,895.30
STC Blue Bucks	\$ 23,135.54	\$ 6,201.86	\$ 198.24	\$ 29,139.16
TOTALS	<u>\$ 2,694,022.95</u>	<u>\$ 9,758,809.46</u>	<u>\$ 5,891,808.99</u>	<u>\$ 6,561,023.42</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5  
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

**TO: School Board**

**Southeast Tech Funds on hand September 30, 2024:**

**POST-SECONDARY VOCATIONAL FUND #23**

STC T & A Cash - 06.30.23	\$ 3,288,538.30	
First Interstate, Checking, #3047444	(1,282,044.37)	
First Interstate, Savings, #5035221	4,395.19	
Payroll	(1,603,225.89)	
Total Post-Secondary Vocational Fund		<u>\$ 407,663.23</u>

**POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52**

STC T & A Cash - 06.30.23	\$ 64,740.87	
First Interstate, Checking, #3047444	399,724.81	
Payroll	(23,465.88)	
Total Post-Secondary Bookstore Fund		<u>\$ 440,999.80</u>

**POST-SECONDARY VOCATIONAL FOOD SERVICE #53**

STC T & A Cash - 06.30.23	\$ 3,059.79	
First Interstate, Checking, #3047444	(53,264.85)	
Payroll	(16,334.05)	
Total Post-Secondary Food Service Fund		<u>\$ (66,539.11)</u>

**POST-SECONDARY VOCATIONAL CHILD CARE #54**

STC T & A Cash - 06.30.23	\$ 10,254.96	
First Interstate, Checking, #3047444	32,354.32	
Payroll	(25,902.01)	
Total Post-Secondary Childcare Fund		<u>\$ 16,707.27</u>

**Total All Funds** \$ 798,831.19

**POST SECONDARY - VOCATIONAL FUND**

	<b>FY25 BUDGET</b>	<b>AUG '24 YTD</b>	<b>AUG '24 PERCENT</b>	<b>AUG '23 YTD</b>	<b>AUG '23 PERCENT</b>
<b>REVENUES:</b>					
<b>STUDENT CHARGES:</b>					
Tuition	\$ 7,338,517	\$ 198,606	2.71%	\$ 201,573	2.83%
Fees	7,130,895	222,098	3.11%	196,708	2.88%
Corporate Education	223,100	548	0.25%	16,825	4.71%
<b>STATE SUPPORT:</b>					
State Aid	11,994,939	16,025	0.13%	16,285	0.15%
Other State	3,739,825	(4,043,536)	-108.12%	(93,590)	-1.48%
<b>FEDERAL SUPPORT:</b>					
Perkins	1,004,961	(161,077)	-16.03%	(230,297)	-26.34%
ABE	150,000	(71,799)	-47.87%	(56,741)	-36.70%
Other Federal	117,250	-	0.00%	(189,385)	-14.80%
<b>LOCAL SUPPORT:</b>					
Grants/Donations	719,500	(18,846)	-2.62%	18,769	0.40%
Other Local	1,493,528	(153,929)	-10.31%	(3,223)	-0.25%
<b>TOTAL REVENUES:</b>	<b>\$ 33,912,515</b>	<b>(4,011,908)</b>	<b>-11.83%</b>	<b>\$ (123,074)</b>	<b>-0.31%</b>
<b>EXPENDITURES:</b>					
<b>WAGES - FULLTIME:</b>					
Administrative	\$ 1,229,109	\$ 232,105	18.88%	\$ 196,279	16.67%
Instructional	7,357,728	1,158,537	15.75%	1,054,039	14.96%
Support	6,472,783	996,925	15.40%	905,920	15.11%
<b>WAGES - OTHER:</b>					
Instructional - Other	1,100,750	116,796	10.61%	134,683	12.10%
Support - Other	404,201	24,440	6.05%	12,444	3.42%
<b>BENEFITS:</b>					
Insurance - Dental	148,203	23,611	15.93%	20,717	15.03%
Insurance - Medical	2,332,369	362,170	15.53%	320,262	13.88%
Insurance - Other	86,210	24,747	28.71%	17,015	24.88%
Retirement	2,118,929	327,927	15.48%	300,200	15.00%
<b>SERVICES:</b>					
Advertising	363,100	47,161	12.99%	55,075	14.76%
Legal	52,775	2,741	5.19%	3,197	5.82%
Maintenance/Repair	340,800	53,618	15.73%	93,572	47.79%
Postage	153,750	13,856	9.01%	11,232	8.63%
Printing/Publishing	136,750	4,998	3.65%	14,190	10.19%
Professional/Technical	686,452	24,352	3.55%	80,748	9.69%
Property	293,800	251,317	85.54%	230,528	87.79%
Rentals	337,803	55,476	16.42%	51,011	19.39%
Software Upgrades	691,000	334,093	48.35%	345,309	52.13%
Travel	158,700	4,177	2.63%	4,316	2.80%
Utilities	737,900	48,304	6.55%	27,795	4.13%
<b>SUPPLIES:</b>					
Equipment - Noncapital	111,940	30,673	27.40%	16,047	10.35%
Food	106,450	2,473	2.32%	10,600	9.67%
Instructional Supplies	699,600	22,685	3.24%	(7,911)	-1.46%
Other	459,175	71,626	15.60%	27,444	7.19%
Resale	699,400	392,800	56.16%	405,217	65.26%
Software	287,000	176,672	61.56%	138,702	48.19%
<b>OTHER:</b>					
Bad Debt	250,000	19,114	7.65%	-	0.00%
Dues/Fees	540,545	45,613	8.44%	88,477	20.33%
Liability Insurance	130,000	142,483	109.60%	128,668	107.22%
Miscellaneous	249,000	-	0.00%	-	0.00%
<b>SUBTOTAL - OPERATING:</b>	<b>\$ 28,736,222</b>	<b>\$ 5,011,489</b>	<b>17.44%</b>	<b>\$ 4,685,775</b>	<b>17.41%</b>
<b>EQUIPMENT:</b>					
Building Improvements	\$ 1,093,910	\$ 1,404	0.13%	\$ 531,141	11.11%
Equipment	4,631,049	84,594	1.83%	618,444	8.70%
Information Technology	147,028	106,764	72.61%	55,901	63.52%
Land Improvements	90,090	-	0.00%	20,975	2.96%
<b>SUBTOTAL - CAPITAL:</b>	<b>\$ 5,962,077</b>	<b>\$ 192,762</b>	<b>3.23%</b>	<b>\$ 1,226,461</b>	<b>9.66%</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$ 34,698,299</b>	<b>5,204,251</b>	<b>15.00%</b>	<b>\$ 5,912,236</b>	<b>14.93%</b>
<b>REVENUE OVER (UNDER) EXPENSE:</b>	<b>\$ (785,784)</b>	<b>\$ (9,216,160)</b>		<b>\$ (6,035,311)</b>	

**POST SECONDARY - BOOKSTORE**

	<b>FY25 BUDGET</b>	<b>AUG '24 YTD</b>	<b>AUG '24 PERCENT</b>	<b>AUG '23 YTD</b>	<b>AUG '23 PERCENT</b>
<b>REVENUES:</b>					
<b>STUDENT CHARGES:</b>					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
<b>STATE SUPPORT:</b>					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
<b>FEDERAL SUPPORT:</b>					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
<b>LOCAL SUPPORT:</b>					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	1,850,000	(100)	-0.01%	139,471	8.66%
<b>TOTAL REVENUES:</b>	<b>\$ 1,850,000</b>	<b>\$ (100)</b>	<b>-0.01%</b>	<b>\$ 139,471</b>	<b>8.66%</b>
<b>EXPENDITURES:</b>					
<b>WAGES - FULLTIME:</b>					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	177,157	29,545	16.68%	27,431	16.25%
<b>WAGES - OTHER:</b>					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	46,000	3,633	7.90%	3,405	13.62%
<b>BENEFITS:</b>					
Insurance - Dental	1,592	265	16.67%	253	16.67%
Insurance - Medical	28,786	4,798	16.67%	4,527	16.17%
Insurance - Other	1,415	271	19.12%	193	20.99%
Retirement	24,710	4,037	16.34%	3,732	16.43%
<b>SERVICES:</b>					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	21,000	4,961	23.63%	1,809	11.30%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	3,000	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
<b>SUPPLIES:</b>					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	500	92	18.45%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	22,000	-	0.00%	-	0.00%
Resale	1,374,500	487,568	35.47%	14,299	1.16%
Software	-	-	0.00%	-	0.00%
<b>OTHER:</b>					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	90,000	21,926	24.36%	4,812	5.45%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	9,500	-	0.00%	-	0.00%
Depreciation	6,500	-	0.00%	-	0.00%
<b>SUBTOTAL - OPERATING:</b>	<b>\$ 1,806,660</b>	<b>\$ 557,097</b>	<b>30.84%</b>	<b>\$ 60,459</b>	<b>3.78%</b>
<b>EQUIPMENT:</b>					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
<b>SUBTOTAL - CAPITAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,806,660</b>	<b>\$ 557,097</b>	<b>30.84%</b>	<b>\$ 60,459</b>	<b>3.78%</b>
<b>REVENUE OVER (UNDER) EXPENSE:</b>	<b>\$ 43,340</b>	<b>\$ (557,197)</b>		<b>\$ 79,012</b>	

**POST SECONDARY - FOOD SERVICE**

	<b>FY25 BUDGET</b>	<b>AUG '24 YTD</b>	<b>AUG '24 PERCENT</b>	<b>AUG '23 YTD</b>	<b>AUG '23 PERCENT</b>
<b>REVENUES:</b>					
<b>STUDENT CHARGES:</b>					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
<b>STATE SUPPORT:</b>					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
<b>FEDERAL SUPPORT:</b>					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
<b>LOCAL SUPPORT:</b>					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	404,500	-	0.00%	6,895	1.74%
<b>TOTAL REVENUES:</b>	<b>\$ 404,500</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 6,895</b>	<b>1.74%</b>
<b>EXPENDITURES:</b>					
<b>WAGES - FULLTIME:</b>					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	115,126	19,254	16.72%	18,269	16.65%
<b>WAGES - OTHER:</b>					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	63,125	3,786	6.00%	3,075	5.40%
<b>BENEFITS:</b>					
Insurance - Dental	1,123	187	16.67%	178	16.67%
Insurance - Medical	14,933	2,489	16.67%	2,333	16.67%
Insurance - Other	5,031	327	6.49%	232	24.84%
Retirement	20,134	2,865	14.23%	2,678	13.86%
<b>SERVICES:</b>					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	7,000	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	200	-	0.00%	-	0.00%
Professional/Technical	600	100	16.67%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
<b>SUPPLIES:</b>					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	20,000	865	4.33%	2,622	11.25%
Resale	170,000	18,511	10.89%	15,503	10.34%
Software	-	-	0.00%	-	0.00%
<b>OTHER:</b>					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	2,500	-	0.00%	100	4.33%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	-	0.00%
Depreciation	19,000	-	0.00%	-	0.00%
<b>SUBTOTAL - OPERATING:</b>	<b>\$ 438,772</b>	<b>\$ 48,384</b>	<b>11.03%</b>	<b>\$ 44,990</b>	<b>10.90%</b>
<b>EQUIPMENT:</b>					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
<b>SUBTOTAL - CAPITAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$ 438,772</b>	<b>\$ 48,384</b>	<b>11.03%</b>	<b>\$ 44,990</b>	<b>10.90%</b>
<b>REVENUE OVER (UNDER) EXPENSE:</b>	<b>\$ (34,272)</b>	<b>\$ (48,384)</b>		<b>\$ (38,095)</b>	

**POST SECONDARY - CHILDCARE**

	<b>FY25 BUDGET</b>	<b>AUG '24 YTD</b>	<b>AUG '24 PERCENT</b>	<b>AUG '23 YTD</b>	<b>AUG '23 PERCENT</b>
<b>REVENUES:</b>					
<b>STUDENT CHARGES:</b>					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
<b>STATE SUPPORT:</b>					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
<b>FEDERAL SUPPORT:</b>					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
<b>LOCAL SUPPORT:</b>					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	402,000	-	0.00%	10,681	3.67%
<b>TOTAL REVENUES:</b>	<b>\$ 402,000</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 10,681</b>	<b>3.67%</b>
<b>EXPENDITURES:</b>					
<b>WAGES - FULLTIME:</b>					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	249,160	31,136	12.50%	21,993	9.21%
<b>WAGES - OTHER:</b>					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	25,000	56	0.23%	5,978	49.82%
<b>BENEFITS:</b>					
Insurance - Dental	5,431	374	6.90%	362	6.25%
Insurance - Medical	83,378	4,978	5.97%	5,661	5.79%
Insurance - Other	3,214	871	27.10%	609	23.62%
Retirement	33,456	4,122	12.32%	3,433	10.98%
<b>SERVICES:</b>					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	750	57	7.60%	5,057	1264.25%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	2,054	#DIV/0!
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
<b>SUPPLIES:</b>					
Equipment - Noncapital	-	-	0.00%	-	0.00%
Food	800	-	0.00%	-	0.00%
Instructional Supplies	3,500	-	0.00%	-	0.00%
Other	1,000	-	0.00%	-	0.00%
Resale	-	-	0.00%	-	0.00%
Software	1,800	-	0.00%	-	0.00%
<b>OTHER:</b>					
Bad Debt	1,000	-	0.00%	-	0.00%
Dues/Fees	850	-	0.00%	-	0.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	-	-	0.00%	-	0.00%
Depreciation	400	-	0.00%	-	0.00%
<b>SUBTOTAL - OPERATING:</b>	<b>\$ 409,739</b>	<b>\$ 41,595</b>	<b>10.15%</b>	<b>\$ 45,148</b>	<b>11.09%</b>
<b>EQUIPMENT:</b>					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
<b>SUBTOTAL - CAPITAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$ 409,739</b>	<b>\$ 41,595</b>	<b>10.15%</b>	<b>\$ 45,148</b>	<b>11.09%</b>
<b>REVENUE OVER (UNDER) EXPENSE:</b>	<b>\$ (7,739)</b>	<b>\$ (41,595)</b>		<b>\$ (34,467)</b>	

**SOUTHEAST TECHNICAL INSTITUTE**  
**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES**

	<b>#23</b>	<b>#52</b>	<b>#53</b>	<b>#54</b>
	<b>Post</b>			
	<b>Secondary</b>	<b>Bookstore</b>	<b>Food Service</b>	<b>Child Care</b>
	<b>Vocational</b>	<b>Enterprise</b>	<b>Enterprise</b>	<b>Enterprise</b>
	<b>Fund</b>	<b>Fund</b>	<b>Fund</b>	<b>Fund</b>
<b>Cash Balance July 31, 2024 (Pre-Audit)</b>	\$ 5,856,405.33	\$ (113,642.21)	\$ (61,273.05)	\$ 17,604.53
<b>Operating Results:</b>				
<b>Revenue:</b>				
<b>Local Sources:</b>				
Tuition/Fees	421,252.56	-	-	-
Sales of Goods/Services	-	-	-	-
Other Sources	(172,774.72)	(99.63)	-	-
<b>State Sources:</b>	(4,027,510.68)	-	-	-
<b>Federal Sources:</b>	(232,875.59)	-	-	-
<b>Expenditures:</b>				
Personnel	(1,626,347.79)	(23,465.88)	(16,334.05)	(25,902.01)
Services	(517,000.83)	(4,961.36)	(50.00)	(57.00)
Supplies	(537,884.96)	(492,332.03)	(13,739.65)	-
Capital	(189,962.00)	-	-	-
Other	(44,340.93)	(21,926.41)	-	-
Transfers	-	-	-	-
<b>GASB 84 Reversal</b>	-	-	-	-
<b>(Increase)/Decrease in Assets</b>	811,826.44	996,577.10	16,705.82	8,711.99
<b>Increase/(Decrease) in Liabilities</b>	666,876.40	100,850.22	8,151.82	16,349.76
<b>Net Cash Provided By (Used In) Operating Activities:</b>	\$ (5,448,742.10)	\$ 554,642.01	\$ (5,266.06)	\$ (897.26)
<b>Cash Balance September 30, 2024</b>	<u>\$ 407,663.23</u>	<u>\$ 440,999.80</u>	<u>\$ (66,539.11)</u>	<u>\$ 16,707.27</u>
<b>Cash Balance June 30, 2024</b>	\$ 5,934,447.49	\$ 172,300.81	\$ (13,910.05)	\$ 66,663.78
<b>Operating Results:</b>				
<b>Revenue:</b>				
<b>Local Sources:</b>				
Tuition/Fees	421,252.56	-	-	-
Sales of Goods/Services	-	-	-	-
Other Sources	(172,774.72)	(99.63)	-	-
<b>State Sources:</b>	(4,027,510.68)	-	-	-
<b>Federal Sources:</b>	(232,875.59)	-	-	-
<b>Expenditures:</b>				
Personnel	(3,267,257.93)	(42,548.85)	(28,906.88)	(41,537.71)
Services	(840,092.73)	(4,961.36)	(100.00)	(57.00)
Supplies	(696,928.99)	(487,660.33)	(19,376.66)	-
Capital	(192,762.00)	-	-	-
Other	(207,209.50)	(21,926.41)	-	-
Audit	-	-	-	-
<b>GASB 84 Reversal</b>	-	-	-	-
<b>(Increase)/Decrease in Assets</b>	4,928,096.74	931,939.72	775.40	8,252.00
<b>Increase/(Decrease) in Liabilities</b>	(1,238,721.42)	(106,044.15)	(5,020.92)	(16,613.80)
<b>Net Cash Provided By (Used In) Operating Activities:</b>	\$ (5,526,784.26)	\$ 268,698.99	\$ (52,629.06)	\$ (49,956.51)
<b>Cash Balance September 30, 2024</b>	<u>\$ 407,663.23</u>	<u>\$ 440,999.80</u>	<u>\$ (66,539.11)</u>	<u>\$ 16,707.27</u>

**Rich Kluin**  
Prepared by

9/27/2024  
Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
<b>Student Help, Part-Time</b>		
Perrin, Noel	Human Resources	04-17-24
Beck, Erika	Horticulture	05-03-24
<b>Instructor, Full-Time</b>		
Schmidt, Mark	Engineering	07-23-24
<b>Other Help, Part-Time</b>		
Diego Francisco, Dolores	Food Service	09-04-24
Johnson, Kari	Food Service	09-18-24

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Student Help, Part-Time, Hourly</b>			
Dunham, Sophia	Admissions	08-26-24	\$15.00
Tigert, Trevor	Admissions	09-03-24	\$15.00
Bloom-Poncelet, Madyson	Scarborough	09-03-24	\$15.00
Casilli, Dominic	Tutor	09-16-24	\$15.00
Retterath, Anna	Horticulture	09-16-24	\$15.00
Larson, Keeley	Scarborough	09-16-24	\$15.00
<b>Other Help, Part-Time, Hourly</b>			
Neumeister, Deb	Tutor	09-03-24	\$25.00
Holzemer, Callista	Food Service	09-03-24	\$16.50
Lingen, Peter	Testing Center	09-09-24	\$16.50
Engelkes, Tracy	Food Service	09-10-24	\$16.50
Shepherd, Anna	Tutor	09-16-24	\$25.00
Fluit, Heather	Tutor	09-16-24	\$25.00
Miller, Amy	Foundation	09-10-24	\$25.00
<b>Instructor, Adjunct, Part-Time, Per Credit Hour</b>			
Albrecht, Judd	Media	09-16-24	\$821.50
<b>Instructor, Adjunct, Part-Time, Clinical Per Hour</b>			
Kline, Stephanie	Nursing & Health	09-16-24	\$46.00
Krinke, Dominique	Nursing & Health	09-09-24	\$34.00
<b>Instructor, Adjunct Fall 2024, Stipend</b>			
Adamson, Heather	English	09-01-24	\$2,671.20
Argon, Michael	Business Administration	09-01-24	\$2,671.20
Allenstein, Keith	Law Enforcement	09-01-24	\$2,830.20
Atkins, Melissa	Early Childhood	09-01-24	\$2,671.20
Baker, Shelly	Business Administration	09-01-24	\$5,660.40

**SOUTHEAST TECH PERSONNEL REPORT****Wednesday, October 2, 2024**

Barrow, Nathan	English	09-01-24	\$5,342.40
Becker, Luke	Business Administration	09-01-24	\$2,671.20
Blok, Kelly	Computer Information	09-01-24	\$2,671.20
Borgen, Cory	Turf Management	09-01-24	\$1,643.00
Brandt, Nicole	Nursing & Health	09-01-24	\$2,464.50
Buchman, Dean	Engineering	09-01-24	\$5,342.40
Byall, Jennifer	Mathematics	09-01-24	\$2,671.20
Cavin, Georgina	Accounting	09-01-24	\$3,561.60
Claussen, Jaclyn	Nursing & Health	09-01-24	\$2,671.20
Cox, Bryan	Engineering	09-01-24	\$3,264.00
Cruse, Laura	English	09-01-24	\$2,671.20
Daugherty, Catherine	Business Administration	09-01-24	\$2,671.20
Davis, Chris	Accounting	09-01-24	\$3,561.60
Davis, Dana	Automotive	09-01-24	\$2,464.50
De Zuviria Padlock, Maria	Computer Information	09-01-24	\$4,929.00
Ekstrum, Jacqueline	Nursing & Health	09-01-24	\$15,094.40
Ellerbusch, Jenna	Nursing & Health	09-01-24	\$7,393.50
Erdman, Corliss	Nursing & Health	09-01-24	\$1,848.38
Frohwein, Jeffrey	Business Administration	09-01-24	\$8,013.60
Garcia, Joshua	Automotive	09-01-24	\$1,643.00
Gertsma, Leann	English	09-01-24	\$5,342.40
Goldsmith, Sandee	Psychology	09-01-24	\$2,671.20
Halfpop, Emily	Natural Science	09-01-24	\$7,123.20
Hansen, Blair	Nursing & Health	09-01-24	\$5,750.50
Hanson, Mylynn	Nursing & Health	09-01-24	\$5,342.40
Heckenlaible, Justin	Computer Information	09-01-24	\$5,342.40
Heppler, Jeffrey	Horticulture	09-01-24	\$8,804.00
Hogan, Stephanie	Environmental Science	09-01-24	\$2,671.20
Honey, Andrew	Computer Information	09-01-24	\$2,671.20
Horan, Steven	Accounting	09-01-24	\$3,561.60
Ivarsen, McCade	Business Administration	09-01-24	\$10,684.80
Jones, Suzanne	Early Childhood	09-01-24	\$8,013.60
Jordahl, Lindsay	Nursing & Health	09-01-24	\$4,929.00
Judeh, Huda	Computer Information	09-01-24	\$6,232.80
Kassing, Elizabeth	Engineering	09-01-24	\$2,671.20
Kluin, Emily	English	09-01-24	\$2,671.20
Kreckel, Darrell	Computer Information	09-01-24	\$5,342.40
Lane, Brittany	Nursing & Health	09-01-24	\$821.50
Lemke, Sean	Psychology	09-01-24	\$2,464.50
Lindell, Mark	Speech	09-01-24	\$5,342.40
Livermont, Derek	Computer Information	09-01-24	\$3,286.00
Lothrop, LeAnn	Computer Information	09-01-24	\$5,342.40
McGee, Patricia	Business Administration	09-01-24	\$5,660.40
McManus, Stacy	Business Administration	09-01-24	\$8,013.60
Mehlhaf, Samantha	Veterinary Technology	09-01-24	\$2,830.20
Mekelburg, Erin	Computer Information	09-01-24	\$2,671.20
Melroe, Shelby	Sociology	09-01-24	\$8,013.60
Merrill, Kathryn	American Sign Language	09-01-24	\$2,464.50
Mills, Ann	Chemistry	09-01-24	\$11,080.00

**SOUTHEAST TECH PERSONNEL REPORT**

**Wednesday, October 2, 2024**

Morris, Brandon	Computer Information	09-01-24	\$2,671.20
Morris, Roger	Computer Information	09-01-24	\$8,490.60
Nowell, Koree	Nursing & Health	09-01-24	\$4,929.00
Olson, Julie	Physics	09-01-24	\$2,671.20
Penning, Jolene	Nursing & Health	09-01-24	\$2,464.50
Pepper, Merrel	Computer Information	09-01-24	\$6,232.80
Perkins-Hicks, Debra	Natural Science	09-01-24	\$11,320.80
Peters, Dennis	Business Administration	09-01-24	\$2,671.20
Pierce, Steven	Media	09-01-24	\$3,561.60
Price Lee, Julia	Psychology	09-01-24	\$2,830.20
Reagan, Kelly	English	09-01-24	\$2,671.20
Reimnitz, Laura	Veterinary Technology	09-01-24	\$9,569.50
Rieck, Matthew	Mathematics	09-01-24	\$8,013.60
Ringling, Amanda	Environmental Science	09-01-24	\$2,464.50
Rose, Jean	Business Administration	09-01-24	\$2,830.20
Schnider, Nicole	Nursing & Health	09-01-24	\$4,907.00
Schoenfelder, Tonya	Law Enforcement	09-01-24	\$5,440.00
Schwebach, Gregory	Engineering	09-01-24	\$2,464.50
Stacey, Taylor	Mathematics	09-01-24	\$8,904.00
Stueven, Rebecca	Nursing & Health	09-01-24	\$7,393.50
Sullivan, Shawn	Business Administration	09-01-24	\$5,660.40
Talcott, Roberta	Business Administration	09-01-24	\$2,830.20
Traylor, Michael	Computer Information	09-01-24	\$3,286.00
Tschetter, Lisa	Nursing & Health	09-01-24	\$7,393.50
VanOverbeke, Jeffrey	Speech	09-01-24	\$2,671.20
Vettrus, Jill	Mathematics	09-01-24	\$7,123.20
Wadhwa, Anju	Computer Information	09-01-24	\$1,780.80
Walton, Evan	English	09-01-24	\$7,123.20
Walton, Tarah	Law Enforcement	09-01-24	\$5,342.40
Weber, Jessica	Accounting	09-01-24	\$2,671.20
Weihe, Kimberly	Marketing	09-01-24	\$2,671.20
Wellnitz, Kristin	Psychology	09-01-24	\$2,671.20
Willer, Lexie	Nursing & Health	09-01-24	\$4,107.50
Williams, Brian	Marketing	09-01-24	\$2,671.20
Wolff, Dana	Business Administration	09-01-24	\$9,434.00

**Student Activity/Group Advisors, Stipend**

Sundquist, Allison	Volleyball	09-01-24	\$1,598.50
Carruthers, Tara	Volleyball	09-01-24	\$1,598.50
Anderson, Alex	Bowling	09-01-24	\$1,400.00
Landhuis, Carmen	Bowling	09-01-24	\$1,400.00
Rogotzke, Kelli	Disc Golf	09-01-24	\$2,800.00
Osborn, Michelle	Soccer	09-01-24	\$3,197.00
Williams, Brian	Trap Shooting	09-01-24	\$2,800.00
Huizing, Susanne	Student Club	09-01-24	\$530.00
Kassing, Elizabeth	Student Group	09-01-24	\$1,643.00
Letsche, Paul	Student Group	09-01-24	\$1,643.00
Honey, Andrew	Student Club	09-01-24	\$3,286.00
Leloux, Loretta	Student Group	09-01-24	\$3,286.00

**SOUTHEAST TECH PERSONNEL REPORT**

**Wednesday, October 2, 2024**

Jorgensen, Kally	Student Club	09-01-24	\$530.00
Schwebach, Greg	Student Group	09-01-24	\$1,643.00
Haynes, Matthew	Student Group	09-01-24	\$1,643.00
Ringling, Benjamin	Student Group	09-01-24	\$3,286.00
Frentz, Patrick	Student Group	09-01-24	\$3,286.00
Prokop, Marcella	Student Club	09-01-24	\$530.00
Pottratz, Jennifer	Student Group	09-01-24	\$3,286.00
Prouty, Terry	Student Group	09-01-24	\$3,286.00
Berry, Vincent	Student Group	09-01-24	\$3,286.00
Willer, Lexie	Student Group	09-01-24	\$821.50
Jordahl, Lindsay	Student Group	09-01-24	\$821.50
Vanden Bosch, Raquel	Student Group	09-01-24	\$821.50
Burns, Shannan	Student Group	09-01-24	\$821.50
Weston, Shasta	Student Club	09-01-24	\$530.00
Borgen, Cory	Student Group	09-01-24	\$3,286.00
Cruse, Laura	Student Club	09-01-24	\$265.00
Frentz, Patrick	Student Club	09-01-24	\$265.00
Weihe, Kimberly	Student Club	09-01-24	\$530.00
Gries, Keith	Student Club	09-01-24	\$265.00
Valdez, Martin	Student Club	09-01-24	\$265.00

**Dakota Dreams Event, Stipend**

Devorak, Lisha	Nursing & Health	09-30-24	\$100.00
Schwartz, Colette	Nursing & Health	09-30-24	\$100.00
Sparkman, Jennifer	Nursing & Health	09-30-24	\$100.00
Weber, Jessica	Accounting	09-30-24	\$200.00
Davis, Chris	Business Administration	09-30-24	\$100.00
Conrad, Anthony	Media	09-30-24	\$200.00
Warkenthien, Richard	Media	09-30-24	\$200.00
Pepper, Dustin	Nursing & Health	09-30-24	\$100.00
Pottratz, Jennifer	Nursing & Health	09-30-24	\$100.00
Penning, Jolene	Nursing & Health	09-30-24	\$100.00

**3. Wage Increases**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
<b>Other Help, Part-Time, Hourly</b>			
McLain, Kevin	Testing Center	07-01-24	\$18.00
Sonnenschein, Sarah	Testing Center	07-01-24	\$18.00

**4. Change of Status**

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Stubbe, Scott	Adjunct Mechanical Engineering Instructor Part-Time  \$890.40/credit hour	Interim Mechanical Engineering Instructor 186-Day, 1.0 FTE Level 3, Step 10 \$67,124/year	09-01-24
VanLaecken, Erik	Chief Information Officer	Chief Information Officer	07-01-24

12-Month, Administrator  
Level 5, Step 5  
\$147,460/year

12-Month, Administrator  
Level 3, Step 5  
\$160,010/year

**Southeast Tech**  
**Automotive Technology Program Report**  
**Executive Summary**

**Purpose of Report:** To inform the School Board about the Automotive Technology Program at Southeast Technical College.

---

Southeast Technical College provides a comprehensive range of programs in the Transportation sector. One of those programs is the Automotive Technology program.

The two-year Automotive Technology program provides an AAS degree. Southeast Technical College provides a broad spectrum of courses toward foundational skills in automotive service and diagnostics. Students get training on many types of vehicles and perform repairs ranging from transmission overhaul to computer systems diagnosis. Southeast Tech's Automotive Department trains students to have a thorough knowledge of vehicle operation and comprehensive repair.

Up to 70 students ranging from 1<sup>st</sup> and 2<sup>nd</sup> year are in this program at any given point. Students can start in any class in the program. The program has both Fall and Springs starts. Classes are filled with a combination of new and returning students. This keeps the class sizes full/diverse. The combination of two instructors and two lab specialists and scheduling allows the program to have two ongoing courses at the same time.

The STC Automotive Technology program is an ASE Education Foundation Master accredited program giving the students the opportunity to enter the job field certified and proven. The program strives to give back to the community and volunteer labor to military veterans or nonprofits in the community. The program is laying the foundation for the next age of technicians and STC instructors are well equipped to give the students the skills industry is asking them to have.

---

**Administrative Recommendation to School Board:** Acknowledge the Automotive Technology Program report.



**SOUTHEAST**  
Technical College

# Automotive Technology

Presented by Instructors Terry Prouty and Josh Garcia

10/02/2024

# Automotive Technology Program Highlights

## Program

8 core Automotive classes and 5 General Education Classes AAS Degree, 65 Credits  
 Students can start in any semester, Fall or Spring  
 ASE Education Foundation MASTER accredited Program

## Faculty

**Terry Prouty** – Has 15 plus years of industry experience and teaching at STC for 12 years. AAS in Automotive Technology and Network Administration and Master ASE Certified

**Josh Garcia** – Is a STC alum and Military Vet with dealership and industry experience and AAS in Automotive Technology and ASE Certified Advanced Engine performance, Steering and Suspension, Brakes, Electrical/Electronic systems and HVAC

**Lab Specialists-** Aaron Penning and Jeremy South support our Labs and are on the shop floor with students from both classes all day. They are vital to support our mission in the auto department. Both come with a long background in the automotive industry and are alum of STC.

<b>PROGRAM</b>		Automotive					
Program Capacity for Incoming Cohort in each Fall and Spring Semester							45
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	
<b>Total Fall Enrollment</b>	64	67	52	47	67	64	
<b>New Students</b>	36	41	29	31	42	30	
<b>Returning Students</b>	28	26	23	16	25	33	
<b>Transfer Students</b>						1	
<b>Program Retention Rate</b>	77%	78%	64%	65%	77%		
<i>SDBOTE Fall to Fall = Completion + Returning</i>							
<b># of Graduates</b>	24	20	19	11	19		
<i>Fall, Spring, Summer combined</i>							
<b>In-Field Placement Rate</b>	100%	91%	84%	89%	100%		
<i>SDBOTE Prior Academic Year</i>							

# Automotive Technology Program Objectives

## Technology

- Demonstrate equipment and tool use.
- Perform Repairs to industry and ASE professional standards

## Problem Solving

- Diagnose a failure of systems and components.
- Determine the appropriate repair for a failure of a system and components.

## Communication

- Demonstrate interpersonal communication about repairs and procedures with customers, teammates and Instructors

## Professionalism

- Use effective time management skills to meet productivity and quality expectation

# Automotive Technology Degree

## FALL

- [GEN ED REQ - Automotive Technology Communications Requirement](#)
- [SSS 100 - Student Success Seminar](#)
- [AT 110 - Manual Drive Train/Axles Theory](#)
- [AT 111 - Manual Drive Train/Axles Lab](#)
- [AT 112 - Automatic Transmissions Theory](#)
- [AT 113 - Automatic Transmissions Lab](#)
- [AT 122 - Brake Theory](#)
- [AT 123 - Brake Lab](#)

## SPRING

- [GEN ED REQ - Automotive Technology Additional Gen-Ed Requirement](#)
- [GEN ED REQ - Automotive Technology Social Sciences Requirement](#)
- [AT 120 - Suspension & Steering Theory](#)
- [AT 121 - Suspension & Steering Lab](#)
- [AT 130 - Engine Repair Theory](#)
- [AT 131 - Engine Repair Lab](#)
- [AT 141L - Automotive Welding Lab](#)

## FALL

- [GEN ED REQ - Automotive Technology Mathematics Requirement](#)
- [AT 210 - Electrical Systems Theory](#)
- [AT 211 - Electrical Systems Lab](#)

## SPRING

- [GEN ED REQ - Automotive Technology Natural Sciences Requirement](#)
- [AT 213 - Heating/Air Conditioning Theory](#)
- [AT 214 - Heating/Air Conditioning Lab](#)
- [AT 230 - Engine Performance Theory](#)
- [AT 231 - Engine Performance Lab](#)

# ASE Accredited Program

- Each course is one of the 8 ASE categories and provided covers all requirements made by ASE.
- Earn Professional level ASE certs that follow students after graduation into career.
- ASE Test at the end of each course that earn Student level ASE Certs. Employers know they can invest in our students and feel confident they can pass professional level tests.



National Institute for  
**AUTOMOTIVE  
SERVICE  
EXCELLENCE**

# *Automotive Technology Lab*



## Updated Electric/Hybrid Vehicles

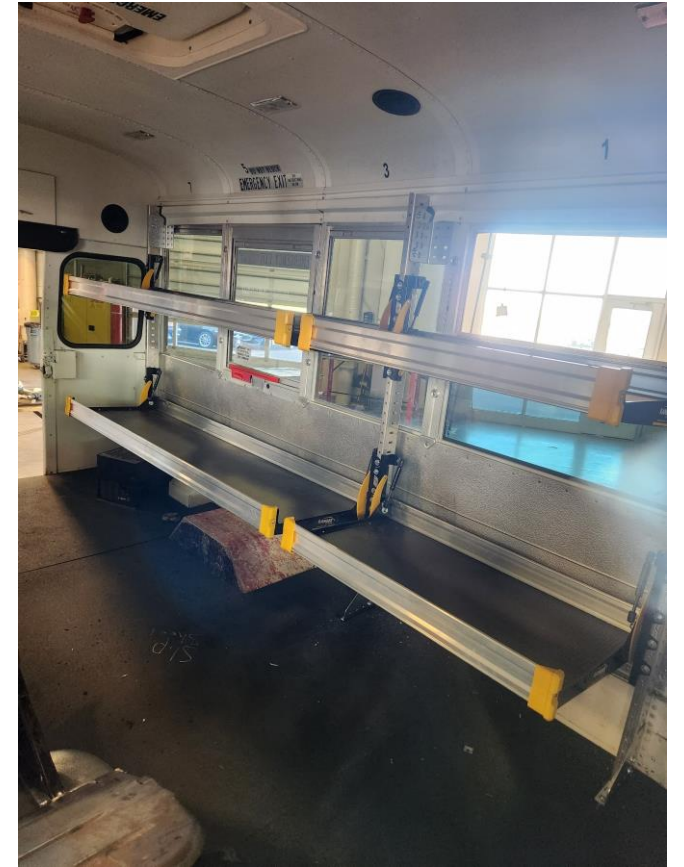


- Integrate EV safety and identification and basic operation training into the electrical training. Focus on safety.
- Josh attended an electric vehicle Train the Trainer event over the summer.
- Ford EV Mustang added to inventory 2023.
- Two Honda Accord Hybrids added to inventory 2024
- Training based on current industry needs and training expectations with ability to expand as those needs expand

# Bus Project for Non-Profit Group



- Tune up
- Brakes
- Trailer Wiring
- Mount Shelves
- Transmission Service
- Bus is now in Collision repair program



# GOLD AWARD GIRL SCOUT CAR CLINIC

Teach young women routine car maintenance. Learn how change a tire, check the oil, fill the windshield fluid, check your air pressure, jumpstart your car, and more.

- Volunteers from Subaru Dealer
- STC Women's Car Clinic and Industry exploration in works.



## Recent Industry Partner Developments

- In 2023 STC Automotive became a MB Campus sponsored program with Luxury Auto sponsoring
- Mercedes Benz has provided us with a car and manufacturer scan tool to provide training to all students.
- All students have access to Mercedes online dealer level training.
- Select students are sponsored and employed by Luxury. They train in MB and work at Luxury while in school.



- Ford ACE program
- Supports our program in any way they can.
- Students take Ford online training certificates as part of their class
- Sioux Falls Ford is a large employer of our graduates and current students.

## Questions and acknowledgement of the report

THE  
SMART  
WAY OF

[southeasttech.edu](http://southeasttech.edu)

**Southeast Technical College**  
Enrollment Report  
**EXECUTIVE SUMMARY**

**Purpose:**

Provide the School Board with ten-day count enrollment numbers for Fall Semester 2024.

---

**Fall Semester 2023:**

Fall 2024 enrollment highlights are as follows:

- Southeast Technical College's Fall 2024 headcount is up 7% from Fall 2023.
  - STC's Fall 2024 credit count is up 7% from Fall 2023.
- 

**Administrative Recommendation to School Board:**

To acknowledge the Southeast Tech Fall 2024 Enrollment Report.



# Fall 2024 ENROLLMENT REPORT

October 2, 2024





# Fall 2024 Headcount

**2023 Census**

**2,478**

**2024 Census**

**2,659**

**+181**

**7% increase**

SFSD Graduates Enrolled at STC for Fall 2024 = 379 students



# Fall 2024 Credits

**2023 Census**

**27,077**

**2024 Census**

**28,961**

**+1,884**

**7% increase**

# Dual Credit, Concurrent, Avera Academy, Sanford Classroom to Careers and More

Program	Fall 2024	Credits	vs. Fall 2023	
Dual Credit students	202	812	166	+21%
Avera Academy (SFSD)	24	120	24	even
Classroom to Careers (Sanford/SFSD)	18	90	19	-5%
McCrossan Boys Ranch	6	18	5	+20%
Concurrent Harrisburg – CMT	6	42		
Concurrent – SFSD CTE Academy	18	67	23	+4%
Teachwell Solutions	6	37	4	+50%
SFSD College Start (SF Dev. Foundation)	4	27	3	+33%
<b>Total (dual + concurrent)</b>	<b>284</b>	<b>1,213</b>	<b>244</b>	<b>+16%</b>

SFSD Students in Dual Credit at STC in Fall 2024 = 58

Jefferson, 22   Roosevelt, 20   Lincoln, 12   Washington, 4



# Fast Facts

## STUDENT PROFILE

Traditional	1,658 (62%)
Dual Credit	284 (11%)
Non-traditional <sup>(24+)</sup>	717 (27%)

## DEGREE SEEKING

Degree Seeking	2,311 (87%)
Non-degree Seeking	348 (13%)

## HOME STATES

South Dakota	1,974 (85%)
Minnesota	220 (10%)
Iowa	77 (3%)
Other States	40 (2%)

## PART-TIME VS. FULL-TIME

- Part-time 1,336 (50% take 32% of credits)
- Full-time 1,323 (50% take 68% of credits)

## RACE & ETHNICITY

American Indian or Alaskan Native	56 (2%)
Asian	51 (2%)
Black or African American	214 (8%)
Hispanic of Any Race	124 (5%)
Native Hawaiian or Other Pacific	6 (.2%)
White	2,089 (78%)
Two or More Races	109 (4%)
Race & Ethnicity Unknown	10 (.03%)
Total Represent a Diverse Racial/Ethnic Background	560 (21%)

# ADMISSIONS...by the numbers!

	2019-20	2020-21	2021-22	2022-23	2023-2024
Appointment	513	800	656	841	862
Walk-in	254	273	339	136	182
Call	4,632	2,698	2,909	1,601	2,322
Text	7,861	11,653	12,670	10,986	11,056
Email - personal from staff	73,562	61,234	51,766	55,659	57,514
Online Chat		1,213	1,065	1,126	1,061
<b>Total Personal Contacts</b>	<b>86,822</b>	<b>78,141</b>	<b>69,405</b>	<b>70,349</b>	<b>72,997</b>
Transactional Email	16,966	16,190	241,472	404,420	435,829
Transactional Letters	16,966	16,190	23,619	17,503	17,725
<b>Total Transactional Messages</b>	<b>33,932</b>	<b>32,380</b>	<b>265,091</b>	<b>421,950</b>	<b>453,554</b>
Communication Plan Postcards	84,677	174,199	266,637	290,100	243,192
Communication Plan Emails	194,873	141,612	172,018	176,184	253,484
Communication Plan Letters	3,597	2,208	3,536	2,043	24,231
<b>Total Communication Plan Messages</b>	<b>283,147</b>	<b>318,019</b>	<b>442,191</b>	<b>468,327</b>	<b>520,907</b>
Campus Visit Days	280	212	331	537	436
Career Exploration Days	256	COVID	298	*100	312
High School Visits	358	72	245	337	239
College Fairs	649	1,316	699	613	641
Career Fairs/Off Campus	71	33	146	79	62
<b>Total # Students @ Recruitment Events</b>	<b>1,614</b>	<b>1,633</b>	<b>1,719</b>	<b>1,666</b>	<b>1,690</b>
<b>Total #</b>			<b>778,406</b>	<b>962,292</b>	<b>1,049,148</b>





**Southeast Technical College**  
Financial Aid  
**EXECUTIVE SUMMARY**

**Purpose:**

Provide the School Board with a description of Financial Aid office services available to students at Southeast Technical College, along with 2023-24 numbers and a look at some 2024-25 data. Provide the School Board a description of trainings offered to faculty, staff, and other individuals.

---

Highlights are as follows:

- Number of students seeking and utilizing financial aid services for school year 2023/24 and 2024/25
  - Comparison with 2024-25 data for financial aid office
  - Topics and Presentation Training highlights
  - Financial aid issue highlights and federal processing notes
- 

**Administrative Recommendation to School Board:**

To approve the Financial Aid office report presented by Micah Hansen, Director of Financial Aid.



# Financial Aid

Micah Hansen

Director of Financial Aid



**SOUTHEAST**  
Technical College

# ▲ Credentials and Background

- Bachelor of Science: South Dakota State University  
Interdisciplinary Studies
  - 15 years in Financial Aid

Southeast Tech Financial Aid Office:

Director of Financial Aid

Compliance Manager

Financial Aid Coordinator (2)

Combined 75 years of experience

# STATE, REGIONAL, NATIONAL PARTICIPATION

- South Dakota Association of Student Financial Aid Administrators (SDASFAA)
  - Past President
  - Website Committee
  - Participant in Fall and Spring Training Sessions
    - Presentations from: US Dept. of Edu.; Office of Inspector General, SD Board of Regents, NASFAA updates from Capitol Hill
- Rocky Mountain Association (RMASFAA)  
SD, ND, NE, KS, CO, MT, UT, WY
  - Electronic Initiatives Committee
  - 2024 Conference Co-Chair
  - Leadership Pipeline Mentee and Mentor
  - Summer Institute
    - 2022 Faculty Vice-Dean / 2023 Faculty Dean
  - Participation in Annual Conference Trainings
- National Association (NASFAA)
  - Annual Training Participant
  - Leadership Pipeline Participant
  - NASFAA Today's News
  - Website Resources
    - Ask Regs
    - Quick Reference Guides
    - Regulatory Update Information Sessions
- Federal Student Aid (FSA)
  - Annual Training Participant
  - Web Training and Updates
  - Federal School Participation Contacts/Agreement

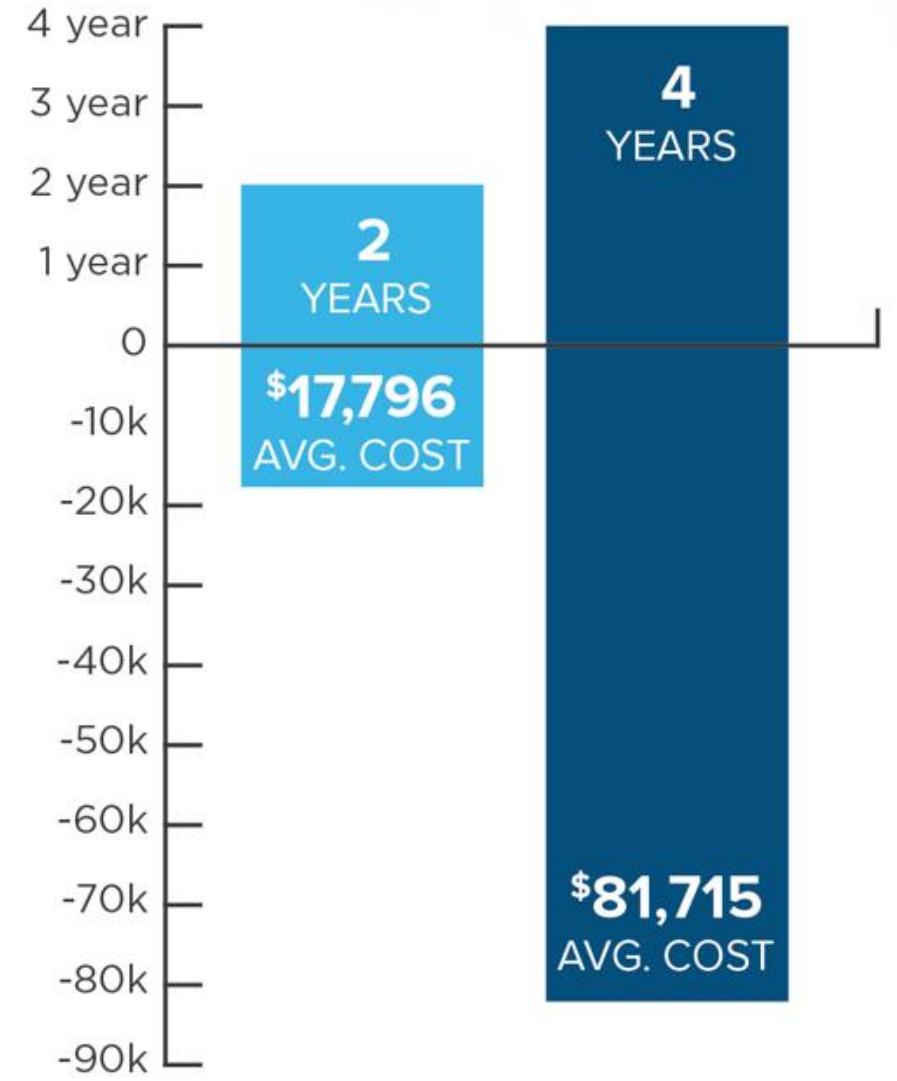
# Additional Services

- Present for Campus Visit Days
- Present for Academic Advising and Registration Days
- Present to Avera Academy and Classroom to Careers students
- Present for Scholarship Application Workshops
- Present to Staff and Faculty
- Present at High School Counselor Annual Fall Meeting
- Preparation of Numerous Reports
- Process Scholarships from STC Foundation and Third Party Scholarships
- Serve on Campus Committees



# A SMART INVESTMENT

-  Southeast Technical College
-  South Dakota 4-Year Public or Private University



Numbers are provided by Southeast Technical College and South Dakota public and private institutions' websites.

# MY SEMESTER COST

## ESTIMATED BILL PER SEMESTER

<b>TUITION + STATE &amp; LOCAL FEES</b>		
16 credit hours x \$255	= \$	4,080
<b>ONLINE COURSE FEES</b>		
3 online credit hours x \$50	= \$	150
<b>ADDITIONAL COURSE-RELATED FEES</b>		
0 credit hours in Law Enforcement (LE)	x \$10 =	
0 credit hours in Mechatronics (MECH), Plumbing (PLMB) or Welding (WLD)	x \$20 =	
10 credit hours in Auto (AT), Construction (CMT), Collision (AB), Diesel (DM), Electrician (ELCN), Horticulture (HT) or HVAC (RA)	x \$25 =	250
0 credit hours in Dental Assisting (DEN), Invasive Cardiovascular Technology (CVI), Medical Assistant (MA), Paramedic (PARAM), Phlebotomy (PH), Sonography (CV, CVN, CVP or DMS) or Surgical Technology (ST)	x \$30 =	
0 credit hours in LPN (LPN) and RN (NURS)	x \$70 =	
<b>SUBTOTAL A</b>		4,480

## ON-CAMPUS HOUSING\*

*if applicable		
Cost per semester (\$2,700)	= \$	2,700
One-time deposit (\$100)	= \$	100
<b>SUBTOTAL B</b>		2,800

## ESTIMATED FINANCIAL AID

Grants	= \$	3,448
Scholarships	= \$	500
Loans	= \$	2,750
<b>SUBTOTAL C</b>		6,698

## TOTAL COST

<b>SUBTOTAL A</b>	+	<b>SUBTOTAL B</b>	-	<b>SUBTOTAL C</b>	=	<b>BALANCE DUE</b>
\$ 4,480		\$ 2,800		\$ 6,698		\$ 582.00

## TUITION & FEE DESCRIPTIONS

**TUITION**  
\$124.00 PER CREDIT HOUR\*

**STATE & INSTITUTE FEES**  
\$131.00 PER CREDIT HOUR\*

\*For a complete description of services covered by this charge, visit [southeasttech.edu/costs-financial-aid](http://southeasttech.edu/costs-financial-aid).

## PAYING YOUR BILL

All students must finalize Financial Aid arrangements and verify their student account balances are paid in full by the following dates:

**Spring 2022:** Jan. 18, 2022 (last day to Drop is Jan. 21)

**Summer 2022:** May 24, 2022 (last day to Drop is May 19)

**Fall 2022:** Aug. 30, 2022

**Spring 2023:** Jan. 17, 2023

• **In-person Payments** - Payments may be made by cash, check, credit card or money order in the Business Office located in The HUB.

• **U.S. Postal Service** - Checks may also be mailed to the attention of the Southeast Tech Business Office.

• **Online Payments** - Online payments may be made through myTech by echeck, direct debit or credit card payments.

• **Payment Plans** - A Payment Plan option is available on myTech. Contact the Business Office if you need additional assistance.



# WHAT TO REVIEW:

Do my scheduled courses have any additional fees? (*online or program*)

Am I living on campus?

# WHAT ISN'T INCLUDED:

Books

Tools and Supplies

Uniforms

# STUDENT NUMBERS

- 2023-2024 ISIRs (FAFSA) (to Sept. 25, 2024)
  - 5,099 files
  - 3,473 applicants
  - 2,188 eligibility notifications sent
- 2024-25 ISIRs (to Sept. 25, 2024)
  - 4,104 files
  - 2,897 applicants (only down 100 Year to Date)
  - 2,109 eligibility notifications sent

## Traditional: Face to Face/In-Office

- 2023-24: 1,904 walk-ins
  - 542 from Aug. 14- Sept. 1
- 2024-25: 955 walk-ins (as of Sept. 25)
  - 530 from Aug. 19- Sept. 6

## Distance Based

- Assist students and families via Zoom or Teams, telephone, and email



Even with our access to ISIR (FAFSA) information and ability to process delayed from January to mid-May, our office had Financial Aid Eligibility Notifications sent to 3% more students before classes started than we had at that point last year.






# 2023-2024 FEDERAL AID

- 854 Pell grant recipients
- 192 Supplemental Edu. Opportunity Grant (SEOG) recipients
- 1,364 Direct Loan borrowers
- 16 Work Study participants

## 2024-2025 Federal Aid to date...

- 856 Pell grant awards
  - 150 SEOG awards
  - 1,056 Direct Loan awards
  - 10 Work Study positions filled and additional to be listed
- 

# Common Aid Issues

- Finalizing additional paperwork requests
- Inability to locate accurate tax information
- Incorrect tax filing
- Student/Parent ID issues
- Inability to contact Federal Student Aid (FSA) to help resolve problems
- Citizenship status
- Aid limits – both fund amount available and used

# 2024-25 Federal Aid

~~• October 1 New year FAFSA available~~

- Mid-March estimate of when processing and sending to schools
  - Actually, correctly processed information didn't arrive until Mid-May.

## Other issues and items of interest

- Pell Grant Payment and Disbursement Tables released Feb. 1 (Not Accurate)
  - Updated tables and calculations were released May 22<sup>nd</sup>.
- Numerous “C-Codes” and processing errors in August
- Calculations default to self-reported information even with IRS data retrieved
- Gainful Employment and Financial Value Transparency extended to January
- Reduction of verification requirements reduced processing time for many

**2025-26 FAFSA will be a phased roll-out with full access December 1.**



**THANK YOU!**

Questions?



**SOUTHEAST**  
Technical College