

SIOUX FALLS SCHOOL BOARD**Carly Reiter****Monday, July 8, 2024 4:00 PM****President****Instructional Planning Center****Cory Clasemann****201 East 38th Street, Sioux Falls****Southeast Tech President**

This agenda may also be viewed on the District and Southeast Tech's website: www.sf.k12.sd.us and www.southeasttech.edu

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Persons Wishing to Address the School Board on Non-Agenda Items
- IV. Persons Wishing to Address the School Board on Agenda Items
- V. Approval of Minutes of June 5, 2024
- VI. Approval of Agenda
- VII. Conflicts of Interest
- VIII. Approval of Consent Agenda
 - A. Authorizations and Ratifications
 1. Approval/Ratification of Purchase Orders
 2. Approval of Scholarship Awards
 3. Authorizing Southeast Technical College Agreements – VP of Academics
 4. Authorizing Southeast Technical College Agreements – President
 5. Authorizing Grant Application Approval
 6. Authorizing Regular Payments for Flow Through Funds
 7. Authorizing Continuance of Trust and Agency Accounts
 8. Authorizing Designated Administration – Special Projects Authorizing Designated Administration – Special Projects
 9. Adopting Policies
 10. Approval of Tuition and Fees for Southeast Technical College
 11. Approval of Building Rental Rates
 12. Approval of Charges Related to Open Records Requests
 13. Establishment of Board Meeting Dates
 14. Salary Schedule for Adjunct, Instructor Hourly, Custodial Shift Differential
 - B. Approval of Consolidated Report of Trust and Agency Funds
 - C. Approval of Vice President of Finance and Operations Report - Report coming soon
 - D. Approval of Personnel Report
- IX. Reports of the President
 - A. FY25 Budget Final Adoption Report
- X. Adjournment

SCHOOL BOARD MEETING

Wednesday, June 5, 2024

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, June 5, 2024, at 4:03 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: President Carly Reiter, Vice President Marc Murren, Dawn Marie Johnson, Kate Serenbetz. Absent: Nan Baker

Action ST00829

A motion was made by Kate Serenbetz and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call **approving the minutes of meetings** held on June 5, 2024, and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00830

A motion was made by Marc Murren and seconded by Kate Serenbetz, four (4) votes “yes” on roll call, **approving the agenda** as presented.

* * * * *

President Reiter asked about any conflicts of interest. None were brought forward.

Action ST00831

A motion was made by Kate Serenbetz and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call, **approving Item A through C on the consent agenda** as follows:

A. Approving the Authorizations and Ratifications, as follows:

A.1. Approval/Ratification of Purchase Orders

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2405942	ATI	Access Codes for Resale	\$25,300.00
b.	S2405943	Texas Book Company	Used Textbooks for Resale	\$55,000.00
c.	S2405989	Frontier Precision	Program Equipment – Land Surveying, Civil Engineering	\$47,700.00
d.	S2405990	MILO Range	Program Equipment – Law Enforcement	\$141,945.00
e.	S2405991	Moss Enterprises	Program Equipment – Mechatronics	\$260,585.00
f.	S2405992	Moss Enterprises	Program Equipment – Mechatronics	\$70,980.00

B. Approving the **Vice President of Finance and Operation’s Report** of June 5, 2024, in accordance with the SDCL §13-8-35 (MRF #ST613) and directing that detailed statement of receipts and balances on hand, as of April 30, 2024, be published as part of these minutes, in accordance with SDCL §13-8-3.

C. Accepting the **Southeast Tech Personnel Report**, as follows:

C1. Resignations

Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, Part-Time		
Wagner, Ellie	Bookstore	05-03-24
Russell, Marissa	Admissions	05-22-24

C2. Employment Recommendations

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Employment Contract, Full-Time, Hourly			
Weerheim, Erin	Business Office 12-Month, 1.0 FTE Level 9, Step 8	05-31-24	\$34.47

Action ST00832

Accessibility Services Coordinator Elizabeth Harder presented the Accessibility Services Update Report (see MRF #ST614). In Fall 2024, the Accessibility Services Office saw consistent numbers of students when comparing numbers fall to fall. The office provided college-wide training on ADA, Accessibility Services, and People First Language, and provided qualifying individuals equal access to academic, recreational, and co-curricular activities. The Accessibility Services Office increased community outreach events to educate and encourage students to sign up for, renew, and utilize services. Goals for 2024-25 include creating and fostering community relationships, communicate processes and procedures to students (and family via FERPA releases), and employees and to provide holistic coordinated support across campus through a collaborative network, which is all an integral component of the Accessibility Services Assessment Plan.

Following general discussion, a motion was made by Kate Serenbetz and seconded by Dawn Marie Johnson, four (4) votes “yes” on roll call **approving the Accessibility Services Update Report.**

Action ST00833

Director of Student Success, Dr. Billie Streufert and Director of Institutional Effectiveness, Jackie Pommer, presented the Graduate/Career Outcomes Update Report (ST615). Southeast Technical College Graduate/Career Outcomes are one of the most important attainment

Action ST00833, continued

Wednesday, June 5, 2024

measures for STC. Within 6 months of graduation, our graduates are working in South Dakota and in-field, utilizing the knowledge and hands-on experience needed to perform for our region's top employers. This is the essence of the STC Mission and Vision. The outreach and follow-up needed to produce the report is time well spent considering the importance of the SD Board of Technical Education attainment goal of employing graduates in SD and in field. Our outcome results are also found in other external reports for public viewing. The Department of Education monitors gainful employment for all educational institutions to ensure graduates are employed in steady work that enables self-sufficiency.

Following general discussion, a motion was made by Marc Murren and seconded by Kate Serenbetz, four (4) votes "yes" on roll call **approving the Graduate/Career Outcomes Update Report.**

Action ST00834

Foundation Director Stephen Williamson presented the Campaign NEXT Update Report (ST616). Campaign NEXT started on January 1, 2022, and was made public September 22, 2023. The campaign has four primary goals that equal a total of \$25 million. Campaign NEXT will end December 31, 2025. Campaign NEXT Co-chairs are Tony Nour and Mark and Cynthia Mickelson.

STC has over 280 commitments ranging from \$5 to \$4.5 million with four commitments of \$1 million dollars or more. Campaign NEXT has met and surpassed two of the four financial goals. Recent wins were featured in the update.

Following general discussion, a motion was made by Kate Serenbetz and seconded by Dawn Marie Johnson, four (4) votes "yes" on roll call **approving the Campaign NEXT Update Report.**

Action ST00835

On motion by Kate Serenbetz and seconded by Marc Murren, four (4) votes "yes" on roll call, the School Board **adjourned** at 4:54 p.m.

CARLY REITER

Presiding Officer

TODD VIK

Business Manager

SIOUX FALLS SCHOOL BOARD
Monday, July 8, 2024 4:00 p.m.

Carly Reiter
President

Instructional Planning Center
201 East 38th Street, Sioux Falls

Robert Griggs
Southeast Tech President

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 - D. Approval of Personnel Report
9. Reports of the President
 - A. FY25 Budget Final Adoption Report
10. Adjournment

1. Approval/Ratification of Purchase Orders Rich Kluin 367-5692

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board as follows:

Item	PO No.	Vendor	Description	Total Cost
a.	S2406136	First Technologies, Inc.	Trainer – Diesel Program	\$35,391.00
b.	S2500231	Gear for Sports	Backpacks for Resale	\$25,140.00
c.	S2501016	Apple Inc.	Laptops for Resale	\$114,390.00

2. Approval of Scholarship Awards (annual item) Megan Fischer 367-4624

Authorizing the administration of Southeast Technical College to execute all documents related to the Build Dakota Scholarship program.

The Build Dakota Scholarship program provides for full ride scholarships to students meeting eligibility requirements entering programs approved by the Build Dakota Scholarship Administration Board. The scholarship funds are distributed through the South Dakota Community Foundation.

3. Southeast Technical College Agreements (annual item) Benjamin Valdez 367-5865

Authorizing the Vice President of Academics at Southeast Technical College to execute agreements, for and on behalf of the College, between medical institutions for clinical sites for health programs, “early out agreements” between Southeast Technical College, businesses, and students, and articulation agreements.

4. Southeast Technical College Agreements (annual item) Robert Griggs 367-7485

Authorizing the President of Southeast Technical College to execute all agreements, on behalf of Southeast Technical College, for goods and services and further authorizing the Vice President of Finance/Operations of Southeast Technical College to approve the Consolidated Report of Trust and Agency Funds for Southeast Technical College and finally authorizing the Vice President of Finance/Operations to prepare and present the Finance Report and Finance Officer’s Monthly Report of Funds to the School Board.

5. Grant Application Approval Authorization (annual item) Robert Griggs 367-7485

Authorizing staff of Southeast Technical College to apply for grants as follows:

\$1,000 and less	Southeast Technical College Administrators may sign and send application (grant funds, if awarded, to be deposited into and expended from trust and agency account)
\$1,001 - \$15,000	Southeast Technical College Staff must send to the President of Southeast Technical College for signature, approval and mailing by U.S Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expensed by program according to established purchasing procedures; a supplemental budget will be written for these funds).

\$15,001 and more	Southeast Technical College Staff must send to the Southeast Technical College President for signature and School Board approval before mailing application by U.S. Mail and/or Electronic Mail (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expenses by the program according to established purchasing procedures; a supplemental budget will be written for these funds).
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with the understanding that procedures established under Policy/Regulation DIA/STI, DIA-R/STI and Policy/Regulation DJ/STI and DJ-R/STI will be followed.

6. Regular Payments for Flow-through Funds (annual item) Rich Kluin 367-5692

a. Authorizing the President of Southeast Technical College and the Vice President of Finance/Operations at Southeast Technical College, to facilitate payment of fees from the Southeast Technical College Trust and Agency Accounts for FY25, as follows:

- | | |
|---------------------------------------|---------------------------------|
| 1. US Bank | Facility Fees |
| 2. South Dakota Department of Revenue | Sales Tax |
| 3. Southeast Housing Foundation | Rent Receipts-Security Deposits |
| 4. Electronic Fund Transfers | Tuition |
| 5. Sioux Falls School District | Reimbursements/Transfers |

b. Authorizing the Treasurers to issue payments from the building Trust and Agency Accounts to the Sioux Falls School District to reimburse the College.

c. With the understanding that the claims for the payment of fees shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval.

d. With the understanding that claims for the payment of District invoices shall be forwarded to the President of Southeast Technical College and/or Vice President of Finance/Operations at Southeast Technical College for review and approval and the payments from Trust and Agency Accounts of District invoices will appear in a subsequent Supplemental Budget.

7. Authorizing Continuance of Trust & Agency Accounts (annual item) Rich Kluin 367-5692

Authorizing the continuance of the following Trust & Agency Accounts for the fiscal year beginning July 1, 2024, and ending June 30, 2025, designating personnel as Treasurers for said funds, and authorizing said Treasurers to continue checking accounts in bank depositories, as follows:

Trust & Agency Account	Treasurer	Bank Depository
Tuition & Fees	Mike Stephens	First Interstate Bank
EFT Account	Mike Stephens	First Interstate Bank
ACH Account	Mike Stephens	First Interstate Bank
Southeast Blue Bucks	Mike Stephens	First Interstate Bank
Trust & Agency	Mike Stephens	First Interstate Bank
Southeast Bookstore T & A	Mike Stephens	First Interstate Bank

**8. Designated Administration – Special Projects (annual item) Robert Griggs
367-7485**

Designating the President of Southeast Technical College as an authorized representative of the Sioux Falls School District 49-5 of Sioux Falls, Minnehaha County, South Dakota for making proper application with agencies of the State of South Dakota and entering into and executing all documents required for federal funds and projects for Southeast Technical College for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

9. Adopting Policies (annual item) Robert Griggs 367-7485

Adopting the polices as set forth in sections A through K, inclusive of the Policy/Regulation manuals of the District and Southeast Technical College, from July 8, 2024, to the next annual meeting to be held on July 14, 2025, it being understood that the “policies are subject to revision at any time”, in accordance with Policy BG; and approving Regulations as set forth in the Policy/Regulation Manual of the District for the same period of time, with the understanding that none of the regulations are contradictor to the specifics or intent of Board Policy.

10. Tuition and Fees for Southeast Technical College (annual item) Rich Kluin 367-5692

<u>Fee Type</u>	<u>Amount</u>	
Local Fees – Institute Fees, Student Government/Activity, Maintenance/Repair	\$89.00	per credit hour
State Fees - Facility	\$36.00	per credit hour
State Fees – Maintenance/Repair	\$6.00	per credit hour
Tuition	\$124.00	per credit hour
Online Courses	\$50.00	per credit hour
Laptop (Conditional Sales Agreement)-Macintosh	\$2,800.00	one-time fee
Laptop (Conditional Sales Agreement)-PC Advanced	\$1,260.00	one-time fee
Laptop (Conditional Sales Agreement)-PC Base	\$1,070.00	one-time fee
HVAC Course Fees	\$25.00	per credit hour
Law Enforcement Course Fees	\$10.00	per credit hour
Graduation Fees	\$25.00	per event
LPN/RN Course Fees	\$70.00	per credit hour
Plumbing/Welding Course Fees	\$20.00	per credit hour
Mechatronics Course Fees	\$20.00	per credit hour
Dental Assistant, Invasive Cardiovascular, Medical Assistant, NDT, Paramedic, Pharmacy, Phlebotomy, Respiratory Therapist, Sonography – Cardiac, Vascular, Diagnostic Medical, Surgical Tech, and Vet Tech Course Fees	\$30.00	per credit hour

Auto, Collision, Construction Management, Diesel, Diesel – Ag/Construction, Electrician, and Horticulture Course Fees	\$25.00	per credit hour
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Testing Fees	\$79 - \$400	per test
Course Test Out Fees	\$50.00	per course
Exam Proctor Fee	\$35.00	per hour
Help Desk Support Fee-Student Provided Laptops	\$50.00	per hour
Application Fees	\$0 - \$35.00	one-time fee
Registration Fees	\$75.00	one-time fee
Transcript Fee	\$10.00	each
Diploma Fees (Duplicate)	\$15.00	each
Payment Plan Registration	\$25.00	per plan
Late Payment Fees (3 – months maximum)	\$25.00	per month
Printing Charges (B&W, Color)	\$0.15/\$0.25	per image

Childcare Rates:

Up to 20 contracted hours	\$140.00	per week
Up to 30 contracted hours	\$195.00	per week
Up to 40 contracted hours	\$250.00	per week
Up to 50 contracted hours	\$300.00	per week
Hourly (Above contracted amount)	\$7.00	per hour
Hourly (Drop In)	\$10.00	per hour
Registration Fee	\$50.00	per family

Corporate Education Fees

Apprenticeship Classes	\$0 - \$5,000	per course
Carpentry Apprenticeship	\$995 - \$5,000	per course
CDL – Class A	\$5,500.00	per course
CDL – Class B Prep Course	\$250.00	per course
CDL – Class B Vehicle Inspection Course	\$200.00	per course
CDL – Class B Entry Level Driver Training	\$750.00	per course
CDL – CMV Inspection Overview	\$250.00	per course
CDL – Class B Final Field Driving Exam	\$150.00	per exam
CDL – Class A Final Drive	\$250.00	per course
CDL – Class B Final Drive	\$150.00	per course
CDL – FMCSA ELDT Theory	\$500.00	per course
CDL – ELDT Class B: BTW	\$1,200.00	per course
CDL – ELDT Class A: BTW – Range	\$1,500.00	per course
CDL – ELDT Class A: BTW – Open Road	\$1,500.00	per course
CDL – Class A: BTW Range, OTR Training	\$3,000.00	per course
CDL – Retrain/Retest	\$750.00	per course
CDL – Train the Trainer	\$250.00	per course
CDL – CMV Passenger Endorsement	\$150 - \$200	per course
Commercial Learner's Permit	\$200.00	per course
DRD – Dental Radiology Course	\$600.00	per course

Computer Training	\$80 – \$400	per course
CNA Courses	\$125 - \$175	per course
CPR Course Fee	\$60.00	per course
Customized Classes	\$0 - \$1,500	per course
Dental – Perioperative Training Course	\$340.00	per course
Dental – Radiology Course	\$450.00	per course
HAT Course Fee	\$450 - \$825	per course
Heartsaver CPR Course	\$80.00	per course
Heartsaver CPR, First Aid Course	\$100.00	per course
Welding Certification Courses/Certification	\$100 - \$1,000	per course

11. Southeast Technical College – Building Rental Rates (annual item) Robert Griggs 367-7485

Approving Southeast Technical College building rental rates as follows:

Building Rental Rates						
Room Type	State of South Dakota (i.e. Political Subdivision) (Non-Profit Events)	State of South Dakota (i.e. Political Subdivision) (For Profit Events)	Non- Profit Community Groups	For Profit Community Groups	After Hours (Non-Profit Groups)	After Hours (For Profit Groups)
Classroom (max cap. 30)	No charge	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$75 – ½ Day \$150 – Full Day	\$75 – ½ Day \$150 – Full Day	\$100 – ½ Day \$200 – Full Day
Large Classroom (max cap. 40)	No charge	\$75 – ½ Day \$150 – Full Day	\$75 – ½ Day \$150 – Full Day	\$100 – ½ Day \$200 – Full Day	\$100 – ½ Day \$200 – Full Day	\$200 – ½ Day \$400 – Full Day
HC257, MC101, Commons Areas	No charge	\$100 – ½ Day \$200 – Full Day	\$100 – ½ Day \$200 – Full Day	\$300 – ½ Day \$600 – Full Day	\$300 – ½ Day \$600 – Full Day	\$400 – ½ Day \$800 – Full Day
Hub Auditorium	No charge	\$300 – ½ Day \$600 – Full Day	\$300 – ½ Day \$600 – Full Day	\$450 – ½ Day \$900 – Full Day	\$450 – ½ Day \$900 – Full Day	\$600 – ½ Day \$1200 – Full Day
Instructional Labs (staff presence required for each hour lab in use)	\$50/hour/each staff required	\$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required	\$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required	\$600 – ½ Day \$1200 – Full Day Plus \$50/hour/each staff required	\$600 – ½ Day \$1200 – Full Day Plus \$75/hour/each staff required	\$750 – ½ Day \$1500 – Full Day Plus \$75/hour/each staff required
Technology Fee (Southeast staff assistance with Lessee's technology needs)	No charge	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day	\$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required	\$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required
Facilities Staff Fee	No charge	No charge	No charge	No charge	\$45/hour/each staff required	\$45/hour/each staff required
Set Up/Tear Down Fee	\$0 - \$250 per event					

Deviations from the Building Rental Rate Schedule may be granted and must be approved by the President.

12. Charges Relating to Open Records Requests (annual item) Rich Kluin 367-5692

Approving the charges for open records requests as follows:

- a. Photocopying - \$0.25 per page
- b. Data/Document Retrieval -
 - 1. \$5.00 per 15-minute segment of time after the first 15 minutes for classified staff
 - 2. \$20.00 per 15-minute segment of time after the first 15 minutes for professional staff

**13. Establishment of 1st Wednesday of Each Month as Regular Meetings
Robert Griggs 367-7485**

Establishing the first Wednesday of each month at 4:00 p.m. as the regular Southeast Technical College meeting date of the School Board for the fiscal year beginning July 1, 2024, and ending June 30, 2025, unless otherwise designated by the School Board.

**14. Salary Schedule for Adjunct, Instructor Hourly, Custodial Shift Differential
Rich Kluin 367-5692**

Instruction – Clinical	\$46.00 per hour
Instruction – Non-Clinical	\$34.00 per hour
Curriculum Development	\$25.50 per hour
Custodial, Custodial Manager – Shift Differential	\$0.60 per hour
Adjunct – Earned Bachelors	\$821.50 per credit hour
Adjunct – Earned Masters	\$890.40 per credit hour
Adjunct – Earned Doctorate	\$943.40 per credit hour
Adjunct – Instructor Emeritus	\$943.40 per credit hour
Adjunct – Critical Need	\$1,060.00 per credit hour

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2023	Received to date	Disbursed to date	Balance 4/30/2024
STC Bookstore	\$ 34,250.81	\$ 1,611.06	\$ -	\$ 35,861.87
STC EFT	\$ 39,847.60	\$ 11,496,160.53	\$ 8,064,667.01	\$ 3,471,341.12
STC Tuition & Fees	\$ 3,266,903.09	\$ 36,945,147.24	\$ 39,924,969.63	\$ 287,080.70
STC T & A	\$ 126,101.61	\$ 32,683.61	\$ 30,531.80	\$ 128,253.42
STC ACH	\$ 0.01	\$ 63,918.53	\$ -	\$ 63,918.54
STC Blue Bucks	\$ 10,799.96	\$ 16,065.04	\$ 2,880.14	\$ 23,984.86
TOTALS	<u>\$ 3,477,903.08</u>	<u>\$ 48,555,586.01</u>	<u>\$ 48,023,048.58</u>	<u>\$ 4,010,440.51</u>

SOUTHEAST TECHNICAL COLLEGE
2320 N. Career Ave.
Sioux Falls, SD 57107

CONSOLIDATED REPORT OF TRUST AND AGENCY FUNDS

	Balance 7/1/2023	Received to date	Disbursed to date	Balance 5/31/2024
STC Bookstore	\$ 34,250.81	\$ 1,778.33	\$ -	\$ 36,029.14
STC EFT	\$ 39,847.60	\$ 14,685,223.12	\$ 8,064,667.01	\$ 6,660,403.71
STC Tuition & Fees	\$ 3,266,903.09	\$ 38,500,990.19	\$ 40,636,808.60	\$ 1,131,084.68
STC T & A	\$ 126,101.61	\$ 35,744.27	\$ 48,455.23	\$ 113,390.65
STC ACH	\$ 0.01	\$ 68,788.03	\$ -	\$ 68,788.04
STC Blue Bucks	\$ 10,799.96	\$ 16,395.26	\$ 3,150.57	\$ 24,044.65
TOTALS	<u>\$ 3,477,903.08</u>	<u>\$ 53,308,919.20</u>	<u>\$ 48,753,081.41</u>	<u>\$ 8,033,740.87</u>

**SIOUX FALLS SCHOOL DISTRICT NO. 49-5
OF MINNEHAHA COUNTY, SOUTH DAKOTA**

TO: School Board

Southeast Tech Funds on hand May 31, 2024:

POST-SECONDARY VOCATIONAL FUND #23

STC T & A Cash - 06.30.23	\$ 3,288,538.30
First Interstate, Checking, #3047444	(46,353.65)
First Interstate, Savings, #5035221	4,355.84
Payroll	-
Total Post-Secondary Vocational Fund	<u>\$ 3,246,540.49</u>

POST-SECONDARY VOCATIONAL BOOKSTORE FUND #52

STC T & A Cash - 06.30.23	\$ 64,740.87
First Interstate, Checking, #3047444	128,714.41
Payroll	-
Total Post-Secondary Bookstore Fund	<u>\$ 193,455.28</u>

POST-SECONDARY VOCATIONAL FOOD SERVICE #53

STC T & A Cash - 06.30.23	\$ 3,059.79
First Interstate, Checking, #3047444	(101,000.32)
Payroll	-
Total Post-Secondary Food Service Fund	<u>\$ (97,940.53)</u>

POST-SECONDARY VOCATIONAL CHILD CARE #54

STC T & A Cash - 06.30.23	\$ 10,254.96
First Interstate, Checking, #3047444	44,905.06
Payroll	-
Total Post-Secondary Childcare Fund	<u>\$ 55,160.02</u>

Total All Funds	<u><u>\$ 3,397,215.26</u></u>
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POST SECONDARY - VOCATIONAL FUND

	FY24 BUDGET	MAY '24 YTD	MAY '24 PERCENT	MAY '23 YTD	MAY '23 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ 7,112,905	\$ 6,788,906	95.44%	\$ 6,760,375	98.28%
Fees	6,826,057	6,465,252	94.71%	6,082,164	93.35%
Corporate Education	357,000	205,730	57.63%	347,360	137.75%
STATE SUPPORT:					
State Aid	10,638,336	8,306,457	78.08%	5,749,396	62.44%
Other State	6,302,799	106,381	1.69%	55,299	1.07%
FEDERAL SUPPORT:					
Perkins	874,206	111,422	12.75%	312,619	37.23%
ABE	154,625	66,329	42.90%	187,628	73.26%
Other Federal	1,279,784	1,121,634	87.64%	950,690	35.16%
LOCAL SUPPORT:					
Grants/Donations	4,689,402	4,213,852	89.86%	289,852	6.10%
Other Local	1,317,159	1,416,868	107.57%	2,917,586	242.53%
TOTAL REVENUES:	\$ 39,552,273	28,802,833	72.82%	\$ 23,652,968	62.64%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ 1,177,673	\$ 1,088,582	92.44%	\$ 1,020,604	92.77%
Instructional	7,045,367	6,412,106	91.01%	5,613,698	90.02%
Support	5,996,971	5,186,154	86.48%	4,596,211	86.76%
WAGES - OTHER:					
Instructional - Other	1,112,971	969,302	87.09%	1,079,294	99.35%
Support - Other	363,850	321,314	88.31%	223,129	87.01%
BENEFITS:					
Insurance - Dental	137,877	120,584	87.46%	108,595	83.26%
Insurance - Medical	2,307,981	1,828,997	79.25%	1,772,098	79.57%
Insurance - Other	68,381	80,763	118.11%	62,831	103.66%
Retirement	2,000,896	1,771,400	88.53%	1,580,905	86.29%
SERVICES:					
Advertising	373,200	334,301	89.58%	286,634	75.23%
Legal	54,900	41,812	76.16%	38,110	76.22%
Maintenance/Repair	195,800	278,953	142.47%	131,803	63.26%
Postage	130,125	106,078	81.52%	119,344	97.74%
Printing/Publishing	139,200	113,231	81.34%	121,182	101.45%
Professional/Technical	833,100	481,579	57.81%	1,029,038	81.06%
Property	262,600	275,756	105.01%	295,333	149.92%
Rentals	263,100	256,618	97.54%	221,491	324.91%
Software Upgrades	662,400	711,731	107.45%	597,416	75.37%
Travel	154,000	163,603	106.24%	186,304	127.46%
Utilities	672,500	604,783	89.93%	583,349	81.99%
SUPPLIES:					
Equipment - Noncapital	155,069	493,405	318.18%	360,855	172.87%
Food	110,005	108,031	98.21%	97,549	116.72%
Instructional Supplies	541,700	484,495	89.44%	454,172	77.27%
Other	383,190	363,675	94.91%	319,420	86.17%
Resale	620,900	600,668	96.74%	624,742	109.87%
Software	287,794	302,324	105.05%	275,362	223.28%
OTHER:					
Bad Debt	175,000	(41,796)	-23.88%	134,913	99.94%
Dues/Fees	435,500	464,860	106.74%	348,148	79.86%
Liability Insurance	120,000	128,668	107.22%	119,927	104.28%
Miscellaneous	134,400	-	0.00%	24,799	18.51%
SUBTOTAL - OPERATING:	\$ 26,916,450	\$ 24,051,980	89.36%	\$ 22,427,256	89.51%
EQUIPMENT:					
Building Improvements	\$ 4,781,640	\$ 3,372,951	70.54%	\$ 694,971	12.63%
Equipment	7,111,696	4,735,565	66.59%	1,736,889	23.06%
Information Technology	88,000	83,876	95.31%	33,649	38.24%
Land Improvements	709,117	135,062	19.05%	156,169	18.63%
SUBTOTAL - CAPITAL:	\$ 12,690,453	\$ 8,327,454	65.62%	\$ 2,521,679	18.79%
TOTAL EXPENDITURES:	\$ 39,606,903	32,379,434	81.75%	\$ 24,948,935	64.84%
REVENUE OVER (UNDER) EXPENSE:	\$ (54,630)	\$ (3,576,601)		\$ (1,295,967)	

POST SECONDARY - BOOKSTORE

	FY24 BUDGET	MAY '24 YTD	MAY '24 PERCENT	MAY '23 YTD	MAY '23 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	-	-	0.00%	-	0.00%
TOTAL REVENUES:	\$ 1,610,000	\$ 1,948,594	121.03%	\$ 1,714,096	106.73%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	168,832	155,146	91.89%	142,676	91.69%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	25,000	47,416	189.67%	35,766	143.06%
BENEFITS:					
Insurance - Dental	1,516	1,390	91.67%	1,324	70.81%
Insurance - Medical	28,000	24,896	88.92%	24,124	77.87%
Insurance - Other	918	855	93.17%	1,150	134.06%
Retirement	22,710	22,310	98.24%	20,240	96.62%
SERVICES:					
Advertising	-	1,013	100.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	16,000	19,752	123.45%	16,669	75.77%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	-	-	0.00%	-	0.00%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	2,400	1,094	45.58%	2,795	69.86%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	-	0.00%	2,532	100.00%
Food	200	360	180.15%	142	142.15%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	4,500	23,266	517.02%	4,737	100.00%
Resale	1,227,800	1,451,827	118.25%	1,348,813	107.91%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	400	-	0.00%	(342)	100.00%
Dues/Fees	88,300	104,948	118.85%	81,791	102.24%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	7,300	4,456	61.04%	1,794	89.68%
Depreciation	6,400	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 1,600,276	\$ 1,858,729	116.15%	\$ 1,684,210	105.02%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 1,600,276	\$ 1,858,729	116.15%	\$ 1,684,210	105.02%
REVENUE OVER (UNDER) EXPENSE:	\$ 9,724	\$ 89,864		\$ 29,885	

POST SECONDARY - FOOD SERVICE

	FY24 BUDGET	MAY '24 YTD	MAY '24 PERCENT	MAY '23 YTD	MAY '23 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	-	0.00%	-	0.00%
Other Local	-	-	0.00%	-	0.00%
TOTAL REVENUES:	\$ 395,300	\$ 288,710	73.04%	\$ 253,038	64.06%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	109,713	100,479	91.58%	88,101	95.96%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	57,000	67,220	117.93%	56,261	120.89%
BENEFITS:					
Insurance - Dental	1,070	981	91.66%	934	91.66%
Insurance - Medical	14,000	12,833	91.67%	13,871	74.60%
Insurance - Other	932	1,024	109.83%	4,119	528.81%
Retirement	19,320	18,415	95.32%	16,001	101.54%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	7,900	5,840	73.93%	8,297	138.29%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	200	-	0.00%	104	20.88%
Professional/Technical	600	550	91.67%	500	33.33%
Property	-	-	0.00%	-	0.00%
Rentals	-	-	0.00%	-	0.00%
Software Upgrades	1,100	-	0.00%	-	0.00%
Travel	-	-	0.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	-	287	100.00%	1,114	100.00%
Food	-	-	0.00%	-	0.00%
Instructional Supplies	-	-	0.00%	-	0.00%
Other	23,300	16,690	71.63%	15,602	104.01%
Resale	149,900	157,778	105.26%	142,717	81.55%
Software	-	-	0.00%	-	0.00%
OTHER:					
Bad Debt	-	-	0.00%	-	0.00%
Dues/Fees	2,300	2,517	109.42%	2,147	42.95%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	6,600	-	0.00%	-	0.00%
Depreciation	19,000	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 412,935	\$ 384,613	93.14%	\$ 349,770	87.52%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 412,935	\$ 384,613	93.14%	\$ 349,770	87.52%
REVENUE OVER (UNDER) EXPENSE:	\$ (17,635)	\$ (95,902)		\$ (96,732)	

POST SECONDARY - CHILDCARE

	FY24 BUDGET	MAY '24 YTD	MAY '24 PERCENT	MAY '23 YTD	MAY '23 PERCENT
REVENUES:					
STUDENT CHARGES:					
Tuition	\$ -	\$ -	0.00%	\$ -	0.00%
Fees	-	-	0.00%	-	0.00%
Corporate Education	-	-	0.00%	-	0.00%
STATE SUPPORT:					
State Aid	-	-	0.00%	-	0.00%
Other State	-	-	0.00%	-	0.00%
FEDERAL SUPPORT:					
Perkins	-	-	0.00%	-	0.00%
ABE	-	-	0.00%	-	0.00%
Other Federal	-	-	0.00%	-	0.00%
LOCAL SUPPORT:					
Grants/Donations	-	5,681	100.00%	-	0.00%
Other Local	291,000	255,130	87.67%	288,084	99.68%
TOTAL REVENUES:	\$ 291,000	\$ 260,811	89.63%	\$ 288,084	79.71%
EXPENDITURES:					
WAGES - FULLTIME:					
Administrative	\$ -	\$ -	0.00%	\$ -	0.00%
Instructional	-	-	0.00%	-	0.00%
Support	238,806	204,366	85.58%	157,060	78.49%
WAGES - OTHER:					
Early Retirement	-	-	0.00%	-	0.00%
Instructional - Other	-	-	0.00%	-	0.00%
Support - Other	12,000	51,115	425.96%	53,620	248.59%
BENEFITS:					
Insurance - Dental	5,796	3,868	66.73%	2,475	72.00%
Insurance - Medical	97,783	57,655	58.96%	42,978	58.07%
Insurance - Other	2,580	2,722	105.51%	2,043	92.84%
Retirement	31,257	27,966	89.47%	23,783	91.26%
SERVICES:					
Advertising	-	-	0.00%	-	0.00%
Legal	-	-	0.00%	-	0.00%
Maintenance/Repair	-	-	0.00%	-	0.00%
Postage	-	-	0.00%	-	0.00%
Printing/Publishing	-	-	0.00%	-	0.00%
Professional/Technical	400	5,554	1388.60%	342	71.25%
Property	-	-	0.00%	-	0.00%
Rentals	-	2,635	100.00%	-	0.00%
Software Upgrades	-	-	0.00%	-	0.00%
Travel	-	1,577	100.00%	-	0.00%
Utilities	-	-	0.00%	-	0.00%
SUPPLIES:					
Equipment - Noncapital	3,200	370	11.56%	650	20.31%
Food	600	839	139.80%	478	95.66%
Instructional Supplies	5,000	2,229	44.59%	2,869	#DIV/0!
Other	100	1,223	1223.39%	518	8.63%
Resale	-	-	0.00%	-	0.00%
Software	1,100	1,500	136.36%	900	200.00%
OTHER:					
Bad Debt	2,500	(370)	-14.79%	4,708	94.15%
Dues/Fees	500	830	166.00%	430	86.00%
Liability Insurance	-	-	0.00%	-	0.00%
Miscellaneous	5,000	-	0.00%	-	0.00%
Depreciation	400	-	0.00%	-	0.00%
SUBTOTAL - OPERATING:	\$ 407,022	\$ 364,079	89.45%	\$ 292,853	84.19%
EQUIPMENT:					
Building Improvements	\$ -	\$ -	0.00%	\$ -	0.00%
Equipment	-	-	0.00%	-	0.00%
Information Technology	-	-	0.00%	-	0.00%
Land Improvements	-	-	0.00%	-	0.00%
SUBTOTAL - CAPITAL:	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 407,022	\$ 364,079	89.45%	\$ 292,853	84.19%
REVENUE OVER (UNDER) EXPENSE:	\$ (116,022)	\$ (103,268)		\$ (4,770)	

SOUTHEAST TECHNICAL INSTITUTE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES

	#23	#52	#53	#54
	Post			
	Secondary	Bookstore	Food Service	Child Care
	Vocational	Enterprise	Enterprise	Enterprise
	Fund	Fund	Fund	Fund
Cash Balance April 30, 2024	\$ 5,515,291.14	\$ 240,637.08	\$ (108,566.32)	\$ 64,476.38
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	36,772.00	-	-	-
Sales of Goods/Services	16,901.82	46,942.37	37,971.39	30,522.73
Other Sources	83,692.88	966.30	-	3,081.25
State Sources:	-	-	-	-
Federal Sources:	142,275.96	-	-	-
Expenditures:				
Personnel	(1,688,754.29)	(22,661.40)	(19,882.77)	(39,577.08)
Services	(190,709.45)	(1,443.16)	(50.00)	(638.25)
Supplies	(463,939.61)	(94,592.10)	(5,216.46)	(545.93)
Capital	(166,633.39)	-	-	-
Other	(80,376.37)	(3,356.71)	(270.87)	-
Transfers	-	-	-	-
GASB 84 Reversal	-	-	-	-
(Increase)/Decrease in Assets	42,019.80	26,962.90	(1,925.50)	(2,159.08)
Increase/(Decrease) in Liabilities	-	-	-	-
Net Cash Provided By (Used In) Operating Activities:	\$ (2,268,750.65)	\$ (47,181.80)	\$ 10,625.79	\$ (9,316.36)
Cash Balance May 31, 2024	\$ 3,246,540.49	\$ 193,455.28	\$ (97,940.53)	\$ 55,160.02
Cash Balance June 30, 2023 (Pre-Audit)	\$ 6,335,687.67	\$ 1,103,622.90	\$ (514.76)	\$ 175,174.40
Operating Results:				
Revenue:				
Local Sources:				
Tuition/Fees	13,459,887.93	-	-	-
Sales of Goods/Services	734,978.44	1,940,072.07	288,440.42	252,401.24
Other Sources	4,895,742.24	8,521.59	270.00	8,409.94
State Sources:	8,412,838.31	-	-	-
Federal Sources:	1,299,385.76	-	-	-
Expenditures:				
Personnel	(17,779,096.26)	(252,013.11)	(200,950.88)	(347,691.39)
Services	(3,368,446.52)	(21,859.52)	(6,390.49)	(9,766.41)
Supplies	(2,352,704.91)	(1,475,453.01)	(174,754.57)	(6,161.43)
Capital	(8,327,453.68)	-	-	-
Other	(551,732.74)	(109,403.71)	(2,516.73)	(460.16)
Audit	-	-	-	-
GASB 84 Reversal	-	-	-	-
(Increase)/Decrease in Assets	2,490,223.10	(920,903.77)	2,871.50	(2,947.95)
Increase/(Decrease) in Liabilities	(2,002,768.85)	(79,128.16)	(4,395.02)	(13,798.22)
Net Cash Provided By (Used In) Operating Activities:	\$ (3,089,147.18)	\$ (910,167.62)	\$ (97,425.77)	\$ (120,014.38)
Cash Balance May 31, 2024	\$ 3,246,540.49	\$ 193,455.28	\$ (97,940.53)	\$ 55,160.02

Rich Kluin	7/4/2024
Prepared by	Date

1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Student Help, Part-Time		
Kollars, Chad	Testing Center	05-31-24
Hohn, Shelby	Scarborough	06-11-24
Employment Contract, Full-Time		
Olson, Emily	Student Success	06-27-24
Streufert, Billie	Student Success	07-03-24
Instructor, Full-Time		
Morris, Roger	CIS	06-28-24
Instructor, Adjunct, Part-Time		
Smith, Ashley	Nursing & Health	06-11-24
Goens, Jordan	Nursing & Health	06-11-24
Pederson, Debbie	Nursing & Health	06-26-24
Borszich, Nicole	Veterinary Technology	06-25-24

2. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Employment Contract, Full-Time, Annual			
Fiala, Hayden	Admissions Representative 12-Month, 1.0 FTE Level 7, Step 1 15 days prorated	06-10-24	\$3,141.55
McMillin, Nicole	Mental Health Counselor 220-Day, 1.0 FTE Level 9, Step 8	07-01-24	\$68,543.00
Instructor, Adjunct, Part-Time, Per Credit Hour			
Lemke, Sean	General Education	07-01-24	\$821.50
Livermont, Derek	Computer Information	07-01-24	\$821.50
Instructor, Adjunct, Summer Semester Stipend			
McManus, Stacy	Business Administration	06-30-24	\$4,452.00
Aamold, Rachel	Nursing & Health	06-30-24	\$2,464.50
Adamson, Heather	English	06-30-24	\$2,671.20
Barrow, Nathan	English	06-30-24	\$2,671.20
Byall, Jennifer	Mathematics	06-30-24	\$3,561.60
Cavin, Georgina	Accounting	06-30-24	\$3,561.60
Cruse, Laura	English	06-30-24	\$5,342.40
Davis, Chris	Accounting	06-30-24	\$7,123.20
Ebbing, Michael	Human Resources	06-30-24	\$2,671.20

SOUTHEAST TECH PERSONNEL REPORT

Monday, July 8, 2024

Ekstrum, Jacqueline	Nursing & Health	06-30-24	\$3,773.60
Ellerbusch, Jenna	Nursing & Health	06-30-24	\$2,176.00
Erdman, Corliss	Nursing & Health	06-30-24	\$2,464.50
Gacke, Brigett	Nursing & Health	06-30-24	\$890.40
Hanson, Mylynn	Nursing & Health	06-30-24	\$2,671.20
Honey, Andrew	Computers	06-30-24	\$5,342.40
Ivarsen, McCade	Media	06-30-24	\$2,671.20
Jordahl, Lindsay	Nursing & Health	06-30-24	\$1,088.00
Klinger, Brittany	Nursing & Health	06-30-24	\$2,464.50
Kreckel, Darrell	Computers	06-30-04	\$2,671.20
Lang, Jerome	Computers	06-30-24	\$3,561.60
Lindell, Mark	Speech	06-30-24	\$2,671.20
Lothrop, LeAnn	General Education	06-30-24	\$2,671.20
Mekelburg, Erin	Computers	06-30-24	\$2,671.20
Melroe, Shelby	Sociology	06-30-24	\$5,342.40
Mills, Ann	Chemistry	06-30-24	\$3,759.20
Olson, Julie	Natural Science	06-30-24	\$6,232.80
Otto, Josie	Nursing & Health	06-30-24	\$8,215.00
Perkins-Hicks, Debra	Natural Science	06-30-24	\$7,547.20
Peters, Dennis	Business Administration	06-30-24	\$5,342.40
Rieck, Matthew	Mathematics	06-30-24	\$2,671.20
Ringling, Benjamin	Horticulture	06-30-24	\$2,868.80
Stahl, Emily	Veterinary Technology	06-30-24	\$5,660.40
Stueven, Rebecca	Nursing & Health	06-30-24	\$3,696.75
Tschetter, Lisa	Nursing & Health	06-30-24	\$1,232.25
VanOverbeke, Jeffrey	Speech	06-30-24	\$5,342.40
Vettrus, Jill	Mathematics	06-30-24	\$2,671.20
Wadhwa, Anju	Computers	06-30-24	\$5,342.40
Weber, Jessica	Accounting	06-30-24	\$6,232.80
Weihe, Kimberly	Marketing	06-30-24	\$5,342.40
Wellnitz, Kristin	Psychology	06-30-24	\$5,342.40
Williams, Brian	Marketing	06-30-24	\$5,342.40
Wolff, Dana	Business Administration	06-30-24	\$2,830.00
Wynia, Derek	Construction	06-30-24	\$4,847.20

Instructor, Miscellaneous Stipend

Carlson, Rebecca	Clinical Stipend	06-30-24	\$7,197.00
Ellerbusch, Jenna	Overload Stipend	06-30-24	\$657.20
Jensen, Marcia	Clinical Stipend	06-30-24	\$7,197.00
Jordahl, Lindsay	Overload Stipend	06-30-24	\$821.50
Landeen, Angela	Overload Stipend	06-30-24	\$3,018.88
McGuire, Annie	Clinical Stipend	06-30-24	\$7,197.00
Otto, Josette	Clinical Stipend	06-30-24	\$7,197.00
Penning, Jolene	Clinical Stipend	06-30-24	\$4,318.12
Willer, Lexie	Overload Stipend	06-30-24	\$5,586.20
Beck, Kelly	CPR Coordination Stipend	06-30-24	\$300.00
Haynes, Matthew	HS Mentoring Stipend	06-30-24	\$1,000.00
Borgen, Cory	Groundskeeping Stipend	06-30-24	\$2,000.00
Stelley, Lynard	Welding Stipend	06-30-24	\$4,000.00

SOUTHEAST TECH PERSONNEL REPORT

Monday, July 8, 2024

Steinmetz, Jason	Curriculum Dev. Stipend	06-30-24	\$2,000.00
Kassing, Elizabeth	Engineering Camp	06-30-24	\$500.00
Schwebach, Greg	Engineering Camp	06-30-24	\$500.00
Letsche, Paul	Engineering Camp	06-30-24	\$500.00
Schmidt, Mark	Engineering Camp	06-30-24	\$500.00
Cox, Bryan	Engineering Camp	06-30-24	\$500.00
Cruse, Laura	Handbook Stipend	06-30-24	\$1,500.00

Employment Contract, Miscellaneous Stipend

Carruthers, Tara	Student Success	06-30-24	\$665.00
Andersen, Alex	Student Success	06-30-24	\$665.00
Rogotzke, Kelli	Student Success	06-30-24	\$665.00

3. FY2023-2024 Wage Rates

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Other Help, Part-Time, Hourly			
McLain, Kevin	Testing Center	07-01-24	\$18.00

4. Change of Status

<u>Name</u>	<u>Delete</u>	<u>Add</u>	<u>Effective Date</u>
Harder, Elizabeth	Student Success Advisor/ Accessibility Coordinator 12-Month, 1.0 FTE Level 9, Step 13 \$75,857/year	Student Success Advisor/Accessibility Coordinator 220-Day, 1.0 FTE Level 9, Step 14 \$72,713/year	07-01-24
Carruthers, Tara	Student Success Advisor 12-Month, 1.0 FTE Level 9, Step 6 \$70,732/year	Student Success Advisor/Events Coordinator 12-Month, 1.0 FTE Level 9, Step 10 \$73,660/year	07-01-24
Vis, Ashley	Accessibility Services & Enrollment Management Assistant 12-Month, 1.0 FTE Level 6, Step 3 \$24.24/hour	Student Success Advisor/Advising Technology Coordinator 12-Month, 1.0 FTE Level 9, Step 9 \$72,927/year	07-01-24
Andersen, Alex	Student Success Advisor/ Student Activities Coordinator 220-Day, 1.0 FTE Level 9, Step 9 \$66,574/year	Student Success Advisor/Career Services Coordinator 12-Month, 1.0 FTE Level 9, Step 9 \$72,927/year	07-01-24

SOUTHEAST TECH PERSONNEL REPORT**Monday, July 8, 2024**

Rogotzke, Kelli	Student Success Advisor/ Career Services Coordinator 220-Day, 1.0 FTE Level 9, Step 9 \$66,574/year	Student Success Advisor/Build Dakota Coordinator 12-Month, 1.0 FTE Level 9, Step 12 \$75,126/year	07-01-24
Entringer, Stephanie	Nursing Instructor 226- Day, 1.0 FTE Level 6, Step 10 \$87,135/year	Nursing Instructor 226-Day, 1.0 FTE Level 8, Step 10 \$92,943/year	07-01-24
DeHaai, Sarah	Nursing Instructor 206-Day, 1.0 FTE Level 4, Step 10 \$74,130/year	Nursing Instructor 206-Day, 1.0 FTE Level 5, Step 10 \$76,776/year	07-01-24

**Adoption of the FY25 Budget
Post-Secondary Funds
EXECUTIVE SUMMARY**

Purpose of Report: To receive School Board approval of the FY25 Budget for the Post-Secondary Funds.

Southeast Tech began its initial budget process in April 2024 with the establishment of budget guidelines and timelines for completion. Between April 2024 and June 2024, administration, professional, and classified staff developed program budgets at the cost center level for presentation to the Southeast Tech Council and the Sioux Falls School Board.

On May 28, 2024, a public hearing on the Southeast Technical College FY25 budget was held. No comments were received from the public in attendance at the meeting. The School Board granted tentative approval of the budget at its meeting held May 28, 2024.

The Southeast Tech Council includes a School Board member and community members representing key industry segments. The Southeast Tech Council held a meeting on June 27, 2024, to review the Post-Secondary Fund budgets as presented by the Southeast Tech Administration and to recommend approval of the FY25 Post-Secondary Funds budgets to the School Board.

Revisions from the tentative budget are reflective of the dynamic nature of post-secondary enrollments that take place in the months leading up to the final adoption. Revisions were made to anticipated FY25 revenues to reflect additional and/or carryover of state and federal funding from the following sources: Governor's Office of Economic Development (GOED) equipment funding, 2022 Legislative Session SB61 appropriation for simulation center equipment funding, increased state aid from the 2024 Legislative Session general appropriation bill, and an additional federal allocation from the Carl V Perkins grant.

Revisions were made in operating expenses to align expenditures with projected revenues and to provide for a carryover of funds for capital equipment that was budgeted in FY24 but not expended during the appropriated fiscal year.

All revisions to the tentatively adopted budget are delineated in the attached report.

Southeast Tech Recommendation to School Board:

Approve the FY25 Post-Secondary Fund Budgets as presented. A suggested motion is attached to the report.

Adoption of the FY25 Post-Secondary Fund budgets.

There have been changes made to the FY25 Budget since tentative approval. The changes are:

POST-SECONDARY TECHNICAL FUND (23)

REVENUES:

Other Local – Function 1920:

- *Access & Workforce Opportunity (CC328): **Increased** by \$75,000. Pledge commitments received to fund Indigenous Access position.*

State Aid – Function 3111

- *Instructional Programs (Various Cost Centers): **Increased** by \$88,685. Utilized SD Board of Technical Education estimated funding formula.*

Other State Revenue – Function 3900

- *GOED (CC392): **Increased** by \$862,281. Carryover of FY24 funding allocation.*
- *Simulation Center (CC394): **Increased** \$730,948. Carryover of SB61 funds.*

Federal Revenue – Function 4161:

- *Carl V Perkins (CC382): **Increased** by \$130,755. Additional allocations provided through the SD Department of Education.*

EXPENDITURES:

Regular Salaries – Objects 1131/1141/1191:

- *Clerical (1131) – **Increased by \$52,012.***
 - *Restored Clerical position in Nursing programs that was absent from tentative adoption.*
- *Custodial (1141) – **Decreased by \$9,981.***
 - *Revised wages based on employees hired after tentative adoption.*
- *Employment Contract (1191) – **Decreased by \$104,484.***
 - *Access & Workforce Opportunity (CC328): **Increased** by \$49,928 for Indigenous Access position.*
 - *Operational Services (CC334): **Decreased** by \$101,821 by eliminating Director of Facilities position.*
 - *Business Office (CC336): **Decreased** by \$5,552 based on employee hired after tentative adoption.*
 - *Information Technology (CC338): **Increased** by \$100.*
 - *Enrollment Management (CC350, CC356, CC389): **Decreased** by \$47,139 resulting in changes in employee classifications and length of employment.*

Overtime Wages – Object 1194:

- *Employment Contract Overtime (1194) – **Decreased by \$200.***

Part-time Wages – Objects 1290:

- *Other Hourly (1290) – **Increased by \$15,727.***
 - *Access & Workforce Opportunity (CC328) – **Increased by \$15,727.** Additional resources for part-time support of program activities.*

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110) – **Reduced by \$3,767.** Changes in full-time wages eligible for SDRS retirement benefits.*
- *Social Security Benefits (2130) – **Increased by \$6,291.** Changes in wages eligible for Social Security benefits.*

Insurance Benefits – Objects 2210/2230/2240/2260/2280:

- *Long-term Disability (2210) – **Decreased by \$18.** Changes in wages subject to LTD benefit calculation.*
- *Worker’s Compensation (2230) – **Decreased by \$343.** Changes in wages subject to work compensation benefit calculation.*
- *Hospital/Medical Insurance (2240) – **Increased by \$38,677.** Based on projected eligibility and enrollments for health benefits.*
- *Dental Insurance (2260) – **Increased by \$2,586.** Based on projected eligibility and enrollments for dental benefits.*
- *Life Insurance (2280) – **Decreased by \$5.** Changes in wages subject to life insurance benefit calculation.*

Snow Removal – Object 3250:

- *Services – Snow Removal (3250) – **Decreased by \$10,000.** Optimistically predicting a mild 2024 – 2025 winter season.*

Travel – Objects 3341/3342/3344/3345:

- *In-District Milage (3341) – **Decreased by \$650.** Reduced mileage reimbursement in various cost centers.*
- *Instructor Travel (3342) – **Decreased by \$43,300.** Reduced instructor travel in various cost centers.*
- *Administrator Travel (3344) – **Decreased by \$2,500.** Eliminated Administrator travel in Business Office (CC336).*
- *Classified Travel (3345) – **Decreased by \$26,250.** Reduced classified employee travel in various cost centers.*

Advertising – Object 3500:

- *Advertising (3500) – **Decreased by \$36,900.** Reduced advertising to FY24 budget level in Marketing (CC340).*

Utilities – Objects 3810/3830:

- *Natural Gas (3810) – **Decreased by \$10,000.** Reduced anticipated needs in Operational Services (CC334).*
- *Electricity (3830) – **Decreased by \$25,000.** Reduced anticipated needs in Operational Services (CC334).*

Equipment Repair/Maintenance – Object 3920:

- **Repair & Maintenance – Decreased by \$60,000.**
 - *Operational Services (CC334) – Reduced by \$10,000.*
 - *LPN (CC348) – Reduced by \$25,000.*
 - *RN (CC376) – Reduced by \$25,000.*

Software Maintenance – Object 3921:

- **Software Maintenance – Decreased by \$30,000.** *Reduced anticipated needs in Information Technology (CC338).*

Other Supplies – Objects 4191/4199:

- **Other Supplies (4191) – Decreased by \$19,200.**
 - *Automotive Technology (CC315) – Reduced by \$9,000.*
 - *Operational Services (CC334) – Reduced by \$10,000.*
 - *Surgical Technology (CC335) – Reduced by \$200.*
- **Gasoline/Fuel (4199) – Decreased by \$5,000.**
 - *Corporate Education (CC380) – Reduced by \$5,000.*

Food – Object 4610:

- **Food (4610) – Decreased by \$20,000.**
 - *Health Core (CC307) – Reduced by \$2,500.*
 - *Office of the President (CC329) – Reduced by \$10,500.*
 - *Admissions (CC331) – Reduced by \$5,000.*
 - *Pre-College, Dual Credit (CC357) – Reduced by \$2,000.*

Non-Capital Equipment – Objects 4710/4790:

- **Non-Capital Computer Equipment (4710) – Decreased by \$124,500.**
 - *Networking Technology (CC339) – Reduced by \$103,500.*
 - *Academic Administration (CC349) – Reduced by \$21,000.*
- **Non-Capital Other Equipment (4790) – Decreased by \$25,000.**
 - *Office of the President (CC329) – Reduced by \$25,000.*

Equipment – Objects 5410/5810:

- **Capital Equipment (5410) – Increased by \$2,216,670.**
 - *Carl V Perkins (CC382) – Increased by \$198,735 in various programs.*
 - *GOED (CC392) – Increased by \$1,286,986 for funding carryover.*
 - *Simulation Center (CC394) – Increased by \$730,948 for funding carryover.*
- **Capital Computer Equipment (5810) – Decreased by \$67,980.**
 - *Carl V Perkins (CC382) – Reduced by \$67,980 in Diesel Technology program.*

Dues and Fees – Object 6400:

- **Dues and Fees (6400) – Decreased by \$200.**

Use of Existing Cash:

- **Decreased use of existing cash by \$180,984** *because of changes from revenues and expenditures.*

ENTERPRISE FUNDS

POST-SECONDARY BOOKSTORE FUND (52)

EXPENDITURES:

No revisions.

POST-SECONDARY FOOD SERVICE FUND (53)

EXPENDITURES:

No revisions.

POST-SECONDARY CHILDCARE (54)

EXPENDITURES:

No revisions.

A suggested motion is, as follows:

A motion was made by _____ and seconded by _____, _____ votes “yes” on roll call, **adopting the FY25 Budget of Southeast Technical College**, as follows:

Fund	Fund Description	FY25 Revenue Budget	Cash from Fund Balance	Total Funds Available	FY25 Expenditure Budget
23	Post-Secondary Technical	\$33,912,515	\$785,784	\$34,689,299	\$34,698,299
52	Post-Secondary Bookstore	\$1,850,000	-	\$1,850,000	\$1,806,660
53	Post-Secondary Food Service	\$404,500	\$15,272	\$419,772	\$438,772
54	Post-Secondary Child Care	\$402,000	\$7,339	\$409,339	\$409,739
	Totals	\$36,569,015	\$808,395	\$37,368,410	\$42,096,101

FY25 BUDGET
POST-SECONDARY TECHNICAL FUND AND ENTERPRISE FUNDS

REVENUES

Source	Post Secondary Fund	Post-Secondary Enterprise Funds			Proof Total
		Bookstore	Food Service	Scarborough Center	
Tuition and Fees	14,692,512	-		-	14,692,512
Other Local Sources	2,213,028	\$ 1,850,000	304,500	-	4,367,528
State Revenue	\$ 15,734,764	-		\$ -	\$ 15,734,764
Federal Revenue	1,272,211	-		-	1,272,211
Child Care Fees	-	-		302,000	302,000
Total Revenue	\$ 33,912,515	\$ 1,850,000	\$ 304,500	\$ 302,000	\$ 36,369,015
Cash from Fund Balance	785,784	-	15,272	7,339	808,395
Transfers In	-	-	100,000	100,000	200,000
Total Revenue, Transfers & Cash	\$ 34,698,299	\$ 1,850,000	\$ 419,772	\$ 409,339	\$ 37,377,410

EXPENDITURES

Expenditure	Post Secondary Fund	Post-Secondary Enterprise Funds			Proof Total
		Bookstore	Food Service	Scarborough Center	
Salaries	\$ 16,564,571	\$ 223,157	\$ 178,251	\$ 274,160	\$ 17,240,139
Benefits	4,685,711	56,503	41,221	125,479	4,908,914
Purchased Services	3,952,830	24,000	7,800	750	3,985,380
Supplies and Materials	2,363,565	1,397,000	190,000	7,100	3,957,665
Dues and Fees	969,545	99,500	2,500	1,850	1,073,395
Capital Acquisition	5,962,077	-	-	-	5,962,077
Debt Services	-	-	-	-	-
Total Expenditures Before Depreciation	\$ 34,498,299	\$ 1,800,160	\$ 419,772	\$ 409,339	\$ 37,127,570
Non Cash Depreciation	-	6,500	19,000	400	25,900
Less Cash for Equipment	-	-	-	-	-
Transfers Out	200,000	-	-	-	200,000
Total Expenditures & Transfers	\$ 34,698,299	\$ 1,806,660	\$ 438,772	\$ 409,739	\$ 37,353,470
Revenue Over Expenditures	\$ -	\$ 43,340	\$ (19,000)	\$ (400)	\$ 23,940

**FY25 BUDGET
POST-SECONDARY FUNDS
Revenues**

Post-Secondary Technical Fund

Source	Budget FY24	Budget FY25	Increase/ (Decrease) from Prior Year
Tuition and Fees	\$ 14,295,962	\$ 14,692,512	\$ 396,550
Other Local Sources	6,004,226	2,213,028	(3,791,198)
State Reimbursement	10,421,990	11,769,939	1,347,949
Other State Revenue	6,302,799	3,739,825	(2,562,974)
Other State Revenue - ISS	216,346	225,000	8,654
Federal Reimbursement	1,128,831	1,229,961	101,130
Other Federal Revenue	1,179,784	42,250	(1,137,534)
Total Revenues	\$ 39,549,938	\$ 33,912,515	\$ (5,637,423)
Cash from Fund Balance	125,930	785,784	659,854
Total Revenues	\$ 39,675,868	\$ 34,698,299	\$ (4,977,569)

Post-Secondary Bookstore Enterprise Fund

Source	Budget FY24	Budget FY25	Increase/ (Decrease)
Other Local Sources	\$ 1,610,000	\$ 1,850,000	\$ 240,000
Cash From Fund Balance	-	-	-
Total Revenues	\$ 1,610,000	\$ 1,850,000	\$ 240,000

Post-Secondary Food Service Enterprise Fund

Source	Budget FY24	Budget FY25	Increase/ (Decrease)
Other Local Sources	\$ 310,300	\$ 304,500	\$ (5,800)
Transfer In from Post Secondary	85,000	100,000	15,000
Total Revenues	\$ 395,300	\$ 404,500	\$ 9,200
Cash From Fund Balance	-	15,272	15,272
Total Revenues	\$ 395,300	\$ 419,772	\$ 24,472

Post-Secondary Childcare Enterprise Fund

Source	Budget FY24	Budget FY25	Increase/ (Decrease)
Other Local Sources	\$ 291,000	\$ 302,000	\$ 11,000
Other Federal Revenue	\$ -	\$ -	-
Transfer In from Post Secondary	-	100,000	100,000
Total Revenues	\$ 291,000	\$ 402,000	\$ 111,000
Cash from Fund Balance	115,622	7,339	(108,283)
Total Revenues	\$ 406,622	\$ 409,339	\$ 2,717

**FY25 BUDGET
POST-SECONDARY FUNDS
Expenditures**

Post-Secondary Technical Fund

Use	Budget FY24	Budget FY25	Increase/ (Decrease) from Prior Year
Salaries	\$ 15,696,832	\$ 16,564,570	\$ 867,738
Benefits	4,515,135	4,685,710	170,575
Services	3,740,900	3,952,832	211,932
Supplies	2,096,748	2,363,565	266,817
Miscellaneous	935,800	1,169,545	233,745
Capital	12,690,453	5,962,077	(6,728,376)
Total Expenditures	\$ 39,675,868	\$ 34,698,299	\$ (4,977,569)

Post-Secondary Bookstore Enterprise Fund

Use	Budget FY24	Budget FY25	Increase/ (Decrease)
Salaries	\$ 193,832	\$ 223,157	\$ 29,325
Benefits	53,144	56,503	3,359
Services	18,400	24,000	5,600
Supplies	1,232,500	1,397,000	164,500
Miscellaneous	102,400	106,000	3,600
Capital	-	-	-
Total Expenditures	\$ 1,600,276	\$ 1,806,660	\$ 206,384

Post-Secondary Food Service Enterprise Fund

Use	Budget FY24	Budget FY25	Increase/ (Decrease)
Salaries	\$ 166,713	\$ 178,251	\$ 11,538
Benefits	35,322	41,221	5,899
Services	9,800	7,800	(2,000)
Supplies	173,200	190,000	16,800
Miscellaneous	27,900	21,500	(6,400)
Capital	-	-	-
Total Expenditures	\$ 412,935	\$ 438,772	\$ 25,837

Post-Secondary Childcare Enterprise Fund

Use	Budget FY24	Budget FY25	Increase/ (Decrease)
Salaries	\$ 250,806	\$ 274,160	\$ 23,354
Benefits	137,416	125,479	(11,937)
Services	400	750	350
Supplies	10,000	7,100	(2,900)
Miscellaneous	8,400	2,250	(6,150)
Capital	-	-	-
Total Expenditures	\$ 407,022	\$ 409,739	\$ 2,717

**FY25 PROPOSED BUDGET
POST-SECONDARY TECHNICAL FUNDS
Revenues**

Post-Secondary Technical Fund

Program	STUDENT	STUDENT	Revenue Budget	Revenue Budget	Increase/
	FTE	FTE	FY24	FY25	(Decrease)
	FY24	FY25			from Prior Year
Academic Administration	-	-	\$ -	\$ -	\$ -
Academic Resource Center	-	-	50,000	25,000	(25,000)
Access & Workforce Opportunity	-	-	148,902	230,000	81,098
Accessibility Services	-	-	-	-	-
Accounting	60.47	70.10	599,475	718,744	119,269
Administration	-	-	-	-	-
Administrative Assistant	0.63	-	6,398	-	(6,398)
Admissions	-	-	108,000	112,000	4,000
Adult Learning Center	-	-	354,625	351,750	(2,875)
Architectural Engineering Technology	31.02	31.40	285,197	298,438	13,241
Automotive Technology	66.74	64.17	1,009,252	1,126,198	116,946
Behavioral & Mental Health Technician	12.00	12.60	152,760	101,853	(50,907)
Business Administration	181.57	174.05	1,790,623	1,763,338	(27,285)
Business Manager - Debt (GASB 87)	-	-	-	-	-
Business Office	-	-	232,700	402,500	169,800
Campus Print Solutions	-	-	4,500	5,500	1,000
Capital Improvements - Simulation Center	-	-	8,725,000	955,948	(7,769,052)
Carl V Perkins Grant	-	-	828,788	959,543	130,755
Civil Engineering Technology	27.14	28.80	247,551	300,260	52,709
Co-Curricular/Intramural Activities	-	-	-	-	-
College Work-study	-	-	100,000	75,000	(25,000)
Collision Repair & Refinish Technology	31.77	31.85	367,848	381,101	13,253
Community Health Worker	11.87	17.70	252,906	217,739	(35,167)
Competency Based Education	-	-	-	-	-
Computer Programming	74.42	83.03	733,217	843,358	110,141
Construction Management	47.61	45.07	463,174	531,926	68,752
Corporate Education	-	-	350,000	215,000	(135,000)
Counseling Services	-	-	-	-	-
Dental Assisting	21.10	28.13	211,219	293,162	81,943
Diesel Technology	50.56	48.73	752,889	843,224	90,335
Digital Media Production Technology	24.85	18.50	228,208	175,936	(52,272)
Early Childhood Specialist	26.57	39.52	249,362	381,135	131,773
Electrician	68.74	60.17	674,776	603,771	(71,005)
Emergency Management	-	-	1,037,009	-	(1,037,009)
Financial Aid	-	-	4,075	3,750	(325)
General Education	98.35	111.92	588,526	600,292	11,766
Governor's Office of Economic Development	-	-	984,799	862,281	(122,518)
Health Core/Allied Health	1.66	-	18,100	8,100	(10,000)
Healthcare Leadership	4.66	5.10	48,050	53,498	5,448
Help Desk	-	-	663,340	678,700	15,360
Higher Learning Commission	-	-	-	-	-
Horticulture Technology	16.84	23.20	194,103	405,751	211,648
Housing Management	-	-	261,509	297,428	35,919
Human Resource Management	9.81	16.40	100,638	173,230	72,592
HVAC & Refrigeration Technology	36.96	40.87	359,468	430,937	71,469
Information Technology Services	-	-	-	-	-

**FY25 PROPOSED BUDGET
POST-SECONDARY TECHNICAL FUNDS
Revenues**

Post-Secondary Technical Fund

Program	STUDENT	STUDENT	Revenue Budget		Increase/ (Decrease) from Prior Year
	FTE FY24	FTE FY25	FY24	FY25	
Institutional Advancement	-	-	160,500	161,000	500
Invasive Cardiovascular Technology	23.66	27.13	355,165	449,766	94,601
Land Surveying Science Technology	20.67	26.83	218,871	327,181	108,310
Law Enforcement Science	40.19	41.60	\$ 375,172	\$ 424,355	\$ 49,183
Licensed Practical Nurse	184.62	186.65	2,935,054	3,279,571	344,517
Major Capital Improvements	-	-	1,171,414	1,247,602	76,188
Marketing	63.03	51.18	616,971	515,927	(101,044)
Marketing Administration	-	-	-	-	-
Mechanical Engineering Technology	19.54	21.53	179,164	228,446	49,282
Mechatronics Technology	26.00	29.30	377,544	506,496	128,952
Media Design Technology	33.29	32.23	307,545	316,198	8,653
Medical Assistant	30.99	23.92	303,849	244,678	(59,171)
Medical Coding & Bill	36.72	47.92	371,168	509,261	138,093
Medical Lab Technician	12.00	12.57	77,760	83,791	6,031
Networking Technology	125.24	106.70	1,162,320	1,111,093	(51,227)
Neurodiagnostic Technology	-	-	-	12,060	12,060
Operational Services	-	-	2,155,044	2,339,911	184,867
Paramedic Science	18.73	19.62	182,519	199,137	16,618
Pharmacy Technology	7.93	-	78,586	566	(78,020)
Phlebotomy Technician	5.57	5.33	55,595	54,485	(1,110)
Plumbing Technology	12.11	7.02	116,631	73,017	(43,614)
Pre-College, Dual Credit	-	-	6,000	6,000	-
Professional Academic Student Groups	-	-	-	-	-
Registered Nurse	67.53	99.90	1,135,387	1,969,348	833,961
Respiratory Therapist	8.00	-	51,840	-	(51,840)
Sonography: Cardiovascular	40.94	50.02	623,181	817,265	194,084
Sonography: Diagnostic Medical	45.86	54.70	686,761	860,318	173,557
Sonography: Vascular	18.28	25.57	272,159	426,039	153,880
Sports Turf Management	25.54	15.92	236,182	177,405	(58,777)
Student Government/Activities/Graduation	-	-	124,332	13,000	(111,332)
Student Success, Registrar, Compliance	-	-	73,418	56,418	(17,000)
Surgical Technology	53.47	59.10	807,017	965,670	158,653
Technical Studies	0.84	0.27	7,661	2,499	(5,162)
Testing Center	-	-	54,000	55,000	1,000
Veterinarian Technology	46.84	49.00	464,849	503,140	38,291
Welding	42.05	31.13	619,292	549,481	(69,811)
Total Post-Secondary Technical Fund	1,914.98	1,976.45	39,549,938	33,912,515	(5,637,423)

**FY25 PROPOSED BUDGET
POST-SECONDARY TECHNICAL FUNDS
Expenditures**

Post-Secondary Technical Fund

Program	EMPLOYEE		Expenditure	Expenditure	Increase/
	FTE	FTE	Budget	Budget	(Decrease)
	FY24	FY25	FY24	FY25	from Prior Year
Academic Administration	10.00	9.00	\$ 1,507,208	\$ 1,381,334	\$ (125,874)
Academic Resource Center	1.50	1.00	245,347	243,077	(2,270)
Access & Workforce Opportunity	1.00	2.00	155,799	241,232	85,433
Accessibility Services	0.50	-	35,678	2,550	(33,128)
Accounting	2.00	2.00	241,761	246,521	4,760
Administration	3.00	3.00	1,450,049	1,672,630	222,581
Administrative Assistant	-	-	-	6,500	6,500
Admissions	8.00	8.00	905,214	923,323	18,109
Adult Learning Center	4.00	4.00	354,625	382,668	28,043
Architectural Engineering Technology	1.00	1.00	119,624	123,188	3,564
Automotive Technology	4.00	4.00	369,085	526,723	157,638
Behavioral & Mental Health Technician	1.00	1.00	102,190	120,382	18,192
Business Administration	1.00	1.00	251,208	272,460	21,252
Business Manager - Debt (GASB 87)	-	-	71,300	-	(71,300)
Business Office	7.00	7.00	1,115,623	1,234,475	118,852
Campus Print Solutions	-	-	21,700	70,063	48,363
Capital Improvements - Simulation Center	-	-	8,800,000	955,948	(7,844,052)
Carl V Perkins	3.00	3.00	828,788	959,543	130,755
Civil Engineering Technology	1.00	1.00	118,998	154,218	35,220
Co-Curricular/Intramural Activities	-	-	29,289	29,289	-
College Work-study	-	-	100,000	75,000	(25,000)
Collision Repair & Refinish Technology	3.00	3.00	362,101	410,394	48,293
Community Health Worker	1.00	1.00	131,139	134,039	2,900
Competency Based Education	-	-	12,400	-	(12,400)
Computer Programming	2.00	2.00	285,067	262,489	(22,578)
Construction Management	2.00	2.00	237,934	372,382	134,448
Corporate Education	2.00	2.00	318,706	284,588	(34,118)
Counseling Services	-	1.00	67,900	99,909	32,009
Dental Assisting	2.00	2.00	263,656	277,698	14,042
Diesel Technology	3.00	3.00	326,406	459,648	133,242
Digital Media Production Technology	1.00	1.00	104,868	103,643	(1,225)
Early Childhood Specialist	1.00	1.00	118,601	129,783	11,182
Electrician	2.00	2.00	270,995	304,964	33,969
Emergency Management	-	-	598,579	-	(598,579)
Financial Aid	4.00	4.00	406,259	434,641	28,382
General Education	9.00	9.00	1,223,119	1,216,268	(6,851)
Governor's Office of Economic Development	-	-	1,469,850	1,286,986	(182,864)
Health Core/Allied Health	5.00	6.00	802,041	846,427	44,386
Healthcare Leadership	0.50	-	62,716	-	(62,716)
Help Desk	3.00	3.00	996,256	1,099,528	103,272
Higher Learning Commission	-	-	48,856	53,150	4,294
Horticulture Technology	1.00	1.00	141,160	379,536	238,376
Housing Management	3.00	3.00	261,509	297,428	35,919
Human Resource Management	1.00	1.00	112,493	112,708	215
HVAC & Refrigeration Technology	2.00	2.00	228,108	279,495	51,387
Information Technology Services	6.00	6.00	1,626,198	1,657,662	31,464

**FY25 PROPOSED BUDGET
POST-SECONDARY TECHNICAL FUNDS
Expenditures**

Post-Secondary Technical Fund

Program	EMPLOYEE		Expenditure	Expenditure	Increase/ (Decrease) from Prior Year
	FTE	FTE	Budget	Budget	
	FY24	FY25	FY24	FY25	
Institutional Advancement	2.00	2.00	190,805	184,192	(6,613)
Invasive Cardiovascular Technology	1.00	1.00	177,144	235,974	58,830
Land Surveying Science Technology	1.00	1.00	160,340	202,858	42,518
Law Enforcement Science	2.00	2.00	\$ 242,624	\$ 275,990	\$ 33,366
Licensed Practical Nurse	12.00	12.00	1,642,235	1,989,561	347,326
Major Capital Improvements	-	-	1,477,757	1,216,602	(261,155)
Marketing	2.00	2.00	224,670	240,803	16,133
Marketing Administration	2.00	2.00	757,182	769,292	12,110
Mechanical Engineering Technology	1.00	1.00	124,713	165,068	40,355
Mechatronics Technology	1.00	1.00	141,083	220,598	79,515
Media Design Technology	2.00	2.00	199,118	225,974	26,856
Medical Assistant	1.00	1.00	141,805	168,064	26,259
Medical Coding & Bill	0.50	2.00	65,939	242,161	176,222
Medical Lab Technician	-	-	-	12,000	12,000
Neurodiagnostic Technology	-	-	-	18,000	18,000
Operational Services	20.00	21.00	2,436,970	2,669,587	232,617
Paramedic Science	-	-	84,600	90,000	5,400
Pharmacy Technology	1.00	-	100,452	-	(100,452)
Phlebotomy Technician	-	-	15,715	13,260	(2,455)
Plumbing Technology	1.00	1.00	117,089	128,566	11,477
Pre-College, Dual Credit	1.00	1.00	106,358	117,003	10,645
Professional Academic Student Groups	-	-	44,331	43,347	(984)
Registered Nurse	5.50	6.00	767,939	1,196,708	428,769
Respiratory Therapist	-	-	-	11,550	11,550
Sonography: Cardiovascular	1.00	1.00	136,677	207,608	70,931
Sonography: Diagnostic Medical	1.00	2.00	210,216	312,660	102,444
Sonography: Vascular	1.00	1.00	133,166	238,175	105,009
Sports Turf Management	1.00	1.00	125,902	171,556	45,654
Student Government/Activities/Graduation	0.50	-	125,196	78,525	(46,671)
Student Success, Registrar, Compliance	10.50	12.00	1,005,056	1,290,507	285,451
Surgical Technology	3.00	3.00	309,584	390,330	80,746
System and Network Security	3.50	3.00	385,484	522,396	136,912
Technical Studies	-	-	-	-	-
Testing Center	1.00	1.00	169,186	232,459	63,273
Veterinarian Technology	2.00	2.00	327,572	339,081	11,509
Welding	2.00	2.00	228,557	353,353	124,796
Total Post-Secondary Technical Fund	184.00	188.00	39,675,868	34,698,298	(4,977,570)

**FY25 PROPOSED BUDGET
POST-SECONDARY ENTERPRISE FUNDS
Expenditures**

Bookstore Fund

Program	FTE FY24	FTE FY25	Budget FY24	Budget FY25	Increase/ (Decrease) from Prior Year
Total Expenditures Bookstore	3.00	3.00	\$ 1,593,876	\$ 1,800,160	\$ 206,284
Non Cash Depreciation	-	-	6,400	6,500	100
Total Expenditures & Depreciation	3.00	3.00	\$ 1,600,276	\$ 1,806,660	\$ 206,384

Food Service Fund

Program	FTE FY24	FTE FY25	Budget FY24	Budget FY25	Increase/ (Decrease) from Prior Year
Total Expenditures Food Service	2.00	2.00	\$ 393,935	\$ 419,772	\$ 25,837
Non Cash Depreciation	-	-	19,000	19,000	-
Total Expenditures & Depreciation	2.00	2.00	\$ 412,935	\$ 438,772	\$ 25,837

Childcare Fund

Program	FTE FY24	FTE FY25	Budget FY24	Budget FY25	Increase/ (Decrease) from Prior Year
Total Expenditures Scarbrough Center	6.00	6.00	\$ 406,622	\$ 409,339	\$ 2,717
Non Cash Depreciation	-	-	400	400	-
Total Expenditures & Depreciation	6.00	6.00	\$ 407,022	\$ 409,739	\$ 2,717

SIOUX FALLS SCHOOL DISTRICT NO. 49-5
Southeast Technical College
2024-25 Budget and Means of Finance

	#23 Post-Secondary Vocational Fund	#52 Post-Secondary Bookstore Fund	#53 Post-Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
APPROPRIATIONS AND TRANSFERS:				
Instruction				
Adult/Continuing Education Programs				
Adult Basic Education Programs	382,468	-	-	-
Other Adult/Continuing Education Programs	75,000	-	-	-
Post-Secondary Occupational Programs				
Agriculture, Food & Natural Resources	927,373	-	-	-
Architecture & Construction	1,390,663	-	-	-
Arts, A/V Tech & Communications	334,617	-	-	-
Business, Management, & Administration	638,189	-	-	-
Health Science	7,786,236	-	-	-
Human Services	129,783	-	-	-
Information Technology	784,885	-	-	-
Law, Public Safety & Corrections	275,990	-	-	-
Manufacturing	573,952	-	-	-
Marketing, Sales, & Service	240,803	-	-	-
Science, Engineering & Math	460,335	-	-	-
Transportation, Distribution & Logistics	1,555,081	-	-	-
Program Preparation	1,216,268	-	-	-
Post-Secondary Special Services	484,502	-	-	-
Corporate Education	284,588	-	-	-
Total Instruction	<u>17,540,733</u>	<u>-</u>	<u>-</u>	<u>-</u>
Special Services				
Postsecondary Special	1,286,986	-	-	-
Total Special Services	<u>1,286,986</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supporting Services				
Support Services - Pupils				
Guidance Services	1,255,691	-	-	-
Improvement of Instruction Services	1,469,411	-	-	-
Support Services - General Administration				
School Board Services	430,500	-	-	-
Support Services - Administration				
Financial Aid Administration	434,641	-	-	-
Other Support Services - School Admin.	4,364,899	-	-	-
Support Services - Business				
Fiscal Services	1,234,475	-	-	-
Facilities Acquis. & Construction Services	1,519,602	-	-	-
Operation & Maintenance of Plant Svcs.	2,591,587	-	-	-
Food Services	-	-	438,772	-
Internal Services	70,063	-	-	-
Bookstore Services	-	1,806,660	-	-
Support Services - Central				
Data Processing Services	2,025,190	-	-	-
Support Services - Staff				
In-Service Training Services	4,000	-	-	-
Total Supporting Services	<u>15,400,059</u>	<u>1,806,660</u>	<u>438,772</u>	<u>-</u>
Community Services				
Custody & Care of Children Services	-	-	-	409,739
Other Community Services	241,232	-	-	-
Total Community Services	<u>241,232</u>	<u>-</u>	<u>-</u>	<u>409,739</u>
Debt Services				
	-	-	-	-
Co-Curricular Activities				
Combined Co-Curricular Activities	29,289	-	-	-
Total Co-Curricular Activities	<u>29,289</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations	<u>34,498,299</u>	<u>1,806,660</u>	<u>438,772</u>	<u>409,739</u>

SIOUX FALLS SCHOOL DISTRICT NO. 49-5
Southeast Technical College
2024-25 Budget and Means of Finance

	#23 Post-Secondary Vocational Fund	#52 Post-Secondary Bookstore Fund	#53 Post-Secondary Food Service Fund	#54 Post-Secondary Child Care Fund
Permanent Transfer to Other Funds	200,000	-	-	-
Total Appropriations & Transfers	<u>34,698,299</u>	<u>1,806,660</u>	<u>438,772</u>	<u>409,739</u>
MEANS OF FINANCE:				
Estimated Cash Balance, June 30, 2024				
Designated to Finance Budget (cash applied)	(A) \$ 785,784	\$ -	\$ 15,272	\$ 7,339
Revenue from Local Sources				
Post-Secondary Tuition	7,561,617	-	-	-
Post-Secondary Fees	7,130,895	-	-	-
Earnings on Investments and Deposits	300,000	-	-	-
Food Service	-	-	304,000	-
Other Revenue from Local Sources	1,913,028	1,850,000	500	302,000
Total Revenue from Local Sources	<u>16,905,540</u>	<u>1,850,000</u>	<u>304,500</u>	<u>302,000</u>
Revenue from Intermediate Sources				
County Sources	-	-	-	-
Revenue from State Sources				
Grants-in-Aid	11,994,939	-	-	-
Other Revenue from State Sources	3,739,825	-	-	-
Total Revenue from State Sources	<u>15,734,764</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Federal Sources				
Grants-in-Aid	1,229,961	-	-	-
Other Revenue from Federal Sources	42,250	-	-	-
Total Revenue from Federal Sources	<u>1,272,211</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenue from Other Financing Sources				
	-	-	-	-
Total Cash Balance & Revenue	<u>34,698,299</u>	<u>1,850,000</u>	<u>319,772</u>	<u>309,339</u>
Permanent Transfers from Other Funds	-	-	100,000	100,000
Total Means of Finance	<u>\$ 34,698,299</u>	<u>\$ 1,850,000</u>	<u>\$ 419,772</u>	<u>\$ 409,339</u>
Budget Balance or (Deficit)	(B) <u>-</u>	<u>\$ 43,340</u>	<u>\$ (19,000)</u>	<u>\$ (400)</u>

(A) Estimated cash balances are not considered as "surplus cash" in accordance with the formula prescribed by the Department of Legislative Audit. See Section VI - Preparation of Budget, Estimated Surplus Fund Balance - State Accounting Manual for Schools.

(B) The Post-Secondary Bookstore Fund budget balance includes \$6,500 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$49,840.

(B) The Post-Secondary Food Service Fund budget balance (deficit) includes \$19,000 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$0.

(B) The Post-Secondary Child Care Fund budget balance (deficit) includes \$400 of non-cash depreciation expense for which no offsetting revenue has been budgeted. After this adjustment, the budget balance is \$0.

POST SECONDARY - VOCATIONAL FUND

	FY24	FY25	INCREASE /	% INCREASE /
	ADOPTED BUDGET	PROPOSED BUDGET	(DECREASE)	(DECREASE)
REVENUE:				
Tuition & Fees	14,295,962	14,692,512	396,550	2.8%
Other Local Rev	6,004,226	2,213,028	(3,791,198)	-63.1%
State	16,724,789	15,509,764	(1,215,025)	-7.3%
Federal	2,308,615	1,272,211	(1,036,404)	-44.9%
State HB1182	216,346	225,000	8,654	4.0%
TOTAL	\$ 39,549,938	\$ 33,912,515	\$ (5,637,423)	-14.3%
EXPENDITURES:				
Regular Salaries	13,722,474	14,623,270	900,796	6.6%
Instructor - Hourly/Adjunct/Sub	1,610,508	1,537,100	(73,408)	-4.6%
Hourly Pay	363,850	404,201	40,351	11.1%
Retirement Benefits	2,000,896	2,118,929	118,033	5.9%
Insurance Benefits	2,514,239	2,566,782	52,543	2.1%
Professional Svcs	888,000	739,227	(148,773)	-16.8%
Property Svcs & Insurance	643,900	759,803	115,903	18.0%
Transportation Svcs	154,000	158,700	4,700	3.1%
Communication Svcs	160,100	187,450	27,350	17.1%
Advertising	373,200	363,100	(10,100)	-2.7%
Printing	139,200	136,750	(2,450)	-1.8%
Utilities	644,300	706,000	61,700	9.6%
Repair & Maintenance	858,200	1,031,800	173,600	20.2%
Supplies & Materials	2,093,548	2,354,165	260,617	12.4%
Library Books	2,300	7,950	5,650	245.7%
Subscriptions	900	1,450	550	61.1%
Dues & Fees	435,100	540,545	105,445	24.2%
Miscellaneous	134,400	249,000	114,600	85.3%
Uncollectible Tuition/Fees	175,000	250,000	75,000	42.9%
Debt - GASB 87	71,300	-	(71,300)	-100.0%
Subtotal - Operating	\$ 26,985,415	\$ 28,736,222	\$ 1,750,807	6.5%
Buildings	-	-	-	0.0%
Building Improvements	4,781,640	1,093,910	(3,687,730)	-77.1%
Land Improvements	709,117	90,090	(619,027)	-87.3%
Equipment	7,111,696	4,631,049	(2,480,647)	-34.9%
Technology	88,000	147,028	59,028	67.1%
Subtotal - Capital	\$ 12,690,453	\$ 5,962,077	\$ (6,728,376)	-53.0%
TOTAL	\$ 39,675,868	\$ 34,698,299	\$ (4,977,569)	-12.5%
BEGINNING FUND BALANCE - BUDGET	4,292,117	4,503,637	211,520	4.9%
PY REV - EXP, PY ACTUAL / CY PROJECTED	337,450	-	(337,450)	-100.0%
BUDGET, REVENUE OVER (UNDER) EXPENSE	(125,930)	(785,784)	(659,854)	524.0%
RESERVE FOR CARRYOVER/CIP	-	-	-	0.0%
ENDING FUND BALANCE ACTUAL/BUDGET	4,503,637	3,717,853	(785,784)	-17.4%
FTE - Employee	184.00	188.00	4.00	2.2%
Credits	55,129	56,782	1,653	3.0%
Credits - Dual Credit	2,178	2,327	149	6.9%
Credits - Concurrent	143	186	43	30.1%
Tuition / Credit				
Base	\$ 124.00	\$ 124.00	\$ -	0.0%
Local Fees	89.00	89.00	-	0.0%
Maintenance & Repair	6.00	6.00	-	0.0%
Subtotal	\$ 219.00	\$ 219.00	\$ -	0.0%
State Facility Fee	36.00	36.00	-	0.0%
TOTAL	\$ 255.00	\$ 255.00	\$ -	0.0%
On-Line Fee / Credit	\$ 50.00	\$ 50.00	\$ -	0.0%

FY25 Program Fees: LPN/RN - \$70/Cr.; Dental Assistant, Invasive Cardiovascular, Medical Assistant, Paramedic Sciences, Pharmacy, Phlebotomy, Sonography - Cardiac, Vascular, Diagnostic, Surgical Tech, Vet Tech - \$30/Cr.; HVAC - \$25/Cr.; Plumbing, Welding - \$20/Cr.; Law Enforcement - \$10/Cr.; Auto, Collision, Construction Mgmt, Diesel, Electrician, Horticulture, Mechatronics - \$25/Cr.

Post Secondary Fund

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	\$	%
Sources							
Tuition	6,757,353	6,575,938	7,212,911	7,112,905	7,338,517	225,612	3.2%
Tuition - Corporate Education	149,631	232,707	363,790	357,000	223,100	(133,900)	-37.5%
Fees	6,053,840	6,661,921	6,649,844	6,826,057	7,130,895	304,838	4.5%
Sale of Goods/Services	648,508	755,539	765,132	769,240	759,500	(9,740)	-1.3%
State Sources	7,641,352	8,298,545	10,267,588	16,941,135	15,734,764	(1,206,371)	-7.1%
Federal Sources	3,052,956	5,713,349	2,974,473	2,308,615	1,272,211	(1,036,404)	-44.9%
Pension Revenue (GASB 68)	-	-	-	-	-	-	0.0%
Other Sources	741,349	799,656	6,015,182	5,234,986	1,453,528	(3,781,458)	-72.2%
Total Direct Sources	\$ 25,044,989	29,037,655	\$ 34,248,920	\$ 39,549,938	\$ 33,912,515	\$ (5,637,423)	-14.3%
(Inc.)/Dec. to Fund Balance/Retained Earnings	1,662,778	(58,690)	(278,757)	125,930	785,784	659,854	524.0%
Total Sources	\$ 26,707,767	28,978,965	\$ 33,970,163	\$ 39,675,868	\$ 34,698,299	\$ (4,977,569)	-12.5%
Expenditures							
Fulltime	\$ 10,283,240	10,483,180	\$ 11,730,221	\$ 13,623,339	\$ 14,515,209	\$ 891,870	6.5%
Overtime	25,244	76,382	45,947	31,000	41,800	10,800	34.8%
Hourly	3,530	6,780	2,973	3,130	2,125	(1,005)	-32.1%
Extra Pay - Point System	1,000	50,261	52,419	65,005	64,136	(869)	-1.3%
Early Retirement	70,122	28,558	-	-	-	-	0.0%
Fulltime Wages	10,383,135	10,645,162	11,831,560	13,722,474	14,623,270	900,796	6.6%
Instructor Hourly	495,716	462,015	486,358	497,537	436,350	(61,187)	-12.3%
Lump Sum	976,910	1,070,260	1,197,590	1,105,971	1,098,250	(7,721)	-0.7%
Substitute	7,684	7,032	3,893	7,000	2,500	(4,500)	-64.3%
Other Temporary	272,239	212,559	246,563	363,850	404,201	40,351	11.1%
Parttime Wages	1,752,549	1,751,866	1,934,405	1,974,358	1,941,301	(33,057)	-1.7%
Total Wages	12,135,684	12,397,027	13,765,965	15,696,832	16,564,571	867,739	5.5%
SDRS	632,624	657,570	736,787	871,086	923,438	52,352	6.0%
Pension Contribution (GASB 68)	-	-	-	-	-	-	0.0%
Social Security	871,128	889,900	999,780	1,129,810	1,195,491	65,681	5.8%
Long-Term Disability	3,294	2,905	2,980	4,089	4,349	260	6.4%
Worker's Compensation	46,687	52,703	63,776	62,669	79,833	17,164	27.4%
Hospital/Medical Insurance	1,736,744	1,903,715	1,934,927	2,307,981	2,332,369	24,388	1.1%
Dental Insurance	113,673	114,696	119,093	137,877	148,203	10,326	7.5%
Life Insurance	1,460	1,017	1,000	1,623	2,028	405	25.0%
Total Benefits	3,405,611	3,622,506	3,858,344	4,515,135	4,685,711	170,576	3.8%
Total Personnel	15,541,296	16,019,533	17,624,308	20,211,967	21,250,282	1,038,315	5.1%
Professional Services	836,230	876,449	1,421,812	888,000	739,227	(148,773)	-16.8%
Property Services	199,518	145,268	324,620	523,900	629,803	105,903	20.2%
Transportation/Travel	55,852	156,812	240,113	154,000	158,700	4,700	3.1%
Communication	163,993	147,683	149,907	160,100	187,450	27,350	17.1%
Advertising	377,592	398,673	343,978	373,200	363,100	(10,100)	-2.7%
Printing/Publishing	96,632	131,737	130,261	139,200	136,750	(2,450)	-1.8%
Utilities	528,299	603,518	689,944	644,300	706,000	61,700	9.6%
Repair & Maintenance	800,271	953,470	935,923	858,200	1,031,800	173,600	20.2%
Total Purchased Services	3,058,386	3,413,610	4,236,557	3,740,900	3,952,830	211,930	5.7%
Supplies	1,678,007	2,017,574	1,876,763	1,828,819	2,135,775	306,956	16.8%
Textbooks/Reference	747	442	5,279	2,300	7,950	5,650	245.7%
Periodicals/Subscriptions	412	579	529	900	1,450	550	61.1%
Food	36,325	105,595	124,623	109,660	106,450	(3,210)	-2.9%
Non-capitalized equipment	383,344	335,175	528,868	155,069	111,940	(43,129)	-27.8%
Total Supplies	2,098,834	2,459,364	2,536,062	2,096,748	2,363,565	266,817	12.7%
Buildings	-	-	3,939,856	-	-	-	0.0%
Building Improvements	2,222,581	160,413	1,880,856	4,781,640	1,093,910	(3,687,730)	-77.1%
Land Improvements	317,892	583,052	129,429	709,117	90,090	(619,027)	-87.3%
Capital Equipment	729,686	2,603,519	2,415,921	7,199,696	4,778,077	(2,421,619)	-33.6%
Total Capital	3,270,159	3,346,984	8,366,061	12,690,453	5,962,077	(6,728,376)	-53.0%
Dues & Fees	405,985	425,314	461,535	435,100	540,545	105,445	24.2%
Insurance	104,318	103,688	119,927	120,000	130,000	10,000	8.3%
Miscellaneous	1,942,013	2,941,159	132,752	134,400	249,000	114,600	85.3%
Uncollectible Tuition/Fees	286,776	198,151	267,168	175,000	250,000	75,000	42.9%
Debt - PSVF; Depreciation - Enterprise Funds	-	71,162	225,792	17,300	-	(71,300)	-100.0%
Total Other	2,739,092	3,739,474	1,207,174	935,800	1,169,545	233,745	25.0%
Total Direct Program Expenditures	\$ 26,707,767	28,978,965	\$ 33,970,163	\$ 39,675,868	\$ 34,698,299	\$ (4,977,569)	-12.5%
Direct Program Revenues / Direct Program Expenditures	93.77%	100.20%	100.82%	99.68%	97.74%		

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Post Secondary Fund							
Employee - FTE Summary							
Administrator	8.00	8.00	8.00	8.00	8.00	-	0.0%
Clerical	7.00	6.00	6.00	7.00	7.00	-	0.0%
Custodian	17.00	18.00	18.00	18.00	20.00	2.00	11.1%
Custodial Manager	2.00	2.00	2.00	2.00	2.00	-	0.0%
Specialist	13.00	11.00	9.00	8.00	8.00	-	0.0%
Instructor	77.00	77.00	80.00	84.00	88.00	4.00	4.8%
Employment Contract	43.00	48.00	53.00	57.00	55.00	(2.00)	-3.5%
Total Employee FTE	167.00	170.00	176.00	184.00	188.00	4.00	2.2%

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Post Secondary Fund							
Enrollment - Credits							
Credits				55,129	56,782	1,653.00	3.0%
Dual Credit				2,178	2,327	149.10	6.8%
Concurrent Credit				143	186	43.00	30.1%
Total Credits	55,845.89	53,031.76	58,168.63	57,450	59,295	1,845.10	3.2%
Student FTE	1,861.53	1,767.73	1,938.95	1,915.00	1,976.50	61.50	3.2%

Southeast Technical Institute
Other Capital Expenditures Program (OCEP)
2025 - 2029

PROGRAM	CC	2025	2026	2027	2028	2029	FY25 - FY29 Total
Horticulture Technology	ST301	222,000	59,407	25,287	41,722	61,155	409,572
Cardiovascular Technology	ST302	139,528	-	-	275,990	-	415,518
Library Media Services	ST303	-	-	-	-	-	-
Diagnostic Medical Sonography	ST304	257,300	-	90,031	950,038	-	1,297,368
NDT	ST305	99,601	-	-	36,736	-	136,337
Pharmacy Technology	ST306	-	-	-	-	-	-
Health Core Courses	ST307	-	-	-	-	-	-
Invasive Cardiovascular Technology	ST308	295,822	-	-	497,459	-	793,281
Vascular Ultrasound Technology	ST309	35,000	-	97,067	717,837	-	849,905
Financial Services	ST310	-	-	-	-	-	-
Mechatronics Technology	ST311	418,512	29,647	46,347	-	-	494,505
Construction Management Technology	ST312	245,000	-	-	-	-	245,000
Architectural Engineering Technology	ST313	-	-	-	-	-	-
Civil Engineering Technology	ST314	160,664	179,696	-	-	89,468	429,828
Automotive Technology	ST315	257,322	93,784	81,576	451,697	270,902	1,155,280
Mechanical Engineering Technology	ST316	35,000	-	65,716	-	5,638	106,354
Electronics Technology	ST317	18,000	-	-	-	-	18,000
College Workstudy	ST318	-	-	-	-	-	-
Digital Media Production Technology	ST319	5,000	9,853	-	10,609	-	25,462
Office/Administrative Assistant Technology	ST320	-	-	-	-	-	-
Business Administration	ST321	-	-	-	-	-	-
Institutional Advancement - Foundation	ST322	-	-	-	-	-	-
Diesel Technology	ST323	238,816	13,000	69,862	453,761	248,846	1,024,286
Marketing	ST324	-	-	-	-	-	-
Media Design	ST325	15,000	-	-	24,277	-	39,278
Accounting	ST326	-	-	-	-	-	-
Programming Technology	ST327	-	-	-	-	-	-
Access & Workforce Opportunity	ST328	-	-	-	-	-	-
Administration	ST329	-	140,689	144,909	149,257	122,987	557,842
Administration - Reserves	ST329R	-	-	-	-	-	-
Financial Aid Services	ST330	-	-	-	-	-	-
Recruitment/Admissions Services	ST331	-	-	-	-	-	-
Student Services/Admissions	ST333	-	-	-	-	-	-
Operational Services	ST334	105,493	11,755	-	-	161,032	278,280
Surgical Technology	ST335	33,000	35,344	-	66,492	-	134,836
Business Office	ST336	-	-	-	-	-	-
HVAC Refrigeration Technology	ST337	57,000	12,101	-	17,389	24,190	110,680
Information Technology Services	ST338	22,028	192,562	190,904	209,324	-	614,818
Networking Technology	ST339	125,000	-	-	-	-	125,000
Marketing Administration	ST340	-	-	-	-	-	-
STI Housing Foundation	ST341	-	-	-	-	-	-
Healthcare Leadership	ST342	-	-	-	-	-	-
General Education	ST343	-	-	-	-	-	-
Law Enforcement Sciences	ST344	175,600	-	-	36,392	-	211,992
Collision Repair & Refinish Technology	ST345	66,000	31,930	68,959	204,514	-	371,402
Adult Basic Education	ST346	-	-	-	-	-	-
Miscellaneous Grants	ST347	-	-	-	-	-	-
LPN	ST348	243,632	132,913	-	998,393	-	1,374,938
Academic Support Services	ST349	-	-	-	-	-	-
New Programs	ST349A	-	-	-	-	-	-
Accessibility Services	ST350	-	-	-	-	-	-
Medical Assistant	ST351	-	-	-	-	-	-
Counseling Services	ST352	-	-	-	-	-	-
Nuclear Medicine Technology	ST353	-	-	-	-	-	-
Medical Coding	ST354	-	-	-	-	-	-
BioMedical Equipment Technology	ST355	-	-	-	-	-	-
Academic Recovery Center	ST356	-	-	-	-	-	-
Career Education	ST357	-	-	-	-	-	-
Campus Print Solutions	ST359	-	-	-	-	-	-
Higher Learning Commission	ST360	-	-	-	-	-	-
Technical Studies	ST361	-	-	-	-	-	-
Cocurricular Activities	ST363	-	-	-	-	-	-
Student Groups	ST364	-	-	-	-	-	-
Testing Center	ST365	-	-	-	-	-	-
Vet Tech	ST367	27,600	-	-	-	-	27,600
Dental Assistant	ST368	-	23,185	-	-	-	23,185
Phlebotomy/Patient Care	ST369	-	-	-	7,221	-	7,221
Early Childhood Specialist	ST370	-	-	-	-	-	-
Business Core	ST371	-	-	-	-	-	-
Land Surveying Technology	ST374	101,512	17,649	36,357	12,509	-	168,026
Insurance	ST375	-	-	-	-	-	-

Southeast Technical Institute
Other Capital Expenditures Program (OCEP)
2025 - 2029

PROGRAM	CC	2025	2026	2027	2028	2029	FY25 - FY29 Total
RN	ST376	350,000	-	-	-	-	350,000
Welding Technology	ST377	152,373	11,161	100,767	197,994	-	462,296
Plumbing Technology	ST378	26,780	-	-	-	-	26,780
Electrician	ST379	-	-	-	-	75,526	75,526
Corporate Education	ST380	-	-	-	22,028	-	22,028
Community Health Worker	ST381	-	-	-	-	-	-
Perkins	ST382	-	-	-	-	-	-
Human Resources	ST383	-	-	-	-	-	-
Respiratory Therapist	ST384	-	-	-	-	-	-
Paramedic Services	ST385	-	-	-	-	-	-
Landscape Technology	ST386	-	-	-	-	-	-
Sports Turf Management Technology	ST387	118,544	-	69,459	75,267	14,593	277,863
Student Government/Activities	ST388	-	-	-	-	-	-
Student Success Center	ST389	-	-	-	-	-	-
Help Desk	ST390	-	-	-	-	-	-
Emergency Management	ST391	-	-	-	-	18,202	18,202
GOED	ST392	-	-	-	-	-	-
Capital Equipment	ST393	-	-	-	-	-	-
Simulation Center	ST394	730,948	-	-	-	-	730,948
Major Capital Improvements	ST395	-	-	-	-	-	-
Total - PSVF Fund		4,778,075	994,674	1,087,241	5,456,905	1,092,541	13,409,436
STI Bookstore	ST332	-	-	-	-	-	-
Total - Bookstore Fund							
Food Service	ST362	-	-	-	-	-	-
Total - Food Service							
Scarborough - Childcare	ST372	-	-	-	-	-	-
Total - Childcare Fund							
Total - All Funds		4,778,075	994,674	1,087,241	5,456,905		13,409,436

POST SECONDARY - BOOKSTORE FUND

	FY24 ADOPTED BUDGET	FY25 PROPOSED BUDGET	INCREASE / (DECREASE)	% INCREASE / (DECREASE)
REVENUE:				
Tuition & Fees	-	-	-	0.0%
Other Local Rev	1,610,000	1,850,000	240,000	14.9%
State	-	-	-	0.0%
Federal	-	-	-	0.0%
Transfers In	-	-	-	0.0%
TOTAL	\$ 1,610,000	\$ 1,850,000	\$ 240,000	14.9%
EXPENDITURES:				
Regular Salaries	168,832	177,157	8,325	4.9%
Instructor - Hourly/Adjunct	-	-	-	0.0%
Hourly Pay	25,000	46,000	21,000	84.0%
Early Retirement	-	-	-	0.0%
Retirement Benefits	22,710	24,710	2,000	8.8%
Insurance Benefits	30,434	31,793	1,359	4.5%
Professional Svcs	-	-	-	0.0%
Property Svcs & Insurance	-	-	-	0.0%
Transportation Svcs	2,400	3,000	600	25.0%
Communication Svcs	16,000	21,000	5,000	31.3%
Advertising	-	-	-	0.0%
Printing	-	-	-	0.0%
Utilities	-	-	-	0.0%
Repair & Maintenance	-	-	-	0.0%
Supplies & Materials	1,232,500	1,397,000	164,500	13.3%
Library Books	-	-	-	0.0%
Subscriptions	-	-	-	0.0%
Dues & Fees	88,300	90,000	1,700	1.9%
Miscellaneous	7,300	9,500	2,200	30.1%
Uncollectible Tuition/Fees	400	-	(400)	-100.0%
Depreciation	6,400	6,500	100	1.6%
Subtotal - Operating	\$ 1,600,276	\$ 1,806,660	\$ 206,384	12.9%
Buildings	-	-	-	0.0%
Building Improvements	-	-	-	0.0%
Land Improvements	-	-	-	0.0%
Equipment	-	-	-	0.0%
Technology	-	-	-	0.0%
Subtotal - Capital	\$ -	\$ -	\$ -	0.0%
TOTAL	\$ 1,600,276	\$ 1,806,660	\$ 206,384	12.9%
BEGINNING RETAINED EARNINGS - BUDGET	1,856,765	2,127,375	270,610	14.6%
PY REV - EXP, ACTUAL / PROJECTED VAR	260,886		(260,886)	-100.0%
REVENUE OVER (UNDER) EXPENSE	9,724	43,340	33,616	345.7%
INVESTMENT IN NEW BUILDING	-	-	-	0.0%
ENDING FUND BALANCE	<u>2,127,375</u>	<u>2,170,715</u>	<u>43,340</u>	<u>2.0%</u>
FTE - Employee	3.00	3.00	-	0.0%

Bookstore Fund

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	\$	%
Sources							
Tuition	-	-	-	-	-	-	0.0%
Tuition - Corporate Education	-	-	-	-	-	-	0.0%
Fees	-	-	-	-	-	-	0.0%
Sale of Goods/Services	1,531,153	1,542,485	1,808,363	1,600,000	1,850,000	250,000	15.6%
State Sources	-	-	-	-	-	-	0.0%
Federal Sources	-	-	-	-	-	-	0.0%
Pension Revenue (GASB 68)	-	-	-	-	-	-	0.0%
Other Sources	60,176	29,360	12,652	10,000	-	(10,000)	-100.0%
Total Direct Sources	\$ 1,591,329	1,571,845	\$ 1,821,016	\$ 1,610,000	\$ 1,850,000	\$ 240,000	14.9%
(Inc.)/Dec. to Fund Balance/Retained Earnings	(112,707)	58,523	(91,597)	(9,724)	(43,340)	(33,616)	345.7%
Total Sources	\$ 1,478,622	1,630,368	\$ 1,729,419	\$ 1,600,276	\$ 1,806,660	\$ 206,384	12.9%
Expenditures							
Fulltime	\$ 106,275	101,219	\$ 154,520	\$ 163,932	\$ 172,582	\$ 8,650	5.3%
Overtime	5,052	3,422	5,759	4,700	3,900	(800)	-17.0%
Hourly	341	123	177	200	675	475	237.5%
Extra Pay - Point System	-	-	-	-	-	-	0.0%
Early Retirement	-	-	-	-	-	-	0.0%
Fulltime Wages	111,668	104,763	160,456	168,832	177,157	8,325	4.9%
Instructor Hourly	-	-	-	-	-	-	0.0%
Lump Sum	-	-	-	-	-	-	0.0%
Substitute	-	-	-	-	-	-	0.0%
Other Temporary	29,926	54,429	44,341	25,000	46,000	21,000	84.0%
Parttime Wages	29,926	54,429	44,341	25,000	46,000	21,000	84.0%
Total Wages	141,594	159,192	204,797	193,832	223,157	29,325	15.1%
SDRS	6,271	6,403	9,433	10,130	10,629	499	4.9%
Pension Contribution (GASB 68)	(75)	-	-	-	-	-	0.0%
Social Security	8,588	10,209	12,882	12,580	14,081	1,501	11.9%
Long-Term Disability	64	59	63	82	86	4	4.9%
Worker's Compensation	506	589	1,139	820	1,312	492	60.0%
Hospital/Medical Insurance	22,940	24,410	26,388	28,000	28,786	786	2.8%
Dental Insurance	1,382	1,387	1,450	1,516	1,592	76	5.0%
Life Insurance	14	10	10	16	17	1	6.3%
Total Benefits	39,690	43,067	51,364	53,144	56,503	3,359	6.3%
Total Personnel	181,283	202,259	256,161	246,976	279,660	32,684	13.2%
Professional Services	1,152	-	-	-	-	-	0.0%
Property Services	-	-	-	-	-	-	0.0%
Transportation/Travel	-	3,279	3,442	2,400	3,000	600	25.0%
Communication	18,957	20,556	17,222	16,000	21,000	5,000	31.3%
Advertising	-	-	-	-	-	-	0.0%
Printing/Publishing	-	-	606	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Repair & Maintenance	-	-	-	-	-	-	0.0%
Total Purchased Services	20,109	23,835	21,270	18,400	24,000	5,600	30.4%
Supplies	215,763	328,072	481,522	332,300	396,500	64,200	19.3%
Textbooks/Reference	960,319	975,326	865,499	900,000	1,000,000	100,000	11.1%
Periodicals/Subscriptions	-	-	-	-	-	-	0.0%
Food	111	49	256	200	500	300	150.0%
Non-capitalized equipment	1,750	7,782	2,532	-	-	-	0.0%
Total Supplies	1,177,943	1,311,229	1,349,808	1,232,500	1,397,000	164,500	13.3%
Buildings	-	-	-	-	-	-	0.0%
Building Improvements	-	-	-	-	-	-	0.0%
Land Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Total Capital	-	-	-	-	-	-	0.0%
Dues & Fees	65,751	83,240	89,150	88,300	90,000	1,700	1.9%
Insurance	-	-	-	-	-	-	0.0%
Miscellaneous	23,164	3,453	5,475	7,300	9,500	2,200	30.1%
Uncollectible Tuition/Fees	-	-	1,080	400	-	(400)	-100.0%
Debt - PSVF; Depreciation - Enterprise Funds	10,372	6,352	6,475	6,400	6,500	100	1.6%
Total Other	99,287	93,045	102,180	102,400	106,000	3,600	3.5%
Total Direct Program Expenditures	\$ 1,478,622	1,630,368	\$ 1,729,419	\$ 1,600,276	\$ 1,806,660	\$ 206,384	12.9%
Direct Program Revenues / Direct Program Expenditures	107.62%	96.41%	105.30%	100.61%	102.40%		

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Bookstore Fund							
Employee - FTE Summary							
Administrator	-	-	-	-	-	-	0.0%
Clerical	1.00	1.00	2.00	2.00	2.00	-	0.0%
Custodian	-	-	-	-	-	-	0.0%
Custodial Manager	-	-	-	-	-	-	0.0%
Specialist	-	-	-	-	-	-	0.0%
Instructor	-	-	-	-	-	-	0.0%
Employment Contract	1.00	1.00	1.00	1.00	1.00	-	0.0%
Total Employee FTE	2.00	2.00	3.00	3.00	3.00	-	0.0%
Bookstore Fund							
Enrollment - Credits							
Credits	-	-	-	-	-	-	0.0%
Dual Credit	-	-	-	-	-	-	0.0%
Concurrent Credit	-	-	-	-	-	-	0.0%
Total Credits	-	-	-	-	-	-	0.0%
Student FTE	-	-	-	-	-	-	0.0%

POST SECONDARY - FOOD SERVICE FUND

	FY24	FY25	INCREASE /	% INCREASE /
REVENUE:	ADOPTED BUDGET	PROPOSED BUDGET	(DECREASE)	(DECREASE)
Tuition & Fees	-	-	-	0.0%
Other Local Rev	310,300	304,500	(5,800)	-1.9%
State	-	-	-	0.0%
Federal	-	-	-	0.0%
Transfers In	85,000	100,000	15,000	17.6%
TOTAL	\$ 395,300	\$ 404,500	\$ 9,200	2.3%
EXPENDITURES:				
Regular Salaries	109,713	115,126	5,413	4.9%
Instructor - Hourly/Adjunct	-	-	-	0.0%
Hourly Pay	57,000	63,125	6,125	10.7%
Early Retirement	-	-	-	0.0%
Retirement Benefits	19,320	20,134	814	4.2%
Insurance Benefits	16,002	21,087	5,085	31.8%
Professional Svcs	600	600	-	0.0%
Property Svcs & Insurance	-	-	-	0.0%
Transportation Svcs	-	-	-	0.0%
Communication Svcs	-	-	-	0.0%
Advertising	-	-	-	0.0%
Printing	200	200	-	0.0%
Utilities	-	-	-	0.0%
Repair & Maintenance	9,000	7,000	(2,000)	-22.2%
Supplies & Materials	173,200	190,000	16,800	9.7%
Library Books	-	-	-	0.0%
Subscriptions	-	-	-	0.0%
Dues & Fees	2,300	2,500	200	8.7%
Miscellaneous	6,600	-	(6,600)	-100.0%
Uncollectible Tuition/Fees	-	-	-	0.0%
Depreciation	19,000	19,000	-	0.0%
Subtotal - Operating	\$ 412,935	\$ 438,772	\$ 25,837	6.3%
Buildings	-	-	-	0.0%
Building Improvements	-	-	-	0.0%
Land Improvements	-	-	-	0.0%
Equipment	-	-	-	0.0%
Technology	-	-	-	0.0%
Subtotal - Capital	\$ -	\$ -	\$ -	0.0%
TOTAL	\$ 412,935	\$ 438,772	\$ 25,837	6.3%
BEGINNING RETAINED EARNINGS - BUDGET	247,224	32,324	(214,900)	-86.9%
PY REV - EXP, ACTUAL / PROJECTED VAR	(197,265)	-	197,265	-100.0%
REVENUE OVER (UNDER) EXPENSE	(17,635)	(34,272)	(16,637)	94.3%
INVESTMENT IN NEW BUILDING	-	-	-	0.0%
ENDING FUND BALANCE	<u>32,324</u>	<u>(1,948)</u>	<u>(34,272)</u>	<u>-106.0%</u>
FTE - Employee	2.00	2.00	-	0.0%

Food Service Fund

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	\$	%
Sources							
Tuition	-	-	-	-	-	-	0.0%
Tuition - Corporate Education	-	-	-	-	-	-	0.0%
Fees	-	-	-	-	-	-	0.0%
Sale of Goods/Services	170,863	245,994	275,808	310,000	304,000	(6,000)	-1.9%
State Sources	-	-	-	-	-	-	0.0%
Federal Sources	-	-	-	-	-	-	0.0%
Pension Revenue (GASB 68)	-	-	-	-	-	-	0.0%
Other Sources	85,000	85,826	85,467	85,300	100,500	15,200	17.8%
Total Direct Sources	\$ 255,863	331,821	\$ 361,274	\$ 395,300	\$ 404,500	\$ 9,200	2.3%
(Inc.)/Dec. to Fund Balance/Retained Earnings	68,694	74,653	37,555	17,635	34,272	16,637	94.3%
Total Sources	\$ 324,557	406,473	\$ 398,829	\$ 412,935	\$ 438,772	\$ 25,837	6.3%
Expenditures							
Fulltime	\$ 88,516	87,661	\$ 96,559	\$ 109,613	\$ 115,126	\$ 5,513	5.0%
Overtime	138	12	19	100	-	(100)	-100.0%
Hourly	7	12	13	-	-	-	0.0%
Extra Pay - Point System	-	-	-	-	-	-	0.0%
Early Retirement	-	-	-	-	-	-	0.0%
Fulltime Wages	88,661	87,685	96,591	109,713	115,126	5,413	4.9%
Instructor Hourly	-	-	-	-	-	-	0.0%
Lump Sum	-	-	-	-	-	-	0.0%
Substitute	-	-	-	-	-	-	0.0%
Other Temporary	44,405	51,474	62,524	57,000	63,125	6,125	10.7%
Parttime Wages	44,405	51,474	62,524	57,000	63,125	6,125	10.7%
Total Wages	133,066	139,159	159,115	166,713	178,251	11,538	6.9%
SDRS	4,734	5,140	5,784	6,583	6,908	325	4.9%
Pension Contribution (GASB 68)	(368)	-	-	-	-	-	0.0%
Social Security	8,826	10,152	11,803	12,737	13,226	489	3.8%
Long-Term Disability	52	49	55	66	69	3	4.5%
Worker's Compensation	617	719	4,141	844	4,950	4,106	486.5%
Hospital/Medical Insurance	16,243	17,780	15,038	14,000	14,933	933	6.7%
Dental Insurance	975	979	1,023	1,070	1,123	53	5.0%
Life Insurance	14	10	10	22	12	(10)	-45.5%
Total Benefits	31,094	34,828	37,854	35,322	41,221	5,899	16.7%
Total Personnel	164,160	173,988	196,969	202,035	219,472	17,437	8.6%
Professional Services	775	25	600	600	600	-	0.0%
Property Services	-	-	-	-	-	-	0.0%
Transportation/Travel	-	-	-	-	-	-	0.0%
Communication	-	-	-	-	-	-	0.0%
Advertising	30	-	10	-	-	-	0.0%
Printing/Publishing	83	1,429	104	200	200	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Repair & Maintenance	9,019	6,803	8,584	9,000	7,000	(2,000)	-22.2%
Total Purchased Services	9,907	8,256	9,299	9,800	7,800	(2,000)	-20.4%
Supplies	113,413	150,804	171,218	173,200	190,000	16,800	9.7%
Textbooks/Reference	-	-	-	-	-	-	0.0%
Periodicals/Subscriptions	-	-	-	-	-	-	0.0%
Food	-	-	-	-	-	-	0.0%
Non-capitalized equipment	184	2,465	1,114	-	-	-	0.0%
Total Supplies	113,597	153,269	172,333	173,200	190,000	16,800	9.7%
Buildings	-	-	-	-	-	-	0.0%
Building Improvements	-	-	-	-	-	-	0.0%
Land Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Total Capital	-	-	-	-	-	-	0.0%
Dues & Fees	6,644	1,486	2,351	2,300	2,500	200	8.7%
Insurance	-	-	-	-	-	-	0.0%
Miscellaneous	8,080	50,497	(1,101)	6,600	-	(6,600)	-100.0%
Uncollectible Tuition/Fees	-	-	-	-	-	-	0.0%
Debt - PSVF; Depreciation - Enterprise Funds	22,170	18,978	18,978	19,000	19,000	-	0.0%
Total Other	36,894	70,961	20,228	27,900	21,500	(6,400)	-22.9%
Total Direct Program Expenditures	\$ 324,557	406,473	\$ 398,829	\$ 412,935	\$ 438,772	\$ 25,837	6.3%
Direct Program Revenues / Direct Program Expenditures	78.83%	81.63%	90.58%	95.73%	92.19%		

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Food Service Fund							
Employee - FTE Summary							
Administrator	-	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	-	0.0%
Custodian	-	-	-	-	-	-	0.0%
Custodial Manager	-	-	-	-	-	-	0.0%
Specialist	-	-	-	-	-	-	0.0%
Instructor	-	-	-	-	-	-	0.0%
Employment Contract	2.00	2.00	2.00	2.00	2.00	-	0.0%
Total Employee FTE	2.00	2.00	2.00	2.00	2.00	-	0.0%

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Food Service Fund							
Enrollment - Credits							
Credits	-	-	-	-	-	-	0.0%
Dual Credit	-	-	-	-	-	-	0.0%
Concurrent Credit	-	-	-	-	-	-	0.0%
Total Credits	-	-	-	-	-	-	0.0%
Student FTE	-	-	-	-	-	-	0.0%

POST SECONDARY - CHILD CARE FUND

	FY24	FY25	INCREASE /	% INCREASE /
	ADOPTED BUDGET	PROPOSED BUDGET	(DECREASE)	(DECREASE)
REVENUE:				
Tuition & Fees	-	-	-	0.0%
Other Local Rev	291,000	302,000	11,000	3.8%
State	-	-	-	0.0%
Federal	-	-	-	0.0%
Transfers In	-	100,000	100,000	100.0%
TOTAL	\$ 291,000	\$ 402,000	\$ 111,000	38.1%
EXPENDITURES:				
Regular Salaries	238,806	249,160	10,354	4.3%
Instructor - Hourly/Adjunct	-	-	-	0.0%
Hourly Pay	12,000	25,000	13,000	108.3%
Early Retirement	-	-	-	0.0%
Retirement Benefits	31,257	33,456	2,199	7.0%
Insurance Benefits	106,159	92,023	(14,136)	-13.3%
Professional Svcs	400	750	350	87.5%
Property Svcs & Insurance	-	-	-	0.0%
Transportation Svcs	-	-	-	0.0%
Communication Svcs	-	-	-	0.0%
Advertising	-	-	-	0.0%
Printing	-	-	-	0.0%
Utilities	-	-	-	0.0%
Repair & Maintenance	-	-	-	0.0%
Supplies & Materials	10,000	7,100	(2,900)	-29.0%
Library Books	-	-	-	0.0%
Subscriptions	-	-	-	0.0%
Dues & Fees	500	850	350	70.0%
Miscellaneous	5,000	-	(5,000)	-100.0%
Uncollectible Tuition/Fees	2,500	1,000	(1,500)	-60.0%
Depreciation	400	400	-	0.0%
Subtotal - Operating	\$ 407,022	\$ 409,739	\$ 2,717	0.7%
Buildings	-	-	-	0.0%
Building Improvements	-	-	-	0.0%
Land Improvements	-	-	-	0.0%
Equipment	-	-	-	0.0%
Technology	-	-	-	0.0%
Subtotal - Capital	\$ -	\$ -	\$ -	0.0%
TOTAL	\$ 407,022	\$ 409,739	\$ 2,717	0.7%
BEGINNING RETAINED EARNINGS - BUDGET	117	62,407	62,290	53230.2%
PY REV - EXP, ACTUAL / PROJECTED VAR	178,312	-	(178,312)	-100.0%
REVENUE OVER (UNDER) EXPENSE	(116,022)	(7,739)	108,283	-93.3%
INVESTMENT IN NEW BUILDING	-	-	-	0.0%
ENDING FUND BALANCE	62,407	54,668	(7,739)	-12.4%
FTE - Employee	6.00	6.00	-	0.0%

Childcare Fund

	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	\$	%
Sources							
Tuition	-	-	-	-	-	-	0.0%
Tuition - Corporate Education	-	-	-	-	-	-	0.0%
Fees	-	-	-	-	-	-	0.0%
Sale of Goods/Services	188,967	240,114	273,945	289,000	300,000	11,000	3.8%
State Sources	2,654	-	-	-	-	-	0.0%
Federal Sources	17,340	116,823	51,912	-	-	-	0.0%
Pension Revenue (GASB 68)	-	-	-	-	-	-	0.0%
Other Sources	41,236	194,445	9,256	2,000	102,000	100,000	5000.0%
Total Direct Sources	\$ 250,197	551,382	\$ 335,113	\$ 291,000	\$ 402,000	\$ 111,000	38.1%
(Inc.)/Dec. to Fund Balance/Retained Earnings	10,650	(234,121)	(1,557)	116,022	7,739	(108,283)	-93.3%
Total Sources	\$ 260,846	317,261	\$ 333,556	\$ 407,022	\$ 409,739	\$ 2,717	0.7%
Expenditures							
Fulltime	\$ 164,763	179,418	\$ 177,382	\$ 238,806	\$ 249,135	\$ 10,329	4.3%
Overtime	-	-	48	-	25	25	100.0%
Hourly	-	-	-	-	-	-	0.0%
Extra Pay - Point System	-	-	-	-	-	-	0.0%
Early Retirement	-	-	-	-	-	-	0.0%
Fulltime Wages	164,763	179,418	177,431	238,806	249,160	10,354	4.3%
Instructor Hourly	-	-	-	-	-	-	0.0%
Lump Sum	-	-	-	-	-	-	0.0%
Substitute	-	-	-	-	-	-	0.0%
Other Temporary	11,063	37,446	67,045	12,000	25,000	13,000	108.3%
Parttime Wages	11,063	37,446	67,045	12,000	25,000	13,000	108.3%
Total Wages	175,826	216,864	244,476	250,806	274,160	23,354	9.3%
SDRS	9,868	10,765	10,801	14,328	14,950	622	4.3%
Pension Contribution (GASB 68)	(555)	-	-	-	-	-	0.0%
Social Security	12,250	12,710	16,673	16,929	18,506	1,577	9.3%
Long-Term Disability	81	76	51	72	100	28	38.9%
Worker's Compensation	1,693	1,971	2,166	2,460	3,064	604	24.6%
Hospital/Medical Insurance	35,375	50,264	46,240	97,783	83,378	(14,405)	-14.7%
Dental Insurance	2,614	2,762	2,691	5,796	5,431	(365)	-6.3%
Life Insurance	31	27	19	48	50	2	4.2%
Total Benefits	61,358	78,575	78,641	137,416	125,479	(11,937)	-8.7%
Total Personnel	237,184	295,439	323,116	388,222	399,639	11,417	2.9%
Professional Services	-	114	(1,598)	400	750	350	87.5%
Property Services	53	-	2,054	-	-	-	0.0%
Transportation/Travel	-	-	-	-	-	-	0.0%
Communication	-	-	-	-	-	-	0.0%
Advertising	-	-	-	-	-	-	0.0%
Printing/Publishing	-	-	-	-	-	-	0.0%
Utilities	-	-	-	-	-	-	0.0%
Repair & Maintenance	-	-	-	-	-	-	0.0%
Total Purchased Services	53	114	456	400	750	350	87.5%
Supplies	4,948	9,158	5,257	6,200	6,300	100	1.6%
Textbooks/Reference	-	-	-	-	-	-	0.0%
Periodicals/Subscriptions	-	-	-	-	-	-	0.0%
Food	467	121	679	600	800	200	33.3%
Non-capitalized equipment	-	264	650	3,200	-	(3,200)	-100.0%
Total Supplies	5,416	9,544	6,586	10,000	7,100	(2,900)	-29.0%
Buildings	-	-	-	-	-	-	0.0%
Building Improvements	-	-	-	-	-	-	0.0%
Land Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Total Capital	-	-	-	-	-	-	0.0%
Dues & Fees	148	100	430	500	850	350	70.0%
Insurance	-	-	-	-	-	-	0.0%
Miscellaneous	16,553	10,461	(728)	5,000	-	(5,000)	-100.0%
Uncollectible Tuition/Fees	1,150	1,261	3,353	2,500	1,000	(1,500)	-60.0%
Debt - PSVF; Depreciation - Enterprise Funds	343	343	343	400	400	-	0.0%
Total Other	18,194	12,165	3,398	8,400	2,250	(6,150)	-73.2%
Total Direct Program Expenditures	\$ 260,846	317,261	\$ 333,556	\$ 407,022	\$ 409,739	\$ 2,717	0.7%
Direct Program Revenues / Direct Program Expenditures	95.92%	173.79%	100.47%	71.49%	98.11%		

Childcare Fund	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Employee - FTE Summary							
Administrator	-	-	-	-	-	-	0.0%
Clerical	-	-	-	-	-	-	0.0%
Custodian	-	-	-	-	-	-	0.0%
Custodial Manager	-	-	-	-	-	-	0.0%
Specialist	-	-	-	-	-	-	0.0%
Instructor	-	-	-	-	-	-	0.0%
Employment Contract	6.00	6.00	6.00	6.00	6.00	-	0.0%
Total Employee FTE	6.00	6.00	6.00	6.00	6.00	-	0.0%

Childcare Fund	2021	2022	2023	2024	2025	Difference	
	Actual	Actual	Actual	Adopted	Proposed	#	%
Enrollment - Credits							
Credits	-	-	-	-	-	-	0.0%
Dual Credit	-	-	-	-	-	-	0.0%
Concurrent Credit	-	-	-	-	-	-	0.0%
Total Credits	-	-	-	-	-	-	0.0%
Student FTE	-	-	-	-	-	-	0.0%