

# COOKEVILLE CITY COUNCIL

Regular  
Thursday, July 6, 2017  
3:00 PM

## **I. Opening the Meeting**

**A. Call to Order and Welcome**

**B. Excuse Absent Board Members**

**C. Open Meeting Act**

**D. Publication of Meeting**

**E. Pledge of Allegiance**

## **II. Administrative Assistants Resources/Support**

**A. Nebraska Administrative Assistants**

**B. Opportunity Invites**

**C. AA Email Communications / Learning**

**i. AA Frequently Asked Questions**

**D. AA Association sponsored**

## **III. Did you Know?**

## **IV. Public Comments**

## **V. Reports**

**A. Building/District Administrators**

**B. Other School Personnel**

**C. Superintendent**

**D. Board Members**

**i. District Goals Update**

**E. Board Committees**

## **VI. Action Items**

**A. Consent Agenda**

**B. Minutes of Previous Meeting(s)**

**VII. Approval of the Regular Meeting Agenda**

**VIII. Discussion Items**

**A. Updating District Information in the Association Database**

**B. The Board Meeting**

**i. School District Record Retention**

**ii. Parliamentary Procedure**

**iii. Board Meeting Rules of Order**

**C. Association Programs/Services**

**i. eMeetings**

**ii. Document Imaging and Management**

**1. 2013-2014 Calendar of Event**

**iii. eFunds**

**iv. Online Policy Service**

**IX. Adjournment**

ATTEST:

\_\_\_\_\_  
Darian Coons, City Clerk

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Ricky Shelton, Mayor