AGENDA
Mustang Board of Education Regular Meeting
Monday, August 10, 2026 at 6:00 PM
Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Mustang Board of Education Regular Meeting on Monday, August 10, 2026 at 6:00 PM. The place and street of the meeting will be Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064.
The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

A. Invocation and Flag Salute

B. Call to Order and Roll Call (may be conducted silently)

C. Superintendent's Report
- Counselors-in-Training Certificate Presentation — Julie Chastain, Bronco Club Coordinator
- Bronco Club Summer Program Wrap-Up — Kristina Green, Director of Community Education
- OSDE Special Education Top Outcomes Achievement Recognition — Stephanie Matthews, Executive Director of Special Education
- 2026 PK–12 Excellence in CareerTech Education Award Recognition — Amy Hill, Director of Federal Programs
- 2027 Bonds and Construction Update

D.

E. Assistant Superintendent’s Report
- Recognition of Courtney Bosarge as the OKAPT Bus Aide of the Year

F.

G. Board Reports

H. Public Participation

I. Consent Agenda

1. Board of Education Minutes

a. July 13, 2026 Regular Board Meeting Minutes

2. Use of Facilities

   a. First Baptist Church Mustang — Bus and Driver

   b. Oklahoma Charge Volleyball Club — Volleyball Practices

   c. Optimist Club of Mustang — Youth Basketball Practices and Games

   d. Space Jam and Broncos Basketball — Basketball Practices

3. Out-of-State or Overnight Travel

   a. Wilson Grider — Oklahoma School Plant Management Association (OSPMA) 2026 Fall Conference on September 15–16, 2026, in Hulbert, OK

   b. Kathy Knowles — NASA's Texas Aerospace Scholars Presentations and Closing Ceremony on July 31, 2026, in Houston, TX

   c. Albany McClure — Transporting Students with Disabilities & Special Needs Conference and Trade Show on November 5–10, 2026, in Frisco, TX

4. Renewal and Ratification of Agreements/Contracts

   a. Academics

      1. Canadian Valley Technology Center Syllabi

      2. Instructure, Inc. — Parchment Transcript Services

      3. LaunchOK — STEM and Aerospace Education Fund Partner School MOU

      4. Mustang Public Schools Student Handbook

      5. Mustang Virtual Academy K–6 and 7–12 Parent and Student Handbooks

   b. Federal Programs

      1. Oklahoma Department of Career and Technology Education — Secondary CTE Programs Agreement and Notice of Allocation of State Program Assistance and Salary Supplements for FY 2027

   c. Finance

1. Lokal Oklahoma Yearbooks — Creek Elementary Yearbook Services

2. Tom Jackson Photography — Creek Elementary Photography Services

3. Approval of 2026–2027 Booster Club and Organization Sanctioning Applications:

d. Fine Arts

1. Mustang Performing Arts Center Rental Agreement

2. Palen Music Center, Inc. — Musical Instrument Repair Services

e. Operations

1. Cleveland Petroleum Products — Propane Supply and Delivery

2. Noregon Systems, LLC — JPRO Commercial Vehicle Diagnostic Software

3. Approval to Increase Adult and Second Meal Prices for the 2026–2027 School Year

f. Student Services

1. Anna's House Foundation — Counseling Services MOU

2. Oklahoma Counseling Group — Counseling Services MOU

3. Perspective Counseling Group — Employee Assistance Program

4. Special Education IEP Services Agreement

g. Surplus

1. General Maintenance Grounds — Surplus Equipment

5. Revisions of Policy and Procedures

a. Policy 1095.1 — Procedure for Resolving Complaints Against an Employee of the District

b. Policy 2030.1 — Use of Facility Rental Fees

c. Policy 2045 — Family Educational Rights and Privacy Act (FERPA)

d. Policy 3030 — Teacher Evaluation

e. Policy 5080 — Student Conduct and Discipline

6. Authorized Personnel Appointments:

J. Financial Consent Agenda

1. Encumbrance Registers

2. Change Order Registers

3. Treasurer's Report

4. General Fund Revenue Analysis

5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts

7. Donations

8. Transfer of Funds

K. New Business

L. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

1. Proposed executive session to conduct ongoing evaluation of the superintendent. Title 25 O.S. § 307(B)(1).

2. Proposed executive session to discuss employment, hiring, appointment, promotion, or resignation of an employee. Title 25 O.S. § 307(B)(1). As listed on Schedule "A," "B," and "C."

3. Proposed executive session to discuss negotiations concerning the 2026–2027 Mustang Education Support Professionals (MESP) Negotiated Agreement pursuant to Title 25 O.S. § 307(B)(2).

4. Proposed executive session to discuss the appeal of the denial of a student transfer request for Transfer Student A, Case No. 2026-06, involving a minor student, whereby disclosure of additional information would violate confidentiality requirements of federal law, specifically the Family Educational Rights and Privacy Act (FERPA), pursuant to Title 25 O.S. § 307(B)(7).

5. Proposed executive session to discuss the appeal of the Step 3 administrative decision pursuant to Board Policy 1095.1 regarding Policy Complaint Appeal Case No. PCA-2026-01, involving a minor student, whereby disclosure of additional information would violate confidentiality requirements of federal law, specifically the Family Educational Rights and Privacy Act (FERPA), pursuant to Title 25 O.S. § 307(B)(7).

M. Acknowledge Return to Open Session

N. Statement of Executive Session minutes by Board Clerk

O. Vote to approve or not approve the following Adjunct Teachers for the 2026–2027 school year:

P. Vote to approve or not approve the 2026–2027 Mustang Education Support Professionals (MESP) Negotiated Agreement.

Q. Discussion and possible action regarding the appeal of the denial of a student transfer request for Transfer Student A, Case No. 2026-06.

R. Discussion and possible action regarding the appeal of the Step 3 administrative decision pursuant to Board Policy 1095.1, Policy Complaint Appeal Case No. PCA-2026-01.

S. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".

T. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".

U. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".

V. Adjournment

Mustang Board of Education Regular Meeting
Minutes
Monday, July 13, 2026 6:00 PM
Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held a Mustang Board of Education Regular Meeting on Monday, July 13, 2026 at 6:00 PM. The place and street of the meeting was Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064.
Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Education Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Invocation and Flag Salute
Invocation and Flag Salute: Toby Thompson

B. Call to Order and Roll Call (may be conducted silently)
Toby Thompson called the meeting to order at 6:00 PM. Those present were Toby Thompson, Travis Helling, Sarah Lippencott, and Dr. Robert Rader. Todd Lovelace was absent.

C. Superintendent's Report
The Superintendent did not provide a report.

D. Assistant Superintendent's Report

- Mustang High School Expansion Update — Jay Crawford, Timberlake Construction
- Traversa Routing Software — Donnie Ryan, Director of Transportation

The scheduled reports were provided. Geromy Schrick, Director of Technology, also provided an overview of district cybersecurity.

E. Board Reports
Board President Toby Thompson congratulated Jessica Mabray for winning the 2026 National Civics Bee Oklahoma State Finals.

F. Public Participation
The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation

are limited to three (3) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.
There was no public participation.

G. Consent Agenda
All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration, and action on the following items that the Superintendent recommends be approved.
The Board voted to approve Consent Agenda Items G.1 through G.5, with the exception of Agenda Item G.5.a.
Motion to approve the Consent Agenda, with the exception of Agenda Item G.5.a. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Board of Education Minutes

a. June 30, 2026 Special Board Meeting Minutes

2. Use of Facilities

a. Performing Arts Center

1. Archdiocese of Oklahoma City — Music Concert Event

3. Out of State or Overnight Travel

a. Career Tech Instructors and District Personnel — 59th Annual Oklahoma Summit on August 2–4, 2026, in Tulsa, OK

b. Mustang High School Varsity Volleyball Team — Jenks Mega Varsity Volleyball Scrimmage on August 4–5, 2026, in Tulsa, OK

4. Renewal and Ratification of Agreements/Contracts

a. Academics

1. AMN Healthcare Language Services, Inc. — Remote Interpretation Services

2. Canadian County Children's Justice Center — Amended 2026–2027 Canadian County Education Center Contract

3. Renaissance Learning, Inc. — Star Comprehensive Platform Services

4. Riverside Insights — Cognitive Abilities Online Testing Services

b. Communications

1. Community Education — 2026–2027 Fall/Winter Classes

c. Finance

1. Arbiter Sports, LLC — Amended ArbiterPay Services Contract

2. The Cooperative Council for Oklahoma School Administration (CCOSA) — District Level Services Program

3. Approval of 2026–2027 Booster Club Sanctioning Applications:

Mustang Pacesetters Cross Country Booster Club	Mustang Diamond Club
MHS Volleyball Booster Club	MHS Golf Booster Club
Mustang Lady Broncos Soccer Booster Club	Mustang Softball Booster Club
MHS Basketball Booster Club Inc.	Bronco Tennis Booster Club Inc.
Bronco Cheer Club Inc.	Bronco Prom Inc.
Mustang Takedown Booster Club (Wrestling)	Mustang Touchdown Club (Football)
MHS Boys Soccer Booster Club	Mustang Elementary PTSO

d. Human Resources

1. Oklahoma Teacher Empowerment Program — 2026–2027 School Year

e. Operations

1. Heartland Payment Systems, LLC — NutriKids Support/Subscription Services

2. Lobdock Impairment Detection — Compliance Testing Services

3. Pitney Bowes — Postage Machine Lease

4. UniFirst Corporation — Transportation Shop Towel Services

f. Student Services

1. Canadian Valley Speech Services — Amended Speech Language Pathology Services Contract

2. Hands of Hope Youth and Family Services — Counseling Services MOU

3. Integrated Therapy Solutions of Oklahoma, LLC — Counseling Services MOU

4. Perspective Counseling Group — Counseling Services MOU

5. School Health Corporation — Emergency Medication Program

6. Youth and Family Services, Inc. — First-Time Offenders Program Referral Agreement

5. Revisions of Policy and Procedures

a. Policy 2045 — Family Educational Rights and Privacy Act (FERPA)

b. Policy 5020 — Student Attendance Policy

c. Policy 5056 — Internet-Based Instruction

d. Policy 5075 — Graduation

e. Policy 5110R — Prohibiting Bullying Regulation

f. Policy 5125 — Search of Students and School Property

H. Financial Consent Agenda
The Board voted to approve Financial Consent Agenda Items H.1 through H.8.
Motion to approve Financial Consent Agenda Items H.1 through H.8. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Encumbrance Registers

2. Change Order Registers

3. Treasurer's Report

4. General Fund Revenue Analysis

5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts

7. Donations

8. Transfer of Funds

I. New Business

This business, in accordance with Oklahoma Statutes, Title 25 § 311(A)(9), is limited to any matter not known or which could not have been reasonably foreseen prior to the time of posting this agenda.

There were no new business items.

J. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.
Time: 6:53 PM
Motion to convene in Executive Session. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

1. Proposed executive session to conduct ongoing evaluation of the superintendent. Title 25 O.S. § 307(B)(1).

2. Proposed executive session to discuss employment, hiring, appointment, promotion, or resignation of an employee. Title 25 O.S. § 307(B)(1). As listed on Schedule "A" and "B."

3. Proposed executive session to discuss appeals of denied student transfer requests involving minor students, whereby disclosure of additional information would violate confidentiality requirements of federal law, specifically the Family Educational Rights and Privacy Act (FERPA), pursuant to Title 25 O.S. § 307(B)(7).

- Transfer Appeal Case No. 2026-02
- Transfer Appeal Case No. 2026-03

- Transfer Appeal Case No. 2026-04
- Transfer Appeal Case No. 2026-05

K. Acknowledge Return to Open Session
The Board returned to open session at 7:22 PM.

L. Statement of Executive Session Minutes by Board Clerk
The Board convened in executive session at 6:53 PM. The Board discussed only the agenda items authorized by state law and no action was taken. Those in attendance were Toby Thompson, Travis Helling, Sarah Lippencott, Dr. Robert Rader, and Charles Bradley.

M. Vote to approve or not approve the following Adjunct Teachers for the 2026–2027 school year:

Ryan Audette	MHS / 705	Secondary English/ELA
Tyson Meade	MHS / 705	US/OK History
Robert Collins	MNMS / 510	Secondary Science

Motion to approve the Adjunct Teachers for the 2026-2027 school year. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

N. Discussion and possible action regarding the transfer appeal of Transfer Student A, Case No. 26-02.
No action was taken. The appeal was withdrawn at the parent's request prior to the meeting.

O. Discussion and possible action regarding the transfer appeal of Transfer Student B, Case No. 26-03.
No action was taken. The appeal was withdrawn at the parent's request prior to the meeting.

P. Discussion and possible action regarding the transfer appeal of Transfer Student C, Case No. 26-04.
No action was taken. The appeal was withdrawn at the parent's request prior to the meeting.

Q. Discussion and possible action regarding the transfer appeal of Transfer Student D, Case No. 26-05.
Motion to uphold the denial of the transfer appeal for Transfer Student D, Case No. 2026-05. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

R. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A."
Motion to approve Schedule A. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

S. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B."
Motion to approve Schedule B. This motion, made by Travis Helling and seconded by Sarah Lippencott, Passed.
Travis Helling: Aye, Sarah Lippencott: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

T. Adjournment
Toby Thompson adjourned the meeting at 7:25 PM.

Minutes Clerk

Board President

Schedule "A"

July 13, 2026

Employment				
Last Name	**First Name**	**Replacing/New Position**	**Site/Assignment**	**Effective**
Anderson	Joe	Kyle Werpechowski	Transportation/ Bus Driver	08/07/2026
Braddock	Pahrvoneh	Mariah Hudson	SH/Administrative Assistant	07/21/2026
Busk	Katelyn	Robert Collins	MNMS/ISI Supervisor	08/11/2026
Castleberry	Sarah	Roxy Castner	Transportation/ Bus Aide	08/07/2026
Choate	Shawn	Patricia Coker	MHS/Special Ed Paraprofessional	08/12/0226
Cosby	Nanci	Kendall Young	LE/Special Ed Paraprofessional	08/12/2026
Davis	Brilee	Jessica Resch	MHS/Special Ed Paraprofessional	08/12/2026
Deleon	Taylor	Kierra Witter	LE/Special Ed Paraprofessional	08/12/2026
Dyer	Jace	Lisa Crews	MNMS/Special Ed Paraprofessional	08/12/2026
Easterling	Stephanie	Ricardo Morales	MHS/Special Ed Paraprofessional	08/12/2026
Goodin	Barbra	Nathan Mitchell	Transportation/Bus Driver	08/07/2026
Guinn	Mark	Julie Pearson	Transportation/Bus Driver	08/07/2026
Harris	Holly	Josie Carlton	MBI/Special Ed Paraprofessional	08/12/2026
Hernbrode	Brittany	Kristen Klipstine	ME/Site Paraprofessional	08/12/2026
Hey	BreAnna	Joseph Brooks	MCMS/Special Ed Paraprofessional	08/12/2026
Klassen	Marla	Returning from LOA	RWE/CN Cafeteria Assistant	08/04/2026
Loyd	Danny	Sherry Phillips	Transportation/ Bus Driver	08/07/2026
Massion	Loretta	Danielle Barron	LE/Special Ed Paraprofessional	08/12/2026
Petty	Christy	New	MHS/Special Ed Paraprofessional	08/12/2026
Smith	Ryan	Bayley Merchant	LE/Special Ed Teacher	08/07/2026
Taylor	Kristen	Aubrey Rogers	MMS/CN Cafeteria Assistant	08/04/2026
Vascellaro	Stacey	Diane Landers	MT/Special Ed Paraprofessional	08/12/2026
Williams	Shantele	Mandi Booth	Dist/Central Enrollment Specialist	07/28/2026
Williamson	Angela	Tyler Thompson	MHS/Special Ed Teacher	08/07/2026
Woods	Shelby	Samantha Aderman	MT/Special Ed Paraprofessional	08/12/2026
Yell	Mariah	Shannon May	LE/Special Ed Paraprofessional	08/12/2026
Rescinded Employment				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Brooks	Joseph	MCMS/Special Ed Paraprofessional		06/17/2026
Ceballos	Javier	MHS/Teacher		07/07/2026
Parker	Michael	MHS/Teacher		06/29/2026
Reassignments				
Last Name	**First Name**	**From: Site/Assignment**	**Site/Assignment**	**Effective**
Avila	Maria	MHS/CN Cafeteria Assistant	ME/CN Cafeteria Assistant	08/04/2026
Awbrey	Ashley	MHS/CN Cafeteria Assistant	CRI/CN Cafeteria Assistant	08/04/2026
England	Megan	MC/Special Ed Paraprofessional	ME/Special Ed Paraprofessional	08/12/2026
Gomez	Perla	SH/Special Ed Paraprofessional	CRI/Special Ed Paraprofessional	08/12/2026
Hale	Rachel	SH/Special Ed Paraprofessional	CRI/Special Ed Paraprofessional	08/12/2026
Hudson	Mariah	SH/Administrative Assistant	MHS/Teacher	08/07/2026
Matthews	Emily	MT/Teacher	MT/Counselor	08/03/2026

McKinney	Cindy	MCMS/Sign Language Interpreter	MHS/Sign Language Interpreter	08/12/2026
Nelson	Samantha	MCMS/Special Ed Paraprofessional	MHS/Special Ed Paraprofessional	08/12/2026
Ogden	Jamie	MC/Special Ed Paraprofessional	ME/Special Ed Paraprofessional	08/12/2026
Salgado	Arlene	MV/Special Ed Paraprofessional	CRI/Special Ed Paraprofessional	08/12/2026
Sharp	Dottie	Transportation/Bus Aide	Transportation/Bus Driver	08/07/2026
Young	Kendall	LE/Special Ed Paraprofessional	LE/Site Paraprofessional	08/12/2026
Resignations				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Aderman	Samantha	MT/Site Paraprofessional		05/20/2026
Asher	Vannesa	CRI/Special Ed Paraprofessional		05/20/2026
Barcenas	Ofelia	MMS/CN Cafeteria Assistant		05/21/2026
Crews	Lisa	MNMS/Special Ed Paraprofessional		05/20/2026
Retirement				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Willis	Stephanie	CRI/CN Cafeteria Assistant		05/21/2026

Schedule "B"

July 13, 2026

Additional Duties				
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Almatasem	Abraham	Head 7th Football	MCMS	2026-2027
Almatasem	Abraham	Head 8th Boys Basketball	MCMS	2026-2027
Almatasem	Abraham	Head MS Boys Track	MCMS	2026-2027
Almatasem	Abraham	MS Multi Sport (3 or More)	MCMS	2026-2027
Arenas Lucas	Juan	Head HS Boys Soccer	MHS	2026-2027
Atkinson	Shanon	Head HS Girls Track	MHS	2026-2027
Atkinson	Shanon	Head HS Boys Track	MHS	2026-2027
Audette	Ryan	Asst HS Girls Track	MHS	2026-2027
Awbrey	Cody	Asst 8th Football	MNMS	2026-2027
Awbrey	Cody	Asst MS Boys Track	MNMS	2026-2027
Awbrey	Cody	Asst 7th Football	MNMS	2026-2027
Awbrey	Cody	MS Multi Sport (3 or More)	MNMS	2026-2027
Badillo	Daniel	Head MS Softball	MCMS	2026-2027
Badillo	Daniel	Head MS Boys Golf	MCMS	2026-2027
Badillo	Daniel	MS Multi Sport (2 Sports)	MCMS	2026-2027
Baldwin	Christopher	Head 8th Football	MNMS	2026-2027
Baldwin	Christopher	Head 7th Football	MNMS	2026-2027
Baldwin	Christopher	Head MS Boys Tennis	MNMS	2026-2027
Baldwin	Christopher	MS Multi Sport (3 or More)	MNMS	2026-2027
Barron	Price	Asst MS Boys Track	MMS	2026-2027
Basco	Gina	Head MS Girls Track	MMS	2026-2027
Bass	Kathryn	Head HS Girls Basketball	MHS	2026-2027
Bates	Thomas	Head 8th Football	MCMS	2026-2027
Bates	Thomas	Asst 8th Boys Basketball	MCMS	2026-2027

Bates	Thomas	Asst MS Boys Track	MCMS	2026-2027
Bates	Thomas	MS Multi Sport (3 or More)	MCMS	2026-2027
Bland	Kenneth	Asst MS Wrestling	MNMS	2026-2027
Blankenship	Lee	Head HS Football	MHS	2026-2027
Bolingbroke	Connor	Asst 8th Football	MMS	2026-2027
Bolingbroke	Connor	Head MS Boys Tennis	MMS	2026-2027
Bolingbroke	Connor	Asst 8th Boys Basketball	MMS	2026-2027
Bolingbroke	Connor	Asst 7th Boys Basketball	MMS	2026-2027
Bolingbroke	Connor	MS Multi Sport (3 or More)	MMS	2026-2027
Boulware	Brent	Asst 7th Football	MNMS	2026-2027
Bowen	Blake	Head 8th Football	MMS	2026-2027
Bowles	Jordyn	Head MS Volleyball	MCMS	2026-2027
Boyd	Jennifer	Asst HS Cheer/Pom Pon	MHS	2026-2027
Brakebill	Heather	Asst MS Girls Track	MMS	2026-2027
Bristol	Judy	MS Spirit Sponsor	MMS	2026-2027
Brotherton	Adam	Asst HS Football/9th Head FB	MHS	2026-2027
Burch	Blake	Head MS Boys Golf	MNMS	2026-2027
Burch	Blake	Head MS Girls Golf	MNMS	2026-2027
Burch	Blake	MS Multi Sport (2 Sports)	MNMS	2026-2027
Cambio	Zane	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Casarez	Christopher	Asst HS Fastpitch Softball	MHS	2026-2027
Casarez	Christopher	Asst HS Baseball	MHS	2026-2027
Christy	David	Asst HS Volleyball	MHS	2026-2027
Christy	David	Asst HS Slowpitch Softball	MHS	2026-2027
Clark	Dangelo	Asst HS Boys Basketball	MHS	2026-2027
Cook	Kyle	Head MS Boys Tennis	MCMS	2026-2027
Crawl	Devin	Head MS Wrestling	MMS	2026-2027
Crockett	Jamie	Asst HS Girls Golf	MHS	2026-2027
Cunningham	Christopher	Head MS Girls Track	MNMS	2026-2027
Cunningham	Christopher	Head MS Boys Cross Country	MNMS	2026-2027
Cunningham	Christopher	Head MS Girls Cross Country	MNMS	2026-2027
Cunningham	Christopher	MS Multi Sport (3 or More)	MNMS	2026-2027
Darity	Lacy	Head HS Fastpitch Softball	MHS	2026-2027
Darity	Lacy	Head HS Slowpitch Softball	MHS	2026-2027
Davis	Mario	Asst 8th Football	MMS	2026-2027
Deason	Justin	Asst HS Football/9th Head FB	MHS	2026-2027
Dickerson	Cabe	Asst HS Wrestling	MHS	2026-2027
Dobbins	Dwight	Asst HS Football/9th Head FB	MHS	2026-2027
Doran	Christopher	Asst 7th Football	MMS	2026-2027
Doran	Jason	Asst HS Football/9th Head FB	MHS	2026-2027
Edwards	Elijah	Asst HS Boys Track	MHS	2026-2027
Eibel	Jordan	Asst HS Boys Basketball	MHS	2026-2027
Elmore	Shawn	Asst MS Volleyball	MCMS	2026-2027
Evans	Antony	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Evans	Antony	Head HS Swim Boys	MHS	2026-2027
Evans	Antony	Head HS Swim Girls	MHS	2026-2027
Fielder	Jacob	Head HS Boys Cross Country	MHS	2026-2027

Fielder	Jacob	Asst HS Boys Track	MHS	2026-2027
Ford	Mason	Asst HS Wrestling	MHS	2026-2027
Frye	Evan	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Garrett	Rondalyn	Asst 8th Girls Basketball	MNMS	2026-2027
Garrett	Rondalyn	Asst 7th Girls Basketball	MNMS	2026-2027
Garrett	Rondalyn	Asst MS Softball	MNMS	2026-2027
Garrett	Rondalyn	Asst MS Boys Track	MNMS	2026-2027
Garrett	Rondalyn	MS Multi Sport (3 or More)	MNMS	2026-2027
Gates	Taylor	Asst HS Boys Tennis	MHS	2026-2027
Gersper	Melody	Asst 8th Girls Basketball	MCMS	2026-2027
Gersper	Melody	Asst 7th Girls Basketball	MCMS	2026-2027
Gersper	Melody	MS Multi Sport (2 Sports)	MCMS	2026-2027
Graves	Brooklyn	Head MS Cheer	MCMS	2026-2027
Grimm	Justin	Asst 8th Football	MCMS	2026-2027
Gulikers	Shana	Head HS Girls Soccer	MHS	2026-2027
Harmon	Stephanie	Head MS Girls Tennis	MCMS	2026-2027
Harris	Jeremy	Asst HS Football/9th Head FB	MHS	2026-2027
Haywood	Curtis	Asst HS Girls Basketball	MHS	2026-2027
Heath	Joel	Head HS Boys Golf	MHS	2026-2027
Heath	Joel	Head HS Girls Golf	MHS	2026-2027
Hightower	Derrick	Asst HS Girls Basketball	MHS	2026-2027
Hightower	Derrick	Asst HS Boys Track	MHS	2026-2027
Hill	Brandon	Asst HS Football/9th Head FB	MHS	2026-2027
Hinds	Tristan	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Hodges	Scott	Asst HS Baseball	MHS	2026-2027
Humphrey	Colton	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Hurst	Taylor	Asst HS Boys Tennis	MHS	2026-2027
Hurst	Trenton	Head HS Boys Tennis	MHS	2026-2027
Hurst	Trenton	Head HS Girls Tennis	MHS	2026-2027
Jackson	Bobby	Asst 8th Football	MCMS	2026-2027
Jackson	Bobby	Asst 7th Boys Basketball	MCMS	2026-2027
Jackson	Bobby	MS Multi Sport (2 Sports)	MCMS	2026-2027
Jackson	Brandon	Head HS Boys Basketball	MHS	2026-2027
Jenkins	Tess	Head MS Girls Cross Country	MMS	2026-2027
Kay	Michaela	Asst HS Girls Basketball	MHS	2026-2027
Kenedy	Patrick	Asst HS Football/9th Head FB	MHS	2026-2027
Kenedy	Patrick	Asst HS Baseball	MHS	2026-2027
Kissner	Michael	Asst 7th Football	MMS	2026-2027
Knox	Alexander	Asst HS Football/9th Head FB	MHS	2026-2027
Knox	Alexander	Asst HS Girls Track	MHS	2026-2027
Koehler	Kurt	Asst HS Swim	MHS	2026-2027
Koehler	Kyle	Asst 8th Football	MNMS	2026-2027
Koehler	Kyle	Head MS Boys Track	MNMS	2026-2027
Koehler	Kyle	MS Multi Sport (2 Sports)	MNMS	2026-2027
Kusik	Catherine	Head MS Volleyball	MNMS	2026-2027
Kusik	Haley	Asst MS Volleyball	MNMS	2026-2027
Landry	Kimberly	Asst HS Girls Cross Country	MHS	2026-2027

Landry	Kimberly	Asst HS Girls Track	MHS	2026-2027
Leep	Lloyd	Asst MS Tennis	MCMS	2026-2027
Leep	Lloyd	Asst MS Softball	MCMS	2026-2027
Leep	Lloyd	MS Athletic Director	MCMS	2026-2027
Leep	Lloyd	MS Multi Sport (2 Sports)	MCMS	2026-2027
Lewis	Jaylenn	Head MS Wrestling	MNMS	2026-2027
Limke	Kristen	Asst HS Girls Tennis	MHS	2026-2027
Lindsay	Justin	Asst HS Boys Golf	MHS	2026-2027
Long	William	Asst HS Boys Soccer	MHS	2026-2027
Lusher	Andrew	Head 7th Girls Basketball	MCMS	2026-2027
Lusher	Andrew	Head 8th Girls Basketball	MCMS	2026-2027
Lusher	Andrew	Head MS Girls Golf	MCMS	2026-2027
Lusher	Andrew	MS Multi Sport (3 or More)	MCMS	2026-2027
Lutts	Rylee	Asst MS Volleyball	MNMS	2026-2027
Lutts	Rylee	Head MS Girls Tennis	MNMS	2026-2027
Lutts	Rylee	MS Multi Sport (2 Sports)	MNMS	2026-2027
Mahaffey	Bethany	Head MS Cheer	MMS	2026-2027
Mash	Barret	Head 8th Boys Basketball	MNMS	2026-2027
Mash	Barret	Head 7th Boys Basketball	MNMS	2026-2027
Mash	Barret	MS Multi Sport (2 Sports)	MNMS	2026-2027
Mason	Coryon	Asst HS Boys Basketball	MHS	2026-2027
Massey	Tyler	Asst HS Football/9th Head FB	MHS	2026-2027
Mathes	Brandon	Asst HS Baseball	MHS	2026-2027
McCorvey	Andre	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
McDaniel	Cody	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Melvin	Travis	Asst 8th Football	MNMS	2026-2027
Melvin	Travis	Asst 7th Football	MNMS	2026-2027
Melvin	Travis	MS Multi Sport (2 Sports)	MNMS	2026-2027
Miles	Jody	Asst HS Girls Soccer	MHS	2026-2027
Miller	Alexis	Asst MS Wrestling	MCMS	2026-2027
Miller	Alexis	Asst HS Wrestling	MHS	2026-2027
Miller	Alexis	MS Multi Sport (2 Sports)	MCMS	2026-2027
Miller	Dustin	Asst HS Football/9th Head FB	MHS	2026-2027
Mills	Cheyenne	Asst MS Softball	MMS	2026-2027
Mooney	Adam	Asst 7th Football	MCMS	2026-2027
Mooney	Adam	Head 7th Boys Basketball	MCMS	2026-2027
Mooney	Adam	Head MS Girls Track	MCMS	2026-2027
Mooney	Adam	MS Multi Sport (3 or More)	MCMS	2026-2027
Moore	Joseph	Asst HS Baseball	MHS	2026-2027
Newman	Blake	Head HS Volleyball	MHS	2026-2027
Oltmann	Kacy	Asst HS Cheer/Pom Pon	MHS	2026-2027
Omosigho	David	Asst HS Football/9th Head FB	MHS	2026-2027
Osborne	Gregory	Head HS Girls Cross Country	MHS	2026-2027
Page	John	Asst 7th Football	MMS	2026-2027
Page	John	Head MS Girls Tennis	MMS	2026-2027
Page	John	MS Multi Sport (2 Sports)	MMS	2026-2027
Palmer	Jared	Head 7th Football	MMS	2026-2027

Palmer	Jared	Head 8th Boys Basketball	MMS	2026-2027
Palmer	Jared	Head 7th Boys Basketball	MMS	2026-2027
Palmer	Jared	Head MS Boys Track	MMS	2026-2027
Palmer	Jared	MS Multi Sport (3 or More)	MMS	2026-2027
Patterson	Joe	Head HS Baseball	MHS	2026-2027
Pegram	Emerson	Asst HS Fastpitch Softball	MHS	2026-2027
Pegram	Emerson	Asst HS Slowpitch Softball	MHS	2026-2027
Perkins	Stephen	Asst 9th Football or 1/2 HS Asst	MHS	2026-2027
Peterson	Eric	Asst HS Football/9th Head FB	MHS	2026-2027
Pettigrew	Shana	Asst MS Girls Track	MCMS	2026-2027
Qualls	Ally	MS Spirit Sponsor	MNMS	2026-2027
Reed	Stephanie	Head 7th Girls Basketball	MNMS	2026-2027
Reed	Stephanie	Head 8th Girls Basketball	MNMS	2026-2027
Reed	Stephanie	Head MS Softball	MNMS	2026-2027
Reed	Stephanie	Asst MS Girls Track	MNMS	2026-2027
Reed	Stephanie	MS Multi Sport (3 or More)	MNMS	2026-2027
Renyer	Terry	Asst HS Boys Soccer	MHS	2026-2027
Rhodes	Chandler	Asst HS Football/9th Head FB	MHS	2026-2027
Richards	Makenzie	Asst 8th Boys Basketball	MNMS	2026-2027
Richards	Makenzie	Asst 7th Boys Basketball	MNMS	2026-2027
Richards	Makenzie	MS Multi Sport (2 Sports)	MNMS	2026-2027
Rother	Melissa	Asst HS Girls Soccer	MHS	2026-2027
Sarette	Brent	Asst HS Wrestling	MHS	2026-2027
Sarette	Brent	Asst MS Wrestling	MHS	2026-2027
Sarette	Brent	MS Multi Sport (2 Sports)	MHS	2026-2027
Sawyer	Christopher	Head MS Boys Cross Country	MMS	2026-2027
Sawyer	Christopher	Asst MS Boys Track	MMS	2026-2027
Sawyer	Christopher	MS Athletic Director	MMS	2026-2027
Sawyer	Christopher	MS Multi Sport (2 Sports)	MMS	2026-2027
Sawyer	Mandy	Asst MS Volleyball	MMS	2026-2027
Sears	Karri	Asst HS Girls Basketball	MHS	2026-2027
Shackleford	Amie	Asst 7th Girls Basketball	MMS	2026-2027
Shackleford	Amie	Head 8th Girls Basketball	MMS	2026-2027
Shackleford	Amie	Head MS Softball	MMS	2026-2027
Shackleford	Amie	MS Multi Sport (3 or More)	MMS	2026-2027
Shelton Delk	Willie	Head HS Boys Wrestling	MHS	2026-2027
Shelton Delk	Willie	Head HS Girls Wrestling	MHS	2026-2027
Smith	Adrian	Asst 8th Football	MCMS	2026-2027
Smith	Kimber	Asst MS Girls Track	MCMS	2026-2027
Sosebee	Kelsey	Asst 8th Girls Basketball	MMS	2026-2027
Sosebee	Kelsey	Head MS Volleyball	MMS	2026-2027
Sosebee	Kelsey	Head MS Boys Golf	MMS	2026-2027
Sosebee	Kelsey	Head MS Girls Golf	MMS	2026-2027
Sosebee	Kelsey	Head 7th Girls Basketball	MMS	2026-2027
Sosebee	Kelsey	MS Multi Sport (3 or More)	MMS	2026-2027
Staats	William	Asst HS Wrestling	MHS	2026-2027
Stephens	Matthew	Asst 8th Football	MMS	2026-2027

Strain	Alex	Asst HS Boys Soccer	MHS	2026-2027
Strickland	Colton	Asst HS Football/9th Head FB	MHS	2026-2027
Sullivan	Tyrel	Head MS Boys Cross Country	MCMS	2026-2027
Sullivan	Tyrel	Head MS Girls Cross Country	MCMS	2026-2027
Sullivan	Tyrel	MS Multi Sport (2 Sports)	MCMS	2026-2027
Tello	Albert	Asst HS Cheer/Pom Pon	MHS	2026-2027
Thompson	Paul	Asst HS Volleyball	MHS	2026-2027
Tollers	Lauren	Asst MS Volleyball	MCMS	2026-2027
Tollers	Lauren	Asst MS Boys Track	MCMS	2026-2027
Tollers	Lauren	MS Multi Sport (2 Sports)	MCMS	2026-2027
Traylor	Courtney	Asst MS Volleyball	MMS	2026-2027
Waggoner	Ryan	MS Athletic Director	MNMS	2026-2027
Walker	Caitlin	Head HS Cheer	MHS	2026-2027
Walker	Caitlin	Head HS Pom Pon	MHS	2026-2027
Walker	Dillon	Asst HS Fastpitch Softball	MHS	2026-2027
Walker	Dillon	Asst HS Slowpitch Softball	MHS	2026-2027
Walker	Dillon	Asst HS Cheer/Pom Pon	MHS	2026-2027
Walker	Shauna	Asst MS Girls Track	MMS	2026-2027
Weston	Kelsy	Head MS Cheer	MNMS	2026-2027
Willis	Brandon	Asst HS Boys Basketball	MHS	2026-2027
Workman	Erin	Asst HS Fastpitch Softball	MHS	2026-2027
Barger	Hannah	Student Council HS	MHS	2026-2027
Bass	Kathryn	District PE Department Head	MHS	2026-2027
Bennett	Olivia	Honor Society HS	MHS	2026-2027
Bennett	Olivia	HS Student Philanthropy Coordinator	MHS	2026-2027
Bennett	Olivia	Department Head HS	MHS	2026-2027
Bennett	Olivia	Team Lead HS	MHS	2026-2027
Bidne	Bethany	Yearbook HS	MHS	2026-2027
Blanco	Jocelyn	Senior Sponsor HS	MHS	2026-2027
Burton	Amanda	Department Head HS	MHS	2026-2027
Chaisson	Leiha	AP Science HS	MHS	2026-2027
Coffman	Brett	Aviation HS	MHS	2026-2027
Damasiewicz	Tammy	Department Head HS 1/2	MHS	2026-2027
Darity	Lacy	Team Lead HS	MHS	2026-2027
Denton	Lyndsie	Reach Crew MS/HS	MHS	2026-2027
Dunbar	Kaitlyn	Department Head HS	MHS	2026-2027
Dunbar	Kaitlyn	Reach Crew MS/HS	MHS	2026-2027
Dunbar	Kaitlyn	Team Lead HS	MHS	2026-2027
Farnham	Emily	Team Lead HS	MHS	2026-2027
Farnham	Kyle	Department Head HS	MHS	2026-2027
Floyd	Glendon	Team Lead HS	MHS	2026-2027
Fuentes	Shelley	Team Lead HS	MHS	2026-2027
Gaines	Jestine	Team Lead HS	MHS	2026-2027
George	Veronica	Web Master	MHS	2026-2027
Godwin	Macy	Yearbook HS	MHS	2026-2027
Godwin	Macy	Team Lead HS	MHS	2026-2027
Harris	Jeremy	Team Lead HS	MHS	2026-2027

Hauck	Christy	Department Head HS	MHS	2026-2027
Hauck	Christy	IEP Facilitator	MHS	2026-2027
Hendricks	Nicholas	HS Student Philanthropy Coordinator	MHS	2026-2027
Hendricks	Nicholas	Student Council HS	MHS	2026-2027
Hightower	Derek	Team Lead HS	MHS	2026-2027
Hixon	Carrie	Department Head HS	MHS	2026-2027
Hurst	Trenton	Archery HS	MHS	2026-2027
Hurst	Trenton	Broadcasting HS	MHS	2026-2027
Karnes	Lindsey	Team Lead HS	MHS	2026-2027
Karnes	Lindsey	E-Sports HS	MHS	2026-2027
Kelley	Christian	Team Lead HS	MHS	2026-2027
Kimmel	Jason	STEM/Robotic Sponsor HS	MHS	2026-2027
Kimmel	Jason	AP Science HS	MHS	2026-2027
Knowles	Gary	Aviation HS	MHS	2026-2027
Lacy-Scott	LeeAnne	Department Head HS	MHS	2026-2027
Lacy-Scott	LeeAnne	Team Lead HS	MHS	2026-2027
Mathes	Brandon	Team Lead HS	MHS	2026-2027
Mathes	Brandon	Department Head HS	MHS	2026-2027
McDaniel	Christopher	Team Lead HS	MHS	2026-2027
McIntire	Vanessa	Junior Sponsor HS	MHS	2026-2027
McIntire	Vanessa	Department Head HS	MHS	2026-2027
Miles	Jody	Team Lead HS	MHS	2026-2027
Miller	Anthony	Team Lead HS	MHS	2026-2027
Miller	Cherie	Team Lead HS	MHS	2026-2027
Miller	Cherie	Special Olympic Coach	MHS	2026-2027
Moore	Matt	STEM/Robotic Sponsor HS	MHS	2026-2027
Morin	Stanley	Department Head	MHS	2026-2027
Morin	Stanley	Honor Society HS	MHS	2026-2027
Morin	Stanley	AP Science HS	MHS	2026-2027
Moya-Rhoads	Darian	Department Head HS	MHS	2026-2027
Moya-Rhoads	Darian	Team Lead HS	MHS	2026-2027
Nelson	Madeline	Reach Crew MS/HS	MHS	2026-2027
Noble	Kelly	AP Science HS	MHS	2026-2027
Odom	Emily	Junior Sponsor HS	MHS	2026-2027
Odom	Emily	Scholastic Coach HS	MHS	2026-2027
Peterson	Eric	Team Lead HS	MHS	2026-2027
Petitt	Bethany	STEM/Robotic Sponsor HS	MHS	2026-2027
Phipps	Denae	Team Lead HS	MHS	2026-2027
Pumford	Kristin	Department Head HS	MHS	2026-2027
Pumford	Kristin	Team Lead HS	MHS	2026-2027
Rogers	Trena	Key Club HS	MHS	2026-2027
Sanders	Regena	IEP Facilitator	MHS	2026-2027
Shuck	Kerry	Reach Crew MS/HS	MHS	2026-2027
Shuck	Kerry	Broadcasting HS	MHS	2026-2027
Stepanek	Samantha	District PD Comm Member	MHS	2026-2027
Stout	Sohailah	District PD Comm Member	MHS	2026-2027
Swink	Kristina	Department Head HS	MHS	2026-2027

Van Aken	Benjiman	Team Lead HS	MHS	2026-2027
Walker	Caitlin	Senior Sponsor HS	MHS	2026-2027
Walker	Caitlin	Junior Sponsor HS	MHS	2026-2027
Walker	Caitlin	Department Head HS	MHS	2026-2027
Walker	Caitlin	Team Lead HS	MHS	2026-2027
Walker	Casey	District PD Comm Member	MHS	2026-2027
Walker	Casey	Senior Sponsor HS	MHS	2026-2027
Walker	Casey	Yearbook Asst HS	MHS	2026-2027
Walker	Casey	Team Lead HS	MHS	2026-2027
Walker	Dillon	AP Coordinator	MHS	2026-2027
Weidner	Corey	Team Lead HS	MHS	2026-2027
Weidner	Corey	E-Sports HS	MHS	2026-2027
Badillo	Daniel	E-Sports HS	MCMS	2026-2027
Badillo	Deblin	Student Council MS 1/2	MCMS	2026-2027
Badillo	Deblin	Department Head Special Ed	MCMS	2026-2027
Bowles	Jordyn	Team Lead MS	MCMS	2026-2027
Cook	Kyle	Department Chair Int/MS	MCMS	2026-2027
Duncan	Crystal	Team Lead MS	MCMS	2026-2027
Elmore	Shawn	Department Chair Int/MS	MCMS	2026-2027
Ford	Jeremy	STEM/Robotics ES/Int/MS	MCMS	2026-2027
Franklin	Linda	Department Chair Int/MS	MCMS	2026-2027
Graves	Brooklyn	Student Council MS 1/2	MCMS	2026-2027
Hardeman	Tara	Team Lead MS	MCMS	2026-2027
Hardeman	Tara	Reach Crew MS/HS 1/2	MCMS	2026-2027
Harmon	Stephanie	Team Lead MS	MCMS	2026-2027
Jones	Chanae	Team Lead MS	MCMS	2026-2027
Jones	Chanae	Reach Crew MS/HS 1/2	MCMS	2026-2027
Lusher	Andrew	Team Lead MS	MCMS	2026-2027
Meziere	Sharon	Department Chair Int/MS	MCMS	2026-2027
Miller	Karina	Department Chair Int/MS	MCMS	2026-2027
Mooney	Adam	Department Chair Int/MS	MCMS	2026-2027
Pettigrew	Shana	Department Chair Int/MS	MCMS	2026-2027
Pettigrew	Shana	STEM/Robotics ES/Int/MS	MCMS	2026-2027
Smith	Kimber	Science Fair MS	MCMS	2026-2027
Smith	Kimber	Scholastic Coach 7th/8th	MCMS	2026-2027
Smith	Kimber	Department Chair Int/MS	MCMS	2026-2027
Smith	Kimber	District PD Comm Member	MCMS	2026-2027
Sullivan	Tyrel	Archery MS	MCMS	2026-2027
Thomas	Karissa	Team Lead MS	MCMS	2026-2027
Thompson	Melissa	Yearbook MS	MCMS	2026-2027
Walters	Christi	Web Master	MCMS	2026-2027
Ward	Kasey	Renaissance Sponsor MS	MCMS	2026-2027
Ward	Kasey	Awards Program MS	MCMS	2026-2027
Wilhm	Jennifer	STEM/Robotics ES/Int/MS	MCMS	2026-2027
Holmes	Emily	Functional Skills Department Head	Dist	2026-2027
Renaud	Stephanie	Special Olympic Coach	Dist	2026-2027

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Mark Lebsack, Asst. Supt. of Operations MAL

Donnie Ryan, Transportation Director DR

From: Albany McClure, Routing Supervisor

Date: 07/29/2026

Re: Use of Facility Request

<u>For Board Approval</u>

1. **The First Baptist Church requests to use a Mustang bus and driver for the following trip:**
    - **August 1st to OKC Comets**

Mustang Public Schools

Bus Rental Contract

This Bus Rental Contract is made between Mustang Public Schools of Mustang, OK (School) and First Baptist Church Mustang (Renter).

Renter agrees to the following terms:

Renter will provide to Mustang Public Schools, **IN ADVANCE OF THE TRIP**, a Certificate of Insurance (COI) for at least $1,000,000 of general liability coverage with "Mustang Public Schools" as a Named Insured. Renter will not have access to the buses if the COI has not been received by the date of the trip.

Mileage will be charged at the rate of **$2.00 per mile** per bus. Mileage is calculated using the actual mileage from when the bus leaves the Transportation Lot until the bus returns to the Transportation Lot.

Drivers, if needed, are charged at the rate of **$25.00 / hour**. Hours are calculated from the time the driver begins their pre-trip until the driver completes their post-trip. The District will pay the drivers directly through the School's payroll system. The Bus will be full of fuel when it leaves the Transportation Lot. If a district driver is not used, it will be the Renter's responsibility to return it full of fuel.

Additional Charges if applicable:

$5.00 per gallon to refuel a bus that was not returned full of fuel (see above).
$25.00 Cleaning fee (if the group was exceptionally messy as determined by the Transportation Director)

Number of Buses needed: 1

Date Range of Travel: 8/1/2026

Travel Destination: Oklahoma City - Comets Game

Agreed to this 29 day of July, 20 26.

Signature of Renter's Authorized Agent

Approved by Mustang Public Schools

Zachary Wouters
Printed Name of Renter's Authorized Agent

zach@fbcmustang.org
Email address of Renter's Authorized Agent

Please email the completed Contract, COI and Driver's CDL to
Donnie Ryan, ryand@mustangps.org

Revised: 6/1/2024

MUSTANG PUBLIC SCHOOLS
Use of Facility Form

GENERAL INFORMATION

APPLICANT

Organization: First Baptist Church Mustang

Name of Applicant: Zachary Wouters

Billing Address: 428 N Mustang Rd. Mustang, OK 73064

Email: zach@fbcmustang.org

Contact Person: Same

Telephone (Cell): 405-590-2112 Telephone (Other):

EVENT DETAILS

Name of Activity: OKC Comets Game

Purpose of Activity: Church Fellowship

Date(s) Requested: 8-1-2026

Day(s) Requested: 1 day

Facility Entry Time: Facility Exit Time:

Actual Performance (if applicable) Start Time: End Time:

Expected Number of Participants: 45 Expected Number of audience (if applicable): N/A

RESPONSIBILITIES OF THE APPLICANT:

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form. A copy of the board approved rental sheet (2031.1) is enclosed for your use in completing this form.
- Read and sign Felony Check and Sex Offender Registry statement (2030.2). This form needs to be **notarized**.
- Provide a **certificate of insurance for each request**. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the time frame that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.

INSURANCE REQUIREMENTS

Mustang Board of Education
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: Yes [✓] No [ ] Expires: 4/10/27

FACILITY REQUESTED (Please refer to Policy #2030A the rental fees)

Mustang High School

Cafeteria [ ]	Commons Area [ ]	MHS Soccer Practice Field [ ]
Kitchen [ ]	Wrestling Room [ ]	Classrooms [ ]

MMS (South Middle School)	MNMS (North Middle School)	MCMS (Central Middle School)
Cafeteria [ ]	Cafeteria [ ]	Cafeteria [ ]
Kitchen [ ]	Kitchen [ ]	Kitchen [ ]
Wrestling Room [ ]	Commons Gym [ ]	Gymnasium [ ]
Gymnasium [ ]	Gymnasium [ ]	Softball Field [ ]
Softball Fields [ ]	Softball/Baseball Field [ ]	Classrooms [ ]
Classroom's [ ]	Classroom's [ ]	

Horizon Intermediate	Canyon Ridge Intermediate	Meadow Brook Intermediate
Main Gymnasium [ ]	Gymnasium [ ]	Gymnasium [ ]
Auxiliary Gym [ ]	Cafeteria [ ]	Cafeteria [ ]
Cafeteria [ ]	Cafeteria & Stage Area [ ]	Cafeteria & Stage Area [ ]

Elementary Schools (Please Select a Site)		Elementary Facilities
Mustang Elementary [ ]	Creek Elementary [ ]	Cafeteria [ ]
Centennial Elementary [ ]	Valley Elementary [ ]	Kitchen [ ]
Oklahoma Elementary [ ]	Prairie View Elementary [ ]	Gymnasium [ ]
Pablo Elementary [ ]	Riverwood Elementary [ ]	Playing Field [ ]

Mustang Education Center (MEC): ☐ Main Cafeteria or Teachers Lounge only — Gymnasium: ☐

Custodial Fees: Custodial fees apply for the use of cafeterias, gymnasiums, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of participants: 43 — Number of Mustang Student's participating: Unk

Will Admission be charged: No

Special Equipment Needed: 1 Reg Route School bus w/ A/C

AGREEMENT:

* We(I): FIRST BAPTIST MUSTANG understand that we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

* We (I) assume full liability for the care and the use of facility and agree not to hold Mustang Public Schools liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these event(s).

* We (I) further agree to indemnify and save harmless the Mustang School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Schools facility and arising out of the use and occupancy by us (me), our (my) employees, guests, members, participants and invitees.

Representative's Signature: [signature] Date: 7-13-26

OFFICE USE ONLY

Estimated Charge for Use of Facility:

Rental of Facility: ____ Custodial Costs: ____ Other Cost: ____

TOTAL COST: ____

SIGNATURES:

Chief Operations Officer: Director of Transportation [signature] Date

Athletic Director (If Applicable): Date 7-29-26

Assistant Superintendent of Schools: Date

President of Mustang Board of Education: Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — 1-16-2025 Date

STATE OF: Oklahoma

COUNTY OF: Comdian

Subscribed and sworn to before me this 16th day of January, 2025

Signature of Notary Public

SEAL

JULIE A. ELDER NOTARY # 24012142 EXP. 09/26/28 PUBLIC STATE OF OKLAHOMA

Adopted: 08-14-06

MUSTFIR-01 DCOTTE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Insurance Specialists, Inc. PO Box 3307 Shawnee, OK 74802	CONTACT NAME: PHONE (A/C, No, Ext): (405) 273-2412 FAX (A/C, No): (405) 273-2413 E-MAIL ADDRESS: dcotter@churchinsok.com
	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Brotherhood Mutual — 13528
INSURED Mustang First Baptist Church 928 N Mustang Rd Mustang, OK 73064	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE X OCCUR	X		35MLA0253913	4/10/2026	4/10/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER: General Aggregate							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Hired/NonOwned Liabi	X		35MLA0253913	4/10/2026	4/10/2027	Liability	1,000,000
A	Hired Non Owned Auto	X		35MLA0253913	4/10/2026	4/10/2027	Physical Damage	60,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insured is renting a bus from the certificate holder on August 1, 2026

CERTIFICATE HOLDER

Mustang Public Schools
909 S Mustang Rd
Mustang, OK 73064

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Samuel Roberts

27

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MEMO

MUSTANG PUBLIC SCHOOLS

To: Board of Education, Mustang Public Schools

CC: Charles Bradley, Superintendent

From: Alan Green, Chief Operations Officer AG

Date 8/10/2026

Re: Use of Facility Requests

Discussion, motion and possible action to approve the use of Facility requests for the 2026-2027 school year for the following:

Oklahoma Charge Volleyball Club to use gymnasiums at South Middle School, North Middle School, Central Middle School, Canyon Ridge Intermediate, Sunset Hill Elementary and Riverwood Elementary for volleyball practive on Mondays, Tuesdays and Thursdays from 6:00pm - 9:00pm.

Optimist Club of Mustang to use the gymnasiums at Mustang Elementary, Lakehoma Elementary, Centennial Elementary, Trails Elementary, Sunset Hill Elementary, Creek Elementary, Valley Elementary and Prairie View Elementary for youth basketball practice every Monday, Tuesday, Thursday and Friday from 6:00pm - 9:00pm.

Optimist Club of Mustang to use gymnasiums at South Middle School, Central Middle School, Horizon Intermediate and Canyon Ridge Intermediate for youth basketball games on Fridays from 6:00pm - 9:00pm, Saturdays from 9:00am - 10:00pm and Sundays from 1:00pm-6:00pm.

Space Jam/Broncos Basketball to use the Meadow Brook Intermediate gymnasium for basketball practice each week Monday - Friday from 6:00pm - 9:00pm.

MUSTANG PUBLIC SCHOOLS

Use of Facility

APPLICANT

Organization: Oklahoma Charge Volleyball Club

Name of Applicant: Tracie Taylor

Billing Address: 1301 NW 141st St, Edmond, OK 73013

Email Address: tractayl@aol.com

Contact Person: Tracie Taylor

Cell #: 405-410-7159 Other #: 405-410-7160

EVENT DETAILS

Name of Activity: Volleyball Practice

Purpose of Activity: To provide access to local club volleyball teams for Mustang students

Date(s) Requested: Volleyball practice will run from November 2, 2026 til April 30, 2027

Day(s) Requested: Mondays, Tuesdays, and Thursdays

Facility **Entry** Time: 5:50pm am/pm Facility **Exit** Time: 9:00pm am/pm

Start Time: 6:00pm am/pm End Time: 9:00pm am/pm

Expected Number of Participants: 12 per gym

Expected Number of Audience (if applicable): 4-8 per gym

RESPONSIBILITIES OF APPLICANT

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form. A copy of the Board approved rental sheet (2031.1) is enclosed for your use in completing this form.
- **Read and Sign** the Felony and Sex Offender Registry statement (2030.2). This form needs to be **notarized.**
- Provide a **Certificate of Insurance** for EACH request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the Certificate of Insurance expires during the time frame that the facility and/or grounds have been approved for use.
- I understand that upon completion of the Use of Facility form, it must be returned to the MPS Operations Office along with the Certificate of Insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled Board meeting.**
- ***Pending Board approval, I understand that all expenses for all facility usage will be invoiced following completion of the event and will be payable upon receipt. Failure to promptly settle financial obligations will void future Use of Facility requests.***

INSURANCE REQUIREMENTS

The user shall file a Liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: ☑ Yes ☐ No Expires: 9-1-2026

FACILITY REQUESTED (Please refer to Policy #2030A for the rental fees.)

Mustang High School

- [ ] Cafeteria
- [ ] Kitchen
- [ ] Commons Area
- [ ] Classroom(s)
- [ ] Football Stadium
- [ ] Wrestling Room
- [ ] Event Center
- [ ] Soccer Practice Field

MMS (South Middle School)

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [ ] Softball Field
- [ ] Classroom(s)

MNMS (North Middle School)

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [x] Commons Gym
- [ ] Softball Field
- [ ] Classroom(s)

MCMS (Central Middle School

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [ ] Softball Field
- [ ] Classroom(s)

Horizon Intermediate

- [ ] Main Gym
- [ ] Auxiliary Gym
- [ ] Cafeteria

Canyon Ridge Intermediate

- [x] Gym
- [ ] Cafeteria
- [ ] Cafeteria & Stage Area

Meadow Brook Intermediate

- [ ] Gym
- [ ] Cafeteria
- [ ] Cafeteria & Stage Area

Elementary Schools (Please select a site)

- [ ] Mustang Elementary
- [ ] Centennial Elementary
- [ ] Lakehoma Elementary
- [ ] Trails Elementary
- [x] Sunset Hill Elementary
- [ ] Creek Elementary
- [ ] Valley Elementary
- [ ] Prairie View Elementary
- [x] Riverwood Elementary

Elementary Facility

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [ ] Playing Field

Mustang Education Center (MEC)

- [ ] Main Conference Room Only
- [ ] Classroom(s)

CUSTODIAL FEES: Custodial fees apply for the use of cafeterias, gyms, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of Participants: 105 for all te: Number of Mustang Students Participating: ~~50-80~~

Will Admission be Charged: [ ] Yes [x] No

Special Equipment Needed: **volleyball net systems**

AGREEMENT

We (I) Oklahoma Charge Volleyball Club understand the we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

We (I) assume full liability for the care and use of facility and agree not to hold Mustang Public Schools liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these event(s).

We (I) further agree to indemnify and save harmless the Mustang Public School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Public Schools facility and arising out of the use and occupancy by us (me), our (my) employees, guests, members, participants and invitees.

Tracie Taylor
Representative Signature

7/27/2026
Date

OFFICE USE ONLY

Estimated Charge for Use of Facility

Rental Cost: _____ Custodial Cost: _____ Other Costs: _____

TOTAL COST: _____

SIGNATURES:

Chief Operations Officer	Date 7-30-26
Athletic Director (if applicable)	Date
Assistant Superintendent of Schools	Date
Mustang Board of Education President	Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Gracie Taylor 7-29-2026

Signature of Representative Date

STATE OF: Oklahoma

COUNTY OF: Oklahoma

Subscribed and sworn to before me this 29 day of July, 2026

Hui Christy Cheng

Signature of Notary Public

NOTARY PUBLIC STATE OF OKLAHOMA SEAL Hui Christy Cheng My Commission 26006116 Expires 6/14/2026

Adopted: 08-14-06

MEMO

MUSTANG PUBLIC SCHOOLS

To: Board of Education, Mustang Public Schools

CC: Charles Bradley, Superintendent

From: Alan Green, Chief Operations Officer AG

Date 8/10/2026

Re: Use of Facility Requests

Discussion, motion and possible action to approve the use of Facility requests for the 2026-2027 school year for the following:

Oklahoma Charge Volleyball Club to use gymnasiums at South Middle School, North Middle School, Central Middle School, Canyon Ridge Intermediate, Sunset Hill Elementary and Riverwood Elementary for volleyball practive on Mondays, Tuesdays and Thursdays from 6:00pm - 9:00pm.

Optimist Club of Mustang to use the gymnasiums at Mustang Elementary, Lakehoma Elementary, Centennial Elementary, Trails Elementary, Sunset Hill Elementary, Creek Elementary, Valley Elementary and Prairie View Elementary for youth basketball practice every Monday, Tuesday, Thursday and Friday from 6:00pm - 9:00pm.

Optimist Club of Mustang to use gymnasiums at South Middle School, Central Middle School, Horizon Intermediate and Canyon Ridge Intermediate for youth basketball games on Fridays from 6:00pm - 9:00pm, Saturdays from 9:00am - 10:00pm and Sundays from 1:00pm-6:00pm.

Space Jam/Broncos Basketball to use the Meadow Brook Intermediate gymnasium for basketball practice each week Monday - Friday from 6:00pm - 9:00pm.

MUSTANG PUBLIC SCHOOLS

Use of Facility

APPLICANT

Organization: Optimist Club of Mustang

Name of Applicant: Ray Meier

Billing Address: P.O. Box 581, Mustang, OK 73064

Email Address: rmeier5@cox.net

Contact Person: Ray Meier

Cell #: 405-517-4173 Other #: 406-808-1585

EVENT DETAILS

Name of Activity: Boys and Girls Youth Basketball Practice

Purpose of Activity: Provide basketball to kids 6 -14 yrs old

Date(s) Requested: 10/26/26 to 3/5/27

Day(s) Requested: Monday, Tuesday, Thursday, Friday

Facility **Entry** Time: 6:00 pm am/pm Facility **Exit** Time: 9:00 pm am/pm

Start Time: 6:00 pm am/pm End Time: 9:00 pm am/pm

Expected Number of Participants: 80/week

Expected Number of Audience (if applicable): 80/week

RESPONSIBILITIES OF APPLICANT

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form. A copy of the Board approved rental sheet (2031.1) is enclosed for your use in completing this form.
- **Read and Sign** the Felony and Sex Offender Registry statement (2030.2). This form needs to be **notarized**.
- Provide a **Certificate of Insurance** for EACH request. It is the responsibility of the organization to provide a copy of an updated insurance verification if the Certificate of Insurance expires during the time frame that the facility and/or grounds have been approved for use.
- I understand that upon completion of the Use of Facility form, it must be returned to the MPS Operations Office along with the Certificate of Insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled Board meeting**.
- ***Pending Board approval, I understand that all expenses for all facility usage will be invoiced following completion of the event and will be payable upon receipt. Failure to promptly settle financial obligations will void future Use of Facility requests.***

INSURANCE REQUIREMENTS

The user shall file a Liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: ☑ Yes ☐ No Expires: 4/30/2027

FACILITY REQUESTED (Please refer to Policy #2030A for the rental fees.)

Mustang High School

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Commons Area
- ☐ Classroom(s)
- ☐ Football Stadium
- ☐ Wrestling Room
- ☐ Event Center
- ☐ Soccer Practice Field

MMS (South Middle School)

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Softball Field
- ☐ Classroom(s)

MNMS (North Middle School)

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Commons Gym
- ☐ Softball Field
- ☐ Classroom(s)

MCMS (Central Middle School

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Softball Field
- ☐ Classroom(s)

Horizon Intermediate

- ☐ Main Gym
- ☐ Auxiliary Gym
- ☐ Cafeteria

Canyon Ridge Intermediate

- ☐ Gym
- ☐ Cafeteria
- ☐ Cafeteria & Stage Area

Meadow Brook Intermediate

- ☐ Gym
- ☐ Cafeteria
- ☐ Cafeteria & Stage Area

Elementary Schools (Please select a site)

- ☑ Mustang Elementary
- ☑ Centennial Elementary
- ☑ Lakehoma Elementary
- ☑ Trails Elementary
- ☑ Sunset Hill Elementary
- ☑ Creek Elementary
- ☑ Valley Elementary
- ☑ Prairie View Elementary
- ☐ Riverwood Elementary

Elementary Facility

- ☐ Cafeteria
- ☐ Kitchen
- ☑ Gym
- ☐ Playing Field

Mustang Education Center (MEC)

- ☐ Main Conference Room Only
- ☐ Classroom(s)

CUSTODIAL FEES: Custodial fees apply for the use of cafeterias, gyms, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of Participants: 80/week Number of Mustang Students Participating: ~~80/week~~

Will Admission be Charged: ☐ Yes ☑ No

Special Equipment Needed: ~~basketball goals~~

AGREEMENT

We (I) Ray Meier understand the we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

We (I) assume full liability for the care and use of facility and agree not to hold Mustang Public Schools liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these event(s).

We (I) further agree to indemnify and save harmless the Mustang Public School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Public Schools facility and arising out of the use and occupancy by us (me), our (my) employees, guests, members, participants and invitees.

Ray O Meier

Representative Signature

8/1/2026

Date

OFFICE USE ONLY

Estimated Charge for Use of Facility

Rental Cost: _____ Custodial Cost: _____ Other Costs: _____

TOTAL COST: _____

SIGNATURES:

_____ _____

Chief Operations Officer Date

_____ _____

Athletic Director (if applicable) Date

_____ _____

Assistant Superintendent of Schools Date

_____ _____

Mustang Board of Education President Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — Date: 8/13/26

STATE OF: Oklahoma

COUNTY OF: Canadian

Subscribed and sworn to before me this 3rd day of August, 2026.

Signature of Notary Public

JUDY MARTINEZ NOTARY PUBLIC # 23013374 EXP. STATE OF OKLAHOMA

SEAL

Adopted: 08-14-06

MUSTANG PUBLIC SCHOOLS

Use of Facility

APPLICANT

Organization: Optimist Club of Mustang

Name of Applicant: Ray Meier

Billing Address: P.O. Box 581, Mustang, OK 73064

Email Address: rmeier5@cox.net

Contact Person: Ray Meier

Cell #: 405-517-4173 Other #: 406-808-1585

EVENT DETAILS

Name of Activity: Boys and Girls Youth Basketball games

Purpose of Activity: Provide basketball to kids 6 -14 yrs old

Date(s) Requested: 11/14/26 to 3/7/27

Day(s) Requested: Friday 6-9pm, Saturday 9am-10pm, Sunday 1-6pm

Facility **Entry** Time: 1 hr prior am/pm Facility **Exit** Time: 30 min afte am/pm

Start Time: see above am/pm End Time: see above am/pm

Expected Number of Participants: 440/weekend

Expected Number of Audience (if applicable): 880/weeke

RESPONSIBILITIES OF APPLICANT

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form. A copy of the Board approved rental sheet (2031.1) is enclosed for your use in completing this form.
- **Read and Sign** the Felony and Sex Offender Registry statement (2030.2). This form needs to be **notarized.**
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INSURANCE REQUIREMENTS

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$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: ☑ Yes ☐ No Expires: 4/30/2027

FACILITY REQUESTED (Please refer to Policy #2030A for the rental fees.)

Mustang High School

- [ ] Cafeteria
- [ ] Kitchen
- [ ] Commons Area
- [ ] Classroom(s)
- [ ] Football Stadium
- [ ] Wrestling Room
- [ ] Event Center
- [ ] Soccer Practice Field

MMS (South Middle School)

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [ ] Softball Field
- [ ] Classroom(s)

MNMS (North Middle School)

- [ ] Cafeteria
- [ ] Kitchen
- [ ] Gym
- [ ] Commons Gym
- [ ] Softball Field
- [ ] Classroom(s)

MCMS (Central Middle School

- [ ] Cafeteria
- [ ] Kitchen
- [x] Gym
- [ ] Softball Field
- [ ] Classroom(s)

Horizon Intermediate

- [x] Main Gym
- [ ] Auxiliary Gym
- [ ] Cafeteria

Canyon Ridge Intermediate

- [x] Gym
- [ ] Cafeteria
- [ ] Cafeteria & Stage Area

Meadow Brook Intermediate

- [ ] Gym
- [ ] Cafeteria
- [ ] Cafeteria & Stage Area

Elementary Schools (Please select a site)

- [ ] Mustang Elementary
- [ ] Centennial Elementary
- [ ] Lakehoma Elementary
- [ ] Trails Elementary
- [ ] Sunset Hill Elementary
- [ ] Creek Elementary
- [ ] Valley Elementary
- [ ] Prairie View Elementary
- [ ] Riverwood Elementary

Elementary Facility

- [ ] Cafeteria
- [ ] Kitchen
- [ ] Gym
- [ ] Playing Field

Mustang Education Center (MEC)

- [ ] Main Conference Room Only
- [ ] Classroom(s)

CUSTODIAL FEES: Custodial fees apply for the use of cafeterias, gyms, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of Participants: 1,000 Number of Mustang Students Participating: ~~950~~

Will Admission be Charged: [x] Yes [ ] No

Special Equipment Needed: ~~scoreboards and controls, access to kitchen~~ if possible

AGREEMENT

We (I) Ray Meier understand the we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

We (I) assume full liability for the care and use of facility and agree not to hold Mustang Public Schools liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these event(s).

We (I) further agree to indemnify and save harmless the Mustang Public School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Public Schools facility and arising out of the use and occupancy by us (me), our (my) employees, guests, members, participants and invitees.

Ray D Meier

Representative Signature

8/1/2026

Date

OFFICE USE ONLY

Estimated Charge for Use of Facility

Rental Cost: _____ Custodial Cost: _____ Other Costs: _____

TOTAL COST: _____

SIGNATURES:

_____ _____

Chief Operations Officer Date

_____ _____

Athletic Director (if applicable) Date

_____ _____

Assistant Superintendent of Schools Date

_____ _____

Mustang Board of Education President Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — Date: 8/3/26

STATE OF: Oklahoma

COUNTY OF: Canadian

Subscribed and sworn to before me this 3RD day of August, 2026

Signature of Notary Public

JUDY MARTINEZ NOTARY PUBLIC # 23013374 EXP. 10/04/27 STATE OF OKLAHOMA

SEAL

Adopted: 08-14-06

MEMO

MUSTANG PUBLIC SCHOOLS

To: Board of Education, Mustang Public Schools

CC: Charles Bradley, Superintendent

From: Alan Green, Chief Operations Officer AG

Date 8/10/2026

Re: Use of Facility Requests

Discussion, motion and possible action to approve the use of Facility requests for the 2026-2027 school year for the following:

Oklahoma Charge Volleyball Club to use gymnasiums at South Middle School, North Middle School, Central Middle School, Canyon Ridge Intermediate, Sunset Hill Elementary and Riverwood Elementary for volleyball practive on Mondays, Tuesdays and Thursdays from 6:00pm - 9:00pm.

Optimist Club of Mustang to use the gymnasiums at Mustang Elementary, Lakehoma Elementary, Centennial Elementary, Trails Elementary, Sunset Hill Elementary, Creek Elementary, Valley Elementary and Prairie View Elementary for youth basketball practice every Monday, Tuesday, Thursday and Friday from 6:00pm - 9:00pm.

Optimist Club of Mustang to use gymnasiums at South Middle School, Central Middle School, Horizon Intermediate and Canyon Ridge Intermediate for youth basketball games on Fridays from 6:00pm - 9:00pm, Saturdays from 9:00am - 10:00pm and Sundays from 1:00pm-6:00pm.

Space Jam/Broncos Basketball to use the Meadow Brook Intermediate gymnasium for basketball practice each week Monday - Friday from 6:00pm - 9:00pm.

MUSTANG PUBLIC SCHOOLS

Use of Facility

APPLICANT

Organization: 12u Space Jam and 8u Broncos Basketball

Name of Applicant: Lisa & Justin Stacey

Billing Address: 2501 N Richland Road, Yukon OK 73099

Email Address: staceyl@mustangps.org, staceyj@mustangps.org

Contact Person: Lisa or Justin Stacey

Cell #: 4058229489 Other #: 4059238891

EVENT DETAILS

Name of Activity: Basketball Practice

Purpose of Activity: Practice

Date(s) Requested: Oct 1st, 2026 - March 12, 2027

Day(s) Requested: Mon, Tues, Wed, Thurs, Fri

Facility **Entry** Time: 6 am/pm Facility **Exit** Time: 9 am/pm

Start Time: _____ am/pm End Time: _____ am/pm

Expected Number of Participants: 20 Expected Number of Audience (if applicable): 20

RESPONSIBILITIES OF APPLICANT

- Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.
- Complete this form. A copy of the Board approved rental sheet (2031.1) is enclosed for your use in completing this form.
- **Read and Sign** the Felony and Sex Offender Registry statement (2030.2). This form needs to be **notarized**.
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- ***Pending Board approval, I understand that all expenses for all facility usage will be invoiced following completion of the event and will be payable upon receipt. Failure to promptly settle financial obligations will void future Use of Facility requests.***

INSURANCE REQUIREMENTS

The user shall file a Liability insurance policy with the Mustang Board of Education. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: ☑ Yes ☐ No Expires: 7-25-2027

FACILITY REQUESTED (Please refer to Policy #2030A for the rental fees.)

Mustang High School

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Commons Area
- ☐ Classroom(s)
- ☐ Football Stadium
- ☐ Wrestling Room
- ☐ Event Center
- ☐ Soccer Practice Field

MMS (South Middle School)

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Softball Field
- ☐ Classroom(s)

MNMS (North Middle School)

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Commons Gym
- ☐ Softball Field
- ☐ Classroom(s)

MCMS (Central Middle School

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Softball Field
- ☐ Classroom(s)

Horizon Intermediate

- ☐ Main Gym
- ☐ Auxiliary Gym
- ☐ Cafeteria

Canyon Ridge Intermediate

- ☐ Gym
- ☐ Cafeteria
- ☐ Cafeteria & Stage Area

Meadow Brook Intermediate

- ☑ Gym
- ☐ Cafeteria
- ☐ Cafeteria & Stage Area

Elementary Schools (Please select a site)

- ☐ Mustang Elementary
- ☐ Centennial Elementary
- ☐ Lakehoma Elementary
- ☐ Trails Elementary
- ☐ Sunset Hill Elementary
- ☐ Creek Elementary
- ☐ Valley Elementary
- ☐ Prairie View Elementary
- ☐ Riverwood Elementary

Elementary Facility

- ☐ Cafeteria
- ☐ Kitchen
- ☐ Gym
- ☐ Playing Field

Mustang Education Center (MEC) ☐ Main Conference Room Only ☐ Classroom(s)

CUSTODIAL FEES: Custodial fees apply for the use of cafeterias, gyms, wrestling rooms and classrooms. Fees are only charged for Saturday and/or Sunday use with a two (2) hour minimum.

Number of Participants: 20 Number of Mustang Students Participating: ~~20~~

Will Admission be Charged: ☐ Yes ☑ No

Special Equipment Needed: BB courts

AGREEMENT

We (I) Lisa Stacey understand the we (I) are (am) to assume all damages to facilities, disappearance of equipment and costs of unauthorized usage.

We (I) assume full liability for the care and use of facility and agree not to hold Mustang Public Schools liable for anything arising of our (my) use of the Mustang Public School facility. We (I) certify that no registered sex offenders are working this/these event(s).

We (I) further agree to indemnify and save harmless the Mustang Public School District and the Mustang Board of Education from and against any and all claims and demands whether for injuries to persons or loss of life, or damage to property occurring within the Mustang Public Schools facility and arising out of the use and occupancy by us (me), our (my) employees, guests, members, participants and invitees.

[signature] 7-31-24

Representative Signature Date

OFFICE USE ONLY

Estimated Charge for Use of Facility

Rental Cost: _____ Custodial Cost: _____ Other Costs: _____

TOTAL COST: _____

SIGNATURES:

_____	8-3-26
Chief Operations Officer	Date
_____	_____
Athletic Director (if applicable)	Date
_____	_____
Assistant Superintendent of Schools	Date
_____	_____
Mustang Board of Education President	Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative

31 July 26
Date

STATE OF: _____

COUNTY OF: _____

Subscribed and sworn to before me this 31 day of July, 2026

Angelica Hull
Signature of Notary Public

SEAL

ANGELICA HULL NOTARY PUBLIC # 25013889 EXP. 12/05/29 STATE OF OKLAHOMA

Adopted: 08-14-06

Commercial Insurance Quote Proposal

To: Inszone Insurance Services
Contact Name: Jennifer Quinn
Contact Email: jquinn@inszoneins.com
Contact Phone: (405) 768-2616

From: RPS - Tulsa, OK
Address: 2448 E 81st St Ste 4400 Tulsa OK 74137-4239
Contact Name: Patti Ford
Contact Email: Patti_ford@rpsins.com
Contact Phone: 405-254-9424
License #:

Underwritten By: SCOTTSDALE INSURANCE COMPANY **A.M. Best rated A (Excellent), FSC XV**

Commission: 12.00% **Minimum Earned:** 100% **Minimum and Advance Premium:** 100%

These terms are valid for 60 days from JULY 22,2026. Our quote may differ from the terms requested. Please review the quote carefully.

If the policy is cancelled at the insured's request, including non-payment of premium, there will be a minimum earned premium retained by us. If a policy or inspection fee is applicable to this policy, the fees are fully earned. No flat cancellations.

At the close of each audit period, we will compute the earned premium for that period. If the earned premium is greater than the advance premium paid, an audit premium will be due. There will be no returned premium upon Audit if the estimated exposure is less than shown, unless the Minimum and Advance Premium is less than 100%.

Applicant Name:	JUSTIN STACEY
Proposed Policy Period:	07/25/2026 To 07/25/2027
Quote Number:	QT-10082207
Agent Reference Number:	
Renewal of #:	NEW

Premium Summary

LIABILITY	$	500.00 MP
Sub Total Premium:	**$**	**500.00**
Policy Fee (Taxable)	$	100.00
Surplus Lines Tax	$	36.00
Clearinghouse	$	1.05
Grand Total:	**$**	**637.05**

Terrorism: Terrorism coverage can be purchased for an additional premium of $25.00 plus applicable taxes and fees. Signed acceptance/rejection required at binding.

Subject to following terms and conditions:

- Completed, signed and dated ACORD application.
- Signed TRIA form at time of binding, rejecting or accepting coverage.
- Premium is fully earned
  Policy will be issued based on the TERM required for the basketball practices - not an annual term.
  Need the location to be where the practices are taking place because coverage is restricted to designated premises.

Commercial Liability Coverage

	Limits
General Aggregate	$2,000,000
Products/Completed Operations Aggregate	$2,000,000
Personal and Advertising Injury	$1,000,000
Per Occurrence	$1,000,000
Damage to Premises Rented to You	$100,000
Medical Payments	$5,000
Deductible	$0 BI/PD/PA PER CLAIMANT

Liability Rating Classifications and Premium

Loc #/ Bldg #	Program / ISO	Class Code	Description	Exposure	Prem / Prod Rate	Prem / Prod Premium
2501 N RICHLAND RD YUKON OK 73099						
1 / 1	GH	40066	BASKETBALL PRACTICES+	25 / PER GAME/EACH	$5.10 INCL	$128 INCL

† + PRODUCTS/COMPLETED OPERATIONS ARE SUBJECT TO THE GENERAL AGGREGATE LIMIT

Commercial Liability Additional Coverages

Coverage Description	Form	Limit 1	Limit 2	Deductible	Premium
COMPETITIVE ATHLETIC OR SPORTS PARTICIPANTS - LIMITED LIABILITY COVERAGE	GLS-736	$25,000	$50,000		$0
SEXUALLY ABUSIVE ACTS - LIMITED LIABILITY COVERAGE	GLS-621	$100,000	$300,000		$0

Final Liability Premium: **$500 MP**

Lisa Stacey
7/22/26

MEMO

MUSTANG PUBLIC SCHOOLS

To: Board of Education, Mustang Public Schools

CC: Charles Bradley, Superintendent

Mark Lebsack, Assistant Superintendent of Operations

Dr. Jason Pittenger, Chief Financial Officer

From: Alan Green, Chief Operations Officer

Date August 10, 2026

Re: Overnight Travel for Wilson Grider

Discussion, motion and possible action to approve overnight travel for Wilson Grider, General Maintenance Manger. He will be attending the OSPMA Fall Conference September 15 - 16, 2026 at Sequoyah State Park in Hulbert, OK. Lodging will be paid out of the General Maintenance fund.

OSPMA NEWS

Oklahoma School Plant Management Association Newsletter June 2026

The 2026 OSPMA Fall Conference
September 15 and 16
Sequoyah State Park

17131 Park 10 Hulbert, OK 74441

The OSPMA is excited to return to Sequoyah State Park for the 2026 conference. They have plenty of rooms so everyone can be close and the court yard provides the ideal place for our BBQ and Corn Hole activities. The staff there has hosted us several times and the location in northeast Oklahoma, we hope will entice some new schools to attend. **The Jim Shields Scholarship Golf Tournament will be Monday the 14th and again this year it is FREE for all school employees to play.**

Mark the dates on your calendar and make plans to attend

Important OSPMA dates and events for 2026

July 1 - OSPMA school membership renewal for 2026/2027- $200.00

July 1 - Fall conference registration opens - registration fee $100.00 per person

September 14 - Jim Shields Scholarship golf tournament Sequoyah State Park - **FREE to schools**

September 15-16 - OSPMA Fall Conference Sequoyah State Park. We will be offering Core Certification modules 1 & 2 - $75 registration per module

School membership expires July 1

It's time to request your PO and renew your school's membership for 2026 -27. School membership is $200.00 per fiscal year. This entitles your school to receive our newsletter, reduced costs for conference registration, as well as Core Certification classes and the safety letters. It also allows a school to send as many people as they would like to our breakout sessions during the Winter and Spring training events. This membership runs from July 1 to June 30 so now is the time to request the PO for 2026-2027 and continue to be a part of the OSPMA. If you want to get you PO's in place for the coming year, conference registration is $100.00 per person and we will have opportunities for 4 Core Certification classes in the coming year at $75.00 per class.

2026 BOARD of DIRECTORS

PRESIDENT: Wilson Grider
Mustang Public School
(405)-823-6769 griderw@mustangps.org

VICE PRESIDENT, PRESIDENT ELECT:
Martin Dow Miami Public School
(918)-961-7132 mdow@miamips.net

PAST PRESIDENT: Brad Logan,
Woodward Public School
(580)-334-9122
blogan@woodwardps.net

NORTHWEST DIRECTOR: Derick Lollis
Metro Tech (405)-250-5823
derick.lollis@metrotech.edu

SOUTHWEST DIRECTOR: Mark Goucher
Clinton Public School (580)-445-5303
mark.goucher@clintonokschools.org

NORTHEAST DIRECTOR:
Charley Abbott
Broken Arow Public School
(918)-409-7363
ctabbott@baschools.org

SOUTHEAST DIRECTOR: Vic Woods,
Wes Watkins Tech (405)-452-5500
vwoods@wwtech.edu

CAREER TECH DIRECTOR:
Kory Williams, Canadian Valley Tech
(405)-246-8244
kory.williams@cvech.edu

MAINTENANCE DIRECTOR:
Dustin Marks Elk City Public School (580) -339-2390
marks.dustin@elkcityschools.com

OPERATIONS DIRECTOR: Jared Griffin
Pontotoc Technology Center
(580)-320-0507
jgriffin@pontotoctech.edu

VENDOR REPRESENTATIVES:
Tawn Neidy, BMS Cat
tneidy@bmsmanagement.com
Jason Barry, Harrison Energy
jbarry@harrisonenergy.com

STATE DEPT. ADVISER:
Jason Gray
jason.gray@sde.ok.gov

EXECUTIVE DIRECTOR:
Charles Womack
(918)-352-5454
director@ospma.org

OSPMA Fall Conference room reservations

The Sequoyah lodge provided the following information to help with reserving your room for the fall conference.

*If you are paying with a PURCHASE CARD, inform the front desk. They do not take deposits on p cards but will save the card to the reservation to streamline your check in.
If you will not have the card until arrival, let the front desk know you will be bringing it and they will note this on the reservation.

*If paying with a PURCHASE ORDER, let the front desk know the name of the school district that will issue it. When you receive the PO, email it to both of the following emails:
pam.bowman@travelok.com and betony.miller@travelok.com

*Please email PO's as early as possible. If you will not have the PO until arrival, you can also send the contact information for the person who is issuing it if you have that.

If you have any questions, please email betony.miller@travelok.com and she will be happy to assist you

Grider and Womack attend NSPMA conference

OSPMA President Wilson Grider from Mustang schools and Executive Director Charlie Womack attended the NSPMA conference in Kansas City April 26-29. Our state was well represented with Larin Davis from Ponca City and Rob Lamecker from Stillwater schools acting as presenters during the conference. Among the many topics presented was information regarding school security, employee recruitment and retention, the use of AI in facility management, numerous leadership breakouts, HVAC asset management and many more.
It is always interesting to attend the nation conference and learn what is going on in schools around the country. It is encouraging to see that in spite of the lack of funding in our state Oklahoma schools continue to be a leader among school facility operations and maintenance. Thanks to the great men and women who work hard to bring the best to our students and patrons. Keep up the good work, our students future depends on it.

Congrats to NSPMA Board member Rob Lamecker

Congratulations to our own Rob Lamecker from Stillwater Public School who was elected to the NSPMA board of directors at the 2026 conference in Kansas City. Not only is this an honor for Rob but it shows once again that Oklahoma is among the leaders nation wide when it comes to school facilities.

Do not delay renewing your school membership and registering for the fall conference, core certification and golf tournament. The registration forms are on pages 4-7 of this newsletter.

Please support your OSPMA Vendors listed on the following page

Memo

To: Mr. Charles Bradley and the Mustang Board of Education

Date: July 21, 2026

Re: Out of State Travel/NASA Texas Aerospace Scholars Closing Ceremony

---

I am requesting to attend the Texas Aerospace Scholars presentations and closing ceremonies at NASA. I was invited to attend as the high school principal. NASA Texas Aerospace Scholars, or TAS, (formerly High School Aerospace Scholars/HAS) offers Texas high school students a unique opportunity to explore STEM concepts and discover how their interests connect to real NASA work. Through interactive online lessons, engineering design challenges, and opportunities to collaborate with NASA professionals, students deepen their understanding of space exploration and develop practical STEM skills. TAS supports students as they explore potential aerospace and STEM pathways, and become part of a statewide community of curious, motivated learners. We are dedicated to bringing this transformative initiative to Oklahoma. While our vision encompasses the growth and success of all Oklahoma high schoolers, our immediate priority is securing this competitive advantage for the students of Mustang High School.

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2025-2026

Date of Request: July 21, 2026

Staff Member Making Request: Kathy Knowles

Name of Activity: NASA Aerospace Scholars Closing Ceremonies

Location of Activity: Houston, TX

Dates of Activities: July 31, 2026

Faculty Kathy Knowles

Estimate of Expenses for Trip

Type of Transportation: Air/Uber Paid by: 931 Estimated Cost: $500.00/100.00

Registration Fee: $N/A Paid by: ____ Estimated Cost: $____

Daily Per Diem* $____ Paid by: ____ Estimated Cost: $____

Room Rate: $N/A

Number of Rooms N/A x Number of nights ____ Paid by: ____ Estimated Cost: $____

Substitutes Required N/A x Number of days ____ Paid by: ____ Estimated Cost: $____

(Substitute is $110.00 per day)

Estimated Total Costs: $600.00

- Per Diem will be paid at the current IRS rate.

Employee Signature: Kathy Knowles 7/21/26 (Date)

Approved by Athletic Directory/Fine Arts Director (if applicable)____

Approved by Site Principal Kathy Knowles 7/21/26

Approved by Assistant Superintendent [signature] 7/21/26 (Date)

*This page must be submitted with a board memo and a Professional Development Request Form

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Mark Lebsack, Asst. Supt. of Operations

Donnie Ryan, Transportation Director

From: Albany McClure, Routing Supervisor

Date: 07/29/2026

Re: Request for Overnight Travel Approval

Discussion, motion, and possible action to approve a Transportation Employee to attend the Transporting Students with Disabilities Conference in Frisco, TX. The conference is from 11/5/26 - 11/10/26 and will include overnight travel. The Transportation budget will pay for all expenses.

Personnel Attending: Albany McClure, Routing Supervisor

Mustang Public Schools

Faculty Overnight or Out of State Travel Request Form

2025-2026

Date of Request: 7/29/26

Staff Member Making Request: Albany McClure

Name of Activity: TSD. Transporting Students w/ disabilities

Location of Activity: Frisco, TX

Dates of Activities: 11/5 - 11/10/26

Faculty

Albany McClure, Route Supervisor

Estimate of Expenses for Trip

Type of Transportation:	district vehicle		Paid by: ___	Estimated Cost:	$ 0
Registration Fee:	$600		Paid by: 026	Estimated Cost:	$600
Daily Per Diem*	$68		Paid by: 026	Estimated Cost:	$500
Room Rate:	$200				
Number of Rooms 1	x Number of nights 5		Paid by: 026	Estimated Cost:	$1300
Substitutes Required 0	x Number of days 0		Paid by: 0	Estimated Cost:	$ 0
(Substitute is $110.00 per day)					

Estimated Total Costs: $2400.00

- Per Diem will be paid at the current IRS rate.

Employee Signature: Albany McClure 7/29/26 (Date)

Approved by Athletic Directory/Fine Arts Director (if applicable) ___

Approved by ~~Site Principal~~ Director of Transportation

Approved by Assistant Superintendent 7/29/2026 (Date)

*This page must be submitted with a board memo and a Professional Development Request Form

November 5, 2026

TD Summit

8 a.m. – 5 p.m.

Transportation Director Summit - Day 2

Welcome Party

7 p.m. – 9 p.m.

Welcome Party at Topgolf the Colony

November 6, 2026

Special Training

8 a.m. – 5 p.m.

NHTSA Child Passenger Safety on School Buses National Training

Keynote

8:30 a.m. – 10 a.m.

Promoting Independence and Reducing the Reliance on 1:1 Adult Support

Special Training

9 a.m. – 12 p.m.

Mastering Wheelchair & Occupant Securement Training Certification Class

Presented by

General Session

1 p.m. – 4 p.m.

Foundation of Special Needs Transportation

Special Training

2 p.m. – 4 p.m.

Securement Training: Troubleshooting Difficult Mobility Devices

Presented by

General Session

8 a.m. – 5 p.m.

General Sessions

Green Bus Summit

5 p.m. – 7 p.m.

Safety & Technology Product Demo / Special Needs Ride & Drive

November 7, 2026

Presentation

8:30 a.m. – 9 a.m.

Transportation Director of the Year Award Presentation

Special Training

9 a.m. – 4 p.m.

Hands-on School Bus Evacuations for Students with Special Needs & Preschoolers

Keynote

9 a.m. – 10:45 a.m.

Keynote: The Wheels of Justice: Important Case Law Impacting Transportation of Students with Disabilities

Breakout Sessions

11 a.m. – 12 p.m.

Breakout Sessions

Lunch & Learn

12 p.m. – 1:45 p.m.

Lunch & Learn

Breakout Sessions

2 p.m. – 3 p.m.

Breakout Sessions

Breakout Sessions

Breakout Sessions

November 8, 2026

General Session
9:15 a.m. – 11:15 a.m.

General Session: American Sign Language for Student Transporters

Breakout Sessions
11:30 a.m. – 12:30 p.m.

Breakout Sessions

Lunch & Learn
12:45 p.m. – 2 p.m.

Lunch & Learn

Keynote
2:15 p.m. – 3:30 p.m.

Keynote

Trade Show
3:30 p.m. – 8:00 p.m.

Trade Show + Tailgate Reception

November 9, 2026

General Session
8 am – 9:45 am

General Session

Breakout Sessions
10 a.m. – 11 a.m.

Breakout Sessions

Breakout Sessions
11:15 a.m. – 12:15 p.m.

Breakout Sessions

Special Training
8 am –9:45 am

Lunch on your Own

Breakout Sessions
2 p.m. – 4 p.m.

OT/PT/Transporter Forum

Breakout Sessions
2 p.m. – 4 p.m.

Attendant Training

November 10, 2026

Breakout Sessions

8 am – 11 am

Breakout Sessions

U.S. General Services Administration

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	$68	$16	$19	$28	$5	$51.00
Plano	Collin	$80	$20	$22	$33	$5	$60.00

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: August 10, 2026

Subject: Canadian Valley Technology Center Syllabi for 2026-2027 SY

Please discuss, consider and/or act upon the recommendation to accept the Canadian Valley Technology Center Syllabi for the 2026-2027 school year.

6.85 in.

CVTECH

0.85 in.

2026-2027

Program Information Sheets

Dr. Earl Cowan and El Reno Campuses

Dr. Earl Cowan Campus
1701 S Czech Hall Rd
Yukon, OK 73099
(405) 345-3333

El Reno Campus
16505 E HWY 66
El Reno, OK 73036
(405) 262-2629

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Canadian Valley Technology Center

Our mission is to prepare people to succeed through quality career and technical education programs and services.

Since 1970, we have been providing educational opportunities for high school students and adults. Our programs and services help you if you're ready to enter the workforce, if you're going to college, if you're an adult ready to make a career change or simply ready to expand your skills. CV Tech is ready to help you focus on your future.

CV Tech's student body is a diverse group of high school students from 14 sending schools and adults from the communities we serve. We have three campuses and offer training in 29 career fields.

Each year, hundreds of students choose to maximize their education by adding Canadian Valley's career-focused curriculum to their class schedules. Students are taught the fundamental concepts of their chosen field and learn to apply them in a professional lab/shop environment, all while learning to apply math, science, literacy, and employment readiness into their studies. This approach helps our students master highly technical procedures and gives them a head start on developing the work ethic employers demand from employees. As a result, our graduates are prepared to keep up with today's rapidly changing job market.

At CV Tech, instructors utilize instructional delivery that consists of individualized, standards-based learning through the use of an online learning management system and hands-on, skills-driven, project-based learning that includes work-based learning opportunities and capstone projects. Employability skills and academic skills instruction are incorporated with occupational skills education throughout the program.

El Reno

Cowan

Chickasha

CV Tech Information

Schedule

We offer two daytime class sessions:

AM 8:15 - 11:15 PM 12:20 - 3:20

Class sessions are approximately three hours with a ten minute break. Students will spend the entire time in their program unless they are taking a math class at CV Tech.

Transportation

Bus transportation is provided from each high school campus or students may choose to drive to campus.

Industry Certifications

The District will pay up to $350.00 per student, per program toward trade-specific certification examinations and licenses related to the student's approved program of study. To receive this benefit, a student must:

- be taking their first attempt; does not count for retakes
- be currently enrolled or recently completed (within the current year)
- be an in district student in good standing
- have the program instructor's recommendation to take the exam.

High School Credit

Courses that qualify for credit are marked with this symbol on the program syllabus. They will also be marked with one of the following symbols to identify the type of credit earned.

= Science Credit = Computer Science Credit = Math Credit

All marked courses qualify for Oklahoma Promise credit. OCAS codes are listed on the program information sheet. Awarding of high school credit for courses shall be at the option of the local independent board of education.

Check ODCTE website for continuous updates.
https://oklahoma.gov/careertech/educators/ocas-codes.html

College Credit

Our current partnership with Southwestern Oklahoma State University does allow students from certain programs to receive dual credits. This information is noted on the applicable program information sheets. For more information contact a CV Tech counselor. Many Oklahoma colleges use Prior Learning Assessments (PLAs) to award college credit for courses taken or certifications earned at technology centers.
See current Statewide PLA Technical Inventory at
https://showwhatyouknowok.org/careertech-occupational-licenses/.

Contact Information

El Reno Campus
(405) 262-2629
6505 East HWY 66
El Reno, OK 73036

Director - Jennie Croslin

Administrators	
Cary, Brandon	(405) 422-2267
Cook, Alan	(405) 422-2314
Croslin, Jennie	(405) 422-2348
Herndon, Corey	(405) 422-2288
Truelove, Markus	(405) 422-2383
Counselors	
Booth, Debra	(405) 422-2262
Davis, Jennifer	(405) 422-2384
Franks, Kasey	(405) 422-2315
Jonsson, Melissa	(405) 422-2387
Stephens, Kristi	(405) 422-2252
Special Needs Coordinator	
Stomprud, Kari	(405) 422-2284
Outreach and Recruitment Specialists	
Graham, Alexis	(405) 422-2344
Voegeli, Katie	(405) 422-2522

Cowan Campus
(405) 345-3333
1701 S Czech Hall Road
Yukon, OK 73099

Director - Joe Meziere

Administrators	
Meziere, Joe	(405) 422-2301
Sneary, Karen	(405) 345-3345
Counselor	
Brunk, Carrie	(405) 345-3340
Special Needs Counselor	
Holdcomb, Melissa	(405) 345-3376
Outreach and Recruitment Specialists	
Graham, Alexis	(405) 422-2344
Voegeli, Katie	(405) 422-2522

Program Counselor and Administrator

Please direct questions to the counselor and/or administrator that supports each program.

Daytime Program	Campus	Counselor	Administrator
3D Design and Modeling	El Reno	Jennifer Davis	Alan Cook
Accounting and Business Management	Cowan	Melissa Holcomb	Karen Sneary
Advanced Manufacturing - Automation	El Reno	Jennifer Davis	Alan Cook
AI and Computer Programming	El Reno	Jennifer Davis	Markus Truelove
Automotive Collision Technology	El Reno	Melissa Jonsson	Alan Cook
Automotive Service Technology	El Reno	Melissa Jonsson	Alan Cook
Aviation Maintenance Technology (Adult)	El Reno	Kristi Stephens	Brandon Cary
Aviation Maintenance Technology (High School)	El Reno	Kristi Stephens	Brandon Cary
Basic Peace Officer Certification	El Reno	Debra Booth	Alan Cook
Biomedical Sciences	Cowan	Carrie Brunk	Meziere/Sneary
Computer Information Systems	El Reno	Jennifer Davis	Markus Truelove
Construction Trades	El Reno	Jennifer Davis	Brandon Cary
Cosmetology	El Reno	Jennifer Davis	Brandon Cary
Criminal Justice	El Reno	Debra Booth	Alan Cook
Cybersecurity	El Reno	Jennifer Davis	Markus Truelove
Diesel Technology	El Reno	Melissa Jonsson	Alan Cook
Digital Media Technology	El Reno	Debra Booth	Alan Cook
Early Childhood Education	El Reno	Melissa Jonsson	Brandon Cary
Electrical Trades	El Reno	Melissa Jonsson	Brandon Cary
Esthetician	El Reno	Debra Booth	Brandon Cary
Firefighter	El Reno	Debra Booth	Alan Cook
Graphic Design	El Reno	Debra Booth	Alan Cook
Health Careers - CNA & AUA	Cowan	Melissa Holcomb	Meziere/Sneary
Heating, Ventilation, Air Conditioning & Refrigeration	El Reno	Jennifer Davis	Brandon Cary
Math	El Reno	All Counselors	Markus Truelove
Medical Assistant	Cowan	Carrie Brunk	Meziere/Sneary

Program Counselor and Administrator (Cont.)

Please direct questions to the counselor and/or administrator that supports each program.

Daytime Program	Campus	Counselor	Administrator
Medical Billing and Coding	Cowan	Melissa Holcomb	Karen Sneary
Physical Therapy Services	Cowan	Melissa Holcomb	Joe Meziere
Practical Nursing	Cowan	Carrie Brunk	Pam Roberts
Precision Machining Technology	El Reno	Melissa Jonsson	Brandon Cary
Pre-Engineering	El Reno	Debra Booth	Alan Cook
Project Connect	El Reno	Melissa Jonsson	Markus Truelove
Project Search	Cowan	Holcomb / Stomprud	Joe Meziere
Service Careers - Building and Grounds	El Reno	Kari Stomprud	Alan Cook
Service Careers - Hospitality	El Reno	Kari Stomprud	Alan Cook
Surgical Technology	Cowan	Carrie Brunk	Pam Roberts
Teacher Prep	El Reno	Melissa Jonsson	Markus Truelove
Underground Utility Locating Technician	El Reno	Kristi Stephens	Alan Cook
Vision Care Assistant	Cowan	Carrie Brunk	Joe Meziere
Welding	El Reno	Debra Booth	Brandon Cary

Evening Program - Adult Only	Campus	Counselor	Administrator
Cosmetology	El Reno	Kasey Franks	Corey Herndon
Electrical Trades	El Reno	Kasey Franks	Corey Herndon
Esthetician	El Reno	Kasey Franks	Corey Herndon
Heating, Ventilation, Air Conditioning & Refrigeration	El Reno	Kasey Franks	Corey Herndon
Plumbing	El Reno	Kasey Franks	Corey Herndon
Welding	El Reno	Kasey Franks	Corey Herndon

Programs
0.67 in.
4.34 in.

3D Design and Modeling

The 3D Design and Modeling program at CVTech emphasizes communication design through 3D modeling, texturing, animating, rigging, and game design. Students gain introductory skills in traditional design software (AutoCAD, Revit, Bentley Systems, Inventor) to prepare for skills and techniques of emerging technologies (advanced real-time rendering, interactive design and virtual reality using Twinmotion, Blender, and Unreal). Options are offered in civil, architectural, and mechanical design and drafting.

Local Program
Computer Aided Drafting, OCAS 9681/9682

Courses	Hours	OCAS
Fundamentals of Computer Aided Drafting and Design	120	8905
Engineering Computer Aided Drafting and Design	120	8904
Fundamentals and Applications in CAD	120	
Drawing and Document Management	190	
CAD Civil *Option 1* CAD Architectural *Option 2* CAD Mechanical *Option 3*	230	
Capstone	180	
Total Hours	**960**	

Occupations
CAD Drafter Designer
2D Drafter Designer
3D Drafter Designer

Entry Level Salary Range
$12.00 - $26.00 per hour

Licensure/Certification
AutoDesk-AutoCAD
AutoDesk-Inventor
AutoDesk-Revit
Bentley Systems

Suggested Entry Level Skills
9th grade reading level; Basic math skills;

Resources

- Solid Professor
- Bentley Systems
- Geometrix

Accounting and Business Management

The Accounting & Business Management program at CVTech provides students with technology and managerial skills needed for success in competitive business careers as well as valuable prerequisite skills for success in college business majors such as accounting, finance, marketing and management. Students choose an emphasis on either accounting or administrative support.

A focus on professional business communication, office procedures, and advanced Microsoft Office software programs including word processing, spreadsheet, database, and presentation software, assist with college readiness and provide professional training for immediate job placement in positions related to accounting and administrative support.

Local Program

Accounting Clerk/Administrative Assistant, OCAS 9202/9226

Option 1: Accounting Clerk
Option 2: Administrative Assistant

Courses	Hours	OCAS
Fundamentals of Technology	120	8169
Fundamentals of Administrative Technologies	120	8103
Office Administration & Management	120	8105
Business Math	40	
Administrative Technologies II	120	8104
Accounting I	120	
Accounting II *Option 1* Human Resources Concepts and Digital Marketing *Option 2*	120	
Payroll Accounting *Option 1* Customer Assistance *Option 2*	120	
Capstone	80	
Total Hours	**960**	

Occupations

Administrative Assistant
Receptionist
Financial Clerk
Accounts Payable and Receivable Clerk
Payroll Clerk

Entry Level Salary Range

$15.00 - $23.00 per hour

Licensure/Certification

Microsoft Office Specialist
Intuit Certified Bookkeeping Professional
Quickbooks Certified User

Suggested Entry Level Skills

9th grade reading level;
Basic math skills

Resources

- Microsoft Office
- GCFLearnFree.org
- The Office: Procedures and Technology
- Records Management
- The Office Specialist
- Customer Service
- Accounting General Journal
- QuickBooks Pro
- Payroll Accounting

Advanced Manufacturing - Automation

The Automation program at CVTech prepares students for careers in the rapidly evolving manufacturing and automation industries. Career opportunities include roles such as electro-mechanical technician, controls technician, and programmable logic controller (PLC) technician.

Students gain hands-on experience in mechanical systems integration and maintenance, electrical controls, robotic automation, fluid power systems (including hydraulics and pneumatics), and programmable logic controllers. Graduates emerge as multi-skilled professionals equipped to succeed and grow across a wide range of industrial and automation technology fields.

Local Program
Industrial Automation, OCAS 9723/9724

Courses	Hours	OCAS
AC/DC Electrical Systems	104	
Electric Motor Control	82	
Variable Frequency Drives	36	
Fluid Power	203	
Mechanical Systems	122	
Programmable Applications	105	
Robot Integration	120	
Mechatronics/Instrumentations Systems	90	
Capstone - Communication	98	
Total Hours	**960**	

Occupations
Programmable Logic Control Technician
Programmable Logic Controller
Controls Technician
Electromechanical Technician

Entry Level Salary Range
$28.00 - $35.00 per hour

Licensure/Certification
OSHA - Lockout/Tagout
SACA - Silver Level
Forklift Certification

Suggested Entry Level Skills
11th grade reading level; Algebra; Geometry; Trigonometry

Clothing Requirement
Long pants, short-sleeved shirts, closed-toe shoes with socks, and safety glasses are required.

Resources
- Amatrol: Industrial Maintenance Electrical Systems Advanced Manufacturing
- Universal Robotics UR Academy
- Tech Labs

AI and Computer Programming

The Computer Programming program at CVTech equips students with the skills to develop object-oriented and event-driven applications, as well as dynamic, interactive websites. The curriculum emphasizes proficiency in a variety of industry-relevant programming languages, including HTML/CSS, JavaScript, Python, C#, SQL, and others. In addition to technical training, students have the opportunity to earn multiple industry-recognized certifications and develop essential soft skills and job readiness strategies—ensuring they are fully prepared to pursue, secure, and succeed in careers within the technology sector.

Local Program
Web Applications Developer, OCAS 9557/9558

Courses	Hours	OCAS
Fundamentals of Web Design	240	8153
Python	240	8871
SQL and PL/SQL Database Applications Development	240	8141
Network/Client Operating Systems	240	8121
Total Hours	**960**	

Occupations
Web Designer
.Net/C# Programmer
Python Developer
Artificial Intelligence

Entry Level Salary Range
$15.00 - $28.00 per hour

Licensure/Certification

ITS:
HTML5 Application Development Fundamentals
Software Development Fundamental - C#
Introduction to JavaScript
Introduction to Programming: Using HTML and CSS
Database Fundamentals
Python

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra

Resources

- W3 Schools Website
- Mozilla
- Stack Overflow
- React.dev
- Gmetrix

Automotive Collision Technology

CVTech's Automotive Collision Technology program, an I-CAR affiliate, prepares students for success in the collision repair industry. Students gain hands-on experience in auto detailing, nonstructural and structural repair, refinishing, shop management, and customer service. The program emphasizes industry standards, safety, and precision to develop well-rounded, job-ready technicians.

Local Program
Collision Repair Technician, OCAS 9904/9905

Courses	Hours	OCAS
General Safety	25	
Repair and Refinishing	75	
Damage Analysis, Estimating, and Customer Service	30	
Non-Structural Repair	155	
Plastic and Adhesives	75	
Structural Analysis and Repair	100	
Mig (GMAW) Welding	155	
Electrical / Electronics	40	
Painting and Refinishing	180	
Detailing	50	
Trim and Hardware	75	
Total Hours	**960**	

Occupations
Painter Helper
Body Technician Helper
Auto Detailer
Refinishing Technician
Collision Technician
Estimator / Appraiser
Service Writer
Industrial Refinishing
Parts Manager

Entry Level Salary Range
$10.00 - $22.00 per hour

Licensure/Certification
I-Car Academy Certifications

Student ASE:
Painting and Refinishing
Structural Analysis and Damage Repair
Non-structural Analysis and Damage Repair
Mechanical and Electrical

Suggested Entry Level Skills
9th grade reading level; Basic math skills; Algebra, Geometry

Resources
- I-CAR Collision Repair PDP Online
- Auto Collision Repair and Refinishing
- Chief Measuring System
- CCC Estimating Software

Clothing Requirement
Students must wear long pants and close-toe shoes. Must wear clothes that can get dirty; be prepared to get dusty.

Automotive Service Technology

The Automotive Service Technology program at CVTech is a NATEF-aligned curriculum designed to prepare students for careers in the automotive industry through hands-on training and technical instruction. The program emphasizes the diagnosis, maintenance, and repair of passenger vehicles and light trucks, including modern, computer-controlled models. Students receive training across key automotive systems, including brakes, steering and suspension, electrical systems, heating and air conditioning, automatic and manual transmissions, drivetrains, and engine repair and performance.

Local Program
Automotive Technician, OCAS 9906/9907

Courses	Hours	OCAS
Automotive Brakes	120	
Automotive Heating and Air-Conditioning	120	
Automotive Electrical/Electronics	120	
Automotive Steering and Suspension	120	
Automotive Manual DriveTrain and Axle	120	
Automotive Automatic Transmission	120	
Automotive Engine Repair	120	
Automotive Engine Performance	120	
Total Hours	**960**	

Occupations
Automotive Technician
Automotive Service Advisor
Maintenance/Light Repair Tech
Parts Counter Associate

Entry Level Salary Range
$12.00 - $25.00 per hour

Licensure/Certification
EPA 609 Certification
Student ASE:
Brakes
Suspension and Steering
Electrical and Electronic Systems
Heating and Air Conditioning
Maintenance and Light Repair
Engine Performance
Engine Repair
Manual DriveTrain and Axles
Automatic Transmission/Transaxle
Automobile Service Technology

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra; Geometry

Clothing Requirement
Work shirt and work pants; valuable clothing should not be worn, as it could be ruined by contact with dirt and grease. Closed-toe shoes are required; leather, high top, steel toe work shoes, or boots with oil resistant non-slip soles are preferred. Safety glasses are required (1st pair provided).

Resources
- CDX Online Fundamentals of Automotive Technology
- AllData website
- ProDemand website

Aviation Maintenance Technology

High School Only

The high school Aviation program at CVTech is composed of training and course work that helps prepare students for a career as an Aviation Structural Technician. This program provides students with broad and varied experience in aviation science and theory related to aircraft shop practice, maintenance, and repair. Students prepare for a career as aircraft structural technicians and support personnel. Topics include flight line and shop safety, aircraft structures, metals, hand tools, and measuring devices, aircraft riveting, hardware, technical drawings, forming processes, structural repair, and corrosion control.

Local Program
Aviation Maintenance, OCAS 9901/9922

Courses	Hours	OCAS
Applied Sciences of Aircraft Maintenance	120	8886
Basic Electricity	120	8887
Aerospace General	246	
Aerospace General II	246	
Airframe I	228	
Total Hours	**960**	

Occupations
Aviation Structural Technician

Entry Level Salary Range
$16.00 - $28.00 per hour

Licensure/Certification
AMT - General

Completion of this course may lead to advanced standing in the Adult Aviation program at CVTech.

Suggested Entry Level Skills
11th grade reading level; Basic math skills; Algebra, Geometry

Clothing Requirement

Students are expected to dress appropriately for the industry including, but not limited to, long pants and closed-toe shoes. Students will be expected to wear protective clothing designated by the instructor. Protective clothing includes aprons, hard hats, shoes covering feet, lab coats, gloves, goggles, and safety glasses. Failure to wear such protective clothing can result in dismissal.

Resources

- Aircraft Structural Technician (Dale Crane)
- Texas Instruments TI30XIIS Calculator
- A&P Technician General Textbook
- A&P Technician Airframe Textbook
- ASA General Test Guide
- ASA Aircraft Inspection, Repair and Alterations AC43, 13 1B and 2B
- Federal Aviation Regulations

Aviation Maintenance Technology

Adult Only

The Aviation Maintenance Technology program is composed of the training and course work that meet the eligibility requirements to take the Federal Aviation Maintenance (FAA) examinations for Airframe and Powerplant certification.

This FAA-approved program provides students with broad and varied experience in aviation science and theory related to aircraft shop practice, maintenance and repair. Students are prepared for jobs as aircraft maintenance technicians and support personnel. Topics include general information, basic electricity, airframe structure, airframe systems, reciprocating engines and systems, propeller systems, and gas turbines and systems. The curriculum is structured as follows.

Local Program

Aviation Maintenance Technician

Aviation consists of the three areas below. Individual courses for each area are listed on the next page

Courses	Hours	OCAS
General	566	
Airframe	788	
Powerplant	566	
Total Hours	**1920**	

Occupations

Aviation Maintenance Technician

Entry Level Salary Range

$18.00 - $25.00 per hour

Licensure/Certification

Preparation for assessment/certifications:
FAA Mechanics Certificate with Airframe and Powerplant ratings
Federal Aviation Administration (FAA, part 147) approved program

Suggested Entry Level Skills

Minimum scores of 245 in reading and 245 in Quantitative Reasoning, Algebra, and Statistics on the Accuplacer exam.

Clothing Requirement

Students are expected to dress appropriately for the industry including, but not limited to, long pants and closed-toe shoes. Students will be expected to wear protective clothing designated by the instructor. Protective clothing includes aprons, hard hats, shoes covering feet, lab coats, gloves, goggles, and safety glasses. Failure to wear such protective clothing can result in dismissal.

Resources

- Texas Instruments TI30XIIS Calculator
- Aviation Mechanic Series General
- A&P Technician Airframe Textbook
- A&P Technician Powerplant Textbook
- ASA General Test Guide
- ASA Airframe Test Guide
- ASA Powerplant Test Guide
- ASA Aircraft Inspection, Repair and Alterations AC43.13 1B and 2B
- Federal Aviation Regulations (FAR-AMT)

Basic Peace Officer Certification

Adult Only

The Basic Peace Officer Certification (BPOC) at CVTech is made possible through a collaborative effort between the Council on Law Enforcement Education and Training (CLEET), the Oklahoma legislature, and Career Tech. The program prepares cadets for a career in law enforcement, corrections, and public safety. Cadets learn a variety of police fundamentals and functions including firearms, investigations, and forensics.

Courses	Hours	OCAS
Orientation / Intro to Law	4	
Ethics	16	
Report Writing	13	
Community / Human Relation	14	
Legal Matters	46.5	
NIMS 700	2	
Traffic	17.5	
SFST	32	
Radar / Lidar	4	
First Aid for Peace Officers	14	
Criminal Investigations	81	
Patrol	68	
Firearms Training	73	
Law Enforcement Driver Training	42	
Custody and Control	72	
EOI Practical Exercises	59	
Administrative and Exams	19.5	
Physical Training	54.5	
Crisis Intervention Team	40	
Taser Training	8	
LASER	16	
Emotional/Financial Planning for LE	4	
Total Hours	**700**	

Occupations

Law Enforcement
Security
Corrections
Public Safety

Entry Level Salary Range

$39,981- 57,860- Annually

Licensure/Certification

Basic Peace Officer Certification
Basic Life Support

Resources

70 OS 3311 CLEET Training

Suggested Entry Level Skills

10th grade reading level; Basic math skills

Prerequisites

Must meet CLEET requirements (background check, fingerprints, physical assessment, POSSE Exam, MMPI, H.S. diploma or GED, age 21, U.S. citizen or resident alien), physical agility test, and physician's assessment.

Prior Learning Assessment:

Students that complete this program may receive credit from SWOSU for 29 hours of 4000 level course credit.

Biomedical Sciences

High School Only

The Biomedical Science program at CVTech offers students an engaging, hands-on learning experience focused on the human body, cell biology, genetics, disease processes, and related biomedical topics. Utilizing the nationally recognized Project Lead the Way curriculum, the program is complemented by advanced coursework in science and mathematics. Designed for college-bound students, this program provides a strong foundation for those pursuing advanced studies in medicine, healthcare, and related fields.

Local Program

Biomedical Sciences STEM Academy, OCAS 9852/9870

Courses	Hours	OCAS
Sophomore		
Accelerated Algebra II	120	4412
Accelerated Chemistry	120	5051
PLTW Principles of Biomedical Sciences	240	8706
Junior		
AP Pre-Calculus	120	4614
AP Chemistry or Anatomy and Physiology	120	5055 5333
PLTW Medical Interventions	240	8708
Senior		
AP Statistics	120	4760
AP Biology	120	5035
PLTW Biomedical Innovation	240	8719
Total Hours	**1440**	

Retention Criteria

It is recommended that students maintain a C or higher to progress to the next semester.

Credits and Certifications

NOCTI Biotechnology Certification

Students are expected to take AP exams and may earn college credit with qualifying scores

Suggested Entry Level Skills

Completed Biology I, Algebra I, and Geometry in high school with a grade of “B” or better in all math and science courses and a strong interest in the medical field. A grade of “C” or better in accelerated and AP courses. 90% attendance for the previous semester, or supporting documentation for extenuating circumstances.

Dual Credit Options:

CVTech Course:

AP Pre-Calculus

Anatomy and Physiology

SWOSU Course:

College Algebra

Anatomy and Physiology 1

Resources

- Biology In Focus: AP Edition
- Human Anatomy and Physiology
- Introductory Chemistry
- Chemistry: A Molecular Approach AP
- Pearson Algebra 2
- Practice of Statistics, 8th Ed
- Precalculus: Graphical, Numerical, Algebraic

Computer Information Systems

The Computer Information Systems program at CVTech prepares students to repair, maintain, and troubleshoot personal computers and related hardware, as well as install and configure operating systems and application software. Students also learn to install, configure, and support local area networks (LANs) within an organizational setting. The curriculum equips students with the technical skills necessary to pursue industry-recognized certifications.

Local Program
Network PC Support Technician, OCAS 9542/9543

Courses	Hours	OCAS
Computer Repair & Troubleshooting I	240	8136
Computer Repair & Troubleshooting II	240	8137
Routing & Switching I	240	8125
Routing & Switching II	240	8126
Total Hours	**960**	

Occupations
- Entry Level Computer Technician
- Client Support Technician
- Help Desk Technician
- Network Technician
- PC Technician

Entry Level Salary Range
$18.00 - $20.00 per hour

Licensure/Certification
- CompTIA
  - A+
  - Network+
  - Security+
  - Linux+
- ITS
  - Device Configuration and Management
  - Network Security
  - Cybersecurity
  - Networking

Suggested Entry Level Skills
10th grade reading level;
Basic math skills;

Resources
- LabSIM TestOut

Construction Trades

The Construction Trades program at CVTech provides hands-on training in modern commercial and residential building techniques including frame and finish carpentry. Instruction covers roofing, wood and metal framing, siding, doors and trim, cabinetmaking, and basic flooring concepts.

Local Program
General Carpenter, OCAS 9098/9099

Courses	Hours	OCAS
Core Construction	120	
Structural Framing	360	
Cabinet Construction	250	
Cabinet Installation	80	
Interior Finishing	90	
Construction Principles	60	
Total Hours	**960**	

Occupations
Carpenter
Cabinet Maker's Assistant
Equipment Operator

Entry Level Salary Range
$17.50 - $22.00 per hour

Licensure/Certification
OSHA 10 - Construction
Forklift

Suggested Entry Level Skills
9th grade reading level; Basic math skills

Clothing Requirement
Closed-toe shoes (work boots or tennis shoes); no loose-fitting clothing.

Resources
- Carpenters International Career Connections
- Project Book 3 Residential and Commercial

Cosmetology

The Cosmetology program at CVTech prepares students enrolled in the cosmetologist program for the State Board of Cosmetology licensing exam and to work in the cosmetology industry. Students will receive classroom instruction and hands-on training in sanitation, hair, scalp, nail, and facial treatments. Students must complete 1250 hours of training; high school students may have 250 hours waived if high school courses are successfully completed. Students must register with the State Board of Cosmetology which requires a $10.00 fee and documentation of date of birth (must be 16 years old by November 1st) and social security number prior to attending class.

High school students may not be enrolled in a pull-out academic class.

Local Program
Cosmetologist, OCAS 9478/9488

Courses	Hours HS	Hours Adult
Introduction to Cosmetology/Theory	150	125
Scalp Treatments and Shampoo/Conditioning	30	25
Hair Cutting and Hair Shaping	180	160
Hairstyling	120	250
Hair Color Tints and Bleaching	120	140
Hair Restructuring / Permanent Waving	180	200
Basic Manicure/Pedicure	60	70
Basic Facials	60	130
Professional Development/Customer Service/Shop Management	100	150
Total Hours	**1000**	**1250**

Occupations
Cosmetologist
Nail Technician
Esthetician

Entry Level Salary Range
$17.00 - $35.00 per hour

Licensure/Certification
Cosmetologist License from the State Board of Cosmetology

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra

Clothing Requirement
Uniforms are required; the cost is typically between $50 to $60 for top and pants and $20 for shoes.

Resources
- Pivot Point Cosmetology
- S/P2 Safety

Criminal Justice

The Criminal Justice program at CVTech is designed to prepare students for careers in public safety and emergency response. With a focus on foundational skills and real-world scenarios, students explore roles such as dispatcher, corrections officer, security professional, and are equipped to pursue further education toward becoming a police officer. The program includes training and certification opportunities, helping students develop into well-rounded, service-driven first responders committed to community safety.

Local Program
Criminal Justice, OCAS 9629/9638

Courses	Hours	OCAS
Police Function and Fundamentals	100	
First Aid & CPR	9	
911 Telecommunicator	90	
Criminal Law / Procedures	105	
Narcotics and Clandestine Lab Investigations	30	
Defensive Tactics and Physical Fitness	160	
Traffic Management & Accident Investigation	40	
Criminal Investigations and Evidence	195	
CLEET Phase 1	135	
CLEET Phase II	36	
Crisis Intervention and the Emotionally Disturbed	60	
Total Hours	**960**	

Occupations

Emergency Telecommunicator
Security Guard
Detention Officer

Requires additional education or certifications:
Police Officer

Entry Level Salary Range

$14.00 - $37.00 per hour

Licensure/Certification

Basic Life Support
Recreational UAS Safety
Private Security, Phase I Basic
Private Security, Phase II Basic
Private Investigator, Phase III

Suggested Entry Level Skills

10th grade reading level; Basic math skills

Resources

- Forensic Science Fundamentals & Investigations, 3rd Edition
- Law Enforcement I
- Private Security, Phase I Basic
- Private Security, Phase II Basic
- Private Investigator, Phase III

Clothing Requirement

Students must wear closed-toe shoes for all activities (no sandals allowed). Students are required to wear a uniform that will be purchased in the bookstore. If a hat is worn, the brim must be facing their face.

Cybersecurity

The Cybersecurity program at CVTech prepares students for the modern workforce through a hands-on, "Product Cyber Engineering" methodology. Operating as simulated CyberSec Contractors, students learn the complete engineering lifecycle: designing, building, securing, and validating complex enterprise environments from scratch based on real-world Statements of Work (SOW). Moving beyond basic theory, students deploy virtualization infrastructure, enforce Zero Trust architecture, conduct live-fire threat validations, and execute Incident Response playbooks. The program heavily emphasizes critical thinking, teaching students to bridge the gap between deep technical execution and strict regulatory compliance (such as NIST, CMMC, and HIPAA).

Local Program
Cybersecurity Specialist, OCAS 9530/9564

Courses	Hours	OCAS
Network/Client Operating Systems	150	8121
Enterprise Security Management	270	
Network Security	270	
Cyber Forensics	60	8134
Regulatory Compliance & Auditing	210	8186
Total Hours	**960**	

Occupations

SOC Analyst
Cybersecurity Analyst
Pentester

Entry Level Salary Range

$20.00 - $29.00 per hour

Licensure/Certification

CompTIA Security+
CompTIA CySA+
Certified in Cybersecurity
Cisco Certified Network Associate (CCNA)
Cisco Certified Support Technician - Cybersecurity
Cisco Certified Support Technician - Networking
Systems Security Certified Practitioner (SSCP)
Certified Information Systems Security Professional (CISSP)
Certified Cloud Security Professional (CCSP)
Microsoft Security Operations Analyst Association (SC200)

Suggested Entry Level Skills

10th grade reading level; Basic math skills

Resources

- ISC^2
- TryHackMe

Diesel Technology

The Diesel Technology program at CVTech is a NATEF-aligned curriculum designed to prepare students for careers in diesel maintenance and repair. With a focus on heavy-duty, over-the-road trucks and equipment, students receive hands-on training in servicing diesel engines, powertrain components, fuel and electrical systems, air brake systems, and cab air conditioning.

Local Program
Commercial Truck Technician, OCAS 9912/9913

Courses	Hours	OCAS
Fundamentals of Medium/Heavy Diesel Truck Technology	75	
Medium/Heavy Truck Steering and Suspension	90	
Medium/Heavy Truck Brakes	105	
Medium/Heavy Truck Preventive Maintenance	105	
Medium/Heavy Diesel Truck Drivetrain	45	
Medium/Heavy Truck Electricity	220	
Medium/Heavy Diesel Truck Heating and Air Conditioning Introduction	90	
Medium/Heavy Truck Engine Systems	230	
Total Hours	**960**	

Occupations
Diesel Technician
Hydraulic Equipment Technician
Diesel Drive Hydraulic Technician

Entry Level Salary Range
$17.00 - $25.00 per hour

Licensure/Certification
Student ASE:
Brakes
Steering and Suspension
Electrical
Diesel Engines

Forklift
ODCTE Competency Exams

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra; Geometry

Clothing Requirement
Jeans, steel-toe shoes or boots, and safety glasses are required and metatarsal guards are recommended. Lightweight coveralls may be used to protect clothing.

Resources
- CDX Medium/Heavy Vehicle
- AllData website
- Truck Pro website

Digital Media Technology

The Digital Media Technology program at CVTech prepares students for careers in video production and digital communication. Using Apple computers and industry-standard software, students produce a variety of media content while gaining hands-on experience in both creative and technical aspects of digital media. All students receive training in drone operation, with the opportunity to earn FAA commercial drone pilot certification. Video Production students focus on Adobe Premiere Pro and After Effects, while Digital Communications students develop marketing materials using Adobe Photoshop and InDesign, along with strategies for digital marketing through social media platforms.

Local Program

Multimedia Specialist, OCAS 9540/9541

Option 1 Digital Communications
Option 2 Video Producer

Courses	Hours	OCAS
Fundamentals of Technology	120	8169
Digital Media Production	120	
Multimedia & Image Management Techniques	120	8150
Digital Editing and Production Photography	120	
Digital Marketing *Option 1* Broadcast Production *Option 2*	80	
Non-Linear Digital Editing *Option 1&2*	80	
Desktop Publishing and Graphic Design *Option 1* Audio Production *Option 2*	120	8149
Advertising Strategies *Option 1* Non-Linear Digital Production *Option 2*	120	
Capstone	80	
Total Hours	**960**	

Occupations
- Production Assistant
- Digital Media Specialist
- Photographer
- Marketing Assistant

Entry Level Salary Range

$14.00-$25.00 per hour

Licensure/Certification

Adobe Certified Associate:
- InDesign
- Photoshop
- Premiere Pro

FAA Certification:
- Recreational Flyer
- Commercial Unmanned Aerial Systems (UAS)

Students will create a professional portfolio or demo reel

Suggested Entry Level Skills

9th grade reading level;
Basic math skills

Resources
- Gmetrix
- AccuSkills
- Stukent

Early Childhood Education

The Early Childhood Education program at CVTech prepares students for careers in early childhood education. Students gain hands-on experience through rotations at the on-site Child Development Center, accredited by the National Accreditation Commission for Early Care and Education Programs (NAC). The center serves children from six weeks to five years of age. As part of the program, students begin building a professional portfolio toward earning the nationally recognized Child Development Associate (CDA) Credential.

Local Program
Early Childhood Education, OCAS 9480/9489

Courses	Hours	OCAS
Planning a Safe, Healthy Learning Environment	120	
Advancing Children's Physical and Intellectual Development	120	
Supporting Children's Social and Emotional Development	120	
Building Productive Relationships with Families	120	
Managing an Effective Program	120	
Maintaining a Commitment to Professionalism	120	
Observing and Recording Children's Behavior	120	
Understanding Principles of Child Development	120	
Total Hours	**960**	

Occupations
Early Childhood Education Master Teacher

Entry Level Salary Range
$8.00 - $18.00 per hour

Licensure/Certification
CECPD Certifications:
Entry Level Child Care Training
Sleep Safe
Early Learning Guidelines
American Heart Association BLS / First Aid

ODCTE Competency Tests:
Teacher Assistant
Master Teacher
Pathway to Your National Credential

After completing this program, students who complete the CDA process while working at a child development center may apply for their National Credential.

Suggested Entry Level Skills
9th grade reading level; Basic math skills

Clothing Requirement
Closed-toe shoes required in the Child Development Center kitchen. Clothing should be washable and fit to allow for movement, outdoor activities and sitting on the floor with children.

Resources
- Working with Young Children
- Child Development
- The Child Development Associate National Credentialing Program and CDA Competency Standards

Electrical Trades

The daytime and evening Electrical Trades programs at CVTech, affiliated with Oklahoma CareerTech, prepare students for both residential and commercial electrical work. Students gain hands-on experience and foundational knowledge in electrical installations, safety practices, blueprint reading, National Electrical Code (NEC) standards, NEC code calculations, and wiring methods. Graduates who meet specific requirements earn a certificate recognized by the Oklahoma Construction Industries Board as experience toward the Journeyman process.

Local Program
Electrician's Assistant, OCAS 9058/9086

Courses	Hours	OCAS
General Safety	100	
Tools and Meters	40	
Blueprint Reading	30	
Electrical Distribution in Construction	40	
Basic Conduit Theory	100	
Alternative Current Theory	60	
Electrical Wiring Installations	390	
Environmental Electrical Practices	80	
Electric Motor Control	80	
National Electrical Code	80	
Total Hours	**1000**	

Occupations
Electrical Apprentice
Electric Maintenance
Motor Control Apprentice
Junior Electrical Estimator
Generator Installation and Maintenance Technician

Entry Level Salary Range
$16.00 - $24.00 per hour

Licensure/Certification
OSHA 10 - Construction

Preparation for assessment:
Residential Certification
Commercial Certification

Suggested Entry Level Skills
9th grade reading level; Basic math skills; Algebra; Geometry;

Clothing Requirement
Personal Protective Equipment (PPE) including safety glasses, closed-toe shoes and coveralls or overalls.

Resources
- Construction Core Curriculum;
- 221 Trainee Guide
- Modern Residential Wiring
- Modern Commercial Wiring

Esthetician

The Esthetician program at CVTech prepares students enrolled in the esthetician program for the State Board of Cosmetology licensing exam and to work in the cosmetology industry. Students will receive classroom instruction and hands-on training in sanitation and facial treatments. Students must complete 600 hours of training. Students must register with the State Board of Cosmetology which requires a $10.00 fee and documentation of date of birth (must be 16 years old by November 1st) and social security number prior to attending class.

High school students may not be enrolled in a pull-out academic class and must commit to attending in June to complete the program.

Local Program
Esthetician/Facialist/Facial Operator, OCAS 9481

Courses	Hours	OCAS
Bacteriology, Disinfection, Sanitation and Safety	80	
Sciences: Histology, Dermatology and Physiology of the Skin	180	
Facials	200	
Non-Permanent Hair Removal	40	
Salon Development	60	
Board Rules, Regulations and Statutes	40	
Total Hours	**600**	

Occupations
Esthetician
Facialist
Facial Operator
Skin Care Specialist

Entry Level Salary Range
$18 - $23 per hour

Licensure/Certification
Esthetician / Facialist License from the State Board of Cosmetology

Suggested Entry Level Skills
10th grade reading level; Basic math skills

Clothing Requirement
Uniforms are required; the cost is typically between $50 to $60 for top and pants and $20 minimum for shoes.

Resources
- Pivot Point

Firefighter

High School Seniors Only

The Firefighter program at CVTech is a one year program targeted to high school seniors. The program provides a foundational understanding of firefighting and hazardous materials response. Through a combination of classroom instruction and hands-on training, students will study fire behavior, fire prevention, suppression techniques, rescue operations, and the use of personal protective equipment that will prepare them for industry certifications. Embedded in this course is CPR, National Incident Management Systems (NIMS), Traffic Incident Management Systems (TIMS) and Physical Fitness.

Local Program
Firefighter, OCAS 9630

Courses	Hours	OCAS
First Aid and CPR	10	
National Incident Management Systems	20	
Hazardous Materials Awareness	70	
Firefighter I	210	
Firefighter Physical Training	84	
Firefighter II	50	
Basic Vehicle Extrication	20	
Flammable Liquid and Gas Emergencies	16	
Total Hours	**480**	

Occupations
Firefighter

Entry Level Salary Range
$21.00 - $28.00 per hour

Licensure/Certification
Basic Life Support
Firefighter I
Firefighter II
NIMS/TIMS
Hazardous Material Awareness
Hazardous Materials Operations

Suggested Entry Level Skills
10th grade reading level; Basic math skills

Program Fee

Students will be required to pay a program fee estimated to be $250. Price is subject to change.

Resources

- Hazardous Materials For First Responders 6th Edition
- Essentials 8 For Firefighting-Firefighter 1 & 2
- 2024 Emergency Response Guide
- National Incident Management Systems 100, 200, 700 and 800 online course

Clothing Requirement

Students must wear closed-toe shoes for all activities (no sandals allowed). Students are required to wear a uniform for class and for physical training that will be purchased in the bookstore. If a hat is worn, the brim must be facing their face.

Graphic Design

The Graphic Design program at CVTech prepares students for entry-level positions in the graphic design industry, including roles in print shops, sublimation studios, and related fields. Students gain proficiency in Adobe Creative Cloud software—InDesign, Illustrator, and Photoshop—along with various supporting tools used to create and edit visual content. The curriculum emphasizes core design principles in addition to providing hands-on training with industry-relevant production equipment. By the end of the course, students will have built a professional portfolio to showcase their creativity and skills.

Local Program
Graphic Designer, OCAS 9133/9144

Courses	Hours	OCAS
Desktop Publishing and Graphic Design	180	8149
Multimedia & Image Management Techniques	120	8150
Graphics Installation	80	
Typography	100	
Production Techniques	140	
Illustration	140	
Page Layout Advertising Design	180	
Fundamentals to Portfolio Development	20	
Total Hours	**960**	

Occupations
Graphic Artist
Print Shop Associate
Production Assistant
Sublimation Technician

Entry Level Salary Range
$15.00 - $25.00 per hour

Licensure/Certification
Adobe Certified Associate:
Illustrator
Photoshop
InDesign

Students will create a professional portfolio

Suggested Entry Level Skills
10th grade reading level; Basic math skills (understanding the marks on a ruler for example)

Required Materials
There is a $50 materials fee that is required for all students in this program.

Resources

- Advertising and Design
- Creative Workshop
- GO: A Kidd's Guide to Graphic Design
- GMetrix
- CONDÈ Video Training
- The Print Handbook

Health Careers – CNA

High School Only

The first year of the Health Careers program at CVTech prepares students in core medical knowledge, anatomy, physiology, medical terminology, CPR, health care communication, and long term care aide skills. Students who complete the program will take the certification test for Long Term Care Aide, also known as Certified Nursing Assistant (CNA), and have the opportunity to add Home Health Aide to their certification. Students who receive their CNA may choose to apply to the following for their second year: Advanced Unlicensed Assistant AUA+, Medical Assistant, Vision Care Assistant, Physical Therapy Services, or Medical Billing and Coding.

Local Program
Health Careers CNA, OCAS 9301

Courses	Hours	OCAS
Medical Terminology	60	
Anatomy and Physiology	120	5333
HealthCare Provider CPR	9	
Certified Nursing Assistant *includes National Health Science Standards (Core) and a minimum of 16 clinical hours in a long term care facility or setting*	275	
Home Health Care Nursing Assistant	16	
Total Hours	**480**	

Occupations
Certified Nursing Assistant
Home Health Aide

Entry Level Salary Range
$15.00 - $16.00 per hour

Licensure/Certification
AHA BLS Provider CPR
Long Term Care Aide LTCA / Certified Nursing Assistant CNA
Home Health Aide

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra

Clothing Requirement

Students must wear scrubs every day (dark gray/pewter); you may wear a HOSA or CV Tech t-shirt instead of a scrub top. A sweatshirt or jacket is allowed with a HOSA or CV Tech short sleeve t-shirt under. Students must wear healthcare appropriate shoes (athletic, closed toe shoes that are clean and professional, no Croc type shoes).

Dual Credit Options:

CVTech Course:	SWOSU Course:
Anatomy and Physiology	Anatomy and Physiology 1

Resources

- Hartman Medical Terminology
- The Human Body in Health and Illness
- Hartman's Nursing Assistant Care – Long Term Care and Home Care

Health Careers – AUA+ High School Only

The Health Careers AUA+ program at CVTech offers students a comprehensive entry point into the healthcare field, beginning with training and certification as an Advanced Unlicensed Assistant (AUA). Students then advance to focused instruction in EKG technology and phlebotomy.

Those who meet additional qualifications may pursue a specialized track designed to serve as a foundation for nursing education. Each pathway within the program equips students with the knowledge, skills, and experience needed for continued education and long-term career advancement in the healthcare industry. *This program requires that a student has already completed Health Careers CNA.*

Local Program
Health Careers AUA+, OCAS 9331

Courses	Hours	OCAS
Advanced Unlicensed Assistant	240	
Option 1		
EKG Technician	120	
Phlebotomy	120	
Option 2		
Fundamentals of Nursing I	165	
Fundamentals of Nursing II	75	
Total Hours	**480**	

Occupations
Certified Nursing Assistant
Home Health Aide
Advanced Unlicensed Assistant
Phlebotomist
EKG Tech
Monitor Tech

Entry Level Salary Range
$15.00 - $19.00 per hour

Licensure/Certification
AHA BLS Provider, CPR
NCCT ECG Technician NCET
NCCT Phlebotomy Technician NCPT
Advanced Unlicensed Assistant

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra

Required for Enrollment

- *For AUA and Option 1 above:* Must have Long Term Care Aide Certificate
- *For AUA and Option 2 above:* Must have Long Term Care Aide Certificate, Score of 250 or higher on Accuplacer Reading and Arithmetic Tests; an 80% or higher in MedTerm and Anatomy and Physiology

Clothing Requirement

Students must wear scrubs every day (dark gray/pewter); you may wear a HOSA or CV Tech t-shirt instead of a scrub top. A jacket is allowed with a HOSA or CV Tech short sleeve t-shirt under. Students must wear healthcare appropriate shoes (athletic, closed toe shoes that are clean and professional, no Croc type shoes).

Resources

- Lippincott Acute Care Skills for Advanced Nursing Assistants
- Basic Arrhythmias
- Blood Collection
- Fundamentals of Nursing Care
- The Human Body in Health and Illness

Heating, Ventilation, Air Conditioning, & Refrigeration

The HVACR program at CVTech provides an introduction to residential and light commercial systems. Students gain foundational knowledge and hands-on experience in key areas, including workplace safety, mechanical systems, refrigeration principles, electrical systems specific to HVACR, residential and light commercial air conditioning, domestic and commercial refrigeration, and sheet metal fabrication. *The evening program is adult only.*

Local Program
Residential and Light Commercial HVACR Technician, OCAS 9059/9080

Courses	Hours	OCAS
Zoning, Ductless, and Variable Refrigerant Flow Systems	70	
Refrigeration Handling and Systems	85	
Heat Pumps	45	
HVAC System Installation and Start-Up	305	
Principles of Heat Transfer and Thermodynamics	195	
Electricity for HVAC	50	
Heat and Air Flow	105	
General Safety	90	
Career major Capstone - WBL/Internship	55	
Total Hours	**1000**	

Occupations
Apprentice HVAC Technician
Sheet Metal Fabrication Apprenticeship

Entry Level Salary Range
$15.00 - $20.00 per hour
After obtaining a Journeyman's License, employees may earn $20.00/hour or more.

Licensure/Certification
EPA 608 Certification
HC/HFO Certification Techniques and Regulations for the Safe Handling of Flammable Hydrocarbon and Hydrofluoroolefin Refrigerants

OSHA 10 General Safety
Gastite Certification

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra; Geometry

Clothing Requirement
Closed-toe shoes and proper PPE are required and long pants are recommended in the shop.

Resources
- NCCER Core Curriculum Trainee Guide
- Your Role in the Green Environment
- NCCER HVAC Level 1-4 Trainee Guide
- Refrigerant Charging and Service Procedures for Air Conditioning

Medical Assistant

High School Only

The Medical Assistant program at CVTech prepares students for a dynamic career in healthcare. Students will learn essential clinical skills like assisting with patient exams, performing diagnostic tests, and conducting lab procedures, along with key administrative tasks such as scheduling and electronic health record management. Upon completion, students are eligible to sit for the NCCT Medical Assistant, ECG Technician, and Phlebotomy Technician exams. This program opens doors to employment in clinics, hospitals, and physician offices, and can also serve as a stepping stone toward other careers in nursing.

Local Program

Medical Assistant, OCAS 9326/9388

Courses	Hours	OCAS
Medical Terminology	60	
Anatomy and Physiology	120	5333
Medical Assisting Simulation	60	
Law and Ethics for Medical Careers	120	
Clinical Procedures I	120	
Medical Assisting Lab Procedures	120	
Pharmacology	120	
Clinical Procedures II	120	
Administrative Medical Office	60	
Medical Assisting Practicum	60	
Total Hours	**960**	

Occupations

Medical Assistant
Phlebotomist

Entry Level Salary Range

$14.00 - $18.00 per hour

Licensure/Certification

NCCT Certified Medical Assistant
NCCT Phlebotomy Certification
NCCT EKG Technician

Suggested Entry Level Skills

9th grade reading level; Basic math skills

Clothing Requirement

Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area. Clean, neat scrubs, navy, are required for clinical rotation.

Resources

- Hartman Medical Assistant Textbook and Workbook
- HIPAA Online

Medical Billing and Coding - Medical Coding

The Medical Coding program at CVTech equips students with the knowledge and skills needed for careers in medical billing, coding, and administrative support. The curriculum includes training in administrative medical assisting, medical terminology, basic anatomy and physiology, medical coding, insurance processing, and electronic health records. This training prepares students for employment in medical offices and healthcare facilities in roles such as medical billing specialist, medical coder, or administrative medical assistant.

Local Program
Medical Coding Specialist, OCAS 9230/9231

Courses	Hours	OCAS
Foundations of Medical Office	100	
Electronic Health Record	60	
Medical Terminology and Disease Processes for Medical Coding	240	
Diagnostic Coding	180	
Procedure Coding	180	
Advanced Diagnostic Coding *Option 1* Advanced Procedural Coding *Option2*	80	
Medical Insurance and Patient Billing	120	
Total Hours	**960**	

Occupations
- Medical Insurance/Billing Specialist
- Medical Coder
- Medical Office Assistant
- Medical Administrative Assistant
- Patient Services Representative

Entry Level Salary Range
$15.00 - $19.00 per hour

Licensure/Certification
- AHIMA Certified Coding Specialist
- AAPC Certified Professional Coder
- NHA Certified Billing and Coding Specialist
- NHA Certified Electronic Health Record Specialist

Suggested Entry Level Skills
Keyboarding at 35 words per minute; 10th grade reading level; Basic math skills

Dual Credit Options:

CVTech Course:	SWOSU Course:
Outpatient Coding	Coding 1
Inpatient Coding	Coding 2
Medical Terminology	Medical Terminology

Prior Learning Assessment:
Students that receive a certification listed above may receive credit from SWOSU for Coding I, Coding I, and Coding III.

Resources
- Administrative Medical Assistant
- Med Term and Anatomy for Coding
- CPT - Step-By-Step
- CPT - Professional
- Icd-10-Cm/Pcs Coding
- Icd-10-Cm Expert for Hospitals
- Icd-10-Pcs Expert
- Insurance Handbook for Medical Office

Medical Billing and Coding - Patient Account Representative

Adult Only

The Patient Account Representative program at CVTech provides adult students with comprehensive training in administrative medical assisting, medical billing, and electronic health records. This program prepares students for employment in medical offices and healthcare settings in a variety of administrative roles. Students may also have the opportunity to earn nationally recognized certifications through the National Healthcareer Association (NHA), enhancing their qualifications and job readiness in the healthcare industry.

Local Program

Patient Account Representative, OCAS 9213

Courses	Hours	OCAS
Fundamentals of Administrative Technologies	120	
Medical Terminology	80	
Patient Billing and Medical Insurance	160	
Electronic Health Records	120	
Medical Office Procedures	120	
Total Hours	**600**	

Occupations

Patient Account Representative
Patient Services Representative
Medical Office Assistant
Medical Administrative Assistant

Entry Level Salary Range

$14.00 - $16.00 per hour

Licensure/Certification

Administrative Medical Assistant CTTC
NHA Certified Electronic Health Record Specialist
NHA Certified Medical Administrative Assistant

Suggested Entry Level Skills

Keyboarding at 35 words per minute with 97% accuracy; 10th grade reading level; Basic math skills

Clothing Requirement

Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area.

Resources

- Medical Terminology Systems
- Kinns Administrative Medical Assistant

Medical Billing and Coding - Patient Account Specialist

High School Only

The Patient Account Specialist program at CVTech prepares high school students for careers in healthcare administration through focused training in administrative medical assisting, medical billing, and electronic health records. The curriculum equips students with the skills necessary for employment in medical offices and healthcare facilities in a variety of administrative roles.

Students also have the opportunity to earn nationally recognized certifications through the National Healthcareer Association (NHA) and Microsoft Office. This allows students to demonstrate proficiency in essential software applications commonly used in healthcare environments and enhance students' professional credentials and readiness for both immediate employment and future educational opportunities.

Local Program

Patient Account Specialist, OCAS 9230/9231

Courses	Hours	OCAS
Fundamentals of Technology	120	8169
Fundamentals of Administrative Technologies	120	8103
Office Administration and Management	120	8105
Medical Terminology	180	
Electronic Health Records	100	
Patient Billing and Medical Insurance	160	
Foundations of Medical Office	120	
Business Math	40	
Total Hours	**960**	

Occupations

Patient Account Representative
Patient Services Representative
Medical Office Assistant
Medical Administrative Assistant

Entry Level Salary Range

$14.00 - $16.00 per hour

Licensure/Certification

Administrative Medical Assistant CTTC
NHA Certified Electronic Health Record Specialist
NHA Certified Medical Administrative Assistant

Suggested Entry Level Skills

Keyboarding at 35 words per minute with 97% accuracy; 10th grade reading level; Basic math skills

Clothing Requirement

Follow Canadian Valley Technology Center dress code policy for classroom, lab and clinical area.

Resources

- Medical Terminology Systems
- Kinns Administrative Medical Assistant

Physical Therapy Services

High School Only

The Physical Therapy Services program at CVTech is a one year program designed to prepare students to perform the duties of physical therapy technician. Students will gain knowledge of functional musculoskeletal anatomy, basic evaluation skills, gait training/ambulation/patient transfers, therapeutic modalities, therapeutic functional and sports specific rehabilitation/fitness testing, orthotics/prosthetics, taping/bracing, and patient charting/insurance/billing. They will experience hands-on in class instruction, clinical observations, and perform direct patient care. Students also prepare to earn a physical therapy aide certification from the American Medical Certification Association (AMCA).

Local Program

Physical Therapy Aide, OCAS 9382

Courses	Hours	OCAS
Healthcare Provider CPR	15	
Medical Terminology	45	
Functional Anatomy	60	
Essentials of Physical Therapy	60	
Introduction to Sports Medicine & Therapy Careers	60	
Therapeutic Modalities & Rehabilitations for the Physical Therapy Aide	90	
Sports Med & Rehab Essentials	90	
Physical Therapy Aide Mentorship	60	
Total Hours	**480**	

Occupations

Physical Therapy Aide
Rehabilitation Technician Aide
Occupational Therapy Aide

Entry Level Salary Range

$15.00 - $20.00 per hour

Licensure/Certification

Physical Therapy Technician/Aide Certification (PTTC)
AHA BLS Provider, CPR, First Aid

Suggested Entry Level Skills

9th grade reading level; Basic math skills

Clothing Requirement

Students must wear black jogger style scrub pants with a CVTech t-shirt. CVTech (or sending high school) sweatshirts and jackets are allowed. No torn, ripped, or stained clothing is allowed. Students must wear healthcare appropriate shoes (athletic/tennis shoes- closed toe that are clean and professional, no Croc type shoes).

Resources

- Sports Medicine Essentials: Core Concepts in Athletic Training
- Physical Therapy Aide
- Introduction to Medical Terminology

Plumbing

Adult Only

The Plumbing program at CVTech is designed to prepare students for entry-level employment as plumbing technicians. The curriculum provides a strong foundation in plumbing fundamentals, including trade safety, proper use of tools and equipment, and the responsibilities associated with working in the construction industry.

This program serves as an introduction to the plumbing trade and may lead to further education and career advancement, including the pursuit of licensure as a Journeyman Plumber. Students also have the opportunity to earn credit toward apprenticeship requirements with the Oklahoma Construction Industries Board, accelerating their path to professional certification. *This is an adult only evening program.*

Local Program

Plumbing Technician, OCAS 9067/9095

Courses	Hours	OCAS
Introduction to Plumbing Tools and Materials	100	
Calculations and Drawings	100	
Plumbing Utilities	100	
Rough-In for Final Phase	360	
Plumbing System Repair and Diagnosis	340	
Total Hours	**1000**	

Occupations

Commercial or Residential Plumbing Apprentice
Underground Utilities Apprentice
Commercial or Residential Maintenance

Entry Level Salary Range

$17.50 - $20.00 per hour

Licensure/Certification

OSHA 10 - General

Suggested Entry Level Skills

10th grade reading level; Basic math skills; Algebra; Geometry

Clothing Requirement

Personal Protective Equipment (PPE) including safety glasses, closed-toe shoes or boots, and long pants are required in the shop.

Resources

- PHCC Plumbing 101, 201, 301, and 401

Practical Nursing

Adult Only

The Practical Nursing program at CVTech is designed to prepare adult students for a career as Licensed Practical Nurses (LPNs). Upon successful completion of the program, graduates are eligible to sit for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), the required step for obtaining licensure and entering the workforce as a qualified LPN.

Local Program
Practical Nursing, OCAS 9323

Courses	Hours	OCAS
Medical Terminology	45	
Anatomy & Physiology	120	
Intro to Nursing	40	
Fundamentals of Nursing I	165	
Fundamentals of Nursing II	70	
Pharmacology and Intravenous Therapy Skills	60	
Clinical Level II	167	
Medical Surgical Nursing I	85	
Pediatric Nursing	65	
Clinical Level III	241	
Maternal/Newborn Nursing	65	
Mental Health Nursing	40	
Clinical Level IV	205	
Medical Surgical Nursing II	95	
Total Hours	**1463**	

Occupations
Licensed Practical Nurse

Entry Level Salary Range
$12.00 - $27.00 per hour

Licensure/Certification
Students able to apply for NCLEX examination for Practical Nursing licensure

Entry Level Skills
Minimum scores of 250 in reading and 250 in arithmetic on the Accuplacer exam.

Prerequisite
Must complete a Medical Terminology and Anatomy & Physiology course at an approved post secondary institution prior to being admitted into the Practical Nursing program. Canadian Valley also offers prerequisite courses through our Flex Health program. See program director or counselor for more information on these courses.

Clothing Requirement
Students are required to wear scrubs of any color to class every day. School uniform scrubs (specific color with specific patches) are only required during clinicals and are purchased from the CV Tech bookstore.

Resources

- Human Body in Health & Illness
- Fundamentals of Nursing Care
- Nursing Leadership
- Calculate with Confidence
- All in One Care Planning
- Med-Surg Nursing Concepts and Practice
- CPR – BLS for Healthcare Provider
- CPR Training Mouthpiece
- Introduction to Maternity and Pediatrics
- Mental Health Nursing
- Understanding Pharmacology

Precision Machining Technolocy

The Precision Machining program at CVTech prepares students for a career in the machining field. Students learn blueprint reading, math, measuring tools, and setup and operation of manual machine tools such as lathes, grinding machines, mills and are introduced to CNC machining during their first two years in the program. Students may return as an adult to learn Advanced CNC machining where they will set up, operate, and write programs for CNC mills and lathes and complete an introduction to CADD.

Local Program: Machining, OCAS 9679/9680

Courses	Hours	OCAS
General Safety	30	
Industrial Print Reading	60	
Precision Measurement	50	
Fundamentals of Manufacturing	190	
Manual Milling I	220	
Manual Lathe I	220	
CNC Machining I	190	
Total Hours	**960**	

Occupations
Machinist

Entry Level Salary Range
$20.00 - $22.00 per hour

Licensure/Certification
ODCTE Competency Tests:
Drill Press Operator
Lathe Operator
CNC Machine Center Operator

Suggested Entry Level Skills
11th grade reading level;
Algebra; Geometry; Trig

Resources
Immerse2Learn
Precision Machining Technology
Turning and Machine Center Programming and Operation
HAAS training manual

Local Program (Adult Only): Advanced CNC Machining

Courses	Hours	OCAS
CNC Lathe Programming	240	
CNC Mill Programming	240	
CADD / Cam	120	
Total Hours	**600**	

Prerequisite
Complete the Machinist program or have comparable, documented work experience

Occupations
CNC Machine Operator / Programmer

Entry Level Salary Range
$22.00 - $24.00 per hour

Licensure/Certification
ODCTE Competency Tests:
CNC Machine Center Operator

Clothing Requirement
Long pants, short-sleeved shirts, closed-toe shoes with socks, and safety glasses are required.

Pre-Engineering

High School Only

The Pre-Engineering program at CVTech is a college preparatory curriculum designed for sophomores, juniors, and seniors. It integrates advanced mathematics and science with hands-on, real-world applications of engineering principles. Students apply these principles to design, construct, and program a variety of innovative projects. Project-based learning includes robotics, rocketry, circuitry, computer-aided design (CAD), and drone technology. Course placement within the program is determined based on each student's prior coursework completed at their home high school. As a result, individual course schedules may vary.

Local Program
Pre-Engineering Academy, OCAS 9862/9871

Courses	Hours	OCAS
Sophomore		
Accelerated Algebra II	120	4412
Accelerated Chemistry	120	5051
PLTW Introduction to Engineering and Design	120	8709
PLTW Principles of Engineering	120	8710
Junior		
Accelerated Pre-Calculus	120	4611
AP Physics I	120	5213
PLTW Aerospace Engineering	120	8715
PLTW Computer Integrated Manufacturing	120	8712
Senior		
AP Calculus BC	120	4616
AP Physics C - Mechanics	120	5216
PLTW Digital Electronics	120	8711
PLTW Engineering Design and Development	120	8716
Total Hours	**1440**	

Retention Criteria

A student must make a B or higher each semester to progress to the next semester.

Credits

Many students earn college credit in the AP courses

Project Lead the Way college credit hours may be earned

Resources

Flamingo Math
College Physics
Mechanics and Electricity and Magnetism Physics for Scientists and Engineers
Algebra 2 Common Core
TI-Nspire CX calculator
TI-Nspire CX2 CAS calculator
Chemistry: A Molecular Approach
World of Chemistry

Suggested Entry Level Skills / Academic Criteria

A student who meets pre-ACT/SAT college readiness benchmarks in STEM or math and science and has a grade B or higher in high school math and science courses may be accepted.

Project Connect

High School Only

Project Connect is an alternative education program designed to help high school students ages 16-19 acquire a marketable skill while earning the credits necessary to receive a high school diploma. The school week includes 15 hours of academic instruction and 15 hours of occupational instruction. During the six hours in the school day, students are in Project Connect for three hours and they are in a tech program for the other three hours.

Local Program
Project Connect

Goals

1. Assist students with gaining the knowledge and understanding of required academic courses with 80% accuracy as presented in individual academic contracts.
2. Practice effective communication and life skills.
3. Provide students with the writing, grammar and math skills necessary to become a successful employee.
4. Provide students with the study skills and critical thinking skills needed to prepare them for higher education and training.
5. Develop character traits that will contribute to success in the workplace and society.

Students must be referred by partner school principals or counselors.

Intake Schedule will be provided to sending schools through the Counseling Department.

Contact the following to make a referral or submit completed applications:

Markus Truelove - PC Principal
405.422.2383
mtruelove@cvtech.edu

Melissa Jonsson - PC Counselor
405.422.2387
melissa.jonsson@cvtech.edu

Diploma Requirements
Students must meet graduation requirements of their partner schools. Through one-on-one counseling, students contract to earn the credits needed for a high school diploma. Credits are transcripted by the partner high school.

Project Search

Adult Only

Project SEARCH provides employment and educational opportunities for post-secondary technology center students with disabilities. This nine-month, non-paid internship program is designed to prepare students for entry-level employment through training and career development. Emphasis is on employability skills and the desire to work.

The Project SEARCH "classroom" is in a business setting provided by INTEGRIS Hospital. Students' immersion in the workplace encourages teaching and learning to take place through continuous feedback and the acquisition of work skills. Project SEARCH is made possible through a partnership of INTEGRIS Canadian Valley Hospital in Yukon, Canadian Valley Technology Center Cowan Campus, and a variety of support agencies.

Local Program
Project Search, OCAS 9321

Framework	**Hours**	**OCAS**
Rotation	550	
Employability Skills	50	
Total Hours	**600**	

Possible Course / Rotations

Nursing	Patient Materials
Dietary	Building Maintenance Services
Outpatient Surgery	Environmental Services
Materials/Warehouse	Women's Center
Admissions	Mail Room
Physical Therapy	Medical Records

Qualifications and Requirements

- One-year successful attendance at career tech or work-study during high school
- Preference given to prior CV Tech students
- Active Department of Rehabilitation Services case file
- Basic math, reading, and communication skills
- Employee Health Screening including a drug screen, two Tuberculosis tests,and any other tests requested by INTEGRIS Employee Health Department

Clothing Requirement

Closed-toe, non-slip shoes are required. Interns will wear washable, properly fitting scrubs that allow for movement and physical activities required by the program. Scrubs will be a designated color and require Project SEARCH and Canadian Valley Technology Center logos. Students must wear a hospital-issued identification badge. If lost or ruined, students are required to pay fifteen dollars ($15) to replace the badge.

Service Careers - Building and Grounds

The Service Careers Building and Grounds Maintenance program at CVTech provides students with hands-on training in horticulture, landscaping, floral design, and facilities cleaning. Students gain practical experience by working in the on-site greenhouse, maintaining the Service Careers garden, and applying landscaping and floral design techniques in real-world settings. The program places a strong emphasis on developing employability skills, including professionalism, a positive attitude, teamwork, and a strong work ethic—qualities essential for success in the building and grounds maintenance industry.

Local Program
Service Careers - Building and Grounds, OCAS 9071/9076

Courses	Hours	OCAS
Introduction to Service Careers	360	
Groundskeeping and Tool Operation	300	
Facility Care/Basic Grounds Care	120	
Professional Service	180	
Total Hours	**960**	

Occupations
- Greenhouse Assistant
- Landscape Assistant
- Custodian
- Florist Assistant
- Home and Garden Store Associate

Entry Level Salary Range
$8.00 - $15.00 per hour

Licensure/Certification
Forklift

ODCTE Competency Test:
Facilities Maintenance Tech

Suggested Entry Level Skills
Basic reading and math skills but most important is a willingness to learn, work, and be employable upon completion of this program.

Clothing Requirement
Closed-toe shoes are required for all activities. Long pants are required for custodial and landscape labs. Students should wear old clothes or may keep a set of work clothes in their lockers.

Resources
- Teacher Created and Industry-Based

Service Careers - Hospitality

The Service Careers Hospitality program at CVTech prepares students for entry-level employment in the hospitality and service industries by developing essential skills in customer service, event setup, hotel housekeeping and laundry operations, and office cleaning services. The program also emphasizes effective communication, teamwork, and organizational abilities. A strong focus is placed on the development of employability skills, including a positive attitude, professionalism, and a strong work ethic—qualities highly valued by employers in the hospitality sector.

Local Program
Service Careers - Hospitality, OCAS 9434/9442

Courses	Hours	OCAS
Introduction to Hospitality & Tourism	30	
Sanitation and Cleaning	90	
Customer Service	120	
Lodging Services	240	
Food & Beverage Services	240	
Event Services	120	
Employment Readiness	120	
Total Hours	**960**	

Occupations
Housekeeper
Event Staff
Breakfast Attendant
Laundry Attendant
Room Service Server
Dining Room Attendant

Categories
- Accommodations
- Transportation
- Food and Beverage
- Attractions

Entry Level Salary Range
$8.00 - $18.00 per hour

Licensure/Certification
ServSafe Exams

Suggested Entry Level Skills
Basic reading and math skills but most important is a willingness to learn, work, and be employable upon completion of this program.

Clothing Requirement
Students must wear closed-toe shoes for all activities (no sandals allowed). Students should wear shirts that cover their shoulders (no tank tops allowed). If a hat is worn, the brim must be facing their face.

Resources
- Teacher created and Industry-Based

Surgical Technology

Adult Only

The Surgical Technology program prepares competent entry-level surgical technologists through education in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. Graduates will be equipped to provide high-quality healthcare to a diverse patient population, with consideration for individuals of all ages and cultural backgrounds. Students are encouraged to remain engaged in continuing education to stay current with evolving trends in healthcare. Throughout the program, emphasis is placed on developing professional behavior that aligns with legal standards and the ethical principles outlined in the Association of Surgical Technologists (AST) Code of Ethics.

Local Program

Surgical Technologist (Accredited Program), OCAS 9343

Courses	Hours	OCAS
Medical Terminology	40	
Anatomy and Physiology	120	
Surgical Techniques I	30	
Introduction of Surgical Technology	60	
Basic Sciences of Surgical Technology	50	
Essentials of Surgical Asepsis	120	
Surgical Case Management	120	
Surgical Procedures I	120	
Surgical Technology Practicum I	210	
Surgical Procedures II	120	
Surgical Technology Practicum II	210	
Total Hours	**1200**	

Occupations

Surgical Technologist

Entry Level Salary Range

$20.00 - $25.00 per hour

Licensure/Certification

CST Nationally Certified Surgical Technologist
TS-C Tech in Surgery - Certified
CPR

Entry Level Skills

9th grade reading level; Must score 250 in reading and 238 in arithmetic on Accuplacer to apply.

Clothing Requirement

The Surgical Technology Program dress code requires students to wear black scrubs every day. See classroom rules and ST Policy and Procedure book for any further clothing requirements.

Prerequisite:

Students must have already completed Medical Terminology and Anatomy & Physiology. A transcript with grade must be submitted as documentation. Canadian Valley also offers prerequisite courses through our Flex Health program. See program director or counselor for more information on these courses.

Resources

- Surgical Technology for the Surgical Technologist: A Positive Care Approach, 6th Ed. with MindTap
- Surgical Case Counts
- Practical Pharmacology for the Surgical Technologist 1st Ed.
- Surgical Instrumentation, 3rd Ed. with MindTap

Teacher Prep

High School Only

The Teacher Prep program at CVTech is designed to give high school students an early start toward a career in education, whether as a future teacher or in support roles such as a paraprofessional. This one-year program introduces students to a variety of teaching careers and provides valuable hands-on experience through internships in local school classrooms. Students have the opportunity to earn certification as a teacher's aide and build a strong foundation for entry into a college-level teacher education program. The curriculum emphasizes both practical experience and career exploration within the field of education.

Local Program
Teacher Prep, OCAS 9241

Courses	Hours	OCAS
The History of Education	30	
Human Growth and Development	90	
Instructional Methods	150	
Diverse Learners	90	
Internship	60	
Educator of Tomorrow	60	
Total Hours	**480**	

Occupations
Paraprofessional
Teaching Assistant

Requires additional education or certifications:
Teacher

Entry Level Salary Range
$11.00 - $15.00 per hour

Licensure/Certification
Praxis ParaPathways

Suggested Entry Level Skills
10th grade reading level; Basic math skills

Prior Learning Assessment:

Students that complete this program may receive credit from SWOSU for Foundations of Education and The Art & Science of Teaching.

Resources

- Teach Oklahoma
- Teaching Textbook, 4th edition
- Teaching Workbook
- First Days of Teaching
- The Classroom Management Book

Underground Utility Locating Technician

High School Seniors Only

The Underground Utility Locating Technician program at CVTech prepares students with the skills required to be a line locating technician. Students will be introduced to utility types, installation methods and the theory of electromagnetic locating and will apply their knowledge of safe work techniques and industry best practices. Students will learn how locating underground utilities is necessary for the excavation and construction industry not only to keep excavators and homeowners safe while digging but also to prevent the disruption of vital utility services such as electric, gas, phone, cable, and fiber optics.

Local Program
Underground Utility Locating Technician, OCAS 9737

Courses	Hours	OCAS
Industry Orientation	30	
Theory of Electromagnetic Locating	50	
Equipment Orientation	50	
Cable TV Facilities	40	
Telephone Facilities	40	
Electric Facilities	50	
Natural Gas Facilities	50	
Fiber Optic Facilities	50	
Capstone - Work Based Learning	120	
Total Hours	**480**	

Occupations
Underground Utility Locating Technician

Entry Level Salary Range
$20.00 per hour

Licensure/Certification
OSHA 10 - General Industry
Basic Life Support (CPR)

Suggested Entry Level Skills
10th grade reading level; Basic math skills; Algebra; Geometry

Requirements:
- Must have a valid driver's license and a good driving record
- Must be able to pass a DOT-level drug screening.

Clothing Requirement
Personal Protective Equipment (PPE) including safety glasses and closed-toe shoes

Resources
- USIC: U.S. Infrastructure Corporation

Vision Care Assistant

The Vision Care Assistant program at CVTech prepares students for entry-level positions in the eye care field through comprehensive training in diagnostic testing, clinical assistance, and administrative support. Students learn to perform and document a variety of diagnostic procedures under physician supervision, record patient information and medical history using electronic medical records, and maintain ophthalmic instruments. The program also emphasizes supporting physicians during patient appointments, delivering exceptional customer service, and providing patient care. In addition, students gain skills in patient instruction and education regarding the proper care and use of corrective lenses.

Local Program
Vision Care Assistant, OCAS 9346

Courses	Hours	OCAS
Vision Care Introduction	30	
Optics	120	
Ocular Anatomy and Physiology	80	
Ocular Medical Terminology	40	
Photography and Imaging	80	
Ocular Disease and Ocular Pharmacology	60	
Clinical Skills	70	
Total Hours	**480**	

Occupations
Ophthalmic Assistant
Optometric Assistant
Ophthalmic Photographer

Entry Level Salary Range
$16 - $19 per hour

Licensure/Certification
AHA BLS Provider / CPR
Optometric Assistant

Suggested Entry Level Skills
10th grade reading level; Basic Algebra

Clothing Requirement

Students must wear scrubs every day (gray); you may wear a CV Tech t-shirt instead of a scrub top in class but a full set of scrubs is required for clinicals. A sweatshirt (no hoodies) or jacket is allowed with a CV Tech short sleeve t-shirt under. Students must wear healthcare appropriate shoes (athletic, closed toe shoes that are clean and professional, no Croc type shoes). Long fingernails can interfere with completing the skills of a technician, please keep nails to a modest length; consider no more than a quarter of an inch beyond your fingertip.

Resources

- The Ophthalmic Assistant
- Anatomy & Physiology Overview

Welding

The Welding program at CVTech prepares students for careers in the welding and metal fabrication industry. The program offers hands-on training in a variety of welding processes, including Shielded Metal Arc Welding (SMAW/Stick), Gas Metal Arc Welding (GMAW/MIG), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW/TIG). Students also receive instruction in oxy-fuel cutting and weld shop blueprint reading, equipping them with the foundational skills needed for success in industrial, construction, and manufacturing settings. *The evening program is for adults only.*

Local Program:
Pipe/Structural Welder/Fitter, OCAS 9707/9708

Courses	Hours	OCAS
Fundamentals of Metal Fabrication	240	
Shielded Metal Arc Welding	120	
Advanced Shielded Metal Arc Welding	120	
Gas Tungsten Arc Welding	120	
GMAW *option 1* FCAW *option 2*	120	
Advanced Metal Cutting and Fabrication	240	
Total Hours	**960**	

Occupations
Welder
Fabricator
Fitter
Inspector
Retail Sales

Entry Level Salary Range
$15.00 - $30.00 per hour

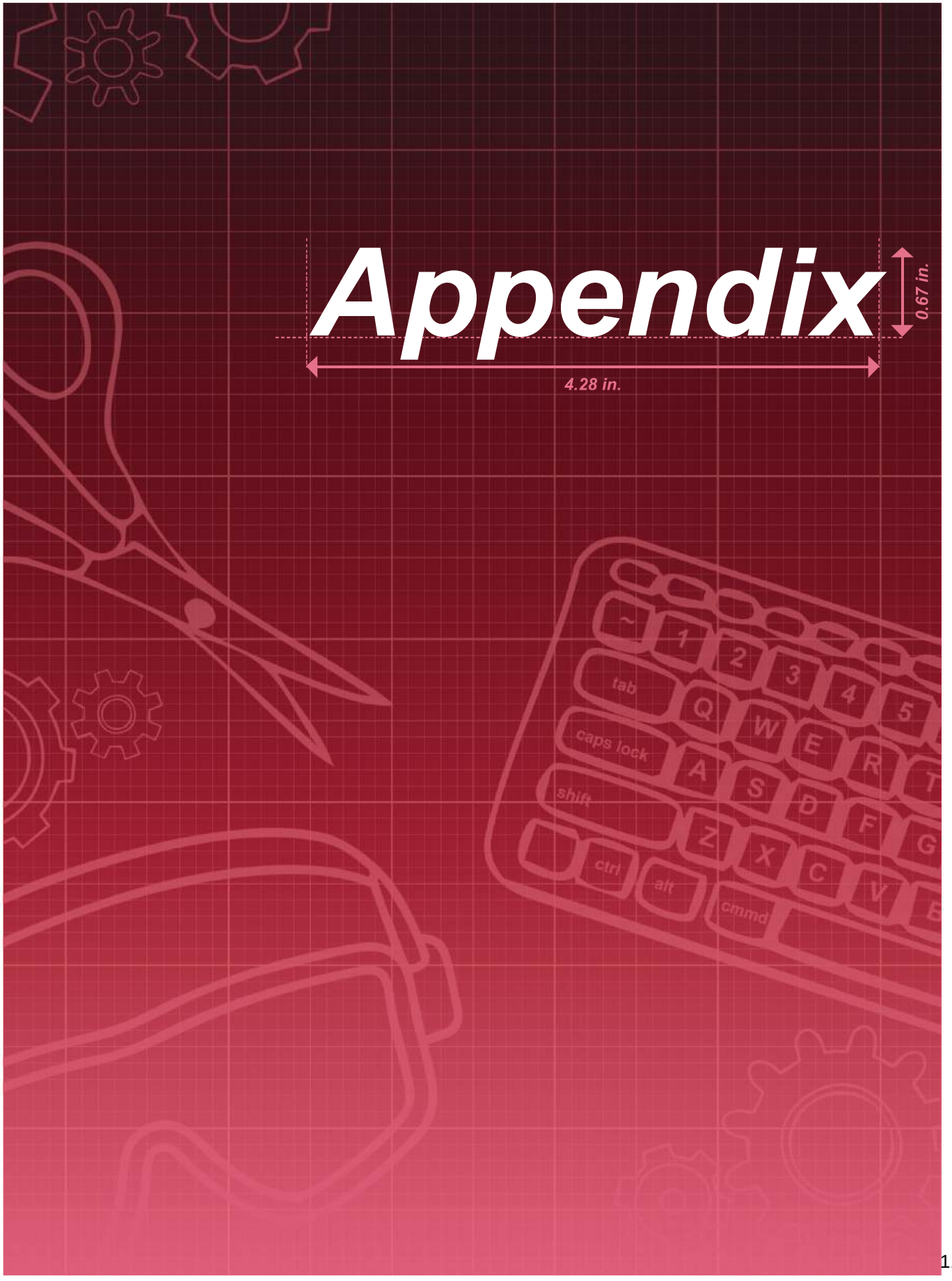
Licensure/Certification
Certified Welder

Suggested Entry Level Skills
9th grade reading level; Basic math skills

Clothing Requirement
Steel-toe high-top boots, welding shirt or jacket, safety glasses, welding cap and welding gloves. Adult students must purchase a welding hood.

Resources
- Welding Technology Fundamentals
- Hobart Institute of Welding Technology Step-by-Step Books
- Miller Open Book Online

Appendix



Academic Credits

Secondary students who complete one of the following CareerTech programs at CVTech will have gained the set of academic credits below.

Program	OK Promise Credit with OCAS Code
3D Design and Modeling	• 8905 Fundamentals of Computer Aided Drafting and Design • 8904 Engineering Computer Aided Drafting and Design
Accounting and Business Management	• 8169 Fundamentals of Technology • 8103 Fundamentals of Administrative Technologies • 8105 Office Administration & Management • 8104 Administrative Technologies II
AI and Computer Programming	• 8153 Fundamental of Web Design • 8871 Python • 8141 SQL and PL/SQL Database Applications • 8121 Network/Client Operating Systems
Aviation Maintenance Technician	• 8886 Applied Sciences of Aircraft Maintenance • 8887 Aviation Electricity
Biomedical Sciences	• 8706 Principles of Biomedical Sciences • 8708 Medical Interventions • 8719 Biomedical Innovation • 4412 Accelerated Algebra II • 5051 Accelerated Chemestry • 4614 AP Pre-Calculus • 5055 AP Chemistry • 5333 Anatomy and Physiology • 4760 AP Statistics • 5035 AP Biology
Computer Information Systems	• 8136 Computer Repair & Troubleshooting I • 8137 Computer Repair & Troubleshooting II • 8125 Routing & Switching I • 8126 Routing & Switching II

Academic Credits

Program	OK Promise Credit with OCAS Code
Cybersecurity	• 8121 Network/Client Operating Systems • 8134 Cyber Forensics • 8186 Regulatory Compliance & Auditing
Digital Media Technology	• 8169 Fundamentals of Technology • 8149 Desktop Publishing and Graphic Design • 8150 Multimedia & Image Management Techniques
Graphic Design	• 8149 Desktop Publishing and Graphic Design • 8150 Multimedia & Image Management Techniques
Health Careers CNA	• 5333 Anatomy and Physiology
Medical Assistant	• 5333 Anatomy and Physiology
Medical Billing and Coding - Patient Account Specialist	• 8169 Fundamentals of Technology • 8103 Fundamentals of Adminstrative Technologies • 8105 Office Administration and Management
Pre-Engineering	• 8709 Introduction to Engineering Design • 8710 Principles of Engineering • 8715 Aerospace Engineering • 8712 Computer Integrated Manufacturing • 8711 Digital Electronics • 8716 Engineering Design and Development • 4412 Accelerated Algebra II • 5051 Accelerated Chemistry • 4611 Accelerated Pre-Calculus • 5213 AP Physics I • 4616 AP Calculus BC • 5216 AP Physics C - Mechanics

Adult Enrollment Steps

How do I apply?

Step 1: Submit your testing waiver or complete placement testing.

Do I qualify for a testing waiver? The following can be used as a testing waiver for enrollment. Test scores are valid for 5 years from the test date.

- ACT: Composite of 19 or higher
- SAT: Composite of 980 or higher
- Pass at least 12 hours of level one college courses or Associate Degree (within the last 5 years). Students must be in good standing with the previous school.
- Bachelor or Master's Degree (can be older than 5 years, no time restriction)
- Prior Assessment
    - Accuplacer Next Gen scores: 235 in Reading; 238 in Arithmetic
    - Workkeys: 3 in all areas
    - ASVAB: 65 or higher

If you do not meet any of the above criteria, schedule the Accuplacer Assessment

- Call: El Reno Campus (405) 422-2318; Cowan Campus (405) 422-2382. The first test is free; retest or no show will result in a fee.
- Cut scores: Reading 235 / Arithmetic 238
    - Exceptions: Practical Nursing program: Reading 250; Arithmetic 250
      Surgical Technology: Reading 250; 238 Arithmetic
      Aviation Maintenance Technician: 245 Reading; 245 QRAS
- If accommodations are needed: Prior to scheduling your assessment,
  Call: El Reno Campus (405) 422-2284 ; Cowan Campus (405) 345-3376

Once you submit your testing waiver or complete your accuplacer testing, you will meet with the appropriate program counselor. At this point, you will be enrolled, placed on a waiting list, or offered remediation.

Step 2: Payment options

- Students may complete the FAFSA application online:
  https://studentaid.gov Use school code: 009965
- Determine if you qualify for the Next Step Scholarship.
    - Are you 23 years of age or younger?
    - Do you have a high school diploma or GED?
    - Do you live in one of our partner school districts?
    - All adult students must complete the FAFSA in order to be considered for the Next Step Tuition waiver from CVTech.
- Self pay or other scholarships awarded.

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Dr. Jason Pittenger, CFO

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: 7.31.26

Subject: **Renewal of Contract with Instructure for Parchment Services**

Please discuss, consider, and/or act upon the approval of the 2026-2027 agreement with Instructure for Parchment Transcript Services.

Instructure's Parchment Transcript Services is a digital platform that makes ordering, sending, and receiving official academic transcripts fast and secure. The service is used by current students, Alumni, Universities, and potential employers.

The services will be paid by Mustang High School.

Docusign Envelope ID: 3B2DD290-C486-4EAD-BD65-DF06ABE2391A

INSTRUCTURE

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-470520-1
Date: 2025-08-05
Order Valid Through: 2025-09-30

Order Form for Mustang Public Schools

Bill to Information

Entity Name: Mustang Public Schools
Address: 12400 SW 15th St
City: Yukon
State/Province: Oklahoma
Zip/Postal Code: 73128
Country: United States

Billing Contact

Name:
Email:
Phone:

Ship to Information

Entity Name: Mustang Public Schools
Address: 12400 SW 15th St
City: Yukon
State/Province: Oklahoma
Zip/Postal Code: 73128
Country: United States

Shipping Contact

Name: Ryan McKinney
Email: mckinneyr@mustangps.org
Phone: +1 405 376 2461

Billing Information

Billing Frequency: Annual Upfront + Transaction

Billing Frequency Term:
In the event Customer purchases a combination of transactional products (e.g., transcripts) and subscription offerings (e.g., diplomas), the following shall apply:

- **Transactional products** will continue to be billed via credit card through the platform at the time of each transaction.
- **Subscription products** will be billed separately via invoice. Payment for subscription offerings is due annually in advance in accordance with the invoicing terms set forth in this Order Form.

Payment Terms: Net 30

Year 1

Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S2	Transcript Services	2025-08-18	2026-08-17	Recurring	Enrollment	1	USD 11,574.90	USD 11,574.90

Year 1 Transaction Pricing:

Reference	Description	Start Date	End Date	Price
S2	Transcript Services	2025-08-18	2026-08-17	USD 4.65
T4	Transcript Services TPO	2025-08-18	2026-08-17	USD 12.75

Year 2

Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S2	Transcript Services	2026-08-18	2027-08-17	Recurring	Enrollment	1	USD 12,153.65	USD 12,153.65

Year 2 Transaction Pricing:

Reference	Description	Start Date	End Date	Price
S2	Transcript Services	2026-08-18	2027-08-17	USD 4.65
T4	Transcript Services TPO	2026-08-18	2027-08-17	USD 12.75

Year 3								
Ref	**Description**	**Start Date**	**End Date**	**Invoice**	**Metric**	**Qty**	**Price**	**Amount**
S2	Transcript Services	2027-08-18	2028-08-17	Recurring	Enrollment	1	USD 12,761.33	USD 12,761.33

Year 3 Transaction Pricing:				
Reference	**Description**	**Start Date**	**End Date**	**Price**
S2	Transcript Services	2027-08-18	2028-08-17	USD 4.65
T4	Transcript Services TPO	2027-08-18	2028-08-17	USD 12.75

Billing Summary			
Segment	**Recurring**	**Non-Recurring**	**Total**
Year 1	USD 11,574.90	USD 0.00	USD 11,574.90
Year 2	USD 12,153.65	USD 0.00	USD 12,153.65
Year 3	USD 12,761.33	USD 0.00	USD 12,761.33
Total	**USD 36,489.88**	**USD 0.00**	**USD 36,489.88**

Reference	Products	Description
S2	Transcript Services	Learner Type: Alumni Only Delivery Method: Parchment Print and Digital Financing Option: Transaction - Requestor Pay
S2	Transcript Services	Learner Type: Current Only Delivery Method: Parchment Print and Digital Financing Option: Subscription - Recurring

Quote Special Terms

Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12-month duration at an annual price increase of **5%** unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

Payment Processing Fee: Subject to limitations and prior written approval of Instructure, Customer can add a surcharge to each credential request as a method of cost recovery for some or all of Customer's fees, or an auxiliary revenue source. Due to the processing fees assessed by Instructure's credit card processing vendor, there will be a 20% processing fee on all credit card (including debit) charges in excess of the credential request fee. Instructure will remit to Customer any surcharges (less any processing fees on a monthly basis, no later than 45 days following the end of each calendar month.

Overages: The annual subscription fee is non-refundable, and any credential requests included within the subscription must be used within each annual period of the Term. If the cumulative number of credential requests during an annual period exceeds the subscription's credential request limit, Customer will be charged an overage fee for each additional credential request at the rates specified in the applicable Order Form ("Overage Fee"). Overage Fees will be invoiced by Instructure monthly in arrears for the remainder of the then-current subscription period.

Pricing: Unless otherwise expressly specified in the Order Form, after the first twelve (12) months of the Agreement, Instructure, in its sole discretion, may increase the fees payable for Services under this Agreement annually. Instructure will provide at least sixty (60) days advance notice of such fees increase, which will be effective as of the date in such notice.

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: https://www.instructure.com/policies/mastertermsconditions

Conflict Clause: In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:

If Yes, please enter PO Number:	*Please email all US state sales tax exemption certifications to ar@instructure.com*

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Mustang Public Schools	
Signature:	
Name:	Dr. Robert Rader
Title:	Board President
Date:	August 11th, 2025

Instructure, Inc. (USA/CAN)	
Signature:	Signed by: F81C2BADE2E244A...
Name:	Austin Holden
Title:	Sr Manager, Deal Desk
Date:	8/21/2025

docusign

Certificate Of Completion

Envelope Id: 3B2DD290-C486-4EAD-BD65-DF06ABE2391A
Status: Completed
Subject: Instructure - Mustang Public Schools Contract for Signature
Source Envelope:
Document Pages: 4 Signatures: 1
Certificate Pages: 5 Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Envelope Originator:
Kate Fantetti
6330 S 3000 E Ste 700
Salt Lake City, UT 84121
katherine.fantetti@instructure.com
IP Address: 209.112.107.133

Record Tracking

Status: Original
8/12/2025 3:19:07 PM
Holder: Kate Fantetti
katherine.fantetti@instructure.com
Location: DocuSign

Signer Events	Signature	Timestamp
Austin Holden orders@instructure.com Sr Manager, Deal Desk Instructure, Inc. Security Level: Email, Account Authentication (None)	Signed by: E51C28ADE2E24AA...	Sent: 8/12/2025 3:21:08 PM Viewed: 8/18/2025 4:23:20 PM Signed: 8/21/2025 3:52:26 PM
	Signature Adoption: Drawn on Device Using IP Address: 192.74.128.151	

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Ryan McKinney mckinneyr@mustangps.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/21/2025 3:52:27 PM
Tami Cooper coopert@mustangps.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/15/2021 7:10:16 AM ID: 6e62bf41-c426-42e7-abbd-79eec64b064f	COPIED	Sent: 8/21/2025 3:52:28 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/12/2025 3:21:09 PM
Certified Delivered	Security Checked	8/18/2025 4:23:20 PM
Signing Complete	Security Checked	8/21/2025 3:52:26 PM
Completed	Security Checked	8/21/2025 3:52:28 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 10/19/2015 11:36:39 AM
Parties agreed to: Tami Cooper

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Instructure, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the Ã¦I agreeÃ† button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign Ã´Withdraw ConsentÃ¶ form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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Required hardware and software

Operating Systems:	Windows2000Â¬ or WindowsXPÂ¬
Browsers (for SENDERS):	Internet Explorer 6.0Â¬ or above
Browsers (for SIGNERS):	Internet Explorer 6.0Â¬, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Ã² Allow per session cookies Ã² Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: August 10, 2026

Subject: LAUNCHOK - The STEM and Aerospace Education Fund Partner School (MOU)

Please discuss, consider, and/or act upon the recommendation to approve the LAUNCHOK - The STEM and Aerospace Education Fund Partner School Memorandum of Understanding.

LAUNCHOK – The STEM and Aerospace Education Fund

Partner School Memorandum of Understanding

This bilateral Memorandum of Understanding (MOU) is entered into between LaunchOK – The STEM and Aerospace Education Fund (LaunchOK), a 501(c)(3) nonprofit registered with the Oklahoma Tax Commission as an Educational Improvement Grant Organization under 68 O.S. §2357.206, and:

Partner District/School: _____

Authorized Organization Rep (AOR): _____ Date of Agreement: _____

Title: _____

1. PURPOSE

LaunchOK raises sustainable funding from Oklahoma taxpayers with state income tax liability, who may receive Oklahoma state income tax credits in return for their contribution, and converts those dollars into grants for eligible Oklahoma public schools to fund STEM and Aerospace programs. This MOU sets out the commitments each party makes to support a successful partnership. The LaunchOK Partner School Operating Guide and Grant Administration Handbook (the Handbook) explains how the partnership works in practice and is part of this MOU by reference.

2. WHAT LAUNCHOK PROVIDES

- Processes qualifying donations designated to the school or district, issues donor receipts, and files required Oklahoma Tax Commission reports.
- Deducts a 10% management fee from each donation and holds the net amount in the school's LaunchOK Fund, reserved for that school.
- Provides monthly statements showing the available balance, fund aging by tax year, and advance notice before funds expire.
- Reviews each Grant Request and issues written approval before any funds are released.
- Disburses or reimburses approved grant funds to the school's designated account by ACH.
- Provides onboarding, training, and donor materials, and during the first two years presents the program to the school's community at the school's invitation. LaunchOK's role is to help the school build its own donor pipeline, not to serve as its ongoing fundraiser.
- LaunchOK's funding obligation is limited to donations actually received and designated to the school, net of the 10% fee. LaunchOK does not guarantee any amount of funding.

3. WHAT THE PARTNER SCHOOL PROVIDES

- Provides proof of eligible status as an Oklahoma public school district serving students in pre-K through 12th grade, including current accreditation. If the applicant is a CareerTech or technology center system, it identifies the specific division or entity applying and provides evidence that division is both legally recognized as an independent public school district by the Oklahoma Department of Education and serves students in that pre-K through 12th grade range.
- Designates a three-person team, authorized in writing by the district, before fundraising begins: an Authorized Organization Rep (AOR) with authority to bind the district, an Authorized Financial Rep who provides and maintains the school or district ACH account, and a STEM/Aerospace Coordinator. The school represents that the information and bank account it provides are accurate and belong to the district.
- Provides a current organizational chart identifying the three team members and their roles, cooperates with LaunchOK's verification of their authority, and promptly notifies LaunchOK of any change to the team or its authorization.
- Develops a documented STEM, Aerospace, workforce, CareerTech-aligned, or innovative educational strategy and roadmap, and provides LaunchOK a copy. LaunchOK keeps the copy for its records, and the school must provide it before grant funds can be accessed.
- Ties each Grant Request to that strategy, and does not spend or obligate funds before receiving written approval.
- Uses grant funds only for eligible STEM and Aerospace purposes under 68 O.S. §2357.206, to expand opportunity beyond regular coursework, and not to supplant existing school funding.
- Creates opportunities during the first two years for LaunchOK to present the program to the school's families, businesses, vendors, sponsors, and civic partners, so community members can redirect existing Oklahoma tax liability to the school's programs. This supports, and does not replace, existing school fundraising.
- Does not provide tax advice to donors, and refers all tax questions to the donor's own advisor or LaunchOK's designated tax professional.

- Submits an After-Action Report with receipts within 30 days after each grant-funded activity ends. One 15-day extension is available by written request.
- Cooperates with recapture of any unspent or ineligible funds, and keeps grant records for at least three years.
- Remains solely responsible for student safety, supervision, insurance, and vendor management, and confirms that any student information or images shared with LaunchOK are cleared under district policy and applicable privacy law.

4. HOW FUNDS ARE HELD, USED, AND RETURNED

Holding. Designated gifts are placed in the school's LaunchOK Fund, net of the 10% fee, and held on the school's behalf, subject to the 24-Month Use Window below. Allowing donors to designate a school or district is a choice LaunchOK makes as an EIGO to build sustainable school funding; the statute does not require it. LaunchOK honors designations in good faith and administers all funds under 68 O.S. §2357.206.".

24-Month Use Window. Each gift is assigned to the tax year LaunchOK receives it. The school then has the two full tax years that follow to use those funds. For example, a gift received any time in 2026 must be used by December 31, 2028. Funds not used within the window transfer to the LaunchOK Kick Start Fund for Underfunded Schools.

Recapture. If reconciliation shows that awarded funds exceeded documented spending, LaunchOK recaptures the difference by ACH, or by check within 14 days of written notice if ACH is not available. Recaptured funds return to the school's LaunchOK Fund at no charge.

5. GENERAL TERMS

Amendments. Any change to this MOU must be in writing and signed by both parties.

Term and Termination. This MOU takes effect on the date signed and continues until either party terminates with 60 days written notice.

Suspension and Termination for Cause. LaunchOK may suspend disbursements or terminate this MOU immediately on written notice if the school misuses funds, fails to comply with this MOU or the Handbook, or loses eligibility under 68 O.S. §2357.206.

Survival. Regardless of how or why this MOU ends, open grant, reporting, recapture, and recordkeeping obligations continue until complete

Relationship of the Parties. LaunchOK is the funder and grant administrator only. Nothing here creates an employment, agency, or joint-venture relationship, and LaunchOK does not operate programs, supervise students, or give legal, tax, or financial advice. Each party is responsible for its own acts and omissions. LaunchOK is not liable for program operation, student safety, or vendor performance.

No Third-Party Beneficiaries. This MOU creates no rights in donors, students, families, or any other person who is not a party.

Governing Law. This MOU is governed by 68 O.S. §2357.206. If this MOU and the Handbook conflict, this MOU controls. If either conflict with the statute, the statute controls.

The Handbook. The Handbook governs day-to-day program operations and is part of this MOU by reference. The school may request a copy at any time. LaunchOK may update the Handbook and will give reasonable notice of changes that affect the school's obligations.

6. SIGNATURES

By signing, both parties agree to the terms of this MOU and confirm they have the ability to request a copy of the LaunchOK Partner School Operating Guide and Grant Administration Handbook.

FOR LaunchOK	FOR THE PARTNER SCHOOL / DISTRICT
S Guardiola	
Authorized Representative Signature	Authorized Organization Rep (AOR) Signature
Sarah Guardiola , CEO	
Name / Title	Name / Title
Date	Date

Questions before signing? sarah@launchok.org | 918-412-7173 | launchok.org

LaunchOK Partnership MOU Summary

Document Overview

This Memorandum of Understanding (MOU) establishes a bilateral partnership between **Mustang Public Schools** and **LaunchOK**, a registered 501(c)(3) Educational Improvement Grant Organization (EIGO) under 68 O.S. §2357.206. LaunchOK converts redirected Oklahoma tax dollars into grants for public school STEM and Aerospace programs.

Benefits for Mustang Public Schools

- **Local Tax Redirection:** Allows area businesses and residents to redirect their state tax liability directly to Mustang's STEM/Aerospace programs.
- **Dedicated Account:** Donations designated for the district are held specifically in Mustang's LaunchOK Fund.
- **Onboarding & Marketing Support:** LaunchOK helps present the program to district families and local sponsors during the first two years to help build a donor pipeline.

Key Potential Risks, Obligations & Liabilities

- **10% Administrative Fee:** LaunchOK automatically retains 10% of every incoming donation before placing the net amount in the district's fund.
- **24-Month "Use-It-or-Lose-It" Expiration:** Funds must be used within two full tax years following the year received, or they revert to LaunchOK's general fund for underfunded schools.
- **No Funding Guarantees:** LaunchOK's obligation is strictly limited to donations actually collected; no minimum funding is guaranteed.
- **Administrative Burden:**
    - Requires establishing a designated 3-person team (Authorized Rep, Financial Rep, STEM Coordinator) and providing an org chart.
    - District must submit a documented STEM/Aerospace strategy roadmap prior to accessing funds.
    - Requires prior written approval from LaunchOK before spending, plus an **After-Action Report with receipts submitted within 30 days** of activity completion.
- **Recapture Provision:** Unused or unapproved/ineligible expenditures are subject to direct ACH recapture or check repayment within 14 days.
- **Non-Supplanting & Full District Liability:** Funds must expand opportunities beyond regular coursework (cannot replace existing budget items). Mustang remains solely liable for student safety, supervision, insurance, vendor oversight, and FERPA/privacy compliance.

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: 7.31.26

Subject: **Student Handbook 2026-2027**

Please discuss, consider, and/or act upon the approval of the Student Handbook 2026-2027.

Summary:

- All policy language has been removed and links have been placed instead of the full policy. This creates a more user friendly handbook that is shorter and easier to navigate.
- General Information
  - **Edited - FOOD DELIVERY**
    - Food deliveries to students from restaurants, food establishments, delivery services, or other commercial vendors are prohibited during the school day. This prohibition includes, but is not limited to, deliveries made directly by a restaurant or food vendor and deliveries facilitated through third-party services.
  - **NEW - STAFF VISITING WITH STUDENTS**
    - School administrators, counselors, teachers, and authorized staff have the legal authority to meet with and speak to students regarding academic, behavioral, safety, and well-being matters. While students are at school or participating in school activities, school personnel act *in loco parentis* (in place of the parent). Therefore, prior parent or guardian permission is not required for school staff to interact with students as part of their professional responsibilities.
  - **Edited - STUDENT IDENTIFICATION (Grades 9–12)**

    All students in grades 9–12 are required to have a school-issued student ID (physical or digital) on their person at all times while on campus. While it is preferred that IDs remain visible, and be readily available upon request.

If a student arrives at school without their student ID, they must report to the Media Center between 8:00 a.m. and 8:40 a.m. to purchase a replacement ID. The cost to replace a lost, damaged, or stolen ID is **$10.00**.

Students must present their student ID to any school staff member upon request to verify current enrollment at Mustang High School. Failure to produce a student ID when requested will result in disciplinary action.

Consequences for Failure to Produce a Student ID

First Offense: In-School Intervention (ISI) for three (3) school days.

Second Offense: One (1) day suspension. If the violation occurs before 1:00 p.m., the suspension will be for the remainder of that school day. Violations occurring after 1:00 p.m. will result in suspension for the remainder of that day and the following school day.

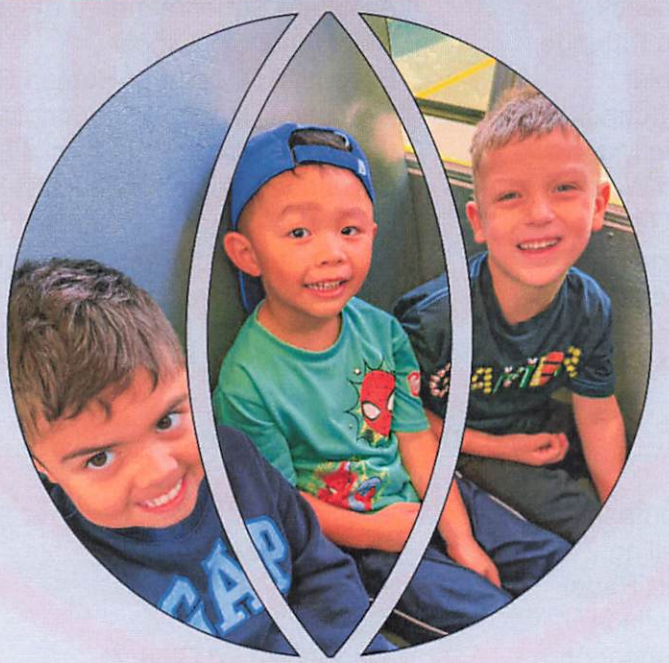
- **Edited - CURRICULUM / ACADEMIC ACHIEVEMENT**
  - HS Science 3 credits - starting with Physical Science
  - Eligibility - For students taking concurrent courses, these classes are included when determining activity eligibility.
- **Edited - ENROLLMENT**
  - **Schedule changes**
    - Course schedules should be created with the goal of providing optimal academic growth for a student. Therefore, requests for schedule changes which result in a student being moved to a course which is, in general, below the demonstrated academic ~~intellectual~~ capabilities of the student will not typically be approved. In addition, requests for schedule changes due to a student's desire to "be with a friend" or to have or not have a specific teacher will also be denied.

Mustang Public Schools

Empowering Today to Achieve a Better Tomorrow

Student Handbook

2026-2027



Mustang Public Schools

Physical Address	**Mailing Address**
909 S Mustang Rd.	12400 SW 15th Street
Mustang, Oklahoma	Yukon, Oklahoma
73064	73099

Telephone Number	(405) 376-2461
Oklahoma School Security Institute Tipline	405-425-4296 *monitored 24/7*
District Website	www.mustangps.org
District Social Media	Facebook - @MustangSchools
	X (formerly Twitter) - @MustangSchools
	Instagram/Threads - @MustangPS

ADMINISTRATION

Charles Bradley	Superintendent
Stacy Edwards	Assistant Superintendent of Elementary Education
Ryan McKinney	Assistant Superintendent of Secondary Education
Mark Lebsack	Assistant Superintendent of Operations
Dr. Jason Pittenger	Chief Financial Officer
Chris Tobler	Executive Director of Human Resources
Geromy Schrick	Executive Director of Technology
Stephanie Matthews	Executive Director of Special Education
Dr. Karen Wilson	Executive Director of Student Services
Michael Barrick	Executive Director of Student Support
Kirk Wilson	Executive Director of Communications
Alan Green	Chief Operations Officer
Robert Foreman	Director of Athletics
Jennifer Newell	Director of School Safety and Security

BOARD OF EDUCATION

Toby Thompson	President
Travis Helling	Vice President
Dr. Robert Rader	Member
Todd Lovelace	Board Clerk
Sarah Lippencott	Deputy Board Clerk

This handbook has been prepared to help you and your parents become better acquainted with your school. It is our desire that you use this handbook to live up to the high ideals and standards of MPS.

This handbook will be used as a guideline for students and staff. It is the responsibility of the student and guardians to read carefully all information and policies included in this handbook.

The MPS Board of Education recognizes that parts of this policy are taken directly from the Oklahoma State Board of Education Regulations (OSBER). The Board further recognizes that OSBER is subject to change.

Therefore, this Board directs the MPS System annually to review this policy and make changes as necessitated by OSBER. These changes will not require Board approval. The Mustang Board of Education must approve all other changes.

Mustang Public Schools is committed to equal opportunities for all. Mustang Public Schools does not discriminate on the basis of race, ethnicity, national origin, sex, gender identity, sexual orientation, disability, religion (including antisemitism), or marital status against a student or an employee. No person in Mustang Public Schools shall, on the basis of race, ethnicity, national origin, sex, gender identity, sexual orientation, disability, religion (including antisemitism), or marital status, be excluded from participating in, be denied the benefits of, or be subjected to discrimination by any Mustang Public Schools program or activity or in any employment conditions or practices conducted by Mustang Public Schools.

DISTRICT CONTACT INFORMATION

Mailing address for all departments is 12400 SW 15th Street, Yukon OK, 73099

Departments

Elementary Curriculum	Director of Elementary Curriculum and Instruction	Misty Eidson	eidsonm@mustangps.org
Intermediate and Middle School Curriculum	Director of Intermediate and Middle School Curriculum	Dr. Robbyn Glinsmann	glinsmannr@mustangps.org
High School ELA & Social Studies and Education Technology and Virtual Instruction grades PreK-12	Director of Secondary Curriculum and Instruction (history and ELA) and Technology and Virtual Instruction	Shanda Cummings	cummingss@mustangps.org
High School Math & Science and Assessments grades PreK-12	Director of Secondary Curriculum and Instruction (math and science) and Assessments	Dr. Lesa Rohrer	rohrerl@mustangps.org
Federal Programs-Title Services, GATE, EL and CTE	Director of Federal Programs	Amy Hill	hilla@mustangps.org
Indian Education	Native American Education Advisor	Katy Patterson	pattersonk@mustangps.org
Fine Arts	Director of Fine Arts	Dr. Mike Raiber	raiberm@mustangps.org
Child Nutrition	Director of Child Nutrition	Kay Rainwater	rainwatern@mustangps.org
Transportation	Director of Transportation	Donnie Ryan	ryand@mustangps.org

SITE CONTACT INFORMATION

Mailing address for all sites is 12400 SW 15th Street, Yukon OK, 73099

Elementary Schools (PreK - 4th grade)

Centennial Elementary School
Jennifer Hodde, Principal
Erika Reddick, Assistant Principal
405.256.6466
700 South Czech Hall Road
Mustang, OK 73064

Lakehoma Elementary School
Shawna Carter, Principal
Karen Bush, Assistant Principal
405.376.2409
224 South Clear Springs Road
Mustang, OK 73064

Mustang Creek Elementary School
Leah Anderson, Principal
Kayleen Browning, Assistant Principal
405.324.4567
10821 Southwest 15th Street
Yukon, OK 73099

Mustang Elementary School
Andrea Peterson, Principal
Kaylee Kuykendall, Assistant Principal
405.376.2491
400 South Mustang Road
Mustang, OK 73064

Mustang Trails Elementary School
Jami Hasty, Principal
Lindsey Coffey, Assistant Principal
405.324.0016
12025 Southwest 15th Street
Yukon, OK 73099

Mustang Valley Elementary School
Jennifer Young, Principal
Taylor Harding, Assistant Principal
405.324.2541
3001 S Morgan Road
Oklahoma City, OK 73179

Prairie View Elementary School
Amanda Boucher, Principal
Amy Wilson, Assistant Principal
405.256.6989
9201 SW 59th Street
Oklahoma City, OK 73179

Riverwood Elementary school
Jessika Hill, Principal
Amy Armstrong, Assistant Principal
405.256.5200
11800 SW 44th Street
Mustang, OK 73064

Sunset Hill Elementary School
Jandra Honeman, Principal
Lauren Sanders, Assistant Principal
405.806.5600
4800 S. Sara Road
Oklahoma City, OK 73179

Intermediate Schools (5th - 6th grade)

Canyon Ridge Intermediate Center
Christy Woodson, Principal
Dolly Thomas, Assistant Principal
405.256.6955
3600 S. Sara Road
Mustang, OK 73064

Meadow Brook Intermediate Center
Jessica Giblet, Principal
Taylir Thompson, Assistant Principal
405.256.5250
12500 SW 15th Street
Yukon, OK 73099

Mustang Horizon Intermediate Center
Kameron Hill, Principal
Jennifer Meacham, Assistant Principal
405.256.6282
430 W Forster Drive
Mustang, OK 73064

Middle Schools (7th - 8th grade)

Mustang Central Middle School
Lisa Stacey, Principal
Matt Mitchell, Assistant Principal
Elizabeth Brown, Assistant Principal
405.256.5275
11820 SW 44th Street
Mustang, OK 73064

Mustang Middle School
Ramae Collins, Principal
Ryen Muralt, Assistant Principal
JC Wagnon, Assistant Principal
405.376.2448
1145 S. Heights Drive
Mustang, OK 73064

Mustang North Middle School
Christy Bradley, Principal
Steve Garcia, Assistant Principal
Brandi Owen, Assistant Principal
405.324.2236
10901 SW 15th Street
Yukon, OK 73099

High School (9th - 12th grade)

Mustang High School
Dr. Kathy Knowles, Principal
Cody Little, Associate Principal (Operations & Communication)
Keli Wilkie, Assistant Principal (Curriculum & Instruction)
Kaitlin Hensley, Assistant Principal (College & Career)
Renee Boatman, Assistant Principal for Red Pod (Last Name A-G)
Chad Harper, Assistant Principal for Red Pod (Last Name A-G)
Craig Chestnut, Assistant Principal for White Pod (Last Name H-O)
Jared Homer, Assistant Principal for White Pod (Last Name H-O)
Danny Brown, Assistant Principal for Gray Pod (Last Name P-Z)
Katy Korstjens, Assistant Principal for Gray Pod (Last Name P-Z)
405.376.2404
801 South Snyder Drive
Mustang, OK 73064

Mustang Education Center (Bronco Academy & 9-12 Alt Ed)
Greg Frederick, MEC Principal & Full time Virtual Principal
405.376.7322
400 North Clear Springs Road
Mustang, OK 73064

VISION / MISSION STATEMENT

Mustang Public Schools

Direction for Excellence

Vision

We Aspire to Have:

Highly effective, compassionate teachers in every classroom delivering a world-class education to every student in a safe and mutually respectful environment to the extent that Mustang students achieve at their highest level and contribute to their world in a meaningful way, both now and in the future.

Mission

As We Pursue Our Vision, We Will:

Develop Mustang's community of collaborative learners as self-confident, creative problem solvers and skillful communicators, who are capable of accessing and processing information in a lifelong pursuit of excellence.

Core Values

1. Attend to relationships
2. Laser focus on student success
3. Clear and timely communication
4. Collaborative culture

District Goals

1. Focus on student success
   a. All student attending Mustang Public Schools will reach high standards by attaining proficiency or better in all core academic areas as measured by district provided or state assessments
   b. Students will have meaningful opportunities to explore interests and develop talents
   c. Mustang Public Schools will attain a 100% graduation rate

2. Maintain standards of fiscal stability
   a. Balance the operating budget, annually
   b. Adhere to all audit recommendations

3. Provide a culture that values employees as professionals
   a. Recruit and retain highly effective employees
   b. Provide opportunities for growth, professional development, and advancement
   c. Deliver timely and meaningful feedback

Empowering today to achieve a better tomorrow

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***The online version of the Student Handbook will reflect the latest policy revisions.**

GENERAL INFORMATION

CLASSROOM ASSIGNMENT OF STUDENTS (PreKindergarten-6th Grade)
Principals and teachers, with the aid of evaluative criteria, will group students in the classes that will provide the best possible learning situation. It is recommended that once a student is assigned to a group that he/she continues with that group for the school year.

CLOSING OF SCHOOL
In the event school must be canceled for any reason, the announcement will be made on local news stations prior to 6:00 a.m. when possible. MPS will also post the information on the district web site at **www.mustangps.org** and social media.

DOCTOR NOTE REQUIREMENTS
All Doctor notes must:

- Clearly state the student's name as the patient.
- Be written on official provider letterhead.
- Include the specific date(s) of the illness for which the student was absent.
- Provide verifiable contact information for the medical provider.

"Falsification, and/or turning in falsified doctor notes, for the purpose of deviation of the attendance records is against school rules. Falsified doctor notes will not be recorded as valid. Falsification of doctor notes could be turned into law enforcement."

This can be in direct violation of OK State Statute 70-10-105, "It shall be unlawful for a parent, guardian, or other person having custody of a child who is over the age of (5) years, and under the age of eighteen (18) years, to neglect or refuse to cause or compel the child to attend and comply with the rules of some public, private, or other school unless other means of education are provided for the full term the schools of the district are in session or the child is excused as provided in this section."

EMERGENCY SIGNALS
Due to the differences in intercom systems throughout the district, each site administrator will be responsible for educating students, parents and staff of emergency signals for the school. Students should remember to conduct themselves in a safe and orderly manner when a drill is being conducted.

FFA SCHOOL FARM/ BARN GENERAL RULES AND POLICIES - Policy #5152 can be found here.

FIELD TRIPS
Field trips will be made only with the prior approval of the building principal, administrative designee and transportation director. Advance written consent of the student's parent or legal guardian is required for any off-campus field trip. Field Trips do not include interscholastic contests or extracurricular activities where students perform or compete.

The Mustang Board of Education recognizes educational field trips as part of the curriculum. The following criteria should be considered in deciding whether or not a field trip would be a beneficial experience for students:

- Would this field trip be a better experience for students than other activities which might be conducted within the school building?
- Would the students benefit more from the field trip than they would from a virtual learning experience, a guest speaker, experiment, project, etc?

There will be two (2) class parties per year which will be determined by each elementary site. Teachers will notify all parents of food allergies in their child's classroom. Teachers will encourage parents to limit sugary items, and provide a variety of foods for students to choose from. Store-bought foods with nutritional information is encouraged.

Parents are requested to refrain from bringing preschool children, younger children or siblings to class parties, as their attention needs to be directed to assisting with the party's events for the students and assisting the teacher during this time. No audio, photographs, or video recordings are allowed during the parties.

Birthday party invitations are never to be distributed at school and birthday parties are not hosted in classrooms. Birthday snacks may be provided by parents, but should be limited to no more than one day per month, as determined by the teacher, to protect instructional time.

Parents of students with allergies will be notified when treats will be provided so they will have the opportunity to provide alternate treats for their child if necessary.

All celebrations must be arranged through the classroom teacher.

FOOD DELIVERY

Food deliveries to students from restaurants, food establishments, delivery services, or other commercial vendors are prohibited during the school day. This prohibition includes, but is not limited to, deliveries made directly by a restaurant or food vendor and deliveries facilitated through third-party services.

~~No 3rd party food delivery to schools will be allowed (example: Uber Eats, DoorDash, etc)~~

PERSONAL ITEMS

Students are not to bring any toys, including toys that look like "fake" weapons, electronic games, cameras, etc. to school without permission from the teacher or an administrator.

THE SCHOOL IS NOT RESPONSIBLE FOR DAMAGED, LOST OR STOLEN PERSONAL ITEMS.

PETITIONS AND SURVEYS

Neither petitions nor surveys for any cause may be circulated in the school without the permission of the principal.

PLAYGROUND EXPECTATIONS

Students will follow all playground rules and procedures established by the individual teacher(s) and/or principal at each school site. Children should be dressed appropriately for outdoor activities. Outdoor activities such as recess will take place unless there is inclement weather; wind chill of thirty-two (32) degrees or less, or heat index of 100 degrees or more. **In order to ensure the safety of all students, visitors will not be allowed on the playground during scheduled recess times or during Bronco Club hours.**

STAFF VISITING WITH STUDENTS

School administrators, counselors, teachers, and authorized staff have the legal authority to meet with and speak to students regarding academic, behavioral, safety, and well-being matters. While students are at school or participating in school activities, school personnel act *in loco parentis* (in place of the parent). Therefore, prior parent or guardian permission is not required for school staff to interact with students as part of their professional responsibilities.

STUDENT IDENTIFICATION (Grades 9–12)

~~Students must be in possession of a school issued student ID at all times. Our preference continues to be that each student would have their ID visible, but it will only be required that it is always on their person~~

~~(physical or digital). When students arrive at school and learn they are not in possession of the student ID (physical or digital) they can report to the media center between 8:00AM and 8:40AM to purchase a new ID. The need for replacement due to lost, damaged or stolen IDs will be at the cost to the student at $10.00 each. If asked by any school staff member, students must be able to provide their student ID (physical or digital) to confirm their enrollment as a current MHS student. If a student is asked to present their ID and they fail to have it on their person (physical or digital), they will result in disciplinary action.~~

~~If a student is not able to produce their student ID upon request the student will receive:~~

- ~~1st offense: ISI for three days. However, after day 1 the student will return to their class once they produce their ID.~~

~~2nd offense: suspension for 1 day. The student will be suspended for the remainder of the school day. All incidents following 1:00 p.m. will result in the suspension lasting through the following school day.~~

All students in grades 9–12 are required to have a school-issued student ID (physical or digital) on their person at all times while on campus. While it is preferred that IDs remain visible, and be readily available upon request.

If a student arrives at school without their student ID, they must report to the Media Center between 8:00 a.m. and 8:40 a.m. to purchase a replacement ID. The cost to replace a lost, damaged, or stolen ID is **$10.00**.

Students must present their student ID to any school staff member upon request to verify current enrollment at Mustang High School. Failure to produce a student ID when requested will result in disciplinary action.

Consequences for Failure to Produce a Student ID

First Offense:

- In-School Intervention (ISI) for three (3) school days.

Second Offense:

- One (1) day suspension. If the violation occurs before 1:00 p.m., the suspension will be for the remainder of that school day. Violations occurring after 1:00 p.m. will result in suspension for the remainder of that day and the following school day.

STUDENT INSURANCE

The only students who are insured are those students whose parents have obtained a Student Accident Insurance Policy made available at the beginning of each school term. This is only a limited accident policy; it does not cover illness. If additional insurance coverage is desired, parents should purchase trip insurance from a private carrier.

USE OF THE MEDIA CENTER

Our goal is to provide a welcoming atmosphere for student research, facilitate learning and personal growth and promote a love for reading.

The media center provides a wide selection of materials and equipment for student use – books, magazines, newspapers, and computers.

The following rules shall be observed when visiting the media center:

- No more than two (2) books may be checked out at one time.
- Regular library materials may be checked out for two (2) weeks. After the two (2) week period, the materials are allowed to be re-checked out by the same person.
- The loss of any material will be paid for by the person having checked it out.
- Every student will get the opportunity to visit the library on a regular basis.
- No food, gum chewing or drink is allowed in the Media Center.

Intermediate & Middle School

- No more than two (2) books may be checked out at one time.
- Regular library materials may be checked out for two (2) weeks. After the two (2) week period, the materials are allowed to be re-checked out by the same person.
- Reference material may be checked out only overnight.
- The loss of any material will be paid for by the person having checked it out (fines will be assessed for overdue materials).
- Every student will get the opportunity to visit the library on a regular basis.
- No food, gum chewing or drink is allowed in the Media Center.

Many activities are scheduled in the Media Center such as book reviews, book fairs, guest speakers, contests and virtual learning experiences.

High School

The following rules shall be observed when visiting the media center:

- No student has the right to interfere with the learning of another student or the purpose of an activity.
- A student may have up to two (2) items checked out under his/her name at one time.
- Students will check out books and other items at the circulation desk; regular books check out for a period of two (2) weeks and can be renewed for an additional two (2) weeks if necessary. Magazines can be checked out during the school day and are due at the end of 6th period. Reference items can be checked out overnight and can be renewed one (1) time.
- The loss of any material will be paid for by the person having checked it out (fines will be assessed for overdue materials).
- Students entering the media center must have a pass designating his/her purpose, signed and dated by his/her teacher. No passes are required for the lunch hour.
- Any student possessing media center materials without having checked them out will be denied the privilege of using the media center for the remainder of the semester.
- Items can be returned in a book drop or taken to the circulation desk for check in.
- Any fine(s) or overdue book(s) must be remedied before a student can check out anything else in his/her name.
- Students must place unwanted items in their proper place on the shelf or bring them to the circulation desk for re-shelving.
- Books must be returned and fines paid before a student leaves the school either by withdrawing or graduating.
- No food or drinks are permitted in the media center.
- All media center records are final.

TRESPASSING

The campuses are private property owned by Mustang Public Schools. School administration has the legal authority when warranted to request for an individual to exit the property. The request could apply to any adult, visitor, or student. In the event an individual does not comply with the request the Director of School Safety

and Security and local law enforcement will be contacted. At that point law enforcement and MPS have legal authority to implement consequences if needed.

USE OF TELEPHONES
Students should use the telephone in the school office. Neither teachers nor students will be called to the telephone during a class period unless it is an emergency.

VISITORS
Parents are encouraged to visit the school. **All guests are required to check in at the school office first and receive a visitor's pass. Check in will require a valid photo ID.** If a parent/guardian wishes to visit a classroom, the following guidelines must be followed.

Classroom Visitor Guidelines

- Parent(s)/guardian(s) will need to submit a request to a building administrator with a 24 hour notice to request to observe a classroom. Upon approval of request, a building administrator or designated appointee will schedule the visitation. Classroom visits may not exceed one hour. ISI classrooms are not available for classroom visits due to student confidentiality.
- Parent(s)/guardian(s) should not disrupt the learning environment in any way. If the visitor has concerns or questions regarding the curriculum, classroom, or teacher, a meeting can be arranged at a future date and time. Disrupting the classroom is not an option, the parent or guardian will be asked to leave the room immediately if disruption occurs.
- Parent(s)/guardian(s) are not allowed to record any part of the school or classroom; including video, photo, or audio due to the privacy of other students.
- Parent(s)/guardian(s) can take notes while observing.
- Parent(s)/guardian(s) should not engage in conversation with the teacher or any students, including their personal child while observing the classroom.
- Convicted sex offenders will not be permitted.
- Administration may determine at any time that classroom observations will not be allowed. His or her decision is not subject to review.

VOTING INFORMATION
All registered voters who live within the MPS attendance area are allowed to vote in bond elections and other school related issues. The privilege of voting is not dependent on residing within the twelve (12) square miles of the Mustang City limits, but on residing within the seventy (70) square miles comprising the Mustang School District.

ATTENDANCE

STUDENT ATTENDANCE POLICY Policy # 5020 can be found here.

ARRIVAL TIMES
All classes will begin promptly at the times listed below. **TO ENSURE SUPERVISION AND THE SAFETY OF YOUR CHILD, STUDENTS MAY NOT BE DROPPED OFF EARLIER THAN THE DESIGNATED TIMES.**

K-12th Hours	Hours	Students May Arrive
Elementary Schools (K-4th only)	7:40-2:35	no earlier than 7:15
Intermediate Schools	8:10-3:05	no earlier than 7:35
Middle Schools	8:40-3:35	no earlier than 8:10
High School	8:40-3:35	no earlier than 8:00
MEC PASS	8:00-2:00	no earlier than 7:15

PRE-K Hours		
Full Day Pre-K Classes	7:55-2:50	unloading begins at 7:40
Half Day Pre-K (am classes)	8:10-10:45	unloading begins at 8:05
Half Day Pre-K (pm classes)	12:30-3:05	unloading begins at 12:15

LEAVING SCHOOL GROUNDS

Grades PreK-8 have a closed campus. Students may only leave campus once a parent or emergency contact, in person, with proper identification, has checked the student out through the mail office.

School Levels	Students May Not Be Checked Out After
Elementary students	No later than 2:05
Intermediate students	No later than 2:35
Middle School	No later than 3:05

Grades 9-12 students who become ill or are injured during the school day will be allowed to leave only after their parents have been notified and permission has been granted by the attendance office personnel. Students will not be allowed to be checked out within the last 30 minutes of school ending.

Effective starting the 2025-2026 school year:

- HS Lunch
  - Grades 9-10 – Students are not allowed to leave campus for lunch. Telephone checkouts for lunch are not permitted for students in grades 9 and 10. In order for a student grade 9 or 10 to be checked out during lunch they must be checked out by a parent, guardian or emergency contact, in person, only after showing proper identification. Leaving campus without following these procedures may be considered truancy and will be handled accordingly.

  - Grades 11-12 – Students have an open campus and may leave campus for lunch. However, this privilege can be revoked if students engage in inappropriate behavior, such as unsafe driving on school grounds, repeated tardiness after lunch, or disruptive or inappropriate conduct in the community during lunch hours.

CURRICULUM / ACADEMIC ACHIEVEMENT

GRADING POLICY Policy # 5071 can be found here.

Graduation information is posted in the Graduation section.

PARENT PORTAL

Parent Portal is a web-based home-to-school program that links parents and schools via the Internet. Data is transferred from the student information system and the teacher's electronic grade book to a read-only web interface.

The following information may be displayed in Parent Portal:

- Attendance
- Assignments and Current Grades

- Report Cards/Grade HistoryParent/guardian
- Course History –High School only
- Transcripts –High School only
- Student Personal Information – address, phone number, etc.
- Student Photo – if available
- School Address
- School Phone Number
- Staff Contact Information

Parents can also complete a screen to receive an email notification when there is a change in grades, attendance, etc. The information displayed is in "real time."

Parent Portal **does not** provide information on lunch accounts or transportation information.

Parent Portal accounts are created for parents during the new student enrollment process. Legal custodial guardians of existing students may request a Parent Portal account by emailing psppsupport@mustangps.org. Guardians should be prepared to show picture identification and legal custody documents if applicable.

All records and grades are accessed online for grades 5 - 12 through the Parent Portal. Progress reports will not be printed and distributed unless parent/guardian/student requests one from the front office.

INCOMPLETES (Grades 5-12)

A student will receive an incomplete grade for any progress report if that student has been on homebound education or excessively absent due to illness. The appropriate grade will be given for completed work at the time of the semester grades and no assignments will be accepted after the semester without administrative approval.

INTERNET BASED INSTRUCTION Policy # 5056 **Policy # 5056 can be found here**

DISTRICT HONOR ROLLS

Grades 5-8

Students will be recognized at the Academic Awards Assembly at the end of the school year when named to the Superintendent's or Principal's Honor Roll. The Superintendent's Honor Roll shall consist of those students who have no grade less than an "A" in every subject for each quarter of the current school year. The Principal's Honor Roll shall consist of those students who have no grade below "B" for each quarter of the current school year. For the purpose of computing the Honor Roll during the second semester students' third nine-week grade and the six-week grade of the fourth nine-week period will be averaged.

The State Honor Society is a statewide organization recognizing those students who have made "A's" each nine-weeks of the second semester of the previous school year and each nine-weeks of the first semester of the current school year.

Transfer students are eligible for the State Honor Society and for the Principal's and Superintendent's Honor Roll.

Several additional honors such as academic, citizenship, outstanding boy/girl and 8th grade prestige awards are presented at the annual academic awards assembly. Student disciplinary records will be reviewed when students are considered for awards and honors. Frequent or serious referral for behavior will reflect negatively upon honors selections.

Grades 9-12

The Superintendent's Semester Honor Roll shall consist of those students who have no grade less than "A" for the indicated period. The Principal's Honor Roll shall consist of those students who have a grade average of "B" or 3.0 on a four point system who have no grade less than a "B."

RENAISSANCE - (Secondary level only)

The purpose of the Renaissance program is to recognize students who are achieving academic excellence with incentives, rewards and recognition.

Seniors that have received all A's and B's throughout their four (4) years of high school shall be eligible for Renaissance graduation cords.

STATE HONOR SOCIETY MEMBERSHIP

The member of the State Honor Society shall be designated as the top 10% of each class based on the cumulative grade point average at the end of the first semester. These students will be notified in late spring.

NATIONAL HONOR SOCIETY

Students in the sophomore, junior and senior classes who have attained a cumulative grade point average of 3.8 or higher on a 4.0 scale are academically eligible to apply for membership in the Mustang High School Chapter of the National Honor Society. (Freshmen are not eligible.)

Students who are accepted for membership by the Faculty Advisory Committee must comply with the guidelines set forth in the National Honor Society Constitution and High School Chapter By-laws.

A National Honor Society member who transfers to another school and brings a letter from the former principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one (1) semester in order to retain membership.

OKLAHOMA ACADEMIC SCHOLAR

Graduating seniors who meet all of the requirements listed below shall be recognized by the local school district and the State Board of Education as an Oklahoma Academic Scholar in compliance with State law, which became effective in 1986:

- Accumulate a minimum grade point average of a 3.7 on a 4.0 scale, in grades 9, 10, 11 and the first semester of grade 12, or be in the unweighted top ten (10) percent of their graduating class.
- Complete (or will complete) the curricular requirements for a standard diploma.
- Achieve a composite score of 27 on the ACT or 1,220 combined score on the SAT I. The ACT or SAT I must have been taken on a national test date before the date of graduation.

ACADEMIC ACHIEVEMENT AWARD

Mustang High School will issue an Academic Achievement Diploma to all graduating seniors who have fulfilled the following scholastic requirements:

- Minimum of 3.60 cumulative grade point average on a 4.0 scale
- Minimum score of 25 on the ACT Test or a minimum score of 1050 on the SAT
- Minimum of 26 credits earned in the following courses:
    - English — 4 credits
    - Science — 3 credits – starting with ~~Biology I~~ Physical Science
    - Math — 3 credits – starting with Algebra I
    - Social Studies — 3 credits

- Foreign Languages or Approved Computer Technology — 2 credits – 1st and 2nd year courses
- Electives — 11 credits

CERTIFICATE OF DISTINCTION

A Certificate of Distinction will be awarded to students who have met or exceeded the following criteria by the end of their senior year in high school with at least a 3.25 grade point average on a 4.00 scale:

- Earned four (4) units each in English, mathematics (excluding Math of Finance), social studies and science
- Earned two (2) additional units in the area of technology, the humanities or the arts (Art I, II, III, IV; Instrumental Music I, II, III, IV; Drama I, II, III, IV; Debate I, II, III, IV; Crafts I, II; Digital Art Media, All vocal music choirs)
- Earned two (2) units in the same foreign language and

ACTIVITY ELIGIBILITY AND REGULATIONS

A student must be maintaining a "passing grade" in all classes in order to participate in an activity. Effective January 1, 1989 scholastic eligibility will be determined by the regulations listed at the end of this section. These regulations conform to Rules of the Oklahoma Secondary School Activities Association (OSSAA). A student must be present in all classes the day an activity is scheduled; or if the activity is scheduled on a weekend or holiday, or is an all-day activity, a student must have been present the preceding school day. Any exception to this policy must be approved by the administration.

The maximum number of absences for activities, whether sponsored by the school or outside agency/organization, which removes any student from the classroom shall be ten (10) for any one (1) class period of each school year. Excluded from this number are state and national levels of school-sponsored contests. State and national contests are those for which a student must earn the right to compete. The criteria for earning the right to represent the school in any activity or contest must be submitted in writing by local school sponsors and approved by the local board of education.

Each local board of education shall appoint, at the beginning of the school year, an Internal Activities Review Committee. This committee shall be responsible for reviewing and recommending any deviation of the activities policy to the local board of education. Any deviation from the ten (10) days absence rule shall not exceed five (5) days.

A student must be maintaining a "passing grade" in classes to be missed while participating in an activity during the school day. A weekly eligibility list of students will be made available at the end of each week through the activities director's office.

RULES FOR STUDENTS TO BE ABLE TO PARTICIPATE IN SCHOOL ACTIVITIES Grades 7-12

These rules are based upon the OSSAA (Oklahoma Secondary Schools Activities Association) and apply to any student or group that will miss school for an activity.

Passing Grades are Key: To participate in an activity that requires the student to miss school during the regular school day; such as, performance during the school day, contest, competition, etc. or to compete in any OSSAA sanctioned event, ex. game, tournament, contest, etc. students will need to meet the following:

Beginning of the School year or the beginning of the Spring semester:

- a student must pass five subjects from the semester before (A "NC" or No Credit would be treated as a F). If they don't pass five subjects, they can't participate/compete for the first six weeks of the next school grading period.

- When can the student become eligible to participate?
    - A student who wasn't eligible can become eligible again by passing all their classes at the end of a six-week period.
- What if a new student to Mustang enrolls?
    - New students need to meet the same passing grade rules from their last school.

Weekly Student Eligibility Procedures:

- Each school will generate an eligibility report every Friday, beginning the fourth week of each semester.
- If a student is failing any class, they will be placed on probation for one week. During this probationary period, they remain eligible to miss instructional time for school activities and to participate in all events.
- For students taking concurrent courses, these classes are included when determining activity eligibility.
- If a student continues to fail a class the following week, their status will change from probationary to ineligible. This means they will no longer be permitted to miss instructional time for any school activity or event.
    - For OSSAA-sanctioned events, the student will also be ineligible for any after-school activities.
    - For non-OSSAA-sanctioned events, students may participate after school hours but remain ineligible during school hours.
- To regain eligibility, a student must be passing all classes when the eligibility report is processed on Friday.

Additional information:

- School administration may grant exceptions for activities in special circumstances.
- A full list of the detailed OSSAA guidelines can be found at **bit.ly/3Hb5mqW**

Prohibition of Race And Sex Discrimination In Curriculum **Policy # 1114 can be found here**

DISCIPLINE

GENERAL STATEMENT ON STUDENT BEHAVIOR AND RESPONSIBILITIES **Policy # 5080 can be found here**

SEARCH OF STUDENTS, PERSONAL PROPERTY, AND SCHOOL PROPERTY - Policy #5125 can be found here

PREVENTION OF BULLYING - REPEATED ACTS OR PATTERNS OF HARASSMENT, INTIMIDATION, THREATENING BEHAVIOR OR HAZING **Policy # 5110 can be found here**

PROHIBITING BULLYING (INVESTIGATION PROCEDURES) **Policy # 5110R can be found here**

ENROLLMENT

RESIDENCY POLICY Policy # 5015 can be found here

MCKINNEY-VENTO HOMELESS EDUCATION COMPLAINT GUIDELINES Policy # 5015.3 can be found here

Home Language Survey

The parent/guardian(s) of any student enrolling must complete the Home Language Survey for K-12 School Districts.

The Home Language Survey will apply to all years the student is enrolled with MPS. A new Home Language Survey must be completed in the event that a student withdraws from the district and returns at a later date.

In compliance with state and federal laws, if your child meets the state of Oklahoma's definition for "bilingual", your child will be given a language assessment placement test within 30 calendar days at the start of the school year within the first 10 (ten) days of enrollment. If your child qualifies for *ELL (English Language Learners) services, he/she will also participate in the post-testing procedures in the spring. Results of these tests will be provided for the parent's review and will be maintained in the student's cumulative folder and in other district files.

LEP (Limited English Proficient) and EL (English Learners) are interchangeable terms.

ACCEPTANCE OF ELECTRONIC SIGNATURES AND RECORDS Policy # 2222 can be found here

ENROLLMENT OF STUDENTS Policy # 5035 can be found here

ENROLLMENT OF STUDENTS FROM A SCHOOL NOT ACCREDITED BY A STATE BOARD OF EDUCATION Policy # 5016 can be found here

TRANSFER POLICY Policy # 5005 can be found here

FOREIGN EXCHANGE STUDENTS Policy # 5025 can be found here

SCHEDULE CHANGES (Grades 9-12)

Course schedules should be created with the goal of providing optimal academic growth for a student. Therefore, requests for schedule changes which result in a student being moved to a course which is, in general, below the demonstrated academic ~~intellectual~~ capabilities of the student will not typically be approved. In addition, requests for schedule changes due to a student's desire to "be with a friend" or to have or not have a specific teacher will also be denied.

Schedule changes are permitted through the first eight (8) days of the semester. Schedule changes will only be considered for legitimate reasons such as a schedule conflict, meeting graduation requirements or an inappropriate placement as determined by a teacher, counselor, or administrator. **Any schedule change after the eight (8) days of the semester will require administrative approval. See procedures**

for the appeal process for a change of schedule after the 8 day deadline.

Schedules may be adjusted if any of the following criteria exist and space is available:

- Incomplete schedules or computer errors
- Duplication of courses
- Student who does not meet prerequisites or does not have teacher approval
- Student accepted to a special program (e.g., Career Tech)
- Student placed with a teacher under whom the student previously received a failing grade
- A student's desire to take a more challenging course (no reversal at a later date)

Appeal Process for a Schedule or Teacher Change Following the 8-Day Deadline

A. A conference with parent(s), student, teacher, and an administrator is required. During this conference, the problem/concern will be discussed, and a plan will be formulated to assist the student and teacher in addressing the concern through mutual effort. This plan must remain in effect for a minimum of six (6) weeks before re-evaluating the situation.
B. If the parent feels the above plan has not been successful, he or she may contact the administrator in writing to communicate his or her continued concerns. The principal will determine, based on communication with the parent, student and teacher, whether a schedule change is in the best interest of the student.

PROFICIENCY-BASED PROMOTION/CREDIT BY EXAMINATION Policy # 5065 can be found here

STUDENT PROMOTION/RETENTION Policy #5075 can be found here

APPEAL OF ATTENDANCE RECORD

Appeal of Attendance Record: A written appeal concerning attendance must be made to the Appeal Committee within 10 days from the last day of the semester. The appeal form is located on the High School website. Instructions for the process of submitting the form to the Appeal Committee is located on the form. Doctors' notes should be submitted to building secretaries throughout the semester. Original doctor's notes or other documentation should be kept for your own records. An appeal committee consisting of an administrator, teacher and counselor will review the merits of the appeal and submit a final decision to the site administrator. The decision of the committee is final.

OFFICIAL WITHDRAWAL FROM SCHOOL

If a student plans to request withdrawal from school, the parent/guardian of the student must notify the school. The student will then receive a withdrawal slip to present to each of his/her teachers and counselor. The teachers will record a withdrawal grade, which will be the grades earned during the current semester. If he/she has any state owned books, library or departmental books or supplies, he/she must return them to the counseling office. After he/she gets his/her teacher's and counselor's signatures on the slip, he/she must present it to the principal for approval.

GRADUATION

GRADUATION Policy # 5075 can be found here

HEALTH & SAFETY

HEALTHY and FIT POLICY Policy # 5145 can be found here

HEALTH SERVICES Policy # 5045 can be found here

NUTRITION

HOUSEHOLD APPLICATION FOR FREE/REDUCED MEALS

Participation in the school lunch program is very important and beneficial to our students. If you feel your family may qualify for free/reduced meals, beginning on August 1st and thereafter, you can apply for free and reduced meal benefits 24/7 by applying online at mustangps.schoollunchapp.com This will be the quickest way to ensure your application is processed before school starts. However, if you prefer, you can still pick up and complete a hard copy of the application and send it to school with your child to give to the cafeteria staff, or mail it to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 Attention: Kay Rainwater, Child Nutrition Director. Additional applications are available at the school office-or the Mustang Educational Resource Center. Applications may be completed at any time throughout the year if you've had a change in income, household size, etc., that might qualify your family for free/reduced meals. **Requests for applications in different languages can be made by calling the Mustang Child Nutrition Office at (405) 376-7317 or by emailing your request to rainwatern@mustangps.org.

A new application on the correct year's form must be filled out every year in order to qualify for the program. One application is all that is necessary per household. Please do not complete more than one application when applying. If you were on the program last year, you will be carried over on the same status temporarily, but you must re-apply before October 1st of the current school year or you will be changed back to full-price status.

You will receive a letter of notification of the status of your application. Until you receive notification, money should be sent with student to cover the price of full-priced meals.

PAYING FOR LUNCHES

Mustang elementary schools and Intermediate schools allow 6 meal charges. After the sixth charge, an alternate meal* may be provided until charges are paid. All charges must be paid before ala carte items or second trays can be purchased.

Approximately three weeks before school is out, through the end of the school year, no charging is allowed. This helps MPS collect what is owed. Therefore, during this time, if your child still has lunch charges, money will need to be put in his/her account to completely cover the charge, plus the meal for the day or bring a lunch from home. During this time, robo calls will be made two times per week to households who have a child with a negative balance as a reminder to send money.

Middle schools allow 3 meal charges. After the third charge, an alternate meal* may be provided until the charges are paid. All charges must be paid before ala carte items or second trays can be purchased.

Approximately three weeks before school is out, through the end of the school year, no charging is allowed. This helps MPS collect what is owed. Therefore, during this time, if your child still has lunch charges, money will need to be put in his/her account to completely cover the charge, plus the meal for the day or bring a lunch from home. During this time, robo calls will be made two times per week to households who have a child with a negative balance as a reminder to send money.

Mustang High School has a no charging policy. In extenuating circumstances, the Child Nutrition Department will allow three (3) charges of reimbursable meals to make sure anyone who needs food receives it. After the third charge, an alternate meal* may be provided until the charges are paid. All charges must be paid before ala carte items or second trays can be purchased.

Approximately three weeks before school is out, through the end of the school year, no charging is allowed. This helps MPS collect what is owed. Therefore, during this time, if your child still has lunch charges, money will need to be put in his/her account to completely cover the charge, plus the meal for the day or bring a lunch from home. During this time, robo calls will be made two times per week to households who have a child with a negative balance as a reminder to send money.

*Alternate meals may be made up of a PBJ sandwich, fruit & milk, an entrée, fruit & milk, or a cheese sandwich, fruit & milk.

**At all sites, the Principal may work with Child Nutrition on extenuating circumstances.

Student ID numbers are used the entire time the student attends Mustang Public Schools. The I.D. numbers are also the student's lunch account numbers. The student's account is like a bank account. If paying by cash or check, it is suggested that deposits be made in the mornings before school starts in sufficient amounts to pay for two (2) weeks of lunches. Students are not allowed to use other students' lunch accounts or make purchases for other students.

**Online payments can be made by going to MySchoolbucks.com. Create a user account (will need student I.D.#). Payment (and purchase history) will typically show up in the student account by the next school day, but occasionally external factors may affect the process and could delay when the funds are received by the school. (Electronic check payments can take up to one week to show up in student's account.) There is a 4.5% + .40 per transaction fee effective 1/19/2022 per each deposit transaction. You can set up a "low balance" alert to notify you when you need to make another payment. By signing up for MySchoolbucks you are able to view your child's purchase history at no charge, even if you decide not to use the online payment program.

Meal prices can be found on the district website.

A $25.00 fee will be charged for insufficient checks – No Exceptions. Further checks will not be accepted at any school until the insufficient check is cleared up. In order to ensure that funds sent in cover any insufficient checks, please send cash or a money order rather than make an online payment.

REFUNDS

Students' lunch account balances will automatically move with them to the next grade/school as long as they remain in the district. If your student leaves the district, you can request a refund by calling the Child Nutrition Office at (405)376-7317. Graduating students' lunch accounts can be transferred to siblings in Mustang, refunded, or donated to pay off other children' s lunch accounts at parents' request.

Refunds to lunch accounts can be made upon parental request. No cash refunds will be made at any school site. All refunds will be issued by check from the Child Nutrition Office following the monthly meeting of the Mustang Board of Education. Parents of students leaving the district must provide a forwarding address with the cafeteria cashier. If the refund check is returned to the district undeliverable, the money will be considered an outstanding warrant. After two years, the outstanding warrant is estopped (void) by law.

Note: Due to the cost of issuance, no refund will be issued if the total is less than $5.00 unless at parent's

request.

STUDENTS WITH FOOD ALLERGIES

Parents of students with food allergies should submit a current doctor's note to the cafeteria manager stating the food allergy and recommended substitute for that food item. This information will be put into our computer system and will alert our staff as to the allergy. It is recommended that parents of students with severe food allergies contact the Child Nutrition Director at (405)376-7317 or the cafeteria manager of your child's school to discuss menus. In order to remove an allergy note from a child's account, the Child Nutrition Office must receive a note, dated and signed by a doctor (if the allergy was severe) or parent, stating the child no longer has that allergy.

Forms can be found on the district website under "Cafeterias" tab or upon request through the Child Nutrition Office at (405)376-7317.

PROCEDURES

COMPLAINT AGAINST AN EMPLOYEE OF THE DISTRICT POLICY Policy # 1095 can be found here

PROCEDURES FOR RESOLVING COMPLAINTS REGARDING DISTRICT PERSONNEL
Policy # 1095.1 can be found here

SCHOOL SAFETY

TRAFFIC SAFETY

The safety of our students on and around each school campus is top priority. Parents and students must obey all traffic and school zone laws as well as comply with school procedures for drop-off/pick-up lines, and parking areas. Please refrain from using cell phones while operating a vehicle on our near any school campus. Students who drive that are not obeying all traffic laws and/or established procedures may lose driving privileges on school grounds.

VISITORS / CHECK OUT PROCEDURES DURING SCHOOL HOURS

All visitors will need to check in at the front office. In order to have access to the building, beyond the front office, parents must present an approved photo ID (state issued driver's license, or government issued ID Card). The ID will need to be scanned into the School Safe ID system. Only individuals listed in powerschool with a photo ID will be allowed to check out a student from the school.

SEX OFFENDERS ON DISTRICT PREMISES Policy # 2080 can be found here

SAFETY DRILLS

Mustang Public Schools practices, evaluates, and makes adjustments to safety drills throughout the school year. Each school site will practice a minimum of 10 safety drills per year in compliance with state requirements. These drills will include two tornado, two fire, four security drills and two additional (other) drills.

SECURITY PERSONNEL

Mustang Public Schools partner with local law enforcement agencies to provide security for students and staff. Mustang Public Schools has full-time School Resource Officers. Our SROs are employed through Canadian County Sheriff's Department and the Mustang Police Department. The role of the SRO is to provide law enforcement, mentor students, and to educate school staff, students, parents, and community on law, trends, security, etc.

SEVERE WEATHER

We wanted to remind parents that once school is in session, we will not release buses early in the event of severe weather or slick/icy road conditions. There is too much danger in having young children at home with no adult present. If we need to hold buses to ensure the safety of our students, we will. As always, if you are uncomfortable with approaching weather, you can check out your child. Please be aware of the individual school's policy on pickup if you are arriving close to the actual dismissal time. Should the outdoor warning sirens sound, children will be sheltered in the building and the front doors to the schools will be locked so our staff can get to shelter as well.

Should impending weather mean a cancellation of evening activities, the district will contact channels 4, 5, 9 and 25. The information will also be posted to the district website www.mustangps.org and the district's social media accounts such as Facebook and Twitter. For small events, individual coaches or sponsors may also communicate with their parents directly through other mediums (please make sure to have your contact information updated as necessary).

Mustang Public Schools stays in touch with the National Weather Service in Norman and receives regular briefings. School officials also monitor weather reports on local news stations.

Signs posted on the front doors of the school will read as follows:

In the event of severe weather, which poses the threat of imminent danger to our students and staff, **these doors will be locked.** Students can be checked out when the weather improves and conditions are considered safe.

This decision was made by Mustang Public Schools and based on the advice of FEMA and the National Weather Service.

If you feel that you need to pick your child up from school due to severe weather, please do so early rather than waiting until a storm is approaching. We appreciate your cooperation in this matter of safety for our students and staff.

THIS FACILITY IS NOT A PUBLIC STORM SHELTER

THESE DOORS HAVE BEEN LOCKED DUE TO SEVERE WEATHER

STUDENTS CAN BE RELEASED AS SOON AS WEATHER CONDITIONS IMPROVE AND ARE CONSIDERED SAFE.

THANK YOU FOR YOUR COOPERATION

Mustang Public Schools

REUNIFICATION

Mustang Public Schools has a reunification plan in place for all sites in the event a school must evacuate a campus due to a crisis/emergency or must do a controlled release of students at their school. The details of the reunification location would be released to the parents and community as soon as possible through emergency communication avenues from the district and site. Upon arriving at the reunification site parent/guardian/emergency contact (must be listed in powerschool) will need to line up according to their child's last name, complete the reunification document and be prepared to present a photo ID.

MPS Reunification Information Form

First, we want to thank you for your patience during this reunification. We share the same goal during this process: Getting you and your student(s) back together. Staying calm and cooperating with school personnel will help expedite the process. We'll get through this as quickly as possible.

Instructions:

1. Please complete this form.
2. ***Please have photo identification out and ready to show MPS personnel.***
3. Select the check-in line based on either student last name or student grade.

   Please go directly to the "Exceptions" line if:
   - ***you do not have your ID***
   - ***you are not an emergency contact in PowerSchool***
   - ***you are picking up someone else's student(s)***

   This process may take a little longer to verify your identity

School Name: _____

	Student Last Name	Student First Name	Birthday	Grade	If Elementary - Homeroom Teacher ----------OR---------- If Secondary - Student Cell #
1			/ /		
2			/ /		
3			/ /		
4			/ /		

Parent / Guardian Info:

Last Name	First Name	Relationship to student(s)	Signature	Parent Cell #

School personnel completes:

Info validated in PowerSchool: *stamps* _____

161

Student/Parent reunified: *Time* _____ *Initials*_____ *Comment* _____

STUDENT SERVICES

EXCEPTIONAL STUDENT CHILD FIND

The MPS District is conducting a search and find effort for students ages three (3) through twenty-one (21) who are suspected of having a disability and are not currently being served in a free and appropriate public school program or a private school program. Students who are highly mobile, homeless or are considered an unaccompanied youth are included in this effort.

Disabilities include autism, deaf-blindness, deafness/hearing impairment, developmental delays, intellectually disabled, multiple disabilities, orthopedic impairments, other health impairments, emotional disturbance, specific learning disability, speech/language impairment, traumatic brain injury and visual impairment.

If you are aware of any student who resides in the MPS District and is in need of specialized school services, please contact, Dr. Karen Wilson, Director of Student Services, at (405) 376-7335.

PARENTS RIGHT TO KNOW

Every Student Succeeds Act gives you the right as a parent to request information regarding the professional qualifications of your child's teacher(s) including, at a minimum, the following:

- Whether the teacher has met state qualification and licensing criteria for the grade level and subject areas in which the teacher provides instruction,
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria has been waived,
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree, and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition, Every Student Succeeds Act requires the school to provide you information on the level of achievement of your child on the State academic assessments. This is something you have been given in previous years.

The law calls for you to be given timely notice that your child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not state certified. This legislation recognizes the importance of the school and family working together.

EVERY STUDENT SUCCEEDS ACT OF 2015

Title III, Part A: Language Instruction for English Learners (EL) and Immigrant Students

The term "English Learners" means an individual

- Who is aged 3 through 21
- Who is enrolled or preparing to enroll in an elementary or secondary school
- Who is not born in the United States or whose native language is a language other than English
- Who is a Native American, Alaska Native or a native resident of the outlying areas; and
- Who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or
- Who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant; and
- Whose difficulties in speaking, reading, writing, or understanding English may be sufficient to deny the individual
    - The ability to meet the State's proficient level of achievement on State assessments
    - The ability to successfully achieve in classrooms where the language of instruction is English or

- The opportunity to participate fully in society.

The term "immigrant" means individuals who—

- Are aged 3 through 21
- Were not born in any State; and
- Have not been attending one or more schools in any one or more States for more than three full academic years.

MPS will provide the following assurances for language instruction of all English Learners (EL) and immigrant students enrolled in the district following the guidelines of the No Child Left Behind ESSA, Title III, Part A.

- Annual assessment of English proficiency of all EL students in listening, speaking, reading, writing and comprehension using the State and Federal mandated tests
- Use of scientifically based research for language instruction programs for EL students
- Evidence that EL programs will enable students to speak, read, write and comprehend the English language and meet challenging district and state academic achievement standards
- No violation of any state law, including state constitutional law, regarding the education of EL students
- Consultation with teachers, school administrators and parents in developing appropriate plans of study for the EL student
- Certification that all teachers in any language instruction educational program that is funded under Title III are fluent in English with written and oral communication skills.

EQUAL OPPORTUNITIES

It is the policy of MPS to provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid and employment. Inquiries concerning application of this policy may be referred to the Compliance Coordinator for MPS.

NOTIFICATION OF RIGHTS UNDER FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)
Policy # 2045 can be found here

NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)
Policy # 2047 can be found here

GUIDANCE and TESTING SERVICES

Guidance is considered an essential part of any good school program. Guidance and counseling services are available to all students of the Mustang Schools. Your school has a testing program designed to provide information to help the student know himself/herself better, his/her interests and capabilities and to help in planning his/her schoolwork and his/her life work. A well-rounded testing program has been developed that can be very valuable to each student if the information is properly interpreted and used. General test results are made available and explained to each student taking them. Any student or parent having questions about the tests or testing program is encouraged to ask for help from the school counselor.

REPORTING SUSPECTED CHILD ABUSE AND/OR NEGLECT **Policy # 2050 can be found here**

TECHNOLOGY

INTERNET ACCEPTABLE USE AND SAFETY POLICY **Policy # 2130 can be found here**

PERSONAL TECHNOLOGY DEVICE (PTD) USE POLICY **Policy #2140 can be found here**

Loss of Chromebook - $300
Water/Liquid Damage to Chromebook - $200

Chromebook Screen Replacement - $50
Chromebook Keyboard Replacement - $35
Loss/Damage of Chromebook Charger - $35

Loss of iPad - $300
Water/Liquid Damage to iPad - $300
iPad Screen Replacement - $100
Loss/Damage of iPad Charger - $35

TRANSPORTATION

TRANSPORTATION - USE OF BUSES Policy # 5155 can be found here

B.U.S.
Be Responsible - Use Safety - Show Respect

BUS	Responsible	Safe	Respectful
Waiting for the Bus	Be on time Have belongings together and organized Know and understand expectations	Stay at least 20 feet back Line up single file in an orderly manner Wait for Driver directions	Respect each other Respect others' property Use proper language
Entering the Bus	Move to assigned seat Dispose of trash in receptacle (uneaten foods included)	Proceed in a single file line Use handrail Walk on bus and walk to seats	Greet driver Be courteous Use proper language
Riding the Bus	Keep school supplies and cell phones in backpack Keep food and drink in your bag Follow Driver directions	Keep school supplies and cell phones in backpack Keep food and drink in your bag Follow Driver directions	Keep hands, feet and objects to self Use appropriate language Use a quiet voice (level 2) Respect bus property
Exiting the Bus	Follow Driver directions Take belongings with you	Stay seated until bus comes to a complete stop Take turns leaving; front to back Move safely away from the bus Use handrail	Appreciate and respect others Keep hands, feet and objects to self Be courteous
Evacuation	Stay quiet Leave belongings on bus	Listen for directions Exit quickly and safely	Follow Driver directions Help others when appropriate

ACTIVITY TRIPS Policy # 3115 can be found here

FIELD TRIPS Policy # 3130 can be found here

WALKERS

If your child walks to and from school, discuss safe and appropriate routes and encourage him/her to respect other people's property.

STUDENT PARKING

All students who drive an automobile or other vehicle on the school grounds must purchase a parking permit and display a current registration sticker. Parking permits are available through the Central Office of the high school. The main lot is the designated student parking area (and any additional parking areas selected by district). Students who occasionally drive a vehicle other than the one normally driven to school are to notify the office, giving the description of the vehicle and tag number to receive a temporary parking pass. Vehicles parked in a staff parking spot, handicapped parking, no parking zones, or those which are illegally parked may receive a parking fine of $10.00. Three parking infractions can result in the loss of parking privileges. Parking violations of any kind may result in the use of a wheel lock, which prevents the movement of the vehicle. Moving a vehicle with a wheel lock attached will cause damage to the vehicle. Mustang Public Schools, employees of Mustang Public Schools, Mustang Police Department, and employees of the Mustang Police Department are not liable for any damages sustained from a car being driven with the wheel lock still in place. Removal of the wheel lock by a site administrator or campus resource officer will cost a fee of $25.00. Vehicles will be towed at the owner's expense if vehicles are parked in the staff parking lot, handicapped parking, no parking areas or illegally parked.

Students who drive a vehicle to school which does not have a parking permit and who do not notify the office, shall lose the privilege of bringing a vehicle on the school grounds.

Continued parking violations by a student shall cost him/her the privilege of bringing a vehicle on the school grounds for the remainder of the school year. All student vehicles must be parked in the student parking areas. Students with motorcycles must park them in the designated and assigned areas of the student parking areas.

Students are not to be in the parking lot at any time after arriving at school unless they have an authorized pass from an instructor or the office.

REGULATIONS

1. Students who drive an automobile or other vehicle on the school grounds must purchase a parking permit and display a current registration sticker.
2. Students may only park in areas designated for student parking.
3. Students who drive a vehicle to school that does not have a parking permit and do not notify the office will lose the privilege of bringing a vehicle on school grounds, receive detention or the vehicle will be towed at the owner's expense.
4. A parking fee of $30.00 per year shall be charged to all students who desire to drive a motor vehicle to school and meet the requirements stated in this policy. Replacement stickers will cost $5.00.
   *No sticker will be replaced unless the old sticker (with the number) or proof of windshield replacement is brought to the office.
5. Placement of sticker is the responsibility of the student/driver. All motor vehicles must have a parking sticker permanently affixed to the front lower left window. The sticker must be placed on the inside of the window! (No exceptions!)
6. Persons counterfeiting, altering, defacing or transferring a parking sticker to another vehicle or person, or providing false information will be subject to disciplinary action and will face loss of parking privileges.
7. Vehicles shall be parked only in areas designated by the building principal for student parking. Motor vehicles that do not have a parking sticker or are improperly parked can be fined, have a wheel lock

placed on the vehicle, or be towed away by a bonded commercial wrecker. It shall be the responsibility of the student and/or the vehicle owner to pay for any towing and storage charges.

MPS is not responsible for any damage, vandalism or theft of a vehicle.

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Ryan McKinney, Asst. Superintendent of Secondary Education

From: Shanda Cummings, Director of Ed Tech and HS Curriculum

Date: 7.31.26

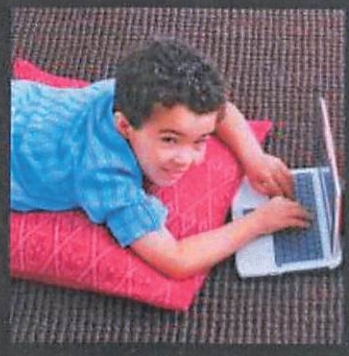
Subject: **Virtual Instruction Student Handbook 2026-2027**

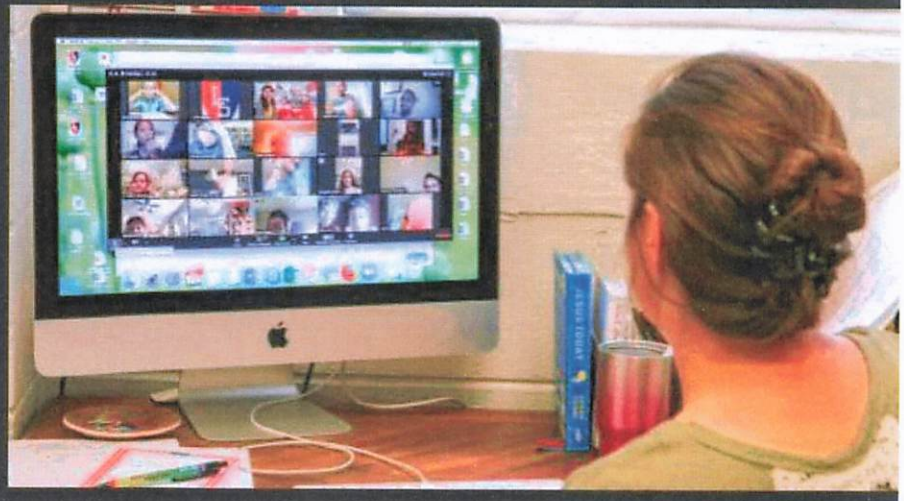
Please discuss, consider, and/or act upon the approval of the Virtual Instruction Student Handbook 2026-2027.

Summary:

- MPS has two handbooks for virtual instruction.
  - Grades K-6
  - Grades 7-12
- The books are an extension of the student handbook but are designed to address virtual instruction.

2026-2027
K-6 Mustang Virtual Academy
Parent & Student Handbook





Mustang Virtual Academy

General Information

Introduction

This handbook provides general guidelines for parents and students enrolled in Mustang Virtual Academy (MVA). MVA is a program within Mustang Public Schools and is subject to the policies and regulations of Mustang Public Schools and the Oklahoma State Department of Education. MVA follows the Mustang Public Schools' academic calendar and testing schedule.

Mission

Develop Mustang's community of collaborative learners as self-confident, creative problem solvers and skillful communicators, who are capable of accessing information in a lifelong pursuit of excellence.

Disclaimer

The policies and regulations of Mustang Public Schools' Board of Education, or any changes to the Board of Education policies and regulations after the printing of this guide, supersedes all information provided in this handbook. For more detailed information, patrons are encouraged to refer to the Mustang Public Schools' Board of Education Policies and Administrative Regulations online at the district website.

Admission Requirements

To participate in Mustang Virtual Academy students must:

- **Reside in Mustang Public Schools' attendance boundaries.**
- **Be enrolled in Mustang Public Schools.**
- **Agree to participate in a full time virtual environment.**
- **Work independently and be responsible to complete assignments.**
- **Be able to provide internet access.**
- **Abide by the virtual student/parent contract.**
- **Attend orientation prior to school starting.**
- **Participate in required district and state assessments throughout the year.**

Parent/Guardian/Learning Coach Outline for Success

- **Attend the MVA orientation meeting.**
- **Read and sign the MVA parent and student contract.**
- **Log into the MVA curriculum program with your child so that you can learn the system together.**
- **Help your child organize and prepare for virtual learning. Make sure that you have a device and reliable high speed internet. Inadequate network or bandwidth will not excuse incomplete coursework.**
- **Help your child create a calendar to plan for upcoming assignments and due dates.**
- **Communicate with teacher/s on a daily/weekly basis to read email, monitor progress and check grades.**
- **Provide transportation to all required district and state testing.**
- **Monitor and maintain academic integrity.**

Student Outline for Success

- **Attend the MVA orientation.**
- **Read and sign the MVA parent and student contract.**
- **Make sure you are set up and can access your curriculum before the first day of class.**
- **Develop a plan to complete assignments by the deadlines. Follow the pacing guide and stay on track each week.**
- **Communicate often with your teacher(s) and attend the minimum required live sessions. Ask questions often. Your teacher(s) and parent/guardian/learning coach are here to help and support you.**
- **Abide by the rules and procedures of the Mustang Student handbook, Mustang Public Schools policy guide, and site handbook if applicable.**
- **Practice academic integrity and honesty.**

MPS Policies Regarding Virtual Instruction

- **¤2130 Internet Acceptable Use and Safety Policy**
- **¤2140 Personal Technology Device (PTD) Use Policy**
- **¤5056 Internet Based Instruction**
- **¤5057 Virtual, Blended and Distance Learning**

Click here for MPS Policies and Procedures

Office and Classroom Hours

Monday through Friday 8am - 3:00pm

Curriculum and Instruction

At MVA, a certified Mustang teacher will work with each student to complete the coursework which is aligned to the Oklahoma Academic Standards. The curriculum follows a pacing guide which will be monitored by the teacher and virtual academy director.

Grading

Grading will be a combination of teacher graded and curriculum self graded assignments. Coursework must be completed based on the pacing guide each week. Teachers within the MVA will follow the same grading structure set forth in the Mustang Public Schools Policy Guide and the MPS Student Handbook. Grades will be given on completed assignments turned in through the online curriculum.

Attendance

Consistent participation in class is essential to student success. Virtual attendance is measured by:

- **Completion of lessons based on the pacing guide**
- **Projects**
- **Assessments**

Failure to login or complete assignments within the first 10 school days will result in removal from the virtual academy. Failure to complete assignments within the proper time period will result in an absence. The teacher will contact parents if students are not keeping up with the pacing guide requirements. If attendance, work completion, and engagement does not improve, the virtual academy director will set up a time to meet with parents. A plan will be put in place to get the student back on track. If the student remains unsuccessful, it could result in removal from MVA and placed in an appropriate educational setting. If the student does not login or submit any assignments for 10 consecutive school days, they will be unenrolled in accordance with the MPS attendance policy.

If the student is unable to complete work virtually (ex. illness, out of town for a funeral, etc.), please contact your virtual teacher so arrangements can be made.

Inclement Weather

In the event of inclement weather, students are still required to complete all assigned coursework during the semester.

Schedule Changes or Withdrawals

Students participating in the MVA shall commit to a minimum of one semester.

Counseling Services

MPS Counselors are available to address student concerns and social emotional needs, provide access to community and school resources, answer questions regarding grades, monitor progress, and check transcripts. Please contact your child's school counselor for help and information. Counselor listing and support program details are available at https://www.mustangps.org/departments/student-assistance

School Library Services

Mustang Public Schools has access to multiple resources including online books. In the event a student needs access to other materials at the site the Parent/Student will need to contact their home school to make arrangements to check out the materials.

Participation in District and State Mandated Testing

Students attending MVA will be required to participate in district and state mandated testing in accordance with Mustang Public Schools policies and Oklahoma State Department of Education guidelines. Arrangements will be made for students to take these tests in person or monitored virtually if needed.

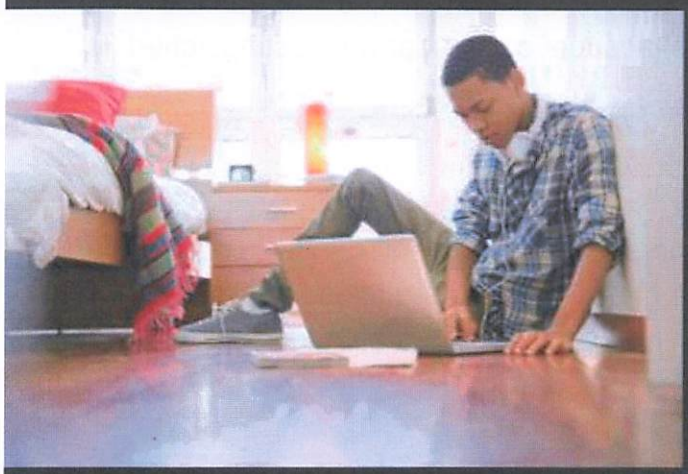
Students served on an IEP or 504

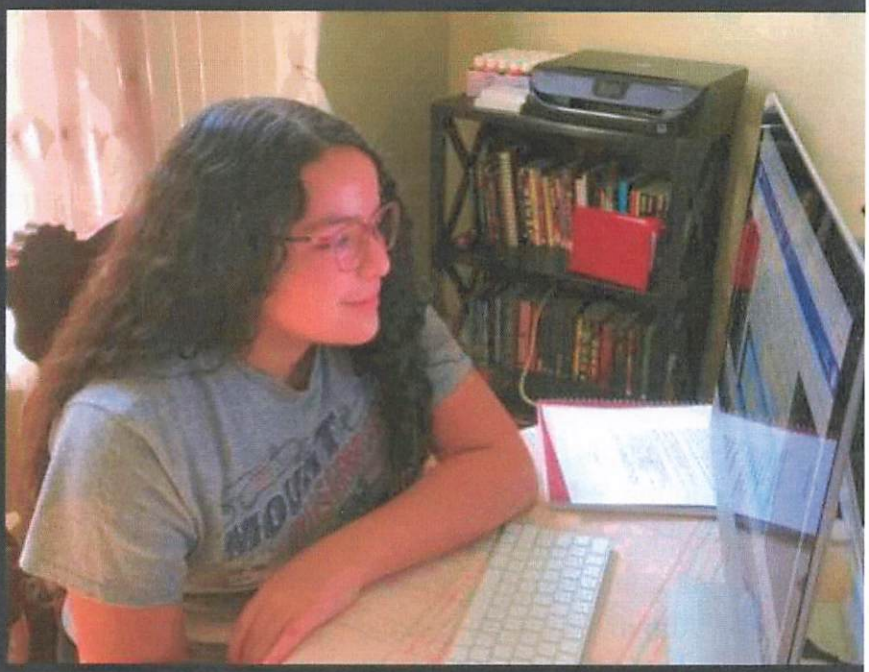
Mustang Virtual Academy or Blended Instruction is available for students on an IEP or 504. Please contact your child's school or the district Special Ed Department at 405-376-7335.

MPS Discrimination/Harassment Disclaimer

Mustang Public Schools is committed to diversity and equal opportunities for all. Mustang Public Schools does not discriminate on the basis of race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender identity and expression, age, height, weight, or physical or mental ability.

2026-2027
7-12 Mustang Virtual Academy
11-12 Blended Instruction
Parent & Student Handbook





Mustang Virtual Academy

General Information

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Admission Requirements

To participate in MVA students must:

- Reside in Mustang Public Schools attendance boundaries.
- Be enrolled in Mustang Public Schools.
- Agree to participate in a full time or blended virtual environment.
- Work independently and be responsible to complete assignments.
- Be able to provide your own device and internet access.
- Abide by the virtual student/parent contract.
- Attend orientation prior to school starting.
- Attend ICAP meeting before classes start.
- Participate in required district and state assessments throughout the year.

- MPS Policy # 5056 states "Any student who receives their entire class schedule through an online environment cannot participate in any extra-curricular activities. A student must be enrolled and in physical attendance at a secondary school site for at least one (1) period of the school day to participate in any extracurricular activities."

Parent/Guardian/Learning Coach Outline for Success

- Attend an orientation meeting.
- Read and sign the MVA parent and student contract.
- Log into the Edgenuity program with your child so that you can learn the system together.
- Help your child organize and prepare for virtual learning. Make sure that you have a device and reliable high speed internet. Inadequate network or bandwidth will not excuse incomplete coursework.
- Help your child create a calendar to plan for upcoming assignments and due dates.
- Log into Edgenuity.com and communicate with teacher(s) on a daily/weekly basis to read email, monitor progress, and check grades.
- Log into the Family Portal in Edgenuity to stay informed on your child's progress.
- Check email regularly.
- Provide transportation to all required district and state testing.
- Monitor and maintain academic integrity.
- Tips and video how-tos can be found at the Help Center

Student Outline for Success

- Attend the Virtual Academy orientation.
- Read and sign the MVA parent and student contract.
- Make sure you are all set up, can access all courses, and can send/receive through Edgenuity.
- Develop a plan to complete assignments by the deadlines.
- Login and spend approximately 30 minutes to 1 hour per class, preferably on a daily basis, reading and completing assignments.
- Communicate 2-3 times per week with your teacher(s). Ask questions often. Your teacher(s) and parent/guardian/learning coach are here to help and support you. Attend meetings with teachers virtually or in person when needed.
- Use the tutorial help on Edgenuity.com to get help during lessons.
- Check your progress online and meet course deadlines.
- Abide by the rules and procedures of the Mustang Student handbook, Mustang Public Schools' policy guide, and site handbook if applicable.
- Practice academic integrity and honesty.

MPS Policies Regarding Virtual Instruction

- #2130 Internet Acceptable Use and Safety Policy
- #2140 Personal Technology Device (PTD) Use Policy
- #5056 Internet Based Instruction
- #5057 Virtual, Blended and Distance Learning

Click here for MPS Policies and Procedures

Office and Classroom Hours

Monday through Friday 8:00am - 3:00pm

Curriculum and Instruction

Mustang uses the Edgenuity program for online curriculum and instruction. Students will work with a MPS certified teacher to complete coursework. A Mustang Public Schools' Administrator will monitor the curriculum and instruction throughout the year. A counselor will be available to discuss credits earned during the year. In some special classes MPS may use MPS curriculum coordinator and MPS teacher created content instead of Edgenuity or in conjunction with Edgenuity.

Students will have a homeroom teacher assigned to them. Virtual students will have a mandatory check in with their homeroom teacher each week. Their homeroom teacher will monitor progress each week and make weekly contact with students and parents.

Inclement Weather

In the event of inclement weather, students are still required to complete all assigned coursework during the semester.

Schedule Changes or Withdrawals

Students participating in the Mustang Virtual Academy (MVA) or Blended instruction shall commit to a minimum of one semester.

High School Graduation Requirements

Mustang Public Schools Requires 26 TOTAL UNITS OF CREDIT FOR HIGH SCHOOL GRADUATION. Credits are earned from either College Preparatory/Work Ready Curriculum or Core Curriculum. In addition to the coursework listed at the link below, Mustang Public Schools' students must complete Personal Financial Literacy* and the CPR/AED requirements stipulated by Oklahoma state law. Students must also demonstrate proficiency on all required state assessments. These graduation checklists can be accessed online at the following link: Oklahoma State Department of Education website.

Grading

Virtual classes will follow the same grading structure set forth in the Mustang Public Schools Policy Guide and the MPS Student Handbook.
Edgenuity grade descriptions:

- Actual - This is the overall grade adjusted for progress if a student is behind. This score doesn't assume zeros for uncompleted work; simply penalizes for falling behind. This grade will be used for eligibility purposes and the final grade.
- Overall - This is the weighted average grade for completed activities based on the grade weights for each type of activity.
- Relative -This is the grade that a student would receive if s/he stopped working and received 0% for all unscored, counted activities.

Assignments that contain a written component should be original work created by the students or have sources cited. Students who plagiarize their work will be subject to consequences determined by Mustang Virtual Academy administration and may be removed from the course with a failing grade. Students who are not successful in consistently completing assignments in a timely manner with passing grades may be required to attend in person tutoring by appointment.

End of Course Requirements

Courses should be completed at 100% with a grade specified by the teacher.
Edgenuity grade descriptions:

- Actual - This is the overall grade adjusted for progress if a student is behind. This score doesn't assume zeros for uncompleted work; simply penalizes for falling behind.
- Overall - This is the weighted average grade for completed activities based on the grade weights for each type of activity.
- Relative -This is the grade that a student would receive if s/he stopped working and received 0% for all unscored, counted activities.

Attendance

Consistent participation in classes is essential to a student's academic success. Virtual attendance is measured in two ways: completion of lessons, projects, and assessments and time spent actively engaged in online lessons. Students should login to each of their courses for substantive participation at least 5 times per week, preferably daily. To have satisfactory attendance, work should be submitted weekly unless other arrangements have been made with the teacher(s) in advance. Attendance is taken based on logged in hours less idle time and progress in the course. Students who are on track or ahead will not be counted absent regardless of logged in hours.

Teacher(s) will contact students by email and/or phone if they are not logging in frequently or making adequate progress in their courses. If, after the teacher contacts the student, attendance and engagement do not improve, parents will be contacted by the teacher. A plan will be developed with the student and parent/guardian to help the student get back on track. If the plan is unsuccessful, the student and parent will be asked to come in for a conference to discuss future success. If the student remains unsuccessful, it could result in removal from MVA and placed in an appropriate educational setting. If the student does not login or submit any assignments for 10 consecutive school days, they will be unenrolled in accordance with the MPS attendance policy.

Students have access to Edgenuity which allows the student to work ahead and/or complete lessons from any location. Inclement weather or insufficient internet is not a valid reason for lack of adequate progress. Therefore, if a student's course completion rate is not on pace, and/or the student does not communicate with the teacher(s), the student may be considered truant. Attendance is for truancy purposes and if the course is completed the student will receive credit.

If the student is enrolled in both online and traditional classes, the MPS attendance policy must be followed for the traditional classes.

If the student is unable to complete work virtually (ex. illness, out of town for a funeral, etc.) please contact your virtual teacher so arrangements can be made.

Counseling Services

MPS Counselors are available to address student concerns and social emotional needs, provide access to community and school resources, answer questions regarding grades, monitor progress, and check transcripts. Please contact your child's school counselor for help and information. Counselor listing and support program details are available at http://www.mustangps.org/StudentAssistance.aspx

School Library Services

Mustang Public Schools has access to multiple resources including books online. In the event a student needs access to other materials from their school site, the parent/student will need to contact their home school to make arrangements to check out the materials.

Students on Campus

Students who are participating in extracurricular activities or attending classes at school sites are expected to follow school rules and expectations. Students may not be in the building unsupervised. When students arrive on campus during the school day for classes or activities, they are to immediately report to the office and then to the appropriate location. Students who are participating in an activity outside of the school day should immediately report to the designated location on campus.

Eligibility

Scholastic eligibility for students will be checked at the end of the third week of a semester and each succeeding week thereafter. If a student is not passing all subjects in which he/she is enrolled at the end of a week, he/she will be placed on probation during the next one-week period.

A student who has been placed on one-week probation must be passing all subjects at the end of the probationary week in order to retain eligibility. If, after a one-week probationary period, a student is not passing, he/she will be ineligible to participate during the next one-week period. The ineligibility period will begin on Monday, and end on Sunday.

Students will have until 4 p.m. Thursday to make-up or turn in work that could affect eligibility status. A final evaluation of the student's grade will be made early Friday and reported to the parent and student on Friday. The information will also be made available to the secondary staff member responsible for eligibility reports so the information can be sent out to necessary teachers and coaches. The information available on Friday morning to students, parents, teachers, and coaches will be final for the upcoming week's eligibility report.

NCAA

MPS teachers and the Edgenuity curriculum are NCAA approved for the 24-25 school year. Upon enrollment, the student and/or parent must notify Mustang PS if they desire for their student to be NCAA eligible. There are specific requirements in terms of courses that need to be completed, testing requirements, and communication requirements that the student must adhere to in order to be eligible. Please contact the MPS Department of Athletics at 405-376-7366, with any questions.

Participation in District and State Mandated Testing

Students attending Mustang Virtual Academy or Blended Instruction will be required to participate in district and state mandated testing in accordance with Mustang Public Schools policies and Oklahoma State Department of Education guidelines. Students may also take course tests or quizzes on site with assistance from the teacher if needed. A second attempt on tests or quizzes may be allowed if taking assessments on site. Virtual or blended students are not eligible for semester test exemptions due to the online platform.

Students served on an IEP or 504

Mustang Virtual Academy or Blended Instruction is available for students on an IEP or 504. Please contact your child's school or the district Special Ed Department at 405-376-7335.

MPS Discrimination/Harassment Disclaimer

Mustang Public Schools is committed to diversity and equal opportunities for all. Mustang Public Schools does not discriminate on the basis of race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender identity and expression, age, height, weight, or physical or mental ability.

Memo

To: Mustang Public Schools Board of Education

Superintendent Charles Bradley

From: Amy Hill, Director of Federal Programs

Date: July 30, 2026

Re: Approval of Agreement for Secondary Career and Technology Education (CTE) Programs (SY 2026-2027)

It is recommended that the Board of Education approve the Secondary Career and Technology Education Agreement with the Oklahoma Department of Career and Technology Education for the 2026–2027 school year, as presented, and authorize Superintendent Charles Bradley and Board President Toby Thompson to execute the agreement on behalf of the district.

OKLAHOMA CareerTech

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION

CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2026-2027

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The **Salary and Teaching Schedule due on September 30**, is one of these reports and is considered a part of this contract in addition to **CESI Enrollment due October 31** and the **Follow-up Reports due November 30**. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee, apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

If you have any questions, contact Katha Cinnamon at **Katha.Cinnamon@careertech.ok.gov** or (405) 743-5195.

This signed contract should be returned to **secondarycontracts@careertech.ok.gov** **no later than September 30.**

Approved:

President, Board of Education	**Date**
Superintendent of Schools	**Date**

Brent Haken, State Director	**7/28/2026** **Date**
Mustang School System **District Name (please print)**	

1500 West Seventh Avenue
Stillwater, OK 74074-4398
https://oklahoma.gov/careertech.html
(405) 377-2000 • Fax: (405) 743-6809

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 27

SUPERINTENDENT
MUSTANG SCHOOL SYSTEM
906 S HEIGHTS DR
MUSTANG, OK, 73064

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
3.00 AG EDUCATION			$39,000.00
2.00 BUS & INFO TECH ED			$26,000.00
7.50 FAM AND CONSUMER SCIENCES			$60,000.00
1.00 HEALTH CAREERS			$9,500.00
1.00 MARKETING EDUCATION			$8,000.00
14.50 SCIENCE TECHNOLOGY ENGINEERING AND MATH			$137,750.00
Summer Salary	411	3811	
3.00 AG EDUCATION			$24,960.00
State Teacher Supplement	411	3811	
3.00 AG EDUCATION			$7,800.00
2.00 BUS & INFO TECH ED			$4,400.00
7.50 FAM AND CONSUMER SCIENCES			$16,500.00
1.00 HEALTH CAREERS			$2,200.00
1.00 MARKETING EDUCATION			$2,200.00
14.50 SCIENCE TECHNOLOGY ENGINEERING AND MATH			$31,900.00
		Total:	$370,210.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Maretta Cheek at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 27

Valerie McBane, 7/28/2026 12:17 PM

Assistant Finance Manager Date

Oklahoma Department of Career and Technology Education

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 07/28/26

Contract Vendor: Lokal Oklahoma **Time Frame:** SY 26-27

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a new yearbook ageement with Lokal Oklahhoma for Creek Elementary School.

LOKAL OKLAHOMA
YEARBOOKS

Melissa Thompson · 405-443-1948 · lokaloklahomayearbooks@gmail.com

CONTRACT and SPECIFICATIONS
2026-2027

SCHOOL - CREEK ELEMENTARY
ADDRESS- 12400 SW 15TH STREET, YUKON, OK. 73099
ADVISOR- BRANDY SPARKS EMAIL - sparksb@mustangps.org
SCHOOL PH- # 405-324-4567
ADVISOR PH- # 405-312-4462

SPECIFICATIONS
YEARBOOK SIZE - 8.5"X11"
BINDING CHOICE - SPLIT BINDING
Saddlestitch and Value Hard

PRICING PER BOOK - 260 books/56 pages
SADDLESTITCH COVER $15.50 per book
VALUE HARD COVER $21.74
PERSONALIZATION - Soft cover(ink) - $4.00 Hard cover(foil) - $5.00

*We will also provide the stickers requested and will donate 5 extra books to the school.

IMPORTANT INFORMATION - Changes may be made until final submission date, but may result in a price increase/decrease. All changes need to go through your yearbook representative and approved by publisher prior to submission.

- It is imperative that you submit your yearbook on your scheduled submission date to ensure your yearbooks arrive to you on time. We cannot guarantee on time delivery if submission is late.

✖ I HAVE READ AND AGREE TO THE SPECIFICATIONS, PRICING, AND INSTRUCTIONS OUTLINED.

SIGNATURE: Melissa Thompson **DATE:** July 27. 2026
Owner/Rep: Lokal Oklahoma Yearbooks

SIGNATURE: _____ **DATE:** 7/28/26
Principal

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 07/28/26

Contract Vendor: Tom Jackson (62381) **Time Frame:** SY 26-27

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a new photography ageement with Tom Jackson for Creek Elementary School.

...the finest in school photography since 1979

Tom Jackson Photography

PO Box 19037 • Oklahoma City, OK 73144 • (405) 443-1948

Tom Jackson Photography shall be the exclusive provider of school photography services (i.e. Fall, Spring Group, Graduation) for Creek Elementary for the 2026-2027 school year(s).

Tom Jackson Photography agrees to pay the school 45% of the gross sales from fall and spring groups and graduation portrait sales.

Tom Jackson Photography will work with the school's yearbook sponsor to provide to the school images and media needed to produce a yearbook in PSPA format. Tom Jackson Photography will provide requested Administration data files in Powerschool format.

Every student and staff member will be photographed at no charge for Fall Portraits. Staff members will received a teachers package for no charge. We will also schedule a retake day where we will set up to take photos of those that were absent or did not like their first photos.

Tom Jackson Photo will make every effort to satisfy the parents with their school photos. In the event that the parents are still not satisfied with the photos, we will refund 100% of all monies paid.

Randy Lusk — Tom Jackson Photography

Jul 27 2026
Date

School Representative

7/28/24
Date

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Robert Foreman, Director of Athletics

Date: August 10, 2026

Contract Vendor: Athletic Booster Clubs **Time Frame:** 2026-2027

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Sanctioning for the listed Booster Clubs supporting our Athletcic Programs for the 2026-2027 school year.

MHS Splash Zone Booster Club (Swimming)
MHS Track Booster Club

BOOSTER CLUB CONTACT INFORMATION

Name: Dara McMillin Office: President

Phone: 405-436-7759 Email Address: Mcmillindara@gmail.com

Name: Scott Shackelford Office: Vice-President

Phone: 405-637-8619 Email Address: ousooner33@hotmail.com

Name: Jami Leuschen Office: Tresurer

Phone: 573-201-8656 Email Address: jami.leuschen@gmail.com

Name: Michael McMillin Office: Secretary

Phone: 405-436-7759 Email Address: mcmillim_michael@yahoo.com

Name: _____ Office: _____

Phone: _____ Email Address: _____

Name: _____ Office: _____

Phone: _____ Email Address: _____

MUSTANG PUBLIC SCHOOLS

MHS SPLASH ZONE BOOSTER CLUB
Booster/PTSO Group Name and Location

Date: 7-22-2026

Sanctioning Application Check List

1. Completed Application. — X
2. Current Bylaws.
   (Make sure Board Policy Guidelines are included in the Bylaws) — X
3. Copy of current General Liability Insurance Cert.
   (Make sure the Policy covers Fiduciary Embezzlement Bond Coverage) — X
4. Submit six months of Bank Statements and include most recent Income Revenue Statement. — Submitted to athletic office monthly
5. Submit the last six months of meeting minutes held by your membership and Booster Club or PTSO Group. — Submitted to athleic office monthly
6. IRS EIN Number/501 (c) (3) Proof or Status. — X
   - Copy of IRS Form 990 Filing for previous yr.
   - Oklahoma Tax Exempt Certification
7. Signed Sanctioning Board Policy Affidavit. — X

Reviewed By: _____ 7/23/26
Athletic Director **Date**

Reviewed By: _____
Site Principal **Date**

Reviewed By: _____
Chief Financial Officer **Date**

Reviewed By: _____
Superintendent **Date**

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING

Instructions to Applicant:

1. Complete this application. Please print or type. If necessary, please use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to the athletic director or site principal.
4. The application will be reviewed by the athletic director or site principal and submitted to the superintendent for a recommendation to the Mustang Public Schools Board of Education.
5. The superintendent will notify the applicant of the board's decision.

---------- (School District Use Only) ----------

Athletic Director/Principal:

Received:

7/23/26

Date

Athletic Director/Principal

Recommends X

Does Not Recommend _____

Rational for Not Recommending:

_____

_____

_____

Reviewed and Submitted to Superintendent

7/23/26

Date

Signature
Athletic Director or Principal

Superintendent: _____

Received:

_____

Date

Superintendent

Recommends _____

Does Not Recommend _____

Rational for Not Recommending:

_____

_____

_____

Reviewed and Submitted to Superintendent

_____

Date

_____

Signature
Superintendent

Board of Education: _____

Sanctioned: _____

Declined to Sanction: _____

Date of Board of Education Meeting:

_____

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

This is a request for sanctioning by the Applicant Group to the Mustang Board of Education, pursuant to which the funds collected by the Applicant Group are exempt from the statutory controls over school activity funds. The Applicant Group is a student achievement program or a parent-teacher association or organization.

Name of Applicant: MHS SPLASH ZONE BOOSTER CLUB

Address for Correspondence: 411 CACTUS RD

(Include City and Zip Code) YUKON, OK. 73099

Tax ID No.: 80-0287773

Representative or Board Member from whom additional information may be obtained: DARA MCMILLIN

Representative's Address: 411 CACTUS RD

YUKON, OK. 73099

Representative's Phone No.: (405) 436-7759

Purpose and Goals of Applicant Group:

Provide support for student program and raise funds to supplement swimming team needs.

Describe how the school district and its students will benefit if the Applicant Group is sanctioned (Attach additional information if necessary):

MHS Swim Team benefits from team building activites, food, equipment and any additional needs for athletes.

Application Request: Sanctioning "A" X Sanctioning "B" _____

(Refer to *PTSO and Booster Club Sanctioning Options* sheet)

Has this Group been sanctioned by the Mustang Public Schools Board of Education before? YES

If yes, what year(s)? 2020-2026

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

Submitted to athletic office monthly

FINANCIAL REPORT

(Submit six months of Bank Statements and must include most recent Income Revenue Statement)

_____

Program, Association or Organization Name

1. BEGINNING BALANCE as of _____ $ _____ (A)
   month/day/year
2. REVENUES

   Fund-Raisers:

   _____ _____
   _____ _____
   _____ _____
   _____ _____

   Total Fund-Raisers: $_____

   Donations:

   _____ _____
   _____ _____
   _____ _____
   _____ _____

   Total Donations: $_____

   Other:

   _____ _____
   _____ _____
   _____ _____
   _____ _____

   Total Other: $_____

   Total Revenues: $_____ (B)
3. TOTAL AVAILABLE (A + B): $_____ (C)
4. EXPENSES: (List expenditures; attach additional sheet if necessary)

   _____ _____
   _____ _____
   _____ _____

   Total Expenses: $_____ (D)
5. REVENUE OVER/UNDER EXPENDITURE (C minus D) $_____

Is your bank account collateralized to cover monies deposited during the year? Yes_____ No_____

MHS Splash Zone Booster Club

Statement of Activity

May 1, 2025-April 30, 2026

	TOTAL
Revenue	
Adrenaline fundraiser	8,726.00
Banquet Revenue	1,661.44
Donations	257.81
Masonic Breakfast revenue	7,566.00
Refund revenue	16.33
Total for Revenue	**$18,227.58**
Gross Profit	**$18,227.58**
Expenditures	
Awards	190.00
Banquet Expenses	1,870.13
Coaches	784.52
Dues/Subscriptions	-253.60
Food/Meals	9,789.70
Gift Cards	593.14
Holiday Party	922.45
Insurance	565.00
Masonic LodgeBreakfast Expenses	3,226.00
Record Board	46.00
Senior Banners Expense	1,918.24
Senior Gifts	2,411.93
Supplies	183.69
Swim Caps	2,307.70
Swimsuits	679.57
Team Gear	806.01
Total for Expenditures	**$26,040.48**
Net Operating Revenue	**-$7,812.90**
Net Revenue	**-$7,812.90**

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

List most recently elected officers and contact information, including phone number:

Name: DARA MCMILLIN Office: PRESIDENT Service Year: 26-27

Address: 411 CACTUS RD. YUKON OK 73099 Phone: (405) 436-7759

Name: JAMI LEUSCHEN Office: TREASURER Service Year: 26-27

Address: 5412 ST JAMES PLACE OKC, OK 73179 Phone: 573-201-8656

Name: SCOTT SHACKELFORD Office: VICE-PRESIDENT Service Year: 26-27

Address: 1501 SKYVIEW DR. EL RENO OK 73036 Phone: 405-637-8619

Name: MICHAEL J. McMILLIN Office: SECRETARY Service Year: 26-27

Address: 411 CACTUS RD YUKON, OK 73099 Phone: 405-620-7548

Name: _____ Office: _____ Service Year: _____

Address: _____ Phone: _____

Applicant certifies that it does not and will not discriminate with respect to its benefits, memberships, programs, operation, or organization based on race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the Applicant, and the decision the of the Board of Education is final and is non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which records the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the School District to do so, withdraw sanctioning, and the decision of the Board of Education is final and is non-appealable.
Applicant also acknowledges that in order for the School District to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year or at the time an application is received, a financial report as defined by the Board of Education regulations for Applicant's recently ended fiscal year. No School employee shall have fiduciary duties or serve as the organization's treasurer.

I certify that the information provided on this application is true and correct to the best of my knowledge.

Submitted By:

DARA K MCMILLIN	Dara K. McMillin	7-16-2026
President's Name (please print)	**President's Signature**	**Date**
JAMI LEUSCHEN	Jami Leuschen	7-17-2026
Treasurer's Name (please print)	**Treasurer's Signature**	**Date**

MUSTANG PUBLIC SCHOOLS

PTSO AND BOOSTER CLUB SANCTIONING OPTIONS

Sanctioning **"A"** operates ***outside*** the Mustang Public Schools Activity Fund:

- Separate legal entity with Tax ID number [501 (c) (3)].
- Separate bank account with fees paid by PTSO or Booster Club.
- Monthly bank reconciling done by PTSO or Booster Club.
- Compliance with IRS code regulations and filing requirements.
- Annual audit performed by District's independent auditor paid for by PTSO or Booster Club.
- Liability Insurance required and paid by PTSO or Booster Club.
- Compliance with MPS Board of Education policy.

Sanctioning **"B"** operates ***inside*** the Mustang Public Schools Activity Fund:

- Uses the District's Tax ID number.
- Petty Cash fund at District's "Bank of Record."
- Monthly bank reconciling done by District.
- Annual audit performed by District's independent auditor paid for by District.
- Uses Purchase Order process.
- Liability Insurance required and paid by PTSO or Booster Club.
- Compliance with MPS Board of Education policy.

MUSTANG PUBLIC SCHOOLS SANCTIONING POLICY

The Board of Education of Mustang Public School District believes that student achievement programs and parent-teacher associations and booster club organizations advance the educational goals of the Board of Education and provide significant benefits to the students and programs of the School District. Therefore, the District must comply with the statutory controls of Oklahoma School Code, OKLA STAT. tit. 70 5-129 which states that all schools districts must adopt policies providing guidelines for the sanctioning (approval to operate) of parent organizations and other associations. The School District shall approve student achievement programs and parent-teacher associations and organizations that, according to the Board's determination, advance the educational objectives of the School District, are beneficial to students, and meet the requirements of this policy.

In determining whether a student achievement program or a parent-teacher association or organization should be approved by the School District, the Board of Education may consider:

a. if the program, association, or organization promotes activities that are an extension or expansion of the District's curriculum and/or extracurricular activity;
b. if the program, association, or organization assists student government or activities in carrying out special projects or responsibilities;
c. if the program, association, or organization assists student clubs, organizations, and other student groups in raising funds to promote activities approved by the Board of Education.

Approval Procedures for Student Achievement Programs and Parent-Teacher Associations and Booster Organizations

A written statement by a student achievement program or by a parent-teacher association or booster club organization to the Board of Education requesting approval shall include the following:

a. a completed application including a statement or by-laws of its purpose, goals, organizational structure, and membership requirements;
b. a detailed statement of how the School District and its students will benefit if the organization is sanctioned;
c. a statement of nondiscrimination consistent with all Oklahoma and federal laws; and, acknowledgement that said group or club will at all times support and represent Mustang Public Schools with its highest standards;
d. a financial statement for such program, association, or organization and a most recent audit performed by an independent accounting firm if available;
e. Acknowledge that the program, association, or organization, will be managed or operated by adults as required.

The written statement and application packet shall be submitted to the Superintendent for preliminary review and submission to the Board of Education. Once approved, the organization agrees to provide the following:

a. Proof of Liability Insurance certificate;
b. Proof of Internal Revenue Code 501© 3 tax exempt status and tax identification number.
c. Board policy Sanctioning Affidavit acknowledging and agreeing to comply with all sanctioning regulations and guidelines set forth by Mustang Public Schools Board of Education.
d. agrees to attend yearly sanctioning workshops conducted by the District in order to provide training to new booster club and parent organization officers.

Adopted: 11-14-16

Mustang Public Schools Board of Education
Sanctioning Policy Affidavit

The MHS SPLASH ZONE BOOSTER CLUB **Parent Group and/or Booster Club will, in accordance with Oklahoma State Law, be sanctioned by the Mustang Public Schools District. It will be the responsibility of the executive board to complete all components of the application for sanctioning each school year. The executive board and booster club membership will fully comply with the Mustang Public sanctioning policy as follows:**

1. Comply with all Mustang Public Schools Board Policy.
2. Compliance with Internal Revenue code regulations and filing requirements:
   - Separate legal entity with Federal EIN number and 501 (c) (3) status
   - Copy of IRS Form 990 Filing for previous year
   - Oklahoma Tax Exempt Certification
3. If chosen to be audited, it will be performed by the district's independent auditor at a rate of $50.00 per hour not to exceed $500.00.
4. Submit final year-end financial accountability report to your designated contact, i.e., Athletic Dir., Principal by July 15th of each school year reflecting a 12-month accounting period.
5. Retain $1,000,000.00 in General Tort Liability which includes Fiduciary Embezzlement coverage and insurance agent will be assigned.
6. If Parent Group and/or Booster Club abolishes, the funds become the property of Mustang Public Schools for the benefits of that designated program.
7. Document and maintain all minutes of all Parent Group and/or Booster Club meetings.
8. Must reconcile bank statements monthly.
9. Must provide any and all changes to Parent Group and/or Booster Club officers, Bylaws and General Liability Insurance Certificate Renewal to Mustang Public Schools Chief Financial Officer.

We have reviewed the guidelines set forth by the Mustang Public Schools Board of Education Sanctioning Policy and agree to comply with these guidelines. We will include these guidelines in our Bylaws voted on by our membership.

Dara K. McNabb
Parent Group and/or Booster Club Board President

Scott Schnebelen
Parent Group and/or Booster Club Vice President

Parent Group and/or Booster Club Secretary

Jami Leuschen
Parent Group and/or Booster Club Treasurer

Head Coach/ Director/Sponsor

Athletic Director

Site Principal

Mustang Public Schools

Booster Clubs & PTSO Groups

General Liability Insurance coverage information and Fiduciary Embezzlement Bond coverage is required by the District's Insurance Agent.

Booster Club/PTSO Group **NAME:** MHS SPLASH ZONE BOOSTER CLUB

Booster Club/PTSO Group **ESTIMATED MEMBERSHIP:** 50

Booster Club/PTSO Group **ESTIMATED GROSS REVENUE:** $20,000

Booster Club/PTSO Group **CONCESSION ANNUAL SALES:** 0.00

President's Name: Dara Mcmillin

Phone Number: (405) 436-7759

Email Address: Mcmillindara@gmail.com

Date: 7-16-2026

MHS SPLASH ZONE BOOSTER CLUB BY LAWS

Bylaws – Adopted November 18, 2008
(Amended October 27, 2012; April 8, 2014; February 12, 2015; September 24, 2020; September 13, 2022)

MHS Splash Zone Booster Club
Mustang Swimming Parents Club

Article I **Name**

Section 1.1 The Organization shall be known as:
MHS Splash Zone Booster Club
a.k.a MHS Splash Zone
a.k.a Splash Zone

Article II **Purpose**

Section 2.1 The purpose of the Splash Zone is:
2.1.1 To promote collaboration between coaches and parents to enhance the sport for the benefits of the athletes.
2.1.2 To provide voluntary assistance to the coaches and team.
2.1.3 To provide additional financial assistance to the swim team for the betterment of the athletes.

Article III **Government**

Section 3.1 The Splash Zone shall be non-commercial, non-sectarian, and non-partisan.

Section 3.2 The administrative year of the Splash Zone shall commence at the April meeting and terminate at the close of the April meeting the following year.

Section 3.3 The fiscal year shall commence at the April meeting and terminate at the close of the April meeting the following year.

Section 3.4 The meeting for the election of officers shall be held in April of each year.

Section 3.5 The Splash Zone must apply for sanctioning by Mustang Public Schools on an annual basis. This organization must abide by and adhere to all policies and procedures set forth by Mustang Public Schools Sanctioning Committee.

Article IV **Membership**

Section 4.1 All parents and guardians of current Mustang High School Swim Team members are considered to be a member in good standing

after paying booster fees.

Section 4.2 All Booster fees are good for the MHS Splash Zone's fiscal year.

Section 4.3 Membership dues for parents are $25.00 per family and $100.00 for businesses.

4.3.1 Membership fees grant the family and/or business the ability to present a motion, second a motion, and/or cast one (1) vote per family and/or business per item presented at meetings.

4.3.2 If a parent or guardian who is a member in good standing is unable to attend a meeting, they can appoint a proxy to present their written vote on their behalf on any issues that are voted on at the meeting.

Article V Donations

Section 5.1 Donations shall be established at the booster club meetings during the season, on the recommendation of the officers.

Section 5.2 The Splash Zone shall provide at least two (2) $200.00 gifts cards/loadable VISA card to a local grocery store as to be determined by the head coach.

5.2.1 These cards are to be utilized for miscellaneous items to benefit the team. Expenses shall be substantiated by the presentation of receipts.

Article VI Officers and Elections

Section 6.1 The control of the Splash Zone shall be vested in the Executive Board, consisting of the Head Swim Coach, President, Vice President, Secretary, and Treasurer.

6.1.1 The head swim coach, while being a member of the Executive Board, shall not hold voting privileges, unless a tiebreaking vote is needed.

Section 6.2 With the exception of the head swim coach, the Executive Board shall be elected by the membership.

Section 6.3 Nominations for officers shall be made during the March meeting, additional nominations may also be made during the April meeting before voting occurs.

Section 6.4 Any person nominated to be, and/or serving as, an officer must be a parent and/or guardian of a current Mustang High School Swim team member.

Section 6.5 Only booster club members that are in good standing (paid booster membership fee) with this organization will be eligible to be nominated as an officer in this organization. In the event the child quits the team before the end of the swim season, the elected official may finish out their term that he/she was elected for, at the sole discretion of the head swim coach, but then they must vacate said position.

Section 6.6 A simple majority of those voting at the April meeting shall be required to elect a nominee.

Section 6.7 Officers shall assume their official duties following the close of the last regular meeting, usually scheduled in April. Officers of the Splash Zone shall serve for a term of one (1) year, which ends at the election and qualification of their successors.

Section 6.8 A person shall be eligible to serve more than two (2) consecutive terms in the same office, but no more than three (3) total terms.

Section 6.9 Only those persons who have signified consent to serve if elected shall be nominated for, and/or elected to such office.

Section 6.10 Those persons who have resigned for any reason other than health and deployment are ineligible to hold any board of director's position in the future.

Article VII Executive Board

Section 7.1 The Executive Board shall consist of the elected officers of the organization and shall pay the yearly booster fees that apply.

Section 7.2 The Executive Board shall manage and conduct the business and affairs of the Splash Zone and shall be empowered to adopt policies and procedures consistent with these Bylaws.

Section 7.3 The Executive Board shall meet regularly to conduct the business of the Splash Zone.

Section 7.4 If at least three (3) members of the Executive Board are present for a meeting with no other Booster Club member present, a quorum will be instituted. Any decision made by the simple majority of this quorum will be binding upon the Splash Zone, unless otherwise provided by these Bylaws.

Section 7.5 The Executive Board shall receive no salary for their services, but by resolution of the Board, may be reimbursed for expenses, if any, incurred in the conduct of their elected position.

Section 7.6 Any vacancy occurring in an elective office, with the exception of the President, during the term of office may be filled through appointment by a majority vote of the Executive Board.

Section 7.7 Should the office of President become vacant prior to the expiration of the term of office, the Vice President shall become President.

7.7.1 If this situation arises, the vacant office of Vice President shall be filled in the manner described in Section 6.6.

Section 7.8 The affairs, activities and operation of the organization shall be managed by the Executive Board. The Executive Board shall transact necessary business during the intervals between the meetings of the boosters and such other business as may be referred to it by the Executive Board or these bylaws. It may prepare and maintain the budget, and, in general, conduct the business and activities of the organization.

Article VIII Officers

Section 8.1 President

8.1.1 Shall preside at meetings of the MHS Splash Zone Booster Club.

8.1.2 Shall prepare agendas.
8.1.3 Shall sign all written contracts and obligations of the Splash Zone.
8.1.4 Shall perform such other duties as may be prescribed or assigned by the Executive Board.
8.1.5 Shall coordinate the work of the Executive Board.
8.1.6 Shall coordinate the work of the Board and Committees of the Splash Zone in order that the purposes of the Splash Zone may be promoted.
8.1.7 Shall have signature on file at the bank and be available to co-sign checks (if applicable), with the treasurer.

Section 8.2 Vice President

8.2.1 Shall actively assist the President
8.2.2 Shall perform the duties of the President at regular meetings in the absence of the President.
8.2.3 Shall fill the unexpired term of the office of the President of the Splash Zone should the office of President become vacant prior to the expiration of the term of office.

Section 8.3 Secretary

8.3.1 Shall keep the Minutes of the proceedings of all meetings of the Splash Zone.
8.3.2 Prepare correspondence pertaining to the Splash Zone Activities.
8.3.3 Shall perform other duties as may be assigned.

Section 8.4 Treasurer

8.4.1 Shall keep accurate financial records.
8.4.2 Shall write checks.
8.4.3 Shall make disbursement in accordance with approved budget as authorized by the Executive Board.
8.4.4 Shall be responsible for the handling of money at all fundraising events.
8.4.5 Shall regularly report to the Executive Board concerning the financial condition of the Splash Zone.

Section 8.5 The Treasurer or authorized agent shall supervise disbursement of funds as may be ordered by the Executive Board, taking proper voucher for such disbursement.

Section 8.6 All checks written from the treasury are required to have the signature of two (2) officers, President and Treasurer, and be reviewed by at least one (1) other officer from the organization or the head swim coach, prior to disbursement.

Section 8.7 Cash

8.7.1 All cash transactions to the treasurer will have a written receipt upon request.

Section 8.8 Loans

At no time will a loan be given to any Executive Board member, booster club member, coach or other individual from the activity fund.

8.8.1 At no time may any individual receive a loan from a financial institution in the name of the booster club.

Section 8.9 Audit

8.9.1 An end of the year treasurer's audit shall be done by the last day of school in May. The audit may be done by an accountant or a committee consisting of three (3) members of the Splash Zone, two (2) of which may not be members of the Executive Board.

Section 8.10 Members-at-large

8.10.1 Past President or officer can serve as an advisor to the current board.

Article IX Meetings

Section 9.1 Meeting of the members will be held at a place and time, and in a manner to be determined by the Board, upon one week's notice. The Executive Board will meet in the intervening months, if business arises that needs to be addressed. Ad hoc meetings will be scheduled on an "as needed" basis, and notification will only be given to booster club members in good standing.

9.1.1 The meeting agenda is to be sent to the booster club members no later than 48 hours in advance of the meeting so that members who are unable to attend can prepare a proxy vote in advance.

Section 9.2 Regular meeting of the association shall be held at least four (4) times each swimming season as designated by the Executive Board.

9.2.1 Meetings of the association are open for anyone to attend; however, only members in good standing are eligible to speak to the items on the booster club agenda, present a motion, second a motion, and vote on issues that are presented.

9.2.2 If an individual who is or is not a member in good standing with the booster club has any concerns, they can bring those concerns to the head swim coach to address with the Executive Board.

Section 9.3 Members of the Executive Board may participate in a meeting through use of conference telephone or other, similar communication equipment, provided members participating in such a meeting can hear one another.

Article X Amendments

Section 10.1 These Bylaws may be amended, with approval of the Executive Board, then by the affirmative vote of a simple majority of the members voting at any regular or special meeting.

Section 10.2 The Splash Zone Bylaws may be amended no more than two (2) times per administrative year.

Article XI Dissolution

Section 11.1 In the event of dissolution of the MHS Splash Zone Booster club,

the assets of the club shall be expended in full by the Executive Board in a way which is beneficial to the athletes and does not benefit, either directly or indirectly, any member of the Executive Board.

Form **990-N**

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2025

Open to Public Inspection

A For the **2025** Calendar year, or tax year beginning **2025-05-01** and ending **2026-04-30**

B Check if available
- ☐ **Terminated for Business**
- ☑ **Gross receipts are normally $50,000 or less**

C Name of Organization: **MHS SPLASH ZONE BOOSTER CLUB**
5412 St James Pl, Oklahoma City, OK, US, 73179

D Employee Identification Number **80-0287773**

E Website:

F Name of Principal Officer: **Jami Leuschen**
5412 St James Pl, Oklahoma City, OK, US, 73179

Information Copy - Do not send to IRS

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

ASSOCIATION INSURANCE MANAGEMENT INC

MEMBER CERTIFICATE OF INSURANCE

05/12/2026

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Named Insured Member (mailing address):

Mustang High School Splash Zone Swim Booster Club
Amanda Goljenboom or Current Officer
1321 S Silver Dr
Mustang,OK 73064

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 742946
Dallas, TX 75374-2946

Producer Name

AIM Association Insurance Management, Inc.
P.O. Box 742946
Dallas,TX 75374-2946

Named Insured Member (physical address):

1321 S Silver Dr
Mustang, OK 73064

Insured #: OK231868

Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
General Liability Concert Specialty Insurance Company	GL2026AIM08630	05/12/26 - 05/12/27	$0	Per Occurrence	$1,000,000
		05/12/26 - 05/12/27	$0	Damage to Rented Premises	$50,000
		05/12/26 - 05/12/27	$0	Extended Medical	$5,000
		05/12/26 - 05/12/27	$0	Media Liability	$25,000
		05/12/26 - 05/12/27		Personal & Advertising Injury	$1,000,000
		05/12/26 - 05/12/27	$0	Abuse & Molestation	$1,000,000
				General Aggregate	$2,000,000
				Products - Comp/Ops	$2,000,000
Fidelity Bond (Crime) Concert Specialty Insurance Company	CR2026AIM06545	05/12/26 - 05/12/27	$0	Per Occurrence / Aggregate	$25,000
Property (Business Personal) Concert Specialty Insurance Company	IM2026AIM00838	05/12/26 - 05/12/27	$0	Per Occurrence / Aggregate	$10,000
Directors and Officers Concert Specialty Insurance Company	DO2026AIM07529	05/12/26 - 05/12/27	$0	Per Occurrence / Aggregate	$1,000,000
	Retroactive Date:05/12/2023				

Certificate Holder:

Proof of Insurance

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any complete the above numbered policy. Copies of the Master Policies are available upon request.

AUTHORIZED REPRESENTATIVE

26-27 Budget
MHS Splash Zone Booster Club
May 1, 2026-April 30, 2027

Distribution account	Total	
Income		
Adrenaline fundraiser	12,000.00	
Okie Print Barn	300.00	
Masonic Breakfast revenue	6,000.00	
Membership Dues & Suit payment	2,000.00	
Total for Income	**$20,300.00**	
Cost of Goods Sold		
Gross Profit	**$20,300.00**	
Expenses		
Apparel	0.00	
Banquet Expenses	1,500.00	
Coaches	350.00	
Dues/Subscriptions	150.00	
Food/Meals	9,750.00	
Gift Cards	515.00	
HOF Banquet	550.00	
Holiday Party	400.00	
Masonic LodgeBreakfast Expenses	630.00	
Senior Banners Expense	300.00	6 seniors
Senior Gifts	600.00	
Supplies	150.00	
Swim Caps	570.00	
Swimsuits	1,500.00	
Team Gear	1,875.85	
Total for Expenses	**$18,840.85**	
Net Operating Income	**$1,459.15**	
Other Income		
Other Expenses		
Net Other Income	**0.00**	
Net Income	**$1,459.15**	

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Robert Foreman, Director of Athletics

Date: August 10, 2026

Contract Vendor: Athletic Booster Clubs **Time Frame:** 2026-2027

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Sanctioning for the listed Booster Clubs supporting our Athletcic Programs for the 2026-2027 school year.

MHS Splash Zone Booster Club (Swimming)
MHS Track Booster Club

EIN: 83-3121406

Bank and Account Number: Banc First 4341600960 75

Insurance Policy Number, Contact Info and Policy Term: Association Insurance Management Inc
6.7.26 - 6.7.27
OK238930
aim@aim-companies.com
(800)876-4044

BOOSTER CLUB CONTACT INFORMATION

Name: Syani Stueart Office: President

Phone: 405-568-5089 Email Address: Syanistueart@yanoo.com

Name: Amy mccarvey Office: Treasurer

Phone: 405-822-0211 Email Address: alynnn@yanoo.com

Name: Tawanna Southern Office: Vice President

Phone: 405.248.6362 Email Address: tawannaSouthern@gmail.com

Name: Tammy Engel Office: Secretary

Phone: 405.590.5607 Email Address: Tammye@Phase2online.com

Name: _____ Office: _____

Phone: _____ Email Address: _____

Name: _____ Office: _____

Phone: _____ Email Address: _____

MUSTANG PUBLIC SCHOOLS

MHS Track booster
Booster/PTSO Group Name and Location

Date: 7/9/26

Sanctioning Application Check List

1. Completed Application. — x
2. Current Bylaws.
   (Make sure Board Policy Guidelines are included in the Bylaws) — x
3. Copy of current General Liability Insurance Cert.
   (Make sure the Policy covers Fiduciary Embezzlement Bond Coverage) — x
4. Submit six months of Bank Statements and include most recent Income Revenue Statement. — *Submitted to athletic office monthly
5. Submit the last six months of meeting minutes held by your membership and Booster Club or PTSO Group. — *Submitted to athletic office monthly
6. IRS EIN Number/501 (c) (3) Proof or Status.
   - Copy of IRS Form 990 Filing for previous yr. — x
   - Oklahoma Tax Exempt Certification
7. Signed Sanctioning Board Policy Affidavit. — x

Reviewed By: _____ 7/23/26
Athletic Director **Date**

Reviewed By: _____
Site Principal **Date**

Reviewed By: _____
Chief Financial Officer **Date**

Reviewed By: _____
Superintendent **Date**

Revised: 4/15/2025

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING

Instructions to Applicant:

1. Complete this application. Please print or type. If necessary, please use additional sheets of paper.
2. Sign and date this application.
3. Deliver this application to the athletic director or site principal.
4. The application will be reviewed by the athletic director or site principal and submitted to the superintendent for a recommendation to the Mustang Public Schools Board of Education.
5. The superintendent will notify the applicant of the board's decision.

---------- (School District Use Only) ----------

Athletic Director/Principal:

Received:

7/23/26
Date

Athletic Director/Principal

Recommends X

Does Not Recommend _____

Rational for Not Recommending:

_____

_____

_____

Reviewed and Submitted to Superintendent

7/23/26
Date

RM
Signature
Athletic Director or Principal

Superintendent: _____

Received:

_____
Date

Superintendent

Recommends _____

Does Not Recommend _____

Rational for Not Recommending:

_____

_____

_____

Reviewed and Submitted to Superintendent

_____
Date

_____
Signature
Superintendent

Board of Education: _____

Sanctioned: _____

Declined to Sanction: _____

Date of Board of Education Meeting:

_____

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

This is a request for sanctioning by the Applicant Group to the Mustang Board of Education, pursuant to which the funds collected by the Applicant Group are exempt from the statutory controls over school activity funds. The Applicant Group is a student achievement program or a parent-teacher association or organization.

Name of Applicant: MHS Track Booster Club

Address for Correspondence: P.O. Box 512

(Include City and Zip Code) Mustang, OK 73064

Tax ID No.: EIN: 83-3121406

Representative or Board Member from whom additional information may be obtained: Syani Stueart

Representative's Address: 1205 N Vicksburg Ter

Mustang, OK 73064

Representative's Phone No.: 405-568-5089

Purpose and Goals of Applicant Group: To promote student athletic excellence/positive image. To stimulate interest in track among parents, students & community. By providing financial assistance & support to our Athletes through fundraising efforts.

Describe how the school district and its students will benefit if the Applicant Group is sanctioned (Attach additional information if necessary):

Sanctioning provides accountability. Track is supported by the help of the booster club for athletic gear, attire, event supplies and travel needs.

Application Request: Sanctioning "A" ✓ Sanctioning "B" _____

(Refer to *PTSO and Booster Club Sanctioning Options* sheet)

Has this Group been sanctioned by the Mustang Public Schools Board of Education before? _____

If yes, what year(s)? 2018-2026

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

FINANCIAL REPORT

(Submit six months of Bank Statements and must include most recent Income Revenue Statement)

MHS Track Booster Club

Program, Association or Organization Name

1. BEGINNING BALANCE as of 1.1.26 (month/day/year) $11,894.40 (A)

2. REVENUES

Fund-Raisers:

Adrenaline fund 1.13.26	$3,890
GDoba fund 3.4.26	$335.47
Total Fund-Raisers:	$

Donations:

Lerma Properties 3.5.26	$250.00
Total Donations:	$

Other:

Total Other:	$
Total Revenues:	$ (B)

3. TOTAL AVAILABLE (A + B): $ (C)

4. EXPENSES: (List expenditures; attach additional sheet if necessary)

Total Expenses:	$ (D)

5. REVENUE OVER/UNDER EXPENDITURE (C minus D) $

Is your bank account collateralized to cover monies deposited during the year? Yes_____ No_____

MUSTANG BOARD OF EDUCATION

APPLICATION FOR SANCTIONING (Cont.)

List most recently elected officers and contact information, including phone number:

Name: Sydni Stueart Office: President Service Year: 26-27
Address: 1205 N Vicksburg Ter Mustang, OK Phone: 405-568-5089

Name: Tawanna Southern Office: Vice President Service Year: 26-27
Address: 10445 SW 50th St Okc. OK 73179 Phone: 405-248-6362

Name: Amy McCarvey Office: Treasurer Service Year: 26-27
Address: 304 E Georgia Terr Mustang, OK Phone: 405-822-0211

Name: Tammy Engel Office: Secretary Service Year: 26-27
Address: 12312 Rockgate Dr. Yukon, OK 73099 Phone: 405-590-5607

Name: _____ Office: _____ Service Year: _____
Address: _____ Phone: _____

Applicant certifies that it does not and will not discriminate with respect to its benefits, memberships, programs, operation, or organization based on race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the Applicant, and the decision the of the Board of Education is final and is non-appealable. Applicant further acknowledges that (a) the Board of Education may, at any time, request the records maintained by the Applicant, which records the Applicant will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the School District to do so, withdraw sanctioning, and the decision of the Board of Education is final and is non-appealable.
Applicant also acknowledges that in order for the School District to consider whether to maintain the sanctioning action of Applicant, Applicant shall provide to the Board of Education, upon request, on an annual basis, by July 1 of each year or at the time an application is received, a financial report as defined by the Board of Education regulations for Applicant's recently ended fiscal year. No School employee shall have fiduciary duties or serve as the organization's treasurer.

I certify that the information provided on this application is true and correct to the best of my knowledge.

Submitted By:

Sydni Stueart	[signature]	9.10.26
President's Name (please print)	**President's Signature**	**Date**
Amy McCarvey	[signature]	9.10.26
Treasurer's Name (please print)	**Treasurer's Signature**	**Date**

Mustang Public Schools Board of Education
Sanctioning Policy Affidavit

The MHS Track + Field **Parent Group and/or Booster Club will, in accordance with Oklahoma State Law, be sanctioned by the Mustang Public Schools District. It will be the responsibility of the executive board to complete all components of the application for sanctioning each school year. The executive board and booster club membership will fully comply with the Mustang Public sanctioning policy as follows:**

1. Comply with all Mustang Public Schools Board Policy.
2. Compliance with Internal Revenue code regulations and filing requirements:
   - Separate legal entity with Federal EIN number and 501 (c) (3) status
   - Copy of IRS Form 990 Filing for previous year
   - Oklahoma Tax Exempt Certification
3. If chosen to be audited, it will be performed by the district's independent auditor at a rate of $50.00 per hour not to exceed $500.00.
4. Submit final year-end financial accountability report to your designated contact, i.e., Athletic Dir., Principal by July 15th of each school year reflecting a 12-month accounting period.
5. Retain $1,000,000.00 in General Tort Liability which includes Fiduciary Embezzlement coverage and insurance agent will be assigned.
6. If Parent Group and/or Booster Club abolishes, the funds become the property of Mustang Public Schools for the benefits of that designated program.
7. Document and maintain all minutes of all Parent Group and/or Booster Club meetings.
8. Must reconcile bank statements monthly.
9. Must provide any and all changes to Parent Group and/or Booster Club officers, Bylaws and General Liability Insurance Certificate Renewal to Mustang Public Schools Chief Financial Officer.

We have reviewed the guidelines set forth by the Mustang Public Schools Board of Education Sanctioning Policy and agree to comply with these guidelines. We will include these guidelines in our Bylaws voted on by our membership.

Jeri [illegible]
Parent Group and/or Booster Club Board President

Tawana Southern
Parent Group and/or Booster Club Vice President

[illegible]
Parent Group and/or Booster Club Secretary

[illegible]
Parent Group and/or Booster Club Treasurer

[illegible]
Head Coach/ Director/Sponsor

[illegible]
Athletic Director

Site Principal

Revised: 4/15/2025

Mustang Public Schools

Booster Clubs & PTSO Groups

General Liability Insurance coverage information and Fiduciary Embezzlement Bond coverage is required by the District's Insurance Agent.

Booster Club/PTSO Group **NAME:** MHS Track & Field Booster Club

Booster Club/PTSO Group **ESTIMATED MEMBERSHIP:** N/A

Booster Club/PTSO Group **ESTIMATED GROSS REVENUE:** Approx $14,000

Booster Club/PTSO Group **CONCESSION ANNUAL SALES:** N/A

President's Name: Suani Stueart

Phone Number: 405/568/6089

Email Address: Suanimccarvey@yahoo.com

Date: 7/9/26

Article II – Objectives

Section 1

The purposes of the Mustang High School Track Booster Club are:

A. To promote an enthusiastic interest in all phases of the Mustang High School Track Program.
B. To lend support, both moral and financial, to the coaches and students of the Track Program.
C. To promote projects and activities which will help the coaches and students create and maintain the highest level of participation and achievement with the Track Program that will encourage a lifelong attention to fitness.
D. To build and maintain an organization of parents and patrons which will assist in the promotion of the general activities of the Track Program.
E. To engage in any lawful act or activity for which corporations may be organized under the general corporation law of Oklahoma.

Article III – Policies

Section 1

This organization will be noncommercial, nonsectarian, nonpartisan, nonpolitical, and shall not engage in any activities other than those deemed necessary to accomplish the stated objectives.

Article IV – Membership and Dues

Section 1

Membership can be any person who has a child on the Mustang Track team, currently or in the past. Membership shall also include former team members upon graduation from High School.

Section 2

No Dues will be collected by the Track Booster Club.

Article V – Officers & Their Duties

Section 1

The minimum offices of the Track Booster Club shall be President, Vice President, and Treasurer.

Section 2

Nomination and Election of club officers will take place at the regular membership meeting in January. Each officer shall be elected for a term of one (1) year and is eligible for re-election.

Section 3

In the event a vacancy occurs during the normal term in office, that vacancy will be filled by election at the next regularly scheduled meeting following the creation of the vacancy.

Section 4

A) The President shall preside at all regular and special meeting of the Track Booster Club, sign orders, and /or any other matter authorized by the members. Be a signer of bank/credit union checks. Appoints all committees, calls special meeting as deemed necessary for the benefit of the organization, and performs other duties as may pertains to his/her office.

B) The Vice-President shall assist in preserving order, guide and monitor the actions of all appointed committees, and assist Committee Chairmen in the preparation and presentation of Program information to the members, be a signer of bank/credit union checks and performs other duties as may pertain to his/her office and in the absence of the President, preside at all meetings of the Track Booster Club.

C) The Treasurer shall be responsible for all monies received by the organization, and depositing the same in such Bank or Credit Union as the organization may direct in the name of the Track Booster Club. May sign all checks, shall pay all bills sanctioned by the organization and its members, and prepare and present a financial report clearly showing all the clubs assets and liabilities at each Membership Meeting. She/he shall prepare and forward club taxes while adhering to a fiscal year that starts on July 1st and ends on June 30th and performs other duties as may pertain to his/her office.

Article VI – Committees

Section 1

The Executive Board shall be composed of the officers of the Track Booster Club and Track coaches.

Section 2

Standing committees shall be in number and name based upon need decided upon by the Executive Board.

Section 3

Special Committees may be appointed by the Officers.

Article VII – Voting

Section 1

Any action of the organization requiring a vote of the membership can be voted and passed by the majority of the regular membership present at the meeting.

Section 2

The President only votes when there is a tie vote.

Section 3

Voting for officers will be by majority of the Regular Members present at a meeting or if deemed necessary by a majority of the Regular membership by secret ballot.

Article VIII – Meetings

Section 1

Meetings will be held annually in January and any other meetings will be called at the discretion of the Executive Board.

Article IX – Activities with School Administrators

Section 1

All official contacts with school administrators (Superintendents of Schools, Trustees, Principal, Teachers, Coaches, etc.) shall be made by appointed Committees of the Track Booster Club. The personnel policies and practices of the Mustang High School Athletic Department shall not be the concern of this organization. The disbursement of funds raised by the Track Booster Club will be solely determined by the Track Booster Club Executive Officers.

Article X – Amendments

Section 1

Any Track Booster Club member may propose an amendment to this constitution by submitting the proposed amendment in writing to the President at least ten (10) days prior to being placed on the agenda of the next regularly scheduled meeting. The proposed amendment may then be presented in writing at the next regularly scheduled meeting. The members of the Track Booster Club will then be allowed until the following regularly scheduled monthly meeting to review the amendment. The proposed amendment must receive approval by two-thirds (2/3) majority vote of the members present and voting.

Article XI – Disbandment

Section 1

Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Accepted and Agreed Upon

X_____

President Date

X_____

Other Officer Date

ASSOCIATION INSURANCE MANAGEMENT INC

MEMBER CERTIFICATE OF INSURANCE

05/06/2026

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Named Insured Member (mailing address):

MHS Track Booster Club
Sydni Stueart or Current Officer
5301 Castle Ridge Dr.
Mustang,OK 73099

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 742946
Dallas, TX 75374-2946

Producer Name

AIM Association Insurance Management, Inc.
P.O. Box 742946
Dallas,TX 75374-2946

Named Insured Member (physical address):

PO Box 512
Mustang, OK 73099

Insured #: OK238930

Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
General Liability Concert Specialty Insurance Company	GL2026AIM08401	06/07/26 - 06/07/27	$0	Per Occurrence	$1,000,000
		06/07/26 - 06/07/27	$0	Damage to Rented Premises	$50,000
		06/07/26 - 06/07/27	$0	Extended Medical	$5,000
		06/07/26 - 06/07/27	$0	Media Liability	$25,000
		06/07/26 - 06/07/27		Personal & Advertising Injury	$1,000,000
		06/07/26 - 06/07/27	$0	Abuse & Molestation	$1,000,000
				General Aggregate	$2,000,000
				Products - Comp/Ops	$2,000,000
Fidelity Bond (Crime) Concert Specialty Insurance Company	CR2026AIM06365	06/07/26 - 06/07/27	$0	Per Occurrence / Aggregate	$25,000
Property (Business Personal) Concert Specialty Insurance Company	IM2026AIM00814	06/07/26 - 06/07/27	$0	Per Occurrence / Aggregate	$10,000
Directors and Officers Concert Specialty Insurance Company	DO2026AIM07329	06/07/26 - 06/07/27	$0	Per Occurrence / Aggregate	$1,000,000
	Retroactive Date:06/07/2023				

Certificate Holder:

Proof of Insurance

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any complete the above numbered policy. Copies of the Master Policies are available upon request.

AUTHORIZED REPRESENTATIVE

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

MHS TRACK BOOSTER CLUB
PO BOX 512
MUSTANG, OK 73064

Date:
08/08/2024
Employer ID number:
83-3121406
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
June 30
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
July 26, 2024
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053611007824

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the postmark date of your application.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Copy of filing information.

Form **990-N**

Department of the Treasury
Internal Revenue Service

Electronic Notice (e-Postcard)

for Tax-Exempt Organizations not Required to File Form 990 or 990-EZ

OMB No.1545-2085

2024

Open to Public Inspection

A For the **2024** Calendar year, or tax year beginning **July 01, 2024** and ending **June 30, 2025**

B Check if applicable.
☐ **Terminated for Business**
☑ **Gross receipts are normally $50,000 or less**

C Name of Organization: **MHS TRACK BOOSTER CLUB**
PO Box 512
Mustang, OK 73064 US

D Employer Identification Number
83-3121406

E Website:
Watkins

F Name of Principal Officer: **Tara Cain**
PO Box 512
Mustang, OK 73064 US

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

This document is provided for your records only. Your Form 990-N (e-Postcard) has been submitted electronically. No further action is needed.

Balance as of 7/1/2025	$14,271.49

Fundraiser	Date	Amount
Adrenaline Fundraiser	10/20/2025	$4,227.20
Adrenaline Fundraiser	1/13/2026	$3,890.00
Qdoba	3/23/2026	$335.47
Adrenaline Fundraiser	5/5/2026	$7,184.00
		$15,636.67

Donation	Date	Amount
Cash Donation	10/20/2025	$20.00
Lerma Properties, LLC	3/23/2026	$250.00
		$270.00

Expenses	Date	Amount
check #1141 - Kristi Watkins - Walmart (snacks for State)	6/23/2025	$101.21
Check #1142 - Kristi Watkins - Walmart (Gatorade/Water for State)	6/23/2025	$79.38
Check #1143 - Kristi Watkins - Walmart (Snacks for State)	6/23/2025	$98.36
Check #1145 - Kristi Watkins - Amazon (Photo Frames and Pictures for Seniors)	6/23/2025	$65.36
Check #1146 - Mustang Take Down Club - Hall of Fame Banquet Table	7/29/2025	$550.00
Check # 1148 - MPS - Bus/Mileage for KS Relays	8/10/2025	$1,526.00
Check # 1147 - Game Changing Image - Senior Prints	8/10/2025	$590.00
Check 1149 - USPS - PO Box Rental	8/10/2025	$192.00
Debit Card - Lowe's (Cart to move water jugs/supplies to the field)	9/16/2025	$120.00
Check #1151 - Lil Snowie - Fun Friday Snow Cones for 61	9/5/25	$122.00
Check #1151 - Lil Snowie - Fun Friday Snow Cones for 53	9/12/25	$106.00
Check #1151 - Lil Snowie - Fun Friday Snow Cones for 61	9/26/25	$122.00
Check # 1152 - Jeff Brower - Pole Vault Gear (Poles)	10/5/2025	$2,119.25
Debit Card - Simple990 e-file for 2024/2025	2/3/2026	$50.00
Check #1155 - Midwest Sporting Goods (Tshirts)	1/20/2026	$3,163.48
Debit Card - Parent Meet and Greet Refreshments	2/23/2026	$78.83
Debit Card - $500 Gift Cards x2 for Coach Atkinson	3/3/2026	$1,013.68
Debit Card - Suite Shots (1/2 total as a deposit)	3/27/2026	$432.00
Debit Card - Suite Shots (Remaining Balance)	4/2/2026	$432.00
Debit Card - Hampton Inn and Suites	4/2/2026	$2,427.00
Debit Card - Olive Garden	4/2/2026	$870.00
Debit Card - Walmart ($500 gift card for Coach A)	4/2/2026	$501.00
Debit Card - Game Changing Image - Senior Canvases	5/7/2026	$640.00
Debit Card - AIM Insurance Renewal - Liability Insurance	5/6/2026	$565.00
Debit Card - Main Event - End of Season Celebration	5/22/2026	$628.50
Debit Card - Luigi's - State Qualifier Dinner	5/13/2026	$526.16
Check #1156 - Tawanna Southern - Crest (snacks for State)	5/13/2026	$81.79
Check #1157 - Jostens - State rings for 2025	5/29/2026	$1,066.00
		$18,267.00

Outstanding Expenses	Date Due	Amount	
2026 State Rings		$1,000.00	(Estimate)
Updating School Record Board			
		$1,000.00	

Beginning Balance 7/1/2025	$14,271.49
Total Income - Fundraisers	$15,636.67

Total Income - Donations	$270.00
	$30,178.16

Total Expenses - Paid	$18,267.00
Total Expenses - Outstanding	$1,000.00
	$19,267.00

Remaining Balance	**$10,911.16**

Estimated Expenses	Based on 25/26 expenses that are reocurring
Estimated Income	Based on 25/26 Income

Rain, snow, ice or sleet to personal property in the open.

i. Collapse

(1) Collapse, including any of the following conditions of property or any part of the property:

(a) An abrupt falling down or caving in;

(b) Loss of structural integrity, including separation of parts of the property or property in danger of falling down or caving in; or

(c) Any cracking, bulging, sagging, bending, leaning, settling, shrinkage or expansion as such condition relates to Paragraph **i.(1)(a)** or **i.(1)(b).**

But if collapse results in a Covered Cause of Loss at the described premises, we will pay for the loss or damage caused by that Covered Cause of Loss.

(2) This Exclusion **i.**, does not apply:

(a) To the extent that coverage is provided under the Additional Coverage – Collapse; or

(b) To collapse caused by one or more of the following:

(i) The "specified causes of loss";

(ii) Breakage of building glass;

(iii) Weight of rain that collects on a roof; or

(iv) Weight of people or personal property.

j. Pollution

We will not pay for loss or damage caused by or resulting from the discharge, dispersal, seepage, migration, release or escape of "pollutants" unless the discharge, dispersal, seepage, migration, release or escape is itself caused by any of the "specified causes of loss". But if the discharge, dispersal, seepage, migration, release or escape of "pollutants" results in a "specified cause of loss", we will pay for the loss or damage caused by that "specified cause of loss".

k. Neglect

Neglect of an insured to use all reasonable means to save and preserve property from further damage at and after the time of loss.

l. Other Types Of Loss

(1) Wear and tear;

(2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

(3) Smog;

(4) Settling, cracking, shrinking or expansion;

(5) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals;

(6) Mechanical breakdown, including rupture or bursting caused by centrifugal force.

This exclusion does not apply with respect to the breakdown of "computer(s)";

(7) The following causes of loss to personal property:

(a) Dampness or dryness of atmosphere;

(b) Changes in or extremes of temperature; or

(c) Marring or scratching.

But if an excluded cause of loss that is listed in Paragraphs **(1)** through **(7)** above results in a "specified cause of loss" or building glass breakage, we will pay for the loss or damage caused by that "specified cause of loss" or building glass breakage.

m. Errors Or Omissions

Errors or omissions in:

(1) Programming, processing or storing data, as described under "electronic data" or in any "computer" operations; or

(2) Processing or copying "valuable papers and records".

However, we will pay for direct physical loss or damage caused by resulting fire or explosion if these causes of loss would be covered by this coverage form.

n. Installation, Testing, Repair

Errors or deficiency in design, installation, testing, maintenance, modification or repair of your "computer" system including "electronic data".

However, we will pay for direct physical loss or damage caused by resulting fire or explosion if these causes of loss would be covered by this coverage form.

o. Electrical Disturbance

Electrical or magnetic injury, disturbance or erasure of "electronic data", except as provided for under the Additional Coverages of Section **I** – Property.

However, we will pay for direct loss or damage caused by lightning.

p. Continuous Or Repeated Seepage Or Leakage Of Water

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(2) To the extent that coverage is provided in the Limited Coverage For "Fungi", Wet Rot Or Dry Rot Additional Coverage, with respect to loss or damage by a cause of loss other than fire or lightning.

j. Virus Or Bacteria

(1) Any virus, bacterium or other microorganism that induces or is capable of inducing physical distress, illness or disease.

(2) However, the exclusion in Paragraph **(1)** does not apply to loss or damage caused by or resulting from "fungi", wet rot or dry rot. Such loss or damage is addressed in Exclusion **i.**;

(3) With respect to any loss or damage subject to the exclusion in Paragraph **(1)**, such exclusion supersedes any exclusion relating to "pollutants".

2. We will not pay for loss or damage caused by or resulting from any of the following:

a. Electrical Apparatus

Artificially generated electrical, magnetic or electromagnetic energy that damages, disturbs, disrupts or otherwise interferes with any:

(1) Electrical or electronic wire, device, appliance, system or network; or

(2) Device, appliance, system or network utilizing cellular or satellite technology.

For the purpose of this exclusion, electrical, magnetic or electromagnetic energy includes but is not limited to:

(1) Electrical current, including arcing;

(2) Electrical charge produced or conducted by a magnetic or electromagnetic field;

(3) Pulse of electromagnetic energy; or

(4) Electromagnetic waves or microwaves.

But if fire results, we will pay for the loss or damage caused by fire.

We will pay for loss or damage to "computer(s)" due to artificially generated electrical, magnetic or electromagnetic energy if such loss or damage is caused by or results from:

(1) An occurrence that took place within 100 feet of the described premises; or

(2) Interruption of electric power supply, power surge, blackout or brownout if the cause of such occurrence took place within 100 feet of the described premises.

b. Consequential Losses

Delay, loss of use or loss of market.

c. Smoke, Vapor, Gas

Smoke, vapor or gas from agricultural smudging or industrial operations.

d. Steam Apparatus

Explosion of steam boilers, steam pipes, steam engines or steam turbines owned or leased by you, or operated under your control. But if explosion of steam boilers, steam pipes, steam engines or steam turbines results in fire or combustion explosion, we will pay for the loss or damage caused by that fire or combustion explosion. We will also pay for loss or damage caused by or resulting from the explosion of gases or fuel within the furnace of any fired vessel or within the flues or passages through which the gases of combustion pass.

e. Frozen Plumbing

Water, other liquids, powder or molten material that leaks or flows from plumbing, heating, air conditioning or other equipment (except fire protective systems) caused by or resulting from freezing, unless:

(1) You do your best to maintain heat in the building or structure; or

(2) You drain the equipment and shut off the supply if the heat is not maintained.

f. Dishonesty

Dishonest or criminal acts by you, anyone else with an interest in the property, or any of your or their partners, "members", officers, "managers", employees, directors, trustees, authorized representatives or anyone to whom you entrust the property for any purpose:

(1) Acting alone or in collusion with others; or

(2) Whether or not occurring during the hours of employment.

This exclusion does not apply to acts of destruction by your employees; but theft by employees is not covered.

With respect to accounts receivable and "valuable papers and records", this exclusion does not apply to carriers for hire.

This exclusion does not apply to coverage that is provided under the Employee Dishonesty Optional Coverage.

g. False Pretense

Voluntary parting with any property by you or anyone else to whom you have entrusted the property if induced to do so by any fraudulent scheme, trick, device or false pretense.

h. Exposed Property

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data".

f. War And Military Action

(1) War, including undeclared or civil war;

(2) Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or

(3) Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

g. Water

(1) Flood, surface water, waves (including tidal wave and tsunami), tides, tidal water, overflow of any body of water, or spray from any of these, all whether or not driven by wind (including storm surge);

(2) Mudslide or mudflow;

(3) Water that backs up or overflows or is otherwise discharged from a sewer, drain, sump, sump pump or related equipment;

(4) Water under the ground surface pressing on, or flowing or seeping through:

(a) Foundations, walls, floors or paved surfaces;

(b) Basements, whether paved or not; or

(c) Doors, windows or other openings; or

(5) Waterborne material carried or otherwise moved by any of the water referred to in Paragraph **(1)**, **(3)** or **(4)**, or material carried or otherwise moved by mudslide or mudflow.

This exclusion applies regardless of whether any of the above, in Paragraphs **(1)** through **(5)**, is caused by an act of nature or is otherwise caused. An example of a situation to which this exclusion applies is the situation where a dam, levee, seawall or other boundary or containment system fails in whole or in part, for any reason, to contain the water.

But if any of the above, in Paragraphs **(1)** through **(5)**, results in fire, explosion or sprinkler leakage, we will pay for the loss or damage caused by that fire, explosion or sprinkler leakage.

h. Certain Computer-related Losses

(1) The failure, malfunction or inadequacy of:

(a) Any of the following, whether belonging to any insured or to others:

(i) "Computer" hardware, including microprocessors or other electronic data processing equipment as may be described elsewhere in this policy;

(ii) "Computer" application software or other "electronic data" as may be described elsewhere in this policy;

(iii) "Computer" operating systems and related software;

(iv) "Computer" networks;

(v) Microprocessors ("computer" chips) not part of any "computer" system; or

(vi) Any other computerized or electronic equipment or components; or

(b) Any other products, and any services, data or functions that directly or indirectly use or rely upon, in any manner, any of the items listed in Paragraph **(a)** above;

due to the inability to correctly recognize, distinguish, interpret or accept one or more dates or times. An example is the inability of computer software to recognize the year 2000.

(2) Any advice, consultation, design, evaluation, inspection, installation, maintenance, repair, replacement or supervision provided or done by you or for you to determine, rectify or test for, any potential or actual problems described in Paragraph **(1)** above.

However, if excluded loss or damage, as described in Paragraph **(1)** above results in a "specified cause of loss" under Section I – Property, we will pay only for the loss or damage caused by such "specified cause of loss".

We will not pay for repair, replacement or modification of any items in Paragraph **(1)(a)** or **(1)(b)** to correct any deficiencies or change any features.

i. "Fungi", Wet Rot Or Dry Rot

Presence, growth, proliferation, spread or any activity of "fungi", wet rot or dry rot.

But if "fungi", wet rot or dry rot result in a "specified cause of loss", we will pay for the loss or damage caused by that "specified cause of loss".

This exclusion does not apply:

(1) When "fungi", wet rot or dry rot result from fire or lightning; or

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a substantial area.

a. Ordinance Or Law

(1) The enforcement of any ordinance or law:

(a) Regulating the construction, use or repair of any property; or

(b) Requiring the tearing down of any property, including the cost of removing its debris.

(2) This exclusion, Ordinance Or Law, applies whether the loss results from:

(a) An ordinance or law that is enforced even if the property has not been damaged; or

(b) The increased costs incurred to comply with an ordinance or law in the course of construction, repair, renovation, remodeling or demolition of property or removal of its debris, following a physical loss to that property.

b. Earth Movement

(1) Earthquake, including any earth sinking, rising or shifting related to such event;

(2) Landslide, including any earth sinking, rising or shifting related to such event;

(3) Mine subsidence, meaning subsidence of a man-made mine, whether or not mining activity has ceased;

(4) Earth sinking (other than sinkhole collapse), rising or shifting including soil conditions which cause settling, cracking or other disarrangement of foundations or other parts of realty. Soil conditions include contraction, expansion, freezing, thawing, erosion, improperly compacted soil and the action of water under the ground surface.

But if Earth Movement, as described in Paragraphs **(1)** through **(4)** above, results in fire or explosion, we will pay for the loss or damage caused by that fire or explosion.

(5) Volcanic eruption, explosion or effusion. But if volcanic eruption, explosion or effusion results in fire, building glass breakage or volcanic action, we will pay for the loss or damage caused by that fire, building glass breakage or volcanic action.

Volcanic action means direct loss or damage resulting from the eruption of a volcano when the loss or damage is caused by:

(a) Airborne volcanic blast or airborne shock waves;

(b) Ash, dust or particulate matter; or

(c) Lava flow.

All volcanic eruptions that occur within any 168-hour period will constitute a single occurrence.

Volcanic action does not include the cost to remove ash, dust or particulate matter that does not cause direct physical loss of or damage to Covered Property.

c. Governmental Action

Seizure or destruction of property by order of governmental authority.

But we will pay for loss or damage caused by or resulting from acts of destruction ordered by governmental authority and taken at the time of a fire to prevent its spread, if the fire would be covered under this policy.

d. Nuclear Hazard

Nuclear reaction or radiation, or radioactive contamination, however caused.

But if nuclear reaction or radiation, or radioactive contamination, results in fire, we will pay for the loss or damage caused by that fire.

e. Utility Services

The failure of power, communication, water or other utility service supplied to the described premises, however caused, if the failure:

(1) Originates away from the described premises; or

(2) Originates at the described premises, but only if such failure involves equipment used to supply the utility service to the described premises from a source away from the described premises.

Failure of any utility service includes lack of sufficient capacity and reduction in supply.

Loss or damage caused by a surge of power is also excluded, if the surge would not have occurred but for an event causing a failure of power.

But if the failure or surge of power, or the failure of communication, water or other utility service, results in a Covered Cause of Loss, we will pay for the loss or damage caused by that Covered Cause of Loss.

Communication services include but are not limited to service relating to Internet access or access to any electronic, cellular or satellite network.

This exclusion does not apply to loss or damage to "computer(s)" and "electronic

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(1) Tools or equipment used in your business; or

(2) Loss or damage by theft.

The most we will pay for loss or damage under this Extension is $2,500 at each described premises.

e. Valuable Papers And Records

(1) You may extend the insurance that applies to Business Personal Property to apply to direct physical loss or damage to "valuable papers and records" that you own, or that are in your care, custody or control caused by or resulting from a Covered Cause of Loss. This Coverage Extension includes the cost to research, replace or restore the lost information on "valuable papers and records" for which duplicates do not exist.

(2) This Coverage Extension does not apply to:

(a) Property held as samples or for delivery after sale; and

(b) Property in storage away from the premises shown in the Declarations.

(3) The most we will pay under this Coverage Extension for loss or damage to "valuable papers and records" in any one occurrence at the described premises is $10,000, unless a higher Limit of Insurance for "valuable papers and records" is shown in the Declarations.

For "valuable papers and records" not at the described premises, the most we will pay is $5,000.

(4) Loss or damage to "valuable papers and records" will be valued at the cost of restoration or replacement of the lost or damaged information. To the extent that the contents of the "valuable papers and records" are not restored, the "valuable papers and records" will be valued at the cost of replacement with blank materials of substantially identical type.

(5) Paragraph **B.** Exclusions in Section **I** – Property does not apply to this Coverage Extension except for:

(a) Paragraph **B.1.c.,** Governmental Action;

(b) Paragraph **B.1.d.,** Nuclear Hazard;

(c) Paragraph **B.1.f.,** War And Military Action;

(d) Paragraph **B.2.f.,** Dishonesty;

(e) Paragraph **B.2.g.,** False Pretense;

(f) Paragraph **B.2.m.(2),** Errors Or Omissions; and

(g) Paragraph **B.3.**

f. Accounts Receivable

(1) You may extend the insurance that applies to Business Personal Property to apply to accounts receivable. We will pay:

(a) All amounts due from your customers that you are unable to collect;

(b) Interest charges on any loan required to offset amounts you are unable to collect pending our payment of these amounts;

(c) Collection expenses in excess of your normal collection expenses that are made necessary by loss or damage; and

(d) Other reasonable expenses that you incur to reestablish your records of accounts receivable;

that result from direct physical loss or damage by any Covered Cause of Loss to your records of accounts receivable.

(2) The most we will pay under this Coverage Extension for loss or damage in any one occurrence at the described premises is $10,000, unless a higher Limit of Insurance for accounts receivable is shown in the Declarations.

For accounts receivable not at the described premises, the most we will pay is $5,000.

(3) Paragraph **B.** Exclusions in Section **I** – Property does not apply to this Coverage Extension except for:

(a) Paragraph **B.1.c.,** Governmental Action;

(b) Paragraph **B.1.d.,** Nuclear Hazard;

(c) Paragraph **B.1.f.,** War And Military Action;

(d) Paragraph **B.2.f.,** Dishonesty;

(e) Paragraph **B.2.g.,** False Pretense;

(f) Paragraph **B.3.;** and

(g) Paragraph **B.6.,** Accounts Receivable Exclusion.

B. Exclusions

1. We will not pay for loss or damage caused directly or indirectly by any of the following. Such loss or damage is excluded regardless of any other cause or event that contributes concurrently or in any sequence to the loss. These exclusions apply whether or not the loss event results in widespread damage or affects

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wet rot or dry rot prolongs the "period of restoration", we will pay for loss and/or expense sustained during the delay (regardless of when such a delay occurs during the "period of restoration"), but such coverage is limited to 30 days. The days need not be consecutive.

6. Coverage Extensions

In addition to the Limits of Insurance of Section I – Property, you may extend the insurance provided by this policy as provided below.

Except as otherwise provided, the following Extensions apply to property located in or on the building described in the Declarations or in the open (or in a vehicle) within 100 feet of the described premises.

a. Newly Acquired Or Constructed Property

(1) Buildings

If this policy covers Buildings, you may extend that insurance to apply to:

(a) Your new buildings while being built on the described premises; and

(b) Buildings you acquire at premises other than the one described, intended for:

(i) Similar use as the building described in the Declarations; or

(ii) Use as a warehouse.

The most we will pay for loss or damage under this Extension is $250,000 at each building.

(2) Business Personal Property

If this policy covers Business Personal Property, you may extend that insurance to apply to:

(a) Business Personal Property, including such property that you newly acquire, at any location you acquire;

(b) Business Personal Property, including such property that you newly acquire, located at your newly constructed or acquired buildings at the location described in the Declarations; or

(c) Business Personal Property that you newly acquire, located at the described premises.

This Extension does not apply to personal property that you temporarily acquire in the course of installing or performing work on such property or your wholesale activities.

The most we will pay for loss or damage under this Extension is $100,000 at each building.

(3) Period Of Coverage

With respect to insurance on or at each newly acquired or constructed property, coverage will end when any of the following first occurs:

(a) This policy expires;

(b) 30 days expire after you acquire the property or begin construction of that part of the building that would qualify as covered property; or

(c) You report values to us.

We will charge you additional premium for values reported from the date you acquire the property or begin construction of that part of the building that would qualify as covered property.

b. Personal Property Off-premises

You may extend the insurance provided by this policy to apply to your Covered Property, other than "money" and "securities", "valuable papers and records" or accounts receivable, while it is in the course of transit or at a premises you do not own, lease or operate. The most we will pay for loss or damage under this Extension is $10,000.

c. Outdoor Property

You may extend the insurance provided by this policy to apply to your outdoor fences, radio and television antennas (including satellite dishes), signs (other than signs attached to buildings), trees, shrubs and plants, including debris removal expense. Loss or damage must be caused by or result from any of the following causes of loss:

(1) Fire;

(2) Lightning;

(3) Explosion;

(4) Riot or Civil Commotion; or

(5) Aircraft.

The most we will pay for loss or damage under this Extension is $2,500, unless a higher Limit of Insurance for Outdoor Property is shown in the Declarations, but not more than $1,000 for any one tree, shrub or plant.

d. Personal Effects

You may extend the insurance that applies to Business Personal Property to apply to personal effects owned by you, your officers, your partners or "members", your "managers" or your employees. This extension does not apply to:

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expense is deemed to be sustained or incurred in the policy year in which the interruption began.

(4) This Additional Coverage – Interruption Of Computer Operations does not apply to loss sustained or expense incurred after the end of the "period of restoration", even if the amount of insurance stated in **(3)** above has not been exhausted.

(5) Coverage for Business Income does not apply when a suspension of "operations" is caused by destruction or corruption of "electronic data", or any loss or damage to "electronic data", except as provided under Paragraphs **(1)** through **(4)** of this Additional Coverage.

(6) Coverage for Extra Expense does not apply when action is taken to avoid or minimize a suspension of "operations" caused by destruction or corruption of "electronic data", or any loss or damage to "electronic data", except as provided under Paragraphs **(1)** through **(4)** of this Additional Coverage.

r. Limited Coverage For "Fungi", Wet Rot Or Dry Rot

(1) The coverage described in Paragraphs **r.(2)** and **r.(6)** only applies when the "fungi", wet rot or dry rot are the result of a "specified cause of loss" other than fire or lightning that occurs during the policy period and only if all reasonable means were used to save and preserve the property from further damage at the time of and after that occurrence.

(2) We will pay for loss or damage by "fungi", wet rot or dry rot. As used in this Limited Coverage, the term loss or damage means:

(a) Direct physical loss or damage to Covered Property caused by "fungi", wet rot or dry rot, including the cost of removal of the "fungi", wet rot or dry rot;

(b) The cost to tear out and replace any part of the building or other property as needed to gain access to the "fungi", wet rot or dry rot; and

(c) The cost of testing performed after removal, repair, replacement or restoration of the damaged property is completed, provided there is a reason to believe that "fungi", wet rot or dry rot are present.

(3) The coverage described under this Limited Coverage is limited to $15,000. Regardless of the number of claims, this limit is the most we will pay for the total of all loss or damage arising out of all occurrences of "specified causes of loss" (other than fire or lightning) which take place in a 12-month period (starting with the beginning of the present annual policy period). With respect to a particular occurrence of loss which results in "fungi", wet rot or dry rot, we will not pay more than the total of $15,000 even if the "fungi", wet rot or dry rot continues to be present or active, or recurs, in a later policy period.

(4) The coverage provided under this Limited Coverage does not increase the applicable Limit of Insurance on any Covered Property. If a particular occurrence results in loss or damage by "fungi", wet rot or dry rot, and other loss or damage, we will not pay more, for the total of all loss or damage, than the applicable Limit of Insurance on the affected Covered Property.

If there is covered loss or damage to Covered Property, not caused by "fungi", wet rot or dry rot, loss payment will not be limited by the terms of this Limited Coverage, except to the extent that "fungi", wet rot or dry rot causes an increase in the loss. Any such increase in the loss will be subject to the terms of this Limited Coverage.

(5) The terms of this Limited Coverage do not increase or reduce the coverage provided under the Water Damage, Other Liquids, Powder Or Molten Material Damage or Collapse Additional Coverages.

(6) The following applies only if Business Income and/or Extra Expense Coverage applies to the described premises and only if the suspension of "operations" satisfies all the terms and conditions of the applicable Business Income and/or Extra Expense Additional Coverage.

(a) If the loss which resulted in "fungi", wet rot or dry rot does not in itself necessitate a suspension of "operations", but such suspension is necessary due to loss or damage to property caused by "fungi", wet rot or dry rot, then our payment under the Business Income and/or Extra Expense is limited to the amount of loss and/or expense sustained in a period of not more than 30 days. The days need not be consecutive.

(b) If a covered suspension of "operations" was caused by loss or damage other than "fungi", wet rot or dry rot, but remediation of "fungi",

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(2) No coverage will apply if the fire extinguishing system is discharged during installation or testing.

(3) The most we will pay under this Additional Coverage is $5,000 in any one occurrence.

p. Electronic Data

(1) Subject to the provisions of this Additional Coverage, we will pay for the cost to replace or restore "electronic data" which has been destroyed or corrupted by a Covered Cause of Loss. To the extent that "electronic data" is not replaced or restored, the loss will be valued at the cost of replacement of the media on which the "electronic data" was stored, with blank media of substantially identical type.

(2) The Covered Causes of Loss applicable to Business Personal Property include a computer virus, harmful code or similar instruction introduced into or enacted on a computer system (including "electronic data") or a network to which it is connected, designed to damage or destroy any part of the system or disrupt its normal operation. But there is no coverage for loss or damage caused by or resulting from manipulation of a computer system (including "electronic data") by any employee, including a temporary or leased employee, or by an entity retained by you, or for you, to inspect, design, install, modify, maintain, repair or replace that system.

(3) The most we will pay under this Additional Coverage – Electronic Data for all loss or damage sustained in any one policy year, regardless of the number of occurrences of loss or damage or the number of premises, locations or computer systems involved, is $10,000, unless a higher Limit of Insurance is shown in the Declarations. If loss payment on the first occurrence does not exhaust this amount, then the balance is available for subsequent loss or damage sustained in, but not after, that policy year. With respect to an occurrence which begins in one policy year and continues or results in additional loss or damage in a subsequent policy year(s), all loss or damage is deemed to be sustained in the policy year in which the occurrence began.

q. Interruption Of Computer Operations

(1) Subject to all provisions of this Additional Coverage, you may extend the insurance that applies to Business Income and Extra Expense to apply to a suspension of "operations" caused by an interruption in computer operations due to destruction or corruption of "electronic data" due to a Covered Cause of Loss.

(2) With respect to the coverage provided under this Additional Coverage, the Covered Causes of Loss are subject to the following:

(a) Coverage under this Additional Coverage – Interruption Of Computer Operations is limited to the "specified causes of loss" and Collapse.

(b) If the Businessowners Coverage Form is endorsed to add a Covered Cause of Loss, the additional Covered Cause of Loss does not apply to the coverage provided under this Additional Coverage.

(c) The Covered Causes of Loss include a computer virus, harmful code or similar instruction introduced into or enacted on a computer system (including "electronic data") or a network to which it is connected, designed to damage or destroy any part of the system or disrupt its normal operation. But there is no coverage for an interruption related to manipulation of a computer system (including "electronic data") by any employee, including a temporary or leased employee, or by an entity retained by you, or for you, to inspect, design, install, modify, maintain, repair or replace that system.

(3) The most we will pay under this Additional Coverage – Interruption Of Computer Operations for all loss sustained and expense incurred in any one policy year, regardless of the number of interruptions or the number of premises, locations or computer systems involved, is $10,000 unless a higher Limit of Insurance is shown in the Declarations. If loss payment relating to the first interruption does not exhaust this amount, then the balance is available for loss or expense sustained or incurred as a result of subsequent interruptions in that policy year. A balance remaining at the end of a policy year does not increase the amount of insurance in the next policy year. With respect to any interruption which begins in one policy year and continues or results in additional loss or expense in a subsequent policy year(s), all loss and

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Additional Coverage, as stated in Paragraph **(6)** of this Additional Coverage, is not subject to such limitation.

m. Business Income From Dependent Properties

(1) We will pay for the actual loss of Business Income you sustain due to physical loss or damage at the premises of a dependent property caused by or resulting from any Covered Cause of Loss.

However, this Additional Coverage does not apply when the only loss to dependent property is loss or damage to "electronic data", including destruction or corruption of "electronic data". If the dependent property sustains loss or damage to "electronic data" and other property, coverage under this Additional Coverage will not continue once the other property is repaired, rebuilt or replaced.

The most we will pay under this Additional Coverage is $5,000 unless a higher Limit of Insurance is indicated in the Declarations.

(2) We will reduce the amount of your Business Income loss, other than Extra Expense, to the extent you can resume "operations", in whole or in part, by using any other available:

(a) Source of materials; or

(b) Outlet for your products.

(3) If you do not resume "operations", or do not resume "operations" as quickly as possible, we will pay based on the length of time it would have taken to resume "operations" as quickly as possible.

(4) Dependent property means property owned by others whom you depend on to:

(a) Deliver materials or services to you, or to others for your account. But services does not mean water, communication or power supply services;

(b) Accept your products or services;

(c) Manufacture your products for delivery to your customers under contract for sale; or

(d) Attract customers to your business.

The dependent property must be located in the coverage territory of this policy.

(5) The coverage period for Business Income under this Additional Coverage:

(a) Begins 72 hours after the time of direct physical loss or damage caused by or resulting from any Covered Cause of Loss at the premises of the dependent property; and

(b) Ends on the date when the property at the premises of the dependent property should be repaired, rebuilt or replaced with reasonable speed and similar quality.

(6) The Business Income coverage period, as stated in Paragraph **(5)**, does not include any increased period required due to the enforcement of any ordinance or law that:

(a) Regulates the construction, use or repair, or requires the tearing down of any property; or

(b) Requires any insured or others to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of "pollutants".

The expiration date of this policy will not reduce the Business Income coverage period.

(7) The definition of Business Income contained in the Business Income Additional Coverage also applies to this Business Income From Dependent Properties Additional Coverage.

n. Glass Expenses

(1) We will pay for expenses incurred to put up temporary plates or board up openings if repair or replacement of damaged glass is delayed.

(2) We will pay for expenses incurred to remove or replace obstructions when repairing or replacing glass that is part of a building. This does not include removing or replacing window displays.

o. Fire Extinguisher Systems Recharge Expense

(1) We will pay:

(a) The cost of recharging or replacing, whichever is less, your fire extinguishers and fire extinguishing systems (including hydrostatic testing if needed) if they are discharged on or within 100 feet of the described premises; and

(b) For loss or damage to Covered Property if such loss or damage is the result of an accidental discharge of chemicals from a fire extinguisher or a fire extinguishing system.

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check, draft, promissory note, bill of exchange or similar written promise of payment in "money", on the basis that it has been forged or altered, and you have our written consent to defend against the suit, we will pay for any reasonable legal expenses that you incur in that defense.

(3) For the purpose of this coverage, check includes a substitute check as defined in the Check Clearing for the 21st Century Act, and will be treated the same as the original it replaced.

(4) The most we will pay for any loss, including legal expenses, under this Additional Coverage is $2,500, unless a higher Limit of Insurance is shown in the Declarations.

I. Increased Cost Of Construction

(1) This Additional Coverage applies only to buildings insured on a replacement cost basis.

(2) In the event of damage by a Covered Cause of Loss to a building that is Covered Property, we will pay the increased costs incurred to comply with enforcement of an ordinance or law in the course of repair, rebuilding or replacement of damaged parts of that property, subject to the limitations stated in Paragraphs **(3)** through **(9)** of this Additional Coverage.

(3) The ordinance or law referred to in Paragraph **(2)** of this Additional Coverage is an ordinance or law that regulates the construction or repair of buildings or establishes zoning or land use requirements at the described premises, and is in force at the time of loss.

(4) Under this Additional Coverage, we will not pay any costs due to an ordinance or law that:

(a) You were required to comply with before the loss, even when the building was undamaged; and

(b) You failed to comply with.

(5) Under this Additional Coverage, we will not pay for:

(a) The enforcement of any ordinance or law which requires demolition, repair, replacement, reconstruction, remodeling or remediation of property due to contamination by "pollutants" or due to the presence, growth, proliferation, spread or any activity of "fungi", wet rot or dry rot; or

(b) Any costs associated with the enforcement of an ordinance or law which requires any insured or others to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to or assess the effects of "pollutants", "fungi", wet rot or dry rot.

(6) The most we will pay under this Additional Coverage, for each described building insured under Section **I** – Property, is $10,000. If a damaged building(s) is covered under a blanket Limit of Insurance which applies to more than one building or item of property, then the most we will pay under this Additional Coverage, for each damaged building, is $10,000.

The amount payable under this Additional Coverage is additional insurance.

(7) With respect to this Additional Coverage:

(a) We will not pay for the Increased Cost of Construction:

(i) Until the property is actually repaired or replaced, at the same or another premises; and

(ii) Unless the repairs or replacement are made as soon as reasonably possible after the loss or damage, not to exceed two years. We may extend this period in writing during the two years.

(b) If the building is repaired or replaced at the same premises, or if you elect to rebuild at another premises, the most we will pay for the Increased Cost of Construction is the increased cost of construction at the same premises.

(c) If the ordinance or law requires relocation to another premises, the most we will pay for the Increased Cost of Construction is the increased cost of construction at the new premises.

(8) This Additional Coverage is not subject to the terms of the Ordinance Or Law Exclusion, to the extent that such Exclusion would conflict with the provisions of this Additional Coverage.

(9) The costs addressed in the Loss Payment Property Loss Condition in Section **I** – Property do not include the increased cost attributable to enforcement of an ordinance or law. The amount payable under this

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to the extent it reduces the amount of loss that otherwise would have been payable under this Additional Coverage or Additional Coverage **f.** Business Income.

(3) With respect to the coverage provided in this Additional Coverage, suspension means:

(a) The partial slowdown or complete cessation of your business activities; or

(b) That a part or all of the described premises is rendered untenantable, if coverage for Business Income applies.

(4) We will only pay for Extra Expense that occurs within 12 consecutive months after the date of direct physical loss or damage. This Additional Coverage is not subject to the Limits of Insurance of Section **I** – Property.

h. Pollutant Clean-up And Removal

We will pay your expense to extract "pollutants" from land or water at the described premises if the discharge, dispersal, seepage, migration, release or escape of the "pollutants" is caused by or results from a Covered Cause of Loss that occurs during the policy period. The expenses will be paid only if they are reported to us in writing within 180 days of the date on which the Covered Cause of Loss occurs.

This Additional Coverage does not apply to costs to test for, monitor or assess the existence, concentration or effects of "pollutants". But we will pay for testing which is performed in the course of extracting the "pollutants" from the land or water.

The most we will pay for each location under this Additional Coverage is $10,000 for the sum of all such expenses arising out of Covered Causes of Loss occurring during each separate 12-month period of this policy.

i. Civil Authority

When a Covered Cause of Loss causes damage to property other than property at the described premises, we will pay for the actual loss of Business Income you sustain and necessary Extra Expense caused by action of civil authority that prohibits access to the described premises, provided that both of the following apply:

(1) Access to the area immediately surrounding the damaged property is prohibited by civil authority as a result of the damage, and the described premises are within that area but are not more than one mile from the damaged property; and

(2) The action of civil authority is taken in response to dangerous physical conditions resulting from the damage or continuation of the Covered Cause of Loss that caused the damage, or the action is taken to enable a civil authority to have unimpeded access to the damaged property.

Civil Authority coverage for Business Income will begin 72 hours after the time of the first action of civil authority that prohibits access to the described premises and will apply for a period of up to four consecutive weeks from the date on which such coverage began.

Civil Authority coverage for necessary Extra Expense will begin immediately after the time of the first action of civil authority that prohibits access to the described premises and will end:

(1) Four consecutive weeks after the date of that action; or

(2) When your Civil Authority coverage for Business Income ends;

whichever is later.

The definitions of Business Income and Extra Expense contained in the Business Income and Extra Expense Additional Coverages also apply to this Civil Authority Additional Coverage. The Civil Authority Additional Coverage is not subject to the Limits of Insurance of Section **I** – Property.

j. Money Orders And "Counterfeit Money"

We will pay for loss resulting directly from your having accepted in good faith, in exchange for merchandise, "money" or services:

(1) Money orders issued by any post office, express company or bank that are not paid upon presentation; or

(2) "Counterfeit money" that is acquired during the regular course of business.

The most we will pay for any loss under this Additional Coverage is $1,000.

k. Forgery Or Alteration

(1) We will pay for loss resulting directly from forgery or alteration of, any check, draft, promissory note, bill of exchange or similar written promise of payment in "money", that you or your agent has issued, or that was issued by someone who impersonates you or your agent.

(2) If you are sued for refusing to pay the

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iii. Department Managers;

iv. Employees under contract; and

v. Additional Exemptions shown in the Declarations as:

- Job Classifications; or
- Employees.

(ii) Include:

i. Payroll;

ii. Employee benefits, if directly related to payroll;

iii. FICA payments you pay;

iv. Union dues you pay; and

v. Workers' compensation premiums.

(2) Extended Business Income

(a) If the necessary suspension of your "operations" produces a Business Income loss payable under this policy, we will pay for the actual loss of Business Income you incur during the period that:

(i) Begins on the date property except finished stock is actually repaired, rebuilt or replaced and "operations" are resumed; and

(ii) Ends on the earlier of:

i. The date you could restore your "operations", with reasonable speed, to the level which would generate the Business Income amount that would have existed if no direct physical loss or damage had occurred; or

ii. 30 consecutive days after the date determined in Paragraph **(a)(i)** above, unless a greater number of consecutive days is shown in the Declarations.

However, Extended Business Income does not apply to loss of Business Income incurred as a result of unfavorable business conditions caused by the impact of the Covered Cause of Loss in the area where the described premises are located.

(b) Loss of Business Income must be caused by direct physical loss or damage at the described premises caused by or resulting from any Covered Cause of Loss.

(3) With respect to the coverage provided in this Additional Coverage, suspension means:

(a) The partial slowdown or complete cessation of your business activities; or

(b) That a part or all of the described premises is rendered untenantable, if coverage for Business Income applies.

(4) This Additional Coverage is not subject to the Limits of Insurance of Section **I** – Property.

g. Extra Expense

(1) We will pay necessary Extra Expense you incur during the "period of restoration" that you would not have incurred if there had been no direct physical loss or damage to property at the described premises. The loss or damage must be caused by or result from a Covered Cause of Loss. With respect to loss of or damage to personal property in the open or personal property in a vehicle, the described premises include the area within 100 feet of the site at which the described premises are located.

With respect to the requirements set forth in the preceding paragraph, if you occupy only part of the site at which the described premises are located, your premises means:

(a) The portion of the building which you rent, lease or occupy; and

(b) Any area within the building or on the site at which the described premises are located, if that area services, or is used to gain access to, the described premises.

(2) Extra Expense means expense incurred:

(a) To avoid or minimize the suspension of business and to continue "operations":

(i) At the described premises; or

(ii) At replacement premises or at temporary locations, including relocation expenses, and costs to equip and operate the replacement or temporary locations.

(b) To minimize the suspension of business if you cannot continue "operations".

(c) To:

(i) Repair or replace any property; or

(ii) Research, replace or restore the lost information on damaged "valuable papers and records";

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we will pay for loss or damage to Covered Property caused by such collapse of personal property only if:

(a) The collapse of personal property was caused by a cause of loss listed in Paragraphs **(2)(a)** through **(2)(d)** of this Additional Coverage;

(b) The personal property which collapses is inside a building; and

(c) The property which collapses is not of a kind listed in Paragraph **(4)**, regardless of whether that kind of property is considered to be personal property or real property.

The coverage stated in this Paragraph **(5)** does not apply to personal property if marring and/or scratching is the only damage to that personal property caused by the collapse.

(6) This Additional Coverage – Collapse does not apply to personal property that has not abruptly fallen down or caved in, even if the personal property shows evidence of cracking, bulging, sagging, bending, leaning, settling, shrinkage or expansion.

(7) This Additional Coverage – Collapse will not increase the Limits of Insurance provided in this policy.

(8) The term Covered Cause of Loss includes the Additional Coverage – Collapse as described and limited in Paragraphs **d.(1)** through **d.(7)**.

e. Water Damage, Other Liquids, Powder Or Molten Material Damage

If loss or damage caused by or resulting from covered water or other liquid, powder or molten material occurs, we will also pay the cost to tear out and replace any part of the building or structure to repair damage to the system or appliance from which the water or other substance escapes.

We will not pay the cost to repair any defect that caused the loss or damage; but we will pay the cost to repair or replace damaged parts of fire extinguishing equipment if the damage:

(1) Results in discharge of any substance from an automatic fire protection system; or

(2) Is directly caused by freezing.

f. Business Income

(1) Business Income

(a) We will pay for the actual loss of Business Income you sustain due to the necessary suspension of your "operations" during the "period of restoration". The suspension must be caused by direct physical loss of or damage to property at the described premises. The loss or damage must be caused by or result from a Covered Cause of Loss. With respect to loss of or damage to personal property in the open or personal property in a vehicle, the described premises include the area within 100 feet of the site at which the described premises are located.

With respect to the requirements set forth in the preceding paragraph, if you occupy only part of the site at which the described premises are located, your premises means:

(i) The portion of the building which you rent, lease or occupy; and

(ii) Any area within the building or on the site at which the described premises are located, if that area services, or is used to gain access to, the described premises.

(b) We will only pay for loss of Business Income that you sustain during the "period of restoration" and that occurs within 12 consecutive months after the date of direct physical loss or damage. We will only pay for ordinary payroll expenses for 60 days following the date of direct physical loss or damage, unless a greater number of days is shown in the Declarations.

(c) Business Income means the:

(i) Net Income (Net Profit or Loss before income taxes) that would have been earned or incurred if no physical loss or damage had occurred, but not including any Net Income that would likely have been earned as a result of an increase in the volume of business due to favorable business conditions caused by the impact of the Covered Cause of Loss on customers or on other businesses; and

(ii) Continuing normal operating expenses incurred, including payroll.

(d) Ordinary payroll expenses:

(i) Means payroll expenses for all your employees except:

i. Officers;

ii. Executives;

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removal expense is $10,000, the maximum payable under Paragraph **(4).** Thus the total payable for debris removal expense in this example is $20,500; $9,500 of the debris removal expense is not covered.

b. Preservation Of Property

If it is necessary to move Covered Property from the described premises to preserve it from loss or damage by a Covered Cause of Loss, we will pay for any direct physical loss of or damage to that property:

(1) While it is being moved or while temporarily stored at another location; and

(2) Only if the loss or damage occurs within 30 days after the property is first moved.

c. Fire Department Service Charge

When the fire department is called to save or protect Covered Property from a Covered Cause of Loss, we will pay up to $2,500, unless a different limit is shown in the Declarations, for your liability for fire department service charges:

(1) Assumed by contract or agreement prior to loss; or

(2) Required by local ordinance.

d. Collapse

The coverage provided under this Additional Coverage – Collapse applies only to an abrupt collapse as described and limited in Paragraphs **d.(1)** through **d.(7).**

(1) For the purpose of this Additional Coverage – Collapse, abrupt collapse means an abrupt falling down or caving in of a building or any part of a building with the result that the building or part of the building cannot be occupied for its intended purpose.

(2) We will pay for direct physical loss or damage to Covered Property, caused by abrupt collapse of a building or any part of a building that is insured under this policy or that contains Covered Property insured under this policy, if such collapse is caused by one or more of the following:

(a) Building decay that is hidden from view, unless the presence of such decay is known to an insured prior to collapse;

(b) Insect or vermin damage that is hidden from view, unless the presence of such damage is known to an insured prior to collapse;

(c) Use of defective material or methods in construction, remodeling or renovation if the abrupt collapse occurs during the course of the construction, remodeling or renovation.

(d) Use of defective material or methods in construction, remodeling or renovation if the abrupt collapse occurs after the construction, remodeling or renovation is complete, but only if the collapse is caused in part by:

(i) A cause of loss listed in Paragraph **(2)(a)** or **(2)(b);**

(ii) One or more of the "specified causes of loss";

(iii) Breakage of building glass;

(iv) Weight of people or personal property; or

(v) Weight of rain that collects on a roof.

(3) This Additional Coverage – Collapse does **not** apply to:

(a) A building or any part of a building that is in danger of falling down or caving in;

(b) A part of a building that is standing, even if it has separated from another part of the building; or

(c) A building that is standing or any part of a building that is standing, even if it shows evidence of cracking, bulging, sagging, bending, leaning, settling, shrinkage or expansion.

(4) With respect to the following property:

(a) Awnings;

(b) Gutters and downspouts;

(c) Yard fixtures;

(d) Outdoor swimming pools;

(e) Piers, wharves and docks;

(f) Beach or diving platforms or appurtenances;

(g) Retaining walls; and

(h) Walks, roadways and other paved surfaces;

if an abrupt collapse is caused by a cause of loss listed in Paragraphs **(2)(a)** through **(2)(d),** we will pay for loss or damage to that property only if such loss or damage is a direct result of the abrupt collapse of a building insured under this policy and the property is Covered Property under this policy.

(5) If personal property abruptly falls down or caves in and such collapse is **not** the result of abrupt collapse of a building,

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(3) $2,500 for patterns, dies, molds and forms.

5. Additional Coverages

a. Debris Removal

(1) Subject to Paragraphs **(3)** and **(4)**, we will pay your expense to remove debris of Covered Property caused by or resulting from a Covered Cause of Loss that occurs during the policy period. The expenses will be paid only if they are reported to us in writing within 180 days of the date of direct physical loss or damage.

(2) Debris Removal does not apply to costs to:

(a) Extract "pollutants" from land or water; or

(b) Remove, restore or replace polluted land or water.

(3) Subject to the exceptions in Paragraph **(4)**, the following provisions apply:

(a) The most that we will pay for the total of direct physical loss or damage plus debris removal expense is the Limit of Insurance applicable to the Covered Property that has sustained loss or damage.

(b) Subject to Paragraph **(a)** above, the amount we will pay for debris removal expense is limited to 25% of the sum of the deductible plus the amount that we pay for direct physical loss or damage to the Covered Property that has sustained loss or damage.

(4) We will pay up to an additional $10,000 for debris removal expense, for each location, in any one occurrence of physical loss or damage to Covered Property, if one or both of the following circumstances apply:

(a) The total of the actual debris removal expense plus the amount we pay for direct physical loss or damage exceeds the Limit of Insurance on the Covered Property that has sustained loss or damage.

(b) The actual debris removal expense exceeds 25% of the sum of the deductible plus the amount that we pay for direct physical loss or damage to the Covered Property that has sustained loss or damage.

Therefore, if Paragraphs **(4)(a)** and/or **(4)(b)** apply, our total payment for direct physical loss or damage and debris removal expense may reach but will never exceed the Limit of Insurance on the Covered Property that has sustained loss or damage, plus $10,000.

(5) Examples

Example #1

Limit of Insurance	$90,000
Amount of Deductible	$500
Amount of Loss	$50,000
Amount of Loss Payable	$49,500
	($50,000 – $500)
Debris Removal Expense	$10,000
Debris Removal Expense Payable	$10,000

($10,000 is 20% of $50,000)

The debris removal expense is less than 25% of the sum of the loss payable plus the deductible. The sum of the loss payable and the debris removal expense ($49,500 + $10,000 = $59,500) is less than the Limit of Insurance. Therefore the full amount of debris removal expense is payable in accordance with the terms of Paragraph **(3)**.

Example #2

Limit of Insurance	$ 90,000
Amount of Deductible	$ 500
Amount of Loss	$ 80,000
Amount of Loss Payable	$ 79,500
	($80,000 – $500)
Debris Removal Expense	$ 30,000
Debris Removal Expense Payable	
Basic Amount	$ 10,500
Additional Amount	$ 10,000

The basic amount payable for debris removal expense under the terms of Paragraph **(3)** is calculated as follows: $80,000 ($79,500 + $500) x .25 = $20,000; capped at $10,500). The cap applies because the sum of the loss payable ($79,500) and the basic amount payable for debris removal expense ($10,500) cannot exceed the Limit of Insurance ($90,000).

The additional amount payable for debris removal expense is provided in accordance with the terms of Paragraph **(4)**, because the debris removal expense ($30,000) exceeds 25% of the loss payable plus the deductible ($30,000 is 37.5% of $80,000), and because the sum of the loss payable and debris removal expense ($79,500 + $30,000 = $109,500) would exceed the Limit of Insurance ($90,000). The additional amount of covered debris

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(1) Money And Securities Optional Coverage; or

(2) Employee Dishonesty Optional Coverage;

c. Contraband, or property in the course of illegal transportation or trade;

d. Land (including land on which the property is located), water, growing crops or lawns;

e. Outdoor fences, radio or television antennas (including satellite dishes) and their lead-in wiring, masts or towers, signs (other than signs attached to buildings), trees, shrubs or plants, all except as provided in the:

(1) Outdoor Property Coverage Extension; or

(2) Outdoor Signs Optional Coverage;

f. Watercraft (including motors, equipment and accessories) while afloat;

g. Accounts, bills, food stamps, other evidences of debt, accounts receivable or "valuable papers and records"; except as otherwise provided in this policy;

h. "Computer(s)" which are permanently installed or designed to be permanently installed in any aircraft, watercraft, motortruck or other vehicle subject to motor vehicle registration. This paragraph does not apply to "computer(s)" while held as "stock";

i. "Electronic data", except as provided under Additional Coverages – Electronic Data. This Paragraph **i.** does not apply to your "stock" of prepackaged software.

j. Animals, unless owned by others and boarded by you, or if owned by you, only as "stock" while inside of buildings.

3. Covered Causes Of Loss

Risks of direct physical loss unless the loss is:

a. Excluded in Paragraph **B.** Exclusions in Section **I**; or

b. Limited in Paragraph **4.** Limitations in Section **I.**

4. Limitations

a. We will not pay for loss of or damage to:

(1) Steam boilers, steam pipes, steam engines or steam turbines caused by or resulting from any condition or event inside such equipment. But we will pay for loss of or damage to such equipment caused by or resulting from an explosion of gases or fuel within the furnace of any fired vessel or within the flues or passages through which the gases of combustion pass.

(2) Hot water boilers or other water heating equipment caused by or resulting from any condition or event inside such boilers or equipment, other than an explosion.

(3) Property that is missing, where the only evidence of the loss or damage is a shortage disclosed on taking inventory, or other instances where there is no physical evidence to show what happened to the property. This limitation does not apply to the Optional Coverage for Money and Securities.

(4) Property that has been transferred to a person or to a place outside the described premises on the basis of unauthorized instructions.

(5) The interior of any building or structure caused by or resulting from rain, snow, sleet, ice, sand or dust, whether driven by wind or not, unless:

(a) The building or structure first sustains damage by a Covered Cause of Loss to its roof or walls through which the rain, snow, sleet, ice, sand or dust enters; or

(b) The loss or damage is caused by or results from thawing of snow, sleet or ice on the building or structure.

b. We will not pay for loss of or damage to the following types of property unless caused by the "specified causes of loss" or building glass breakage:

(1) Animals, and then only if they are killed or their destruction is made necessary.

(2) Fragile articles such as glassware, statuary, marble, chinaware and porcelain, if broken. This restriction does not apply to:

(a) Glass that is part of the exterior or interior of a building or structure;

(b) Containers of property held for sale; or

(c) Photographic or scientific instrument lenses.

c. For loss or damage by theft, the following types of property are covered only up to the limits shown:

(1) $2,500 for furs, fur garments and garments trimmed with fur.

(2) $2,500 for jewelry, watches, watch movements, jewels, pearls, precious and semiprecious stones, bullion, gold, silver, platinum and other precious alloys or metals. This limit does not apply to jewelry and watches worth $100 or less per item.

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BUSINESSOWNERS COVERAGE FORM

Various provisions in this policy restrict coverage. Read the entire policy carefully to determine rights, duties and what is and is not covered.

Throughout this Coverage Form the words "you" and "your" refer to the Named Insured shown in the Declarations. The words "we", "us" and "our" refer to the Company providing this insurance.

In Section **II** – Liability, the word "insured" means any person or organization qualifying as such under Paragraph **C.** Who Is An Insured.

Other words and phrases that appear in quotation marks have special meaning. Refer to Paragraph **H.** Property Definitions in Section **I** – Property and Paragraph **F.** Liability And Medical Expenses Definitions in Section **II** – Liability.

SECTION I – PROPERTY

A. Coverage

We will pay for direct physical loss of or damage to Covered Property at the premises described in the Declarations caused by or resulting from any Covered Cause of Loss.

1. Covered Property

Covered Property includes Buildings as described under Paragraph **a.** below, Business Personal Property as described under Paragraph **b.** below, or both, depending on whether a Limit of Insurance is shown in the Declarations for that type of property. Regardless of whether coverage is shown in the Declarations for Buildings, Business Personal Property, or both, there is no coverage for property described under Paragraph **2.** Property Not Covered.

a. Buildings, meaning the buildings and structures at the premises described in the Declarations, including:

(1) Completed additions;

(2) Fixtures, including outdoor fixtures;

(3) Permanently installed:

(a) Machinery; and

(b) Equipment;

(4) Your personal property in apartments, rooms or common areas furnished by you as landlord;

(5) Personal property owned by you that is used to maintain or service the buildings or structures or the premises, including:

(a) Fire extinguishing equipment;

(b) Outdoor furniture;

(c) Floor coverings; and

(d) Appliances used for refrigerating, ventilating, cooking, dishwashing or laundering;

(6) If not covered by other insurance:

(a) Additions under construction, alterations and repairs to the buildings or structures;

(b) Materials, equipment, supplies and temporary structures, on or within 100 feet of the described premises, used for making additions, alterations or repairs to the buildings or structures.

b. Business Personal Property located in or on the buildings at the described premises or in the open (or in a vehicle) within 100 feet of the described premises, including:

(1) Property you own that is used in your business;

(2) Property of others that is in your care, custody or control, except as otherwise provided in Loss Payment Property Loss Condition Paragraph **E.5.d.(3)(b);**

(3) Tenant's improvements and betterments. Improvements and betterments are fixtures, alterations, installations or additions:

(a) Made a part of the building or structure you occupy but do not own; and

(b) You acquired or made at your expense but cannot legally remove;

(4) Leased personal property which you have a contractual responsibility to insure, unless otherwise provided for under Paragraph **1.b.(2);** and

(5) Exterior building glass, if you are a tenant and no Limit of Insurance is shown in the Declarations for Building property. The glass must be owned by you or in your care, custody or control.

2. Property Not Covered

Covered Property does not include:

a. Aircraft, automobiles, motortrucks and other vehicles subject to motor vehicle registration;

b. "Money" or "securities" except as provided in the:

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UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION FOR EVENT VENDOR/EXHIBITOR & CONTRACTOR

It is agreed that **SECTION II – Liability, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. Any claim, demand or "suit" arising out of the activities or operations of a person or entity participating as a vendor, exhibitor, performer or other capacity in an event hosted, sponsored or coordinated by any insured.
b. Any claim, demand or "suit" arising out of the operations performed for any insured by any contractor or independent contractor or acts or omissions of any insured in the selection and retention of any contractor or independent contractor or acts or omissions or any insured in connection with the general supervision of such operations.

This exclusion does not apply to the expense related to investigation or defense of any claim, demand or "suit" against any insured under paragraphs a. and b. above.

This exclusion does not apply to any claim, demand or "suit" arising out of the activities or operations of any insured participating as a vendor, exhibitor or other capacity in an event not hosted, sponsored or coordinated by the insured named on the declarations.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION FOR FIREARMS, FIREWORKS AND OTHER PYROTECHNIC DEVICES

It is agreed that **SECTION II – Liability, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. "Bodily injury", "property damage", "personal and advertising injury" or medical expenses including damages for care and loss of services and cost of defense:

(1) Arising from the ownership, maintenance, operation, sponsorship, set-up or take-down or other use of:

(a) Firearms, including handguns, revolvers, pistols, rifles, shotguns, air guns, semi-automatic weapons and similar devices:

(b) Fireworks, including firecrackers, roman candles, pinwheels, skyrockets, ground displays, flares, smoke bombs and similar devices that produce, when ignited or activated, sound, smoke, motion or a combination of these;

by any insured or by any person for which any insured may be held liable in any capacity.

b. Any obligation of any insured to indemnify, defend or contribute jointly or severably with another because of "bodily injury", "property damage", "personal and advertising injury" or medical expenses arising from any of the activities specified in a.(1), above.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION FOR CLIMBING, REBOUNDING AND INTERACTIVE GAMES AND DEVICES

It is agreed that **SECTION II – Liability, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. "Bodily injury", "property damage", "personal and advertising injury" or medical expenses including damages for care and loss of services and cost of defense:

(1) Arising from the ownership, maintenance, operation, sponsorship, set-up or take-down or other use of:
   (a) Rock climbing walls, Velcro walls and similar scaling devices; Gymnastic equipment;
   (b) Trampolines and similar rebounding devices
   (c) "Moon Bounces", "Moon Walks", "Space Walks", and similar inflatable games and devices;
   (d) Laser tag, bungee jumping, sumo wrestling, human spheres, water slides and similar interactive games and devices;
   (e) Advertising balloons, rooftop balloons, helium blimps, and similar devices

by any insured or by any person for which any insured may be held liable in any capacity.

b. Any obligation for any insured to indemnify, defend or contribute jointly or severally with another because of "bodily injury", "property damage", "personal and advertising injury" or medical expenses arising from any of the activities specified in a.(1), above.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

AMENDED DEFINITION

Throughout this policy, with the exception of **SECTION II – LIABILITY, C. Who Is An Insured**, when the word "insured(s)" is used it shall mean "any insured(s)".

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXPANDED DEFINITION OF BODILY INJURY

The Definition of "bodily injury" is removed in its entirety and replaced with the following:

1. "Bodily injury" means:
   a. bodily injury,
   b. sickness,
   c. disease; or
   d. mental anguish or emotional distress arising out of a., b., or c., above,

sustained by a person, including death resulting from any of these at any time.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION FOR MECHANICAL RIDES

It is agreed that **SECTION II – LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. "Bodily injury", "property damage", "personal and advertising injury" or medical expenses and cost of defense caused by or arising out of the operation, maintenance, existence or use of any mechanical ride or riding device.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION FOR BLEACHER COLLAPSE

It is agreed that **SECTION II – LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. "Bodily injury", "property damage", "personal and advertising injury" or medical expenses or cost of defense caused by or arising out of the collapse of any bleacher, grandstand, benches, boxes or other seating structures, whether or not such collapse is a partial or total collapse.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

Exclusion - Athletic Activity Or Sport Participants

SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, is amended with the addition of the following:

Athletic Activity or Sport Participants

"Bodily injury" to any person practicing, instructing or participating in any physical training, sport, athletic activity or contest whether on a formal or informal basis.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

ANIMAL EXCLUSION

It is agreed that **SECTION II – LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage**, is amended to add the following:

This insurance does not apply to:

a. "Bodily injury", "property damage", "personal and advertising injury" or medical expenses or cost of defense caused by or arising out of contact with any animals, reptiles, birds, fish, insects, and any animal organism other than human.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

9. any byproducts of 1 through 8 above including but not limited to mycotoxin, mildew and any biogenic aerosol;

whether or not endemic, epidemic or pandemic or of a local, regional, national or international concern.

"Silica" means silica in any form and any of its derivatives, including but not limited to:

1. silica dust;
2. silicon dioxide;
3. crystalline silica;
4. quartz; and
5. non-crystalline (amorphous) silica.

"Volatile organic compound" means any organic compound which discharges, emits or releases gases. Examples include, but are not limited to:

1. formaldehyde;
2. pesticides;
3. adhesives;
4. construction materials made with organic chemicals;
5. solvents;
6. paints;
7. varnishes; and
8. cleaning products.

"Waste" means any property intended to be disposed, recycled, reused or reclaimed by the owner or user thereof.

All other terms and conditions of this policy are the same. This endorsement is a part of your policy. It takes effect on the effective date of your policy unless another effective date is shown.

1. solid;
2. liquid;
3. gaseous;
4. bacterial;
5. fungal;
6. electromagnetic;
7. thermal; or
8. other;

substance or material that can be toxic or hazardous; or cause contamination or irritation to persons, animals, property or the environment, including, but not limited to:

1. smoke;
2. vapor;
3. soot;
4. fumes;
5. gases;
6. acids;
7. alkalis;
8. chemicals;
9. "volatile organic compound";
10. radon;
11. combustion byproducts; and
12. "waste".

Specific examples identified as "pollutants" include, but are not limited to:

1. diesel, kerosene and other fuel oils;
2. carbon monoxide and other exhaust gases;
3. mineral spirits and other solvents;
4. tetrachloroethylene;
5. perchloroethylene (PERC);
6. trichloroethylene (TCE);
7. methylene chloroform;
8. dry cleaning chemicals;
9. chlorofluorocarbons;
10. chlorinated hydrocarbons;
11. adhesives;
12. pesticides;
13. insecticides; and
14. all substances specifically listed, identified, or described as "pollutants" by one or more of the following references:
    a. **Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Priority List Hazardous Substances**;
    b. **Agency for Toxic Substances And Disease Registry ToxFAQs™**;
    c. **U.S. Environmental Protection Agency EMCI Chemical References Complete Index**; or
    d. Any hazardous substance list maintained by any state, county or other government agency or department.

SECTION II – LIABILITY, F., Liability And Medical Expenses Definitions, is amended to include the following definitions:

"Infectious Agent" means any organic irritant or contaminant, including but not limited to:

1. virus;
2. pathogen;
3. bacterium;
4. toxin;
5. fungus;
6. protozoan;
7. prion or other abnormal protein;
8. parasite or other organism;

2. the taking or use of any person's or entity's property or air space, or the acquisition of or interference with the rights of any person or entity in such property or air space;
3. the testing, monitoring, clean-up, removal, disposal, containment, mitigation, treatment, detoxification or neutralization of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead or the failure to do any of the foregoing;
4. the failure to prevent or limit the spread of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
5. the failure to warn or provide sufficient warning of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
6. the failure to report any "pollutants", "Infectious agent", mold, "silica", asbestos or lead to any federal, state or local government agency, body or department having authority or responsibility for public health;
7. any response to or assessment of the actual or alleged effects of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
8. any litigation or regulatory or administrative proceeding in which any insured may be a party;
9. any water damage or the failure to disclose water damage; or
10. any other action or failure to take action, whether or not related to any of the above, that caused or resulted in or is alleged to have caused or resulted in, directly or indirectly, any "bodily injury", "property damage", "personal and advertising injury" or medical expense.

This exclusion applies even if the "pollutant", "infectious agent", mold, "silica", asbestos, or lead has a function in or is used by you in your:

1. business;
2. products;
3. operations;
4. premises;
5. site; or
6. location.

Hostile Fire Exception

This exclusion does not apply to "bodily injury", "property damage", "personal and advertising injury" or medical expense arising out of heat, smoke, or fumes from a "hostile fire" unless that "hostile fire" occurred or originated:

(1) at any premises, site or location which is or was at any time used by or for any insured or others for the handling, storage, disposal, processing, or treatment of "waste"; or

(2) at any premises, site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations to test for, monitor, clean up, remove, contain, treat, detoxify, or neutralize, or, in any way, to respond to or assess the effects of, "pollutants", "Infectious agent", mold, "silica", asbestos or lead.

SECTION II – LIABILITY, F., Liability And Medical Expenses Definitions, 15, "Pollutants" is deleted in its entirety and replaced with the following:

"Pollutants" mean[s] any:

This endorsement changes insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

ABSOLUTE EXCLUSION FOR POLLUTION, INFECTIOUS AGENT, MOLD, SILICA, ASBESTOS, AND LEAD WITH A HOSTILE FIRE EXCEPTION FOR POLLUTION ONLY

SECTION II – LIABILITY; B., Exclusions, 1 Applicable to Business Liability; f. Pollution, is deleted in its entirety.

SECTION II – LIABILITY; B., Exclusions, is amended to add the following exclusion:

4. Pollution, Infectious Agent, Mold, Silica, Asbestos and Lead

We will not pay for:

1. "bodily injury";
2. "property damage";
3. "personal and advertising injury; or
4. medical expenses;

caused by, arising out of, related to, resulting from, in concurrence or in any sequence with, or which involves, directly or indirectly, in whole or in part, any actual, alleged or threatened:

1. existence of;
2. exposure to;
3. transmission of;
4. ingestion of;
5. inhalation of;
6. absorption of;
7. discharge of;
8. dispersal of;
9. seepage of;
10. release of;
11. escape of;
12. remediation of; or
13. contact with;

any "pollutants", "infectious agent", mold, "silica", asbestos, or lead.

This exclusion applies whether or not any of the foregoing are:

1. sudden, accidental or gradual in nature; or
2. expected or intended from the standpoint of any insured.

This exclusion applies whether or not such "bodily injury", "property damage", "personal and advertising injury" or medical expense arise out of or are caused by, in whole or in part, any:

1. the devaluation of property;

whether or not endemic, epidemic or pandemic or of a local, regional, national or international concern.

"Silica" means silica in any form and any of its derivatives, including but not limited to:

1. silica dust;
2. silicon dioxide;
3. crystalline silica;
4. quartz; and
5. non-crystalline (amorphous) silica.

"Volatile organic compound" means any organic compound which discharges, emits or releases gases. Examples include, but are not limited to:

1. formaldehyde;
2. pesticides;
3. adhesives;
4. construction materials made with organic chemicals;
5. solvents;
6. paints;
7. varnishes; and
8. cleaning products.

"Waste" means any property intended to be disposed, recycled, reused or reclaimed by the owner or user thereof.

All other terms and conditions of this policy are the same. This endorsement is a part of your policy. It takes effect on the effective date of your policy unless another effective date is shown.

2. liquid;
3. gaseous;
4. bacterial;
6. electromagnetic;
7. thermal; or
8. other;

substance or material that can be toxic or hazardous; or cause contamination or irritation to persons, animals, property or the environment, including, but not limited to:

1. smoke;
2. vapor;
3. soot;
4. fumes;
5. gases;
6. acids;
7. alkalis;
8. chemicals;
9. "volatile organic compound";
10. radon;
11. combustion byproducts; and
12. "waste".

Specific examples identified as "pollutants" include, but are not limited to:

1. diesel, kerosene and other fuel oils;
2. carbon monoxide and other exhaust gases;
3. mineral spirits and other solvents;
4. tetrachloroethylene;
5. perchloroethylene (PERC);
6. trichloroethylene (TCE);
7. methylene chloroform;
8. dry cleaning chemicals;
9. chlorofluorocarbons;
10. chlorinated hydrocarbons;
11. adhesives;
12. pesticides;
13. insecticides; and
14. all substances specifically listed, identified, or described as "pollutants" by one or more of the following references:
    a. **Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Priority List Hazardous Substances**;
    b. **Agency for Toxic Substances And Disease Registry ToxFAQs™**;
    c. **U.S. Environmental Protection Agency EMCI Chemical References Complete Index**; or
    d. Any hazardous substance list maintained by any state, county or other government agency or department.

SECTION I – PROPERTY, H., Property Definitions is amended to include the following definitions:

"Infectious Agent" means any organic irritant or contaminant, including but not limited to:

1. virus;
2. pathogen;
3. bacterium;
4. toxin;
5. fungus;
6. protozoan;
7. prion or other abnormal protein;
8. parasite or other organism;
9. any byproducts of 1 through 8 above including but not limited to mycotoxin, mildew and any biogenic aerosol;

5. the taking or use of any person's or entity's property or air space, or the acquisition of or interference with the rights of any person or entity in such property or air space;
6. the testing, monitoring, clean-up, removal, disposal, containment, mitigation, treatment, detoxification or neutralization of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead or the failure to do any of the foregoing;
7. the failure to prevent or limit the spread of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
8. the failure to warn or provide sufficient warning of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
9. the failure to report any "pollutants", "Infectious agent", mold, "silica", asbestos or lead to any federal, state or local government agency, body or department having authority or responsibility for public health;
10. any response to or assessment of the actual or alleged effects of any "pollutants", "Infectious agent", mold, "silica", asbestos or lead;
11. any litigation or regulatory or administrative proceeding in which any insured may be a party;
12. any water damage or the failure to disclose water damage; or
13. any other action or failure to take action, whether or not related to any of the above, that caused or resulted in or is alleged to have caused or resulted in, directly or indirectly, any "bodily injury", "property damage", "personal and advertising injury" or medical expense.

This exclusion applies even if the "pollutant", "infectious agent", mold, "silica", asbestos, or lead has a function in or is used by you in your:

1. business;
2. products;
3. operations;
4. premises;
5. site; or
6. location.

Hostile Fire Exception

This exclusion does not apply to loss, cost, expense or damage arising out of heat, smoke, or fumes from a "hostile fire" unless that "hostile fire" occurred or originated:

(1) at any premises, site or location which is or was at any time used by or for any insured or others for the handling, storage, disposal, processing, or treatment of "waste"; or

(2) at any premises, site or location on which any insured or any contractors or subcontractors working directly or indirectly on any insured's behalf are performing operations to test for, monitor, clean up, remove, contain, treat, detoxify, or neutralize, or, in any way, to respond to or assess the effects of, "pollutants", "Infectious agent", mold, "silica", asbestos or lead.

SECTION I – PROPERTY, H., Property Definitions, paragraph **10 is** deleted in its entirety and replaced with the following:

"Pollutants" mean[s] any:

1. solid;
5. fungal;

This endorsement changes insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

ABSOLUTE EXCLUSION FOR POLLUTION, INFECTIOUS AGENT, MOLD, SILICA, ASBESTOS, AND LEAD WITH A HOSTILE FIRE EXCEPTION FOR POLLUTION ONLY

SECTION I – PROPERTY; B., Exclusions, 2., j., Pollution, is deleted in its entirety.

SECTION I – PROPERTY; B., Exclusions, is amended to add the following exclusion:

7. Pollution, Infectious Agent, Mold, Silica, Asbestos and Lead

We will not pay for any loss, cost, expense or damage caused by, arising out of, related to, resulting from, in concurrence or in any sequence with, or which involves, directly or indirectly, in whole or in part, any actual, alleged or threatened:

1. existence of;
2. exposure to;
3. transmission of;
4. ingestion of;
5. inhalation of;
6. absorption of;
7. discharge of;
8. dispersal of;
9. seepage of;
10. release of;
11. escape of;
12. remediation of; or
13. contact with;

any "pollutants", "infectious agent", mold, "silica", asbestos, or lead. This exclusion does not apply to any "pollutants" other than bacterial or fungal "pollutants" caused by any of the "specified causes of loss". If any "pollutants", "infectious agent" or mold result in a "specified cause of loss" we will pay for the loss, expense or damage caused by that "specified cause of loss".

This exclusion applies whether or not any of the foregoing are:

1. sudden, accidental or gradual in nature; or
2. expected or intended from the standpoint of any insured.

This exclusion applies whether or not such loss, cost, expense or damage arise out of or are caused by, in whole or in part, any:

1. direct physical loss of or damage to Covered Property;
2. any actual loss of Business Income you sustain due to the necessary suspension of your "operations" during the "period of restoration";
3. any extra expense you incur during the "period of restoration";
4. the devaluation of property;

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

MOLESTATION OR ABUSE EXCLUSION

The following applies to **SECTION II – LIABILITY** and supersedes any provision to the contrary:

This insurance does not apply to any injury sustained by any person arising out of or resulting from any alleged, threatened or actual molestation or abuse by:

i. Any insured; or

ii. Any "employee" of any insured; or

iii. Any "volunteer worker" or "temporary worker"; or

iv. Any other person.

We shall not have any duty to defend any "suit" against any insured seeking damages on account of any such injury.

This exclusion applies to all injury sustained by any person, including emotional distress, arising out of molestation or abuse whether alleged, threatened or actual including but not limited to molestation or abuse arising out of your negligence or other wrongdoing with respect to:

a. Hiring, placement, employment, training, supervision or retention of a person for whom any insured is or ever was legally responsible, or

b. Investigation or reporting any molestation or abuse to the proper authorities, or failure to so report, or the failure to protect any person while that person was in the insured's care custody or control.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM
COVERAGE PART A. NON PROFIT DIRECTORS AND OFFICERS LIABILITY
COVERAGE PART B. EMPLOYMENT PRACTICES LIABILITY

Limits Of Insurance Under Multiple Coverage Parts

It is agreed:

BUSINESSOWNERS COVERAGE FORM, **SECTION III – COMMON POLICY CONDITIONS, H. Other Insurance**, is amended by the addition of the following:

4. **Limit Of Insurance Under Multiple Coverage Parts**
   If we determine that more than one coverage part applies to the same "occurrence", **Wrongful Employment Acts** or **Wrongful Act**, the maximum limits of insurance available under all coverage parts combined shall be the highest applicable limit of insurance under any one coverage part. The applicable deductible shall correspond to the coverage part with the highest limit of insurance.
   This condition does not apply to any coverage form or policy issued by us, or an affiliated company specifically to apply as excess or umbrella insurance over this policy.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

AMENDMENT OF LIQUOR LIABILITY EXCLUSION

It is agreed:

SECTION II – LIABILITY; B. EXCLUSIONS; 1. c. Liquor Liability is deleted in its entirety and replaced with the following:

"Bodily injury" or "property damage" for which any insured may be held liable by reason of:
(1) Causing or contributing to the intoxication of any person;
(2) The furnishing of alcoholic beverages to a person under the legal drinking age or under the influence of alcohol; or
(3) Actual or alleged violation of any statute, ordinance or regulation relating to the sale, gift, distribution or use of alcoholic beverages.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in:
(a) The supervision, hiring, employment, training or monitoring of others by that insured ; or
(b) Providing or failing to provide transportation with respect to any person that may be under the influence of alcohol.
if the "occurrence" which caused the "bodily injury" or "property damage", arises or results, directly or indirectly from Paragraph (1), or (2) or (3) above.

However, this exclusion applies only if:
(1) An insured is in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages; or
(2) An insured sells or serves, or furnishes alcoholic beverages in exchange for a charge, fee or donation of any kind; or
(3) An insured permits a person to bring alcoholic beverages for consumption on any insured's premises or at any insured's event in exchange for a charge, fee or donation of any kind.

All other terms and conditions of this policy remain the same. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION - INJURY TO PERFORMERS OR ENTERTAINERS

This insurance does not apply to:

(A) "Bodily injury", medical expenses or "personal and advertising injury" to any performer or entertainer for which any insured may be held liable in any capacity; or

(B) Any obligation of the insured to indemnify or contribute with another because of damages arising out of the "bodily injury", medical expenses or "personal and advertising injury" as a consequence of (A) above; or

(C) "Bodily injury", medical expenses or "personal and advertising injury" sustained by the spouse, child, parent, brother or sister of a performer or entertainer of any insured as a consequence of "bodily injury" or "personal and advertising injury" to such performer or entertainer.

This exclusion applies to all claims and "suits" by any person or organization for damages because of such "bodily injury", medical expenses or "personal and advertising injury" including damages for care and loss of services.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION – SPECIFIC ACTIVITIES, EVENTS OR CONDITIONS OR OVER 2,500 PEOPLE

This policy does not apply to "bodily injury", "property damage", "personal and advertising injury", medical expenses or "damages" directly or indirectly arising out of, resulting from or in consequence of any insured's sponsorship, organization, operation or involvement, directly or indirectly, in any:

I. Activity, event or condition involving any of the following:
- **a.** Hay rides or animal-driven rides of any kind;
- **b.** Airplane, helicopter or balloon shows, rides or demonstrations;
- **c.** Boating, fishing, surfing, water skiing, jet skiing, wave running, water tubing, ice skating, snow skiing, snowboarding, snow tubing and other activities or events on water or snow;
- **d.** Extreme sports including but not limited to bungee jumping, base jumping, sky diving, hang gliding, zip lining or any other similar sports;
- **e.** Bonfires, camp fires or open fires;
- **f.** Outdoor camping with or without the use of tents;
- **g.** Swimming and other activities in bodies of water other than guarded public pools;
- **h.** Carnivals;
- **i.** Circuses;
- **j.** Haunted attractions, corn mazes and similar activities;
- **k.** Mechanical rides/devices or water parks;
- **l.** All-terrain vehicle or snowmobile or any other motor vehicle races, competitions, demonstrations or shows, including mud bogs;
- **m.** Heavy metal, hard rock, rap or hip-hop concerts;
- **n.** Parades in which objects of any kind are thrown or launched to spectators;
- **o.** Political rallies, protests or demonstrations;
- **p.** Rodeos; or
- **q.** Pub crawls, bar tours, wine walks or similar events in which attendees consume alcoholic beverages at multiple establishments in a single day or night.

II. Activity, event or condition including but not limited to those listed above with attendance that exceeds two thousand five hundred (2,500) people.

However, coverage is provided for any insured's attendance and/or participation in the above activities, events or conditions so long as any insured does not sponsor, organize or operate same.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SEPARATION OF INSUREDS CLARIFICATION ENDORSEMENT

It is agreed:

SECTION II – LIABILITY; E. Liability And Medical Expenses General Conditions; 4. **Separation Of Insureds** is deleted in its entirety and replaced with the following:

4. Separation of Insureds

The Limits of Insurance of **Section II – Liability** applies:

a. As if each Named Insured were the only Named Insured; and

b. Separately to each insured against whom claim is made or "suit" is brought,

but nothing in this endorsement shall serve to increase the Limits of Insurance beyond the Per occurrence, per person, per premises, per common cause, aggregate or any similar limit stipulated in the Declarations.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

BUSINESS INCOME AND EXTRA EXPENSE LIMIT

It is agreed that under the SECTION I – PROPERTY; A. Coverage; 5. Additional Coverages; f. Business Income; (4) "This Additional Coverage is not subject to the Limits of Insurance of SECTION I – PROPERTY." is deleted in its entirety and replaced with the following:

(4) The most we will pay under the Business Income additional coverages is the Limit of Insurance which will be shown in the DECLARATIONS or EXTENSION OF DECLARATIONS."

It is agreed that under the SECTION I – PROPERTY; A. Coverage; 5. Additional Coverages; g. Extra Expense; (4) "We will only pay for Extra Expense that occurs within 12 consecutive months after the date of direct physical loss or damage. This Additional Coverage is not subject to the Limits of Insurance of SECTION I – PROPERTY." is deleted in its entirety and replaced with the following:

(4) We will only pay for Extra Expense that occurs within 12 consecutive months after the date of direct physical loss or damage. The most we will pay under the Extra Expense additional coverages is the Limit of Insurance which will be shown in the DECLARATIONS or EXTENSION OF DECLARATIONS."

The limit shown for Business Income and Extra Expense on the DECLARATIONS or EXTENSION OF DECLARATIONS is the total limit for both additional coverages.

All other terms and conditions of this **Policy** remain unchanged. This endorsement is a part of your **Policy** and takes effect on the effective date of your **Policy** unless another effective date is shown.

a. Knew of any suspension or impairment in any protective safeguard listed in the Schedule above and failed to notify us of that fact; or

b. Failed to maintain any protective safeguard listed in the Schedule above, and over which you had control, in complete working order.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

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j. **"P-10"** Functioning and operational automatic fire suppression system per NFPA #96 on all cooking equipment.
k. **"P-15"** Any item on a display rack with a sales price of $250 or more must be affixed with a security sensor or must be chained and locked to a rack.
l. **"P-16"** The building is protected from lightning with an approved NFPA 780 installation.
m. **"P-17"** Flammable liquids must be stored in NFPA #30 approved cabinets.
n. **"P-18"** No smoking signs must be posted and enforced.
o. **"P-21"** The protective system described in the schedule.

The following is added to Paragraph **B. Exclusions in Section I - Property**:

With respects to **"P-1"**, **"P-2"**, **"P-3"**, **"P-4"**. **"P-5"**, **"P-6"**, **"P-8"**, **"P-10"**, **"P-16"**, **"P-17"**, and **"P-18"**, we will not pay for loss or damage caused by or resulting from fire if, prior to the fire, you:
p. Knew of any suspension or impairment in any protective safeguard listed in the Schedule above and failed to notify us of that fact; or
q. Failed to maintain any protective safeguard listed in the Schedule above, and over which you had control, in complete working order.

If part of an Automatic Sprinkler System is shut off due to breakage, leakage, freezing conditions or opening of sprinkler heads, notification to us will not be necessary if you can restore full protection within 48 hours.

With respect to **"P-3"**, **"P-7"**and **"P-15"**, we will not pay for loss or damage caused by or resulting from vandalism, burglary, theft or any other act of stealing if, prior to the vandalism, burglary, theft or any other act of stealing, you:
a. Knew of any suspension or impairment in any protective safeguard listed in the Schedule above and failed to notify us of that fact; or
b. Failed to maintain any protective safeguard listed in the Schedule above, and over which you had control, in complete working order.

With respect to **"P-6"** and **"P-8"** we will not pay for loss or damage caused by or resulting from "equipment breakdown", electrical disturbance or expediting expenses as a result of an electrical disturbance if, prior to the "equipment breakdown" you:
a. Knew of any suspension or impairment in any protective safeguard listed in the Schedule above and failed to notify us of that fact; or
b. Failed to maintain any protective safeguard listed in the Schedule above, and over which you had control, in complete working order.

With respect to **"P-9"** we will not pay for loss or damage caused by or resulting from "equipment breakdown", spoilage or expediting expenses as a result of spoilage if, prior to the "equipment breakdown" you:
a. Knew of any suspension or impairment in any protective safeguard listed in the Schedule above and failed to notify us of that fact; or
b. Failed to maintain any protective safeguard listed in the Schedule above, and over which you had control, in complete working order.

With respect to **"P-21"** we will not pay for loss or damage caused by or resulting from fire, vandalism, burglary, theft or any other act of stealing, "equipment breakdown", electrical disturbance or expediting expenses as a result of an electrical disturbance, "equipment breakdown", spoilage or expediting expenses as a result of spoilage, as applicable, if you:

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UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

PROTECTIVE DEVICES OR SERVICES PROVISIONS SCHEDULE

Premises Number	Building Number	Symbol	Description of Protective Safeguard
ALL	ALL	P-6	All electric is on functioning and operational circuit breakers
ALL	ALL	P-5	Functioning and operational smoke/heat detectors in all units or occupancies
ALL	ALL	P-1	Automatic Sprinkler System, Including related supervisory services.

The following is added to the policy:

A. Protective Safeguards

1. You are required to have and maintain the protective devices or services listed in the Schedule above.

2. The protective safeguards to which this endorsement applies are identified by the following symbols:

a. **"P-1"** Automatic Sprinkler System, including related supervisory services.
Automatic Sprinkler System means:
1) Any automatic fire protective or extinguishing system, including connected:
   a) Sprinklers and discharge nozzles;
   b) Ducts, pipes, valves and fittings;
   c) Tanks, their components parts and supports; and
   d) Pumps and private fire protection mains.
2) When supplied from an automatic fire protective system:
   a) Non-automatic fire protective systems; and
   b) Hydrants, standpipes and outlets.

b. **"P-2"** Automatic Fire Alarm, protecting the entire building, that is:
1) Connected to a central station; or
2) Reporting to a public or private fire alarm station.

c. **"P-3"** Security Service, with a recording system or watch clock making hourly rounds covering the entire building, when the premises are not in actual operations.

d. **"P-4"** Service Contract with a privately owned fire department providing fire protection service to the described premises.

e. **"P-5"** Functioning and operational smoke/heat detectors in all units or occupancies.

f. **"P-6"** All Electrical in on functioning and operational circuit breakers.

g. **"P-7"** Functioning and operational central station burglar alarm with a monitoring contract.

h. **"P-8"** Functioning and operational surge protectors on all computer and audio-video equipment.

i. **"P-9"** Refrigeration maintenance contract on all refrigeration equipment.

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UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This Endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION – FIDUCIARY LIABILITY AND FINANCIAL SERVICES

SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, items cc. and dd. are added as follows:

cc. This insurance does not apply to "bodily injury", "property damage", "personal and advertising injury" resulting from the rendering of or the failure to render financial services by any insured for other persons or organizations. For the purpose of this exclusion, financial services include but are not limited to:

(1) Planning, administering or advising on:
   (a) Any: investment, pension, annuity, savings, checking, or individual retirement plan, fund or account;
   (b) The issuance or withdrawal of any bond, debenture, stock or other securities;
   (c) The trading of securities, commodities or currencies; or
   (d) Any acquisitions or mergers;

(2) Acting as a dividend disbursing agent, exchange agent, redemption or subscription agent, warrant or scrip agent, fiscal or paying agent, tax withholding agent, escrow agent, clearing agent, or electronic funds transfer agent;

(3) Lending, or arranging for the lending of, money, including credit card, debit card, leasing or mortgage operations or activities or interbank transfers;

(4) Repossessing of real or personal property from a borrower or acting as an assignee for the benefit of creditors;

(5) Checking or reporting of credit;

(6) Maintaining of financial accounts or records;

(7) Tax planning, tax advising or the preparation of tax returns; or

(8) Selling or issuing travelers checks, letters of credit, certified checks, bank checks or money orders.

dd. This insurance does not apply to "bodily injury", "property damage", or "personal injury and advertising injury" arising out of the ownership, maintenance or use, including all related operations, of property for which you are acting in a fiduciary or representative capacity.

All other terms and conditions of this Policy remain unchanged. This endorsement is a part of your Policy and takes effect on the effective date of your Policy unless another effective date is shown.

UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

Actual Cash Value Definition

It is agreed the following is added to **SECTION I – PROPERTY; H. Property Definitions:**

"Actual Cash Value" means replacement cost less depreciation.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

EXCLUSION OF CERTIFIED ACTS OF TERRORISM

A. The following provisions are added to the Businessowners Policy and apply to Property and Liability Coverages:

The following definition is added with respect to the provisions of this endorsement:

"Certified act of terrorism" means an act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism pursuant to the federal Terrorism Risk Insurance Program Reauthorization Act of 2019 ("the Act"). The criteria contained in the Act for a "certified act of terrorism" include the following:

1. The act resulted in insured losses in excess of $5 million in the aggregate, attributable to all types of insurance subject to the Act; and
2. The act is a violent act or an act that is dangerous to human life, property or infrastructure and is committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

B. The following provisions are added to Businessowners Standard Property Coverage Form **BP 00 01,** Businessowners Special Property Coverage Form **BP 00 02** or **Section I – Property** of Businessowners Coverage Form **BP 00 03:**

1. The following exclusion is added:

CERTIFIED ACT OF TERRORISM EXCLUSION

We will not pay for loss or damage caused directly or indirectly by a "certified act of terrorism". Such loss or damage is excluded regardless of any other cause or event that contributes concurrently or in any sequence to the loss. If aggregate insured losses attributable to terrorist acts certified under the Act exceed $100 billion in a calendar year and we have met our insurer deductible under the Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds $100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

2. **Application Of Other Exclusions**

The terms and limitations of any terrorism exclusion, or the inapplicability or omission of a terrorism exclusion, do not serve to create coverage for any loss which would otherwise be excluded under this Coverage Form or Policy, such as losses excluded by the Nuclear Hazard Exclusion or the War And Military Action Exclusion

C. The following provision is added to the Businessowners Liability Coverage Form **BP 00 06** and **Section II – Liability** of the Businessowners Coverage Form **BP 00 03:**

1. The following exclusion is added:

This insurance does not apply to:

TERRORISM

"Any injury or damage" arising, directly or indirectly, out of a "certified act of terrorism".

2. The following definition is added:

For the purposes of this endorsement, "any injury or damage" means any injury or damage covered under any Coverage Form to which this endorsement is applicable, and includes but is not limited to "bodily injury", "property damage" or "personal and advertising injury" as may be defined in any applicable Coverage Form.

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BUSINESSOWNERS GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NBP1577453

Effective Date: 07/23/2026
12:01 STANDARD TIME

LIMITS OF INSURANCE

Liability and Medical Expenses	**$1,000,000**
Medical Expense (per person)	**$5,000**
Damages To Premises Rented To You (Any One Premises)	**$100,000**

An Aggregate Limit of Liability applies to this Coverage as defined in SECTION II - LIABILITY, paragraph D.4. of the Businessowners Coverage Form.

LIABILITY DEDUCTIBLE **$0**

LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	*Address*	*Territory*
1	909 S Mustang Rd, Mustang, OK 73064	001

PREMIUM COMPUTATION

					Rate		Advance Premium	
Loc	*Classification*	*Code No.*	*Premium Basis*	*Pr/Co*	*All Other*	*Pr/Co*	*All Other*
1	Blanket Special Events Liability - Non-Profit Organizations	00041	Flat	0.000	0.000	Included	Included
1	Charitable Organization - no premises owned or leased - Not-for-Profit only	41670	9 Per Members	0.000	1.481	$0	$13

MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$345**

TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART: **$345 MP**

(This Premium may be subject to adjustment.) **MP - minimum premium**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

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BUSINESSOWNERS PROPERTY COVERAGE PART DECLARATIONS

Policy No. NBP1577453

Effective Date: 07/23/2026
12:01 STANDARD TIME

DESCRIPTION OF PREMISES

Prem	*Bldg*	*Location, Construction, Occupancy and Other Information*	*Territory*	*Fire Code*
1	1	**909 S Mustang Rd, Mustang, OK 73064**	**001**	**0757**

Description: **Charity Protector Product**

Covered Causes of Loss: **Special** Protection Class **2**

Construction: **Masonry Non Combustible** Square Footage:

Special Deductible: **None** Special Deductible Type:

COVERAGES PROVIDED - INSURANCE AT THE DESCRIBED PREMISES APPLIES ONLY FOR COVERAGES FOR WHICH A LIMIT OF INSURANCE IS SHOWN

Prem	*Bldg*	*Coverage*	*Limits of Insurance*	*Deductible*	*Coinsurance % or Monthly Indemnity*	*+ Valuation*	*Premium*
1	1	**Business Income and Extra Expense**	**$5,000**	**N/A**			**Included**
1	1	**Business Personal Property**	**$5,000**	**$1,000**		**RC**	**Included**

MINIMUM PREMIUM FOR PROPERTY COVERAGE PART: $50

TOTAL PREMIUM FOR PROPERTY COVERAGE PART: $50 MP

MP - minimum premium

+ Valuation: ACV - Actual Cash Value; RC - Replacement Cost; RC/ACV - Replacement Cost/ACV Roof
FBV - Functional Building Value; AA - Agreed Amount; ALS - Actual Loss Sustained

LOSS PAYABLE(S): NONE

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Endorsement EOD (01/95)

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EXTENSION OF DECLARATIONS

Policy No. NBP1577453

Effective Date: **07/23/2026**
12:01 AM STANDARD TIME AT YOUR MAILING ADDRESS

FORMS AND ENDORSEMENTS

Oklahoma Notice	12/15	Oklahoma Notice Earthquakes Resulting From Oil And Gas Activities
TRIADN	12/20	Disclosure Notice of Terrorism Insurance Coverage

EXTENSION OF DECLARATIONS

Policy No. NBP1577453

Effective Date: **07/23/2026**
12:01 AM STANDARD TIME AT YOUR MAILING ADDRESS

FORMS AND ENDORSEMENTS

The following forms apply to multiple coverage parts

Endt#	*Revised*	*Description of Endorsements*
BP-104	12/20	Exclusion of Certified Acts of Terrorism
BP-107	04/08	Actual Cash Value Definition
BP-11	05/04	Exclusion - Fiduciary Liability And Financial Services
BP-115	07/08	Protective Devices Or Services Provisions
BP-15	07/04	Business Income And Extra Expense Limit
BP-152	01/13	Separation of Insureds Clarification Endorsement
BP-165	05/18	Exclusion - Specific Activities, Events or Conditions or Over 2,500 People
BP-168	11/11	Exclusion - Injury To Performers Or Entertainers
BP-179 NBP	12/17	Amendment of Liquor Liability Exclusion
BP-193	08/14	Limits Of Insurance Under Multiple Coverage Parts
BP-40	03/11	Molestation Or Abuse Exclusion
BP-48	10/25	Absolute Exclusion for Pollution, Infectious Agent, Mold, Silica, Asbestos, and Lead With a Hostile Fire Exception for Pollution Only
BP-49	10/25	Absolute Exclusion for Pollution, Infectious Agent, Mold, Silica, Asbestos, and Lead With a Hostile Fire Exception for Pollution Only
BP-58	05/07	Animal Exclusion
BP-59	02/13	Exclusion - Athletic Activity Or Sport Participants
BP-60	05/07	Exclusion For Bleacher Collapse
BP-65	05/07	Exclusion For Mechanical Rides
BP-88	04/06	Expanded Definition Of Bodily Injury
BP-90	11/10	Amended Definition
BP-95	05/07	Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP-96	05/07	Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-97	05/07	Exclusion For Event Vendor/Exhibitor & Contractor
BP0003	01/10	Businessowners Coverage Form
BP0140	03/15	Oklahoma Changes
BP0190	07/02	Oklahoma Notice
BP0417	01/10	Employment-Related Practices Exclusion
BP1505	05/14	Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included
BP1560	02/21	Cyber Incident Exclusion
BP1591	12/23	Exclusion - Perfluoroalkyl and Polyfluoralkyl Substances (PFAS)
Jacket	07/19	Policy Jacket
Notice-CyberIncidentExcl-BP	01/21	Cyber Incident Exclusion Endorsement - Advisory Notice to Policyholder
NTP OK	06/12	Oklahoma Fraud Notice

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NEW
Renewal of Number

POLICY DECLARATIONS

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

No. NBP1577453

NAMED INSURED AND ADDRESS:

MUSTANG FUND FOR THE ARTS
909 S MUSTANG RD
MUSTANG, OK 73064

POLICY PERIOD: (MO. DAY YR.) From: 07/23/2026 To: 07/23/2027

12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Non Profit Organization

BUSINESS DESCRIPTION: Charity Protector Product

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Businessowners Liability Coverage Part	$345.00
Businessowners Property Coverage Part	$50.00
TOTAL:	**$395.00**

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

See Endorsement EOD (1/95)

Agent: **RELATION INSURANCE SERVICES, INC. (EL RENO) (5333)**
PO Box 670
El Reno, OK 73036

Issued: **07/24/2026 12:42 PM**

By: Howard P. Berney
Authorized Representative

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THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

USLI.COM
888-523-5545

Note About Loss Control

Dear Valued Policyholder,

Slips, trips and falls are among the most frequent causes of loss. What might surprise you is that, many times, they result in claims and judgments in the hundreds of thousands of dollars, which ultimately impact your insurance premium. In most instances, these claims can be lessened or prevented entirely simply by addressing the most common causes of such losses listed below.

Most Common Causes

- Spills, wet or icy walking surfaces
- Uneven or worn floors/carpets/steps/sidewalks
- Inadequate or poorly maintained lighting
- Obstructed views
- Poor housekeeping - Excess clutter/trash in walkways or near open flames or hot surfaces

We encourage you to please take the time to periodically inspect your premises to see if any of these conditions exist and work to eliminate them where possible. Your efforts may save you money on future insurance premiums and, quite possibly, save your business.

Thank you for choosing and trusting us to help protect your business!

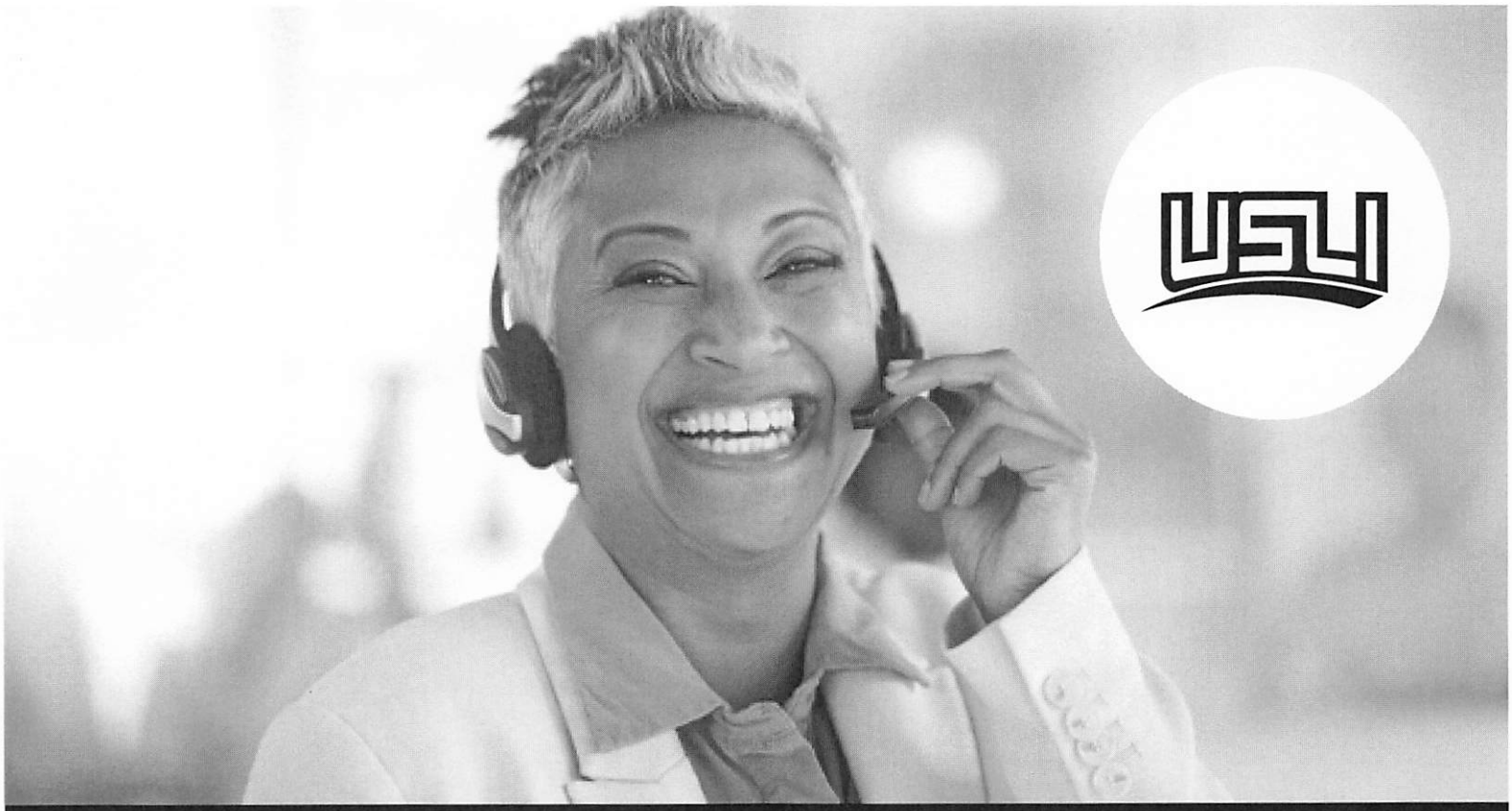
"An ounce of prevention is worth a pound of cure."
-Benjamin Franklin

Regards,

Thomas P. Nerney
Chairman, President and CEO

Privacy Notice At Collection

We may need to collect certain personal information to provide you with our services and products. For information on how we store, use and protect personal information, please see our Privacy Policy accessible on our website, https://www.usli.com/privacy-policy/.



24/7 CLAIM REPORTING

In our continuing effort to provide you with excellent claim service, you may now report a claim and get claim assistance 24 hours a day/7 days a week.

For claim reporting, call toll free 1-888-875-5231 or visit USLI.COM and select the "report a claim" option.

For emergency claims requiring immediate assistance, please use the toll free option. Your call will be referred to a claims professional who will respond within an hour of your call with direction and assistance.

Thank you for placing your trust in our company. We pledge to work hard every day to earn and maintain that trust.

USLI.COM
888-523-5545

THE BUSINESS RESOURCE CENTER

Save Time and Money with Free and Discounted Resources

As a policyholder through USLI, you have access to many free and discounted services that will assist you in operating and growing your business through the Business Resource Center (BRC). Consider the following services and associated cost savings when deciding where to place your insurance!

Free

HR Consultation Helpline and Library by PeopleSystems

Speak to a HR expert for personnel issues, including harassment and discrimination, the Family and Medical Leave Act, disability, wage and hour regulations and more.

Call 1-877-655-3566. Representatives are available from 8 a.m. to 7:30 p.m. ET. Please have your USLI policy number available for easy registration.

Data Breach Prevention and Response Resources by eRiskHub®

Better understand your exposure to a data breach and the importance of a response plan. Gain access to training videos, risk assessment, and a data breach calculator.

Loss Control Resources on Property Safety, Disaster Preparedness and Recovery

Access a library of articles, checklists and videos for guidance on how to mitigate property-related risks. Along with tips for preparing for natural disasters and severe weather.

Discounted

Background Checks and Screenings by Background Info USA

Packages include security number validation, address tracing, multi-court criminal database, sex offender and OFAC security searches, and more.

Receive your ***first employment/volunteer background check package for free.*** Additional screenings start at $10, excluding court and/or state fees.

- 10-panel Drug Screening - $36
- Tenant Screening - $20
- Motor Vehicle Report (MVR) - $5 + state fees
- Credit Report - $10

HR and Payroll Management System by Primepoint

Integrated and customizable solution that saves time and provides business intelligence to manage your business more effectively. Receive 10-25% off.

Employee Workplace Assessment by Talogy

The Caliper Profile is an in-depth assessment to help employers make informed hiring decisions based on objective information. Receive the test and consultation with a representative for $265.

State-specific Compliance Training by Traliant

Immersive learning experiences on topics like sexual harassment and prevention, workplace safety, HR, diversity and inclusion. Receive 10% off.

Stationery, Signage and Promotional Items by ANRO and Conlins Printing

Work directly with the vendor who will guide you through the process of ordering business cards, envelopes, letterhead, banners, lawn signs, table throws, posters and more. Receive 15-30% off.

Additional Online Certifications

- Alcohol Safety by LiquorTraining.com - $11 per server
- Food Handlers and Managers by StateFoodSafety - 10% off
- CPR and First Aid by Protraining - 10% off

Use your policyholder benefits to their fullest.
Visit bizresourcecenter.com to get started.

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Ryan McKinney, Asst. Superintendent of Secondary Education

From: Dr. Michael Raiber, Director of Fine Arts

Date: August 10, 2026

Subject: PAC Rental Contract

Approval is requested for the updated PAC Rental Contract. Key changes include a rate increase to cover rising operational costs. Additionally, the contract has been reformatted to include all rental options, eliminating the need for separate riders for special events.

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Mustang Performing Arts Center
Rental Agreement 2026-2027

200 W Juniper | Mustang, OK 73064
(Please use address on invoice for payment.)

PERFORMING ARTS CENTER

This document is a complete guide to renting the Mustang Performing Arts Center. Included are rental rates, client guide, technical rider, rental requirements, and seating chart.

To rent our facility, please contact our PAC Director:
Samantha Waldrop | 405.256.5223 | waldrops@mustangps.org

Mustang PAC Rentals:	Monday-Sunday (5 Hours)			
1500 Seat Performance Hall	$2,250 (5 Hours) +$400 per additional hour	**Rehearsal/Load-in/Load-out on the previous day (no audience/ no FOH)**	4- hour min.	$450 hour
200 Seat Black Box Theater	$1,500 (5 hours) +$300 per additional hour	**Holiday Rental**	Per Day	1.5x Rate
Lobbies | Culinary Kitchen	$1000 (5 hours) +$250 per additional hour	**Cleaning Fee**	Per event	$150

Room: (Only available with Performance Hall/Black Box/Lobby Rental)	Time Block:	Rate:	Labor Rates per Rental: (Min. 4 hours) MPAC will determine the labor needs per event.	Rate:
Choir Classroom (39'x34' with piano)	Per Day	$200	**Technical Director/Audio Engineer/Lighting Designer**	$400 per day
Theatre Classroom (36'x31' with full-length mirror wall)	Per Day	$200	**Theater Technicians (Sound/lights/stagehands/etc.)**	$30 each per hour (8 am-11 pm)
Choir/Dance Studio (38'x27' with full mirror wall)	Per Day	$200	**Before/After hours Technicians/ FOH/ Custodial**	2x reg. rate
Art Gallery Space (Main Lobby locked display)	Per Day	$100	**FOH Manager (2nd manager required for events over 450)**	$35 each per hour (8 am-11 pm)
Orchestra Shell	Per Event	$200	**Ushers/Ticket Takers/Sellers (Flat rate for all needed)**	$500 (half day) $1000 (full day)
Choral Risers/ Platforming	Per Event	$50 each	**Custodial Staff**	$30 per hour (8 am- 11 pm)
Grand Piano	Per Event	$150	**Security**	$75 per hour
Marley Dance Floor	Per Event	$350	Additional costs for unforeseen needs may also be negotiated as needed.	

25% non-refundable deposit required to complete reservation.
In the event of a force majeure, the renter will be issued a full refund or the opportunity to reschedule their rental without any cancellation fee.

Mustang Performing Arts Center
Rental Requirements

200 W Juniper | Mustang, OK 73064

PERFORMING ARTS CENTER

INSURANCE:

☐ A certificate of liability insurance in amounts sufficient to insure against loss on claims within the scope of the Governmental Tort Claims Act with Mustang Public Schools listed as the additional insured. Such certificate must be furnished to the Mustang PAC no later than ten (10) days prior to the scheduled event. The minimum coverage for claims within the scope of this shall be:

- $25,000 for any claim or to any claimant for loss of property arising out of a single act, accident or occurrence.
- $125,000 to the claimant for any other loss arising out of a single act,accident or occurrence.
- $1,000,000 for any number of claims out of a single occurrence or accident.

I agree to provide proof of insurance no later than 10 days before the scheduled event. Failure to provide may result in the cancellation of the event.

Initial _____

DEPOSIT:

☐ A deposit of 25% of the full rental costs must be submitted at the time of the rental agreement to complete reservation. This deposit is not refundable unless in the case of a ***Force Majeure.***

Payment:

☐ Payment in full of all known charges shall take place prior to or on the day of the event. Additional charges that may develop because of required changes in equipment, additional personnel needed, or additional facility use will be billed to the Client.

Weather Contingency Provision: In the event that weather conditions render the designated parking lot inaccessible or unsafe for use, the lessee shall have the right to exercise one of the following options:

- The lessee reserves the right to reschedule the event to a mutually agreeable alternative date, subject to availability and confirmation by both parties.
  - This option shall be communicated promptly to the lessor, with due consideration given to the safety and feasibility of the proposed course of action.
  - This provision is intended to accommodate unforeseen circumstances beyond the control of either party and shall not be construed as a waiver of any other terms or conditions outlined within this agreement.
- Should special circumstances dictate proceeding with the originally scheduled date, the lessee shall bear sole responsibility for all related cleanup expenses, encompassing materials, equipment, and labor costs.

*To solidify and lock the date on our events calendar, insurance, deposit, and a signed copy of this document are required.

Force Majeure

In the event that the venue is unfit for occupancy by Client during the period covered by this Agreement, by reason of fire, tornado, earthquake, strike, civil disturbance, or any other force beyond the control of Mustang Public Schools, this Agreement shall terminate and shall be of no further force and effect. In the event of a power outage, fire, tornado, earthquake, civil disturbance, or any other force beyond the control of Mustang Public Schools, Mustang Public Schools will not be responsible for loss or damage to the Client's property.

Initial _____

Mustang Performing Arts Center
Technical Rider

200 W Juniper | Mustang, OK 73064

Please complete the following information. If you have questions, please contact the following: Mustang PAC Technical Director | Andi Gleichman | gleichmana@mustangps.org

Production :

Sponsoring Organization:

Contact:

Contact Phone Number:

Contact Email:

Rehearsal Date:

Rehearsal Setup time: Beginning: Ending:

Production\Performance Date:

Production Times Setup Time: Beginning: Ending:

Performance Time: Beginning: Ending: Theatre Doors Open(Lobby/House):

STAGE: CHECK IF NEEDED (REFER TO EQUIPMENT RENTAL RATES)

- ☐ Flown Scenery
- ☐ Choral Risers, Number:_____
- ☐ Platforms, Number:_____
- ☐ Conductor's Podium
- ☐ Speaker's Lectern
- ☐ Upright Piano
- ☐ Grand Piano
- ☐ Chairs, Number:_____
- ☐ Stands, Number:_____
- ☐ Scenery
- ☐ Acoustic Shell
  Other:_____

PRODUCTION WILL PLAY IN FRONT OF:

- ☐ House Curtain (Red)
- ☐ Mid-stage Traveler (Black)
- ☐ Cyclorama
- ☐ Blackout Curtain
  Other:_____

LIGHTING

- ☐ Follow Spots, Number:_____(requires additional technicians)
- ☐ Video Projector
- ☐ Projection Screen
- ☐ Stage Wash: General Wash or Specific
  Other:_____

SOUND

- ☐ Down Stage Monitors
  Other:_____
- ☐ Backstage Monitors
- ☐ Microphones, Number:_____Describe purpose and locaiton_____

LOBBY

- ☐ Round Tables,
  Number:_____Other:_____
- ☐ Chairs, Number:_____
- ☐ 6' Serving Tables, Number:_____
- ☐ Table clothes for serving tables, Number:_____

Comments:_____

Mustang Performing Arts Center Acknowledgments

200 W Juniper | Mustang, OK 73064

ACKNOWLEDGMENTS:

I confirm that I am the sole responsible party representing the Client and its constituents.

I agree that I have read and understand this Mustang PAC Rental Agreement and agree to comply with all policies and rules contained therein.

I understand that signing this document does not ensure a confirmed rental date\agreement until all rental requirements are met and the Mustang PAC team confirms it can fulfill the requirements of the rental request by accepting the initial rental deposit.

By submitting this form, I attest that the information I have provided on the form is true and accurate.

X

Lessee Signature and Date

X

Representative of Mustang Public Schools Signature and Date

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

_____

Signature of Representative Date

STATE OF:_____

COUNTY OF: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Dr. Jason Pittinger, Chief Financial Officer

Ryan Mckinney, Assistant Superintendent, Secondary

Dr. Michael Raiber, Director of Fine Arts

From: Ryan Edgmon

Board Meeting Date: 8/10/26

Contract Vendor: Palen Music Center **Time Frame:** 9/1/2026 - 8/31/2027

Amount: $ 18,525.00 **Fund:** 60 **Project:** 922-050

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

One year of Musical instrument repair for all school-owned band instruments in the district.

Mustang Repair Parameters for 2026-2027 School Year

Palen Music Center (PMC) is excited to continue this repair program customized for the Mustang School District (MSD). This document outlines the renewal of the document from the 2026-2027 school year. The goal is to continue to provide the district with high quality band instrument repair in a way that streamlines paperwork for the Mustang staff.

Here are the agreement details:

- Two hundred forty-seven (247) repair vouchers will be purchased on September 1, 2026 by MSD at a cost of $75.00 each for a total of $18,525. Each voucher can be redeemed to cover the repair costs of a single instrument.
- The Mustang repair agreement would run from September 1, 2026 - August 31, 2027.
- MSD would pay PMC in one payment of $19,500.00 on or before September 30, 2026 to cover the cost of the 247 vouchers.
- Palen Music Center has created a shared Google spreadsheet titled "Mustang Repair Voucher Tracking Sheet" for full transparency throughout the year.
- Each voucher covers repair labor, consumable repair parts like cork, felts, springs, and pads, pickup and delivery from MSD campus. A PMC educational representative makes weekly visits to each MSD band facility.
- Each repair voucher does not cover replacement parts like cases, mouthpieces, and other non-consumable repair parts. Those items will be invoiced separately. Any parts charges exceeding $10 per instrument will be sent to Ryan Edgmon for pre-approval. (Please note that the $10 threshold is arbitrary and can be adjusted by MSD. The higher the threshold means the more flexibility given to PMC to add needed non-consumable repair parts which reduces the need to contact MSD band directors. The lower the number gives MSD more control over parts expenses and approvals.)
- The voucher does not cover any ultrasonic cleaning or polishing. MSD owns their own ultrasonic tank and plans to do their own cleaning and polishing. This agreement includes free ultrasonic tank training and instrument cleaning training for any MSD staff or students up to once per quarter at our PMC OKC location. If MSD wishes to have on-site training at Mustang HS, the time would be assessed and billed separately at

$100/hour. If our technicians deem an ultrasonic service and related cleaning and/or polishing services are still needed, we will contact MSD for approval and will provide an estimate to be invoiced separately from the voucher.

- The "spirit" of this agreement is that the overwhelming number of repairs will be satisfied by the $75.00 voucher. Repair vouchers may be split or combined to accommodate invoice totals as needed. For example, multiple vouchers may be applied to a higher-cost repair, while several lower-cost repairs may be combined on a single voucher.
- The Mustang staff will coordinate the timing and flow of repair with the PMC staff to best serve the Mustang program while preventing an overload situation in the PMC repair shop.
- Any unused vouchers after August 31, 2027 will be credited back to MSD at the rate of 50% per remaining unused voucher. This credit will not expire and can be used for future repair charges.
- Repairs would be completed at Palen Music Center located at 7701 N. Broadway Extension #A11, Oklahoma City, OK 73116.

It is our sincere hope that this program is a benefit to all parties. We have amazing repair technicians and we are excited to continue this custom program for MSD. As we approach the end of the 2027 spring semester, we will discuss renewal options with Ryan Edgmon.

Signatures:

AAron Bryan, Sr. Vice President
Palen Music Center, Inc.

Mustang Schools

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Dr. Jason Pittenger, CFO

Mark Lebsack, Assist Superintendant of Operations

From: Donnie Ryan, Director of Transportation

Board Meeting Date: August 10, 2026

Contract Vendor: ~~Clevland~~ Cleveland Petroleum Products **Time Frame:** 2026-27 SY

Amount: $ 35,000.00 **Fund:** 011 **Project:** 026

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Propane supplier for propane tank which will be used to fuel propane powered buses.

CONTRACT FOR PROPANE AUTO GAS

This Contract is made on 07-09-2026

Between:
Lundy's Propane
Address: 4900 S Anderson Rd, Oklahoma City, OK 73150
(Hereinafter referred to as "Supplier")

And:
Mustang Public Schools - Transportation
Address: 909 S. Mustang Road
Yukon, OK 73099
Phone: (405) 376-2461
(Hereinafter referred to as "Client")

1. Purpose
The Supplier agrees to provide propane to the Client for their 1000-gallon propane auto gas dispenser.

2. Pricing and Payment Terms

- The propane price will be based on the .59 cent margin. **Oklahoma refinery's current price, which changes daily. Today's price is $1.34 per gallon**
- The cost of propane will be **established at the time of delivery**, and the Client will be invoiced and charged at the time of delivery, in line with standard industry practices.
- The Client agrees to make payments within **30 days** of receiving the invoice.
- Fuel is **not billed by usage** but by delivery.

3. Tank Monitoring and Supply

- The Supplier will install a **tank monitor** on the Client's propane dispenser to monitor usage.
- The Supplier agrees to **keep the tank filled** based on the monitored usage.
- The Supplier will also **test the tank with fuel upon delivery**, as is customary practice.

CLEVELAND
PETROLEUM PRODUCTS

4. Maintenance, Upkeep, and Regulatory Compliance

- The Supplier will be responsible for setting the 1000 gallon propane dispenser, **maintenance, upkeep**, and ensuring the **regulatory compliance** of the propane dispenser.
- Mustang School is responsible for the propane tank concrete pad, electric and crash post.
- All maintenance and inspections necessary to meet **regulatory standards** will be handled by the Supplier to ensure safe and legal operation of the equipment.

5. No Additional Fees

- The Supplier will not charge any **delivery fees**, **HazMat fees**, or other surcharges for the propane deliveries.

6. Termination

- This will be a year long commitment from July 1st 2026-June 30th 2027 and renewed with the Mustang Schools consent each year. This contract may be terminated by either party with [30 days' notice] in writing.

7. Governing Law

- This Contract shall be governed by the laws of the State of Oklahoma.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first above written.

Lundy'sPropane

Stephen M Southward
By:
Name: Stephen Southward
Title: CEO
Date: 07-09-2026

Mustang Public Schools- Transportation
By: _____
Name:
Title:
Date: _____

P.O. Box 298 Cleveland, OK 74020
Phone 918-358-3310
Fax 918-358-5954

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Dr. Jason Pittenger, CFO

Mark Lebsack, Assist Superintendant of Operations

From: Donnie Ryan, Director of Transportation

Board Meeting Date: August 10, 2026

Contract Vendor: Noregon Systems, inc **Time Frame:** 2026-27 SY

Amount: $ 3,600.00 **Fund:** 011 **Project:** 026

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Renewal agreement with Noregon Systems, inc for bus diagnostics software.

Technician Service Agreement

This Technician Service Agreement (the "Agreement") is made and entered on July 1, 2026 (the "Effective Date"), by and between Noregon Systems, LLC ("Noregon") and Mustang Public Schools ("Client") (collectively referred to as the "Parties" and individually as a "Party"). Pursuant to this Agreement, Noregon will provide Client with certain Diagnostic and Repair Services (the "Services") as described in the payment schedule executed by the Parties of even date herewith, the terms of which are incorporated herein by reference (the "Payment Schedule"), and Client shall have the right to use the Services in accordance with this Agreement.

Client hereby agree as follows:

1 **Term:** The term of this Agreement will begin on the Effective Date, unless otherwise indicated on the Payment Schedule, and will continue for a period of twelve (12) months (the "Initial Term") ~~and shall thereafter renew automatically for successive twelve (12) month renewal terms (each a "Renewal Term") unless either Party gives notice to the other Party, at least thirty (30) days prior to end of the Initial Term or any Renewal Term, of its election not to renew the Term. "Term" shall mean the Initial Term and any and all Renewal Terms.~~ Notwithstanding the above, Noregon may terminate this Agreement prior to the expiration of the Term for any reason, including breach of this Agreement, default by Client, or breach of the Payment Schedule

2 **Pricing; Payment:** Client shall pay Noregon in accordance with the pricing and payment terms set forth on the Payment Schedule, the terms of which are incorporated herein by reference.

3 **Defaults:** If Client fails to perform or fulfill any obligation under this Agreement or under any other agreement incorporating this Agreement or involving the Services, Client shall be in default of this Agreement. If Client fails to pay any amounts due in breach of terms of the Payment Schedule or any other agreement or contract governing the relationship between the Parties as it relates to the Services, within ten (10) days after the same is due and payable, or if Client fails to observe, keep or perform any other provision of this Agreement, and Client fails to cure such failure within ten (10) days after receipt of written notice thereof from Noregon, Noregon shall have the right to exercise any one or more of the following remedies: (a) declare all amounts due hereunder immediately due and payable as to the Services, (b) terminate the provision of the Services to client, and/or (c) pursue any other remedy at law or in equity. Notwithstanding payment or any other action which Noregon may take, Client shall be andremain liable for the full performance of all obligations on the part of Client to be performed under this Agreement. Each of Noregon's remedies are cumulative and may be pursued concurrently or separately.

4 **Use:** Client represents and warrants that it's use of the Services will be in full compliance with all laws, rules, ordinances, statutes and orders applicable to the use of the Services. Client's use of the Services is conditioned on Client's continued licensing of one or more licenses of JPRO from Noregon. In the event Client's JPRO license lapses or Client does not have a valid license to JPRO Noregon will have no obligation to provide Services under this Agreement.

5 **Unauthorized Modifications and Software Use by Client/End User.** Client understands that if Client and/or End User make unauthorized modifications to a vehicle, and/or make modifications, alterations, or deletions to a vehicle that result in illegal or unauthorized changes to the vehicle, uses pirated or illegally copied software, or otherwise modifies the vehicle safety systems or components, the Services will not be provided for such systems or components. Client acknowledges that the modification, alteration or deletion of safety systems or components will result in the Services for such components or system not being provided under this Agreement.

6 **Vehicle Inspection and Maintenance by Client/End User.** THE SERVICES ARE NOT A SUBSTITUTE FOR CAREFUL INSPECTION AND MAINTENANCE OF VEHICLES BY PROPERLY TRAINED REPAIR TECHNICIANS OR MECHANICS. AS THERE IS A LIMIT TO THE DEGREE OF ACCURACY AND SERVICE THAT A REMOTE TECHNICIAN CAN PROVIDE. DO NOT OVERLY RELY ON THE SERVICES. ALL INFORMATION OR RECOMMENDED ACTIONS COMMUNICATED THROUGH THE SERVICES SHOULD BE INDEPENDENTLY VERIFIED AND AUTHENTICATED BY A CERTIFIED TECHNICIAN OR MECHANIC. THE CLIENT IS ALWAYS RESPONSIBLE FOR INSPECTION, MAINTENANCE AND REPAIR. AS THE USER OF THE SERVICES, CLIENT AND ITS END USERS ARE RESPONSIBLE FOR EXERCISING THEIR OWN CARE, SKILL, ASSESSMENT AND JUDGMENT AS TO THE MECHANICAL CONDITION OF VEHICLES AND THE INTERPRETATION OF ANY INFORMATION, ANALYTICS DATA OR RECOMMENDED ACTIONS COMMUNICATED THROUGH THE SERVICES. CLIENT HEREBY COVENANTS AND AGREES TO INFORM EACH OF ITS END USERS OF THEIR DUTY TO INSPECT THE ACCURACY AND EFFECTIVENESS OF THE SERVICES PROVIDED.

7. **Limited Liability.** NOREGON'S CUMULATIVE LIABILITY TO CLIENT OR ANY OTHER PARTY FOR ANY LOSS OR DAMAGES RESULTING FROM ANY CLAIMS, DEMANDS, OR ACTIONS ARISING OUT OF OR RELATING TO THIS AGREEMENT AND/OR USE OF THE SERVICES SHALL NOT EXCEED THE FEES PAID TO NOREGON FOR THE SERVICES IN THE MONTH PRIOR TO THE INCIDENT GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL NOREGON BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR EXEMPLARY DAMAGES OR LOST PROFITS, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SOME STATES DO NOT ALLOW THE LIMITATION OR EXCLUSION OF LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO CLIENT.

8. **Disclaimer of Warranty.** THE SERVICES. ARE PROVIDED "AS IS." AND NOREGON DISCLAIMS ANY AND ALL WARRANTIES. WHETHER ORAL OR WRITTEN. EXPRESS OR IMPLIED. ARISING FROM COURSE OF DEALING. COURSE OF PERFORMANCE. USAGE IN TRADE. OR OTHERWISE. INCLUDING. WITHOUT LIMITATION. ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NON-INFRINGEMENT. OR OTHERWISE. WITH RESPECT TO THE SERVICES OR THE ACCURACY OR COMPLETENESS OF ANY INFORMATION OR RECOMMENDED ACTIONS COMMUNICATED THROUGH THE SERVICES. CLIENT AND END USERS OF THE SERVICES BEAR THE RISK OF USING THE SERVICES PROVIDED. AND BEAR THE RISK OF RELYING OR NOT RELYING ON ANY ANALYTICS DATA OR RECOMMENDATIONS PROVIDED THROUGH THE SERVICES. NOREGON GIVES NO GUARANTEES OR WARRANTIES TO CLIENTS OR END USERS. NOREGON MAKES NO WARRANTY. REPRESENTATION OR GUARANTEE AS TO THE SERVICES USE OR PERFORMANCE AND DOES NOT WARRANT. REPRESENT OR GUARANTEE THAT THE USE OF THE SERVICES WILL BE FAIL-SAFE. UNINTERRUPTED. OR FREE FROM ERRORS OR DEFECTS.

9. **Indemnification:** Client will indemnify and hold Noregon. and its respective officers. directors. employees. agents. successors and permitted assigns from. any and all losses. claims. actions. suits. proceedings. costs. expenses. damages and liabilities. actions. judgments. settlements. interest. awards. penalties. or fines of whatever kind. including reasonable attorneys' fees and the costs of enforcing any right to indemnification hereunder. connected with. or resulting from Client's use of the Services or from the acts or omissions of any person or persons. including Client. using the Services with Client's express or implied consent. This provision shall survive the expiration of the Term of this Agreement.

10. **Miscellaneous:** (i) If any part of this Agreement shall be held unenforceable for any reason. the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction. and if limiting such provision would make the provision valid. then such provision shall be deemed to be construed as so limited. (ii) Neither this Agreement nor Client's rights hereunder are assignable except with Noregon's prior. written consent. The covenants and conditions contained in the Agreement shall apply to and bind the Parties and their legal representatives. successors and permitted assigns. (iii) This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina. (iv) Any notice required or otherwise given pursuant to this Agreement shall be in writing and mailed certified return receipt requested. postage prepaid. or delivered by overnight delivery service to the addresses of the Parties as setforth on the Payment Schedule. (v) This Agreement constitutes the entire agreement between the Parties as to the Services and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. This Agreement may onlybe modified in writing which must be signed by both Parties. (vi) The failure of either Party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that Party's rights to subsequently enforce and compel strict complianceswith every provision of this Agreement. (vii) All agreements. covenants. representations and warranties of the Parties made in thisAgreement shall be in full force and effect until the expiration or termination of this Agreement except with respect to those agreements. covenants. representations and warranties which are intended by their terms to survive such expiration or termination.including. but not limited to. agreements regarding indemnification. (viii) Noregon shall be excused from performing its obligations under this Agreement if its performance is delayed or prevented by any event beyond Noregon's reasonable control and without its fault or negligence. including but not limited to: acts of God. acts of the public enemy. pandemic or epidemic. insurrections. riots. embargoes. labor disputes. including strikes. lockouts. job actions or boycotts. fires. explosions or floods. (ix)In the event litigation shall be necessary to enforce the provisions of this Agreement or any related matter. the prevailing party shall be entitled to recover from the adverse party. in addition to any other relief. the prevailing party's reasonable attorneys' feesfor services before trial. at trial. and on any subsequent appeal by the adverse party. (x) Client's use of any Noregon software products in connection with the Services shall be governed by an End-Use License Agreement (EULA).

IN WITNESS WHEREOF. Client has caused this Agreement to be executed the day and year first above written.

Client: Mustang Public Schools

By: _____

Name: _____

Title: _____

Mustang Public Schools
12400 SW 15th St.
Yukon, Okla. 73099

Memo

To: Mustang Board of Education
CC: Charles Bradley, Superintendent

From: Mark D. Lebsack, Assistant Superintendent of Operations

Date: August 10, 2026

Re: Adult/2nd meal price change

Please discuss, consider and/or act upon the following:

Adult/2nd Meal prices are currently the following:
Lunch - $5.14
2nd Lunch - $5.14
Adult Breakfast $2.94
2nd Breakfast $2.94

With the penny now being out of circulation, we propose that the prices be increased by $.01 to the following:
Lunch - $5.15
2nd Lunch - $5.15
Adult Breakfast $2.95
2nd Breakfast $2.95

Memo

To: Charles Bradley, Superintendent

CC: Ryan McKinney, Asst. Superintendent

From: Mike Barrick, Exec. Director of Student Support MB

Date: 8/10/2026

Subject: MOU for Counseling Services

Please discuss, consider and/or act upon consideration of the attached memorandum of understanding between Mustang Public Schools and Anna's House Foundation. This MOU is to allow an outside counselor to provide services during the school day at no cost to the district.

If you have any questions, do not hesitate to contact Mike Barrick.

Memorandum of Understanding (MOU)

Private Mental Health Services for Students in the School Setting

This Memorandum of Understanding (MOU) is entered into on the 10th day of August 2026 by and between Independent School District I- 069 Mustang Public Schools in Canadian County, Oklahoma, hereinafter referred to as "District", and Anna's House Foundation, an Oklahoma corporation.

WHEREAS, the District and Anna's House Foundation desires to enter into a Memorandum of Understanding advantageous to both parties.

WHEREAS, Anna's House Foundation desires to provide the mental health and social work services under the terms and conditions of this MOU.

NOW, THEREFORE, the parties agree as follows:

1. With respect to the students receiving private mental health services or social work services in the school setting, Anna's House Foundation shall provide an employee to deliver individual and family counseling, family intervention, and other mental health services to students at the assigned school.The Anna's House Foundation employee shall be a licensed clinical social worker or licensed mental health counselor or under supervision with a licensed mental health counselor.

2. In the event that a Anna's House Foundation employee providing services under this MOU is not providing services in accordance with the stated direction provided by the Director of Student Assistance, the designated Anna's House Foundation administrative representative will be contacted. In the event that said issues are not resolved, Anna's House Foundation will, upon written request by the District, remove said personnel immediately from the program.

3. All wages, taxes, benefits and other employment-related expenses and duties associated with the Anna's House Foundation employees are the sole responsibility of Anna's House Foundation.

4. The District agrees to provide adequate space determined by the site principal or designee. Schedules for the students receiving services will be set accordingly to have the least impact on the student's instructional day.

5. Anna's House Foundation will maintain all records, logs and documentation, including progress notes, prepared by the Anna's House Foundation employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act. Anna's House Foundation Will coordinate care in a manner that complies with privacy and confidentiality requirements, including, but not limited to, those of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 (Pun. L. No. 104-1911. 110 STAT. 1936 (1996) and all amendments following, 42 CFR Part 2, and other federal and state laws, including privacy requirements specific to the care of minors, as appropriate.

6. Anna's House Foundation shall act as the Mental Health Provider from all services provided under this MOU and will promptly bill Medicaid for all services provided to District students who are Medicaid eligible pursuant to the fee schedule set forth in federal and state law. Anna's House Foundation will comply with the requirements of state and federal law and regulations in seeking Medicaid reimbursement for these services. Anna's House Foundation is solely responsible for the proper billing of Medicaid-covered services under this MOU. Further, if Anna's House Foundation employs a staff member under this contract who is ineligible to bill

Medicaid, Anna's House Foundation shall bear the full cost of such person's services when provided to any Medicaid eligible student.

7. Also, as the Medicaid Provider under this MOU, Anna's House Foundation shall specifically indemnify and hold harmless the District, its officers, administrators, board members, employees, agents, assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees,relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by Anna's House Foundation its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this MOU.

8. Anna's House Foundation agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees,or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Anna's House Foundation its officers, agents, employees, or contractors.

9. Anna's House Foundation agrees that prior to entering into this Agreement Anna's House Foundation has obtained a Commercial General Liability ("CGL") insurance policy, Professional Liability insurance policy ("PL") and School Leaders Legal Liability insurance policy ("SLL") (otherwise known as Directors and Officers Liability insurance), each insuring Anna's House Foundation an amount not less than $125,000.00 for personal injury to or death of any individual, and $ 1,000,000.00 in the aggregate for personal injury or death. The Anna's House Foundation agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies are canceled during this school year, Anna's House Foundation must immediately notify the District.

10. Further, Anna's House Foundation affirms that its employees and any subcontractor who will be on District property and acting on behalf of Anna's House Foundation in performance of this Agreement are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

11. The Anna's House Foundation employees will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the program.

12. The District and Anna's House Foundation agree that student safety is a top priority. In an effort to protect student safety, Anna's House Foundation agrees that it will not hire an individual, whether as an officer, agent, employee, or contractor, who has been convicted of a felony or who has been convicted of any crime involving moral turpitude. Anna's House Foundation also declares that none of its employees working on school premises is currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.

13. Anna's House Foundation shall submit written proof to the District's Student Assistance office that all applicable Anna's House Foundation employees have passed background checks and a drug screening prior to their entering the building of the school to provide services pursuant to this MOU.

14. All Anna's House Foundation employees must have in their possession, at all times, a current photo ID which identifies them as a staff member of Anna's House Foundation.

15. The District may choose to discontinue services during the term of this MOU for any reason with (30) calendar days' written notice to the other party.

IN WITNESS WHEREOF, the District and Anna's House Foundation have Executed this MOU on the day and year first above written.

Independent School District I-069
Canadian County, Oklahoma

Micheal Barrick
Exec. Director of Student Support
Mustang Public Schools

7-16-26
Date

Carrie Neff, LPC-S
Director
Anna's House Foundation
Name of Agency

1101 N. Bryant Ave
Street Address
Edmond, OK 73034
City, State, Zip Code

7/20/26
Date

Memo

To: Charles Bradley, Superintendent

CC: Ryan McKinney, Asst. Superintendent

From: Mike Barrick, Executive Director of Student Support MB

Date: 7/29/2026

Subject: MOU for Counseling Services

Please discuss ,consider and/or act upon consideration of the attached memorandum of understanding between Mustang Public Schools and Oklahoma Counseling Group. This MOU is to allow an outside counselor to provide services during the school day at no cost to the district.

If you have any questions, do not hesitate to contact Mike Barrick.

Memorandum of Understanding (MOU)

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WHEREAS, the District and Oklahoma Counseling Group desires to enter into a Memorandum of Understanding advantageous to both parties.

WHEREAS, Oklahoma Counseling Group desires to provide the mental health and social work services under the terms and conditions of this MOU.

NOW, THEREFORE, the parties agree as follows:

1. With respect to the students receiving private mental health services or social work services in the school setting, Oklahoma Counseling Group shall provide an employee to deliver individual and family counseling, family intervention, and other mental health services to students at the assigned school.The Oklahoma Counseling Group employee shall be a licensed clinical social worker or licensed mental health counselor or under supervision with a licensed mental health counselor.

2. In the event that an Oklahoma Counseling Group employee providing services under this MOU is not providing services in accordance with the stated direction provided by the Director of Student Assistance, the designated Oklahoma Counseling Group administrative representative will be contacted. In the event that said issues are not resolved, Oklahoma Counseling Group will, upon written request by the District, remove said personnel immediately from the program.

3. All wages, taxes, benefits and other employment-related expenses and duties associated with the Oklahoma Counseling Group employees are the sole responsibility of Oklahoma Counseling Group.

4. The District agrees to provide adequate space determined by the site principal or designee. Schedules for the students receiving services will be set accordingly to have the least impact on the student's instructional day.

5. Oklahoma Counseling Group will maintain all records, logs and documentation, including progress notes, prepared by the Oklahoma Counseling Group employees concerning students in the Program in compliance with the Family Educational Rights and Privacy Act. Oklahoma Counseling Group Will coordinate care in a manner that complies with privacy and confidentiality requirements, including, but not limited to, those of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 (Pun. L. No. 104-1911. 110 STAT. 1936 (1996) and all amendments following, 42 CFR Part 2, and other federal and state laws, including privacy requirements specific to the care of minors, as appropriate.

6. Oklahoma Counseling Group shall act as the Mental Health Provider from all services provided under this MOU and will promptly bill Medicaid for all services provided to District students who are Medicaid eligible pursuant to the fee schedule set forth in federal and state law. Oklahoma Counseling Group will comply with the requirements of state and federal law and regulations in seeking Medicaid reimbursement for these services. Oklahoma Counseling Group is solely responsible for the proper billing of Medicaid-covered services under this MOU. Further, if Oklahoma Counseling Group employs a staff member under this contract who is

ineligible to bill Medicaid, Oklahoma Counseling Group shall bear the full cost of such person's services when provided to any Medicaid eligible student.

7. Also, as the Medicaid Provider under this MOU, Oklahoma Counseling Group shall specifically indemnify and
hold harmless the District, its officers, administrators, board members, employees, agents,
assigns and attorneys from and against any and all liability, loss or expense, including reasonable attorneys' fees,relating to any legal proceedings (including, but not limited to, administrative proceedings), penalties, claims, or Medicaid disallowances arising out of any omission, fault or negligence by Oklahoma Counseling Group
its agents, employees or anyone under its direction or control, or on its behalf, in connection with the billing of and reimbursement from Medicaid as required in this MOU.

8. Oklahoma Counseling Group agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees,or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Oklahoma Counseling Group its officers, agents, employees, or contractors.

9. Oklahoma Counseling Group agrees that prior to entering into this Agreement Oklahoma Counseling Group has obtained a Commercial General Liability ("CGL") insurance policy, Professional Liability insurance policy ("PL") and School Leaders Legal Liability insurance policy ("SLL") (otherwise known as Directors and Officers Liability insurance), each insuring Oklahoma Counseling Group an amount not less than $125,000.00 for personal injury to or death of any individual, and $ 1,000,000.00 in the aggregate for personal injury or death. The Oklahoma Counseling Group agrees that it will furnish the District with verification of the insurance policies required by this Agreement. If any of the required insurance policies are canceled during this school year, Oklahoma Counseling Group must immediately notify the District.

10. Further, Oklahoma Counseling Group affirms that its employees and any subcontractor who will be on District property and acting on behalf of Oklahoma Counseling Group in performance of this Agreement are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from the District.

11. The Oklahoma Counseling Group employees will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and guidance applicable to the program.

12. The District and Oklahoma Counseling Group agree that student safety is a top priority. In an effort to protect student safety, Oklahoma Counseling Group agrees that it will not hire an individual, whether as an officer, agent, employee, or contractor, who has been convicted of a felony or who has been convicted of any crime involving moral turpitude. Oklahoma Counseling Group also declares that none of its employees working on school premises is currently registered or required to register under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act.

13. Oklahoma Counseling Group shall submit written proof to the District's Student Assistance office that all applicable Oklahoma Counseling Group employees have passed background checks and a drug screening prior to their entering the building of the school to provide services pursuant to this MOU.

14. All Oklahoma Counseling Group employees must have in their possession, at all times, a current photo ID which identifies them as a staff member of Oklahoma Counseling Group.

15. The District may choose to discontinue services during the term of this MOU for any reason with (30) calendar days' written notice to the other party.

IN WITNESS WHEREOF, the District and Oklahoma Counseling Group have Executed this MOU on the day and year first above written.

Independent School District I-069
Canadian County, Oklahoma

Micheal Barrick
Exec. Director of Student Support
Mustang Public Schools

7-29-24
Date

, MA, LPCs, RPTS
Director

Oklahoma Counseling Group
Name of Agency

416 S Mustang road, suite B
Street Address

Yukon, OK 73099
City, State, Zip Code

7/30/24
Date

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jason Pittenger, Chief Financial Officer

Ryan McKinney, Assistant Superintendent Secondary Education

From: Mike Barrick, Executive Director of Student Support

Board Meeting Date: August 10, 2026

Contract Vendor: Perspective Counseling **Time Frame:** 2026-2027 School Year

Amount: $ 1,000.00 **Fund:** 11 **Project:** 042

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Provides counseling services to MPS employees through the Employee Assistant Program.

MUSTANG PUBLIC SCHOOLS

EMPLOYEE ASSISTANCE PROGRAM CONTRACT

July 1, 2026 – June 30, 2027

This Agreement is made by and between **Perspective Counseling Group**, with its principal offices located at 501 N. Mustang RD Suite C, Mustang, OK 73064 (hereinafter referred to as **"PROVIDER"**), and **Mustang Public Schools (Independent School District No. I-069 of Canadian County, Oklahoma)**, with administrative offices located at the Mustang Education Resource Center (MERC), 909 South Mustang Road, Mustang, OK 73064 (Mailing Address: 12400 SW 15th Street, Yukon, OK 73099) (hereinafter referred to as **"DISTRICT"**).

1. STATEMENT OF INTENT

It is the intent of this Contract to provide for the delivery of an Employee Assistance Program (hereinafter **"EAP"**), including information, counseling, and referral services to DISTRICT employees and their dependents. Therefore, the DISTRICT wishes to contract with the PROVIDER to render the services subsequently described in this document.

2. AGREEMENTS

DISTRICT, in exchange for PROVIDER'S promises contained in this document, and PROVIDER, in exchange for DISTRICT'S promises contained in this document, agree to the terms, covenants, and conditions that follow, each having had the opportunity to discuss each paragraph in detail.

3. PARAGRAPH HEADINGS

The paragraph headings in this Agreement are inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit, or extend the scope of intent of the paragraph to which they pertain.

4. INDEPENDENT CONTRACTOR

All parties agree that PROVIDER is an independent contractor not subject to the direction and control of the DISTRICT.

5. PROVIDER QUALIFICATIONS

PROVIDER warrants that its employees and counselors are professionally qualified and appropriately licensed under the laws of the State of Oklahoma to perform PROVIDER'S obligations under this Contract. The nature of services to be provided hereunder is such that it is impossible to warrant that the services rendered will actually improve job performance or result in the resolution of the presenting problem in any particular case; therefore, PROVIDER disclaims any such express or inferred warranty.

6. PERSONS ELIGIBLE FOR SERVICE

All DISTRICT employees employed 50% or more, their spouse or domestic partner, and dependents who would be qualified for coverage, whether insured or not, under the DISTRICT insurance plan shall be eligible for services under this Contract.

7. SPECIFICATIONS OF BASIC EAP SERVICE

PROVIDER shall provide the basic program referred to in "Employee Assistance Program, Description of Services, Mustang Public Schools."

- **7.1** PROVIDER will provide up to 6 counseling sessions per eligible employee. All counseling services are based on clinical necessity.
- **7.2** PROVIDER will provide counseling and referral services to eligible DISTRICT employees or dependent members of his or her family who contact PROVIDER with personal problems. These problems may include, but are not limited to: alcohol or drug abuse, marital, financial, legal, or job-related difficulties.
- **7.3** Counseling Services shall refer to procedures using psychological principles and methods for the understanding, diagnosis, prevention, and treatment of psychological problems in adults, children, couples, and families. Such procedures may include, but are not limited to: individual counseling, relationship counseling, group counseling, psychotherapy, behavior therapy, etc., used in a professional relationship to assist a person or persons to acquire greater human effectiveness, or to modify feelings, conditions, attitudes, and behaviors which are problematic. When appropriate, this includes psychological treatment for crises and any emergencies..
- **7.4** Eligible DISTRICT employees, dependents, or significant others may contact PROVIDER for consultation. If, in the sound professional judgment of the counselor, the problem of concern can be substantially corrected or resolved through counseling within the maximum number of sessions as specified in this Contract, PROVIDER will provide the necessary counseling.
- **7.5 Outside Therapists Contracted with PROVIDER:** A DISTRICT employee may elect to seek services from a therapist that is not a part of the PROVIDER group. In such case, the elected therapist must:
    1. Agree to the terms as specified in the contract provided by the PROVIDER;
    2. Be in good standing with their respective Oklahoma professional licensing board; and
    3. Maintain a minimum of $1,000,000 per incident and $3,000,000 aggregate malpractice/professional liability insurance in place.
- **7.6 Specialized Services:** If the counselor determines the employee is in need of specialized service not available through PROVIDER, the employee may be referred to an agency or facility capable of providing the necessary services. In the event of a referral, the PROVIDER will not be under any financial obligation to the outside agency or facility. All consultations and counseling by PROVIDER counselors will be conducted at the offices of PROVIDER, unless the PROVIDER counselor agrees to a different location.
- **7.7 Legal Resources:** Employees with legal concerns will be referred to public resources such as the Oklahoma County Public Law Library, Legal Aid Services of Oklahoma, or the Oklahoma Bar Association Legal Information Services. Employees can contact the PROVIDER Office Manager for more information.

8. EAP PLUS SERVICES

The DISTRICT may refer specific employees for additional counseling services when it is determined to be in the best interest of both the DISTRICT and the employee. The PROVIDER may also refer employees to this program if the PROVIDER determines it would be in both the DISTRICT's and employee's best interest. Providing this extended service does not prevent the employee from pursuing legal action against the DISTRICT.

- **8.1 Extension of EAP Plus Benefits:** After the initial referral by the District, additional sessions will require review by the PROVIDER to ensure that:
    - **8.1.a** There is significant clinical need.
    - **8.1.b** No other insurance or coverage is available.
    - **8.1.c** The therapy is significantly beneficial and treatment goals are being met.
- **8.2 Invoicing:** Billing for the EAP Plus will be separate and mailed directly to the Mustang Public Schools Executive Director of Student Support Services Department.
- **8.3 Approval:** EAP Plus services will only be provided with prior written (letter or email) approval from the DISTRICT's designated Human Resources administration.

9. POLICY FORMULATION

At the DISTRICT'S request, PROVIDER will assist DISTRICT in formulating, promulgating, and implementing a clear DISTRICT policy on employee personal problems.

10. COMPENSATION

- **Cost of Professional Services**

For accounting purposes, the following fees for professional services will be utilized:

DescriptionFee-
LMFT, LPC, LCSW Clinical Hourly Rate: day time (8am-4pm) $75
LMFT, LPC, LCSW Standard Clinical Hourly: after hour (4:30 pm - 8pm) $100
LMFT, LPC, LCSW Candidate Clinical Hourly Rate: day time (8am-4pm) $50
LMFT, LPC, LCSW Standard Clinical Hourly: after hour (4:30 pm - 8pm) $75

14. CONFIDENTIALITY

All communications and information received by PROVIDER in the course of consultation with, and counseling of, employees and their dependents shall be kept strictly confidential, pursuant to the PROVIDER'S professional Code of Ethics, HIPAA regulations, and applicable Oklahoma state privacy laws.

- **14.1 Anonymous Data Analysis:** PROVIDER reserves the right to disclose aggregated, non-identifiable data to the DISTRICT relating to the effectiveness of PROVIDER'S services in improving overall job performance, providing that such disclosure does not jeopardize the confidentiality of communications relating to specific individual employees.
- **14.2 Verification of Attendance:** With explicit written authorization from the employee, PROVIDER will inform appropriate DISTRICT officials of the employee's attendance at or absence from scheduled counseling sessions and of the employee's general level of cooperation with the Employee Assistance Program.

15. TERM AND TERMINATION

This Contract supersedes all previous contracts.

- **15.1 Effective Dates:** This contract shall take effect July 1, 2026, and shall terminate on June 30, 2027, unless sooner terminated pursuant to Paragraph 15.2.
- **15.2 Termination:** Either party may unilaterally terminate this Contract for any reason, or for no reason, by giving thirty (30) days' written notice to the other party of its intent to

terminate the Contract. Should either party terminate the Contract, both parties shall exert their best efforts in good faith to arrange alternate transitional services for eligible employees.

16. NON-WAIVER

The failure of either party to enforce at any time any of the provisions of this Agreement, or to require any act of performance hereunder, shall not be construed to be a waiver of such provisions or right to performance and shall not in any way affect the validity of the Agreement or the right of either party to, thereafter, enforce each and every provision or right to performance.

17. AMENDMENTS

All amendments to this contract shall be in writing, signed by authorized representatives of both parties, and forwarded to the official addresses stipulated above.

18. DISPUTE RESOLUTION

In the event that any dispute between PROVIDER and DISTRICT arises out of this Agreement, it shall not result in a delay in the delivery of services as required under this Agreement. Any such dispute shall be resolved as follows:

- **18.1 Meet and Confer:** PROVIDER and DISTRICT agree to Meet and Confer in good faith on any issue that is the subject of a dispute under this Agreement. The party seeking to initiate the Meet and Confer procedure shall give written notice to the other party, describing the nature of the dispute and their position. The party receiving such notice agrees to respond within ten (10) working days. Individuals authorized by each party to settle the dispute agree to meet within thirty (30) days of the initiating party's notice and attempt to resolve the dispute.

19. INSURANCE

PROVIDER shall not commence any work before obtaining, and shall maintain and enforce at all times during the duration and performance of this contract, the policies of insurance required below.

- **19.1 Errors and Omissions Insurance:** PROVIDER shall maintain at its sole expense professional liability (errors and omissions) insurance during the period of time PROVIDER renders services pursuant to this contract. Such insurance shall be in an amount of not less than $1,000,000 per occurrence and $3,000,000 aggregate.
- **19.2 Compliance with Oklahoma Workers' Compensation Law:** PROVIDER shall execute a certificate compliance in form with Oklahoma State Law (Title 85A of the Oklahoma Statutes) ensuring statutory workers' compensation insurance compliance before performing work under this contract.

20. WHOLE AGREEMENT

This instrument embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein; and this Agreement supersedes all previous communications, representations, or agreements, either verbal or written, between the parties.

SIGNATURE BLOCKS

MUSTANG PUBLIC SCHOOLS
(Independent School District No. I-069)
By: _____
Presiding Officer, Board of Education
Date: _____
Attest: _____
Board Clerk
Perspective Counseling Group
By: _____
Authorized Representative / Owner
Date: _____

EXHIBIT A: CERTIFICATE OF COMPLIANCE WITH OKLAHOMA WORKERS' COMPENSATION ACT

(Title 85A, Oklahoma Statutes)

I am aware of the provisions of the Oklahoma Workers' Compensation Act (Title 85A O.S.) which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of Oklahoma state law. I will fully comply with such provisions before commencing the performance of work under this contract.

Perspective Counseling Group
By: Nikki Bradley LPC-S
Title: CO-Owner / Operator / Superviser

MEMO

MUSTANG PUBLIC SCHOOLS

To: Board of Education, Mustang Public Schools

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent of Operations
Dr. Jason Pittenger, Chief Financial Officer

From: Alan Green, Chief Operations Officer

Date August 10, 2026

Re: Surplus GM Grounds Equipment

Discussion, motion and possible action to declare the following General Maintenance grounds equipment as surplus.

2 - Tractor turf tires, Galaxy 41/18LLX16.1
1 - Jacobsen Tri-King 1900D Reel Mower
1 - Exmark walk-behind turf groomer
1 - Verti-Top tow-behind turf groomer
1 - Ace Roto-Mold tow-behind 50 gallon sprayer tank

JACOBSEN

eXmark
eXmark

Vern-Top

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: 7.31.26

Subject: **Policy #1095.1 PROCEDURE FOR RESOLVING COMPLAINTS AGAINST AN EMPLOYEE OF THE DISTRICT**

Please discuss, consider, and/or act upon the approval of changes to Board Policy #1095.1

Summary:

- **Clear Structure:** Separates Step 3 (Superintendent level) and Step 4 (Board level) into distinct sections instead of running them together.
- **Filing Location & Rules:** Appeals move from the Clerk of the Board to the **Office of the Superintendent**. The proposed policy specifies exact filing details (contact info, student name, grounds for appeal) and clarifies how the 3-day deadline is calculated for mail vs. email.
- **Formal Submission Process:** Creates a structured **3-business-day window** for both parties to submit records, evidence, and an optional 1-page narrative.
- **Streamlined Final Decision:** Replaces the full Board's option to hear or ignore the appeal with an automatic referral to a **Board Hearing Officer**, whose written decision within 10 business days is **final**.

PROCEDURE FOR RESOLVING COMPLAINTS AGAINST AN EMPLOYEE OF THE DISTRICT

Step One

All complaints pertaining to an employee shall be initiated with the principal or other administrator who supervises such employee. The principal or administrator shall discuss the nature of the complaint with the person initiating the complaint. After becoming sufficiently informed as to the subject matter, the principal or administrator shall timely set up an informal meeting between the person initiating the complaint and the employee(s) who is (are) the subject of the complaint. It shall be the purpose of the meeting to attempt to resolve the complaint to the satisfaction of all parties. Such meetings shall occur during the regular school day and on school premises. At such meeting the records kept will be a memorandum confirming that an informal meeting occurred, the date of the meeting, the subject of the complaint, persons present and whether or not the complaint was resolved.

If resolved, the complaint shall precede no further.

Step Two

If not resolved, the complaining party shall be given a *Formal Complaint Form* by the principal or supervising administrator on which to formally submit their complaint. The person initiating the complaint shall sign and complete such form and return the form to the principal or other administrator that supervises the employee.

The complaint shall proceed no further until the building principal or supervising administrator receives the fully executed and signed complaint form from the complaining party. The principal or supervising administrator will then review the complaint, investigate and within five (5) school days shall provide both parties his/her written response to the complaint stating the decision reached and the reason(s).

In the event the person who initiated the Step Two complaint is not satisfied with the decision of the building principal or supervising administrator, the complaint may be appealed to the superintendent level by written request delivered to the building principal or supervising administrator within five (5) working days of complaints receipt of the level two decision. Upon receipt of a written request for Step Three Appeal, the building principal or supervising administrator shall, the same or subsequent working day, deliver to the Central Administration offices the *Formal Complaint* and written request for Level Three Appeal, together with copies of all other documents and decisions related to the complaint.

Step Three

Within ten (10) working days of receipt of the *Formal Complaint* and written request for Step Three Appeal, the superintendent, or an assistant superintendent designated by the superintendent, shall meet with the complainant and the building principal or supervising administrator to ascertain the relevant facts, review the documentation from all levels and render a decision stating the reasons therefore and the procedures to be used to appeal the decision to the board. ~~If the complainant is not satisfied with the decision rendered, he/she within three (3) days after receipt of the decision may appeal the issue to the Mustang Board of Education/Board Hearing Officer by delivering a written request to the Clerk of the Board. No issue may be appealed to the Board/Board Hearing Officer, which was not clearly stated within the *Formal Complaint* initially filed.~~

~~If the Board hears the matter, they may defer the matter to any subsequent meeting it deems appropriate, or decline to review the matter making the decision of the superintendent final. If the Board/Board Hearing Officer determines to review the matter, there shall be no public discussion or debate. The board hearing officer shall have up to 10 days to render their decision to both parties.~~

Step Four

If the complainant is not satisfied with the decision rendered, he/she may appeal the issue by delivering a written request to the office of the Superintendent within three (3) business days after receipt of the decision (the "Appeal Period"). The Appeal Period begins (a) three (3) business days after notification sent by US mail, or (b) the day after a notification was sent by email or hand delivered.

The appeal request shall include the following: The name, address, telephone number, and email address of the individual initiating the appeal; the name of the student for whom the appeal is being taken (if applicable); the date notice was given denying the *Formal Complaint*; the basis of appeal as to the *Formal Complaint* decision; and the name, address and telephone number of the legal representative, if applicable. No issue may be appealed which was not clearly stated within the *Formal Complaint* initially filed. The Superintendent or his/her designee shall assign all such appeals to a Board Hearing Officer within three (3) business days after receipt of an appeal request.

Within three (3) business days after receipt of the assignment, the Board Hearing Officer shall notify the parties of his/her assignment. The parties shall then have three (3) business days to provide the Board Hearing Officer with any pertinent information to be considered, and the District shall include in its submission the documentation from all levels (the "Submission Period"). At their option and as part of their submissions, the parties may also provide a narrative, not exceeding one (1) page in length, as to why the decision should be overturned or affirmed. The Submission Period shall commence not later than (a) three (3) business days after notification of assignment is sent by US mail, or (b) the day after notification of assignment is sent by email or hand delivered. Upon receipt of the parties' submissions, the Board Hearing Officer may also request a supplemental submission from either party if he/she believes it necessary for a decision.

Within ten (10) business days after the parties' submissions and any supplemental submission(s), the Board Hearing Officer shall render a written decision stating the reasons, therefore. The written decision shall be provided to both parties. The Board Hearing Officer's decision shall be final.

Adopted: 08-99
Revised: 08-03
Revised: 07-06
Revised: 08-09-10
Revised: 07-11-22
Revised: 08-10-26

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Ryan McKinney, Asst. Superintendent of Secondary Education

From: Mark Lebsack, Asst. Superintendent of Operations

Date: 7.31.26

Subject: **Policy #2030.1 - Use of Facility Rental Fees**

Please discuss, consider, and/or act upon the approval of changes to Board Policy #2030.1

Summary:

- Facility rental fees have remained unchanged for several years. The proposed adjustment will generally reflect an increase of $5 per hour, though larger spaces, such as the High School Commons, will see increases of $10 to $20. This adjustment is necessary to offset the rising costs of utilities, maintenance supplies, and the labor required to sustain these areas for rental operations.

USE OF FACILITY RENTAL FEES

FACILITY	RENTAL FEE	CUSTODIAL FEE	KITCHEN FEE
Cafeteria (at all sites)	$35.00 ~~30.00~~ per hour ~~($17.50 for the operations budget; $12.50 for general fund budget)~~	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two (2) hour minimum (Payroll)	N/A
Kitchen (at all sites)	$35.00 ~~30.00~~ per hour ~~($12.00 for the operations budget; $12.00 for general fund budget; $6.00 for Child Nutrition budget)~~	N/A	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two (2) hour minimum (Child Nutrition Payroll)
Non-Competition Gymnasium: • All elementary sites	$25.00 ~~20.00~~ per hour ~~($13.50 for the operations budget; $6.50 for general fund budget)~~	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two (2) hour minimum (Payroll)	N/A
Competition Gymnasium: • Canyon Ridge Intermediate • Mustang Middle School • Mustang North Middle School • Horizon Intermediate	$35.00 ~~30.00~~ per hour ~~($12.00 for the operations budget; $12.00 for athletic budget; $6.00 for general fund budget)~~	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two (2) hour minimum (Payroll)	N/A
Wrestling Rooms: • Mustang Middle School • Mustang High School	$35.00 ~~30.00~~ per hour ~~($12.00 for the operations budget; $12.00 for athletic budget; $6.00 for general fund budget)~~	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two (2) hour minimum (Payroll)	N/A
Playing Fields: • Mustang Middle School softball field (south of high school softball field) • Mustang North Middle School baseball/softball field (north of Mustang North Middle School) • Mustang High School soccer practice field (north	$35.00 ~~30.00~~ per hour ~~($12.00 for the operations budget; $12.00 for athletic budget; $6.00 for general fund budget)~~	N/A	N/A

of soccer complex)			

High School Commons Area	$150.00 ~~130~~ per hour with a four hour minimum. $520 minimum charge.	$28.00 ~~23.00~~ per hour on Saturday and/or Sunday, with a two hour minimum. Additional charges for media technician if requested. $120 minimum. $35.00 ~~30~~ per hour.	N/A
Classrooms	$20.00 ~~15~~ per hour	TBD	N/A
Canyon Ridge Cafetorium (Cafeteria and Stage Area)	$90.00 ~~80~~ per hour with a four hour minimum. $320 minimum charge.	$28.00 ~~23~~ per hour on Saturday and/or Sunday, with a two hour minimum.	N/A

Revised: 07-13-09
Revised: 04-12-10
Revised: 12-18-13
Revised: 07-14-14
Revised 06-08-2020
Revised 08-10-2026

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Ryan McKinney, Asst. Superintendent of Secondary Education

From: Kirk Wilson, Executive Director of Communications

Date: 7.31.26

Subject: **Policy #2045 - Family Educational Rights and Privacy Act (FERPA)**

Please discuss, consider, and/or act upon the approval of changes to Board Policy #2045.

Summary:

- Updated grammatical errors and spacing/formatting issues, including alignment of sections with accessible headings (which bolded roman numerals by default).
- Updated definition of Personally Identifiable Information to what is currently included in statute (34 C.F.R. 99.3).
- Directory Information notification has been changed to annually (from "within the first three weeks of school") so it can be completed as part of the re-enrollment process each Spring.
    - FERPA requires annual notification, but does not stipulate "within the first three weeks of school."
    - Also updated opt-out language to match this practice.
- Added Parent/Guardian name to list of Directory Information.
    - This is in line with law & practice.
- Updated record storage location
    - Added Student Information System (SIS) language
    - Removed tab-based formatting of the section to comply with Accessibility protocols.
- Updated language from 34 C.F.R. § 99.31(a)(9) to allow for potential prohibition of a reasonable notification from a judicial/law enforcement order of confidentiality.
- Updated language on sharing of student information.
    - Removed restriction of internet-based transmission of student information which would prevent online enrollment, posting student accomplishments electronically (social media, website, email, etc.), broadcast of the monthly students of character slideshow, etc.
        - This is NOT a requirement of FERPA, but was included in the policy.
- Updated availability language:
    - Policy is available on the website.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

STUDENT RECORDS POLICY AND PROCEDURES

I. Introduction

A. This policy and the procedures included with it are designed to meet the provisions of the Family Educational Rights and Privacy Act (FERPA), and the Mustang School District is committed to implementing the policy and following the procedures.

B. The Board of Education authorizes the Superintendent of Schools to inform parents, students, and the public of the policy and to exercise his or her administrative resources to implement the policy as well as to deal with individuals who violate it.

C. If a parent of a student, an eligible student, or a citizen of the Mustang School District believes that the District is violating the FERPA, that person has a right to file a complaint with the Department of Education. Complaints must be mailed to: ~~The address is:~~

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

II. Definitions

For the purpose of this policy, the Mustang School District has used the following definitions of terms:

1. Student - Any person who attends or has attended a program of instruction sponsored by the Board of Education of the Mustang School District and for whom it maintains education records.
2. Eligible student - A student or former student who has reached age 18 or is attending a postsecondary school.
3. Parent - Either natural parent of a student, unless his or her rights under the FERPA have been removed by a court order, a guardian, or an individual acting as a parent or guardian in the absence of the student's parent or guardian.
4. Education records - Any record (in handwriting, print, computer media, video or audio tape, film, microfilm, microfiche or other medium) maintained by the Mustang School District, an employee of the District or an agent of the District, which is directly related to a student and maintained by the Mustang School District or by a party acting for the Mustang School District, except:
    a. A personal record kept by a school staff member that meets the following tests:
        i. The records are made by instructional, supervisory, or administrative personnel or educational personnel ancillary to those persons.
        ii. The records are kept in the sole possession of the maker of the record. The records are not accessible or revealed to any other person except a temporary substitute for the maker of the record.
    b. Records of a law enforcement unit of the Mustang School District, but only if education records maintained by the Mustang School District are not disclosed to the unit, and the law enforcement records are:
        i. Maintained separately from education records;
        ii. Maintained solely for law enforcement purposes; and

iii. Disclosed only to law enforcement officials of the same jurisdiction.

c. An employment record that is used only in relation to a student's employment by the Mustang School District. (Employment for this purpose does not include activities for which a student receives a grade or credit in a course.)

d. Records on an eligible student that are:
   i. Made or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in his or her professional capacity or assisting in a paraprofessional capacity;
   ii. Made, maintained or used only in connection with treatment of the student (treatment does not include remedial educational activities or activities that are part of the program of school instruction); and
   iii. Disclosed only to individuals providing the treatment.

e. Alumni records that relate to the student after he or she no longer attends classes provided by the Mustang School District, and the records do not relate to the person as a student.

~~5. Personally identifiable information - Any data or information that makes the subject of a record known. This includes the student's name, the student's parents' or other family member's name, the student's or family's address, a student number, a list of personal characteristics, or any other information that would make the student's identity easily traceable.~~

Personally Identifiable Information:

As defined in 34 C.F.R. 99.3, "personally identifiable information" includes, but is not limited to:

a. The student's name;
b. The name of the student's parent or other family members;
c. The address of the student or student's family;
d. A personal identifier, such as the student's social security number, student number, or biometric record;
e. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name;
f. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or
g. Information requested by a person who the educational agency or institution reasonably believes knows the identity of the student to whom the education record relates.

~~6. Parents shall have the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.~~

III. Annual Notification

A. ~~Within the first three weeks of each school year, the Mustang School District will publish in the local newspaper of general circulation in the area, a notice to parents and eligible students of their rights under the FERPA and this policy. The District will also include this policy in the student handbook that is available online on district website.~~

Annually, the Mustang School District will publish or update the above list of the items it proposes to designate as directory information. The list will be available to the student's parents or the eligible student in the student handbook, which is available online at

www.mustangps.org.

B. The notice will include the following:

1. The right to inspect and review the student's educational records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.
3. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal (or appropriate official), clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian of the eligible student(s) when notified of the right to a hearing.
4. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the ~~extend~~ extent that FERPA authorized~~s~~ disclosure without consent. Mustang Public Schools has designated the following as directory information and will be available for release and open for public inspection and copying:
   - Student name
   - Parent/Guardian name(s)
   - Date and place of birth
   - Participation ~~of~~ in officially recognized activities and sports
   - Weight and height of members of athletic teams
   - Dates of attendance
   - Degrees and awards received
   - The most recent school attended by the student
   - Current grade level

   Disclosure to school officials with legitimate education interest will be made without consent. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student service on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

   A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with requirements of FERPA. ~~The name and address of the Office that administers FERPA are:~~

   ~~Family Policy Compliance Office~~
   ~~U.S. Department of Education~~

~~400 Maryland Avenue, SW~~
~~Washington, DC 20202-4605~~

Complaints must be mailed to:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

C. As an agency of elementary and secondary education, the District will effectively notify parents who have a primary or home language other than English or who are disabled. 34 C.F.R.§ 99.7(b)(2) and 34 C.F.R. §99.7(b)(1).
D. All rights and protections given parents under the FERPA and this policy transfer to the student when he or she reaches age 18 or enrolls in a postsecondary school. The student then becomes an "eligible student."

IV. Locations of Student Educational Records

- **Cumulative School Records** - Cumulative School Records are maintained in whole or in part in the Student Information System (SIS) and at each school site in the Registrar/Counseling Office.
- **Cumulative School Records (Former Students)** - Cumulative School Records for former students (e.g., graduates, alumni, etc.) are maintained in whole or in part in the Student Information System (SIS) and at each school site in the Registrar/Counseling Office.
- **Health Records** - Health Records are maintained in whole or in part in the Student Information System (SIS) and at each school site in the Nurse's Office.
- **Special Education Records, Psychological Records, and/or Special Test Records** - Special Education Records, Psychological Records, and/or Special Test Records are maintained in whole or in part in the Student Information System (SIS) and at the Student Services Center located at 120 Chisholm Trail Way, Mustang, OK 73099.
- **School Transportation Records** - School Transportation Records are maintained in whole or in part in the Student Information System (SIS) and by the Director of Transportation at the MPS Transportation Department located at 12400 SW 15th St, Yukon, OK 73099.
- **Occasional Records** (Student educational records not specified above, such as those in the Superintendent's possession, in the school attorney's office, or in the personal possession of teachers) - Occasional Records, if any exist, will be collected by the School Principal and made available at the school site.

~~TYPES~~	~~LOCATION~~	~~CUSTODIAN~~
~~Cumulative School Records~~	~~School Counselor's Office:~~ ~~■ Mustang Education Center~~ ~~■ Mustang Elementary~~ ~~■ Mustang Valley Elementary~~ ~~■ Lakehoma Elementary~~ ~~■ Mustang Trails Elementary~~ ~~■ Mustang Creek Elementary~~ ~~■ Mustang Centennial Elementary School~~ ~~■ Prairie View Elementary~~	~~School Counselor~~

- Riverwood Elementary
- Sunset Hills Elementary
- Canyon Ridge Intermediate
- Horizon Intermediate
- Meadow Brook Intermediate
- Central Middle School
- Mustang Middle School
- Mustang North Middle School
- Mustang High School

Cumulative School Records (Former Students)	School Counselor's Office - Mustang High School	School Counselor
Health Records	School Nurse's Office: - Mustang Education Center - Mustang Elementary - Mustang Valley Elementary - Lakehoma Elementary - Mustang Trails Elementary - Mustang Creek Elementary - Mustang Centennial Elementary School - Prairie View Elementary - Riverwood Elementary - Sunset Hills Elementary - Canyon Ridge Intermediate - Horizon Intermediate - Meadow Brook Intermediate - Central Middle School - Mustang Middle School - Mustang North Middle School - Mustang High School	School Nurse
Special Education Records Psychological Records Special Test Records	Special Services Director Mustang Educational Resource Center 909 S Mustang Road Mustang, OK 73064	
School Transportation Records	Transportation Dept	Transportation Director
Occasional Records (Student Education. Records not identified above, such as in Supt.'s office, in the school attorney's office or in the personal possession of teachers)	Principal will collect and make available at student's school	School Principal

V. Procedure to Inspect Education Records

A. Parents of students and eligible students may inspect and review the student's education records within 45 days of a request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. See the schedule of fees for copies below.
B. Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if parents and eligible students wish to inspect records where they are maintained, school principals will make every effort to accommodate their wishes.
C. Parents or eligible students should submit to the student's school principal a written request that identifies as precisely as possible the record or records he or she wishes to inspect.
D. The principal (or other custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged (copies, at the exact location, or records brought to a single site).
E. The principal (or other custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in *45* days or less from the receipt of the request for access.
F. If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the Mustang School District will arrange for the parent or eligible student to obtain copies of the record. See below for information regarding fees for copies of records.
G. When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.
H. The Mustang School District is not required to give~~n~~ an eligible student access to treatment records (as defined by the term "education records" in the Definitions section of this policy), but the student may have those records reviewed by a physician or other appropriate professional of the student's choice.

VI. Fees for Copies of Records

A. The Mustang School District will not deny parents or eligible students any rights to copies of records because of the following published fees. When the fee represents an unusual hardship, it may be waived in part or entirely by the record custodian. However, the District reserves the right to make a charge for copies such as transcripts it forwards to potential employers or to colleges and universities for employment or admissions purposes. The School District may deny copies of records (except for those required by ~~the~~ FERPA) in the following situations:
    1. The student has an unpaid financial obligation to the school.
    2. There is an unresolved disciplinary action against the student that warrants the denial of copies.
B. The FERPA requires the School District to provide copies of records:
    1. When the refusal to provide copies effectively denies access to the records by a parent or eligible student.
    2. At the request of the parent or eligible student when the School District has provided the records to third parties by the prior consent of the parent or eligible

student.

3. At the request of the parent or eligible student when the School District has forwarded the records to another school where the student seeks or intends to enroll.

C. The fee for copies provided under the FERPA may not include the costs for search and retrieval. This fee will be from no cost to twenty-five cents per page.

D. The fee for all other copies, such as copies of records forwarded to third parties with prior consent or those provided to parents as a convenience, will be twenty-five cents per page plus postage, if that is involved.

VII. Directory Information

A. The Mustang School District proposes to designate the following personally identifiable information contained in a student's record as "directory information," and it will disclose that information without prior written consent:

1. Student name
2. Parent/Guardian name(s)
3. Date and place of birth
4. Participation ~~of~~ in officially recognized activities and sports
5. Weights and heights of members of athletic teams
6. Dates of attendance
7. Degrees and awards received
8. The most recent school attended by the student
9. Current grade level

~~B. Within the first three weeks of each school year, the Mustang School District will publish in a newspaper of general circulation in the area the above list or a revised list of the items of directory information it proposes to designate as directory information. For students enrolling after the notice is published, the list will be available to the student's parents or the eligible student in the student handbook that can be found online at www.mustangps.org.~~

Annually, the Mustang School District will publish or update the above list of the items it proposes to designate as directory information. The list will be available to the student's parents or the eligible student in the student handbook, which is available online at www.mustangps.org.

C. ~~After the parents or eligible students have been notified, they will have two weeks to advise the School District in writing (a letter to the Superintendent of Schools' office) of any or all of the items they refuse to permit the District to designate as directory information about that student.~~

No later than the enrollment/re-enrollment deadline/due-date for the upcoming school year, the parent/guardian shall have the option to advise the School District in writing (a letter to the Superintendent of Schools' office) of any or all of the items they refuse to permit the District to designate as directory information about that student.

~~D. At the end of the two-week period, each student's records will be appropriately marked by the records custodian to indicate the items the District will designate as directory information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or the eligible student.~~

Failure on the part of the parent/legal guardian to notify the school district of their intent to withhold directory information will be considered as consent for the school district to make directory information available regarding their child.

E. All requests for directory information on students or staff members of the district shall be

referred by the individual schools to the Superintendent, Deputy Superintendent or designee who shall be the only person authorized to release such records upon compliance with all procedures set forth hereinafter.

VIII. Use and Disclosure of Student Education Records

A. To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The Mustang School District will use the following criteria to determine who are school officials. An official is:
   1. A person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel)
   2. A person serving on the School Board
   3. A person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist)
   4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

B. School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:
   1. Perform an administrative task required (a) in the school employee's position description approved by the School Board, or (b) by participation in the school service program.
   2. Perform a supervisory or instructional task directly related to the student's education; or
   3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement or student financial aid.

C. The Mustang School District will only release information from or permit access to a student's education record with a parent or eligible student's prior written consent. Exceptions to this standard are defined in ~~un~~ 34 C.F.R. § 99.31 and may be disclosed by the school without prior written consent of the parent.
   1. To teachers or other district officials who have a legitimate education interest. 34 C.F.R. § 99.31(a)(1).
   2. To officials of another school system or school where the student seeks to enroll. 34 C.F.R. § 99.31(a)(2).
   3. To authorized representatives of the Comptroller General of the United States, the Secretary of the Department of Education, or state and local education authorities. 34 C.F.R. § 99.31(a)(3).
   4. In ~~the~~ connection with the application for or receipt of financial aid. 34 C.F.R. §99.31(a)(4).
   5. To state and local juvenile justice systems or their officials. 34 C.F.R. 99.31(a)(5).
   6. To organizations conducting educational studies. 34 C.F.R. 99.31(a)(6).
   7. To accrediting organization. 34 C.F.R. 99.31(a)(7).
   8. To parents of an eligible student who is considered a dependent student under the Internal Revenue Code. 34 C.F.R. § 99.31(a)(8).
   9. Unless prohibited from providing advance notice, ~~In compliance with a judicial order or other lawfully issued subpoena. T~~the school, in compliance with a judicial order or other lawfully issued subpoena, will make a reasonable effort to notify the parent or eligible student of the order in advance of compliance, so that

the parent or eligible student may seek protective action. 34 C.F.R. § 99.31(a)(9).

10. In connection with a health or safety emergency if the knowledge of the information is necessary to protect the health or safety of the student or other individuals. 34 C.F.R. § 99.31(a)(10).
11. If designated as directory information, 34 C.F.R. § 99.31(a)(11).
12. To parents of a non-eligible student or to an eligible student. 34 C.F.R.§ 9.31(a)(12).
13. To a caseworker or other representative of a State or local child welfare agency or tribal organization authorized to access a student's case plan "when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student."

D. Mustang School District officials may release information from a student's education record if the student's parent or the eligible student gives his or her prior written consent for the disclosure. The written consent must include at least:
   1. A specification of the records to be released;
   2. The reasons for the disclosure;
   3. The person or the organization or the class of persons or organizations to whom the disclosure is to be made;
   4. The parent or student's signature; and
   5. The date of the consent and, if appropriate, a date when the consent is to be terminated.

E. Access to the name, address, and telephone listing of each secondary school students served by the local education agency shall be provided, upon a request by a military recruiter or an institution of higher education, unless the parent of such student has provided a written request to opt out of the sharing of information to military recruiters or institutions of higher education.

F. Communications regarding students via the Internet must adhere to the Mustang Public School's Internet and Local Area Network Policies.

~~G. No communication including personally identifiable information shall be transmitted via the Internet without expressed written permission from the parent/guardian or student 18 or older.~~

H. G. The student's parent or the student may obtain a copy of any records disclosed under this provision.

I. H. The Mustang School District will not release information contained in a student's education records, except directory information, pursuant to court orders or lawfully issued subpoenas and as otherwise provided by state law concerning releases of information to state and local officials and authorities regarding the juvenile justice system, to any third parties, except its own officials, unless those parties agree that the information will not be re-disclosed without the parent or eligible student's prior written consent.

IX. Records or Requests for Access and Disclosures Made From Education Records

A. The Mustang School District will maintain an accurate record of all requests for it to disclose information from or to permit access to a student's education records and of information it discloses and access it permits with some exceptions listed below. This record will be kept with, but will not be a part of, each student's cumulative school records. It will be available only to the record custodian, the eligible student, the parent of the student, or to federal, state, or local officials for the purpose of auditing or

enforcing federally supported educational programs.

B. The record will include at least:
   1. The name of the person or agency that made the request;
   2. The legitimate interest the person or agency had in the information;
   3. The date the person or agency made the request; and
   4. Whether the request was granted, and if it was, the date access was permitted or the disclosure was made.

C. The District will maintain this record as long as it maintains the student's education record.

D. The record will not include requests for access or access granted to parents of the student or to an eligible student, requests for access or access granted to officials of the Mustang School District who have a legitimate educational interest in the student, requests for or disclosures of information contained in the student's education record if the request is accompanied by the prior written consent of a parent of the student or the eligible student or the disclosure is authorized by such prior consent, for requests for or disclosure of directory information designated for that student, or for access by a party seeking or receiving the records by a Federal grand jury or other law enforcement subpoena, when the issuing court or agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed.

X. Procedures to Seek to Correct Education Records

A. Parents of students and eligible students have a right to seek to change any part of the student's record they believe is inaccurate, misleading, or in violation of student rights. (NOTE: Under the FERPA, the District may decline to consider a request to change the grade a teacher assigns for a course.)

B. For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the School District to correct a record.

C. To establish an orderly process to review and correct an education record for a requester, the District may make a decision to comply with the request for a change at several levels in the procedure. Accordingly, a parent should complete a written request, with the assistance of the school to the extent ~~extend~~ required, advising the following:
   1. Information that is claimed to be inaccurate, misleading, or in violation of the student's privacy rights;
   2. Education records in which the parent believes the information is contained;
   3. Basis for parent's claim (i.e., why the parent believes the information is inaccurate, misleading, etc.); and
   4. Parent's proposed change.

D. First level decision - When a parent of a student or an eligible student finds an item in the student's education record which he or she believes is inaccurate, misleading, or in violation of student rights, he or she should immediately ask the record custodian to correct it. If the record is incorrect because of an obvious error and it is a simple matter to make the record change at this level, the record custodian will make the correction. However, if the record is changed at this level, the method and result must satisfy the requester.

E. If the custodian cannot change the record to the requester's satisfaction or the record does not appear to be obviously incorrect, he or she will:
    1. Provide the requester a copy of the questioned record at no cost;
    2. Ask the requester to initiate a written request for the change; and
    3. Follow the procedure for a second level decision.
F. *Second level decision* - The written request to correct a student's education record through the procedure at this level should specify the correction the requester wishes the District to make. It should at least identify the item the requester believes is incorrect and state whether he or she believes the item:
    1. Is inaccurate and why;
    2. Is misleading and why; or
    3. Violates student rights and why.
G. The request will be dated and signed by the requester.
H. Within two weeks after the record custodian receives a written request, he or she will: study the request, discuss it with other school officials (the person who made the record or those who may have a professional concern about the District's response to the request), make a decision to comply or decline to comply with the request and complete the appropriate steps to notify the requester or move the request to the next level for a decision.
I. If, as a result of this review and discussion, the record custodian decides the record should be corrected, he or she will effect the change and notify the requester in writing that he or she has made the change. Each such notice will include an invitation for the requester to inspect and review the student's education record to make certain the record is in order, and the correction is satisfactory.
J. If the custodian decides the record is correct, he or she will make a written summary of any discussions with other officials and of his or her findings in the matter. He or she will transmit this summary and a copy of the written request to the Superintendent of Schools.
K. *Third level decision* - The Superintendent of Schools will review the material provided by the record custodian and, if necessary, discuss the matter with other officials, such as the school attorney or the Board of Education (in executive session). He or she will then make a decision concerning the request and complete the steps at this decision level. Ordinarily, this level of the procedure should be completed within two weeks. If it will take longer, the Superintendent will notify the requester in writing of the reasons for the delay and a date when the decision will be made.
L. If the Superintendent decides the record is incorrect and should be changed, he or she will advise the record custodian to make the changes. The record custodian will advise the requester of the change as he or she would if the change had been made at the second level.
M. If the Superintendent decides the record is correct, he or she will prepare a letter to the requester, which will include:
    1. The School District's decision that the record is correct and the basis for the decision;
    2. A notice to the requester that he or she has a right to ask for a hearing to present evidence that the record is incorrect and that the District will grant such a hearing;
    3. Instructions for the requester to contact the Superintendent or an officer he or she designates, to discuss acceptable hearing officers, convenient times and a satisfactory site for the hearing. (The District will not be bound by the requester's

positions on these items, but will, so far as possible, arrange the hearing as the requester wishes.); and

4. Advise that the requester may be represented or assisted in the hearing by other parties, including an attorney at the requester's expense.

N. *Fourth level decision* - After the requester has submitted (orally or in writing) his or her wishes concerning the hearing officer and the time and place for the hearing, the Superintendent will, within a week, notify the requester when and where the District will hold the hearing and who it has designated as the hearing officer.

O. At the hearing, the hearing officer will provide the requester a full and reasonable opportunity to present material evidence and testimony to demonstrate that the questioned part of the student's education record is incorrect, as shown in the requester's written request for a change in the record (second level).

P. Within one week after the hearing, the hearing officer will submit to the Superintendent of Schools a written summary of the evidence submitted at the hearing. Along with the summary, the hearing officer will submit his or her recommendation, based solely on the evidence presented at the hearing, that the record should be changed or remain unchanged.

Q. The Superintendent of Schools will prepare the District's decision within two weeks of the hearing. That decision will be based on the summary of the evidence presented at the hearing and the hearing officer's recommendation. However, the District's decision will be based solely on the evidence presented at the hearing. Therefore, the Superintendent may overrule the hearing officer if he or she believes the hearing officer's recommendation is not consistent with the evidence presented. As a result of the District's decision, the Superintendent will take one of the following actions:

1. If the decision is that the District will change the record, the Superintendent will instruct the record custodian to correct the record. The record custodian will correct the record and notify the requester as at the second level decision.
2. If the decision is that the District will not change the record, the Superintendent will prepare a written notice to the requester, which will include:
    a. The School District's decision that the record is correct and will not be changed;
    b. A copy of a summary of the evidence presented at the hearing and a written statement of the reasons for the District's decision; and
    c. Advise the requester that he or she may place in the student's education record an explanatory statement that states the reasons he or she disagrees with the School District's decision and/or the reasons he or she believes the record is incorrect.

R. *Final administrative step in the procedure* - When the Mustang School District receives an explanatory statement from a requester after a hearing, it will maintain that statement as part of the student's education record as long as it maintains the questioned part of the record. The statement will be attached to the questioned part of the record, and whenever the questioned part of the record is disclosed, the explanatory statement will also be disclosed.

XI. Availability of Policy

~~Copies of this policy will be available for parent and eligible student review in the principal's office of each school building and at the Superintendent's office.~~ This policy is available for review/inspection on the District website at www.mustangps.org.

Adopted: 12-98
Revised: 10-01
Revised: 05-02
Revised: 08-14-06
Revised: 08-08
Revised: 07-11-11
Revised: 08-12-13
Revised: 11-09-15
Revised: 8-20-18
Revised: 6-10-19
Revised: 6-27-19
Revised: 4-8-24
Revised: 09-08-25
Revised 08-10-26

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: 7.31.26

Subject: **Policy #3030 Teacher Evaluation**

Please discuss, consider, and/or act upon the approval of changes to Board Policy #3030.

Summary:

- Driven by legislative modifications, (70 O.S. § 6-101.10), taking effect for the 26-27 school year, these updates are proposed.
- The modifications detail the fresh legal mandates concerning teacher observations and evaluations.

TEACHER EVALUATION

The Mustang Board of Education believes that personnel evaluation is a mutual endeavor among all staff members and the board to improve the quality of the overall educational program. The improvement of the district's educational efforts must be a joint responsibility of the school district and the individual educator.

The Board recognizes that through legislation passed in recent years, the State of Oklahoma has assumed greater control of systems, processes, inputs and outcomes related to the evaluation of teachers. This policy reflects the Board's commitment to comply with applicable Oklahoma law and regulations and to include provisions of law that are required to be in local policy.

All certified staff members shall be evaluated using Tulsa's TLE Observation and Evaluation System. The completed evaluation shall be retained in the personnel file of the person being evaluated. The evaluation instrument is a confidential document and shall be protected accordingly.

Probationary teachers shall complete a Professional Learning (PL) Focus, a fall observation, a spring observation, and a final evaluation to be completed in the spring semester. ~~receive formative feedback from the evaluation process at least three times each year.~~ Formative feedback (final evaluation) shall occur ~~during the fall semester, and at least once~~ during the spring semester, each year. Career teachers shall ~~be evaluated at least once each year~~ complete a Professional Learning (PL) Focus, a fall observation, a spring observation, and a final evaluation to be completed in the spring semester each year. Formative feedback (final evaluation) shall occur during the spring semester, each year. Career teachers scoring an overall score of 3.8 or higher (superior or highly effective) on their previous year's evaluation may be evaluated once every three years if mutually agreed upon by both the teacher and the evaluator. Evaluations of teachers shall be made by the appropriate certified principal, or other designated certified and qualified administrative person.

The evaluation shall be reviewed by the staff member and the evaluator. Either or both may attach written and signed comments to the evaluation instrument within two weeks of the evaluation, provided that no additional statements or comments shall be attached without the teacher's knowledge. The teacher's signature on the evaluation instrument shall serve only to reflect the teacher's acknowledgment that an evaluation was conducted. A copy of the completed evaluation instrument will be provided to the teacher.

Except by order of a court of competent jurisdiction, evaluation documents and the responses thereto shall be made available only to the evaluated person, the board of education, the administrative staff making the evaluation, the board and administrative staff of any school to which the evaluated person applies for employment, and such other persons given consent by the teacher in writing, and shall be subject to disclosure at a hearing or trial de novo.

If the evaluation discloses any area(s) in which improvement can be reasonably expected and desired, the principal shall discuss such area(s) with the teacher and offer suggestions and recommendations as to how improvement may be achieved. Such recommendations shall be recorded on the evaluation instrument.

When the evaluating administrator identifies poor performance or conduct that the administrator believes may lead to a recommendation for the career teacher's dismissal or non-reemployment, the administrator will admonish the teacher in writing and make reasonable effort to assist the teacher in correcting the poor performance or conduct; and establish a reasonable time for improvement, not to exceed two months.

If the career teacher does not correct the poor performance or conduct cited in the admonition within the time specified, the administrator shall make a recommendation to the superintendent for
the dismissal or non-reemployment of the teacher. A probationary teacher will receive a plan of improvement if inadequate teaching performance exists.

The board shall review this evaluation policy on an annual basis following consultation or involvement by representatives selected by the teachers in this district.

REFERENCE: 70 O.S. §6-101.10, et seq.

Adopted 10-14-13
Revised: 8-11-14
Revised: 9-14-15
Revised: 9-9-19
Revised: 9-11-23
Revised: 8-10-26

THIS POLICY REQUIRED BY LAW.

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Ryan McKinney, Asst. Superintendent of Secondary Education

Date: 7.31.26

Subject: **Policy #5080 Student Conduct & Discipline**

Please discuss, consider, and/or act upon the approval of changes to Board Policy #5080.

Summary:

- Student Identification Challenges
  - To resolve safety concerns arising from secondary students refusing to present identification or state their names, specific language has been drafted.
  - The revision also addresses instances where the use of excessive makeup or face paint has obstructed staff from properly identifying students.
- Food Consumption
  - Proposed updates to Board Policy #5080 restrict food and drink consumption to designated areas, prohibit sharing outside food and drinks without authorization, and ban the possession or distribution of energy drinks and similar stimulants, with exceptions allowed for documented medical needs.
- Tobacco use among students
  - Due to a rise in tobacco consumption, particularly vaping, as reported by building principals, the recommended updates clearly define the disciplinary actions for students who violate the tobacco policy.
- Narcotics and Controlled Substances
  - Under existing policy, students in grades 5–8 and 9–12 have separate opportunities to lower their suspension to 10 days by fulfilling mutually beneficial conditions for the student and their family. The updated text restricts this suspension-reduction option to a single occurrence across all grades from 5 to 12.
  - To better identify illicit substance trends and track what children are consuming, the drug screening will now be required within the initial 10 days of suspension.
  - In response to a growing number of students committing three or more drug-related infractions, the revised policy explicitly details the disciplinary actions for third and subsequent offenses.

STUDENT CONDUCT AND DISCIPLINE
Standards of Behavior

Discipline Policy

It is the belief of Mustang Public Schools that the primary function of the schools is to educate the students. It is further believed that students have the right to learn free of unnecessary distractions and to attend a school in which an atmosphere conducive to learning exists.

Education includes establishing norms of acceptable behavior and assisting students in understanding and attaining those norms. From time to time, it may be necessary for the benefit of the students and of the school, for the faculty and the administrators to enforce corrective actions for breaches in acceptable behavior. Each student will be treated in a fair and equitable manner, and the severity of the disciplinary action will be based on a careful assessment of the circumstances surrounding any infraction of the school regulations.

It is the policy of Mustang Public Schools that no student of the district shall participate in any form of hazing, harassment, intimidation and bullying. Threatening behavior by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation or bullying at school. Furthermore, no student of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. (Refer to District Policy # 5110)

The administrator has the discretion to choose any disciplinary action in regard to unacceptable student behavior. The following examples of behavior are not acceptable in society generally and in the school environment particularly:

1. Truancy
2. Developing non-factual accounts for absence or behavior
3. Cheating on school work
4. Using profanity or expressing vulgarities
5. Disrespectful conduct/language toward another student, teacher, substitute teacher or staff member in or out of the classroom
6. Blatant disrespect toward faculty or staff
7. Public display of affection
8. Physical altercation/fighting while at school or at a school activity
9. Assault and battery
10. Insubordination or defiance
11. Dress code violation
12. Misuse of PTD/ wireless communication device, ex. filming of fights
13. Other disruptive or insubordinate behavior
14. Misuse of the Internet and/or local area network computer
15. Vandalism/arson
16. Theft
17. Forgery, fraud or embezzlement of legal tender
18. Gambling
19. Gang-related behavior, including gestures, language or dress
20. Sexual, physical and verbal harassment, threats or threatening behavior, bullying, intimidation, hazing, racial slurs or stalking of students or employees, this includes

antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.

21. Possessing or distribution of pornography
22. Use or possession of tobacco products, electronic cigarettes, vapes or vaping products or any other product packaged for smoking or the simulation of smoking on campus or school activity.
23. Possessing, sharing, selling, distributing or use of alcohol, illicit substances or paraphernalia including intoxicating and/or non-intoxicating substances
24. Possessing, sharing, selling, distributing and/or use of prescription, non-prescription drugs in violation of school policy
25. Possessing, sharing, selling, distributing and/or use of substances represented as intoxicating or non-intoxicating
26. Possession, threat or actual use of dangerous or offensive weapons including "fake" weapon whether loaded or unloaded, concealed or unconcealed
27. An act of violence
28. Acts of licentious behavior, sexual misconduct, lewdness or indecent exposure
29. Adjudication as a delinquent for an offense that is non-violent (Title 57-571 of the Oklahoma Statutes)committed on any school premise, while in transit under the authority of the school or while attending any function authorized or sponsored by the school
30. Adjudication for an offense that is a violent act off campus
31. Repeated minor offenses
32. Failure to produce MPS identification badges (grades 9-12), or refusal to identify oneself.
33. Parking lot violations
34. Failure to comply with the teacher or school administrator when asked to empty pockets or provide your backpack will be grounds for disciplinary action.

These examples are not intended to be exhaustive and the exclusion or omission of examples of unacceptable behavior is not an endorsement or acceptance of such behavior.

In considering the different forms of disciplinary action, the faculty and the administration of the school district will consider the following; however, the school is not limited to these various methods, nor does this list reflect any order of sequence of events to follow in disciplinary actions:

1. Conference with student
2. Conference with parent
3. In-school Intervention
4. Detention
5. Referral to counselor
6. Behavior contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administrated by the office of Juvenile Affairs.
13. Suspension
14. Performing Campus-site services for the school district.

15. Other appropriate disciplinary action as required and as indicated by circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips, change of placement which could include online instruction, education at Canadian County Juvenile Center, or other placement as administration sees appropriate.

ISI – In-school Intervention is an alternative to home suspension when deemed advisable by the principal. In-school Intervention is assigned during part of or all of a student's schedule, where the student spends time in a monitored, structured study environment. Students will have access to regular child nutrition programs during assigned restriction and access to equal education opportunities. The decision of the principal is final.

Student Privileges while under ISI: When a student's behavior justifies ISI, the student forfeits the privilege of participating in the social activities and will not be permitted to participate in or be in attendance at any extracurricular activities in which schools participate.

Procedures

The procedure for investigating reported incidents of harassment, intimidation, and bullying or threatening behavior, is as follows:

1. The matter should immediately be reported to the building principal or designee. If the bullying involved an electronic communication, a printed copy of the communication as well as any identifying information such as email address or web address shall be provided to the building principal or designee. As much detailed information as possible should be provided to the building principal or designee in written form to allow for a thorough investigation of the matter.
2. Upon receipt of a written report, the building principal or designee shall contact the superintendent or designee and begin an investigation to determine the severity of the incident and the potential for future violence.
3. If, during the course of the investigation, it appears that a crime may have been committed the building principal or designee and/or superintendent or designee shall notify local law enforcement and request that the alleged victim also contact law enforcement to report the matter for potential criminal investigation.
4. If it is determined that the school district's discipline code has been violated, the building principal or designee shall follow district policies regarding the discipline of the student. The building principal or designee shall make a determination as to whether the conduct is actually occurring.
5. Upon completion of the investigation, the principal or designee or superintendent or designee may recommend that available community mental health care substance abuse or other counseling options be provided to the student, if appropriate. This may include information about the types of support services available to the student bully, victim, and any other students affected by the prohibited behavior.
   If such a recommendation is made, the administration shall request disclosure of any information that indicates an explicit threat to the safety of students or school personnel provided the disclosure of information does not violate the provisions or requirements of the Family Educational Rights and Privacy Act of 1974, the Health Insurance Portability and Accountability Act of 1996, Section 2503 of Title 12 of the Oklahoma Statutes,

Section 1376 of Title 59 of Oklahoma Statutes, or any other state or federal laws relating to the disclosure of confidential information.

6. Upon completion of an investigation, timely notification shall be provided to the parents or guardians of a victim of documented and verified bullying. This information should be provided within 3 school days of the conclusion of the investigation.
7. Upon completion of an investigation, timely notification shall be provided to the perpetrator of the documented and verified bullying. This information should be provided within 3 days of the conclusion of the investigation.

Personal Technology Device (PTD) in compliance with Oklahoma SB 139 for the 25-26 school year

Mustang Public Schools limit the student use of PTD's or Personal Technology Devices.

- Pre-K-6th grade students will not be allowed to utilize PTD's while on school grounds.
- 7th-8th grade students will not be allowed to utilize PTD's at school from 8:35-3:35 (or 5 minutes before school begins through the dismissal bell at the end of the regular day).
- 9th-12th grade students will not be allowed to utilize PTD's at school from 8:40 to 3:35.

PTDs include but are not limited to laptops, computers, tablets, cellular phones, smart phones, smart watches, ear pods, or headphones. Devices whose primary purpose is gaming and portable speakers are expressly prohibited at all times.

All students will be permitted to carry their cell phones/PTD's in their backpacks but they must be turned off, unless it is at one of the approved times listed above.

Possession of a cell phone/PTD on school campus is a privilege, and may be revoked at any time by the administration for violating this school policy regarding such possession. Furthermore, the school and its employees are not responsible for any theft or damage for any cell phone/PTD while on school grounds. The school is not obligated to investigate the loss or damage of a cell phone/PTD.

Exceptions may be made only in compliance with SB 139, including for documented medical needs or emergency circumstances.

Dress Code Standards

Mustang Public Schools respect the students' rights to express themselves appropriately in the way they dress. All students who attend Mustang Public Schools are also expected to respect the school community by dressing appropriately for a PreK-12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students and personnel. This policy is intended to provide guidance for students, staff, and parents.

District Dress Code Expectations:

DRESS CODE EXAMPLE AND EXPECTATIONS LISTED ON FOLLOWING PAGE.

Clothing

1. Clothing must cover areas from one armpit across to the other armpit (in the front and back), extending down to cover the student's buttocks when standing or bending.

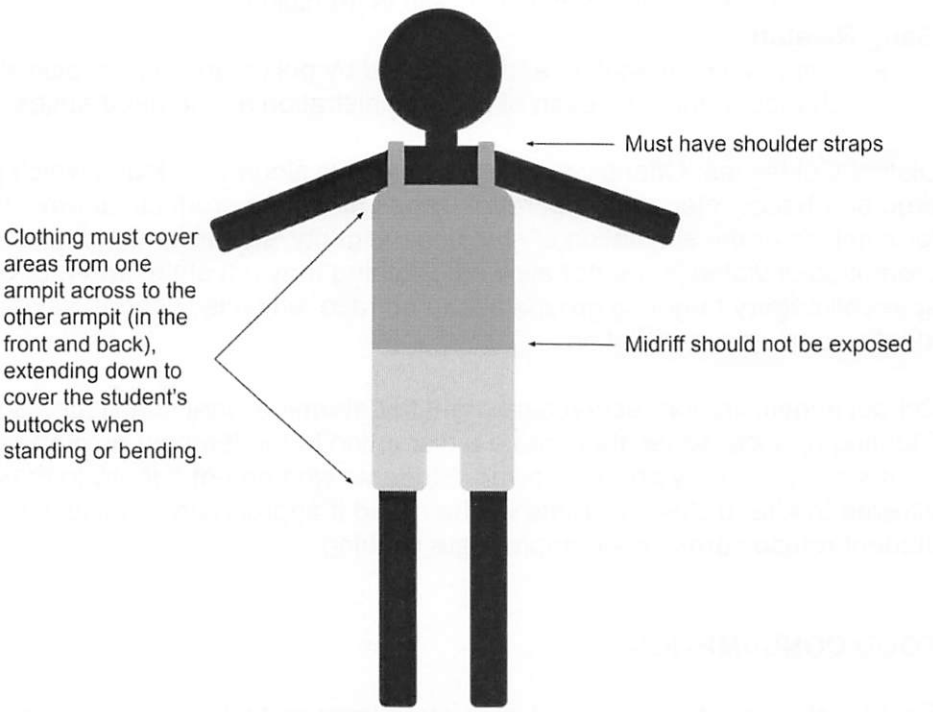
2. Tops must have shoulder straps.

3. Clothing that is transparent, made of mesh, or has holes must cover skin and undergarments while meeting the expectations of #1.

4. Midriff should not be exposed.

5. Specialized courses may require specific attire, such as sports, uniforms and/or safety gear.

Dress Code Example



Accessories

- Headgear including hats and hoodies are allowed as long as eyes and ears are not obstructed by the headgear.
- Sunglasses may not be worn to cover the student's eyes while inside the school.
- Clothing and accessories that endanger student or staff safety may not be worn.
- Clothing that is considered pajamas or bedtime wear is prohibited.

Shoes

- All students are required to wear shoes.
- Cleats, shoes with wheels, house shoes or any shoe that limits physical activity or safety are not permitted.

Hair color/hairstyle

- Hair color/hairstyle, makeup or face paint that disrupts the learning environment or is determined to be a safety concern is prohibited.

Gang Related

- Items will be identified and monitored by police and school officials. They are subject to change at the discretion of the administration as the need arises.

District Guidelines: Offensive writing, suggestive slogans or logos which pertain to beer, liquor, drug or tobacco; electronic cigarettes/vapes or vaping products or any other product packaged for smoking or the simulation of smoking; vulgarity, sexual innuendos, obscenity or nudity or promotion of violence are not allowed. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, or religious affiliation.

School administration reserves the right to determine what constitutes appropriate dress. Clothing or accessories that create a disruption to the learning environment, or are deemed to be a safety concern may not be allowed. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or the student refuses dress-code appropriate clothing.

FOOD CONSUMPTION

~~Food/drinks must be consumed in cafeteria/commons. Outside food/drinks brought in by parents/guardians can only be consumed by their child and cannot be shared by other students unless directed by the school. Ex. Classroom parties.~~

Food and drinks must be consumed in designated cafeteria or commons areas unless otherwise authorized by school administration.

Outside food or drinks brought by a parent/guardian may only be consumed by their child and may not be shared with other students unless approved by the school for a specific school-sponsored activity (e.g., classroom parties, celebrations, or special events).

Students shall not possess, consume, or distribute energy drinks, foods, candies, supplements, or products containing stimulants, excessive caffeine, or other ingredients that may alter behavior, mood, alertness, or physical condition while on school property or at school-sponsored activities. School administration reserves the right to determine whether a product falls within this prohibition and may confiscate prohibited items, and disciplinary steps may be taken.

Exceptions may be made for documented medical needs as authorized by the school nurse or administration.

TOBACCO USE

In accordance with Oklahoma law and the wishes of parents, educators and students, tobacco in any form, simulated tobacco products, electronic cigarettes, vape pens, vaporizers, electronic nicotine delivery systems (ENDS), vaping devices, or similar products of any kind shall not be possessed, used, distributed, sold, or be under the influence of by students ~~or simulated~~

~~tobacco products of any kind will not be possessed or used by students~~ while on school premises. Such products shall ~~Tobacco will~~ not be possessed, ~~or~~ used, distributed, sold, or be under the influence of by students while attending any school-sponsored event outside school premises or while ~~in~~ transported to or from such ~~an~~ events in school-authorized vehicles.

In accordance with School Laws of Oklahoma and the Mustang Public School District's commitment ~~desire~~ to providing ~~provide~~ a healthy, smoke-free environment for students, employees, and patrons, ~~commencing the 16th day of March 2004,~~ all facilities within the District shall remain ~~will be~~ smoke-free twenty-four (24) hours per day on a year-round basis. This prohibition includes ~~prohibits~~ smoking, the use of snuff, chewing tobacco, electronic cigarettes , vape devices, vaporizers, nicotine delivery systems, or any other product intended for smoking, vaping, the simulation of smoking, or the delivery of nicotine or similar substances. ~~/vapes or vaping products devices or any other product packaged for smoking or the simulation of smoking, or any other form of tobacco product by all persons.~~ This policy extends to all activities, vehicles and property.

For purposes of this policy, electronic cigarettes, vape pens, vaporizers, electronic nicotine delivery systems (ENDS), and similar devices shall be treated as tobacco products regardless of whether they contain nicotine derived from tobacco, synthetic nicotine, or another legal substance. Products containing THC, marijuana, controlled substances, or other illicit substances shall be addressed under applicable district drug and alcohol policies and may result in additional disciplinary consequences.

Students in grades PreK-4, a plan will be developed and submitted for approval by the Superintendent or designee.

Students in grades 5-12 who possess, use, distribute, sell, or are under the influence of an electronic cigarette, vape, vaporizer, or similar device containing nicotine or another legal substance shall be subject to the following disciplinary consequences:

- **First Offense:** Three (3) days Out-of-School Suspension (OSS)
- **Second Offense:** Five (5) days Out-of-School Suspension (OSS)
- **Third Offense:** Ten (10) days Out-of-School Suspension (OSS)
- **Fourth and Subsequent Offenses:** Suspension for a period determined by school administration and/or a change of educational placement in accordance with district policy and applicable law.

Upon a student's return from suspension, the principal may require placement in In-School Intervention (ISI) for a period determined at the principal's discretion based on the student's educational needs.

Each school year, this tobacco disciplinary procedure will reset.

There will be no designated smoking areas anywhere in the District. (Policy and Procedures, # 2060)

ILLICIT DRUG DEFINITION IS DEFINED AS FOLLOWS:

1. any controlled dangerous substance as defined in the Uniform Controlled Dangerous Substance Act
2. any intoxicating beverage as defined by Oklahoma law
3. any substance which is represented to be a prescription, non-prescription drug, facsimile of an illicit substance or synthetic drug
4. any inhalant
5. any other chemical or natural substance which is capable of producing injury and is misused by a student

USE OR POSSESSION OF ILLICIT SUBSTANCES DURING THE SCHOOL DAY OR AT ANY SCHOOL-SPONSORED ACTIVITY

Students using, in possession of, or after having used controlled illicit substances, facsimile of an illicit substance, intoxicating beverages, and/or intoxicating substances, paraphernalia or exhibiting observable behaviors during school, while attending a school-sanctioned activity, while on any school premises, or when being transported, will be suspended.

Offenses are cumulative across grades 5-12.

First Offense: The following suspension will go into effect according to the grade level of the student on the first day of the offense.

- Grades 9-12 = 45 days (10 days out and 35 days in DPP)
- Grades 5-8 = 45 days
- Grades PreK-4 = a plan will be submitted and approved by the Superintendent or designee.

Reinstatement option for Grades 5-12 - The suspension may be reduced for the first offense if the student/parent/guardian agrees to complete a reinstatement option which will consist of a list of criteria that will be set by Mustang Public Schools.

Criteria for a reinstatement will include the following:

- meeting with the Principal of the Mustang Education Center.
- Counseling services that consist of a school-approved chemical dependency education program, or a comparable program approved by the administration. Any counseling fees will be the responsibility of the parent/guardian.
- Urinalysis - At administrative request, the urinalysis must be completed within the first ten (10) ~~will begin after 30~~ days from the date of the suspension and will be required throughout the term of the suspension (a minimum of once per month after the original urinalysis). The results will not affect the suspension term, however the school and parent(s) may implement additional counseling services as needed. If a student refuses to participate in the urinalysis at any point during the term the original suspension will go into effect.

Additional criteria can include but is not limited to:

- check and connect weekly with a site counselor or site administrator or site mentor
- In school placement
    - High School – Disciplinary Placement Program (DPP)

    - Middle School or Intermediate School – ISI
- On-site small group meeting with LPC
- re-entry meeting with a site counselor or site administrator
- community service
- performing campus-site services for the school district
- research and an assignment related to the offense

The reinstatement option will reduce the suspension days as follows:

- Grades 9-12 = 45 days/reduced to 10 days ~~(3 days out, 7 days in DPP)~~
- Grades 5-8 = 45 days/reduced to 10 days
- ~~Grades PreK-4 = a plan will be submitted and approved by the Superintendent or designee.~~

If a student fails to meet the terms of the reinstatement option the remaining days of the original suspension will be served, unless approved by the administration.

By choosing the reinstatement option, any right to an appeal of the full length of the suspension is voluntarily waived.

A reinstatement option will be available one time during grades 5th-~~8th and one time for grades 9th~~-12th, regardless if it was for use or possession or distribution. This is a one-time allowance that applies across all years and is not renewed annually.

Second Offense: If a student has a second offense during grades 5th-~~8th or 9th~~-12th. The following suspension will go into effect according to the grade level of the student on the day of the offense. The reinstatement option will not be available.

- Grades 9-12 = 45 days (10 days out and 35 days DPP)
    - ~~Special Ed Direct Instruction (5 out and 40 in DPP)~~
- Grades 5-8 = 45 days
- Grades PreK-4 = a plan will be submitted and approved by the Superintendent or designee.

Third Offense: If a student has a third offense during grades 5th-~~8th or 9th~~-12th. The following suspension will go into effect according to the grade level of the student on the day of the offense. The reinstatement option will not be available.

- Grades 9-12 = 90 days
    - Special Ed Direct Instruction students will be discussed on a situational basis for possible DPP placement.
- Grades 5-8 = 90 days
- Grades PreK-4 = a plan will be submitted and approved by the Superintendent or designee.

Four or more Offenses: If a student has a fourth or more offenses during grades 5th-~~8th or 9th~~-12th. A plan will be submitted and approved by the Assistant Superintendent or designee, which can include suspension and/or a change of placement. The reinstatement option will not be available.

DISTRIBUTION OF ILLICIT SUBSTANCES

Any student selling or distributing illicit substances, prescription and/or non-prescription drugs, illegal drugs, wine, beer, intoxicating beverages, and/or intoxicating substances during the school day, or a school activity, on school premises or while being transported by school personnel, will be suspended for ninety (90) school days. A forty-five (45) school days reinstatement option may be available in some circumstances. Under special circumstances, students in grades 9–12 may be assigned to the District Placement Program (DPP) as part of a disciplinary suspension plan, subject to approval by both site and district administration. The suspension plan may include a combination of out-of-school suspension and DPP placement. Students must be passing all enrolled courses upon completion of the DPP placement before returning to the regular school setting. ~~Grades 9-12 may, under special circumstances, place a student in the DPP as part of the suspension plan if approved by site and district administration, which could include a combination of out-of-school and DPP placement.~~ A second offense will result in at least ninety (90) school day suspension with no reinstatement option. In addition, law enforcement authorities will be notified. By choosing the forty-five (45) day reinstatement option, any right to an appeal of the full length of the suspension is voluntarily waived. A third offense will result in a plan that will be submitted and approved by the Assistant Superintendent or designee, which can include suspension and/or a change of placement. The reinstatement option will not be available.

Teachers are required by state law to report any suspected drug or alcohol use to the principal. Violation of this policy will be reported to the law enforcement authorities. Any incident that occurs outside the school day or not at a school function will be reported to the police.

ANY STUDENT SUSPENDED FOR ILLICIT SUBSTANCES

For a student who does not take advantage of the option or commits a second offense or for distribution offenses, counseling services can still be available for students at parent request. Upon return from suspension for illicit substances a student will be required to have an in person meeting with the principal or designee prior to returning to the in person classroom. This requirement will apply regardless of whether an early reinstatement option was utilized or not. Parents or Guardians and/or students that are seeking help for students with issues related to drugs or alcohol can contact the Director of Student Assistance Programs at 405-376-7824. The director will be able to help answer questions and direct parents/students to various resources.

VANDALISM

Each student shall pay for all damages he/she may do to school property within one (1) week after demand, unless an arrangement for deferred payment has been made with the school administration. Failure to make such payment shall be cause for suspension. The pupil responsible shall pay for books belonging to the school that are lost, stolen or mutilated.

DANGEROUS WEAPONS

The use, display or possession of any kind of gun, **ammunition, fireworks**, weapon or devise capable of discharging or throwing projectiles, whether loaded or unloaded, or the possession of any dagger, pocket knife, bowie knife, dirk knife, switchblade knife, spring-type knife, butterfly knife, sword cane, knife having a blade which opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, blackjack, loaded cane, billy, hand chain, metal knuckles or any other chemical or biological device intended by its nature to cause property damage, harm or endanger the life, health or safety of others. Examples include but are not limited to, mace, or pepper spray or other offensive weapon, or facsimile of a weapon, on the campus, parking lots, premises or property of the Mustang Public Schools or during school sponsored activities, functions or events whether such weapon is concealed or unconcealed, may result in the immediate suspension of all students involved for the current school semester and possibly the succeeding semester.

The term "gun or device capable of discharging or throwing projectiles" shall include, but not be limited to:

a) rifles, pistols or shotguns of any caliber including a startergun
b) B-B guns or air pistols
c) potato throwers, dart guns or blow guns
d) any other device the purpose of which is to throw, discharge or fire objects, bullets or shells

For the purpose of this policy, any student who aids, knowingly accompanies, assists or participates with another student who uses displays or possesses a gun, facsimile of a weapon, or device capable of discharging or throwing projectiles in violation of this policy may be suspended for the current school semester and possibly the succeeding semester.

USE OR POSSESSION OF DANGEROUS OR OFFENSIVE WEAPONS

Any pupil found to be in possession of or using dangerous or offensive weapons or facsimile of a dangerous weapon on the school grounds or at any school-sponsored activity may be suspended by the superintendent or principal for a period not to exceed the current school semester and possible the succeeding semester (Refer to School Laws of Oklahoma, Article 24/Section 488.2).

SUSPENSION OF STUDENTS

The term suspension or suspended as used in this policy and Oklahoma Law means that the student has been removed from attendance at any school. Alternative in-school placement, in-school restriction, detention, and similar disciplinary measures are not considered to be out-of-school suspensions and are not subject to an appeal process. Any student suspended out of school is prohibited by the terms of said suspension from being on the school grounds before, during, or after school hours and from participating in or attending any school-sponsored activity unless otherwise directed by the administration. All suspensions must have the approval of the superintendent or his/her designee. The authority to suspend a student from a school in the district is delegated to the respective building principals. The principal shall exercise his/her discretion as to the length of time of the suspension. When determining whether cause exists for suspension or determining the length of a suspension, the student's prior history of disciplinary infractions during the current school year may be considered if

similar infractions have occurred in the past and other forms of discipline have not deterred such behavior.

1. Students may be suspended from school for engaging in any of the following while on school grounds, while on school vehicles and buses, or at school activities/events:
    - Violation of policy, rule, or regulation
    - Possession of an intoxicating beverage, low-point beer (37 O.S. 163.2)
    - Possession of missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school
    - Possession of a dangerous weapon or a controlled dangerous substance (Uniform Controlled Dangerous Substance Act)
    - Possession of a firearm (may result in out-of-school suspension of not less than one year)
    - Any act which disrupts the academic atmosphere of the school, endangers or threatens fellow students, teacher, or officials, or damages property
    - Students in grades six through twelve found to have assaulted, attempted to cause physical bodily injury, or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for a school shall be suspended for the remainder of the current semester and the next consecutive semester. The term of the suspension may be modified by the school district superintendent on a case-by-case basis.
2. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun-Free Schools Act which provides suspensions for up to one calendar year or longer.
3. Except under circumstances that require the immediate removal of a student or students, the parent(s) or legal guardian(s) shall be informed before a student is released from school.
4. Students who are suspended out-of-school who are on an individualized education plan pursuant to IDEA, P.L. No. 101-476, shall be provided the education and related services in accordance with the child's IEP.
5. Any student who has been suspended for a violent offense that is directed towards a classroom teacher shall not be allowed to return to that teacher's classroom without the approval of that teacher.

No school board member, administrator, or teacher may be held civilly liable for any action, taken in good faith, which is authorized by law under the provisions of this policy.

SHORT-TERM SUSPENSION – ten (10) days or less

Short-term suspension is when a student is suspended from school for ten (10) days or less. Before a student is suspended out of school, the school administration shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension (such as placement in an alternative school setting, reassignment to another classroom, in-school intervention, etc.).

- When a student is suspended, his/her parent(s) will be notified as soon as possible.
- If the student is suspended for five (5) days or less the district may provide an educational plan.

- If a student is suspended for more than five (5) days the district shall provide the student with an education plan designed for the eventual reintegration of the student into school which provides for the core units in which the student is enrolled.
- The parent(s) will bear the responsibility of monitoring the student's education progress until the student is readmitted to school.
- Students suspended from school shall be ineligible to participate in or attend extracurricular activities.
- Any student serving suspension during the time of graduation activities shall not be allowed to participate in or attend ceremonies or programs honoring graduates.

Appeal Process:

1. The first level of appeal for suspensions of ten (10) days or less will be to the building principal.
   - o A written request specifying the reason(s) for the appeal must be submitted to the building principal within three (3) days of the notice of the suspension.
   - o A conference will be scheduled with the building principal.
     - This step may be skipped if the building principal was part of the first conference.
     - The Principal may uphold, overrule or modify the suspension.
     - The student and the student's parent(s) shall be notified in writing within five (5) days of the decision.
     - The student has the right to appeal the decision.

2. The second level of appeal for suspensions will be the appeal committee.
   - In order to appeal the building principal's decision, a written request specifying the reason for the appeal must be submitted to the district hearing officer for short-term suspensions within three (3) days.
   - Upon receipt of the appeal, the district hearing officer shall schedule an appeal hearing within three (3) days from the date the notice of intent is filed.
   - The appeal committee will consist of (1) central office administrator and two (2) building principals other than the suspending principal.
   - During the hearing with the appeal committee, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate.
   - Upon full investigation of the matter, the committee shall determine the guilt or innocence of the student and the reasonableness for the term of the out-of-school suspension.
   - The appeal committee may uphold, overrule or modify the suspension. The student and the student's parent(s) shall be notified in writing within five (5) days of the decision.

In a short-term suspension (10 days or less) appeal, the student shall have the right for representation; however, the parent(s)/guardian(s)/student will not be able to bring legal representation to a level one suspension appeal hearing. If legal counsel is to be present in the level two appeal hearing on a short-term suspension, MPS requires a twenty-four (24) hour notice to exercise the option for legal counsel representation.

The decision of the appeal committee for short-term suspension will be final and may not be appealed to the district hearing officer or the board of education/board hearing officer.

LONG-TERM SUSPENSION – more than ten (10) days

A long-term suspension is when a student is suspended from school for more than ten (10) days. When a long-term suspension occurs, the student's parent(s) will be notified as soon as possible, except under circumstances that require the immediate removal of the student.

- Before a long-term suspension is imposed, an initial suspension will occur while an investigation is conducted.
- A conference with a site administrator will be arranged to take place when the investigation is complete.
- The parent(s) will be provided a copy of the educational plan and will bear the responsibility of monitoring the student's education progress until the student is readmitted to school.
- A student, who is suspended from school for more than ten (10) days, may be eligible for an alternative placement to enroll in internet-based course work, but must abide by the contract guidelines given at time of enrollment.
- Students suspended from school shall be ineligible to participate in or attend extracurricular activities.
- Any student serving suspension during the time of graduation activities shall not be allowed to participate in or attend ceremonies or programs honoring graduates.

Schools are not responsible for the provision of educational services to those students who have been suspended for possession of a dangerous weapon or a controlled dangerous substance. (Reference Title
70, OK statutes, Section 24-101.3)

A student and/or his/her parent(s) may appeal the suspension.

Appeal Process:

1. The first level of appeal for suspensions will be to the building principal.
    - This step may be skipped if the building principal was part of the first conference.
    - A written request specifying the reason(s) for the appeal must be submitted to the building principal within three (3) days of the notice of the suspension.
    - A conference will be scheduled with the building principal.
    - The Principal may uphold, overrule or modify the suspension.
    - The student and the student's parent(s) shall be notified in writing within five (5) days of the decision.
    - The student has the right to appeal the decision.

2. The second level of appeal for suspensions will be to the appeal committee.
    - In order to appeal the building principal's decision, a written request specifying the reason(s) for the appeal must be submitted to the district hearing officer for long-term suspensions within-ten (10) days.

- Upon receipt of the appeal, the district hearing officer shall schedule an appeal hearing with the appeal committee within ten (10) days from the date the notice of intent is filed.
- The appeal committee will consist of one (1) central office administrator and two (2) building principals other than the suspending principal.
- During the hearing with the appeal committee, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate.
- Upon full investigation of the matter, the committee shall determine the guilt or innocence of the student and the reasonableness for the term of the out of school suspension.
- The appeal committee may uphold, overrule or modify the suspension. The student and the student's parent(s) shall be notified in writing within five (5) days of the decision.
- If the appeal committee does not withdraw the suspension, the student has the right to appeal the decision.

3. The third level of appeal for suspensions will be to the Board of education/board hearing officer.
    - In order to appeal the appeal committee's decision the student or the student's parent(s) shall notify the superintendent in writing within ten (10) days following receipt of the decision of the appeal committee.
    - Upon receiving notice of a student's intent to appeal, the superintendent shall advise the Board of Education/board hearing officer.
    - The Board of Education/board hearing officer will conduct the hearing within ten (10) days from the date the notice of intent is filed with the superintendent.
    - During the hearing of the appeal before the board of education/board hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate.
    - The Board of Education/board hearing officer shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension.
    - The Board of Education/board hearing officer may uphold, overrule or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision.
    - Decisions of the suspension appeal may not be appealed.
    - The decision of the Board of Education/board hearing officer suspension hearing with the hearing officer shall be final.

In a long-term suspension (more than 10 days) appeal, the student shall have the right for representation; however, the parent(s)/guardian(s)/student will not be able to bring legal representation to a level one or a level two suspension appeal hearing. If legal counsel is to be present in the level three appeal hearing on a long-term suspension, MPS requires a twenty-four (24) hour notice to exercise the option for legal counsel representation.

NOTE: 70 O.S. § 24-101.3 (E) states that a student who has been suspended from a public or private school in the State of Oklahoma or another state for a violent act or an act showing deliberate or reckless regard for the health or safety of faculty or other students shall not be entitled to enroll in a public school of this state, and no public school shall be required to enroll

such student, until the terms of the suspension have been met or the time of suspension has expired.

STUDENT DISCIPLINE FOR OUT-OF-SCHOOL CONDUCT

The Board of Education recognizes that out-of-school conduct of students attending school within this district is not normally a concern of the Board. However, the Board believes that disciplinary action for conduct occurring off school property and not involving a school activity is proper if the conduct is a sufficient connection to the school.

Therefore, it is the policy of this Board that any student attending school within this district will be subject to disciplinary action including, but not limited to, suspension from school for any conduct, which in the opinion of the school administrators, has an adverse impact upon the school.

Such activity includes, but is not limited to, the following:

1. Damaging school property, e.g. a school bus;
2. Engaging in activity which causes physical or emotional harm to other students, teachers or other school personnel;
3. Engaging in activity which directly impedes discipline at school or the general welfare of school activities.

Adopted: 12-98
Revised: 10-01
Revised: 08-03
Revised: 08-04
Revised: 07-06
Revised: 07-08
Revised: 10-08
Revised: 07-11
Revised: 07-12
Revised: 10-13
Revised: 02-14
Revised: 07-15
Revised: 08-15
Revised: 08-16
Revised: 08-14-17
Revised: 08-13-18
Revised: 07-08-19
Revised: 09-13-21
Revised 06-13-22
Revised: 06-12-23
Revised: 08-14-23
Revised: 08-05-24
Revised: 07-14-25
Revised: 08-11-25
Revised: 07-13-26

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	317	07/13/2026	90162	Kelly Dennison	#065-Mileage Reimbursement	200.00
#065-Mileage Reimbursement-Kelly Dennison			11-065-2340-580-100-0000-000-050		07/13/2026	200.00
11	318	07/13/2026	81396	Chasity Michaela Head	064-MILEAGE FOR 26-27	200.00
MILEAGE FOR 26-27 CHASITY HEAD			11-064-2575-581-100-0000-000-051		07/13/2026	200.00
11	319	07/13/2026	12124	LARSEN MUSIC CO.	066- Clavinova Repair (145)	225.00
066- Clavinova repair at CRI. (140)			11-066-1000-439-100-1183-000-050		07/13/2026	225.00
11	320	07/13/2026	69843	ExploreK12, Inc.	002-Reflex Site License for 2026-27	3,295.00
002-Reflex Site License for 2026-27 12 months Quote #:Q-382114			11-002-1000-447-100-0000-000-115		07/13/2026	3,295.00
11	321	07/14/2026	62379	Digi Security Systems, LLC	025-Google Workspace Integration	607.50
Quote # 023112 Version 1Identity Connector User Pairing: Service to pair user data in a Brivoaccount for up to 2,500 Users for Identity Connector. Standard pairingof user data provided within three (3) business days of receipt of thecomplete and correctly formatted data file			11-025-2580-653-000-0000-000-050		07/14/2026	607.50
11	322	07/14/2026	69583	THE EQUIPMENT GUYS	021 705 STRENGTH AND CONDITIONING EQUIPTMENT	3,294.98
RACK ATTACHMENTS			11-021-1000-681-800-0000-000-705		07/14/2026	3,294.98
11	323	07/14/2026	68313	REP Fitness LLC	021 705 STRENGTH AND CONDITIONING EQUIPTMENT	2,115.70
RESISTANCE BANDS 3X- LIGHT (32)			11-021-1000-681-800-0000-000-705		07/14/2026	479.68
RESISTANCE BANDS 2X- LIGHT (32)			11-021-1000-681-800-0000-000-705		07/14/2026	543.68
RESISTANCE BANDS X- LIGHT (32)			11-021-1000-681-800-0000-000-705		07/14/2026	607.68
RESISTANCE BANDS LIGHT (32)			11-021-1000-681-800-0000-000-705		07/14/2026	735.68
HEX DUMBBELLS- 10LB PAIR (5)			11-021-1000-681-800-0000-000-705		07/14/2026	274.95
HEX DUMBBELLS- 12.5LB PAIR (5)			11-021-1000-681-800-0000-000-705		07/14/2026	324.95
HEX DUMBBELLS- 15LB PAIR (5)			11-021-1000-681-800-0000-000-705		07/14/2026	374.95
CROSSMEMBER MULTI-GRIP PULL-UP BAR (10)			11-021-1000-681-800-0000-000-705		07/14/2026	1,099.90
SHIPPING AND DISCOUNT			11-021-1000-681-800-0000-000-705		07/14/2026	-2,325.77
11	324	07/14/2026	68063	Ventris Learning LLC	SPIRAL BOUND TEACHER MANUALS	22,171.88
SPIRAL BOUND TEACHER MANUALS			11-367-1000-641-427-1050-000-105		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-110		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-115		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-120		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-125		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-135		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-150		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-155		07/14/2026	2,463.54
			11-367-1000-641-427-1050-000-165		07/14/2026	2,463.56

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	325	07/14/2026	69289	Project Read AI Inc	367-1 YEARSCHOOL LICENSE	10,800.00
DECODABLE GENERATOR PRO-ANNUAL SCHOOL LICENSE			11-367-1000-653-427-(Empty)-000-135		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-105		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-110		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-115		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-120		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-125		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-155		07/14/2026	1,200.00
			11-367-1000-653-427-0000-000-165		07/14/2026	600.00
PARTNER IMPLEMENTATION SUPPORT (PREMIUM SUPPORT) ANNUAL SCHOOL FEE			11-367-1000-653-427-(Empty)-000-135		07/14/2026	200.00
			11-367-1000-653-427-0000-000-105		07/14/2026	200.00
			11-367-1000-653-427-0000-000-110		07/14/2026	200.00
			11-367-1000-653-427-0000-000-115		07/14/2026	200.00
			11-367-1000-653-427-0000-000-120		07/14/2026	200.00
			11-367-1000-653-427-0000-000-125		07/14/2026	200.00
			11-367-1000-653-427-0000-000-150		07/14/2026	200.00
			11-367-1000-653-427-0000-000-155		07/14/2026	200.00
			11-367-1000-653-427-0000-000-165		07/14/2026	200.00
11	326	07/16/2026	14240	CITY OF MUSTANG	26-27 SRO contract	358,568.01
9 equal payments of 39,840.89 for 9 months for 3 SRO's for 173 instructional days; approximately 93,000 will be paid from the OSDE grant when accrued			11-024-2660-000-000-0000-000-050		07/16/2026	358,568.01
11	327	07/16/2026	15175	CANADIAN COUNTY SHERIFF OFFICE	Contract for 5 SRO's	502,899.00
26-27 Canadian County SRO contract for 5 SRO's. 3 SRO's will be paid for the school year; 2 will be paid year round. 12 payments of $41,908.25			11-024-2660-344-000-0000-000-050		07/16/2026	502,899.00
11	328	07/16/2026	13963	CAPITAL ONE TRADE CREDIT	412 T Hardeman -Blanket PO Groceries/Supplies	1,500.00
412 Tara Hardeman Classroom Supplies/Groceries			11-412-1000-681-314-8400-000-705		07/16/2026	1,500.00
11	329	07/16/2026	67711	FCCLA, Inc.	412 T Hardeman FCCLA Membership Affiliation Pkg	524.00
412 FCCLA Membership Affiliation Package for Tara Hardeman			11-412-1000-811-314-8400-000-525		07/16/2026	524.00
11	330	07/16/2026	68910	Uniforms Today, LLC	412 T Hardeman - FCCLA Blazers	500.00
412 Tara Hardeman FCCLA Blazers			11-412-1000-657-314-8400-000-525		07/16/2026	500.00
11	331	07/16/2026	10298	Ramsey Enterprises, Inc.	412 T Hardeman - Blanket PO Service/Parts	1,200.00
412 Tara Hardeman - Sewing machine service, replacement parts			11-412-1000-439-314-8400-000-525		07/16/2026	1,200.00
11	332	07/16/2026	14462	Amazon Capital Services Inc.	412 C Roby Classroom Supplies	740.00
412 Tina Roby Classroom Supplies such as cordless iron, microwave, mixer beaters, hot glue guns, etc.			11-412-1000-681-314-8400-000-705		07/16/2026	400.00
412 Tina Roby Classroom supplies such as printer toners			11-412-1000-611-314-8400-000-705		07/16/2026	325.00
412 T Roby Classroom Supplies such as staple removers			11-412-1000-619-314-8400-000-705		07/16/2026	15.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	333	07/16/2026	19593	Distributive Educ Clubs of Amer	412 E Wakefield Deca Inc. Curriculum	295.00
412 Erin Wakefirld DECA + Competition Materials			11-412-1000-681-312-8600-000-705		07/16/2026	295.00
11	334	07/16/2026	19593	Distributive Educ Clubs of Amer	412 E Wakefield DECA Membership Dues	420.00
412 E Wakefield DECA Membership Affiliate Fee (20 Student Memberships and DECA Advisor Membership)			11-412-1000-811-312-8600-000-705		07/16/2026	400.00
			11-412-2213-811-312-8600-000-705		07/16/2026	20.00
11	335	07/16/2026	66392	STUKENT, INC	412 E Wakefield Classroom Supplies	2,895.00
412 Erin Wakefield BMF | Core Course Suite | 1-year License 26-27			11-412-1000-447-312-8600-000-705		07/16/2026	2,895.00
11	336	07/16/2026	61820	PROJECT LEAD THE WAY INC	412 - PLTW Class Curriculum 26-27	2,850.00
412 Project Lead The Way Class Curriculum Site Licenses for Kyle Hall (505), Rhoda Swan (510) and Jeremy Ford (525).			11-412-1000-681-315-8700-000-505		07/16/2026	950.00
			11-412-1000-681-315-8700-000-510		07/16/2026	950.00
			11-412-1000-681-315-8700-000-525		07/16/2026	950.00
11	337	07/16/2026	67046	COMMERCE BANK	412 G Knowles - Classroom Supplies	700.00
412 Gary Knowles Classroom Supplies such as (3) Miss Fire Rocket Kit High Powered Rocketry - Level 1 CertVendor: LOC Precision			11-412-1000-681-315-8700-000-705		07/16/2026	700.00
11	338	07/16/2026	14519	R.K. Black, Inc.	412 G Knowles - Classroom Supplies	700.00
412 Gary Knowles Classroom Supplies such as BW and Color toners			11-412-1000-619-315-8700-000-705		07/16/2026	700.00
11	339	07/16/2026	68878	World Weidner LLC	412 C Roby - Classroom Supplies	1,400.00
412 Christina Roby Classroom Supplies such as Brother Scan n Cut, misc. accessories and supplies			11-412-1000-681-314-8400-000-705		07/16/2026	1,400.00
11	340	07/16/2026	14462	Amazon Capital Services Inc.	412 FP K Carnes Office Supplies	700.00
Office Equipment such as (1)LG 34U530A-W 34-inch UltraWide WFHD (2560 x 1080) IPS Wide Computer Monitor, 100Hz, VESA DisplayHDR 400, HDMI,DisplayPort, USB Type-C, Tilt/Height/SwivelStand, White monitor and toner ink for Kelli Carnes			11-412-1000-611-315-0000-000-050		07/16/2026	300.00
			11-412-1000-653-315-0000-000-050		07/16/2026	400.00
11	341	07/16/2026	66397	MNJ TECHNOLOGIES DIRECT, INC.	041 Color Desktop Printer/Scanner - Nicole Mencor	1,006.31
041 Color Desktop Printer/Scanner - Nicole MencorMFCL3780CDW Laser Printer			11-041-2580-653-239-0000-000-058		07/16/2026	585.18
Brother Genuine TN299XBK High-yield Black Toner CartridgeMFG Part NO: TN299XBK			11-041-2580-611-239-0000-000-058		07/16/2026	87.38
Brother Genuine TN299XLC High-yield Cyan Toner CartridgeMFG Part NO: TN299XLC			11-041-2580-611-239-0000-000-058		07/16/2026	111.25
Brother Genuine TN299XLM High-yield Magenta Toner CartridgeMFG Part NO: TN299XLM			11-041-2580-611-239-0000-000-058		07/16/2026	111.25
Brother Genuine TN299XLY High-yield Yellow Toner CartridgeMFG Part NO: TN299XLY			11-041-2580-611-239-0000-000-058		07/16/2026	111.25

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	342	07/16/2026	14462	Amazon Capital Services Inc.	066- General Art Classroom Supplies for ME (105)	675.00
066- General art classroom supplies for K Pitts at Mustang Elementary (105)			11-066-1000-611-100-1173-000-105		07/16/2026	250.00
			11-066-1000-619-100-1173-000-105		07/16/2026	425.00
11	343	07/16/2026	18323	TECHNOLOGY STUDENT ASSOCIATION	412 National Blue Cap & Advisor Mem. (MHI)	510.00
412 TSA Advisory & Blue Cap Membership split for MHI - Gina Sewell-Delaney and DeAnna Baxter			11-412-1000-811-315-8700-000-140		07/16/2026	510.00
11	344	07/16/2026	62087	CAPP Promotional, Inc.	002- School ID Lanyards	3,431.25
002- HS ID lanyards: 5000 @ $.68 each with a setup of $31.25			11-002-2199-619-900-0000-000-705		07/16/2026	3,431.25
11	345	07/16/2026	15899	RENAISSANCE LEARNING INC	064-7-1-26-6-30-27 LICENSES/PLATFORMS/MAINTENANCE	130,650.00
STAR COMPREHENSIVE WITH SAEBRS7500 LICENSES12 PLATFORM (S) (HOSTING)CUSTOM DATA INTEGRATION MAINTENANCE			11-064-1000-653-100-0000-000-105		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-110		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-115		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-120		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-125		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-135		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-140		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-145		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-150		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-155		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-160		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-165		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-505		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-510		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-525		07/16/2026	8,165.62
			11-064-1000-653-100-0000-000-705		07/16/2026	8,165.70
11	346	07/16/2026	68289	Grammarly, Inc.	012-12 MONTH PREMIUM SUBSCRIPTION	146.00
12 MONTH PREMIUM SUBSCRIPTION FOR COREY C			11-012-2490-653-000-0000-000-050		07/16/2026	146.00
11	347	07/16/2026	23740	STRATUS AUDIO, INC	065-Video Remote Interpreting (VRI)	3,500.00
065-Provides on-demand video remote interpreting (VRI) and selected spoken languages, as well as over the phone interpreting (OPI) for 26-27 SY			11-065-2560-530-410-0000-000-050		07/16/2026	3,500.00
11	348	07/16/2026	69834	Talus Communications	025 - enabling carrier offload	6,299.00
07.14.2026 Mustang PSOne-time Passpoint setup for Cisco. One time Fee for networkwide use			11-025-2580-653-000-0000-000-050		07/16/2026	899.00
One time carrier offload fee per each site			11-025-2580-653-000-0000-000-050		07/16/2026	900.00
Network management and monthly reporting. Annual ManagedService			11-025-2580-653-000-0000-000-050		07/16/2026	4,500.00
11	349	07/20/2026	68957	Quality Stainless, LLC	023- Valley Cooler Shelving	1,352.16
New Cooler Shelving -Valley			11-023-3140-651-700-0000-000-110		07/20/2026	1,271.80
			11-023-3140-651-700-0000-000-110		07/20/2026	80.36

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	350	07/20/2026	13962	W. W. NORTON & COMPANY	333-THE MUSCIAN'S GUIDE SERIES	1,582.46
THE MUSICIAN'S GUIDE SERIES: THEORY AND ANALYSIS, 4TH AP EDITION HARDCOVER WITH THEORY AND EAR TRAINING, 4TH AP EDITION WORKBOOK + PLAYLISTS WITH SIGHT SINGING, 4TH AP EDITION PAPERBACK			11-333-1000-645-100-3054-000-705		07/20/2026	1,101.60
THE MUSICIAN'S GUIDE-4TH AP EDITION: WORKBOOK AND EAR TRAINING WITH PLAYLISTS			11-333-1000-645-100-3054-000-705		07/20/2026	480.86
11	351	07/20/2026	69361	CodeHS, Inc	333-Pro Teacher License & Membership	4,545.00
From 7-1-26 to 6-30-271-12 months Pro Teacher License HS1-Teacher PD Membership			11-333-1000-653-100-0000-000-705		07/20/2026	4,545.00
11	352	07/20/2026	13803	THOMPSON SCHOOL BK.DEPOSITORY	333-5th Grade Social Studies Books	30,216.03
Elementary Social Studies 2021 Oklahoma Worktext Grade 5th			11-333-1000-641-100-1050-000-160		07/20/2026	29,916.03
PO#352 INCREASE FOR $300.00 FOR MORE PICK-UP & SHIPPING FEES			11-333-1000-641-100-1050-000-160		07/21/2026	300.00
11	353	07/21/2026	14462	Amazon Capital Services Inc.	042 Behavior Blanket Supplies	1,000.00
042 Behavior Blanket Supplies			11-042-2199-658-100-0000-000-050		07/21/2026	1,000.00
11	354	07/21/2026	14462	Amazon Capital Services Inc.	048 Student Support Blanket Supplies	1,000.00
048 Student Support Blanket Supplies			11-048-2120-619-100-0000-000-050		07/21/2026	89.99
			11-048-2120-619-100-0000-000-050		07/21/2026	910.01
11	355	07/21/2026	69496	The Flippen Group, LLC	003 PD for two staff members	1,800.00
Capturing Kids hearts training July 23-24, 2026			11-003-2213-860-900-1050-000-155		07/21/2026	1,800.00
11	356	07/21/2026	68858	3P Learning Inc	572: Renewal- Reading Eggs (EL Intervention)	2,668.75
572: License Renewal Reading Eggs EL Program Intervention Platform			11-572-1000-653-410-1310-000-105		07/21/2026	296.53
			11-572-1000-653-410-1310-000-110		07/21/2026	296.53
			11-572-1000-653-410-1310-000-115		07/21/2026	296.53
			11-572-1000-653-410-1310-000-120		07/21/2026	296.53
			11-572-1000-653-410-1310-000-125		07/21/2026	296.53
			11-572-1000-653-410-1310-000-135		07/21/2026	296.53
			11-572-1000-653-410-1310-000-150		07/21/2026	296.53
			11-572-1000-653-410-1310-000-155		07/21/2026	296.53
			11-572-1000-653-410-1310-000-165		07/21/2026	296.51
11	357	07/21/2026	14462	Amazon Capital Services Inc.	412: R Grimes Classroom Supplies	335.00
412 Rachel Grimes Classroom Project Supplies such as scissors, easel pads, compasses, test strips, stylebook etc			11-412-1000-681-311-8000-000-705		07/21/2026	335.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	358	07/21/2026	67046	COMMERCE BANK	713- School Supplies for Indian Ed Students	32,000.00
713- School Supplies for Indian Ed Students			11-713-1000-619-428-0000-000-105		07/21/2026	3,555.56
			11-713-1000-619-428-0000-000-110		07/21/2026	3,555.56
			11-713-1000-619-428-0000-000-115		07/21/2026	3,555.56
			11-713-1000-619-428-0000-000-120		07/21/2026	3,555.56
			11-713-1000-619-428-0000-000-125		07/21/2026	3,555.56
			11-713-1000-619-428-0000-000-135		07/21/2026	3,555.55
			11-713-1000-619-428-0000-000-150		07/21/2026	3,555.55
			11-713-1000-619-428-0000-000-155		07/21/2026	3,555.55
			11-713-1000-619-428-0000-000-165		07/21/2026	3,555.55
11	359	07/21/2026	68631	Pendleton Woolen Mills, Inc	561-Student and Program Awards/Graduation	524.65
561-Student and Program Awards/Graduation			11-561-2199-682-000-0000-000-050		07/21/2026	524.65
11	360	07/21/2026	67046	COMMERCE BANK	561-Student and Program Awards/Graduation	1,820.00
561-Student and Program Awards/Graduation			11-561-2199-682-000-0000-000-705		07/21/2026	1,820.00
11	361	07/21/2026	67043	NATIONAL INDIAN EDUCATION ASSOC	561- NIEA/TCIS Program Fees	13,794.00
561- National Indian Education Association/Tribal Communities in Schools Partnership Costs: Technical Assistance and Program Fees			11-561-2120-323-000-0000-000-510		07/21/2026	7,290.00
			11-561-2120-342-000-0000-000-510		07/21/2026	5,000.00
			11-561-2213-581-000-0000-000-510		07/21/2026	250.00
			11-561-2490-323-000-0000-000-510		07/21/2026	1,254.00
11	362	07/21/2026	85450	Katy Dawn Patterson	713-Blanket Per Diem/Travel Reimbursement: 26-27	1,000.00
713-Per Diem and Travel Reimbursement 26-27: to attend NIEA, NJOMA, OASIS, NASAI			11-713-2573-580-428-0000-000-000		07/21/2026	1,000.00
11	364	07/21/2026	23770	PEARSON EDUCATION	333-Geography Books	1,500.00
The Culture Landscape, An introduction to Human Geography, 13th Edition 2020 AP Edition (HS Digital) Modified Mastering with Pearson e Text--1 year			11-333-1000-641-100-5160-000-705		07/21/2026	1,500.00
11	365	07/21/2026	69293	HMH Education Company	333-Psychology/Sociology Online Edition/1 yr & PD	11,688.50
Sociology Student Edition Online-1 year			11-333-1000-641-100-4045-000-705		07/21/2026	4,641.00
Psychology Student Edition Online 1 Year			11-333-1000-641-100-4045-000-705		07/21/2026	6,247.50
Professional Development- Oklahoma HMH Social Studies Getting Started Live Online-2 hour Grade 9-12			11-333-1000-641-100-4045-000-705		07/21/2026	800.00
11	366	07/21/2026	13803	THOMPSON SCHOOL BK.DEPOSITORY	333-MATERIALS AND TEACHER RESOURCES	3,966.81
CAREER AND BASICS OF HEALTH SCIENCE STUDENT EDITION			11-333-1000-641-100-5000-000-705		07/21/2026	3,966.80
CAREERS AND BASICS OF HEALTH SCIENCE ONLINE TEACHER EDITION 6 YR(FREE)			11-333-1000-641-100-5000-000-705		07/21/2026	0.01

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	367	07/22/2026	20719	OKLAHOMA AUTISM NETWORK, OUHSC	613 Registration for OK Autism Conference	229.00
613 Registration for OK Autism Conference11/12/26 to 11/13/26OKANA Resort in OKC, OKAttendees: Karen Wilson			11-613-2573-860-239-0000-000-058		07/22/2026	229.00
11	368	07/22/2026	14689	STAPLES BUSINESS ADVANTAGE 1561215	621 Core Board Poster for Andrea Taylor	200.00
621 Core Board Poster for Andrea Taylor			11-621-1000-383-239-0000-000-125		07/22/2026	200.00
11	369	07/23/2026	62048	BYTESPEED, LLC	424 B Coffman: Lottery Grant Classroom Equipment	28,000.00
424 Brett Coffman Lotter Grant Classroom EquipmentQuoteID# Q-118953-F6P7-5Predator Helios Neo 16 AI PHN16-73 PHN16-73-773D 16" GamingNotebook - WQXGA - 180 Hz - Intel Core Ultra 7 255HX - 32 GB -1 TB SSD - RTX 5060 with 8GB – Black Mfr #: NH.QZ6AA.002 (10) Intel Processors and 2 Yr Warranty			11-424-1000-653-332-8700-000-705		07/23/2026	28,000.00
11	370	07/24/2026	14462	Amazon Capital Services Inc.	002 165 Student/Office Supplies	486.35
Supplies for students and office: pens, pencils, staplers, paper clips, paper, labels, folders, organizers, etc.			11-002-2410-611-900-0000-000-165		07/24/2026	13.54
			11-002-2410-619-900-0000-000-165		07/24/2026	465.82
			11-002-2410-682-900-0000-000-165		07/24/2026	6.99
11	371	07/24/2026	18784	MT Library Services, Inc.	006 - Book Subscription	1,900.00
Mandy SawyerBook Subscription for Media Center			11-006-2220-653-100-0000-000-505		07/24/2026	1,900.00
11	372	07/27/2026	14462	Amazon Capital Services Inc.	002-office furniture	1,200.00
002-office furnitureDesk with hutch, a second desk and two office chairs			11-002-2410-651-900-0000-000-105		07/27/2026	664.93
			11-002-2410-651-900-0000-000-105		07/27/2026	535.07
11	373	07/27/2026	14462	Amazon Capital Services Inc.	002 MNMS CLASSROOM/OFFICE SUPPLIES - BLANKET	600.00
PENS, PENCILS, STAPLERS, TAPE, TAPE DISPENSERS, SCISSORS, PLASTIC PAPER SLEEVES, EXPO MARKERS, ERASERS, PENCIL SHARPENERS, GLUE STICKS, PAPER CLIPS, BINDERS, STORAGE BINS/BASKETS, ETC			11-002-1000-619-900-0000-000-510		07/27/2026	260.04
			11-002-1000-619-900-0000-000-510		07/27/2026	108.25
			11-002-1000-619-900-0000-000-510		07/27/2026	231.71
11	374	07/27/2026	10582	CCOSA	541 Leadership Academy (Lebsack and Tobler)	2,000.00
541 Registration Expense to attend the 2026-27 Leadership Academy (Lebsack and Tobler)			11-541-2573-860-000-0000-000-050		07/27/2026	2,000.00
11	375	07/27/2026	18784	MT Library Services, Inc.	006-Monthly Book subscription	3,300.00
006-HsJLG provides a subscription service once purchased. will receive a box of books each month			11-006-2220-641-000-0000-000-705		07/27/2026	3,300.00
11	376	07/27/2026	67771	Cantrell and Waller Prep. Services	003-wilkie training	1,300.00
003-HS Mrs. Wilkie will be attending math/science and English/reading trainings with the instructional coaches			11-003-2213-359-900-0000-000-705		07/27/2026	1,200.00
			11-003-2213-359-900-0000-000-705		07/27/2026	100.00
11	377	07/28/2026	10583	CDW GOVERNMENT, LLC	025-Google Voice	900.00
Google Voice - HR			11-025-2580-653-000-0000-000-050		07/28/2026	74.20
			11-025-2580-653-000-0000-000-050		07/28/2026	825.80

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	378	07/28/2026	68341	Carey N Morrow	070- Guitar Lessons at MEC	5,000.00
070- Guitar lesson payment for services provided last year (25-26SY) in which there was no PO in place.			11-070-1000-322-100-3051-000-130		07/28/2026	5,000.00
11	379	07/28/2026	10298	Ramsey Enterprises, Inc.	469 T Roby Lottery Grant Classroom Supplies	20,000.00
469 Tina Roby Lottery Grant Classroom Supplies such as (23) Bernina B335 Gen 2 sewing machines			11-469-1000-439-314-8400-000-705		07/28/2026	20,000.00
11	380	07/28/2026	99999	MUSTANG PUBLIC SCHOOLS	412 Per Diem/Travel CTE Summer Summit 8/2-8/4, OK	16,200.00
412 Per Diem/Travel Expense to attend CTE Summer Summit (Tulsa, OK 8/2-4, 2026) for all CTE Divisions: STEM, AG, FCS, BMITE, T&I, Health			11-412-2213-580-311-8000-000-705		07/28/2026	1,350.00
			11-412-2213-580-313-8550-000-705		07/28/2026	450.00
			11-412-2213-580-314-8400-000-505		07/28/2026	450.00
			11-412-2213-580-314-8400-000-510		07/28/2026	450.00
			11-412-2213-580-314-8400-000-525		07/28/2026	450.00
			11-412-2213-580-314-8400-000-705		07/28/2026	2,250.00
			11-412-2213-580-315-8700-000-140		07/28/2026	900.00
			11-412-2213-580-315-8700-000-160		07/28/2026	1,350.00
			11-412-2213-580-315-8700-000-505		07/28/2026	900.00
			11-412-2213-580-315-8700-000-510		07/28/2026	900.00
			11-412-2213-580-315-8700-000-525		07/28/2026	900.00
			11-412-2213-580-315-8700-000-705		07/28/2026	2,250.00
			11-412-2213-580-316-8100-000-705		07/28/2026	1,800.00
			11-412-2213-580-318-8900-000-705		07/28/2026	900.00
			11-412-2573-580-315-0000-000-050		07/28/2026	450.00
			11-412-2573-580-315-8700-000-705		07/28/2026	450.00
11	381	07/28/2026	23066	AndyMark Inc.	412 J Wilhm Classroom Supplies	635.00
412 Jenni Wilhm Classroom Supplies such as First Tech Challenge Full Game Set			11-412-1000-681-315-8700-000-525		07/28/2026	635.00
11	382	07/28/2026	14462	Amazon Capital Services Inc.	412 J Wilhm Classroom Supplies	425.00
412 Jennifer Wilhm Classroom Supplies such as 3D Printer Bambu Lab P1S 3D Printer, Fully Enclosed, Support Up to 16 Colors/Multi Materials, 500mm/s Fast Printing & High Precision			11-412-1000-681-315-8700-000-525		07/28/2026	425.00
11	383	07/28/2026	14462	Amazon Capital Services Inc.	424 B Coffman Classroom Supplies	1,000.00
424 Brett Coffman HGET Grant Classroom Supplies such as 3D Printer and supplies			11-424-1000-681-332-8700-000-705		07/28/2026	1,000.00
11	384	07/28/2026	14462	Amazon Capital Services Inc.	424 B Coffman Innovative CTE New Program Supplies	2,600.00
424 Brett Coffman Innovative Grant CTE New Program Classroom Supplies such as safety face shields, safety glasses, fireproof cabinets, power outlet tables, foam protective gloves etc.			11-424-1000-681-332-8700-000-705		07/28/2026	2,600.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	385	07/28/2026	20901	B&H Foto & Electronics Corp	469 G Osborne Lottery Grant Classroom Supplies	19,700.00
469 Greg Osborne Lottery Grant Classroom Supplies such as (28) Cannon EOS R100 Cameras, (30) SanDisk 32GB Memory Cards and (16) Canon LP-E17 Lithium Battery Packs			11-469-1000-653-316-8100-000-705		07/28/2026	19,700.00
11	386	07/28/2026	14462	Amazon Capital Services Inc.	424 B Coffman HGET Grant Supplies	300.00
424 Brett Coffman HGET Grant Classroom Supplies such as a charging cart for laptops			11-424-1000-653-332-8700-000-705		07/28/2026	300.00
11	387	07/28/2026	15147	LOWES CREDIT SERVICES	424 B Coffman Innovative BLANKET New Program Supp.	4,265.00
424 B Coffman: Blanket Innovative CTE New Program misc. tools and supplies			11-424-1000-681-332-8700-000-705		07/28/2026	4,265.00
11	388	07/28/2026	15306	HARBOR FREIGHT TOOLS USA, INC	424 B Coffman Innovative BLANKET New Program Supp	900.00
424 B Coffman: Blanket Innovative CTE New Program misc. tools and supplies			11-424-1000-681-332-8700-000-705		07/28/2026	900.00
11	389	07/29/2026	68548	Minga Solutions US Inc.	002-FlexTime 26-27SY Renewal	9,027.00
002-HSMHS Flextime premium 26-27SY Renewal up to 5000 students			11-002-1000-447-900-0000-000-705		07/29/2026	9,027.00
11	390	07/29/2026	68858	3P Learning Inc	002 Mathseeds	3,410.00
Mathseeds for the school			11-002-1000-447-100-1050-000-125		07/29/2026	3,410.00
11	391	07/29/2026	14726	SHERWIN WILLIAMS	002 Playground Upkeep	600.00
Painted Playground Play Spaces (learning displays painted on the playground blacktop)			11-002-2630-618-900-1050-000-125		07/29/2026	600.00
11	392	07/29/2026	15306	HARBOR FREIGHT TOOLS USA, INC	002 Playground Upkeep (2)	400.00
Painted Playground Play Spaces (learning designs painted on playground blacktop)			11-002-2630-618-900-1050-000-125		07/29/2026	400.00
11	393	07/29/2026	14462	Amazon Capital Services Inc.	041 Freestanding Dual Monitor Stand	150.00
041 Freestanding Dual Monitor Stand for Tina Scott @ SSC			11-041-2490-654-239-0000-000-058		07/29/2026	150.00
11	394	07/29/2026	15899	RENAISSANCE LEARNING INC	621 Star Comprehensive with SAEBRS Renewal	17,148.00
621 Spec Ed Star Comprehensive with SAEBRS Renewal900 Licenses / 4 platforms			11-621-1000-447-239-0000-000-705		07/29/2026	17,148.00
11	395	07/29/2026	14462	Amazon Capital Services Inc.	621 DD4yr Class Supplies @ RE - Clarissa Shelton	300.00
621 DD4yr Class Supplies @ RE - Clarissa Shelton			11-621-1000-619-239-0000-000-155		07/29/2026	300.00
11	396	07/29/2026	14462	Amazon Capital Services Inc.	621 DDK Class Supplies @ PVE - Alysson Rosser	200.00
621 DDK Class Supplies @ PVE - Alysson Rosser			11-621-1000-619-239-0000-000-150		07/29/2026	200.00
11	397	07/29/2026	14462	Amazon Capital Services Inc.	621 OT Adaptive Supplies	500.00
621 OT Adaptive Supplies			11-621-2135-658-239-0000-000-050		07/29/2026	500.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	398	07/29/2026	14462	Amazon Capital Services Inc.	621 Psych Supplies	500.00
621 Psych Supplies- Office Supplies			11-621-2140-619-239-0000-000-050		07/29/2026	500.00
11	399	07/29/2026	14462	Amazon Capital Services Inc.	621 Speech Supplies	500.00
621 Speech Supplies - office supplies			11-621-2152-619-239-0000-000-050		07/29/2026	500.00
11	400	07/30/2026	13963	CAPITAL ONE TRADE CREDIT	412 M Cox BLANKET Classroom Groceries/Supplies	2,000.00
412 Marinda Cox BLANKET for Classroom Supplies/Groceries			11-412-1000-681-314-8400-000-705		07/30/2026	2,000.00
11	401	07/30/2026	11592	HAC, INC.	412 M Cox BLANKET Classroom Groceries/Supplies	1,000.00
412 M Cox BLANKET Classroom Groceries/Supplies			11-412-1000-681-314-8400-000-705		07/30/2026	1,000.00
11	402	07/30/2026	10064	All Season Building Supply Co Inc	025- Technology	3,000.00
Technology SuppliesReplacing PO #11			11-025-2580-653-000-0000-000-050		07/30/2026	153.89
-157 - which was written to 21292-BENNETTS ALL SEASONS LANDSCAPE, LLC-BENNETTS ALL SE			11-025-2580-653-000-0000-000-050		07/30/2026	2,846.11
11	403	07/30/2026	18308	CITY OF OKLAHOMA CITY	028 North District #1	102,475.09
North District Water Bill 1-15 North Transportation, Prairie View, Canyon and Central Middle School			11-028-2620-411-000-0000-000-050		07/30/2026	102,475.09
11	404	07/30/2026	18308	CITY OF OKLAHOMA CITY	028 North District Water #2 bill 20-25	138,750.00
North District Water #2 Bill 20-25 Trails, Creek, Valley, Valley B, Riverwood, Ag Barn, Meadowbrook and Sunset Hill			11-028-2620-411-000-0000-000-050		07/30/2026	138,750.00
11	405	07/30/2026	10713	CITY OF MUSTANG	District Water #1	32,154.00
District Water #1 ME			11-028-2620-411-000-0000-000-050		07/30/2026	32,154.00
11	406	07/30/2026	10713	CITY OF MUSTANG	028 District Water #2 LE, Cent, ME	74,060.00
District Water #2 LE, Cent, MEC			11-028-2620-411-000-0000-000-050		07/30/2026	74,060.00
11	407	07/30/2026	10713	CITY OF MUSTANG	028 District Water #4 HS, HI, MS, SSC	340,400.00
District Water #4, HS, HI, MS, SSC			11-028-2620-411-000-0000-000-050		07/30/2026	340,400.00
11	408	07/30/2026	12787	ONE Gas, Inc.	028 District Natural Gas	143,750.00
District Natural Gas - Full Service			11-028-2620-627-000-0000-000-050		07/30/2026	143,750.00
11	409	07/30/2026	12787	ONE Gas, Inc.	028 District Natural Gas Transport	82,000.00
District Natural Gas - Transport Only - Gas purchased			11-028-2620-627-000-0000-000-050		07/30/2026	82,000.00
11	410	07/30/2026	69162	Constellation Energy Corp	028 Natural Gas	225,000.00
Natural Gas purchased for select sites			11-028-2620-627-000-0000-000-050		07/30/2026	225,000.00
11	411	07/30/2026	63923	WASTE MANAGEMENT OF OKLAHOMA INC	District Waste Management	132,652.80
District Waste Management			11-028-2620-411-000-0000-000-050		07/30/2026	132,652.80
11	412	07/30/2026	67543	CKENERGY ELECTRIC COOPERATVIE INC	028 electricity for LE Portable	3,250.00
Electricity for LE Portable			11-028-2620-624-000-0000-000-115		07/30/2026	3,250.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	413	07/30/2026	24002	ERB Industries, Inc.	Colored Aprons for Kitchens	570.40
3 pocket Bib Aprons-Pink			11-023-3140-657-700-0000-000-050		07/30/2026	114.14
3 pocket Bib Aprons-mango			11-023-3140-657-700-0000-000-050		07/30/2026	70.24
3 pocket Bib Aprons-orange			11-023-3140-657-700-0000-000-050		07/30/2026	70.24
3 pocket Bib Aprons- turquoise			11-023-3140-618-700-0000-000-050		07/30/2026	70.24
3 pocket Bib Aprons-burgundy			11-023-3140-657-700-0000-000-050		07/30/2026	70.24
3 pocket Bib Aprons- kelly green			11-023-3140-618-700-0000-000-050		07/30/2026	70.24
3 pocket Bib Aprons-royal blue			11-023-3140-618-700-0000-000-050		07/30/2026	17.56
3 pocket Bib Aprons- red			11-023-3140-618-700-0000-000-050		07/30/2026	17.56
3 pocket Bib Aprons-black			11-023-3140-618-700-0000-000-050		07/30/2026	43.90
shipping/ handling			11-023-3140-618-700-0000-000-050		07/30/2026	26.04
11	414	07/30/2026	15346	CENTRAL OKLAHOMA WINNELSON	Hose Reel for MBI Kitchen	1,500.00
Hose Reel for MBI Kitchen			11-023-3140-618-700-0000-000-050		07/30/2026	1,500.00
11	415	07/30/2026	68362	Timothy Brooks	412 S Stevens Classroom Supplies	600.00
412 Scott Stevens Classroom Supplies such as Gloves/glasses/first aid kits			11-412-1000-681-311-8000-000-705		07/30/2026	600.00
11	416	07/30/2026	66480	WEST YUKON ANIMAL HOSPITAL	412 S Stevens: Blanket Piedmont Vet - AG	1,000.00
412 Scott Stevens: Est. Medicine Vet expenses			11-412-1000-681-311-8000-000-705		07/30/2026	1,000.00
11	417	07/30/2026	15147	LOWES CREDIT SERVICES	412 S Stevens: Blanket Lowes AG	1,000.00
412 Scott Stevens: Barn Materials and Shop Supplies			11-412-1000-681-311-8000-000-705		07/30/2026	1,000.00
11	418	07/30/2026	18862	ATWOOD DISTRIBUTING, LP	412 S Stevens: Blanket Atwoods AG	2,000.00
412 Scott Stevens: AG Blanket for Shop Fans/Supplies			11-412-1000-681-311-8000-000-705		07/30/2026	2,000.00
11	419	07/30/2026	11578	Hobby Lobby Stores, Inc.	412 T Roby BLANKET Classroom Supplies/Fabric	500.00
412 Tina Roby BLANKET Classroom Supplies/Fabric			11-412-1000-681-314-8400-000-705		07/30/2026	500.00
11	420	07/30/2026	69024	Stemfinity, LLC	424 B Coffman HGET Grant Classroom Supplies	5,000.00
424 Brett Coffman HGET Grant Classroom SuppliesBambu Lab PLA Matte 10 @ $ 150.00 Bambu Lab PETG HF 10 @ $ 150.00 Bambu Lab PLA Basic 10 @ $ 150.00			11-424-1000-447-332-8700-000-705		07/30/2026	4,500.00
Shipping and Increased Costs			11-424-1000-530-332-8700-000-705		07/30/2026	500.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	421	07/30/2026	69840	Drone Sports, Inc	424 G Knowles HGET Grant Classroom Supplies	28,411.36
424 Gary Knowles Grant Classroom Supplies (Quotation # S06428)[DS-2305-AA-0006] U19 Drone Soccer “PLAY” Game Bundle		11-424-1000-681-332-8700-000-705			07/30/2026	19,100.00
[IF-2201-0001] U19 AIO Flight Controller		11-424-1000-681-332-8700-000-705			07/30/2026	480.00
[IF-2201-0001] U19 AIO Flight Controller		11-424-1000-681-332-8700-000-705			07/30/2026	7,740.00
[TT-2510-0001] 2025 Tattu 4S 95C 14.8V R-Line G-tech Lipo Battery Pack		11-424-1000-681-332-8700-000-705			07/30/2026	390.00
[IF-2104-0006] U19 Replacement Motor (DS Plug & Play)		11-424-1000-681-332-8700-000-705			07/30/2026	120.00
[IF-2309-0002] iFlight ELRS Receiver 2.4G SMD Saker Bantam Version		11-424-1000-681-332-8700-000-705			07/30/2026	34.00
[IF-2203-0002] U19 Drone Soccer Ball Hardware Pack		11-424-1000-681-332-8700-000-705			07/30/2026	20.00
[DS-2405-XX-0003] Saker DS6352 Drone Soccer Propeller Set		11-424-1000-681-332-8700-000-705			07/30/2026	16.00
UPS Ground -Shipping Costs		11-424-1000-681-332-8700-000-705			07/30/2026	511.36
11	422	07/30/2026	13963	CAPITAL ONE TRADE CREDIT	412 T Roby BLANKET Classroom Groceries/Supplies	1,000.00
412 Tina Roby BLANKET Classroom Supplies/Groceries		11-412-1000-681-314-8400-000-705			07/30/2026	1,000.00
11	423	07/30/2026	11592	HAC, INC.	412 T Roby BLANKET Classroom Supplies/Groceries	300.00
412 Tina Roby BLANKET Classroom Supplies/Groceries		11-412-1000-681-314-8400-000-705			07/30/2026	300.00
11	424	07/30/2026	68143	M LANE LLC	412 CTE T-Shirt Design and Printing	650.00
412 CTE T-Shirts		11-412-2213-657-311-8000-000-050			07/30/2026	54.18
		11-412-2213-657-314-8400-000-050			07/30/2026	144.48
		11-412-2213-657-315-8700-000-050			07/30/2026	325.08
		11-412-2213-657-316-8100-000-050			07/30/2026	72.24
		11-412-2213-657-318-8550-000-050			07/30/2026	17.90
		11-412-2213-657-318-8900-000-050			07/30/2026	36.12
11	425	07/30/2026	16582	PEARSON	621 Per User Training Credit 10 seats	975.00
Per User Training Seat Credit (10 seats) for DALS Complete, DALS+, with MHS SubscriptionsOT, Pyshs, and Speech		11-621-2573-359-239-0000-000-050			07/30/2026	975.00
11	426	07/30/2026	14523	Albright Steel & Wire Co	412 S Stevens: Blanket Albright Steel AG	1,000.00
412 Scott Stevens shop steel materials		11-412-1000-681-311-8000-000-705			07/30/2026	1,000.00
11	427	07/30/2026	16582	PEARSON	621 DALS Complete, DALS+, with MHS Subscription	48,444.90
DALS Complete, DALS+, with MHS SubscriptionAccess to online protocols and assessments for OT, Psychs, and Speech		11-621-2135-614-239-0000-000-050			07/30/2026	17,763.13
		11-621-2140-614-239-0000-000-050			07/30/2026	17,763.13
		11-621-2152-614-239-0000-000-050			07/30/2026	12,918.64

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	428	08/03/2026	14462	Amazon Capital Services Inc.	048 Office Furniture & tech accessories	500.00
048 Office Furniture/Supplies & tech accessories - Mandi Booth			11-048-2120-619-100-0000-000-058		08/03/2026	30.00
			11-048-2120-651-100-0000-000-058		08/03/2026	340.00
			11-048-2120-653-100-0000-000-058		08/03/2026	130.00
11	429	08/03/2026	13991	Scott Westin	002 - Lamination	300.00
Shiella VardemanLamination for Laminator			11-002-1000-619-900-0000-000-505		08/03/2026	300.00
11	430	08/03/2026	68290	Riversport Foundation	003- PD Team building	616.00
PD Team building for leadership team on August 6th.			11-003-2213-860-900-0000-000-110		08/03/2026	616.00
11	431	08/03/2026	14462	Amazon Capital Services Inc.	002 165 Student/Office Supplies	500.00
Supplies for students and office; pens, pencils, staplers, paper clips, paper, labels, folders, organizers, etc.			11-002-2410-619-900-0000-000-165		08/03/2026	500.00
11	432	08/03/2026	69843	ExploreK12, Inc.	006 165 Reflex Site License	3,295.00
Reflex Site License 26-27 SY			11-006-1000-447-900-0000-000-165		08/03/2026	3,295.00
11	433	08/03/2026	14062	YUKON PUBLIC SCHOOLS	014-Child Care	300,000.00
014-Payments for Child Care			11-014-2199-322-000-0000-000-050		08/03/2026	300,000.00
11	435	08/03/2026	61450	FULL SPECTRUM LASER LLC	424 B Coffman HGET Grant Supplies	5,900.12
424 Brett Coffman HGET Grant classroom supplies such as (1) FSL Muse Core Desktop CO2 Laser Cutting and Engraving Machine			11-424-1000-653-332-8700-000-705		08/03/2026	5,600.12
Shipping and Increased Costs			11-424-1000-653-332-8700-000-705		08/03/2026	300.00
11	436	08/03/2026	10007	Randall Five Inc	412 S Stevens Blanket A Welders AG	1,000.00
412 Scott Stevens: Consumables			11-412-1000-681-311-8000-000-705		08/03/2026	1,000.00
11	437	08/03/2026	10007	Randall Five Inc	412 S Stevens Blanket A Welders AG	1,000.00
412 Scott Stevens: Gas/Bottles refill and lease rental			11-412-1000-442-311-8000-000-705		08/03/2026	500.00
			11-412-1000-621-311-8000-000-705		08/03/2026	500.00
11	438	08/03/2026	10170	Apple, Inc.	424 B Coffman HGET Grant Classroom Supplies	1,497.00
424 Brett Coffman Classroom Supplies/Equipment (Proposal: 2112602316)MDWKLL/A11-inch iPad Pro Wi-Fi 256GB			11-424-1000-653-332-8700-000-705		08/03/2026	1,099.00
MX2D3AM/AApple Pencil Pro			11-424-1000-653-332-8700-000-705		08/03/2026	119.00
MWR23LL/AMagic Keyboard for iPad Pro 11-inch (MS)			11-424-1000-653-332-8700-000-705		08/03/2026	279.00
11	439	08/03/2026	11578	Hobby Lobby Stores, Inc.	412 B Coffman Classroom Supplies	400.00
412 Brett Coffman Consumable Engineering Supplies			11-412-1000-619-315-8700-000-705		08/03/2026	400.00

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Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	440	08/03/2026	69842	Unmanned Safety Institute, Inc	424 B Coffman New Program Grant Supplies	7,339.49
424 Brett Coffman New Program Grant Classroom Supplies Pitsco Drone Infi nity Kit - 10 Pack			11-424-1000-653-332-8700-000-705		08/03/2026	6,999.00
Drone Infi nity Propeller Guard Pack			11-424-1000-653-332-8700-000-705		08/03/2026	4.75
Drone Infi nity Battery Pack			11-424-1000-653-332-8700-000-705		08/03/2026	178.75
Drone Infi nity Motor Gearbox Pack			11-424-1000-653-332-8700-000-705		08/03/2026	31.50
Drone Infi nity Hardware Pack			11-424-1000-653-332-8700-000-705		08/03/2026	25.50
Shipping			11-424-1000-653-332-8700-000-705		08/03/2026	99.99
11	441	08/03/2026	69842	Unmanned Safety Institute, Inc	424 B Coffman HGET Grant Classroom Supplies	9,298.00
424 Brett Coffman HGET Grant Classroom Supplies such as PITSCO Drone Maker Kit(PITSCO SKU: 92130)			11-424-1000-653-332-8700-000-705		08/03/2026	1,515.00
Pitsco Echo Drone Kit -5 Pack (PITSCO SKU: W92855)			11-424-1000-653-332-8700-000-705		08/03/2026	2,390.00
PITSCO - Echo Drone Extra Parts (PITSCO SKU: 92858)			11-424-1000-653-332-8700-000-705		08/03/2026	547.50
Shipping			11-424-1000-653-332-8700-000-705		08/03/2026	75.50
Commercial Remote Pilot Workbook (physical workbook)			11-424-1000-645-332-8700-000-705		08/03/2026	1,780.00
Zephyr Simulation Complete Seat License			11-424-1000-653-332-8700-000-705		08/03/2026	2,000.00
Academic Simulation Controller Transmitter (remote)			11-424-1000-653-332-8700-000-705		08/03/2026	990.00
11	442	08/03/2026	14462	Amazon Capital Services Inc.	412 S Stevens: Classroom Equip. Supplies	135.00
412 Scott Stevens Classroom Supplies such as a Apple Wireless Magic Keyboard 2 -MLA22LL/A withApple Magic Bluetooth Mouse 2 - MLA02LL/A			11-412-1000-653-311-8000-000-705		08/03/2026	135.00
11	443	08/03/2026	14462	Amazon Capital Services Inc.	002 - office/class supplies	1,050.00
002 - (blanket) office/class suppliesdesk trays, tape, tape dispensers, pens, pencils, scissors, white out, paper clips, any other misc office/class supplies			11-002-1000-619-100-0000-000-525		08/03/2026	700.00
002 - (blanket) colored paper and cardstock			11-002-1000-611-100-0000-000-525		08/03/2026	100.00
002 - ipad wall mount and presentation clicker			11-002-1000-653-100-0000-000-525		08/03/2026	250.00
11	444	08/03/2026	11059	Blick Art Materials, LLC	066- General Art Classroom Supplies/CE (125)	800.00
066- General art classroom supplies for K. Boothby at Creek. (125)			11-066-1000-611-100-1173-000-125		08/03/2026	250.00
			11-066-1000-619-100-1173-000-125		08/03/2026	550.00
11	445	08/03/2026	62404	BRAINPOP LLC	002- School wide Online program	2,000.00
002- School Wide Online Program			11-002-1000-447-900-0000-000-150		08/03/2026	2,000.00
11	446	08/03/2026	65025	Literacy Resources, LLC	002 Heggerty Subscription	1,500.00
002 Heggerty Subscription			11-002-1000-447-100-1132-000-120		08/03/2026	1,500.00
11	447	08/03/2026	14462	Amazon Capital Services Inc.	002-play kitchen replacement set	1,000.00
002-play kitchen replacement set			11-002-1000-651-900-0000-000-105		08/03/2026	1,000.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	448	08/03/2026	14569	Staples, Inc.	026 Blanket - Office Supplies	2,000.00
026 Blanket - Office SuppliesPens, staples, Post-it notes, tape, dry-erase markers, white-out, and other miscellaneous office supplies.			11-026-2720-619-000-0000-000-060		08/03/2026	2,000.00
11	449	08/03/2026	69845	Cleveland Petroleum Products, Inc	026 Blanket - Propane fuel for buses	35,000.00
026 Blanket - Propane fuel for buses			11-026-2740-621-000-0000-000-060		08/03/2026	35,000.00
11	450	08/03/2026	64409	ROGUE COMP AUTOMOTIVE INC.	026 Blanket - Repairs for transportation fleet	5,000.00
026 Blanket - Repairs for transportation fleet			11-026-2740-435-000-0000-000-060		08/03/2026	5,000.00
11	451	08/03/2026	87993	Nathaniel Scott Collett	026 Boot Reimbursement	150.00
026 Boot ReimbursementReimbursement for steel-toe boot purchase - per MESP agreement			11-026-2640-657-000-0000-000-060		08/03/2026	150.00
11	452	08/03/2026	82537	Fred Warren Clason	026 Boot Reimbursement	150.00
026 Boot ReimbursementReimbursement for steel-toe boot purchase - per MESP agreement			11-026-2640-657-000-0000-000-060		08/03/2026	150.00
11	453	08/03/2026	83553	Christopher Michael Mangus	026 Boot Reimbursement	150.00
026 Boot ReimbursementReimbursement for steel-toe boot purchase - per MESP agreement			11-026-2640-657-000-0000-000-060		08/03/2026	150.00
11	454	08/04/2026	68862	United Sound	621 Curriculum & Instruments	5,000.00
621 Start Up Curriculum - Teaching Staff			11-621-1000-644-239-1195-000-705		08/04/2026	2,500.00
621 Adaptive Instruments			11-621-1000-655-239-1195-000-705		08/04/2026	2,500.00
11	455	08/04/2026	15147	LOWES CREDIT SERVICES	014-Keys	150.00
014-Keys for MERC Vault			11-014-2511-651-000-0000-000-050		08/04/2026	150.00
11	456	08/04/2026	14462	Amazon Capital Services Inc.	621 Classroom Supplies @ MBI - Meg Corn	200.00
621 Classroom Supplies @ MBI - Meg CornRug, bouncy bands, light covers , PlayDoh			11-621-1000-619-239-0000-000-160		08/04/2026	200.00
11	457	08/05/2026	14462	Amazon Capital Services Inc.	333-PHILOSOPHY BOOKS FOR MHS	600.00
A Little History of Philosophy (Paperback)(35 Quantity plus padded for possible price increase)			11-333-1000-641-100-3531-000-705		08/05/2026	600.00
11	458	08/05/2026	12810	OK SCHOOL PUBLIC RELATIONS	012-Membership Renewal for Kirk Wilson	75.00
26-27 Membership Renewal for Kirk Wilson-OKSPRA			11-012-2573-860-540-0000-000-051		08/05/2026	75.00
11	459	08/05/2026	12810	OK SCHOOL PUBLIC RELATIONS	012-MEMBERSHIP RENEWAL DUES FOR COREY CARGILL	75.00
26-27 OKSPRA MEMBERSHIP RENEWAL DUES FOR COREY CARGILL			11-012-2573-860-540-0000-000-051		08/05/2026	75.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	460	08/05/2026	64184	LEXIA LEARNING SYSTEMS LLC	367-LETRS Online Course Extension (3)	297.00
(2) LETRS Online Course Extension for Dana Whitley & Kelly TrotterVersion 3EVolume 1Term-1 Year			11-367-2213-860-427-1110-000-135		08/05/2026	198.00
1-LETRS Online Course Extension for Hillary FrazierVersion 3EVolume 2Term 1 Year			11-367-2213-860-427-1110-000-135		08/05/2026	99.00
11	461	08/05/2026	69820	Lambert Speech Therapy, LLC	621 Contract Speech Services - Increased hours	37,500.00
621 Contract Speech Services - Increased hours			11-621-2152-323-239-0000-000-050		08/05/2026	37,500.00
11	462	08/05/2026	12960	Betrold Enterprises, Inc.	066- OCDA Jr High All State Packets (525)	375.00
066- OCDA Jr High All State practice/audition packets for MCMS. (525)			11-066-1000-652-100-1183-000-525		08/05/2026	375.00
11	463	08/05/2026	23476	PALEN MUSIC CENTER	004- Percussion Instruments & Supplies	4,500.00
004- Percussion supplies for MPS Bands			11-004-1000-655-100-3000-000-705		08/05/2026	4,500.00
11	464	08/05/2026	66428	GUITAR CENTER STORES INC	004- Percussion Instruments & Supplies	400.00
004- Percussion supplies for MPS Bands			11-004-1000-655-100-3000-000-705		08/05/2026	400.00
11	465	08/05/2026	69352	Zoobean Inc	006 - Media Subscription	1,600.00
Mandy SawyerIndependent Reading Incentive Program for the Media Center			11-006-1000-447-100-0000-000-505		08/05/2026	1,600.00
11	466	08/05/2026	62048	BYTESPEED, LLC	424 S Tiller Innovative Grant Classroom Tech	24,035.00
424 Innovative Grant Classroom Tech needs such as (11) Bytespeed performance Q870M and related supplies. (Steven Tiller)QUOTE#Q-120071-J1Y9-1Q-120071-J1Y9-1			11-424-1000-653-332-8700-000-705		08/05/2026	24,035.00
11	467	08/05/2026	67046	COMMERCE BANK	713 Cherokee Cultural Celebration Registration	500.00
713 Cherokee Cultural Celebration Registration for Native students			11-713-1000-810-428-0000-000-505		08/05/2026	166.67
			11-713-1000-810-428-0000-000-510		08/05/2026	166.67
			11-713-1000-810-428-0000-000-525		08/05/2026	166.66
11	468	08/06/2026	17945	NATIONAL SCHOOL PUBLIC RELATIONS	012-COREY CARGILL NSPRA MEMBERSHIP DUES	315.00
26-27 MEMBERSHIP DUES FOR COREY CARGILL			11-012-2490-811-000-0000-000-051		08/06/2026	315.00
11	469	08/06/2026	64060	DIEBOLD NIXDORF, INCORPORATED	014-Service Fees for Safe	500.00
014-Service Fees to work on Safe related to malfunctions			11-014-2511-431-000-0000-000-050		08/06/2026	500.00
11	470	08/06/2026	13897	UNITED SYSTEMS, INC.	025 - FortiGate 901G Firewall - Quote #: 020180	900.00
On-site Fortigate 901G Configuration and KnowledgeTransfer with Nate Bent			11-025-2580-653-000-0000-000-050		08/06/2026	900.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	471	08/06/2026	14462	Amazon Capital Services Inc.	621 Metal Locking Storage Cabinet	200.00
621 Metal Locking Storage Cabinet for Robny Keele @ CE			11-621-1000-651-239-0000-000-125		08/06/2026	200.00
11	472	08/06/2026	15117	Pearson Education Inc	621 Psych Arena Testing Protocols & Assessments	2,135.39
621 Psych Arena Testing Protocols & AssessmentsDAYC-2 Cognitive Domain Record Forms Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	111.40
DAYC-2 Adaptive Behavior Domain Record Forms Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	103.00
DAYC-2 Social Emotional Domain Record Forms Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	154.50
DAYC-2 Communication Domain Record Forms Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	111.40
DAYC-2 Physical Domain Record Forms Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	334.20
WPPSI-IV Record Forms Ages 2:6-3:11 Qty 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	522.80
WPPSI-IV Record Forms Ages 4:0-7:7 QTY 25 (Print)			11-621-2140-614-239-0000-000-058		08/06/2026	798.09
11	473	08/06/2026	13586	STATE DEPARTMENT OF EDUCATION	541 Reg. Refund from ASCA Conference	370.60
541 Registration Refund from ASCA Conference			11-051-2213-860-000-0000-000-135		08/06/2026	370.60
11	474	08/06/2026	14462	Amazon Capital Services Inc.	412 J Morris Classroom Supplies	500.00
412 Jennifer Morris Classroom Project Supplies such as pencils, erasers, clipboards, games, measuring cups, sponges, plates, silverware organizers etc.			11-412-1000-619-314-8400-000-505		08/06/2026	100.00
			11-412-1000-681-314-8400-000-505		08/06/2026	400.00
11	475	08/06/2026	13963	CAPITAL ONE TRADE CREDIT	412 J Morris BLANKET Classroom Supplies	1,000.00
412 Jennifer Morris BLANKET Classroom Supplies/Groceries			11-412-1000-681-314-8400-000-505		08/06/2026	1,000.00
11	476	08/06/2026	11592	HAC, INC.	412 J Morris BLANKET Classroom Supplies/Groceries	250.00
412 Jennifer Morris BLANKET Classroom Supplies/Groceries			11-412-1000-681-314-8400-000-505		08/06/2026	250.00
11	477	08/06/2026	67711	FCCLA, Inc.	412 J Morris FCCLA Membership Affiliation Pkg	669.00
412 FCCLA Membership Affiliation Package for Tara Hardeman			11-412-1000-811-314-8400-000-505		08/06/2026	669.00
11	478	08/06/2026	13963	CAPITAL ONE TRADE CREDIT	412 K Pumford BLANKET Classroom Supplies/Groceries	1,000.00
412 Krissy Pumford BLANKET Classroom Supplies, fabric, sewing tools and craft supplies etc.			11-412-1000-681-314-8400-000-705		08/06/2026	1,000.00
11	479	08/06/2026	11578	Hobby Lobby Stores, Inc.	412 K Pumford BLANKET Classroom Supplies	1,000.00
412 Krissy Pumford BLANKET Classroom Supplies such as fabric, sewing notions, sewing tools etc.			11-412-1000-681-314-8400-000-705		08/06/2026	1,000.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 317 - 1000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	480	08/06/2026	67711	FCCLA, Inc.	412 - FCCLA Membership Affiliation Package HS	1,090.00
412 - FCCLA Membership Affiliation Package for Marinda Cox, Jacqueline Harrison, Rachel Kain, Krissy Pumford and Tina Roby		11-412-1000-811-314-8400-000-705			08/06/2026	1,090.00
11	481	08/06/2026	14462	Amazon Capital Services Inc.	054 S Blair GATE Supplies	500.00
054 GATE Expo Auction Supplies such as educational games, gluesticks, wooden sticks etc.		11-054-1000-681-251-0000-000-160			08/06/2026	500.00
11	482	08/06/2026	68305	Ian Byrd	054 License for GATE Supplemental Curriculum	800.00
054 - License for GATE Supplemental Curriculum for C Rumbaugh,L Johnson, E Velders and S. Blair		11-054-1000-447-251-0000-000-105			08/06/2026	88.89
		11-054-1000-447-251-0000-000-110			08/06/2026	88.89
		11-054-1000-447-251-0000-000-115			08/06/2026	88.88
		11-054-1000-447-251-0000-000-120			08/06/2026	88.89
		11-054-1000-447-251-0000-000-125			08/06/2026	88.89
		11-054-1000-447-251-0000-000-135			08/06/2026	88.89
		11-054-1000-447-251-0000-000-150			08/06/2026	88.89
		11-054-1000-447-251-0000-000-155			08/06/2026	88.89
		11-054-1000-447-251-0000-000-165			08/06/2026	88.89
					Non-Payroll Total:	**$3,160,248.49**
					Payroll Total:	**$0.00**
					Balance Forward:	**$400.00**
					Report Total:	**$3,160,648.49**

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 129 - 1000, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	129	07/14/2026	14555	ARROW MACHINE CO.	032-Washer & dryer repairs district wide	1,000.00
032-Blanket PO for commercial washer and dryer repairs district wide			21-032-2620-438-000-0000-000-050		07/14/2026	274.04
			21-032-2620-438-000-0000-000-050		07/14/2026	725.96
21	130	07/14/2026	21336	P & K EQUIPMENT	037-Blanket PO for skidsteer parts	1,000.00
037-Blanket PO for skidsteer parts			21-037-2620-618-000-0000-000-050		07/14/2026	79.90
			21-037-2620-618-000-0000-000-050		07/14/2026	150.48
			21-037-2620-618-000-0000-000-050		07/14/2026	700.16
			21-037-2620-618-000-0000-000-050		07/14/2026	69.46
21	131	07/14/2026	10803	COUNTRY EQUIPMENT & USED TRUCKS LLC	037-Blanket PO for tractor parts & accessories	1,500.00
037-Blanket PO for tractor parts and accessories			21-037-2620-618-000-0000-000-050		07/14/2026	780.75
			21-037-2620-618-000-0000-000-050		07/14/2026	4.70
			21-037-2620-618-000-0000-000-050		07/14/2026	714.55
21	132	07/16/2026	10803	COUNTRY EQUIPMENT & USED TRUCKS LLC	037-New front loading bucket for tractor	1,400.00
037-New front loading bucket for tractor			21-037-2620-618-000-0000-000-050		07/16/2026	1,400.00
21	133	07/16/2026	99999	MUSTANG PUBLIC SCHOOLS	036-Work shoe & clothing reimbursements	900.00
036-Work shoe and clothing reimbursements			21-036-2620-657-000-0000-000-054		07/16/2026	600.00
			21-036-2620-657-000-0000-000-054		08/03/2026	300.00
21	134	07/20/2026	10645	CHEROKEE BUILDING MATERIALS	21- angle for sound panels at Meadowbrook-033	30.00
21-angle for sound panels-033			21-033-2620-651-000-0000-000-000		07/20/2026	30.00
21	135	07/20/2026	10064	All Season Building Supply Co Inc	21-blanket PO for purchases-033	1,000.00
021-blanket PO for construction purchases-033			21-033-2620-651-000-0000-000-050		07/20/2026	1,000.00
21	136	07/20/2026	15147	LOWES CREDIT SERVICES	21-blanket PO for purchases-033	1,000.00
21-blanket PO for construction purchases -033			21-033-2620-651-000-0000-000-050		07/20/2026	83.02
			21-033-2620-651-000-0000-000-050		07/20/2026	146.52
			21-033-2620-651-000-0000-000-050		07/20/2026	770.46
21	137	07/22/2026	16306	DECKER INC	21-clips for construction-056	215.39
21-clips for construction-056			21-033-2620-651-000-0000-000-056		07/22/2026	215.39
21	138	07/22/2026	68708	Oklahoma Elite Golf Cart Rental LLC	032-Golf cart repairs	3,000.00
032-Golf cart repairs			21-032-2620-435-000-0000-000-050		07/22/2026	3,000.00
21	139	07/22/2026	68058	The State of Oklahoma	032-3 nights lodging for OSPMA Conference	507.00
032-3 Nights lodging for OSPMA Fall Conference; Sept 13 -16, 2026			21-032-2620-860-000-0000-000-053		07/22/2026	507.00
21	140	07/27/2026	11188	Seed Station LLC	032-Groundskeeping chemicals used district wide	2,000.00
032-Groundskeeping chemicals used district wide			21-032-2620-618-000-0000-000-050		07/27/2026	2,000.00
21	141	07/27/2026	21660	TruGreen Limited Partnership	089-Weed Control for all sites	13,439.00
089-Weed control for all sites, to include MNMS, during Fall 26/27 SY. Original PO was 2026-21-232 & 2026-21-236, which were closed out after Spring invoices were paid due to 26/27 SY funds rollover.			21-089-2630-426-000-0000-000-050		07/27/2026	13,439.00

Mustang Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 129 - 1000, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	142	07/28/2026	69116	Vantage Financial LLC	318 - Staff Laptop Lease	68,281.00
Staff Laptop - Lease1,100 Lenovo ThinkPad E16this PO goes with PO#34 -		21-318-2230-653-000-0000-000-050			07/28/2026	68,281.00
21	143	07/28/2026	69116	Vantage Financial LLC	025-Student Chromebooks	94,733.00
ChromeBook Lease for 2026-2027 school Year (1000) Lenovo ChromeBooks		21-318-2230-653-000-0000-000-050			07/28/2026	94,733.00
21	144	07/30/2026	16306	DECKER INC	33-display rail end caps-056	232.89
033-tacksrip end caps-054		21-033-2620-651-000-0000-000-050			07/30/2026	232.89
21	145	08/04/2026	21326	JOHNSON AUTO GLASS	034 - Custodial van #8 - rear window repair	300.00
034 - Custodial van #8 - rear window repair		21-034-2620-439-000-0000-000-050			08/04/2026	265.00
		21-034-2620-439-000-0000-000-050			08/04/2026	35.00
21	146	08/04/2026	17800	Rentokil North America Inc	032-Termite treatment at MHS B-Bldg	2,000.00
032-Termite treatment at MHS B-Building		21-032-2620-424-000-0000-000-705			08/04/2026	2,000.00
21	147	08/05/2026	67014	EVCO SERVICE CO., INC	037-Blanket PO for tractor repairs	500.00
037-Blanket PO for tractor repairs		21-037-2620-439-000-0000-000-050			08/05/2026	500.00
21	148	08/06/2026	69730	M&E Plastic Repair, LLC	089-Slide Repair at Centennial Elem	350.00
089-Slide repair at Centennial Elementary		21-089-4300-716-000-0000-000-135			08/06/2026	350.00
21	149	08/06/2026	67014	EVCO SERVICE CO., INC	037-Repairs to boom hydraulics on bucket truck	2,000.00
037-Repairs to boom hydraulics on bucket truck		21-037-2620-439-000-0000-000-050			08/06/2026	2,000.00

Non-Payroll Total:	**$195,388.28**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$195,388.28**

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 36 - 1000, Fund(s): 33-2023 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	36	07/13/2026	69723	Oklahoma Native Supply, LLC	031-Lateral file cabinet for Ops office	290.00
031-Lateral file cabinet for Ops office			33-031-2620-651-000-0000-000-054		07/13/2026	290.00
33	37	07/13/2026	69723	Oklahoma Native Supply, LLC	031-Furniture for MMS offices	9,500.00
031-Furniture for MMS offices			33-031-2620-651-000-0000-000-505		07/13/2026	9,500.00
33	38	07/13/2026	61493	KENNETH DALE SHOCKLEY	031-Gravel & regrading operations parking lots	1,500.00
031-Gravel and regrading operations parking lots on Dowden Dr.			33-031-2620-438-000-0000-000-054		07/13/2026	1,500.00
33	39	07/14/2026	64478	AU Concepts & Designs LLC	021 705 FB HELMET DECALS	3,956.25
DECALS FOR FOOTBALL HELMETS			33-021-1000-657-809-0000-000-705		07/14/2026	3,956.25
33	40	07/14/2026	16264	ALL AMERICAN SPORTS CORP/RIDDELL	021 705 FB HELMETS	11,142.05
15 BLACK FOOTBALL HELMETS WITH ACCESSORIES, 21 SCARLET FOOTBALL HELMETS WITH ACCESSORIES.			33-021-1000-657-809-0000-000-705		07/14/2026	11,142.05
33	41	07/14/2026	14840	BSN SPORTS, INC.	021 705 GIRLS BKB UNIFORMS/EQUIPTMENT	13,010.90
Wilson Evo NXT Game Ball (Stamped)			33-021-1000-681-802-0000-000-705		07/14/2026	1,631.40
010- BLACK-VARSITY ELITE BA?????K			33-021-1000-681-802-0000-000-705		07/14/2026	1,402.50
661-SCARLET-SHOWTIME FULL-ZIP HOODIE			33-021-1000-657-802-0000-000-705		07/14/2026	1,180.00
010- BLACK-SHOWTIME PANT			33-021-1000-657-802-0000-000-705		07/14/2026	1,024.00
Jordan W Digital Hyperelite Court (BLK)			33-021-1000-657-802-0000-000-705		07/14/2026	1,275.00
Jordan W DF Hyperelite Court SHRT (BLK)			33-021-1000-657-802-0000-000-705		07/14/2026	1,275.00
Jordan W DF Hyperelite Court JRSY (WHT)			33-021-1000-657-802-0000-000-705		07/14/2026	1,275.00
Jordan W DF Hyperelite Court SHRT (WHT)			33-021-1000-657-802-0000-000-705		07/14/2026	1,275.00
Nike W DF Reversible Mesh Jersey			33-021-1000-657-802-0000-000-705		07/14/2026	1,275.00
Nike W Digital Fly X Over Short (Red)			33-021-1000-657-802-0000-000-705		07/14/2026	1,020.00
SHIPPING			33-021-1000-657-802-0000-000-705		07/14/2026	378.00
33	42	07/14/2026	68681	Wyn Athletics	021 705 SOCCER NETTING	4,373.00
Replace nets with new 4" mesh Nylon netting (2) 67 x 19 (installed)			33-021-2630-711-814-0000-000-705		07/14/2026	4,373.00
33	43	07/14/2026	68681	Wyn Athletics	021 705 BASEBALL BACKSTOP	17,760.00
Custom Dyneema Baseball Backstop 160' x 23'6" (installed)			33-021-2630-711-801-0000-000-705		07/14/2026	13,560.00
Paint (4) poles			33-021-2630-711-801-0000-000-705		07/14/2026	2,950.00
LIFT RENTAL			33-021-2720-442-801-0000-000-705		07/14/2026	1,250.00
33	44	07/14/2026	68681	Wyn Athletics	021 705 BASEBALL BATTING CAGES	24,589.32
Custom Batting Cage Shell 75L x 88W x 16T (26 x 20 cutout on oneend) with (8) 40 x 17 overlapping dividers, (8) 75 x 2 vinyl skirts, (2)divider, (2) 55 x 2 vinyl skirts, (14) kill net backdrops, (10)doors (installed)			33-021-2630-711-801-0000-000-705		07/14/2026	24,589.32

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 36 - 1000, Fund(s): 33-2023 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	45	07/14/2026	14840	BSN SPORTS, INC.	021 705 BOYS BKB UNIFORMS	7,268.00
Jordan M Digital Pinnacle Slam Jersey			33-021-1000-657-802-0000-000-705		07/14/2026	1,593.75
Jordan M Digital Pinnacle Slam Short			33-021-1000-657-802-0000-000-705		07/14/2026	1,593.75
Jordan M Digital Pinnacle Slam Jersey			33-021-1000-657-802-0000-000-705		07/14/2026	1,593.75
Jordan M Digital Pinnacle Slam Short			33-021-1000-657-802-0000-000-705		07/14/2026	1,593.75
Black-MEN'S VELOCITY 1/2 ZIP TOP ZIP			33-021-1000-657-802-0000-000-705		07/14/2026	408.00
Black-MEN'S VELOCITY SS SOLID POLO			33-021-1000-657-802-0000-000-705		07/14/2026	360.00
SHIPPING			33-021-1000-657-802-0000-000-705		07/14/2026	125.00
33	46	07/20/2026	21391	UNITED RENTALS NORTH AMERICA, INC.	031-2 Polaris UTV's for General Maintenance	19,643.20
031-2022 Polaris UTV 4WD 4-seat w/cab. Model Pro XD 4000D; S/N: 4XAPED41N8126428			33-031-2650-769-000-0000-000-000		07/20/2026	9,676.14
031-2023 Polaris UTV 4-seat w/cab; Model Pro XD 4000D; S/N: 4XAP4FD48P8134115			33-031-2650-769-000-0000-000-050		07/20/2026	9,967.06
33	47	07/22/2026	68505	B&C Carpet Co Inc	031-leveling compound installation at MHS-B	991.59
031-Leveling compound installation prior to installing new flooring at MHS-B Bldg			33-031-2620-438-000-0000-000-705		07/22/2026	991.59
33	48	07/22/2026	68563	Baker Distributing Company LLC	031-Ice machine for PV	4,712.79
Ice machine for Prairie View Elementary			33-031-2620-651-000-0000-000-150		07/22/2026	4,712.79
33	49	07/22/2026	68563	Baker Distributing Company LLC	031-Ice machine for FB Fieldhouse trainer's room	4,902.03
031-Ice machine for FB fieldhouse trainer's room			33-031-2620-651-000-0000-000-705		07/27/2026	4,902.03
33	50	07/22/2026	68505	B&C Carpet Co Inc	031-Vinyl tile removal from ME Rm 124	520.00
031-Vinyl tile removal from ME Room 124			33-031-2620-438-000-0000-000-105		07/22/2026	520.00
33	51	07/22/2026	69487	T&T Industrial	031-Cooling tower fan motor replacement at Centenn	6,700.00
031-Cooling tower fan motor replacement at Centennial Elementary			33-031-2620-433-000-0000-000-135		07/22/2026	6,560.00
			33-031-2620-433-000-0000-000-135		07/22/2026	140.00
33	52	07/23/2026	69723	Oklahoma Native Supply, LLC	031-Cubby & lockers for PV	7,900.00
031-1 cubby and 4 lockers for Prairie View Elementary			33-031-2620-651-000-0000-000-150		07/23/2026	7,900.00
33	53	07/23/2026	69317	Nance Striping, LLC	031-Valley parking lot restriping	6,572.06
031-Valley Elementary parking lot restriping			33-031-2620-438-000-0000-000-110		07/23/2026	6,572.06
33	54	07/23/2026	69317	Nance Striping, LLC	031-Creek parking lot restriping	4,076.55
031-Creek Elementary parking lot restriping			33-031-2620-438-000-0000-000-125		07/23/2026	4,076.55
33	55	07/23/2026	69317	Nance Striping, LLC	031-Transp/Whse parking lot restriping	6,453.30
031-Transportation/Warehouse parking lot restriping			33-031-2620-438-000-0000-000-054		07/23/2026	6,453.30
33	56	07/23/2026	69819	Regional Groundwork	031-MERC parking lot restriping	1,616.00
031-MERC parking lot restriping			33-031-2620-438-000-0000-000-051		07/23/2026	1,616.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 36 - 1000, Fund(s): 33-2023 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	57	07/23/2026	69819	Regional Groundwork	031-Dowden Drive restriping	2,332.00
031-Dowden Drive restriping from Snyder to MMS			33-031-2620-438-000-0000-000-054		07/23/2026	2,332.00
33	58	07/27/2026	67961	A+ Door and Gate Services LLC	031-Repairs to Mechanic's overhead door	2,660.05
031-Repairs to GM Mechanic's overhead door			33-031-2620-438-000-0000-000-053		07/27/2026	2,660.05
33	59	07/27/2026	68707	Affordable Fence LLC	031-chain link fence installation at PV	1,775.00
031-Chain link fence installation at Prairie View Elementary. 65ft of 10ft tall black chain link on existing post. Add ties to bottom rail on north side fence.			33-031-2620-438-000-0000-000-150		07/27/2026	1,775.00
33	60	07/27/2026	68707	Affordable Fence LLC	031-chain link fence installation at Trails	1,500.00
031-chain link installation at Trails Elementary. 60ft of 5ft tall galvanized chain link with 2-3/8 post			33-031-2620-438-000-0000-000-120		07/27/2026	1,500.00
33	61	07/27/2026	68707	Affordable Fence LLC	031-Chain link fence febric replacement at FB Stad	1,000.00
031-Chain link fence fabric replacement at MHS Football Stadium. Replace 6ft tall black chain link fabric on existing posts. New ties and bottom wire-80 ft.			33-031-2620-438-000-0000-000-705		07/27/2026	1,000.00
33	62	07/27/2026	68505	B&C Carpet Co Inc	031-Carpet tile replacement at Valley-Rm 124	4,350.00
031-Carpet tile replacement at Valley-Room 124			33-031-2620-438-000-0000-000-110		07/27/2026	4,350.00
33	63	07/27/2026	68013	Pronoss LLC	089-Painting of the hoods on 4 buses	3,862.80
089-Painting of 4 bus hoods. Original PO was for City Paint Works PO 2026-33-10. Pronoss and City Paint Works consolidated companies so we need a new PO for the remaining four hoods.			33-089-2740-762-000-0000-000-050		07/27/2026	769.80
			33-089-2740-762-000-0000-000-050		07/27/2026	3,093.00
33	64	07/29/2026	69838	Jonathen Pasillas	031-Irrigation repairs & separation at MNMS	5,765.44
031-Irrigation repairs at MNMS football field and separation of football field and softball field			33-031-2620-438-000-0000-000-510		07/29/2026	5,765.44
33	65	07/30/2026	69487	T&T Industrial	031-Addt'l repairs to Centennial cooling tower	5,000.00
031-Additional repairs to Centennial Elementary cooling tower			33-031-2620-433-000-0000-000-135		07/30/2026	5,000.00
33	66	07/30/2026	67883	Baldomero Lopez JR	031-Repave playground area at Valley	13,000.00
031-Material, labor & equipment to repave playground area at Valley Elementary			33-031-2620-438-000-0000-000-110		07/30/2026	13,000.00
33	67	07/30/2026	67883	Baldomero Lopez JR	031-Sidewalk installation at Valley	2,950.00
031-Material, labor and equipment to install sidewalk at Valley Elementary. Remove dirt as needed and spread out on campus as needed.			33-031-2620-438-000-0000-000-110		07/30/2026	2,950.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 36 - 1000, Fund(s): 33-2023 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	68	07/30/2026	14053	YORK INTERNATIONAL	031-6.5 Ton a/c unit for FB Fieldhouse	10,500.00
031-6.5 Ton a/c unit for Football Fieldhouse			33-031-2620-655-000-0000-000-705		07/30/2026	10,500.00
33	69	07/30/2026	69836	Michael Coopers Enterprises LLC	031-Parking lot restriping at MBI	8,102.58
031-Parking lot restriping at MBI			33-031-2620-434-000-0000-000-160		07/30/2026	8,102.58
33	70	08/03/2026	67883	Baldomero Lopez JR	031-Dirt removal & blacktop at MHS parking meidan	30,000.00
031-Dirt removal and blacktop center median at the MHS front parking lot			33-031-2620-438-000-0000-000-705		08/03/2026	30,000.00
33	71	08/04/2026	16635	Steve Weiss Music Inc	066- Percussion Parts	6,400.00
066- Percussion parts to add to inventory. Itemized list attached			33-066-1000-655-100-3000-000-705		08/04/2026	6,400.00
33	72	08/04/2026	17652	Edmond Music Inc	066- Marching Band Flutes	3,800.00
066- 10 new marching band flutes			33-066-1000-655-100-3000-000-705		08/04/2026	3,800.00
33	73	08/04/2026	69487	T&T Industrial	031-(2) ball valve installation at MHS-G Bldg	2,300.00
031-(2) ball valve installation in the upstairs unit at MHS G-Building			33-031-2620-433-000-0000-000-705		08/04/2026	2,300.00
33	74	08/06/2026	68592	Cade Construction, LLC	089-Wall removal at CRI	15,715.00
089-Wall removal to expand the functional skills classroom at CRI. Original PO was 2026-34-33.			33-089-4620-459-000-0000-000-145		08/06/2026	15,715.00
33	75	08/06/2026	68957	Quality Stainless, LLC	089-Purchase of new kitchen equipment	76,255.90
089-Purchase and install new walk-in refrigerator/freezer combination at Creek Elem. Includes removal of old equipment. Original PO is 2026-34-29.			33-089-2640-731-000-0000-000-125		08/06/2026	76,255.90
33	76	08/06/2026	68957	Quality Stainless, LLC	089-Purchase of new kitchen equipment	75,235.48
089-Purchase and installation of new walk-in refrigerator/freezer combination for Valley Elem. Includes the removal of old equipment. Original PO was 2026-34-30			33-089-2640-731-000-0000-000-110		08/06/2026	75,235.48
33	77	08/06/2026	69838	Jonathen Pasillas	031-Addt'l repairs to irrigation at MNMS FB/SB	2,500.00
031-Additional irrigation at MNMS football/softball fields			33-031-2620-438-000-0000-000-510		08/06/2026	2,500.00

Non-Payroll Total:	**$432,481.29**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$432,481.29**

Mustang Public Schools

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/9/2026 - 8/6/2026, PO Range: 1 - 1000, Fund(s): 34-2012 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	1	07/16/2026	69822	Nordic Americas Group LLC	089-Portable ADA Restroom Purchase	69,285.00
089-Purchase of ADA Portable Restroom for MHS Football Stadium.			34-089-2620-651-000-0000-000-050		07/16/2026	69,285.00
34	2	07/28/2026	69116	Vantage Financial LLC	025 - Staff Laptop Lease	200,000.00
Staff Laptop Lease1,100 Lenovo ThinkPad E16			34-025-2230-653-000-0000-000-050		07/28/2026	200,000.00

Non-Payroll Total:	**$269,285.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$269,285.00**

Mustang Public Schools

Change Order Listing

Options: Fund(s): 11-General, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/10/2026 - 8/6/2026, PO Range: 1 - 316, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
122	07/01/2026	61331	WEB RESOURCE LLC	621 15" Rocking Chairs for Classroom	0.98
621 Increase PO 11-122Quote expired, new quote price increase		11-621-1000-619-239-0000-000-125		07/21/2026	0.98

Non-Payroll Total:	**$0.98**
Payroll Total:	**$0.00**
Report Total:	**$0.98**

Project Totals

621	FLOW THROUGH PL 108-446	0.98

Unit Totals

125	Creek Elem	0.98

Mustang Public Schools

Change Order Listing

Options: Fund(s): 33-2023 Recurring, Year: 2026-2027, ReferenceDate: PO Date, Date Range: 7/10/2026 - 8/6/2026, PO Range: 1 - 35, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
11	07/01/2026	16206	Faronics Technologies USA, Inc	025 - Deep Freeze	115.00
Increase to original PO 33-11$115Deep Freeze		33-025-2580-653-000-0000-000-050		07/31/2026	115.00

Non-Payroll Total:	**$115.00**
Payroll Total:	**$0.00**
Report Total:	**$115.00**

Project Totals

025	Technology	115.00

Unit Totals

050	District Wide	115.00

MUSTANG SCHOOLS - TREASURER'S REPORT
As of July 31, 2026

GOVERNMENTAL FUNDS		
Bank Statements		
Bank of Oklahoma Revenue Account	$	0.00
Bank of Oklahoma Expenditure Account	$	0.00
BOK Cavanal Hill General Fund Sweep Account		3,515,318.03
3.11 % as of 7/31/2026		
BOK ICS Investments - General Fund		71,775,399.85
3.55 % as of 7/31/2026		
Subtotal	$	75,290,717.88
Computer Cash Balance	$	75,244,046.06
*** Exceptions:		
Reconciliation - Should equal $0.00	$	46,671.82
Total - Governmental Funds	**$**	**75,290,717.88**

ACTIVITY FUNDS		
Bank Statements		
Bank of Oklahoma Account	$	2,324.00
BOK Cavanal Hill Activity Sweep Account	$	493,530.33
3.31% as of 7/31/2026		
OLAP Investments - Activity Fund	$	3,474,547.18
4.128% as of 7/31/2026		
All America Bank Certificates of Deposit	$	235,000.00
3.90%		
Subtotal	**$**	**4,205,401.51**
Computer Cash Balance	$	4,025,192.06
Plus Outstanding Warrants	$	180,209.45
Adjusted Computer Cash Balance	**$**	**4,205,401.51**
*** Exceptions:		
Reconciliation - Should equal $0.00	$	0.00
Total - Activity Fund	**$**	**4,025,192.06**

OTHER FUNDS		
Commerce Bank - Governmental Revenue Share	$	109,419.43
Commerce Bank - Activity Revenue Share	$	24,081.27
TOTAL CASH ASSETS	**$**	**79,449,410.64**

GOVERNMENTAL FUND CASH BALANCES	
Fund 11 - General Fund	$21,046,441.44
Fund 21 - Building Fund	$7,017,654.99
Fund 33 - 2023 Recurring Bond Funds	$29,223,547.73
Fund 34 - 2012 Recurring Bond Funds	$325,245.79
Fund 38 - Transportation Bond	$1,169,114.00
Fund 41 - Sinking Fund	$15,010,492.21
Fund 86 - Insurance Recoveries	$1,451,549.90

MONTHLY PAYROLL		
Total Payroll FY25	$	109,679,016.65
Total Payroll FY26	$	113,769,260.89
Total Payroll FY27	$	1,329,058.15

Treasurer Jason Pettey Date: 8/6/26

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2026

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 1000						
Source - 1120 Ad Valorem Prior Years						
11 11-General	$0.00	$98,217.94	$0.00	$98,217.94	N/A	$98,217.94
Source - 1120 Ad Valorem Prior Years Total	**$0.00**	**$98,217.94**	**$0.00**	**$98,217.94**	**N/A**	**$98,217.94**
Source - 1310 Interest Earnings						
11 11-General	$0.00	$15,528.92	$0.00	$15,528.92	N/A	$15,528.92
Source - 1310 Interest Earnings Total	**$0.00**	**$15,528.92**	**$0.00**	**$15,528.92**	**N/A**	**$15,528.92**
Source - 1312 Investment Earnings						
11 11-General	$0.00	$229,665.80	$0.00	$229,665.80	N/A	$229,665.80
Source - 1312 Investment Earnings Total	**$0.00**	**$229,665.80**	**$0.00**	**$229,665.80**	**N/A**	**$229,665.80**
Source - 1500 Reimbursements						
11 11-General	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Source - 1500 Reimbursements Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**N/A**	**$0.00**
Source - 1620 Community Service						
11 11-General	$0.00	$155.00	$0.00	$155.00	N/A	$155.00
Source - 1620 Community Service Total	**$0.00**	**$155.00**	**$0.00**	**$155.00**	**N/A**	**$155.00**
Source - 1680 Refund of PY Expense						
11 11-General	$0.00	$894.01	$0.00	$894.01	N/A	$894.01
Source - 1680 Refund of PY Expense Total	**$0.00**	**$894.01**	**$0.00**	**$894.01**	**N/A**	**$894.01**
Series - 1000 Total	**$0.00**	**$344,461.67**	**$0.00**	**$344,461.67**	**N/A**	**$344,461.67**
Series - 2000						
Source - 2100 County 4 Mill Tax						
11 11-General	$0.00	$14,035.45	$0.00	$14,035.45	N/A	$14,035.45
Source - 2100 County 4 Mill Tax Total	**$0.00**	**$14,035.45**	**$0.00**	**$14,035.45**	**N/A**	**$14,035.45**
Source - 2200 County Mortgage Tax						
11 11-General	$0.00	$76,928.82	$0.00	$76,928.82	N/A	$76,928.82
Source - 2200 County Mortgage Tax Total	**$0.00**	**$76,928.82**	**$0.00**	**$76,928.82**	**N/A**	**$76,928.82**
Source - 2900 Other Revenue						
11 11-General	$0.00	$515,501.34	$0.00	$515,501.34	N/A	$515,501.34
Source - 2900 Other Revenue Total	**$0.00**	**$515,501.34**	**$0.00**	**$515,501.34**	**N/A**	**$515,501.34**
Series - 2000 Total	**$0.00**	**$606,465.61**	**$0.00**	**$606,465.61**	**N/A**	**$606,465.61**
Series - 3000						
Source - 3110 Gross Production						
11 11-General	$0.00	$579,603.86	$0.00	$579,603.86	N/A	$579,603.86
Source - 3110 Gross Production Total	**$0.00**	**$579,603.86**	**$0.00**	**$579,603.86**	**N/A**	**$579,603.86**
Source - 3120 Motor Vehicle						
11 11-General	$0.00	$174,636.21	$0.00	$174,636.21	N/A	$174,636.21
Source - 3120 Motor Vehicle Total	**$0.00**	**$174,636.21**	**$0.00**	**$174,636.21**	**N/A**	**$174,636.21**
Source - 3130 Rural Electric						
11 11-General	$0.00	$16,647.38	$0.00	$16,647.38	N/A	$16,647.38
Source - 3130 Rural Electric Total	**$0.00**	**$16,647.38**	**$0.00**	**$16,647.38**	**N/A**	**$16,647.38**
Source - 3140 State School Land						
11 11-General	$0.00	$231,123.13	$0.00	$231,123.13	N/A	$231,123.13
Source - 3140 State School Land Total	**$0.00**	**$231,123.13**	**$0.00**	**$231,123.13**	**N/A**	**$231,123.13**
Source - 3413 Staff Development Stipend						
11 11-General	$0.00	$12,000.00	$0.00	$12,000.00	N/A	$12,000.00
Source - 3413 Staff Development Stipend Total	**$0.00**	**$12,000.00**	**$0.00**	**$12,000.00**	**N/A**	**$12,000.00**
Source - 3690 Misc State Revenue						
11 11-General	$0.00	$13,231.77	$0.00	$13,231.77	N/A	$13,231.77
Source - 3690 Misc State Revenue Total	**$0.00**	**$13,231.77**	**$0.00**	**$13,231.77**	**N/A**	**$13,231.77**
Series - 3000 Total	**$0.00**	**$1,027,242.35**	**$0.00**	**$1,027,242.35**	**N/A**	**$1,027,242.35**

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 7/31/2026

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 4000						
Source - 4310 IDEA Part B						
11 11-General	$0.00	$11,681.05	$0.00	$11,681.05	N/A	$11,681.05
Source - 4310 IDEA Part B Total	**$0.00**	**$11,681.05**	**$0.00**	**$11,681.05**	**N/A**	**$11,681.05**
Source - 4689 Other Misc Fed Rev						
11 11-General	$0.00	$1,820.76	$0.00	$1,820.76	N/A	$1,820.76
Source - 4689 Other Misc Fed Rev Total	**$0.00**	**$1,820.76**	**$0.00**	**$1,820.76**	**N/A**	**$1,820.76**
Source - 4821 Carl Perkins						
11 11-General	$0.00	$41,743.02	$0.00	$41,743.02	N/A	$41,743.02
Source - 4821 Carl Perkins Total	**$0.00**	**$41,743.02**	**$0.00**	**$41,743.02**	**N/A**	**$41,743.02**
Series - 4000 Total	**$0.00**	**$55,244.83**	**$0.00**	**$55,244.83**	**N/A**	**$55,244.83**
Series - 5000						
Source - 5600 Correcting Entry						
11 11-General	$0.00	$1,373.05	$0.00	$1,373.05	N/A	$1,373.05
Source - 5600 Correcting Entry Total	**$0.00**	**$1,373.05**	**$0.00**	**$1,373.05**	**N/A**	**$1,373.05**
Series - 5000 Total	**$0.00**	**$1,373.05**	**$0.00**	**$1,373.05**	**N/A**	**$1,373.05**
Report Total	**$0.00**	**$2,034,787.51**	**$0.00**	**$2,034,787.51**	**N/A**	**$2,034,787.51**

Mustang Public Schools

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Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 Gate Revenue							
800 Athletics	$0.00	$0.00	$190,660.36	$53,003.89	$137,656.47	$31,362.26	$106,294.21
801 Baseball	$0.00	$0.00	$0.00	$13,000.00	($13,000.00)	$9,068.68	($22,068.68)
806 Cross Country - General	$0.00	$275.00	$0.00	$0.00	$275.00	$8,358.40	($8,083.40)
809 Football	$0.00	$17,940.00	$0.00	$0.00	$17,940.00	$19,349.60	($1,409.60)
810 Golf - General	$0.00	$200.00	$0.00	$0.00	$200.00	$7,000.00	($6,800.00)
814 Soccer - General	$0.00	$0.00	$0.00	$0.00	$0.00	$3,418.57	($3,418.57)
817 Softball	$0.00	$0.00	$0.00	$654.00	($654.00)	$9,240.70	($9,894.70)
818 Swimming - General	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000.00	($3,000.00)
821 Tennis - General	$0.00	$0.00	$0.00	$0.00	$0.00	$4,575.65	($4,575.65)
822 Tennis - Girls	$0.00	$200.00	$0.00	$0.00	$200.00	$0.00	$200.00
826 Track - Boys	$0.00	$0.00	$0.00	$0.00	$0.00	$229.95	($229.95)
827 Volleyball	$0.00	$0.00	$0.00	$0.00	$0.00	$5,500.00	($5,500.00)
Total Project - 801 Gate Revenue	**$0.00**	**$18,615.00**	**$190,660.36**	**$66,657.89**	**$142,617.47**	**$101,103.81**	**$41,513.66**
Project - 803 Sponsorships/Donations							
800 Athletics	$0.00	$53,534.65	$189,492.70	$5,362.35	$237,665.00	$82,692.75	$154,972.25
801 Baseball	$0.00	$0.00	$0.00	$0.00	$0.00	$3,518.00	($3,518.00)
809 Football	$0.00	$0.00	$0.00	$0.00	$0.00	$39,502.92	($39,502.92)
810 Golf - General	$0.00	$0.00	$0.00	$258.00	($258.00)	$0.00	($258.00)
817 Softball	$0.00	$0.00	$0.00	$0.00	$0.00	$4,060.53	($4,060.53)
827 Volleyball	$0.00	$0.00	$0.00	$0.00	$0.00	$9,750.00	($9,750.00)
Total Project - 803 Sponsorships/Donations	**$0.00**	**$53,534.65**	**$189,492.70**	**$5,620.35**	**$237,407.00**	**$139,524.20**	**$97,882.80**
Project - 805 Central Middle School							
800 Athletics	$0.00	$0.00	$36,346.37	$550.00	$35,796.37	$10,923.52	$24,872.85
827 Volleyball	$0.00	$0.00	$0.00	$0.00	$0.00	$4,130.00	($4,130.00)
Total Project - 805 Central Middle School	**$0.00**	**$0.00**	**$36,346.37**	**$550.00**	**$35,796.37**	**$15,053.52**	**$20,742.85**
Project - 806 North Middle School							
800 Athletics	$0.00	$0.00	$56,662.81	$1,050.00	$55,612.81	$30,415.50	$25,197.31
805 Cheer	$0.00	$0.00	$0.00	$0.00	$0.00	$949.80	($949.80)
817 Softball	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000.00	($3,000.00)
Total Project - 806 North Middle School	**$0.00**	**$0.00**	**$56,662.81**	**$1,050.00**	**$55,612.81**	**$34,365.30**	**$21,247.51**
Project - 807 South Middle School							
800 Athletics	$0.00	$0.00	$54,013.32	$750.00	$53,263.32	$15,750.00	$37,513.32
802 Basketball - General	$0.00	$0.00	$0.00	$0.00	$0.00	$6,740.00	($6,740.00)
809 Football	$0.00	$0.00	$0.00	$0.00	$0.00	$250.00	($250.00)
Total Project - 807 South Middle School	**$0.00**	**$0.00**	**$54,013.32**	**$750.00**	**$53,263.32**	**$22,740.00**	**$30,523.32**
Project - 810 Athletic Trainer							
800 Athletics	$0.00	$20.00	$30,812.24	$1,596.14	$29,236.10	$12,718.50	$16,517.60
Total Project - 810 Athletic Trainer	**$0.00**	**$20.00**	**$30,812.24**	**$1,596.14**	**$29,236.10**	**$12,718.50**	**$16,517.60**
Project - 901 District Administration							
000 UNDISTRIBUTED EXPENDITURES	$0.00	$0.00	($450.00)	$0.00	($450.00)	$3,500.00	($3,950.00)
900 Non Athletic Group	$0.00	$13,403.07	$432,610.57	$21,263.45	$424,750.19	$99,916.52	$324,833.67
911 Bronco Club	$0.00	$0.00	$365,661.66	$0.00	$365,661.66	$0.00	$365,661.66
Total Project - 901 District Administration	**$0.00**	**$13,403.07**	**$797,822.23**	**$21,263.45**	**$789,961.85**	**$103,416.52**	**$686,545.33**
Project - 902 Child Nutrition							
900 Non Athletic Group	$0.00	$5,462.08	$2,866.49	$31.80	$8,296.77	$1,525.00	$6,771.77
Total Project - 902 Child Nutrition	**$0.00**	**$5,462.08**	**$2,866.49**	**$31.80**	**$8,296.77**	**$1,525.00**	**$6,771.77**
Project - 903 Community Ed							
900 Non Athletic Group	$0.00	$0.00	$162.00	$162.00	$0.00	$0.00	$0.00
910 Community Ed	$0.00	$6,119.53	$42,276.27	$16,127.00	$32,268.80	$39,710.00	($7,441.20)
911 Bronco Club	$0.00	$11,012.14	$74,000.00	$438.83	$84,573.31	$74,600.00	$9,973.31
912 Summer Bronco Club	$0.00	$25,921.60	$50,397.52	$36,912.97	$39,406.15	$8,206.08	$31,200.07
Total Project - 903 Community Ed	**$0.00**	**$43,053.27**	**$166,835.79**	**$53,640.80**	**$156,248.26**	**$122,516.08**	**$33,732.18**
Project - 904 Facility Rentals							
900 Non Athletic Group	$0.00	$0.00	$138,347.28	$68,707.70	$69,639.58	$0.00	$69,639.58
Total Project - 904 Facility Rentals	**$0.00**	**$0.00**	**$138,347.28**	**$68,707.70**	**$69,639.58**	**$0.00**	**$69,639.58**
Project - 905 PAC Rentals							

Mustang Public Schools

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 905 PAC Rentals							
900 Non Athletic Group	$0.00	$9,177.50	$179,116.66	$0.00	$188,294.16	$1,800.00	$186,494.16
Total Project - 905 PAC Rentals	**$0.00**	**$9,177.50**	**$179,116.66**	**$0.00**	**$188,294.16**	**$1,800.00**	**$186,494.16**
Project - 906 PAC Expenses							
900 Non Athletic Group	$0.00	$4,287.95	$12,334.30	$0.00	$16,622.25	$1,400.00	$15,222.25
Total Project - 906 PAC Expenses	**$0.00**	**$4,287.95**	**$12,334.30**	**$0.00**	**$16,622.25**	**$1,400.00**	**$15,222.25**
Project - 907 Students in Need							
900 Non Athletic Group	$0.00	$187.00	$20,476.32	$0.00	$20,663.32	$0.00	$20,663.32
Total Project - 907 Students in Need	**$0.00**	**$187.00**	**$20,476.32**	**$0.00**	**$20,663.32**	**$0.00**	**$20,663.32**
Project - 908 Student on Account							
900 Non Athletic Group	$0.00	$0.00	$2,149.02	$0.00	$2,149.02	$0.00	$2,149.02
Total Project - 908 Student on Account	**$0.00**	**$0.00**	**$2,149.02**	**$0.00**	**$2,149.02**	**$0.00**	**$2,149.02**
Project - 909 Technology Reimbursements							
900 Non Athletic Group	$0.00	$945.00	$29,744.10	$0.00	$30,689.10	$0.00	$30,689.10
Total Project - 909 Technology Reimbursements	**$0.00**	**$945.00**	**$29,744.10**	**$0.00**	**$30,689.10**	**$0.00**	**$30,689.10**
Project - 910 Transportation Invoices							
900 Non Athletic Group	$0.00	$14,266.20	$2,205.50	$0.00	$16,471.70	$0.00	$16,471.70
Total Project - 910 Transportation Invoices	**$0.00**	**$14,266.20**	**$2,205.50**	**$0.00**	**$16,471.70**	**$0.00**	**$16,471.70**
Project - 911 Operations							
900 Non Athletic Group	$0.00	$0.00	$1,183.01	$652.46	$530.55	$220.00	$310.55
Total Project - 911 Operations	**$0.00**	**$0.00**	**$1,183.01**	**$652.46**	**$530.55**	**$220.00**	**$310.55**
Project - 912 Student Services							
900 Non Athletic Group	$0.00	$0.00	$316.61	$0.00	$316.61	$150.00	$166.61
Total Project - 912 Student Services	**$0.00**	**$0.00**	**$316.61**	**$0.00**	**$316.61**	**$150.00**	**$166.61**
Project - 913 District Teacher of the Year							
900 Non Athletic Group	$0.00	$0.00	$1,755.55	$0.00	$1,755.55	$0.00	$1,755.55
Total Project - 913 District Teacher of the Year	**$0.00**	**$0.00**	**$1,755.55**	**$0.00**	**$1,755.55**	**$0.00**	**$1,755.55**
Project - 914 Transportation							
900 Non Athletic Group	$0.00	$500.00	$6,675.29	$0.00	$7,175.29	$0.00	$7,175.29
Total Project - 914 Transportation	**$0.00**	**$500.00**	**$6,675.29**	**$0.00**	**$7,175.29**	**$0.00**	**$7,175.29**
Project - 915 GF Textbook/Budgets							
900 Non Athletic Group	$0.00	$10.00	$1,000.00	$0.00	$1,010.00	$0.00	$1,010.00
Total Project - 915 GF Textbook/Budgets	**$0.00**	**$10.00**	**$1,000.00**	**$0.00**	**$1,010.00**	**$0.00**	**$1,010.00**
Project - 916 Superintendent Expenses							
000 UNDISTRIBUTED EXPENDITURES	$0.00	$0.00	$0.00	$1,693.78	($1,693.78)	$14,300.00	($15,993.78)
900 Non Athletic Group	$0.00	$0.00	$42,643.19	$865.70	$41,777.49	$10,300.00	$31,477.49
Total Project - 916 Superintendent Expenses	**$0.00**	**$0.00**	**$42,643.19**	**$2,559.48**	**$40,083.71**	**$24,600.00**	**$15,483.71**
Project - 917 Safety and Security							
900 Non Athletic Group	$0.00	$0.00	$3,690.00	$0.00	$3,690.00	$0.00	$3,690.00
Total Project - 917 Safety and Security	**$0.00**	**$0.00**	**$3,690.00**	**$0.00**	**$3,690.00**	**$0.00**	**$3,690.00**
Project - 919 Academic Team							
900 Non Athletic Group	$0.00	$0.00	$36.64	$0.00	$36.64	$0.00	$36.64
Total Project - 919 Academic Team	**$0.00**	**$0.00**	**$36.64**	**$0.00**	**$36.64**	**$0.00**	**$36.64**
Project - 920 Archery							
800 Athletics	$0.00	$0.00	($1,753.45)	$0.00	($1,753.45)	$0.00	($1,753.45)
900 Non Athletic Group	$0.00	$0.00	$13,945.36	$0.00	$13,945.36	$0.00	$13,945.36
Total Project - 920 Archery	**$0.00**	**$0.00**	**$12,191.91**	**$0.00**	**$12,191.91**	**$0.00**	**$12,191.91**
Project - 921 Art							
900 Non Athletic Group	$0.00	$365.00	$41,388.79	$0.00	$41,753.79	$0.00	$41,753.79
Total Project - 921 Art	**$0.00**	**$365.00**	**$41,388.79**	**$0.00**	**$41,753.79**	**$0.00**	**$41,753.79**
Project - 922 Band							
900 Non Athletic Group	$0.00	$95,945.00	$183,470.31	$21,274.00	$258,141.31	$35,750.00	$222,391.31
922 Band - District Instrument Fees	$0.00	$0.00	$2,090.00	$2,090.00	$0.00	$0.00	$0.00
Total Project - 922 Band	**$0.00**	**$95,945.00**	**$185,560.31**	**$23,364.00**	**$258,141.31**	**$35,750.00**	**$222,391.31**
Project - 923 Counseling							

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 923 Counseling							
900 Non Athletic Group	$0.00	$0.00	$17,065.54	$0.00	$17,065.54	$0.00	$17,065.54
Total Project - 923 Counseling	**$0.00**	**$0.00**	**$17,065.54**	**$0.00**	**$17,065.54**	**$0.00**	**$17,065.54**
Project - 924 ELA							
900 Non Athletic Group	$0.00	$0.00	$2,967.21	$0.00	$2,967.21	$0.00	$2,967.21
957 5th Grade	$0.00	$0.00	$784.15	$0.00	$784.15	$0.00	$784.15
958 6th Grade	$0.00	$0.00	$549.62	$0.00	$549.62	$0.00	$549.62
Total Project - 924 ELA	**$0.00**	**$0.00**	**$4,300.98**	**$0.00**	**$4,300.98**	**$0.00**	**$4,300.98**
Project - 925 Leadership							
900 Non Athletic Group	$0.00	$40.00	$10,215.97	$0.00	$10,255.97	$2,650.00	$7,605.97
Total Project - 925 Leadership	**$0.00**	**$40.00**	**$10,215.97**	**$0.00**	**$10,255.97**	**$2,650.00**	**$7,605.97**
Project - 926 Math							
900 Non Athletic Group	$0.00	$0.00	$30.60	$0.00	$30.60	$0.00	$30.60
Total Project - 926 Math	**$0.00**	**$0.00**	**$30.60**	**$0.00**	**$30.60**	**$0.00**	**$30.60**
Project - 927 Media							
900 Non Athletic Group	$0.00	$270.35	$88,932.12	$0.00	$89,202.47	$6,694.82	$82,507.65
947 Yearbook	$0.00	$0.00	$7,153.46	$0.00	$7,153.46	$0.00	$7,153.46
Total Project - 927 Media	**$0.00**	**$270.35**	**$96,085.58**	**$0.00**	**$96,355.93**	**$6,694.82**	**$89,661.11**
Project - 928 Native American							
900 Non Athletic Group	$0.00	$0.00	$9,601.99	$0.00	$9,601.99	$0.00	$9,601.99
Total Project - 928 Native American	**$0.00**	**$0.00**	**$9,601.99**	**$0.00**	**$9,601.99**	**$0.00**	**$9,601.99**
Project - 930 PE							
900 Non Athletic Group	$0.00	$0.00	$31,729.69	$0.00	$31,729.69	$0.00	$31,729.69
920 Archery	$0.00	$0.00	$4,472.00	$0.00	$4,472.00	$0.00	$4,472.00
Total Project - 930 PE	**$0.00**	**$0.00**	**$36,201.69**	**$0.00**	**$36,201.69**	**$0.00**	**$36,201.69**
Project - 931 Principal							
000 UNDISTRIBUTED EXPENDITURES	$0.00	$0.00	$0.00	$0.00	$0.00	$7,275.90	($7,275.90)
100 REGULAR PROGRAMS	$0.00	$0.00	$0.00	$0.00	$0.00	$635.00	($635.00)
900 Non Athletic Group	$0.00	$21,772.17	$671,029.09	$35,325.29	$657,475.97	$109,330.54	$548,145.43
921 Art	$0.00	$0.00	($213.46)	$0.00	($213.46)	$0.00	($213.46)
923 Counseling	$0.00	$0.00	$7,356.13	$0.00	$7,356.13	$0.00	$7,356.13
929 Outdoor Education	$0.00	$0.00	$1,307.20	$0.00	$1,307.20	$0.00	$1,307.20
932 Robotics	$0.00	$0.00	$3,838.11	$0.00	$3,838.11	$0.00	$3,838.11
934 Skills for Living	$0.00	$0.00	$552.87	$0.00	$552.87	$0.00	$552.87
943 Student Council	$0.00	$0.00	$211.25	$0.00	$211.25	$0.00	$211.25
948 Summer School	$0.00	$0.00	$1,825.00	$0.00	$1,825.00	$0.00	$1,825.00
951 PreK	$0.00	$0.00	($1,227.30)	$0.00	($1,227.30)	$0.00	($1,227.30)
957 5th Grade	$0.00	$0.00	$8,680.91	$0.00	$8,680.91	$0.00	$8,680.91
958 6th Grade	$0.00	$0.00	$3,689.67	$0.00	$3,689.67	$0.00	$3,689.67
966 Renaissance	$0.00	$0.00	$412.16	$0.00	$412.16	$0.00	$412.16
967 BEAST Week	$0.00	$0.00	$17.35	$0.00	$17.35	$0.00	$17.35
Total Project - 931 Principal	**$0.00**	**$21,772.17**	**$697,478.98**	**$35,325.29**	**$683,925.86**	**$117,241.44**	**$566,684.42**
Project - 932 Robotics							
900 Non Athletic Group	$0.00	$80.00	$39,652.08	$2,879.95	$36,852.13	$0.00	$36,852.13
932 Robotics	$0.00	$0.00	$960.00	$0.00	$960.00	$0.00	$960.00
Total Project - 932 Robotics	**$0.00**	**$80.00**	**$40,612.08**	**$2,879.95**	**$37,812.13**	**$0.00**	**$37,812.13**
Project - 933 Science							
900 Non Athletic Group	$0.00	$0.00	$3,741.46	$0.00	$3,741.46	$0.00	$3,741.46
967 BEAST Week	$0.00	$0.00	$12.00	$0.00	$12.00	$0.00	$12.00
Total Project - 933 Science	**$0.00**	**$0.00**	**$3,753.46**	**$0.00**	**$3,753.46**	**$0.00**	**$3,753.46**
Project - 934 Skills for Living							
900 Non Athletic Group	$0.00	$0.00	$1,300.66	$0.00	$1,300.66	$0.00	$1,300.66
Total Project - 934 Skills for Living	**$0.00**	**$0.00**	**$1,300.66**	**$0.00**	**$1,300.66**	**$0.00**	**$1,300.66**
Project - 936 Special Ed Functional Skills							
900 Non Athletic Group	$0.00	$0.00	$5,530.99	$0.00	$5,530.99	$0.00	$5,530.99
957 5th Grade	$0.00	$0.00	$254.91	$0.00	$254.91	$0.00	$254.91
958 6th Grade	$0.00	$0.00	$473.42	$0.00	$473.42	$0.00	$473.42

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 936 Special Ed Functional Skills							
Total Project - 936 Special Ed Functional Skills	**$0.00**	**$0.00**	**$6,259.32**	**$0.00**	**$6,259.32**	**$0.00**	**$6,259.32**
Project - 937 Spec Ed General							
900 Non Athletic Group	$0.00	$0.00	$3,470.85	$0.00	$3,470.85	$0.00	$3,470.85
Total Project - 937 Spec Ed General	**$0.00**	**$0.00**	**$3,470.85**	**$0.00**	**$3,470.85**	**$0.00**	**$3,470.85**
Project - 938 Special Olympics							
900 Non Athletic Group	$0.00	$0.00	$1,575.64	$0.00	$1,575.64	$0.00	$1,575.64
Total Project - 938 Special Olympics	**$0.00**	**$0.00**	**$1,575.64**	**$0.00**	**$1,575.64**	**$0.00**	**$1,575.64**
Project - 940 Staff Expenses							
900 Non Athletic Group	$0.00	$288.60	$266,143.55	$12,269.70	$254,162.45	$72,549.39	$181,613.06
920 Archery	$0.00	$0.00	$72.78	$0.00	$72.78	$0.00	$72.78
923 Counseling	$0.00	$0.00	$193.47	$0.00	$193.47	$0.00	$193.47
924 ELA	$0.00	$0.00	$168.00	$0.00	$168.00	$0.00	$168.00
932 Robotics	$0.00	$120.00	$1,157.45	$0.00	$1,277.45	$0.00	$1,277.45
933 Science	$0.00	$0.00	$513.61	$0.00	$513.61	$0.00	$513.61
936 Spec Ed Functional Skills	$0.00	$0.00	$419.05	$0.00	$419.05	$0.00	$419.05
940 Staff Expenses	$0.00	$0.00	($1,107.05)	$0.00	($1,107.05)	$0.00	($1,107.05)
942 STEM	$0.00	$0.00	$3.00	$0.00	$3.00	$0.00	$3.00
943 Student Council	$0.00	$0.00	$413.87	$0.00	$413.87	$0.00	$413.87
944 Technology	$0.00	$0.00	$423.00	$0.00	$423.00	$0.00	$423.00
947 Yearbook	$0.00	$0.00	$14,794.35	$0.00	$14,794.35	$0.00	$14,794.35
951 PreK	$0.00	$0.00	$2,750.58	$0.00	$2,750.58	$0.00	$2,750.58
Total Project - 940 Staff Expenses	**$0.00**	**$408.60**	**$285,945.66**	**$12,269.70**	**$274,084.56**	**$72,549.39**	**$201,535.17**
Project - 941 Staff Hospitality							
900 Non Athletic Group	$0.00	$0.00	$4,168.13	$0.00	$4,168.13	$0.00	$4,168.13
Total Project - 941 Staff Hospitality	**$0.00**	**$0.00**	**$4,168.13**	**$0.00**	**$4,168.13**	**$0.00**	**$4,168.13**
Project - 942 STEM							
900 Non Athletic Group	$0.00	$0.00	$1,772.70	$0.00	$1,772.70	$0.00	$1,772.70
Total Project - 942 STEM	**$0.00**	**$0.00**	**$1,772.70**	**$0.00**	**$1,772.70**	**$0.00**	**$1,772.70**
Project - 943 Student Council							
900 Non Athletic Group	$0.00	$50.00	$38,218.73	$0.00	$38,268.73	$0.00	$38,268.73
967 BEAST Week	$0.00	$0.00	$28,534.03	$0.00	$28,534.03	$0.00	$28,534.03
Total Project - 943 Student Council	**$0.00**	**$50.00**	**$66,752.76**	**$0.00**	**$66,802.76**	**$0.00**	**$66,802.76**
Project - 944 Technology							
900 Non Athletic Group	$0.00	$0.00	$2,626.35	$0.00	$2,626.35	$0.00	$2,626.35
Total Project - 944 Technology	**$0.00**	**$0.00**	**$2,626.35**	**$0.00**	**$2,626.35**	**$0.00**	**$2,626.35**
Project - 945 Theatre							
900 Non Athletic Group	$0.00	$19.00	$49,614.58	$0.00	$49,633.58	$0.00	$49,633.58
Total Project - 945 Theatre	**$0.00**	**$19.00**	**$49,614.58**	**$0.00**	**$49,633.58**	**$0.00**	**$49,633.58**
Project - 946 Vocal Music							
900 Non Athletic Group	$0.00	$306.00	$61,081.21	$0.00	$61,387.21	$145.00	$61,242.21
Total Project - 946 Vocal Music	**$0.00**	**$306.00**	**$61,081.21**	**$0.00**	**$61,387.21**	**$145.00**	**$61,242.21**
Project - 947 Yearbook							
900 Non Athletic Group	$0.00	$450.00	$137,285.34	$0.00	$137,735.34	$1,000.00	$136,735.34
Total Project - 947 Yearbook	**$0.00**	**$450.00**	**$137,285.34**	**$0.00**	**$137,735.34**	**$1,000.00**	**$136,735.34**
Project - 948 MS Choral Events							
900 Non Athletic Group	$0.00	$0.00	$3,538.84	$0.00	$3,538.84	$0.00	$3,538.84
Total Project - 948 MS Choral Events	**$0.00**	**$0.00**	**$3,538.84**	**$0.00**	**$3,538.84**	**$0.00**	**$3,538.84**
Project - 951 Advanced Placement							
900 Non Athletic Group	$0.00	$0.00	$13,536.40	$0.00	$13,536.40	$125.00	$13,411.40
Total Project - 951 Advanced Placement	**$0.00**	**$0.00**	**$13,536.40**	**$0.00**	**$13,536.40**	**$125.00**	**$13,411.40**
Project - 952 Aviation							
000 UNDISTRIBUTED EXPENDITURES	$0.00	$0.00	$0.00	$0.00	$0.00	$6,000.00	($6,000.00)
900 Non Athletic Group	$0.00	$0.00	$17,497.73	$0.00	$17,497.73	$0.00	$17,497.73
Total Project - 952 Aviation	**$0.00**	**$0.00**	**$17,497.73**	**$0.00**	**$17,497.73**	**$6,000.00**	**$11,497.73**
Project - 954 BPA							
900 Non Athletic Group	$0.00	$0.00	$6,117.81	$0.00	$6,117.81	$0.00	$6,117.81

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 954 BPA							
Total Project - 954 BPA	**$0.00**	**$0.00**	**$6,117.81**	**$0.00**	**$6,117.81**	**$0.00**	**$6,117.81**
Project - 956 Debate							
900 Non Athletic Group	$0.00	$0.00	$1,949.87	$0.00	$1,949.87	$0.00	$1,949.87
Total Project - 956 Debate	**$0.00**	**$0.00**	**$1,949.87**	**$0.00**	**$1,949.87**	**$0.00**	**$1,949.87**
Project - 957 DECA							
900 Non Athletic Group	$0.00	$0.00	$21,974.69	$0.00	$21,974.69	$0.00	$21,974.69
Total Project - 957 DECA	**$0.00**	**$0.00**	**$21,974.69**	**$0.00**	**$21,974.69**	**$0.00**	**$21,974.69**
Project - 959 eSports							
900 Non Athletic Group	$0.00	$0.00	$10.01	$0.00	$10.01	$0.00	$10.01
Total Project - 959 eSports	**$0.00**	**$0.00**	**$10.01**	**$0.00**	**$10.01**	**$0.00**	**$10.01**
Project - 960 FCCLA							
314 CAREER TECH FAMILY AND CONSUMER SCIENCES	$0.00	$0.00	($670.00)	$0.00	($670.00)	$0.00	($670.00)
900 Non Athletic Group	$0.00	$145.00	$3,348.84	$0.00	$3,493.84	$0.00	$3,493.84
Total Project - 960 FCCLA	**$0.00**	**$145.00**	**$2,678.84**	**$0.00**	**$2,823.84**	**$0.00**	**$2,823.84**
Project - 961 FFA							
311 AGRICULTURAL ED	$0.00	$0.00	($14,173.44)	$0.00	($14,173.44)	$0.00	($14,173.44)
900 Non Athletic Group	$0.00	$100.00	$34,241.39	$0.00	$34,341.39	$0.00	$34,341.39
Total Project - 961 FFA	**$0.00**	**$100.00**	**$20,067.95**	**$0.00**	**$20,167.95**	**$0.00**	**$20,167.95**
Project - 962 French Club							
900 Non Athletic Group	$0.00	$0.00	$42.63	$0.00	$42.63	$0.00	$42.63
Total Project - 962 French Club	**$0.00**	**$0.00**	**$42.63**	**$0.00**	**$42.63**	**$0.00**	**$42.63**
Project - 963 Industrial Arts							
900 Non Athletic Group	$0.00	$0.00	$13,793.07	$0.00	$13,793.07	$0.00	$13,793.07
Total Project - 963 Industrial Arts	**$0.00**	**$0.00**	**$13,793.07**	**$0.00**	**$13,793.07**	**$0.00**	**$13,793.07**
Project - 964 JROTC							
900 Non Athletic Group	$0.00	$0.00	$2,565.35	$0.00	$2,565.35	$0.00	$2,565.35
964 12th Grade	$0.00	$0.00	$535.54	$0.00	$535.54	$0.00	$535.54
Total Project - 964 JROTC	**$0.00**	**$0.00**	**$3,100.89**	**$0.00**	**$3,100.89**	**$0.00**	**$3,100.89**
Project - 965 Junior Class							
900 Non Athletic Group	$0.00	$0.00	($14,640.12)	$0.00	($14,640.12)	$0.00	($14,640.12)
965 Prom	$0.00	$0.00	$73,680.00	$0.00	$73,680.00	$0.00	$73,680.00
Total Project - 965 Junior Class	**$0.00**	**$0.00**	**$59,039.88**	**$0.00**	**$59,039.88**	**$0.00**	**$59,039.88**
Project - 966 Key Club							
900 Non Athletic Group	$0.00	$60.00	$1,464.56	$0.00	$1,524.56	$0.00	$1,524.56
Total Project - 966 Key Club	**$0.00**	**$60.00**	**$1,464.56**	**$0.00**	**$1,524.56**	**$0.00**	**$1,524.56**
Project - 967 MultiCultural Club							
900 Non Athletic Group	$0.00	$0.00	$591.00	$0.00	$591.00	$0.00	$591.00
Total Project - 967 MultiCultural Club	**$0.00**	**$0.00**	**$591.00**	**$0.00**	**$591.00**	**$0.00**	**$591.00**
Project - 968 Musical							
900 Non Athletic Group	$0.00	$49.00	$58,568.29	$0.00	$58,617.29	$0.00	$58,617.29
Total Project - 968 Musical	**$0.00**	**$49.00**	**$58,568.29**	**$0.00**	**$58,617.29**	**$0.00**	**$58,617.29**
Project - 969 National Honor Society							
900 Non Athletic Group	$0.00	$0.00	$2,735.73	$0.00	$2,735.73	$0.00	$2,735.73
Total Project - 969 National Honor Society	**$0.00**	**$0.00**	**$2,735.73**	**$0.00**	**$2,735.73**	**$0.00**	**$2,735.73**
Project - 972 Scholarship							
900 Non Athletic Group	$0.00	$0.00	$3,252.35	$0.00	$3,252.35	$0.00	$3,252.35
Total Project - 972 Scholarship	**$0.00**	**$0.00**	**$3,252.35**	**$0.00**	**$3,252.35**	**$0.00**	**$3,252.35**
Project - 974 Senior Class							
900 Non Athletic Group	$0.00	$6,565.00	$23,432.46	$0.00	$29,997.46	$13,650.00	$16,347.46
966 Renaissance	$0.00	$0.00	$1,438.60	$0.00	$1,438.60	$0.00	$1,438.60
Total Project - 974 Senior Class	**$0.00**	**$6,565.00**	**$24,871.06**	**$0.00**	**$31,436.06**	**$13,650.00**	**$17,786.06**
Project - 976 Tech Ed							
900 Non Athletic Group	$0.00	$0.00	$577.18	$0.00	$577.18	$0.00	$577.18
Total Project - 976 Tech Ed	**$0.00**	**$0.00**	**$577.18**	**$0.00**	**$577.18**	**$0.00**	**$577.18**
Project - 977 Video Club							
900 Non Athletic Group	$0.00	$0.00	$1,076.13	$0.00	$1,076.13	$0.00	$1,076.13

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2026 - 7/31/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 977 Video Club							
Total Project - 977 Video Club	**$0.00**	**$0.00**	**$1,076.13**	**$0.00**	**$1,076.13**	**$0.00**	**$1,076.13**
Project - 978 Work Adj Training							
900 Non Athletic Group	$0.00	$0.00	$22,269.90	$0.00	$22,269.90	$0.00	$22,269.90
Total Project - 978 Work Adj Training	**$0.00**	**$0.00**	**$22,269.90**	**$0.00**	**$22,269.90**	**$0.00**	**$22,269.90**
Project - 980 Mustang Transition Academy							
900 Non Athletic Group	$0.00	$0.00	$7,307.38	$0.00	$7,307.38	$0.00	$7,307.38
Total Project - 980 Mustang Transition Academy	**$0.00**	**$0.00**	**$7,307.38**	**$0.00**	**$7,307.38**	**$0.00**	**$7,307.38**
Project - 981 REACH							
900 Non Athletic Group	$0.00	$0.00	$181.58	$0.00	$181.58	$0.00	$181.58
Total Project - 981 REACH	**$0.00**	**$0.00**	**$181.58**	**$0.00**	**$181.58**	**$0.00**	**$181.58**
Project - 982 Guitar							
900 Non Athletic Group	$0.00	$50.00	$1,840.72	$0.00	$1,890.72	$0.00	$1,890.72
Total Project - 982 Guitar	**$0.00**	**$50.00**	**$1,840.72**	**$0.00**	**$1,890.72**	**$0.00**	**$1,890.72**
Project - 983 HOSA (Health Occupations Student Association)							
900 Non Athletic Group	$0.00	$0.00	$362.88	$0.00	$362.88	$0.00	$362.88
Total Project - 983 HOSA (Health Occupations Student Association)	**$0.00**	**$0.00**	**$362.88**	**$0.00**	**$362.88**	**$0.00**	**$362.88**
Total	**$0.00**	**$290,136.84**	**$4,031,974.23**	**$296,919.01**	**$4,025,192.06**	**$836,938.58**	**$3,188,253.48**

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Staff Expenses Project#: 940 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Vending in gym hallway	All year
Spiritwear sales	All year
Food trucks/pizza/Orange Leaf/Snow Cones	All year
* Yearbooks	* All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, vendor revenue

Expenditures (how the funds will be spent):

approved fundraiser expenses, supplies, food, staff meals, staff recognitions,
building improvement, spiritwear

Christy Bradley — Sponsor Name (Please Print)

04/28/26 — Date Submitted

26-27 — School Year

Christy Bradley — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Staff Project#: 940 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 160

Fundraisers (selling items for a profit):

Description	Month Planned
Yearbook Sales	All Year
Snow Cone/Popsicle Sales	All Year
T shirt/sweatshirt/hat sales*	All Year
School Pictures	Sept/Oct & Feb*

Other Sources of Revenue (income other than from fundraisers):

Donations,
Coca Cola rebate

Expenditures (how the funds will be spent):

PD food, staff meals, awards, treats
Staff t shirts/clothing
Vet/TOY reception items

Jessica Giblet	8/03/26	26-27
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 160

Fundraisers (selling items for a profit):

Description	Month Planned
Next Step	Aug/September
POP Subscriptions	All Year
Life App Fee	August 10-May 1st *
End of Quarter Fun Days (Bball/Pickleball/Nuke 'em, etc) *	Oct/Dec/March/May *

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom supplies, classroom furniture, Student rewards/treats, transportation fees, playground equipment, field trip fees, books, registration fees, substitute fees, office supplies, memberships/subscriptions

Jessica Giblet — Sponsor Name (Please Print)

8/03/26 — Date Submitted

26-27 — School Year

Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Media Project#: 927 Program#: 900

☐ Initial Form ☒ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Birthday Book Club	All Year
Light up Bracelets	All Year
* Book fair	* Sept/Oct/Nov

Other Sources of Revenue (income other than from fundraisers):

Donations, Book Fines

Expenditures (how the funds will be spent):

Birthday Book Club ~~Donuts~~ Gifts, Books, Book Repair, Materials , Library Classroom

Supplies and Materials , Light Up Bracelets

~~Christie Dixon~~ Amanda Haney	05-01-2026 (8/4/26)	2026-2027
Sponsor Name (Please Print)	Date Submitted	School Year
Amanda Haney	Christy Walker	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jessika Hill		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

Prairie View Purpose of Activity fund Staff-Project 940-Program 900	
Snow Cones	August-May
Healthy Snacks	August-May
Yearbook Sales	August-May
School Shirts	August,September
School Photos	September,April
Car Pickup Fast Pass	~~September,January~~ * August - January
Holiday grams	Oct, Nov, Dec, Feb
Christmas Sweater	November

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Staff Project#: 940 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#:

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Office supplies, luncheons, teacher appreciation gifts/treats/celebrations

Amanda Boucher
Sponsor Name (Please Print)

Amanda Boucher
Sponsor Signature

Amanda Boucher
Principal or Director Signature

7-28-26
Date Submitted

2026-2027
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

Prairie View Purpose of Activity fund

Principal-Project 931-Program 800

School Shirts/Hats	August-September
PV Restaurant Night	September, March
Glow Run	~~October~~ * September - Oct
Glow Run Shirts	~~October~~ * September - Oct
Santa Photos	December
Monster Bash	October

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#:

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations, Classfees,field trip fees

Expenditures (how the funds will be spent):

Donations,class fees, field trip fees

Amanda Boucher
Sponsor Name (Please Print)

Amanda Boucher
Sponsor Signature

Amanda Boucher
Principal or Director Signature

4/28/26
Date Submitted

2026-2027
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Staff Project#: 940 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 125

Fundraisers (selling items for a profit):

	Description	Month Planned
	Tshirt Sales	Aug - May
*	Restaurant nights FR	Aug - May
*	Food Trucks FR	Aug - May
*	staff drinks and/or snacks	Aug - May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Awards

Gifts

Tshirts

Snacks/Refreshments

Kayleen Browning/Leah Anderson — Sponsor Name (Please Print)

07/24/2026 — Date Submitted

26-27 — School Year

Kayleen Browning — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 125

Fundraisers (selling items for a profit):

Description		Month Planned
Field Trips	Reindeer Lane Dec	Sept - May
Yearbooks/Photos	Candygrams Aug - May	Sept - May
Santa Photos	Chocolate sales Aug - May	Dec
Tshirt Sales	*Car tag replacements Aug - May	Aug - May
Fun Hub FR	*Snow cone sales Aug - May	Sept - May
Bingo Card Sales		November

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom Supplies	Beast Week FR items	Refunds
Curriculum	Tshirts	
Testing Snacks	Awards	
Substitutes	Field Trip Ticket purchases	

Kayleen Browning/Leah Anderson — Sponsor Name (Please Print)

07/24/2026 — Date Submitted

26-27 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Staff Project#: 940 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 120

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt sales (school shirts* and district wide)	Aug and Sept*, Oct.
Skate night	September-April
Yearbook profits	August-May
Tom Jackson photography profits	Spring and Fall
Snow Cone sales	August-May
Parking spot raffle	Spring and fall

Other Sources of Revenue (income other than from fundraisers):

Donations, fee collections, t-shirt sales

Expenditures (how the funds will be spent):

T-shirts, office supplies, meals and snacks for staff, staff gifts, professional development, substitute reimbursement, travel expenses, books, cleaning supplies, technology, decorations

Brittney Brauer — Sponsor Name (Please Print)

07/23/26 — Date Submitted

26-27 — School Year

Brittney Brauer — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jami Hasty — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma Elem Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 115

Fundraisers (selling items for a profit):

Description	Month Planned
Fall Student Pictures	Fall 26 (Sept/Oct)
Robotics	Aug 26 - Ma7 27
Spring/Group Pics	Spring 27
Yearbooks	Sept 26 - May 27
Santa Pics	Dec 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Donations, Fees, Book Orders, Commissions, Robotic Apparel

Expenditures (how the funds will be spent):

Student incentives (food/prizes), books, all technology related equipment & supplies, dues & fees, Tshirts, Office Supplies, Refunds, Playground/PE Equipment , Awards, Classroom Supplies, Transportation Fees, Speaker Fees, Parent/Student Refreshments, Student Store Expenses*, Staff Food/Refreshment*, Staff Teacher Appreciation Gifts

Anita Stuckey — Sponsor Name (Please Print)

7/27/26 — Date Submitted

2026-27 — School Year

Anita Stuckey — Sponsor Signature

(Pg. 2) — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

— Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma Elem Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *) Unit#: 115

Fundraisers (selling items for a profit):

Description	Month Planned
Sell Parking pass to Parents	Aug 26 - May 27
Sell Bronco Apparel to District	Sept 26 - April 27
Toms Coffee Truck	26 - 27 School Yr
Kona Ice Truck	26 - 27 School Yr

Other Sources of Revenue (income other than from fundraisers):

Donations, Donations, Fees, Book Orders, Commission, Bronco Apparel, Coffee Truck Comm, Kona Ice Comm

Expenditures (how the funds will be spent):

Student incentives (food/prizes), Books, All technology related equipment & supplies, Dues and Fees, TShirts, Office Supplies, Refunds, Playground/PE Equipment, Awards Classroom Supplies, Transportation Fees, Speaker Fees, Parent/Student Refreshments, Student Store Expenses*, Staff food/refreshment*, Staff Appreciation Gifts.

Anita Stuckey — Sponsor Name (Please Print)

July 29, 2026 — Date Submitted

26 - 27 — School Year

Anita Stuckey — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Principal Project#: 931 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Booster-Thon	Oct-Dec
Field Trips	Aug-May
Beast Week	Aug-May
Project graduation	Aug-May
4th grade celebration* and t-shirts	* Aug-May
donations for 4th grade agendas	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Staff/ student/ office expenses, PD workshop expenses,out reach night expenses, staff/student motivation/ appreciation expenses, snacks/ meals expenses donations to project graduation and beast week, FR expenses, field trip expenses. technology/ equipment repair/ material expenses.

Jennifer Young
Sponsor Name (Please Print)

5-8-26
Date Submitted

26-27
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Donation Approval Form
($500 or Greater)

J Richelle Miller | Asst Director | Transp | 7/28/26

Person Receiving the Donation | Job Title | Site | Date

Pronoss / City Trailer | $ 500.00

Entity Providing the Donation | Value of Donation (Approximate if Necessary)

If Cash or Check, Project # where funds will be deposited: Activity (060) Project 914

If Materials, general description of the items: _____

How the Donation will be used: Providing lunch for drivers on professional development day.

"I understand that all supplies, materials, technology, etc. purchased with a donation become the property of Mustang Public Schools and are not the personal property of individual employees."

J Richelle Miller — Recipient Signature — Date: 7/28/26

_____ — Principal or Director Signature — Date: 7-28-26

_____ — Chief Financial Officer Signature — Date: _____

Revised: 2/15/2023

MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

School Name: District Site#: 050

	Acct#	Activity Fund Name	Amount
From:	60/904	Facility Rental	$ 13,800.00
To:	60/911	Operations	$ 13,800.00
			$
			$

Reason for Transfer: Annual employee support to operations.

Jason Pittenger
Activity Fund Sponsor Name (Please Print)

- See below -
Activity Fund Sponsor Signature Date:

Christy Waller
Activity Fund Custodian Signature Date: 7.17.26

Jason Pittenger
Chief Financial Officer Signature Date: 7.17.26

Approved by Board of Education Date:

Transfer completed by:

Activity Fund Custodian Signature Date:

Revised: 2/8/24

MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

School Name : ATHLETICS Site#: 050 (DISTRICT)

	Acct#	Activity Fund Name	Amount
From:	901	DISTRICT ADMINISTRATION	$ 25,000
To:	801	GATE REVENUE	$ 25,000
			$
			$

Reason for Transfer: FRONTING DOLLARS FOR ANTICIPATED GATE REVENUE

Jason Pittenger
Activity Fund Sponsor Name (Please Print)

- see below -
Activity Fund Sponsor Signature Date:

Christy Waller
Activity Fund Custodian Signature Date: 8.4.26

Jason Pittenger
Chief Financial Officer Signature Date: 7/30/26

Approved by Board of Education Date:

Transfer completed by:

Activity Fund Custodian Signature Date:

Revised: 2/8/24

Memo

To: Charles Bradley
CC: Brooke Carruth
From: Chris Tobler CT
Date: July 23, 2026
Subject: 26-27 Adjunct Teachers (August Board Meeting)

Please consider and approve the following individuals as Adjunct Teachers for the 26-27 school year.

Brooklyn Sparkman	**MHS/705**	Physical Science
Tommy Yeakley	**MHI/140**	Science

Schedule "A"

August 10, 2026

Employment				
Last Name	**First Name**	Replacing/New Position	**Site/Assignment**	**Effective**
Baeza	Lauren	Aleece Hurst	CRI/Health Aide	08/11/2026
Baxter	Molly	Daisy LaPat	CRI/Special Ed Teacher	08/07/2026
Berger	Ashley	Don Rowe	MHS/Teacher	08/07/2026
Blevins	Jenna	Amanda Kenney	ME/Special Ed Paraprofessional	08/12/2026
Bradford	Lesa	Ashley Johnston	MC/Special Ed Teacher	08/07/2026
Brothers	Rebecca	Tammy Fincher	MHS/Special Ed Paraprofessional	08/12/2026
Burchett	Sara	Taylor DeLeon	LE/Special Ed Paraprofessional	08/12/2026
Burton-Hendrick	Stella	Kasey Buchanan	District/School Psychologist	08/06/2026
Castillo	Carleene	Christina Stonebraker	MHS/CN Cafeteria Assistant	08/04/2026
Chatmon	Adrian	Bailey Carey	MHS/Teacher	08/07/2026
Cohill	Christina	Crysthel Martinez	Transportation/Bus Driver	08/07/2026
Coin	Christopher	Anthony Guillen	District/Student Device Manager	08/03/2026
Crook	Cassidy	Amanda Fobes	RWE/Teacher	08/07/2026
Crowder	Kristen	Stephanie Willis	CRI/CN Cafeteria Assistant	08/04/2026
Daugherty	Emily	Sydney Baxter	MMS/Special Ed Paraprofessional	08/12/2026
De anda	Martha	Rachael Russell	SH/CN Cafeteria Assistant	08/04/2026
Deleon	Taylor	Shanissa Padilla	RWE/Site Paraprofessional	08/12/2026
Dunagan	Hanna	Devon Glover	MHS/Nurse	08/03/2026
Easter	Aymee	Emily Miller	SH/Special Ed Paraprofessional	08/12/2026
Elms	Sarah	New	MNMS/Special Ed Paraprofessional	08/12/2026
Esparza	Juana	Linda Hicks	MNMS/CN Cafeteria Assistant	08/04/2026
Faiella	Jenny	Loren Dillon	MCMS/Teacher	08/07/2026
Galvan	Johanna	Ashleigh Patel	Transportation/Bus Driver	08/07/2026
Hacker	Debra	Ella Nguyen	MMS/CN Cafeteria Assistant	08/04/2026
Hamill	Aimee	Ofelia Barcenas	MMS/CN Cafeteria Assistant	08/04/2026
Hicks	Lori	Terry Tipton	Transportation/Bus Driver	08/07/2026
Jaycon	Kristian	New	SH/Special Ed Paraprofessional	08/12/2026
Johnson	Melody	Kori Setzer	MT/Site Paraprofessional	08/12/2026
Killingsworth-De	Trinia	New	MCMS/Special Ed Paraprofessional	08/12/2026
Lackey	Amanda	Maryann Cornelison	MV/Nurse	08/07/2026
Lane	Shannon	Cynthia Cossey	MMS/CN Cafeteria Assistant	08/04/2026
Lloyd	Janelle	Hope MIller	MHS/Teacher	08/07/2026
Lowe	Caitlin	Valorey Berry	MHS/Teacher	08/07/2026
Lozano	Alejandrina	Ashley Collins	MNMS/CN Cafeteria Assistant	08/04/2026
Martinez	Alisha	Loretta Massion	LE/Special Ed Paraprofessional	08/12/2026
McKinney	Courtney	Amanda Hogan	RWE/Site Paraprofessional	08/12/2026
Monjaras	Kendra	Amanda Haney	RWE/Teacher	08/07/2026
Morgan	Jack	Craig Amendt	District/Assistant Band Director	08/07/2026
Noriega	Ashlee	Ashley McGill	MC/Special Ed Paraprofessional	08/12/2026
Parker	Gemma	Dottie Sharp	Transportation/Bus Aide	08/07/2026

Perez	Dallis	Blaike Witten	MBI/Special Ed Paraprofessional	08/12/2026
Pierce	Olive	Angela Knight	MCMS/Teacher	08/07/2026
Ragsdale	Ashley	Valorey Berry	MHS/Teacher	08/07/2026
Ramirez	Deanna	Brooklynn Copus	LE/Teacher	08/07/2026
Ravan	Jason	Erin Teddy	MC/Teacher	08/07/2026
Rose	Richard	Robert Miller	MNMS/Teacher	08/07/2026
Smith	Jeffrey	Holly Jackson	CRI/Teacher	08/07/2026
Smoker	Justin	Michael Grob	Transportation/Bus Driver	08/07/2026
Sparkman	Brooklyn	Luke Roush	MHS/Teacher	08/07/2026
Stevens	Francine	Angel Smith	SH/Noon Supervisor/Crosswalk Guard	08/11/2026
Sullivan Jr	Sammy	Kyle Werpechowski	Transportation/Bus Driver	08/13/2026
Thompson	Erin	Daisy LaPat	CRI/Special Ed Paraprofessional	08/12/2026
Whitcomb	Karma	Stony Burt	Transportation/Bus Driver	08/07/2026
Wise	Katie	Loretta Perhane	LE/CN Cafeteria Asst	08/04/2026
Rescinded Employment				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Collins	Robert	MNMS/Teacher		05/21/2026
Guinn	Mark	Transportation/Bus Driver		08/05/2026
Werpechowski	Kyle	Transportation/Bus Driver		07/21/2026
Rescinded Resignation				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Kenny	Amanda	ME/Transcriptionist		08/04/2026
Wesley	Kendra	MCE/Teacher		08/07/2026
Reassignments				
Last Name	**First Name**	From: Site/Assignment	**Site/Assignment**	**Effective**
Cossey	Cynthia	MMS/CN Cafeteria Assistant	MBI/CN Cafeteria Assistant	08/04/2026
Dyer	Kari	MV/Teacher	RWE/Teacher	08/07/2026
Haney	Amanda	RWE/Teacher	RWE/Media Technology Director	08/03/2026
Johnston	Julie	MT/ Site Paraprofessional	MT/Teacher	08/07/2026
King	Jennifer	CN/Accounts Payable	CN/Assistant Director of CN	07/31/2026
Massion	Loretta	LE/Special Ed Paraprofessional	HZ/Special Ed Paraprofessional	08/12/2026
Padilla	Shaniza	RWE/Site Paraprofessional	MC/Special Ed Paraprofessional	08/12/2026
Setliff	Samantha	MCE/Special Ed Paraprofessional	HZ/Special Ed Paraprofessional	08/12/2026
Stonebraker	Christina	MHS/CN Cafeteria Assistant	ME/CN Cafeteria Assistant	08/04/2026
Resignations				
Last Name	**First Name**	From: Site/Assignment		**Effective**
Amendt	Craig	HZ/Teacher		05/21/2026
Bernal Platero	Nancy	SH/Site Paraprofessional		05/20/2026
Carey	Bailey	MHS/Teacher		05/21/2026
Cornelison	Mary Ann	MV/Nurse		05/22/2026
Dixon	Christie	RWE/Media Technology Director		05/22/2026
Glover	Devon	MHS/Nurse		05/22/2026
Gomez	Perla	CRI/Special Ed Paraprofessional		05/20/2026
Guffey	Larry	Transportation/Bus Driver		05/21/2026
Guillenn	Anthony	District/Student Device Manager		07/31/2026
Hahl	Cairn	MMS/CN Cafeteria Assistant		05/21/2026
Hurst	Aleece	CRI/Health Aide		05/20/2026

Kazemi	Mansoor	MMS/CN Cafeteria Assistant		05/21/2026
Lerma	Jessica	MC/Special Ed Paraprofessional		05/20/2026
Liddell	Kori	HZ/Special Ed Paraprofessional		05/20/2026
Martinez De Rar	Crysthel	Transportation/Bus Driver		05/21/2026
MCGill	Ashley	MC/Special Ed Paraprofessional		05/20/2026
Novotny	Kimberly	District/CN Assistant Director		07/31/2026
Patel	Ashleigh	Transportation/Bus Driver		05/21/2026
Setzer	Kori	MT/Site Paraprofessional		05/20/2026
Solomon	April	HZ/CN Cafeteria Assistant		05/21/2026
Swaim	Jessica	HZ/Noon Supervisor		05/20/2026
Turrubiartes	Mario	Transportation/Bus Driver		05/21/2026
Zaragoza	Brandon	MHS/Teacher		05/21/2026
Retirement				
Last Name	**First Name**	From: Site/Assignment		**Effective**
Knight	Angela	MCMS/Teacher		05/21/2026
Tipton	Terry	Transportation/Bus Driver		05/21/2026
Leave of Absence				
Last Name	**First Name**	From: Site/Assignment		**Effective**
Berry	Valorey	MHS/Teacher		08/03/2026
Job Abandoment				
Last Name	**First Name**	From: Site/Assignment		**Effective**
De Souza Oliveira	Neusa	MBI/CN Cafeteria Assistant		08/04/2026

Schedule "B"

August 10, 2026

Additional Duties				
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Badillo	Jesus	Asst HS Boys Soccer Intern	MHS	2026-2027
Barger	Aidan	Asst 7th Football	MNMS	2026-2027
Dean	Dillon	HS Soccer Keeper	MHS	2026-2027
Jones	Jerry	Asst HS Boys Soccer Intern	MHS	2026-2027
Millller	Eddie	Asst HS Swim	MHS	2026-2027
Sparkman	Brooklyn	Asst HS Fastpitch Softabll	MHS	2026-2027
Sparkman	Brooklyn	Asst HS Slowpitch Softball	MHS	2026-2027
Spencer	Tatum	Asst HS Volleyball	MHS	2026-2027
Thomas	Karissa	MS Spirit Sponsor	MCMS	2026-2027
Wieschemann	Simon	Asst HS Boys Soccer	MHS	2026-2027
Baxter	Deanna	Grade Level Team Lead Int	HZ	2026-2027
Baxter	Deanna	STEM/Robotics ES/Int/MS	HZ	2026-2027
Baxter	Sydney	STEM/Robotics ES/Int/MS	HZ	2026-2027
Buel	Cherish	Department Chair Int/MS	HZ	2026-2027
Buel	Cherish	Grade Level Team Lead Int	HZ	2026-2027
Buel	Cherish	STEM/Robotics ES/Int/MS	HZ	2026-2027
Cato	Kathryn	Scholastic Coach 6th 1/2	HZ	2026-2027
Davis	Ginger	Department Chair Int/MS	HZ	2026-2027
Davis	Ginger	Student Council ES/Int	HZ	2026-2027
Evans	Mary	Department Head Special Ed 1/2	HZ	2026-2027
Fletcher	Max	Department Chair Int/MS	HZ	2026-2027
Fletcher	Max	Grade Level Team Lead Int	HZ	2026-2027
Hood	Samantha	STEM/Robotics ES/Int/MS	HZ	2026-2027
Mahaffey	Bethany	Department Chair Int/MS	HZ	2026-2027
McElroy	Diana	Archery ES/Int	HZ	2026-2027
McLearen	Emilie	Grade Level Team Lead Int	HZ	2026-2027
Neal	Joshua	Grade Level Team Lead Int	HZ	2026-2027
Neal	Joshua	Department Chair Int/MS	HZ	2026-2027
Ras	Rebecca	Scholastic Coach 6th 1/2	HZ	2026-2027
Reynolds	Debora	Department Chair Int/MS	HZ	2026-2027
Rinehart	Jordam	Archery ES/Int	HZ	2026-2027
Ross	Rachel	Yearbook ES/Int	HZ	2026-2027
Ross	Rachel	Contract Duty/Webmaster 35 days	HZ	2026-2027
Tonay	Christina	Department Head Special Ed 1/2	HZ	2026-2027
Wall	Jennifer	Department Chair Int/MS	HZ	2026-2027
Weaver	Stephanie	District PD Comm Member	HZ	2026-2027
Wetzel	Christi	Contract Duty/Awards Prog 35 Days	HZ	2026-2027
Williams	Jacklyn	Grade Level Team Lead Int	HZ	2026-2027
Williams	Jacklyn	Department Chair Int/MS	HZ	2026-2027

Williams	Jennifer	Grade Level Team Lead Int	HZ	2026-2027
Wright	Amy	Department Chair Int/MS	HZ	2026-2027
Bates	Jacy	STEM/Robotics ES/Int/MS	MV	2026-2027
Bates	Jacy	Archery ES/Int	MV	2026-2027
Baugh	Taylor	STEM/Robotics ES/Int/MS	MV	2026-2027
Cavner	Kristina	Grade Level Department Chair ES	MV	2026-2027
Cupples	Megan	Grade Level Department Chair ES	MV	2026-2027
Grace	Cathy	Department Head Special Ed	MV	2026-2027
Harris	Courtney	District PD Comm Member	MV	2026-2027
Harris	Courtney	Grade Level Department Chair ES	MV	2026-2027
Hartless	Jaime	Student Council ES/Int	MV	2026-2027
Hartless	Jaime	Grade Level Department Chair ES	MV	2026-2027
Moody	Sarah	Grade Level Department Chair ES	MV	2026-2027
Moody	Sarah	Web Master	MV	2026-2027
Mumme	Amanda	Yearbook ES/Int	MV	2026-2027
Mumme	Amanda	Student Council ES/Int	MV	2026-2027
Ochoa	Zoie	STEM/Robotics ES/Int/MS	MV	2026-2027
Owings	Amanda	STEM/Robotics ES/Int/MS	MV	2026-2027
Pendergraft	Kylee	Grade Level Department Chair ES	MV	2026-2027
Rich	Courtney	Grade Level Department Chair ES	MV	2026-2027
Taylor	Lesha	Grade Level Department Chair ES	MV	2026-2027
Taylor	Lesha	Awards Program ES/Int	MV	2026-2027
Andrews	Jayne	Department Head Special Ed	PVE	2026-2027
Brandon	Keri	District PD Comm Member	PVE	2026-2027
Brock	Bethany	Grade Level Department Chair ES	PVE	2026-2027
Cox	Phyllis	Grade Level Department Chair ES	PVE	2026-2027
English	Jennifer	Grade Level Department Chair ES	PVE	2026-2027
English	Jennifer	Archery ES/Int	PVE	2026-2027
English	Jennifer	STEM/Robotics ES/Int/MS	PVE	2026-2027
English	Jennifer	Web Master	PVE	2026-2027
Hooten	Jennifer	Awards Program ES/Int	PVE	2026-2027
Knutson	Kathryn	Student Council ES/Int	PVE	2026-2027
Mills	Amanda	Grade Level Department Chair ES	PVE	2026-2027
Mulanax	Bethany	Archery ES/Int	PVE	2026-2027
Mulanax	Bethany	STEM/Robotics ES/Int/MS	PVE	2026-2027
Osborne	Brittany	Student Council ES/Int	PVE	2026-2027
Ransom	Shelia	Grade Level Department Chair ES	PVE	2026-2027
Sheffield	Mackenzie	Yearbook ES/Int	PVE	2026-2027
Sheffield	Mackenzie	STEM/Robotics ES/Int/MS	PVE	2026-2027
Southerland	Kati	Grade Level Department Chair ES	PVE	2026-2027
Vancleave	Kelsey	Grade Level Department Chair ES	PVE	2026-2027
Vancleave	Kelsey	Media Director 6 Sections	PVE	2026-2027
Velders	Erin	STEM/Robotics ES/Int/MS	PVE	2026-2027
Zerm	Rayni	Grade Level Department Chair ES	PVE	2026-2027
Cady	Debra	Webmaster	SSC	2026-2027
Bear	Brooklyn	Grade Level Department Chair ES	MT	2026-2027
Bumgarner	Felicia	Graade Level Department Chair ES	MT	2026-2027

Catelli	Sarah	Media Director 6 Sections	MT	2026-2027
Dixon	Jesica	Grade Level Department Chair ES	MT	2026-2027
Dixon	Jesica	Student Council ES/Int	MT	2026-2027
Duke	Natasha	Grade Level Department Chair ES	MT	2026-2027
Elliott	Malinda	Department Head Special Ed	MT	2026-2027
Fowler	Amber	Grade Level Department Chair ES	MT	2026-2027
Gelso	Christin	Yearbook ES/Int	MT	2026-2027
Gelso	Christin	Archery ES/Int	MT	2026-2027
Gore	Sandy	Grade Level Department Chair ES	MT	2026-2027
Hanna	Deanna	STEM/Robotics ES/Int/MS	MT	2026-2027
Kissling	Amanda	Grade Level Department Chair ES	MT	2026-2027
Myers	Malorie	Awards Program ES/Int	MT	2026-2027
Myers	Malorie	Web Master	MT	2026-2027
Norvelle	Danielle	STEM/Robotics ES/Int/MS	MT	2026-2027
Reyes	Allison	District PD Comm Member	MT	2026-2027
Block	Melissa	Grade Level Department Chair ES	ME	2026-2027
Brown	Melissa	STEM/Robotics ES/Int/MS	ME	2026-2027
Holmes	Emily	District Department Head Special Ed	ME	2026-2027
Monden	Hannah	Grade Level Department Chair ES	ME	2026-2027
Monroe	Desirae	Grade Level Department Chair ES	ME	2026-2027
Morgan	Diamond	Grade Level Department Chair ES	ME	2026-2027
Morgan	Diamond	Webmaster	ME	2026-2027
Owens	Tracy	Grade Level Department Chair ES	ME	2026-2027
Pearson	Toni	Grade Level Department Chair ES	ME	2026-2027
Pearson	Toni	Archery ES/Int	ME	2026-2027
Pence	Janet	Student Council ES/Int	ME	2026-2027
Penick	Jennifer	Grade Level Department Chair ES	ME	2026-2027
Peters	Amanda	STEM/Robotics ES/Int/MS	ME	2026-2027
Plautz	Meghan	Awards Program ES/Int	ME	2026-2027
Price	Chelsea	Grade Level Department Chair ES	ME	2026-2027
Price	Chelsea	District PD Comm Member	ME	2026-2027
Whitley	Dana	STEM/Robotics ES/Int/MS	ME	2026-2027
Bullard	Kelly	District PD Comm Member	SH	2026-2027
Bullard	Kelly	Grade Level Department Chair ES	SH	2026-2027
Burns	Kari	Yearbook ES/Int	SH	2026-2027
Danker	Carmen	Grade Level Department Chair ES	SH	2026-2027
Earls	Amber	Grade Level Department Chair ES	SH	2026-2027
Evans	Lana	Grade Level Department Chair ES	SH	2026-2027
Hardin	Michelle	Awards Program ES/Int	SH	2026-2027
Hardin	Michelle	Student Council ES/Int	SH	2026-2027
Hill	Gwendolyn	Grade Level Department Chair ES	SH	2026-2027
Keel	Jennifer	Grade Level Department Chair ES	SH	2026-2027
Keel	Jennifer	Webmaster	SH	2026-2027
Massey	Amanda	STEM/Robotics ES/Int/MS	SH	2026-2027
Moss	Carrie	STEM/Robotics ES/Int/MS	SH	2026-2027
O'Bannon	Nicole	Grade Level Department Chair ES	SH	2026-2027
Patterson	Jailynn	STEM/Robotics ES/Int/MS	SH	2026-2027

Ray	Baylee	STEM/Robotics ES/Int/MS	SH	2026-2027
Reed	Jennifer	Grade Level Department Chair ES	SH	2026-2027
Simmons	Jannette	Department Head Special Ed	SH	2026-2027
Street	Callyn	Student Council ES/Int	SH	2026-2027
Calvani	Alexis	Grade Level Department Chair ES 1/2	MC	2026-2027
Coppock	Lana	STEM/Robotics ES/Int/MS	MC	2026-2027
Crews	Megan	District PD Comm Member	MC	2026-2027
Desbian	Nichol	Grade Level Department Chair ES	MC	2026-2027
Gatlin	Kelcy	Grade Level Department Chair ES	MC	2026-2027
Gourley	Piper	Grade Level Department Chair ES 1/2	MC	2026-2027
Harney	Ruby	Department Head Special Ed	MC	2026-2027
Harney	Ruby	Student Council ES/Int	MC	2026-2027
Hinderer	Elizabeth	Grade Level Department Chair ES 1/2	MC	2026-2027
Laws	Tawny	STEM/Robotics ES/Int/MS	MC	2026-2027
Michael	Elizabeth	Grade Level Department Chair ES	MC	2026-2027
Miller	Aubrey	Awards Program ES/Int	MC	2026-2027
Nguyen	Tresa	Grade Level Department Chair ES 1/2	MC	2026-2027
Peck	Kara	STEM/Robotics ES/Int/MS	MC	2026-2027
Pence	Carly	Webmaster	MC	2026-2027
Pence	Carly	Archery ES/Int	MC	2026-2027
Riddel	Alicia	Grade Level Department Chair ES 1/2	MC	2026-2027
Shaw	Courtney	Grade Level Department Chair ES 1/2	MC	2026-2027
Sparks	Brandy	Yearbook ES/Int	MC	2026-2027
Sparks	Brandy	Archery ES/Int	MC	2026-2027
Sparks	Brandy	Webmaster	MC	2026-2027
Story	Terri	Media Director 6 Sections	MC	2026-2027
Story	Terri	Grade Level Department Chair ES	MC	2026-2027
Wilson	Emily	Grade Level Department Chair ES	MC	2026-2027
Wilson	Emily	STEM/Robotics ES/Int/MS	MC	2026-2027
Adame Ramos	Melissa	Awards Program ES/Int	CRI	2026-2027
Allen	Kathryn	Department Chair Int/MS	CRI	2026-2027
Aynes	Raymond	Department Chair Int/MS	CRI	2026-2027
Aynes	Raymond	Grade Level Team Lead Int	CRI	2026-2027
Aynes	Raymond	Student Council ES/Int	CRI	2026-2027
Brown	Timothy	Grade Level Team Lead Int	CRI	2026-2027
Brown	Timothy	STEM/Robotics ES/Int/MS	CRI	2026-2027
Daniel	Logan	Department Chair Int/MS	CRI	2026-2027
Dick	Bradley	Archery ES/Int	CRI	2026-2027
George	Bre	Grade Level Team Lead Int	CRI	2026-2027
Griffin	Emma	Grade Level Team Lead Int	CRI	2026-2027
Kennedy	Randi	Archery ES/Int	CRI	2026-2027
Montgomery	Gena	Scholastic Coach 6th 1/2	CRI	2026-2027
Podoll	Joseph	Department Chair Int/MS	CRI	2026-2027
Podoll	Joseph	Grade Level Team Lead Int	CRI	2026-2027
Podoll	Joseph	STEM/Robotics ES/Int/MS	CRI	2026-2027
Reed	Dacey	Yearbook ES/Int	CRI	2026-2027
Reed	Dacey	Department Chair Int/MS	CRI	2026-2027

Reed	Dacey	Grade Level Team Lead Int	CRI	2026-2027
Shackleford	Amber	Department Head Special Ed	CRI	2026-2027
Solomon	Chelsea	Department Chair Int/MS	CRI	2026-2027
Solomon	Chelsea	Grade Level Team Lead Int	CRI	2026-2027
Thompson	Tyra	Department Chair Int/MS	CRI	2026-2027
Tobler	Michelle	Webmaster	CRI	2026-2027
Vann	Marquita	Department Chair Int/MS	CRI	2026-2027
Vann	Marquita	Scholastic Coach 6th 1/2	CRI	2026-2027
Anderson Couch	Bonnie	Grade Level Team Lead Int	MBI	2026-2027
Anderson Couch	Bonnie	Department Chair Int/MS	MBI	2026-2027
Baca	Vanessa	Grade Level Team Lead Int	MBI	2026-2027
Baca	Vanessa	Webmaster	MBI	2026-2027
Brock	Karissa	Department Chair Int/MS	MBI	2026-2027
Brock	Karissa	Native American Club	MBI	2026-2027
Brosh	Madge	Department Chair Int/MS	MBI	2026-2027
Carlisle	Chelsea	Student Council ES/Int	MBI	2026-2027
Clanahan	Clarisssa	Department Chair Int/MS	MBI	2026-2027
Clanahan	Clarisssa	STEM/Robotics ES/Int/MS	MBI	2026-2027
Cockrum	Kelly	Grade Level Team Lead Int	MBI	2026-2027
Cox	Sarah	Department Chair Int/MS	MBI	2026-2027
Cox	Sarah	Yearbook ES/Int	MBI	2026-2027
Cross	Lindsay	Department Chair Int/MS	MBI	2026-2027
Davis	Tyler	Scholastic Coach	MBI	2026-2027
Davis	Tyler	Department Chair Int/MS	MBI	2026-2027
Fruit	Morgan	Grade Level Team Lead Int	MBI	2026-2027
Hasty	Jason	Archery ES/Int	MBI	2026-2027
Hasty	Jason	District PE Department Head	MBI	2026-2027
Holder	Erin	Department Chair Int/MS	MBI	2026-2027
Holder	Erin	Grade Level Team Lead Int	MBI	2026-2027
Karn	Heather	Department Chair Int/MS	MBI	2026-2027
Keys	Sarah	Grade Level Team Lead Int	MBI	2026-2027
Myers	Anna	Grade Level Team Lead Int	MBI	2026-2027
Stokes	Hanna	Awards Program ES/Int	MBI	2026-2027
Tindall	Angela	Department Chair Int/MS	MBI	2026-2027
Washburn	Janie	District PD Comm Member	MBI	2026-2027
Washburn	Janie	STEM/Robotics ES/Int/MS	MBI	2026-2027
Wiewel	Sherri	Archery ES/Int	MBI	2026-2027
Baldwin	Christopher	E-Sports MS	MNMS	2026-2027
Birkes	Andrea	Awards Program MS	MNMS	2026-2027
Bond	Carrie	Scholastic Coach	MNMS	2026-2027
Bond	Jay	Department Chair Int/MS	MNMS	2026-2027
Boulware	Brent	Department CHair Int/MS	MNMS	2026-2027
Braden	Megan	Renaissance Sponsor MS 1/2	MNMS	2026-2027
Brewster	Morgan	MS Science Fair/STEM Sponsor 1/2	MNMS	2026-2027
Burch	Blake	Yearbook MS	MNMS	2026-2027
Burch	Blake	Archery MS	MNMS	2026-2027
Cunningham	Christopher	Department CHair Int/MS	MNMS	2026-2027

Deister	Megan	Team Lead MS	MNMS	2026-2027
Deister	Megan	Reach Crew MS/HS 1/2	MNMS	2026-2027
Garrison	Rondalyn	Team Lead MS	MNMS	2026-2027
Hixson	Michael	Reach Crew MS/HS 1/2	MNMS	2026-2027
Joy	Jennifer	Team Lead MS	MNMS	2026-2027
Joy	Jennifer	Department Head Special Ed	MNMS	2026-2027
Killebrew	Cynthia	Department CHair Int/MS	MNMS	2026-2027
Lutts	Rylee	Team Lead MS	MNMS	2026-2027
Lutts	Rylee	Department CHair Int/MS	MNMS	2026-2027
Neal	Leslie	Department CHair Int/MS	MNMS	2026-2027
Parker	Jessica	Renaissance Sponsor MS 1/2	MNMS	2026-2027
Qualls	Ally	Student Council MS 1/2	MNMS	2026-2027
Qualls	Ally	Webmaster	MNMS	2026-2027
Roper	Lisa	MS Science Fair/STEM Sponsor 1/2	MNMS	2026-2027
Smith	Tonia	Team Lead MS	MNMS	2026-2027
Summers	Sarah	Team Lead MS	MNMS	2026-2027
Summers	Sarah	Department CHair Int/MS	MNMS	2026-2027
Swan	Rhoda	STEM/Robotics ES/Int/MS	MNMS	2026-2027
Voegele	Megan	Student Council MS 1/2	MNMS	2026-2027
Wyckoff	Megan	Team Lead MS	MNMS	2026-2027
Wyckoff	Megan	Department CHair Int/MS	MNMS	2026-2027
Barnes	Cynthia	STEM/Robotics ES/Int/MS	MCE	2026-2027
Emery	Danielle	Archery ES/Int 1/2	MCE	2026-2027
Frazier	Hillary	Grade Level Department Chair ES 1/2	MCE	2026-2027
Fruit	Tina	Grade Level Department Chair ES	MCE	2026-2027
Giles	Jessica	Grade Level Department Chair ES	MCE	2026-2027
Gray	Hannah	Awards Program ES/Int	MCE	2026-2027
Gray	Hannah	Student Council ES/Int 1/2	MCE	2026-2027
Gray	Hannah	Grade Level Department Chair ES	MCE	2026-2027
Hardin	Kymberlee	District PD Comm Member	MCE	2026-2027
Hardin	Kymberlee	Archeery ES/Int 1/2	MCE	2026-2027
Henderson	Meredith	STEM/Robotics ES/Int/MS	MCE	2026-2027
Hendricks	Amber	Department Head Special Ed	MCE	2026-2027
Hill	Kaitlyn	Grade Level Department Chair ES 1/2	MCE	2026-2027
Hood	Samantha	Yearbook ES/Int	MCE	2026-2027
Hood	Samantha	Student Council ES/Int 1/2	MCE	2026-2027
Hood	Samantha	Media Director 3 Sections	MCE	2026-2027
Hood	Samantha	Webmaster 1/2	MCE	2026-2027
Howard	Adrienne	Grade Level Department Chair ES	MCE	2026-2027
Howard	Adrienne	Webmaster 1/2	MCE	2026-2027
McCathern	Kayla	Department Head Special Ed	MCE	2026-2027
Natseway	Amy	STEM/Robotics ES/Int/MS	MCE	2026-2027
Ray	Robyn	Grade Level Department Chair ES	MCE	2026-2027
Shelton	Makenzie	Grade Level Department Chair ES	MCE	2026-2027
Tucker	Erika	Grade Level Department Chair ES	MCE	2026-2027
Votta	Shauna	STEM/Robotics ES/Int/MS	MCE	2026-2027
Allen	Jenny	Student Council ES/Int	RWE	2026-2027

Balliew	Kayla	Student Council ES/Int	RWE	2026-2027
Balliew	Kayla	Webmaster	RWE	2026-2027
Biggs	Sarah	Grade Level Department Chair ES	RWE	2026-2027
Blair	Sarah	District PD Comm Member	RWE	2026-2027
Causey	Maria	Grade Level & Department Chair ES 1/2	RWE	2026-2027
Causey	Maria	Yearbook ES 1/2	RWE	2026-2027
Haney	Amanda	Media Director 6 Sections	RWE	2026-2027
Kramer	Shelia	Grade Level Department Chair ES	RWE	2026-2027
Kuper	Michelle	Grade Level Department Chair ES	RWE	2026-2027
Miseldine	Michelle	Grade Level Department Chair ES	RWE	2026-2027
Miseldine	Michelle	Student Council ES/Int	RWE	2026-2027
Rick	Amanda	Grade Level Department Chair ES	RWE	2026-2027
Salemme	Elizabeth	Grade Level Department Chair ES	RWE	2026-2027
Shelton	Carissa	Department Head Special Ed	RWE	2026-2027
Thomas	Amanda	Grade Level Department Chair ES	RWE	2026-2027
Thomas	Amanda	Awards Program ES/Int	RWE	2026-2027
Thomas	Mary	Grade Level & Department Chair ES 1/2	RWE	2026-2027
Thomas	Mary	Yearbook ES 1/2	RWE	2026-2027
Tiger	Kelsey	Grade Level Department Chair ES	RWE	2026-2027
Biggs	Tarakay	STEM/Robotics ES/Int/MS	LE	2026-2027
Carr	Miranda	Grade Level Department Chair ES	LE	2026-2027
Head	Bailey	Archery ES/Int 1/2	LE	2026-2027
Hodges	Annalisa	Grade Level Department Chair ES	LE	2026-2027
Ingham	Robin	Grade Level Department Chair ES	LE	2026-2027
Karr	Kara	District PD Comm Member	LE	2026-2027
Karr	Kara	Awards Program ES/Int 1/2	LE	2026-2027
McNew	Kendra	STEM/Robotics ES/Int/MS	LE	2026-2027
McNew	Kendra	Student Council ES/Int 1/2	LE	2026-2027
McNew	Kendra	Webmaster	LE	2026-2027
Mount	Marissa	Archery ES/Int 1/2	LE	2026-2027
Rogers	Jennifer	Yearbook	LE	2026-2027
Schneider	Nicona	Grade Level Department Chair	LE	2026-2027
Tobiason	Erin	Department Head Special Ed	LE	2026-2027
Tobiason	Erin	STEM/Robotics ES/Int/MS	LE	2026-2027
Wagner	Emma	STEM/Robotics ES/Int/MS	LE	2026-2027
Wauters	Brandy	Grade Level Department Chair	LE	2026-2027
Wauters	Brandy	Media Director 6 Sections	LE	2026-2027
Yarbro	Jayla	Grade Level Department Chair ES	LE	2026-2027
Bristol	Judy	Department Chair Int/MS	MMS	2026-2027
Bristol	Judy	Team Lead MS	MMS	2026-2027
Courtney	Hannah	Department Chair Int/MS	MMS	2026-2027
Courtney	Hannah	Renaissance Sponsor MS	MMS	2026-2027
Courtney	Hannah	Student Council MS 1/2	MMS	2026-2027
Courtney	Hannah	Team Lead MS	MMS	2026-2027
Garcia	Sharonda	Awards Program MS	MMS	2026-2027
Green	Sarah	Department Chair Int/MS	MMS	2026-2027
Green	Sarah	Reach Crew MS/HS	MMS	2026-2027

Hall	Kyle	STEM/Robotics ES/Int/MS	MMS	2026-2027
Jenkins	Tess	Scholastic Coach 7th/8th 1/2	MMS	2026-2027
Jenkins	Tess	Team Lead MS	MMS	2026-2027
Kincer	Ricky	E-Sports MS/2	MMS	2026-2027
Kincer	Ricky	STEM/Robotics ES/Int/MS	MMS	2026-2027
King	Aubrea	Department Chair Int/MS	MMS	2026-2027
King	Aubrea	Native American Club 1/2	MMS	2026-2027
King	Aubrea	Team Lead MS 1/2	MMS	2026-2027
King	Christine	Department Head Special Ed	MMS	2026-2027
King	Christine	Team Lead MS	MMS	2026-2027
Kitzel	Annie	Scholastic Coach 7th/8th 1/2	MMS	2026-2027
Kitzel	Annie	Science Fair MS 1/2	MMS	2026-2027
Larson	Angie	Native American Club 1/2	MMS	2026-2027
Larue	Amy	Department Chair Int/MS	MMS	2026-2027
Larue	Amy	Team Lead MS	MMS	2026-2027
Miller	Kelian	STEM/Robotics ES/Int/MS	MMS	2026-2027
Palmer	Jared	Department Chair Int/MS	MMS	2026-2027
Palmer	Jared	Team Lead MS 1/2	MMS	2026-2027
Penney	Amy	Department Chair Int/MS	MMS	2026-2027
Sawyer	Mandy	Webmaster	MMS	2026-2027
Sawyer	Mandy	Yearbook MS	MMS	2026-2027
Schieffer	Anna	Student Council MS 1/2	MMS	2026-2027
Shackleford	Amie	Science Fair MS 1/2	MMS	2026-2027
Sosebee	Kelsey	Archery MS	MMS	2026-2027
Sosebee	Kelsey	Department Chair Int/MS	MMS	2026-2027
Sosebee	Kelsey	Team Lead MS	MMS	2026-2027
Stephens	Matthew	E-Sports MS/2	MMS	2026-2027
Stephens	Matthew	STEM/Robotics ES/Int/MS	MMS	2026-2027
Leep	Lloyd	Field Maintenance	Dist	2026-2027
Sullivan	Ty	Field Maintenance	Dist	2026-2027
Casarez	Chris	Field Maintenance	Dist	2026-2027
Hurst	Garrett	Field Maintenance	Dist	2026-2027
Waggoner	Ryan	Field Maintenance	Dist	2026-2027
Darity	Lacy	Field Maintenance	Dist	2026-2027
Sawyer	Chris	Field Maintenance	Dist	2026-2027
Moore	Joe	Field Maintenance	Dist	2026-2027
Deason	Justin	Field Maintenance	Dist	2026-2027
Patterson	Joe	Field Maintenance	Dist	2026-2027
Lucas	Juan	Field Maintenance	Dist	2026-2027
Renyer	TJ	Field Maintenance	Dist	2026-2027
Heath	Joel	Field Maintenance	Dist	2026-2027

Schedule "C"

August 10, 2026

Guest Teacher "C"			
Last Name	**First Name**	**Site/Assignment**	**Effective**
Baughman	Hadley	District	2026-2027
Carruth	Abrie	District	2026-2027
Combs	Liz	District	2026-2027
Harris	Kelly	District	2026-2027
Higgins	Hiedi	District	2026-2027
Maldonado	Rachel	District	2026-2027
Malone	Jana	District	2026-2027
Mckanna	Tessa	District	2026-2027
Middleton	Desiree	District	2026-2027
Russell	Karen	District	2026-2027
Scott	Fiona	District	2026-2027
Setzer	Kori	District	2026-2027
Solomon	Donna	District	2026-2027
Spencer	Katie	District	2026-2027
Stewart	Maryann	District	2026-2027
Tucker	Nicole	District	2026-2027
Wallis	Lisa	District	2026-2027
Warcup	Jessica	District	2026-2027
Wentz	Rachel	District	2026-2027
Health Aide Substitute			
Last Name	**First Name**	**Site**	**Effective**
Sumpter	Miranda	District	2026-2027
Registered Nurse Substitute			
Last Name	**First Name**	**Site**	**Effective**
Dillard	Belinda	District	2026-2027
Fulton	Kimberly	District	2026-2027
Bronco Club 2026-2027 SY			
Last Name	**First Name**	**Site**	**Effective**
Dyche	Cindy	MCE/Coordinator	2026-2027
McCathern	Kayla	MCE/Coordinator	2026-2027
Bullock	Billie	MCE/Teacher	2026-2027
Ezell	Melissa	MCE/Teacher	2026-2027
Gray	Hannah	MCE/Teacher	2026-2027
Kirkwood	Whitney	MCE/Teacher	2026-2027
Miller	Sue Ann	MCE/Teacher	2026-2027
Shelton	Makenzie	MCE/Teacher	2026-2027
Dykes	Shelbi	MCE/Para	2026-2027
Ridinger	Melanie	MCE/Para	2026-2027
Rouner	AManda	MCE/Para	2026-2027

Saunders-Willis	Stephanie	MCE/Para	2026-2027
McGinn	Kadience	MCE/Student Assistant	2026-2027
Collett	Danielle	MC/Coordinator	2026-2027
Keele	Robyn	MC/Coordinator	2026-2027
Bass	Danielle	MC/Teacher	2026-2027
Calvani	Alexis	MC/Teacher	2026-2027
Harney	Ruby	MC/Teacher	2026-2027
Hood	Desiree	MC/Teacher	2026-2027
Johnson	Darci	MC/Teacher	2026-2027
McMurty	Mackenzie	MC/Teacher	2026-2027
Miller	Aubrey	MC/Teacher	2026-2027
Nguyen	Tresa	MC/Teacher	2026-2027
Peck	Kara	MC/Teacher	2026-2027
Rogers	Heather	MC/Teachers	2026-2027
Steinmann	Victoria	MC/Teacher	2026-2027
Story	Terri	MC/Teacher	2026-2027
Walton	Caitlyn	MC/Para	2026-2027
Bannon	Rachel	MC/Teacher Assistant	2026-2027
Johnson	Jaclyn	MC/Teacher Assistant	2026-2027
Dick	Karis	LE/Coordinator	2026-2027
Hodges	Annalisa	LE/Coordinator	2026-2027
Tobiason	Erin	LE/Coordinator	2026-2027
Barnett	Shira	LE/Teacher	2026-2027
Beneux	Emma	LE/Teacher	2026-2027
Biggs	Tarakay	LE/Teacher	2026-2027
Dickerson	Bailey	LE/Teacher	2026-2027
James	Lisa	LE/Teacher	2026-2027
McNew	Kendra	LE/Teacher	2026-2207
Witter	Kierra	LE/Para	2026-2027
Charton	Caileigh	LE/Student Assistant	2026-2027
Martinez	Calley	ME/Coordinator	2026-2027
Mowery	KIm	ME/Coordinator	2026-2027
Pence	Janet	ME/Coordinator	2026-2027
Block	Melissa	ME/Teacher	2026-2027
Boyd	Jennifer	ME/Teacher	2026-2027
Monroe	Desirae	ME/Teacher	2026-2027
Morgan	Diamond	ME/Teacher	2026-2027
Owens	Tracy	ME/Teacher	2026-2027
Peters	Amanda	ME/Teacher	2026-2027
Smith	Shanna	ME/Teacher	2026-2027
Burnett	Alex	ME/Student Assistant	2026-2027
Andrews	Jayne	PVE/Coordinator	2026-2027
Brixey	Mandy	PVE/Teacher	2026-2027
Hargrove	Amy	PVE/Teacher	2026-2027
Featherstone	Julie	PVE/Teacher Assistant	2026-2027
Goff	Darcie	PVE/Teacher Assistant	2026-2027
McIntire	Brianna	PVE/Teacher Assistant	2026-2027

CornejoSilva	Yessica	PVE/Student Assistant	2026-2027
Balliew	Kayla	RWE/Coordinator	2026-2027
Grove	Misty	RWE/Coordinator	2026-2027
Kuper	Michelle	RWE/Coordinator	2026-2027
Cartwright	Sheadrian	RWE/Teacher	2026-2027
Castenada	Jose	RWE/Teacher	2026-2027
Lewis	Jennifer	RWE/Teacher	2026-2027
Peebles	Ylene	RWE/Teacher	2026-2027
Barron	Danielle	RWE/Para	2026-2027
Fonseca	Jennifer	RWE/Para	2026-2027
Hogan	Amanda	RWE/Para	2026-2027
Jordan	Andra	RWE/Para	2026-2027
Mejia	Guadalupe	RWE/Para	2026-2027
Reynolds	Angie	RWE/Para	2026-2027
Sugg	Sherri	RWE/Para	2026-2027
Scott	Dallas	RWE/Teacher Assistant	2026-2027
Hill	Gwen	SH/Coordinator	2026-2027
Ray	Baylee	SH/Teacher	2026-2027
Massey	Amanda	SH/Teacher	2026-2027
Miller	Jae	SH/Teacher	2026-2027
McVay	Anika	SH/Para	2026-2207
Miller	Emily	SH/Para	2026-2027
Rubio	Elena	SH/Student Assistant	2026-2027
Elliott	Malinda	MT/Coordinator	2026-2027
Tucker	Angela	MT/Coordinator	2026-2027
Gelso	Christin	MT/Coordinator	2026-2027
Duke	Natasha	MT/Teacher	2026-2027
Hanna	Deanna	MT/Teacher	2026-2027
Mordecai	MacKenzie	MT/Teacher	2026-2027
Wood	Jaybree	MT/Teacher	2026-2027
Flickinger	Gina	MT/Para	2026-2027
Henderson	Corbie	MT/Para	2026-2027
Richardson	Penny	MT/Para	2026-2027
McElroy	Joeleen	MT/Student Assistant	2026-2027
Robertson	Tricia	MV/Coordinator	2026-2027
Brown	Alexis	MV/Teacher	2026-2027
Moy	Kendra	MV/Teacher	2026-2027
Thomas	Larenda	MV/Teacher	2026-2027
Brown	Sara	MV/Para	2026-2027
Collins	McKinsey	MV/Para	2026-2027
Sullivan	Kristi	MV/Para	2026-2027
Lentz	Carlie	MV/Teacher Assistant	2026-2027
Bellafato	Ryker	MV/Student Assistant	2026-2027
Brown	Tim	CRI/Coordinator	2026-2027
Fincher	Mark	CRI/Coordinator	2026-2027
Griffin	Emma	CRI/Coordinator	2026-2027
Edwards	Piper	CRI/Student Assistant	2026-2027

Sewell-Delaney	Gina	HZ/Coordinator	2026-2027
Evans	Mary	HZ/Coordinator	2026-2027
Tonay	Christina	HZ/Coordinator	2026-2027
Neal	Anysia	HZ/Coordinator	2026-2027
McDonald	Miranda	HZ/Student Assistant	2026-2027
Brock	Karissa	MBI/Coordinator	2026-2027
Carlisle	Chelsea	MBI/Coordinator	2026-2027
Simco	Paige	MBI/Coordinator	2026-2027
McKinley	Kylie	MBI/Student Assistant	2026-2027