AGENDA
Mustang Board of Education Special Meeting
Tuesday, June 17, 2025 at 4:00 PM
Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma will hold a Mustang Board of Education Special Meeting on Tuesday, June 17, 2025 at 4:00 PM. The place and street of the meeting will be Mustang Education Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064.
The Board of Education may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to approve, reject, table, reaffirm, rescind, or take no action on any agenda matter.

A. Invocation and Flag Salute

B. Call to Order and Roll Call (may be silent)

C. Superintendent's Report

D. Assistant Superintendent's Report

   1. Grading

E. Board Reports

F. Consent Agenda

   1. Board of Education Minutes

      a. May 12, 2025 Regular Board Meeting Minutes

      b. June 3, 2025 Special Board Meeting Minutes

   2. Use of Facilities

      a. Canadian County Justice Center - June 1st and June 5th - 2 buses to and from Camp Twin Cedars in Guthrie, OK.

   3. Out of State or Overnight Travel

a. Gary Knowles - MHS Aeronautics - SystemsGo Oberth Level Teacher Training on July 12-13, 2025 in Fredericksburg, TX

b. Mustang High School Band Students - Texoma Marching Arts and Leadership Academy on July 6-11, 2025 in Ardmore, OK

c. Mustang High School Boys Basketball Team - Midwest Showcase on June 21-22, 2025 in Kansas City, KS

d. Mustang High School Pom Team - NDA Pom Camp on May 27-30, 2025 in Norman, OK

e. Ryan McKinney - ASCD 2025 Conference on June 29 - July 2 in San Antonio, TX

4. Renewal and Ratification of Agreements/Contracts

a. Academics

1. AMN Healthcare Language Services, Inc.

2. Canadian County Children's Justice Center

3. Instructure, Inc. - Mastery Connect Learning Platform

4. Minga Solutions US, Inc.

5. Sign Language Resource Service, Inc.

b. Athletics

1. Arbiter Sports, LLC

2. BSN Sports, LLC.

c. Finance

1. BancFirst Insurance Services, Inc.

2. Certificate and Orders - Treasurer - Jason Pittenger

3. Certificate and Orders - Assistant Treasurer - Randi Spencer

4. Frontline Education

5. Imperial Vending, LLC.
6. Perry Weather, Inc.
7. Sprouts Healthy Communities Foundation

d. Child Nutrition

1. Classic Paper Supply, Inc. - Dish Machine and Chemical Products
2. Duncan's Pest Control, LLC - Extermination Services Bid
3. Hiland Dairy Foods Company, LLC - Milk/Juice Bid
4. Hoodz of Oklahoma
5. U.S. Foodservice - Bread Bid
6. U.S. Foodservice - Prime Bid
7. Vinyard Fruit & Vegetable Company - Produce Bid

e. Communications

1. AlwaysOn, Inc.

f. Custodial

1. True Solutions Management & Consulting, LLC.

g. Federal Programs

1. Junior Achievement of Oklahoma, Inc.
2. National Indian Education Association
3. Oklahoma State Department of Education
4. Riverside Insights
5. School Status, LLC/Smore
6. Talking Points, Inc.
7. Varsity Tutors for Schools LLC

8. Whova, Inc.

h. Operations

1. Air & Earth, Inc.
2. Canadian County Sheriff's Office
3. Chem-Aqua, Inc.
4. Classic Paper Supply Inc.
5. Constellation NewEnergy - Gas Division, LLC (CNEGAS)
6. Consumer Textile Corporation
7. Engineered Systems & Energy Solutions, Inc. (ES2)
8. ESP Facilities Maintenance
9. Schindler Elevator Corporation
10. Smith Power Systems
11. Stryker Integrated Solutions - Annual Life Safety Inspections
12. Stryker Integrated Solutions - District Fire & Security Monitoring
13. United Rentals

i. Student Services

1. A Chance to Change
2. Calm Waters
3. Canadian County Health Department
4. Canadian Valley Speech Services
5. Edmond Speech Therapy, LLC
6. House of Healing Equine Experience
7. ImageNet Consulting, LLC

8. Larry L Mullins, Ph.D.
9. MultiLingual Communication Services, LLC
10. N2Y LLC
11. OATECA, Inc.
12. Sign Language Resource Services, Inc.
13. Specialty Care Medical/Pediatrics, Inc.
14. State of Oklahoma Department of Rehabilitation Services - School Work Study
15. State of Oklahoma Department of Rehabilitation Services - Work Adjustment Training
16. Tech-Now, Inc.
17. Westmoreland Therapies, LLC
18. Youth and Family Services, Inc.

j. Technology

1. CyberNut
2. Eagle Technologies - Compellent Storage Hardware
3. Eagle Technologies - Dell Server Host Hardware
4. Eagle Technologies - Virtual Server Environment
5. RK Black, Inc.
6. SherpaDesk
7. SingleWire Software Informacast
8. Student Provisioning Services (SPS-K12)

k. Transportation

1. Lobdock Impairment Detection

l. Site

1. Mustang Central Middle School
    1. Walsworth Yearbooks
2. Mustang Elementary
    1. Lokal Oklahoma Yearbooks
    2. Tom Jackson Photography
3. Mustang High School
    1. Oklahoma City Community College - Concurrent Enrollment
    2. Redlands Community College - Concurrent Enrollment
4. Riverwood Elementary
    1. Lokal Oklahoma Yearbooks
    2. Seesaw
5. Sunset Hill Elementary
    1. Lokal Oklahoma Yearbooks
6. Trails Elementary
    1. Lokal Oklahoma Yearbooks
    2. Tom Jackson Photography
7. Valley Elementary
    1. Lokal Oklahoma Yearbooks

5. Change Order Memos

a. Cade Construction CO #52 - Brick Supports at Canopies

b. Cade Construction CO #53 - Frame Access Panel Openings

c. Cade Construction CO #54 - Utilize Steel Allowance

d. Cade Construction CO #55 - ASI 35 - Add Lite Kits

e. Cade Construction CO #56 - Aluminum Roof Transition Ladders

f. Timberlake Construction Co., Inc. CO #10 - Awnings Allowance Draw Down

g. Timberlake Construction Co., Inc. CO #11 - A2L Changeover for Commercial Refrigeration

h. Timberlake Construction Co., Inc. CO #12 - Overhead Door Reconciliation

i. Timberlake Construction Co., Inc. CO #13 - Stainless Steel Handrail Reconciliation

j. Timberlake Construction Co., Inc. CO #14 - Roofing Reconciliation

k. Timberlake Construction Co., Inc. CO #15 - RFI #5 Sanitary Sewer Work

l. Timberlake Construction Co., Inc. CO # 17 - General Trades Reconciliation

m. Timberlake Construction Co., Inc. CO #18 - Elevator Reconciliation

6. Mustang Education Support Professionals (MESP) - Administrative Collective Bargaining Team

7. Approval of Mustang Public Schools 2025-2026 Revised Academic Calendar

G. Financial Consent Agenda

1. Encumbrance Registers

2. Change Order Registers

3. Treasurer's Report

4. General Fund Revenue Analysis

5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts

a. Transfer of Funds

H. Business

1. Gassen Realty

I. New Business

J. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).

2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C.

3. Proposed executive session to discuss negotiations concerning Mustang Education Association (MEA) and Mustang Education Support Professionals (MESP). 25 O.S. Section 307(B)(2).

K. Acknowledge Return to Open Session

L. Statement of Executive Session minutes by Board Clerk

M. Vote to approve or not approve the following Adjunct Teachers for the 2025-2026 School year:

N. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".

O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".

P. Adjournment

GRADING

Dr. Robbyn Glinsmann
Director of Middle and Intermediate Curriculum and Instruction

Ryan McKinney
Assistant Superintendent of Secondary Education

June 17, 2025





Overview

1. Our Journey
2. Feedback summary
3. Grade Distribution
4. GPA
5. Takeaways & Next Steps

1. Our Journey

- Grades need to better reflect what our students know.

- MPS needed a unified grading plan for all ELA, Math, Science, and Social Studies classes. This makes it more equitable and easier for students and parents to keep up with.

- Grading Policy: We believe the purpose of grades is to communicate, as concisely as possible, a student's academic progress. Grades should reflect a valid and pure representation of what a student knows and is able to do based on a given set of concepts and skills specified by the standards. Grades are used to provide feedback, document progress, and guide instructional decisions."

Grading Committee Goals

- Create common definitions of grading and assessment and disseminate these definitions and related professional development to all intermediate and middle schools and high school teachers in Mustang Public Schools.

- Develop grading policies to ensure consistency in grading across the intermediate and middle schools and high school in Mustang Public Schools.

- Establish clear and consistent grading expectations for administrators, teachers, students, parents, and other stakeholders.



Grading Committee Outcomes

- We have created common definitions for grading and assessment.
- The work we have done puts us on track to have a unified grading plan.
- The approach to grading helps us identify students that need additional supports to help them gain a better understanding of the content.
- This plan will streamline grading for students, parents, and staff.





Grading & Assessment Information

Formative assessment

- A planned and ongoing process used by students and teachers during teaching and learning to gain evidence of student mastery of content standards to improve student understanding and teacher instruction. (ex. homework, daily work, etc.)

Summative assessment

- Tools and processes used after instruction to measure proficiency of content standards and verify how much a student has learned at that moment in time. (ex. tests, projects, etc.)

Overview of Levels

Timeline of implementation

- **Added / Adjusted in 22-23**
- **Added in 23-24**
- **Added in 24-25**

Level	Weighting	Retakes	50 Base	Late Work
Intermediate	Every assignment and assessment given will be out of 100 points.	For all summative assessments, students will be given the opportunity for retakes that are available for full credit. Once the retake has been done, the higher score will stand.	A 50-base grading system will be implemented, in which the lowest grade available for any assignment attempted by a student will be a 50. 50/NHI will be used in the grade book instead of zeros for assignments that have not been turned in. 50/NHI will alert teachers, students, and families that assignments have not been turned in or completed when assigned initially.	Late work will be accepted for full credit until the end of the current unit or a date determined by the department.
Middle School	Grades will be weighted 70% for summative assessments and 30% for formative assignments and assessments.	For all summative assessments, students will be given the opportunity for retakes that are available for full credit. Once the retake has been done, the higher score will stand.	A 50-base grading system will be implemented, in which the lowest grade available for any assignment attempted by a student will be a 50. 50/NHI will be used in the grade book instead of zeros for assignments that have not been turned in. 50/NHI will alert teachers, students, and families that assignments have not been turned in or completed when assigned initially.	Late work will be accepted for full credit until the end of the current unit.
High School	Grades will be weighted 70% for summative assessments and 30% for formative assignments and assessments.	All students, regardless of the initial score, will be allowed a minimum of one additional opportunity to demonstrate understanding on summative assessments.	Formative: If a student does not turn in an assignment and/or does not make a valid attempt at their work the grade of a Zero. Summative: Assessments on the first attempt may be entered on a 0-100 scale. If the student should score below 50 on their reassessment attempt, then the grade will be assigned using the base 50 scale.	Late work will be accepted for full credit until the end of the summative assessment.



2.Feedback grades 5-8

During the 2024-25 school year, Mustang Public Schools implemented grading changes at the middle school and intermediate school levels. MPS collected feedback from stakeholders that was used to reflect on these newly implemented practices.

Feedback requests were sent to all:

- Students - received back 1,250
- Parents - received back 302
- Teachers - received back 46
- School Administrators - received back 8

Overview of Feedback

- Grading changes have helped shift the focus from grading as a form of punishment to grading as a tool for communication about growth and mastery of content. The shift away from punitive grading has helped improve student efficacy and relationships and provided students with redo opportunities on assessments. Earning a retake gave students a personal stake in relearning the content.

- However, there are some concerns around student apathy as many students now view a 50% as "good enough," leading to skipped assignments and minimal effort, especially when formative assessments carry less weight under the 70/30 grading split.

- Shifting from the status quo is always going to present desired successful outcomes along with a few challenges. While many educators are reteaching essential skills and embracing a new growth mindset around grading, others remain hesitant to district grading changes, particularly the shift from assigning zeroes to a minimum grade of 50. These shifts will continue to require instructional adjustments and mindset changes from stakeholders, with the need for continued professional development to support a more consistent, equitable, and learning-focused grading culture across the district.

3.Grade Distribution

Grade distribution refers to the breakdown or percentage of each letter grade (A, B, C, D, F) that is awarded across all courses within a given group — such as a grade level, school site, or district — during a specific grading period.

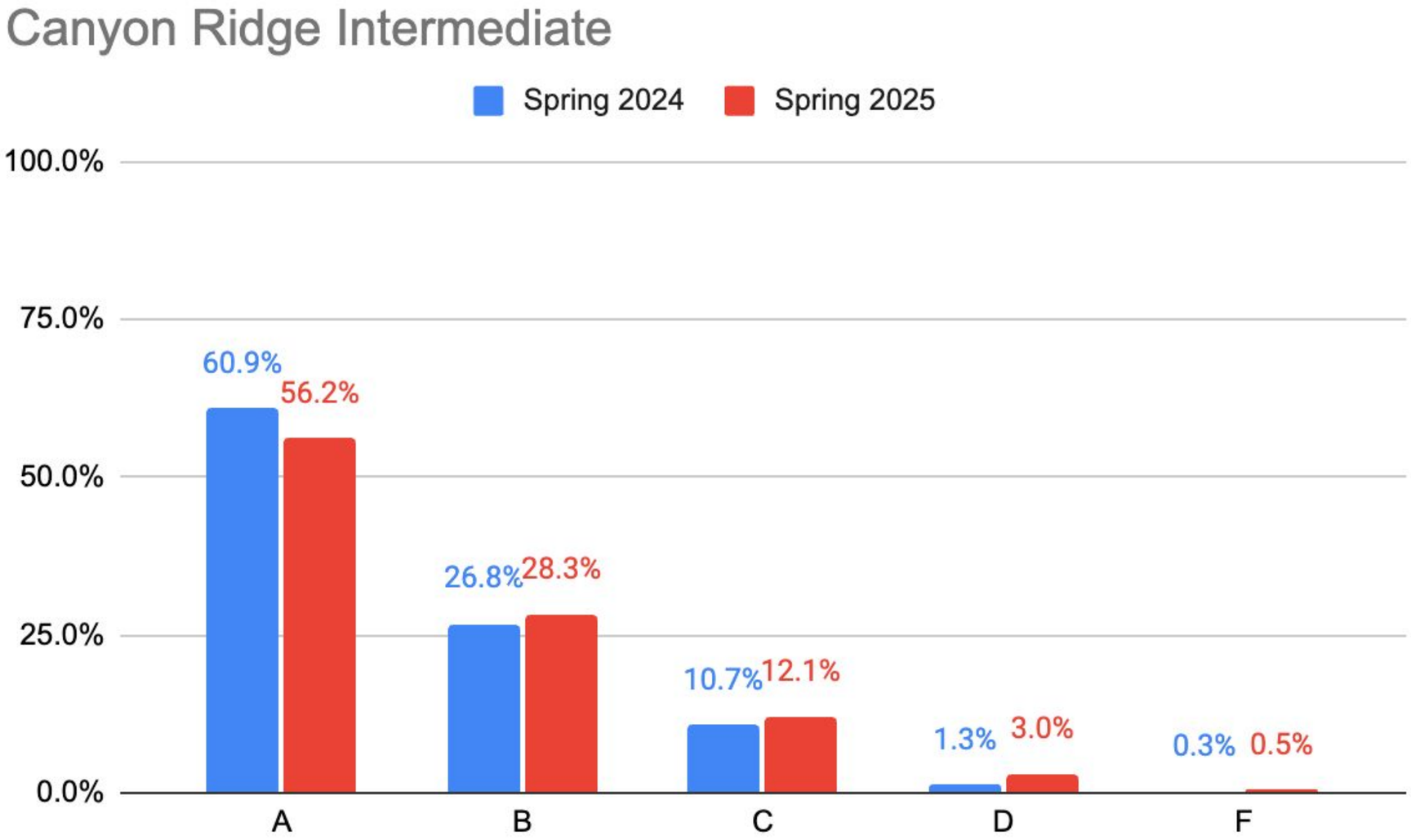
It represents how all individual grades (not whole report cards) are allocated, helping to identify patterns of academic performance, grading consistency, or potential equity issues.

For example: “In grades 7–8, about 80% of all grades issued were A’s or B’s. This suggests that most course-level performance reflects high achievement, though it doesn’t necessarily mean that 80% of students had all A’s or B’s on their report cards.”

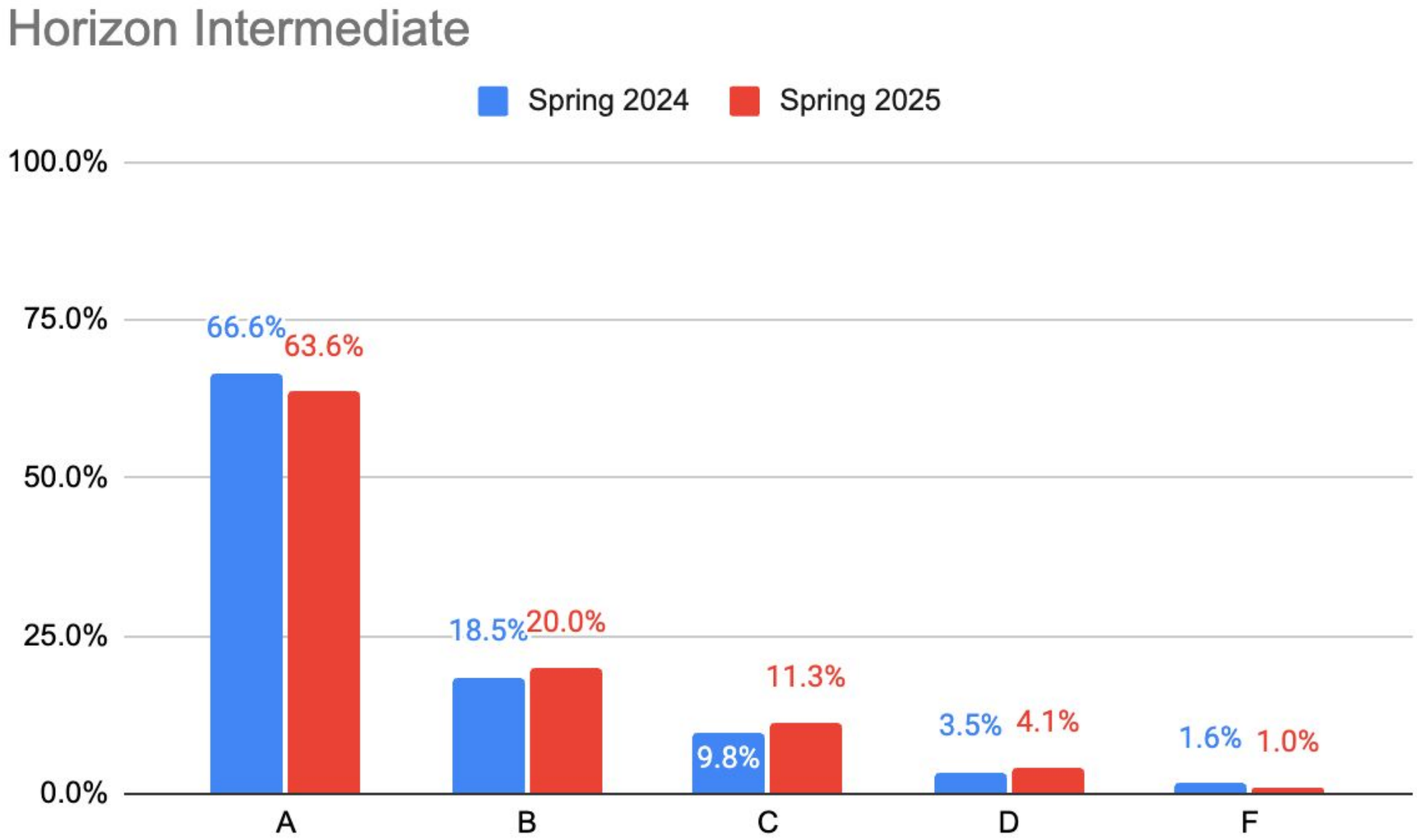
This distinction is important: grade distribution does not describe student averages, but rather how often each grade is assigned across all students and subjects.

Note: On the following slides, we will review a two-year, teacher-to-teacher comparison of grade distributions.

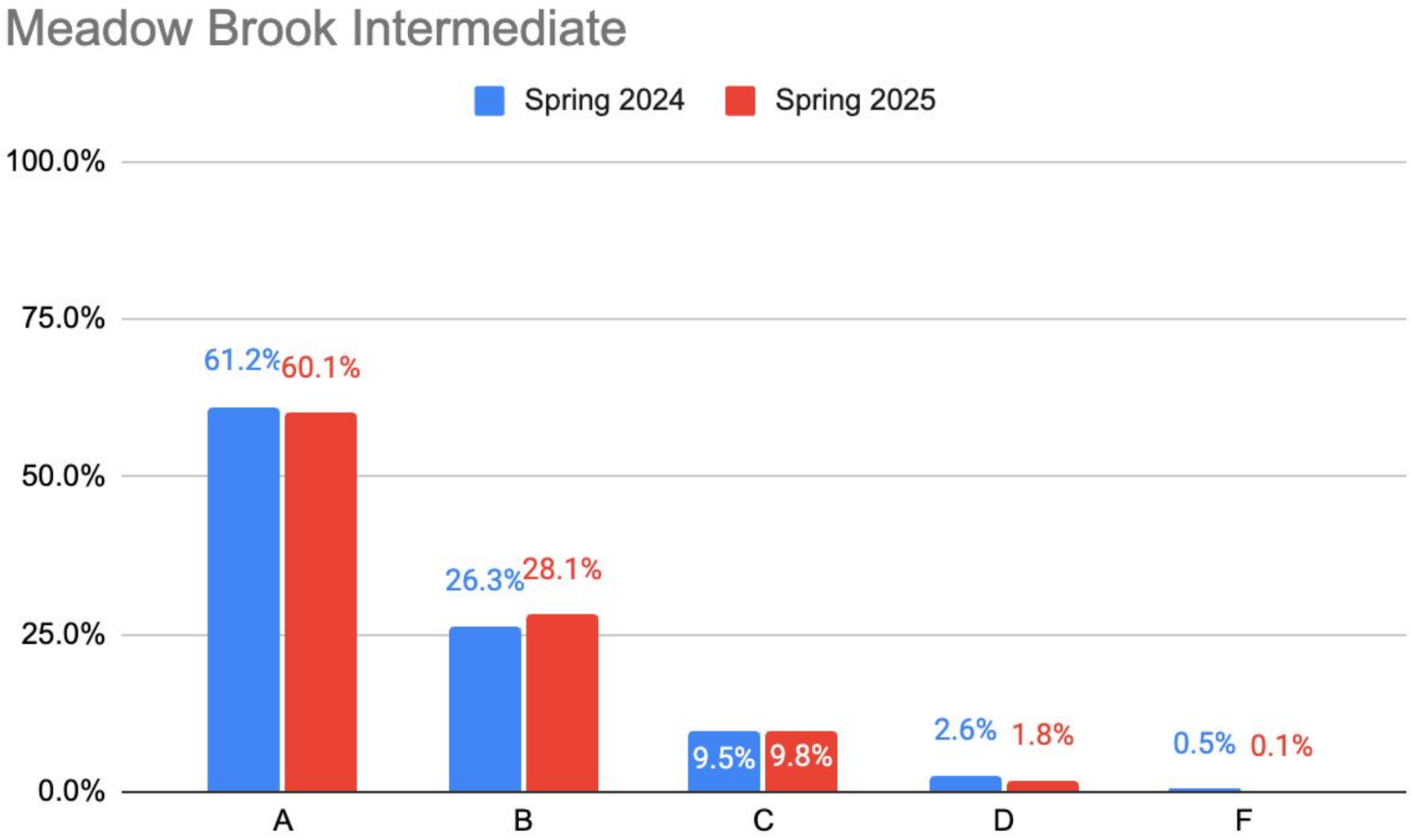
Grade Distribution



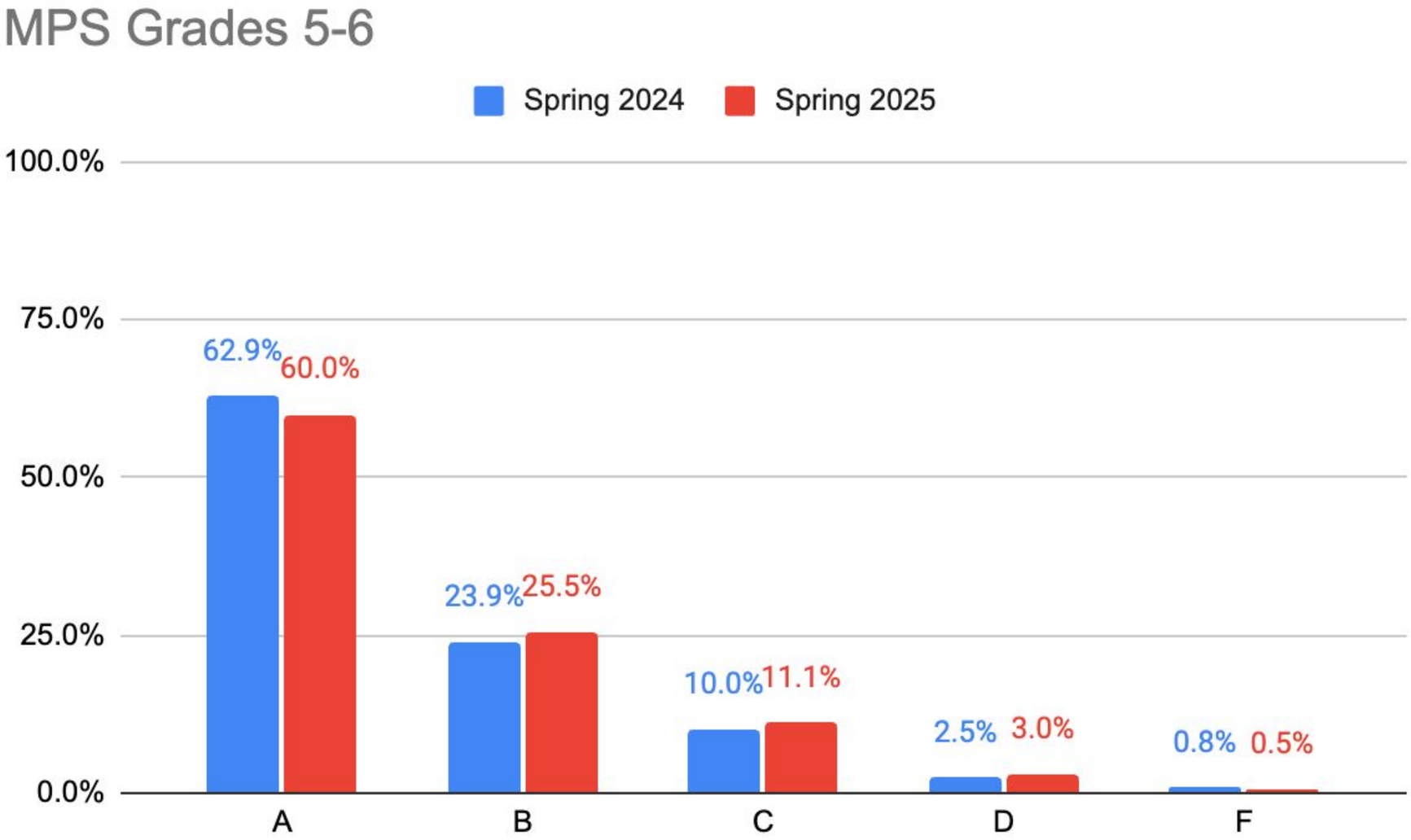
Grade Distribution



Grade Distribution



Grade Distribution

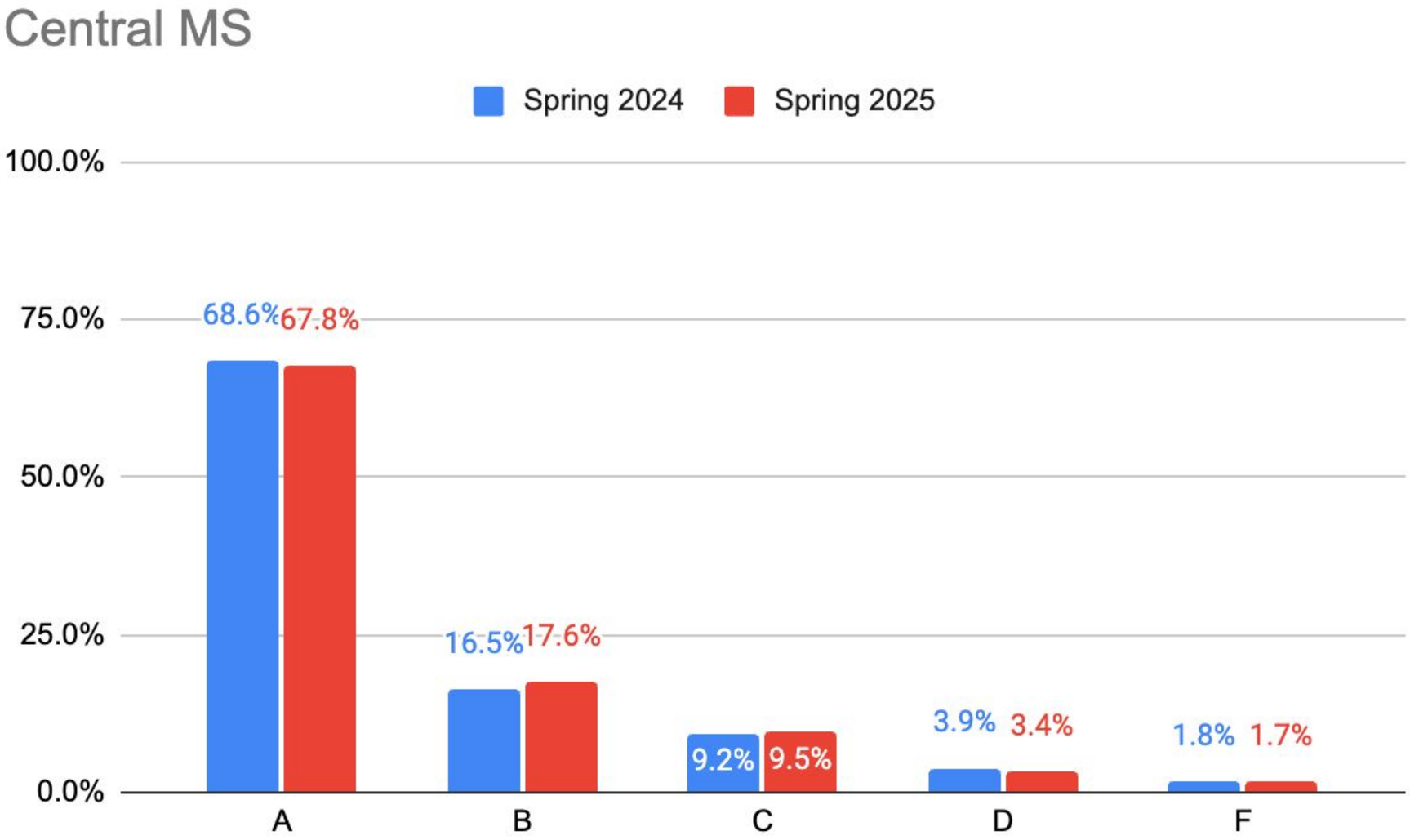


Grade Distribution

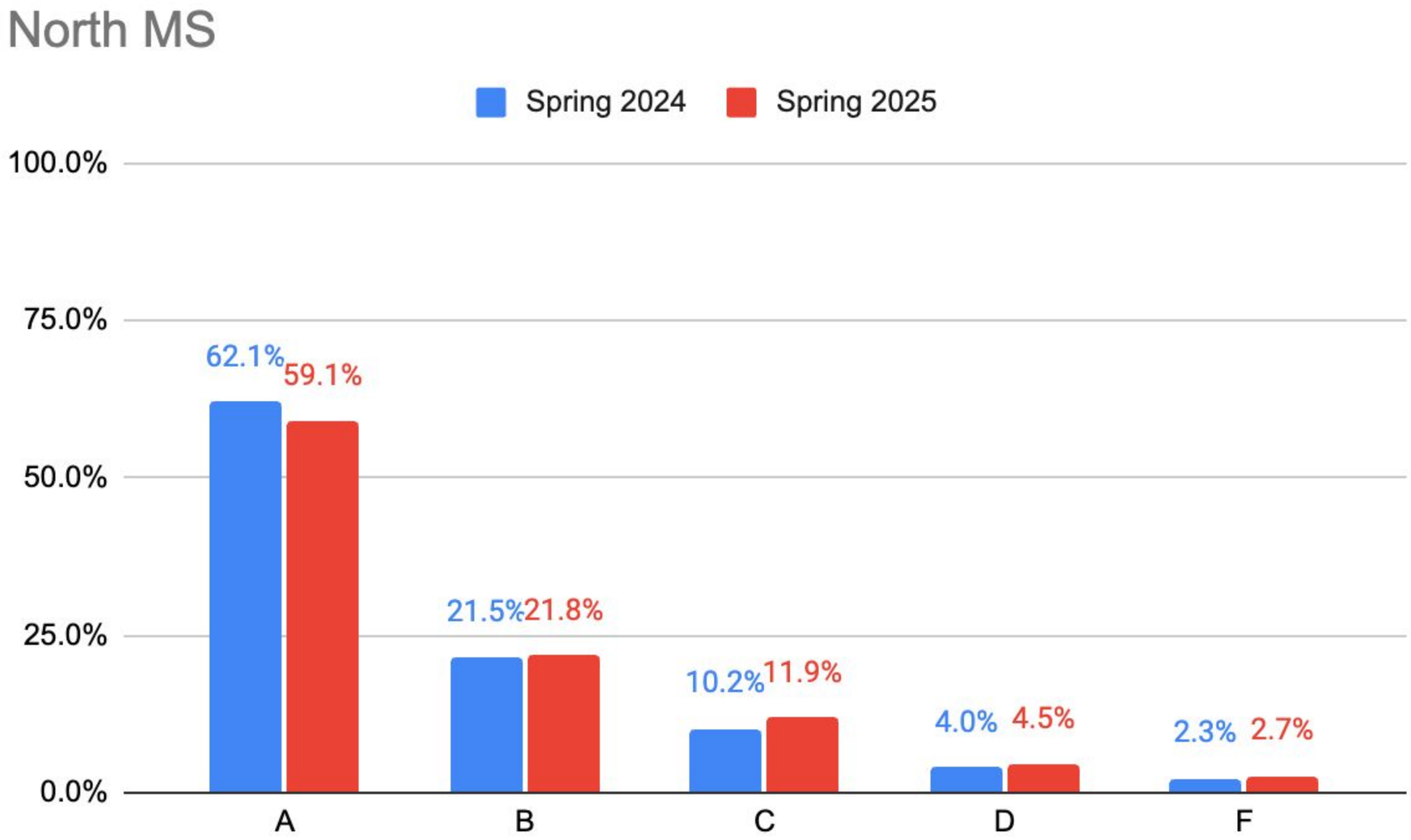
For Grades 5-6 over the past two years:

- A's & B's awarded represent 85.8% - 86.8%
- D's & F's awarded represent 3.5% - 3.8%
- We are showing consistency from the 2023-2024 school year to the 2024-2025 school year when looking at grade distribution averages.
- When looking specifically from site to site, we need to examine why there are some discrepancies.
  - For example
    - for Spring 2025
      - Canyon Ridge - 84.5% awarded was an A or B
      - Horizon - 83.6% awarded was an A or B
      - Meadow Brook - 88.2% awarded was an A or B

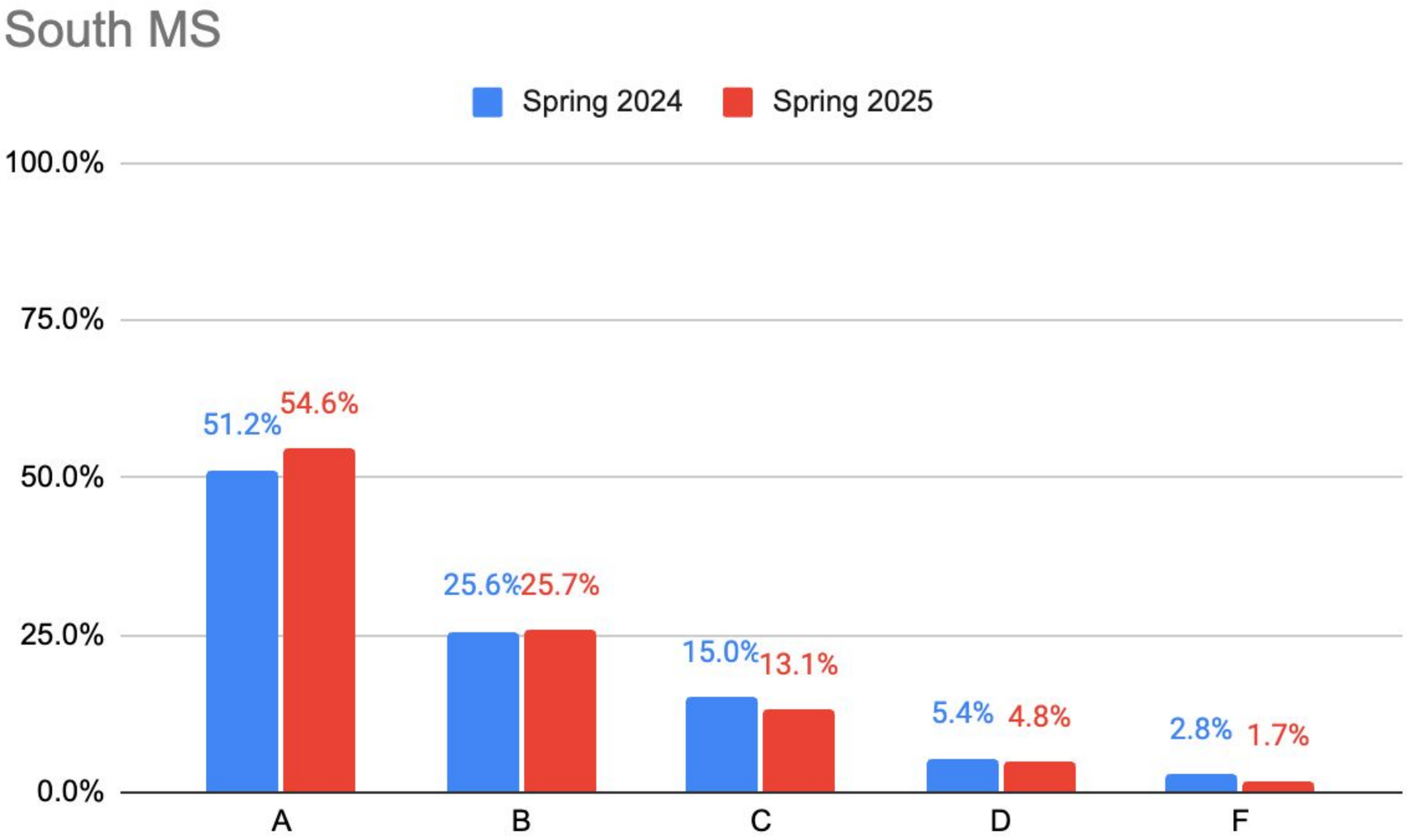
Grade Distribution



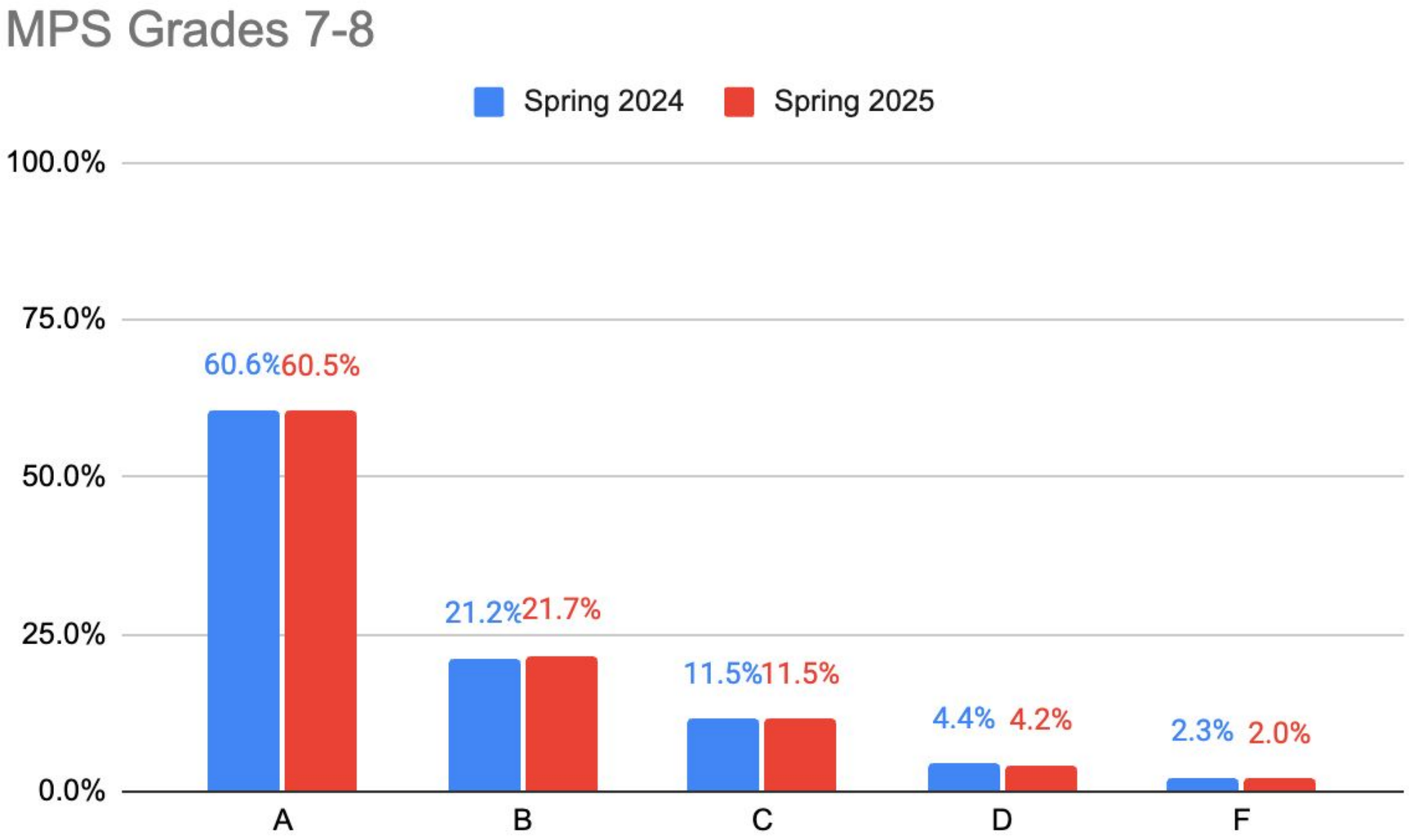
Grade Distribution



Grade Distribution



Grade Distribution

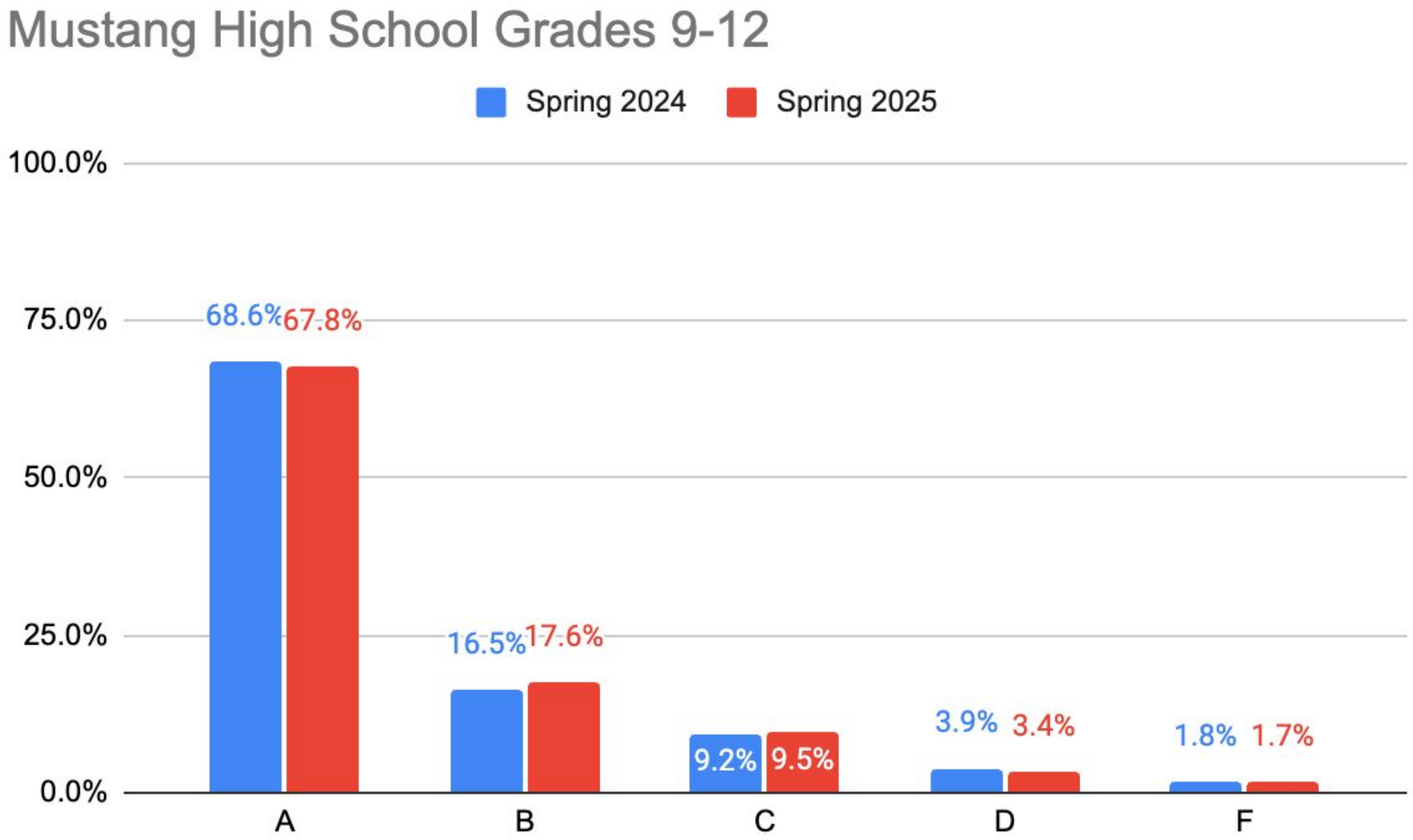


Grade Distribution

For Grades 7-8 over the past two years:

- A's & B's awarded represent 81.8% - 82.2%
- D's & F's awarded represent 6.2% - 6.7%
- We are showing consistency from the 2023-2024 school year to the 2024-2025 school year when looking at grade distribution averages.
- When looking specifically from site to site, we need to examine why there are some discrepancies.
  - For example
    - for Spring 2025
      - Central MS - 85.4% awarded was an A or B
      - North MS - 80.9% awarded was an A or B
      - South MS - 80.3% awarded was an A or B

Grade Distribution



Grade Distribution

For Grades 9-12 over the past two years:

- A's & B's awarded represent 85.1% - 85.4%
- D's & F's awarded represent 5.1% - 5.7%
- We are showing consistency from the 2023-2024 school year to the 2024-2025 school year when looking at grade distribution averages.

Grade Distribution

When looking specifically at all sites graded 5-12, we need to examine why there are some discrepancies:

- For example
  - for Spring 2025 from fewest % of A's and B's to the highest
    - South MS - 80.3% awarded was an A or B
    - North MS - 80.9% awarded was an A or B
    - Horizon - 83.6% awarded was an A or B
    - Canyon Ridge - 84.5% awarded was an A or B
    - Central MS - 85.4% awarded was an A or B
    - Mustang High School - 85.5% was an A or B
    - Meadow Brook - 88.2% awarded was an A or B

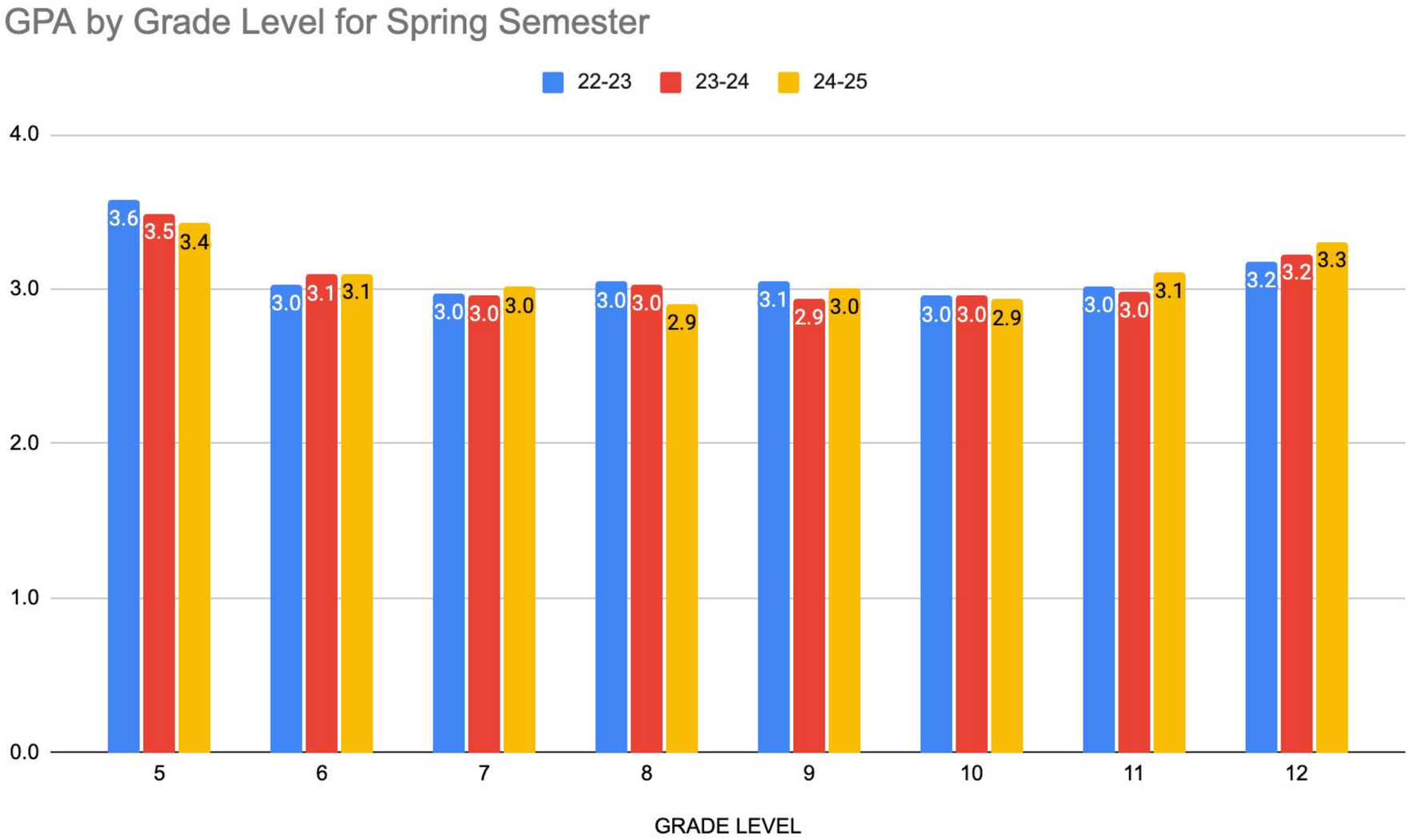


4. GPA

GPA, or Grade Point Average, is a numerical representation of a student's overall academic performance, calculated by averaging the point values of their final grades. It is a key indicator used to measure student achievement and progress over time.

Note: On the following slides, we will examine a three-year GPA comparison by grade level. The GPA listed is not cumulative but a snapshot for all students for that semester.

GPA


GPA by Grade Level for Spring Semester
22-23
23-24
24-25
4.0
3.0
2.0
1.0
0.0
3.6
3.5
3.4
3.0
3.1
3.1
3.0
3.0
3.0
3.0
3.0
2.9
3.1
2.9
3.0
3.0
3.0
2.9
3.0
3.0
3.1
3.2
3.2
3.3
5
6
7
8
9
10
11
12
GRADE LEVEL

GPA

Grade Level	Difference		
5	-0.2		
6			0.1
7		0	
8	-0.1		
9	-0.1		
10	-0.1		
11			0.1
12			0.1

- Stability in GPA across three years suggests that the transition to a unified grading system has not negatively impacted academic averages.

- These trends may also reflect:
  - The impact of professional development around grading,
  - Adjustments in weighting formative vs. summative assessments,
  - And increased supports such as reassessment opportunities.

Are our students learning?

Academic Achievement

District	AA Composite	AA Avg ELA Score	AA Avg Math Score	AA Avg Science Score
A	89.5	66.2	66.8	68.3
B	85	67.4	60.1	55.2
C	83.1	60.7	62.4	60.8
D	75.7	59.5	55.3	61.1
Mustang	75.1	56.6	58.8	55
E	69.8	53.2	56.2	54.2
F	66.6	53.3	53.7	50.1
G	66.4	55.1	52.1	49.3
H	63.5	53.6	49.9	50.8
I	56.2	50.3	45.6	48.5
State	48.8	44.9	41.4	43.7
K	44.7	45.4	40.5	36.4
L	38.7	40.2	37.8	39.1
M	35.7	40.8	34.8	36.6
N	33.4	40.1	33.4	34.4
O	31.3	36.5	33.7	36.8
P	26.1	34.4	30.4	34.9
Q	19.9	34.5	24.9	30.3

Academic Growth

District (23-24)	AG Composite (% of Points)	Avg ELA Growth	Avg Math Growth
B	77.6	101.3	89.4
A	77.6	95.1	98.2
Mustang	72.8	92.6	97
C	71.7	93.4	94.8
N	70	93.9	92.5
F	60	88	90.6
G	59.5	88.8	89
D	57.9	89	87.2
L	57	86.5	89.9
M	55.2	85.9	88.8
H	53.6	86.6	86.3
E	53.6	84.7	88.9
State	53.4	86.5	86.1
K	48.8	85.7	82.7
I	47.8	83.7	84.5
Q	42.1	83.7	78.8
O	40	78.8	83.7
P	39	78.6	83

- Preliminary ACT for 24-25 juniors show:
  - Out of 27 indicators - MHS showed growth in 25 indicators, 1 stayed the same, and 1 decreased

5. Takeaways

The grading changes have promoted consistency across classes, supported struggling students, reduced failure rates, and provided hope and second chances, especially for English Learners and those facing academic barriers. The grading changes have also helped educators reflect on grading practices and focus more clearly on student mastery and intervention needs.

Overall, while the system has provided support and flexibility, stakeholders are wanting more professional development and opportunities for growth around the ideas of apathy, effort, and disengagement to instill habits critical for future academic and professional success.





Next Steps

Professional development will be given to teachers, starting during back-to-school meetings. These sessions will focus on topics such as 50-based grading, weighted grading systems, rethinking reassessments, and student motivation.

Parent Universities will be given during the intermediate open house, explaining the grading structure. Infographics will be distributed to all middle school parents explaining the middle school grading structure.

When administrators return in July, discussions will take place about current data and any changes needed for the 2025-26 school year.

Questions



Mustang Board of Education Regular Meeting
Minutes
Monday, May 12, 2025 6:00 PM
Mustang Educational Resource Center, 12400 SW 15th St, Yukon, OK 73099

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Regular Meeting on Monday, May 12, 2025 at 6:00 PM. The place and street of the meeting was Mustang Educational Resource Center, 12400 SW 15th St, Yukon, OK 73099.
Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Invocation and Flag Salute
Invocation - Sarah Lippencott Flag Salute - Todd Lovelace

B. Call to Order and Roll Call (may be silent)
Todd Lovelace called the meeting to order at 6:00 PM. Those present were Todd Lovelace, Toby Thompson and Sarah Lippencott. Dr. Rader and Travis Helling were absent.

C. Superintendent's Report

1. Bronco Leadership Code - Student of the Month

Centennial Elementary	Viviana Nunez	Mustang Education Center	Sebastian Constantino
Creek Elementary	Tarryn Wentz	Canyon Ridge Intermediate	RaeAnn Jones
Lakehoma Elementary	Hayes Colls	Horizon Intermediate	Abbie Walls
Mustang Elementary	Ari Teague	Meadow Brook Intermediate	Xenia Yang
Prairie View Elementary	Kamden VonWald	Mustang Central Middle School	Brynlee Gelso
Riverwood Elementary	Peyton Reed	Mustang North Middle School	Caleb Solberg
Trails Elementary	Evelyn Hamrick	Mustang Middle School	Jaxson Wagnon
Valley Elementary	Megan Le	Mustang High School	Vaughn Keiser

2. The following students from Mustang North Middle School qualified at the State Technology Student Association Conference to compete at the National Technology Student Association Conference:
Eva Fondevilla-Welch William Scudder Jeremiah Nielsen Taraji Hunt

3. The following students earn an award in a Robotics competition:

Mustang High School

Riago Artavia	Phillip Nguyen	Brynnlee Faddis	Wilder Landrith	Elizabeth Esparza Garcia
Olivia Schrack	Braxton Jimeson	Kollyn Sissney	Danielle Slaton	Westyn Langerman

Coaches : Matt Moore and Jessica Holman

Mustang North Middle School

Liam Shriver	Caleb Wright	Gavin Brown	Zoe Mickey	Vivian Stevens

Coaches: Jennifer Wilhm and Jeremy Ford

D. Business

1. The Board will discuss, consider and/or act upon awarding the $19,300,000 General Obligation Building Bonds, Series 2025A to the lowest and best bidder.
Motion to approve awarding the $19,300,000 General Obligation Building Bonds, Series 2025A to Huntington Securities, Inc. average rate of interest 3.389357%. This motion, made by Toby Thompson and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

2. The Board will discuss, consider and/or act upon a Resolution providing for the issuance of $19,300,000 General Obligation Building Bonds, Series 2025A by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
Motion to a Resolution providing for the issuance of $19,300,000 General Obligation Building Bonds, Series 2025A by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue. This motion, made by Toby Thompson and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

3. The Board will discuss, consider and/or act upon awarding the $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B to the lowest and best bidder.
Motion to approve awarding the $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B to Northland Securities, Inc average rate of interest 4.562500%. This motion, made by Toby Thompson and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

4. The Board will discuss, consider and/or act upon a Resolution providing for the issuance of $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B by

Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
Motion to approve a Resolution providing for the issuance of $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue. This motion, made by Toby Thompson and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

5. The Board will discuss, consider and/or act upon awarding the $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 to the lowest and best bidder.
Motion to approve awarding the $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 to Huntington Securities, Inc. average rate of interest 3.454000%. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

6. The Board will discuss, consider and/or act upon a Resolution providing for the issuance of $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
Motion to approve the Resolution providing for the issuance of $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue. This motion, made by Toby Thompson and seconded by Todd Lovelace, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

7. Discussion and possible board action to elect or not to elect the following as new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

Yes____No_____ Position No. 12: Mandy Kincannon (OSSBA) School Board Member of Moore Public Schools, to a 2025-2028 term.
Motion to elect Mandy Kincannon as new member of the board of of directors of the Oklahoma Public School Investment Interlocal Cooperative, Position No. 12. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

8. Discussion and possible board action to approve the new lease/purchase of 1000 Lenovo Gen4 100e Chromebooks for student use.
Motion to approve the new lease/purchase of 1000 Lenovo Gen4 100e Chromebooks for student use. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

E. Assistant Superintendent's Report

1. Operations - Mark Lebsack, Assistant Superintendent of Operations

F. Board Reports

G. Public Participation
The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation are limited to five (5) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.
No Public Participation

H. Consent Agenda
All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.
Motion to approve consent agenda. This motion, made by Todd Lovelace and seconded by Toby Thompson, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

1. Board of Education Minutes

   a. April 14, 2025 Regular Board Meeting Minutes

2. Use of Facilities

   a. Chisholm Heights Baptist Church - June 23th and June 28th - 2 buses and drivers to and from Falls Creek in Davis, OK.

3. Out of State or Overnight Travel

   a. Olivia Bennett - AP Summer Institute on June 22-26, 2025 in Dallas, TX.

b. Carrie Hixon and Monica Witt - FinLit Camp on June 16-17, 2025 in Dallas, TX

c. Mustang High School Girls Basketball Team - Pittsburg State Team Camp on June 18-20, 2025 in Pittsburg, KS.

d. Mustang High School Boys and Girls Wrestling Teams - University of Nebraska Wrestling Team Camp on June 23-27, 2025 in Lincoln, NE.

e. Mustang High School Football Team - Owasso Team Camp on June 2-4, 2025 at Owasso High School, Owasso, OK.

f. Geromy Schrick - Tulsa Area Schools Technology Symposium on June 3-6, 2025 in Tulsa, OK.

g. Brandy Skoropowski - 2025 Technology Student Association (TSA) National Conference on June 26 - July 1, 2025 in Nashville, TN.

h. Gina Thompson, Natasha Heupel and Maria MItchell - Advance Placement Summer Institute on June 22-26, 2025 in Tahlequah, OK.

i. Donnie Ryan, Director of Transportation, Richelle Miller, Assistant Director of Transportation and Albany McClure, Route Supervisor - School Transportation News (STN) Expo and Transportation Director Summit on July 10-16, 2025 in Reno, NV.

4. Revisions of Policy and Procedures

a. Policy 2030 - Use of Facility and/or Grounds

5. Renewal and Ratification of Agreements/Contracts

a. Board to consider and take action on a motion approving the renewal of the lease-purchase for the fiscal year ending June 30, 2026, as required under the provisions of the Sublease Agreement dated September 1, 2023, by and between the District and the Canadian County Educational Facilities Authority.

b. Board to consider and take action on a motion approving the renewal of the lease-purchase for the fiscal year ending June 30, 2026, as required under the provisions of the Sublease Agreement dated May 1, 2017, and amended on July 31, 2017, by and between the District and the Canadian County Educational facilities Authority.

c. Communications

1. Active Internet Technologies

d. Sites

1. Mustang Middle School

1. Walsworth Yearbooks

2. Game Time

2. Mustang Valley Elementary

1. SeeSaw Learning, Inc.

2. Boing City

3. Meadow Brook Intermediate

1. Oklahoma School Pictures

e. Mustang High School

1. Oklahoma State University, OKC

2. Master the Test

f. Technology

1. PowerSchool - Applicant Tracking

2. PowerSchool - Perform

3. PowerSchool - School Messenger

4. PowerSchool -Student Information System

g. Student Services

1. Atwood Behavioral Consulting

2. Edmond Speech Therapy, LLC.

3. Educational Diagnostic Testing Services, LLC.

4. Niki Keck, TVI, COMS

5. Splendid Speech, Inc.

6. Jenni Hunt - Speech Language Services

7. Oklahoma Hearing Solutions, LLC

h. Operations

1. Critical Response Group Digital Mapping

i. Oklahoma State School Board Association (OSSBA) - Management Employee Service Agreement

j. Canadian County Sheriff's Office

k. Canadian Valley Technology Center

l. Imagine Learning

6. Mustang Education Support Professionals (MESP) Negotiations/Bargaining Committee for 2025-2026

Tami Cooper	Jan Meir	Stephanie Aldrich	Mark Sloan	Leigh Anne Spurlin
John Okon	Holly Carroll	Jackie McFarland	D'Angela Mangus	

7. Approval for senior students for 2025 graduation with less than the District's 26 credits but will meet the state guidelines.

8. Change Orders

a. CO #47 - Utilize Steel Allowance

b. CO #48 - Roller Shade Substitution

c. CO #49 - Building Address Signage

d. CO #50 - Remove Existing Trees at Sara Rd.

e. CO #51 - TAC Condensate Piping

I. Financial Consent Agenda
Motion to approve the financial consent agenda. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

1. Encumbrance Registers

2. Change Orders Registers

3. Treasurer's Report

4. General Fund Revenue Analysis

5. Activity Fund Revenue and Expenditure Summary

6. Activity Fund Purpose of Accounts

a. Transfer of Funds

7. Approval of the grant application from the National Council of Teachers of Mathematics (NCTM)

8. Approval of the 2025-2026 payroll calendars.

J. New Business This business, in accordance with Oklahoma Statues, title 25- 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
No New Business

K. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.
The board did not convene in executive session.

1. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1). As listed on Schedule A, B & C and Adjunct Teachers

L. Acknowledge Return to Open Session

M. Statement of Executive Session minutes by Board Clerk

N. Vote to approve or not approve the following Adjunct Teachers for the 2025-2026 school year:

Shannon Atkinson	PE/Health	Mustang High School
Brett Coffman	Earth Science	Mustang High School
Derrick Hightower	Government	Mustang High School
Tyson Meade	Instrumental/General	Mustang High School
Gregory Osborne	Journalism	Mustang High School
Joshua Bartug	English	Mustang High School
Gary Knowles	Physical Science	Mustang High School
Emily Cerny	PE/Health	Mustang High School
Ana Rue De Kennedy	Spanish	Mustang High School
Brandon Zaragoza	PE/Health	Mustang High School
Alex Knox	US/OK History	Mustang High School
Elizabeth McGill	Math	Mustang North Middle School
Carlye Carter	Art	Meadow Brook Intermediate
Heather Brakebill	Science (5-8)	Horizon Intermediate
Michael Kissner	Science (5-8)	Horizon Intermediate
Kathryn Cato	MS Social Studies	Horizon Intermediate
Elizabeth Eastwood	3rd Grade	Sunset Hill Elementary
Jamie Maselli	Elementary Education	Sunset Hill Elementary
Loretta Massion	4th Grade	Creek Elementary
Desirae Monroe	4th Grade	Mustang Elementary
Natalie Stalsworth	Elementary Education	Riverwood Elementary
Shannon Bradshaw	4th Grade	Prairie View Elementary

Motion to approve the Adjunct Teachers for the 2025-2026 school year. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".
Motion to approve Schedule A. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".
Motion to approve Schedule B. This motion, made by Toby Thompson and seconded by Todd Lovelace, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

Q. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "C".

Motion to approve Schedule C. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

R. Adjournment
Time 7:00 PM
Motion to adjourn. This motion, made by Todd Lovelace and seconded by Sarah Lippencott, Passed.
Sarah Lippencott: Aye, Todd Lovelace: Aye, Toby Thompson: Aye

_____
Minutes Clerk

_____
Board President

Schedule "A"

May 12, 2025

Employment				
Last Name	**First Name**	**Replacing/New Position**	**Site/Assignment**	**Effective**
Angulo	Catherine	Elizabeth McGill	MNMS/Teacher	08/08/2025
Baker	Paige	Genevieve Foerster	MV/Teacher	08/08/2025
Barron	Danielle	Renee Pruett	MC/Special Ed Paraprofessional	08/12/2025
Bohuslavicky	Dylan	Chris Coin	District/Technology Support Specialist	05/19/2025
Claussen	Abigail	Heather Ely	MV/Teacher	08/08/2025
Conner	Stephanie	Andrew Cranford	CRI/Teacher	08/08/2025
Crane	Donalda	Janette Simmons	MCE/Teacher	08/08/2025
Crawl	Devin	Kobi Gomez	MHS/Teacher	08/08/2025
Eastland	Devan	Faith Gushing	LE/Teacher	08/08/2025
Eibel	Jordan	Casey Walker	MHS/Teacher	08/08/2025
Everman	Handley	Chris Conway	MHS/Teacher	07/01/2025
Funk	Jill	Emily Henricksen	MT/Media Assistant	08/08/2025
Gill	Alisha	Stacie McGrew	MCMS/Teacher	08/08/2025
Hall	Kyle	Brett Coffman	MMS/Teacher	08/08/2025
Harper	Michelle	Amanda Tuttle	CRI/Teacher	08/08/2025
Hearn	Kathryn	Alecia Symes	MHS/Teacher	08/08/2025
Henry	Allison	Hannah Lay	MHS/Teacher	08/08/2025
Hines	Rebecca	Bobbi Maples	MC/Teacher	08/08/2025
Holt	Alyssa	Kayla Green	PVE/Special Ed Paraprofessional	08/12/2025
Holt	Annette	Deanna Pearson	PVE/Special Ed Paraprofessional	08/12/2025
Johnston	Ashley	Tracy Anthony	MC/Special Ed Teacher	08/08/2025
Kennedy	John	Jeffrey Covey	Operations/Mechanical/HVAC Journeyman	04/28/2025
Kratz	Jeanne	Kelsey Sosebee	MMS/Teacher	08/08/2025
Lawson	Hyrum	Jakob Berry	District/Technology Support Specialist	05/19/2025
Legleiter	Hannah	Jessica Quintero	MT/Teacher	08/08/2025
Lovick	Abigail	Kortney Gosnell	MC/Teacher	08/08/2025
Martinez	Julissa	Lynn Warden	MHS/Counselor	08/01/2025
Mason	Harper	Brittany Hartley	RWE/Teacher	08/08/2025
McArthur	Martha	Shay Nicole Bruce	District/School Psychologist	07/21/2025
McNew	Kendra	Laurie Finkenbinder	LE/Counselor	08/05/2025
Monterrosa	Ashley	Wade Walling	CRI/Teacher	08/08/2025
Omosigho	David	Bethany Pettit	MHS/Teacher	08/08/2025
Ryan	September	Starla Collins	MNMS/Special Ed Teacher	08/08/2025
Shaw	Briana	Sandra Torre	MT/Teacher	08/08/2025
Stone	Bryant	Virginia Reeves	MHS/School Psychologist	07/21/2025
Sullivent	Shiloh	Brooke Flippin	RWE/Teacher	08/08/2025
Voegele	Megan	Kaitlyn Robison Dorrell	MNMS/Teacher	08/08/2025
Wallace	Rachel	Piper Gourley	MV/Teacher	08/08/2025
White	John	Thomas Landry	MHS/Teacher	08/08/2025
Whitley	Dana	Belva York	ME/ Special Ed Teacher	08/08/2025
Wood	Jamie	Sarah Catelli	MT/Teacher	08/08/2025
Yance Nick	Michelle	Jessica Pool	MBI/Media/Technology Director	08/04/2025
Young	Keri	Misty Sepulveda	PVE/Media Assistant	08/08/2025
Reassignments				

Last Name	First Name	From: Site/Assignment	Site/Assignment	Effective
Carnes	Sarah	MHS/Teacher	MHS/Special Ed Teacher	08/08/2025
Carruth	Brooke	MERC/HR Specialist	MERC/Supt. Admin Assistant	05/12/2025
Castleberry	Kelli	CRI/Special Ed Paraprofessional	MNMS/Administrative Assistant	07/21/2025
Coffman	Brett	MMS/Teacher	MHS/Teacher	08/08/2025
Crocker	Josh	MT/Teacher	HZ/Teacher	08/08/2025
Hargis	Ashleigh	MT/Special Ed Paraprofessional	MT/Special Ed Teacher	08/08/2025
Henderson	Megan	MC/Media Assistant	MC/Administrative Assistant	08/04/2025
Hightower	Derrick	MMS/Teacher	MHS/Teacher	08/08/2025
Hill	Kameron	MNMS/Assistant Principal	HZ/Principal	07/14/2025
Jackson	Sheri	SH/Special Ed Paraprofessional	MT/Special Ed Paraprofessional	08/12/2025
Malone	Darcie	MEC/Paraprofessional	SH/Special Ed Paraprofessional	08/12/2025
Manuel	Aaron	HZ/Special Ed Teacher	HZ/Counselor	08/08/2025
Massion	Loretta	HZ/LTSwB Teacher	MC/LTSwB Teacher	08/08/2025
McCormick	Elizabeth	MMS/Special Ed Teacher	MCMS/Special Ed Teacher	08/08/2025
McMinn	Kaylee	LE/Paraprofessional	LE/Special Ed Paraprofessional	08/12/2025
Porter	Rodney	MNMS/ISI Supervisor	MNMS/Teacher	08/08/2025
Roby	Christina	MNMS/Teacher	MHS/Teacher	08/08/2025
Sullinger	Melissa	HZ/Counselor	HZ/Teacher	08/08/2025
Taylor	Andrea	ME/Special Ed Teacher	MC/Special Ed Teacher	08/08/2025
Tuttle	Amanda	CRI/Teacher	MV/Instructional Coach	08/01/2025
Walker	Donnetta	MERC/Business Clerk	MERC/HR Specialist	05/12/2025
Rescinded Employment				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Foerster	Genevieve	MV/Teacher		2025-2026
Resignations				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Becker	Sally	MV/Special Ed Teacher		05/21/2025
Berry	Jakob	District/Tech Support Specialist		04/28/2025
Brownie	Erica	CRI/Special Ed Teacher		05/21/2025
Bruce	Shay	District/Psychologist		06/03/2025
Chapman	Robyn	MNMS/Teacher		05/21/2025
Cochran	Cale	MHS/Teacher		05/21/2025
Comer	Michele	RWE/Special Ed Paraprofessional		05/20/2025
Conway	Chris	MHS/Teacher		05/21/2025
Cranford	Andrew	CRI/Teacher		05/21/2025
DeGiusti	Jacquelyn	HZ/Special Ed Paraprofessional		05/20/2025
Duran	Jessica	MEC/Special Ed Paraprofessional		04/29/2025
Ely	Heather	MV/Teacher		05/21/2025
Gomez	Kobi	MHS/Teacher		05/21/2025
Gonzales	Chelsey	LE/Special Ed Teacher		05/21/2025
Gosnell	Kortney	MC/Teacher		05/21/2025
Gushing	Faith	LE/Teacher		05/21/2025
Henson	Inez	HZ/Teacher		05/21/2025
Hurtt	Christopher	MHS/Teacher		05/21/2025
Kinder	Mikaela	RWE/Teacher		05/21/2025
Koehler	Kyle	CRI/Special Ed Teacher		05/21/2025
Kuykendall	Larry	CRI/Special Ed Teacher		05/21/2025
Lambert	Ashlyn	ME/Speech Language Pathologist Assistant		05/21/2025
Maples	Bobbi	MC/Teacher		05/21/2025

McCain	Madalynn	MHS/Teacher		05/21/2025
McCarty	Cynthia	CRI/Special Ed Teacher		05/21/2025
McCrackin	Shelby	MHS/Teacher		05/21/2025
Mcgrew	Stacie	MCMS/Teacher		05/21/2025
McIntire	Jennifer	MEC/Special Ed Teacher		05/21/2025
Mencor	Nicole	HZ/Special Ed Paraprofessional		05/20/2025
Owen	Krista	CRI/Teacher		05/21/2025
Paasch	Michele	LE/Special Ed Paraprofessional		05/20/2025
Pena	Pati	MHS/Teacher		05/21/2025
Ralston	Regina	MBI/Teacher		05/21/2025
Robertson	Nora	HZ/Teacher		05/21/2025
Ryan	Katelyn	ME/Special Ed Paraprofessional		05/20/2025
Sepulveda	Misty	PVE/Media Assistant		04/23/2025
Stanley	Jessica	HZ/Teacher		05/21/2025
Story	Moriah	MC/Instructional Coach		05/27/2025
Symes	Alecia	MHS/Teacher		07/31/2025
Tilley	Barbara	HZ/Teacher		05/21/2025
Viens	Marie	MHS/Teacher		05/21/2025
Warden	Lynn	MHS/Counselor		05/21/2025
Watson	Annette	HZ/Special Ed Paraprofessional		05/20/2025
West	Jennifer	RW/Teacher		05/21/2025
Whisenhunt	Sierra	Transportation/Bus Driver		05/21/2025
Williams	Jonathan	CRI/Teacher		05/21/2025
Winn	Lydia	RWE/Paraprofessional		05/20/2025
Yates	Brandee	MCMS/Special Ed Teacher		05/21/2025
York	Belva	ME/Teacher		05/21/2025
Retirements				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Brown	Frances	MT/Transcriptionist		05/20/2025
Brown	Julie	Transportation/Bus Driver		05/21/2025
Charvat	Pamela	MHS/Teacher		05/21/2025
Lynch	John	Transportation/Bus Driver		05/20/2025
Nichols	Peggy	HZ/Special Ed Paraprofessional		05/20/2025
Leave of Absence				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Holman	Jessica	MHS/Teacher		2025-2026

Schedule "B"

May 12, 2025

Additional Duties				
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Audette	Ryan	Assistant HS Track-Lay Coach	MHS	2024-2025
Miller	Eddie	Team Leader	MHS	2024-2025
Emillio	Holden	Summer General Maintenance	District	Summer 2025
Peterson	Jaren	Summer General Maintenance	District	Summer 2025
Grace	Cathy	ESY Teacher	District	Summer 2025
Laughter	Hayley	ESY Teacher	District	Summer 2025
McCathern	Kayla	ESY Teacher	District	Summer 2025
Alexander	Naomi	ESY Assistant	District	Summer 2025
Graham	Masen	ESY Assistant	District	Summer 2025
Hall	Kyle	ESY Assistant	District	Summer 2025
Mowery	Charles	ESY Assistant	District	Summer 2025
Nelson	Samantha	ESY Assistant	District	Summer 2025
Ridinger	Melanie	ESY Assistant	District	Summer 2025
Wyatt	Stacie	ESY Assistant	District	Summer 2025
Wilson	Ashley	ESY LPN	District	Summer 2025
Shay	Elizabeth	ESY Speech Language Pathologist	District	Summer 2025
Taylor	Stephanie	ESY Occupational Therapist	District	Summer 2025
Smith	Ryan	ESY Coordinator	District	Summer 2025
McCormich	Elizabeth	Homebound/Homebased	District	Spring 2025
Bailey	Erin	Homebound/Homebased	District	Spring 2025
Harris	Donitta	HS Summer School	MHS	Summer 2025
Hunt	Staci	HS Summer School	MHS	Summer 2025
Day	Alecia	HS Summer School	MHS	Summer 2025
Farley	Danna	HS Summer School	MHS	Summer 2025
Chappell	Ralph	HS Summer School	MHS	Summer 2025
Hacker	Susan	HS Summer School	MHS	Summer 2025
Funk	Michael	HS Summer School	MHS	Summer 2025
Godwin	Macy	HS Summer School	MHS	Summer 2025
Rowe	Don	HS Summer School	MHS	Summer 2025
Rogers	Trena	HS Summer School	MHS	Summer 2025
Chaisson	Leiha	HS Summer School	MHS	Summer 2025
Miles	Jody	HS Summer School	MHS	Summer 2025
Waldon	Alejandra	HS Summer School	MHS	Summer 2025
Holsinger	Lyndsey	HS Summer School	MHS	Summer 2025

Schedule "B"

May 12, 2025

Certified Employees for Employment for 2025-2026		
Last Name, First Name	**Last Name, First Name**	**Last Name, First Name**
Evans, Kristin	Shay, Elizabeth	Mathew, Dennis
Hood, Desirae	Cain, Tara	Shade, Pam
Bernhardt, Kimberly	Lucas, Tamara	Scott, Tina
Buchanan, Kasey	McKinney, Stacy	Lohman, Lisa
Walley, Brooke		
Lead Nurse for Employment for 2025-2026		
Last Name, First Name	**Last Name, First Name**	**Last Name, First Name**
Kain, Tammy		
Managers for Employment for 2025-2026		
Last Name, First Name	**Last Name, First Name**	**Last Name, First Name**
Clason, Jana	Grider, Wilson	Keith, Brian
Stonebraker, Janeen		
Support Employees for Employment for 2025-2026		
Last Name, First Name	**Last Name, First Name**	**Last Name, First Name**
Child Nutrition		
Martin, Rachel	Blackdeer-Devenitch, Emily	Cherry, Noma
Artavia, Maritza	McBurney, Sheryl	Edwards, Kelli
Jones, Januari	Mitchell, Beverly	Fletcher, Deanna
Naveed, Farida	Reid, Nicole	Guerrero, Monica
Resendiz, Lidia	Bolt, Camille	Gutierrez, Karla
Flores, Esther	Davidson, Lisa	Herman, Maria
Harbolt, Debra	Klassen, Marla	Herrera, Ana
Lentz, Carlie	Sanderson, Destiny	Hughes, Lynda
Vera, Evangelina	Dixon, Carrie	Mercer, Angellynn
Baker, Vicki	Martinez, Marcela	Miller, Margarethe
Owen, Olivia	Ramirez, Andrew	Quezada, Elena
Stow, Christopher	Stevens, Karrie	Robbins, Brittney
Ward, Dalana	Gomez Gutierrez, Karen	Samples, Carlye
Costiloe, Anna	Guinn, Robin	Schachle, Sharon
Cristan, Brenda	Hahl, Cairn	Schorp, Katie
Lebeau, Sondra	Kazemi, Mansoor	Taylor, Joyce
Linson, Jennifer	Lopez, Shanna	Triplett, Judy
Akers, Samantha	Nguyen, Ella	Vera, Dana
Bittman, Savanna	Barton, Melinda	Quezada, Maricela
Geberth, Marie	Black, Donna	Meier, Janath
Irby, Kathy	Hicks, Linda	Eiler, Amanda
Phelps, Monica	Ho, Loan	Dye, Misti
Butterfield, Luisa	Holder, Melissa	Johnson, Jaclyn
Payne, Barbara	Siddiki, Bilkis	Davis, Teresa
Vershaw, Amberlee	Bennett, Mikayla	Cass, Lori

Barillas, Nelly	Cathey, Laurie	Scott, Dallas
Franklin, Kelsey	Jimenez Jimenez, Beatriz	Cruz, Deborah
Hanke, Melissa	Knapp, Melody	Flynn, Tonia
Platero, Maria Elena	Ponce, Krystal	Pruett, Joni
Solomon, April	White, Kimberley	Perhane, Loretta
Acheampong, Dorcas	Aguillon Estrada, Veronica	Riggs, Linda
Bray, Sherry	Arrieta Chavez, Maria	Shaw, Ashley
Gentry, Lori	Avila, Maria	Brown, Debra
Rider, Loida	Barton, Becky	Chandler, Kristen
Warren, Sharon	Barton, Edna	Kayea, Wanda
Willis, Stephanie	Chabiel, Daniel	Turner, Garrett
Lamb, Brett		
Transportation		
Frantom, Charles	Moss, Samuel	Anderson, Tammy
Howard, Kimberly	Mulford, Jeremy	Bosarge, Courtney
Pozos, Sandra	Okon, John	Brewer, Joyce
Acosta, Angel	Olsen, Eric	Calloway, Carolyn
Briscoe, Sandra	Parks, James	Castner, Roxy
Brownfield, Gene	Pearson, Julie	Johnson, Norma
Cutshall, Michael	Prince, Charles	Koon, Dylen
Dotson, Christy	Roemer, Elizabeth	McDowell, Mark
Dumas, Timothy	Rose, Shelley	McElroy, Amanda
Harrison, Lee	Sanders, James	Schlosser, Norma
Haynes, Donna	Sarrett, Kristine	Sharp, Dottie
Hey, Robert	Smith, Brenda	Tompkins Sr, Anthony
Johansen, Michael	Smith, Margaret	Trent, Marylin
Johnson, Lori	Solis, Jose	Baker, Daniel
Justice, Cynthia	Stroope, Brynn	Brewer, Henry
Keeth, Lyndon	Tallent, Roanna	Goad, Beverly
King, Barbara	Tate, Nichole	Hill, Karen
King, Jennifer Nicole	Terrell, Melinda	McKinney, James
Latham, Janet	Thompson, Christopher	Montgomery, Joanne
Maley, Benitta	Tucker, Heather	Tipton, Terry
Mangus, Dangela	Underwood, Steven	Tucker, William
Martinez De Ramirez, Crysthel	Wagner, Jennifer	Wicker, Delia
Mitchell, Nathan	Wiedebusch, Tami	Woodard, Mary
Montgomery, Richard	Pearson, Roger	Mangus, Christopher
Moore, Arthur	Hale, Mike	McClure, Albany
Morales, Raymond	Clason, Fred	Wallace, Michael
Operations		
Higgins, Michael	Tims IV, Mack	Wells, Robert
Marquez, Kelly	Warden, Jack	Geile, Rickie
Walters, Bryan	Zech, Brandon	George, Brian
Amos, Seth	Harley, Robert	Duck, Travis
Duran, Jaymes	Waller, Zachary	Sloan, Mark
Fairless, Taz	Smith, Michelle	Hoelscher Jr, Charles
Gossman, Gage	Deloe, Christopher	Newcomb, Lanny

Gossman, Gunner	Owen, Evan	Young, Jimmy
Laubach, Tayler	Benigni, Robert	Orendac, Steve
Mason, Roy	Davis, Casey	Zerby, Wesley
Rainwater, Ryan	Lamkin, Lance	Schrick, Kenneth
Sias, Erwin	Robertson, Travis	
Custodial		
Pardo, Isabel	Marquez-Gonzalez, Nancy	Flores, Maribel
Sepulveda, Juanita	Mayo, Jason	Oliveras, Victor
Alton, Tammy	Moore, Elizabeth	Rice, Shelly
Marquez De Munoz, Nora	Nelson, Brian	Campbell, Jamie
Rodriguez De Ramirez, Sonia	Pando, Olga	Mitchell, Deaune
Rodriguez, Martha	Sosa, Elsa	Sazo, Xiomara
Oliveras, Michelle	Vallejo, Hilda	Tyson-Harley, Afton
Buffaloe, Rhonda	Hernandez, Sandra	Covey, Jonathan
Andrade, Emily	Bahena, Abigail	Acosta Lopez, Beatriz
Archila, Zonia	Ford, Teresita	Meza De Sorto, Maria
Bowie, Shelton	Mattingly, Michael	Karayianis, Spiro
Carpio, Lorena	Hernandez, Maria	Aldrich, Stephanie
Gomez Lopez, Ester	Delgado, Maria	Cuppy, Myrl
Kemnitz, Jessica	Dady, Catherine	Nagle, Patsy
MERC/District		
Thompson, Tiffany	Rodgers, Cheryl	Oliver, Kelsey
Otto, Jean-Marie	Walker, Sheila	Stewart, Makenna
Emillio, Stephanie	Yoder, Amanda	Van Etten, Courtney
Walker, Donnetta	Gleichman, Andi	Williams, Allison
Cooper, Tami	Horinek, Denise	Williams, Natalie
Hampton, Nichole	Tiedke, Lauren	Marshall, Annette
Head, Chasity	Stumblingbear, Belinda	Bomar, Jennifer
Cooper, Millicent	Welch, Zachary	Booth, Mandi
Elliott, Stacey	Cady, Debra	Olander, Michelle
Young, Alicia	Orendac, Paula	Petersen, Daren
Mullens, Michelle	Dennison, Kelly	Murray, Caroline
Mills, Angela	Lamkin, Teresa	Carroll, Holly
King, Jennifer	Maples, Helen	Guillen, Anthony
Waller, Christina	Barnett, Shira	Mangus, Kayla
Spencer, Randi	Crone, Lindsey	Cassidy, Robert
Kellogg, Judy	Keller, Coby	Lambert, Ashlyn
Carruth, Brooke		
MHS		
Ruiz, Manuel	Ivey, Thomas	Porter, Sandra
Blanco, Jocelyne	Wilson, Ashley	Resch, Jessica
George, Veronica	Albritton, Necole	Wilson, Steven
Holsinger, Lyndsey	Burgamy, Carol	Witten, Blaike
Rhodes, Hayley	Cowan, Lindsay	Fowler, Billye
Waldon, Alejandra	Davidson, Sandra	Higgins, Braden
Robertson, Anna	Elliott, Jessica	Kenney, Amanda
Myers, Whitney	Fincher, Tammy	Elliott, Rita

Berry, Suzette	Freeman, Annette	Leggett, Jamie
Hull, Angelica	Golemon, Donna	Najera, Heather
Longley, Cindy	Graham, Masen	Silva, Emily
Corn, Stephanie	Krietemeyer, Beverly	Hill, Quinton
Godwin, Jennifer	Lee, Miricle	Howeth, Jennifer
Marquardt, Ellen	Malone, Marlene	Hurd, Mark
Huggins, Crystal	Paul, Alice	Peters, Timothy
MCMS		
Ley, Frances	Hall, Kyle	Nelson, Samantha
Thompson, Melissa	Jackson, Bobby	Sine, Mary
Ward, Kasey	May, Tara	Morningstar, Dustin
Sanderson, Linda	Griggs, Cassandra	Petty, Marshall
Moore, Sara		
MNMS		
Bunch, Debra	Coker, Patricia	Okon, Jessica
Crook, Kelly	Crews, Lisa	Palmer, Deborah
Benigni, Kerry	Grober, Danielle	Diaz, Rachel
Castleberry, Kelli		
MMS		
Murrow, Penny	Reynolds, Angie	Walkabout, Lori
Garcia, Sharonda	Foster, Savannah	Kitzel, Mindy
Vardeman, Shiella	Froh, Jennifer	Palmer Kawaguchi, Shauna
Davis, Shelley	Thomas, Cheryl	
MBI		
Floyd, Lisa	Erdley, Deanna	Yerian, Tabitha
Sutton, Darrell	Renchen, Shirley	Gutierrez, Raquel
Davis, Elizabeth	Powers, Dayli	Reed, Kelly
Hoffman, Noelle		
CRI		
Adame Ramos, Melissa	Garcia, Desirae	Crowe, Kristina
Hanneman, Cyndi	Denny, Donna	Kyger, Kasey
Harvey, Brittney	Smith, Lorraine	Carlos, Jocelyn
HI		
Clarke, Dawn	Davidson, Dorothy	Baxter, Sydney
Trowbridge, Kelcy	Holsted, Kay	Liddell, Kori
Bostwick, Peter	Kreider, Jamie	Stewart, Shehan
Carroll, Alicha	Mencor, Nicole	Whitehead, Courtney
MEC		
Isham, Jill	Mitchell, Kerri	LaFever, Nichole
Kuykendall, Jaimie	Oltmann, Kacy	Rust, Amy
Liu, Yuqing	Pitchford, Jazmyn	Nunez, Jillian
Maxwell, Amy		
LE		
Allen, Dyann	Bailey, Kayla	Manbeck, Loretta
Stuckey, Anita	Lemley, Amber	Young, Kendall
Farris, Amy	McMinn, Kaylee	Colls, Sarah
Devous, Jeanne	Johnson, Cacie	May, Shannon

Brooks, Ashley	Bensch, Greta	Lay, Jade
Mount, Marissa		
CE		
Dykes, Jennifer	Craddock, Linda	Madewell, Debra
Owen, Kimberly	Jordan, Melissa	Ridinger, Melanie
Frings, Tralanea	Reed, Amy	Beck, Leslie
Bailey, Lori	Cooper, Jennifer	Saunders-Willis, Stephanie
King-Elam, Dahn	Corley, Sarah	Fulmer, Jill
Emery, Danielle	Dykes, Shelbi	McCool, Jamie
Pope, Cassandra	Solano, Brandi	Bray, Cynthia
Kester, Jaiden		
ME		
Black, Christina	Watson, Christopher	Martin, Brianna
Wakkinen, Elizabeth	Klipstine, Kristin	Adams, Bambi
Allen, Denise	Southerland, Emily	Bonura, Amy
Webster, Theresa	Kimball, Samantha	Witten, Savannah
Dresel, Laurie	Alexander, Naomi	Wyatt, Stacie
Whitesell, Stacy	Brown, Melissa	Cornell, Amberlyn
Love, Emily		
PV		
Gaines, Kaylea	Howard, Nicole	Galvan, Elisabeth
Loftis-Ochoa, Taressa	Binder, Kimberly	Clanton, Lisa
George, Sybil	Carrillo, Sarah	Williamson, Catherine
Boehnlein, Theresa		
MV		
Koehn, Lanesa	Beren, Elizabeth	Collins, McKinsey
Pitchford, Melissa	Bradley, Penny	Lopez, Doris
Nunnery, Kimberly	Michaelson, Kristi	Mitchell, Samantha
Taylor, Stephanie	White, Kelly	Rojas-Jones, Haley
Hurst, Aleece	Ashlock, Rachel	Brown, Sara
Prange, Sharon	Roberts, Tory	Salgado, Arlen
Taylor, Cory	Sullivan, Kristi	Seabourn, Jeannine
Solomon, Donna	Najera, Myra	
MC		
Lindsey, Katy	Hott, Tonya	McGill, Ashley
Sullins, Belinda	Lerma, Jessica	Ogden, Jamie
Henderson, Megan	Wasson, Amy	Robertson, Francis
Trammell, Sandra	Pruett, Renee	Eddleman, Amber
Roberts, Christina	Holliman, Stephanie	Stephens, Caitlin
Walton, Caitlyn	Kellogg, Diane	
TE		
Stuckey, Connie	Kramer, Diana	Fontenot, Randi
Brauer, Brittney	Buls, Rachel	Aderman, Samantha
Sanderson, Nina	Conner, Lisa	Landers, Diana
Henderson, Corbie	Flickinger, Gina	Setzer, Kori
Lopez, Gabriela	Gibson, Marie	Joseph, Elsa
Johnston, Julie	Johnson, Jennifer	Pankhurst, Ashley

Wilkerson, Kayla	Josey, Hannah	Hargis, Ashleigh
Wilkerson, Melissa		
RE		
Causey, Maria	Hogan, Amanda	Wilson, Melissa
Thomas, Mary	Hoffman, Kendal	Mejia, Guadalupe
Fuller, Jordan	Jordan, Andra	Benham, Rachel
Dodson, Stephanie	Sugg, Sherri	Bristow, Jacy
Fonseca, Jennifer	Padilla, Shaniza	Tindle, Brittany
Stout, Jillian		
SH		
Malone, Darcie	Smith, Angel	Nguyen-Mai, Bich-Thuy
Pembrook, Melissa	Grider, Wilson	Bernal Platero, Nancy
Ivey, Adrea	McVay, Anika	Bledsoe, Chelsea
Spurlin, Leigh Anne	Carriger, Laura	Hale, Rachel
Miller, Emily	Silk, Tarin	Jackson, Sheri

Schedule "C"

May 12, 2025

Guest Teacher			
Last Name	**First Name**	**Site/Assignment**	**Effective**
Barch	Dillon	District	2024-2025
Health Aide Substitute			
Last Name	**First Name**	**Site/Assignment**	**Effective**
Davis	Aubrey	District	2024-2025
Registered Nurse Substitute			
Last Name	**First Name**	**Site/Assignment**	**Effective**
Cowan	Kayla	District	2024-2025
Vo	Loan	District	2024-2025
Bronco Club 2024-2025 SY			
Last Name	**First Name**	**Assignment**	**Effective**
Elliott	Malinda	Coordinator	Summer 2025
Keele	Robyn	Coordinator	Summer 2025
Sewell-Delaney	Gina	Coordinator	Summer 2025
Andrews	Jayne	Teacher	Summer 2025
Balliew	Kayla	Teacher	Summer 2025
Bass	Danielle	Teacher	Summer 2025
Beutler	Katherine	Teacher	Summer 2025
Boyd	Jennifer	Teacher	Summer 2025
Brixey	Mandy	Teacher	Summer 2025
Brock	Karissa	Teacher	Summer 2025
Brown	Tammy	Teacher	Summer 2025
Brown	Tim	Teacher	Summer 2025
Bullard	Kelly	Teacher	Summer 2025
Bullock	Billie	Teacher	Summer 2025
Burch	Blake	Teacher	Summer 2025
Calvani	Alexis	Teacher	Summer 2025
Calvert	Amber	Teacher	Summer 2025
Castaneda	Trinidad	Teacher	Summer 2025
Cornelius	Grace	Teacher	Summer 2025
Dyche	Lucinda	Teacher	Summer 2025
Fincher	Mark	Teacher	Summer 2025
Gomez	Lori	Teacher	Summer 2025
Gore	Sandy	Teacher	Summer 2025
Griffin	Emma	Teacher	Summer 2025
Grove	Misty	Teacher	Summer 2025
Hargrove	Amy	Teacher	Summer 2025
Harney	Ruby	Teacher	Summer 2025
Hartless	Jaime	Teacher	Summer 2025
Hawthorne	Emilee	Teacher	Summer 2025
Hesse	Mandy	Teacher	Summer 2025
Hodges	Annalisa	Teacher	Summer 2025

Hopson	Melessia	Teacher	Summer 2025
Josey	Jane	Teacher	Summer 2025
Joslin	Stacia	Teacher	Summer 2025
Keesee	June	Teacher	Summer 2025
Kelley	Christian	Teacher	Summer 2025
Kester	Jaiden	Teacher	Summer 2025
King	Christine	Teacher	Summer 2025
Martinez	Calley	Teacher	Summer 2025
McMurtry	Makenzie	Teacher	Summer 2025
Meadows	Rosa	Teacher	Summer 2025
Morris	Jennifer	Teacher	Summer 2025
Nguyen	Tresa	Teacher	Summer 2025
Peebles	Ylene	Teacher	Summer 2025
Peralta	Brandy	Teacher	Summer 2025
Peters	Amanda	Teacher	Summer 2025
Rogers	Heather	Teacher	Summer 2025
Sawyer	Mandy	Teacher	Summer 2025
Steinmann	Victoria	Teacher	Summer 2025
Smith	Ryan	Teacher	Summer 2025
Story	Terri	Teacher	Summer 2025
Tucker	Angela	Teacher	Summer 2025
Walton	Caitlyn	Teacher	Summer 2025
Williams	Bobbie	Teacher	Summer 2025
Wood	Jaybree	Teacher	Summer 2025
Bristow	Jacy	Paraprofessional	Summer 2025
Brown	Melissa	Paraprofessional	Summer 2025
Castleberry	Kelli	Paraprofessional	Summer 2025
Diaz	Rachel	Paraprofessional	Summer 2025
Hayworth	Raven	Paraprofessional	Summer 2025
Hill	Christy	Paraprofessional	Summer 2025
Hott	Brianna	Paraprofessional	Summer 2025
Lamkin	Sharon	Paraprofessional	Summer 2025
Walton	Cairlyn	Paraprofessional	Summer 2025
Balliew	Addie	Teacher Assistant	Summer 2025
Featherstone	Julie	Teacher Assistant	Summer 2025
McIntire	Brianna	Teacher Assistant	Summer 2025
Reynolds	Angie	Teacher Assistant	Summer 2025
Andrews	Olivia	Student Assistant	Summer 2025
Bankston	Carter	Student Assistant	Summer 2025
Brown	Emrie	Student Assistant	Summer 2025
Draper	Jazmin	Student Assistant	Summer 2025
Henderson	Hailey	Student Assistant	Summer 2025
McDonald	Miranda	Student Assistant	Summer 2025
Muzney	Olivia	Student Assistant	Summer 2025
Thomas	Cooper	Student Assistant	Summer 2025
Townsend	Alyssa	Student Assistant	Summer 2025

Mustang Board of Education Special Meeting
Minutes
Tuesday, June 3, 2025 4:15 PM
Mustang Educational Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Special Meeting on Tuesday, June 3, 2025 at 4:15 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 S. Mustang Rd., Mustang, Oklahoma 73064.
Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Call to Order and Roll Call (may be silent)
Dr. Robert Rader called the meeting to order at 4:15PM. Those present were Dr. Robert Rader, Todd Lovelace, Travis Helling and Toby Thompson. Sarah Lippencott was absent.

B. Superintendent's Report

C. Business

1. Discussion and possible action to recertify approval of Resolution authorizing the sale of the District's General Obligation Building Bonds, Series 2025A, and setting forth the following items that were set forth:

A. Fixing the amount of bonds to mature each year
B. Fixing the time and place the bonds are to be sold
C. Authorizing the Clerk to give notice of said sale as required by law

Motion to approve to recertify approval of Resolution authorizing the sale of the District's General Obligation Building Bonds, Series 2025A. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

2. Discussion and possible action to recertify approval of Resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2025B, and setting forth the following items that were set forth:

A. Fixing the amount of bonds to mature each year
B. Fixing the time and place the bonds are to be sold
C. Authorizing the Clerk to give notice of said sale as required by law

Motion to approve to recertify approval of Resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2025B. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

3. Discussion and possible action to recertify approval of Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2025, and setting forth the following items that were set forth:

A. Fixing the amount of bonds to mature each year
B. Fixing the time and place the bonds are to be sold
C. Authorizing the Clerk to give notice of said sale as required by law

Motion to approve to recertify approval of Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2025. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

4. Discussion and possible action to recertify awarding the $19,300,000 General Obligation Building Bonds, Series 2025A to the lowest and best bidder.
Motion to approve to recertify awarding the $19,300,000 General Obligation Building Bonds, Series 2025A. This motion, made by Toby Thompson and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

5. Discussion and possible action to recertify approval of Resolution providing for the issuance of $19,300,000 General Obligation Building Bonds, Series 2025A by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2- 12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue that were set forth.
Motion to approve to recertify approval of Resolution providing for the issuance of $19,300,000 General Obligation Building Bonds, Series 2025A. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

6. Discussion and possible action to recertify awarding the $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B to the lowest and best bidder.
Motion to approve to recertify awarding the $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

7. Discussion and possible action to recertify approval of Resolution providing for the issuance of $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B by

Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue that were set forth.
Motion to approve to recertify approval of Resolution providing for the issuance of $4,080,000 General Obligation Building Bonds, Federally Taxable Series 2025B. This motion, made by Toby Thompson and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

8. Discussion and possible action to recertify awarding the $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 to the lowest and best bidder.
Motion to approve to recertify awarding the $4,155,000 General Obligation Combined Purpose Bonds, Series 2025. This motion, made by Todd Lovelace and seconded by Travis Helling, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

9. Discussion and possible action to recertify approval of Resolution providing for the issuance of $4,155,000 General Obligation Combined Purpose Bonds, Series 2025 by Independent School District Number 69 of Canadian County, Oklahoma, authorized at an election duly called and held for such purpose: designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue that were set forth.
Motion to approve to recertify approval of Resolution providing for the issuance of $4,155,000 General Obligation Combined Purpose Bonds, Series 2025. This motion, made by Travis Helling and seconded by Toby Thompson, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

D. Adjournment
Time 4:27 PM
Motion to adjourn. This motion, made by Toby Thompson and seconded by Todd Lovelace, Passed.
Travis Helling: Aye, Todd Lovelace: Aye, Dr. Robert Rader: Aye, Toby Thompson: Aye

_____
Minutes Clerk

_____
Board President

Memo

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Mark Lebsack, Asst. Supt. of Operations

Donnie Ryan, Transportation Director

From: Albany McClure, Routing Supervisor

Date: 05/21/25

Re: Use of Facility Request

For Board Approval

1. Canadian County Justice Center requests to use Mustang buses and drivers for the following trip during the summer of 2025
    - June 1st and June 5th- 2 buses to/from Camp Twin Cedars in Guthrie.

MUSTANG PUBLIC SCHOOLS

Use of Facility Form

GENERAL INFORMATION

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED

MAY 12 2025

SHERRY MURRAY
COUNTY CLERK

APPLICANT:

Organization: Children's Justice Center [CCJC] – Camp Hope

Name of Applicant: Michelle Wilson

Billing Address: 7905 E. Hwy 66, El Reno, OK 73036

E-mail Address: mwilson@ccjcok.org

Telephone (Cell) 405 488 5105

Contact Person: Michelle Wilson

Telephone (Other) 405 488 5105

EVENT DETAILS:

Name of Activity: Camp @ camp twin cedars

Purpose of Activity: CAMP

Date(s)/Day(s) Requested: 6/1 & 6/5

Facility **Entry** Time: see info 9 am pm Facility **Exit** Time: _____ am pm

Actual Performance (if applicable) Start Time: _____ am pm End Time: _____ am pm

Expected number of participants: 70 Expected number of audience (if applicable): _____

* 2 BUSES + LUGGAGE

6/1 → Arrival @ CCJC - 11:30 AM
to Camp Twin Cedars
1 Twin Cedar Ln.
Guthrie, OK
ETA: 1PM

6/5 → arrival @ Twin Cedars
- 3:15 PM
to CCJC
ETA: 5 PM

RESPONSIBILITIES OF THE APPLICANT:

- **Read the "Use of Facilities and Grounds" Policy #2030. This policy provides the guidelines that are to be followed.**
- **Complete this form, 2030C. A copy of the board approved rental sheet is enclosed for your use in completing this form.**
- **Read and sign** Felony Check and Sex Offender Registry statement (2030D). This form needs to be **notarized.**
- Provide a **certificate of insurance** for **each request**. It is the responsibility of the organization to provide a Copy of an updated insurance verification if the certificate expires during the timeframe that the facility and/or grounds have been approved for use.
- I understand that upon completion of the request form, it must be returned to the MPS Administration Building Secretary along with the certificate of insurance and the Felony Checks and Sex Offender Registry form **30 days prior to the regularly scheduled board meeting**.
- **Pending board approval, I understand that expenses for all facility usage will be billed following completion of the event and will be payable upon receipt of invoice. Failure to promptly settle financial obligations will void future facility usage requests.**

INSURANCE REQUIREMENTS:

The user shall file a liability insurance policy with the **Mustang Board of Education**. Limits of liability shall not be less than:

$100,000.00	Property Damage
$100,000.00	Personal Injury each accident or occurrence
$100,000.00	Aggregated (all claims for anyone occurrence)

The policy shall reflect an additional named insured: **Mustang Board of Education**
Mustang Public School District I-69
Mustang, Oklahoma 73064

Current Insurance Verification Provided: **Yes** **No** **Expires:**

250295

USE OF FACILITY AND/OR GROUNDS

The MPS Board of Education believes that the primary use of school buildings, facilities, grounds and equipment is for the educational program. Approval must be secured before any MPS facility can be utilized. No facility may be rented at times when it will interfere with school activities or the general operation of the District. The 'Use of Facility' packets are to be obtained from the MPS Administration Building, 906 South Heights Drive, Mustang, Oklahoma or online at www.mustangps.org.

The following guidelines apply for use of MPS facilities:

1. There will be no unauthorized use of MPS facilities.

2. Any person providing services to MPS students must submit a 'Use of Facility Request' and follow all stated requirements.

3. Facilities may be used by PTA's or other parent/teacher groups for any program dealing with schools without charge if the building is normally open and custodians are on duty.

4. Bluebirds, Brownies, Campfire Girls, Girl Scouts, Cub Scouts, Boy Scouts and/or neighborhood/homeowners associations are approved to hold their regular meetings in school facilities without charge if the meeting is held on a regular school day and concluded by 8:30 p.m.

5. Adult sponsors must supervise the activities at all times. Non - participates must be monitored, if in attendance of the activities. Activities must be confined to the area assigned.

6. No intoxicants, narcotics, tobacco products, electronic cigarettes/vapor devices or any other product packaged for smoking or the simulation of smoking shall be used in or around school buildings and grounds.

7. Use or possessions of dangerous or offensive weapons are not allowed on the premises or property of Mustang Public Schools.

8. Proof of liability insurance must be provided before renting any facility. A copy of the certificate must be provided with each request. Mustang Public Schools must be named on the policy as a co-insured.

9. MPS Alumni Associates are approved to hold their alumni functions in school facilities without charge. Charges will apply for the use of food service areas.

10. Any special or one-time event may be approved by a five (5) member committee. The committee will determine the merits of use and any associated fees or fee waivers.

11. Hours when MPS facilities may be used:
    - Mondays, Tuesday, Thursdays and Fridays – 6:00 p.m. to 9:00 p.m.
    - Wednesday – no facility can be used
    - Saturdays – 8:00 a.m. to 9:00 p.m.
    - Sundays – 1:00 to 5:00 p.m.
    - If school is closed due to inclement weather, there will be no use of facilities.

12. Upon completion of the 'Use of Facility' form, the felony checks and sex offender registry form and the proof of liability insurance are to be returned to the MPS Administration Building, 906 South Heights Drive, Mustang, Oklahoma.

13. The MPS Board of Education will approve or deny the request. Expenses for all facilities will be billed following the board meeting at which approval is granted and will be payable upon receipt of invoice. Payment is to be received by MPS before the facility can be used.

14. Mustang Public Schools reserves the right to revoke any use of facility for cause.

15. The Mustang Board of Education shall be the final authority in matters not covered by this policy.

Adopted:	12-98
Revised:	10-01
Revised:	06-03
Revised:	08-03
Revised:	07-06
Revised:	06-10
Revised:	07-10
Revised:	07-12
Revised:	09-13

FELONY CHECKS & SEX OFFENDER REGISTRY

As a representative of the organization that is requesting to use a Mustang Public School facility and/or grounds, this letter is to acknowledge that all the employees/coaches of the organization have clean felony checks and are not listed as sex offenders.

Signature of Representative — Date: 5.6.25

STATE OF: Oklahoma

COUNTY OF: Canadian

Subscribed and sworn to before me this 13 day of May, 2025

Signature of Notary Public

SEAL — DERIKA LEON NOTARY # 19000876 EXP. 01/25/27 PUBLIC STATE OF OKLAHOMA

Adopted: 08-14-06

ASSOCIATION OF COUNTY COMMISSIONERS OF OKLAHOMA
SELF-INSURED GROUP (*ACCO-SIG*)

Certificate of Participation
issued to

CANADIAN COUNTY

The Association of County Commissioners of Oklahoma Self-Insured Group ("ACCO-SIG") certifies that the above-mentioned County (or Title 60 Trust) is a participating Member of ACCO-SIG for the period beginning July 1, 2024 through June 30, 2025. As a participating Member, the County (or Title 60 Trust) is entitled to all the rights, privileges and protection afforded to ACCO-SIG's Members. However, the County (or Title 60 Trust) is also subject to all the terms, provisions, duties and liabilities within ACCO-SIG's governing documents and ACCO-SIG's liability and property Coverage Agreement.

The lines of coverage and limits of liability afforded by ACCO-SIG are subject to a $50,000 deductible and are as follows:

POLICY #		
ACCO-SIG2024	Property – Risk of Direct Physical Loss or Damage including Flood, Vehicles, Earthquake and Boiler & Machinery	Per schedule on file with ACCO-SIG, (125% of stated value is maximum paid on bldgs. and contents)
ACCO-SIG2024	Blanket Bond Coverage - (includes Employee Dishonesty, Money and Securities Inside/Outside, Money Orders and Counterfeit Currency, Depositor's Forgery and Computer Fraud)	$100,000 per Occurrence
ACCO-SIG2024	Casualty - Occurrence Made For	
	Comprehensive General Liability	$25/125/1,000,000 per Occurrence,
	Personal Liability	$25/125/1,000,000 per Occurrence,
	Law Enforcement Liability	$500,000 per Occurrence, $500,000 annual aggregate
	Employment Practices Liability	$500,000 per Occurrence, $500,000 annual aggregate
	Employee Benefits Liability	$25/125/1,000,000 per Occurrence,
	Automobile Liability	$25/125/1,000,000 per Occurrence,
	Notary Public E&O Coverage	$25/125/1,000,000 per Occurrence,
	Medical Payment for Volunteers	$20,000.00 per Claim (subject to a $2,500.00 maintenance deductible),
	Cyber Coverage	$1,000,000.00 per Claim with a $1,000,000.00 Annual Aggregate
ACCO-SIG2024	Public Officials Wrongful Acts Occurrence Made For Public Officials Wrongful Acts Coverage	$500,000 per Occurrence, $500,000 annual aggregate

This certificate is not a contract of insurance and does not bind ACCO-SIG as such. The coverages provided by ACCO-SIG's Coverage Agreement are governed by the terms and conditions of the actual ACCO-SIG Liability and Property Coverage Agreements and by ACCO-SIG's governing documents. ACCO-SIG is neither an insurance company nor subject to Oklahoma's laws regulating insurance companies. ACCO-SIG is a self-insured governmental risk pool. ACCO-SIG is an agency and/or instrumentality of its Members. The limits of the Governmental Tort Claims Act ("GTCA") in the amount of $25/125/1 million will apply to any and all claims and/or lawsuits filed against ACCO-SIG's Member that trigger the application of and immunities within the GTCA. Issued July 1, 2024, by the Association of County Commissioners of Oklahoma Self-Insured Group, Oklahoma City, Ok.

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: May 19, 2025

Contract Vendor: Stratus Video, AMN Language Services **Time Frame:** SY 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Provide on-demand video remote interpreting (VRI) for American Sign Language (ASL) and selected spoken languages, as well as over-the-phone interpreting (OPI) for selected languages with live language interpreters. The cost would be $3500.00 for the SY 2025-2026.

AMN Healthcare LANGUAGE SERVICES

Agreement & Order Form

Agreement for AMN Language Services Interpreting
AMN Healthcare Language Services, Inc. (AMN Language Services) is in the business of providing on-demand video remote interpreting (VRI) for American Sign Language (ASL) and selected spoken languages, as well as over-the-phone interpreting (OPI) for selected languages with live language interpreters. The VRI services and OPI services (collectively, the "Services") are provided by AMN Language Services through the use of AMN Language Services' on-demand interpreter software. The term of this agreement is two years from the last signature date with one-year automatic renewals. On the date of the renewal, the Fees may be increase by the prior twelve-month CPI-U average plus 1 percent. The Customer agrees to the AMN Language Services terms and conditions, available upon request, and the pricing below.

AMN Language Services Video & Audio (VRI & OPI) Fees					
Service Type	Spanish (VRI)	Other Languages (VRI)	American Sign Language	Certified Deaf Interpreter (CDI)[3]	Audio (OPI)
Price Per Minute[1,2]	$1.30	$1.30	$1.30	$5.95	$0.83[4]

Additional Terms Applicable to AMN Video & Audio (VRI & OPI):

1. Billing commences when the call is answered by the interpreter and ends when the first of the interpreter or the Member end user disconnects from the call.

2. Member facility will be invoiced for VRI and OPI Services in accordance with the rates set forth above.

3. CDI- Certified Deaf Interpreting Team. An ASL Interpreter and CDI work together to ensure optimal communication.

4. The price for the following rare languages is $3.50 per minute: Ixil, Achi, Trique, and Popti. Rare language calls less than 60 minutes in duration will be charged for 60 minutes of call time. Rare language calls 60 minutes or greater in duration will be billed in accordance with Paragraph 1 above. Rare language calls must be scheduled in advance and are subject to interpreter availability.

Agreement & Order Form

AMN Video Implementation & Training Applicable to All Members	
Description	**Price**
Account implementation, system setup/configuration, and training include: 1. Setup, configuration, and distribution of Technology Services necessary for AMN to provide the Virtual Interpretation Services, phone numbers and languages buttons on the AMN software Member 2. Function as resource for Member's IT department to support the correct configuration of Member's network for the AMN Technology Services necessary for AMN to provide the Virtual Interpretation Services. 3. Setup of standard call detail record and monthly invoice to enable analysis of Call Detail. 4. Setup of additional information fields agreed upon between AMN and Member to be gathered by Interpreter/CSR (if required) and attached to the call detail record. 5. Function as resource for Member's IT department to support the installation of AMN Technology Services necessary for AMN to provide the Virtual Interpretation Services on PC, Mac, iPad, iPhone and Android smartphones and tablets 6. Customization of AMN's standard interpreting and medical staff-training program for the applicable Technology Services with Member logo and information. 7. One-time AMN-led training of Member staff interpreters and medical staff on use of the applicable Technology Services.	$5,000 (This fee is waived for Vizient Members) Travel and Expenses billed separately Member will be invoiced $150.00 per hour for implementation and training services provided by AMN beyond the scope of those set forth in this table.

AMN Stand and Accessories for Purchase		
Item	**Description**	**Purchase Price**
AMN Premium Stand for 10.2 iPad	Rolling adjustable stand with secure tablet holder and external speaker for iPad 10.2	$1,080.00
AMN Premium Stand for 10.9	Rolling adjustable stand with secure tablet holder and external speaker for iPad 10.9	$1,080.00
AMN Premium Stand for Surface Pro	Rolling adjustable stand with secure tablet holder and external speaker for Surface Pro	$1,154.00
AMN Premium Stand for 12.9 iPad	Rolling adjustable stand with secure tablet holder for iPad 12.9	$1,080.00

AMN Tabletop Stand and Accessories for Purchase		
Table Stand for 10.2 with Speaker	Table stand for scenarios with table or similar mounting surfaces	$289.00

iPads for Purchase		
iPad 10.2	Apple 10.2 inch iPad Wi-Fi 32 GB	$329.00
iPad 10.9	Apple 10.9 inch iPad Wi-Fi 64 GB	$439.00

iPad Pro 12.9	Apple 12.9 inch iPad Pro Wi-Fi 64 GB	$1319.00
Microsoft Surface Pro	Microsoft Surface Pro Wi-Fi 32 GB	$875.00
iPad Mobile Device Management Service	AMN will use mobile device management software to remotely manage all iPads purchased from AMN. This includes updating the iPads with new AMN software as new releases become available.	$4.00 per device per month (Fee charged only if Member elects to have AMN manage the iPad at the time of iPad purchase)

OPI Telephone Equipment for Purchase		
Dual Handset Phone.	Two Handset Phone for Interpreting & Conference Calls	$94.00
Wireless Phone	Dual Hand Set Cordless	$59.00

Customer Information		
Customer Name: Mustang Public Schools		
Sales Tax Exempt: Yes X☐ No ☐ (If Yes, the Tax-Exempt Certificate must be included with the order)		
Main Contact: Tami Cooper	Phone: 405-376-7835	Email: coopert@mustangps.org
Billing Contact: Mustang Accounts Payable	Phone: 405-376-2461	Email: accountspayable@mustangps.org
IT Contact: Annette Marshall	Phone: 405-376-7398	Email: marshalla@mustangps.org
Shipping Addresses: Mustang Public Schools Attn: Tami Cooper 12400 SW 15th St Yukon, OK 73099	Billing Address: Mustang Public Schools Attn: Accounts Payable 12400 SW 15th St Yukon, OK 73099	

[*Signature page follows.*]

AMN Healthcare | LANGUAGE SERVICES

FIRST AMENDMENT TO AGREEMENT FOR AMN LANGUAGE SERVICES INTERPETING

AMN Healthcare Language Services, Inc. and its subsidiaries (collectively, "**AMN Language Services**") and Mustang Public School ("**Customer**") entered into an Agreement for AMN Language Services Interpreting (the "**Agreement**") on June 10th ,2024. The parties hereby enter into this first amendment to the Agreement for the purpose of amending and modifying the terms of the Agreement. Effective as of the date of last signature below (**First Amendment Effective Date**"), the terms and conditions of the Agreement, as amended and modified below, shall apply. Except as modified herein, the Agreement shall remain in full force and effect in accordance with its terms and conditions. Unless the context so indicates otherwise, capitalized terms used herein shall have the meanings ascribed to them in the Agreement.

A. The parties hereby agree to delete the "**Agreement for AMN Language Services Interpreting**" table in its entirety and replace with the following:

a. AMN Healthcare Language Services, Inc. (AMN Language Services) is in the business of providing on-demand video remote interpreting (VRI) for American Sign Language (ASL) and selected spoken languages, as well as over-the phone interpreting (OPI) for selected languages with live language interpreters. The VRI services and OPI services (collectively, the "Services") are provided by AMN Language Services through the use of AMN Language Services on-demand interpreter software. The terms of this agreement shall be effective from July 1, 2025, through June 30, 2026, and may be renewed annually, in writing, by the Mustang Public School Board of Education. On the date of the renewals, the Fees may be increased by the prior twelve-month CPI-U average plus 1 percent. The customer agrees to the AMN Language Services terms and conditions, available upon request, and the pricing below.

[Signature Page to Follow]

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their respective duly authorized representatives as of the dates set forth below. In the event of a conflict between the terms of the Agreement and this First Amendment, the terms of this First Amendment shall prevail.

AGREED AND ACCEPTED

Mustang Public School	**AMN Healthcare Language Services, Inc.**
_____	_____
Signature	Signature
_____	_____
Printed Name	Printed Name
_____	_____
Title	Title
_____	_____
Date	Date

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: May 19, 2025

Contract Vendor: Canadian County Children's Justice Ctr **Time Frame:** SY 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Alternative Education Services for the 2025-2026 school year for students 7th grade through the 12th grade in the amount of $15,000.00 for 15 students.

Canadian County Education Center Contract
2025-2026 Fiscal Year

Agreement entered into as of the 1st day of July, 2025, by and between Independent School District No. 09I069 of Canadian County, Oklahoma, a/k/a **Mustang Public Schools** (herein referred to as MPS) and **the Board of County Commissioners of Canadian County, Oklahoma** (herein referred to as COUNTY) on behalf of the Canadian County Children's Justice Center (herein referred to as CCCJC).

WITNESSETH:

WHEREAS, CCCJC is located within the boundaries of the El Reno Public Schools District (herein referred to as ERPS) who shall serve as the Lead Education Agency (herein referred to as LEA) for CCCJC's school programs.

WHEREAS, CCCJC includes an alternative education facility and school program called the Canadian County Education Center (herein referred to as CCEC) to be used for alternative education students who are in the 7th grade through the 12th grades from various school districts within Canadian County, Oklahoma.

NOW THEREFORE, in consideration of their mutual covenants and obligations, and other good and valuable consideration, **the MPS and the COUNTY mutually agree as follows:**

355705088. CCEC Alternative Education Facility. The County through CCCJC will be responsible for the maintenance of CCEC. The CCCJC will be responsible for providing and maintaining all of CCEC's furnishings, equipment, materials, supplies, textbooks and teaching aides. CCEC will include five (5) classrooms, a commons area, appropriate office space, and access to CCCJC's gymnasium.

355705089. Education Facility Staff. The staff will consist of a principal and an appropriate number of teachers (estimated to be 6). The staff will be hired by the LEA subject to approval of CCCJC's Director(s) and Director of Student Services. The staff will be employees of the LEA and subject to all applicable policies of the LEA's Board of Education.
355705090. Staff Qualifications/Certification. The LEA will be responsible for hiring only those persons who have the qualifications and certification required by law to teach in or administrate an Alternative Education program.

355705091. Program Certification. The LEA and CCEC staff will, through joint efforts, take the steps necessary to obtain and maintain the necessary certification of the program.

355705092. CCCJC Alternative Education Programs. CCEC's Alternative Education program offered pursuant to this Agreement, will be separate from the Alternative Education services provided to juveniles enrolled in CCCJC's other school programs: Detention, Sanctions, and Fort Reno Adolescent Center. CCEC will meet the requirements developed by the Oklahoma State Department of Education for Alternative Schools.

355705093. CCEC Students. CCCJC Director(s) and Director of Student Services will establish and enforce CCEC student admission and enrollment criteria. CCEC will provide Alternative Education to qualifying students from school districts who have entered into a contract with the COUNTY for such Alternative Education services. Students in the seventh (7th) through twelfth (12th) grades will be eligible for referral.

355705094. Status of Students. MPS students who attend CCEC will remain students of MPS and will be subject to the applicable graduation requirements of the MPS district. MPS will be responsible for maintaining the records and submitting the reports required by state and/or federal law for MPS students enrolled in CCEC.

355705095. CCEC's Program Term. CCEC will provide Alternative Education services to MPS students on the days that the LEA is in session.

355705096. Number of Students. MPS agrees to send no more than 15 MPS qualifying students to CCEC at one time during the 2025-2026 school year. If additional students are in need of CCEC, additional slots may be purchased on a per diem basis, if available and approved by CCCJC's Director(s) and the Director of Student Services.

355705097. Payment. MPS payment to the COUNTY of $1000.00 for each slot (up to 15) as designated in paragraph 09.

355705098. Special Education Students. MPS agrees to maintain a SPED student ratio at or below 25% of qualifying students at CCEC.

355705099. Transportation of Students. During the academic year, MPS will be responsible for transportation of MPS students, if needed, to and from the CCEC.

Terms of Agreement. This Agreement shall be effective from the date it is executed by the parties through the end of the 2025-2026 fiscal year on June 30, 2026. This Agreement may be renewed for subsequent fiscal years, upon mutual ratification of the parties of all terms, including any modifications of the provisions in paragraphs 9 and 10 hereinabove.

IN WITNESS THEREOF, **MPS** and the **COUNTY** have executed this Agreement on the day and year written above.

District Attorney

BOARD OF EDUCATION OF INDEPENDENT DISTRICT
NO. 09-I069, CANADIAN COUNTY, OKLAHOMA
MUSTANG PUBLIC SCHOOLS
12400 SW 15TH ST
YUKON OK 73099

By: _____
Board President

Attest:

_____
Board Clerk

BOARD OF COUNTY COMMISSIONERS OF
CANADIAN COUNTY, OKLAHOMA

By: Tomas Manske 5-12-25
Tomas Manske, Chair & Commissioner

By: Tracey Rider
Tracey Rider, Commissioner

By: Dawson
Lacey Dawson, Commissioner

Attest:
Sherry Murray, County Clerk

CANADIAN COUNTY CLERK OFFICIAL SEAL EL RENO, OKLAHOMA

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED

MAY 12 2025

SHERRY MURRAY
COUNTY CLERK

250302

Canadian County Children's Justice Center
7905 East Highway 66
El Reno, Oklahoma 73036

QUOTE

DATE: 04/29/2025

TO:
Mustang Public Schools
Accounts Payable
12400 SW 15TH ST
YUKON, OK 73099

COMMENTS OR SPECIAL INSTRUCTIONS:
This quote is in accordance with paragraphs 9-10 of the 2025-2026 contract between Mustang Public Schools, and Canadian County, Oklahoma. An invoice will be created once a PO number is generated

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
15	CCEC Student Slots	$1000.00	$15000.00
		SUBTOTAL	**$15000.00**
		SALES TAX	0
		SHIPPING & HANDLING	0
		TOTAL DUE	$15000.00

PURCHASE ORDERS SHOULD BE PAYABLE TO: **CANADIAN COUNTY CHILDREN'S JUSTICE CENTER**

Canadian County Children' Justice Center
7905 East Highway 66
El Reno, OK 73036

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Ryan McKinney, Assistant Superintendent of Secondary Education

Date: June 11, 2025

Contract Vendor: Instructure **Time Frame:** SY 2025-2026

Please discuss, consider, and/or act upon the recommendation to approve the contract with Instructure/ Mastery Connect as the Learning Platform for grades 2nd thru 12th at the cost of $137,645.75 for the 2025-2026 SY.

INSTRUCTURE

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

Order: Q-441500-2
Date: 2025-05-28
Order Valid Through: 2025-06-30

Order Form for Mustang Public Schools

Bill to Information

Entity Name: Mustang Public Schools
Address: 12400 SW 15th St
City: Yukon
State/Province: Oklahoma
Zip/Postal Code: 73128
Country: United States

Billing Contact

Name:
Email:
Phone:

Ship to Information

Entity Name: Mustang Public Schools
Address: 12400 SW 15th St
City: Yukon
State/Province: Oklahoma
Zip/Postal Code: 73128
Country: United States

Shipping Contact

Name: Tami Cooper
Email: coopert@mustangps.org
Phone: +1 405 376 2461

Billing Information

Billing Frequency: Annually Upfront Upon Start Date
Billing Frequency Term: Non-recurring items will be invoiced upon signing. Recurring items will be invoiced on the subscription start date.
Payment Terms: Net 30

Year 1

Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S4	MasteryConnect Bundled Subscription	2025-07-01	2026-06-30	Recurring	User	10,778	USD 6.25	USD 67,362.50
S3	Studio Cloud Subscription	2025-07-01	2026-06-30	Recurring	User	7,650	USD 19,125.00	USD 19,125.00
S2	Canvas Cloud Subscription	2025-07-01	2026-06-30	Recurring	User	7,650	USD 46,282.50	USD 46,282.50
S1	Desmos Tools & Calculators	2025-07-01	2026-06-30	Recurring	User	6,501	USD 0.75	USD 4,875.75

Billing Summary

Segment	Recurring	Non-Recurring	Total
Year 1	USD 137,645.75	USD 0.00	USD 137,645.75
Total	**USD 137,645.75**	**USD 0.00**	**USD 137,645.75**

Reference	Products	Description
S8	MasteryConnect Subscription + GradeCam	

Products	Description	Qty
MasteryConnect Student Licensing - GradeCam	User means a learner, administrator, author, manager or designated user associated with Customer's organization, which is authorized by Customer to use the Service with a login credential. Includes access to GradeCam services allowing for bubblesheet scoring.	10,778.00
MasteryConnect Subscription	Mastery Connect - Subscription	10,778.00

Canvas Cloud Subscription	Canvas LMS - K-12 Subscription (by user)	7,650.00
Desmos Tools & Calculators	Desmos is an online math solution with a series of graphing calculators that can be embedded into online assessments to provide students with a way to graph functions, plot data and evaluate equations.	6,501.00

Quote Special Terms
Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12-month duration at an annual price increase of **5%** unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

User Clause: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

User Typical Use Clause: In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Payment Terms - Renewal Order Form: In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Terms and Conditions

Governing Terms: This Order Form shall be governed by the Master Terms and Conditions which can be found here: https://www.instructure.com/policies/mastertermsconditions

Data Processing Addendum: The data processing addendum between the parties is available at: https://www.instructure.com/policies/data-processing-addendum
Conflict Clause: In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:
If Yes, please enter PO Number:	*Please email all US state sales tax exemption certifications to ar@instructure.com*

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Mustang Public Schools		**Instructure, Inc. (USA/CAN)**	
Signature:	_____	Signature:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: June 3, 2025

Contract Vendor: Minga Solutions **Time Frame:** SY 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Minga Solutions provides schools a campus management platform. Minga is a digital platform that elevates safety and security on campus, drives student participation and engagement, positive student conduct and improves student communication. This would allow all three intermediate schools, all three middle schools, and the high school campus to utilize these resources within their schools. The cost would be $51,205.00 for the 2025-2026 school year.

QUOTE - Mustang Public Schools - 7 Sites - Renewal 25/26 - Minga Bundle

Ryan McKinney
mckinneyr@mustangps.org

Cody Little
codylittle.ok@gmail.com
(405) 376-7388

Reference: 20250602-163717260
Quote created: June 2, 2025
Quote expires: June 21, 2025
Quote created by: Linda Nelson

linda@minga.io

Comments from Linda Nelson

Sites Included:

Mustang High School
Mustang Middle School
Mustang Central Middle School
Mustang North Middle School
Meadow Brook Intermediate School
Canyon Ridge Intermediate School
Mustang Horizon Intermediate School

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Minga Bundle Premium - Up to 5000 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 50k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 5000 - PREMIUM	1	$23,600.00	$23,600.00
Minga Bundle Core - Up to 750 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages	MINGA BUNDLE - 750 - CORE	6	$5,050.00	$30,300.00
	One-time subtotal			$53,900.00
	Multisite District Discount			($2,695.00) 5% discount
		Total		**$51,205.00**

Standard annual subscription July 1 - June 30.

Minga Privacy Policy and Acceptable Use Policy and Subscription Agreement

Minga W9 Download

Minga Payment Instructions

Minga Solutions
548 Market St PMB 72165
San Francisco, California 94104-5401
United States

Payment Options

for Minga Solutions

*Preferred Method

ACH Bank Transfer or Wire

Beneficiary Name	Minga Solutions US Inc.
Account Number	994997752181056
Type of Account	Checking
ABA Routing Number	121145433
Bank Name	Column N.A.
Bank Address	1 Letterman Drive Building A, Suite A4-700 San Francisco, CA 94129

*Second Preferred Method

Credit Card

Use the Pay Now button on your invoice to pay with your credit card (Stripe or Hubspot Payment Gateway).

Pay now

*Third Preferred Method

Paper Check

Please send checks to:

Minga Solutions US Inc.
548 Market St PMB
72165, San Francisco, CA
94104-5401, US

Purchase orders and mailing confirmations can be emailed to finance@minga.io.

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: May 29, 2025

Contract Vendor: Sign Languare Resource Service, Inc **Time Frame:** SY 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Sign Language Resource Service, Inc. will provide interpreting services for hearing impaired parents/guardians of non special education students enrolled in Mustang Public Schools during parent/teacher conferences, extra curricular performances their non special education student is involved in and other meetings the district requires of the parent/guardian. This service is billed hourly according to contract pricing (included). Not to exceed $2000.00.

Sign Language Resource Services, Inc.

Service Agreement

Company:
Mustang Public Schools

Billing Dept:

Billing Address:
12400 SW 15 st

Yukon OK 73064

Karen Wilson

Created: 3/31/25

Acct #
MUSTANG-2849
AP POC:
Tami Cooper
AP Phone:
405-376-7835
AP Email:
coopert@mustangps.org

Agreement between SLRS- Sign Language Resource Services, Inc., hereafter referred to as "SLRS" and the entity shown above, hereafter referred to as "Company." RATES AND POLICIES ARE SUBJECT TO CHANGE WITHOUT NOTICE. SLRS provides services as requested, and when available. PEAK seasons are January - May and September - Thanksgiving. During these times, interpreters' schedules are typically booked 2 weeks out. Please provide as much notice as possible. We will always attempt to fill last minute requests.

QUANTITY/TEAM: It is the goal of SLRS to provide highly qualified interpreters for each individual request. Typically, an assignment of up to 1.5 hours can be accomplished using 1 interpreter. Most assignments exceeding 1.5 hours of continuous language processing will require 2 interpreters working together as a team. Some assignments will require a team no matter the length based on the information being processed, i.e., legal, and traumatic situations. SLRS will determine the number of interpreters needed per request. In the event SLRS does not provide all necessary interpreters (the Company provides its own teaming interpreter) and for whatever reason the Company's interpreter(s) is late, absent, or is unqualified, the assignment will be canceled, and the Company will be billed the entire booked time.

MINIMUM CHARGE: Applies to all requests, per interpreter. Minimum charge covers requests up to one hundred and twenty (120) minutes or two (2) hours. Bookings which exceed two (2) hours will be billed the minimum charge for the first two (2) hours, and the appropriate hourly rate thereafter.
SHORT NOTICE: An additional $10 per hour ($20 minimum) will be charged for all non-emergency/urgent requests ordered with less than 24 business hours' notice.

SPECIALTY INTERPRETING: An additional amount of $30 per minimum and $15.00 per hour will be added to all rates, per interpreter, where specialized interpreting is necessary. Specialized services include CDI/DI (Deaf interpreter), Tactile, Deaf-Blind, etc.

REGULAR: ***8:00 AM-5:00 PM, Monday-Friday***
Onsite: $170.00 minimum, $85.00 hourly | **Virtual:** $176.00 minimum, $88.00 hourly

AFTER HOUR: ***5:00 PM-8:00 AM, Monday-Friday, weekends***
Onsite: $256.00 minimum, $128.00 hourly | **Virtual:** $262.00 minimum, $131.00 hourly

LEGAL: ***8:00 AM- 5:00 PM, Monday-Friday***
Onsite: $220.00 minimum, $110.00 hourly | **Virtual:** $226.00 minimum, $113.00 hourly

AFTER HOUR LEGAL: ***5:00 PM-8:00 AM, Monday-Friday, weekends***
Onsite: $330.00 minimum, $165.00 hourly | **Virtual:** $336.00 minimum, $168 hourly

EMERGENCY/URGENT: ***After hours or urgent no-notice requests***

Onsite: $340.00 minimum, $170.00 hourly | **Virtual:** $346.00 minimum, $173.00 hourly

EMERGENCY LEGAL: ***Legal Emergency/Urgent orders***
Onsite: $390.00 minimum, $195.00 hourly | **Virtual:** $396.00 minimum, $198.00 hourly

HOLIDAY: ***(New Year, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas)***
Onsite: $426.00 minimum, $213.00 hourly | **Virtual:** $432.00 minimum, $216.00 hourly

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MILEAGE & EXPENSES: Company will be billed each interpreter's mileage to and from the assignment in accordance with the IRS standard mileage reimbursement rate per mile, as well as assignment related expenses incurred, typically parking, tolls, etc.

TRAVEL TIME CHARGES: (interpreter travels 100 miles or more round trip): Assignment sites outside large metropolitans should expect travel time charges. SLRS uses a Google Maps addon to calculate the interpreter's time necessary to travel to the assignment site and back. The booked time will include the entire block of time: (travel to the site + minimum charge (2 hours), and the travel time back). If canceled in less than 24 business hours (see CANCELLATION POLICY), the entire booked time (travel + appointment time) will be charged.

CONFIDENTIALITY: All interpreters are required to keep all assignment related information strictly confidential and to abide by the RID Code of Professional Conduct. All independent contractors have a Business Associate Agreement with SLRS.

NON-COMPETITION & Business Associate Agreement (BAA): The Company will not pursue hiring or contracting with SLRS interpreters directly. Interpreters sent by SLRS must be booked through SLRS. When necessary, the Company will provide SLRS a BAA according to and consistent with HIPAA requirements. The Company is responsible for HIPAA compliance as is required by applicable laws and regulations. SLRS is responsible for compliance with the provisions and obligations set forth in the BAA and by applicable laws and regulations executed by the parties. Each party will only be held responsible or liable for compliance with the requirements of HIPAA or the BAA obligations that apply to them. Neither will be held responsible for complying with the legal and regulatory obligations of the other party.

CANCELLATION POLICY (strictly upheld): SLRS incurs the cost of interpreting services if services are canceled with less than 24 business hours' notice. Assignments canceled less than 24 business hours from the assignment start time will be charged the entire booked time. This includes, but is not limited to, services are not wanted or needed, appointments are rescheduled, the time/date is adjusted, etc. NO EXCEPTIONS. The cancellation policy goes into effect the moment an order is taken by SLRS. Canceling services must be done through SLRS office personnel only (not the interpreter), or by emailing SLRS at contact@SLRSinc.com (retrieved during normal business hours). Office hours can be found at SLRSinc.com/contact.

PAYMENT: Company will not pay or be invoiced from the interpreter. SLRS processes accounts weekly and will send the company an electronic invoice. Payments made by mail will be sent to PO Box 7 Edmond, OK 73083.
SLRS accepts Visa, Master Card, Discover, American Express, PO's and checks. Payment is due upon receipt of invoice, made payable to "SLRS Inc." Company will be charged a $10.00 or 1.5% (whichever is greater and to the extent allowed by law) late fee, per 30 days. Accounts over 120 days will be charged a $50 collection fee and sent to an outside collection agency. $30.00 fee for returned checks or ACH. You can set up recurring credit card payments by calling our office. By signing this agreement, you give SLRS permission to store your credit card information, if provided, on our secure credit card processing platform.

Sign Language Resource Services, Inc.

Service Agreement

Each party represents and warrants to the other that it is not excluded from participation in any Federal Health Care Programs; debarred, suspended, or otherwise excluded from participating in any other federal or state procurement or non-procurement program or activity; or designated a Specially.

Designated National or Blocked Person by the Office of Foreign Asset Control of the U.S. Department of Treasury. Each party further represents and warrants that to the party's knowledge, there are no pending or threatened governmental investigations that may lead to such exclusion. Each party shall notify the other in writing upon the commencement of any such exclusion or investigation immediately upon receiving first notice of such exclusion or investigation. Each party shall have the right to terminate this Agreement immediately upon learning of any such exclusion and shall be kept informed of the status of any such investigation.
Either party may cancel this agreement at any time without cause by providing 10 days' written notice to the other party. By signing below, the Company Representative, being a person of authority representing Company and with the authority to carry out compliance of these terms, has read and understands the above defined rates, policies & procedures and will abide by them as outlined.

_____

Company Representative Signature print name, and title Date

SLRS:

SNichols **Stephanie Nichols, CEO** **3/31/2025**

SLRS Signature **print name, and title** **Date**

SLRS

Sign Language Resource Services, Inc.

Service Agreement

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Ryan Mckinney, Assistant Superintendent, Secondary

From: Dr. Jason Pittenger, CFO

Date: 5/23/25

Contract Vendor: Arbiter (68321) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the contract with Arbiter sports for the payment of officials for athletics at a cost of $3560 for the 25-26 school year and authorize CFO Jason Pittenger to sign to enter into the agreement through docusign.

Docusign Envelope ID: 08D1D6B4-50DD-4B87-99D5-A6A2DADA451F

ARBITER
THE POWER BEHIND YOUR PLAY

Subscription Order Form

Company Address	9815 S Monroe St, STE 204 Sandy, Utah 84070 United States	**Expiration Date**	
Created Date	03-05-2025	**Quote Number**	00682772
Prepared By	Devin McCarthy	**Contract Length**	1 Year
Phone		**Start Date**	07-01-2025
Email	devin.mccarthy@arbitersports.com	**End Date**	06-30-2026
Billing Schedule	One-Time	**Term Months**	

Customer Billing

Account Name	Mustang Public Schools	**Primary Contact**	Jason Pittenger
Billing Contact	Jason Pittenger	**Primary Title**	Chief Finance Officer
Billing Email	pittengerj@mustangps.org	**Primary Email**	pittengerj@mustangps.org
Billing Phone	405-376-2461	**Primary Phone**	405-376-2461
Billing Address	12400 SW 15th Street Yukon, Oklahoma, United States 73099	**Shipping Address**	906 South Heights Drive Mustang, Oklahoma, United States 73064

Subscription Services

Subscription Services Year 1: 7-1-2025 to 6-30-2026

Description	Qty	Unit Price	Notes	Year 1 Fees
300- (YEAR 1) ArbiterPay	1.00	$3,560.00		$3,560.00
Year 1 Payment Due	7/31/2025		Year 1 Total	$3,560.00

Year Grand Total (does not include applicable taxes):	$3,560.00

Contract Total

Subtotal	$3,560.00
Grand Total	$3,560.00

Payment Remit Information

Invoice Payment Remit Address: ArbiterSports, LLC, 9815 S Monroe Street, Ste 204, Sandy, UT 84070

Electronic Payment Website: (please send requests for VersaPay payment links to): receivables@arbitersports.com

Wire/ACH Instructions: Bank Name: Chase Bank
ACH Bank Routing/ABA#: 124001545
Wire Bank Routing/ABA#: 021000021
Account #: 670352696
Name on Account: ArbiterSports, LLC
Account Address: 9815 S Monroe Street, Ste 204 Sandy, UT 84070
Telephone Number: (801) 576-1251
Fax Number: (801) 748-3536
Reference Notes: ArbiterSports.com Invoice #_____

ArbiterPay Account: For ArbiterPay renewals or if you are a current ArbiterPay user purchasing additional Arbiter products, you may provide your ArbiterPay Account number below and payment can be withdrawn using your ArbiterPay account funds.
Pay Account #_____

Terms and Conditions

1. This Subscription Order Form is governed by ArbiterSports website's standard Terms and Conditions ("Terms and Conditions") https://www.arbitersports.com/terms-and-conditions/. If Customer is subscribing to ArbiterPay, by ArbiterSports' standard Payor Agreement for ArbiterPay Users (the "ArbiterPay Agreement") https://www.arbiterpay.com/s/Payor-Agreement-20210510.pdf (if applicable), each incorporated herein by reference.
2. In the event of any conflict or inconsistency between the Special Instructions or Standard Conditions of this Subscription Order Form and any provisions of the Terms and Conditions or the ArbiterPay Agreement, this Subscription Order Form shall govern and control.
3. Notwithstanding any provision of the Terms and Condition or the ArbiterPay Agreement, upon a material breach by ArbiterSports which is not cured within 30 days following receipt of written notice, Customer may terminate its subscription and receive the prorated amount paid by Customer for the applicable year.
4. The Terms and Conditions and the ArbiterPay Agreement (if applicable), together with this Subscription Order Form, represent the entire agreement between the parties and cannot be overridden by terms contained in any later received document unless the additional terms are accepted in writing by both parties.
5. All references to monetary values shall mean United States dollars and do not include any taxes that may apply.
6. Customer must provide arbitersports with valid automated payment information as a condition to receive or use the services. By providing arbitersports with automated payment information, customer authorizes arbitersports to charge customer's payment account for any amounts arising from or relating to the above services without further authorization from customer. Customer is responsible for and agrees to update arbitersports with any changes to customer's billing and/or automated payment information (e.G., new or updated credit card, credit card expiration date or other payment bank account information)
7. Customer authorizes arbitersports to charge customer's arbitersports account for any amounts arising from or relating to the above services without further authorization from customer.
8. Unless customer notifies arbitersports in writing (including via the above arbitersports email address) 10 days prior to the end of customer's subscription, customer's subscription will automatically renew

for an additional term equal to the length of the original term (for example, a two-year term will automatically renew for an additional two-year term). If arbitersports increases the annual subscription price for any services, arbitersports will notify customer in writing (including via the abovecustomer email address) of such increase at least 30 days prior to the end of customer's subscription. In the event customer does not terminate, the renewal will be at the increased price

9. I hereby authorize ArbiterSports, LLC to initiate a withdrawal from my account within ArbiterPay to pay for services as indicated. I also authorize ArbiterSports, LLC to make deposits to this account in the event that an entry is made in error. I agree that no prior notification will be provided unless the date or amount changes, in which case you will receive notice at least 10 days prior to the payment being collected.

Customer to Complete:

Is a Purchase Order required for ArbiterSports to receive payment for the Services in this Subscription Order Form? Please fill in **YES** or **NO** here:

YES

Acknowledgment and Acceptance of Terms

By signing this Subscription Order Form, the individual signing on behalf of Customer is committing and confirming that they are authorized by Customer to execute this Subscription Order Form and to purchase the Service listed above.

Accepted By (Legal Entity):	**Accepted By (Legal Entity):**
Mustang Public Schools	ArbiterSports, LLC
Signature:	**Signature:**
Signed by: Jason Pittenger 65B0B8933870491...	
Print Name:	**Print Name:**
Jason Pittenger	John Hopkins
Title:	**Title:**
Chief Finance Officer	Chief Financial Officer
Date:	**Date:**
5/28/2025	

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Robert Foreman, Director of Athletics

Date: July 1, 2025

Contract Vendor: BSN Sports **Time Frame:** 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Uniform, Coaches Gear, Practice Gear and Equiptment purchases for FY 2025-2026.

BSN SPORTS

EXCLUSIVE SUPPLIER AGREEMENT

BSN SPORTS, LLC, a Delaware limited liability company ("BSN SPORTS") is pleased to offer the **MUSTANG PUBLIC SCHOOL DISTRICT** Athletic Department ("School") the **BSN SPORTS EXCLUSIVE SUPPLIER AGREEMENT** (the "Agreement") for the purchase and supply of NIKE apparel and footwear along with any and all other footwear, apparel & equipment offered for sale to School by BSN SPORTS.

Benefits:

1. **"Premier Pricing"** shall apply to all footwear, apparel and equipment purchased by School at the following rates*:
    - **40%** off retail price on all NIKE apparel
    - **35%** off retail price on all NIKE footwear and equipment
    - **35%** off retail price on all NIKE Custom uniforms purchased within the timeframe specified in the BSN SPORTS uniform Schedule.
    - **15%** off catalog price on all BSN SPORTS proprietary products (as defined below) from BSN SPORTS catalog (exclusive of closeout and sale items)
        - BSN SPORTS proprietary products are identified in our catalog with a black star icon next to the product code.
    - **10%** minimum off catalog price on all non-branded products from BSN SPORTS catalog.
        - BSN SPORTS catalog non-branded products are products distributed by BSN SPORTS from a third-party manufacturer such as Wilson, Spalding, Rawlings, etc.

2. **NIKE Team Sports Product Allotment:** School shall receive the following in free NIKE promotional product calculated at NIKE retail prices and redeemable from the applicable approved NIKE promotional catalogs:
    - Year 1: **$ 20,000** in NIKE promotional product at retail price
    - Promotional product allocation is the sole responsibility of school.
    - Unused promotional product amounts, as of 5:00 pm on 4/15 of each year of the agreement, are forfeited. As a result, promotional merchandise cannot be carried over from one school year to the next.

3. **Product Rebate:** Subject to the terms below, at the end of each school year of this agreement, the Athletic Program will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year. All Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year.

   The product rebate will be a percent of the total spend for each year of the agreement. This rebate will be used on BSN Product and Nike Promotional Items.

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BSN SPORTS

Annual Spending Level	Annual Rebate Amount:
$350,,000 +	8% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price.
$250,000—349,999	7% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
$150,000—249,999	6% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price
$0-----149,999	5% of annual spend; 50% in Nike Team Stock apparel and 50% in BSN Sports equipment at catalog price

4. **BSN SPORTS Service Promise:** BSN SPORTS will provide a dedicated sales professional ("BSN SPORTS Representative") to conduct bi-weekly on-site visits to School throughout the term of this Agreement. BSN SPORTS Representative will be responsible for showing product samples, communicating order deadlines and providing 24-hour response for all questions and concerns. BSN SPORTS will also carry a minimum of $25 Million dollars of NIKE product at any given time.

Terms and Conditions:

1. **Exclusive Supplier**. School will use BSN SPORTS as their exclusive supplier for any and all of its athletic apparel, footwear, and equipment needs. It is also agreed that School will adhere to the BSN SPORTS product planning calendar to help ensure availability and delivery in a timely manner.

2. **NIKE Apparel at Events**. School's coaching staff and athletes will only wear NIKE branded footwear and apparel at competitions whenever possible.

3. **Purchase of NIKE & Other Products**. School shall notify its athletes that My Team Shop, which is operated and owned by BSN SPORTS, will serve as the online purchasing site for all additional NIKE products purchased directly by athletes, as well as their family and friends. School cannot guarantee that athletes and their family and friends will exclusively use the My Team Shop to purchase NIKE products per the NIKE rebate agreement. Each sport will offer at least one My Team Shop opportunity to their student athlete families/fans/alumni per year throughout length of agreement. The District Athletic office will receive 10% back on all MTS shops generated by every sport to be spent on apparel or equipment needs.

4. **Promotion**. School will promote this partnership through public announcements at events and signage (provided by BSN SPORTS) at football, basketball, baseball games and any other sporting event. A ½ page advertisement supplied by BSN SPORTS shall appear in School's media guide distributed or displayed at any such event. Also, BSN SPORTS will receive: (i) two (2) tickets or passes, as applicable, to all School athletic games, competitions, and tournaments or similar events, and (ii) one (1) vendor / athletic parking pass for use by the BSN SPORTS Representative for sales calls, meetings, presentations and campus visits. BSN SPORTS will receive 1 free hole sponsorship and foursome at annual golf outing. Static logos

CONFIDENTIAL

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



for BSN SPORTS & NIKE to appear on banner of athletic department website as the official supplier.

5. **Payment Terms.** School must be current on all payment obligations to BSN SPORTS to be eligible for all promotional products and rebates. Payments will be made within thirty (30) days of purchases unless alternate payment arrangements have been made and agreed to in writing by both parties.

6. **Additional Charges**. Decoration charges (including charges for embroidery and screen printing) are extra.

7. **Exclusions**. Products sold through Varsity Brands companies, Varsity Spirit & Herff Jones, will not be included in spending level totals.

8. **Freight and Shipping**. School is responsible for all freight/shipping charges. Non-truck items will be 3% and truck items will be 10%.

9. **Term of Agreement**. The term of this Agreement shall be for one (1) years, beginning on July 1, 2025, and continuing through June 30, 2026 (the "Initial Term" unless earlier terminated in accordance with this Agreement. This Agreement may be renewed by the parties for successive one (1) year terms (each a "Renewal Term" and together with the Initial Term, the "Term"); provided that: (i) School may solicit offers from competitors of BSN SPORTS for the provision of apparel, footwear, and equipment to commence after the Initial Term or then-current Renewal Term until six months prior to the expiration of the Initial Term or such Renewal Term (the "Shopping Period"); (ii) should School receive an offer during the Shopping Period, School shall communicate such offer to BSN SPORTS and provide BSN SPORTS with the opportunity to match such terms in the following Renewal Term. In any event, the parties may renew this Agreement in writing signed by both parties no later than ninety (90) days before the expiration of the Initial Term or then-current Renewal Term.

10. **Force Majeure Event:** Neither party shall be liable to the other for any costs or damage (including consequential and liquidated damages), arising out of delay or nonperformance under this Agreement arising, directly or indirectly, out of a Force Majeure Event including, without limitation, strike, work stoppage, fire, earthquake, flood, windstorm, riot, accident, acts of war or terrorism, civil or military disturbances, pandemic, nuclear or natural catastrophes or acts of God, court order or injunction, an order or directive restricting action by a relevant governmental authority, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services, or any other similar event that is beyond the reasonable control of the parties. The parties agree and acknowledge that, in no event, shall additional expenses or other adverse financial conditions be deemed a Force Majeure Event. Upon such Force Majeure Event, the inability to comply with any term of this Agreement shall be excused and either party shall be released from all current and future obligations under the Agreement provided that (i) written notice setting forth in detail the nature of the Force Majeure Event is given by such party to the other party as soon as such party is aware of the Force

CONFIDENTIAL

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS

Majeure Event; and (ii) such party shall use all commercially reasonable efforts to minimize the extent of delay or nonperformance caused by the Force Majeure event.

Upon a Force Majeure event, the parties will make a good faith effort to reschedule the event as set forth herein at a mutually agreeable date and time. Any deposits will be applied to the rescheduled event; or will be fully refunded if the event is not rescheduled.

11. COVID-19. The parties acknowledge the ongoing risk and uncertainty regarding the impact of COVID-19 on their obligations under this Agreement. Notwithstanding the potential foreseeability of such impact, the parties acknowledge and agree that any actions taken by one party in response to or in compliance with recommendations, guidance, orders or other actions or directives of governmental or other applicable authorities with expertise in infectious diseases (e.g., WHO, CDC, NIAID, etc.) pertaining to COVID-19 shall constitute a Force Majeure event under this Agreement. In addition, if either party reasonably and in good faith determines that COVID-19 has made its obligations under this Agreement unworkable or overly burdensome, the affected party may terminate or postpone the Agreement without penalty, provided written notice is provided to the other party at least 30 days before the event.

12. **Termination of Agreement.** If BSN SPORTS or School should fail to perform or be in breach of any of the warranties, representation, covenants or obligations contained in this Agreement, or anticipatorily breach this Agreement, and such default is not curable or such default is curable but remains uncured for thirty (30) days after written notice thereof has been given to the defaulting party, the other party, at its sole election, may immediately terminate this Agreement with written notice to the defaulting party.

13. **Confidentiality:** Excluding disclosures made to attorneys, auditors, or other third party consultants, the terms and conditions of this Agreement are absolutely confidential between the parties and shall not be disclosed to anyone else, except as shall be necessary to effectuate its terms or to meet any legally required disclosure, including disclosure under Oklahoma Open Records Act (Freedom of Information Act). Any disclosure in violation of this section shall be deemed a breach of this Agreement.

14. **Severability**. Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof.

15. **Non-waiver**. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

16. **Headings**. The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.

CONFIDENTIAL

BSN SPORTS

17. **Assignments**. Except for assignments pursuant to a Change of Control, this Agreement is not assignable in whole or in part by either party without the prior written consent of the non-assigning party, which consent shall not be unreasonably withheld, but is binding on any corporate successor of either party. As used herein, a "Change of Control" means a merger, sale, transfer, or other disposal of all or substantially all of the assets of the assignee or its ultimate direct or indirect parent corporation or holding company in one or more transactions.

18. **Notices**. Any notice or other communication provided under this Agreement will be in writing and will be effective either when delivered personally to the other party, or five (5) days following deposit into the United States mail (certified mail, return receipt requested), or upon overnight delivery service (with confirmation of delivery), addressed to such party at the address set forth herein, or upon electronic delivery by confirmed means.

If to BSN SPORTS:
BSN SPORTS, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: CHRIS CRAWFORD

With a copy to:
Varsity Brands, LLC
14460 Varsity Brands Way
Farmers Branch, TX 75244
ATTN: Chief Legal Officer

If to School:
MUSTANG PUBLIC SCHOOLS

19. **Governing Law**. This Agreement shall be interpreted and construed in accordance with the laws of the State of Oklahoma.

20. **Modification of Agreement**. This document contains the entire Agreement between the parties and may not be changed, modified, amended, or supplemented except by express written agreement signed by both parties.

This Agreement is made and entered into by and between the parties this 1st day of July 2025.

Signed: _____

SUPERINTENDENT
MUSTANG PUBLIC SCHOOL DISTRICT
Name

Signed: _____

ATHIETIC DIRECTOR

CONFIDENTIAL

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS

BSN SPORTS

MUSTANG PUBLIC SCHOOL DISTRICT
Name

Signed: 

REGIONAL SALES DIRECTOR

CONFIDENTIAL

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent, Operations

From: Dr. Jason Pittenger, CFO

Date: 6/6/2025

Contract Vendor: Bancfirst Insurance services (68288) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the annual service agreement for insurance services with Bancfirst Insurance Services at a cost of $125,000 from appropriate funds. (11/015)

Risk Management Consulting Agreement

THIS CONSULTING AGREEMENT (this "Agreement") is made on June 02, 2025 (the "Effective Date"), by and between BancFirst Insurance Services, Inc., located at 13230 Dr., Ste. 205 in Oklahoma City, OK 73114 ("Consultant") and Mustang Public. Schools, with primary offices located at 909 S. Mustang Rd. Yukon, OK 73064 ("Client"). Consultant and Client are sometimes referred to herein individually as "Party" and collectively as "Parties".

RECITALS

WHEREAS Consultant is in the business of Risk Management and providing related services;

and

WHEREAS Client desires that Consultant provide such services for Client;

NOW, THEREFORE, IN CONSIDERATION of the mutual agreements and covenants contained in this Agreement, Consultant and Client agree as follows:

AGREEMENT

1. Scope of Services

1.1 Scope of Services. Subject to the terms of this Agreement, Client agrees to engage Consultant for (a) the performance of tasks and services (collectively the "Services") described in the scope of work attached to this Agreement as **Exhibit A** (the "Scope of Work") and (b) the delivery of the tangible work product (collectively the "Deliverables") described in the Scope of Work (the Services and Deliverables being referred to collectively in this Agreement as the "Work"). Consultant accepts such obligations. This Agreement applies only to Services identified in the Scope of Work. Any additional services or work product may be provided by Consultant to Client only upon mutually agreed terms set forth in separate agreement by Parties.

1.2 Fees; Reimbursement of Expenses. Client shall pay to consultant the fee(s) described in **Exhibit B** of this Agreement (the "Fees") with payment being made in the manner described on **Exhibit B**. The Fees shall be the only payments made by Client to Consultant under this Agreement. Unless otherwise indicated in Exhibit B, Consultant shall issue an annual invoice to Client for the Work performed under the terms of this Agreement. Unless otherwise indicated in **Exhibit B**, payment for work shall be due within 30 days of the Client's receipt of the applicable invoice.

2. Terms & Termination

2.1 Term. The Term of this Agreement shall commence July 1, 2025, the Effective Date and shall continue in effect until June 30, 2026 unless earlier terminated pursuant to Section 2.2 below or extended by agreement of both parties.

2.2 Termination. This Agreement may be terminated by either party only as follows:

a) Effective upon thirty (30) days advance written notice to the other party stating that other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within (15) days after the notice is received;
b) Effective upon sixty (60) days advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term; or
c) By mutual written agreement of the parties.

2.3 Rights Upon Termination.

a) Upon the termination of this Agreement, Client shall pay to Consultant, in accordance with the payment terms set forth in this Agreement, any fees owned under this Agreement for Work actually and fully performed by Consultant for Client prior to such termination. No other amount shall be due from Client.
b) Upon termination of this Agreement, all of the rights and obligations of the Parties shall terminate, except that termination of this Agreement shall not relieve Client from any liabilities resulting from a breach of this Agreement which occurs prior to the termination.

3. Disclosure and Record Keeping

3.1 Full Disclosure. Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. Consultant must see approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.

3.2 Record Keeping. Consultant will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in ac accordance with industry standard record retention practice or as otherwise directed by Client.

4. Ownership of Work Product

4.1 Work Product. The term "Work Product" as used in this Agreement, means any Deliverables created by Consultant, either alone or jointly with others, in furtherance of the objective of performing the work as described in this Agreement.

4.2 Ownership of Work Product. Client agrees that any and all Deliverable conceived, written, or created for performance of Work under this Agreement shall be jointly

owned by the Consultant and the Client. Both Consultant and Client have the right to use jointly owned Work Product for their own purposes, not in connection with Work provided to Client by Consultant.

5. **Consultant Personnel**. Consultant will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Consultant retains the right to substitute personnel with reasonable cause.

6. **Client's Responsibilities**. Client will make available such reasonable information as required for Consultant to conduct its services. Such data will be made available as promptly as possible. Consultant acknowledges that the time of Client's personnel is limited and agrees to use such time reasonably and judiciously.

7. **Indemnification**

7.1 Indemnification. Client shall hold harmless and indemnify Consultant from and against all claims, demands, damages and costs, including reasonable attorney's fees, caused by or resulting from any of the following: (a) the negligence or willful misconduct of Client in performance of Work; (b) the breach by Client of its obligations under this Agreement; (c) the Client's failure to comply with any and all applicable federal, state, regional and local laws, ordinances, statutes, rules and regulations; or (d) any defect or deficiency in the Services or Deliverables under this Agreement attributable to the Client.

8. **Independent Contractor**. Consultant and Client shall at all times be independent Parties. Neither Party is an employee, franchisee, agent or partner of the other; neither Party is authorized to assume or create any obligations or liabilities, express or implied, on behalf of or in the name of the other. This Agreement does not create a joint venture between the Parties. The employees, methods, facilities and equipment of each Party shall at all times be under the exclusive direction and control of that Party.

9. **Miscellaneous**

9.1 Entire Agreement. This Agreement, including the recitals set forth above and the Exhibits attached to this Agreement, all of which ared incorporated into this Agreement by reference, constitutes the entire agreement between the Parties relating to the subject matter of this Agreement. Any other prior warranties, agreements, correspondence, discussions, negotiations and understandings of the Parties are hereby superseded. No amendment, waiver or modification of this Agreement shall be valid unless made in writing and signed by both parties.

9.2 Severability. The parties hereby acknowledge and agree that if any provision of this Agreement shall under any circumstances be deemed invalid or inoperative, this Agreement shall be construed with the invalid or inoperative provision deleted and all rights and obligations of the Parties shall be construed and enforced accordingly.

9.3 Binding Effect. This Agreement shall be binding upon both Parties and shall bind successors, permitted assigns and legal representatives.

9.4 Headings. Headings contained in this Agreement are for inserted purposes of convenience of reference only and shall not constitute a part of this Agreement.

9.5 Assignment. Client may not assign or transfer any of its rights under this Agreement without the prior written consent of Consultant. Client acknowledges that its obligations under this Agreement are personal to Consultant and that is shall not subcontract any Work and/or any of its rights or obligations hereunder without first receiving prior approval from Consultant.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives.

BancFirst Insurance Services, Inc.	Mustang Public Schools
By: _____	By: _____
(Signature)	(Signature)
Printed Name: Danny K. Ray Jr.	Printed Name: _____
Title: Vice President	Title: _____
Date: 6-4-2025	Date: _____

EXHIBIT A

SCOPE OF WORK

Pursuant to Section 1.1 of the Agreement, Consultant shall perform the following services:

A. The Consultant will be required to provide ongoing Consultant's services and serve as an expert resource to the District in matters of the District's property, casualty and liability insurance plans.
B. Prior to or around the beginning of each fiscal year, submit a service plan identifying goals, objectives, and an action plan.
C. Assist in risk exposure evaluation, and development of corrective action plans.
D. Provide the District with safety/loss control services amounting to at least 30 hours annually
E. Perform other Consultant related services on an "as needed" basis.
F. Assist the District in conceptualizing, proposing and packaging property, casualty, and liability, which are competitive and meet the needs and expectations, within reason, of faculty, staff, administrators, and board members. The Consultant will be required to maintain a high level of knowledge and expertise of these programs and advise the District on matters related to changes and modifications to State Law and regulations related to the respective programs.
G. Analyze claims risk, provide statistical analysis of claims, forecasting and perform calculative aggregate risk analysis, analyze the respective plan documents and provisions for compliance with state and federal laws, and furnish strategies for maximizing benefits and mitigating expenses and costs related to the plan. The Consultant will be required to conduct market research on property, casualty and liability coverage and recommend policy packages.
H. At the direction of the District, develop and prepare insurance coverage specifications and market programs prior to expiration of policies, indicating in writing (assigned, if applicable) markets being approached, coverage and deductible/retention options being considered and develop, prepare and issue and evaluate bids for coverage. When directed by the District, the Consultant will be required to develop and prepare bid specifications for new or replacement products and source said products through a request for proposal or other competitive means.
I. Evaluate proposals, pricing, services, coverage, and qualifications of the proposals, and make a recommendation to the District on changing providers and/or coverage.
J. Develop agreements and all collateral documents necessary to execute an agreement with the vendors. Additionally, the Consultant will be required to analyze, modify, and recommend appropriate contract language associated with the desired coverage for all insurance products recommended and purchased by the District.
K. Provide renewal and unbiased alternate insurance proposals no later than 30 days prior to expiration of the current policies unless otherwise agreed by both parties.
L. Prepare and present an annual report describing coverage, exposure, and premium charges with recommendations outlining options to contain costs without sacrificing coverage for potential catastrophic loss.
M. Provide a market forecast by line of coverage during the District's budgeting period.
N. Obtain from the District the necessary information and prepare applications required by insurers
O. Verify the accuracy and adequacy of policies, endorsements, coverage, and premiums, noting in writing any variations from the previous year, or for conformance with specifications and any negotiations conducted with underwriters.

P. Assist in determining proper limits and coverage for exposures common to school districts and specific to the District
Q. Assess insurance company stability, solvency, and service records.
R. Deliver insurance policies or binders during term of coverage.
S. Accurately amend policies, as needed, and provide amendments to the District accordingly.
T. Upon request, provide timely, written interpretation of coverage.
U. Provide policy maintenance, and issue binders and certificates when required.
V. When requested, assist in ascertaining replacement cost value for property.
W. Review insurance carrier recommendations for appropriateness
X. Assist with excess carrier reporting requirements, report claims to insurers and re-insurers, as appropriate, and assist in obtaining recoveries from the insurers
Y. Obtain quarterly updated loss summaries from excess insurers for prior and current policy periods (not required from carriers with no open claims).
Z. On an annual basis, or more frequently if requested by the District, perform an audit of excess carrier claim management to assess reserving practices and overall performance of claims administration.

ZZ.It is anticipated that the Consultant will meet with District personnel no less than once per quarter, but more frequently during the renewal season. The Consultant will be expected to work directly with the Chief Financial Officer, Chief Operating Officer and Chief of Human Resources. The principal contact with Mustang Public Schools will be the Chief Financial Officer who will coordinate the property, casualty and liability insurance for the District.

EXHIBIT B

FEES

SCHEDULE OF PROFESSIONAL FEES
INSURANCE CONSULTING AND BROKERAGE SERVICES

Fixed Fee for Period July 1, 2025 to June 30, 2026: $125,000

Note that above fees do not include actuary services, to the extent Client utilizes them. In addition, the above fees do not contemplate any special projects that would be billed incrementally to the annual retainer fee.

All commissions and override fees earned or received by the agency/broker shall be returned to the District in the form of an invoice credit off the fixed service fee or a direct payment. The net cost/expense to the District shall be the fixed service fee stated hereon less all commissions and override fees earned by the broker/agent.

I, the undersigned, have been duly authorized to act as an agent on the behalf of the firm and hereby submit this pricing in accordance with the terms and conditions of the agreement. I, the undersigned, further understand that this is a firm bid inclusive of all work to be performed in accordance with the scope of work as specified in the agreement.

BancFirst Insurance Services, Inc / Danny K. Ray Jr.

Company/Firm — Print Name of Representative

6-4-25

Signature of Representative — Date

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 6/9/2025

Contract Vendor: Canadian / Cleveland / Oklahoma County **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the annual surety bond for the district Treasurer. Jason Pittenger

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Oklahoma County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Treasurer, Jason Pittenger Address 909 S Mustang Road, Mustang, OK, 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected _____ 20____;
(2) Date Appointed or Re-Appointed March 3, 20 25 (Note 1);
(3) Filed Surety Bond in sum of one hundred thousand Dollars ($ 100,000.00) with RLI Surety as Surety;
(4) Bond Terms begins July 1, 20 25, and Expires/Renews June 30, 20 26;
(5) Number of Bond LSMI855853;
(6) Date Bond was approved by Governing Board N/A, 20____(if applicable); and
(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

_____
Presiding Officer

Board President
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer

Board Clerk
Official Title

Note 1: Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.

Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

Note 3: See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.

CERTIFICATE AND

ORDER

OF Mustang Public Schools
Name of Public Body

County of Oklahoma

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Jason Pittenger

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

_____

County Clerk- County Treasurer

_____

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 26

SURETIES

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Cleveland County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Treasurer, Jason Pittenger Address 909 S Mustang Road, Mustang, OK, 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected _____ 20____;
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(3) Filed Surety Bond in sum of one hundred thousand Dollars ($ 100,000.00) with RLI Surety as Surety;
(4) Bond Terms begins July 1, 20 25, and Expires/Renews June 30, 20 26;
(5) Number of Bond LSMI855853;
(6) Date Bond was approved by Governing Board N/A, 20____(if applicable); and
(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

Presiding Officer

Board President

Official Title

ATTESTING OFFICER'S SEAL

ATTEST:

Attesting Officer

Board Clerk

Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

Note 3: **See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

CERTIFICATE AND

ORDER

OF Mustang Public Schools

Name of Public Body

County of Cleveland

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Jason Pittenger

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 26

SURETIES

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Canadian County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Treasurer, Jason Pittenger Address 909 S Mustang Road, Mustang, OK, 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

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(2) Date Appointed or Re-Appointed March 3, 20 25 (Note 1);
(3) Filed Surety Bond in sum of one hundred thousand Dollars ($ 100,000.00) with RLI Surety as Surety;
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(6) Date Bond was approved by Governing Board N/A, 20____(if applicable); and
(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

_____
Presiding Officer

Board President
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer

Board Clerk
Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

Note 3: **See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

CERTIFICATE AND

ORDER

OF Mustang Public Schools

Name of Public Body

County of Canadian

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Jason Pittenger

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 2026

SURETIES

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 6/9/2025

Contract Vendor: Canadian / Cleveland / Oklahoma County **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the annual surety bond for the district Assistant treasurer - Randi Spencer

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Canadian County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Assistant Treasurer, Randi Spencer Address 909 S Mustang Road, Mustang, OK 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected _____ 20____;
(2) Date Appointed or Re-Appointed April 29, 20 21 (Note 1);
(3) Filed Surety Bond in sum of One hundred thousand Dollars ($ 100,000.00) with RLI Surety as Surety;
(4) Bond Terms begins July 1, 20 25, and Expires/Renews June 30, 20 26;
(5) Number of Bond LSMI855853;
(6) Date Bond was approved by Governing Board N/A, 20____(if applicable); and
(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

_____
Presiding Officer

Board President
_____
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer

Board Clerk
_____
Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

Note 3: **See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

CERTIFICATE AND

ORDER

OF Mustang Public Schools

Name of Public Body

County of Canadian

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Randi Spencer

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 26

SURETIES

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Oklahoma County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Assistant Treasurer, Randi Spencer Address 909 S Mustang Road, Mustang, OK 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

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(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

_____
Presiding Officer
Board President
_____
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer
Board Clerk
_____
Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

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CERTIFICATE AND

ORDER

OF Mustang Public Schools

Name of Public Body

County of Oklahoma

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Randi Spencer

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 26

SURETIES

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Mustang Oklahoma, June 16, 20 25

To the County Clerk and County Treasurer of Cleveland County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Ecucation, School District, (state which) Mustang Public Schools of Mustang, Oklahoma ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Assistant Treasurer, Randi Spencer Address 909 S Mustang Road, Mustang, OK 73064, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected _____ 20____;
(2) Date Appointed or Re-Appointed April 29, 20 21 (Note 1);
(3) Filed Surety Bond in sum of One hundred thousand Dollars ($ 100,000.00) with RLI Surety as Surety;
(4) Bond Terms begins July 1, 20 25, and Expires/Renews June 30, 20 26;
(5) Number of Bond LSMI855853;
(6) Date Bond was approved by Governing Board N/A, 20____(if applicable); and
(7) Said new Bond is in custody and control of CFO (Note 2), or was deposited with _____ for safekeeping.

Approved on June 16, 20 25 by _____ endorsement made.

Signed and Certified at 909 S Mustang Road, Mustang, Oklahoma, this 16th day of June, 20 25.

_____
Presiding Officer
Board President
_____
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer
Board Clerk
_____
Official Title

Note 1: **Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

Note 2: **Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

Note 3: **See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

CERTIFICATE AND

ORDER

OF Mustang Public Schools

Name of Public Body

County of Cleveland

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Randi Spencer

Mustang Okla.,

as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $ 100,000.00

Date of Bond July 1 20 25

Bond Expires/Renews June 30 20 26

SURETIES

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 5/23/25

Contract Vendor: Frontline Education (18411) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the quote with Frontline Education for comparative analytics at a cost of $9297.75 from appropriate funds.

frontline education

Quote ID Q-215244
02/04/2025

Frontline Education Renewal Notice

Attn: Mustang Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request directly from the Learning Center. Additionally, we have enhanced our Learning Center with Frontline Support Communities for many of our solutions, empowering you to collaborate with your peers, our experts and to share best practices with K-12 partners across your region and the country.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2025. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this **link** to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

Description	Start Date	End Date	Qty	Rate	Amount
Comparative Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2025	6/30/2026	1	$9,297.75	$9,297.75
Total					**$9,297.75**

Please use this link to indicate that you intend to renew your subscriptions and request your invoice if needed.

Need assistance? You can reach us by calling Samantha Kaplan Heins at or by emailing us at renewals@frontlineed.com.

Robert Hawkins
Vice President, Client Success

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 6/4/25

Contract Vendor: Imperial Vending (61589) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Please consider approval of the Imperial Vending contract for school year 25-26 at prices listed per item in the contract to be paid from appropriate funds.

IMPERIAL
VENDING ☆ FOODSERVICE ☆ COFFEE
NAMA National Operator of the Year

Vending Service Agreement

This Agreement is made this 3rd day of June 2023 by and between Mustang Public Schools, 909 South Mustang Road, Mustang, OK 73064 and Imperial, LLC., 2020 N. Mingo, Tulsa, OK 74116.

1. The Client agrees to allow Imperial to provide vending machines upon Client's business premises subject to the terms and conditions of this agreement.

2. Imperial shall be responsible for installing and maintaining vending equipment which reasonably meets the location's needs.

3. Client grants Imperial the exclusive rights to provide snack products as limited to vending services. Imperial will provide merchandise through its vending machines that is reasonably priced and offered in reasonably sized portions. Any change in the wholesale price may result in a change in the selling price. Vending Prices and Products will be determined by Imperial as agreed upon by Client.

4. Imperial will maintain workers compensation insurance, general liability insurance and vehicle insurance at all times. Certificates available on request.

5. Imperial agrees to obtain and display all applicable Federal, State and local licenses.

6. Imperial's personnel will at all times be dressed in clean, neat uniforms and will observe all regulations in effect of premises.

7. Either party may terminate this agreement with cause upon (30) days written notice to the other party.

8. The term of this agreement is from July 1, 2025, through June 30, 2026.

9. Client agrees to notify Imperial of any alteration that will affect any of the areas where services are performed. Alterations may include increased workflow, labor hours, holiday employment or special functions.

10. Should the Client feel that Imperial failed to provide proposed service levels, Client will notify Imperial in writing of failure to supply service. Service failures will be limited to equipment or service levels. If within thirty (30) days of the notice of service failure the problem has not been corrected, the Client may cancel the agreement.

IMPERIAL
VENDING ★ FOODSERVICE ★ COFFEE
NAMA National Operator of the Year

11. Imperial will operate and maintain all vending machines and other equipment in a clean, sanitary condition in accordance with recognized standards for such machines and in accordance with all applicable laws and regulations.

12. This agreement will be made and construed in accordance with the Laws of the State of Oklahoma.

13. The Parties agree to negotiate the removal or relocation of underperforming machine(s). For the purpose of this Agreement, an underperforming machine shall be defined as a machine which has gross sales of less than $250.00 per month. Lounge and standard set machines may remain if commission is waived for months that they do not reach the $250.00 minimum.

14. The Parties agree to add additional vending machines without requiring an amendment to the Agreement.

Imperial, LLC.
2020 N. Mingo, Tulsa, OK 74116
Angela D. Robson

Mustang Public Schools
909 S Mustang Rd, Mustang, OK 73064
Jason Pittenger

IMPERIAL
VENDING ★ FOODSERVICE ★ COFFEE
NAMA National Operator of the Year

[LOCATIONS]

Mustang N Middle School, 10901 SW 15th St, Mustang, OK 73064
Mustang Middle, 1145 S Heights Dr, Mustang OK 73064
Mustang High, 300 W Juniper Dr, Mustang OK 73064
Mustang Transport, 12400 SW 15th St, Yukon, OK 73099

[PRICING]

Healthy Set – Student Access:	
Chips	$1.60
Pastry	$2.00
Fundraiser Set – All Access:	
Chips	$1.75
Pastry	$2.75
Standard Set – Teacher Lounge:	
Chips	$1.60
Pastry	$2.50

Commission:
12% Healthy Set and Fundraiser Set*
0% Standard Set – Teacher Lounge

*Requires $250/month machine minimum

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 6/4/25

Contract Vendor: PerryWeather (68156) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Please consider approval of the Perryweather contract for school year 25-26 at a cost of $13,400 from appropriate funds.

perry weather

Mustang Public Schools - Renewal Deal

Mustang Public Schools
12400 Southwest 15Th Street
Mustang, OK 73099

Reference: 20250408-144502437
Quote created: April 8, 2025
Quote expires: July 7, 2025

Products & Services

Name	Qty	Unit price	Total
Software + Outdoor Warning System & Weather Station (OWX) Subscription Bundle SOFTWARE: - 10 Users w/ mobile app + computer dashboard - Custom alerts for heat, lightning, rain, wind, etc. - 24/7 Meteorologist support (call, text, and email) - Widget for website, TV, QR Code, etc. - Mass Notify Staff feature - Monitor each facility separately - GPS Specific alerts as you travel OUTDOOR WARNING SYSTEM: - Automated and Manually triggered - Custom text-to-speech PA - Full Control of Active Siren Days/Times - Flashing Strobe Light - Cellular Connection WEATHER STATION: - On-Site Wet Bulb Globe Temp - Wind Speed/Direction/Chill - Precipitation, Evapotranspiration - Exportable Historic Data Reports - HD Sky Camera	1	$3,500.00 / year	$3,500.00 / year for 1 year

Name	Qty	Unit price	Total
Software + Outdoor Warning System (OWS) Subscription Bundle SOFTWARE: - 10 Users w/ mobile app + computer dashboard - Custom alerts for heat, lightning, rain, wind, etc. - 24/7 Meteorologist support (call, text, and email) - Widget for website, TV, QR Code, etc. - Mass Notify Staff feature - Monitor each facility separately - GPS Specific alerts as you travel OUTDOOR WARNING SYSTEM: - Automated and Manually triggered - Custom text-to-speech PA - Full Control of Active Siren Days/Times - Flashing Strobe Light - Cellular Connection	3	$2,900.00 / year	$8,700.00 / year for 1 year
Pack of 10 Full Platform Users Web and mobile app access for up to 10 additional users	1	$400.00 / year	$400.00 / year for 1 year
Pack of 25 Notification-Only Users Text and email alerts for up to 25 individuals	4	$400.00 / year	$0.00 / year after 100% discount for 1 year
Pack of 25 Notification-Only Users (Copy) Text and email alerts for up to 25 individuals	2	$400.00 / year	$800.00 / year for 1 year

Subtotals

Annual subtotal	$13,400.00 after $1,600.00 discount

Total
$13,400.00

Important Notes: Customer is responsible for providing a lift or bucket truck if needed for hardware installation (if applicable). Quote does not include any applicable taxes. Tax exemption certificates may be emailed to billing@perryweather.com.

Questions? Contact me

Michelle Merida,
michelle@perryweather.com,

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Dr. Jason Pittenger, CFO

Date: 6/4/25

Contract Vendor: Sprouts **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Please consider approval of the Sprouts grant up to $10,000 for MPS Indian Education.

SPROUTS
HEALTHY COMMUNITIES
FOUNDATION

2024 GRANT PROGRAM FAQ

QUESTIONS ABOUT FOUNDANT GRANT PORTAL

1. **I'm not sure if I have an account and can't remember my login from previous grant applications.**
    - Sprouts transitioned to a new grants management software in March 2023. If you completed a Growing School Gardens Summit scholarship or presentation slot, the 24 Gardens Grant or a 2022 Neighborhood Grant final report, please follow the instructions in the portal to reset your password.
    - If you did not complete any of the previously listed applications in 2023, then you will need to create a new account.

2. **The portal says I failed my eligibility quiz – I am not sure why?**
    - Organizations do not pass the eligibility quiz for a few reasons. Please review the common errors below. If you believe you made a mistake, please respond with your best guess as to why you did not pass, and our team will look into it.
        - Organizations applying must be located in a state where Sprouts stores operate. Check out our store locations here. If you are not located in one of these states, then your program is not eligible for funding.
        - Organizations must be either a public school or 501c3 nonprofit organization to apply for funding.
        - The Sprouting School Gardens Grant is intended to fund programs directly on school campuses. If you are running a garden or nutrition education program that is not a school campus, check out our Growing Healthy Kids Grant.
        - Organizations are eligible to apply for and receive funding from one of our grant programs. To save you time and effort, please apply to the grant that most directly aligns with your program's needs.

QUESTIONS ABOUT DIFFERENT GRANT TYPES

1. **We are an SGSO and support many schools, do we apply for the Sprouting School Gardens Grant or Growing Healthy Kids Grant?**
    - If you are looking for funding for a specific school site that hosts your program during the school day on the school campus, please apply for the Sprouting School Gardens Grant. If your request is for program expenses across multiple program sites, apply for the Growing Healthy Kids Grant.

2. **We are a school district or SGSO and want to have multiple schools in our program apply for the Growing School gardens Grant – should I make a new account for each school?**
    - Applicants can create and submit applications for multiple schools under the same parent account. This is ideal for School Districts and SGSO's who have multiple program sites within our Sprouts neighborhoods.

3. **What will the grant funding cover?**
    - Grant funds are intended to cover **direct** program expenses. If you have indirect costs, such as grant administration fees, please include that in your budget for our consideration.

4. **The application says programs must be in the communities Sprouts serve –what does this mean and is my program still eligible?**
    - Programs located in the states that Spouts stores operate in are eligible for funding.

    - Ideal Sprouting School Garden Grant applicants are located within a 10-mile radius of the closest store so that we can help provide a meaningful connection between our team members and local school gardening programs. Growing Healthy Kids and Wellness Across the Lifespan applicants can be statewide.

5. **My organization would like to apply for a Healthy Communities or Impact Grant, how do I access that application?**
    - Invitations to apply for a Healthy Communities and Impact Grants are by invitation only and focused on organizations that strongly align with the foundation's strategic plan. At this time, all 2024 Impact Grant and Healthy Communities Grant partners have been selected.

    - For 2025, We are exploring the possibility of creating a process for organizations to submit an LOI to be considered for a Healthy Communities / Impact Grant.

6. **My organization has an upcoming event, and we would like Sprouts Farmers Market to sponsor the event or provide a gift card.**
    - All sponsorships and gift card requests must be submitted to our Donations Department. Visit our donation application to learn more.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Dr. Jason Pittenger, CFO

Mark Lebsack, Asst. Superintendent of Operations

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Board Meeting Date: June 9, 2025

Contract Vendor: Classic Paper Supply, Inc. **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 30,388.00 **Fund:** 11 **Project:** 023

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

We recommend renewing (2nd year renewal agreement) for service and products with Classic Paper Supply, Inc. for the 2025/2026 school year. Changing to a different company would require replacing out equipment at all schools' dish machines, mop sinks, 3-tub sinks, etc., and giving up products that work very well for us.

We will be spending approximately $30,388.00 with them.

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 17, 2025

Classic Paper Supply, Inc.
4118 Will Rogers Parkway
Oklahoma City, OK 73108
Attn: Jacob Strassle

Mustang Public Schools Child Nutrition Department has decided to renew another year (year 2) with Classic Paper Supply, Inc. for Dish Machine and Chemical products from July 1, 2025, through June 30, 2026. If Classic Paper Supply, Inc. is agreeable to this, please submit the information requested in this Request for Proposal (RFP) to Mustang Public Schools Child Nutrition Office, 12400 S.W. 15th St, Yukon, OK 73099, or mail to Mustang Public Schools, 12400 S.W. 15th St, Yukon, OK 73099 Attn: Kay Rainwater, Child Nutrition Director to be received by May 19, 2025, at 10:00 a.m. Effective bid dates are from July 1, 2025, through June 30, 2026.

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. We will expect product and service to each kitchen no more than once per week on a regular schedule. Dish machines shall be checked for proper operation and your service person will report to me any problems found. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Per USDA requirements, I have included the following:

> **Buy American** - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in

the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest

with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Mustang Public Schools

Document 0268
DishMachChemical Renew Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 17, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
smeq 00000637	Bucket for Pocket Mops Bucket for Pocket Mops	Bucket for 18" Pocket Mops	1 ea	2	60.00	120.0	
chem 00000624	Chemical Quat Test Rolls 0-400 PPM	QT-10 quat test paper, 400 PPM	1 roll	16	9.00	144.0	
chem 00000363	Chemical, Bleach, Clorox Conc Germacidal CLOROX 30966CT	Clorox germicidal bleach	3/121 oz bottles	16	21.46	343.36	
chem 00000344	Chemical, De-limer De-Limer H0161B	Delimer heavy duty descaler	4/ 1 gal	16	61.96	991.36	
chem 00000335	S1680-5 Chemical, Dishwasher Detergent,multi temp	Dishwasher Detergent, Fury, 5 Gal. or like	5 gal	48	50.0	2400.0	
chem 00000994	S601-5 Chemical, DYSH High Sudsing Concentrated		1/5 gal.	48	69.22	3,322.56	
chem 00000996	Chemical, E23 ECO Neutral Disinfectant		4/ 1.25 L	32	136.32	4362.24	
chem 00000997	Chemical, E61 ECO Heavy Duty Cleaner E61 ECO Heavy Duty Cleaner L0161	E61 ECO Heavy Duty Cleaner	4/ 1.25 L	32	120.40	3852.80	
chem 00000998	Chemical, E62 ECO Sanitizer L0162-1400		4/ 1.25 L	32	105.76	3384.32	
chem 00000570	Chemical, Enzyme Cleaner Enzyme Cleaner P128B	For drain odor, enzyme cleaner	4/1 gal	16	48.60	777.60	
chem 00000362	Chemical, Rinse Aid, Classic Super Dri H0932-5	machine rinse additive	1/5 gal	48	55.0	2640.0	
chem 00000995	S1680-5 Chemical, Sanitizer, Sani Q Disinfectant		5/1 gal	48	69.83	3351.84	
chem 00001006	Chemical, SPRAY BOTTLE E23 ECO Neutral E23 ECO Bottle	1 bottle NOT by Case	1 ea	20	2.50	50.0	
chem 00001005	Chemical, SPRAY BOTTLE E62 ECO Sanitizer E62 ECO Bottle	1 bottle NOT by Case	1 ea	20	2.50	50.0	
chem 00000340	Chemical, Tide Pods, Spring Meadow Tide Pods PGC09166CT	Sping Meadow Tide pods laundry soap	4/76 ct	48	89.39	4290.72	
smeq 00000636	Mop, Pocket, Frame Pocket Mop Frame - 18" M700018-PM	Pocket Mop Frame - 18" M700018-PM	1 ea	5	14.08	70.40	
smeq 00000634	Mop, Pocket, Pad Blue Microfiber M880018B-PM Pocket Mop - 18", Blue	Pocket Mop - 18", Blue M880018B-PM	1 ea	40	5.00	200.0	
smeq 00000635	Mop, Pocket, Telescoping Handle Aluminum Telescopic Handle	Light weight Telescoping Handle for Pocket Mop M78002	1 ea	5	7.35	36.75	

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Classic Paper Supply LLC

Organization/Vendor Name

JACOB Strassle - managing partner

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Signature	5-9-25
	Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

CLASSIC Paper Supply LLC

Name/Address of Organization

Jacob Strassle, Classic Paper Supply LLC

Name/Title of Submitting Official

Signature

5-9-25

Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Classic Paper Supply LLC	4118 Will Rogers Parkway OKC OK 73108	405.942.0202
Company	Address	Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Jacob Strassle (Owner or Officer of Firm)

Managing Partner (Title) 5-9-25 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Classic Paper Supply LLC	4118 Will Rogers Parkway OKC, OK 73108	405.942.0202
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Jacob Strassle (Owner or Officer of Firm)

Managing Partner (Title) 5-9-25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF_____}

I, Jacob Strassle lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of Classic Paper Supply (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant_____

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 9th day of May, _____.

(Seal)

SHANNON RIVAS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 23006616 Expires 05/12/27

Notary Public

My Commission Expires: 05/12/2027

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Supplier
(Contractor, Supplier, Engineer, or Architect)

Classic Paper Supply
Vendor/Company Name

Attested to before me this 9th day of May,

SHANNON RIVAS
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 23006616 Expires 05/12/27

Notary Public (or Clerk or Judge)

My Commission Expires: 05/12/2027

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Jacob Strassle A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 9 day of May, 2025.

Signed: Jacob Strassle

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

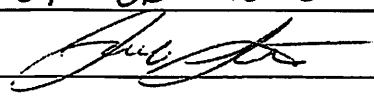
I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: Classic Paper Supply LLC

Address: 4118 Will Rogers Parkway OKC, Ok 73108

City, State, Zip: OKC, Ok 73108

Representative Signature: 

Representative Name: Jacob Strassle

Date: 5-9-25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: Kimmie Koehn

Billing Address: 4118 Will Rogers Parkway OKC, Ok 73108

Phone Number: 405.942.0202

E-mail: Classicpaper@coxinet.net

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

BID AWARD MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO
Mark Lebsack, Asst. Superintendent of Operations MDL

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Date:6-10-2025

Project Description: Extermination Services SY 25-26

Bid Number, if applicable:

Recommended Bidder: Ducan's Pest Control

Recommended Bid Amount: 7956.00 **Fund:** 11 **Project:**

Annual Bid: ☑ **One-Time Bid:** ☐ **(check one)**

Discussion, motion and possible action to award the bid for the project as described above to the recommended bidder. If the recommended bid is not the lowest bid, the rationale for recommending a different bidder will be described below. If additional documents are required after the award such as bonds or insurance then the Board, upon awarding the bid, grants to the Superintendent the authority to execute the contract upon receipt of the required documents.

Bids were sent to the following companies Duncan,Hobbs and Allstate Duncan was the only bid returned.

Mustang Public Schools is recommending the acceptance of the Duncan's Pest Control bid for the 2025-2026 school year.

Revised: 11/20/2024

MUSTANG PUBLIC SCHOOLS

Bid Tabulation Sheet

Date and Time of Bid Opening: June 2,2025 / 10:00 am

Location of Bid Opening: CN Office

Bid Number:

Bid Project: Extermination Services

Bidder Name	Received On Time?	Conforms To Bid Specs?	Affidavits Signed?	Total Bid Amount	Bid to Recommend
Duncan's Pest Control	Y	Y	Y	7956.00	Y
Allstate Pest Solutions	No Bid				
Hobbs Pest Control	No Bid				

If the lowest bid is not recommended, additional documentation explaining the recommendation will be attached.

School Officials Present at Bid Opening:

Name: Kay Rainwater Signature: Kay Rainwater

Name: Rachel Martin Signature: Rachel Martin

Revised: 05/09/2024

DUNCAN'S PEST CONTROL, LLC
PO Box 93 Blanchard, OK 73189
(405) 942-6010 (405) 823-1574
SINCE 1927 LICENSE #0031

MPS CHILD NUTRITION OFFICE
12400 SW 15th St
Yukon, OK. 73099

RE: CAFETERIA BID

Pursuant to your invitation for pest control bids, Duncan's Pest Control, LLC offers the following bid for Mustang Public School Cafeterias for school year JULY 1, 2025-through JUNE 30, 2026.

PACKAGE PRICE FOR 16 CAFETERIAS AND WAREHOUSE/OFFICE

$663.00 per month

($39.00 each location)

Duncan's Pest Control is owner-operated, has been in business since 1927, and maintained continuous state registration, licensing, and certification with the Oklahoma Department of Agriculture.

This bid covers general pest control for the cafeterias as well as rodent control, but excludes bedbugs, ticks, and fleas. In the unlikely event these occur, they can be treated as needed under a separate fee.

We pledge to take great lengths to inspect the cafeterias each time when we treat the facility. If we see anything that needs addressing, we will bring it to the attention of both the cafeteria manager and the Child Nutrition office. Similarly, we ask to be notified immediately if a pest or rodent problem occurs. This will ensure we can address the problem quickly, usually within 24 hours —if not on the same day.

We will also leave a copy of the invoice at each location stating the date and product used.. We will service the cafeterias after school hours or on Saturdays..

All products used in the cafeterias are labeled for food processing areas. Under no circumstance will we violate the labeling instructions on the material.

Please contact us at (405) 823-1574 if you have any questions about this bid. We look forward to servicing Mustang Schools for many more years to come. We pledge to give the same courteous, professional service as we always have in the past.

Stephen Ussery
(405) 823-1574

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

May 2, 2025

Duncan's Pest Control
PO Box 93
Blanchard, OK 73010
Attn: Steve Ussery

Mustang Public Schools Child Nutrition Department is seeking annual bids for kitchen extermination services for the 2025-2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on June 2, 2025, at 10:00 a.m. Please email your bid back to me, Kay Rainwater by June 2, 2025. If bids are being mailed or hand delivered, they should be delivered to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 & be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department. Effective bid dates are from July 1, 2025, through June 30, 2026.

If you would like to schedule a time to look over a few of our kitchens, I would recommend looking at one school at each level (high, middle, intermediate, elementary) and the warehouse, to get a good idea of the size of areas you would be servicing. Please look at the attached address list and call or email a manager at the different levels to schedule a time to stop by. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Qualified bidder must be a certified applicator, meaning an individual who is certified under 7 USC 136(i) of the Federal 145 Insecticide, Fungicide and Rodenticide Act and/or by the Oklahoma State Department of Agriculture as authorized to use or supervise the use of any pesticide that is classified for restricted use.

The contracted vendor will be responsible for safe, effective prevention and extermination of rodents (rats & mice) and insects in 16 food service production sites and in a warehouse where dry goods are stored - on a monthly basis. (see attached address list)

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, **STEPHEN M. USSERY** A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this **FIFTH** day of **MAY**, **2025**.

Signed: _____

DUNCAN'S PEST CONTROL

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

DUNCAN'S PEST CONTROL. | **PO BOX 93 BLANCHARD, OK. 73010.** | **(405) 823-1574**

Company Name | Address | Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

STEPHEN M USSERY (Owner or Officer of Firm)

OWNER (Title) **MAY 5, 2025** (Date)

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

DUNCAN'S PEST CONTROL
Vendor/Company Name

Attested to before me this 5th day of May 2025.

MICHELLE BEWLEY NOTARY PUBLIC EXPIRES 1-17-28 #24000744 STATE OF OKLAHOMA

Notary Public (or Clerk or Judge)

My Commission Expires: 1-17-28

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: **DUNCAN'S PEST CONTROL**

Address: **PO BOX 93**

City, State, Zip: **BLANCHARD, OKLA. 73010**

Representative Signature: _____

Representative Name: **STEPHEN M. USSERY**

Date: **MAY 5, 2025**

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: **STEPHEN M. USSERY**

Billing Address: **PO BOX 93. BLANCHARD, OKLA. 73010**

Phone Number: **(405) 823-1574**

E-mail: **dpc73189@yahoo.com**

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

NO LOBBYING ACTIVITY

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

BID AWARD MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO
Mark Lebsack, Asst. Superintendent of Operations

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Date: 5-29-25

Project Description: Milk/Juice Bid SY 25-26

Bid Number, if applicable: _____

Recommended Bidder: Hiland Dairy

Recommended Bid Amount: $ 541,735.75 **Fund:** 11 **Project:** _____

Annual Bid: ☑ **One-Time Bid:** ☐ **(check one)**

Discussion, motion and possible action to award the bid for the project as described above to the recommended bidder. If the recommended bid is not the lowest bid, the rationale for recommending a different bidder will be described below. If additional documents are required after the award such as bonds or insurance then the Board, upon awarding the bid, grants to the Superintendent the authority to execute the contract upon receipt of the required documents.

Bid Discussion:

Bids were sent to four Companies Ben E Keith, Gossner Foods, Hiland Dairy, and US Foods.
Ben E Keith - No Bid
Gossner Foods - No Bid
Hiland $541,735.75
US Foods - No Bid
I am recommending we accept Hiland for the 25/26 school year

MUSTANG PUBLIC SCHOOLS

Bid Tabulation Sheet

Date and Time of Bid Opening: 5-14-25 10:00 am

Location of Bid Opening: Child Nutrition Office

Bid Number:

Bid Project: Milk/Juice SY 25-26

Bidder Name	Received On Time?	Conforms To Bid Specs?	Affidavits Signed?	Total Bid Amount	Bid to Recommend
Ben E Keith (No Bid Returned)					
Gossner Foods (No Bid Return					
Hiland Dairy	Yes	Yes	Yes	$ 541,735.75	Yes
US Foods (No Bid Returned)					

If the lowest bid is not recommended, additional documentation explaining the recommendation will be attached.

School Officials Present at Bid Opening:

Name: Kay Rainwater Signature: Kay Rainwater

Name: Kimberly Novotny Signature: Kimberly Novotny

Revised: 05/09/2024

Mustang Public Schools

Rainwater, Kay <rainwatern@mustangps.org>

Dairy bid for upcoming school year

1 message

Mike Mckechnie <mmckechnie@hilanddairy.com> Wed, May 7, 2025 at 1:00 PM
To: "Rainwater, Kay" <rainwatern@mustangps.org>

Here is the school bid please let me know when you review the documents and the district decides who they choose. If you have any questions you know I'm available to help in any way I can.

Thank You very much and hopefully we will be able to continue our partnership for the upcoming school year.

Mike McKechnie

Branch Manager-Oklahoma City
Hiland Dairy Foods Company, LLC
P: (405) 681-2314 ; F: (405) 681-5540

doc06904820250507094513.pdf
8272K

Hiland Dairy Foods
302 S. Porter • P.O. Box 1248 • Norman, OK • 73071, 73070 • (405)321-3191

May 6, 2025

Mustang Public Schools
12400 SW 15th St
Yukon, OK 73099

Dear Child Nutrition:

We would like to thank you for the opportunity to submit a bid for dairy products for the 2025-2026 school year.

Hpt Choc 1%	.4400
Hpt 1%	.4300
4oz Orange Juice	.3200
4oz Apple Juice	.3100
Pt Red Diamond w/ Splenda	.9639
4oz Cottage Cheese	.6800

This is an escalading/de-escalading bid. Please see the attached clause.

We look forward to hearing from you with the result of this bid. Please feel free to call, should you have any questions.

Sincerely,

Ron Clark
General Manager

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Hiland Dairy Foods, LLC.
Vendor/Company Name

Attested to before me this 6 day of May, 2025

K. JONES NOTARY PUBLIC IN AND FOR STATE OF OKLAHOMA #23007536 · Exp. June 2, 2027

Notary Public (or Clerk or Judge)

My Commission Expires:

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **April's 2025** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of $.10 per CWT (up or down) will move the cost of a half pint $ .00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

Hiland Dairy
PO Box 1248
Norman, OK 73071
Attn: Mike McKechnie

Mustang Public Schools Child Nutrition Department is seeking annual bids for milk and related items for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

As this is an escalating/de-escalating bid on the dairy products, please base your prices on your April 2025 prices. Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Vendors will establish accounts and make deliveries to each kitchen site (16). Key-drop daily (or nightly) deliveries *will* be made at all 16 sites, placing products in walk-in refrigerators and locking walk-ins back, leaving invoices in prominent places. We will expect product and service to each kitchen no less than once a day on a regular schedule. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Products should arrive in good shape, fresh and dated at least 5 days out from the expiration dates stamped on them. Products shall arrive in properly refrigerated trucks, at

temperatures below 40 degrees, and in clean crates. Products not meeting these requirements will be rejected.

Mustang Schools' first delivery will need to be during the 1st week of August. Should you get the bid, we will email you the orders on July 28, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

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Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

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a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Mustang Public Schools

Document 0267
Milk SY 25-26
7/1/2025 thru 6/30/2026

Apr 10, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
milk 00008063	Juice, Apple, 100%, 4 oz Hiland	Juice, Apple, 100%, 4 oz	1/4oz	46600		.3100	
milk 00008064	Juice, Orange, 100%, 4 oz Hiland	Juice, Orange, 100%, 4 oz	1/4oz	198000		.3200	
milk 00000525	Milk, 1/2 pint, 1% Chocolate Hiland	1% chocolate 1/2 pint milk	1/1/2 pint	830000		.4400	
milk 00008020	Milk, 1/2 pt. 1% low fat, slim Hiland	Milk, 1/2 pt. 1% low fat, slim	1/1/2 pint	224000		.4300	
milk 00000249	Tea, 12 oz bottle sweetend w/Splenda Red Diamond	12 oz bottle of tea sweetened with Splenda	1/12 oz	2500		.9639	

See attached

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Hiland Dairy

Organization/Vendor Name

Ron Clark General Manager

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Ron Clark	General Manager
Name of Institution/SFA Official	Title of Official
[signature]	5/6/25
Signature	Date

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Hiland Dairy PO Box 1248 Norman OK 73070
Name/Address of Organization

Ron Clark General Manager
Name/Title of Submitting Official

Signature

5/6/25
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Company	Address	Phone Number
Hiland Dairy	PO Box 1248 Norman OK 73070	405-321-3191

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Ron Clark (Owner or Officer of Firm)

General Manager (Title) 5/6/25 (Date)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____
12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Hiland Dairy (Company Name) | PO Box 1248 Norman OK 73070 (Address) | 405-321-3191 (Phone Number)

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

_____ (Owner or Officer of Firm)

General Manager (Title)

5/6/25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF Cleveland }

I, Ron Clark lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of Hiland Dairy (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant _____

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 6 day of May, 2025.

(Seal)

K. JONES NOTARY PUBLIC DULY COMMISSIONED FOR STATE OF OKLAHOMA #23007536 EXP. June 2, 2027

K Jones
Notary Public

My Commission Expires: _____

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Ron Clark A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 6 day of May, 2025.

Signed: 

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: Hiland Dairy

Address: PO Box 1248

City, State, Zip: Norman OK 73070

Representative Signature:

Representative Name: Ron Clark, General Manager

Date: 5/6/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: Jackie Tindell

Billing Address: PO Box 1248, Norman OK 73070

Phone Number: 405 321-3191

E-mail: Jtindell@hilandclairy.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				

**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********

Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent of Operations

From: Dr. Jason Pittenger, CFO

Date: 5/23/25

Contract Vendor: Hoodz (67669) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the quote with HOODZ to clean and inspect commercial kitchen vent hoods for 25 systems with in MPS at a cost of less than $7000 paid for from appropriate funds.

Kitchen Exhaust System Deep Cleaning
Proposal of Services

Name & Location: Mustang School District (25 hood systems)
Contact & Info: Rachel Martin, Nutrition/Accounts Payable; cell 405-226-2977

Pricing & Annual Schedule*

Exhaust System Name	Frequency	Price	Comments:
Kitchen Exhaust System Cleaning	Annually	$275/hood system*	Includes cleaning vent hood filters

*We will continue to monitor the grease build-up on this exhaust system. If the frequency needs to be adjusted, management will be notified. Cleaning cycle will repeat annually.

Specified Conditions:

This discounted price of $275/hood would be contingent on HOODZ getting key/code access to the kitchen after hours. If the kitchen staff is not cooking during the day, we may clean some kitchens during the day but given our crews work at night, most would be done after hours (730p-730a). We would clean the fan on the roof, the duct, the hood, and this price includes us cleaning the vent hood filters as well.

The following schools are located in the OKC Fire Marshal District and they require us to upload reports to their Compliance Engine Portal, those schools would be $15/school extra due to the fire marshal fee.

Valley Elementary 3001 S Morgan Rd, Yukon, OK 73099
North Middle School 10901 SW 15th St, Yukon, OK 73099
Trails Elementary 12025 SW 15th St , Yukon, OK 73099
Creek Elementary 10821 SW 15th St, Yukon, OK 73099
Prairie View Elementary 9201 SW 59th St, OKC, OK 73099
Riverwood Elementary 11800 SW 44th St, Yukon, OK 73099
Meadow Brook Intermediate 12500 SW 15th St Yukon, OK 73099
Central Middle School 11820 SW 44th St Yukon, OK 73099
Canyon Ridge

If we get above access, we can get them cleaned before the end of July and/or before August 8.

Thank you for the opportunity to earn your business.

I accept this proposal for services and agree to the terms and conditions.

Print Name _____ Print Title _____

Signature _____ Date _____

HOODZ of Oklahoma: 4100 Will Rogers Pkwy, Ste. 1000, Oklahoma City, OK 73108 Office: 405-722-8888 email: oklahoma@hoodz.us.com Fax: 405-636-1771

Terms and Conditions

HOODZ Responsibilities:

1. CLEANING to CODE: We will inspect and clean all accessible areas (FANS, DUCTS, HOODS) of the exhaust system in accordance to the NFPA Fire Code #96.

2. HOODZ CLEANING PROTOCOL: During our cleaning, we will use hand scraping, degreasers, high pressure/hot water, and specially designed tools to remove grease laden vapors from the exhaust system. We will finish by polishing the outside of the hood and backsplash area above the equipment line.

3. HOODZ AFTER PICTURES: We will take digital pictures that document all inspections and cleanings and provide them upon request.

4. AFTER SERVICE REPORT: We will leave a dated and signed after service report with restaurant after the cleaning noting any problems/concerns.

5. STICKER on EXHAUST SYSTEM: After inspection and cleaning, we will sticker the hood and the duct access panels which will include the lead technician's signature, date, and renewal date.

6. KITCHEN EQUIPMENT-Protection: All kitchen equipment effected by the cleaning processes will be covered and protected by HOODZ.

7. KITCHEN EQUIPMENT/UTENSILS-Placement: All kitchen equipment will be returned to its location and operational state as we found it (equipment turned off and pilot lights lit) unless otherwise instructed by management.

8. WASTE WATER: All wash/waste water shall be processed through the restaurant grease trap unless otherwise noted. Additionally, OUTDOOR WASH WATER including all debris, grease, chemicals and wastewater, associated with cleaning is to be removed from roofs, downspouts and parking area.

9. FLOORS/WALLS-Clean: All floors, walls, and other areas affected by the cleaning process will be cleaned up afterwards.

10. EXHAUST FANS ON: Before we leave, we will turn on exhaust fans to ensure they are working properly. We will leave the exhaust fans on after we clean to help the system dry out unless instructed otherwise by restaurant management.

11. SECURITY-Building: We will help secure and monitor the building and premises at all times during the inspection and cleaning.

12. PRECAUTIONS: We will do all work in professional and workmanlike manner and take every precaution possible to minimize potential damage to the restaurant, restaurant equipment, exhaust fans, ducts, hood, and other valuables; however we cannot be responsible for circumstances beyond its control and pre-existing conditions such as leaking ductwork and faulty exhaust system wiring.

13. PROBLEMS/CONCERNS: We will notify the restaurant of any problems/concerns and/or deficiencies of the exhaust system that we experience during the inspection and cleaning on the after service report.

14. SCHEDULING: We will contact the restaurant in advance to schedule the routine inspection and cleaning when the system is due for renewal.

Restaurant Responsibilities:

1. SYSTEM FUNCTION: The exhaust fans, ducts, and hood should be properly installed and operational prior to the exhaust system inspection and cleaning. COMMON PROBLEMS include LEAKING DUCTS, weathered EXHAUST FAN WIRING, and not enough DUCT ACCESS PANELS or EXHAUST FAN ACCESS PANELS. HOODZ will notify restaurant of problems/concerns and work with restaurant owner on best approach to solve the problem.

2. FILTERS: Restaurant management will be responsible for the cleaning and maintenance of the vent hood filters unless otherwise agreed upon. It is recommended vent hood filters be cleaned on a regular basis as part of the preventative maintenance schedule.

3. PAYMENT-Terms: After HOODZ has completed the inspection and cleaning and we have reviewed the work internally, HOODZ will mail the invoice for payment. The restaurant agrees to pay the invoice within 30 days of the invoice date. HOODZ reserves its right to terminate this Agreement should Customer breach any of its terms or the assurance of payment. If for any reason the amount due under this Agreement is not paid when due, HOODZ shall be entitled to its expenses and attorneys' fees incurred in the collection with interest on the unpaid balance at the rate prescribed by law. This Agreement shall be governed by the law where the project is located.

4. CLEANING SCHEDULE-Commitment: Restaurant management will work with restaurant staff to ensure HOODZ has access to the restaurant at the scheduled time. If restaurant staff consistently does not permit HOODZ to stay on the established inspection and cleaning cycle, restaurant may be charged a restoration fee or past due fee.

5. FAILED DISPATCH FEE-If HOODZ has confirmed and then re-confirmed cleaning with restaurant management or owner and restaurant management does not notify HOODZ of a change in schedule within 12hrs of cleaning start time, restaurant will be charge a $250 failed dispatch fee.

HOODZ of Oklahoma: 4100 Will Rogers Pkwy, Ste. 1000, Oklahoma City, OK 73108 Office: 405-722-8888 email: oklahoma@hoodz.us.com Fax: 405-636-1771

BID AWARD MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO
Mark Lebsack, Asst. Superintendent of Operations

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Date: 5-29-25

Project Description: Bread Bid SY 25-26

Bid Number, if applicable:

Recommended Bidder: US Foods

Recommended Bid Amount: $ 81,631.22 **Fund:** 11 **Project:**

Annual Bid: ☑ **One-Time Bid:** ☐ **(check one)**

Discussion, motion and possible action to award the bid for the project as described above to the recommended bidder. If the recommended bid is not the lowest bid, the rationale for recommending a different bidder will be described below. If additional documents are required after the award such as bonds or insurance then the Board, upon awarding the bid, grants to the Superintendent the authority to execute the contract upon receipt of the required documents.

Bid Discussion:

Bids were sent to three Companies Bimbo Bakeries USA, Flowers Baking Co. and US Foods.

Bimbo Bakeries USA $77,299.66
Flowers Baking Co. $74,417.94
US Foods $81,631.22
We are recommending we accept US Foods for the 25/26 school year

Since we are recommending US Foods as our Prime Vendor we feel it would benefit us in many aspects to continue purchasing our bread with US Foods. First, it will continue to boost our shore up credits. Secondly, our drop size will increase which in turn will cause our cost per case to drop. Thirdly, we will have one delivery as opposed to two which will allow our employees to not have to stop to receive another shipment. Finally, fresh bread is received once a week and remains ambient and loses it's freshness daily, on the other side frozen is thawed & served allowing the quality to be consistent.

MUSTANG PUBLIC SCHOOLS

Bid Tabulation Sheet

Date and Time of Bid Opening: 5-14-25 10:00 am

Location of Bid Opening: Child Nutrition Office

Bid Number:

Bid Project: Bread SY 25-26

Bidder Name	Received On Time?	Conforms To Bid Specs?	Affidavits Signed?	Total Bid Amount	Bid to Recommend
Bimbo	Yes	Yes	Yes	$ 77,299.66	
Flowers	Yes	Yes	Yes	$ 74,417.94	
US Foods	Yes	Yes	Yes	$ 81,631.22	Yes

If the lowest bid is not recommended, additional documentation explaining the recommendation will be attached.

School Officials Present at Bid Opening:

Name: Kay Rainwater Signature: Kay Rainwater

Name: Kimberly Novotny Signature: Kimberly Novotny

Revised: 05/09/2024

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

Bimbo Bakeries USA
244 Clayton Forest Road
Kernersville, NC 27284
Attn: Rosalie Szabo

Mustang Public Schools Child Nutrition Department is seeking annual bids for bread items for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Bid items are WHITE WHOLE GRAIN and MUST have the "whole grain" stamp stating that each product contains 8g or more of whole grain per serving in order to qualify. No flake or seed toppings on any of these items please. Please send product nutritional labels and ingredients list.

Bread products should be inspected prior to and arrive in good shape, fresh (or frozen) and dated at least 5 days out from the expiration dates stamped on them. The bread racks should arrive clean and should be cleaned periodically. Products not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. We will expect product and service to each kitchen no more than once per week on a regular schedule. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be during the 1st week of August. Should you get the bid, we will email you the orders on July 28, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection**

Agency (EPA) Regulation (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

May 12, 2025

Kay Rainwater
Child Nutrition Department
Mustang Public Schools
12400 S.W. 15th St
Yukon, OK 73099

RE: Bread Pricing 2025-2026 School Year

Dear Kay Rainwater,

Enclosed please find Bimbo Bakeries USA's bid on fresh baked bread for the 2025-2026 school year. The products listed below are manufactured in the U.S. and made with over 51% USA sourced ingredients.

Delivery will once a week. Orders should be placed 7 days. To reduce the possibility of cuts to your order, please order by the full tray. Product will have at least 7 days of guaranteed freshness as our whole grain products now have a fresh for longer formula providing them with 21 days of shelf life from time of manufacture.

Item No.	UPC	Description	Price	# Tray	
3239	71673-01212	Food Service Whole Grains Bread 24oz	$2.69	10	
3447	78700-80021	Food Service Whole Grains Hamburger Buns 12 ct	$2.88	5	
4259	78700-80031	Food Service Whole Grain Sub Roll 6 ct	$1.86	12	.31 per Bun
4266	78700-80070	Food Service Whole Grains Hot Dog Buns 16 ct	$3.82	5	.24 per Bun

Please contact me if you have any questions.

Sincerely,

Rosalie Szabo, Food Service Bid Manager
Bimbo Bakeries USA
800 N. King Street, Suite 304 #2516, Wilmington DE 19801
Rosalie.szabo@grupobimbo.com
BBUFSBids@grupobimbo.com

PZ 7930

Mustang Public Schools

Document 0266
Bread SY 25-26
7/1/2025 thru 6/30/2026

Apr 11, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
bread 00007031	Bread, Loaf, White Whole Grain	loaf bread, white whole grain, must have "whole grain" stamp on package stating that product has 8g or more of whole grain per svg	10/24 OZ	689 6890	$2.69 loaf	$18,534.10	Item 3239 UPC 71673-01212 FS Whole Grain Bread 24oz 10 loaves per tray
bread 00007012	Buns, Hamburger, White Whole Grain	hamburger buns, white whole grain Must have "whole grain" stamp on pkg stating that the product has 8g or more of whole grain per svg	8/12/2.08 oz	2277 18,216	$2.88 12ct	$52,462.08	Item 3447 UPC 78700-80021 FS Whole Grain Ham Buns 12ct 5 packs per tray
bread 00007020	Buns, Hoagie, WG 5 in Flowers Foods 99809400	Hoagie bun, 5", whole grain	10/12/2oz	1060 53	$1.86 6ct	$1,971.60	Item 4259 UPC 78700-80031 FS Whole Grain Sub Rolls 6ct 12 packs per tray
bread 00007002	Buns, Hot Dog, White Whole Grain	hot dog buns, white whole grain Must have "whole grain" stamp on pkg stating the product has 8g or more of whole grain per serving	12/12/2 OZ	126 1134	$3.82 16ct	$4,331.88	Item 4266 UPC 78700-80070 FS Whole Grain HD Buns 16ct 5 packs per tray

$77,299.106

Nutritional Label

71673-01212 FDSV 1 Item 3239

FOOD SERVICE MADE WITH WHOLE GRAIN WHITE BREAD, 22 SLICES, 24 OZ

Nutrition Facts

22 Servings Per Container
Serving Size
1 slice (31g)

Calories per serving **80**

Amount Per Serving	% Daily Value*
Total Fat 1g	1%
Saturated Fat 0g	0%
Trans Fat 0g	
Polyunsaturated Fat 0g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%

Amount Per Serving	% Daily Value*
Sodium 100mg	4%
Total Carbohydrate 14g	5%
Dietary Fiber 1g	4%
Total Sugars 2g	
Includes 1g Added Sugars	2%
Protein 3g	

Vitamin D 0mcg 0% • Calcium 35mg 2% • Iron 0.8mg 4% • Potassium 50mg 0%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

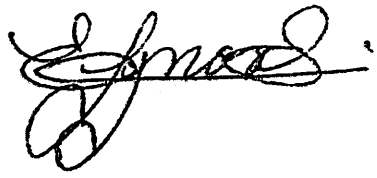
INGREDIENTS: WHOLE WHITE WHEAT FLOUR, WATER, ENRICHED WHEAT FLOUR [FLOUR, MALTED BARLEY FLOUR, REDUCED IRON, NIACIN, THIAMIN MONONITRATE (VITAMIN B1), RIBOFLAVIN (VITAMIN B2), FOLIC ACID], SUGAR, WHEAT GLUTEN, YEAST, VEGETABLE OIL (SOYBEAN), SALT, PRESERVATIVES (CALCIUM PROPIONATE, SORBIC ACID), DATEM, MONOGLYCERIDES, CALCIUM SULFATE, SOY LECITHIN, GRAIN VINEGAR.

CONTAINS WHEAT, SOY.
MADE IN A BAKERY THAT MAY ALSO USE MILK, SESAME.

R24-005-202697 / NET WT 1 LB 8 OZ (680g) / FDEU05-01212-13

- Serving Size: 31g
- Total Weight of Creditable Grains Ingredients / Serving (g): 16g
- Total Weight Whole Grain Ingredients / Serving (g): 8g
- Does This Product Meet Whole Grain Rich Criteria? YES
- Does This Product Contain Non-Creditable Grains? NO
  If Yes, Percent of total non-creditable grains: %
  [If number is greater than or equal to 2% (as per Policy Memorandum SP 30-2012), this product does not qualify.]
- Grain contribution for 1 ready-to-eat (RTE) serving of product based on 16.0 grams: 1

Name of company representative authorizing that the information provided is true and correct: Elynor Saenz Negrete



Signature of company representative authorizing that the information provided is true and correct.

Title of company representative: Director Regulatory Affairs
Email Address: elynor.saenz@grupobimbo.com Date: 01/10/2024

BIMBO BakeriesUSA

Bimbo Bakeries USA, 355 Business Center Dr., Horsham, PA 19044

Nutritional Label

78700-80021 FDSV 1 Item 3447

FOOD SERVICE MADE WITH WHOLE GRAIN HAMBURGER BUNS, 12 CT, 26 OZ

Nutrition Facts

12 Servings Per Container
Serving Size
1 bun (61g)

Calories per serving 170

Amount Per Serving	% Daily Value*
Total Fat 2g	**3%**
Saturated Fat 0.5g	3%
Trans Fat 0g	
Polyunsaturated Fat 1g	
Monounsaturated Fat 0g	
Cholesterol 0mg	**0%**

Amount Per Serving	% Daily Value*
Sodium 190mg	**8%**
Total Carbohydrate 30g	**11%**
Dietary Fiber 3g	11%
Total Sugars 5g	
Includes 4g Added Sugars	8%
Protein 7g	

Vitamin D 1mcg 4% • Calcium 140mg 10% • Iron 1.5mg 8%
Potassium 100mg 2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

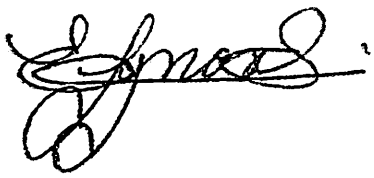
INGREDIENTS: WHOLE WHEAT FLOUR, WATER, ENRICHED WHEAT FLOUR [FLOUR, MALTED BARLEY FLOUR, REDUCED IRON, NIACIN, THIAMIN MONONITRATE (VITAMIN B1), RIBOFLAVIN (VITAMIN B2), FOLIC ACID], SUGAR, WHEAT GLUTEN, YEAST, VEGETABLE OIL (SOYBEAN), SALT, CALCIUM SULFATE, PRESERVATIVES (CALCIUM PROPIONATE, SORBIC ACID), DATEM, GRAIN VINEGAR, CELLULOSE GUM, MONOGLYCERIDES, CITRIC ACID, CORN FLOUR, SPICE & COLORING, POTASSIUM IODATE, VITAMIN D3, SOY LECITHIN, SESAME SEEDS.

CONTAINS WHEAT, SOY, SESAME.
MADE IN A BAKERY THAT MAY ALSO USE MILK.

R24-230-203012 / NET WT 1 LB 10 OZ (737g) / FDEU05-80021-25

- Serving Size: 61g
- Total Weight of Creditable Grains Ingredients / Serving (g): 32g
- Total Weight Whole Grain Ingredients / Serving (g): 18g
- Does This Product Meet Whole Grain Rich Criteria? YES
- Does This Product Contain Non-Creditable Grains? YES
  If Yes, Percent of total non-creditable grains: 0.04%
  [If number is greater than or equal to 2% (as per Policy Memorandum SP 30-2012), this product does not qualify.]
- Grain contribution for 1 ready-to-eat (RTE) serving of product based on 16.0 grams: 2

Name of company representative authorizing that the information provided is true and correct: Elynor Saenz Negrete



Signature of company representative authorizing that the information provided is true and correct.

Title of company representative: Director Regulatory Affairs
Email Address: elynor.saenz@grupobimbo.com Date: 9/6/2024

BIMBO BakeriesUSA

Bimbo Bakeries USA, 355 Business Center Dr., Horsham, PA 19044

Nutritional Label

78700-80031 BBH 1 Item 4259

FOODSERVICE MADE WITH WHOLE GRAIN DELI ROLLS 6 CT 16 OZ

Nutrition Facts

6 Servings Per Container
Serving Size
1 roll (76g)

Calories per serving 210

Amount Per Serving	% Daily Value*
Total Fat 3g	4%
Saturated Fat 0.5g	3%
Trans Fat 0g	
Polyunsaturated Fat 1.5g	
Monounsaturated Fat 0.5g	
Cholesterol 0mg	0%

Amount Per Serving	% Daily Value*
Sodium 240mg	10%
Total Carbohydrate 37g	13%
Dietary Fiber 4g	14%
Total Sugars 6g	
Includes 5g Added Sugars	10%
Protein 8g	

Vitamin D 1.2mcg 6% • Calcium 180mg 15% • Iron 1.9mg 10%
Potassium 120mg 2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

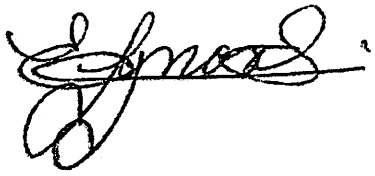
INGREDIENTS: WHOLE WHEAT FLOUR, WATER, ENRICHED WHEAT FLOUR [FLOUR, MALTED BARLEY FLOUR, REDUCED IRON, NIACIN, THIAMIN MONONITRATE (VITAMIN B1), RIBOFLAVIN (VITAMIN B2), FOLIC ACID], SUGAR, WHEAT GLUTEN, YEAST, VEGETABLE OIL (SOYBEAN), SALT, CALCIUM SULFATE, PRESERVATIVES (CALCIUM PROPIONATE, SORBIC ACID), DATEM, GRAIN VINEGAR, CELLULOSE GUM, MONOGLYCERIDES, CITRIC ACID, CORN FLOUR, SPICE & COLORING, POTASSIUM IODATE, VITAMIN D3, SOY LECITHIN, SESAME SEEDS.

CONTAINS WHEAT, SOY, SESAME.
MADE IN A BAKERY THAT MAY ALSO USE MILK.

R24-230-203012 / NET WT 1 LB (454g) / PACKAGE CODE: FDEU05-80031-28

- Serving Size: 76g
- Total Weight of Creditable Grains Ingredients / Serving (g): 40g
- Total Weight Whole Grain Ingredients / Serving (g): 22g
- Does This Product Meet Whole Grain Rich Criteria? YES
- Does This Product Contain Non-Creditable Grains? YES
  If Yes, Percent of total non-creditable grains: 0.04%
  [If number is greater than or equal to 2% (as per Policy Memorandum SP 30-2012), this product does not qualify.]
- Grain contribution for 1 ready-to-eat (RTE) serving of product based on 16.0 grams: 2.5

Name of company representative authorizing that the information provided is true and correct: Elynor Saenz Negrete



Signature of company representative authorizing that the information provided is true and correct.

Title of company representative: Director Regulatory Affairs
Email Address: elynor.saenz@grupobimbo.com Date: 10/10/2024

BIMBO BakeriesUSA

Bimbo Bakeries USA, 355 Business Center Dr., Horsham, PA 19044

Nutritional Label

78700-80070 FDSV 1 Item 4266

FOODSERVICE MADE WITH WHOLE GRAIN HOT DOG BUNS 16 CT 34.4 OZ

Nutrition Facts

16 Servings Per Container
Serving Size
1 bun (61g)

Calories per serving 170

Amount Per Serving	% Daily Value*
Total Fat 2g	3%
Saturated Fat 0.5g	3%
Trans Fat 0g	
Polyunsaturated Fat 1g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%

Amount Per Serving	% Daily Value*
Sodium 190mg	8%
Total Carbohydrate 30g	11%
Dietary Fiber 3g	11%
Total Sugars 5g	
Includes 4g Added Sugars	8%
Protein 7g	

Vitamin D 1mcg 4% • Calcium 140mg 10% • Iron 1.5mg 8%
Potassium 100mg 2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

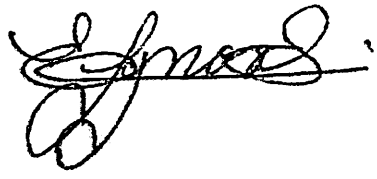
INGREDIENTS: WHOLE WHEAT FLOUR, WATER, ENRICHED WHEAT FLOUR [FLOUR, MALTED BARLEY FLOUR, REDUCED IRON, NIACIN, THIAMIN MONONITRATE (VITAMIN B1), RIBOFLAVIN (VITAMIN B2), FOLIC ACID], SUGAR, WHEAT GLUTEN, YEAST, VEGETABLE OIL (SOYBEAN), SALT, CALCIUM SULFATE, PRESERVATIVES (CALCIUM PROPIONATE, SORBIC ACID), DATEM, GRAIN VINEGAR, CELLULOSE GUM, MONOGLYCERIDES, CITRIC ACID, CORN FLOUR, SPICE & COLORING, POTASSIUM IODATE, VITAMIN D3, SOY LECITHIN, SESAME SEEDS.

CONTAINS WHEAT, SOY, SESAME.
MADE IN A BAKERY THAT MAY ALSO USE MILK.

R24-230-203012 / NET WT 2 LBS 2.4 OZ (975g) / FDEU05-80070-25

- Serving Size: 61g
- Total Weight of Creditable Grains Ingredients / Serving (g): 32g
- Total Weight Whole Grain Ingredients / Serving (g): 18g
- Does This Product Meet Whole Grain Rich Criteria? YES
- Does This Product Contain Non-Creditable Grains? YES
  If Yes, Percent of total non-creditable grains: 0.04%
  [If number is greater than or equal to 2% (as per Policy Memorandum SP 30-2012), this product does not qualify.]
- Grain contribution for 1 ready-to-eat (RTE) serving of product based on 16.0 grams: 2

Name of company representative authorizing that the information provided is true and correct: Elynor Saenz Negrete



Signature of company representative authorizing that the information provided is true and correct.

Title of company representative: Director Regulatory Affairs
Email Address: elynor.saenz@grupobimbo.com Date: 9/6/2024

BIMBO BakeriesUSA

Bimbo Bakeries USA, 355 Business Center Dr., Horsham, PA 19044

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Bimbo Bakeries USA

Organization/Vendor Name

Rosalie Szabo, Food Service Bid Manager

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Mustang Schools

Name of Institution/SFA Official

Title of Official

Signature

5/12/25

Date

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Bimbo Bakeries USA, 355 Business Center Dr, Horsham PA 19044

Name/Address of Organization

Rosalie Szabo, Food Service Bid Manager

Name/Title of Submitting Official

Signature

5/12/25

Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Bimbo Bakeries USA, 355 Business Center Dr, Horsham PA 19044 804-295-9328

Company Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

_____ (Owner or Officer of Firm)
Rosalie Szabo

Food Service Bid Manager (Title)

5/12/25 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Bimbo Bakeries USA	355 Business Center Dr, Horsham PA	804-295-9328
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
None	

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

(Owner or Officer of Firm)

Food Service Bid Manager (Title)

5/12/25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF ~~OKLAHOMA~~ North Carolina HT }
} ss
COUNTY OF Forsyth }

I, Rosalie Szabo lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of Bimbo Bakeries USA (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant Rosalie Szabo

Subscribed and sworn before me, a Notary Public in and for the State of ~~Oklahoma~~ North Carolina HT, this the 5th day of May, 2025.

HEATHER TAYLOR NOTARY PUBLIC FORSYTH COUNTY, NC My Commission Expires 04/03/27

Notary Public

My Commission Expires: 04/03/2027

NONKICKBACK AFFIDAVIT FORM

STATE OF ~~OKLAHOMA~~ North Carolina)
) SS
COUNTY OF Forsyth)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Bimbo Bakeries USA
Vendor/Company Name

Attested to before me this 8th day of May, 2025.

HEATHER TAYLOR NOTARY PUBLIC FORSYTH COUNTY, NC My Commission Expires 04/03/27

Notary Public (or Clerk or Judge)

My Commission Expires: 04/03/2027

Mustang

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Rosalie Szabo A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 12 day of May, 2025.

Signed: 

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name:	Bimbo Bakeries USA
Address:	355 Business Center Dr, Horsham PA 19044 (corporate)
City, State, Zip:	800 N. King Street, Suite 304 #2516, Wilmington DE 19801 (bids only)
Representative Signature:	
Representative Name:	Rosalie Szabo, Food Service Bid Manager
Date:	5/12/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	TBD
Billing Address:	P.O. Box 412678, Boston, MA 02241
Phone Number:	866-492-2242
E-mail:	billing@grupobimbo.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

*********Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.********

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

Flowers Baking Co. of Denton, LLC
4210 Edwards Road
Denton, TX 76208
Attn: Todd Hamman

Mustang Public Schools Child Nutrition Department is seeking annual bids for bread items for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Bid items are WHITE WHOLE GRAIN and MUST have the "whole grain" stamp stating that each product contains 8g or more of whole grain per serving in order to qualify. No flake or seed toppings on any of these items please. Please send product nutritional labels and ingredients list.

Bread products should be inspected prior to and arrive in good shape, fresh (or frozen) and dated at least 5 days out from the expiration dates stamped on them. The bread racks should arrive clean and should be cleaned periodically. Products not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. We will expect product and service to each kitchen no more than once per week on a regular schedule. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be during the 1st week of August. Should you get the bid, we will email you the orders on July 28, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.
The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal

contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Flowers

Mustang Public Schools

Document 0266
Bread SY 25-26
7/1/2025 thru 6/30/2026

Apr 11, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
bread 00007031	Bread, Loaf, White Whole Grain	loaf bread, white whole grain, must have "whole grain" stamp on package stating that product has 8g or more of whole grain per svg	10/24 OZ	689	$2.25	$1,550.25	95933410 NOB4S Whit Sand 26.5 oz
bread 00007012	Buns, Hamburger, White Whole Grain	hamburger buns, white whole grain Must have "whole grain" stamp on pkg stating that the product has 8g or more of whole grain per svg	8/12/2.08 oz	2277	$7.20	$16,394.40	95933380 NOB4S 30 ct Ham SL
bread 00007020	Buns, Hoagie, WG 5 in Flowers Foods 99809400	Hoagie bun, 5", whole grain	10/12/2oz	53	$1.98	$104.94	95934420 NOB4S 6ct Hoagie SL
bread 00007002	Buns, Hot Dog, White Whole Grain	hot dog buns, white whole grain Must have "whole grain" stamp on pkg stating the product has 8g or more of whole grain per serving	12/12/2 OZ	126	$3.84	$483.84	95933400 NOB4S 16ct Hot SL

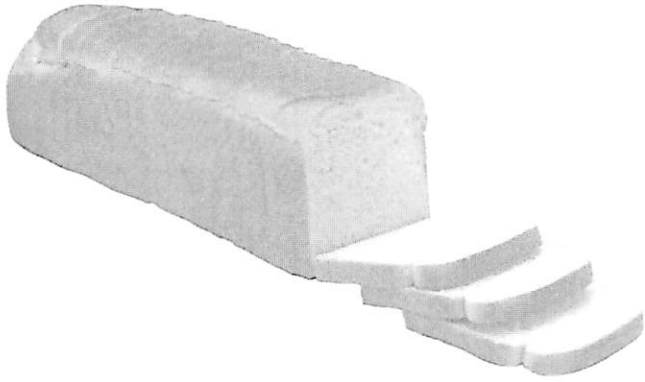
Nature's Own

baked for schools

NO Artificial Flavors
NO Artificial Colors
NO Artificial Preservatives
NO High Fructose Corn Syrup

NOB4S WHI SAND 26.5OZ

Material Number: 95933410



Nutrition Facts

24 Servings per container

Serving Size: 1 Slice (31 g / 1.1 oz)

Amount per serving

Calories 80

	% Daily Value*
Total Fat 1g	1%
Saturated Fat 0g	0%
Trans Fat 0g	
Polyunsaturated Fat 0g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%
Sodium 120mg	5%
Total Carbohydrate 15g	5%
Dietary Fiber 1g	4%
Total Sugars 2g	
Includes 2g Added Sugars	4%
Protein 3g	
Vitamin D 0.3mcg	0%
Calcium 30mg	0%
Iron 0.8mg	4%
Potassium 50mg	0%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

Calories per gram:
Fat 9 - Carbohydrate 4 - Protein 4

INGREDIENT LABELING INFORMATION

WATER, WHOLE WHEAT FLOUR, UNBLEACHED ENRICHED FLOUR (WHEAT FLOUR, MALTED BARLEY FLOUR, NIACIN, REDUCED IRON, THIAMIN MONONITRATE, RIBOFLAVIN, FOLIC ACID), SUGAR, WHEAT GLUTEN, CONTAINS 2% OR LESS OF EACH OF THE FOLLOWING: YEAST, SOYBEAN OIL, SALT, CULTURED WHEAT FLOUR, MONOCALCIUM PHOSPHATE, ENZYMES, ASCORBIC ACID, SOY LECITHIN

CONTAINS: WHEAT, SOY

MANUFACTURED ON SHARED EQUIPMENT THAT ALSO PROCESSES PRODUCTS CONTAINING SESAME. MAY CONTAIN SESAME.

CLAIMS:

1 SERVING = 1 OZ EQ GRAIN
WHOLE GRAIN RICH
51% WHOLE GRAIN
8g OF WHOLE GRAINS PER SERVING

Created: 8/18/2023
74601-091222
746-091222

The nutrition and ingredient information is accurate at the time of printing. This information is updated periodically. Please contact your Flowers representative if you have questions about this information.

Flowers FOODS

1919 FLOWERS CIRCLE, THOMASVILLE, GA 31757
Phone: 866-357-6225

Flowers BAKERIES

Formula Statement for Documenting Grains in School Meals

Required Beginning SY 2013-2014

(Crediting Standards Based on Grams of Creditable Grains)

School Food Authorities (SFAs) should include a copy of the label from the purchased product package in addition to the following information on letterhead signed by an official company representative. Grain products may be credited based on previous standards through SY 2012-2013. The new crediting standards for grains (as outlined in Policy Memorandum SP 30-2012) must be used beginning SY 2013-2014. SFAs have the option to choose the crediting method that best fits the specific needs of the menu planner.

Product Name: NOB4S WHI SAND 26.5OZ Code No.: 95933410

Manufacturer: FLOWERS FOODS Serving Size 1 Slice (31 g/ 1.1 oz)
(raw dough weight may be used to calculate creditable grain amount)

I. Does the product meet the Whole Grain-Rich Criteria: Yes X No
(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.)

II. Does the product contain non- creditable grains: Yes X No How many grams: 0.17
(Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.)

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). *(Different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16 grams creditable grain per oz eq; Group H uses the standard of 28 grams creditable grain per oz eq; and Group I is reported by volume or weight.)*

Indicate to which Exhibit A Group (A-I) the Product Belongs: B

Description of Creditable Grain Ingredient*	Grams of Creditable Grain Ingredient per Portion[1] A	Gram Standard of Creditable Grain per oz equivalent[2] B	Creditable Amount A ÷ B
WHOLE GRAIN	8.82	16	
ENRICHED GRAIN	8.47	16	
			1.08
Total Creditable Amount[3]			1.00

*Creditable grains are whole-grain meal/flour and enriched meal/flour.

[1] (Serving size) X (% of creditable grain in formula). Please be aware serving size other than grams must be converted to grams.

[2] Standard grams of creditable grains from the corresponding Group in Exhibit A.

[3] Total Creditable Amount must be rounded *down* to the nearest quarter (0.25) oz eq. Do *not* round up.

Total weight (per portion) of product as purchased 31 grams
Total contribution of product (per portion) 1.00 oz equivalent

I certify that the above information is true and correct and that a 1.1 ounce portion of this product (ready for serving) provides 1.00 oz equivalent Grains. I further certify that non-creditable grains are not above 0.24 oz eq. per portion. Products with more than than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.

Tracy Barnes
Signature

QA Analyst
Title

Tracy Barnes
Printed Name

08/18/23
Date

Tracy.Barnes@flocorp.com
Email

74601

Nature's Own

baked for schools

NO Artificial Flavors
NO Artificial Colors
NO Artificial Preservatives
NO High Fructose Corn Syrup

NOB4S 30CT 4" HAM SL

Material Number: 95933380



INGREDIENT LABELING INFORMATION

WATER, WHOLE WHEAT FLOUR, UNBLEACHED ENRICHED FLOUR (WHEAT FLOUR, MALTED BARLEY FLOUR, NIACIN, REDUCED IRON, THIAMIN MONONITRATE, RIBOFLAVIN, FOLIC ACID), SUGAR, WHEAT GLUTEN, YEAST, CONTAINS 2% OR LESS OF EACH OF THE FOLLOWING: SOYBEAN OIL, SALT, CULTURED WHEAT FLOUR, MONOCALCIUM PHOSPHATE, SESAME FLOUR, ENZYMES, ASCORBIC ACID, SOY LECITHIN

CONTAINS: WHEAT, SOY, SESAME

CLAIMS:

1 SERVING = 2 OZ EQ GRAIN
WHOLE GRAIN RICH
51% WHOLE GRAIN
17g OF WHOLE GRAINS PER SERVING

Nutrition Facts

30 Servings per container

Serving Size: 1 Bun (63 g / 2.2 oz)

Amount per serving

Calories 150

	% Daily Value*
Total Fat 1.5g	2%
Saturated Fat 0g	0%
Trans Fat 0g	
Polyunsaturated Fat 1g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%
Sodium 240mg	11%
Total Carbohydrate 30g	11%
Dietary Fiber 2g	8%
Total Sugars 4g	
Includes 4g Added Sugars	8%
Protein 7g	
Vitamin D 0.6mcg	2%
Calcium 50mg	4%
Iron 1.7mg	10%
Potassium 110mg	2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

Calories per gram:
Fat 9 - Carbohydrate 4 - Protein 4

Created: 8/18/2023
60504-020419
605-082522

The nutrition and ingredient information is accurate at the time of printing. This information is updated periodically. Please contact your Flowers representative if you have questions about this information.

Flowers FOODS
1919 FLOWERS CIRCLE, THOMASVILLE, GA 31757
Phone: 866-357-6225

Flowers BAKERIES

Formula Statement for Documenting Grains in School Meals

Required Beginning SY 2013-2014

(Crediting Standards Based on Grams of Creditable Grains)

School Food Authorities (SFAs) should include a copy of the label from the purchased product package in addition to the following information on letterhead signed by an official company representative. Grain products may be credited based on previous standards through SY 2012-2013. The new crediting standards for grains (as outlined in Policy Memorandum SP 30-2012) must be used beginning SY 2013-2014. SFAs have the option to choose the crediting method that best fits the specific needs of the menu planner.

Product Name: NOB4S 30CT 4" HAM SL Code No.: 95933380

Manufacturer: FLOWERS FOODS Serving Size 1 Bun (63 g/ 2.2 oz)
(raw dough weight may be used to calculate creditable grain amount)

I. Does the product meet the Whole Grain-Rich Criteria: Yes X No _____
(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.)

II. Does the product contain non- creditable grains: Yes X No _____ How many grams: 0.35
(Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.)

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). *(Different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16 grams creditable grain per oz eq; Group H uses the standard of 28 grams creditable grain per oz eq; and Group I is reported by volume or weight.)*

Indicate to which Exhibit A Group (A-I) the Product Belongs: B

Description of Creditable Grain Ingredient*	Grams of Creditable Grain Ingredient per Portion[1] A	Gram Standard of Creditable Grain per oz equivalent[2] B	Creditable Amount A ÷ B
WHOLE GRAIN	17.91	16	
ENRICHED GRAIN	17.21	16	
			2.20
Total Creditable Amount[3]			2.00

*Creditable grains are whole-grain meal/flour and enriched meal/flour.

[1] (Serving size) X (% of creditable grain in formula). Please be aware serving size other than grams must be converted to grams.

[2] Standard grams of creditable grains from the corresponding Group in Exhibit A.

[3] Total Creditable Amount must be rounded ***down*** to the nearest quarter (0.25) oz eq. Do ***not*** round up.

Total weight (per portion) of product as purchased 63 grams
Total contribution of product (per portion) 2.00 oz equivalent

I certify that the above information is true and correct and that a 2.2 ounce portion of this product (ready for serving) provides 2.00 oz equivalent Grains. I further certify that non-creditable grains are not above 0.24 oz eq. per portion. Products with more than than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.

Tracy Barnes
Signature

QA Analyst
Title

Tracy Barnes
Printed Name

08/18/23
Date

Tracy.Barnes@flocorp.com
Email

60504

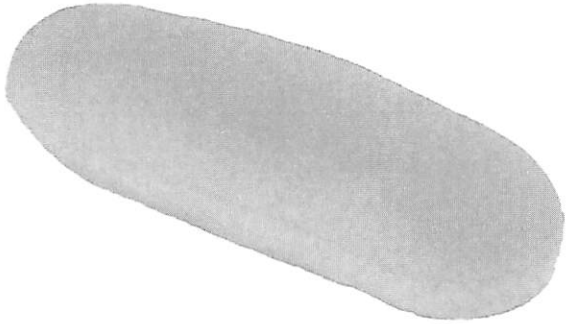
Nature's Own

baked for schools

NO Artificial Flavors
NO Artificial Colors
NO Artificial Preservatives
NO High Fructose Corn Syrup

NOB4S 6CT HOAGIE SL

Material Number: 95934420



INGREDIENT LABELING INFORMATION

WATER, WHOLE WHEAT FLOUR, UNBLEACHED ENRICHED FLOUR (WHEAT FLOUR, MALTED BARLEY FLOUR, NIACIN, REDUCED IRON, THIAMIN MONONITRATE, RIBOFLAVIN, FOLIC ACID), SUGAR, WHEAT GLUTEN, YEAST, CONTAINS 2% OR LESS OF EACH OF THE FOLLOWING: SOYBEAN OIL, SALT, CULTURED WHEAT FLOUR, VINEGAR, MONOCALCIUM PHOSPHATE, SESAME FLOUR, ENZYMES, ASCORBIC ACID, SOY LECITHIN

CONTAINS: WHEAT, SOY, SESAME

CLAIMS:

1 SERVING = 2 OZ EQ GRAIN
WHOLE GRAIN RICH
51% WHOLE GRAIN
17g OF WHOLE GRAINS PER SERVING

Nutrition Facts

6 Servings per container

Serving Size: 1 Roll (59 g / 2.1 oz)

Amount per serving

Calories 140

	% Daily Value*
Total Fat 1.5g	2%
Saturated Fat 0g	0%
Trans Fat 0g	
Polyunsaturated Fat 0.5g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%
Sodium 200mg	9%
Total Carbohydrate 29g	10%
Dietary Fiber 2g	7%
Total Sugars 4g	
Includes 4g Added Sugars	8%
Protein 6g	
Vitamin D 0.6mcg	2%
Calcium 50mg	4%
Iron 1.6mg	8%
Potassium 100mg	2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

Calories per gram:
Fat 9 - Carbohydrate 4 - Protein 4

Created: 09/28/2023
60704-091123
607-082522

The nutrition and ingredient information is accurate at the time of printing. This information is updated periodically. Please contact your Flowers representative if you have questions about this information.

Flowers FOODS
1919 FLOWERS CIRCLE, THOMASVILLE, GA 31757
Phone: 866-357-5225

Flowers BAKERIES

Formula Statement for Documenting Grains in School Meals

Required Beginning SY 2013-2014

(Crediting Standards Based on Grams of Creditable Grains)

School Food Authorities (SFAs) should include a copy of the label from the purchased product package in addition to the following information on letterhead signed by an official company representative. Grain products may be credited based on previous standards through SY 2012-2013. The new crediting standards for grains (as outlined in Policy Memorandum SP 30-2012) must be used beginning SY 2013-2014. SFAs have the option to choose the crediting method that best fits the specific needs of the menu planner.

Product Name: NOB4S 6CT HOAGIE SL Code No.: 95934420

Manufacturer: FLOWERS FOODS Serving Size 1 ROLL (59 G/ 2.1 OZ)
(raw dough weight may be used to calculate creditable grain amount)

I. Does the product meet the Whole Grain-Rich Criteria: Yes X No _____
(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.)

II. Does the product contain non- creditable grains: Yes _____ No X How many grams: _____
(Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.)

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). *(Different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16 grams creditable grain per oz eq; Group H uses the standard of 28 grams creditable grain per oz eq; and Group I is reported by volume or weight.)*

Indicate to which Exhibit A Group (A-I) the Product Belongs: B

Description of Creditable Grain Ingredient*	Grams of Creditable Grain Ingredient per Portion[1] A	Gram Standard of Creditable Grain per oz equivalent[2] B	Creditable Amount A ÷ B
WHOLE GRAIN	17.13	16	
ENRICHED GRAIN	15.81	16	
			2.06
Total Creditable Amount[3]			2.00

*Creditable grains are whole-grain meal/flour and enriched meal/flour.

[1] (Serving size) X (% of creditable grain in formula). Please be aware serving size other than grams must be converted to grams.

[2] Standard grams of creditable grains from the corresponding Group in Exhibit A.

[3] Total Creditable Amount must be rounded *down* to the nearest quarter (0.25) oz eq. Do *not* round up.

Total weight (per portion) of product as purchased 59 grams
Total contribution of product (per portion) 2.00 oz equivalent

I certify that the above information is true and correct and that a 2.1 ounce portion of this product (ready for serving) provides 2.00 oz equivalent Grains. I further certify that non-creditable grains are not above 0.24 oz eq. per portion. Products with more than than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.

Tracy Barnes — Signature
QA Analyst — Title

Tracy Barnes — Printed Name
09/28/23 — Date
Tracy.Barnes@flocorp.com — Email

Nature's Own

baked for schools

NO Artificial Flavors
NO Artificial Colors
NO Artificial Preservatives
NO High Fructose Corn Syrup

NOB4S 16CT 6" HOT SL

Material Number: 95933400



INGREDIENT LABELING INFORMATION

WATER, WHOLE WHEAT FLOUR, UNBLEACHED ENRICHED FLOUR (WHEAT FLOUR, MALTED BARLEY FLOUR, NIACIN, REDUCED IRON, THIAMIN MONONITRATE, RIBOFLAVIN, FOLIC ACID), SUGAR, WHEAT GLUTEN, YEAST, CONTAINS 2% OR LESS OF EACH OF THE FOLLOWING: SOYBEAN OIL, SALT, CULTURED WHEAT FLOUR, MONOCALCIUM PHOSPHATE, SESAME FLOUR, ENZYMES, ASCORBIC ACID, SOY LECITHIN

CONTAINS: WHEAT, SOY, SESAME

CLAIMS:

1 SERVING = 2 OZ EQ GRAIN
WHOLE GRAIN RICH
51% WHOLE GRAIN
17g OF WHOLE GRAINS PER SERVING

Nutrition Facts

16 Servings per container

Serving Size: 1 Bun (63 g / 2.2 oz)

Amount per serving

Calories 150

	% Daily Value*
Total Fat 1.5g	2%
Saturated Fat 0g	0%
Trans Fat 0g	
Polyunsaturated Fat 1g	
Monounsaturated Fat 0g	
Cholesterol 0mg	0%
Sodium 240mg	11%
Total Carbohydrate 30g	11%
Dietary Fiber 2g	8%
Total Sugars 4g	
Includes 4g Added Sugars	8%
Protein 7g	
Vitamin D 0.6mcg	2%
Calcium 50mg	4%
Iron 1.7mg	10%
Potassium 110mg	2%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

Calories per gram:
Fat 9 - Carbohydrate 4 - Protein 4

Created: 8/18/2023
60503-020419
605-082522

The nutrition and ingredient information is accurate at the time of printing. This information is updated periodically. Please contact your Flowers representative if you have questions about this information.

Flowers FOODS

1919 FLOWERS CIRCLE, THOMASVILLE, GA 31757
Phone: 866-357-6225

Flowers BAKERIES

Formula Statement for Documenting Grains in School Meals

Required Beginning SY 2013-2014

(Crediting Standards Based on Grams of Creditable Grains)

School Food Authorities (SFAs) should include a copy of the label from the purchased product package in addition to the following information on letterhead signed by an official company representative. Grain products may be credited based on previous standards through SY 2012-2013. The new crediting standards for grains (as outlined in Policy Memorandum SP 30-2012) must be used beginning SY 2013-2014. SFAs have the option to choose the crediting method that best fits the specific needs of the menu planner.

Product Name: NOB4S 16CT 6" HOT SL Code No.: 95933400

Manufacturer: FLOWERS FOODS Serving Size 1 Bun (63 g/ 2.2 oz)
(raw dough weight may be used to calculate creditable grain amount)

I. Does the product meet the Whole Grain-Rich Criteria: Yes X No _____
(Refer to SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program.)

II. Does the product contain non- creditable grains: Yes X No _____ How many grams: 0.35
(Products with more than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.)

III. Use Policy Memorandum SP 30-2012 Grain Requirements for the National School Lunch Program and School Breakfast Program: Exhibit A to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). *(Different methodologies are applied to calculate servings of grain component based on creditable grains. Groups A-G use the standard of 16 grams creditable grain per oz eq; Group H uses the standard of 28 grams creditable grain per oz eq; and Group I is reported by volume or weight.)*

Indicate to which Exhibit A Group (A-I) the Product Belongs: B

Description of Creditable Grain Ingredient*	Grams of Creditable Grain Ingredient per Portion[1] A	Gram Standard of Creditable Grain per oz equivalent[2] B	Creditable Amount A ÷ B
WHOLE GRAIN	17.91	16	
ENRICHED GRAIN	17.21	16	
			2.20
Total Creditable Amount[3]			2.00

*Creditable grains are whole-grain meal/flour and enriched meal/flour.

[1] (Serving size) X (% of creditable grain in formula). Please be aware serving size other than grams must be converted to grams.

[2] Standard grams of creditable grains from the corresponding Group in Exhibit A.

[3] Total Creditable Amount must be rounded ***down*** to the nearest quarter (0.25) oz eq. Do ***not*** round up.

Total weight (per portion) of product as purchased 63 grams
Total contribution of product (per portion) 2.00 oz equivalent

I certify that the above information is true and correct and that a 2.2 ounce portion of this product (ready for serving) provides 2.00 oz equivalent Grains. I further certify that non-creditable grains are not above 0.24 oz eq. per portion. Products with more than than 0.24 oz equivalent or 3.99 grams for Groups A-G or 6.99 grams for Group H of non-creditable grains may not credit towards the grain requirements for school meals.

Tracy Barnes
Signature

QA Analyst
Title

Tracy Barnes
Printed Name

08/18/23
Date

Tracy.Barnes@flocorp.com
Email

60503

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Flowers Baking Company of Denton, LLC

Organization/Vendor Name

Mark Rhodes, VP of Market Sales

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Signature	April 17, 2025 Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1 Type of Federal Action:	2 Status of Federal Action:	3 Report Type:
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:
☐ Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____
8. Federal Action Number: *(if known)*	9. Award Amount: *(if known)* $ _____
10. a. Name and Address of Lobbying Entity: *(if individual, last name, first name, MI)*	b. Individual Performing Services: *(including address if different from No. 10a) (last name, first name, MI)*
11. Amount of Payment: *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. Form of Payment: *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. Type of Payment: *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. Brief Description of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. Continuation Sheets Attached: ☐ Yes ☐ No

16 Information requested through this form is authorized by Title 31 U.S.C §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature _____ Print Name Mark Rhodes Title VP of Market Sales Telephone Number 214-505-0222 Date: April 17, 2025

Federal Use Only — Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Flowers Baking Company of Denton, LLC

Name/Address of Organization

Mark Rhodes, VP of Market Sales

Name/Title of Submitting Official

Signature

April 17, 2025

Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Flowers Baking Company of Denton, LLC	4210 Edwards Rd, Denton, TX 76208	940-383-5250
Company	**Address**	**Phone Number**

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Mark Rhodes **(Owner or Officer of Firm)**

VP of Market Sales **(Title)** April 17, 2025 **(Date)**

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Flowers Baking Company of Denton, LLC	4210 Edwards Road, Denton, TX 76208	940-383-5280
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
N/A	

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Mark Rhodes (Owner or Officer of Firm)

VP of Market Sales (Title) April 17, 2025 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF_____}

I, Mark Rhodes lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of FBC of Denton, LLVC (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant Mark Rhodes

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 5th day of May, 2025.

(Seal) JOHN LASAXON NOTARY PUBLIC 23004837 IN AND FOR STATE OF OKLAHOMA OKLAHOMA COUNTY

Notary Public

My Commission Expires: 4-23-2027

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Flowers Baking Company of Denton, LLC
Vendor/Company Name

Attested to before me this 5th day of May, 2025

JOHN LASAXON
NOTARY PUBLIC
23004627
OKLAHOMA COUNTY

Notary Public (or Clerk or Judge)

My Commission Expires: 4-23-2027

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Mark Rhodes A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 17th day of April, 2025.

Signed: Mark Rhodes

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name:	Flowers Baking Company of Denton, LLC
Address:	4210 Edwards Road
City, State, Zip:	Denton, Texas 76208
Representative Signature:	
Representative Name:	Mark Rhodes
Date:	April 17, 2025

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	AR Department
Billing Address:	132 N Broad Street, Thomasville, GA 31792
Phone Number:	877-356-2732
E-mail:	ardepartment@flocorp.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
********** ***Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.*** **********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned day	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	First Day/Teacher Day
October 15-17	Fall Break
October 20-21	Prof Dev/Conf Days
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Conf Days
January 19	Martin Luther King Day
February 9	Prof Dev/Conf Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Conf Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

U.S. Foodservice
10211 N. I-35 Service Rd.
Oklahoma City, OK 73131
Attn: Cindy Carlton

Mustang Public Schools Child Nutrition Department is seeking annual bids for bread items for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

Bid items are WHITE WHOLE GRAIN and MUST have the "whole grain" stamp stating that each product contains 8g or more of whole grain per serving in order to qualify. No flake or seed toppings on any of these items please. Please send product nutritional labels and ingredients list.

Bread products should be inspected prior to and arrive in good shape, fresh (or frozen) and dated at least 5 days out from the expiration dates stamped on them. The bread racks should arrive clean and should be cleaned periodically. Products not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. We will expect product and service to each kitchen no more than once per week on a regular schedule. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be during the 1st week of August. Should you get the bid, we will email you the orders on July 28, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection**

Agency (EPA) Regulation (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

US Foods

Mustang Public Schools

Document 0266
Bread SY 25-26
7/1/2025 thru 6/30/2026

Apr 11, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
bread 00007031	Bread, Loaf, White Whole Grain	loaf bread, white whole grain, must have "whole grain" stamp on package stating that product has 8g or more of whole grain per svg	10/24 OZ	689	$26.54	1832.51	99835670 Flowers
bread 00007012	Buns, Hamburger, White Whole Grain	hamburger buns, white whole grain Must have "whole grain" stamp on pkg stating that the product has 8g or more of whole grain per svg	8/12/2.08 oz	2277	$25.39	5781.03	99828510 Flowers
bread 00007020	Buns, Hoagie, WG 5 in Flowers Foods 99809400	Hoagie bun, 5", whole grain	10/12/2oz	53	$33.36	1768.08	.278 per Bun
bread 00007002	Buns, Hot Dog, White Whole Grain	hot dog buns, white whole grain Must have "whole grain" stamp on pkg stating the product has 8g or more of whole grain per serving	12/12/2 OZ	126	$29.60	372.96	99828820 Flowers

$1,631.20

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction***, ***debarred***, ***suspended***, ***ineligible***, ***lower-tier covered transaction***, ***participant***, ***person***, ***primary covered transaction***, ***principal***, ***proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

US Foods

Organization/Vendor Name

Mike Walls VP National Sales

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
X [signature]	4/9/25
Signature	Date

STANDARD FORM-LLL

N/A

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

US Foods 10211 N. I35 Service Rd. OKC, OK 73131
Name/Address of Organization

Mike Wallis VP National Sales
Name/Title of Submitting Official

Signature

4/9/25
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

US Foods 10211 N. I35 Service Rd.

Company Address OKC, OK 73131 Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

(Owner or Officer of Firm)

VP National Sales (Title) 4/25/25 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

US Foods — Company Name

10211 N. I35 Service Rd. — Address
OKC, Ok 73131

(972) 487-7492 — Phone Number

Will abide with the Buy American Act and supply domestic products to Edmond Public Schools, except in the authorized exceptions listed above.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
See Attached List	None

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Mike Walls (Owner or Officer of Firm)

VP National Sales (Title) 4/9/25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF Oklahoma }

I, Phillip Robison lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of U.S. Foods (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this 13th day of May, 2025.

REBECCA CUNNINGHAM NOTARY PUBLIC # 24013174 (Seal) EXP. 10/22/28 STATE OF OKLAHOMA

Notary Public

My Commission Expires: 10/22/2028

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Oklahoma)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

US Foods
Vendor/Company Name

Attested to before me this 13th day of May, 2025

REBECCA CUNNINGHAM NOTARY # 24013174 EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA

Notary Public (or Clerk or Judge)

My Commission Expires: 10/22/2028

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Mike Walls A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 25 day of April 2025.

Signed: _____

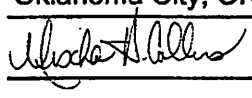
_____

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name:	US Foods, Inc.
Address:	10211 N. I-35 Service Road
City, State, Zip:	Oklahoma City, OK 73131
Representative Signature:	
Representative Name:	Mischa Collins, VP National Sales Field Operations
Date:	5/14/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	Cindy Carlton, Account Bid Manager
Billing Address:	10211 N. I-35 Service Road | Oklahoma City, OK 73131
Phone Number:	405.990.8435
E-mail:	cindy.carlton@usfoods.com

PROPRIETARY AND CONFIDENTIAL
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US Foods & Premier, Inc. will have the ability to redact FOIA.

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	 X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

BID AWARD MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO
Mark Lebsack, Asst. Superintendent of Operations

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Date: 5-29-25

Project Description: Prime Bid SY 25-26

Bid Number, if applicable:

Recommended Bidder: US Foods

Recommended Bid Amount: $ 1,861,473.00 **Fund:** 11 **Project:**

Annual Bid: ☑ **One-Time Bid:** ☐ **(check one)**

Discussion, motion and possible action to award the bid for the project as described above to the recommended bidder. If the recommended bid is not the lowest bid, the rationale for recommending a different bidder will be described below. If additional documents are required after the award such as bonds or insurance then the Board, upon awarding the bid, grants to the Superintendent the authority to execute the contract upon receipt of the required documents.

Mustang Public Schools is recommending the acceptance of the US Foods bid for the 2025-2026 school year. MPS has been in partnership with US Foods since July of 2021. We are able to take advantage of Shore up Credits (Participating Member Volume Incentives) and CMAR rebates totaling $79,948.36 which is not reflected in the final bid amount.

Revised: 11/20/2024

A

Schools	Customer #	EIN	PMI	ETA	CMAR
MUSTANG PUBLIC SCHOOLS					
MUSTANG CANYON RIDGE INTER	93986685	AG3972	$ 42.80	$ 325.77	$ -
MUSTANG CENTENNIAL ELEM	83832238	AG3973	$ 37.73	$ 266.97	$ -
MUSTANG CENTRAL MS	94307634	AG3974	$ 45.24	$ 385.14	$ -
MUSTANG CREEK ELEM	53832416	AG3975	$ 40.06	$ 286.44	$ -
MUSTANG HORIZON INTERMED	13986690	AG3976	$ 40.73	$ 308.55	$ -
MUSTANG LAKEHOMA ELEM	3832441	AG3977	$ 42.50	$ 310.80	$ -
MUSTANG MEADOW BROOK INTER	4307633	AG3978	$ 30.65	$ 172.12	$ -
MUSTANG ELEMENTARY	83832444	AG3979	$ 34.75	$ 202.80	$ -
MUSTANG HIGH SCHOOL	23832454	AG3980	$ 153.84	$ 2,288.64	$ 3,115.18
MUSTANG MIDDLE	93832442	AG3981	$ 43.82	$ 322.08	$ -
MUSTANG NORTH MIDDLE	63832448	AG3982	$ 46.39	$ 424.58	$ -
MUSTANG PRAIRIE VIEW ELEM	24022642	AG3983	$ 38.41	$ 304.92	$ -
MUSTANG RIVERWOOD ELEM	14307649	AG3984	$ 36.26	$ 206.92	$ -
MUSTANG TRAILS ELEM	13832456	AG3985	$ 34.79	$ 257.15	$ -
MUSTANG VALLEY ELEM	73832446	AG3986	$ 31.32	$ 218.79	$ -
MUSTANG SCHOOL WAREHOUSE	13832241	AG3987	$ 0.64	$ -	$ -
			$ 699.93	**$ 6,281.66**	**$ 3,115.18**

Q3 2024				Q4 2024			
Fee Share	USF Direct	NBI	DPI (Full SY)	PMI	ETA	CMAR	Fee Share
$ -	$ -	$ -	$ -	$ 49.94	$ 368.61	$ -	$ -
$ -	$ -	$ -	$ -	$ 39.86	$ 230.62	$ -	$ -
$ -	$ -	$ -	$ -	$ 37.14	$ 254.54	$ -	$ -
$ -	$ -	$ -	$ -	$ 37.65	$ 205.92	$ -	$ -
$ -	$ -	$ -	$ -	$ 41.68	$ 252.20	$ -	$ -
$ -	$ -	$ -	$ -	$ 46.29	$ 264.23	$ -	$ -
$ -	$ -	$ -	$ -	$ 27.06	$ 111.79	$ -	$ -
$ -	$ -	$ -	$ -	$ 31.92	$ -	$ -	$ -
$ 2,073.00	$ -	$ -	$ -	$ 140.71	$ 1,719.36	$ 3,109.30	$ 8,801.39
$ -	$ -	$ -	$ -	$ 43.28	$ 314.49	$ -	$ -
$ -	$ -	$ -	$ -	$ 49.70	$ 399.60	$ -	$ -
$ -	$ -	$ -	$ -	$ 43.76	$ 334.62	$ -	$ -
$ -	$ -	$ -	$ -	$ 29.92	$ 114.31	$ -	$ -
$ -	$ -	$ -	$ -	$ 40.47	$ 297.33	$ -	$ -
$ -	$ -	$ -	$ -	$ 33.18	$ 183.56	$ -	$ -
$ -	$ -	$ -	$ 23,000.00	$ 23.69	$ 100.98	$ -	$ -
$ 2,073.00	**$ -**	**$ -**	**$ 23,000.00**	**$ 716.25**	**$ 5,152.17**	**$ 3,109.30**	**$ 8,801.39**

		Q1 2025					
USF Direct	NBI	PMI	ETA	CMAR	Fee Share	USF Direct	NBI
$ -	$ -	$ 42.91	$ 258.18	$ -	$ -	$ -	$ -
$ -	$ -	$ 37.65	$ 209.04	$ -	$ -	$ -	$ -
$ -	$ -	$ 32.02	$ 212.77	$ -	$ -	$ -	$ -
$ -	$ -	$ 34.60	$ 185.12	$ -	$ -	$ -	$ -
$ -	$ -	$ 36.89	$ 213.20	$ -	$ -	$ -	$ -
$ -	$ -	$ 33.61	$ 189.80	$ -	$ -	$ -	$ -
$ -	$ -	$ 25.61	$ 101.34	$ -	$ -	$ -	$ -
$ -	$ -	$ 25.64	$ -	$ -	$ -	$ -	$ -
$ -	$ -	$ 128.35	$ 1,644.84	$ 3,200.00	$ 8,300.00	$ -	$ -
$ -	$ -	$ 37.29	$ 203.84	$ -	$ -	$ -	$ -
$ -	$ -	$ 40.83	$ 255.91	$ -	$ -	$ -	$ -
$ -	$ -	$ 34.00	$ 199.42	$ -	$ -	$ -	$ -
$ -	$ -	$ 29.89	$ 110.88	$ -	$ -	$ -	$ -
$ -	$ -	$ 31.16	$ 119.22	$ -	$ -	$ -	$ -
$ -	$ -	$ 33.33	$ 177.06	$ -	$ -	$ -	$ -
$ -	$ -		$ -	$ -	$ -	$ -	$ -
$ -	$ -	$ 603.78	$ 4,080.62	$ 3,200.00	$ 8,300.00	$ -	$ -

* Incentives in purple are estamiates based off of previous qua

Q2 2025						
PMI	ETA	CMAR	Fee Share	USF Direct	NBI	
$ 18.91	$ 354.85	$ -	$ -	$ -	$ -	
$ 18.40	$ 237.63	$ -	$ -	$ -	$ -	
$ 12.71	$ 141.12	$ -	$ -	$ -	$ -	
$ 21.37	$ 339.57	$ -	$ -	$ -	$ -	
$ 22.21	$ 347.49	$ -	$ -	$ -	$ -	
$ 16.07	$ 326.04	$ -	$ -	$ -	$ -	
$ 15.75	$ 125.82	$ -	$ -	$ -	$ -	
$ 10.43	$ 227.50	$ -	$ -	$ -	$ -	
$ 49.67	$ 1,813.86	$ 3,115.18	$ 2,073.00	$ -	$ -	
$ 18.45	$ 208.26	$ -	$ -	$ -	$ -	
$ 22.16	$ 395.01	$ -	$ -	$ -	$ -	
$ 17.89	$ 250.11	$ -	$ -	$ -	$ -	
$ 11.82	$ 129.24	$ -	$ -	$ -	$ -	
$ 14.10	$ 214.24	$ -	$ -	$ -	$ -	
$ 15.80	$ 210.60	$ -	$ -	$ -	$ -	
$ 14.56	$ 5.26	$ -	$ -	$ -	$ -	
$ 300.30	**$ 5,326.60**	**$ 3,115.18**	**$ 2,073.00**	**$ -**	**$ -**	**$ 79,948.36**

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MUSTANG PUBLIC SCHOOLS

Bid Tabulation Sheet

Date and Time of Bid Opening: 5-14-25 10:00 am

Location of Bid Opening: Child Nutrition Office

Bid Number:

Bid Project: Prime SY 25-26

Bidder Name	Received On Time?	Conforms To Bid Specs?	Affidavits Signed?	Total Bid Amount	Bid to Recommend
Ben E Keith	Yes	Yes	Yes	$ 1,793,128.00	
US Foods	Yes	Yes	Yes	$ 1,861,473.00	Yes

If the lowest bid is not recommended, additional documentation explaining the recommendation will be attached.

School Officials Present at Bid Opening:

Name: Kay Rainwater Signature:

Name: Kimberly Novotny Signature:

Evaluation and Award

The award will be made, based on price and other factors, to the responsive and responsible firm or individual whose response is most advantageous to the district, after price and other factors have been considered. Proposal evaluations will consider the following:

• Cost/Delivered Price	50 Points
• Ability to Provide Products and Meet Specifications	15 Points
• Service and Delivery	15 Points
• Discounts and Incentives e.g., quick payment, p-card, volume	10 Points
• Value-Added Services e.g., reporting, inventory management	5 Points
• Overall Qualifications, including previous experience/history	5 Points

US Foods/Premier

• Cost/Delivered Price	45 Points
• Ability to Provide Products and Meet Specifications	15 Points
• Service and Delivery	10 Points
• Discounts and Incentives e.g., quick payment, p-card, volume	10 Points
• Value-Added Services e.g., reporting, inventory management	5 Points
• Overall Qualifications, including previous experience/history	5 Points

Ben E Keith

• Cost/Delivered Price	50 Points
• Ability to Provide Products and Meet Specifications	15 Points
• Service and Delivery	10 Points
• Discounts and Incentives e.g., quick payment, p-card, volume	0 Points
• Value-Added Services e.g., reporting, inventory management	5 Points
• Overall Qualifications, including previous experience/history	0 Points

BEK

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition
12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

Mustang Public Schools Child Nutrition Services Prime Vendor Proposal 7/1/25 through 6/30/26

Standard Bid Terms and Conditions

Mustang Public Schools is accepting Request for proposals for a prime vendor agreement from July 1, 2025, through June 30, 2026. Mustang Schools' agreement is intended to be a market basket to cover items in the following categories: General groceries, frozen, canned, dry, paper, disposable and certain cleaning products (see attached). It is not intended to cover bread, milk, produce, equipment or small wares.

Proposals will be received until 10:00 a.m. on Thursday May 14,2025. Proposals received after that time will be returned, unopened. Proposals will be opened at 10:00 a.m. at the Mustang Child Nutrition Office, 12400 S.W. 15th Street Yukon, OK 73099. Sealed envelopes should be addressed to Kay Rainwater, Child Nutrition Director, Mustang Public Schools, and marked "Sealed Proposal, Prime Vendor". If mailing, mail to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 Attn: Kay Rainwater, Child Nutrition, to be received in my office by the same time and date.

This is a negotiated procurement utilizing the Request for Proposal method and, as such, the award does not have to be made to the company submitting the lowest priced proposal. The award will be given to the company submitting the best responsive proposal satisfying the requirements of the Mustang Public Schools.

The Board of Education reserves the right to reject or accept any and all proposals. Contracts entered into on the basis of the submitted proposal are revocable if contrary to law.

Detailed Specifications and Special Conditions

1. General

The Board of the Mustang Schools, a public school district, hereinafter referred to as "District", proposes to contract with an organization hereinafter referred to as "Contractor", whereas the

Contractor will furnish and deliver food products and supplies to the Mustang Public School District.

The contract will be effective from 7/1/25 to 6/30/26, This agreement will become effective upon signing by both parties or to terminate the contract upon giving sixty (60) days written notice, with the board's approval, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

2. Scope

Total number of schools providing meals	16
Anticipated reimb. breakfast service per day	2400
Anticipated reimb. lunch service per day Food	7700
budget dedicated to prime vendor	80% of food costs

The goal of this Request for Proposal (RFP) is to establish a contract with a Distributor for the purchase and delivery of food and non-food items by Mustang Public Schools.

The contract shall include a complete and comprehensive program for orders, deliveries, fill- rate, pricing, invoicing, promotions and rebates, electronic data transmission, and evaluation programs.

Pricing proposals will be evaluated based on the lump sum of the Market Basket (see Attachment B).

Mustang Public Schools' expectations are that the Distributor shall maintain a high quality program for warehousing and distribution, to assure that first-in first-out principles are used, product shelf life is monitored, products are free of damage, correct products and quantities are selected and delivered at the correct price, product discrepancies and complaints are resolved and corrective action is initiated, customer satisfaction is monitored, supplier, USDA and FDA initiated food recalls are promptly reported, and salvaged products are not used. It is critical to Mustang Public Schools that an alliance is established with a Distributor who has a record of conforming to contractual requirements and schedules, a record of reasonable and cooperative behavior, commitment to customer satisfaction and an overall business-like concern for the interests and success of the customer. Proposals may include references from current Oklahoma school customers to help evaluate overall qualifications and customer satisfaction.

While the purpose of this RFP is to establish an agreement with a Distributor to provide Mustang Public Schools with a primary source of supply for regularly ordered food, the resulting agreement is not to be interpreted as an "exclusive" agreement with respect to all requirements for such products. Mustang Public Schools is not obligated to purchase off of this contract and can choose to purchase from other contracts if they wish. It is anticipated that certain products or categories of products will be accepted or excluded from the Agreement. A listing of specific exceptions would include, but not be limited to the following: ice cream and novelties, fresh milk and dairy products, bread, produce, and non-food items.

Mustang Public Schools cannot and will not guarantee any purchase volume under any contract resulting from this RFP.

Mustang Public Schools expects the Distributor to work in concert with all the participating staff to provide a high-quality dining program at competitive prices. With this goal in mind, the Distributor is expected to apprise Mustang Public Schools and participating districts of opportunities to reduce cost and maintain high standards of food quality.

As the contract commences, pricing may be requested for new items. The Distributor may negotiate pricing with manufacturers on behalf of Mustang Public Schools and the participating districts.

3. Contractor Qualifications

Ordering Equipment

The Contractor must ensure that ordering may be done online, either through existing hardware and software or by providing needed hardware and /or software. Contractor is able to provide "Net Off Invoice" discounts at time of delivery, using K12 Foodservice and Processor Link software.

Order Schedule

Orders shall be prepared by a representative from the District and shall be submitted via online program no later than 3:00 p.m. for next day delivery. Scheduled deliveries will be made one time weekly at all 15 Mustang schools. Occasional deliveries to the school warehouse will also be required, but not more than one time every two weeks. Deliveries will be accepted from 6:00 a.m. until 2:00 p.m. on the delivery days agreed upon by the District and the Contractor.

Substitutions, Shortages, Delivery Failure

Item substitutions shall not be made without the District's prior approval. Any unapproved substitutions will be subject to being returned with full credit. If the Contractor fails to deliver an order, or has shortages, the Contractor will take corrective action by making a special delivery as needed. An average fill rate of 98% to 100% is expected.

Credits/Returns

Within thirty (30) days of receipt of a deficient or incorrect product, the District will contact the Contractor's account representative who will arrange for the pick-up and credit of the product in a timely manner.

Damaged Items or Late Shipments

The Contractor must notify Mustang Schools of any late deliveries or delayed shipments. If the District ordered with sufficient time for the Contractor to supply and was guaranteed delivery by a set date, the District reserves the right to cancel all or any part of an order that was not delivered in the agreed upon timeframe.

4. **Delivery Conditions**

Delivery Procedure

Contractor's facilities and delivery vehicles must conform to local, state and federal rules and regulations regarding sanitation and are subject to inspection by District. Deliveries will be made at each school site and the District Warehouse as needed. Three schools cannot accept deliveries at certain times of the day due to poor parking situations, etc. Details will be worked out with Contractor.

The Contractor's driver will deliver and off load all products to a specified area in the facility, giving District employees time to check delivery for accuracy. The driver must note on invoice if short. Contractor may deliver to refrigerators, freezers or storerooms as needed and shall provide the necessary equipment to do so.

All products delivered shall be maintained at their proper temperature, throughout staging, loading and transport. Any items not maintained at proper temperatures will be refused.

Itemized invoices in duplicate, including the District's site name and account number, product name, sell price, extension and total charges will accompany all orders. Substitutions shall be noted on the invoices. Each site will be invoiced separately. A District employee must sign for the delivery.

5. **Pricing Information**

Cost of Items

The fixed fee structure established with the initial proposal may not change during the life of the contract. The fee structure shall remain firm for the duration of the contract on all products purchased through this agreement.

The District is requesting pricing that includes the actual cost (actual cost to the Vendor) of product plus a fixed fee for service per each case. The Vendor shall specify (on the attached "Attachment C - Fixed Fee per Case Schedule") the fixed fee for service per case for each category of food and supplies not specifically listed on the market basket response sheets. The fixed fee for service shall be a set flat-rate fee and not a percentage of the cost. The fixed fee for service shall include all associated costs, including, but not limited to, shipping, freight, storage, and fuel surcharges.

A market basket of items is attached with the proposal (see "Attachment B- Market Basket"). Pricing proposals will be evaluated based on the lump sum of the Market Basket. To evaluate pricing data, Vendors shall use "Distributor Costs" for the 2025-26 school year, beginning on July 1, 2025. For staple-type items, where School Vear 2025-26 pricing is not available, vendors shall use "Distributor Costs" for the week of February 1, 2025.

All price quotes must be submitted on the forms that accompany this RFP.

Vendor must guarantee that quoted items meet or exceed attached specifications by offering the Brand Name or "Equal to" for all items listed. To evaluate the quality of items offered, Vendor must submit specification sheets for any "alternate" items offered or where no brand/manufacturer is specified by the District. Mustang Public Schools has sole authority in determining whether or not an item is an acceptable alternate. No items requested shall include any state or federal excise tax. The tax exemption certificate will be furnished upon request. As the contract commences, pricing may be requested for new items. The Distributor may negotiate pricing with manufacturers on behalf of Mustang Public Schools.

6. **Evaluation of Proposal**

A Market Basket bid will be done by giving the Contractor's set item price multiplied by the estimated quantity, plus the fixed fee per case cost to equal the Total (delivery price) to Mustang Schools. If a freight cost per drop applies, please list amount on specified page. **District's estimated quantities are merely approximations of anticipated usage for the length of the agreement. These numbers are no guarantee of minimum or maximum purchase. The District should not be held liable to accept products based on "estimated usage" numbers.**

Market Basket Instructions:

For each item listed, the bidder shall provide the following information:

a. Brand name & Product#

b. Pack size/count per case/oz. per item (if your pack size is the same as listed on our form, acknowledge with checkmark)

c. available (regular stock item) - Yes or No

d. Cost of units

e. Fee per case

f. Net delivery price to Mustang Schools

7. **Auditing**

Mustang Schools reserves the right to conduct two audits through the contract Time. The bidder will be given two weeks' advance notice in order to prepare the documents for review. The bidder shall promptly reimburse Mustang Schools for any overcharges disclosed by such an audit.

8. Evaluation of the Bid

To be considered as a viable bidder, bids must be completed on the forms provided by Mustang Schools. Bidder must list distributor item #s or write NO BID, or SPECIAL ORDER, if there is no item# available. Variance from our forms on product items per case, quantities and/or weights must be noted on the bid document.

Mustang reserves the right to test samples of items listed in the specifications at the bidder's expense to verify quality, etc.

Products of the USA are required. Please state if item is not available in the USA.

Evaluation and Award

The award will be given, based on price and other factors, to the responsive and responsible firm or individual whose response is most advantageous to the District, after price and other factors have been considered. Proposal evaluations will consider the following:

◦ Cost/Delivered Price	50 Points
◦ Ability to Provide Products and Meet Specifications	15 points
• Discounts and Incentives (e.g.,quick payment, p-card, volume)	15 Points
◦ Service and Delivery	10 Points
◦ Value-Added Services (e.g.,reporting, inventory management)	5 Points
◦ Overall Qualifications, including past experience/history	5 Points

Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51%) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act.

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.
Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN- 329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all contracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension Mustang Child Nutrition is prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than $100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

Proposals must include the attached signed and notarized Non-Kickback Affidavit, Non- Collusion Affidavit and Statement of Compliance provided and any other applicable forms supplied.

If you have any questions or concerns, please contact me at the phone number listed below between 6:30 a.m. and 3:30 p.m. weekdays or send an email.

We look forward to a good school year ahead! Thank you for the time and effort put into providing us a bid!

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7319
e-mail address: rainwatem@mustangps.org

Mustang Public Schools

Receive Bid Document: 0270
Market Basket Bid SY 25-26
Vendor: Ben E. Keith Company

May 30, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00001027	176955	Applesauce Cups, Unswt. Assorted Flavors 96ct (Peterson Farms Assorted F)	96/4.5 oz	1100	27.2500	29975.00	
dry	00010015	125049	Applesauce-unsweetened, US	case (6/10)	300	31.4400	9432.00	
comm	00000517	674675	BBQ Sauce, 1 oz. Dunk Cups (Red Gold REDOA1Z)	250/1 oz	340	37.2900	12678.60	
dry	00010070	125054	Beans, Green, 4 sieve, Low Sodium	case (6/10)	225	32.1100	7224.75	
dry	00000874	652017	Beans, Pinto Canned Bushs (Bushs Best)	6/#10	100	27.0300	2703.00	
dry	00010100	117441	Beans, Vegetarian, mild small Bushs	case (6/10)	450	43.3400	19503.00	
comm	00000285	549063	Beef Crumbles, Low Sod. (Advance Pierre #8737)	8/ 5#	190	182.9000	34751.00	
comm	00000194	101305	Beef Patty, Flm Brl w/Onion 100 ct, (AdvancePierre #3782)	100/2.6 oz	930	98.6900	91781.70	
comm	00000265	108604	Biscuit, 2.60 oz, Whole Grain, Handi-split (Rich's #13457)	182/2.6 oz	425	45.2600	19235.50	
comm	00000751	394420	Bosco Sticks, 6in Reduced Fat (Bosco #17020111120)	144/ 2.04 oz	360	58.9300	21214.80	
frz	00000834	117356	Breadstick Dough, Cheesy Garlic, Bridgeford (Bridgeford)	320/1.125 oz	360	40.5500	14598.00	
frz	00005071	335213	Broccoli, cut, frozen, 20 #	20#	150	35.8600	5379.00	
dry	00001021		Cereal Bowl Pk, Assorted, Red. Sugar, 2 oz	60/1 oz	610	34.9100	21295.10	
dry	00001019		Cereal Bowl Pk, Assorted, Red. Sugar,1 oz	96/1 oz	910	28.4300	25871.30	
comm	00000966	183198	Cheese Sauce, Ultimate Creamy White, Red Sod (Land O'Lakes #39947)	6/106 oz	230	84.6200	19462.60	
comm	00000162	183286	Cheese Sauce, Ultimate Yellow, Red Sod (Land O'Lakes #39945)	6/106 oz	225	75.5800	17005.50	
comm	00016503	202197	Cheese, Amer. Slices, Red Sod,Red Fat (Land O'Lakes #46018)	4/5#	220	54.6900	12031.80	
refri	00000739	171143	Cheese, Cheddar, Shredded (Land O'Lakes #41749000034)	4/5#	180	59.2400	10663.20	
comm	00005132	747156	Cheese, Mozz String, Ind. Wrap, (Land O'Lakes #59703)	168/1 oz	280	39.3700	11023.60	
comm	00005254	168749	Cheese, Mozzarella Shredded (Land O'Lakes #41698)	4/5#	190	58.1200	11042.80	
comm	00001029		Chicken Drumsticks, Breaded, Traditional (Gold Creek 791885)	8/4 lb	450	125.4700	56461.50	

Mustang Public Schools

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00000191	488198	Chicken Patty, Dill Breast Fillet WG NEW25-26 (Gold Creek #792429)	8/4 lb	650	119.8400	77896.00	
comm	00000193	488252	Chicken Patty, Hot & Spicy, WG (Tyson #10703140928)	175/3 oz	205	84.5900	17340.95	
comm	00000969	101046	Chicken Tender Breaded,WG,GoldCreek (Gold Creek 791441)	8/4 lb	450	88.1200	39654.00	
comm	00001028	488387	Chicken, PopCorn WG GoldKist NEW25-26 (GoldKist 110452)	6/5 lb	735	75.8800	55771.80	
snack	00016231	126579	Chips, Baked Cheetos Flamin Hot, Crunchy (Baked Cheetos Crunchy Hot)	104/.88	250	39.9200	9980.00	
snack	00001022	217504	Chips, Baked Lay's Assorted (Frito Lay)	60/.875 oz	1120	39.7000	44464.00	
dry	00000388	699399	Chips, Fritos, Low Sodium, Bulk (Frito)	8/16 oz	300	21.4800	6444.00	
snack	00000888	699278	Chips, Kettle Jalapeno (KETTLE LAYS)	64/ 1.37 oz	180	42.7600	7696.80	
snack	00001023	699639	Chips, Red Fat Doritos Assorted Flavor (Frito Lay/Doritos)	72/ 1 oz	1875	28.4100	53268.75	
dry	00000864	106058	Chips, Tortilla, YellowRound, Bulk (Delpasado)	6/ 2#	300	20.8800	6264.00	
frz	00000584	412593	Cinnamon Roll Dough, 2.7 oz Pillsbury (Pillsbury Prod. Code 1111)	100/2.7 oz	320	51.1700	16374.40	
paper	00000645	823800	Container,3 Comp,Clear,Hinged Lid, 9x8x2.91 (Pactiv)	200	152	46.6000	7083.20	
snack	00016403	432528	Cookie, RF Choc Chip 1.5 oz (Otis Spunkmeyer #55680)	240/1.5 oz	40	56.3300	2253.20	
snack	00000897	175127	Cookie, Sugar, ICED PINK WG 1.5 oz (Good Source #10500)	126/ 1.5 oxz	140	42.1900	5906.60	
frz	00005217	370119	Corn Dog, Chicken, Whole Gr (Foster Farms #95150 or ap)	72/4.0 oz	730	45.3400	33098.20	
frz	00005200	338610	Corn, whole kernal, frozen	20#	290	25.6500	7438.50	
paper	00013124	151327	Cutlery Kit: spork, straw, napkin	case (1000)	260	22.0000	5720.00	
frz	00000930	126588	Donut Holes, Cup, Powdered,WG (Super Bakery #9300)	60/3 oz	300	64.8100	19443.00	
frz	00000779	179698	Donut, Cake Ring Choc Glzd WGR (Bake Crafters #1937)	72/3.2 oz	250	57.3100	14327.50	
frz	00000778	126588	Donut, WG, Powdered, Bake Crafters (Bake Crafters IW #1932)	72/3.2 oz	250	64.8100	16202.50	
DRINK	00000303	639090	Drink,DietCoke	24/20 oz	345	20.2600	6989.70	

Mustang Public Schools

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
DRINK	00000304	639116	Drink,DietDrPepper	24/20 oz	380	20.2600	7698.80	
DRINK	00000305	630956	Drink,DietMountainDew	24/16.9 oz	255	29.2300	7453.65	
DRINK	00001025	620311	Drink,Juice,IZZE, Assorted Flavors 8.4 oz (IZZE Assorted Flavors)	24/8.4 oz	180	17.2200	3099.60	
DRINK	00001026	193113	Drink,Juice,Switch,Assorted Flavors 7.5 oz (Switch Assorted Flavors 7)	24/7.5 oz	125	17.5000	2187.50	
DRINK	00001024	121043	Drink,SparklingICE, Assorted Flavors, 17oz (Sparkling Ice Assorted Fl)	12/17 oz	1835	11.5000	21102.50	
DRINK	00016197		Drink,Water,MustangLogo16oz	24/16 oz	400	19.5600	7824.00	
comm	00002122	393114	Eggs, Round Patty, 120/ 1.5 oz (Pappetti's / Table Ready)	120/1.5 oz	190	28.6100	5435.90	
comm	00000791	144582	Eggs, Scrambled (Sunny Fresh #110026384)	4/5 lbs	260	58.2700	15150.20	
frz	00000226	492009	Franks, Turkey 20#, Jennie O (Jennie-O #612620)	20#	400	49.3000	19720.00	
comm	00000266	108535	French ToastSticks,WG CinnGlazed,IW (Pappettis TableReady #460)	85/2.9 oz	540	47.2600	25520.40	
dry	00010340	125647	Fruit Cocktail, light syrup	case (6/10)	470	55.2500	25967.50	
dry	00000269	797233	Gravy Mix, Peppered (Shawnee Mills #289062809)	6/1.5lb	150	20.8000	3120.00	
frz	00001033	318020	Juice 4U!, Assorted Flavors, 70/4 oz (Ardmore Farms)	70/4 oz	1300	19.4000	25220.00	
comm	00010131	146968	Ketchup, ind, 9 gm portion packs (Red Gold #REDY59G or appv)	case (1000)	600	21.4400	12864.00	
refri	00000308	132210	Margarine, Solid, Transfat Free (Goldnswt #21549GNS)	30/1 lb	100	43.8800	4388.00	
comm	00000970	174486	Marinara Sauce Dipping Cups, 1 oz (Red Gold #REDNA1Z)	250/1 oz	350	36.3400	12719.00	
dry	00000725	123029	Orange, Mandarin Whl in pear juice	6/ #10	475	39.0000	18525.00	
paper	00013280	163104	Pan Liners, Bun Pan, 16.4x24.4 Parchment	case (1000)	105	47.8200	5021.10	
dry	00010620	163846	Peaches, Diced, Yellow Cling, in light syrup	case (6/10)	570	42.0000	23940.00	
dry	00010800	160417	Pineapple, Tidbits (Dole #00553)	case (6/10)	475	39.9900	18995.25	
comm	00000460	133287	Pizza, Big Daddy's Primo Four Cheese (Schwan's 78637)	72/5.18 oz	235	70.0900	16471.15	

Mustang Public Schools

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May 30, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00000650	205675	Pizza, Big Daddy's, Bold edge Pepperoni 16" (Schwan's #78986)	72/5.59 oz	235	69.7300	16386.55	
comm	00016202		Pizza, Cheese, Alpha SD162WS, 16In WG , Thin (Alpha Simply Delicious 16)	9 ct	500	74.4600	37230.00	
comm	00000351	122187	Pizza, Fiestada, 72 ct (Tony's #68523)	72 ct	500	49.1900	24595.00	
comm	00005350	103053	Pork Rib Patty, precooked (AdvancePierre #1000001371)	100/3.2oz	106	62.7200	6648.32	
comm	00000423	136224	Potato Pearls EXCEL Red. Sod. Mashed Potatoes (Basic American Foods, Pot)	Case 12/28 oz cartons	435	69.5400	30249.90	
comm	00000586	160946	Potato, Fries, Crispy Crinkle Deep Groove (McCain #MCL03623)	6/5#	500	53.8900	26945.00	
comm	00001032	129991	Potatoes, Spiral, Crispy Seasoned Red SodSY25-26 (McCain #1000004108)	6/4#	500	44.6600	22330.00	
comm	00000943	193069	Potatoes, Sweet, Savory Seasoned 5/16" (McCain 1000004309)	6/2.5#	600	36.7300	22038.00	
comm	00005400	116618	Potatoes, Tater Tots, Red. Sod. (McCain #1000002789)	6/5#	840	52.5800	44167.20	
frz	00005359		Potatoes, Waffle Cut Fries, Seasoned SY25-26 (McCain #MCL03623)	6/4.5#	500	45.7700	22885.00	
snack	00000257	108735	Rice Krispies Treat, WG 1.41 oz (Kelloggs Rice Crispy #380)	4/20/1.41 OZ	110	36.9600	4065.60	
frz	00000827	108231	Roll, Honey Wheat,Dough,Bridgford (Bridgeford Roll # 6737)	180/ 2 oz	1100	27.5000	30250.00	
frz	00000837	191645	Smokies,Beef Cloverdale #131830 (Cloverdale #131830)	10#	400	42.3500	16940.00	
comm	00001351	660545	Spaghetti Sauce, Nutr. Enhanced, Net Off (Red Gold #RPKMA9E)	6/#10 cans	130	39.5200	5137.60	
comm	00000259	108951	Steak Fingers, Wh. Gr, breaded (AdvancePierre #1000009788)	125/3.88 oz	525	115.8700	60831.75	
comm	00016274	126483	Stuffed Sticks, Tony's, mozz, 2oz. (Tony's #73338)	case (200ct)	420	63.9500	26859.00	
dry	00000918	212758	Syrup, Maple Flavored (Smucker's #5150002283)	100/1.4 oz	520	19.1400	9952.80	
dry	00010960	699063	Taco Shells, 200 ct (Mission #7381)	case (200)	195	15.8700	3094.65	
paper	00013500	198209	Tray, paper, 1#	4/250 ea	55	24.4300	1343.65	
paper	00000765	198208	Tray, paper, 1/2#	4/250 ea	70	23.6700	1656.90	
paper	00000752	198211	Tray, Paper, 3#	2/250 ea	90	22.0400	1983.60	

Mustang Public Schools

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
paper	00016210	198212	Tray, Paper, 5#	2/250 ct	275	32.9600	9064.00	
paper	00000869	872107	Trays, 5 comp, White (Pactiv)	4/125 ea	2200	27.5000	60500.00	
comm	00013210	492229	Turkey Breast, Sli Ovn Rsted Brst (Jennie-O #2099)	12#	250	50.9800	12745.00	
comm	00005491	492699	Turkey Ham, Diced (Jennie-O #119371)	10#	150	41.8000	6270.00	
comm	00000326		Turkey Roast, Breast VIP, sliced (Jennie-O VIP Turkey Breas)	9/4-5 lb	120	245.0000	29400.00	
comm	00002220	492774	Turkey Sausage Pattie, 160 ct. (Jennie-O #613203)	2/5.125 lb	235	46.6800	10969.80	
comm	00005507	370735	Uncrustables PB w/Grape Jelly, 2.6 oz (Smuckers #5150006960)	case (72)	620	48.1000	29822.00	
comm	00001016	370818	Uncrustables PB w/Raspberry, 2.6 oz (Smuckers #5150077936)	case (72)	400	50.1100	20044.00	
dry	00011050	124168	Vinegar, white, clear	4/1 gal	55	17.0000	935.00	
refri	00000808	206733	Yogurt, Vanilla, Parfait Pro Pouch (Yoplait #20824000)	6/4 lb	285	29.5200	8413.20	
							1793128.00	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Ets Qty	Cost	Mark up	Quote Per Purchase Unit	Total	Changes/Notes	BEK Item number	BEK Notes
COMm 00001027	Applesauce Cups, Unswt. Assorted Flavors 96ct Peterson Farms Assorted Flavors	commodity processed applesauce	96/4.5 oz	1100	$ 24.75	$ 2.50	$27.25	$ 29,975.00		176855	Quote does not include the NOI amount
dry 00010015	Applesauce-unsweetened, US	Grade A Solid Pack, natural flavor	case (6/10)	300	$ 28.94	$ 2.50	$31.44	$ 9,432.00		125049	
qpjpj 00000517	BBQ Sauce, 1 oz. Dunk Cups Red Gold REDOAIZ	BBQ sauce cups, enhanced low sodium, made with sugar, no HFCS	250/1 oz	340	$ 34.79	$ 2.50	$37.29	$ 12,678.60		674675	
dry 00010070	Beans, Green, 4 sieve, Low Sodium	4 sieve, Grade B or better	case (6/10)	225	$ 29.61	$ 2.50	$32.11	$ 7,224.75		125054	
dry 00000874	Beans, Pinto Canned Bushs Bushs Best		6/#10	100	$ 24.53	$ 2.50	$27.03	$ 2,703.00		652017	
dry 00010100	Beans, Vegetarian, mild small Bushs	mild small white beans 24-1/2 c. svgs per #10 can	case (6/10)	450	$ 40.84	$ 2.50	$43.34	$ 19,503.00		117441	
cmm 00000285	Beef Crumbles, Low Sod. Advance Pierre #8737	Cooked ground beef crumbles, no more than 20% fat, CN labeled	8/ 5#	190	$ 180.40	$ 2.50	$182.90	$ 34,751.00		549063	Quote does not include the NOI amount
COMM 00000194	Beef Patty, Flm Brl w/Onion 100 ct, AdvancePierre #3782	Fully cooked beef (80/20) w/diced onion. Soy added. Round shape with char marks. Pkgd with Rockin' Burger foil wrappers, CN labeled	100/2.6 oz	930	$ 96.19	$ 2.50	$98.69	$ 91,781.70		101305	Quote does not include the NOI amount
comm 00000265	Biscuit, 2.60 oz, Whole Grain, Handi-split Rich's #13457	51% whole grain biscuit, frozen , handi-split. = 2 grains	182/2.6 oz	425	$ 42.76	$ 2.50	$45.26	$ 19,235.50		108604	Quote does not include the NOI amount
comm 00000751	Bosco Sticks, 6in Reduced Fat Bosco #17020111120		144/ 2.04 oz	360	$ 56.43	$ 2.50	$58.93	$ 21,214.80		394420	Quote does not include the NOI amount
bread 00007031	Bread, Loaf, White Whole Grain	loaf bread, white whole grain, must have "whole grain" stamp on package stating that product has 8g or more of whole grain per svg	10/24 OZ	640	$ 11.55	$ 2.50	$14.05	$ 8,992.00	8/24oz	193518	
frz 00000834	Breadstick Dough, Cheesy Garlic, Bridgeford Bridgeford		320/1.125 oz	360	$ 38.05	$ 2.50	$40.55	$ 14,598.00		117356	
frz 00005071	Broccoli, cut, frozen, 20 #	12/2.5#, US Grade A or equal	20#	150	$ 33.36	$ 2.50	$35.86	$ 5,379.00		335213	
bread 00007012	Buns, Hamburger, White Whole Grain	hamburger buns, white whole grain Must have "whole grain" stamp on pkg stating that the product has 8g or more of whole grain per svg	8/12/2.08 oz	2130	$ 21.99	$ 2.50	$24.49	$ 52,183.70		189874	
bread 00007020	Buns, Hoagie, WG 5 in Flowers Foods 99809400	Hoagie bun, 5", whole grain	10/12/2oz	60	$ 33.76	$ 2.50	$36.26	$ 2,175.60		183658	
bread 00007002	Buns, Hot Dog, White Whole Grain	hot dog buns, white whole grain Must have "whole grain" stamp on pkg stating the product has 8g or more of whole grain per serving	12/12/2 OZ	350	$ 18.41	$ 2.50	$20.91	$ 7,318.50		189880	
dry 00001021	Cereal Bowl Pk, Assorted, Red. Sugar, 2 oz	Assorted Flavors, Reduced Sugar,Single Serve, 2oz	60/1 oz	610	$ 32.41	$ 2.50	$34.91	$ 21,295.10	Not assorted ind packed		
dry 00001019	Cereal Bowl Pk, Assorted, Red. Sugar,1 oz	Assorted Flavors, Reduced Sugar,Single Serve, 1oz	96/1 oz	910	$ 25.93	$ 2.50	$28.43	$ 25,871.30	Not assorted ind packed		
comm 00000966	Cheese Sauce, Ultimate Creamy White, Red Sod Land O'Lakes #39947	Reduced Sodium White cheese sauce - ready to use, 3 oz = 1 M/MA	6/106 oz	230	$ 82.12	$ 2.50	$84.62	$ 19,462.60		183198	Quote does not include the NOI amount
comm 00000162	Cheese Sauce, Ultimate Yellow, Red Sod Land O'Lakes #39945	Reduced Sodium cheddar cheese sauce - ready to use, 3 oz = 1 M/MA	6/106 oz	225	$ 73.08	$ 2.50	$75.58	$ 17,005.50		183266	Quote does not include the NOI amount

COMITI 00016503	Cheese, Amer Slices, Red Sod,Red Fat Land O'Lakes #46018	50% reduced sodium, 50% reduced fat American cheese slices, 160 slice - no immitation or cheese product. 640 slices ger case	4/5#	220	$ 52.19	$ 2.50	$54.69	$ 12,031.80		202197	Quote does not include the NOI amount
refri 00000739	Cheese, Cheddar, Shredded Land O'Lakes #41749000034500		4/5#	180	$ 56.74	$ 2.50	$59.24	$ 10,663.20		171143	
COMITI 00005132	Cheese, Mozz String, Ind. Wrap, Land O'Lakes #59703	Land O'Lakes Light mozzarella string cheese, 168/1 o ind wra ed	168/1 oz	280	$ 36.87	$ 2.50	$39.37	$ 11,023.60		747156	Quote does not include the NOI amount
COMM 00005254	Cheese, Mozzarella Shredded Land O'Lakes #41698		4/5#	190	$ 55.62	$ 2.50	$58.12	$ 11,042.80		168749	Quote does not include the NOI amount
COMM 00001029	Chicken Drumsticks, Breaded, Traditional Gold Creek 791885	Breaded traditional drumstick, whole grain, dark meat, 1 pc. = 2 meat/.5 grain Average 102 er case	8/4 lb	450	$ 122.97	$ 2.50	$125.47	$ 56,461.50		NEW	Quote does not include the NOI amount
comm 00000191	Chicken Patty, Dill Breast Fillet WG NEW25-26 Gold Creek #792429	white meat, 51% whole grain rich breading, each serving = 2 oz meat, CN labeled	8/4 lb	650	$ 117.34	$ 2.50	$119.84	$ 77,896.00		488198	Quote does not include the NOI amount
COMM 00000193	Chicken Patty, Hot & Spicy, WG Tyson #10703140928	white & dark meat, 51% whole grain rich breading, each serving = 2 oz meat, CN labeled	175/3 oz	205	$ 82.09	$ 2.50	$84.59	$ 17,340.95		488252	Quote does not include the NOI amount
COMMTP 00000969	Chicken Tender Breaded,WG,GoldCreek Gold Creek 791441	Fully-Cooked, Whole Grain Breaded,Skinless, and Boneless Whole Muscle Chicken Breast Strip. 3 pieces serving CN tablet	8/4 lb	450	$ 85.62	$ 2.50	$88.12	$ 39,654.00		101046	Quote does not include the NOI amount
COMM 00001028	Chicken, PopCorn WG GoldKist NEW25-26 GoldKist 110452	Whole Grain breaded, fully cooked CN labeled popcorn chicken produced from white/dark meat Goldkist/Pigrim's Pride Corp - 104 Servings (17.3 servings per bag) 10 pcs per servings	6/5 lb	735	$ 73.38	$ 2.50	$75.88	$ 55,771.80		488387	Quote does not include the NOI amount
snack 00016231	Chips, Baked Cheetos Flamin Hot, Crunchy Baked Cheetos Crunchy Hot #30993	Chips must be delivered fresh and with expiration dates of at least two weeks out from date of delivery. 1 bag = 1 25 grains	104/.88	250	$ 37.42	$ 2.50	$39.92	$ 9,980.00		126579	
snack 00001022	Chips, Baked Lay's Assorted Frito Lay	Baked Lays Assorted .875 - bags	60/.875 oz	1120	$ 37.20	$ 2.50	$39.70	$ 44,464.00		217504	
dg 00000388	Chips, Fritos, Low Sodium, Bulk Frito		8/16 oz	300	$ 18.98	$ 2.50	$21.48	$ 6,444.00		699399	
snack 00000888	Chips, Kettle Jalapeno KETTLE LAYS		64/ 1.37 oz	180	$ 40.26	$ 2.50	$42.76	$ 7,696.80		699278	
snack 00001023	Chips, Red Fat Doritos Assorted Flavor Frito Lay/Doritos		72/ 1 oz	1875	$ 25.91	$ 2.50	$28.41	$ 53,268.75		699639	
dg 00000864	Chips, Tortilla, YellowRound, Bulk Delpasado		6/ 2#	300	$ 18.38	$ 2.50	$20.88	$ 6,264.00		106058	
frz 00000584	Cinnamon Roll Dough, 2.7 oz Pillsbury Pillsbury Prod Code 111111000	whole grain freezer-to-oven cinnamon roll that meets 2 grains equivalent	100/2.7 oz	320	$ 48.67	$ 2.50	$51.17	$ 16,374.40		412593	
paper 00000645	Container,3 Comp,Clear,Hinged Lid, 9x8x2.91 Pactiv		200	152	$ 44.10	$ 2.50	$46.60	$ 7,083.20		823800	
snack 00016403	Cookie, RF Choc Chip 1.5 oz Otis Spunkmeyer #55680	Delicious Essential pre-portioned choc. chip cookie dough nuggets ready to bake & serve. Made w/51% whole grain, meets school nutritional standards	240/1.5 oz	40	$ 53.83	$ 2.50	$56.33	$ 2,253.20		432528	
snack 00000897	Cookie, Sugar, ICED PINK WG 1.5 oz Good Source #10500		126/ 1.5 oxz	140	$ 39.69	$ 2.50	$42.19	$ 5,906.60		175127	
frz 00005217	Corn Dog, Chicken, Whole Gr Foster Farms #95150 or appvd equal	Foster Farms #95150 chicken franks in whole grain batter	72/4.0 oz	730	$ 42.84	$ 2.50	$45.34	$ 33,098.20		370119	
frz 00005200	Corn, whole kernal, frozen	frozen, bulk, US Grade B or better. FDA poly lined.	20#	290	$ 23.15	$ 2.50	$25.65	$ 7,438.50		338610	

paper 00013124	Cutlery Kit: spork, straw, napkin	Cutlery kit to include spork, straw & napkin	case (1000)	260	$ 19.50	$ 2.50	$22.00	$ 5,720.00		151327	
frz 00000930	Donut Holes, Cup, Powdered,WG Super Bakery #9300		60/3 oz	300	$ 62.31	$ 2.50	$64.81	$ 19,443.00		126588	
frz 00000779	Donut, Cake Ring Choc Glzd WGR Bake Crafters #1937	whole grain rich provides 2 oz grain equiv. Portion to provide at least 305 calories w/no more than 19 gms of fat. Must contain less than 290 mg sodium	72/3.2 oz	250	$ 54.81	$ 2.50	$57.31	$ 14,327.50		179698	
frz 00000778	Donut, WG, Powdered, Bake Crafters Bake Crafters IW #1932	whole grain rich - provides 2 oz grain equiv. Portion to provide at least 275.0 calories, with no more than 14 grams of fat. Less than 310 mg sodium	72/3.2 oz	250	$ 62.31	$ 2.50	$64.81	$ 16,202.50		126588	
DRINK 00000303	Drink,DietCoke		24/20 oz	345	$ 17.76	$ 2.50	$20.26	$ 6,989.70		639090	
DRINK 00000304	Drink,DietDrPepper		24/20 oz	380	$ 17.76	$ 2.50	$20.26	$ 7,698.80		639116	
DRINK 00000305	Drink,DietMountainDew		24/16.9 oz	255	$ 26.73	$ 2.50	$29.23	$ 7,453.65		630956	
DRINK 00001025	Drink,Juice,IZZE, Assorted Flavors 8.4 oz IZZE Assorted Flavors		24/8.4 oz	160	$ 14.72	$ 2.50	$17.22	$ 3,099.60		620311	
DRINK 00001026	Drink,Juice,Switch,Assorted Flavors 7.5 oz Switch Assorted Flavors 7.5 oz		24/7.5 oz	125	$ 15.00	$ 2.50	$17.50	$ 2,187.50		193113	
DRINK 00001024	Drink,SparklingICE, Assorted Flavors, 17oz Sparkling Ice Assorted Flavors	Water, sparkling, Assorted Flavors, 17 oz	12/17 oz	1835	$ 9.00	$ 2.50	$11.50	$ 21,102.50		121043	
DRINK 00016197	Drink,Water,MustangLogo16oz	16 oz water w/flat cap lids with approved Mustang Bronco logo	24/16 oz	400	$ 17.06	$ 2.50	$19.56	$ 7,824.00		NEW	
comm 00002122	Eggs, Round Patty, 120/ 1.5 oz Pappetti's / Table Ready		120/1.5 oz	190	$ 26.11	$ 2.50	$28.61	$ 5,435.90		393114	Quote does not include the NOI amount
comm 00000791	Eggs, Scrambled Sunny Fresh #110026384	80 servings per bag, 320 1oz servings per case	4/5 lbs	260	$ 55.77	$ 2.50	$58.27	$ 15,150.20		144582	Quote does not include the NOI amount
frz 00000226	Franks, Turkey 20#, Jennie O Jennie-O #612620	8 franks to 1 lb., frozen, fully cooked, skinless, reduced sodium (240 mg or less) smoked uncured turkey franks - No allergens or gluten. 1 frank = 2 oz of meat	2/5#	400	$ 46.80	$ 2.50	$49.30	$ 19,720.00		492009	
comm 00000266	French ToastSticks,WG CinnGlazed,IW Pappettis TableReady #46025-75012-00	100% whole grain cinnamon glazed french toast sticks, individually wrapped - 3 per serving = 1 meat 1 grain	85/2.9 oz	540	$ 44.76	$ 2.50	$47.26	$ 25,520.40		108535	Quote does not include the NOI amount
dry 00010340	Fruit Cocktail, light syrup	fruit, diced, mixed, in light syrup Grade B	case (6/10)	470	$ 52.75	$ 2.50	$55.25	$ 25,967.50		125647	
dry 00000269	Gravy Mix, Peppered Shawnee Mills #289062809	Peppered white gravy mix - whole grain, low sodium	6/1.5lb	150	$ 18.30	$ 2.50	$20.80	$ 3,120.00		797233	
frz 00001033	Juice 4Ul, Assorted Flavors, 70/4 oz Ardmore Farms	100% Juice, Juice 4Ul	70/4 oz	1300	$ 16.90	$ 2.50	$19.40	$ 25,220.00		318020	
comm 00010131	Ketchup, ind, 9 gm portion packs Red Gold #REDY59G or appvd =	Red Gold ketchup, individual, 9 gram/1000 ct, portion control packets	case (1000)	600	$ 18.94	$ 2.50	$21.44	$ 12,864.00		146968	Quote does not include the NOI amount
refri 00000308	Margarine, Solid, Transfat Free Goldnswt #21549GNS	Transfat Free margarine - 30/1 lb sticks	30/1 lb	100	$ 41.38	$ 2.50	$43.88	$ 4,388.00		132210	
comm 00000970	Marinara Sauce Dipping Cups, 1 oz Red Gold #REDNAIZ		250/1 oz	350	$ 33.84	$ 2.50	$36.34	$ 12,719.00		174486	Quote does not include the NOI amount
dry 00000725	Orange, Mandarin Wht in pear juice	Grade B or Better Mandarin Oranges	6/ #10	475	$ 36.50	$ 2.50	$39.00	$ 18,525.00		123029	
paper 00013280	Pan Liners, Bun Pan, 16.4x24.4 Parchment		case (1000)	105	$ 45.32	$ 2.50	$47.82	$ 5,021.10		163104	
dry 00010620	Peaches, Diced, Yellow Cling, in light syrup	light syrup, US Grade B or better	case (6/10)	570	$ 39.50	$ 2.50	$42.00	$ 23,940.00		163846	

dry 00010800	Pineapple, Tidbits Dole #00553	natural juice	case (6/10)	475	$ 37.49	$ 2.50	$39.99	$ 18,995.25		160417	
comm 00000460	Pizza, Big Daddy's Primo Four Cheese Schwan's 78637	Big Daddy's Primo 16" whole grain Four Cheese Pizza equiv. of 2 meats, 2 grains, 1/8 red/orange veg	72/5.18 oz	235	$ 67.59	$ 2.50	$70.09	$ 16,471.15		133287	Quote does not include the NOI amount
COmm 00000650	Pizza, Big Daddy's, Bold edge Pepperoni 16" Schwan's #78986	51% whole grain crust, w/reduced fat pepperoni, provides 2 oz meat, 3 oz grain, 1/8 cup red/orange veg - CN labeled	72/5.59 oz	235	$ 67.23	$ 2.50	$69.73	$ 16,386.55		205675	Quote does not include the NOI amount
comm 00016202	Pizza, Cheese, Alpha SD162WS, 16in WG , Thin Alpha Simply Delicious 16" WG Cheese SD162WS	72/4.75 oz servings per case 1-8 cut portion provides 2 oz M/MA, 2 oz equiv grain, 1/8 c. red/or. veg 100% mozz, skinny crust	9 ct	500	$ 71.96	$ 2.50	$74.46	$ 37,230.00		NEW	Quote does not include the NOI amount
COMM 00000351	Pizza, Fiestada, 72 ct Tony's #68523	Fiestada, personal pizza, 51% whole grain	72 ct	500	$ 46.69	$ 2.50	$49.19	$ 24,595.00		122187	Quote does not include the NOI amount
comm 00005350	Pork Rib Patty, precooked AdvancePierre #10000013717		100/3.2oz	106	$ 60.22	$ 2.50	$62.72	$ 6,648.32		103053	Quote does not include the NOI amount
comm 00000423	Potato Pearls EXCEL Red. Sod. Mashed Potatoes Basic American Foods, Potato Pearls EXCEL red. sod	Potato Pearls EXCEL original butter mashed - reduced sodium - 170 mg or less for 1/2 cup no glutens #10799	Case 12/28 oz cartons	435	$ 67.04	$ 2.50	$69.54	$ 30,249.90		136224	Quote does not include the NOI amount
comm 00000586	Potato, Fries, Crispy Crinkle Deep Groove McCain #MCL03623	224- 1/2 c. servings per case Deep grooved crinkle cut fries that hold up well. 170 mg sodium for 1 serving. MCL03623	6/5#	500	$ 51.39	$ 2.50	$53.89	$ 26,945.00		160948	Quote does not include the NOI amount
COmm 00001032	Potatoes, Spiral, Crispy Seasoned Red SodSY25-26 McCain #1000004108	Commodity processed, 29.5 servings per bag, 6 bags per case 177 servings per case	6/4#	500	$ 42.16	$ 2.50	$44.66	$ 22,330.00		129991	Quote does not include the NOI amount
comm 00000943	Potatoes, Sweet, Savory Seasoned 5/16" McCain 1000004309	Straight cut, 5/16" Harvest Splendor Savory Seasoned sweet potato fries, 3.09 oz serving = 1/2 cup of veg. 77/ 3 oz servings per case	6/2.5#	600	$ 34.23	$ 2.50	$36.73	$ 22,038.00		193069	Quote does not include the NOI amount
comm 00005400	Potatoes, Tater Tots, Red. Sod. McCain #1000002789	reduced sodium tater tots 2.52 oz = 1/2 c. veg. serving, 170 gm sodium or less 190/2.52 oz servings per case 8 pieces per serving	6/5#	840	$ 50.08	$ 2.50	$52.58	$ 44,167.20		116618	Quote does not include the NOI amount
frz 00005359	Potatoes, Waffle Cut Fries, Seasoned SY25-26 McCain #MCL03623	Waffle Cut Fries, 144 Servings per Case /24 servings per bag. 1 serving = 1/2 c. veg.	6/4.5#	500	$ 43.27	$ 2.50	$45.77	$ 22,885.00			NEW
snack 00000257	Rice Krispies Treat, WG 1.41 oz Kelloggs Rice Crispy #38000-11052	rice crispy treats made with whole grain = 1 oz grain equiv	4/20/1.41 OZ	110	$ 34.46	$ 2.50	$36.96	$ 4,065.60		108735	
frz 00000827	Roll, Honey Wheat,Dough,Bridgford Bridgeford Roll # 6737	White Whole Grain Roll, 1 roll = 2oz grain	180/ 2 oz	1100	$ 25.00	$ 2.50	$27.50	$ 30,250.00		108231	
00000837	Smokies,Beef Cloverdale #131830 Cloverdale #131830	Cloverdale Lil'Somkies Beef, Uncured 10 # bulk Fully cooked sausage Links 2oz=5 links = 2 M/MA Gluten Free 80 servings ger case	10#	400	$ 39.85	$ 2.50	$42.35	$ 16,940.00		191645	
comm 00001351	Spaghetti Sauce, Nutr. Enhanced, Net Off Red Gold #RPKMA9E	Nutritionally Enhanced Red Gold Spaghetti Sauce with low sodium (70 mg) for 1/4 c	6/#10 cans	130	$ 37.02	$ 2.50	$39.52	$ 5,137.60		660545	Quote does not include the NOI amount
comm 00000259	Steak Fingers, Wh. Gr, breaded AdvancePierre #10000097886	Fully cooked, chopped beef with a whole grain breading. stick shaped. CN labeled 4 Sticks = 1 serving	125/3.88 oz	525	$ 113.37	$ 2.50	$115.87	$ 60,831.75		108951	Quote does not include the NOI amount

comm 00016274	Stuffed Sticks, Tony's, mozz, 2oz. Tony's #73338	Tony's #73338, 2 per serving	case (200ct)	420	$ 61.45	$ 2.50	$63.95	$ 26,859.00		126483	Quote does not include the NOI amount
dry 00000918	Syrup, Maple Flavored Smucker's #5150002283		100/1.4 oz	520	$ 16.64	$ 2.50	$19.14	$ 9,952.80		212758	
dry 00010960	Taco Shells, 200 ct Mission #7381	Ready-to-eat yellow ground crispy corn tortilla shells, packed to prevent breakage	case (200)	195	$ 13.37	$ 2.50	$15.87	$ 3,094.65		699063	
paper 00013500	Tray, paper, 1#		4/250 ea	55	$ 21.93	$ 2.50	$24.43	$ 1,343.65		198209	
paper 00000765	Tray, paper, 1/2#		4/250 ea	70	$ 21.17	$ 2.50	$23.67	$ 1,656.90		198208	
paper 00000752	Tray, Paper, 3#		2/250 ea	90	$ 19.54	$ 2.50	$22.04	$ 1,983.60		198211	
paper 00016210	Tray, Paper, 5#		2/250 ct	275	$ 30.46	$ 2.50	$32.96	$ 9,064.00		198212	
paper 00000869	Trays, 5 comp, White Pactiv	5 comp tray	4/125 ea	2200	$ 25.00	$ 2.50	$27.50	$ 60,500.00		872107	
comm 00013210	Turkey Breast, Sli Ovn Rsted Brst Jennie-0 #2099	Jennie-O #2099 Sliced Oven Roasted Breast-Frozen (White) 12/1 lb. 64/3 oz svgs	12#	250	$ 48.48	$ 2.50	$50.98	$ 12,745.00		492229	Quote does not include the NOI amount
COITIITI 00005491	Turkey Ham, Diced Jennie-O #119371	Pre-cooked, 1/2" diced, CN labeled, 5% water or less, no allergens or olutens	10#	150	$ 39.30	$ 2.50	$41.80	$ 6,270.00		492699	Quote does not include the NOI amount
comm 00000326	Turkey Roast, Breast VIP, sliced Jennie-O VIP Turkey Breast #878403	Boneless whole muscle, skinless, fully cooked, oven roasted 219 Servings per case	9/4-5 lb	120	$ 5.36	$ 0.10	245 case $5.46 per lb	Hfur mark up per email from chase 5-23-24 $ 655.20		195576	Quote does not include the NOI amount
00002220	Turkey Sausage Pattie, 160 ct. Jennie-O #613203	Pre-Cooked sausage patty 160/1.025 oz per case	2/5.125 lb	235	$ 44.18	$ 2.50	$46.68	$ 10,969.80		492774	
00005507	Uncrustables PB w/Grape Jelly, 2.6 oz Smuckers #5150006960	Smuckers 2.6 oz PB & Grape Jelly uncrustable sandiwch 72	case (72)	620	$ 45.60	$ 2.50	$48.10	$ 29,822.00		370735	Quote does not include the NOI amount
COITIITI 00001016	Uncrustables PB w/Raspberry, 2.6 oz Smuckers #5150077936	Smuckers 2.6 oz PB & Raspberry Jelly uncrustable sandiwch 72 ct	case (72)	400	$ 47.61	$ 2.50	$50.11	$ 20,044.00		370818	Quote does not include the NOI amount
dry 00011050	Vinegar, white, clear	white, clear distilled or 50 grains acetic acid	4/1 gal	55	$ 14.50	$ 2.50	$17.00	$ 935.00		124168	
cefri 00000808	Yogurt, Vanilla, Parfait Pro Pouch Yoplait #20824000	Bulk, reduced sugar, low fat vanilla gluten-free yogurt in a convenient multi-serve gouch	6/4 lb	285	$ 27.02	$ 2.50	$29.52	$ 8,413.20		206733	

Mustang Public Schools

Novotny, Kimberly <novotnyk@mustangps.org>

Bid

8 messages

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:44 AM
To: cwsparks@benekeith.com

On the Market Basket Bid the VIP Turkey has a price of $5.36 a Case (9/4-5lb). Is that correct?

--
Thank you,

Kimberly Novotny

Kimberly Novotny
Child Nutrition Assistant Director
Mustang Public Schools
405-256-6931

Relationships. Student Success. Communication. Culture.
This institution is an equal opportunity provider

Chase Sparks <cwsparks@benekeith.com> Fri, May 23, 2025 at 8:47 AM
To: "Novotny, Kimberly" <novotnyk@mustangps.org>

$5.36lb. I believe it a catch weight case so each case will be different depending on much the case weighs

Get Outlook for iOS

From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 23, 2025 8:44 AM
To: Chase Sparks <cwsparks@benekeith.com>
Subject: Bid

[Quoted text hidden]

The information contained in this e-mail message, and any files transmitted with it, is confidential and may be legally privileged. It is intended only for the use of the individuals or entities named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or forwarding of this e-mail message is strictly prohibited. If you have received this e-mail message in error, please notify the sender from Mustang Public Schools and delete the material from any computer. Thank you for your cooperation.

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:51 AM
To: Chase Sparks <cwsparks@benekeith.com>

That's what I figured, I will try & figure out how to enter it per pound but I believe it is per case.

[Quoted text hidden]

Chase Sparks <cwsparks@benekeith.com> Fri, May 23, 2025 at 8:53 AM
To: "Novotny, Kimberly" <novotnyk@mustangps.org>

It's estimated $242 a case

Get Outlook for iOS

From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 23, 2025 8:51:08 AM
To: Chase Sparks <cwsparks@benekeith.com>
Subject: Re: Bid

[Quoted text hidden]

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:53 AM
To: Chase Sparks <cwsparks@benekeith.com>

perfect that will help me out. Thanks
[Quoted text hidden]

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:54 AM
To: Chase Sparks <cwsparks@benekeith.com>

Does that include the mark up?
[Quoted text hidden]

Chase Sparks <cwsparks@benekeith.com> Fri, May 23, 2025 at 8:58 AM
To: "Novotny, Kimberly" <novotnyk@mustangps.org>

$5.46lb is after mark up so $245 a case

Get Outlook for iOS

From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 23, 2025 8:54:49 AM
[Quoted text hidden]

[Quoted text hidden]

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:59 AM
To: Chase Sparks <cwsparks@benekeith.com>

Thank you for the clarification.
[Quoted text hidden]

Attachment C – Fixed Fee per Case Schedule

This fixed fee is the amount the District will pay above the actual cost to the Vendor. This will include all associated surcharges and costs, including, but not limited to, shipping, freight, storage, and fuel.

The District will consider proposed variations to the schedule listed below.

PRODUCT CATEGORY	FIXED FEE/CASE
Canned Fruits and Vegetables	$2.50
Frozen Fruits and Vegetables	$2.50
Dry Goods	$2.50
Refrigerated Foods	$2.50
Dairy	$2.50
Frozen Center-of-Plate (Meat & Cheese)	$2.50
Condiments/Portion Control Items	$2.50
Paper Goods/ Disposables	$2.50
Cleaning/Janitorial Supplies	$2.50
Chemicals	$2.50

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Ben E Keith

Organization/Vendor Name

Chase Sparks DSR

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
	DSR
Chase Sparks	5/12/25
Signature	Date

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal,*** and ***voluntarily excluded,*** as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions,*** without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001.*

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** (*check all that apply*) $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Ben E Keith

Name/Address of Organization

Chase Sparks DSR

Name/Title of Submitting Official

Chase Sparks

Signature

5/12/25

Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Ben E Keith

Company Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Kirk Purnell (Owner or Officer of Firm)

GM (Title) 5/12/25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF_____}

I, Chase Sparks lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of Ben E Keith (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant Chase Sparks

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 12 day of May, 2025, _____.

LINDA ANN WHITAKER WHEELER
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 20013790 Expires 11/09/28

Notary Public

My Commission Expires: 11.09.28

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Ben E Keith | 14200 N Santa Fe Ave | _____

Company Name | Address | Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Kirk Purnell (Owner or Officer of Firm)

GM (Title)

5/12/25 (Date)

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Chase Sparks
(Contractor, Supplier, Engineer, or Architect)

Ben E Keith
Vendor/Company Name

Attested to before me this 12 day of May 2025,

LINDA ANN WHITAKER WHEELER
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 20013790 Expires 11/09/28

Linda Ann Whitaker Wheeler
Notary Public (or Clerk or Judge)

My Commission Expires: 11.09.28

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Chase Sparks A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 12 day of May, 2025.

Signed: Chase Sparks

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: Ben E Keith

Address: 14200 N Santa

City, State, Zip: Edmond, Ok

Representative Signature: Chase Sparks

Representative Name: Chase Sparks

Date: 5/12/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: Colleen Morris

Billing Address: Same

Phone Number: 405-733-7739

E-mail: cjmorris@benekeith

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

May 8, 2025

To Whom it may Concern,

Ben E. Keith Company attempts to "Buy American" as much as practicable and when available. We do purchase products "Internationally" as needed due to product not being available "Domestically". This can be due to both Excessive Cost and/or lack of availability of "Domestic" Product.

If you have any specific questions, please let me know.

Thank you.

Becca Sullivan, Child Nutrition Specialist – Ben E Keith

405-229-9707
rlsullivan@benekeith.com



BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)(as amended. Company certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Company shall also disclose to Customer any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

Ben E. Keith Foods, Oklahoma
Food Safety Guarantee / Quality Assurance Program

Our Guarantee...

- Ben E. Keith Foods will always deliver wholesome quality products.
- Your Ben E. Keith Foods delivery person will insure each order is complete and in good condition.

A. Temperature Controlled Facility

Customer benefits include proper "Cold Chain" management. Our facilities are designed with cold chain control in mind. All Ben E. Keith trucks are temperature controlled. Our storage systems provide 24/7 temperature control and electronic monitoring. Our WMS system provide time stamp from arrival to departure. The gated facility is monitored 24/7 for all inbound and outbound traffic. Our receiving and shipping docks are refrigerated to provide the temperature control you expect.

B. Return Policy

Refrigerated and Frozen Foods—Due to HACCP guidelines and their requirements, refrigerated and frozen food products may only be returned at the time of delivery. This will provide assurance that these products stay under our complete control. Pick labels must remain on the carton for proper identification.

C. HACCP

HACCP is the outgrowth of the current Good Manufacturing Practices (GMP) which is given in the Code of Federal Regulations, Title 21, and Part 110 – "current Good Manufacturing Practice in Manufacturing, Packing or Holding Human Food." Ben E. Keith Foods does have "Good Manufacturing Practices in place in all of its distribution centers.

In several distribution centers we do carry items that fall under guidelines for HACCP control. Each division with such product has an identified committee and detailed procedures for dealing with these items.

D. Transportation

All Ben E. Keith Oklahoma drivers have completed an in house food safety training program and are cold chain certified. Copies of this program are available upon request.

All deliveries are made on three compartment trailers that have three separate temperature zones. Products are loaded on a food safe plastic pallet.

E. Chemicals

All chemical items are loaded on a separate pallet to prevent contamination of other food items.

F. Inspections

The Oklahoma distribution center undergoes a food safety audit by ASI Food Safety Consultants annually. These audits are conducted annually. Ben E. Keith's Oklahoma Division has never received a grade/rating less than excellent with a 99.0% score. Copies of this audit are available upon request.

For additional inquiries, please contact Greg Smith, Operations Manager, gwsmith@benekeith.com.

Ben E. Keith Foods -- Oklahoma Division
P.O. Box 8170, Edmond, Oklahoma 73083-8170
Direct: (405) 753-7600 • Toll Free: (800) 475-3484

OKLAHOMA DIVISION
14200 N. Santa Fe
Edmond, OK 73013
405-753-7600

Food Safety/ Quality Assurance Program
2021

Ben E Keith Foods primary objective in distribution is to deliver safe, wholesome, quality and lawful merchandise to its customers. We continue to operate under the U.S. Federal Food and Drug Act (21 CFR) which includes the new rules under FSMA, USDA regulations and Hazard Analysis Critical Control Point (HACCP) guidelines as well as seafood HACCP guidelines. All State and local requirements are also followed.

It is our goal at Ben E. Keith Foods to ensure we are providing a team of people as well as policies and procedures that are focused on product safety, customer expectations, environmental responsibility, sustainability and personal accountability. We measure our success on a regular repetitive basis that ensure products are safe from pathogens, foreign materials and chemicals and are of the highest quality available, orders are fulfilled completely and accurately, customers' requirements are met as well as all regulations are being implemented and followed. Annual 3rd party audits as well as internal audits are used as a verification that our programs and people are following through on our objectives.

Food Safety
Ben E. Keith considers food safety to be a nonnegotiable requirement of our business. All employees at Ben E. Keith are trained in food safety before they start to work in our Distribution Centers and then throughout their career. Food Safety is also a key component in all departments from purchasing – operations – transportation and sales. At Ben E. Keith food safety starts with purchasing. All new vendors are required to complete a vendor verification questionnaire and be approved by the food safety department before having a vendor number set up and product can be ordered. Operations ensures the safety and quality of product at receiving, storage then on to selection and loading of product into pre-cooled 3 compartment trailers from our 38 degree F cold dock. Transportation then makes sure the products are transported and delivered to our customers in good condition and at the correct temperature.

FDA Registration for The Bioterrorism Act
All Ben E. Keith facilities are registered under The Bioterrorism Act of 2002 that requires domestic and foreign facilities that manufacture, process, pack or hold food for consumption in the U. S. to register with FDA.

FSMA – Food Safety Modernization Act
Ben E. Keith has also registered with the FDA per the Food Safety Modernization Act (FSMA) requirement. We are compliant with all new applicable rules for distribution under this new law. Preventive Controls Food Safety Plan, cGMPs and Sanitary Transportation Act for example have all been implemented at each Division.

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Food Security
Ben E. Keith conducts annual risk assessments and has a documented food defense plan to prevent intentional contamination of any products during our care and custody. Food defense training is also given annually to employees to ensure awareness. Buildings are secured, visitor access controlled as well as security checks on incoming and outgoing vehicles.

Recalls / Traceability
Should a product distributed by Ben E Keith be determined to be unsafe or in violation of FDA or USDA regulations, it is our duty to remove this product from distribution to protect the health of our customers and the general public. A recall occurs when there may be danger to human health or violations of existing laws. When this happens, removal of products from commerce is required. Ben E. Keith can trace all products that are received at the distribution centers through storage and on to the customer using our management warehouse system and our Keith Business Intelligence Technology. Recalls are handled as an urgent matter so when a supplier notifies us of a recall all affected product is locked down and customers are contacted via telephone and email using our Seneca software.

cGDPs – Current Good Distribution Procedures
All Ben E. Keith Divisions have in place a fully developed, documented and implemented current Good Distribution Practices program consistent with the FDA Code of Federal Regulations, Title 21, Part 117, which clearly identifies compliance responsibilities for distribution centers that store human food products. Main topics include personal hygiene, uniform requirements and responsibilities to keep product safe, proper cleaning and maintenance procedures of equipment and the building, pest control, chemical control, corrective action plans, record keeping, verification procedures and training which are all documented

Allergen/Cross Contamination and Glass and Brittle Plastic Controls
Ben E. Keith has SOPs and special cleaning procedures for the handling and spill cleanup for allergens, cross contamination as well as glass and brittle plastic items and employees are trained on the procedures and clean up as well as the importance of these procedures in keeping food safe at distribution facilities. Training is completed on their first days as well as annually.

Quality Control (Dairy & Produce)
The QC associate is responsible for making daily checks of all produce and dairy Products. Random selections are picked daily to check for quality, date and rotation of the product. If the product is in question, additional cases are opened. All items that are of questionable quality are removed and recorded for disposal. Items that are in in good condition but are beyond its shelf life date are brought to the attention of the buyer and disposition will be determined.

OKLAHOMA DIVISION
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HACCP

HACCP is the outgrowth of the current Good Manufacturing Practices (GMP) which is detailed in the Code of Federal Regulations, Title 21, and Part 110 – "Current Good Manufacturing Practice in Manufacturing, Packing or Holding Human Food." Ben E. Keith Foods OKC Division has "Good Manufacturing Practices" in place in reference to 21 CFR 117 Subpart B.. OKC Division carries items that fall under guidelines for Federal and State HACCP requirements. OKC Division has detailed Hazard Analysis procedures to deal with possible occurrences which could affect the quality or safety of these commodities.

Return Policy

Refrigerated and Frozen Foods – Due to HACCP guidelines and their requirements, refrigerated and frozen food products may only be returned at the time of delivery. This will provide assurance that these products stay under our complete control. Pick labels must remain on the carton for proper identification. All returned products are checked for date and quality. If they meet BEK standards, the product is returned to their appropriate location on front of location to be selected first.

Proteins

All outbound proteins will be selected first and palletized on bottom thus reducing the risk of cross contamination. If this cannot be achieved, a slip sheet will be placed between the proteins and other palletized products. A plastic divider will be used to separate different proteins during storage.

Temperature Controls

Ben E. Keith facilities are designed with cold chain control in mind. Our storage systems provide 24/7 temperature control and electronic monitoring with alerts Our Warehouse Management system provides time stamp from arrival to departure. The gated facility is monitored 24 hours a day-7 days a week for all inbound and outbound traffic. ALL refrigerated products are received on a cold dock maintained at 38°F or less. ALL products are loaded & shipped from a chill dock at 38° F or less onto pre-cooled trailers. All Ben E. Keith trucks are temperature controlled and monitored throughout transit.

Chemicals

All chemical items are segregated and stored away from all food and single service items. All chemicals are transported on a separate pallet and delivered separate from all other products.

Product Selection

Loading/palletizing of products utilizes the warehouse management system and identifies Temperature requirements by pick group assignments. Group 1&4 Frozen Group, Group 2 Cooler, group 3&5 Dry and Group 6 chemical.

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Transportation
All Ben E. Keith drivers have completed the FDA food safety training required by FSMA Sanitary Transportation Act. Drivers are also trained annually in food safety, cGDPs, cross contamination and cross contact as well as food defense. All deliveries are made on three compartment trailers that have three separate temperature zones. All Products are loaded on a food safe plastic pallet from a 38° F chilled dock. All trailers are clean and pre-cooled with documented records maintained. Records are also maintained for temperature control during transit. All loads are electronically monitored throughout the delivery.

Inspections
The FDA, USDA, State and other local agencies inspect our Distribution Centers. Ben E. Keith also conducts at least annual internal inspections/audit from our Corporate office as well as daily and monthly in house inspections by the management team at each Division.

The Oklahoma distribution center undergoes a food safety audit by Marieux NutriSciences Consultants in compliance with the IFS 2.2 Logistics standards annually. The last audit at this facility was performed in Oct 15 & 16, 2019. The grade/rating was a **99.31 which is considered HIGER LEVEL** accreditation. A copy of this inspection summary can be obtained on request. In addition to 3rd party audits: annual, daily, weekly and monthly Food Safety Inspections are conducted in house which cover all facets of the GDP's.

For additional information on food safety policies, you may contact Lance Wheeler, Food Safety Manager at 405-753-7749 or lmwheeler@benekeith.com. Our Director of Food Safety is also available and may be contacted at the Ben E. Keith General Office in Fort Worth. Her contact information is Shirley Abderrazzaq 817-759-6816 and her email is stabderrazzaq@benekeith.com.

Distribution Center Food Safety and Quality Systems Audit Rating System

Ben E. Keith Oklahoma Division: **Audit Date: October 23,23 2020**

Category	Percentage (%)
I. Senior Management Resp.	**100**
II. Quality and Product Safety Management Systems	**100**
III. Resource Management	**100**
IV. Realization of Service	**98.44**
V. Measurements, Analyses and Improvements	**100**
VI. Food Product and Defense	**100**
Overall Score	**99.31**

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OVERALL AUDIT SUMMARY

Ben E. Keith Food Safety has developed documented policies and procedures, as well as Seafood HACCP and Food Safety Plans. All associated documentation was available and interviews with staff during the audit indicated that employees were well trained and aware of their responsibilities. Resources are in place to ensure proper training is completed and facilities are available. Food safety training is conducted annually and at orientation. Building infrastructure is adequate and maintained well. Temperature control procedures were followed for receipt, storage and delivery.

Sustain – Service - Support

For over 114 years, Ben E. Keith Company has strived to be a respected corporate citizen within the communities in which we operate. That culture endures today as we work to reduce our impact on our environmental and natural resources, while working to continuously provide exceptional customer service. Every aspect of our operation works to support sustainable practices with our buildings and transportation (Plant), our suppliers and vendors (Partners) and our employees and great customers (customers).

Plant – Some of the things Ben E. Keith is doing to conserve energy, reduce water consumption and improve air quality.

- All tires are nitrogen filled reducing air loss and improving fuel economy
- Use wide based ties which are lighter and have less roll resistance
- Implementation of Roadnet to reduce miles traveled
- Tractors equipped with next generation power to produce less carbon emissions
- Third party audits to maximize refrigeration and lighting to reduce electricity consumption
- Native vegetation in landscaping
- New facilities are LEED certified
- Motion sensing LED lighting
- Recycling programs

Partners – Ben E. Keith is committed to partnering with suppliers who have the same goal of developing environmentally consistent practices.

- Packaging - Maximize inbound packaging from non-food suppliers to ensure the most product per box, pallet and truckload hence reducing truckloads and transportation costs and fossil fuels burned
- Water – high efficiency drip irrigation for growers reduce amount of water used
- Soil – Rotational crop planting used to add to the soil instead of depleting nutrients
- Energy – One third of growers use some form of solar energy

People – The culture of Ben E. Keith has always been to support our employees as well as our customers by providing ample resources for the greater good.

- Scanning of invoices to make available for customers to reduce reprinting
- E-commerce platforms as well as ACH payments to reduce paper transactions and mailings
- Office recycling of paper, plastic and aluminum

OKLAHOMA DIVISION
14200 N. Santa Fe
Edmond, OK 73013
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If you have any questions, please call feel free to contact Ben E. Keith at 1-405-753-7600

Regards,

Kirk Purnell
General Manager

Colleen Morris
Controller

Nolen Cleaves
Assistant General Manager

Michael Powers
Assistant General Manager

Jon Birdwell
Operations Manager

Tim Maxberry
Transportation Manager

Terry Stephens
Director of Purchasing

Lance Wheeler
Food Safety Manager

MUSTANG PUBLIC SCHOOLS

Empowering Today to *Achieve a Better* Tomorrow

Child Nutrition
12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

Mustang Public Schools Child Nutrition Services Prime Vendor Proposal 7/1/25 through 6/30/26

Standard Bid Terms and Conditions

Mustang Public Schools is accepting Request for proposals for a prime vendor agreement from July 1, 2025, through June 30, 2026. Mustang Schools' agreement is intended to be a market basket to cover items in the following categories: General groceries, frozen, canned, dry, paper, disposable and certain cleaning products (see attached). It is not intended to cover bread, milk, produce, equipment or small wares.

Proposals will be received until 10:00 a.m. on Thursday May 14,2025. Proposals received after that time will be returned, unopened. Proposals will be opened at 10:00 a.m. at the Mustang Child Nutrition Office, 12400 S.W. 15th Street Yukon, OK 73099. Sealed envelopes should be addressed to Kay Rainwater, Child Nutrition Director, Mustang Public Schools, and marked "Sealed Proposal, Prime Vendor". If mailing, mail to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 Attn: Kay Rainwater, Child Nutrition, to be received in my office by the same time and date.

This is a negotiated procurement utilizing the Request for Proposal method and. as such, the award does not have to be made to the company submitting the lowest priced proposal. The award will be given to the company submitting the best responsive proposal satisfying the requirements of the Mustang Public Schools.

The Board of Education reserves the right to reject or accept any and all proposals. Contracts entered into on the basis of the submitted proposal are revocable if contrary to law.

Detailed Specifications and Special Conditions

1. **General**

The Board of the Mustang Schools, a public school district, hereinafter referred to as "District", proposes to contract with an organization hereinafter referred to as "Contractor". whereas the Contractor will furnish and deliver food products and supplies to the Mustang Public School District.

The contract will be effective from 7/1/25 to 6/30/26, This agreement will become effective upon signing by both parties or to terminate the contract upon giving sixty (60) days written notice, with the

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board's approval, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

2. Scope

Total number of schools providing meals	16
Anticipated reimb. breakfast service per day	2400
Anticipated reimb. lunch service per day Food	7700
budget dedicated to prime vendor	80% of food costs

The goal of this Request for Proposal (RFP) is to establish a contract with a Distributor for the purchase and delivery of food and non-food items by Mustang Public Schools.

The contract shall include a complete and comprehensive program for orders, deliveries, fill- rate, pricing, invoicing, promotions and rebates, electronic data transmission, and evaluation programs.

Orders and Deliveries:

US Foods Online Ordering Platform Mustang Public Schools will continue to have complete access to PremierFSDO.com (FSDO), an exclusive and user-friendly platform that enables easy management of operations and ordering of food, supplies, and services.

Features:

- Easy online ordering with a powerful and state-of-the-art marketplace. Access to market news, recipes, and services.
- Compatible with internet browsers and mobile applications with automatic upgrades at no extra cost.
- Instant email order confirmation and real-time inventory information. Product comparison and error prevention for seamless ordering.
- Personalized language options and intuitive search for ease of use. Customizable substitute suggestions for flexible purchasing.
- Access to invoices, payment history, and preparation for auto-substitution.
- Dedicated FSDO News Page for the latest releases, updates, events, resources, and Premier Foodservice Program training.

As a current customer of US Foods, delivery days and delivery windows will remain the same under the Premier Foodservice Program.

The **Proof of Delivery (POD)** from US Foods revolutionizes the delivery process with state-of-the-art technology that ensures an exact match between the items delivered to you and your invoice. POD makes deliveries easy and efficient and saves you time by ensuring that you get invoiced for exactly what was delivered.

- Drivers scan each item to confirm accurate delivery
- Your invoice is instantly adjusted for missing, damaged or refused items
- Receive an accurate invoice at the time of delivery
- Save time tracking credit memos and reconciling invoices

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US Foods' corporate goal for on-time deliveries is 87%, and our current rate for Premier members is **87.44%.**

As part of the Premier Foodservice Distribution Agreement, US Foods is committed to providing a 99% fill rate, inclusive of customer-approved substitutions, over one month. If the fill rates are found to be below 99% for one month, US Foods will develop action plans to identify and resolve the issues that are causing the deficiency. **In our Value-added section below, you will find a list of programs and services designed to save you time and money. The robust offering of rebates and Incentives are detailed in our Executive Summary and below.**

Pricing proposals will be evaluated based on the lump sum of the Market Basket (see Attachment B).

Mustang Public Schools' expectations are that the Distributor shall maintain a high quality program for warehousing and distribution, to assure that first-in first-out principles are used, product shelf life is monitored, products are free of damage, correct products and quantities are selected and delivered at the correct price, product discrepancies and complaints are resolved and corrective action is initiated, customer satisfaction is monitored, supplier, USDA and FDA initiated food recalls are promptly reported, and salvaged products are not used. It is critical to Mustang Public Schools that an alliance is established with a Distributor who has a record of conforming to contractual requirements and schedules, a record of reasonable and cooperative behavior, commitment to customer satisfaction and an overall business-like concern for the interests and success of the customer. Proposals may include references from current Oklahoma school customers to help evaluate overall qualifications and customer satisfaction.

References

Edmond Public Schools
Kayla Steverson, Director of Child Nutrition
125 N. State Street
Edmond, OK 73003
(405)340-2846

Moore Public Schools
Tara Malbrough, CNO Director
615 South Tower Dr.
Moore, OK 73160
(405)735-4032

Stillwater Public Schools
Krista Neal, Nutrition Services Director
5005 N. Perkins Road
Stillwater, OK 74075
(405)533-6445

US Foods takes food safety and food defense very seriously. We practice safe food handling during all phases when product is in our control. Our Food Safety and Quality Assurance Department monitors the implementation of US Foods food safety policies and procedures that comply with the U.S. Food and Drug Administration's (FDA) requirements. Our distribution center warehouse employees and drivers receive in-depth food safety and food defense training when hired and then again annually.

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All US Foods Distribution Centers are Global Food Safety Initiative (GFSI) certified using the International Featured Standards (IFS) Logistics Standard. US Foods contracts with NSF International (NSF), a well-respected global auditing firm, to perform inspections at each of our facilities. US Foods follows the FDA Food Safety and Modernization Act (FSMA) and has updated preventive controls and hazard analysis & critical control point (HACCP) programs in place. Each Distribution Center has Preventive Controls Qualified Individuals and HACCP trained employees on staff. US Foods requires Exclusive Brand product (products bearing our label) manufacturers and all other manufacturers mandated by law to have a HACCP program and to submit an annual letter of compliance. Additionally, we require that all Exclusive Brand packers be GFSI certified. US Foods facilities are registered with the FDA in compliance with the FDA's Public Health Security and Bioterrorism Preparedness and Response Act, and all registered facilities maintain the requisite records identifying the immediate previous source and immediate subsequent recipient for all food products. Security of our facilities, trucks, and personnel is strictly maintained and periodically re-evaluated. US Foods Distribution Centers have access control and other security programs in place. Incoming products are inspected for possible signs of tampering. Protecting the health and safety of our customers and their customers is of the highest importance for all of us at US Foods. For additional information, please visit our website at www.usfoods.com.

While the purpose of this RFP is to establish an agreement with a Distributor to provide Mustang Public Schools with a primary source of supply for regularly ordered food, the resulting agreement is not to be interpreted as an "exclusive" agreement with respect to all requirements for such products. Mustang Public Schools is not obligated to purchase off of this contract and can choose to purchase from other contracts if they wish. It is anticipated that certain products or categories of products will be accepted or excluded from the Agreement. A listing of specific exceptions would include, but not be limited to the following: ice cream and novelties, fresh milk and dairy products, bread, produce, and non-food items.

As a prime vendor, US Foods is committed to partnering with Mustang Public Schools through the Premier Group Purchasing and Distribution Program. We define the prime vendor relationship as 80% of your annual food and supply spend. Please note that line item or Category Awards are not permissible under the Premier Program.

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Mustang Public Schools cannot and will not guarantee any purchase volume under any contract resulting from this RFP.

Mustang Public Schools expects the Distributor to work in concert with all the participating staff to provide a high-quality dining program at competitive prices. With this goal in mind, the Distributor is expected to apprise Mustang Public Schools and participating districts of opportunities to reduce cost and maintain high standards of food quality

US Foods will continue to work with Mustang Public Schools to reduce costs and maintain standards. Through our relationship over the past 5 years Cindy has proactively communicated on manufacturer issues, daily reporting and bringing new items into stock. US Foods and Premier leverage both their buying power and innovation to help you with your business and unique needs. Please see the list of Tools and Services available.

FOOD

E-COMM

Get complete control of your ordering with one simple, integrated platform.

MOBILE ORDERING

With auto-save protecting your orders–even with your connection drops–and easy inventory tracking, you have control at your fingertips...anywhere and anytime.

MASTER LIST MANAGEMENT

360° visibility and access gives you total control of your shopping lists and helps you make informed purchasing decisions across your entire network.

Trendview® 360

Web-based analytical tool designed to assist our customers in taking control of foodservice costs. View weekly or monthly data to make timely decisions, enhance operations and maximize the value of their US Foods® purchasing program, available at no additional cost.

FOOD FANATICS CHEFS

From introducing the latest products and innovations, to offering in-depth menu and recipe analysis, to consulting with operators on how to better your operation, Food Fanatics Chefs are here for you.

SCOOP

Bringing 50-75 on-trend items to market every year across a range of categories, our exclusive product-innovation launch is all about food and fresh ideas designed to inspire your culinary vision.

FOOD FANATICS MAGAZINE

This is where our Food Fanatics Chefs share their love of food through trends, recipes and ideas that inspire success.

CULINARY EQUIPMENT AND SUPPLIES

Essential chef equipment supplies and best-in-class solutions that foodservice operators need to get more done in less time in the back of the house.

HUNGRY FOR BETTER

Food can do remarkable things, like create change that unites us all and improves the state of our planet, people and communities. We are committed to working with our partners and suppliers to bring you the best and widest selection of products that are locally sourced, sustainable and promote well-being.

US FOODS DIRECT

Tens of thousands of specialty products, shipped directly to you via FedEx and UPS. An

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entire, ever-expanding product assortment is available online and through our fully integrated mobile ordering platform.

SERVICES

HEALTH-E PRO

Premier's Meal Planner is menu planning software designed to take the mystery and complexity out of menu planning. It is approved by USDA for nutrient analyses in school meal programs and for use in certification of compliance with lunch meal requirements.

BETTER BUYS

This is an integrated tool in our online ordering system, Premier FSDO, that provides real-time product conversion opportunities and savings.

PRODUCT SELECTION

With Product Standardization, our US Foods representatives can review your purchases and identify opportunities where you can achieve more savings with your particular agreements. The higher the participation level in manufacturer agreements, the greater the savings.

MENU PROFIT PRO (MPP)

It has never been easier to optimize your menu and improve your bottom line. MPP quickly calculates costs and margins and makes sure you are making the most of each item.

ALERTS

Get important delivery or ordering information via email or push notifications on your mobile app, no matter where you are.

PINEAPPLE ACADEMY

Improve operations while attracting and retaining employees through online training and career development opportunities from Pineapple Academy.

EXPANDSHARE

By consistently onboarding and cross training your employees, you improve scheduling agility and retain better employees with career development opportunities.

INVENTORY CONTROL

Identify high-cost products within your inventory and compare pricing of current inventories to past inventories to ensure cost efficiency.

ALWAYS SAFE

100% Online food safety training that is an ANSI accredited provider of Online Food Protection Manager, Food Handler and Allergen Awareness courses.

PREMIER

CHILD NUTRITION SPECIALISTS

Access exclusive resources and dietitians who specialize in menu planning, standardization and USDA compliance.

REGIONAL MEETINGS

Learn of the newest contracts, latest trends and industry best practices while networking with your fellow foodservice professionals. Continuing education credits available. To learn more, click here: https://vimeo.com/usfoods/review/800947490/520968d79e

CULINARY CLINICS

A one-day culinary immersion designed to inspire and hone your skills in the kitchen with hands on-experience, guided by professional chefs. To learn more, click here: https://vimeo.com/usfoods/review/797740509/19207966aa

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BREAKTHROUGHS

Attend this 3-day forum where 4,000 foodservice professionals and suppliers come together to share knowledge, network and learn the latest products and industry advances.

As the contract commences, pricing may be requested for new items. The Distributor may negotiate pricing with manufacturers on behalf of Mustang Public Schools and the participating districts.

3. Contractor Qualifications

Ordering Equipment

The Contractor must ensure that ordering may be done online, either through existing hardware and software or by providing needed hardware and /or software. Contractor is able to provide "Net Off Invoice" discounts at time of delivery, using K12 Foodservice and Processor Link software.

US Foods Online Ordering Platform

Mustang Public Schools will continue to have complete access to PremierFSDO.com (FSDO), an exclusive and user-friendly platform that enables easy management of operations and ordering of food, supplies, and services.

Features:

- Easy online ordering with a powerful and state-of-the-art marketplace. Access to market news, recipes, and services.
- Compatible with internet browsers and mobile applications with automatic upgrades at no extra cost.
- Instant email order confirmation and real-time inventory information. Product comparison and error prevention for seamless ordering.
- Personalized language options and intuitive search for ease of use. Customizable substitute suggestions for flexible purchasing.
- Access to invoices, payment history, and preparation for auto-substitution.
- Dedicated FSDO News Page for the latest releases, updates, events, resources, and Premier Foodservice Program training.

Additional Support:
Your US Foods Support team is available to conduct live demos of the ordering platform.

US Foods is able to provide "Net Off Invoice" discounts at the time of delivery.

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Order Schedule

Orders shall be prepared by a representative from the District and shall be submitted via online program no later than 3:00 p.m. for next day delivery. Scheduled deliveries will be made one time weekly at all 15 Mustang schools. Occasional deliveries to the school warehouse will also be required, but not more than one time every two weeks. Deliveries will be accepted from 6:00 a.m. until 2:00 p.m. on the delivery days agreed upon by the District and the Contractor.

As a current customer of US Foods, your delivery days and times will remain the same. Any changes will be made collaboratively with US Foods and Mustang Public Schools.

Substitutions, Shortages, Delivery Failure

Item substitutions shall not be made without the District's prior approval. Any unapproved substitutions will be subject to being returned with full credit. If the Contractor fails to deliver an order, or has shortages, the Contractor will take corrective action by making a special delivery as needed. An average fill rate of 98% to 100% is expected.

US Foods prioritizes ensuring that substitutions meet customer requirements and are pre-approved. Through our Customer Approved Substitutions program, Mustang Public Schools will continue to select and approve substitutes in advance utilizing Master List Management. When a product is out of stock, Mustang Public Schools approved substitutes will display before any other options, ensuring compliance with the District's requirements. If unapproved substitutions occur, US Foods will adhere to its return policy, providing full credit for returned items.

US Foods is committed to maintaining a high fill rate and guarantees a 99% fill rate, inclusive of customer-approved substitutions, over a one-month period. If the fill rate drops below 99%, we will implement the Premier Service Improvement Process to identify and resolve deficiencies. In cases of shortages or delivery failures, US Foods will take corrective action, including making special deliveries as needed, to ensure uninterrupted operations.

Credits/Returns

Within thirty (30) days of receipt of a deficient or incorrect product, the District will contact the Contractor's account representative who will arrange for the pick-up and credit of the product in a timely manner.

Return Policy:

Customers may need to return products for various reasons, such as damage, defects, quality issues, wrong shipments, unwanted substitutions, expired products, or changes in preferences. To provide clarity and maintain product integrity, we have established specific guidelines for different product classes.

- **Refrigerated ready to eat products and ice cream: At the time of delivery.**
- **Frozen (if never thawed) products, dry and non-food products: Next delivery day.**
- **Drop Shipped Products: See carrier instructions and use the return label on the box.**

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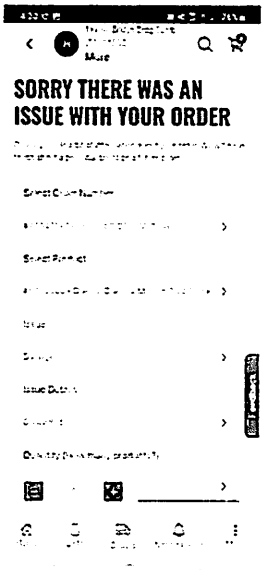
- **Special Orders: No returns allowed.**
- **Refused Product: If a product is damaged, out-of-code date, incorrect, or unwanted, it can be refused at delivery, and credit will be issued. The driver will adjust the original invoice accordingly.**

If a product pickup and return is necessary, customers should request a "PickUp" when placing their regular orders.

The following policy applies:

- **Returned merchandise must be in resalable condition and packed in its original carton, unless authorized for quality inspection.**
- **Return requests because of quality problems require approval from US Foods. To submit credits, please email pictures of the yellow US Foods sticker, manufacturer code numbers on the box, and the product itself to US Foods Customer Service for approval.**
- **All returned items must have the original warehouse pick label affixed to them.**
- **Customers with large pallet drops and key drops must notify Customer Service via email within 24 hours of delivery regarding any product issues.**
- **All requests for returns of items must be reported within 14 days of receiving the merchandise.**
- **Returns are not accepted for merchandise made to order, imprinted items, or special order (non-stock) merchandise.**
- **Customers must adhere to the Criteria for Product to be Returned by Customers, Transportation procedures for Product**

NEW to US Foods! Processing credits are now easier than ever and can be done from the convenience of your phone.



Steps to Request a Credit:

1. Gather Required Information:
   a. Order Number
   b. Product Number
2. Issue Type (e.g., damage, spoilage, wrong product, expired, or short delivery)
   a. Quantity Involved
3. Include Photos (if applicable based on the issue type).
   a. Submit the Credit Request:
   b. Automatically generates a Service Request for tracking.

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Returns, Driver Check-In procedures, and procedures for Product Returned by Customers Due to a Product Recall as outlined in the US Foods Good Manufacturing Practices. Please note that a pickup memo serves as a receipt of the returned product(s) and does not represent a credit.

Please refer to the attached exhibits labeled: **Customer Return Credit Policy**.pdf

Damaged Items or Late Shipments

The Contractor must notify Mustang Schools of any late deliveries or delayed shipments. If the District ordered with sufficient time for the Contractor to supply and was guaranteed delivery by a set date, the District reserves the right to cancel all or any part of an order that was not delivered in the agreed upon timeframe.

The Where's My Truck feature allows members to track the progress of their scheduled delivery. Where's My Truck is available via PremierFSDO.com (US Foods/Premier's online ordering platform) and the mobile app. In situations where trucks start the route late, the customer call tree is executed to notify customers of any anticipated delay as the route progresses throughout the day. New enhancements to Where's My Truck include the option to receive alerts via text and/or email when the truck is 30 minutes away from a point of delivery.

US Foods understands the importance of timely and accurate deliveries. In the rare event that we are unable to meet delivery commitments, we will proactively communicate the issue to Mustang Schools with an explanation and an updated expected delivery date. To minimize disruptions, we always strive to offer customer-approved substitutions to ensure your operations continue smoothly. However, US Foods cannot be responsible for any additional costs if Mustang Schools chooses to source products from another distributor or order alternative items through US Foods. We are committed to maintaining a high level of service and reliability and will work closely with you to ensure any delivery challenges are resolved promptly and effectively.

US Foods with OMNIA Partners and Premier have read and understood **3. Contractor Qualifications**.

4. Delivery Conditions

Delivery Procedure

Contractor's facilities and delivery vehicles must conform to local, state and federal rules and regulations regarding sanitation and are subject to inspection by District. Deliveries will be made at each school site and the District Warehouse as needed. Three schools cannot accept deliveries at certain times of the day due to poor parking situations, etc. Details will be worked out with Contractor.

US Foods distribution and production facilities conform to local, state, and federal rules and regulations regarding sanitation. Our facilities receive annual, independent, third-party audits to ensure compliance with strict food safety and quality requirements, including those under the federal Food Safety Modernization Act and other third-party standards such as the Global Food Safety Initiative (GFSI) standards.

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All US Foods production plants and distribution centers are GFSI certified annually. Inspections of facilities and vehicles can be coordinated through your US Foods Account Executive. We will work collaboratively with the District to accommodate delivery schedules and address specific site restrictions, including schools that cannot accept deliveries at certain times due to parking situations.

The Contractor's driver will deliver and off load all products to a specified area in the facility, giving District employees time to check delivery for accuracy. The driver must note on invoice if short. Contractor may deliver to refrigerators, freezers or storerooms as needed and shall provide the necessary equipment to do so.

US Foods drivers will deliver and offload all products to the designated area(s) at the facility, allowing District employees time to check the delivery for accuracy. Any shortages will be noted on the invoice. Drivers can deliver to refrigerators, freezers, or storerooms as needed and will provide the necessary equipment to facilitate these deliveries.

All products delivered shall be maintained at their proper temperature, throughout staging, loading and transport. Any items not maintained at proper temperatures will be refused

US Foods ensures that all products are maintained at their proper temperatures throughout staging, loading, and transport. Our state-of-the-art fleet of trucks features three distinct temperature zones within trailers, enabling precise and safe food handling temperatures. Trailer temperatures are systematically monitored and recorded prior to loading and throughout the delivery route. Temperature checks are executed through various methods, including spotters verifying trailer temperatures upon docking, warehouse personnel using infrared thermometers to assess trailer temperatures before loading, and drivers continuously monitoring temperatures via display screens in refrigerated trailers. Inbound products record temperatures on Temp Tags, which are integrated into our system for tracking and analysis. Any items not maintained at proper temperatures will be refused in accordance with our quality assurance protocols.

Itemized invoices in duplicate, including the District's site name and account number, product name, sell price, extension and total charges will accompany all orders. Substitutions shall be noted on the invoices. Each site will be invoiced separately. A District employee must sign for the delivery.

US Foods provides itemized invoices that include detailed information such as the site name, account number, product name, sell price, extensions, and total charges. These invoices accompany all orders. Substitutions, if any, are clearly noted on the invoices. Each site is invoiced separately, ensuring clarity and accuracy. Additionally, a District employee is required to sign for the delivery, and this signature is captured electronically and made available on the invoice for record-keeping purposes.

5. Pricing Information

Cost of Items

The fixed fee structure established with the initial proposal may not change during the life of the contract. The fee structure shall remain firm for the duration of the contract on all products purchased through this agreement.

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The District is requesting pricing that includes the actual cost (actual cost to the Vendor) of product plus a fixed fee for service per each case. The Vendor shall specify (on the attached "Attachment C- Fixed Fee per Case Schedule") the fixed fee for service per case for each category of food and supplies not specifically listed on the market basket response sheets The fixed fee for service shall be a set flat-rate fee and not a percentage of the cost. The fixed fee for service shall include all associated costs, including, but not limited to, shipping, freight, storage, and fuel surcharges.

A market basket of items is attached with the proposal (see "Attachment B- Market Basket"). Pricing proposals will be evaluated based on the lump sum of the Market Basket. To evaluate pricing data, Vendors shall use "Distributor Costs" for the 2025-26 school year, beginning on July 1, 2025. For staple-type items, where School Vear 2025-26 pricing is not available, vendors shall use "Distributor Costs" for the week of February 1, 2025.

Premier's K-12 Food Product & Distribution Program

US Foods handles the day-to-day stocking and delivery of your food products. One hundred percent of all products purchased through US Foods are priced based on the national distribution agreement Premier has negotiated on behalf of its membership.

The Premier Group Purchasing and Foodservice Distribution Program with US Foods offers a Cost-plus Fixed Fee Program. Premier utilizes multiple pricing strategies (fixed, market) to provide both immediate and long-term price protection and predictability. Pricing is based on the volatility and composition of each product category positively influencing product cost. Fixed school year pricing is not guaranteed for all items. The fixed fee-per-case will be held firm for the term of each school year (July 1 through June 30). As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

The Market Basket provided with this RFP has been priced at the Fee-Per-Case of $3.12 and Equipment and Supply products priced at a markup of 9.75%. Any additional locations coming on to the contract must qualify on their own merit outside of the parent tier.

Each location's drop size performance will be identified quarterly. If a school actualizes a more advantageous fee-per-case opportunity for the previous quarter, a credit will be issued to the facility by the servicing US Foods distribution center.

Premier's K-12 Food Product & Distribution Program:

Average Drop Size	Fixed Fee per Case 2025-2026 School Year
Less than $2,499.99	$3.12
2,500 - 2,999.99	$2.94
3,000 - 3,999.99	$2.86
4,000 - 5,499.99	$2.79
5,500 - 6,999.99	$2.75
7,000 - 10,999.99	$2.62
11,000 - 15,999.99	$2.58
16,000 and up	$2.48

The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.

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Incentives and Rebate Opportunities

In addition, the Premier group purchasing program offers incentive opportunities on and above the cost off invoice:

- **New Business Incentive (NBI):** Members may be eligible for a one-time incentive equal to 2% of total sales based on 26 weeks of shipping. New customers (i.e., new schools) or current US Foods customers utilizing less than 20% spend with US Foods will be eligible. An affidavit is required for participation in this incentive. The New Business incentive is paid by US Foods after your first 6 months by check or credit. Tracking and verification provided by your US Foods Account Representative.
- **Participating Member Volume Incentive**: Participating members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the US Foods "Bank Statement" or Statement of Earned Incentives. This incentive is paid quarterly by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.
- **Earned Tier Adjustment**: All schools will be set up and charged the same fee-per-case. Based on the average drop size, a school may actualize a better fee-per-case tier for the previous quarter. Any credit earned will be paid by US Food in the form of a quarterly invoice credit.
- **USF DIRECT Incentive**: Premier members will receive a credit of 1.5% on the cost of all products purchased through the US Foods DIRECT program. The credit on the account will equal the cost of the DIRECT product (as seen on FSDO) less mark-up and freight multiplied by 1.5%. The credit will be issued monthly to individual customer accounts by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.
- **US Foods Participation & Utilization Incentive (Direct Parent Incentive or DPI):** Members may be eligible for an ongoing incentive of 1% that is to be paid bi-annually by US Foods as earned by check or credit. To be earned, members would need to meet or exceed prime vendor participation with US Food of 85% or more and a Premier CMA threshold based on class of trade. An affidavit is required for participation in this incentive. Tracking, verification, and auditing is provided by the US Foods/Premier Corporate team.
- **Edmond Public Schools and ALL Campus Smart Participating Districts Revenue Fee Share Program:** The revenue share agreement is based on Edmond Public Schools and Campus Smart member utilization of the food contract and will be calculated at 30% of the net revenue collected by OMNIA Partners, Public Sector. This incentive is paid via ACH on a bi-annual basis. The annual Participant Rebate payment from OMNIA Partners shall include a remittance report detailing the calculation for the applicable Agreement-year Participant Rebate.

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- **Contracted Manufacturer Agreement Rebates (CMARs):** Based on contracted purchases, members may receive a quarterly contracted manufacturer agreement rebate payment paid one hundred percent (100%) by Premier. Premier contracted manufacturer rebates (CMAR) are negotiated by Premier on behalf of the membership and paid 100% to the purchasing member.
    - Quarterly rebates will vary and are determined by how many contracted items a member purchases during a specified period of time. These items are identifiable on the ordering website FoodserviceDirectOrder.com (FSDO) by the icon CMAR next to the product description. Detailed reporting is available through Premier on all CMARs collected and paid to each purchasing member.
    - Quarterly rebates are paid by ACH or credit memo by Premier. Detail reporting will be provided at time of payment. Rebates earned will be deposited directly to your secure financial institution. Simply complete the Premier Rebate ACH Direct Deposit Enrollment Form in the participation sign up document. Premier and its Affiliates do not retain any portion of the manufacturer rebates (excluding the administrative fee) generated by Participating Member purchases through the Program. Rebates are typically in arrears (approximately six (6) months) as both Premier and their manufacturer / vendor partners settle each financial quarter and then make rebate payments. Questions regarding rebate payments can be directed to Premier. Manufacturer rebates represent an extremely small amount of the total portfolio value as Premier focuses their negotiations with manufacturers on discounts and deviations to the manufacturers' cost resulting in a lower invoiced price to members rather than a rebated proposition that the member will have to wait a period to receive. Depending on product mix, some members will not have a need to access the few CMAs that have a rebate; therefore, not every member will receive a quarterly rebate because they didn't purchase under these few Agreements. Rebated value from CMAs will vary by contract category, contracted supplier and negotiated pricing terms and conditions.

Please see **the Cost-Plus Fixed Fee Document** with this proposal for further details.

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All price quotes must be submitted on the forms that accompany this RFP.

As a valued Premier member, you benefit from our proven approach to sourcing and pricing—designed to provide pricing stability, cost protection, and reliable supply. Our comprehensive process ensures you can operate your child nutrition program with confidence, knowing you have access to high-quality products at the best total value.

Pricing Protection and Stability You Can Rely On

- Long-Term Contracted Pricing for Predictability

Premier negotiates three-year agreements directly with leading food and supply manufacturers. These Contracted Manufacturer Agreements (CMAs) cover approximately 80% of the food and supplies our members purchase. These long-term partnerships help stabilize costs, protect against market volatility, and deliver ongoing savings year after year.

- Active Price Monitoring and Safeguards

We continuously monitor the marketplace and thoroughly review any supplier requests for price increases. No request is automatically approved; suppliers must provide clear data justifying any change. Additionally, if market conditions improve, we proactively work with suppliers to lower prices during the life of your agreement.

Flexible Pricing Strategies for Each Category

- **Fixed Pricing:** For many products, we lock in pricing for a set period (monthly, quarterly, semi-annually, or annually), providing predictable costs and price protection.

- **Market-Based Pricing with Built-In Discounts:** For items affected by frequent market fluctuations, we negotiate manufacturer discounts upfront. These discounts are automatically applied to your invoices, ensuring competitive pricing regardless of market conditions.

The Value to You

- Predictable, stable food costs
- Protection against unexpected price increases
- Opportunities for cost savings during the contract period
- Confidence in a transparent and ethical sourcing process
- Access to a robust, reliable supply chain

Premier's sourcing and pricing strategy is designed to give you peace of mind—allowing you to focus on serving your students while we ensure you receive the best products at the most competitive prices.

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Vendor must guarantee that quoted items meet or exceed attached specifications by offering the Brand Name or "Equal to" for all items listed. To evaluate the quality of items offered, Vendor must submit specification sheets for any "alternate" items offered or where no brand/manufacturer is specified by the District. Mustang Public Schools has sole authority in determining whether or not an item is an acceptable alternate. No items requested shall include any state or federal excise tax. The tax exemption certificate will be furnished upon request. As the contract commences, pricing may be requested for new items. The Distributor may negotiate pricing with manufacturers on behalf of Mustang Public Schools.

US Foods will provide samples of items and documentation upon request after award in a mutually agreed timeframe.

As a member of Premier, Mustang Public Schools can utilize our USDA Food Management & Software contract for nutrient analysis as part of our group purchasing and distribution program.

Premier's Meal Planner, Health-e Pro, is menu planning software designed to take the mystery and complexity out of menu planning. It is approved by USDA for nutrient analyses in school meal programs and for use in certification of compliance with lunch meal requirements. This is a full menu planning suite that provides comprehensive menu planning and nutritional analysis for all grade groups for all Child Nutrition Programs (CNP), including School Breakfast Program (SBP), National School Lunch Program (NSLP), Afterschool Snack Program, Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP).

Software features include:
✓ Menu costing
✓ Efficient ordering
✓ USDA Compliance with EZ Review technology
✓ Onsite menu production records with school site access at each kitchen with customization
built in
✓ Regular updates reflecting the changing regulations and annual USDA ingredient and recipe
changes

A notable feature of the software is the ability to store documents such as the Nutrition Facts labels, Child Nutrition (CN) labels, and product formulation sheets directly with each ingredient. This virtual filing cabinet and manufacturer marketplace replaces the need for bulky label books. With the ingredient search features, updating labels on an annual basis becomes much easier. The Manufacturer Marketplace is a one stop shop for ingredients, labels, and recipes for users. This is a great time saver and valuable resource for districts that need assistance with ensuring accurate data and correct recipe contributions.

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6. **Evaluation of Proposal**

A Market Basket bid will be done by giving the Contractor's set item price multiplied by the estimated quantity, plus the fixed fee per case cost to equal the Total (delivery price) to Mustang Schools. If a freight cost per drop applies, please list amount on specified page. **District's estimated quantities are merely approximations of anticipated usage for the length of the agreement. These numbers are no guarantee of minimum or maximum purchase. The District should not be held liable to accept products based on "estimated usage" numbers.**

Market Basket Instructions:

For each item listed, the bidder shall provide the following information:

a. Brand name & Product#

b. Pack size/count per case/oz. per item (if your pack size is the same as listed on our form, acknowledge with checkmark)

c. available (regular stock item) - Yes or No

d. Cost of units

e. Fee per case

f. Net delivery price to Mustang Schools

7. Auditing

Mustang Schools reserves the right to conduct two audits through the contract Time. The bidder will be given two weeks' advance notice in order to prepare the documents for review. The bidder shall promptly reimburse Mustang Schools for any overcharges disclosed by such an audit.

US Foods and Premier can conduct a price audit for a member upon 4 weeks' notice and not more than once every 6 months. The audit is limited to a maximum of 25 invoice items and must utilize documentation from Premier's pricing audit tool. Price discrepancies of $0.01 or less because of rounding are acceptable between the calculated sell price and the actual sell price and won't lead to any further audits by the customer.

US Foods with OMNIA Partners and Premier have read and understood **7. Auditing.**

8. Evaluation of the Bid

To be considered as a viable bidder, bids must be completed on the forms provided by Mustang Schools. Bidder must list distributor item #s or write NO BID, or SPECIAL ORDER, if there is no item# available. Variance from our forms on product items per case, quantities and/or weights must be noted on the bid document.

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Mustang reserves the right to test samples of items listed in the specifications at the bidder's expense to verify quality, etc.

US Foods understands that Mustang Public Schools reserves the right to test samples of items listed in the specifications. However, as a distributor, US Foods shall not be liable for costs associated with this testing. We will adhere to our return policy for any product not meeting standards.

Products of the USA are required. Please state if item is not available in the USA.

Premier and US Foods observe the Buy American provision to the maximum extent practicable, requiring that the food delivered is of domestic origin and/or the product is substantially produced in the United States. Here, substantially means 51% or more of the processed food is from U.S. produced products.

If compliance cannot be certified, we will explain why with the Buy American provision. Non-compliance may include but not be limited to when a product is not produced or manufactured in the U.S. in enough and/or reasonable quantities of a satisfactory quality – or when competitive quotes, bids and proposals reveal the cost of a U.S. product is significantly higher than the foreign product.

Notwithstanding US Foods' efforts to abide with the Buy American provision, it remains your responsibility to monitor certification and compliance. You are responsible for including, when applicable, a "Buy American Clause" in product specifications, bid solicitations, requests for proposals (RFPs), purchase orders and other procurement documents.

Evaluation and Award

The award will be given, based on price and other factors, to the responsive and responsible firm or individual whose response is most advantageous to the District, after price and other factors have been considered. Proposal evaluations will consider the following:

Cost/Delivered Price	50 Points
Ability to Provide Products and Meet Specifications	15 points
Discounts and Incentives (e.g.,quick payment, p-card, volume)	15 Points
Service and Delivery	10 Points
Value-Added Services (e.g.,reporting, inventory management)	5 Points
Overall Qualifications, including past experience/history	5 Points

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Debarment or Suspension Mustang Child Nutrition is prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

US Foods has not been suspended or debarred.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than $100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

US Foods does not lobby or engage lobbyists.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SN P-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

Proposals must include the attached signed and notarized Non-Kickback Affidavit, Non- Collusion Affidavit and Statement of Compliance provided and any other applicable forms supplied.

If you have any questions or concerns, please contact me at the phone number listed below between 6:30 a.m. and 3:30 p.m. weekdays or send an email.

We look forward to a good school year ahead! Thank you for the time and effort put into providing us a bid!

US Foods with OMNIA Partners and Premier have read and understood **8. Evaluation of the Bid**.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7319
e-mail address: rainwatem@mustangps.org

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Buy American - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51%) using agricultural commodities that are produced in the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Premier and US Foods observe the Buy American provision to the maximum extent practicable, requiring that the food delivered is of domestic origin and/or the product is substantially produced in the United States. Here, substantially means 51% or more of the processed food is from U.S. produced products.

If compliance cannot be certified, we will explain why with the Buy American provision. Non-compliance may include but not limited to when a product is not produced or manufactured in the U.S. in enough and/or reasonable quantities of a satisfactory quality – or when competitive quotes, bids and proposals reveal the cost of a U.S. product is significantly higher than the foreign product.

Notwithstanding US Foods' efforts to abide with the Buy American provision, it remains your responsibility to monitor certification and compliance. You are responsible for including, when applicable, a "Buy American Clause" in product specifications, bid solicitations, requests for proposals (RFPs), purchase orders and other procurement documents.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act.

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.
Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN- 329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

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Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all contracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

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Mustang Public Schools

Receive Bid Document: 0270
Market Basket Bid SY 25-26
Vendor: Premier USF

May 30, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00001027		Applesauce Cups, Unswt. Assorted Flavors 96ct (Peterson Farms Assorted F)	96/4.5 oz	1100	29.3700	32307.00	
dry	00010015		Applesauce-unsweetened, US (BlackHive)	case (6/10)	300	40.5400	12162.00	
comm	00000517		BBQ Sauce, 1 oz. Dunk Cups (Red Gold REDOA1Z)	250/1 oz	340	39.2900	13358.60	
dry	00010070		Beans, Green, 4 sieve, Low Sodium (Harvest Value)	case (6/10)	225	34.0200	7654.50	
dry	00000874		Beans, Pinto Canned Bushs (Bushs Best)	6/#10	100	33.8700	3387.00	
dry	00010100		Beans, Vegetarian, mild small Bushs	case (6/10)	450	43.9600	19782.00	
comm	00000285		Beef Crumbles, Low Sod. (Advance Pierre #8737)	8/ 5#	190	185.5000	35245.00	
comm	00000194		Beef Patty, Flm Brl w/Onion 100 ct, (AdvancePierre #3782)	100/2.6 oz	930	99.3100	92358.30	
comm	00000265		Biscuit, 2.60 oz, Whole Grain, Handi-split (Rich's #13457)	182/2.6 oz	425	45.8800	19499.00	
comm	00000751		Bosco Sticks, 6in Reduced Fat (Bosco #17020111120)	144/ 2.04 oz	360	64.6000	23256.00	
frz	00000834		Breadstick Dough, Cheesy Garlic, Bridgeford (Bridgeford)	320/1.125 oz	360	38.0200	13687.20	
frz	00005071		Broccoli, cut, frozen, 20 # (Monarch)	20#	150	29.6000	4440.00	
dry	00001021		Cereal Bowl Pk, Assorted, Red. Sugar, 2 oz	60/1 oz	610	35.3800	21581.80	
dry	00001019		Cereal Bowl Pk, Assorted, Red. Sugar,1 oz (General Mills)	96/1 oz	910	34.8700	31731.70	
comm	00000966		Cheese Sauce, Ultimate Creamy White, Red Sod (Land O'Lakes #39947)	6/106 oz	230	85.6000	19688.00	
comm	00000162		Cheese Sauce, Ultimate Yellow, Red Sod (Land O'Lakes #39945)	6/106 oz	225	78.6200	17689.50	
comm	00016503		Cheese, Amer. Slices, Red Sod,Red Fat (Land O'Lakes #46018)	4/5#	220	44.3300	9752.60	
refri	00000739		Cheese, Cheddar, Shredded (Land O'Lakes #41749000034)	4/5#	180	63.3700	11406.60	
comm	00005132		Cheese, Mozz String, Ind. Wrap, (Land O'Lakes #59703)	168/1 oz	280	42.0500	11774.00	
comm	00005254		Cheese, Mozzarella Shredded (Land O'Lakes #41698)	4/5#	190	62.2500	11827.50	
comm	00001029		Chicken Drumsticks, Breaded, Traditional (Gold Creek 791885)	8/4 lb	450	126.0900	56740.50	

Mustang Public Schools

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00000191		Chicken Patty, Dill Breast Fillet WG NEW25-26 (Gold Creek #792429)	8/4 lb	650	120.4600	78299.00	
comm	00000193		Chicken Patty, Hot & Spicy, WG (Tyson #10703140928)	175/3 oz	205	83.5700	17131.85	
comm	00000969		Chicken Tender Breaded,WG,GoldCreek (Gold Creek 791441)	8/4 lb	450	88.7400	39933.00	
comm	00001028		Chicken, PopCorn WG GoldKist NEW25-26 (GoldKist 110452)	6/5 lb	735	73.5700	54073.95	
snack	00016231		Chips, Baked Cheetos Flamin Hot, Crunchy (Baked Cheetos Crunchy Hot)	104/.88	250	44.7000	11175.00	
snack	00001022		Chips, Baked Lay's Assorted (Frito Lay)	60/.875 oz	1120	44.7000	50064.00	
dry	00000388		Chips, Fritos, Low Sodium, Bulk (Frito)	8/16 oz	300	23.2500	6975.00	
snack	00000888		Chips, Kettle Jalapeno (KETTLE LAYS)	64/ 1.37 oz	180	43.3800	7808.40	
snack	00001023		Chips, Red Fat Doritos Assorted Flavor (Frito Lay/Doritos)	72/ 1 oz	1875	31.9100	59831.25	
dry	00000864		Chips, Tortilla, YellowRound, Bulk (Delpasado)	6/ 2#	300	22.8100	6843.00	
frz	00000584		Cinnamon Roll Dough, 2.7 oz Pillsbury (Pillsbury Prod. Code 1111)	100/2.7 oz	320	39.9900	12796.80	
paper	00000645		Container,3 Comp,Clear,Hinged Lid, 9x8x2.91 (Pactiv YC1811230000)	200	152	49.4000	7508.80	
snack	00016403		Cookie, RF Choc Chip 1.5 oz (Otis Spunkmeyer #55680)	240/1.5 oz	40	52.4300	2097.20	
snack	00000897		Cookie, Sugar, ICED PINK WG 1.5 oz (Good Source #10500)	126/ 1.5 oxz	140	45.0200	6302.80	
frz	00005217		Corn Dog, Chicken, Whole Gr (Foster Farms #95150 or ap)	72/4.0 oz	730	45.9600	33550.80	
frz	00005200		Corn, whole kernal, frozen (Monarch 670061)	20#	290	28.1900	8175.10	
paper	00013124		Cutlery Kit: spork, straw, napkin (Daxwell B10001522)	case (1000)	260	17.8900	4651.40	
frz	00000930		Donut Holes, Cup, Powdered,WG (Super Bakery #9300)	60/3 oz	300	47.2200	14166.00	
frz	00000779		Donut, Cake Ring Choc Glzd WGR (Bake Crafters #1937)	72/3.2 oz	250	57.9300	14482.50	
frz	00000778		Donut, WG, Powdered, Bake Crafters (Bake Crafters IW #1932)	72/3.2 oz	250	55.8100	13952.50	
DRINK	00000303		Drink,DietCoke	24/20 oz	345	38.8800	13413.60	

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DRINK	00000304		Drink,DietDrPepper	24/20 oz	380	38.8800	14774.40	
DRINK	00000305		Drink,DietMountainDew	24/16.9 oz	255	38.8800	9914.40	
DRINK	00001025		Drink,Juice,IZZE, Assorted Flavors 8.4 oz (IZZE Assorted Flavors)	24/8.4 oz	180	20.6400	3715.20	
DRINK	00001026		Drink,Juice,Switch,Assorted Flavors 7.5 oz (Switch Assorted Flavors 7)	24/7.5 oz	125	18.1200	2265.00	
DRINK	00001024		Drink,SparklingICE, Assorted Flavors, 17oz (Sparkling Ice Assorted Fl)	12/17 oz	1835	12.1200	22240.20	
DRINK	00016197		Drink,Water,MustangLogo16oz	24/16 oz	400	10.8700	4348.00	
comm	00002122		Eggs, Round Patty, 120/ 1.5 oz (Pappetti's / Table Ready)	120/1.5 oz	190	31.9700	6074.30	
comm	00000791		Eggs, Scrambled (Sunny Fresh #110026384)	4/5 lbs	260	58.8900	15311.40	
frz	00000226		Franks, Turkey 20#, Jennie O (Jennie-O #612620)	20#	400	50.5200	20208.00	
comm	00000266		French ToastSticks,WG CinnGlazed,IW (Pappettis TableReady #460)	85/2.9 oz	540	41.9600	22658.40	
dry	00010340		Fruit Cocktail, light syrup (Monarch)	case (6/10)	470	59.1300	27791.10	
dry	00000269		Gravy Mix, Peppered (Shawnee Mills #289062809)	6/1.5lb	150	21.4200	3213.00	
frz	00001033		Juice 4U!, Assorted Flavors, 70/4 oz (Ardmore Farms)	70/4 oz	1300	17.0100	22113.00	
comm	00010131		Ketchup, ind, 9 gm portion packs (Red Gold #REDY59G or appv)	case (1000)	600	25.9200	15552.00	
refri	00000308		Margarine, Solid, Transfat Free (Glenview Farms 111735)	30/1 lb	100	35.5100	3551.00	
comm	00000970		Marinara Sauce Dipping Cups, 1 oz (Red Gold #REDNA1Z)	250/1 oz	350	37.1900	13016.50	
dry	00000725		Orange, Mandarin Whl in pear juice (BlackHive 90046)	6/ #10	475	43.8700	20838.25	
paper	00013280		Pan Liners, Bun Pan, 16.4x24.4 Parchment (monogram 901636)	case (1000)	105	53.8000	5649.00	
dry	00010620		Peaches, Diced, Yellow Cling, in light syrup (Monarch 162657)	case (6/10)	570	63.0600	35944.20	
dry	00010800		Pineapple, Tidbits (Dole #00553)	case (6/10)	475	51.4000	24415.00	
comm	00000460		Pizza, Big Daddy's Primo Four Cheese (Schwan's 78637)	72/5.18 oz	235	78.1300	18360.55	

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
comm	00000650		Pizza, Big Daddy's, Bold edge Pepperoni 16" (Schwan's #78986)	72/5.59 oz	235	74.5800	17526.30	
comm	00016202		Pizza, Cheese, Alpha SD162WS, 16in WG , Thin (Alpha Simply Delicious 16)	9 ct	500	72.9300	36465.00	
comm	00000351		Pizza, Fiestada, 72 ct (Tony's #68523)	72 ct	500	57.5300	28765.00	
comm	00005350		Pork Rib Patty, precooked (AdvancePierre #1000001371)	100/3.2oz	106	66.5500	7054.30	
comm	00000423		Potato Pearls EXCEL Red. Sod. Mashed Potatoes (BasicAmericanFoods, 10799)	Case 12/28 oz cartons	435	68.8700	29958.45	
comm	00000586		Potato, Fries, Crispy Crinkle Deep Groove (McCain #MCL03623)	6/5#	500	55.9000	27950.00	
comm	00001032		Potatoes, Spiral, Crispy Seasoned Red SodSY25-26 (McCain #1000004108)	6/4#	500	42.9800	21490.00	
comm	00000943		Potatoes, Sweet, Savory Seasoned 5/16" (McCain 1000004309)	6/2.5#	600	31.6200	18972.00	
comm	00005400		Potatoes, Tater Tots, Red. Sod. (McCain #1000002789)	6/5#	840	57.8700	48610.80	
frz	00005359		Potatoes, Waffle Cut Fries, Seasoned SY25-26 (McCain #MCL03623)	6/4.5#	500	51.8200	25910.00	
snack	00000257		Rice Krispies Treat, WG 1.41 oz (Kelloggs Rice Crispy #380)	4/20/1.41 OZ	110	38.1300	4194.30	
frz	00000827		Roll, Honey Wheat,Dough,Bridgford (Bridgeford Roll # 6737)	180/ 2 oz	1100	27.5700	30327.00	
frz	00000837		Smokies,Beef Cloverdale #131830 (Cloverdale #131830)	10#	400	42.9700	17188.00	
comm	00001351		Spaghetti Sauce, Nutr. Enhanced, Net Off (Red Gold #RPKMA9E)	6/#10 cans	130	42.6800	5548.40	
comm	00000259		Steak Fingers, Wh. Gr, breaded (AdvancePierre #1000009788)	125/3.88 oz	525	116.4900	61157.25	
comm	00016274		Stuffed Sticks, Tony's, mozz, 2oz. (Tony's #73338)	case (200ct)	420	71.2200	29912.40	
dry	00000918		Syrup, Maple Flavored (Smucker's #5150002283)	100/1.4 oz	520	16.0600	8351.20	
dry	00010960		Taco Shells, 200 ct (Mission #7381)	case (200)	195	25.8500	5040.75	
paper	00013500		Tray, paper, 1# (Monogram 795009)	4/250 ea	55	37.9800	2088.90	
paper	00000765		Tray, paper, 1/2# (Monogram 375950)	4/250 ea	70	27.6700	1936.90	
paper	00000752		Tray, Paper, 3# (Monogram 375330)	2/250 ea	90	30.1500	2713.50	

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paper	00016210		Tray, Paper, 5# (Monogram 675338)	2/250 ct	275	45.2200	12435.50	
paper	00000869		Trays, 5 comp, White (Pactiv YTH10500SGBX)	4/125 ea	2200	27.7800	61116.00	
comm	00013210		Turkey Breast, Sli Ovn Rsted Brst (Jennie-O #209903)	12#	250	47.5200	11880.00	
comm	00005491		Turkey Ham, Diced (Jennie-O #119371)	10#	150	40.5200	6078.00	
comm	00000326		Turkey Roast, Breast VIP, sliced (Jennie-O VIP Turkey Breas)	9/4-5 lb	120	199.9500	23994.00	
comm	00002220		Turkey Sausage Pattie, 160 ct. (Jennie-O #613203)	2/5.125 lb	235	44.9400	10560.90	
comm	00005507		Uncrustables PB w/Grape Jelly, 2.6 oz (Smuckers #5150006960)	case (72)	620	48.7200	30206.40	
comm	00001016		Uncrustables PB w/Raspberry, 2.6 oz (Smuckers #5150077936)	case (72)	400	50.7300	20292.00	
dry	00011050		Vinegar, white, clear (Monarch 252630)	4/1 gal	55	19.5300	1074.15	
refri	00000808		Yogurt, Vanilla, Parfait Pro Pouch (Yoplait #20824000)	6/4 lb	285	28.6400	8162.40	

	1861473.00	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
comm 00001027	Applesauce Cups, Unswt. Assorted Flavors 96ct Peterson Farms Assorted Flavors	commodity processed applesauce	96/4.5 oz	1100	$ 29.37	$ 32,307.00	APPLESAUCE, RASPBERRY BLUE SS PLASTIC CUP / PETERSON FARMS FRESH / ASA10008 / 96/4.5 OZ
dry 00010015	Applesauce-unsweetened, US	Grade A Solid Pack, natural flavor	case (6/10)	300	$ 40.54	$ 12,162.00	APPLESAUCE, UNSWEETENED CANNED / BLACKHIVE / MADISON / 68555 / 6/#10 CN
comm 00000517	BBQ Sauce, 1 oz. Dunk Cups Red Gold REDOA1Z	BBQ sauce cups, enhanced low sodium, made with sugar, no HFCS	250/1 oz	340	$ 39.29	$ 13,358.60	
dry 00010070	Beans, Green, 4 sieve, Low Sodium	4 sieve, Grade B or better	case (6/10)	225	$ 34.02	$ 7,653.82	BEAN, GREEN SHORT CUT EXTRA STANDARD CANNED / HARVEST VALUE / 173349 / 6/#10 CN
dry	Beans, Pinto Canned Bushs Bushs Best		6/#10	100	$ 33.87	$ 3,387.00	
dry 00010100	Beans, Vegetarian, mild small Bushs	mild small white beans 24-1/2 c. svgs per #10 can	case (6/10)	450	$ 43.96	$ 19,782.00	
comm 00000285	Beef Crumbles, Low Sod. Advance Pierre #8737	Cooked ground beef crumbles, no more than 20% fat, CN labeled	6/ 5#	190	$ 185.50	$ 35,245.00	
comm 00000194	Beef Patty, Flm Bf w/Onion 100 ct, AdvancePierre #3782	Fully cooked beef (80/20) w/diced onion. Soy added. Round shape with char marks. Pkgd with Rockin' Burger foil wrappers, CN labeled	100/2.6 oz	930	$ 99.31	$ 92,358.30	
comm 00000265	Biscuit, 2.60 oz, Whole Grain, Handi-split Rich's #13457	51% whole grain biscuit, frozen , handi-split. = 2 grains	162/2.6 oz	425	$ 45.88	$ 19,499.00	
comm 00000751	Bosco Sticks, 6in Reduced Fat Bosco #17020111120		144/ 2.04 oz	360	$ 64.60	$ 23,256.00	
bread 00007031	Bread, Loaf, White Whole Grain	loaf bread, white whole grain, must have "whole grain" stamp on package stating that product has 8g or more of whole grain per svg	10/24 OZ	640	$ 26.59	$ 17,020.35	BREAD, WHITE WHOLE GRAIN 22" 24 SLICED 7/8" LOAF BAKED FROZEN PULLMAN / FLOWERS FOODS SPECIALTY GROUP / 99835670 / 10/24 OZ
frz 00000834	Breadstick Dough, Cheesy Garlic, Bridgeford Bridgeford		320/1.125 oz	360	$ 38.02	$ 13,687.20	DOUGH, BREADSTICK WHITE WHOLE GRAIN GARLIC CHEESE 6" UNPROOFED FROZEN LAYER PACK / BRIDGFORD / 6787 / 320/1.13 OZ
frz 00005071	Broccoli, cut, frozen, 20 #	12/2.5#, US Grade A or equal	20#	150	$ 29.60	$ 4,440.35	BROCCOLI, CUT GRADE A IMPORTED IQF FROZEN / MONARCH / 671195 / 20 LB
bread 00007012	Buns, Hamburger, White Whole Grain	hamburger buns, white whole grain Must have "whole grain" stamp on pkg stating that the product has 8g or more of whole grain per svg	8/12/2.08 oz	2130	$ 25.39	$ 54,075.16	BUN, HAMBURGER WHITE WHOLE-GRAIN-RICH 4" SLICED BAKED FROZEN / FLOWERS FOODS SPECIALTY GROUP / 99828510 / 8/12/2.08 OZ
bread 00007020	Buns, Hoagie, WG 5 in Flowers Foods 99809400	Hoagie bun, 5", whole grain	10/12/2oz	60	$ 33.36	$ 2,001.34	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
bread 00007002	Buns, Hot Dog, White Whole Grain	hot dog buns, white whole grain Must have "whole grain" stamp on pkg stating the product has 8g or more of whole grain per serving	12/12/2 OZ	350	$ 29.60	$ 10,359.41	BUN, HOT DOG WHOLE-GRAIN-RICH 6" HINGE SLICED BAKED FROZEN / FLOWERS FOODS SPECIALTY GROUP / 99828820 / 12/12/2 OZ
dry 00001021	Cereal Bowl Pk, Assorted, Red. Sugar, 2 oz	Assorted Flavors, Reduced Sugar,Single Serve, 2oz	60/1 oz	610	$ 35.38	$ 21,581.01	CEREAL, CINNAMON TOAST CRUNCH WHOLE-GRAIN-RICH REDUCED SUGAR SS CUP SHELF S / CINNAMON TOAST CRUNCH / 14886000 / 60/2 OZ
dry 00001019	Cereal Bowl Pk, Assorted, Red. Sugar,1 oz	Assorted Flavors, Reduced Sugar,Single Serve, 1oz	96/1 oz	910	$ 34.87	$ 31,727.15	CEREAL, LUCKY CHARMS WHOLE GRAIN SS BOWL SHELF STABLE / GENERAL MILLS / 31917000 / 96/1 OZ

comm 00000966	Cheese Sauce, Ultimate Creamy White, Red Sod Land O'Lakes #39947	Reduced Sodium White cheese sauce - ready to use, 3 oz = 1 M/MA	6/106 oz	230	$ 85.60	$ 19,688.00	
comm 00000162	Cheese Sauce, Ultimate Yellow, Red Sod Land O'Lakes #39945	Reduced Sodium cheddar cheese sauce - ready to use, 3 oz = 1 M/MA	6/106 oz	225	$ 78.62	$ 17,689.50	
comm 00016503	Cheese, Amer. Slices, Red Sod,Red Fat Land O'Lakes #46018	50% reduced sodium, 50% reduced fat American cheese slices, 160 slice - no immitation or cheese product. 640 slices per case	4/5#	220	$ 44.33	$ 9,752.60	
refri 00000739	Cheese, Cheddar, Shredded Land O'Lakes #41749000034500		4/5#	180	$ 63.37	$ 11,406.60	
comm 00005132	Cheese, Mozz String, Ind. Wrap, Land O'Lakes #59703	Land O'Lakes Light mozzarella string cheese, 168/1 oz. ind. wrapped	168/1 oz	280	$ 42.05	$ 11,774.00	
comm 00005254	Cheese, Mozzarella Shredded Land O'Lakes #41698		4/5#	190	$ 62.25	$ 11,827.50	
comm 00001029	Chicken Drumsticks, Breaded, Traditional Gold Creek 791885	Breaded traditional drumstick, whole grain, dark meat, 1 pc. = 2 meat/.5 grain Average 102 per case	8/4 lb	450	$ 126.09	$ 56,740.50	
comm 00000191	Chicken Patty, Dill Breast Fillet WG NEW25- 26 Gold Creek #792429	white meat, 51% whole grain rich breading, each serving = 2 oz meat, CN labeled	8/4 lb	650	$ 120.46	$ 78,299.00	
comm 00000193	Chicken Patty, Hot & Spicy, WG Tyson #10703140928	white & dark meat, 51% whole grain rich breading, each serving = 2 oz meat, CN labeled	175/3 oz	205	$ 83.57	$ 17,131.85	
comm 00000969	Chicken Tender Breaded,WG,GoldCreek Gold Creek 791441	Fully-Cooked, Whole Grain Breaded,Skinless, and Boneless Whole Muscle Chicken Breast Strip. 3 pieces serving CN label	8/4 lb	450	$ 88.74	$ 39,933.00	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
comm 00001028	Chicken, PopCorn WG GoldKist NEW25-26 GoldKist 110452	Whole Grain breaded, fully cooked CN labeled popcorn chicken produced from white/dark meat Goldkist/Pigrim's Pride Corp - 104 Servings (17.3 servings per bag) 10 pcs per servings	6/5 lb	735	$ 100.17	$ 73,624.95	
snack 00016231	Chips, Baked Cheetos Flamin Hot, Crunchy Baked Cheetos Crunchy Hot #30993	Chips must be delivered fresh and with expiration dates of at least two weeks out from date of delivery. 1 bag = 1.25 grains	104/.88	250	$ 44.70	$ 11,175.00	
snack 00001022	Chips, Baked Lay's Assorted Frito Lay	Baked Lays Assorted .875 oz bags	60/.875 oz	1120	$ 44.70	$ 50,064.00	CHIP, CHEESE CRUNCHY BAKED WHOLE GRAIN HOT SS BAG FLAMIN SNACK / BAKED CHEETOS / 62984 / 104/.88 OZ
dry	Chips, Fritos, Low Sodium, Bulk Frito		8/16 oz	300	$ 23.25	$ 6,975.00	
snack	Chips, Kettle Jalapeno KETTLE LAYS		64/ 1.37 oz	180	$ 43.38	$ 7,808.40	
snack 00001023	Chips, Red Fat Doritos Assorted Flavor Frito Lay/Doritos		72/ 1 oz	1875	$ 31.91	$ 59,831.25	
dry 00000864	Chips, Tortilla, YellowRound, Bulk Delpasado		6/ 2#	300	$ 22.81	$ 6,843.00	CHIP, TORTILLA CORN YELLOW ROUND BAG SHELF STABLE / DEL PASADO / 864427 / 6/2 LB

frz 00000584	Cinnamon Roll Dough, 2.7 oz Pillsbury Pillsbury Prod. Code 111111000	whole grain freezer-to-oven cinnamon roll that meets 2 grains equivalent	100/2.7 oz	320	$ 39.99	$ 12,796.80	
paper 00000645	Container,3 Comp,Clear,Hinged Lid, 9x8x2.91 Pactiv		200	152	$ 49.40	$ 7,508.15	CONTAINER, PLASTIC 9X8 3 CMPT CLEAR 2.91" H HINGED LID CARRY-OUT / PACTIV / YCI811230000 / 200 EA
snack 00016403	Cookie, RF Choc Chip 1.5 oz Otis Spunkmeyer #55680	Delicious Essential pre- portioned choc. chip cookie dough nuggets ready to bake & serve. Made w/51% whole grain, meets school nutritional standards.	240/1.5 oz	40	$ 52.43	$ 2,097.20	
snack 00000897	Cookie, Sugar, ICED PINK WG 1.5 oz Good Source #10500		126/ 1.5 oxz	140	$ 45.02	$ 6,302.80	
frz 00005217	Corn Dog, Chicken, Whole Gr Foster Farms #95150 or appvd equal	Foster Farms #95150 chicken franks in whole grain batter	72/4.0 oz	730	$ 45.96	$ 33,550.80	
frz 00005200	Corn, whole kernal, frozen	frozen, bulk, US Grade B or better. FDA poly lined.	20#	290	$ 28.19	$ 8,175.83	CORN, YELLOW KERNEL FANCY FROZEN BAG / MONARCH / 670061 / 20 LB
paper 00013124	Cutlery Kit: spork, straw, napkin	Cutlery kit to include spork, straw & napkin	case (1000)	260	$ 17.89	$ 4,651.40	KIT, CUTLERY SPORK STRAW NAP MEDIUMWEIGHT WHITE POLYPROPYLENE PLASTIC / DAXWELL / B10001522 / 1000 EA
frz 00000930	Donut Holes, Cup, Powdered,WG Super Bakery #9300		60/3 oz	300	$ 47.22	$ 14,166.00	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
frz 00000779	Donut, Cake Ring Choc Glzd WGR Bake Crafters #1937	whole grain rich provides 2 oz grain equiv. Portion to provide at least 305 calories w/no more than 19 gms of fat. Must contain less than 290 mg sodium	72/3.2 oz	250	$ 57.93	$ 14,482.50	
frz 00000778	Donut, WG, Powdered, Bake Crafters Bake Crafters IW #1932	whole grain rich - provides 2 oz grain equiv. Portion to provide at least 275.0 calories, with no more than 14 grams of fat. Less than 310 mg sodium	72/3.2 oz	250	$ 55.81	$ 13,952.50	
DRINK	Drink,DietCoke		24/20 oz	345	$ ~~38.88~~ -	$ -	WILL SOURCE UPON AWARD per email from Cindy 5/23/25
DRINK	Drink,DietDrPepper		24/20 oz	380	$ 38.88	$ 14,774.40	
DRINK	Drink,DietMountainDew		24/16.9 oz	255	$ ~~38.88~~ -	$ -	WILL SOURCE UPON AWARD per email from Cindy 5/23/25
DRINK 00001025	Drink,Juice,IZZE, Assorted Flavors 8.4 oz IZZE Assorted Flavors		24/8.4 oz	180	$ 20.64	$ 3,715.20	JUICE, APPLE SPARKLING DRINK 70% CAN SHELF STABLE CARBONATED / IZZE / 01507 / 24/8.4 OZ
DRINK 00001026	Drink,Juice,Switch,Assorted Flavors 7.5 oz Switch Assorted Flavors 7.5 oz		24/7.5 oz	125	$ 18.12	$ 2,265.00	JUICE, FRUIT PUNCH 100% SPARKLING CAN SHELF STABLE / THE SWITCH / 7C2475FP / 24/7.5 OZ
DRINK 00001024	Drink,SparklingICE, Assorted Flavors, 17oz Sparkling Ice Assorted Flavors	Water, sparkling. Assorted Flavors, 17 oz	12/17 oz	1835	$ 12.12	$ 22,240.20	WATER, CHERRY LIMEADE SPARKLING PLASTIC BOTTLE CARBONATED SELTZER / SPARKLING ICE / 95086 / 12/17 OZ
DRINK 00016197	Drink,Water,MustangLogo16oz	16 oz water w/flat cap lids with approved Mustang Bronco logo	24/16 oz	400	$ 10.87	$ 4,348.00	
comm 00002122	Eggs, Round Patty, 120/ 1.5 oz Pappetti's / Table Ready		120/1.5 oz	190	$ 31.97	$ 6,074.30	
comm 00000791	Eggs, Scrambled Sunny Fresh #110026384	80 servings per bag, 320 1oz servings per case	4/5 lbs	260	$ 131.47	$ 34,181.68	

frz 00000226	Franks, Turkey 20#, Jennie O Jennie-O #612620	8 franks to 1 lb., frozen, fully cooked, skinless, reduced sodium (240 mg or less) smoked uncured turkey franks - No allergens or gluten. 1 frank = 2 oz of meat	20#	400	$ 50.52	$ 20,208.00	
comm 00000266	French ToastSticks,WG CinnGlazed,IW Pappettis TableReady #46025-75012-00	100% whole grain cinnamon glazed french toast sticks, individually wrapped - 3 per serving = 1 meat, 1 grain	85/2.9 oz	540	$ 41.96	$ 22,659.37	
dry 00010340	Fruit Cocktail, light syrup	fruit, diced, mixed, in light syrup Grade B	case (6/10)	470	$ 59.13	$ 27,789.83	FRUIT COCKTAIL, DICED IN LIGHT-SYRUP SHELF STABLE CANNED / MONARCH / 162656 / 6/#10 CN
dry 00000269	Gravy Mix, Peppered Shawnee Mills #289062809	Peppered white gravy mix - whole grain, low sodium	6/1.5lb	150	$ 21.42	$ 3,213.00	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
frz 00001033	Juice 4UI, Assorted Flavors, 70/4 oz Ardmore Farms	100% Juice, Juice 4UI	70/4 oz	1300	$ 17.01	$ 22,113.00	JUICE, CHERRY 100% CARTON FROZEN / JUICE4U / 45717 / 70/4 OZ.
comm 00010131	Ketchup, ind, 9 gm portion packs Red Gold #REDY59G or appvd =	Red Gold ketchup, individual, 9 gram/1000 ct, portion control packets	case (1000)	600	$ 25.92	$ 15,552.00	
refri 00000308	Margarine, Solid, Transfat Free Goldnswt #21549GNS	Transfat Free margarine - 30/1 lb sticks	30/1 lb	100	$ 35.51	$ 3,550.50	MARGARINE, SALTED SOLID IW REF / GLENVIEW FARMS / 111735 / 30/1 LB
comm 00000970	Marinara Sauce Dipping Cups, 1 oz Red Gold #REDNA1Z		250/1 oz	350	$ 37.19	$ 13,016.50	
dry 00000725	Orange, Mandarin Whl in pear juice	Grade B or Better Mandarin Oranges	6/ #10	475	$ 43.87	$ 20,838.25	ORANGE, MANDARIN WHOLE SEGMENT IN PEAR JUICE CANNED / BLACKHIVE / MADISON / 90046 / 6/#10 CN
paper 00013280	Pan Liners, Bun Pan, 16.4x24.4 Parchment		case (1000)	105	$ 53.80	$ 5,649.00	LINER, PAN FOOD 16.4X24.4 PARCHMENT PAPER QUILON TREATED GREASE RESISTANT / MONOGRAM / 901636 / 1000 EA
dry 00010620	Peaches, Diced, Yellow Cling, in light syrup	light syrup, US Grade B or better	case (6/10)	570	$ 63.06	$ 35,946.48	PEACH, DICED IN LIGHT-SYRUP SHELF STABLE CANNED / MONARCH / 162657 / 6/#10 CN
dry	Pineapple, Tidbits Dole #00553	natural juice	case (6/10)	475	$ 51.40	$ 24,415.00	
comm 00000460	Pizza, Big Daddy's Primo Four Cheese Schwan's 78637	Big Daddy's Primo 16" whole grain Four Cheese Pizza equiv. of 2 meats, 2 grains, 1/8 red/orange veg	72/5.18 oz	235	$ 78.13	$ 18,360.55	
comm 00000650	Pizza, Big Daddy's, Bold edge Pepperoni 16" Schwan's #78986	51% whole grain crust, w/reduced fat pepperoni, provides 2 oz meat, 3 oz grain, 1/8 cup red/orange veg - CN labeled	72/5.59 oz	235	$ 74.58	$ 17,526.30	
comm 00016202	Pizza, Cheese, Alpha SD162WS, 16in WG , Thin Alpha Simply Delicious 16" WG Cheese SD162WS	72/4.75 oz servings per case 1-8 cut portion provides 2 oz M/MA, 2 oz equiv grain, 1/8 c. red/or. veg 100% mozz, skinny crust	9 ct	500	$ 72.93	$ 36,465.00	
comm 00000351	Pizza, Fiestada, 72 ct Tony's #68523	Fiestada, personal pizza, 51% whole grain	72 ct	500	$ 57.53	$ 28,765.00	
comm 00005350	Pork Rib Patty, precooked AdvancePierre #10000013717		100/3.2oz	108	$ 66.55	$ 7,053.96	
comm 00000423	Potato Pearls EXCEL Red. Sod. Mashed Potatoes Basic American Foods, Potato Pearls EXCEL red. sod	Potato Pearls EXCEL original butter mashed - reduced sodium - 170 mg or less for 1/2 cup, no glutens #10799	Case 12/28 oz cartons	435	$ 68.87	$ 29,958.45	POTATO, MASHED BUTTER PEARL DEHYDRATED REDUCED SODIUM ADD WATER INSTANT / BASIC AMERICAN FOODS / 10799 / 12/28 OZ.

comm 00000586	Potato, Fries, Crispy Crinkle Deep Groove McCain #MCL03623	224- 1/2 c. servings per case Deep grooved crinkle cut fries that hold up well. 170 mg sodium for 1 serving. MCL03623	6/5#	500	$ 55.90	$ 27,952.25	
comm 00001032	Potatoes, Spiral, Crispy Seasoned Red SodSY25-26 McCain #1000004108	Commodity processed, 29.5 servings per bag, 6 bags per case 177 servings per case	6/4#	500	$ 42.98	$ 21,491.85	

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
comm 00000943	Potatoes, Sweet, Savory Seasoned 5/16" McCain 1000004309	Straight cut, 5/16" Harvest Splendor Savory Seasoned sweet potato fries, 3.09 oz serving = 1/2 cup of veg. 77/ 3 oz	6/2.5#	600	$ 31.62	$ 18,972.00	
comm 00005400	Potatoes, Tater Tots, Red. Sod. McCain #1000002789	reduced sodium tater tots 2.52 oz = 1/2 c. veg. serving, 170 gm sodium or less 190/2.52 oz servings per case 8 pieces per serving	6/5#	840	$ 57.87	$ 48,612.31	
frz 00005359	Potatoes, Waffle Cut Fries, Seasoned SY25- 26 McCain #MCL03823	Waffle Cut Fries, 144 Servings per Case /24 servings per bag. 1 serving = 1/2 c. veg.	6/4.5#	500	$ 51.82	$ 25,910.05	
snack 00000257	Rice Krispies Treat, WG 1.41 oz Kelloggs Rice Crispy #38000-11052	rice crispy treats made with whole grain = 1 oz grain equiv.	4/20/1.41 OZ	110	$ 38.13	$ 4,194.75	
frz 00000827	Roll, Honey Wheal,Dough,Bridgford Bridgeford Roll # 6737	White Whole Grain Roll, 1 roll = 2oz grain	180/ 2 oz	1100	$ 27.57	$ 30,327.00	
frz 00000837	Smokies,Beef Cloverdale #131830 Cloverdale #131830	Cloverdale Lil"Somkies Beef, Uncured 10 # bulk Fully cooked sausage Links 2oz=5 links = 2 M/MA Gluten Free 80 servings per case	10#	400	$ 42.97	$ 17,188.00	
comm 00001351	Spaghetti Sauce, Nutr. Enhanced, Nat Off Red Gold #RPKMA9E	Nutritionally Enhanced Red Gold Spaghetti Sauce with low sodium (70 mg) for 1/4 c.	6/#10 cans	130	$ 42.68	$ 5,548.40	
comm 00000259	Steak Fingers, Wh. Gr. breaded AdvancePierre #10000097886	Fully cooked, chopped beef with a whole grain breading, stick shaped. CN labeled 4 Sticks = 1 serving	125/3.88 oz	525	$ 116.49	$ 61,157.25	
comm 00016274	Stuffed Sticks, Tony's, mozz, 2oz. Tony's #73338	Tony's #73338, 2 per serving	case (200ct)	420	$ 71.22	$ 29,912.40	
dry	Syrup, Maple Flavored Smucker's #5150002283		100/1.4 oz	520	$ 16.06	$ 8,351.20	
dry 00010960	Taco Shells, 200 ct Mission #7381	Ready-to-eat yellow ground crispy corn tortilla shells, packed to prevent breakage	case (200)	195	$ 25.85	$ 5,040.65	
paper 00013500	Tray, paper, 1#		4/250 ea	55	$ 37.98	$ 2,088.90	TRAY, PAPER BOARD FOOD 1 LB CLAY COATED WHITE & RED PLAID / MONOGRAM / 795009 / 4/250 EA
paper 00000765	Tray, paper, 1/2#		4/250 ea	70	$ 27.67	$ 1,936.92	TRAY, PAPER BOARD FOOD .5 LB CLAY COATED WHITE & RED CHECKERED / MONOGRAM / 375950 / 4/250 EA
paper 00000752	Tray, Paper, 3#		2/250 ea	90	$ 30.15	$ 2,713.48	TRAY, PAPER BOARD FOOD 3 LB CLAY COATED WHITE & RED CHECKERED / MONOGRAM / 375330 / 2/250 EA
paper 00016210	Tray, Paper, 5#		2/250 ct	275	$ 45.22	$ 12,435.56	TRAY, PAPER BOARD FOOD 5 LB CLAY COATED WHITE & RED CHECKERED / MONOGRAM / 375338 / 2/250 EA

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes

paper 00000889	Trays, 5 comp, White Pactiv	5 comp tray	4/125 ea	2200	$ 27.78	$ 61,124.36	TRAY, FOAM SCHOOL 8.25X10.25 5 CMPT WHITE / PACTIV / YTH10500SGBX / 4/125 EA
comm 00013210	Turkey Breast, Sli Ovn Rsted Brst Jennie-O #2099	Jennie-O #2099 Sliced Oven Roasted Breast-Frozen (White) 12/1 lb. 64/3 oz	12#	250	$ 47.52	$ 11,880.00	TURKEY, BREAST SLICED .5 OZ SKINLESS COOKED FROZEN / JENNIE-O TURKEY STORE / 209903 / 12/1 LB
comm 00005491	Turkey Ham, Diced Jennie-O #119371	Pre-cooked, 1/2" diced, CN labeled, 5% water or less, no allergens or glutens	10#	150	$ 40.52	$ 6,078.00	
comm 00000326	Turkey Roast, Breast VIP, sliced Jennie-O VIP Turkey Breast #878403	Boneless whole muscle, skinless, fully cooked, oven roasted 219 Servings per case	9/4-5 lb	120	$ 199.95	$ 23,994.00	
comm 00002220	Turkey Sausage Pattie, 160 ct. Jennie-O #613203	Pre-Cooked sausage patty 160/1.025 oz per case	2/5.125 lb	235	$ 44.94	$ 10,560.90	
comm 00005507	Uncrustables PB w/Grape Jelly, 2.6 oz Smuckers #5150006960	Smuckers 2.6 oz PB & Grape Jelly uncrustable sandiwch 72 ct.	case (72)	820	$ 48.72	$ 30,206.40	
comm 00001016	Uncrustables PB w/Raspberry, 2.6 oz Smuckers #5150077936	Smuckers 2.6 oz PB & Raspberry Jelly uncrustable sandiwch 72 ct.	case (72)	400	$ 50.73	$ 20,292.00	
dry 00011050	Vinegar, white, clear	white, clear distilled or 50 grains acetic acid	4/1 gal	55	$ 19.53	$ 1,074.33	VINEGAR, DISTILLED WHITE DOMESTIC 50 GRAIN PLASTIC JUG / MONARCH / 252630 / 4/1 GA
refri 00000808	Yogurt, Vanilla, Parfait Pro Pouch Yoplait #20824000	Bulk, reduced sugar, low fat vanilla gluten-free yogurt in a convenient, multi-serve pouch.	6/4 lb	285	$ 28.64	$ 8,162.40	

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Mustang Public Schools

Novotny, Kimberly <novotnyk@mustangps.org>

Bid

7 messages

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:37 AM
To: "cindy.carlton@usfoods.com" <Cindy.Carlton@usfoods.com>

On the Market Basket Bid you didn't give the USF # 's do you have those for me to enter with the bid? Were they a column that you hid before printing the bid packet?

--
Thank you,

Kimberly Novotny

Kimberly Novotny
Child Nutrition Assistant Director
Mustang Public Schools
405-256-6931

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This institution is an equal opportunity provider

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:39 AM
To: "cindy.carlton@usfoods.com" <Cindy.Carlton@usfoods.com>

also you do not have a price written down for Diet Coke & Diet Mountain Dew but you do for Diet Dr Pepper.
[Quoted text hidden]

Carlton, Cindy M <Cindy.Carlton@usfoods.com> Fri, May 23, 2025 at 8:46 AM
To: "novotnyk@mustangps.org" <novotnyk@mustangps.org>

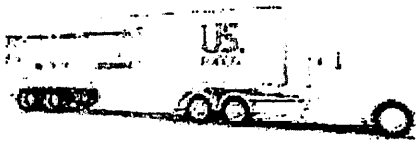
Bid team did the bid & I went in & looked....USF# not on there. I suggested all the products purchasing. That flavor will be the same- we can't get special pricing on their products. We get current pricing.

Cindy M Carlton | Bid Account Manager

10211 N. I-35 Service Road | Oklahoma City, OK 73131

M 405.990.8435

cindy.carlton@usfoods.com



From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 23, 2025 8:39 AM
To: Carlton, Cindy M <Cindy.Carlton@usfoods.com>
Subject: Re: Bid

Caution: External Email - if you think this email is suspicious, please report it by clicking the ***Phish Alert*** button in Outlook.

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Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 8:48 AM
To: "Carlton, Cindy M" <Cindy.Carlton@usfoods.com>

I need a price to include those 2 items, is it the same price as Dr Pepper?
[Quoted text hidden]

Carlton, Cindy M <Cindy.Carlton@usfoods.com> Fri, May 23, 2025 at 9:30 AM
To: "novotnyk@mustangps.org" <novotnyk@mustangps.org>

YES😊

[Quoted text hidden]
[Quoted text hidden]

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 23, 2025 at 9:30 AM
To: "Carlton, Cindy M" <Cindy.Carlton@usfoods.com>

Ok, thanks.
[Quoted text hidden]

Carlton, Cindy M <Cindy.Carlton@usfoods.com> Fri, May 23, 2025 at 9:33 AM
To: "novotnyk@mustangps.org" <novotnyk@mustangps.org>

Carlton, Cindy M reacted to your message:

From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 23, 2025 2:30:41 PM
[Quoted text hidden]

[Quoted text hidden]

Mustang Public Schools

Novotny, Kimberly <novotnyk@mustangps.org>

Prime Bid Question

5 messages

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 30, 2025 at 10:16 AM
To: "cindy.carlton@usfoods.com" <Cindy.Carlton@usfoods.com>
Cc: Kay Rainwater <rainwatern@mustangps.org>

Could you please confirm the price quoted for the following items:

Gold Kist Popcorn Chicken #110452
SunnyFresh Scrambled Eggs #110026384

It doesn't seem to be correct.

--
Thank you,

Kimberly Novotny

Kimberly Novotny
Child Nutrition Assistant Director
Mustang Public Schools
405-256-6931

Relationships. Student Success. Communication. Culture.
This institution is an equal opportunity provider

Carlton, Cindy M <Cindy.Carlton@usfoods.com> Fri, May 30, 2025 at 10:33 AM
To: "novotnyk@mustangps.org" <novotnyk@mustangps.org>
Cc: "Rainwater, Kay" <rainwatern@mustangps.org>

Cargil #2575700

$55.77 + 3.12 = $58.89/cs

Material Code	Product Code	Product Description	Pack Size	FOB Price per Case	Delivered Price per Case	Delivered Price per CN Serving
110026384	40927	Precooked Scrambled Eggs. Medium Curd. Fz. Bag	4/5 LB	$50.05	$55.77	$0.13

Pilgrims #7743693

$70.45 + 3.12 = $73.57

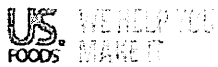
Number	Product	Pack Size	Net Wt[1]	Servings[1]	Option[2]	Price/Case
110452	Fully Cooked CN Whole Grain Breaded Popcorn Chicken Snackers	6/5.00 lbs	30.00	134	Conventional	$70.45

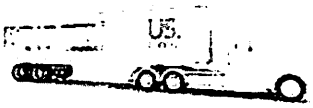
Cindy M Carlton | Bid Account Manager

10211 N. I-35 Service Road | Oklahoma City, OK 73131

M 405.990.8435

cindy.carlton@usfoods.com





From: Novotny, Kimberly <novotnyk@mustangps.org>
Sent: Friday, May 30, 2025 10:17 AM
To: Carlton, Cindy M <Cindy.Carlton@usfoods.com>
Cc: Rainwater, Kay <rainwatern@mustangps.org>
Subject: Prime Bid Question

Caution: External Email - if you think this email is suspicious, please report it by clicking the ***Phish Alert*** button in Outlook.

[Quoted text hidden]

The information contained in this e-mail message, and any files transmitted with it, is confidential and may be legally privileged. It is intended only for the use of the individuals or entities named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or forwarding of this e-mail message is strictly prohibited. If you have received this e-mail message in error, please notify the sender from Mustang Public Schools and delete the material from any computer. Thank you for your cooperation.
This email message and any attachments are for the sole use of the intended recipient(s) and may contain information that is confidential or proprietary to US Foods. If you have received this message in error, please notify the sender by reply, and delete all copies of this message and any attachments.

2 attachments

Cargill - Revised - CZONE 3 SCHOOL COMMERCIAL SY 25 26 P-0005893 - CO, IL, IN, KS, KY, MI, MO, NE, OH, OK, TN, WY.pdf
142K

OK-2025-25316 Pilgrims - USF.pdf
810K

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 30, 2025 at 10:42 AM
To: "Carlton, Cindy M" <Cindy.Carlton@usfoods.com>
Cc: "Rainwater, Kay" <rainwatern@mustangps.org>

Thank you for the clarification.

[Quoted text hidden]

Carlton, Cindy M <Cindy.Carlton@usfoods.com> Fri, May 30, 2025 at 10:43 AM
To: "novotnyk@mustangps.org" <novotnyk@mustangps.org>
Cc: "Rainwater, Kay" <rainwatern@mustangps.org>

Of course, sorry for the trouble.

[Quoted text hidden]
[Quoted text hidden]

Novotny, Kimberly <novotnyk@mustangps.org> Fri, May 30, 2025 at 10:43 AM
To: "Carlton, Cindy M" <Cindy.Carlton@usfoods.com>
Cc: "Rainwater, Kay" <rainwatern@mustangps.org>

No problem, thank you.
[Quoted text hidden]

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal,* and *voluntarily excluded,* as used in this clause. have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower-Tier Covered Transactions,*** without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective paiticipant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system ofrecords in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

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CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION-LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

US Foods, Inc.

Organization/Vendor Name

Mischa Collins, VP National Sales Field Operations

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Mischa H. Collins	5/14/25
Signature	Date

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INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (0MB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address. city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item I). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item I; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001.*

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. Thecertifyingofficialshallsignanddatetheform,printhisorhername,title,andtelephonenumber.

Publicreportingburdenforthis collectionof informationis estimatedto average30 minutesperresponse,including time for reviewing instructions, searching datasources, gathering and maintaining the data needed, and completing and reviewing the collectionofinformation.Send comments regarding the burden estimate orany other aspect ofcollection of information, including suggestions for reducing this burden.to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C.20503.

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STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY 0MB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. Type of Federal Action:	2. Status of Federal Action:	3. ReportType:
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter ____ Date of Last Report

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:
☐Prime **D** Subawardee Tier _____.if known Congressional District, if known:	Congressional District, if known:
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number. if applicable:
8. Federal Action Number: *(if known)*	9. Award Amount: *(if known)* $ _____
10. a. Name and Address of Lobbying Entity: *{if individual. last name,first name, Ml)*	b. Individual Performing Services: *{including address if different from No. 1Oa) (last name, first name. Ml)*
11. Amount of Payment: *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. ~~Form of Payment: *(check all that apply)*~~ a. Cash Nature _____ b. In-kind (specify) Value _____	13. Type of Payment: *(check all that apply)* a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *{specify)*

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s). or member(s). contracted for payment indicated in Item **11:**

(Attach Confirmation Sheets ifnecessary)

15. **Continuation Sheets Attached:** ☐**Yes** ☐**No**

16. Infonnation requested through this form is authorized by Title 31 U.S.C §1352 This disclosure oflobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352 This information will be reported to the Congress semiannually and will be available for public inspection Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10.000 and not more than $150.000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

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CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or wi II be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying,* in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.
   US Foods does not lobby or engage lobbyists.

US Foods, Inc. / 10211 N. I-35 Service Road | Oklahoma City, OK 73131
Name/Address of Organization

Mischa Collins, VP National Sales Field Operations
Name/Title of Submitting Official

Signature — Date: 5/14/25

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EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

US Foods, Inc. 10211 N. I-35 Service Road | Oklahoma City, OK 73131 405-990-8435 – Cindy Carlton, Bid Acct. Manager

Company Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

_____ (Owner or Officer of Firm)

VP National Sales Field Operations (Title) 5/14/2025 (Date)

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STATEMENT OF COMPLIANCE

{Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned,_____A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 ofTitle 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 14th___day of May_____

Signed: _____

_____

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

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NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Oklahoma)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

U.S. Foods
Vendor/Company Name

Attested to before me this 12th day of May, 2025

REBECCA CUNNINGHAM NOTARY # 24013174 EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA

Notary Public (or Clerk or Judge)

My Commission Expires: 10/22/2028

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF Oklahoma }

I, Phillip Robison lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of US Foods (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 12th day of May, 2025.

REBECCA CUNNINGHAM NOTARY # 24013178 (Seal) EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA

Notary Public

My Commission Expires: 10/22/2028

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

US Foods, Inc. | 10211 N. I-35 Service Road | Oklahoma City, OK 73131 | 405.990.8435

Company Name | Address | Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

Product Description	Country of Origin
CARROT, MATCHSTICK SHRED FRESH REF	US,CA,MX
CELERY, DICED 1/4" FRESH REF	US,MX
ONION, YELLOW JUMBO BULK FRESH REF	US,MX
ORANGE, 113 COUNT NAVEL OR VALENCIA CHOICE IMPORTED & DOMESTIC FRESH REF BOX	MX,US

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

_____ (Owner or Officer of Firm)

VP National Sales Field Operations (Title) 5/14/2025 (Date)

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CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name:	US Foods, Inc.
Address:	10211 N. I-35 Service Road
City, State, Zip:	Oklahoma City, OK 73131
Representative Signature:	Mischa H. Collins
Representative Name:	Mischa Collins, VP National Sales Field Operations
Date:	5/14/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	Cindy Carlton, Account Bid Manager
Billing Address:	10211 N. I-35 Service Road | Oklahoma City, OK 73131
Phone Number:	405.990.8435
E-mail:	cindy.carlton@usfoods.com

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MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

*********Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.********

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

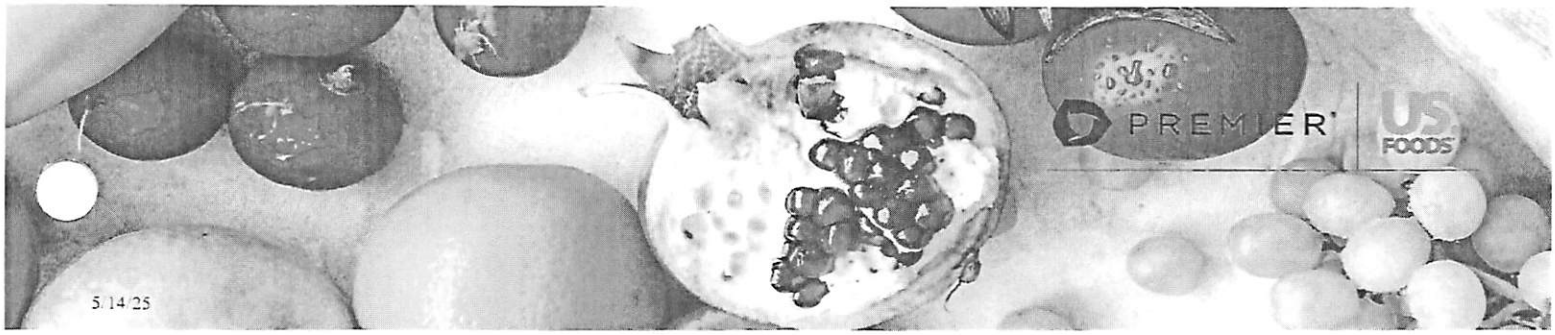
NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.



Thank you for inviting US Foods and Premier to participate in the Mustang Public School's RFP for Child Nutrition Services Prime Vendor . In this proposal, you will find a highly competitive market basket accompanied by a resource and service platform to address your specific goals and objectives set forth in this RFP. We hope you enjoy learning more about this program and understanding the value it will continue to bring to your operation. US Foods and OMNIA Partners/Premier are excited to grow our partnership as your Prime Broadline Distributor and GPO Partner for foodservice.

US Foods has maintained a strong partnership with the Mustang Public Schools and Campus Smart Buying Group for the past five years through the Premier Program. We've valued the opportunity to host quarterly meetings with the schools, manufacturers, and brokers to discuss the latest technology advancements, inventory updates, and market trends; all aimed at identifying cost-saving opportunities. Your dedicated Bid Account Manager, Cindy Carlton, will continue to be your primary contact for any reporting, product, or service needs. US Foods, OMNIA Partners and Premier are excited for the opportunity to grow our partnership as your Prime Broadline Distributor and GPO Partner for foodservice!

Program Overview

- This is a "first choice" GPO for foodservice operators across the country.
- Excess of $10B in aggregated purchasing power with more than 37,000 members
- Comprehensive Portfolio of discounted contracted manufacturer agreements (CMA)
- Industry leading technology, pricing strategy, and cost savings solutions.
- No Membership fees

US Foods and OMNIA Partners/Premier's focus, scale, and reach are the key things that set us apart and why we are the ***"first choice"*** for operators seeking high-value contract opportunities and a comprehensive portfolio of products and services.

Principle Advantages

BEST PRICING IN THE INDUSTRY

- As a prime vendor, US Foods is committed to partnering with the district through the Premier Group Purchasing and Distribution Program. We define the prime vendor relationship as 80% of your annual food and supply spend. Please note that line item or Category Awards are not permissible under the Premier Program.
- Per USDA requirements we are providing a Fee Per Case mark-up schedule as required.
- A Cost-Plus Fixed Fee-Per-Case Program. ***The market basket provided with this RFP is priced at $3.12 for the 25/26 school year (July 1 – June 30).***
- The parties agree that renewal of the contract shall be extended subject to mutual agreement of **Mustang Public Schools** and US Foods. As a part of the renewal process, the Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for Participating Members. On a mutual basis, we will agree to extend the agreement.
- Premier negotiates 400+ national supplier contracts utilizing fixed and market pricing strategies to ensure price protection, predictability, and auditing for 110,000+ products on behalf of the membership.

AMPLE INCENTIVE AND REBATE OPPORTUNITIES

- Participating Member Volume Incentive
- USF Direct Program Incentive
- Earned Tier Adjustment aka "Shore Up Credits"
- Direct Parent Incentive
- Contract Manufacturer Agreement (CMA) Rebates
- OMNIA Admin Fee Share Rebate

Please see the Cost Plus Fixed Fee-Per-Case Mark-Up Program document for complete details.

NATIONAL AND LOCAL REPRESENTATION

- A dedicated national team of 27+ individuals that support Premier exclusively and Premier's national team.
- A Premier-certified Account Manager locally with Account Coordinator and Customer Service support team, overseen by a National Sales Manager to ensure uniform service.
- Best in class delivery service through our US Foods' warehouses and driver domicile.

INDUSTRY LEADING STANDARDS

- Premier holds US Foods accountable to strict service levels and will stock any CMA product for **Mustang Public Schools** with a 12-case movement in a 4-week period providing vendor requirements can be met by US Foods.
- Best-in-class technology, integrations, and order guide management through Master List Management (MLM), as well as resources to help the district with ongoing cost-reduction opportunities.

PREMIER MEMBER ONLY CONTINUED EDUCATION AND FOOD SHOWS OPPORTUNITIES

- **Regional Meetings** - Learn about the newest contracts, latest trends and industry best practices while networking with your fellow foodservice professionals – at no cost. CEUs available. Continuing education credits available.
- **Culinary Clinics** - one-day culinary immersion designed to inspire and hone your skills in the kitchen with hands on-experience, guided by professional chefs. $100 per participant.
- **Breakthroughs** - Attend this 3-day forum free of charge where 4,000 foodservice professionals and suppliers come together to share knowledge, network and learn the latest products and industry advances.

Thank you for taking the time to review this proposal and for the opportunity to earn your trust in executing the power of the US Foods/OMNIA/Premier Foodservice Program. US Foods and OMNIA/Premier believe that we are the best choice as your GPO/foodservice distribution partner and look forward to your feedback.

Sincerely,

Mischa Collins, Vice President National Sales Field Ops – Premier

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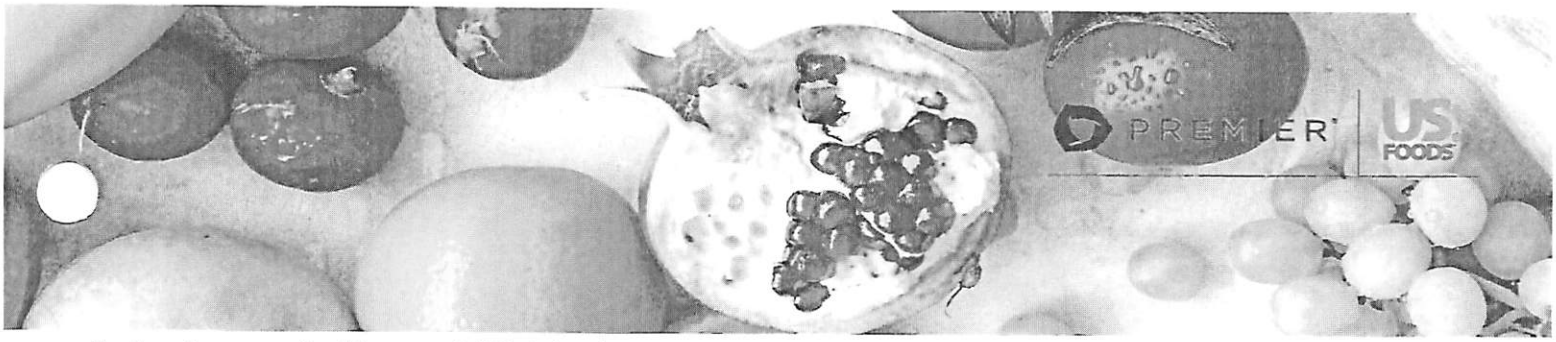

Savings Summary for Mustang Public Schools:

ESTIMATED SPEND and EARNED INCENTIVES & REBATES		
Estimations based on $2,300,000 in annual purchases	Estimated Earned Incentive &Rebate Amount	Estimated Incentive / Rebate %
Direct Parent Incentive (DPI Rebate)	$23,000	1.00%
Members may be eligible for an ongoing incentive of 1% that is to be paid bi-annually by US Foods as earned by check or credit. To be earned, members would need to meet or exceed prime vendor participation with US Food of 85% or more and a Premier CMA threshold based on class of trade. An affidavit is required for participation in this incentive. Tracking, verification, and auditing is provided by the US Foods / Premier Corporate team.		
Participating Member Volume Incentive (PMI Rebate)	$2,760	0.12%
Participating members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the US Foods "Bank Statement" or Statement of Earned Incentives. This incentive is paid quarterly by US Foods. Tracking and verification provided by the US Foods / Premier Corporate team.		
Contracted Mfr Agreement Rebates (CMARs)	$8,050	0.35%
Based on contracted purchases, members may receive a quarterly contracted manufacturer agreement rebate (CMAR) payment paid one hundred percent (100%) by Premier. CMARs are negotiated by Premier on behalf of the membership and paid 100% to the purchasing member. Quarterly rebates vary and are determined by how many contracted items a member purchases during a specified period of time. These items are identifiable on the ordering website FoodserviceDirectOrder.com (PremierFSDO) by the icon CMAR next to the product description. Detailed reporting is available through Premier on all CMARs collected and paid to each purchasing member. Quarterly rebates are paid by ACH.		
USF DIRECT Incentive	$690	1.50%
Premier members will receive a credit of 1.5% on the cost of all products purchased through the US Foods DIRECT program. The credit on the account will equal the cost of the DIRECT product (as seen on PremierFSDO) less mark-up and freight multiplied by 1.5%. The credit will be issued monthly to individual customer accounts by US Foods. Tracking and verification provided by the US Foods / Premier Corporate team.		
Health-e Pro Menu Planner	$6,040	0.26%
Premier members can access a Food Management and Software Contract for nutrient analysis as part of our Group Purchasing and Distribution Program. It is approved by USDA for nutrient analyses in school meal programs and for use in certification of compliance with lunch meal requirements. Software features include Onsite Menu production with school site access, regular updates reflecting changing regulations and annual USDA ingredient and recipe changes, EZReview technology, and a virtual filing cabinet with access to Nutrition Fact labels, CN Labels and PFS.		
ESTIMATED INCENTIVE & REBATE TOTALS	$40,540	1.76%

Incentives will increase with additional schools or categories

*Does Not Include One-Time Incentives or New Business Incentives

Estimated Incentive &Rebate Amount

Assumption: All values are estimates based on annualized purchases provided in the RFP.

USF DIRECT Incentive

Assumption: Based on 2% of purchases made through the USF DIRECT Program.

Health-e Pro Menu Planner

Assumption: Based on National information on cost of data software and current school sites. Basic Menu Production and Software.

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DRIVE ADDITIONAL SAVINGS
ON YOUR FOOD & SUPPLY SPEND

The Direct Parent Participation and Utilization Incentive from US Foods®.

Members can earn 1% of total food and supply spend with US Foods when they meet the following thresholds:

- Set up on Premier's roster as a Direct Parent with owned/leased/managed facilities
- Utilize US Foods as your supplier for 85% of eligible spend
- Utilize Premier® Contracted Manufacturer Agreements (CMAs) at target rates established by market segments

PREMIER | US FOODS

VALUE-INNOVATION-EXECUTION



DIRECT PARENT PARTICIPATION AND UTILIZATION INCENTIVE

SET-UP

STEP 1 With your US Foods® representative, affirm owned/leased/managed (OLM) facilities and foodservice purchase volume of Direct Parent

STEP 2 Sign Direct Parent Participation and Utilization Affidavit, available from your US Foods representative

STEP 3 Review current status of all OLM facilities on monthly basis via Direct Parent Monthly Tracking Report from US Foods

ONGOING

STEP 4 Develop actionable steps for obtaining Incentive goals with Premier® and US Foods

STEP 5 Payout of earned Incentive every 6 months

STEP 6 Review and affirm food and supply total volume spend annually

STEP 4 CAN INCLUDE:

- Competitive analysis of all foodservice suppliers in Market Basket by Premier and Direct Parent
- Product mix shift to contracted items through US Foods' Product Standardization tool
- Review US Foods distribution center stocking analysis to support needed contract items
- Formalize communication pathways and opportunities from Direct Parent, Premier and US Foods

ADDITIONAL BENEFITS

- Maximize off-invoice contract discounts with increased Premier Committed Manufacturer Agreement (CMA) utilization
- Optimize CMA rebate dollars from Premier's contracted volume utilization
- Increase Delivery Size and Days Sales Outstanding (DSO) and Participating Member Incentives from US Foods
- Expand visibility to participation and utilization, and communicate the priority of this program throughout the organization
- Reduce the number of suppliers and invoices in your facilities

HOW IT WORKS

- 1% Incentive will be paid when...
  - Direct Parent achieves ≥ 85% of eligible US Foods participation volume
  - CMA utilization is equal to or exceeds the market segment
- Incentive periods are January-June and July-December
- Direct Parent to track and maximize Incentive by US Foods
- Actionable steps are developed to help meet Incentive goals
- Incentive is paid by US Foods semi-annually to Direct Parent

TO LEARN MORE ABOUT OUR PROGRAMS AND SERVICES, OR TO BEGIN PARTNERING WITH PREMIER AND US FOODS, PLEASE CONTACT YOUR US FOODS REPRESENTATIVE OR EMAIL US AT ASKPREMIER.SHARED@USFOODS.COM.

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Premier's K-12 Food Product & Distribution Program

Overview

The cornerstone of the Premier Group Purchasing Program is the **contracted manufacturer agreements (CMAs).** Through these agreements, Premier offers the most comprehensive foodservice contract portfolio in the industry! By maximizing your utilization of Premier CMAs, **Mustang Public Schools** will realize substantial cost savings on your food spend year after year. CMAs are negotiated to maximize the financial benefits for all Premier members and are managed with careful oversight and price monitoring throughout the term of the agreement providing **Mustang Public Schools price protection, predictability,** and **auditing.** Today, 80% of all dollars purchased by Premier Members in food and supplies are covered by a CMA.

Terms

Contracted manufacturer agreements (CMAs) are negotiated with manufacturers for a **three-year (36 month) period.** Beginning and end dates for all manufacturer contracts are based on the terms and conditions for the awarded contract cycle and are communicated through Premier's Supply Chain Advisor. All contracts are required to go through the Premier sourcing process which are evaluated and awarded by customer-segmented member sourcing committee(s).

Premier and US Foods Distribution Agreement

Premier and US Foods have entered into a 5-year extension of the current distribution agreement, which will now run through June 30, 2030. USF and Premier Members each acknowledge and agree that in the event that the Premier Agreement is further amended, supplemented, restated or otherwise modified, the terms and conditions of this letter agreement shall be modified accordingly to reflect such change.

Renewal

The parties agree that renewal of the contract shall be extended subject to mutual agreement of **Mustang Public Schools** and US Foods. As a part of the renewal process, the Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. On a mutual basis, we will agree to extend the agreement.

Pricing Strategy

Premier utilizes **multiple price strategies** based on the volatility and composition of each product category. All items either have a fixed price or a market-price.

- Items with **fixed pricing** are locked in for a stated period of time (annually, semi-annually, quarterly, or monthly), and pricing is established by either a deviation or a formula.

- **Market-priced** products are generally in highly volatile categories where it would be disadvantageous for Premier to attempt to lock in a price. These vary week by week based on geographic market; however, most products include an allowance that is taken off the distributor's price at the time of invoicing to **Mustang Public Schools.**

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Price Changes

All requests for price increases are subject to review and approval by Premier and must be accompanied by supporting data that outlines the changes in market conditions to warrant such an increase; no price increase request will be automatically approved. Premier also monitors current

market conditions in order to ensure the ongoing competitiveness of the portfolio; this can include working with suppliers to decrease pricing during a contract term.

All product pricing is available in real time, 24/7 on the Premier US Foods ecommerce platform, FoodServiceDirectOrder.com (FSDO). Weekly price changes are available each Sunday morning.

Sourcing

Premier is responsible for the sourcing and contracting of national, regional, and local agreements. Premier does not purchase or buy any products or services.

Enrollment

In order to participate in the Premier Foodservice Program, each customer number must be assigned a Premier membership ID (EIN) based on the determined onboarding schedule. This will require additional enrollment paperwork and proper signatures. Please allow ample time for membership processing. For customers interested in the Direct Parent Incentive, additional communication may be required to ensure proper setup for Direct Parent and child sites.

The Cost Plus Fixed-Fee Program

US Foods handles the day-to-day stocking and delivery of your food products. One hundred percent of all products purchased through US Foods are priced based on the national distribution agreement Premier has negotiated on behalf of its membership.

The **Premier Group Purchasing and Foodservice Distribution Program with US Foods** offers a **Cost-plus Fixed Fee Program**. Premier utilizes multiple pricing strategies (fixed, market) to provide both immediate and long-term price protection and predictability. Pricing is based on the volatility and composition of each product category positively influencing product cost. Fixed school year pricing is not guaranteed for all items. **The fixed fee-per-case will be held firm for the term of each school year (July 1 through June 30).** As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

Each location's drop size performance will be identified quarterly. **If a school actualizes a more advantageous fee-per-case opportunity for the previous quarter, a credit will be issued to the facility by the servicing US Foods distribution center.**

The Market Basket provided with this RFP has been priced at the Fee-Per-Case of $3.12 and Equipment and Supply products priced at a markup of 9.75%. Any additional locations coming on to the contract must qualify on their own merit outside of the parent tier.

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Premier's K-12 Food Product & Distribution Program:

Average Drop Size	Fixed Fee per Case 2025-2026 School Year
Less than $2,499.99	$3.12
2,500 - 2,999.99	$2.94
3,000 - 3,999.99	$2.86
4,000 - 5,499.99	$2.79
5,500 - 6,999.99	$2.75
7,000 - 10,999.99	$2.62
11,000 - 15,999.99	$2.58
16,000 and up	$2.48

The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.

Incentives and Rebate Opportunities

In addition, the Premier group purchasing program offers incentive opportunities on and above the cost off invoice:

- **Participating Member Volume Incentive:** Participating members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the US Foods "Bank Statement" or Statement of Earned Incentives. This incentive is paid quarterly by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.

- **Earned Tier Adjustment:** All schools will be set up and charged the same fee-per-case. Based on the average drop size, a school may actualize a better fee-per-case tier for the previous quarter. Any credit earned will be paid by US Food in the form of a quarterly invoice credit.

- **USF DIRECT Incentive**: Premier members will receive a credit of 1.5% on the cost of all products purchased through the US Foods DIRECT program. The credit on the account will equal the cost of the DIRECT product (as seen on FSDO) less mark-up and freight multiplied by 1.5%. The credit will be issued monthly to individual customer accounts by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.

- **US Foods Participation & Utilization Incentive (Direct Parent Incentive or DPI):** Members may be eligible for an ongoing incentive of 1% that is to be paid bi-annually by US Foods as earned by check or credit. To be earned, members would need to meet or exceed prime vendor participation with US Food of 85% or more and a Premier CMA threshold based on class of trade. An affidavit is required for participation in this incentive. Tracking, verification, and auditing is provided by the US Foods/Premier Corporate team.

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- **Revenue Fee Share Program:** The revenue share agreement is based on Edmond Public Schools and Campus Smart member utilization of the food contract and will be calculated at 30% of the net revenue collected by OMNIA Partners, Public Sector. This incentive is paid via ACH on a bi-annual basis. The annual Participant Rebate payment from OMNIA Partners shall include a remittance report detailing the calculation for the applicable Agreement-year Participant Rebate.

- **Contracted Manufacturer Agreement Rebates (CMARs):** Based on contracted purchases, members may receive a quarterly contracted manufacturer agreement rebate payment paid one hundred percent (100%) by Premier. Premier contracted manufacturer rebates (CMAR) are negotiated by Premier on behalf of the membership and paid 100% to the purchasing member.

  Quarterly rebates will vary and are determined by how many contracted items a member purchases during a specified period of time. These items are identifiable on the ordering website FoodserviceDirectOrder.com (FSDO) by the icon CMAR next to the product description. Detailed reporting is available through Premier on all CMARs collected and paid to each purchasing member.

  Quarterly rebates are paid by ACH or credit memo by Premier. Detail reporting will be provided at time of payment. Rebates earned will be deposited directly to your secure financial institution. Simply complete the Premier Rebate ACH Direct Deposit Enrollment Form in the participation sign up document. Premier and its Affiliates do not retain any portion of the manufacturer rebates (excluding the administrative fee) generated by Participating Member purchases through the Program. Rebates are typically in arrears (approximately six (6) months) as both Premier and their manufacturer / vendor partners settle each financial quarter and then make rebate payments. Questions regarding rebate payments can be directed to Premier. Manufacturer rebates represent an extremely small amount of the total portfolio value as Premier focuses their negotiations with manufacturers on discounts and deviations to the manufacturers' cost resulting in a lower invoiced price to members rather than a rebated proposition that the member will have to wait a period to receive. Depending on product mix, some members will not have a need to access the few CMAs that have a rebate; therefore, not every member will receive a quarterly rebate because they didn't purchase under these few Agreements. Rebated value from CMAs will vary by contract category, contracted supplier and negotiated pricing terms and conditions.

Expanded Cost Description: National Distribution Agreement (US Foods)

Pricing to ***Mustang Public Schools*** will be based on the cost of products ordered from Contractor plus a Contractor mark-up. Cost will be as defined below unless otherwise defined by Premier Committed Manufacturer Agreement(s). Thereafter, prices may be changed to reflect the actual cost of items delivered to the Contractor. Net costs delivered to the member shall always be based on the true and current cost of the product delivered at the time of delivery. Price changes shall be reflected through the online order entry system on demand. The price list furnished shall contain only items that are purchased by the member. Under no circumstances will the members' prices be increased should quantities fall short or exceed usage estimates provided.

"Cost" is defined as:

(i) CONTRACTOR Branded and Exclusive Products. Cost (for products which are not covered by a Committed Manufacturer Agreement) may be based on various nationally or regionally published price lists, plus inbound freight (where applicable). USF Branded and Exclusive Products includes products

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marketed under trademarks owned by USF, including but not limited to products for which USF has exclusive marketing and/or sales authority, property rights in a proprietary products formula, or has supplied raw materials or packaging for the finished products. Nationally and regionally published price lists are distributed to various market segments and customers and are subject to competitive market pressures.

Nationally and regionally published price lists do not include documents only used internally and shall not include any Premier-only pricing. In the alternative, the Cost for USF Branded and Exclusive Products may be calculated as set forth in subparagraph (ii) below (All Other Products). The alternative used to calculate Cost may change from time to time. At the Purchasing Partner's request, USF shall disclose which method is being used at that time.

(ii) All Other Products (except produce). Cost is defined as the manufacturer's (supplier, packer or any other vendor) delivered cost or f.o.b. unit price plus standard freight (as hereinafter defined to USF's

distribution center, less off-invoice discounts or off-invoice allowances (such off-invoice discounts or off-invoice allowances to mean manufacturer generated discounts or allowances on particular items for set periods of time and which are specifically reflected on the invoice). Cost shall not be adjusted for, and Participating Members shall not be entitled to, promotional allowances, cash discounts, prompt pay discounts, growth programs or any other supplier incentives received by USF. Cost may include a fee for USF's procurement activities which provide procurement leverage, order consolidation and administration, product marketing and quality assurance ("National Procurement Fees"). National Procurement Fees may include: (x) label expenses (including amortized cost of label redesign and obsolescence); (y) applicable storage, handling and finance charges which shall generally reflect USF's actual expense for these costs; and (z) an allocation of the approximate direct salary and benefits and other expenses of USF's employees, agents and equipment that manage and support the procurement activity related to National Procurement Fees. Such national procurement activities are intended to provide value to Participating Members. National Procurement Fees are intended to cover USF's costs of creating said value. USF may, at its option, select the invoice cost to be used for determining Cost from among all invoices for product currently available for sale, or from confirmed purchase orders for product to be received by the third day of the pricing cycle. Forward purchases (including forward warehouse purchases and customer consigned products) may include applicable storage and finance charges and/or other service fees which shall generally reflect USF's costs associated with such products (collectively, "Fees") or shall be based on local market replacement cost, as may be determined by USF from time to time; provided, however, that in no event shall the Cost be higher than local market replacement cost solely by reason of the addition of the Fees. Local market replacement cost means the cost the individual USF distribution center would have been required to pay for the purchase of its normal quantity requirements of such products.

(iii) Produce: Cost for produce shall be based on landed cost-plus freight.

Discounts/Allowances/Incentives. Notwithstanding the foregoing, only promotional allowances exclusively negotiated by Premier or on the behalf of Premier will be passed through to Participating Public Agencies. The contractor shall be entitled to cash discounts and other supplier incentives.

Freight to Contractor. Unless inbound freight is included in vendor's delivered pricing, freight charges will be added to the cost of product. Freight will be based on market conditions and will not exceed the freight rate normally payable by the Contractor distribution center for inbound shipments of regular

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quantity requirements of such products. Freight charges may include common or contract carrier charges by the product vendor or a carrier, and/or charges billed by Contractor for its freight management service. It is expressly acknowledged and agreed that Contractor may utilize its internal logistics or branch generated back-haul program provided freight cost charged to the district or Participating Public Agency does not exceed standard freight. Contractor retains sole responsibility for all inbound logistics activity. In all cases, auditable documentation for freight rates will be maintained by each of Contractor's distribution centers."

Fuel Hardship

As US Foods largest customer, we do not charge fuel surcharges to Premier members as typically defined by the industry. US Foods is only eligible for a fuel hardship relief fee beginning at $5.10 per diesel gallon.

The "weekly retail on highway diesel" national average fuel price is monitored using the EIA weekly report, which can be accessed at: http://www.eia.gov/petroleum/gasdiesel/. Further, the hardship relief fee is not assessed on each invoice. The fee is incorporated into the quarterly US Foods Statement of Earned Incentives (i.e., the "Bank Statement") to be potentially offset by operational incentives if earned from prompt pay and/or the average delivery size incentives.

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ADDING VALUE TO YOUR SCHOOL

WE HELP YOUR SCHOOL MAKE IT

Balancing student satisfaction and foodservice costs is a challenge you face every day. Take advantage of these industry-leading tools and resources to make a positive impact in every facet of your operation.



PREMIER® | US. FOODS

VALUE-INNOVATION-EXECUTION

FOOD

E-COMM
Get complete control of your ordering with one simple, integrated platform.

MOBILE ORDERING
With auto-save protecting your orders – even with your connection drops – and easy inventory tracking, you have control at your fingertips ... anywhere and anytime.

MASTER LIST MANAGEMENT
360° visibility and access gives you total control of your shopping lists and helps you make informed purchasing decisions across your entire enterprise and locations.

FOOD FANATICS® CHEFS
From introducing the latest products and innovations, to offering in-depth menu and recipe analysis, to consulting with operators on how to better their businesses, Food Fanatics® Chefs are here for you.

SCOOP™
Bringing 50-75 on-trend items to market every year across a range of categories, our exclusive product-innovation launch is all about food and fresh ideas designed to inspire your culinary vision.

FOOD FANATICS MAGAZINE
This is where our Food Fanatics Chefs share their love of food through trends, recipes and ideas that inspire success.

CULINARY EQUIPMENT AND SUPPLIES
Essential chef equipment, supplies and best-in-class solutions that foodservice operators need to get more done in less time in the back of the house.

HUNGRY FOR BETTER
Food can do remarkable things, like create change that unites us all and improves the state of our planet, people and communities. We're committed to working with our partners and suppliers to bring you the best and widest selection of products that are locally sourced, sustainable and promote well-being.

US FOODS® DIRECT
Tens of thousands of specialty products, shipped directly to you via FedEx and UPS. An entire, ever-expanding product assortment available online and through our fully integrated mobile ordering platform.

CHEF'STORE®
Your one-stop, brick-and-mortar chef shop with great food at wholesale prices – fresh produce, meat, dairy and more – in the variety and volume you need. No membership required.

SERVICES

MENU PROFIT PRO™ (MPP)
It's never been easier to optimize your menu for profit. MPP quickly calculates costs and margins and makes sure you're making the most of each item.

ALERTS
Get important delivery or ordering information via email or push notifications on your mobile app, no matter where you are.

PINEAPPLE ACADEMY
Improve operations and attract and retain employees through online training and career development opportunities from Pineapple Academy.

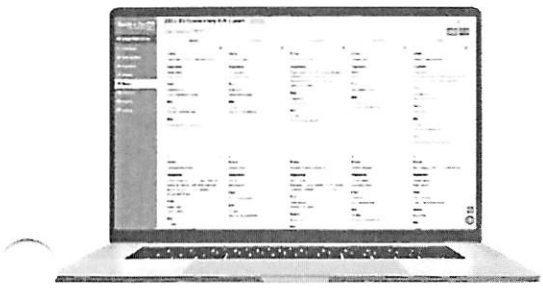
EXPANDSHARE
By consistently onboarding and cross-training your employees, you improve scheduling agility and retain better employees with career development opportunities.

INVENTORY CONTROL
Identify high-cost products within your inventory, and compare pricing of current inventories to past inventories to ensure cost efficiency.

HOW WE SERVE YOU

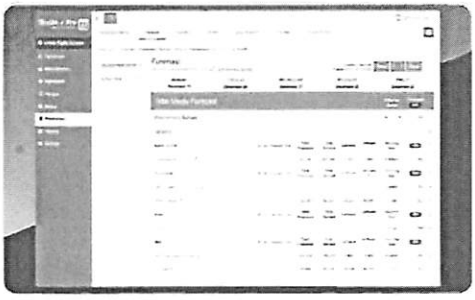
Health-e Pro

Health-e Pro is the premier menu planning and nutrient analysis software for organizations working within USDA food programs. Cloud-based, intuitive, and easy to use, Health-e Pro gives foodservice directors the tools they need to run their program more efficiently and profitably–giving you time back in your day to get out from behind a desk and back into the field.



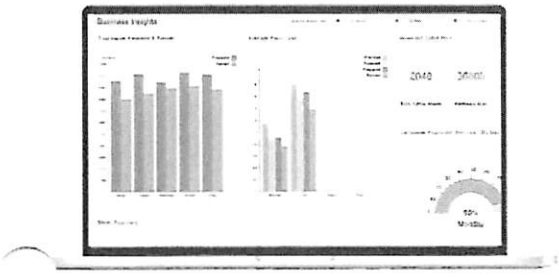
COMPLIANCE

With NSLP, CACFP, SFSP, and other standards built in to the software, Health-e Pro is USDA-approved* for nutrient analysis in the school meal programs. Compliance is easy with drag-and-drop functionality and everything you need to see on one screen–fewer clicks means saved time. Prepare for an Administrative Review in seconds by compiling all necessary documentation, including Child Nutrition labels and Product Formulation Statements with the EZ Review report.



PRODUCTION

Online Production Records sync with all menus. Scaled recipes ensure accurate production and automatic shopping lists so organizations only purchase what is needed. Built to be fast and easy for the non-technical user, Production flows naturally within the processes of a busy kitchen. Production empowers organizations to process numbers for forecasting and ordering while tracking quantities for bids, and providing KPIs like MPLH and Menu Popularity.



KEY PERFORMANCE INDICATORS

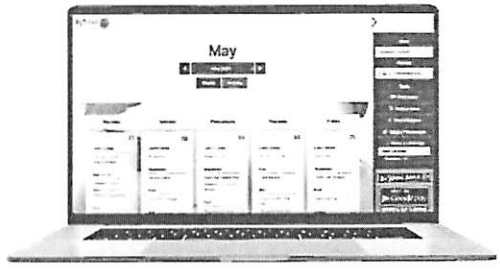
Our Business Insights Dashboard gives you the most important data at a glance, so you can make the best decisions for your unique organization. Whether you want to review MPLH, or evaluate the popularity and profitability of items on the menu, that information is at your fingertips. You can drill down for even more details on the bottom line.

*Health-e Meal Planner is USDA-approved for nutrient analyses required in school meal programs and for use in certification of compliance with school meal requirements.

Health-e Pro

ONLINE MENUS

Publish beautiful menus online in a matter of seconds–including real-time changes. No exporting, no waiting. Students and parents can access menus instantly. Cloud-based publishing allows easy translation into a variety of languages, and menus can be printed weekly or monthly. Menu transparency lets parents and students see exactly what's being served while offering nutrient calculations and allergen filtering capabilities.



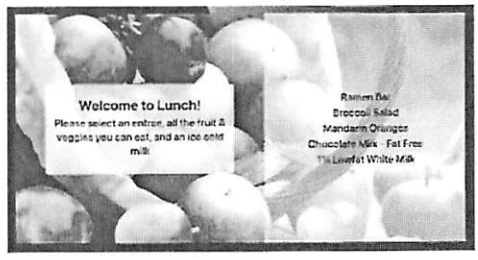
MOBILE APP

Effortlessly publish your menus–with complete nutrient information–to our Mobile App so students and parents can access menus instantly. Health-e Pro Online Menus and Mobile App work together seamlessly, providing the same helpful features as Online Menus, but through the convenience of our Mobile App.



DIGITAL SIGNAGE

Display menus in your schools with the same intuitive, seamless interface you've come to love with Health-e Pro. Quickly and easily display your menu items at Point of Sale for students to see all the items being offered that day. You can pick and choose which menu items you want to display on your Digital Signage, from snacks, to meals, and everything in between.



WHY HEALTH-E PRO

Health-e Pro is designed and built by foodservice professionals who've been in your shoes. With 5,000+ products and 3,000+ recipes in our database, building a compliant menu is fast and simple–just drag and drop and you're ready in minutes. Feedback on menu compliance is immediate, and the software offers complete transparency for nutrients, allergens, and attributes for your students. The Support team is filled with Registered Dietitians, who are responsive and helpful in answering your questions and helping you build your program.

www.healthepro.com 800-838-4856 sales@healthepro.com

1oz, 10#, Tysc 0729310269



ght

0 gm	per 100 gm
.000	288.095
00 gm	14.288 gm
000 gm	3.571 gm
000 gm	1.000 gm
00 mg	96.238 mg
00 mg	273.810 mg
00 gm	9.624 gm
000 gm	2.981 gm
000 gm	1.100 gm
000 gm	1.000 gm
00 gm	15.887 gm
N/A	N/A
N/A	N/A
N/A	N/A
00	2.000
00	11.600
N/A	N/A

GENERAL INFORMATION

ACTIVE

CODES

Vendor
Tyson Foods

Food Class
Frozen

Brand Name
Bono

Group
Poultry Products M

Source
Vendor

Ingredient #
24194795

Product Code
[illegible]

FNS Material Number

Commodity Processed
No

PURCHASING INFORMATION

SERVING WEIGHTS & MEASURES

Serving Size Measure
3 meatballs

Serving Size Weight
[illegible] oz

Status
Active

STORAGE & PREPARATION

Storage and Handling

Keep Frozen

365 Day Shelf Life

Preparation

PREPARATION: Appliances vary and stated [illegible]. Open bag and place meatballs in single layer on baking tray. Conventional Oven 300 F for 10 - 11 minutes. COOK FROM FROZEN. ADJUST ACCORDINGLY TO INSURE INTERNAL TEMPERATURE REACHES 150 F.

Conventional

PREPARATION: Appliances vary and stated [illegible]. Open bag and place meatballs in single layer on baking tray. Conventional Oven 300 F for 8 - 10 minutes. COOK FROM FROZEN. ADJUST ACCORDINGLY TO INSURE INTERNAL TEMPERATURE REACHES 150 F.

LABEL INGREDIENTS

Ground chicken, water, textured soy flour, breadcrumbs (wheat flour, pyrrhose, salt, yeast, soybean oil), seasoning (maltodextrin), dehydrated garlic, dehydrated onion, yeast extract, spices, brown sugar, caramel color, tomato powder, dehydrated parsley, natural flavor, contains milk, soy protein concentrate,

DOCUMENTATION

Document

[illegible]

[illegible]

RECIPES

Recipe #

Name

Quantity 1

+

Quantity 2

DATES

Last Updated
06-21-2024

GDSN Last Updated
2019-06-29 22:45:00

Discontinued Dat

January 16, 2024

Dear Valued Customer:

At US Foods, product safety and quality are top priorities, and we have robust programs in place to help us deliver on our commitments to food safety and quality. We would like to take this opportunity to share an overview of the programs that our Distribution Centers utilize every day to help protect food safety and quality.

Our product safety culture and our commitment to quality are top-of-mind in all our Distribution Centers, and we regularly review our food safety and quality processes utilizing risk analysis, preventive approaches, and hazard reduction to help drive continuous improvement. Our Distribution Centers receive annual independent third-party audits to verify that we are meeting strict food safety and quality requirements. This includes compliance with the Food Safety Modernization Act (FSMA), which aims to strengthen the national food safety system, and other industry standards, such as the Global Food Safety Initiative (GFSI). We employ food safety and quality experts with certifications in key food safety areas to support our Distribution Center staff in important food safety practices, oversee food safety and quality across our supply chain, ensure ongoing compliance with applicable food safety laws and regulations, and provide ongoing training for all employees whose roles help to support food safety across the enterprise.

Our robust product safety and quality assurance programs include the following:

1. Management Commitment: Corporate and local management teams receive regular status reports regarding compliance with key product safety and quality programs at the Distribution Centers, and those management teams are available to assist with corrective actions and continuous improvement as needed to help support US Foods' ongoing commitment to food safety and quality.
2. Food Safety Plans: Model food safety plans were developed by our corporate Food Safety & Quality Distribution Team. The members of the team have expertise in distribution operations, various food product categories, and regulatory affairs and have been trained in Hazard Analysis and Critical Control Points (HACCP), certified in Seafood HACCP, and qualified as Preventive Controls Qualified Individuals (PCQI) under federal law. In addition, each Distribution Center has a food safety team that is led by an employee who has been trained in HACCP, certified in Seafood HACCP, and qualified as a PCQI. Due to the wide range of food products that US Foods offers, our food safety plans include HACCP plans, preventive control plans, and Seafood HACCP plans.
3. Standard Operating Procedures: The Distribution Centers have detailed standard operating procedures (SOPs) for each warehouse process, from receiving inspections through storage to loading and shipping. These SOPs help to drive consistent, efficient, and effective execution of important food safety and quality practices across all our Distribution Centers.
4. Sanitation: Our Integrated Sanitation Program helps to ensure sanitary storage, handling, and distribution conditions that maintain safe and wholesome food. The program includes sanitation SOPs (SSOPs) for cleaning and sanitation of equipment and facilities. A master sanitation schedule is used to facilitate the general cleaning of the warehouse and common areas. In addition, a third-party food safety firm conducts an audit to verify sanitary conditions and practices in our Distribution Centers on an annual basis.

5. Current Good Manufacturing Practices (cGMPs): US Foods' cGMPs address the safe receiving, storage, distribution, and delivery of food products at our Distribution Centers. The scope of the cGMP program includes personnel practices, buildings and grounds, product storage and transportation, safety and security, equipment, and housekeeping and sanitation.

6. Allergens: We understand that allergens are an important issue for some customers. As noted, US Foods has various programs in place to help protect food safety and quality. In terms of allergens specifically, our Distribution Centers are similar to grocery stores in that we generally do not separate items by allergens for purposes of storage and transportation, and we rely on product packaging to help control cross-contact among products, including products that contain any of the Big 9 allergens identified by the FDA. We have SOPs that help to address cross-contact issues by managing product spills and damaged packaging in our Distribution Centers and on our trucks. Current SOPs also provide that shell eggs and iced live shellfish should not be stored above or adjacent to other food products without a physical barrier between them and should not be stacked above other food products for transportation, given the risk of spills.

7. Glass and Brittle Plastic: Any glass and brittle plastic used in the areas of the Distribution Center where food products are exposed must have a protective coating or be shielded to prevent contact with food products. Routine inspections are conducted at the Distribution Center to monitor for and address any glass or brittle plastic breakage.

8. Pest Control: An Integrated Pest Management program is facilitated by a third-party pest control service provider in our Distribution Centers, and that program adheres to the National Pest Management Association (NMPA) guidelines of Pest Management Standards for Food Processing and Handling Facilities. The NMPA standards include personnel requirements for the Pest Control Operator, an integrated pest management plan, reporting and communication, and record keeping requirements. Pest control methods include internal and external programs designed to address pest risks, and those findings are reported to the Distribution Center leadership and the Food Safety & Quality Distribution Team for ongoing monitoring and assistance with corrective actions when needed.

9. Receiving: Receiving personnel at the Distribution Centers inspect trailers and products to ensure that arriving loads have been transported in a clean and sanitary manner and there are no signs of spills or tampering. Where appropriate, receiving personnel verify temperatures to confirm that temperature control requirements have been met.

10. Storage: Ambient air temperatures are controlled and monitored throughout the Distribution Center during storage. A "first in first out" (FIFO) method or "first expiration first out" (FEFO) method is used for inventory control.

11. Loading Outbound Trailers: Shipping personnel inspect outbound trailers for damage, spills, and potential contamination before loading and will only load products in trailers that are clean, in good condition, and at the appropriate temperature. In compliance with the Federal Sanitary Transportation of Human Food rule, ambient air temperatures in the trailer are monitored for products requiring temperature control.

12. Nonconforming Product: Product that does not meet temperature or other requirements specified in the applicable food safety program or that is damaged in the Distribution Center or in transit is deemed to be nonconforming. Nonconforming products are promptly segregated and dispositioned appropriately.
13. Supplier Approval: Our supplier approval process includes documented criteria that suppliers must meet in order to supply products to US Foods. Suppliers providing US Foods' Exclusive Brand products are subject to additional food safety and quality assurance review and approval.

14. Recall and Traceability: The Corporate Recall Team is responsible for managing recalls across our organization. We use an industry-leading third-party service provider to facilitate prompt customer notifications with customer acknowledgement. Each Distribution Center has a Recall Team led by a Recall Coordinator. The Distribution Center Recall Team is responsible for ensuring recalled products are appropriately segregated and dispositioned.
15. Food Security and Food Defense: The Distribution Centers have programs in place to help protect food products against intentional adulteration and to ensure business continuity in the face of natural disasters and other interruptions in the food supply chain. The food defense program addresses physical security, personnel, and operational security at our Distribution Centers.
16. Employee Training: US Foods provides food safety and quality training for all warehouse, transportation, and operations personnel specific to their duties. Training is conducted upon hiring and when employees take on new responsibilities and is repeated annually for key roles in the Distribution Center. We track completion of the required food safety trainings to ensure compliance with our internal training program and as required for GFSI certification and regulatory compliance.
17. Internal Auditing: US Foods conducts a variety of internal audits, including local daily and monthly self-inspections and an annual internal audit performed by the corporate Food Safety & Quality Distribution Team. Local self-inspections and related corrective actions are reviewed and verified by local management. Annual internal audits are designed to help ensure compliance with our food safety and quality programs and the applicable GFSI standards.
18. Chemical Control: US Foods has centralized procedures to manage the purchase, use, and storage of chemicals used in the Distribution Centers for maintenance, sanitation, and hygiene.
19. Equipment Calibration: US Foods also has procedures for the calibration of measurement equipment, including thermometers and temperature/humidity recorders within the warehouse that help ensure accuracy. Calibrations are performed routinely as scheduled in compliance with manufacturer recommendations and federal regulations.

We hope this provides a helpful overview of the programs that US Foods has in place to help ensure that we deliver safe quality food products to you every time.

If you have any questions, please contact your Sales Representative.

Thank you for the opportunity to work with your team.

Sincerely,

Tanesia Cole

Tanesia Cole | Director of Product Safety, Quality and Regulatory Operations
9399 W. Higgins Road, Suite 100 | Rosemont, IL 60018
O 847.720.2590
tanesia.cole@usfoods.com

WE HELP YOU MAKE IT

US Foods Recall Process Overview

Dear Valued Customer,

At US Foods, our priority is providing safe and quality products. Occasionally, products that we sell and distribute may pose a health risk if consumed or may not be of the intended quality. If this type of situation occurs, US Foods will react quickly to ensure that any product not meeting our safety and quality standards is removed from distribution. To better serve you, we'd appreciate your attention to the following:

Overview

This is a summary of the US Foods Product Recall and Recovery Procedures that are used in the event we have been advised to remove a product from further sale and distribution. All recalls, recoveries, and market withdrawals are facilitated through the US Foods Corporate Recall Team (CRT) and issued using the Instant Recall System operated by BellTower Technologies. All product involved in a recovery is identified, located, and dispositioned in a timely manner. Our recall system is tested annually using a mock recall unless the facility has completed an actual recall that included customer contact within the last 12 months.

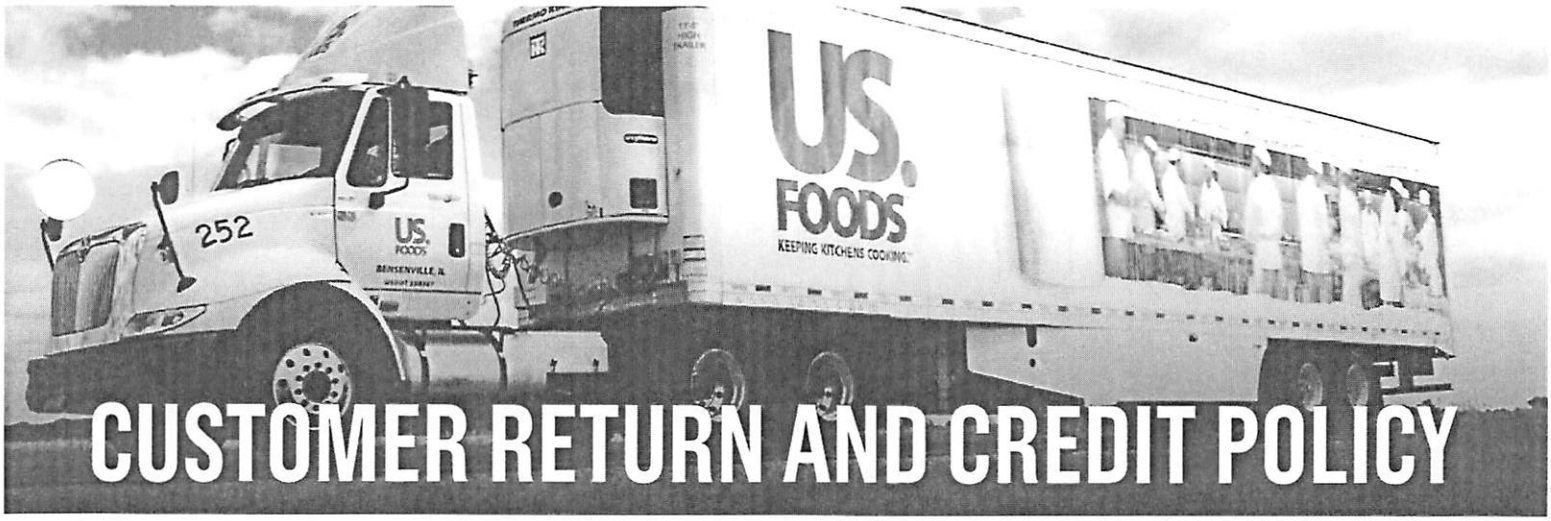
Process Flow

- US Foods receives notice from Vendor/Supplier regarding product to be recovered.
- The CRT gathers all required data regarding the recalled product, including its classification, from the Vendor/Supplier.
- Once all information is received, sales information is pulled and uploaded into the Instant Recall System.
- All customers impacted by the recall will be contacted by phone, text, and email if they have provided current contact information.
    - For Recall events affecting CHEF'STORE customers, a detailed Recall Notice including disposition and return instructions will be posted at the affected CHEF'STORE location(s) and online at https://www.chefstore.com/product-recalls.
- To help ensure that we reach all impacted customers, the automated phone calls will take place in five waves. Each wave will have two calls that are approximately 15 minutes apart, and each wave is generally 2.5 hours apart depending on the time of the day of the Recall.
- The automated phone calls will continue as scheduled until the customer **acknowledges** the recall notification as prompted.
- The customer can acknowledge and report inventory by following the prompts during the automated call (the customer must listen to the message in its entirety), by using the event incident number at https://myinstantrecall.com, or by calling the RECALL HOTLINE at 1-800-919-5439.
- If there is no response, a certified letter will be sent to the address on file.
- Product credits for affected inventory reported to the My Instant Recall System will be issued by the servicing Distribution Center (DC).
- Contact your servicing DC or Account Manager with questions regarding a specific recall event.
  NOTE: The BellTower website and phone number are only for acknowledgement and inventory reporting. BellTower will not be able to answer questions or provide details about recall or withdrawal events.

Customer Contact Information

- **Always keep your contact information up to date** with your Account Manager so that in the event of a recall, US Foods can contact you promptly. Please reach out to your Account Manager or Sales Representative to update your contact information.

Please direct all questions about this process to your **US Foods servicing DC** or **Account Manager**. We appreciate your business and your time very much.



CUSTOMER RETURN AND CREDIT POLICY

At US Foods®, quality, service and safety are our top priorities. If you're not satisfied with an order, we want to make it right.

RETURNS/REFUSALS

The point of delivery is the required time to inspect your order for order accuracy (correct products, substitutes, quantity, missing pieces) and visible damage.

Please note: Refrigerated ready-to-eat products and ice cream can only be returned at the time of delivery.

Each return, refusal and delivery shortage must be communicated within 24 hours of delivery, to ensure that the pickup gets processed for the next delivery date. Every pickup request must include:

- Customer number
- Invoice number or delivery date
- Product number and quantity
- Reason for return

The customer will receive credit for returned items once the product is inspected by US Foods Quality Control to validate that the product:

- Is unused and in its original packaging
- Was held at the required temperature
- Is in acceptable condition to re-sell
- Has the original warehouse label affixed to the case

PRODUCT CLASS/DESCRIPTION — RETURN TIMES AND INSTRUCTIONS

Special orders and Just in Time (JIT) products	No returns allowed
Refrigerated ready-to-eat* products and ice cream	At time of delivery only
Frozen (if never thawed), dry and non-food products	Next delivery date**
Drop Shipped/Vendor Shipped products	See carrier instructions and use return label on the box**

*Refrigerated ready-to-eat (RRE/RE) products are refrigerated foods that do not require cooking or other food safety process prior to consumption and are of the highest risk.
**Restocking fee up to 25%. may apply.

QUALITY/CONCEALED DAMAGE RETURNS AND CREDITS

Products delivered by US Foods that didn't live up to our guaranteed quality standards are eligible for return/credit. Examples of quality-related credits/returns include:

- Spoiled, out of code or expired products
- Products with concealed damage
- Products that are defective or not performing to specifications

Credit/return requests due to quality issues or concealed damage **must be communicated within 14 days of the delivery date.**

Please do not dispose of product before taking the required photographs and communicating the issue to your Sales Representative or Sales Support team.

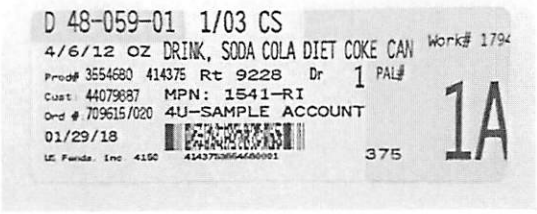
US. FOODS®

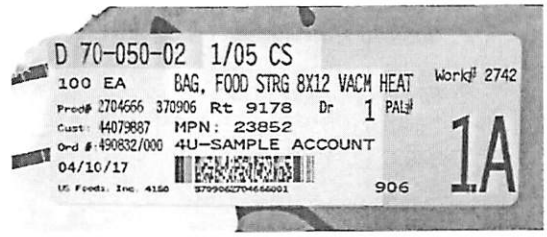
Damaged & Quality Documentation



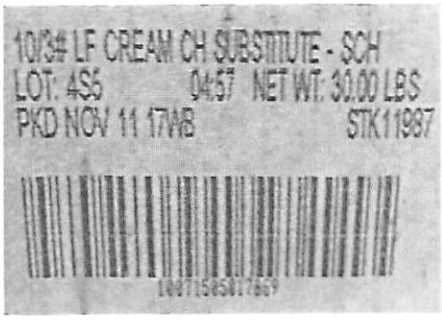


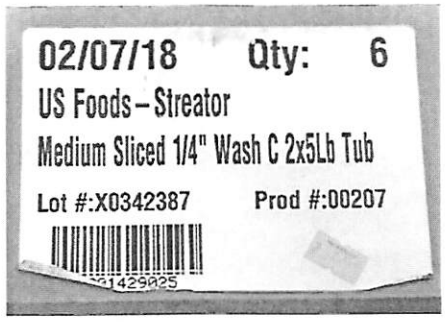
USF Pick Label

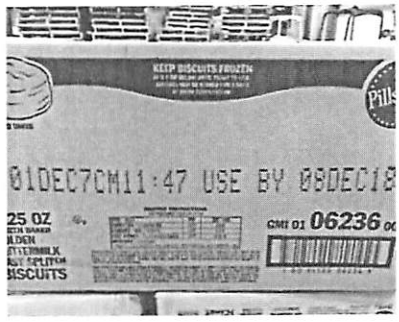




MFG Lot Code







RETURN/CREDIT CONTACTS AND INSTRUCTIONS

Notify your US Foods® sales representative or our sales support team at [phone number in XXX.XXX.XXX format] and/or [email address].

Required information to include when communicating return/credit requests:

- Customer number
- Invoice number or delivery date
- Product number/quantity
- Reason for refusal/return/credit
- For quality/concealed damage only, include photos of the following:
  - Evidence of the issue
  - Pick label on the case
  - Manufacturer label/lot code

See our separate policy for Trailer Rentals/Special Event Returns.

BID AWARD MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, CFO
Mark Lebsack, Asst. Superintendent of Operations

From: Kay Rainwater Child Nutrition Director/Kimberly Novotny Child Nutrition Assistant Director

Date: 5-29-25

Project Description: Produce Bid SY 25-26

Bid Number, if applicable: _____

Recommended Bidder: Vinyard Fruit & Vegetable Co.

Recommended Bid Amount: $ 139,545.80 **Fund:** 11 **Project:** _____

Annual Bid: ☑ **One-Time Bid:** ☐ **(check one)**

Discussion, motion and possible action to award the bid for the project as described above to the recommended bidder. If the recommended bid is not the lowest bid, the rationale for recommending a different bidder will be described below. If additional documents are required after the award such as bonds or insurance then the Board, upon awarding the bid, grants to the Superintendent the authority to execute the contract upon receipt of the required documents.

MUSTANG PUBLIC SCHOOLS

Bid Tabulation Sheet

Date and Time of Bid Opening: 5-14-25 10:00 am

Location of Bid Opening: Child Nutrition Office

Bid Number:

Bid Project: Produce SY 25-26

Bidder Name	Received On Time?	Conforms To Bid Specs?	Affidavits Signed?	Total Bid Amount	Bid to Recommend
Go Fresh, LLC	Yes	Yes	Yes	$ 147,820.60	
Vinyard Fruit & Vegetable Co.	Yes	Yes	Yes	$ 139,545.80	Yes
US Foods	Yes	Yes	Yes	$ 220,430.70	
Ben E Keith	Yes	Yes	Yes	$ 189,485.90	

If the lowest bid is not recommended, additional documentation explaining the recommendation will be attached.

School Officials Present at Bid Opening:

Name: Kay Rainwater Signature: Kay Rainwater

Name: Kimberly Novotny Signature: Kimberly Novotny

Revised: 05/09/2024

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

Ben E. Keith Co.
14200 North Santa Fe
Edmond, OK 73013
Attn: Chase Sparks

Mustang Public Schools Child Nutrition Department is seeking annual bids for produce for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

This is a cost-plus fixed fee bid. Your bid should reflect the price for fresh and pre-cut produce that you would be selling to Mustang Public Schools for the week of March 31, 2025. The successful contractor may adjust prices weekly to accurately reflect the changes in the Vendor invoice costs, but at no time shall the requested price adjustment reflect an increase in the fixed fee.

Bidder will provide us with a copy of your company's safety/recall plan. Send us information on your product tracking system, enabling one link of food chain trace back and trace forward of products. We also want information on your recall program, including written procedures, recall team responsibilities, and 24/7 contact information.

Third-party audit reports such as GAPs, cGMPs and HACCP certifications and/or letters of guarantee for products should be maintained and available upon request. Audits may be made of the Contractor's invoice costs records twice per year (once during the first four months, and the second one during the second four months).

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

ORDER CONDITIONS/DELIVERY MINIMUMS - There shall be no minimums in dollar volume or case counts. The District(s) shall not be obligated to purchase or reimburse the Distributor for any inventory of any products should purchases vary from the anticipated purchase patterns or if agreement expires or is terminated. The District(s) does not guarantee that all items or quantities shown on this bid will be purchased. Quantities indicated are approximate and the District reserves the right to increase or decrease the number of units to be purchased if deemed necessary. The District(s) reserves the right to add items to the contract during the contract period. Prices for additional items will be negotiated.

Should you be awarded our produce bid, we would expect to be provided with market information relating to product condition and quality and pricing trends. If prices are expected to jump considerably higher on certain products, or if the quality of certain products that we order are bad, we need a phone call or email. Also, make recommendations as to more appropriate products to use when you've heard of product issues. We would also like to be informed of seasonal items and varieties to enhance our menus.

The Mustang School Board of Education reserves the right to accept or reject all or part of any bid. The decision of the board shall be final.

Produce should be fresh and·origin should be easily traceable for recall purposes, etc. Produce should be handled properly according to health regulations and delivered in clean, refrigerated trucks. Any shortages or damaged items must be resolved immediately (same day if necessary). Hot shot deliveries must be available if necessary. Produce not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. to each kitchen no less than once per week on a regular schedule. Invoices will be given at each site and signed for. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be on the 11th or 12th of August. Should you get the bid, we will email you the orders on August 10, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

> **Buy American** - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in

the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest

with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Ben E. Keith Company

May 29, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00000074		Apples, Fuji, 125 ct.	88 ct	125	44.0300	5503.75	Purch. Unit has changed
prod	00016637		Apples, Gala 138ct	100 ct	165	41.0300	6769.95	Purch. Unit has changed
prod	00009005		Apples, Granny Smith 125ct	88ct	70	38.0300	2662.10	Purch. Unit has changed
prod	00009000		Apples, Red Delicious, 113ct	case (113 ct)	272	38.0300	10344.16	
prod	00009010		Bananas, Green Tip 40#	Case (40#)	565	26.6400	15051.60	
prod	00009021		Broccoli Florets	3#	290	23.0500	6684.50	
prod	00009041		Cabbage, Red, Shredded, 5#	5#	25	7.9200	198.00	
prod	00000938		Cantaloupe, Whole, 9ct	9 ct	185	29.7100	5496.35	
prod	00016660		Carrots, baby peeled, case 4/5#	2/5#	1200	17.8500	21420.00	Purch. Unit has changed
prod	00009057		Carrots, Shredded, 5#	5#	27.5	17.2600	474.65	
prod	00009071		Cauliflower Florets	3#	125	19.2500	2406.25	
prod	00009079		Celery, Diced, 5#	5#	25	13.4800	337.00	
prod	00009100		Celery, Sticks, 1/5# U.S.No.1	1/5#	60	8.5800	514.80	
prod	00016661		Celery, Sticks, 4/5#, U.S. No. 1	4/5#	185	34.3200	6349.20	
prod	00000146		Cilantro, 3ct	3ct	30	12.1800	365.40	
prod	00000857		Cucumbers, Whole	5#	440	10.3800	4567.20	
prod	00009120		Grapes, seedless, green, 18#	18#	255	42.5100	10840.05	
prod	00009130		Grapes, seedless, red, 18#	18#	340	30.5700	10393.80	
prod	00000600		Honeydew, Whole, U.S. No. 1	6 ct	185	22.7600	4210.60	
prod	00000142		Lettuce, romaine, chopped, case	6/12#	300	19.8200	5946.00	
prod	00009159		Lettuce, Shredded, Short, 1/5#	5#	375	13.0400	4890.00	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Ben E. Keith Company

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00009160		Lettuce, Shredded, short, 4/5#	4/5#	110	17.9500	1974.50	
prod	00009150		Lettuce, Spring Mix, Case	4/3#	300	24.3800	7314.00	
prod	00009192		Onion, Diced, fresh, 5#	5#	40	16.6500	666.00	
prod	00009193		Onion, Red, Jumbo, 5#, U.S. No.1	5#	20	10.1800	203.60	
prod	00009190		Onions, yellow, jumbo, 5#, U.S. No.1	5#	25	10.2300	255.75	
prod	00009200		Oranges, U.S. Fancy, 113 ct	case (113 ct)	589	26.2800	15478.92	
prod	00000939		Peppers, Green, Bell, 5#	5#	100	16.9500	1695.00	
prod	00009212		Peppers, Red, Bell, 5#	5#	190	11.2500	2137.50	
prod	00000940		Peppers, Yellow, Bell, 5#	5#	65	15.1000	981.50	
prod	00009250		Potato, Bakers, 80 ct, US No. 1	case (80 ct)	120	18.2800	2193.60	
prod	00009230		Potato, ID bakers, 90 ct	case (90 ct)	45	18.2800	822.60	
prod	00009270		Spinach, cello, 2.5# bag	1/2.5#	290	4.2300	1226.70	
prod	00000140		Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	5#	30	10.7500	322.50	
prod	00009280		Strawberries, US No. 1, 8/1#	8/1#	910	20.5300	18682.30	
prod	00009291		Tomato, 5# Box	5#	100	17.8500	1785.00	
prod	00009285		Tomato, Diced Tubs	1/5#	200	9.7300	1946.00	
prod	00000345		Tomatoes, Cherry 1/2 Flat, U.S. No.1	12/1 pints	37.5	3.5000	131.25	Purch. Unit has changed
prod	00009284		Tomatoes, Cherry, full flat, U.S. No. 1	1 flat	245	21.2200	5198.90	
prod	00000935		Watermelon Whole, Case	4/ 1 ea	60	12.1200	727.20	
prod	00016639		Zucchini , Whole 5#	5#	30	10.5900	317.70	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Ben E. Keith Company

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
							189485.90	

BEK

Cat. Item #	Item Description Brand/Product #		Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Cost	Total	Changes/Notes
prod 00000074	Apples, Fuji, 125 ct.	125 ct per case. Firm to touch, evenly distributed color	125 ct	125	$3.50	$ 44.03	$ 5,941.25	88ct
prod 00016637	Apples, Gala 138ct	Fresh, and firm to touch and color evenly distributed, to be packed to U.S. Fancy Grade standard. 125 to 138 per 40# case. Lg size, diameter 2-3/4"	40#	165	$3.50	$ 41.03	$ 7,347.45	100ct
prod 00009005	Apples, Granny Smith 125ct	125 ct per case. Firm to touch, evenly distributed color	1 cs	70	$3.50	$ 38.03	$ 2,907.10	88ct
prod 00009000	Apples, Red Delicious, 113ct	approx. 113 ct case of fresh, firm to touch	case (113 ct)	272	$3.50	$ 38.03	$ 11,296.16	
prod 00009010	Bananas, Green Tip 40#	Fresh, medium sized (5-1/2" to 8") yellow with green tips, to be served in the peel, so free of scarring as much as possible. Should hold 5 days	Case (40#)	565	$3.50	$ 26.64	$ 17,029.10	
prod 00009021	Broccoli Florets	Fresh broccoli florets, U.S. Florets grade (3/4" to 3") no flowering visible in florets, no yellowing, bruising or decay	3#	290	$3.50	$ 23.05	$ 7,699.50	
prod 00009041	Cabbage, Red, Shredded, 5#	Fresh, finely shredded red cabbage, to add to lettuce mix	5#	25	$3.50	$ 7.92	$ 285.50	
prod 00000938	Cantaloupe, Whole, 9ct	mature, good internal quality but not overripe, soft or wilted. Well-formed, well-netted, and free from decay, wet slip and sunscald	9 ct	185	$3.50	$ 29.71	$ 6,143.85	
prod 00016660	Carrots, baby peeled, case 4/5#	Carrots should arrive brightly colored, firm, and should have refrigerated shelf life of approx 10 days	4/5#	600	$3.50	$ 17.85	$ 12,810.00	2/5#
prod 00009057	Carrots, Shredded, 5#	Fresh, finely shredded carrots to mix in salad mix	5#	55	$3.50	$ 17.26	$ 1,141.80	2/5#
prod 00009071	Cauliflower Florets	3# bag fresh cauliflower florets to last in the refrigerator for up to 4 days	3#	125	$3.50	$ 19.25	$ 2,843.75	
prod 00009079	Celery, Diced, 5#	Freshly cut celery, clean and diced to store in the refrigerator for up to a week.	5#	25	$3.50	$ 13.48	$ 424.50	
prod 00009100	Celery, Sticks, 1/5# U.S.No.1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	1/5#	60	$3.50	$ 8.58	$ 724.80	
prod 00016661	Celery, Sticks, 4/5#, U.S. No. 1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	4/5#	185	$3.50	$ 34.32	$ 6,996.70	

prod 00000146	Cilantro, 3ct	Fresh bunch of cilantro, washed and trimmed, should last in the refrigerator for up to a week	3ct	30	$3.50	$	12.18	$ 470.40	
prod 00000857	Cucumbers, Whole	Firm, Crisp, uniformly shaped & uniformly green with no signs of yellow or brown. Free from decay, damage, freezing, sunscald or insects.	5#	440	$3.50	$	10.38	$ 6,107.20	
prod 00009120	Grapes, seedless, green, 18#	Fresh seedless, green grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	255	$3.50	$	42.51	$ 11,732.55	
prod 00009130	Grapes, seedless, red, 18#	Fresh seedless, red grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	340	$3.50	$	30.57	$ 11,583.80	
prod 00000600	Honeydew, Whole, U.S. No. 1	Mature, firm, well formed, free from decay and damage caused by dirt, aphis stain, rust spots, bruises, cracks, etc	6 ct	185	$3.50	$	22.76	$ 4,858.10	
prod 00000142	Lettuce, romaine, chopped, case	Freshly chopped, bright green, bagged in vacuum packed bags for maximum freshness to last up to a week in the refrigerator. Romaine only NOT a Blend.	6/12#	300	$3.50	$	19.82	$ 6,996.00	
prod 00009159	Lettuce, Shredded, Short, 1/5#	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	5#	150	$3.50	$	13.04	$ 2,481.00	2/5#
prod 00009160	Lettuce, Shredded, short, 4/5# Vinyard #003409-3	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	4/5#	110	$3.50	$	17.95	$ 2,359.50	
prod 00009150	Lettuce, Spring Mix, Case	mature leafed spring mix that holds up well in refrigerator and with dressing, fluffy green leafy mix, should last a week in the refrigerator	4/3#	300	$3.50	$	24.38	$ 8,364.00	
prod 00009192	Onion, Diced, fresh, 5#	freshly diced onion	5#	40	$3.50	$	16.65	$ 806.00	
prod 00009193	Onion, Red, Jumbo, 5#, U.S. No.1	Red, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	20	$3.50	$	10.18	$ 273.60	

prod 00009190	Onions, yellow, jumbo, 5#, U.S. No.1	Yellow, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	25	$3.50	$ 10.23	$ 343.25	
prod 00009200	Oranges, U.S. Fancy, 113 ct	U.S. Fancy, approx 113 ct per case, at least light orange with not more than a trace of green noticable on fruit, surface relatively smooth, yields to slight pressure when squeezed	case (113 ct)	589	$3.50	$ 26.28	$ 17,540.42	
prod 00000939	Peppers, Green, Bell, 5#	Fresh, green bell peppers, firm to touch	5#	100	$3.50	$ 16.95	$ 2,045.00	
prod 00009212	Peppers, Red, Bell, 5#	Fresh, red sweet bell peppers, firm to touch	5#	190	$3.50	$ 11.25	$ 2,802.50	
prod 00000940	Peppers, Yellow, Bell, 5#	Fresh, yellow bell peppers, firm to touch	5#	65	$3.50	$ 15.10	$ 1,209.00	
prod 00009250	Potato, Bakers, 80 ct, US No. 1	U.S. No. 1 potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (80 ct)	120	$3.50	$ 18.28	$ 2,613.60	
prod 00009230	Potato, ID bakers, 90 ct	potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (90 ct)	45	$3.50	$ 18.28	$ 980.10	
prod 00009270	Spinach, cello, 2.5# bag	fresh trimmed spinach in cello bag	1/2.5#	290	$3.50	$ 4.23	$ 2,241.70	
prod 00000140	Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	Fresh squash, yellow, crookneck, US No.1, consists of one variety, not old or tough, firm, free from decay	5#	30	$3.50	$ 10.75	$ 427.50	
prod 00009280	Strawberries, US No. 1, 8/1#	U.S. No. 1 fresh strawberries, bright red color, firm, not overripe or underdeveloped, free from mold or decay	8/1#	910	$3.50	$ 20.53	$ 21,867.30	
prod 00009291	Tomato, 5# Box	Mature, not overripe or soft, free from decay	5#	100	$3.50	$ 17.85	$ 2,135.00	
prod 00009285	Tomato, Diced Tubs	freshly diced tomatoes, bright color	1/5#	200	$3.50	$ 9.73	$ 2,646.00	
prod 00000345	Tomatoes, Cherry 1/2 Flat, U.S. No.1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage	6 pints	75	$3.50	$ 21.22	$ 1,854.00	only have full flat ?
prod 00009284	Tomatoes, Cherry, full flat, U.S. No. 1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage	1 flat	245	$3.50	$ 21.22	$ 6,056.40	

prod 00000935	Watermelon Whole, Case	mature, similar characteristics, fairly well formed, not overripe. Free from Anthracnose, decay, sunscald. Free from damage	4/ 1 ea	60	$3.50	$ 12.12	$ 937.20
prod 00016639	Zucchini , Whole 5#	Fresh fairly young and tender, well formed and firm. Free from decay. Approx 10" in length	5#	30	$3.50	$ 10.59	$ 422.70

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Ben E Keith

Organization/Vendor Name

Chase Sparks DSR

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Chase Sparks	5/12/25
Signature	Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Ben E Keith

Name/Address of Organization

Chase Sparks DSR

Name/Title of Submitting Official

Chase Sparks

Signature

5/12/24

Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Ben E Keith | 14200 N Santa Fe Ave | 405-753-7600

Company | Address | Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Kirk Purnell (Owner or Officer of Firm)

GM (Title)

5/12/25 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Ben E Keith	14300 N Santa Fe Ave	405-753-7600
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Kirk Purnell (Owner or Officer of Firm)

GM (Title) 5/12/25 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF_____}

I, Chase Sparks lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of Ben E Keith (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant Chase Sparks

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 12 day of May, 2025.

NOTARY SEAL PUBLIC
LINDA ANN WHITAKER WHEELER
(Seal) NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 20013790 Expires 11/09/28

Linda Whitaker Wheeler
Notary Public

My Commission Expires: 11.9.28

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Chase Sparks
(Contractor, Supplier, Engineer, or Architect)

Ben E Keith
Vendor/Company Name

Attested to before me this 12th day of May, 2025.

LINDA ANN WHITAKER WHEELER
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 20013790 Expires 11/09/28

Linda Whitaker Wheeler
Notary Public (or Clerk or Judge)

My Commission Expires: 11·9·28

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Chase Sparks A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 12th day of May, 2025.

Signed: Chase Sparks

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: Ben E Keith

Address: 14200 N Santa Fe Ave

City, State, Zip: Edmond OK 73013

Representative Signature: Chase Sparks

Representative Name: Chase Sparks

Date: 5/12/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: Colleen Morris

Billing Address: Same

Phone Number: 405-753-7739

E-mail: cjmorris@benekeith.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

GoFresh
1691 N 161st E Ave
Tulsa, OK 74116
Attn: Russ Hickson

Mustang Public Schools Child Nutrition Department is seeking annual bids for produce for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

This is a cost-plus fixed fee bid. Your bid should reflect the price for fresh and pre-cut produce that you would be selling to Mustang Public Schools for the week of March 31, 2025. The successful contractor may adjust prices weekly to accurately reflect the changes in the Vendor invoice costs, but at no time shall the requested price adjustment reflect an increase in the fixed fee.

Bidder will provide us with a copy of your company's safety/recall plan. Send us information on your product tracking system, enabling one link of food chain trace back and trace forward of products. We also want information on your recall program, including written procedures, recall team responsibilities, and 24/7 contact information.

Third-party audit reports such as GAPs, cGMPs and HACCP certifications and/or letters of guarantee for products should be maintained and available upon request. Audits may be made of the Contractor's invoice costs records twice per year (once during the first four months, and the second one during the second four months).

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

ORDER CONDITIONS/DELIVERY MINIMUMS - There shall be no minimums in dollar volume or case counts. The District(s) shall not be obligated to purchase or reimburse the Distributor for any inventory of any products should purchases vary from the anticipated purchase patterns or if agreement expires or is terminated. The District(s) does not guarantee that all items or quantities shown on this bid will be purchased. Quantities indicated are approximate and the District reserves the right to increase or decrease the number of units to be purchased if deemed necessary. The District(s) reserves the right to add items to the contract during the contract period. Prices for additional items will be negotiated.

Should you be awarded our produce bid, we would expect to be provided with market information relating to product condition and quality and pricing trends. If prices are expected to jump considerably higher on certain products, or if the quality of certain products that we order are bad, we need a phone call or email. Also, make recommendations as to more appropriate products to use when you've heard of product issues. We would also like to be informed of seasonal items and varieties to enhance our menus.

The Mustang School Board of Education reserves the right to accept or reject all or part of any bid. The decision of the board shall be final.

Produce should be fresh and origin should be easily traceable for recall purposes, etc. Produce should be handled properly according to health regulations and delivered in clean, refrigerated trucks. Any shortages or damaged items must be resolved immediately (same day if necessary). Hot shot deliveries must be available if necessary. Produce not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. to each kitchen no less than once per week on a regular schedule. Invoices will be given at each site and signed for. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be on the 11th or 12th of August. Should you get the bid, we will email you the orders on August 10, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

> **Buy American** - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in

the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest

with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Go Fresh Produce

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00000074		Apples, Fuji, 125 ct. (Rainer)	125 ct	125	23.0000	2875.00	
prod	00016637		Apples, Gala 138ct (Rainer)	40#	165	29.1800	4814.70	
prod	00009005		Apples, Granny Smith 125ct (Rainer)	1 cs	70	27.0000	1890.00	
prod	00009000		Apples, Red Delicious, 113ct (Rainer)	case (113 ct)	272	30.1800	8208.96	
prod	00009010		Bananas, Green Tip 40# (Dole)	Case (40#)	565	22.4700	12695.55	
prod	00009021		Broccoli Florets (Taylor Farms)	3#	290	7.1000	2059.00	
prod	00009041		Cabbage, Red, Shredded, 5# (Taylor Farms)	5#	25	8.7400	218.50	
prod	00000938		Cantaloupe, Whole, 9ct (Westsie Produce)	9 ct	185	22.3200	4129.20	
prod	00016660		Carrots, baby peeled, case 4/5# (Grimmway)	4/5#	600	18.3900	11034.00	
prod	00009057		Carrots, Shredded, 5# (Grimmway)	5#	55	5.4700	300.85	
prod	00009071		Cauliflower Florets (Andy Boy)	3#	125	9.3200	1165.00	
prod	00009079		Celery, Diced, 5# (Taylor Farms)	5#	25	9.0800	227.00	
prod	00009100		Celery, Sticks, 1/5# U.S.No.1 (Taylor Farms)	1/5#	60	8.7100	522.60	
prod	00016661		Celery, Sticks, 4/5#, U.S. No. 1 (Taylor Farms)	4/5#	185	29.8300	5518.55	
prod	00000146		Cilantro, 3ct (Dimare Fresh)	3ct	30	4.5500	136.50	
prod	00000857		Cucumbers, Whole (Earthblend)	5#	440	5.6100	2468.40	
prod	00009120		Grapes, seedless, green, 18# (FreshLink)	18#	255	37.3300	9519.15	
prod	00009130		Grapes, seedless, red, 18# (FreshLink)	18#	340	31.3300	10652.20	
prod	00000600		Honeydew, Whole, U.S. No. 1 (Viva)	6 ct	185	19.4600	3600.10	
prod	00000142		Lettuce, romaine, chopped, case (Taylor Farms)	6/2#	300	19.2900	5787.00	Purch. Unit has changed
prod	00009159		Lettuce, Shredded, Short, 1/5# (Taylor Farms)	5#	150	5.8000	870.00	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Go Fresh Produce

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00009160		Lettuce, Shredded, short, 4/5# (Taylor Farms)	4/5#	110	18.1800	1999.80	
prod	00009150		Lettuce, Spring Mix, Case (Taylor Farms)	4/3#	300	23.6000	7080.00	
prod	00009192		Onion, Diced, fresh, 5# (Eagle Eye)	5#	40	9.1400	365.60	
prod	00009193		Onion; Red, Jumbo, 5#, U.S. No.1 (Eagle Eye)	5#	20	7.1400	142.80	
prod	00009190		Onions, yellow, jumbo, 5#, U.S. No.1 (Eagle Eye)	5#	25	3.4900	87.25	
prod	00009200		Oranges, U.S. Fancy, 113 ct (Sunkist)	case (113 ct)	589	28.5000	16786.50	
prod	00000939		Peppers, Green, Bell, 5# (The Ruby Co)	5#	100	7.2400	724.00	
prod	00009212		Peppers, Red, Bell, 5# (The Ruby Co)	5#	190	7.5700	1438.30	
prod	00000940		Peppers, Yellow, Bell, 5# (The Ruby Co)	5#	65	7.5200	488.80	
prod	00009250		Potato, Bakers, 80 ct, US No. 1 (The Ruby Co)	case (80 ct)	120	16.8100	2017.20	
prod	00009230		Potato, ID bakers, 90 ct (The Ruby Co)	case (90 ct)	45	15.5600	700.20	
prod	00009270		Spinach, cello, 2.5# bag (River Fresh)	1/2.5#	290	6.5400	1896.60	
prod	00000140		Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1 (Texas Fresh)	5#	30	5.8600	175.80	
prod	00009280		Strawberries, US No. 1, 8/1# (Naturipe)	8/1#	910	18.0400	16416.40	
prod	00009291		Tomato, 5# Box (Del Campo Classic)	5#	100	5.1500	515.00	
prod	00009285		Tomato, Diced Tubs (Lloyds Cuts)	1/5#	200	16.7500	3350.00	
prod	00000345		Tomatoes, Cherry 1/2 Flat, U.S. No.1	2 ct	225	4.1200	927.00	Purch. Unit has changed
prod	00009284		Tomatoes, Cherry, full flat, U.S. No. 1	1 flat	245	14.0000	3430.00	
prod	00000935		Watermelon Whole, Case (Dulcinea Farms)	4/ 1 ea	60	7.1600	429.60	
prod	00016639		Zucchini , Whole 5# (Texas Fresh)	5#	30	5.2500	157.50	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Go Fresh Produce

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
							147820.60	

Cat Item #	GoFresh Item #	Item Description Brand/Product #	Product Spec	Estimate Purchase Unit	Quote Per Qty	Purchase Unit	Total	Changes/Notes
prod 00000074	12288	Apples, Fu" 125 ct.	125 ct per case. Firm to touch, evenly distributed color	125 ct	125	$23.00	$2,875.00	
prod 00016837	10438	Apples, Gala 138ct	Fresh, and firm to touch and color evenly distributed, to be packed to U.S. Fancy Grade standard. 125 to 138 per 40# case Lsizediameter 2-3/4"	40#	185	$29.18	$4,814.70	
prod 00009005	10646	Apples, Granny Smith 125ct	125 ct per case. Firm to touch, evenly distributed color	1 cs	70	$27.00	$1,890.00	
prod 00009000	11212	Apples, Red Delicious, 113ct	approx. 113 ct case of fresh, firm to touch	case (113 ct)	272	$30.18	$8,208.96	
prod 00009010	10726	Bananas, Green Tip 40#	Fresh, medium sized (5-1/2" to 8") yellow with green tips, to be served in the peel, so free of scarring as much as possible Should hold 5 days	Case (40#)	565	$22.47	$12,695.55	
prod 00009021	10281	Broccoli Florets	Fresh broccoli florets, U.S. Florets grade (3/4" to 3") no flowering visible in florets, no oewin'yllcLlibrsung or doca'y'	3#	290	$7.10	$2,057.84	
prod 00009041	11538	Cabbage, Red, Shredded, 5#	Fresh, finely shredded red cabbage, to add to lettuce mix	5#	25	$8.74	$218.40	
prod 00000938	10559	Cantaloupe, Whole, 9ct	mature, good internal quality but not overripe, soft or wilted. Well-formed, well-netted, and free from decay, wet slip and sunscald	9 ct	185	$22.32	$4,128.46	
prod 00016660	11272	Carrots, baby peeled, case 4/5#	Carrots should arrive brightly colored, firm, and should have refrigerated shelf life of aoprox 10 davs	4/5#	600	$18.39	$11,031.00	
prod 00009057	11579	Carrots, Shredded, 5#	Fresh, finely shredded carrots to mix in salad mix	5#	55	$5.47	$300.91	
prod 00009071	11775	Cauliflower Florets	3# bag fresh cauliflower florets to last in the refrigerator for up to 4 davs	3#	125	$9.32	$1,165.13	
prod 00009079	10472	Celery, Diced, 5#	Freshly cut celery, clean and diced to store in the refrigerator for up to a week	5#	25	$9.08	$226.88	
prod 00009100	10990	Celery, Sticks, 1/5# U.S.No.1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing qrowth cracks etc	1/5#	60	$8.71	$522.48	
prod 00016661	11531	Celery, Sticks, 4/5#, U.S. No. 1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing srowth cracks etc	4/5#	185	$29.83	$5,518.92	
prod 00000148	11101	Cilantro, 3ct	Fresh bunch of cilantro, washed and trimmed, should last in the refrigerator for up to a week	3ct	30	$4.55	$136.56	
prod 00000857	11693	Cucumbers, Whole	Firm, Crisp, uniformly shaped & uniformly green with no signs of yellow or brown. Free from decay, damage, freezing sunscald or insects	5#	440	$5.61	$2,468.84	
prod 00009120	10318	Grapes, seedless, green, 18#	Fresh seedless, green grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No 1 Table	18#	255	$37.33	$9,519.41	
prod 00009130	10781	Grapes, seedless, red, 18#	Fresh seedless, red grapes, plump and firmly attached to green pliable stems, uniform in size U S No 1 Table	18#	340	$31.33	$10,652.54	
prod 00000800	10800	Honeydew, Whole, U.S. No. 1	Mature, firm, well formed, free from decay and damage caused by dirt, aphis stain, rust spots, bruises, cracks, etc	6 ct	185	$19.46	$3,599.18	
prod 00000142	11031	Lettuce, romaine, chopped, case	Freshly chopped, bright green, bagged in vacuum packed bags for maximum freshness to last up to a week in the refrigerator. Romaine only NOT a Blend	6/12#	300	$19.29	$5,786.70	6/2LB
prod 00009159	10815	Lettuce, Shredded, Short, 1/5#	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	5#	150	$5.80	$869.40	
prod 00009160	10858	Lettuce, Shredded, short, 4/5# Vinyard #003409-3	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	4/5#	110	$18.18	$2,000.02	
prod 00009150	11601	Lettuce, Spring Mix, Case	mature leafed spring mix that holds up well in refrigerator and with dressing, fluffy green leafy mix, should last a week in the refrigerator	4/3#	300	$23.60	$7,079.40	
prod 00009192	11345	Onion, Diced, fresh, 5#	freshly diced onion	5#	40	$9.14	$365.60	
prod 00009193	12127	Onion, Red, Jumbo, 5#, U.S. No.1	Red, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc	54	20	$7.14	$142.82	
prod 00009190	11556	Onions, yellow, jumbo, 5#, U.S. No.1	Yellow, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc	5#	25	$3.49	$87.30	
prod 00009200	10719	Oranges, U.S. Fancy, 113 ct	U.S. Fancy, approx 113 ct per case, at least light orange with not more than a trace of green noticable on fruit, surface relatively smooth, yields to slight pressure when squeezed	case (113 ct)	589	$28.50	$16,784.14	
prod 00000939	10849	Peppers, Green, Bell, 5#	Fresh, green bell peppers, firm to touch	5#	100	$7.24	$723.80	
prod 00009212	11708	Peppers, Red, Bell, 5#	Fresh, red sweet bell peppers, firm to touch	5#	190	$7.57	$1,437.92	
prod 00000940	10363	Peppers, Yellow, Bell, 5#	Fresh, yellow bell peppers, firm to touch	5#	65	$7.52	$489.06	
prod 00009250	10195	Potato, Bakers, 80 ct, US No. 1	U.S. No. 1 potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing rot etc	case (80 ct)	120	$16.81	$2,017.44	
prod 00009230	11146	Potato, ID bakers, 90 ct	potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezinq rot etc	case (90 ct)	45	$15.56	$700.29	
prod 00009270	11154	Spinach, cello, 2.5# bag	fresh trimmed spinach in cello bag	1/2.5#	290	$6.54	$1,896.89	
prod 00000140	10797	Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	Fresh squash, yellow, crookneck, US No.1, consists of one variety, not old or tough firm, free from decay	5#	30	$5.86	$175.77	
prod 00009280	10173	Strawberries, US No. 1, 8/1#	U.S. No. 1 fresh strawberries, bright red color, firm, not overripe or underdeveloped, free from mold or decay	8/1#	910	$18.04	$16,417.31	
prod 00009291	10341	Tomato, 5# Box	Mature, not overripe or soft, free from decay	5#	100	$5.15	$515.30	
prod 00009285	10313	Tomato, Diced Tubs	freshly diced tomatoes, bright color	1/5#	200	$16.75	$3,350.00	

prod 00000345	10399	Tomatoes, Cherry 1/2 Flat, U.S. No.1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage	6 pints	75	$4.12	$309.08	2CT
prod 00009284	10562	Tomatoes, Cherry, full flat, U.S. No. 1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage	1 flat	245	$14.00	$3,430.00	12/1CT (Flat)
prod 00000935	10739	Watermelon Whole, Case	mature, similar characteristics, fairly well formed, not overripe. Free from Anthracnose, decay, sunscald Free from damage	4/ 1 ea	60	$7.16	$429.30	
prod 00016639	10132	Zucchini , Whole 5#	Fresh fairly young and tender, well formed and firm. Free from decay. Approx 10" in lenath	5#	30	$5.25	$157.50	

PROD#	DESCRIPTION	BRAND	PRICE
12288	APPLE, FUJI 125-138C 40LB	RAINER	$23.00
10436	APPLE, GALA WXF 125- 40LB	RAINER	$29.18
10646	APPLE, GRANNY SMITH 40LB	RAINER	$27.00
11212	APPLE, RED DEL. 125- 40LB	RAINER	$30.18
10726	BANANA, GREEN TIP ST 40LB	DOLE	$22.47
10173	BERRY, STRAWBERRY 8/1LB	NATURIPE	$18.04
10281	BROCCOLI, FLORET 3LB 3LB	TAYLOR FARMS	$7.10
11538	CABBAGE, RED SHRED 5LB	TAYLOR FARMS	$8.74
11272	CARROT, BABY PEELED 4/5LB	GRIMMWAY	$18.39
11579	CARROT, SHREDDED 5LB 5LB	GRIMMWAY	$5.47
11775	CAULIFLOWER, FLORET 3LB	ANDY BOY	$9.32
10472	CELERY, DICED 5LB 5LB	TAYLOR FARMS	$9.08
11531	CELERY, STICK 4/5LB	TAYLOR FARMS	$29.83
10990	CELERY, STICK 5LB 5LB	TAYLOR FARMS	$8.71
11693	CUCUMBER, SELECT 5LB	EARTHBLEND	$5.61
10781	GRAPE, RED SEEDLE 18-20LB	FRESHLINK	$31.33
10318	GRAPE, WHITE SEED 18-20LB	FRESHLINK	$37.33
11101	CILANTRO, BUNCHE 3CT (PO)	DIMARE FRESH	$4.55
11031	LETTUCE, ROMAINE CH 6/2LB	TAYLOR FARMS	$19.29
10858	LETTUCE, SHRED ICEB 4/5LB	TAYLOR FARMS	$18.18
10815	LETTUCE, SHRED ICEB 1 5LB	TAYLOR FARMS	$5.80
11601	LETTUCE, SPRING MIX 4/3LB	TAYLOR FARMS	$23.60
10559	MELON, CANTALOUPE 9-12CT	WESTSIE PRODUCE	$22.32
10800	MELON, HONEYDEW 4-6CT	VIVA	$19.46
10739	MELON, WATERMELON, SE 1CT	DULCINEA FARMS	$7.16
12127	ONION, RED JUMBO 5LB 5LB	EAGLE EYE	$7.14
11345	ONION, YELLOW DICED 1 5LB	EAGLE EYE	$9.14
11556	ONION, YELLOW JUMBO 5 5LB	EAGLE EYE	$3.49
10719	ORANGE, 113CT 40LB	SUNKIST	$28.50
10363	PEPPER, GOLD BELL 5LB	THE RUBY CO	$7.52
10849	PEPPER, GREEN BELL 5# 5LB	THE RUBY CO	$7.24
11708	PEPPER, RED BELL 5LB 5LB	THE RUBY CO	$7.57
10195	POTATO, IDAHO 80CT 50LB	THE RUBY CO	$16.81
11146	POTATO, IDAHO 90CT 50LB	THE RUBY CO	$15.56
11154	SPINACH, FLAT 1BAG 2.5LB	RIVER FRESH	$6.54
10341	TOMATO, 5# 5X6 5LB	DEL CAMPO CLASSIC	$5.15
10562	TOMATO, CHERRY RED C 12CT	VILLAGE FARMS	$14.00
10399	TOMATO, CHERRY RED 2C 2CT	VILLAGE FARMS	$4.12
10313	TOMATO, DICED 3/8" 5L 5LB	LLOYDS CUTS	$16.75
10797	SQUASH, YELLOW STRAIG 5LB	TEXAS FRESH	$5.86
10132	SQUASH, ZUCCHINI MEDI 5LB	TEXAS FRESH	$5.25

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal,*** and ***voluntarily excluded,*** as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions,*** without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

GoFresh LLC

Organization/Vendor Name

Patrick Huber, Sales Coordinator

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

GoFresh / Patrick Huber	Sales Coordinater
Name of Institution/SFA Official	Title of Official
Signature	5-5-2025
	Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____
8. Federal Action Number: *(if known)*	9. Award Amount: *(if known)* $ _____
10. a. Name and Address of Lobbying Entity: *(if individual, last name, first name, MI)*	b. Individual Performing Services: *(including address if different from No. 10a) (last name, first name, MI)*
11. Amount of Payment: *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. Form of Payment: *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. Type of Payment: *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only:	Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Patrick Huber, GoFresh LLC, 1691 N 161st East Ave Tulsa, OK 74116
Name/Address of Organization

Patrick Huber / Sales Coordinator
Name/Title of Submitting Official

Signature

5-5-2025
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that 1691 N 161st E Ave

Company	Address	Phone Number
Go Fresh LLC	Tulsa, OK 74116	(918) 583-1151

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Patrick Huber (Owner or Officer of Firm)

Sales Coordinator (Title) 5-6-2025 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Company Name	Address	Phone Number
GoFresh	1691 N 161st E Ave Tulsa, OK 74116	(918) 583-1151

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
Peppers	Mexico
Tomatoes	Mexico / Canada
Cucumbers	Mexico / Canada
Bananas	South America
Avocados	South America
Pineapples	South America
Cantaloupe	South America
Honeydew / watermelon	South America
lettuce	Mexico

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Patrick Hober (Owner or Officer of Firm)

Sales Coordinator (Title) 5-5-2025 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF Tulsa }

I, Patrick Huber **lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of** GoFresh **(hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:**

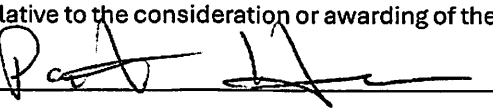
That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

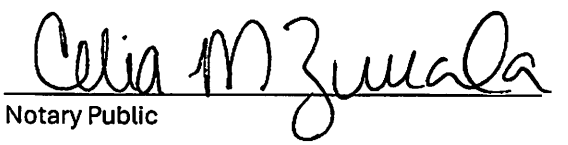
That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant 

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 5th day of May, 2025.

(Seal)

CELIA M. ZUCCALA
Notary Public, State of Oklahoma
Commission # 21001453
My Commission Expires 02-01-2029



Notary Public

My Commission Expires: 2/1/2029

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Tulsa)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Pstrick Huber
(Contractor, Supplier, Engineer, or Architect)

Go Fresh
Vendor/Company Name

Attested to before me this 5 day of May, 2025

CELIA M. ZUCCALA
Notary Public, State of Oklahoma
Commission # 21001453
My Commission Expires 02-01-2029

Celia M Zuccala
Notary Public (or Clerk or Judge)

My Commission Expires: 2/1/2029

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Patrick Huber A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 5 day of May, 2025.

Signed: Patrick Huber

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name: GoFresh LLC

Address: 1691 N 161st East Ave

City, State, Zip: Tulsa, OK, 74116

Representative Signature: Patrick Huber

Representative Name: Patrick Huber

Date: 5-5-2025

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: Shelley Zuccella

Billing Address: 1691 N 161st E Ave Tulsa, OK 74116

Phone Number: (918) 583-1151

E-mail: shelley.zuccella@gofreshusa.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

G Frosh Produce	Section: 1.07.01	**Document ID: GF-TUL-1.07.01**
	Title: Product Identifcation	Supersedes:
	Author: Jeff Russell	Date: 6-27-14
	Approved By: Jeff Russell	

Revision Date	Revision Number	Author	Description

Product identification is done through our Produce Pro system. All product inbound is assigned an autogenerated lot number that is not duplicated. Once an item has been received digitally, the lots assigned, then the system will generate a license plate that is also uniquely generated that is associated with the lot. This license plate is used for movement, picking, loading, and distribution of the lot. Once picking occurs, it will assign an outbound item tag that has the customer name, order number, and item that is associated with the lot it was picked from. All product is distributed on a FIFO basis. In some instances, pallet tags will be the whole pallets identifier. When WMS scanning occurs, they scan the tags in and out with a total quantity. The system will reduce that inventory on that pallet/lot by that quantity .and apply it to that lot or outbound batch.

Process Flow:

1.) A PO/lot#(unique identifier that isn't repeatable) is created for inbound product
2.) Product arrives on PO/lot# created
3.) Product is offloaded, reviewed, and labelled with code 128 bar scan system that is marked with the PO/lot#, pallet tag ID, item number, description, line number, and cargo number.
4.) On higher quantity items, a separate 1X3 label with an individual item number and code 128 bar code are added to portions of the pallet.
5.) Once labelled and cargo is complete, putaway begins
6.) During putaway, operators will scan the pallet tag, then the bin product will be located in
7.) Our PPRO system directs pickers what bin needs to be picked first based on FIFO. If they try to pick outside of that bin, it will tell them incorrect bin.
8.) Once picking has occurred, a separate 2x3 yellow tag is applied to the outbound item. This tag contains item, description, quantity, and order or UOM number.

Recall Plan Table of Contents

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- Recall Committee
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- Control of Affected Product
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Go Fresh Produce Recall Plan

Version Verification

Go Fresh Produce Recall plan shall be reviewed every 6 months and revised as necessary when personnel, procedures, processes, suppliers, or as other factors change. The Plan will also be reviewed after any company recall.

Go Fresh Produce	Section: 1.07.02	**Document ID: GF-TU-1.07.02**
	Title: Recall	Supersedes: :
	Author: Jeff Russell	Date: 6-13-17
	Approved By: Jeff Russell	

Revision Date	Revision Number	Author	Description

Introduction

The primary goal of a food recall is to protect public health by removing products from commerce that have been determined to be unsafe. A recall plan can aid in the execution of a recall by appointing duties, centralizing current contact information, and providing pre written templates for communications. Key individuals that will be participating in a company recall should review the recall plan and be familiar with the execution of the plan.

Definitions

- **Class 1 Recall** – A situation in which there is a reasonable probability that the use of, or exposure to, a volative product will cause serious adverse health consequences or death.
- **Class 2 Recall** – A situation in which us of, or exposure to, a violative product may cause temporary or medically reversible adverse health consequences or where the probability of serious adverse health consequences is remote.
- **Class 3 Recall**- A situation in which use of, or exposure to, a violative product is not likely to cause adverse health consequences.
- **Depth of Recall**- The level of product distribution for the recall (Consumer, retail, institutional, wholesale)
- **Distribution list** – A product specific distribution list which identifies accounts that received the recalled product. Requested information includes type of business, account names, and addresses.
- **Market Withdrawal** – a firm's removal or correction of a distributed product which involves a minor violation that would not be subject to legal action by the regulatory agency or which involves no violation, e.g., normal stock rotation practices, routine equipment adjustments and repairs, etc.
- **Press Release** – A notice that alerts the public (including regulators, retailers, consignees, other distributors, processors, and consumers) that a product presents a serious hazard to health. Not all recalls require a press release; the regulatory agency will advise the firm when a press release is necessary.
- **Recall** – A firm's removal or correction of a marketed product that the regulatory agency considers to be in violation of the laws it administers and against which the agency would initiate legal action, e.g., seizure. Recall does not include a market withdrawal or a stock recovery.
- **Recall Committee** – The group comprised of key staff with the expertise, authority, and responsibility to manage the recall
- **Recall Plan** – A written contingency plan for use in initiating and implementing a recall in accordance with 21 CFR Sec. 7.40 through 7.49, 7.53, and 7.55. The recall plan should be reviewed every 6 months and revised as necessary when personnel, procedures, processes, suppliers, or as other factors change.
- **Recall Strategy** – A planned specific course of action to be taken in conducting a specific recall, which addresses the depth and scope of recall, need for public warnings, and extent of effectiveness checks for the recall.

- **Scope of Recall** - Defines the amount and kind of product in question.
- **Stock Recovery** – A firm's removal of correction of a product that has not been marketed or that has left the direct control of the firm, i.e., the product is located on premises owned by, or under the control of, the firm and no portion of the lot has been released for sale or use.

Statement of Recall Plan

Go Fresh Produce maintains a recall plan which provides specific procedures, defines terms, and assigns roles and responsibilities when a food safety issue arises with any of our products.

The plan will be activated whenever a potential recall requirement arises and includes the following elements:

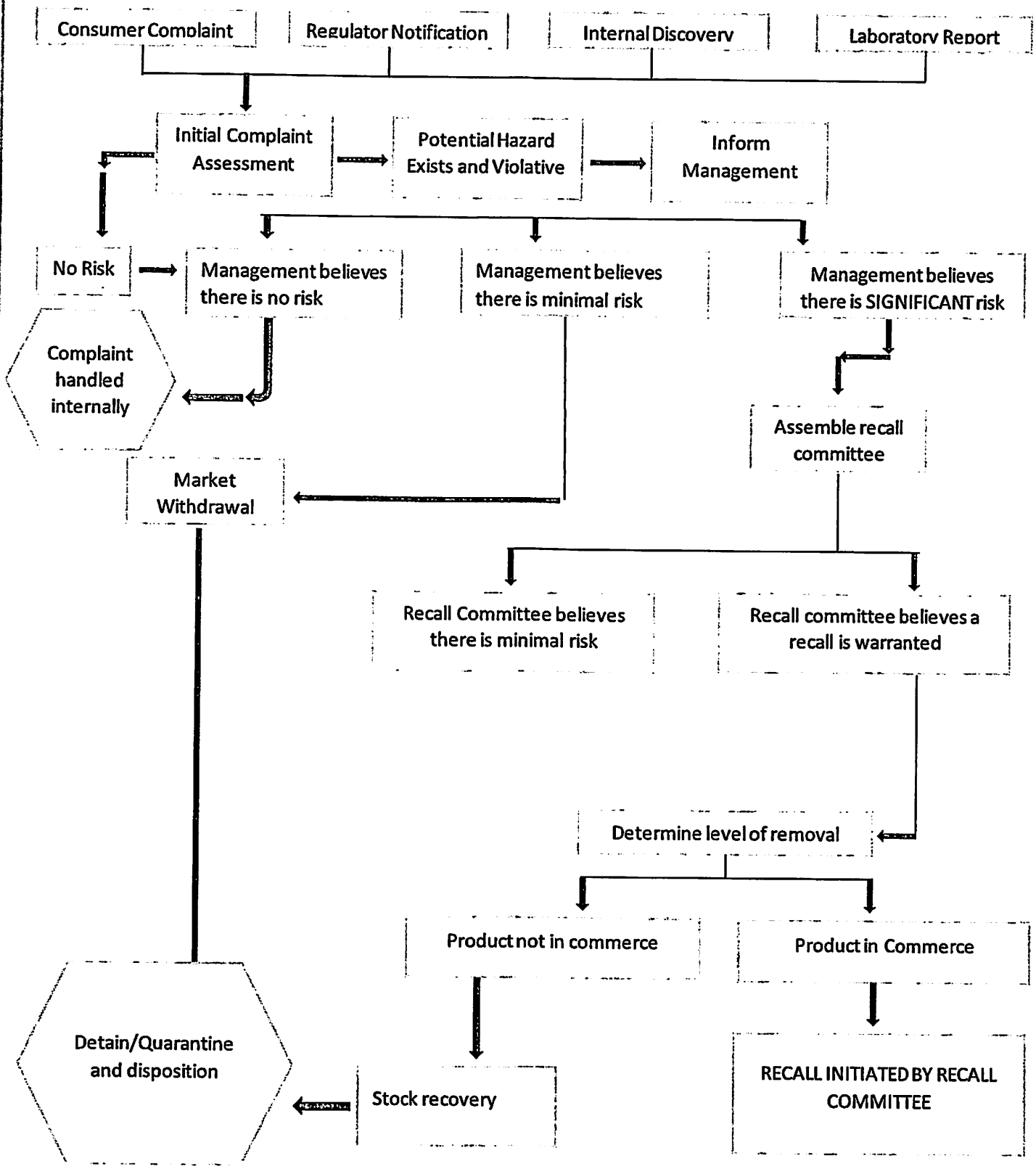
1. Recall committee members designations
2. Recall responsibility assignments
3. Key personnel and external contact information
4. Recall procedures
5. Communication template

Success of the plan relies on the proper execution of plan elements and up-to-date information

Recall Plan Flow Charts

The following two diagrams are graphical representations of the various steps of a recall. Figure 1, illustrates the typical evaluation of complaints or conditions which may lead to a recall. Figure 2, outlines the various steps of a recall.

Figure 1: Complaint/Condition Evaluation Flow Chart



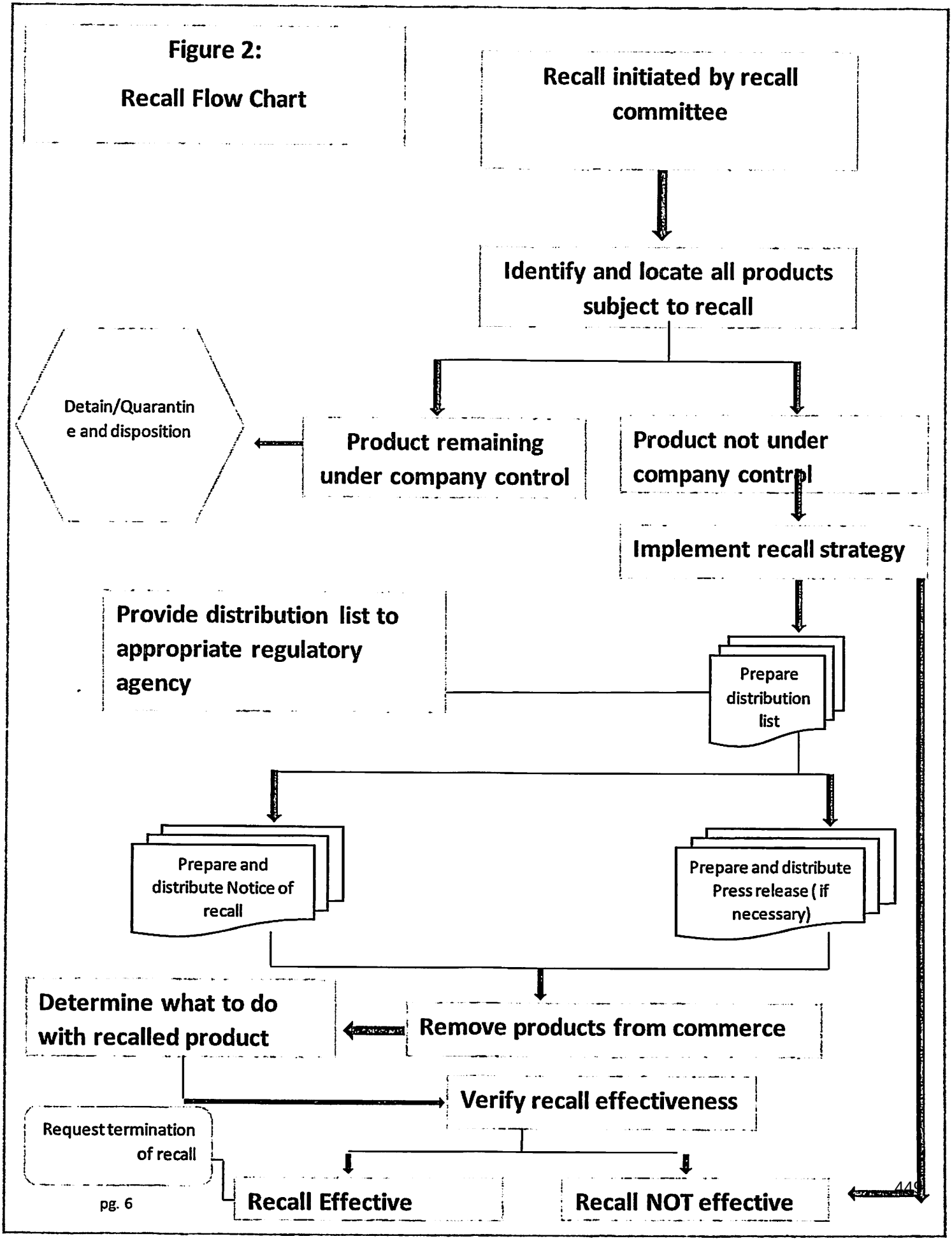


Figure 2:
Recall Flow Chart
Recall initiated by recall committee
Identify and locate all products subject to recall
Product remaining under company control
Detain/Quarantine and disposition
Product not under company control
Implement recall strategy
Provide distribution list to appropriate regulatory agency
Prepare distribution list
Prepare and distribute Notice of recall
Prepare and distribute Press release (if necessary)
Remove products from commerce
Determine what to do with recalled product
Verify recall effectiveness
Request termination of recall
Recall Effective
Recall NOT effective

Recall Procedures

The recall procedure outlines the activities that Go Fresh Produce will take to manage the recall of our products which have been determined to be unsafe or subject to regulatory action. The procedure contains the major recall elements below:

- **Assignments of roles and responsibilities**
- **Evaluation of the complaint or condition**
- **Identification of implicated products**
- **Notification of affected parties**
- **Removal of affected product**

Assignment of Roles and Responsibilities

The roles and responsibilities of every individual on the recall committee should be clearly defined in the recall plan. Oversight of the following recall elements should be assigned to a member of the recall team. Note that individuals may be responsible for more than one recall element.

Recall Coordinator

The recall coordinator has been given authority by the management of Go Fresh Produce to execute activities of the recall. Responsibilities of the Recall Coordinator include, but are not limited to:

- Assure the documentation of all recall decisions and actions in a master recall file
- Initiate the formation of the recall committee
- Activate various components within the company for priority assistance
- Make recall decisions on behalf of Go Fresh Produce
- Manage and coordinate the implementation of the company's product recall
- Keep management informed at all stages of the recall

Recall Committee

Go Fresh Produce Product Recall Committee is composed of the various components of the company's organization. The following functions should be represented on the committee (an individual may be responsible for more than one function):

Management

- **Recall Coordinator**
- **Accounting**
- **Consumer Affairs**
- **Customer Service and sales**
- **Distribution and Supply**
- **Information Technology**
- **Legal**
- **Operations**
- **Purchasing**

Responsibilities

Individual recall activities should be assigned prior to a recall event to avoid confusion during a recall. Assignment of the recall responsibilities are found in appendix D.

Evaluation of the Complaint Condition

Complaint receipt, processing, and evaluation are the first steps in the recall process. The steps involved in the evaluation process are:

- Receive complaint- A file will be maintained containing any product complaints the company receives. Information that should be maintained in the product complaint file is:
    1. Date
    2. Company Name
    3. Contact Name
    4. Issue
    5. Required Corrective action
- Provide the complaint to knowledgeable staff for initial evaluation
- Determine the hazard and evaluate the safety concerns with the product
- Determine the product removal strategy appropriate to the threat and location in commerce
- Contact the appropriate regulatory authorities if necessary
- Alert legal, insurance, etc., as appropriate
- Maintain a log of the events of the recall including information such as dates, actions, communications, and decisions

Identification of implicated product

It is Go Fresh Produce responsibility to ensure the identification of all products and quantities of products implicated in the recall. In addition, determination should be made if any other codes, brands, sizes of product handled by the company are affected.

A distribution list should be prepared as part of the identification process. The distribution list should be at minimum identify:

- Account name
- Account location
- Type of account
- Amount of product received
- Invoice #
- Ship dates

Notification of Affected Parties

Notifications during a recall must be done in a timely manner and should include the appropriate regulatory agencies, the product distribution chain, and consumers when necessary. Recall notices are typically used to notify regulatory agencies and those businesses in the distribution chain. Press releases are generally oriented to consumers, but may be used to notify any affected party.

- Regulatory agencies should be notified at the earliest opportunity after the decision has been made to conduct a recall. Regulatory guidance may be found at: HTTP://WWW.FDA.gov/SAfety/Recalls/Industryguidance/UCM129259.htm
- Distribution Chain contacts will be notified by appropriate means (telephone, fax, email, letter, etc.) It is recommended that a written recall notice be provided to all consignees if applicable. The recall notice **MUST** include all relevant recall information (See Appendix B)
- Consumers should be notified by the most effective method available. If appropriate, a press release can be used to notify customers. Considerations for preparing a press release include:
    1. Issuance of a press release should be the highest priority and should be issued promptly
    2. The local FDA District Recall Coordinator should be consulted before issuance of a press release whenever possible.
    3. All relevant information should be included in the press release (See example template in appendix B).

Removal of affected product

The procedure for removal can be divided into five components including: removal, control, disposition of affected product, recall effectiveness, and recall termination.

Removal

All reasonable efforts must be made to remove affected product from commerce.

- Products in commerce should be detained, segregated, and handled in a manner determined by the recall committee
- Products that are still in the recalling firm's control (e.g. inventory located Onsight, in transit in off-site storage, and in offsite distribution) should be detained, and segregated.
- All quantities and identification codes shall be documented to assist in the reconciliation of product amounts.

Control of Recall Product

When Go Fresh Produce chooses to retain recalled product, control must be regained to prevent reentry of the product into commerce.

- All affected product returned will be clearly marked, not for sale or distribution, and stored in an area that is separated from any other food products.
- All quantities and identification codes shall be documented to assist in the reconciliation of product amounts.

Product Disposition

The final disposition of the recovered product must be determined. The final disposition must be reviewed and approved by the Recall committee. Options include:

- Redirection-Products may be redirected for uses other than human or animal consumption
- Destruction- Products to be determined unsafe for human consumption may be destroyed or denatured, and disposed of by appropriate means.
- Reconditioned- Products may be reworked to remove the safety risk. For example, would relabeling a product declare an allergen originally omitted from a label.

All quantities, identification codes, and disposition shall be documented.

Recall Effectiveness

Go Fresh Produce is responsible for determining whether the recall is effective. Recall Effectiveness Checks verify that all consignees have been notified and have taken appropriate action. Steps include:

- Verifying that all consignees have received the notification
- Verifying that consignees have taken the appropriate action
- If the response from our consignees is less than 100%, then the recall should be deemed ineffective and the recall strategy should be reassessed. Certain circumstances (e.g. amount of product actually returned vs. expected, potential for consumption, shelf-life, etc.) may also require reassessment of the recall strategy.

All verification shall be documented

Termination of Recall

Termination of the recall may be considered after all reasonable efforts have been made to remove the affected products from commerce, including reconciliation, recall effectiveness, and disposition.

A termination of the recall may be requested by submitting a written request to the regulatory authorities. Guidance for the termination of a recall is provided in Appendix C.

Mock Recall

In addition to an annual verification of the recall plan, Go Fresh Produce will conduct a mock recall bi-annually or whenever there are significant changes to the plan or personnel. The mock recall will include the following elements:

- Selecting a product that has reached the consumer market
- Tracing the product from the raw ingredient (e.g. source) level to the finished product in the market place.
- Verifying communication systems (e.g. contact information, test emails and faxes, etc.) to outside contacts.
- Modifying the recall plan to correct any problems encountered during the test.

Records of these mock recalls will be documented and filed appropriately.

Appendix A – Contact Information

Recall Committee and Key Personnel Contact Information

The contact information including phone numbers, fax numbers, email addresses, and alternate 24/7 information of all committee members, their alternates, and "outside" key personnel should be confirmed and updated as often as necessary to assure accuracy.

Contact Information

- Recall Committee (24/7)
  - i. Recall Committee Member
    1.) Raye-Lynne Valencia Lloyds OPS -405-778-149 rayelynne.valencia@gofreshusa.com
    2.) Santos Valencia-Director of Ops - 405-568-8336 Santos.Valencia@GoFreshUSA.com
    3.) Gabe Jonson- CEO -918-625-6980 Gabe.Jonhson@GoFreshUSA.com
    4.) Colby Johnson-President - 918-640-9331 Colby.Johnson@GoFreshUSA.com
    5.) Russ Hickson- Director of Sales 918-630-3193 russ.hickson@GoFreshUSA.com
    6.) Chris Hagins- Controller - 918-550-3102 Chris.Hagins@GoFreshUSA.com
    7.) Nick Kimbrough- Procurement - 918-504-6208 Nick.Kimbrough@GoFreshUSA.com
    8.) David McMillon- IT - 918-606-4105 David.Mcmillon@GoFreshUSA.com
  - ii. Regulatory Contacts
    1.) OSDH - 918-293-1600
    2.) FDA district Recall- Casey Hablin- - 214-253-5222 ORADALRecalls@FDA.HHS.gov
    3.) SQF- Kristi Grzywinski FoodSafetyCrisis@SQFI.com
  - iii. Technical Consultants
    1.) Pro Act- Joe Cimino -831-658-1925 JCimino@ProActUSA.com
    2.) IT- JD Young - 1-866-520-6414
    3.) IT- VAI-Bob Giustino - 516-209-7781 BGiustino@VAI.net

Appendix B- Templates

Communication Templates

i. Model Press release
   1.) Allergens (Alert Only)
   HTTP://www.fda.gov/safety/recalls/industryguidance/ucm129262.htm
   2.) Listeria monocytogenes
   HTTP://www.fda.gov/safety/recalls/industryguidance/ucm129267.htm
   3.) Clostridium botulinum
   HTTP://www.fda.gov/safety/recalls/industryguidance/ucm129273.htm
   4.) Salmonella
   HTTP://www.fda.gov/safety/recalls/industryguidance/ucm129275.htm
   5.) E. Coli 0157:H7
   HTTP://www.fda.gov/safety/recalls/industryguidance/ucm129287.htm

ii. FDA Guidance for written recall notification letters
   1.) HTTP://www.fda.gov/safety/recalls/industryguidance/default.htm

Recall Events Log

i. Name of Person creating action
ii. Dates
iii. Actions
iv. Communications
v. Decisions
vi. Product Disposition

Recalled Product Information Data Sheet

i. Product description: brand, product name, size, etc.
ii. Lot codes
iii. Quantity of recalled product
iv. Date of action
v. Action taken for each product

Appendix C – Additional Resources

1.) Termination of a recall – 21 CFR SEC 7.55
http://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfcfr/CFRSearch.cfm?FR=7.55
2.) Industry Guidance – Information on recalls of FDA regulated products
Http://www.fda.gov/safety/recalls/industryguidance/default.htm
3.) Recall Policy – 21 CFR Recall Regulations SEC. 7.4
http://edocket.access.gpo.gov/cfr2004/aprqtr/21cfr7.40.htm
4.) US Food and Drug Administration
http://www.fda.gov/
5.) Center for Disease Control
http://www.cdc.gov/
6.) FDA District Recall Coordinators
http://www.fda.gov/safety/recalls/industryguidance/ucm129334.htm
7.) FDA Defect Level Handbook
http://www.fda.gov/food/guidanceregulation/guidancedocumentsregulatoryinformation/sanitationtransportation/ucm056174.htm

Appendix D – Assigned Responsibilities

Assignments

1.) Management of the Recall – Jeff Russell, Director of Operations is responsible for the coordination of all recall activities
2.) Assemble the recall committee – Jeff Russell, Director of Operations is responsible for communicating the decision to recall to the members of the recall committee and that each member knows their responsibility.

Evaluation

1.) Management approval of recall – Gabe Johnson, CEO is responsible to decide if the recall should go forward

Identification

1.) Create a Product Recall – Jeff Russell, Director of Operations is responsible to create and maintain a product recall log to document all events, when they occur and the company' response to each.
2.) Identify all products to be recalled- Nick Kimbrough, Director of Procurement is responsible for identifying all products which need to be recalled

Notification

1.) Notify the appropriate Regulatory authority – Jeff Russell, Director of Operations is responsible for notifying the appropriate regulatory authority (use the contact information in the recall plan). Contacts shall only be made through the designated committee member. Recommended information to be submitted can be found in the FDA guidance document at: http://www.fda.gov/safety/recalls/industryguidance/ucm129259.htm
2.) Prepare the press release(if required) Colby Johnson, President is responsible for the recall press release if the decision to prepare a press release is made. Considerations for preparing a press release include:

- Issuance of press release should be the highest priority and it should be issued promptly
- Consult with your local District Recall Coordinator before issuance of a press release whenever possible
- If the company decides to prepare the press release, include all relevant information (see sample templates in appendix B).

3.) Prepare the distribution list – Jeff Russell, Director of Operations or David McMillon, IT is responsible for preparing the recalled product distribution list.
4.) Prepare notice of recall – Tom Godfrey, Director of Sales is responsible for preparing the written notice that will include all recall relevant information.
5.) Distribute the Notice of Recall – Tom Godfrey, Director of Sales is responsible for distribution of the notice of recall to all accounts that received the recalled product. Responsibilities include:

- Confirm receipt of notification
- Contact accounts that have not responded
- Maintain records of the account communications

Removal

1.) Detain and segregate all products to be recalled which are in our control- Jeff Russell, Director of Operations is responsible to ensure that all products to be recalled in the control of Go Fresh are not distributed (identify, detain, and segregate products on-site, in transit, off-site storage, and off-site distribution).

2.) Control of recalled products – Jeff Russell, Director of Operations is responsible to ensure the recalled products do not reenter commerce. Responsibilities include:
   - Quarantine and clearly identify recalled products
   - Reconcile quantities, identification codes, and monitor recalled product
   - Document the returned product

3.) Decide what to do with the recalled product- Nick Kimbrough, Director of Procurement is responsible for determining the action to be taken on the recalled product (destruction, reworking, and re direction). Other related responsibilities include:
   - Determine if the regulatory authority requires action such as witnessing destruction of recalled product
   - Verify the action taken has been effective
   - Document actions taken

4.) Very recall effectiveness – Jeff Russell, Director of Operations is responsible for verifying the effectiveness of the recall. Responsibilities include:
   - Verify that distribution of recalled product has ceased
   - Verify that all consignees at the recall depth specified by the recall strategy have received notification about the recall.
   - Verify consignees have taken appropriate action
   - Document all verifications

MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

U.S. Foodservice
10211 N. I-35 Service Rd.
Oklahoma City, OK 73131
Attn: Cindy Carlton

Mustang Public Schools Child Nutrition Department is seeking annual bids for produce for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

This is a cost-plus fixed fee bid. Your bid should reflect the price for fresh and pre-cut produce that you would be selling to Mustang Public Schools for the week of March 31, 2025. The successful contractor may adjust prices weekly to accurately reflect the changes in the Vendor invoice costs, but at no time shall the requested price adjustment reflect an increase in the fixed fee.

Bidder will provide us with a copy of your company's safety/recall plan. Send us information on your product tracking system, enabling one link of food chain trace back and trace forward of products. We also want information on your recall program, including written procedures, recall team responsibilities, and 24/7 contact information.

Third-party audit reports such as GAPs, cGMPs and HACCP certifications and/or letters of guarantee for products should be maintained and available upon request. Audits may be made of the Contractor's invoice costs records twice per year (once during the first four months, and the second one during the second four months).

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

ORDER CONDITIONS/DELIVERY MINIMUMS - There shall be no minimums in dollar volume or case counts. The District(s) shall not be obligated to purchase or reimburse the Distributor for any inventory of any products should purchases vary from the anticipated purchase patterns or if agreement expires or is terminated. The District(s) does not guarantee that all items or quantities shown on this bid will be purchased. Quantities indicated are approximate and the District reserves the right to increase or decrease the number of units to be purchased if deemed necessary. The District(s) reserves the right to add items to the contract during the contract period. Prices for additional items will be negotiated.

Should you be awarded our produce bid, we would expect to be provided with market information relating to product condition and quality and pricing trends. If prices are expected to jump considerably higher on certain products, or if the quality of certain products that we order are bad, we need a phone call or email. Also, make recommendations as to more appropriate products to use when you've heard of product issues. We would also like to be informed of seasonal items and varieties to enhance our menus.

The Mustang School Board of Education reserves the right to accept or reject all or part of any bid. The decision of the board shall be final.

Produce should be fresh and·origin should be easily traceable for recall purposes, etc. Produce should be handled properly according to health regulations and delivered in clean, refrigerated trucks. Any shortages or damaged items must be resolved immediately (same day if necessary). Hot shot deliveries must be available if necessary. Produce not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. to each kitchen no less than once per week on a regular schedule. Invoices will be given at each site and signed for. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be on the 11th or 12th of August. Should you get the bid, we will email you the orders on August 10, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

> **Buy American** - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in

the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest

with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Premier USF

May 29, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00000074		Apples, Fuji, 125 ct. (Cross Valley Farms)	100 ct	125	40.5700	5071.25	Purch. Unit has changed
prod	00016637		Apples, Gala 138ct (Cross Valley Farms)	40#	165	35.5700	5869.05	
prod	00009005		Apples, Granny Smith 125ct (Cross Valley Farms)	88 ct	70	40.5700	2839.90	Purch. Unit has changed
prod	00009000		Apples, Red Delicious, 113ct (Packer)	case (113 ct)	272	34.5700	9403.04	
prod	00009010		Bananas, Green Tip 40# (Packer)	Case (40#)	565	27.5700	15577.05	
prod	00009021		Broccoli Florets (Cross Valley Farms)	3#	290	25.3400	7348.60	
prod	00009041		Cabbage, Red, Shredded, 5# (Cross Valley Farms)	5#	25	24.0000	600.00	
prod	00000938		Cantaloupe, Whole, 9ct (Packer)	9 ct	185	33.4200	6182.70	
prod	00016660		Carrots, baby peeled, case 4/5# (Cross Valley Farms)	4/5#	600	26.5300	15918.00	
prod	00009057		Carrots, Shredded, 5# (Cross Valley Farms)	5#	13.75	25.4700	350.21	
prod	00009071		Cauliflower Florets (Cross Valley Farms)	3#	62.5	21.2300	1326.88	
prod	00009079		Celery, Diced, 5# (Cross Valley Farms)	5#	6.25	32.2100	201.31	
prod	00009100		Celery, Sticks, 1/5# U.S.No.1 (Cross Valley Farms)	1/5#	15	35.2500	528.75	
prod	00016661		Celery, Sticks, 4/5#, U.S. No. 1 (Cross Valley Farms)	4/5#	185	35.2500	6521.25	
prod	00000146		Cilantro, 3ct (Cross Valley Farms)	1 lb	22.5	17.2400	387.90	Purch. Unit has changed
prod	00000857		Cucumbers, Whole (Packer)	5#	440	15.3700	6762.80	
prod	00009120		Grapes, seedless, green, 18# (Cross Valley Farms)	21#	255	64.2100	16373.55	Purch. Unit has changed
prod	00009130		Grapes, seedless, red, 18# (Packer)	18#	340	43.2700	14711.80	
prod	00000600		Honeydew, Whole, U.S. No. 1 (Packer)	6 ct	185	29.4200	5442.70	
prod	00000142		Lettuce, romaine, chopped, case (Cross Valley Farms)	6/2#	300	22.7900	6837.00	Purch. Unit has changed
prod	00009159		Lettuce, Shredded, Short, 1/5# (Cross Valley Farms)	5#	150	21.0400	3156.00	

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May 29, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00009160		Lettuce, Shredded, short, 4/5# (Cross Valley Farms)	4/5#	110	21.0400	2314.40	
prod	00009150		Lettuce, Spring Mix, Case (Cross Valley Farms)	4/3#	300	28.2100	8463.00	
prod	00009192		Onion, Diced, fresh, 5# (Cross Valley Farms)	5#	40	16.2700	650.80	
prod	00009193		Onion, Red, Jumbo, 5#, U.S. No.1 (Cross Valley Farms)	10#	20	15.3300	306.60	Purch. Unit has changed
prod	00009190		Onions, yellow, jumbo, 5#, U.S. No.1 (Cross Valley Farms)	5#	25	11.9200	298.00	
prod	00009200		Oranges, U.S. Fancy, 113 ct (Packer)	case (113 ct)	589	29.5100	17381.39	
prod	00000939		Peppers, Green, Bell, 5# (Packer)	5#	100	13.1200	1312.00	
prod	00009212		Peppers, Red, Bell, 5# (Packer)	5#	190	16.7700	3186.30	
prod	00000940		Peppers, Yellow, Bell, 5# (Packer)	5#	65	16.7700	1090.05	
prod	00009250		Potato, Bakers, 80 ct, US No. 1 (Packer)	case (80 ct)	120	20.7700	2492.40	
prod	00009230		Potato, ID bakers, 90 ct (Cross Valley Farms)	case (90 ct)	45	21.8300	982.35	
prod	00009270		Spinach, cello, 2.5# bag (Cross Valley Farms)	4/2.5#	290	21.6500	6278.50	Purch. Unit has changed
prod	00000140		Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1 (Packer)	5#	30	18.1800	545.40	
prod	00009280		Strawberries, US No. 1, 8/1# (Packer)	8/1#	910	31.9700	29092.70	
prod	00009291		Tomato, 5# Box (Cross Valley Farms)	2/5#	50	15.6700	783.50	Purch. Unit has changed
prod	00009285		Tomato, Diced Tubs (Cross Valley Farms)	1/5#	200	13.0200	2604.00	
prod	00000345		Tomatoes, Cherry 1/2 Flat, U.S. No.1 (Packer)	12/1 pints	37.5	23.6200	885.75	Purch. Unit has changed
prod	00009284		Tomatoes, Cherry, full flat, U.S. No. 1 (Packer)	12/1pt	245	23.6200	5786.90	Purch. Unit has changed
prod	00000935		Watermelon Whole, Case (Packer)	1 ea	240	17.4200	4180.80	Purch. Unit has changed
prod	00016639		Zucchini , Whole 5# (Packer)	5#	30	12.8700	386.10	

Mustang Public Schools

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Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
							220430.70	

Mustang P[illegible]ic Schools

Document 0269
Produce Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 14, 2025

** Please see attached Excel file**

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00000074	Apples, Fuji, 125 ct.	125 ct per case. Firm to touch, evenly distributed color	125 ct	125			
prod 00016637	Apples, Gala 138ct	Fresh, and firm to touch and color evenly distributed, to be packed to U.S. Fancy Grade standard. 125 to 138 per 40# case, Lg size, diameter 2-3/4"	40#	165			
prod 00009005	Apples, Granny Smith 125ct	125 ct per case. Firm to touch, evenly distributed color	1 cs	70			
prod 00009000	Apples, Red Delicious, 113ct	approx. 113 ct case of fresh, firm to touch	case (113 ct)	272			
prod 00009010	Bananas, Green Tip 40#	Fresh, medium sized (5-1/2" to 8") yellow with green tips, to be served in the peel, so free of scarring as much as possible. Should hold 5 days.	Case (40#)	565			
prod 00009021	Broccoli Florets	Fresh broccoli florets, U.S. Florets grade (3/4" to 3") no flowering visible in florets, no yellowing, bruising or decay	3#	290			
prod 00009041	Cabbage, Red, Shredded, 5#	Fresh, finely shredded red cabbage, to add to lettuce mix	5#	25			
prod 00000938	Cantaloupe, Whole, 9ct	mature, good internal quality but not overripe, soft or wilted. Well-formed, well-netted, and free from decay, wet slip and sunscald.	9 ct	185			
prod 00016660	Carrots, baby peeled, case 4/5#	Carrots should arrive brightly colored, firm, and should have refrigerated shelf life of approx 10 days	4/5#	600			
prod 00009057	Carrots, Shredded, 5#	Fresh, finely shredded carrots to mix in salad mix	5#	55			
prod 00009071	Cauliflower Florets	3# bag fresh cauliflower florets to last in the refrigerator for up to 4 days	3#	125			
prod 00009079	Celery, Diced, 5#	Freshly cut celery, clean and diced to store in the refrigerator for up to a week.	5#	25			
prod 00009100	Celery, Sticks, 1/5# U.S.No.1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	1/5#	60			

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7/1/2025 thru 6/30/2026

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00016661	Celery, Sticks, 4/5#, U.S. No. 1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	4/5#	185			
prod 00000146	Cilantro, 3ct	Fresh bunch of cilantro, washed and trimmed, should last in the refrigerator for up to a week	3ct	30			
prod 00000857	Cucumbers, Whole	Firm, Crisp, uniformly shaped & uniformly green with no signs of yellow or brown. Free from decay, damage, freezing, sunscald or insects.	5#	440			
prod 00009120	Grapes, seedless, green, 18#	Fresh seedless, green grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	255			
prod 00009130	Grapes, seedless, red, 18#	Fresh seedless, red grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	340			
prod 00000600	Honeydew, Whole, U.S. No. 1	Mature, firm, well formed, free from decay and damage caused by dirt, aphis stain, rust spots, bruises, cracks, etc.	6 ct	185			
prod 00000142	Lettuce, romaine, chopped, case	Freshly chopped, bright green, bagged in vacuum packed bags for maximum freshness to last up to a week in the refrigerator. Romaine only NOT a Blend.	6/12#	300			
prod 00009159	Lettuce, Shredded, Short, 1/5#	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	5#	150			
prod 00009160	Lettuce, Shredded, short, 4/5# Vinyard #003409-3	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	4/5#	110			
prod 00009150	Lettuce, Spring Mix, Case	mature leafed spring mix that holds up well in refrigerator and with dressing, fluffy green leafy mix, should last a week in the refrigerator	4/3#	300			
prod 00009192	Onion, Diced, fresh, 5#	freshly diced onion	5#	40			

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Apr 14, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00009193	Onion, Red, Jumbo, 5#, U.S. No.1	Red, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	20			
prod 00009190	Onions, yellow, jumbo, 5#, U.S. No.1	Yellow, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	25			
prod 00009200	Oranges, U.S. Fancy, 113 ct	U.S. Fancy, approx 113 ct per case, at least light orange with not more than a trace of green noticable on fruit, surface relatively smooth, yields to slight pressure when squeezed	case (113 ct)	589			
prod 00000939	Peppers, Green, Bell, 5#	Fresh, green bell peppers, firm to touch	5#	100			
prod 00009212	Peppers, Red, Bell, 5#	Fresh, red sweet bell peppers, firm to touch	5#	190			
prod 00000940	Peppers, Yellow, Bell, 5#	Fresh, yellow bell peppers, firm to touch	5#	65			
prod 00009250	Potato, Bakers, 80 ct, US No. 1	U.S. No. 1 potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (80 ct)	120			
prod 00009230	Potato, ID bakers, 90 ct	potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (90 ct)	45			
prod 00009270	Spinach, cello, 2.5# bag	fresh trimmed spinach in cello bag	1/2.5#	290			
prod 00000140	Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	Fresh squash, yellow, crookneck, US No.1, consists of one variety, not old or tough, firm, free from decay	5#	30			
prod 00009280	Strawberries, US No. 1, 8/1#	U.S. No. 1 fresh strawberries, bright red color, firm, not overripe or underdeveloped, free from mold or decay	8/1#	910			
prod 00009291	Tomato, 5# Box	Mature, not overripe or soft, free from decay	5#	100			
prod 00009285	Tomato, Diced Tubs	freshly diced tomatoes, bright color	1/5#	200			

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7/1/2025 thru 6/30/2026

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00000345	Tomatoes, Cherry 1/2 Flat, U.S. No.1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	6 pints	75			
prod 00009284	Tomatoes, Cherry, full flat, U.S. No. 1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	1 flat	245			
prod 00000935	Watermelon Whole, Case	mature, similar characteristics, fairly well formed, not overripe. Free from Anthracnose, decay, sunscald. Free from damage	4/ 1 ea	60			
prod 00016639	Zucchini , Whole 5#	Fresh fairly young and tender, well formed and firm. Free from decay. Approx 10" in length	5#	30			

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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00000074	Apples, Fuji, 125 ct.	125 ct per case. Firm to touch, evenly distributed color	125 ct	125	$ 40.57	$ 5,071.25	APPLE, FUJI 100 COUNT WASHINGTON EXTRA-FANCY FRESH REF / CROSS VALLEY FARMS / 100 EA
prod 00016637	Apples, Gala 138ct	Fresh, and firm to touch and color evenly distributed, to be packed to U.S. Fancy Grade standard. 125 to 138 per 40# case, Lg size, diameter 2-3/4"	40#	165	$ 35.57	$ 5,869.05	APPLE, GALA 125 COUNT WASHINGTON EXTRA-FANCY FRESH REF / CROSS VALLEY FARMS / 125 EA
prod 00009005	Apples, Granny Smith 125ct	. 125 ct per case. Firm to touch, evenly distributed color	1 cs	70	$ 40.57	$ 2,839.90	APPLE, GRANNY SMITH 88 COUNT WASHINGTON EXTRA-FANCY FRESH REF / CROSS VALLEY FARMS / 88 EA
prod 00009000	Apples, Red Delicious, 113ct	approx. 113 ct case of fresh, firm to touch	case (113 ct)	272	$ 34.57	$ 9,403.04	APPLE, RED DELICIOUS 113 COUNT WASHINGTON FRESH REF / PACKER / 113 EA
prod 00009010	Bananas, Green Tip 40#	Fresh, medium sized (5-1/2" to 8") yellow with green tips, to be served in the peel, so free of scarring as much as possible. Should hold 5 days.	Case (40#)	565	$ 27.57	$ 15,577.05	BANANA, GREEN TIP FRESH REF / PACKER / 40 LB
prod 00009021	Broccoli Florets	Fresh broccoli florets, U.S. Florets grade (3/4" to 3") no flowering visible in florets, no yellowing, bruising or decay	3#	290	$ 25.34	$ 7,348.60	BROCCOLI, FLORET ICELESS FRESH REF POLY PACK / CROSS VALLEY FARMS / 4/3 LB
prod 00009041	Cabbage, Red, Shredded, 5#	. Fresh finely shredded red cabbage, to add to lettuce mix	5#	25	$ 24.00	$ 599.96	CABBAGE, RED SHRED 1/8" PILLOW PACK FRESH REF / CROSS VALLEY FARMS / 4/5 LB
prod 00000938	Cantaloupe, Whole, 9ct	mature, good internal quality but not overripe, soft or wilted. Well-formed, well-netted, and free from decay, wet slip and sunscald.	9 ct	185	$ 33.42	$ 6,182.70	CANTALOUPE, 9-12 COUNT FRESH REF MELON / PACKER / 9-12 EA
prod 00016660	Carrots, baby peeled, case 4/5#	Carrots should arrive brightly , colored firm, and should have refrigerated shelf life of approx 10 days	4/5#	600	$ 26.53	$ 15,919.80	CARROT, BABY PEELED FRESH REF / CROSS VALLEY FARMS / 4/5 LB

prod 00009057	Carrots, Shredded, 5#	Fresh, finely shredded carrots to mix in salad mix	5#	55	$ 25.47	$ 1,400.82	CARROT, MATCHSTICK SHRED FRESH REF / CROSS VALLEY FARMS / 4/5 LB
prod 00009071	Cauliflower Florets	3# bag fresh cauliflower florets to last in the refrigerator for up to 4 days	3#	125	$ 21.23	$ 2,653.75	CAULIFLOWER, WHITE FLORET FRESH REF BAG / CROSS VALLEY FARMS / 2/3 LB
prod 00009079	Celery, Diced, 5#	Freshly cut celery, clean and diced to store in the refrigerator for up to a week.	5#	25	$ 32.21	$ 805.35	CELERY, DICED 1/4" FRESH REF / CROSS VALLEY FARMS / 4/5 LB
prod 00009100	Celery, Sticks, 1/5# U.S.No.1	fairly well developed, fairly well formed, well trimmed, , fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	1/5#	60	$ 35.25	$ 2,114.91	CELERY, STICK 4" FRESH REF / CROSS VALLEY FARMS / 4/5 LB
prod 00016661	Celery, Sticks, 4/5#, U.S. No. 1	fairly well developed, fairly well formed, well trimmed, , fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	4/5#	185	$ 35.25	$ 6,520.97	CELERY, STICK 4" FRESH REF / CROSS VALLEY FARMS / 4/5 LB
prod 00000146	Cilantro, 3ct	Fresh bunch of cilantro, washed and trimmed, should last in the refrigerator for up to a week	3ct	30	$ 17.24	$ 517.21	CILANTRO, WASHED & TRIMMED FRESH HERB / CROSS VALLEY FARMS / 4/1 LB
prod 00000857	Cucumbers, Whole	Firm, Crisp, uniformly shaped & uniformly green with no signs of yellow or brown. Free from decay, damage, freezing, sunscald or insects.	5#	440	$ 15.37	$ 6,762.80	CUCUMBER, #1 SUPER SELECT MEDIUM FRESH REF / PACKER / 5 LB
prod 00009120	Grapes, seedless, green, 18#	Fresh seedless, green grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	255	$ 64.21	$ 16,373.70	GRAPE, RED SEEDLESS SNACK PACK FRESH REF / CROSS VALLEY FARMS / 21 LB
prod 00009130	Grapes, seedless, red, 18#	Fresh seedless, red grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	340	$ 43.27	$ 14,711.80	GRAPE, RED SEEDLESS LARGE FRESH REF / PACKER / 18-20 LB
prod 00000600	Honeydew, Whole, U.S. No. 1	Mature, firm, well formed, free from decay and damage caused by dirt, aphis stain, rust spots, bruises, cracks, etc.	6 ct	185	$ 29.42	$ 5,442.70	HONEYDEW, 5-6 COUNT FRESH REF MELON / PACKER / 5-6 EA
prod 00000142	Lettuce, romaine, chopped, case	Freshly chopped, bright green, bagged in vacuum packed bags for maximum freshness to last up to a week in the refrigerator. Romaine only NOT a Blend.	6/12#	300	$ 22.79	$ 6,837.00	LETTUCE, ROMAINE CHOPPED 1 1/4" PILLOW PACK FRESH REF / CROSS VALLEY FARMS / 6/2 LB

prod 00009230	Potato, ID bakers, 90 ct	potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (90 ct)	45	$ 21.83	$ 982.52	POTATO, RUSSET IDAHO 90 COUNT FRESH REF / CROSS VALLEY FARMS / 50 LB
prod 00009270	Spinach, cello, 2.5# bag	fresh trimmed spinach in cello bag	1/2.5#	290	$ 21.65	$ 6,279.05	SPINACH, FLAT LEAF CLEANED & TRIMMED CELLO PACK FRESH REF / CROSS VALLEY FARMS / 4/2.5 LB
prod 00000140	Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	Fresh squash, yellow, crookneck, US No.1, consists of one variety, not old or tough, firm, free from decay	5#	30	$ 18.18	$ 545.40	SQUASH, YELLOW #1 MEDIUM FRESH REF / PACKER / 5 LB
prod 00009280	Strawberries, US No. 1, 8/1#	U.S. No. 1 fresh strawberries, bright red color, firm, not overripe or underdeveloped, free from mold or decay	8/1#	910	$ 31.97	$ 29,092.70	STRAWBERRY, CLAMSHELL FRESH REF / PACKER / 8/1 LB
prod 00009291	Tomato, 5# Box	Mature, not overripe or soft, free from decay	5#	100	$ 15.67	$ 1,567.00	TOMATO, 5X6 #1 GRADE ROUND 1 LAYER FRESH REF / CROSS VALLEY FARMS / 10 LB
prod 00009285	Tomato, Diced Tubs	freshly diced tomatoes, bright color	1/5#	200	$ 13.02	$ 2,604.00	TOMATO, ROUND DICED 3/8" TRAY FRESH REF / CROSS VALLEY FARMS / 5 LB
prod 00000345	Tomatoes, Cherry 1/2 Flat, U.S No.1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	6 pints	75	$ 23.62	$ 1,771.50	TOMATO, CHERRY FRESH REF / PACKER / 12/1 PT
prod 00009284	Tomatoes, Cherry, full flat,	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	1 flat	245	$ 23.62	$ 5,786.90	TOMATO, CHERRY FRESH REF / PACKER / 12/1 PT
prod 00000935	Watermelon Whole, Case	mature, similar characteristics, fairly well formed, not overripe. Free from Anthracnose, decay, sunscald. Free from damage	4/ 1ea	60	$ 17.42	$ 1,045.20	WATERMELON, SEEDLESS FRESH REF / PACKER / 1 EA
prod 00016639	Zucchini , Whole 5#	Fresh fairly young and tender, . well formed and firm. Free from decay. Approx 10" in length	5#	30	$ 12.87	$ 386.10	ZUCCHINI, GREEN FRESH REF SQUASH / PACKER / 5 LB

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US Foods & Premier, Inc. will have the ability to redact FOIA.

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction***, ***debarred***, ***suspended***, ***ineligible***, ***lower-tier covered transaction***, ***participant***, ***person***, ***primary covered transaction***, ***principal***, ***proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

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CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

US Foods, Inc.

Organization/Vendor Name

Mischa Collins, VP National Sales Field Operations

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Signature	Date
	5/14/25

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INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001*.

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

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STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

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CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

US Foods, Inc. / 10211 N. I-35 Service Road | Oklahoma City, OK 73131
Name/Address of Organization Name/Title of

Mischa Collins, VP National Sales Field Operations
Submitting Official

Signature

5/14/25
Date

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EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

US Foods, Inc. 10211 N. I-35 Service Road | Oklahoma City, OK 73131 405-990-8435 – Cindy Carlton, Bid Acct. Manager

Company Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

_____ (Owner or Oficer of Firm)

VP National Sales Field Operations (Title) 5/14/2025 (Date)

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IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

US Foods, Inc.	10211 N. I-35 Service Road | Oklahoma City, OK 73131	405.990.8435
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
CARROT, MATCHSTICK SHRED FRESH REF	US,CA,MX
CELERY, DICED 1/4" FRESH REF	US,MX
ONION, YELLOW JUMBO BULK FRESH REF	US,MX
ORANGE, 113 COUNT NAVEL OR VALENCIA CHOICE IMPORTED & DOMESTIC FRESH REF BOX	MX,US
CARROT, MATCHSTICK SHRED FRESH REF	US,CA,MX

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

_____ (Owner or Officer of Firm)

VP National Sales Field Operations (Title) 5/14/25 (Date)

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NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF Oklahoma }

I, Phillip Robison lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of U S Foods (hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 12th day of May, 2025.



Notary Public

My Commission Expires: 10/22/2028

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Oklahoma)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

U.S. Foods
Vendor/Company Name

Attested to before me this 12th day of May, 2025

REBECCA CUNNINGHAM NOTARY # 24013174 EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA

Notary Public (or Clerk or Judge)

My Commission Expires: 10/22/2028

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Ofenders on school premises)

The Undersigned, _____A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex ofense subject to the Sex Ofenders Registration Act or are subject to other states or the federal sex ofender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony ofense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Ofenders Registration Act to work with or provide services to children or to work on school premises, or for any person who ofers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Ofenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 14th_____day of May_____

Signed: _____

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

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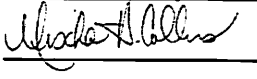
CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned afirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the oficial opening of this proposal.

Company Name:	US Foods, Inc.
Address:	10211 I-35 Service Rd.
City, State, Zip:	Oklahoma City, OK 73131
Representative Signature:	
Representative Name:	Mischa Collins, VP National Sales Field Operations
Date:	5/14/25

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	Cindy Carlton, Account Bid Manager
Billing Address:	10211 N. I-35 Service Road | Oklahoma City, OK 73131
Phone Number:	405.990.8435
E-mail:	cindy.carlton@usfoods.com

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MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

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Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348

Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751

Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720

Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149

Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			

Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

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MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

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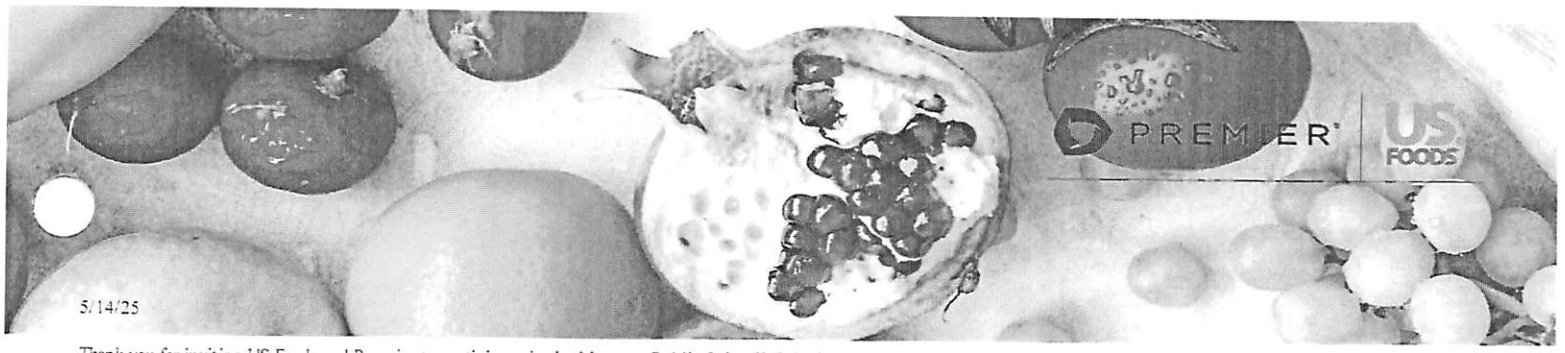

Thank you for inviting US Foods and Premier to participate in the Mustang Public School's RFP for Produce . In this proposal, you will find a highly competitive market basket accompanied by a resource and service platform to address your specific goals and objectives set forth in this RFP. We hope you enjoy learning more about this program and understanding the value it will bring to your operation. US Foods and OMNIA Partners/Premier are excited to grow our partnership as your Prime Broadline Distributor and GPO Partner for foodservice.

US Foods has maintained a strong partnership with the Mustang Public Schools and Campus Smart Buying Group for the past five years through the Premier Program. We've valued the opportunity to host quarterly meetings with the schools, manufacturers, and brokers to discuss the latest technology advancements, inventory updates, and market trends; all aimed at identifying cost-saving opportunities. Your dedicated Bid Account Manager, Cindy Carlton, will continue to be your primary contact for any reporting, product, or service needs. US Foods, OMNIA Partners and Premier are excited for the opportunity to grow our partnership as your Prime Broadline Distributor and GPO Partner for foodservice!

Program Overview

- This is a "first choice" GPO for foodservice operators across the country.
- Excess of $10B in aggregated purchasing power with more than 37,000 members
- Comprehensive Portfolio of discounted contracted manufacturer agreements (CMA)
- Industry leading technology, pricing strategy, and cost savings solutions.
- No Membership fees

US Foods and OMNIA Partners/Premier's focus, scale, and reach are the key things that set us apart and why we are the ***"first choice"*** for operators seeking high-value contract opportunities and a comprehensive portfolio of products and services.

Principle Advantages

BEST PRICING IN THE INDUSTRY

- As a prime vendor, US Foods is committed to partnering with the district through the Premier Group Purchasing and Distribution Program. We define the prime vendor relationship as 80% of your annual food and supply spend. Please note that line item or Category Awards are not permissible under the Premier Program.
- Per USDA requirements we are providing a Fee Per Case mark-up schedule as required.
- A Cost-Plus Fixed Fee-Per-Case Program. ***The market basket provided with this RFP is priced at $3.12 for the 25/26 school year (July 1 – June 30).***
- The parties agree that renewal of the contract shall be extended subject to mutual agreement of **Mustang Public Schools** and US Foods. As a part of the renewal process, the Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for Participating Members. On a mutual basis, we will agree to extend the agreement.
- Premier negotiates 400+ national supplier contracts utilizing fixed and market pricing strategies to ensure price protection, predictability, and auditing for 110,000+ products on behalf of the membership.

AMPLE INCENTIVE AND REBATE OPPORTUNITIES

- Participating Member Volume Incentive
- USF Direct Program Incentive
- Earned Tier Adjustment aka "Shore Up Credits"
- Direct Parent Incentive
- Contract Manufacturer Agreement (CMA) Rebates
- OMNIA Admin Fee Share Rebate

Please see the Cost Plus Fixed Fee-Per-Case Mark-Up Program document for complete details.

NATIONAL AND LOCAL REPRESENTATION

- A dedicated national team of 27+ individuals that support Premier exclusively and Premier's national team.
- A Premier-certified Account Manager locally with Account Coordinator and Customer Service support team, overseen by a National Sales Manager to ensure uniform service.
- Best in class delivery service through our US Foods' warehouses and driver domicile.

INDUSTRY LEADING STANDARDS

- Premier holds US Foods accountable to strict service levels and will stock any CMA product for **Mustang Public Schools** with a 12-case movement in a 4-week period providing vendor requirements can be met by US Foods.
- Best-in-class technology, integrations, and order guide management through Master List Management (MLM), as well as resources to help the district with ongoing cost-reduction opportunities.

PREMIER MEMBER ONLY CONTINUED EDUCATION AND FOOD SHOWS OPPORTUNITIES

- **Regional Meetings** - Learn about the newest contracts, latest trends and industry best practices while networking with your fellow foodservice professionals – at no cost. CEUs available. Continuing education credits available.
- **Culinary Clinics** - one-day culinary immersion designed to inspire and hone your skills in the kitchen with hands on-experience, guided by professional chefs. $100 per participant.
- **Breakthroughs** - Attend this 3-day forum free of charge where 4,000 foodservice professionals and suppliers come together to share knowledge, network and learn the latest products and industry advances.

Thank you for taking the time to review this proposal and for the opportunity to earn your trust in executing the power of the US Foods/OMNIA/Premier Foodservice Program. US Foods and OMNIA/Premier believe that we are the best choice as your GPO/foodservice distribution partner and look forward to your feedback.

Sincerely,

Mischa Collins, Vice President National Sales Field Ops – Premier

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Premier's K-12 Food Product & Distribution Program

Overview

The cornerstone of the Premier Group Purchasing Program is the **contracted manufacturer agreements (CMAs).** Through these agreements, Premier offers the most comprehensive foodservice contract portfolio in the industry! By maximizing your utilization of Premier CMAs, **Mustang Public Schools** will realize substantial cost savings on your food spend year after year. CMAs are negotiated to maximize the financial benefits for all Premier members and are managed with careful oversight and price monitoring throughout the term of the agreement providing **Mustang Public Schools price protection, predictability,** and **auditing.** Today, 80% of all dollars purchased by Premier Members in food and supplies are covered by a CMA.

Terms

Contracted manufacturer agreements (CMAs) are negotiated with manufacturers for a **three-year (36 month) period**. Beginning and end dates for all manufacturer contracts are based on the terms and conditions for the awarded contract cycle and are communicated through Premier's Supply Chain Advisor. All contracts are required to go through the Premier sourcing process which are evaluated and awarded by customer-segmented member sourcing committee(s).

Premier and US Foods Distribution Agreement

Premier and US Foods have entered into a 5-year extension of the current distribution agreement, which will now run through June 30, 2030. USF and Premier Members each acknowledge and agree that in the event that the Premier Agreement is further amended, supplemented, restated or otherwise modified, the terms and conditions of this letter agreement shall be modified accordingly to reflect such change.

Renewal

The parties agree that renewal of the contract shall be extended subject to mutual agreement of **Mustang Public Schools** and US Foods. As a part of the renewal process, the Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. On a mutual basis, we will agree to extend the agreement.

Pricing Strategy

Premier utilizes **multiple price strategies** based on the volatility and composition of each product category. All items either have a fixed price or a market-price.

- Items with **fixed pricing** are locked in for a stated period of time (annually, semi-annually, quarterly, or monthly), and pricing is established by either a deviation or a formula.

- **Market-priced** products are generally in highly volatile categories where it would be disadvantageous for Premier to attempt to lock in a price. These vary week by week based on geographic market; however, most products include an allowance that is taken off the distributor's price at the time of invoicing to **Mustang Public Schools.**

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Price Changes

All requests for price increases are subject to review and approval by Premier and must be accompanied by supporting data that outlines the changes in market conditions to warrant such an increase; no price increase request will be automatically approved. Premier also monitors current

market conditions in order to ensure the ongoing competitiveness of the portfolio; this can include working with suppliers to decrease pricing during a contract term.

All product pricing is available in real time, 24/7 on the Premier US Foods ecommerce platform, FoodServiceDirectOrder.com (FSDO). Weekly price changes are available each Sunday morning.

Sourcing

Premier is responsible for the sourcing and contracting of national, regional, and local agreements. Premier does not purchase or buy any products or services.

Enrollment

In order to participate in the Premier Foodservice Program, each customer number must be assigned a Premier membership ID (EIN) based on the determined onboarding schedule. This will require additional enrollment paperwork and proper signatures. Please allow ample time for membership processing. For customers interested in the Direct Parent Incentive, additional communication may be required to ensure proper setup for Direct Parent and child sites.

The Cost Plus Fixed-Fee Program

US Foods handles the day-to-day stocking and delivery of your food products. One hundred percent of all products purchased through US Foods are priced based on the national distribution agreement Premier has negotiated on behalf of its membership.

The **Premier Group Purchasing and Foodservice Distribution Program with US Foods** offers a **Cost-plus Fixed Fee Program**. Premier utilizes multiple pricing strategies (fixed, market) to provide both immediate and long-term price protection and predictability. Pricing is based on the volatility and composition of each product category positively influencing product cost. Fixed school year pricing is not guaranteed for all items. **The fixed fee-per-case will be held firm for the term of each school year (July 1 through June 30).** As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

Each location's drop size performance will be identified quarterly. **If a school actualizes a more advantageous fee-per-case opportunity for the previous quarter, a credit will be issued to the facility by the servicing US Foods distribution center.**

The Market Basket provided with this RFP has been priced at the Fee-Per-Case of $3.12 and Equipment and Supply products priced at a markup of 9.75%. Any additional locations coming on to the contract must qualify on their own merit outside of the parent tier.

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Premier's K-12 Food Product & Distribution Program:

Average Drop Size	Fixed Fee per Case 2025-2026 School Year
Less than $2,499.99	$3.12
2,500 - 2,999.99	$2.94
3,000 - 3,999.99	$2.86
4,000 - 5,499.99	$2.79
5,500 - 6,999.99	$2.75
7,000 - 10,999.99	$2.62
11,000 - 15,999.99	$2.58
16,000 and up	$2.48

The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.

Incentives and Rebate Opportunities

In addition, the Premier group purchasing program offers incentive opportunities on and above the cost off invoice:

- **Participating Member Volume Incentive:** Participating members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the US Foods "Bank Statement" or Statement of Earned Incentives. This incentive is paid quarterly by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.

- **Earned Tier Adjustment:** All schools will be set up and charged the same fee-per-case. Based on the average drop size, a school may actualize a better fee-per-case tier for the previous quarter. Any credit earned will be paid by US Food in the form of a quarterly invoice credit.

- **USF DIRECT Incentive**: Premier members will receive a credit of 1.5% on the cost of all products purchased through the US Foods DIRECT program. The credit on the account will equal the cost of the DIRECT product (as seen on FSDO) less mark-up and freight multiplied by 1.5%. The credit will be issued monthly to individual customer accounts by US Foods. Tracking and verification provided by the US Foods/Premier Corporate team.

- **US Foods Participation & Utilization Incentive (Direct Parent Incentive or DPI):** Members may be eligible for an ongoing incentive of 1% that is to be paid bi-annually by US Foods as earned by check or credit. To be earned, members would need to meet or exceed prime vendor participation with US Food of 85% or more and a Premier CMA threshold based on class of trade. An affidavit is required for participation in this incentive. Tracking, verification, and auditing is provided by the US Foods/Premier Corporate team.

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- **Revenue Fee Share Program:** The revenue share agreement is based on Edmond Public Schools and Campus Smart member utilization of the food contract and will be calculated at 30% of the net revenue collected by OMNIA Partners, Public Sector. This incentive is paid via ACH on a bi-annual basis. The annual Participant Rebate payment from OMNIA Partners shall include a remittance report detailing the calculation for the applicable Agreement-year Participant Rebate.

- **Contracted Manufacturer Agreement Rebates (CMARs):** Based on contracted purchases, members may receive a quarterly contracted manufacturer agreement rebate payment paid one hundred percent (100%) by Premier. Premier contracted manufacturer rebates (CMAR) are negotiated by Premier on behalf of the membership and paid 100% to the purchasing member.

  Quarterly rebates will vary and are determined by how many contracted items a member purchases during a specified period of time. These items are identifiable on the ordering website FoodserviceDirectOrder.com (FSDO) by the icon CMAR next to the product description. Detailed reporting is available through Premier on all CMARs collected and paid to each purchasing member.

  Quarterly rebates are paid by ACH or credit memo by Premier. Detail reporting will be provided at time of payment. Rebates earned will be deposited directly to your secure financial institution. Simply complete the Premier Rebate ACH Direct Deposit Enrollment Form in the participation sign up document. Premier and its Affiliates do not retain any portion of the manufacturer rebates (excluding the administrative fee) generated by Participating Member purchases through the Program. Rebates are typically in arrears (approximately six (6) months) as both Premier and their manufacturer / vendor partners settle each financial quarter and then make rebate payments. Questions regarding rebate payments can be directed to Premier. Manufacturer rebates represent an extremely small amount of the total portfolio value as Premier focuses their negotiations with manufacturers on discounts and deviations to the manufacturers' cost resulting in a lower invoiced price to members rather than a rebated proposition that the member will have to wait a period to receive. Depending on product mix, some members will not have a need to access the few CMAs that have a rebate; therefore, not every member will receive a quarterly rebate because they didn't purchase under these few Agreements. Rebated value from CMAs will vary by contract category, contracted supplier and negotiated pricing terms and conditions.

Expanded Cost Description: National Distribution Agreement (US Foods)

Pricing to ***Mustang Public Schools*** will be based on the cost of products ordered from Contractor plus a Contractor mark-up. Cost will be as defined below unless otherwise defined by Premier Committed Manufacturer Agreement(s). Thereafter, prices may be changed to reflect the actual cost of items delivered to the Contractor. Net costs delivered to the member shall always be based on the true and current cost of the product delivered at the time of delivery. Price changes shall be reflected through the online order entry system on demand. The price list furnished shall contain only items that are purchased by the member. Under no circumstances will the members' prices be increased should quantities fall short or exceed usage estimates provided.

"Cost" is defined as:

(i) CONTRACTOR Branded and Exclusive Products. Cost (for products which are not covered by a Committed Manufacturer Agreement) may be based on various nationally or regionally published price lists, plus inbound freight (where applicable). USF Branded and Exclusive Products includes products

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marketed under trademarks owned by USF, including but not limited to products for which USF has exclusive marketing and/or sales authority, property rights in a proprietary products formula, or has supplied raw materials or packaging for the finished products. Nationally and regionally published price lists are distributed to various market segments and customers and are subject to competitive market pressures.

Nationally and regionally published price lists do not include documents only used internally and shall not include any Premier-only pricing. In the alternative, the Cost for USF Branded and Exclusive Products may be calculated as set forth in subparagraph (ii) below (All Other Products). The alternative used to calculate Cost may change from time to time. At the Purchasing Partner's request, USF shall disclose which method is being used at that time.

(ii) All Other Products (except produce). Cost is defined as the manufacturer's (supplier, packer or any other vendor) delivered cost or f.o.b. unit price plus standard freight (as hereinafter defined to USF's

distribution center, less off-invoice discounts or off-invoice allowances (such off-invoice discounts or off-invoice allowances to mean manufacturer generated discounts or allowances on particular items for set periods of time and which are specifically reflected on the invoice). Cost shall not be adjusted for, and Participating Members shall not be entitled to, promotional allowances, cash discounts, prompt pay discounts, growth programs or any other supplier incentives received by USF. Cost may include a fee for USF's procurement activities which provide procurement leverage, order consolidation and administration, product marketing and quality assurance ("National Procurement Fees"). National Procurement Fees may include: (x) label expenses (including amortized cost of label redesign and obsolescence); (y) applicable storage, handling and finance charges which shall generally reflect USF's actual expense for these costs; and (z) an allocation of the approximate direct salary and benefits and other expenses of USF's employees, agents and equipment that manage and support the procurement activity related to National Procurement Fees. Such national procurement activities are intended to provide value to Participating Members. National Procurement Fees are intended to cover USF's costs of creating said value. USF may, at its option, select the invoice cost to be used for determining Cost from among all invoices for product currently available for sale, or from confirmed purchase orders for product to be received by the third day of the pricing cycle. Forward purchases (including forward warehouse purchases and customer consigned products) may include applicable storage and finance charges and/or other service fees which shall generally reflect USF's costs associated with such products (collectively, "Fees") or shall be based on local market replacement cost, as may be determined by USF from time to time; provided, however, that in no event shall the Cost be higher than local market replacement cost solely by reason of the addition of the Fees. Local market replacement cost means the cost the individual USF distribution center would have been required to pay for the purchase of its normal quantity requirements of such products.

(iii) Produce: Cost for produce shall be based on landed cost-plus freight.

Discounts/Allowances/Incentives. Notwithstanding the foregoing, only promotional allowances exclusively negotiated by Premier or on the behalf of Premier will be passed through to Participating Public Agencies. The contractor shall be entitled to cash discounts and other supplier incentives.

Freight to Contractor. Unless inbound freight is included in vendor's delivered pricing, freight charges will be added to the cost of product. Freight will be based on market conditions and will not exceed the freight rate normally payable by the Contractor distribution center for inbound shipments of regular

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quantity requirements of such products. Freight charges may include common or contract carrier charges by the product vendor or a carrier, and/or charges billed by Contractor for its freight management service. It is expressly acknowledged and agreed that Contractor may utilize its internal logistics or branch generated back-haul program provided freight cost charged to the district or Participating Public Agency does not exceed standard freight. Contractor retains sole responsibility for all inbound logistics activity. In all cases, auditable documentation for freight rates will be maintained by each of Contractor's distribution centers."

Fuel Hardship

As US Foods largest customer, we do not charge fuel surcharges to Premier members as typically defined by the industry. US Foods is only eligible for a fuel hardship relief fee beginning at $5.10 per diesel gallon.

The "weekly retail on highway diesel" national average fuel price is monitored using the EIA weekly report, which can be accessed at: http://www.eia.gov/petroleum/gasdiesel/. Further, the hardship relief fee is not assessed on each invoice. The fee is incorporated into the quarterly US Foods Statement of Earned Incentives (i.e., the "Bank Statement") to be potentially offset by operational incentives if earned from prompt pay and/or the average delivery size incentives.

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MUSTANG PUBLIC SCHOOLS

Empowering Today to Achieve a Better Tomorrow

Child Nutrition

12400 SW 15th St, Yukon, OK 73064
t. 405-376-7317 f. 405-324-4869

April 14, 2025

Vinyard Fruit & Vegetable Co.
330 NE 36th St
Oklahoma City, OK 73105
Attn: Brett Vogler

Mustang Public Schools Child Nutrition Department is seeking annual bids for produce for the 2025/2026 school year. Sealed bids will be opened at the MPS Child Nutrition Office, 12400 SW 15th St, Yukon, OK 73099, on May 14, 2025, at 10:00 a.m. Bids being mailed should come to Mustang Public Schools, 12400 S.W. 15th St., Yukon, OK 73099 to be received in my office by the above date and time, Attn: Kay Rainwater, Child Nutrition Department, by 10:00 a.m., May 14, 2025. Effective bid dates are from July 1, 2025, through June 30, 2026.

This is a cost-plus fixed fee bid. Your bid should reflect the price for fresh and pre-cut produce that you would be selling to Mustang Public Schools for the week of March 31, 2025. The successful contractor may adjust prices weekly to accurately reflect the changes in the Vendor invoice costs, but at no time shall the requested price adjustment reflect an increase in the fixed fee.

Bidder will provide us with a copy of your company's safety/recall plan. Send us information on your product tracking system, enabling one link of food chain trace back and trace forward of products. We also want information on your recall program, including written procedures, recall team responsibilities, and 24/7 contact information.

Third-party audit reports such as GAPs, cGMPs and HACCP certifications and/or letters of guarantee for products should be maintained and available upon request. Audits may be made of the Contractor's invoice costs records twice per year (once during the first four months, and the second one during the second four months).

Pricing for the 25/26 school year should be submitted on the enclosed form. Please write the brand name, pack size and price of each item listed for the bid to be considered. Also, please enclose the Non-kickback Affidavit, Non-Collusion Affidavit and Statement of Compliance. If you have any questions, please call the Child Nutrition Office on (405)376-7317.

ORDER CONDITIONS/DELIVERY MINIMUMS - There shall be no minimums in dollar volume or case counts. The District(s) shall not be obligated to purchase or reimburse the Distributor for any inventory of any products should purchases vary from the anticipated purchase patterns or if agreement expires or is terminated. The District(s) does not guarantee that all items or quantities shown on this bid will be purchased. Quantities indicated are approximate and the District reserves the right to increase or decrease the number of units to be purchased if deemed necessary. The District(s) reserves the right to add items to the contract during the contract period. Prices for additional items will be negotiated.

Should you be awarded our produce bid, we would expect to be provided with market information relating to product condition and quality and pricing trends. If prices are expected to jump considerably higher on certain products, or if the quality of certain products that we order are bad, we need a phone call or email. Also, make recommendations as to more appropriate products to use when you've heard of product issues. We would also like to be informed of seasonal items and varieties to enhance our menus.

The Mustang School Board of Education reserves the right to accept or reject all or part of any bid. The decision of the board shall be final.

Produce should be fresh and origin should be easily traceable for recall purposes, etc. Produce should be handled properly according to health regulations and delivered in clean, refrigerated trucks. Any shortages or damaged items must be resolved immediately (same day if necessary). Hot shot deliveries must be available if necessary. Produce not meeting these requirements will be refused.

Vendors will establish accounts and make deliveries to each kitchen site (16). Deliveries will be made on school days between 6:00 a.m. and 2:00 p.m. to each kitchen no less than once per week on a regular schedule. Invoices will be given at each site and signed for. If an ordering or delivery error occurs and more products are needed, a hotshot delivery would be expected.

Mustang Schools' first delivery will need to be on the 11th or 12th of August. Should you get the bid, we will email you the orders on August 10, 2025. Please see attached 25/26 school calendar.

Per USDA requirements, I have included the following:

> **Buy American** - Schools such as Mustang, participating in the federal school meal programs, are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 %) using agricultural commodities that are produced in

the US. While rare, 2 exceptions may exist when: 1) the product is not produced or manufactured in the US in sufficient, reasonable or available quantities of satisfactory quality, such as bananas and pineapple and 2) competitive proposals reveal the cost of a domestic product is significantly higher than a non-domestic product.

Equal Opportunity and Discrimination - The vendor certifies that it is an Equal Opportunity Employer, a provider of services and/or assistance, and is in compliance with the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, as amended, and Executive Orders 11246 and 11375. The vendor assures compliance with the Americans with Disabilities Act of 1990 (Public Law 101-336), all amendments to, and all requirements imposed by the regulations issued pursuant to this Act. (FORMAL CONTRACTS OF $10,000 OR MORE)

Termination for Cause information - The contract will be effective from 7/1/25 to 6/30/26, subject to the right of the district to terminate the contract upon giving sixty (60) days written notice, should Mustang Public Schools determine the Contractor is not performing with the provisions and intent of this agreement.

Upon receipt of termination notice, the bidder shall have twenty (20) days to correct noncompliance issues. If compliance is achieved, as determined by Mustang Public Schools, termination will be cancelled.

Non-kickback Affidavit - Please note that Oklahoma statute 62 O.S. §310.9 requires a signed and notarized non-kickback affidavit (attached form) on every purchase order of $25,000 or more. The affidavit is to be signed by the person(s) authorized to accept payment on behalf of the architect, contractor, engineer, or supplier. Please also include the completed Non-Collusion Affidavit and Statement of Compliance provided.

The vendor must comply with all applicable standards, orders, or requirements issued under Section 306 of the **Clean Air Act** (42 U.S.C. 1857[h]), Section 508 of the **Clean Water Act** (33 U.S. C. 1368), Executive Order 11738, and **Environmental Protection Agency (EPA) Regulation** (40 CFR §15), which prohibit the use of nonexempt federal contracts, grants, or loans of facilities included on the EPA list of violating facilities. The provision shall require reporting of violations to the grantor agency and to the EPA Assistant Administrator for Enforcement (EN-329). The contract must recognize mandatory standards and policies relating to energy efficiency that are contained in the State Agency conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, ***all con- tracts*** awarded by the nonfederal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 70 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

Debarment or Suspension - We are prohibited from contracting with an individual or company that has been debarred or suspended in accordance with 2 CFR §180, as adopted and modified by USDA regulations at 2 CFR §417. This prohibition does not extend to contracts in existence at the time of the debarment or suspension or to most contracts under $25,000. Rather, it applies to new contracts and extensions or renewals of existing contracts of $25,000 or more and to contracts for audit services, regardless of amount.

Lobbying Certification (Reference 200.326[1]) Lobbying certification must be obtained for procurement contracts of more than $100,000. Any vendor whose contract award is for more than

$100,000 must complete a Certification Regarding Lobbying form (attached). Mustang Child Nutrition must keep this signed certification statement on file with a copy of the vendor's contract. Any SFA or its vendors who participate in lobbying activities must complete a Disclosure of Lobbying

Activities form (attached). Mustang Child Nutrition must submit this completed form to the State Agency. A vendor would submit its completed form to Mustang Child Nutrition.

Protest Procedures - Mustang Schools has protest procedures in place to handle and resolve disputes relating to procurements and shall in all instances disclose information regarding the protest to the awarding agency. A protestor must exhaust all administrative remedies with Mustang Child Nutrition before pursuing a protest

with a federal agency. Reviews of protests by the federal agency will be limited to: (Reference USDA Policy Memo2006-SNP-06)

a. Violations of federal law or regulations and the standard of 2CFR§200 (violations of state or local laws will be under the jurisdiction of state or local authorities). AND
b. Violations of Mustang Child Nutrition director's protest procedures for failure to review a complaint or protest. Protests received by the federal agency other than those specified above will be referred to the Child Nutrition director.

The two sites listed have the following issues: Canyon Ridge Intermediate cannot accept deliveries between 10:35 a.m. and 12:25 p.m. and Mustang Middle School, 1145 S. Heights Drive, cannot accept deliveries between 11:15 a.m. and 1:30 p.m.

We appreciate your efforts in submitting a price quote to Mustang Public Schools and are looking forward to doing business with your company again. Direct any questions to Kay Rainwater (405)376-7317 or Rachel Martin (405)376-7323.

Sincerely,

Kay Rainwater

Kay Rainwater
Child Nutrition Director
(405) 376-7317
Fax (405) 324-4869
e-mail: rainwatern@mustangps.org

VINYARD.

Monday, April 21, 2025

Vinyard Fruit & Vegetable Co.
330 NE 36th Street
Oklahoma City, OK 73105

Good morning!

Please find the attached bid proposal for Fresh Produce for Mustang Public Schools for the 2025-26 school year.

Vinyard is excited for the opportunity to, once again. work with the team at Mustang Public Schools. We have sincerely enjoyed working with you previously, and we're hopeful that we've proven ourselves as the preferred choice, and obvious selection for fresh produce for the upcoming school year. Please don't hesitate to reach out to me with questions as you review our proposal. I'm always happy to help!

Included in our bid packet are:

Produce Line Items	Pages 1 thru 4
Bid Forms	Pages 5 thru 15
Certification regarding debarment / suspension	
Disclosure of lobbying activities	
Equal Opportunity Employment Act Compliance	
Import Products / Buy American Act	
Non-collusion affidavit	
Non-Kickback affidavit	
Statement of Compliance regarding sex offenders	
Certification Statement	
Food Safety / Product Recall Policy	Pages 19 thru 25
Food Safety / Third Party Audit	Page 26
Recall / Emergency Contact Numbers	Page 27
"The Source" Produce Market Report & Crop Update	Pages 28 thru 39
Market Specialties / Market Sightings	Pages 40 thru 41
Fresh-cut Fruit & Vegetable Offerings	Pages 42 thru 44
Whole Fruit & Vegetable Offerings	Pages 45 thru 48
Specialty Produce Offerings	Pages 49 thru 52

Complete product listings, including Specialty Produce, Spices, and our own, highly sought-after Vinyard Premium Fresh-cut items are available can also be viewed on the Vinyard online ordering portal (password protected).

Nutritional information, if needed, for ALL fresh produce items can be found on the FDA website.
https://www.fda.gov/food/food-labeling-nutrition/nutrition-information-raw-fruits-vegetables-and-fish

Food safety is paramount for Vinyard, and full details of our in-depth Food Safety program, including product traceability and recall, food safety audits, etc. can be viewed on-site upon request at our Oklahoma City facility.

Market updates and new market sightings similar to the info included will be emailed weekly.

Please let me know if you have questions, or would like any additional information.

We are excited and hopeful for the results!

Best regards.

Brett Vogler

Brett Vogler
Vinyard Fruit & Vegetable Co.
bvogler@vinyardinc.com
405.226.0052 cell

Post Office Box 2778 - Oklahoma City, OK 73101 - 405.272.0339 - Fax 405.236.4066 - www.vinyardinc.com

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Vinyard Fruit & Vegetable Co.

May 29, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00000074		Apples, Fuji, 125 ct. (Chelan)	125 ct	125	19.0000	2375.00	
prod	00016637		Apples, Gala 138ct (Chelan)	40#	165	22.2000	3663.00	
prod	00009005		Apples, Granny Smith 125ct (Chelan)	1 cs	70	34.0000	2380.00	
prod	00009000		Apples, Red Delicious, 113ct (Chelan)	case (113 ct)	272	24.0000	6528.00	
prod	00009010		Bananas, Green Tip 40# (Del Monte)	Case (40#)	565	20.0000	11300.00	
prod	00009021		Broccoli Florets (Church Bros)	3#	290	7.1000	2059.00	
prod	00009041		Cabbage, Red, Shredded, 5# (Vinyard)	5#	25	6.1900	154.75	
prod	00000938		Cantaloupe, Whole, 9ct (Classic Fruit)	9 ct	185	20.0000	3700.00	
prod	00016660		Carrots, baby peeled, case 4/5# (Grimway Farms)	4/5#	600	19.0000	11400.00	
prod	00009057		Carrots, Shredded, 5# (Grimway Farms)	5#	55	6.1500	338.25	
prod	00009071		Cauliflower Florets (Vinyard)	3#	125	8.0000	1000.00	
prod	00009079		Celery, Diced, 5# (Vinyard)	5#	25	7.1000	177.50	
prod	00009100		Celery, Sticks, 1/5# U.S.No.1 (Vinyard)	1/5#	60	8.1500	489.00	
prod	00016661		Celery, Sticks, 4/5#, U.S. No. 1 (Vinyard)	4/5#	185	26.6000	4921.00	
prod	00000146		Cilantro, 3ct (Sunny)	3ct	30	4.2000	126.00	
prod	00000857		Cucumbers, Whole (Sunfed)	5#	440	5.5500	2442.00	
prod	00009120		Grapes, seedless, green, 18# (Dole)	18#	255	33.8000	8619.00	
prod	00009130		Grapes, seedless, red, 18# (Dole)	18#	340	32.0000	10880.00	
prod	00000600		Honeydew, Whole, U.S. No. 1 (Classic Fruit)	6 ct	185	16.8000	3108.00	
prod	00000142		Lettuce, romaine, chopped, case (Vinyard)	6/12#	300	18.9200	5676.00	
prod	00009159		Lettuce, Shredded, Short, 1/5# (Vinyard)	5#	150	6.2500	937.50	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Vinyard Fruit & Vegetable Co.

May 29, 2025

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
prod	00009160		Lettuce, Shredded, short, 4/5# (Vinyard)	4/5#	110	19.0000	2090.00	
prod	00009150		Lettuce, Spring Mix, Case (Church Bros)	4/3#	300	23.8000	7140.00	
prod	00009192		Onion, Diced, fresh, 5# (Vinyard)	5#	40	7.0000	280.00	
prod	00009193		Onion, Red, Jumbo, 5#, U.S. No.1 (Champion Produce)	5#	20	3.5000	70.00	
prod	00009190		Onions, yellow, jumbo, 5#, U.S. No.1 (Champion Produce)	5#	25	3.5000	87.50	
prod	00009200		Oranges, U.S. Fancy, 113 ct (Sunkist)	case (113 ct)	589	24.0000	14136.00	
prod	00000939		Peppers, Green, Bell, 5# (Peter Rabbit)	5#	100	5.2500	525.00	
prod	00009212		Peppers, Red, Bell, 5# (Mucci Farms)	5#	190	5.0000	950.00	
prod	00000940		Peppers, Yellow, Bell, 5# (Mucci Farms)	5#	65	4.2500	276.25	
prod	00009250		Potato, Bakers, 80 ct, US No. 1 (Sun Glo)	case (80 ct)	120	18.0000	2160.00	
prod	00009230		Potato, ID bakers, 90 ct (Sun Glo)	case (90 ct)	45	18.0000	810.00	
prod	00009270		Spinach, cello, 2.5# bag (Church Bros)	1/2.5#	290	7.5000	2175.00	
prod	00000140		Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1 (Sunfed)	5#	30	4.0000	120.00	
prod	00009280		Strawberries, US No. 1, 8/1# (Driscoll)	8/1#	910	18.0000	16380.00	
prod	00009291		Tomato, 5# Box (Gilmore)	5#	100	4.6500	465.00	
prod	00009285		Tomato, Diced Tubs (Vinyard)	1/5#	200	7.3500	1470.00	
prod	00000345		Tomatoes, Cherry 1/2 Flat, U.S. No.1 (Gilmore)	6 pints	75	11.0000	825.00	
prod	00009284		Tomatoes, Cherry, full flat, U.S. No. 1 (Gilmore)	1 flat	245	20.0000	4900.00	
prod	00000935		Watermelon Whole, Case (Two Daughters)	4/ 1 ea	60	37.7000	2262.00	
prod	00016639		Zucchini , Whole 5# (Sunfed)	5#	30	5.0000	150.00	

Mustang Public Schools

Receive Bid Document: 0269
Produce Bid SY 25-26
Vendor: Vinyard Fruit & Vegetable Co.

Cat.	Item #	Vend #	Item Description (Brand/Product #)	Purchase Unit	Estimate Qty	Quote Per Purch Unit	Total	Changes / Notes
							139545.80	

Mustang Public Schools

Document 0269
Produce Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 14, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes ra
prod 00000074	Apples, Fuji, 125 ct.	125 ct per case. Firm to touch, evenly distributed color	125 ct	125	$19.00	$2,375	Chelan
prod 00016637	Apples, Gala 138ct	Fresh, and firm to touch and color evenly distributed, to be packed to U.S. Fancy Grade standard. 125 to 138 per 40# case, Lg size, diameter 2-3/4"	40#	165	$22.20	$3,663	Chelan
prod 00009005	Apples, Granny Smith 125ct	125 ct per case. Firm to touch, evenly distributed color	1 cs	70	$34.00	$2,380	Chelan
prod 00009000	Apples, Red Delicious, 113ct	approx. 113 ct case of fresh, firm to touch	case (113 ct)	272	$24.00	$6,528	Chelan
prod 00009010	Bananas, Green Tip 40#	Fresh, medium sized (5-1/2" to 8") yellow with green tips, to be served in the peel, so free of scarring as much as possible. Should hold 5 days.	Case (40#)	565	$20.00	$11,300	Del Monte
prod 00009021	Broccoli Florets	Fresh broccoli florets, U.S. Florets grade (3/4" to 3") no flowering visible in florets, no yellowing, bruising or decay	3#	290	$7.10	$2,059	Church Bros
prod 00009041	Cabbage, Red, Shredded, 5#	Fresh, finely shredded red cabbage, to add to lettuce mix	5#	25	$6.19	$154.75	Vinyard
prod 00000938	Cantaloupe, Whole, 9ct	mature, good internal quality but not overripe, soft or wilted. Well-formed, well-netted, and free from decay, wet slip and sunscald.	9 ct	185	$20.00	$3,700	Classic Fruit
prod 00016660	Carrots, baby peeled, case 4/5#	Carrots should arrive brightly colored, firm, and should have refrigerated shelf life of approx 10 days	4/5#	600	$19.00	$11,400	Grimway Farms
prod 00009057	Carrots, Shredded, 5#	Fresh, finely shredded carrots to mix in salad mix	5#	55	$6.15	$338.25	Grimway Farms
prod 00009071	Cauliflower Florets	3# bag fresh cauliflower florets to last in the refrigerator for up to 4 days	3#	125	$8.00	$1,000	Vinyard
prod 00009079	Celery, Diced, 5#	Freshly cut celery, clean and diced to store in the refrigerator for up to a week.	5#	25	$7.10	$177.50	Vinyard
prod 00009100	Celery, Sticks, 1/5# U.S.No.1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	1/5#	60	$8.15	$489	Vinyard

Mustang Public Schools

Document 0269
Produce Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 14, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00016661	Celery, Sticks, 4/5#, U.S. No. 1	fairly well developed, fairly well formed, well trimmed, fairy compact, free from blackheart and soft rot and free from damage cause by freezing, growth cracks, etc.	4/5#	185	$26.60	$4,921	Vinyard
prod 00000146	Cilantro, 3ct	Fresh bunch of cilantro, washed and trimmed, should last in the refrigerator for up to a week	3ct	30	$4.20	$126	Sunny
prod 00000857	Cucumbers, Whole	Firm, Crisp, uniformly shaped & uniformly green with no signs of yellow or brown. Free from decay, damage, freezing, sunscald or insects.	5#	440	$5.55	$2,442	Sunfed
prod 00009120	Grapes, seedless, green, 18#	Fresh seedless, green grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	255	$33.80	$8,619	Dole
prod 00009130	Grapes, seedless, red, 18#	Fresh seedless, red grapes, plump and firmly attached to green pliable stems, uniform in size, U.S. No. 1 Table	18#	340	$32.00	$10,880	Dole
prod 00000600	Honeydew, Whole, U.S. No. 1	Mature, firm, well formed, free from decay and damage caused by dirt, aphis stain, rust spots, bruises, cracks, etc.	6 ct	185	$16.80	$3,108	Classic Fruit
prod 00000142	Lettuce, romaine, chopped, case	Freshly chopped, bright green, bagged in vacuum packed bags for maximum freshness to last up to a week in the refrigerator. Romaine only NOT a Blend.	6/12#	300	$18.92	$5,676	Vinyard
prod 00009159	Lettuce, Shredded, Short, 1/5#	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	5#	150	$6.25	$937.50	Vinyard
prod 00009160	Lettuce, Shredded, short, 4/5# Vinyard #003409-3	Lettuce, Shredded, Short Ind. 5# bags, vacuum packed for freshness - to hold up to a week after receiving	4/5#	110	$19.00	$2,090	Vinyard
prod 00009150	Lettuce, Spring Mix, Case	mature leafed spring mix that holds up well in refrigerator and with dressing, fluffy green leafy mix, should last a week in the refrigerator	4/3#	300	$23.80	$7,140	Church Bros
prod 00009192	Onion, Diced, fresh, 5#	freshly diced onion	5#	40	$7.00	$280	Vinyard

Mustang Public Schools

Document 0269
Produce Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 14, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00009193	Onion, Red, Jumbo, 5#, U.S. No.1	Red, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	20	$3.50	$70.00	CHAMPION PRODUCE
prod 00009190	Onions, yellow, jumbo, 5#, U.S. No.1	Yellow, mature, dormant, fairly firm and fairly well shaped, free from decay, wet sunscald, etc. Free from damage caused by seedstems, splits, tops, roots, etc.	5#	25	$3.50	$87.50	CHAMPION PRODUCE
prod 00009200	Oranges, U.S. Fancy, 113 ct	U.S. Fancy, approx 113 ct per case, at least light orange with not more than a trace of green noticable on fruit, surface relatively smooth, yields to slight pressure when squeezed	case (113 ct)	589	$24.00	$14,136	Sunkist
prod 00000939	Peppers, Green, Bell, 5#	Fresh, green bell peppers, firm to touch	5#	100	$5.25	$525	Peter Rabbit
prod 00009212	Peppers, Red, Bell, 5#	Fresh, red sweet bell peppers, firm to touch	5#	190	$5.00	$950	Mucci Farms
prod 00000940	Peppers, Yellow, Bell, 5#	Fresh, yellow bell peppers, firm to touch	5#	65	$4.25	$276.25	Mucci Farms
prod 00009250	Potato, Bakers, 80 ct, US No. 1	U.S. No. 1 potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (80 ct)	120	$18.00	$2,160	Sun Glo
prod 00009230	Potato, ID bakers, 90 ct	potatoes, similar in size, firm, fairly clean, fairly well shaped, free from freezing, rot, etc.	case (90 ct)	45	$18.00	$810	Sun Glo
prod 00009270	Spinach, cello, 2.5# bag	fresh trimmed spinach in cello bag	1/2.5#	290	$7.50	$2,175	Church Bros
prod 00000140	Squash, Summer, Yellow, Crookneck 5#, U.S.No. 1	Fresh squash, yellow, crookneck, US No.1, consists of one variety, not old or tough, firm, free from decay	5#	30	$4.00	$120	Sunfed
prod 00009280	Strawberries, US No. 1, 8/1#	U.S. No. 1 fresh strawberries, bright red color, firm, not overripe or underdeveloped, free from mold or decay	8/1#	910	$18.00	$16,380	Driscoll
prod 00009291	Tomato, 5# Box	Mature, not overripe or soft, free from decay	5#	100	$4.65	$465	Gilmore
prod 00009285	Tomato, Diced Tubs	freshly diced tomatoes, bright color	1/5#	200	$7.35	$1,470	Vinyard

Mustang Public Schools

Document 0269
Produce Bid SY 25-26
7/1/2025 thru 6/30/2026

Apr 14, 2025

Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
prod 00000345	Tomatoes, Cherry 1/2 Flat, U.S. No.1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	6 pints	75	$11.00	$825	Gilmore
prod 00009284	Tomatoes, Cherry, full flat, U.S. No. 1	Mature, not overripe or soft, clean, well developed, fairly well formed, fairly smooth, and free from decay, freezing, sunscald or other damage.	1 flat	245	$20.00	$4,900	Gilmore
prod 00000935	Watermelon Whole, Case	mature, similar characteristics, fairly well formed, not overripe. Free from Anthracnose, decay, sunscald. Free from damage	4/ 1 ea	60	$37.70	$2,262	Two Daughters
prod 00016639	Zucchini , Whole 5#	Fresh fairly young and tender, well formed and firm. Free from decay. Approx 10" in length	5#	30	$5.00	$150	Sunfed

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Vinyard Fruit & Vegetable CO.

Organization/Vendor Name

Brett Vogler Sales / Corporate Programs

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official

Title of Official

April 18, 2025

Signature

Date

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime federal recipient, at the initiation or receipt of a covered federal action or a material change to a previous filing, pursuant to Title 31 U.S.C. §1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Use a Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.

2. Identify the status of the covered federal action.

3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.

4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional district, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub-award recipient. Identify the tier of the sub-awardee; e.g., the first sub-awardee of the prime is the first tier. Sub-awards include, but are not limited to, subcontracts, subgrants, and contract awards under grants.

5. If the organization filing the report in Item 4 checks *Sub-awardee*, then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.

6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example: Department of Transportation, United States Coast Guard.

7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate federal identifying number available for the federal action identified in Item 1; e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency. Include prefixes; e.g., *RFP-DE-90-001.*

9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in Item 4 or Item 5.

10. a. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.

    b. Enter the full name of the individual performing services, and include full address if different from 10a. Enter last name, first name, and middle initial (MI).

11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.

12. Check the appropriate item. Check all items that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.

13. Check the appropriate box. Check all boxes that apply. If *Other*, specify nature.

14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the dates of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with federal officials. Identify the federal officials or employees contacted or the officers, employees, or Members of Congress that were contacted.

15. Check whether Continuation Sheets are attached.

16. The certifying official shall sign and date the form, print his or her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

STANDARD FORM-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** *(check all that apply)* $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ Yes ☐ No

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: Brett Vogler Print Name: Brett Vogler Title: Sales - Director of Corporate Programs Telephone Number: _____ Date: April 18, 2025

Federal Use Only:	Authorized for Local Reproduction

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Vinyard Fruit & Vegetable Co.
Name/Address of Organization

Brett Vogler Sales - Director of Corporate Programs
Name/Title of Submitting Official

Brett Vogler
Signature

4/18/2025
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Vinyard Fruit & Vegetable CO. 330 NE 36th Street, OKC, OK 73105 (405) 272-0339

Company Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Acts of 1991.

Jennifer Vogler (Owner or Officer of Firm)

CEO (Title) April 18, 2025 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/ Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Vinyard Fruit & Vegetable Co.	330 NE 36th Street, OKC, OK 73105	(405) 272-0339
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Mustang Public Schools, except in the authorized exceptions listed below.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
Bananas	Equador / Mexico
Pineapples	Equador / Mexico / Costa Rica
Cantaloupe	Equador / Mexico
Honeydews	Equador / Mexico
Watermelon	Equador / Mexico
Cucumbers	Mexico
Asparagus	Peru
Herbs	Mexico
Grapes	Mexico / Peru

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Jennifer Vogle (Owner or Officer of Firm)

CEO (Title)

April 18, 2025 (Date)

NON-COLLUSION AFFIDAVIT

The following affidavit must be submitted, fully executed and notarized by all persons, entities, corporations or companies that desire to submit a bid for providing goods or services to this district.

STATE OF OKLAHOMA }
} ss
COUNTY OF OKLAHOMA }

I, Brett Vogler **lawful age and being first duly sworn upon oath, state that I am the designated agent, office or official of** Vinyard Fruit & Vegetable Co. **(hereinafter referred to as "bidder") duly authorized to submit the attached competitive bid for and on behalf of bidder, that I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached, and that I have been personally and directly involved in the proceedings leading to the submission of this bid on behalf of the bidder and, therefore, further confirm and state, under oath as follows:**

That there has been no collusion among bidders and/or between bidders and school district officials or employees regarding any matter relevant to the contract or project being bid or the bid therewith submitted by bidder;

That nothing of value has been given or offered to school district personnel by bidder, or the agents, officials, officers or employees of bidder, in return for special consideration in the letting of the contract pursuant to the bid to which this statement is attached;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any agreement to bid at a fixed price or to refrain from bidding;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any collusion with any school district official or employee as to quantity, quality of price in the prospective contract, or as to any other terms of such prospective contract;

That neither the bidder, nor any officer, official, agent, servant or employee of bidder, has been a party to any discussions between bidders and/or any school district official or employee whereby bidder, or any other bidder, would or could obtain an unfair competitive advantage or money or other thing of value would change hands relative to the consideration or awarding of the contract being herewith bid.

Signature of Affiant Brett Vogler

Subscribed and sworn before me, a Notary Public in and for the State of Oklahoma, this the 18th day of April, 2025.

(Seal)



Savannah Vogler
Notary Public

My Commission Expires: 04/03/29

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Brett Vogler
(Contractor, Supplier, Engineer, or Architect)

Vinyard Fruit & Vegetable Co.
Vendor/Company Name

Attested to before me this 18th day of April ,2025



Savannah Vogler
Notary Public (or Clerk or Judge)

My Commission Expires: 04/03/29

STATEMENT OF COMPLIANCE

(Regarding prohibition of felony & Sex Offenders on school premises)

The Undersigned, Brett Vogler A volunteer of the Mustang Public Schools system makes the following declaration as required by Section 6-101.48 of Title 70 of the Oklahoma Statutes.

I declare that I have not been convicted in this state, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or are subject to other states or the federal sex offender registration provisions.

I further declare that while working on school premises during normal working hours I have not been convicted of a felony offense within the past (10) years in this state, The United States, or another state.

I further understand that Title 57, Oklahoma Statutes, section 589 provides as follows to wit:

> It is unlawful for any person registered pursuant to the Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person who offers or provides services to children or volunteers services with children on school premises who is registered pursuant to the Sex Offenders Registration Act. Upon conviction of any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1000.00) In addition, the violator may be liable for civil damages.

Dated this 18th day of April 2025

Signed: Brett Vogler

Brett Vogler

Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099

CERTIFICATION STATEMENT

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Company Name:	Vinyard Fruit & Vegetable Co.
Address:	330 NE 36TH St
City, State, Zip:	Oklahoma City, OK 73105
Representative Signature:	Brett Vogler
Representative Name:	Brett Vogler
Date:	April 18, 2025

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person:	Christi Stuard
Billing Address:	PO BOX 2778 OKLAHOMA CITY OK 73101-2778
Phone Number:	(405) 639-2447
E-mail:	cstuard@vinyardinc.com

MUSTANG PUBLIC SCHOOL - CHILD NUTRITION SITES & PHONE NUMBERS SY25-26

Child Nutrition Office			Office #	Cell #
Portable - NW of Warehouse	Director	Kay Rainwater	405-376-7319	405-376-5508
12450 SW 15th Street	Assistant Dir.	Kim Novotny	405-256-6931	405-863-2765
Yukon, OK 73099	Admn. Assist.	Debbie Cruz	405-376-7317	619-244-9872
	Accounts Pay.	Rachel Martin	405-376-7323	405-226-2977
		Fax Number	405-324-4869	
Mustang High School - Door #15	Manager	Joni Pruett	405-376-7368	405-618-2106
801 S. Snyder	Asst. Manager	Tonia Flynn	405-376-4942	405-593-9789
Mustang, OK 73064	Head Cashier	Kelli Edwards	405-376-7386	
Valley Elementary - Door #5	Manager	Jan Meier	405-324-4868	405-808-1585
3001 S. Morgan Rd.	Head Cashier	Debra Harbolt	405-324-4590	
Oklahoma City, OK 73179				
Mustang Elementary - Door #51	Manager	Maricela Quezada	405-376-7947	405-415-5701
400 S. Mustang Rd.	Head Cashier	Maritza Artavia	405-376-7372	
Mustang, OK 73064				
Mustang Middle - Door #11	Manager	Debra Brown	405-376-7984	903-368-9691
1145 S. Heights Drive	Head Cashier	Shanna Lopez	405-376-4983	
Mustang, OK 73064				
**********Mustang Middle School CANNOT receive deliveries between 11:15 a.m. & 1:30 p.m.**********				
Lakehoma Elementary - Door #8	Manager	Amanda Eiler	405-376-7957	405-697-7113
224 S. Clear Springs Rd.	Head Cashier	Vicki Baker	405-376-7359	
Mustang, OK 73064				
North Middle - Door #9	Manager	Kristen Chandler	405-324-4820	405-924-2262
10901 S.W. 15th St.	Head Cashier	Melinda Barton	405-324-4556	
Yukon, OK 73099				
Trails Elementary - Door #12	Manager	Misti Dye	405-324-4844	405-924-5966
12025 S.W. 15th St.	Head Cashier	Anna Costiloe	405-324-4576	
Yukon, OK 73099				
Creek Elementary - Door #5	Manager	Jaclyn Johnson	405-324-4564	405-596-3538
10821 S.W. 15th St.	Head Cashier	Marie Geberth	405-324-4574	
Yukon, OK 73099				
Centennial Elementary-Door #20	Manager	Teresa Davis	405-256-6478	405-900-2471
700 S. Czech Hall Rd.	Head Cashier	Camille Bolt	405-256-6479	
Mustang, OK 73064				
Horizon Intermediate - Door #2	Manager	Denise Perhane	405-256-6419	405-250-5511
430 Forster	Head Cashier	Kelsey Franklin	405-256-6435	
Mustang, OK 73064				

Canyon Ridge Interm - Door #14 3600 S. Sara Rd. Mustang, OK 73064	Manager Head Cashier	Linda Riggs Lori Gentry	405-256-6966 405-256-6967	405-570-1602

******Canyon Ridge Intermediate School CANNOT receive deliveries between 10:35 a.m. & 12:25 p.m.*****

Prairie View Elem - Door #10 9201 S.W. 59th St. Oklahoma City, OK 73179	Manager Head Cashier	Lori Cass Beverly Mitchell	405-256-6983 405-256-6984	405-409-4348
Riverwood Elementary - Door #7 11800 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Dallas Scott Camille Bolt	405-256-5211 405-256-5212	405-537-6751
Meadow Brook Interm - Door #7 12500 S.W. 15th St. Yukon, OK 73099	Manager Head Cashier	Ashley Shaw Carrie Dixon	405-256-5261 405-256-5262	405-956-9720
Central Middle - Door #7 11820 S.W. 44th St. Yukon, OK 73099	Manager Head Cashier	Wanda Kayea Kimberley White	405-256-5291 405-256-5292	580-541-6149
Sunset Hill Elementary - Door # 4800 S. Sara Road OKC, OK 73179	Manager Head Cashier			
Child Nutrition Warehouse 12400 SW 15th Street Yukon, OK 73099		Brett Lamb Garrett Turner	X-1010	405-815-9952 405-426-2801

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
District assigned day	February 10
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Prof Dev/Collab Day
October 15-17	Fall Break
October 20-21	Prof Dev/Collab Day
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Prof Dev/Collab Day
January 19	Martin Luther King Day
February 9	Prof Dev/Collab Day
February 10	Prof Dev Day
March 13-20	Spring Break
March 23	Prof Dev/Collab Day
April 3	No School

BOE Approved 1-13-2025

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	44
Quarter 4	41
2nd Semester	85
Total Days of Instruction	165

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

VINYARD	DESCRIPTION Product Withdrawal and Recall	ISSUE DATE 11/23/2024	DOCUMENT NO. 2.6.3
	LOCATION Vinyard Fruit and Vegetable Co. 330 NE 36th St. Oklahoma City, OK 73105	SUPERCEDES 1/17/2024	Page **1** of **8**
SUBJECT **Product Recall Policy**			

1.0 PURPOSE

This policy is to define the responsibility and methods used to withdraw or recall a product from distribution or the market.

2.0 RECALL TEAM – Roles and Responsibilities

The Recall Team is responsible for directing all company communication regarding the recalled product, ensuring that all recalled product has been picked up and responding to all customer questions, concerns and complaints.

The Recall Team is comprised of the Crisis Management team (see Crisis Management plan).

CEO – Jennifer Vogler
Backup: Rian Vinyard

- Prepare press release
- Handle media inquiries
- Assist in regulatory correspondence if needed
- Review with staff and address issues

Recall Coordinator/QAFS– Meghan Fitzgerald
Backup: Shade Hughes

- Convene recall team meeting and coordinate activities
- Investigate cause of problem, check all records
- Obtain lot identification
- Obtain product analysis
- Coordinate all actions until the problem is solved
- Consult with laboratory (if necessary)
- Consult with regulatory agencies if necessary or if there is a recall
- Confirm product pickup
- Clear product only as recommended
- Do not destroy any product without observation by FDA if a health hazard is involved
- Keep records of any destruction
- Construct final analysis report in cooperation with recall scribe
- Coordinate activities with all managers
- Notify SQFI and Certification Body
- Keep recall master file
- Maintain recall plan
- Coordinate all consumer inquiries with Brett/Brian

- Conducting Mock recalls
- Record detailed minutes of all recall activities
- Obtain copies of all written correspondence
- Obtain quantification of all credit given
- Document destruction of all recalled product

Accounting – Hank Manning and Jorge Posada
Backup: Brett Vogler

- Determine which customers are affected
- Prepare inventory and distribution status of product showing where, when, to whom, and quantity shipped
- Determine which customers are affected, Invoice history report
- Quantify and itemize credit to be given
- Product Trace

Distribution –Daniel Blanco
Backup: Rian Vinyard

- Stop all in-transit shipments of questionable material and arrange for return of product to collection points
- Coordinate with the Marketing department for product pick-up times and locations
- Ensure that the returned product is checked-in, labeled and secured in with QAFS

-

Processing – Claudia Sanchez
Backup: Shade Hughes

- Halt production of products if related problems
- Verify how the product was handled while in our possession (i.e. processed from what raw product into what finished product, shipped out as what)
- Ensure that the production area is sanitized after processing recalled item-get verification from QA Team

Purchasing – Rian Vinyard
Backup: Mike Stout

- Assist in determining when and where the product was received into our possession
- Assist accounting to determine how each lot was used during the given time frame
- Assist in communication with the vendor of recalled product, if necessary

Marketing – Brett Vogler/Brian McGreevy
Backup: Hank Manning

- Coordinate with Distribution for product pickup times, locations, and special requests
- Assist with detailed documentation of product retrieved from customer and get statements from customers on amount used and/or destroyed
- Assist in informing customers of recall with given documentation from Recall Team

- Assist accounting with determination of which customers are affected
- Assist in collecting responses from customers if needed
- Assist in answering customer inquiries with Recall Team
- Arrange for credit to be given, if appropriate
- Document all credit given

Warehousing – Bryan Aylor
Backup: Mike Stout

- Assist QA in securing all recalled products with hold tags and red tape
- Obtain an exact count on each recalled sku
- Assist recall coordinator, QA with destruction of all recalled product

3.0 Procedure:

This policy defines Vinyard's ability to identify an item by production date, lot, quantity, ship to location, and be able to retrieve it. This process is necessary should there be a need to retrieve products from the market. All products and finished cases are to be properly coded, and this information recorded and retained for future material traceability.

1) Evaluation of Complaint or Condition- Complaint receipt, processing, and evaluation are the first steps in the recall process. The steps involved in the evaluation process are:
    1) Receive the complaint or alert of potential product risk
    2) Provide the complaint to knowledgeable staff for initial evaluation. If an initial evaluation of a recall may be necessary, the Recall Coordinator assembles the Recall Committee for a full evaluation.
    3) Determine the hazard and evaluate the safety concerns with the product.
    4) Place product of concern, if still available within the company, on hold until determination is made on further action.
    5) Determine the product removal strategy appropriate to the threat and location in commerce.
    6) Begin recording the log of events of the recall including information such as dates, actions, communications, and decisions.
2) Identify Implicated Products-It is the company's responsibility to ensure the identification of all products and quantities of products implicated in the recall. In addition, determination should be made if any other codes or sizes of product handled by the company are affected.
    1) The company's ERP system Canopy contains tools for Recalls that will allow the Accounting Team to identify the following:
        1. Raw Material used
        2. WIP if applicable
        3. Finished product lot codes and/or best by dates
        4. Amounts of product received/shipped

5. Product ship dates
6. Customers affected

2) The Marketing team will assist the Recall team in creating a distribution list which will include:
   1. The customer
   2. Contact names
   3. Contact email/telephone number
   4. Type of account (e.g. manufacturer, distributor, retailer)

3) Notification of Affected Parties
   1) The FDA will be notified at the earliest opportunity after the decision has been made to conduct a recall.
      1. After the initial notification, the FDA will be updated throughout the recall process.
      2. SQFI and the certification body shall be notified in writing within 24 hours upon identification of a food safety event that requires public notification. Contact information is located at the end of the policy.
   2) From the QA email address, an email will go out to each customer affected that will include the following:
      1. The product being recalled
      2. The reason the product is being recalled
      3. The number of products that the customer received of affected products
      4. The lot codes and/or best by dates of those products they received.
      5. A Product Recovery form will be attached to the email address for the customer to fill out and return to the QA department regarding:
         a. How much of the product has been handled, distributed, or discarded.
            i. If the product has been further handled and distributed or sold by the customer, that customer has the responsibility to notify consumers at the retail level.
         b. Confirmation of receipt of the Recall notice
         c. Any other contact information needed by the QA Team
   3) The Recall team will construct a press release to notify consumers.
      1. All relevant information required by the FDA will be included in the press release.
      2. The press release is of high priority and will be issued promptly to protect the health and safety of consumers.
      3. The local FDA District Recall Coordinator will be consulted before issuance of a press release whenever possible.

4) Removal of Affected Product
    1) The Marketing, Distribution and QA Team will work together to coordinate the collection of products from each customer that has recalled product.
    2) Once it returns to the facility, the product will be detained, segregated, and put on hold until all product is accounted for by the Warehouse team and QA team.
        1. All quantities and identification codes shall be documented to assist in the reconciliation of product amounts.
5) Product Disposition
    1) The final disposition of the recovered product must be determined. The final disposition must be reviewed and approved by the FDA. Options include the following:
        1. Redirection-Products may be redirected for use other than human consumption.
        2. Destruction- Products determined to be unsafe for human consumption may be destroyed or denatured and disposed of by appropriate means.
        3. Recondition-Products may be reworked to remove food safety risk. For example, would be relabeling a product to declare an allergen originally omitted from the label.
        4. All quantities, identification codes, and dispositions shall be documented.
6) Recall Effectiveness
    1) The Recall team is responsible for determining whether the recall was effective. Recall Effectiveness Checks verify that all consignees have been notified and have taken the appropriate action. Steps include:
        1. Verifying that all consignees have received the notification
        2. Verifying that consignees have taken appropriate action
        3. If the response from our consignees is less than 100% then the recall should be deemed ineffective, and the recall strategy should be reassessed.
            a. Certain circumstances (e.g. the amount of product returned vs expected potential for consumption, shelf-life, etc.) may also require reassessment of the recall strategy.
            b. All verifications shall be documented
7) Termination of Recall
    1) Termination of the recall may be considered after all reasonable efforts have been made to remove the affected product from commerce, including reconciliation, recall effectiveness, and disposition.

When the potential for a recall or withdrawal becomes evident, the COO and Quality Assurance Manager should be informed immediately. The site management will also be notified along with site personnel.

The target goal for Vinyard is a 100% recall product identified and located within a 2-hour span.
SQFI and Certification Body information:

Safe Quality Food Institute
Direct: (202) 220-0635
Email: foodsafetycrisis@sqfi.com
Web: www.sqfi.com
SQFI shall be notified within 24 hours upon identifying a food safety risk that requires public notification.

EuroFins
Email: foodrecall@eurofinsus.com
Direct: (515)-285-2030
Web: www.eurofins.com

If additional contacts are needed, please see the company Emergency Contact List.

4.0 Frequency

This policy will be tested annually for effectiveness. Vinyard will do this by conducting a mock recall. The mock recall will consist of traceability and of effectiveness of the recall team. The mock recall shall be carried out on products from different shifts and materials that are used across a range of products or shipped to a wide range of customers. The records of the mock recalls or actual recalls are maintained.

5.0 ASSOCIATED DOCUMENTS

Lot Control Policy 2.6.2
Recall Notification Letter
Recall summary record
Emergency Contact List

6.0 Recall Classifications

Class I: An emergent situation that involves the removal of those products, from marketing and distribution channels, that pose a serious adverse health consequences or death.

Class II: A priority situation that involves the removal of those products, from marketing and distribution channels, that pose temporary or medically reversible adverse health consequences and where the probability of serious adverse health consequences is remote.

Class III: A situation in which the use of, or exposure to, a product is highly improbable or impossible to cause adverse health consequences or health hazards

7.0 DEFINITIONS

1. **Product Recall**: A voluntary action taken by Vinyard Fruit & Vegetable Company to remove or correct from marketing and distribution channels those products that are adulterated or misbranded and that the FDA, or other regulatory agencies, considers to be in violation of the laws it administers resulting in possible seizure or legal action.
2. **Market Withdrawal**: A voluntary action taken by Vinyard Fruit & Vegetable Company to remove or correct from marketing and distribution channels those products where a minor violation or no violation is involved which would not be subject to seizure or legal action by the FDA, or other regulatory agencies.
3. **Stock Recovery**: A situation where removal or correction of the product is made and none of the products has left the direct control of Vinyard Fruit & Vegetable Company. This would be product recall or market withdrawal if the product left the direct control of Vinyard Fruit & Vegetable Company.

CHANGE HISTORY			
Issue Date	**Supersedes**	**Author**	**Change Description**
7/19/2016	6/28/2016	V. Brito	Update contact info for CB
1/5/2018	7/19/2016	A. Kliesing	Created separate policy. Recall policy formerly covered under Business Continuity Plan/Updated recall team
4/5/2018	1/5/2018	A. Kliesing	Updated Document No.
1/14/2019	4/5/2018	M. Lopez	Annual Review/Updated recall team members
11/4/2019	1/14/2019	M. Lopez	Annual Review
11/5/2020	11/4/2019	A. Molina	Annual review/ Updated contacts/ changed merieux to eurofins
3/17/2021	11/5/2020	A. Molina	Updated Format, Added frequency, updated recall team and duties
4/22/2021	3/17/2021	C. Agee	Updated contact information
10/27/2021	4/22/2021	A. Molina	Updated Procedure added written documentation will be reviewed by committee members/ reviewed against code 9
3/4/2022	10/27/2021	A, Molina	Annual Review
9/22/2022	3/4/2022	M. Fitzgerald	Updated the role of the Recall coordinator
1/16/2023	9/22/2022	A. Molina	Annual Review/ Updated logo/ Updated Jorge as back up for Hank/ added a target goal
11/23/24	1/17/24	M.Fitzgerald	Re-drafting for new policy step by step

Food Safety / Third Party Audit

Complete details of our comprehensive Food Safety program, including product traceability and recall, SQF Level 2 Food Safety Audits, etc. can be reviewed upon request at our Oklahoma City facility.

VINYARD

Recall Team Contact List

Jennifer Vogler – CEO Cell Phone: 405-226-0991 Office Number: 405-639-2451 E-mail:Jvogler@vinyardinc.com	Hank Manning – Chief Financial Officer Cell Phone: 405-664-4404 Office Number: 405-639-2459 E-mail: hank@vinyardinc.com
Rian Vinyard – Purchasing Director Cell Phone: 405-226-2620 Office Number: 405-639-2426 E-mail: rian@vinyardinc.com	Shade Hughes – COO Cell Phone: 760-320-1378 Office Number: 405-639-2454 Email: shughes@vinyardinc.com
Brian McGreevy- Sales Cell Phone: 919-557-9447 Office number: 405-623-4784 Email: bmcgreevy@vinyardinc.com	Mike Stout –Purchasing Cell Phone: 405-535-8947 Office Number: 405-272-0339 E-mail:mike@vinyardinc.com
Claudia Sanchez – Processing Director Cell Phone: 405-431-9273 Office Number: 405-639-2430 E-mail: csanchez@vinyardinc.com	Brett Vogler – Marketing Manager Cell Phone: 405-226-0052 Office Number: 405-639-2435 E-mail: brett@vinyardinc.com
Meghan Fitzgerald– QA Manager Cell Phone: 309-846-0171 Office Numbe: 405-768-1699 E-mail: mfitzgerald@vinyardinc.com	

PRO*ACT

CONNECTING FARMS | EMPOWERING KITCHENS™



The Source

Commodity of the Month - Carrots

MARKET ALERTS

Asparagus: Asparagus remains very tight in Mexico especially on the larger sizes. Rain and winds in Caborca has caused lower yields. Markets continue to be more active with decreased volume coming out of Mexico. Peruvian production is starting to increase gradually, followed by domestic asparagus in the next few weeks.

Avocados: Markets remain on the high side with no signs of it coming down any time soon. Size structure remains the same as it was before, peaking on 60ct and smaller sizes with 48ct and larger being priced higher. Minimal harvest next week due to Holy Week in Mexico. California season is in full swing. Peak sizes are in the medium size range (48ct and 60ct). Peru is beginning to arrive in a light way on both coasts and expected to ramp up closer to May.

Brussel Sprouts: Brussels Sprouts are light this week. Labor shortage is the big issue this time of year with harvesters taking time off for Holy Week in Mexico. The extended hot weather in Mexico has also caused damage to the plants and stunted the growth causing a smaller size structure to the Brussels. Look for this market to go up going into the weekend.

Pineapples: Pineapple supply will remain tight and is not expected to improve until the end of April with peak volumes anticipated in May. Over the next 3-4 weeks, flexibility in sizes will be required to manage supply and demand. Costa Rican pineapples are the primary source, with contracted business taking priority. Large crownless pineapples are in high demand, and lower yields are expected due to rain until mid-April. This will likely continue to affect availability and pricing in the short term.

APRIL 16, 2025

CROP UPDATES

High pressure in the West brings warmer weather, boosting harvests in Central California. Cherry harvests begin in late April, with estimates down to 7-9 million cases. Apricot blooms are strong, and stone fruit quality looks promising. Read more

WEATHER

California: High pressure weakens Monday, leading to a cooling trend and deeper marine layer. Morning lows will be mid 30s to low 50s, with daytime highs in the low 60s to low 80s. By Wednesday, highs drop to low 60s to low 70s.

Mexico: Temperatures will warm slightly later this week, reaching mid 80s to mid 90s in most areas. Hidalgo may see mid 70s to mid 80s. Morning lows will range from mid 40s to near 60. No rain expected.

Florida: Warm temps Monday ahead of a cold front, then cooler midweek, with gradual warming later. Light sprinkles possible, but most areas will remain dry. Winds gusting over 20 mph through midweek.

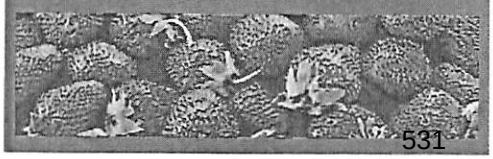
Arizona: A low-pressure area from the southwest merges with a cold front from the north late Thursday. Highs will drop from the low 90s Monday to the 70s Friday, with morning lows falling to the 50s. Light rain is possible in central Arizona and southeastern California Friday into Saturday.

FREIGHT

Freight this week sees the transition from Yuma to Salinas still in effect, with a few shippers left in the desert, creating need for trucks to make out of route pickups for small orders. Look forward to next week when Salinas is in full swing.

PRO*FRESH LOGISTICS

IN PEAK SEASON



CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Kirk Wilson, Executive Director of Communication

Date: June 17, 2025

Contract Vendor: AlwaysOn | Apptegy **Time Frame:** 2025-2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Mustang Public Schools' continued website chat bot.

Date: October 26, 2023

AlwaysOn, Inc.
4621 Perham Rd
Corona Del Mar, CA 92625

Mustang Public Schools
12400 SW 15th St
Yukon, OK 73099

AlwaysOn Pricing Summary

Product Details	**Single Chatbot**	**Unlimited Chatbots**
Product Description • AI customer service chatbot(s) with platform login for chatbot management & analytics What's Included • Full platform access • Unlimited chatbot usage • Data storage & analytics • All chatbot features & updates • Professional services • Support Chatbot Setup • Done by AlwaysOn • Completion Time: Within 24 hours Chatbot Implementation • Embed code on website • Completion Time: 5 minutes Chatbot Maintenance • Done by AlwaysOn Chatbot Data & Security • No integrations needed • No personal information collected	Type: Single Chatbot License Description: • Fixed annual cost for a single chatbot with everything described in product details Chatbot Type(s): • District-Wide District Size: • 15+ schools/programs • 13,000+ students Free Trials**: • 3 months for single chatbot Discounts***: • [1]First Year Pilot Pricing: *10% off in Year 1* • [2]Multi-Year Agreement: *15% off each year* • First In State Discount: *10% off base price*	Type: Unlimited Chatbot License Description: • Fixed annual cost for unlimited chatbots with everything described in product details Chatbot Type(s): • District-Wide, Sites/Other District Size: • 15+ schools/programs • 13,000+ students Free Trials**: • 3 months for any chatbot Discounts***: • [1]First Year Pilot Pricing: *10% off in Year 1* • [2]Multi-Year Agreement: *15% off each year* • First In State Discount: *10% off base price*
Annual Base Price (One-Year):	**Year 1: $4,050[1] → Year 2+: $4,500**	**Year 1: $6,480[1] → Year 2+: $7,200**
Annual Base Price (Multi-Year*): 3+ Year Agreement	**Year 1: $2,000** **Year 2: $3,000** **Year 3+: $3,500**	**Year 1: $5,505[1] → Year 2+: $6,120[2]**

Optional: Add Individual Chatbots (school site, dept., other): $500/yr
** No upfront payment for multi-year*
*** No contract required to start free trial*
**** Discounts apply to annual base price*

Date: October 26, 2023

AlwaysOn, Inc.
4621 Perham Rd
Corona Del Mar, CA 92625

Mustang Public Schools
12400 SW 15th St
Yukon, OK 73099

AlwaysOn, Inc.
Partnership Agreement Summary

This Agreement is made as of November 13, 2023 between AlwaysOn, Inc. and Mustang Public Schools, covering the services described in this agreement from the commencement of this Agreement through June 30, 2024. The agreement is for consecutive one-year terms. Mustang Public Schools shall have the right to renew this Agreement, yearly, beginning after Year 1, by giving notice to AlwaysOn, Inc. no later than 30 days prior to the end of the then-current one-year term. Services may be terminated by either party, provider, or client, with a notice of thirty (30) days. Payment is due to AlwaysOn, Inc. 30 days after the initiation or renewal of services. This Agreement supersedes and replaces any and all prior written and oral agreements between AlwaysOn, Inc. and Mustang Public Schools.

AlwaysOn, Inc. agrees to provide the following:

- Fully implemented chatbot(s), *where fully implemented means:*
    - Chatbot is set up and configured to specifications
    - Chatbot is deployed on the website
    - Analytics for each fully launched chatbot
- Full-time Customer Success Manager for training and consultation
- Product support, improvements, and updates

Mustang Public Schools agrees to provide the following:

- Executive department sponsor and dedicated project manager
- Access to website information and documentation
- Product feedback to be used in roadmap and planning
- Confirmed access points to embed chatbot

Data Ownership and Privacy Clause

- **Data Ownership:** All data, content, and information generated, input, or otherwise provided by the licensee in relation to the use of this chatbot software ("Chatbot Data") shall remain the sole and exclusive property of the licensee.
- **Data Privacy:** The chatbot software does not knowingly collect, store, or process personal information or data of the users engaging with the chatbot. It is designed to prioritize user privacy and aims to maintain the confidentiality of all user interactions.
- **Limitation of Liability:** In no event shall AlwaysOn, Inc. be responsible for any losses or damages, whether direct or indirect, arising from (a) the use or inability to use the chatbot software; (b) unauthorized access to or use of the chatbot software or the Chatbot Data; (c) any conduct or content of any third party on the software; or (d) any other matter relating to the software.

AlwaysOn Software License Agreement Terms & Conditions

1. Grant of License
In consideration of the mutual covenants and agreements contained herein, the Licensor hereby grants to the Licensee a non-exclusive, non-transferable, right to use the Software (as defined below) on the terms and conditions set forth herein.

2. Definitions
"Software" means the software program(s) identified in the Product Details (p.1) section and incorporated herein by reference.

3. Term and Termination
This Agreement shall commence on the Effective Date and shall continue for a period of one (1) year (the "Initial Term"). This Agreement shall renew for successive one-year terms (each a "Renewal Term") unless either party provides notice of termination to the other party at least thirty (30) days prior to the expiration of the then-current term.

4. Fees
The Licensee shall pay to the Licensor the fees set forth in the Pricing Summary (p.1) and incorporated herein by reference.

5. Restrictions on Use
The Licensee shall not: (a) copy, modify, or distribute the Software; (b) reverse engineer the Software; (c) rent, lease, or sublicense the Software; or (d) use the Software for any illegal or unauthorized purpose.

6. Limitation of Liability
In no event shall the Licensor be liable to the Licensee for any damages arising out of or in connection with this Agreement. Software is not intended to be an emergency notification system and/or real time notification system for emergency situations. Not all communications are reviewed and/or reported (either at all or in a timely manner). The aggregate liability of the Licensor under this Agreement shall not exceed the amount of fees paid by the Licensee under this Agreement.

7. Governing Law
This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware.

8. Entire Agreement
This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written. The amendment is assumed to be in effect as of the original contract date, Effective Date, of the Pricing and Partnership Agreement.

9. Severability
If any provision of this Agreement is held to be invalid or unenforceable, such provision shall be struck from this Agreement and the remaining provisions shall remain in full force and effect.

10. Waiver
No waiver of any provision of this Agreement is effective unless in writing and signed by both parties.

Agreement Signatures

AlwaysOn, Inc.	Mustang Public Schools
	
Authorized Signature	Authorized Signature
Teddy Daiber	
Print Name	Print Name
October 26, 2023	
Date	Date

apptegy

INVOICE

Apptegy, Inc
2201 Brookwood Dr.
STE 115
Little Rock AR 72202
United States

Bill To:
Mustang PS, OK
12400 Sw 15th St
Yukon Oklahoma 73099

TERMS: Net 30

Invoice #	Reference #	Date	Due Date
INV#90156		7/1/2025	7/31/2025

Description	Total
AlwaysOn AI Chatbot Subscription Term: 7/1/25 - 6/30/26	$3,500.00

This invoice reflects the annual fees under your agreement for services with AlwaysOn, Inc., which has been assigned to Apptegy and continues to apply to your use of the services. If you do not have a current agreement in place for the services, they will be governed by the most current version of the Apptegy Master Services Agreement, available at: https://www.apptegy.com/msa/usa. By paying for or continuing to use the services, you confirm your understanding that Apptegy is the provider of the services.

For billing inquiries, please contact: Apptegy Billing billing@apptegy.com

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Apptegy, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2201 Brookwood Drive, Suite 115

Requester's name and address (optional)

6 City, state, and ZIP code

Little Rock, AR 72202

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

8	2	-	1	3	8	2	6	8	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 3/10/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

apptegy

We are pleased to offer convenient and secure payment options for your upcoming invoice. Apptegy encourages our customers to pay via ACH when possible. Paying via ACH allows for the following benefits:

- Faster processing – ACH payments are typically processed much faster than checks, often within a few days.
- Reduced fraud – ACH payments directly transfer funds from one bank account to another, reducing the risk of lost, stolen or forged checks.
- Cost effective – ACH payments typically incur minimal processing fees as well as reduced administrative time and resources.

If you have the ability to process ACH payments but have a required vendor ACH form that you would like us to populate, sign and return, please email a copy of the form to billing@apptegy.com and we'll return the form ASAP to facilitate an easy payment process.

For convenience, listed below is our ACH payment information as well as our current physical address. Please do not hesitate to contact us at billing@apptegy.com with any billing/payment questions.

- ACH Information
  - Bank Name: PNC Bank
  - Account Number: 8026552619
  - ACH Routing Number: 031207607

Apptegy also accepts payment via physical check and credit card, reach out to billing@apptegy.com for further information.

- Check Payments
  - Payable to: Apptegy Inc.
  - 2201 Brookwood Drive, Suite 115, Little Rock AR, 72202

Thank you,

Billing @ Apptegy

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent, Operations

From: Dr. Jason Pittenger, CFO

Date: 5/29/25

Contract Vendor: True Solutions **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the service agreement with True Solutions for Cleaning Services for the 25-26 school year through the Competitive Bidding Act at a total cost of $1,347,500.00 for 10 months, paid from appropriate funds.

ENVIRONMENTAL SERVICES CONTRACT

THIS ENVIRONMENTAL SERVICES CONTRACT (the "Contract" or "Agreement") is made and entered into this 1st day of June, 2025, by Mustang Public Schools (hereinafter referred to as "School"), and True Solutions Management & Consulting, LLC, an Oklahoma Limited Liability Company (hereinafter referred to as "Contractor"), (collectively, the "Parties");

W I T N E S S E T H:

WHEREAS, the School publicized a Request For Proposal for certain environmental services; and

WHEREAS, the School has chosen Contractor from the list of Proposals to perform certain Environmental Services as set for herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the School and Contractor mutually agree as follows:

ARTICLE 1
THE SCOPE OF WORK

§ 1.1 **General:** To the best of their ability, the Contractor shall provide the predetermined Environmental Services ("EVS"), Management of EVS Personnel, and continuous efforts made toward satisfaction of the Scope of Work in accordance with the Board of Education.

§ 1.2 **Specific:** "Environmental Services" shall be interpreted as is commonly known in the Education industry. EVS shall include, but is not limited to: sweeping, mopping, vacuuming, dusting, clearing of garbage, cleaning of restrooms, refilling paper products in rooms and restrooms, management of EVS supplies and tools, etc.

"Management of EVS Personnel" shall include, but is not limited to: hiring, training, dismissal, scheduling, payment of wages, payment of benefits, and supervision of, all EVS employees.

"Scope of Work" shall be defined as the duties, responsibilities, and obligations contained in Addendum A to this Agreement.

ARTICLE 2
RELATIONSHIP OF THE PARTIES

§ 2.1 The School agrees to exercise best efforts to enable the Contractor to perform the Work in the best way and most efficient manner. The Contractor will perform the work in a workmanlike manner pursuant to the industry standards in place.

§ 2.2 The School agrees to withhold from hiring individuals who, within the immediately preceding 365 days, have been managers or employees of Contractor without prior written consent by Contractor.

§ 2.3 The Contractor shall not relinquish their duties to another entity, such as a sub-contractor or otherwise, without the express written consent of the School.

§ 2.4 School has the final right of approval on all personnel provided by Contractor, as related to the services provided within this contract.

ARTICLE 3
LENGTH TERM OF SERVICES CONTRACT

§ 3.1 **Contract Length ("Initial Term"):** This Contract shall run from August 1st, 2025, until 11:59 P.M. CST on May 31st, 2026.

ARTICLE 4
CONTRACT SUM

§ 4.1 **Base Fee:** In exchange for services rendered, the school shall pay the Contractor a base fee of $134,750.00 per month for the contracted period, subject only to adjustments enumerated herein.

§ 4.2 **Payment Structure**: The Contract Price shall be submitted in monthly installments made on the last contract day of each month. Each installment shall act as payment for the services that occurred in the month services were provided. If a payment day falls on a weekend or bank holiday, the payment shall be remitted on the immediately preceding business day. Payment schedule shall be as follows:

August 2025 –May 2026 – $134,750.00 per month

The above payment schedule does not incorporate or include the additional fees outlined in § 4.3.

§ 4.3 **Additional Fees and Tasks:** Any task which falls outside the scope of this Contract ("Additional Tasks") and is performed by the Contractor at the School's request shall be invoiced to the School at the calculated rate of: $22.00 per man-hour expended + cost of required equipment and supplies ("Additional Fees"). The Contractor has the right to refuse to perform Additional Tasks in their sole discretion. In the event the Contractor refuses to perform Additional Tasks, such refusal shall not constitute a breach of the Contract.

All additional request must be made to the Contractor in writing and the Contractor shall keep account of the amount of hours worked by Contractor which shall constitute additional tasks and shall submit the additional fees on the monthly invoice to the School. Additionally, upon the School's written request, the Contractor shall provide an accounting of the amount of hours worked by Contractor for additional services.

§ 4.4 **Late Payment Penalty:** In the event the School fails to make a payment within thirty (30) days from the date at which the payment is due, a late fee equal to 1.5% of the subject payment will be added to that month's invoice ("initial late fee.") If the School has not remitted payment of the original late payment and the initial late fee within 30 days of the due date of the original payment, an additional fee of 1.5% of the outstanding balance will be assessed. This process shall continue until the School has remitted full payment for the original payment and any additional fees assessed.

§ 4.5 **Method of Payment:** Payments to Contractor shall be made through electronic ACH or other electronic method of payment deposit whenever possible. If ACH deposit is not possible, payments shall be made through check and delivered through a mail delivery system. Every effort will be made for the check to be mailed in a timely manner so that the delivery date does not exceed the due date.

ARTICLE 5
ALLOCATION OF SUPPLIES

§ 5.1 The School shall supply all cleaning supplies, cleaning related equipment, End user supplies and all chemicals utilized in the performance of this Agreement (specifically including cleaning chemical, trash liners, etc.)

§ 5.2 Excluded Supplies: End User Supplies (soaps, paper towels, etc.)

ARTICLE 6
HAZARDOUS MATERIAL

§ 6.1 It shall be the sole responsibility of the School to properly handle and dispose of all hazardous materials and/or waste created, utilized, maintained, or handled on the premises.

ARTICLE 7
LOCATION AND PREMISES

§ 7.1 **Location:** Work shall primarily occur on the following Properties:
Education Center
Eight Elementary Schools
Three Intermediate Schools
Three Middle Schools
Highschool

§ 7.2 **Premises:** This Contract shall only include the buildings and premises which are fully completed and operational as of date of Contractual Commencement, ____ __, 2025. Should additional buildings be added to the premises after said date, an increased price shall be negotiated, and covered under a separate agreement, or an amendment to this Contract.

ARTICLE 8
MISCELLANEOUS PROVISIONS

§ 8.1 **Confidential Information:** To the extent allowed by Oklahoma law, School shall indemnify and hold Contractor harmless of and from any damages occurring out of the mismanagement of Family Educational Rights and Privacy Act (FERPA)-protected and/or Health Insurance Portability and Accountability Act (HIPAA)-protected and/or other confidentially protected materials by School staff. It shall be the solely the responsibility of the School for any documents required by law or other confidentiality regulations to be shredded or otherwise destroyed.

§ 8.2 **Trainings:** School shall provide various compliance videos for True Solutions employees. All trainings deemed necessary by the School shall be provided for True Solutions employees on an annual basis and shall be made available to said employees via online trainings. Contractor shall provide annual training for all Contractor's on-site employees in the proper care, handling, and disposal of blood borne pathogens. Contractor will provide evidence of all completed training Contractor personnel, to School upon request.

§ 8.3 **Costs Not Covered:** Contractor shall not be responsible for any charges related to nor management of the following: Biohazard waste, pharmaceutical waste, Sharps waste, Regular waste and recycling dumpster disposal, confidential waste (either shredded or otherwise) and Pest control.

§ 8.4 **Office and Storage Space:** School shall provide Contractor adequate, on premises, equipment, and supply storage areas.

§ 8.5 **Technology:** Ongoing IT support for said technological item. These items are to remain on the School's premises and shall be retained by the School at the termination of this Agreement. Further, School shall provide the IT support to establish interconnectivity between the School and Contractor's software and systems.

§ 8.6 **Security:** School shall provide Contractor and/or Contractor's employees with appropriate access to each premises at which services are to be rendered. Should the School have a security access system, the School shall provide Contractor and/or Contractor's

employees with access identification badges in accordance with School standards and policies.

§ 8.7 **Investigations:** In the event a Title IX or similar School led investigation is initiated involving one of Contractor's employees, School shall inform Contractor's CEO, Jason Draper, immediately.

§ 8.8 **Notices:** All notices required under this Contract shall be addressed to the following principles of the Parties:

Jason Draper	Brian Keith
678 Kickapoo Spur	12400 SW 15th ST
Shawnee Oklahoma 74801	Yukon OK,

§ 8.9 **Indemnity:** To the extent allowed by Oklahoma law, the Parties shall indemnify and hold each other harmless of and from any loss or damage occurring in the past or future on the subject premises to any tangible personal property belonging to the Parties or any of Parties' respective employees, agents, or assigns, or for any injuries, including but not limited to any workers compensation claims, which occur on the subject premises to the Parties or any of Parties' employees, agents, or assigns except for any such loss arising from the gross negligence of Parties.

§ 8.10 **Force Majeure:** No Party shall be deemed in default of this Agreement for any delay or failure to fulfill any obligation (other than a payment obligation) hereunder or thereunder so long as and to the extent to which any delay or failure in the fulfillment of such obligation is prevented, frustrated, hindered or delayed as a consequence of circumstances of the following: acts of God, such as severe acts of nature or weather events including floods, fires, earthquakes, hurricanes, or explosions; war, acts of terrorism, and epidemics, including COVID-19 or otherwise; acts of governmental authorities such as expropriation, condemnation, and changes in laws and regulations; strikes and labor disputes. In the event of any such excused delay, the time for performance of such obligations (other than a payment obligation) shall be extended for a period equal to the time lost by reason of the delay. A Party claiming the benefit of this provision shall, as soon as reasonably practicable after the occurrence of any such event, (a) provide written notice to the other Party of the nature and extent of any such Force Majeure condition; and (b) use commercially reasonable efforts to remove any such causes and resume performance under this Agreement as soon as reasonably practicable.

§ 8.11 **Standards**: The Contractor shall observe and abide by and perform all of its obligations hereunder in accordance with the applicable laws, Health codes, rules, and regulations of all governmental authorities having jurisdiction. If the contract calls for a standard that is less stringent than that of the governmental laws, codes or regulations of Health, then the Contractor will act to the standard of conformance under the governmental laws, codes or regulations.

§ 8.12 **Attorney's Fees:** In the event that either party fails to comply with the terms of this Contract, the non-breaching party shall have the right to enforce the terms of this Contract. In the event a suit for performance of the Contract, or damages is instituted, the prevailing Party shall have the right to recover all of such Party's costs and expenses incurred by reason of such litigation, including but not limited to attorney's fee, court costs and costs of suit preparation.

§ 8.13 **Governing Law and Venue:** This Contract shall be interpreted under Oklahoma law, without regard to conflicts of law principles, and shall be performable in Pottawatomie County, Oklahoma. Any and all disputes arising under this Contract shall be brought in a Federal or State court of competent jurisdiction in Pottawatomie County, Oklahoma.

§ 8.14 **Entire Agreement:** This Contract constitutes the entire agreement between the Parties with respect to the subject matter hereof. All prior agreements, contracts, negotiations and understandings with respect to the subject matter hereof, whether written or oral, are cancelled and superseded by this Contract. This Contract shall not be modified in its terms by any oral Contract, representation or otherwise, but only by an instrument in writing duly executed by the Parties.

§ 8.15 **Supplementary Documents:** The Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be necessary to give full force and effect to the basic terms and intent of this Contract.

§ 8.16 **Severability:** If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance (other than a term, covenant, condition or application which affects the essence of this Agreement) shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to those persons or circumstances other than those as to which it has been held invalid or unenforceable, shall not be affected thereby, and each term, covenant and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

§ 8.17 **Execution:** This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

§ 8.18 This Contract, and the rights and obligations granted and undertaken hereunder, shall be binding upon and inure to the benefit of the Parties and their respective parents, subsidiaries, affiliates, successors, assigns, employees, agents, attorneys, executors, and heirs. It is expressly understood and agreed that the terms hereof are contractual in nature and are not mere recitals.

§ 8.19 **Background Checks:** Contractor will conduct background checks for all of Contractor's personnel who will be on school premises. Background checks will be in

compliance with the *Oklahoma Background Check Rules and Legislation Section 250.* All background checks will be submitted to school upon request for all Contractor personnel.

§ 8.20 **THE PARTIES HERETO, AND EACH OF THEM, REPRESENT AND DECLARE THAT IN EXECUTING THIS CONTRACT, THEY RELY SOLELY ON THEIR OWN JUDGMENT, BELIEF AND KNOWLEDGE, AND THAT THEY HAVE NOT BEEN INFLUENCED TO ANY EXTENT WHATSOEVER IN EXECUTING THE SAME BY ANY REPRESENTATIONS OR STATEMENTS COVERING ANY MATTERS MADE BY ANY PARTY HERETO OR ANY PERSON REPRESENTING THEM OR ANY OF THEM. SPECIFICALLY, THE PARTIES HERETO REPRESENT AND WARRANT THAT EACH HAS THOROUGHLY READ AND CONSIDERED ALL ASPECTS OF THIS CONTRACT, AND THAT EACH UNDERSTANDS ALL PROVISIONS OF THIS CONTRACT, AND THAT EACH IS FREELY AND VOLUNTARILY ENTERING INTO THE CONTRACT OF EACH PARTY'S OWN FREE WILL, WITHOUT DURESS OR COERCION OF ANY KIND.**

"SCHOOL"
Mustang Public Schools

_____

"CONTRACTOR"
True Solutions
Management & Consulting, LLC

_____
JASON DRAPER, CEO

ADDENDUM A

Staffing Details

The following positions and shifts are required:

- Mustang Education Center - One (1) 2:30PM - 11:00PM Shift
- Eight (8) Elementaries - Eight (8) 2:30PM - 11:00PM Shifts
    - Twelve (12) - Four Teams of 3 2:30PM - 11:00PM split shifts between 2 schools (2:30PM – 6:30PM & 7:00PM – 11:00PM)
- Three (3) Intermediate - Four (4) 2:30PM - 11:00PM Shift
- Three (3) Middle Nine (9) - Three Teams of 3 2:30PM - 11:00PM split shifts between 2 schools (2:30PM - 6:30PM & 7:00PM – 11:00PM)
- High School - Nine (9) 2:30PM - 11:00PM Shifts
- Supervisors - Two (2) 2:30PM - 11:00PM Shifts

On-site custodial staff will total a budget of Forty-Three (43) broken down as follows: 22 personnel to be on-site PM custodians, 21 team cleaners (rotating between 2 different buildings nightly). Supervisors will total two (2). Your proposal should reflect a total of Forty-Five (45) staff members.

Daily Custodial Responsibilities Daily duties will include, but are not limited to:

• Emptying trash cans in classrooms and hallways.

• Cleaning glass areas.

• Sweeping, mopping, and vacuuming floors throughout the site.

• Cleaning and disinfecting water fountains and bottle fillers.

• Cleaning and sanitizing bathrooms; refilling toilet paper, paper towels, soap, and hand sanitizer as needed.

• Dusting flat surfaces.

• Auto-scrubbing large floor areas and hallways.

• Maintaining custodial closets.

• Assisting with setup/take-down and clean-up for PM school events as needed.

Mustang Public Schools
12400 SW 89th Street Yukon Ok 73099

Request for Pricing - Custodial Services for 2025 - 2026

Date of Issuance: Mar 24, 2025

Deadline for Receipt of RFP: Apr 14, 2025 - 4:00 PM

Proposal Submission:
Request for Pricing proposals may be delivered in person or mailed to:

Mustang Public Schools
Attn: Brian Keith
12400 SW 15th Street, Yukon OK 73099
Or submitted via email:

1. Purpose

Mustang Public Schools is seeking proposals from qualified custodial service providers to maintain a clean, safe, and sanitary environment across all school facilities for the 2025-2026 school year. The selected vendor will be responsible for staffing, scheduling, and executing daily custodial tasks while ensuring compliance with Mustang Public Schools standards and policies.

2. Required Documents

Vendors must submit the following documents with their proposal:

- Contract for **12 months (240 days)** based on the district calendar.
- Contract for **10 months (200 days)** based on the district calendar.
- Three (3) business references.
- Business license.
- Current year IRS W9.
- Insurance certificate:
    - General Liability & Property Damage: **$1,000,000**
    - Worker's Compensation: **$500,000**
    - Automobile Insurance
    - **Mustang Public Schools must be named as an Additional Insured on the Insurance Certificate(s).**

4. Staffing Details

The following positions and shifts are required:

Mustang Education Center - One (1) 2:30PM - 11:00PM Shift

Eight (8) Elementaries - Eight (8) 2:30PM - 11:00PM Shifts
Twelve (12) - Four Teams of 3 2:30PM - 11:00PM split shifts between 2 schools (2:30PM – 6:30PM & 7:00PM – 11:00PM)

Three (3) Intermediate & Three (3) Middle - Four (4) 2:30PM - 11:00PM Shift
Nine (9) - Three Teams of 3 2:30PM - 11:00PM split shifts between 2 schools (2:30PM - 6:30PM & 7:00PM – 11:00PM)

High School - Nine (9) 2:30PM - 11:00PM Shifts

Supervisors - Two (2) 2:30PM - 11:00PM Shifts

On-site custodial staff will total Forty-Three (43) broken down as follows: 22 personnel to be on-site PM custodians, 21 team cleaners (rotating between 2 different buildings nightly). Supervisors will total two (2).

Your proposal should reflect a total of Forty-Five (45) staff members.

3. Daily Custodial Responsibilities

Daily duties will include, but are not limited to:

- Emptying trash cans in classrooms and hallways.
- Cleaning glass areas.
- Sweeping, mopping, and vacuuming floors throughout the site.
- Cleaning and disinfecting water fountains and bottle fillers.
- Cleaning and sanitizing bathrooms; refilling toilet paper, paper towels, soap, and hand sanitizer as needed.
- Dusting flat surfaces.
- Auto-scrubbing large floor areas and hallways.
- Maintaining custodial closets.
- Assisting with setup/take-down and clean-up for PM school events as needed.

5. General Notes & Compliance

- **Attendance & Scheduling:**
  - All personnel report at **2:30 PM** and work until **11:00 PM** (30-minute lunch break).
  - Time in/out tracking system details to be provided to Mustang Public Schools.
  - Absences must be covered by a floater or supervisor within **4 hours of notification**.
- **Training & Equipment:**
  - Vendor is responsible for training all personnel on cleaning procedures, chemical use, and equipment operation.
  - Mustang Public Schools will provide all equipment and supplies; the vendor is responsible for reporting maintenance issues.
- **Background Checks & Security:**
  - Vendor must conduct background checks via the **Oklahoma Department of Education** and submit results before the start of the contract.
  - Building keys and uniform shirts will be provided and must be worn while on duty.
- **Performance & Quality Control:**
  - Routine site inspections will be conducted with the Principal, Custodial Manager, and Vendor Supervisor.
  - Vendor must respond to custodial issues within **24 hours**.
- **Disciplinary & Conduct Standards:**
  - Vendor employees must adhere to Mustang Public Schools support personnel handbook (electronic link will be provided).

- Mustang Public Schools will be involved in handling disciplinary infractions, theft, or safety violations.

6. Acknowledgment & Price Submission

Vendor acknowledges the following:

- That the Vendor has reviewed all components of the Mustang Public Schools Request for Pricing and agrees to comply with all terms.
- If awarded the contract, the Vendor agrees to furnish all labor for the specified contract period(s) at the cost indicated below.

Pricing Submission:

Contract Type	Total Price
12-month (240 days)	$ 1,652,000.00
10-month (200 days)	$ 1,402,000.00

Vendor Signature: Bill Donnelly **Date:** 4-14-25

Next Steps:

- Submit proposals by **April 14, 2025, at 4:00 PM.**
- Mustang Public Schools will review submissions and may request follow-up discussions.
- The selected vendor will be notified of the contract award.

For any questions, contact .

CITY WIDE
FACILITY SOLUTIONS

April 14, 2025

Brian Keith

Re: Proposal for Janitorial Services
Mustang Public Schools

Dear Brian,

City Wide's focus is to provide you with superior solutions for all your facility needs. We understand how time-consuming and frustrating it is to constantly deal with multiple – and in some cases underperforming – vendors while keeping up with all your other responsibilities. Our goal is to become a trusted part of your facility management team by providing you with TWO of the highest trained, most responsive people available to assist you regarding any of your facility needs.

We are here to serve you! Most service companies represent their own work, while City Wide represents you. If you are unhappy, you won't hear excuses, you'll see improved results. Your assigned managers will make sure the crews in your building consistently perform to your expectations. Our commitment is to make you look good every chance we get so you become a very satisfied client.

Our clients see a difference in the quality of services managed by City Wide. That's why we boast a client retention rate in excess of 90 percent.

I want to personally thank you for considering City Wide Facility Solutions. We look forward to working with you.

Sincerely,

Luke Barrett

Director of Sales

City Wide Facility Solutions

We are pleased to present this proposal for your facility. We have completed an extensive survey of your facility to design and present a solution tailored to meet your specific requirements.

As you read your proposal, you will come across a great deal of information. There are two important facts you should be aware of:

1. **City Wide has a superior track record in client retention.** We mention this because we believe in the power of client satisfaction. City Wide Facility Solutions has a client retention rate above 90%.

2. **City Wide is truly different than the rest.** All maintenance companies are not created equal. We are excellent managers and deliberately do things differently at City Wide. We believe our focus on management is the reason our relationships with our clients are so strong. In this proposal, you will clearly see the differences and the advantages our team provides you.

City Wide's Facility Solutions Manager: Your One Point of Contact

Your Facility Solutions Manager strives to understand your building as fully as possible. They know you have more important things to do, and they take care of the details for you. Let us introduce your Facility Solutions Manager:



Reiff Simmons
Facility Solutions Manager
405-423-4340
rsimmons@gocitywide.com

No matter how many, or few, services you require, City Wide will take the hassle out of the equation. Your Facility Solutions Manager meets with you during the day with the primary responsibility of helping to ensure quality and to be available to you to address any other needs for your facility. Your Night Manager oversees the after-hours services being done in your facility to ensure superior work on every project. Due to our unique business model, we can provide all of this at a competitive price compared with others in the industry.

We appreciate this opportunity to earn your business and thank you for your time and consideration. We look forward to working with you.

Reiff Simmons
Facility Solutions Manager
City Wide Facility Solutions

Created for Mustang Public Schools
Attention: Brian Keith
12400 SW 89th St. | Yukon, OK 73099
405-376-2461 | keithb@mustangps.org

Investment Recap

City Wide Facility Solutions Janitorial Service Package

Includes all janitorial services outlined in the Service Agreement.

Services to be Performed	Frequency	Total Annual Price
43 Night Porters and 2 Supervisors	240 days per year	$2,167,680.00
43 Night Porters and 2 Supervisors	200 days per year	$1,806,400.00
45 criminal background checks	One Initial Charge	$3,375.00

- *City Wide will absorb the cost of any further background check(s) for any person/role it must replace in performance of the contract for the duration of the contract.*

City Wide Facility Solutions

_____
Authorized Representative Signature

_____
Printed Name

_____
Title

_____
Date

Mustang Public Schools

_____
Authorized Representative Signature

_____
Printed Name

_____
Title

_____
Date

_____
Start Date

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Amy Hill, Director of Federal Programs

Board Meeting Date: 6/9/25

Contract Vendor: Junior Achievement **Time Frame:** 7/1/25-6/30/26

Amount: $ 4,000.00 **Fund:** 11 **Project:** 054

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Junior Achievement (JA) Biztown combines in-class learning through curriculum with a day-long visit to a simulated town. This program is being implemented at our Intermediates sites (CRI, Horizon, and MBI) for our 5th grade students.

"To Inspire and Prepare Young People to Succeed in a Global Economy"

CONTRACT

This Agreement is made and entered into this 9 day of June, 2025, by and between Junior Achievement of Oklahoma, Inc., an Oklahoma non-profit corporation ("Junior Achievement") and The Independent School District No. 1069 of Canadian County, Oklahoma a/k/a Mustang Public Schools (the "District"), for the purpose of securing certain services to be provided by Junior Achievement for the 2025-26 academic school year.

R E C I T A L S:

WHEREAS, Junior Achievement is the owner and operator of a Junior Achievement Facility used for interactive instructional programs (including, but not limited to "JA BizTown®"); and

WHEREAS, Junior Achievement provides, at the Junior Achievement Facility, a hands-on learning environment designed to supplement and reinforce student curriculum correlated to the Oklahoma State Standards and Common Core through the use of technology and real-life application in Junior Achievement's "JA BizTown Program"; and

WHEREAS, Junior Achievement has agreed to provide the District with access to the JA Oklahoma City Facility and to the JA BizTown Program on the terms and conditions set forth herein.

NOW, THEREFORE, Junior Achievement and the District agree as follows:

1. Junior Achievement agrees to enroll all of the District's 5th (grade options for curriculum delivery 4-5-6) grade students in the JA BizTown Program. In addition, Junior Achievement agrees to provide the following services and materials in support of the JA BizTown Program:

   - Technical assistance and training for teachers and staff of the District, including curriculum and program materials and such other materials and assistance as are necessary for the implementation of the JA BizTown Program in the District's curriculum.
   - On-line training & onsite training of parent/community volunteers.
   - On-site training of teachers at the Junior Achievement Facility.
   - Support and program assistance at the Junior Achievement Facility for each school group participating in the JA BizTown Program.
   - All necessary materials for implementation of the JA BizTown Program as a part of the District's in-school curriculum and on-site participation.

2. Junior Achievement will provide the JA BizTown Program in a safe and appropriate facility that supports and fosters learning. This facility is located at 900 NW 59th St, Oklahoma City, Oklahoma.
   - If for any reason (i.e.: inclement weather, school district decision to cancel school day, or an Act of God) students are not able to attend the on-site portion of the JA BizTown Program as scheduled, Junior Achievement will make every attempt to reschedule with the District. If no arrangements can be made for the on-site portion of the JA BizTown Program, Junior Achievement will refund 25% of the student fees for those students who are unable to be rescheduled. Twenty-five percent of the student fee represents that portion of the on-site visit. Seventy-five percent of the student fee represents program pieces that occur prior to or are delivered in the classroom to participating students.

3. The District will pay Junior Achievement ($26.6666667) for each of the District's students who enroll in the JA BizTown Program, including the experiential learning on-site portion of the Program, not to exceed a maximum of $4000.00 Dollars ($0.00) for the 2025-26 year. Enrollment is based on the number of student curriculum given to each school in the District.

   - Payment is due within **30 days** of receipt of JA BizTown student materials.
   - Registration of students who will participate in the JA BizTown Program will be delivered to Junior Achievement at the beginning of each semester.
   - By accepting the District's registration and payment, Junior Achievement agrees to provide the JA BizTown Program (both curriculum and on-site experience) to each enrolled student.

4. In addition to the fee for enrollment, the District agrees to provide the following personnel and/or support for its students participating in the JA BizTown Program:

   - The District will provide a coordinator for each school who will act as liaison and will assist Junior Achievement and individual teachers and students in their participation in the JA BizTown Program.
   - The District will require participating teachers to attend a JA BizTown training session and assume the responsibility for providing any necessary substitute teachers with notification to Junior Achievement of staff changes pertaining to the JA BizTown Program curriculum.
   - Use the JA BizTown Program curriculum and materials with the understanding that they are the sole property of Junior Achievement and may not be shared, given away, copied or in any way distributed to or used by any party other than those set forth in this contract.
   - The District will provide transportation to and from the Junior Achievement Facility for all enrolled students.
   - On the day of the site visit, the District will provide at least 13 (and a maximum of 18-20) Junior Achievement trained volunteers for students participating in the JA BizTown Program to facilitate the individual JA BizTown businesses and assist with the day's activities.
   - The District will implement the JA BizTown Program into its curriculum so that students are prepared to participate in advance of their attendance at the Junior Achievement Facility. If the students have not been adequately prepared prior to their visit to the on-site facility they will not receive maximum learning benefit of the program.
   - The District will obtain and maintain a parental consent form and a photo release form for each participating JA BizTown Program student with notification to Junior Achievement staff. Students may be present during Junior Achievement media opportunities. Junior Achievement will notify the school of any scheduled media visits.
   - The District will schedule individual classes from participating schools through coordination with Junior Achievement and JA BizTown Program staff. There is a maximum of 86 students who can participate on any given JA BizTown day. Allowance for additional students must be discussed with the JA BizTown Manager.
   - The District will provide or make arrangements for student lunches for each student enrolled in the JA BizTown Program.

5. Junior Achievement agrees that it will maintain student privacy and confidentiality, as required by state and federal law and implementing regulations.

6. Junior Achievement agrees to and shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorney's fees, or claims for injury or damages that are directly caused by or directly result from the gross negligence or willful misconduct of Junior Achievement, its officers, agents, employees or contractors.

7. Junior Achievement agrees that, prior to entering into this Agreement, Junior Achievement has obtained a commercial general liability insurance policy insuring Junior Achievement in an amount not less than $125,000 for personal injury to or the death of any individual, and $1,000,000 in the aggregate for personal injury or death. Junior Achievement must maintain such insurance policy at all times while this Agreement is in effect. Junior Achievement agrees to furnish the District, upon request, with a copy of its current insurance policies, together with assurance that, if its insurance policies are cancelled during the term of this Agreement, Junior Achievement must immediately notify the District.

8. This Agreement may only be amended or modified in writing, executed by both parties.

9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

Dated this _____ day of _____, 20_____.

Junior Achievement of Oklahoma, Inc.

The Independent School District No. _____ of _____County, Oklahoma, a/k/a_____Public Schools

Shannan Beeler

By:_____
Shannan Beeler, President

By:_____
Superintendent or Board Chair

JA Junior Achievement BizTown | Junior Achievement of Oklahoma

"Empowering young people to own their economic success"

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Katy Patterson-Indian Education

Board Meeting Date: 6/9/25

Contract Vendor: National Indian Education Association **Time Frame:** 7/1/25-6/30/26

Amount: $ 14,856.00 **Fund:** 11 **Project:** 561

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

MPS Indian Education will pay NIEA $14,856 in direct costs associated with the partnership outlined in the attached agreement. NIEA will provide MPS with a match of $46,121 to assist with the salary for the Student Support Facilitator at MNMS and required conference attendance costs associated with this partnership from July 1, 2025-June 30, 2026.

Scope of Work

Client: Mustang Publis Schools (MPS)	**Service Provider:** National Indian Education Association
Client Address: 801 S Snyder Dr. Mustang, OK 73064	**Service Provider Address:** 1514 P St NW, Suite B Washington DC, US 20005
Client Contact: Name: Katy Patterson Email: pattersonk@mustangps.org Phone:	**Service Provider Contact:** Name: Casie Wise Email: cwise@niea.org Phone: 202-847-0042
Project Name: Tribal Communities in Schools (MPS)	

This Scope of Work ("SOW") is between the National Indian Education Association ("NIEA") and Mustang Public Schools ("MPS"). This SOW outlines the services to be provided and is governed by the terms of the attached Master Services Agreement ("Agreement") by and between NIEA and MPS.

Master Services Agreement Effective Date: The date the Agreement is executed by the Parties.

SOW Effective Date: Contemporaneous with the attached Agreement.

SOW End Date: 06/30/2026

Project Overview

NIEA and MPS are partnering to implement Tribal Communities In Schools ("TCIS") as a Title VI support program in Mustang North Middle School. NIEA operates TCIS as a licensed partner of Communities In Schools. The Tribal Communities In Schools program goal is to plan, implement, and operate TCIS Integrated Student Supports. TCIS supports schools' efforts to align community resources to improve student outcomes by providing integrated supports and focus on academics, wellness, integrated student support services, family and community engagement, and collaborative leadership practices.

Overall, these services will support MPS goals by building the capacity of school personnel and community partners to promote and foster wellbeing among Mustang North Middle School's school-aged youth with a specific emphasis on supporting Native students. The NIEA & MPS Partnership will align to the following two key areas through a cultural lens:

- Integrated Student Supports/Services: School-based coordinator who oversees partnerships with local agencies and national partners to provide medical, behavioral, trauma-informed and/or mental health services as well as housing, transportation, and nutrition services

- Active Family and Community Engagement: Inviting parents, families, and community members into the school as engaged partners of student education

Project Deliverables

NIEA agrees to:

- Deliver 50% matching funds for coordinator salary and training costs directly to MPS in the amount of $46,121 which includes a 3% COLA for coordinator salary from year 1.
- Continue training and implementation support for the TCIS Student Support Site Coordinator for Mustang North Middle School.
- Provide all necessary training for school leaders and staff at Mustang North Middle School as it pertains to the role of TCIS in support Native students.
- Provide access, training, and technical assistance for district use of the TCIS data management system (CISDM).
- Engage MPS Indian Education staff in TCIS network activities and presentations.

MPS agrees to:

- Cover remaining 50% of salary and training costs for the TCIS Student Support Site Coordinator(s) for Mustang North Middle School for the 2025-2026 school year duration of this agreement.
- Pay NIEA for Technical Assistance fees for TCIS Implementation and training services and data platform in the amount of $14,856 as delineated in the attached Cost Proposal.
- Support a joint school and district level support team that participates in monthly update meetings and quarterly program check-ins with all invested partners.
- Actively promote engagement in TCIS activities and programmatic services for Mustang North Middle School and the MPS Office of Indian Education.
- Facilitate community relationships for NIEA staff and provide access to district and school facilities for training and site visits.

BOTH parties agree to:

- Strengthen relationships with the local tribal community, parents, school leadership, and community partners to increase engagement with and representation in the services and activities provided in and by the district school.
- Meet and communicate regularly through an agreed upon schedule to discuss progress data, program activities, and reporting.
- Sign a Data Sharing Agreement that provides access to the TCIS data management system and allows both parties to utilize non-identifying data to report program successes and areas of growth.

- Assess the health of the partnership and TCIS implementation effectiveness annually to develop new scopes of work.

Project Timeline

July 01, 2025 (contract open): NIEA staff and MPS will continue implementing and improving TCIS programming to meet objectives for Full Implementation Year 2 based on this approximate schedule.

Qtr. 1 community progress reporting and activities: (building relationships: Training, Onboarding, Support Planning, Community Collaboration Bi-Annual Event, Tier 1 Support

Qtr. 2 community progress reporting and activities: Building Caseload, Tier 1 Supports, Family/Community Cultural Engagement, Case Management, NIEA Convention/TCIS Summit

Qtr. 3 community progress reporting and activities: Full Implementation, Tier 1 Support, Community Collaboration Bi-Annual Event, Case Management, Student Support Institute Training

Qtr. 4 community progress reporting and activities: Full Implementation: Tier 1 Support, Family Community Cultural Engagement, Case Management, End Of Year surveying and reporting

June 30, 2026 (contract closes): NIEA will ensure MPS has programmatic data necessary to complete year 2 of full implementation and report out to all stakeholders.

Payment

NIEA has secured matching funds for a Student Support Coordinator and training costs to provide MPS with $$46,121 as delineated in the attached cost proposal.

MPS School will assume the remaining training costs, NIEA technical assistance fee, and fees related to the TCIS data management system (CISDM) as delineated in the attached cost proposal.

NIEA will render the matching funds for MPS in two payments. The first payment will be delivered no later than August 31, 2025, and the second payment, no later than February 28, 2026.

MPS will render payment of technical assistance fees per the attached cost proposal in the amount of $14,856 in two payments no later than September 30, 2025, and February 28, 2026.

Signed and agreed to by:

Mustang Public Schols

MPS (Client):

Signature _____

Name: Charles Bradley

Role: Superintendent

Date: _____

National Indian Education

Association NIEA (Service Provider):

Signature:_____

Name: Jason Dropik

Role: Executive Director

Date _____

MASTER SERVICE AGREEMENT

For Tribal Communities in Schools Programming

This Master Service Agreement (the "**Agreement**") dated on this **5th** day of **May**, **2025**, is a legal contract between the National Indian Education Association ("**Service Provider**"), with offices located at 1514 P St NW, Suite B, Washington DC, US 20005, and Mustang Public School ("**Mustang**") with a district address of 801 S Snyder Dr, Mustang, OK 73064. The Service Provider is a licensed partner of Communities in Schools and will continue implementation of the Tribal Communities in Schools ("TCIS") Integrated Student Support model in Mustang Middle School. This contract outlines the particular purpose of setting forth the exclusive terms and conditions by which Mustang desires to acquire the TCIS services described from the Service Provider.

1. Scope

1.1 Service Provider will provide Mustang with services as mutually agreed upon and described in the attached Scope of Work ("SOW"). All services to be provided will be referred to as "Services." The parties may use this agreement for multiple SOWs. Each SOW must reference this Agreement.

1.2 SOWs will be written documents setting forth the minimum:

1.2.1 A complete, sufficiently detailed description of the types of services to be rendered,

1.2.2 The applicable billing rates for the services to be rendered (Service Fees); and

1.2.3 Any additional terms and condition to which the parties may agree.

1.3 The parties contemplate that it may be desirable to make changes to the SOW. Before performing any work associated with any such change, a written change order shall set forth the necessary revisions to the SOW, and the parties, shall agree in writing that such work constitutes a change from the original SOW, as amended, and that they further agree to the change provisions set forth in the change order. Each change order shall be numbered serially and executed by the Parties.

2. Obligations

2.1. Mustang will provide other support services as both Mustang and the Service Provider subsequently agree. Support services may be shared trainings, site visits, data sharing, etc. as agreed upon by both parties.

3. Compensation

3.1. Mustang shall be responsible for all service fees as identified in the applicable SOW and Cost Proposal (and any change orders, as applicable) as those services are provided.

3.2. In exchange for the full, prompt, and satisfactory performance of Services rendered to Mustang, the Service Provider shall be compensated as set forth in the SOW.

3.3. The Service Provider will invoice Mustang along with this contract as specified in the SOW.

3.4. Payment will be due within 30 days of the invoice date.

3.5. Payments must be made to Service Provider by electronic payment or check sent by certified mail.

4. Term and Termination

4.1. This Agreement shall be effective on the date hereof and shall cover services for the time frame of 12 months beginning July 01, 2025, and ending June 30, 2026, or until the parties expressly agree upon the date of the completion of Services, unless it is earlier terminated in accordance with the terms of this Agreement.

4.2. Both Parties may terminate this Agreement with thirty (30) days written notice and either Party may terminate the Agreement, at any time, in the event of a material breach once remediation attempts have failed.

4.3. Mustang understands the Service Provider may terminate the Agreement for non-payment of services.

4.4. Mustang agrees to pay any outstanding balances within 30 days of termination of this Agreement.

5. Deliverables and Intellectual Property Rights

5.1. All Intellectual Property and related materials pertaining to the TCIS model and the Service Provider's licensed partnership, including but not limited to moral rights,

goodwill, trade secrets, applications for registrations, rights to any trademark, patent, copyright, trade name, and industrial design belong to the Service Provider. As a Licensed Provider of Communities in Schools, the Service Provider retains all rights to the TCIS Model, logos, digital platform, resources, and trainings until program completion and further licensing agreements are established with Mustang.

Until and unless Mustang completes all required implementation milestones and agrees to become a licensed user of the TCIS model through the Service Provider, the Service Provider hereby grants Mustang a limited, non-exclusive, non-transferable, non-sub-licensable, royalty-free, worldwide right and license to use and display trademarks and service marks associated with TCIS and the Service Provider. Mustang will only use marks for local indications of partnership.

5.2. The Service Provider may not use Mustang's Intellectual Property for any purpose other than contracted for in this Agreement and attached SOWs, unless the Service Provider has express written consent from Mustang. The Service Provider shall be responsible for any damages resulting from any unauthorized use of Mustang's Intellectual Property.

6. Indemnification and Release

Each party shall indemnify, defend, protect, hold harmless, and release the other, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any act, omission, or negligence of such indemnifying party or its agents, employees, contractors, subcontractors, or invitees. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts. This indemnity provision survives the Agreement.

7. Warranty

Service Provider warrants that all services under this Agreement shall be completed in a manner consistent with standards under the terms of this Agreement, in the applicable trade, profession, or industry; shall conform to or exceed the specification set forth in the Agreement and attached SOWs; and all deliverables shall be fit for ordinary use, of good quality, and with no material defects.

8. Independent Contractor

For purposes of this Agreement and all services to be provided pursuant to any SOW, the Service Provider shall be, and shall be deemed to be, an independent contractor and not an agent or employee of Mustang. Neither party shall have authority to make any statements, representations, or commitments of any kind, or to take any action which shall be binding on the other party, except as may be expressly provided for herein or authorized in writing.

9. Information and Data Access

9.1. Upon written request and in connection with the Service Provider's work, Mustang will furnish the Service Provider with requested information and data regarding the services; all requests are subject to Mustang's discretion and determination of appropriate and necessary information and data to successfully complete the services.

9.2. Mustang shall not unreasonably withhold necessary information for the Service Provider to complete the services provide herein.

9.3. Mustang and the Service Provider shall sign, execute, and enter into the attached Data Sharing Agreement. The terms of the Data Sharing Agreement are incorporated into this section by reference.

10. Confidentiality

10.1. Throughout the duration of this Agreement, it may be necessary for the Service Provider to have access to Mustang's confidential and protected information for the sole purpose of performing the Services subject to this Agreement.

10.2. The Service Provider, or any related receiving party, is not permitted to share or disclose such confidential information, unless mandated by law, without written permission from Mustang.

10.3. The Service Provider's obligation of confidentiality shall survive the termination of this Agreement and stay in place indefinitely.

10.4. Upon the termination date of this Agreement, the Service Provider agrees to return to Mustang any and all confidential information that is the property of Mustang.

11. Governing Law and Jurisdiction

This Agreement and any SOWs hereunder shall be governed and construed in accordance with the laws of Washington, DC.

12. Return of Property

The Service Provider shall promptly return to Mustang all copies, whether in written, electronic, or other form of media, of Mustang's information, or destroy all such copies and certify in writing to Mustang that such information has been destroyed.

13. Severability

If any term or provision of this Agreement is invalid or unenforceable in any jurisdiction, such invalidity or unenforceability shall not affect any other term or provision of this Agreement.

14. Amendment

This Agreement may be amended in writing and signed by all Parties.

15. Entire Agreement

This Agreement and each SOW constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements and communications, whether oral or written, between the Parties.

16. Notice

All notices or requests required by this Agreement shall be made in writing and such notice shall be delivered as follows:

To Mustang:	**To the Service Provider:**
Charles Bradley, Superintendent Mustang Public Schools bradleych@mustangps.org	Jason Dropik, Executive Director National Indian Education Association jdropik@niea.org

IN WITNESS WHEREOF, the undersigned have executed this Master Service Agreement effective as of the date of both signatures below.

Mustang Public School	National Indian Education Association
(Mustang):	(NIEA|Service Provider) :
Signature _____	Signature _____
Name _____	Name _____
Phone _____	Phone _____
Date _____	Date _____

DATA SHARING AGREEMENT BETWEEN

National Indian Education Association AND

Mustang Public Schools

OVERVIEW

Parties Involved. This data sharing agreement ("the Agreement") regarding data sharing for services is entered into by and between Mustang Public Schools("MPS"), and the National Indian Education Association ("the Service Provider).

This Agreement amends and supersedes all prior data-sharing agreements between MPS and the Service Provider.

Purpose and Intended Use of Data-Sharing. The purpose of the Agreement is to establish the procedures, protections, and requirements governing the access, use and sharing of confidential student information from Mustang Public Schools (MPS) to the Service Provider. The Service Provider will access data from one school governed by MPS.

MPS agrees to allow the Service Provider access to individual-level and personally identifiable student data for the purposes of informing technical assistance to the schools related to (1) Conducting needs assessments for students and schools; (2) Identifying students exhibiting early warning signs of academic failure or dropout; (3) Tracking academic and social resources provided to schools and students; (4) Monitoring and adjusting academic and support services for students; and (5) Tracking student academic progress and outcomes (**Attachment A**). Additionally, data may be used for conducting research and program evaluation of provided services and support, linking with third-party data sources such as the National Student Clearinghouse to track long-term outcomes for schools and students, and for general data administration purposes. This data-sharing access includes but is not limited to district data systems for the sole purpose of determining parent contact information and any relevant data for effective case management and provision of student supports.

Term of Agreement and Termination. The Agreement shall be in effect from the date of signing until June 30, 2026, or until the Master Services Agreement is terminated in accordance with the termination procedures described in the Master Services Agreement. Termination of the Master Services Agreement shall automatically terminate this data sharing agreement.

In the event that the Master Services Agreement is terminated, any licenses granted by CIS to the Service Provider will survive such termination unless otherwise prohibited by law. Without limiting the foregoing, in the event MPS notifies the Service Provider that an individual record owner has requested the deletion of his or her data and records, the Service Provider will promptly delete such data and records unless otherwise required by law.

DATA-SHARING AND USE

Data. CIS provides the Service Provider with licenses to the CIS Data Management System ("CISDM"), a secure online database developed specifically for CIS, for the purposes of tracking and assessing Tribal Communities In Schools ("TCIS") Model implementation. CIS may sub-contract to an authorized IT vendor, which is currently Caseworthy ("Authorized IT Vendor"), to remotely connect to or to receive pre-approved scheduled data extracts from MPS's data systems to retrieve files relating to participating students. CIS may change the Authorized IT Vendor upon written consent of MPS, not to be unreasonably withheld or conditioned.

If remote connection to the school data system is agreed upon by both parties signing this Agreement, MPS will provide the Service Provider (or Authorized IT Vendor) with access to raw data files and fields at pre-determined intervals set forth in a future Addendum to the Agreement. The specific record and file formats of the data(sets) will be negotiated between designated representatives of MPS and the Service Provider. The Service Provider may request other elements depending on the nature of the questions to be addressed by the Service Provider. Additional data elements will be added as addenda to this Agreement when necessary.

Constraints and Access to the Data. All data shared as part of this Agreement (the "Data") remains the property of MPS. The Service Provider will not disclose, release, reveal, sell, rent, lease or loan any Data to any other person or organization except: (1) specifically authorized herein; (2) otherwise authorized in writing by MPS; or (3) as required by law. The Service Provider will enter and maintain Data shared as part of this Agreement in the CISDM. CIS provides CISDM licenses to the Service Provider.

MPS hereby authorizes the Service Provider to disclose Data to Authorized IT Vendor(s), if necessary for maintenance and troubleshooting, and to CIS.

All NIEA employees, contractors, or agents using the Data shall be required to sign a Confidentiality Agreement (**Attachment B)** acknowledging that s/he shall comply with the restriction within this Agreement on disclosure of such Data. Access to personally identifiable information shall be restricted to only those the Service Provider and CIS employees or representatives with a need to know such information to carry out the purposes of this Agreement. The safeguards to protect the information and the civil and criminal sanctions for non-compliance are contained in applicable Federal and state laws. Employees and agents of the Service Provider will be notified that criminal penalties exist for the release of confidential information.

MPS hereby represents and warrants that it has sufficient rights and permissions to grant the Service Provider access to and use of the Data in accordance with the terms of this Agreement, and that its disclosure and provision of such Data to the Service Provider and the Service Provider's authorized use of the Data in accordance with this Agreement complies with all applicable laws.

Data License. As between the parties, MPS retains all rights, title and interest in and to the Data, and the Service Provider acknowledges that it neither owns nor acquires any additional

rights in and to the Data not expressly granted by this Agreement. MPS hereby grants to the Service Provider a non-exclusive, non-transferable right and license to: (a) use, reformat, display, transform, and create derivative works of the Data during the Term for the limited purpose of exercising the Service Provider's rights under this Agreement; and (b) on a perpetual basis, (i) use, display, modify and create derivative works of the Data (including Records) solely to create and compile Aggregate Data; and (ii) copy, display, disclose, modify and distribute the Aggregate Data. "***Aggregate Data***" means aggregated statistics and/or data created or derived by the Service Provider from Data that is not personally attributable to or identified with any individual record owner.

Data Confidentiality and Security. The Service Provider will implement reasonable precautions to safeguard all information received from MPS. The Service Provider agrees to comply with the Family Educational Rights and Privacy Act (FERPA).

Conditions for Release of the Data. Aggregate Data will not contain fewer than ten (10) students, except for enrollment counts disaggregated by grade level, and/or gender, which are reportable down to one (1). The Service Provider will suppress data in the form of percentages when the percentage is zero (0) or one hundred (100) for any student demographic categories.

Service Provider Analytics. The Service Provider may provide MPS with access to certain analytics and benchmarking data, including Aggregate Data and derivative works thereof, and other standard and/or customized reports prepared by the Service Provider for MPS (all such reports, analytics, data, content and information, "Analytics"). As between MPS and the Service Provider, the Service Provider retains all rights, title and interest in and to the Analytics, including all intellectual property rights therein, except for any underlying Data therein. To the extent the Service Provider provides district schools with access to any Analytics, the Service Provider hereby grants MPS a limited, non-exclusive, non-transferable license, subject to the terms and conditions of this Agreement, to use and reproduce the Analytics solely for MPS's internal business use and for no other purpose. MPS acknowledges that the Analytics are the confidential information of the Service Provider and contain valuable trade secrets and other intellectual property of the Service Provider and its CIS licensors. MPS agrees that it will not, and will not permit any third party to: (a) reproduce (except as expressly permitted herein), modify, translate, or create any derivative work of all or any portion of the Analytics; or (b) sell, rent, lease, distribute, sublicense, disclose, assign, transfer, or otherwise make available to any third party all or any portion of the Analytics. The foregoing restrictions will not limit how MPS can use the Data to the extent it is not included in the Analytics. MPS will immediately notify the Service Provider in the event of any loss or unauthorized disclosure of any Analytics.

Financial Costs of Data-Sharing. Costs for staff time and technology maintenance to execute this Agreement will be provided for by Mustang Public Schools per the Year 2 Cost Proposal attached to this full agreement (07/01/2025-06/30/2026).

MPS will not require payment from the Service Provider for the work necessary for gathering, collecting and transmitting data to the Service Provider.

Liability. TO THE MAXIMUM EXTENT PERMITTED BY LAW, (I) NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL,

CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION OR LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (II) THE CUMULATIVE LIABILITY OF CIS FOR ALL CLAIMS ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY CAUSE OF ACTION SOUNDING IN CONTRACT, TORT, OR STRICT LIABILITY, SHALL NOT EXCEED ONE THOUSAND DOLLARS (U.S. $1,000.00). The disclaimers, exclusions and limitations of liability set forth in this Agreement form an essential basis of the bargain between the parties, and, absent any of such disclaimers, exclusions or limitations of liability, the provisions of this Agreement, including, without limitation, the economic terms, would be substantially different.

General. This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with, and shall be governed by the laws of Washington, DC, without giving effect to its rules regarding conflicts of laws. If any provision of this Agreement is invalid or unenforceable for any reason in any jurisdiction, such provision will be construed to have been adjusted to the minimum extent necessary to cure such invalidity or unenforceability. The invalidity or unenforceability of one or more of the provisions contained in this Agreement will not have the effect of rendering any such provision invalid or unenforceable in any other case, circumstance, or jurisdiction, or of rendering any other provisions of this Agreement invalid or unenforceable whatsoever.

Publicity. The Service Provider and its parent organizations may publicly refer to the MPS as a contributor and member of the Service Provider's services and may use MPS's district and school logos for such purposes and as necessary to fulfil its obligations herein.

IN WITNESS WHEREOF, in consideration of the terms, conditions, and covenants contained herein, or attached and incorporated and made a part hereof, the parties have executed this Agreement by having their representative affix their signatures below.

For Mustang Publich Schools (MPS):	**For National Indian Education Association (NIEA):**
Charles Bradley, Superintendent	Jason Dropik, Executive Director
_____	_____
(Signature)	(Signature)
_____	_____
(Date)	(Date)

ATTACHMENT A: CIS Standard Metrics for Case Managed Students

STANDARD METRICS, CASE MANAGED STUDENTS	
Attendance	Tardies
	Chronic Absenteeism
	Attendance Rate (# days absent)
Behavior	Suspensions (# days, OSS, ISS)
	Disciplinary Referrals
	Other Behavior Incidents
	Conduct
Course Performance/ Academics	GPA
	Core Course Grades: Eng/Lang Arts/Reading/Writing
	Core Course Grades: Math 1
	Core Course Grades: Math 2
	Core Course Grades: Science
	Core Course Grades: Social Studies /History
	Standardized test score: English / Language Arts
	Standardized test score: Math
	Standardized test score: Science
	Standardized test score: Social Studies / History
	Reading Level
	Credits Needed
Social Emotional Learning	Drank Alcohol (# of times past 30 days)
	Use Tobacco (# of times past 30 days)
	Used other drugs (# of times past 30 days)
	Violent/bullied someone (# of times past 30 days)
	Carried a weapon (# of times past 30 days)
	Other High Risk Behavior
	Complete career assessment
	Complete career assessment
	Create a resume
	Interview with one or more potential employers
	Receive one or more job offers
	Accept a position of employment
	Other Career Readiness
	Improve College Readiness
	Take SAT
	SAT Score

STANDARD METRICS, CASE MANAGED STUDENTS	
	Take ACT
	ACT Score
	Complete FAFSA
	Receive scholarship
	Apply to one or more colleges/universities
	Accepted to one or more colleges/universities
	Enroll in post-secondary education
	Other College Readiness
Enrollment	Grade
	Public Assistance Program
	Living Situation
	Sex/gender
	Birth date
	Languages
	Race/ethnicity
	Address
	School Name
	Student ID
EOY Status	Graduated, Expelled, Transferred, etc.
	Student promotion/retention within grade

ATTACHMENT B: CONFIDENTIALITY AGREEMENT

The undersigned agrees to the following conditions in order to access data from Mustang North Middle School for the purpose of informing technical assistance related to 1) Conducting needs assessments for students and schools; (2) Identifying students exhibiting early warning signs of academic failure or dropout; (3) Tracking academic and social resources provided to schools and students; (4) Monitoring and adjusting academic and support services for students; (5) Tracking student academic progress and outcomes. Access to data may also be necessary for conducting research and program evaluation of provided services and support, linking with third-party data sources such as the National Student Clearinghouse to track long-term outcomes for schools and students, and general data administration.

By signing this confidentiality form, I agree to make the following commitments in consideration for my access to the data as an employee of National Indian Education Association (NIEA).

Assurances of Confidentiality.

To provide safeguards in performance of this project before receiving the data you must agree to be bound by the following assurances:

1. Protect student identity and not disclose the personally identifiable information within the education records of Mustang North Middle School for any student to any entity or person other than NIEA without prior approval from MPS.
2. Hold in strict confidence any data to which I have or am given access.
3. Use the information only for the purposes for which the disclosure was made.
4. Remove any student identifiers before data are shared externally.
5. Refrain from copying any data not absolutely necessary for the use identified in the application or its security.
6. Immediately notify MPS upon discovery of any loss or unauthorized disclosure of any data.
7. Return to NIEA any hardcopy reports or electronic files contained on any media, such as flash drives, of NIEA-related documents to NIEA should my employment be terminated.

Term of Agreement. This agreement is effective as of _____. Any obligations I have under this agreement will survive in perpetuity. Nothing in this agreement or my commitments of confidentiality will be deemed to give rise to, or should give rise to, any type of other relationship between me and NIEA.

_____ _____

(Signature) (Print name)

Communities In Schools Licensed Partner

National Indian Education Tribal Communities In Schools

NIEA School Capacity Building Cost Proposal -Mustang Indian Education

Proposed To:	Katy Patterson, Indian Ed Director, Mustang Public Schools, Mustang, OK Amy Hill, Federal Programs Director, Mustang Public Schools, Mustang, OK
Regarding:	Tribal Communities in Schools program implementation
Prepared by	Casie Wise, *NIEA Senior Program Director*
Date of Proposal	May 15, 2025

Implementation Request	Rate of Cost	Total
Mustang Site Based Personnel & Direct Costs: 2025-2026		
TCIS Student Support Site Coordinator (Salary & Fringe) • Year 2 includes a 3% projected COLA • Provide support and development for case students, Tiered services for school based on School Needs Assessment and School Support Plan & Case Management based on Students Needs Assessments and Student Support Plans and Program & Progress Reporting to Partners, *50% covered by CIS matching funds-3-years	$82,256 @.5= $41,128	$41,128
Travel for Mustang Personnel • Travel costs to attend one national events: NIEA Annual Convention or CIS Townhall or Student Support Institute *50% covered by CIS matching funds (Year2 of 3 years)	$1,600 @.5= $800	$800
10% IDC for travel and salary • Can be used for program costs such as hygiene, snacks, office supplies, activity funds for site coordinator, school office costs *50% covered by CIS matching funds (Year 2 of 3 years)	$8,386	$4,193
	NIEA matching funds provided TO Mustang	$46,121

TCIS Technical Assistance and Program Fees: 2025-2026		
On-site 1-day training • Supplies and printing for beginning of year training (site coordinator materials) • Meals for training team and coordinator • Training on program updates for CIS data management, assessment support, planning and monitoring 50% covered by CIS matching funds (Year 2 of 3 years)	$500 @.5= $250	$250
TCIS Program Coordinator Support (20% of salaried time) • In-person and virtual training per scope of work • Weekly, monthly, and quarterly check-ins with NIEA and Indian Ed team • Quarterly site visits (Year 1 will have two visits in the first quarter) *50% covered by CIS matching funds (Year 2 of 3 years)	$16,510 @.5= $8,255	$8,255
Annual CISDM Student Data Management system fee	$5,000	$5,000
Admin fee (Only Technical Assistance) 10% of Tech assistance Sub-Total	$1,351	$1,351
	TOTAL MPS fee paid to NIEA	**$14,856**

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Katy Patterson-Indian Education

Board Meeting Date: 6/9/25

Contract Vendor: OSDE **Time Frame:** 7/1/25-6/30/26

Amount: $ 0.00 **Fund:** 11 **Project:** 561

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

OSDE has applied for the Native Youth Community Community Project Grant in consortium with Lawton Public Schools, Mustang Public Schools, Ponca City Public Schools, and Stillwater Public Schools. This is a Federal grant offered through the Department of Education and Demonstration Grants for Indian Children and Youth program. For FY 2025, the Department will fund Native Youth Community Projects (NYCP) to support community-driven projects to help Native children and youth become college- and career-ready. This is a three year grant, with the option to extend another 2 years.

OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

NATIVE YOUTH COMMUNITY PROGRAM
PROGRAMMATIC ASSURANCES

As a condition of the receipt of funds under the Oklahoma Native Youth program through the Native Youth Community Program (NYCP), the local education agency agrees to comply with the following Assurances:

1. Submit monthly reimbursement requests electronically to Oklahoma State Department of Education.

2. Allocate grant funds with activities, staff, and programs that meet moderate or strong levels of effectiveness in improving education.

3. Maintain job descriptions and level of effort records for any NYCP grant staff for all 36 months of the project.

4. Implement the project's scope originally outlined in the application as funding was awarded based on the application submitted. Changes must receive approval.

5. Partner with public or private nonprofit organizations, agencies or Tribal agencies that have a demonstrated record of effectiveness in improving the graduation rates of American Indian students.

6. Build capacity of all teachers in the high school to provide a rigorous curriculum aligned to the Oklahoma Academic Standards.

7. Select and use Oklahoma Academic Standard aligned assessments, curriculum and instructional materials.

8. Provide a comprehensive system of support for teachers through required professional development aligned to the Learning Forward Professional Learning Standards.

9. Enable data-based decision-making to improve instructional practices and outcomes for American Indian students.

10. Implement interventions for children who are below grade level to ensure they achieve, at a minimum, the Oklahoma Academic Standards.

Charles Brooks — Superintendent's Signature

5-6-25 — Date

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OKLAHOMA STATE
DEPARTMENT of EDUCATION

Fiscal Assurances

The recipient assures that it has made application and has been approved to receive grant funding for the Native Youth Community Project grant program awarded by the U.S. Department of Education.

The recipient has been informed of the requirements imposed by Federal laws, regulations, and the provisions of contracts or grant agreements as well as any supplemental requirements imposed by the Oklahoma Department of Education.

The recipient assures that it has been advised that subgrantees expending $750,000 or more in Federal awards (funds received as direct or pass through funds) during the subgrantee's fiscal year receive a single audit or program specific audit for that year according to regulations issued by Office of Management and Budget Circular 2 CFR, Part 200.

The recipient assures that it must permit the Oklahoma Department of Education, the Legislative Auditors, and all other required personnel to have access to the records and financial statements as necessary.

The recipient assures that all requested technology supplies and equipment shall be maintained in the local education agency and tagged by the Oklahoma Department of Education as being purchased with federal funds. The tagged technology supplies and equipment shall be available for an annual inventory per federal guidelines. The local education agency agrees to immediately report any stolen technology supplies and equipment and provide a police report to the Oklahoma Department of Education in the event the stolen technology supplies and equipment have been tagged by the Oklahoma State Department of Education and documented on an equipment inventory record form. The recipient agrees to immediately return all purchased technology supplies and equipment to the Oklahoma Department of Education upon termination of this federal grant.

The recipient agrees to maintain all books, records and other documents for at least (5) federal fiscal years after the final payment.

Section 427 GEPA (2001 (P.L. 107-110)

The applicant ensures equity of access and participation of students, teachers, and parents for the NYCP grant program. All activities are without barriers that can impede equitable access or participation related to gender, race, national origin, color, disability or age. All activities of this program include equity concerns so as to involve full participation in this program without barriers, including provisions of native language translations and interpreters for participants. Activities are held in physical facilities that accommodate visually and physically challenged participants.

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Applicants must refer to the regulations cited herein to determine the certification to which they are required to attest. Applicants must also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

CERTIFICATION REGARDING LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subgrantees shall certify and disclose accordingly.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110-- A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

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(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 - A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such

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conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;
(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address. city, county, state, zip code)

Mustang Public Schools
12400 SW 15th St.
Yukon, OK 73099

Check [ ] if there are workplaces on file that are not identified here.

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OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

Note: Some of the following assurances may not apply to your specific project or program. If you are unsure, please contact the awarding agency for guidance. Additionally, some federal awarding agencies may require certification of additional assurances; if that is the case, you will be notified accordingly.

As the duly authorized representative of the applicant, I certify that the applicant:

1. **Authority and Capacity:** Has the legal authority to apply for federal assistance and possesses the institutional, managerial, and financial capability (including the capacity to provide any required non-federal share of project costs) necessary to properly plan, manage, and complete the project as described in this application.
2. **Access and Recordkeeping:** Shall provide the awarding agency, the Comptroller General of the United States, and, if applicable, the State, through any authorized representatives, full access to all records, books, papers, or documents related to the award; and will maintain an accounting system consistent with generally accepted accounting principles or applicable agency requirements.
3. **Conflict of Interest Safeguards:** Shall implement safeguards to prevent employees from using their positions for purposes that may result in, or appear to result in, a personal or organizational conflict of interest or personal gain.
4. **Timely Project Implementation:** Will begin and complete the approved project within the timeframe established by the awarding agency.
5. **Merit System Standards:** Shall comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763), which sets standards for merit-based personnel systems for programs funded under applicable statutes or regulations (refer to Appendix A of OPM's Standards for a Merit System of Personnel Administration, 5 C.F.R. Part 900, Subpart F).
6. **Nondiscrimination Compliance:** Shall comply with all applicable federal nondiscrimination laws, including but not limited to: Title VI of the Civil Rights Act of 1964 (race, color, national origin), Title IX of the Education Amendments of 1972 (sex), Section 504 of the Rehabilitation Act of 1973 (disability), The Age Discrimination Act of 1975 (age), Drug Abuse Office and Treatment Act of 1972 (drug abuse), Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970 (alcoholism), Sections 523 and 527 of the Public Health Service Act (confidentiality of substance abuse records), Title VIII of the Civil Rights Act of 1968 (housing), Any additional nondiscrimination provisions required under the specific authorizing statute or federal regulations applicable to this application.

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7. **Relocation and Real Property Acquisition:** Shall comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), as applicable, ensuring fair treatment of individuals displaced or whose property is acquired as part of federally assisted programs—regardless of whether the federal government directly participates in the property purchase.
8. **Political Activity Limitations:** Will comply with the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328), which limits the political activities of individuals whose principal employment is funded in whole or in part by federal funds.

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OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

RECIPIENT APPLICATION FOR FEDERAL FUNDS
STATEMENT OF ASSURANCES

I, Charles Bradley, Superintendent of
(Print Name)

Mustang Public Schools hereby assures the
(District)

Oklahoma State Department of Education that Mustang Public
(District)

Schools is in compliance with all of the GENERAL and SPECIFIC ASSURANCES enumerated on the preceding pages.

Charles Bradley — 5-6-25

Signature of Superintendent — Date

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CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Amy Hill, Director of Federal Programs

Board Meeting Date: 6/9/25

Contract Vendor: Riverside Insights **Time Frame:** 7/1/25-6/30/26

Amount: $ 19,360.00 **Fund:** 11 **Project:** 054

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Riverside Insights provides assessments for our Gifted and Talented program. MPS utilizes the CoGAT (Cognitive Abilities Test) to identify students for our Gifted and Talented program.

Riverside Insights

SALES QUOTE

Sales Quote Number: QH18837

Do Not Pay from Quote

- please submit this Quote with your Purchase Order or email statement to purchase with credit card

Bill To:
12400 SW 15th St
Yukon, United States, OK, 73099-7734
Ship To:

, , ,

Quote Information:

Title: MUSTANG PUBLIC SCHOOLS - CogAT 7 Complete 2025-26

Order Contact: Lesa Rohrer
Organization: Mustang Public Schools

Valid To	May 24, 2025
Customer Number:	212804
Quote Amount:	$19,360.00
Incoterms:	
Payment Terms:	Within 30 days Due net

We assume no responsibility for safe delivery of shipments by mail unless insured. All claims for allowance for shortages, etc. must be made immediately upon receipt of goods and invoice.
For additional information or questions, please contact:
Jimmy Neitzel
james.neitzel@riversideinsights.com
Riverside Insights Federal ID#: 83-1794965

Quote Message: These licenses are good for the 2025-26 school year and will expire on June 30, 2026.

Year 1

QUOTE DETAILS - unit net price may be rounded

Material No	Description	Start Date	End Date	QTY	Price Per Unit	Extended Net Price	List Price
20000182526	Cognitive Abilities Test (CogAT) Form 7 Online Testing Levels 5/6-17/18	Jul 1, 2025	Jun 30, 2026	1,100	$17.60	$19,360.00	$19,360.00
						Sub Total	$19,360.00
						Quote Amount	**$19,360.00**

Total Net Price	**$19,360.00**

Contact Customer Service:
Riverside Insights
One Pierce Place, Suite 900W
Itasca, IL 60143
Phone: 800-323-9540 inquiry@service.riversideinsights.com

To place an order:
send via email to: orders@service.riversideinsights.com

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Subject to Riverside Insights' standard Terms and Conditions at: www.riversideinsights.com.
Add Sales Tax to your PO if Applicable.
Thank you for choosing Riverside Insights™. We share your commitment to helping individuals elevate their learning potential.

Riverside Assessments, LLC dba Riverside Insights
Terms of Use
LAST UPDATED: December 19, 2023

Riverside Assessments, LLC dba Riverside Insights ("Riverside," "We," "Us," or "Our") provides content for Our assessments (collectively, the "Products") and related assessment management features via Our web-based platforms, including Riverside Elevate, Riverside Score, Riverside DataManager, the WJ IV Interpretation and Instructional Interventions Program (WIIIP), BDI-2 DataManager, and BDI-3 Mobile Data Solution (collectively, the "Platforms" and, together with the Products, the "Services").

These Terms of Use (the "Terms" or "Terms of Use") constitute a legal agreement concerning Riverside's Services and are between you, either as an individual or as an authorized representative on behalf of an organization, such as a school district, educational authority, university, clinic, hospital, or healthcare system ("You" or "Your"), and Riverside. Please note that different or additional terms may apply regarding your license of the Services if agreed to in writing between You and Riverside. If you are a user of the District version of easyCBM ("easyCBM"), please refer to the easyCBM Subscriber Agreement included in your easyCBM order form or presented to you at the time you completed your order for easyCBM ("Subscriber Agreement"). The Subscriber Agreement contains the terms and conditions applicable to your use of easyCBM.

PLEASE READ THESE TERMS OF USE CAREFULLY. BY ACCESSING, USING, OR DISPLAYING THE SERVICES, YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO BE BOUND BY THESE TERMS OF USE AND TO THE COLLECTION AND USE OF YOUR INFORMATION AS SET FORTH IN RIVERSIDE'S ASSESSMENT PRIVACY POLICY(THE "PRIVACY POLICY"). DO NOT ACCESS, USE, OR DISPLAY THE SERVICES IF YOU DO NOT AGREE TO THESE TERMS AND THE PRIVACY POLICY.

1. Definitions

"COPPA" means the Children's Online Privacy Protection Act, 15 U.S.C. §§ 6501-6505, and the regulations promulgated thereunder, each as amended.

"DFARS" means the Department of Defense FAR Supplement, codified at 48 C.F.R. Parts 200-299.

"Effective Date" means the earlier of (i) the date You accept these Terms of Use (electronically or otherwise) or (ii) the date You first begin to use the Services.

"FAR" means the Federal Acquisition Regulation, codified at 48 C.F.R. Parts 1-52.

"FERPA" means the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the regulations promulgated thereunder, each as amended.

"HIPAA" means the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320d et seq., and the regulations promulgated thereunder, each as amended.

"Term" means the term during which these Terms of Use are in effect, which will begin on the Effective Date and continue for as long as You have access to the Services, subject to the termination and survival provisions of Section 11 (Term and Termination).

2. Access to Licensed Services

Subject to Your compliance with these Terms of Use and any accompanying user documentation, Riverside grants You a personal, limited, nontransferable, nonsublicensable, nonexclusive license to access and use the applicable Services during the Term. Riverside reserves the right, upon prior written notice to You, to discontinue versions of the Services. If a Service is discontinued, Riverside will notify you about whether a new version of such Service is

available, and, if such version is available, You will be required to license the latest version of such Service in order to maintain access.

3. Access to the Platform

3.1 Required Computing Resources

Use of the Services requires, at a minimum, computing resources needed to access and browse the internet. Such computing resources may include, as specified in applicable user documentation: (i) a personal computer and/or mobile device; (ii) software, including browser software and operating system software; and (iii) other specified client-side computing resources (collectively, "Client-Side Computing Resources"). You are responsible for ensuring that You (a) have access to requisite Client-Side Computing Resources and (b) are sufficiently familiar with and trained regarding such Client-Side Computing Resources.

Riverside does not guarantee that the Services will operate with Your specific Client-Side Computing Resources. You are advised to carefully review each Service's posted minimum system requirements to ensure compatibility.

3.2 Enrollment Responsibilities

Depending on the specific Services You are using and your role with respect to such Services, You may need to select the users who will have access to the Services and prepare the necessary files to import or manually enroll such users employing features provided in the Services. For some Services, We may limit the number of users per subscription license.

3.3 Use of Passwords

Once enrolled, You will have the opportunity to create a password for Your assigned username ("Login Credentials"). All account users should have their own Login Credentials. Riverside will treat anyone who uses Your Login Credentials as You. Riverside will not be responsible for Your sharing or other misuse of Login Credentials, and Riverside will hold You responsible for the activities of a person using Your Login Credentials. You agree to maintain Your Login Credentials in confidence and to notify Riverside immediately if You know or suspect that someone is using Your Login Credentials in an inappropriate manner.

4. Riverside's Intellectual Property

Riverside's Services, including derived scaled scores based on the number of questions answered correctly for a given assessment ("Score Conversions"), reports of assessment results ("Reports"), and all related designs, layouts, appearances, and graphics therein, as well as the copyrights, trademarks, service marks, wordmarks, and logos contained within each of the foregoing, embody intellectual property rights owned by Riverside (or its licensors), including any rights under patent law, copyright law, trade secret law, and trademark law ("Riverside Intellectual Property"). All rights not expressly granted herein are reserved to Riverside or its licensors, as applicable.

5. Test Security; Use of Reports

Confidentiality is critical to the integrity, validity, and fairness of the testing process. Riverside restricts distribution of certain Products to qualified institutions and examiners. Under the Standards for Educational and Psychological Testing (2014) ("SEPT"), published by the American Educational Research Association, American Psychological Association, and National Council on Measurement in Education, educators and psychologists have a duty to protect the integrity of secured tests by maintaining the confidentiality of test questions and answers. Widespread dissemination of test protocols, which include substantial portions of the actual test items, would inevitably undermine this process. For this reason, Services are distributed only to recipients who agree to take appropriate steps to protect the confidentiality of the Services. Providing unauthorized third parties, including organizations or individuals providing test preparation or tutoring services, access to these Services; notetaking by non professionals during test administrations; and the audio or video recording of test administrations would compromise test

security and violate these Terms of Use. Such actions may result in the termination of Your rights to access and use the Services, as determined in Riverside's sole discretion.

You must use the Services in accordance with these Terms of Use and applicable federal, state, and local laws and regulations. You understand and agree that the Services are meant to be used as tools to support Your assessment process and are not intended or designed to replace Your professional judgment. You assume all responsibility for the use or misuse of the Services. You must use the Services in accordance with Riverside's Test Disclosure Policy and the SEPT (collectively, the "Policies and Standards").

6. Grant of Rights in Submitted Data and Feedback; Storage

By providing information to Riverside directly through Your use of the Services, including information about students/examinees and account usage data ("Submitted Data"), You grant Riverside a royalty-free, nonexclusive, transferrable, sublicensable, worldwide license to use the Submitted Data for all purposes contemplated under these Terms of Use as well as any user documentation. You acknowledge and agree that Riverside may use or disclose Submitted Data to provide maintenance and support for the Services and for communications relevant to your use of the Services, such as product updates, planned outages, maintaining sufficient licenses, and renewals. Riverside does not claim ownership in Submitted Data and retains only those rights in Submitted Data reasonably necessary or otherwise required to provide the Services and as otherwise contemplated under these Terms of Use and any user documentation. Submitted Data that Riverside receives from You is subject to Section 14 (Riverside's Use of Submitted Data and Feedback; De-Identified Information) regarding use of de-identified data and the Privacy Policy.

In addition to the license You grant Us with respect to the Submitted Data, You grant Riverside a nonexclusive, worldwide, perpetual, royalty-free, irrevocable right to use, disclose, reproduce, modify, license, transfer, and otherwise distribute any comments, ideas, and suggestions for improvements or developments related to or associated with the Services that You provide ("Feedback") in any manner without compensation to You. Please do not submit Feedback if You do not wish to grant Us the rights set forth in this Section.

By providing Submitted Data and/or Feedback, You represent and warrant that You own such Submitted Data and/or Feedback (including intellectual property rights therein), or that You have obtained sufficient authority and right to the Submitted Data and/or Feedback in order to grant the rights to Riverside contemplated under these Terms of Use and any user documentation.

YOU ARE ADVISED TO EXPORT AND SAFEGUARD SUBMITTED DATA AND BACK UP IMPORTANT INFORMATION FREQUENTLY. If You choose to provide Submitted Data to Riverside via the Services, Riverside will periodically back up the Submitted Data and will take reasonable steps to securely store said backups. Notwithstanding anything to the contrary, You hereby release Riverside from any claim or liability relating to any failure in Riverside's database system and backup practices.

After expiration of the Term, Riverside will return or delete Submitted Data, in whole or in part, promptly after receiving written request and instruction from You or Your authorized designee, unless retention is necessary in Riverside's determination to provide other services to You; fulfill any other obligation it may owe You; or comply with applicable laws, regulations, court orders, or other legal processes. Riverside will retain all data that is not returned or deleted pursuant to the foregoing process in accordance with its standard records retention policy. Notwithstanding anything in this Section, Riverside may retain Submitted Data in accordance with its backup or other disaster recovery policies and procedures. You acknowledge and agreed that backed-up data cannot be recovered following deletion. You unconditionally release, waive, and discharge any right or entitlement, whether by contract, under operation of law, or otherwise, to bring any cause of action or claim against Riverside now or in the future in connection with any data deletion request You make. You assume any and all risk of loss, liability, damage, expenses, or costs that may occur as a result of Your data deletion request.

7. Platform Availability and Errors

Riverside will use commercially reasonable efforts to make the Services available to You without significant interruption. At times the Services may be unavailable due to technical errors or for maintenance and support activities. We do not represent, warrant, or guarantee that the Services will always be available or are completely free of human or technological errors.

If a Service experiences a significant interruption that is not due to scheduled downtime, Riverside will use timely and commercially reasonable efforts to restore required functionality (the "Availability Commitment"). The Availability Commitment does not apply to downtime: (i) due to emergencies; (ii) that Riverside otherwise schedules, for example, to install software updates and patches; (iii) due to Your violation of these Terms; or (iv) due to Your failure to update or upgrade your Services or the equipment you use to access the Services when suggested by Riverside.

The Services may contain typographical mistakes, inaccuracies, or omissions, and some information may not be complete or current. We expressly reserve the right to correct any errors, inaccuracies, or omissions and to change or update information at any time without prior notice. We do not make any representation or warranty concerning errors, omissions, delays, or defects in the Services or any information supplied to You via the Services, or that files available through the Services are free of viruses, worms, Trojan horses, or other code that include or manifest contaminating or destructive characteristics.

You may contact Riverside's technical support team with questions about the Services at the hours listed on our Support Page. In addition to taking reasonable steps to respond to reproducible errors or bugs in the Services commensurate with the severity of the error or bug, technical support may also provide You with information regarding Service availability.

8. Use Restrictions

You agree not to copy, duplicate, publish, distribute, display, modify, create derivative works of, or alter physical or electronic characteristics of the Services. You agree not to dismantle or reverse engineer or clone any part of the Services. You will not grant sublicenses to, assign, transfer, sell, or rent the Services or any sublicenses thereto without Riverside's prior written consent.

Because the Services, including Score Conversions and Reports, are Riverside Intellectual Property and are considered confidential information of Riverside, the Services will not be disclosed by You in response to requests made by third parties unless otherwise required pursuant to applicable law or valid court order, and then only after prior notice is provided to Riverside as well as an opportunity to prevent such disclosure. You agree that You will not otherwise, directly or indirectly, disclose any confidential information of Riverside without Riverside's prior written consent.

Subject to the restrictions in Section 5 (Test Security; Use of Assessment Score Reports), You may print, copy, display, and otherwise distribute Reports, but not any other parts of the Services, provided that such actions comply with Your obligations under the Policies and Standards and are otherwise in compliance with all applicable laws, regulations, and professional standards and obligations. You represent and warrant that You have obtained the necessary permissions from parents/guardians, students/examinees, and other applicable third parties relating to Your use of the Reports. You hereby release Riverside from any claim or liability relating to Your use of the Reports. Notwithstanding anything to the contrary, You will not under any circumstance import any external content into any Reports or copy, display, or reproduce any test question from the Services without Riverside's prior written consent. Your use of the Services to generate Reports is based on quantities of student administrations (record forms, answer documents, other consumable test or response booklets, digital administrations, or digital licenses) that You license from Riverside. You are only entitled to assess one student/examinee per record form, answer document, other

consumable test or response booklet, digital administration, or digital license; however, multiple different Reports may be generated from a single test administration.

You agree that when using the Services, You will not: (i) introduce into the Services any virus, rogue program, time bomb, drop dead device, ransomware, back door, Trojan horse, worm, or other malicious or destructive code, software routines, denial of service attack, or equipment components designed to permit unauthorized access to the Services; (ii) otherwise harm other users, Riverside Intellectual Property, or any third parties; or (iii) authorize any third parties to perform any of the foregoing actions.

You will not use the Services to commit fraud or conduct other unlawful activities. You will not access or attempt to access any other person's account, personal information, or content without having the requisite permission or authority.

You will not use any bot, spider, or other automatic or manual device or process for the purpose of harvesting or compiling information about the Services or any users thereof for any reason.

You will not decrypt, transfer, frame, display, or translate (except translations for limited personal use authorized in writing by Riverside) any part of the Services.

You will not connect to or access any Riverside computer system or network without authorization.

You will not use the information in the Services to create or sell a similar product or service, or use the Services for the purpose of soliciting, selling, or offering services, merchandise, or products.

9. Third Party Websites

The Services may integrate with or provide links to other content, including websites or open education resources, on the Internet that We do not control. This content may provide opinions, recommendations, or other information from various individuals, organizations, or companies. We are not responsible for the nature, quality, or accuracy of such content. Inclusion of any linked content in the Services does not imply or express an approval or endorsement thereof by Us or of any of the opinions, treatments, information, products, or services provided in this content, even if We receive a referral fee in connection with Your use of such third-party content.

10. Limited Warranty

Riverside warrants that the Services will not infringe any valid United States copyrights existing at the time the Services are made available to You, provided that this warranty does not extend to any infringement arising out of: (i) the use of the Services in combination with systems, equipment, materials, content, or platforms not supplied by Riverside or any use of the Services outside of the United States; (ii) Your use of the Services in violation of these Terms of Use the user documentation provided by Riverside, or any other agreement between You and Riverside; (iii) Your modification of the Services; (iv) Your failure to install or implement a released upgrade to the Services that would have avoided the infringement; or (v) any Submitted Data or Feedback. If You promptly notify Riverside of any such infringement claim brought by a third party of which You have knowledge or notice, and accord Riverside the right, at its sole option and expense, to handle the defense of the infringement claim, Riverside will defend You against such infringement claim and pay any final judgment or settlement thereof. Notwithstanding the foregoing, Riverside will not indemnify for any infringement claim that arises out of the scenarios set forth in clauses (i)-(v) of this Section. If such an infringement claim arises, or if Riverside becomes aware of the possibility of such a claim, then Riverside may, at its sole discretion (a) acquire the right for You to continue to use the affected Services in accordance with these Terms, (b) furnish You with a non-infringing replacement as soon as commercially possible, or (c) terminate these Terms in whole or in part by refunding any pre-paid, unused fees You paid for use of the Services. The obligations set forth in this Section are Your exclusive remedy and Riverside's sole obligations with respect to any breach of this warranty.

EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS SECTION 10 (LIMITED WARRANTY), THE SERVICES ARE PROVIDED "AS IS." RIVERSIDE MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, 595

COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE, WITH RESPECT TO THE SERVICES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, RIVERSIDE DOES NOT WARRANT OR MAKE ANY PROMISES REGARDING THE CORRECTNESS, COMPLETENESS, SECURITY, USEFULNESS, ACCURACY, AVAILABILITY, OR RELIABILITY OF (I) YOUR USE THE SERVICES OR (II) ANY ADVICE YOU GLEAN OR INFER FROM THE SERVICES, WHETHER PROVIDED BY US OR A THIRD PARTY. WE DO NOT WARRANT (X) THAT THE SERVICES WILL BE UNINTERRUPTED, ERROR-FREE, OR FREE OF HARMFUL CODE; (Y) THAT THE SERVICES WILL MEET YOUR REQUIREMENTS OR ACHIEVE ANY INTENDED RESULT; OR (Z) THAT ANY DEFECTS WITH RESPECT TO THE SERVICES WILL BE CORRECTED.

11. Term and Termination

These Terms of Use are effective during the Term, subject to the termination and survival provisions of this Section 11 (Term and Termination).

Either party will have the right to terminate these Terms of Use if the other party breaches any of its obligations thereunder and fails to cure the same within thirty (30) days after receipt of written notice of default, except that there will be no cure period for Your breach of Riverside's rights under Section 4 (Riverside's Intellectual Property); Section 5 (Test Security; Use of Assessment Score Reports), Section 6 (Grant of Rights in Submitted Data and Feedback; Storage), or Section 8 (Use Restrictions). Upon termination of these Terms of Use, any rights You have in the Services will terminate.

The provisions of Section 4 (Riverside's Intellectual Property), Section 5 (Test Security; Use of Assessment Score Reports), Section 6 (Grant of Rights in Submitted Data and Feedback; Storage), Section 8 (Use Restrictions), Section 10 (Limited Warranty), Section 12 (Indemnification), Section 13 (Limitation of Liability), Section 14 (Riverside's Use of Submitted Data and Feedback; De-Identified Information), and Section 19 (General) will survive any expiration or termination of these Terms of Use. Riverside reserves the right to terminate these Terms of Use for convenience by providing You with reasonable notice and thereafter allowing You a reasonable opportunity (not to exceed 30 days) to export a copy of Your Submitted Data.

If these Terms of Use are terminated for any reason, Riverside may make a reasonable effort to grant You access to the Services for not more than thirty (30) days for the sole purpose of exporting Submitted Data (the "Submitted Data Retrieval Period"). Upon conclusion of the Submitted Data Retrieval Period, Riverside may destroy copies of Submitted Data in its possession.

If these Terms of Use expire, retention of Submitted Data will be governed by Section 6 (Grant of Rights in Submitted Data and Feedback; Storage).

12. Indemnification

EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, YOU AGREE TO INDEMNIFY, DEFEND, AND HOLD RIVERSIDE HARMLESS AGAINST ALL CLAIMS, ACTIONS, LIABILITIES, LOSSES, DEMANDS, DAMAGES, DEFICIENCIES, JUDGEMENTS, SETTLEMENTS, INTEREST, AWARDS, PENALTIES, FINES, COSTS, OR EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES AND EXPENSES) ARISING OUT OF OR IN CONNECTION WITH: (I) YOUR USE OF THE SERVICES COVERED BY THESE TERMS AND/OR (II) YOUR FAILURE TO COMPLY WITH THESE TERMS.

13. Limitation of Liability

RIVERSIDE'S TOTAL AGGREGATE LIABILITY FOR LOSSES OR DAMAGES RELATING TO THESE TERMS OF USE AND/OR THE SERVICES, OR YOUR USE OR INABILITY TO USE THE SERVICES, REGARDLESS OF THE FORM OF ACTION, WILL IN NO EVENT EXCEED THE GREATER OF: (A) ONE THOUSAND U.S. DOLLARS (USD $1,000.00) OR (B) THE FEES ACTUALLY PAID BY YOU TO RIVERSIDE IN THE 12 MONTHS PRECEDING THE EVENT GIVING RISE TO THE LIABILITY.

IN NO EVENT WILL RIVERSIDE BE LIABLE TO YOU OR ANY THIRD PARTY, EITHER IN CONTRACT, TORT, OR OTHERWISE, FOR ANY INDIRECT, SPECIAL, PUNITIVE, ENHANCED, EXEMPLARY, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, 596

INCLUDING LOSS OF FUTURE REVENUE, INCOME OR PROFITS, LOSS OF DATA, OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO YOUR USE OF THE SERVICES OR IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT, REGARDLESS OF (X) WHETHER SUCH DAMAGES WERE FORESEEABLE, (Y) WHETHER RIVERSIDE WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND (Z) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT, OR OTHERWISE) UPON WHICH THE CLAIM IS BASED.
THE LIMITATIONS SPECIFIED IN THIS SECTION 13 WILL SURVIVE AND APPLY EVEN IF ANY LIMITED REMEDY SPECIFIED IN THESE TERMS OF USE IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

14. Riverside's Use of Submitted Data and Feedback; De-Identified Information

Riverside may, from time to time, anonymize Submitted Data so that it constitutes de-identified Information ("De-Identified Information"). Riverside will only use De-Identified Information in accordance with HIPAA and FERPA and for lawful purposes, including quality assurance, product research and development, publications relevant to our Services and industry, norm development and validation, and other activities to develop, evaluate, improve, and demonstrate the effectiveness of our educational and clinical Services. The De-Identified Information will not directly identify a person but may be linkable to a particular computer, device, operation system, platform, or software instance (via a unique device ID or otherwise) ("Usage Information"). You acknowledge and agree that Riverside will be free to use De-Identified Information, in compliance with HIPAA and FERPA requirements, for the purposes described in these Terms of Use.

15. Protection of Student Personal Information

Please see the Privacy Policy governing your license of our Services for information about (i) Our practices related to collection, use, and deletion of personal information, including how You can access, review, and update personal information, and (ii) the security measures We have in place designed to safeguard your information.

16. Applicability of HIPAA

If You are a "Covered Entity" as defined under HIPAA, You and Riverside agree that the Business Associate Addendum will govern HIPAA-related matters (click here to review the Business Associate Addendum). If You are not a Covered Entity, this Section does not apply.

17. Federal Government Terms and Conditions

If You are the United States Government or any agency, subdivision, or instrumentality thereof (the "U.S. Government"), the Services (including any related databases, documentation, technical data, and programmer's tools) delivered to the U.S. Government are "commercial computer software" or "commercial technical data" pursuant to the applicable FAR, DFARS, or other agency-specific supplemental regulations. As such, the use, duplication, disclosure, modification, and adaptation of the Services are subject to these Terms of Use, pursuant to FAR 12.212 (Computer Software) and 12.211 (Technical Data), as applicable. If You are the U.S. Government and subject to the DFARS, then the Services (including any related databases, documentation, technical data, and programmer's tools) is provided subject to DFARS 252.227-7015 (Technical Data—Commercial Items) and DFARS 227.7202-3 (Rights in Commercial Computer Software or Computer Software Documentation), as applicable. Should the Services be deemed to not constitute "commercial computer software" or "commercial technical data," then they will be given to the U.S. Government with "Limited Rights" or "Restricted Rights" (as defined under DFARS), as applicable. In all cases, these Terms of Use supersede any conflicting terms or conditions in any government order document; provided, any provisions contained herein contrary to applicable mandatory federal laws will be treated as provided in FAR 52.212-4(u).

18. Consent Regarding Students' Personal Information

Please note that FERPA requires parental/guardian consent before a service provider, such as Riverside, is given access to personal information contained in a student's/examinee's educational records. Under FERPA, this parental/guardian consent requirement is met where the service provider acts as a type of "school official" by performing services for the school that would otherwise be performed by the school's own employees. Riverside fulfills FERPA requirements for qualifying as a school official by, among other steps, giving schools direct control with respect to the use and maintenance of the educational records at issue (including associated personal information) and refraining from re-disclosing or using this personal information except for purposes of providing the Services or as required by applicable laws, regulations, court orders, or other legal processes. Riverside will comply with access requests as required by FERPA.

19. General

THESE TERMS WILL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF ILLINOIS, WITHOUT GIVING EFFECT TO ANY CHOICE OF LAW OR CONFLICT OF LAW PRINCIPLES OR RULES (WHETHER UNDER THE LAWS OF THE STATE OF ILLINOIS OR OF ANY OTHER JURISDICTION) TO THE EXTENT SUCH PRINCIPLES OR RULES WOULD REUQIRE OR PERMIT THE APPLICATION OF THE LAWS OF ANY JURISDICTION OTHER THAN THOSE OF THE STATE OF ILLINOIS. The foregoing choice of law notwithstanding, copyright, trademark, and patent claims are subject only to U.S. Federal law and U.S. Federal court interpretation thereof. You agree that any action at law or in equity arising out of or relating to these Terms of Use will be filed only in the state or federal courts located in the Northern District of Illinois, Eastern Division. These Terms will not be assignable by You, either in whole or in part. Riverside reserves the right to assign the rights and obligations under these Terms of Use for any reason and in Riverside's sole discretion. The Privacy Policy must be read in conjunction with these Terms of Use, and the provisions of the Privacy Policy are incorporated herein. These Terms of Use and the Privacy Policy constitute the entire agreement between You and Riverside concerning the Services, your use thereof, and any related activities, and supersede all discussions, proposals, bids, understandings, agreements, invitations, orders, and other communications, oral or written, on this subject. These Terms may not be waived, amended, or modified in any way without the prior written permission of Riverside. We may revise and update these Terms of Use from time to time and will post the revised terms of use to Our website and may also post links to them on Our Platforms. UNLESS OTHERWISE STATED IN THE AMENDED VERSION OF THESE TERMS OF USE, ANY CHANGES TO THESE TERMS OF USE WILL APPLY IMMEDIATELY UPON POSTING. We are not obligated to provide You with notice of any changes, and any changes to these Terms of Use will not apply retroactively to events that occurred prior to such changes. Your continued use of the Services will constitute Your agreement to any new provisions within the revised terms of use. You may print a copy of these Terms of Use and the Privacy Policy for Your records. If any one or more provisions of these Terms of Use are found to be illegal or unenforceable, the remaining provisions will be enforced to the maximum extent possible. To the extent any licensed order from You conflicts with or amends these Terms of Use in any way, these Terms of Use, as unmodified, will prevail. To the extent the Privacy Policy conflicts with or amends these Terms of Use in any way, the Privacy Policy will prevail.

Any license granted under these Terms of Use to You must be expressly provided herein, and there will be no licenses or rights implied hereunder, based on any course of conduct or other construction or interpretation thereof. All rights and licenses not expressly granted to You by Riverside are reserved.

Mustang Public Schools	
Name	
Title	
Signature	
Date	

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Amy Hill, Director of Federal Programs

Board Meeting Date: 6/9/25

Contract Vendor: SchoolStatus LLC/Smore **Time Frame:** 7/1/25-6/30/26

Amount: $ 3,150.00 **Fund:** 11 **Project:** 511

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

SchoolStatus LLC is a unified K-12 platform that integrates with SMORE, a newsletter builder that enhances parent and family communication.

Docusign Envelope ID: 5E2BA5BF-DCCC-438F-B245-870B12F6F934

SchoolStatus

Client Order

800 Woodlands Parkway, Suite 107
Ridgeland, MS 39157

Quote Number: Q-20501
Quote Expiration Date:

Customer Contact: Amy Hill
Title: Director of Federal and State Programs
Email: hilla@mustangps.org
Phone: 405-376-7842

Prepared Date: 4/14/2025
Prepared By: Joe Malaquias
Contract Term: 12
Start Date: 7/1/2025
Contract End Date: 6/30/2026

Ship To: Mustang Public Schools
Address: 909 S Mustang Rd
City: Mustang
State/Province: Oklahoma
Zip Code: 73064
Country: United States

Bill To: Mustang Public Schools
Bill To Address: 12400 SW 15TH St
Bill To City: Yukon
Bill To State/Province: Oklahoma
Bill To Zip Code: 73099
Bill To Country: United States

Products & Services	Quantity	Unit Price	Description	Total
Smore for Teams 7/1/2025 - 6/30/2026	100		Monthly email sends newsletters, analytics, mass notification export, enhanced customer support.	$3,150.00

Subtotal	**$3,150.00**
Total	**$3,150.00**

Term (Months)

Subscription Term	Autorenewal Term
12	

Annual Payments	Year 1 7/1/2025
Annual Payments	$3,150.00

Docusign Envelope ID: 5E2BA5BF-DCCC-438F-B245-870B12F6F934

SchoolStatus

800 Woodlands Parkway, Suite 107
Ridgeland, MS 39157

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SchoolStatus

Client Order

800 Woodlands Parkway, Suite 107
Ridgeland, MS 39157

Quote Number: Q-20501

Quote Expiration Date:

The initial term of this Agreement (the "Initial Term") shall be the number of months listed in the above table and, if Auto-Renewal Term is indicated in the above table, the Agreement shall automatically renew for successive terms for the number of years indicated in the table (each a "Successive Term" and together with the Initial Term, the "Term") unless either Party provides written notice at least 60 days prior to the end of such Initial or Successive Term or this Agreement is terminated sooner pursuant to Termination section of the Master Services Agreement that governs this Order Form.

Additional Payment Terms

For SchoolStatus Attend, there is an additional $2,500 SIS change fee if Customer changes SIS during the Subscription/ Order Term. The fee will be due upon SchoolStatus commencing with the implementation of the new SIS.

For SchoolNow, SchoolNow Customers pay both a one-time configuration fee and for the annual subscription cost for the license of the Software and access to SchoolStatus's application server ("Service Fee"). SchoolStatus will invoice Customer for the initial implementation fee upon execution of the Order Form, and will invoice for Service Fees pursuant to the effective date of the Order Form that articulates the Service Fees. By signing this Order Form, Customer acknowledges that delays by Customer to provide content and/or information to SchoolStatus shall not be cause for institution of the Service Fees as designed herein. SchoolStatus reserves the right to change pricing based on additional features or excessive utilization of the software resources. Upon SchoolStatus providing project-related parties and/or Customer access to the Software and SchoolStatus's application server (the "Product"), shall constitute Customer accepting the Product as delivered.

This Order Form and the pricing contained herein are valid for 60 days from the quote created date above. All payments are to be remitted to SchoolStatus, LLC at P.O. Box 771470 St. Louis, MO 63177-9816.

By signing below, you agree to our Master Services Agreement, the Data Processing Addendum, the Terms and Conditions below your signature, and (d) the terms of this Order Form ("Agreement"), which together constitute the entirety of our Agreement with your organization, unless (i) Customer has a currently-effective, existing MSA and/or DPA executed by SchoolStatus, in which case such existing MSA will govern rather than (a) and/or such existing DPA will govern rather than (b); or (ii) otherwise set forth herein.

Terms and Conditions

I. General. All fees shall be paid according to the Payment Schedule and Payment Terms. In case of a conflict between this Order Form and the MSA, this Order Form shall prevail. This Order Form is not an invoice. Invoices will be sent to the billing contact set forth above based on the applicable payment schedule.

II. Service-Specific Terms. Based on Customer's Subscribed Services as indicated under Products & Services in the first table on page one of this Order Form (("Subscribed Services"), additional terms and conditions apply as provided in the following subsection.

A. For Attend and SchoolNow, the additional terms at https://www.schoolstatus.com/attend-terms-and-conditions also govern the Agreement.

Docusign Envelope ID: 5E2BA5BF-DCCC-438F-B245-870B12F6F934

SchoolStatus

Client Order

800 Woodlands Parkway, Suite 107
Ridgeland, MS 39157

Quote Number: Q-20501

Quote Expiration Date: //

X Please check this box if a PO is required to complete this transaction.

X Yes, I have read and agree to the Agreement.

Account Name: Mustang Public Schools

Authorized Representative: Amy Hill

Title: Director of Federal Programs

BOARD President DATE

Signature: Signed by: Amy Hill BD9F513B17E7466

Date: 5/6/2025

Please contact your account representative with any questions. Thank you, and we look forward to our partnership!

docusign

Certificate Of Completion

Envelope Id: 5E2BA5BF-DCCC-438F-B245-870B12F6F934
Status: Completed
Subject: Smore Quote/Order Form from SchoolStatus for Mustang Public Schools-Please Review and Sign
Source Envelope:
Document Pages: 4
Certificate Pages: 4
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 1
Initials: 0

Envelope Originator:
Joe Malaquias
6222 U S Highway 98 FL 2
Hattiesburg, MS 39404
joe.malaquias@schoolstatus.com
IP Address: 155.226.129.252

Record Tracking

Status: Original
4/14/2025 2:37:06 PM

Holder: Joe Malaquias
joe.malaquias@schoolstatus.com

Location: DocuSign

Signer Events	Signature	Timestamp
Amy Hill hilla@mustangps.org Director of Federal Programs Security Level: Email, Account Authentication (None)	Signed by: Amy Hill BD9F513B17E7466...	Sent: 4/14/2025 2:37:26 PM Viewed: 5/6/2025 9:19:30 AM Signed: 5/6/2025 9:19:59 AM
	Signature Adoption: Pre-selected Style Using IP Address: 66.210.172.66	

Electronic Record and Signature Disclosure:
Accepted: 5/6/2025 9:19:30 AM
ID: 387f7207-119e-4012-b63c-db851b0c9913

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2025 2:37:26 PM
Certified Delivered	Security Checked	5/6/2025 9:19:30 AM
Signing Complete	Security Checked	5/6/2025 9:19:59 AM
Completed	Security Checked	5/6/2025 9:19:59 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, SchoolStatus, LLC. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact SchoolStatus, LLC.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: heather.kunz@schoolstatus.com

To advise SchoolStatus, LLC. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at heather.kunz@schoolstatus.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from SchoolStatus, LLC.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to heather.kunz@schoolstatus.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SchoolStatus, LLC.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to heather.kunz@schoolstatus.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify SchoolStatus, LLC. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SchoolStatus, LLC. during the course of your relationship with SchoolStatus, LLC..

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Amy Hill, Director of Federal Programs

Board Meeting Date: 6/9/25

Contract Vendor: Talking Points **Time Frame:** 7/1/25-6/30/26

Amount: $ 11,460.00 **Fund:** 11 **Project:** 572

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Talking Points is a centralized parent engagement platform that provides translation services for our English Language program.

Date: 05 / 19 / 2025

Prepared By:
Chris Sorrell
chriss@talkingpts.org

Prepared For:
Denae Phipps
phippsd@mustangps.org

TalkingPoints is a nonprofit organization on a mission to connect teachers and families for student success. It offers a centralized parent engagement platform with translation in 150 languages for schools and districts to build stronger communication, community, and engagement between staff, parents, and students. Mustang Public Schools is interested in utilizing TalkingPoints to engage with all parents in their home languages and involve them in their children's education.

Product Purchased: TalkingPoints Foundations + Document Translation - ELL Only

Term	Number of Students	Annual Cost
Start Date: 2025-07-01 End Date: 2026-06-30	946	$11,460

Product	Subtotal
Document Translation	$2,000.00
TalkingPoints ELL Foundations Licenses (Tier 5) 350-999	$9,460.00

Additional Details:

- TalkingPoints will import data from Mustang Public Schools's Student Information System through integration.

Payment Schedule:

- The fees will be paid by the Mustang Public Schools within 30 days of receipt of an invoice from TalkingPoints (but no sooner than 30 days after execution of this agreement by the parties).

Terms:

- Subject to general terms of service as detailed at www.talkingpts.org under Terms of Service.

Additional Notes:

- Total cost is inclusive of TalkingPoints support and implementation assistance.
- This proposal is confidential between TalkingPoints and Mustang Public Schools (05 / 19 / 2025).

TalkingPoints Order Form

Contacts

Customer: Mustang Public Schools
Denae Phipps
909 South Mustang Road Mustang
Yukon, OK 73099
phippsd@mustangps.org

TalkingPoints
Chris Sorrell
BOX 104181
Pasadena, CA 91189-4181
chriss@talkingpts.org

TalkingPoints organization

TalkingPoints is a non-profit organization with the mission to meaningfully connect teachers, parents and students across technological and language barriers to increase parent engagement. We believe that parent engagement is critical to student success, yet is often challenging. TalkingPoints helps change this to drive parent engagement through opening up communication channels that build relationships.

TalkingPoints product

TalkingPoints' product is a two-way, multi-lingual texting platform that allows for fast, cheap and accessible communication between districts, schools and teachers with parents and students. Schools use a web application to send text messages to parents who receive them in their own languages as well as English. Parents can reply in their own languages, and receive both the English and the original version of the messages. Since TalkingPoints works via text messages, TalkingPoints is accessible for all parents who own a simple mobile phone.

TalkingPoints allows for instant translation (machine and human-driven) both outbound and inbound, opening up communication channel for parents who do not speak English. Schools can also send interactive messages drawn from pre-written text message programs, conduct surveys (with data visualization), send multiple-choice questions, send automatic follow up messages depending on how the parent replies. Analytics dashboards are also available to track engagement statistics of parents.

Subject to the license restrictions in Section 3.3 of the Terms, TalkingPoints will license to Customer the use of its multi-lingual texting platform ("**Software**") for Customer and, if applicable, its associated schools during the Term for 946 students.

Support: This Agreement includes data import support, system maintenance, system support, and user support to Customer for the length of the Agreement. It also includes ongoing system upgrades at no additional cost to Customer (the support, together with the Software, the "***Services***").

Data Import: If Customer opts for TalkingPoints to import its data, it will take a minimum of two (2) weeks and up to a maximum of six (6) weeks to import all data, provided that TalkingPoints has access to required data.

Fees: Total cost at $11,460.00 ("Annual License Fee") for a minimum of **946** students (with additional payment for additional students if added during the Term).
Term: the initial term begins on 2025-07-01 and extends to 2026-06-30 unless terminated pursuant to Section 7 (the "**Term**").

Product	Subtotal
Document Translation	$2,000.00
TalkingPoints ELL Foundations Licenses (Tier 5) 350-999	$9,460.00
Total	**$11,460.00**

Agreement

This software services and support ("Agreement") is entered into as of 2025-07-01 (the "Effective Date") between TalkingPoints, Inc. ("TalkingPoints"), and the customer listed above ("Customer"). This Agreement includes and incorporates (i) the above Order Form, (ii) any Order Forms previously or subsequently entered into by the parties, and (iii) TalkingPoints Customer Terms, which (1) have been previously provided and agreed to by Customer in connection with a previous order form; or (2) are attached hereto are set forth at https://talkingpts.org/terms-of-service/ and all of which are in each case hereby incorporated by reference. This Agreement contains, among other things, warranty disclaimers, liability limitations and use limitations. There will be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

TalkingPoints:

Name: Chris Sorrell

Title: Account Executive

Date: 05 / 19 / 2025

Customer:

By:

Name: _____

Title: _____

Date: _____

TalkingPoints Customer Terms

PLEASE READ THESE CUSTOMER TERMS (THE "TERMS") CAREFULLY BEFORE USING THE SERVICES OFFERED BY TALKINGPOINTS, INC. ("TALKINGPOINTS"). BY MUTUALLY EXECUTING ONE OR MORE ORDER FORMS WITH TALKINGPOINTS WHICH REFERENCE THESE TERMS (EACH, AN "ORDER FORM"), YOU ("CUSTOMER") AGREE TO BE BOUND BY THESE TERMS (TOGETHER WITH ALL ORDER FORMS, THE "AGREEMENT") TO THE EXCLUSION OF ALL OTHER TERMS. IF THE TERMS OF THIS AGREEMENT ARE CONSIDERED AN OFFER, ACCEPTANCE IS EXPRESSLY LIMITED TO SUCH TERMS.

1. **Order Form**

1.1 Incorporation of Order Form. Upon mutual execution, each Order Form shall be incorporated into and form a part of the Agreement. Subject to Customer's compliance with the terms and conditions of this Agreement, TalkingPoints grants Customer the right to access and use the Services specified in each Order Form during the Term for the internal business purposes of Customer.

2. **License of Software to Customer**

2.1 License. Subject to the terms of this Agreement, TalkingPoints hereby grants to Customer a limited, non-exclusive, non-sublicensable and non-transferable license for Customer employees and staff, and their students or parents or guardians of students (collectively, "*End Users*") to use the Software during the Term.

2.2 Responsibility for End Users. Customer is responsible for the actions of all End Users, for ensuring that only authorized End Users are provided access to the Software, and that access of End Users authorized by Customer is limited to that portion of the Software and Customer Data (as defined below) as is reasonably necessary in order to fulfill the purposes of this Agreement.

2.3 Privacy Policy. Customer acknowledges and agrees to comply with the Privacy Policy as outlined in the TalkingPoints website (www.talkingpts.org).

3. **Ownership of Software; Third Party Materials**

3.1 Third Party Materials. TalkingPoints and its licensors are and will remain the exclusive owners of all right, title and interest in and to the Software and all derivative works, and in the materials licensed by TalkingPoints from third parties ("*Third Party Materials*"), including but not limited to copyrights, patent rights, and trade secrets and all other intellectual property rights, which as may exist now and/or hereafter come into existence.

3.2 Specific Materials. In addition to the Software and its interest in any Third Party Materials, TalkingPoints owns any and all other ideas, concepts, themes, technology, algorithms, programming codes, documentation or other intellectual property or copyrightable material conceived, developed, created, written or contributed by TalkingPoints pursuant to this Agreement ("*Specific Developments*"). Customer will have no rights in the Software, any derivative works, the Specific Developments or Third Party Materials, except the license and related rights expressly set forth in this Agreement.

3.3 License Restrictions. Customer agrees not to (i) alter, merge, modify, adapt or translate the Software or Third Party Materials, or decompile, reverse-engineer, disassemble, or otherwise reduce the Software or Third Party Materials to a human-perceivable form, (ii) sell, rent, lease or sublicense the Software or Third Party Materials or (iii) copy or create derivative works based upon the Software or Third Party Materials.

4. **Data Import**

4.1 Data. TalkingPoints will import all Customer Data for the purposes of text message communication for the participating schools. This data can be obtained via automated process from the Customer's Student Information System ("SIS").

5. **Fees and Payments**

5.1 Invoicing. Customer will pay TalkingPoints fees for the Services as set forth in each Order Form ("*Fees*"). Unless otherwise specified in an Order Form, all Fees will be invoiced annually in advance and all invoices issued under this Agreement are payable in U.S. dollars within 60 days of receipt of an invoice from TalkingPoints. If applicable, Customer will pay additional payment with regards to additional students due at the start of each quarter. Past due invoices are subject to interest on any outstanding balance of the lesser of 1.5% per month or the maximum amount permitted by law. Customer will be responsible for all taxes associated with Service (excluding taxes based on TalkingPoints' net income). All Fees paid are non-refundable and are not subject to set-off. TalkingPoints accepts payment via check, ACH, and credit card; all check payments must be mailed to TalkingPoints, Box 104181, Pasadena, CA 91189-4181.

5.2 Failure to Make Payment. In the event Customer fails to pay the Fees when due it will constitute a material breach of this Agreement and, upon notice from TalkingPoints, Customer agrees to immediately cease, and to cause End Users to cease, using the Software and TalkingPoints will have no further obligation to provide any maintenance or support to Customer or End Users.

5.3 SMS Fees. Customer may be an organization such as school or school district, who pays for the use of the Services between a teacher of such organization to communicate with their students or parents of students. If the recipient of the service incurs additional charges for receiving text messages, such as text message fees or data fees, then additional charges are payable by the recipient.

6. **Responsibilities**

6.1 TalkingPoints Responsibilities. TalkingPoints is responsible for all development and provision of Software to Customer and its schools, and for maintenance and support for the Software as described in the Order Form. However, TalkingPoints will not be responsible for, nor will it have any liability resulting from (a) modifications to or alterations of the Software of databases by Customer or End Users, unless such modification or alteration is approved in writing by TalkingPoints, or (b) any failure of Customer's or End Users' equipment or software. TalkingPoints agrees not to serve behaviorally targeted ads on any End User.

6.2 Customer Responsibilities. Customer is responsible for selecting schools or organizations to use the Software, and for providing TalkingPoints access to contact information via SIS or otherwise for data import. TalkingPoints relies on Customer and its schools to provide timely, accurate and complete information, to cooperate reasonably with TalkingPoints and to timely complete all tasks assigned to Customer pursuant to the mutually agreed project plan developed at the outset of the project. Customer agrees to prepare and furnish to TalkingPoints upon request such information as is reasonably requested by TalkingPoints in order for TalkingPoints to perform its obligations under this Agreement.

7. **Term, Termination and Extension**

7.1 Term. The Term of this Agreement is defined on the Order Form, subject to renewal upon the mutual agreement of the parties.

7.2 Termination for Convenience. Either party may terminate this Agreement for convenience during the Term with sixty (60) days written notice (email sufficient). If Customer terminates this Agreement pursuant to

this section, TalkingPoints is not responsible for further services or for producing any of the deliverables under the Agreement.

7.3 Refunds. If Customer is billed annually, Customer will receive a partial refund of the Fees Customer pre-paid if TalkingPoints terminates this Agreement for any reason other than Customer's breach of this Agreement (or any other terms Customer agreed to with TalkingPoints). Customer's refund excludes, at a minimum, 20% of the Fees, which TalkingPoints will not remit in any situation. Customer's refund will consist of the remaining 80% of all pre-paid fees for each complete month remaining in the Term; Customer will not receive a refund for any portion of the month in which TalkingPoints terminates this Agreement.

7.4 Termination for Breach. Either party may terminate this Agreement prior to the expiration of the Term, effective immediately upon written notice to the other party, in the event of a material breach of this Agreement by the other party hereto, if such breach remains uncured for more than thirty (30) days after written notice thereof. In addition, either party may terminate this Agreement upon ten days written notice to the other party upon the occurrence of any one or more of the following: (i) the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings or any other proceedings for the settlement of the other party's debts; (ii) the other party making an assignment for the benefit of creditors; or (iii) the other party's dissolution.

7.5 Rights in Law and Equity Remain. The foregoing rights to terminate as set forth in this Section 7, are in addition to, not in lieu of, all other rights and remedies which may be available to either party under this Agreement, at law and/or in equity.

7.6 Renewal. Any renewal hereto, even if accomplished via a Purchase Order provided by the Customer shall incorporate these Terms and Conditions and those Terms of Service and Privacy Policy available on the TalkingPoints website. TalkingPoints reserves the right to increase the fee for subscriptions to its Services by up to seven percent (7%) year over year whether in the initial Term or subsequent renewal Term(s).

7.7 Renewal Grace Period. TalkingPoints will provide Customer with a written renewal agreement prior to the end of the current contract Term. Upon expiration of the Term, the account of the renewing Customer shall remain active for a period of thirty (30) days. Should the renewing Customer fail to renew the Agreement prior to the expiration of this thirty- day period, then the Customer account shall be suspended. Notwithstanding any provisions of the Terms of Service or any other agreement between TalkingPoints and Customer, this suspension shall include access to free accounts, if any. Notwithstanding the foregoing, should the Customer renew the Agreement prior to the expiration of forty-five (45) days after the suspension of its account, then the Customer account and data shall be restored. After this forty-five-day period, the Agreement will be considered terminated as of the suspension date and TalkingPoints may delete or anonymize Customer data and remove the Customer's account per the provisions of this Agreement.

8. **Software Implementation, Data Conversion, Hosting and Training Services.** TalkingPoints agrees to provide the services associated with the implementation of the Software, data conversion, hosting and training of Customer employees on the use of the Software as follows:

8.1 Hosting. The Software and Customer's data will be hosted on TalkingPoints's servers (such fees are included in the Annual License Fee).

8.2 Importing of Data. TalkingPoints will assist Customer with importing Customer's data into the Software within 45 business days after TalkingPoints is provided reasonable access to usable Customer Data.

9. **Ownership and Control of Customer Data**

9.1 Customer Data. Customer may import data into the Software ("*Customer Data*"). Customer Data may include records of students, as such data is defined by applicable law ("*Pupil Records*"). Customer will retain ownership of all Customer Data. TalkingPoints may internally use and modify (but not disclose) Customer Data in order to (A) provide the Services to Customer, (B) test, improve and operate TalkingPoints's products and services, and (C) generate Aggregated Anonymous Data (as defined below).

9.2 Aggregated Anonymous Data. TalkingPoints may freely use and make available Aggregated Anonymous Data for its business purposes (including without limitation, for purposes of improving, testing, operating, publishing, promoting and marketing its products and services). "*Aggregated Anonymous Data*" means data submitted to, collected by, or generated by TalkingPoints in connection with Customer's and End User's use of the Service, but only in aggregate, anonymized form which can in no way be linked specifically to Customer or End User.

10. **Bug Fixes and Software Maintenance**

10.1 Bug Fixes. TalkingPoints agrees to provide maintenance and support of the Software. Such maintenance and support will include coverage in the form of bug fixes and other corrections to the Software; telephone and e-mail support for questions regarding operations of the Software; change the Software as necessary to incorporate upgrades and new features; support to Customer in resolving problems/errors resulting from misuse or hardware/software failure; and telephone or web conferences with Customer to address future growth or modifications to the Software. Maintenance and support of the Software is provided at no additional cost to Customer.

10.2 Non Covered Fixes. Except as provided in 10.1, TalkingPoints' maintenance of the Software will be at complete discretion of TalkingPoints. TalkingPoints is not responsible for, nor will it have any liability resulting from, (a) modifications to or alterations of the Software or databases by Customer or End Users, unless such modification or alteration is approved in writing by TalkingPoints, or (b) any failure of Customer or End Users equipment or software or (c) quality of the translation services as provided by the Software.

11. **Confidentiality**

11.1 Confidential Information. Each party (the "*Disclosing Party*") may from time to time during the Term disclose to the other party (the "*Receiving Party*") certain information regarding the Disclosing Party's business, including technical, marketing, financial, employee, planning, and other confidential or proprietary information ("*Confidential Information*"). The Software, Third Party Materials and related know-how, technology, system designs, layouts, software, concepts, techniques, data and files will be considered Confidential Information of TalkingPoints. Customer Data will be considered Confidential Information of Customer.

11.2 Protection of Confidential Information. The Receiving Party will protect the Disclosing Party's Confidential Information from unauthorized use, access, or disclosure in the same manner as the Receiving Party protects its own confidential or proprietary information of a similar nature and with no less than reasonable care. Customer acknowledges that the Software is maintained as a trade secret by TalkingPoints, and agrees to use reasonable care in preserving such secrecy, including making such information available only to those End Users required to have access in order to fulfill the purposes of this Agreement.

11.3 Exceptions. The Receiving Party's obligations under this Section 11 with respect to any Confidential Information of the Disclosing Party will terminate if the Receiving Party can demonstrate that such information: (i) was already known to the Receiving Party at the time of disclosure by the Disclosing Party; (ii) is disclosed to the Receiving Party by a third party who had the right to make such disclosure without any confidentiality restrictions; (iii) is, or through no fault of the Receiving Party has become, generally available to the public; or (iv) is independently developed by the Receiving Party without access to, or use of, the

Disclosing Party's Confidential Information. In addition, the Receiving Party will be allowed to disclose Confidential Information of the Disclosing Party to the extent that such disclosure is (i) approved in writing by the Disclosing Party, (ii) necessary for the Receiving Party to enforce its rights under this Agreement in connection with a legal proceeding; or (iii) required by law or by the order of a court or similar judicial or administrative body, provided that the Receiving Party notifies the Disclosing Party of such required disclosure promptly and in writing and cooperates with the Disclosing Party, at the Disclosing Party's reasonable request and expense, in any lawful action to contest or limit the scope of such required disclosure.

11.4 Disposition of Confidential Information. In addition to TalkingPoints's obligations under Section 11, upon termination of this agreement, the Receiving Party will remove all PII of the Disclosing Party in the Receiving Party's possession or control. Upon the written request of the Disclosing Party submitted no later than 45 days following the end of the term of the agreement, the Receiving Party will at Disclosing Party's option, return to the Disclosing Party the Disclosing Party's data and/or certify in writing that it has fully complied with its obligations under this Section.

Upon the end date of the term of this agreement, unless a renewal agreement has been executed to continue the use of TalkingPoints's product, the Customer's account access will be restricted. Requests for the return of Customer data must be received by TalkingPoints in writing no later than 45 days following contract term end date. On the 90th day following account access restriction, TalkingPoints will remove all Customer's PII in TalkingPoints control.

11.5 Use of Confidential Information. The Receiving Party will not use Confidential Information of the Disclosing Party for any purpose prohibited by law or other than as required or specifically permitted by this Agreement. TalkingPoints further agrees it will not use any personally identifiable information in Customer Data to engage in or facilitate targeted advertising.

11.6 Injunctive Relief. Because monetary damages may not be sufficient to remedy a violation of the provisions of this section, a Disclosing Party will be entitled, upon becoming aware of any such violation and without waiving any other rights or remedies it may have, to seek injunctive or other equitable relief it may deem appropriate.

11.7 Non-Retention Certification. TalkingPoints certifies that, in accordance with this Agreement, Pupil Records will not be retained or available to TalkingPoints or its employees or agents upon completion of the terms of this Agreement. This certification may be enforced by any lawful means, including, without limitation, through civil action.

12. **Compliance With Applicable Laws**

12.1 COPPA. The Children's Online Protection & Privacy Act ("*COPPA*") regulates the use of data uploaded by children under the age of 13. Customer understands that the Services are not intended for any users under the age of 13. Customer represents and warrants that it has not and will not upload any information to TalkingPoints about a user under the age of 13, or assist an End User in uploading information about a user under age 13. TalkingPoints does not knowingly collect any information from users under the age of 13. If TalkingPoints learns that any information on the services were uploaded by a child under age 13, it will immediately delete that data.

12.2 FERPA. The Family Education Record Protection Act ("*FERPA*") protects the privacy of student education records. If FERPA applies to Customer (for example, if is a school or school district), it is solely responsible for, and represents and warrants it is in, compliance with FERPA, including by obtaining parental consent for the collection and disclosure of personal information through the Services.

12.3 HIPAA. The Customer will not disclose any information to TalkingPoints that is protected health information ("*PHI*") subject to the Health Information Portability and Accountability Act ("*HIPAA*").

12.4 Applicable Laws. Without limiting the foregoing, Customer and TalkingPoints represent and warrant that it will comply with all applicable laws. Further, Customer represents and warrants that its disclosure of any information to TalkingPoints, and/or TalkingPoints' use of such information subject to the restrictions of this Agreement, does not and will not violate any applicable laws.

13. **Privacy and Collection of Customer Data**

13.1 Data Privacy. Each party agrees that it will take all reasonable measures necessary to protect student education records from unauthorized acquisition or release. In the event that any unauthorized acquisition or release of student education records occurs, each party agrees to advise the other promptly upon discovery of such unauthorized acquisition or release and, if required by law, Customer will notify the affected parent, legal guardian or student (if at least 18 years of age), as applicable, in writing of such unauthorized acquisition or unauthorized release. TalkingPoints will take all legally required actions, including the designation and training of responsible individuals, to ensure the security and confidentiality of Pupil Records. TalkingPoints will identify those employees and subcontractors who will have access to Pupil Records and ensure such individuals receive appropriate instructions as to how to comply with the security and confidentiality requirements of this Agreement with respect to Pupil Records. TalkingPoints warrants that all Pupil Records will be encrypted in transmission and at rest. In addition, TalkingPoints will use industry-standard and up -to-date security tools and technologies such as anti-virus protections and intrusion detection methods in providing services under this Agreement. If TalkingPoints experiences an unauthorized acquisition or release of Customer's student education records, other than through the fault of Customer, TalkingPoints will take reasonable steps to immediately limit and mitigate such breach, including immediately notifying Customer.

13.2 Sharing of Customer Data. TalkingPoints will not share Customer Data with, or disclose it to, any third party except (i) if such Customer Data constitutes Aggregated Anonymous Data, (ii) as directed by Customer or End Users, (iii) to End Users as contemplated by this Agreement, (iv) to TalkingPoints's subcontractors who need access to fulfill TalkingPoints's obligations under this Agreement and who have agreed to maintain the confidentiality of such information or (v) as required by applicable law. When TalkingPoints believes that any disclosure is required by applicable law, it will promptly notify Customer prior to the disclosure and give Customer a reasonable opportunity to object to the disclosure.

13.3 Storage and Process. TalkingPoints will store and process Customer Data in accordance with commercially reasonable practices, including appropriate administrative, physical, and technical safeguards, to secure such data from unauthorized access, disclosure, alteration, and use.

13.4 Right to Correct. A parent, legal guardian, or student who has reached 18 years of age may review personally identifiable information in the Pupil Records and correct erroneous information by serving a written request for access or description of the erroneous information and written request for correction upon Customer and furnishing Customer, upon request, such information as is reasonably requested to respond to the request. Customer is responsible for correcting all such erroneous information and TalkingPoints agrees to fully cooperate with Customer to make such corrections.

14. **TalkingPoints Warranty**

14.1 Software Warranty. TalkingPoints warrants to Customer that the Software as delivered, will materially comply with the published specifications of TalkingPoints for such Software. TalkingPoints's obligations under this warranty are limited to providing Customer with a copy of corrected Software. TalkingPoints does not warrant that the operation of the Software will be uninterrupted or error-free. IN PARTICULAR, FOR PURPOSES OF THE FOREGOING WARRANTY, TALKINGPOINTS AND CUSTOMER ACKNOWLEDGE

THAT THE SOFTWARE IS NOT AND CANNOT BE MADE TO BE 100% ACCURATE, AND THAT ANY ERRORS OR FAILURE TO PERFORM WILL NOT BE DEEMED A BREACH OF SUCH WARRANTY UNLESS THEY ARE SIGNIFICANT AND NOT TO BE EXPECTED IN LIGHT OF THE LIMITATIONS OF SOFTWARE OF THIS TYPE.

14.2 No Other Warranty. EXCEPT AS EXPRESSLY SET FORTH ABOVE, TALKINGPOINTS DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, WITH REGARD TO ALL TECHNOLOGY, THIRD PARTY MATERIALS, SOFTWARE OR DERIVATIVE WORKS PROVIDED OR OTHERWISE LICENSED TO Customer IN CONNECTION WITH THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR USE AND NON-INFRINGEMENT.

15. **Miscellaneous**

15.1 Venue. The venue for any disputes between TalkingPoints and Customer will be the county in which the Customer is located. Certain states may have specific forums in which to address claims, including special tort claim court. If such a state law applies, TalkingPoints and Customer will settle any disputes in accordance with such applicable requirement.

15.2 Relationship of the Parties. Nothing contained in this Agreement will be construed as creating any agency, partnership, or other form of joint enterprise between the parties. The relationship between the parties will at all times be that of independent contractors. Neither party will have authority to contract for or bind the other in any manner whatsoever. This Agreement confers no rights upon either party except those expressly granted herein.

15.3 Interpretation. This Agreement will be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument or causing any instrument to be drafted. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.

15.4 No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

15.5 Limitation of Liability. To the extent permissibly by applicable law, and except for breaches of Section 11 (Confidentiality), and Section 3.3 (License Restrictions), in NO EVENT SHALL EITHER PARTY, NOR ITS DIRECTORS, EMPLOYEES, AGENTS, PARTNERS, SUPPLIERS OR CONTENT PROVIDERS, BE LIABLE UNDER CONTRACT, TORT, STRICT LIABILITY, NEGLIGENCE OR ANY OTHER LEGAL OR EQUITABLE THEORY WITH RESPECT TO THE SUBJECT MATTER OF THIS AGREEMENT (I) FOR ANY LOST PROFITS, DATA LOSS, COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, OR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER, SUBSTITUTE GOODS OR SERVICES (HOWEVER ARISING), (II) FOR ANY BUGS, VIRUSES, TROJAN HORSES, OR THE LIKE (REGARDLESS OF THE SOURCE OF ORIGINATION), OR (III) FOR ANY DIRECT DAMAGES IN EXCESS OF (IN THE AGGREGATE) THE FEES PAID (OR PAYABLE) BY CUSTOMER TO TALKINGPOINTS HEREUNDER IN THE TWELVE (12) MONTHS PRIOR TO THE EVENT GIVING RISE TO A CLAIM HEREUNDER.

15.6 Force Majeure. Neither party will be liable to the other for any delay or failure to perform due to causes beyond its reasonable control. Performance times will be considered extended for a period of time equivalent to time lost because of any such delay by providing prompt written notice of such expected delay to the other party.

15.7 Assignment: The obligations of TalkingPoints under this Agreement will not be assigned by TalkingPoints without the express prior written consent of Customer; provided however that TalkingPoints may assign this Agreement without such consent to any affiliate or to a successor to substantially all of its stock, assets, or business to which this Agreement relates.

15.8 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: TalkingPoints certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/)

15.9 Integration/Entire Agreement of Parties: This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both parties.

15.10 Counterparts: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together will be construed as one document.

15.11 Due Authority of Signatories. Each individual signing this Agreement on behalf of a party represents and warrants that he or she has been duly authorized by appropriate action of such party to execute, and thereby bind such party to, this Agreement.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent



From: Katy Patterson-Indian Education

Board Meeting Date: 6/9/25

Contract Vendor: Varsity Tutors **Time Frame:** 8/25/25-4/10/26

Amount: $ 26,712.00 **Fund:** 11 **Project:** 561

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Varsity Tutors will provide weekly virtual tutoring support to Title VI students from 8/25/25 to 4/10/26.

Varsity Tutors for Schools

Varsity Tutors for Schools LLC
8001 Forsyth Blvd. Suite 1050 St. Louis, MO 63105

Prepared by: Sabrina Shaikh
Effective Date: May 8, 2025

Order Form

CUSTOMER INFORMATION	BILLING INFORMATION
Customer Name: Mustang Public Schools I - 69 **Address:** 12400 Southwest 15th Street, Yukon, Oklahoma, 73099 **Customer Contact:** Charles Bradley **Title:** Superintendent **Email:** bradleych@mustangps.org **Phone:** (405) 376-2461	**Billing Account:** Mustang Public Schools I - 69 **Billing Address:** 12400 Southwest 15th Street, Yukon, OK, 73099, United States **Billing Contact:** Charles Bradley **Billing Contact Title:** Superintendent **Billing Email:** bradleych@mustangps.org **Phone:** (405) 376-2461

Offer 1

Offering	Description	Start Date	End Date	Unit Price	License Quantity	Offer Price
Scoped High-Dosage Tutoring	High-Dosage Tutoring Sessions. Small Group Tutoring 2X Per Week	Aug 25, 2025	Dec 12, 2025	$1,400	30	$12,600
Scoped High-Dosage Tutoring	High-Dosage Tutoring Sessions. Small Group Tutoring 2X Per Week	Jan 19, 2026	Apr 10, 2026	$1,400	30	$9,660
Scoped High-Dosage Tutoring Program/Implementation Fee	Implementation, onboarding, marketing services, and customer support to ensure program execution and maximize student outcomes.	Aug 25, 2025	Aug 24, 2026	$4,452	1	$4,452
					Total Amount	**$26,712**

Payment Terms

Payment of $26,712 is due 30 days after signature.

Additional Terms

This Order Form is entered into by and between the Customer, identified above, and Varsity Tutors for Schools LLC, a Missouri limited liability company ("Varsity") as of the Effective Date. The Terms for Education Offerings available at https://www.varsitytutors.com/school-solutions/terms (the "Terms") constitute a part of this Order Form and are incorporated herein.

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Additional Terms for Scoped High-Dosage Tutoring: Scoped High-Dosage Tutoring allows Customers to schedule tutoring sessions for Learners through the Platform (as defined in the Terms). The Customer is entitled up to the number of sessions per week (Monday through Sunday) as specified in the table above, commencing on the applicable Start Date specified in the table above. The Weekly Allocation of sessions does not carry over week-to-week.

ACCEPTED AND AGREED

CUSTOMER

Signature

Name

Title

Date

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

From: Amy Hill, Director of Federal Programs

Board Meeting Date: 6/9/25

Contract Vendor: Whova **Time Frame:** 7/1/25-6/30/26

Amount: $ 3,519.00 **Fund:** 11 **Project:** 541

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Whova is a mobile event and conference application that assists with the planning and implementation of district professional development.

Docusign Envelope ID: 1697AE4B-F6B1-489D-A983-EA48A12A30F1

Whova

10182 Telesis Ct, Suite 500
San Diego, California 92121

Whova License and Services Agreement

This Whova License and Services Agreement (the "Agreement") was made and entered into the **21st day of April in 2025**, between Whova, Inc. (with a principal place of business at 10182 Telesis CT STE 500, San Diego, CA 92121, USA), henceforth labeled as "Provider", and **Mustang Public Schools** (with a principal place of business at **12400 SW 15th St, Yukon, OK 73099, United States**), henceforth labeled as "Recipient".

1. This contract governs the terms and conditions under which the Provider provides the Recipient with Whova's Services, which include the Whova Event Management Software Services to be released to the Recipient and the Recipient's attendants of **MPS October PD Day 2025**.

2. The Whova Event Management Software Platform includes Whova Mobile App, Whova Attendee Web Portal and Whova Organizer Dashboard. The details can be found at https://whova.com. Some features may not be included in this Agreement based on the Recipient's preferences.

3. The Recipient agrees to purchase a license to use Whova's Services for **MPS October PD Day 2025** (the "Event") **held on October 20th, 2025** (the "Event Date").

The agreed price for the Whova Event Management Software Platform package is **$3,519 USD ($4,680 discount applied)**. The details of the price breakdown are listed in the table below:

Package / Feature Name	Book Price	Discount / Savings	Actual Price
Whova Event App Standard Package (covers up to 1500 attendees)	$4,399 USD	-$880 USD	$3,519 USD
Additional Features			
Event management tools (Event web page generation and hosting; Name badge design and generation; Check-in; Live polling; Speaker center)	$1,800 USD	-$1,800 USD	Waived
Name badge premium templates	$600 USD	-$600 USD	Waived
10 shared documents for organizers	$1,000 USD	-$1,000 USD	Waived
2 survey(s)	$400 USD	-$400 USD	Waived
Total	$8,199 USD	-$4,680 USD	**$3,519 USD ***

* This price includes $4,680 discount which **will expire on April 23rd, 2025**.

* Each event on Whova can set up at most 5,000 sessions or sub sessions regardless of packages.

The Recipient has the option to purchase, at a later date, the advanced features delineated below (The aforementioned payment amount does not encompass any of the advanced features specified below). The prices and availability pertaining to the optional advanced features listed below are subject to modification and shall be determined based on the prevailing pricing at the time of acquisition of said features:

- Whova registration services, with benefits including:
  - Lower registration fees than other platforms
  - Shorter setup time for your event app
  - Early payout with the recommended Stripe payout option
  - Streamlined attendee info into popular Whova features such as name badge generation, attendee check-in, attendee tiering, announcement, etc.
- Session feedback;
- Session Attendance Management (Includes session cap and ticket verification);
- Fair tools;
- Video access control;
- Artifact center;
- Artifact competition;
- Artifact center streaming;
- Branded event URL;
- Exhbitors listing;
- Premium exhibitor features / passport contest;
- Unlimited documents for exhibitors;
- Exhibitor outreach campaigns;
- Sponsor ad banners;
- Unlimited documents for sponsors;
- Sponsor Outreach;
- Advanced Sponsor Banners;
- Additional document sharing for organizers;
- Additional surveys;
- Additional video storage;
- Additional attendees;
- Speed Networking streaming time;
- Round table streaming time;
- Attendee waiver form;
- Additonal event access duration;
- Certificate;
- 1-1 Meeting Scheduler;
- Session Self Check In;
- Call For Speakers.

Full payment will be due by **July 3rd, 2025**, or an earlier date **before** the Recipient can publish the event on the Whova App, use Whova-generated web pages hosted on Whova or Recipient's websites or any other websites, or leverage any Whova product functionality to benefit from it. The Recipient agrees to pay an additional charge of $100 upon missing the payment due date listed in this Agreement. If payment has not been received by the start date of the event, the Recipient agrees to pay a total late fee of $500. As an online software platform and service, all amounts paid or payable under the Agreement are non-refundable.

4. *The price and discount included in the Agreement* ***expire on April 23rd, 2025****. Agreement details including price and discount are confidential. The Recipient shall not disclose to any other parties without approval from the Provider.*

5. The Provider agrees to offer the following level of customer services free of charge: Q&A; site and email support during normal business hours (9am-5pm Pacific Time during weekdays, excluding holidays); outside of business hours, the Providers may respond in the next business day.

6. To protect an event's privacy and receive the best ROI for an event, the Recipient agrees to share a list of attendees to authenticate attendees, and maximize the event app's adoption rate and attendee engagement level.

7. The Recipient grants the Provider's system the permission to send attendees the app download information.

8. The Recipient agrees to the Privacy Policy and Terms of Use presented by the Provider at https://whova.com/privacy/ and https://whova.com/terms/. The Provider's Privacy Policy may change from time to time. The Provider must post any Privacy Policy and Terms of Use changes on https://whova.com/privacy/ and https://whova.com/terms/. If the changes are significant, the Provider must provide a more prominent notice (including, for certain services, email a notification of Privacy Policy changes).

9. All title and intellectual property rights (including without limitation, copyrights, patents, trademarks and trade secrets) of the Whova Event Management Software Platform (including but not limited to, related software, images, video, audio and text, *excluding the content of the Event uploaded by the Recipient*), are owned solely by the Provider. Nothing in this Agreement shall be deemed to grant to the Recipient, by implication, estoppel or otherwise, license rights, ownership rights or any other Intellectual Property Rights in any materials owned by the Provider.

10. Our fees do not include taxes, levies, duties, or similar charges (collectively, "Taxes") imposed by any governmental authority, unless explicitly stated otherwise. This includes, but is not limited to, value-added tax (VAT), sales tax, use tax, or withholding tax. You are responsible for any Taxes associated with your purchases. If applicable laws require us to collect or pay Taxes on your behalf, we will add the appropriate amount to your invoice, and you are obligated to cover these charges unless you provide a valid tax exemption certificate from the relevant authority. Please note that we are only responsible for taxes directly related to our income, property, or employees, and not for Taxes that apply to your purchases or use of our services, or the sale of your event registrations or add-ons.

11. The Provider reserves the right to terminate this Agreement and service with one month's written notice to the Recipient. In the case of termination prior to the event end date, the Recipient will be fully refunded.

12. The Recipient cannot publish the event on Whova Apps more than three(3) months prior to the Event Date. This Agreement shall expire and terminate three months after the Event Date. The expiration date may be extended by the Recipient with written approval from the Provider, with a maximum extension of one year and no later than December 31, 2027.

13. The Recipient may revise the event date on the Whova Platform before publishing the event to participants, but the revised date must be within one year from the Event Date (the "Expiration Date"). Any paid but unused event that exceeds its Expiration Date will receive no refund or credit from the Provider.

Any violation of the aforementioned terms will be considered a breach of contract. The Agreement is listed above in its entirety.

Authority to Sign. Each of the persons signing below on behalf of each party hereby represents and warrants that he/she is signing with full and complete authority to bind the party on whose behalf of whom he/she is signing, to each and every term of this Agreement.

Tianwei Sheng	Ryan McKinney
Provider Name	Recipient Name
DocuSigned by: Tianwei Sheng 08ED34F88BD3441...	Signed by: Ryan McKinney EF8C80EE548E4D2...
Provider Signature	Recipient Signature
Apr 23, 2025	Apr 23, 2025
Date	Date

Please Provide Accounts Payable Information:

AP Contact Name: Judy Kellogg

AP Phone: 405-376-2461

AP Email Address: kelloggj@mustangps.org

Company Name: Mustang Public Schools

Street Address: 12400 SW 15th St.

City, State and Zip (Country if outside USA): Yukon, OK, 73099

BOARD PRESIDENT DATE

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: Air & Earth **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 3,000.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Asbestos Hazard Emergency Response Act (AHERA) management plan maintenance contract.

Air & Earth, Inc.
10025 S. Sooner Rd.
Oklahoma City, OK 73165
Ph.: 405-691-3177 Fax: 405-912-8908
AIHA-NIOSH PAT Number 102171
www.airandearth.com

May 13, 2025

Mustang Public Schools
Ms. Michelle Smith, Exec. Admin.
Assistant Operations Department
12400 SW 15th Street
Yukon, OK 73099
smithmic@mustangps.org

RE: FY 2025/2026 AHERA Management Plan Maintenance Contract

Dear Ms. West:

Please find enclosed the AHERA Management Plan maintenance contract for the fiscal calendar year 2025/2026. This contract shall provide services for the AHERA 3-year re-inspections, 6-month periodic surveillances and "**upkeep**" for the purposes of fulfilling 40 CFR Section 763.91 of AHERA.

Please review the enclosed documents and if all meets with your approval, print two copies of the attached contract, sign and keep one copy for your records and return one copy to me via e-mail (schwjl@airandearth.com) or by U.S. Postal Service at the address above.

If you have any questions or need further clarification, please contact me at (405) 229-6808 or email Cole Schweikhart at Airearth@airandearth.com.

Very truly yours,

Jo Schweikhart
President
schwjl@airandearth.com

/jls

Enclosures
cc: Cole Schweikhart
airearth@airandearth.com

Contract Agreement

THIS AGREEMENT made by and between **Air & Earth, Inc.** located at 10025 South Sooner Road, Oklahoma City, Oklahoma 73165 and **Mustang Public Schools**, located at 12400 Southwest 15th Street, Yukon, Oklahoma 73099, witnesses:

WHEREAS, **Air & Earth Inc.**, an Oklahoma Corporation whose personnel consist of Department of Labor licensed inspectors, management planners and project designers, shall provide services to **Mustang Public Schools** for compliance with the 1986 Asbestos Hazard Emergency Response Act (AHERA) regulations. Services include conducting 3-Year Re-Inspections and 6-Month Periodic Surveillances. Support for the LEA to maintain the required "upkeep" (i.e. 2-Hour Awareness and Designated Personnel Trainings) shall be provided at additional fee.

ADDITIONALLY, **Air & Earth Inc.**, when asbestos-related concerns, spills, and/or abatement may be relevant to **Mustang Public Schools**, shall provide correspondence and assistance to properly and safely handle the tasks required (i.e. Q/A air-quality monitoring for asbestos, project designing for asbestos abatement needs, etc.); the costs for these additional services rendered shall be negotiated for approval with **Mustang Public Schools** prior to or at the time of service, depending on needs of the project.

NOW, THEREFORE, it is agreed between both parties that **Mustang Public Schools** shall pay to **Air & Earth, Inc.** for said services, the sum of **Three Thousand Dollars ($3,000.00)**, for the Fiscal Year July 01, 2025 through June 30, 2026.

This contract shall be governed by the laws of the State of Oklahoma.

In witness whereof, the parties hereto have set their hands this 13th day of May, 2025.

Air & Earth Inc. | Mustang Public Schools

Cole Schweikhart, V-P Field Operations
Name/Title

Name/Title

State of Oklahoma)
) SS
County of Cleveland)

Before me, **Jo L. Schweikhart**, Notary Public in and for the said County and State, on this 13th day of May, 2025, personally appeared **Cole Schweikhart**, an officer of Air & Earth, Inc.

In witness whereof, I have here unto set my hand and official seal the day and year last written above.

Janet K. Windsor
Notary Public

JANET K. WINDSOR NOTARY # 20009485 EXP. 08/06/28 PUBLIC STATE OF OKLAHOMA

My Commission Expires: 08/06/28

(SEAL)

State of Oklahoma)
) SS
County of _____)

Before me, _____, Notary Public in and for the said County and State, on this ___ day of _____, _____, personally appeared _____, agent of Mustang Public Schools.

In witness whereof, I have here unto set my hand and official seal the day and year last written above.

Notary Public

My Commission Expires: _____

(SEAL)

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent, Operations

From: Dr. Jason Pittenger, CFO

Date: 5/19/25

Contract Vendor: Canadian Count Sheriff's Office (15175) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the amended CCSO contract for FY 26; 3 full time personnel and 2 10-month personnel at a cost of $473594.00

Agreement with the Canadian County Sheriff's Office and Mustang Public Schools

2025-2026 SCHOOL YEAR

This agreement entered between the Canadian County Sheriff's Office and the Mustang Public School System in accordance with 74 O.S. 1991. Section 360.19;

Whereas, the Mustang Public School System (MPS) has a need for five (5) full time, on duty, law enforcement officers covering Mustang North Middle School, Mustang Central Middle School, Canyon Ridge Intermediate School, Meadow Brook Intermediate School, Mustang Creek Elementary, Mustang Trails Elementary, Mustang Valley Elementary, Prairie View Elementary, Sunset Hills and Riverwood Elementary.

Whereas, the Canadian County Sheriff's Office has determined it is in the best interest of students and residents to provide protection services to MPS for the purposes, terms and conditions as stated herein.

1. Canadian County Sheriff's Office will provide five (5) Commissioned Deputies to MPS. Three of these will be assigned to MPS for twelve full months while the remaining two will be assigned to MPS while school is in session during the 2025-2026 school calendar. Deputies will be assigned to campuses during staff professional (non-instructional) days and other days deemed necessary by MPS. The Deputies are permitted a meal break however are subject to recall or respond to needs of the school. In the event the assigned School Resource Deputy cannot be present at their assigned school (s), the Canadian County Sheriff's Office will perform random perimeter patrols and walkthroughs of the school. If the deputy is absent two or more days in a row, the Canadian County Sheriff's Office will furnish a substitute deputy for the designated period. At MPS discretion, Deputies whose salary is reimbursed at 100% may release Deputies back to Sheriff's Office functions during long periods such as Christmas or summer breaks. All Deputies are subject to Temporary or Short-Term recall from the schools in the event of a large-scale emergency.

3. Deputies will utilize annual vacation and comp time leave during periods that school is not in session. Short term leave may be taken with the approval of MPS. Mandatory CCSO Training will be scheduled on non-school days when possible.

4. Both parties will approve the assigned Deputies to MPS under the terms of this contract. MPS may request the replacement of an assigned deputy with thirty (30) days written notice to the Canadian County Sheriff unless this requirement is waived at the sole discretion of the Sheriff.

5. Primary duties of the assigned deputies are to provide community policing law enforcement services on campus, including crime deterrence, crime detection, criminal investigation, and apprehension of offenders.

   Secondary duties may include reviewing threat and risk assessments of assigned school facilities, reviewing emergency plans, providing security for administrators and staff on non-instructional days.

6. It is fully understood and agreed by the parties that the assigned deputy(s) are, always, pertinent to this agreement, a deputy certified by CLEET and commissioned by the Canadian County Sheriff's Office. The assigned deputy(s) will, at all material times, be under the supervision of the Canadian County Sheriff's Office. Direction, assignments, and duties involving the deputies will be coordinated between an appointed representative of MPS and the Canadian County Sheriff's Office designee.

7. MPS will make reasonable efforts to provide the assigned deputies with an area containing a desk where he/she would be available to students and staff. MPS will also ensure that each assigned deputy and their supervisor have MPS Photo ID's and Key Access Cards or hard keys to the facilities included in this agreement.

8. In consideration for the services provided through this Agreement, the MPS agrees to pay the Canadian County Sheriff's Office $314,394.00 which is the annual salary, benefits, and partial expenses for the three year-round positions. This amount includes an 8% fee to help cover costs associated with items such as uniforms, vehicles, and training. MPS will pay the Sheriff's Office $159,200.00 which is the annual salary, benefits, and partial expenses for the two positions who are assigned for only nine months of the year. This amount includes an 8% fee to help cover costs associated with items such as uniforms, vehicles, and training. The total cost per year will be $473,594.00 which is divided into twelve monthly payments of $39,300.00 to begin in July of 2025.

   Due to county budgeting procedures and recent changes in state law, salary adjustments will generally occur on January 1st of each calendar year. Any salary adjustments to Sheriff's Office Deputies, approved by the Board of County Commissioners, will be passed on to Mustang Public Schools at that time.

9. This Agreement may be canceled by either the Sheriff or Superintendent upon thirty (30) days written notice.

10.The Canadian County Sheriff's Office appoints the Sheriff, or his designee and Mustang Public Schools appoints the Superintendent or his designee for carrying out the terms of the Agreement, including the assignment of duties to the assigned deputies.

Canadian County Sheriff's Office Date

Mustang Public Schools Date

Approved this day:

Board of Commissioners of Canadian County

Attested by:

Canadian County Clerk

Approved By:

Canadian County DA's Office _____

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer JP
Mark Lebsack, Assistant Superintendent of Operations ML

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: Chem-Aqua **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 23,132.76 **Fund:** 21 **Project:** 036

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Closed loop and open recirculating cooling tower service and maintenance for district wide systems.

Water Treatment Program Agreement

For

Mustang Public Schools
801 S. Snyder Dr
Mustang, OK, 73064

The Chem-Aqua Water Treatment Program is an important step in achieving efficient operation and extending the useful life of valuable cooling and heating equipment.

By this AGREEMENT Mustang Public Schools (hereinafter referred to as "Customer") agrees to purchase and Chem-Aqua, Inc. (hereinafter referred to as "Chem-Aqua"), agrees to provide a professional Water Treatment Program for the SYSTEM(S) for an annual cost of $23,132.76 to be paid for in 12 equal billings of $1,927.73 each for a total agreement price of $23,132.76. The systems covered by this agreement are:

- G Hall: G - Tower
- Creek Elementary: Cooling Tower
- Mustang North Middle School: Cooling Tower
- Lakehoma Elementary: Cooling Tower #2, Cooling Tower #1
- Trails Elementary: Cooling Tower
- Centennial Middle School: Cooling Tower
- South Middle School: Cooling Tower
- Horizon Middle School: Cooling Tower
- Prairie: Glycol
- Valley: Hot Loop, Chill Loop
- Creek Elementary: Clsoed Loop
- Mustang North Middle School: Closed Loop
- Trails Elementary: Hot Loop
- Lakehoma Elementary: Glycol Boiler room, Glycol
- Centennial Middle School: Hot Loop, Glycol Loop
- Horizon Middle School: Hot Loop, Chill Loop
- Main: Chill Loop, Hot Loop
- K Hall: Boiler
- Science Academy: Hot Loop
- J Hall: Glycol, Glycol #2, Hot Loop, Chill Loop
- South Middle School: Hot Loop
- Admin Building: Hot Loop

.

The term of this AGREEMENT shall be for 12 months starting July 1, 2025 and ending June 30, 2026. This price quotation includes the agreed upon products, services, equipment and freight; but does not include any taxes or handling fees that may be applicable.

Chem-Aqua will have a representative call on Customer and provide directions for the initial application of the treatment chemicals. Thereafter, a representative will visit Customer as agreed upon to check the systems, collect

water samples, and test the treated waters. A written report documenting the results of the service visits and any recommendations will be provided to the designated personnel of customer.

Customer agrees to follow the recommendations provided by Chem-Aqua on the water treatment program and to maintain the necessary feed and control devices to insure proper application and functioning of the water treatment chemicals. Customer will purchase or otherwise provide and install the required equipment. Chem-Aqua will provide assistance for the installation if requested by Customer.

Customer agrees to permit Chem-Aqua reasonable access to its premises and the system to allow Chem-Aqua personnel to perform their services. Unless cleaning services are included in this agreement, Customer agrees to perform routine cleaning of the systems covered in this agreement.

Customer agrees to perform maintenance and repairs of equipment as recommended by equipment manufacturer or mechanical contractor. If repairs to the system are required to permit Chem-Aqua's products to effectively protect Customer's equipment, Customer agrees to cause such repairs to be made at its expense. Customer agrees to inform Chem-Aqua of modifications to the system or any design elements in the system such as dead legs that would affect the flow of water through the equipment.

Chem-Aqua's treatment of biological growth is for the purpose of reducing the risk of that growth causing damage to the equipment, or otherwise interfering with the operation of the system, and is not meant to protect against health risks from exposure to biological growth.

This contract does not include Legionella risk assessments or a Legionella risk management program. Chem-Aqua is providing the services described in this agreement only, and no services relating to Legionella Risk Management beyond normal minimization of biological fouling.

Chem-Aqua has no responsibility for damages to the system or conditions such as scale or corrosion, which existed prior to the start of the Water Treatment Program, or for damages due to customer's failure to properly operate, maintain or repair equipment. Chem-Aqua is not responsible for damages due to Customer's failure to implement recommendations made by Chem-Aqua. Neither party shall be liable for any consequential, indirect, or incidental losses of any type, including lost profits, loss of business, loss of use, or loss of data.

This AGREEMENT is effective as of the date it is signed and shall remain in effect until cancelled by either party submitting a thirty (30) day written notice of cancellation. Upon cancellation, Customer will be responsible for payment of all outstanding invoices and must return all Chem-Aqua supplied equipment which has not been explicitly purchased. If business conditions warrant, Chem-Aqua may implement a general price increase to Customer, which will be reflected on the next invoice to Customer.

AGREED TO on April 23, 2025

By: _____
(Chem-Aqua Representative)

Aaron Cornell
Chem-Aqua Representative Name (Print)

Chem-Aqua, Inc.
P.O. Box 152170
Irving, TX 75015-2170
1-866-209-3373

By: _____
(Customer Representative)

Customer Representative Name (Print)

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent, Operations

From: Dr. Jason Pittenger, CFO

Date: 5/28/25

Contract Vendor: Classic Paper Supply (62873) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the service agreement with Classic Paper Supply for routine maintenance of facility floors at a cost of $164,070.58 to be paid from the building fund.

Classic Paper Supply Inc.

PO Box 270354
Oklahoma City, OK 73137

Quote

Date	Estimate #
5/13/2025	3240

Name / Address	Ship To
Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099	Mustang Public School Warehouse 12400 SW 15th Street Yukon, OK 73099

Terms	Rep
Net 30	JS

Item	Description	Qty	U/M	Price	Total
	Strip & Wax w/ Labor Cost				
	Valley Elementary - 70,000 Square Feet				
SPECIAL	Labor for full strip out and 7 coats of floor finish	1	ea	35,000.00	35,000.00
5032-5000	Revelation Universal Floor Stripper AP	19	ea	129.11	2,453.09
	Creek Elementary - 60,000 Square Feet				
SPECIAL	Labor for full strip out and 7 coats of floor finish	1	ea	30,000.00	30,000.00
5032-5000	Revelation Universal Floor Stripper AP	16	ea	129.11	2,065.76

Approved By:

Subtotal	$69,518.85
Sales Tax (8.625%)	$0.00
Total	$69,518.85

Classic Paper Supply Inc.

PO Box 270354
Oklahoma City, OK 73137

Quote

Date	Estimate #
5/13/2025	3204

Name / Address	Ship To
Mustang Public Schools 12400 S.W. 15th St. Yukon, OK 73099	Mustang Public School Warehouse 12400 SW 15th Street Yukon, OK 73099

Terms	Rep
Net 30	JS

Item	Description	Qty	U/M	Price	Total
	Strip & Wax w/ Labor Cost				
	Trails Elementary - 70,000 Square Feet				
SPECIAL	Labor for full strip out and 7 coats of floor finish	1	ea	35,000.00	35,000.00
5032-5000	Revelation Universal Floor Stripper AP	19	ea	129.11	2,453.09
	North Middle School - 90,000 Square Feet				
SPECIAL	Labor for full strip out and 7 coats of floor finish	1	ea	54,000.00	54,000.00
5032-5000	Revelation Universal Floor Stripper AP	24	ea	129.11	3,098.64

Approved By:

Subtotal	$94,551.73
Sales Tax (8.625%)	$0.00
Total	$94,551.73

MV Handyman Serivces

QUOTATION

9531 Regina Ave

OKC OK 73169

Phone:405.669.1696

DATE May 14, 2025

QUOTATION # 100

CUSTOMER ID Mustang Public Schools

BILL TO

Mustang School Public Schools

12400 SW 15th Street

QUOTATION VALID UNTIL May 24, 2025

DESCRIPTION		AMOUNT
Strip and Wax Labor Cost for Mustang Elementary		$ 39,000.00
Strip and Wax Labor Cost for North Middle School		$ 67,500.00
Strip and Wax Labor Cost for Valley Elementary		$ 45,500.00
Strip and Wax Labor Cost for Trails Elementary		$ 45,500.00
Floor Stripper Chemical		$ 12,400.00
	TOTAL	$ 209,900.00

Due upon receipt

If you have any questions concerning this quotation, please reach out to Francisco at 405.669.1696

THANK YOU FOR YOUR BUSINESS!



Oklahoma Native Supply LLC

4118 Will Rogers Parkway
OKC, OK 73108

Quote

Date	Quote #
5/14/2025	1099

Ship To
Mustang Public Schools 12400 SW 15th Street Yukon, OK 73099

Terms	Rep
2% 10 Net 30	H

Item Number	Description	Qty	U/M	Price	Total
	Strip and Wax w/ Labor Cost				
Special Item	Strip and Wax for Creek Elementary - 60,000 Square Feet	1	ea	33,000.00	33,000.00
Special Item	Stripper Chemical	16	ea	150.00	2,400.00
Special Item	Strip and Wax for Valley Elementry - 70,000 Square Feet	1	ea	38,500.00	38,500.00
Special Item	Stripper Chemical	19	ea	150.00	2,850.00
Special Item	Strip and Wax for North Middle School - 90,000 Square Feet	1	ea	58,500.00	58,500.00
Special Item	Stripper Chemical	24	ea	150.00	3,600.00
Special Item	Strip and Wax for Traile Elementary - 70,000 Square Feet	1	ea	38,500.00	38,500.00
Special Item	Stripper Chemical	19	ea	150.00	2,850.00

Approved By:

Subtotal	$180,200.00
Sales Tax (9.95%)	$0.00
Total	$180,200.00

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer

Board Meeting Date: June 9, 2025

Contract Vendor: Constellation Energy **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 144,000.00 **Fund:** 21 **Project:** 028

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Third-party natural gas purchase for transport to sites with ONG accounts.

Constellation

Natural Gas Supply Agreement
(annual usage of 30,000 dth or less)

Agreement is Not Valid Unless Executed by CNEG

Mustang Public Schools Foundation, Inc ("**Customer**") and Constellation NewEnergy – Gas Division, LLC ("**CNEG**") enter into this Natural Gas Supply Agreement, including the attached General Terms and Conditions (the "**Natural Gas Agreement**") effective April 23, 2025 (the **"Effective Date"**). Generally, the words "you" and "your" refer to the Customer listed above and the words "we" and "us" refer to CNEG, unless the context clearly requires otherwise. This Natural Gas Agreement is intended to govern the purchase and sale of natural gas and related services ("**Gas**") between us, each a "**Transaction**," which may be memorialized in a transaction confirmation ("**TC**") that is subject to this Natural Gas Agreement. Both of us may further agree to implement certain strategies or services which will be set forth in a Rider signed by both of us (each a "**Rider**"). If a conflict arises between (i) a TC, (ii) a Rider, or (iii) the Natural Gas Agreement, the terms shall govern in the priority listed in this sentence. All TCs and Riders together with this Natural Gas Agreement form a single integrated agreement and are sometimes herein collectively referred to as the "**Agreement**".

Purchase and Sale of Natural Gas. You will purchase from us and we will supply, or cause to be supplied, the Contract Quantity for your Facilities as specified in a TC or Rider, subject to the terms and conditions of the Agreement. You authorize us to enroll the Facilities with the Utility so that we can supply those Facilities. You will take such actions as we request to allow us to enroll the Facilities in a timely manner. You authorize us to take such actions we deem necessary to enroll the Facilities with the Utility as Facilities to be served by us and otherwise meet our obligations under this Agreement, including executing on your behalf any documents necessary to effectuate any Facility enrollment or election, undertaking the management of any storage or transportation capacity allocated to you by the Utility or other transporter(s), disposing of storage balances, adding or deleting Facilities as necessary, and receiving Usage Nominations from the Utility relating to your Gas requirements. We shall deliver the Contract Quantity to the Delivery Point(s) where risk of loss and title shall transfer to you. You agree that we may select such sources and service levels of Gas as we deem appropriate to meet our obligations under the Agreement. Our delivery obligation and your receipt obligation under this Agreement shall be set forth on a TC or Rider as Firm, Secondary Firm, Interruptible, or otherwise as agreed in the Transaction.

Term. This Natural Gas Agreement will commence on the Effective Date and will continue until terminated by either of us upon thirty (30) days written notice; provided any TC or Rider will continue to be governed by this Natural Gas Agreement until the TC or Rider has been separately terminated or expired. CNEG shall not be liable for any failure to enroll or drop a Facility by any applicable start and end date(s) set forth in the TC or Rider due to circumstances beyond its control.

Transaction Confirmation Procedure. You may enter into Transactions with us at any time by written transmission, electronic transmission, facsimile or other written record, or verbally, in person or by telephone (which we both acknowledge may be on a recorded telephone line) with the offer by one party and acceptance by the other party constituting our legally binding agreement. Nothing in this Agreement shall obligate either of us to enter into a Transaction at any time and your mere request to purchase Gas from us hereunder shall not constitute acceptance until we have clearly accepted such offer. Any applicable requirement that a Transaction be "in writing" and "signed" shall be deemed to have been satisfied by this Natural Gas Agreement, by our signatures below and our express agreement to these procedures. You agree that CNEG shall have the exclusive right to confirm any Transaction by sending you a written TC, in the form attached hereto as Exhibit A or otherwise, by facsimile, electronic transmission or other means. Notwithstanding any provision to the contrary in this Agreement, failure to send a TC shall not invalidate a Transaction agreed to by both of us. All agreed upon Transactions shall be subject to the terms and conditions of this Natural Gas Agreement, and each TC is incorporated herein. **If we send a TC and you fail to object in writing to any term in the TC within two (2) business days, the TC shall constitute the definitive written expression of the Transaction.**

Price. You will pay the price for Gas (the "**Contract Price**") as set forth in the applicable TC or Rider. To the extent (a) there are beginning of the month nominated volumes where the price is not fixed, (b) a Facility requires additional gas in excess of the nominated or fixed quantities set forth in a TC or Rider, or (c) a Facility continues to receive Gas from us beyond the term of the TC or Rider (where such Gas will be considered month to month), all such Gas will be priced at the Market Price. In addition to the Contract Price or Market Price, as applicable, you will be responsible to pay all such other amounts related to effectuating Transactions and the purchase and delivery of Gas, which will include, but not be limited to, amounts for (i) Taxes related in any way to the Contract Price, any services provided or the Gas at and after the Delivery Point, and (ii) transportation charges at and after the Delivery Point and related Taxes, which may be billed separately by the Utility.

Your Invoice. Your invoices will contain all CNEG charges applicable to Gas usage, including Taxes (which are passed through to you). **If you are exempt from any Taxes, you shall provide CNEG with any state and/or local exemption certificate prior to the issue date of your first invoice.** If you are eligible for and have elected to receive a single bill from us ("**CNEG Consolidated Billing**"), we will invoice you for all Utility charges and related Taxes. Otherwise, the Utility will invoice you for all Utility Charges and related Taxes. All amounts charged are due in full 15 days after the date of invoice or such other date set forth in a Rider. Invoices will be based on actual data provided by the Utility, provided that if we do not receive actual data in a timely manner, we shall have the right to invoice you based on estimated information. Once actual data is received, we will reconcile the estimated charges and adjust them as needed in subsequent invoices. If you fail to make payment by the due date, interest will accrue daily on outstanding amounts from the due date until the bill is paid in full at a rate of 1.5% per month, or the highest rate permitted by law, whichever is less; and we may withhold any payments due to the Utility until we receive such payments.

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CNEG Notice Information:
9400 Bunsen Parkway, Suite 100, Louisville, KY 40220
Attention: Contracts Administration
Telephone: (502) 426-4500 Facsimile: (502) 214-6381
Email: #CNEGasContracts@constellation.com

Customer Notice Information
Attention: Alan Green
Title: Chief Operating Officer
Address: 12400 SW 15th St., Yukon, OK 73099
Phone: 4052566972
Facsimile:
Email: greena@mustangps.org

For Invoices (if different from Notice Information)
Attention: Alan Green
Title: Chief Operating Officer
Address: 12400 SW 15th St., Yukon, OK 73099
Phone: 4052566972
Facsimile:
Email: greena@mustangps.org

For Transaction Confirmations (if different from Notice Information)
Attention: Alan Green
Title: Chief Operating Officer
Address: 12400 SW 15th St., Yukon, OK 73099
Phone: 4052566972
Facsimile:
Email: greena@mustangps.org

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS DOCUMENT THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES.

CNEG

Sign: Amanda Stewart

Print Name: Amanda Stewart

Print Title: Vice President - Retail Ops

CUSTOMER

Sign:

Print Name: _____

Print Title: _____

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GENERAL TERMS AND CONDITIONS

1. Definitions.

"**Contract Quantity**" means the quantity of Gas to be delivered and received as agreed in the applicable TC or Rider.

"**Delivery Point(s)**" means the city gate interconnection between the Utility and the upstream transporter or such other delivery point(s) as are agreed in a TC or Rider. However, to the extent that you own transportation capacity, which is used to deliver Gas to you, the Delivery Point shall be the receipt point of such capacity.

"**Facility**" means your facility or Utility account to which CNEG is providing Gas under this Agreement (collectively, the "**Facilities**").

"**Firm**" means deliveries and receipts may not be interrupted without liability except for reasons of Force Majeure.

"**Interruptible**" means deliveries and receipts may be interrupted at any time for any reason except for Customer's obligation to take and pay for gas it nominates and CNEG's obligation to honor the price set forth in the TC.

"**Market Price**" means a price comprised of (i) the spot commodity cost of Gas as determined by us in our reasonable discretion, (ii) all related interstate and intrastate pipeline charges required to deliver Gas to the Delivery Point, and (iii) a reasonable market based margin.

"**Secondary Firm**" means deliveries and receipts will be on a commercially reasonable efforts basis. We may interrupt its performance without liability to the extent that one or more of the following conditions are present: i) Force Majeure; ii) curtailment by your Utility; iii) curtailment of supply by a Gas supplier; iv) curtailment of storage by a storage provider; v) curtailment of transportation by a transporter, including, but not limited to, transportation between secondary firm points; vi) recall of transportation capacity release by its releasor; or vii) curtailment of Gas production behind a specific meter. If we interrupt for any other reason, your exclusive remedy shall be that you may recover damages as provided in Section 2.

"**Taxes**" means all taxes, duties, fees, levies, premiums or any other charges of any kind, whether direct or indirect, relating to the sale, purchase or delivery of Gas, together with all interest, penalties or other additional amounts imposed, including but not limited to gross receipts, sales, consumption, use, value added, commercial activity or other privilege tax, and any other tax (whether in effect as of the Effective Date of this Agreement or thereafter) imposed by any governmental entity.

"**Usage Nomination**" is your nomination of your expected Gas requirements, including without limitation (i) any such nomination by the Utility with respect to your Facilities, (ii) any such nomination made by us as provided in this Agreement or any TC or Rider.

"**Utility**" means the local Gas distribution utility owning and/or controlling the distribution system required for delivery of Gas to the Facilities.

2. Failure to deliver or receive Gas. The sole and exclusive remedy of the parties in the event of a breach of an obligation to deliver or receive Gas (other than Interruptible) shall be the following: If we fail to deliver Gas for a reason other than your breach, we shall pay you the "**Replacement Cost**," which is the amount you actually pay to replace the undelivered Contract Quantity less the amount you would have paid under this Agreement for such Contract Quantity. (b) If you fail to receive Gas for a reason other than our breach, you shall pay us the "**Revenue Loss**," which is the amount that we would have received for the sale of the unreceived Contract Quantity pursuant to this Agreement less (i) the amount we actually receive in an alternate sale, plus any incremental costs, or (ii) if no alternate sale takes place, the amount we would have received by reselling such Contract Quantity at spot market prices at or near the Delivery Point(s), as we determine in a commercially reasonable manner. Both of us shall exercise commercially reasonable efforts to mitigate any Revenue Loss or Replacement Cost, respectively. If the calculation of the Replacement Cost or Revenue Loss results in a negative number, then the amount shall be deemed to equal zero.

3. Cash deposit and other security. At any time, we may require that you provide information to us so that we may evaluate your creditworthiness. We reserve the right to require that you make a cash deposit or provide other security acceptable to us in an amount acceptable to us immediately following our demand if your financial obligations to us increase under this Agreement, or if, in our opinion, your credit, payment history, or ability to pay your bills as they come due becomes a concern. You will deliver any required cash deposit or other required security (or any increase therein) within three (3) business days of our request.

4. Nomination and Imbalances. (a) If you or the Utility fail to provide us with a Usage Nomination for any month in a timely manner, we may establish a nomination for such month in a commercially reasonable manner based upon your historical usage data available to us. We shall be entitled to rely on any Usage Nominations received from the Utility or that we establish in accordance with this paragraph. Usage Nominations may be made verbally, in writing, by facsimile, or by other electronic transmission. (b) We shall both use commercially reasonable efforts to avoid imposition of any fees, penalties, cash-outs, costs or charges assessed by a transporter for failure to satisfy the transporter's balancing and/or nomination requirements ("**Imbalance Charges**"). If Imbalance Charges are incurred as a result of your receipt of quantities of Gas greater than or less than the quantity of Gas confirmed by transporter(s), then you shall be responsible for such Imbalance Charges. If Imbalance Charges are incurred as a result of our delivery of quantities of Gas greater than or less than the quantity of Gas confirmed by transporter(s), then we shall be responsible for such Imbalance Charges.

5. Default under this Agreement. You will be in default under this Agreement if you fail to: pay your bills on time and in full; provide cash deposits or other security as required by Section 3 above; or perform all material obligations under this Agreement (other than a failure to receive gas) and you do not cure such default within five (5) days of written notice from us; or if you declare or file for bankruptcy or otherwise become insolvent or unable to pay your debts as they come due. We will be in default under this Agreement if we fail to perform all material obligations under this Agreement (other than a failure to deliver gas) and do not cure such default within five (5) days written notice from you, or if we declare or file for bankruptcy or otherwise become insolvent or unable to pay our debts as they come due.

6. Remedies upon default. If you are in default under this Agreement, in addition to any other remedies available to us, we may terminate this Agreement entirely, or solely with respect to those Facilities affected by such default, and switch your Facilities back to Utility service (consistent with applicable regulations and Utility practices); and/or require that you compensate us for all losses we sustain due to your default, including:

- payment of all amounts you owe us for natural gas provided to you;
- when the Agreement is terminated early (entirely or as to certain Facilities), payment of an amount (that we will calculate using our reasonable judgment) equal to the positive difference between (A) the dollar amount you would have paid to us under this Agreement had it not been terminated early and (B) the dollar amount we could resell such natural gas for to a third party under then-current market conditions; and all costs (including attorneys' fees, expenses and court costs) we incur in collecting amounts you owe us under this Agreement. The parties agree that any early termination payment determined in accordance with this Section is a reasonable approximation of harm or loss, and is not a penalty or punitive in any respect, and that neither party is required to enter into a replacement transaction to determine or be entitled to a termination payment.

7. Changes in law. We may pass through or allocate, as the case may be, to you any increase or decrease in our costs related to the natural gas and related products and services sold to you that results from the implementation of new, or changes (including changes to formula rate calculations) to existing, Laws, or other requirements or changes in administration or interpretation of Laws or other requirements. "Law" means any law, rule, regulation, ordinance, statute, judicial decision, administrative order, Utility or transporter business practices or protocol, Utility or transporter tariff, rule of any commission or agency with federal jurisdiction or jurisdiction in the state in which the Facilities are located. Such additional amounts will be included in your subsequent invoices. The changes described in this Section may change any or all of the charges described in this Agreement.

8. Force Majeure and Transporter Restrictions. "**Force Majeure**" means an event that is beyond either of our reasonable control that prevents either of us from performing our obligations under this Agreement. If a Force Majeure event occurs, then the affected party will be relieved from performance until the situation is resolved. Examples of Force Majeure events include: acts of God, fire, war, terrorism, flood,

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earthquake; declaration of emergency by a governmental entity or the Utility; curtailment, disruption or interruption of Gas transmission, distribution or supply (including without limitation as the result of an OFO, as defined below); regulatory, administrative, or legislative action, or action or restraint by court order or other governmental entity; actions taken by third parties not under either of our control, such as a Utility. Such events shall not excuse failure to make payments due in a timely manner for Gas we supply. Each of us will use commercially reasonable efforts to give notice (which may be by electronic means) to the other in a timely manner of any operational flow orders or other usage or flow restrictions ("**OFO**") from the applicable pipelines or utilities and shall take all required steps to comply with such orders. Each of us will take all commercially reasonable actions required by the OFO within the time prescribed. If OFO penalties, charges, fees, costs or expenses result from the actions or inactions of one of us, then such party shall be solely responsible for any such penalties, charges, fees, costs or expenses. We both agree that OFOs may require one or both of us to buy or sell Gas quantities in the then-current market conditions, which may be appreciably higher or lower than the original pricing.

9. Indemnification. BEFORE TITLE PASSES TO YOU AT THE DELIVERY POINT CNEG SHALL, AND AFTER TITLE PASSES AT THE DELIVERY POINT YOU SHALL, DEFEND, INDEMNIFY AND HOLD HARMLESS THE OTHER PARTY AND ITS AFFILIATES, AND ALL OF THEIR RESPECTIVE OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, AGENTS, REPRESENTATIVES, SUCCESSORS AND ASSIGNS, FROM AND AGAINST ALL CLAIMS, LOSSES, EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES AND COURT COSTS), DAMAGES, DEMANDS, JUDGMENTS, CAUSES OF ACTION OR SUITS OF ANY KIND, INCLUDING BUT NOT LIMITED TO, CLAIMS FOR PERSONAL INJURY, DEATH, OR PROPERTY DAMAGE, TO THE EXTENT ARISING OUT OF OR RELATED TO THIS AGREEMENT.

10. Limitations. IN NO EVENT WILL EITHER PARTY OR ANY OF ITS AFFILIATES BE LIABLE FOR CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION, LOST OPPORTUNITIES OR LOST PROFITS. Each party's total liability related to the Agreement, whether arising under breach of contract, tort, strict liability or otherwise, is limited to direct, actual damages. Direct actual damages payable to us will reflect the early termination calculation in Section 6. Each party agrees to use commercially reasonable efforts to mitigate damages it may incur. NO WARRANTY, DUTY, OR REMEDY, WHETHER EXPRESSED, IMPLIED OR STATUTORY, ON CNEG'S PART IS GIVEN OR INTENDED TO ARISE OUT OF THIS AGREEMENT, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. We will have no liability or responsibility for matters within the control of the Utility, which include maintenance of natural gas pipelines, service interruptions, loss or termination of service or meter readings.

11. Dispute Resolution. This Agreement will be governed by and interpreted in accordance with the laws of THE STATE OF NEW YORK without regard to any choice of law principles. BOTH PARTIES AGREE IRREVOCABLY AND UNCONDITIONALLY TO WAIVE ANY RIGHT TO A TRIAL BY JURY OR TO INITIATE OR BECOME A PARTY TO ANY CLASS ACTION CLAIMS WITH RESPECT TO ANY ACTION, SUIT OR PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT.

12. Relationship of Parties. We are an independent contractor and nothing in this Agreement establishes a joint venture, fiduciary relationship, partnership or other joint undertaking. You will not rely on us in evaluating the advantages or disadvantages of any specific product or service, predictions about future energy prices, or any other matter under this Agreement. Your decision to enter into this Agreement and any other decision or action you take is and will be based only upon your own analysis (or that of your advisors) and not on information or statements from us.

13. Confidentiality. Consistent with applicable regulatory requirements, we will keep confidential all information obtained by us from you related to the provision of services under this Agreement and which concern your energy characteristics and use patterns, except that we may disclose such information to our affiliates and such affiliates' employees, agents, advisors, and independent contractors. Except as otherwise required by law, you will agree to keep confidential the terms of our Agreement, including price.

14. Miscellaneous Provisions. In the case of CNEG Consolidated Billing, you agree that (i) you remain exclusively liable to the Utility for all Utility charges, (ii) we have no obligation to review Utility charges for accuracy, and (iii) should you dispute Utility charges, that is a matter for you and the Utility to resolve without our involvement. If in any circumstance we do not provide notice of, or object to, any default on your part, such situation will not constitute a waiver of any future default of any kind. If any of this Agreement is held legally invalid, the remainder will not be affected and will be valid and enforced to the fullest extent permitted by law and equity, and there will be deemed substituted for the invalid provisions such provisions as will most nearly carry out our mutual intent as expressed in this Agreement. You may not assign or otherwise transfer any of your rights or obligations under this Agreement without our prior written consent. Any such attempted transfer will be void. We may assign our rights and obligations under this Agreement. This Agreement contains the entire agreement between us, supersedes any other agreements, discussions or understandings (whether written or oral) regarding the subject matter of this Agreement, and may not be contradicted by any prior or contemporaneous oral or written agreement. A facsimile or email copy of your signature will be considered an original for all purposes, and you will provide original signed copies upon request. Both of us acknowledge that any document generated with respect to this Agreement, including this Agreement, may be imaged and stored electronically and such imaged documents may be introduced as evidence in any proceeding as if such were original business records and neither of us shall contest their admissibility as evidence in any proceeding. Except as otherwise explicitly provided in this Agreement, no amendment (including in form of a purchase order you send us) to this Agreement will be valid or given any effect unless signed by both of us. Applicable provisions of this Agreement will continue in effect after termination or expiration of this Agreement to the extent necessary, including those for billing adjustments and payments, limitations of liability, indemnification and dispute resolution. We shall have the right to set-off and net any amounts owed to you against any amounts you owe us under this Agreement or any other agreement. This Agreement is a "forward contract" and we are a "forward contract merchant" under the U.S. Bankruptcy Code, as amended. Further, we are not providing advice regarding "commodity interests", including futures contracts and commodity options or any other matter, which would cause us to be a commodity trading advisor under the U.S. Commodity Exchange Act, as amended ("**CEA**"). You agree that your purpose in entering into this Agreement is not speculation, but rather price volatility control and/or budget management for procurement of Gas for one or more of your Facilities and if any transaction hereunder gives you the right to adjust the Contract Quantity or to require CNEG to provide some other quantity of gas, your election to exercise such right is based on supply and demand factors related to your business. You represent that you qualify as an "eligible contract participant" as the same is defined under the CEA. We will send all notices, invoices and TCs to the address or email provided in this Agreement unless directed otherwise. Your authorization of us to your Utility as a recipient of your gas billing and usage data will remain in effect during the term of this Agreement unless you rescind the authorization upon written notice to us. We reserve the right to cancel this Agreement in the event you rescind this authorization. To the extent you are represented by a broker, agent, association or other third party (collectively, "Broker"), you acknowledges and understand that (i) the broker is your representative and does not represent CNEG, (ii) we may be making a payment to Broker in connection with Broker's facilitation of you and CNEG entering into a Transaction, and (iii) unless otherwise noted, the Contract Price reflects any fee paid to Broker.

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EXHIBIT A – FORM OF TRANSACTION CONFIRMATION*

**The actual Transaction Confirmation entered into between Customer and CNEG may differ from this form to reflect state regulatory and other local requirements and terms applicable to the Facility. This Form of Transaction Confirmation is for illustrative purposes only and CNEG reserves the right to alter the form of this Transaction Confirmation at any time.*

This Transaction Confirmation is delivered pursuant to and in accordance with a Master Retail Natural Gas Supply Agreement effective _____, 20__ (the "Master Agreement"), by and between Constellation NewEnergy – Gas Division, LLC ("CNEG") and _____ ("Customer"), and is subject to and made part of the terms and conditions of such Master Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Master Agreement.

Trade Date:

Buyer:

Seller:

Facility Name:

Delivery Period:

Nature of Parties' Obligation:

Deal Type:

Contract Quantity/Price:

Month/Yr	Contract Quantity (in MMBtu)	Contract Price

Incremental Pricing:

Delivery Point(s):

Utility:

Default Service: To the extent a Facility continues to receive gas from CNEG beyond the Delivery Period, all such gas will be considered month to month purchases and will be priced at the Market Price.

Special Provisions:

This Transaction Confirmation documents an agreement previously reached by authorized representatives of the Parties. Unless disputed by Customer in writing within two (2) business days of Constellation's execution date, or such time frame as specified in the Master Agreement, it is binding and shall be deemed accepted.

CONSTELLATION NEWENERGY – GAS DIVISION, LLC		**CUSTOMER**	
By:	_____	By:	SAMPLE
Name:	_____	Name:	NOT FOR EXECUTION
Title:	_____	Title:	_____
Date:	_____	Date:	_____

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CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: Consumer Textile Corporation **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 1,530.88 **Fund:** 21 **Project:** 037

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Delivery and exchange of red shop rags.

Consumer Textile Corporation

123 N. Street
Clinton, OK 73601
(P) 580-323-3111
(F) 580-323-7229

Mustang Public Schools
12400 SW 15th St
Mustang, OK, 73604

Image·Clean·Service
Consumer Textile Corp.
www.ctc-corp.net

Yearly breakdown price for:

Mustang Public Schools

QTY	Linen Rental Items	Deliveries Remaining	Unit Price	Total
150	Shop Towels - Red	26	$ 0.24	$ 936.00
1	Image Guard - Linen	26	$ 7.88	$ 204.88
1	DEFE	26	$ 15.00	$ 390.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Comments: Looking for quote from potential new service provider.

Thank you again for your interest. We look forward to serving you!

1-Year Total $ 1,530.88

CTC Representative: Ryan Fox 580-323-3111 **Date:** 4/24/2025

Image·Clean·Service
Consumer Textile Corp.

RENTAL SERVICES AGREEMENT

Customer Name: Mustang Public Schools		Agreement Type: New Customer
Delivery Address: 220 1/2 W Dowden Dr		
City/State/Zip: Mustang, OK 73064		
Phone #:	Fax #:	
Contact: Wilson Grider	Email: griderw@mustangps.org	

Consumer Textile Corporation (further referred to as Company) and (further referred to as Customer) mutually agree to the following Terms & Conditions, which shall supersede any verbal or previously written Agreements and shall be binding for all successors and assignees, including a sell of the business or its principal assets. The Customer orders from Company rental and related services for all Customer's requirements for garments and other items ("Merchandise") of the type listed on the following page(s), at the prices and upon the conditions outlined. Additional Merchandise requested by Customer, verbally or in writing, will also be covered by this Agreement. All rental Merchandise supplied to Customer remains the property of Company. Customer warrants that it is not subject to, and that this Agreement does not interfere or conflict with, any existing agreement for the supply of the Merchandise or services covered. If any provision hereof is determined to be invalid by a court of competent jurisdiction the remaining terms and conditions hereof shall remain in full force and effect. The Customer shall personally guarantee all costs including reasonable attorney's fees incurred by the Company in enforcing any terms of this Agreement. Any court cases will be tried in Custer County, OK.

1) TERM. The Agreement is effective the date of signing, with a term of 1 years, consisting of 52 consecutive weekly billings (52 weeks per year). The term shall commence from the date of initial delivery and shall automatically extend for another 1-year period, unless written termination by Company or Customer, via Certified Mail, at least 90 days prior to the expiration date of current period.

2) PRICES AND PAYMENTS. All charges are based upon the total Merchandise covered by this Agreement and may change based on adjustments to inventory quantities. Customer agrees to pay additional service-related charges listed on the Agreement and is subject to a minimum weekly charge equal to $50, 75% of original contracted service or 75% of the average last 6 delivery invoices, whichever is greater. Prices shall be increased by the greater of the Consumer Price Index (CPI) or 5% annually. Company reserves the right to adjust prices based on unforeseen supply changes or disruptions in competitive market pricing. If Customer opts to reject the price adjustment, the Company reserves the right to cancel this service agreement with thirty (30) days notice.

3) MERCHANDISE. If customer is supplied with any item not a part of Company's regular stock ("Specialty Items"), the Customer will be required, upon discontinuance of service for any reason, including expiration of the Term, to purchase all Specialty Items in issue and/or inventory at the replacement cost then in effect. If product is lost, destroyed or becomes unpresentable due to damage outside of what is considered normal wear and tear, Customer will be subsequently charged a fee equal to the replacement cost of the item. If Customer is enrolled in Company's Image Guard program, the above fees will be waived during the period of Agreement. Under the program, Company shall provide regularly scheduled deliveries of merchandise, freshly processed, repaired and finished in accordance with generally accepted standards of the textile rental industry, and will replace merchandise worn through normal wear and tear at no charge. Merchandise unintentionally lost or damaged will be eligible for replacement through Image Guard. Merchandise not returned upon termination of agreement, shall be paid for by Customer at Company's replacement rates currently in effect. Image Guard does not cover Size or Style/Color Changes. Customer acknowledges that Company is not liable for any employee wearing, storing or handling merchandise provided and will be held harmless in any suit brought against the Customer for any reason related to merchandise provided by Company.

4) IMPORTANT NOTICE: Company has items available for Customer which contain flame and acid retardants. Unless specifically noted above, the items rented are neither acid nor flame retardant and contain neither special acid nor flame retardant features. The items should be used only in the course of employment under working conditions where they cannot catch fire or come into contact with acid. Customer shall notify its employees of the above. Customer warrants to the Company that none of the employees for whom items are rented require acid or flame-retardant clothing, unless specifically stated above. Merchandise designated as flame resistant ("FR") is intended only to prevent the ignition and burning of fabric at the point of high heat impingement and to be self-extinguishing upon removal of the ignition source. FR garments will not provide significant protection from burns in the immediate area of high heat contact. FR garments are designed for continuous wear as only a secondary level of protection. If "Visibility Wear" is provided, it is intended to improve visibility under daylight conditions and when illuminated by a light source at night. It is Customer's responsibility to determine the level of visibility needed by wearers under specific work conditions. Further, Customer agrees that garments alone do not ensure visibility of the wearer and will provide sufficient safety measurers. The garments supplied as Class I, II, or III ANSI/SEA standard only when they were new and unused and only if so labeled. Customer acknowledges that usage and laundering of visibility Merchandise will adversely affect visibility over time.

5) PERFORMANCE GUARANTEE. Company strives to provide high quality service at all times. If the Customer has a genuine issue regarding the quality of service, Customer may cancel service under the following conditions:

a. Customer shall give Company written notice specifying each service-related complaint.
b. Upon acknowledgement of receipt, Company shall have thirty (30) days to correct each specified complaint to the satisfaction of the parties.
c. During the course of correction, Company may make recommendations to Customer to improve compliance. Customer shall implement the reasonable recommendations of Company.
d. If, after 30 days, Company is not able to resolve the specified service-related complaint due to no fault of the Customer, Customer may cancel service on thirty (30) days written notice. Customer shall remain obligated to pay for all accrued services and supplies and to return all rented garments and supplies and to pay for all items lost, destroyed or unaccounted for.

6) OBLIGATIONS AND REMEDIES. If Customer requests to terminate this Agreement prior to the stated expiration for any reason other than CTC's PERFORMANCE GUARANTEE, Customer must pay CTC an amount equal to 50 percent of the average weekly invoice amounts calculated over the consecutive highest billing amounts, multiplied by the number of weeks remaining in the current term. This calculation is agreed upon as liquidated damages and not as a penalty. The parties hereto have agreed upon this calculation in an attempt to make a reasonable forecast of probable actual loss, given CTC's costs associated with inventory acquisition and because of the difficulty of estimating with exactness the damages which will result. In addition, Customer must return all Company merchandise and pay for any loss and damaged inventory consistent with the method described above.

7) All charge accounts are due and payable NET 30 days from the invoice date. All past due accounts are subject to a $35 late fee in addition to a two (2%) interest charge per month (24% per year)

The parties expressly acknowledge that they have read and understood the contents of this Rental Service agreement and intend to be bound by it. The Customer represents to the Company that the person signing this Agreement does so with the full authority to do so, including approved use of any personalization, logos or brand identities that have been requested, and bind the Customer.

Signatures

Mustang Public Schools		Consumer Textile Corporation	
Signer & Title:		Rep & Title:	Corey Peters-Sales Manager
Signature:	Date:	Accepted by & Date:	5/ /25

Customer Initial

RENTAL SERVICE ORDER & AGREEMENT (ITEM DETAIL)

Quantity	Inventory	Product Description	# of Wearers	# Per Wearer	Frequency	Specialty Item	Item Rental	Item Total
150	150	RED SHOP TOWEL			EOW	No	$0.24	$36.00

* Oversized (20%) and Special Cut (40%) garments have surcharge on top of rental rates

** Merchandise which is leased is not cleaned by CTC

Sub-total	$ 36.00
Delivery Equipment Fuel and Environmental (DEFE)	$ 15.00
Image Guard	$ 9.00
EOW Total*	**$ 60.00**

Detail of other charges:

Included	Garment Prep per piece	20.0%	Non-Stock Sizes per piece
Included	Name Emblem per piece	40.0%	Special Cuts per piece
Included	Company Emblem per piece	20.96%	ˣDelivery Service Charge
Included	Auto Towel Replacement	0.00%	ˣˣEquipment/Green Services
Embroidery:		35.0%	†Image Guard (Garment)
$0.70	Name per piece	25.0%	†Image Guard (Linen)
$2.50	Company per piece	10.0%	†Image Guard (Dust)

Payment Terms:

Target Install Date:

† Customer must qualify for Image Guard and may be revoked at CTC discretion

x Delivery Equipment Fuel and Environmental (DEFE) will be 20.96%, with a minimum of $15.00

Notes/Special Instructions:

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer

Board Meeting Date: June 9, 2025

Contract Vendor: ES2 **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 8,000.00 **Fund:** 21 **Project:** 036

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Technical software and support for district wide controls.

Engineered Systems & Energy Solutions, Inc.
ES2built.com Phone: (405) 528-4500

Authorized Dealer of
AUTOMATEDLOGIC

Technical Software & Support Agreement

Between Engineered Systems & Energy Solutions, Inc

And

Mustang Public Schools

Duration of contract: 1 year beginning July 1st, 2025, ending June 30th, 2026



WebCTRL® Systems Covered In this Agreement

909 S Mustang Rd, Mustang, OK 73064

ES2 WebCTRL #W201801640

Scope of Work

Automated Logic Software and Hardware Assurance

This agreement provides for major software version upgrades, service packs, patches, hardware drivers and any other updates required to keep your Automated Logic System Software and Hardware secure and current. This service includes the cost of software and provides ES2 personnel to update your system as required.

We will back up your Automated Logic System files and databases to your local web server as well as transfer a copy off site for storage at our facility. We will also provide a cloud-based backup solution to store site backups for recovery purposes.

FREQUENCY: Quarterly

Technical Phone Support

This agreement provides for technical phone support Monday through Friday between the hours of 8:00 AM and 4:00 PM. You will be connected with one of our full-time technical systems experts who will help you with troubleshooting problems, assist you with any existing configurations and answer any questions you have about your building automation system. When your issues cannot be resolved remotely, our technical systems experts will arrange for the appropriate service technician to be dispatched to your site for final resolution.

Technical phone support is available 24 hours a day, 7 days a week. Calls received after 4:00 PM and prior to 8:00 AM will be directed to our on-call technical systems experts. Additional charges based on the rate schedule within this agreement will apply.

Emergency Services

This agreement provides for priority dispatching of emergency services to your facility 24 hours a day, 7 days a week. As a Technical Service Agreement customer, your calls for emergency service will be given our highest priority. Additional charges based on the rate schedule within this agreement will apply

Preferred Pricing

As a Technical Software and Support Agreement customer, you will receive preferred pricing for both labor and material per the rate schedule within this agreement.

Continuous Training Program (Lunch-and-Learn)

This agreement provides you with once a quarter access to our Lunch-and-Learn classes in our local Automated Logic accredited training center in Oklahoma City, OK. For our guests in the Tulsa and Arkansas branches these classes will be made available via webinar. This access provides you with the ability to learn as much as you can about your building automation system. You will network with other ALC operators, ES2 technical and Engineering staff, and allow time for Q&A of your operational needs.

A variety of sessions on applicable topics will be offered throughout the year in our training facility specifically for our Technical Software and Support Agreement customers. Your agreement allows you or your staff access to quarterly registration of these courses to attend during your agreement term.

Our Training Calendar shall be published quarterly and communicated via subscribed email. Class space is limited, registration will be required. (Travel accommodations are not included)

Factory Accredited Training Tracks: To ensure we provide world class training that you can apply to your facility, ES2 offers Automated Logic Factory Accredited Training Tracks. We currently limit our classes to a maximum of Six students per session. All our training is offered on a first come first serve basis. Factory Accredited training or training outside of our local training facility can be arranged for an additional cost. Ask your account representative for Automated Logic Factory Accredited Training Track information.

Hardware/Additional Labor hour inclusions

ACCESS

The customer will give ES2 full remote access to equipment that is either Covered Equipment or associated with it when ES2 requests such access. If remote access cannot be provided, ES2 obligations under this Agreement will be suspended until such access to the equipment is provided. Matters affecting ES2 access to the equipment may include, but are not limited to the removal, replacement, repair or other remedial actions taken by the Customer with respect to the equipment or to the Customer's facility. Suspensions of ES2's duties for this reason will not cancel or suspend any of the Customer's obligations under this Agreement. Should the Customer elect to request a site visit to perform the Software and Hardware Assurance scope of work, and/or to restore access to Covered Equipment, it is the Customer's responsibility to request and schedule such a visit and Technical Service and Travel rates per the rate schedule will apply in addition to contract installments.

TRAVEL

Travel rates will apply per the rate schedule when site visits to locations greater than 50 miles from the servicing ES2 branch are required.

EXCLUSIONS

ES2's services under this Agreement do not include (unless otherwise noted in Agreement):

(a) Calls resulting from lack of operator-level preventative maintenance, site related problems, or operator error.

(b) Service calls due to failures resulting from acts of God, abuse, or misuse of equipment or alterations, modifications, or repairs to equipment not performed or provided by ES2.

(c) Work caused by any operation of adjustments to, or repairs to Covered Equipment by others not authorized in advance by ES2.

(d) Work caused by the negligence of others, including but not limited to equipment operators.

(e) Service calls due to failures caused by improper environmental conditions affecting equipment or electrical power fluctuations, if due to conditions beyond ES2's control, and service calls required because ES2 had previously been denied access to the equipment.

INDEMNITY

ES2 and the Customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all legal costs and reasonable attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents. ES2 and the Customer agree that ES2 shall be responsible only for such injury loss, or damage caused by the intentional misconduct or the negligent act of omission of ES2.

TERMINATION

The Customer or ES2 may terminate this Agreement, at any time and without cause, by giving thirty (30) days prior written notice to the other party. However, hardware, software upgrades, software options and the associated labor to install and commission them are prorated over the entire length of the agreement. Therefore, upon early termination, the customer agrees to pay the remaining unpaid balance for any hardware, software, and associated labor costs already received which is associated with this agreement.

PAYMENT TERMS

Payment due upon receipt of invoice from ES2, Net 30 days. Penalty of 1.5 % per month imposed on unpaid balance.

Rate Schedule & Signature

Standard Service Rates **(Prices valid for the following 1 years, subject to change with 30 days written notice)**

SERVICE CATEGORY	2022 Non Service Contract	With Service Contract
Technical Phone Support (Per ½ Hour)	$75.00 ½ HR.	$00.00
Continuous Training Program	$120.00 HR.	$00.00
BAS Engineering Service	$140.00 HR.	$112.00 HR.
BAS Technical Service	$140.00 HR.	$112.00 HR.
Test Adjust and Balance Service	$115.00 HR.	$92.00 HR.
Commissioning	$140.00 HR.	$112.00 HR.
Professional Engineering *Design-Build/Remedial Design*	$165.00 HR.	$132.00 HR.
After Hours (Mon-Fri 5 pm-10 pm, Sat-Sun 8 am-5 pm)	$210.00 HR.	$182.00 HR.
Emergency (Mon-Sun 10 pm-8 am, Federal Holidays)	$280.00 HR.	$250.00 HR.
Travel Over 50 miles from servicing branch	$55.00 Per HR.	$55.00 Per HR.
Automated Logic Parts	25% off List Price	60% off List Price

Agreement By and Between:

Engineered Systems & Energy Solutions
13401 North Santa Fe Ave.
Oklahoma City, OK 73114

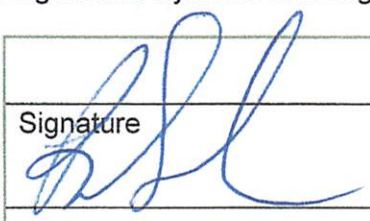
Mustang Public Schools
909 S Mustang Road
Mustang, OK 73064

Engineered Systems & Energy Solutions shall provide the services as outlined in this agreement. This agreement shall remain in effect for a term of 1 year beginning: **July 1st, 2025, to June 30th, 2026**

Total 1 Year Contract Cost	**$8,000.00**
Quarterly Billing Cost	**$2,000.00**

Payment Terms: Payment Net 30 Days. Penalty of 1.5% per month imposed on unpaid balance.

Prices quoted in this Service Agreement are firm for 90 days from May 16, 2025.

Proposal Submitted By:		**Proposal Accepted By:**
Engineered Systems & Energy Solutions, Inc.		Mustang Public Schools
Signature  Date 5/16/25		**Signature** **Date**
Title Account Executive		**Title**

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: ESP Facilities Maintenance **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 15,000.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Exterminating services district wide for all rodents and other pest issues.

ESTIMATE

ESP Facilities Maintenance LLC
12444 NW 10th St Ste 202 PMB 152
Yukon, OK 730995845

facilities@espros.org
+1 (405) 818-7300

Bill to
Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

Ship to
Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

Estimate details
Estimate no.: 1001
Estimate date: 04/23/2025

#	Product or service	Description	Qty	Rate	Amount
1.	**Quarterly Pest Control Service**		4	$3,750.00	$15,000.00

Total **$15,000.00**

Note to customer

This estimate is for the 2025-2026 school year. Services will begin on July 1st 2025 and end on June 30th 2026.
This estimate does not include the cafeterias or kitchens.
This estimate is for all school building sites and outlying buildings owned by MPS, this includes regular scheduled treatments for- ants, spiders (including brown recluse and black widows), wasps, roaches, crickets, beetles, bed bugs, rodents and termite inspections.
Capture and removal of skunks and other bigger rodents will be done on a as needed bases at no extra charge, this will also include removal/dispersion of birds (pigeons).
Knock down of wasp nests and mud dauber nests will be performed each scheduled service.

The initial payment of $8,000 will be paid after the first service is completed, then the remaining balance will be billed out each service.

Accepted date **Accepted by**

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer

Board Meeting Date: June 9, 2025 AG

Contract Vendor: Schindler Elevator Corp **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 26,520.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Preventive maintenance, inspections and repairs on district wide elevators. Payment terms: $2,210 per month, payable in advance ($26,520 installment).

Date: April 24, 2025

Estimate Number: BSCZ-D4N48P (2025.1.1)

To:
Mustang Public Schools
901 S Mustang Rd
Mustang, OK 73064
Attn: Alan Green

Campus Name:
Mustang Public Schools (ml)

From:
3168 South 108th East Avenue
Suite 370
Tulsa, OK 74146-1622
Phone:
Fax: 918-627-1191

EQUIPMENT DESCRIPTION

See attached equipment list.
SCHINDLER ELEVATOR CORPORATION ("Schindler", "we", "us") and **MUSTANG PUBLIC SCHOOLS** ("you") agree as follows:

PREVENTIVE MAINTENANCE PROGRAM

Schindler shall furnish Preventative Maintenance at a frequency either determined by the applicable Authority Having Jurisdiction (AHJ) for this location at the time of original commencement, or if no such local requirements exist, in accordance with ASME A17.1. Schindler has developed Maintenance Control Programs (MCPs) for each relevant Equipment type, which meet and exceed ASME code requirements. Our MCPs incorporate tasks, task description, relevant ASME A17.1 code references, and planned performance intervals. These tasks will be completed by a trained Schindler technician. All completed tasks are recorded digitally and are accessible to you, for reference purposes, on our Schindler ActionBoard (web portal).

We will examine, lubricate, and adjust, the Covered Components listed below

HYDRAULIC ELEVATORS

Basic components:

- **Controller Equipment**
  - Resistors, timers, fuses, overload switches, minor contacts, wiring, and coils
- **Car Equipment**
  - Guide shoe inserts or roller assemblies, loadweighing devices, and car safety devices
- **Door Equipment**
  - Door operating devices, door protection devices, hangers, closers, interlocks, contacts, and gibs
- **Hoistway and Pit Equipment**
  - Limit switches and buffer(s)
- **Signals and Accessories**
  - Car operating panels, hall stations, in-car and hall lanterns, and their applicable buttons, keyswitches, and bells; signal lamps shall be replaced during regular visits only unless a service request is initiated, in which case that request shall be billable at our standard billing rates

TRACTION ELEVATORS

Basic components:

- **Machine Room Equipment**
  - Overspeed governors, selectors, minor contacts, wiring, coils, and brushes
- **Controller Equipment**
  - Resistors, timers, fuses, overload switches, minor contacts, wiring, and coils
- **Car Equipment**

- Roller assemblies, loadweighing devices, and car safety devices

- **Door Equipment**
  - Door operating devices, door protection devices, hangers, closers, interlocks, contacts, and gibs
- **Hoistway and Pit Equipment**
  - Limit switches, buffers (car and counterweight), and tension sheaves (governor and selector)
- **Signals and Accessories**
  - Car operating panels, hall stations, in-car and hall lanterns, and their applicable buttons, keyswitches, and bells; signal lamps shall be replaced during regular visits only unless a service request is initiated, in which case that request shall be billable at our standard billing rates

We assume no responsibility for the following major components:

HYDRAULIC ELEVATORS

Major components:

- **Controller Equipment**
  - Solid state devices, contactors, and PC boards
- **Hydraulic System Equipment**
  - Exposed piping and connections, pumps, motors, and valves
- **Hoistway and Pit Equipment**
  - Exposed piping and connections, above ground hydraulic cylinders, and packings
- **Additional Items**
  - Traveling cables and other miscellaneous wiring

TRACTION ELEVATORS

Major components:

- **Machine Room Equipment**
  - Machines, motors and motor assemblies, sheaves and sheave assemblies, brakes and brake assemblies (including pads, linings, and disks or shoes), selector tape, bearings, hoist ropes or belts, and governor ropes
- **Controller Equipment**
  - Solid state devices, drives, and PC boards
- **Hoistway and Pit Equipment**
  - Compensation rope/chain and associated assemblies
- **Additional Items**
  - Traveling cables and other miscellaneous wiring

CLEANING

As conditions or ASME code dictate, Schindler shall clean the machine room, car top, and pit of debris related to our work in these

CALLBACK COVERAGE

Service dispatching will take place through our Schindler Customer Service Network (SCSN), which is staffed by qualified Schindler personnel, 24/7. You will be provided with a customer identification number, which must be referenced when a call is placed for your facility. Our dispatchers will have access to your building's service call records, and will promptly relay the details of your call to the assigned technician.

Schindler shall provide emergency minor adjustment callbacks during regular working hours, including all calls received prior to 3:30 p.m. local time. If you authorize callbacks outside regular working hours, you will pay us at our standard billing rates, plus materials not covered by contract, expenses and travel. All other work outside the services will be billed at our standard billing rates. A request for service will be considered an "emergency minor adjustment callback" if it is to correct a malfunction or adjust the equipment and requires immediate attention and is not caused by misuse, abuse or other factors beyond our control. The term does not include any correction or adjustment that requires more than one technician or more than two hours to complete.

REPAIRS

As conditions, usage, or as ASME code dictate, Schindler shall repair or replace the Covered Components. Replacements for the Covered Components are available either at a local Schindler location, at our national Service Distribution Center, or within our network of Schindler approved, third-party suppliers.

TESTING OF SAFETY DEVICES

Equipment	Test	Frequency
Hydraulic	Pressure/Relief Valve	Annually
Gearless	No Load	Annually
Gearless	Full Load	Every 5 years

Our testing responsibilities do not include fees or changes imposed by local authorities in conjunction with witnessing, witnessing costs, inspecting, assisting inspection authorities, licensing or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above, including, but not limited to seismic tests. Since these tests may expose the equipment to strains well in excess of those experienced during normal operation, Schindler will not be responsible for any damage to the equipment or property, or injury to or death of any persons, resulting from or arising out of the performance of these tests. Further, our testing responsibilities do not include performance, or the keeping of records related to, monthly firefighters service.

HOURS OF SERVICE

Unless otherwise noted above, all work shall be completed during our regular working hours of regular working days, excluding elevator trade holidays.

SCHINDLER AHEAD

Schindler Ahead is a digital closed-loop system which, via a dedicated wireless cellular signal, provides remote connectivity between your Equipment and Schindler, allowing us to be notified 24/7 if any connected component or function is operating outside established parameters. Schindler Ahead can help improve your Equipment reliability, provide you with deeper insights, superior convenience, and greater cost control.

Your contract includes the above features as well as the following Core package:

Enhanced – The Enhanced package includes 24/7 monitoring of your Equipment, which allows for real-time visibility of Equipment operating status, and select operating parameters, on the Schindler ActionBoard (web portal) and ActionBoard Mobile (phone application) platforms. Performance history, reliability data, and many other customizable reports and features, are available on the ActionBoard platforms. Additionally, Enhanced

customers receive access to Schindler's Elevated Support Professional (ESP) Team. This team analyzes information gathered by Schindler Ahead, which can help reduce equipment downtime in a shutdown situation by performing advanced troubleshooting and can help improve equipment reliability in non-shutdown situations, by scheduling future maintenance on components necessitating it. When appropriate, the ESP Team will communicate with you to schedule service calls. With these enhanced diagnostics, we can guarantee that you will not be charged for Running on Arrival (ROA) calls. Schindler will fully cover the cost of any callback during regular hours related to the following situations: Elevator or Escalator Running in normal operation or running under any of the following special services modes: Independent service, Fireman's service (Phase I or Phase II), or Inspection operation. All other callbacks will be billed as outlined in the agreement.

If you would like information on upgrading your Core package, please discuss with your sales rep. The upgraded packages are:

Premium – The premium package is our top tier,-and was created for customers requiring the most comprehensive level of service. Our premium package offers the highest level of functionality and support. The Premium tier also includes concierge level assistance for all of your service needs.

The following digital services are also available:

SafeCall – The Schindler Ahead in-car emergency phone service will be added to your digital package. This service includes a cellular connection between your elevator's in-car emergency phone and our Schindler Customer Service Network (SCSN), that handles incoming and outgoing emergency calls with passengers in the elevator. To ensure reliability, Schindler Ahead phone service also provides monitoring of this connection. The availability of this service is contingent upon code approval by the local Authority Having Jurisdiction (AHJ) and having a non-proprietary in-car emergency phone. If selected, please await confirmation of the activation of the service prior to terminating your existing dedicated phone line, to avoid a disruption in service.

SafeCall has been added at a cost of $40 per unit, per month and is reflected in the Price section below

Visual Alarm Module (VAM) Monitoring – In areas where the local Authority Having Jurisdiction (AHJ) has adopted ASME A17.1-2019 code regarding communication systems for the hearing and speech impaired, Schindler shall provide voice, audio, and text-based communications to the elevator cab. This code requirement is in supplement to the elevator's in-car emergency phone. To enable this service, the necessary hardware to enable communication must be installed, which is subject to an additional one-time charge, if not already present.

_____ Initial Here to add VAM/VCS Monitoring for $45 per unit, per month in addition to the subscription price shown in the Price section below

Schindler Ahead, your Core package, and the digital services described in this agreement require Schindler Ahead Connectivity. If your existing unit(s) are not equipped with the Connectivity to enable the selected services, we will provide a separate invoice for this cost. By signing this agreement, you agree to pay the costs associated with this activation. Work shall be performed during our regular working hours of our regular working days. Title to Hardware remains with Schindler. Schindler may replace or modify Hardware at any time. Customer shall promptly provide Schindler access to Hardware and prevent unauthorized access thereto.

EXCLUSIONS

We assume no responsibility for the following items: hoistway door hinges, panels, frames, gates and sills; cabs and cab flooring; freight elevator door straps, cab doors, gates and removable cab panels; cab mirrors and handrails; power switches, fuses and feeders to controllers; emergency cab lighting; light fixtures and lamps; cover plates for signal fixtures and operating stations; card readers or other access control devices; smoke/fire alarms and detectors; pit pumps and alarms; cleaning of cab interiors and exposed sills; below ground or unexposed plungers, pistons, casings and cylinders; automatic ejection systems; all piping and connections except that portion which is exposed in the machine room and hoistway; guide rails; tank; emergency power generators; telephone service, communication devices; replacement and disposal of hydraulic oil; intercom or

music systems; ventilators, air conditioners or heaters; adverse elevator operation as a result of machine room temperatures (including temperature variations below 60 degrees Fahrenheit and above 90 degrees Fahrenheit); media displays; computer consoles or keyboards; fireman's phones; exterior panels, skirt and deck panels, balustrades, relamping of illuminated balustrades; attachments to skirts, decking or balustrades; moving walk belts; pallets; steps; skirt brushes; sideplate devices; any batteries associated with the equipment. In the event that safety testing is performed by us at the start of the Agreement, and we find that critical safety components, such as the governor and/or safeties for traction equipment, or valves on hydraulic equipment, are not operating correctly, resulting in unsafe conditions, you will be responsible to authorize the necessary repairs/replacements of this equipment, at your expense.

During the term of the Agreement, parts or components may become obsolete. An obsolescence designation shall apply to any of the following scenarios:

- Part or component is no longer in stock and available for purchase from the Original Equipment Manufacturer (OEM)
- Part, component, or equipment was originally installed 20 or more years ago
- Motor Generators

The costs associated with the repair (including refabrication), or replacement, of obsolete parts or components are excluded from this Agreement. Schindler will provide a written proposal for the excluded work. Any repaired part or component will continue to be considered obsolete. If replacement is required, Schindler shall present a written proposal to replace the obsolete part(s) or component(s), including the costs of any associated modifications which may be necessary to interface with a part or component of a different design, to ensure proper and safe operation of the equipment. Once replaced, the new part or component will be covered by this Agreement.

TERM

This Agreement commences on July 01, 2025, and continues until June 30, 2025, and shall renew (where permitted by applicable local law) for subsequent similar periods, unless terminated by either party upon written notice received by the other party at least 90 days prior to the above termination date or any renewal termination date, and not more than 120 days before the termination date.

PRICE

In consideration of the services provided hereunder, you agree to pay us the sum of $2,210.00 per month, payable annually in advance ($26,520.00 per installment), exclusive of applicable taxes, unless another payment option is accepted below:

Payment Option	Revised Monthly Price	Acceptance (Initial)
Annual in Advance	$2,210.00	
Semi-Annual in Advance	$2,254.20	
Quarterly in Advance	$2,298.40	
Monthly in Advance	$2,342.60	

The pricing above includes a subscription price of $240 per month for Schindler Ahead Enhanced on 8 units, and a SafeCall price of $320 per month for 8 units, totaling $560.00 per month, which will commence upon activation of Schindler Ahead services.

The standard method of invoice delivery shall be by email. Please provide the applicable email address in the Bill To section of the Customer Information section in this document. You agree to immediately update us with any changes to the electronic invoicing address. If you require paper invoices, they shall be subject to a paper invoice administration fee.

Method of payment shall be by check, unless another option is selected below:

[ ] Direct Debit (Attach copy of voided check)
[ ] Credit Card (Complete "Other" section within included Customer Information Sheet)

PRICE ADJUSTMENT

The contract Price and labor rates for extra work will be adjusted annually, as of the date of the local labor rate adjustment, and will be increased or decreased to reflect increases or decreases in the labor and material costs as follows:

(1) $1,485.00 of the original per month contract Price will be increased or decreased on the basis of changes to the local straight time hourly rate for mechanics; and

(2) $165.00 of the original per month contract Price will be increased or decreased by the percent increase or decrease in the "Producer Commodity Prices for Metals and Metal Products," published by the U.S. Department of Labor.

If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually on the basis of changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

The annual contract price adjustment will not apply to Schindler Ahead. Schindler reserves the right to make adjustments to the monthly fee for the Schindler Ahead tiers as additional value added features and functionality are added to the selected offering.

SPECIAL TERMS AND PRICING

SPECIAL TERMS and CONDITIONS

1) The Term of this agreement shall be effective commencing on July 1st. 2024 terminating one year from effective date. Mustang Public Schools, in its sole discretion may offer Schindler an opportunity to renew this Agreement for four additional one-year terms. The continuing purchase by Mustang Public Schools of the goods and or services set forth in the agreement is subject to School's needs and to Schools annual appropriation of sufficient funds in Schools fiscal year (July1- June 30) in which such goods and or services are purchased. In the event Mustang PS does not appropriate or budget sufficient funds to perform this Agreement, this Agreement shall be null and void without further action by Mustang PS.

2) Schindler will also include Four (1 per Quarter) free Overtime Call Service Requests at no charge.

The attached terms and conditions are incorporated herein by reference.
Acceptance by you as owner's agent or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Proposed:	Accepted:
_____	_____
By: Brandon Schutz	By: _____
For: Schindler Elevator Corporation	For: Mustang Public Schools
Title: Branch Manager	Title: _____
Date: April 24, 2025	Date: _____

Approved:

_____

By: Brandon Schutz

Title: Branch Manager

Date: April 24, 2025

TERMS AND CONDITIONS

1. This is the entire Agreement between us, and no other terms or conditions shall apply. This service proposal does not void or negate the terms and conditions of any existing service agreement unless fully executed by both parties. No services or work other than specifically set forth herein are included or intended by this Agreement.

2. You retain your responsibilities as Owner and/or Manager of the premises and of the Equipment. You will provide us with clear and safe access to the Equipment and a safe workplace for our employees as well as a safe storage location for parts and other materials to be stored on site which remain our property, in compliance with all applicable regulations related thereto, you will inspect and observe the condition of the Equipment and workplace and you will promptly report potentially hazardous conditions and malfunctions, and you will call for service as required; you will promptly authorize needed repairs or replacements outside the scope of this Agreement, and observe all testing and reporting responsibilities based upon local codes. You will not permit others to work on the Equipment during the term of this Agreement. You agree that you will authorize and pay for any proposed premaintenance repairs or upgrades (including any such repairs or upgrades proposed during the first 90 days of this agreement), or we will have the option to terminate this Agreement immediately, without penalty to us. You agreed to post and maintain necessary instructions and / or warnings relating to the equipment.

3. We will not be liable for damages of any kind, whether in contract or in tort, or otherwise, in excess of the annual price of this Agreement. We will not be liable in any event for special, indirect or consequential damages, which include but are not limited to loss of rents, revenues, profit, good will, or use of Equipment or property, or business interruption.

4. Neither party shall be responsible for any loss, damage, detention or delay caused by labor trouble or disputes, strikes, lockouts, fire, explosion, theft, lightning, wind storm, earthquake, floods, epidemics, pandemics, storms, riot, civil commotion, malicious mischief, embargoes, shortages of materials or workmen, unavailability of material from usual sources, government priorities or requests or demands of the National Defense Program, civil or military authority, war, insurrection, failure to act on the part of either party's suppliers or subcontractors, orders or instructions of any federal, state, or municipal government or any department or agency thereof, acts of God, or by any other cause beyond the reasonable control of either party. Dates for the performance or completion of the work shall be extended by such delay of time as may be reasonably necessary to compensate for the delay.

5. You will assign this Agreement to your successor in interest, should your interest in the premises cease prior to the initial or any renewal termination date. If this Agreement is terminated prematurely for any reason, other than our default, including failure to assign to a successor in interest as required above, you will pay as liquidated damages (but not penalty) one/half of the remaining amount due under this Agreement.

In the event you decline the automatic renewal, this Agreement shall continue on a month-to-month basis following the termination date, unless terminated by either party in accordance with the above provisions.

6. The Equipment consists of mechanical and electrical devices subject to wear and tear, deterioration, obsolescence and possible malfunction as a result of causes beyond our control. The services do not guarantee against failure or malfunction, but are intended to reduce wear and prolong useful life of the Equipment. We are not required to perform tests other than those specified previously, to install new devices on the equipment which may be recommended or directed by insurance companies, federal, state, municipal or other authorities, to make changes or modifications in design, or to make any replacements with parts of a different design. We are responsible to perform such work as is required due to ordinary wear and tear. We are not responsible for any work required, or any claims, liabilities or damages, due to: obsolescence; accident; abuse; misuse; vandalism; adverse machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit) or excessive humidity; overloading or overcrowding of the Equipment beyond the limits of the applicable codes; use of a stopped escalator as a stair; adverse environmental or premises conditions, including but not limited to water damage, power fluctuations, rust, or any other cause beyond our control. We will not be responsible for correction of outstanding violations or test requirements cited by appropriate authorities prior to the effective date of this agreement.

7. Invoices (including invoices for extra work outside the fixed price) will be paid upon presentation, on or before the last day of the month prior to the billing period. Late or non-payments will result in:

(a) Interest on past due amounts at 1½% per month or the highest legal rate available;
(b) Termination of the Agreement on ten (10) days prior written notice; and
(c) Attorneys' fees, cost of collection and all other appropriate remedies for breach of contract.

Should we be required to interface with any third-party billing or management systems, we reserve the right to modify the Agreement price to account for additional costs incurred by Schindler.

8. If either party to this Agreement claims default by the other, written notice of at least 30 days shall be provided, specifically describing the default. If cure of the default is not commenced within the thirty-day notification period, this Agreement may be terminated. In the event of litigation, the prevailing party will be entitled to its reasonable attorneys' fees and costs. If you elect to modernize any or all of the Equipment during the term of this agreement, you will give us the option, within a reasonable time, to prepare an offer for the work and/or evaluate competitor proposals and compare scope of work and price. If we are unable to match price and scope of work, or present an alternative proposal, this Agreement may be canceled with ninety (90) days written notice.

9. Any proprietary material, information, data or devices contained in the equipment or work provided hereunder, or any component or feature thereof, remains our property. This includes, but is not limited to, any tools, devices, manuals, software, modems, source/ access/ object codes, passwords. In the event Schindler's maintenance obligation is terminated, the Schindler Ahead features ("SA") (if applicable) will be deactivated and Schindler reserves the right to remove the Schindler Ahead hardware. If Schindler is no longer the maintenance provider, Customer is responsible for obtaining alternative telephone service for the elevator phones.

10. You will prevent access to the Equipment, including the SA feature and/or dedicated telephone line if applicable, by anyone other than us. We will not be responsible for any claims, losses, demands, lawsuits, judgment, verdicts, awards or settlements ("claims") arising from the use or misuse of SA, if it or any portion of it has been modified, tampered with, misused or abused. We will not be responsible for use, misuse, or misinterpretation of the reports, calls, signals, alarms or other such SA output, nor for claims arising from acts or omissions of others in connection with SA or from interruptions of telephone service to SA regardless of cause. You agree, which obligation shall survive this Agreement, that you will defend, indemnify and hold us harmless from and against any such claims, and from any and all claims arising out of or in connection with this Agreement, and/or the Equipment, unless caused directly and solely by our established fault.

11. Should this Agreement be accepted by you in the form of a purchase order, the terms and conditions of this Agreement will take precedence over those of the purchase order.

12. Schindler Elevator Corporation is insured at all locations where it undertakes business for the type of insurance. You agree to accept, named as certificate holder, in full satisfaction of the insurance requirements for this Agreement, our standard Certificate of Insurance. Limits of liability as follows:

(a) Workers' Compensation - Equal to or in excess of limits of Workers' Compensation laws in all states and the District of Columbia.
(b) Comprehensive Liability - Up to Two Million Dollars ($2,000,000.00) single limit per occurrence, Products/Completed Ops Aggregate $5,000,000.
(c) Auto Liability - $5,000,000 CSL.
(d) Employer's Liability - $5,000,000 Each Accident/Employee/Policy Limit.

13. You hereby authorize us to produce single copies of the EPROM and/or ROM chips for each elevator subject to this Agreement for the sole purpose of archival back-up of the software embodied therein. The duplicate chip(s) for a given elevator shall be identified by serial number, or other means, and shall be stored on the building premises in a secured area in the elevator equipment room or you may retain possession. We agree that back-up chips are not for the benefit of purchase or sale, or for use in other elevator systems, and shall be used for no other purpose than the replacement of a defective or damaged chip on the particular elevator. In the event that your continued possession of the computer program should cease to be rightful, we agree that all such archival copies shall be destroyed.

14. You acknowledge that certain replacement parts, such as printed circuit boards or control related parts, may be difficult to obtain. While we do not anticipate problems or delays obtaining such parts, it may be necessary or desirable for you to order such parts directly from the original equipment manufacturer ("OEM"). You agree, in such event, to order parts promptly from the OEM, at any time and from time to time, as specified by us. We agree to reimburse you for the reasonable cost of such parts (as covered by this Agreement) promptly upon receipt from you of copies of the invoice(s) together with appropriate payment documentation.

15. Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.

Schindler

Mustang Public Schools (ml)
Equipment List

EQUIPMENT DESCRIPTION

Qty	Manufacturer	Equipment	Application	Description	Rise/Length Openings	Capacity	Speed	Install#
	Mustang Middle School 11820 Sw 44th St Mustang, OK 73064							
1	Schindler	Gearless	Passenger	Middle School	2F/0R	2500	100	S1008386
3	Dover	Hydraulic	Passenger	High School B, C, & G	2F/0R	2100	100	
	Mustang Educational Research Ctr 909 S Mustang Rd Mustang, OK 73064							
1	Thyssen	Hydraulic	Passenger	Stadium Elevator	3F/0R	2500	125	S8028118
1	Schindler	Gearless	Passenger	M.E.R.C	2F/0R	2500	150	S1004587
1	Otis	Gearless	Passenger	P.A.C.	2F/0R	3000	125	S8028132
1	Thyssen	Hydraulic	Passenger	Wellness Center	2F/0R	2500	125	S8028120
1	Thyssen	Hydraulic	Passenger	Event Center	2F/0R	2500	125	
1	Dover	Hydraulic	Passenger	Trails	3F/0R	2500	100	
1	Thyssen	Hydraulic	Passenger	P.A.C #2	2F/0R	2500	125	

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: Smith Power Systems **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 11,000.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Preventive maintenance, inspections and repairs on generators district wide.

Smith Power Systems

708 County Road 1600 | Marlow, OK 73055 | License # OK76649
Marlow 580.658.9389 OKC 405.482.3427 | ralph@smithpowersystems.com |
smithpowersystems.com

RECIPIENT:

Mustang Public Schools
11 Properties/11 Generator Sets
Mustang, Oklahoma 73064
Phone: 4059734134

Quote #2135

Sent on	05/21/2025
Total	**$11,000.00**

Product/Service	Description	Qty.	Unit Price	Total
Annual Maintenance & Inspection	Includes: Oil Sample-3rd party testing for engine wear (Blackstone). Antifreeze check-level, freeze temp, contaminants. Oil Change-replace all filters. Megger Test-all windings. 30 min building load test Inspection: 12/24V Electrical system, Control system, Intake/exhaust system, Lubrication system, Fuel system, Coolant system, Instrumentation system & automatic transfer switch. Full report will be provided. 5ea Onan/Cummins Gensets 4ea Kohler Gensets 2ea Generac Gensets	11	$300.00	$3,300.00
Semi-Annual Maintenance & Inspection	Includes: Check oil/antifreeze levels 2hr load bank test at 80% load. Inspection: 12/24V Electrical system, Control system, Intake/exhaust system, Lubrication system, Fuel system, Coolant system, Instrumentation system & automatic transfer switch. Full report will be provided. 5ea Onan/Cummins Gensets 4ea Kohler Gensets 2ea Generac Gensets	11	$700.00	$7,700.00

Total **$11,000.00**

2025-2026 Mustang Public Schools Generator Preventive Maintenance
My Contact Info:
Pacer Cook
pacer@smithpowersystems.com
405-482-3427

This quote is valid for the next 30 days, after which values may be subject to change.

678

Smith Power Systems
708 County Road 1600 | Marlow, OK 73055 | License # OK76649
Marlow 580.658.9389 OKC 405.482.3427 | ralph@smithpowersystems.com |
smithpowersystems.com

Signature: _____ **Date:** _____

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer AG

Board Meeting Date: June 9, 2025

Contract Vendor: Stryker Integrated Solutions **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 27,945.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Annual Fire and Life Safety Inspections of all fire and security alarms, and fire extinguishers district wide.

Stryker Integrated Solutions, LLC
417 NE 139th Street
Oklahoma City, OK 73103
Ph: (918) 306-1731
OK Lic 440580

ANNUAL FIRE INSPECTION PROPOSAL

Date: April 24, 2025

To: Mustang Public Schools **Quotation #:** 1

Attn: Alan Green

From: Donnie Dahlgren, OK 10087
Operations Manager
donnie.dahlgren@strykeris.com
Mobile: 918-306-1731

Project: Annual Life Safety Inspections

We are pleased to provide this proposal for your consideration. All equipment is warranted for ONE (1) year unless otherwise specified, against all defects in material and workmanship. This quotation is firm for Thirty (30) days and price is based upon delivery of equipment within THREE (3) months. Stryker Integrated Solutions, LLC terms are net-30 based on monthly progress billings unless specified otherwise.

Scope of Work

Fire Alarm Detection and Notification System

Stryker Integrated Solutions has prepared this proposal to perform the annual fire alarm, fire sprinkler, and fire extinguisher inspections for the entire MPS district. Also included in this proposal is the annual hood inspections for the Home Ec classrooms. These inspections will be completed the first two weeks of July. Upon completion of the annual inspections a meeting will be scheduled with Alan Green to discuss any impairments that may need addressed and create a plan to correct any issues.

YES	NO	Performance Item	YES	NO	Performance Item
☐	☑	Material (listed in the BOM)	☐	☑	Low-Voltage Fire Alarm Wire
☐	☑	Freight (prepaid)	☐	☑	Installation of Low Voltage FA Wire
☐	☑	Tax Material (New Construction)	☐	☑	Installation of Conduit, Boxes and Fittings
☐	☑	FA Permit and Plan Review Fees	☐	☑	120V Dedicated Power and Wiring
☐	☑	Product Submittals	☐	☑	Mounting / Termination of Proposed Devices
☐	☑	System Engineering	☐	☑	Duct Smoke Detectors
☐	☑	Drawings	☐	☑	Mounting of Duct Detectors to Duct Work
☐	☑	System Programming	☐	☑	Remote Test Stations for Duct Detectors
☐	☑	Testing of all Proposed Devices	☐	☑	Installation of Control Equipment Enclosures
☐	☑	One Year Warranty on Parts	☐	☑	Specialty Backboxes
☐	☑	One Year Warranty on Labor	☐	☑	Lift for High Ceilings
☐	☑	Owner Training	☐	☑	Fire Watch
☐	☑	Record (as-built) Documentation	☐	☑	Duct Detectors for FSDs (per M Sheets)
☐	☑	O&M Manuals	☐	☑	Patch and Paint
☐	☑	System Meets Plans / Drawings	☐	☑	Firestopping (excluding existing penetrations)
☐	☑	System is Design-Build	☐	☑	Correction of Wiring Faults Caused by Others
☐	☑	System is Code Minimum Only	☐	☑	Smoke Control

Bill of Material

The following bill of materials is intended to describe the scope of work / equipment provided by Stryker Integrated Solutions, LLC for this project by identifying major device and panel quantities. This bill of material is not intended to be a comprehensive list of all fire alarm system parts, components or accessories.

Line Item	Quantity	Part Number	Description	Manufacturer
1	1	District Annual	Fire Alarm Inspections	
2	1	District Annual	Fire Sprinkler Inspections	
3	1	District Annual	Fire Extinguisher Inspections	
4	1	Home Ec	Annual Hood Inspections	

Bid Qualification

This proposal is based upon the information provided to Stryker Integrated Solutions, LLC. Please carefully review this "Bid Qualification" section and verify any additional services and/or equipment related to this proposal and the provision of a complete and operating system.

Documentation Available to Stryker Integrated Solutions, LLC			
Spec Section:	NA	**Section Name:**	NA
Drawing Date:	NA	**Drawing Sheets:**	NA
Addendums:	NA	**Schedule:**	NA
Other / General:	NA		

Clarifications and Alternates

NA

Exclusions

NA

Project Price	MPS Annual Inspections
STRYKER INTEGRATED SOLUTIONS TOTAL PROJECT PRICE:	**$27,945.00**

Thank you for considering our proposal. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like us to proceed with the scope of work as outlined in this proposal, please sign below and fax email to donnie.dahlgren@strykeris.com.

Sincerely,

Donnie Dahlgren, OK 10087

Donnie Dahlgren, OK 10087
President
Fire & Life Safety

By signing below, I accept this proposal and agree to the Terms and Conditions V1.0 dated November 2016 contained herein.

CUSTOMER NAME

DATE

X

AUTHORIZED SIGNATURE

PRINTED NAME / TITLE

TERMS AND CONDITIONS **V1.0 November 2016**

Throughout this Installation Proposal, the term, "Stryker" refers to "Stryker Integrated Solutions, LLC"

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Stryker and Customer (the "Agreement") and it may only be amended by a written document signed by both Stryker and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force.

Stryker agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work;

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Stryker:

- To promptly approve submittals provided by Stryker;
- To provide access to all areas of the facility which are necessary to complete the Work;
- To supply suitable electrical service as required by Stryker; and

That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Striker is first notified of the emergency or failure and until such time that Stryker notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material listed based on Stryker's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Stryker fifteen (15%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, Stryker will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Stryker as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Stryker in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Stryker, Stryker shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Stryker costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Stryker provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):

- That Work performed under this Agreement will be of good quality;
- That all equipment will be new unless otherwise required or permitted by this Agreement;
- That the Work will be free from defects not inherent in the quality required or permitted; and
- That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that Stryker shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Stryker is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by Stryker in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Stryker hereby assigns to Customer without recourse to Stryker. Upon request of Customer, Stryker will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Strker, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Stryker may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Stryker. If Customer orders any additional work or causes any material interference with Stryker's performance of the Work, Stryker shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Stryker shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Stryker due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Stryker shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Statutory Limits
Employer's Liability	$2,000,000 per occurrence /aggregate
Commercial General Liability	$2,000,000 per occurrence/aggregate
	$2,000,000 general aggregate

All insurance policies carried by Stryker hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Stryker, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Stryker, pursuant to the terms of this Agreement. Stryker shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

SECTION 8. INDEMNIFICATION

Stryker shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Stryker or Stryker's employees while on Customer's site, or b) the malfunction of the equipment supplied by Stryker, or c) Stryker's breach of this Agreement.

IN NO EVENT SHALL EITHER STRYKER OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL STRYKER BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO STRYKER.

It is understood and agreed by the parties hereto that Stryker is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Stryker's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Stryker. Stryker shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Stryker, from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Styrker.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state in which the Work is being performed. Stryker agrees to comply with all laws and regulations relating to or governing the Work. Stryker agrees to comply with all reporting requirements imposed by law or this Agreement. Stryker shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Stryker prior to beginning work.

In the event that Stryker discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Stryker is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Stryker. Stryker in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Stryker shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Stryker from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Stryker and Customer, Stryker and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Stryker and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Stryker shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer

Board Meeting Date: June 9, 2025 AG

Contract Vendor: Stryker Integrated Solutions **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 27,175.00 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Fire and security alarm monitoring district wide.

Stryker Integrated Solutions, LLC
417 NE 139th Street
Oklahoma City, OK 73013
Ph: (918) 306-1731
OK Lic 440580

FIRE ALARM PROPOSAL

Date: April 24, 2025

To: Mustang Public Schools

Quotation #: 1

Phone#:

Attn: Alan Green

Fax #:

From: Donnie Dahlgren, OK 10087
President
donnie.dahlgren@strykeris.com
Mobile: 918-306-1731

Project: District Fire & Security Monitoring

We are pleased to provide this proposal for your consideration. All equipment is warranted for ONE (1) year unless otherwise specified, against all defects in material and workmanship. This quotation is firm for Thirty (30) days and price is based upon delivery of equipment within THREE (3) months. Stryker Integrated Solutions, LLC terms are net-30 based on monthly progress billings unless specified otherwise.

Scope of Work

Fire Alarm

Stryker Integrated Solutions has prepared this proposal to provide the remote monitoring for the MPS district fire and security systems.

YES	NO	Performance Item	YES	NO	Performance Item
☐	☑	Material (listed in the BOM)	☐	☑	Low-Voltage Fire Alarm Wire
☐	☑	Freight (prepaid)	☐	☑	Installation of Low Voltage FA Wire
☐	☑	Tax Material (New Construction)	☐	☑	Installation of Conduit, Boxes and Fittings
☐	☑	FA Permit and Plan Review Fees	☐	☑	120V Dedicated Power and Wiring
☐	☑	Product Submittals	☐	☑	Mounting / Termination of Proposed Devices
☐	☑	System Engineering	☐	☑	Duct Smoke Detectors
☐	☑	Drawings	☐	☑	Mounting of Duct Detectors to Duct Work
☐	☑	System Programming	☐	☑	Remote Test Stations for Duct Detectors
☐	☑	Testing of all Proposed Devices	☐	☑	Installation of Control Equipment Enclosures
☐	☑	One Year Warranty on Parts	☐	☑	Specialty Backboxes
☐	☑	One Year Warranty on Labor	☐	☑	Lift for High Ceilings
☐	☑	Owner Training	☐	☑	Fire Watch
☐	☑	Record (as-built) Documentation	☐	☑	Duct Detectors for FSDs (per M Sheets)
☐	☑	O&M Manuals	☐	☑	Patch and Paint
☐	☑	System Meets Plans / Drawings	☐	☑	Firestopping (excluding existing penetrations)
☐	☑	System is Design-Build	☐	☑	Correction of Wiring Faults Caused by Others
☐	☑	System is Code Minimum Only	☐	☑	Smoke Control

Bill of Material

The following bill of materials is intended to describe the scope of work / equipment provided by Stryker Integrated Solutions, LLC for this project by identifying major device and panel quantities. This bill of material is not intended to be a comprehensive list of all fire alarm system parts, components or accessories.

Line Item	Quantity	Part Number	Description	Manufacturer
1			Dist. FA & Security Monitoring	

Bid Qualification

This proposal is based upon the information provided to Stryker Integrated Solutions, LLC. Please carefully review this "Bid Qualification" section and verify any additional services and/or equipment related to this proposal and the provision of a complete and operating system.

Documentation Available to Stryker Integrated Solutions, LLC			
Spec Section:	NA	**Section Name:**	NA
Drawing Date:	NA	**Drawing Sheets:**	NA
Addendums:	NA	**Schedule:**	NA
Other / General:	NA		

Clarifications and Alternates

1. NA

Exclusions

NA

Project Price	District Fire & Security Monitoring
STRYKER INTEGRATED SOLUTIONS TOTAL PROJECT PRICE:	**$27,175.00**

Thank you for considering our proposal. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like us to proceed with the scope of work as outlined in this proposal, please sign below and fax email to donnie.dahlgren@strykeris.com.

Sincerely,

Donnie Dahlgren, OK 10087

Donnie Dahlgren, OK 10087
President
Fire & Life Safety

By signing below, I accept this proposal and agree to the Terms and Conditions V1.0 dated November 2016 contained herein.

CUSTOMER NAME

DATE

X

AUTHORIZED SIGNATURE

PRINTED NAME / TITLE

TERMS AND CONDITIONS **V1.0 November 2016**

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	$2,000,000 general aggregate

All insurance policies carried by Stryker hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Stryker, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Stryker, pursuant to the terms of this Agreement. Stryker shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

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Stryker shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Stryker or Stryker's employees while on Customer's site, or b) the malfunction of the equipment supplied by Stryker, or c) Stryker's breach of this Agreement.

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It is understood and agreed by the parties hereto that Stryker is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Stryker's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Stryker. Stryker shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Stryker, from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Styrker.

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This Agreement shall be governed and construed in accordance with the laws of the state in which the Work is being performed. Stryker agrees to comply with all laws and regulations relating to or governing the Work. Stryker agrees to comply with all reporting requirements imposed by law or this Agreement. Stryker shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Stryker prior to beginning work.

In the event that Stryker discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Stryker is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Stryker. Stryker in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Stryker shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Stryker from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Stryker and Customer, Stryker and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

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Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Stryker and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Stryker shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Dr. Jason Pittenger, Chief Financial Officer
Mark Lebsack, Assistant Superintendent of Operations

From: Alan Green, Chief Operations Officer

Board Meeting Date: June 9, 2025

Contract Vendor: United Rentals **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 34,986.70 **Fund:** 21 **Project:** 032

New Contract: ✓ **Renewal Contract:** _____ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Annual rental of four lifts used district wide.

United Rentals

RENTAL QUOTE

BRANCH D76
1220 SE 82ND ST
OKLAHOMA CITY OK 73149-4408
405-670-6575
405-670-3423 FAX

246757694

Customer #	: 615697
Quote Date	: 04/14/25
Estimated Out	: 07/01/25 09:00 AM
Estimated In	: 06/30/26 09:00 AM
UR Job Loc	: 12500 SW 15TH STREET
UR Job #	: 13
Customer Job ID	:
P.O. #	: 2025-26QUOTE
Ordered By	: ALAN GREEN
Written By	: JOHN THOMPSON
Salesperson	: JOHN THOMPSON

Job Site

MUSTANG PUBLIC SCHOOL STORAGE
12500 SW 15TH STREET
YUKON OK 73099-7069

Office: 405-376-2461 **Job:** 405-376-2461

MUSTANG PUBLIC SCHOOLS
12400 SW 15TH ST
YUKON OK 73099-7734

This is not an invoice
Please do not pay from this document

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
2	3002000	SCISSOR LIFT 19' ELECTRIC		103.00	205.00	530.00	13,780.00
1	3002995	SCISSOR LIFT 30-33' ELECTRIC 32" WIDE		234.00	467.00	1,000.00	13,000.00
1	3001520	VERTICAL LIFT 18-20' ELEC SELF PROPELLED		135.00	305.00	590.00	7,670.00

Rental Subtotal: 34,450.00

SALES/MISCELLANEOUS ITEMS:

Qty	Item	Price	Unit of Measure	Extended Amt.
1	DELIVERY CHARGE	268.350	EACH	268.35
1	PICKUP CHARGE	268.350	EACH	268.35

Sales/Misc Subtotal: 536.70

Agreement Subtotal: 34,986.70
Estimated Total: 34,986.70

COMMENTS/NOTES:

CONTACT: ALAN GREEN
CELL#: 405-973-4134

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #
IN ORDER TO CLOSE THIS CONTRACT

This proposal may be withdrawn if not accepted within 30 days. The above referenced Rental Protection Plan, environmental, and tax charges are estimates and are subject to change.

NOTICE: This is not a rental agreement. The rental of equipment and any items listed above is subject to availability and subject to the terms and conditions of the Rental and Service Agreement, which are available at https://www.unitedrentals.com/legal/rental-service-terms-US and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer

From: Heather Wiggins, Director Of Student Assistance

Date: 5/13/2025

Contract Vendor: A Chance to Change **Time Frame:** 25-26 School Year

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Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

" A Chance to Succeed" is an evidence based curriculum assisting students with the ability to cope with stress, create healthy relationships and develop better decision making skills in a group environment. This program is led by trained staff at no cost to the district.

A CHANCE *to Change*

A CHANCE TO SUCCEED

STUDENT PROGRAM



A Chance to SUCCEED provides elementary, middle, and high school students group support to help them abstain from or eliminate life-threatening substance use and provide crucial mental health education. SUCCEED provides adolescents a safe place to turn for help when life circumstances become overwhelming. This program increases a student's chance of graduation, reduces their risk of incarceration, increases their chance of obtaining a higher education and most importantly provides them with the tools necessary to live an improved quality of life.

SUCCEED groups and presentations are led by trained A Chance to Change staff. This service is funded by generous donors and is completely FREE for participating schools.

HELP OUR STUDENTS SUCCEED

Through the Evidence-Based Curriculum Students Reported:
An improved ability to cope with stress, increased satisfaction in relationships, and feeling better about themselves and their future. This program is also...

- ***Proven to cut Drug Use by up to 75%***
- ***Proven to cut Alcohol Use by up to 60%***
- ***Proven to cut Verbal/Physical Aggression by up to 50%***
- ***Proven to cut Tobacco Use by up to 87%***

We are excited to offer these services collaborate with schools in the community. We are limited on how many schools we can cover, so please contact us ASAP if you're interested in scheduling. You can reach Nanci at 405.233.4253 or ncosby@achancetochange.org for scheduling. We look forward to hearing from you and hope you continue to have a wonderful school year. We are also available for specific **topic presentations** for the school body as well.

A CHANCE *to Change*

Nanci J. Cosby, M.Ed.
Outreach & Engagement Manager
ncosby@achancetochange.org
405.233.4253

United Way
Partner Agency

2113 West Britton Rd. • Oklahoma City, OK 73120 • www.achancetochange.org

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer

From: Heather Wiggins, Director Of Student Assistance

Date: 5/13/2025

Contract Vendor: Calm Waters **Time Frame:** 25-26 School Year

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Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Calm Waters is a 9-week student support group for children who have experienced loss. This program is led by trained staff at no cost to the district.

calm waters

Student Grief Support Groups

The Program

Calm Waters provides FREE, 8-week Student Support Groups for students from Pre-K to 12th grade, who have experienced loss due to:

Death, Divorce/Separation, Incarceration, Military Deployment, Deportation, Foster Care and Adoption, and Immigration/Refugee Status

Groups

Each group consists of 5-8 students who are split between PreK-K, 1st-2nd, 3rd-5th, and 6th-12th grade.

The elementary groups typically last 30-45 minutes, and the middle/high groups last 45-60 minutes.

Facilitation

Calm Waters can train school staff to facilitate their own groups free of charge, or we can send a trained Calm Waters facilitator to the school.

Registration

Student registrations and consent are completed by parents/caregivers online or by physical copy. The Calm Waters Program Coordinator will communicate the names of registered students to school staff.

Calm Waters Center for Children and Families | 501 N. Walker, Suite 140, Oklahoma City, OK 73102 | 405-841-4800 | Calmwaters.org

calm waters

Student Grief Support Groups

How to Get Started:

Sign School Partnership Agreement (SPA)

Attend Community Grief Training online or in-person (if school staff facilitates groups)

Collect student registrations (online or physical copy)

Communicate with Program Coordinator at Calm Waters to discuss registrations and scheduling

CONGRATULATIONS

Begin your student support groups!

Calm Waters Center for Children and Families | 501 N. Walker, Suite 140, Oklahoma City, OK 73102 | 405-841-4800 | Calmwaters.org

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 17, 2025

Contract Vendor: Canadian County Health Department **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 28,800.00 **Fund:** 11 **Project:** 047

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

The memo is to request the approval of a continuing agreement between the Canadian County Health Department (CCHD) and Mustang Public Schools to perform the services as part of the "Autism Toddler Replication Program" (Replication of Early Foundations: Autism Model and Outreach Project), a joint venture by the parties to provide services through the Canadian County Sooner Start program to children birth-3 years identified as children with suspected or identified Autism Spectrum Disorder. The attached contract is effective from July 1, 2025 through June 30, 2026.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into by and between the Canadian County Health Department, (CCHD), and Mustang Public Schools, (MPS), jointly, "parties".

Purpose of the Agreement: The purpose of this agreement is to perform the services listed below as part of the "Autism Toddler Replication Program" (Replication of Early Foundations: Autism Model and Outreach Project), a joint venture by the aforementioned parties to provide services through the Canadian County SoonerStart program to children birth-3 yrs identified as children with suspected or identified Autism Spectrum Disorder.

Agreement Period: The agreement is to be effective on July 1, 2025 and will remain in effect until June 30, 2026. Any modifications to this agreement, including but not limited to extensions and renewals, shall be valid only if the change is made by mutual agreement and approved in writing by an authorized official of each party directly impacted by the modification.

Terms of Agreement:

Duties of CCHD include:

1. Provide a Program Coordinator for the Early Foundations Program who will be available to the Early Foundations Program for a minimum of 4 hours per day. The Program Coordinator will be an employee of the Oklahoma State Department of Health (OSDH).

2. Early Foundation Program will provide materials, toys, supplies and furniture necessary to implement and maintain the Early Foundations Program, including, if necessary, computer equipment and related software.

3. CCHD will hire and train teaching assistants for each child. The teaching assistants will be trained in the Early Foundations model and will receive training in confidentiality procedures including Family Educational Rights and Privacy Act (FERPA) and Health Insurance Portability and Accountability Act (HIPAA).

4. Keep accurate records of attendance and programming in the Early Foundations Program.

5. Keep accurate records of child objectives and activities designed to attain child objectives (i.e. individual program development, data collection, etc.)

6. Program will provide home visits to children participating in the Early Foundations Program and related parent support services.

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into by and between the Canadian County Health Department, (CCHD), and Mustang Public Schools, (MPS), jointly, "parties".

Purpose of the Agreement: The purpose of this agreement is to perform the services listed below as part of the "Autism Toddler Replication Program" (Replication of Early Foundations: Autism Model and Outreach Project), a joint venture by the aforementioned parties to provide services through the Canadian County SoonerStart program to children birth-3 yrs identified as children with suspected or identified Autism Spectrum Disorder.

Agreement Period: The agreement is to be effective on July 1, 2025 and will remain in effect until June 30, 2026. Any modifications to this agreement, including but not limited to extensions and renewals, shall be valid only if the change is made by mutual agreement and approved in writing by an authorized official of each party directly impacted by the modification.

Terms of Agreement:

Duties of CCHD include:

1. Provide a Program Coordinator for the Early Foundations Program who will be available to the Early Foundations Program for a minimum of 4 hours per day. The Program Coordinator will be an employee of the Oklahoma State Department of Health (OSDH).

2. Early Foundation Program will provide materials, toys, supplies and furniture necessary to implement and maintain the Early Foundations Program, including, if necessary, computer equipment and related software.

3. CCHD will hire and train teaching assistants for each child. The teaching assistants will be trained in the Early Foundations model and will receive training in confidentiality procedures including Family Educational Rights and Privacy Act (FERPA) and Health Insurance Portability and Accountability Act (HIPAA).

4. Keep accurate records of attendance and programming in the Early Foundations Program.

5. Keep accurate records of child objectives and activities designed to attain child objectives (i.e. individual program development, data collection, etc.)

6. Program will provide home visits to children participating in the Early Foundations Program and related parent support services.

Duties of Mustang Public Schools include:

1. Mustang Public Schools will pay a monthly fee of **$1,200.00 per child (not to exceed 2 children)** and not to exceed the total contract cap of $28,800 a contract year provided that:
   a. The child resides in their School District, and
   b. The IEP team from that school determines that placement in the Early Foundations Program is appropriate for said child

Liability: Parties are responsible for their own negligent and intentional acts and omissions under this agreement and each party indemnifies the other parties against any liability, damages, losses or expenses arising from the other parties' responsibilities hereunder.

Confidentiality: Parties agree that any obvious or identified confidential or proprietary information, including but not limited to medical/educational records and/or financial records, will be kept confidential and shall not be disclosed to any third party without specific written permission from the other party, or as otherwise required under state or federal law and/or regulation, or valid court order. Procedures for FERPA and HIPAA will be followed by all parties.

Cancellation: This agreement is subject to termination upon thirty (30) days written notice by either party. Either party may terminate this agreement immediately upon written notice to the other party in the event of a material breach of this agreement.

Signatures:

Canadian County Health Department

Business Manager

Administrator

Date: 5/29/25

Mustang Public Schools

_____

Board President

Date: _____

Approved:

_____
County Commissioner

_____
County Commissioner

_____
County Commissioner Date: _____

Attest:

_____
County Clerk Date: _____

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: Canadian Valley Speech Services **Time Frame:** August 08, 2025 - June 21, 2026

Amount: $ 85,000.00 **Fund:** 11 **Project:** 047/ 641

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Speech/Language Services for students who present needs in the area of speech/language impairments for the 25-26 school year.

Diann Burris dba Canadian Valley Speech Services

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES

Certified Speech Language Pathologist (SLP)

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between the parties of:

INDEPENDENT SCHOOL DISTRICT NO. I-69 of CANADIAN COUNTY, OKLAHOMA, (hereinafter referred to as "**MUSTANG**") and Canadian Valley Speech Services (hereinafter referred to as CVVS as follows:

TERM OF CONTRACT: The term of this contract shall commence and continue through the dates indicated below; at which time this contract shall automatically terminate. No contracted services of any kind or nature are to be performed after the termination date of this contract nor shall **MUSTANG** reimburse or pay for any services of any kind or nature performed after the termination date. This contract shall not be subject to the continuing contract law and shall not automatically renew under any conditions.

Start Date: 08/08/2024 End Date: 05/21/2026

CONTRACTED SERVICES: During the term of this contract, CVVS agrees to provide the following services when and if requested by **MUSTANG**:

1. Perform tests, measurements and other evaluations/screenings to ascertain student's status and to establish performance baselines.
2. Consult with teachers in relation to student's educational needs.
3. Participate in IEP meetings as requested by the Executive Director of Student Services.
4. Provide required services to identified students of Mustang Public Schools.

All contracted services shall be performed by CVVS, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from CVVS, which documentation shall be immediately provided by CVVS. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: CVVS shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, for all services rendered at the request of **MUSTANG**. The billing will specifically identify the student referred by **MUSTANG**, the **MUSTANG** representative making the referral, the services and date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. CVVS shall submit billing statements on a monthly basis. **MUSTANG** shall not be liable for any costs, expenses or services of CVVS pertaining to the contracted services except for the compensation herein set forth.

Hourly Rate: $75 Total compensation will not exceed a total of 30 hours per week. without prior consent of **Mustang** administration. Special considerations apply: It is understood that CVVS will be working off site up to 2 days a week.

CVVS and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness and efficiency of services delivered.

CVVS shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by CVVS.

COMPLIANCE WITH STATE AND FEDERAL LAWS: CVVS shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules or regulations applicable to the performance of contracted services.

CVVS shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of CVVS, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, during the performance of any contracted service, to work with or be around or in the present of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to CVVS only such information as is relevant to the services to be performed. CVVS shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order. **MUSTANG** shall have unrestricted access to student records kept and maintained by CVVS, if the custodial parent or legal guardian of the student has given **MUSTANG** or CVVS a release. If the custodial parent or legal guardian of the student refuses to execute such release, CVVS will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to CVVS by **MUSTANG**.

TERMINATION: This contract may be prematurely terminated by either party upon 30 days written notice to the other party.

STATUS AS INDEPENDENT CONTRACTOR: CVVS In the performance of all services herein specified, CVVS, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of CVVS provided, however, CVVS shall perform all services in the timely, competent and professional manner and consistent herewith.

HOLD HARMLESS and LIABILITY INSURANCE: CVVS shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of ____ CVVS, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of CVVS. CVVS herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of $100,000.00 per occurrence insuring CVVS her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of CVVS, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of CVVS, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of CVVS. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRESTATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SHOOLS by:

Charles Bradley, Superintendent

President, Mustang Board of Education

Diann Burris

Diann Burris
Dba: Canadian Valley Speech Services
canadianvalleyspeech@gmail.com
Cell Phone: (405) 830-4023

CONTRACT NOT VALID UNLESS AND UNTIL APPROVIDED BY THE
MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 17, 2025

Contract Vendor: Edmond Speech Therapy LLC **Time Frame:** August 8, 2025 - May 21, 2026

Amount: $ 240,048.00 **Fund:** 11 **Project:** 047 / 621

Renewal Contract: ☑ **(check one)**

New Contract: ☐

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Amendment of Speech/Language Services for students who present need in the area of Speech/Language impairment for the 25-26 school year approved at the May 12th 2025 board meeting.

Adding an additional full-time speech therapist caseload to be split between Sunset Hill Elementary and Creek Elementary. All together having two full-time speech therapist caseloads.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

Edmond Speech Therapy LLC
Phone: (405) 295-5753
Fax: (405) 562-7034



EdmondSpeechTherapy.com
209 Lilac Drive, Suite 130
Edmond, OK 73034

AMENDMENT TO AGREEMENT FOR SPEECH THERAPY SERVICES

This Amendment to Agreement for Speech Therapy Services is entered into as of May 29, 2025 (the "Amendment"), between Mustang Public Schools (the "District") and Edmond Speech Therapy LLC ("EST").

WHEREAS, the District and EST executed that certain Agreement for Speech Therapy Services, dated May 12, 2025 (the "Agreement"); and

WHEREAS, the District and EST now desire to amend Section 6. Services of the Agreement as provided by the Agreement in Section 18. Modification or Amendment.

NOW THEREFORE, the District and EST agree that Section 6 of the Agreement is hereby modified as follows:

6. SERVICES

The Contractor shall perform the following services pursuant to this Agreement: review of academic records, speech-language therapy services, evaluations and report writing, student observation, consultations with parents and teachers, and any other service required as teacher of record, including but not limited to holding meetings, completing documentation, determinations of eligibility, and obtaining parental consent for evaluation.

For this Agreement, EST agrees to provide the services described above to satisfy two (2) full-time speech-therapy caseloads. The first caseload is at Mustang Trails Elementary School, and the second caseload is split between Sunset Hills Elementary School and Creek Elementary School.

Except as specifically modified herein, the Agreement shall remain in full force and effect.

[The remainder of this page is intentionally blank.]

Edmond Speech Therapy LLC
Phone: (405) 295-5753
EdmondSpeechTherapy.com

IN WITNESS WHEREOF the undersigned parties have executed this Amendment as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

Mustang Public Schools

Signature: _____ Date: _____
Name: _____ Title: _____

Edmond Speech Therapy LLC

Signature: _____ Date: May 29, 2025
Name: Connor Harris Title: Manager and Owner

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services KW

Board Meeting Date: May 12, 2025

Contract Vendor: Edmond Speech Therapy LLC **Time Frame:** August 8, 2025 - May 21, 2026

Amount: $ 120,024.00 **Fund:** 11 **Project:** 047 / 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Speech/Language Services for students who present needs in the area of Speech/Language impairment for the 25-26 school year.

Edmond Speech Therapy, LLC

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

Edmond Speech Therapy LLC
Phone: (405) 295-5753
Fax: (405) 562-7034



EdmondSpeechTherapy.com
209 Lilac Drive, Suite 130
Edmond, OK 73034

AGREEMENT FOR SPEECH THERAPY SERVICES

This Agreement for Speech Therapy Services is entered into as of May 12, 2025 (the "Agreement"), between Mustang Public Schools (the "District") and Edmond Speech Therapy LLC ("EST").

WHEREAS, the District has need of a licensed and certified speech-language pathologist ("SLP") or speech-language pathology assistant ("SLPA") to serve in the capacity as an independent contractor, and EST desires to provide an SLP and/or an SLPA (the "Contractor") to serve in such capacity.

NOW THEREFORE, the District and EST mutually agree as follows:

1. TERM

The District hereby engages EST to provide the Contractor who will provide services for the period from August 8, 2025, through May 21, 2026. This Agreement shall be non-renewable. Any services beyond the contracted term shall be provided only with a new written contract between the District and EST.

2. TERMINATION

Either the District or EST may terminate this Agreement at an earlier date upon thirty (30) days written notice. In such event, EST shall be compensated on a pro rata basis for services already provided. This Agreement may be modified at any time by mutual consent from both the District and EST.

3. COMPENSATION

The District agrees that EST shall receive the sum of $80.00 per hour for all services provided by the Contractor, including but not limited to direct therapy services, evaluations, documentation, data entry, consultation with parent and/or teacher, and participation in individualized education program. The District and EST agree that the Contractor will be capped at a forty (40) hour work week, but the Contractor may request permission from the District for more hours if needed to satisfy the caseload's needs. EST will bill for services provided by the Contractor on days when school is in session and only as needed to satisfy the caseload's needs when school is not in session (e.g. Christmas Break, Spring Break, etc.).

All hours of work performed by the Contractor shall be reported by EST in an itemized invoice to the District's Director of Special Services on the invoice due dates provided by the District. The District agrees to pay the invoice in full no later than thirty (30) days after the invoice is issued. If the invoice is paid after thirty (30) days of its issuance, the District agrees to pay a late fee of ten percent (10%) applied to the total amount of the invoice.

Edmond Speech Therapy LLC
Phone: (405) 295-5753
EdmondSpeechTherapy.com

4. INDEPENDENT CONTRACTOR

The District, EST, and the Contractor understand and agree that this Agreement creates an engagement for an independent contractor and that no employer-employee relationship of any kind shall be created or implied by reason of this Agreement. The following freedoms and responsibilities, set forth here confirm the Contractor's status as an independent contractor:

- The Contractor shall determine his/her own schedule and method of practice, consistent with the ethical and medical standards of his/her profession.
- The Contractor is not required to participate in professional development days, lunch-time duties, or other duties and roles that are inherent in a school employee's duties and roles.
- EST and the Contractor, not the District, shall be responsible for withholding taxes with respect to EST and the Contractor's compensation hereunder.
- Neither EST nor the Contractor shall have claim against the District hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

5. INSURANCE

EST and the Contractor shall provide their own insurance to adequately cover any service performed pursuant to this Agreement in an amount sufficient to hold the District harmless for any liability.

6. SERVICES

The Contractor shall perform the following services pursuant to this Agreement: review of academic records, speech-language therapy services, evaluations and report writing, student observation, consultations with parents and teachers, and any other service required as teacher of record, including but not limited to holding meetings, completing documentation, determinations of eligibility, and obtaining parental consent for evaluation.

For this Agreement, EST agrees to provide the services described above to satisfy one (1) full-time speech-therapy caseload at Mustang Trails Elementary School.

7. ACCESSIBILITY AND OWNERSHIP

The District agrees to provide a suitable work area for the Contractor to administer services and maintain the confidentiality of professional reports as required by state law and professional standards. The District also agrees to that equipment and supplies housed by the District may be utilized by the Contractor. The District agrees to provide the Contractor with a schedule of students requiring services and all necessary information for each student requiring services.

All reports, files, test protocols, and records relating to the District's business, whether prepared by the Contractor or otherwise coming into the Contractor's possession, shall remain the exclusive property of the District. Accordingly, all such documents shall remain in the District's control and maintenance after the term of this Agreement. Forms, documents, or other inventions created by the Contractor prior to or during the term of this Agreement, excluding the reports completed for the District, are and shall remain the property of the Contractor.

8. LICENSURE

The Contractor, at all times during the term of this Agreement, shall maintain in good standing his/her license with the Oklahoma Board of Examiners for Speech-Language Pathology and a Certificate of Clinic Competence from the American Speech and Hearing Association.

9. ADA COMPLIANCE

EST and the Contractor agree to comply with the Americans with Disabilities Act of 1990 (Public Law 101-336) and all amendments and requirements imposed by the regulations issued pursuant to the act.

10. FEDERAL AND STATE LAW INCORPORATION

The District and EST agree that this Agreement incorporates, by references, all applicable federal and state laws and regulations and subsequent amendments thereto. The District acknowledges the requirement to provide a "free appropriate public education" (as defined in the Rehabilitation Act of 1973, Section 504) in the "least restrictive environment" (as defined in 20 USC § 1412 (a)(5)(A) and 34 CFR § 300.114).

11. BOARD OF EDUCATION APPROVAL

This Agreement is not valid or binding until approved by the District's Board of Education at a public meeting.

12. NON-COMPETE AGREEMENT

The District agrees to not hire the Contractor as an employee or engage the Contractor as an independent contractor outside of this Agreement between the District and EST for a period of one (1) year from the last day of this Agreement, whether this Agreement ends by the term set forth above or by earlier notice and termination.

13. SUCCESSORS AND ASSIGNS

All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties to this Agreement and their respective successors and assigns.

14. HEADINGS

The Section headings are not to be considered a part of this Agreement and are not intended to be a full and accurate description of the contents hereof.

15. WAIVER

Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.

16. COMMUNICATIONS

Any communications regarding this Agreement should not be addressed to the Contractor, but rather be addressed to EST by mail at the address listed below, by email at connorharris@edmondspeechtherapy.com and carleeharris@edmondspeechtherapy.com, by telephone at (405) 295-5753, or by fax at (405) 562-7034.

17. NOTICES

Any and all notices, demands, or other communications required or desired to be given hereunder by either the District or EST shall be in writing and shall be validly given or made to another party if personally served, or if deposited in the United States certified mail postage prepaid with return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand, or other communication is given by mail, such notice shall be conclusively deemed given five (5) days after deposit thereof in the United States mail addressed to the party to whom such notice, demand, or other communication is to be given at the following addresses:

If to the District: Mustang Public Schools, ATTN: Karen Wilson, Ph.D., Executive Director of Student Services, 12400 SW 15th Street, Yukon, OK 73099

If to EST: Edmond Speech Therapy LLC, 209 Lilac Drive, Suite 130, Edmond, OK 73034

Any party hereto may change its address for purposes of this paragraph by written notice given in the manner provided above.

18. MODIFICATION OR AMENDMENT

No amendment, change, or modification of this Agreement shall be valid unless in writing and signed by the District and EST.

19. ENTIRE UNDERSTANDING

This document constitutes the entire understanding and agreement of the District and EST, and any and all prior agreements, understanding, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

20. UNENFORCEABILITY OF PROVISIONS

If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect.

[The remainder of this page is intentionally blank.]

Edmond Speech Therapy LLC
Phone: (405) 295-5753
EdmondSpeechTherapy.com

IN WITNESS WHEREOF the undersigned parties have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

Mustang Public Schools

Signature: _____ Date: _____
Name: _____ Title: _____

Edmond Speech Therapy LLC

Signature: _____ Date: May 12, 2025
Name: Connor Harris Title: Manager and Owner

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jason Pittenger, Chief Financila Officer

From: Mike Barrick, Director of Behavior Support Programs MWB

Board Meeting Date: 6.17.25

Contract Vendor: House of Healing **Time Frame:** 25-26 School Year

Amount: $ 6,000.00 **Fund:** 11 **Project:** 042

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

This memo is a request the approval to continue our contract with House of Healing for the 25-25 school year. This agreement is for House of Healing to perform the services of the equine experience. House of Healing will provide horses and other required equipment for district students to participate in the education, horseback riding, and othe equine assisted activities. These students will be selected by the Behavior Support Department. House of Healing will provide a 2 hour session weekly group for 10 weeks.

SERVICE AGREEMENT

THIS SERVICE AGREEMENT ("Agreement") is entered into and dated this 2 day of June, 2025, by and between Mustang Public School District I-069 of Canadian County, a/k/a Mustang Public Schools, 12400 SW 15th St, Yukon, Oklahoma 73099 ("District") **AND** House of Healing, Inc., 7300 Britton Road NE El Reno, Oklahoma 73036 ("HOH"). District and HOH agree as follows:

- **Purpose:** HOH has the necessary qualifications, experience, equipment, and abilities to provide equine assisted activities to certain Mustang Public School students considered at-risk enrolled in District. District believes that its students will benefit from the services to be provided by HOH.
- **House of Healing Responsibilities:** HOH agrees to do the following:
  - Provide educational and equine assisted activities to designated District Public School Students;
  - Provide training to District students selected for the Equine Experience Program;
  - Provide all horses and other required equipment in order for District's students to participate in the education, horseback riding, and other equine assisted activities, including but not limited to saddles, helmets, and any other necessary safety equipment;
  - Determine which students referred by District are appropriate for participation in the programs;
  - Conduct a 2 hour session weekly per group. Classes may be cancelled due to adverse weather conditions, instructor availability, and damage to facilities or livestock illness/injury. If possible, notification for cancellation of classes should be made twenty-four (24) hours in advance, but no later than two hours prior to scheduled class time.
- **District's Responsibilities:** District agrees to do the following:
  - Identify students to participate in HOH Equine Experience Program.
  - Provide transportation to/from HOH for students and District staff participating in HOH's programs during school hours.
- **Term of Agreement:** The term of this Agreement shall begin on the date of this Agreement and will remain in full force and effect until the completion of District's school year and shall only be effective for days when school is in session. The parties may extend this Agreement by mutual written agreement for subsequent school semesters or year(s). In the event that either party wishes to terminate this Agreement, that party will be required to provide written notice to the other party at least ninety (90) days prior to the proposed date of termination. Except as otherwise provided in this Agreement, the obligations of HOH will terminate upon HOH ceasing to be engaged by District or the termination of this Agreement by District or HOH.
- **Student Disqualification:** Students may be disqualified from participation upon the mutual consent of both parties.

- **Compensation:** For services rendered by HOH as required by this Agreement for Mustang Public School students considered needing support services in Mustang, HOH will offer cycles of 5 and/or 10 weekly sessions during the fall and spring semesters of the 2025-2026 with 8-10 students each.
  Total cost for 10 sessions - $30/stu/sess ~ $3000, 5 sessions ~$1500
  Total owed to House of Healing will be adjusted based on student attendance In the event that District does not comply with the rates, amounts, or payment dates provided in the Agreement, HOH has the right to terminate agreement. If a grant or donation is received during the session by HOH specific for Mustang schools, the cost will be reduced by grant amount received.
- **Capacity/Independent Contractor:** It is expressly agreed that HOH is acting as an independent contractor and not as an employee of District. HOH and the District acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the parties shall meet all of its obligations and responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation, or insurance.
- **Notices:** All notices, requests, demands, or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties at the addresses listed above or to such other address as any party may from time to time designate.
- **Insurance:** HOH will be required to maintain general liability insurance including coverage for bodily injury and property damage at a level that would be considered reasonable in the industry of HOH based on the risk associated with characteristics of this Agreement. All insurance policies will remain materially unchanged for the duration of this Agreement. HOH shall furnish to district a Certificate of Liability Insurance upon request. The Certificate of Liability Insurance shall require at least ten (10) days' notice to District before cancellation of coverage for any reason. House of Healing will have a current background check on all employees, and volunteers that will be working with students in the program offered. HOH will provide District a copy of background check upon request.
- **Limitation of Liability:** It is understood and agreed that HOH will not be liable to the District, or any agent or associate of the District, for any mistake or error in judgment or for any act or omission done in good faith and believed to be within the scope of authority conferred or implied by this Agreement. The services provided by HOH shall be subject to the Oklahoma Livestock Activities Liability Limitation Act. All students (through their parent or guardian if appropriate) participating in HOH programs shall be required to sign a written statement indicating that they understand the limitation of liability and releasing District and HOH from liability in accordance with the Oklahoma Livestock Activities Liability Limitation Act.

- **Modification of Agreement:** Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party or an authorized representative of each party.
- **Assignment:** HOH will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of District.
- **Entire Agreement/Amendment:** This Agreement constitutes the entire agreement between the parties and may not be modified, changed, or varied except by a written instrument signed by the parties.
- **Construction:** This Agreement shall be interpreted and construed according to the laws of the State of Oklahoma, and venue for any action arising out of this Agreement shall be in Canadian County, Oklahoma. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.
- **Severability:** In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.
- **Waiver:** The waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.

Approved:

House of Healing Equine Experience

Twylla Hester EdD Date: 5/8/25

Twylla Hester CEO
(Print Name and Title)

Approved:

by Mustang Public Schools' Board of Education on _____ day of _____,2025.

Mustang Public Schools

_____ Date: _____
Superintendent

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services KW

Board Meeting Date: June 9, 2025

Contract Vendor: ImageNet Consulting, LLC **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 2,749.65 **Fund:** 11 **Project:** 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

ImageNet Consulting, LLC provides annual software support and replacement of specific hardware and systems to maintain our special education records database. The contract is in effect from July 1, 2025 through June 30, 2026.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

Mustang
Public Schools

Cady, Debra <cadyd@mustangps.org

mageNet Agreement Renewal for 25-26 SY

avid Wails <DWails@imagenet.com>
o: "Cady, Debra" <cadyd@mustangps.org>, "Schrick, Geromy" <schrickg@mustangps.org>

Wed, Apr 30, 2025 at 3:54 PI

Debra and Geromy,

Good afternoon. Happy hump day.

I have attached the renewal quote that you requested. There are several things to note.

1. The pricing this year is $ 176.40 higher than last year. This is due to the new State of Oklahoma contact 1007IM. I adjusted each line item to be in line with the new state contract. Three of the four increased and one actually decreased.
2. There will be a 5% Laserfiche price increase that will go into effect on October 1, 2025. This increase will not impact this year's renewal. I wanted to let you know now so that you could budget accordingly for next year's renewal.
3. Your current agreement does not expire until July 30th. Sending the renewal to you today will allow you 90 days to wrap things up on your end.
4. Once you are ready to renew, please send the PO directly to me. I will then begin the process of generating an invoice for you.

Feel free to reach out to me if you have any questions. Always happy to help.

Sincerely,

David Wails

Customer Success Manager – ECS Division

ImageNet Consulting

918-232-2679

dwails@imagenet.com

ImageNet.com

ImageNet Consulting
PROUD PARTNER OF THE OKC THUNDER

+ImageNet Consulting

Service Level Agreement

For

Mustang Public Schools

April 30, 2025

Service Level Agreement – Software Solutions

This Service Level Agreement is made between Mustang Public Schools and ImageNet Consulting, LLC ("ImageNet") on the Effective Date below.

Services

ImageNet will provide Client with certain Software Solutions services as more fully described in Appendix B to this Agreement under the terms herein.

Hardware/System Support

ImageNet shall provide support and replacement of all hardware and systems specified in Appendix B, provided that all Software is Genuine, Currently Licensed, and Vendor-Supported. Should any hardware or systems fail to meet these provisions, they will be excluded from this Service Agreement. Should 3rd Party Vendor Support Charges be required in order to resolve any issues, these will be passed on to the Client after first receiving the Client's authorization to incur them.

Coverage

Remote Helpdesk and remote technical services will be provided to the Client by ImageNet through remote means between the hours of 8:00 am – 5:00 pm Monday through Friday, ImageNet recognized holidays. If customer is greater than 25 miles from an ImageNet office, travel costs will be charged to the client as an extension of the time of the call.

Support and Escalation

ImageNet will respond to Client's Trouble Tickets under the provisions of Appendix A, and with best effort after hours or on holidays. Trouble Tickets must be opened via our ticket entry process by submitting an email ticket to: softwaresupport@imagenetconsulting.com or by phone if internet is unavailable. Each call will be assigned a Trouble Ticket number for tracking and the client will be notified of its receipt. Our escalation process is detailed in Appendix A.

Service outside Normal Working Hours

Emergency services performed outside of the hours of 8:00 am – 5:00 pm Monday through Friday, excluding public holidays, shall be subject to provisions of Appendix B.

Service Disclaimer

Client grants ImageNet authorization to view any data within the regular routine of the repair or system improvement. Client also authorizes ImageNet to reasonably delete, change, and/or rewrite any necessary information to complete the system repair or improvement that is consistent with the standards and practices in the industry.

Excluded Services

Service rendered under this Agreement does not include:

- Post-Project on-site software technical services (see fee schedule for pricing)
- Post-Project training of administrator or end-users after project completion
- Hardware warranty or maintenance (separate agreement required)

Suitability of Existing Environment

Minimum Standards Required for Services

In order for Client's existing environment to qualify for ImageNet's Remote Technical Services, the following requirements must be met:

- All Servers, Desktop PC's and Notebooks/Laptops with Windows Operating Systems must not be past the official Microsoft extended support date and have all the latest Microsoft Service Packs and Critical Updates installed.
- All Server and Desktop Software must be Genuine, Licensed and Vendor-Supported.
- The environment must have a currently licensed, up-to-date and Vendor-Supported Server-based Antivirus Solution protecting all Servers, Desktops, Notebooks/Laptops, and Email.
- The environment must have a currently licensed, Vendor-Supported Server-based Backup Solution that can be monitored and send notifications on job failures and successes.
- The environment must have a currently licensed, Vendor-Supported Hardware Firewall between the Internal Network and the Internet.
- All Wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.

Chronically Failing Equipment

Experience has shown equipment belonging to the client which has initially passed Minimum Standard Requirements for system support can reveal itself to become chronically failing. This means that the equipment repeatedly breaks down and consistently causes user and business interruption even though repairs are accomplished. Should this occur, while rare, Client agrees to work constructively and positively with ImageNet to replace the equipment to ensure optimum system performance.

Term of Agreement

This Agreement is effective upon the date signed, shall remain in force for one year ("Initial Term"). Any adjustments or modifications to the terms herein must be made in writing as an amendment to this Agreement and must be signed by Client and ImageNet.

- This Agreement automatically renews for subsequent annual terms beginning on the day immediately following the end of the Initial Term unless either party gives the other thirty (30) day's prior written notice of its intent not to renew this Agreement.
- This Agreement may be terminated by either party if the other Party:
  - Breaches any material term or condition of this Agreement and fails to remedy such breach within ninety (90) days of receipt of such written notice; or
  - Terminates or suspends its business operations unless it is succeeded by a permitted assignee under this Agreement.
- If either party terminates this Agreement, ImageNet will assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. The client agrees to pay ImageNet the actual costs of rendering such assistance. Actual costs could include but are not limited to: Training, data transfer, license transfers or equipment de-installation.
- Client agrees to allow ImageNet to assign, delegate, and subcontract services to third party competent contractors approved by ImageNet.

Taxes

It is understood that any Federal, State or Local Taxes applicable shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to ImageNet for the state of use.

Limitation of Liability

In no event shall ImageNet be held liable for indirect, special, incidental, or consequential damages arising under this contract, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment, or other costs.

ImageNet or its suppliers shall not be liable for any indirect, incidental, consequential, punitive, economic or property damages whatsoever (including any damages for loss of business profits, business interruption, loss of data or other pecuniary loss) arising out of this Agreement.

Confidentiality

ImageNet and its agents may use Client information, as necessary to or consistent with providing the contracted services and will use best efforts to protect against unauthorized use.

Miscellaneous

This agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Oklahoma. Jurisdiction and venue shall exclusively lie in the County of Oklahoma, City of Oklahoma City. It constitutes the entire Agreement between Client and ImageNet for services listed in "Appendix B." This agreement can be modified by a signed written Addendum by both parties.

If any collection action litigated or otherwise, is necessary to enforce the terms of this agreement, ImageNet shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which it may be entitled.

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

ImageNet is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God.

IN WITNESS WHEREOF, the parties hereto have caused this Service Agreement to be signed by their duly authorized representatives as of the date set forth below.

Fees and Payment Schedule

- Fees will be $ 2,749.65 per year plus applicable taxes, invoiced to Client on an annual basis, and will become due and payable on the first day of the renewal month. Services will be suspended if payment is not received within 10 days following the date due. Refer to Appendix B for ImageNet Services covered by the annual fee under the terms of this Agreement. Any additions to the current system at any future time will be added to the annual fee.
- It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered Projects, and will be quoted and billed as separate, individual Services.
- ImageNet Consulting LLC reserve the right to increase contract rates annually, not to exceed 10% of the previous contract year's fees and payments.

Accepted by:

Authorized Signature	Mustang Public Schools	Date
David Wails		April 30, 2025
Authorized Signature	ImageNet Consulting	Date

Appendix A

Response and Resolution Times

The following table shows the targets of response and resolution times for each priority level:

Trouble	Priority	Response time (in hours) *	Resolution time (in hours) *	Escalation threshold (in hours)
Service not available (all users and functions unavailable).	1	Within 1 hour	ASAP – Best Effort	2 hours
Significant degradation of service (large number of users or business critical functions affected)	2	Within 4 hours	ASAP – Best Effort	8 hours
Limited degradation of service (limited number of users or functions affected, business process can continue).	3	Within 24 hours	ASAP – Best Effort	48 hours
Small service degradation (business process can continue, one user affected).	4	Within 48 hours	ASAP – Best Effort	96 hours

Support Tiers

The following details and describes our Support Tier levels:

Support Tier	Description
Tier 1 Support	All support incidents begin in Tier 1, where the initial trouble ticket is created, and the issue is identified and clearly documented, and basic hardware/software troubleshooting is initiated. Support provided by ImageNet
Tier 2 Support	All support incidents that cannot be resolved with Tier 1 Support are escalated to Tier 2, where more complex support on hardware/software issues can be provided by more experienced Engineers. Support provided by ImageNet & Vendor
Tier 3 Support	Support Incidents that cannot be resolved by Tier 2 Support are escalated to Tier 3, where support is provided by the most qualified and experienced Engineers who have the ability to collaborate with 3rd Party (Vendor) Support Engineers to resolve the most complex issues.

Service Request Escalation Procedure

- Support Request is received.
- Trouble Ticket is created.
- Issue is Identified and documented in Help Desk system.
- Issue is qualified to determine if it can be resolved through Tier 1 Support

If issue can be resolved through Tier 1 Support:

- Level 1 Resolution - issue is worked to successful resolution.
- Quality Control –Issue is verified to be resolved.
- Trouble Ticket is closed after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 1 Support:

- Issue is escalated to Tier 2 Support
- Issue is qualified to determine if it can be resolved by Tier 2 Support

If issue can be resolved through Tier 2 Support:

- Level 2 Resolution - issue is worked to successful resolution.
- Quality Control –Issue is verified to be resolved.
- Trouble Ticket is closed after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 2 Support:

- Issue is escalated to Tier 3 Support
- Issue is qualified to determine if it can be resolved through Tier 3 Support

If issue can be resolved through Tier 3 Support:

- Level 3 Resolution - issue is worked to successful resolution.
- Quality Control –Issue is verified to be resolved.
- Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system.

If issue cannot be resolved through Tier 3 Support:

- Issue is escalated to Onsite Support
- Issue is qualified to determine if it can be resolved through Onsite Support

If issue can be resolved through Onsite Support:

- Onsite Resolution - issue is worked to successful resolution.
- Quality Control –Issue is verified to be resolved.
- Trouble Ticket is closed, after complete problem resolution details have been updated in Help Desk system.

Appendix B – Price Breakdown

Qty	Item #	Description	Total
Annual Laserfiche Software Assurance Program renewal for license fees, updates and support from July 31, 2025 to July 30, 2026. Your current LSAP expires July 30, 2025.			
1	MSE10B	Avante Server – MS SQL Express LSAP	$ 315.00
19	MNF05B	LF Avante Full User LSAP	$ 1,995.00
1	MCA01B	Import Agent LSAP	$ 300.00
1	MCS05B	ScanConnect 5-Pack LSAP	$ 139.65
Basic renewal includes: New releases, product updates, 2 Aspire Classes, Helpdesk Support, 2nd level support from Laserfiche Engineers, 24/7 access to the Knowledge Base articles, discussion forums and education resources on the Laserfiche Support Site.		Purchase Amount (not including applicable sales taxes)	$ 2,749.65

Software (Software Upgrades, Remote Technical Support All Tiers)

Service Rates

Labor	Rate
Remote Help Desk **8am-5pm M-F (30 minutes per ticket)**	INCLUDED
Remote Software Access/Fix **8am-5pm M-F (30 minutes per ticket)**	INCLUDED
Remote Administrator Assistance **8am-5pm M-F (30 minutes per ticket)**	INCLUDED
Remote Scanner Assistance **8am-5pm M-F (30 minutes per ticket)**	INCLUDED
Tier 2 Software Manufacturer Support	INCLUDED
Remote Help Desk (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$200/hr.
Remote Software Access Technical/Fix (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$200/hr.
Remote Administrator Assistance (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$200/hr.
Remote Capture Assistance (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$200/hr.
Remote Workflow/Issues (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$250/hr.
Remote Migration/Issues (after 30 minutes billed in 15 min. increments) **8:00 am-5pm M-F**	$250/hr.
On site Technical/Issues Labor **8:00 am – 5:00 pm (1 hour minimum)**	$200/hr.
Onsite Workflow and Migration/Issues Labor **8:00 am – 5:00 pm (1 hour minimum)**	$250/hr.
Onsite Labor **All Other Times (1-Hr Minimum)**	$ Time and a half/hr.

Hardware

Servers, scanners, and other hardware are covered under warranty or separate maintenance agreement.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: Larry L Mullins, PhD **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 10,000.00 **Fund:** 11 **Project:** 047 / 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Perform services of: onsite observations, student evaluations, review of educational records, consultations including training, demonstrating, coaching and mentoring activities with school personnel, functional behavior assessments, and program design and development for the district's students with the most severe behavior with cognitive impairments.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

AGREEMENT

THIS AGREEMENT is entered into on the 09 day of June, 2025, by and between **INDEPENDENT SCHOOL DISTRICT** 09-I69 **OF** Canadian **COUNTY, OKLAHOMA (hereinafter referred to as "District"),** and **Larry L. Mullins, Ph.D., (1301 Kerry Layne, Edmond, OK. 73034) (hereinafter referred to as "Dr. Mullins").**

RECITALS:

WHEREAS, the District and Dr. Mullins desire to enter into a mutually advantageous service agreement.

WHEREAS, the District seeks during the **2025-2026** school year for Dr. Mullins, as requested, to perform any of the following, including onsite observations, student evaluations, review of education records, consultations including training, demonstrating, coaching and mentoring activities with school personnel, functional behavioral assessments, and program design and development for the district or individual children referred by the school with learning and/or behavioral concerns.

WHEREAS, Dr. Mullins desires to provide the requisite clinical supervision under the terms and conditions of this Agreement and under the compensation arrangements herein provided.

NOW, THEREFORE, the parties agree as follows:

1. Dr. Mullins shall deliver the requested services for District students. Dr. Mullins possesses the requisite certification to perform these services.

2. Dr. Mullins will provide the services subject to the expectations and directions of the District representative or designee.

3. The District's representative shall determine the scope of work and provide general direction under the Agreement. At the request of the District, Dr. Mullins shall provide verbal and/or written reports and verifications to the District on a mutually agreeable schedule and perform other services as may be mutually agreed upon by both parties to the Agreement.

4. In the event that Dr. Mullins is not providing services in accordance with the stated direction provided by the District, the District's representative will contact Dr. Mullins about the District's concerns. In the event that said issues are not resolved, Dr. Mullins will, upon written request by the District, immediately cease providing services in the manner directed by the District. District will not pay and is not responsible for the costs associated with the services being eliminated.

5. Except as provided herein, all wages, taxes, benefits and employment-related expenses associated with Dr. Mullins's duties are the sole responsibility of Dr. Mullins, who is an independent contractor, not an employee of the District.

6. The District agrees to provide adequate space, furniture, and other furnishings as mutually agreed upon by both parties to the Agreement for the implementation of the Agreement.

7. Dr. Mullins will maintain all records, logs and documentation, including progress notes, prepared by him concerning any students in compliance with the Family Educational Rights and Privacy Act (FERPA). Additionally, Dr. Mullins agrees he will not permit any other party to have access to such information without the written consent of the parents of the student(s).

8. The District agrees to pay Dr. Mullins a fee of $175 per hour plus $175 per hour drive time to and from his office to the school site. **If Dr. Mullins fails to submit an itemized invoice to the District within forty-five (45) days of the last day of the month of services, Dr. Mullins forfeits all rights to payment as to the services described in that invoice. However, this deadline shall not apply to services provided during the month of June, which must be invoiced to the District before June 15, 2025.**

9. The total amount payable by the District under this Agreement may be increased upon the mutual agreement of Dr. Mullins and the District.

10. The District will make payment to Dr. Mullins within thirty (30) days of the receipt of Dr. Mullins's itemized invoice.

11. Dr. Mullins agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from his negligent or intentional acts or omissions.

12. Dr. Mullins agrees that prior to entering into this Agreement he has obtained a Professional Liability insurance policy (PL), insuring Dr. Mullins in an amount not less than $1,000,000.00 in the aggregate for any malpractice claims. Dr. Mullins must maintain the required insurance policy at all times while this Agreement is in effect. Dr. Mullins agrees that he will furnish the District with verification of the insurance policy required by this Agreement. If the required insurance policy is cancelled during this school year, Dr. Mullins must immediately notify the District.

13. Further, Dr. Mullins affirms that he is an independent contractor and shall in no event be entitled to any workers compensation coverage from the District.

14. Dr. Mullins will operate in accordance with applicable federal and state laws and regulations and District policies, rules, regulations and applicable guidance.

15. The District and Dr. Mullins agree that student safety is a top priority. In an effort to protect student safety, Dr. Mullins certifies that he has not been convicted of a felony, violent crime or been convicted of any other crime involving moral turpitude. Dr. Mullins must have in his possession, at all times, a current photo ID.

16. Dr. Mullins or the District may choose to discontinue services during the term of this Agreement for any reason with thirty (30) calendar days' written notice. Any such termination of this Agreement by the District may be effectuated by the Superintendent of the District or the Superintendent's designee.

17. No failure or delay in the exercise of any right, remedy, power or privilege hereunder shall operate as a waiver thereof; and no single or partial exercise of any right, remedy, power or privilege hereunder shall preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege. The rights, remedies, powers and privileges herein provided are cumulative and not exclusive of any rights, remedies, powers and privileges provided by law or in equity.

18. THIS CONTRACT IS NOT ASSIGNABLE, AND THE OBLIGATIONS OF THIS CONTRACT MAY NOT BE SUBCONTRACTED OR OTHERWISE DELEGATED TO OTHERS.

IN WITNESS WHEREOF, the District and Dr. Mullins have executed this Agreement on the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO.___
OF Canadian **COUNTY, OKLAHOMA**

By:_____
Superintendent

"DISTRICT"

Larry Mullins
_____
Larry L. Mullins, Ph. D.

"Dr. Mullins"

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services KW

Board Meeting Date: June 17, 2025

Contract Vendor: MultiLingual Communication Services LLC **Time Frame:** July 1, 2025 - June 30, 2026

Amount: $ 750.00 **Fund:** 11 **Project:** 047

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

This agreement entered into by and between MultiLingual Communication Services LLC and Mustang Public Schools. MultiLingual Services will provide the following service(s):
Foreign language oral interpretation services. Scheduled date(s) and time(s) is(are): To be scheduled as needed at the rate of $65 per hour for Spanish Interpretation and $75 per hour for other languages plus maximum allowable IRS mileage rate. (Please see attached Agreement for details.)

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

AGREEMENT

WHEREAS, an interpreter is need to provide services to parents and teachers.

WHEREAS, MultiLingual Communication Services, LLC will provide services to Mustang Public Schools parents and teachers.

NOW, therefore in consideration of the mutual covenants set out below, the parties agree as follows:

This agreement entered into by and between MultiLingual Communication Services, LLC and Mustang Public Schools.

RESPONSIBILITIES AND SCOPE OF WORK

Multilingual will provide the following service (s):

Foreign language oral interpretation services. Schedule date (s) and times (s) is (are) to be scheduled as needed.

ALLOWABLE COST AND PAYMENT

Mustang Public Schools agrees to pay $65 per hour for Spanish Interpretation and $75 per hour for other languages plus maximum allowable IRS mileage rate as MultiLingual's fee for the above service (s). The minimum billable time is one (1) hour.

If Mustang Public Schools cancels or withdraws any portion of the item (s), described in paragraph 1, less than twenty-four (24) hours prior to assignment, Mustang Public Schools will incur a charge of 100% of the fee specified above, including mileage if applicable. Cancellation made more than 24 hours prior to assignment will not incur charges.

The due dates for payment of fees and costs under this Agreement shall be the date (s) specified in this Agreement, provided that if no date is specified, the due date shall be the date of MultiLingual's billing for the fees or costs. Any payment foro fees or costs not received by MultiLingual within 30 days of the due date will be deemed late and shall be subject to a 1.5% per month late charge. Mustang Public Schools agrees to be responsible for MultiLingual's costs in collecting late payments due from Mustang Public Schools, including reasonable attorney's fees.

Scanned with CamScanner

SPECIAL PROVISIONS

The parties agree that MultiLingual is working under this contract as a private entity and its interpreters are not employees of Mustang Public Schools and therefore not entitled to any employee benefits such as annual or sick leave, medical or life insurance, etc.

MultiLingual agrees to comply with all State and Federal law and regulations that are applicable to this agreement.

This contract does not include written translation services. Any written translation services supplied by MultiLingual will be charged at MultiLingual's regular rates. A quote could be provided for approval.

TERMS OF CONTRACT AND RENEWAL

The terms of this agreement shall begin July 1, 2025 to June 30, 2026.

It is agreed that Mustang Public Schools may terminate this Agreement at any time before the end of the fiscal year for any reason after giving MultiLingual a 30-day written notice of termination. It is further agreed that Mustang Public Schools may terminate this Agreement immediately if MultiLingual fails to provide services in accordance with the Agreement or in any way breaches any of the provisions of this Agreement.

Approved by the Mustang Public Schools on the ____ day of _____, 2025

Bivian Wood Date: 5/31/25

Bivian Wood

MultiLingual Communication Services

8101 N.W. 10th Street, Suite B

Oklahoma City, OK 73127

Cell: 405-664-1954

bwood@multilingualservice.com

_____ Date:_____

Mustang Public Schools

12400 S.W. 15th Street

Yukon, OK 73099

Scanned with CamScanner

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: N2Y LLC **Time Frame:** August 1, 2025 - June 30, 2026

Amount: $ 40,000.00 **Fund:** 11 **Project:** 047 / 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

N2Y LLC provides an online program and assessment for our lower-level classes at all educational levels from pre-kindergarten through seniors.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

Quote

#Q-232298

Quote must be attached to Purchase Order

Everway

April 25, 2025

Valid Until July 24, 2025

COMMENCEMENT DATE:8/1/2025

N2Y LLC
2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

Bill To
Mustang Public Schools
Accounts Payable
12400 South West 15th Street,
Yukon, Oklahoma 73099

ATTN: Margaret Corn

Ship To
Mustang Public Schools
Accounts Payable
12400 South West 15th Street,
Yukon, Oklahoma 73099

ATTN: Margaret Corn

PO's or Payment Questions
nafinance@everway.com
Fed Tax ID: 26-2606260

Everway Contact:
Emily Baker
ebaker@n2y.com

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
28	L3S	Retail	L³ Skills™	8/1/2025	7/31/2026	USD 174.99	USD 4,899.72
28	NWS	Retail	News2you™	8/1/2025	7/31/2026	USD 259.99	USD 7,279.72
33	ULS	Retail	Unique Learning System®	8/1/2025	7/31/2026	USD 830.99	USD 27,422.67
						Total Unit:	USD 39,602.11
						VAT:	USD 0.00
						Total:	USD 39,602.11

NOTE: Credits, discount, adjustments, notes

Texthelp Inc and n2y LLC have merged to become n2y LLC doing business as Everway

RESOURCES INCLUDED WITH SUBSCRIPTION :

- Please see here for appropriate support contact information and note that support varies by product:
  - Co:Writer, Equatio, OrbitNote, Read&Write, Snap&Read, uPAR support@texthelp.com and 1-888-248-2479 with coverage from 9AM - 5PM Eastern Standard Time
  - Classics, Inspire, L3skills, news2you, Polaris, Positivity, Unique Learning System support@n2y.com and 800-697-6575 with coverage from 8AM - 4:30PM Eastern Standard Time
    Note that chat support is available 9AM - 7:15PM Eastern Standard Time
- Online Support Forum/Knowledgebase
- Training and Implementation resources including Feature & How to Videos, Getting Started Guides, Toolmatcher, Training Portal, Product Certification, Live & Recorded webinars, Just-In-Time Email Communications, Smart Start Sessions and In-App Walkthroughs
- Product Updates and Enhancements
- Additional Professional Development Offerings available for purchase

FINANCIAL NOTES:

- Credit card payments will only be accepted for purchases of $5000 or less, a convenience fee will be applied to all credit card transactions
- A copy of the Tax-Exempt ID Certificate must accompany order if applicable, otherwise sales tax may be charged. All quoted sales tax is estimated and subject to change on final invoicing.
- Our prices are subject to periodic increases
- Additional licenses, optional features, upgrades and enhanced functionalities may incur additional fee(s), and will be priced pursuant to [EVERWAY'S] then current price list and quoted by [EVERWAY'S] upon receipt of a written request from Customer.

Texthelp Inc and n2y LLC have merged to become n2y LLC doing business as Everway

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: OATECA, Inc **Time Frame:** August 08, 2025 - May 21, 2026

Amount: $ 22,000.00 **Fund:** 11 **Project:** 047 / 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

OATECA agrees to provide the following services when and if requested by MUSTANG:
1. Perform Assistive Technology (AT) Evaluations as required by Individualized Educational Programs (IEP) or Special Education Parent Consents;
2. Orient, train, and supervise staff in the appropriate equipment, software, and/or tools needed to assist students with their educational environment based on the AT evaluations;
3. Consult and assist educational teams on a monthly basis in determining specific assistive technology student needs for accessing their educational environment;
4. Provide in-service training for staff, families, and students if needed;
5. Other duties, as needed, to establish assistive technology protocol.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES

Oklahoma Assistive Technology and Educational Consulting Associates, Inc.

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between the parties of:

INDEPENDENT SCHOOL DISTRICT NO. I-69 of CANADIAN COUNTY, OKLAHOMA, (hereinafter referred to as "**MUSTANG**") and Sheryl Hazelbaker (hereinafter referred to as OATECA as follows:

TERM OF CONTRACT: The term of this extra-duty contract shall commence and continue through the dates indicated below; at which time this contract shall automatically terminate. No contracted services of any kind or nature are to be performed after the termination date of this contract nor shall **MUSTANG** reimburse or pay for any services of any kind or nature performed after the termination date. This contract shall not be subject to the continuing contract law, shall not automatically renew under any conditions, and OATECA shall not be deemed to have any property interest in continued employment hereunder.

Start Date: 08/08/2025 End Date: 05/21/2026

CONTRACTED SERVICES: During the term of this contract, OATECA agrees to provide the following services when and if requested by **MUSTANG**:

1. Perform Assistive Technology (AT) Evaluations as required by Individualized Educational Programs (IEP) or Special Education Parent Consents;
2. Orient, train, and supervise staff in the appropriate equipment, software, and/or tools needed to assist students with their educational environment based on the AT evaluations.
3. Consult and assist educational teams on a monthly basis in determining specific assistive technology students need for accessing their educational environment;
4. Provide in-service training for staff, families, and students if needed;
5. Other duties, as needed, to establish assistive technology protocol.

All contracted services shall be performed by OATECA, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from OATECA, which documentation shall be immediately provided by OATECA. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION: OATECA shall be paid as full and total compensation for the contracted services, upon proper performance of services and receipt of proper billing supported by affidavits required by law, for all services rendered at the request of **MUSTANG**. The billing will specifically identify the student referred by **MUSTANG**, the **MUSTANG** representative making the referral, the services and date or dates services were performed, in sufficient detail to allow **MUSTANG** to identify, without further inquiry, the propriety and validity of the billing. OATECA shall submit billing statements on a monthly basis. **MUSTANG** shall not be liable for any costs, expenses or services of OATECA pertaining to the contracted services except for the compensation herein set forth.

Hourly Rate: $ 110.00 Total compensation will not exceed a total of 20 hours per month without prior consent of Mustang administration. The fee for AT evaluations is $2,500.00 per student for the 2025-2026 school year.

OATECA and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness and efficiency of services delivered.

OATECA shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by OATECA.

COMPLIANCE WITH STATE AND FEDERAL LAWS: OATECA shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules or regulations applicable to the performance of contracted services.

OATECA shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of OATECA, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG**, during the performance of any contracted service, to work with or be around or in the present of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to OATECA only such information as is relevant to the services to be performed. OATECA shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG**, the express written consent of a custodial parent or legal guardian of the student, or a court order. **MUSTANG** shall have unrestricted access to student records kept and maintained by OATECA, if the custodial parent or legal guardian of the student has given **MUSTANG** or OATECA a release. If the custodial parent or legal guardian of the student refuses to execute such release, OATECA will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to OATECA by **MUSTANG.**

TERMINATION: This contract may be prematurely terminated by either party to the other party.

STATUS AS INDEPENDENT CONTRACTOR: OATECA In the performance of all services herein specified, OATECA, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG.** The means of carrying out the contracted professional services herein required shall be within the professional discretion of OATECA provided, however, OATECA shall perform all services in the timely, competent and professional manner and consistent herewith.

HOLD HARMLESS and LIABILITY INSURANCE: OATECA shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of OATECA, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of OATECA. OATECA herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of $100,000.00 per occurrence insuring OATECA her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of OATECA, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of OATECA, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of OATECA. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRESTATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SHOOLS by:

_____
Charles Bradley, Superintendent

sheryl hazelbaker
OATECA, Sheryl Hazelbaker

_____
President, Mustang Board of Education

CONTRACT NOT VALID UNLESS AND UNTIL APPROVED BY THE
MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: SLRS **Time Frame:** August 8, 2025 - May 21, 2026

Amount: $ 1,500.00 **Fund:** 11 **Project:** 047

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Provide access to a Sign Language Interpreter to utilize for IEP and 504 meetings for students that are hearing impaired. This will be effective for the School Year 2025-2026.

Sign Language Resources Services

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

Sign Language Resource Services, Inc.

Service Agreement

Company:
Mustang Public Schools

Billing Dept:

Billing Address:
12400 SW 15 st

Yukon OK 73064

Karen Wilson

Created: 3/31/25

Acct #
MUSTANG-2849
AP POC:
Tami Cooper
AP Phone:
405-376-7835
AP Email:
coopert@mustangps.org

Agreement between SLRS- Sign Language Resource Services, Inc., hereafter referred to as "SLRS" and the entity shown above, hereafter referred to as "Company." RATES AND POLICIES ARE SUBJECT TO CHANGE WITHOUT NOTICE. SLRS provides services as requested, and when available. PEAK seasons are January - May and September - Thanksgiving. During these times, interpreters' schedules are typically booked 2 weeks out. Please provide as much notice as possible. We will always attempt to fill last minute requests.

QUANTITY/TEAM: It is the goal of SLRS to provide highly qualified interpreters for each individual request. Typically, an assignment of up to 1.5 hours can be accomplished using 1 interpreter. Most assignments exceeding 1.5 hours of continuous language processing will require 2 interpreters working together as a team. Some assignments will require a team no matter the length based on the information being processed, i.e., legal, and traumatic situations. SLRS will determine the number of interpreters needed per request. In the event SLRS does not provide all necessary interpreters (the Company provides its own teaming interpreter) and for whatever reason the Company's interpreter(s) is late, absent, or is unqualified, the assignment will be canceled, and the Company will be billed the entire booked time.

MINIMUM CHARGE: Applies to all requests, per interpreter. Minimum charge covers requests up to one hundred and twenty (120) minutes or two (2) hours. Bookings which exceed two (2) hours will be billed the minimum charge for the first two (2) hours, and the appropriate hourly rate thereafter.
SHORT NOTICE: An additional $10 per hour ($20 minimum) will be charged for all non-emergency/urgent requests ordered with less than 24 business hours' notice.

SPECIALTY INTERPRETING: An additional amount of $30 per minimum and $15.00 per hour will be added to all rates, per interpreter, where specialized interpreting is necessary. Specialized services include CDI/DI (Deaf interpreter), Tactile, Deaf-Blind, etc.

REGULAR: ***8:00 AM-5:00 PM, Monday-Friday***
Onsite: $170.00 minimum, $85.00 hourly | **Virtual:** $176.00 minimum, $88.00 hourly

AFTER HOUR: ***5:00 PM-8:00 AM, Monday-Friday, weekends***
Onsite: $256.00 minimum, $128.00 hourly | **Virtual:** $262.00 minimum, $131.00 hourly

LEGAL: ***8:00 AM- 5:00 PM, Monday-Friday***
Onsite: $220.00 minimum, $110.00 hourly | **Virtual:** $226.00 minimum, $113.00 hourly

AFTER HOUR LEGAL: ***5:00 PM-8:00 AM, Monday-Friday, weekends***
Onsite: $330.00 minimum, $165.00 hourly | **Virtual:** $336.00 minimum, $168 hourly

EMERGENCY/URGENT: ***After hours or urgent no-notice requests***

Onsite: $340.00 minimum, $170.00 hourly | **Virtual:** $346.00 minimum, $173.00 hourly

EMERGENCY LEGAL: ***Legal Emergency/Urgent orders***
Onsite: $390.00 minimum, $195.00 hourly | **Virtual:** $396.00 minimum, $198.00 hourly

HOLIDAY: ***(New Year, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas)***
Onsite: $426.00 minimum, $213.00 hourly | **Virtual:** $432.00 minimum, $216.00 hourly

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MILEAGE & EXPENSES: Company will be billed each interpreter's mileage to and from the assignment in accordance with the IRS standard mileage reimbursement rate per mile, as well as assignment related expenses incurred, typically parking, tolls, etc.

TRAVEL TIME CHARGES: (interpreter travels 100 miles or more round trip): Assignment sites outside large metropolitans should expect travel time charges. SLRS uses a Google Maps addon to calculate the interpreter's time necessary to travel to the assignment site and back. The booked time will include the entire block of time: (travel to the site + minimum charge (2 hours), and the travel time back). If canceled in less than 24 business hours (see CANCELLATION POLICY), the entire booked time (travel + appointment time) will be charged.

CONFIDENTIALITY: All interpreters are required to keep all assignment related information strictly confidential and to abide by the RID Code of Professional Conduct. All independent contractors have a Business Associate Agreement with SLRS.

NON-COMPETITION & Business Associate Agreement (BAA): The Company will not pursue hiring or contracting with SLRS interpreters directly. Interpreters sent by SLRS must be booked through SLRS. When necessary, the Company will provide SLRS a BAA according to and consistent with HIPAA requirements. The Company is responsible for HIPAA compliance as is required by applicable laws and regulations. SLRS is responsible for compliance with the provisions and obligations set forth in the BAA and by applicable laws and regulations executed by the parties. Each party will only be held responsible or liable for compliance with the requirements of HIPAA or the BAA obligations that apply to them. Neither will be held responsible for complying with the legal and regulatory obligations of the other party.

CANCELLATION POLICY (strictly upheld): SLRS incurs the cost of interpreting services if services are canceled with less than 24 business hours' notice. Assignments canceled less than 24 business hours from the assignment start time will be charged the entire booked time. This includes, but is not limited to, services are not wanted or needed, appointments are rescheduled, the time/date is adjusted, etc. NO EXCEPTIONS. The cancellation policy goes into effect the moment an order is taken by SLRS. Canceling services must be done through SLRS office personnel only (not the interpreter), or by emailing SLRS at contact@SLRSinc.com (retrieved during normal business hours). Office hours can be found at SLRSinc.com/contact.

PAYMENT: Company will not pay or be invoiced from the interpreter. SLRS processes accounts weekly and will send the company an electronic invoice. Payments made by mail will be sent to PO Box 7 Edmond, OK 73083.
SLRS accepts Visa, Master Card, Discover, American Express, PO's and checks. Payment is due upon receipt of invoice, made payable to "SLRS Inc." Company will be charged a $10.00 or 1.5% (whichever is greater and to the extent allowed by law) late fee, per 30 days. Accounts over 120 days will be charged a $50 collection fee and sent to an outside collection agency. $30.00 fee for returned checks or ACH. You can set up recurring credit card payments by calling our office. By signing this agreement, you give SLRS permission to store your credit card information, if provided, on our secure credit card processing platform.

SLRS

Sign Language Resource Services, Inc.

Service Agreement

Each party represents and warrants to the other that it is not excluded from participation in any Federal Health Care Programs; debarred, suspended, or otherwise excluded from participating in any other federal or state procurement or non-procurement program or activity; or designated a Specially.

Designated National or Blocked Person by the Office of Foreign Asset Control of the U.S. Department of Treasury. Each party further represents and warrants that to the party's knowledge, there are no pending or threatened governmental investigations that may lead to such exclusion. Each party shall notify the other in writing upon the commencement of any such exclusion or investigation immediately upon receiving first notice of such exclusion or investigation. Each party shall have the right to terminate this Agreement immediately upon learning of any such exclusion and shall be kept informed of the status of any such investigation.

Either party may cancel this agreement at any time without cause by providing 10 days' written notice to the other party. By signing below, the Company Representative, being a person of authority representing Company and with the authority to carry out compliance of these terms, has read and understands the above defined rates, policies & procedures and will abide by them as outlined.

Company Representative Signature	print name, and title	Date

SLRS:

SNichols	Stephanie Nichols, CEO	3/31/2025
SLRS Signature	**print name, and title**	**Date**

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Ryan McKinney, Assistant Superintendent of Secondary Schools

From: Karen Wilson, Executive Director of Student Services

Date: May 22, 2025

Contract Vendor: Specialty Care Medical/Pediatrics, Inc. **Time Frame:** August 08, 2025 - May 22, 2026

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

provide healthcare for individual students of Mustang Public Schools under the terms and conditions of the attached Memorandum of Understanding.

All services provided by Specialty Care Medical/Pediatrics, Inc. employees will be covered by Medicaid and paid in full. No services will be billed to Mustang Public Schools.

If you have an questions, please do not hesitate to contact Dr. Karen Wilson or Tammy Kain.

Supplemental Staffing Agreement

This agreement is entered in May 2025 by and between **Mustang Public Schools** hereinafter referred to as the **facility** and **Specialty Care Medical/Pediatrics, Inc.** hereinafter referred to as the **Agency.**

Terms of Agreement

This agreement shall commence May 2025. Either party may cancel or amend this agreement by giving the other party 30 days written notice.

Description of Services

The agency shall upon request of the facility, supply health care personnel to the facility for supplemental staffing; The agency shall be responsible for the screening of all personnel to determine the qualifications and competence of the personnel. The screening process shall be determined by the agency. However, the agency agrees that all personnel sent to the facility shall meet the qualifications below.

Agency personnel requirements:

TB screening, Hepatitis screening, Valid driver's license, Knowledge of universal precautions, must satisfactorily pass competency evaluation, Ability to read and write English, Present in a professional manner, Maturity and ability to deal effectively with the demands of the job, adhere to the facilities dress code, OK Screen, Copy of current nursing license and CPR certified.

The agency acknowledges and agrees that is an independent contractor of the facility and all personnel who perform services at the facility shall be deemed employees of the agency. The agency shall withhold from compensation payable to such personnel, Federal income tax. FICA. And any other amounts required by law to he withheld by employers.

Supplemental Staffing Agreement

Indemnification

The agency agrees to indemnify, defend and hold harmless the facility from all liability, claims, demands, costs or judgments arising out of injury and damages caused by the agency's employees and the negligence and /or intentional acts unless liability is caused by or arises from the negligence or intentional acts or omissions of the facility's agents, employees, officers or partners.

The facility agrees to notify the agency within five working days of any claim made against it based on the obligation indemnified against above. The facility further agrees to indemnify and hold harmless the agency from all claims, suits, demands, cost, or judgment arising out of negligence and /or acts of the facility's employees, Agents, officers or partners.

The facility will further supply to the agency evidence of premise liability coverage the agency will furnish evidence of Workers Compensation insurance for its employees, agents, officers or partners.

Recruitment of Agency and Facility Personnel

Recognizing the special nature of the relationship existing between each party and that the recruiting and gaining of personnel by each party is a costly and time-consuming endeavor, each party agrees that it will not actively recruit each other's personnel. If such practice occurs, this will constitute a breach of contract and the agreement would be terminated immediately. Furthermore, a $1,500 fee will be charged to the facility.

Right to Dismiss

If at the sole discretion of the facility, an employee from the Agency is deemed substandard while performing his/ her duties the facility may require said employee to leave the facility's premises.

The facility shall notify the Agency immediately of such action and the facility will be billed for hours worked.

Miscellaneous

The agency staff rendering services to the facility have read and signed a confidentiality statement prior to working.

The Agency's employees will abide to the facilities policies and procedures.

If the patient that the agency is caring for is absent for any reason, the facility may choose to use the employee sent by the agency or may cancel service at their discretion. There will be no charge for days that services are canceled. This provision negates "cancellation of ordered services' paragraph.

There is a four (4) hour minimum visit for every shift worked. .

In witness hereof, the parties hereto have executed this agreement.

Specialty Care Pediatrics

Signature with Title

Jami Reed

Jami Reed, Owner/CEO

Date

05/21/2025

Address

14325 N Western Ave

Edmond, Oklahoma 73013

Mustang Public Schools

Signature with Title_____

Date _____

Address

_____

_____

_____

Contract Approval Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Ryan McKinney, Assistant Superintendent

From: Dr. Karen Wilson, Executive Director of Student Services

Date: June 9, 2025

Contract Vendor: State of OK Dept of Rehab Services **Time Frame:** June 30, 2025 to September 30, 2025

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

The State of Oklahoma, Department of Rehabilitation Services, specifically the Transition School-to-work: Work Study program helps facilitate employment opportunities for students with disabilities.

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
SCHOOL WORK STUDY

FIRST AMENDMENT
TO
CONTRACT NO. 2500422

This first amendment, consisting of two (2) pages (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

MUSTANG PUBLIC SCHOOLS

906 HEIGHTS

MUSTANG, OK 73064

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND
- increases the reimbursement cost for background checks in Compensation Section III (A), from $50.00 to $58.25; AND
- adds the following term to the original contract's Section IV (Standard Terms):

IV. Standard Terms

BB. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

Offender List Registration Declaration
The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the

Contractor; and

2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD, is currently required to register under the provisions of the

   Oklahoma Sex Offenders Registration Act (57 O.S.§§ 581 *et seq.*) or the Mary Rippy Violent Crime Offenders Registration Act (57 O.S.§§ 591 *et seq.*).

Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48
As applicable, Contractor shall comply with all requirements provided for at 57 O.S. § 589 and 70 O.S. § 6-101.48.

This first amendment, along with the Contract, shall constitute the Amended Contract. The effective date shall be the First Amendment's latest date of signature. All other terms and conditions of the Contract shall remain in effect for the duration of the Amended Contract.

Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of Rehabilitation Services	Contractor
_____	_____
Signature Date	Signature Date
Kathy Lowry, CPO	_____
Print Name	Print Name
Manager/Compliance Officer	_____
Title	Title
	_____
	Contact Person Telephone
	WILSONK@MUSTANGPS.ORG
	Contractor's Email Address

Contract Approval Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Ryan McKinney, Assistant Superintendent

From: Dr. Karen Wilson, Executive Director of Student Services

Date: June 9, 2025

Contract Vendor: State of OK Dept of Rehab Services **Time Frame:** June 30, 2025 to September 30, 2025

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

The State of Oklahoma, Department of Rehabilitation Services, specifically the Work Adjustment Training (WAT) program provides funds for employment training. They provide for transition services for children with disabilities to facilitate the child's movement from school to post school activities including employment.

STATE OF OKLAHOMA DEPARTMENT OF REHABILITATION SERVICES
WORK ADJUSTMENT TRAINING

FIRST AMENDMENT
TO
CONTRACT NO. 2500457

This first amendment, consisting of two (2) pages (the "Amendment"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

MUSTANG PUBLIC SCHOOLS
906 S HEIGHTS DRIVE
MUSTANG, OK 73064-3542

("Contractor"). This first amendment:

- extends the contract period end date set forth in section I (Contract Period) from June 30, 2025 to September 30, 2025. AND

- adds the following term to the original contract's section IV (Standard Terms):

IV. Standard Terms

BB. Offender List Registration Declaration and Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48

This section applies to contractors who provide services to persons under eighteen (18) years of age or who provide services on the premises of the Oklahoma School for the Blind (OSB) or the Oklahoma School for the Deaf (OSD).

Offender List Registration Declaration
The Contractor's signing authority for the Contract hereby states under penalty of perjury under the laws of Oklahoma that the foregoing is true and correct:

1. I am the Contractor OR I am the duly authorized representative of the Contractor; and

2. Neither the Contractor nor any employee of the Contractor, nor any subcontractor or employee of a subcontractor, who provides
services to persons under the age of eighteen (18) years pursuant to the terms of this contract, or who works on the premises of OSB or OSD, is currently required to register under the provisions of the

Oklahoma Sex Offenders Registration Act (57 O.S.§§ 581 *et seq.*) or the Mary Rippy Violent Crime Offenders Registration Act (57 O.S.§§ 591 *et seq.*).

Compliance with 57 O.S. § 589 and 70 O.S. § 6-101.48
As applicable, Contractor shall comply with all requirements provided for at 57 O.S. § 589 and 70 O.S. § 6-101.48.

This first amendment, along with the Contract, shall constitute the Amended Contract. The effective date shall be the First Amendment's latest date of signature. All other terms and conditions of the Contract shall remain in effect for the duration of the Amended Contract.

Signatures

For the faithful performance of the terms of the Contract, the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of Rehabilitation Services	Contractor
_____	_____
Signature Date	Signature Date
Kathy Lowry, CPO	_____
Print Name	Print Name
Manager/Compliance Officer	_____
Title	Title
	_____
	Contact Person Telephone
	_____
	Contractor's Email Address

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 09, 2025

Contract Vendor: Tech-Now, Inc **Time Frame:** August 14, 2025 - May 20, 2026

Amount: $ 5,000.00 **Fund:** 11 **Project:** 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Provide curriculum and support for our students on Individualized Education Programs for the elective Computer Applications class.

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2025 04 14
School Year 2025-2026

This is an agreement between Mustang Public Schools District and Tech-Now, Inc. to establish and support a Tech-Now program. The following is an outline of the roles and responsibilities of each party. The membership fee to Tech-Now, Inc. is based on district size and is a requirement for program membership.

School District Responsibilities:

1. If you received a Perkins Supplemental Grant, your school district understands that the equipment provided through the Perkins Supplemental Grant is for use in the Tech-Now program.

2. If you are using Tech-Now equipment, your school district understands that the equipment provided to the school for use in the Tech-Now program is the property of Tech-Now, Inc. and will be removed should the school decide not to continue providing the Tech-Now program, or there is no student interest in the program. You will replace broken and/or stolen equipment as you are invoiced.

3. If you are using district equipment, your district is responsible for all technology related services.

4. Your school district will select a site instructor to provide the Tech-Now program to students with disabilities as an in-school program. The site instructor will be compensated by your school district.

5. Your school district will provide transportation and allow the students to participate in the annual state competition held in an Oklahoma City area High School in conjunction with the Tech-Now program.

6. Your school district will award each student that participates in the Tech-Now in school program a technology or an elective credit for the class. The in-school program consists of:

    a) Daily Classes
    b) One Tech-Now State Competition @ approximately 6 hours.

7. Your school district will keep records on participating students as required by the program and will provide the data to Tech-Now Inc.

8. Your school district will work with the Tech-Now staff to connect participating students with Oklahoma Department of Rehabilitation Services (DRS) as part of the contract between Tech-Now Inc. and DRS.

TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2025 04 14
School Year 2025-2026

Tech-Now Inc. Responsibilities:

1. Tech-Now, Inc. will provide the following equipment:
   a) Ten computers that are configured to meet the requirements of the Tech-Now program including software, related technologies, and consumables that are not covered through other funding sources. **These systems are configured, networked, and require no maintenance from the district technology department. The school district is not permitted to make any changes or additions to the hardware and/or software.**

   a) Use of one digital still Camera.
   b) Use of one Tripod.
   c) Use of one Camera bag.
   d) Use of one Printer
   e) Use of Software Licenses
   f) Use of Tech-Now Inc. computers
   g) Annual State Competition expenses not covered through the DRS contract

Through our contract with DRS, Tech-Now Inc. will provide:

a) 2 Fall professional development trainings, one in the Oklahoma City area the second in the Tulsa area
b) 2 Winter professional development trainings, one in the Oklahoma City area the second in the Tulsa area
c) Technical assistance from the Tech-Now staff via Zoom, email, telephone, texting, and limited on-site support
d) Annual State Competition

If you need more than 10 student computers, there will be an additional cost of $500.00 per extra computer, per year.

The program membership fee your district pays each year is based on your school size:

Non-Rated school	$3000.00	1A Division school	$3,000.00
2A Division school	$3,000.00	3A Division school	$3,000.00
4A Division school	$4,000.00	5A Division school	$5,000.00
6A Division school	$5,000.00		

TECH-NOW MEMBERSHIP SITE AGREEMENT

Revised 2025 04 14
School Year 2025-2026

The terms and conditions of this agreement have been reviewed by the parties listed below, and this agreement is satisfactory to both parties. It is agreed that either party may cancel this agreement at any time with written notice, with the understanding that the membership fees are nonrefundable.

_____
Rick DeRennaux, President, Tech-Now, Inc.

_____
Date

_____
Superintendent Name

_____
Superintendent Signature

_____
District

_____
Date

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Jason Pittenger, Chief Financial Officer
Ryan McKinney, Assistant Superintendent

From: Karen Wilson, Executive Director of Student Services

Board Meeting Date: June 17, 2025

Contract Vendor: Westmoreland Therapies, LLC **Time Frame:** August 01, 2025 - May 22, 2026

Amount: $ 120,400.00 **Fund:** 11 **Project:** 047 / 621

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Speech/Language Services for students who present needs in the area of speech/language impairments for the 25-26 school year.

Susan Westmoreland dba Westmoreland Therapies, LLC

If you have any questions, please do not hesitate to contact Dr. Karen Wilson.

CONTRACT FOR PROFESSIONAL SERVICES

Certified Speech Language Pathologist (SLP)

For and in consideration of the mutual terms, promises and agreements herein contained, together with other good and valuable consideration, this contract entered by and between the parties of:

INDEPENDENT SCHOOL DISTRICT NO. I-69 of CANADIAN COUNTY, OKLAHOMA, (hereinafter referred to as "**MUSTANG**") and **Westmoreland Therapies, LLC** (hereinafter referred to as **Westmoreland** as follows:

TERM OF CONTRACT: The term of this contract shall commence and continue through the dates indicated below; at which time this contract shall automatically terminate. No contracted services of any kind or nature are to be performed after the termination date of this contract nor shall **MUSTANG** reimburse or pay for any services of any kind or nature performed after the termination date. This contract shall not be subject to the continuing contract law and shall not automatically renew under any conditions.

Start Date: 08/01/2025 End Date: 05/22/2026

CONTRACTED SERVICES: During the term of this contract, **Westmoreland** agrees to provide the following services when and if requested by **MUSTANG**:

1. Conduct assessments, tests, measurements, screenings, and other evaluations to determine students' current functioning levels and to establish performance baselines;
2. Consult and collaborate with instructional and support staff regarding students' educational needs;
3. Participate in Individualized Education Program ("IEP") meetings as requested by the District's Executive Director of Student Services or designee;
4. Provide required services to students identified by the District as eligible for special education or related services under applicable laws and regulations.

In connection with the foregoing, **Westmoreland** shall be entitled to bill for the time and resources expended in performing the following activities, which shall be considered **billable services** under this Agreement, including but not limited to:

- Reviewing existing data, including but not limited to outside reports, sociocultural forms, academic records, and other relevant documentation;
- Conducting evaluations and preparing written evaluation reports;
- Preparing eligibility determination documentation and IEP paperwork;
- Attending student meetings, including but not limited to IEP meetings and multidisciplinary team meetings;
- Observing students in educational settings for the purpose of assessment or consultation;
- Consulting with parents, guardians, and school staff members;
- Completing required documentation and student progress reports;
- Providing speech-language therapy services, including the planning and preparation of materials and activities to support students' communication needs.

All services performed by **Westmoreland**, under this Agreement shall be documented and invoiced in accordance with the billing procedures established by **Mustang. Mustang** agrees to compensate Contractor for all billable services rendered, as defined above, subject to the terms and conditions of this Agreement.

All contracted services shall be performed by **Westmoreland**, who shall be required to be, and remain, properly licensed and/or certified in appropriate professional areas to competently perform the contracted services. **MUSTANG** may at any time request credentialing, licensing and/or certification documentation from **Westmoreland**, which documentation shall be immediately provided by **Westmoreland**. All services shall be performed in accordance with the ethical and professional standards applicable to the professional services performed.

COMPENSATION AND BILLING TERMS:

Mustang Public Schools ("District") agrees to compensate Westmoreland ("Contractor") at the rate of **$80.00 per hour** for all services performed under this Agreement, including but not limited to those billable services set forth in the "Contracted Services" section above.

Westmoreland's hours shall not exceed a total of **forty (40) hours per week**. However, Westmoreland may request consent from **Mustang** administration for more hours when necessary to meet the demands of the caseload, including but not limited to arena team evaluations, paperwork, or additional student needs.

Westmoreland shall bill for services rendered only on days when school is in session, including virtual instruction days and professional development days as may be necessary to perform arena evaluations, complete paperwork, or attend meetings. Additionally, services may be billed for off-site time or when school is not in session (e.g., Christmas Break, Spring Break, snow days etc), but only as necessary to satisfy caseload demands, including arena evaluations and paperwork. Billing for time spent on non-instructional days (e.g., Christmas Break, Spring Break, snow days, etc.) shall be limited to services that are directly related to caseload demands and shall only be payable when such time is pre-approved in writing by **Mustang** administration.

All hours worked shall be documented by an invoice, submitted on a monthly basis, in accordance with the District's invoicing schedule. Each invoice shall be accompanied by a detailed weekly schedule reflecting the dates of service, services provided, specifically identifying each student served, and the dates on which services were performed.

Such detail shall be sufficient to allow the District to determine, without further inquiry, the propriety and validity of the billing.

Westmoreland shall be paid in full as total compensation for all services rendered under this Agreement, upon timely submission of proper billing and all affidavits or documentation required by law. **Mustang** shall not be liable for any costs, expenses, or services incurred by **Westmoreland** in connection with the contracted services except as expressly provided herein.

Westmoreland and **MUSTANG** shall, at the request of **MUSTANG**, participate in a periodic review of the contracted services actually provided to evaluate the quality, cost effectiveness and efficiency of services delivered.

Westmoreland shall keep and maintain records sufficient to enable such review. In addition, **MUSTANG** may, at any time, conduct a review and/or audit of the services provided by **Westmoreland**.

Caseload and Workload Expectations:

Westmoreland's caseload will be adjusted to account for the significant time commitment required for weekly arena team evaluations, which typically take one full day for testing and an additional 1-2 days for paperwork, report writing, team coordination, and participation in eligibility and IEP meetings. On average, 2-3 days of each workweek will be dedicated to arena evaluations, though this may vary depending on the specific demands of each week's arena evaluations, leaving 2-3 days for caseload services.

To ensure a manageable workload, Westmoreland's caseload shall generally not exceed 35–40 students, but this may be adjusted depending on the ongoing demands of arena evaluations. If the workload exceeds what is reasonable within the agreed 40-hour workweek, Westmoreland will notify Mustang, and both parties will mutually agree on one of the following:

1. **Increasing the hourly rate** to compensate for additional time spent on evaluations and related tasks;
2. **Adjusting the caseload** to allow adequate time for both evaluations and caseload services;
3. **Authorizing additional hours** beyond the standard 40-hour workweek to meet the demands of both evaluations and caseload services; or
4. **Adding an additional Speech-Language Pathologist (SLP) or Speech-Language Pathology Assistant (SLPA)** under this contract to help manage the increased workload.

COMPLIANCE WITH STATE AND FEDERAL LAWS: Westmoreland shall at all times comply with the Civil Rights Act of 1964, and all other state and federal laws, rules or regulations applicable to the performance of contracted services.

Westmoreland shall not allow, authorize or permit any principal, agent, officer, servant, professional, associate or employee of Westmoreland, who has been convicted of a felony in any jurisdiction within the past ten (10) years, or who has been convicted in any state or federal court of any sex offense subject to the Sex Offenders Registration Act of this state or any other jurisdiction, to be on the premises of **MUSTANG,** during the performance of any contracted service, to work with or be around or in the present of **MUSTANG** students, or to have access to any record of any kind related to **MUSTANG** students.

STUDENT RECORDS: Upon referral, **MUSTANG** shall make available to Westmoreland only such information as is relevant to the services to be performed. Westmoreland shall not release or disclose any information regarding any student referred by **MUSTANG** to third parties without the express written consent of **MUSTANG,** the express written consent of a custodial parent or legal guardian of the student, or a court order. **MUSTANG** shall have unrestricted access to student records kept and maintained by Westmoreland, if the custodial parent or legal guardian of the student has given **MUSTANG** or Westmoreland a release. If the custodial parent or legal guardian of the student refuses to execute such release, Westmoreland will refer the student back to **MUSTANG** and the student will be ineligible to obtain any contracted services reimbursed or paid for by **MUSTANG** until and unless such releases are executed and the student is again referred to Westmoreland by **MUSTANG**.

TERMINATION: This Agreement may be terminated by either party, with or without cause, upon **thirty (30) days' written notice** to the other party. In the event of such termination, Westmoreland ("Contractor") shall be entitled to compensation for all services **duly performed prior to the effective date of termination,** in accordance with the terms and billing procedures set forth in this Agreement.

No services of any kind shall be performed, nor shall any compensation be due, for any services rendered after the stated termination date of this Agreement, unless explicitly authorized in writing by **Mustang**. This Agreement shall not be subject to automatic renewal or governed by continuing contract law under Oklahoma statutes.

STATUS AS INDEPENDENT CONTRACTOR: Westmoreland In the performance of all services herein specified, Westmoreland, shall be an independent contractor and not an employee, agent, servant, principal, partner or joint venturer of or with **MUSTANG**. The means of carrying out the contracted professional services herein required shall be within the professional discretion of Westmoreland provided, however, Westmoreland shall perform all services in the timely, competent and professional manner and consistent herewith.

HOLD HARMLESS and LIABILITY INSURANCE: Westmoreland shall be exclusively responsible for, and hold MUSTANG fully and forever harmless from any and all liability, injury and damages of any kind or nature, to any MUSTANG student, patron or third party, caused directly or indirectly by any act, omission, negligence, or malpractice of Westmoreland, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of Westmoreland. Westmoreland herewith agrees to keep in full force and effect, during and throughout the term of this contract, complete and comprehensive liability insurance in the minimum amount of $100,000.00 per occurrence insuring **Westmoreland** her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of Westmoreland, for any and all liability, injury and damages, of any kind or nature, to **MUSTANG**, it's students, and third parties, caused directly or indirectly by any act, omission, negligence, or malpractice of Westmoreland, her staff, employees, agents, servants, or others performing the contracted services for, with or on behalf of Westmoreland. A copy of such policy shall be provided to **MUSTANG** upon request.

INTERPRESTATION AND ALTERATION: This contract shall be interpreted and governed by the laws of the State of Oklahoma. This contract shall not be amended, altered or modified except by written agreement of both parties.

MUSTANG PUBLIC SHOOLS by:

_____ _____

Charles Bradley, Superintendent

_____

President, Mustang Board of Education

CONTRACT NOT VALID UNLESS AND UNTIL APPROVIDED BY THE MUSTANG BOARD OF EDUCATION IN OPEN PUBLIC SESSION

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent CB
Jason Pittenger, Chief Financial Officer

From: Heather Wiggins, Director Of Student Assistance HW

Date: 5/13/2025

Contract Vendor: Youth and Family Services **Time Frame:** 25-26 School Year

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Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

The First Time Offender Program is a 12 hour educational program to help young offenders with communication, decision making and other basic life skills. A parent attends the program with the youth. This program is at no cost to the district and is part of the community juvenille justice system.

Youth & Family Services inc

7565 E. Hwy 66
El Reno, OK 73036
Telephone: (405 262-6555

Say YES to a better tomorrow

Superintendent Charles Bradley
Mustang Public Schools
12400 SW 15th
Yukon, OK 73099

May 27, 2025

TO: Superintendent Charles Bradley
RE: First Time Offenders Program renewal agreement

It is that time of year again!

Time for annual renewal agreement of the First Time Offenders Program (FTOP), also known as "Changing Directions Successfully," for the fiscal year
July 1, 2025 - June 30, 2026.

The First Time Offender Program is a 12 hour educational program designed to help young offenders gain social skills in communication, decision making, problem solving, anger management, and overall self-improvement. The program format involves an intake, then 4 class sessions of three hours each. A PARENT MUST ATTEND the program with the youth. At this time, there is no charge for the program and is offered here at Youth & Family Services in Canadian County.

Also known a "Changing Directions Successfully" this program is not limited to juvenile offenders, but is also an excellent community and parental resource to help improve family dynamics through implementation of these life skills.

Enclosed is a copy of the "Referral Plan and Agreement," which briefly describes the program and the referral process. A copy of the First Time Offender Program REFERRAL FORM for is included for your use.

Please sign and return the agreement plan in the self-addressed stamped envelope.

Please KEEP the First Time Offender Program referral form for your use in making referrals to the program. If you would like more information about the program, I would be happy to meet with you in person or by phone to explain the details.

Thank you for your partnership in serving our families and youth. If you have any questions or concerns, please contact me at 405-295-6678 or cell 405-388-8337.

Sincerely,

Dian Larson, BS, CMII

Dian Larson, BS, CMII
FTOP Coordinator
Community Education Specialist

Youth & Family Services inc

Post Office Box 1207
El Reno, OK 73036-1207
Telephone: (405 262-6555
Fax: (405) 262-6557

Say YES to a better tomorrow

Program Premise and Intent

The *Changing Directions Successfully* program is based on the premise that early intervention will have a positive impact on the youth and their parents, keeping the youth from becoming a more serious offender. Through this special attention by the community juvenile justice system, we seek to better fulfill our obligation to protect the public with effective and cost efficient services and to ensure the services necessary to assist the youth in becoming a responsible and productive member of the community.

Therefore, we the undersigned, agree to the immediate implementation of the *Changing Directions Successfully* program.

Heather A McGuire
6/2/25 Date

Dian Larson BS CMII
Dian Larson, BS, CMII Date 5/27/25
FOP Coordinator

Attch.

Supt. Charles Bradley

Youth & Family Services inc

Post Office Box 1207
El Reno, OK 73036-1207
Telephone: (405 262-6555
Fax: (405) 262-6557

Say YES to a better tomorrow

Referral Plan and Agreement

Youth and Family Services, Inc.
El Reno, Oklahoma

Program Description

The *Changing Directions Successfully* Program is a curriculum-based first-time offenders program of services designed to intervene and prevent community youth from further development toward juvenile delinquency. The program was developed to serve as Canadian County's Alternative Diversion Program for the first-time offenders as required by House Bill 2640, the Oklahoma "Juvenile Reform Act" of 1994. The session material includes skills training in socialization, communication, anger management, conflict resolution, cultural sensitivity, value awareness and behavior control. The parents are to be involved in the process. Participants will complete evaluations on each session and the total program. A notification of completion will be sent to the referral source.

First-Time Offenders Program Definition

A First-Time Offenders Program is defined in the Juvenile Reform Act as follows: Alternative diversion programs for first time offenders means programs for juveniles who have been identified by law enforcement personnel, the District Attorney's office, or the Court as having committed acts, which are not serious enough to warrant adjudication through the juvenile court process, but which do indicate a need for intervention to prevent further development toward juvenile delinquency.

Program Referral Process

Youth who meet the above definition will be referred from Municipal Courts, Law Enforcement, Juvenile Services Units, Juvenile Bureaus, Schools, professionals and parents to Youth & Family Services, Inc. The referral should include the information as indicated on the attached form. When a referral is received, an appointment will be made to determine the appropriate provision of services. The physical, mental and emotional development of the youth, as well as age, gender, and offense will be considered in this determination. The youth will then be enrolled in the next available appropriate service program.

Youth & Family Services inc

El Post Office Box 1207
El Reno, OK 73036-1207
Telephone: (405 262-6555
Fax: (405) 262-6557

Say YES to a better tomorrow

FIRST-TIME OFFENDERS PROGRAM REFERRAL

Changing Directions Successfully

Date:_____ **SSN:**_____ **DOB:**_____

Youth's Last Name:_____ **First Name:**_____

Age:_____ **Sex:**_____ **Race:**_____

School:_____ **Grade:**_____

Home Mailing Address:_____

City:_____ **State:**_____ **Zip:**_____

Phone Number:_____ **County of Residence:**_____

Guardian Information:

Last Name:_____ **First Name:**_____

Parent:____ **Legal Guardian:**_____ **Other (specify):** _____

Relationship to Youth:_____ **Marital Status:**_____

Employer:_____ **Occupation:**_____

Employer Phone Number:_____

Referral Source: 01 - Self, 02 - Friend, 03 – Family, 04 – JSU, 05 – Child Welfare, 06 – Court/ DA, 07 – Law Enforcement, 08 - School, 09 – Other Agency, 10 – Other

Referral Reason: 01 – Home/Family Problems, 02- School Problems, 03 – Runaway, 04 – Law Violation, 05 – Awaiting Placement, 06- Drug/Alcohol Problems, 07 – Physical Abuse, 08 – Sexual Abuse, 09 – Neglect, 10 – Suicide Threat / Attempt, 11 – Employment Problems

Worker: _____ **Contact number:** _____

Contact upon Completion: YES NO

7/15

First Time Offenders Program

Youth & Family Services inc
www.yfsok.org

OVERVIEW

The First Time Offenders Program (FOP) provides guardians and youth with skills needed for better communication, anger management, and skills to resolve conflict in a fair manner. It is a closed, educationally-based, 12-hour group that by design is both diversionary and preventative. The program curriculum was designed to teach and/or enhance a variety of skills that help the participants make better life choices, experience healthier family dynamics, and an improved sense of self-competency.

Since family members generally play a key role in the lives of youth referred to the program, at least one parent, legal guardian, or alternate parenting-adult is required to attend all sessions with the referred youth.

Topics include: Stress Management, Communication Skills, Anger Management, Values Awareness, Decision Making, and Coping Skills.

DETAILS

WHO CAN PARTICIPATE?

FOP is designed for youth who are entering the juvenile system for the first time. It is one alternative given to youth to meet their identified needs. Many times, youth and their families choose to attend FOP to fulfill part of their treatment goals. Any youth with his or her guardian(s) can attend the program on a voluntary basis. Some parents have completed the program with one child and returned at a later date with another child. Referral sources include Municipal Court, Office of Juvenile Affairs, Juvenile Bureau, schools, and parents.

WHAT YOUTH ARE SAYING:

"What helped me the most was communication skills because most of my problems become problems due to lack of communication."

"I learned that if you act like an adult, you get adult consequences."

"I learned how to handle arguments."

WHAT PARENTS ARE SAYING:

"What was helpful was the kindness in the presentation. The adolescents were treated as equals."

"The offense cycle taught us how to stop repeating our mistakes."

"I Learned how to talk to my child better."

"I learned emotional regulation, to remember that my child might not be ready to talk, and to calm down before engaging in arguments."

INTERESTED IN PARTICIPATING?

If you would like to participate in the First Time Offenders Program, please contact:
Dian Larson dian.larson@yfsok.org 405-262-6555

Youth & Family Services, Inc. (YFS) is a charity that offers innovative programs that empower individuals to build better, stronger, and more stable futures for themselves, their families, and their community.

Changing Directions Successfully

Youth & Family Services inc
www.yfsok.org

OVERVIEW

The Changing Directions Successfully program provides guardians and youth with skills needed for better communication, anger management, and skills to resolve conflict in a fair manner. It is a closed, educationally-based, 12-hour group that by design is both diversionary and preventative. The program curriculum was designed to teach and/or enhance a variety of skills that help the participants make better life choices, experience healthier family dynamics, and an improved sense of self-competency.

Since family members generally play a key role in the lives of youth referred to the program, at least one parent, legal guardian, or alternate parenting-adult is required to attend all sessions with the referred youth.

Topics include: Stress Management, Communication Skills, Anger Management, Values Awareness, Decision Making, and Coping Skills.

DETAILS

WHO CAN PARTICIPATE?

Any youth with his or her guardian(s) can attend the program on a voluntary basis. Many families have attended after talking to friends who attended in the past, and some parents have completed the program with one child and returned at a later date with another child. This program is a helpful alternative given to at risk youth to meet their identified needs.

Referrals can come from schools and parents, as well as the juvenile justice system. Involvement with the juvenile justice system is NOT required for participation. YFS has been facilitating Changing Directions classes for over 20 years, and have had many opportunities to watch adolescents and parents reconnect and begin to work together.

WHAT YOUTH ARE SAYING:

"What helped me the most was communication skills because most of my problems become problems due to lack of communication."

"I learned that if you act like an adult, you get adult consequences."

"I learned how to handle arguments."

WHAT PARENTS ARE SAYING:

"What was helpful was the kindness in the presentation. The adolescents were treated as equals."

"The offense cycle taught us how to stop repeating our mistakes."

"I learned how to talk to my child better."

"I learned emotional regulation, to remember that my child might not be ready to talk, and to calm down before engaging in arguments."

INTERESTED IN PARTICIPATING?

If you would like to participate in the Changing Directions Successfully Program, please contact:
Dian Larson dian.larson@yfsok.org 405-262-6555

Youth & Family Services, Inc. (YFS) is a charity that offers innovative programs that empower individuals to build better, stronger, and more stable futures for themselves, their families, and their community.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 23rd, 2025

Re: District Cyber Awareness Training - Cybernut

Please Discuss, consider and/or act upon the initiation of purchase of services from Cybernut. This is a Cyber Security Awareness TRaining model for staff for a 1 year license. The licensing for annual agreement is at a cost of $15,675. The cost is being paid for from Technology General fund

Geromy Schrick

Executive Director of Technology

CyberNut

Mustard PS_CyberNut

MUSTANG
12400 SW 15th St
Yukon, Oklahoma (US) 73099
United States

Reference: 20250505-162914794
Quote created: May 5, 2025
Quote expires: July 4, 2025
Quote created by: Stephen Mirante
CRO - Cybersecurity Advisor
stephen@cybernut.com
+15633101130

Geromy Schrick
schrickg@mustangps.org
+1 4053762461

Comments from Stephen Mirante

Products & Services

Item & Description	Quantity	Unit Price	Total
Cybernut - Cybersecurity Awareness Training (Staff) Tier 2 - 1 Year Staff Phishing & Awareness Training 1 Year. Phishing Simulations, Real-Time Training and Reporting (w/Plug-in). 151-1,500 FTE	1,650	$9.50	$15,675.00
Cybernut - Cybersecurity Awareness Training (Students) Comp 100 Student Phishing & Awareness Training 1 Year. Phishing Simulations and Real-Time Training for 100 Students.	1	$0.00	$0.00

Item & Description	Quantity	Unit Price	Total
Cybernut - Active Threat Manager - 1 Year Real-Time Threat Reporter 1 Year - Identify and Remove Reported Threats From All User Mailboxes.	1	$0.00	$0.00
Cybernut - Compliance Training Modules - 1 Year Staff Cybersecurity Compliance Training Modules. 1 Year	1	$0.00	$0.00

One-time subtotal	$15,675.00
Total	**$15,675.00**

THIS QUOTATION IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. Payment is due 30 days after invoice.
2. License Term is 12 months.
3. Invoice is raised after annual license begins and/or renews.
4. Purchase Orders can be emailed to orders@cybernut.com

Signature

_____ _____

Signature Date

_____

Printed name

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 20th, 2025

Re: District Server Storage Environment Support and Service

Please Discuss, consider and/or act upon the renewal of technical support and service from Eagle Technology for the district Compellent Storage Hardware for a 1 year term for July 1st 2025 - June 30th 2026 at a cost of $14718.17.

Geromy Schrick

Executive Director of Technology

Eagle Technologies

Dell Compellent SC5020 Renewal Quote 21218

Quote Issue Date 4.16.2025
Quote Expiration Date 6.1.2025

SAN Storage Support

From:

Candi Chard
Eagle Technologies
124 Indiana Ave.
Salina, KS 67401
United States
(800) 477-5432
candic@eagleinc.com

Prepared for:

Geromy Schrick
Mustang Public Schools
909 S. Mustang Rd
Mustang, OK 73064
United States
(405) 376-7398
schrickg@mustangps.org

Quantity	Description	Unit Price	Ext. Price
1.00	Dell Storage SC5020 / SSN 374370 Service Description: ProSupport Mission Critical: 4-Hour 7X24 Onsite Service with Emergency Dispatch Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z16S33 Service Description: ProSupport Mission Critical: 7x24 HW / SW Tech Support and Assistance Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z16S33 Service Description: ProSupport for Software: 7X24 Live Volume + RIRA Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z16S33	$7,679.045	$7,679.05
1.00	Dell Storage SC5020 / SSN 374372 Service Description: ProSupport Mission Critical: 4-Hour 7X24 Onsite Service with Emergency Dispatch Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z0DS33 Service Description: ProSupport Mission Critical: 7x24 HW / SW Tech Support and Assistance Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z0DS33 Service Description: ProSupport for Software: 7X24 Live Volume + RIRA Service Contract: Jul. 01, 2025 - Jun. 30, 2026 Service Tag: 7Z0DS33	$7,039.12	$7,039.12
		Subtotal:	**$14,718.17**
		Sales Tax:	**$0.00**
		Total:	**$14,718.17**

Return this Quote signed and/or Purchase Order to orders@eagleinc.com.

Signature of acceptance: _____
Date: _____

Upon acceptance of this Quote, please provide: Purchase Order Number (if needed to be referenced on Invoice): _____ Otherwise the above Quote Number will be referenced on the Invoice.

Accounts Payable Invoice address: _____

_____

Accounts Payable Phone number: (_____) - _____ - _____

Accounts Payable E-Mail Address: _____

Terms and Conditions: Pricing is valid through the expiration date listed on quote. Taxes will be added in accordance with state law. Shipping and handling charges (FOB shipping point), freight charges, shipping insurance and administration fees may apply. Payment terms are Net 30. Pricing and availability are subject to change without notice. Purchaser acknowledges that, despite the best efforts and reasonable precautions of Eagle Technologies, products or services may be listed at an incorrect price or with incorrect information due to a typographical error or oversight. In such circumstance Eagle Technologies reserves the right, prior to delivery, to cancel the transaction even though Purchaser acceptance may have been confirmed. All products are non-returnable unless otherwise provided by the Manufacturer's Return Policy. Purchaser also agrees that this transaction will be governed by the Manufacturer's Terms and Conditions of Sale, if any.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 20th, 2025

Re: District Server Host Environment Support and Service

Please Discuss, consider and/or act upon the renewal of technical support and service from Eagle Technology for the district Dell Server Host Hardware for a 1 year term for July 1st 2025 - June 30th 2026 at a cost of $10,242.96.

Geromy Schrick

Executive Director of Technology

Eagle Technologies

Quote 21205

Quote Issue Date 3.7.2025
Quote Expiration Date 5.31.2025

From:

Candi Chard
Eagle Technologies
124 Indiana Ave.
Salina, KS 67401
United States
(800) 477-5432
candic@eagleinc.com

Prepared for:

Geromy Schrick
Mustang Public Schools
909 S. Mustang Rd
Mustang, OK 73064
United States
(405) 376-7398
schrickg@mustangps.org

Quantity	Description	Unit Price	Ext. Price
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag 51DRY03 DELL EMC S5212F,I/P,AF,OS10 Ship Date 6.19.2020 Estimated End of Life Date 6.19.2027 Support Start Date 6.20.2025 Support End Date 6.30.2026	$1,011.504	$1,011.50
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag 36QB9Z2 DELL EMC S5212F,I/P,AF,OS10 Ship Date 6.20.2020 Estimated End of Life Date 6.20.2027 Support Start Date 6.21.2025 Support End Date 6.30.2026	$1,008.804	$1,008.80
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag 7BSD9Z2 DELL EMC S5212F,I/P,AF,OS10 Ship Date 6.20.2020 Estimated End of Life Date 6.20.2027 Support Start Date 6.21.2025 Support End Date 6.30.2026	$1,008.804	$1,008.80
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag J301Z43 POWEREDGE R640,PIONEER Ship Date 6.24.2020 Estimated End of Life Date 6.24.2027 Support Start Date 6.25.2025 Support End Date 6.30.2026	$1,444.356	$1,444.36
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag H301Z43 POWEREDGE R640,PIONEER Ship Date 6.24.2020 Estimated End of Life Date 6.24.2027 Support Start Date 6.25.2025 Support End Date 6.30.2026	$1,444.356	$1,444.36

1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag G301Z43 POWEREDGE R640,PIONEER Ship Date 6.24.2020 Estimated End of Life Date 6.24.2027 Support Start Date 6.25.2025 Support End Date 6.30.2026	$1,444.356	$1,444.36
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag 2401Z43 POWEREDGE R640,PIONEER Ship Date 6.25.2020 Estimated End of Life Date 6.25.2027 Support Start Date 6.26.2025 Support End Date 6.30.2026	$1,440.396	$1,440.40
1.00	ProSupport:Next Business Day Onsite Service After Problem Diagnosis Service Tag 1401Z43 POWEREDGE R640,PIONEER Ship Date 6.25.2020 Estimated End of Life Date 6.25.2027 Support Start Date 6.26.2025 Support End Date 6.30.2026	$1,440.384	$1,440.38
		Subtotal:	**$10,242.96**
		Sales Tax:	**$0.00**
		Total:	**$10,242.96**

Return this Quote signed and/or Purchase Order to orders@eagleinc.com.

Signature of acceptance: _____
Date: _____

Upon acceptance of this Quote, please provide: Purchase Order Number (if needed to be referenced on Invoice): _____ Otherwise the above Quote Number will be referenced on the Invoice.

Accounts Payable Invoice address: _____
_____
Accounts Payable Phone number: (_____) - _____ - _____
Accounts Payable E-Mail Address: _____

Terms and Conditions: Pricing is valid through the expiration date listed on quote. Taxes will be added in accordance with state law. Shipping and handling charges (FOB shipping point), freight charges, shipping insurance and administration fees may apply. Payment terms are Net 30. Pricing and availability are subject to change without notice. Purchaser acknowledges that, despite the best efforts and reasonable precautions of Eagle Technologies, products or services may be listed at an incorrect price or with incorrect information due to a typographical error or oversight. In such circumstance Eagle Technologies reserves the right, prior to delivery, to cancel the transaction even though Purchaser acceptance may have been confirmed. All products are non-returnable unless otherwise provided by the Manufacturer's Return Policy. Purchaser also agrees that this transaction will be governed by the Manufacturer's Terms and Conditions of Sale, if any.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 20th, 2025

Re: District Server Host Environment Support and Service

Please Discuss, consider and/or act upon the renewal of technical support and Licensing for our Virtual servers from Eagle Technology for the district virtual server environment for a 1 year term for July 1st 2025 - June 30th 2026 at a cost of $12,672.56.

Geromy Schrick

Executive Director of Technology

Eagle Technologies

VMWARE VSPHERE STANDARD 8 Quote 26054

Quote Issue Date 5.6.2025
Quote Expiration Date 6.29.2025

From:

Candi Chard
Eagle Technologies
124 Indiana Ave.
Salina, KS 67401
United States
(800) 477-5432
candic@eagleinc.com

Prepared for:

Geromy Schrick
Mustang Public Schools
909 S. Mustang Rd
Mustang, OK 73064
United States
(405) 376-7398
schrickg@mustangps.org

Quantity	Description	Unit Price	Ext. Price
1.00	EagleWatch LifeLine for VMware - This service leverages Eagle's on-call staff to assist with VMware day-to-day break/fix and technical assistance. See attached SoW for full service description. Billed once per year. 5 Hosts 1 vCenter EagleWatch LifeLine Support Start Date 7.6.2025 EagleWatch LifeLine Support End Date 7.5.2026	$3,000.00	$3,000.00
1.00	EagleWatch Standard Remote Monitoring Service; EAGLE Tech Desk receives and reviews nightly reports/logs, critical alerts and notifications, 8x5, Monday - Friday to proactively assist in maintaining the health of the environment. Monitoring Schedule: CommVault VMware EagleWatch Support Start Date 7.6.2025 EagleWatch Support End Date 7.5.2026	$950.00	$950.00
160.00	9708024 VCF-VSP-STD-8 VMWARE VSPHERE STANDARD 8 Subscription Start Date 7.6.2025 Subscription End Date 7.5.2026 *** Broadcom will access a 25% penalty if this renewal is not procured on or before the current subscription end date. ***	$54.516	$8,722.56
		Subtotal:	**$12,672.56**
		Sales Tax:	**$0.00**
		Total:	**$12,672.56**

Return this Quote signed and/or Purchase Order to orders@eagleinc.com.

Signature of acceptance: _____
Date: _____

Upon acceptance of this Quote, please provide: Purchase Order Number (if needed to be referenced on Invoice): _____ Otherwise the above Quote Number will be referenced on the Invoice.

Accounts Payable Invoice address: _____
_____

Accounts Payable Phone number: (_____) - _____ - _____

Accounts Payable E-Mail Address: _____

Terms and Conditions: Pricing is valid through the expiration date listed on quote. Taxes will be added in accordance with state law. Shipping and handling charges (FOB shipping point), freight charges, shipping insurance and administration fees may apply. Payment terms are Net 30. Pricing and availability are subject to change without notice. Purchaser acknowledges that, despite the best efforts and reasonable precautions of Eagle Technologies, products or services may be listed at an incorrect price or with incorrect information due to a typographical error or oversight. In such circumstance Eagle Technologies reserves the right, prior to delivery, to cancel the transaction even though Purchaser acceptance may have been confirmed. All products are non-returnable unless otherwise provided by the Manufacturer's Return Policy. Purchaser also agrees that this transaction will be governed by the Manufacturer's Terms and Conditions of Sale, if any.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 24th 2025

Re: District Copier/Printer Leasing/Service

Please Discuss, consider and/or act upon the Renewal of existing copiers with RK Black-Service Contract and US Bank-State & Local Government Lease Agreement.

The agreement includes the lease of 73 Copiers, 25 printers across the district and the service, paper cut licensing and supplies for 74 copiers and 31 printers on a per copy cost for usage and maintenance. The agreement includes toner, staples and all service calls. This is the 1st year of renewal of the 5 year agreement.

Cost:

RK Black Copier Service/Maintenance, Toner and staples - is based upon per page rate of .0065 pp on all copiers and .0095 pp on color Printers -

Average Annual Service Cost $180,000.00 Annually.

US Bank Copier Lease - $153,139.20 Annually.

Fund 11 will be used for both of these

Geromy Schrick

Executive Director of Technology

usbank
EQUIPMENT FINANCE

State & Local Government Lease Agreement

APPLICATION NO.	AGREEMENT NO.
3199249	

Send Account Inquiries to: 1310 Madrid Street, Suite 101 • Marshall, MN 56258 • Phone: (800) 328-5371 • Fax: (800) 328-9092
Send Payments to: P.O. Box 790448 • St. Louis, MO 63179-0448

The words "**Lessee**," "**you**" and "**your**" refer to **Customer**. The words "**Lessor**," "**we**," "**us**" and "**our**" refer to **U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance")**.

CUSTOMER INFORMATION

FULL LEGAL NAME			STREET ADDRESS	
INDEPENDENT SCHOOL DISTRICT NO I-69 CANADIAN COUNTY			909 S Mustang Road	
CITY	STATE	ZIP	PHONE	FAX
Mustang	OK	73064	405-376-2461	
BILLING NAME (IF DIFFERENT FROM ABOVE)			BILLING STREET ADDRESS	
CITY	STATE	ZIP	E-MAIL	

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

SUPPLIER INFORMATION

FULL LEGAL NAME			STREET ADDRESS	
RK Black Inc			3401 NW 63rd Suite 200	
CITY	STATE	ZIP	PHONE	FAX
Oklahoma City	OK	73116	405-943-9800	

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.
See Equipment Schedule A	

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

☒ See attached Schedule A

TERM AND PAYMENT INFORMATION

60 Payments* of $ $12,761.60

If you are exempt from sales tax, attach your certificate. **plus applicable taxes*

The payment ("Payment") period is monthly unless otherwise indicated.

END OF TERM OPTIONS

You may choose one of the following options, which you may exercise at the end of the term, provided that no event of default, non-appropriation or nonrenewal under this Agreement, as applicable, has occurred and is continuing. If no box is checked and initialed, Fair Market Value will be your end of term option. Fair Market Value means the value of the Equipment in continued use. If the selected purchase option for this Agreement is $1.00, unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement.

☒ Purchase all of the Equipment for its Fair Market Value, renew this Agreement, or return the Equipment. ____ Customer's Initials
☐ Purchase all of the Equipment for $1.00. ____ Customer's Initials

LESSOR ACCEPTANCE

U.S. Bank Equipment Finance			
LESSOR	SIGNATURE	TITLE	DATED

CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGES 2 AND 3 ATTACHED HERETO.

	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	DATED
FEDERAL TAX I.D. #	PRINT NAME		

DELIVERY & ACCEPTANCE CERTIFICATE

You certify and acknowledge that all of the Equipment listed above: 1) has been received, installed and inspected; and 2) is fully operational and unconditionally accepted. Upon you signing below, your promises in this Agreement will be irrevocable and unconditional in all respects. You understand and agree that we have paid for the purchase of the Equipment from Supplier and you may contact Supplier for any warranty rights, which we transfer to you for the term of this Agreement (or until you default).

	X		
CUSTOMER (as referenced above)	SIGNATURE	TITLE	ACCEPTANCE DATE

TERMS AND CONDITIONS (Continued on Page 3)

1. **AGREEMENT:** You agree to lease from us the goods ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. The term shall start on the date we pay Supplier. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month (the "Scheduled Due Date") unless a different due date is mutually agreed to by us and you. If the parties agree to adjust the Payment due date (an "Adjusted Due Date"), in addition to all Payments and other amounts due hereunder, you will pay an interim payment in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Scheduled Due Date and the Adjusted Due Date. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

2. **REPRESENTATIONS AND WARRANTIES OF CUSTOMER:** You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for your essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

3. **INITIAL TERM AND RENEWAL TERM(S):** The term of this Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate this Agreement under paragraph 6 as of the end of any fiscal year, this Agreement will be deemed automatically renewed for the next succeeding renewal term. An election by you to terminate this Agreement under paragraph 6 is not a default. Notwithstanding anything herein to the contrary, if we cancel this Agreement following a default by you, we may require that you pay the unpaid balance of Payments under this Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

4. **SUPPLEMENTS; SEPARATE FINANCINGS:** To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under this Agreement, such Supplement, as it incorporates the terms and conditions of this Agreement, shall be a separate financing distinct from this Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to this Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in this Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

5. **OWNERSHIP; PAYMENTS; TAXES AND FEES:** Except as expressly stated herein, we own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. Subject to paragraph 6, you will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its lease, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to $ 0 for personal property taxes we pay related to the Equipment. You agree to pay us a fee of up to $50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of up to $125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of $30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

6. **NON-APPROPRIATION OR RENEWAL:** If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

7. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims other than liens and claims under this Agreement; and (iii) at your address shown on page 1 of this Agreement, and you agree not to move the Equipment unless we agree in writing. To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) to show our interest.

8. **INSURANCE; COLLATERAL PROTECTION; RISK OF LOSS; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. As between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

9. **ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

10. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any enforcement of our rights under this Agreement after a default by you, you agree to pay our costs and expenses, including reasonable attorneys' fees and collection agency fee. WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy. In the event that legal proceedings relating to this Agreement (other than our enforcement of this Agreement after a default by you) are commenced in any court or before any other tribunal of competent jurisdiction, the legal fees and other reasonable costs and expenses of the prevailing party shall be paid by the non-prevailing party on demand of the prevailing party.

11. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof, including the appropriation of funds to pay amounts due under this Agreement. This may include compiled, reviewed or audited annual financial statements within 120 days after your fiscal year end, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains.

12. **END OF TERM:** Unless the purchase option is $1.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned. You shall continue making Payments and paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.

13. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance. Any provision in this Agreement requiring you to pay amounts due under this Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew this Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

14. **WARRANTY DISCLAIMERS:** WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

15. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the state in which you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**

usbank
EQUIPMENT FINANCE

Schedule "A"

APPLICATION NO.	AGREEMENT NO.
3199249	

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance.**

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
Ricoh Pro C5400			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
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Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
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Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

CUSTOMER ACCEPTANCE

This Schedule "A" is hereby verified as correct by the undersigned Customer.

CUSTOMER	SIGNATURE	TITLE	DATED
INDEPENDENT SCHOOL DISTRICT NO I-69	X		

usbank
EQUIPMENT FINANCE

Schedule "A"

APPLICATION NO.	AGREEMENT NO.
3199249	

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance**.

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
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Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐
Kyocera TA4004i			☐

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

CUSTOMER ACCEPTANCE

This Schedule "A" is hereby verified as correct by the undersigned Customer.

INDEPENDENT SCHOOL DISTRICT NO I-69	X		
CUSTOMER	SIGNATURE	TITLE	DATED

SCHEDULE "A" (2017)

Rev. 11/01/2017

usbank
EQUIPMENT FINANCE

Schedule "A"

APPLICATION NO.	AGREEMENT NO.
3199249	

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance.**

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
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Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
			☐
			☐

EQUIPMENT FINANCE

OKLAHOMA ADDENDUM (STATE AND LOCAL GOVERNMENT)

AGREEMENT # 3199249

Addendum to Agreement # 3199249 and any future supplements/schedules thereto, between INDEPENDENT SCHOOL DISTRICT NO I 69, as Customer and U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance"), as Lessor. The words "you" and "your" refer to Customer. The words "we," "us" and "our" refer to Lessor.

The parties wish to amend the above-referenced Agreement by adding the following language:

> The Agreement will terminate at the end of each fiscal year unless you and we ratify the renewal thereof, and any such termination will be treated as a non-appropriation under the Non-Appropriation or Renewal paragraph of the Agreement.
>
> If your end-of-term option is the purchase of all Equipment for $1.00 or $101.00, the following applies: Notwithstanding anything to the contrary set forth in the Agreement, title to the Equipment shall be in our name, subject to your interest under the Agreement.

By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control. Customer has caused this Addendum to be executed by its duly authorized officer as of the date below.

U.S. Bank Equipment Finance		INDEPENDENT SCHOOL DISTRICT NO I 69	
Lessor		Customer	
		X	
Signature		Signature	
Title	Date	Title	Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

usbank
EQUIPMENT FINANCE

LESSEE'S GENERAL AND INCUMBENCY CERTIFICATE

AGREEMENT #
3199249

GENERAL CERTIFICATE

Re: Lease Agreement # 3199249, between INDEPENDENT SCHOOL DISTRICT NO I-69 CANADIAN COUNTY, as Lessee ("Lessee") and U.S. Bank Equipment Finance, a division of U.S. Bank National Association, as Lessor.

The undersigned, being the duly elected, qualified and acting official of Lessee holding the title stated in the signature line below, does hereby certify as of the date of this Certificate and the date of the Agreement (as defined below), as follows:

1. Lessee did, at a meeting of the governing body of the Lessee, by resolution or ordinance duly enacted, in accordance with all requirements of law, approve and authorize the execution and delivery of the above-referenced Lease Agreement (the "Agreement") by the undersigned.
2. The meeting(s) of the governing body of the Lessee at which the Agreement was approved and authorized to be executed was duly called, regularly convened and attended throughout by the requisite quorum of the members thereof, and the enactment approving the Agreement and authorizing the execution thereof has not been altered or rescinded. All meetings of the governing body of Lessee relating to the authorization and delivery of the Agreement have been: (a) held within the geographic boundaries of the Lessee; (b) open to the public, allowing all people to attend; (c) conducted in accordance with internal procedures of the governing body; and (d) conducted in accordance with the charter of the Lessee, if any, and the laws of the state where Lessee is located.
3. No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an event of default or a nonappropriation event exists at the date hereof with respect to this Agreement.
4. The acquisition of all of the Equipment under the Agreement has been duly authorized by the governing body of Lessee.
5. Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Payments scheduled to come due during the current budget year under the Agreement and to meet its other obligations for the current budget year and such funds have not been expended for other purposes.
6. As of the date hereof, no litigation is pending, (or, to my knowledge, threatened) against Lessee in any court (a) seeking to restrain or enjoin the delivery of the Agreement or of other agreements similar to the Agreement; (b) questioning the authority of Lessee to execute the Agreement, or the validity of the Agreement; (c) questioning the constitutionality of any statute, or the validity of any proceedings, authorizing the execution of the Agreement; or (d) affecting the provisions made for the payment of or security for the Agreement.

IN WITNESS WHEREOF, the undersigned has signed this Certificate on the date stated below.

INDEPENDENT SCHOOL DISTRICT NO I-69 CANADIAN COUNTY	X	
Lessee	Signature of Person to Sign Agreement	Print Title of Person to Sign Agreement
Print Name of Person to Sign Agreement	Print Date that Above Person Signed this Certificate	

INCUMBENCY CERTIFICATE

Re: Lease Agreement # 3199249, between INDEPENDENT SCHOOL DISTRICT NO I-69 CANADIAN COUNTY, as Lessee ("Lessee") and U.S. Bank Equipment Finance, a division of U.S. Bank National Association, as Lessor.

The undersigned, being the duly elected, qualified and acting Secretary, Clerk, or other duly authorized official or signatory of the Lessee does hereby certify, as of the date of this Certificate and the date of the Agreement (as defined in the General Certificate above)as follows:

As of the date of the meeting(s) of the governing body of the Lessee at which the above-referenced Agreement was approved and authorized to be executed, and as of the date hereof, the below-named representative of the Lessee held and holds the office set forth below, and the signature set forth below is his/her true and correct signature.

NAME OF -PERSON SIGNING AGREEMENT	TITLE OF PERSON SIGNING AGREEMENT	SIGNATURE OF PERSON SIGNING AGREEMENT
		X

IN WITNESS WHEREOF, the undersigned has signed this Certificate on the date stated below.

X	
Signature of Secretary, Clerk or other duly authorized official or signatory of Lessee (Cannot be same as Person Signing Agreement)	Print Title of Person who signed this Certificate
Print Name of Person Signing this Certificate	Print Date that Above Person Signed this Certificate

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

RK Black, Inc.
Technology Solutions That Work

3401 NW 63rd St., Suite 200
Oklahoma City, OK 73116
(405) 943-9800 | rkblack.com

Sales Agreement

Proposal #:	12825	Proposal Date:	05/21/2025	Proposal Status:	Lease	Sales Rep:	Gary Hackett

Installed At	
Customer #: 3762461	
MPS - Mustang Public Schools	
906 S Heights Dr	
Mustang, OK 73064	
Contact:	Geromy Schrick
Phone:	405-376-7398
Email:	schrickg@mustangps.org

Bill To	
Customer #: 3762461	
MPS - Mustang Public Schools	
906 S Heights Dr	
Mustang, OK 73064	
Contact:	Geromy Schrick
Phone:	405-376-7398
Email:	schrickg@mustangps.org

Qty	Product #	Brand / Model & Description	Price (each)	Total Price
1		Papercut LIcenses(73)	Included	Included
1		Papercut Support		
1		Installation		
1		Card Readers(73)		
		Delivery of New Equipment		
		Return of Current equipment		

Terms	PO#		Invoice		Check	$	Tax	
Credit Card: AmEx / Visa / Mastercard / Discover (circle one)							ORDER TOTAL	
Card # _____ Code _____ Card Name _____ Expires _____								

Notes

The parties agree to the order as described herein and in accordance with the Sales Agreement Terms & Conditions. Client also agrees the terms of this document are a complete and exclusive agreement between the parties and that there are no oral or written understandings, representations or warranties affecting this agreement.

Client Acceptance	
Authorized Signature	Date
Printed Name / Title	

RKB Representative	
	05/21/2025
Authorized Signature	Date
Gary Hackett / Director of Major Accounts	
Printed Name / Title	

Form Revised: 3 / 20 / 2013

SALES AGREEMENT TERMS & CONDITIONS

1. AGREEMENT: We agree to sell to you and you agree to buy from us the equipment described on the face of this agreement under "Brand / Model" (the "Equipment") in accordance with the following terms and conditions. You agree to all of the terms and conditions included in this agreement and in any invoices that we send you under this agreement, which together are a complete statement of the parties' agreement regarding the Equipment (the "Agreement"). This Agreement becomes valid upon signing by the parties. Our agreement to sell the Equipment to you is expressly limited to the terms contained herein and we do not accept any additional or different terms in any acceptance, acknowledgement, purchase order or other document that you provide to us, regardless of whether such other document purports to modify these terms.

2. PAYMENT: The purchase price for the Equipment is the total amount shown on the face of this Agreement. After we install the Equipment, we will send you an invoice based upon the payment terms set forth in this Agreement, including the total amount that you owe us. If we deliver the Equipment in installments, we may elect to send you a separate invoice for each installment. You agree to pay all federal, state and local sales, use, property, or other taxes imposed on or with respect to the Equipment. Delinquent invoices will bear interest at the rate of 1.5% per month until paid.

3. DELIVERY & INSTALLATION: We will deliver and install the Equipment at the location designated in this Agreement. A signed Acceptance of Delivery form will constitute your acceptance of the Equipment and acknowledgement that the Equipment is in good operating order, repair, condition and appearance and is suitable for your purposes. If you fail to execute the Acceptance of Delivery or to notify us that you reject the Equipment within twenty four (24) hours after delivery you will be deemed to have accepted the Equipment. We may deliver the Equipment in installments. Delay in delivery or nonconformity of any installment will not relieve you of your obligation to accept remaining installments. You will provide at your expense, in accordance with our and the manufacturer's specifications, the infrastructure necessary to install and operate the Equipment, including, without limitation, appropriate space, electric power, and cable troughs. You will also pay our installation charges, if any. We will not be liable for any failure to perform under this Agreement if the failure is due to your failure to provide adequate infrastructure to install and operate the Equipment, or our inability to obtain necessary equipment, parts, and/or supplies from the Equipment manufacturer.

4. SECURITY INTEREST: You hereby grant to us a security interest in and to the Equipment until you have paid in full the entire purchase price and all related charges. As long as our security interest in the Equipment is in effect, you agree not to remove the Equipment or permit the Equipment to be removed from the location where we installed it without our prior written consent, which consent will not be unreasonably withheld.

5. DEFAULT & REMEDIES: If you default in the performance of any of your obligations under this Agreement or any other agreement with us, we may (a) enforce this Agreement, (b) recover damages for the default, and (c) exercise any other remedy available to us. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorneys' fees and actual costs and expenses of collection. You agree that any delay or failure by us to enforce our rights under this Agreement does not prevent us from enforcing our rights at a later time. No remedy set out in this paragraph is intended to be exclusive. Each remedy will be cumulative but only to the extent necessary for us to recover from you what you owe us.

6. WARRANTY / DISCLAIMER OF WARRANTY / LIMITATION OF LIABILITY: We warrant that the Equipment will be free from material defects, as determined by us (the "Warranty"), for a period of 90 days (the "Warranty Period"), which commences upon the earlier of (a) your execution of our Acceptance of Delivery form, or (b) the date that the Equipment is installed and available for your use. If we determine that the Equipment is materially defective during the Warranty Period, we will repair or replace the Equipment or any defective parts at our expense. This is your only remedy under the Warranty. If we replace any parts, we will become the owner of the replaced parts. The Warranty does not cover defects caused by natural disasters, environmental conditions, defective repairs performed by others, normal wear and tear, negligent or intentional misuse by you or your owners, officers, directors, employees or other agents, or third parties. Consumable items are not covered under the terms of this Warranty. We will not make repairs or replace parts if it is impractical to do so because (a) of the existence of safety hazards or (b) the Equipment is not compatible with or otherwise will not connect to devices not supplied by us that are necessary to operate the Equipment. EXCEPT AS OTHERWISE SPECIFIED IN THIS AGREEMENT, WE EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, RELATED TO THE EQUIPMENT, INCLUDING WITHOUT LIMITATION THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT.

7. THIRD PARTY SOFTWARE: Software from any third party ("Third Party Software") that we provide to you together with the Equipment is not owned by us. The terms and conditions of use for any Third Party Software are set forth in the end user license agreement from the software provider that are delivered with the Third Party Software (the "License Agreement"). You will not copy, use, disclose or transfer the Third Party Software except as permitted by the License Agreement. ALL THIRD PARTY SOFTWARE IS MADE AVAILABLE ON AN "AS IS" BASIS AND WITHOUT ANY WARRANTY OR INDEMNITY OF ANY KIND. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, WHETHER BY STATUTE OR OTHERWISE, RELATED TO THE THIRD PARTY SOFTWARE, INCLUDING BUT NOT LIMITED TO NON-INFRINGEMENT OF THIRD PARTY RIGHTS, TITLE, INTEGRATION, ACCURACY, SECURITY, AVAILABILITY, QUALITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. BY USING THE THIRD PARTY SOFTWARE, YOU ARE KNOWINGLY AND VOLUNTARILY ASSUMING ALL RISK OF LOSS OR DAMAGE IN CONNECTION WITH THE THIRD PARTY SOFTWARE. UNDER NO CIRCUMSTANCES WILL WE BE LIABLE TO YOU, OR ANY OTHER PERSON, FOR ANY LOSS OF USE, REVENUE OR PROFIT; LOST OR DAMAGED DATA; DOWNTIME; ANY OTHER COMMERCIAL OR ECONOMIC LOSS; OR FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, STATUTORY, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES WHATSOEVER RELATED TO YOUR USE OR RELIANCE UPON THE THIRD PARTY SOFTWARE. THIS LIMITATION WILL APPLY EVEN IN THE EVENT OF A BREACH OF A MATERIAL TERM OF THIS AGREEMENT.

8. ASSIGNMENT: You may not assign any of your rights or obligations under this Agreement without our prior written consent, which will not be unreasonably withheld. We may assign our rights and obligations under this Agreement without obtaining your permission. This Agreement will inure to the benefit of and be binding upon the successors and permitted assigns of the parties. This Agreement, together with any invoices we send you, constitutes the entire Agreement of the parties with respect to its subject matter. This Agreement supersedes any and all other agreements, either oral or written, between the parties regarding the subject matter of this Agreement.

9. CONSENT TO LAW, JURISDICTION & VENUE: This Agreement, including amendments and related invoices, will be governed by and construed in accordance with Oklahoma law, without giving effect to any principle of conflicts of law or choice of law. The parties agree that the venue for any legal action arising out of this Agreement will be in Oklahoma County, Oklahoma. If any provision of this Agreement is declared unenforceable, the other provisions herein will remain in effect.

10. DISPUTE RESOLUTION: Either party will have the right to cause any dispute between us to be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association or the rules of such other recognized third party as the parties may agree. The decision to refer a dispute to arbitration will not preclude either of us from seeking appropriate injunctive relief in court if necessary to prevent irreparable harm. The prevailing party in any legal or arbitration proceeding will be entitled to recover all of its costs and expenses, including reasonable attorneys' fees.

Client Initials:		Date:	

RK. Black, Inc.
Technology Solutions That Work

3401 NW 63rd St., Suite 200
Oklahoma City, OK 73116
(405) 943-9800 | rkblack.com

Service Agreement

Proposal #:	12825	Proposal Date:	05/21/2025	Sales Representative:	Gary Hackett

Installed At	
Customer #: 3762461	
MPS - Mustang Public Schools	
906 S Heights Dr	
Mustang, OK 73064	
Contact:	Geromy Schrick
Phone:	405-376-7308
Email:	schrickg@mustangps.org

Bill To	
Customer #: 3762461	
MPS - Mustang Public Schools	
906 S Heights Dr	
Mustang, OK 73064	
Contact:	Geromy Schrick
Phone:	405-376-7398
Email:	schrickg@mustangps.org

Installation and Service Agreement Terms	Must be initialed by Client in the block to the left of the agreement terms.
	TotalCare Coverage - Includes Parts, Labor, Travel & Toner. Excludes Paper, Staples & Third-party Accessories.

Service Payment	Billing Cycle	Overage Billing Cycle
	Monthly	Monthly

Brand / Model	Serial #	EQID #	Base Price (plus tax)	Beginning Meter		Images Included		Overages Billed	
				B&W	Color	B&W	Color	B&W	Color
Ricoh Pro C5400								0.012	0.039
(40) Kyocera TA7003i								.0065	
(33) Kyocera TA4004i								.0065	
(25) Kyocera TA308ci								.0095	$.0696
(6) Ricoh DX3343 Duplicator								.01048	
(6) HP M608 MICR Printers								.0514	

Note:

CLIENT Approval	
Subject to Service Agreement Terms & Conditions	
By:	
Duly Authorized Signature	
Printed:	
Title:	
Date:	P.O. #

COMPANY Approval	
By:	
Duly Authorized Signature	
Printed:	Gene Daniel
Title:	Service Manager
Date:	05/21/2025

ANY MODIFICATION TO THIS AGREEMENT MUST BE MADE IN WRITING & APPROVED BY THE CLIENT & A COMPANY SERVICE MANAGER

For Internal Use: Tech # _____ Territory # _____

Form Revised: 3 / 20 / 2013

SERVICE AGREEMENT TERMS & CONDITIONS

1. AGREEMENT: You appoint us and we accept the appointment to provide the services described in this agreement with respect to the equipment listed on the face of this agreement under "Brand / Model" (the "Equipment"). You agree to all of the terms and conditions included herein and in any invoices that we send you under this agreement, which together are a complete statement of the parties' agreement regarding the Equipment (the "Agreement"). This Agreement will become effective upon signing by the parties.

2. TERM: The term of this Agreement begins on the latter of (i) the date of Equipment delivery to you, or (ii) the date that you sign this Agreement, and continues for 1 year. Upon expiration of any term, this Agreement will automatically renew for an additional 1 year term at prevailing rates in effect at the time of each renewal unless either party provides written notice of termination to the other party at least 30 days before the end of any such term. In the event of termination, you are responsible for providing us a final meter reading so we may issue a final invoice for services. If you do not provide us a final meter reading, you agree to accept our estimate based on your typical usage over the previous six (6) months.

3. YOUR OBLIGATIONS: You agree to maintain the Equipment in a safe, suitable operating environment to include (a) clean, consistent and appropriate power; (b) temperature between 60 & 90 degrees Fahrenheit; (c) relative humidity between 50% & 80%; and (d) a reasonable amount of space for us to make any necessary inspections or repairs. You agree to maintain these conditions at your expense. You agree to (a) allow us access to the Equipment during our normal business hours, 8 am to 5 pm, Monday through Friday, excluding holidays ("Normal Business Hours"); (b) provide accurate Equipment meter readings when requested by us; and (c) to pay us for all services provided under this Agreement.

4. EQUIPMENT INSPECTION: We are responsible for inspecting each item of Equipment within 30 days of assuming service responsibility. If the inspection reveals that any item of Equipment is not in safe or normal operating condition, we will notify you within the next 30 days (or such shorter period as is necessary to avoid material risk of personal injury or property damage), and you will be responsible for bringing that item into safe and normal operating condition. If you request us to do so, we will make necessary repairs in accordance with our standard rates then in effect for such service. We will not be required to provide maintenance services for any item of Equipment that you do not maintain in a safe and normal operating condition.

5. GENERAL MAINTENANCE: If you selected the General Maintenance Plan, we will provide parts, labor, preventative maintenance & travel during our Normal Business Hours. General Maintenance does not include toner, image and fusing kits, paper or staples. If, in our reasonable discretion, the Equipment needs chronic, excessive repair ("Nonconforming Equipment"), we will notify you and we will no longer be responsible for service under this Agreement.

6. TOTALCARE COVERAGE: If you selected the TotalCare Plan, you will receive the General Maintenance services plus a reasonable supply of toner (based on your typical monthly copy volume & manufacturer's projected toner yield). You are responsible for purchasing your own paper and staples. Upon request, we will ship you toner in quantities consistent with your actual use. All toner remains our property until used in the Equipment. If we determine in our reasonable discretion that you have requested an excessive amount of toner, we reserve the right to reduce the amount to be shipped or to charge you for the excess toner, in which case you agree to pay us for the excess toner at our normal retail price. Upon termination of this Agreement, you agree to return unused toner or to pay us for it at our normal retail price.

7. CONNECTIVITY & LINE FILTER: If you selected the Annual Connectivity Option, we will provide 1 year of Connectivity Support beyond the initial installation. Annual Connectivity Support includes installation and configuration of workstations or servers for print / scan / fax software, reinstallation, troubleshooting of compatibility issues, and end user training. Annual Connectivity Support does not include any network transport media issues, server or workstation operating system configuration or modification, custom integration with any third party software or hardware, or support for any workstation not physically located at your site. If you purchased a Line Filter, your rights and remedies relating to your use of the Line Filter are provided by the manufacturer's warranty.

8. CHARGES: We will invoice you in advance on a periodic basis for the amount listed on the face of this Agreement under "Base Price", and in arrears for any Black & White or Color images that exceed the number of images included, if any, in the Base Price, at the "per image" rate specified under "Overage". For purposes of this Agreement, 2-sided images and/or images on paper larger than legal size (8.5" X 14") will count as two images. Charges for maintenance services not covered by this Agreement will be invoiced at our standard parts and labor rates in effect at the time the service is performed. Images made on loaner equipment will be charged at the rate listed on the face of this Agreement. Sales Tax: You agree to pay sales tax on service billings as required by Oklahoma law. Freight: You agree to pay freight for supplies provided to you under a TotalCare Plan at a rate equal to 3% of the sum of the Base and Overage amounts invoiced. If you have any delinquent invoices for products or services that we sell or lease to you, we may refuse to provide service to you and/or terminate this Agreement and any other Agreement that we have with you. You agree to pay us all costs of collection, including reasonable attorneys' fees. Delinquent invoices will bear interest at the rate of 1.5% per month until paid.

9. SERVICE EXCLUSIONS: We may decline to provide maintenance services with respect to the following: (a) any service for Equipment not identified on the face of this Agreement under "Brand / Model" or not subsequently approved by us in writing for coverage under this Agreement; (b) any Nonconforming Equipment; (c) any maintenance or repair service to be provided by you; (d) Equipment that you have moved to a location deemed unreasonable by us; (e) any service or downtime caused by (i) a condition that was triggered or subject to a product recall, (ii) a design, specification or instruction provided by you or your representative, (iii) your failure to fulfill your responsibilities under this Agreement, (iv) the failure of anyone other than us to comply with our written instructions or recommendations, (v) your combining the Equipment with any incompatible item, (vi) any alteration or improper storage, handling, use or maintenance of any part of the Equipment by anyone other than us, (vii) design or manufacturing defects in any items, (viii) anything external to the Equipment not being serviced by us including, without limitation, a building or structural deficiency, power surge, fluctuation or failure, and air conditioning failure, or (ix) anything beyond our reasonable control other than service necessitated by normal Equipment usage.

10. DEFAULT & REMEDIES: If you default in the performance of any of your obligations under this Agreement or any other agreement with us, we may (a) enforce this Agreement, (b) recover damages for the default, and (c) exercise any other remedy available to us. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorneys' fees and actual costs and expenses of collection. You agree that any delay or failure by us to enforce our rights under this Agreement does not prevent us from enforcing our rights at a later time. No remedy set out in this paragraph is intended to be exclusive. Each remedy will be cumulative but only to the extent necessary for us to recover from you what you owe us.

11. DISCLAIMER OF WARRANTY / LIMITATION OF LIABILITY: WE EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, RELATED TO THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR RELATED TO THE LINE FILTER, INCLUDING WITHOUT LIMITATION THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES FOR ANY DEFAULT BY US.

12. THIRD PARTY SOFTWARE: Despite any other terms and conditions of the Agreement, you agree that this Agreement does not provide service for any third party software that may be delivered with or installed on the Equipment. You agree that your use of such third party software is governed by the terms and conditions of the end user license agreement for the third party software.

13. ASSIGNMENT: You will not assign any of your rights or obligations under this Agreement without our prior written consent, which will not be unreasonably withheld. We may assign our rights and obligations under this Agreement without obtaining your permission. This Agreement will inure to the benefit of and be binding upon the successors and permitted assigns of the parties. This Agreement, together with any invoices we send you, constitutes the entire Agreement of the parties with respect to its subject matter. This Agreement supersedes any and all other agreements, either oral or written, between the parties regarding the subject matter of this Agreement.

14. CONSENT TO LAW, JURISDICTION & VENUE: This Agreement, including amendments and related invoices, will be governed by and construed in accordance with Oklahoma law, without giving effect to any principle of conflicts of law or choice of law. The parties agree that the venue for any legal action arising out of this Agreement will be in Oklahoma County, Oklahoma. If any provision of this Agreement is declared unenforceable, the other provisions herein will remain in effect.

15. DISPUTE RESOLUTION: Either party will have the right to cause any dispute between us to be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association or the rules of such other recognized third party as the parties may agree. The decision to refer a dispute to arbitration will not preclude either of us from seeking appropriate injunctive relief in court if necessary to prevent irreparable harm. The prevailing party in any legal or arbitration proceeding will be entitled to recover all of its costs and expenses, including reasonable attorneys' fees.

Client Initials:		Date:	

Form Revised: 3 / 20 / 2013

usbank
EQUIPMENT FINANCE

Schedule "A"

APPLICATION NO.	AGREEMENT NO.
3199249	

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance.**

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
Ricoh Pro C5400			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA308ci			☐
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Kyocera TA308ci			☐
Kyocera TA308ci			☐
Kyocera TA MZ4001i			☐
Kyocera TA MZ4001i			☐
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Kyocera TA MZ4001i			☐

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

CUSTOMER ACCEPTANCE

This Schedule "A" is hereby verified as correct by the undersigned Customer.

CUSTOMER	SIGNATURE	TITLE	DATED
INDEPENDENT SCHOOL DISTRICT NO I-69	X Jodd Lowder	Board President	6-17-96

SCHEDULE "A" (2017)

Rev. 11/01/2017

usbank
EQUIPMENT FINANCE

Schedule "A"

APPLICATION NO.	AGREEMENT NO.
3199249	

This Schedule "A" is to be attached to and becomes part of the above-referenced Agreement by and between the undersigned and **U.S. Bank Equipment Finance.**

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES	SERIAL NO.	STARTING METER	NOT FINANCED UNDER THIS AGREEMENT
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
Kyocera TA7003i			☐
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Kyocera TA MZ4001i			☐
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Kyocera TA MZ4001i			☐
Kyocera TA MZ4001i			☐
Kyocera TA MZ4001i			☐

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

CUSTOMER ACCEPTANCE

This Schedule "A" is hereby verified as correct by the undersigned Customer.

CUSTOMER	SIGNATURE	TITLE	DATED
INDEPENDENT SCHOOL DISTRICT NO I-69	X Todd Fowler	Board President	6-17-25

SCHEDULE "A" (2017)

Rev. 11/01/2017

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 23rd, 20235

Re: District Work order Application Licensing - Sherpa Desk

Please Discuss, consider and/or act upon the renewal of annual licensing for SherpaDesk – Maintenance and Technology Work order system licensing. The licensing for annual agreement is at a cost of $7,416.65. The cost is split between operations and technology.

Geromy Schrick

Executive Director of Technology

Bill to:
Mustang Public Schools (OK)
906 S Heights Drive
Mustang, OK 73064
United States

Contact Name: Geromy Schrick
Phone: (405) 376-7398
Email: schrickg@mustangps.org

Reference: 20250508-133917431
Quote created: May 8, 2025
Quote expires: July 31, 2025

Prepared by:
SherpaDesk
PO Box 66181

Los Angeles, CA 90066
United States

Prepared by:
Mike
Sales Director
mike@sherpadesk.com

Contract Start Date 07/01/2025
Contract End Date 06/30/2026

Product	Sales Price	Quantity	Discount	Total Price
Student License	$0.66	9,100	5%	$5,705.70
Multiple Departments	$1,201.00	1	5%	$1,140.95
Remote Assistance	$600.00	1	5%	$570.00

SUMMARY

One-time subtotal	$7,416.65 after $390.35 discount

Total	799 **$7,416.65**

Quote Acceptance Signature

Signature _____

Name _____

Title _____

Date _____

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 23rd, 2025

Re: District SingleWire Informacast LIcensing Renewal

Please Discuss, consider and/or act upon the renewal of annual licensing for Singlewire Informacast. This product is used for Intercom licensing with Riverwood, Meadow Brook, Central Middle, Sunset and the MERC. This is a single year renewal that will be paid for from the technology general funds a the cost of $7025.00.

Geromy Schrick

Executive Director of Technology

QUOTE Q-87371

Created Date: May 2, 2025
Expiration Date: June 30, 2025

InformaCast®

Singlewire Renewals Specialist: Marie Anders

Phone:
Email: marie.anders@singlewire.com

Account Name: Mustang Public Schools
Primary Contact: Geromy Schrick

Quote includes the 1YR renewal of current Fusion subscription as well as 50 additional EPA for both speakers and phones.

Important: Subscription service will end if contract is not renewed by 6/30/2025

Please send purchase orders to orders@singlewire.com

PRODUCT NAME	SKU	QTY	CUSTOMER UNIT PRICE	CUSTOMER NET TOTAL
InformaCast Fusion User Base up to 250 Users Term 1 Year(s)	SSF-1YR-USR-TIER 2	250	$16.53	$4,132.50
InformaCast Fusion IP Speaker Endpoint Add-On Term 1 Year(s)	SSF-1YR-EPA-TIER 2	200	$11.57	$2,314.00
InformaCast Fusion IP Phone Endpoint Add-On Term 1 Year(s)	SSF-1YR-EPA-TIER 2	50	$11.57	$578.50

Customer Net Total
$7,025.00

The Net Total amount is the total one-time cost for the full term of the contract.

QUOTE Q-87371

Created Date: May 2, 2025
Expiration Date: June 30, 2025

InformaCast®

QUOTE ACCEPTANCE

This quotation is issued in **US Dollars**. All orders must be submitted in US Dollars for acceptance. If your purchasing process does not require issuance of a purchase order, the following acceptance may be signed. Acceptance: customer hereby desires to place the above **checked or circled selection** and order under the terms included on this quote.

Signature: _____ Date: _____

Name: _____ Title: _____

BY ACCEPTING THIS QUOTE, INCLUDING, WITHOUT LIMITATION, BY SIGNING THIS DOCUMENT, ISSUING A PURCHASE ORDER OR SIMILAR DOCUMENT TO SINGLEWIRE FOR THE PRODUCTS IDENTIFIED IN THIS DOCUMENT, OR ACCESSING, USING, OR ACCEPTING RECEIPT OF THE PRODUCTS IDENTIFIED IN THIS DOCUMENT, CUSTOMER ACKNOWLEDGES AND AGREES THAT CUSTOMER'S ACCESS TO, USE OF, AND/OR RECEIPT OF THE PRODUCTS IDENTIFIED IN THIS DOCUMENT SHALL BE GOVERNED BY, AND SUBJECT IN ALL RESPECTS TO, THE FOLLOWING (COLLECTIVELY, THE "GOVERNING TERMS"):
SINGLEWIRE MASTER TERMS AND CONDITIONS, AVAILABLE AT WWW.SINGLEWIRE.COM/TERMS;
SINGLEWIRE INFORMACAST FUSION AND INFORMACAST MOBILE SaaS SERVICE SCHEDULE, AVAILABLE AT HTTPS://WWW.SINGLEWIRE.COM/SERVICE-SCHEDULE-INFORMACAST-SAAS

THE TERMS ARE INCORPORATED HEREIN BY REFERENCE AS IF FULLY STATED HEREIN AS AN INTEGRAL PART HEREOF. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT CUSTOMER'S ACCESS TO, USE, AND RECEIPT, AND SINGLEWIRE'S DELIVERY AND PROVISION, OF THE PRODUCTS IDENTIFIED IN THIS DOCUMENT ARE EXPRESSLY CONDITIONED UPON THE GOVERNING TERMS WITHOUT MODIFICATION UNLESS, AND SOLELY TO THE EXTENT, WAIVED, AMENDED OR MODIFIED BY AN OFFICER OF SINGLEWIRE IN A MANUALLY SIGNED ELECTRONIC OR WRITTEN DOCUMENT. FOR CLARITY, ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER OR ON CUSTOMER'S BEHALF ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN BY SINGLEWIRE UNLESS OTHERWISE AGREED BY AN OFFICER OF SINGLEWIRE IN A MANUALLY SIGNED ELECTRONIC OR WRITTEN DOCUMENT.

Mustang Public Schools

Memo

To: Mustang Public Schools Board of Education, Charles Bradley

From: Geromy Schrick

CC: Ryan McKinney, Jason Pittenger

Date: May 23rd, 20235

Re: District Student Account Provisioning - SPS-K12

Please Discuss, consider and/or act upon the initiation of purchase of services from Student Provisioning Services (SPS K-12). This is a student computer account provision service for 1 year of service. The licensing for annual agreement is at a cost of $18,630.00, which includes a 1 time setup fee. The cost is being paid for from Technology General fund

Geromy Schrick

Executive Director of Technology

SPS-K12 SUBSCRIPTION QUOTE

Issued
November 12, 2024
Expires
May 1, 2025

Geromy Schrick
Executive Director of Technology
schrickg@mustangps.org
+14053762461

OKSTE Consortium Pricing $1.10 per student with API fee of $.28 with setup fee waived.

Products & Services	Billing Frequency	Quantity	Unit price	Price
SPS, Tier 5 Annual SPS Subscription for 10,000+ Students	Annually	13,500	$1.10 / year	$14,850.00/ year
SPS One-Time Setup, Tier 5 SPS Setup Fee Tier 5		1	$3,000.00	$0.00 after $3,000.00 discount
API Integration PowerSchool Email write back integration to Student Information System	Annually	13,500	$0.28 / year	$3,780.00/ year
Annual subtotal				$18,630.00
One-time subtotal				$0.00 after $3,000.00 discount
First Month Cost				**$18,630.00**

QUOTE ACCEPTANCE

805

Signature

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent of Operations

From: Dr. Jason Pittenger, CFO

Date: 5/23/25

Contract Vendor: Lobdock (60949) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the contract with Lobdock for the annual federally required drug testing for the transportation department. Costs are dependent upon numbers of new drivers, numbers of drivers randomly selected not to exceed $10,000.00

LOBDOCK
IMPAIRMENT DETECTION
NATIONWIDE OCCUPATIONAL DRUG AND ALCOHOL TESTING PROVIDER

SERVICE PROPOSAL PREPARED EXCLUSIVELY FOR MUSTANG PUBLIC SCHOOLS

Think of us like your own in-house drug and alcohol testing staff. We offer dedicated professional service with a dedicated compliance specialist assigned to your account.

About Lobdock Impairment Detection

- National organization full-service coverage
- Office maintains a Training/Compliance Director and Senior Compliance Officer
- All collectors are CPC - Certified Professional Collectors through DATIA, Breath Alcohol Technicians, Alternative Specimen Collections, and Certified Compliance Training. All collectors are certified by DATIA for DOT urine collections (compliance with 49 CFR Part 40)
- All collectors are certified Breath Alcohol Technicians (BAT) (compliance with 49 CFR Part 40)
- Testing Methodologies: DOT urine, Non-Dot Urine, BAT, saliva alcohol, instant urine drug test, instant oral fluid drug test, lab based oral fluid test, hair testing and more
- Laboratories Utilized: All SAMHSA certified laboratories primarily Quest, LabCorp, MedTox, Alere, and Omega. Other labs used on special request.
- MRO: Dr. Janelle Jaworski M.D. – Full-Service, Full-Time MRO operation
- Cutting edge Web-based technology used for program management, recordkeeping, random selections and reporting of test results
- Member of the Drug & Alcohol Testing Industry Association (DATIA) and the Substance Abuse Administrators Association (SAPAA) and National Drug & Alcohol Screening Association (NDASA)
- 24/7 phone number provided for after-hours service, we can provide testing services anywhere in the USA at any time of day or night.

LOBDOCK
IMPAIRMENT DETECTION
NATIONWIDE OCCUPATIONAL DRUG AND ALCOHOL TESTING PROVIDER

Why Lobdock Impairment Detection

• Compliance, Quality and Accuracy • Save time and money – one invoice monthly for all services and service agents • Save time and money – Lobdock will do all the administrative work for you including tracking down missing paperwork • Cloud based drug screen management software with client portals.	• Instant 24/7 online access to results • Data Security • Fast Turnaround • Our customer is our # 1 priority – personal direct • Flexibility for customization

Other Services Lobdock Impairment Detection Can Provide

- Background Checks
- Instant or lab-based testing, paperless scheduled testing options
- 24/7 Mobile On Site Drug & Alcohol Collections
- Drug Free Workplace Policy Development (DOT and Non-DOT)
- Random computerized employee selection (included free for clients)
- Employee Education / Supervisor Training – web based, webinars or live programs
- Substance Abuse Professional Referrals
- Collection site management for clinics all over the USA, including on-site testing options
- MIS reporting

NOTE DOT Testing Percentages for FMCSA:
Drug Testing: 50%
Alcohol Testing: 10%

LOBDOCK
IMPAIRMENT DETECTION
NATIONWIDE OCCUPATIONAL DRUG AND ALCOHOL TESTING PROVIDER

SERVICES	
Urine Drug Screens	$ 56/each
Alcohol Test	$ 40/each
Onsite Fees (Drug and Alcohol)	Included
Scheduled Event	$50 /hr per collector
Mileage	$1/mile
Quarterly charge for random admin fee	Included
Quarterly charge for random management fee	Included
Audit Assistance	Included
Reasonable suspicion and post-accident consultation 24/7	Included
If Needed	
Wait time after 90 minutes (Example: waiting for donors between collections)	$50/hr
Cancellation fee (less than 24 hours notice)	$200 per event

This contract covers the new fiscal year for Mustang Schools, from 7-1-25 until 6-30-2026. By 6-30-26, Lobdock and Mustang Schools will revisit and review for any revisions needed by either party prior to issuing a new joint contract.

Client Approval:

Name: LaTeze Clayton	Title: Branch Manager
Signature:	Date: 5-21-2025

Lobdock Approval:

Name:	Title:
Signature:	Date:

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jason Pittenger, CFO

From: Lisa Stacey, MCMS Principal

Board Meeting Date: June 9, 2025

Contract Vendor: Walsworth Yearbooks **Time Frame:** 2025-2026 School Year

Amount: $ 6,600.00 **Fund:** 60 **Project:** 940

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

Yearbook services

Yearbook Purchase Agreement

Walsworth yearbooks

Account Mustang Central Middle School
12400 SW 15th St
Yukon, OK 73099-7734

Customer# 391519
Sales rep Casey Gammon
Job#

Yearbook Contact Melissa Thompson
Title Yearbook Adviser
Phone
Email thompsonm@mustangps.org

Admin Contact Lisa Stacey
Title Administrator
Phone 405-256-5275
Email staceyl@mustangps.org

Delivery Spring
Requested Ship Week 05/02/26

Ship date is dependent upon customer meeting copy and proof return deadlines.
Delivery is planned by the end of the following week.

Term Agreement
Note terms and conditions of Term Agreement in Additional field below

Account Status Prospect
Delivery Year 2026
Beginning year of term
Total years of term
Current year of term

Yearbook Specifications

Program Size	All American 8	Paper	80# Legend Gloss	UV Coating	
# of Pages	68	Other Paper		UV Coating # of Pages	
# of Copies	300	Paper Choice by Sig		Page Aspect	Normal
Binding	Smyth-Sewn	Paper Choice		Width	
Board Weight	98 Pt.	Other Paper Choice		Height	
Submission	Online Design	Apply to Sig From		Scented Varnish	
Proof	Proofs on Demand	Apply to Sig To			
Cover					
Endsheet	White				
Additional					

Autograph Supplement
Quantity: Placement: Size:
Billing Instructions: Page:

Current Events Supplement
Type: Placement: Size:
Quantity: Page: Billing Instructions:

Unprinted Autograph Supplement
Quantity: Placement: Size:
Billing Instructions: Page:

Clear Book Protectors
Quantity: Size: **Price: $6,600.00**
Billing Instructions:

This Purchase Agreement includes and is subject to the school yearbook plan selected by the Customer as well as the terms and conditions on this and the following page(s).

(Authorized Signature) Date Casey Gammon (Walsworth Authorized Signature) 05/19/2025 Date

(Second Authorized Signature) Date

This Agreement is entered into between Walsworth Publishing Company, Inc. ("Company") and the customer listed on the reverse side ("Customer"). **Once accepted by the Company, this Agreement becomes a binding contract between the Company and the Customer.** Any changes to the Agreement must be approved by both parties and must be in writing.

BASE OFFER - All yearbooks to be bound with covers as designated on the reverse side. The Customer to prepare and furnish photographs, illustrations and typed copy according to instructional information contained in the Publishing Kit and our online resources.

SPECIAL NOTE - Should the number of yearbooks subject to this Agreement increase or decrease, the base cost figure is subject to change. Please consult your representative or the Company for the corrected base cost figure. Additional copies and/or options listed on the reverse side may be ordered in the exact quantities required, but additional pages are available only in four-page or eight-page increments, depending upon the program.

DEADLINES AND DELIVERY - A deadline schedule based on the Customer's requirements will be sent directly to the Customer at the beginning of each school year. Failure to adhere to these guidelines could result in an altered delivery schedule and/or extra charges.

COPY - Copy shall be sent by the Customer in finished form ready for processing. Copy, artwork and photos will not be edited, redone or retouched, unless specifically requested. The Company reserves the right to return to the Customer copy improperly prepared or unlikely to reproduce satisfactorily.

PAYMENT - An initial deposit of **35%** of the Agreement amount is due on or before **October 1** for spring delivery, or at the time the Agreement is signed as customary down payment. For summer/fall delivery, **35%** of the Agreement amount is due with your first copy submission or by **February 1**. An additional deposit of **45%** of the Agreement cost is due **February 1** for spring delivery and **May 1** for summer/fall delivery. All deposits, equal to at least 80% of the Agreement price, must be paid before the book ships. The final amount is due upon receipt of the final invoice. The Customer is responsible for all applicable sales or use taxes. Online Sales for book and ads will be credited to the school's deposit account minus applicable service fees and taxes. If the Customer has instructed in writing the Company to collect sales tax for online sales, the Company will periodically remit such funds to the Customer so that the Customer can remit those funds to the applicable taxing authorities.

ARTWORK - Professional artwork is available upon request at a reasonable rate. The Company may insert an ad logo without cost to the Customer or the Company. The Company will make a sincere effort to return all the original copy including photographs and artwork; however, we assume no responsibility for their loss or damage.

ADDITIONAL SERVICES CHARGES - Upon Customer request, correction work to photos and/or layouts can be done by the Company and will be charged for on a scheduled basis.

PREPARATORY MATERIALS - Plates are the property of the Customer and will be stored by the Company for a period of 30 days. Unless notified differently by the Customer, all plates will be destroyed after this 30-day period. The Customer understands and agrees that all dies, including those for which a charge has been made, remain the property of the Company.

AUTHORITY - Customer represents and warrants to the Company that (a) the Customer has the right and authority to enter into this Agreement and (b) the person signing this Agreement on behalf of the Customer has the right and authority to sign this Agreement and to bind the Customer thereby.

CUSTOMER INDEMNIFICATION - Since the Company exercises no editorial control over the content of the yearbook, including copy, photos and graphics, Customer agrees to protect the Company from economic loss and any other harmful consequences that could arise in connection with the creation, production and publishing of the yearbook or related materials. This means that Customer agrees, to the extent allowed by applicable state law, to hold the Company harmless and save, indemnify and defend the Company against all claims, demands, actions and proceedings on any and all grounds including without limitation all claims for liability, damages, costs and attorneys' fees. This will apply regardless of responsibility for negligence.

CUSTOMER REPRESENTATIONS AND WARRANTIES - Customer represents and warrants that the subject matter of the yearbook, including advertisements and student appreciation pages, is not copyrighted by a third party and that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. Customer also recognizes that because subject matter does not have to bear a copyright notice in order to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduce. Customer also represents and warrants that the yearbook and related materials do not contain anything that is libelous or scandalous, or anything that threatens anyone's right to privacy or other personal or economic rights. The Company reserves the right to use its sole discretion in refusing to print anything it deems illegal, libelous, scandalous or improper.

ABILITY TO REPRODUCE OR DIGITIZE - The Company is hereby granted the perpetual right and license to reproduce or digitize all or part of the Customer's yearbook in any manner or format (in whole or in part) at any time in the future, and offer it for sale, all without compensation to, or obtaining any consent from, the Customer or any parents, students or third parties. The Customer will take such steps as are necessary to assure such rights to the Company, including obtaining any necessary licenses.

ABILITY TO USE FOR MARKETING AND SALES - The Company is hereby granted the perpetual right and license to use, reproduce or duplicate the Customer's cover design and materials in any manner or format (in whole or in part) including any commercial activity for any business purpose (such as Company sales, marketing, websites, promotional literature, digitizing, samples and for use in other products), in each case without additional compensation to, or obtaining any consent from, Customer or any parents, students or third parties.

CYBER SECURITY - The Company requires the Customer to notify the Company within two business days if the Customer experiences one of the following cyber-security attacks: ransomware, email compromise of yearbook adviser or administration, and/or administrative/yearbook adviser credentials breach. Notification needs to be sent from the Customer to their Walsworth yearbook sales representative and customer service representative. The Company will hold all information regarding the event in confidence and will take the steps necessary to assist the Customer with the completion of their yearbook.

DISCLAIMER OF WARRANTIES AND LIMITATION OF LIABILITIES - **EXCEPT AS EXPRESSLY PROVIDED HEREIN, THE COMPANY MAKES NO EXPRESS OR IMPLIED WARRANTY AND DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, BECAUSE SOFTWARE IS INHERENTLY COMPLEX AND MAY NOT BE COMPLETELY FREE OF ERRORS.** You are advised to verify your work. In no event will the Company be liable for direct, indirect, special, incidental or consequential damages arising out of the use of or inability to use the software or documentation, even if advised of the possibility of such damages. The liability of the Company, if any, for damages relating to any defective product shall be limited to the Agreement price paid for such product.

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/27/25

Contract Vendor: Lokal Yearbook (67434) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a yearbook contract with Lokal Yearbooks for Mustang Elementary to be paid for using appropriate funds.

YEARBOOK SIGN UP FORM FOR SCHOOLS WITH LOKAL OKLAHOMA YEARBOOKS 25-26

SCHOOL INFORMATION: *All fields must be completed*

School Name: Mustang Elementary
School Contact: Samantha Kimball
School Address: 12400 SW 15th St
City: Oklahoma State/Province: OK Zip/P.C.: 73099
School Phone: 405-376-2491

Adviser Name: Calley Martinez Email: martinezc@mustangps.org
Adviser Phone:

KIT INFORMATION - IMPORTANT UPDATE!

Digital kits will be provided through Pictavo. If you would like to order a printed kit for your school complete the following:

Send Kit To: ■ School ☐ Business ☐ Other:

Name:

Address:
UPS shipments require street address; no P.O. boxes please.

City:

State/Province: Zip/P.C.:

YEARBOOK SPECIFICATIONS

There will be a $50 cancellation fee for projects cancelled after processing has started.

Approx. number of books: 340
Approx. number of pages: 52 *Must be divisible by 4*
We would like our books to arrive by: 05/01/2026 **
Last day of school:

**Please note that we are attempting to meet your requested date. Reservations will be taken on the order received. We will find the closest date available for you.

YEARBOOK SIZE *Must choose one*
■ 8.5"x11" ☐ 9"x12" *Smyth Books Only*

YEARBOOK PLAN CHOICE *Must choose one*

■ **PICTAVO™**
Send login information to ☐ Adviser ☐ Business Partner ☐ Both
Business Partner approval of Pictavo book required? ☐ Yes ☐ No

☐ **PDF PLAN**
All PDF files must follow Walter's Media specs found in the PDF Creation Guide. A PDF test must also be approved before file acceptance and book printing.

YEARBOOK BINDING CHOICE *Must choose one*

☐ Soft Saddle *88-page maximum*

■ Soft Perfect* *50-book/32-page minimum*

■ Standard Hard Cover* *50-book/24-page minimum, up to 176 pages*
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

☐ Smyth Sewn Hard Cover*
100-book/ 64-page minimum (more than 176 pages must be Smyth Sewn)
Page count must be divisible by 16.
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt. ☐ 160 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

Cover Personalization

Saddlestitch & Perfect-Bound:
☐ Digital Name* ☐ Digital Photo & Name*

Value & Smyth Books:
☐ Name Stamp ☐ Name Stamp with Icon ☐ Nameplates

SMYTH ENHANCEMENT ITEMS
These options are available for Smyth binding only. Check all that apply.
See Price Guide for additional cost and deadlines.

Lamination *UltraLam Gloss Smooth is standard*
☐ UltraLam Gloss Linen ☐ UltraLam Matte ☐ UltraLam Matte Linen

Printables
☐ Cordovan™ ☐ Prism™ ☐ Grit™ ☐ Hopsack™

Banding
☐ White/Red ☐ White/Royal ☐ Black/White ☐ Gold/Red

☐ Custom Endsheets
☐ Embossing/Debossing
☐ Silkscreen
☐ Stamped Foil Color(s)
☐ Grüv™ Gloss ☐ Flat ☐ Raised ☐ Dimensional
☐ Grüv™ Foil ☐ Flat ☐ Raised ☐ Dimensional Color(s)
☐ Lenticular*
☐ Gatefold*
☐ Die Cut*
☐ Grüv™ Signature Treatment*

*Adds two weeks to production time

SPECIAL INSTRUCTIONS:
Split binding 52 pages
125 Soft Perfect Bound - $18.68 per book
214 Value Hard Cover - $21.16 per book
*Shipping not included -- any changes may result in price increase/decrease and will be adjusted on final invoice.

Business Use Only: ☐ *EB1* ☐ *EB2* ☐ *EB3* ☐ *EB4*

I have read and agree to the specifications outlined within the Enrollment Form. Must Be Signed.

Signature: Date:

Copyright Material

Walter's Publishing reserves the right to refuse to print any materials provided by its customers for any reason, including, but not limited to, materials determined by Walter's Publishing, at its discretion, to be offensive, illegal, or in violation of any copyright or other proprietary rights. By submitting an order, and providing photos, trademarks, tradenames, images or other content to Walter's Publishing (collectively, the "Customer Content"), Customer represents that it has the right to have the order printed, with the inclusion of the Customer Content, and that printing of the order by Walter's Publishing, and the use of the Customer Content, will not infringe the intellectual property right of any third party. Customer will defend, indemnify and hold harmless Walter's Publishing from any claims, costs, losses or liability (including reasonable attorneys' fees and expenses) arising out of or related to the Customer Content or the production of the Order as directed by the Customer.

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/27/25

Contract Vendor: Tom Jackson Photography (62381) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a photo contract with Tom Jackson Photography for Mustang Elementary to be paid for using appropriate funds.



...the finest in school photography since 1979

Tom Jackson Photography

PO Box 19037 • Oklahoma City, OK 73144 • (405) 443-1948

Mustang Public Schools

Tom Jackson Photography shall be the exclusive provider of school photography services (i.e. Fall, Spring Group, Graduation) for Mustang Elementary for the 2025-2026 school year(s).

Tom Jackson Photography agrees to pay the school 45% of the gross sales from fall and spring groups and graduation portrait sales.

Tom Jackson Photography will work with the school's yearbook sponsor to provide to the school images and media needed to produce a yearbook. Tom Jackson Photography will provide requested Administration Cd's to the school at no charge.

Every student and staff member will be photographed at no charge for Fall Portraits. Staff members will received a teachers package for no charge. Teacher's Children will be photographed at ½ price. We will also schedule a retake day where we will set up to take photos of those that were absent or did not like their first photos.

Tom Jackson Photo will make every effort to satisfy the parents with their school photos. In the event that the parents are still not satisfied with the photos, we will refund 100% of all monies paid.

Randy Lusk — Tom Jackson Photography

May 07 2025
Date

School Representative

Date

Memo

To: Mustang Board of Education
Charles Bradley, Superintendent

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: June 11, 2025

Re: Memorandum of Understanding with Oklahoma City Community College SY 25-26

Please discuss, consider, and/or act upon the approval of memorandum of understanding with Oklahoma City Community College and Mustang Public Schools for concurrent enrollment opportunities for the 2025-2026 SY.

Memorandum of Understanding Between
OKLAHOMA CITY COMMUNITY COLLEGE and MUSTANG PUBLIC SCHOOLS

This Memorandum of Understanding (MOU) is made and entered into as of March 13, 2025, by and between Mustang Public Schools (MPS), located in Mustang, Oklahoma, and Oklahoma City Community College (hereinafter referred to as "the College"). The purpose of this MOU is to establish a cooperative agreement to facilitate a strong working relationship that supports high school students participating in early college courses.

I. PURPOSE

The intent of this partnership is to provide Mustang Public Schools students with access to concurrent enrollment opportunities while ensuring that students receive necessary academic support and that their participation does not negatively impact high school graduation requirements, National Honor Society eligibility, Valedictorian/Salutatorian status, or scholarship opportunities.

II. In order to best understand the intention and roles in this MOU between the parties, definitions are provided: **Concurrent Enrollment** is the overarching term used to describe college-credit programs/courses available to high school students in which the student earns credit on both their college and high school transcripts. Students are eligible to utilize these for **Dual Credit** in which the student meets both degree and high school graduation requirements with the same college course. With dual credit courses, the units that are awarded for high school graduation completion is determined by MPS.

II. TERMS AND CONDITIONS

1. **Strong Communication**
   a. The College and MPS agree to maintain open and consistent communication to support students.
2. **Course Rosters**
   a. The College will provide up-to-date rosters for both 8-week and 16-week courses to the College and Career Counselor at the beginning of each semester and at each 8-week interval.
3. **Academic Records**
   a. The College will provide printed transcripts to include final grades, to MPS as requested. Midterm grades will be made available through electronic communication as these are not recorded on the college transcripts for students.
4. **Enrollment Requirements**
   a. Students must have a MPS counselor to sign and approve the form prior to enrollment in any concurrent courses.
   b. MPS will provide updates to The College for any student that was previously approved for concurrent enrollment that will be transferring to another school district.

5. **Student Attendance and Enrollment Status**
   a. The College will notify MPS of students who:
      - Fail to attend and are dropped due to non-attendance.
      - Withdraw or unenroll from a course.
      - Add a course after the official enrollment period.
6. **Enrollment/Policy/Procedure Meetings**
   a. Representatives from both parties will meet at the beginning of each academic year to review enrollment policies, procedures, and expectations for the partnership.
7. **Course Offerings on High School Campus**
   a. The College and MPS will explore opportunities to offer concurrent enrollment classes on the high school campus when feasible.
8. **Alternative Course Arrangements**
   a. If a scheduled course does not meet the minimum enrollment requirements, the College will work with students to identify and enroll in an alternative course to avoid disruptions in their academic progress.

ADDRESSING STUDENT BEHAVIORS AND CONCERNS

9. Subject to the processes outlined within the current college **policies 5035 (Student Grievance Policy) and 5076 (Student Behavioral Policies)** except when matters are determined to be under the sole governance and jurisdiction of MPS, as outlined in the Behavior and Accommodations Procedures. MPS will notify The College in advance, when reasonably possible, of any detentions, suspensions, or dismissals that would cause any concurrent student to be absent from any college classes.
10. The College will notify MPS in advance, when reasonably possible, of any temporary remedies, suspensions, or dismissals that would cause any concurrent student to be absent from any college classes.
11. Collaborative efforts between The College and MPS will be made by the appropriate OCCC Officials and designated MPS Officials per the related Behavior and Accommodations Procedures.

III. DURATION AND TERMINATION

This MOU shall remain in effect for the remainder of the 2025-2026 school year, unless amended in writing by mutual agreement. Either party may terminate this MOU with a 30-day written notice to the other party.

IV. SIGNATURES

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Memorandum of Understanding on the dates indicated below.

For Mustang Public Schools:

_____

[Name] [Title]
Mustang Public Schools
Date: _____

For Oklahoma City Community College:

Liz Largent
_____

Dr. Liz Largent Vice President of Academic Affairs
Oklahoma City Community College
Date: 05/13/2025

Memo

To: Mustang Board of Education
Charles Bradley, Superintendent

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: June 11, 2025

Re: Memorandum of Understanding with Redlands Community College SY 25-26

Please discuss, consider, and/or act upon the approval of memorandum of understanding with Redlands Community College and Mustang Public Schools for concurrent enrollment opportunities for the 2025-2026 SY.

MEMORANDUM OF UNDERSTANDING
Between Mustang Public Schools and Redlands Community College

This Memorandum of Understanding (MOU) is made and entered into as of March 13, 2025, by and between Mustang Public Schools (MPS), located in Mustang, Oklahoma, and Redlands Community College (hereinafter referred to as "the University"). The purpose of this MOU is to establish a cooperative agreement to facilitate a strong working relationship that supports high school students participating in early college courses.

I. PURPOSE

The intent of this partnership is to provide Mustang Public Schools students with access to concurrent enrollment opportunities while ensuring that students receive necessary academic support and that their participation does not negatively impact high school graduation requirements, National Honor Society eligibility, Valedictorian/Salutatorian status, or scholarship opportunities.

II. TERMS AND CONDITIONS

1. **Strong Communication**
   a. The University and MPS agree to maintain open and consistent communication to support students.
2. **Course Rosters**
   a. The University will provide up-to-date rosters for both 8-week and 16-week courses to the College and Career Counselor at the beginning of each semester and at each 8-week interval.
3. **Academic Records**
   a. The University will provide printed transcripts, including midterm and final grades, to MPS as requested.
4. **Enrollment Requirements**
   a. Students must have a signed counselor approval form prior to enrollment in any concurrent courses.
5. **Student Attendance and Enrollment Status**
   a. The University will notify MPS of students who:
   - Fail to attend and are dropped due to non-attendance.
   - Withdraw or unenroll from a course.
   - Add a course after the official enrollment period.
6. **Enrollment/Policy/Procedure Meetings**
   a. Representatives from both parties will meet at the beginning of each academic year to review enrollment policies, procedures, and expectations for the partnership.
7. **Course Offerings on High School Campus**
   a. The University and MPS will explore opportunities to offer concurrent enrollment classes on the high school campus when feasible.
8. **Alternative Course Arrangements**
   a. If a scheduled course does not meet the minimum enrollment requirements, the

University will work with students to identify and enroll in an alternative course to avoid disruptions in their academic progress.

III. DURATION AND TERMINATION

This MOU shall remain in effect for the remainder of the 2025-2026 school year, unless amended in writing by mutual agreement. Either party may terminate this MOU with a 30-day written notice to the other party.

IV. SIGNATURES

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Memorandum of Understanding on the dates indicated below.

For Mustang Public Schools:

Signature:_____

HS Representative

Redlands Community College

Date: _____

For Redlands Community College:

Signature: Anne Lawson

Vice President for Academic Affairs

Redlands Community College

Date: 5-8-2025

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jason Pittenger, CFO

From: Jessika Hill

Board Meeting Date: 6/9/2025

Contract Vendor: Lokal Oklahoma Yearbooks **Time Frame:** August 1 2025 - June 2026

Amount: _____ **Fund:** 11 **Project:** 002

New Contract: ☑ **Renewal Contract:** ☐ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

We are requesting approval to continue our contract with Lokal Oklahoma Yearbooks, a company we have partnered with since Fall 2020. Lokal has provided consistent, high-quality yearbooks that capture the spirit of our school and preserve special memories for our students and families. Their local support and understanding of our school community have made them a valuable partner in this ongoing tradition.

YEARBOOK SIGN UP FORM FOR SCHOOLS WITH LOKAL OKLAHOMA YEARBOOKS

2025-2026

SCHOOL INFORMATION: *All fields must be completed*

School Name: Riverwood Elementary
School Contact: Maria Causey
School Address: 12400 SW 15th St
City: Yukon State/Province: OK Zip/P.C.: 73099
School Phone: 405-256-5200

Adviser Name: *Required for Pictavo* Mary Causey & Jennifer Thom Email: *Required for Pictavo* Causeym@mustangps.org
Adviser Phone: 405-256-5200

KIT INFORMATION - IMPORTANT UPDATE!

Digital kits will be provided through Pictavo. If you would like to order a printed kit for your school complete the following:

Send Kit To: ■ School ☐ Business ☐ Other: _____

Name: Mary Causey
Address: 12400 SW 15th ST
UPS shipments require street address; no P.O. boxes please.
City: Yukon
State/Province: OK Zip/P.C.: 73099

YEARBOOK SPECIFICATIONS

There will be a $50 cancellation fee for projects cancelled after processing has started.

Approx. number of books: 325
Approx. number of pages: 52 *Must be divisible by 4*
We would like our books to arrive by: 05/01/2026 **
Last day of school: 5/20/26

***Please note that we will attempt to meet your requested date. Reservations will be taken in the order received. We will find the closest date available for you.*

YEARBOOK SIZE *Must choose one*
■ 8.5"x11" ☐ 9"x12" *Smyth Books Only*

YEARBOOK PLAN CHOICE *Must choose one*

■ **PICTAVO™**
Send login information to ■ Adviser ☐ Business Partner ◧ Both
Business Partner approval of Pictavo book required? ☐ Yes ☐ No

☐ **PDF PLAN**
All PDF files must follow Walter's Media specs found in the PDF Creation Guide. A PDF test must also be approved before file acceptance and book printing.

YEARBOOK BINDING CHOICE *Must choose one*

■ Soft Saddle *88-page maximum*

☐ Soft Perfect* *50-book/32-page minimum*

☐ Standard Hard Cover* *50-book/24-page minimum, up to 176 pages*
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

☐ Smyth Sewn Hard Cover*
100-book/ 64-page minimum (more than 176 pages must be Smyth Sewn)
Page count must be divisible by 16.
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt. ☐ 160 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

Cover Personalization
Saddlestitch & Perfect-Bound:
☐ Digital Name* ☐ Digital Photo & Name*
Value & Smyth Books:
■ Name Stamp ☐ Name Stamp with Icon ☐ Nameplates

SMYTH ENHANCEMENT ITEMS
These options are available for Smyth binding only. Check all that apply.
See Price Guide for additional cost and deadlines.

Lamination *UltraLam Gloss Smooth is standard*
☐ UltraLam Gloss Linen ☐ UltraLam Matte ☐ UltraLam Matte Linen

Printables
☐ Cordovan™ ☐ Prism™ ☐ Grit™ ☐ Hopsack™

Banding
☐ White/Red ☐ White/Royal ☐ Black/White ☐ Gold/Red

☐ Custom Endsheets
☐ Embossing/Debossing
☐ Silkscreen
☐ Stamped Foil Color(s)_____
☐ Grūv™ Gloss ☐ Flat ☐ Raised ☐ Dimensional
☐ Grūv™ Foil ☐ Flat ☐ Raised ☐ Dimensional Color(s)_____
☐ Lenticular*
☐ Gatefold*
☐ Die Cut*
☐ Grūv™ Signature Treatment*

*Adds two weeks to production time.

SPECIAL INSTRUCTIONS:
Based on contract specifications, price per book will be $16.54*. Changes may be made until submission date but could result in price increase/decrease.
Shipping not included.

Business Use Only: ☐ *EB1* ☐ *EB2* ☐ *EB3* ☐ *EB4*

I have read and agree to the specifications outlined within the Enrollment Form. Must Be Signed.

Signature: Date:_____

Copyright Material

Walter's Publishing reserves the right to refuse to print any materials provided by its customers for any reason, including, but not limited to, materials determined by Walter's Publishing, at its discretion, to be offensive, illegal, or in violation of any copyright or other proprietary rights. By submitting an order, and providing photos, trademarks, tradenames, images or other content to Walter's Publishing (collectively, the "Customer Content"), Customer represents that it has the right to have the order printed, with the inclusion of the Customer Content, and that printing of the order by Walter's Publishing, and the use of the Customer Content, will not infringe the intellectual property right of any third party. Customer will defend, indemnify and hold harmless Walter's Publishing from any claims, costs, losses or liability (including reasonable attorneys' fees and expenses) arising out of or related to the Customer Content or the production of the Order as directed by the Customer.

CONTRACT APPROVAL MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent

Jason Pittenger, CFO

From: Jessika Hill

Board Meeting Date: 6/9/2025

Contract Vendor: SEESAW **Time Frame:** August 1 2025 - June 2026

Amount: 4959.00 **Fund:** 11 **Project:** 002

New Contract: ☐ **Renewal Contract:** ☑ **(check one)**

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following items or services:

We are seeking approval to continue our contract with Seesaw, a communication and learning platform we have utilized since Fall 2020. Seesaw supports strong school-to-home connections and enhances student engagement by allowing families to view student work, receive updates, and communicate with teachers. The program has become a vital tool in our daily communication and instructional support.

Seesaw Renewal Contract

548 Market St.
PMB 98963
San Francisco, California
94104

Thank you for being a valued Seesaw customer!

By submitting this form, you agree to the renewal terms. We'll issue an invoice dated with your contract start date, with payment due in 30 days.

Date

May 19 2025

Bill To Name

Riverwood Elementary

Quote Number

119019

Quote Expiration Date

05/26/2025

School/District Information

School/District Name *

Riverwood Elementary

Street *

11800 SW 44th St

City *

Yukon

State/Province *

Oklahoma

Zip/Postal Code *

73099

Country *

United States

Is this the correct school? *

(●) Yes

( ) No

Contract Summary

Contract Terms

Would you like a 1, 2, or 3 year subscription?

A discount will be applied to the total contract amount for customers renewing for multiple years.

All subscriptions are billed annually.*

Your renewal term will start on the 'Contract Start Date' listed below, which will also be your next invoice date.

Payment is due at the end of the first month of your new subscription.

Renewal Contract Length *

- (●) 1 Year
- ( ) 2 Years
- ( ) 3 Years

Your subscription covers all of the students in your building / site-wide subscription.

Quote

Contract Start Date

08/01/2025

Contract End Date

07/31/2026

Platform Product Options

Please select **one** of the following platforms for your renewal.

Product Name

Seesaw Instruction & Insigh

Description

Access to the Premium Tier Learning Experience platform for teachers, students, families, and administrators. Includes

Purchase Seesaw Instruction & Insights? *

No

Product

Seesaw for Schools

Description

Engaging multimodal learning tools that allow students to show what they know (photo, video, audio, drawing, and more). Comprehensive

Purchase Seesaw for Schools?

Yes

Price

4959.00

Professional Learning Options

If interested, please select from the available Professional Development packages below to enhance your renewal.

Product

Professional Development -

Description

One virtual professional development session from the PD catalog. Professional Learning

Purchase 1 PD Session? *

No

Product

Professional Development -

Description

Bundle of 3 virtual professional development sessions.

Purchase 3 PD Sessions? *

No

Total

Multi-Year Discount

- 0.00

Annual Subtotal

4,959.00

Purchase Confirmation

Billing Contact (Who will pay the invoice?)

First Name

Jessika

Last Name

Hill

Email

hillj@mustangps.org

Title / Position

Principal

Phone

4058163213

Billing Contact Confirmed? *

☐ Yes

Purchaser Contact Details (Who is the primary decision maker for this purchase?)

First Name

Last Name

Email

Title / Position

Phone

PO number (if required)

Purchaser Contact Confirmed? *

☐ Yes

Currency

USD

ANNUAL TOTAL

4,959.00

Sales and use tax, if applicable, will be shown on

your invoice. Tax exempt customers will be asked to provide proof of exemption.

By initialling here, I confirm my understanding that this contract, including the number of students and amount, is a non-adjustable binding agreement. I also confirm that my school or district agrees to pay the full amount quoted per the payment schedule above, and that I have proper payment authorization (including a PO # if required) to submit this order.

Initial Here *

Terms of Service

This purchase is governed by **Seesaw's Terms of Service ("Agreement").**

☐ By checking this box and submitting this form, you acknowledge that you have read and accept this Agreement on behalf of your school or district.

Confirm Purchase

Seesaw Self-Serve

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/23/25

Contract Vendor: Lokal Yearbooks (67434) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the yearbook contract for Sunset Hill Elementary for the 25-26 school year.

YEARBOOK SIGN UP FORM FOR SCHOOLS WITH LOKAL OKLAHOMA YEARBOOKS

2025-2026

SCHOOL INFORMATION: *All fields must be completed*

School Name: Sunset Hill

School Contact: Chelsea Bledsoe

School Address: 12400 SW 15th St

City: Oklahoma State/Province: OK Zip/P.C.: 73099

School Phone: 405-806-5600

Adviser Name: *Required for Pictavo* Chelsea Bledsoe Email: *Required for Pictavo* bledsoec@mustangps.org

Adviser Phone: 405-806-5600

KIT INFORMATION - IMPORTANT UPDATE!

Digital kits will be provided through Pictavo. If you would like to order a printed kit for your school complete the following:

Send Kit To: ☐ School ☐ Business ☐ Other: _____

Name: _____

Address: _____
UPS shipments require street address; no P.O. boxes please.

City: _____

State/Province: _____ Zip/P.C.: _____

YEARBOOK SPECIFICATIONS

There will be a $50 cancellation fee for projects cancelled after processing has started.

Approx. number of books: 375

Approx. number of pages: 40 *Must be divisible by 4*

We would like our books to arrive by: 05/01/2026 **

Last day of school: _____

***Please note that we will attempt to meet your requested date. Reservations will be taken in the order received. We will find the closest date available for you.*

YEARBOOK SIZE *Must choose one*

■ 8.5"x11" ☐ 9"x12" *Smyth Books Only*

YEARBOOK PLAN CHOICE *Must choose one*

■ **PICTAVO™**

Send login information to ☐ Adviser ☐ Business Partner ■ Both

Business Partner approval of Pictavo book required? ☐ Yes ☐ No

☐ **PDF PLAN**

All PDF files must follow Walter's Media specs found in the PDF Creation Guide. A PDF test must also be approved before file acceptance and book printing.

YEARBOOK BINDING CHOICE *Must choose one*

☐ Soft Saddle *88-page maximum*

☐ Soft Perfect* *50-book/32-page minimum*

■ Standard Hard Cover* *50-book/24-page minimum, up to 176 pages*

If a selection is not made, standard board thickness and paper weight will be applied.

Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt.

Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

☐ Smyth Sewn Hard Cover*

100-book/ 64-page minimum (more than 176 pages must be Smyth Sewn)

Page count must be divisible by 16.

If a selection is not made, standard board thickness and paper weight will be applied.

Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt. ☐ 160 pt.

Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

Cover Personalization

Saddlestitch & Perfect-Bound:

☐ Digital Name* ☐ Digital Photo & Name*

Value & Smyth Books:

■ Name Stamp ☐ Name Stamp with Icon ☐ Nameplates

SMYTH ENHANCEMENT ITEMS

These options are available for Smyth binding only. Check all that apply.
See Price Guide for additional cost and deadlines.

Lamination *UltraLam Gloss Smooth is standard*

☐ UltraLam Gloss Linen ☐ UltraLam Matte ☐ UltraLam Matte Linen

Printables

☐ Cordovan™ ☐ Prism™ ☐ Grit™ ☐ Hopsack™

Banding

☐ White/Red ☐ White/Royal ☐ Black/White ☐ Gold/Red

☐ Custom Endsheets

☐ Embossing/Debossing

☐ Silkscreen

☐ Stamped Foil Color(s)_____

☐ Grūv™ Gloss ☐ Flat ☐ Raised ☐ Dimensional

☐ Grūv™ Foil ☐ Flat ☐ Raised ☐ Dimensional Color(s)_____

☐ Lenticular*

☐ Gatefold*

☐ Die Cut*

☐ Grūv™ Signature Treatment*

*Adds two weeks to production time

SPECIAL INSTRUCTIONS:

Based on contract specifications, price per book will be $21.57*. Changes may be made until submission date but could result in price increase/decrease.
Shipping not included.

Business Use Only: ☐ *EB1* ☐ *EB2* ☐ *EB3* ☐ *EB4*

I have read and agree to the specifications outlined within the Enrollment Form. Must Be Signed.

Signature: _____ Date: _____

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/27/25

Contract Vendor: Lokal Yearbook (67434) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a yearbook contract with Lokal Yearbooks for Trails Elementary to be paid for using appropriate funds.

YEARBOOK SIGN UP FORM FOR SCHOOLS WITH LOKAL OKLAHOMA YEARBOOKS 25/26

SCHOOL INFORMATION: *All fields must be completed*

School Name: Trails Elementary
School Contact: Cristin Gelso
School Address: 12400 SW 15th St
City: Oklahoma State/Province: OK Zip/P.C.: 73099
School Phone: 405-324-0016

Adviser Name: Cristin Gelso Email: gelsoc@mustangps.org
Adviser Phone: 405-324-0016

KIT INFORMATION - IMPORTANT UPDATE!

Digital kits will be provided through Pictavo. If you would like to order a printed kit for your school complete the following:

Send Kit To: ☐ School ☐ Business ☐ Other: _____

Name: _____

Address: _____
UPS shipments require street address; no P.O. boxes please.

City: _____

State/Province: _____ Zip/P.C.: _____

YEARBOOK SPECIFICATIONS

There will be a $50 cancellation fee for projects cancelled after processing has started.

Approx. number of books: 350
Approx. number of pages: 52 *Must be divisible by 4*
We would like our books to arrive by: 05/01/2026 **
Last day of school: _____

YEARBOOK SIZE *Must choose one*
■ 8.5"x11" ☐ 9"x12" *Smyth Books Only*

YEARBOOK PLAN CHOICE *Must choose one*

■ **PICTAVO™**
Send login information to ☐ Adviser ☐ Business Partner ■ Both
Business Partner approval of Pictavo book required? ☐ Yes ☐ No

☐ **PDF PLAN**
All PDF files must follow Walter's Media specs found in the PDF Creation Guide. A PDF test must also be approved before file acceptance and book printing.

YEARBOOK BINDING CHOICE *Must choose one*

☐ Soft Saddle *88-page maximum*

■ Soft Perfect* *50-book/32-page minimum*

☐ Standard Hard Cover* *50-book/24-page minimum, up to 176 pages*
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

☐ Smyth Sewn Hard Cover*
100-book/ 64-page minimum (more than 176 pages must be Smyth Sewn)
Page count must be divisible by 16.
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt. ☐ 160 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

Cover Personalization

Saddlestitch & Perfect-Bound:
☐ Digital Name* ☐ Digital Photo & Name*

Value & Smyth Books:
☐ Name Stamp ☐ Name Stamp with Icon ☐ Nameplates

SMYTH ENHANCEMENT ITEMS
These options are available for Smyth binding only. Check all that apply.
See Price Guide for additional cost and deadlines.

Lamination *UltraLam Gloss Smooth is standard*
☐ UltraLam Gloss Linen ☐ UltraLam Matte ☐ UltraLam Matte Linen

Printables
☐ Cordovan™ ☐ Prism™ ☐ Grit™ ☐ Hopsack™

Banding
☐ White/Red ☐ White/Royal ☐ Black/White ☐ Gold/Red

☐ Custom Endsheets
☐ Embossing/Debossing
☐ Silkscreen
☐ Stamped Foil Color(s)_____
☐ Grūv™ Gloss ☐ Flat ☐ Raised ☐ Dimensional
☐ Grūv™ Foil ☐ Flat ☐ Raised ☐ Dimensional Color(s)_____
☐ Lenticular*
☐ Gatefold*
☐ Die Cut*
☐ Grūv™ Signature Treatment*

SPECIAL INSTRUCTIONS:
Based on contract specifications, price per book will be $16.49*. Changes may be made until submission date but could result in price increase/decrease.
Shipping not included. (Estimated to be 75 cents per book)

Business Use Only: ☐ *EB1* ☐ *EB2* ☐ *EB3* ☐ *EB4*

I have read and agree to the specifications outlined within the Enrollment Form. Must Be Signed.

Signature: _____ Date: _____

Copyright Material

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School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/27/25

Contract Vendor: Tom Jackson Photography (62381) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of a photo contract with Tom Jackson Photography for Trails Elementary to be paid for using appropriate funds.



...the finest in school photography since 1979

Tom Jackson Photography

PO Box 19037 • Oklahoma City, OK 73144 • (405) 443-1948

Mustang Public Schools

Tom Jackson Photography shall be the exclusive provider of school photography services (i.e. Fall, Spring Group, Graduation) for Mustang Trails for the 2025-2026 school year(s).

Tom Jackson Photography agrees to pay the school 45% of the gross sales from fall and spring groups and graduation portrait sales.

Tom Jackson Photography will work with the school's yearbook sponsor to provide to the school images and media needed to produce a yearbook. Tom Jackson Photography will provide requested Administration Cd's to the school at no charge.

Every student and staff member will be photographed at no charge for Fall Portraits. Staff members will received a teachers package for no charge. Teacher's Children will be photographed at ½ price. We will also schedule a retake day where we will set up to take photos of those that were absent or did not like their first photos.

Tom Jackson Photo will make every effort to satisfy the parents with their school photos. In the event that the parents are still not satisfied with the photos, we will refund 100% of all monies paid.

Randy Lusk — Tom Jackson Photography — May 22 2025 — Date

School Representative — Date

School Board Memo

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
S. Edwards, Assistant Superintendent, Elementary

From: Dr. Jason Pittenger, CFO

Date: 5/19/25

Contract Vendor: LOKAL OKLAHOMA (69023) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the FY 26 yearbook contract with LOKAL OKLAHOMA for Valley Elementary @ $16.94 per book, paid from appropriate funds

YEARBOOK SIGN UP FORM FOR SCHOOLS WITH LOKAL OKLAHOMA YEARBOOKS/ 25-26

SCHOOL INFORMATION: *All fields must be completed*

School Name: Mustang Valley
School Contact: Amanda Mumme
School Address: 12400 SW 15th St
City: Oklahoma State/Province: OK Zip/P.C.: 73099
School Phone: 405-324-2541

Adviser Name: *Required for Pictavo* Amanda Mumme Email: *Required for Pictavo* mummea@mustangps.org
Adviser Phone: 405-324-2541

KIT INFORMATION - IMPORTANT UPDATE!

Digital kits will be provided through Pictavo. If you would like to order a printed kit for your school complete the following:

Send Kit To: ☐ School ☐ Business ☐ Other: _____

Name: _____

Address: _____
UPS shipments require street address; no P.O. boxes please.

City: _____

State/Province: _____ Zip/P.C.: _____

YEARBOOK SPECIFICATIONS

There will be a $50 cancellation fee for projects cancelled after processing has started.

Approx. number of books: 325
Approx. number of pages: 52 *Must be divisible by 4*
We would like our books to arrive by: 05/01/2026 **
Last day of school: _____

***Please note that we will attempt to meet your requested date. Reservations will be taken in the order received. We will find the closest date available for you.*

YEARBOOK SIZE *Must choose one*
■ 8.5"x11" ☐ 9"x12" *Smyth Books Only*

YEARBOOK PLAN CHOICE *Must choose one*

■ **PICTAVO™**
Send login information to ☐ Adviser ☐ Business Partner ■ Both
Business Partner approval of Pictavo book required? ☐ Yes ☐ No

☐ **PDF PLAN**
All PDF files must follow Walter's Media specs found in the PDF Creation Guide. A PDF test must also be approved before file acceptance and book printing.

YEARBOOK BINDING CHOICE *Must choose one*

☐ Soft Saddle *88-page maximum*

■ Soft Perfect* *50-book/32-page minimum*

☐ Standard Hard Cover* *50-book/24-page minimum, up to 176 pages*
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

☐ Smyth Sewn Hard Cover*
100-book/ 64-page minimum (more than 176 pages must be Smyth Sewn)
Page count must be divisible by 16.
If a selection is not made, standard board thickness and paper weight will be applied.
Board Thickness *Must choose one* ☐ 90 pt. ☐ 100 pt. ☐ 120 pt. ☐ 160 pt.
Paper Weight *Must choose one* ☐ 80 lb. ☐ 100 lb.

Cover Personalization

Saddlestitch & Perfect-Bound:
☐ Digital Name* ☐ Digital Photo & Name*

Value & Smyth Books:
■ Name Stamp ☐ Name Stamp with Icon ☐ Nameplates

SMYTH ENHANCEMENT ITEMS
These options are available for Smyth binding only. Check all that apply.
See Price Guide for additional cost and deadlines.

Lamination *UltraLam Gloss Smooth is standard*
☐ UltraLam Gloss Linen ☐ UltraLam Matte ☐ UltraLam Matte Linen

Printables
☐ Cordovan™ ☐ Prism™ ☐ Grit™ ☐ Hopsack™

Banding
☐ White/Red ☐ White/Royal ☐ Black/White ☐ Gold/Red

☐ Custom Endsheets
☐ Embossing/Debossing
☐ Silkscreen
☐ Stamped Foil Color(s)_____
☐ Grūv™ Gloss ☐ Flat ☐ Raised ☐ Dimensional
☐ Grūv™ Foil ☐ Flat ☐ Raised ☐ Dimensional Color(s)_____
☐ Lenticular*
☐ Gatefold*
☐ Die Cut*
☐ Grūv™ Signature Treatment*

**Adds two weeks to production time.*

SPECIAL INSTRUCTIONS:
Based on contract specifications, price per book will be $16.94*.
Personalization in ink will be $4.00 per book.
Changes may be made until submission date but could result in price increase/decrease.
Shipping not included. (Estimated to be 75 cents per book)

Business Use Only: ☐ *EB1* ☐ *EB2* ☐ *EB3* ☐ *EB4*

I have read and agree to the specifications outlined within the Enrollment Form. Must Be Signed.

Signature: _____ Date: _____

Copyright Material

Walter's Publishing reserves the right to refuse to print any materials provided by its customers for any reason, including, but not limited to, materials determined by Walter's Publishing, at its discretion, to be offensive, illegal, or in violation of any copyright or other proprietary rights. By submitting an order, and providing photos, trademarks, tradenames, images or other content to Walter's Publishing (collectively, the "Customer Content"), Customer represents that it has the right to have the order printed, with the inclusion of the Customer Content, and that printing of the order by Walter's Publishing, and the use of the Customer Content, will not infringe the intellectual property right of any third party. Customer will defend, indemnify and hold harmless Walter's Publishing from any claims, costs, losses or liability (including reasonable attorneys' fees and expenses) arising out of or related to the Customer Content or the production of the Order as directed by the Customer.

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MPL

From: Colin Meeks, Director of Construction

Date: 05-28-2025

Contract Vendor: CADE Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Sunset Hill Elementary

PCO #52 Brick supports at canopies

RFI #50 added wood blocking beneath the brick at the canopies where no litels were shown. RFI #50 also added wood blocking beneath the brick lintlels at the canopies which was requried die to the roof deck sloping but the lintel being installed level. The added wood blocking filled the void giving the roofer a material to turn up the TPO / flash to.

PCO #50 will use contingency $2,070

CADE CONSTRUCTION

PCO #052

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Sunset Hill Elementary
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #052: RFI #50 - Brick Supports at Canopies

TO:	Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064	**FROM:**	CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102
PCO NUMBER/REVISION:	052 / 0	**CONTRACT:**	23-04 - Elementary #09
REQUEST RECEIVED FROM:		**CREATED BY:**	Blake Burden **(CADE Construction)**
STATUS:	Approved	**CREATED DATE:**	5/20/2025
REFERENCE:	Attached CO & RFI	**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
EXECUTED:	No	**SIGNED CHANGE ORDER RECEIVED DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: RFI #50 - Brick Supports at Canopies

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #52- RFI #50 - Brick Supports at Canopies - $2,070.00

RFI #52 added wood blocking beneath the brick at the canopies where no lintels were shown. RFI #52 also added wood blocking beneath the brick lintels at the canopies which was required due to the roof deck sloping but the lintel being installed level. The added wood blocking filled the void giving the roofer a material to turn up the TPO / flash to.

ATTACHMENTS:
Arrow COR-009 MPS Elementary #9 - EWO#005 - REV.2 PCO #52.pdf , _RFI #50 - Brick Support at Canopies - RESPONSE.pdf

#	Budget Code	Description	Amount
1	09-100-S.O Gypsum Board Assemblies & Ceiling Systems - Arrow	RFI #50 - Add Wood Blocking at Canopies	$1,860.00
2	01-103-L.O Project Manager	Staff Cost	$210.00
3	01-040-O.O Contingency.Other	Utilize Contingency	$(2,070.00)
		Grand Total:	**$0.00**

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5-27-25 DATE

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

SIGNATURE DATE

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102

SIGNATURE 5/27/25 DATE

ARROW CONSTRUCTION

Project: C 2411 - Mustang PS - ES #9

1. Change Order Title:	Extra Work Order #005 - REV.2				2. Number	COR#009	
3. Change Order Requested By:					3. Date	11.15.24	
5. Owner/Architect/Engineer Change Order Request Number						TBD	
6. Material						$ 494.25	
7. Equipment							
			8. Material and Equipment Subtotal				$ 494.25
			9. Sales Tax	0.0%			$ -
10. Labor	22	Manhours @	$ 34.00	/Hour		$ 748.00	
11. PM/Estimating	3	Manhours @	$ 45.00	/Hour		$ 135.00	
12. Labor Insurance and Taxes			30%			$ 264.90	
13. Small Tools			5%	of Labor		$ 20.00	
14. Out of Town Expenses			0%	of Labor		$ -	
			15. Labor Sub-Total				$ 1,167.90
16. Equipment Rental							
Scissor Lift		Hours @	3.00	/Hour		$ -	
SkyTrack		Hours @	30.00	/Hour		$ -	
Hoisting		Hours @	125.00	/Hour		$ -	
Scaffold		Hours @	20.00	/Hour		$ -	
			17. Equipment Rental Sub-Total				$ -
18. Indirect Costs							
			19. Change Order Sub-Total Costs				$ 1,662.15
			20. Overhead		5%		$ 83.11
			21. Sub-Total				$ 1,745.25
			22. Profit		5%		$ 87.26
			23. (DEDUCTS)				
			24. Sub-Total				$ 1,832.51
			25. Add'l Insurance Premiums				
			26. Bond Premium		1.5%		$ 27.49
			27. Total Change Order Cost				**$ 1,860.00**

28. Additional Calendar Days Required: 1

29. Description of Additional Work

Additional wood blocking needed at canopy.

Submitted By: Caleb Manning Title: Project Manager - OKC DIV

14340 N. Lincoln Blvd., STE 612
Edmond, OK 73013
cmanning@arrowcr.net
TEL 405.439.3948
WEB www.arrowcr.net

CADE CONSTRUCTION

RFI #50

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Elementary #9
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

RFI #50 - Brick Support at Canopies

TO:	Justin Mitchell **(MA+ Architecture)**	**FROM:**	Tucker Smith **(CADE Construction)** 701 W. Sheridan Avenue Suite 108 Oklahoma City, 73102
DATE INITIATED:	11/05/2024	**STATUS:**	Closed on 11/12/24
LOCATION:		**DUE DATE:**	11/08/2024
COST IMPACT:	Yes (Unknown)	**SCHEDULE IMPACT:**	No
DRAWING NUMBER:	A141, S612	**SPEC SECTION:**	
LINKED DRAWINGS:		**REFERENCE:**	
RECEIVED FROM:	Ryan Harmon **(Warrior Steel)**		

COPIES TO:
Blake Burden **(CADE Construction)**, Tucker Smith **(CADE Construction)**

Question from Tucker Smith (CADE Construction) at 02:44 PM on 10/31/2024

Re: 56 & 66/A141, 1/S612, SK050-01 thru 03.

Detail 1 on S612 calls for a relief angle to support the brick along the long sides above of each of the 3 large canopies. Architectural elevations call for brick along the short sides above of each canopy.

1. Please provide a typical structural detail to support the brick at these 3 conditions (see SK-01).
2. The canopy roofs slope and the brick angles are level, creating a void below the angle on the low side of the roof (refer SK-02). Please provide a flashing/waterproofing detail at these 3 conditions.

The 4 small canopies reflected in detail 56 on A141 call for brick on the side walls and composite panels along the back walls.

1. Please provide a typical structural detail to support the brick at these 4 conditions (see SK-03).
2. Please provide a flashing/waterproofing detail at these 4 conditions.

Attachments:
SK050-01 thru 03.pdf

Official Response: **Justin Mitchell (MA+ Architecture)** *responded on Monday, November 11th, 2024 at 3:37PM CST*

See attached response

Attachments:
E96 Mustang Elementary School #9 - RFI 050 Response.pdf

RESPONDED BY

11.14.24
DATE

RFI RESPONSE

Date: November 11, 2024 Job #: 1123E96

To: Blake Burden

Company: CADE Construction Co.

Project: Mustang PS Elementary School #9

From: Justin Mitchell

MA+ ARCHITECTURE
Oklahoma City + Norman
Phone: 405.525.8806
www.maplusarch.com

RFI QUESTION NO. 050 **(received:** 11/5/2024 **)**

Re: 56 & 66/A141, 1/S612, SK050-01 thru 03.

Detail 1 on S612 calls for a relief angle to support the brick along the long sides above of each of the 3 large canopies. Architectural elevations call for brick along the short sides above of each canopy.

A1. Please provide a typical structural detail to support the brick at these 3 conditions (see SK-01).

A2. The canopy roofs slope and the brick angles are level, creating a void below the angle on the low side of the roof (refer SK-02). Please provide a flashing/waterproofing detail at these 3 conditions.

The 4 small canopies reflected in detail 56 on A141 call for brick on the side walls and composite panels along the back walls.

B1. Please provide a typical structural detail to support the brick at these 4 conditions (see SK-03).

B2. Please provide a flashing/waterproofing detail at these 4 conditions.

Attachments: SK050-01 thru 03.pdf

RFI ANSWER Brandon Birch, KFC

A1. Support the brick on a treated 2x8 wood beam laid flat on top of the metal deck and fastened to the metal deck spanning between steel beams/deck angles for all conditions that do not currently have a steel lentil installed.

B1. Support the brick on a treated 2x8 wood beam laid flat on top of the metal deck and fastened to the metal deck spanning between steel beams/deck angles for all conditions that do not currently have a steel lentil installed.

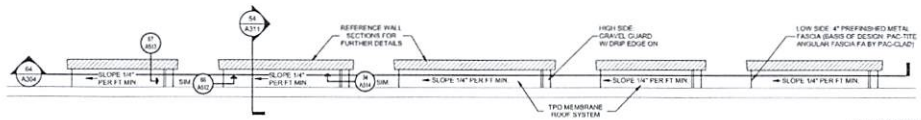
RFI ANSWER MA+

A2. Refer to additional detail marks added to detail 66/A141 for clarity. Details 51/A312 and 21/A515 have been updated to coordinate with structural lentil installed conditions. Detail 41/A515 has been added to coordinate with the structural response to part A1 of this RFI.

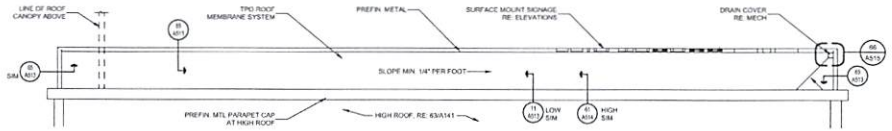
B2. Refer to additional detail marks added to detail 66/A141 for clarity. Detail 41/A515 has been added to coordinate with the structural response to part B1 of this RFI

Oklahoma City
4000 Classen Blvd., Suite 100N
Oklahoma City, OK 73118

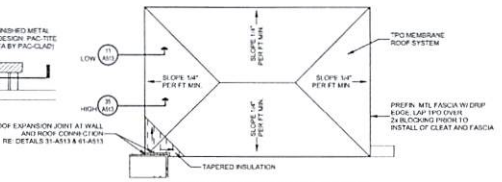
Norman
110 N. Mercedes Dr., Suite 200
Norman, OK 73069



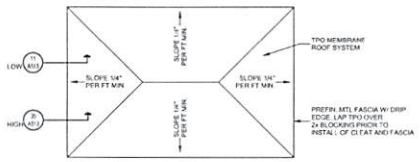
11 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



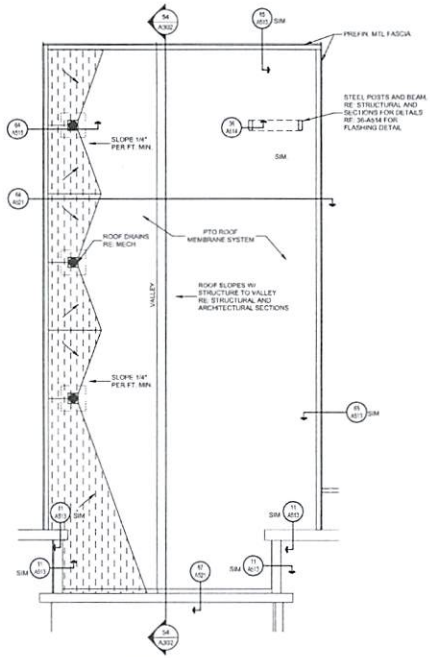
21 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



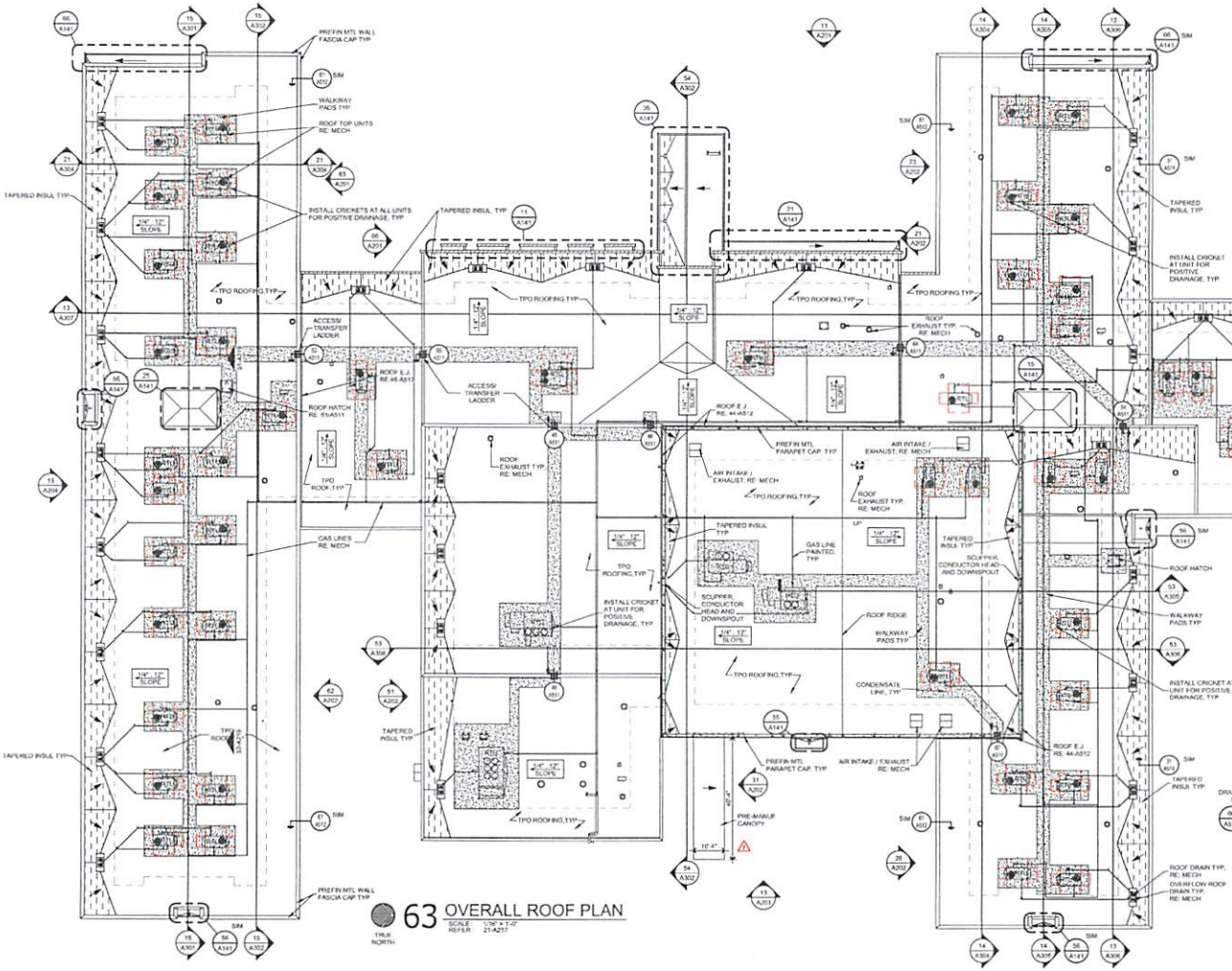
15 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



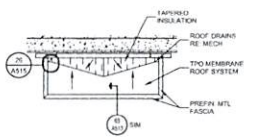
25 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



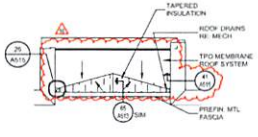
36 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



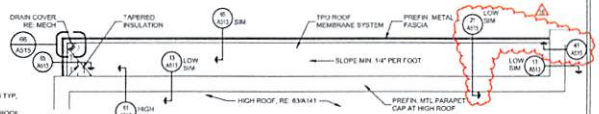
63 OVERALL ROOF PLAN
SCALE 1/16" = 1'-0"
REFER: 21-A217



55 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



56 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141



66 ENLARGED ROOF PLAN
SCALE 1/8" = 1'-0"
REFER: 63-A141

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FCC, LLC

MUSTANG ELEMENTARY SCHOOL #9

MUSTANG, OKLAHOMA

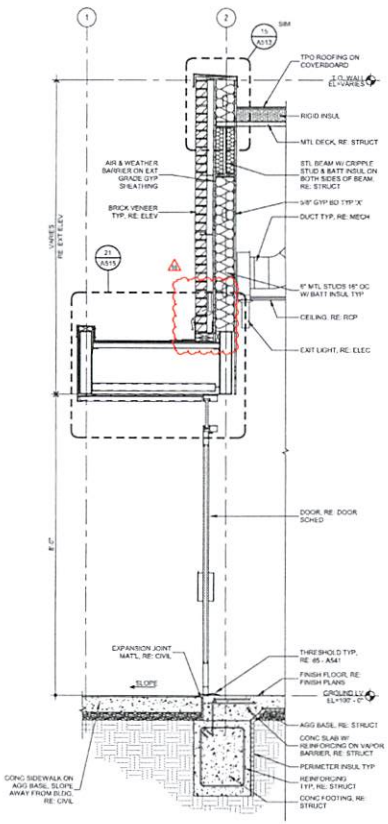
REVISION ISSUE

MARK	DATE	DESCRIPTION
1	06.25.2021	DR'S COMM'S #1 UPDATES
2	07.30.2021	BID CLARIFICATIONS ADDED
3	08.13.2021	BID CLARIFICATIONS ADDED
4	09.24.2021	ADDM #001 SITE REVISE
5	01.18.2022	ADDENDUM #2 SITE REVISE
6	11.11.2022	RETRO

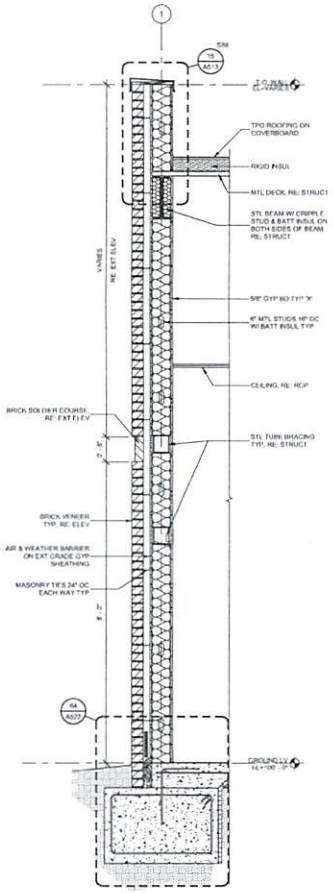
SHEET INFO
PROJECT: 1120.00
DRAWN BY: LA
CHECKED BY: AT

SHEET TITLE
ROOF PLAN

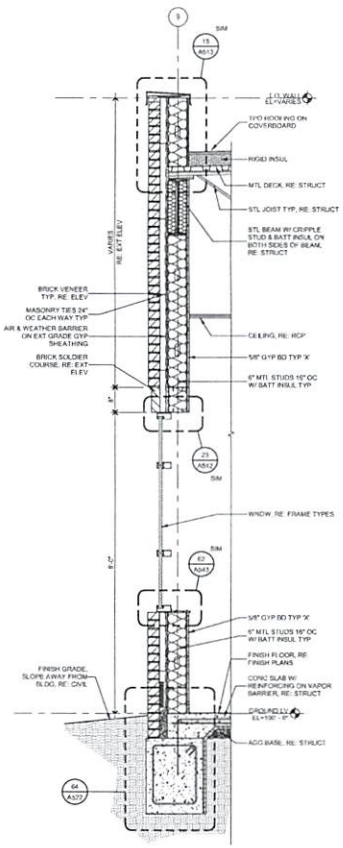
SHEET NUMBER
A141



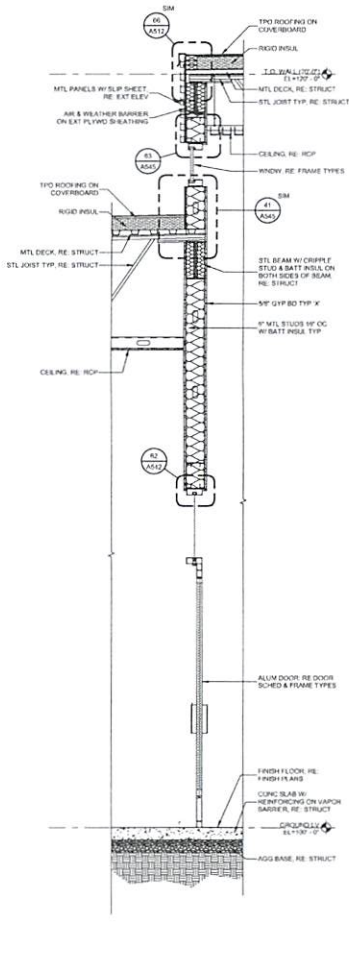
51 TYP WALL SECTION AT BRICK VENEER & STL CANOPY
SCALE 3/4" = 1'-0"
REFER 25-A301



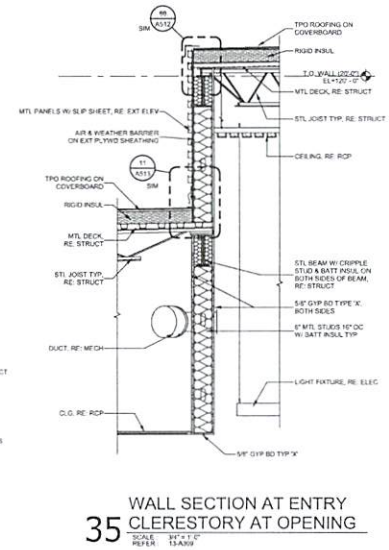
52 TYP WALL SECTION AT BRICK VENEER
SCALE 3/4" = 1'-0"
REFER 11-A302



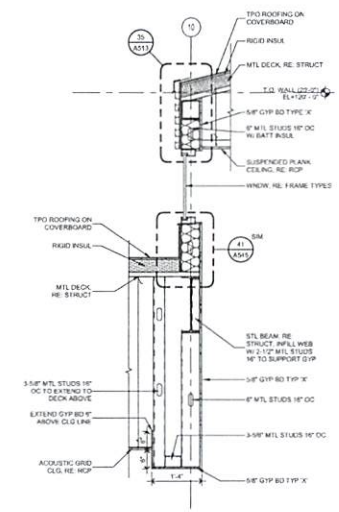
53 TYP WALL SECTION AT BRICK VENEER W/ WNDW
SCALE 3/4" = 1'-0"
REFER 11-A302



54 WALL SECTION AT ENTRY CLERESTORY
SCALE 3/4" = 1'-0"
REFER 64-A111A



35 WALL SECTION AT ENTRY CLERESTORY AT OPENING
SCALE 3/4" = 1'-0"
REFER 13-A309



55 TYP WALL SECTION AT CLERESTORY
SCALE 3/4" = 1'-0"
REFER 25-A301

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KITCHEN CONSULTANT
FDC, LLC

MUSTANG ELEMENTARY SCHOOL #9

MUSTANG, OKLAHOMA

REVISION ISSUE

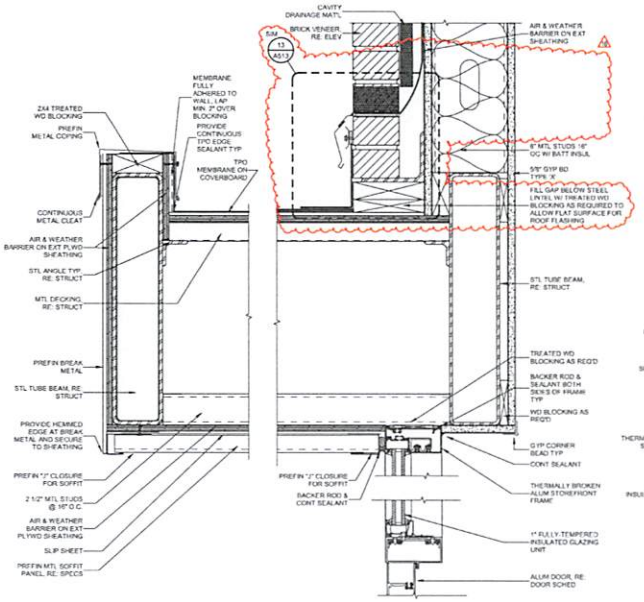
MARK	DATE	DESCRIPTION
01	06.21.2024	100% DESIGN DEVELOPMENT
02	08.16.2024	100% CONSTRUCTION DOCUMENTS
03	10.04.2024	ADDENDUM #1
04	11.15.2024	ADDENDUM #2
05	12.13.2024	CONSTRUCTION DOCUMENTS

SHEET INFO

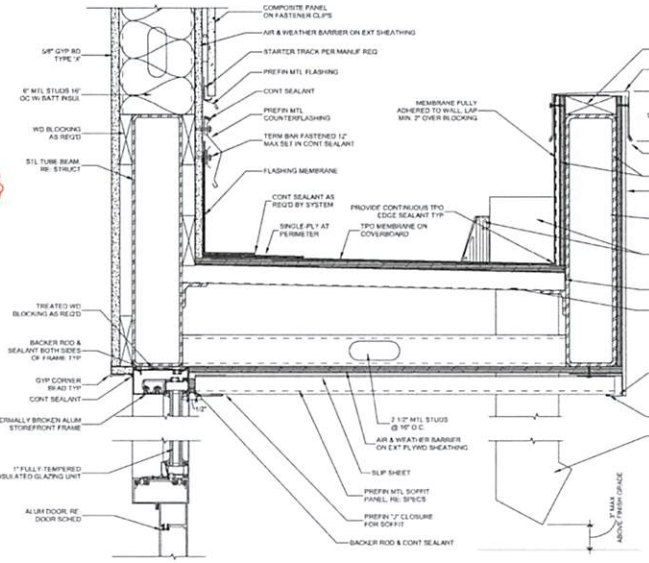
PROJECT NUMBER
DRAWN BY: LA
CHECKED BY: MP

SHEET TITLE
WALL SECTIONS

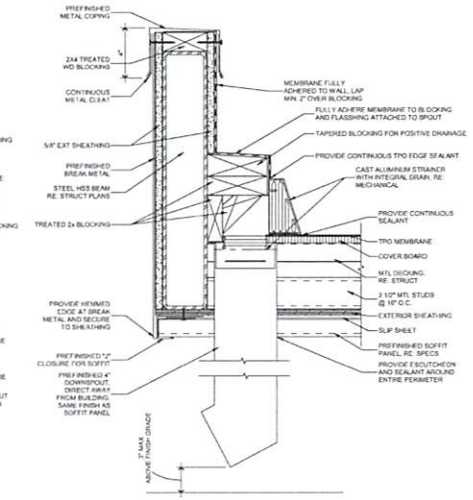
SHEET NUMBER
A312



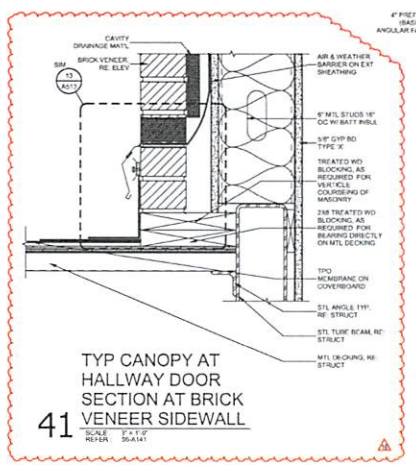
21 TYP CANOPY CROSS-SECTION AT BRICK VENEER
SCALE: 3" = 1'-0" REFER: 36-A141



24 TYP CANOPY CROSS-SECTION AT COMPOSITE PNLS
SCALE: 3" = 1'-0" REFER: 36-A141

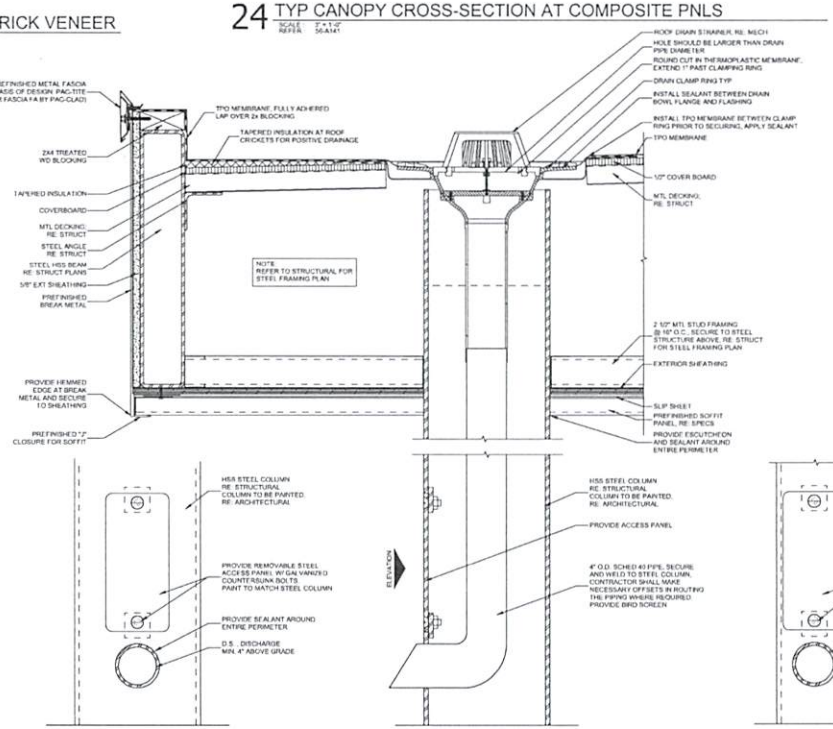


26 CANOPY DRAIN DETAIL
SCALE: 3" = 1'-0" REFER: 36-A141

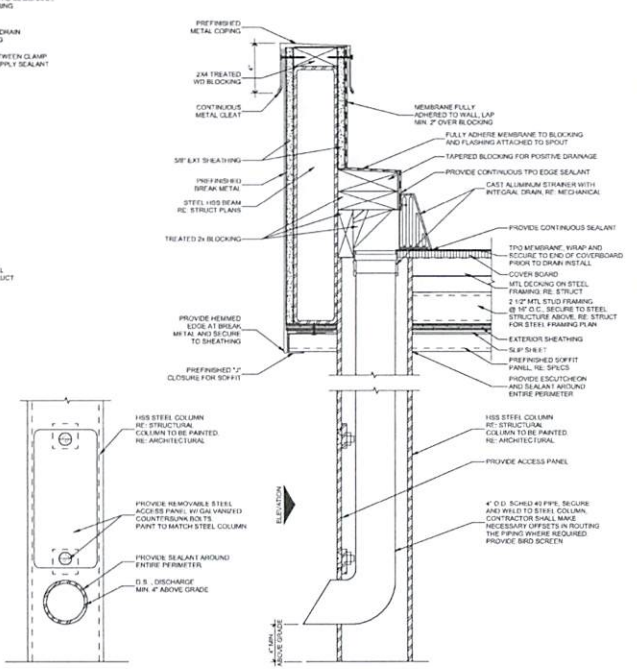


TYP CANOPY AT HALLWAY DOOR SECTION AT BRICK VENEER SIDEWALL

41
SCALE: 3" = 1'-0" REFER: 36-A141



64 FRONT CANOPY DRAIN DETAIL
SCALE: 3" = 1'-0" REFER: 36-A141



66 BROW CANOPY DRAIN DETAIL
SCALE: 3" = 1'-0" REFER: 21-A141

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MUSTANG ELEMENTARY SCHOOL #9

MUSTANG, OKLAHOMA

REVISION ISSUE

MARK	DATE	DESCRIPTION
1A	11-15-21	PERMIT SUBMISSION
1B	11-19-21	PERMIT RESUBMISSION
1C	11-24-21	PERMIT RESUBMISSION
1D	11-30-21	PERMIT RESUBMISSION
1E	12-06-21	PERMIT RESUBMISSION
1F	12-13-21	PERMIT

SHEET INFO

PROJECT: 112036
DRAWN BY: Author
CHECKED BY: Checker

SHEET TITLE
ROOF DETAILS

SHEET NUMBER
A515

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Elementary #9
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

RFI #50 - Brick Support at Canopies

TO:	Justin Mitchell **(MA+ Architecture)**	**FROM:**	Tucker Smith **(CADE Construction)** 701 W. Sheridan Avenue Suite 108 Oklahoma City, 73102
DATE INITIATED:	11/05/2024	**STATUS:**	Open
LOCATION:		**DUE DATE:**	11/08/2024
COST IMPACT:	Yes (Unknown)	**SCHEDULE IMPACT:**	No
DRAWING NUMBER:	A141, S612	**SPEC SECTION:**	
LINKED DRAWINGS:		**REFERENCE:**	
RECEIVED FROM:	Ryan Harmon **(Warrior Steel)**		

COPIES TO:
Blake Burden **(CADE Construction)**, Tucker Smith **(CADE Construction)**

Question from Tucker Smith (CADE Construction) at 02:44 PM on 10/31/2024

Re: 56 & 66/A141, 1/S612, SK050-01 thru 03.

Detail 1 on S612 calls for a relief angle to support the brick along the long sides above of each of the 3 large canopies. Architectural elevations call for brick along the short sides above of each canopy.

1. Please provide a typical structural detail to support the brick at these 3 conditions (see SK-01).
2. The canopy roofs slope and the brick angles are level, creating a void below the angle on the low side of the roof (refer SK-02). Please provide a flashing/waterproofing detail at these 3 conditions.

The 4 small canopies reflected in detail 56 on A141 call for brick on the side walls and composite panels along the back walls.

1. Please provide a typical structural detail to support the brick at these 4 conditions (see SK-03).
2. Please provide a flashing/waterproofing detail at these 4 conditions.

Attachments:
SK050-01 thru 03.pdf

Awaiting an Official Response

1. Support the brick on a treated 2x8 wood beam laid flat on top of the metal deck and fastened to the metal deck spanning between steel beams/deck angles.

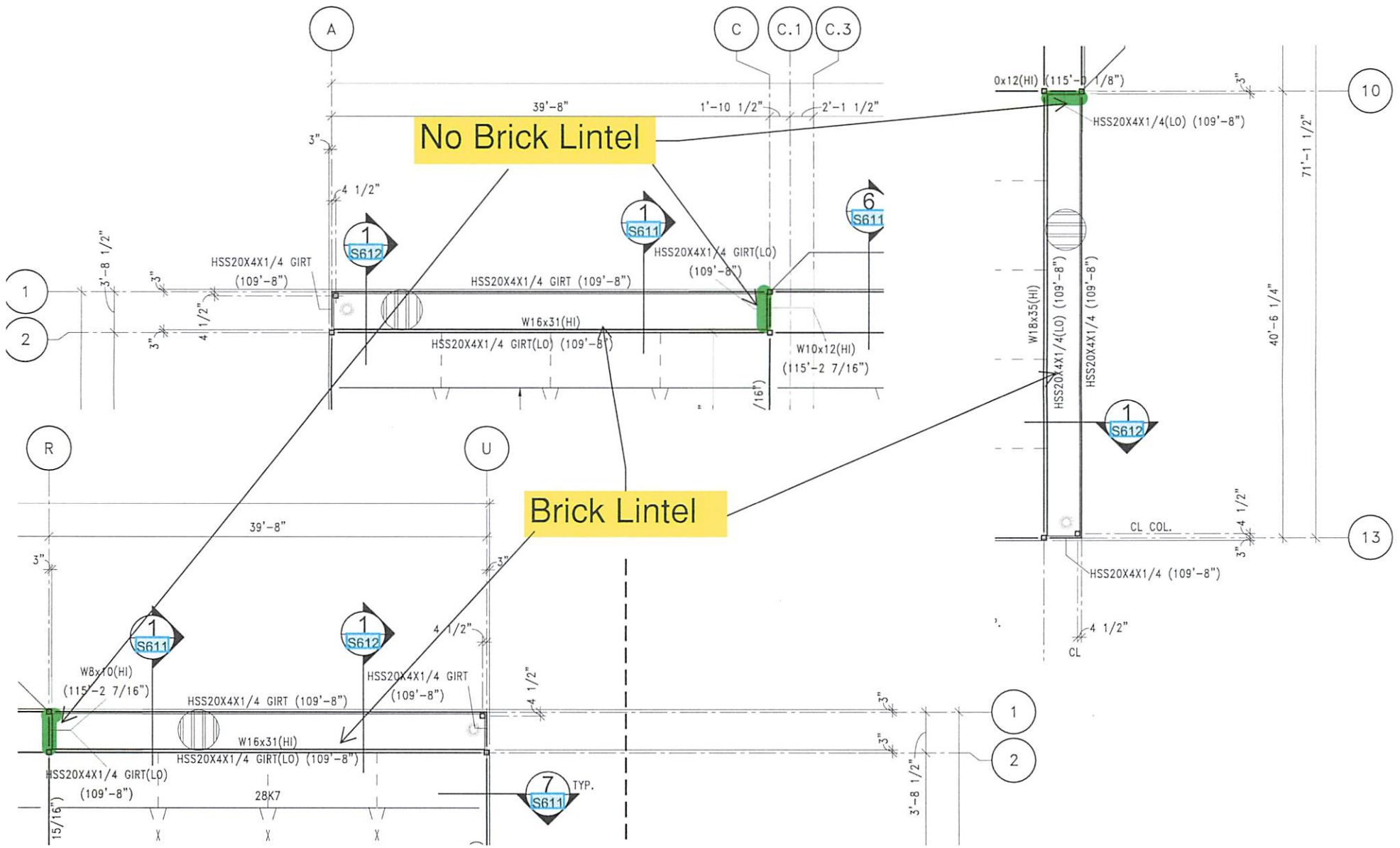
2. Refer arch for flashing/waterproofing.

-Brandon Birch, KFC engineering

RESPONDED BY **DATE**

854

SK050-01


No Brick Lintel
Brick Lintel
A
C
C.1
C.3
R
U
39'-8"
1'-10 1/2"
2'-1 1/2"
3"
4 1/2"
3'-8 1/2"
HSS20X4X1/4 GIRT (109'-8")
HSS20X4X1/4 GIRT(LO) (109'-8")
W16x31(HI)
W10x12(HI) (115'-2 7/16")
W8x10(HI) (115'-2 7/16")
W18x35(HI)
0x12(HI) (115'-0 1/8")
HSS20X4X1/4(LO) (109'-8")
71'-1 1/2"
40'-6 1/4"
CL COL.
CL
28K7
15/16"
TYP.
1
2
6
7
10
13
S611
S612

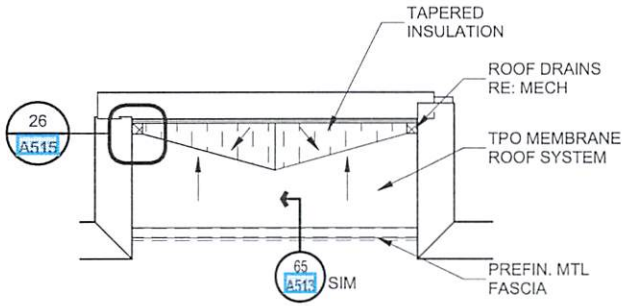
SK050-02





SK050-03





56 ENLARGED ROOF PLAN

SCALE : 1/4" = 1'-0"
REFER : 63-A141

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations

From: Colin Meeks, Director of Construction

Date: 05-28-2025

Contract Vendor: CADE Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Sunset Hill Elementary

PCO #53 Frame access panel openings for added shut-off valvels at RR hose bibs per city of OKC

PCO #53 ties back to PCO #45 that added dedicated shut off valves at all restroom hose bibs per city of OKC. PCO #53 is the labor and material to material to frame the access panel openings for the (20) added shut off valves.

PCO #53 will use contingency - $1,605.00

CADE CONSTRUCTION

PCO #053

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Sunset Hill Elementary
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #053: Frame Access Panel Openings for Added Shut-Off Valve at RR Hose Bibs per City of OKC

TO:	Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064	**FROM:**	CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102
PCO NUMBER/REVISION:	053 / 0	**CONTRACT:**	23-04 - Elementary #09
REQUEST RECEIVED FROM:	Blake Burden **(CADE Construction)**	**CREATED BY:**	Blake Burden **(CADE Construction)**
STATUS:	Approved	**CREATED DATE:**	5/20/2025
REFERENCE:	Attached CO	**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
EXECUTED:	No	**SIGNED CHANGE ORDER RECEIVED DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Frame Access Panel Openings for Added Shut-Off Valve at RR Hose Bibs per City of OKC

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #053 - Frame Additional Access Panels for City Required Shut-Off Valves at RR Hose Bibs - $1,605.00

PCO #53 ties back to PCO #45 that added dedicated shut off valves at all restroom hose bibs per city of OKC. PCO #53 is the labor and material to frame the access panel openings for the (20) added shut off valves.

ATTACHMENTS:

Arrow COR-024 MPS Elementary #9 - EWO#020 - REV.1 PCO #53 .pdf

#	Budget Code	Description	Amount
1	09-100-S.O Gypsum Board Assemblies & Ceiling Systems - Arrow	Frame Access Panels for City Required Shut-Off Valves at RR Hose Bibs	$1,395.00
2	01-103-L.O Project Manager	Staff Cost	$210.00
3	01-040-O.O Contingency.Other	Utilize Contingency	$(1,605.00)
		Grand Total:	**$0.00**

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

5/27/25
SIGNATURE DATE

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

SIGNATURE DATE

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102

5/27/25
SIGNATURE DATE

ARROW CONSTRUCTION

Project: C 2411 - Mustang PS - ES #9

1. Change Order Title:	Extra Work Order #020 - REV.1			2. Number	COR#024		
3. Change Order Requested By:				3. Date	3.4.25		
5. Owner/Architect/Engineer Change Order Request Number					TBD		
6. Material					$ 95.43		
7. Equipment							
			8. Material and Equipment Subtotal			$	95.43
			9. Sales Tax	0.0%		$	-
10. Labor	23	Manhours @	$ 34.00	/Hour	$ 782.00		
11. PM/Estimating	2	Manhours @	$ 45.00	/Hour	$ 90.00		
12. Labor Insurance and Taxes			30%		$ 261.60		
13. Small Tools			5%	of Labor	$ 17.58		
14. Out of Town Expenses			0%	of Labor	$ -		
			15. Labor Sub-Total			$	1,151.18
16. Equipment Rental							
Scissor Lift		Hours @	3.00	/Hour	$ -		
SkyTrack		Hours @	30.00	/Hour	$ -		
Hoisting		Hours @	125.00	/Hour	$ -		
Scaffold		Hours @	20.00	/Hour	$ -		
			17. Equipment Rental Sub-Total			$	-
18. Indirect Costs							
			19. Change Order Sub-Total Costs			$	1,246.61
			20. Overhead		5%	$	62.33
			21. Sub-Total			$	1,308.94
			22. Profit		5%	$	65.45
			23. (DEDUCTS)				
			24. Sub-Total			$	1,374.39
			25. Add'l Insurance Premiums				
			26. Bond Premium		1.5%	$	20.62
			27. Total Change Order Cost			**$**	**1,395.00**

28. Additional Calendar Days Required _____

29. Description of Additional Work

Frame added access panels for plumbing in restrooms. Area C, D, & E.

Submitted By: Caleb Manning Title: Project Manager - OKC DIV

14340 N. Lincoln Blvd., STE 612
Edmond, OK 73013
cmanning@arrowcr.net
TEL 405.439.3948
WEB www.arrowcr.net

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MAL

From: Colin Meeks, Director of Construction

Date: 05-28-2025

Contract Vendor: CADE Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Sunset Hill Elementary

PCO #54 Utilize steel allowance - Remove sheetrock for shroud install

During the safe room installation, (2) locations of sheetrock were requried to be removed and reinstallled for the shroud supporting tube steel to be welded to beams that were encapsulated in the sheet rocked walls. PCO #54is the labor to remove the sheetrock and reinstall after the shroud was installed.

PCO #54 will use the contingency - $1,710.00

CADE CONSTRUCTION

PCO #054

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Sunset Hill Elementary
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #054: Utilize Steel Allowance - Remove Sheetrock for Shroud Install

TO:	Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064	**FROM:**	CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102
PCO NUMBER/REVISION:	054 / 0	**CONTRACT:**	23-04 - Elementary #09
REQUEST RECEIVED FROM:	Blake Burden **(CADE Construction)**	**CREATED BY:**	Blake Burden **(CADE Construction)**
STATUS:	Approved	**CREATED DATE:**	5/20/2025
REFERENCE:	Attached CO	**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
EXECUTED:	No	**SIGNED CHANGE ORDER RECEIVED DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Utilize Steel Allowance - Remove Sheetrock for Shroud Install

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #54 - Utilize Steel Allowance - Remove Sheetrock for Shroud Install $1710.00

During the safe room shroud installation, (2) locations of sheetrock were required to be removed and reinstalled for the shroud supporting tube steel to be welded to beams that were encapsulated in sheet rocked walls. PCO #54 is the labor to remove the sheetrock and reinstall after the shroud was installed.

35K steel allowance originally included within contingency
$33,644.00 of steel allowance utilized to date.
$1,356.00 remaining.

ATTACHMENTS:

Arrow COR-027 MPS Elementary #9 - EWO#023 - REV.1 PCO #54 .pdf

#	Budget Code	Description	Amount
1	09-100-S.O Gypsum Board Assemblies & Ceiling Systems - Arrow	Remove & Reinstall Sheetrock for Shroud Install	$1,395.00
2	01-103-L.O Project Manager	Staff Cost	$315.00
3	01-040-O.O Contingency.Other	Utilize Steel Allowance	$(1,710.00)
		Grand Total:	**$0.00**

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

5/27/25
SIGNATURE DATE

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

SIGNATURE DATE

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102

5/27/25
SIGNATURE DATE

ARROW CONSTRUCTION

Project: C 2411 - Mustang PS - ES #9

1. Change Order Title:	Extra Work Order #023			2. Number	COR#027		
3. Change Order Requested By:				3. Date	3.6.25		
5. Owner/Architect/Engineer Change Order Request Number					TBD		
6. Material					$ 140.14		
7. Equipment							
			8. Material and Equipment Subtotal			$	140.14
			9. Sales Tax	0.0%		$	-
10. Labor	22	Manhours @	$ 34.00	/Hour	$ 748.00		
11. PM/Estimating	2	Manhours @	$ 45.00	/Hour	$ 90.00		
12. Labor Insurance and Taxes			30%		$ 251.40		
13. Small Tools			5%	of Labor	$ 17.07		
14. Out of Town Expenses			0%	of Labor	$ -		
			15. Labor Sub-Total			$	1,106.47
16. Equipment Rental							
Scissor Lift		Hours @	3.00	/Hour	$ -		
SkyTrack		Hours @	30.00	/Hour	$ -		
Hoisting		Hours @	125.00	/Hour	$ -		
Scaffold		Hours @	20.00	/Hour	$ -		
			17. Equipment Rental Sub-Total			$	-
18. Indirect Costs							
			19. Change Order Sub-Total Costs			$	1,246.61
			20. Overhead	5%		$	62.33
			21. Sub-Total			$	1,308.94
			22. Profit	5%		$	65.45
			23. (DEDUCTS)				
			24. Sub-Total			$	1,374.39
			25. Add'l Insurance Premiums				
			26. Bond Premium	1.5%		$	20.62
			27. Total Change Order Cost				
						$	**1,395.00**

28. Additional Calendar Days Required _____

29. Description of Additional Work

Storage 400, South wall. Remove and replace drywall for welders to access steel. Replace top out on West bumpout.

Submitted By: Caleb Manning Title: Project Manager - OKC DIV

14340 N. Lincoln Blvd., STE 612
Edmond, OK 73013
cmanning@arrowcr.net
TEL 405.439.3948
WEB www.arrowcr.net

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations

From: Colin Meeks, Director of Construction

Date: 05-28-2025

Contract Vendor: CADE Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Sunset Hill Elementary

PCO #55 - ASI 35 - Add lite kits to classroom and office doors

ASI 35 addresses MPS request that type 1 doors (solid wood dorrs) at all classrooms and various admin offices have a window lite added to them to match type 2(doors with lite kits). PCO #55 includes all labor and material to already installed wood doors (16), cut lite kits in, reinstall wood doors, and install glass lite kits at total of 56 doors.

PCO #55 will use contingency $33,180.00

CADE CONSTRUCTION

PCO #055

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Sunset Hill Elementary
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #055: ASI 35 - Add Lite Kits to Classroom and Office Doors

TO:	Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064	**FROM:**	CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102
PCO NUMBER/REVISION:	055 / 0	**CONTRACT:**	23-04 - Elementary #09
REQUEST RECEIVED FROM:	Blake Burden **(CADE Construction)**	**CREATED BY:**	Blake Burden **(CADE Construction)**
STATUS:	Approved	**CREATED DATE:**	5/20/2025
REFERENCE:	Attached ASI	**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
EXECUTED:	No	**SIGNED CHANGE ORDER RECEIVED DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: ASI 35 - Add Lite Kits to Classroom and Office Doors

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #55 - ASI 35 - Add Lite Kits to Classroom and Office Doors per MPS - $33,180.00

ASI 35 addresses MPS request that the type 1 doors (solid wood doors) at all classrooms and various admin offices have a window lite added to them to match door panel type 2 (doors with lite kits). PCO #55 includes all labor and material to remove already installed wood doors (16), cut lite kits in, reinstall wood doors, and install glass lite kits at a total of 56 doors.

See attached door schedule with doors clouded in red showing this change. Also attached is plan sheet A110 with all doors requested marked with a red circle.

ATTACHMENTS:

MPS Elementary #9 - ASI #35.pdf

#	Budget Code	Description	Amount
1	08-102-S.O Doors/Frames/Hardware (Labor) - Architectural Reflections	Furnish & Install Lite Kits per ASI 35	$32,760.00
2	01-103-L.O Project Manager	Staff Cost	$420.00
3	01-040-O.O Contingency.Other	Utilize Contingency	$(33,180.00)
		Grand Total:	**$0.00**

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 4/22/25 DATE

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

SIGNATURE DATE

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102

SIGNATURE 5/27/25 DATE

ARCHITECT'S SUPPLEMENTAL INSTRUCTION No. 035

Date: May 5, 2025 Job #: 1123E96

To: Blake Burden

Company: CADE Construction

Project: Mustang PS Elementary School #9

From: Justin Mitchell

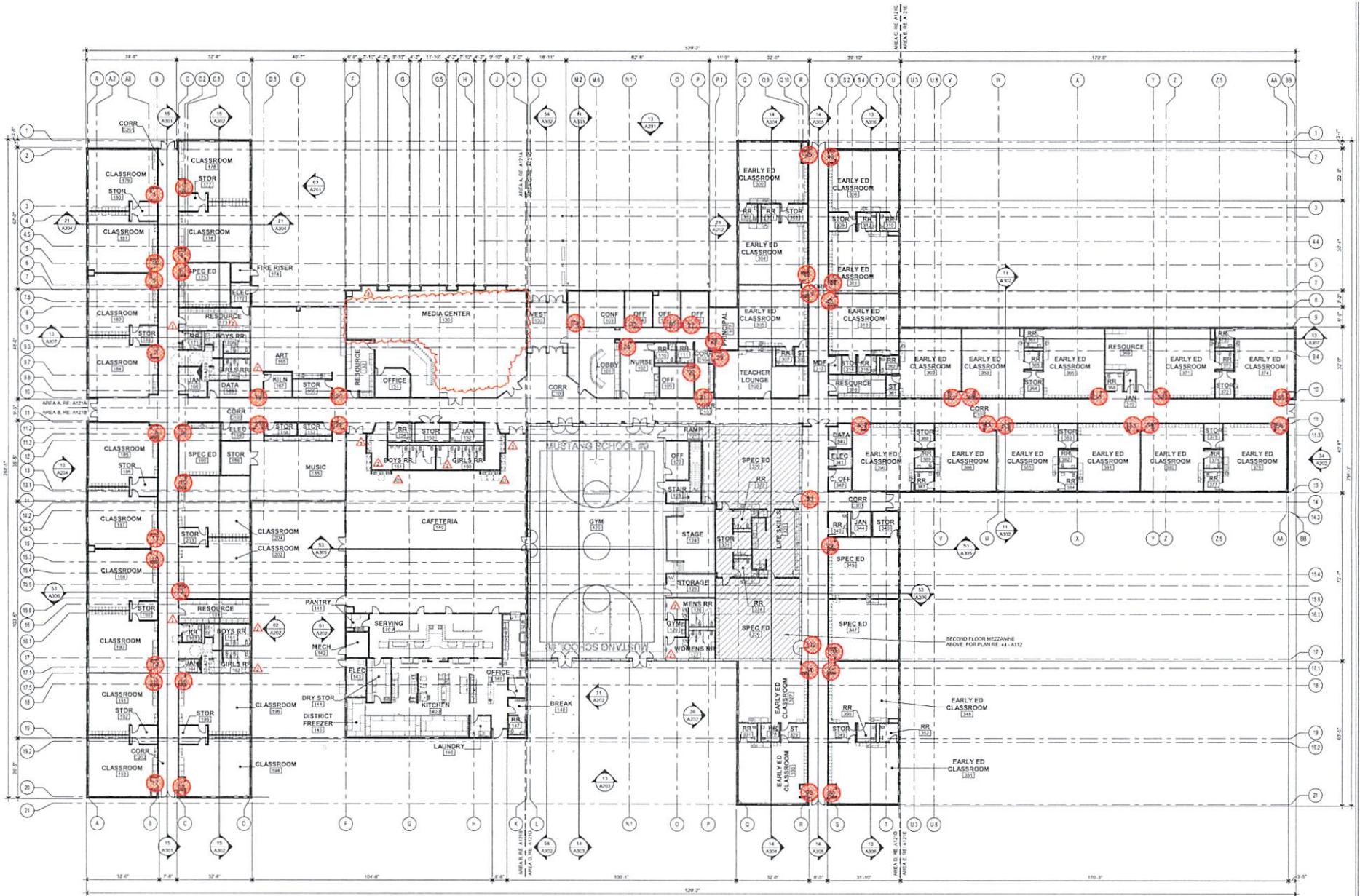
MA+ ARCHITECTURE
Oklahoma City + Norman
Phone: 405.525.8806
www.maplusarch.com

ASI DESCRIPTION:

MPS has requested that all classroom, and some of the administrations, type 1 door panels have a window lite added to them to match door panel type 2. See attached door schedule with doors clouded in red showing this change. Also attached is plan sheet A110 with all doors requested marked with a red circle.

Oklahoma City
4000 Classen Blvd., Suite 100N
Oklahoma City, OK 73118

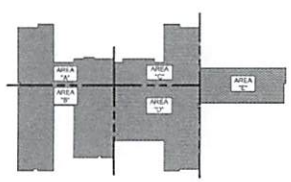
Norman
110 N. Mercedes Dr., Suite 200
Norman, OK 73069



63 FLOOR PLAN- LEVEL ONE

SCALE: 1/16" = 1'-0"
REFER: 23-A201

TRUE NORTH



867
MA+ ARCHITECTURE
OKLAHOMA CITY
NORMAN + WEATHERFORD
405.525.8806
www.maplusarch.com

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CONSULTANTS

CIVIL
SRB ENGINEERING

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KFC ENGINEERING

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ALLEN CONSULTING

LANDSCAPE
OLS & ASSOCIATES, LLC

KITCHEN CONSULTANT
FDC, LLC

MUSTANG ELEMENTARY SCHOOL #9

MUSTANG, OKLAHOMA

REVISION ISSUE

MARK	DATE	DESCRIPTION
1	09.13.2024	ADDENDUM #1
2	10.04.2024	ADDENDUM #2

SHEET INFO

PROJECT NUMBER
DRAWN BY: LK
CHECKED BY: MT

SHEET TITLE
OVERALL FLOOR PLAN- LEVEL ONE

SHEET NUMBER
A110

DOOR SCHEDULE

DOOR NUMBER	DOOR DESCRIPTION CONNECTING ROOMS	TYPE	MATERIAL	SIZE WIDTH	SIZE HEIGHT	SIZE THICKNESS	FRAME TYPE	FRAME MATERIAL	FRAME DETAILS HEAD	FRAME DETAILS SILL	FRAME DETAILS JAMB	FIRE RATING LABEL	HARDWARE SET NUMBER	COMMENTS
GROUND LV														
100 A	EXTERIOR 100, VESTIBULE	3	ALUM	3'-0"	7'-0"	1 3/4"	D	ALUM	66-AS18	65-AS41	41-AS42	–	ACH214AM	CARD READER & ADA ACTUATOR
100 B	EXTERIOR 100, VESTIBULE	3	ALUM	3'-0"	7'-0"	1 3/4"	D	ALUM	66-AS18	65-AS41	41-AS42	–	D724AM	
100 C	100, VESTIBULE C100, CORR	3	ALUM	3'-0"	7'-0"	1 3/4"	AA	ALUM	62-AS42	–	53-AS42	–	AC715AM	CARD READER & ADA ACTUATOR
100 D	100, VESTIBULE C100, CORR	3	ALUM	3'-0"	7'-0"	1 3/4"	AA	ALUM	62-AS42	–	53-AS42	–	D720AM	
101 A	101, LOBBY 100, VESTIBULE	3	ALUM	3'-0"	7'-0"	1 3/4"	BB	ALUM	63-AS42	–	53-AS42	–	CM297 A	CARD READER
101 B	101, LOBBY C100, CORR	1	ALUM	3'-0"	7'-0"	1 3/4"	CC	ALUM	63-AS42	–	53-AS42	–	CM201A.1	CARD READER & ENTRY BUZZER
101 C	C102, CORR C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	C201C	CARD READER
102 A	102, NURSE C100, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	201	
102 B	102, NURSE C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	503	
103 A	103, CONFERENCE 101, LOBBY	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
104 A	104, OFF C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
105 A	105, OFF C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
106 A	106, OFF C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
107 A	C104, CORR 107, PRINCIPAL	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
108 A	108, TEACHER LOUNGE C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	104	
108 B	108, TEACHER LOUNGE C103, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	201	
109 A	C104, CORR 109, OFF	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	103	
110 A	110, RR 102, NURSE	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	301	
111 A	111, RR C104, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	14-AS41	–	301	
120 A	C100, CORR 120, GYM	2	SCWD	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	37-AS41	90 MIN	709C	
120 B	C100, CORR 120, GYM	2	SCWD	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	37-AS41	90 MIN	709C	
120 C	120, GYM EXTERIOR	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	37-AS41	–	C714	CARD READER
120 D	120, GYM EXTERIOR	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	51-AS44	–	D714	
120 E	140, CAFETERIA 120, GYM	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	61-AS44	44-AS45	40-AS45	90 MIN	709C	
121 A	120, GYM 121, RAMP	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	31-AS44		21-AS44	–	201G	
121 B	121, RAMP 124, STAGE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	201	
122 A	122, OFFICE 120, GYM	1	SCWD	3'-0"	7'-0"	1 3/4"	JJ	HM	31-AS44		41-AS44	–	103B	
123 A	120, GYM 123, STAIR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	31-AS44		21-AS44	–	C201C	CARD READER, ROUTE ALL EXPOSED CONDUIT FOR ACCESS CONTROL'S ON STAIR ROOM 123 SIDE OF DOOR FRAME
125 A	125, STORAGE 120, GYM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	21-AS44	–	201	
126 A	126, MENS RR 120, GYM	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	16-AS41	–	801	
127 A	127, WOMENS RR 120, GYM	1	SCWD	3'-0"	7'-0"	1 3/4"	H	HM	13-AS41	–	16-AS41	–	801	
130 A	C130, CORR 132, MEDIA CENTER	3	ALUM	3'-0"	7'-0"	1 3/4"	FF	ALUM	63-AS42	–	53-AS42	–	706ACM	
130 B	C130, CORR 133, MEDIA CENTER	3	ALUM	3'-0"	7'-0"	1 3/4"	GG	ALUM	63-AS42	–	53-AS42	–	706ACM	
131 A	131, OFFICE 132, MEDIA CENTER	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	10-AS41	–	103	
132 A	C130, CORR 132, RESOURCE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	201	
132 B	132, RESOURCE 133, MEDIA CENTER	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	201	
140 A	C130, CORR 140, CAFETERIA	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	700CHM	
140 B	140, CAFETERIA C100, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	700CHM	
140 G	EXTERIOR 140, CAFETERIA	1	HM	4'-0"	7'-0"	1 3/4"	II	HM	41-AS41	67-AS41	43-AS41	–	C715	CARD READER
140 H	EXTERIOR 140 B, KITCHEN	1	HM	4'-0"	7'-0"	1 3/4"	II	HM	50-AS13	67-AS41	41-AS41	–	C209PW	CARD READER
140 J	140, CAFETERIA EXTERIOR	3	ALUM	3'-0"	7'-0"	1 3/4"	I	ALUM	21-AS43	65-AS41	41-AS43	–	D724AM 1	
142 A	EXTERIOR 142, MECH	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	41-AS41	67-AS41	43-AS41	–	D205	
143 A	143, HIGH EXTERIOR	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	41-AS41	67-AS41	43-AS41	–	D715	
144 A	144, DRY STOR 140 B, KITCHEN	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503S	
144 B	144, DRY STOR 140 A, SERVING	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503S	
146 A	146, LAUNDRY 140 B, KITCHEN	1	HM	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
148 A	148, BREAK 140 B, KITCHEN	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	401	
148 B	147, RR 148, BREAK	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
149 A	149, OFFICE 140 B, KITCHEN	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	103	
152 A	152, JAN C100, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
153 A	C100, CORR 153, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	510	
154 A	154, RR G100, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
155 A	155, MUSIC G100, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
155 B	155, MUSIC C102, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	701GS	
156 A	155, MUSIC 156, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	63-AS31	14-AS41	–	701GS	
157 A	157, STOR C102, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	512	
158 A	158, STOR C102, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
159 A	159, ELEC C102, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
160 A	160, SPEC ED C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201G	
163 A	163, RR C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	501	
164 A	164, JAN C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
165 A	C130, CORR 165, ART	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
165 B	C102, CORR 165, ART	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	701	
166 A	166, STOR 165, ART	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
167 A	167, KILN 165, ART	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
168 A	C201, CORR 168, JAN	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
169 A	C102, CORR 169, DATA	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
171 A	C201, CORR 171, RR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
172 A	172, ELEC 173, RESOURCE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	711	
172 B	EXTERIOR 172, ELEC	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	31-AS41	67-AS41	33-AS41	–	D715	
173 A	173, RESOURCE C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	207	
174 A	EXTERIOR 174, FIRE RISER	1	HM	3'-0"	7'-0"	1 3/4"	K	HM	31-AS41	67-AS41	33-AS41	–	D205	
175 A	175, SPEC ED C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
176 A	C201, CORR 176, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
177 A	176, CLASSROOM 177, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
177 B	176, CLASSROOM 177, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
178 A	178, CLASSROOM C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
179 A	C201, CORR 179, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
180 A	176, CLASSROOM 180, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
180 B	181, CLASSROOM 180, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
181 A	181, CLASSROOM C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
182 A	C201, CORR 182, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
183 A	182, CLASSROOM 183, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
183 B	184, CLASSROOM 183, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
184 A	C201, CORR 184, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
185 A	C202, CORR 185, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
186 A	185, CLASSROOM 186, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
186 B	187, CLASSROOM 186, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
187 A	187, CLASSROOM C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
188 A	C202, CORR 188, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
189 A	188, CLASSROOM 189, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
189 B	190, CLASSROOM 189, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
190 A	190, CLASSROOM C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
191 A	C202, CORR 191, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
192 A	191, CLASSROOM 192, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
192 B	193, CLASSROOM 192, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
193 A	193, CLASSROOM C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
194 A	C203, CORR 194, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
195 A	195, STOR 194, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
195 B	196, CLASSROOM 195, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
196 A	196, CLASSROOM C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
197 A	197, RESOURCE C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	207	
202 A	C202, CORR 202, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
203 A	202, CLASSROOM 203, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
203 B	203, STOR 204, CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
204 A	204, CLASSROOM C202, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
300 A	C301, CORR 300, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
302 A	302, RR 300, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
302 B	309, STOR 311, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
303 A	303, STOR 310, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
303 B	303, STOR 304, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
304 A	C301, CORR 304, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
305 A	305, EARLY ED CLASSROOM C301, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
306 A	306, STOR 305, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
307 A	307, RR 305, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
308 A	308, EARLY ED CLASSROOM C301, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
309 A	309, STOR 308, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
310 A	310, RR 308, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
311 A	311, EARLY ED CLASSROOM C301, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
312 A	312, RR 311, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
313 A	C301, CORR 313, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
314 A	313, EARLY ED CLASSROOM 314, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
315 A	315, RR 313, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
316 A	316, RESOURCE C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	207	
317 A	317, MDF C201, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201G	
317 B	140, CAFETERIA 140 A, SERVING	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	509H	
317 C	140 A, SERVING 140, CAFETERIA	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	509H	
317 D	140, CAFETERIA 140 A, SERVING	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	509H	
317 E	140 A, SERVING 142, CAFETERIA	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	509H	
317 F	140, CAFETERIA 140 B, KITCHEN	1	MTL	4'-4"	7'-0"	2"	–	MTL	66-AS42	–	53-AS42	–	002	COILING DOOR AT CAFETERIA TO DISHWASHING AREA
320 A	C320, CORR 320, SPEC ED	1	SCWD	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	37-AS41	90 MIN	701C	
321 A	320, SPEC ED 321, STORAGE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
321 B	326, SPEC ED 321, STORAGE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
322 A	322, RR 321, STORAGE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
324 A	324, RR 321, STORAGE	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
325 A	325, LIFE SKILLS RM 320, SPEC ED	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	507	
325 B	326, LIFE SKILLS RM 326, SPEC ED	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	507	
326 A	C302, CORR 326, SPEC ED	1	SCWD	3'-0"	7'-0"	1 3/4"	K	HM	35-AS41	53-AS45	37-AS41	90 MIN	701C	
327 A	C302, CORR 327, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
328 A	327, EARLY ED CLASSROOM 328, RR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
329 A	327, EARLY ED CLASSROOM 329, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
329 B	330, EARLY ED CLASSROOM 329, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
330 A	330, EARLY ED CLASSROOM C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
331 A	330, EARLY ED CLASSROOM 331, RR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
340 A	340, DATA C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201G	

DOOR SCHEDULE

DOOR NUMBER	DOOR DESCRIPTION CONNECTING ROOMS	TYPE	MATERIAL	SIZE WIDTH	SIZE HEIGHT	SIZE THICKNESS	FRAME TYPE	FRAME MATERIAL	FRAME DETAILS HEAD	FRAME DETAILS SILL	FRAME DETAILS JAMB	FIRE RATING LABEL	HARDWARE SET NUMBER	COMMENTS
341 A	341, ELEC C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201G	
342 A	342, G. OFF C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
343 A	343, RR C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	301	
344 A	344, JAN C303, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	16-AS41	–	201	
345 A	345, SPEC ED C302, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
346 A	346, STOR 345, SPEC ED	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
347 A	C302, CORR 347, SPEC ED	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
348 A	348, EARLY ED CLASSROOM C302, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
349 A	348, EARLY ED CLASSROOM 349, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
349 B	351, EARLY ED CLASSROOM 349, STOR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
350 A	348, EARLY ED CLASSROOM 350, RR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
351 A	C302, CORR 351, EARLY ED CLASSROOM	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
352 A	351, EARLY ED CLASSROOM 352, RR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
360 A	360, EARLY ED CLASSROOM C101, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
361 A	361, STOR 360, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
362 A	362, RR 360, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
363 A	363, EARLY ED CLASSROOM C101, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
364 A	364, STOR 363, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
364 B	364, STOR 365, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
365 A	365, RR 363, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
366 A	366, EARLY ED CLASSROOM C101, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
367 A	367, RR 366, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
368 A	368, RR C101, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
369 A	369, RESOURCE C101, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	201	
370 A	140, JAN C101, CORR	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	201	
371 A	371, EARLY ED CLASSROOM C101, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
372 A	372, STOR 371, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
372 B	372, STOR 374, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	503	
373 A	373, RR 371, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
374 A	374, EARLY ED CLASSROOM C101, CORR	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
375 A	375, RR 374, EARLY ED CLASSROOM	1	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	301	
376 A	C101, CORR 376, EARLY ED CLASSROOM	2	SCWD	3'-0"	7'-0"	1 3/4"	II	HM	13-AS41	–	14-AS41	–	501	
377 A	377, RR 376, EARLY

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MSL

From: Colin Meeks, Director of Construction

Date: 05-28-2025

Contract Vendor: CADE Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

Sunset Hill Elementary

PCO #56 - Aluminum roof transition ladders

Aluminum roof transition ladders were included in both trade contract 05A and 07C in the bid documents. PCO #56 removes the aluminum roof transition ladders from trade contract 05A and is a credit back to contingency.

PCO #56 is a credit back the contingency $21,325.00

CADE CONSTRUCTION

PCO #056

CADE Construction
701 W Sheridan Ave Suite 108
Oklahoma City, Oklahoma 73102
Phone: +14054106072

Project: 23-04 - Sunset Hill Elementary
4800 S. Sara Road
Oklahoma City, Oklahoma 73064

Prime Contract Potential Change Order #056: Aluminum Roof Transition Ladders

TO:	Mustang Public Schools 909 S. Mustang Road Mustang, Oklahoma 73064	**FROM:**	CADE Construction 701 W. Sheridan Avenue Suite 108 Oklahoma City, Oklahoma 73102
PCO NUMBER/REVISION:	056 / 0	**CONTRACT:**	23-04 - Elementary #09
REQUEST RECEIVED FROM:	Blake Burden **(CADE Construction)**	**CREATED BY:**	Blake Burden **(CADE Construction)**
STATUS:	Approved	**CREATED DATE:**	5/20/2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:	0 days	**PAID IN FULL:**	No
EXECUTED:	No	**SIGNED CHANGE ORDER RECEIVED DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Aluminum Roof Transition Ladders

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
PCO #56 - Aluminum Roof Transition Ladders - $(21,325.00)

Aluminum roof transition ladders were included in both trade contract 05A and 07C in the bid documents. PCO #56 removes the aluminum roof transition ladders from trade contract 05A and is a credit back to contingency in the amount of $21,325.00.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	05-100-M.O Structural Steel (Material) - Shawnee Fab	VE Aluminum Roof Transition Ladders	$(21,325.00)
2	01-040-O.O Contingency.Other	Credit to Contingency	$21,325.00
		Grand Total:	**$0.00**

Heath Tate (MA+ Architecture)
4000 N. Classen Boulevard Suite 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/27/25 DATE

Mustang Public Schools
909 S. Mustang Road
Mustang, Oklahoma 73064

SIGNATURE DATE

CADE Construction
701 W. Sheridan Avenue Suite 108
Oklahoma City, Oklahoma 73102

SIGNATURE 5/27/25 DATE

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MDL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #10 Awnings allowance fraw down

During the bidding an allowance was created of $47,000 the bid came in at $32,300 with a remainder of $14,700 going to contingency.

Increase to contingency $14,700

TIMBERLAKE CONSTRUCTION

PCO #010

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #010: Awnings Allowance Draw Down

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	010 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Malcolm Becton **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	4/23 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Awnings Allowance Draw Down

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #010 - Awnings Allowance Draw Down
PCO issued to move contract value from G code to S code.

During bidding an allowance was created for Protective Cover (Awnings). Quote was accepted by the architect via Substitution Request.

ATTACHMENTS:
MPS HS Expan - Awnings Substitution Request Form - AAN.pdf _Archetype Can. Pricing Backup.pdf

#	Cost Code	Description	Type	Amount
1	107-300 - Protective Covers - Allowance	Awnings Allowance Draw Down	General	($32,300.00)
2	107-300 - Protective Covers - Allowance	BP 10E Awnings	Subcontract	$ 32,300.00
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/28/2025 DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE 05.28.25 DATE

Outlook

RE: Mustang HS Expansion: Disapproved Substitution Request

From lance@archetypecanopies.com <lance@archetypecanopies.com>
Date Mon 3/31/2025 12:54 PM
To Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Cc Jay Crawford <jay.crawford@timberlakeconstruction.com>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

The price is not affected.

Thanks for your help on this.

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Monday, March 31, 2025 12:50 PM
To: lance@archetypecanopies.com
Cc: Jay Crawford <jay.crawford@timberlakeconstruction.com>
Subject: Re: Mustang HS Expansion: Disapproved Substitution Request

Lance,

I wanted to follow up with you on the email below regarding your substitution request. We need you to verify the modifications made to your submittal and substitution request will not change the price on your quote.

I have attached the "Approved As Noted" Sub request from the architect. Please review the document and ensure the direction provided by the architect does not change your pricing and your bid reflects these specifications.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com



From: lance@archetypecanopies.com <lance@archetypecanopies.com>
Sent: Thursday, March 27, 2025 3:18 PM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Cc: Jay Crawford <jay.crawford@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

See attached, your mods to the data looks good to me, thanks for your efforts.

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Thursday, March 27, 2025 2:51 PM
To: lance@archetypecanopies.com
Cc: Jay Crawford <jay.crawford@timberlakeconstruction.com>
Subject: Re: Mustang HS Expansion: Disapproved Substitution Request

Lance,

This is what I came up with just making modifications to the product data you sent based off of my conversation with the architect. Please review and add any corrections needed.

Again, we need this by the end of business today in order to present to the owners in tomorrow's meeting.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com

TOP WORK PLACES 2024 THE OKLAHOMAN
TIMBERLAKE CONSTRUCTION

From: lance@archetypecanopies.com <lance@archetypecanopies.com>
Sent: Thursday, March 27, 2025 1:20 PM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

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I will forward to our owner to see if we can add it. The clouded ones are our standard colors. I am not sure why he doesn't get that.

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Thursday, March 27, 2025 1:18 PM
To: lance@archetypecanopies.com
Subject: Re: Mustang HS Expansion: Disapproved Substitution Request

Lance,

I believe what they're looking for is for this product to be in your finish section on your submittal. He said the red clouded area has products in it that do not match the specs.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com

From: lance@archetypecanopies.com <lance@archetypecanopies.com>
Sent: Thursday, March 27, 2025 11:46 AM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

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I don't have a sample of that color, I don't understand what he is wanting.

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Thursday, March 27, 2025 11:30 AM
To: lance@archetypecanopies.com
Subject: Re: Mustang HS Expansion: Disapproved Substitution Request

Lance,

I spoke with the architect again and he needs the substitution request filled out again. Please attach the submittal and include the information about the finish color. These will match the finish of the existing high school building which is Berridge Zinc Grey.

I have also attached photos of the finish they are looking for.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell

(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com

From: lance@archetypecanopies.com <lance@archetypecanopies.com>
Sent: Thursday, March 27, 2025 9:20 AM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

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See attached, we would need a sample of custom color to match, I don not have a different color chart available.

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Thursday, March 27, 2025 9:03 AM
To: Lance Mitchell <lance@archetypecanopies.com>
Subject: Fw: Mustang HS Expansion: Disapproved Substitution Request

Lance,

Please see the email below from the architect. We will need product data for the material with a color selection and the warranty from Kynar.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com

From: Kyle Murphy <KyleM@maplusarch.com>
Sent: Thursday, March 27, 2025 8:59 AM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Cc: Jay Crawford <jay.crawford@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

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Malcolm,

Archetype needs to show this in documentation. I will not approve based on an email response from Archetype. Please have them submit product data showing that they can comply with the specified requirements of the canopies.

Thanks,

Kyle Murphy
PROJECT ARCHITECT
MA+ ARCHITECTURE
405.525.8806 | www.maplusarch.com

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Thursday, March 27, 2025 8:41 AM
To: Kyle Murphy <KyleM@maplusarch.com>
Cc: Jay Crawford <jay.crawford@timberlakeconstruction.com>
Subject: Fw: Mustang HS Expansion: Disapproved Substitution Request

Hello Kyle,

Will the below email rectify the attached disapproved substitution request?

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com



From: lance@archetypecanopies.com <lance@archetypecanopies.com>
Sent: Thursday, March 27, 2025 8:37 AM
To: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Subject: RE: Mustang HS Expansion: Disapproved Substitution Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Malcolm,

We will match the finish color of the standing seam roof panels as selected by the architect. We will also provide the specified 10 year warranty for the Kynar finishes that meet the AAMA 2605 specifications

From: Malcolm Becton <malcolm.becton@timberlakeconstruction.com>
Sent: Wednesday, March 26, 2025 3:42 PM
To: lance@archetypecanopies.com
Subject: Mustang HS Expansion: Disapproved Substitution Request
Importance: High

Lance,

Thanks for returning my call. Please see attached Disapproved Substitution Request from the Architect. I have also attached the project's specifications for reference.

Again, this will need to be corrected and approved by EOB tomorrow 3/27725.

Malcolm Becton
Assistant Project Manager
(816) 316-9076 - Cell
(405) 840-2521 - Office
malcolm.becton@timberlakeconstruction.com
timberlakeconstruction.com

TOP WORK PLACES 2024 THE OKLAHOMAN
TIMBERLAKE CONSTRUCTION

007400 SUBSTITUTION REQUEST FORM

1.01 To: Architect

1.02 Specified Item:

A. Awnings

B. 107314 Products 1-2 2.1

(Section) (Page) (Paragraph)

(Description)

1.03 The undersigned requests consideration of the following:

A. Proposed Substitution:
Aluminum Canopy

1.04 The undersigned certifies that the following paragraphs, unless modified or clarified by attachments, are correct:

A. The proposed substitution does not affect dimensions shown on the Drawings.

B. The undersigned will reimburse Construction Manager for review or redesign services associated with re-approval by authorities.

C. The undersigned will coordinate installation and make changes to other Work which may be required for the Work to be complete with no additional cost to Architect.

D. The proposed substitution will have no adverse affect on other trades, the construction schedule, or specified warranty requirements.

E. Maintenance and service parts will be **locally** available for the proposed substitution.

G. Attached data also includes a description of any revisions to the Contract Documents which the proposed substitution will require for its proper installation.

1.05 The undersigned further certifies that the function, appearance and quality of the proposed substitution are equivalent or superior to the specified item.

A. Submitted by: _____ _____
(Signature) (Date)

B. Company Archetype Canopies

C. Address 5432 S 103rd E Ave Tulsa, OK 74146

D. Telephone 918.584.8449

E. List of Attachments: Substitutions will not be approved unless accompanied by supporting data.
1. Product Data
2. _____
3. _____

1.06 For use by the Architect

___Accepted ___Not Accepted X Accepted As Noted ___Received Too Late

END OF SECTION

1. Hanger rods shall be powder coated to match canopy. Canopy itself shall be Kynar AAMA 2605. See markup on finish section of listed spec below.
2. Archetype Canopies is an approved manufacturer. Listing a manufacturer as approved does not release the manufacturer from meeting the requirements set forth in the specification.

Kyle Murphy, MA+

ARCHETYPE
CANOPIES



Fabricated Structure Product Data

Archetype Canopies · 5408 S 103rd E Ave · Tulsa, OK 74146 · (918) 584-8449

ARCHETYPE
CANOPIES

Product Data for Archetype Canopies' Fabricated Structures

	Carbon Steel Structures	Aluminum Structures
Structure Materials	ASTM A-500 Grade B Mill Round or Rectangular Tubes ASTM A-572, Grade 50 W, C, T Shapes ASTM A36 Plate	6061-T6511 Bar 6063-T52 Angles, Tubes, Channels 6063-T6 Beams, Fascia 6005-T6 Beams
Decking	ASTM A653/A 3x12/3x16 Roll Formed Decking Panels	6063-T6 Extruded Decking 3004-H36 Roll Form Decking
Anchor Bolts	ASTM A307 or ASTM A572/M	ASTM A307 or ASTM A572/M
Hardware	ASTM F593 Stainless Steel Fasteners	ASTM F593 Stainless Steel Fasteners
Finishing	Rust-inhibitive oxide primer AAMA 2603 Baked Enamel AAMA 2604 Powder Coating AAMA 2604 50% Kynar AAMA 2605 70% Kynar AAMA 611 Class II Anodonic Coating AAMA 611 Class I Anodonic Coating	AAMA 2603 Baked Enamel AAMA 2604 Powder Coating AAMA 2604 50% Kynar AAMA 2605 70% Kynar AAMA 611 Class II Anodonic Coating AAMA 611 Class I Anodonic Coating Berridge - Zinc Grey (Kynar 500 or Hylar 5000)
Accessories	ASTM 653/ A653M Zinc-Coated Manufactured Gutters, Downspouts, Trim & Closure Accessories ASTM C1107/C1107M Non-Shrink Grout	6063- T6 Trim/Fascia ASTM C1107/C1107M Non-Shrink Grout.
Warranty	Standard 1 Year Workmanship and Finish. Extended Warranties are available.	Standard 1 Year Workmanship 10 Year Finish Warranty Meeting AAMA 2065 Specifications.

SECTION 10 73 16

ALUMINUM CANOPIES

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Pre-engineered, pre-finished extruded overhead Aluminum Canopies.

1.2 RELATED SECTIONS

A. Section 07800 - Sealants.

1.3 REFERENCES

A. American Architectural Manufacturers Association (AAMA):
   1. AAMA 2603 - Voluntary Performance Requirements and Test Procedures for Pigmented Organic Coatings on Extruded Aluminum.
   2. AAMA 2605 - Voluntary Specification for High Performance Organic Coatings on Architectural Extrusions and Panels.
   3. AAMA 607.1 - Voluntary Guide Specification and Inspection Methods for Clear Anodic Finishes for Architectural Aluminum.
   4. AAMA 608.1 - Voluntary Guide Specification and Inspection Methods for Electrolytically Deposited Color Anodic Finishes for Architectural Aluminum.

1.4 DESIGN REQUIREMENTS

A. Beams, Deck, and Trim: Aluminum extrusions.

B. Structural Framing: Interlocking deck sections secured by screws.
   1. Heli-arc welded, single framed units.
   2. Mechanically fastened beams using internally concealed bolted connections.

C. Canopy: Self-draining from deck through structural framing to scuppers or downspouts.

D. Engineering Design Criteria:
   1. International Building Code 2015
   2. ASCE 7-10, Minimum Design Loads for Buildings and Other Structures
   3. Aluminum Design Manual 2015
   4. AWS D1.2 – 2014, Structural Welding Code – Aluminum
   5. Local governing codes and standards for site location

E. Design Loads:
   1. Comply with Building Code for site location.
   2. Collateral Loads: Additional loads imposed by other materials or systems identified in contract documents.

F. Structural Design: Prepare complete structural design calculations for canopy members.

G. Structural Design: Prepare complete structural design calculations for canopy members.

1.5 SUBMITTALS

A. Submit under provisions of Section 01300.

B. Product Data: Manufacturer's catalog data, detail sheets, and specifications.

C. Shop Drawings: Layout and erection drawings showing roof framing, deck panels, cross sections, and trim details, clearly indicating proper assembly.

D. Samples: Color selection samples consisting of actual coating material on aluminum extrusions.

1.6 QUALITY ASSURANCE

A. Overall Standard: Structural engineering design documents stamped by a structural engineer registered to practice in Oklahoma.

B. Manufacturer Qualifications: Minimum five years experience in producing canopies with welded connections and of the type specified.

C. Installer Qualifications: Minimum two years experience in erecting covers/canopies of the type specified.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Conform to Section 01660 - Product Storage and Handling Requirements.

B. Follow manufacturer's instructions.

PART 2 PRODUCTS

2.1 MANUFACTURERS

A. Acceptable Manufacturer:

Archetype Canopies
5432 S 103rd E Ave
Tulsa, OK 74146
Tel: (918) 584-8449

B. Representative: Robert America.

C. Requests for substitutions will be considered in accordance with provisions of Section 01600.

D. Provide all canopies from a single manufacturer.

2.2 MATERIALS

A. Aluminum Extrusions: 6063 alloy, T-6 temper.

B. Rods: Sched 40 rods with clevises.

C. Cantilever Supports: Tubular and plate carbon steel

2.3 COMPONENTS

A. Gutter Fascia: Where applicable provide "G-shaped" gutter fascia capable in manufacturer's standard sizes.

B. Fascia: Where applicable provide manufacturer's standard fascia in standard sizes.

C. Deck: Extruded self-flashing sections interlocking into a composite unit.

D. Hanger Assemblies: Provide sched. 40 carbon steel hanger rods in manufacturer's standard shapes and sized to meet the loads seen by canopy.

E. Cantilever Assemblies: Where applicable provide carbon steel tubular cantilever arms in manufacturer's standard shapes and sized to meet the loads seen by canopy.

F. Flashing: Flashing shall be made of aluminum sheet finished to match the color of the canopy. Minimum flashing thickness shall be 0.040" thick.

2.4 ACCESSORIES

A. Fasteners:
1. Deck Screws: No. 12 by 1 inch (25 mm), self-tapping, Type 18-8 stainless steel with neoprene washers.
2. Trim Screws: No. 10 by 1/2 inch (13 mm), self-tapping, Type 18-8 stainless steel.
3. Trim Rivets: Aluminum, size recommended by manufacturer for specific condition.
4. Other Fasteners: Type 18-8 stainless steel, type recommended by manufacturer for specific condition.

2.5 FABRICATION

A. Shop Assembly: Fabricate gutter fascia into one-piece rigid frames with corners mitered and heli-arc welded to the extent that completed frames can be shipped on local, state, and federal highways without special permit. Provide top-down bolted connections for frames required to be shipped unassembled.

B. Shop Assembly: Fabricate gutter fascia for field assembled bolted connections.

2.6 FINISHES

A. Structural Members and Decking:
1. ~~Baked Enamel: AA-C-12C-42R-1, comply with AAMA 2603.~~
   a. ~~Color: Bronze and Red.~~
2. ~~Fluoropolymer Coating: 70 percent PVDF resin-based fluoropolymer, AA-C-12C-42R-1, color as selected by architect from full range, comply with AAMA 2605.~~
   a. Two coat application.
   b. Three coat application.

PART 3 EXECUTION

3.1 EXAMINATION

A. Examine building surfaces to which canopy will connect.

B. Coordinate with responsible trade to perform corrective work on unsatisfactory surfaces.

C. Commencement of work by installer is acceptance of existing conditions.

3.2 ERECTION

A. Erect canopies in accordance with manufacturer's installation instructions.

B. Keep aluminum surfaces from direct contact with ferrous metal or other incompatible materials by applying one coat of clear acrylic coating.

3.3 CLEANING

A. Clean surfaces soiled by work as recommended by manufacturer.

B. Remove surplus materials and debris from the site.

3.4 PROTECTION

A. General Contractor shall ensure protection of installed aluminum canopies from other construction so that canopies are without damage at time of substantial completion of project

END OF SECTION



Kerr Middle School



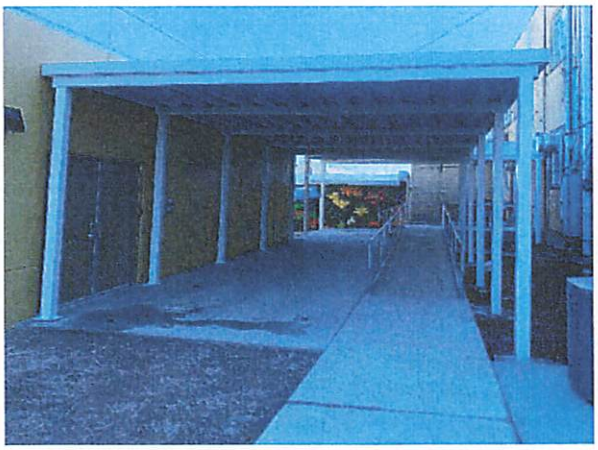
Kerr Middle School



The Parlor



The Parlor



Lawton Whittier Elementary Saferoom



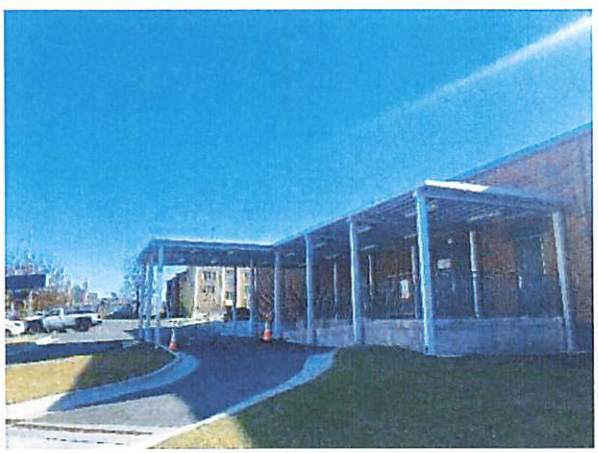
Jenks East Elementary



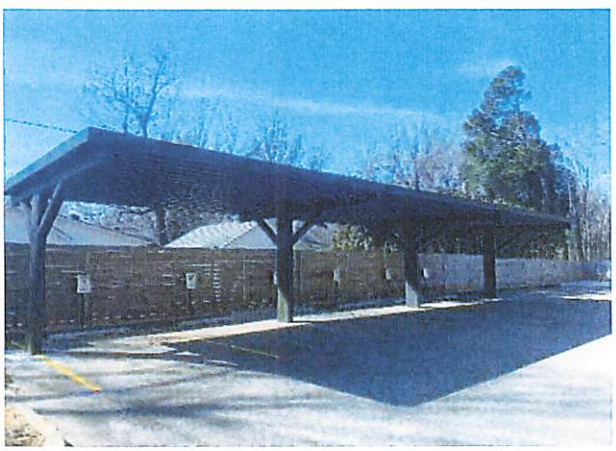
Putnam City High School



Greenheck



Emergency Infant Services



Scissortail Wealth Management



Frontier Public Schools



Bethany Public Schools

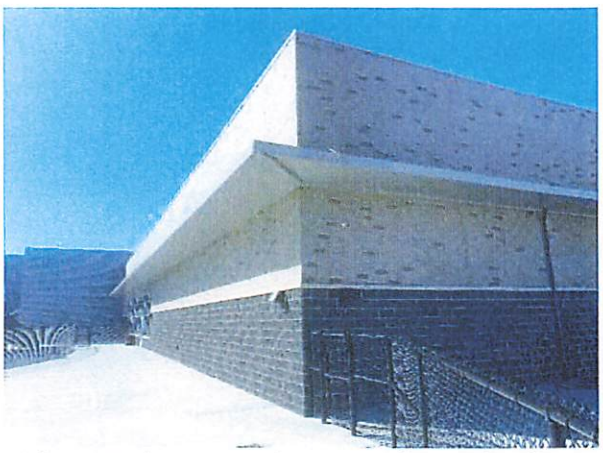


AAA Car Care Center Norman


Village on Main Apartments


Seiling Public Schools Fieldhouse

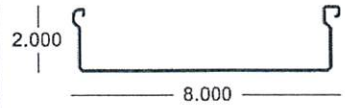

Rose District Mixed Use


Bixby NW Elementary & Intermediate School

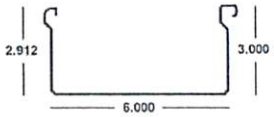

Western Heights Public Schools

Architectural Canopy

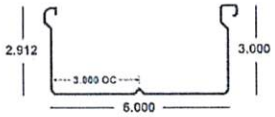
2 x 8 Self Mating Canopy Roof Pan x 24'
6063-T6



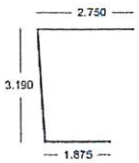
3 x 6 Self Mating Canopy Roof Pan x 24'
6063-T6



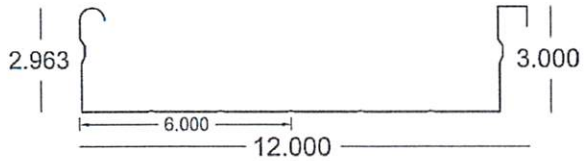
3 x 6 x .078 Self Mating Canopy Roof Pan (V-Deck)
6063-T6 (3" On Center V)



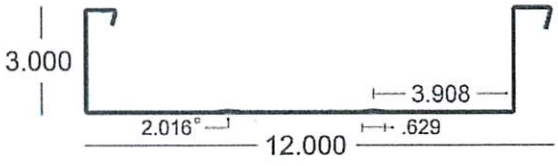
3 x .045 Extruded Header



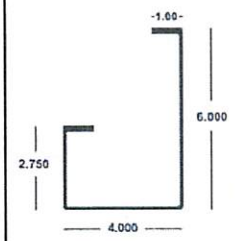
3 x 12 Carport Roll Form Roof Pan (5 Rib)
Self Mating Available in .032 and .024 thicknesses



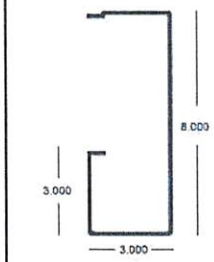
3 x 12 x .050 Carport Roll Form Roof Pan (2 Rib)
Self Mating



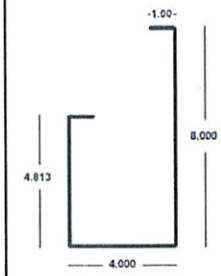
4 x 6 x .093 Gutter Fascia



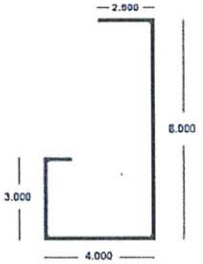
3 x 8 x .125 Gutter Fascia



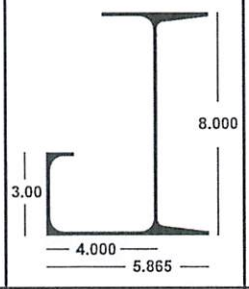
4 x 8 x .125 Gutter Fascia



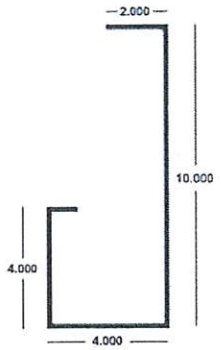
4 x 8 x 3 x .125 Gutter Fascia



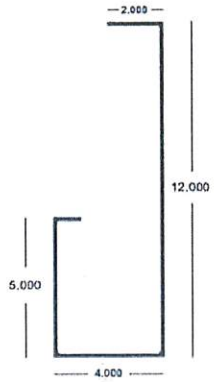
4 x 8 x 3 x .135 Gutter Fascia Channel



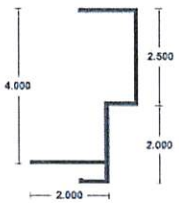
4 x 10 x 4 x .125 Gutter Fascia



4 x 12 x 5 x .160 Gutter Fascia



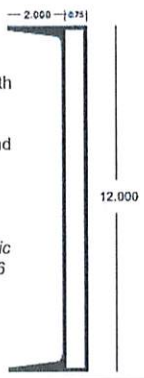
Gutter/Fascia Extender x 24'
2" x 4.5" x .093



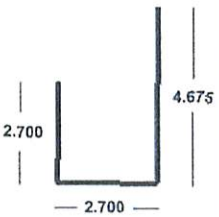
12" Industrial Channel Fascia

Mates with
4 x 6,
4 x 8,
4 x 10 and
4 x 12
Gutter
Fascias

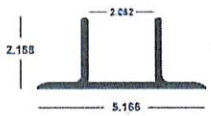
Schematic Arch p 06



Fascia Splice



Tie Back Clips
6063-T6





2" Tie Back Clip
(with holes)

Saddle Bracket
6063-T6



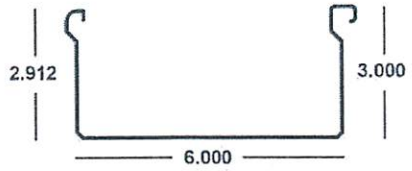
Female Pins



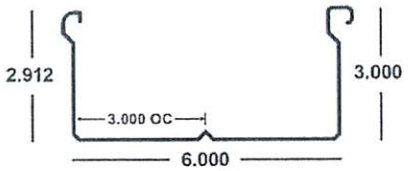
ARCHETYPE CANOPIES
ARCHETYPE CANOPIES
TULSA, OK 74146
918-584-8449

Walkway Systems

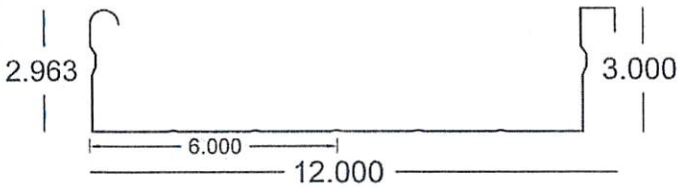
3 x 6 Self Mating Canopy Roof Pan
6063-T6 Mill Finish
(0.065 - Light Wall)
0.078 - Heavy Wall



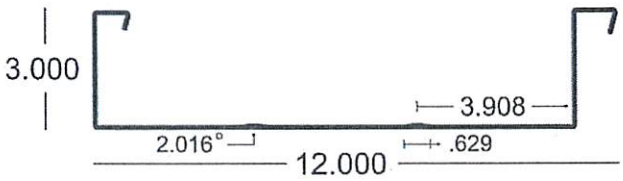
3 x 6 x .078 Self Mating Canopy Roof Pan (V-Deck)
6063-T6 Mill Finish (3" On Center V)
0.078 - Heavy Wall



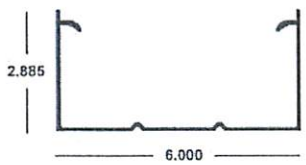
3 x 12 Carport Roll Form Roof Pan (5 Rib)
Available in .032 and .024 thicknesses
Self Mating



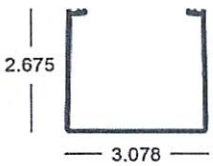
3 x 12 x .050 Carport Roll Form Roof Pan (2 Rib)
Self Mating



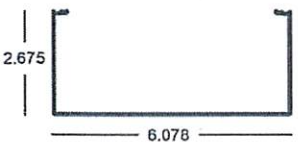
WWC-17 "P" Roof Pan
...ll: .060 *Mates with WWC-19*
...063-T6



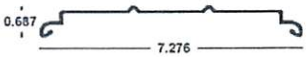
1/2 Bottom
Mates with 2-3/4 Top & 4-1/2 Top



Bottom
Mates with 2-3/4 Top & 4-1/2 Top



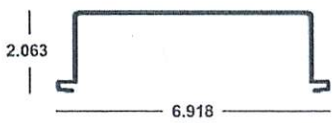
WWC-19 "P" Cap (Flat)
Wall: .060 *Mates with WWC-17*
6063-T6



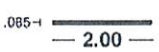
2-3/4 Top Clear Anodized
Mates with 1/2 Bottom & Bottom



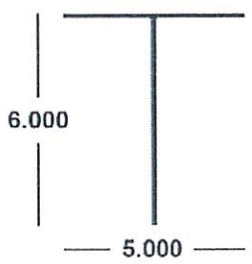
4-1/2 Top Clear Anodized
Mates with 1/2 Bottom & Bottom



2" Pan End Cap
Wall: .085 6063-T6 -



T-Flashing



Architectural 08

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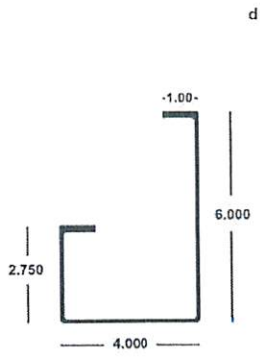
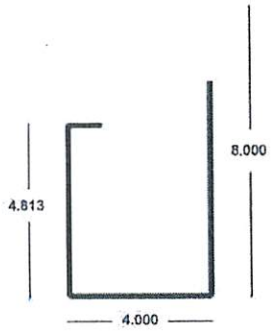
918-584-8449

Walkway Systems

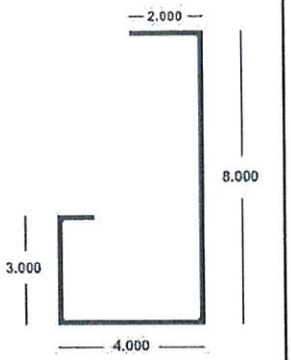
4 x 6 x .093 Gutter Fascia



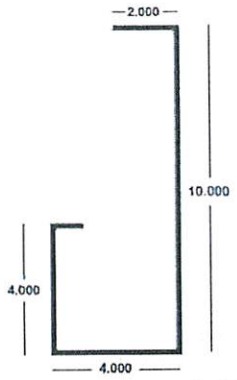
4 x 8 x .125 Gutter Fascia



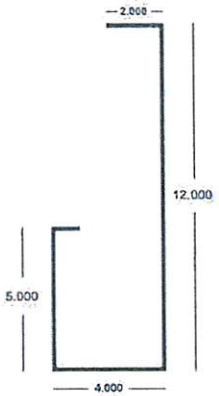
4 x 8 x .125 Gutter Fascia



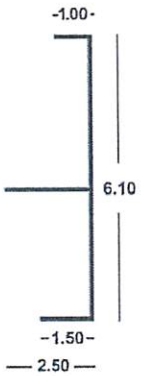
4 x 10 x .125 Gutter Fascia



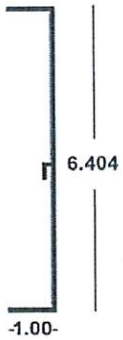
4 x 12 x .160 Gutter Fascia



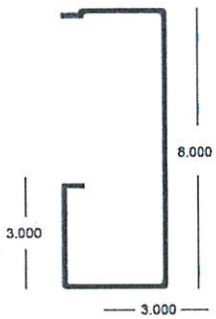
6.1 x .070 Fascia
6063-T6



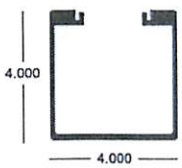
6.404 x 1 x .070 Side Fascia
6063-T6



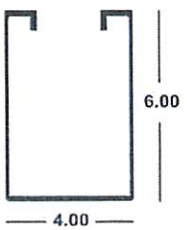
3 x 8 x .125 Gutter Fascia



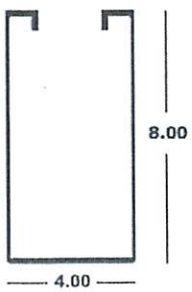
4 x 4 x .150 Gutter Beam
6063-T6



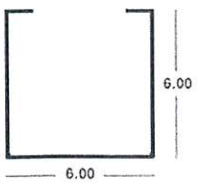
4 x 6 x .190/.125 Gutter Beam
6063-T6



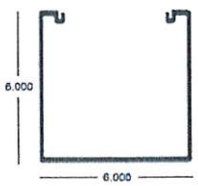
4 x 8 x .190/.150 Gutter Beam
6063-T6



6 x 6 x .150 Gutter Beam
6063-T6



6 x 6 x .130/.190 Gutter Beam
6005-T5



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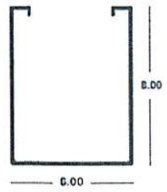
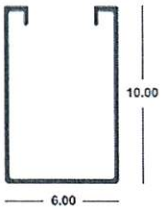
Walkway Systems

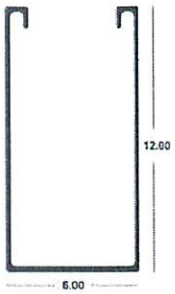
6 x 8 x .190 Gutter Beam



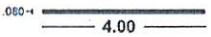
6 x 10 x .190 Gutter Beam



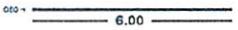
6 x 12 Drain Beam



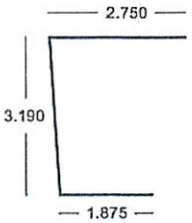
4 x .080 Gutter Beam End Cap x 97"



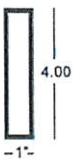
6 x .080 Gutter Beam End Cap x 97"



3 x .045 Extruded Header

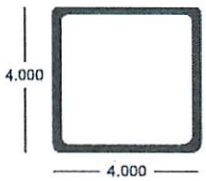


1 x 4 x .125 Rect Tube

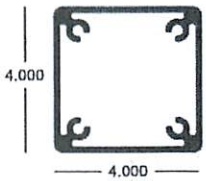


4 x .125 Sq Tube
(.125 radius) 6063-T6

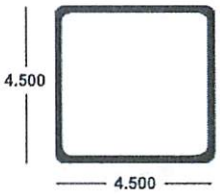
4 x .150 Square Tube



4 x .156 Square Tube Boss Column

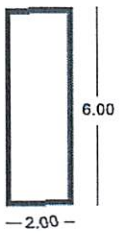


4.5 x .093 Square Tube
(.125 radius) 6063-T6

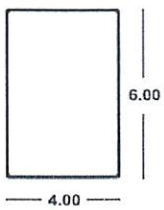


2 x 6 x .125 Rect Tube

2 x 6 x .250 Rect Tube

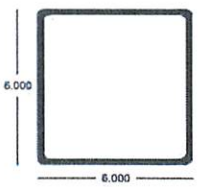


4 x 6 x .150 Rect. Tube
(.125 radius)

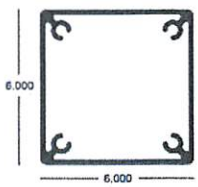


6 x .150 Square Tube
6063-T6 -

6 x .180 Square Tube



6 x .180 Square Tube Boss Column



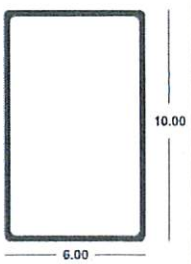
4 x 8 x .190/.150 Rect. Tube



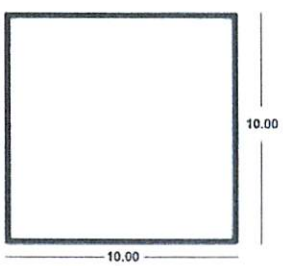
6 x 8 x .188 Rect. Tube
With Radius
6063-T6



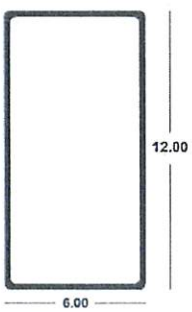
6 x 10 x .190 Rect. Tube
With Radius



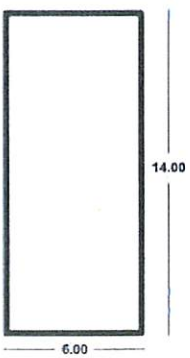
10 x .250 Square Tube
With Radius



6 x 12 x .250 Rect. Tube
With Radius



6 x 14 x .250 Rect. Tube
With Radius



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918-584-8449

Scott Berger

From: Wegener, Jeff <jwegener@larsondesigngroup.com>
Sent: Tuesday, October 8, 2024 1:27 PM
To: Scott Berger
Cc: Hukill, Jason
Subject: Harrah Russell Babb fee

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Scott,

Our Russell Babb fee is composed of two parts:

- 8% x GMP for Basic Services
- $41,770 for Additional Services (civil engineering and shelter peer review)

Jeff

JEFF WEGENER, AIA, ALEP
Sr. Practice Manager, Education Studio

Larson Design Group
D: 405.470.4901
M: 405.919.2466
www.larsondesigngroup.com
jwegener@larsondesigngroup.com

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MDL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #11 A2L changover for commercial refrigeration

PCO #11 is to meet EPS's compliance installation standards under the AIM Act, A2L refrigerants are required for installation after 01.01.26 in the of $8116.39

The cost of this will come out of the escallation allowance ($435,000)

$426,883.61 remaining in escalation allowance

TIMBERLAKE CONSTRUCTION

PCO #011

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #011: A2L Changeover for Com Refrig

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	011 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/14 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: A2L Changeover for Com Refrig

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #011 - A2L Changeover for Commercial Refrigeration
To meet EPS's compliance installation standards under the AIM Act, A2L refrigerants are required for installations after 01.01.26.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	114-400 - Food Service Equipment	Change Refrigerant to A2L	Subcontract	$ 8,116.39
2	007-398 - Escalation - Allowance	Allowance Draw Down	General	($8,116.39)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/28/2025 DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE 05.28.25 DATE

AMUNDSEN COMMERCIAL KITCHENS

Quote

05/09/2025

Project:
Mustang Public Manual - High School Expansion - A2L Refrigeration System

From:
Amundsen Commercial Kitchens - OKC
Dustin Mihelis
3805 NW 36th st.
Oklahoma City, OK 73112
405-236-5961
405-236-5961 (Contact)

Job Reference Number: 19071

Item	Qty	Description	Sell	Sell Total
103	-1 ea	**REFRIGERATION SYSTEM, REMOTE** RDT Model No. CUSTOM REFRIGERATION SYSTEM, Shape and size per plans and specs. SYSTEM A - ITEM 102 - W/I COOLER - 2.0HP, 208/60/3, MED TEMP SYSTEM A - W/I COOLER - EVAPORATOR COIL, 115/60/1 (W/ ECOSMART CONTROLLER +EEV) SYSTEM B - ITEM 102 - W/I FREEZER - 7.5HP, 208/60/3, LOW TEMP SYSTEM B - W/I FREEZER - EVAPORATOR COIL, 230/60/1 (W/ ECOSMART CONTROLLER +EEV) ***Refer to shop drawings***	$38,523.84	$-38,523.84
	-1 ea	Extended 4-Yr Comp Warranty (Required)	$1,019.96	$-1,019.96
	-1 ea	2-Yr Part Warranty (Required)	$2,256.99	$-2,256.99
	-1 ea	2-Yr Labor Warranty (Required)	$7,524.77	$-7,524.77
			ITEM TOTAL:	**$-49,325.56**
103	1 ea	**REFRIGERATION SYSTEM, REMOTE** RDT Model No. CUSTOM REFRIGERATION SYSTEM, Shape and size per plans and specs. SYSTEM A - ITEM 103 - WALK-IN COOLER - YB14KSE-TF5 230-60-3: COPELAND SCROLL COMPRESSOR FOR A2L SYSTEM A - ITEM 103 - WALK-IN COOLER - EVAPORATOR COIL, 115/60/1 W/ ECO-SMART CONTROLLER, EEV & RDS SYSTEM B - ITEM 103 - WALK-IN FREEZER - YF19KAE-TF5 230-60-3: COPELAND SCROLL COMPRESSOR FOR A2L SYSTEM B - ITEM 103 - WALK-IN FREEZER - EVAPORATOR COIL, 230/60/1 W/ ECO-SMART CONTROLLER, EEV & RDS ***Refer to shop drawings***	$44,780.45	$44,780.45

Item	Qty	Description	Sell	Sell Total
	1 ea	Extended 4-Yr Comp Warranty (Required)	$1,252.35	$1,252.35
	1 ea	2-Yr Part Warranty (Required)	$2,633.50	$2,633.50
	1 ea	2-Yr Labor Warranty (Required)	$8,775.65	$8,775.65
			ITEM TOTAL:	**$57,441.95**

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $8,116.39

A2L GUIDE

Understanding the A2L Changeover for Commercial Refrigeration

WHY ARE A2L REFRIGERANTS REQUIRED BY 2026?

The transition to A2L refrigerants in commercial refrigeration is driven by global and domestic efforts to reduce the environmental impact of high-GWP (Global Warming Potential) refrigerants. The Kigali Amendment to the Montreal Protocol mandates the phasedown of HFCs like R-404A and R-134a. In the U.S., the AIM Act (American Innovation and Manufacturing Act) requires significant reductions in the use of HFCs by 2024, with further restrictions coming in 2026. This impacts all sectors, including commercial refrigeration, which must shift to low-GWP alternatives such as A2Ls.

TRANSITION TO LOW-GWP REFRIGERANTS BY 2026:

By January 1, 2026, all new commercial refrigeration systems must utilize low-GWP refrigerants, such as the mildly flammable A2L category, instead of high-GWP options like R-404A. After this date, the production and importation of high-GWP refrigerants will be heavily restricted, affecting both the installation of new systems and maintenance of older systems.

COMPLIANCE BY INSTALLATION DATE

To meet the EPA's compliance standards under the AIM Act, it is essential to understand that compliance hinges on the installation date. Specifically, the EPA defines "installation" as the point at which a field-assembled system's circuit is completed, fully charged, and capable of functioning for its intended purpose. This means that any new commercial refrigeration system designed to use low-GWP refrigerants must be fully operational and installed by January 1, 2026.

WHAT ARE THE KEY DIFFERENCES BETWEEN A2LS AND CURRENT REFRIGERANTS IN COMMERCIAL REFRIGERATION?

MILD FLAMMABILITY (A2L VS. A1):

A2L refrigerants are classified as mildly flammable, which distinguishes them from non-flammable A1 refrigerants like R-404A and R-134a. Although A2Ls have a lower risk of ignition, they still require specific safety precautions due to their mild flammability.

PERFORMANCE CHARACTERISTICS:

In commercial refrigeration, A2L refrigerants like R-454A offer similar cooling performance and efficiency to their HFC counterparts but operate at slightly different pressures. These refrigerants also have a much lower GWP, making them essential for regulatory compliance while maintaining energy efficiency.

HOW TO ENSURE SAFE HANDLING OF A2L REFRIGERANTS

SAFETY PROTOCOLS

When handling A2L refrigerants, it's critical to ensure proper ventilation in storage areas and avoid any ignition sources during maintenance or servicing. Install leak detection systems, and ensure technicians use tools rated for A2L refrigerants to reduce risks associated with their flammability.

BUILDING CODES & STANDARDS

Compliance with safety standards like ASHRAE 15 and UL 60335-2-89 is vital. These standards set forth safety systems, charge limits, and ventilation requirements for commercial refrigeration units that use A2Ls. For instance, ASHRAE 15 limits the amount of A2L refrigerant allowed in commercial applications, especially in confined spaces like walk-in freezers.

WHAT TRAINING IS NEEDED FOR REFRIGERATION TECHNICIANS?

Certification Requirements

While EPA Section 608 certification is necessary for handling refrigerants, additional training specific to A2Ls is recommended. This training covers safe handling, leak detection, and system pressure adjustments tailored for the refrigeration industry.

Ongoing Education

Industry organizations like AHRI and RSES offer specialized courses for A2Ls in commercial refrigeration, helping technicians stay current on best practices for safety and compliance.

HOW DO A2LS IMPACT INSURANCE AND LIABILITY IN COMMERCIAL REFRIGERATION?

Insurance Considerations

The introduction of A2L refrigerants into commercial refrigeration may require adjustments to your insurance policies, particularly for fire-related risks. It is important to inform your insurer of the transition to A2Ls and any associated changes to safety systems, which may impact your premiums or coverage.

Risk Management

Engage with insurers early to discuss safety measures such as advanced leak detection systems and emergency ventilation protocols, which can help reduce risks and mitigate potential liabilities.

SHOULD I RETROFIT EXISTING REFRIGERATION SYSTEMS OR INVEST IN NEW A2L-COMPATIBLE EQUIPMENT?

RETROFIT VS. REPLACEMENT

Retrofitting existing commercial refrigeration systems to use A2L refrigerants is generally not viable, as federal regulations prohibit the use of these refrigerants in retrofits for existing equipment. While older systems may still be serviced and repaired, including component replacements, they will remain incompatible with A2Ls. For customers aiming to transition to A2L-friendly systems, a full system replacement is recommended to ensure compliance and safety with current refrigerant standards.

MANUFACTURER GUIDANCE

Many refrigeration equipment manufacturers advise against retrofitting older systems due to the differences in pressure, safety requirements, and compatibility with A2L refrigerants. Investing in new, A2L-compatible refrigeration systems may be the better long-term strategy for compliance and operational efficiency.

WHAT IS THE ROI ON A2L REFRIGERATION SYSTEMS?

INITIAL COSTS VS. LONG-TERM SAVINGS

Commercial refrigeration systems designed for A2L refrigerants may have higher upfront costs due to safety upgrades, like enhanced leak detection and ventilation. However, A2L systems often provide 5-10% energy savings compared to legacy HFC systems, which can offset initial investments over time.

EFFICIENCY GAINS

Refrigerants like R-454A and R-1234yf offer improved energy efficiency in commercial applications, providing not only compliance but also cost savings through reduced energy consumption.

HOW CAN I PREPARE FOR SUPPLY CHAIN CHALLENGES IN THE REFRIGERATION SECTOR?



- **Availability of A2L Systems and Parts:** As the 2026 deadline approaches, demand for A2L-compatible refrigeration equipment and parts is expected to rise. It's important to establish relationships with trusted suppliers early and plan for potential lead times to ensure timely installation and upgrades.
- **Planning Ahead:** Begin sourcing A2L refrigeration systems and parts well before the 2026 deadline to avoid delays due to supply chain bottlenecks, ensuring smooth transitions and minimizing disruptions to your operations.

WHAT DO I NEED TO CONSIDER FOR NEW BUILD REFRIGERATION CONSTRUCTION?



- **Designing for A2L Compliance:** When designing new commercial refrigeration systems, ensure the facility accommodates A2L refrigerants from the outset. This includes proper ventilation, leak detection systems, and accessible maintenance points.
- **Collaboration with Building Inspectors:** Early collaboration with local inspectors will help ensure your system design meets the latest safety standards for A2L refrigerants, reducing the risk of construction delays or approval issues.

WHAT ARE THE PENALTIES FOR NON-COMPLIANCE IN REFRIGERATION?

Failure to comply with A2L refrigerant regulations could lead to fines, restrictions on equipment use, or even forced shutdowns. These penalties may vary depending on enforcement by agencies like the EPA.

Maintain detailed records of refrigerant use, technician certifications, and safety inspections to ensure compliance during audits or inspections.



CHOOSING THE RIGHT A2L REFRIGERANTS FOR COMMERCIAL REFRIGERATION

COMPARISON OF POPULAR A2L OPTIONS:

- R-454A: Ideal for commercial refrigeration due to its balance of efficiency and low GWP, making it suitable for various commercial applications.
- R-1234yf: Often used in smaller refrigeration systems and specialized applications due to its very low GWP.

ENVIRONMENTAL IMPACT:

A2L refrigerants such as R-454A and R-1234yf offer significant reductions in GWP compared to older HFCs like R-404A, contributing to a lower overall carbon footprint.

HOW TO ENSURE SAFE HANDLING OF A2L REFRIGERANTS

TECHNICAL ASSISTANCE:

Leading refrigeration manufacturers offer installation guides, technical support, and training specific to A2L refrigerants. These resources can assist contractors and technicians in ensuring proper installation and compliance.

INCENTIVES AND REBATES:

Some utilities and manufacturers offer rebates or incentives for upgrading to energy-efficient A2L-compatible refrigeration systems. Check with local energy offices and suppliers for available programs.

QUICK REFERENCE CHECKLIST FOR TRANSITIONING TO A2L REFRIGERANTS IN COMMERCIAL REFRIGERATION

- **Review Compliance Deadlines and Requirements**
  Confirm that you fully understand all EPA requirements for A2L refrigerant transition by January 1, 2026, including installation and operational compliance.
- **Verify Technician Certification for A2L Handling**
  Ensure all technicians working on your refrigeration systems are certified and trained in the safe handling, installation, and servicing of A2L refrigerants. Arrange certification or refresher training as needed.
- **Assess Existing Systems**
  Conduct a detailed inspection of your current refrigeration systems. Identify which systems require full replacement for A2L compliance.
- **Integrate A2L Requirements in New System Specifications**
  When planning new refrigeration system designs or upgrades, include A2L compatibility from the outset. Specify components and safety features that comply with A2L standards to avoid change orders later.
- **Coordinate with Insurance Providers on Risk Coverage**
  Engage your insurance provider to discuss coverage adjustments related to A2L refrigerants. Confirm any policy updates needed to cover fire and safety considerations for systems using mildly flammable refrigerants.
- **Source A2L-Compatible Equipment and Components Early**
  Identify trusted suppliers and place advance orders for A2L refrigerant-compatible equipment and parts to mitigate risks from supply chain delays as the 2026 compliance deadline approaches.

WHERE CAN I FIND MORE INFORMATION?

Key organizations such as the EPA, AHRI, and ASHRAE provide up-to-date information, white papers, and webinars on the transition to A2Ls in commercial refrigeration. Contact your manufacturer for specific details by visiting www.rdt.com/contact-us.

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MSL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #12 Overhead door reconcilation

The rebid of bid package 8C resulted in a price within the allowance ($30,000) set up for that item.

The bid came in at $24,352.00

$5,648.00 will move contingency

TIMBERLAKE CONSTRUCTION

PCO #012

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #012: OH Door Reconciliation

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	012 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/16 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: OH Door Reconciliation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #012 - OH Door Reconciliation
The rebid of bid package 8C resulted in a price within the allowance set up for that item.
This PCO reconciles that work.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	083-323 - Overhead Doors - Allowance	Bid Package 8C Overhead Doors	Subcontract	$ 24,352.00
2	083-323 - Overhead Doors - Allowance	Allowance Draw Down	General	($24,352.00)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/28/2025 DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE 05.28.25 DATE

003000 BID FORM

BIDDER: OGD Equipment Company, LLC

1019 N. Henderson Street

Fort Worth, TX 76107

TO: Timberlake Construction Co., Inc.
DATE: 5.14.2025

Gentlemen: The undersigned, hereinafter referred to as "Bidder(s)", in compliance with your SOLICITATION FOR BIDS for Mustang High School Expansion, located at 801 Snyder Dr., Mustang, Oklahoma, having examined the Plans and Specifications, Addenda and Bid Package Summary of Work as prepared by Timberlake Construction, MA+ Architecture, LLC, and site of the proposed project including the availability of materials, equipment and labor, hereby proposes to furnish all labor, materials, equipment and supplies to construct the project in accordance with the contract for all expenses incurred in performing the work required under the CONTRACT DOCUMENTS, of which this PROPOSAL is a part.

Bidder must supply proof of Insurance for General Liability and Workman's Compensation. **Mustang Public Schools, Timberlake Construction, and all Design Team members** must be listed as the additional insured in regards to the General Liability policy.

The Bidder hereby agrees to commence work under this Subcontract upon written Notice to Proceed. **The work will be awarded based on the total of the base bid and any accepted alternates.**

The Bidder Acknowledges receipt of the following Addenda and date received:

Addendum #: _____ Date: _____
Addendum #: _____ Date: _____
Addendum #: _____ Date: _____
Addendum #: _____ Date: _____

SEND NOTE TO THEM RE ADDS - ACH ✓

Bond Rate (**Bond costs shall be included in the base bid**): 3%

Bid Package # 083323 **Description** Overhead Doors

ZP (initial) **Please knowledge that you have reviewed the Bid Package listed above.**

Base Bid Amount
(Words):Twenty-fourthousandthreehundredandfifty
DOLLARS
(Numbers) $24,352

CORPORATE SEAL

Firm Name: OGD Equipment Company, LLC

Signature: Zach Penny

Title: Zach Penny - COO

Date: 05/14/2025

Bidder's Name: OGD

Equipment

Telephone:

817.694.3399

Cell #:

blake.burns@ogd.com

Email:

END OF 00300

Rebecca Parlegreco

REBECCA PARLEGRECO
Notary Public, State of Texas
Comm. Expires 09-23-2027
Notary ID 129857216

003110 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

1. Affidavit of Bidder
2. Tobacco Free Affidavit
3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
4. Drug Free Affidavit
5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit
2. Business Relationship Affidavit

Agent Authorized by Bidder

_____

Complete Legal Name of Bidder

OGD Equipment Company, LLC

SUBSCRIBED AND SWORN to before me this 14 day of May, 20 25.

Notary Public (SEAL): Zach Penny

REBECCA PARLEGRECO
Notary Public, State of Texas
Comm. Expires 09-23-2027
Notary ID 129857216

My Commission Expires: 09/23/2027

(Date)

003600 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COUNTY OF Tarrant)
) SS.
STATE OF Texas)

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

OGD Equipment Company, LLC
Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Zach Penny
Signature of Bidder or Bidder's Authorized Agent

Zach Penny - COO
Type or print name and title of person who signed above.

Signed and sworn to or affirmed before me on this 14 day of May, 20 25, by the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: 09/23/2027

My Commission Number: 129857216

Rebecca Parlegreco
Notary Public

REBECCA PARLEGRECO
Notary Public, State of Texas
Comm. Expires 09-23-2027
Notary ID 129857216

003500 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Mustang Public Schools officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
    b. to any collusion with any Mustang Public Schools official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
    c. In any discussion between bidders and any Mustang Public Schools official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Mustang Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the Bidder.

Certified this 14 day of May, 20 25.

OGD Equipment Company, LLC

Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Zach Penny

Signature of Bidder or Bidder's Authorized Agent

Zach Penny - COO

Type or print name and title of person who signed above.

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MDL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #13 Stainless Stell handrail reconciliation

Th rebid of package 5C resulted in a price within the allowance ($115,000) set up for that item.

The bid came in at $115,000

TIMBERLAKE CONSTRUCTION

PCO #013

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #013: SS Handrail Reconciliation

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	013 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/19 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: SS Handrail Reconciliation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #013 - SS Handrail Reconciliation
The rebid of bid package 5C resulted in a price within the allowance set up for that item.
This PCO reconciles that work.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	057-300 - Decorative Rails - Alllowance	Stainless Steel Handrails	Subcontract	$ 115,000.00
2	057-300 - Decorative Rails - Alllowance	Allowance Draw Down	General	($115,000.00)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

5/28/2025
SIGNATURE DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

05.28.25
SIGNATURE DATE

003000 BID FORM Add #1B

BIDDER: YORK METAL FABRICATORS, INC.
P.O. Box 18149
OKLA. CITY, OK 73154

TO: Timberlake Construction Co., Inc.
DATE: 5/14/25

Gentlemen: The undersigned, hereinafter referred to as "Bidder(s)", in compliance with your SOLICITATION FOR BIDS for Mustang High School Expansion, located at 801 Snyder Dr., Mustang, Oklahoma, having examined the Plans and Specifications, Addenda and Bid Package Summary of Work as prepared by Timberlake Construction, MA+ Architecture, LLC, and site of the proposed project including the availability of materials, equipment and labor, hereby proposes to furnish all labor, materials, equipment and supplies to construct the project in accordance with the contract for all expenses incurred in performing the work required under the CONTRACT DOCUMENTS, of which this PROPOSAL is a part.

Bidder must supply proof of insurance for General Liability and Workman's Compensation. **Mustang Public Schools, Timberlake Construction, and all Design Team members** must be listed as the additional insured in regards to the General Liability policy.

The Bidder hereby agrees to commence work under this Subcontract upon written Notice to Proceed. **The work will be awarded based on the total of the base bid and any accepted alternates.**

The Bidder Acknowledges receipt of the following Addenda and date received:

Addendum #: 1 Date: _____
Addendum #: 2 Date: _____
Addendum #: 3 Date: _____
Addendum #: 4 Date: _____

Bond Rate (**Bond costs shall be included in the base bid**): NA

Bid Package # 05C **Description** STAINLESS STEEL HANDRAILS

DCY **(initial) Please knowledge that you have reviewed the Bid Package listed above.**

Base Bid Amount
(Words): ONE HUNDRED FIFTEEN THOUSAND $-0- DOLLARS
(Numbers) $ $115,000.00

003110 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

1. Affidavit of Bidder
2. Tobacco Free Affidavit
3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
4. Drug Free Affidavit
5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit
2. Business Relationship Affidavit

Agent Authorized by Bidder

Complete Legal Name of Bidder

York Metal Fabricators

SUBSCRIBED AND SWORN to before me this 13 day of May, 2025.

Notary Public (SEAL): Mallory Maxwell

MALLORY MAXWELL NOTARY PUBLIC STATE OF OKLAHOMA 07006702 EXP. 08/22/27

My Commission Expires: 6/22/27

(Date)

003000 TOBACCO-FREE NOTICE

Bidder must sign an Affidavit as follows:

AFFIDAVIT
AND
DECLARATION OF BIDDER

COUNTY OF OK)
) SS.
STATE OF OK)

Affiant, DAVID C. YORK, being first sworn upon oath, state:

1. That I am the PRES. (title) of YORK METAL FABRICATES (company) (hereinafter "Bidder").

2. I declare that no employee working on the premises under the authority of the Bidder will be permitted to use tobacco products in school facilities or on school property. The Bidder and its sub-contractors and suppliers, their agents or employees, and any other persons performing any work on behalf of the Bidder, will not use tobacco products on school property.

3. The Bidder agrees to prominently display a Notice stating that school property is a tobacco-free site.

FURTHER AFFIANT SAYETH NOT.

DATED this 14 day of MAY, 2025

Bidder or Authorized Agent

This instrument was acknowledged before me on the 14 day of May, 2025.

MALLORY MAXWELL NOTARY # 07005702 EXP. 06/22/27 PUBLIC STATE OF OKLAHOMA

Notary Public

My Commission Expires/My Commission No.: 6/22/27 07005702

003400 SEX OFFENDER AFFIDAVIT
(OR MARY RIPPY)
VIOLENT CRIME OFFENDERS REGISTRATION

Bidder must sign an Affidavit pursuant to the Oklahoma Sex Offenders Registration Act (57 O.S. §581 *et seq.*) as follows:

AFFIDAVIT
AND
DECLARATION OF BIDDER

COUNTY OF OK)
) SS.
STATE OF OK)

Affiant, DAVID C. YORK, being first sworn upon oath, state:

1. That I am the PRES. (title) of YORK METAL FABRICATORS (company) (hereinafter "Bidder").

2. That pursuant to the Oklahoma Sex Offenders Registration Act, 57 O.S. §581 *et seq.* or the Mary Rippy Violent Crime Offenders Registration Act, 57 O.S. §591 *et. seq.*, I declare that no employee working on the premises under the authority of the (Architect, Successful Bidder, Contractor, Vendor) is currently registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act. That neither the (Architect, Successful Bidder, Contractor, Vendor) nor any of its sub-contractors or suppliers, their agents or employees, or any other persons performing any work on behalf of the (Architect, Successful Bidder, Contractor, Vendor) is in violation of the provisions of 70 O.S. §6-101.48 and 57 O.S. §589.

3. I will require any person, as described in Paragraph 2 above, who is or becomes registered under the provisions of the Act to immediately depart from the project premises and not to re-enter the premises.

FURTHER AFFIANT SAYETH NOT.

DATED this 14 day of MAY, 2025

Bidder or Authorized Agent

This instrument was acknowledged before me on the 14 day of May, 2025.

Notary Public

My Commission Expires/My Commission No.: 6/22/27 07005702

MALLORY MAXWELL NOTARY PUBLIC STATE OF OKLAHOMA # 07005702 EXP. 06/22/27

003500 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

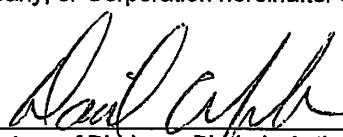
The undersigned of lawful age, being first duly sworn on oath, affirms and says:

1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Mustang Public Schools officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
    b. to any collusion with any Mustang Public Schools official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
    c. in any discussion between bidders and any Mustang Public Schools official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Mustang Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the Bidder.

Certified this 14 day of MAY, 2025

YORK METAL FABRICATORS
Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder


Signature of Bidder or Bidder's Authorized Agent

DAVID C. YORK
Type or print name and title of person who signed above.

003600 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COUNTY OF OK)
) SS.
STATE OF OK)

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

YORK METAL FABRICATORS
Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Signature of Bidder or Bidder's Authorized Agent

DAVID C. YORK
Type or print name and title of person who signed above.

Signed and sworn to or affirmed before me on this 14 day of May, 2025, by the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: 6/22/27

My Commission Number: 07005702

Mallory Maxwell
Notary Public



003700 DRUG-FREE AFFIDAVIT

(Subcontractor Requirement)

STATE OF: OK)
) SS.
COUNTY OF: OK)

I DAVID C. YORK of lawful age, being first duly sworn, on oath says that _____ is the agent authorized by Subcontractor to submit this Affidavit to the Contractor. Affiant further states the following:

1. No employee working on premises under the authority of the Subcontractor will be permitted to use a controlled substance at any time. The Subcontractor, suppliers, agents or employees, and any other persons performing any work on behalf of the Subcontractor, will not be permitted to use a controlled substance at any time.

2. Subcontractor agrees to publish a statement notify Subcontractor employees, suppliers, and their agents or employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subcontractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition. Subcontractor agrees to provide all employees engaged in performance of the Subcontract with a copy of the statement.

YORK METAL FABRICATORS
Name of Subcontractor

Subscribed and sworn before me this 14 day of MAY, 2025

Mallory Maxwell
Notary Public (SEAL)

MALLORY MAXWELL NOTARY PUBLIC # 07006702 EXP. 08/22/27 STATE OF OKLAHOMA

My Commission Expires: 6/22/27
(Date)

(This Affidavit is to accompany the contract signed by the Subcontractor)

END OF SECTION

003800 SUBCONTRACTOR AFFIDAVIT

STATE OF: OK)
) SS.
COUNTY OF: OK)

_____, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by Subcontractor to submit the attached contract to the State of Oklahoma. Affiant further states that Subcontractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the Subcontract.

_____

Subscribed and sworn to before me this 14 day of MAY, 2025

_____
Notary Public (SEAL)

MALLORY MAXWELL NOTARY PUBLIC # 07005702 EXP. 06/22/27 STATE OF OKLAHOMA

My commission expires: 6/22/27
(Date)

END OF SECTION

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MDL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #14 Roofing rconciliation

The rebid of package 5C resulted in a price within the allowace ($1,240,000) set up for that item.

The bid came in at $1,210,000.00.

$30,000 will be moved to contingency

TIMBERLAKE CONSTRUCTION

PCO #014

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #014: Roofing Reconciliation

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	014 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/20 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	#005 - MPS HS Expansion CO #5
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Roofing Reconciliation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #014 - Roofing Reconciliation
The rebid of bid package 5C resulted in a price within the allowance set up for that item.
This PCO reconciles that work.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	075-400 - Roofing - Allowance	Roofing - Part 1	Subcontract	$ 605,000.00
2	075-400 - Roofing - Allowance	Roofing - Part 2	Subcontract	$ 605,000.00
3	075-400 - Roofing - Allowance	Allowance Draw Down - Part 1	General	($605,000.00)
4	075-400 - Roofing - Allowance	Allowance Draw Down - Part 2	General	($605,000.00)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/28/2025 DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE 05.28.25 DATE

003000 BID FORM

BIDDER: Standard Roofing Company
19 NW 16th st
Oklahoma City, OK

TO: Timberlake Construction Co., Inc.
DATE: 5/14/25

Gentlemen: The undersigned, hereinafter referred to as "Bidder(s)", in compliance with your SOLICITATION FOR BIDS for Mustang High School Expansion, located at 801 Snyder Dr., Mustang, Oklahoma, having examined the Plans and Specifications, Addenda and Bid Package Summary of Work as prepared by Timberlake Construction, MA+ Architecture, LLC, and site of the proposed project including the availability of materials, equipment and labor, hereby proposes to furnish all labor, materials, equipment and supplies to construct the project in accordance with the contract for all expenses incurred in performing the work required under the CONTRACT DOCUMENTS, of which this PROPOSAL is a part.

Bidder must supply proof of insurance for General Liability and Workman's Compensation. **Mustang Public Schools, Timberlake Construction, and all Design Team members** must be listed as the additional insured in regards to the General Liability policy.

The Bidder hereby agrees to commence work under this Subcontract upon written Notice to Proceed. **The work will be awarded based on the total of the base bid and any accepted alternates.**

The Bidder Acknowledges receipt of the following Addenda and date received:

Addendum #: 1 Date: 2/26/25
Addendum #: 2 Date: 3/6/25
Addendum #: 3 Date: 3/8/25
Addendum #: 4 Date: 5/8/25

Bond Rate (**Bond costs shall be included in the base bid**): 1 %

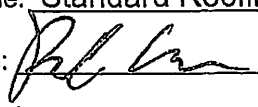
Bid Package # 7A **Description** Roofing and Metal Wall

RC **(initial) Please knowledge that you have reviewed the Bid Package listed above.**

Base Bid Amount
(Words): One million, two hundred and ten thousand DOLLARS
(Numbers) $ 1,210,000.00

CORPORATE SEAL

Firm Name: Standard Roofing Company

Signature: 

Title: Estimator

Date: 5/14/25

Bidder's Name: Raul Corpus

Telephone: (405)209-2253

Cell #: (405)209-2253

Email: raul@standardroofingok.com

END OF 00300

003110 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

1. Affidavit of Bidder
2. Tobacco Free Affidavit
3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
4. Drug Free Affidavit
5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit
2. Business Relationship Affidavit

Agent Authorized by Bidder

Raul Corpus

Complete Legal Name of Bidder

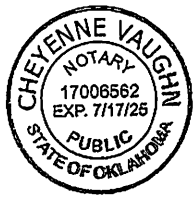
Standard Roofing Company

SUBSCRIBED AND SWORN to before me this 14 day of May, 20 25.

Notary Public (SEAL): Cheyenne

My Commission Expires: July 17, 2025

(Date)



003000 TOBACCO-FREE NOTICE

Bidder must sign an Affidavit as follows:

AFFIDAVIT
AND
DECLARATION OF BIDDER

COUNTY OF Oklahoma)
) SS.
STATE OF Oklahoma)

Affiant, Raul Corpus, being first sworn upon oath, state:

1. That I am the Estimator (title) of Standard Roofing Company (company) (hereinafter "Bidder").

2. I declare that no employee working on the premises under the authority of the Bidder will be permitted to use tobacco products in school facilities or on school property. The Bidder and its sub-contractors and suppliers, their agents or employees, and any other persons performing any work on behalf of the Bidder, will not use tobacco products on school property.

3. The Bidder agrees to prominently display a Notice stating that school property is a tobacco-free site.

FURTHER AFFIANT SAYETH NOT.

DATED this 15 day of May, 2025

Raul Corpus
Bidder or Authorized Agent

This instrument was acknowledged before me on the 15 day of May, 2025

Notary Public

My Commission Expires/My Commission No.: July 17, 2025 / 17006562

CHEYENNE VAUGHN NOTARY PUBLIC 17006562 EXP. 7/17/25 STATE OF OKLAHOMA

003400 SEX OFFENDER AFFIDAVIT
(OR MARY RIPPY)
VIOLENT CRIME OFFENDERS REGISTRATION

Bidder must sign an Affidavit pursuant to the Oklahoma Sex Offenders Registration Act (57 O.S. §581 *et seq.*) as follows:

AFFIDAVIT
AND
DECLARATION OF BIDDER

COUNTY OF Oklahoma)
) SS.
STATE OF Oklahoma)

Affiant, Raul Corpus, being first sworn upon oath, state:

1. That I am the Estimator (title) of Standard Roofing Company (company) (hereinafter "Bidder").

2. That pursuant to the Oklahoma Sex Offenders Registration Act, 57 O.S. §581 *et seq.* or the Mary Rippy Violent Crime Offenders Registration Act, 57 O.S. §591 *et. seq.*, I declare that no employee working on the premises under the authority of the (Architect, Successful Bidder, Contractor, Vendor) is currently registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Crime Offenders Registration Act. That neither the (Architect, Successful Bidder, Contractor, Vendor) nor any of its sub-contractors or suppliers, their agents or employees, or any other persons performing any work on behalf of the (Architect, Successful Bidder, Contractor, Vendor) is in violation of the provisions of 70 O.S. §6-101.48 and 57 O.S. §589.

3. I will require any person, as described in Paragraph 2 above, who is or becomes registered under the provisions of the Act to immediately depart from the project premises and not to re-enter the premises.

FURTHER AFFIANT SAYETH NOT.

DATED this 14 day of May, 2025.

Bidder or Authorized Agent

This instrument was acknowledged before me on the 14 day of May, 2025.

Notary Public

My Commission Expires/My Commission No. July 17 2025 / 17006562

CHEYENNE VAUGHN NOTARY 17006562 EXP. 7/17/25 PUBLIC STATE OF OKLAHOMA

003500 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

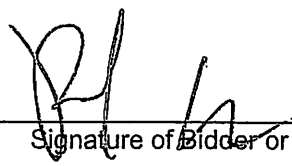
1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Mustang Public Schools officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
    b. to any collusion with any Mustang Public Schools official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
    c. in any discussion between bidders and any Mustang Public Schools official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Mustang Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the Bidder.

Certified this 14 day of May, 2025

Standard Roofing Company

Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder



Signature of Bidder or Bidder's Authorized Agent

Raul Corpus

Type or print name and title of person who signed above.

003600 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

None

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COUNTY OF Oklahoma)
) SS.
STATE OF Oklahoma)

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

Standard Roofing Company
Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Signature of Bidder or Bidder's Authorized Agent

Raul Corpus
Type or print name and title of person who signed above.

CHEYENNE VAUGHN NOTARY PUBLIC 17006562 EXP. 7/17/25 STATE OF OKLAHOMA

Signed and sworn to or affirmed before me on this 14 day of May, 2025 by the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: JULY 17, 2025

My Commission Number: 17006562

Notary Public

003700 DRUG-FREE AFFIDAVIT

(Subcontractor Requirement)

STATE OF: Oklahoma)
) SS.
COUNTY OF: Oklahoma)

I Raul Corpus of lawful age, being first duly sworn, on oath says that Raul Corpus is the agent authorized by Subcontractor to submit this Affidavit to the Contractor. Affiant further states the following:

1. No employee working on premises under the authority of the Subcontractor will be permitted to use a controlled substance at any time. The Subcontractor, suppliers, agents or employees, and any other persons performing any work on behalf of the Subcontractor, will not be permitted to use a controlled substance at any time.

2. Subcontractor agrees to publish a statement notify Subcontractor employees, suppliers, and their agents or employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Subcontractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition. Subcontractor agrees to provide all employees engaged in performance of the Subcontract with a copy of the statement.

Standard Roofing Company
Name of Subcontractor

Subscribed and sworn before me this 14 day of May, 2025.

Notary Public (SEAL)

My Commission Expires July 17, 2025
(Date)

CHEYENNE VAUGHN NOTARY 17006562 EXP. 7/17/25 PUBLIC STATE OF OKLAHOMA

(This Affidavit is to accompany the contract signed by the Subcontractor)

END OF SECTION

003800 SUBCONTRACTOR AFFIDAVIT

STATE OF: Oklahoma)
) SS.
COUNTY OF: Oklahoma)

Raul Corpus, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by Subcontractor to submit the attached contract to the State of Oklahoma. Affiant further states that Subcontractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the Subcontract.

Subscribed and sworn to before me this 14 day of May, 2025

Notary Public (SEAL)

My commission expires: July 17, 2025
(Date)

CHEYENNE VAUGHN NOTARY PUBLIC 17006562 EXP. 7/17/25 STATE OF OKLAHOMA

END OF SECTION

005000 SUBCONTRACTOR AGREEMENT FORM

1.01 Subcontract Agreement Form

Subcontract Agreement between Construction Manager and Subcontractor provided by the Construction Manager, where the basis of payment is a stipulated sum. A sample copy is available upon request.

END OF SECTION

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations MM

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #15 RFI #5 Sanitary sewer work

RFI #5 directs the sanitary sewer rework required form the "rouge" line coming from the east side of the stadium restroom.

Utility abandonment allowance($100,000) will be used. With the work coming in at $21,565.30

There will be $78,434.70

TIMBERLAKE CONSTRUCTION

PCO #015

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #015: RFI #5 Sanitary Sewer Work

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	015 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/20 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: RFI #5 Sanitary Sewer Work

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #015 - RFI #5 Sanitary Sewer
RFI #5 directs the sanitary sewer rework required from the "rouge" line coming from the east side of the stadium restroom.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	330-500 - Utilities	RFI #5	Subcontract	$ 21,565.50
2	330-501 - Utility Abandonment - Allowanc	Allowance Draw Down	General	($21,565.50)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

5/28/2025
SIGNATURE DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

05.28.25
SIGNATURE DATE

935

PATRIOT
CONSTRUCTION SERVICES, INC

CHANGE ORDER SUMMARY
SUBCONTRACTOR

Provided by: Jose Calderon
Email: jose@patriotcsi.com

Project Name/#: Mustang High School Expansion
COR No.:
COR Title: RFI #5
COR Date: 5/1/2025

COR		Labor		Material	Equipment	
C/O	Install	Hours	Costs		Type	Cost
Sewer	Install Additional Sewer (165 LF)	18.00	$ 4,500.00	$ 536.00	Ex, Skid, Roller	$ 1,800.00
	Install Additional Clean Outs (3 EA)	3.00	$ 750.00	$ 465.00	Ex, Skid, Roller	$ 300.00
	Remove Existing Sewer (165 LF)	8.00	$ 2,000.00		Ex, Skid, Roller	$ 800.00
	Connect to Existing Sewer (2 EA)	4.00	$ 1,000.00	$ 125.36	Ex, Skid, Roller	$ 400.00
	Haul Off	2.00	$ 500.00			
Water	Install Additional 8" 45* bends (4 EA)	10.00	$ 2,500.00	$ 1,320.00	Ex, Skid, Roller	$ 1,000.00
	Concrete Thrust Blocks	1.00	$ 250.00	$ 300.00	Ex, Skid, Roller	$ 100.00
	Credit 1 Ea 12" 90* Bend	1.00	$ (250.00)	$ (691.87)	Ex, Skid, Roller	$ (100.00)
Subtotals			$ 11,250.00	$ 2,054.49		$ 4,300.00
Labor Burden			0.00			
Total Raw Costs			$ 17,604.49			
Overhead *	10%		1,760.45	* Sum of Overhead + Profit limited to ≤ 15% of Total Raw Costs (by contract)		
Profit *	5%		880.22			
Subcontractor's Insurance		5%	880.22			
Subcontractor's Bonds		2.5%	440.11			
Total for Subcontractor Work			**21,565.50**	Enter in Section 2 on Geneal Contractor Summary Form		

TIMBERLAKE CONSTRUCTION

PCO #016

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #016: RFI #14 Change Gas Piping Spec

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	016 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/20 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: RFI #14 Change Gas Piping Spec

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #016 - RFI #14 Change Gas Piping Spec
RFI #14 requests a change of gas piping spec to Viega Mega Press G. The Mechanical Contractor stated they would install the MPG (2#) on the exterior of the building and roof. Regulators would be installed similar to Sunset Hills and gas inside the building would be low pressure. We would not penetrate the side of the building into the kitchen as currently shown, but would instead run this pipe on the roof and provide a regulator and roof penetration down to serve the kitchen.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	230-500 - HVAC	Change Gas Piping Spec	Subcontract	($27,778.45)
2	330-501 - Utility Abandonment - Allowanc	Allowance Add Back	General	$ 27,778.45
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

SIGNATURE 5/28/2025 DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

SIGNATURE 05.28.25 DATE

Lieber Mechanical LLC

Plumbing-Heating-Air Conditioning

Proposed Change Order

1105 First Place Blvd
Yukon, OK 73099

PCO Number: LM-01
Date: 05/13/2025

Regarding:
RFI#14: Natural Gas Piping: Convert to 2 psi system with smaller size piping, regulators and Viega MegaPressG fittings.

To:
Timberlake Construction Co., Inc.
P.O. Box 18297
7613 N. Classen Blvd
Oklahoma City, OK 73154

Job Site:
Mustang HS Expansion
801 S Snyder
Mustang, OK 73064

Requested By:	Phone:	E-mail:
Craig A Carroll	(405) 265-4695	ccarroll@liebermech.com

Recipients:	Phone:	E-mail:
Jay Crawford	(405) 840-2521	jay.crawford@timberlakeconstruction.com

Requested Change:	Change to Contract
Change Natural Gas Piping System to a 2 psi system, downsize pipe, add gas regulators and utlilize Viega MegaPressG fittings.	
Original Material Cost	$ -40194.97
Revised Material Cost	$ 73610.43
Original Labor Cost	$ -94649.63
Revised Labor Cost	$ 33455.72
This price is contingent on revised gas pipe sizing being a maximum of 4" and utilizing Viega MegaPressG fittings except at equipment connections	

PCO Total	$ -27,778.45

Please respond by: 05/28/2025

Craig A Carroll

Craig A Carroll
Lieber Mechanical LLC

Jay Crawford
Timberlake Construction Co., Inc.

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations WDL

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #17 General Trades reconciliation

The rebid of bid package 6B resulted in a price within the allowance ($470,000) set up for that item.

The bid came in at $470,000.00

TIMBERLAKE CONSTRUCTION

PCO #017

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #017: General Trades Reconciliation

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	017 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/21 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: General Trades Reconciliation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #017 - General Trades Reconciliation
The rebid of bid package 6B resulted in a price with the allowance set up for that item.
This PCO reconciles that work.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	061-053 - Gen Trades/Carpentry - Allowan	General Trades	Subcontract	$ 470,000.00
2	061-053 - Gen Trades/Carpentry - Allowan	Allowance Draw Down	General	($470,000.00)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

5/28/2025
SIGNATURE DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

05.28.25
SIGNATURE DATE

003000 BID FORM

BIDDER: Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, OK 73116

TO: Timberlake Construction Co., Inc.
DATE: 5/14/2025

Gentlemen: The undersigned, hereinafter referred to as "Bidder(s)", in compliance with your SOLICITATION FOR BIDS for Mustang High School Expansion, located at 801 Snyder Dr., Mustang, Oklahoma, having examined the Plans and Specifications, Addenda and Bid Package Summary of Work as prepared by Timberlake Construction, MA+ Architecture, LLC, and site of the proposed project including the availability of materials, equipment and labor, hereby proposes to furnish all labor, materials, equipment and supplies to construct the project in accordance with the contract for all expenses incurred in performing the work required under the CONTRACT DOCUMENTS, of which this PROPOSAL is a part.

Bidder must supply proof of insurance for General Liability and Workman's Compensation. **Mustang Public Schools, Timberlake Construction, and all Design Team members** must be listed as the additional insured in regards to the General Liability policy.

The Bidder hereby agrees to commence work under this Subcontract upon written Notice to Proceed. **The work will be awarded based on the total of the base bid and any accepted alternates.**

The Bidder Acknowledges receipt of the following Addenda and date received:

Addendum #: 1 Date: 2/26/2025
Addendum #: 2 Date: 3/6/2025
Addendum #: 3 Date: 3/8/2025
Addendum #: 4 Date: 5/8/2025

Bond Rate (**Bond costs shall be included in the base bid**): 1%

Bid Package # 6B **Description** General Trades

JC **(initial) Please knowledge that you have reviewed the Bid Package listed above.**

Base Bid Amount
(Words) four hundred seventy thousand DOLLARS
(Numbers) $ 470,000.00

CORPORATE SEAL

Firm Name: Timberlake Construction Co., Inc.

Signature: [signature]

Title: VP of Precon

Date: 5/14/2025

Bidder's Name: Lani O'Reidy

Telephone: 405-840-2521

Cell #: 918-668-4049

Email: lani.oreidy@timberlakeconstruction.com

END OF 00300

003110 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

1. Affidavit of Bidder
2. Tobacco Free Affidavit
3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
4. Drug Free Affidavit
5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit
2. Business Relationship Affidavit

Agent Authorized by Bidder

Complete Legal Name of Bidder

Timberlake Construction Co., Inc.

SUBSCRIBED AND SWORN to before me this 14th day of May, 20 25.

Notary Public (SEAL): _____

MORGAN JANKOWIES NOTARY PUBLIC # 24007341 EXP. 06/07/28 STATE OF OKLAHOMA

My Commission Expires: 06/07/2028

(Date)

003600 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

Bidder acting as CM

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COUNTY OF Oklahoma)
) SS.
STATE OF Oklahoma)

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

Timberlake Construction Co., Inc.

Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Signature of Bidder or Bidder's Authorized Agent

Lani O'Reidy VP of Precon

Type or print name and title of person who signed above.

Signed and sworn to or affirmed before me on this 14th day of May, 20 25, by the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: 06/07/2028

My Commission Number: 24007341

Notary Public

MORGAN JANE OWENS NOTARY PUBLIC # 24007341 EXP. 06/07/28 STATE OF OKLAHOMA

003500 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

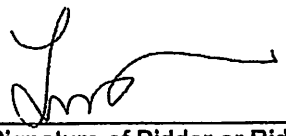
1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Mustang Public Schools officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
    b. to any collusion with any Mustang Public Schools official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
    c. in any discussion between bidders and any Mustang Public Schools official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Mustang Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the Bidder.

Certified this 14th day of May, 20 25.

Timberlake Construction Co., Inc.

Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder



Signature of Bidder or Bidder's Authorized Agent

Lani O'Reidy VP of Precon

Type or print name and title of person who signed above.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Timberlake Construction Co., Inc.
7613 N. Classen Blvd.
Oklahoma City, OK 73116

SURETY:
(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
1299 Zurich Way, 10th Floor
Schaumburg, IL 60196-1056

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

Mustang Public Schools
909 S. Mustang Rd.
Mustang, OK 73064

BOND AMOUNT: $ 5% Five Percent of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Mustang HS Expansion - Select Rebid, Project No. 2412

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of May, 2025

(Witness)

(Witness)

Timberlake Construction Co., Inc.
(Principal) *(Seal)*

By: _____
(Title) V.P. of Op.

Fidelity and Deposit Company of Maryland
(Surety) *(Seal)*

By: _____
(Title) Debra J. Scarborough Attorney-in-Fact
Surety Phone No: 847-605-6000

Fidelity and Deposit Company of Maryland CORPORATE SEAL 1890 Illinois

Change Order MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
Mark Lebsack, Assistant Superintendent, Operations

From: Colin Meeks, Director of Construction

Date: 04-29-2025

Contract Vendor: Timberlake Construction **Time Frame:**

Discussion, motion and possible action to approve the potential change order with the Construction Manager at-Risk:

HS Expansion

PCO #18 Elevator reconciliation

The rebid of bid package 14A resulted in a price within the allowance ($140,000) set up for that item.

The bid cmae in at $84,340.00

This will move $55,660.00 to contingency

TIMBERLAKE CONSTRUCTION

PCO #018

Timberlake Construction Co., Inc.
7613 N Classen Blvd
Oklahoma City, Oklahoma 73116
Phone: (405) 840-2521
Fax: (405) 840-5469

Project: 24-12 - Mustang HS Expansion
801 S Snyder
Mustang, Oklahoma 73099

Prime Contract Potential Change Order #018: Elevator Reconciliation

TO:	Mustang Public Schools 909 S Mustang Rd Mustang Oklahoma, 73064	**FROM:**	Timberlake Construction Co., Inc. 7613 N Classen Blvd Oklahoma City Oklahoma, 73116
PCO NUMBER/REVISION:	018 / 0	**CONTRACT:**	24-12 - Mustang HS Expansion
REQUEST RECEIVED FROM:		**CREATED BY:**	Jay Crawford **(Timberlake Construction Co., Inc.)**
STATUS:	Pending - In Review	**CREATED DATE:**	5/27 /2025
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**PAID IN FULL:**	No
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: Elevator Reconciliation

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #018 - Elevator Reconciliation
The rebid of bid package 14A resulted in a price within the allowance set up for that item.
This PCO reconciles that work.

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	142-100 - Elevators - Allowance	14A Elevator	Subcontract	$ 84,340.00
2	142-100 - Elevators - Allowance	Allowance Draw Down	General	($84,340.00)
			Subtotal:	$0.00
			Grand Total:	**$0.00**

Mustang Public Schools
909 S Mustang Rd
Mustang, Oklahoma 73064

SIGNATURE DATE

MA+ Architecture
4000 N Classen BlvdSte 100N
Oklahoma City, Oklahoma 73118

5/20/2025
SIGNATURE DATE

Timberlake Construction Co., Inc.
Oklahoma City
Oklahoma, United States 73116

05.28.25
SIGNATURE DATE

003000 BID FORM Add #1B

BIDDER: Schindler Elevator
1802 Jasper Street
North Kansas City, MO 64116

TO: Timberlake Construction Co., Inc.
DATE: 5/02/2024

Gentlemen: The undersigned, hereinafter referred to as "Bidder(s)", in compliance with your SOLICITATION FOR BIDS for Mustang High School Expansion, located at 801 Snyder Dr., Mustang, Oklahoma, having examined the Plans and Specifications, Addenda and Bid Package Summary of Work as prepared by Timberlake Construction, MA+ Architecture, LLC, and site of the proposed project including the availability of materials, equipment and labor, hereby proposes to furnish all labor, materials, equipment and supplies to construct the project in accordance with the contract for all expenses incurred in performing the work required under the CONTRACT DOCUMENTS, of which this PROPOSAL is a part.

Bidder must supply proof of insurance for General Liability and Workman's Compensation. **Mustang Public Schools, Timberlake Construction, and all Design Team members** must be listed as the additional insured in regards to the General Liability policy.

The Bidder hereby agrees to commence work under this Subcontract upon written Notice to Proceed. **The work will be awarded based on the total of the base bid and any accepted alternates.**

The Bidder Acknowledges receipt of the following Addenda and date received:

Addendum #:	1-1B	Date:	2/26/2025
Addendum #:	2	Date:	3/6/2025
Addendum #:	3	Date:	3/8/2025
Addendum #:		Date:	

Bond Rate (**Bond costs shall be included in the base bid**): $2.56 per $1,000.00

Bid Package # 14A **Description** Elevators

GS **(initial) Please knowledge that you have reviewed the Bid Package listed above.**

Base Bid Amount
(Words): Eighty Four Thousand Three Hundred Forty Dollars and 00/100 DOLLARS
(Numbers) $ 84,340.00

Unit Costs:

Building Concrete

1. Rock excavation including removal: _____per/CY.

2. Unit Pier Prices:

Size	Add	Deduct	Casing
18"	_____	_____	_____
24"	_____	_____	_____
36"	_____	_____	_____
48"	_____	_____	_____

Shrouds

Item	Detail	Number to Include	Unit Price for Additional Conditions
1. 2" to 1'11" Wall (4" fire line & 4" Water line)	2/S111	3	/ ea
2. 1'11" to 5'0" Wall	3/S111	2	/ ea
3. 2" to 2'3" Roof	4/S111	10	/ ea
4. 1'6" to 5'0" Roof	5/S111	7	/ ea

Terrazzo

1. Moisture remediation: _____per/SF.

Mechanical

1. Rock excavation including removal: _____per/CY.

Electrical

1. Rock excavation including removal: _____per/CY.

Earthwork

1. Rock excavation including removal: _____/CY.

2. Unsuitable Soil. (Remove/Replace with select at sub base approx.. 3' below existing at the base of the "bridge" material. _____/CY.

Utilities

1. Rock excavation including removal: _____/CY.

CORPORATE SEAL

Firm Name: Schindler Elevator

Signature: Garret Scott

Title: NI Sales

Date: 5/02/2024

Bidder's Name: Garret Scott

Telephone: 816-666-5951

Cell #:

Email: garret.scott@schindler.com

END OF 00300

003110 AFFIDAVIT ACKNOWLEDGEMENT LETTER

(To Accompany Bid Form)

By signing below, you have received, reviewed and acknowledged all Project Affidavits. Please submit this signed and notarized form attached to your Bid Form in lieu of each individual singed Affidavit.

1. Affidavit of Bidder
2. Tobacco Free Affidavit
3. Sex Offenders or Mary Rippy Violent Crime offenders Registration
4. Drug Free Affidavit
5. Subcontractor Affidavit of Non-Payment For Procurement of Subcontract

On all Public projects, the following affidavits must still be submitted within your sealed bid in addition to this letter.

1. Non-Collusion Affidavit
2. Business Relationship Affidavit

Agent Authorized by Bidder

Complete Legal Name of Bidder

Garnet Scott

SUBSCRIBED AND SWORN to before me this 28th day of April, 20 25.

Notary Public (SEAL): Cody Roth

My Commission Expires: 3/16/2026

(Date)

CODY EDWARD ROTH
Comm. Exp. 03/16/2026
NOTARY PUBLIC NOTARY SEAL #16879857
Clay County
STATE OF MISSOURI

003500 NON-COLLUSION AFFIDAVIT

The following Affidavit is submitted by the Bidder, or Bidder's Authorized Agent:

The undersigned of lawful age, being first duly sworn on oath, affirms and says:

1. The undersigned is the Bidder or the duly authorized agent of the Bidder submitting this competitive bid and has the lawful authority to execute this Affidavit and the attached Bid. For the purposes of certifying the facts pertaining to the existence of collusion among bidders and between bidders and Mustang Public Schools officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached:
2. The undersigned is fully aware of the facts and circumstances surrounding the making of the Bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Bidder nor anyone subject to the Bidder's direction or control has been a party:
    a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
    b. to any collusion with any Mustang Public Schools official, agent or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
    c. in any discussion between bidders and any Mustang Public Schools official, agent, or employee concerning exchange of money or other thing of value for special consideration in letting of a contract.
4. The undersigned certifies, if awarded this contract, whether competitively bid or not, neither the Bidder nor anyone subject to Bidder's direction or control has paid, given, or donated or agreed to pay, give or donate to any officer or employee of the Mustang Public Schools any money or other thing of value, either directly or indirectly, in procuring this contract.

This bid will not be considered unless this form has been fully completed and signed and certified by the Bidder.

Certified this 28th day of April, 2025.

Schindler Elevator Corporation

Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Signature of Bidder or Bidder's Authorized Agent

Garrett Scott

Type or print name and title of person who signed above.

003600 BUSINESS RELATIONSHIP AFFIDAVIT

The undersigned as Bidder or Bidder's Authorized Agent, being of lawful age and being first duly sworn on oath, hereby swears, affirms ad states that the undersigned has thoroughly read and understands the provisions and terms of this Business Relationship Affidavit and is fully knowledgeable of Bidder's and it's officers' and directors' business relationships and associations and hereby affirmatively so states that as a part of this Bid.

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that the Bidder does not have any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this sworn statement and has not had any such relationship with the architect, the engineer, or any other party to this project **except, if any, as stated on the lines below.**

The undersigned as Bidder or Bidder's Authorized Agent further swears, affirms, and states that no officer or director of the Bidder has a partnership, joint venture, or other business relationship presently in effect and no officer or director of the Bidder has had any such relationship within one (1) year prior to the date of this sworn statement with any officer or director of the architectural or engineering firm or other party to this project **except, if any, as stated on the lines below.**

If Bidder or any of its officers or directors has or within the one (1) year prior to the date of this statement has had any such relationships, the Bidder or Bidder's Authorized Agent must state the names of all persons having such business relationships and the positions they hold or held with the Bidder and/or their respective companies or firms **on the lines provided below:**

(THE BIDDER MUST STATE ANY BUSINESS RELATIONSHIP MEETING THE ABOVE DESCRIPTION ON THE LINES ABOVE, IF NO DISCLOSURE IS MADE ON THE ABOVE LINES THEN BIDDER WILL BE IRREFUTABLY DEEMED TO HAVE STATED AND SWORN UNDER PENALTY OF LAW THAT BIDDER AND ITS OFFICERS OR DIRECTORS HAS NO SUCH RELATIONSHIPS.)

This bid will not be considered unless this form has been fully signed by the Bidder, and notarized, dated and completed by the Notary Public

COUNTY OF Clay)
) SS.
STATE OF Missouri)

The undersigned, as Bidder or Bidder's Authorized Agent, hereby expressly adopts and affirmatively incorporates herein by reference the above recitation as the sworn statement of the Bidder and the signatory.

Schindler Elevator Corporation
Name of Individual, Partnership, Limited Liability Company, or Corporation hereinafter called Bidder

Signature of Bidder or Bidder's Authorized Agent

Garrett Scott
Type or print name and title of person who signed above.

CODY EDWARD ROTH Comm. Exp. 03/16/2026 NOTARY PUBLIC NOTARY SEAL #16879857 Clay County STATE OF MISSOURI

Signed and sworn to or affirmed before me on this 25th day of April, 2025, by the above named Bidder or Bidder's Authorized Agent.

My Commission Expires: 3/16/2026

My Commission Number: 16879857

Notary Public

Fidelity and Deposit Company of Maryland
Colonial American Casualty and Surety Company

Home Office: 1299 Zurich Way Schaumburg Il. 60196

AIA Document 310 - 2010 Bid Bond

CONTRACTOR (Name, legal status and address):

Schindler Elevator Corporation
1301 Cornell Parkway Suite 500
Oklahoma City, OK 73108

SURETY (Name, legal status and principal place of business):

Fidelity and Deposit Company of Maryland
1299 Zurich Way, 10th Floor
Schaumburg, IL 60196-1056

OWNER (Name, legal status and address):

Timberlake Construction Co., Inc.
7613 N. Classen Blvd.
Oklahoma City, OK 73116

Bond Amount: Five Percent of Amount Bid (5%)

PROJECT : (Name, location or address, and Project number, if any):

Mustang High School Expansion - Furnish and install on 2-stop, front facing 3500lb MRL traction elevator

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters in to a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed by the Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of March, 2025

Salem Rep
(Witness) (Seal)

(Witness) Destini Watson, Witness

Fidelity and Deposit Company of Maryland CORPORATE SEAL 1890 Illinois

Schindler Elevator Corporation
(Principal) (Seal)
By:
(Title)

Fidelity and Deposit Company of Maryland
(Surety)
By:
(Title) Michelle Anne McMahon, Attorney-in-Fact

Language conforms to AIA Document A310 Bid Bond
BID70001ZZ0311f

Bond No. **Bid Bond**

Obligee: **Timberlake Construction Co., Inc.**

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Michelle Anne McMahon**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 7th day of February, A.D. 2025.

SEAL SEAL SEAL

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 7th day of February, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison
Notary Public
My Commission Expire January 27, 2029

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 19th day of March, 2025.

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Memo

To: Charles Bradley
From: Chris Tobler CT
CC: Brooke Carruth
Date: June 2, 2025
Subject: Administrative Negotiations Team

Please consider the following individuals to represent the Mustang Public Schools Administrative Team for collective bargaining:

J. Consent Agenda

Mustang Education Support Professionals (MESP) collective bargaining administrative team:

Lance Crawley	Chris Tobler	Dr. Jason Pittenger
Stacy Edwards	Ryan McKinney	Mark Lebsack

* For June Board Meeting

Memo

To: Mustang Board of Education
Charles Bradley, Superintendent

From: Ryan McKinney, Assistant Superintendent of Secondary

Date: June 11, 2025

Re: Revised District Calendar for 2025-2026

Please discuss, consider, and/or act upon the approval of the revised District Calendar for 2025-2026 with the addition of February 10, 2026 as a student instructional day.

MUSTANG PUBLIC SCHOOLS

2025-2026 District Calendar

July '25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August '25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October '25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December '25

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January '26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March '26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '26

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '26

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '26

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

TEACHER / PARENT CONFERENCE INFORMATION	
New Teacher Orientation	August 4-7
District assigned days	August 8, 11-13
First Day of School	August 14
District assigned day	September 22
Inter/MS Parent Teacher Conf	Sept 25 & 29
HS Parent Teacher Conf	October 2 & 6
Elem Parent Teacher Conf	October 2 & 7
District assigned day	October 20
District assigned day	October 21
District assigned day	January 5
District assigned day	January 6
District assigned day	February 9
Inter/MS Parent Teacher Conf	Feb 26 & March 3
Elem/HS Parent Teacher Conf	March 5 & 10
District assigned day	March 23
NO SCHOOL	April 3
Last Day of School	May 20
Record Day	May 21
High School Graduation	TBD

NO SCHOOL FOR STUDENTS	
September 1	Labor Day
September 22	Staff Only
October 15-17	Fall Break
October 20-21	Staff Only
November 24-28	Thanksgiving Break
Dec 22 - Jan 2	Winter Break
January 5-6	Staff Only
January 19	Martin Luther King Day
February 9	Staff Only
March 13-20	Spring Break
March 23	Staff Only
April 3	No School

OPEN HOUSE / SCHEDULE PICK-UP DATES	
July 31	Elem Address Verification
A-K July 31/L-Z Aug 1	Freshmen Orientation
9th & 12th Aug 5	HS Schedule Pick-Up
10th & 11th Aug 6	HS Schedule Pick-Up
August 7	HS Schedule Make-up Day
August 7	MS Schedule Pick-Up
August 12	IS Schedule Pick-Up
August 12	Elem Open House
August 13	MVA OpenHouse/google meet
TBA	IS Open House
August 18	MS Open House
August 21	HS Open House

Instructional Period / Number of Days	
Quarter 1	41
Quarter 2	39
1st Semester	80
Quarter 3	45
Quarter 4	41
2nd Semester	86
Total Days of Instruction	166

BOE Proposal 6-17-2025

District assigned days will consist of: District and/or site Professional development, collaboration, and work time. MPS is meeting and working with staff to design a schedule that meets the needs for all. These dates are "no school" days for students. These dates will be clarified within the next couple of months.

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1952	05/12/2025	14129	Follett Software, LLC	025-Asset Labels-Sunset Hills	720.00
Polythermal Labels-Asset-Colors-Sheet Color: RedInscription: Mustang Public SchoolsSymbology: Code 39Beginning_Number: 000070000Indicator_Type: 5Length_Inc_Check_Digit: 1Check__Digit_Calculation: Mod 10Location_Codr: 050Prodgroup: Asset			11-025-2580-653-000-0000-000-050		05/12/2025	720.00
11	1953	05/12/2025	66640	Trafera Holdings, LLC	025-Replacement Panels District Wide-#E000144740	9,990.00
Estimate No: E000144740750Q 4K LED 4K Multi-Touch Display w/USB Type-C			11-025-2580-653-000-0000-000-050		05/12/2025	9,990.00
11	1954	05/12/2025	14092	WPS PUBLISHERS DISTRIBUTERS	621 Speech Assessments for new school site	1,362.90
621 Speech Assessments for new school site			11-621-2152-614-239-0000-000-165		05/12/2025	1,350.00
621 Increase PO 11-1954 for S&H			11-621-2152-619-239-0000-000-165		05/13/2025	12.90
11	1955	05/12/2025	14462	Amazon Capital Services Inc.	621 Speech Supplies for new school site	398.03
621 Speech Supplies for new school site			11-621-2152-619-239-0000-000-165		05/12/2025	398.03
11	1956	05/12/2025	13038	PRO-ED INC	621 Speech Curriculum for new school site	209.00
621 Speech Curriculum for new school site			11-621-2152-645-239-0000-000-165		05/12/2025	209.00
11	1957	05/12/2025	14462	Amazon Capital Services Inc.	002 - Conference Room Furniture / Appliance	1,056.95
002 - Conference Room Tables & Chairs			11-002-2410-651-900-0000-000-105		05/12/2025	866.96
002 - Ice Machine for Nurse's Office			11-002-2132-651-900-0000-000-105		05/12/2025	189.99
11	1958	05/12/2025	69023	John Gassen	014-Appraisal of Land	1,500.00
014-Land Appraisal for the property located at 322 E. State Highway 152 Mustang, Okla. 73064			11-014-2544-710-000-0000-000-050		05/12/2025	1,500.00
11	1959	05/12/2025	12097	Lakeshore Equipment Company	367-READING LAB CURRICULUM FOR SHE	1,566.11
DBL-SD LRN-TO PRNT WW BRD-10			11-367-1000-619-427-0000-000-165		05/12/2025	65.54
DBL-SIDE LRN TO PRINT W-W BRD			11-367-1000-619-427-0000-000-165		05/12/2025	0.10
WORD MAPPING W-W BOARDS			11-367-1000-619-427-0000-000-165		05/12/2025	37.99
SUPER-SAFE MIRRORS			11-367-1000-619-427-0000-000-165		05/12/2025	37.98
ALL-IN-ONE MAGNETIC PHONICS KT			11-367-1000-619-427-0000-000-165		05/12/2025	1,424.50
11	1960	05/12/2025	67046	COMMERCE BANK	004 Art Conf Registration Aug 1-3, 2025 V McIntire	149.00
004 Art of Education University conference registration for Vanessa McIntire, August 1-3, 2025			11-004-2212-860-000-2800-000-705		05/12/2025	129.00
			11-004-2212-860-000-2800-000-705		05/12/2025	20.00
11	1961	05/13/2025	69147	Douglas Sean McDaniel, Sr	Consulting	13,000.00
Bargaining / MEA and MESP/ McDaniel Consulting			11-014-2316-333-000-0000-000-050		05/13/2025	2,200.00
			11-014-2316-333-000-0000-000-050		05/13/2025	10,800.00

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1962	05/13/2025	62379	Digi Security Systems, LLC	025-Video Surveillance Parts - Centennial	749.42
Quote # 018683Outdoor pendant mount adapter. For use with the Avigilon H5AMultisensor		11-025-2580-653-000-0000-000-050			05/13/2025	139.50
Wall Mount for large pendant camera		11-025-2580-653-000-0000-000-050			05/13/2025	84.92
Shipping/Processing		11-025-2580-653-000-0000-000-050			05/13/2025	25.00
Increase to original PO#11-1962 for Video Surveillance Parts		11-025-2580-653-000-0000-000-050			05/13/2025	500.00
11	1963	05/14/2025	81724	Ryan T McKinney	541 Per Diem Reim. (R McKinney)	1,000.00
541 Ryan McKinney Per Diem Reimbursement to attend ISTELive in San Antonio, TX (June 29 - July 2, 2025)		11-541-2573-580-000-0000-000-050			05/14/2025	350.00
541 Increase to PO1963 - Travel Expenses for Ryan McKinney to attend ISTELive in San Antonio, TX (June 29 - July 2, 2025)		11-541-2573-580-000-0000-000-050			06/02/2025	650.00
11	1965	05/14/2025	69141	Be GLAD LLC	541 EL Virtual Training	1,400.00
541 Nichol Desbien EL Virtual Training Registration		11-541-2213-860-000-0000-000-125			05/14/2025	1,400.00
11	1966	05/14/2025	69096	Education Speakers Network	541 District Welcome Back Retreat	17,500.00
541 District Welcome Back Retreat 1 1/2 Day On Site w/2 Speakers: D. Stafford and K Campbell (July 16-17, 2025)		11-541-2573-860-000-0000-000-050			05/14/2025	17,500.00
11	1967	05/14/2025	10582	CCOSA	541 CCOSA Pre-Conf. (6/11/25)	1,125.00
541 Registration to attend CCOSA Pre -Conference on 6/11/25Attendees: Heather Wiggins Kelly Dennison Lesa RohrerMichelle MullensAmy Hill		11-541-2573-860-000-0000-000-050			05/14/2025	1,125.00
11	1968	05/14/2025	14462	Amazon Capital Services Inc.	412 Classroom Supplies (G Knowles)	496.67
412 Gary Knowles Classroom Supplies such as epoxy glues, hand drill, flight computer, pilots handbook, craft knives etc.		11-412-1000-681-315-8700-000-705			05/14/2025	496.67
11	1969	05/14/2025	12835	OSSBA-OK STATE SCH BOARDS	011- Training/Webinars Brooke Carruth	270.00
Training/Webinars Brooke Carruth		11-011-2321-860-000-0000-000-050			05/14/2025	270.00
11	1970	05/19/2025	85127	Donald E Ryan	026-PerDiem OAPT	375.00
026-PerDiem OAPT Conference Durant, OK June 8-11		11-026-2573-582-000-0000-000-050			05/19/2025	375.00
11	1971	05/19/2025	87522	Jana Richelle Miller	026-PerDiem OAPT	315.00
026-PerDiem OAPT Conference Durant, OK June 8-11		11-026-2573-582-000-0000-000-050			05/19/2025	315.00
11	1972	05/19/2025	84020	Albany Kay McClure	026-PerDiem OAPT	245.00
026-PerDiem OAPT Conference Durant, OK June 8-11		11-026-2573-582-000-0000-000-050			05/19/2025	245.00
11	1973	05/19/2025	86987	Roger Wayne Pearson	026-PerDiem OAPT	245.00
026-PerDiem OAPT Conference Durant, OK June 8-11		11-026-2573-582-000-0000-000-050			05/19/2025	245.00
11	1974	05/19/2025	83553	Christopher Michael Mangus	026-PerDiem OAPT	245.00
026-PerDiem OAPT Conference Durant, OK June 8-11		11-026-2573-582-000-0000-000-050			05/19/2025	245.00

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1975	05/19/2025	68313	REP Fitness LLC	021 705 STRENGTH AND CONDITIONING EQUIPTMENT	30,000.00
STRENGTH AND CONDITIONING EQUIPTMENT			11-021-1000-681-800-0000-000-705		05/19/2025	30,000.00
11	1976	05/19/2025	10170	Apple, Inc.	025-New Principals and replacement Laptops	3,374.00
Proposal#211213338615-inch MacBook Air: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 512GB SSD - Starlight			11-025-2580-653-000-0000-000-050		05/19/2025	1,299.00
3-Year AppleCare+ for Schools 15-inch MacBook Air (M3/M4) (no service fees)			11-025-2580-653-000-0000-000-050		05/19/2025	179.00
13-inch MacBook Air: Apple M2 chip with 8-core CPU and 8-core GPU, 16GB, 256GB - Starlight			11-025-2580-653-000-0000-000-050		05/19/2025	1,598.00
3-Year AppleCare+ for Schools 13-inch MacBook Air (M2)			11-025-2580-653-000-0000-000-050		05/19/2025	298.00
11	1977	05/19/2025	68994	Bentley Hedges Travel Serv	054 Airfare T Mead Conf. 7/7-12/25 CO	1,000.00
054 Airfare for Tyson Mead to travel to Modern Band Summit Colorado State University, CO July 7-12, 2025			11-054-2213-580-251-0000-000-705		05/19/2025	1,000.00
11	1978	05/19/2025	66794	MOSYLE CORPORATION	025-licensing for new macbooks	30.00
Licensing for new Macbooks			11-025-2580-653-000-0000-000-050		05/19/2025	7.50
			11-025-2580-653-000-0000-000-050		05/19/2025	17.34
			11-025-2580-653-000-0000-000-050		05/19/2025	5.16
11	1979	05/19/2025	69140	Critical Response Group, Inc	376-Digital Mapping for all district sites.	58,253.00
376-Purchase and creation of digital mapping for all district sites.			11-024-2670-739-000-0000-000-050		05/19/2025	29,126.50
			11-024-2670-739-000-0000-000-050		05/19/2025	29,126.50
11	1980	05/19/2025	64184	LEXIA LEARNING SYSTEMS LLC	367-MATERIALS BUNDLE/LICENSES	3,588.00
LETRS PARTICIPANT MATERIALS BUNDLE (PRINT & LICENSE)VERSION 3EVOLUME 1TERM: 1YEAR			11-367-2213-653-427-1110-000-135		05/19/2025	1,596.00
LETRS PARTICIPANT MATERIALS BUNDLE (PRINT & LICENSE) VERSION 3E VOLUME 21YEAR			11-367-2213-653-427-1110-000-135		05/19/2025	1,596.00
LETRS ONLINE COURSE EXTENSION J. BATESVERSION 3E 1+2TERM: 1 YEAR			11-367-2213-860-427-1110-000-135		05/19/2025	99.00
LETRS ONLINE COURSE EXTENSION R. RAYVERSION 3E VOLUME 1&2TERM: 1 YEAR			11-367-2213-860-427-1110-000-135		05/19/2025	99.00
LETRS ONLINE COURSE EXTENSION C. MARTINEZ AND B. MULANAXVERSION 3EVOLUME 1&2TERM: 1 YEAR			11-367-2213-860-427-1110-000-135		05/19/2025	198.00
11	1981	05/19/2025	17374	RUSH TRUCK CENTERS OF OKLAHOMA INC	026-Blanket: Repairs to Transportation Fleet	3,000.00
026-Blanket: Repairs to Transportation Fleet			11-026-2740-612-000-0000-000-050		05/19/2025	3,000.00
11	1982	05/19/2025	67046	COMMERCE BANK	026-STN Reno Airfare	1,738.08
026-STN Reno Airfare; Albany, Richelle, and Donnie July 10 - 16-Reno,NV			11-026-2573-582-000-0000-000-050		05/19/2025	1,738.08

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1983	05/19/2025	67046	COMMERCE BANK	026-STN Reno Hotel	1,500.00
026-STN Reno Hotel; Albany, Richelle, and Donnie July 10-16		11-026-2573-582-000-0000-000-050			05/19/2025	1,500.00
11	1984	05/19/2025	67046	COMMERCE BANK	026-STN Reno Registration	3,300.00
026-STN Reno Registration; Albany, Richelle, and Donnie July 10-16		11-026-2573-860-000-0000-000-050			05/19/2025	1,512.00
		11-026-2573-860-000-0000-000-050			05/19/2025	288.00
026-INCREASE to PO 11-1984; STN Reno Hotell entered the incorrect amount on the original PO		11-026-2573-582-000-0000-000-050			05/21/2025	1,500.00
11	1985	05/19/2025	64836	TEXAS COMPUTER EDUCATION ASSOC	541 Virtual PD (S Cummings)7/22 -24/25	159.00
541 Shanda Cummings Virtual PD for AI Educators Conference July 22-24, 2025		11-541-2573-860-000-0000-000-050			05/19/2025	159.00
11	1986	05/19/2025	68705	Music Will	054 Reg for Modern Band Summit - July 8 -11	224.00
054 Registration for the Modern Band Summit at Colorado State University in Fort Collins, CO (July 8-11, 2025) Attendee: Tyson Mead		11-054-2213-860-251-0000-000-705			05/19/2025	224.00
11	1987	05/19/2025	69284	Colorado State University	054 Lodging/Meals for Modern Band Summit July 7-12	480.00
054 Lodging and Meals for Tyson Mead to attend the Modern Band Summit at Colorado State University Conference and Event Services - July 7 - 12, 2025		11-054-2213-580-251-0000-000-705			05/19/2025	480.00
11	1988	05/19/2025	14462	Amazon Capital Services Inc.	561- Increase to PO 1490-Title VI Supplies	2,000.00
561- Increase to PO 1490-Title VI Supplies		11-561-2575-619-000-0000-000-050			05/19/2025	1,600.14
		11-561-2575-619-000-0000-000-050			05/19/2025	220.79
		11-561-2575-619-000-0000-000-050			05/19/2025	179.07
11	1989	05/19/2025	62873	Classic Paper Supply, Inc.	561-Bookshelves for Title VI Books	700.00
561-Bookshelves for Title VI Books		11-561-2575-651-000-0000-000-050			05/19/2025	700.00
11	1990	05/21/2025	21339	TCO, LLC	025-batteries	3,774.40
QUote#90218529000927HSL1056 12V 5AH 20WPC SLA 250		11-025-2580-653-000-0000-000-050			05/21/2025	3,774.40
11	1991	05/21/2025	62379	Digi Security Systems, LLC	025-Cloud service MEC	36.00
Cloud Service for MEC2 months -		11-025-2580-653-000-0000-000-050			05/21/2025	36.00
11	1992	05/21/2025	67046	COMMERCE BANK	561- Handgame Sets for Title VI Students	800.00
561- Handgame Sets for Title VI Students		11-561-2199-619-000-0000-000-050			05/21/2025	100.00
		11-561-2199-619-000-0000-000-140			05/21/2025	100.00
		11-561-2199-619-000-0000-000-145			05/21/2025	100.00
		11-561-2199-619-000-0000-000-160			05/21/2025	100.00
		11-561-2199-619-000-0000-000-505			05/21/2025	100.00
		11-561-2199-619-000-0000-000-510			05/21/2025	100.00
		11-561-2199-619-000-0000-000-525			05/21/2025	100.00
		11-561-2199-619-000-0000-000-705			05/21/2025	100.00
11	1993	05/21/2025	68013	Pronoss LLC	016- Repairs for Bus #42 DOL 3.28.25	10,353.23
016-Repairs for Bus #42 DOL 3.28.25		11-016-2720-521-000-0000-000-050			05/21/2025	10,353.23

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1994	05/28/2025	67308	ATTACHMENT & TRAUMA NETWORK, INC	615 Building Resilient Communities Conference	325.00
615 Building Resilient Communities Conference06/23/25 - 06/24/25Online/Virtual - Kasey Buchanan			11-615-2573-860-239-0000-000-050		05/28/2025	325.00
11	1995	05/28/2025	14462	Amazon Capital Services Inc.	561- Title VI Educational Programming Materials	3,000.00
561-Title VI Educational Programming Materials			11-561-2575-619-000-0000-000-050		05/28/2025	3,000.00
11	1996	05/29/2025	10582	CCOSA	2025 CCOSA Summer Leadership Conf	2,396.00
011-2025 CCOSA Summer Leadership ConfJune 11-13, 2025 OKC Conv CenterAttendees:Charles BradleyRyan McKinneyJason PittengerMark LebsackBrooke Carruth			11-011-2321-860-000-0000-000-050		05/29/2025	599.00
			11-011-2321-860-000-0000-000-050		05/29/2025	599.00
			11-011-2321-860-000-0000-000-050		05/29/2025	599.00
			11-011-2321-860-000-0000-000-050		05/29/2025	599.00
11	1997	06/04/2025	68648	Ramp Business Corp	012- 25-26 GRAMMARLY SUBSCRIPTION	144.00
25-26 GRAMMARLY SUBSCRIPTION			11-012-2490-653-000-0000-000-050		06/04/2025	144.00
11	1998	06/04/2025	64184	LEXIA LEARNING SYSTEMS LLC	367-LETRS ONLINE COURSE	99.00
LETRS ONLINE COURSE EXTENSION (BETHANY BROCK) VERSION 3E			11-367-2213-860-439-0000-000-150		06/04/2025	99.00
11	1999	06/09/2025	66640	Trafera Holdings, LLC	025-Smart Repair Credit	1,000.00
Estimate No:E000147654Smart Repair Credit			11-025-2580-653-000-0000-000-050		06/09/2025	1,000.00
11	2000	06/10/2025	63672	SCHOOL SAFE ID, LLC	376-School Safe Kiosk MERC	3,600.00
376-376-Microsoft Kiosk Kit, printer, scanner and software license for the MERC			11-014-2670-653-000-0000-000-050		06/10/2025	3,600.00
11	2001	06/10/2025	68994	Bentley Hedges Travel Serv	412: G Knowles Airfare Systems Go Training	600.00
Gary Knowles Airfare ExpenseSystemsGo TrainingFredericksburg, TX 7/11-7/14			11-412-2213-580-315-8700-000-705		06/10/2025	600.00
11	2002	06/10/2025	67046	COMMERCE BANK	412 G Knowles Lodging Expense SystemsGo Training	600.00
Gary Knowles Lodging ExpenseSystemsGo TrainingFredericksburg, TX 7/11-7/13, 2025			11-412-2213-580-315-8100-000-705		06/10/2025	600.00
11	2003	06/10/2025	68837	Fredericksburg Edu Initiative, Inc	412 Knowles Registration SystemsGo Training	1,800.00
Gary Knowles Registration ExpenseSystemsGo Training (Oberth Level & Intro to Engineering) Federicksburg, TX 7/11-7/13, 2025			11-412-2213-860-315-8100-000-705		06/10/2025	1,800.00
11	2004	06/10/2025	68013	Pronoss LLC	016-Repairs for Bus# 5 DOL 4.16.25	8,355.91
016- Insurance repairs for Bus #5 accident on 4.16.25, Claim # 009845-002591-AD-01-AP-01			11-016-2740-521-000-0000-000-050		06/10/2025	8,355.91
11	2005	06/11/2025	69296	Stolz Telecom LLC	014- Radio Repeater Equipment Safety Security	26,016.40
014-Repeater Equipment for Transportation Radio System Safety/Security			11-014-2670-653-000-0000-000-050		06/11/2025	26,016.40

Mustang Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1952 - 4000, Fund(s): 11-General

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	2006	06/11/2025	10170	Apple, Inc.	561- Laptop for Title VI Coordinator	1,278.00
561-Laptop for Title VI Coordinator		11-561-2340-653-000-0000-000-050			06/11/2025	1,278.00
11	2007	06/11/2025	64578	SOS SURVIVAL PRODUCTS	376-Emergency bags	2,700.00
014-Classroom/Teacher Kit Survival bags for Sunset Hill		11-014-2670-739-000-0000-000-165			06/11/2025	2,700.00

Non-Payroll Total:	**$230,142.10**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$230,142.10**

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 268 - 4000, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	268	05/12/2025	63162	SCHOOL & OFFICE PRODUCTS	032-Repair gym bleachers at MMS	1,750.00
032-Repair bleachers at South Middle School			21-032-2620-438-000-0000-000-505		05/12/2025	250.00
			21-032-2620-438-000-0000-000-505		05/12/2025	500.00
032-Increase PO# 2025-21-268			21-032-2620-438-000-0000-000-505		05/16/2025	1,000.00
21	269	05/12/2025	63161	Stryker Integrated Solutions LLC	038-Horn strobe installations at Creek	995.00
038-Replace and add new horn strobes at Creek; Rooms 108, 113 & 115			21-038-2620-438-000-0000-000-125		05/12/2025	995.00
21	270	05/12/2025	64409	ROGUE COMP AUTOMOTIVE INC.	037-Front End alignment on paint truck	200.00
037-Front end alignment on paint truck			21-037-2620-439-000-0000-000-050		05/12/2025	89.95
			21-037-2620-439-000-0000-000-050		05/12/2025	110.05
21	271	05/12/2025	69146	Ramey Steel Construction, Inc.	318-Golf cart enclosure at MHS	16,400.00
318- Building the storage enclosure for the golf carts at MHS			21-318-2620-459-000-0000-000-705		05/12/2025	16,400.00
21	272	05/12/2025	14221	VOSS ELECTRIC CO	089-Lighting retrofit project at Creek Elem	23,800.00
089-This PO is for the lighting retrofit project at Creek Elementary.			21-089-2620-452-000-0000-000-000		05/12/2025	1,074.20
			21-089-2620-452-000-0000-000-000		05/12/2025	22,725.80
21	273	05/13/2025	10007	Randall Five Inc	036-Gas canister refills	250.00
036-Gas canister refills			21-036-2620-618-000-0000-000-050		05/13/2025	64.50
			21-036-2620-618-000-0000-000-050		05/13/2025	185.50
21	274	05/14/2025	68077	Geary Pacific Corporation	038-Freight charges for warranty item shipment	82.93
038-Freight charges for warranty item shipment -Prairie View			21-036-2620-655-000-0000-000-150		05/14/2025	82.93
21	275	05/14/2025	68554	PetroChoice Holdings, Inc.	037-2 55-gal drums 5W30 oil	956.45
037-2 55-gal drums 5W30 oil			21-037-2620-618-000-0000-000-050		05/14/2025	956.45
21	276	05/19/2025	21713	PIONEER EQUIPMENT	032-Part for skid steer	38.81
032-Part for skid steer			21-032-2620-618-000-0000-000-050		05/19/2025	38.81
21	277	05/19/2025	62873	Classic Paper Supply, Inc.	031-Office chair for operations office	162.50
031-Office chair for operations office			21-031-2620-651-000-0000-000-054		05/19/2025	162.50
21	278	05/27/2025	23391	OLD REPUBLIC TITLE COMPNAY	318-Purchase of property/land	158,300.00
318-Purchase of property/land located at 1016 S. Snyder Dr. Mustang, Okla. 73064			21-318-4200-713-000-0000-000-050		05/27/2025	157,600.50
			21-318-4200-713-000-0000-000-050		05/27/2025	699.50
21	279	05/27/2025	68988	K and A Services 2019 LLC	318-Phase 1 & 2 plumbing projects at Ag Barn	16,200.00
318-Phase 1 & 2 plumbing projects at Ag Barn			21-318-2620-457-000-0000-000-705		05/27/2025	5,000.00
			21-318-2620-457-000-0000-000-705		05/27/2025	11,200.00
21	280	05/27/2025	13073	RB AKINS	038-3 Condensate pumps for HS	543.00
038-3 Condensate pumps for HS			21-038-2620-655-000-0000-000-705		05/27/2025	543.00
21	281	05/27/2025	22855	Krueger International Inc	Chair rack dolly for MERC	283.36
Chair rack dolly for MERC			21-034-2620-651-000-0000-000-050		05/27/2025	276.50
Increase PO 21-281Surcharge of $6.86 missed			21-034-2620-651-000-0000-000-050		05/27/2025	6.86
21	282	05/28/2025	68833	LKQ Mid-America Parts	037-Center console for HVAC truck	164.00
037-Center console for HVAC truck			21-037-2640-656-000-0000-000-050		05/29/2025	164.00

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 268 - 4000, Fund(s): 21-Building

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	283	05/28/2025	69282	Toolfetch LLC	037-10 ft. Material lift	3,298.00
037-10 ft. Material lift			21-037-2620-656-000-0000-000-050		06/04/2025	3,298.00
21	285	05/28/2025	11321	FEDERAL CORPORATION	038-Parts for Creek cooling tower	1,961.61
038-Parts to repair for Creek cooling tower			21-038-2620-655-000-0000-000-125		05/28/2025	1,942.86
038-Increase PO# 2025-21-285			21-038-2620-655-000-0000-000-125		06/11/2025	18.75
21	286	06/03/2025	11528	H-I-S Paint Manufacturing Co LLC	031-Paint & supplies for summer panting projects	10,000.00
031-Paint & supplies for summer painting projects district wide			21-031-2620-618-000-0000-000-050		06/03/2025	326.31
			21-031-2620-618-000-0000-000-050		06/03/2025	8,091.29
			21-031-2620-618-000-0000-000-050		06/10/2025	1,256.09
			21-031-2620-618-000-0000-000-050		06/10/2025	326.31
21	287	06/03/2025	14024	WINSUPPLY OF OKLAHOMA CITY CO	318-Materials for Ag Farm plumbing project	9,600.00
318-Materials for Ag Barn plumbing project; phase 1 & 2			21-318-2620-457-000-0000-000-705		06/03/2025	9,600.00
21	288	06/03/2025	14221	VOSS ELECTRIC CO	038-600 LED 4-ft lights w/ballasts used dw	3,600.00
038-600 LED 4-ft lights with ballasts to be used district wide			21-038-2620-651-000-0000-000-050		06/03/2025	3,600.00
21	289	06/03/2025	14462	Amazon Capital Services Inc.	Acer Computer Monitor	250.00
Acer computer monitor			21-034-2620-653-000-0000-000-050		06/03/2025	250.00
21	290	06/04/2025	16306	DECKER INC	031-Parking barriers & signs, seating stool caps	2,304.45
031-Parking barriers & signs, seating stool caps			21-031-2620-655-000-0000-000-000		06/04/2025	2,304.45
21	291	06/04/2025	21296	COUNTRY EQUIPMENT RENTAL AND SALES	036-Rental of jack hammer for HS baseball facility	85.00
036-Rental of jack hammer to move a drain at the HS baseball facility			21-036-2620-449-000-0000-000-705		06/04/2025	85.00
21	292	06/05/2025	21326	JOHNSON AUTO GLASS	031-Replace employee windshield broken at GM	275.00
031-Replace Gunner Gossman's windshield that was broken by a rock coming from a mower			21-031-2575-439-000-0000-000-050		06/10/2025	275.00
21	294	06/10/2025	68993	R.L. Williams & Co., Inc	036-(2) 4-port floor vents for HZI	485.00
036-(2) 4-port replacement floor vents for HZI Rm E3 & F3.			21-036-2620-655-000-0000-000-140		06/10/2025	485.00

Non-Payroll Total:	**$251,985.11**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$251,985.11**

Mustang Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 58 - 4000, Fund(s): 33-2023 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	58	05/19/2025	11967	Standard & Poor's Financial Svcs.	Bond Rating Service June 2025	30,020.00
Bond Rating Service for bonds sold June 2025		33-081-2314-310-000-0000-000-050			05/19/2025	30,020.00
33	59	06/10/2025	61629	OKLAHOMA ATTORNEY GENERAL	081-Review of Bonds	7,200.00
081-Fees for Review of Bond Transcripts; GO Combined Purpose Bonds, Series 2025; GO Building Bonds, Fed Tax Series 2025B; GO Building Bonds, Series 2025A		33-081-2317-357-000-0000-000-050			06/10/2025	7,200.00

Non-Payroll Total:	**$37,220.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$37,220.00**

Mustang Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 5/8/2025 - 6/11/2025, PO Range: 65 - 4000, Fund(s): 34-2012 Recurring

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	65	06/02/2025	65088	CADE Construction, LP	33-MEC security door and clam down room-750	23,200.00
033-MEC security vestibule and blue room-705		34-033-2670-459-000-0000-000-705			06/02/2025	23,200.00

Non-Payroll Total:	**$23,200.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$23,200.00**

Mustang Public Schools

Change Order Listing

Options: Fund(s): 11-General, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1 - 1951, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
39	07/01/2024	18552	Multilingual Communication Services	047 Translation Services for Bilingual Mtgs	9.76
047 Increase PO 11-39		11-047-2152-323-239-0000-000-125		05/14/2025	9.76
988	09/30/2024	15147	LOWES CREDIT SERVICES	412 Blanket Lowes AG (Conway)	1,000.00
412 Increase to PO988 (C Conway) to Lowe's		11-412-1000-681-311-8000-000-705		05/19/2025	1,000.00
1653	02/28/2025	16577	State of Oklahoma	042-Mike Barrick-Conference	100.00
PO #1653 increase 100.00, registration price went up		11-042-2573-810-100-0000-000-050		05/13/2025	100.00

Non-Payroll Total:	**$1,109.76**
Payroll Total:	**$0.00**
Report Total:	**$1,109.76**

Project Totals

042	Behavioral Counseling	100.00
047	Specialists (SLP, OT, PT, RT, Deaf)	9.76
412	VOCATIONAL PRGMS INCENTIVE	1,000.00

Unit Totals

050	District Wide	100.00
125	Creek Elem	9.76
705	Mustang High	1,000.00

Change Order Listing

Options: Fund(s): 21-Building, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1 - 267, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description		Amount
4	07/01/2024	18308	CITY OF OKLAHOMA CITY	North District Water #2 Bill 20-25		9,000.00
Increase po 21-4 to finish FY 24-25		21-028-2620-411-000-0000-000-050		05/29/2025		9,000.00
5	07/01/2024	10713	CITY OF MUSTANG	District Water #1 MES		2,700.00
Increase 21-5 Dist 1 water		21-028-2620-411-000-0000-000-050		05/29/2025		2,700.00
11	07/01/2024	63923	WASTE MANAGEMENT OF OKLAHOMA INC	District Waste Management		16,000.00
Increase to finish FY 24-25		21-028-2620-411-000-0000-000-050		05/22/2025		16,000.00
14	07/01/2024	10064	All Season Building Supply Co Inc	036-Blanket PO for misc parts/supplies		2,000.00
032-Blanket PO for the license trade to purchase parts/supplies/ and materials		21-036-2620-655-000-0000-000-050		01/09/2025	05/08/2025	-151.76
		21-036-2620-655-000-0000-000-050		05/08/2025		69.97
		21-036-2620-655-000-0000-000-050		05/08/2025		26.42
		21-036-2620-655-000-0000-000-050		05/08/2025		7.55
		21-036-2620-655-000-0000-000-050		05/08/2025		53.70
		21-036-2620-655-000-0000-000-050		05/08/2025		9.97
		21-036-2620-655-000-0000-000-050		05/08/2025		6.57
		21-036-2620-655-000-0000-000-050		05/08/2025		49.67
		21-036-2620-655-000-0000-000-050		05/08/2025		6.41
		21-036-2620-655-000-0000-000-050		05/08/2025		6.79
		21-036-2620-655-000-0000-000-050		05/08/2025		15.30
		21-036-2620-655-000-0000-000-050		05/08/2025		3.22
		21-036-2620-655-000-0000-000-050		05/08/2025		17.13
		21-036-2620-655-000-0000-000-050		05/08/2025		7.97
		21-036-2620-655-000-0000-000-050		05/08/2025		25.62
		21-036-2620-655-000-0000-000-050		05/08/2025		36.90
		21-036-2620-655-000-0000-000-050		05/08/2025		10.68
		21-036-2620-655-000-0000-000-050		05/08/2025		119.83
		21-036-2620-655-000-0000-000-050		05/08/2025		0.64
		21-036-2620-655-000-0000-000-050		05/08/2025		72.48
		21-036-2620-655-000-0000-000-050		05/08/2025		75.45
		21-036-2620-655-000-0000-000-050		05/08/2025		450.96
		21-036-2620-655-000-0000-000-050		05/08/2025		78.53
036-Increase PO# 2025-21-14		21-036-2620-655-000-0000-000-050		04/22/2025	05/08/2025	-1,000.00
036-Increase PO# 2025-21-14		21-036-2620-655-000-0000-000-050		05/21/2025		2,000.00
15	07/01/2024	15346	CENTRAL OKLAHOMA WINNELSON	036-Blanket PO for misc parts/supplies		2,000.00
036-Blanket PO for license trades to purchase plumbing parts/supplies/and materials		21-036-2620-655-000-0000-000-050		04/10/2025	05/08/2025	-342.20
		21-036-2620-655-000-0000-000-050		05/08/2025		867.50
		21-036-2620-655-000-0000-000-050		05/08/2025		386.66
		21-036-2620-655-000-0000-000-050		05/08/2025		523.60
		21-036-2620-655-000-0000-000-050		05/08/2025		546.00
		21-036-2620-655-000-0000-000-050		05/08/2025		264.65
		21-036-2620-655-000-0000-000-050		05/08/2025		27.59
		21-036-2620-655-000-0000-000-050		05/08/2025		382.41
		21-036-2620-655-000-0000-000-050		05/08/2025		52.16
		21-036-2620-655-000-0000-000-050		05/08/2025		394.80
		21-036-2620-655-000-0000-000-050		05/08/2025		106.88
		21-036-2620-655-000-0000-000-050		05/08/2025		143.80
		21-036-2620-655-000-0000-000-050		05/08/2025		76.23
		21-036-2620-655-000-0000-000-050		05/08/2025		34.89
		21-036-2620-655-000-0000-000-050		05/08/2025		504.06
		21-036-2620-655-000-0000-000-050		05/08/2025		30.97

Change Order Listing

Options: Fund(s): 21-Building, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1 - 267, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description		Amount
036-Increase PO# 2025-21-15		21-036-2620-655-000-0000-000-050		04/21/2025	05/08/2025	-1,000.00
036-Increase PO# 2025-21-15		21-036-2620-655-000-0000-000-050		04/29/2025	05/08/2025	-1,000.00
20	07/01/2024	12242	LOCKE SUPPLY	036-Blanket PO for misc parts/supplies		500.00
036-Blanket PO for license trades to purchase misc parts/supplies/and materials		21-036-2620-655-000-0000-000-050		01/09/2025	05/08/2025	-373.74
		21-036-2620-655-000-0000-000-050		05/08/2025		25.70
		21-036-2620-655-000-0000-000-050		05/08/2025		171.42
		21-036-2620-655-000-0000-000-050		05/08/2025		444.43
		21-036-2620-655-000-0000-000-050		05/08/2025		280.74
		21-036-2620-655-000-0000-000-050		05/08/2025		35.88
		21-036-2620-655-000-0000-000-050		05/08/2025		36.25
		21-036-2620-655-000-0000-000-050		05/08/2025		108.00
		21-036-2620-655-000-0000-000-050		05/08/2025		21.32
036-Increase PO# 2025-21-20		21-036-2620-655-000-0000-000-050		04/30/2025	05/08/2025	-750.00
036-Increase PO# 2025-21-20		21-036-2620-655-000-0000-000-050		05/29/2025		500.00
43	07/01/2024	99999	MUSTANG PUBLIC SCHOOLS	036-License Trade Reimbursements		150.00
036-Increase PO# 2025-21-43		21-036-2620-810-000-0000-000-050		05/30/2025		150.00
111	07/31/2024	68309	GJK Enterprises Inc.	034-Window Cleeaning on sites with no good access.		4,000.00
Increase PO 21-111 Window Cleaning @ HS, PAC, MERC		21-034-2620-429-000-0000-000-050		05/27/2025		4,000.00
122	08/09/2024	11528	H-I-S Paint Manufacturing Co LLC	032-Paint and supplies		3,000.00
Increase PO# 2025-21-122		21-032-2620-618-000-0000-000-050		05/27/2025		3,000.00

Non-Payroll Total:	**$39,350.00**
Payroll Total:	**$0.00**
Report Total:	**$39,350.00**

Project Totals

028	Utilities	27,700.00
032	Building & Grounds	3,000.00
034	Custodial	4,000.00
036	Licensed Trades	4,650.00

Unit Totals

050	District Wide	39,350.00

Mustang Public Schools

Change Order Listing

Options: Fund(s): 34-2012 Recurring, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 5/8/2025 - 6/11/2025, PO Range: 1 - 64, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
53	11/20/2024	63161	Stryker Integrated Solutions LLC	089-Wireless Security System MHS	360.00
089-INCREASE PO 34-53. Increase was due to a monitoring station that was necessary		34-089-2660-653-000-0000-000-705		05/16/2025	360.00

Non-Payroll Total:	**$360.00**
Payroll Total:	**$0.00**
Report Total:	**$360.00**

Project Totals

089	General Operations	360.00

Unit Totals

705	Mustang High	360.00

Mustang Public Schools

Change Order Listing

Options: Fund(s): 11-General, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 6/4/2025 - 6/4/2025, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
518	08/13/2024	84619	Virginia Lee Reeves	047/621 Psychological Services	4,550.00
				Non-Payroll Total:	**$4,550.00**
				Payroll Total:	**$0.00**
				Report Total:	**$4,550.00**

MUSTANG SCHOOLS - TREASURER'S REPORT
As of May 31, 2025

GOVERNMENTAL FUNDS		
Bank Statements		
Bank of Oklahoma Revenue Account	$	7,355.91
Bank of Oklahoma Expenditure Account	$	0.00
BOK Cavanal Hill General Fund Sweep Account	$	2,759,694.83
4.26 % as of 5/31/2025		
BOK ICS Investments - General Fund	$	46,992,501.07
4.20 % as of 5/31/2025		
Subtotal	**$**	**49,759,551.81**
Computer Cash Balance	$	49,759,551.81
*** RAMP - fraud charge credit		
*** Oklahoma County apportionment overpayment		
Reconciliation - Should equal $0.00	$	0.00
Total - Governmental Funds	**$**	**49,759,551.81**

ACTIVITY FUNDS		
Bank Statements		
Bank of Oklahoma Account	$	2,714.86
BOK Cavanal Hill Activity Sweep Account	$	428,637.20
4.26% as of 5/31/2025		
OLAP Investments - Activity Fund	$	7,594,094.29
4.117% as of 5/31/2025		
All America Bank Certificates of Deposit	$	235,000.00
3.90%		
Subtotal	**$**	**8,260,446.35**
Computer Cash Balance	$	8,171,291.93
Plus Outstanding Warrants	$	89,805.96
Adjusted Computer Cash Balance	**$**	**8,261,097.89**
*** Exceptions: Pcard Credit	$	(651.54)
Reconciliation - Should equal $0.00	$	0.00
Total - Activity Fund	**$**	**8,260,446.35**

OTHER FUNDS		
Commerce Bank - Governmental Revenue Share	$	62,693.97
Commerce Bank - Activity Revenue Share	$	9,659.17

TOTAL CASH ASSETS	$	58,092,351.30

GOVERNMENTAL FUND CASH BALANCES		
Fund 11 - General Fund	$	24,997,118.90
Fund 21 - Building Fund	$	5,683,517.16
Fund 33 - 2023 Recurring Bond Funds	$	1,751,771.29
Fund 34 - 2012 Recurring Bond Funds	$	2,072,018.33
Fund 38 - Transportation Bond	$	164,629.00
Fund 41 - Sinking Fund	$	12,577,271.23
Fund 86 - Insurance Recoveries	$	2,513,225.90

MONTHLY PAYROLL		
Total Payroll	$	9,250,791.32

Treasurer Jason Pitts Date: 6/10/25

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2025

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 11-General						
Series - 1000						
Source - 1110 Ad Valorem Current Year	$0.00	$30,137,496.35	$0.00	$30,137,496.35	N/A	$1,416,864.79
Source - 1120 Ad Valorem Prior Years	$0.00	$1,092,167.66	$0.00	$1,092,167.66	N/A	$125,696.62
Source - 1190 Other Taxes	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Source - 1310 Interest Earnings	$0.00	$19,528.13	$0.00	$19,528.13	N/A	$1,921.78
Source - 1312 Investment Earnings	$0.00	$1,933,162.07	$0.00	$1,933,162.07	N/A	$237,387.31
Source - 1351 Interest on Protested taxes	$0.00	$80.54	$0.00	$80.54	N/A	$0.00
Source - 1352 Unapportioned Interest	$0.00	$87,978.20	$0.00	$87,978.20	N/A	$7,266.73
Source - 1440 Sales of Equipment	$0.00	$410.00	$0.00	$410.00	N/A	$0.00
Source - 1510 Insurance Loss Recovery	$0.00	$65,202.75	$0.00	$65,202.75	N/A	$16,709.14
Source - 1550 Workers' Compensation	$0.00	$8,295.73	$0.00	$8,295.73	N/A	$3,523.68
Source - 1590 Misc Reimbursements	$0.00	$3,890.22	$0.00	$3,890.22	N/A	$0.00
Source - 1610 Private Donations	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Source - 1620 Community Service	$0.00	$3,735.00	$0.00	$3,735.00	N/A	$280.00
Source - 1680 Refund of PY Expense	$0.00	$800.33	$0.00	$800.33	N/A	$0.00
Source - 1690 Misc Revenue/ District	$0.00	$25,710.51	$0.00	$25,710.51	N/A	$1,700.00
Source - 1795 Promotional Rebate	$0.00	$30,317.30	$0.00	$30,317.30	N/A	$0.00
Series - 1000 Total	**$0.00**	**$33,408,774.79**	**$0.00**	**$33,408,774.79**	**N/A**	**$1,811,350.05**
Series - 2000						
Source - 2100 County 4 Mill Tax	$0.00	$3,992,783.60	$0.00	$3,992,783.60	N/A	$262,837.76
Source - 2200 County Mortgage Tax	$0.00	$641,646.33	$0.00	$641,646.33	N/A	$59,360.09
Series - 2000 Total	**$0.00**	**$4,634,429.93**	**$0.00**	**$4,634,429.93**	**N/A**	**$322,197.85**
Series - 3000						
Source - 3110 Gross Production	$0.00	$4,216,739.77	$0.00	$4,216,739.77	N/A	$425,564.78
Source - 3120 Motor Vehicle	$0.00	$5,040,666.14	$0.00	$5,040,666.14	N/A	$533,566.09
Source - 3130 Rural Electric	$0.00	$187,595.27	$0.00	$187,595.27	N/A	$16,645.60
Source - 3140 State School Land	$0.00	$2,184,046.34	$0.00	$2,184,046.34	N/A	$120,269.89
Source - 3150 Vehicle Tax Stamp	$0.00	$7,249.82	$0.00	$7,249.82	N/A	$556.31
Source - 3210 State Aid	$0.00	$45,403,113.67	$0.00	$45,403,113.67	N/A	$4,988,275.00
Source - 3250 Flex Benefit Allowance	$0.00	$9,084,970.88	$0.00	$9,084,970.88	N/A	$998,348.46
Source - 3300 St Aid-Comp Gts-Cat	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Source - 3310 Alt/High Challenge Ed	$0.00	$93,579.46	$0.00	$93,579.46	N/A	$23,394.86
Source - 3400 State-Categorical	$0.00	$0.00	$0.00	$0.00	N/A	$0.00
Source - 3412 NBCT	$0.00	$50,000.00	$0.00	$50,000.00	N/A	$0.00
Source - 3413 Staff Development Stipend	$0.00	$36,000.00	$0.00	$36,000.00	N/A	$32,000.00
Source - 3414 Ok Paid Student Teacher Stipends	$0.00	$3,498.00	$0.00	$3,498.00	N/A	$0.00
Source - 3415 Reading Sufficiency Act	$0.00	$273,735.66	$0.00	$273,735.66	N/A	$0.00
Source - 3420 State Textbook	$0.00	$867,390.89	$0.00	$867,390.89	N/A	$0.00
Source - 3436 School Resource Officer	$0.00	$111,849.62	$0.00	$111,849.62	N/A	$0.00
Source - 3437 Maternity Leave	$0.00	$165,019.52	$0.00	$165,019.52	N/A	$0.00
Source - 3620 State Land Reimb	$0.00	$8.15	$0.00	$8.15	N/A	$0.00
Source - 3690 Misc State Revenue	$0.00	$83,922.04	$0.00	$83,922.04	N/A	$66,555.02
Source - 3720 State Matching	$0.00	$58,801.10	$0.00	$58,801.10	N/A	$29,400.55
Source - 3811 Career Tech Salary	$0.00	$85,460.00	$0.00	$85,460.00	N/A	$35,140.00
Source - 3812 Career Tech Program	$0.00	$280,625.00	$0.00	$280,625.00	N/A	$69,566.00
Source - 3892 Career Tech Lottery Fund	$0.00	$29,768.54	$0.00	$29,768.54	N/A	$0.00
Series - 3000 Total	**$0.00**	**$68,264,039.87**	**$0.00**	**$68,264,039.87**	**N/A**	**$7,339,282.56**
Series - 4000						
Source - 4140 Title VI Indian Education	$0.00	$333,542.75	$0.00	$333,542.75	N/A	$0.00
Source - 4210 Title I/Part A	$0.00	$1,595,715.11	$0.00	$1,595,715.11	N/A	$231,016.18
Source - 4240 Title I Part D N&D	$0.00	$1,184.24	$0.00	$1,184.24	N/A	$0.00
Source - 4271 Title II Part A	$0.00	$206,362.30	$0.00	$206,362.30	N/A	$1,714.00
Source - 4281 Title III Part A ELL	$0.00	$95,380.98	$0.00	$95,380.98	N/A	$0.00
Source - 4310 IDEA Part B	$0.00	$2,651,735.42	$0.00	$2,651,735.42	N/A	$139,786.88

Mustang Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2025

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 4340 IDEA PART B Preschool	$0.00	$46,125.55	$0.00	$46,125.55	N/A	$0.00
Source - 4442 Title IV Student Supp	$0.00	$152,424.50	$0.00	$152,424.50	N/A	$0.00
Source - 4689 Other Misc Fed Rev	$0.00	$244,864.47	$0.00	$244,864.47	N/A	$6,193.16
Source - 4710 Federal Lunch	$0.00	$2,654,103.09	$0.00	$2,654,103.09	N/A	$640,739.81
Source - 4720 Federal Breakfast	$0.00	$658,679.35	$0.00	$658,679.35	N/A	$159,813.56
Source - 4821 Carl Perkins	$0.00	$176,789.18	$0.00	$176,789.18	N/A	$22,532.19
Series - 4000 Total	**$0.00**	**$8,816,906.94**	**$0.00**	**$8,816,906.94**	**N/A**	**$1,201,195.78**
Series - 5000						
Source - 5160 Activity Fund Reimb	$0.00	$357,423.86	$0.00	$357,423.86	N/A	$4,601.22
Source - 5600 Correcting Entry	$0.00	$27,747.89	$0.00	$27,747.89	N/A	$745.00
Series - 5000 Total	**$0.00**	**$385,171.75**	**$0.00**	**$385,171.75**	**N/A**	**$5,346.22**
Series - 6000						
Source - 6200 Intra-Fund Transfers	$0.00	($168,402.77)	$168,402.77	$0.00	N/A	$0.00
Series - 6000 Total	**$0.00**	**($168,402.77)**	**$168,402.77**	**$0.00**	**N/A**	**$0.00**
Fund - 11 11-General Total	**$0.00**	**$115,340,920.51**	**$168,402.77**	**$115,509,323.28**	**N/A**	**$10,679,372.46**
Report Total	**$0.00**	**$115,340,920.51**	**$168,402.77**	**$115,509,323.28**	**N/A**	**$10,679,372.46**

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 Gate Revenue							
Program - 800 Athletics							
505 Mustang Middle	($679.75)	$0.00	$0.00	$0.00	($679.75)	$0.00	($679.75)
510 North Middle	($100.00)	$0.00	$0.00	$0.00	($100.00)	$0.00	($100.00)
525 Central Middle	($250.00)	$0.00	$0.00	$0.00	($250.00)	$0.00	($250.00)
705 Mustang High	$149,808.81	$16,100.00	$0.00	$2,481.22	$163,427.59	$23,507.94	$139,919.65
Total Program - 800 Athletics	**$148,779.06**	**$16,100.00**	**$0.00**	**$2,481.22**	**$162,397.84**	**$23,507.94**	**$138,889.90**
Program - 801 Baseball							
705 Mustang High	($1,045.53)	$750.00	$0.00	$3,189.09	($3,484.62)	$22,083.10	($25,567.72)
Total Program - 801 Baseball	**($1,045.53)**	**$750.00**	**$0.00**	**$3,189.09**	**($3,484.62)**	**$22,083.10**	**($25,567.72)**
Program - 802 Basketball - General							
505 Mustang Middle	$7,500.00	$0.00	$0.00	$0.00	$7,500.00	$200.00	$7,300.00
510 North Middle	$6,842.00	$0.00	$0.00	$0.00	$6,842.00	$0.00	$6,842.00
525 Central Middle	$5,974.75	$0.00	$0.00	$0.00	$5,974.75	$800.00	$5,174.75
705 Mustang High	($3,469.63)	$0.00	$0.00	$0.00	($3,469.63)	$0.00	($3,469.63)
Total Program - 802 Basketball - General	**$16,847.12**	**$0.00**	**$0.00**	**$0.00**	**$16,847.12**	**$1,000.00**	**$15,847.12**
Program - 803 Basketball - Boys							
705 Mustang High	$34,220.26	$0.00	$0.00	$0.00	$34,220.26	$0.00	$34,220.26
Total Program - 803 Basketball - Boys	**$34,220.26**	**$0.00**	**$0.00**	**$0.00**	**$34,220.26**	**$0.00**	**$34,220.26**
Program - 804 Basketball - Girls							
705 Mustang High	($1,070.37)	$0.00	$0.00	$0.00	($1,070.37)	$0.00	($1,070.37)
Total Program - 804 Basketball - Girls	**($1,070.37)**	**$0.00**	**$0.00**	**$0.00**	**($1,070.37)**	**$0.00**	**($1,070.37)**
Program - 805 Cheer							
705 Mustang High	($152.00)	$0.00	$0.00	$0.00	($152.00)	$0.00	($152.00)
Total Program - 805 Cheer	**($152.00)**	**$0.00**	**$0.00**	**$0.00**	**($152.00)**	**$0.00**	**($152.00)**
Program - 806 Cross Country - General							
505 Mustang Middle	($1,110.00)	$0.00	$0.00	$0.00	($1,110.00)	$0.00	($1,110.00)
510 North Middle	($910.00)	$0.00	$0.00	$0.00	($910.00)	$390.00	($1,300.00)
525 Central Middle	($925.00)	$0.00	$0.00	$0.00	($925.00)	$875.00	($1,800.00)
705 Mustang High	($146.35)	$120.00	$0.00	$0.00	($26.35)	$6,319.95	($6,346.30)
Total Program - 806 Cross Country - General	**($3,091.35)**	**$120.00**	**$0.00**	**$0.00**	**($2,971.35)**	**$7,584.95**	**($10,556.30)**
Program - 809 Football							
505 Mustang Middle	$24,865.00	$0.00	$0.00	$0.00	$24,865.00	$0.00	$24,865.00
510 North Middle	$8,944.95	$0.00	$0.00	$214.23	$8,730.72	$116.05	$8,614.67
525 Central Middle	$9,302.21	$0.00	$0.00	$295.23	$9,006.98	$1,545.23	$7,461.75
705 Mustang High	$86,236.30	$0.00	$0.00	$13.08	$86,223.22	$20,589.82	$65,633.40
Total Program - 809 Football	**$129,348.46**	**$0.00**	**$0.00**	**$522.54**	**$128,825.92**	**$22,251.10**	**$106,574.82**
Program - 810 Golf - General							
505 Mustang Middle	($1,701.00)	$0.00	$0.00	$0.00	($1,701.00)	$2,299.00	($4,000.00)
510 North Middle	($740.00)	$0.00	$0.00	$0.00	($740.00)	$260.00	($1,000.00)
525 Central Middle	($1,380.00)	$0.00	$0.00	$0.00	($1,380.00)	$0.00	($1,380.00)
705 Mustang High	($21,161.27)	$0.00	$0.00	$266.00	($21,427.27)	$1,300.00	($22,727.27)
Total Program - 810 Golf - General	**($24,982.27)**	**$0.00**	**$0.00**	**$266.00**	**($25,248.27)**	**$3,859.00**	**($29,107.27)**
Program - 811 Golf - Girls							
705 Mustang High	$6,320.00	$900.00	$0.00	$0.00	$7,220.00	$0.00	$7,220.00
Total Program - 811 Golf - Girls	**$6,320.00**	**$900.00**	**$0.00**	**$0.00**	**$7,220.00**	**$0.00**	**$7,220.00**
Program - 813 Pom							
705 Mustang High	($4,603.95)	$0.00	$0.00	$0.00	($4,603.95)	$0.00	($4,603.95)
Total Program - 813 Pom	**($4,603.95)**	**$0.00**	**$0.00**	**$0.00**	**($4,603.95)**	**$0.00**	**($4,603.95)**
Program - 814 Soccer - General							
705 Mustang High	($39,743.65)	$0.00	$0.00	$472.12	($40,215.77)	$4,045.84	($44,261.61)
Total Program - 814 Soccer - General	**($39,743.65)**	**$0.00**	**$0.00**	**$472.12**	**($40,215.77)**	**$4,045.84**	**($44,261.61)**
Program - 815 Soccer - Boys							
705 Mustang High	$7,164.70	$325.00	$0.00	$0.00	$7,489.70	$0.00	$7,489.70
Total Program - 815 Soccer - Boys	**$7,164.70**	**$325.00**	**$0.00**	**$0.00**	**$7,489.70**	**$0.00**	**$7,489.70**
Program - 817 Softball							
505 Mustang Middle	$1,777.56	$0.00	$0.00	$0.00	$1,777.56	$888.66	$888.90

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 Gate Revenue							
Program - 817 Softball							
510 North Middle	$1,477.88	$0.00	$0.00	$143.78	$1,334.10	$150.00	$1,184.10
525 Central Middle	$609.41	$0.00	$0.00	$143.78	$465.63	$450.00	$15.63
705 Mustang High	($39,212.65)	$380.00	$0.00	$646.22	($39,478.87)	$1,578.29	($41,057.16)
Total Program - 817 Softball	**($35,347.80)**	**$380.00**	**$0.00**	**$933.78**	**($35,901.58)**	**$3,066.95**	**($38,968.53)**
Program - 818 Swimming - General							
705 Mustang High	($8,079.00)	$0.00	$0.00	$0.00	($8,079.00)	$1,421.00	($9,500.00)
Total Program - 818 Swimming - General	**($8,079.00)**	**$0.00**	**$0.00**	**$0.00**	**($8,079.00)**	**$1,421.00**	**($9,500.00)**
Program - 821 Tennis - General							
505 Mustang Middle	($850.00)	$0.00	$0.00	$0.00	($850.00)	$1,150.00	($2,000.00)
510 North Middle	($860.00)	$0.00	$0.00	$175.00	($1,035.00)	$165.00	($1,200.00)
525 Central Middle	($625.00)	$0.00	$0.00	$0.00	($625.00)	$0.00	($625.00)
705 Mustang High	($2,665.88)	$0.00	$0.00	$0.00	($2,665.88)	$105.44	($2,771.32)
Total Program - 821 Tennis - General	**($5,000.88)**	**$0.00**	**$0.00**	**$175.00**	**($5,175.88)**	**$1,420.44**	**($6,596.32)**
Program - 822 Tennis - Girls							
705 Mustang High	$1,790.00	$400.00	$0.00	$1,530.00	$660.00	$920.00	($260.00)
Total Program - 822 Tennis - Girls	**$1,790.00**	**$400.00**	**$0.00**	**$1,530.00**	**$660.00**	**$920.00**	**($260.00)**
Program - 826 Track - Boys							
505 Mustang Middle	($1,960.00)	$0.00	$0.00	$0.00	($1,960.00)	$540.00	($2,500.00)
510 North Middle	($1,060.00)	$0.00	$0.00	$0.00	($1,060.00)	$940.00	($2,000.00)
525 Central Middle	($1,500.00)	$0.00	$0.00	$0.00	($1,500.00)	$0.00	($1,500.00)
705 Mustang High	($33,728.04)	$0.00	$0.00	$330.00	($34,058.04)	$4,919.62	($38,977.66)
Total Program - 826 Track - Boys	**($38,248.04)**	**$0.00**	**$0.00**	**$330.00**	**($38,578.04)**	**$6,399.62**	**($44,977.66)**
Program - 827 Volleyball							
505 Mustang Middle	$2,130.00	$0.00	$0.00	$0.00	$2,130.00	$375.00	$1,755.00
510 North Middle	$3,245.78	$0.00	$0.00	$0.00	$3,245.78	$500.00	$2,745.78
525 Central Middle	$2,674.00	$0.00	$0.00	$0.00	$2,674.00	$650.00	$2,024.00
705 Mustang High	$8,475.00	$0.00	$0.00	$0.00	$8,475.00	$3,237.80	$5,237.20
Total Program - 827 Volleyball	**$16,524.78**	**$0.00**	**$0.00**	**$0.00**	**$16,524.78**	**$4,762.80**	**$11,761.98**
Program - 828 Wrestling - General							
505 Mustang Middle	$545.00	$0.00	$0.00	$0.00	$545.00	$0.00	$545.00
705 Mustang High	($5,730.02)	$0.00	$0.00	$250.00	($5,980.02)	$4,485.00	($10,465.02)
Total Program - 828 Wrestling - General	**($5,185.02)**	**$0.00**	**$0.00**	**$250.00**	**($5,435.02)**	**$4,485.00**	**($9,920.02)**
Program - 940 Staff Expenses							
525 Central Middle	$0.00	$350.00	$0.00	$0.00	$350.00	$0.00	$350.00
Total Program - 940 Staff Expenses	**$0.00**	**$350.00**	**$0.00**	**$0.00**	**$350.00**	**$0.00**	**$350.00**
Total Project - 801 Gate Revenue	**$194,444.52**	**$19,325.00**	**$0.00**	**$10,149.75**	**$203,619.77**	**$106,807.74**	**$96,812.03**
Project - 803 Sponsorships/Donations							
Program - 800 Athletics							
505 Mustang Middle	($2,850.00)	$0.00	$0.00	$0.00	($2,850.00)	$0.00	($2,850.00)
705 Mustang High	$268,107.87	$13,853.50	$0.00	$3,486.83	$278,474.54	$30,333.72	$248,140.82
Total Program - 800 Athletics	**$265,257.87**	**$13,853.50**	**$0.00**	**$3,486.83**	**$275,624.54**	**$30,333.72**	**$245,290.82**
Program - 801 Baseball							
705 Mustang High	($2,508.95)	$0.00	$0.00	$1,600.00	($4,108.95)	$1,226.93	($5,335.88)
Total Program - 801 Baseball	**($2,508.95)**	**$0.00**	**$0.00**	**$1,600.00**	**($4,108.95)**	**$1,226.93**	**($5,335.88)**
Program - 802 Basketball - General							
705 Mustang High	($34,103.27)	$0.00	$0.00	$0.00	($34,103.27)	$900.00	($35,003.27)
Total Program - 802 Basketball - General	**($34,103.27)**	**$0.00**	**$0.00**	**$0.00**	**($34,103.27)**	**$900.00**	**($35,003.27)**
Program - 809 Football							
705 Mustang High	($24,280.24)	$0.00	$0.00	$0.00	($24,280.24)	$2,140.12	($26,420.36)
Total Program - 809 Football	**($24,280.24)**	**$0.00**	**$0.00**	**$0.00**	**($24,280.24)**	**$2,140.12**	**($26,420.36)**
Program - 810 Golf - General							
705 Mustang High	($3,614.43)	$0.00	$0.00	$0.00	($3,614.43)	$1,242.29	($4,856.72)
Total Program - 810 Golf - General	**($3,614.43)**	**$0.00**	**$0.00**	**$0.00**	**($3,614.43)**	**$1,242.29**	**($4,856.72)**
Program - 814 Soccer - General							
705 Mustang High	($47,452.21)	$0.00	$0.00	$0.00	($47,452.21)	$450.00	($47,902.21)

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 803 Sponsorships/Donations							
Program - 814 Soccer - General							
Total Program - 814 Soccer - General	**($47,452.21)**	**$0.00**	**$0.00**	**$0.00**	**($47,452.21)**	**$450.00**	**($47,902.21)**
Program - 817 Softball							
705 Mustang High	($10,164.17)	$0.00	$0.00	$74.50	($10,238.67)	$2,400.00	($12,638.67)
Total Program - 817 Softball	**($10,164.17)**	**$0.00**	**$0.00**	**$74.50**	**($10,238.67)**	**$2,400.00**	**($12,638.67)**
Program - 821 Tennis - General							
705 Mustang High	($1,595.30)	$0.00	$0.00	$2,285.80	($3,881.10)	$0.00	($3,881.10)
Total Program - 821 Tennis - General	**($1,595.30)**	**$0.00**	**$0.00**	**$2,285.80**	**($3,881.10)**	**$0.00**	**($3,881.10)**
Program - 826 Track - Boys							
705 Mustang High	($3,300.00)	$0.00	$0.00	$382.63	($3,682.63)	$2,417.37	($6,100.00)
Total Program - 826 Track - Boys	**($3,300.00)**	**$0.00**	**$0.00**	**$382.63**	**($3,682.63)**	**$2,417.37**	**($6,100.00)**
Program - 827 Volleyball							
705 Mustang High	($4,000.00)	$0.00	$0.00	$0.00	($4,000.00)	$0.00	($4,000.00)
Total Program - 827 Volleyball	**($4,000.00)**	**$0.00**	**$0.00**	**$0.00**	**($4,000.00)**	**$0.00**	**($4,000.00)**
Program - 828 Wrestling - General							
705 Mustang High	($4,287.50)	$0.00	$0.00	$0.00	($4,287.50)	$962.50	($5,250.00)
Total Program - 828 Wrestling - General	**($4,287.50)**	**$0.00**	**$0.00**	**$0.00**	**($4,287.50)**	**$962.50**	**($5,250.00)**
Total Project - 803 Sponsorships/Donations	**$129,951.80**	**$13,853.50**	**$0.00**	**$7,829.76**	**$135,975.54**	**$42,072.93**	**$93,902.61**
Project - 805 Central Middle School							
Program - 800 Athletics							
525 Central Middle	$49,555.69	$0.00	$0.00	$5,221.59	$44,334.10	$375.90	$43,958.20
Total Program - 800 Athletics	**$49,555.69**	**$0.00**	**$0.00**	**$5,221.59**	**$44,334.10**	**$375.90**	**$43,958.20**
Program - 802 Basketball - General							
525 Central Middle	($5,961.60)	$0.00	$0.00	$0.00	($5,961.60)	$0.00	($5,961.60)
Total Program - 802 Basketball - General	**($5,961.60)**	**$0.00**	**$0.00**	**$0.00**	**($5,961.60)**	**$0.00**	**($5,961.60)**
Program - 812 Golf - Boys							
525 Central Middle	$0.00	$0.00	$0.00	$0.00	$0.00	$1,090.00	($1,090.00)
Total Program - 812 Golf - Boys	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,090.00**	**($1,090.00)**
Program - 817 Softball							
525 Central Middle	($75.60)	$0.00	$0.00	$0.00	($75.60)	$0.00	($75.60)
Total Program - 817 Softball	**($75.60)**	**$0.00**	**$0.00**	**$0.00**	**($75.60)**	**$0.00**	**($75.60)**
Program - 821 Tennis - General							
525 Central Middle	($82.00)	$0.00	$0.00	$0.00	($82.00)	$0.00	($82.00)
Total Program - 821 Tennis - General	**($82.00)**	**$0.00**	**$0.00**	**$0.00**	**($82.00)**	**$0.00**	**($82.00)**
Program - 826 Track - Boys							
525 Central Middle	$0.00	$0.00	$0.00	$0.00	$0.00	$4,238.00	($4,238.00)
Total Program - 826 Track - Boys	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$4,238.00**	**($4,238.00)**
Program - 828 Wrestling - General							
525 Central Middle	($1,404.66)	$0.00	$0.00	$0.00	($1,404.66)	$0.00	($1,404.66)
Total Program - 828 Wrestling - General	**($1,404.66)**	**$0.00**	**$0.00**	**$0.00**	**($1,404.66)**	**$0.00**	**($1,404.66)**
Total Project - 805 Central Middle School	**$42,031.83**	**$0.00**	**$0.00**	**$5,221.59**	**$36,810.24**	**$5,703.90**	**$31,106.34**
Project - 806 North Middle School							
Program - 800 Athletics							
510 North Middle	$51,356.28	$0.00	$0.00	$1,080.37	$50,275.91	$0.00	$50,275.91
Total Program - 800 Athletics	**$51,356.28**	**$0.00**	**$0.00**	**$1,080.37**	**$50,275.91**	**$0.00**	**$50,275.91**
Program - 802 Basketball - General							
510 North Middle	($112.86)	$0.00	$0.00	$0.00	($112.86)	$0.00	($112.86)
Total Program - 802 Basketball - General	**($112.86)**	**$0.00**	**$0.00**	**$0.00**	**($112.86)**	**$0.00**	**($112.86)**
Program - 805 Cheer							
510 North Middle	$0.00	$0.00	$0.00	$100.40	($100.40)	$0.00	($100.40)
Total Program - 805 Cheer	**$0.00**	**$0.00**	**$0.00**	**$100.40**	**($100.40)**	**$0.00**	**($100.40)**
Program - 806 Cross Country - General							
510 North Middle	($760.77)	$0.00	$0.00	$0.00	($760.77)	$932.68	($1,693.45)
Total Program - 806 Cross Country - General	**($760.77)**	**$0.00**	**$0.00**	**$0.00**	**($760.77)**	**$932.68**	**($1,693.45)**
Program - 809 Football							
510 North Middle	($1,560.48)	$0.00	$0.00	$0.00	($1,560.48)	$0.00	($1,560.48)

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 806 North Middle School							
Program - 809 Football							
Total Program - 809 Football	**($1,560.48)**	**$0.00**	**$0.00**	**$0.00**	**($1,560.48)**	**$0.00**	**($1,560.48)**
Program - 817 Softball							
510 North Middle	($1,770.88)	$0.00	$0.00	$0.00	($1,770.88)	$0.00	($1,770.88)
Total Program - 817 Softball	**($1,770.88)**	**$0.00**	**$0.00**	**$0.00**	**($1,770.88)**	**$0.00**	**($1,770.88)**
Program - 826 Track - Boys							
510 North Middle	($2,592.11)	$0.00	$0.00	$0.00	($2,592.11)	$0.00	($2,592.11)
Total Program - 826 Track - Boys	**($2,592.11)**	**$0.00**	**$0.00**	**$0.00**	**($2,592.11)**	**$0.00**	**($2,592.11)**
Program - 827 Volleyball							
510 North Middle	($414.84)	$0.00	$0.00	$0.00	($414.84)	$0.00	($414.84)
Total Program - 827 Volleyball	**($414.84)**	**$0.00**	**$0.00**	**$0.00**	**($414.84)**	**$0.00**	**($414.84)**
Program - 828 Wrestling - General							
510 North Middle	($1,404.66)	$0.00	$0.00	$0.00	($1,404.66)	$0.00	($1,404.66)
Total Program - 828 Wrestling - General	**($1,404.66)**	**$0.00**	**$0.00**	**$0.00**	**($1,404.66)**	**$0.00**	**($1,404.66)**
Total Project - 806 North Middle School	**$42,739.68**	**$0.00**	**$0.00**	**$1,180.77**	**$41,558.91**	**$932.68**	**$40,626.23**
Project - 807 South Middle School							
Program - 800 Athletics							
505 Mustang Middle	$58,109.00	$0.00	$0.00	$1,716.18	$56,392.82	$9,000.00	$47,392.82
Total Program - 800 Athletics	**$58,109.00**	**$0.00**	**$0.00**	**$1,716.18**	**$56,392.82**	**$9,000.00**	**$47,392.82**
Program - 802 Basketball - General							
505 Mustang Middle	($265.07)	$0.00	$0.00	$0.00	($265.07)	$0.00	($265.07)
Total Program - 802 Basketball - General	**($265.07)**	**$0.00**	**$0.00**	**$0.00**	**($265.07)**	**$0.00**	**($265.07)**
Program - 805 Cheer							
505 Mustang Middle	($1,470.30)	$0.00	$0.00	$0.00	($1,470.30)	$0.00	($1,470.30)
Total Program - 805 Cheer	**($1,470.30)**	**$0.00**	**$0.00**	**$0.00**	**($1,470.30)**	**$0.00**	**($1,470.30)**
Program - 806 Cross Country - General							
505 Mustang Middle	$0.00	$0.00	$0.00	$943.74	($943.74)	$0.00	($943.74)
Total Program - 806 Cross Country - General	**$0.00**	**$0.00**	**$0.00**	**$943.74**	**($943.74)**	**$0.00**	**($943.74)**
Program - 809 Football							
505 Mustang Middle	($49.49)	$0.00	$0.00	$0.00	($49.49)	$0.00	($49.49)
Total Program - 809 Football	**($49.49)**	**$0.00**	**$0.00**	**$0.00**	**($49.49)**	**$0.00**	**($49.49)**
Program - 810 Golf - General							
505 Mustang Middle	($278.80)	$0.00	$0.00	$0.00	($278.80)	$0.00	($278.80)
Total Program - 810 Golf - General	**($278.80)**	**$0.00**	**$0.00**	**$0.00**	**($278.80)**	**$0.00**	**($278.80)**
Program - 817 Softball							
505 Mustang Middle	($2,098.68)	$0.00	$0.00	$23.63	($2,122.31)	$5,705.78	($7,828.09)
Total Program - 817 Softball	**($2,098.68)**	**$0.00**	**$0.00**	**$23.63**	**($2,122.31)**	**$5,705.78**	**($7,828.09)**
Program - 821 Tennis - General							
505 Mustang Middle	($884.49)	$0.00	$0.00	$0.00	($884.49)	$0.00	($884.49)
Total Program - 821 Tennis - General	**($884.49)**	**$0.00**	**$0.00**	**$0.00**	**($884.49)**	**$0.00**	**($884.49)**
Program - 827 Volleyball							
505 Mustang Middle	($1,179.77)	$0.00	$0.00	$0.00	($1,179.77)	$0.00	($1,179.77)
Total Program - 827 Volleyball	**($1,179.77)**	**$0.00**	**$0.00**	**$0.00**	**($1,179.77)**	**$0.00**	**($1,179.77)**
Program - 828 Wrestling - General							
505 Mustang Middle	($1,270.68)	$0.00	$0.00	$0.00	($1,270.68)	$0.00	($1,270.68)
Total Program - 828 Wrestling - General	**($1,270.68)**	**$0.00**	**$0.00**	**$0.00**	**($1,270.68)**	**$0.00**	**($1,270.68)**
Total Project - 807 South Middle School	**$50,611.72**	**$0.00**	**$0.00**	**$2,683.55**	**$47,928.17**	**$14,705.78**	**$33,222.39**
Project - 810 Athletic Trainer							
Program - 800 Athletics							
705 Mustang High	$22,703.80	$24,860.00	$0.00	$379.34	$47,184.46	$7,962.54	$39,221.92
Total Program - 800 Athletics	**$22,703.80**	**$24,860.00**	**$0.00**	**$379.34**	**$47,184.46**	**$7,962.54**	**$39,221.92**
Total Project - 810 Athletic Trainer	**$22,703.80**	**$24,860.00**	**$0.00**	**$379.34**	**$47,184.46**	**$7,962.54**	**$39,221.92**
Project - 901 District Administration							
Program - 000 UNDISTRIBUTED EXPENDITURES							
050 District Wide	($426.63)	$0.00	$0.00	$0.00	($426.63)	$0.00	($426.63)
Total Program - 000 UNDISTRIBUTED EXPENDITURES	**($426.63)**	**$0.00**	**$0.00**	**$0.00**	**($426.63)**	**$0.00**	**($426.63)**

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 901 District Administration							
Program - 274 NONINSTRUCTIONAL TRAINING							
050 District Wide	($250.00)	$0.00	$0.00	$0.00	($250.00)	$0.00	($250.00)
Total Program - 274 NONINSTRUCTIONAL TRAINING	**($250.00)**	**$0.00**	**$0.00**	**$0.00**	**($250.00)**	**$0.00**	**($250.00)**
Program - 809 Football							
705 Mustang High	$3.00	$0.00	$0.00	$0.00	$3.00	$0.00	$3.00
Total Program - 809 Football	**$3.00**	**$0.00**	**$0.00**	**$0.00**	**$3.00**	**$0.00**	**$3.00**
Program - 900 Non Athletic Group							
050 District Wide	$553,994.24	$28,075.79	$0.00	$37,431.86	$544,638.17	$21,790.94	$522,847.23
130 Mustang Ed. Ctr.	$0.00	$0.00	$0.00	$2,340.00	($2,340.00)	$0.00	($2,340.00)
155 Riverwood Elem	$2.38	$0.00	$0.00	$0.00	$2.38	$0.00	$2.38
Total Program - 900 Non Athletic Group	**$553,996.62**	**$28,075.79**	**$0.00**	**$39,771.86**	**$542,300.55**	**$21,790.94**	**$520,509.61**
Program - 911 Bronco Club							
050 District Wide	$365,661.66	$0.00	$0.00	$0.00	$365,661.66	$0.00	$365,661.66
Total Program - 911 Bronco Club	**$365,661.66**	**$0.00**	**$0.00**	**$0.00**	**$365,661.66**	**$0.00**	**$365,661.66**
Total Project - 901 District Administration	**$918,984.65**	**$28,075.79**	**$0.00**	**$39,771.86**	**$907,288.58**	**$21,790.94**	**$885,497.64**
Project - 902 Child Nutrition							
Program - 700 ALL CHILD NUTRITION EXP/REV							
705 Mustang High	($52.70)	$0.00	$0.00	$0.00	($52.70)	$0.00	($52.70)
Total Program - 700 ALL CHILD NUTRITION EXP/REV	**($52.70)**	**$0.00**	**$0.00**	**$0.00**	**($52.70)**	**$0.00**	**($52.70)**
Program - 900 Non Athletic Group							
050 District Wide	$2,222,991.99	$189,114.02	$0.00	$0.00	$2,412,106.01	$0.00	$2,412,106.01
105 Mustang Elem	($294.85)	$0.00	$0.00	$0.00	($294.85)	$0.00	($294.85)
110 Valley Elem	($69.75)	$0.00	$0.00	$0.00	($69.75)	$34.00	($103.75)
115 Lakehoma Elem	($12.00)	$0.00	$0.00	$0.00	($12.00)	$0.00	($12.00)
120 Trails Elem	($211.65)	$0.00	$0.00	$0.00	($211.65)	$106.65	($318.30)
125 Creek Elem	($373.65)	$0.00	$0.00	$0.00	($373.65)	$0.00	($373.65)
135 Centennial Elem	($110.50)	$0.00	$0.00	$0.00	($110.50)	$0.00	($110.50)
140 Horizon Int	($121.55)	$0.00	$0.00	$0.00	($121.55)	$0.00	($121.55)
145 Canyon Ridge Int	($120.15)	$0.00	$0.00	$0.00	($120.15)	$0.00	($120.15)
150 Prairie View Elem	($230.80)	$0.00	$0.00	$9.15	($239.95)	$0.00	($239.95)
155 Riverwood Elem	($57.00)	$0.00	$0.00	$0.00	($57.00)	$0.00	($57.00)
160 Meadow Brook Int	($31.15)	$0.00	$0.00	$31.50	($62.65)	$0.00	($62.65)
505 Mustang Middle	($98.45)	$0.00	$0.00	$0.00	($98.45)	$0.00	($98.45)
510 North Middle	($37.00)	$0.00	$0.00	$0.00	($37.00)	$0.00	($37.00)
525 Central Middle	($72.72)	$0.00	$0.00	$78.65	($151.37)	$0.00	($151.37)
705 Mustang High	($853.84)	$0.00	$0.00	$175.45	($1,029.29)	$1,084.18	($2,113.47)
Total Program - 900 Non Athletic Group	**$2,220,296.93**	**$189,114.02**	**$0.00**	**$294.75**	**$2,409,116.20**	**$1,224.83**	**$2,407,891.37**
Total Project - 902 Child Nutrition	**$2,220,244.23**	**$189,114.02**	**$0.00**	**$294.75**	**$2,409,063.50**	**$1,224.83**	**$2,407,838.67**
Project - 903 Community Ed							
Program - 900 Non Athletic Group							
050 District Wide	($395.00)	$0.00	$0.00	$0.00	($395.00)	$0.00	($395.00)
Total Program - 900 Non Athletic Group	**($395.00)**	**$0.00**	**$0.00**	**$0.00**	**($395.00)**	**$0.00**	**($395.00)**
Program - 910 Community Ed							
050 District Wide	$111,617.35	$14,462.10	$0.00	$84.66	$125,994.79	$740.75	$125,254.04
051 MERC	($12,303.92)	$0.00	$0.00	$0.00	($12,303.92)	$1,400.00	($13,703.92)
135 Centennial Elem	($2,394.00)	$0.00	$0.00	$1,393.50	($3,787.50)	$0.00	($3,787.50)
150 Prairie View Elem	($136.49)	$0.00	$0.00	$0.00	($136.49)	$0.00	($136.49)
160 Meadow Brook Int	($2,846.82)	$0.00	$0.00	$0.00	($2,846.82)	$0.00	($2,846.82)
510 North Middle	($274.40)	$0.00	$0.00	$0.00	($274.40)	$0.00	($274.40)
705 Mustang High	($27,222.20)	$0.00	$0.00	$1,286.10	($28,508.30)	$12,860.70	($41,369.00)
Total Program - 910 Community Ed	**$66,439.52**	**$14,462.10**	**$0.00**	**$2,764.26**	**$78,137.36**	**$15,001.45**	**$63,135.91**
Program - 911 Bronco Club							
050 District Wide	$1,488,907.25	$112,047.71	$0.00	$0.00	$1,600,954.96	$1,014.42	$1,599,940.54
051 MERC	($698.98)	$0.00	$0.00	$0.00	($698.98)	$1,386.96	($2,085.94)
105 Mustang Elem	($4,445.02)	$0.00	$0.00	$430.87	($4,875.89)	$1,858.90	($6,734.79)

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 903 Community Ed							
Program - 911 Bronco Club							
110 Valley Elem	($4,181.37)	$0.00	$0.00	$430.91	($4,612.28)	$1,688.71	($6,300.99)
115 Lakehoma Elem	($4,531.96)	$0.00	$0.00	$410.91	($4,942.87)	$1,689.88	($6,632.75)
120 Trails Elem	($4,525.40)	$0.00	$0.00	$430.91	($4,956.31)	$1,682.10	($6,638.41)
125 Creek Elem	($4,812.46)	$0.00	$0.00	$425.91	($5,238.37)	$1,802.54	($7,040.91)
135 Centennial Elem	($4,516.72)	$0.00	$0.00	$430.91	($4,947.63)	$1,648.72	($6,596.35)
140 Horizon Int	($4,653.94)	$0.00	$0.00	$425.91	($5,079.85)	$1,302.40	($6,382.25)
145 Canyon Ridge Int	($3,845.29)	$0.00	$0.00	$432.87	($4,278.16)	$1,761.84	($6,040.00)
150 Prairie View Elem	($4,133.63)	$0.00	$0.00	$580.81	($4,714.44)	$1,702.97	($6,417.41)
155 Riverwood Elem	($4,155.11)	$0.00	$0.00	$425.91	($4,581.02)	$1,458.98	($6,040.00)
160 Meadow Brook Int	($5,137.64)	$0.00	$0.00	$430.94	($5,568.58)	$2,797.42	($8,366.00)
165 Sunset Hill Elementary	($2,363.97)	$0.00	$0.00	$0.00	($2,363.97)	$1,000.00	($3,363.97)
Total Program - 911 Bronco Club	**$1,436,905.76**	**$112,047.71**	**$0.00**	**$4,856.86**	**$1,544,096.61**	**$22,795.84**	**$1,521,300.77**
Program - 912 Summer Bronco Club							
050 District Wide	$243,580.90	$80,513.77	$0.00	$0.00	$324,094.67	$0.00	$324,094.67
051 MERC	($49.98)	$0.00	$0.00	$0.00	($49.98)	$0.00	($49.98)
155 Riverwood Elem	($15,082.66)	$0.00	$0.00	$1,404.08	($16,486.74)	$54,275.62	($70,762.36)
Total Program - 912 Summer Bronco Club	**$228,448.26**	**$80,513.77**	**$0.00**	**$1,404.08**	**$307,557.95**	**$54,275.62**	**$253,282.33**
Program - 913 Bronco Staff Days							
050 District Wide	$7,158.06	$0.00	$0.00	$0.00	$7,158.06	$237.22	$6,920.84
Total Program - 913 Bronco Staff Days	**$7,158.06**	**$0.00**	**$0.00**	**$0.00**	**$7,158.06**	**$237.22**	**$6,920.84**
Total Project - 903 Community Ed	**$1,738,556.60**	**$207,023.58**	**$0.00**	**$9,025.20**	**$1,936,554.98**	**$92,310.13**	**$1,844,244.85**
Project - 904 Facility Rentals							
Program - 900 Non Athletic Group							
050 District Wide	$135,107.10	$4,930.00	$0.00	$0.00	$140,037.10	$0.00	$140,037.10
140 Horizon Int	($3,030.72)	$0.00	$0.00	$0.00	($3,030.72)	$0.00	($3,030.72)
505 Mustang Middle	($4,804.80)	$0.00	$0.00	$0.00	($4,804.80)	$0.00	($4,804.80)
510 North Middle	($3,215.52)	$0.00	$0.00	$0.00	($3,215.52)	$0.00	($3,215.52)
525 Central Middle	($3,648.12)	$0.00	$0.00	$0.00	($3,648.12)	$0.00	($3,648.12)
705 Mustang High	($5,592.81)	$0.00	$0.00	$37,278.12	($42,870.93)	$0.00	($42,870.93)
Total Program - 900 Non Athletic Group	**$114,815.13**	**$4,930.00**	**$0.00**	**$37,278.12**	**$82,467.01**	**$0.00**	**$82,467.01**
Total Project - 904 Facility Rentals	**$114,815.13**	**$4,930.00**	**$0.00**	**$37,278.12**	**$82,467.01**	**$0.00**	**$82,467.01**
Project - 905 PAC Rentals							
Program - 900 Non Athletic Group							
050 District Wide	$130,912.42	$13,467.50	$0.00	$2,058.65	$142,321.27	$2,360.00	$139,961.27
705 Mustang High	$0.00	$0.00	$0.00	$510.00	($510.00)	$0.00	($510.00)
Total Program - 900 Non Athletic Group	**$130,912.42**	**$13,467.50**	**$0.00**	**$2,568.65**	**$141,811.27**	**$2,360.00**	**$139,451.27**
Total Project - 905 PAC Rentals	**$130,912.42**	**$13,467.50**	**$0.00**	**$2,568.65**	**$141,811.27**	**$2,360.00**	**$139,451.27**
Project - 906 PAC Expenses							
Program - 900 Non Athletic Group							
050 District Wide	$13,981.66	$0.00	$0.00	$521.61	$13,460.05	$177.16	$13,282.89
705 Mustang High	($4,138.04)	$0.00	$0.00	$0.00	($4,138.04)	$101.47	($4,239.51)
Total Program - 900 Non Athletic Group	**$9,843.62**	**$0.00**	**$0.00**	**$521.61**	**$9,322.01**	**$278.63**	**$9,043.38**
Total Project - 906 PAC Expenses	**$9,843.62**	**$0.00**	**$0.00**	**$521.61**	**$9,322.01**	**$278.63**	**$9,043.38**
Project - 907 Students in Need							
Program - 900 Non Athletic Group							
050 District Wide	$27,146.74	$210.00	$0.00	$0.00	$27,356.74	$0.00	$27,356.74
110 Valley Elem	($46.42)	$0.00	$0.00	$0.00	($46.42)	$0.00	($46.42)
125 Creek Elem	($264.35)	$0.00	$0.00	$0.00	($264.35)	$535.65	($800.00)
145 Canyon Ridge Int	$0.00	$0.00	$0.00	$0.00	$0.00	$400.00	($400.00)
505 Mustang Middle	($1,444.01)	$0.00	$0.00	$0.00	($1,444.01)	$659.49	($2,103.50)
525 Central Middle	($579.96)	$0.00	$0.00	$0.00	($579.96)	$0.00	($579.96)
705 Mustang High	($1,140.56)	$0.00	$0.00	$0.00	($1,140.56)	$500.00	($1,640.56)
Total Program - 900 Non Athletic Group	**$23,671.44**	**$210.00**	**$0.00**	**$0.00**	**$23,881.44**	**$2,095.14**	**$21,786.30**
Total Project - 907 Students in Need	**$23,671.44**	**$210.00**	**$0.00**	**$0.00**	**$23,881.44**	**$2,095.14**	**$21,786.30**
Project - 908 Student on Account							

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 908 Student on Account							
Program - 900 Non Athletic Group							
050 District Wide	$2,135.49	$0.01	$0.00	$0.00	$2,135.50	$0.00	$2,135.50
Total Program - 900 Non Athletic Group	**$2,135.49**	**$0.01**	**$0.00**	**$0.00**	**$2,135.50**	**$0.00**	**$2,135.50**
Total Project - 908 Student on Account	**$2,135.49**	**$0.01**	**$0.00**	**$0.00**	**$2,135.50**	**$0.00**	**$2,135.50**
Project - 909 Technology Reimbursements							
Program - 900 Non Athletic Group							
050 District Wide	$8,879.11	$745.00	$0.00	$70.00	$9,554.11	$0.00	$9,554.11
140 Horizon Int	$1,225.00	$350.00	$0.00	$0.00	$1,575.00	$0.00	$1,575.00
145 Canyon Ridge Int	$85.00	$0.00	$0.00	$0.00	$85.00	$0.00	$85.00
160 Meadow Brook Int	$885.00	$175.00	$0.00	$35.00	$1,025.00	$0.00	$1,025.00
505 Mustang Middle	$945.00	$246.00	$0.00	$0.00	$1,191.00	$0.00	$1,191.00
510 North Middle	$1,235.00	$140.00	$0.00	$0.00	$1,375.00	$0.00	$1,375.00
525 Central Middle	$1,090.99	$615.00	$0.00	$0.00	$1,705.99	$0.00	$1,705.99
705 Mustang High	$5,825.00	$1,705.00	$0.00	$0.00	$7,530.00	$0.00	$7,530.00
Total Program - 900 Non Athletic Group	**$20,170.10**	**$3,976.00**	**$0.00**	**$105.00**	**$24,041.10**	**$0.00**	**$24,041.10**
Total Project - 909 Technology Reimbursements	**$20,170.10**	**$3,976.00**	**$0.00**	**$105.00**	**$24,041.10**	**$0.00**	**$24,041.10**
Project - 910 Transportation Invoices							
Program - 900 Non Athletic Group							
050 District Wide	$102,205.01	$26,115.95	$0.00	$0.00	$128,320.96	$0.00	$128,320.96
Total Program - 900 Non Athletic Group	**$102,205.01**	**$26,115.95**	**$0.00**	**$0.00**	**$128,320.96**	**$0.00**	**$128,320.96**
Total Project - 910 Transportation Invoices	**$102,205.01**	**$26,115.95**	**$0.00**	**$0.00**	**$128,320.96**	**$0.00**	**$128,320.96**
Project - 911 Operations							
Program - 900 Non Athletic Group							
050 District Wide	$366.67	$0.00	$0.00	$117.18	$249.49	$0.82	$248.67
054 Operations	($248.46)	$0.00	$0.00	$0.00	($248.46)	$0.00	($248.46)
Total Program - 900 Non Athletic Group	**$118.21**	**$0.00**	**$0.00**	**$117.18**	**$1.03**	**$0.82**	**$0.21**
Total Project - 911 Operations	**$118.21**	**$0.00**	**$0.00**	**$117.18**	**$1.03**	**$0.82**	**$0.21**
Project - 912 Student Services							
Program - 239 ALL SPEC. ED PRGMS							
050 District Wide	$0.00	$0.00	$0.00	$94.24	($94.24)	$205.76	($300.00)
Total Program - 239 ALL SPEC. ED PRGMS	**$0.00**	**$0.00**	**$0.00**	**$94.24**	**($94.24)**	**$205.76**	**($300.00)**
Program - 900 Non Athletic Group							
050 District Wide	$1,935.46	$0.00	$0.00	$68.97	$1,866.49	$115.30	$1,751.19
Total Program - 900 Non Athletic Group	**$1,935.46**	**$0.00**	**$0.00**	**$68.97**	**$1,866.49**	**$115.30**	**$1,751.19**
Total Project - 912 Student Services	**$1,935.46**	**$0.00**	**$0.00**	**$163.21**	**$1,772.25**	**$321.06**	**$1,451.19**
Project - 913 District Teacher of the Year							
Program - 000 UNDISTRIBUTED EXPENDITURES							
050 District Wide	($283.62)	$0.00	$0.00	$90.54	($374.16)	$1,730.24	($2,104.40)
Total Program - 000 UNDISTRIBUTED EXPENDITURES	**($283.62)**	**$0.00**	**$0.00**	**$90.54**	**($374.16)**	**$1,730.24**	**($2,104.40)**
Program - 900 Non Athletic Group							
050 District Wide	$2,121.99	$0.00	$0.00	$0.00	$2,121.99	$0.00	$2,121.99
130 Mustang Ed. Ctr.	$255.00	$0.00	$0.00	$0.00	$255.00	$0.00	$255.00
Total Program - 900 Non Athletic Group	**$2,376.99**	**$0.00**	**$0.00**	**$0.00**	**$2,376.99**	**$0.00**	**$2,376.99**
Total Project - 913 District Teacher of the Year	**$2,093.37**	**$0.00**	**$0.00**	**$90.54**	**$2,002.83**	**$1,730.24**	**$272.59**
Project - 914 Transportation							
Program - 900 Non Athletic Group							
050 District Wide	$7,092.61	$189.57	$0.00	$354.00	$6,928.18	$445.66	$6,482.52
Total Program - 900 Non Athletic Group	**$7,092.61**	**$189.57**	**$0.00**	**$354.00**	**$6,928.18**	**$445.66**	**$6,482.52**
Total Project - 914 Transportation	**$7,092.61**	**$189.57**	**$0.00**	**$354.00**	**$6,928.18**	**$445.66**	**$6,482.52**
Project - 915 GF Textbook/Budgets							
Program - 900 Non Athletic Group							
050 District Wide	$567.99	$60.00	$0.00	$0.00	$627.99	$0.00	$627.99
705 Mustang High	$1,777.41	$142.00	$0.00	$0.00	$1,919.41	$0.00	$1,919.41
Total Program - 900 Non Athletic Group	**$2,345.40**	**$202.00**	**$0.00**	**$0.00**	**$2,547.40**	**$0.00**	**$2,547.40**

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 915 GF Textbook/Budgets							
Total Project - 915 GF Textbook/Budgets	**$2,345.40**	**$202.00**	**$0.00**	**$0.00**	**$2,547.40**	**$0.00**	**$2,547.40**
Project - 916 Superintendent Expenses							
Program - 000 UNDISTRIBUTED EXPENDITURES							
000 PAYROLL ALLOCATED	($19.99)	$0.00	$0.00	$0.00	($19.99)	$0.00	($19.99)
050 District Wide	($9,019.34)	$0.00	$0.00	$2,303.52	($11,322.86)	$4,146.55	($15,469.41)
051 MERC	($1,537.76)	$0.00	$0.00	$0.00	($1,537.76)	$4.23	($1,541.99)
Total Program - 000 UNDISTRIBUTED EXPENDITURES	**($10,577.09)**	**$0.00**	**$0.00**	**$2,303.52**	**($12,880.61)**	**$4,150.78**	**($17,031.39)**
Program - 900 Non Athletic Group							
050 District Wide	$23,885.23	$0.00	$0.00	$150.89	$23,734.34	$3,017.80	$20,716.54
Total Program - 900 Non Athletic Group	**$23,885.23**	**$0.00**	**$0.00**	**$150.89**	**$23,734.34**	**$3,017.80**	**$20,716.54**
Total Project - 916 Superintendent Expenses	**$13,308.14**	**$0.00**	**$0.00**	**$2,454.41**	**$10,853.73**	**$7,168.58**	**$3,685.15**
Project - 919 Academic Team							
Program - 900 Non Athletic Group							
505 Mustang Middle	$176.64	$0.00	$0.00	$0.00	$176.64	$0.00	$176.64
Total Program - 900 Non Athletic Group	**$176.64**	**$0.00**	**$0.00**	**$0.00**	**$176.64**	**$0.00**	**$176.64**
Total Project - 919 Academic Team	**$176.64**	**$0.00**	**$0.00**	**$0.00**	**$176.64**	**$0.00**	**$176.64**
Project - 920 Archery							
Program - 900 Non Athletic Group							
140 Horizon Int	$3,514.20	$0.00	$0.00	$0.00	$3,514.20	$0.00	$3,514.20
160 Meadow Brook Int	$7,787.74	$75.00	$0.00	$2,279.07	$5,583.67	$0.00	$5,583.67
505 Mustang Middle	$4,035.27	$0.00	$0.00	$0.00	$4,035.27	$0.00	$4,035.27
705 Mustang High	$1,962.11	$0.00	$0.00	$0.00	$1,962.11	$0.00	$1,962.11
Total Program - 900 Non Athletic Group	**$17,299.32**	**$75.00**	**$0.00**	**$2,279.07**	**$15,095.25**	**$0.00**	**$15,095.25**
Total Project - 920 Archery	**$17,299.32**	**$75.00**	**$0.00**	**$2,279.07**	**$15,095.25**	**$0.00**	**$15,095.25**
Project - 921 Art							
Program - 900 Non Athletic Group							
105 Mustang Elem	$5,646.16	$0.00	$0.00	$355.55	$5,290.61	$0.00	$5,290.61
110 Valley Elem	$5,574.83	$500.00	$0.00	$0.00	$6,074.83	$0.00	$6,074.83
115 Lakehoma Elem	$95.69	$0.00	$0.00	$0.00	$95.69	$0.00	$95.69
120 Trails Elem	$2,929.73	$0.00	$0.00	$0.00	$2,929.73	$0.00	$2,929.73
125 Creek Elem	$1,611.98	$0.00	$0.00	$0.00	$1,611.98	$0.00	$1,611.98
135 Centennial Elem	$2,028.45	$0.00	$0.00	$0.00	$2,028.45	$0.00	$2,028.45
140 Horizon Int	$322.54	$0.00	$0.00	$0.00	$322.54	$0.00	$322.54
145 Canyon Ridge Int	$590.84	$0.00	$0.00	$0.00	$590.84	$0.00	$590.84
150 Prairie View Elem	$3,157.19	$10.00	$0.00	$0.00	$3,167.19	$0.00	$3,167.19
155 Riverwood Elem	$1,584.02	$0.00	$0.00	$0.00	$1,584.02	$0.00	$1,584.02
160 Meadow Brook Int	$3,002.82	$0.00	$0.00	$0.00	$3,002.82	$0.00	$3,002.82
705 Mustang High	$19,453.54	$7,238.00	$0.00	$5,003.29	$21,688.25	$0.00	$21,688.25
Total Program - 900 Non Athletic Group	**$45,997.79**	**$7,748.00**	**$0.00**	**$5,358.84**	**$48,386.95**	**$0.00**	**$48,386.95**
Total Project - 921 Art	**$45,997.79**	**$7,748.00**	**$0.00**	**$5,358.84**	**$48,386.95**	**$0.00**	**$48,386.95**
Project - 922 Band							
Program - 900 Non Athletic Group							
140 Horizon Int	$160.00	$0.00	$0.00	$0.00	$160.00	$0.00	$160.00
505 Mustang Middle	$24.00	$0.00	$0.00	$0.00	$24.00	$0.00	$24.00
506 MMS-MHI BAND	$15,246.17	$1,787.00	$0.00	$4,188.17	$12,845.00	$2,030.00	$10,815.00
511 MNMS-CRI BAND	$17,086.58	$540.00	$0.00	$5,075.30	$12,551.28	$0.00	$12,551.28
526 MCMS-MBI BAND	$7,054.53	$1,320.00	$0.00	$4,769.35	$3,605.18	$63.57	$3,541.61
705 Mustang High	$12,390.38	$69,556.70	$0.00	$9,150.00	$72,797.08	$0.00	$72,797.08
Total Program - 900 Non Athletic Group	**$51,961.66**	**$73,203.70**	**$0.00**	**$23,182.82**	**$101,982.54**	**$2,093.57**	**$99,888.97**
Program - 922 Band - District Instrument Fees							
705 Mustang High	$1,690.00	$1,150.00	$0.00	$0.00	$2,840.00	$0.00	$2,840.00
Total Program - 922 Band - District Instrument Fees	**$1,690.00**	**$1,150.00**	**$0.00**	**$0.00**	**$2,840.00**	**$0.00**	**$2,840.00**
Total Project - 922 Band	**$53,651.66**	**$74,353.70**	**$0.00**	**$23,182.82**	**$104,822.54**	**$2,093.57**	**$102,728.97**
Project - 923 Counseling							

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 923 Counseling							
Program - 900 Non Athletic Group							
105 Mustang Elem	$629.15	$0.00	$0.00	$0.00	$629.15	$0.00	$629.15
110 Valley Elem	$2,705.99	$0.00	$0.00	$544.01	$2,161.98	$0.00	$2,161.98
115 Lakehoma Elem	$4,618.24	$0.00	$0.00	$65.00	$4,553.24	$0.00	$4,553.24
120 Trails Elem	$2,236.07	$0.00	$0.00	$0.00	$2,236.07	$0.00	$2,236.07
125 Creek Elem	$2,179.83	$0.00	$0.00	$0.00	$2,179.83	$0.00	$2,179.83
135 Centennial Elem	$3,256.46	$0.00	$0.00	$0.00	$3,256.46	$0.00	$3,256.46
140 Horizon Int	$831.43	$0.00	$0.00	$0.00	$831.43	$0.00	$831.43
145 Canyon Ridge Int	$3,154.30	$0.00	$0.00	$693.58	$2,460.72	$106.42	$2,354.30
155 Riverwood Elem	$1,097.53	$0.00	$0.00	$0.00	$1,097.53	$0.00	$1,097.53
160 Meadow Brook Int	$1,067.03	$0.00	$0.00	$0.00	$1,067.03	$0.00	$1,067.03
Total Program - 900 Non Athletic Group	**$21,776.03**	**$0.00**	**$0.00**	**$1,302.59**	**$20,473.44**	**$106.42**	**$20,367.02**
Total Project - 923 Counseling	**$21,776.03**	**$0.00**	**$0.00**	**$1,302.59**	**$20,473.44**	**$106.42**	**$20,367.02**
Project - 924 ELA							
Program - 900 Non Athletic Group							
115 Lakehoma Elem	$343.50	$0.00	$0.00	$0.00	$343.50	$0.00	$343.50
510 North Middle	$1,843.13	$1,558.55	$0.00	$763.16	$2,638.52	$350.00	$2,288.52
Total Program - 900 Non Athletic Group	**$2,186.63**	**$1,558.55**	**$0.00**	**$763.16**	**$2,982.02**	**$350.00**	**$2,632.02**
Program - 957 5th Grade							
160 Meadow Brook Int	$784.15	$0.00	$0.00	$0.00	$784.15	$0.00	$784.15
Total Program - 957 5th Grade	**$784.15**	**$0.00**	**$0.00**	**$0.00**	**$784.15**	**$0.00**	**$784.15**
Program - 958 6th Grade							
160 Meadow Brook Int	$549.62	$0.00	$0.00	$0.00	$549.62	$0.00	$549.62
Total Program - 958 6th Grade	**$549.62**	**$0.00**	**$0.00**	**$0.00**	**$549.62**	**$0.00**	**$549.62**
Total Project - 924 ELA	**$3,520.40**	**$1,558.55**	**$0.00**	**$763.16**	**$4,315.79**	**$350.00**	**$3,965.79**
Project - 925 Leadership							
Program - 900 Non Athletic Group							
145 Canyon Ridge Int	$1,115.23	$0.00	$0.00	$62.44	$1,052.79	$0.00	$1,052.79
160 Meadow Brook Int	$454.00	$0.00	$0.00	$0.00	$454.00	$0.00	$454.00
505 Mustang Middle	$4,827.42	$0.00	$0.00	$121.50	$4,705.92	$500.00	$4,205.92
510 North Middle	$2,773.78	$0.00	$0.00	$0.00	$2,773.78	$0.00	$2,773.78
Total Program - 900 Non Athletic Group	**$9,170.43**	**$0.00**	**$0.00**	**$183.94**	**$8,986.49**	**$500.00**	**$8,486.49**
Total Project - 925 Leadership	**$9,170.43**	**$0.00**	**$0.00**	**$183.94**	**$8,986.49**	**$500.00**	**$8,486.49**
Project - 926 Math							
Program - 900 Non Athletic Group							
510 North Middle	$30.60	$0.00	$0.00	$0.00	$30.60	$0.00	$30.60
Total Program - 900 Non Athletic Group	**$30.60**	**$0.00**	**$0.00**	**$0.00**	**$30.60**	**$0.00**	**$30.60**
Total Project - 926 Math	**$30.60**	**$0.00**	**$0.00**	**$0.00**	**$30.60**	**$0.00**	**$30.60**
Project - 927 Media							
Program - 000 UNDISTRIBUTED EXPENDITURES							
510 North Middle	$8,603.65	$0.00	$0.00	$0.00	$8,603.65	$0.00	$8,603.65
Total Program - 000 UNDISTRIBUTED EXPENDITURES	**$8,603.65**	**$0.00**	**$0.00**	**$0.00**	**$8,603.65**	**$0.00**	**$8,603.65**
Program - 900 Non Athletic Group							
050 District Wide	$19.00	$0.00	$0.00	$0.00	$19.00	$0.00	$19.00
105 Mustang Elem	$4,621.72	$164.17	$0.00	$0.00	$4,785.89	$0.00	$4,785.89
110 Valley Elem	$2,317.18	$106.00	$0.00	$0.00	$2,423.18	$0.00	$2,423.18
115 Lakehoma Elem	$9,828.42	$214.17	$0.00	$235.20	$9,807.39	$0.00	$9,807.39
120 Trails Elem	$8,564.66	$422.58	$0.00	$13.00	$8,974.24	$0.00	$8,974.24
125 Creek Elem	$4,375.01	$217.22	$0.00	$0.00	$4,592.23	$0.00	$4,592.23
135 Centennial Elem	$3,822.42	$116.59	$0.00	$163.33	$3,775.68	$0.00	$3,775.68
140 Horizon Int	$4,086.98	$124.00	$0.00	$40.50	$4,170.48	$0.00	$4,170.48
145 Canyon Ridge Int	$1,378.52	$50.96	$0.00	$686.20	$743.28	$0.00	$743.28
150 Prairie View Elem	$9,676.59	$187.38	$0.00	$0.00	$9,863.97	$0.00	$9,863.97
155 Riverwood Elem	$1,622.24	$220.15	$0.00	$33.00	$1,809.39	$319.00	$1,490.39
160 Meadow Brook Int	$1,693.34	$42.00	$0.00	$15.00	$1,720.34	$0.00	$1,720.34
505 Mustang Middle	$15,149.33	$67.00	$0.00	$746.00	$14,470.33	$0.00	$14,470.33

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 927 Media							
Program - 900 Non Athletic Group							
510 North Middle	$299.59	$1,468.71	$0.00	$1,350.35	$417.95	$3,164.83	($2,746.88)
525 Central Middle	$5,040.89	$416.20	$0.00	$25.00	$5,432.09	$0.00	$5,432.09
705 Mustang High	$1,068.06	$131.62	$0.00	$25.00	$1,174.68	$0.00	$1,174.68
Total Program - 900 Non Athletic Group	**$73,563.95**	**$3,948.75**	**$0.00**	**$3,332.58**	**$74,180.12**	**$3,483.83**	**$70,696.29**
Program - 947 Yearbook							
140 Horizon Int	$6,784.98	$1,940.00	$0.00	$40.00	$8,684.98	$628.50	$8,056.48
Total Program - 947 Yearbook	**$6,784.98**	**$1,940.00**	**$0.00**	**$40.00**	**$8,684.98**	**$628.50**	**$8,056.48**
Total Project - 927 Media	**$88,952.58**	**$5,888.75**	**$0.00**	**$3,372.58**	**$91,468.75**	**$4,112.33**	**$87,356.42**
Project - 928 Native American							
Program - 900 Non Athletic Group							
050 District Wide	$600.00	$0.00	$0.00	$0.00	$600.00	$0.00	$600.00
705 Mustang High	$10,279.47	$4,388.34	$0.00	$212.12	$14,455.69	$0.00	$14,455.69
Total Program - 900 Non Athletic Group	**$10,879.47**	**$4,388.34**	**$0.00**	**$212.12**	**$15,055.69**	**$0.00**	**$15,055.69**
Total Project - 928 Native American	**$10,879.47**	**$4,388.34**	**$0.00**	**$212.12**	**$15,055.69**	**$0.00**	**$15,055.69**
Project - 930 PE							
Program - 900 Non Athletic Group							
105 Mustang Elem	$4,359.31	$0.00	$0.00	$125.93	$4,233.38	$0.00	$4,233.38
110 Valley Elem	$1,043.22	$0.00	$0.00	$0.00	$1,043.22	$0.00	$1,043.22
120 Trails Elem	$744.79	$0.00	$0.00	$0.00	$744.79	$0.00	$744.79
125 Creek Elem	$4,967.20	$0.00	$0.00	$3,105.00	$1,862.20	$0.00	$1,862.20
135 Centennial Elem	$2,972.33	$0.00	$0.00	$0.00	$2,972.33	$0.00	$2,972.33
140 Horizon Int	$389.14	$0.00	$0.00	$0.00	$389.14	$0.00	$389.14
145 Canyon Ridge Int	$10,758.83	$2,349.00	$0.00	$0.00	$13,107.83	$0.00	$13,107.83
150 Prairie View Elem	$1,898.84	$5.00	$0.00	$0.00	$1,903.84	$0.00	$1,903.84
155 Riverwood Elem	$1,961.47	$0.00	$0.00	$0.00	$1,961.47	$0.00	$1,961.47
505 Mustang Middle	$105.00	$0.00	$0.00	$0.00	$105.00	$0.00	$105.00
Total Program - 900 Non Athletic Group	**$29,200.13**	**$2,354.00**	**$0.00**	**$3,230.93**	**$28,323.20**	**$0.00**	**$28,323.20**
Program - 920 Archery							
105 Mustang Elem	$2,225.19	$0.00	$0.00	$0.00	$2,225.19	$0.00	$2,225.19
150 Prairie View Elem	$2,190.97	$0.00	$0.00	$0.00	$2,190.97	$0.00	$2,190.97
Total Program - 920 Archery	**$4,416.16**	**$0.00**	**$0.00**	**$0.00**	**$4,416.16**	**$0.00**	**$4,416.16**
Total Project - 930 PE	**$33,616.29**	**$2,354.00**	**$0.00**	**$3,230.93**	**$32,739.36**	**$0.00**	**$32,739.36**
Project - 931 Principal							
Program - 900 Non Athletic Group							
105 Mustang Elem	$21,789.65	$21.80	$0.00	$0.00	$21,811.45	$0.00	$21,811.45
110 Valley Elem	$23,551.69	$31.10	$0.00	$2,030.43	$21,552.36	$200.00	$21,352.36
115 Lakehoma Elem	$58,204.97	$10,613.37	$0.00	$330.08	$68,488.26	$5,994.00	$62,494.26
120 Trails Elem	$37,078.68	$8,136.60	$0.00	$6,488.50	$38,726.78	$290.00	$38,436.78
125 Creek Elem	$64,606.35	$3,324.21	$0.00	$1,608.52	$66,322.04	$0.00	$66,322.04
130 Mustang Ed. Ctr.	$4,118.04	$262.00	$0.00	$687.17	$3,692.87	$0.00	$3,692.87
135 Centennial Elem	$46,951.23	$180.00	$0.00	$4,040.40	$43,090.83	$150.00	$42,940.83
140 Horizon Int	$40,893.65	$196.75	$0.00	$10,405.81	$30,684.59	$1,776.56	$28,908.03
145 Canyon Ridge Int	$60,894.80	$3,812.93	$0.00	$1,385.40	$63,322.33	$4,542.78	$58,779.55
150 Prairie View Elem	$31,107.94	$797.00	$0.00	$5,963.97	$25,940.97	$10,000.00	$15,940.97
155 Riverwood Elem	$41,628.65	$16,447.00	$0.00	$9,842.43	$48,233.22	$1,339.95	$46,893.27
160 Meadow Brook Int	$24,157.79	$3,130.80	$0.00	$13,484.18	$13,804.41	$365.00	$13,439.41
505 Mustang Middle	$92,536.62	$668.88	$0.00	$1,455.00	$91,750.50	$0.00	$91,750.50
510 North Middle	$36,404.76	$3,271.11	$0.00	$2,581.30	$37,094.57	$4,264.83	$32,829.74
525 Central Middle	$332.75	($14.16)	$0.00	$0.00	$318.59	$0.00	$318.59
705 Mustang High	$120,697.18	$4,557.93	$0.00	$12,020.59	$113,234.52	$28,470.59	$84,763.93
750 Mustang High Alt Ed	$2,141.58	$0.00	$0.00	$0.00	$2,141.58	$0.00	$2,141.58
Total Program - 900 Non Athletic Group	**$707,096.33**	**$55,437.32**	**$0.00**	**$72,323.78**	**$690,209.87**	**$57,393.71**	**$632,816.16**
Program - 921 Art							
510 North Middle	($213.46)	$0.00	$0.00	$0.00	($213.46)	$0.00	($213.46)
Total Program - 921 Art	**($213.46)**	**$0.00**	**$0.00**	**$0.00**	**($213.46)**	**$0.00**	**($213.46)**

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 931 Principal							
Program - 923 Counseling							
150 Prairie View Elem	$7,205.56	$0.00	$0.00	$461.40	$6,744.16	$0.00	$6,744.16
Total Program - 923 Counseling	**$7,205.56**	**$0.00**	**$0.00**	**$461.40**	**$6,744.16**	**$0.00**	**$6,744.16**
Program - 929 Outdoor Education							
510 North Middle	$1,307.20	$0.00	$0.00	$0.00	$1,307.20	$0.00	$1,307.20
Total Program - 929 Outdoor Education	**$1,307.20**	**$0.00**	**$0.00**	**$0.00**	**$1,307.20**	**$0.00**	**$1,307.20**
Program - 932 Robotics							
105 Mustang Elem	$648.24	$147.84	$0.00	$106.05	$690.03	$0.00	$690.03
150 Prairie View Elem	$4,586.95	$0.00	$0.00	$0.00	$4,586.95	$0.00	$4,586.95
Total Program - 932 Robotics	**$5,235.19**	**$147.84**	**$0.00**	**$106.05**	**$5,276.98**	**$0.00**	**$5,276.98**
Program - 934 Skills for Living							
510 North Middle	$552.87	$0.00	$0.00	$0.00	$552.87	$0.00	$552.87
Total Program - 934 Skills for Living	**$552.87**	**$0.00**	**$0.00**	**$0.00**	**$552.87**	**$0.00**	**$552.87**
Program - 943 Student Council							
105 Mustang Elem	$186.25	$0.00	$0.00	$0.00	$186.25	$0.00	$186.25
Total Program - 943 Student Council	**$186.25**	**$0.00**	**$0.00**	**$0.00**	**$186.25**	**$0.00**	**$186.25**
Program - 948 Summer School							
705 Mustang High	$1,825.00	$0.00	$0.00	$0.00	$1,825.00	$0.00	$1,825.00
Total Program - 948 Summer School	**$1,825.00**	**$0.00**	**$0.00**	**$0.00**	**$1,825.00**	**$0.00**	**$1,825.00**
Program - 951 PreK							
130 Mustang Ed. Ctr.	($1,109.95)	$0.00	$0.00	$117.35	($1,227.30)	$0.00	($1,227.30)
Total Program - 951 PreK	**($1,109.95)**	**$0.00**	**$0.00**	**$117.35**	**($1,227.30)**	**$0.00**	**($1,227.30)**
Program - 957 5th Grade							
145 Canyon Ridge Int	$8,680.91	$0.00	$0.00	$0.00	$8,680.91	$0.00	$8,680.91
Total Program - 957 5th Grade	**$8,680.91**	**$0.00**	**$0.00**	**$0.00**	**$8,680.91**	**$0.00**	**$8,680.91**
Program - 958 6th Grade							
145 Canyon Ridge Int	$3,689.67	$0.00	$0.00	$0.00	$3,689.67	$0.00	$3,689.67
Total Program - 958 6th Grade	**$3,689.67**	**$0.00**	**$0.00**	**$0.00**	**$3,689.67**	**$0.00**	**$3,689.67**
Program - 966 Renaissance							
505 Mustang Middle	$412.16	$0.00	$0.00	$0.00	$412.16	$0.00	$412.16
Total Program - 966 Renaissance	**$412.16**	**$0.00**	**$0.00**	**$0.00**	**$412.16**	**$0.00**	**$412.16**
Program - 967 BEAST Week							
155 Riverwood Elem	$20.00	$62.00	$0.00	$0.00	$82.00	$0.00	$82.00
Total Program - 967 BEAST Week	**$20.00**	**$62.00**	**$0.00**	**$0.00**	**$82.00**	**$0.00**	**$82.00**
Total Project - 931 Principal	**$734,887.73**	**$55,647.16**	**$0.00**	**$73,008.58**	**$717,526.31**	**$57,393.71**	**$660,132.60**
Project - 932 Robotics							
Program - 900 Non Athletic Group							
110 Valley Elem	$1,625.15	$0.00	$0.00	$0.00	$1,625.15	$0.00	$1,625.15
125 Creek Elem	$1,612.32	$0.00	$0.00	$0.00	$1,612.32	$0.00	$1,612.32
135 Centennial Elem	$981.04	$0.00	$0.00	$0.00	$981.04	$0.00	$981.04
140 Horizon Int	$1,353.11	$0.00	$0.00	$0.00	$1,353.11	$0.00	$1,353.11
145 Canyon Ridge Int	$1,209.43	$0.00	$0.00	$0.00	$1,209.43	$0.00	$1,209.43
155 Riverwood Elem	$1,723.03	$0.00	$0.00	$364.00	$1,359.03	$0.00	$1,359.03
160 Meadow Brook Int	$360.00	$0.00	$0.00	$0.00	$360.00	$0.00	$360.00
510 North Middle	$2,011.50	$0.00	$0.00	$0.00	$2,011.50	$0.00	$2,011.50
705 Mustang High	$15,564.51	$5,000.00	$0.00	$5,985.98	$14,578.53	$0.00	$14,578.53
Total Program - 900 Non Athletic Group	**$26,440.09**	**$5,000.00**	**$0.00**	**$6,349.98**	**$25,090.11**	**$0.00**	**$25,090.11**
Program - 932 Robotics							
110 Valley Elem	$960.00	$0.00	$0.00	$0.00	$960.00	$0.00	$960.00
Total Program - 932 Robotics	**$960.00**	**$0.00**	**$0.00**	**$0.00**	**$960.00**	**$0.00**	**$960.00**
Total Project - 932 Robotics	**$27,400.09**	**$5,000.00**	**$0.00**	**$6,349.98**	**$26,050.11**	**$0.00**	**$26,050.11**
Project - 933 Science							
Program - 900 Non Athletic Group							
510 North Middle	$3,741.46	$0.00	$0.00	$0.00	$3,741.46	$0.00	$3,741.46
Total Program - 900 Non Athletic Group	**$3,741.46**	**$0.00**	**$0.00**	**$0.00**	**$3,741.46**	**$0.00**	**$3,741.46**
Program - 967 BEAST Week							

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 933 Science							
Program - 967 BEAST Week							
160 Meadow Brook Int	$12.00	$0.00	$0.00	$0.00	$12.00	$0.00	$12.00
Total Program - 967 BEAST Week	**$12.00**	**$0.00**	**$0.00**	**$0.00**	**$12.00**	**$0.00**	**$12.00**
Total Project - 933 Science	**$3,753.46**	**$0.00**	**$0.00**	**$0.00**	**$3,753.46**	**$0.00**	**$3,753.46**
Project - 934 Skills for Living							
Program - 900 Non Athletic Group							
505 Mustang Middle	$1,300.66	$0.00	$0.00	$0.00	$1,300.66	$0.00	$1,300.66
Total Program - 900 Non Athletic Group	**$1,300.66**	**$0.00**	**$0.00**	**$0.00**	**$1,300.66**	**$0.00**	**$1,300.66**
Total Project - 934 Skills for Living	**$1,300.66**	**$0.00**	**$0.00**	**$0.00**	**$1,300.66**	**$0.00**	**$1,300.66**
Project - 935 Spanish							
Program - 900 Non Athletic Group							
145 Canyon Ridge Int	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00
Total Program - 900 Non Athletic Group	**$1,000.00**	**$0.00**	**$0.00**	**$0.00**	**$1,000.00**	**$0.00**	**$1,000.00**
Total Project - 935 Spanish	**$1,000.00**	**$0.00**	**$0.00**	**$0.00**	**$1,000.00**	**$0.00**	**$1,000.00**
Project - 936 Special Ed Functional Skills							
Program - 900 Non Athletic Group							
140 Horizon Int	$28.00	$88.55	$0.00	$0.00	$116.55	$0.00	$116.55
145 Canyon Ridge Int	$2,685.73	$0.00	$0.00	$389.92	$2,295.81	$0.00	$2,295.81
155 Riverwood Elem	$389.84	$0.00	$0.00	$0.00	$389.84	$0.00	$389.84
505 Mustang Middle	$41.09	$0.00	$0.00	$0.00	$41.09	$0.00	$41.09
510 North Middle	$3,890.19	$0.00	$0.00	$0.00	$3,890.19	$0.00	$3,890.19
705 Mustang High	$391.00	$0.00	$0.00	$0.00	$391.00	$0.00	$391.00
Total Program - 900 Non Athletic Group	**$7,425.85**	**$88.55**	**$0.00**	**$389.92**	**$7,124.48**	**$0.00**	**$7,124.48**
Program - 957 5th Grade							
160 Meadow Brook Int	$353.91	$0.00	$0.00	$175.00	$178.91	$0.00	$178.91
Total Program - 957 5th Grade	**$353.91**	**$0.00**	**$0.00**	**$175.00**	**$178.91**	**$0.00**	**$178.91**
Program - 958 6th Grade							
160 Meadow Brook Int	$199.42	$0.00	$0.00	$166.00	$33.42	$0.00	$33.42
Total Program - 958 6th Grade	**$199.42**	**$0.00**	**$0.00**	**$166.00**	**$33.42**	**$0.00**	**$33.42**
Total Project - 936 Special Ed Functional Skills	**$7,979.18**	**$88.55**	**$0.00**	**$730.92**	**$7,336.81**	**$0.00**	**$7,336.81**
Project - 937 Spec Ed General							
Program - 900 Non Athletic Group							
125 Creek Elem	$1,596.76	$0.00	$0.00	$0.00	$1,596.76	$0.00	$1,596.76
705 Mustang High	$1,721.53	$0.00	$0.00	$0.00	$1,721.53	$0.00	$1,721.53
Total Program - 900 Non Athletic Group	**$3,318.29**	**$0.00**	**$0.00**	**$0.00**	**$3,318.29**	**$0.00**	**$3,318.29**
Total Project - 937 Spec Ed General	**$3,318.29**	**$0.00**	**$0.00**	**$0.00**	**$3,318.29**	**$0.00**	**$3,318.29**
Project - 938 Special Olympics							
Program - 900 Non Athletic Group							
705 Mustang High	$1,834.21	$0.00	$0.00	$0.00	$1,834.21	$0.00	$1,834.21
Total Program - 900 Non Athletic Group	**$1,834.21**	**$0.00**	**$0.00**	**$0.00**	**$1,834.21**	**$0.00**	**$1,834.21**
Total Project - 938 Special Olympics	**$1,834.21**	**$0.00**	**$0.00**	**$0.00**	**$1,834.21**	**$0.00**	**$1,834.21**
Project - 940 Staff Expenses							
Program - 900 Non Athletic Group							
105 Mustang Elem	$49,396.72	$7,720.17	$0.00	$11,211.57	$45,905.32	$544.73	$45,360.59
110 Valley Elem	$72,186.75	$11,013.15	$0.00	$12,898.56	$70,301.34	$100.68	$70,200.66
115 Lakehoma Elem	$6,802.53	$56.65	$0.00	$99.00	$6,760.18	$0.00	$6,760.18
120 Trails Elem	$3,107.99	$442.20	$0.00	$155.05	$3,395.14	$0.00	$3,395.14
125 Creek Elem	$7,332.26	$879.05	$0.00	$1,918.72	$6,292.59	$0.00	$6,292.59
130 Mustang Ed. Ctr.	($845.81)	$0.00	$0.00	$92.90	($938.71)	$0.00	($938.71)
135 Centennial Elem	$48,844.58	$7,872.67	$0.00	$11,636.88	$45,080.37	$114.12	$44,966.25
140 Horizon Int	$8,982.77	$675.33	$0.00	$0.00	$9,658.10	$0.00	$9,658.10
145 Canyon Ridge Int	$216.36	$0.00	$0.00	$0.00	$216.36	$0.00	$216.36
150 Prairie View Elem	$20,415.86	$5,651.33	$0.00	$11,675.34	$14,391.85	$0.00	$14,391.85
155 Riverwood Elem	$18,627.22	$4,190.76	$0.00	$3,414.73	$19,403.25	$0.00	$19,403.25
160 Meadow Brook Int	$19,838.96	$989.05	$0.00	$2,796.42	$18,031.59	$0.00	$18,031.59
505 Mustang Middle	($7,238.00)	$85.00	$0.00	$989.23	($8,142.23)	$0.00	($8,142.23)

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 940 Staff Expenses							
Program - 900 Non Athletic Group							
510 North Middle	$3,406.03	$191.92	$0.00	$0.00	$3,597.95	$0.00	$3,597.95
525 Central Middle	$17,584.26	$3,758.00	$0.00	$6,341.16	$15,001.10	$4,309.18	$10,691.92
705 Mustang High	$737.69	$0.00	$0.00	$0.00	$737.69	$0.00	$737.69
Total Program - 900 Non Athletic Group	**$269,396.17**	**$43,525.28**	**$0.00**	**$63,229.56**	**$249,691.89**	**$5,068.71**	**$244,623.18**
Program - 920 Archery							
525 Central Middle	$2,349.78	$71.00	$0.00	$2,100.00	$320.78	$0.00	$320.78
Total Program - 920 Archery	**$2,349.78**	**$71.00**	**$0.00**	**$2,100.00**	**$320.78**	**$0.00**	**$320.78**
Program - 923 Counseling							
525 Central Middle	$109.47	$0.00	$0.00	$0.00	$109.47	$0.00	$109.47
Total Program - 923 Counseling	**$109.47**	**$0.00**	**$0.00**	**$0.00**	**$109.47**	**$0.00**	**$109.47**
Program - 932 Robotics							
525 Central Middle	$910.12	$203.00	$0.00	$0.00	$1,113.12	$700.00	$413.12
Total Program - 932 Robotics	**$910.12**	**$203.00**	**$0.00**	**$0.00**	**$1,113.12**	**$700.00**	**$413.12**
Program - 933 Science							
525 Central Middle	$515.22	$209.00	$0.00	$357.57	$366.65	$0.00	$366.65
Total Program - 933 Science	**$515.22**	**$209.00**	**$0.00**	**$357.57**	**$366.65**	**$0.00**	**$366.65**
Program - 936 Spec Ed Functional Skills							
525 Central Middle	$324.00	$55.00	$0.00	$0.00	$379.00	$0.00	$379.00
Total Program - 936 Spec Ed Functional Skills	**$324.00**	**$55.00**	**$0.00**	**$0.00**	**$379.00**	**$0.00**	**$379.00**
Program - 940 Staff Expenses							
110 Valley Elem	($1,007.05)	$0.00	$0.00	$0.00	($1,007.05)	$0.00	($1,007.05)
Total Program - 940 Staff Expenses	**($1,007.05)**	**$0.00**	**$0.00**	**$0.00**	**($1,007.05)**	**$0.00**	**($1,007.05)**
Program - 942 STEM							
525 Central Middle	$3.00	$0.00	$0.00	$0.00	$3.00	$0.00	$3.00
Total Program - 942 STEM	**$3.00**	**$0.00**	**$0.00**	**$0.00**	**$3.00**	**$0.00**	**$3.00**
Program - 943 Student Council							
525 Central Middle	$387.80	$0.00	$0.00	$0.00	$387.80	$0.00	$387.80
Total Program - 943 Student Council	**$387.80**	**$0.00**	**$0.00**	**$0.00**	**$387.80**	**$0.00**	**$387.80**
Program - 944 Technology							
525 Central Middle	$600.00	$105.00	$0.00	$450.00	$255.00	$0.00	$255.00
Total Program - 944 Technology	**$600.00**	**$105.00**	**$0.00**	**$450.00**	**$255.00**	**$0.00**	**$255.00**
Program - 947 Yearbook							
505 Mustang Middle	$14,794.35	$0.00	$0.00	$0.00	$14,794.35	$0.00	$14,794.35
Total Program - 947 Yearbook	**$14,794.35**	**$0.00**	**$0.00**	**$0.00**	**$14,794.35**	**$0.00**	**$14,794.35**
Program - 951 PreK							
130 Mustang Ed. Ctr.	$3,230.82	$57.00	$0.00	$537.24	$2,750.58	$0.00	$2,750.58
Total Program - 951 PreK	**$3,230.82**	**$57.00**	**$0.00**	**$537.24**	**$2,750.58**	**$0.00**	**$2,750.58**
Total Project - 940 Staff Expenses	**$291,613.68**	**$44,225.28**	**$0.00**	**$66,674.37**	**$269,164.59**	**$5,768.71**	**$263,395.88**
Project - 941 Staff Hospitality							
Program - 900 Non Athletic Group							
105 Mustang Elem	$1,317.26	$0.00	$0.00	$0.00	$1,317.26	$0.00	$1,317.26
145 Canyon Ridge Int	$1,394.17	$0.00	$0.00	$571.73	$822.44	$0.00	$822.44
160 Meadow Brook Int	$381.62	$0.00	$0.00	$0.00	$381.62	$0.00	$381.62
510 North Middle	$1,734.43	$0.00	$0.00	$268.10	$1,466.33	$400.00	$1,066.33
705 Mustang High	$511.61	$0.00	$0.00	$0.00	$511.61	$0.00	$511.61
Total Program - 900 Non Athletic Group	**$5,339.09**	**$0.00**	**$0.00**	**$839.83**	**$4,499.26**	**$400.00**	**$4,099.26**
Total Project - 941 Staff Hospitality	**$5,339.09**	**$0.00**	**$0.00**	**$839.83**	**$4,499.26**	**$400.00**	**$4,099.26**
Project - 942 STEM							
Program - 900 Non Athletic Group							
145 Canyon Ridge Int	$407.48	$0.00	$0.00	$0.00	$407.48	$0.00	$407.48
150 Prairie View Elem	$1,474.21	$10.00	$0.00	$328.31	$1,155.90	$0.00	$1,155.90
155 Riverwood Elem	$26.80	$0.00	$0.00	$0.00	$26.80	$0.00	$26.80
Total Program - 900 Non Athletic Group	**$1,908.49**	**$10.00**	**$0.00**	**$328.31**	**$1,590.18**	**$0.00**	**$1,590.18**
Total Project - 942 STEM	**$1,908.49**	**$10.00**	**$0.00**	**$328.31**	**$1,590.18**	**$0.00**	**$1,590.18**
Project - 943 Student Council							

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	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 943 Student Council							
Program - 900 Non Athletic Group							
110 Valley Elem	$2,959.45	$0.00	$0.00	$0.00	$2,959.45	$0.00	$2,959.45
120 Trails Elem	$1,588.01	$0.00	$0.00	$0.00	$1,588.01	$0.00	$1,588.01
140 Horizon Int	$1,392.52	$10.00	$0.00	$455.00	$947.52	$25.00	$922.52
145 Canyon Ridge Int	$446.10	$0.00	$0.00	$0.00	$446.10	$0.00	$446.10
150 Prairie View Elem	$130.00	$0.00	$0.00	$0.00	$130.00	$0.00	$130.00
505 Mustang Middle	$2,372.06	$0.00	$0.00	$0.00	$2,372.06	$0.00	$2,372.06
510 North Middle	$608.58	$0.00	$0.00	$300.65	$307.93	$0.00	$307.93
705 Mustang High	($13,257.29)	$240.00	$0.00	$9,132.25	($22,149.54)	$0.00	($22,149.54)
Total Program - 900 Non Athletic Group	**($3,760.57)**	**$250.00**	**$0.00**	**$9,887.90**	**($13,398.47)**	**$25.00**	**($13,423.47)**
Program - 967 BEAST Week							
705 Mustang High	$80,994.46	$1,035.00	$0.00	$0.00	$82,029.46	$0.00	$82,029.46
Total Program - 967 BEAST Week	**$80,994.46**	**$1,035.00**	**$0.00**	**$0.00**	**$82,029.46**	**$0.00**	**$82,029.46**
Total Project - 943 Student Council	**$77,233.89**	**$1,285.00**	**$0.00**	**$9,887.90**	**$68,630.99**	**$25.00**	**$68,605.99**
Project - 944 Technology							
Program - 900 Non Athletic Group							
145 Canyon Ridge Int	$1,661.46	$0.00	$0.00	$0.00	$1,661.46	$0.00	$1,661.46
510 North Middle	$903.10	$18.00	$0.00	$540.00	$381.10	$0.00	$381.10
Total Program - 900 Non Athletic Group	**$2,564.56**	**$18.00**	**$0.00**	**$540.00**	**$2,042.56**	**$0.00**	**$2,042.56**
Total Project - 944 Technology	**$2,564.56**	**$18.00**	**$0.00**	**$540.00**	**$2,042.56**	**$0.00**	**$2,042.56**
Project - 945 Theatre							
Program - 900 Non Athletic Group							
505 Mustang Middle	$3,220.66	$1,034.01	$0.00	$230.49	$4,024.18	$0.00	$4,024.18
510 North Middle	$3,004.52	$1,408.91	$0.00	$97.38	$4,316.05	$0.00	$4,316.05
525 Central Middle	$2,633.01	$0.00	$0.00	$0.00	$2,633.01	$0.00	$2,633.01
705 Mustang High	$40,685.31	$1,510.00	$0.00	$3,890.75	$38,304.56	$0.00	$38,304.56
Total Program - 900 Non Athletic Group	**$49,543.50**	**$3,952.92**	**$0.00**	**$4,218.62**	**$49,277.80**	**$0.00**	**$49,277.80**
Total Project - 945 Theatre	**$49,543.50**	**$3,952.92**	**$0.00**	**$4,218.62**	**$49,277.80**	**$0.00**	**$49,277.80**
Project - 946 Vocal Music							
Program - 900 Non Athletic Group							
105 Mustang Elem	$792.78	$0.00	$0.00	$0.00	$792.78	$0.00	$792.78
115 Lakehoma Elem	$1,618.97	$0.00	$0.00	$0.00	$1,618.97	$0.00	$1,618.97
120 Trails Elem	$3,467.19	$0.00	$0.00	$0.00	$3,467.19	$0.00	$3,467.19
125 Creek Elem	$1,157.66	$0.00	$0.00	$0.00	$1,157.66	$0.00	$1,157.66
135 Centennial Elem	($9.91)	$0.00	$0.00	$0.00	($9.91)	$0.00	($9.91)
140 Horizon Int	$6,273.41	$100.00	$0.00	$1,917.69	$4,455.72	$554.00	$3,901.72
145 Canyon Ridge Int	$10,762.03	$335.95	$0.00	$1,312.80	$9,785.18	$660.00	$9,125.18
150 Prairie View Elem	$849.73	$0.00	$0.00	$0.00	$849.73	$0.00	$849.73
155 Riverwood Elem	$1,243.55	$0.00	$0.00	$0.00	$1,243.55	$0.00	$1,243.55
160 Meadow Brook Int	$4,819.71	$700.00	$0.00	$2,038.21	$3,481.50	$0.00	$3,481.50
505 Mustang Middle	$5,822.14	($300.00)	$0.00	$527.50	$4,994.64	$0.00	$4,994.64
510 North Middle	$8,106.61	$45.00	$0.00	$0.00	$8,151.61	$0.00	$8,151.61
525 Central Middle	$5,995.08	$0.00	$0.00	$675.50	$5,319.58	$0.00	$5,319.58
705 Mustang High	$20,126.38	$1,853.00	$0.00	$5,713.56	$16,265.82	$0.00	$16,265.82
Total Program - 900 Non Athletic Group	**$71,025.33**	**$2,733.95**	**$0.00**	**$12,185.26**	**$61,574.02**	**$1,214.00**	**$60,360.02**
Total Project - 946 Vocal Music	**$71,025.33**	**$2,733.95**	**$0.00**	**$12,185.26**	**$61,574.02**	**$1,214.00**	**$60,360.02**
Project - 947 Yearbook							
Program - 900 Non Athletic Group							
145 Canyon Ridge Int	$12,497.89	$1,200.00	$0.00	$0.00	$13,697.89	$5,000.00	$8,697.89
705 Mustang High	$123,511.78	$18,415.00	$0.00	$28,054.19	$113,872.59	$1,700.00	$112,172.59
Total Program - 900 Non Athletic Group	**$136,009.67**	**$19,615.00**	**$0.00**	**$28,054.19**	**$127,570.48**	**$6,700.00**	**$120,870.48**
Total Project - 947 Yearbook	**$136,009.67**	**$19,615.00**	**$0.00**	**$28,054.19**	**$127,570.48**	**$6,700.00**	**$120,870.48**
Project - 948 MS Choral Events							
Program - 900 Non Athletic Group							
050 District Wide	$135.00	$0.00	$0.00	$0.00	$135.00	$0.00	$135.00
525 Central Middle	$2,003.94	$80.00	$0.00	$96.00	$1,987.94	$0.00	$1,987.94

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 948 MS Choral Events							
Program - 900 Non Athletic Group							
Total Program - 900 Non Athletic Group	**$2,138.94**	**$80.00**	**$0.00**	**$96.00**	**$2,122.94**	**$0.00**	**$2,122.94**
Total Project - 948 MS Choral Events	**$2,138.94**	**$80.00**	**$0.00**	**$96.00**	**$2,122.94**	**$0.00**	**$2,122.94**
Project - 951 Advanced Placement							
Program - 900 Non Athletic Group							
705 Mustang High	$11,465.95	$34.00	$0.00	$400.00	$11,099.95	$1,550.00	$9,549.95
Total Program - 900 Non Athletic Group	**$11,465.95**	**$34.00**	**$0.00**	**$400.00**	**$11,099.95**	**$1,550.00**	**$9,549.95**
Total Project - 951 Advanced Placement	**$11,465.95**	**$34.00**	**$0.00**	**$400.00**	**$11,099.95**	**$1,550.00**	**$9,549.95**
Project - 952 Aviation							
Program - 900 Non Athletic Group							
705 Mustang High	$6,612.33	$0.00	$0.00	$286.00	$6,326.33	$3,900.00	$2,426.33
Total Program - 900 Non Athletic Group	**$6,612.33**	**$0.00**	**$0.00**	**$286.00**	**$6,326.33**	**$3,900.00**	**$2,426.33**
Total Project - 952 Aviation	**$6,612.33**	**$0.00**	**$0.00**	**$286.00**	**$6,326.33**	**$3,900.00**	**$2,426.33**
Project - 953 BEAST Week							
Program - 900 Non Athletic Group							
705 Mustang High	$500.00	$0.00	$0.00	$0.00	$500.00	$0.00	$500.00
Total Program - 900 Non Athletic Group	**$500.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**	**$500.00**
Total Project - 953 BEAST Week	**$500.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**	**$500.00**
Project - 954 BPA							
Program - 900 Non Athletic Group							
705 Mustang High	$4,901.81	$600.00	$0.00	$0.00	$5,501.81	$0.00	$5,501.81
Total Program - 900 Non Athletic Group	**$4,901.81**	**$600.00**	**$0.00**	**$0.00**	**$5,501.81**	**$0.00**	**$5,501.81**
Total Project - 954 BPA	**$4,901.81**	**$600.00**	**$0.00**	**$0.00**	**$5,501.81**	**$0.00**	**$5,501.81**
Project - 956 Debate							
Program - 900 Non Athletic Group							
705 Mustang High	$854.87	$0.00	$0.00	$0.00	$854.87	$0.00	$854.87
Total Program - 900 Non Athletic Group	**$854.87**	**$0.00**	**$0.00**	**$0.00**	**$854.87**	**$0.00**	**$854.87**
Total Project - 956 Debate	**$854.87**	**$0.00**	**$0.00**	**$0.00**	**$854.87**	**$0.00**	**$854.87**
Project - 957 DECA							
Program - 900 Non Athletic Group							
705 Mustang High	$25,352.98	$5,823.88	$0.00	$2,266.00	$28,910.86	$1,200.00	$27,710.86
Total Program - 900 Non Athletic Group	**$25,352.98**	**$5,823.88**	**$0.00**	**$2,266.00**	**$28,910.86**	**$1,200.00**	**$27,710.86**
Total Project - 957 DECA	**$25,352.98**	**$5,823.88**	**$0.00**	**$2,266.00**	**$28,910.86**	**$1,200.00**	**$27,710.86**
Project - 958 E.C.O.							
Program - 900 Non Athletic Group							
705 Mustang High	$535.13	$0.00	$0.00	$0.00	$535.13	$0.00	$535.13
Total Program - 900 Non Athletic Group	**$535.13**	**$0.00**	**$0.00**	**$0.00**	**$535.13**	**$0.00**	**$535.13**
Total Project - 958 E.C.O.	**$535.13**	**$0.00**	**$0.00**	**$0.00**	**$535.13**	**$0.00**	**$535.13**
Project - 959 eSports							
Program - 900 Non Athletic Group							
705 Mustang High	$105.00	$0.00	$0.00	$0.00	$105.00	$0.00	$105.00
Total Program - 900 Non Athletic Group	**$105.00**	**$0.00**	**$0.00**	**$0.00**	**$105.00**	**$0.00**	**$105.00**
Total Project - 959 eSports	**$105.00**	**$0.00**	**$0.00**	**$0.00**	**$105.00**	**$0.00**	**$105.00**
Project - 960 FCCLA							
Program - 314 CAREER TECH FAMILY AND CONSUMER SCIENCES							
705 Mustang High	($1,351.00)	$0.00	$0.00	$0.00	($1,351.00)	$0.00	($1,351.00)
Total Program - 314 CAREER TECH FAMILY AND CONSUMER SCIENCES	**($1,351.00)**	**$0.00**	**$0.00**	**$0.00**	**($1,351.00)**	**$0.00**	**($1,351.00)**
Program - 900 Non Athletic Group							
505 Mustang Middle	$645.00	$0.00	$0.00	$0.00	$645.00	$0.00	$645.00
510 North Middle	$647.80	$0.00	$0.00	$0.00	$647.80	$0.00	$647.80
525 Central Middle	$1,440.13	$280.45	$0.00	$0.00	$1,720.58	$0.00	$1,720.58
705 Mustang High	$2,246.87	$0.00	$0.00	$0.00	$2,246.87	$0.00	$2,246.87
Total Program - 900 Non Athletic Group	**$4,979.80**	**$280.45**	**$0.00**	**$0.00**	**$5,260.25**	**$0.00**	**$5,260.25**
Total Project - 960 FCCLA	**$3,628.80**	**$280.45**	**$0.00**	**$0.00**	**$3,909.25**	**$0.00**	**$3,909.25**
Project - 961 FFA							
Program - 311 AGRICULTURAL ED							

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 961 FFA							
Program - 311 AGRICULTURAL ED							
705 Mustang High	($5,020.12)	$0.00	$0.00	$5,483.92	($10,504.04)	$1,000.00	($11,504.04)
Total Program - 311 AGRICULTURAL ED	**($5,020.12)**	**$0.00**	**$0.00**	**$5,483.92**	**($10,504.04)**	**$1,000.00**	**($11,504.04)**
Program - 900 Non Athletic Group							
705 Mustang High	$24,200.32	$3,588.00	$0.00	$1,775.09	$26,013.23	$2,500.00	$23,513.23
Total Program - 900 Non Athletic Group	**$24,200.32**	**$3,588.00**	**$0.00**	**$1,775.09**	**$26,013.23**	**$2,500.00**	**$23,513.23**
Total Project - 961 FFA	**$19,180.20**	**$3,588.00**	**$0.00**	**$7,259.01**	**$15,509.19**	**$3,500.00**	**$12,009.19**
Project - 962 French Club							
Program - 900 Non Athletic Group							
705 Mustang High	$42.63	$0.00	$0.00	$0.00	$42.63	$0.00	$42.63
Total Program - 900 Non Athletic Group	**$42.63**	**$0.00**	**$0.00**	**$0.00**	**$42.63**	**$0.00**	**$42.63**
Total Project - 962 French Club	**$42.63**	**$0.00**	**$0.00**	**$0.00**	**$42.63**	**$0.00**	**$42.63**
Project - 963 Industrial Arts							
Program - 900 Non Athletic Group							
705 Mustang High	$8,058.53	$5,588.40	$0.00	$442.39	$13,204.54	$100.00	$13,104.54
Total Program - 900 Non Athletic Group	**$8,058.53**	**$5,588.40**	**$0.00**	**$442.39**	**$13,204.54**	**$100.00**	**$13,104.54**
Total Project - 963 Industrial Arts	**$8,058.53**	**$5,588.40**	**$0.00**	**$442.39**	**$13,204.54**	**$100.00**	**$13,104.54**
Project - 964 JROTC							
Program - 900 Non Athletic Group							
705 Mustang High	$5,590.24	$0.00	$0.00	$882.65	$4,707.59	$0.00	$4,707.59
Total Program - 900 Non Athletic Group	**$5,590.24**	**$0.00**	**$0.00**	**$882.65**	**$4,707.59**	**$0.00**	**$4,707.59**
Program - 964 12th Grade							
705 Mustang High	($4,154.24)	$12.00	$0.00	$0.00	($4,142.24)	$0.00	($4,142.24)
Total Program - 964 12th Grade	**($4,154.24)**	**$12.00**	**$0.00**	**$0.00**	**($4,142.24)**	**$0.00**	**($4,142.24)**
Total Project - 964 JROTC	**$1,436.00**	**$12.00**	**$0.00**	**$882.65**	**$565.35**	**$0.00**	**$565.35**
Project - 965 Junior Class							
Program - 900 Non Athletic Group							
705 Mustang High	($41,822.71)	$0.00	$0.00	$23,210.18	($65,032.89)	$4,101.60	($69,134.49)
Total Program - 900 Non Athletic Group	**($41,822.71)**	**$0.00**	**$0.00**	**$23,210.18**	**($65,032.89)**	**$4,101.60**	**($69,134.49)**
Program - 965 Prom							
705 Mustang High	$130,976.25	$0.00	$0.00	$0.00	$130,976.25	$0.00	$130,976.25
Total Program - 965 Prom	**$130,976.25**	**$0.00**	**$0.00**	**$0.00**	**$130,976.25**	**$0.00**	**$130,976.25**
Total Project - 965 Junior Class	**$89,153.54**	**$0.00**	**$0.00**	**$23,210.18**	**$65,943.36**	**$4,101.60**	**$61,841.76**
Project - 966 Key Club							
Program - 900 Non Athletic Group							
705 Mustang High	$98.96	$60.00	$0.00	$0.00	$158.96	$0.00	$158.96
Total Program - 900 Non Athletic Group	**$98.96**	**$60.00**	**$0.00**	**$0.00**	**$158.96**	**$0.00**	**$158.96**
Total Project - 966 Key Club	**$98.96**	**$60.00**	**$0.00**	**$0.00**	**$158.96**	**$0.00**	**$158.96**
Project - 967 MultiCultural Club							
Program - 900 Non Athletic Group							
705 Mustang High	$686.26	$0.00	$0.00	$0.00	$686.26	$0.00	$686.26
Total Program - 900 Non Athletic Group	**$686.26**	**$0.00**	**$0.00**	**$0.00**	**$686.26**	**$0.00**	**$686.26**
Total Project - 967 MultiCultural Club	**$686.26**	**$0.00**	**$0.00**	**$0.00**	**$686.26**	**$0.00**	**$686.26**
Project - 968 Musical							
Program - 900 Non Athletic Group							
705 Mustang High	$56,477.36	$0.00	$0.00	$0.00	$56,477.36	$0.00	$56,477.36
Total Program - 900 Non Athletic Group	**$56,477.36**	**$0.00**	**$0.00**	**$0.00**	**$56,477.36**	**$0.00**	**$56,477.36**
Total Project - 968 Musical	**$56,477.36**	**$0.00**	**$0.00**	**$0.00**	**$56,477.36**	**$0.00**	**$56,477.36**
Project - 969 National Honor Society							
Program - 900 Non Athletic Group							
705 Mustang High	$520.54	$320.00	$0.00	$87.92	$752.62	$0.00	$752.62
Total Program - 900 Non Athletic Group	**$520.54**	**$320.00**	**$0.00**	**$87.92**	**$752.62**	**$0.00**	**$752.62**
Total Project - 969 National Honor Society	**$520.54**	**$320.00**	**$0.00**	**$87.92**	**$752.62**	**$0.00**	**$752.62**
Project - 972 Scholarship							
Program - 900 Non Athletic Group							
705 Mustang High	$3,252.35	$0.00	$0.00	$0.00	$3,252.35	$0.00	$3,252.35

Mustang Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2025 - 5/31/2025

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 972 Scholarship							
Program - 900 Non Athletic Group							
Total Program - 900 Non Athletic Group	**$3,252.35**	**$0.00**	**$0.00**	**$0.00**	**$3,252.35**	**$0.00**	**$3,252.35**
Total Project - 972 Scholarship	**$3,252.35**	**$0.00**	**$0.00**	**$0.00**	**$3,252.35**	**$0.00**	**$3,252.35**
Project - 974 Senior Class							
Program - 900 Non Athletic Group							
705 Mustang High	$56,157.22	$1,840.00	$0.00	$18,460.36	$39,536.86	$9,049.99	$30,486.87
Total Program - 900 Non Athletic Group	**$56,157.22**	**$1,840.00**	**$0.00**	**$18,460.36**	**$39,536.86**	**$9,049.99**	**$30,486.87**
Program - 966 Renaissance							
705 Mustang High	$1,438.60	$0.00	$0.00	$0.00	$1,438.60	$0.00	$1,438.60
Total Program - 966 Renaissance	**$1,438.60**	**$0.00**	**$0.00**	**$0.00**	**$1,438.60**	**$0.00**	**$1,438.60**
Total Project - 974 Senior Class	**$57,595.82**	**$1,840.00**	**$0.00**	**$18,460.36**	**$40,975.46**	**$9,049.99**	**$31,925.47**
Project - 975 Spanish NHS							
Program - 900 Non Athletic Group							
705 Mustang High	$916.17	$0.00	$0.00	$0.00	$916.17	$0.00	$916.17
Total Program - 900 Non Athletic Group	**$916.17**	**$0.00**	**$0.00**	**$0.00**	**$916.17**	**$0.00**	**$916.17**
Total Project - 975 Spanish NHS	**$916.17**	**$0.00**	**$0.00**	**$0.00**	**$916.17**	**$0.00**	**$916.17**
Project - 976 Tech Ed							
Program - 900 Non Athletic Group							
705 Mustang High	$507.18	$0.00	$0.00	$0.00	$507.18	$0.00	$507.18
Total Program - 900 Non Athletic Group	**$507.18**	**$0.00**	**$0.00**	**$0.00**	**$507.18**	**$0.00**	**$507.18**
Total Project - 976 Tech Ed	**$507.18**	**$0.00**	**$0.00**	**$0.00**	**$507.18**	**$0.00**	**$507.18**
Project - 977 Video Club							
Program - 900 Non Athletic Group							
705 Mustang High	$76.13	$0.00	$0.00	$0.00	$76.13	$0.00	$76.13
Total Program - 900 Non Athletic Group	**$76.13**	**$0.00**	**$0.00**	**$0.00**	**$76.13**	**$0.00**	**$76.13**
Total Project - 977 Video Club	**$76.13**	**$0.00**	**$0.00**	**$0.00**	**$76.13**	**$0.00**	**$76.13**
Project - 978 Work Adj Training							
Program - 900 Non Athletic Group							
705 Mustang High	$20,068.11	$1,000.00	$0.00	$0.00	$21,068.11	$0.00	$21,068.11
Total Program - 900 Non Athletic Group	**$20,068.11**	**$1,000.00**	**$0.00**	**$0.00**	**$21,068.11**	**$0.00**	**$21,068.11**
Total Project - 978 Work Adj Training	**$20,068.11**	**$1,000.00**	**$0.00**	**$0.00**	**$21,068.11**	**$0.00**	**$21,068.11**
Project - 980 Mustang Transition Academy							
Program - 900 Non Athletic Group							
705 Mustang High	$1,200.03	$0.00	$0.00	$0.00	$1,200.03	$0.00	$1,200.03
Total Program - 900 Non Athletic Group	**$1,200.03**	**$0.00**	**$0.00**	**$0.00**	**$1,200.03**	**$0.00**	**$1,200.03**
Total Project - 980 Mustang Transition Academy	**$1,200.03**	**$0.00**	**$0.00**	**$0.00**	**$1,200.03**	**$0.00**	**$1,200.03**
Total	**$7,808,063.89**	**$779,511.85**	**$0.00**	**$416,283.81**	**$8,171,291.93**	**$409,976.93**	**$7,761,315.00**

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Athletics Title: General/ Gate Revenue Project#: 801 Program#: 800

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Entry Fees, Gate Revenue and Reimbursement from OSSAA

Expenditures (how the funds will be spent):

Day to day operations of the athletic department including but not limited to:
Officials, Entry Fees and Dues, Security, Event Workers, Field Maintenance, Facility
Maintenance, Equiptment, Uniforms, Etc.

Tiffany Thompson	5/7/2025	2025- 2026
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Athletics Title: Sponsorships/Donations Project#: 803 Program#: 800

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Athletic Sponsorships/ Advertisements	July 2025
Athletic Apparel Sales	July 2025
Pride Night	August 2025
Hall of Fame Banquet	August 2025

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Day to day operations of the athletic department including but not limited to:
Event Hospitality, Hall of Fame Banquet, Holiday Classic Basketball Tournament, Professional Develpoment, Live Stream Production, Awards, Equiptment, Uniforms, Etc.

Tiffany Thompson	5/7/2025	2025- 2026
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Athletics Title: Athletic Trainers Project#: 810 Program#: 800

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Physical Day	May 2025

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Day to day operations of the athletic training department including but not limited to:
Medical Supplies and Equiptment needed for student athletes, Event Workers, Professional Development, Uniforms, Etc.

Tiffany Thompson	5/7/2025	2025- 2026
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
Art Fees	August-May
Art I-IV $40, Sculpture I-II $40, Ceramics I-II $40	
AP Studio Art $80	
Art Club $40	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Art supplies, craft supplies, tools, items needed to teach art

Kitchen paper products, cleaning supplies, snacks and drinks

T-shirts, professional development, professional memberships, art contests entrance fees,

Sub reimbursement, transportation

Vanessa McIntire
Sponsor Name (Please Print)

Vanessa McIntire
Sponsor Signature

Kathy Knowles
Principal or Director Signature

05/06/2025
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Band Project#: 922 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of Products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	Oct-April

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contests, uniform expenses, concessions, student fees

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expensese, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair, instrument accessories, contest entry feees, uniforms, uniform supplies, music and other cocurricular supplies

Ryan Edgmon — Sponsor Name (Please Print)

05/06/2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1000

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Native American Club Project#: 928 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt Sale	October

Other Sources of Revenue (income other than from fundraisers):

Donations, field trip fees

Expenditures (how the funds will be spent):

Food and supplies for events, Graduation awards for seniors,

Student support / need assistance, Club t-shirts

Bailey Murrah — Sponsor Name (Please Print)

5-5-25 — Date Submitted

2025-26 — School Year

Bailey Murrah — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: MHS Activity Principal Acct. Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student fee, parking pass, parking violations,	
bronco gear, ID replacements, etc	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Sponsors

Expenditures (how the funds will be spent):

Expenses for students, travel, competetion fees, shirts, IDs, parking passes, classroom needs, events requiring snacks/food, REACH needs, technology, licenses, etc.

Kathy Knowles
Sponsor Name (Please Print)

05/05/2025
Date Submitted

25/26
School Year

Kathy Knowles
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Apparel Sales	Aug-May
Restaurant/Business "robotics" nights/days	Aug-May
Concessions/Food Sales	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations, support funds for hosting robotics events, robotics course dues individual trip payments

Expenditures (how the funds will be spent):

Robot parts and materials, technology, software, equipment, team uniforms, promotional and outreach materials, travel expenses, meeting expenses including food, and fundraising expenses.

Matt Moore — Sponsor Name (Please Print)

5/7/2025 — Date Submitted

25/26 — School Year

Matt Moore — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

1003

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Student Council Project#: 943 Program#: 943/96

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Food Sales (Orange Leaf, food trucks, pizza, Canes)	All school year
BEAST Week	August - March
Club Fees	August - November
D8 Registrations	August - April
Class Officer General FR	All school year

Other Sources of Revenue (income other than from fundraisers):

Donations, from businesses and families; restaurant nights, food trucks, flamingo flocking, merchandise sales.

Expenditures (how the funds will be spent):

BEAST Week (expenses & recipients). Fundraiser supplies. Student Council conferences and conventions. Student Council summer camps (BASIC & Advanced). Teacher App. Week. Classroom equipment/storage. Election software and student scholarships.

Nick Hendricks
Sponsor Name (Please Print)

5/6/25
Date Submitted

25-26
School Year

Nick Hendricks
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title Theatre Project#: 945 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
show tickets, show & program merchandise	all year (scattered)
show merchandise	All year (scattered)
Princess Parties & costume sales	Once per quarter
shirts (annual, SROA, events and tournament)	All year*

Other Sources of Revenue (income other than from fundraisers):

Donations, Rentals

Expenditures (how the funds will be spent):

decorations, awards, & food (for theatre events); show production costs;
licensing and scripts; entry fees and travel for competitions; makeup kits;
guest speakers & workshops; volunteer gifts, show & program merchandise

Emily Farnham
Sponsor Name (Please Print)

5-6-25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Choir (Vocal Music) Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
Choir Fee	August 2025-May 2025
Freddy's Restaurant Night	September 2025
Show Choir Clinic	September 2025
31/31 Calendar Fundraiser	October 2025
Selling Advertising Space in Concert Program	October 2025
31/31 Calendar Fundraiser	December 2025

Other Sources of Revenue (income other than from fundraisers):

Donations, music fees, individual audition and participation fees, individual trip payments, banquet fees

Expenditures (how the funds will be spent):

Music, accompaniment tracks, music folders, music storage boxes, pencils, accompanists, choreographer, musicians, teacher organization memberships (ACDA, NAfME), Tri-M Chapter renewal, uniforms, t-shirts, conference registration, audition fees (regional and state honor choirs) participation fees (regional and state honor choirs, Hennessey Choral Festival, OU YMVW),

Sohailah Stout/Stephanie Easley — Sponsor Name (Please Print)

5/5/25 — Date Submitted

25-26 — School Year

Stout/Easley — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

1006

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Choir (Vocal Music) Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
Kansas Maid Frozen Pastries	November 2025
Mr. Mustang Competition	November 2025
Singing Valentine Grams	February 2026
Mustang 4th - 8th Grade Choir Festival	May 2026
Choir House Family Feud Competition	September 2025

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

CONTINUED from page 1: choir contest entries (OSSAA), show choir entry fees, trip payments, fundraiser items, (Kansas Maid), hotels for all-state, banquet catering, senior awards, Tri-M awards

Sohailah Stout/Stephanie Easley — Sponsor Name (Please Print)

5/5/25 — Date Submitted

25-26 — School Year

Stout/Easley — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

1007

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Yearbook Project#: 947 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Yearbooks	All Year
Photography	Sept - Nov.

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Yearbooks, yb supplies, Banquet

Beth Cook
Sponsor Name (Please Print)

May 5, 2025 2025-2026
Date Submitted School Year

Beth Cook
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: MHS Aeronautics Project Code: 952 Site #: 705

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

	Description	Month Planned
1	Fees from outreach, STEM camps and career exploration activities for all ages	All Year
2	Selling tickets and merchandise	All Year
3	Entrance fees to MHS Aeronautic events	All Year
4	Selling food and Simulator Camps	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Club Dues, Grants,
Estore for Club and School Spirit Items
Ground School Fees

Expenditures (how the funds will be spent):

Food and drinks for club meetings.Awards.Travel expenses for competition and exploration with industry partners. Classroom and STEM event supplies, STEM equipment and repairs. Travel to air shows. Competition and lodging fees. Ground school & flight scholarships, curriculum and FAA exam fees.

Gary Knowles — Sponsor Name (Please Print)
05/08/2025 — Date Submitted
25-26 — School Year

Gary W. Knowles — Sponsor Signature
Christy Waller — Activity Fund Custodian Signature

Kathy Knowles — Principal or Director Signature
Date of Board Approval

1009

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: BPA Project#: 954 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School plaques	Aug - May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Club field trips

Bailey Carey
Sponsor Name (Please Print)

May 19th, 2025
Date Submitted

School Year

Bailey Carey
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: MHS Debate Project#: 956 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-Shirt Sales	Nov-Dec
Bake Sale	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Funds will be used to cover any OSSAA fees, supplies, printer supplies, pens, paper etc.

Thomas Teague — Sponsor Name (Please Print)

5/08/2025 — Date Submitted

2025-2026 — School Year

Thomas Teague — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: DECA Project#: 957 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School Based Enterprise (SBE) The DECA Store	August- May

Other Sources of Revenue (income other than from fundraisers):

Donations, DECA Membership Dues, Educational Conference Registration, DECA Membership Shirts, Conference Registrations, Field Trip Tickets, Tickets to MHS DECA Fashion Show and other MHS DECA Events.

Expenditures (how the funds will be spent):

Vendors to stock School Based Enterprise (SBE), DECA State & International Conferences, Improvements/Investments to SBE, MPS Transportation, Educational Conferences, Field Trips Educational Travel, Member Shirts and other apparel, DECA Branded Merchandise, Meeting Supplies, Social/Event Supplies, Chapter Campaigns, Charitable Donations, Food Catering

Erin Wakefield — Sponsor Name (Please Print)

E Wakefield — Sponsor Signature

May 5, 2025 — Date Submitted

25-26 — School Year

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Esports Project#: 959 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Not planned	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Equipment and Competition

Corey Weidner
Sponsor Name (Please Print)

Corey Weidner
Sponsor Signature

Kathy Knowles
Principal or Director Signature

5/8/2025
Date Submitted

2025
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

1013

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: FCCLA Project#: 960 Program#: _____

☒ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Club t-shirt	Aug, Sept
bake sale	Feb
Raise 365	March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Covering student participation costs for events
meeting supplies
end of year recognition

Krissy Pumford
Sponsor Name (Please Print)

5-7-25
Date Submitted

25-26
School Year

Krissy Pumford
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: FFA Project#: 961 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Meat Sales	September/Jan
Plant Sales	April

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Class activites, Conventions, camps

Scott Stevens — Sponsor Name (Please Print)

5-5-25 — Date Submitted

2025 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Woodworking Project#: 963 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Pens, Woodworking Class Fees, Governors Gavels

Expenditures (how the funds will be spent):

Wood, Tools, Supplies needed in the woodshop/classroom

Justin Lindsay
Sponsor Name (Please Print)

5-9-25
Date Submitted

~~24-25~~ 25-26
School Year

Justin Lindsay
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: HS Title: Prom Project#: 965 Program#: 965

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Prom Ticket Sales	March-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Facility rental, catering, audio visual, balloons, prom workers, DJ services, project graduation, art/craft supplies, tools, construction materials, landscaping, lighting, decorations, transportation insurance, party favors, cleaning supplies, snacks, drinks, paper products

Vanessa McIntire
Sponsor Name (Please Print)

Vanessa McIntire
Sponsor Signature

Kathy Knowles
Principal or Director Signature

05/05/2025
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang High School Title: Key Club Project#: 966 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Worlds Finest Chocolate	Oct-April

Other Sources of Revenue (income other than from fundraisers):

Donations, dues for international and local Kiwanis, t-shirt dues (not a fundraiser), registration du
leadership convention

Expenditures (how the funds will be spent):

International and local kiwanis, t-shirt company, world's finest chocolate, transportation to
Dallas for the leadership convention and registration dues (also local kiwanis "Luke Ellis")

Trena Rogers — Sponsor Name (Please Print)

5/5/2025 — Date Submitted

25-26 — School Year

1104 — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathy Knowles — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Musical Project#: 968 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 705

Fundraisers (selling items for a profit):

Description	Month Planned
show mechandise	(Dec-March)
tickets	(Jan-Feb)*
student participation fee	(Nov-Jan)

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

equipment rentals and purchases, licensing, production costs, staffing fees, food for rehearsals/shows

Emily Farnham
Sponsor Name (Please Print)

5-6-24
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Mustang HS NHS Project Code: 969 Site #: 705

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Member fees	August-May
T-Shirt Sales	September-Dec.
State Convention	March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Fees- Supplies, decorations, prizes, awards, and food for induction and socials

General office supplies, yearly state and national dues, officer pullovers

T-Shirt Sales- To purchase t-shirts

State- Travel, registration, organization, food, subs,and decorating for NHS State

Olivia Bennett
Sponsor Name (Please Print)

05/05/2025
Date Submitted

25-26
School Year

Olivia J Bennett
Sponsor Signature

Christy Waller
Activity Fund Custodian Signature

Katary J Knowles
Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Senior Accl. Project#: 974 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Senior fees	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, Sponsors

Expenditures (how the funds will be spent):

Graduation costs, senior gifts, senior gifts, senior breakfast, shirts, senior cookout, senior award diplomas and covers, graduation regalia, senior conference, all senior needs, PCLC needs, etc

Angelica Hull
Sponsor Name (Please Print)

Angelica Hull
Sponsor Signature

Kathryn Knowles
Principal or Director Signature

05/05/2025
Date Submitted

25/26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

1021

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MHS Title: Technology Ed Project#: 976 Program#: 705

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Concession/Food Sales	Aug - May
Club fundraisers such as car wash, candy bars, etc.	Aug - May
Restaurant Days/Nights	Aug - May

Other Sources of Revenue (income other than from fundraisers):

Donations, Grants, Corporate Sponsorships, & club fee

Expenditures (how the funds will be spent):

Supplies and equipment, team uniforms, promotional/outreach supplies, contest fees, travel expenses, fundraising expenses

Bethany Petitt — Sponsor Name (Please Print)

5/9/2025 — Date Submitted

25-26 — School Year

Bethany Petitt — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kathryn Knowles — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS Title: Mustang Transition Academy Project#: 980 Program#: 900

☒ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
- Student-led Buisiness - post Secondary WAT program. Spirit Shop - Shirts, hats, pants, hoodies, Jackets, Mugs, Tumblers.	Aug - May
- Fundraisers: Holiday Deliveries, Spread the Love Grams (Grocery, Candy, Flowers).	Aug - May

Other Sources of Revenue (income other than from fundraisers):

Donations, Grants, DRS - post Secondary Work Adjustment Training.

Expenditures (how the funds will be spent):

Supplies and equipment for classroom, fundraisers, Social Events, Special Events such as food, flowers, and T-shirt Making Supplies.

Madelyn Taylor
Sponsor Name (Please Print)

Date Submitted

25-26
School Year

Madelyn Taylor
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kathy Knowles
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Athletics Project#: 805 Program#: 800

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Adrenaline Text Message Fundraiser	2025-2026
Concession Stand	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Concessions, Approved Fundraisers, Income from fundraisers

Expenditures (how the funds will be spent):

Concession Workers/Supplies, Athletic Equipment/Supplies/Apparel, Fundraiser Items

Entry or Tournament Fees, First Aid Supplies, Fundraiser Items, Awards

Athletic Training Equipment/Supplies, Refunds, Conference Expenses

Lloyd Leep
Sponsor Name (Please Print)

5/12/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Visual Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 525

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Art Club fees

Expenditures (how the funds will be spent):

Art and classroom supplies, fundraiser supplies

Alicia Lane
Sponsor Name (Please Print)

5/12/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1025

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS/MBI Title: Band Project#: 922 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 526

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contest, uniform expenses, concessions
Student fees

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair and accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Jessica Holt
Sponsor Name (Please Print)

5/06/2025
Date Submitted

2025-2026
School Year

Jessica Holt
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

X
Principal or Director Signature

Date of Board Approval

1026

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School Pictures	2025-2026
Book Fair	2025-2026
Selling Airheads	2025-2026
Crush Grams (soda for valentines day)	Feb 2026
Kona Ice	2025-2026
Snacks in Media Center	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from lost or damaged books, Income from Fundraisers, Grants

Expenditures (how the funds will be spent):

Books & Supplies,Equipment & Services,General Supplies,Subscriptions/Software

Prof Dev/Conf Registration & Travel, Tech/Media Instruction Supplies,Field Trips,Grants

Media Furnishings,Fundraising Items,Printing,Tech Equip & Repair,Member Dues

Student Incentives,Refunds,Speakers,Replace/Repair Lost Books & Equip, Periodicals

Christi Walters — Sponsor Name (Please Print)

05/12/25 — Date Submitted

2025-2026 — School Year

Christi Walters — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Staff Account Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School Spirit Items, School Club Items, School Dance	2025-2026
Student Fee, Yearbook, Entry/Admission Fees	2025-2026
Concessions, Snocones, 1/2 Court Shots	2025-2026
Resale of Food Items - Sandwiches, chicken, pizza etc	2025-2026
Restaurant Giveback - % of sales for a specific time period	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Activity Apparel, Approved Fundraisers, Field Trip Fees,
Vending Machine Commissions, Awards, Student Agendas, Reimbursement of expenses

Expenditures (how the funds will be spent):

Student/Office/Teacher Supplies, Entry fees for clubs & organiziations, Books,Furniture
Student Incentives,PD/Conferences,Bus Mileage/Driver,Speaker Fees,Media Supplies
Learning/Resource Materials,Membership Fees,School Decorations,Teacher Recognition
Awards/Party/Assembly Supplies,Yearbook/Photo Supplies,Student Activity Apparel

Lisa Stacey — Sponsor Name (Please Print)

5/12/2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Walles — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Purpose of Activity Fund Account

MCMS: Project 940 Program 900

Student Activity Apparel, Media supplies, Refunds, Field Trip Fees, Equipment/Technology Purchase & Repair, Fundraiser Items, Student Agendas, Parent/Student/Staff/Visitor Meals/Refreshments, Incidental Supplies, School Beautification Improvements, Plants/Landscaping Supplies, Playground Equip, Student Store Expenses, Postage, Printing/Poster/Signage Services, Teacher Recognition

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Archery Project#: 940 Program#: 920

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donations - Personal and Business	2025-2026
Kona Ice	2025-2026
Spirit Wear Sales	2025-2026
Parent Student Archery shoot P/T Conferences	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Paid Fees (Competition Fees, Hotels, Travel, Etc)
Fundraising Items, Grants, Field Trips, Bus Fees, Student Shirts, income from fundraisers

Expenditures (how the funds will be spent):

Archery Equipment & Repair, Memberships,
Meals/Snacks for Students,Travel (Bus Mileage,Hotels,Charter Bus, Plane),Tshirts/Uniforms
Student Incentive Prizes/Meals,Fundraising Items,Refunds
Student Entry/Contest /Competition Fees,Field Trips

Ty Sullivan	5/12/25	2025-2026
Sponsor Name (Please Print)	Date Submitted	School Year
Ty Sullivan	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Counseling Project#: 940 Program#: 923

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tshirt Sales	Jan -Feb 2026
Concessions - Resale of food items	2025-2026
Kona Ice	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from fundraisers,

Expenditures (how the funds will be spent):

Fundraising items, student fidgets, supplies/snacks for counseling week and testing,
Conference registrations, Curriculm/lessons

Amy Cozens — Sponsor Name (Please Print)

5/12/25 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: ELA Project#: 940 Program#: 924

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Concessions for outsiders day	2025-2026
Raffle tickets for basket/prizes	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from fundraisers

Expenditures (how the funds will be spent):

Decorations, Student/Office Supplies, Snacks for students, Student Incentive Prizes/Raffle prizes, Fundraising items, Books, Costumes

Lauren Tollers — Sponsor Name (Please Print)

05/12/2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Robotics Project#: 940 Program#: 932

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donations	2025-2026
Tshirt Fundraisers	2025-2026
Kona Ice	2025-2026
sell 3d printing products	2025-2026
Concessions/Food Sales	2025-2026
Student Participation Fee	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Approved Fundraisers, Student Tshirts, Income from fundraisers

Expenditures (how the funds will be spent):

competition & entry/registation fees, robotics equipment and supplies, hardware tools, bus fees, student tshirts, meals/snacks for students, sponsorship banner, printer ink, paper printed sponsor book, engraved team numbers for robots, fundraiser items

Jennifer Wilhm — Sponsor Name (Please Print)

5/12/25 — Date Submitted

22025-2026 — School Year

Jennifer Wilhm — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Science Project#: 940 Program#: 933

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Selling Candy & Suckers	2025-2026
Concession Items	2025-2026
Kona Ice	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from Fundraisers, Income from Engineering fair

Expenditures (how the funds will be spent):

Fundraising Items, Science Supplies and Equipment, Classroom Supplies

Ryan Badillo
Sponsor Name (Please Print)

5/12/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Spec Ed/Functional Skills Project#: 940 Program#: 936

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Baked Potato Sales	2025-2026
Resale of items - Muffins, Donuts, Milk, Juice	2025-2026
Concession Snacks	2025-2026
Kona Ice	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Approved Fundraisers, income from fundraisers

Expenditures (how the funds will be spent):

Field trips for students, and Community Based Instruction Trips, Fundriaser Items

Classroom supplies

Regina Emmons — Sponsor Name (Please Print)

5/12/25 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: STUCO Project#: 940 Program#: 943

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Teacher Hat Days	2025-2026
Penny Wars	2025-2026
Food Sales- Donut Day, Popcorn Day, Snowcones,Hot cocoa, etc	2025-2026
Tshirts	2025-2026
Food Trucks	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Approved Fundraisers, Student Tshirts, income from fundraisers

Expenditures (how the funds will be spent):

Student Tshirts, Meals/Snacks for Students, Student incentive/Prizes, Bus Mileage

Decorations/supplies for school spirit weeks, fundraiser items

Deblin Badillo
Sponsor Name (Please Print)

05/12/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: TSA Project#: 940 Program#: 944

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donations	2025-2026
Sell 3D Print Objects	2025-2026
Concession/Food Items	2025-2026
Tshirt Fundraisers	2025-2026
Sticker Vending Machine	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Income from fundraisers, registration fees, student paid fees, grants

Expenditures (how the funds will be spent):

competition entry fees, equipment & supplies, tools, bus fees, student shirts, meals/snacks for students, fundraising items, printer ink

Jeremy Ford
Sponsor Name (Please Print)

05/12/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Theatre Project#: 945 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit# : 525

Fundraisers (selling items for a profit):

Description	Month Planned
Ticket sales to payl productions	Dec/May
Spiritwear sales	all year

Other Sources of Revenue (income other than from fundraisers):

Donations, field trip fees, dues

Expenditures (how the funds will be spent):

play royalty fees, scripts, director book, curriculum, student refreshments/meals, costumes, play props, flats, materials to build props/sets, classroom supplies, filed trip/travel expenses technology, software

Ian Eastland	5/14/2025	2025-2026
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Christy Waller	
	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Vocal Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 525

Fundraisers (selling items for a profit):

Description	Month Planned
Concert Donations	2025-2026
Bottled Water	2025-2026
Hosting Fall Festival	2025-2026
Sing A Palooza	2025-2026
Kona Ice	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Paid Fees (Auditon/Contest/Competition Fees, Music, Hotel)

Fundraising Items, Grants, Field Trips, Bus Fees, Student Shirts, income from fundraisers

Expenditures (how the funds will be spent):

Audio/Video Supplies & Software,Printed Music & Programs,Equip & Repair,Memberships,

Meals/Snacks for Students,Travel (Bus Mileage,Hotels,Charter Bus),Tshirts/Uniforms

Clinician/Accomp/Sound Fees,Student Incentive Prizes/Meals,Fundraising Items,Refunds

Student Audition/Entry/Contest Fees,Field Trips,Costumes,Technology & Repairs

Holly Pritchard
Sponsor Name (Please Print)

5/12/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: Combined MS Choral Events Project#: 948 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 525

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Fall Festival Participation Fees, Field Trip Fees

Expenditures (how the funds will be spent):

Clinican Fee, Accompanist Fee, Snacks for Studdents Attending, Materials

Spring Choir Field Trip

Holly Pritchard Shearfold
Sponsor Name (Please Print)

Sponsor Signature

Principal or Director Signature

5/12/2025
Date Submitted

2025-2026
School Year

Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS Title: FCCLA Project#: 960 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tumblers	2025-2026
Tshirts	2025-2026
Cookbook	2025-2026
Kona Ice	2025-2026
Resale of Food Items	2025-2026

Other Sources of Revenue (income other than from fundraisers):

Donations, income from fundraisers, student paid membership fees, student paid travel fees, tshirts, uniforms, grants

Expenditures (how the funds will be spent):

membership and entry fees, uniforms, tshirts, travel expenses, state and conference expenses meals for students, fundraising items, refunds, bus mileage

Tara Hardeman
Sponsor Name (Please Print)

05/12/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Athletics Project#: 806 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donation drives for each sport	All year
Spirit Gear	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, athletic admissions, entry fees, concessions

Expenditures (how the funds will be spent):

approved fundraiser expenses, athletic equipment/gear/supplies, uniforms, concession supplies registration/entry fees, reimbursements, refunds, awards, officials, security/gate workers, travel expenses, change bags

Ryan Waggoner
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Archery Project#: 920 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Donation Drive	All Year
Spirit Wear	Nov-May
Archery Fee	Oct-Dec

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

archery equipment, tournament expenses, travel expenses, sub repay, uniforms

Blake Burch
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Visual Art Project#: 921 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit# : 510

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Art Club fees

Expenditures (how the funds will be spent):

Art and classroom supplies, fundraiser supplies

Michael Hixson
Sponsor Name (Please Print)

5/12/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS/CRI Title: Band Project#: 922 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 511

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of Products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	October-April

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contests, uniform expenses, concessions, student fees

Expenditures (how the funds will be spent):

Student meals, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair, instrument accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Kyle Thompson — Sponsor Name (Please Print)

05/06/25 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised:

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: ELA Project#: 924 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Snack sales	April-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

classroom supplies, online educational resources, program licenses, approved fundraiser expenses, books, audiobooks, rewards/incentives for students, subscriptions

Tonia Smith
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Leadership Project#: 925 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt sales	July - May
BEAST Week T-shirts	August - May
BEAST Week Activities (various)	August - May
Schoolwide Dances (entry fees & concessions)	October & February

Other Sources of Revenue (income other than from fundraisers):

Donations, vendor revenue

Expenditures (how the funds will be spent):

Approved fundraiser expenses, refreshments for meetings, school-wide activity & assembly supplies, school improvement initiatives, donations, student recognition, field trip expenses, community service projects, transportation costs

Rhoda Swan
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Math Project#: 926 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Snack Sales	Oct-Nov

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

classroom supplies, calculators, online educational resources, program licenses, approved fundraiser expenses, student rewards/incentives, subscriptions

Cindy Killebrew — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Snack Sales	Aug-May
Book Fairs	Sept & Feb
School Pictures	Aug & Mar
Various Product Sales	All Year
Spiritwear Sales	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, grants, late book fees

Expenditures (how the funds will be spent):

books, audiobooks, playaways, ebooks, databases, library supplies, technology, online subscriptions, student/staff incentives/rewards, games, furniture, book subscriptions, equipment, hardware/improvement materials, refreshments, conference fees, professional dues, travel expenses author visits, approved fundraiser expenses

Jaclyn Giammario — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student Fees	Aug-Dec
3-D Printer Product Sales	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Entry fees, supplies/equipment, online resources/licenses, food travel expenses, uniforms, competition supplies, awards

Rhoda Swan — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Science Project#: 933 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Snack/Candy Sales	Sept-Dec

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

approved fundraiser expenses, science fair supplies/expenses, awards, field trip expenses, guest speakers, entry fees, lab expenses, digital resources, online licenses, classroom equipment

Rhonda Herring — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Functional Skills Project#: 936 Program#: 900

☑ Initial Form ☑ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Staff Lunch Sales (Baked Potatos, Taco Salad, etc)	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Approved fundraiser expenses, CBI trip expense, entry fees, food, classroom supplies/ equipment/furniture, student incentives/rewards

Alexis Chaffee
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Staff Hospitality Project#: 941 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Spiritwear Sales	All Year
Food Trucks for staff	August-May

Other Sources of Revenue (income other than from fundraisers):

Donations, vendor revenue

Expenditures (how the funds will be spent):

staff recognition supplies, staff meal supplies, drinks, approved fundraiser expenses,
teacher/classroom supplies

Jennifer Joy
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Student Council Project#: 943 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Candy Grams	Jan-Feb
StuCo T-Shirts	July-January
BEAST Week Activities	August-March
BEAST Week T-Shirts	August-March
Schoolwide Dances (entry fees & concessions)	October & February

Other Sources of Revenue (income other than from fundraisers):

Donations, vendor revenue

Expenditures (how the funds will be spent):

approved fundraiser expenses, refreshments/supplies for StuCo activities, school improvement initiatives, community service projects, transportation costs, candy/snacks for school activities and recognitions, fieldtrip expenses

Ally Qualls
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Technology (TSA) Project#: 944 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Spiritwear	All year
3D Printer Product Sales	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, student registration/entry fees

Expenditures (how the funds will be spent):

Entry fees, supplies/equipment, online resources/licenses, food, travel expenses, t-shirts

Brandy Skoropowski
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Theatre Project#: 945 Program# 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 510

Fundraisers (selling items for a profit):

Description	Month Planned
Ticket Sales to Play Productions	Dec/May
Spiritwear sales	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, field trip fees, dues

Expenditures (how the funds will be spent):

play royalty fees, scripts, director book, curriculum, student refreshments/meals, costumes, play props, flats, materials to building props/sets, classroom supplies, field trip/travel expenses, technology, software

Ian Eastland
Sponsor Name (Please Print)

5/9/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Christy Bradley
Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: Vocal Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 510

Fundraisers (selling items for a profit):

Description	Month Planned
Singapalooza Donation Drive	All year
Spiritwear sales	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, audition fees, contest entry fees, travel expense fees

Expenditures (how the funds will be spent):

printed/recorded music, competition/audition fees, student rewards/incentives, travel expenses reimbursements, refunds, field trips, uniforms, clinician fees, classroom supplies, technology, software, instruments, accompanist fees, approved fundraiser expenses, professional memberships, choreography fees, instrument repairs/maintenance

Megan Deister — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Megan Deister — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS Title: FCCLA Project#: 960 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Spiritwear	All year
Various Products Sales	All year
Food/Drink sales	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, student registration/entry fees, membership dues

Expenditures (how the funds will be spent):

travel expenses, leadership activities, meeting supplies, refreshments, approved fundraiser expenses, spiritwear

Christina Roby — Sponsor Name (Please Print)

5/9/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Bradley — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Athletics Project#: 807 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Fall Sports Text/Email Blast	Aug-Oct
Winter Sports Text/Email Blast	Oct-Feb
Spring Sports Text/Email Blast	Feb-May
JV Basketball Fevstival Entry Fee	Oct-March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Concessions Worker Pay, Concessions, Concession Start Up, Coaches Equipment, Uniforms, Supplies, Rewards Lunches, Sports Equipment, Athlete Shirts, Transportation, Appliances, Gifts, Building Security Accessories, Field Maintenance

Chris Sawyer — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Ramae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Scholastic Academic Team Project#: 919 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Candy Sales	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Shirts, Memberships, Competition Fees, Equipment, Repairs on Equipment, Supplies for Equipment, Transportation

Hannah Naff — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Hannah Naff — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kamae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Archery Project#: 920 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tournament	All School Year
Sweatshirts/T-Shirts	All School Year
Shoot-A-Thon	All School Year
Candy Sales	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Dues

Expenditures (how the funds will be spent):

Archery Supplies, Conferences, Travel, Uniforms, Food, Awards, Hotel Rooms

Kelsey Doebel
Sponsor Name (Please Print)

4/23/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Wallen
Activity Fund Custodian or CFO Signature

Ramae Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS Title: Visual Art Project#: 921 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit # 505

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Art Club fees

Expenditures (how the funds will be spent):

Art and classroom supplies, fundraiser supplies

Jacqueline Ordonez — Sponsor Name (Please Print)

5/12/2025 — Date Submitted

2025-2026 — School Year

Jacqueline Ordonez — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1062

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS/MHI Title: Band Project#: 922 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 506

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of Products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	Oct-April

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contest, uniform expenses, concessions, student fees

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair, instrument accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Craig Amendt — Sponsor Name (Please Print)

05/06/25 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: STRIVE/Leadership Project#: 925 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Dances	All School Year
T-Shirts/Sweatshirts	All School Year
Concessions	All School Year
Talent Show	All School Year
Fill The Bus	Oct - Jan

Other Sources of Revenue (income other than from fundraisers):

Donations, Shirts

Expenditures (how the funds will be spent):

Food, Staff Gifts, Shirts, Banners, Student Awards, Classroom Supplies, Conferences Fees, Decorations, Hotel Rooms, Transportation

Sarah Green — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Sarah Green — Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Ramae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Media Project#: 927 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Library Snack Store	All School Year
Book Fair #1	Sept-Oct
Book Fair #2	Febrary-March
Shirt/Item of the Month	All School Year
Eraser Sales	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Books, Shelving Materials, Furniture, Games, Paper, Poster Maker, Equipment Purchases, Equipment Repairs and Supplies

Mandy Sawyer — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Mandy Sawyer — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Kamai Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Principal Project#: 931 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student Fees	All School Year
T-Shirts/Sweatshirts	All School Year
Snack Cart	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom/Office Supplies, Food, Fees, Shirts, Awards, Equipment, Repairs for Equipment, Supplies for Equipment, Gifts, Hotel Rooms, Transportation, Banners, Paper Goods, Utensils, Cleaning Supplies, Food Truck, Technology

Ramae Collins — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Ramae Collins — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Ramae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Principal/BEAST Week Project#: 931 Program#: 967

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Money Wars	All School Year
Boo Grams	Sept - Nov
T-Shirts	All Year
Dance Tickets and Concessions	All School Year
Duck Tape A Teacher	All School Year
Valentine Gram	Jan-Feb

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

BEAST Week Recipients, Food Supplies for Fundraisers, Supplies

Hannah Courtney
Sponsor Name (Please Print)

4/29/2025
Date Submitted

2025-2026
School Year

pg 1
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kamae Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: Principal/BEAST Week Project#: 931 Program#: 967

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Restaurant Nights	All School Year
Student - Teacher Basketball Game	All School Year
Putting Contest	All Year
Relay Race	All Year
Pre-Order Food Sales	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

BEAST Week Recipients, Food Supplies for Fundraisers, Supplies

Hannah Courtney pg 2
Sponsor Name (Please Print)

4/29/2025
Date Submitted

2025-2026
School Year

Hannah Courtney
Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Ramae Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

BEAST WEEK Fundraising Ideas

- Tshirts (STUCO, Morsey Eras Tour, & Holiday Shirt)
- Dance & Concessions
- Boo Grams
- Valentine Grams
- Duck Tape A Teacher
- Money Wars
- Restaurant Nights
- Student-Teacher Basketball Game
- Putting Contest
- Relay Race
- Pre-ordered Food sales (pizza/chick fil a)

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: SpecEd Functional Skills Project#: 935 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Food Sales (Baked Potato Bar, Snack Cart)	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom Supplies, Food, Field Trip Costs, Transportation

Gina Basco
Sponsor Name (Please Print)

4/23/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kamal Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: MMS Staff Project#: 940 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Pizza Sales	All School Year
Orange Leaf	All School Year
T-Shirts/Sweatshirts	All School Year
Food Trucks	All School Year
Snack Cart	All School Year
Spirit Store	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Vendor Revenue

Expenditures (how the funds will be spent):

Shirts/Sweatshirts, Repairs on Equipment, Supplies, Parent Teacher Conference Meals, Conference Fees, Airfare, Staff Recognition Awards

Ramae Collins — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Ramae Collins — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Ramae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: MMS Staff Project#: 940 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Hat Day	All School Year
Field Day	All School Year
Yearbook Sales	All School Year
Picture Sales	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Ramae Collins — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Ramae Collins — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Ramae Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: STUCO Project#: 943 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
BEAST Week	All School Year
T-Shirts/Sweatshirts	All School Year
Concessions	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Shirts

Expenditures (how the funds will be spent):

Food, Staff Gifts, Shirts, Banners, Student Awards

Hannah Courtney
Sponsor Name (Please Print)

4/23/2025
Date Submitted

2025-2026
School Year

Hannah Courtney
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Kamae Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS Title: Theatre Project#: 945 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 505

Fundraisers (selling items for a profit):

Description	Month Planned
Gate Entry for Theatre Play	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Costumes, Food, Decorations, Classroom Supplies, Start-up Funds, Scripts, Royalty Fees, Set Pieces, Furniture, Props

Teri Hood Teri Hood
Sponsor Name (Please Print)

4/23/2025
Date Submitted

2025-2026
School Year

Teri Hood
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Lorna Collins
Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS Title: Vocal Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 505

Fundraisers (selling items for a profit):

Description	Month Planned
Calendar Drive	All School Year
T-Shirts/Sweatshirts	All School Year
Frontier City/Days of Choirs	Feb-May

Other Sources of Revenue (income other than from fundraisers):

Donations, Shirts, Fees, Uniforms, Music

Expenditures (how the funds will be spent):

Shirts, Classroom Supplies, Food, Fees, Hotel Rooms, Music, Transportation, Tickets,
Equipment, Repairs on Equipment, Supplies for Equipment

Sarah Green — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Sarah Green — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Ramal Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Middle School Title: FCCLA Project#: 960 Program#: 505

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Baked Potato Bar	All School Year
Cookie Sales	All School Year
T-Shirts/Sweatshirts	All School Year
FCCLA Dues	All School Year
Tea Sales	All School Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Fee/Dues

Expenditures (how the funds will be spent):

Supplies, Registration Fees, T-Shirts/Sweatshirts/Hoodies, Transportation, Food Supplies, Paper Goods

Jennifer Morris — Sponsor Name (Please Print)

4/23/2025 — Date Submitted

2025-2026 — School Year

Jennifer Morris — Sponsor Signature

Christy Walles — Activity Fund Custodian or CFO Signature

Kamar Collins — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Archery Project#: 920 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
District Archery Meets	December, January
Open Gym Archery Range	Decembner-February
Archery Shirts	March
Archery Clinic	March
District Archery Meet	April
Scratch-off Cards	April

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Archery expenses and maintenance, supplies, competition fees, travel expenses, club shirts, party and refreshments, student incentives and rewards

Cathy Cornelius
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Cathy Cornelius
Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Artsonia	August-May

Other Sources of Revenue (income other than from fundraisers):

Donations, art dues and fees

Expenditures (how the funds will be spent):

Classroom art supplies, educational resources, awards/recognitions, workshop fees, furniture, cleaning supplies, technology

Amy Leochner
Sponsor Name (Please Print)

amy G Leochner
Sponsor Signature

Principal or Director Signature

05/09/2025
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Birthday Book Club	All year
Scholastic Book Fair	September, March
Grab Bags	October
Read-a-thon	February

Other Sources of Revenue (income other than from fundraisers):

Donations, lost or damaged books

Expenditures (how the funds will be spent):

Media books and supplies, smart board items, projector parts, book repair costs and supplies, professional development, student rewards and incentives, book fair, cleaning supplies, travel expenses, substitute reimbursement, miscellaneous office and technology supplies

Kelly Bullard
Sponsor Name (Please Print)

Kelly Bullard
Sponsor Signature

Dan Batteman
Principal or Director Signature

05/09/2025
Date Submitted

2025-2026
School Year

Christy Walker
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Bedlam Beads	October
Speed Stacking	December
Archery Clinic	March, April

Other Sources of Revenue (income other than from fundraisers):

Donations, Archery Fees

Expenditures (how the funds will be spent):

Classroom and schoolwide resources, PE supplies and materials, student rewards/incentives, archery supplies and shirts

Cathy Cornelius
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Cathy Cornelius
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations, class fees, field trip fees

Expenditures (how the funds will be spent):

Classroom and student supplies, learning materials, student rewards and incentives, party decorations and supplies, field trip fees and transportation, awards, technology, fundraiser supplies, curriculum and book orders

Jandra Honeman
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Jandra Honeman
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Jandra Honeman
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Sunset Hill Purpose of Activity Fund Account

Principal – Project 931 – Program 900

School Shirts	August
Glow/Fun Run	October
Glow/Fun Run Shirts	October
Cherrydale	November
Santa Photos	December
World's Finest Chocolate	February
Beast Week	February-March
Golf Tournament	April
SH Restaurant Nights	All year
Field Trips	All year

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Shirt sales	Year round

Other Sources of Revenue (income other than from fundraisers):

Donations, robotics dues

Expenditures (how the funds will be spent):

Shirts, competition fees, robotics kits, supplies for students and classroom, travel and transportation fees

Jandra Honeman
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Jandra Honeman
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Jandra Honeman
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Office and classroom supplies, luncheons, staff appreciation gifts/food/celebrations, technology, professional development and conference supplies, copy supplies, staff shirts

Chelsea Bledsoe
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Sunset Hill Purpose of Activity Fund Account

Staff – Project 940 – Program 900

Snow Cones	August-May
Healthy Snacks	August-May
Yearbook Sales	August-May
School Shirts	August, September
School Photos	September, March
Car Pickup Fast Pass	September, January
Holiday Grams	Oct, Nov, Dec, Feb
Mascot Photos	October, March
Popcorn/Sucker Sales	October-May
Christmas Sweater	December
World's Finest Chocolate	February
Duck Adoption	March
Basket Auction	March
Birthday Shoutouts	All year
Popcorn/Lollipop Sales	All year

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Sunset Hill Elementary Title: Vocal Music Project#: 945 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Honor Choir Shirts	Year round
Donation Drive	Year round
Lightup Bracelets	Year round

Other Sources of Revenue (income other than from fundraisers):

Donations, fees, admission costs

Expenditures (how the funds will be spent):

Classroom supplies, field trips, student awards and meals, entry fees, transportation costs, substitute reimbursement, professional development, fundraiser expenses, student shirts, student activities

Jacob Chen
Sponsor Name (Please Print)

05/09/2025
Date Submitted

2025-2026
School Year

Jacob Chen
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Jandra Honeman
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: PE/Archery Project#: 920 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-Shirt sales	October
Archery Tourn Gate Fee and Conscession	January
Silent Auction	March
Archery Shoots	February-April
Give Back nights at a local restauarant	All year
Speed Stack Sales	March

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees

Expenditures (how the funds will be spent):

Archery Supplies, Teacher Workshops, Substitute Teacher, Memberships, Subscriptions

*Teacher Conference fees/sub pay/travel expenses

*Fund Raiser Supplies

** National Archery Tourn Fees and Travel Expenses

Jason Hasty, Sherri Wiewel — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25/26 — School Year

Sherri Wiewel — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jason Hasty — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 160

Fundraisers (selling items for a profit):

Description	Month Planned
Chalk the Walk	October
Sell Mustang Water Bottles	August-October

Other Sources of Revenue (income other than from fundraisers):

Donations, Art Fees

Expenditures (how the funds will be spent):

Art Supplies,

Professional Organization Membership, Teacher Conference fees/substitute,

Travel expenses for conference

Carlye Carter — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25/26 — School Year

Carlye Carter — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Teresa Gilbert — Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MCMS/MBI Title: Band Project#: 922 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 526

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contest, uniform expenses, concessions
Student fees

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair and accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Jessica Holt
Sponsor Name (Please Print)

5/06/2025
Date Submitted

2025-2026
School Year

Jessica Holt
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

X
Principal or Director Signature

Date of Board Approval

1089

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Counseling Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Holiday T Shirt Sales	Nov-Dec
Pop Corn Sales	Oct, Dec, Feb
Kindness T shirt Sales	February

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Counselor Advocacy items, New Student Snacks, Student Rewards, State Counseling Conf,
Testing Kick Off Celebration, Counseling class and small group curriculum
Testing Supplies and snacks, Counseling Resource Books
Staff Treats

Amber Northcutt — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Amber Northcutt — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: 6th ELA Project#: 924 Program#: 958

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Conscessions during Readathon	Oct, Dec, Mar

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

ELA classroom Supplies, Books

Consession items to sell

Karissa Brock
Sponsor Name (Please Print)

5/2/25
Date Submitted

25-26
School Year

Karissa Brock
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Jean Gilbert
Principal or Director Signature

Date of Board Approval

1091

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: 5th Grade ELA Project#: 924 Program#: 957

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Conscessions during Readathon	Oct, Dec, Mar

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

ELA classroom supplies, Books,

Conscession items to sell

Storage items for donated items/organizing

Morgan Fruit	5/2/25	25/26
Sponsor Name (Please Print)	Date Submitted	School Year
M Fruit	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jason Gilbert		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Leadership/Pals Project#: 925 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T shirt Sales	October-March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

T shirt/Paints for posters

Taylir Thompson
Sponsor Name (Please Print)

5/7/25
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Book Fair	October/February

Other Sources of Revenue (income other than from fundraisers):

Donations, Book Fines

Expenditures (how the funds will be spent):

Library Supplies, Online Subscriptions, Books, Librarian Conference and Expenses,
Proffessional Assoc Membership

Jessica Pool
Sponsor Name (Please Print)

Sponsor Signature

Principal or Director Signature

5/7/25
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Activity/Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Next Step	August-September
Pop Subscriptions	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom supplies, classroom furniture, Student Rewards/Treats, Transportation Fees,
Playground Equipment, Field Trip Fees, books, Registration Fees
Substitute fees, Office Supplies, Memberships/Subscriptions

Jessica Giblet — Sponsor Name (Please Print)

5/2/25 — Date Submitted

25/26 — School Year

Jessica Giblet — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jessica Giblet — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Sell t shirts	Aug-Oct

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees, T shirt fees

Expenditures (how the funds will be spent):

Registration fees, t-shirts

Robotics Related Supplies

Professional Organization Membership, travel expenses

Janie Washburn — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25/26 — School Year

Janie Wash — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jesse Gilt — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Functional Skills/Hinshaw/5th Project#: 936 Program#: 957

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
snack cart for teachers	Weekly

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Snack Cart Items, Field trip fees

Classroom Supplies

Teacher Workshops, Substitute Teacher (for Workshop), Memberships, Subscriptions

Registration and travel expenses

Stephani Hinshaw — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Functional Skills 6th Project#: 936 Program#: 958

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Baked Potato Sales	monthly
Smoothies	Monthly
Nacho lunch for staff	Monthly

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Baked Potatoe Supplies, Smoothie Supplies

Classroom Supplies, Field Trip Fees

Teacher Workshops, Substitute Teacher, Memberships, Subscriptions

Registrations, Travel Expenses

Marcelina Sutton, Taylir Thompson — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Marcelina Sutton — Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Jason Gilbert — Principal or Director Signature

Date of Board Approval

1098

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Activity/Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Yearbook Sales, Snow Cone Sales, Water Bottle Sales	All Year
Yubbler (School Supplies),	July/ August
Beast Week Various Fundraisers	Feb/Mar/Apr
End of Quarter Fun Days (BB/4 square/Volleyball Tourn & Consce	Oct/Dec/Mar
T Shirt sales	
Popcorn/movie event	1 ea quarter

Other Sources of Revenue (income other than from fundraisers):

Donations,
Coca Cola Rebate

Expenditures (how the funds will be spent):

PD Food, staff meals-awards, treats,
Staff t-shirts/clothing
Vet/TOY Reception items
Beast week donations

Jessica Giblet — Sponsor Name (Please Print)
5/2/25 — Date Submitted
25-26 — School Year

Jessica Giblet — Sponsor Signature
Christy Waller — Activity Fund Custodian or CFO Signature

Jessica Giblet — Principal or Director Signature
Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Hospitality Project#: 941 Program#: 900

☐ Initial Form ☑ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Refreshments/Cake/Cupcakes/Cookies/Flowers

Reception supplies, paper goods

Jessica Giblet — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Jessica Giblet — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jessica Giblet — Principal or Director Signature

Date of Board Approval

1100

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MBI Title: Music/Choir Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 160

Fundraisers (selling items for a profit):

Description	Month Planned
Chalk the Walk	October
Music Palooza fundraiser	September
Calendar Donations	Sept/Oct
Choir Fees	Sept-January

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees

Expenditures (how the funds will be spent):

Participation and Audition Fees, Registrations, Classroom Supplies, Music

Professional Organization Membership, Teacher Conferences fee/subpay/travel expenses

Hanna Stokes — Sponsor Name (Please Print)

5/2/25 — Date Submitted

25/26 — School Year

Hanna Stokes — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1101

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Art Project#: 921 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Art Fees	August/ September

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Student Art Supplies, Classroom and Office Supplies , Art Books

Mary Robinson
Sponsor Name (Please Print)

Mary Robinson
Sponsor Signature

Principal or Director Signature

05-08-2025
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Counseling Project#: 923 Program#:

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T Shirts	Jan/February

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Fidgets, Noise canceling headphones, Calm down supplies , Curriculum

Testing Supplies, Office Supplies

Melessia Hopson and Shea Cartwright — Sponsor Name (Please Print)

05-08-2025 — Date Submitted

2025-2026 — School Year

Melissa Hopson — Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Media Project#: 927 Program#:

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Birthday Book Club	All Year
Light up Bracelets	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Book Fines

Expenditures (how the funds will be spent):

Birthday Book Club Donuts, Books, Book Repair, Materials , Library Classroom

Supplies and Materials , Light Up Bracelets

Christie Dixon	05-08-2025	2025-2026
Sponsor Name (Please Print)	Date Submitted	School Year
Christie Dixon	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jessica Hill		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: PE Project#: 930 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Super Kids Day Shirts	Spring

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

PE Equipment, T Shirts

Dustin Fixico and Trinidad Castaneda — Sponsor Name (Please Print)

05-08-2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Fun Run	November
Yearbook	Jan-April
T Shirts- Grade Level, Clubs and School Wide	Fall and Spring
Birthday Marquee	All Year
Candy Bar Sales	Aug-Sept

Other Sources of Revenue (income other than from fundraisers):

Donations, Grade Level Field Trip fees, Extra Car Tags , Grants

Expenditures (how the funds will be spent):

Copy Supplies, Paper goods, Office and Classroom Supplies,First Aide, FR Items and Prizes

Tech related supplies, Student Awards Gifts and Refreshments, T Shirts, Yearbooks

Audiovisual, Transportation Costs, Field Trips, Books, Decorations and Prizes

Educational Online Instruction, Playground Equip., Substitute Coverage for School Activities

Jessika Hill — Sponsor Name (Please Print)

05-08-2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Robotics Project#: 932 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T Shirts and Club Fees	Sept and Feb

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Lego First, Snacks, T Shirts, Competitions

Christie Dixon
Sponsor Name (Please Print)

05-08-2025
Date Submitted

2025-2026
School Year

Sponsor Signature

Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Spec Ed Functional Skills Project#: 936 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Coffee Cart- Drinks, Breakfast	All Year
PJ Days	Once a month
T Shirts	Fall
Popcorn and Snacks	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Field Trips

Expenditures (how the funds will be spent):

Coffee Cart supplies(Food and Paper products) Community Based Instruction Trips

Classroom and Office Supplies , Co Curricular items, T Shirts , Snacks to Sell

Tara Waller and Trish Llewellyn	05-08-2025	2025-2026
Sponsor Name (Please Print)	Date Submitted	School Year
T a Waller	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jamika Hill		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood Title: Staff Expenses Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Kona Ice	All Year
Travelin' Tom's Coffee Truck	All Year
Tom Jackson Photo Fall and Spring Pictures	Oct, Nov, Feb, March
Santa Photos	December
McDonalds Dunk Tank. McTeacher night	July, Spring

Other Sources of Revenue (income other than from fundraisers):

Donations, Vending

Expenditures (how the funds will be spent):

Copy Supplies, Kitchen paper goods, Office and Classroom Supplies

Tech related supplies, Staff rewards, Gifts and Refreshments, T Shirts

Audiovisual, Transportation, Books, Workshops, Staff Incentives

Educational Online Instruction, Substitute Coverage for School Activities

Amy Armstrong — Sponsor Name (Please Print)

05-08-2025 — Date Submitted

2025-2026 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood STUCO Title: Stucco Project#: 943 Program#: 967

☐ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Beast Week Snack Sales, Dress up Days, Auction, Apparel	Oct- March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Purchase of snacks and other goods to sell. Donation of all proceeds to BEAST week

Kayla Balliew — Sponsor Name (Please Print)

05-08-2025 — Date Submitted

2025-2026 — School Year

Kayla Balliew — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jamie Hill — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Riverwood 155 Title: Vocal Music Project#: 946 Program#:

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Honor Choir Shirts	September
Recorders	August

Other Sources of Revenue (income other than from fundraisers):

Donations, Grants

Expenditures (how the funds will be spent):

Instruments, Instrument and classroom storage, Classroom supplies, T Shirts

Music, Curriculum , Contest and Workshop fees . Transportation Costs

Amanda Thomas
Sponsor Name (Please Print)

05-08-2025
Date Submitted

2025-2026
School Year

Amanda J. Thomas
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Jessika Hill
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Art fees

Expenditures (how the funds will be spent):

Art supplies, classroom supplies

Lauren Lynes
Sponsor Name (Please Print)

05-09-2025
Date Submitted

2025-2026
School Year

Lauren Lynes
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Amanda Boucher
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Scholastic Book Fair	March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Books, library supplies

Kelsey VanCleave
Sponsor Name (Please Print)

05-09-2025
Date Submitted

2025-2026
School Year

Kelsey VanCleave
Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Amanda Boucher
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: P.E. Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Archery fees

Expenditures (how the funds will be spent):

Gym/class expenses, student supplies, learning materials, rewards, fundraiser supplies, field trip fees and transportation

Chandler Rhodes
Sponsor Name (Please Print)

Chandler Rhodes
Sponsor Signature

Amanda Barcher
Principal or Director Signature

05-09-2024
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Archery Project#: 930 Program#: 920

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
District Archery Meets	December, January
Open Gym Archery Range	December-February
Archery Shirts	March
Archery Clinic	March
District Archery Meet	April
Scratch-off cards	April

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Archery expenses and maintenance, supplies, competition fees, travel expenses, club shirts, party and refreshments, rewards

Jennifer English — Sponsor Name (Please Print)

05-09-2025 — Date Submitted

2025-2026 — School Year

J English — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Amanda Brasher — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School Shirts	August
PV Restaurant Night	September
Glow Run	October
Glow Run Shirts	October
Santa Photos	December
PV Restaurant Night	March

Other Sources of Revenue (income other than from fundraisers):

Donations, class fees, field trip fees

Expenditures (how the funds will be spent):

Classroom and student supplies, learning materials, student rewards and incentives, party decorations and supplies, field trip fees and transportation, awards, technology, fundraiser supplies, curriculum and book orders

Amanda Boucher — Sponsor Name (Please Print)

05-09-2024 — Date Submitted

2025-2026 — School Year

Amanda Boucher — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Amanda Boucher — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Counseling Project#: 931 Program#: 923

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Themed days	September-May
Kindness Week Shirts	March
Beast Week	March
Popcorn Fundraiser	December

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Donation to Beast Week, testing supplies, student/counselor learning materials,
Veteran's Day program supplies, awards, gifts, parties and refreshments

Brittany Osborne — Sponsor Name (Please Print)

05-09-2025 — Date Submitted

2025-2026 — School Year

Brittany Osborne — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Amanda Boucher — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Robotics Project#: 931 Program#: 932

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Robotics Shirts	October, February

Other Sources of Revenue (income other than from fundraisers):

Donations, Robotics Dues

Expenditures (how the funds will be spent):

Robotics shirts, competition fees, supplies and expenses

Paula Sharp
Sponsor Name (Please Print)

05-09-2025
Date Submitted

2025-2026
School Year

Paula Sharp
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Amanda Boucher
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Office supplies, luncheons, teacher appreciation gifts/treats/celebrations

Amanda Boucher
Sponsor Name (Please Print)

05-09-2025
Date Submitted

2025-2026
School Year

Amanda Boucher
Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Amanda Boucher
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Prairie View Purpose of Activity Fund Account

Staff – Project 940 – Program 900

Snow Cones	August-May
Healthy Snacks	August-May
Yearbook Sales	August-May
School Shirts	August, September
School Photos	September, March
Car Pickup Fast Pass	September, January
Holiday Grams	Oct, Nov, Dec, Feb
Mascot Photos	October, March
Popcorn Sales	October-May
Christmas Sweater	December
Duck Adoption	March

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Prairie View Elementary Title: Music Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Light bands	September-May
Choir shirts	September, October

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Music instruments, sheet music, choir shirts, field trip expenses, registration for students

Jennifer Hooten
Sponsor Name (Please Print)

05-09-2025
Date Submitted

2025-2026
School Year

Jennifer Hooten
Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Amanda Boucher
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Archery Project#: 920 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-Shirt & Swag sales	Year round
Give Back Nights at restaurants	Year round
Archery Shoots	TBT

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees

Expenditures (how the funds will be spent):

Archery supplies, Archery fees and travel expenses, fundraiser suppllies, Menberships.

Wade Walling — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Wade Walling — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MNMS/CRI Title: Band Project#: 922 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 511

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of Products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	October-April

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contests, uniform expenses, concessions, student fees

Expenditures (how the funds will be spent):

Student meals, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair, instrument accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Kyle Thompson
Sponsor Name (Please Print)

05/06/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Walker
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised:

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Leadership Project#: 925 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Candy-Grams	Year Round
T-shirts	Year Round

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom supplies, student awards, fundraiser items, Meals

Stacie Roush — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Stacie Roush — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Book Fair	Sept-Oct + Spring

Other Sources of Revenue (income other than from fundraisers):

Donations, Fines

Expenditures (how the funds will be spent):

Media supplies, Student supplies, student snacks and meals, Awards, fundraiser supplies

technology & funiture

Michelle Tobler
Sponsor Name (Please Print)

Michelle Tobler
Sponsor Signature

Principal or Director Signature

5/7/25
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

1125

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Dodgeball, 4 Sq.& B-Ball Tournaments entry fees	Year round

Other Sources of Revenue (income other than from fundraisers):

Donations, T-Shirts

Expenditures (how the funds will be spent):

PE supplies, T-shirts

Stephanie Reed
Sponsor Name (Please Print)

5/7/25
Date Submitted

25-26
School Year

Stephanie Reed
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1126

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Marque, Food Trucks, Restaurant Night	Year Round
T-Shirts & Swag	Year Round
Conecssion Stand for games, dances & events	Year Round
School Pictures	TBD
Agendas	Year Round
Butter Braids	TBD

Other Sources of Revenue (income other than from fundraisers):

Donations, BEAST Week

Expenditures (how the funds will be spent):

Classroom supplies, field trips, entry fees, transporation, student awards,T-shirts & swag

PLC, Memberships, workshops, Sub repay, funiture, staff/student meals & snacks, tech supplies

BEAST week supplies.

Christy Woodson — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Christy Woodson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Christy Woodson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Robotics fees,Shirts

Expenditures (how the funds will be spent):

Classroom, supplies, T-shirts, student rewards & meals, registration

Tom Wolfe — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Tom Wolfe — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Chris Woods — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Func. Skills Project#: 936 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Snack Cart	Year Round

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom, supplies, field trips, student rewards & meals, snack cart supplies student/staff gifts

Christy Woodson — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Staff Hospitality Project#: 941 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Staff dues	Year Round

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Teacher & staff gifts, food

Christy Woodson — Sponsor Name (Please Print)

5/7/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Vocal Music Project#: 946 Program# : 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 145

Fundraisers (selling items for a profit):

Description	Month Planned
Lollipops	Year Round

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees , Honor Choir Shirts

Expenditures (how the funds will be spent):

Classroom supplies, field trips, student awards, entry fees, sub repay, transporation, fundraiser exps, student shirts, meals

Christy Woodson	5/7/25	25-26
Sponsor Name (Please Print)	Date Submitted	School Year
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised:5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: CRI Title: Yearbook Project#: 947 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Yearbook	Year Round

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom supplies, field trips, student awards, entry fees, sub repay, transporation, fundraiser exps, Staff/student meals, Office supplies

Dacey Daley
Sponsor Name (Please Print)

Dacey Daley
Sponsor Signature

Principal or Director Signature

5/7/25
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

1132

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Archery Project#: 920 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Archery Fee	Oct/Nov
Archery Shoot-A-thon	TBD

Other Sources of Revenue (income other than from fundraisers):

Donations, archery shirts

Expenditures (how the funds will be spent):

PE Supplies, Sub Repay, Archery Tournament Fees

Diana McElroy — Sponsor Name (Please Print)

4/15/24 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Deana Ellis — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Visual Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 140

Fundraisers (selling items for a profit):

Description	Month Planned
Ceiling Tiles	All Year
Lollipops	All Year
Artsonia	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Art Club Fee

Expenditures (how the funds will be spent):

art supplies, classroom supplies, fundraiser supplies

Cheyenne Mills
Sponsor Name (Please Print)

Cheyenne Mills
Sponsor Signature

Principal or Director Signature

4/15/24
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: MMS/MHI Title: Band Project#: 922 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 506

Fundraisers (selling items for a profit):

Description	Month Planned
Sale of Products	Sept/Nov/Jan
Event Tickets and Service Projects	Aug/Oct/Jan/May
Contracted Student Performances	Ongoing
Band A Palooza	September
LOMA	Oct-April

Other Sources of Revenue (income other than from fundraisers):

Donations, sale of activity specific items, fees for contest, uniform expenses, concessions, student fees

Expenditures (how the funds will be spent):

Student meals, travel, fundraising supplies, event expenses, clinician fees, professional development opportunities, band room equipment and supplies, instruments, instrument repair, instrument accessories, contest entry fees, uniforms, uniform supplies, music and other cocurricular supplies

Craig Amendt
Sponsor Name (Please Print)

05/06/25
Date Submitted

2025-2026
School Year

Sponsor Signature

Christy Wallen
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Counselor Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
GATE business project	Dec/May
Kindness T-Shirts	Jan/Feb

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

testing supplies, class supplies, counselor's corner supplies, furniture

Courtney Frederick
Sponsor Name (Please Print)

Courtney Frederick
Sponsor Signature

Deana Ellis
Principal or Director Signature

4/15/24
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Yearbook	All Year
Bookfair	Oct/Mar

Other Sources of Revenue (income other than from fundraisers):

Donations, Book Fines

Expenditures (how the funds will be spent):

Books, Media Center supplies, furniture, technology

Rachel Ross
Sponsor Name (Please Print)

4/15/24
Date Submitted

25-26
School Year

Rachel Ross
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Deana Ellis
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Dodgeball Tournament	Oct

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

PE Supplies, Sub Repay

Diana McElroy
Sponsor Name (Please Print)

4/15/24
Date Submitted

25-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Deana Ellis
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student Fee	All Year
Replacement Car Tags	All Year
Level Up monetary donation FR	Sept
Academic Team Snack FR	All Year
Academic Team Fee	Sept/Oct
See Attached	

Other Sources of Revenue (income other than from fundraisers):

Donations, Tshirts, field trip fees, BEAST Week

Expenditures (how the funds will be spent):

PE Supplies, Sub Repay, Class/office supplies, student rewards, furniture, curriculum, PLC trasnportation repay, student dismissal system, decor, field trips, Sams club membership OAAC registration, student snacks, technology supplies, workshops, shirts, celebrations BEAST week supplies, FR supplies

Dawn Clarke — Sponsor Name (Please Print)

4/15/24 — Date Submitted

25-26 — School Year

Dawn Clarke — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Deana Ellis — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Description	Month Planned
Jump Force Fee	Oct-Dec
Horizon Shout Out	All Year
Agendas	All Year

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Robotic Fee	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Tshirts

Expenditures (how the funds will be spent):

class supplies, student rewards, registrations, robotic supplies, student meals, EOY meals

Deana Baxter
Sponsor Name (Please Print)

4/15/24
Date Submitted

25-26
School Year

Deana Baxter
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Deana Ellis
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Spec Ed Project#: 936 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Teacher Snack Cart	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, field trips

Expenditures (how the funds will be spent):

CBI field trips, classroom supplies, generation genius subscription, students, rewards

Monica Trail
Sponsor Name (Please Print)

Monica Trail
Sponsor Signature

Deana Ellis
Principal or Director Signature

4/15/24
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
FoodTrucks	All Year
Paint Night	TBD
Fall/Spring Pictures	Sept/Feb
Kona Ice	All Year
Orange Leaf	All Year
Restaurant Nights	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Food, Teacher's Gifts, Staff Shirts

Dawn Clarke — Sponsor Name (Please Print)

4/15/24 — Date Submitted

25-26 — School Year

Dawn Clarke — Sponsor Signature

Christy Walters — Activity Fund Custodian or CFO Signature

Deana Ellis — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Student Council Project#: 943 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Hulk Fee/Tshirts	Apr/May

Other Sources of Revenue (income other than from fundraisers):

Donations, Field Trip Fees

Expenditures (how the funds will be spent):

classroom supplies, student rewards, EOY celebration supplies, sub repay, field trips transportation repay, decor for special events, HULK meals

Ginger Davis — Sponsor Name (Please Print)

Ginger Davis — Sponsor Signature

Deana Ellis — Principal or Director Signature

4/15/24 — Date Submitted

25-26 — School Year

Christy Waller — Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Horizon Title: Vocal Music Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 140

Fundraisers (selling items for a profit):

Description	Month Planned
Vocal Donation Drive	Sept
Lollipops	All Year
Choir Fee	All Year

Other Sources of Revenue (income other than from fundraisers):

Donations, Field Trip Fees, choir fees

Expenditures (how the funds will be spent):

NAFME membership, competition registrations, hotel fees, transportation fees, music sheets

classroom supplies, student meals, student rewards, field trip expenses, shirt, workshops

lollipops, OAKE membership

Tanner Aubrey — Sponsor Name (Please Print)

4/15/24 — Date Submitted

25-26 — School Year

out for the rest of the yr same as '24-25 — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Centennial Ele Title: ART TEACHER Project#: _____ Program#: 921

☐ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

- Donations,
- any monies distributed from MPS budgets.

Expenditures (how the funds will be spent):

Art Supplies

Tina Fruit — Sponsor Name (Please Print)

5-9-25 — Date Submitted

25-26 — School Year

Tina Fruit — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jennifer Hodde — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial counseling Project Code: 923 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tshirts	All year
Spirit days	all year
Snack grams	all year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom & School wide resources, supplies, and materials supplies,
Conferences, fundraiser supplies, technology, student reward and incentives
Counseling resources

Elizabeth Karnes
Sponsor Name (Please Print)

5-12-25
Date Submitted

25-26
School Year

EKarnes
Sponsor Signature

Activity Fund Custodian Signature Christy Walker

Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial Media Project Code: 927 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Book Fair	Fall/spring
Birthday Book Club	All year
Snack Bags	October/April

Other Sources of Revenue (income other than from fundraisers):

Donations, library fines

Expenditures (how the funds will be spent):

Classroom & School wide resources, supplies, and materials supplies,
Conferences, fundraiser supplies, technology, books, media supplies
student reward and incentives,

Sam Hood
Sponsor Name (Please Print)

5/12/25
Date Submitted

24-25
School Year

Sam Hood
Sponsor Signature

Christy Walker
Activity Fund Custodian Signature

Jennifer Hodde
Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial PE Project Code: ~~990~~ 30 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Walk a thon/glow run	October
Shirts	Fall/Spring

Other Sources of Revenue (income other than from fundraisers):

Donations, PE fees, skatetime fees, bowling fees, shirts

Expenditures (how the funds will be spent):

Classroom & School wide resources, supplies, and materials supplies, fundraiser supplies, PE supplies, student reward and incentives, archery supplies shirts, skatetime fees, bowling fees

Kymberlee Hardin
Sponsor Name (Please Print)

Date Submitted

School Year

Sponsor Signature

Activity Fund Custodian Signature Christy Walker

Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial ~~Activity~~ Principal Project Code: 931 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Cherrydale	Fall
Big Kahuna - chocolate	February
Snack fridays	All year

Other Sources of Revenue (income other than from fundraisers):

Donations, Field trips

Expenditures (how the funds will be spent):

Classroom & School wide resources, material supplies, school/office/nurse supplies,
Conferences, Facutly team building, teacher and staff incentives, technology
snacks, shirts and gifts, fundraiser supplies

Jennifer Dykes
Sponsor Name (Please Print)

5/12/25
Date Submitted

25-26
School Year

Jennifer Dykes
Sponsor Signature

~~Jennifer Dykes~~ Christy Walker
Activity Fund Custodian Signature

Jennifer Hodde
Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial Robotics Project Code: 932 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Robotics fees and shirts	all year

Other Sources of Revenue (income other than from fundraisers):

Donations, robotics fees, shirts

Expenditures (how the funds will be spent):

Classroom & School wide resources, supplies, and materials supplies,
fundraiser supplies, Robotics supplies, student reward and incentives, shirts
Competition fees

Amy Natseway
Sponsor Name (Please Print)

5/12/25
Date Submitted

25-26
School Year

Amy Natseway
Sponsor Signature

Activity Fund Custodian Signature Christy Walker

Jennifer Hodde
Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial Staff expenses Project Code: 940 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
See attachment	

Other Sources of Revenue (income other than from fundraisers):

Donations, car tags replacements

Expenditures (how the funds will be spent):

Classroom & School wide resources, material supplies, school/office/nurse supplies,
Conferences, fundraiser supplies, faculty team building, faculty incentives, technology
student reward and incentives, faculty food and gifts

Jennifer Dykes
Sponsor Name (Please Print)

5/12/25
Date Submitted

25-26
School Year

Jennifer Dykes
Sponsor Signature

~~Jennifer Dykes~~ Christy Walker
Activity Fund Custodian Signature

Jennifer Hodde
Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

Purpose of Activity Fund Account attachment

Centennial Staff expenses Account
Project 940
Site 135

Description	Month
Shirt	All year
Yearbook	All year
Snow Cones	All year
Fall Carnival	October
Pictures Fall/Spring/Grad	October/February
Sucker	All year
Winter Showcase	December
Popcorn	All year
Food truck	All year

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

Account Name: Centennial Music Project Code: 946 Site #: 135

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Music fees, recorders

Expenditures (how the funds will be spent):

Classroom & School wide resources, supplies, and materials supplies, fundraiser supplies, Music supplies, student reward and incentives

Whitney Kirkwood — Sponsor Name (Please Print)

5-13-25 — Date Submitted

25-26 — School Year.

Sponsor Signature

Activity Fund Custodian Signature Christy Walker

Jennifer Hodde — Principal or Director Signature

Date of Board Approval

Revised: 2/6/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Mustang Ed. Center Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student Store for the P.A.S.S. Program	August thru May

Other Sources of Revenue (income other than from fundraisers):

Donations, Donations, staff and P.A.S.S. student generated vending proceeds.

Expenditures (how the funds will be spent):

Student awards, learning materials, food, beverage, recognitions, assembly entertainment, fundraiser supply and expenses, materials and supplies for meetings, flowers, landscaping, office and technology supplies, staff gifts, materials and supplies for meetings, travel expenses, bus driver, mileage, all expenses necessary and directly beneficial for MEC.

Carie Allen
Sponsor Name (Please Print)

Carie A
Sponsor Signature

Principal or Director Signature

05-12-2025
Date Submitted

2025-2026
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Smencil sales	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Art supplies

Smencil purchases

Kaci Boothby — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Kaci Boothby — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Counselor Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Kindness Week Tshirt Sales	Jan-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Cirriculum

Supplies

Tshirts

Denise Hershey
Sponsor Name (Please Print)

4/23/25
Date Submitted

25-26
School Year

Denise Hershey
Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Leah Anderson
Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Book Fairs	Oct-May
Sucker sales	Oct-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Books

Supplies

Terri Story
Sponsor Name (Please Print)

Terri Story
Sponsor Signature

Leah Anderson
Principal or Director Signature

4/23/25
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Field Trips	Sept-May
Archery FR	Sept-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

PE/Gym Supplies

Sparks/Pence — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1159

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Principal Account Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Field Trips	Sept-May
Yearbooks/Photos	Sept-May
Santa Photos	Dec
Tshirt sales	Aug-May
Fun Hub FR	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Classroom supplies	Beast Week FR items	Refunds
Curriculum	Tshirts	
Testing Snacks	Awards	
Substitutes	Field trip ticket purchases	

Leah Anderson/Kayleen Browning — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Kayleen Browning — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tshirt sales	Sept-Apr

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Robotics supplies

Curriculum

Tshirts

Emily Wilson/Allison Rosser — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Addison — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Special Olympics Project#: 937 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tshirt sales	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Transportation

Tshirts

Food items

Classroom supplies

Ruby Harney — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Ruby Harney — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Staff Project#: ~~937~~ 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Tshirt sales	Aug-May
Snow Cones Sales	Monthly Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Awards

Gifts

Tshirts

Snacks/Refreshments

Kayleen Browning — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Kayleen Browning — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Creek Title: Music Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Musical Instruments	Aug-May
	Monthly Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Music supplies

Megan Crews — Sponsor Name (Please Print)

4/23/25 — Date Submitted

25-26 — School Year

Megan Crews — Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Leah Anderson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Smencils	All year

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Art supplies, student rewards/prizes, technology, classroom supplies, professional development, substitute reimbursement.

Lindsey Coffey — Sponsor Name (Please Print)

05/12/2025 — Date Submitted

2025-26 — School Year

Sponsor Signature

Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Counseling Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Kindness Week T-shirts	February

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Office supplies, fidgets, prizes and rewards, books, snacks for students, professional development, substitute reimbursement, technology, curriculum.

Tammy Brown — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-2026 — School Year

Tammy Brown — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Scholastic Book Fair	October and March

Other Sources of Revenue (income other than from fundraisers):

Donations, media fines/fees

Expenditures (how the funds will be spent):

Books, book repairs, smart board items, projector parts, toner, office supplies, professional development, student prizes and rewards, book fair, technology, cleaning supplies, travel expenses, substitute reimbursement.

Sarah Catelli — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-2026 — School Year

Sarah Catelli — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jamie Hagen — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Cup Stacking kit sales	November

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Gym equipment, student rewards/prizes, professional development, archery supplies, office supplies, substitute reimbursement

Christin Gelso — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-26 — School Year

Christin Gelso — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Please see attached form	

Other Sources of Revenue (income other than from fundraisers):

Donations, fee collections, t-shirt sales, Scholastic news subscriptions, field trip money

Expenditures (how the funds will be spent):

T-shirts, office supplies, Robotics competition/fees/supplies, Scholastic renewals, food items for snack days, buses for field trips, staff gifts, testing supplies, field trips, awards, substitute reimbursement, fundraiser supplies, care/upkeep of grounds, professional development, cleaning supplies, technology, books, travel expenses.

Brittney Brauer — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-26 — School Year

Brittney Brauer — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jami Hash — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

Fundraiser for Principal 931	Month Planned
All grade levels pickles and popcorn	One per month all year
1st grade candy cane sales	December
Tom Jackson photos	All year
Trails T-shirt sales – office	September-December
Beast Week – Various fundraisers	January-March
Robotics student fees	All year
3rd grade Read A Thon	January – April
1st grade t-shirt sales	September
2nd grade PJ day	Monthly all year
2nd grade Science Museum overage per child	April
Essentials Fee benefitting Art, PE, Music, Media of $5/student	All year

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Robotics Fee per student	Fall and Spring

Other Sources of Revenue (income other than from fundraisers):

Donations, student fees.

Expenditures (how the funds will be spent):

Robotics registration, competition supplies, t-shirts, travel expenses, student prizes, student snacks, end of the year party supplies.

Brittney Brauer	05/08/2025	2025-26
Sponsor Name (Please Print)	Date Submitted	School Year
Brittney Brauer	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jami Hosty		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt sales	October/November
Skate nights	All year
Yearbook profits	All year
Tom Jackson Photography profits	Spring and Fall

Other Sources of Revenue (income other than from fundraisers):

Donations, fee collections, t-shirt sales, Scholastic news subscriptions, field trip money,

Expenditures (how the funds will be spent):

T-shirts, office supplies, meals and snacks for staff, staff gifts, professional development, substitute reimbursement, travel expenses, books, cleaning supplies, technology, decorations

Brittney Brauer — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-26 — School Year

Brittney Brauer — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jami Hasty — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: STUCO Project#: 943 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Mystery Bags	January-April 2025

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Prizes for mystery bags, poster boards, snacks, paper, rewards, snacks.

Jesica Dixon — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-26 — School Year

Jesica Dixon — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Trails Title: Music Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
None on file	

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Instruments, music, classroom supplies, professional development, substitute reimbursement, student rewards/prizes, technology, travel expenses.

Natasha Duke — Sponsor Name (Please Print)

05/12/2025 — Date Submitted

2025-26 — School Year

Natasha Duke — Sponsor Signature

Christy Walles — Activity Fund Custodian or CFO Signature

Jami Hastings — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma 115 Title: Lakehoma Leaders (Coun) Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Kindness TShirts	Jan 26 - May 26
Beast Week	Jan 26 - May 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees, Dues

Expenditures (how the funds will be spent):

Student Food, Rewards, Technology Supplies, Testing/Student Incentives

Student Safety Equipment, Curriculum, Paper Goods, TShirts, Guest Speakers

Kara Karr — Sponsor Name (Please Print)

5/7/25 — Date Submitted

2025-26 — School Year

Kara Karr — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: LE Art Title: ART Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Art Club	Aug 25 - May 26
Student Art Fees	Aug 25 - May 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Dues for Art Club, Fees

Expenditures (how the funds will be spent):

Classroom Art Supplies, Educational Rescources, Awards/Recognitions, Workshop Fees, Furniture, Cleaning Supplies, Technology

Brittany Hartley — Sponsor Name (Please Print)

5/7/2025 — Date Submitted

2025-26 — School Year

Brittany Hartley — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Laura Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Book Fair	Fall 25 OR Spring 26
Birthday Book Club	Aug 25 - May 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Lost/Damaged Books, Grants, Book Fines

Expenditures (how the funds will be spent):

Books/Subscriptions, Media Instruction Supplies, Furniture/Equipment, Speaker Fees, Refunds, Technology Supplies, Staff Workshops, Refreshments, Audio Visual Materials

Brandy Wauters — Sponsor Name (Please Print)

5/7/2025 — Date Submitted

2025 - 2026 — School Year

Brandy Wauters — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma 115 Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Fall Student Pictures	Fall Sept 25
Robotics	Aug 25 - May 26
Spring/Group Pics	Spring 26
Yearbooks	Sept 25 - May 26
Santa Pics	Dec 25
Skate Night	Not sure which night

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees, Book Orders, Commission

Expenditures (how the funds will be spent):

Student Incentives (food/prizes), Books, All Technology Related Equipment & Supplies, Dues and Fees, TShirts, Office Supplies, Refunds, Playground/PE Equipment, Awards, Classroom Supplies, Transportation Fees, Speaker Fees, Parent/Student Refreshments, Student Store Expenses

Anita Stuckey — Sponsor Name (Please Print)

5/7/25 — Date Submitted

2025-26 — School Year

Anita Stuckey — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma 115 Title: Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Birthday Wishes	Aug 25 - May 26
Car Tags	Aug 25 - May 26
Snacks	Aug 25 - May 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees, Vending Machines

Expenditures (how the funds will be spent):

Playground Materials, Workshops, Staff Food/Beverages, Paper Products

Magazines, Furniture, Technology (printers, computers, etc) Namplates

TShirts, Flags, Office Supplies, Vending Machie Supplies, Cleaning Supplies

Books, Flowers, Travel Expenses, Motivational Speakers, Classroom Supplies

Anita Stuckey — Sponsor Name (Please Print)

5/7/25 — Date Submitted

2025-26 — School Year

Anita Stuckey — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shaura Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Lakehoma Title: MUSIC Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Student Recorders	Aug 25 - May 26
TShirts (Honor Choir)	Aug 25 - May 26

Other Sources of Revenue (income other than from fundraisers):

Donations, Fees

Expenditures (how the funds will be spent):

Instruments, Music, Classroom Teaching Supplies, TShirts, Costume Rental,
Equipment/Equipment Repair, Furniture, Contest Fees, Refreshments, Recorders

Sarah Bellows — Sponsor Name (Please Print)

5/7/2025 — Date Submitted

2025 - 2026 — School Year

Sarah Bellows — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Shawna Carter — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Art expenses, PD workshop expenses

Sarah Moody
Sponsor Name (Please Print)

Sarah Moody
Sponsor Signature

Jennifer Young
Principal or Director Signature

5-9-2025
Date Submitted

25-26
School Year

Christy Waller
Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Counselor Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Kindness tshirts	Jan-Feb
Popcorn Sales	Oct
Testing tshirts	Mar-April

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

dues, PD workshop and books, confrences, classroom/ office supplies and materials, teacher motivation and appreciation, cirriculum and counseling resources, awards, certificates hospitality needs, testing snacks, assemblies

Lesha Taylor	5-9-25	25-26
Sponsor Name (Please Print)	Date Submitted	School Year
Lesha Taylor	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Jennifer Young		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
School store	Jan-May

Other Sources of Revenue (income other than from fundraisers):

Donations, lost book fines, approved fundraiser

Expenditures (how the funds will be spent):

classroom/ office expenses, PD workshop expenses, FR expenses, subscriptions

membership dues, video confrence expenses, curricular material expenses,

Carol Scott — Sponsor Name (Please Print)

5-9-2025 — Date Submitted

25-26 — School Year

Carol Scott — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jennifer Young — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Booster-Thon	Oct-Dec
Field Trips	Aug-May
Beast Week	Aug-May
Project graduation	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Staff/ student/ office expenses, PD workshop expenses,out reach night expenses, staff/student motivation/ appreciation expenses, snacks/ meals expenses donations to project graduation and beast week, FR expenses, field trip expenses. technology/ equipment repair/ material expenses.

Jennifer Young — Sponsor Name (Please Print)

5-9-25 — Date Submitted

25-26 — School Year

Jennifer Young — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jennifer Young — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Robotics Project#: 932 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Membership dues	Aug-Mar
Tshirts	Aug-May

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

robotics expenses, PD workshop expenses, recognition & awards expenses, snacks/ refreshments expenses, registration & field trip expenses

Baylee Ghiglieri — Sponsor Name (Please Print)

5-9-2025 — Date Submitted

25-26 — School Year

Baylee Ghiglieri — Sponsor Signature

Christy Walker — Activity Fund Custodian or CFO Signature

Jennifer Young — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Valley Staff Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Picture Day, Yearbook Sales	Sept- May
Boosterthon	Oct- Dec
Monthly Restaurant Nights	Sept- May
Candy Grams	Feb
T-shirt Sales	Aug-May
Book Fair	March

Other Sources of Revenue (income other than from fundraisers):

Donations, commissions from above

Expenditures (how the funds will be spent):

office/ staff/ classroom expenses, building expenses, PD workshop expenses, recognition & awards expenses, staff meals/ refreshment expenses, teacher/ student appreciation expenses

Jennifer Young — Sponsor Name (Please Print)

5-9-25 — Date Submitted

25-26 — School Year

Jennifer Young — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jennifer Young — Principal or Director Signature

Date of Board Approval

1186

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: Valley Title: Student Council Project#: 943 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
t-shirts	Sept-Mar

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Field trip expenses, student council expenses, refreshments & awards expenses, supplies & community outreach expenses, subscriptions, school improvement expenses.

Amanda Mumme and Jaime Hartless — Sponsor Name (Please Print)

5-9-25 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Jennifer Young — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Art Project#: 921 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, art supply fee

Expenditures (how the funds will be spent):

Supplies/equipment, educational resources, fundraiser expenses, refreshments, apparel expense, technology, awards/recognitions, installation materials for art exhibits, dues, travel expenses, mileage, rewards

Karen Pitts — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Karen Pitts — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Counseling Project#: 923 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt sales	October & Jan/Feb

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Parties/refreshments, fundraising expenses,supplies, equipment, awards, gifts, student rewards, student and counselor learning materials, travel expenses, yard sign (senior walk, etc)

Meghan Plautz — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Meghan Plautz — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Media Project#: 927 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Library Store	All Year
Book Fair	Fall & Spring

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Books, office supplies for media, decor, professional development, travel expenses, hotel expenses, mileage, technology, equipment, equipment repair

Tanya Bernhardt	05/09/2025	2025/2026
Sponsor Name (Please Print)	Date Submitted	School Year
Andrea Peterson - for Tanya Bernhardt	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Andrea Peterson		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: PE Project#: 930 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Christmas Family Night (Funds Split 3 ways: Art, Music & PE	December
Spirit Beads	October

Other Sources of Revenue (income other than from fundraisers):

Donations, skating fee, bowling fee, specials fee

Expenditures (how the funds will be spent):

Purchase/repair of equipment, supplies, refreshments, professional workshop expenses, mileage/travel expenses, fundraiser supplies/expenses, student awards/rewards, recognition certificates, skate rental, bowling rental, t-shirts, inflatable rental & associated expenses

Toni Pearson	05/09/2025	2025/2026
Sponsor Name (Please Print)	Date Submitted	School Year
Toni L. Pearson	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Andrea Peterson		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: PE / Archery Project#: 930 Program#: 920

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Archery Clinic	April / May
March Madness Beads	March
T-Shirt Sales	October

Other Sources of Revenue (income other than from fundraisers):

Donations, Student Fees

Expenditures (how the funds will be spent):

Supplies / Equipment, educational resources, fundraiser expenses, refreshments, equipment repairs, awards, rewards, entry fees

Toni Pearson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Toni K. Pearson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Principal Project#: 931 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
The Bear Factory	February - March

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Rewards, Refunds, technology equipment/supplies, playground needs/improvements,
fundraiser expenses/supplies, student supplies, classroom material for students, beautification

Andrea Peterson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Andrea Peterson — Sponsor Signature

Christy Wallen — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Robotics (LEGOS) Project#: 931 Program#: 932

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-shirt sales	Fall & Spring

Other Sources of Revenue (income other than from fundraisers):

Donations, student fees

Expenditures (how the funds will be spent):

Purchase of supplies/equipment, educational resources, fundraiser expenses, refreshments, apparel expense, technology, awards/recognitions, installation materials for art exhibits, dues travel expenses, mileage, rewards, registrations

Amanda Peters	05/09/2025	2025/2026
Sponsor Name (Please Print)	Date Submitted	School Year
Amanda Peters	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Andrea Peterson		
Principal or Director Signature	Date of Board Approval	

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Student Council Project#: 931 Program#: 943

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-Shirt Sales	September / October
Beast Week Items	Quarterly

Other Sources of Revenue (income other than from fundraisers):

Donations, student fees

Expenditures (how the funds will be spent):

Student council expenses and supplies for projects, beautification, purchase of supplies / equipment, expenses for beautification, fundraiser expenses, refreshments, apparel expense, awards/recognitions, travel expenses, mileage, rewards

Andrea Peterson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Andrea Peterson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

1195

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Staff Expenses Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Silent Auction / Fast Pass	August, December
T-Shirt Sales	Aug, Sept, October
Lil' Snowie Snow Cones	8 days Aug - May
Lollipop Sales	9 days: Aug - May
Yearbook Sales	All Year
Fall, Spring and Group Pictures	Sept, Nov, Feb, Apr

Other Sources of Revenue (income other than from fundraisers):

Donations, class fees, field trip fees

Expenditures (how the funds will be spent):

Classroom/office/student expenses/supplies, learning materials, rewards, refunds, decor, beautification, workshop expenses, party items/food, yearbooks, staff shirts, awards/ recognition, teacher appreciation, staff lunch, field trip fees & transportation, technology equipment/supplies, playground needs, fundraiser supplies, membership fees, speaker fees,

Andrea Peterson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Andrea Peterson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Staff Expenses (CONT'D #2) Project#: 940 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
T-Shirt Sales	Nov/Dec or Feb
Birthday Shout Outs on Digital Sign	All year
Restaurant Nights	All Year
Fun Run	Spring
Art Show	Fall and/or Spring
Talent Show	Fall and/or Spring

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Andrea Peterson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Andrea Peterson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Staff Hospitality Project#: 941 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Social Committee Dues

Expenditures (how the funds will be spent):

Food, beverages, materials and supplies for meetings, recognitions, fundraiser supplies and expenses, flowers, motivational materials, donations, membership fees, beautification, t-shirts speakers, gifts, paper products, decor

Andrea Peterson — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Andrea Peterson — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: 105 - Elementary Title: Vocal Music Project#: 946 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned
Recorders	August - February

Other Sources of Revenue (income other than from fundraisers):

Donations, specials fee

Expenditures (how the funds will be spent):

Audio / visual material, music, equipment, refreshments, t-shirts, office supplies, fundraiser(s) expenses, music/software, musical instruments, student incentives, equipment repairs, technology, field trip fees, transportation expenses, learning materials

Sheryl Whitehead — Sponsor Name (Please Print)

05/09/2025 — Date Submitted

2025/2026 — School Year

Sheryl Whitehead — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Andrea Peterson — Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: District Administration Project#: 901 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, Transfers from Facility Rental collections, Transfers from Bronco Club, Interest revenue, P-Card incentive payments

Expenditures (how the funds will be spent):

Staff meals and refreshments, membership and other fees, staff development expenses, interest revenue, banking and credit card fees, banking supplies, technology and equipment, purchases and repairs, technology licensing, supplies, reimbursement for damages, promotional materials, awards and uniforms

Dr, Jason Pittenger	6/10/25	25-26
Sponsor Name (Please Print)	Date Submitted	School Year
Jason Pittenger	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Child Nutrition Cash Account Project#: 902 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, Payments made by students and adults for child nutrition purchases (meals and al la carte)

Expenditures (how the funds will be spent):

Student Refunds for meals / al la carte

Balance will be transferred to the general fund at the end of the year as directed by the CFO

Dr. Jason Pittenger — Sponsor Name (Please Print)

6/10/25 — Date Submitted

25-26 — School Year

Jason Pittenger — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

_____ — Principal or Director Signature

_____ — Date of Board Approval

1201

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Communiity Education Project#: 903 Program#: ALL

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: 051

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Bronco Club & Tuition, Community Ed Registration

Expenditures (how the funds will be spent):

Instructional costs, Bronco Club supplies, Community Ed supplies, staff travel; Staff PD costs; technology equipment, staff awards & Meeting supplies; Reimbursement to General Fund for costs; disbursement to other funds as directed by the CFO

Kris Green	06/09/2025	2025-2026
Sponsor Name (Please Print)	Date Submitted	School Year
Kris Green	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Facility Rentals Project#: 904 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, Facility rentals excluding the Perfonmming Arts Center

Expenditures (how the funds will be spent):

Building operations needs, gym floor refinishing, graduation facilty rental, graduation expenses, ground maintenance, equipment, unfiorms.

Dr. Jason Pittenger — Sponsor Name (Please Print)

6/10/25 — Date Submitted

25-26 — School Year

Jason Pittenger — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: PAC Rental Project#: 905 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit# : 705

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Facility Rentals/building use

Expenditures (how the funds will be spent):

Licenses, Inspections, Building Maintenance, Consumables

Operational expenses, security, building supplies repair

Samantha Waldrop — Sponsor Name (Please Print)

5/14/25 — Date Submitted

25-26 — School Year

Samantha Waldrop — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1204

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: PAC Expenses Project#: 906 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit# 050/705

Fundraisers (selling items for a profit):

Description	Month Planned
District Art Show Fundraiser	Spring 2025
PAC Merch	Fall 2025

Other Sources of Revenue (income other than from fundraisers):

Donations, Community Ed. (ticket sales 30%)

Expenditures (how the funds will be spent):

Production Supplies, Hospitality, Greenroom supplies,

Bronco Arts Outreach productions, Building Signage, Community Outreach

Samantha Waldrop	5/14/25	25-26
Sponsor Name (Please Print)	Date Submitted	School Year
Samantha Waldrop	Christy Waller	
Sponsor Signature	Activity Fund Custodian or CFO Signature	
Principal or Director Signature	Date of Board Approval	

1205

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Broncos In Need Project#: 907 Program#: _____

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations,

Expenditures (how the funds will be spent):

Assistance with staff, students and families who have emergency needs that can not by other means.

Kelly Dennison — Sponsor Name (Please Print)

5/13/2025 — Date Submitted

2025-2026 — School Year

Kelly Dennison — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Heather A Wiggins

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Student On Account Project#: 908 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, money deposited into a student's "On Account" balance in InTouch by a parent or guardian

Expenditures (how the funds will be spent):

Balance is used by the student to pay for grade level related expenses as directed by the parent

Dr. Jason Pittenger — Sponsor Name (Please Print)

6/10/25 — Date Submitted

25-26 — School Year

Jason Pittenger — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

_____ — Principal or Director Signature

_____ — Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Technology Project#: 909 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Replacment Chargers for chrome books, iPads and accessories

Replacement of Lost or damaged chrome books

Expenditures (how the funds will be spent):

Chromebooks, iPads and Accessories as well as service repairs for damaged devices

Geromy Schrick
Sponsor Name (Please Print)

06/09/2025
Date Submitted

2025-26
School Year

Sponsor Signature

Christy Waller
Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: OPERATIONS DEPT Title: Chief Operations Officer Project#: ~~60~~ 911 Program#: ~~911~~ 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, percentage of Use of Facilities money received.

Expenditures (how the funds will be spent):

Operations staff t-shirts, caps & hoodies; gloves; bottled water; office party food & supplies.

Alan Green — Sponsor Name (Please Print)

5/7/2025 — Date Submitted

25-26 — School Year

Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1209

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Student Services Project#: 912 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *)

Fundraisers (selling items for a profit):

Description	Month Planned

Other Sources of Revenue (income other than from fundraisers):

Donations, Transfers from District - Level Activity Accounts per the CFO's discretion.

Expenditures (how the funds will be spent):

Supplies and materials for special services meetings with staff, contractors and patrons.

Supplies and recognition items for special services staff.

Debra Cady — Sponsor Name (Please Print)

05/08/2025 — Date Submitted

2025-2026 — School Year

Debra Cady — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/22/2023

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Teacher of the Year Project#: 913 Program#: 900

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, Transfer from Administration Accounts

Expenditures (how the funds will be spent):

Annual teacher of the Year Expenses

Chasity Head — Sponsor Name (Please Print)

Chasity Head — Sponsor Signature

Stacy Edwards — Principal or Director Signature

06/10/2025 — Date Submitted

25-26 — School Year

Activity Fund Custodian or CFO Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: General Fund Refund Project#: 915 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, reimbursements by students, staff, or others for repairs and/or replacements of lost or damaged items such as books, badges, computers, facility property, etc.

Expenditures (how the funds will be spent):

At year end, the balance will be transferred into the General Fund as directed by the CFO.

Dr. Jason Pittenger — Sponsor Name (Please Print)

6/10/25 — Date Submitted

25-26 — School Year

Jason Pittenger — Sponsor Signature

Christy Walden — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

1212

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Purpose of Activity Fund Account

School: District Title: Superintendent Expenses Project#: 916 Program#: N/A

☑ Initial Form ☐ Amended Form (Indicate Additions with an *) Unit#: _____

Fundraisers (selling items for a profit):

Description	Month Planned
N/A	

Other Sources of Revenue (income other than from fundraisers):

Donations, reimbursements and annual transfers from project #901

Expenditures (how the funds will be spent):

Staff meals and refreshments, membership fees and dues, staff development expenses, awards and recognition, technology supplies and expenses, office supplies and expenses, community involvement, board expenses, and professional development subscription services.

Dr. Jason Pittenger — Sponsor Name (Please Print)

6/10/25 — Date Submitted

25-26 — School Year

Jason Pittenger — Sponsor Signature

Christy Waller — Activity Fund Custodian or CFO Signature

Principal or Director Signature

Date of Board Approval

Revised: 5/14/2025

MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

School Name: MCMS Site#: 525

	Acct#	Activity Fund Name	Amount
From:	960/900	FCCLA	$ 686
To:	940/900	MCMS Staff	$ 686
			$
			$

Reason for Transfer: Reimburse for State Convention & STAR events.

Tara Hardeman
Activity Fund Sponsor Name (Please Print)

Activity Fund Sponsor Signature Date: 5/19/25

Christy Waller
Activity Fund Custodian Signature Date: 6.9.25

Jason Pittman
Chief Financial Officer Signature Date: 6/9/25

Approved by Board of Education Date:

Transfer completed by:

Activity Fund Custodian Signature Date:

Revised: 2/8/24

MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

School Name: MCMS Site#: 525

	Acct#	Activity Fund Name	Amount
From:	946	MCMS Choir	$ 170
To:	948	MS Choral Acct	$ 170
			$
			$

Reason for Transfer: Fundraiser Frontier City Tickets & meal ticket

Holly Pritchard
Activity Fund Sponsor Name (Please Print)

Activity Fund Sponsor Signature Date: 5/19/25

Christy Waller
Activity Fund Custodian Signature Date: 6.9.25

Jason Pittenger
Chief Financial Officer Signature Date: 6/9/25

Approved by Board of Education Date:

Transfer completed by:

Activity Fund Custodian Signature Date:

Revised: 2/8/24

MUSTANG PUBLIC SCHOOLS

Transfer of Funds Request

School Name: Trails Site#: 120

	Acct#	Activity Fund Name	Amount
From:	931	Principal	$ 455.50
To:	932	Robotics	$
			$
			$

Reason for Transfer: Trails set up a fund for Robotics and we need to transfer their funds over to the new account 932.

Brittney Brauer
Activity Fund Sponsor Name (Please Print)

Brittney Brauer Date: 5/12/25
Activity Fund Sponsor Signature

Christy Waller Date: 6.9.25
Activity Fund Custodian Signature

Jason Pettigrew Date: 6/9/25
Chief Financial Officer Signature

Approved by Board of Education Date:

Transfer completed by:

Date:
Activity Fund Custodian Signature

Revised: 2/8/24

School Board MEMO

MUSTANG PUBLIC SCHOOLS

To: Mustang Board of Education

CC: Charles Bradley, Superintendent
M. Lebsack, Assistant Superintendent, Operations

From: Dr. Jason Pittenger, CFO

Date: 5/19/25

Contract Vendor: Gassen Realty (69023) **Time Frame:** SY 25-26

Discussion, motion and possible action to approve entry into an agreement with the above-referenced vendor for the following services:

Consider approval of the Buyer Broker service agreement with John Gassen for realty services from 5/9/25 through 12/31/25.

OKL HOM RE L EST TE COMMISSION

THIS IS LEGLLY BINDING CONTRCT; IF NOT UNDERSTOOD, SEEK DVICE FROM N TTORNEY.

BUYER BROKER SERVICE GREEMENT

1. **Purpose of Brokerage.** Buyer desires to purchase, lease, option, or exchange (collectively "Purchase") real estate through the services and resources of the Broker. Broker's services may include, but not be limited to, consulting with Buyer regarding properties and the availability of financing; formulating acquisition and purchase agreements, assisting in the communication and negotiation of contracts, and receiving delivery of any offers made by Buyer and accepted by Seller.

   If this form is used as part of a lease or rental transaction, the term "Seller" shall mean "Landlord", the term "Buyer" shall mean "Tenant", the term "gross selling price" shall mean "total lease price" and the term "Purchase Agreement" shall mean "Lease Agreement".

2. **Entering Agreement.** Broker and Buyer both acknowledge that a written Agreement must be signed and entered into before Broker may begin showing properties to Buyer.

3. **Buyer Representation.** Buyer has **not** signed a written Brokerage Agreement currently in force with another Broker.

4. **Buyer Affidavit.** Buyer acknowledges that Oklahoma law requires Buyer to sign an Affidavit before closing on a property attesting that Buyer is either a United States Citizen, Native American, or a Non-Citizen / Alien who is or shall become a bona fide resident of Oklahoma in compliance with 60 O.S. § 121.

5. **Duration of Agreement.** This Agreement is entered into this 9 day of May, 20 25. This Agreement shall expire on the 31 day of December, 2025 (60 days if left blank). Buyer agrees during the term of this Agreement, any and all inquiries and/or negotiations relating to the acquisition by the Buyer of any desired property shall be through the undersigned Broker.

6. **Termination of Agreement.** This Agreement may be canceled by either Party by providing at least three (3) business days' notice in writing unless Buyer is under contract to purchase the Property. Buyer's Termination of Agreement does not relieve Buyer of the obligation to compensate Broker for purchase agreements executed within _____ days (60 if left blank) after Termination, if the property acquired was presented to Buyer through brokerage services of Broker.

7. **Compensation of Broker. Buyer acknowledges the Compensation in this Agreement is fully negotiable and not set by law. The compensation section of this Agreement must be completed before it can be signed by the Buyer. This Agreement is not enforceable if this section is left blank.**

   The Compensation for Buyer's Broker (the "Compensation") shall be: (check only those that apply)

   ☒ **a.** Buyer shall pay the Broker, at closing, an amount equal to $_____ or 3 % of the final gross selling/lease price. Buyer shall receive a credit towards the payment of the Compensation in an amount equal to any payment made to the Broker by any other Broker or the Seller.

   ☐ **b.** Buyer shall pay Broker a retainer fee of $_____ ($0 if left blank) due and payable upon execution of this Agreement, which amount shall be applied towards the Compensation upon closing on a transaction in which Buyer acquires Property. In all other circumstances, the payment shall be considered as a non-refundable retainer fee earned by the Broker.

   ☐ **c.** Other: _____

   Unless otherwise specified above, the Compensation is due and payable upon Closing. The Compensation shall apply to any purchase agreements executed during the term of this Agreement or any extension of this Agreement. The Compensation also applies to purchase agreements executed within _____ days (60 if left blank) after the expiration or termination of this Agreement, if the property acquired was presented to Buyer through brokerage services of the Broker.

Buyer's Initials _____ **Buyer's Initials** _____

TRANSACTIONS TransactionDesk Edition

8. **Failure to Close.** If Seller fails to close with no fault on the part of Buyer, the Compensation shall be waived. If the transaction does not close due to a breach of Contract of Sale by the Buyer, the Compensation shall NOT be waived and shall become immediately due and payable.

9. **Compensation to Broker by Seller.** The Listing Broker or Seller is not required to make an offer of compensation to Buyer's Broker.

   a. **Seller's Offer Equal to Compensation.** If the amount of compensation offered by the Seller is equal to the Compensation listed in Paragraph 7, the Buyer shall not be obligated to separately pay the Compensation listed in Paragraph 7.

   b. **Seller's Offer Greater than Compensation.** Compensation to Buyer's Broker must not exceed the compensation agreed to between Buyer and Broker in Paragraph 7 of this Agreement. If Seller's Offer is greater than the Compensation listed in Paragraph 7, Buyer shall not be obligated to separately pay the Compensation listed in Paragraph 7. The amount of compensation offered by Listing Broker or Seller that is greater than the Compensation listed in Paragraph 7 may be addressed by further written agreement and may include one of the following:

      i. Credit to Buyer (to the extent allowed by Buyer's lender and applicable State and Federal Law) and any non-allowed amount is credited back to the Seller; or

      ii. Credit to the Seller; or

      iii. Another option negotiated and agreed to in writing by the parties.

      Any option selected must be agreed to in writing by the parties.

   c. **Seller's Offer Less than Compensation.** If Seller's Offer is less than the Compensation listed in Paragraph 7 the Buyer shall pay the remaining balance of the Compensation listed in Paragraph 7, unless otherwise agreed to in writing by the parties.

10. **Cost of Services or Products Obtained from Outside Sources.** Broker will not obtain or order products or services from outside sources (e.g., surveys, soil tests, title reports, inspections) without the prior consent of Buyer, unless provided by the Contract of Sale, Lease, Option or Exchange of Real Estate. Buyer agrees to pay all costs for products or services so obtained. Broker shall not be obligated to advance funds for Buyer.

11. **Other Buyers.** Buyer understands that other buyers may consider, make offers, or purchase through Broker the same or similar properties as Buyer is seeking to acquire. Within the same company, the Broker and their associated licensees (including the licensee assisting you), often provide brokerage services to more than one buyer at the same time.

12. **Equal Opportunity.** Properties shall be shown and be made available to Buyer without regard to age, race, color, religion, sex, handicap, familial status, national origin or as may be provided by local, state, or federal laws or regulations.

13. **Counterparts.** If more than one person is named as Buyer herein, separate conforming Agreements may be executed by each Buyer individually, and when so executed, the copies taken together shall be deemed to be a full and complete agreement between the Parties.

14. **Copy of Agreement.** Buyer acknowledges receipt of a copy of this Agreement and a copy of the Disclosure to Buyer of Brokerage Duties, Responsibilities, and Services. Broker has offered and made available to Buyer a copy of the Oklahoma Contract Guide available at www.orec.ok.gov

Buyer's Initials _____ **Buyer's Initials** _____

15. Additional Provisions.
This agreement is limited to the purchase of 322 WSH 152, Mustang, OK 73064

Executed by Buyer this ____ day of _____, 20____.

Buyer Name (Print)	Buyer's Signature
Mustang Public Schools	
Buyer's Email Address	**Buyer's Physical Address**
pittengerj@mustangps.org	12400 SW 15 Street Yukon 73099
Buyer's Telephone (Cell)	**Buyer's Telephone (Work)**
405.376.2461	NA
Buyer Name (Print)	**Buyer's Signature**
Buyer's Email Address	**Buyer's Physical Address**
pittengerj@mustangps.org	12400 SW 15 Street Yukon 73099
Buyer's Telephone (Cell)	**Buyer's Telephone (Work)**
405.376.2461	NA

Executed by Broker this 9 day of May, 2025.

Buyer Broker / Associate Signature _____

Buyer Broker / Associate Name	Buyer Broker License Number
John Gassen	178694
Buyer Broker / Associate Cellphone	**Buyer Broker / Associate Email Address**
405-833-6952	john@wiseoakrealtyok.com
Brokerage Name	**Name of Managing Broker**
Wise Oak Realty LLC	John Gassen
Brokerage License Number	**Managing Broker Office Telephone**
202351	405-544-9473
Brokerage Office Address	**Managing Broker Email Address**
135 Cedar Branch Way Suite 111 Mustang OK 73064	john@wiseoakrealtyok.com

Buyer's Initials _____ **Buyer's Initials** _____

OKLAHOMA REAL ESTATE COMMISSION

DISCLOSURE TO BUYER OF BROKERAGE DUTIES, RESPONSIBILITIES AND SERVICES

This notice may be part of or attached to any of the following:

☒ Buyer Brokerage Agreement ☐ Exchange Agreement

☒ Contract of Sale of Real Estate ☐ Option Agreement ☐ Other _____

1. Duties and Responsibilities. A Broker who provides Brokerage Services to one or both parties shall describe and disclose in writing the Broker's duties and responsibilities prior to the party or parties signing a contract to sell, purchase, option, or exchange real estate.

A Broker shall have the following duties and responsibilities which are mandatory and may not be abrogated or waived by a Broker, whether working with one party, or working with both parties:

a. treat all parties to the transaction with honesty and exercise reasonable skill and care;
b. unless specifically waived in writing by a party to the transaction:
    1. receive all written offer and counteroffers;
    2. reduce offers or counteroffers to a written form upon request of any party to a transaction; and
    3. present timely all written offers and counteroffers.
c. inform, in writing, the party for whom the Broker is providing Brokerage Services when an offer is made that the party will be expected to pay certain closing costs, Brokerage Service costs and the approximate amount of the costs;
d. keep the party for whom the Broker is providing Brokerage Services informed regarding the transaction;
e. timely account for all money and property received by the Broker;
f. keep confidential information received from a party or prospective party confidential. The confidential information shall not be disclosed by a Broker without the consent of the party disclosing the information unless consent to the disclosure is granted in writing by the party or prospective party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the Broker. The following information shall be considered confidential and shall be the only information considered confidential in a transaction:
    1. that a party or prospective party is willing to pay more or accept less than what is being offered,
    2. that a party or prospective party is willing to agree to financing terms that are different from those offered,
    3. the motivating factors of the party or prospective party purchasing, selling, optioning or exchanging the property, and
    4. information specifically designated as confidential by a party unless such information is public.
g. disclose information pertaining to the Property as required by Residential Property Condition Disclosure Act;
h. comply with all requirements of the Oklahoma Real Estate Code and all applicable statutes and rules;
i. when working with one party or both parties to a transaction, the duties and responsibilities set forth in this section shall remain in place for both parties.

2. Brokerage Services provided to both parties to the transaction. The Oklahoma broker relationships law (Title 59, Oklahoma Statutes, Section 858-351 – 858-363) allows a real estate Firm to provide Brokerage Services to both parties to the transaction. This could occur when a Firm has contracted with a Seller to sell their property and a prospective Buyer contacts that same Firm to see the property. If the prospective Buyer wants to make an offer on the property, the Firm must now provide a written notice to both the Buyer and Seller that the Firm is now providing Brokerage Services to both parties to the transaction. The law states that there are mandatory duties and responsibilities that must be performed by the broker for each party.

3. Broker providing fewer services. If a Broker intends to provide fewer Brokerage Services than those required to complete a transaction, the Broker shall provide written disclosure to the party for whom the Broker is providing services. The disclosure shall include a description of those steps in the transaction that the Broker will not provide and state that the Broker assisting the other party in the transaction is not required to provide assistance with these steps in any manner.

4. Confirmation of disclosure of duties and responsibilities. The duties and responsibilities disclosed by the Broker shall be confirmed in writing by each party in a separate provision, incorporated in or attached to the contract to purchase, option or exchange real estate.

I understand and acknowledge that I have received this notice on _____ day of _____, 20____.

Buyer's Printed Name Mustang Public Schools Buyer's Signature _____

Buyer's Printed Name _____ Buyer's Signature _____

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TRANSACTIONS TransactionDesk Edition

Memo

To: Charles Bradley
CC: Brooke Carruth
From: Jana Clason CT
Date: 6/11/2025
Subject: Adjunct Teachers for June Board Meeting

FOR: Tuesday, June 17th, 2025 Board Meeting

Please consider: The following Adjunct teachers in the listed positions.

H. Business

1. Approval of Sarah Biggs as an Adjunct Teacher for Early Childhood at Riverwood Elementary School for the 2025-2026 school year
2. Approval of Ashlyn Simmons as an Adjunct Teacher for English at Mustang High School for the 2025-2026 school year
3. Approval of Lori Simmons as an Adjunct Teacher for English at Mustang High School for the 2025-2026 school year
4. Approval of Joshua Davis as an Adjunct Teacher for US/OK History at Mustang High School for the 2025-2026 school year
5. Approval of Kyle Lakin as an Adjunct Teacher for US/OK History at Mustang High School for the 2025-2026 school year

Schedule "A"

June 17, 2025

Employment				
Last Name	**First Name**	**Replacing/New Position**	**Site/Assignment**	**Effective**
Baker	Paige	Delores Nickel	MBI/Teacher	08/08/2025
Birdsong	Shelby	Chelsea Tomasi	RWE/CN Cafeteria Assistant	08/05/2025
Borneman	Laura	Jade Lay	MC/Special Ed Paraprofessional	08/12/2025
Briggs	Sonny	Arlen Salgado	MV/Special Ed Paraprofessional	08/12/2025
Burns	Sierra	Jillian Stout	RWE/Paraprofessional	08/12/2025
Clauser	Robin	Tammy Orr	MMS/Special Ed Teacher	08/08/2025
Collins	Robert	Rodney Porter	MNMS/ISI Supervisor	08/12/2025
Cooksey	Megan	Donnetta Walker	Admin/Payroll Specialist	06/02/2025
Cotton	Lindsay	Tess Ochoa	PVE/Noon Supervisor	08/12/2025
Crow	Daniel	Taylor Gates	MHS/Teacher	08/08/2025
Davis	Heather	Sheryl Mahoney	MCMS/Special Ed Paraprofessional	08/12/2025
Dowell	Karl	Kristi Starr	MHS/Media Director	08/04/2025
Gaesswitz	Amanda	Savannah Foster	MMS/Special Ed Paraprofessional	08/12/2025
Gaines	Sheena	New Position	District/PT Title VI Academic Advisor	08/04/2025
Gilsdorf	Bonnie	Tonia Franklin	District/Physical Therapist	08/08/2025
Hale	Katherine	Hope Brown	CRI/Teacher	08/08/2025
Kendall	Ashley	Kelly Reed	MCMS/Special Ed Paraprofessional	08/12/2025
Kitchens	Camille	Josh Crocker	MT/Teacher	08/08/2025
Loeffelholz	Lisa	Ivanna Covarrubias	MMS/Teacher	08/08/2025
Luckinbill	Merilee	Lori West	MCMS/Special Ed Paraprofessional	08/12/2025
McNew	Katrina	Adriana Soto	SH/Paraprofessional	08/12/2025
Miller	Hope	Pamela Charvat	MHS/Teacher	08/08/2025
Moore	Tara	Kaci Nichols	PVE/Teacher	08/08/2025
Morales	Ricardo	Amanda Kenney	MHS/Special Ed Paraprofessional	08/12/2025
Newton	Laura	Madison Smith	District/Speech Language Pathologist Asst	08/08/2025
Noll	Rachelle	Amber Eddleman	MC/Special Ed Paraprofessional	08/12/2025
Nunez	Gabriela	Timmy Adkins	Transportation/Bus Driver	08/08/2025
Pares	Rocio	New Position	SH/CN Cafeteria Assistant	08/05/2025
Patkowski	Sarah	Sherri Sugg	RWE/Special Ed Paraprofessional	08/12/2025
Russell	Raegan	Jacob Hunt	MMS/Teacher	08/08/2025
Russell	Rachael	New Position	SH/CN Cafeteria Assistant	08/05/2025
Sack	Jodi	New Position	PVE/Special Ed Paraprofessional	08/12/2025
Shelton	Makenzie	Hunter Fink	MCE/Teacher	08/08/2025
Shepherd	Heather	Megan Henderson	MC/Media Assistant	08/08/2025
Taylor	Heidi	New Position	ME/Health Aide	08/12/2025
Valadez	Jennifer	Christina Roby	MNMS/Teacher	08/08/2025
Wentz	Rachel	Amy Wasson	MC/Special Ed Paraprofessional	08/12/2025
Williams	Caley	Nicole Mencor	HZ/Special Ed Paraprofessional	08/12/2025
Worrell	Deedra	Elizabeth McCormick	MMS/Special Ed Teacher	08/08/2025
Wright	Adrianne	Kaylee McMinn	LE/Special Ed Paraprofessional	08/12/2025
Reassignments				
Last Name	**First Name**	**From: Site/Assignment**	**Site/Assignment**	**Effective**
Blackdeer-Devenitch	Emily	PVE/CN Cafeteria Assistant	SH/CN Cafeteria Assistant	08/05/2025
Carroll	Alicha	HZ/ISI Supervisor	HZ/Special Ed Paraprofessional	08/12/2025

Cristan	Brenda	MT/CN Cafeteria Assistant	MT/Special Ed Paraprofessional	08/12/2025
Crowe	Kristina	CRI/Special Ed Paraprofessional	MBI/Special Ed Paraprofessional	08/12/2025
Elliott	Jessica	MHS/Special Ed Paraprofessional	MHS/Special Ed Teacher	08/08/2025
Garcia	Steve	MNMS/Instructional Coach	MNMS/Assistant Principal	07/07/2025
Gomez Gutierrez	Karen	MMS/CN Cafetria Assistant	SH/CN Cafetria Assistant	08/05/2025
Grauberger	Heather	HZ/Teacher	HZ/Special Ed Teacher	08/08/2025
Guinn	Robin	MMS/CN Cafetria Assistant	MCE/CN Cafeteria Assistant	08/05/2025
Hale	Rachel	MV/Special Ed Paraprofessional	SH/Special Ed Paraprofessional	08/12/2025
Hughes	Lynda	MHS/CN Cafeteria Assistant	MT/CN Cafeteria Assistant	08/05/2025
Ivey	Adrea	SH/Special Ed Paraprofessional	SH/Paraprofessional	08/12/2025
Kenney	Amanda	MHS/Special Ed Paraprofessional	ME/Transcriptionist	08/12/2025
Koehler	Kyle	CRI/Special Ed Teacher	MNMS/Teacher	08/08/2025
Matthews	Stephanie	SSC/Coordinator of Special Services	Adm/Executive Director of Special Ed	07/01/2025
McMinn	Kaylee	LE/Special Ed Paraprofessional	LE/Paraprofessional	08/12/2025
Mitchell	Beverly	PVE/CN Cafetria Assistant	SH/CN Cafetria Assistant	08/05/2025
Nichols	Kaci	PVE/Teacher	District/Behavior Interventionist	08/07/2025
Perhane	Loretta	HZ/CN Cafetria Manager	LE/CN Cafetria Floater	08/05/2025
Roberts	Roberta	MNMS/Teacher	MNMS/Instructional Coach	08/01/2025
Soto	Adriana	SH/Elem PE Paraprofessional	MMS/Custodian	05/16/2025
Stephens	Caitlin	MCE/Special Ed Paraprofessional	LE/Special Ed Paraprofessional	08/12/2025
Stout	Jillian	RWE/Paraprofessional	RWE/Teacher	08/08/2025
Stow	Christopher	LE/CN Cafeteria Assistant	SH/CN Cafeteria Manager	08/04/2025
Vershaw	Amberlee	MCE/CN Cafeteria Assistant	MCE/CN Cafeteria Head Cashier	08/05/2025
Rescinded Resignation				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Stanley	Jessica	HZ/ Special Ed Teacher		05/27/2025
Rescinded Employment				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Ryan	September	MNMS/Special Ed Teacher		05/29/2025
Sager	Tara	PVE/Administrative Assistant		06/02/2025
Resignations				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Alvarado	Guadalupe	MMS/Teacher		05/20/2025
Brown	Hope	CRI/Teacher		05/21/2025
Corley	Sarah	MCE/Special Ed Paraprofessional		05/20/2025
Fuller	Jordan	RWE/Health Aide		05/16/2025
Heupel	Natasha	MHS/Teacher		05/21/2025
Holder	Melissa	MNMS/CN Assistant		05/13/2025
Jackson	LaToya	MHS/Special Ed Teacher		05/21/2025
Laplace	Shadai	CRI/Teacher		05/21/2025
Naff	Hannah	MMS/Teacher		05/21/2025
Nickel	Delores	MBI/Teacher		05/21/2025
Okon	John	Transportation/Bus Driver		05/21/2025
Job Abandonment				
Last Name	**First Name**	**From: Site/Assignment**		**Effective**
Williams	Martha	MV/Special Education Paraprofessional		05/20/2025

Schedule "B"

June 17, 2025

Additional Duties				
Last Name	**First Name**	**Assignment**	**Site**	**Effective**
Baca	Maximus	Summer General Maintenance	District	Summer 2025
Flores	Hayden	Summer General Maintenance	District	Summer 2025
Gordon	Caden	Summer General Maintenance	District	Summer 2025
Holliman	Stephanie	ESY Assistant	District	Summer 2025
Taylor	Andrea	ESY Assistant	District	Summer 2025
Williams	Natalie	ESY Assistant	District	Summer 2025
Brown	Alexis	ESY Teacher	District	Summer 2025
Mowery	Charles	ESY Teacher	District	Summer 2025
Goad	Beverly	ESY Bus Driver	District	Summer 2025
Hill	Karen	ESY Bus Driver	District	Summer 2025
Moss	Samuel	ESY Bus Driver	District	Summer 2025
Woodard	Mary	ESY Bus Driver	District	Summer 2025
Johnson	Norma	ESY Bus Assistant	District	Summer 2025
McElroy	Amanda	ESY Bus Assistant	District	Summer 2025
Pozos	Sandra	ESY Bus Assistant	District	Summer 2025
Trent	Marylin	ESY Bus Assistant	District	Summer 2025