

City of Franklin
City of Franklin Community Development Authority
September 13, 2022 8:30 PM City Hall

A Copy of the "Open Meetings Act" is posted in the Council Room
This Agenda can be changed up to 24 hours prior to meeting time per open meeting law.

The Board may enter into closed session to discuss any matter on this agenda when it is determined by the council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting, or as otherwise allowed by law. A closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

It is the intention of the Board to take up the items on the agenda in sequential order. However, the Board reserve the right to take up matters in a different order to accommodate the schedules of the board members, persons having items on the agenda, and the public.

1. Call Meeting to Order Roll Call
2. Verification of Open Meetings Notice
3. **Discussion and Action Items**
 - 3.a. Discussion and action Franklin Congregational United Church of Christ application
 - 3.b. Discussion and action Siel & Associates, PC application
 - 3.c. Discussion and action on extension of the Franklin Drug application that was approved, May 10, 2022 meeting.
4. Adjourn

GRANT PROGRAM APPLICATION

ITEM 1: PROGRAM

Mark one:

- Residential Grant Program Commercial Grant Program

ITEM 2: APPLICANT

Applicant Name: Franklin Congregational United Church of Christ
Mailing Address: 601 14th Ave City: Franklin State: NE Zip: 68939
E-Mail: bsiel@sielcpa.com Phone: 308-425-3612

ITEM 3: PROPERTY

Project Address: 601 14th Ave Franklin, NE 68939
Property Owner: Franklin Congregational Church Year Built: 1912

ITEM 4: EXISTING USE

Housing Type: _____ Occupancy: _____
Business: Religious Organization Years in Business: 110

ITEM 5: IMPROVEMENTS

Mark all that apply:

Façade Improvements

- Roof
 Signage/awning
 Windows/doors

Public Improvements

- Streets
 Curb/gutter
 Sidewalks

- Brick/exterior surface
- Exterior painting
- Exterior lighting
- Public utilities

Describe Proposed Project: The church's sign will be updated and made so it is easier to read.

Start Date of Project: 8-11-2022 Completion Date of Project: _____

ITEM 6: FINANCIAL

Estimated Cost of Eligible Improvements: \$3920

Amount of Grant Request: \$1960

ITEM 7: REQUIRED ATTACHMENTS

Attach the following documents:

- Bids/estimates for any/all work
- Drawings/plans for any/all work
- "Before" pictures of the property

ITEM 8: SIGNATURE

Applicant Signature: Tom Moore Trustee Date: 8-16-2022

*Property Owner Signature: Congregational Church Tom Moore Trustee Date: 8-16-2022

*Note: If the applicant is not the owner of the property, the property owner must sign the Application.

| FOR OFFICIAL USE | | |
|-------------------------------|--------------|------|
| Circle one: APPROVED DENIED | | |
| Approval Date: | Grant Award: | |
| Notes and Special Conditions: | | |
| Signature | Title | Date |

FIRST CONGREGATIONAL CHURCH

UNITED CHURCH OF CHRIST

WORSHIP 10:30 AM

WELCOME

PASTOR JAY TOWELL

SUNDAY SCHOOL 10:00

BREAKFAST LAST
SUNDAY 9:15



UNITED CHURCH OF

WORSHIP 10:30

WELCOME

PASTOR JAY TOWEL

SUNDAY SCHOOL 10

BREAKFAST LAST
SUNDAY 9:



PROPOSAL: 12304

363 N. Elm GRAND ISLAND, NE. 68801-4650
 Phone: (308) 384-6335 Fax: (308) 384-0483

DATE: 07/12/2022

Customer Information
 Name; Address; City, State, Zip

Job Location
 Or Ship To Address

Billing Address
 Name; Address; City, State, Zip

| | | | | | |
|--|--|---|--|---|--|
| Tom Moore 308-470-0990 48twmoore@gmail.com | | First Congregational Church 601 14 th Ave Franklin, NE 68939 | | First Congregational Church 601 14 th Ave Franklin, NE 68939 | |
| Customer Phone: | | Customer Fax: | | Email: | |

TRICITY SIGN COMPANY will furnish buyer with one or more hereinafter described signs according to drawing number _____ and according to the terms and conditions hereunder.

Manufacture and install (1) single face monument sign cabinet to be installed in existing base. Sign cabinet to be 4' 6" x 3' 5" (Field survey needed prior to fabrication). 2-1/2" Vinyl graphics to read: "FIRST CONGREGATIONAL CHURCH" "WORSHIP" "SUNDAY SCHOOL" "PASTOR" With 3" changeable copy. Sign to be illuminated with white LEDs.

Price.....\$3,920.00 Plus sales tax and permits

In the event of excavating the pole sign footing hole, if there is rock, excessive debris and rock, unstable soil that will require additional excavation, hauling and forming for the concrete footing, additional engineering, rebar and concrete, all work will proceed on a time and material basis until the poles are set and footing is poured.

- A 3% convenience fee for any credit or debit card transactions
- 50% down payment, balance due upon completion
- Final electrical hook up to be completed by others
- Sales Tax Status: Taxable _____ Exempt _____ Sales Tax # _____ State _____

All signs are custom built products and, at the option of seller, require payment in advance with order. Installation price is due upon installation. It is the responsibility of the purchaser to provide electrical power to the sign and to provide the final hookup.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days. This Contract with all conditions as noted, is herewith accepted by both parties.

 Sales Representative
 TRI-CITY SIGN COMPANY

 Purchaser
 By _____

By Tim Marchese

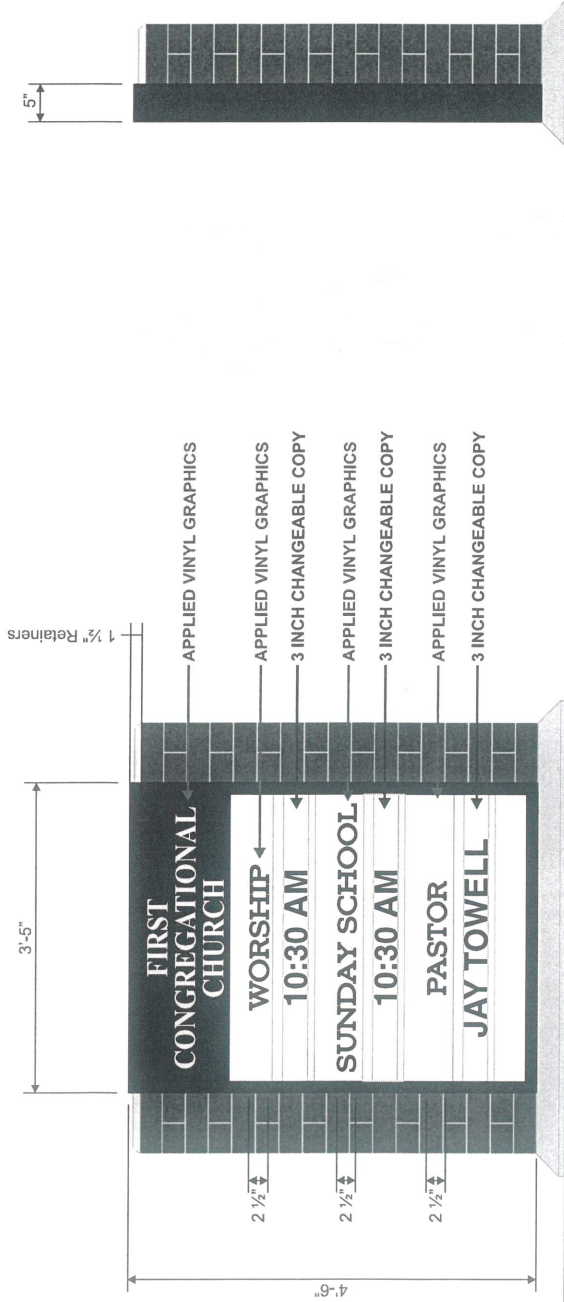
Title _____

Title President

Guaranteed By _____

Acceptance Date _____

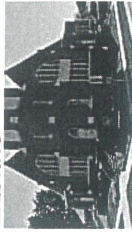
D/F MONUMENT SIGN DISPLAY
SCALE: 3/4" = 1'-0"



BULLET CHANNEL DISPLAY

- RETURNS:** ANGLE IRON FRAME.
- BACKS:** ALUMINUM PAINTED DARK BRONZE.
- FACES:** ALUMINUM PAINTED DARK BRONZE.
- RETAINERS:** PAINT TO MATCH CABINET.
- ILLUMINATION:** WHITE LED MODULES.
- INSTALLATION:** CABINET IS TO BE MOUNTED TO FASCIA USING PROPER HARDWARE/FASTENERS.

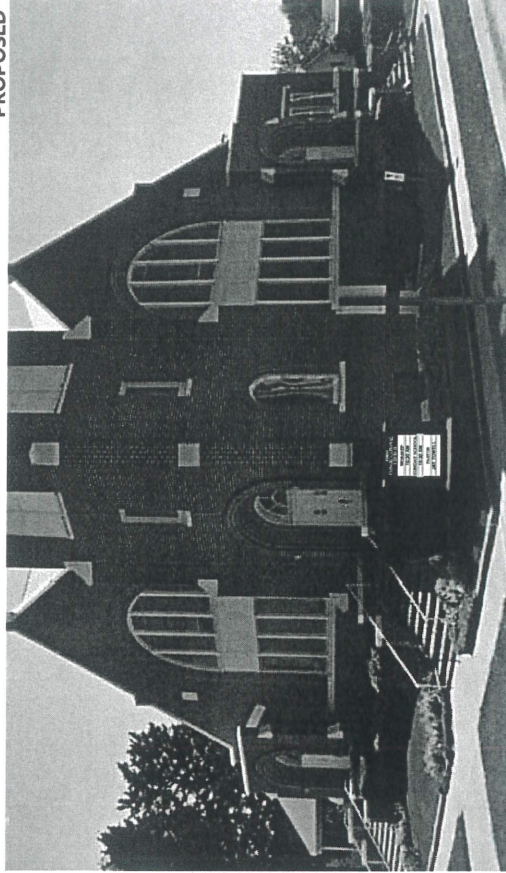
EXISTING



SIMULATED NIGHT VIEW



PROPOSED



TRI-CITY SIGN COMPANY
DESIGNING YOUR FUTURE...

363 N Elm Street
Grand Island, NE 68801
800.339.4779
tricitysign.com

© 2007 TRI-CITY SIGN COMPANY
ALL RIGHTS RESERVED. THIS DRAWING IS THE PROPERTY OF TRI-CITY SIGN COMPANY. THE INFORMATION ON THIS DRAWING IS INTENDED TO EXPRESS DESIGN INTENTIONS ONLY. THIS DESIGN IS NOT TO BE USED FOR CONSTRUCTION WITHOUT THE WRITTEN CONSENT OF TRI-CITY SIGN COMPANY. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.

SALESPERSON: Tim Marchese
DRAWN BY: Sean Cornett
DRAWING #: 22980
Approved By:

FIRST CONGREGATIONAL CHURCH

601 14th Ave.
Franklin, NE 68939

Date: 27 Jun 2022
Revised:



This sign is intended to be installed in accordance with the requirements of Article 600 of the Uniform Code of Ordinances and other applicable local codes. The sign includes proper grounding and bonding of the sign.

NOTICE:
ALL GRAPHIC REPRODUCTIONS ARE SUBJECT TO APPROVAL BY AUTHORIZED CLIENT AS OF APPROVAL BY THE UNDERSIGNED AND DATED HEREON. TRI-CITY SIGN COMPANY HOLDS ALL AGREEMENTS FINAL AND TO CLIENT APPROVAL.
Signed: _____ Date: _____
Sales Rep. _____



363 N Elm Street
Grand Island NE 68801

Invoice

| | |
|----------|-----------|
| Date | Invoice # |
| 8/9/2022 | 42389 |

| |
|--|
| Bill To |
| First Congregational Church Tom Moore 601 14th Ave Franklin, NE 68939 |

| |
|---|
| Ship To |
| First Congregational Church 601 14th Ave Franklin, NE 68939 |

| | | | |
|----------------|----------------|-----|-----------|
| Project Number | Terms | Rep | Work Date |
| CS30424 | Due on receipt | TM | 8/9/2022 |

| Quantity | Item Code | Description | Price Each | Amount |
|-----------------|------------------|---|------------|-------------------|
| | Customer Deposit | Manufacture and Install: (1) Single faced monument sign cabinet to be installed is existing base. Sign cabinet to be 4' 6" x 3' 5". (Field survey needed prior to fabrication). 2 1/2" vinyl graphics to read: "FIRST CONGREGATIONAL CHURCH" "WORSHIP" "SUNDAY SCHOOL" "PASTOR" with 3 interchangeable copy. Sign is to be illuminated with white LED's \$3920 plus taxes, fees, and permits Customer Deposit <i>PA # 1302 8-11-2022</i> | 1,960.00 | 1,960.00 |
| Subtotal | | | | \$1,960.00 |

A 3% fee will be added for any credit or debit card payments.

bookkeeping@tricitysign.com
308-384-6335-P
308-384-0483-Fax

Payment remit address:
Tri-City Sign Company
363 N Elm St
Grand Island, NE 68801

| | |
|-------------------------|-------------------|
| Payments/Credits | \$0.00 |
| Sales Tax (7.0%) | \$0.00 |
| Balance Due | \$1,960.00 |

GRANT PROGRAM APPLICATION

ITEM 1: PROGRAM

Mark one:

- Residential Grant Program Commercial Grant Program

ITEM 2: APPLICANT

Applicant Name: Siel & Associates PC

Mailing Address: PO Box 313 City: Franklin State: NE Zip: 68939

E-Mail: msiel@sielcpa.com Phone: 425-3033

ITEM 3: PROPERTY

Project Address: 816 15th Ave

Property Owner: Margaret & Richard Siel Year Built: 1945

ITEM 4: EXISTING USE

Housing Type: _____ Occupancy: _____

Business: CPA firm Years in Business: 36

ITEM 5: IMPROVEMENTS

Mark all that apply:

Facade Improvements

- Roof
 Signage/awning
 Windows/doors

Public Improvements

- Streets
 Curb/gutter
 Sidewalks

- Brick/exterior surface
- Exterior painting
- Exterior lighting
- Public utilities

have not
yet
priced
↓

Describe Proposed Project: New facade front of building - brick/stucco; lights
- New paint - north/south side of building
- New window placement w/ awning - south side of building
- Reinstall front awning after project is complete
 Start Date of Project: 5/27/22 Completion Date of Project: 10/31/2022

ITEM 6: FINANCIAL

Estimated Cost of Eligible Improvements: 18371.90
 Amount of Grant Request: 9185.95

ITEM 7: REQUIRED ATTACHMENTS

Attach the following documents:

- Bids/estimates for any/all work
- Drawings/plans for any/all work
- "Before" pictures of the property

ITEM 8: SIGNATURE

Applicant Signature: M. Hill, President Date: 8.22.22
 *Property Owner Signature: M. Hill Date: 8.22.22

*Note: If the applicant is not the owner of the property, the property owner must sign the Application.

| FOR OFFICIAL USE | | |
|-------------------------------|--------------|------|
| Circle one: APPROVED DENIED | | |
| Approval Date: | Grant Award: | |
| Notes and Special Conditions: | | |
| Signature | Title | Date |

| | | | |
|-------------------------|--|---------------|----------|
| Siel & Associates PC | | | |
| Grant Application Costs | | | |
| | | <u>Cost</u> | |
| Bush Design | exterior rendering | 120.00 | |
| Tri-County Glass | window on south side | 3,187.00 | |
| Brian Frerichs | cut frame opening on window, moulding work | 4,175.00 | estimate |
| Fireplace Stone & Patio | brick for exterior | 3,024.90 | |
| AG Flooring | Stucco labor & Material/brick install | 6,000.00 | |
| Tri City Sign Co | awning over new window | 1,065.00 | |
| Tri City Sign Co | removal & reinstallation of front awning | <u>800.00</u> | estimate |
| | | 18,371.90 | |



designinvoice #437

bush design / alissa bush

755 RD. 300

INVALE, NE 68952

customer Margaret Siel
Siel & Associates, Franklin, NE

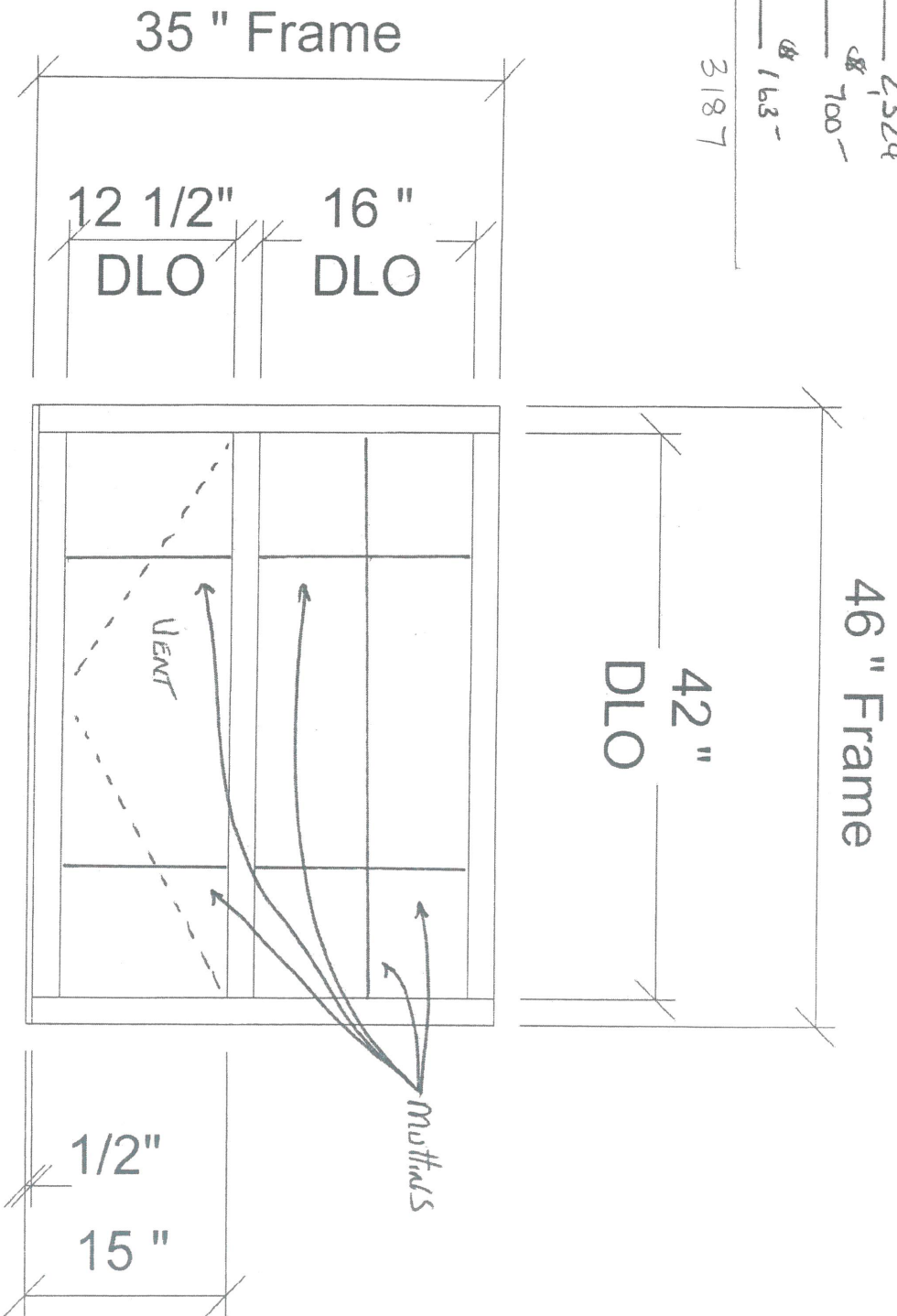
2.00 hrs Exterior Rendering; Various colors & details \$ 120.00

2.00 hrs @ \$60.00/hr \$ 120.00

MAKE CHECKS PAYABLE TO ALISSA BUSH / VENMO @Alissa-Bush-8

THANK YOU!

materials \$ 2,324-
 Labor \$ 700-
 Taxes \$ 163-
 3187



Margaret Seil - 1 - Window (1 Thus)
 Frame: (Clr Class 1) 2450 : 1in gl : 2in. Framing :
 Center - Outside Glaze Storefront



FIREPLACE STONE & PATIO

Fireplace Stone & Patio - Kearney
1540 W 56th Street Ste A
Kearney, NE 68845-0000
Phone: (308) 708-2400

QUOTE

KE0000007044

Account: 000000046653 0001

Branch: KE

Phone: (308) 425-3033

Fax: () -

BILL TO:
SIEL & ASSOCIATES PC
816 15TH AVE
FRANKLIN NE 68845

SHIP TO:
SIEL & ASSOCIATES PC
816 15TH AVE
FRANKLIN NE 68845

| | | |
|----------------------------------|----------------------|-----------------------------|
| PO: | REF: JW | JOB: STONE |
| EXP DELV DATE: 06/28/22 | SALES: JEFF W | TYPE: RET-SO |
| ACTIVATION DATE: 06/28/22 | AGENTS: | QUOTED FOR: |
| CLOSE DATE: 07/28/22 | | QUOTED BY: jwilliams |
| | | SHIP VIA: OUR TRUCK |
| | | FRT TERM: |

| QUANTITY | UOM | ITEM/DESCRIPTION | PRICE/UOM | AMOUNT |
|--|-----|---|-----------|----------|
| 17 | EA | PRV100105 10 SF/BOX POLAR EDGE CUT FLATS | 127.90/EA | 2,174.30 |
| 12 | EA | UPC119554 80 LBS BAGS DWHITE TYPE N W/SAND (42/pallet) ***SPECIAL ORDER - NON-RETURNABLE*** | 14.72/EA | 176.64 |
| 1 | EA | UPC970004 38"X150' STANDARD MESH (4/CASE) ***SPECIAL ORDER - NON-RETURNABLE*** | 168.49/EA | 168.49 |
| 4 | EA | UPC960200 42 BAGS/PALLET ULTRAFLEX MORTAR WHITE THIN SET | 30.21/EA | 120.84 |
| 1 | EA | AAA102000 NEBRASKA COMPANY TRUCK/MOUNTY FRT CHG | 200.00/EA | 200.00 |
| | | SUBTOTAL | | 2,840.27 |
| | | Sales Tax 6.5% | | 184.63 |
| THIS ORDER IS SUBJECT TO CHANGE AFTER 60 DAYS. | | | | |
| NO RETURNS ON SPECIAL ORDER ITEMS, NO RETURNS WITHOUT A RECEIPT, NO RETURNS AFTER 60 DAYS, NO EXCEPTIONS. All product must be unused and in original packaging and returned items will be subject to a 15% restocking fee. There will be a minimum \$70 charge for picking up material to be returned in addition to the restocking fee. Only unbroken, full packages of product in good condition will be picked up or accepted (no straps, loose brick or partial boxes). | | | | |

PAYMENT TERMS:

Net on receipt

Total

\$3,024.90

A G FLOORING

4451 W Stolley Park Rd
Alda, NE 68810

Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 6/28/2022 | 1029 |

| |
|---|
| Name / Address |
| Margaret Siel Siel & Associates PC 816 15th Ave Franklin, NE |

| |
|---------|
| Project |
| |

| Description | Qty | Rate | Total |
|---|-----|-------|------------|
| Real stucco labor and material Please note that the building is old and not in perfect conditions, we will try our best with the stucco and make it look like new. | 300 | 13.00 | 3,900.00 |
| Thin brick labor | 140 | 15.00 | 2,100.00 |
| Total | | | \$6,000.00 |



363 N. Elm GRAND ISLAND, NE. 68801-4650
 Phone: (308) 384-6335 Fax: (308) 384-0483

PROPOSAL:12280

Date: June 28, 2022

Customer Information

Job Location

Billing Address

Name; Address; City, State, Zip

Or Ship To Address

Name; Address; City, State, Zip

| | | | | | |
|--|--|--|--|--|--|
| Brandi Siel bsiel@sielcpa.com 308-425-3033 | | Siel & Associates 816 15 th Ave Franklin NE 68939 | | Siel & Associates 816 15 th Ave Franklin NE 68939 | |
| Customer Phone | | Customer Fax | | Email: | |

TRICITY SIGN COMPANY will furnish buyer with one or more hereinafter described signs according to drawing number _____ and according to the terms and conditions hereunder.

Manufacture and install one (1) non-illuminated awning 4'T x 30''P x 5'W cover with black cooley

Price..... \$1,000.00 Plus Sales Taxes and Permits

In the event of excavating the pole sign footing hole, if there is rock, excessive debris and rock, unstable soil that will require additional excavation, hauling and forming for the concrete footing, additional engineering, rebar and concrete, all work will proceed on a time and material basis until the poles are set and footing is poured.

- A 3% convenience fee for any credit or debit card transactions
- 50% down payment, balance due upon completion
- Final electrical hook up to be completed by others
- Sales Tax Status: Taxable _____ Exempt _____ Sales Tax # _____ State _____

All signs are custom built products and, at the option of seller, require payment in advance with order. Installation price is due upon installation. It is the responsibility of the purchaser to provide electrical power to the sign and to provide the final hookup.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days. This Contract with all conditions as noted, is herewith accepted by both parties.

 Sales Representative
 TRI-CITY SIGN COMPANY

 Purchaser
 By _____

By Tim Marchese
 Title President

Title _____
 Guaranteed By _____
 Acceptance Date _____



363 N. Elm GRAND ISLAND, NE. 68801-4650
 Phone: (308) 384-6335 Fax: (308) 384-0483

PROPOSAL:12281

Date: June 28, 2022

Customer Information

Job Location

Billing Address

Name; Address; City, State, Zip

Or Ship To Address

Name; Address; City, State, Zip

| | | | | |
|--|--|--|--|--|
| Brandi Siel bsiel@sielcpa.com 308-425-3033 | | Siel & Associates 816 15 th Ave Franklin NE 68939 | | Siel & Associates 816 15 th Ave Franklin NE 68939 |
| Customer Phone | | Customer Fax | | Email: |

TRICITY SIGN COMPANY will furnish buyer with one or more hereinafter described signs according to drawing number _____ and according to the terms and conditions hereunder.

Remove existing front awning (4' x 27') put in customer designated storage, when building is finished will reinstall awning

Price..... \$800.00 Plus Sales Taxes and Permits

In the event of excavating the pole sign footing hole, if there is rock, excessive debris and rock, unstable soil that will require additional excavation, hauling and forming for the concrete footing, additional engineering, rebar and concrete, all work will proceed on a time and material basis until the poles are set and footing is poured.

- A 3% convenience fee for any credit or debit card transactions
- 50% down payment, balance due upon completion
- Final electrical hook up to be completed by others
- Sales Tax Status: Taxable _____ Exempt _____ Sales Tax # _____ State _____

All signs are custom built products and, at the option of seller, require payment in advance with order. Installation price is due upon installation. It is the responsibility of the purchaser to provide electrical power to the sign and to provide the final hookup.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days. This Contract with all conditions as noted, is herewith accepted by both parties.

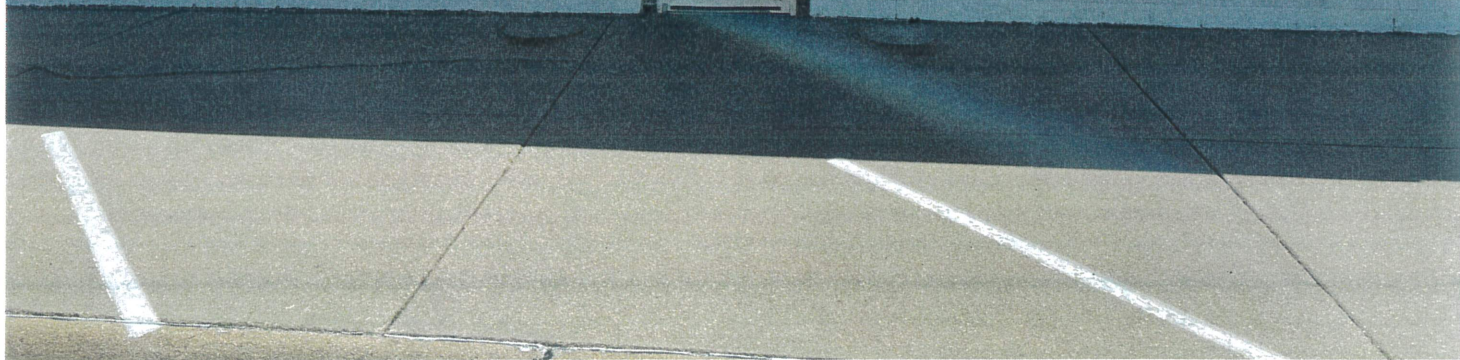
 Sales Representative
 TRI-CITY SIGN COMPANY

 Purchaser
 By _____

By Tim Marchese
 Title President

Title _____
 Guaranteed By _____
 Acceptance Date _____

Siel & Associates, PC
Certified Public Accountants





Siel & Associates, PC
Certified Public Accountants



Raquel Felzien <rfelzien@cityoffranklin.net>

CDA grant

Heather Harris <franklindrug308@gmail.com>
To: Raquel Felzien <rfelzien@cityoffranklin.net>

Fri, Sep 9, 2022 at 1:16 PM

Hi Raquel,

We would like to have a 6 month extension to complete our projects on our grant application. We are waiting on our glass company gathering quotes, supplies, and manpower to install :)

[Quoted text hidden]

GRANT PROGRAM APPLICATION

ITEM 1: PROGRAM

Mark one:

Residential Grant Program

Commercial Grant Program

ITEM 2: APPLICANT

Applicant Name: Franklin Drug / Heather Ockinga

Mailing Address: 635 15th Ave City: Franklin State: NE Zip: 68939

E-Mail: franklin Drug 308@gmail.com Phone: (308) 425-3004

ITEM 3: PROPERTY

Project Address: 635 15th Ave

Property Owner: Heather Ockinga Year Built: 1900

ITEM 4: EXISTING USE

Housing Type: _____ Occupancy: _____

Business: Pharmacy Years in Business: 4

ITEM 5: IMPROVEMENTS

Mark all that apply:

Facade Improvements

- Roof
- Signage/awning
- Windows/doors

Public Improvements

- Streets
- Curb/gutter
- Sidewalks



- Brick/exterior surface
- Exterior painting
- Exterior lighting
- Public utilities

Describe Proposed Project: Replace awning, extend + Replace windows
+ door for efficiency

Start Date of Project: 02/1/22 Completion Date of Project: _____

ITEM 6: FINANCIAL

Estimated Cost of Eligible Improvements: \$ 21,850

Amount of Grant Request: \$ 10,925

ITEM 7: REQUIRED ATTACHMENTS

Attach the following documents:

- Bids/estimates for any/all work
- Drawings/plans for any/all work
- "Before" pictures of the property

ITEM 8: SIGNATURE

Applicant Signature: Heath R Ocky Date: 4/22/22

*Property Owner Signature: Heath R Ocky Date: 4/22/22

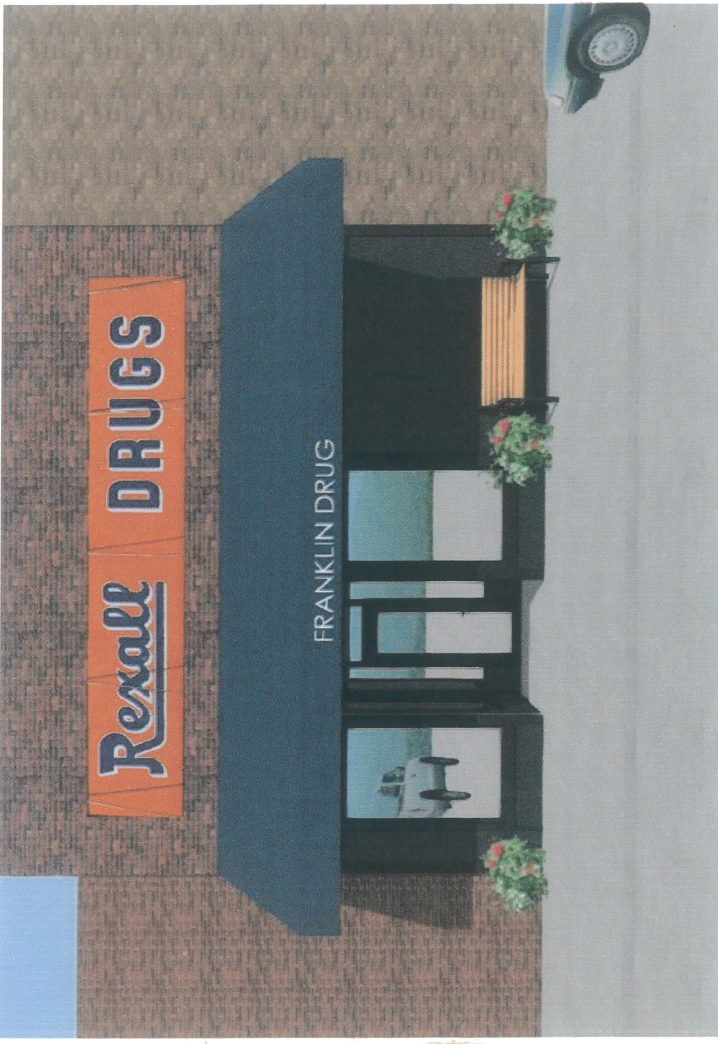
*Note: If the applicant is not the owner of the property, the property owner must sign the Application.

| FOR OFFICIAL USE | | |
|--------------------------------------|----------------------------------|----------------------|
| Circle one: <u>APPROVED</u> DENIED | | |
| Approval Date: <u>5/10/2022</u> | Grant Award: <u>\$ 10,925.00</u> | |
| Notes and Special Conditions: | | |
| Signature: <u>Raqueal Felgin</u> | Title: <u>City Clerk</u> | Date: <u>5/10/22</u> |

"Before"



- ① New Awning
- ② Repair/Replace Roof
- ③ Replace windows



- Replace windows + door to become more energy efficient
- Replace awning, to be more appealing for main street



363 N. Elm GRAND ISLAND, NE. 68801-4650
 Phone: (308) 384-6335 Fax: (308) 384-0483

PROPOSAL:

Date:

| <u>Customer Information</u> Name: Address: City: State: Zip | | <u>Job Location</u> Or Ship To Address | <u>Billing Address</u> Name: Address: City: State: Zip |
|--|--------------|--|--|
| Franklin Drug 635 15 th Ave Franklin NE 68939 | | Franklin Drug 635 15 th Ave Franklin NE 68939 | Franklin Drug 635 15 th Ave Franklin NE 68939 |
| Customer Phone: | 308-425-3004 | Customer Fax: | 308-425-3005 |
| | | Franklindrug308@gmail.com | |

TRICITY SIGN COMPANY will furnish buyer with one or more hereinafter described signs according to drawing number _____ and according to the terms and conditions hereunder.

Manufacture and install (1) 4' x 6' x 23' 2" non-illuminated awning with black cooley material, with white letter copy to read: "Franklin Drug"; Frame is of 1" Square tube

Price \$ 4,125.00 Plus sales tax and permits

- A 3% convenience fee for any credit or debit card transactions
- 50% down payment, balance due upon completion
- Final electrical hook up to be completed by others
- Sales Tax Status: Taxable _____ Exempt _____ Sales Tax # _____ State _____

All signs are custom built products and, at the option of seller, require payment in advance with order. Installation price is due upon installation. It is the responsibility of the purchaser to provide electrical power to the sign and to provide the final hookup.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days. This Contract with all conditions as noted, is herewith accepted by both parties.

 Sales Representative
 TRI-CITY SIGN COMPANY

By Tim Marchese
 Title President

 Purchaser
 By _____

Title _____
 Guaranteed By _____
 Acceptance Date _____

