

**City of Franklin**  
**Cemetery Board Meeting**  
**April 25, 2022 5:30 PM City Hall**

A Copy of the "Open Meetings Act" is posted in the Council Room  
This Agenda can be changed up to 24 hours prior to meeting time per open meeting law.

The Board may enter into closed session to discuss any matter on this agenda when it is determined by the council that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting, or as otherwise allowed by law. A closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session.

It is the intention of the Board to take up the items on the agenda in sequential order. However, the Board reserve the right to take up matters in a different order to accommodate the schedules of the board members, persons having items on the agenda, and the public.

1. **Call the Meeting to order and Roll Call**
2. **Verification of Open Meeting Notice posted at City Hall**
3. **3. Discussion and Action Items:**
  - 3.a. Discussion and action on minutes from previous meetings
  - 3.b. Discussion and action on accepting Betty Davis resignation from the Cemetery Board
  - 3.c. Discussion and action removing the old Veteran's memorial and the fencing around the memorial.
  - 3.d. Discussion and update or action on head stone repairing and straightening
  - 3.e. Discussion and action quotes for updating the cemetery program
    - Windy Prairie
    - Gworks Cemetery Program
  - 3.f. Discussion on any items for budget year 2023
4. **Adjourn**

Franklin, Nebraska  
February 25, 2021

A meeting of the Cemetery Board of the City of Franklin, Nebraska was held at City Hall in said City on February 25, 2021, at 1:00 PM

Upon roll call, the following members were in attendance: Betty Davis, Cindy Dean, Tom Dreher, Sharlene Ingram, **Absent:** Sharon Wiedel.

Notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

Notice of this meeting was simultaneously given to the all members and a copy of their acknowledgement of receipt of the notice and agenda was communicated in the advance notice as in the notice to the members of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Tabled election of Chairman and Vice Chairman to next meeting.

Motion made by Tom Dreher, seconded by Cindy Dean to approve mausoleums at Greenwood Cemetery. Motion Passed.

Davis: Yea, Dean: Yea, Dreher: Yea, Ingram: Yea, Wiedel: Absent  
Yea: 4, Nay: 0, Absent: 1

Discussion on benches at the new Veteran's Memorial, table until next meeting.

Adjourned meeting at 1:14 PM

Submitted by:  
Raquel Felzien

Franklin, Nebraska  
March 31, 2021

A meeting of the Cemetery Board of the City of Franklin, Nebraska was held at City Hall in said City on March 31, 2021, at 6:15 PM

Upon roll call, the following members were in attendance: Betty Davis; arriving at 6:30 pm, Cindy Dean, Tom Dreher, Sharlene Ingram, Sharon Wiedel, Dan Dorn.

A notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

Notice of this meeting was simultaneously given to the all members and a copy of their acknowledgement of receipt of the notice and agenda was communicated in the advance notice as in the notice to the board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Motion made by Dan Dorn, seconded by Tom Dreher to approve Cindy Dean to be chairman for the cemetery board. Motion Passed.

Davis: Yea, Dean: Yea, Dorn: Yea, Dreher: Yea, Ingram: Yea, Wiedel: Yea  
Yea: 6, Nay: 0

Motion made by Dan Dorn, seconded by Betty Davis to have Dudley Dallman do the brick pillar by Veteran's Memorial, but not taller than the memorial. Motion Passed.

Davis: Yea, Dean: Yea, Dorn: Yea, Dreher: Yea, Ingram: Yea, Wiedel: Yea  
Yea: 6, Nay: 0

Discussion on a family wanting to purchase a bench for a loved one, purchase of benches by the Veteran's Memorial, and getting the stones reset for next year's budget.

Discussion on starting the process of reclaiming two cemetery lots for Stacey and Monica James in Block 7.

Adjourned meeting at 7 pm

Submitted by:

Raquel Felzien  
Secretary

Franklin, Nebraska  
October 11, 2021

A meeting of the Cemetery Board of the City of Franklin, Nebraska was held at City Hall in said City on October 11, 2021, at 5:30 PM

Upon roll call, the following members were in attendance: Dan Dorn, Tom Dreher, Sharlene Ingram, Sharon Wiedel, **Absent:** Betty Davis, Cindy Dean.

A notice that a copy of the Open Meetings Act was properly posted in the Council Chambers.

Notice of this meeting was simultaneously given to the all members of the board and a copy of their acknowledgement of receipt of the notice and agenda was communicated in the advance notice as in the notice to the board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Discussion and update on reclaiming Block 7 Lot 1 C, D, E Lester Lantis lots. An heir of Lester Lantis contacted us and they are planning on using these lots for burial in the future. No action taken on reclaiming the lots.

Discussion on water drainage on the south end of the cemetery. Dan Dorn talked to the City employees and they took care of the issue.

Discussion of additions to the Veteran's Memorial. Benches and more cement. Dan Dorn suggested that maybe the Fire Department or Boys Scouts could take out folding chairs for people to sit in during the Memorial Day services.

Discussion on head stone repairs, Palmer Brothers Granite will be working on headstone list that we gave them last year. They will repair as many as they can for \$1,500.00

Discussion on new flag pole markers. New markers or figure out different way to attach to the poles.

Discussion on flat stone area was mentioned in May 2017 and July 2017. At this time the board does not move forward with a flat stone area.

City Clerk needed to open Block 43 to sell 9 spaces in a row. We only have two spaces left in Block 53 and Block 44 around 20 spaces left to sell.

Discussion on board members terms as follows: Sharon Wiedel term expires 2021; Betty Davis term expires 2021; Cindy Dean term expires 2023; Sharlene Ingram term expires 2023; Dan Dorn term expires 2024. Sharon Wiedel said she would be willing to serve another term. Sharlene Ingram has moved out of the city limits therefore we need to find someone to replace her term. The City Clerk will check with Betty Davis and report back.

Adjourn meeting at 5:57 pm

Submitted by Raquel Felzien, Secretary















3001 Trudy Ann Drive, Raymond NE 68428

PH # 800-350-9803

**February 18 2022**

**City of Franklin NE**

**Cemetery kiosk**

**Raquel,**

**Thanks for your interest in our cemetery directories.**

**We currently have two different Cemetery Kiosk digital models but can also adapt various options to customize Kiosks to fit different situations. All of our systems are designed to stand alone outside without any protection. Windy Prairie can also set up a Kiosk inside of a temperature controlled building as well. Many cemeteries/communities decide to build an open air gazebo or some type of structure, but that is for the visitors comfort. Windy Prairie purchases military/industrial grade hardware which is built to withstand extreme ambient temperature weather conditions. Our hardware and software systems carry a NEMA 4X rating. You are welcome to view our website to review the touch screen kiosks and specs at: [www.windyprairie.com](http://www.windyprairie.com) Click on our structures and then click on Digital. They will show photos and specs for several units. You can click on “how it works” and it will demonstrate the mapping and other information available as well but you can look at those on the website as well.**

**Touch Screen Kiosk Directories:**

**I think for budgeting purposes I will just address the Pedestal Models we offer. Less expensive and the software has all of the features of the larger more expensive structures. The town will need to run electricity, set up an internet connection and pour a pad. Windy Prairie will provide the concrete specs and the 120v electrical requirements for this directory.**

**The Pedestal Kiosk Stealth Heritage Pedestal 1-AL / HP-1-AL and Swift Protech models feature the same software features as all of our Kiosks. There is a map that appears on the screen to help them locate their loved ones. All of the burial and mapping information can also be provided on our web site and/or linked into the city website as well. This Kiosk unit requires 120 volts and pulls about 1.5 amps for electrical requirements.**

**Initial Pricing estimates:**

**The Pedestal PTS – Stealth and Heritage AL-1 will run around 25,000.00 to 28,000.00.**

**Prices will vary based on the size of touch screen you want and other factors. Those prices include delivery, installation, customized software and initial burial information loaded into the software.**

**Our newest software combines burial data, obituary, photos, videos, notable burials, upcoming events, cemetery history, rules and regulations. Veteran burial information, including branch of service, ranking, service dates, wars fought in, medals and honors awarded with a description of each and etc.: We can also set your kiosk up so the designated staff can enter, delete or edit current burial data and other information. Once data is entered on a secured website the Kiosk will update the information 15 minutes after entry. The kiosk contacts the host server and automatically download the new information.**

**Windy Prairie will train designated staff to accomplish the updating. Hosting fees run \$500.00/year for one user and \$150.00 per additional user. There is also a Basic Maintenance fee with purchase of basic and guaranteed support, which includes \$1800.00/year plus annual hosting fee. That kicks in after a year.**

**Windy Prairie can send a company representative(s) demonstration for your group. I would appreciate a couple of weeks notice so I can schedule out my time. I will touch base later.**

**I will give you a call or send an e-mail in a couple of weeks to check your interest. You are welcome to call our Toll Free number listed on our letter head or call my cell at: 402-416-4202.**

**Sincerely,**

**Steve Richman, CEO  
Windy Prairie Systems, Inc.**

## **Cemetery Management Information Software features:**

### **SOFTWARE:**

**Windy Prairie offers a unique software package that allows personalization of your cemetery records. The administrative piece serves as a Cemetery Management Information Program. A grave location search and overview of the cemetery map and a more detailed mapping can be done on the administrative side and is also available for public use as well via any device that has access to the internet. Name, date of birth, death, along with photos, monument markers, obituary and Veteran information can be added to information which is available for the public side view. Other information that is more private can be added to other pieces of the software package Such as deeds and purchase information that are available to only staff allowed access to the administrative portion of the program.**

**The administrative side also can set up empty lots, purchased but empty lots and of course occupied lots.**

**Windy Provides life time upgrades to the software when he make improvements to the software. Public information can also be linked to the cemetery or city for public use as well.**

### **Technical Support**

**Seller agrees to provide the following technical support for the product: Contact seller to resolve problems via phone or Internet first. If additional service is required then, we will use the most reasonable cost- effective manner possible to rectify the situation available.**

**After one year, there would be a maintenance/tech support annual charge of \$1800.00**

**Software Package cost:           \$8000.00**

**GPS Mapping Optional:           \$2000.00first five acres, 500 for each additional  
acre. Marker validation (photo of every head stone  
10 cents each**







# SimpleCity Cemetery

Simple and powerful software to track and record all aspects of your cemetery data management

## Capabilities

Use SimpleCity Cemetery to track all your cemetery related information. Easily and accurately manage who is buried in each plot within each lot, plot purchases and reservations, create and print plot deeds, track burial requests, and record payment. Have the option to attach pictures of the tombstone, scans of the obituary, or more.

Track information about the deceased including memorial information, church affiliations, or military status. Optional fields give you the flexibility to track the information you want such as funeral homes associated with burial requests.

Receive and record plot charges and track payment and balance information. Give buyers the option to purchase and reserve multiple plots at the same time.

Easily search owner, plot, or lot by a variety of criteria such as deceased or reserved name, owner, funeral home, plot or lot ID, and more. Comprehensive and customizable reports are available. SimpleCity Cemetery can integrate with other SimpleCity modules such as General Ledger and Receipt Management to save time and eliminate duplicate data entry.

## Benefits

Cemetery tracks everything you need related to managing your cemeteries.

- Save time with fast and efficient data entry
- Manage multiple cemeteries with one module
- Select a plot, enter required information, and accept payments within minutes
- Simple search capabilities make it easy to locate the information you need
- Customizable reports ensure you get the data you need when you need it
- Easy access to information when you need it to respond to inquiries in a timely manner



Raquel Felzien &lt;r felzien@cityoffranklin.net&gt;

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**Cemetery Management Software | gWorks | Steve**

2 messages

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**Steve Mosteller** <steven@gworks.com>  
To: Raquel Felzien <r felzien@cityoffranklin.net>

Mon, Mar 14, 2022 at 11:54 AM

Raquel,

Thanks for your continued interest in our Cemetery Management software. Here is a basic overview of this solution. Cemetery.pdf

There are a number of reasons to use SimpleCity's Cemetery Management. It mostly comes down to efficiencies – making your work easier and saving you time. Cemetery Management is operationally consistent with your other SimpleCity modules making it easier to learn.

Besides knowing who owns what and who's buried where, here are a few of the features of our Cemetery Management software that will make your work easier:

- Define revenue types such as plot sales, grave opening fees, and perpetual care
- Print a Revenue Report for different periods to see how much revenue by revenue type you received over that period (last month or last year or 3 years ago)
- Print a Trial Balance to easily see how much is owed and for how long
- See how much a particular funeral home owes
- Update payments/revenues to General Ledger if desired
- Track all history such as when purchased, when paid for, all payments, when grave opening
- Run a report of all veterans for placing flags on their graves on Memorial Day
- Print Deeds
- Do Inquiry by Lot to see who owns or who is buried in the other plots in that Lot
- Handle multiple burials in 1 plot
- Add pop up notes on agreements
- Add Word docs, picture of tombstone, obituaries, etc. to a plot record
- Etc.

Plus we provide services such as:

- We set up all of the blank plot records for you
- We teach you how to build your data using the speed set up option
- We train you how to use the module
- We offer ongoing support to help with questions or problems arising in the future
- We provide documentation on how to use the module

The Cemetery Management module is a one time Implementation cost of \$2090 and the annual fees total \$396 per year. For the first year, the annual fees would be prorated from the month you sign a contract until the end of the calendar year.

If we do a data conversion from your Access database, it will likely be a one time cost of \$2000 to \$4000. As I mentioned, we will need to get a copy of your cemetery data to give a quote for that.

Please let me know if you have any questions. I'll be in touch.

**Steve Mosteller**

Senior Account Representative

gWorks

Smarter Government | Stronger Communities | Simpler Solutions

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