

Bixby Board of Education Regular Meeting
Bixby Public Schools
BHS Academic Building Community Room, 601 S. Riverview, Bixby, OK 74008
Thursday, May 14, 2026 6:00 PM
Meeting Live Stream Link: <http://bixbyps.info/youtube>

1. Call Meeting to Order/Roll Call

2. Reports to The Board

2.1. Special Recognition

2.1.1. Spartan Spirit Award - Jamie Copenhaver

2.1.2. Spartan Coin of Excellence

Fine Arts - Presentation by Jeremy Parker

Varsity E-Sports, State Champions

Great Expectations (GE) Model Schools - Presentation by Rick Pierce

2.2. Superintendent's Report - Lydia Wilson

2.3. Teaching and Learning Report: Highlights from the MS by Tiffany DeSaulniers and Tara Gordon on Elevate and RISE.

2.4. Financial Operations Report - Mike Anthony

3. Comments from the Public

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-20. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

- 4.1. Minutes of April 9, 2026 Regularly Scheduled Board Meeting
- 4.2. Minutes of April 28, 2026 Special Board Meeting
- 4.3. Activity Fund Summary of Accounts and Transfer Requests
- 4.4. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 4.5. Approval of an MOU with Tulsa Community College to offer concurrent enrollment opportunities for BPS students in the 2026-2027 fiscal year
- 4.6. Approval of a contract renewal with CCOSA at a cost of \$2,500 for District-Level Services for the 2026-2027 fiscal year
- 4.7. Approval of an agreement with OSSBA Employment Services Program for Unemployment Services at an Administrative cost of \$7,518.00 for the 2026-2027 fiscal year
- 4.8. Approval of an MOU with Oklahoma State University for graduate students of Speech-language Pathology for training and practical experience for the 2026-2027 fiscal year.
- 4.9. Approval of an agreement with Cooking for Kids for the use of the West Elementary/Intermediate cafeteria for classes/training in the summer.
- 4.10. Approval of a contract with American Waste Control, Inc for waste collection for the 2026-2027 fiscal year at a cost of \$8,607.50 per month to be paid from the Building Fund
- 4.11. Approval of an amendment to the Gas Sales Agreement with Clearwater Enterprises, LLC with an extension to June 30, 2027
- 4.12. Approval of the following Out of State and/or overnight trip request as presented:

E-Sports to San Antonio: May 15-18

Speech and Debate to Richmond, VA, for National Tournament: June 13-20

- 4.13. Medical Leave - North Intermediate - Support - 2/14/26 - 5/18/26
 - 4.14. FMLA - Administration - CN - Support - 6/9/26 - 7/6/26
 - 4.15. FMLA - Transportation - Support - 4/9/26 - 4/27/26
 - 4.16. FMLA - Central Intermediate - Certified - 3/23/26 - 4/10/26
 - 4.17. FMLA - Middle School - Certified - 3/23/26 - 5/1/26
 - 4.18. FMLA - Administration - Certified - 4/27/26 - 5/29/26
 - 4.19. Employment, Resignation, Retirement - Certified Personnel - per attached
 - 4.20. Employment, Resignation, Retirement - Support Personnel - per attached
- 5. Teaching and Learning**
- 5.1. Presentation of the Comprehensive Exit (Dropout Report) and College Remediation Reports. Information only. No action required by the Board of Education.
 - 5.2. Discussion and possible board action to approve a renewal of the service Agreement with First Educational Resources for a total amount of \$38,000 to be paid from Title II funds for staff training in the 2026-2027 fiscal year.

5.3. Discussion and possible board action to approve a Memorandum of Understanding with RAND that would allow teachers to volunteer to participate in a lesson related to Jewish history for the 2026-2027 fiscal year.

5.4. Discussion and possible board action to approve an agreement with the AOPA Foundation, Inc. for the High School Aviation STEM Curriculum for the 2026-2027 fiscal year.

5.5. Discussion and possible board action to approve an agreement with Christina Evans, LLC for contracted services for Orientation and Mobility (O&M) at a cost \$87.00 per hour for the 2026-2027 fiscal year.

6. **Operations**

6.1. Discussion and possible board action to approve the Emergency Reunification Memorandums of Understanding (MOUs) for the 2026-2027 fiscal year with South Tulsa Baptist Church.

6.2. Discussion and possible board action to approve the 2026-2027 Holiday Schedule for the twelve-month employees.

6.3. Discussion and possible board action to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

7. **Executive Session**

7.1. Discussion and possible board action to move into executive session to discuss the possible sale of real property (25 O.S. Sec. 307 (B)(3)) and to discuss the appointment of an individual and/or interview candidates to be appointed to Board Seat #1 (25 O.S. Sec. 307 (B)(1) and 70 O.S. Sec. 5-118).

7.2. Vote to acknowledge return to open session.

7.3. Statement by Board president of executive session minutes.

8. **Finance**

8.1. Discussion and possible board action to approve the Master Service Agreement for janitorial services from Statewide Commercial Cleaning Company at a cost of \$9,201.00 per day for buildings and athletics, and a cost of \$29,310.00 for floor services per treatment to be paid from the Building Fund for the 2026-2027 fiscal year.

8.2. Discussion and possible board action to approve a software service agreement with SylogistEd at a cost of \$26,449.20 for the 2026-2027 fiscal year to be paid from the General Fund.

8.3. Discussion and possible board action to approve the OSSBA Membership Services, the 2026 Policy Service, and the 2026 Assemble Service for Board Meetings at a total cost of \$9,730.00 to be paid from the General Fund for the 2026-2027 fiscal year.

8.4. Discussion and possible board action to approve an E-rate Contract with CRW Consulting E-rate Services, LLC for the 2026-2027 fiscal year.

8.5. Discussion and possible board action to accept or reject any contracts received for the purchase of surplus real property described as follows: **Lot Two (2) BLOCK One (1), BIXBY WEST, an Addition to the City of Bixby, Tulsa County, Oklahoma.**

9. **Human Resources**

9.1. Discussion and possible board action to approve the selection of Dr. Amy Hudson as assistant superintendent, effective July 1, 2026.

9.2. Discussion and possible board action to appoint an individual to vacant Board Seat #1.

9.3. Administer the Oath of Office for Board Seat #1

9.4. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

10. **New Business**

11. **Vote to adjourn**

Name of person posting this agenda

Minutes Clerk

Posted on this _____

BHS Academic Building Community Room, 601 S. Riverview, Bixby, OK 74008

Bixby Board of Education Regular Meeting
Thursday, April 9, 2026
BHS Academic Building Community Room
601 S. Riverview
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Pablo Aguirre: Present
Justin Cheatham: Absent
Matt Dotson: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 4, Absent: 1.

Attendance Update Taken at 6:30 p.m.

Julie Prox: Absent

Present: 3, Absent: 2.

Julie Prox left at 6:30 p.m.

1. Call Meeting to Order/Roll Call

At 6:07 p.m. moved to Item 3.1.2

2. Election of Board of Education Officers

At 6:33 p.m. moved to Item #3.3 Financial Operations Report

Approval of Amanda Stephens as President. Passed with a motion by Matt Dotson and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

Approval of Matt Dotson as Vice President. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea

Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

Approval of Justin Cheatham as Board Clerk. Passed with a motion by Pablo Aguirre and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

3. Reports to The Board

3.1. Special Recognition

3.1.1. Community Partner Award

Mock Trial volunteers: Rhylee Wynn, Preston Bennett, and Zach Mortizavi

3.1.2. Spartan Coin of Excellence

Gloria Khai, Gold Medal winner for Ok Arts Education Association

3.2. Superintendent's Report - Lydia Wilson

At 6:28 p.m. after Superintendent's Report moved to Item #2

3.3. Financial Operations Report - Mike Anthony

4. Comments from the Public

None

4.1. Speakers must identify themselves.

4.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

4.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

4.4. Total time allocated to this item is thirty (30) minutes.

4.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

4.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

4.7. The president reserves the right to interrupt this section and move to the next item.

4.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

5. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-10 as presented. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

5.1. Minutes of March 12, 2026 Regularly Scheduled Board Meeting

5.2. Activity Fund Summary of Accounts and Transfer Requests

5.3. Encumbrances and Change Orders for FY 2026 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

5.4. Approval of out of state and overnight trip requests per attachments for the following activities:

Robotics World Championship, St. Louis: April 27th, 2026
Raider Nationals, Melina, Georgia: May 8th, 2026
Drones- US Regional Drones Championship: May 7-10, 2026

5.5. FMLA/Maternity - West Elementary - Certified - 4/10/2026 - 5/22/2026

5.6. FMLA - Central Intermediate - Certified - 3/25/2026 - 3/31/2026

5.7. Medical Leave - Central Intermediate - Support - 4/11/2026 - 5/28/2026

5.8. Medical Leave - West Intermediate - Support - 5/7/2026 - 5/22/2026

5.9. Employment, Resignation, Retirement - Certified Personnel - per attached

5.10. Employment, Resignation, Retirement - Support Personnel - per attached

6. Finance

6.1. Discussion and possible board action to approve the 2026-2027 application for Temporary Appropriations as prepared by Jenkins & Kemper.

Approval of the 2026-2027 application for Temporary Appropriations as prepared by Jenkins & Kemper. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

7. Teaching and Learning

7.1. Discussion and possible board action to approve an agreement with Imagine Learning for the use of Edgenuity for the 2026-2027 fiscal year at a cost of \$52,750.00 to be paid from the General Fund.

Approval of an agreement with Imagine Learning for the use of Edgenuity for the 2026-2027 fiscal year at a cost of \$52,750.00 to be paid from the General Fund. Passed with a motion by Pablo Aguirre and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

7.2. Discussion and possible board action to approve a Memorandum of Understanding with Oklahoma State University for Educator Field Clinical Experiences for the 2026-2027 fiscal year.

Approval of a Memorandum of Understanding with Oklahoma State University for Educator Field Clinical Experiences for the 2026-2027 fiscal year. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

7.3. Discussion and possible board action to approve a contract with the Department of Rehabilitation for School Work Study programs for the 2026-2027 fiscal year.

Approval of a contract with the Department of Rehabilitation for School Work Study programs for the 2026-2027 fiscal year. Passed with a motion by Matt Dotson and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

7.4. Discussion and possible board action to approve an agreement with Instructure, Inc. for Canvas LMS Cloud Subscription for the 2026-2027 fiscal year at a cost of \$56,024.48 to be paid from the 1:1 Activity Fund Account.

Approval of an agreement with Instructure, Inc. for Canvas LMS Cloud Subscription for the 2026-2027 fiscal year at a cost of \$56,024.48 to be paid from the 1:1 Activity Fund Account. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent

Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

8. Operations

8.1. Discussion and possible board action to determine the process and timeline for those interested in vacant board seat #1 to express interest and/or submit their name for consideration.

Approval of the process for those interested in vacant board seat #1 to express interest and/or submit their name for consideration and to hold interviews at the May 14, 2026 regular meeting. This information will be posted on our website with a link by April 15, 2026. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

8.2. Discussion and possible board action to approve changes to Policy 5101 *Open Records*.

Approval of the revised changes to Policy 5101 Open Records. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

8.3. Discussion of Policy 2108 *Student Transfers* and current capacity limits. Discussion item only. No action required by the Board of Education.

8.4. Discussion and possible board action to approve the Emergency Reunification Memorandums of Understanding (MOUs) for the 2026-2027 fiscal year with New Beginnings and YMCA of Greater Tulsa.

Approval of the Emergency Reunification Memorandums of Understanding (MOUs) for the 2026-2027 fiscal year with New Beginnings and YMCA of Greater Tulsa. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

8.5. Discussion and possible Board Action to approve a Cooperative Program agreement for Junior High Football with Twin Hills Public Schools for the 2026-27 fiscal year.

Approval of a Cooperative Program agreement for Junior High Football with Twin Hills Public Schools for the 2026-27 fiscal year. Passed with a motion by Pablo Aguirre and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

8.6. Discussion and possible board action to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

None

9. Miscellaneous

10. Executive Session

10.1. Discussion and possible board action to move into executive session to discuss the employment of Support Personnel and Head Athletic Coaches subject to assignment by the Superintendent for the 2026-2027 fiscal year per Attachment's "A" and "B" respectively (25 O.S. Sec. 307 (B)(1)(7)) and to discuss the submitted bids for the purchase of real property as authorized by (25 O.S. Sec. 307 (B)(3)).

At 7:29 p.m. approval of going into executive session to discuss the employment of Support Personnel and Head Athletic Coaches subject to assignment by the Superintendent for the 2026-2027 fiscal year per Attachment's "A" and "B" respectively and to discuss the submitted

bids for the purchase of real property as authorized by per Oklahoma Statutes. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

10.2. Vote to acknowledge return to open session.

At 7:58 p.m. approval to return to open session. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

10.3. Statement by Board president of executive session minutes.

11. Human Resources

11.1. Discussion and possible board action to approve the employment of Support Personnel subject to assignment by the Superintendent for the 2026-2027 fiscal year per attachment "A".

Approval of the employment of Support Personnel subject to assignment by the Superintendent for the 2026-2027 fiscal year per attachment "A". Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

11.2. Discussion and possible board action to approve the employment of Head Athletic Coaches subject to assignment by the Superintendent for the 2026-2027 fiscal year per attachment "B".

Approval of the employment of Head Athletic Coaches subject to assignment by the Superintendent for the 2026-2027 fiscal year per attachment "B". Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

11.3. Discussion and possible board action to approve entering into negotiations with the Bixby Education Association for the 2026-2027 fiscal year.

Approval of entering into negotiations with the Bixby Education Association for the 2026-2027 fiscal year. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

11.4. Discussion and possible board action to approve the appointment of the Board's Negotiations Team for the 2026-2027 fiscal year regarding collective bargaining with the Bixby Education Association.

Approval of the appointment of the Board's Negotiations Team for the 2026-2027 fiscal year regarding collective bargaining with the Bixby Education Association. Passed with a motion by Matt Dotson and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Julie Prox: Absent
Amanda Stephens: Yea

Yea: 3, Nay: 0, Absent: 2

11.5. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

Approval of the following resignations: Ray Blake, Wrestling Coach, Jennifer Harrison, Sped Teacher West Elementary, William George, HS Biology Teacher, and Bridget Sheets, North Intermediate Teacher. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Absent

Amanda Stephens: Yea

Yea: 3, Nay: 0, Absent: 2

12. New Business

13. Vote to adjourn

At 8:04 p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea

Justin Cheatham: Absent

Matt Dotson: Yea

Julie Prox: Absent

Amanda Stephens: Yea

Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

2025-2026
APRIL
CERTIFIED PERSONNEL EMPLOYMENT

TEMPORARY CONTRACT

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

NATALIE CAROLINA	SCHOOL PSYCHOLOGIST	MIDDLE SCHOOL	03/24/2026
------------------	---------------------	---------------	------------

CERTIFIED ADJUNCT TEACHER

RESIGNATION AGREEMENTS

BRITTANY FRIERSON	TEACHER	CENTRAL INTER.	03/23/2026
TINA FRANCIS	INDIAN ED	ADMIN	06/30/2026
JENNY CHOW	TEACHER	EAST ELEMENTARY	05/22/2026
RACHAEL NAIL	TEACHER	WEST ELEMENTARY	05/22/2026
LAUREN PURDIE	TEACHER	WEST ELEMENTARY	05/22/2026
HAILEE SPEIR	TEACHER	WEST ELEMENTARY	05/22/2026
RHONDA MCCRACKEN	TEACHER	WEST ELEMENTARY	05/22/2026
MIKE STANTON	TEACHER	MIDDLE SCHOOL	05/22/2026
KEN JACOBS	TEACHER	9TH GRADE CENER	05/22/2026
STACI HEBERT	TEACHER	WEST ELEMENTARY	05/22/2026
AINSLEY GIBSON	TEACHER	EAST ELEMENTARY	05/22/2026
KRISTEN MORROW	TEACHER	WEST ELEMENTARY	05/22/2026
ERIN FOX	TEACHER	EAST ELEMENTARY	05/22/2026
ERIN PATTON	TEACHER	NORTH INTER.	05/22/2026
TIGER WEST	TEACHER	HIGH SCHOOL	05/22/2026
MURRAY MORIE	TEACHER	HIGH SCHOOL	05/22/2026
CIERRA REECE	TEACHER	NORTH INTER.	05/22/2026
SHERRY BITTLE	TEACHER	WEST INTER.	05/22/2026

TERMINATIONS

**2025-2026
APRIL
SUPPORT PERSONNEL EMPLOYMENT**

VOLUNTEER COACHING

TEMPORARY CONTRACT

ADJUNCT EMPLOYMENT

EMPLOYMENT 2025-2026

MIKAYLA COOPER	PARAPROFESSIONAL	NORTH ELEMENARY	03/24/2026
GRANT FREEMAN	PARAPROFESSIONAL	EAST ELEMENTARY	03/24/2026
MARIA GONZALEZ	CHILD NUTRITION	CHILD NUTRITION	03/11/2026
JORDAN HARTFELDER	PARAPROFESSIONAL	EAST ELEMENTARY	03/23/2026

RESIGNATIONS

ALEXIS RICHARDSON	CUSTODIAN	MAINTENANCE	03/27/2026
ASHLIE STARKEY	RECESS AIDE	CENTRAL INTERMEDIATE	03/27/2026
CHEYENNE BILLS	CUSTODIAN	MAINTENANCE	03/26/2026
ZACH CRANOR	PARAPROFESSIONAL	EAST ELEMENTARY	03/30/2026
WYATT HULSE	CHILD NUTRITION	CHILD NUTRITION	03/20/2026
KELLI JACKSON	LUNCH CLERK	CHILD NUTRITION	03/30/2026
CASEY STRUTTMAN	ATTENDANCE CLERK	EAST INTERMEDIATE	05/21/2026
PARINA WELCH	PARAPROFESSIONAL	WEST INTERMEDIATE	05/21/2026
MARY GARRISON	PARAPROFESSIONAL	WEST ELEMENTARY	05/21/2026
VALERIE NIXON	PARAPROFESSIONAL	CENTRAL ELEMENTARY	05/21/2026
COURTNEY HOPKINS	PARAPROFESSIONAL	EAST ELEMENTARY	05/21/2026
MELISSA CHITTENDEN	ATTENDANCE CLERK	WEST ELEMENTARY	05/21/2026
JESSE JOICE	PARAPROFESSIONAL	NORTH ELEMENTARY	05/21/2026
SUGANYA ARUNAGIRI	PARAPROFESSIONAL	WEST INTERMEDIATE	05/21/2026

REASSIGNMENTS

TERMINATIONS

"A"



LEARN WELL.

LIVE WITH HONOR.

The following support employees are recommended for SUPPORT REHIRE for 26-27 to be assigned by the superintendent or superintendent's designee based on district needs:

ARMSTRONG, KALLEN	50	NIXON, VALERI	110	MAXWELL, SHERRILL	130
ATKINSON, MICHELLE	50	PHILLIPS, TONI	110	SMITH, LEAANN	130
BALDRIDGE, STEPHANIE	50	RYAN, EMILY	110	STROPE, SILVIA	130
BURNS, EDDIE	50	SCOTT, LYDIA	110	TETLEY, SYLVIA	130
CLARK, DEDI	50	SWEANEY, DEBBIE	110	TUDOR, JENNIFER	130
GOUYD, DANA	50	WALKER, RYLAN	110	WILLIAMS, NICOLE	130
HANSETH, MARICELA	50	WATSON, JULIA	110		
HAUSER, DEBORAH	50	WRIGHT, LEEANN	110	BINGER, ASHLEY	140
LEWIS, DEBRA	50			CUSTER, LISA	140
MCINTYRE, SHERRY	50	ALAMEAMORALES, DALIA	120	FULGENZI, ALEXIS	140
MCLAUGHLIN, PAMALA	50	ASHINHURST, LINDA	120	HERNANDEZ, CHLOE	140
ROGERS, PENNY	50	BARTON, CRYSTAL	120	INGRAM, ELIZABETH	140
RYAN, LORI	50	BRISCOE, ATRESSA	120	KIRKENDOLL, LEAH	140
TURNER, JESSICA	50	CALE, CASEY	120	MERBOUHI, SHAUNA	140
WEIG, MELINDA	50	COOPER, MIKAYLA	120	SEABOLT, SHELLY	140
		GORDON, MADALYN	120	TIPTON, WHITNEY	140
CORNETT, GEORGIA	51	HIATT, AUDREY	120		
DEWOODY, LAURA	51	HUDDLESTON, APRIL	120	ARNOLD, TRACI	150
HUTTON, BRENDA	51	INBODY, HARMONY	120	BONNER, SHANNON	150
MCALLISTER, ALICIA	51	JANES, JDANNA	120	CARPENTER, DEBBIE	150
NIXON, JASON	51	JUAREZ, WENDY	120	CODY, AMY	150
RICKS, LINDA	51	LEAHAN, BETSY	120	DUNN, DONALD	150
STOCKTON, JOHN	51	LOZANO, YESENIA	120	GRIFFIN, ASHLEY	150
TOLBERT, LES	51	MEALIN, DARCELLE	120	HARTFELDER, JORDAN	150
		MOORE, SANDRA	120	HAY, CHRISTIE	150
CING, NIANG	110	MUDDAGOWNI, VANI	120	HAYS, SARAH	150
COLEMAN, MELISSA	110	OBAINED, DANIELLE	120	HENSLEY, JUNE	150
COURTNEY, SARAH	110	PANZER, BRITTANY	120	KICKEY, DARCY	150
CROWDER, ERIN	110	SALLEY, IRIS	120	ONEIL, JULIE	150
DELEHANT, HOPE	110	SCHULTZ, KRISTIN	120	PERIGO, JADE	150
EMBERSON, PAIGE	110	STACEY, CARRIE	120	PERVAIZ, JADE	150
GAYLOR, MADELINE	110	STAIR, LINDSAY	120	PRICE, KATHERINE	150
HAMILTON, JENTRY	110	SUNDARAMOORTHY, NIRANJANA	120	SANDERS, JENNIFER	150
HANKS, TIFFANY	110	TODD, HOLLI	120	SHIPMAN, RADONDA	150
HARJO, BOBBIE	110	TOTEN, STEPHANIE	120	SNOW, KATELYN	150
HAUSLER, BRIANNA	110			SPEARMANOWENS, VERONICA	150
HENDERSON, KERRI	110	BOWLES, PATSY	130	WICKLIFFE, JANET	150
HINKSON, SHARON	110	BRESSLER, GLENDA	130		
HOLT, PINESE	110	BRISCOE, LISA	130	ALVIDREZ, DEBORA	160
JOHNSON, CANDICE	110	DESIREY, LINDSEY	130	BLANSETT, SARA	160
LINDSEY, MAURA	110	FLAKE, SUSANNAH	130	BRANDT, RYAN	160
LOZANO, LORA	110	FLANAGAN, JESSICA	130	COX, STEVEN	160
MELGAREJO, REBEKAH	110	HAVENS, TERSA	130	CULLISON, LAURA	160

RUSSELL, JOSHUA	502	MANRIQUEZ, YANETT	503	DOWNING-STONE, KIMBERLY	705
RUSSELL, SAMANTHA	502	MARQUEZ, SANDRA	503	HERRON, CAITLIN	705
RUSSELL, TAMMY	502	MCKINNEY, AMBER	503	HOUSTON, ROY	705
SALDIVAR, ELVIA	502	MOREAU, LISA	503	HUSE, KATHRYN	705
SANCHEZ, CELIA	502	MORGAN, THERESIA	503	JAMES, VICTORIA	705
SANCHEZ, OSVALDO	502	MUNOZ, ELIA	503	KLINGER, BRUCE	705
SMITH, MICHAEL	502	NUAM, DIM	503	MILLER, PAULA	705
STALLINGS, EDDIE	502	OMALLEY, LAUREN	503	NORTON, LADEANA	705
STALLINGS, LAKERRI	502	PEREZ DE LARA, ANTONIA	503	OBRIEN, KAYLIN	705
STALLINGS, LUTHER	502	PORTER, ALICIA	503	RAINWATER, HEATHER	705
STALLINGS JR, LUTHER	502	REED, JENNIFER	503	RHODES, LORI	705
STAMPER, DENZIL	502	RIZIK, LORELEY	503	SHEPARD, ALYSIA	705
STITES, DALLAS	502	ROCHA, EVANGELINA	503	SIMIC, ALLISON	705
THOMPSON, STEVEN	502	RODGERS, DIVINA	503	SINGH, DARCY	705
TREECE, SUMMER	502	RODGERS, NANCY	503	TINNEY, WILLIAM	705
TUCKER, TAD	502	SANCHEZ, MARIA	503	TUCKER, CAITLYN	705
WALSH, SCOTT	502	SCARPA, MARY	503	VANDRELL, KATIE	705
WATKINS, IAN	502	SERNA, ALICIA	503	WEBB, JAMIE	705
		SERNA, ALMA	503	WEEKS, JASMINE	705
ANAYA CORRAL, ALMA	503	SMITH, MONTE	503	WILSON, CRYSTAL	705
ANDERSON, KELLY	503	SULLIVAN, ANNALYN	503	YANG, LENA	705
BALDTRIP, MANDI	503	TATUM, ROBERT	503		
BOWLES, PEGGY	503	TRICKETT, TAMMY	503	GARRETT, TIFFANIE	706
BRINKMAN, CAMMIE	503	VARGAS, SANDRA	503	HUNTER, LAWANNA	706
BRUMAGHIN, TIMOTHY	503	VILLEGAS, JENNIFER	503	SWEEDENCONGER, ANNA	706
CARBREIRA, BEATRIZ	503	WINELAND, JACKIE	503		
CARLSON, MALGORZATA	503	WINN, FLODELIZA	503	CERVINI, ANDREW	709
CASTROLEMUS, SAIDA EDITH	503	YBARRA, MATT	503	CRISP, NADIA	709
CHAIRES, MARIA	503			DRISCOLL, PAULA	709
CHAIRES, MARINA	503	ATTA, SARAH	505	GIBSON, CINDY	709
COFFELT, CASSIE	503	CASH, TERESA	505	MAYO, KATHERINE	709
CORRAL, ANAYA	503	DEES, HEIDI	505	PRYOR, DONNA	709
CRAWFORD, CHARLEAN	503	FAROOQUI, KAMERON	505	SCARBOROUGH, SHAD	709
EL IDRISSE, SOUMYA	503	JAMES, JENNIFER	505		
FIERRO, MARISOL	503	LEWIS, ADRYA	505	BLAKE, RAY	ATH
FULBRIGHT, PAM	503	LOWE, SHEILA	505	CHAMBERS, TORI	ATH
GROVES (DONOGHUE), AMANDA	503	MCCLAIN, TARA	505	FINLEY, JAMIE	ATH
GUERRERO LOPEZ, LUCERO	503	MOORE, MARYBETH	505	MONTGOMERY, CHRISTA	ATH
EVANS, CHARLENE	503	ROACH, ANDRE	505	MOSS, STEPHEN	ATH
GARMAN, CHRIS	503	RUSSELL, ALLYSON	505		
GONZALEZ, MARIA	503	SCARBOROUGH, CRYSTAL	505		
GREENLEE, TANA	503	SCHAWO, KELLI	505		
HALE, ELIZABETH	503	SELLERS, MONICA	505		
HAMILTON, RACHEL	503	STUART, ERIN	505		
HULSE, NICHOLAS	503	TOMA, JILL	505		
MUNSON (HEGINBOTHAM), RONNA	503	WEAKLEY, JULIA	505		
HERNANDEZ, JENNIFER	503	WILLIAMS, ADAM	505		
KIM, VUNG	503				
LICHTENWALTER, MAUREEN	503	BRANTLEY, KARI	705		
LOPEZ, JOAQUINA	503	CARPENTER, JOHN	705		
LOPEZ, LAURA	503	CARTER, DONNA	705		
LOWE, BRIAN	503	CLEMENSON, KADICE	705		
LUEVANOORTIZ, OLGA	503	CRANK, TONYA	705		

"B"

LEARN WELL.

601 S. Riverview
Bixby OK 74008
918-366-2218



LIVE WITH HONOR.

bixbyps.info/athletics
Twitter: @HomeofSpartans
Facebook: @HomeofSpartans

April 9, 2026

To: Bixby Public Schools' Board of Education

I recommend the following Head Coaches to be rehired for the 26-27 School Year:

- | | |
|------------------|--|
| Loren Montgomery | Head Football Coach; Director of Football Operations |
| Alaina Wright | Head Cheer/Stunt Coach |
| Victoria Meadows | Head Dance Coach |
| Brittany Robison | Head Fast Pitch Coach |
| Derek Serowski | Head Volleyball Coach |
| Brock Hime | Head Girls/Boys Cross Country Coach |
| Jordan Nagel | Head Boys Basketball Coach |
| Rylie Littlejohn | Head Girls Basketball Coach |
| Open | Head Boys Wrestling Coach |
| Jenna Burkert | Head Girls Wrestling Coach |
| David Zimmerman | Head Boys/Girls Swimming Coach |
| Dean Wilson | Head Baseball Coach |
| Jordan Perceful | Head Girls Golf Coach |
| Dillon Dobbins | Head Boys Golf Coach |
| Connor Whitham | Head Boys Soccer Coach |
| Mike Daniel | Head Girls Soccer Coach |
| JP Suttmiller | Head Slow-Pitch Softball Coach |
| Doug Hennigan | Head Girls/Boys Tennis Coach |
| Doug Behrens | Head Boys Track Coach |
| Madison Eckert | Head Girls Track Coach |
| Drake Gammon | Head Strength and Conditioning Coach |

The Athletic Department will conduct interviews for all remaining OPEN positions.

Kate Creekmore
Executive Director of Athletics
Bixby Public Schools

Bixby Board of Education Special Meeting
Tuesday, April 28, 2026 Bixby Board of Education Special Meeting
Bixby Administration Building
23 S Riverview
Bixby, OK 74008

Attendance Taken at 12:07 PM.

Pablo Aguirre: Present
Justin Cheatham: Absent
Matt Dotson: Present
Amanda Stephens: Present
Present: 3, Absent: 1.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board of Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Tuesday, April 28, 2026 at 12:00 p.m. at the BPS Administrative Center, 23 S Riverview, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Board to receive bids for the \$25,700,000 General Obligation Combined Purpose Bonds of this School District and take action to award bonds to the lowest bidder.

Approval of the lowest bid from Robert W Baird & Co., Inc. at an interest rate of 3.027% and a premium of \$1,555,878.00 for the \$25,700,000 General Obligation Combined Purpose Bonds of this school district. Passed with a motion by Amanda Stephens and a second by Pablo Aguirre.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 1

4. Board to consider and take action on a resolution providing for the issuance of general obligation combined purpose bonds in the sum of \$25,700,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

Approval of a resolution providing for the issuance of general obligation combined purpose bonds in the sum of \$25,700,000 by this school district, authorized at an election called and held for such purpose; prescribing form of bonds; providing for registration thereof; designating bond

counsel for this issue of bonds; designating registrar and paying agent for this issue of bond; and providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue. Passed with a motion by Pablo Aguirre and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 1

5. Vote to Adjourn

At 12:24 p.m. approval to adjourn. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Pablo Aguirre: Yea
Justin Cheatham: Absent
Matt Dotson: Yea
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Bixby Public Schools
Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2025	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	400,000.00
11	2	07/01/2025	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	300,000.00
11	3	07/01/2025	1718	TULSA WORLD	CLASSIFIED ADS 000	1,000.00
11	4	07/01/2025	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	10,215.23
11	5	07/01/2025	61020	FROST OIL COMPANY	UNLEADED/DIESEL FUELS 051	39,969.30
11	6	07/01/2025	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	26,219.00
11	7	07/01/2025	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	45,000.00
11	8	07/01/2025	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	45,000.00
11	9	07/01/2025	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	105,069.61
11	10	07/01/2025	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	7,865.25
11	11	07/01/2025	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	1,365.00
11	12	07/01/2025	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	1,500.00
11	13	07/01/2025	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	9,150.00
11	14	07/01/2025	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	40,000.00
11	15	07/01/2025	2025	WELDON PARTS, INC.	PARTS TRANSP 051	14,531.06
11	16	07/01/2025	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,575.07
11	17	07/01/2025	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	73,000.00
11	18	07/01/2025	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	2,283.40
11	19	07/01/2025	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	558.49
11	20	07/01/2025	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	7,500.00
11	21	07/01/2025	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	5,248.51
11	22	07/01/2025	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	4,187.16
11	23	07/01/2025	61527	MARCIA BRENNER	REPORT CREATOR PLUG IN FOR POWERSCHOOL SIS 030	29,515.00
11	24	07/01/2025	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	20,945.60
11	25	07/01/2025	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	114,196.97
11	26	07/01/2025	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	3,528.63
11	27	07/01/2025	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	80,000.00
11	28	07/01/2025	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051, 412	150.00
11	29	07/01/2025	1678	TIRE BARN, INC.	TIRE REPAIRS - 051/050	35,000.00
11	30	07/01/2025	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	15,150.91
11	31	07/01/2025	60606	THE ART OF EDUCATION UNIVERSITY LLC	FLEX CURRICULUM 6 YEAR TERM 333/000	61,416.00
11	32	07/01/2025	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	6,783.77
11	33	07/01/2025	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	75,000.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	34	07/01/2025	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	15,000.00
11	35	07/01/2025	61237	KHAN ACADEMY INC	STUDENT TUTORING SERVICE 000	3,455.00
11	36	07/01/2025	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	276,733.30
11	37	07/01/2025	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	4,750.00
11	38	07/01/2025	774	VERHOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	11,886.00
11	39	07/01/2025	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	939,064.38
11	40	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	187,460.00
11	42	07/01/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	3,993.65
11	43	07/01/2025	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,542.65
11	44	07/01/2025	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	700.00
11	45	07/01/2025	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2025	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	7,630.16
11	47	07/01/2025	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	15,000.00
11	48	07/01/2025	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	173,848.41
11	49	07/01/2025	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	50	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	17,789.77
11	51	07/01/2025	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	1,300.00
11	53	07/01/2025	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	580.00
11	54	07/01/2025	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2025	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	2,500.00
11	56	07/01/2025	4366	JOSTENS INC	BHS GRAD MT*LS 000	9,750.00
11	57	07/01/2025	61547	W TWO PLUS LLC	REPAIR FUEL TANKS - 051	5,000.00
11	58	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	4,336.00
11	59	07/01/2025	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2025	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	834.85
11	61	07/01/2025	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	1,500.00
11	62	07/01/2025	1.139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2025	59463	MALTSBERGER INDUSTRIAL	PROPANE 050	275.00
11	64	07/01/2025	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	24,579.10
11	65	07/01/2025	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2025	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,143.76
11	67	07/01/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,796.61
11	68	07/01/2025	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	1,835.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	69	07/01/2025	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	10,868.32
11	70	07/01/2025	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	151,561.65
11	71	07/01/2025	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	11,550.00
11	72	07/01/2025	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,327.00
11	73	07/01/2025	1171	OKASBO	MEMBERSHIP DUES 000	375.00
11	74	07/01/2025	2748	OSAG	WORKERS COMP INS 000	179,960.00
11	75	07/01/2025	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,559.02
11	76	07/01/2025	59812	KORI NEELY	Group Counseling/ Collaboration 621	5,078.75
11	77	07/01/2025	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,625.00
11	78	07/01/2025	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	4,500.00
11	79	07/01/2025	2290	OSSBA	OSSBA CONFERENCE REGIS 000	8,500.00
11	80	07/01/2025	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,377,851.00
11	81	07/01/2025	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	6,253.39
11	82	07/01/2025	60904	QUALITY PETROLEUM INC	OIL FOR TRANSPORTATION 051	10,000.00
11	83	07/01/2025	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	9,000.00
11	84	07/01/2025	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	565.00
11	85	07/01/2025	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	1,000.00
11	86	07/01/2025	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	20,000.00
11	88	07/01/2025	2481	ER FOR TURCK, INC	SPRING REPAIR 051	7,500.00
11	89	07/01/2025	61288	GEO-COMM INC	SCHOOL SAFETY SERVICE 376	45,000.00
11	90	07/01/2025	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2025	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 000	60.00
11	93	07/01/2025	5188	ULINE	MAINTENANCE SUPPLIES 050	4,277.15
11	94	07/01/2025	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	30,150.00
11	95	07/01/2025	61563	DILLON DOBBINS	GAS REIMBURSEMENTS 000	60.00
11	96	07/01/2025	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	15,023.25
11	97	07/01/2025	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	1,447.20
11	98	07/01/2025	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	933.53
11	99	07/01/2025	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	2,351.45
11	100	07/01/2025	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	20,000.00
11	101	07/01/2025	61562	BROCK HIME	GAS REIMBURSEMENTS 000	60.00
11	102	07/01/2025	1856	WALMART COMMUNITY	School & Office Supplies 005	257.68
11	104	07/01/2025	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	790.00
11	105	07/01/2025	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	178.47

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	107	07/01/2025	61686	FLEET FUELS LLC	USED OIL AND FILTER PICK UP 051	5,000.00
11	108	07/01/2025	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	19,500.00
11	109	07/01/2025	57112	APPTEGY	APP DEVELOPMENT 000	14,442.75
11	110	07/01/2025	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,547.45
11	111	07/01/2025	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	64,025.00
11	112	07/01/2025	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	257.85
11	113	07/01/2025	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	600.00
11	114	07/01/2025	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	1,474.65
11	115	07/01/2025	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2025	61564	JENNA BURKERT	GAS REIMBURSEMENTS 000	60.00
11	117	07/01/2025	8035	IXL LEARNING INC	IXL RENEWAL 000	90,568.75
11	118	07/01/2025	21426	CHRISTA MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	119	07/01/2025	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	20,000.00
11	120	07/01/2025	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	7,402.80
11	121	07/01/2025	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	1.00
11	122	07/01/2025	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	8,195.37
11	124	07/01/2025	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	20,000.00
11	125	07/01/2025	60573	BENNY CRAFTON	POOL SERVICE AND REPAIR 000	23,849.98
11	126	07/01/2025	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	500.00
11	127	07/01/2025	60840	ROCKET ALUMNI SOLUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2025	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	25,000.00
11	130	07/01/2025	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	132	07/01/2025	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	134	07/01/2025	7601	LOREN MONTGOMERY	GAS REIMBURSEMENTS 000	60.00
11	135	07/01/2025	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2025	56974	DOUG HENNIGAN	GAS REIMBURSEMENTS 000	60.00
11	137	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	565.50
11	138	07/01/2025	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	11,130.00
11	139	07/01/2025	59410	STEPHEN MOSS	GAS REIMBURSEMENTS 051	60.00
11	140	07/01/2025	59170	MADISON ECKERT	GAS REIMBURSEMENTS 051	60.00
11	141	07/01/2025	59132	RAY BLAKE	GAS REIMBURSEMENTS 051	60.00
11	142	07/01/2025	57153	VICTORIA MEADOWS	GAS REIMBURSEMENTS 051	60.00
11	143	07/01/2025	7773	MABEE CENTER	BHS GRADUATION 000	29,831.13
11	145	07/01/2025	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	147	07/01/2025	1856	WALMART COMMUNITY	Supplies 099	120.37
11	148	07/01/2025	59431	LISA HARRIS	GAS REIMBURSEMENTS 051	60.00
11	149	07/01/2025	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	2,500.00
11	150	07/01/2025	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 627	93,827.66
11	151	07/01/2025	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2025	59717	JONATHAN SUTMILLER	GAS REIMBURSEMENTS 051	60.00
11	153	07/01/2025	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2025	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	713.00
11	155	07/01/2025	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	4,000.00
11	156	07/01/2025	59739	DAVISON FUELS & OIL LLC	FUEL CARD FOR THE DISTRICT - CARD 051	5,000.00
11	157	07/01/2025	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2025	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	500.00
11	159	07/01/2025	59766	DEREK SEROWSKI	GAS REIMBURSEMENTS 051	60.00
11	160	07/01/2025	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	73,000.00
11	162	07/01/2025	60594	BRITTANY ROBISON	GAS REIMBURSEMENTS 051	60.00
11	163	07/01/2025	60257	BRENNA HUMPHREY	GAS REIMBURSEMENTS 051	60.00
11	164	07/01/2025	60025	JORDAN PERCEFUL	GAS REIMBURSEMENTS 051	60.00
11	165	07/01/2025	60579	NACNY INK LLC	CONTRACTED SERVICES FOR PD - 367	20,000.00
11	166	07/01/2025	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	1,439.64
11	167	07/01/2025	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	7,559.70
11	168	07/01/2025	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	38,640.00
11	169	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	170	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	1,170.00
11	171	07/01/2025	60797	ALAINA WRIGHT	GAS REIMBURSEMENTS 051	60.00
11	172	07/01/2025	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	118.00
11	173	07/01/2025	60939	DAVID ZIMMERMAN	GAS REIMBURSEMENTS 051	60.00
11	174	07/01/2025	60899	JAMIE MEHAS	GAS REIMBURSEMENTS 051	60.00
11	175	07/01/2025	60767	OCAS, LLC	TRAINING 000	600.00
11	176	07/01/2025	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	65,566.71
11	177	07/01/2025	60254	RED ROVER	EMPLOYEE PORTAL 000	12,161.52
11	180	07/01/2025	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	6,052.50
11	181	07/01/2025	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,212.46
11	182	07/01/2025	58955	SECURE DOCS INC	SIGNERS 621	5,416.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	183	07/01/2025	60128	TEACHTOWN	enCore K-12 Student Software 621	44,785.00
11	184	07/01/2025	60759	AERO IT SOLUTIONS LLC	FortiGate-600E 1 Year Enterprise Protection 030	9,544.91
11	185	07/01/2025	58734	BEARCOM	REPAIRS ON EQUIPMENT 051	4,000.00
11	186	07/01/2025	60959	NAPA AUTO PARTS	SUPPLIES FOR TRANSPORTATION 051	3,651.32
11	187	07/01/2025	61019	RYLIE LITTLEJOHN	GAS REIMBURSEMENTS 051	60.00
11	188	07/01/2025	61050	GRIMSLEY'S INC	SOAP DISPENSERS 050	30,523.50
11	189	07/01/2025	2387	STAPLES CREDIT PLAN	SUPPLIES 000	500.00
11	190	07/01/2025	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	191	07/01/2025	61022	BRADY COMPANIES LLC	MAINTENANCE SUPPLIES 050	258,422.93
11	192	07/01/2025	60943	CONNOR WHITHAM	GAS REIMBURSEMENTS 051	60.00
11	193	07/01/2025	56625	BILL KNIGHT FORD	KEYS FOR BUS'S 051	1,000.00
11	194	07/01/2025	60941	MICHAEL DANIEL	GAS REIMBURSEMENTS 051	60.00
11	195	07/01/2025	60940	DEAN WILSON	GAS REIMBURSEMENTS 051	60.00
11	196	07/01/2025	61293	D&H UNITED FUELING SOLUTIONS INC	REPAIR FUELD TANKS - 051	500.00
11	197	07/01/2025	61325	STETSON & ASSOCIATES	CONSULTING SERVICES 000	18,132.18
11	198	07/01/2025	61396	SHEILA K REED	ANNUAL EMPLOYEE PHYSICALS 000	7,500.00
11	199	07/01/2025	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	6,000.00
11	200	07/01/2025	61560	JORDAN NAGEL	GAS REIMBURSEMENTS 051	60.00
11	201	07/01/2025	1856	WALMART COMMUNITY	MISC PURCHASES 621	225.78
11	202	08/07/2025	55845	5 STAR STUDENTS	APP FOR 5 STAR SUBSCRIPTION 004/005	5,250.00
11	203	08/07/2025	60463	ZEN NUN CING	INTERPRETER SERVICES 000	500.00
11	204	08/07/2025	60658	MARIA WENTWORTH	INTERPRETER SERVICES 000	2,000.00
11	205	08/07/2025	60676	CTR FOR INDIV WITH PHYS CHALLENGES	ASL INTERPRETATION SERVICES (MAY BE SPED) 000	1,500.00
11	206	09/24/2025	61686	FLEET FUELS LLC	FUEL FOR THE DISTRICT 051	215,000.00
11	207	10/09/2025	55669	VARITRONICS LLC	TONER FOR OVERSIZE PRINTER	1,066.09
11	209	10/10/2025	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	300.00
11	210	01/01/2026	61838	SCHOOLINKS, INC	ACADEMIC TRACKING SOFTWARE 000	14,500.00
11	211	01/27/2026	61861	THE BRIDGES FOUNDATION	Work Adjustment Program 618	4,787.54
11	212	02/12/2026	61874	MARIA DELPOZO	TRANSLATOR 000	500.00
11	213	03/05/2026	59907	TRAETON DANSBY	PER DIEM 541	500.00
11	214	03/05/2026	60892	KATELIN BLEDSOE	PER DIEM 541	500.00
11	215	03/05/2026	59540	SIERRA D THOMPSON	PER DIEM 541	500.00
11	216	04/21/2026	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	250.00
11	500	07/01/2025	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	3,703.10
11	501	07/01/2025	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	10,000.00
11	502	07/01/2025	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	5,000.00
11	503	07/01/2025	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006/697	523.99
11	504	07/01/2025	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	1,768.42
11	505	07/01/2025	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	3,323.84

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	506	07/01/2025	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	6,996.08
11	507	07/01/2025	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,380.89
11	508	07/01/2025	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	43.78
11	509	07/01/2025	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	1,870.76
11	510	07/01/2025	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	982.51
11	511	07/01/2025	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	1,767.25
11	512	07/01/2025	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	90.82
11	513	07/01/2025	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	7,837.67
11	514	07/01/2025	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,580.52
11	516	07/01/2025	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	100.00
11	517	07/21/2025	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316-705	1,000.00
11	518	11/13/2025	5592	ADMIRAL EXPRESS LLC	INDIAN ED - 561	1,074.64
11	530	07/01/2025	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2025	59412	BRENDA SHAW	REIMB TRAVEL/PHYSICAL/CCOS 000	1,336.50
11	532	07/01/2025	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	500.00
11	533	07/01/2025	61155	JACE CALDWELL	REIMBURSE GAS - 000	224.00
11	535	07/01/2025	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/02/2025	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	537	07/01/2025	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/02/2025	56104	CODY COONCE	REIMBURES TRAVEL 000	1,572.50
11	539	07/01/2025	53741	DANIEL DEITZ	PER DIEM 000	140.00
11	540	07/01/2025	53742	JESSICA JERNEGAN	REIMBURSE TRAVEL 000	736.50
11	541	07/01/2025	7978	JOHN STOCKTON	REIMBURSE TRAVEL TO OFFICE ON WEEKENDS 000	200.00
11	542	07/01/2025	61595	RYANN WATSON	REIMB TRAVEL - 000	662.68
11	543	07/01/2025	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	544	07/01/2025	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	721.50
11	545	07/01/2025	59275	KATHY GILLIAM	PER DIEM 561	500.00
11	546	07/01/2025	61559	BENJAMIN WATSON	roll over-Per Diem 613/697	1,200.00
11	547	07/01/2025	56673	STEVEN SCOTT	REIMB TRAVEL/PURCHASES - 030	500.00
11	548	07/01/2025	56733	DINAH BENAVIDES	PER DIEM 000/613/621/615	1,951.40
11	549	07/01/2025	3303	AMY RENEAU	REIMB TRAVEL/PURCHASES - 030	500.00
11	550	07/01/2025	4352	ROWLAND VERNON	REIMBURSEMENTS 004	2,241.05
11	551	07/01/2025	1677	TINA FRANCIS	REIMBURSE TRAVEL 561	500.00
11	574	01/05/2026	61434	KRISTIN BROWN	PER DIEM GYLO 541	314.45
11	575	01/05/2026	57423	KYLE SMITH	PER DIEM GYLO 541	833.24
11	576	01/05/2026	56217	WESLEY COLEMAN	PER DIEM GYLO 541	419.91
11	577	01/05/2026	61843	JERAMIE TEW	PER DIEM GYLO 541	393.00
11	578	01/05/2026	59572	LAUREN LAWSON	PER DIEM GYLO 541	402.21
11	579	01/05/2026	57135	DENVER BOREN	PER DIEM GYLO 541	438.96
11	580	01/05/2026	60555	RACHEL MORIE	PER DIEM GYLO 511	301.00
11	581	01/05/2026	61842	JAMIE COPENHAVER	PER DIEM GYLO 511	330.00
11	582	01/05/2026	60896	AMBER FLOWERS	PER DIEM GYLO 511	301.00
11	583	01/05/2026	5928	LESLIE HAYNES	PER DIEM GYLO 541	379.69

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	584	01/05/2026	59595	RACHEL CHINSETHAGID	PER DIEM GYLO 541	815.14
11	585	01/05/2026	61249	JOSH REGNIER	PER DIEM GYLO 541	783.21
11	586	01/05/2026	61841	AUTUMN D MARTIN	PER DIEM GYLO 541	260.00
11	587	01/05/2026	56480	JAMIE GUTHRIE	PER DIEM GYLO 541	469.81
11	588	01/05/2026	60948	KELLAN HAFFNER	PER DIEM GYLO 541	401.45
11	589	01/05/2026	60962	TARA GORDON	PER DIEM GYLO 541	298.81
11	590	01/05/2026	61291	MIKE BLAIR	PER DIEM GYLO 541	215.00
11	591	01/05/2026	59432	TIFFANY DESAULNIERS	PER DIEM GYLO 541	245.75
11	592	01/05/2026	52626	RICH WALLACE	PER DIEM GYLO 541	215.00
11	593	01/05/2026	61834	MALIA HAUGHT	PER DIEM GYLO 541	301.00
11	594	01/05/2026	61832	CIERRA REECE	PER DIEM GYLO 541	301.00
11	595	01/05/2026	61831	KELSEY PLUMMER	PER DIEM GYLO 541	301.00
11	596	01/05/2026	61833	KAITLIN GALINDO	PER DIEM GYLO 541	301.00
11	597	01/05/2026	60224	CURTIS WHITELEY	PER DIEM GYLO 541	301.00
11	598	01/05/2026	59405	NATALI D DAVIDSON	TRAVEL REIMB 541	432.84
11	599	05/08/2026	59916	MATTHEW STRAIT	GAS REIMBURSEMENT 051	103.63
11	700	07/01/2025	61532	CASEY JORDAN	ASSISTANT GIRLS WRESTLING COACH (MONTHLY) 021	2,164.98
11	701	07/01/2025	60874	ALAINA WRIGHT	VARSITY HEAD STUNT COACH (MONTHLY) 021	6,920.00
11	702	07/01/2025	60910	DAVID ZIMMERMAN	HEAD VARSITY BOYS SWIM COACH (MONTHLY) 021	6,420.00
11	703	07/01/2025	61375	BRILEY TURNHAM	MIDDLE SCHOOL HEAD DANCE COACH (MONTHLY) 021	1,337.50
11	704	07/01/2025	21435	RENEE HAACK	8TH GRADE VOLLEYBALL COACH 021	2,407.50
11	705	07/01/2025	61567	CORDELIA BRAY	VARISY ASSISTANT DANCE COACH 021	2,407.50
11	706	07/01/2025	60374	TREY ODAM	ASSISTANT WRESTLING COACH (MONTHLY) 021	1,337.48
11	707	07/01/2025	60918	RACHEL ZIMMERMAN	VARSITY ASSISTANT SWIM COACH (021)	1,605.00
11	708	07/01/2025	60348	RICHARD KYLE EVANS	VARSITY BOYS ASSISTANT SOCCER COACH 021	1,621.25
11	711	07/01/2025	60431	MICHAEL DANIEL	VARSITY GIRLS HEAD COACH (MONTHLY) 021	2,942.50
11	712	07/01/2025	60848	PHIL HOLLAND	MIDDLE SCHOOL ASSISTANT TENNIS COACH 021 (MONTHLY)	3,804.40
11	713	07/01/2025	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 021	4,838.75
11	714	07/01/2025	61568	MATTHEW A FUNK	MS HEAD BOYS SOCCER COACH (MONTHLY) 021	600.00
11	716	07/01/2025	60873	CARA ROGERS	ASSISTANT CHEER COACH (MONTHLY) 021	2,250.00
11	718	07/01/2025	60879	JAMIE HARMON-HUFF MEHAS	JV ASSISTANT CHEER/STUNT COACH 021	2,640.00
11	719	07/01/2025	59666	ERIN FLANNERY RODEN	VARSITY ASST JV/8TH GRADE VOLLEYBALL COACH 021	2,808.75
11	720	07/01/2025	61575	MASON NAIFEH	VARSITY WRESTLING ASSISTANT COACH (MONTHLY) 021	4,066.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	721	07/01/2025	60240	MIKE INCREMONA	9TH GRADE ASSISTANT FOOTBALL COACH 021 (MONTHLY)	1,872.50
11	724	07/01/2025	60506	EPHRAIM REDDEN	ASSISTANT JV BASEBALL COACH (MONTHLY) 021	2,086.50
11	725	07/01/2025	60265	MACEY DIONNE TURLEY	VARSITY ASST FAST PITCH SOFTBALL (MONTHLY) 021	4,066.00
11	726	07/01/2025	61101	DALLAS BEELER	VARSITY ASST BASEBALL COACH 021	2,086.50
11	727	07/01/2025	59614	KARI RIANE ANDERSON	VARSITY ASSISTANT VOLLEY BALL COACH 021 (MONTHLY)	1,605.00
11	728	07/01/2025	59744	BRANDON KYLE COGAN	JV WHITE- HEAD BASEBALL COACH 021	100.00
11	729	07/01/2025	61625	CODY NGUYEN	8TH GRADE BOYS BASKETBALL 021 (MONTHLY)	1,307.75
11	730	07/01/2025	60900	DARRELL E BEELER	VARSITY ASSISTANT BASEBALL COACH 021	2,086.50
11	732	08/01/2025	60319	JAMIE FINLEY	REIMBURSE GAS PURCHASE FOR SCHOOL VEHICLE 051	50.10
11	733	08/01/2025	61123	AVERY FINLEY	REIMBURSE GAS PURCHASE FOR SCHOOL VEHICLE 051	50.10
11	735	08/01/2025	60858	TRAVEYON ARMSTRONG	ASSISTANT BOYS TRACK / 9TH GD FB 021 (MONTHLY)	3,091.05
11	737	08/01/2025	61660	RODRICK TRAYLOR	8TH GRADE BOYS BASKETBALL COACH 027	1,471.25
11	739	08/01/2025	61803	CURTIS T.K. BORGE	WRESTLING 027	3,510.00
11	740	09/01/2025	61734	ALFONSO J GARCIA	GIRLS ASSISTANT SOCCER COACH (MONTHLY) 021	495.00
11	1000	07/01/2025	61011	SHERRY MCMILLAN	CONTRACTED SERVICES 000	1,000.00
11	1001	07/01/2025	61417	OPSRC	OPSRC MEMBERSHIP FEE 000	2,500.00
11	1002	07/01/2025	61542	DUSTIN EDWARD HOWARD	CONSULTING FEE (INNOVATION LAB) 095	3,675.00
11	1003	07/01/2025	61548	CHRISTOPHER RODRIGUEZ	CREATIVE HUB CONSULTING FEE (INNOVATION LAB) 095	3,075.00
11	1004	07/01/2025	59222	BRIDGET COOK	PER DIEM 511	1,726.59
11	1005	07/01/2025	60583	PAMELA STEVENSON	REIMB COST OF AUDIO INSTAL INCIDENTALS EE GYM 010	606.91
11	1006	07/01/2025	1856	WALMART COMMUNITY	FACS Supplies 412-314-705	1,385.72
11	1007	07/01/2025	61600	HARP'S FOOD STORES INC	FACS Supplies 412-314-705	1,000.00
11	1008	07/01/2025	56745	RESPONSIVE LEARNING, LP	TLE Recertification Training 005	90.00
11	1009	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316 & 312-705	615.00
11	1010	07/01/2025	53545	LORI HEARD	Travel Reimbursement OK Summit Conf 412-316-705	31.50
11	1011	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR AUGUST CONFERENCE 421	600.00
11	1012	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	STATEWIDE REIMBURSED FOR DAMAGE SIGN 000	2,490.90
11	1013	07/01/2025	61450	MCKENNA EDDINGS	PER DIEM GYTO 511	140.00
11	1014	07/01/2025	60933	KELSEY LANE	PER DIEM GYTO 511	140.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1015	07/01/2025	60895	AMANDA RUTHERFORD	PER DIEM GYTO 511	458.24
11	1016	07/01/2025	61446	MADISON ENGLIS	PER DIEM GYTO 511	140.00
11	1017	07/01/2025	60555	RACHEL MORIE	PER DIEM GYTO 511	234.17
11	1018	07/01/2025	61447	ALEANA J LANE	PER DIEM GYTO 511	140.00
11	1019	07/01/2025	60893	ALISON BEACH	PER DIEM GYTO 511	140.00
11	1021	07/01/2025	61449	PATRICIA BEAVERS	PER DIEM GYTO 511	140.00
11	1022	07/01/2025	61448	ELAINA MARTIN	PER DIEM GYTO 511	140.00
11	1023	07/01/2025	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	150.00
11	1024	07/01/2025	59560	MICHAEL SHAW	Per Diem, July Nashville Conference 412-312-705	492.90
11	1025	07/01/2025	61246	DAVID MEYER	Per Diem, July Harvard Conference 005	520.32
11	1027	07/01/2025	2766	MARDEL'S	SCHOOL SUPPLIES 009	200.00
11	1028	07/01/2025	59487	LYDIA WILSON	2025 - 2026 TRAVEL REIMBURSEMENT	736.50
11	1029	07/01/2025	3294	MELISSA LYTLE	Per Diem 621	569.57
11	1030	07/01/2025	57399	LIBBY MCNAMARA	2025 NDSC CONVENTION 621	502.20
11	1031	07/01/2025	53807	LIBBY VANDOLAH	2025 - 2026 TRAVEL REIMBURSEMENT	421.00
11	1032	07/01/2025	60920	AMERICAN PLANT PRODUCTS & SERVICES	Potting Soil	853.60
11	1033	07/01/2025	54987	OKLA ASSOC OF CAREER & TECH	OK Summit Registration 412-316- 705	275.00
11	1034	07/01/2025	60877	DANIAL KARNES	Travel Reimbursement 412-316- 705	100.00
11	1035	07/01/2025	51624	ALPHA AWARDS	TEACHER NAME TAGS 009	500.00
11	1036	07/01/2025	57575	OATECA	Annual License 621	1,200.00
11	1037	07/01/2025	5336	STARFALL EDUCATION FOUNDATION	Membership 621	355.00
11	1038	07/01/2025	60252	REALLY GREAT READING COMPANY, LLC	School Subscriptions 621	5,750.00
11	1039	07/01/2025	55185	LEXIA LEARNING SYSTEMS, INC.	Reading Subscription Renewal 621	3,450.00
11	1040	07/01/2025	5463	LEARNING A-Z	Raz Plus Renewal 621	5,456.00
11	1042	07/01/2025	60949	KATELYN SNOW	PER DIEM NURSE CONFERENCE 027	120.00
11	1043	07/01/2025	58980	TIA MORROW	PER DIEM NURSE CONFERENCE 027	120.00
11	1045	07/01/2025	57663	ARDATH LAMB	PER DIEM NURSE CONFERENCE 027	281.00
11	1046	07/01/2025	59503	TRACY STEPHENS	PER DIEM NURSE CONFERENCE 027	281.00
11	1047	07/01/2025	3839	AMAZON.COM, LLC	BOOK ORDER FOR CE 511	40.95
11	1048	07/01/2025	58702	HEGGERTY PHONEMIC AWARENESS	LICENSE RENEWAL FOR CE 511	445.00
11	1049	07/01/2025	59236	CURRICULUM ASSOCIATES, LLC	ELEVATION PLATFORM FY26 572	10,513.75
11	1050	07/01/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH PD SESSIONS - READING STRUCTURED LITERACY 367	8,400.00
11	1051	07/01/2025	52270	PEARSON	FY26 TESTING MATERIALS FOR GIFTED PROGRAM 020	7,168.92

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1052	07/01/2025	57264	ESGI, LLC	RENEWAL LICENSES FOR CE FY26 511	6,734.00
11	1053	07/01/2025	58210	JOURNEYED.COM INC	Adobe Licenses 412-316-705	2,500.00
11	1054	07/01/2025	59330	IMAGINE LEARNING LLC	LICENSE RENEWAL AND PD FY26 572	4,950.00
11	1055	07/01/2025	59802	TEACHERS CLG READING & WRITING	CONTRACTED SERVICES FOR PD 541	46,212.28
11	1056	07/01/2025	61282	CHARBRICE EVANS	PERDIEM FOR TRAVEL 412-315- 505	569.65
11	1058	07/02/2025	58686	SCHOOL SPECIALTY	School Items 003	1,021.51
11	1060	07/02/2025	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	REGISTRATION FEES FOR K CARDWELL 367	1,360.00
11	1061	07/02/2025	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 007	5,194.75
11	1062	07/02/2025	57023	L & M OFFICE FURNITURE	INNOVATION LAB FURNITURE 095	4,373.34
11	1063	07/02/2025	1856	WALMART COMMUNITY	Walmart General fund purchases 002	69.30
11	1064	07/02/2025	51624	ALPHA AWARDS	Name tags for 25-26 002	171.00
11	1065	07/02/2025	1856	WALMART COMMUNITY	Classroom Supplies 412-314-505	1,187.37
11	1066	07/02/2025	58734	BEARCOM	Walkies & Batteries 007	1.00
11	1067	07/02/2025	53734	OK DECA	DECA Registrations 412-312-705	376.00
11	1068	07/02/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	Printer Expenses 007	1.00
11	1069	07/02/2025	58702	HEGGERTY PHONEMIC AWARENESS	Subscription 007	2,489.00
11	1070	07/02/2025	60759	AERO IT SOLUTIONS LLC	MOUNTING BRACKETS	332.65
11	1071	07/07/2025	55895	FISLERDATA, LLC	School Subscription 9/25-9/26 011	369.00
11	1072	07/07/2025	52916	SCHOLASTIC MAGAZINES	Scholastic News/Sciencespin 008	3,025.49
11	1074	07/07/2025	8035	IXL LEARNING INC	IXL LIVE: SCHOOL EDITION PD 541	3,600.00
11	1075	07/07/2025	70080	STUDIES WEEKLY, INC	WEBINAR SESSION FOR PD 541	500.00
11	1076	07/07/2025	58530	SAVVAS LEARNING COMPANY	MY PERSPECTIVES PD 541	3,700.00
11	1077	07/07/2025	52916	SCHOLASTIC MAGAZINES	Storey, Garrett, Osburn, Slater 009	1,171.87
11	1078	07/07/2025	59275	KATHY GILLIAM	PER DIEM GOVERNANCE CONFERENCE 511	230.93
11	1079	07/07/2025	54406	MARENEM INC	New classroom sets 001	499.47
11	1080	07/10/2025	624	GOPHER SPORTS	PE Equipment 012	500.00
11	1081	07/10/2025	2017	LAKESHORE LEARNING MATERIALS	New K rooms 000	4,539.39
11	1082	07/10/2025	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY MATERIALS 333	29,418.92
11	1083	07/10/2025	58450	QUAVERMUSIC.COM	MUSIC CURRICULUM K-5 333	38,220.00
11	1084	07/10/2025	57137	BEDFORD, FREEMAN & WORTH	AP ECONOMICS MATERIALS 333	192.00
11	1085	07/10/2025	59764	LAB-AIDS, INC	SCIENCE AND GLOBAL ISSUES BIOLOGY, 333	15,106.39
11	1086	07/10/2025	5643	CENGAGE LEARNING	MATH BOOKS GR 1-4 333	12,852.00
11	1087	07/10/2025	58702	HEGGERTY PHONEMIC AWARENESS	LITERACY SUPPLIES 333	658.56
11	1088	07/10/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	HMH INTO READING K-6 333	2,036.69

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1089	07/10/2025	1667	THOMPSON SCHOOL BOOK DEPOSITORY	LEVELED READER BUNDLES 333	11,040.96
11	1090	07/14/2025	60257	BRENNA HUMPHREY	Travel Reimbursement 412-314-705	1,247.52
11	1091	07/14/2025	51624	ALPHA AWARDS	New Hire Name tags	51.00
11	1092	07/14/2025	55566	CEV MULTIMEDIA, LTD	Ag. Curriculum 412-311-705	3,250.00
11	1093	07/16/2025	61029	VISTA HIGHER LEARNING INC	EL PL IMPLEMENTATION PD 572	4,105.37
11	1094	07/16/2025	57106	MEGAN DELAY	Ok Summit Reimbursement 412-314-705	160.00
11	1095	07/21/2025	58605	CING S MANSAN	INTERPRETATION SERVICES 000	750.00
11	1096	07/21/2025	58714	BIXBY PUBLIC SCHOOLS - PRINTSHOP	SRA PRINT ORDER 367	36,000.00
11	1097	07/21/2025	52901	HEATHER WITHEM	Travel Reimbursement 412-316-705	221.06
11	1098	07/21/2025	60259	ELIZABETH FRISILLO	Educational Purchases for School 003	500.00
11	1099	07/21/2025	6788	H&H PRINTER SERVICES	Toner Cartridges 412-316-705	2,268.00
11	1100	07/21/2025	61417	OPSRC	REGISTRATIONS FOR LETRS PD 511	1,450.00
11	1101	07/21/2025	57100	LESSONPIX CUSTOM LEARNING MATERIALS	621-Subscription Renewal	680.40
11	1102	07/21/2025	61514	ROBERT K BOST	HEARING OFFICIAL FEES 022	13,600.00
11	1103	07/21/2025	55185	LEXIA LEARNING SYSTEMS, INC.	LETRS CONNECT 1 YR LICENSE 367	189.00
11	1104	07/25/2025	58734	BEARCOM	WALKIES FOR THE DISTRICT 376	62,973.80
11	1105	07/25/2025	61605	PARCHMENT AN INSTRUCTURE COMPANY	TRANSCRIPT SERVICES 000	8,404.00
11	1106	07/21/2025	61607	EDYNAMIC LP	MS LEARNING LIBRARY 333/004	5,600.00
11	1108	07/21/2025	70099	OKLAHOMA FFA ASSOC.	Membership & Convention Registration 311	2,444.00
11	1109	07/21/2025	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION STRATEGIES 572	10,513.75
11	1110	07/21/2025	60982	INSPIRING YOUNG LEARNERS INC	Yearly subscription 001	277.60
11	1111	07/21/2025	555	FLINN SCIENTIFIC, INC.	Science Classroom Supplies 005	1,137.22
11	1112	07/21/2025	7057	PREFERRED BUSINESS SYSTEMS LLC	poster paper and ink 003	1,000.00
11	1113	07/21/2025	51624	ALPHA AWARDS	staff name tags 003	200.00
11	1114	07/21/2025	56274	FCCLA	Dues 412-314-505	524.00
11	1115	07/21/2025	1276	HERTZBERG-NEW METHOD, INC.	Library Books 015	4,504.66
11	1116	07/21/2025	57264	ESGI, LLC	15 license 25-26 school year 010	3,885.00
11	1117	07/21/2025	52916	SCHOLASTIC MAGAZINES	25-26 renewals 010	2,700.00
11	1118	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	ACADEMIC 4 CAM ADD (INNOVATION LAB) 095	2,573.32
11	1119	07/21/2025	60329	PAULLA C SLAWSON	Contract Psych 621	45,000.00
11	1120	07/30/2025	633	GREAT EXPECTATIONS NSU	GE coaching days 002	1,500.00
11	1121	07/30/2025	5336	STARFALL EDUCATION FOUNDATION	25-26 renewal 010	355.00
11	1122	07/30/2025	3102	REALITY WORKS	HS FACS ORDER 421	14,013.02
11	1123	07/30/2025	3102	REALITY WORKS	HS AG ORDER 421	2,191.95

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1124	07/30/2025	60640	CHARACTERSTRONG LLC	PREK-6 TIER 1 RENEWAL V24 FY26 552	9,992.00
11	1125	07/30/2025	3057	SCHOOL NURSE SUPPLY, INC.	RECOVERY COUCH, OITNMENT, ACETAMINOPHEN 027	1,265.74
11	1126	07/30/2025	61604	THE RAILROAD YARD INC	Classroom Supplies 412-311	8,624.06
11	1127	07/30/2025	3839	AMAZON.COM, LLC	412 Money for Classroom Supplies 412-316-705	4,127.43
11	1128	07/30/2025	60665	GETMARKED, INC	Annual Licensing Subscription 005	700.00
11	1129	07/30/2025	3228	DICK BLICK ART MATERIALS	Art Class Supplies 005	1,618.03
11	1130	07/30/2025	53098	B & H PHOTO	ORDER FOR HS BROADCASTING 421	12,535.49
11	1131	07/30/2025	59221	FOLLETT CONTENT SOLUTIONS	Misc. Books 024	4,500.00
11	1132	08/03/2025	5643	CENGAGE LEARNING	LARSON'S INTERMEDIATE ALGEBRA 333	2,887.50
11	1133	08/03/2025	61425	DELTAMATH SOLUTIONS INC	Instructional Videos/online assessments 011	660.00
11	1134	08/03/2025	60310	LAUNCH PEAK PERFORMANCE	Kristen Hale PD 003	400.00
11	1135	08/03/2025	51624	ALPHA AWARDS	name tags 010	189.00
11	1136	08/03/2025	4724	BLICK ART MATERIALS	art supplies 010	475.00
11	1137	08/03/2025	55895	FISLERDATA, LLC	My Conference Time 005	369.00
11	1138	08/03/2025	58686	SCHOOL SPECIALTY	kinder supplies 010	937.31
11	1139	08/07/2025	61580	ROCHESTER 100 INC	3rd Grade Folders 001	420.42
11	1140	08/07/2025	54393	CAREER TECH	New Teacher 412-314-505	30.00
11	1141	08/07/2025	61627	BERCHER CERAMIC SUPPLIES INC	Clay for Art Class 005	750.00
11	1142	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Library Purchases 023	9,176.00
11	1143	08/07/2025	5643	CENGAGE LEARNING	Curriculum 412-316	12,015.70
11	1144	08/07/2025	57291	HEARTLAND AED, INC	AED PADS 027	457.90
11	1145	08/07/2025	59221	FOLLETT CONTENT SOLUTIONS	Follett 023	5,310.00
11	1146	08/08/2025	99999	BIXBY PUBLIC SCHOOLS	PRINTING OF READING BOOKS 367/421	1,047.97
11	1147	08/13/2025	57611	DARCY KICKEY	motor lab Items reimbursement 010	15.25
11	1148	08/13/2025	5463	LEARNING A-Z	RENEWAL LICENSES AND PD 572	3,407.00
11	1149	08/13/2025	58972	NOODLETOOLS, INC	Student Access for Noodletools 018	490.00
11	1150	08/13/2025	54083	FOLLETT SCHOOL SOLUTIONS LLC	Books for Library 018	12,739.31
11	1151	08/13/2025	5643	CENGAGE LEARNING	Books for Library 018	6,837.39
11	1152	08/13/2025	5463	LEARNING A-Z	renewal 010	5,456.00
11	1153	08/13/2025	1276	HERTZBERG-NEW METHOD, INC.	Books to order 014	6,464.61
11	1154	08/22/2025	59065	GENERATION GENIUS	curriculum 002	1,995.00
11	1155	08/25/2025	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,422.42
11	1156	08/26/2025	61639	KSA EVENTS	KSA EVENTS INSTALLMENT CORRECTION 000	20,662.26
11	1157	08/27/2025	5463	LEARNING A-Z	Reading A-Z subscription 002	121.50
11	1158	08/27/2025	59141	FASTSIGNS - BROKEN ARROW	Academic All State Plaques 005	461.55
11	1159	08/27/2025	57426	MIDWEST BIOSERVICE COMPANY LLC	Microscope Repairs 005	95.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1160	08/27/2025	8035	IXL LEARNING INC	25 - IXL LICENSES FOR STUDENT USE 518	825.00
11	1161	08/28/2025	57163	WESTCO LAMINATING SERVICES	Laminator repair 001	3,720.00
11	1162	08/28/2025	61012	CHELSEA WOODWARD	PETTING ZOO 002	1,400.00
11	1163	08/28/2025	58702	HEGGERTY PHONEMIC AWARENESS	renewal for 25-26 010	623.00
11	1164	08/28/2025	59039	JUSTIN CHEATHAM	PER DIEM 000	200.00
11	1165	08/28/2025	58296	AMANDA STEPHENS	PER DIEM 000	200.00
11	1166	08/28/2025	58284	JULIE PROX	PER DIEM 000	200.00
11	1167	08/28/2025	59038	MATT DOTSON	PER DIEM 000	200.00
11	1168	08/28/2025	61647	PABLO AGUIRRE	PER DIEM 000	200.00
11	1170	09/02/2025	61413	VENTRIS LEARNING	Teacher Manuals 007	451.50
11	1171	09/02/2025	59980	ISOGRAD INC	ISOGRAD TOSA ED PACK AND ISOGRAD PLATFORM 421	10,170.00
11	1172	09/03/2025	58711	CHILD1ST PUBLICATIONS LLC	Educational order 007	700.00
11	1174	09/03/2025	55882	FCCLA NE-3	DISTRICT DUES 412-314-505	150.00
11	1175	09/03/2025	57401	OSU EXTENSION - TULSA COUNTY	3rd grade field trip 001	350.00
11	1176	09/03/2025	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Patton - Science 009	301.28
11	1177	09/04/2025	5690	HOBBY LOBBY	FACS Supplies 412-314-705	800.00
11	1178	09/04/2025	59893	CONNECT AND RESTORE, LLC	CONSULT 001	600.00
11	1179	09/04/2025	56227	CDW-G 2	5 lenova chrombooks, 5 education upgrades 198	1,749.15
11	1180	09/04/2025	1856	WALMART COMMUNITY	OT/PT sensory activities 010	15.12
11	1181	09/05/2025	1245	THE PAPERWORK COMPANY	building Signs 001	1,100.00
11	1182	09/05/2025	59893	CONNECT AND RESTORE, LLC	Professional Development 012	400.00
11	1183	09/05/2025	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	MATH BOOKS 333	4,360.00
11	1184	09/05/2025	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	READING BOOKS 333	1,938.83
11	1185	09/05/2025	60522	KAYLA CARDWELL	PER DIEM 367	2,000.00
11	1186	09/05/2025	61415	THE SUSTAIN GROUP LLC	TV RECYCLING FEE - LCD 030	2,000.00
11	1187	09/05/2025	1245	THE PAPERWORK COMPANY	Parking Violation Stickers 005	342.24
11	1188	09/08/2025	2272	LOWE'S	supplies for shop class 099	150.00
11	1189	09/08/2025	61196	TECHNOLOGY STUDENT ASSOCIATION	Blue Cap 412-315-505	500.00
11	1190	09/08/2025	4724	BLICK ART MATERIALS	art supplies 010	544.36
11	1191	09/08/2025	54393	CAREER TECH	TSA Bootcamp 412-315-505	30.00
11	1192	09/09/2025	61654	HEALTH PRODUCTS FOR YOU	Folding toilet 198	324.99
11	1193	09/10/2025	57854	CASEY MACHADO	Stillwater Mileage Reimbursement 005	119.00
11	1194	09/10/2025	5336	STARFALL EDUCATION FOUNDATION	Starfall Subscription 003	355.00
11	1195	09/11/2025	57271	LEARNING WITHOUT TEARS	SRA MATERIALS 367	1,644.30
11	1197	09/11/2025	60784	DRONE COMPETITION GATES	Game Elements for Drone Classes 412-315-505	400.00
11	1198	09/12/2025	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	Classroom Supplies 004	1,533.24

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1199	09/12/2025	4592	LIVESAY ORCHARDS	1st grade pumpkin patch field trip 001	1,540.00
11	1200	09/12/2025	59134	GLOWFORGE, INC	Materials & subscription 412-315-505	1,000.00
11	1201	09/12/2025	61140	ROBOLINK INC	Drone parts & repairs 412-315-505	1,000.00
11	1202	09/12/2025	59102	FIRST EDUCATIONAL RESOURCES	GRADE REFORM PD 541	30,000.00
11	1203	09/12/2025	61671	SHANNON PINSON	PER DIEM 613/697	350.00
11	1204	09/12/2025	56809	JESSICA THORNTON	PER DIEM 613/697/541	384.80
11	1205	09/15/2025	59742	ALLISON MORRIS	PER DIEM 541/552	813.97
11	1206	09/15/2025	61676	SCOTTISH RITE FOR CHILDREN	STUDENT MATERIALS ORDER 511	905.25
11	1207	09/16/2025	60890	MELANIE ANKERSHEIL	PER DIEM CD CONFERENCE 511	442.55
11	1208	09/16/2025	60303	LESA MOORE	PER DIEM CD PD 511	657.85
11	1209	09/16/2025	60926	MELISSA MCDONALD	PER DIEM CD CONFERENCE 511	200.00
11	1210	09/16/2025	57291	HEARTLAND AED, INC	AED PADS 027	6,410.60
11	1211	09/17/2025	61670	KARI A CRUZAN	MATH TUTORING FOR EMPOWER STUDENTS 518	3,780.00
11	1212	09/17/2025	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	283.80
11	1213	09/22/2025	57562	TULSA BOTANIC GARDEN	2nd grade field trip 001	575.00
11	1214	09/22/2025	58588	SCHOLASTIC EDUCATION	Mapskills workbooks 008	1,079.10
11	1215	09/22/2025	5188	ULINE	BACC Setup (Phase 1) 095	3,782.81
11	1216	09/22/2025	8275	NATIONAL BUS SALES	REPAIR OF BLUE BIRD (INSURANCE PD & MANNFORD PD)	44,329.74
11	1218	09/22/2025	59927	KRISTEN RODRIGUEZ	PER DIEM CD CONFERENCE 511	200.00
11	1219	09/24/2025	61687	CHRISTY HEDGES	SLP-Contracted 697	500.00
11	1220	09/24/2025	6208	APPLE EDUCATIONAL SALES	Mac Mini 004	4,850.00
11	1221	09/25/2025	61689	MARY JO SIMPSON	Contract Psychologist 621	35,000.00
11	1222	09/25/2025	60522	KAYLA CARDWELL	PER DIEM TLC CONFERENCE 541	188.10
11	1223	09/25/2025	57669	TRISH WALLER	PER DIEM TLC CONFERENCE 541	146.50
11	1224	09/25/2025	56962	MEGAN HILL	PER DIEM TLC CONFERENCE 541	146.50
11	1225	09/25/2025	59645	SARAH ENGLAND	PER DIEM TLC CONFERENCE 541	717.45
11	1226	09/25/2025	55104	KARI SMITH	PER DIEM TLC CONFERENCE 541	1,288.50
11	1227	09/25/2025	61452	TONYA MORGAN	PER DIEM TLC CONFERENCE 541	588.72
11	1228	09/25/2025	59964	ABBEY ENGLS	PER DIEM TLC CONFERENCE 541	146.50
11	1229	09/25/2025	60856	CARLEY HOSIER	PER DIEM TLC CONFERENCE 541	172.21
11	1230	09/25/2025	59540	SIERRA D THOMPSON	PER DIEM TLC CONFERENCE 541	411.68
11	1231	09/25/2025	60892	KATELIN BLEDSOE	PER DIEM TLC CONFERENCE 541, 552	364.49
11	1232	09/25/2025	61691	CRYSTAL RUCKER	PER DIEM TLC CONFERENCE 541	146.50
11	1236	09/29/2025	61693	TESSA M DORRELL	Miss Oklahoma Assembly 007	351.00
11	1237	09/29/2025	61184	MISS OKLAHOMA ORGANIZATION INC	Booking fee 007	15.00
11	1238	09/29/2025	1856	WALMART COMMUNITY	Supplies & equipment 095	252.08
11	1241	09/30/2025	55856	FIELDHOUSE GEAR, INC	FCCLA Member shirts 412-314-505	250.00

Bixby Public Schools
Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1242	09/30/2025	21380	CARMICHAEL'S PRODUCE	Pumpkins Kitchen Supplies 412-314-505	250.00
11	1243	10/01/2025	61697	BASICS PLUS INC	BOOK ORDER FOR CI 511	4,050.00
11	1244	10/01/2025	3420	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES 027	1,255.64
11	1245	10/02/2025	60252	REALLY GREAT READING COMPANY, LLC	Elementary/Kindergarten	16,021.50
11	1246	10/02/2025	59543	IGNITE2UNITE, LLC	Teacher PD Speaker 012	3,700.00
11	1247	10/02/2025	61600	HARP'S FOOD STORES INC	618-Groceries for Student Classes 618	400.00
11	1248	10/03/2025	61764	ALMA SERNA	REIMBURSE IDENTIGO 000	58.25
11	1249	10/03/2025	60598	JUNIOR ACHIEVEMENT OF OKLAHOMA INC	Bridge the Gap Funds-5th Grade Field Trip 012	5,480.00
11	1250	10/06/2025	624	GOPHER SPORTS	Zehder misc 010	481.32
11	1251	10/07/2025	2017	LAKESHORE LEARNING MATERIALS	ORDER FOR ELEMENTARY SITES 367	10,398.30
11	1253	10/07/2025	55887	HEATHER BOWMAN	PER DIEM FETC CONFERENCE 541	494.00
11	1254	10/07/2025	59907	TRAETON DANSBY	MILEAGE & PARKING OKSTE TULSA, OK NOV 5-6, 202 552	50.80
11	1255	10/07/2025	61715	KIM O'BRIEN	PER DIEM TLAC CONFERENCE 005	240.00
11	1256	10/07/2025	21380	CARMICHAEL'S PRODUCE	FACS Class Supplies 412-314-705	40.00
11	1257	10/08/2025	61695	ASSOCIATION FOR CAREER & TECH ED	Vision Conference 412-314-705	625.00
11	1258	10/08/2025	61708	TEXAS LIBRARY ASSOCIATION	REGISTRATION 541	399.00
11	1259	10/09/2025	61700	GRAPHIC RESOURCES & REPRODUCTION	641-banners	100.00
11	1260	10/09/2025	61251	GLEIM PUBLICATIONS	Flight Simulator 005	9,333.03
11	1261	10/09/2025	61708	TEXAS LIBRARY ASSOCIATION	Membership Fees 018	174.00
11	1262	10/09/2025	3581	DEMCO, INC.	book processing supplies 017	242.14
11	1263	10/10/2025	61701	THE MARKERBOARD PEOPLE	MAGNETIC BOARDS FOR CLASSROOMS 511	68.80
11	1265	10/10/2025	1311	PRO-ED, INC.	198-Functional Forms	43.00
11	1266	10/10/2025	1797	WESTERN PSYCHOLOGICAL SERVICES	CASL-2 Comprehensive-198	166.00
11	1267	10/10/2025	58650	THE FLOWER CO	carnations vetrans day 002	120.00
11	1268	10/13/2025	21380	CARMICHAEL'S PRODUCE	Field Trip 002	28.00
11	1269	10/13/2025	61718	RUGGED PROTECTION, INC	HEADSET ORDER 572	417.70
11	1270	10/14/2025	53809	J W PEPPER & SON	Music 005	363.69
11	1271	10/14/2025	61723	CONGERIEM INC	STEM 3D Printer Extruder 004	249.00
11	1272	10/15/2025	61727	IDYLL ARBOR INC	telescope 618	191.93
11	1273	10/15/2025	51924	RYDIN DECAL CUSTOM IMAGE SOLUTIONS	Student Parking Permits 005	2,674.00
11	1274	10/15/2025	58214	SPECTRUM PAINT COMPANY, INC	Paint 004	444.93
11	1275	10/15/2025	61001	ANCHOR MUSIC PUBLICATIONS	Music 005	190.00
11	1276	10/15/2025	61018	KERRY MARSH	Music 005	455.00
11	1277	10/15/2025	56227	CDW-G 2	HP Color Printer 011	373.06
11	1278	10/15/2025	60784	DRONE COMPETITION GATES	Drones 412-315-505	4,900.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1281	10/22/2025	61650	WCEPS	REGISTRATION FOR WEBINAR 572	200.00
11	1283	10/22/2025	3071	GRAYBAR ELECTRIC	GREEN HOUSE ELECTRICAL 412- 311	334.94
11	1284	10/22/2025	53892	WARDS SCIENCE	Science Class Materials 005	2,450.65
11	1285	10/22/2025	59236	CURRICULUM ASSOCIATES, LLC	FAMILY COMMUNICATION ORDER 572	1,333.33
11	1286	10/27/2025	61023	NOVEL EFFECT	Misc Purchases 023	49.99
11	1287	10/27/2025	61738	THE I LOVE U GUYS FOUNDATION	PD FOR ADMIN STAFF 541	8,500.00
11	1288	10/28/2025	60437	ANA R MADRIGAL DESEELY	TRANSLATOR 000	500.00
11	1289	10/28/2025	1856	WALMART COMMUNITY	Classroom Supplies 004	34.42
11	1291	10/28/2025	102	B SEW INN, LLC	ORDER FOR BERNINA MACHINES FOR HS FACS 421	4,734.00
11	1292	10/29/2025	58100	VEX ROBOTICS, INC	BACC VEX 095	500.00
11	1293	10/31/2025	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	ORDER FOR 2 STICK WELDERS 421	3,539.50
11	1294	10/31/2025	3839	AMAZON.COM, LLC	BOOK ORDER FOR ICS 541	134.40
11	1295	10/31/2025	57163	WESTCO LAMINATING SERVICES	Laminator repair 436	200.00
11	1296	10/31/2025	1077	MURRAY WOMBLE, INC.	Hang-tight rails 008	1,540.00
11	1298	11/03/2025	59907	TRAETON DANSBY	DANSBY REIMBURSE 095	10.00
11	1299	11/03/2025	61756	PATRICIA ALEXANDER	PRESENTATION FEE 561	400.00
11	1300	11/06/2025	61249	JOSH REGNIER	Travel Reimbursement 005	1,021.56
11	1301	11/07/2025	58844	RIVERSIDE INSIGHTS	BDI-3 Subscription 698	540.00
11	1302	11/10/2025	292	CERAMIC COTTAGE, INC.	Art Class Supplies 005	720.00
11	1303	11/10/2025	58943	DISCOVERY LAB	Kinder Field Trip 001	1,560.00
11	1304	11/10/2025	59900	MICHELLE BOWDLE	Per Diem 613	100.00
11	1305	11/10/2025	61770	MEGAN ROBBINS	Per Diem 613	100.00
11	1306	11/11/2025	56719	CONJUGUEMOS	Subscription Renewal 005	50.00
11	1309	11/12/2025	3839	AMAZON.COM, LLC	ORDER FOR CE 511	1,441.23
11	1312	11/14/2025	1797	WESTERN PSYCHOLOGICAL SERVICES	Arizona-4 Forms-NE 198	201.00
11	1313	11/17/2025	59221	FOLLETT CONTENT SOLUTIONS	barcodes 017	125.10
11	1314	11/17/2025	59221	FOLLETT CONTENT SOLUTIONS	library books 017	2,400.00
11	1315	11/17/2025	1276	HERTZBERG-NEW METHOD, INC.	library books 017	4,100.00
11	1316	11/18/2025	4244	PLANK ROAD PUBLISHING, INC.	Music Digital File 001	70.00
11	1317	11/19/2025	59898	EDUCATIONAL FURNITURE LLC	Outdoor Benches 005	4,713.94
11	1318	11/19/2025	58943	DISCOVERY LAB	SERVICES FOR FAMILIES NIGHT FOR EI 511	900.00
11	1319	11/19/2025	58861	FAB LAB TULSA INC	SERVICES FOR EI FAMILIES NIGHT 511	340.00
11	1320	11/20/2025	597	GARRETT BOOK COMPANY	non-fiction books 017	3,500.00
11	1321	11/20/2025	61783	DYLAN JOHNSTON	Blue Prints 412-311-705	50.00
11	1322	11/20/2025	61785	BYTE US DIGITAL LLC	Pipe & Drape Robotics Purchase 005-004	2,700.00
11	1325	11/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	ACCESS CONTROLS - WEST 376	5,675.06
11	1326	11/21/2025	3581	DEMCO, INC.	Library Book Upkeep Materials 026	174.24

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1327	11/21/2025	59221	FOLLETT CONTENT SOLUTIONS	Books for Library Collection 026	2,711.25
11	1331	11/21/2025	60624	ACS PLAYGROUND ADVENTURES INC	HS PARKING LOT AND DISTRICT TRASH CANS	2,596.13
11	1332	12/02/2025	59868	RACHEL CORNELIUS	PER DIEM NASP 541	483.91
11	1333	12/02/2025	61729	BRITTANY MCNUTT	PER DIEM NASP 541	544.97
11	1334	12/02/2025	80367	JOHANNA D HAACK	PER DIEM FOR NASP 541	543.50
11	1336	12/02/2025	54358	STEPHANIE BEASLEY	PER DIEM NASP CONFERENCE 541	544.32
11	1338	12/03/2025	61794	DYNAMISM INC	3D Printers 004	3,500.00
11	1339	12/04/2025	52309	OKMEA	REGISTRATION FEE FOR SARAH CARR 541	960.00
11	1340	12/04/2025	6208	APPLE EDUCATIONAL SALES	MAC BOOKS 013	2,176.00
11	1341	12/05/2025	57291	HEARTLAND AED, INC	Zoll unipadz (adult0pedz) HS 027	482.00
11	1342	12/05/2025	54393	CAREER TECH	New Teacher Academy 412-314-505	15.00
11	1343	12/05/2025	70189	TULSA OPERA	2nd and 3rd Opera Performance 003	250.00
11	1344	12/05/2025	61246	DAVID MEYER	PER DIEM NSTA 541	358.28
11	1345	12/05/2025	3074	MHS	Spanish ASRS - Parent forms 697/621	1,148.00
11	1346	12/05/2025	2272	LOWE'S	MISC 001	100.00
11	1347	12/12/2025	61071	UNIFORMS TODAY LLC	FCCLA Uniforms 412-314-705	158.00
11	1349	12/16/2025	52270	PEARSON	CELF, BEERY 198	456.44
11	1350	12/16/2025	61804	CHATTERBOX SPEECH THERAPY LLC	Speech Therapy 621	53,000.00
11	1351	12/17/2025	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Elementary 025	4,632.66
11	1352	12/17/2025	59221	FOLLETT CONTENT SOLUTIONS	library books for East Elementary 025	2,853.41
11	1353	12/17/2025	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Intermediate 025	2,980.60
11	1354	12/17/2025	59221	FOLLETT CONTENT SOLUTIONS	library books for East Intermediate 025	1,509.40
11	1355	01/02/2026	57461	BEN BROWN	Non Payroll reimbursement 002	137.53
11	1356	01/02/2026	3057	SCHOOL NURSE SUPPLY, INC.	RECOVERY COUCH FOR EI 027	985.00
11	1357	01/05/2026	55074	UNIVERSITY OF TULSA	REGISTRATIONS FOR ROUTE 66 CONFERENCE 541	1,560.00
11	1358	01/05/2026	57023	L & M OFFICE FURNITURE	PROGRAMMABLE SWITCH - BLACK 050	78.00
11	1359	01/07/2026	56593	ASHLEY BAYOUTH	PER DIEM GYLO 541	384.94
11	1361	01/07/2026	57227	NALINI HARIKUMAR	PER DIEM ROUTE 66 CONFERENCE 541	21.75
11	1363	01/07/2026	61671	SHANNON PINSON	PER DIEM ROUTE 66 CONFERENCE 541	29.58
11	1364	01/07/2026	57228	JOANIE HUGHES	PER DIEM ROUTE 66 CONFERENCE 541	33.35
11	1367	01/07/2026	61821	MEGAN FORSBERG	PER DIEM ROUTE 66 CONFERENCE 541	24.65
11	1368	01/07/2026	60483	KAREN B RATH	PER DIEM ROUTE 66 CONFERENCE 541	24.65

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1370	01/07/2026	61823	LANDRIE WALKER	PER DIEM ROUTE 66 CONFERENCE 541	34.08
11	1371	01/07/2026	53602	WPS	Beasley needs for evaluations 621	322.30
11	1372	01/07/2026	60583	PAMELA STEVENSON	MILEAGE REIMBURSEMENT OKMEA 541	27.55
11	1373	01/07/2026	61824	RACHEL DODSON	MILEAGE REIMBURSEMENT OKMEA 541	76.26
11	1374	01/07/2026	61825	BRYSON MILLER	MILEAGE REIMBURSEMENT OKMEA 541	200.00
11	1375	01/07/2026	61826	SHERM WINRICH	MILEAGE REIMBURSEMENT OKMEA 541	67.49
11	1376	01/07/2026	59649	PCC CLEANING & RESTORATION	RESTORATION SERVICES 000	230,000.00
11	1377	01/07/2026	61828	MELISSA KANNADY	MILEAGE REIMBURSEMENT OKMEA 541	200.00
11	1378	01/08/2026	57394	TOOLS TO GROW, INC	OT subscription renewal 198	66.99
11	1379	01/08/2026	99999	BIXBY PUBLIC SCHOOLS	BANK FEE 000	10.95
11	1380	01/08/2026	56227	CDW-G 2	CURVED MONITORS 361	2,059.26
11	1381	01/09/2026	59859	GIMKIT, INC	Department License Renewal 005	650.00
11	1382	01/09/2026	56227	CDW-G 2	HP Color Printer 412-311-705	391.76
11	1383	01/09/2026	52310	CAPSTONE	Subscription Renewal 2026-27 003	1,399.00
11	1384	01/12/2026	56255	B&H PHOTO-VIDEO	Broadcasting Classroom Supplies 412-316-705	1,366.75
11	1386	01/13/2026	60854	LOVING GUIDANCE LLC	REGISTRATION FOR CD CONFERENCE 552	2,810.00
11	1387	01/14/2026	56498	PAR, INC	198-Parent/Teacher form- Interpretive reports 621	1,030.00
11	1388	01/14/2026	52270	PEARSON	Beasley needsWASI-II Record Forms 198	2,368.70
11	1389	01/15/2026	58710	BOOM LEARNING	BOOM LEARNING FOR CI 511	106.16
11	1390	01/15/2026	59032	CONTINUED.COM, LLC	198-Holli Todd-OT 697	109.00
11	1391	01/16/2026	60332	CUTTING EDGE ROBOTIC TECHNOLOGIES	Water Conditioner 412-311-705	555.00
11	1393	01/16/2026	61299	SOUTH POINTE CHRYSLER JEEP DODGE	AG TRUCK REPAIR 000	1,861.17
11	1394	01/20/2026	61840	AMERICAN SPEECH-LANGUAGE HEARING	Access learning pass licenses-19 697	2,185.00
11	1395	01/22/2026	56227	CDW-G 2	3D Printing materials 412-316- 705	467.48
11	1396	01/22/2026	61789	MACKENZIE ALLEN	PER DIEM NASP 541	500.00
11	1397	01/22/2026	54730	T/A LRP MEDIA GROUP	Terri ESY book 697	70.45
11	1398	01/23/2026	160	BIO CORPORATION	Science Lab 004	2,304.31
11	1399	01/23/2026	57291	HEARTLAND AED, INC	ZOLL UNIPADZ 9GC 027	241.00
11	1400	01/23/2026	54083	FOLLETT SCHOOL SOLUTIONS LLC	Barcodes and supplies 014	126.44
11	1401	01/23/2026	2017	LAKESHORE LEARNING MATERIALS	Erin Lynam-classroom order 641	550.88
11	1402	01/26/2026	56227	CDW-G 2	DELL PCS - DISTRICT HEARD LAB 361-030	76,308.50

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1403	01/26/2026	1276	HERTZBERG-NEW METHOD, INC.	Books 014	1,438.06
11	1404	01/27/2026	3839	AMAZON.COM, LLC	CI FAMILY NIGHT MATERIALS 511	1,758.78
11	1405	01/27/2026	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Sharks 008	1,100.40
11	1406	01/27/2026	59897	COUNCIL FOR EXCEPTIONAL CHILDREN	Salt Lake City Convention 697	1,827.00
11	1407	01/27/2026	61858	LOBAKI INC	SPACE GRANT 000	6,498.00
11	1409	01/28/2026	3839	AMAZON.COM, LLC	IC BOOK ORDER 541	127.84
11	1410	02/04/2026	57291	HEARTLAND AED, INC	ZOLL UNIPADZ WE-WI 027	1,446.00
11	1411	02/04/2026	59862	MOBILE ED PRODUCTIONS INC	CE FAMILY NIGHT AND STUDENT PERFORMANCE 511	2,892.50
11	1412	02/05/2026	3839	AMAZON.COM, LLC	EI FAMILY NIGHT MATERIALS 511	2,646.92
11	1413	02/09/2026	3405	TKE CORP	NEW ELEVATOR WI (INSURANCE/FLOOD) 000	69,012.37
11	1414	02/09/2026	53602	WPS	Nalini-WPS 697	242.00
11	1415	02/09/2026	5769	MUSIC THEATRE INTERNATIONAL	Performance Royalties 005	3,200.00
11	1416	02/10/2026	61869	EMILY TACKEL	PER DIEM BTC CONFERENCE 552	500.00
11	1418	02/10/2026	4100	BUSINESS INFORMATION SERVICES, LLC	DEMOGRAPHIC STUDY 000	28,000.00
11	1420	02/10/2026	3057	SCHOOL NURSE SUPPLY, INC.	ACETAMINOPHEN 027	255.00
11	1421	02/11/2026	58848	REHABMART.COM	Joanie Hughes-WE 697	1,420.49
11	1422	02/11/2026	61867	PARTNERS FOR ED LEADERSHIP INC	REGISTRATIONS FOR BTC CONFERENCE 552	936.00
11	1423	02/11/2026	61314	JESSE SUTMILLER	PER DIEM TLA CONF 011	348.06
11	1424	02/13/2026	61876	SARELY SILVA	REFUND AP CLASS 000	400.00
11	1425	02/13/2026	61225	CHRISTOPHER JOHN KLEIN	Eval 621	1,350.00
11	1426	02/18/2026	61877	CLICK INDUSTRIES LLC	697-Allie needs stroller for buzz 697	759.00
11	1427	02/19/2026	243	BUREAU OF EDUCATION & RESEARCH	REGISTRATIONS FOR USING AI TOOLS PD 020	825.00
11	1428	02/23/2026	1449	SAM'S CLUB DIRECT	Drones Classroom Supplies 412-315-505	100.00
11	1429	02/26/2026	59704	OKLAHOMA STATE UNIVERSITY	Vet Science Professional Development 412-311-705	1,300.00
11	1430	02/26/2026	51624	ALPHA AWARDS	NAME BADGES 011	129.00
11	1431	02/27/2026	181	BLUE RIBBON FORMS, INC.	Envelopes/Forms 002	200.00
11	1436	03/02/2026	1654	TERRI MULLINS	Per Diem Expenses for travel 613	710.00
11	1437	03/02/2026	1276	HERTZBERG-NEW METHOD, INC.	Books 014	263.86
11	1438	03/03/2026	61393	PADLET	Yearly subscription 001	1,800.00
11	1439	03/04/2026	57546	JULIE JANKOWSKI	Chicago NAEA Reimbursement 005	724.97
11	1441	03/05/2026	3953	CLAUDE NEON FEDERAL SIGNS, INC.	Academic State Wall 005	3,633.10
11	1442	03/05/2026	61897	WYATT KNUDSEN	REIMBURSE LICENSE RENEWAL FEE 000	75.00
11	1444	03/09/2026	53787	BANK OF AMERICA VISA	Phenicie - Freshman Grant (walmart) 098	411.54
11	1445	03/09/2026	5592	ADMIRAL EXPRESS LLC	Phenicie Freshman Grant 098	167.31

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1446	03/09/2026	3839	AMAZON.COM, LLC	Phenicie Freshman Grant 098	21.89
11	1447	03/09/2026	61160	CASSIDY FLOYD	Reimbursement Salt Lake City PD 005	432.16
11	1448	03/09/2026	61900	TAMMIE HENDRICKSON	Reimbursement Salt Lake City PD 005	400.39
11	1449	03/09/2026	61901	TIFFANY YANG	Reimbursement Salt Lake City PD 005	456.08
11	1450	03/09/2026	61904	LISA KIRK	SPEAKER 561	2,000.00
11	1452	03/10/2026	61111	HOPE KING TEACHING RESOURCES INC	REGISTRATIONS FOR GYTO CONFERENCE 511	9,836.00
11	1453	03/10/2026	6208	APPLE EDUCATIONAL SALES	EE-Ipads 697	1,316.00
11	1454	03/10/2026	52270	PEARSON	697-PLS-5 Spanish forms 697	112.40
11	1455	03/11/2026	61905	AMY CODY	REIMBURSEMENT 010	89.23
11	1458	03/11/2026	57271	LEARNING WITHOUT TEARS	ONLINE BOOKS 333	45,747.60
11	1459	03/11/2026	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY BOOKS 333	28,605.80
11	1460	03/11/2026	61316	LANGUAGE TESTING INTERNATIONAL INC	TESTING MATERIALS 572	67.50
11	1461	03/11/2026	61691	CRYSTAL RUCKER	Chicago Conference 621	510.00
11	1463	03/12/2026	56311	E3 GORDON STOWE	AUDIOMETER CALIBRATION 027	1,020.00
11	1464	03/12/2026	61907	VANGIE ARELLANO	INTERPRETATION 000	250.00
11	1465	03/13/2026	61029	VISTA HIGHER LEARNING INC	TEACHER PD 572	400.00
11	1466	03/12/2026	61905	AMY CODY	reimbursement 010	157.22
11	1468	03/24/2026	3228	DICK BLICK ART MATERIALS	Art Supplies 012	498.00
11	1469	03/24/2026	52270	PEARSON	697-2-CELF-5screening record forms	113.00
11	1470	03/24/2026	61912	JON AVEN	PER DIEM FOR TRANSPORTATION CONF 051	500.00
11	1471	03/24/2026	84103	DAMOND FARROW	PER DIEM FOR TRANSPORTATION CONF 051	500.00
11	1473	03/26/2026	160	BIO CORPORATION	Dissection Items 005	3,014.75
11	1474	03/27/2026	2663	WEST MUSIC COMPANY	Music General Fund Allotment 001	352.63
11	1475	03/27/2026	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Science Class Supplies 005	456.75
11	1476	03/30/2026	52568	FUN AND FUNCTION	Frog chews for Crowder 697	31.94
11	1477	03/31/2026	8035	IXL LEARNING INC	Educational Subscription 005	99.00
11	1478	03/31/2026	52270	PEARSON	GFTA-CELF record and screening forms 697	48.60
11	1479	04/02/2026	61937	NICOLE MULLINS	Mileage Reimbursement 005	100.00
11	1480	04/03/2026	61941	OKLAHOMA CITY NATIONAL MEMORIAL FDN	Student Entry Fee 005	420.00
11	1481	04/03/2026	1418	ROSS TRANSPORTATION	BLUE BIRD BUS (INSURANCE PROCEEDS)	19,473.33
11	1482	04/07/2026	3228	DICK BLICK ART MATERIALS	Art Supplies 108	234.78
11	1483	04/08/2026	61943	NATALIE CAROLINA	Per Diem-OSPA-Lawton 615	120.00
11	1484	04/08/2026	58734	BEARCOM	SAMLEX POWER SUPPLY 376	622.98
11	1485	04/08/2026	59330	IMAGINE LEARNING LLC	VIRTUAL SESSION FOR EL STUDENTS 367	750.00

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1486	04/08/2026	57374	NATIONAL STUDENT CLEARINGHOUSE	Student Tracker Post High School 005	625.00
11	1487	04/09/2026	52270	PEARSON	697-multiple testing materials	1,683.68
11	1488	04/10/2026	58844	RIVERSIDE INSIGHTS	BDI-3 Hand scoring forms 697	371.55
11	1489	04/13/2026	59221	FOLLETT CONTENT SOLUTIONS	library books 017	4,500.00
11	1491	04/13/2026	3839	AMAZON.COM, LLC	OXFORD PICTURE DICTIONARIES FOR EL STUDENTS 572	170.52
11	1492	04/13/2026	61948	NUOVE SALES INC	Book Covering Machine 026	1,382.71
11	1494	04/15/2026	3839	AMAZON.COM, LLC	BOOK ORDER FOR ED TECH 541	76.05
11	1495	04/20/2026	58100	VEX ROBOTICS, INC	Robotics 007	3,167.99
11	1497	04/20/2026	61950	SONOVA USA INC	REPAIR HEARING SYSTEM 697	188.99
11	1501	04/23/2026	4606	TULSA ZOO MANAGEMENT, INC	1st field trip 010	1,341.00
11	1502	04/24/2026	61580	ROCHESTER 100 INC	ORDER FOR CE 511	1,944.00
11	1503	04/27/2026	61381	LITTLE BEE SPEECH CO	697-SLP's	2,151.00
11	1504	04/27/2026	55845	5 STAR STUDENTS	Renewal 005	2,250.00
11	1505	04/27/2026	624	GOPHER SPORTS	PE items 010	305.88
11	1506	04/28/2026	60782	STUDENT CONDUCTOR INC	Renewal 005	4,475.00
11	1507	04/28/2026	53403	JENKS COMMUNITY EDUCATION	Virtual intermediate through MS field trip 000	250.00
11	1508	04/30/2026	624	GOPHER SPORTS	GF PE equipment order 001	85.00
11	1509	04/30/2026	53098	B & H PHOTO	ORDER FOR HS BROADCASTING 421	5,412.15
11	1510	04/30/2026	61961	JIM MIKULA	BUS ACCIDENT REPAIR COST	644.97
11	1511	05/05/2026	58100	VEX ROBOTICS, INC	Robotics Motor 011	148.86
11	1512	05/07/2026	56593	ASHLEY BAYOUTH	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1513	05/07/2026	3594	KATHRYN PLUMLEE	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1514	05/07/2026	61439	JESSICA DUCKER	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1515	05/07/2026	61964	EMILY MELNIK	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1516	05/07/2026	61965	STEPHANIE HARWOOD	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1517	05/07/2026	61966	KAITLYN YOUNGBERG	PER DIEM JOSTENS CONFERENCE 511	600.00
11	1518	05/08/2026	56480	JAMIE GUTHRIE	CCOSA PER DIEM 002	120.00
11	1519	05/12/2026	61159	TRUE+WAY ASL TRUE WAY ASL	Curriculum Renewal 005	8,820.00
11	1521	05/13/2026	5353	ARCADIA PRINTING OF TULSA	WEST ELEMENTARY SIGNAGE 376	1,995.00
11	1522	05/13/2026	3839	AMAZON.COM, LLC	CE MATERIALS 511	1,585.00
11	1.1178	09/24/2025	99996	MABREY BANK	dummy check for void p childers	9,446.70

Non-Payroll Total:	\$8,542,297.43
---------------------------	-----------------------

Payroll Total:	\$66,912,418.32
-----------------------	------------------------

Balance Forward:	\$0.00
-------------------------	---------------

Report Total:	\$75,454,715.75
----------------------	------------------------

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2025	1168	OG&E	ELECTRIC	1,300,000.00
21	2	07/01/2025	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	325,000.00
21	3	07/01/2025	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	125,000.00
21	4	07/01/2025	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	25,000.00
21	5	07/01/2025	319	CITY OF BIXBY	WATER SVS	200,000.00
21	6	07/01/2025	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	60,000.00
21	7	07/01/2025	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	99,539.14
21	8	07/01/2025	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	28,920.28
21	9	07/01/2025	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	4,703.44
21	10	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,908.00
21	12	07/01/2025	52073	LEE JAY BITTLE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	19,500.00
21	13	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	13,731.51
21	14	07/01/2025	5188	ULINE	SUPPLIES FOR DISTRICT	4,000.00
21	16	07/01/2025	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	39,500.00
21	17	07/01/2025	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	2,500.00
21	18	07/01/2025	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	32,723.61
21	19	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	8,500.00
21	21	07/01/2025	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	38,378.09
21	22	07/01/2025	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	6,386.31
21	23	07/01/2025	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	282.98
21	24	07/01/2025	59542	ENVIRONMENTAL LOOP SERVICE	REPAIRS ON GEOTHERMAL 000	28,579.00
21	25	07/01/2025	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	629.69
21	26	07/01/2025	54777	EWING	MULCH FOR PLAYGROUNDS	21,081.26
21	27	07/01/2025	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	40,000.00
21	28	07/01/2025	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	8,348.84
21	29	07/01/2025	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	1,000.00
21	30	07/01/2025	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	1,280.67
21	31	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	FIRE & ALARM MONITORING/FIRE INSPECTIONS	33,336.76
21	32	07/01/2025	59850	CLINTON KILGORE	REIMBURSE CLASSES	1,164.00
21	33	07/01/2025	4748	ROBINSON GLASS	GLASS FOR DISTRICT	6,573.00
21	34	07/01/2025	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	140,556.22
21	35	07/01/2025	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2025	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	1,200.00
21	37	07/01/2025	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	1,500.00
21	38	07/01/2025	59951	EEI GROUP, LLC	DISTRICT FILTERS	17,347.63
21	39	07/01/2025	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	322,500.00

Bixby Public Schools
Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	40	07/01/2025	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	33,274.00
21	41	07/01/2025	59279	HARNES ROOFING INC	DISTRICT NEEDS	1,000.00
21	42	07/01/2025	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES 050/318	40,000.00
21	43	07/01/2025	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	3,062.50
21	44	07/01/2025	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	700.00
21	45	07/01/2025	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	4,518.66
21	46	07/01/2025	61382	SOVEREIGN BANK	HVAC CONTROL SYSTEM	318,815.64
21	47	07/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	9,999.00
21	48	07/01/2025	55300	KUBOTA CONSTRUCTION EQUIPMENT	TRACTOR SUPPLIES	250.00
21	50	07/01/2025	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	7,000.00
21	51	07/01/2025	61305	INDIAN CAPITAL TECHNOLOGY CENTER	SCISSOR LIFT TRAINING	840.00
21	52	07/01/2025	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	6,900.00
21	53	07/01/2025	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	1,199.79
21	54	07/01/2025	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	500.00
21	55	07/01/2025	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,000.00
21	56	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2025	2618	TRU GREEN	LAWN CARE	28,138.74
21	58	07/01/2025	59781	AAAC WILDLIFE REMOVAL	RACCOON REMOVAL	2,486.00
21	60	07/01/2025	60331	AMERICAN LEAK DETECTION	LEAK DETECTION SERVICES	1,000.00
21	61	07/01/2025	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRICT	10,000.00
21	62	07/01/2025	57666	MARTIN FISCHER	PAINTING SERVICES	500.00
21	63	07/01/2025	60573	BENNY CRAFTON	POOL SUPPLIES/REPAIRS	4,672.21
21	64	07/01/2025	61188	BURGESS COMPANY	Tornado Resistant Coiling Door Inspection & Maint	7,075.00
21	65	07/01/2025	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	500.00
21	66	07/01/2025	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	500.00
21	67	07/01/2025	59688	HOLDERS TOTAL SECURITY	LOCKSMITH	2,474.70
21	68	07/01/2025	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,689,950.00
21	69	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	18,135.81
21	70	07/01/2025	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	500.00
21	71	07/01/2025	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	1,500.00
21	72	07/01/2025	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	113.25
21	73	07/01/2025	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	12,766.81
21	74	07/01/2025	1449	SAM'S CLUB DIRECT	MAINT PURCHASES	491.68
21	76	07/01/2025	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,890.00
21	77	07/01/2025	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	38,256.00

Bixby Public Schools**Encumbrance Register**

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	78	07/01/2025	61047	CENTRAL POWER SYSTEMS & SERVICES	GENERATOR REPAIRS	1,416.71
21	79	07/01/2025	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	38,655.00
21	80	07/01/2025	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	500.00
21	81	07/01/2025	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	19,877.46
21	82	07/01/2025	59914	DUVALL PLUMBING HEATING & COOLING	PLUMBING SERVICES	990.00
21	83	07/01/2025	60333	AAON INC	MAINTENANCE PARTS	625.80
21	84	07/01/2025	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	1,575.00
21	85	07/01/2025	7387	WATKINS SAND	SAND FOR THE DISTRICT PLAYGROUNDS	250.00
21	86	07/01/2025	60094	NATIONAL LOCK SUPPLY INC	STOCK DOOR ARMS	2,008.60
21	87	07/30/2025	70505	LAWSON PRODUCTS, INC	MISC HARDWARE	3,000.00
21	88	08/01/2025	61646	ELITE SYSTEMS INC	FIRE ALARM & SPRINKLER INSPECTIONS - REPAIRS	23,688.21
21	89	08/12/2025	61645	BOONE & BOONE SALES COMPANY INC	HVAC SUPPLIES 050	227.40
21	90	08/22/2025	61648	LARRY L FAUSSET	MOTORIZED BLINDS REPAIR	600.00
21	91	09/08/2025	4425	WARREN CAT	LIGHT TOWER RENTALS FOR FB GAMES	7,500.00
21	92	09/22/2025	341	COMFORT CONTROL OF TULSA, INC.	SERVICE CALL CE GYM OFFICE (DUPLICATE PO IN BOND)	5,000.00
21	93	09/24/2025	4748	ROBINSON GLASS	ROTC GLASS ADJUSTMENT	195.00
21	94	10/01/2025	56433	HARDSCAPE MATERIALS	GRAVEL AND BORDERS FOR SCHOOLS	400.00
21	96	01/12/2026	61835	FTO BUILDING SPECIALTIES LLC	WE ART ROOM DOOR	846.00
21	97	01/12/2026	61882	GARRATT-CALLAHAN COMPANY	WATER TREATMENT PROGRAM HS	6,500.00
21	98	01/22/2026	56241	OWASSO FENCE	SUPPLIES FOR THE DISTRICT	108.24
21	99	01/23/2026	58610	BLIND AMBITIONS	BLINDS FOR THE DISTRICT	2,401.00
21	100	02/11/2026	61022	BRADY COMPANIES LLC	FLOOR MACHINE REPAIR	5,942.57
21	101	04/15/2026	58032	HERC RENTALS INC	MAST LIFT 20FT FOR NI GEO LEAK	165.03
21	200	07/01/2025	5825	SCHINDLER ELEVATOR CORPORATION	ELEVATOR REPAIRS	1,126.93
21	201	07/29/2025	58032	HERC RENTALS INC	BOOM LIFT RENTAL TO REPLACE P ON VIDEO BOARD	880.01
21	202	08/07/2025	5208	MIDWEST TEAM SPORTS	CUSTODIAL UNIFORMS	2,786.74
21	203	08/07/2025	55952	SCHOOL FIX	DISTRICT MAINTENANCE SUPPLIES	620.49
21	204	08/26/2025	5353	ARCADIA PRINTING OF TULSA	TENNIS COURT SIGNS	432.00
21	205	09/15/2025	60903	LONG PAINTING COMPANY	OLD WHITEY ENTRANCE	250.00
21	206	09/22/2025	60953	CROUCH RECREATION INC	GAGA ADA GATE ASSEMBLY - CI	136.00
21	207	09/26/2025	60572	WINDOR SUPPLY AND MANUFACTURING INC	ADD GLASS TO DOOR NI	375.00
21	208	10/23/2025	61737	DS HERRON INC	TRANSPORTATION EXHAUST FAN	260.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	209	11/24/2025	21440	COMMERCIAL FLOORING SOLUTIONS, LLC	FLOORING NEEDS THROUGHOUT THE DISTRICT	2,895.79
21	210	12/03/2025	60624	ACS PLAYGROUND ADVENTURES INC	ADA RAMP SAND BOX	790.00
21	211	12/04/2025	59494	VALBRIDGE PROPERTY ADVISORS	PROPERTY APPRAISAL 151ST STREET PROPERTY	1,250.00
21	212	12/10/2025	61787	APEX DOORS	VON DUPRIN TOP/BOTTOM VERTICAL STRIK ROD	105.00
21	213	01/14/2026	61686	FLEET FUELS LLC	WASH BAY WASTE REMOVAL	2,200.00
21	215	01/23/2026	61853	KELLEN R DAVIS	SNOW REMOVAL	26,043.75
21	216	01/23/2026	61854	PRO-MOW LAWN & LANDSCAPE LLC	SNOW PLOW SERVICE - NE AND NI	15,140.35
21	217	02/11/2026	60453	LONGHORN LOCKER COMPANY LLC	PHENOLIC TOE KICK PLATES - HOTS	129.00
21	218	02/27/2026	61102	ASAP BATTERY SERVICE	BATTERIES FOR FLOOR MACHINE CE-NE-MAINT	3,300.00
21	219	03/02/2026	59171	KENDRICK EXCAVATING LLC	WEST BRIDGE TREE REMOVAL	6,800.00
21	220	03/13/2026	61513	ABC EQUIPMENT RENTAL, INC	HOIST RENTAL	256.41
21	221	05/13/2026	55872	AIRETECH CORPORATION	BOILER FOR HOTS	159.00
Non-Payroll Total:						\$5,408,738.71
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$5,408,738.71

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2025	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	500,738.97
22	2	07/01/2025	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	12,447.50
22	3	07/01/2025	61113	ACE MART RESTAURANT SUPPLY COMPANY	TOOLS & EQUIPMENT	5,000.00
22	4	07/01/2025	61207	MCCOMBS REFRIGERATION	REPAIR EQUIPMENT	11,000.00
22	5	07/01/2025	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	30,000.00
22	6	07/01/2025	61646	ELITE SYSTEMS INC	FIRE EQUIPMENT INSPECTIONS	4,235.26
22	7	07/01/2025	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	10,005.47
22	8	07/01/2025	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	2,322.60
22	9	07/01/2025	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	22,181.00
22	10	07/01/2025	58486	PEPSI	DRINKS FOR THE CAFETERIA	38,999.59
22	11	07/01/2025	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	1,000.00
22	13	07/01/2025	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	7,846.00
22	14	07/01/2025	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	4,136.00
22	15	07/01/2025	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,450.00
22	16	07/01/2025	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	240,000.00
22	17	07/01/2025	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,780,000.00
22	18	07/01/2025	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	13,889.40
22	19	07/01/2025	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2025	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2025	61157	SIMPLE SIMON'S PIZZA OF BIXBY	FOOD	105,000.00
22	22	07/01/2025	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	4,000.00
22	24	07/01/2025	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	2,000.00
22	25	07/01/2025	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	506.49
22	26	07/01/2025	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,100,000.00
22	27	07/01/2025	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	3,430.00
22	28	07/01/2025	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	14,993.28
22	29	07/01/2025	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	12,500.05
22	30	07/01/2025	61662	SCHOOL NUTRITION ASSOCIATION	MEMBERSHIP FEE	2,500.00
22	31	07/01/2025	2657	CONTINUING EDUCATION OPERATIONS	FOOD SERVICE MANAGER CERTIFICATION COURSE	169.00
22	32	07/01/2025	61600	HARP'S FOOD STORES INC	SUPPLIES	34.90
22	33	07/01/2025	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,682.00
22	34	07/01/2025	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	36	07/01/2025	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,206.60
22	37	07/01/2025	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94
22	38	07/01/2025	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	18,452.96
22	40	07/01/2025	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	19,500.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	41	07/01/2025	60689	JOBLETICS PRO INC	Subs for the Kitchens	10,225.90
22	42	07/01/2025	61592	FRANKE COFFEE SYSTEMS AMERICAS, LLC	REPAIRS ON COFFEE MACHINES	3,500.00
22	43	07/01/2025	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2025	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	7,862.40
22	45	07/01/2025	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	20,000.00
22	46	07/01/2025	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,425.00
22	48	07/01/2025	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2025	51624	ALPHA AWARDS	Name Tags for employees	348.00
22	50	07/01/2025	3839	AMAZON.COM, LLC	MISC PURCHASES	21,000.00
22	52	07/01/2025	61265	SHE BREWS COFFEE	For the Coffee Bar	5,000.00
22	53	07/01/2025	1232	O'CONNOR COMPANY INC.	CAFETERIA REPAIRS	2,303.41
22	54	07/01/2025	61722	GOLDEN WAFFLES	Waffle supplies for CN	428.50
22	55	07/01/2025	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	30,976.20
22	56	07/01/2025	60417	RYADD LLC	DIPPIN DOTS	4,368.00
22	57	07/01/2025	1856	WALMART COMMUNITY	GLUTEN FREE ITEMS	109.00
22	58	07/01/2025	55856	FIELDHOUSE GEAR, INC	CHILD NUTRITION SUPPLIES	2,715.00
22	59	07/01/2025	2396	HAGAR RESTAURANT SERVICE, INC.	CHILD NUTRITION SUPPLIES	3,000.00
22	60	07/01/2025	60116	CENTRAL RESTAURANT PRODUCTS	CHILD NUTRITION SUPPLIES	15,000.00
22	61	07/01/2025	816	JOHNSTONE SUPPLY OF TULSA	CHILD NUTRITION SUPPLIES	269.74
22	62	07/01/2025	61022	BRADY COMPANIES LLC	SUPPLIES	18,108.61
22	63	07/01/2025	61396	SHEILA K REED	PHYSICALS FOR CHILD NUTRITION	2,610.00
22	64	07/01/2025	61633	OCEAN SPRAY CRANBERRIES INC	FOOD FOR THE CAFETERIAS	13,318.00
22	65	07/07/2025	61601	EMPIRE PAPER COMPANY	Disposables	6,546.53
22	66	09/17/2025	61656	TRISQUARE TRIM LLC	Cleaning Supplies for Franke Machine	6,000.00
22	67	11/10/2025	61774	D BAR BEEF LLC	Farm to School Beef - Grant	5,037.32
22	68	05/11/2026	61963	RICH CHICKS LLC	Chicken for Students	30,000.00
22	100	07/01/2025	58969	E-CONTROL SYSTEMS, INC	INTELLIGATE KIT	671.00
22	101	09/16/2025	695	HEATWAVE SUPPLY	KITCHEN REPAIR SUPPLIES	2,000.00
22	102	09/18/2025	59951	EEL GROUP, LLC	time delay for a unit at NE Kitchen	42.64
22	103	11/12/2025	1449	SAM'S CLUB DIRECT	FOOD SUPPLIES FOR THE DISTRICT	500.00
22	104	11/19/2025	61778	SAPULPA PUBLIC SCHOOLS	Food For Schools	4,929.01
22	105	12/16/2025	54035	OSWALT RESTAURANT SUPPLY	PASS THRU HEATED CABINET	21,683.28
22	106	01/23/2026	61847	DNR SERVICES LLC	Installation of New Steamer	2,000.00
22	107	03/26/2026	54889	OKLAHOMA TULSA PARTS (TRANE)	KITCHEN REPAIRS	100.94
22	108	03/26/2026	3071	GRAYBAR ELECTRIC	CONTACTOR FOR NI HOOD	235.70
22	109	04/28/2026	61957	OK STATE DEPT OF EDUCATION	CHILD NUTRITION OVER PAYMENT CORRECTION 285	134.60
22	200	07/01/2025	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	596.61
22	201	07/01/2025	55906	MONTIE SMITH	REIMBURSE PERMIT/MILEAGE	393.80
22	202	07/01/2025	2313	MARINA CHAIREZ	REIMB MILEAGE/PERMIT	50.00

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	203	07/01/2025	60330	RONNA MUNSON	REIMBURSE MILEAGE/PERMIT	256.80
22	204	07/01/2025	60967	MATTHEW YBARRA	REIMBURSE MILEAGE/PERMIT	1,000.00
22	205	07/01/2025	59847	JENNIFER HERNANDEZ	REIMB MILEAGE/PERMIT	272.27
22	206	07/01/2025	60968	HEATHER CACOPERDO	REIMBURSE PERMIT/MILEAGE	217.70
22	207	07/01/2025	61805	AMANDA GROVES DONOGHUE	REIMB MILEAGE/PERMIT	100.00
22	208	07/01/2025	61233	TANA GREENLEE	REIMB MILEAGE/PERMIT	200.00
22	209	07/01/2025	58870	DIVINA RODGERS	REIMBURSE MILEAGE/PERMIT	368.60
22	210	07/01/2025	60969	NANCY RODGERS	REIMBURSE PERMIT/MILEAGE	512.89
22	211	07/01/2025	60971	TAMMY TRICKETT	REIMB MILEAGE/PERMIT	359.80
22	212	07/01/2025	60972	AMBER MCKINNEY	REIMB MILEAGE/PERMIT	350.00
22	213	07/01/2025	55905	KELLY ANDERSON	REIMBURSE PERMIT/MILEAGE	850.00
22	214	07/01/2025	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	1,050.00
22	215	07/01/2025	61616	LUZ REY	REIMBURSE MILEAGE/PERMIT	20.00
22	216	07/01/2025	60973	KELLI JACKSON	REIMB MILEAGE/PERMIT	188.01
22	217	07/01/2025	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	400.00
22	218	07/01/2025	61614	LAURA LOPEZ	REIMBURSE MILEAGE/PERMIT	50.00
22	219	07/01/2025	56558	HELEN HURST	REIMB MILEAGE/PERMIT	4,631.72
22	220	07/01/2025	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	681.73
22	221	07/01/2025	58502	JENNY REED	MILEAGE REIMBURSEMENT	1,057.80
22	222	07/01/2025	60976	MANDI BALDTRIP	REIMBURSE PERMIT/MILEAGE	2,300.00
22	223	07/01/2025	60977	MARY SCARPA	REIMBURSE PERMIT/MILEAGE	307.70
22	224	07/01/2025	60978	ROBERT TATUM	REIMBURSE PERMIT/MILEAGE	352.80
22	225	07/01/2025	61615	EVANGELINA ROCHA	REIMBURSE MILEAGE/PERMIT	50.00
22	226	07/01/2025	3782	CHARLENE EVANS	REIMB MILEAGE/PERMIT	20.00
22	227	07/01/2025	61617	JENNIFER VILLEGAS	REIMBURSE MILEAGE/PERMIT	150.00
22	228	07/01/2025	61016	LUCERO GUERRERO	PERMIT REFUND	50.00
22	229	07/01/2025	61799	PAMELA FULBRIGHT	REIMBURSE PERMIT/MILEAGE	50.00
22	230	07/01/2025	56808	CASSIE COFFETT	REIMB MILEAGE/PERMIT	152.00
22	231	07/01/2025	61231	OLGA LUEVANO ORTIZ	REIMBURSE PERMIT/MILEAGE	500.00
22	232	07/01/2025	61130	TIM BRUMAGHIN	REIMBURSE MILEAGE/PERMIT	500.00
22	233	07/01/2025	61619	DIM NUAM	REIMBURSE MILEAGE/PERMIT	50.00
22	234	07/01/2025	61132	SANDRA VARGAS	REIMBURSE PERMIT/MILEAGE	50.00
22	235	07/01/2025	61620	MELISSA DEFFENBAUGH	REIMBURSE MILEAGE/PERMIT	150.00
22	236	07/01/2025	61134	EDITH CASTRO	REIMBURSE PERMIT/MILEAGE	400.00
22	237	07/01/2025	61030	ANTONIA PEREZ DE LARA	REIMBURSE MILEAGE/PERMIT	200.00
22	238	07/01/2025	59635	SANDRA MARQUEZ	REIMB MILEAGE/PERMIT	257.00
22	239	07/01/2025	61621	YENETTE MANRIQUEZ	REIMBURSE MILEAGE	50.00
22	240	07/01/2025	7103	MARIA CHAIREZ	REIMB MILEAGE/PERMIT	50.00
22	241	07/01/2025	61622	NICK HULSE	REIMBURSE MILEAGE	60.00
22	242	07/01/2025	61313	ALICIA SERNA	REIMBURSE MILEAGE	60.00
22	243	07/01/2025	61623	BEATRIZ CABRECA	REIMBURSE MILEAGE	60.00
22	244	08/01/2025	60285	CAMMIE BRINKMAN	REIMBURSE PERMIT/MILEAGE	500.00
22	245	08/24/2025	61768	WYATT HULSE	REIMBURSE MILEAGE/PERMIT	20.00
22	246	08/24/2025	61767	VANGIE ROCHA	REIMBURSE MILEAGE/PERMIT	50.00
22	247	08/24/2025	61766	LISA MOREAU	REIMBURSE MILEAGE/PERMIT	50.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	248	08/24/2025	61765	BRIAN LOWE	REIMBURSE MILEAGE/PERMIT	50.00
22	249	08/24/2025	61764	ALMA SERNA	REIMBURSE MILEAGE/PERMIT	50.00
22	250	08/24/2025	61763	ALMA ANAYA CORRAL	REIMBURSE MILEAGE/PERMIT	50.00
22	251	08/24/2025	56148	MALGORZATA CARLSON	REIMBURSE MILEAGE/PERMIT	50.00
22	300	07/28/2025	61598	TAMARA NGUYEN	LUNCH ACCOUNT REFUND	23.20
22	301	07/28/2025	61599	BRITTANY RHODES	LUNCH ACCOUNT REFUND	268.00
22	302	07/31/2025	61597	LAURA LOUSER	LUNCH ACCOUNT REFUND	90.30
22	303	08/15/2025	61630	WHITNEY BIELEFELD	LUNCH ACCOUNT REFUND	139.95
22	304	08/15/2025	61631	ALISON VANDERHOOF	LUNCH ACCOUNT REFUND	81.95
22	305	08/20/2025	61635	SARA HERRERA	LUNCH ACCOUNT REFUND	59.50
22	306	08/21/2025	61636	RACHEL BAE	LUNCH ACCOUNT REFUND	64.75
22	307	08/25/2025	61641	RAJVIR SIDHU	LUNCH ACCOUNT REFUND	135.55
22	308	08/26/2025	61642	KACI PARNELL	LUNCH ACCOUNT REFUND	40.00
22	309	08/28/2025	61644	LISA LINAM	LUNCH ACCOUNT REFUND	49.60
22	310	09/08/2025	60081	JOCELYN OLSON	LUNCH REFUND	86.50
22	311	09/08/2025	61652	STEPHANIE REED	LUNCH ACCOUNT REFUND	4.00
22	312	09/08/2025	61653	SKY GOODLOE	LUNCH ACCOUNT REFUND	140.00
22	313	09/16/2025	59843	JENNIFER KEATHLEY	LUNCH ACCOUNT REFUND	17.35
22	314	09/16/2025	61668	SARAH GIBBS	LUNCH ACCOUNT REFUND	71.00
22	315	10/07/2025	61702	ASHLEY PREST	LUNCH ACCOUNT REFUND	15.00
22	316	10/07/2025	61704	JAMES WITTER	LUNCH ACCOUNT REFUND	31.45
22	317	10/07/2025	61710	BRITTANY HUFFMAN	LUNCH ACCOUNT REFUND	32.00
22	318	10/10/2025	57914	HALEY RUMBAUGH	LUNCH ACCOUNT REFUND	22.45
22	319	10/13/2025	61719	MARISSA KIPLINGER	LUNCH ACCOUNT REFUND	30.00
22	320	10/13/2025	61720	LAVANTE YOUNG	LUNCH ACCOUNT REFUND	67.00
22	321	10/15/2025	61702	ASHLEY PREST	LUNCH ACCOUNT REFUND	27.00
22	322	10/24/2025	61741	STEVEN HAMILTON	LUNCH ACCOUNT REFUND	39.30
22	323	10/31/2025	61751	DONALD GRANT	LUNCH ACCOUNT REFUND	193.70
22	324	11/05/2025	61757	SARAH ROSENCUTTER	LUNCH ACCOUNT REFUND	58.35
22	325	11/07/2025	61761	JENSYNN WATTS	LUNCH ACCOUNT REFUND	24.20
22	326	11/10/2025	61025	ANGELA ESTAVILLO	LUNCH ACCOUNT REFUND	41.30
22	327	11/21/2025	61788	KENNEDY KRAMPF	LUNCH ACCOUNT REFUND SEVYN KRAMPF	47.60
22	328	12/16/2025	61809	MIKE TRAVIS	LUNCH ACCOUNT REFUND	45.65
22	329	01/14/2026	61836	WILLIAM BADLEY	LUNCH ACCOUNT REFUND	55.90
22	330	01/21/2026	61848	DANIELLE WILSON	LUNCH ACCOUNT REFUND	24.75
22	331	01/21/2026	61849	SELVAKUMAR KUPPUSAMY	LUNCH ACCOUNT REFUND	38.90
22	332	01/23/2026	61850	AMY NESHAT	LUNCH ACCOUNT REFUND	120.00
22	333	01/30/2026	61863	SEREATHA CLARKE	LUNCH ACCOUNT REFUND	91.00
22	334	02/17/2026	61880	SARAH ALSAFEER	LUNCH ACCOUNT REFUND	41.00
22	335	02/25/2026	60542	AMANDA WILLIAMS	LUNCH ACCOUNT REFUND	20.00
22	336	03/10/2026	61903	SKY WRIGHT	LUNCH ACCOUNT REFUND	87.05
22	337	04/01/2026	61935	AMANDA YANDELL	LUNCH ACCOUNT REFUND	32.95
22	338	04/15/2026	61949	APRIL WORCESTER	LUNCH ACCOUNT REFUND	81.15
22	339	04/21/2026	57238	BECKY ROGALSKI	LUNCH ACCOUNT REFUND	28.80
22	340	04/24/2026	61955	CING CIIN	LUNCH ACCOUNT REFUND	15.40

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): CHILD NUTRITION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	341	05/01/2026	59130	BROOKE BUMGARDNER	LUNCH ACCOUNT REFUND	45.85
22	342	05/06/2026	61968	MELISSA SISTANICH	LUNCH ACCOUNT REFUND	110.00

Non-Payroll Total: \$4,255,700.22**Payroll Total:** \$0.00**Balance Forward:** \$0.00**Report Total:** \$4,255,700.22

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	EI ROOM SPLIT	29,533.00
31	2	07/01/2025	59279	HARNESS ROOFING INC	BIG WHITEY ROOF COATING (MAIN AREA)	99,344.00
31	3	07/01/2025	57928	SB CUSTOM PAINTING, LLC	PRESSBOX PAINTING	26,700.00
31	4	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS ROTC/ESPORTS MEDIA CENTER REMODEL	27,199.00
31	5	07/01/2025	59279	HARNESS ROOFING INC	DISTRICT REPAIRS	80,000.00
31	6	07/01/2025	1580	STEPHEN L. SMITH CORP.	CONSULTING FEE AND LEGAL SERVICES	72,453.20
31	7	07/01/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSORS WRESTLING ROOM	2,761.22
31	8	07/01/2025	61136	FIREHOUSE CONCRETE COATINGS	OLD HS MEDIA CENTER EPOXY FLOORING	17,400.00
31	10	07/02/2025	61463	REDBUD COMMERCIAL FLOORING	NORTH LOBBY SELF LEVELING	13,887.00
31	11	07/02/2025	111	BANK OF OKLAHOMA	2022 LEASE PAYMENT	8,100,000.00
31	12	07/02/2025	55155	UMB BANK, N.A.	2018 LEASE PAYMENT	11,623,599.23
31	13	07/02/2025	111	BANK OF OKLAHOMA	BOND TRUST FEE - ADMIN LEASE	2,500.00
31	14	07/07/2025	59171	KENDRICK EXCAVATING LLC	CROSS COUNTRY 1 MILE TRACK	4,400.00
31	15	07/14/2025	59649	PCC CLEANING & RESTORATION	MOLD REMEDIATION - CE	7,534.32
31	16	07/17/2025	61022	BRADY COMPANIES LLC	2 floor machines: WE - 9GC	13,243.74
31	17	07/21/2025	59279	HARNESS ROOFING INC	ESPORTS/ROTC LEAK REPAIRS	4,150.00
31	18	07/21/2025	59279	HARNESS ROOFING INC	COAT ESPORTS AND ROTC ROOFS	7,620.00
31	20	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS FACS GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	21	07/21/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BLUE GYM GEOTHERMAL PUMP REPLACEMENT	6,823.00
31	23	07/22/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	8,429.81
31	24	07/24/2025	57666	MARTIN FISCHER	POOL BUILDING INTERIOR	11,400.00
31	25	07/24/2025	59542	ENVIRONMENTAL LOOP SERVICE	DISTRICT NEEDS	37,751.00
31	26	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS PUMPS FOR LIBRARY	13,646.00
31	27	07/28/2025	59542	ENVIRONMENTAL LOOP SERVICE	MS BAND PUMPS 1-2	13,646.00
31	28	07/28/2025	59649	PCC CLEANING & RESTORATION	NE REMEDIATION	13,829.09
31	29	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	19,442.67
31	30	07/31/2025	53787	BANK OF AMERICA VISA	BEST BUY TV'S	1,199.98
31	31	07/31/2025	2272	LOWE'S	PORTABLE COOLING UNITS - DISTRICT USE	6,640.50
31	32	08/04/2025	54582	SOUTHEASTERN PERFORMANCE APPAREL	UNIFORMS FOR CHOIR	2,755.25
31	33	08/04/2025	61613	DANCE SOPHISTICATES INC	CHOIR UNIFORMS	4,900.00
31	34	08/04/2025	695	HEATWAVE SUPPLY	SPEED PUMPS - HVAC FOR DISTRICT	6,148.45
31	35	08/07/2025	60903	LONG PAINTING COMPANY	CE FIRE LANES	2,350.00
31	36	08/07/2025	56241	OWASSO FENCE	GATE FOR ACCESS TO ELECTRICAL BOXES - HS STADIUM	750.00
31	37	08/07/2025	3086	THE MUSIC STORE	BATTERY POWERED PA SYSTEM	4,399.00
31	38	08/07/2025	60573	BENNY CRAFTON	POOL REPAIR	7,735.00
31	39	08/07/2025	3839	AMAZON.COM, LLC	DRAMA AND DEBATE UNIFORMS AND STORAGE	3,456.63

Bixby Public Schools
Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	40	08/11/2025	56765	CARRIER ENTERPRISE, LLC	SMALL WHITEY GYM HVAC	2,117.20
31	41	08/22/2025	59279	HARNES ROOFING INC	RIDGE METAL ROTC SM-55	1,900.00
31	42	08/25/2025	59649	PCC CLEANING & RESTORATION	MOLD REMEDIATION MIDDLE SCHOOL & HS PRACTICE GYM	7,159.94
31	43	08/25/2025	59649	PCC CLEANING & RESTORATION	EAST ELEMENTARY KITCHEN	2,757.91
31	44	08/25/2025	695	HEATWAVE SUPPLY	Pro Press parts	2,040.00
31	45	08/26/2025	961	MAGIC REFRIGERATION	HOMESIDE CONCESSIONS REFRIGERATOR/FREEZER	6,960.00
31	46	08/26/2025	695	HEATWAVE SUPPLY	9GC DRINKING FOUNTAIN REPAIR	948.07
31	47	08/29/2025	57038	LIGHTHOUSE ELECTRIC LLC	CE GYM NSC-200	1,314.00
31	48	09/04/2025	3839	AMAZON.COM, LLC	HVAC TOOL PURCHASE	6,432.98
31	49	09/04/2025	53137	GLOBAL INDUSTRIAL	DEPOSITORY SAFE	2,398.00
31	50	09/04/2025	59649	PCC CLEANING & RESTORATION	RESTORATION CERVICES FOR NI ROOMS 101,103,105	3,772.93
31	51	09/04/2025	55952	SCHOOL FIX	whiteboards and bulletin boards - EI	2,318.82
31	52	09/05/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSOR FOR CI - 144	2,323.45
31	53	09/08/2025	61750	CONTAINEROK	ROTC SHIPPING CONTAINER STORAGE	2,975.00
31	54	09/10/2025	61646	ELITE SYSTEMS INC	FIX MAIN DRAIN AND BOOTS ON HEADS - EAST	2,705.87
31	55	09/10/2025	61646	ELITE SYSTEMS INC	FIX BACKFLOW ISSUE AT EAST	6,950.00
31	56	09/10/2025	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM ACCCESS CONTROL DOOR	500.00
31	57	09/17/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	pulley and tensioner for a unit at the NE gym	536.84
31	58	09/17/2025	1232	O'CONNOR COMPANY INC.	replacement unit in the music room at CI	4,249.00
31	59	09/22/2025	341	COMFORT CONTROL OF TULSA, INC.	SERVICE CALL CE GYM OFFICE (DUPLICATE PO IN BLDG)	5,000.00
31	60	09/22/2025	56311	E3 GORDON STOWE	REPLACE AUDIOMETER AND CALIBRATE ANOTHER	1,350.00
31	61	09/24/2025	59142	ROBINSON GLASS OF TULSA INC	CI DOOR GLASS REPLACEMENT	488.00
31	62	09/25/2025	1077	MURRAY WOMBLE, INC.	ADA ACCESS FOR BREEZEWAY - MS	1,050.00
31	63	09/29/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	UNIT FOR NE ROOM 121	4,577.00
31	64	09/30/2025	56241	OWASSO FENCE	MS FENCE REVAMP	1,862.00
31	65	10/09/2025	2663	WEST MUSIC COMPANY	MARKERBOARD CLASSROOM KIT/PERCUSSION SET	589.95
31	66	10/09/2025	58734	BEARCOM	RADIO EQUIPMENT AND LICENSES	148,613.38
31	67	10/09/2025	57038	LIGHTHOUSE ELECTRIC LLC	HANWHA CONVERSION - CAMERAS	77,066.53
31	68	10/21/2025	6208	APPLE EDUCATIONAL SALES	MACBOOKS FOR ADMIN AND HS	9,480.00
31	69	10/21/2025	59563	BLUUM OF TEXAS, LLC	NEWLINE TVS	101,920.00
31	70	10/21/2025	61022	BRADY COMPANIES LLC	Karcher Scrubber - CI	6,658.87
31	71	10/21/2025	54889	OKLAHOMA TULSA PARTS (TRANE)	fan motors and fan blades for wrestling at Whitey	1,638.72

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	72	10/28/2025	2663	WEST MUSIC COMPANY	BASS BAR AND MALLETS EE MUSIC CLASS	408.95
31	73	10/29/2025	3839	AMAZON.COM, LLC	3 MINI SPLITS FB HOME/VISITORS	9,598.00
31	74	10/29/2025	816	JOHNSTONE SUPPLY OF TULSA	NE MEDIA CENTER FURNACE	5,764.02
31	75	10/31/2025	59542	ENVIRONMENTAL LOOP SERVICE	REBUILD 2 GEOTHERMAL PUMPS - FACS AND DRAMA	3,510.00
31	76	11/06/2025	58646	YORK PLUMBING	ADDTL WORK - FROM PO 39-2 / MISC WORK	13,228.89
31	77	11/06/2025	59649	PCC CLEANING & RESTORATION	EMERGENCY FIRE AND SMOKE DAMAGE-MS/ALT ED MOLD REM	9,076.58
31	79	11/19/2025	1445	SAIED MUSIC	INSTRUMENTS FOR 6-12TH GRADE	26,811.00
31	80	11/20/2025	2663	WEST MUSIC COMPANY	UKELES HOLDERS - CI	931.77
31	81	12/08/2025	61188	BURGESS COMPANY	REPAIR OF MCKEON ARC RELEASE DEVICE	320.00
31	82	12/08/2025	59649	PCC CLEANING & RESTORATION	WATER DAMAGE WI	100,000.00
31	83	12/08/2025	57038	LIGHTHOUSE ELECTRIC LLC	TAKEDOWN (33) & MOVE EXISTING CLASSROOM MONITORS	8,829.22
31	84	12/15/2025	2017	LAKESHORE LEARNING MATERIALS	CLASSROOM CARPET - EE	521.55
31	85	12/17/2025	59951	EEL GROUP, LLC	outdoor air temp & humidity sensor - we	563.77
31	86	12/17/2025	59429	OKLAHOMA ATTORNEY GENERAL	REVIEW OF BOND TRANSCRIPTS	4,967.00
31	87	01/09/2026	61612	PALCO SPECIALTIES INC	The Super Stage Design Set - scale model	620.00
31	88	01/09/2026	59649	PCC CLEANING & RESTORATION	DISTRICT RESTORATION SERVICES	10,000.00
31	89	01/13/2026	3228	DICK BLICK ART MATERIALS	WI ART SUPPLIES	483.47
31	90	01/13/2026	2663	WEST MUSIC COMPANY	NE MUSIC SUPPLIES	451.21
31	91	01/21/2026	4724	BLICK ART MATERIALS	KILN FOR CE	5,920.00
31	92	01/21/2026	56227	CDW-G 2	REPLACEMENT LAPTOP	2,489.75
31	94	01/29/2026	56430	BARNETT MUSIC EXCHANGE	TUBA AND EUPHONIUM	3,950.00
31	95	02/06/2026	4724	BLICK ART MATERIALS	X-ACTO HEAVY DUTY TRIMMER	255.08
31	96	02/06/2026	2663	WEST MUSIC COMPANY	CLASSROOM SET - KEYBOARDS WEST INTERMEDIATE	958.90
31	97	02/11/2026	61837	BLUUM USA INC	East Intermediate TV Project	76,440.00
31	98	02/11/2026	57038	LIGHTHOUSE ELECTRIC LLC	EAST INTERMEDIATE INSTALL NEW MONITORS	5,826.00
31	99	02/19/2026	61699	1-800-STRIPER OF TULSA	STRIPING FOR TRANSPORTATION AT MS	4,982.27
31	100	02/19/2026	6208	APPLE EDUCATIONAL SALES	iPads for WE prek-k	3,949.50
31	101	02/26/2026	61022	BRADY COMPANIES LLC	SCRUBBERS - NE & CE	15,433.63
31	102	03/03/2026	60573	BENNY CRAFTON	AUTO FILL VALVE REPLACEMENT - POOL	470.00
31	103	03/03/2026	4748	ROBINSON GLASS	MS BAND ROOM	533.00
31	104	03/03/2026	4748	ROBINSON GLASS	TENNIS FACILITY AND NE ROOM 210	1,311.00
31	105	03/03/2026	58610	BLIND AMBITIONS	EE/CI/WI BLINDS	2,300.00
31	106	03/05/2026	6208	APPLE EDUCATIONAL SALES	MACBOOK NEO	588.00

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 31 2025 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	108	03/09/2026	3839	AMAZON.COM, LLC	GEO PUMPS	2,370.00
31	109	03/23/2026	61634	BEYTCO INC	SOCCER FIELD LIFT STATION	875.00
31	110	03/26/2026	1077	MURRAY WOMBLE, INC.	replacement for the LCN unit 9thgc	3,995.00
31	112	03/26/2026	695	HEATWAVE SUPPLY	WATER BOTTER FILLERS - NI	3,461.52
31	113	04/01/2026	927	LOCK-DOC, INC.	EXIT DEVICES	5,692.86
31	114	04/06/2026	54889	OKLAHOMA TULSA PARTS (TRANE)	COMPRESSOR - WEST KITCHEN	7,481.24
31	115	04/06/2026	56227	CDW-G 2	DELL COMPUTERS	30,316.50
31	116	04/06/2026	53799	LIGHTSPEED TECHNOLOGIES, INC	REDCAT WITH FLEXMIKE	8,404.00
31	117	04/06/2026	57023	L & M OFFICE FURNITURE	PRINT SHOP DESK SETUP	2,760.00
31	118	04/06/2026	57928	SB CUSTOM PAINTING, LLC	PAINTING PRESS BOX	1,500.00
31	119	04/16/2026	55896	A-MAX	WAYFINDING DIRECTIONAL SIGNS	10,946.00
31	120	04/21/2026	53787	BANK OF AMERICA VISA	ADI TV'S FOR TECHNOLOGY - DISTRICT	3,799.95
31	121	04/22/2026	57023	L & M OFFICE FURNITURE	ADMIN FURNITURE	13,437.00
31	122	04/23/2026	61260	ACTION AIR HEATING COOLING ELECTRIC	REMOVE AND DISPOSE EXISTING 20 TON UNIT - WHITEY	36,693.00
31	123	05/01/2026	816	JOHNSTONE SUPPLY OF TULSA	total unit replacement at Multipurpose	12,097.59
31	124	05/05/2026	54889	OKLAHOMA TULSA PARTS (TRANE)	CI CAFETERIA UNIT REPLACEMENT (39-40)	343.70
31	125	05/05/2026	58646	YORK PLUMBING	DRAIN REPAIR NE	58,453.00
31	126	05/13/2026	54889	OKLAHOMA TULSA PARTS (TRANE)	compressor and filter drier WE	4,072.20
Non-Payroll Total:						\$21,253,295.67
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$21,253,295.67

Bixby Public Schools**Encumbrance Register**

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	07/01/2025	61544	COMMERCIAL DOOR TULSA	NEW ROLLING STEEL DOOR - PRESS BOX	16,364.00
32	2	07/01/2025	61545	HELLAS CONSTRUCTION INC	SYNTHETIC HS TRACK REPARATION	80,500.00
32	3	07/01/2025	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS PAYMENT 2/3	541,565.50
32	4	07/02/2025	927	LOCK-DOC, INC.	LOCKS FOR 9TH GRADE GYM	3,776.40
32	5	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM ACCESS	25,625.27
32	7	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM INTRUSION	6,899.94
32	8	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM CAMERAS	24,132.77
32	9	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MEDIA CENTER RENOVATION	826.45
32	10	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD RENO FA ADD	357.51
32	11	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	MIDDLE SCHOOL INTERCOM	3,635.00
32	12	07/02/2025	57038	LIGHTHOUSE ELECTRIC LLC	PANIC BUTTONS 9TH GRADE CENTER	2,266.27
32	14	07/03/2025	3071	GRAYBAR ELECTRIC	HS ESPORTS - NEW OUTLETS	381.17
32	15	07/03/2025	3071	GRAYBAR ELECTRIC	ELECTRICAL SUPPLIES 2ND FLOOR EI	466.15
32	16	07/09/2025	60573	BENNY CRAFTON	REPLACE POOL PUMP IN SWIMMING POOL	11,017.00
32	17	07/10/2025	61463	REDBUD COMMERCIAL FLOORING	NE CLASSROOM 110 FLOORING	1,500.00
32	18	07/21/2025	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE GYM DATA INTERCOM	9,930.00
32	19	08/01/2025	61629	PRECISION SIGN AND DESIGN	ROTC WINDOW GRAPHICS	2,950.00
32	20	08/01/2025	57038	LIGHTHOUSE ELECTRIC LLC	WHITEY FORD ACCESS DOOR	2,254.25
32	21	08/07/2025	61634	BEYTCO INC	NEW PUMPS AND CONTROL PANEL EE LIFT STATION	55,060.00
32	22	08/13/2025	60679	VOX AUDIO VISUAL	REMOVAL OF SWIMMING SCOREBOARD	2,950.00
32	23	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HS WRESTLING OFFICE	16,899.00
32	24	08/27/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	WHITEY FORD LOBBY REMODEL	12,975.00
32	25	09/09/2025	59171	KENDRICK EXCAVATING LLC	CE CONCRETE AT ENTRANCE	4,300.00
32	26	09/24/2025	60903	LONG PAINTING COMPANY	PAINTING MS FIRE LANES	6,265.00
32	27	09/30/2025	1077	MURRAY WOMBLE, INC.	OPERATOR FPR MS BREEZEWAY DOORS	7,462.50
32	28	10/08/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	HIGH SCHOOL STADIUM CONCRETE	26,358.00
32	29	10/08/2025	5208	MIDWEST TEAM SPORTS	PE SUPPLIES FOR 9TH GRADE GYM	25,510.23
32	30	10/10/2025	57023	L & M OFFICE FURNITURE	9TH GRADE GYM FURNITURE	14,271.00
32	31	10/14/2025	54035	OSWALT RESTAURANT SUPPLY	CAFETERIA OVENS, CABINETS AND ICE MAKER	75,657.40
32	32	10/21/2025	53787	BANK OF AMERICA VISA	9TH GRADE CENTER TVS - BEST BUY	849.99
32	33	10/21/2025	56625	BILL KNIGHT FORD	2026 CARGO VAN	48,468.40
32	34	10/21/2025	61136	FIREHOUSE CONCRETE COATINGS	BAND BUILDING PROJECT	21,980.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	36	10/21/2025	61239	CWC INTERIORS	24X24 FLOOR COVERING BAND ROOM PROJECT	16,391.00
32	37	10/21/2025	61022	BRADY COMPANIES LLC	supplies to furnish the new 9GC gym	3,037.88
32	38	10/21/2025	5188	ULINE	FLOOR STANDING SANITARY NAPKIN RECEPTACLE	672.52
32	39	10/24/2025	61742	SPORTS SURFACE MANAGEMENT LLC	INSTALLING TURF AROUND NEW 9GD GYM BUILDING	115,000.00
32	42	10/30/2025	4748	ROBINSON GLASS	NE WINDOWS FOR EGRESS ACCESS	26,988.00
32	43	10/30/2025	5208	MIDWEST TEAM SPORTS	NEW 9TH GRADE GYM SUPPLIES	7,811.14
32	44	10/30/2025	59769	CJC ARCHITECT	ARCHITECTURAL FEE - HS FLOOR PLANS	8,800.00
32	45	10/30/2025	59769	CJC ARCHITECT	ARCHITECTURAL FEE - VOCATIONAL BUILDING	17,100.00
32	46	11/05/2025	55896	A-MAX	SIGNAGE FOR 9TH GRADE GYM	3,906.89
32	47	11/06/2025	61769	UNDERGROUND ENTERPRISES LLC	UNDER ROAD BORE WITH CONDUIT - 9GC GYM	1,696.00
32	48	11/06/2025	61760	AMERIGLIDE DISTRIBUTING 2019 INC	HERCULES 750 PORTABLE VPL	14,128.00
32	49	11/06/2025	60624	ACS PLAYGROUND ADVENTURES INC	OUTDOOR TRASH CANS FOR NEW 9GC GYM	3,136.41
32	50	11/10/2025	2272	LOWE'S	FREEZER - 9TH GRADE GYM	874.05
32	51	11/10/2025	961	MAGIC REFRIGERATION	ICE MACHINE FOR NEW 9GC GYM	4,375.00
32	52	11/12/2025	3071	GRAYBAR ELECTRIC	MATERIALS NEW LIGHT POLE BASE 9GC	1,317.22
32	53	11/12/2025	61772	MIDWEST DRYWALL CO INC	REPLACE DAMAGED WALL PANEL HS	2,697.00
32	54	11/10/2025	57038	LIGHTHOUSE ELECTRIC LLC	REPLACE AIPHONE MASTER AND DOOR STATION	1,457.65
32	55	11/20/2025	961	MAGIC REFRIGERATION	CUBER AND ICE BIN FOR AG BUILDING	5,340.00
32	56	11/20/2025	56241	OWASSO FENCE	REPLACE GATE LEAF HS - BUS DAMAGED	4,687.00
32	57	11/21/2025	57291	HEARTLAND AED, INC	AED FOR 9GC GYM	2,348.00
32	58	11/24/2025	61787	APEX DOORS	VERTICAL ROD EXIT DEVICE& NARROW ESCUTCHEON	7,543.00
32	59	12/09/2025	60499	WYN ATHLETICS	WINDSCREENS WITH MOON VENTS	2,565.00
32	60	12/12/2025	61808	CHEROKEE BUILDING MATERIALS INC	ACOUSTIC PANELS - EAST WING NEW BAND ROOM	4,836.00
32	61	12/12/2025	59429	OKLAHOMA ATTORNEY GENERAL	REVIEW OF BOND TRANSCRIPTS	2,900.00
32	62	12/12/2025	61787	APEX DOORS	TRACK BUILDING BAR DOWN EQUIPMENT	3,382.00
32	63	01/09/2026	59608	NABHOLZ CONSTRUCTION SERVICE	HS ADDED SIDEWALK (CANTERA CONCRETE CO)	10,570.00
32	64	02/05/2026	5208	MIDWEST TEAM SPORTS	ATHLETIC EQUIPMENT	39,530.00
32	65	02/27/2026	61634	BEYTCO INC	CI LIFT STATION REPAIR	34,150.00
32	66	03/05/2026	61485	CEC CORPORTATION	AG BUILDING ARCHITECT FEE	4,500.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 32 1 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	67	03/07/2026	60953	CROUCH RECREATION INC	OCTAGON MATS FOR DSIC SWINGS	12,001.00
32	69	03/11/2026	59972	SHAWNEE LIGHTING LLC	LIGHTING REPAIRS TO BASEBALL LIGHTS	1,869.74
32	70	03/18/2026	57038	LIGHTHOUSE ELECTRIC LLC	MS EAST EXT DOOR CR	3,401.00
32	71	03/18/2026	57038	LIGHTHOUSE ELECTRIC LLC	OLD HS ROTC DOOR CR	1,515.00
32	72	04/09/2026	61634	BEYTCO INC	SOCCER LIFT STATION	63,112.50
32	73	04/20/2026	56057	ES2	INSTALL BAS SERVICES - CHEER GYM	2,326.00
Non-Payroll Total:						\$1,489,419.20
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,489,419.20

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 33 2026 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						

Bixby Public Schools
Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 34 2 2024 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
34	1	09/22/2025	8275	NATIONAL BUS SALES	REPAIR OF 2019 BLUE BIRD (INSURANCE PAID)	4,548.53
34	2	10/13/2025	1418	ROSS TRANSPORTATION	2027 MODEL SCHOOL BUS 83 PASSENGER DIESEL	211,607.27
Non-Payroll Total:						\$216,155.80
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$216,155.80

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 35 2026 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						

Bixby Public Schools**Encumbrance Register****Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 36 2025 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	1	10/13/2025	1418	ROSS TRANSPORTATION	2027 MODEL SCHOOL BUS 83 PASSENGER DIESEL	256,329.73
36	2	10/15/2025	8275	NATIONAL BUS SALES	WHEEL CHAIR LIFT FOR BUS	10,754.40
36	4	11/13/2025	8275	NATIONAL BUS SALES	REPAIRS FROM BUS ACCIDENT	5,995.83
36	5	12/09/2025	58734	BEARCOM	WALKIE SYSTEM FOR NEW BUSES	4,098.13
36	6	04/03/2026	1418	ROSS TRANSPORTATION	BLUE BIRD ACTIVITY BUS (INSURANCE PROCEEDS) 000	229,190.67
36	8	04/14/2026	2481	ER FOR TURCK, INC	NEW STEER AXLE ASSEMBLY	7,164.35
Non-Payroll Total:						\$513,533.11
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$513,533.11

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 37 2023 TRANSPORTATION

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:						\$0.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						

Bixby Public Schools Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 38 2023 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
------	-------	------	-----------	--------	-------------	--------

Non-Payroll Total:	\$0.00
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	1	07/01/2025	56227	CDW-G 2	PLUGABLE USB 3.0	184.90
39	2	07/01/2025	58646	YORK PLUMBING	CE SEWER LINE REPAIR	5,448.51
39	3	07/01/2025	60346	Z FLOOR CO LTD	CE GYM FLOOR	7,950.00
39	4	07/01/2025	60903	LONG PAINTING COMPANY	WEST FIRE LANE	6,500.00
39	5	07/01/2025	59171	KENDRICK EXCAVATING LLC	NE CONCRETE SIDEWALKS BUS LOADING AREA	7,800.00
39	6	07/01/2025	59429	OKLAHOMA ATTORNEY GENERAL	REVIEW OF BOND TRANSCRIPTS	4,675.00
39	7	07/01/2025	61321	OKLAHOMA COMMERCIAL CONSTRUCTION	MILL WORK PRE K HALL - CE	15,284.00
39	8	07/01/2025	59171	KENDRICK EXCAVATING LLC	EI GRAVEL PARKING AREA W SIDE OF BUILDING	9,870.00
39	9	07/01/2025	60903	LONG PAINTING COMPANY	OLD HS MEDIA CENTER REPAINT (ROTC-ESPORTS)	9,850.00
39	11	07/01/2025	60903	LONG PAINTING COMPANY	HS TENNIS FENCE - REPAINT	14,500.00
39	12	07/01/2025	58067	MAGNUM CONSTRUCTION, INC	ADA RAMP CE PLAYGROUND	9,233.00
39	13	07/01/2025	61543	SOUTHERN DEMOLITION	INTERIOR DEMO OF EXISTING CMU WALLS - ATHLETICS	1,500.00
39	14	07/01/2025	60759	AERO IT SOLUTIONS LLC	POINT TO POINT WIFI SETUPS - HS/AG BARN	5,106.72
39	15	07/01/2025	3953	CLAUDE NEON FEDERAL SIGNS, INC.	3 QUOTES INSTALL - REMOVED WHEN PAINTED WE	1,425.00
39	16	07/02/2025	3839	AMAZON.COM, LLC	NEW FINE ARTS OFFICE SPACE FURNITURE	4,483.39
39	17	07/03/2025	6208	APPLE EDUCATIONAL SALES	STAFF IPADS	1,759.00
39	18	07/03/2025	59563	BLUUM OF TEXAS, LLC	newline tvs	25,480.00
39	19	07/07/2025	4748	ROBINSON GLASS	9TH GRADE BROKEN GLASS REPLACEMENT	1,177.00
39	20	07/07/2025	61581	OFFICE INTERIORS LLC	WE CAFETERIA TABLES	5,488.60
39	21	07/10/2025	57023	L & M OFFICE FURNITURE	CI NEW CONFERENCE ROOM	4,564.00
39	22	07/10/2025	6208	APPLE EDUCATIONAL SALES	IPADS	1,077.95
39	23	07/28/2025	56430	BARNETT MUSIC EXCHANGE	MARCHING INSTRUMENTS	13,182.33
39	24	07/28/2025	60624	ACS PLAYGROUND ADVENTURES INC	MS AWNING REPLACEMENT	5,339.00
39	25	08/04/2025	61581	OFFICE INTERIORS LLC	circulation desk and shelving- NI	34,886.77
39	27	08/26/2025	816	JOHNSTONE SUPPLY OF TULSA	mini splits at the soccer facility	1,894.96
39	28	09/02/2025	6208	APPLE EDUCATIONAL SALES	MAGSAFE CABLES/POWER ADAPTERS	880.00
39	29	09/23/2025	695	HEATWAVE SUPPLY	WATER TANK AT SOCCER BUILDING	2,813.59
39	30	09/24/2025	60759	AERO IT SOLUTIONS LLC	Wifi for the stadium gate	767.72
39	31	09/24/2025	176	BIXBY TELEPHONE COMPANY	ADDITIONAL PHONES - DISTRICT	1,608.00
39	32	09/25/2025	51825	SCHOOL OUTFITTERS	CI CLASSROOM SCIENCE TABLE	1,543.64
39	33	09/26/2025	61527	MARCIA BRENNER	INCIDENT CREATOR - POWERSCHOOL	13,500.00
39	34	09/26/2025	57038	LIGHTHOUSE ELECTRIC LLC	HS VALCOM SIGN	2,534.00
39	35	10/15/2025	3318	MARK ALLEN CHEVROLET	25 CHEVROLET SILVERADO TRUCK	68,348.00
39	36	10/22/2025	53787	BANK OF AMERICA VISA	HILITI CORDED ROTARY HAMMER	2,426.46

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): BOND 39 2 2024 GENERAL PURPOSE

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	37	10/22/2025	2272	LOWE'S	SHOP CLASS SUPPLIES	2,976.80
39	38	10/23/2025	61699	1-800-STRIPER OF TULSA	NI PARKING LOT MAINTENANCE	3,114.00
39	39	04/15/2026	58646	YORK PLUMBING	PRV REPLACEMENT EE	7,837.34
39	40	05/05/2026	54889	OKLAHOMA TULSA PARTS (TRANE)	CI CAFETERIA UNIT REPLACEMENT (PO 31-24)	12,583.70

Non-Payroll Total: \$319,593.38

Payroll Total: \$0.00

Balance Forward: \$0.00

Report Total: \$319,593.38

Bixby Public Schools

Encumbrance Register

Options: Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, Fund(s): SINKING FUND 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/01/2025	61546	ALETHA FARRIS	PAYMENT OF JUDGMENT 000	5,978.18
41	2	07/01/2025	55155	UMB BANK, N.A.	INTEREST PAYMENT	240,001.00
41	3	04/03/2026	55155	UMB BANK, N.A.	INTEREST PAYMENT (BOND 31)	1,116,750.00
41	4	04/03/2026	55155	UMB BANK, N.A.	INTEREST PAYMENT (BOND 32)	2,640,000.00
Non-Payroll Total:						\$4,002,729.18
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$4,002,729.18

AY 2026-2027

Memorandum of Understanding
Tulsa Community College
And
Bixby Public Schools

This Memorandum of Understanding (“MOU”) between Bixby Public Schools, Bixby, Oklahoma, (“partner”), and Tulsa Community College (“TCC”), an agency of the State of Oklahoma. Its purpose is to set forth the responsibilities and obligations of the parties with regard to dual credit programs. Tulsa Community College is dedicated to serving high school students while helping to develop a seamless and accessible transition to higher education. Tulsa Community College is a member of the National Alliance of Concurrent Enrollment Partnerships (NACEP). Established in 1999, NACEP provides standards of academic excellence, research, and advocacy. TCC has developed partnership guidelines based on NACEP standards in order to provide a valuable and credible academic experience. The TCC guidelines are available on request from the TCC Office of Dual Credit Programs. NACEP standards can be viewed at www.nacep.org.

TCC enrollment provides high school students with an opportunity to earn transferable college credits while also satisfying high school course requirements through dual credit as well as an introduction to college academics and rigor. Additionally, this program provides an economical head start through the tuition waiver program and low fees for courses taught at TCC campuses, TCC community campuses, approved off-campus sites, online, or high school campuses during the regular school day. Through the program, students have access to TCC writing labs, math labs, academic advisement, career advisement, libraries, clubs, organizations, and fitness centers.

1. Purpose

The purpose of this agreement is to foster increased access to college courses for high school students who have demonstrated the academic ability to complete a rigorous course of study. By using TCC campuses, community campuses, online technology, and eligible partner facilities to offer TCC courses in appropriate course modalities, eligible students have an opportunity to participate in college courses during regular high school hours. Students will earn high school academic credit and college credit, referred to as dual credit, as established by the Oklahoma Legislature in 70 O.S. §628.13. Any addendum shall be governed by the terms, provisions, and conditions set forth in this agreement.

2. Term

The agreement will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution. Either party shall have the right to terminate this MOU with or without cause by giving ninety (90) days prior

AY 2026-2027

written notice of intention to terminate at the end of the college semester during which the notice was provided. If the notice to terminate is received less than 90 days from the end of the college semester, then the agreement will conclude at the end of the following college semester.

The parties agree to work in good faith to avoid any such termination. The rationale for the requested termination should be stated with the request, and the parties will attempt to resolve any disputes in a mutually satisfactory way. Any future agreements will be subject to their own terms for termination, which may differ from this memorandum of understanding.

3. Operations

A. TCC will ensure the following conditions:

- Admit high school students to the college according to the Oklahoma State Regents for Higher Education requirements.
- Offer 1000 level and 2000 level courses to a minimum of fourteen (14) pre-enrolled students.
- Hold courses open and accept enrollments to meet the required minimum fourteen enrollments: minimums must be met by December 15 for spring courses and May 15 for fall courses.
- Accept course enrollments in addition to the minimum fourteen (14) students until the section fills or until the first class meeting.
- Post the Dual Credit Student Enrollment Portal and instructional video on the TCC Dual Credit Programs' web pages for participating high school districts.
- Counsel students on issues concerning academic success and higher education goals including course transferability, college majors, and pathways to associate's degrees, or workforce certifications.
- Provide college academic advising and individualized academic plans for students who meet with TCC academic advisors.
- Conduct annual training for high school counselors.
- Provide online, online live, blended, and classroom delivered instruction for courses as agreed upon by TCC, the partner, attending districts, and appropriate external authorities.
- Endeavor to provide instructors and courses; however, TCC cannot guarantee course availability at the site.
- Provide curriculum and instructors for all TCC courses.
- Comply with the policies, practices, and procedures as outlined in the TCC faculty handbook at all times.
- Administer courses to follow either an eight (8) week format, a fourteen (14) week format or a sixteen (16) week format. Students will follow the established TCC calendar as it relates to add/drop dates, withdrawal dates, holidays, and unscheduled closings.
- Provide high schools with due dates for the course scheduling process. See addendums for specific program timelines.

AY 2026-2027

- Provide TCC student ID cards to each concurrently enrolled student who presents a TCC ID number and photo identification at TCC Student Activities Centers. The ID card will provide students with entrance to TCC campuses and access to all four (4) TCC libraries and online library access. Students are billed \$5.00 per semester.
 - Allow students to enroll in additional courses on TCC campuses as well as in the courses taught at the off-campus sites, online, online live modalities.
 - Bill the student for all course fees and materials, as applicable.
 - Bill the student for tuition charges for credit hours that exceed the tuition waiver program.
 - Send a password encrypted, electronic end of term grade spreadsheet to the district registrar or staff authorized to receive FERPA information.
 - Provide the COMPASS: dual credit student success orientation. Partners may attend a scheduled COMPASS on TCC campuses, online, or students may view the dual credit orientation electronically from www.tulsacc.edu/dualcredit in the high school counselor's office.
 - Provide an early alert system via email to the district's high school counselor and/or administrator authorized to receive student information.
 - Provide ADA accommodations: TCC requires students to self-identify and submit appropriate professional documentation in accordance with the guidelines established by the Accessibility Resources Center located at 909 S. Boston Ave Room MC 331B.
 - The Director of Dual Credit Programs, TCC faculty department chairs, TCC Deans and Associate Deans, and the Associate Vice-President of Academic Affairs will review all course requests from participating high schools. Courses will be approved based on the program scope, collective resources, and available support for each course.
- B. The partner high school will ensure the following conditions:
- Ensure that each student has textbooks and instructional materials as required for each course and that no student is denied an opportunity to participate due to the inability to purchase textbooks and instructional materials.
 - Comply with the one hour and fifty-minute TCC semester finals schedule.
 - Designate a representative as the liaison between the partner and TCC. The partner liaison provides program information and guidance to students, parents, and high school faculty.
 - Establish a process to confirm eligibility.
 - Support and help guide the development and integrity of the program through the partner high school principal and counselor(s).
 - Advise concurrently enrolling students on all issues concerning high school education, graduation, and college application requirements.
 - Distribute for signatures and retain the signed district's student/parent MOU (if used).
 - Communicate clearly to the parents and students regarding financial responsibilities and the college environment.
 - Ensure that students have an opportunity to enroll in courses necessary for high school graduation. TCC courses may not be available or convenient for some students so should

AY 2026-2027

not be depended on as the sole source for completing high school graduation requirements.

- Include TCC courses in the high school course catalog.
- Display TCC brochures, guides, posters, and other promotional materials that TCC provides in a designated area such as the high school guidance office.
- Allow compliance with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Provide program information and enrollment due dates to parents and students prior to registration periods.
- Support the instructor and the student through standards set by TCC.
- TCC campuses, including community campuses, do not close as frequently as high schools. If the high school closes and TCC does not, students will be expected to complete any homework or assigned readings and may be required to complete an online assignment, using Blackboard. Even when TCC is closed, students should keep up with the course agenda and check Blackboard for updated assignment schedules.
- Provide an orientation for TCC faculty prior to the start of the semester if the district or partner campus hosts the TCC faculty. The orientation should include a tour of the campus, information about parking, keys to rooms, introductions to appropriate personnel, computer network passwords, IDs, and other information that may be unique to the site that faculty will need to teach their classes.
- Provide students with adequate time to travel to and participate fully in courses and time to return to their home high school if applicable.
- Provide, when course delivery model requires, qualified (per TCC MOU) facilitators in classrooms, access to computer labs, and access to tutoring services. See addenda for specific program requirements.
- Request all course additions or program changes in writing to the TCC Dual Credit Programs office.
 - Fall semester requests should be submitted by January 15th. Spring and summer semesters' requests should be submitted by August 15th.
 - English courses require a minimum of 14 enrollments and a maximum of 20 enrollments per section. All other courses require a minimum of 14 and a maximum set by the discipline and faculty. All enrollment maximums are additionally based on the ability to provide a collegiate environment.
 - Course change requests and program requests should include the rationale for the additional course, any extenuating circumstances surrounding the request; the number of students qualified and expected to enroll in the course, and the availability of specialized equipment/labs if appropriate. The requests will be reviewed, and newly approved courses may be offered in the following semester.

C. Obligations of both TCC and Partner:

AY 2026-2027

- Attend an annual senior leadership meeting.
- Collaborate to provide program information, communication, promotional materials, and activities.
- Collaborate to articulate curricula between the high school and the college.
- Collaborate to develop a two-year pathway of academic course offerings. The course schedule will be reviewed annually.
- Collaborate when advising a concurrently enrolled student to ensure that the student is apprised of all education options.
- Attend operations meetings as required.

D. High School Concurrently Enrolled Students Will:

- Meet the minimum requirements as set forth by the Oklahoma State Regents for Higher Education. Admission and enrollment requirements are posted at www.tulsacc.edu.
- Complete the online TCC college admission application a minimum of one week prior to enrollment.
- Enroll using the Dual Credit Student Enrollment Portal www.tulsacc.edu/dualcredit.
- Pay course fees and materials used per the student account balance available in Blackboard for all courses at any TCC Bursar office or online via MYTCC.
- Pay full tuition incurred beyond the maximum tuition waiver amount.
- Assume responsibility for course materials.
- Complete a COMPASS: dual credit student success orientation in person, online, or with a high school counselor via TCC's COMPASS presentations and materials.
- Assume all responsibility for personal actions during transportation to the course delivery sites and during the return to the home high school including driving or riding in personal vehicles and district transportation on roads or in parking lots.
- Comply with the TCC student policies and resources as outlined in the TCC Student Code of Conduct (<http://www.tulsacc.edu/student-resources/student-handbook>) during TCC class time.
- Behave in the same manner as any student enrolled in and participating in a college course as written in the TCC Student Code of Conduct available on the TCC website.
- Assume responsibility for any malicious destruction of property, equipment and materials belonging to the host concurrent delivery site and/or TCC.
- Read the district's student/parent MOU if required by the district (to be retained at the high school counselor's office).
- Participate as required and outlined in the course syllabus.
- Check the television, radio, and TCC Alerts for class cancellations due to unforeseen situations (weather), and log onto TCC Blackboard to complete any assignments.
- Assume responsibility for reporting grades to appropriate high school staff.

4. Financial Arrangements

AY 2026-2027

- Students will pay the one-time admission fee of \$20.00 with the first semester enrollment.
- TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.
- TCC will waive tuition via the state of Oklahoma’s tuition waiver policy and TCC’s tuition waiver policy.
 - TCC Financial Aid will apply the juniors’ tuition waiver for a maximum of twelve (12) credit hours total for the three junior semesters beginning in the summer after the 10th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
 - TCC Financial Aid will apply the seniors’ tuition waiver for a maximum of eighteen (18) credit hours total for the three senior semesters beginning in the summer after the 11th grade. The student must meet all OSRHE policy regulations for high school student early enrollment including Oklahoma residency and being on track for graduation from high school in the spring of their senior year.
- All courses are charged Oklahoma State Regents for Higher Education mandatory course fees regardless of delivery mode or location. Other courses’ fees vary.
- Partners may set up third-party billing with the TCC bursar to eliminate student barriers.
 - Participating third-party billing high schools will be billed for all students on the TCC rosters after the semester drop date. Consult the TCC academic calendar for semester dates.
 - Students are not eligible to receive a federal T-1098 tuition statement for education credit for any amounts remitted by the district via 3rd party billing.

5. Liability

Each party to this Agreement will be responsible for its own negligent acts or omissions and those of its employees, officers, volunteers or agents in the performance of this Agreement. Neither party will be considered the agent of the other nor does either party assume any responsibility to the other party for the consequences of any act or omission of any person or entity not a party to this Agreement. The terms of this provision shall survive the termination of the Agreement.

AY 2026-2027


Both parties recognize that this is a programmatic agreement and does not afford TCC control of over any District property, therefore the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act does not apply to District property utilized under this agreement.

6. Independent Capacity

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

Official Signatures

We agree to the conditions and responsibilities and indicate by our signatures our commitment to provide quality dual credit enrollment courses for our students.

Signed by:

D69EBC39220A495...

Dr. Kristopher Copeland, Assoc. Vice-
President Academic Affairs
Tulsa Community College

School Board President, Superintendent,
or designee.
Participating school or district

Date: 4/20/2026 | 8:13 AM CDT

Date:

AY 2026-2027

MOU Addendum:

College Prep Math (CPM)

In cooperation with the high school mathematics department, Tulsa Community College is offering eligible high school juniors and seniors the opportunity to earn three hours of transferable college Mathematics and satisfy their high school Mathematics requirement. College-Prep Mathematics (CPM) is an intensive preparatory course designed for students aiming to excel in their chosen math pathway during the subsequent semester. This course is tailored to equip students with the fundamental skills necessary for success across various mathematical disciplines. CPM prepares students for one of three distinct pathways:

- **Precalculus I (MATH 1513)** – Primarily designed for STEM majors, this pathway delves into advanced mathematical concepts essential for disciplines such as engineering, physics, and mathematics.
- **Math Functions (MATH 1483)** – Geared towards business majors, this pathway emphasizes practical mathematical applications relevant to fields such as economics, finance, and management.
- **Quantitative Reasoning (MATH 1473)** – Tailored for Liberal Arts majors, this pathway focuses on developing critical thinking skills through the application of mathematics in everyday contexts.

The goal is for all students who take the CPM class to successfully complete a TCC college-level math course (MATH 1513 – Precalculus I, MATH 1473 – Quantitative Reasoning, or MATH 1483 – Mathematics Functions & Their Uses) the following semester. Recognizing the importance of embedded support, students enrolled in CPM will receive daily assistance from their high school math instructors during the subsequent semester as they navigate their chosen TCC math pathway online.

Tulsa Community College Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with CPM curriculum and objectives, which will be used during the fall semester to prepare students for the college-level math course.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPM class.
- Provide a TCC Math faculty liaison to review the CPM course materials with the high school math teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in September (fall) and in February (spring).
- Provide a 16-week online section of MATH 1513, MATH 1473, and/or MATH 1483 taught by TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPM students who meet admissions and enrollment criteria, who earn a C or better in CPM, and who enroll by January 3 for spring semester, by May 30 for fall semester.

AY 2026-2027

- Send TCC Qualtrics student survey link to high school teacher to gather student roster information.
- Share Excel Class Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring). Students are to enroll in the designated, reserved CRN during the enrollment workshop.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.

District Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu if personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development during the semester to participate in professional development with college faculty
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Send fall semester transcript by January 8th for each college level math student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation

High School Responsibilities

- Follow the CPM procedural timeline.
- Meet with the TCC dual credit director and high school administration to review the MOU and addendum before offering the class for the first time.
- Work with high school math faculty to identify students who can meet the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level math class.
 - 3.0 **Unweighted** GPA
 - 19 Composite score on ACT or Pre-ACT
 - 990 on SAT/PSAT
- Send the parent letter to students interested in the CPM class (see below) and keep them on file.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide a qualified math teacher to deliver the preparatory curriculum *and* to provide support for the online college-level math class the following semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Provide a dedicated class period and space for both CPM and online college-level math class.

AY 2026-2027

- Send the math teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enroll only CPM students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 3. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat.
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of the college-level math class.
- Review the math teacher's lesson plans as needed to ensure he/she is adhering to the CPM curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take the college-level math class. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as Youtube videos.
- Ensure that qualified students have access to course material, software, and textbooks.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.
- Ensure that students take their Midterm and Final exams with an appropriate method of proctoring for your district's location, such as (but not limited to) a TCC testing center, a TCC classroom with a TCC instructor, a high school proctored by a TCC instructor, or a local College/University testing center.

High School Teacher responsibilities

- Complete the Beginning of Semester survey for CPM teachers by the end of week two of the semester. The Dual Credit office will send teachers a link to the TCC Qualtrics student survey the first week of the semester.
 - Teachers will have students fill out the survey by the end of the second week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-mid September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

AY 2026-2027

- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPM math class.
 - Attend professional development with the TCC faculty.
 - Follow the curriculum as explained during the professional development and discuss any variations with the TCC faculty liaison.
 - Communicate regularly with the TCC faculty liaison throughout the semester.
- Encourage students to use ICAP time to explore the math pathway assigned to college/university majors and higher education institutions. Students may consult their assigned TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the end-of-the-semester teacher survey. TCC will send this survey so that teachers can identify students who are NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students.
- Assist with time management, study skills, and technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately. Students should be directed to the TCC Student Support Center (918-595-2000).
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the college-level math professor(s).
- Print the TCC professor's syllabus, major assignments, mid-term/finals schedule, and other materials as needed.
- Review the course syllabus with students during the first week of the TCC's semester. Focus on the instructor contact information, grading policy, assignment list, attendance/participation, lab assignment & make-up work, due dates, and pacing schedule.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes. While students are expected to work independently during the dedicated class period and to behave as responsible college students, the teacher may offer mini-lessons to reinforce the college-level math course outcomes and should periodically schedule tutoring sessions with students.
- Monitor student progress by taking attendance during both semesters' dedicated class periods. During the online college math semester, send regular updates on attendance to the college professor.
- Check Bb grades once a week and alert the high school counselor if the students' grade drops below 70%.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.

AY 2026-2027

- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, the high school teacher will work with the TCC professor to dismiss students who consistently disrupt the designated study time.
- Follow best practices for tutoring.
- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the CPM student information survey by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's [Website](#).
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Use ICAP time to explore the math pathway assigned to your college/university major and higher education institution post high school. Consult your TCC Academic Advisor (connect in MYTCC – Starfish) for assistance.
- Enroll in the designated, reserved section of online Math 1473, Math 1483, or Math 1513 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPM section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPM and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of Math 1473, Math 1483, or Math 1513 only; the grade does not work for placement in any other section of math. For any other section of math, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's [Website](#). Course choice will be guided by the student's declared major and college/university post high school.
- Seek assistance for any Bb or technology issues immediately. Students should alert their high school teacher and the TCC Student Support Center (918-595-2000).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

AY 2026-2027

College Preparatory Math
Letter to parents/guardians

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Prep Math (CPM) course, a high school class that prepares students to succeed in a Tulsa Community College MATH 1473, MATH 1483, or MATH 1513 course. This letter is to inform you about this opportunity.

College Preparatory Math is a class developed by college and high school math faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level math class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year math class. While taking College Preparatory Math does not guarantee that a student will be taking Math 1473, or Math 1483, or Math 1513 the following semester, the class will challenge all students to improve their math skill so that they graduate high school prepared to succeed in college classes.

The CPM class helps prepare students for the 3 college-level pathways (MATH 1513, MATH 1473, & MATH 1483) by asking students to practice some of the same math concepts they will be asked to complete in these college-level courses. High school teachers will also

- Enforce strict deadlines for late work
- Require students spend time studying outside of class
- Review challenging learning outcomes from the precalculus curriculum
- Focus on time management skills
- Consult with a TCC math professor about learning outcomes and student progress

The high school instructor will continue to help students succeed in an online college-level math class the following semester by providing tutoring, technology support, and encouragement. Although students will have a dedicated class period to work on their TCC math class, they are expected to work independently and to behave as responsible college students. The professor will follow college policies regarding attendance, academic freedom, and grades, and the high school teacher will reinforce college policies (including the professor’s syllabus policies), take daily attendance, and ensure that the classroom environment is conducive to studying.

Students will be required to take proctored mid-term and final exams. (Locations vary: college campus, remote, or high school campus as determined by TCC and the high school.) Students who complete the college-level math class successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

_____ Parent _____ Date

_____ Student _____ Date

AY 2026-2027

The College Preparatory Math Timeline

CPM OFFERED IN THE FALL

February - March

- High schools indicate interest in offering/continuing to offer CPM fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM (February to August school start date):
 - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPM

April - July

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than June 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session, or the high school teacher shares an informational video from the TCC faculty lead during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester survey sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the TCC Student Survey the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

AY 2026-2027

October-November

- TCC coordinator conducts enrollment workshop either in person or via zoom for the college level math course.
 - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and date of enrollment workshop; note any student issues on the Excel Class roster sheet.

December

- CPM teacher completes the end of semester teacher survey. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet other enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

February – May

- CPM teacher reviews the professor's handouts, assignment sheets, mid-term and final schedule, and grading rubrics with students and be familiar with other materials posted in Blackboard.

AY 2026-2027

- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPM OFFERED IN THE SPRING

September-October

- High schools indicate interest in offering/continuing to offer CPM spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPM
 - High school math faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPM

November-December

- High school sends name(s) and contact information of CPM teacher(s) to the Dual Credit Programs Coordinator **no later than November 1**.
- TCC notifies teachers of date for CPM workshop.
- CPM instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPM teachers attend the CPM workshop.
- TCC faculty liaison begins regular communication with the CPM teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPM class.
- CPM teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPM teacher completes the Beginning of Semester Survey for CPM Teachers sent by the Dual Credit office by the end of week two of the semester.

AY 2026-2027

- The Dual Credit office sends teachers a link to the Survey for CPM Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPM class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

March-April

- TCC coordinator conducts enrollment workshop for the college level math course.
 - All admitted students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPM teacher completes the End of Semester Survey for CPM Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPM teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPM teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPM teacher transitions to supporting role for math students, is placed in math Blackboard sites, and begins regular communication with math professor(s).
- Students who complete a fall semester CPM class and have enrolled in math complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each math student to demonstrate all students meet placement criteria for math; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.

AY 2026-2027

- CPM teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).

September-December

- CPM teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPM teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPM teacher communicates regularly with math professor(s) and shares supplemental instruction handouts or other materials with the math professor(s).
- CPM teacher monitors student progress by checking grades regularly.
- CPM teacher alerts the high school counselor if a student's grade drops below 70%.
- CPM teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

AY 2026-2027

MOU Addendum:

College Preparatory English (CPE)

In cooperation with the high school English department, Tulsa Community College is offering eligible high school students (second-semester sophomores, juniors, and/or seniors) the opportunity to earn three hours of college English (transferable to state universities) while at the same time satisfying their high school English requirements. The goal is for all students who take the College Preparatory English (CPE) class to successfully complete a TCC English 1113 course the following semester.

Tulsa Community College Responsibilities

- Meet with the district and high school administration to review the MOU and addenda.
- Provide the high school with CPE curriculum: a syllabus, selected readings, assignments, and grading rubrics.
- Provide a TCC Dual Credit Coordinator to administrate and liaison with the student, teacher, and counselor (See DC procedural timeline).
- Conduct an on-site or virtual information session during the first week(s) of the CPE class.
- Provide a TCC English faculty liaison to review the CPE course materials with the high school English teacher and to provide support throughout the semester.
- Meet with students to help them apply to TCC in August-September (fall) and in February (spring).
- Provide a 16-week online section of ENGL 1113, taught by a TCC faculty who will communicate with the high school support instructor throughout the semester.
- Reserve seats for the CPE students who meet admissions and enrollment criteria, who earn a C or better in CPE, and who enroll by January 3 for spring semester, by May 30 for fall semester.
- Process the junior or senior tuition waiver for all dual credit high school students as applicable.
- Send Survey link for CPE Students to high school teacher to gather student roster information.
- Send links for Beginning of Semester Survey for CPE Teachers and End of Semester Survey for CPE Teachers to CPE instructors to gather teacher information.
- Share Excel Roster Sheet with the high school teachers to communicate admission and enrollment status and any student issues.
- ENROLLMENT: The TCC coordinator will conduct enrollment workshops either in person or via zoom in October/November (fall) or March/April (spring).

District Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit director to review the MOU and addendum before offering the class for the first time.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Grant the teacher a full day of paid professional development time during the semester to participate in professional development with college faculty.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from

AY 2026-2027

TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.

- Send fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria unless they meet other TCC placement criteria, TCC will de-enroll students from the designated class if they did not earn a C and/or do not have the high school teacher's recommendation.

High School Responsibilities

- Follow the CPE procedural timeline.
- Meet with the TCC dual credit representative to review the MOU and addendum before offering the class for the first time.
- Work with high school English teachers to identify students who can meet one of the admission requirements (see below), who want to go to college, and who have a strong work ethic, but who don't yet have the academic and/or study skills needed succeed in a college-level English class.
 - 3.0 **Unweighted** GPA
 - 19 Composite score on ACT or Pre-ACT
 - 990 on SAT/PSAT
- Communicate student deadlines for admission, enrollment, and payments to the students.
- Provide a qualified and interested English teacher to deliver the curriculum and to provide support for the online English 1113 class the following semester.
- Provide a dedicated class period and space for CPE and the online English 1113 course.
- Assign the CPE teacher class time to support the online English 1113 students; during this class time, the support teacher should not teach other classes or use a plan period.
- Send the English teacher's name and contact information to dualcredit@tulsacc.edu by August 1.
- Immediately notify dualcredit@tulsacc.edu of any personnel changes during the semester and arrange for the new teacher to meet with the TCC faculty liaison.
- Provide a high school counselor to complete the college prep enrollment approvals in the dual credit enrollment portal.
- Enforce the 25-student maximum enrollment in the CPE course. To teach this course effectively, instructors must work with no more than 25 students each semester. If all 25 students place into English 1113 successfully, TCC will provide seats for all students who meet the deadline for enrollment.
- Enroll only CPE students in designated sections until the deadline has passed. The deadline for enrolling students for fall semester is June 30; for spring semester, the deadline is January 8. Once the deadline passes, other students may be added to the designated section which no longer guarantees the student a seat
- Make sure students *and* support high school teachers participate in/watch the video of the dual credit student orientation and complete the Blackboard orientation before the start date of English 1113.
- Review the English teacher's lesson plans as needed to ensure he/she is adhering to the CPE curriculum.
- Provide students with computers and Internet access during the dedicated class period. Note: IT departments will need to assist students with technology issues when they take English 1113. Students using district-owned devices may need assistance downloading MS Word (free) from TCC. Student laptop restrictions will likely need to be modified so that they can access online educational resources such as YouTube videos.

AY 2026-2027

- Ensure that qualified students have access to course materials. Neither the CPE nor the English 1113 class uses a textbook; however, students will need to access, print, and/or photocopy online readings and other materials.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Encourage students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.
- Monitor the progress of and provide academic support for students throughout the TCC semester, including days when the high school is not in session or switches to virtual instruction. Students who need to temporarily pivot to virtual attendance must meet virtually with the high school teacher a minimum of three times a week.

AY 2026-2027

High School Teacher responsibilities

- Complete the Beginning of the Semester Survey for CPE teachers by the end of week two of the semester. The Dual Credit Coordinator will send teachers a link to the survey.
- Have students fill out the Survey for CPE Students by the end of the second week of the semester. The Dual Credit Coordinator will send teachers a link to the student survey the first week of the semester.
- Provide the TCC Dual Credit Coordinator one class period to conduct college admission workshop (late August-early September). NOTE: Admission does not guarantee enrollment.
- Use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, to update admission and enrollment information, and to note any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- Consult the Excel Class Roster Sheet frequently during the semester and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- Teach the CPE English class:
 - Attend professional development with the TCC faculty.
 - Submit the CPE syllabus to the TCC faculty liaison for review no later than the second week of the semester.
 - Follow the curriculum closely and discuss any variations with the TCC faculty liaison.
 - Share a selection of graded assignments with the liaison twice during the semester.
- Alert students to enrollment information, including the registration portal link, tutorial video links for students and parents, and date the coordinator will be conducting an enrollment workshop.
- Complete the End of Semester Survey for CPE Teachers sent the first week of December. The Dual Credit Coordinator will send this survey so that teachers can identify students who are NOT recommended for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better. Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Complete the Blackboard orientation with students and help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- View the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- Communicate regularly with the English 1113 professor throughout the semester.
- Print the TCC professor's syllabus, major assignments, and other materials.
- Share supplemental instruction handouts or other materials with the English 1113 professor.
- Check Bb grades once a week and alert the high school counselor if a student's grade drops below 70%.
- Advise students to withdraw from the course and transfer into an on-level English class if they consistently underperform during the first four weeks of the semester.
- Discourage students from withdrawing if they can pass the class with a C or better; students who cannot pass may withdraw before Week 12 of the semester, but withdrawals may affect future financial aid and should be discouraged unless the student cannot pass.
- Support the TCC Student handbook, the TCC professor's syllabus, and the grading standards.
- Follow the "Guidelines for Supporting English 1113 Students".

AY 2026-2027

- Meet at least three times a week with any student who needs to temporarily pivot to virtual attendance.

Student Responsibilities

- Complete the Survey for CPE Students by the end of week 2 of the preparatory semester.
- Apply for TCC admission with the TCC Coordinator during late August-mid September. For admission eligibility, see the Dual Credit Program's [Website](#).
- Set up TCC email and password in MYTCC after admission and prior to enrollment. Students must use their TCC email to communicate with TCC faculty.
- Enroll in the designated, reserved section of online English 1113 with the Dual Credit Coordinator during enrollment workshop. Students must enroll by January 8th for spring semester, May 30th for fall semester; after those dates, the CPE section will be closed to enrollment or no longer guaranteed.
- Demonstrate enrollment eligibility if necessary. Students who earn a C or better in CPE and who have the teacher's recommendation meet the placement criteria to enroll in the designated online section of English 1113 only; the grade does not work for placement in any other section of English 1113. For any other section of English 1113, students must demonstrate enrollment eligibility as explained on the Dual Credit Program's [Website](#).
- Attend the TCC dual credit student orientation and complete the TCC online Bb orientation (see Dual Credit Programs webpage for dates and locations).
- Attend the high school class regularly while taking the TCC online course.

AY 2026-2027

College Preparatory English
Letter to parents

Dear Parent/Guardian,

Your student has been identified as a candidate for the College Preparatory English course, a high school class that prepares students to succeed in a Tulsa Community College ENGL 1113 course. This letter is to inform you about this opportunity.

College Preparatory English is a class developed by college and high school English faculty with the goal of ensuring high school students are prepared for college-level reading and writing. Data show that many high school students graduate without meeting the standards required to take a college-level English class. These students often must take costly remedial courses at the college and/or may not be able to pass a first-year English class. While taking College Preparatory English does not guarantee that a student will be taking English 1113 the following semester, the class will challenge all students to improve their reading and writing so that they graduate high school prepared to succeed in college classes.

The College Preparatory English class helps prepare students for English 1113 by asking students to complete some of the same reading and writing assignments they will be asked to complete in English 1113; as such, students taking this class must have the time, motivation, and support to do the work. High school teachers will also

- Enforce strict deadlines for late work and attendance
- Require students spend approximately 4 hours a week studying *outside of class*
- Emphasize critical reading strategies needed for college-level courses
- Assign challenging texts that students will read, summarize, and analyze
- Teach specific writing skills students will use in college English classes
- Consult with a TCC English professor for guidance on grading standards

The high school instructor will continue to help students succeed in an online English 1113 class the following semester by providing tutoring, technology support, and encouragement. Students who complete English 1113 successfully will have three hours of college credit, transferable to most colleges and universities and required of almost all degree programs.

If you would like your student to participate in this opportunity, please discuss the overview of student responsibilities and the project timeline with him or her. If he or she is interested, please sign and return this letter to your high school counselor.

_____ Parent _____ Date

_____ Student _____ Date

AY 2026-2027

The College Preparatory English Timeline

CPE OFFERED IN THE FALL

February - March

- High schools indicate interest in offering/continuing to offer CPE fall semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE (February to August school start date):
 - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPE

April - July

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than June 1**.
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

August

- High school may replace teacher if necessary by August 15th.
- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.
- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

September-October

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For

AY 2026-2027

example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.

- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

October-November

- TCC coordinator conducts enrollment workshop either in person or via zoom for the English 1113 course for enrollment in October/November for Spring enrollment.
 - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in January.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, date of enrollment workshop; note any student issues on the Google Class roster sheet.

December

- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.

January

- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends fall semester transcript by January 8th for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not.
- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

AY 2026-2027

February – May

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

CPE OFFERED IN THE SPRING

September-October

- High schools indicate interest in offering/continuing to offer CPE spring semester of the following academic year.
- For schools offering the course for the first time, the school principal meets with the Dual Credit faculty chair and/or the Dual Credit Program director to review the MOU agreement and timeline.
- High schools identify students for CPE
 - High school English faculty should recruit current sophomores and juniors during the high school scheduling period.
 - High school counselors ensure that students meet or can meet the dual credit admission requirements (3.0 unweighted GPA or appropriate test score)
 - High school sends letters to parents about CPE

November-December

- High school sends name(s) and contact information of CPE teacher(s) to the Dual Credit Programs Coordinator **no later than November 1**.
- TCC notifies teachers of date for CPE workshop.
- CPE instructors who have offered the course for at least one semester may discuss curriculum changes with the TCC faculty liaison.

December

- High school may replace teacher if necessary by December 15.

January

- CPE teachers attend the CPE workshop.
- TCC faculty liaison begins regular communication with the CPE teacher.
- TCC representative conducts an on-site information session or shares an informational video during the first week(s) of the CPE class.

AY 2026-2027

- CPE teacher provides his/her course syllabus and agenda to the TCC faculty liaison for review no later than the second week of the semester.
- CPE teacher completes the Beginning of Semester Survey for CPE Teachers sent by the Dual Credit office by the end of week two of the semester.
- The Dual Credit office sends teachers a link to the Survey for CPE Students the first week of the semester. Students fill out the survey by the end of the second week of the semester.

February-March

- Dual Credit Coordinator visits the CPE class to help students apply to TCC. Students who don't meet admission criteria will be given next steps.
- Teachers use Excel Class Roster Sheet sent by the TCC coordinator to communicate about class roster changes, updated admission and enrollment information, and any student issues. For example, alert TCC coordinator of any additional students added to the class after the coordinator has completed the admission/student information workshop.
- CPE teacher shares samples of graded assignments with the TCC faculty liaison.

March-April

- TCC coordinator conducts enrollment workshop for the English 1113 course.
 - All *admitted* students may enroll at this point, via the Dual Credit Enrollment Portal, but any student who does not earn a C or better **and** receive the recommendation of the HS teacher will be removed from the class in August unless other placement criteria are met.
- Teachers make students aware of the enrollment information including the registration portal link, tutorial video links for students and parents, and the date for the enrollment workshop; note any student issues on the Excel Class roster sheet.

May

- CPE teacher completes the End of Semester Survey for CPE Teachers. This survey will inform TCC about who the high school teacher does NOT recommend for the college-level course enrollment or who will not complete the preparation semester with a grade of C or better.
 - Both a C or better AND the teacher recommendation are required to enroll the student in the college course without additional placement criteria. The survey also contains the conditional FERPA release that allows the high school teacher and college faculty to collaborate during the college course.

August

- CPE teacher emails the Dual Credit Coordinator the names of students who did not complete the semester with the C or better **and** teacher recommendation if the list of names differs from November projection sent in November via the End of Semester Survey for CPE teachers.
- Consult the Excel Class Roster Sheet frequently and inform students about any admission and enrollment issues the coordinator has listed in the notes section.
- CPE teacher transitions to supporting role for English 1113 students, is placed in English 1113 Blackboard site, and begins regular communication with English 1113 professor.
- Students who complete a fall semester CPE class and have enrolled in English 1113 complete TCC's dual credit orientation and online Bb orientation; high school teacher should also complete the Bb orientation and view the TCC orientation video links (emailed to the teacher) with the class and send any questions to the TCC Dual Credit Coordinator.
- HS sends spring semester transcript by August 15 for each English 1113 student to demonstrate all students meet placement criteria for English 1113; TCC will de-enroll students who were projected to earn a C but did not and do not meet optional enrollment criteria..

AY 2026-2027

- Help students with technology issues. If teachers have any issues with Blackboard, they need to contact their TCC liaison immediately.
- CPE teacher prints the TCC professor's syllabus and reviews it with students as soon as the Blackboard course site is opened (usually, the Friday before the start of the semester).
- CPE teacher makes sure all students complete the diagnostic writing sample; students who don't complete the sample may be dropped from the class and will need to enroll in an on-level English class.

September-December

- CPE teacher reviews the professor's handouts, assignment sheets, and grading rubrics with students and be familiar with other materials posted in Blackboard.
- CPE teacher offers mini lessons during class, schedules individual tutoring sessions with students as needed, and helps with technology issues.
- CPE teacher communicates regularly with English 1113 professor and shares supplemental instruction handouts or other materials with the English 1113 professor.
- CPE teacher monitors student progress by checking grades regularly.
- CPE teacher alerts the high school counselor if a student's grade drops below 70%.
- CPE teacher encourages students to stay in the course until Week 12; students who cannot pass the course should be referred to their TCC advisor to complete a withdrawal request on the Monday of Week 12.

AY 2026-2027

MOU Addenda

TCC Online Courses Embedded into the high school schedule and supported by a high school staff or teacher as academic coach.

In cooperation with the high school, Tulsa Community College (TCC) is offering eligible high school juniors and seniors the opportunity to earn college credit online, embedded into the school day, while at the same time satisfying their high school graduation requirements. The goal of this collaboration is for all students involved to successfully complete (grade of C or above) a TCC online course(s).

TCC Responsibilities

- Meet with the district and high school administrations to review the MOU and addenda.
- Provide the high school with TCC admissions qualifications for dual credit students.
- Provide the high school with TCC qualifications for course enrollment.
- Provide a Dual Credit Compass: high school student success orientation at a TCC campus and online.
- Provide online sections of college courses provided minimum enrollment requirements are met.
- Provide a TCC professor to deliver the online course(s).
- Provide early alerts to high school counselors authorized to receive FERPA information (early alerts sent when faculty reply to bi-weekly early alert requests, or student grades/participation trigger auto-alerts).
- Provide semester grades to the district staff authorized to accept electronic FERPA reports.
- Meet with potential students and parents at Dual Credit Programs' information meetings organized by the high school.

TCC Professor Responsibilities:

- Follow college syllabus template and departmental standards.
- Provide grade updates after every major graded assignment.
- Grade and return work in a reasonable amount of time (no more than two weeks for essays, less for other assignments).
- Incorporate best practices for engaging students in online classes.
- Create a column in Blackboard called "Grade to Date" or "Eligibility." This column will help students demonstrate eligibility for extracurricular activities. (Note: this saves faculty time, is not a violation of FERPA, and ensures the high school has accurate information about grades).
- Update the grade book either by indicating each student's letter grade (A, B, C, D, F) or by indicating the student is passing (P) or in danger of failing (F). High school students taking college classes must maintain a C average to continue taking college classes, so high school students earning below a C may be in danger of failing.
- Report students who are in danger of failing (i.e. whose grade drops below a 70%) either by responding to the Early Alert email from the Dual Credit office and/or by following college protocol.
- Work with students living outside of TCC's testing area on any exams that require proctoring-students living outside of the testing area qualify for remote proctoring at their high school location by a designated, qualified proctor.

College Prep Programs' Additional Responsibilities:

College Prep English, College Prep Math Program, and College Prep Psychology Additional Professor Responsibilities

- Follow the CPE, CPM, or CPP specific addenda requirements for college courses that follow the TCC preparation curriculum.
- Meet with high school instructor and/or faculty liaison prior to the beginning of the semester to review the course curriculum and materials.

AY 2026-2027

- Communicate with the high school instructor frequently throughout the semester—once a week the first four weeks of the semester, less frequently after.

High School District Responsibilities

- Identify students who express a desire to go to college, who have sufficient time to complete assignments outside of class time (minimum 9 hours a week per 3 credit hour online course) and who meet admission and enrollment qualifications for dual credit students.
- Communicate student deadlines for admission, enrollment, and payment to students.
- Provide adequate safety and security while faculty and students are at the site. This includes posting and practicing emergency evacuation as well as collaboration with TCC police.
- Provide a dedicated space for 20 to 30 students to support students in the online class during the TCC academic semester.
- Provide a dedicated class period within the regular school day and ensure that students attend the scheduled class time.
- Display physical evidence in a designated area such as outside the door to the TCC classroom that identify the site as a TCC course site. TCC provides brochures, guides, posters, and promotional materials.
- Provide internet access, including website access, TCC library and database access, computer hardware, and software at the site as is required for the college courses' delivery and instruction.
- Provide a collegiate environment free from classroom interruptions. This includes announcements, staff entering the classroom, classroom orderliness, and room changes, and TCC faculty/staff access to the facility for on-site orientations, admission or enrollment workshops as scheduled by the partners.
- Comply with the one hour and fifty-minute TCC semester finals schedule.
- Designate a representative as the liaison between the partner and TCC. The partner liaison provides marketing, program information, and notification to potential students in all area districts.
- Support and help guide the development and integrity of the program.
- Support the instructor and the student through standards set by TCC.
- Allow the dual credit enrolled students to comply with the TCC student policies and resources handbook during TCC class time. Note: Any student suspended or expelled from high school will be expected to continue participating in his or her TCC class(es).
- Ensure that qualified students have access to course materials. Note: Photocopying portions of a textbook is a copyright violation. Students should be responsible for purchasing, printing, and/or borrowing assigned texts.
- Grant dual credit for all college courses per OK SB290.
- Optional: Set up third party billing with the TCC Bursar.
- Commit by June 1 to an instructor or staff for the full year.
- Provide students with computers and Internet access during the dedicated class period.
- Meet with the TCC dual credit enrollment director and high school administrations to review the MOU and addenda.

College Prep Programs' Additional Responsibilities:

College Prep English, College Prep Math Programs, and College Prep Psychology Additional District Responsibilities

- Provide a qualified high school teacher to work with students during scheduled class meeting times.
 - English courses require a certified high school English teacher (B.S. in English).
 - Math courses require a certified high school math teacher (B.S. in Mathematics).
 - Psychology courses require a certified high school teacher with a bachelor's degree in a social science.
- Notify the director of dual credit enrollment of any personnel changes and arrange for the new instructor to come to TCC for orientation and training.

AY 2026-2027

- Provide the support instructor with the required textbooks and/or ancillary materials (e.g., Lumen)
- Ensure high school support instructor communicates regularly with TCC faculty and follows the requirements for effective student support.

High School Support Instructor Responsibilities All Courses

- Become familiar with Blackboard and other TCC technology.
- Assist with time management, study skills, and technology issues.
- Avoid intervening in the student's day-to-day work. Although the course is taking place at a high school, students are expected to work independently and to behave as responsible college students.
- Monitor student progress by checking Bb grades throughout the semester.
- Alert the student and the high school counselor if the student's grade drops below 70%.
- Counsel failing students into an on-level high school class prior to the week 12 withdraw date in a 16-week POT.
- Support the TCC professor's syllabus and TCC student Handbook.
- Enforce the course etiquette policy and ensure that the classroom environment is conducive to studying. If necessary, work with the high school dual credit lead to dismiss students who consistently disrupt the designated study time.
- When appropriate, facilitate group discussions, study sessions, or workshops.
- Attend or watch the TCC Dual Credit Student Orientation.

Additional English teacher responsibilities

- Meet with TCC professor and/or full-time faculty liaison prior to the beginning of the semester to review the course curriculum and materials.
- Attend TCC faculty's meeting/professional development activity.
- Take attendance each class period and let the course instructor know if students miss more than three hours of class.
- Provide supplemental instruction and/or individual tutoring to reinforce the course's learning outcomes.
- Read the texts students are required to read and study the professor's handouts and assignment sheets.
- Provide impromptu tutoring and instruction on an as-needed basis.
- Communicate regularly with course instructor.
- During the first three weeks of the semester, spend several class periods re-enforcing the online instruction, reviewing grammar and mechanics, assisting students with time management and study skills, and helping with any technology issues. After the first few weeks of the semester, the instructor can intervene less in the students' day-to-day progress in the class.
- Monitor student progress by collecting copies of students' graded essays and summaries. *Students who earn less than a C on an assignment should be required to meet with the support instructor for additional tutoring.*
- Follow the TCC tutorial best practices guidelines and provide individual tutoring to each student at least twice semester.
- Provide tutoring in thirty-minute sessions (to prevent some students from monopolizing tutoring time).

Additional Math teacher responsibilities

- Assist with time management and course pace to ensure all assignments are completed in time for the scheduled exams.
- Assist with Lumen technology.

AY 2026-2027

Student Responsibilities All courses:

- Apply for admissions into the Tulsa Community dual credit enrollment program. For admission requirements and to apply for admission see <https://www.tulsacc.edu/admissions-aid/admissions/college-courses-high-school-students>
- Acceptance into the dual credit enrollment program requires:
 - Junior or Senior status in high school
 - On-track for high school graduation with peer group
 - Enrolled in no more than 19 credit hours combined high school and college classes per semester
 - Admission score or GPA
 - ACT, Pre-ACT composite of 19 or above [ACT college code #3441]
 - **OR** SAT, PSAT10, PSAT -NMSQ composite of at least 990 [SAT college code # 6839]
 - **OR** H.S. GPA of 3.0 or above.
 - If the student's national ACT exam score does not meet the acceptance or enrollment criteria, the student may take the Residual ACT at TCC's Northeast Campus testing center. Dual Credit students may take the residual ACT one time between November 1 and October 31. 918-595-7594 for information and guidelines.
- Qualify for course enrollment in TCC's off-campus dual credit enrollment program in the spring semester (for fall enrollment). See <https://www.tulsacc.edu/dualcredit> for the dual credit programs' college enrollment policy. Multiple placement options are available for students including ACT, Pre-ACT, SAT, PSAT10, PSAT-NMSQ, unweighted High School GPA (accredited schools).
- Read and sign the faculty association welcome letter within the registration portal (students and their parents), indicating that they understand the requirements of Dual Credit Programs.
- Enrollment is completed on a first-come, first-served basis and is not guaranteed. After the first day of the class meeting, students will not be allowed to enroll in a class, even if the class is not at capacity.
- Attend a Dual Credit Programs' Compass in person, zoom, or access the recorded orientation via the website if required.
- Purchase required course materials (students or high schools); students (not the support instructor) are responsible for obtaining the required materials. Check with your high school counselor.
- Complete a FERPA Student Records Release Form to allow communication between TCC and the high school within the registration portal.
- Students should be prepared to complete required assignments on the first day of the TCC semester.
- Note assignment deadlines, follow course policies as outlined in the syllabus, and seek additional help from the high school support instructor, as needed.
- Devote a minimum of 6 hours a week per course to studying, completing assignments, and revising and editing written work.
- Provide Blackboard grade report to the high school support instructor / academic coach every 2-3 weeks and to your high school counselor weekly.
- Pay the appropriate TCC course fees and any tuition if applicable.
- Attend the high school's dedicated class period throughout the entire semester.
- Communicate any concerns or issues (e.g., questions about grades) with the TCC professor.

Additional responsibilities for English courses:

- Print graded essays and summaries to give to the high school support instructor for review.
- Students (not the support instructor) will be expected to find articles from the TCC library databases.
- Complete all English departmental requirements for Composition I and II (see TCC Composition I and II Guidebook).

AY 2026-2027

Additional responsibilities for Math courses:

- Purchase required textbooks/ Lumen Student Access Kit (students or high schools)
- Take a proctored midterm and final exam (These exams may be scheduled at the high school, a TCC campus, or online depending on the student's distance from TCC).
- Work with TCC faculty and Dual Credit Coordinator to set up remote proctoring for students outside of TCC's testing area.



Tulsa Community College
Dual Credit Programs
MOU AY 2026- 2027
April 1, 2026

Dear partner,

Thank you for your collaboration with Tulsa Community College's Dual Credit Programs. We value your partnership and dedication to Oklahoma high school students. Your students benefit from your passion for education and your partnership with Tulsa Community College.

Your AY 2026- 2027 MOU agreement has one substantive addition this year that I'd like to bring to your attention. A bullet has been added to section 4: Financial Arrangements that address the in-state tuition and waiver process.

TCC applies in-state tuition and Oklahoma tuition waivers for US citizens, permanent residents, and other approved documented students. TCC International Student Services at iss@tulsacc.edu confirms residency status.

EDGE: Earn a Degree, Graduate Early and Dual Credit to College Degree programs' MOUs have not had substantive changes. The addenda for online embedded programs--College Prep English, College Prep Math, and College Prep Psychology--have been updated to reflect lessons learned and feedback from faculty and high school partners. We will review updates at our required district meetings.

If TCC has face-to-face embedded faculty on your campus or district site, your facilities agreement is included. If you have facilities questions, please contact me.

Your Dual Credit Programs' MOU agreements will be in continuous effect beginning in the semester in which the memorandum of understanding is signed unless terminated in writing by either institution (see Term).

Dual Credit Programs Update

1. We have Career Cluster Pathways and resources ready for the class of 2030 in cooperation with the State Department of Education.
2. We are graduating over 160 high school seniors with associate degrees in May – ready to transfer to their universities with freshman scholarship status and /or continue in application programs at TCC.
3. Our first cohorts of AA degree graduates from Norman High School, Norman North High School will join TCC graduates in May.
4. Our first cohort in the Engineering Technology Advance Manufacturing AAS degree and College Certificates from Tulsa Will Rogers College High School will join TCC graduates in May.
5. Dual Credit Programs grew to an unprecedented 25.3% of the college's unduplicated student headcount in AY 2025-2026.
6. We continue to provide access for all Oklahoma high school students – fully online courses and resources.
7. We hired a dual credit coordinator for the DASH: Degrees in Applied Science in High School program. These work-ready pathways include college micro-credentials, college certificates, and AAS degrees in fields such as Cybersecurity, Data Analytics, Accounting, Business, Aeronautics Drafting, CAD/CAM Drafting, Electronics, Manufacturing, and Early Childhood Education.

Here to serve,

Melissa Steadley
Director, Dual Credit Programs
dualcredit@tulsacc.edu



CCOSA

The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program
(Agreement 2026-2027)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and _____ School District No. __ of _____ County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

P.O. CALCULATION GRID

County Name: Tulsa County Number: 72
District Name: Bixby Public Schools District Number: 1004

P.O. CALCULATION GRID

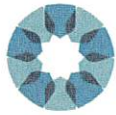
<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

<u>ADM</u> <u>(2025-26)</u>	<u>TOTAL COST</u>
<u>8131.05</u>	<u>\$ 2,500.00</u>

Purchase Order Number: 71

Purchase Order Amount: \$ 2,500.00

Please attach a copy of the purchase order when submitting completed forms



CCOSA

The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

Superintendent Certification of Participation

I certify that on the 14 day of May 2026, the Board of Education of Bixby Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Bixby Board of Education has encumbered \$ 2,500.00 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Bixby Public Schools.

Signature of Superintendent

Date

The District understands that CCOSA’s District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance; Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District’s Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!



CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators

(based upon each district's size in ADM for the 2025-26 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
Lydia Wilson	918- 366-2211	lwilson@bixbyps.org
Brenda Shaw	918- 366-2240	bshaw@bixbyps.org
*		

*only if ADM exceeds 10,000

Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.



April 15, 2026

Bixby Public Schools
ATTN: Superintendent
23 South Riverview Drive
Bixby, OK 74008

Dear Superintendent,

OSSBA appreciates the opportunity to assist your district in managing unemployment matters through membership in the OSSBA Employment Services program. As we approach the 2026-2027 school year, we are pleased to share your renewed Service Agreement.

Please complete the **Contact Information** section with your primary contact and any additional staff members who should receive OSSBA correspondence about claims and hearings. This ensures important communications reach the right people.

Third Party Administrator Access

We require TPA access to your EZ Tax Express Account to manage your claims and payments. Please ensure this access is in place and maintained throughout the year. We wanted to take this opportunity to remind you about the requirement and emphasize its importance.

Please return the signed agreement by June 30th, 2026, to maintain continuous membership.

Please let us know if you have questions. You can reach Brandon Carey at brandonc@ossba.org, Deisy Escalera at deisye@ossba.org, or Jessica Smith-Harmer at jessicas@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Thank you for all you do for Oklahoma students and thank you for being valued members of the OSSBA Employment Services program.

Sincerely,

Brandon Carey

OSSBA Employment Services Team

Deisy Escalera

Jessica Smith-Harmer

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Comprehensive Employment Service Agreement is made this ____ day of _____, 2026, by and between Bixby Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2026-20267school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, the School's annual administrative fee will be deducted in quarterly installments from the School's OSSBA Employment Services Program Account. OSSBA records indicate 1074 school employees, for a total annual administrative fee of \$7,518.00. The Administrative fee will be deducted in quarterly installments until the annual administrative fee is paid in full.

Billing and Deduction Process: The administrative fee will be deducted from invoices issued by OSSBA for other services. School business offices should expect to see a line-item deduction labeled "OSSBA Employment Services Program Administrative Fee" on their quarterly billing statements. If you have questions regarding these deductions, please contact the OSSBA Chief Financial Officer.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Services Provided: The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment

Security Commission (hereafter "OESC"). This representation is limited to claims and administrative hearings directly with the OESC and DOES NOT include representation in judicial reviews or court proceedings. See 'Scope of Legal Representation' section below;

- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Scope of Legal Representation: The legal representation provided by OSSBA under this Agreement is limited to claims of adjudication and administrative hearings conducted by the Oklahoma Employment Security Commission (OESC). This includes representation in protests of claims, appeals before OESC hearing officers, and related administrative proceedings.

The current membership fee DOES NOT include representation in any judicial review proceedings, appeals to the Oklahoma Court of Appeals, or any other court proceedings. The School is responsible for determining whether additional legal representation is needed for such matters.

The School may discuss with OSSBA the availability and cost of representation beyond the scope of this Agreement on a case-by-case basis, but any such representation would require a separate agreement and additional fee. All requests for representation outside the scope of this Agreement must be submitted in writing to the OSSBA Employment Services Program team for consideration and approval.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Contact Information: The School shall designate contact personnel for OSSBA Employment Services Program administration. The persons named below will be responsible for providing information to OSSBA regarding unemployment claims and will receive copies of OSSBA correspondence.

PRIMARY CONTACT PERSON:

SECONDARY CONTACT PERSON:

(To be CC'd on communications if primary contact is unavailable)

Name: _____

Name: _____

Title: _____

Title: _____

Email: _____

Email: _____

Phone: _____

Phone: _____

Additional Contacts to Receive Cc on Employment Services Correspondence: You may designate additional personnel who should receive copies of OSSBA Employment Services correspondence. This may include superintendents, human resources staff, business office personnel, or other school officials who have a need to know about unemployment claims and related matters. Please email es@ossba.org your additional contacts.

The School agrees to notify OSSBA in writing of any changes to contact personnel, email addresses, or phone numbers within 30 days of such change. OSSBA will maintain these contact records and use them to distribute all official communications related to the School's unemployment claims and membership in the Employment Services Program. If you would like to make changes to these contacts between agreement renewal periods, please email: es@ossba.org.

Term of Agreement: This Service Agreement will be effective for the 2026-2027 fiscal year which ends on June 30, 2027. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party.

Termination of this Agreement may occur under the following circumstances:

1. If either party does not fulfill what it has agreed upon in the above terms, termination may be made within 30 days' written notice to the other party.
2. Return of Signed Agreement Deadline: The School must return the signed Service Agreement to OSSBA by June 30th of each fiscal year. Failure to return the signed agreement by this deadline will result in automatic termination of services effective

immediately, unless the School contacts OSSBA in writing to request an extension prior to the deadline. OSSBA may grant a reasonable extension at its discretion.

3. Non-Payment of Administrative Fees: If administrative fees remain unpaid for more than 90 days past the due date, OSSBA may terminate this Agreement effective immediately upon written notice to the School. The School shall remain liable for all unpaid fees and any associated costs.

Upon termination of this Agreement for any reason, the School shall continue to be responsible for all outstanding unemployment claims liability.

Signed:



Shawn Hime
OSSBA Executive Director

04/17/2026

Date

School Board President or Designee
Bixby Public Schools 045

Date

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is made and entered into as of -----2026 between and by hereinafter referred to as the “FACILITY” and acting through Oklahoma State University, hereinafter referred to as the “UNIVERSITY.”

WHEREAS FACILITY has certain facilities that would be beneficial to graduate students of speech-language pathology for training and practical experience;

WHEREAS, the UNIVERSITY has students who would benefit from such training and experience;

NOW THEREFORE, it is mutually understood, in consideration of the mutual covenants and promises, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Clinical Externships. The UNIVERSITY shall be responsible with arranging the clinical externship experience (“Clinical Externship”) for any participating students (“Student(s)”) at the FACILITY. The UNIVERSITY and the FACILITY shall mutually determine the scope of the Clinical Externship program, the schedule of student assignments and the number of Students who may participate in the Clinical Externship.

2. Term. The term of this Agreement of the Clinical Externship will commence on DATE and continue in effect for a period of time not to exceed five(5) years unless one party notifies the other at least 90 days in advance. However, notification by a party of its intent to terminate shall not affect students currently enrolled and participating in Clinical Externship up until date of termination. Upon mutual agreement, the parties may decide to exercise the option to extend their relationship, and this Agreement, annually.

3. Responsibilities of the UNIVERSITY.

a. The UNIVERSITY shall designate a UNIVERSITY employee, or another individual retained by the UNIVERSITY (the “Clinical Coordinator”) to serve as the coordinator for the Clinical Externship to work directly with FACILITY personnel (“Facility Coordinator”) and coordinate all the activities of Students.

b. The UNIVERSITY will designate the duration of the practicum to be between eight (8) and (12) weeks, which will be mutually determined by the Clinical Coordinator, the student, the Facility Coordinator, and the FACILITY Student Externship Supervisor(s), thirty (30) days prior to the onset of the externship.

c. The UNIVERSITY shall provide the name(s) of the Student(s) (the “Roster”) along with an Externship schedule, to the Facility Coordinator at the FACILITY before the Clinical Externship begins.

The UNIVERSITY will require any participating Student(s) who will participate in the Clinical Externship to provide to the FACILITY verification of the following before the Student enters a FACILITY site: (i) a complete Hepatitis B vaccination series (series of three or waiver); (ii) negative PPD or chest x-ray (dated within current year); (iii) MMR vaccinations (series of two) or positive titer(s); (iv) a written verification of varicella history, varicella vaccination or a varicella titer by a physician or a physician's designee; and (v) a "clean" background check completed within the past twelve (12) months; (vi) a "clean" drug screen.

d. The UNIVERSITY shall require that any participating Student(s), before beginning the Clinical Externship, have current CPR certification that meets standards acceptable to the FACILITY.

e. The UNIVERSITY shall be responsible for all actions, activities and affairs of Student(s) during the Clinical Externship to the extent required by law.

f. Student trainee assignments and minimal levels of academic preparation and clinical experience for the student will be mutually agreed upon from time to time.

g. All representations and warranties in this Agreement shall remain true and correct during the term of this Agreement. If any of the representations and warranties becomes inaccurate in any way, the UNIVERSITY shall immediately notify the FACILITY.

4. Responsibilities of the FACILITY.

a. The FACILITY shall designate a Facility Coordinator for the Clinical Externship who will work directly with the Clinical Coordinator to plan and coordinate the Clinical Externship.

b. The FACILITY will designate one or more employees to serve as the FACILITY Student Externship Supervisor(s), who will be responsible for coordinating learning experiences for the Student(s). The FACILITY Student Externship Supervisor(s) will also be responsible for ensuring the supervision of student representatives meets the minimum requirements established by the Council on Academic Accreditation (CAA) of the American Speech-Language-Hearing Association (ASHA). This representative(s) has authority to plan and arrange the work schedule of the Student(s).

c. The FACILITY will maintain records concerning the progress/performance and client/contact records for each student. Client/contact records shall conform to the format suggested by the CAA of ASHA. Student evaluation forms will be provided by the UNIVERSITY. Client/contact records will be provided by the FACILITY. Upon completion of the assignment, student evaluation forms and client/contact records shall be

forwarded to the UNIVERSITY unless otherwise not permitted by law or due to confidential information restrictions.

d. The FACILITY shall provide the UNIVERSITY and Student Externship Supervisor(s) with copies of the Facility's policies, rules, regulations and procedures that are applicable to the Student's participation in the Clinical Externship.

e. The FACILITY shall permit Students to assist in the provision of speech/language therapy services to FACILITY patients, but the FACILITY may restrict their activities, including any patient care activities, at the FACILITY. The FACILITY will retain full responsibility for patient care by providing appropriate professional supervision of students.

f. FACILITY shall permit the UNIVERSITY to visit, tour and inspect the Facility's facilities and records relating to the Clinical Externship on reasonable notice during the FACILITY administration's regular business hours, subject to requirements of patient confidentiality, legal compliance requirements of the FACILITY, and minimizing disruption or interference with FACILITY operations, including patient care activities.

g. The FACILITY shall make available emergency care and treatment to Students, as necessary, subject to its usual charges. Such treatment will be at the expense of the individual treated.

5. Conflicts and Removal of Students. If a conflict arises between an employee of the FACILITY, on the one hand, and a Student, on the other, the FACILITY Coordinator and/or Clinical Coordinator shall intervene in an attempt to resolve the matter. The FACILITY may require that the UNIVERSITY immediately remove a Student from a Clinical Externship when the FACILITY believes that the individual exhibits inappropriate behavior, is disruptive, does not comply with FACILITY rules or policies, or poses a threat to the health, safety or welfare of a patient, employee or any other person.

6. Insurance Coverage. This provision is applicable to Universities that are owned and operated by the State of Oklahoma. The UNIVERSITY represents that it and its faculty are self-insured according to the Oklahoma Governmental Tort Claims Act. The FACILITY requires any participating Student(s) furnish verification of professional liability insurance covering the participating themselves with insurance liability limits of no less than \$1,000,000 per occurrence and \$3,000,000 aggregate; however, policy limits may exceed the target limits required. A certificate of such insurance shall be furnished to the FACILITY upon request if the attached certificate has expired. The FACILITY shall maintain insurance in amounts sufficient to cover its responsibilities under this Agreement.

7. Termination.

a. Termination for Cause. The FACILITY may immediately terminate this Agreement for cause upon notice to the UNIVERSITY upon the occurrence of any of the

following events: (i) the failure of the any participating Student(s) to maintain insurance coverage as required by this Agreement; or (ii) the UNIVERSITY fails to bar any Student(s) from participating in a Clinical Externship after the FACILITY has informed the UNIVERSITY to remove any Student(s) for reasons permitted under this Agreement.

b. Termination for Material Breach. If either party defaults by the failure to comply in all material respects with the terms of this Agreement, the other party may terminate this Agreement by giving at least 30 days prior written notice to the defaulting party, specifying in reasonable detail the nature of the default, unless the defaulting party remedies the default within the 30 day period. This provision shall not constitute an election of remedies by either party, and each party shall have and retain all rights and remedies that may be available at law or in equity in the event of breach or default by the other party.

8. Responsibility for Actions. Each party shall be responsible for its own acts and omissions and the acts and omissions of its employees, officers, directors and affiliates. A party shall not be liable for any claims, demands, actions, costs, expenses and liabilities, including reasonable attorneys' fees, which may arise in connection with the failure of the other party or its employees, officers, directors, or agents to perform any of their obligations under this Agreement. The UNIVERSITY is an agency or institution of the State of Oklahoma and the UNIVERSITY'S liability shall be governed by the Oklahoma Governmental Tort Claims Act.

9. Disclaimer of Intent to Become Partners. The FACILITY and the UNIVERSITY shall not by virtue of this Agreement be deemed to be partners or joint venturers. Neither party shall incur any financial obligation on behalf of the other.

10. Notices. Any and all notices, consents or other communications by one party intended for the other shall be deemed to have been properly given if in writing and personally delivered, transmitted by electronic means, or deposited in the United States first class mails, postpaid, to the addresses or numbers set forth below the signatures of the parties.

11. Confidentiality. The UNIVERSITY shall, and the UNIVERSITY must require any participating Student(s) to keep confidential and not divulge to anyone else any of the proprietary, confidential information of the FACILITY, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the UNIVERSITY or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The UNIVERSITY and Students shall not use such information except as required to provide patient care services in the Clinical Externship.

12. HIPAA Compliance.

a. The UNIVERSITY must, and the UNIVERSITY shall require any participating Students to appropriately safeguard the protected health information of patients,

in accordance with applicable provisions of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time (“HIPAA”) and applicable law. Student(s) may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

b. With respect to information obtained or received from the FACILITY, the UNIVERSITY shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the FACILITY any use or disclosure of the information not provided for by this Agreement of which the UNIVERSITY becomes aware; and (iv) require that any agents, including a subcontractor, to whom the UNIVERSITY provides protected health information received from, or created or received by the UNIVERSITY on behalf of, the FACILITY agrees to the same restrictions and conditions that apply to the FACILITY with respect to such information.

13. Rights in Property. All supplies, fiscal records, patient charts, patient records, medical records, X-rays, computer-generated reports, pharmaceutical supplies, drugs, drug samples, memoranda, correspondence, instruments, equipment, furnishings, accounts and contracts of the FACILITY shall remain the sole property of the FACILITY.

14. Non-Discrimination. Except to the extent permitted by law, the FACILITY, the UNIVERSITY and Students shall not discriminate on the basis of race, color, creed, sex, age, religion, national origin, disability or veteran’s status in the performance of this Agreement. As applicable to the UNIVERSITY, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. Seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The UNIVERSITY represents that, except as permitted by law, all services are provided without discrimination on the basis of, race, color, creed, sex, age, religion, national origin, disability or veteran’s status; that it does not maintain nor provide for its employees any segregated facilities, nor will the UNIVERSITY permit its employees to perform their services at any location where segregated facilities are maintained. In addition, the UNIVERSITY agrees to comply with Section 504 of the Rehabilitation Act and the Vietnam Era Veteran’s Assistance Act of 1974, 38 U.S.C. Section 4212.

15. FACILITY Policies and Procedures. The UNIVERSITY shall agree to educate any participating Student(s) of the requirement to comply with the policies, rules, and regulations of the FACILITY as will be provided to any participating Student(s) by the FACILITY prior to the start of any Term.

16. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

17. No Assignment. Neither party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other.

18. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties and their respective legal representatives, successors and permitted assigns.

19. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Oklahoma.

20. Rights Cumulative; No Waiver. No right or remedy conferred in this Agreement upon or reserved to either the UNIVERSITY or FACILITY is intended to be exclusive of any other right or remedy. Each and every right and remedy shall be cumulative and in addition to any other right or remedy provided in this Agreement. The failure by either the FACILITY or the UNIVERSITY to insist upon the strict observance or performance of any of the provisions of this Agreement or to exercise any right or remedy shall not impair any such right or remedy or be construed as a waiver or relinquishment with respect to subsequent defaults.

21. No Third-Party Beneficiaries. This Agreement is not intended to confer any right or benefit upon, or permit enforcement of any provision by, anyone other than the parties to this Agreement.

22. Entire Agreement. This Agreement constitutes the entire understanding and agreement of the parties with respect to its subject matter and cannot be changed or modified except by another agreement in writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

Name

Address.

Phone and email

Oklahoma State University
203 Whitehurst Hall
Stillwater, OK 74078

Name

Title

Kenneth W. Sewell
Vice President for Research

Date

OSU Administrative Contact:

Ramitha Raja, Sr. Sponsored Program
Coordinator

OSU College of Arts & Sciences
(405) 744-6035
ramitha@okstate.edu

Date

OSU Technical Contact:

Kristi Carpenter

Clinic Manager

OSU Communications Sciences & Disorders
(405) 744-6021
Kristi.carpenter@okstate.edu



Cooking for Kids:
Culinary Training for School Nutrition Professionals

**Regional Training Facility
Statement of Agreement**

Project Description

Cooking for Kids is a collaborative initiative that supports school nutrition programs in Oklahoma by providing culinary training to School Food Authorities (SFAs). The program was developed by Oklahoma State University, Department of Nutritional Sciences, in partnership with the Oklahoma State Department of Education Child Nutrition Services. The goal is to strengthen the capacity of SFAs to meet USDA school meal pattern requirements while ensuring meals remain appealing and acceptable to students.

Cooking for Kids provides culinary skill development trainings, school site chef consultations, and online training support. Skill development trainings are conducted in group settings at regional locations across the state and will be provided at no cost to participating school districts or school nutrition personnel.

Educational culinary facilities and school district facilities host these regional trainings to ensure accessibility for school nutrition personnel throughout Oklahoma. Participating chefs and facilities will be compensated. Food and supply costs associated with the trainings will be paid using USDA Child Nutrition Program flow-through funds administered by the Oklahoma State Department of Education and awarded to Oklahoma State University, Department of Nutritional Sciences.

Training Facility Responsibilities

By agreeing to serve as a Cooking for Kids training facility, the facility agrees to:

1. Provide appropriate training space including a culinary training kitchen and classroom with a minimum capacity of 12 participants, in addition to instructors/chefs.
2. Provide facility access during the scheduled training period. Trainings are typically held during the summer months (June and/or July). Two 2-day training sessions are typically conducted each week. Chefs will require access to the facility prior to each session for preparation.
3. Provide at least 30 days written notice if the facility becomes unavailable or training must be relocated.
4. Submit an invoice for services following the month in which training events occur. Invoices should be emailed to the attention of:

Cass Ring
cass.ring@okstate.edu

- 5. Invoice amounts may not exceed \$2,000 per training week.

Cooking for Kids Responsibilities

In turn, the Cooking for Kids program agrees to:

- 1. Manage participant registration and communication.
- 2. Obtain Accident Waiver and Release of Liability forms from all participants.
- 3. Order and purchase food and related supplies for training sessions.
- 4. Compensate training facilities \$500 per day, not to exceed \$2,000 per week.
- 5. Leave the facility clean and in operational condition following each training session.

Agreement and Signatures

The signatures below indicate agreement of the training facility to serve as a training site for the *Cooking for Kids: Culinary Training for School Nutrition Professionals* to conduct the training in keeping with the above criteria.

Bixby Public Schools

Mar 13, 2026

Facility/School Name

Date

23 S. Riverview Dr Bixby, OK 74008

73-6021235

Facility/School Address

Federal Employer Identification Number

Lydia A. Wilson

Lydia A. Wilson (Mar 13, 2026 20:37:50 CDT)

Facility's Authorized Representative's Signature

Deana Hildebrand

Mar 17, 2026

Deana Hildebrand, PhD, RD, SNS, LD
Project Lead, Cooking for Kids

Date

Marlene Tornakian

Digitally signed by Marlene Tornakian
DN: cn=Marlene Tornakian,
o=Oklahoma State University, ou=Office
of Central Procurement,
email=Marlene.Tornakian@okstate.edu,
c=US
Date: 2026.05.01 11:06:42 -05'00'

Date












Facility Statement of Agreement 2026

Final Audit Report

2026-03-17

Created:	2026-03-10
By:	Cass Ring (cass.ring@okstate.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZs4n4YvFgqJ575PW14GF824nx2J9SVm9

"Facility Statement of Agreement 2026" History

-  Document created by Cass Ring (cass.ring@okstate.edu)
2026-03-10 - 7:53:06 PM GMT- IP address: 149.76.66.163
-  Document emailed to hhurst@bixbyps.org for signature
2026-03-10 - 7:54:04 PM GMT
-  Email viewed by hhurst@bixbyps.org
2026-03-12 - 4:12:53 PM GMT- IP address: 66.249.80.136
-  Document signing delegated to Lydia Wilson (lwilson@bixbyps.org) by hhurst@bixbyps.org
2026-03-12 - 4:21:28 PM GMT- IP address: 38.59.147.5
-  Document emailed to Lydia Wilson (lwilson@bixbyps.org) for signature
2026-03-12 - 4:21:28 PM GMT
-  Email viewed by Lydia Wilson (lwilson@bixbyps.org)
2026-03-12 - 6:18:13 PM GMT- IP address: 66.249.80.134
-  Signer Lydia Wilson (lwilson@bixbyps.org) entered name at signing as Lydia A. Wilson
2026-03-14 - 1:37:48 AM GMT- IP address: 70.189.104.64
-  Document e-signed by Lydia A. Wilson (lwilson@bixbyps.org)
Signature Date: 2026-03-14 - 1:37:51 AM GMT - Time Source: server- IP address: 70.189.104.64
-  Document emailed to Deana Hildebrand (deana.hildebrand@okstate.edu) for signature
2026-03-14 - 1:37:52 AM GMT
-  Email viewed by Deana Hildebrand (deana.hildebrand@okstate.edu)
2026-03-17 - 12:35:43 PM GMT- IP address: 139.78.244.40
-  Document e-signed by Deana Hildebrand (deana.hildebrand@okstate.edu)
Signature Date: 2026-03-17 - 12:36:17 PM GMT - Time Source: server- IP address: 139.78.244.40

✔ Agreement completed.

2026-03-17 - 12:36:17 PM GMT



Conserving our environment, one customer at a time.

COLLECTION · RECYCLE · DISPOSAL

1420 W. 35th St. Tulsa, OK 74107

Extension of Contracted Services

This will serve as a one (1) year extension of the existing Service Agreement between Bixby Public Schools and American Waste Control, Inc., of Tulsa. This document extends the exclusive waste collection and single stream recycling services contract that currently exists between the two parties, for the period of July 1, 2026 through June 30th 2027.

All other terms of the original Service Agreement between the Bixby Public Schools and American Waste Control, Inc. shall remain in full force.

The standard monthly service rate of \$8,607.50 service will remain unchanged from the 2026-2027 school year. The cost for extra dumps on containers will remain unchanged as well at \$41.00 for 4 cu yd. containers and \$48.00 for 8 cu yd. containers. Additional containers may be added as needed at the same rates as current services.

Temporary roll off containers can be ordered as needed at the guaranteed following rates:

20 cu yd. containers - \$2.00 per day lease & \$340.00 per haul

30 cu yd. containers - \$2.00 per day lease & \$360.00 per haul.

The undersigned agree to this one (1) year contract extension as set forth above.

Bixby Public Schools

Printed Name

Signature

Date

American Waste Control, Inc.

Troy Squyres

Printed Name

Troy Squyres

Signature

4/29/2027

Date

2025-2026
MAY
CERTIFIED PERSONNEL EMPLOYMENT

TEMPORARY CONTRACT

CAROLE CLAGG	SUMMER SCHOOL	DISTRICT	05/26/2026
WESLEY COLEMAN	SUMMER SCHOOL	DISTRICT	05/26/2026
MICHAEL COX	SUMMER SCHOOL	DISTRICT	05/26/2026
SARAH COGAN	SUMMER SCHOOL	DISTRICT	05/26/2026
DOLLY SCOTT	SUMMER SCHOOL	DISTRICT	05/26/2026

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2025-2026

CASSIDY BLACKSHARE	TEACHER	WEST ELEMENTARY	08/12/2026
SKYLAR BURNS	TEACHER	WEST ELEMENTARY	08/12/2026
TATUM CHANDLER	TEACHER	WEST ELEMENTARY	08/12/2026
LYNDSEY DAVIS	TEACHER	WEST ELEMENTARY	08/12/2026
ALISON DOYLE	TEACHER	NORTH INT.	08/12/2026
ANDREW FISHER	TEACHER	NORTH ELEMENTARY	08/12/2026
PAULA GUZMAN	TEACHER	EAST ELEMENTARY	08/12/2026
ALLIE HAWK	TEACHER	WEST INTERMEDIATE	08/12/2026
AMY HUDSON	ASSISTANT SUPERINTENDENT	ADMINISTRATION	07/01/2026
MCKENNA KORDIS	TEACHER	EAST ELEMENTARY	08/12/2026
ZACHARY NEWSOM	TEACHER	WEST INTERMEDIATE	08/12/2026
LEAH OTT	TEACHER	HIGH SCHOOL	08/12/2026
SANDRA POWERS	ASSISTANT PRINCIPAL	WEST ELEMENTARY	08/12/2026
TYLER STOLT	TEACHER	CENTRAL INT.	08/12/2026
JAMES WALLEN	TEACHER	MIDDLE SCHOOL	08/12/2026

CERTIFIED ADJUNCT TEACHER

REASSIGNMENTS IN DISTRICT

LESLIE GOODNIGHT	COUNSELOR	WEST ELEMENTARY	07/01/2026
	(Central Intermediate to West Elementary)		
ANGELA TIMMONS	INSTRUCTIONAL COACH	DISTRICT	07/01/2026
	(Asst Principal to Instructional Coach)		

RESIGNATION AGREEMENTS

KENDALL STILL	ASSISTANT SUPERINTENDENT	DISTRICT	05/22/2026
BEN WATSON	ASST DIR SPECIAL ED	DISTRICT	05/05/2026
WILLIAM GEORGE	TEACHER	HIGH SCHOOL	05/21/2026
JENNNIFER HARRISON	TEACHER	WEST ELEMENTARY	05/21/2026
KRISTIN FINLEY	TEACHER	CENTRAL INT.	05/21/2026
JACLYN SNOW	TEACHER	EAST ELEMENTARY	05/21/2026
CAITLIN DIFFEE	TEACHER	WEST ELEMENTARY	05/21/2026
MIKAYLA MOOMAU	TEACHER	WEST ELEMENTARY	05/21/2026
DAKOTA MORAN	TEACHER	ATHLETICS	05/21/2026

RESIGNATION AGREEMENTS CONT'D

Submitted to Board of Education MAY 13th, 2026

CLAIRE MALISZEWSKI	TEACHER	CENTRAL ELEM.	05/21/2026
CASSIDY FLOYD	TEACHER	HIGH SCHOOL	05/21/2026
KELSEY PLUMMER	TEACHER	NORTH INT.	05/21/2026
BROCK HIME	TEACHER	9TH GRADE CENTER	05/21/2026
KAREN RATH	SPEECH PATHOLOGIST	EAST ELEMENTARY	05/21/2026
MICAH DAVIS	TEACHER	EAST INTERMEDIATE	05/21/2026
VICTORIA MEADOWS	TEACHER	WEST INTERMEDIATE	05/21/2026
DANIAL KARNES	TEACHER	HIGH SCHOOL	05/21/2026
JULIE SCHMIDT	TEACHER	EAST INTERMEDIATE	05/21/2026
MICHELLE JENNINGS	TEACHER	EAST INTERMEDIATE	05/21/2026
EVELYN HERRING	TEACHER	EAST INTERMEDIATE	05/21/2026
NATHAN JONES	TEACHER	HIGH SCHOOL	05/21/2026
ERIN FOWLER	TEACHER	EAST INTERMEDIATE	05/21/2026
DAMARIS RANDOLPH	TEACHER	MIDDLE SCHOOL	05/21/2026
CHELSEA LIVELY	TEACHER	HIGH SCHOOL	05/21/2026
JENNA BURKERT	TEACHER	HIGH SCHOOL	05/21/2026
ELAINA NOLAN	TEACHER	MIDDLE SCHOOL	05/21/2026

TERMINATIONS

**2025-2026
MAY
SUPPORT PERSONNEL EMPLOYMENT**

VOLUNTEER COACHING

TEMPORARY CONTRACT

ADJUNCT EMPLOYMENT

EMPLOYMENT 2025-2026

KIM BURROUGHS	RECESS AIDE	NORTH INTERMEDIATE	04/14/2026
TYLER LINDSEY	MAINTENANCE	MAINTENANCE	04/20/2026

RESIGNATIONS

DENISE CORTES	PARAPROFESSIONAL	WEST INTERMEDIATE	04/29/2026
WYATT KNUDSEN	MAINTENANCE	MAINTENANCE	04/29/2026
KENDALE PEYTON	BUS DRIVER	TRANSPORTATION	04/09/2026
LUTHER STALLINGS SR	CUSTODIAN	MAINTENANCE	04/28/2026
ANABEL LOZANO	PARAPROFESSIONAL	WEST INTERMEDIATE	05/01/2026
SALLY RAYMOND	SECRETARY	WEST ELEMENTARY	06/03/2026
BENNY NEILSEN	2HR AIDE	CENTRAL INTERMEDIATE	05/21/2026
KAYLA SMITH	PARAPROFESSIONAL	EAST INTERMEDIATE	05/21/2026
STEVEN COX	PARAPROFESSIONAL	EAST INTERMEDIATE	05/21/2026
BRITTANY PANZER	OFFICE ASSISTANT	NORTH ELEMENTARY	05/21/2026

REASSIGNMENTS

TERMINATIONS

DALLAS STITES	MAINTENANCE	MAINTENANCE	04/27/2026
CRYSTAL MANLEY	BUS DRIVER	TRANSPORTATION	05/05/2026



Educational Services Agreement

Bixby Public Schools	
Client Name	Bixby Public Schools Cheryl Wilkinson Executive Director of Teaching and Learning
Client Address	23 South Riverview Drive Bixby, OK 74008
Company Information	FIRST Educational Resources, LLC 5881 Seven Elms Drive Winneconne, WI 54986 (920) 479-6504 info@firsteducation-us.com
Services and Cost	<p>Grading Practices Workshop - Full Day In-person with Garth Larson</p> <ul style="list-style-type: none"> - August 12, 2026 → Cost: \$5,000.00 <p>Principal Coaching (2 Sets of 3 Days - 1 Fall/1 Spring → 6 Days Total - Dates TBD)</p> <ul style="list-style-type: none"> - Session 1 - 3 Secondary Sites → Cost: \$5,000.00/session - Session 2 - 2 Intermediate Sites → Cost: \$4,500.00/session - Session 3 - 2 Elementary Sites → Cost: \$4,500.00/session <p>Leadership Professional Development Day</p> <ul style="list-style-type: none"> - End of School Year - Date TBD → Cost: \$5,000.00 <p>Proposal Total: \$38,000.00 (fully inclusive of planning and travel)</p>
Venue(s)	TBD between Bixby Public Schools and FIRST Educational Resources
Consultant	Garth Larson - FIRST Educational Resources CEO and STAGR Center Consultant
Payment Schedule	The Client will issue a purchase order for the full amount of the engagement upon acceptance of this agreement, which is payable and due 21 days after the services have been provided.

Termination	Either party may terminate this Agreement by giving 60 days' written notice without affecting the rights or obligations of the parties. Cancellation (outside of events beyond its control) within 60 days of the scheduled event will result in payment of the full presentation fee.
--------------------	--

SIGNED by Garth Larson, CEO



for and on behalf of the Company

SIGNED by Cheryl Wilkinson

for and on behalf of Bixby Public Schools

Company Profile

FIRST Educational Resources is committed to providing current and future educators throughout the world with the most comprehensive and affordable support available to help improve the overall educational process of Teaching, Learning and Leading. School districts partner with FIRST Educational Resources to help all students achieve high levels of learning. We listen to the unique challenges of each district to collectively customize a sustainable solution for support, providing access to world class presenters at a fraction of the price of other companies. Our entire goal is to ensure ALL students are learning at high levels in ALL schools across the globe. We offer a variety of services to help support this mission, including our FIRST Education Institutes, professional workshops and conferences, consulting and coaching services, on-site solutions, and professional publications. Our professional learning and development is based on two questions: can our partnership districts take what they learned from us and put into practice immediately, and does this help keep the focus on high levels of learning for ALL students? Over the course of the past ten years, over 2000 school districts throughout the world have worked with our company as partnership districts. This includes administrators, teachers, support staff, school board members, service cooperatives and parents.

Teaching Jewish Identity and History in Secondary Classrooms

Memorandum of Understanding (MOU) Between RAND and Bixby Public Schools

Name of School System

RAND is seeking middle and high school social studies and English language arts (ELA) teachers to test high quality vetted lessons about Jewish identity and history in their classrooms during the 2026-2027 school year. Topics covered in the lessons include the Holocaust, present-day and historical antisemitism, Jewish immigration to the United States, Israel, and the Arab-Israeli conflict. This document provides details about the project and a request for your written consent indicating that (1) teachers and students in your school system can participate, should they choose to do so; and (2) your school system is willing to support teacher recruitment into the study. If you wish to consent, please review and return a signed copy of this document to Danielle Schlang at dschlang@rand.org.

Study Details

Purpose: The goal of this study is to understand (1) how lessons about Jewish history and Jewish people build students’ knowledge about these topics; and (2) how effective these lessons are in combating antisemitism. Study results will be used to identify high-impact lessons and improve lessons for future use. This study is funded by the One8 Foundation.

Teacher Participation is completely voluntary. Teachers can choose to participate or decline participation at any time. Teachers who agree to participate will be asked to implement one lesson spanning 1 to 4 class periods (i.e., 45 minutes to 3 hours) in the 2026-2027 school year. Participants will be assigned lessons that align with the content they already plan to teach. Participating teachers can earn up to \$500 for completing core study activities and an additional \$200 for supplemental activities. These activities are as follows:

Core Teacher Activities	
(1) Teacher Surveys	Participants will be asked to complete a 15-minute survey before and after they teach their assigned lesson to help us understand their experiences using the lessons.
(2) Student Surveys	Teachers will help us obtain student consent to participate in the study and facilitate brief (15-minute) student surveys before and after lesson implementation.
Supplemental Teacher Activities	
(3) Teacher Interviews	We will ask a subset of teachers to participate in a voluntary virtual interview with the RAND research team to learn about their experience teaching the content
(4) Student Interviews	We will conduct voluntary, virtual interviews with a subset of students to learn about their experiences. We will ask a subset of participating teachers to help us recruit students.

The table below outlines the teacher incentives associated with each study activity:

Study activity	Incentives
Completion of a teacher pre-survey and student pre-surveys	\$150 gift card
Completion of lesson implementation, teacher post-survey and student post-surveys	\$350 gift card
Complete an interview with RAND researcher (<i>a subset of teachers</i>)	\$100 gift card
Support recruitment of students for participation in an interview with RAND researcher (<i>a subset of teachers</i>)	\$100 gift card

Student Participation is completely voluntary. RAND will ensure that parental consent and student assent are obtained in accordance with district requirements prior to data collection. All participating students will be invited to complete two brief (15 minute) surveys that measure their factual knowledge about related topics and shifts in their perceptions of Jewish people. No student PII will be collected as a result of students’

participation in the lesson and surveys. Some students may be invited to participate in an interview about their experiences with the lesson. All student interview data will be de-identified.

District Commitment: The district agrees to support the study by sharing district policies to ensure compliance and assisting with teacher-level recruitment by connecting researchers with eligible middle and high school ELA and social studies teachers.

Compliance with District Policies and Data Security

Compliance with Federal, State, and District Policies: RAND will follow all applicable laws, ethical guidelines, and district policies regarding student privacy, including the Family Educational Rights and Privacy Act (FERPA) and other relevant state and local regulations. RAND will work with district representatives to review and approve all consent forms, assent procedures, and communication materials for teachers, students, and parents/guardians prior to initiating the study on September 1, 2026.

Confidentiality and Data Security: RAND takes data security very seriously. All data will be collected and stored securely, with access restricted to authorized research personnel (see table for details). No identifiable district, school, teacher, or student information will be disclosed in any reports or to persons outside our immediate research team. All study results will be presented in aggregate form only.

<i>Data Collection, Transfer, and Storage</i>	
Teacher and Student Surveys	<p>RAND will manage all surveys through RAND’s internal secure systems using unique, deidentified study identifiers. Surveys will be administered online by RAND’s Survey Research Group (SRG). Data will be transferred in encrypted files, stored on RAND’s password-protected internal server, and accessible only to approved project staff. Survey data will be permanently destroyed within 1 year of the completion of the study, or no later than August 31, 2028.</p> <ul style="list-style-type: none"> • <i>Teacher Surveys:</i> SRG will create a survey sample file including only the variables needed for data collection. This will include the teacher’s name, email address, and school name. SRG will assign unique, deidentified study identifiers to each sampled teacher. RAND will maintain a separate, secure crosswalk linking IDs to original sample data will be maintained under restricted access. • <i>Student Surveys:</i> RAND will ask teachers to create a unique ID number for each student. RAND will provide teachers with a link to the pre- post-surveys through email; teachers will provide the link to students, before and after teaching their assigned lesson. Students will log onto the survey using their teacher-created ID. Teacher-created IDs allow RAND to measure differences in pre- and post- responses without collecting students’ PII.
Teacher and Student Interviews	<p>RAND will conduct interviews with teachers and students over Microsoft Teams. RAND will ask students to sign up for an interview slot through the Sign Up Genius online platform, with support from their parents.</p> <ul style="list-style-type: none"> • Data files will include recordings, transcripts generated by Microsoft Teams, and transcripts from either a RAND approved third-party transcription company or by Whisper, which is a RAND-developed AI transcription tool. Any typed notes and transcripts will not contain identifiers. • Teacher interview files will be identified using the RAND ID generated by SRG. Student interview files will be identified by a separate unique ID. A separate file will contain a crosswalk between student interview files, their teachers, and any participant names and contact information we acquire in the process of scheduling student interviews. • Interview data will be stored on a protected, encrypted RAND computer or folder on an internal RAND server. Any contact emails or names will be kept in a separate from recordings and transcribed files. Only RAND project staff will have access to the crosswalk with identifying information in it.

AOPA Foundation, Inc. High School Aviation STEM Curriculum license/agreement form

For high schools planning to use the AOPA Foundation, Inc. High School Aviation STEM Curriculum (the "Curriculum") for the 2026-2027 school year.

The AOPA Foundation, Inc. requires that participating high schools agree to and sign the following license/agreement form. By signing, you agree to provide data to The AOPA Foundation, Inc. that helps demonstrate impact and growth from the Curriculum implementation. No personally identifying student information will be collected.

By signing this license/agreement form, Bixby High School ("School") and AOPA Foundation, Inc. ("AFI") agree as follows:

OWNERSHIP/LICENSE

AFI agrees to provide School a copy of the Curriculum and authorizes School to use the Curriculum for the 2026-2027 school year subject to these terms and conditions.

All rights to the Curriculum are owned by AFI and are retained by AFI. No rights are transferred to School except the following License.

AFI licenses School's use of the Curriculum as necessary or appropriate to prepare for providing its students the course of instruction outlined in the Curriculum.

The School may make copies of the Curriculum or portions thereof as necessary to implement the Curriculum.

The School shall not without AFI's express prior written consent:

- 1) sell, publish, distribute, use for the benefit of, or in any way furnish the Curriculum to a third party;
- 2) create any derivative works of or from the Curriculum;
- 3) remove any identification, copyright or proprietary or other notices from the Curriculum or any copies thereof;
- 4) use the Curriculum in any manner not permitted by the License provided herein.

Please initial to indicate that you have read the Ownership/License section.

District Administrator: W School Administrator: G

REQUIRED DATA

School will provide AFI with the following data through pre- and post-academic term surveys for each teacher using the AFI Curriculum in each academic term by the dates below. Each teacher using the AFI curriculum is required to complete these data collections. No personally identifying student information will be collected. AFI may request additional data.

At the start of each academic term, teachers will receive a link to complete the required pre-term data collection. Pre-term data collections are due 20 school days after the start of the academic term.

One month prior to the end of each academic term, teachers will receive a link to complete the required post-term data collection. Post-term data collections are due within 5 school days after the term end date.

The start and end dates of each academic term are based on the dates provided by the school on the high school application.

Data Collection Components
School demographics including Free and Reduced Meal Rate (FARMS) and graduation rate
Dual enrollment or articulation agreement program information (if any)
Total number of course sections taught
Total number of students enrolled in course
Total number of students enrolled in course by gender and ethnicity
Total number of students enrolled in course by student grade level
Average pre- and post-term course assessment score (if available)
Intended courses and sessions to be taught in the next term or school year
Number of students this school year that: <ul style="list-style-type: none"> • started flight training. • earned FAA Student Pilot Certificate. • obtained FAA Medical Certificate. • completed first solo flight. • passed FAA Private Pilot Knowledge Test. • earned FAA Private Pilot Certificate. • earned FAA Recreational UAS Safety Test (TRUST) Certification. • passed FAA Remote Pilot Knowledge Test. • earned FAA Remote Pilot Certificate. • passed FAA Instrument Knowledge Test. • earned FAA Instrument Rating.
Total number of students this school year who graduated high school
Total number of graduates this school year, if any, whose intentions include: <ul style="list-style-type: none"> • going to a two- or four-year college. • going to a trade, technical, or vocational program. • going directly into the workforce.

<ul style="list-style-type: none">• going directly into the military.• other or unknown.
Total number of graduates this school year, if any, who are considering careers as: <ul style="list-style-type: none">• manned aircraft pilots• drone pilots• engineers intending to work in aviation- or aerospace-related fields• aviation maintenance technicians• other aviation- or aerospace-related career• other or unknown

Please initial to indicate that you have read the required data section.

District Administrator: Initial
W School Administrator: Initial
G

PROFESSIONAL DEVELOPMENT Administrator

Any teacher using the Curriculum is required to participate in the AFI-provided professional development workshop, either in person or virtually, as made available by AFI. Additional webinars or virtual meetings may be provided throughout the school year.

NO CHANGES AND NON-DISCLOSURE

School, including participating teachers and administrators shall not in any circumstance edit, alter, share, disseminate or otherwise distribute the Curriculum (in whole or in part, or in digital or print formats) to other non-participating schools (at any level), organizations, and/or teachers.

Please initial to indicate that you have read the no changes and non-disclosure section.

District Administrator: Initial
W School Administrator: Initial
G

MISCELLANEOUS

Neither this license/agreement nor any right/interest in it may be assigned, transferred or otherwise delegated by School without the prior written consent of AFI. AFI may assign, transfer or otherwise delegate this license/agreement and any and/or all of its rights/interest therein at any time.

The School shall notify AFI immediately in the event of any proposed change in a teacher using the Curriculum. AFI reserves the right to approve the School's use of the Curriculum with a different teacher. Such approval shall not be unreasonably withheld.

Either party's waiver, modification, or failure to insist by either party of any conditions or terms of this license/agreement shall not void, waive, or modify any of the other terms or conditions nor be construed as a waiver or relinquishment of that party's right to future performance of any such term or terms.

The rights and obligations hereunder shall be governed by, and construed in accordance with, the laws of the State of Maryland regardless of any principles of conflicts of laws or choice of laws of any jurisdiction. The state courts of the State of Maryland and, if the jurisdictional prerequisites exist at the time, the United States District Court for the District of Maryland, shall have sole and exclusive jurisdiction to hear and determine any dispute or controversy arising under or concerning this license/agreement.

Please initial to indicate that you have read the miscellaneous section.

District Administrator: Signed by: Lydia Wilson 125A22EA81724B8... **School Administrator:** Signed by: Kyle Smith 5144B3F023CB465...

District Administrator

Lydia Wilson 4/22/2026 | 2:27 PM EDT

Name **Date**

Superintendent

Title

School Administrator

Kyle Smith 4/21/2026 | 2:05 PM PDT

Name **Date**

Title (select one from the drop down)

Principal

Title



Bixby Public Schools

109 N. Armstrong • Bixby, Oklahoma 74008
(918) 366-2200

Agreement for Independent Contractor Services to the
Bixby Public Schools (District) by **Christina Evans (EIN:**)

This agreement, made this **1st** day of **August, 2026** between **Christina Evans, LLC**, an Independent Contractor, hereinafter referred to as **Christina Evans**, and Bixby Public Schools, hereinafter referred to as "District", collectively referred to as "Parties". This contract shall automatically terminate on **May 22, 2027**.

Christina Evans represents that s/he has complied with all Federal, State, and local laws regarding business permits, sales permits, licenses, reporting requirements, tax withholding requirements and other legal requirements of any kind that may be required to carry out said business and the scope of work which is to be performed as an independent Contractor pursuant to the Agreement. **Christina Evans** remains open to conducting similar tasks or activities for entities other than the District and holds herself/himself out to the public to be a separate business entity and not exclusive to the District for the services described below.

Christina Evans desires to perform certain tasks as set below for the District and District desires to engage **Christina Evans** for services to the District. District desires to enter into this agreement and is willing to do so on the terms and conditions set forth below. **Christina Evans** performs as an independent and unsupervised contractor for the services described below for the District.

Further, the Parties agree as follows:

This agreement does not constitute a hiring by either party. It is the parties intention that **Christina Evans** shall have an independent contractor status and not be an employee for any purposes, including, but not limited to, the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the income tax withholding at the source of income, the Worker' Compensation Insurance Code 401(k) and other benefit payments and third party liability claims. **Christina Evans** shall retain sole and absolute discretion in the manner and means of carrying out his/her independent activities and responsibilities under this agreement. This agreement shall not be considered or construed to be a partnership or joint venture, and the District shall not be liable for any obligations incurred by **Christina Evans** unless specifically authorized in writing. **Christina Evans** shall not act as an agent of the District, ostensibly or otherwise, nor bind the District in any manner, unless specifically authorized to do so in writing.

Christina Evans agrees to devote as much time, attention, and energy as necessary to promote Bixby Public Schools athletics/activities in the following manner:

- 1) **Christina Evans agrees to provide consultations and other services mutually agreed upon to specified students under terms described herein for Orientation and Mobility (O&M)**
- 2) **Bixby Schools represents that it has funds available for total fulfillment of this contract up to the maximum potential debt incurred herein.**
- 3) **Christina Evans shall file any and all such notes of information regarding interaction with the student. These notes, which include intervention reports, are the proper of the school. Christina Evans may maintain copies for professional use as needed.**
- 4) **The school shall provide appropriate materials and supplies for appropriate administration of services.**
- 5) **Christina Evans shall provide evidence of SDE certification, a copy of which shall be retained by Bixby Public Schools.**
- 6) **Christina Evans will provide service on school calendar days, excluding short-term personal illness or emergency.**
- 7) **Christina Evans will maintain a schedule of actual hours of direct services and consultation for each student served.**
- 8) **Christina Evans will provide therapy as well as participate in designated IEP related meetings when held on regularly scheduled O&M days. Christina Evans will provide appropriate documentation of the student's program when unable to attend related meetings or conferences.**

The above is to be referred to in this agreement as the "scope of work."

Christina Evans shall perform any and all tasks and duties associated with the tasks set forth above, including but not limited to, work already being performed or related change orders. **Christina Evans** shall not be entitled to engage in any activities which are not expressly set forth in this agreement.

Any copyrightable works, ideas, discoveries, inventions, patents, products, or other information (collectively, the "Work Product") developed in whole or in part by **Christina Evans** in connection with the Services shall be the exclusive property of the District. Upon request, **Christina Evans** shall sign all documents necessary to confirm or perfect the exclusive ownership of the District to the Work Product.

Christina Evans will not at any time or in any manner, either directly or indirectly, use for the personal benefit of **Christina Evans**, or divulge, disclose, or communicate in any manner any information that is proprietary to the District. **Christina Evans** will protect such information and treat it as strictly confidential. This provision shall continue to be effective after the termination of this Agreement. Upon termination of this Agreement, **Christina Evans** will return to the District all records, notes, documentation and other items that were used, created, or controlled by **Christina Evans** during the term of this Agreement.

The books and records related to the items set forth in this agreement shall be maintained by **Christina Evans** at **Christina Evans's** principal place of business and open to inspection by the District during regular working hours. Documents to which the District will be entitled to inspect include, but are not limited to, any and all contract documents; change orders/purchase orders and work authorized by **Christina Evans** or the District or existing or potential projects related to this agreement.

Christina Evans shall be responsible to the management and administration of the District, but **Christina Evans** will not be required to follow or establish a regular or daily work schedule. **Christina Evans** shall supply all necessary equipment, materials, and supplies. **Christina Evans** will not rely on the equipment or offices of the District for completion of tasks and duties set forth pursuant to this agreement. Any advice given to **Christina Evans** regarding the tasks and duties set forth in this agreement shall be considered a suggestion only, not an instruction. The District retains the right to inspect, stop, or alter the work of **Christina Evans** to assure its conformity with this agreement.

Christina Evans shall be compensated at a rate of **\$87.00** port to port for those tasks and duties related to the scope of the work identified above. This contract is for approximately **15 hours** monthly, according to billable hours. Each session shall be approved in advance by the District. Such compensation shall be due and payable 30 days after receiving an invoice from **Christina Evans**. Such invoice shall enumerate and identify the dates and locations of the sessions for payment and be approved for payment by the Associate Superintendent.

Christina Evans hereby waives and foregoes the right to receive any benefits given by the District to its regular employees, including, but not limited to: Health Benefits, Vacation, and Sick Leave Benefits. This waiver is applicable to all non-salary benefits which might otherwise be found to accrue to **Christina Evans** by virtue of the services to the District, and is effective for the entire duration of **Christina Evans's** agreement with the District. This waiver is effective independently of **Christina Evans's** employment status as adjudged for taxation purposes or for any other purpose.

This agreement may be terminated prior to the completion or achievement of the scope of work by either party giving 60 days written notice. Such termination shall not prejudice any other remedy to which the terminating party may be entitled, either by law, in equity, or under this agreement.

Christina Evans is encouraged to treat all District employees, customers, clients, business partners and other affiliates with respect and responsibility. **Christina Evans** is required to comply with all laws, ethical codes, and District policies, procedures, rules or regulations, including those forbidding sexual harassment, discrimination, and unfair business practices as well as those identified to protect the confidentiality of students such as FERPA and IDEA.

Christina Evans agrees to immediately supply the District with proof of any licensing, status required to perform the scope of work pursuant to this agreement, Workers' compensation coverage where required by law and general liability insurance, if applicable, upon request of the District.

All persons hired by **Christina Evans** to assist in performing the tasks and duties necessary to complete the scope of work shall be the employees of **Christina Evans** unless specifically indicated otherwise in a agreement signed by all parties. **Christina Evans** shall immediately provide proof of worker's compensation insurance and general liability insurance covering said employees, upon request by the District.

Christina Evans acknowledges **Christina Evans's** obligation to obtain appropriate insurance coverage for the benefit of **Christina Evans** (and **Christina Evans's** employees, if any). **Christina Evans** waives any rights to recovery from the District for any injuries that **Christina Evans** (and/or **Christina Evans's** employees) may sustain while performing services under this Agreement and that are a result of the negligence of **Christina Evans** or **Christina Evans's** employees.

If any action at law or in equity is necessary to enforce or interpret the terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements incurred both before and after judgment in addition to any other relief to which such party may be entitled.

Any controversy between the parties to this agreement involving the construction or application of any of the terms, provisions, or conditions of this agreement, shall on written request of either party served on the other, be submitted first to mediation and the if still unresolved to binding arbitration. Said mediation or binding arbitration shall comply with and be governed by the provisions of the American Arbitration Association for Commercial Disputes unless the Parties stipulate otherwise. The attorney's fees and costs of arbitration shall be borne by the losing party, as set forth in this paragraph, unless Parties stipulate otherwise, or in such proportions, as the arbitrator shall decide.

This agreement is an independent document and supersedes any and all other agreements, either oral or in writing, between the parties hereto, except for any separately signed confidentiality, trade secret, non-compete or non-disclosure agreements to the extent that these terms are not in conflict with those set forth herein.

Each party of this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party hereto, or anyone acting on behalf of any party hereto, which are not embodied herein, and that no other agreement, statement or promise not contained in this agreement shall be valid or binding. Any modification of this agreement shall be effective only if it is in writing, signed and dated by all parties hereto.

If any provision of this agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

This agreement shall be governed by, and construed under the laws of the State of Oklahoma Jurisdiction and venue for all purposes shall be in the County of Tulsa, State of Oklahoma.



Christina Evans Signature

5-10-26

Date

Name Printed

Bixby Public Schools

Date




Memorandum of Understanding (MOU)

This MOU is entered into on the date of execution by and between Bixby Public Schools (hereinafter referred to as "Bixby Schools") and [Name of Church or Organization] (hereinafter referred to as "Church") for the purpose of establishing a possible evacuation and/or reunification site at the Church's campus located at [Address of Church or Organization].

1. Purpose: Bixby Public Schools and Church will work together to establish a reunification site at the Church's school to provide a safe and secure location for housing students during evacuation and for children to be reunited with their families during emergencies.
2. Responsibilities: Bixby Public Schools will be responsible for providing trained personnel to manage the reunification site, including but not limited to registering and reuniting children with their families. Church will be responsible for providing the physical space for the evacuation and/or reunification site and any necessary support services, such as electricity, heating, and cooling, and access to restrooms.
3. Duration: This MOU will remain in effect for the fiscal/school year or a period of one (1) year from the date of execution, whichever is longer, and may be renewed upon mutual agreement of the parties.
4. Termination: This MOU may be terminated by either party with a written notice of at least 30 days.
5. Governing Law: This MOU shall be governed by and construed in accordance with the laws of the state of Oklahoma.
6. Entire Agreement: This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written.
7. Modification: This MOU may be amended or modified only by an instrument in writing signed by both parties.

8. Signatures:

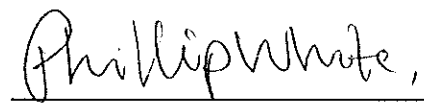
Bixby Public Schools

 Steven Scott
District Safety Officer
Superintendent or Designee

4/2/2026
Date

South Tulsa Baptist Church

Name of Church or Organization

 Phillip White, Minister of Administration
CEO or Organization/Church Lead

4/23/26
Date



LEARN WELL.

LIVE WITH HONOR.

District Holiday Schedule 2026-2027

Holiday	Date(s)	Days(s)
Independence Day	July 2, 2026	Thursday
Labor Day	September 7, 2026	Monday
Thanksgiving Break	November 26-27, 2026	Thursday-Friday
Christmas Break	December 23-25, 2026	Wednesday-Friday
New Year's Holiday	December 31, 2026 & January 1, 2027	Thursday-Friday
Martin Luther King Jr. Day	January 18, 2027	Monday
Presidents Day	February 15, 2027	Monday
Spring Break	March 19, 2027	Friday
Memorial Day	May 31, 2027	Monday

Total Holidays: 13 Days, All Offices Closed

Note: District offices are closed on Fridays during June and July.



Sherry McIntyre <smcintyre@bixbyps.org>

Fwd: submit items for the May 14th board meeting

1 message

Ryann Watson <rwatson@bixbyps.org>
To: Sherry McIntyre <smcintyre@bixbyps.org>

Mon, May 11, 2026 at 2:16 PM

Hi!

I was told to send this to you. If that is wrong, let me know!

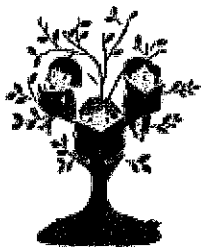
Thanks, Sherry!!

----- Forwarded message -----

From: **Laura Roush** <lroush@bixbyps.org>
Date: Fri, May 8, 2026 at 4:10 PM
Subject: submit items for the May 14th board meeting
To: Ryann Watson <rwatson@bixbyps.org>

Hi Ryann! Would you please submit the following items as surplus for next Thursday's board meeting? Thank you!

- Surplus Items:
- 70 mousepads
 - 7 AverVision U50 Document Cameras
 - 10 Verbatim External Slimline CD/DVD Writers
 - 11 broken Type-C chargers
 - 12 Acer chargers
 - 1 Acer C731 series Chromebook
 - 5 Acer C738T series Chromebooks
 - 1 box of accessories for a Vizio soundbar system that we no longer own



LAURA ROUSH
Media Specialist
East Elementary
East Intermediate
✉ lroush@bixbyps.org
☎ 918-366-1952

Title	ISBN	number
Planetary Science FOSS science resources	978-1-62571-784-9	32
Diversity of Life	978-1-62571-787-0	31
FOSS Science VStories Variables	10-1-58356-844 1	28

Fwd: Bixby PS 2026-2027 Janitorial Renewal Proposal

1 message

Adrienne Malone <amalone@bixbyps.org>
To: Sherry McIntyre <smcintyre@bixbyps.org>

Thu, Apr 2, 2026 at 1:26 PM

Sherry,

I have included the proposal for janitorial services for the upcoming school year. I recommend the renewal of custodial service contracts with Statewide Commercial Cleaning Company for both district-wide and athletic facilities for the 2026–2027 school year. The vendor has maintained current pricing levels while incorporating additional service areas, including the new gymnasiums at EI and 9GC, as well as the reopened E Wing supporting the band program.

This recommendation reflects continued service stability and the ability to accommodate expanded district facilities without an increase in cost. If you have any questions, please let me know.

----- Forwarded message -----

From: **Sean Quillen** <sean@statewide-ok.com>
Date: Sun, Mar 29, 2026 at 6:23 PM
Subject: Bixby PS 2026-2027 Janitorial Renewal Proposal
To: Adrienne Malone <amalone@bixbyps.org>
Cc: Austin Quillen <austin@statewide-ok.com>

I have prepared the janitorial proposal (Master Service Agreement) for your review. All School Campuses and Athletic Facilities services and costs are the same as the current 2025-2026 Agreement we have in place except for the following:

- 1) Adding the East Intermediate Gym to the proposal increased the East Campus cost by \$50 per night.
- 2) Adding the Old High School East Wing to the proposal increased the High School Campus cost by \$50 per night.
- 3) Adding the 9th Grade Gymnasium to the proposal increased the Athletic Facilities cost by \$90 per night, categorized under Athletic Facilities (since it will be used year round).

East Campus

2025-2026 Nightly Rate \$1,016.00
2026-2027 Nightly Rate \$1,066.00

High School Campus

2025-2026 Nightly Rate \$2,110.00
2026-2027 Nightly Rate \$2,160.00

Athletic Facilities (including both day custodians)

2025-2026 Nightly Rate \$1,086.00
2026-2027 Nightly Rate \$1,176.00

Note:

Page 9 - Terms and Conditions, line item #13 states a \$25 per hour rate for Event Porters.

Page 11 - Floor Services Agreement cost remained the same as the 2025 Agreement.
Page 12&13 - "Optional" Athletic Facility Agreement - cleaning all of the Whitey Ford Sports Complex on a nightly basis.

Page 14 - "Optional" Day Custodian Agreement - if we provided a day custodian(s) in a school building and/or Whitey Ford Sports Complex.

Page 15 - Day Custodian References - schools nearby to which we provide day custodians.

Please let me know if you have any questions and/or revisions.

Sean Quillen

President

918-734-0077

Website | Google

Statewide Commercial Cleaning



Cleaner Schools. A Clearly Higher Standard.

—
Thank you,
Adrienne Malone
BPS Maintenance
918-366-2386

 **Bixby PS 26-27 Proposal.docx (2).pdf**
809K



Statewide Commercial Cleaning Co.
11145 S. 82nd Place, Suite F
Bixby, OK 74008
www.statewide-ok.com | 918-353-8895
Austin Quillen | Austin@statewide-ok.com

MASTER SERVICE AGREEMENT 2026-2027 (Renewal)

Bixby Public Schools
23 S. Riverview Dr.
Bixby, Oklahoma 74008
Adrienne Malone | amalone@bixbvps.org

TABLE OF CONTENTS

SCHOOL CAMPUSES.....	2
ATHLETIC FACILITIES.....	3
ATHLETIC FACILITIES DAY CUSTODIANS.....	4
ADMINISTRATION BUILDING.....	5
SCHOOL CAMPUSES SERVICE SCHEDULE.....	5
ATHLETIC FACILITIES SERVICE SCHEDULE.....	6
ADMINISTRATION BUILDING SERVICE SCHEDULE.....	8
EQUIPMENT AND SUPPLIES.....	8
QUALITY CONTROL.....	8
TERMS AND CONDITIONS.....	9
SIGNATURE PAGE.....	10
FLOOR SERVICES AGREEMENT.....	11
OPTIONAL ATHLETIC FACILITY AGREEMENT.....	12
OPTIONAL DAY CUSTODIAN AGREEMENT.....	14
DAY CUSTODIAN REFERENCES.....	15



Statewide Commercial Cleaning Company (“Statewide”) in response to specifications for service required by **Bixby Public Schools** (“BPS”) for the School Campuses, Athletic Facilities and Administration Building listed below for consideration and in accordance with the terms and conditions listed in this Master Service Agreement (“MSA”), shall provide BPS with the services listed in the service schedules, subject to written signature approval by both Statewide and BPS.

SCHOOL CAMPUSES

HIGH SCHOOL CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- High School Academic Building
- Old High School Building
 - West Wing
 - East Wing
- ROTC
- Band Building
- Science Building

9TH GRADE CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- North Building
- South Building
- Brassfield Building

MIDDLE SCHOOL CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- 7th Grade Building
- 8th Grade Building

CENTRAL CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- Central Elementary Building
- Central Intermediate Building

EAST CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- East Elementary Building
- East Intermediate Building



NORTH CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- North Elementary Building
- North Intermediate Building

WEST CAMPUS

Entrances, lobbies, offices, classrooms, faculty lounges, media centers, art rooms, science labs, band rooms, choir rooms, gymnasiums, hallways, stairwells, elevators, and restrooms.

- West Elementary Building
- West Intermediate Building

Service at the School Campuses shall be provided five nights per week for approximately one hundred seventy-five nights per BPS's needs. Service shall be provided Monday thru Friday after 4:00 p.m. and completed by 1:00 a.m.

ATHLETIC FACILITIES

BASEBALL AND SOFTBALL COMPLEX

Coach's offices, turf and epoxy floor, locker rooms, press box, ticket booths, concessions, and restrooms.

GOLF BUILDING

Offices, meeting room, turf room, and restrooms.

HOME OF THE SPARTANS

First Floor - lobby, offices, coach's offices, training room, cheerleading gym, stairwells, elevator, hallways, locker rooms, and restrooms.

Second Floor - lobby, coach's offices, meeting rooms, hospitality room, locker rooms, hallways, and restrooms.

FOOTBALL STADIUM

Press box, coach's box offices, open area, restrooms, stairwells, bleachers, all concession stands, and grounds.

MULTI-PURPOSE BUILDING

Turf room, weight room, office, and restrooms.

SPORTS MEDICINE BUILDING

Therapy room, office, and restroom.

SOCCER AND TRACK COMPLEX

Coach's offices, commons area, meeting room, press box, locker rooms, and restrooms.

SPARTAN PRACTICE GYM

Gymnasium, office, bleachers, locker rooms, and restrooms

TENNIS COMPLEX

First Floor - lobby, coach's offices, stairwell, elevator, locker room, and restrooms.

Second Floor - hospitality room, kitchenette, hallway, and restrooms.



WE MCKINNEY POOL

Lobby, coach's office, hallway, pool deck, training room, locker rooms, restrooms, classroom, and storage area.

9TH GRADE CAMPUS GYMNASIUM

Entrance, lobby, lobby restrooms, gymnasium and bleachers, dance studio, locker room, coach's offices, staff restroom, back entrance and restrooms.

WHITEY FORD SPORTS COMPLEX

Hospitality room and locker rooms.

Note: on event nights the hospitality room, locker rooms, lobby, lobby restrooms and event areas will be cleaned per the Athletic Facilities Service Schedule.

Service at the Athletic Facilities shall be provided five days/nights per week for two hundred forty days/nights following the school/athletic calendar plus an additional one hundred eighty-five scheduled sporting events. Service shall be provided Monday thru Friday after 4:00 p.m. and completed by 1:00 a.m.

ATHLETIC FACILITIES DAY CUSTODIANS

DAY CUSTODIAN #1 (HOTS)

StateWide agrees to provide one day custodian for two hundred forty days from the hours of 9:00 am thru 6:00 pm, Monday thru Friday during the 2026 -2027 BPS school/athletic calendar. The day custodian shall be responsible to clean offices that are not accessible after hours, clean areas used after "0" Hour, restock all paper and soap products, maintain the cleanliness in the restrooms / locker rooms, respond immediately to the designated BPS contact for all emergencies, spills, special requests, etc. The day custodian shall also deep clean showers, locker rooms and restrooms using Kaivac machines, CT floor machines and carpet cleaning machines on an ongoing rotating basis.

DAY CUSTODIAN #2 (FLOATER - ALL OTHER ATHLETIC BUILDINGS)

StateWide agrees to provide one day custodian for two hundred forty days from the hours of 9:00 am thru 6:00 pm, Monday thru Friday during the 2026 -2027 BPS school/athletic calendar. The day custodian shall be responsible to clean offices that are not accessible after hours, clean areas used after "0" Hour, restock all paper and soap products, maintain the cleanliness in the restrooms / locker rooms, respond immediately to the designated BPS contact for all emergencies, spills, special requests, etc. The day custodian shall also deep clean showers, locker rooms and restrooms using Kaivac machines, CT floor machines and carpet cleaning machines on an ongoing rotating basis.



ADMINISTRATION BUILDING

ADMINISTRATION BUILDING

First Floor - entrances, lobby, training rooms, conference rooms, work room, mail room, offices, break room, file room, stairwells, elevator, hallways, and restrooms.

Second Floor - offices, conference room, break room, hallways, and restrooms.
Exterior - designated trash.

Service at the Administration Building shall be provided three nights per week for approximately one hundred forty-four nights per BPS's needs. Service shall be provided Tuesday, Thursday and Friday after 5:00 p.m. and completed by 1:00 a.m.

SCHOOL CAMPUSES SERVICE SCHEDULE

NIGHTLY SERVICES

Classrooms, offices, faculty lounges, media centers, art rooms, science labs, band rooms and choir rooms

- Empty trash receptacles and replace liners.
- Clean and sanitize sinks and countertops.
- Spot clean classroom door glass and side panel glass.
- Vacuum carpets and BPS issued area rugs.
- Detail sweep all hard surface floors.
- Wet mop hard surface floors.

Entrances, lobbies, hallways, elevators and stairwells

- Empty trash receptacles and replace liners.
- Clean, sanitize and polish water fountains.
- Spot clean glass in the main entrances.
- Vacuum carpets and floor mats.
- Detail sweep all hard surface floors.
- Auto Scrub hard surface floors.
- Wet mop hard surface floors that are not accessible with an auto scrubber.

Restrooms

- Empty trash receptacles and replace liners.
- Clean and sanitize sinks, fixtures, toilets, urinals, countertops, mirrors and showers.
- Spot clean walls of spillage next to wastebaskets and dispensers in the restrooms.
- Sweep hard surface floors.
- Wet mop hard surface floors.
- Weekly Kaivac cleaning of restrooms.

Gymnasiums

- Empty trash receptacles and replace liners.
- Detail sweep all hard surface floors.
- Auto Scrub all hard surface floors weekly (Wednesday night).
- Wet mop hard surface floors that are not accessible with an auto scrubber.



FALL BREAK, WINTER BREAK, SPRING BREAK AND SUMMER BREAK

- ★ Hot water extract carpets and BPS issued rugs.
- ★ Cylindrical machine scrub restroom ceramic tile floors.
- ★ Kaivac restrooms with hard surface walls.
- ★ Cylindrical machine scrub entrances and hallways ceramic tile floors.

ON CALL SERVICES

- ★ Hot water extract carpets and BPS issued rugs to remove spills, urine, vomit, etc.
- ★ Machine scrub restroom ceramic tile floors to remove soap, grime and urine buildup.
- ★ Electrostatic spray touch points to disinfect for flu and virus outbreaks.

SPECIAL NOTES

- BPS agrees to place trash receptacles outside of doors and in the hallways nightly.
- Offices may place trash at one collection point inside of the common office area.
- BPS agrees that trash must be placed in receptacles and/or marked "Trash".
- BPS agrees that boxes must be broken down and marked "Trash".
- BPS agrees that sinks will need to be empty to be cleaned.
- BPS agrees to stack all classroom chairs nightly.
- Classrooms where chairs are not stacked will only receive open floor cleaning.

ATHLETIC FACILITIES SERVICE SCHEDULE

NIGHTLY SERVICES

Entrances, lobbies, hallways, elevators and stairwells

- Empty trash receptacles and replace liners.
- Clean, sanitize and polish water fountains.
- Spot clean moving glass doors in the main entrances.
- Vacuum all carpets and floor mats.
- Detail sweep all hard surface floors (moving and replacing furniture as needed).
- Auto scrub all hard surface floors.
- Wet mop hard surface floors that are not accessible with an auto scrubber.

Meeting rooms, training rooms, offices, press boxes, and hospitality rooms

- Empty trash receptacles and replace liners.
- Clean and sanitize sinks and countertops.
- Clean and sanitize tabletops (do not move items).
- Vacuum carpets and rugs.
- Detail sweep all hard surface floors (moving and replacing furniture as needed).
- Wet mop all hard surface floors.

Restrooms, locker rooms, and dressing rooms

- Empty trash receptacles and replace liners, and clean receptacles.
- Clean and sanitize sinks, fixtures, toilets, urinals, countertops and mirrors.
- Sweep hard surface floors.
- Wet mop hard surface floors.



Spartan Practice Gymnasium

- Empty trash receptacles and replace liners, and clean receptacles.
- Sweep and/or use battery powered blowers to remove debris from bleachers ONLY.
- Spot and/or wet mop bleachers.
- Dust mop gymnasium floors.
- Auto scrub gymnasium floors.
- Vacuum cheer mats.

Dance Studio

- Empty trash receptacles and replace liners, and clean receptacles.
- Clean wipe smudges, spillage, etc. from mirrors.
- Dust mop floors and vacuum

Outdoor bleachers

- Empty trash receptacles and replace liners, and clean receptacles.
- Sweep and/or use backpack blowers to remove debris from bleachers.

Turf rooms

- Empty trash receptacles and replace liners, and clean receptacles.
- Remove debris from turf.

Pool deck

- Empty trash receptacles and replace liners, and clean receptacles.
- Sweep and spot mop bleachers.
- Sweep and auto scrub the pool deck daily.

ATHLETIC EVENT PORTERS (185 events)

- BPS agrees to pay an additional fee for any services beyond the scheduled events.
- Empty trash receptacles, replace liners and clean receptacles.
- Maintain restroom products and cleanliness during events.
- Monitor common areas for large debris and spillage.
- Respond immediately to BPS for emergency clean-up and/or requests.

ON CALL SERVICES

- Hot water extract carpets and BPS issued rugs to remove spills, urine, vomit, etc.
- Machine scrub restroom/shower ceramic tile floors to remove soap, grime and urine buildup.
- Electrostatic spray touch points to disinfect for flu and virus outbreaks.
- Football Stadium - power wash seating, walkways and grounds.

FALL BREAK, WINTER BREAK, SPRING BREAK AND SUMMER BREAK

- Hot water extract carpets and BPS issued rugs.
- Cylindrical machine scrub restroom ceramic tile floors.
- Kaivac restrooms with hard surface walls.
- Strip and wax vinyl composite floors.



ADMINISTRATION BUILDING SERVICE SCHEDULE

NIGHTLY SERVICES

All areas

- Empty wastebaskets and replace liners when soiled.
- Spot clean walls of spillage next to wastebaskets.
- Restock hand soap and paper towels.
- Spot clean fingerprints and smudges from moving glass doors and partition glass.
- Clean and sanitize countertops, tabletops and furniture. (Do not move papers and items)
- Dust windowsills, mini blinds, and ceiling vents as needed.
- Clean, sanitize and polish water fountains.
- Vacuum all rugs and/or carpets.
- Sweep and wet mop hard surface floors.
- Shut and lock designated office doors.

Restrooms

- Empty wastebaskets and replace liners.
- Clean, sanitize and polish sinks, fixtures, toilets, urinals, countertops and mirrors.
- Spot clean walls of spillage next to wastebaskets and dispensers in the restrooms.
- Dust tops of partition walls.
- Restock hand soap, paper towels and tissue.
- Sweep and wet mop hard surface floors.

EQUIPMENT AND SUPPLIES

BPS - Issued Equipment and Supplies

- General purpose cleaner
- Toilet bowl chemical
- Stainless steel polish
- Mildew remover
- Glass cleaner
- Neutral floor chemical
- Ajax / Comet
- Enzymes
- Brutes/Dollies and 1-yard trash carts.

Statewide - Issued Equipment and Supplies

- Toilet bowl brushes
- Rags
- Scouring pads
- Caddy's
- Mop buckets
- Mop sticks
- Mop heads
- Dust mop frames
- Dust mop sticks
- Dust mop heads
- Rubber maid restroom carts
- Upright vacuums
- Backpack vacuums
- Vacuum bags
- Wet floor signs
- Auto scrubbers
- Kaivac machines
- Hot water extraction carpet cleaning machines
- Ceramic tile and grout cleaning machines
- Propane burnishers
- Turf cleaning machine
- Battery powered blowers
- Carpet cleaning chemicals
- Kaivac cleaning chemicals
- Ceramic tile and grout cleaning chemicals

QUALITY CONTROL

See Page 9 Terms and Conditions, Line Items #2 thru #11.



TERMS AND CONDITIONS

- 1) The term of this MSA shall from July 1, 2026, thru June 30, 2027.
- 2) Statewide shall maintain an office and warehouse within five miles of BPS.
- 3) Statewide shall provide trained, uniformed, insured and supervised employees. Training and supervision of all Statewide employees shall include the following: a complete walk-thru of the facility, a thorough understanding of the service schedule, cleaning techniques, safety, security procedures and BPS's expectations.
- 4) Statewide shall dedicate a school campus district night manager and two-night supervisors.
- 5) Statewide shall dedicate an athletic facilities night manager, a coordinator, two day custodians and four-night custodians.
- 6) Statewide shall replace all wet mop and dust mop heads weekly with clean heads.
- 7) Statewide shall meet with BPS monthly (or as determined by BPS) to review and discuss; issues, complaints, requests, performance, upcoming events, etc.
- 8) Statewide shall maintain excellent communication with BPS to ensure satisfaction is being met on each scheduled service through on-site visits, inspections and BPS service calls.
- 9) Statewide shall provide BPS with TimeStamp "correction pictures" of issues, complaints and/or requests to BPS by 6:30 am of the next school day.
- 10) Statewide shall report any security breach, damage, and/or visible plumbing problems that are noticed during scheduled services to BPS immediately, in writing or to an emergency contact if necessary (ex: malfunctioning soap dispensers, light out, roof leaks, etc.).
- 11) Any storage space provided by BPS for the purpose of storing Statewide's equipment and supplies will be kept clean, neat and orderly always.
- 12) Statewide shall provide Event Porters and Cleanups for one hundred eighty-five sporting events.
- 13) BPS may request additional Event Porters and Cleanups for academic events and sporting events (that exceed the included one hundred eighty-five events) at an hourly rate of twenty-five dollars per hour. BPS will determine start and end times, the number of Event Porters needed and the tasks to be performed. BPS shall only be invoiced for verifiable times that work was provided onsite and in accordance with the MSA.
- 14) BPS agrees to provide all bin liners, restroom soaps and paper products.
- 15) Any requested change to this service agreement by either party will become valid only upon the written approval, signature and acceptance by both BPS and Statewide.
- 16) StateWide shall invoice BPS for services on the last day of each calendar month that services are to be provided. Payment is due NET 30 days.
- 17) BPS agrees not to solicit employment or services of any Statewide employees for a period of twelve months from the last date of service.
- 18) The laws of the state of Oklahoma shall govern this Service Agreement.



SIGNATURE PAGE

In consideration of Statewide completing the scheduled services, terms and conditions as described in this MSA, BPS agrees to pay the daily/nightly rates of:

HIGH SCHOOL CAMPUS	\$2,160.00
9 th GRADE CAMPUS	\$566.00
MIDDLE SCHOOL CAMPUS	\$951.00
CENTRAL CAMPUS	\$1,032.00
EAST CAMPUS	\$1,066.00
NORTH CAMPUS	\$981.00
WEST CAMPUS	\$1,129.00
ATHLETIC FACILITIES	\$870.00
ATHLETIC FACILITIES DAY CUSTODIAN #1	\$153.00
ATHLETIC FACILITIES DAY CUSTODIAN #2	\$153.00
ADMINISTRATION BUILDING	\$140.00

Bixby Public Schools

Statewide Commercial Cleaning Co.

Date: _____

Date: _____

Signature: _____

Signature: _____

Name Printed: _____

Name Printed: _____



FLOOR SERVICES AGREEMENT

Statewide shall move all furniture, strip all vinyl composite tile floors, apply four coats of 25% solids floor finish and put all furniture back to their original places.

MIDDLE SCHOOL

8th Grade First Floor - lobby, reception area, nurse office, art room, old art room, kitchen, work room, staff lounge, gym hallways, (2) coaches offices, concession stand, (2) counselor offices and hallways.

8th Grade Second Floor - (2) labs, work room and hallways.

EAST ELEMENTARY SCHOOL

First Floor - cafeteria and hallways.

NORTH ELEMENTARY SCHOOL

First Floor - administration offices, cafeteria and hallways.

Second Floor - hallways.

CENTRAL ELEMENTARY SCHOOL

Rooms - 110, 111, 112, 113, 115, 116, 117, 119, 120, 121, 122, 123, 124, 125, 126 and 127

BRASSFIELD SCHOOL

Principal office, counselor office, middle office and teacher's work room.

Rooms - 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

In consideration of Statewide completing the Floor Services and the terms and conditions as described in the MSA, BPS agrees to pay the rates of:

MIDDLE SCHOOL	\$9,305.00
EAST ELEMENTARY SCHOOL	\$5,140.00
NORTH ELEMENTARY SCHOOL	\$4,175.00
CENTRAL ELEMENTARY SCHOOL	\$5,480.00
<u>BRASSFIELD SCHOOL</u>	<u>\$5,210.00</u>
TOTAL	\$29,310.00

Bixby Public Schools

Statewide Commercial Cleaning Co.

Date: _____

Date: _____

Signature: _____

Signature: _____

Name Printed: _____

Name Printed: _____



OPTIONAL ATHLETIC FACILITY AGREEMENT

Statewide Commercial Cleaning Company ("Statewide") in response to specifications for service required by **Bixby Public Schools** ("BPS") for the Athletic Facility listed below for consideration and in accordance with the terms and conditions listed in the MSA, shall provide BPS with the services listed in the Athletic Facility Service Schedule, subject to written signature approval by both Statewide and BPS.

ATHLETIC FACILITY

WHITEY FORD SPORTS COMPLEX

Entrances, lobby, lobby restrooms, main gymnasium floor and bleachers, old gymnasium floors and bleachers, wrestling room, coach's offices, hospitality room, training room, locker rooms, hallways, stairwells and elevator.

Service at the Athletic Facility shall be provided five nights per week for two hundred forty nights following the school/athletic calendar. Service shall be provided Monday thru Friday after 4:00 p.m. and completed by 1:00 a.m.

ATHLETIC FACILITY SERVICE SCHEDULE

NIGHTLY SERVICES

Entrances, lobbies, hallways, elevators and stairwells

- Empty trash receptacles and replace liners.
- Clean, sanitize and polish water fountains.
- Spot clean moving glass doors in the main entrances.
- Vacuum all carpets and floor mats.
- Detail sweep all hard surface floors (moving and replacing furniture as needed).
- Auto scrub all hard surface floors.
- Wet mop hard surface floors that are not accessible with an auto scrubber.

Coach's offices, training rooms, and hospitality rooms

- Empty trash receptacles and replace liners.
- Clean and sanitize sinks and countertops.
- Clean and sanitize tabletops (do not move items).
- Vacuum carpets and rugs.
- Detail sweep all hard surface floors (moving and replacing furniture as needed).
- Wet mop all hard surface floors.

Restrooms, locker rooms, and dressing rooms

- Empty trash receptacles and replace liners, and clean receptacles.
- Clean and sanitize sinks, fixtures, toilets, urinals, countertops and mirrors.
- Sweep hard surface floors.
- Wet mop hard surface floors.



Big Whitey and Little Whitey Gymnasium

- Empty trash receptacles and replace liners, and clean receptacles.
- Sweep and/or use battery powered blowers to remove debris from bleachers ONLY.
- Spot and/or wet mop bleachers.
- Dust mop gymnasium floors.
- Auto scrub gymnasium floors.

ON CALL SERVICES

- ★ Hot water extract carpets and BPS issued rugs to remove spills, urine, vomit, etc.
- ★ Machine scrub restroom/shower ceramic tile floors to remove soap, grime and urine buildup.
- ★ Electrostatic spray touch points to disinfect for flu and virus outbreaks.

FALL BREAK, WINTER BREAK, SPRING BREAK AND SUMMER BREAK

- ★ Hot water extract carpets and BPS issued rugs.
- ★ Cylindrical machine scrub restroom ceramic tile floors.
- ★ Kaivac restrooms with hard surface walls.
- ★ Strip and wax vinyl composite floors.

In consideration of Statewide completing the Athletic Facility services and the terms and conditions as described in the MSA, BPS agrees to pay the nightly rate of:

\$153.00

Bixby Public Schools

Statewide Commercial Cleaning Co.

Date: _____

Date: _____

Signature: _____

Signature: _____

Name Printed: _____

Name Printed: _____



OPTIONAL DAY CUSTODIAN AGREEMENT

StateWide agrees to provide one day custodian for two hundred forty days from the hours of 6:30 am thru 3:00 pm, Monday thru Friday during the 2026-2027 BPS school calendar. The days worked will mirror the calendar of the BPS day custodians. The day custodian shall have one thirty-minute lunch break and two fifteen-minute breaks and shall remain on school property during these breaks. BPS shall only be invoiced for verifiable times that work was provided onsite and in accordance with the MSA.

DAY CUSTODIAN SERVICES

The day custodian shall be responsible to unlock doors, turn on hallways and restrooms lights each morning, clean offices that are not accessible after hours, police and clean the cafeteria during and after breakfast and lunch, restock and maintain the cleanliness in the restrooms, spot clean interior partition glass and dust windowsills, respond immediately to the designated BPS contact for all emergencies, spills, special requests, etc. During scheduled school breaks the day custodian shall perform deep cleaning tasks such as: Kaivac restrooms, machine scrub restroom ceramic tile floors, carpet and rug cleaning, dusting, cleaning of trash cans, washing windows, etc. BPS will prioritize the order of the tasks performed. Statewide will be responsible for managing the day custodian, training and providing fill-ins, cafeteria auto scrubber, Kaivac machine, ceramic tile floor machine, all cleaning chemicals and supplies.

In consideration of Statewide completing the Day Custodian services and the terms and conditions as described in the MSA, BPS agrees to pay the daily rate of:

\$153.00

Bixby Public Schools

Statewide Commercial Cleaning Co.

Date: _____

Date: _____

Signature: _____

Signature: _____

Name Printed: _____

Name Printed: _____



DAY CUSTODIAN REFERENCES

Catoosa Public Schools

Director of Facilities - Matt Stout
mstout@catoosa.k12.ok.us
(918) 261-2665

Glenpool Public Schools

Director of Facilities - Matt Hilburn
mwhilburn@glenpoolps.org
(918) 851-6248

Holland Hall

Director of Facilities - Greg Alford
galford@hollandhall.org
559-698-4566

Tahlequah Public Schools

Director of Facilities - Jackie Willis
willisj@tahlequahschools.org
(918) 207-7685



Software Service Order Agreement

Term of Agreement: 7/1/2026 - 6/30/2027

Customer: BIXBY PUBLIC SCHOOLS

Addr: 109 N Armstrong
Bixby OK 74008

October Membership: 8370

SYLOGISTED, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$15,317.10
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$3,180.60
Activity Funds	\$1,590.30
Personnel	\$3,180.60
Purchase Requisition	\$3,180.60
Fixed Assets	NA
Document Management	NA
Time & Talent	NA
Accounting Query Designer	NA

Total 2026-2027 Fiscal Year Charges: \$26,449.20

Terms and Conditions

1. The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
2. The software charge includes interactive online training via training videos and webinars.
3. On-site training (by appointment only) will be charged \$1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$165.00 per hour.
4. For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
5. Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
6. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
7. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
 - (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
 - (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
 - (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
 - (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
 - (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
 - (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
 - (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
 - (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
 - (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
 - (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
 - (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
 - (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
 - (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
 - (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
 - (a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
 - (b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
 - (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
 - (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance

Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight

courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

- 12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
- 13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
- 14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Grant McLannon

Date Prepared: 4/4/2026

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____



April 29, 2026

Superintendent
Bixby Public Schools
North Elementary
Bixby, OK 74008

Re: 2026-2027 Oklahoma State School Boards Association Membership

Dear Superintendent:

Thank you for opportunity to serve your school district this school year. It's an honor to serve board members and administrators who are working on a daily basis to care for Oklahoma's children.

Enclosed is your district's membership invoice for 2026-2027. We are excited about the services and benefits available to members. We strongly believe that the board-superintendent partnership is critical to district and student success and hope your district's governance team will take advantage of the many learning opportunities OSSBA offers. Our whole-board development sessions are particularly great for superintendent-board governance teams because we visit your district to deliver customized learning specific to your district's needs. Our team is also available to guide and facilitate governance team retreats focused on mission, goals and long-term planning. You can contact Dr. Melonie Hau, at 888.528.3571 or melonieh@ossba.org for additional information.

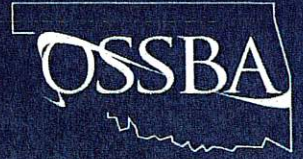
We continue to offer a wide range of services that save your district time and money, including:

- Oklahoma Public Schools Foundation – a new partnership with the Oklahoma Foundation for Excellence to help donors to your school district leverage tax credits.
- Online Superintendent Evaluation – this interactive platform embraces the idea of continuous improvement and helps create meaningful conversations about progress toward district goals.
- Policy Services – regular policy updates to reflect new legislation and best practices, a complete review and update of your board policy manual, and an online policy hosting service that makes it easy to keep your policies up-to-date and readily available
- Facility Planning – our team will help you develop and successfully communicate a comprehensive capital investment plan that will garner support from local voters and transform education for your students.

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org

MEMBERSHIP RENEWAL

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION



District Name	Bixby Public Schools
Superintendent Name	Lydia A. Wilson
Superintendent Email	lwilson@bixbyps.org
Minutes Clerk Name	Sherry McIntyre
Minutes Clerk Email	smcintyre@bixbyps.org

<input type="checkbox"/>	Superintendent is new for the 26-27 school year
<input type="checkbox"/>	Superintendent is a first-year superintendent

My district wishes to subscribe/renew the following memberships and services:

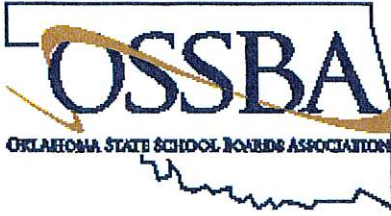
<input checked="" type="checkbox"/>	OSSBA Membership	<input type="checkbox"/>	Online Policy Hosting
<input checked="" type="checkbox"/>	Policy Services	<input type="checkbox"/>	Superintendent Evaluation (online tool)
<input checked="" type="checkbox"/>	Employment Services	<input type="checkbox"/>	Connections (monthly communications newsletter)
<input checked="" type="checkbox"/>	Assemble Meetings		

My district is interested in the following services and would like to be contacted with more information:

<input type="checkbox"/>	Strategic Planning	<input type="checkbox"/>	Online Policy Hosting	<input type="checkbox"/>	Leadership training for administrative teams
<input type="checkbox"/>	Whole-board training in my district	<input type="checkbox"/>	Community Engagement	<input type="checkbox"/>	Facility Planning Services
<input type="checkbox"/>	Policy Services	<input type="checkbox"/>	Superintendent Search	<input type="checkbox"/>	Technology Services
<input type="checkbox"/>	Assemble Meetings	<input type="checkbox"/>	Superintendent Evaluation (online tool)	<input type="checkbox"/>	Connections (monthly communications newsletter)
<input type="checkbox"/>	Employee Benefits				

Board Clerk

Date of Board Approval _____ PO# _____



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	47092
Date	7/15/2026
Amount Due	\$3,000.00
Customer #	7020

Customer:

Bixby Public Schools
 23 South Riverview
 Bixby, OK 74008

For proper credit please return top portion
 To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7020	Bixby Public Schools			7/15/2026	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	2026 Assemble for Education - July 1, 2026 - June 30, 2027	1	\$0.00	\$3,000.00	\$3,000.00

Lynne G. Wilson

Subtotal	\$3,000.00
Tax	\$0.00
Total	\$3,000.00



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	47922
Date	7/15/2026
Amount Due	\$1,500.00
Customer #	7020

Customer:

Bixby Public Schools
 23 South Riverview
 Bixby, OK 74008

For proper credit please return top portion
 To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7020	Bixby Public Schools			7/15/2026	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	2026 Policy Service July 1, 2026 - June 30, 2027	1	\$0.00	\$1,500.00	\$1,500.00

Jylin A. Wilson

Subtotal	\$1,500.00
Tax	\$0.00
Total	\$1,500.00



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

Invoice	47393
Date	7/15/2026
Amount Due	\$5,230.00
Customer #	7020

Customer:

Bixby Public Schools
 23 South Riverview
 Bixby, OK 74008

For proper credit please return top portion
 To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.	Due Date		
7020	Bixby Public Schools		7/15/2026		
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	2026 Membership Dues July 1, 2026 - June 30, 2027	1	\$0.00	\$5,230.00	\$5,230.00

Lynette A. Wilson

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	\$5,230.00
Tax	\$0.00
Total	\$5,230.00

Questions?
 Contact OSSBA at accounting@ossba.org

CRW Consulting E-rate Services, LLC
Program Year 2027 (Year 30)
E-rate Contract

CRW E-rate Consulting, (“Agent” or “CRW”) and **Bixby Independent School District 4** (“Applicant”) each agree to perform the obligations listed below. This contract authorizes the Agent to file any FCC Form (including, but not limited to: FCC Forms 470, 471, 472, 486 and 500) on behalf of the Applicant for Program Year 2027 (services to be discounted generally from 07/01/2027 – 06/30/2028). These FCC forms are necessary to receive Universal Service Fund monies, more commonly known as the “E-rate Program.”

This contract also authorizes an agent of CRW to (1) be listed as the contact person on the above referenced FCC forms; (2) sign, on behalf of the Applicant, any and all of said FCC Forms; (3) sign, on behalf of the Applicant, any and all additional FCC Forms which might become necessary to obtain discounts or stay within FCC Program rules, and (4) order services listed on the application on behalf of the Applicant. The Applicant agrees that the Applicant is strictly liable for any and all certifications and representations made on FCC Forms concerning the E-rate program, regardless of if an agent of CRW submits and signs said Form pursuant to this Contract.

This contract is subject to change based upon program rule changes made by the FCC or the Schools and Libraries Division (SLD) of the Universal Service Administrative Company, as well as any changes in applicable federal or state law. Either party’s failure to fulfill the obligations listed below will discharge, at the option of the other party, such other party’s obligations contained herein upon written notice. Applicant agrees to indemnify, defend, and hold harmless Agent for any and all claims arising hereunder or related to this Contract, including matters within the jurisdiction of state or federal administrative agencies, except for such claims based on Agent’s own fraud, willful injury, gross negligence, or violation of the law. Any waiver by either party of any provision of this Contract shall not operate as, nor be construed to be, a waiver of any subsequent breach thereof. Liability for damages on the part of either party is strictly limited to the “Full Payment for Category One Application” amount listed in the “Payment Terms” section of this Contract. This Contract is governed by the laws and regulations of the State of Oklahoma, regardless of the location of the Applicant, and any disputes arising hereunder shall be resolved in the applicable state or federal court for the County of Tulsa, State of Oklahoma. The parties consent to the jurisdiction of such courts and waive any jurisdictional or venue defenses otherwise available.

Signing below indicates acceptance that both parties will perform the responsibilities and accept the obligations listed therein for the applicable program year, and agree to follow the payment terms as described below. Signing below also indicates that both parties

agree to every provision of this Contract. Furthermore, both parties acknowledge that they had the opportunity to submit this Contract to counsel for review.

TWO IMPORTANT NOTES

- 1. The document retention period for E-rate has changed from five years to ten years past the last day to receive service. For most applicants, this will mean that you will have to keep all of your E-rate related documents, including copies of the bills, proof of payment/POs, packing slips (for equipment) for a time period ending about 6/30/2038 for Category One Funding (this will be at the earliest 9/30/2038 for Category Two Funding).**
- 2. Applicants are required to comply with all State and Local bidding and purchasing rules (such as public notice requirements, bond requirements, etc.). Failure to comply with these State or Local restrictions could result in the loss of funding/mandatory re-payment of funding. If you have these types of rules in place, please make sure you inform us and that you follow those rules.**

Responsibilities and Obligations of the Applicant

1. The Applicant understands that all services or products to be included on FCC Form 471 (The Application) must be competitively bid for a time period of no less than 28 days. **Any service which the Applicant wishes to have discounted by the E-rate program and is covered by a contract must undergo the proper 28 day competitive bidding cycle, and must be signed in the appropriate time period.** Bidding cycles may be longer than 28 days, but 28 days is the minimum bid period.
2. The Applicant agrees to provide a list of services or products to be included in the bidding process to the Agent (including identifying any contracts that may be expiring and need to be re-bid).
3. The Applicant understands that the bidding period begins the day the FCC Form 470 is filed on-line with the SLD's web site, or the date that the applicant posts their Request for Proposal (whichever is the later date begins the minimum 28 day window).
4. The Applicant agrees to inform the Agent of any state or local bidding restrictions and/or regulations before filing of FCC Form 470. These restrictions or regulations include, but are not limited to, newspaper advertisements, bonding requirements and/or other general media or public notification requirements.
5. The Applicant understands that during the bidding cycle that the Applicant must allow potential vendors equal opportunity to bid on the proposed services listed on FCC Form 470. The Applicant may choose to place qualifications on the bidding process, but any vendor who meets such qualifications must be allowed the opportunity to place a bid within the specified time period.
6. The Applicant understands that it is required to make cost-effective bidding decisions and that if the Applicant selects a service provider/bidder that is 2 times more expensive than the lowest bidder, USAC may deem that decision to not be

- cost-effective (and want their funding back).
7. The Applicant understands and agrees that it is the Applicant's responsibility to complete the Competitive Bidding Process by evaluating any valid bids received.
 8. The Agent may attempt to assist the Applicant's bid evaluation process by identifying what the Agent believes to be the cost of eligible goods and services provided on your bids. The Applicant agrees that it is the ultimate responsibility of the Applicant to determine the actual price of eligible goods and services to be evaluated and to verify those amounts listed by the Agent.
 9. The Applicant agrees to notify CRW of any products or services to be included on the Application that are, or will be, purchased or governed by a contract (including contracts that are expiring and need to be re-bid).
 10. The Applicant understands that all contracted services or products (that is, services or products that are purchased or governed by a contract) to be listed on the Application for discounts must be covered under a contract executed in the proper time period (after the bidding cycle is over, but before the close of the application window). The Applicant further understands that funding for services contracted for before the allowable 28 day bidding has ended, or after the 471 Application window has closed, will not be funded.
 11. Applicant understands and will abide by the SLD's competitive bidding rules which state that price must be the primary factor in awarding bids. The Applicant further certifies that, in accordance with the SLD's competitive bidding rules, no bidding evaluation factor will be as heavily weighted as is the "price" evaluation factor.
 12. Applicant agrees to document the bid evaluation process (a list of evaluation factors and how many points each bid received for each factor) for any service requested for which more than one bid is received. Sample bid evaluation sheets are available from CRW.
 13. The Applicant agrees to provide Agent copies of an average month's bill for any services not covered under a contract and to be included on the Application. This may include, but is not limited to Internet access bills, and circuit bills.
 14. The Applicant agrees to provide any information necessary to file any FCC form to the Agent upon request, within five working days. This includes, but is not limited to, free and reduced lunch information, monthly bills, copies of contracts, and letters that authorize the Agent to obtain account information.
 15. The Applicant agrees to retain any records related to the Application or other relevant FCC Forms for a period of ten years past the last day to receive service. This includes, but is not limited to, bids received, contracts, free and reduced lunch documentation, proof of payment for services, asset tracking info (packing slips, work orders, proof of delivery) and monthly bills that were or will be discounted by the SLD.
 16. The Applicant agrees to forward to the Agent any request for information originating from the SLD or USAC within three (3) working days.
 17. The Applicant agrees to provide an authorized signature and date for any necessary FCC Form that has been prepared by the Agent.

18. The Applicant understands that it is the sole responsibility of the Applicant to follow and adhere to any and all relevant FCC, USAC, or SLD rules and regulations, as well as any applicable federal, state, or local laws.
19. The Applicant agrees to authorize and grant “full rights” to employees of CRW Consulting in USAC’s EPC filing system.
20. Applicant recognizes and agrees that the Agent does not provide professional legal services nor does the Agent engage in the practice of law.
21. Applicant agrees to review draft copies of FCC Form 471 sent to the Applicant from the Agent for errors and omissions.

Responsibilities and Obligations of the Agent

1. Agent agrees to file on behalf of the Applicant any necessary FCC Form, including, but not limited to, FCC Forms 470, 471, 472, 486, 500, Service Provider Identification Number Change Letters, and Service Substitution Letters.
2. Agent agrees to notify the applicant of relevant program rule changes within a reasonable time period.
3. If desired by the Applicant, the Agent agrees to help determine the scope and details of the types of services or products to be included in the competitive bidding process. These services/products will be listed on FCC Form 470 and must undergo a minimum 28-day competitive bidding cycle.
4. Agent agrees to assist in preparing a Request for Proposal (RFP) or Invitation for Competitive Bids (IFCB) for E-rate eligible services, if desired by the applicant. This RFP/IFCB would supplement the FCC Form 470.
5. Agent agrees to review monthly bills, invoices, and/or contracts that are submitted to Agent in a timely manner for funding eligibility under the FCC rules and guidelines.
6. Agent agrees to submit, after receiving all necessary information from the Applicant, completed FCC Forms 470 and 471 to the SLD, before any relevant deadlines.
7. Agent agrees to answer on behalf of the Applicant any question or inquiry regarding the E-Rate Program or the services to be provided by Agent hereunder from the SLD, USAC, or any other such federal or state administrative agency.
8. Agent agrees to provide on-going E-rate support to the Applicant, as generally described above, and including providing reminders about upcoming deadlines, for a period starting no earlier than the execution date of this contract and ending no earlier than the end of the applicable program year (this will generally be about an 18 month time period).
9. Agent agrees to provide support in the event of a Selective Review, conducted by the SLD or their representatives covering an application filed by the Agent

PAYMENT TERMS: “Category One Applications” are defined as applications including only “Telecommunication Services” and/or “Internet Services” and/or Data Transmission Services” (including “Self-Provisioned Fiber, Leased Dark Fiber or Leased Lit Fiber”), or any other eligible "Wide Area Network service.” Full payment to CRW for filing Category One applications on behalf of the client is in the amount of \$3500 payable within 30 days of The Applicant receiving the invoice for payment from the Agent. Wide Area Network (WAN) design services (creating a detailed Request for Proposal) for WANs (possibly included detailed Fiber routes) are available at \$120 per hour, if the Agent is directed to provide those services by the Applicant.

“Category Two Applications” are defined as applications including “Internal Connections and/or “Basic Maintenance of Internal Connections” and/or “Managed Internal Broadband Services.” Full payment for Category Two Applications is 3% of the total funded amount featured on the Applicant’s “Funding Decision Commitment Letter.” The total Category Two Payment for this contract shall not exceed \$20,000. Should no funding be awarded for the Category Two Application, the Applicant has no additional payment obligations beyond the Category One payment listed above.

Failure by the Applicant to perform the obligations and responsibilities listed on this form, and the possible loss of funding as a result thereof, does not discharge full payment obligations of the Applicant.

Payment should be mailed to: CRW Consulting, PO Box 701713, Tulsa, OK 74170-1713.

Agreed to this _____ day of _____, 2026

Applicant’s Authorized Signature



Agent’s Authorized Signature

Printed Name

Chris Webber

Printed Name

Title or Position

Owner, CRW Consulting

Title or Position

Bixby Independent School District 4
Name of School District

**EMAIL TO chris@crwconsulting.com - OR -
FAX THIS SIGNED PAGE TO: (918) 445-0049**

BOARD OF EDUCATION OATH OF OFFICE

A board of education member will take office and subscribe to the oath of office at the "first regular, special, or emergency school board meeting after the date of the annual school election and after the member has been certified as elected."

An appointed board of education member shall subscribe to the oath of office after being appointed by the board of education and before taking the office.

The elected or appointed school board member shall be sworn in with a loyalty oath and a cumulative oath before the school board clerk. Alternatively, the oath may be sworn before a notary public or judge.

Each sworn oath of a board of education member shall be filed with the school board clerk and kept on file by the school district.

LOYALTY OATH

"I, _____ (Name of Board of Education Member), hereby declare under oath that I will faithfully perform the duties of School Board Member of Bixby Public Schools to the best of my ability and that I will faithfully discharge all of the duties pertaining to said office and obey the Constitution and laws of the United States of America."

Signature of School Board Member

CUMULATIVE OATH

"I do solemnly swear (or affirm) that I will support the Constitution and the laws of the United States of America and the Constitution and the laws of the State of Oklahoma, and that I will faithfully discharge, according to the best of my ability, the duties of my office during such time as I am a school board member."

Signature of School Board Member

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public (or other officer authorized to administer Oaths or affirmations)

Adoption Date: November 13, 2000; Revised March 11, 2013