

Ardmore Board of Education Regular Meeting

Tuesday, July 21, 2026 5:30 PM

Ardmore Administration Center - Board Room, 611 Veterans Blvd., Ardmore, OK 73401

1. Call the meeting to order, establish a quorum & state compliance with the Open Meeting Act. [Jaclyn Woods, Board Vice-President]
2. Pledge of Allegiance [Led By: Jaclyn Woods, Board Vice-President]
3. Reports:
 - District Update, Andy Davis, Superintendent
 - Budget Information, Perry Zeiset, Director of Finance
4. Consent Agenda
 - A. Minutes
 - B. Monthly Financial Report for the Month Ending June 30, 2026.
 - Activity Fund
 - Treasurer's Report
 - C. Encumbrance Orders and Change Orders as listed for FY27.
 - D. Annual Activity Account Review | Approval
 - E. Fundraiser Requests from Schools, Clubs & Organizations
 - F. Contract Approvals/Renewals
 - G. Adoption|Revision to Board Policies and/or Administrative Procedures.
 - H. Additional authorized representatives to sign all the current fiscal year expenditure reports, disbursements, and cash receipts filed with the Oklahoma State Department of Education (OSDE) for the purpose and objectives set forth in the terms and conditions of the federal award(s). [Perry Zeiset, Director of Finance]
5. Consider and take action the requested allocation of the monthly 1% rewards earned through the Arvest Purchasing Card Program to the Activity Fund – Public Relations Account to support the District's Annual Staff Appreciation Program. [Perry Zeiset, Director of Finance]
6. New Business not known at the time the agenda was posted.
7. The next regular Board Meeting is scheduled for Tuesday, August 18, 2026, 5:30 p.m., in the Ardmore City Schools Administration Center Board Room, located at 611 Veterans Blvd., Ardmore, Oklahoma. *[If a revision is necessary, the Board will consider and vote on a change to the meeting date, time, and/or location.]*
8. Proposed executive session to discuss the following items, followed by a vote to convene into Executive Session.
9. The Board Vice-President declare the Executive Session complete, acknowledge the Board's return to open session, and the meeting being reopened to the public, followed by the Executive Session Compliance Announcement as to who was present in the Executive Session, items discussed, note that no other business was discussed, and that no action was taken while in Executive Session.
10. Consider and take action on the recommended Certified employment for the 2026-2027 school year:
11. Consider and take action on the recommended employment of Adjunct Teachers in the area of Elementary Education for the 2026-2027 school year:
12. Consider and take action on the recommended Non-Certified Support employment for the 2026-2027 school year:
13. Consider and take action on the recommended employment contract renewals for the following for the 2026–2027 school year:
14. Consider and take action on the employment renewal of the listed substitutes (as needed) for the 2026-2027 school year:
15. The following resignations have been received and approved by the Superintendent.
16. Adjournment

Posted this _____ day of _____, 20____, at _____ o'clock _____.M., at the south entrance of the Administration Center, 611 Veterans Blvd., Ardmore, OK 73401. Notice for this meeting was provided & verified Carter County Clerk on _____.

Terrie Colaw, Board Minutes Clerk

Budget Summary

July 21, 2026 Board of Education Meeting

Good evening, here is my financial report. In your packets, there is a 15 page budget review that compares May 31st update to June 30th

General Fund

Revenues: For FY26 we have actual revenues of \$26,961,925. This is an increase of \$447,026 over our May review and \$604,353 over the original budgeted amount. This increase is reflected in higher than projected tax collections.

Expense: Our Expenses are projected to be \$28,081,627. This is a reduction of \$688,370 from our May Review and \$1,245,053 from our original budgeted amount. These reductions are due primarily to savings incurred throughout the year in a number of departments.

I was able to review the Transportation expenses over the past four years which covered the transition to Grade Centers. This movement resulted in a number of additional bus routes and increased payroll costs. Throughout this transition, Denny Moore has done a very good job of monitoring the department costs. Our payroll costs and fuel have increased, but this increase has been mitigated by his supervision and hard work.

Summary: With these stated adjustments, our financial position has improved considerably. We will show a projected net loss of \$1,119,702, which is a substantial improvement over the \$3 million originally projected. Our carryover to FY 26 is projected to be \$4.1 Million. The current carryover percentage is 15% of our revenues.

There are still a few payments that must be made out of FY26 which will adjust this figure in a very small way. I will have our final report of the FY26 budget at our next board meeting.

Building Fund

Revenues: The building fund's actual revenues for FY26 are \$1,738,576. This is an increase of \$222,745 over the May review and \$376,437 over the original budgeted amount. This is due primarily to the receipt of advanced payments on the High School insurance claim.

Expense: The Expenses are projected to be \$2,457,451. This is a decrease of \$443,449 from the May review and a decrease of \$314,817 from the originally projected budgeted amount. These savings are primarily due to an accounting change of when utilities are to be realized and savings in Grounds Expenses.

Summary: With the stated balances, we will have a projected carryover of \$2,842,117 of which \$950,574 are unrestricted funds.

COOP Fund

The FY26 COOP fund is projected to have a \$1,149,966 carryover. The Carryover balance from FY25 increased by \$161,543. Our goal for the COOP carryover is to have a sufficient carryover to cover the cost of one year of the program and to insulate from the changes in the economy.

Child Nutrition Fund

The CNF is projected to have a \$106,404 carryover. This is a great improvement over last year's carryover of \$14,000. Robye Cooke and her team has done a great job of balancing their budget through monitoring supply costs and payroll. The Child Nutrition fund has carryover limits of 3-months expenditures which for this past year was \$800,000.

Treasurer's Report of School Activity Funds

For the Month Ended June 30, 2026

	<u>Checking & Sweep Accounts</u>	<u>*Investment in CDs</u>	<u>Total Activity Fund</u>
First Nat'l Bank & Trust Co., Ardmore, Okla.:			
Beginning Balance as of 6/1/2026:	\$ 1,062,371.11		1,062,371.11
Receipts	41,445.28		41,445.28
Voided Check from Prior Month	-		-
Investment Purchases	-		-
Investment Maturities	-		-
Disbursements	(96,833.62)		(96,833.62)
	<u> </u>	<u> </u>	<u> </u>
Ending Balance as of 6/30/2026:	<u><u>\$ 1,006,982.77</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,006,982.77</u></u>
 FNB Balance as of 6/30/2026:	 \$ 1,025,627.43		
Less Outstanding Checks	<u>(18,644.66)</u>		
Reconciled Bank Balance as of 6/30/2026:	<u><u>\$ 1,006,982.77</u></u>		
		-	
 <u>Investments - CDs</u>			
	 <u><u>\$ -</u></u>		

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 052 ADMINISTRATION BUILDING							
888 SPIRIT OF THE TIGERS	\$20,049.38	\$0.00	\$0.00	\$0.00	\$20,049.38	\$0.00	\$20,049.38
895 ELEMENTARY MUSIC	\$6,760.46	\$0.00	\$0.00	\$514.80	\$6,245.66	\$0.00	\$6,245.66
896 HUGS	\$81,563.52	\$13,483.50	\$0.00	\$32,833.58	\$62,213.44	\$0.00	\$62,213.44
898 TRANSPORTATION	\$527.82	\$0.00	\$0.00	\$0.00	\$527.82	\$0.00	\$527.82
899 OPERATIONAL	\$108,545.44	\$2,387.90	\$0.00	\$2,421.48	\$108,511.86	\$0.00	\$108,511.86
901 UNITED WAY DONATION ACCOUNT	\$971.26	\$0.00	\$0.00	\$0.00	\$971.26	\$0.00	\$971.26
907 SPECIAL OLYMPICS	\$6,993.74	\$0.00	\$0.00	\$1,845.10	\$5,148.64	\$0.00	\$5,148.64
912 ACS IEC BOOSTER	\$5,700.43	\$0.00	\$0.00	\$96.50	\$5,603.93	\$0.00	\$5,603.93
913 ACS NATIVE AMERICAN CLUB	\$2,841.34	\$0.00	\$0.00	\$0.00	\$2,841.34	\$0.00	\$2,841.34
917 SUNSHINE WELFARE	\$446.07	\$0.00	\$0.00	\$0.00	\$446.07	\$0.00	\$446.07
939 PUBLIC RELATIONS	\$8,454.69	\$247.16	\$0.00	\$0.00	\$8,701.85	\$0.00	\$8,701.85
962 CHILD NUTRITION	\$2,303.45	\$677.50	\$0.00	\$2,980.95	\$0.00	\$0.00	\$0.00
Total Unit - 052 ADMINISTRATION BUILDING	\$245,157.60	\$16,796.06	\$0.00	\$40,692.41	\$221,261.25	\$0.00	\$221,261.25
Unit - 110 Charles Evans Elementary							
801 CHARLES EVANS	\$13,230.81	\$862.92	\$0.00	\$0.00	\$14,093.73	\$0.00	\$14,093.73
802 CHARLES EVANS LIBRARY	\$2,519.51	\$0.00	\$0.00	\$1,909.17	\$610.34	\$0.00	\$610.34
803 CHARLES EVANS PTO	\$7,030.42	\$0.00	\$0.00	\$1,444.68	\$5,585.74	\$0.00	\$5,585.74
911 CHARLES EVANS WELFARE	\$434.92	\$0.00	\$0.00	\$271.85	\$163.07	\$0.00	\$163.07
Total Unit - 110 Charles Evans Elementary	\$23,215.66	\$862.92	\$0.00	\$3,625.70	\$20,452.88	\$0.00	\$20,452.88
Unit - 120 Jefferson Elementary							
811 JEFFERSON	\$10,316.38	\$531.95	\$0.00	\$0.00	\$10,848.33	\$0.00	\$10,848.33
812 JEFFERSON LIBRARY	\$52.68	\$0.00	\$0.00	\$0.00	\$52.68	\$0.00	\$52.68
813 JEFFERSON PTO	\$3,780.90	\$0.00	\$0.00	\$0.00	\$3,780.90	\$0.00	\$3,780.90
818 JEFFERSON STAFF ACTIVITY	\$174.66	\$0.00	\$0.00	\$0.00	\$174.66	\$0.00	\$174.66
893 6th GRADE ENVIROMENTAL CAMP	\$2,867.00	\$0.00	\$0.00	\$0.00	\$2,867.00	\$0.00	\$2,867.00
906 CLEARING ACCOUNT	\$194.04	\$0.00	\$0.00	\$194.04	\$0.00	\$0.00	\$0.00
Total Unit - 120 Jefferson Elementary	\$17,385.66	\$531.95	\$0.00	\$194.04	\$17,723.57	\$0.00	\$17,723.57
Unit - 125 Lincoln Elementary							
808 LINCOLN SUNSHINE ACCOUNT	\$2,579.27	\$0.00	\$0.00	\$0.00	\$2,579.27	\$0.00	\$2,579.27
814 LINCOLN	\$8,226.90	\$896.44	\$0.00	\$0.00	\$9,123.34	\$0.00	\$9,123.34
815 LINCOLN LIBRARY	\$3,236.24	\$0.00	\$0.00	\$0.00	\$3,236.24	\$0.00	\$3,236.24
816 LINCOLN PTO	\$7,917.49	\$0.00	\$0.00	\$0.00	\$7,917.49	\$0.00	\$7,917.49
906 CLEARING ACCOUNT	\$64.06	\$0.00	\$0.00	\$64.06	\$0.00	\$0.00	\$0.00
Total Unit - 125 Lincoln Elementary	\$22,023.96	\$896.44	\$0.00	\$64.06	\$22,856.34	\$0.00	\$22,856.34
Unit - 135 Will Rogers Elementary							
804 WILL ROGERS ACTIVITY	\$23,784.89	\$1,328.04	\$0.00	\$0.00	\$25,112.93	\$0.00	\$25,112.93
805 WILL ROGERS LIBRARY	\$2,692.38	\$0.00	\$0.00	\$0.00	\$2,692.38	\$0.00	\$2,692.38
806 WILL ROGERS WELFARE	\$595.51	\$0.00	\$0.00	\$0.00	\$595.51	\$0.00	\$595.51
817 WILL ROGERS PTO	\$12,904.12	\$0.00	\$0.00	\$454.22	\$12,449.90	\$0.00	\$12,449.90
906 CLEARING ACCOUNT	\$70.28	\$0.00	\$0.00	\$70.28	\$0.00	\$0.00	\$0.00
Total Unit - 135 Will Rogers Elementary	\$40,047.18	\$1,328.04	\$0.00	\$524.50	\$40,850.72	\$0.00	\$40,850.72
Unit - 505 ARDMORE MIDDLE SCHOOL							
823 AMS FOOTBALL	\$810.00	\$0.00	\$0.00	\$0.00	\$810.00	\$0.00	\$810.00
824 AMS COLLEGE READINESS	\$254.48	\$0.00	\$0.00	\$0.00	\$254.48	\$0.00	\$254.48
825 AMS ATHLETIC ACTIVITY	\$2,510.71	\$0.00	\$0.00	\$200.00	\$2,310.71	\$0.00	\$2,310.71
826 AMS VOCAL MUSIC	\$2,674.68	\$130.00	\$0.00	\$160.80	\$2,643.88	\$0.00	\$2,643.88
827 AMS POM SQUAD	\$699.03	\$0.00	\$0.00	\$0.00	\$699.03	\$0.00	\$699.03
828 AMS MISCELLANEOUS	\$1,157.97	\$236.63	\$0.00	\$0.00	\$1,394.60	\$0.00	\$1,394.60
829 AMS CHEERLEADERS	\$6,683.53	\$0.00	\$0.00	\$150.00	\$6,533.53	\$0.00	\$6,533.53
830 AMS SCIENCE EXPLORERS	\$3,991.19	\$0.00	\$0.00	\$0.00	\$3,991.19	\$0.00	\$3,991.19
831 AMS ART	\$574.11	\$0.00	\$0.00	\$0.00	\$574.11	\$0.00	\$574.11
832 AMS STUDENT COUNCIL	\$570.42	\$0.00	\$0.00	\$0.00	\$570.42	\$0.00	\$570.42
833 AMS FCCLA	\$966.03	\$0.00	\$0.00	\$0.00	\$966.03	\$0.00	\$966.03
834 AMS NJHS	\$6,277.79	\$0.00	\$0.00	\$0.00	\$6,277.79	\$0.00	\$6,277.79
835 AMS GIRLS ATHLETICS	\$2,550.86	\$0.00	\$0.00	\$0.00	\$2,550.86	\$0.00	\$2,550.86
884 AMS LIBRARY	\$2,850.70	\$0.00	\$0.00	\$0.00	\$2,850.70	\$0.00	\$2,850.70

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 505 ARDMORE MIDDLE SCHOOL							
906 CLEARING ACCOUNT	\$139.61	\$0.00	\$0.00	\$139.61	\$0.00	\$0.00	\$0.00
923 AMS DRAMA CLUB	\$4,570.72	\$0.00	\$0.00	\$3,684.17	\$886.55	\$0.00	\$886.55
926 AMS PTO	\$1,079.99	\$0.00	\$0.00	\$0.00	\$1,079.99	\$0.00	\$1,079.99
931 AMS YEARBOOK	\$2,138.11	\$0.00	\$0.00	\$0.00	\$2,138.11	\$0.00	\$2,138.11
933 AMS STAFF ACTIVITY	\$106.61	\$15.79	\$0.00	\$0.00	\$122.40	\$0.00	\$122.40
Total Unit - 505 ARDMORE MIDDLE SCHOOL	\$40,606.54	\$382.42	\$0.00	\$4,334.58	\$36,654.38	\$0.00	\$36,654.38
Unit - 705 ARDMORE HIGH SCHOOL							
837 AHS ART	\$737.48	\$0.00	\$0.00	\$0.00	\$737.48	\$0.00	\$737.48
839 AHS BAND	\$46,704.38	\$786.90	\$0.00	\$108.77	\$47,382.51	\$0.00	\$47,382.51
841 AHS BAND BOOSTER CLUB	\$19,562.74	\$0.00	\$0.00	\$786.90	\$18,775.84	\$0.00	\$18,775.84
842 ARDMORE PIANO	\$564.71	\$0.00	\$0.00	\$0.00	\$564.71	\$0.00	\$564.71
843 AHS VOCAL MUSIC	\$3,164.56	\$120.00	\$0.00	\$58.39	\$3,226.17	\$0.00	\$3,226.17
844 AHS TEST FEES	\$6,342.09	\$0.00	\$0.00	\$0.00	\$6,342.09	\$0.00	\$6,342.09
845 AHS CLASS OF 2026	\$1,637.18	\$0.00	\$0.00	\$915.64	\$721.54	\$0.00	\$721.54
847 AHS CLASS OF 2028	\$743.16	\$0.00	\$0.00	\$0.00	\$743.16	\$0.00	\$743.16
848 AHS CLASS OF 2029	\$244.07	\$0.00	\$0.00	\$0.00	\$244.07	\$0.00	\$244.07
850 AHS CLASS OF 2027	\$2,495.64	\$0.00	\$0.00	\$0.00	\$2,495.64	\$0.00	\$2,495.64
851 AHS FORENSIC BOOSTER CLUB	\$11.29	\$0.00	\$0.00	\$0.00	\$11.29	\$0.00	\$11.29
852 AHS CRITERION	\$14,413.68	\$1,052.55	\$0.00	\$0.00	\$15,466.23	\$0.00	\$15,466.23
853 AHS ROBOTICS CLUB	\$1,494.13	\$0.00	\$0.00	\$0.00	\$1,494.13	\$0.00	\$1,494.13
854 YOUTH & GOVERNMENT	\$163.33	\$0.00	\$0.00	\$0.00	\$163.33	\$0.00	\$163.33
857 AHS FORENSICS	\$4,289.37	\$0.00	\$0.00	\$2,878.14	\$1,411.23	\$0.00	\$1,411.23
859 AHS FCCLA	\$2,657.61	\$0.00	\$0.00	\$0.00	\$2,657.61	\$0.00	\$2,657.61
863 AHS LIBRARY	\$76.35	\$0.00	\$0.00	\$0.00	\$76.35	\$0.00	\$76.35
864 AHS MISCELLANEOUS	\$11,404.70	\$0.00	\$0.00	\$52.12	\$11,352.58	\$0.00	\$11,352.58
867 AHS SCIENCE CLUB	\$709.95	\$0.00	\$0.00	\$0.00	\$709.95	\$0.00	\$709.95
869 AHS INTERNATIONAL CLUB	\$663.16	\$0.00	\$0.00	\$0.00	\$663.16	\$0.00	\$663.16
870 ARDMORE MUSICAL THEATRE	\$23,832.44	\$0.00	\$0.00	\$60.01	\$23,772.43	\$0.00	\$23,772.43
871 AHS STRINGS/ORCHESTRA	\$6,864.10	\$0.00	\$0.00	\$0.00	\$6,864.10	\$0.00	\$6,864.10
872 AHS STUDENT COUNCIL	\$532.79	\$0.00	\$0.00	\$0.00	\$532.79	\$0.00	\$532.79
906 CLEARING ACCOUNT	\$216.00	\$0.00	\$0.00	\$216.00	\$0.00	\$0.00	\$0.00
938 AHS BENEVOLENCE	\$1,533.59	\$0.00	\$0.00	\$0.00	\$1,533.59	\$0.00	\$1,533.59
Total Unit - 705 ARDMORE HIGH SCHOOL	\$151,058.50	\$1,959.45	\$0.00	\$5,075.97	\$147,941.98	\$0.00	\$147,941.98
Unit - 708 ATHLETICS							
838 AHS ATHLETICS	\$62,324.60	\$2,338.00	\$0.00	\$8,024.98	\$56,637.62	\$0.00	\$56,637.62
855 AHS POM SQUAD	\$7,522.51	\$5,500.00	\$0.00	\$3,438.73	\$9,583.78	\$0.00	\$9,583.78
856 AHS DUGOUT CLUB	\$50,892.92	\$0.00	\$0.00	\$1,365.00	\$49,527.92	\$0.00	\$49,527.92
866 AHS QUARTERBACK CLUB	\$655.37	\$0.00	\$0.00	\$0.00	\$655.37	\$0.00	\$655.37
868 AHS eSPORTS	\$4,453.56	\$0.00	\$0.00	\$0.00	\$4,453.56	\$0.00	\$4,453.56
873 AHS TAKEDOWN CLUB	\$4,941.65	\$0.00	\$0.00	\$0.00	\$4,941.65	\$0.00	\$4,941.65
874 AHS TENNIS CLUB	\$1,880.62	\$800.00	\$0.00	\$744.00	\$1,936.62	\$0.00	\$1,936.62
875 ARDMORE POWERLIFTING	\$1,588.51	\$0.00	\$0.00	\$0.00	\$1,588.51	\$0.00	\$1,588.51
878 AHS VARSITY CHEERLEADERS	\$6,850.16	\$750.00	\$0.00	\$1,468.80	\$6,131.36	\$0.00	\$6,131.36
879 TIGER SOCCER BOOSTER CLUB	\$17,101.99	\$0.00	\$0.00	\$0.00	\$17,101.99	\$0.00	\$17,101.99
897 AHS TIGER TRACK MEET	\$1,512.09	\$720.00	\$0.00	\$0.00	\$2,232.09	\$0.00	\$2,232.09
918 AHS GIRLS FASTPITCH CLUB	\$9,185.90	\$7,580.00	\$0.00	\$1,743.00	\$15,022.90	\$0.00	\$15,022.90
919 AHS SOCCER	\$1,652.11	\$0.00	\$0.00	\$0.00	\$1,652.11	\$0.00	\$1,652.11
921 AHS STATE TRACK MEET	\$6.75	\$0.00	\$0.00	\$0.00	\$6.75	\$0.00	\$6.75
943 AHS FOOTBALL CAMP	\$14,709.19	\$0.00	\$0.00	\$6,685.00	\$8,024.19	\$0.00	\$8,024.19
944 TIGER BOYS BASKETBALL	\$2,596.09	\$0.00	\$0.00	\$1,400.00	\$1,196.09	\$0.00	\$1,196.09
945 AHS ADVERTISING REVENUE	\$2,978.73	\$0.00	\$0.00	\$0.00	\$2,978.73	\$0.00	\$2,978.73
947 AHS BOYS RUNNING	\$1,315.00	\$0.00	\$0.00	\$0.00	\$1,315.00	\$0.00	\$1,315.00
951 LADY TIGER BASKETBALL	\$1,333.95	\$0.00	\$0.00	\$239.24	\$1,094.71	\$0.00	\$1,094.71
953 AHS TIGER RUN ACCOUNT	\$5,667.68	\$0.00	\$0.00	\$120.00	\$5,547.68	\$0.00	\$5,547.68
964 AHS SPORTS MEDICINE	\$31.55	\$0.00	\$0.00	\$0.00	\$31.55	\$0.00	\$31.55
972 AHS GOLF	\$20,354.79	\$1,000.00	\$0.00	\$291.00	\$21,063.79	\$0.00	\$21,063.79

ARDMORE CITY SCHOOLS
Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 708 ATHLETICS							
Total Unit - 708 ATHLETICS	\$219,555.72	\$18,688.00	\$0.00	\$25,519.75	\$212,723.97	\$0.00	\$212,723.97
Unit - 710 Westheimer Performing Arts Center							
858 WESTHEIMER PAC	\$303,320.29	\$0.00	\$0.00	\$16,802.61	\$286,517.68	\$0.00	\$286,517.68
Total Unit - 710 Westheimer Performing Arts Center	\$303,320.29	\$0.00	\$0.00	\$16,802.61	\$286,517.68	\$0.00	\$286,517.68
Total	\$1,062,371.11	\$41,445.28	\$0.00	\$96,833.62	\$1,006,982.77	\$0.00	\$1,006,982.77

Minutes

Special Meeting | June 25, 2026 | Official Proceedings

Ardmore City Schools
ONE TEAM. ONE MISSION.

The Ardmore City Schools' Board of Education for Independent School District No. 19, Carter County, Oklahoma met in special session on June 25, 2026, 12:00 p.m. [Noon] The meeting was held in the Ardmore City Schools Administration Board Room, Ardmore, Oklahoma.

Attendees

- | | |
|--------------------------------|---|
| ▪ Jaclyn Woods, Vice President | ▪ Andy Davis, Superintendent |
| ▪ Lori Capshaw, Clerk | ▪ Terrie Colaw, Minutes Clerk |
| ▪ James Foreman, Member | ▪ Morgan Manley, Deputy Minutes Clerk |
| ▪ Jimmy John, Member | ▪ Greg D Loeffler, Rosenstein, Fist & Ringold |

1. The meeting was called to order at 12:00 p.m. by Board Vice-President, Mrs. Jaclyn Woods. Roll call was conducted. Mrs. Woods noted that a quorum had been established with four Board Members present. Mr. Oliver was absent. Mrs. Woods concluded by confirming that the agenda had been posted in compliance with the Open Meeting Act.
2. The Board discussed the bids received by 10:00 a.m. and opened at 11:01 a.m. on June 24, 2026, for damage repairs at Ardmore High School resulting from a geothermal system failure.

AHS FLOOD CONSTRUCTION PROJECT BID INFORMATION			
Company Name	Bid Amount	Job Start Date	Days to Complete
Thompson	\$295,585.53	7-7-2026	75
RFD	\$322,675.00	6-29-2026	110
Fenix	\$399,500.00	7-13-2026	106

The Board then took the necessary action to award the contract to Thompson General Contracting LLC, in the amount of \$295,585.53. The project is scheduled to begin on July 7, 2026, with a projected completion time of 75 days.

MOTION: SM2026-006

Motion was made to award the contract to Thompson General Contracting, LLC, in the amount of \$295,585.53. The project is scheduled to begin on July 7, 2026, with a projected completion time of 75 days. Motion was made by James Foreman and seconded by Lori Capshaw passed. Voting Yes: Capshaw, Foreman, John, Woods. Oliver was absent.

❖ Mr. Jimmy John left the meeting at 12:04 pm

3. REPORT – District Update, Andy Davis, Superintendent
 - I would like to begin this special meeting by addressing something that is on all of our hearts today. Our Board President, Mr. Oliver, is nearing the completion of his cancer treatment and is expected to return to regular attendance soon. On behalf of Ardmore City Schools, we extend our continued thoughts, prayers, and support to Mr. Oliver and his family during this time. We are grateful for his strength and perseverance; we look forward to welcoming him back very soon.
4. The Board took necessary action to approve the following consent items.
 - A. Minutes
 - Regular meeting of June 16, 2026

B. Encumbrance Orders and Change Orders as listed for FY26.

Fund Name & Number	Purchase Order Numbers
General Fund #11	1094 - 1095
Building Fund #21	301 - 307

C. Encumbrance Orders and Change Orders as listed for FY27.

Fund Name and Number	Purchase Order Numbers
General Fund #11	1-89; 91-118; 121-162; 164-259; 261; 263-281
CO-OP Fund #12	1-6
Building Fund #21	1-35; 37-90; 92-164
CNP Fund #22	1-40
Municipal/County Tax Fund #25	1

D. Contract Approvals/Renewals

- Krush College and Career Guidance FY27
- Presence Agreement FY27
 - Speech Teletherapy
- Section 125 Flexible Benefit Plan FY27
- SWISSuite License Agreement FY27
 - Charles Evans 1st and 2nd Grade
 - Will Rogers Early Childhood Center
- Symmetry FY27
 - Gas/Sales Agreement

E. Board Policy Approval/Renewal

- FB-C Student Transfers
 - Annual Capacity Updates (page 2)

F. Supplemental Appropriations for Child Nutrition Fund

G. Annual Resolution authorizing the school district Treasurer to issue non-payable checks and authorizing the purchase of the checks as investments from other district funds.

MOTION: SM2026-007

Motion was made to approve the consent items as presented. Motion was made by Lori Capshaw and seconded by James Foreman, passed. Voting Yes: Capshaw, Foreman, Woods. John left the meeting at 12:04 p.m. Oliver was absent.

5. The Board took necessary action to renew the Non-Certified Support employment contract for Suzanne Sweeten for the 2026-2027 school year.

MOTION: SM2026-008

Motion was made to approve Non-Certified Support employment contract for Suzanne Sweeten for the 2026-2027 school year. Motion was made by Lori Capshaw and seconded by James Foreman passed. Voting Yes: Capshaw, Foreman, Woods. John left the meeting at 12:04 p.m. Oliver was absent.

6. The Board took necessary action to renew the listed recommended Emergency Certified Teachers for the 2026-2027 school year only, contingent upon approval of Emergency Certification for the 2026-2027 school year by the Oklahoma State Department of Education:

- Daylen Baker, Ava Blackmon, Kelly Butler, Martin Coberley, Daekwon Cubit, Gabrielle Dinwiddie, Jennifer Doby, Reed Downing, Cleo Ellington, Jarrod Fields, Sallena Franklin, Dayna

Fylstra, Ashley Gilmore, Heather Graham, Darrell Gunter, Kristy Hacker, Mark Harrel, Rhaina Hodrick, Kylee Jackson, Shandean Jefferson, Charlie Jones, Cassidy Jones, Sonya Markle, Amanda Maxson, Deanna Norman, Dawson Orso, Cameron Pate, Dedrien Price, Kaleb Reed, Sara Roberts, Paula Russell, Casey Vasquez, Meagan Waller, Kendra Williamson, Kailee Wilsie

MOTION: SM2026-009

Motion was made to renew the listed Emergency Certified Teachers for the 2026-2027 school year only, contingent upon approval of Emergency Certification for the 2026-2027 school year by the Oklahoma State Department of Education. Motion was made by James Foreman and seconded by Lori Capshaw passed. Voting Yes: Capshaw, Foreman, Woods. John left the meeting at 12:04 p.m. Oliver was absent.

7. Jaclyn Woods, Board Vice President adjourned the meeting at 12:15p.m.

Jaclyn Woods, Board Vice-President



Terrie Colaw, Minutes Clerk

Treasurer's Report of School Activity Funds

For the Month Ended June 30, 2026

	<u>Checking & Sweep Accounts</u>	<u>*Investment in CDs</u>	<u>Total Activity Fund</u>
First Nat'l Bank & Trust Co., Ardmore, Okla.:			
Beginning Balance as of 6/1/2026:	\$ 1,062,371.11		1,062,371.11
Receipts	41,445.28		41,445.28
Voided Check from Prior Month	-		-
Investment Purchases	-		-
Investment Maturities	-		-
Disbursements	(96,833.62)		(96,833.62)
	<u> </u>	<u> </u>	<u> </u>
Ending Balance as of 6/30/2026:	<u><u>\$ 1,006,982.77</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,006,982.77</u></u>
 FNB Balance as of 6/30/2026:	 \$ 1,025,627.43		
Less Outstanding Checks	<u>(18,644.66)</u>		
Reconciled Bank Balance as of 6/30/2026:	<u><u>\$ 1,006,982.77</u></u>		
		-	
 <u>Investments - CDs</u>			
	 <u><u>\$ -</u></u>		

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 052 ADMINISTRATION BUILDING							
888 SPIRIT OF THE TIGERS	\$20,049.38	\$0.00	\$0.00	\$0.00	\$20,049.38	\$0.00	\$20,049.38
895 ELEMENTARY MUSIC	\$6,760.46	\$0.00	\$0.00	\$514.80	\$6,245.66	\$0.00	\$6,245.66
896 HUGS	\$81,563.52	\$13,483.50	\$0.00	\$32,833.58	\$62,213.44	\$0.00	\$62,213.44
898 TRANSPORTATION	\$527.82	\$0.00	\$0.00	\$0.00	\$527.82	\$0.00	\$527.82
899 OPERATIONAL	\$108,545.44	\$2,387.90	\$0.00	\$2,421.48	\$108,511.86	\$0.00	\$108,511.86
901 UNITED WAY DONATION ACCOUNT	\$971.26	\$0.00	\$0.00	\$0.00	\$971.26	\$0.00	\$971.26
907 SPECIAL OLYMPICS	\$6,993.74	\$0.00	\$0.00	\$1,845.10	\$5,148.64	\$0.00	\$5,148.64
912 ACS IEC BOOSTER	\$5,700.43	\$0.00	\$0.00	\$96.50	\$5,603.93	\$0.00	\$5,603.93
913 ACS NATIVE AMERICAN CLUB	\$2,841.34	\$0.00	\$0.00	\$0.00	\$2,841.34	\$0.00	\$2,841.34
917 SUNSHINE WELFARE	\$446.07	\$0.00	\$0.00	\$0.00	\$446.07	\$0.00	\$446.07
939 PUBLIC RELATIONS	\$8,454.69	\$247.16	\$0.00	\$0.00	\$8,701.85	\$0.00	\$8,701.85
962 CHILD NUTRITION	\$2,303.45	\$677.50	\$0.00	\$2,980.95	\$0.00	\$0.00	\$0.00
Total Unit - 052 ADMINISTRATION BUILDING	\$245,157.60	\$16,796.06	\$0.00	\$40,692.41	\$221,261.25	\$0.00	\$221,261.25
Unit - 110 Charles Evans Elementary							
801 CHARLES EVANS	\$13,230.81	\$862.92	\$0.00	\$0.00	\$14,093.73	\$0.00	\$14,093.73
802 CHARLES EVANS LIBRARY	\$2,519.51	\$0.00	\$0.00	\$1,909.17	\$610.34	\$0.00	\$610.34
803 CHARLES EVANS PTO	\$7,030.42	\$0.00	\$0.00	\$1,444.68	\$5,585.74	\$0.00	\$5,585.74
911 CHARLES EVANS WELFARE	\$434.92	\$0.00	\$0.00	\$271.85	\$163.07	\$0.00	\$163.07
Total Unit - 110 Charles Evans Elementary	\$23,215.66	\$862.92	\$0.00	\$3,625.70	\$20,452.88	\$0.00	\$20,452.88
Unit - 120 Jefferson Elementary							
811 JEFFERSON	\$10,316.38	\$531.95	\$0.00	\$0.00	\$10,848.33	\$0.00	\$10,848.33
812 JEFFERSON LIBRARY	\$52.68	\$0.00	\$0.00	\$0.00	\$52.68	\$0.00	\$52.68
813 JEFFERSON PTO	\$3,780.90	\$0.00	\$0.00	\$0.00	\$3,780.90	\$0.00	\$3,780.90
818 JEFFERSON STAFF ACTIVITY	\$174.66	\$0.00	\$0.00	\$0.00	\$174.66	\$0.00	\$174.66
893 6th GRADE ENVIROMENTAL CAMP	\$2,867.00	\$0.00	\$0.00	\$0.00	\$2,867.00	\$0.00	\$2,867.00
906 CLEARING ACCOUNT	\$194.04	\$0.00	\$0.00	\$194.04	\$0.00	\$0.00	\$0.00
Total Unit - 120 Jefferson Elementary	\$17,385.66	\$531.95	\$0.00	\$194.04	\$17,723.57	\$0.00	\$17,723.57
Unit - 125 Lincoln Elementary							
808 LINCOLN SUNSHINE ACCOUNT	\$2,579.27	\$0.00	\$0.00	\$0.00	\$2,579.27	\$0.00	\$2,579.27
814 LINCOLN	\$8,226.90	\$896.44	\$0.00	\$0.00	\$9,123.34	\$0.00	\$9,123.34
815 LINCOLN LIBRARY	\$3,236.24	\$0.00	\$0.00	\$0.00	\$3,236.24	\$0.00	\$3,236.24
816 LINCOLN PTO	\$7,917.49	\$0.00	\$0.00	\$0.00	\$7,917.49	\$0.00	\$7,917.49
906 CLEARING ACCOUNT	\$64.06	\$0.00	\$0.00	\$64.06	\$0.00	\$0.00	\$0.00
Total Unit - 125 Lincoln Elementary	\$22,023.96	\$896.44	\$0.00	\$64.06	\$22,856.34	\$0.00	\$22,856.34
Unit - 135 Will Rogers Elementary							
804 WILL ROGERS ACTIVITY	\$23,784.89	\$1,328.04	\$0.00	\$0.00	\$25,112.93	\$0.00	\$25,112.93
805 WILL ROGERS LIBRARY	\$2,692.38	\$0.00	\$0.00	\$0.00	\$2,692.38	\$0.00	\$2,692.38
806 WILL ROGERS WELFARE	\$595.51	\$0.00	\$0.00	\$0.00	\$595.51	\$0.00	\$595.51
817 WILL ROGERS PTO	\$12,904.12	\$0.00	\$0.00	\$454.22	\$12,449.90	\$0.00	\$12,449.90
906 CLEARING ACCOUNT	\$70.28	\$0.00	\$0.00	\$70.28	\$0.00	\$0.00	\$0.00
Total Unit - 135 Will Rogers Elementary	\$40,047.18	\$1,328.04	\$0.00	\$524.50	\$40,850.72	\$0.00	\$40,850.72
Unit - 505 ARDMORE MIDDLE SCHOOL							
823 AMS FOOTBALL	\$810.00	\$0.00	\$0.00	\$0.00	\$810.00	\$0.00	\$810.00
824 AMS COLLEGE READINESS	\$254.48	\$0.00	\$0.00	\$0.00	\$254.48	\$0.00	\$254.48
825 AMS ATHLETIC ACTIVITY	\$2,510.71	\$0.00	\$0.00	\$200.00	\$2,310.71	\$0.00	\$2,310.71
826 AMS VOCAL MUSIC	\$2,674.68	\$130.00	\$0.00	\$160.80	\$2,643.88	\$0.00	\$2,643.88
827 AMS POM SQUAD	\$699.03	\$0.00	\$0.00	\$0.00	\$699.03	\$0.00	\$699.03
828 AMS MISCELLANEOUS	\$1,157.97	\$236.63	\$0.00	\$0.00	\$1,394.60	\$0.00	\$1,394.60
829 AMS CHEERLEADERS	\$6,683.53	\$0.00	\$0.00	\$150.00	\$6,533.53	\$0.00	\$6,533.53
830 AMS SCIENCE EXPLORERS	\$3,991.19	\$0.00	\$0.00	\$0.00	\$3,991.19	\$0.00	\$3,991.19
831 AMS ART	\$574.11	\$0.00	\$0.00	\$0.00	\$574.11	\$0.00	\$574.11
832 AMS STUDENT COUNCIL	\$570.42	\$0.00	\$0.00	\$0.00	\$570.42	\$0.00	\$570.42
833 AMS FCCLA	\$966.03	\$0.00	\$0.00	\$0.00	\$966.03	\$0.00	\$966.03
834 AMS NJHS	\$6,277.79	\$0.00	\$0.00	\$0.00	\$6,277.79	\$0.00	\$6,277.79
835 AMS GIRLS ATHLETICS	\$2,550.86	\$0.00	\$0.00	\$0.00	\$2,550.86	\$0.00	\$2,550.86
884 AMS LIBRARY	\$2,850.70	\$0.00	\$0.00	\$0.00	\$2,850.70	\$0.00	\$2,850.70

ARDMORE CITY SCHOOLS

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 505 ARDMORE MIDDLE SCHOOL							
906 CLEARING ACCOUNT	\$139.61	\$0.00	\$0.00	\$139.61	\$0.00	\$0.00	\$0.00
923 AMS DRAMA CLUB	\$4,570.72	\$0.00	\$0.00	\$3,684.17	\$886.55	\$0.00	\$886.55
926 AMS PTO	\$1,079.99	\$0.00	\$0.00	\$0.00	\$1,079.99	\$0.00	\$1,079.99
931 AMS YEARBOOK	\$2,138.11	\$0.00	\$0.00	\$0.00	\$2,138.11	\$0.00	\$2,138.11
933 AMS STAFF ACTIVITY	\$106.61	\$15.79	\$0.00	\$0.00	\$122.40	\$0.00	\$122.40
Total Unit - 505 ARDMORE MIDDLE SCHOOL	\$40,606.54	\$382.42	\$0.00	\$4,334.58	\$36,654.38	\$0.00	\$36,654.38
Unit - 705 ARDMORE HIGH SCHOOL							
837 AHS ART	\$737.48	\$0.00	\$0.00	\$0.00	\$737.48	\$0.00	\$737.48
839 AHS BAND	\$46,704.38	\$786.90	\$0.00	\$108.77	\$47,382.51	\$0.00	\$47,382.51
841 AHS BAND BOOSTER CLUB	\$19,562.74	\$0.00	\$0.00	\$786.90	\$18,775.84	\$0.00	\$18,775.84
842 ARDMORE PIANO	\$564.71	\$0.00	\$0.00	\$0.00	\$564.71	\$0.00	\$564.71
843 AHS VOCAL MUSIC	\$3,164.56	\$120.00	\$0.00	\$58.39	\$3,226.17	\$0.00	\$3,226.17
844 AHS TEST FEES	\$6,342.09	\$0.00	\$0.00	\$0.00	\$6,342.09	\$0.00	\$6,342.09
845 AHS CLASS OF 2026	\$1,637.18	\$0.00	\$0.00	\$915.64	\$721.54	\$0.00	\$721.54
847 AHS CLASS OF 2028	\$743.16	\$0.00	\$0.00	\$0.00	\$743.16	\$0.00	\$743.16
848 AHS CLASS OF 2029	\$244.07	\$0.00	\$0.00	\$0.00	\$244.07	\$0.00	\$244.07
850 AHS CLASS OF 2027	\$2,495.64	\$0.00	\$0.00	\$0.00	\$2,495.64	\$0.00	\$2,495.64
851 AHS FORENSIC BOOSTER CLUB	\$11.29	\$0.00	\$0.00	\$0.00	\$11.29	\$0.00	\$11.29
852 AHS CRITERION	\$14,413.68	\$1,052.55	\$0.00	\$0.00	\$15,466.23	\$0.00	\$15,466.23
853 AHS ROBOTICS CLUB	\$1,494.13	\$0.00	\$0.00	\$0.00	\$1,494.13	\$0.00	\$1,494.13
854 YOUTH & GOVERNMENT	\$163.33	\$0.00	\$0.00	\$0.00	\$163.33	\$0.00	\$163.33
857 AHS FORENSICS	\$4,289.37	\$0.00	\$0.00	\$2,878.14	\$1,411.23	\$0.00	\$1,411.23
859 AHS FCCLA	\$2,657.61	\$0.00	\$0.00	\$0.00	\$2,657.61	\$0.00	\$2,657.61
863 AHS LIBRARY	\$76.35	\$0.00	\$0.00	\$0.00	\$76.35	\$0.00	\$76.35
864 AHS MISCELLANEOUS	\$11,404.70	\$0.00	\$0.00	\$52.12	\$11,352.58	\$0.00	\$11,352.58
867 AHS SCIENCE CLUB	\$709.95	\$0.00	\$0.00	\$0.00	\$709.95	\$0.00	\$709.95
869 AHS INTERNATIONAL CLUB	\$663.16	\$0.00	\$0.00	\$0.00	\$663.16	\$0.00	\$663.16
870 ARDMORE MUSICAL THEATRE	\$23,832.44	\$0.00	\$0.00	\$60.01	\$23,772.43	\$0.00	\$23,772.43
871 AHS STRINGS/ORCHESTRA	\$6,864.10	\$0.00	\$0.00	\$0.00	\$6,864.10	\$0.00	\$6,864.10
872 AHS STUDENT COUNCIL	\$532.79	\$0.00	\$0.00	\$0.00	\$532.79	\$0.00	\$532.79
906 CLEARING ACCOUNT	\$216.00	\$0.00	\$0.00	\$216.00	\$0.00	\$0.00	\$0.00
938 AHS BENEVOLENCE	\$1,533.59	\$0.00	\$0.00	\$0.00	\$1,533.59	\$0.00	\$1,533.59
Total Unit - 705 ARDMORE HIGH SCHOOL	\$151,058.50	\$1,959.45	\$0.00	\$5,075.97	\$147,941.98	\$0.00	\$147,941.98
Unit - 708 ATHLETICS							
838 AHS ATHLETICS	\$62,324.60	\$2,338.00	\$0.00	\$8,024.98	\$56,637.62	\$0.00	\$56,637.62
855 AHS POM SQUAD	\$7,522.51	\$5,500.00	\$0.00	\$3,438.73	\$9,583.78	\$0.00	\$9,583.78
856 AHS DUGOUT CLUB	\$50,892.92	\$0.00	\$0.00	\$1,365.00	\$49,527.92	\$0.00	\$49,527.92
866 AHS QUARTERBACK CLUB	\$655.37	\$0.00	\$0.00	\$0.00	\$655.37	\$0.00	\$655.37
868 AHS eSPORTS	\$4,453.56	\$0.00	\$0.00	\$0.00	\$4,453.56	\$0.00	\$4,453.56
873 AHS TAKEDOWN CLUB	\$4,941.65	\$0.00	\$0.00	\$0.00	\$4,941.65	\$0.00	\$4,941.65
874 AHS TENNIS CLUB	\$1,880.62	\$800.00	\$0.00	\$744.00	\$1,936.62	\$0.00	\$1,936.62
875 ARDMORE POWERLIFTING	\$1,588.51	\$0.00	\$0.00	\$0.00	\$1,588.51	\$0.00	\$1,588.51
878 AHS VARSITY CHEERLEADERS	\$6,850.16	\$750.00	\$0.00	\$1,468.80	\$6,131.36	\$0.00	\$6,131.36
879 TIGER SOCCER BOOSTER CLUB	\$17,101.99	\$0.00	\$0.00	\$0.00	\$17,101.99	\$0.00	\$17,101.99
897 AHS TIGER TRACK MEET	\$1,512.09	\$720.00	\$0.00	\$0.00	\$2,232.09	\$0.00	\$2,232.09
918 AHS GIRLS FASTPITCH CLUB	\$9,185.90	\$7,580.00	\$0.00	\$1,743.00	\$15,022.90	\$0.00	\$15,022.90
919 AHS SOCCER	\$1,652.11	\$0.00	\$0.00	\$0.00	\$1,652.11	\$0.00	\$1,652.11
921 AHS STATE TRACK MEET	\$6.75	\$0.00	\$0.00	\$0.00	\$6.75	\$0.00	\$6.75
943 AHS FOOTBALL CAMP	\$14,709.19	\$0.00	\$0.00	\$6,685.00	\$8,024.19	\$0.00	\$8,024.19
944 TIGER BOYS BASKETBALL	\$2,596.09	\$0.00	\$0.00	\$1,400.00	\$1,196.09	\$0.00	\$1,196.09
945 AHS ADVERTISING REVENUE	\$2,978.73	\$0.00	\$0.00	\$0.00	\$2,978.73	\$0.00	\$2,978.73
947 AHS BOYS RUNNING	\$1,315.00	\$0.00	\$0.00	\$0.00	\$1,315.00	\$0.00	\$1,315.00
951 LADY TIGER BASKETBALL	\$1,333.95	\$0.00	\$0.00	\$239.24	\$1,094.71	\$0.00	\$1,094.71
953 AHS TIGER RUN ACCOUNT	\$5,667.68	\$0.00	\$0.00	\$120.00	\$5,547.68	\$0.00	\$5,547.68
964 AHS SPORTS MEDICINE	\$31.55	\$0.00	\$0.00	\$0.00	\$31.55	\$0.00	\$31.55
972 AHS GOLF	\$20,354.79	\$1,000.00	\$0.00	\$291.00	\$21,063.79	\$0.00	\$21,063.79

ARDMORE CITY SCHOOLS
Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 6/1/2026 - 6/30/2026

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Unit - 708 ATHLETICS							
Total Unit - 708 ATHLETICS	\$219,555.72	\$18,688.00	\$0.00	\$25,519.75	\$212,723.97	\$0.00	\$212,723.97
Unit - 710 Westheimer Performing Arts Center							
858 WESTHEIMER PAC	\$303,320.29	\$0.00	\$0.00	\$16,802.61	\$286,517.68	\$0.00	\$286,517.68
Total Unit - 710 Westheimer Performing Arts Center	\$303,320.29	\$0.00	\$0.00	\$16,802.61	\$286,517.68	\$0.00	\$286,517.68
Total	\$1,062,371.11	\$41,445.28	\$0.00	\$96,833.62	\$1,006,982.77	\$0.00	\$1,006,982.77

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending June 30, 2026

Form A

Bank Accounts	Beginning Balance 6/1/2026	Deposits	Investment in CDs		Disbursed	Bank Balance 6/30/2026	Outstanding Checks	Ending Balance 6/30/2026
			Purchases	Maturities				
First Nat'l Bank & Trust Co., Ardmore, Okla.:								
Checking and Sweep Accounts	<u>\$ 9,606,928.58</u>	<u>\$ 3,551,973.51</u>	<u>\$ -</u>	<u>\$ 16,000,000.00</u>	<u>\$ (5,949,395.60)</u>	<u>\$ 23,209,506.49</u>	<u>\$ (1,778,383.69)</u>	<u>\$ 21,431,122.80</u>
Investments (CDs)	<u>\$ 16,000,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$(16,000,000.00)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Investment Interest is included in "Checking and Sweep Accounts" Deposits.

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending June 30, 2026

FUND BALANCES

Form B

Name of Funds	Beginning Balance 6/1/2026	Deposits	Investment in CDs		Disbursed	Bank Balance 6/30/2026	Outstanding Checks	Ending Balance 6/30/2026	Short-Term CDs by Fund	Total Cash & CDs by Fund
			Purchases	Maturities						
General Fund	\$ 2,840,414.21	\$ 2,526,945.37		\$ 5,000,000.00	\$ (4,699,451.93)	\$ 5,667,907.65	\$ (1,501,849.46)	\$ 4,166,058.19		\$ 4,166,058.19
Coop Fund	995,702.98	331,673.02			(134,539.94)	1,192,836.06	(42,870.28)	1,149,965.78		1,149,965.78
Building Fund	945,176.86	215,016.11		2,000,000.00	(251,611.88)	2,908,581.09	(60,964.61)	2,847,616.48		2,847,616.48
Child Nutrition Fund	501,698.13	124,374.41			(407,352.03)	218,720.51	(112,316.34)	106,404.17		106,404.17
County Sales Tax Fund	2,338,569.53	74,920.57			(82,335.00)	2,331,155.10	(14,033.00)	2,317,122.10		2,317,122.10
Bond Fund # 31 - 2018 Lease Purchase Pymts	537,752.95	23,010.01		6,000,000.00	-	6,560,762.96	(46,350.00)	6,514,412.96		6,514,412.96
Bond Fund #37 - 2013 Lease Purchase Pymts	213,810.08	297.33			(114,066.62)	100,040.79	-	100,040.79		100,040.79
2018 Bond Fund #38 Buses	-				-	-	-	-		-
2019 Bond Fund #39 PAC, Jeff, Vehicles	27,514.21	31.19			(22,134.45)	5,410.95	-	5,410.95		5,410.95
Sinking Fund	1,178,406.33	255,652.62		3,000,000.00	(237,903.75)	4,196,155.20	-	4,196,155.20		4,196,155.20
Endowments Fund	23,500.29	44.57			-	23,544.86	-	23,544.86	-	23,544.86
Gifts Fund	4,383.01	8.31			-	4,391.32	-	4,391.32	-	4,391.32
TOTAL	\$ 9,606,928.58	\$ 3,551,973.51	\$ -	\$ 16,000,000.00	\$ (5,949,395.60)	\$ 23,209,506.49	\$ (1,778,383.69)	\$ 21,431,122.80	\$ -	\$ 21,431,122.80

Note: Investment Interest is included in the above "Deposits" total.

<u>INVESTMENTS - CDs</u>								Purchase Date	Maturity Date
1NB 1 month CDARS	16,000,000.00			(16,000,000.00)		-	-	5/29/2026	6/25/2026
.	<u>\$ 16,000,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (16,000,000.00)</u>	<u>\$ -</u>	<u>\$0.00</u>	<u>\$ -</u>		

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending June 30, 2026
WARRANT RECORDS

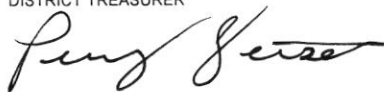
Form C

Fund and Fiscal Year	Warrants Outstanding 6/1/2026	During the Month of June 2026			Outstanding Warrants 6/30/2026	Total by Fund
		Warrants Issued	Warrants Paid	Voided Warrants		
General Fund FY26	\$ 638,050.44	\$ 5,564,749.45	\$ (4,699,451.93)	\$ (1,828.50)	1,501,519.46	
General Fund FY25	\$ 330.00				330.00	
General Fund FY24	189.95			(189.95)	-	\$ 1,501,849.46
Coop Fund FY26	18,789.80	158,620.42	(134,539.94)		42,870.28	
Coop Fund FY25	-				-	42,870.28
Building Fund FY26	53,368.87	267,058.74	(251,611.88)	(7,851.12)	60,964.61	
Building Fund FY25	-				-	60,964.61
Child Nutrition Fund FY 26	34,585.85	485,082.52	(407,352.03)		112,316.34	
Child Nutrition Fund FY25	-				-	
Child Nutrition Fund FY24	-				-	112,316.34
County Sales Tax Fund FY26	-	96,368.00	(82,335.00)		14,033.00	
County Sales Tax Fund FY25	-				-	14,033.00
Bond Fund # 31 - 2018 Lease Purchase Pymts FY26	-	46,350.00	-		46,350.00	46,350.00
Bond Fund # 37 - 2013 Lease Purchase Pymts FY26	-	114,066.62	(114,066.62)		-	
Bond Fund # 37 - 2013 Lease Purchase Pymts FY25	-				-	-
2018 Bond Fund #38 FY26	-				-	-
2019 Bond Fund #39 FY26	-	22,134.45	(22,134.45)		-	
2019 Bond Fund #39 FY25	-				-	-
Sinking Fund FY26	-	237,903.75	(237,903.75)		-	
Sinking Fund FY25	-				-	-
Endowments Fund FY26	-				-	
Endowments Fund FY25	-				-	-
Gifts Fund FY26	-				-	
Gifts Fund FY25	-				-	-
TOTAL	\$ 745,314.91	\$ 6,992,333.95	\$ (5,949,395.60)	\$ (9,869.57)	\$ 1,778,383.69	\$ 1,778,383.69

I hereby certify that the within foregoing reports are true and correct as shown by the records of my office and I further certify that the collections made by the office are deposited in the official depository bank as required by law.

RECEIVED BY THE BOARD OF EDUCATION
 21st Day of July 2026

DISTRICT TREASURER



BOARD CLERK

ARDMORE CITY SCHOOLS

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 6/1/2026 - 6/30/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

Receipt No	Date	Received From	Amount	Status
481	6/2/2026	OERB - Transp - WR to Seminole Museum 4/16/2026	\$1,162.80	Posted
482	6/2/2026	Big Five Head Start - Contract FY26 2nd Semester	\$48,566.30	Posted
483	6/2/2026	T-Mobile - Commissions - May	\$684.00	Posted
484	6/2/2026	Carter County Clerk - Ad Valorem - May	\$683,652.70	Posted
485	6/2/2026	AMS Students - Bus Badge Replacement	\$15.00	Posted
486	6/2/2026	Dickson Public Schools - Refund XC Fees (PO# 401)	\$205.00	Posted
487	6/4/2026	ACS - Taxable Fringe Benefits - May	\$1,043.00	Posted
488	6/4/2026	ACS - Take II 2nd Semester FY26	\$241,072.00	Posted
489	6/4/2026	PAC - Usher P/R Reimb - And So We Walked	\$940.44	Posted
490	6/4/2026	PAC - Usher P/R Reimb - The Nutcracker	\$2,978.06	Posted
491	6/4/2026	PAC - Usher P/R Reimb - Echoes Kingdom	\$1,097.18	Posted
492	6/4/2026	PAC - Usher P/R Reimb - Invoice	\$1,410.66	Posted
493	6/4/2026	PAC - Usher P/R Reimb - OU Choirs	\$1,724.14	Posted
494	6/4/2026	PAC - Usher P/R Reimb - Sharpe Family	\$1,724.14	Posted
495	6/4/2026	PAC - Usher P/R Reimb - Jersey Tenors	\$940.44	Posted
496	6/4/2026	PAC - Usher P/R Reimb - Creedence Clearwater	\$2,037.62	Posted
497	6/4/2026	PAC - Usher P/R Reimb - Jen Kramer	\$1,253.92	Posted
498	6/4/2026	PAC - Usher P/R Reimb - Dirty Dancing	\$1,410.66	Posted
499	6/4/2026	PAC - Usher P/R Reimb - Country Royalty	\$1,253.92	Posted
500	6/4/2026	PAC - Usher P/R Reimb - Jurassic Park	\$1,724.14	Posted
501	6/4/2026	PAC - Usher P/R Reimb - Puppy Pals Live	\$1,880.88	Posted
502	6/4/2026	Marietta Schools - Take II 2nd Semester FY26	\$23,119.00	Posted
503	6/4/2026	OK Beef Council - 2026 Beef4Classroom - K. Tucker	\$134.46	Posted
504	6/4/2026	Hobby Lobby - Refund Dup Payment on Acct	\$143.99	Posted
505	6/4/2026	Terrie Colaw - Reimb Conf. Fees on School CC	\$63.00	Posted
506	6/4/2026	DRS - Studnt Workrs - Miller, Myles & Prado-Garcia	\$108.75	Posted
507	6/4/2026	Child Nutrition - May Daily Deposits	\$2,303.45	Posted
508	6/6/2026	SDE - Title I #511 April FY26 Claim	\$86,288.68	Posted
509	6/6/2026	SDE - Title II #541 April FY26 Claim	\$145.09	Posted
510	6/6/2026	SDE - Title III #572 April FY26 Claim	\$2,332.09	Posted
511	6/6/2026	SDE - Title V #587 April FY26 Claim	\$6,982.49	Posted
512	6/6/2026	SDE - Title IX #596 April FY26 Claim	\$3,143.15	Posted
513	6/6/2026	SDE - IDEA Flow Thru #621 April FY26 Claim	\$48,315.46	Posted
514	6/6/2026	SDE - IDEA Flow Thru Priv #625 April FY26 Claim	\$10,531.27	Posted
515	6/6/2026	SDE - IDEA Preschool #641 April FY26 Claim	\$1,750.83	Posted
516	6/6/2026	SDE - Project Respect April FY26 Claim	\$2,660.70	Posted
517	6/2/2026	OKDHS - HUGS Tuition - June	\$1,367.40	Posted
518	6/8/2026	Cost Solutions - Rebate for Sysco Purchases	\$885.32	Posted
519	6/12/2026	SDE - Child Nutrition Lunch May	\$75,744.09	Posted
520	6/12/2026	SDE - Child Nutrition Breakfast May	\$27,191.60	Posted
521	6/17/2026	OSIG - Geothermal Loss AHS FY26	\$132,152.22	Posted
522	6/17/2026	American Fidelity - Ref Cancer Rider Ovrpymt Apr	\$4.90	Posted
523	6/17/2026	American Fidelity - Ref Cancer Rider Ovrpymt May	\$4.90	Posted
524	6/17/2026	American Fidelity - SPF Refund Overpayment	\$3.74	Posted
525	6/17/2026	Big Five Head Start - April Meals	\$1,724.28	Posted
526	6/17/2026	Lone Grove ISD - Take II 2nd Semester FY26	\$4,819.00	Posted
527	6/17/2026	Dickson Public Schools - Take II 2nd Semester FY26	\$4,758.00	Posted
528	6/17/2026	Plainview Schools - Take II 2nd Semester FY26	\$28,548.00	Posted
529	6/11/2026	SDE - Textbooks	\$14,439.37	Posted

ARDMORE CITY SCHOOLS

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 6/1/2026 - 6/30/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

Receipt No	Date	Received From	Amount	Status
530	6/11/2026	SDE - Support Employee Health Allow	\$113,261.40	Posted
531	6/11/2026	SDE - Support In Lieu of FBA	\$14,750.29	Posted
532	6/11/2026	SDE - Certified Employee Health Allow	\$119,624.40	Posted
533	6/11/2026	SDE - Certified in Lieu of FBA	\$1,656.31	Posted
534	6/11/2026	SDE - Foundation & Salary Aid	\$649,267.94	Posted
535	6/18/2026	Carter County Clerk - Sales Tax - May	\$70,496.71	Posted
536	6/18/2026	Take II - Reimb for P. Ford Therapy Dog Stipend	\$1,253.92	Posted
537	6/18/2026	HUGS - FY26 Feb - May Exps; (Rent \$6K)	\$22,402.81	Posted
538	6/23/2026	OKDHS - HUGS Tuition - June	\$2,212.60	Posted
539	6/23/2026	SDE - Title VI Ind Ed #561 - Apr - May FY26 Claim	\$31,351.46	Posted
540	6/24/2026	Child Nutrition - ADM - Return of Startup Cash	\$337.00	Posted
541	6/24/2026	Southern OK Memorial Fdtn - FY26 School Nrs Grnt	\$176,338.00	Posted
542	6/24/2026	Plainview Schools - Ardmoreite Child Find Ad	\$166.67	Posted
543	6/24/2026	Davis Schools - Take II 2nd Semester FY26	\$15,616.00	Posted
544	6/24/2026	Wilson Schools - Transp - Students to OSD	\$2,858.50	Posted
545	6/24/2026	ACS - Transp - McKin Vento Fuel Cost FY26	\$1,412.46	Posted
546	6/25/2026	SDE - Maternity Leave	\$20,271.43	Posted
547	6/25/2026	SDE - Redbud Bldg Grant #318	\$23,003.65	Posted
548	6/27/2026	SDE - Title I #511 May FY26 Claim	\$92,468.89	Posted
549	6/27/2026	SDE - IDEA Flow Thru #621 May FY26 Claim	\$48,920.89	Posted
550	6/30/2026	T-Mobile - Commissions - June	\$684.00	Posted
551	6/30/2026	TRS - Refund of Ovrpymt in April - R. Benson FSA	\$492.90	Posted
552	6/30/2026	Marietta Schools - Transp - Students to OSD	\$2,858.50	Posted
553	6/30/2026	ACS - Taxable Fringe Benefits - June	\$1,043.00	Posted
554	6/30/2026	McKinney Vento - Transp - Fuel Cost	\$103.28	Posted
555	6/30/2026	ACS - Reimb Co-Op Ins Proceeds	\$10,140.25	Posted
556	6/30/2026	ACS - Co-Op Reimb GF for Work Comp Alloc FY26	\$1,992.25	Posted
557	6/30/2026	Child Nutrition - Reimb G/F Expenses FY26	\$237,651.19	Posted
558	6/30/2026	ACS - Reimb SPF - E. Finley	\$7.47	Posted
559	6/30/2026	ACS - Reimb GF United Way BBQ Donation Cost	\$1,927.64	Posted
560	6/30/2026	Child Nutrition - June Lunches & EE Cafe Bal	\$677.50	Posted
561	6/30/2026	ACS - Funds Collected for Library Lost Books FY26	\$683.99	Posted
562	6/30/2026	DRS-Student Workers - Myles, Miller & Prado-Garcia	\$427.75	Posted
563	6/30/2026	Oak Hall School Reimb Transportation Cost	\$280.00	Posted
564	6/30/2026	Oak Hall School Reimb Transportation Cost	\$476.00	Posted
565	6/30/2026	Chamber of Commerce Foundation Trans Costs	\$162.00	Posted
566	6/30/2026	OKDHS- Hugs Tuition 06092026 and 06302026	\$3,709.40	Posted
567	6/30/2026	Ok Dept of Aerospace and Aeronautics (Proj 167)	\$2,331.67	Posted
568	6/30/2026	OTC- Commissions - May	\$261,974.97	Posted
569	6/30/2026	Land OFC - Land Earnings For May	\$48,935.55	Posted
570	6/30/2026	OHCA _ Medicaid Reimbursement	\$16,784.70	Posted
571	6/30/2026	FNB IntraFI Interest June 2026	\$74,515.94	Posted

Year and Fund Totals:

2026	11	\$2,526,945.37
2026	12	\$331,673.02
2026	21	\$215,016.11
2026	22	\$124,374.41
2026	25	\$74,920.57
2026	31	\$23,010.01

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 6/1/2026 - 6/30/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

2026	37	\$297.33
2026	39	\$31.19
2026	41	\$255,652.62
2026	50	\$44.57
2026	81	\$8.31

Total Receipts Posted = \$3,551,973.51

Total Receipts Not Posted = \$0.00

Business Department Ardmore City Schools

Perry Zeiset, Director of Finance



Date: July 21, 2026

Memo: Correcting May 2026 Financial Statement Balances

During the month of May 2026, three deposits were incorrectly coded to the General Fund. These deposits should have been recorded in the Child Nutrition Fund. The total amount of the misclassified deposits was **\$1,781.50**.

The error was not identified during the monthly reconciliation process and was subsequently discovered during the year-end closing procedures.

In the amended May 2026 Financial Statement, the corrections are reflected in **red** on the third page. As a result, the General Fund total deposits have been reduced by **\$1,781.50**, and the Child Nutrition Fund total deposits have been increased by the same amount.

Additionally, the Amended May Receipts Register on pages 5 and 6 includes the corrected receipts, which are highlighted and total **\$1,781.50**.

Thank you

Perry Zeiset

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending May 31, 2026

Form A

Bank Accounts	Beginning Balance 5/1/2026	Deposits	Investment in CDs		Disbursed	Bank Balance 5/31/2026	Outstanding Checks	Ending Balance
			Purchases	Maturities				5/31/2026
First Nat'l Bank & Trust Co., Ardmore, Okla.:								
Checking and Sweep Accounts	\$ 8,816,778.12	\$ 2,544,542.54	\$ (16,000,000.00)	\$ 20,500,000.00	\$ (6,254,392.08)	\$ 9,606,928.58	\$ (745,314.91)	\$ 8,861,613.67
Investments (CDs)	\$ 20,500,000.00	\$ -	\$ 16,000,000.00	\$(20,500,000.00)	\$ -	\$ 16,000,000.00	\$ -	\$ 16,000,000.00

Note: Investment Interest is included in "Checking and Sweep Accounts" Deposits.

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending May 31, 2026
Amended Statement as of 6/30/2026
FUND BALANCES

Form B

Name of Funds	Beginning Balance 5/1/2026	Deposits	Investment in CDs		Disbursed	Bank Balance 5/31/2026	Outstanding Checks	Ending Balance 5/31/2026	Short-Term CDs by Fund	Total Cash & CDs by Fund
			Purchases	Maturities						
General Fund	\$ 1,613,881.42	\$ 1,940,721.42	\$ (5,000,000.00)	\$ 6,500,000.00	\$ (2,214,188.63)	\$ 2,840,414.21	\$ (638,570.39)	\$ 2,201,843.82	5,000,000.00	\$ 7,201,843.82
Coop Fund	512,809.26	47,517.86		500,000.00	(64,624.14)	995,702.98	(18,789.80)	976,913.18		976,913.18
Building Fund	1,093,784.90	69,536.56	(2,000,000.00)	2,000,000.00	(218,144.60)	945,176.86	(53,368.87)	891,807.99	2,000,000.00	2,891,807.99
Child Nutrition Fund	417,472.22	183,702.36			(99,476.45)	501,698.13	(34,585.85)	467,112.28		467,112.28
County Sales Tax Fund	751,744.99	86,824.54		1,500,000.00	-	2,338,569.53	-	2,338,569.53		2,338,569.53
Bond Fund # 31 - 2018 Lease Purchase Pymts	1,521,826.71	15,926.24	(6,000,000.00)	5,000,000.00	-	537,752.95	-	537,752.95	6,000,000.00	6,537,752.95
Bond Fund #37 - 2013 Lease Purchase Pymts	677,826.15	1,067.19			(465,083.26)	213,810.08	-	213,810.08		213,810.08
2018 Bond Fund #38 Buses	-				-	-	-	-		-
2019 Bond Fund #39 PAC, Jeff, Vehicles	27,448.43	65.78			-	27,514.21	-	27,514.21		27,514.21
Sinking Fund	2,173,296.56	197,984.77	(3,000,000.00)	5,000,000.00	(3,192,875.00)	1,178,406.33	-	1,178,406.33	3,000,000.00	4,178,406.33
Endowments Fund	22,314.95	1,185.34			-	23,500.29	-	23,500.29	-	23,500.29
Gifts Fund	4,372.53	10.48			-	4,383.01	-	4,383.01	-	4,383.01
TOTAL	\$ 8,816,778.12	\$ 2,544,542.54	\$ (16,000,000.00)	\$ 20,500,000.00	\$ (6,254,392.08)	\$ 9,606,928.58	\$ (745,314.91)	\$ 8,861,613.67	\$ 16,000,000.00	\$ 24,861,613.67

Note: Investment Interest is included in the above "Deposits" total.

INVESTMENTS - CDs						Purchase Date	Maturity Date
1NB 3 month CDARS	4,500,000.00		(4,500,000.00)	-	-	2/26/2026	5/28/2026
1NB 1 month CDARS	16,000,000.00		(16,000,000.00)		-	4/29/2026	5/28/2026
1NB 1 month CDARS		16,000,000.00	-	16,000,000.00	16,000,000.00	5/29/2026	5/25/2026
	<u>\$ 20,500,000.00</u>	<u>\$ -</u>	<u>\$ 16,000,000.00</u>	<u>\$ (20,500,000.00)</u>	<u>\$ -</u>		

DISTRICT TREASURER'S MONTHLY REPORT
 To the Board of Education, District I-19, Ardmore, Carter County, Oklahoma
 For the Month Ending May 31, 2026
WARRANT RECORDS

Form C

Fund and Fiscal Year	Warrants Outstanding 5/1/2026	During the Month of May 2026			Outstanding Warrants 5/30/2026	Total by Fund
		Warrants Issued	Warrants Paid	Voided Warrants		
General Fund FY26	\$ 576,365.91	\$ 2,275,873.16	\$ (2,214,188.63)		638,050.44	
General Fund FY25	\$ 330.00				330.00	
General Fund FY24	189.95				189.95	\$ 638,570.39
Coop Fund FY26	17,240.45	66,173.49	(64,624.14)		18,789.80	
Coop Fund FY25	-				-	18,789.80
Building Fund FY26	73,961.48	197,551.99	(218,144.60)		53,368.87	
Building Fund FY25	-				-	53,368.87
Child Nutrition Fund FY 26	38,205.99	95,856.31	(99,476.45)		34,585.85	
Child Nutrition Fund FY25	-				-	
Child Nutrition Fund FY24	-				-	34,585.85
County Sales Tax Fund FY26	-				-	
County Sales Tax Fund FY25	-				-	-
Bond Fund # 31 - 2018 Lease Purchase Pymts FY26	-				-	-
Bond Fund # 37 - 2013 Lease Purchase Pymts FY26	465,083.26		(465,083.26)		-	
Bond Fund # 37 - 2013 Lease Purchase Pymts FY25	-				-	-
2018 Bond Fund #38 FY26	-				-	-
2019 Bond Fund #39 FY26	-				-	
2019 Bond Fund #39 FY25	-				-	-
Sinking Fund FY26	-	3,192,875.00	(3,192,875.00)		-	
Sinking Fund FY25	-				-	-
Endowments Fund FY26	-				-	
Endowments Fund FY25	-				-	-
Gifts Fund FY26	-				-	
Gifts Fund FY25	-				-	-
TOTAL	\$ 1,171,377.04	\$ 5,828,329.95	\$ (6,254,392.08)	\$ -	\$ 745,314.91	\$ 745,314.91

I hereby certify that the within foregoing reports are true and correct as shown by the records of my office and I further certify that the collections made by the office are deposited in the official depository bank as required by law.

RECEIVED BY THE BOARD OF EDUCATION
 16th Day of June 2026

DISTRICT TREASURER



BOARD CLERK

ARDMORE CITY SCHOOLS

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 5/1/2026 - 5/31/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

Receipt No	Date	Received From	Amount	Status
408	5/1/2026	Big Five Head Start - February Meals	\$2,026.62	Posted
409	5/1/2026	OG&E - Leaflet Scholarship	\$1,130.50	Posted
410	5/1/2026	Ohiopyle - Tshirt sales @ CVS & Walgreens	\$4.75	Posted
411	5/5/2026	T-Mobile - Commissions - April	\$684.00	Posted
412	5/5/2026	OKDHS - HUGS Tuition - May	\$1,663.90	Posted
413	5/8/2026	Carter County Clerk - Ad Valorem - April	\$530,245.70	Posted
414	5/8/2026	ACS - P/R Reimb A. Colley - Track Meet Supervisor	\$62.70	Posted
415	5/8/2026	ACS - P/R Reimb W. Rogers - Track Meet Supervisor	\$62.70	Posted
416	5/8/2026	ACS - P/R Reimb G. Naylor - Track Meet Supervisor	\$62.70	Posted
417	5/8/2026	ACS-P/R Reimb C. Swindall - Track Meet Supervisor	\$53.83	Posted
418	5/8/2026	ACS - CA.Dawkins - Soccer Games Spring FY26	\$257.05	Posted
419	5/8/2026	AHS Students - Bus Badge Replacement	\$5.00	Posted
420	5/5/2026	USDE - Impact Aid FY2026	\$13,452.00	Posted
421	5/7/2026	AHS Students - Drivers Ed Tuition	\$4,375.00	Posted
422	5/12/2026	OSIG - Geothermal Loss AHS FY26	\$24,200.57	Posted
423	5/12/2026	OKDHS - HUGS Tuition - May	\$1,492.00	Posted
424	5/11/2026	OTC - Commissions - April	\$237,382.08	Posted
425	5/14/2026	SDE - Alt. Ed State Program	\$44,366.22	Posted
426	5/14/2026	SDE - Ace Technology	\$9,998.50	Posted
427	5/14/2026	SDE - Support In Lieu of FBA	\$16,389.22	Posted
428	5/14/2026	SDE - Certified in Lieu of FBA	\$1,840.34	Posted
429	5/14/2026	SDE - Support Employee Health Allow	\$125,846.00	Posted
430	5/14/2026	SDE - Certified Employee Health Allow	\$132,916.00	Posted
431	5/14/2026	SDE - Foundation & Salary Aid	\$721,698.61	Posted
432	5/14/2026	SDE - Textbooks	\$16,043.75	Posted
433	5/15/2026	SDE - Child Nutrition - State Lunch Matching FY25	\$7,477.04	Posted
434	5/15/2026	Cost Solutions - Rebate for Sysco Purchases	\$1,149.59	Posted
435	5/16/2026	SDE - Title I #511 March FY26 Claim	\$87,428.25	Posted
436	5/16/2026	SDE - Title IV #552 March FY26 Claim	\$6,595.51	Posted
437	5/16/2026	SDE - Title III #572 March FY26 Claim	\$3,020.60	Posted
438	5/16/2026	SDE - Title V #587 March FY26 Claim	\$6,983.71	Posted
439	5/16/2026	SDE - Title IX #596 March FY26 Claim	\$3,223.33	Posted
440	5/16/2026	SDE - SpEd Prof. Dev. #613 March FY26 Claim	\$232.00	Posted
441	5/16/2026	SDE - Rural Literacy #343 FY26 Claim	\$9,466.52	Posted
442	5/19/2026	OKDHS - HUGS Tuition - May	\$1,579.70	Posted
443	5/19/2026	USDE - Impact Aid FY2026	\$1,873.00	Posted
444	5/19/2026	USDE - Impact Aid FY2026	\$22,345.00	Posted
445	5/21/2026	Child Nutrition - AHS - Return of Startup Cash	\$100.00	Posted
446	5/21/2026	Child Nutrition - AMS - Return of Startup Cash	\$100.00	Posted
447	5/21/2026	Child Nutrition - WR - Return of Startup Cash	\$30.00	Posted
448	5/21/2026	Child Nutrition - LN - Return of Startup Cash	\$30.00	Posted
449	5/21/2026	Child Nutrition - JF - Return of Startup Cash	\$30.00	Posted
450	5/21/2026	Child Nutrition - CE - Return of Startup Cash	\$30.00	Posted
451	5/21/2026	Broadway Bound - PAC Rental 5/16-17/2026	\$1,800.00	Posted
452	5/21/2026	CherryRoad Media - PAC Rental 5/19/2026	\$600.00	Posted
453	5/21/2026	Melody House - PAC Rental 4/15/2026	\$1,000.00	Posted
454	5/21/2026	Murray State College Fdtn - PAC Rental 3/27-28/26	\$1,500.00	Posted
455	5/21/2026	American Fidelity - SPF Refund - A. Lemelle	\$3.74	Posted
456	5/21/2026	Carter County Clerk - Sales Tax - April	\$79,087.43	Posted

Receipt Register

Options: Fund: Governmental Funds, Show Detail: No, Date Range: 5/1/2026 - 5/31/2026, Account: FIRST NATIONAL BANK & TRUST, Status: All

Receipt No	Date	Received From	Amount	Status
457	5/21/2026	Big Five Head Start - March Meals	\$1,538.10	Posted
458	5/21/2026	ACS - Class of '26 - P/R Reimb D. Birth Prom	\$376.18	Posted
459	5/21/2026	ACS - Class of '26 - P/R Reimb M. Fairmaner Prom	\$438.87	Posted
460	5/21/2026	Child Nutrition - April Daily Deposits	\$1,721.50	Posted
461	5/21/2026	ACS - Football - Reimb. HUDL Invoice PO#11-547	\$6,050.00	Posted
462	5/21/2026	ACS - B Bball - Reimb. HUDL Invoice PO#11-547	\$1,900.00	Posted
463	5/21/2026	ACS - G Bball - Reimb. HUDL Invoice PO#11-547	\$1,900.00	Posted
464	5/21/2026	ACS - Soccer - Reimb. HUDL Invoice PO#11-547	\$2,000.00	Posted
465	5/21/2026	ACS - Athletics - Reimb. Sam's Club Annual Fee	\$45.00	Posted
466	5/21/2026	ACS - Class of '26 - Reimb. Sam's Club Annual Fee	\$45.00	Posted
467	5/22/2026	SDE - Child Nutrition Lunch April	\$124,780.08	Posted
468	5/22/2026	SDE - Child Nutrition Breakfast April	\$43,591.42	Posted
469	5/22/2026	SDE - Project Respect March FY26 Claim	\$4,403.84	Posted
470	5/22/2026	Land Ofc - Land Earnings - April	\$29,655.10	Posted
471	5/25/2026	OCTE - FACS 4th Qtr FY26 & Teacher Supplement	\$6,200.00	Posted
472	5/26/2026	SDE - Title VI Ind Ed #561 - March FY26 Claim	\$16,944.36	Posted
473	5/26/2026	OKDHS - HUGS Tuition - May	\$1,701.40	Posted
474	5/26/2026	OHCA - Medicaid Reimb	\$31,781.54	Posted
475	5/4/2026	ACS - Child Nutrition Reimb for Staff Apprec. Exps	\$238.17	Posted
476	5/29/2026	SDE - IDEA Flow Thru Priv #625 Mar FY26 Claim	\$9,373.22	Posted
477	5/29/2026	SDE - IDEA Preschool #641 March FY26 Claim	\$1,750.83	Posted
478	5/29/2026	SDE - IDEA Flow Thru #621 March FY26 Claim	\$48,920.89	Posted
479	5/29/2026	Exxon Mobil - AHS STEM Grant	\$10,000.00	Posted
480	5/31/2026	May 2026 IntraFI and CDAR Interest	\$77,241.88	Posted

Year and Fund Totals:

2026	11	\$1,940,721.42
2026	12	\$47,517.86
2026	21	\$69,536.56
2026	22	\$183,702.36
2026	25	\$86,824.54
2026	31	\$15,926.24
2026	37	\$1,067.19
2026	39	\$65.78
2026	41	\$197,984.77
2026	50	\$1,185.34
2026	81	\$10.48

Total Receipts Posted = \$2,544,542.54

Total Receipts Not Posted = \$0.00



Ardmore City Schools

Memorandum

Business Office

To: Board of Education

Date: 07.14.2026

From: Chaundra Holley, Encumbrance Clerk

Subject: Encumbrances (Purchase Orders) for Review & Approval

Encumbrance Registers for FY27

<u>Fund Name & Number</u>	<u>Purchase Order Numbers</u>
General Fund #11	503 – 506 508 – 511 513 – 538
Building Fund #21	165 – 179
Bond Fund #31 – 2018	1
Bond Fund #37 – 2013	1
Bond Fund #41 Sinking Fund	1 – 2

Included, please find the detailed Encumbrance Register for the items above for the time of July 2, 2026 – July 14, 2026. Purchase Order numbers 282 through 501 are not included on this report due to a numbering sequence discrepancy during the FY27 purchase order rollover and entry process. PO #501 was entered without continuing the numerical sequence beginning with PO #282, which resulted in these purchase orders not appearing correctly on the report. Additionally, PO #502 is not included because it was identified as a duplicate FY27 purchase order and has since been closed. PO #507 and PO #512 have also been closed as they are no longer needed for FY27.

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 282 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	503	07/02/2026	65747	NASP	Registration Fees PREPaRE Workshop #2	455.00
11	504	07/02/2026	100608	Cherissa Johnson	Lanyards, Wristlets, Caps/AHS/JOM #563	1,680.00
11	505	07/02/2026	85416	(VISA) Arvest Bank Operations, Inc.	Hotel/OSSBA Leadership/Dist. Wide #007	2,669.00
11	506	07/02/2026	1223	(VISA) TCM	OK SpEd Conference Hotel/Admin/IDEA #613	841.68
11	508	07/02/2026	71527	CRW CONSULTING	ERATE Consultant Fee/DISTRICT-WIDE	250.00
11	509	07/02/2026	85429	Crowe & Dunlevy, PC	Attorney/Andy Davis/Dist. Wide #007	3,000.00
11	510	07/02/2026	976	OKLA. STATE SCHOOL BOARDS ASSOC.	OSSBA Capital Inv. Planning Program/Dist. Wide	16,750.00
11	511	07/02/2026	976	OKLA. STATE SCHOOL BOARDS ASSOC.	Registration/OSSBA Leadership Conf/Dist. Wide	5,100.00
11	513	07/02/2026	69206	SUGAR PILLS APPAREL	Wraps for Vehicles/Maint. Dept. #033	3,600.00
11	514	07/02/2026	5102	Staples Advantage	Reserves Supplies/All Sites/JOM #563	870.28
11	515	07/02/2026	84480	The Bramlett Agency	Notary Renewal/AHS/District Wide #007	30.00
11	516	07/02/2026	84380	Amazon Capital Services	Reserve for Supplies/All Sites/JOM #563	394.13
11	517	07/02/2026	1223	(VISA) TCM	Reserve for Supplies/All Sites/JOM #563	288.53
11	518	07/02/2026	1223	(VISA) TCM	Lodging/NAEHY/Title IX #596	660.00
11	519	07/02/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Intercom Equip/Field House/SRO Grant	7,788.00
11	520	07/13/2026	4050	CITY OF ARDMORE - POLICE DEPT.	SRO Contracted Services/District Wide/#376	80,000.00
11	521	07/13/2026	66699	Lisa Moore	Mileage Reim/OK SPED Conf/IDEA Prof #613	166.75
11	522	07/13/2026	1223	(VISA) TCM	Meals/OK SPED Conference/Spec. Serv. #279	225.00
11	523	07/13/2026	84901	PBIS Applications	Application Subscription/WR&CE/#552	800.00
11	524	07/13/2026	65358	OSAG	Work Comp Ins FY27/PZ	21,605.11
11	525	07/13/2026	72814	Patricia's Spiritwear	Parking Permits/WR/Inst. #123	1,045.00
11	526	07/13/2026	84380	Amazon Capital Services	Graduation Supplies/HS Instructional #153	300.00
11	527	07/13/2026	5102	Staples Advantage	Staples Office Supplies/HS Instructional #153	500.00
11	528	07/13/2026	5102	Staples Advantage	Staples Classroom Supplies/HS Instructional #153	300.00
11	529	07/13/2026	31723	SOUTHERN OKLAHOMA AMBULANCE SERVICE	Ambulance for Graduation/HS Instructional #153	200.00
11	530	07/13/2026	67819	Balfour Scholastics	Graduation Supplies/HS Instructional #153	3,300.00

ARDMORE CITY SCHOOLS

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 1 - 49999, Fund(s): BOND FUND #31-2018 Bond Lease Purchase

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/13/2026	65757	BANCFIRST	Lease Purchase Pymt on 2018 Bond/Fund #31	2,014,650.00
Non-Payroll Total:						\$2,014,650.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$2,014,650.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 1 - 49999, Fund(s): BOND FUND #37 - 2013 Bond Lease Purchase

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	1	07/02/2026	85354	Frontier Waterproofing, Inc.	Waterproofing/Lincoln/Bond Fund 37	83,475.00

Non-Payroll Total: \$83,475.00

Payroll Total: \$0.00

Balance Forward: \$0.00

Report Total: \$83,475.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 1 - 49999, Fund(s): SINKING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/13/2026	71840	UMB BANK, NA	Principal and Interest for BB 2025/Fund #41	599,431.25
41	2	07/13/2026	71840	UMB BANK, NA	Principal and interest of BB 2024/Fund #41	3,352,910.00
Non-Payroll Total:						\$3,952,341.25
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$3,952,341.25

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 282 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	503	07/02/2026	65747	NASP	Registration Fees PREPaRE Workshop #2	455.00
				Registration fees to attend PREPaRE Crisis Management Workshop #2 on July 8th & 9th, 2026 in Ardmore. Attendee list attached	07/02/2026	455.00
11	504	07/02/2026	100608	Cherissa Johnson	Lanyards, Wristlets, Caps/AHS/JOM #563	1,680.00
				Beading for lanyards and wristlets	07/02/2026	1,680.00
11	505	07/02/2026	85416	(VISA) Arvest Bank Operations, Inc.	Hotel/OSSBA Leadership/Dist. Wide #007	2,669.00
				5 Rooms for Board Members @ \$200/night for 2 nights August 13-15, 2026Lori Capshaw, Steve Oliver, James Foreman, Jaclyn Woods, Steve Oliver	07/02/2026	2,060.00
				3 Rooms for Admin for One Night August 14-15, 2026Andy Davis, Morgan Manley, Terrie Colaw	07/02/2026	609.00
11	506	07/02/2026	1223	(VISA) TCM	OK SpEd Conference Hotel/Admin/IDEA #613	841.68
				OK SPED Conference OMNI Hotel July 26-29, 2026. Attendees: Lisa Moore	07/02/2026	841.68
11	508	07/02/2026	71527	CRW CONSULTING	ERATE Consultant Fee/DISTRICT-WIDE	250.00
				Completion of the OUSF affidavit to continue funding through FY27. Increased for this service to continue the partial funding of our network infrastructure.	07/02/2026	250.00
11	509	07/02/2026	85429	Crowe & Dunlevy, PC	Attorney/Andy Davis/Dist. Wide #007	3,000.00
				Legal Services for Future Building Project with Murray State College-353 Contract Services or 400 purchase Property Services	07/02/2026	3,000.00
11	510	07/02/2026	976	OKLA. STATE SCHOOL BOARDS ASSOC.	OSSBA Capital Inv. Planning Program/Dist. Wide	16,750.00
				Technology Assessment	07/02/2026	10,000.00
				Community Listening Sessions	07/02/2026	4,500.00
				Information Campaign Support	07/02/2026	2,250.00
11	511	07/02/2026	976	OKLA. STATE SCHOOL BOARDS ASSOC.	Registration/OSSBA Leadership Conf/Dist. Wide	5,100.00
				Registration FeesOSSBA Education Leadership ConferenceOklahoma City Convention CenterAttending: L. Capshaw, J. Foreman, J. John, S. Oliver, J. Woods, A. Davis, M. Manley, T. ColawAugust 15 & 16, 2026	07/02/2026	4,400.00
				OSSBA Education Leadership ConferenceOklahoma City Convention CenterAttending: A. Davis, J. Foreman, J. Woods, Jimmy JohnAugust 14, 2026	07/02/2026	700.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 282 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	513	07/02/2026	69206	SUGAR PILLS APPAREL	Wraps for Vehicles/Maint. Dept. #033	3,600.00
				Truck wraps for box truck, tech truck, transp van, nutrition van and 3 ops trucks	11-033-2650-612-000-0000-000-040 07/02/2026	3,600.00
11	514	07/02/2026	5102	Staples Advantage	Reserves Supplies/All Sites/JOM #563	870.28
				Reserve Student Supplies	11-563-2199-619-000-0000-000-052 07/02/2026	500.00
				1 group of 253 certificates	11-563-2199-682-000-0000-000-052 07/02/2026	208.00
				Reserve for director's supplies	11-563-2212-619-000-0000-000-052 07/02/2026	62.28
				Reserve for instructional supplies	11-563-1000-619-100-0000-000-052 07/02/2026	100.00
11	515	07/02/2026	84480	The Bramlett Agency	Notary Renewal/AHS/District Wide #007	30.00
				Notary Renewal: Should be pulled from the Business Office/Dist. Wide acct, I do not have access to this path so I selected our HS Office General Fund.	11-007-2410-810-000-0000-000-705 07/02/2026	30.00
11	516	07/02/2026	84380	Amazon Capital Services	Reserve for Supplies/All Sites/JOM #563	394.13
				Reserve for Instructional Material *code by site*	11-563-1000-619-100-0000-000-052 07/02/2026	50.00
				Reserve for Student Supplies *code by site*	11-563-2199-619-000-0000-000-052 07/02/2026	50.00
				Reserve for Director Supplies	11-563-2212-619-000-0000-000-052 07/02/2026	50.00
				Reserve for Banquet Supplies	11-563-2199-682-000-0000-000-052 07/02/2026	50.00
				Reserve for Arts & Craft Supplies *Code by Site*	11-563-1000-619-100-0000-000-052 07/02/2026	194.13
11	517	07/02/2026	1223	(VISA) TCM	Reserve for Supplies/All Sites/JOM #563	288.53
				Reserve for Student Supplies *code by site*	11-563-2199-619-000-0000-000-052 07/02/2026	288.53
11	518	07/02/2026	1223	(VISA) TCM	Lodging/NAEHCY/Title IX #596	660.00
				Payment of One Night Per Person for Lodging Deposit for Sabra Emde and Holly Noble to attend NAEHCY Conference in Nashville, TN 10/31 - 11/03/2026 OSDE approval obtained to encumber/pay with FY26 grant funds	11-596-2573-580-425-0000-000-052 07/02/2026	660.00
11	519	07/02/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Intercom Equip/Field House/SRO Grant	7,788.00
				2N IP Force 2.0 Single Button	11-376-2660-653-000-0000-000-705 07/02/2026	5,622.00
				HID R40 Reader	11-376-2660-653-000-0000-000-705 07/02/2026	834.00
				4 Output External Relay	11-376-2660-653-000-0000-000-705 07/02/2026	380.00
				Labor	11-376-2660-653-000-0000-000-705 07/02/2026	952.00
11	520	07/13/2026	4050	CITY OF ARDMORE - POLICE DEPT.	SRO Contracted Services/District Wide/#376	80,000.00
				Reserve for contracted services for school resource officer program for the 2026-27 school year as per school board approved Memorandum of Agreement	11-376-2660-344-000-0000-000-052 07/13/2026	80,000.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 282 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	521	07/13/2026	66699	Lisa Moore	Mileage Reim/OK SPED Conf/IDEA Prof #613	166.75
			11-613-2140-580-239-0000-000-052		07/13/2026	166.75
			OK SPED Conference - Lisa Moore Mileage - July 2026 (Proj 613 Conf # 76)			
11	522	07/13/2026	1223	(VISA) TCM	Meals/OK SPED Conference/Spec. Serv. #279	225.00
			11-279-2140-580-239-0000-000-052		07/13/2026	225.00
			VISA - Lisa Moore - Meals - OK SPED Conference - July 2026			
11	523	07/13/2026	84901	PBIS Applications	Application Subscription/WR&CE/#552	800.00
			11-552-2199-600-496-0000-000-110		07/13/2026	400.00
			11-552-2199-600-496-0000-000-135		07/13/2026	400.00
			Application subscription for EC SWIS App for 2026-27 school year for Will Rogers and Charles Evans Elementary			
11	524	07/13/2026	65358	OSAG	Work Comp Ins FY27/PZ	21,605.11
			11-000-5300-290-700-0000-000-052		07/13/2026	21,605.11
			OSAG Workers Comp Premium allocated to CNP 7/1/2026-6/30/2027			
11	525	07/13/2026	72814	Patricia's Spiritwear	Parking Permits/WR/Inst. #123	1,045.00
			11-123-2199-682-000-0000-000-135		07/13/2026	1,045.00
			1000 Large Car Hang Tag #22 Ultra Blue Imprint - See attached design			
11	526	07/13/2026	84380	Amazon Capital Services	Graduation Supplies/HS Instructional #153	300.00
			11-153-2199-682-000-0000-000-705		07/13/2026	300.00
			Graduation Supplies: Cords			
11	527	07/13/2026	5102	Staples Advantage	Staples Office Supplies/HS Instructional #153	500.00
			11-153-2410-619-000-0000-000-705		07/13/2026	500.00
			Staples Office Supplies			
11	528	07/13/2026	5102	Staples Advantage	Staples Classroom Supplies/HS Instructional #153	300.00
			11-153-1000-619-100-0000-000-705		07/13/2026	300.00
			Staples Classroom Supplies			
11	529	07/13/2026	31723	SOUTHERN OKLAHOMA AMBULANCE SERVICE	Ambulance for Graduation/HS Instructional #153	200.00
			11-153-2199-341-000-0000-000-705		07/13/2026	200.00
			Ambulance stand by for graduation			
11	530	07/13/2026	67819	Balfour Scholastics	Graduation Supplies/HS Instructional #153	3,300.00
			11-153-2199-682-000-0000-000-705		07/13/2026	3,300.00
			Balfour: Diplomas, Covers and Medals			
11	531	07/13/2026	1180	NASSP	NHS Membership/HS Instructional #153	385.00
			11-153-2199-810-000-0000-000-705		07/13/2026	385.00
			NHS Membership			
11	532	07/13/2026	71049	Frontline Education	Absence App/007/Admin/Software #015	11,582.40
			11-015-2572-653-000-0000-000-052		07/13/2026	10,007.40
			Absence App for Payroll. Maintains leave for employees			
			11-015-2572-337-000-0000-000-052		07/13/2026	1,575.00
			Implementation cost one time fee			
11	533	07/13/2026	5102	Staples Advantage	Paper/Indian Ed/561 & 563	316.26
			11-561-2212-611-000-0000-000-052		07/13/2026	158.13
			11-563-2212-611-000-0000-000-052		07/13/2026	158.13
			Paper for Indian Education Director			
11	534	07/13/2026	65647	ACS GENERAL FUND	Paper/Indian Ed/561 & 563	316.26
			11-561-2212-611-000-0000-000-052		07/13/2026	158.13
			11-563-2212-611-000-0000-000-052		07/13/2026	158.13
			To reimburse General Fund for Paper Purchases for Indian Education Director			

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 282 - 49999, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	535	07/14/2026	85182	Southern Tech	Reserve for Para Credential Fees/ Dist Wide #007	2,000.00
				Reserve for Payment reimbursement of WorkKeys Assessment for our Paraprofessionals	11-007-2340-810-000-0000-000-052 07/14/2026	2,000.00
11	536	07/14/2026	84380	Amazon Capital Services	Classroom Supplies/AHS/Science #192	1,020.60
				Classroom Supplies	11-192-1000-619-100-0000-000-705 07/14/2026	1,020.60
11	537	07/14/2026	72667	VYPE - Trinity Media Group	Annual Package and ad's/AHS/#015/#053	3,390.00
				OK High School Properties: Ardmore - Technology Fee 2026-2027 School Year	11-015-2580-653-819-3300-000-705 07/14/2026	900.00
				State Program ad's for each sport	11-053-2560-540-819-3300-000-705 07/14/2026	1,500.00
				OK High School Properties: Ardmore - Website Update Fee 2026-2027 School Year	11-053-2580-653-819-3300-000-705 07/14/2026	990.00
11	538	07/14/2026	5102	Staples Advantage	Reserve for Paper/All Sites/Dist. Wide #007	39,305.00
				Staples Paper Order Per Site (2 Year Average)	11-007-2340-611-000-0000-000-052 07/14/2026	20,000.00
				Charles Evans	11-083-1000-611-100-0000-000-110 07/14/2026	2,475.00
				Jefferson	11-103-1000-611-100-0000-000-120 07/14/2026	3,575.00
				Lincoln	11-113-1000-611-100-0000-000-125 07/14/2026	1,925.00
				Will Rogers	11-123-1000-611-100-0000-000-135 07/14/2026	2,750.00
				Ardmore Middle School	11-143-1000-611-100-0000-000-505 07/14/2026	1,375.00
				Ardmore High School	11-153-1000-611-100-0000-000-705 07/14/2026	4,400.00
				Transportation	11-044-2720-611-000-0000-000-070 07/14/2026	110.00
				Maintenance	11-033-2620-611-000-0000-000-040 07/14/2026	110.00
				Athletic Office	11-053-2490-611-000-0000-000-705 07/14/2026	165.00
				Superintendents Office	11-007-2321-611-000-0000-000-052 07/14/2026	660.00
				Special Services	11-279-2140-611-239-0000-000-052 07/14/2026	550.00
				Business Office	11-007-2511-611-000-0000-000-052 07/14/2026	550.00
				Technology	11-008-2580-611-000-0000-000-052 07/14/2026	55.00
				Federal Programs	11-007-2340-611-000-0000-000-052 07/14/2026	385.00
				Westheimer Performing Art Center	11-061-0000-611-000-0000-000-710 07/14/2026	55.00
				District Programs	11-007-2212-611-000-0000-000-052 07/14/2026	165.00
Non-Payroll Total:						\$211,134.00
Payroll Total:						\$0.00
Balance Forward:						\$2,580.00
Report Total:						\$213,714.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 165 - 49999, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	165	07/08/2026	85471	Rodney Gene Wright	Concrete work at the softball field/AHS/#032	3,117.95
				Concrete work at the softball field	21-032-2620-455-000-0000-000-705	07/08/2026 3,117.95
21	166	07/08/2026	85428	Custom Netting	Netting for softball field/AHS/#032	1,760.57
				Netting for softball field	21-032-2620-651-000-0000-000-705	07/08/2026 1,760.57
21	167	07/02/2026	85379	Scotty Williams	Demo/Admin Library/TIF #003	9,750.00
				Admin library/demo office walls, repair drywall, texture, paint, haul off demoed materials	21-003-4720-459-000-0000-000-052	07/02/2026 9,750.00
21	168	07/02/2026	84953	AANDD, Inc.	Door Strikes/WR/SOMF Grant	42,711.00
				Parts, Installation, and labor to install strikes on 50 classroom doors. Custom plates and electric panics on 3 doorsConvert locking device on 6 doorsadding motors to 2 panics	21-183-2660-653-000-0000-000-135	07/02/2026 42,711.00
21	169	07/02/2026	69206	SUGAR PILLS APPAREL	Improvements for bball/sball fields/AHS/TIF #003	37,400.00
				Signs, steel gate entry installation and removal of two concrete cinder block walls. Land Improvement	21-003-4300-711-000-0000-000-705	07/02/2026 37,400.00
21	170	07/02/2026	1172	SECURITY SYSTEMS OF ARDMORE, INC.	Door Project/CE/SOMF #183	9,053.00
				HID Signo Reader	21-183-4720-653-000-0000-000-110	07/02/2026 9,053.00
21	171	07/02/2026	70006	Ribar Construction	Softball Field Retaining Wall/TIF #003	21,000.00
				Softball field retaining wall	21-003-4300-711-000-0000-000-052	07/02/2026 12,120.00
				Additional Materials	21-032-4720-450-000-0000-000-110	07/02/2026 3,000.00
				Additional Labor	21-032-4720-450-000-0000-000-110	07/02/2026 5,880.00
21	172	07/02/2026	85256	Mill Creek Carpet & Tile Company	New carpet for front office/CE/#032	12,384.07
				New carpet for front office	21-032-4720-450-000-0000-000-110	07/02/2026 12,384.07
21	173	07/02/2026	85378	Robert Wayne Baker	Remove and install new carpet/CE/#032	5,544.00
				Remove old carpet and install new carpet and cove base in front office	21-032-4720-450-000-0000-000-110	07/02/2026 5,544.00
21	174	07/02/2026	85256	Mill Creek Carpet & Tile Company	Carpet for 3 classrooms/WR/#032	12,027.18
				Carpet for three classrooms at WR	21-032-4720-450-000-0000-000-135	07/02/2026 12,027.18
21	175	07/02/2026	85256	Mill Creek Carpet & Tile Company	Carpet for 7 classrooms/CE/#032	28,063.42
				Carpet for seven classrooms	21-032-4720-450-000-0000-000-110	07/02/2026 28,063.42
21	176	07/02/2026	85378	Robert Wayne Baker	Remove old carpet and install new/WR/#032	5,475.00
				Remove old carpet and install new carpet and cove base in three classrooms	21-032-4720-450-000-0000-000-135	07/02/2026 5,475.00
21	177	07/02/2026	85378	Robert Wayne Baker	Remove and install new carpet/CE/#032	12,775.00
				Remove and install new carpet and cove base in seven classrooms	21-032-4720-450-000-0000-000-110	07/02/2026 12,775.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 1 - 49999, Fund(s): BOND FUND #31-2018 Bond Lease Purchase

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/13/2026	65757	BANCFIRST	Lease Purchase Pymt on 2018 Bond/Fund #31	2,014,650.00
Lease Purchase Acquisition Payment Due 09/01/2026 for the Purchase of "Improvements Acquired and Installed at a New Performing Arts Center as follows: Site Improvements; any other Property Improved, Acquired or Installed." This Represents Payment #7 for Real Property as Part of the Agreement with the Carter County Public Facilities Authorities Part of the Lease Revenue Bonds Series 2018. PAC Portion (100%)					07/13/2026	2,014,650.00
31-002-4720-720-000-0000-000-710						

Non-Payroll Total:	\$2,014,650.00
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$2,014,650.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/2/2026 - 6/30/2027, PO Range: 1 - 49999, Fund(s): SINKING FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	07/13/2026	71840	UMB BANK, NA	Principal and Interest for BB 2025/Fund #41	599,431.25
				Principal on 2025 GO Bond Issue (\$2,035,000 2013 Bond Lease Purchase Pymt(Fund #41))(Trust # QW53 Due 1/1/27	41-000-5100-831-000-0000-000-052 07/13/2026	515,000.00
				Interest on 2025 GO Bond Issue (\$2,035,000 2013 Bond Lease Purchase Pymt(Fund #41))(Trust # QW53 Due 1/1/27	41-000-5100-832-000-0000-000-052 07/13/2026	48,331.25
				Interest on 2025 GO Bond Issue (\$2,035,000 2013 Bond Lease Purchase Pymt(Fund #41))(Trust # QW53 Due 7/1/27 (6/30/2027)	41-000-5100-832-000-0000-000-052 07/13/2026	36,100.00
41	2	07/13/2026	71840	UMB BANK, NA	Principal and interest of BB 2024/Fund #41	3,352,910.00
				Principal on 2024 GO Bond Issue (\$3,930,000 2013 Bond Lease Purchase Pymt(Fund #41))(Trust # QS66) Due 1/1/2027	41-000-5100-831-000-0000-000-052 07/13/2026	3,260,000.00
				Interest on 2024 GO Bond Issue (\$3,930,000 2013 Bond Lease Purchase Pymt(Fund #41))(Trust # QS66) Due 1/1/2027	41-000-5100-832-000-0000-000-052 07/13/2026	92,910.00
Non-Payroll Total:						\$3,952,341.25
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$3,952,341.25



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Lincoln Sunshine Account	Lincoln	808

MISSION or PURPOSE of the ACCOUNT

Purchase of flowers, cards, gifts for special events in faculty member's lives.

SOURCES of INCOME

Donations - primarily from faculty members, vending machine commissions

EXPENDITURES

Cards, flowers, party supplies, donations

Ashley Gilmore

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature	Superintendent's Signature	Board of Education Signature
<u>7-13-26</u>	<u>7-15-2026</u>	
Date	Date	Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Lincoln Activity Account	Lincoln	814

MISSION or PURPOSE of the ACCOUNT

Purchase of items for student use.

SOURCES of INCOME

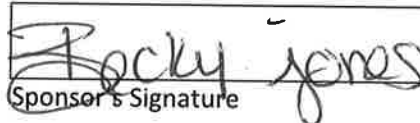
Donations and fundraisers, commissions, fees, grants

EXPENDITURES

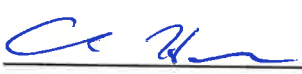
Purchase of materials and incentives for student use, donations, fees, travel expenses, fundraiser products

Becky Jones

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Lincoln PTO Account	Lincoln	816

MISSION or PURPOSE of the ACCOUNT

Purchase of items for student and faculty use.

SOURCES of INCOME

Donations and fundraisers, *commissions, fees, grants*

EXPENDITURES

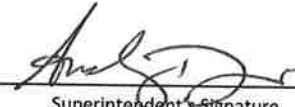
Purchase of materials and incentives for student and faculty use, *donations, fees, travel expenses, gifts, food items, fundraiser products*

Becky Jones

Name of Sponsor

Becky Jones
Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Athletics	AHS	838

MISSION or PURPOSE of the ACCOUNT

Any necessities needed for the athletic department

SOURCES of INCOME

ticket sales, reserved seats, concessions, donations, advertising, commissions, fees, fundraisers, camps, *fees*

EXPENDITURES

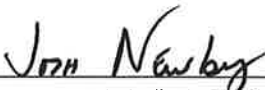
equipment for all HS/MS, team meals, hotels, team travel expenses, official, fees, concession supplies/equipment, transportation expenses, judges, practice gear, student incentives, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraiser products, coaches clothing

Kim Kirkland

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Ardmore Bands	AHS/AMS/Jefferson	839

MISSION or PURPOSE of the ACCOUNT

This account will be used to purchase music, band equipment, band supplies, donations, travel, expenses, meals, and other related services for student needs.

SOURCES of INCOME

Sources of income will be fundraisers, donations, and student payment fees and commissions.

EXPENDITURES

Expenditures will be music, band equipment, band instruments, band supplies, and other band related services for student needs, fees, travel expenses, fundraiser products/supplies, and donations.

John Moreno

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-2026</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
ACS Band Boosters	AHS	841

MISSION or PURPOSE of the ACCOUNT

To support the Ardmore Band Program by providing volunteers, financial support and anything requested by the Band Directors.

SOURCES of INCOME

Sources of income will be fundraisers, donations, silent auction and commissions and fees

EXPENDITURES

Expenditures will be equipment and supplies for the band program, meals and support during football season and competitions. Decorations for events, banquets, fundraisers supplies, travel expenses, donations, rewards/incentives, ~~fees~~

Jamie Henson

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature

7-13-2026

Date

Superintendent's Signature

7-15-2026

Date

Board of Education Signature

Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Class of 2028	AHS	#847

MISSION or PURPOSE of the ACCOUNT

The purpose of the account is to boost school spirit within the class of 2028.

SOURCES of INCOME

Class dues, fundraisers, donations, commissions

EXPENDITURES

Supplies for fundraisers, homecoming, prom, activities, fees, donations, travel expenses, awards/incentives, food

Avamarie Blackmon

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-12-2026</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Class of 2029	AHS	848

MISSION or PURPOSE of the ACCOUNT

The purpose of the account is to boost school spirit within the class of 2029.

SOURCES of INCOME

Class dues
Fundraisers
Donations

EXPENDITURES

Supplies for fundraisers
Homecoming
Student Activity Fees
Donations
Travel Expenses
Award/ Incentives

Heather Silvey

Name of Sponsor

Heather Silvey

Sponsor's Signature

APPROVAL OF REQUEST

Kelly Lander

Principal's Signature

7-12-2026

Date

Anthony...

Superintendent's Signature

7-15-2026

Date

Board of Education Signature

Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Westheimer PAC	PAC	858

MISSION or PURPOSE of the ACCOUNT

to supply the PAC with season shows, concessions, usher and tech workers, etc.

SOURCES of INCOME

donations, naming rights, business sponsorships, ticket income

EXPENDITURES

concessions, show fees, worker payment, rental needs

Noel Collins

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-1-2026</u> Date	 Superintendent's Signature <u>7-5-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Misc	AHS	864

MISSION or PURPOSE of the ACCOUNT

Supplment funds for student benefit

SOURCES of INCOME

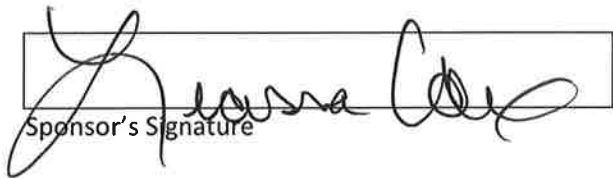
Student parking passes, Sales, Donations and Fundraising

EXPENDITURES

Fundraiser products, donations, fees, travel expenses, student parking passes, refreshments for meetings & after shool study sessions, parent/teacher conference and recognitions, student awards and new student school supply items as needed

Leassa Cox

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>6-25-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Powerlifting	AHS	875

MISSION or PURPOSE of the ACCOUNT

The mission for this group is to purchase any necessities needed for this program.

SOURCES of INCOME

Fundraisers (sponsor a lifter for a month and clothes sales), working middle school concession for basketball games, and any donations to the program, *commissions, fees*

EXPENDITURES

Hotel rooms for regional and state competition, equipment, meals for state and regional competition, fees for insurance, entry fees, and coaches clothes, *travel expenses, donations*

Allen Coley

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Track Meet	AHS	897

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for all track meets

SOURCES of INCOME

Ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equipment for all HS/MS track teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentives, shirt, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Kim Kirkland

Name of Sponsor



Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2024</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Girls Fastpitch	AHS	918

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for Softball

SOURCES of INCOME

Ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equipment for all HS/MS teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentives, shirt, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Dawson Orso

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

Principal's Signature

7/13/24

Date

Superintendent's Signature

7-15-2024

Date

Board of Education Signature

Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Soccer	AHS	919

MISSION or PURPOSE of the ACCOUNT

Any necessities needed for the soccer team

SOURCES of INCOME

Ticket sales, reserved seats, concessions, donations, advertising, commissions, fees, fundraisers, camps

EXPENDITURES

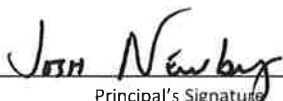
equipment for all HS/MS, team meals, hotels, team travel expenses, official, fees, concession supplies/equipment, transportation expenses, judges, practice gear, student incentives, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraiser products, coaches clothing

Kim Kirkland

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS State Track Meet	AHS	921

MISSION or PURPOSE of the ACCOUNT

Any necessities needed for the track teams or track meets

SOURCES of INCOME

Ticket sales, reserved seats, concessions, donations, advertising, commissions, fees, fundraisers, camps

EXPENDITURES

equipment for all HS/MS, team meals, hotels, team travel expenses, official, fees, concession supplies/equipment, transportation expenses, judges, practice gear, student incentives, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraiser products, coaches clothing

Kim Kirkland

Name of Sponsor



Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Benevolence	AHS	938

MISSION or PURPOSE of the ACCOUNT

Incentives, Awards, Retirement, Bereavement

SOURCES of INCOME

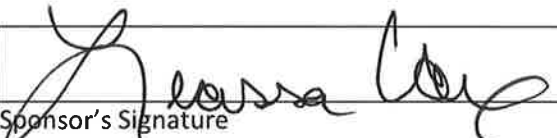
Donations and no student access vending machine in teachers lounge

EXPENDITURES

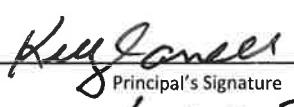
Retirment parties, refreshments for staff gatherings, incentives and awards for staff, bereavement, donations

Leassa Cox

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>6-25-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
Public Relations	Administration	# 939

MISSION or PURPOSE of the ACCOUNT

Raise money for Staff Appreciation & teacher gifts.
School spirit for the district and at sports events.
Community engagement @ various times throughout the year.

SOURCES of INCOME

Spirit items (shirts, hats, etc.)
Fundraisers
Donations
Fees
Kona Ice

EXPENDITURES

Cost of spirit items to sell, donations, fees, fundraiser supplies.

Morgan Manley
Name of Sponsor

Morgan Manley
Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature	 Superintendent's Signature	 Board of Education Signature
 Date	<u>7/14/26</u> Date	 Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Football Camp	AHS	943

MISSION or PURPOSE of the ACCOUNT

Any necessities needed for football team or coaches

SOURCES of INCOME

Ticket sales, reserved seats, concessions, donations, advertising, commissions, fees, fundraisers, camps, commissions

EXPENDITURES

equipment for all HS/MS, team meals, hotels, team travel expenses, official, fees, concession supplies/equipment, transportation expenses, judges, practice gear, student incentives, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraiser products, coaches clothing, maintenance of stadium, awards

Kim Kirkland

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
^{Tiger} AHS Boys Basketball	AHS	944

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for all boys basketball

SOURCES of INCOME

Ticket sales, reserved seats, concessions, advertising, sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

equipment for all HS/MS basketball teams, team meals, hotels, team travel expenses, officials, fees, concessions supplies/equipment, transportations expenses, judges, practice gear, student incentives, shirts, misc operating supplies, coaches reimbursements, coaches meals, clothing, entry fees, clinic fees, camps, travel mileage, donations, fundraisers products, coaches clothing

Daekwon Cubit

Name of Sponsor

Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
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ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Advertising	AHS	945

MISSION or PURPOSE of the ACCOUNT

Any necessities needed for activities or maintenance issues to the stadium/field or any athletic facilities

SOURCES of INCOME

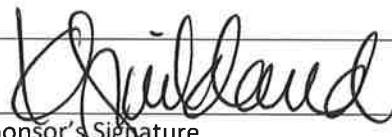
scoreboard advertising, sponsorship, donations, fees

EXPENDITURES

athletic supplies, equipment, stadium expenses for maintenance, general repairs and equipment, donations, fees, coaches clothing

Kim Kirkland

Name of Sponsor


Sponsor's Signature

APPROVAL OF REQUEST


Principal's Signature

7-13-26

Date


Superintendent's Signature

7-15-2026

Date

Board of Education Signature

Date of Board Meeting



ANNUAL ACTIVITY ACCOUNT REVIEW | APPROVAL

For School Year: 20 26 - 20 27

Activity Account Name	School Site	Account Number
AHS Sports Medicine	AHS	964

MISSION or PURPOSE of the ACCOUNT

Any necessity needed for all sports medicine program

SOURCES of INCOME

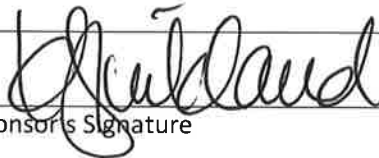
sponsorship, donations, fees, fundraisers, camps, commissions,

EXPENDITURES

athletic supplies, equipment, general repairs and equipment, donations, fees, coaches clothing, trainers clothing, medical equipment and supplies,

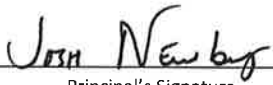
Kim Kirkland

Name of Sponsor



Sponsor's Signature

APPROVAL OF REQUEST

 Principal's Signature <u>7-13-26</u> Date	 Superintendent's Signature <u>7-15-2026</u> Date	 Board of Education Signature Date of Board Meeting
--	--	---

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Lincoln PTO	Lincoln	816

Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)

Sale of Kona Ice

Purpose of Fundraiser

To increase funds in the Lincoln PTO account

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☐ YES ☒ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: 8-28-26, 9-25-26, 10-30-26	Location: Lincoln Elementary	CH RC CH RC CH RC
Date of Fundraiser: 11-20-26, 01-29-27, 2-26-27	Location: Lincoln Elementary	
Date of Fundraiser: 3-25-27, 4-29-27	Location: Lincoln Elementary	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Becky Jones SIGNATURE: <i>Becky Jones</i> DATE: 7-9-26	PRINT NAME: Chase Henson SIGNATURE: <i>CH</i> DATE: 7-9-26	DATE RECEIVED: 7-14-26 BUSINESS OFFICE: <i>CH</i> DATE RECEIVED: 7-15-26 SUPER OFFICE: <i>CH</i> SUPERINTENDENT: <i>Andres</i> SIGNATURE:

FOOD ITEM FUNDRAISER FORM
TO BE COMPLETED IF SELLING FOOD ITEMS

School Site:

Lincoln

Account #

816

Activity Account Name

Lincoln PTO

List food items
you are
proposing to sell.

Snow cones

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐

My food items ARE NOT READY TO CONSUME – type items and can be sold during the school day [12 a.m. to 4 p.m.]



If this if your option, no calculator tool is necessary

OPTION #2

☒

My food items ARE READY TO BE CONSUME – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.]
If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.



Calculator Tool: <https://foodplanner.healthiergeneration.org/calculator>

OPTION #3

☐

My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]



If this if your option, no calculator tool is necessary

OPTION #4

☐

My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.

I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature

Backy Jones

Principal Signature

C. K.



CUP SIZE 8 oz (Based on 1 oz of Fruit First)

Amount Per Serving

Calories 15	Calories of Fat 0	
	% Daily Value*	Total Carbohydrates 4g 1%
Total Fat (g)	0g 0%	Dietary Fiber 0g 0%
Cholesterol	0mg 0%	Sugars (g) 3g 6%
Sodium	0mg 0%	Vitamin C 5mg 6%

INGREDIENTS

on, Fruit Juice (Pear and Apple), Malic Acid, Citric Acid, Mannitol, Mannan Gum, Zinc, Galacturonic Acid, Sodium Citrate, Potassium Sorbate (preservative), Cucumber Extract, Ascorbic Acid, Vitamin C, Orange Extract, Salt.



With fruit as our first ingredient, we are Smart Snack compliant according to the USDA's "All Foods Sold in Schools" Standards. In fact, we far exceed the expectations.

*Gluten Free, Fat Free, Nut Free, Dairy Free, Chol. Free, Soy Free, No HFCs, No Lactose, Kosher Certified

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than 10 days prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name AHS Cross Country/Athleitics	School Site AMS/AHS	Activity Number 838
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.) 5 Bananna Ball Tickets		
Purpose of Fundraiser To Raise money for Cross Country		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If **yes**, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☒ YES ☐ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☐ YES ☒ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.	Principal/Director Initials
Date of Fundraiser: <u>July^{22nd} August</u> Location: <u>Ardmore</u>	<u>JN</u>
Date of Fundraiser: _____ Location: _____	
Date of Fundraiser: _____ Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Kim Kirkland SIGNATURE: <u>[Signature]</u> DATE: <u>6-25-24</u>	PRINT NAME: Josh Newby SIGNATURE: <u>[Signature]</u> DATE: <u>6-25-24</u>	DATE RECEIVED: <u>7-14-26</u> BUSINESS OFFICE: <u>7-15-26</u> DATE RECEIVED: <u>7-15-26</u> SUPER OFFICE: <u>[Signature]</u> SUPERINTENDENT: <u>[Signature]</u> SIGNATURE: <u>[Signature]</u>

Items to be Raffled as a Part of this Fundraiser by the Cross Country Team

5 Tickets to a Banana Ball Game

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than 10 days prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Bands	AHS/AMS/Jefferson	839
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)		
Calendar Donations Fundraiser		
Purpose of Fundraiser		
To raise money for equipment and other operating costs for the color guard.		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☒ YES ☐ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: July 21st, 2026-May 30th 2027	Location: AHS	
Date of Fundraiser: _____	Location: _____	
Date of Fundraiser: _____	Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: John Moreno SIGNATURE: DATE: 7-12-2026	PRINT NAME: Kelly Carroll SIGNATURE: DATE: 7-12-2026	DATE RECEIVED: 7-14-26 BUSINESS OFFICE: 7-15-26 SUPER OFFICE: SUPERINTENDENT: SIGNATURE:

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Bands	AHS/AMS/Jefferson	839
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)		
Pie/Ice a Band Director		
Purpose of Fundraiser		
To raise money for equipment and other operating costs for the 6th-12th grade band program.		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➡ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➡ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☒ YES ☐ Complete pg. 2: Exception Forms if applicable.
- ➡ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.

Principal/Director Initials

Date of Fundraiser: July 21st, 2026-May 30th 2027

Location: AHS/AMS/Jefferson

[Signature]

Date of Fundraiser: _____

Location: _____

Date of Fundraiser: _____

Location: _____

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR

PRINT NAME:	John Moreno
SIGNATURE:	<i>[Signature]</i>
DATE:	7-12-2026

[B] PRINCIPAL/DIRECTOR

PRINT NAME:	Kelly Correlli
SIGNATURE:	<i>[Signature]</i>
DATE:	7-12-2026

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED:	7-14-26
BUSINESS OFFICE:	
DATE RECEIVED:	7-15-26
SUPER OFFICE:	
SUPERINTENDENT:	<i>[Signature]</i>

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than 10 days prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Bands	AHS/AMS/Jefferson	839
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)		
Fanpledge		
Purpose of Fundraiser		
To raise money for equipment and other operating costs for the 6th-12th grade band program.		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☒ YES ☐ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.

Principal/Director Initials

Date of Fundraiser: September 14th

Location: PAC

Date of Fundraiser: _____

Location: _____

Date of Fundraiser: _____

Location: _____

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR

PRINT NAME: John Moreno	
SIGNATURE: 	
DATE: 7-12-2026	

[B] PRINCIPAL/DIRECTOR

PRINT NAME: Kelly Carrell	
SIGNATURE: 	
DATE: 7-12-2026	

[C] CENTRAL OFFICE ADMINISTRATION

DATE RECEIVED: 7-14-26	
BUSINESS OFFICE: 7-15-26	
DATE RECEIVED: 7-15-26	
SUPER OFFICE: 	
SUPERINTENDENT: 	
SIGNATURE: 	

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Bands	AHS/AMS/Jefferson	839
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)		
Cheesecake Sales		
Purpose of Fundraiser To raise money for equipment and other operating costs for the 6th-12th grade band program.		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☐ YES ☒ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: October 5th-November 2026	Location: AHS/AMS/Jefferson	
Date of Fundraiser: _____	Location: _____	
Date of Fundraiser: _____	Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: John Moreno SIGNATURE: DATE: 7-12-2026	PRINT NAME: Kelly Carroll SIGNATURE: DATE: 7-12-2026	DATE RECEIVED: 7-14-26 BUSINESS OFFICE: DATE RECEIVED: 7-15-26 SUPER OFFICE: SUPERINTENDENT: SIGNATURE:

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Ardmore Bands	AHS/AMS/Jefferson	839
Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)		
El Chico Breakfast Fundraiser partnered with the Arbuckle Sunrise Rotary Club		
Purpose of Fundraiser		
To raise money for equipment and other operating costs for the 6th-12th grade band program.		

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☐ YES ☒ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: October 30th-November 14th 2026	Location: AHS/AMS/Jefferson	AC / K
Date of Fundraiser: _____	Location: _____	
Date of Fundraiser: _____	Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: John Moreno SIGNATURE: <i>John Moreno</i> DATE: 7-12-2026	PRINT NAME: Kelly Correll SIGNATURE: <i>Kelly Correll</i> DATE: 7-12-2026	DATE RECEIVED: 7-14-26 BUSINESS OFFICE: <i>[Signature]</i> DATE RECEIVED: 7-15-26 SUPER OFFICE: <i>[Signature]</i> SUPERINTENDENT: <i>[Signature]</i> SIGNATURE: <i>[Signature]</i>

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than **10 days** prior to the board meeting. Board approval **MUST** be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
AHS Misc	AHS	864

Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)

Kona Ice Truck

Purpose of Fundraiser

To raise money once a month throughout the school year that can be utilized on our students: Incentives, Awards, Etc.

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☒ YES ☐
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☐ YES ☒ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.

The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: Sept 2026-May 2027	Location: AHS (Once a month)	ke rc
Date of Fundraiser: _____	Location: _____	
Date of Fundraiser: _____	Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: Leassa Cox SIGNATURE: <i>Leassa Cox</i> DATE: 6/25/26	PRINT NAME: Kelly Carrell SIGNATURE: <i>Kelly Carrell</i> DATE: 6/25/26	DATE RECEIVED: 6-29-26 BUSINESS OFFICE: <i>[Signature]</i> DATE RECEIVED: 7-15-26 SUPER OFFICE: <i>[Signature]</i> SUPERINTENDENT: <i>[Signature]</i> SIGNATURE: <i>[Signature]</i>

FOOD ITEM FUNDRAISER FORM
TO BE COMPLETED IF SELLING FOOD ITEMS

School Site:	AHS	Account #	864
Activity Account Name	AHS Misc		
List food items you are proposing to sell. →	Snow Cones		

****REVIEW & SELECT THE COPTION BELOW THAT MATCHES YOUR FOOD FUNDRAISER****

OPTION #1

☐

My food items ARE NOT READY TO CONSUME – type items and can be sold during the school day [12 a.m. to 4 p.m.]



If this if your option, no calculator tool is necessary

OPTION #2

☒

My food items ARE READY TO BE CONSUME – type AND I want to sell them during the school day. [12 a.m. to 4 p.m.]
If this is your option, the calculator tool is required to determine if your food item(s) can be approved. Please complete the calculator tool. If your item(s) pass the calculator test, please attach a copy of the approval page and a copy of the food label(s) to this fundraiser request, submit to your principal for their approval, and then to the Business Office. If your food item(s) do **NOT PASS** the calculator test, then you will **NOT** be able to have the fundraiser without the exception forms from your principal.



Calculator Tool: <https://foodplanner.healthiergeneration.org/calculator>

OPTION #3

☐

My food items ARE ready to consume – type items, however, I will not be selling them during the school day [12 a.m. to 4 p.m.]



If this if your option, no calculator tool is necessary

OPTION #4

☐

My fundraiser is a brochure or catalog and my items will not be release to student until the end of the school day.

My signature below affirms my choice.
I further agree to abide by the federal regulation within my chosen option.

Sponsor Signature

Heissa

Principal Signature

Wegance

THE UNIVERSITY OF CHICAGO



CUP SIZE 8 oz (Based on 1 oz of Fruit First)

Calories 15	Calories of Fat 0
-------------	-------------------

		% Daily Value*	
Total Fat (g)	0g	0%	Total Carbohydrates 4g 1%
Cholesterol	0mg	0%	Dietary Fiber 0g 0%
Sodium	0mg	0%	Sugars (g) 3g 6%
			Vitamin C 5mg 6%

*Gluten Free, Fat Free, Nut Free, Dairy Free, Chol: Free, Soy Free, No HFCs, No Lactose, Kosher Certified

Fundraiser Request School Year 20²⁶ - 20²⁷

IMPORTANT: Sections 1, 3, and 4 of this form must be completed and submitted to the Business Office no later than 10 days prior to the board meeting. Board approval MUST be obtained prior to the Fundraiser being held.

SECTION ONE: Fundraiser Information

Activity Account Name	School Site	Activity Number
Public Relations	Administration	#939

Fundraiser Request (If fundraiser is a raffle, a list of ALL ITEMS to be raffled must be attached for Board Approval.)

Spirit items

Purpose of Fundraiser

Raise money for the Staff Appreciation Banquet
Spirit of the District

SECTION TWO: Board of Education ONLY – Board Member signature indicates approval of Section One.

Date of Board Meeting	BOARD MEMBER SIGNATURE

SECTION THREE: Additional Information Required from Sponsor.

- ➔ Is this fundraiser to sell **SPIRIT ITEMS** which will use the district's logo, mascot and/or school colors? NO ☐ YES ☒
 If yes, design information must be submitted to the Director of Public Relations, Communications Office, Administration Center for pre-approval.
- ➔ Is this fundraiser to sell a **"FOOD ITEM"**? NO ☒ YES ☐ Complete pg. 2: Exception Forms if applicable.
- ➔ Is this fundraiser a **"RAFFLE"**? NO ☒ YES ☐ Listing of ALL RAFFLE ITEMS MUST BE ATTACHED.

Once approved by the Board of Education, this Fundraiser is approved for the **CURRENT SCHOOL YEAR ONLY**.
 The Business Office must be notified of the date and location **BEFORE** all fundraiser events are held.

First Fundraiser Date/Location must be completed when submitting initial request.		Principal/Director Initials
Date of Fundraiser: August 2026-May 2027	Location: Administration Center	
Date of Fundraiser: _____	Location: _____	
Date of Fundraiser: _____	Location: _____	

If you are a club or organization that will need to use a district facility for your fundraiser even, contact the Business Office to see if the facility is available and to determine if any facility usage costs may be incurred with your event. 580-221-3001 Ext 1221.

SECTION FOUR: Block A and B are required prior to submission. Block C is completed by Central Office Administration.

[A] SPONSOR	[B] PRINCIPAL/DIRECTOR	[C] CENTRAL OFFICE ADMINISTRATION
PRINT NAME: <u>Morgan Hanks</u> SIGNATURE: <u>[Signature]</u> DATE: <u>7/9/26</u>	PRINT NAME: <u>Andy Davis</u> SIGNATURE: <u>[Signature]</u> DATE: <u>7/9/26</u>	DATE RECEIVED: <u>7/9/26</u> BUSINESS OFFICE: <u>[Signature]</u> DATE RECEIVED: <u>7/15/26</u> SUPER OFFICE: <u>[Signature]</u> SUPERINTENDENT: <u>[Signature]</u> SIGNATURE: <u>[Signature]</u>



CCOSA

The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program **(Agreement 2026-2027)**

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Ardmore City Schools School District No. 19 of Carter County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

P.O. CALCULATION GRID

County Name: CARTER

County Number: 10

District Name: Ardmore City Schools

District Number: 1-019

P.O. CALCULATION GRID

<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

ADM (2025-26)	TOTAL COST
2577	\$2,000.00

Purchase Order Number: _____

Purchase Order Amount: _____

****Please attach a copy of the purchase order when submitting completed forms****



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Superintendent Certification of Participation

I certify that on the _____ day of _____ 20____, the Board of Education of _____ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The _____ Board of Education has encumbered \$_____ for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with _____ Public Schools.

Signature of Superintendent

Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance; Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!



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CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators

(based upon each district's size in ADM for the 2025-26 school year)

<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
Anthony Davis	(580)226-7650	adavis@ardmoreschools.org
Perry Zeiset	(580) 226-7650	pzeiset@ardmoreschools.org
*		

*only if ADM exceeds 10,000

Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.

Memorandum of Understanding (MOU)

Between

Lighthouse Behavioral Wellness (Lighthouse) and Ardmore City Schools (School)

THIS MEMORANDUM OF UNDERSTANDING (Agreement) is entered into on this ____ day of _____ (Effective Date), by and between Lighthouse Behavioral Wellness (Lighthouse) and Ardmore City Schools, specifically, the school sites of Will Rogers Elementary and Charles Evans Elementary (Schools).

NOW, THEREFORE, in consideration of the mutual and respective terms, stated obligations and agreements contained herein, Lighthouse and Ardmore City Schools agree as follows:

Relation of the parties

In performance of their respective duties and obligations hereunder, and their respective employees and agents, are at all times acting and performing as independent contractors and neither party, nor their respective employees and agents, shall be considered the partner, agent, servant, employee of, or joint venture with the other party. Unless otherwise agreed to herein, the parties acknowledge and agree that neither will be liable for the activities of the other nor the agents and employees of the other, including but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind or nature by or on behalf of any person. This provision shall survive termination or expiration of this agreement.

PURPOSE

The purpose of this MOU is to establish a working relationship, outlining a plan for Lighthouse to provide mental health and/or substance use services at Ardmore Public School for students needing these services. The goals with this MOU include, but are not limited to, providing early intervention for students in need of mental health and/or substance use services to: (1) Prevent and/or decrease the number of students with suicidal behaviors/attempts; (2) Assist school personnel with being able to identify student at risk for emotional or behavioral challenges; (3) Provide targeted interventions with students and their families to provide positive outcomes; (4) Promote a positive school environment; and (5) Decrease student drop outs and increase graduation rates.

Outpatient Services

Obligations of Lighthouse:

1. If a School official or a Lighthouse team member believes a student is in need of a referral for Lighthouse services, the individuals from both parties will meet together (either during a Multidisciplinary Team Meeting (MDT) or specifically with Will Rogers and Charles Evans during their monthly MTSS team meetings) and shall staff the case.
2. If it is decided that a referral is needed, School official shall discuss the referral with the student's guardian.

3. If student's guardian agrees with a referral to Lighthouse Behavioral Wellness for services, a School official will make the referral to Lighthouse Behavioral using the School Based Referral form and send it to Tara Campbell, Director of School Based services. Director will forward the referral to the appropriate clinic.
4. Once a referral for outpatient mental health or substance use services is made to Lighthouse Behavioral Wellness, an attempt will be made to contact the legal guardian within 24 hours to schedule an outpatient intake appointment within 48 hours.
5. After the screening is scheduled, the referral source will be notified that the screening has been scheduled.
 - a. If the screening is not able to be scheduled within 10 business days, the referral source will be notified.
6. Once the intake is completed, the student/family will be assigned to a Lighthouse Clinical team that will begin working with the student/family, and they will receive the full array of Certified Community Behavioral Health Center (CCBHC) services provided by Lighthouse.
7. Individuals on the Lighthouse team may include an Integrated Team Manager (a Licensed or Under Supervision for Licensure Mental Health Professional), a Care Coordinator (Bachelor's Level Clinician), a Behavioral Health Coach (Individual with minimum of 60 college credit hours), and/or a Family Support Provider (a paraprofessional with training and lived experience raising a child that experienced emotional difficulties).
8. Individuals from the Lighthouse team will provide services for students within the school (only those students that are clients of Lighthouse). NOTE: Lighthouse team members will attempt to provide services for students during non-core, elective classes.
9. At the request of School personnel, Lighthouse team members may participate in parent conferences or other meetings as mutually agreed upon by both parties.
10. Lighthouse team member/s shall participate in Multidisciplinary Team Meetings (MDT) with school personnel or specifically with Will Rogers and Charles Evans during their monthly MTSS team meetings.
11. At the request of School officials, Lighthouse team members shall provide trainings and consultations as agreed upon by Lighthouse administration.
12. Lighthouse team members will provide support for district wide crisis situations.
13. Lighthouse shall provide in-service training for District staff as mutually agreed upon by both parties.

14. Lighthouse will ensure insurance coverage of \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for abuse/molestation; \$1,000,000.00 per occurrence and \$3,000,000.00 aggregate for professional liability; and an umbrella over professional liability of \$10,000,000.00.
15. Lighthouse agrees to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA) and Oklahoma Law.

Obligations of School:

1. Provide referrals to Lighthouse Behavioral Wellness for students needing mental health and/or substance use counseling services.
2. School personnel attend Multidisciplinary Team Meetings (MDT) or specifically with Will Rogers and Charles Evans during their monthly MTSS team meetings.
3. Provide confidential locations for Lighthouse team members to meet with students to provide services.
4. Allow Lighthouse team members access to the school internet only for the purposes of doing collaborative documentations.

Crisis Services

Any student experiencing crisis behaviors while at school will have access to crisis screening and assessment services provided by Lighthouse Behavioral Wellness.

Obligations of Lighthouse:

1. Lighthouse shall provide crisis screening through in-person assessment or via medical device (aka iPad) provided by Lighthouse, utilizing HIPPA compliant software known as Mycare.
2. Crisis screenings shall be provided by a Licensed or Under Supervision for Licensure Mental Health Professional.
3. The goal of the crisis screening shall be to de-escalate the crisis situation to prevent the student from entering a higher level of care or from being removed from the school and/or home environment.
4. If the student does require a higher level of care, the clinician will work with school administration and student's legal guardian to coordinate this higher level of care.
5. If the student is able to de-escalate and does not require a higher level of care, the Lighthouse clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in student's life and ensure this plan is fully communicated with all parties involved to ensure safety of student and all individuals involved.

6. If the Lighthouse team member or school personnel believe the student may benefit from additional outpatient mental health or substance use services, a referral for outpatient services will be made after consent is obtained from the student's legal guardian.

Obligations of School:

1. **School personnel shall follow the established protocol of the district's School-Based Mental Health program for crisis response as outlined in Addendum A.**

In the event that the school-based licensed mental health professional (district employed LPC/LMFT) is unavailable the following protocol will be followed:

2. School personnel shall contact Lighthouse any time a student is experiencing a mental health or substance related crisis.
3. School personnel shall ensure a confidential location where student can receive crisis screening either via face-to-face with a Lighthouse clinician or via medical device (aka iPad).
4. If crisis screening is to be provided via medical device (that has been previously provided by Lighthouse and a Lighthouse staff member is not on-site to assist with setting up the medical device), School personnel will assist with setting up the medical device and assisting student with connecting to Lighthouse clinician for crisis screening assessment.
5. When a student does receive a crisis screening service provided by Lighthouse, School personnel will be responsible for notifying student's legal guardian that the crisis screening was provided and the rationale for why the screening was necessary.
 - a. If the Lighthouse clinician determines that a student does need a higher level of care due to being a danger to self or others, School personnel will be responsible for contacting student's legal guardian and informing the legal guardian of this information and requesting their presence at the school.
 - i. The Lighthouse clinician, school personnel, and legal guardian will all work together to find an appropriate higher level of treatment provider.
 - b. If the Lighthouse clinician determines that a higher level of care is not needed and the student is able to remain safely at school and at home, the Lighthouse clinician will develop a thorough, 24-hour safety plan, with action steps for school personnel, legal guardians, student, and any other supports involved in students life and ensure this plan is fully communicated with all parties involved to ensure safety of student and all individuals involved.
6. If it is determined that a referral for outpatient services is appropriate, the Lighthouse clinician will discuss with school personnel and legal guardian (as well as student), and if legal guardian is in agreement, a referral for outpatient services will be made (NOTE: See above related to "Outpatient Services").

Additional and On-going Obligations of Parties:

1. Lighthouse will provide de-identified student information from the University of Oklahoma's Evaluation Team – Youth Information System (YIS) to School Administration annually related to crisis services provided for students at the school for the previous year.
 - a. This information will be evaluated to determine the effectiveness of services provided and for continuous quality improvement.
2. Every two years, Lighthouse and School Administration will review this MOU and the school crisis protocol to consider any updates necessary to better meet the needs of the students. In addition, the Oklahoma Prevention Needs Assessment (OPNA) will be included in the bi-annual meeting review to assist in determining if any additional changes are needed and applicable since the OPNA screens 6th, 8th, 10th and 12th grade students and Will Rogers and Charles Evans serve students in Pre-K through 2nd grade.
3. School Administration shall submit the latest protocol and MOU to the Oklahoma Department of Education.

Term and Termination:

The initial term of this Agreement shall commence on the Effective Date and shall continue through June 30, 2027. Thereafter, all changes to the protocol and MOU will need to be signed by the School Board and Lighthouse officials and submitted to the Oklahoma Department of Education by School Administration.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of first set forth above. Each individual signing below represents and warrants that she/he is a duly authorized individual with authority to bind her/his respective party.

School Administration

Signature

Name Printed

Title

Date**Lighthouse Behavioral Wellness**

Signature

Name Printed

Title

Date



Crisis Protocol

26-27 School Year

Does the student have an immediate crisis as identified below:

1. Has the student made comments about wanting to die or wishing they were no longer here?
2. Has the student made threats to harm others?
3. Does the teacher or other school personnel have concerns about their safety?
4. Have peers expressed concerns over student's thoughts or actions?
5. Has the student made recent attempts to harm themselves or others?

If yes, to any of the above:

Never leave the student alone.

1. School staff walks student to the **Mental Health Lead** for that site (school counselor or principal).
2. The Mental Health Lead will have school staff member fill out the Emergency Notification of Student in Crisis, documenting the student's words/actions as closely as possible.
3. The Mental Health Lead will talk with staff member and student to determine if the child's safety is at risk and if the child is in crisis. Crisis includes a threat to self or others, as well as reports of abuse. Mental Health Lead's response should include: calm voice, listening for what they do and don't say, ask questions but don't push, express support, gently announce actions before initiating them. If you are unsure of risk level, err on the side of caution. **If you determine, student is NOT in crisis** but has intensive concerns, consider Tier 2 support with school counselor or tier 3 support with a SBMHP referral for short term counseling or skill building. Staff with your team and document.

If in crisis: Reach out to the School Based Mental Health Professional (SBMHP) by phone

- **Crisis Phone. 580-341-8048**
- Once SBMHP is contacted, **attempt parent call** to inform them of incident, ask them to come to the school and ask for consent for crisis assessment. In crisis, SBMHP is NOT required to obtain parent consent but it is always attempted.
- If unable to reach the SBMHP, call Director of Federal Programs, Sabra Emde 580.221.3001 x1252.
- If unable to reach either of the above or if guardian declines SBMHP assessment, give guardian the options of (1.) Utilizing the crisis ipad at school. (2.) Being assessed by their own private therapist. (3.) Lighthouse facility for assessment. (4.) Emergency room for assessment. (5.) If native, the Chickasaw Nation. **Alert SBMHP of situation and plan for outpatient assessment.*
- **If the guardian chooses an outside assessment option, the mental health lead MUST complete the Emergency Notification of Student in Crisis form and have the guardian initial and sign before they leave.** Provide the guardian a copy and instruct them that their student may not return to school without returning this form with the professional's signature. It is sometimes helpful for them to know, this is state law, students are required to be assessed for safety concerns before returning to school.

To use Crisis Ipad: *Ipad assessment can not happen without parent consent. This is a Lighthouse rule.*

- Tap the "Crisis Call" button. Call will go directly to the Lighthouse Children's Mobile Crisis iPad.
- **Keep iPad plugged in at all times**, as it works best at or over 25%.
- If unable to reach anyone after 5 minutes, call placement at 580.795.4888 to request available staff members.
- **If experiencing significant issues with the ipad or if it is past 2pm**, the best option may be to have them go directly to the local Lighthouse facility at 2007 N. Commerce. ** Make sure they have the Emergency Notification of Student in Crisis forms with instructions to have the professional sign so that student is able to return to school. ALL forms may be found in SBMHP shared drive: FY27 Forms.*



Checklist for Crisis Situations:

- ☐ Never leave child alone.
- ☐ Call Crisis Phone, if unable to reach anyone call Sabra Emde, Program Director.
- ☐ Call parent or guardian and have them arrive at school within an hour to meet with SBMHP.
- ☐ Have staff member with direct knowledge of the situation start the 3rd Party Statement on the Emergency Notification of Child in Crisis Form.
- ☐ Site Lead or SBMHP: complete Emergency Notification of Child in Crisis packet (2 pages), including identifying information, warning signs, and action taken. Verify 3rd party statement and add to it, if necessary. Sign on appropriate lines.
- ☐ If using outside agency, ask guardian to sign Release of Information form for that agency to collaborate with the school. This is optional.
- ☐ Make sure the guardian has signed / initialed in all places on the 3 forms.
- ☐ Talk to guardian about SBMHP and have the SBMHP Consent form signed. *SBMHP prefers to follow up on all crisis referrals so obtaining consent during this meeting is helpful.*
- ☐ If utilizing an outside provider for assessment, make sure the guardian knows the student may not return without signed forms. This is state law that we have to follow.
- ☐ If a SBMHP was unavailable during this crisis, notify the team via email of the situation and the plan for data and tracking. Please include all team members on email: Kristi Maxwell, Angie Kemp and Sabra Emde.
- ☐ Site Mental Health Lead will file a copy of crisis paperwork and track student's attendance in the following days and notify team when paperwork and student return.
- ☐ Once family leaves, Site Lead will staff with team on follow up plans for this student, including tier 1-3 interventions and safety planning.
- ☐ If you are notified that a student went inpatient or will be out for threat assessment, please notify SBMHP team so that we can start tracking and planning for Re-entry. If a student goes inpatient or is out for longer than 3 days for crisis, student must have a Re Entry meeting before returning to school.



July 15, 2026

Board of Education
 Superintendent and Chief Financial Officer
 Ardmore School District I-019
 Carter County, Oklahoma
 Ardmore, Oklahoma

We are pleased to confirm our understanding of the services we are to provide for Ardmore School District I-019, Carter County, Oklahoma for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Ardmore School District I-019, Carter County, Oklahoma as of and for the year ended June 30, 2026 in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education, which differ from accounting principles generally accepted in the United States of America.

We have also been engaged to report on supplementary information other than RSI that accompanies Ardmore School District I-019, Carter County, Oklahoma's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule: General fund and major special revenue funds
- 3) Schedule of expenditures of federal awards.
- 4) Combining nonmajor fund financial statements
- 5) Statement of changes in activity fund subaccounts

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Statement of statutory fidelity and honesty bonds
- 2) Insurance affidavit

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or

violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Improper revenue recognition
- Management override of controls
- Unauthorized expenditures and improper use of restricted funds

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit,

we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Ardmore School District I-019, Carter County, Oklahoma's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Ardmore School District I-019, Carter County, Oklahoma's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Ardmore School District I-019, Carter County, Oklahoma's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Ardmore School District I-019, Carter County, Oklahoma in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws,

regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education ; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting and financial reporting regulations prescribed or permitted by the Oklahoma State Department of Education; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to an exempt offering document with which Mary E. Johnson & Associates PLLC is not involved, you agree to clearly indicate in the exempt offering document that Mary E. Johnson & Associates PLLC is not involved with the contents of such offering document.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mary E Johnson & Associates PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to US Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mary E. Johnson & Associates PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the US Department of Education, Oklahoma Department of Education or Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Laura Perry is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$26,800. This fee includes one federal program as major for purposes of complying with the Uniform Guidance. Additional federal programs that are determined to be major, and thus included in the audit scope would be an additional \$3,800 per program. This fee includes compilation of the annual estimate of needs. Technical assistance provided for the drafting of the financial statements, schedule of expenditures of federal awards and footnotes will be provided for an additional fee of \$1,500. You would also be billed for travel and related expenses and the \$100 state auditor filing fee. We estimate the travel expenses to be less than \$600.

Our invoices for these fees will be rendered as follows as work progresses and are payable on presentation.

25% upon completion of estimate of needs

25% at commencement of planning the audit

25% upon completion of fieldwork

25% upon delivery of final report

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Mary E. Johnson & Associates, PLLC does not host any of Ardmore School District I-019, Carter County, Oklahoma's information. The client portal is used solely as a method of transferring data and is not intended to store Ardmore School District I-019, Carter County, Oklahoma's information. Upon conclusion of the of the engagement, Mary E. Johnson & Associates, PLLC will provide Ardmore School District I-019, Carter County, Oklahoma with a copy of the deliverables and relevant data from the client portal relating to the engagement in a mutually agreed-upon format.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and board of education of Ardmore School District I-019, Carter County, Oklahoma. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that

testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Ardmore School District I-019, Carter County, Oklahoma and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Mary E. Johnson & Associates, PLLC

Mary E. Johnson & Associates PLLC

RESPONSE:

This letter correctly sets forth the understanding of Ardmore School District I-019, Carter County, Oklahoma.

Management signature: _____

Title: _____

Date: _____

School Board signature: _____

Title: _____

Date: _____



RAISE THE BAR.

Ardmore City Schools

Memorandum

Office of the Superintendent

July 21, 2026

To: Board Members

From: Terrie Colaw, Minutes Clerk

Re: July Agenda - Board Policy Information

ADOPTION

- DA-BE-A.4 Affidavit of Good Standing
 - The passage of Senate Bill 346 amends Oklahoma law regarding criminal history background checks for current and prospective school employees. Under the new law, a prospective employee who has had a national criminal history background check conducted through the Oklahoma State Bureau of Investigation (OSBI) within the previous five (5) years and who has been employed as a teacher or substitute teacher by another Oklahoma school district may submit a copy of the prior background check along with a completed affidavit from the previous employing district in lieu of obtaining a new background check, provided all statutory requirements are met. The legislation also eliminates the use of letters from previous school districts for this purpose and requires the use of a standardized affidavit containing specific attestations and signatures. This policy revision establishes the required affidavit to ensure compliance with Senate Bill 346 and to provide consistency when sharing employee background check information between Oklahoma school districts

REVISIONS

- DA-BE Records Investigation
 - This policy amendment updates the district's records investigation procedures to comply with the requirements of Senate Bill 346, as outlined in explanation above for Policy DA-BEA.4. The revisions, based on the Oklahoma State School Boards Association (OSSBA) recommended language, are highlighted in green in policy attachment. The amendment replaces references to letters from previous employing school districts with the required affidavit, where applicable, to ensure compliance with current Oklahoma law.
- FD-F Bullying
 - Amendments to this policy include the following:
 - Clarification of the state's definition of bullying.
 - Required Training for all school employees.
 - Required Training for students.
 - OSDE Research-Based Educational Program for students and parent
 - The revisions, based on the Oklahoma State School Boards Association (OSSBA) recommended language, are highlighted in green in policy attachment.

- FD-F.1 Prohibiting Harassment, Intimidation & Bullying Regulation
 - Annual review of policy by Safe School Committee at each site.
 - The revisions, based on the Oklahoma State School Boards Association (OSSBA) recommended language, are highlighted in green in policy attachment.
- FD-F.2 Prohibiting Harassment, Intimidation & Bullying (Investigation Procedures)
 - Outdated protocols have been replaced with updated information. On page 1, it is noted that the site building principal serves as the side district bullying incident coordinator.
 - Page 2 addresses retaliation toward reporters and witnesses of bullying incidence.
 - Page 2 addresses false reporting.
 - The revisions, based on the Oklahoma State School Boards Association (OSSBA) recommended language, are highlighted in green in policy attachment.

AFFIDAVIT OF GOOD STANDING

STATE OF OKLAHOMA §
COUNTY OF CARTER §

I, _____ (name), the undersigned person, being of lawful age,
being first duly sworn, on oath, state that I am employed at Ardmore City Schools as

(title).

I affirm that _____ was employed as a full; time teacher by the school district in the five (5) years immediately preceding the affidavit and had obtained a national criminal history record check completed within that time frame.

- ☐ I further affirm that said teacher **LEFT IN GOOD STANDING**.
- ☐ **WAS NOT** the subject of any allegation of inappropriate behavior with a student.
- ☐ **WAS** the subject of an allegation of inappropriate behavior with a student which was investigated by the school district and was determined to be **UNSUBSTANTIATED WITH NO FINDING OF MISCONDUCT**.

My contact information is:

NAME

TITLE

EMAIL ADDRESS

PHONE NUMBER

MAILING ADDRESS: Ardmore City Schools
PO Box 1709
Ardmore, OK 73402

I acknowledge that willful misstatement in this affidavit, known by me to be false, is a misdemeanor punishable by imprisonment not to exceed on (1) year or a fine not to exceed five hundred dollars (\$500) or both such fine and imprisonment.

Subscribed and sworn to me this _____ day of _____, 20_____.

SEAL

Notary Public or officer administering oath

My commission expires: _____

Board Policy	SECTION: Human Resources	DA-BE
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Records Investigation

The Ardmore Board of Education believes that it has a responsibility to employ only those persons who are qualified in every respect. The board further believes that it should avail itself of means and methods provided by the legislature to assist in the selection of employees. Therefore, it is the policy of this board of education that a national criminal history record check shall be conducted of all prospective employees. The board of education is not required to obtain a new criminal history record check for an individual who has obtained certification from the Oklahoma State Department of Education within the previous twelve (12) months. A national criminal history record check is defined at 74 O.S. § 150.9 and requires a check of criminal history records entailing the fingerprinting of the individual and submission of the fingerprints to the United States Federal Bureau of Investigation (FBI) for the purpose of obtaining the national criminal history record of the person from the FBI.

Any teacher employed prior to May 19, 2020, who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation as well as a national criminal history record check as defined above on file with the school district shall complete the criminal history background checks upon the next renewal of his or her Standard Teaching Certificate. Any other employee employed by the district prior to May 19, 2020 who does not have an Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation as well as a national criminal history record check as defined above on file with the school district shall have until July 1, 2022 to complete the criminal history background checks.

A written consent will be required from the prospective employee consenting to a felony records check to be conducted as authorized by Oklahoma law. The records check shall be initiated by the school district's written request, through the superintendent, to the State Department of Education. Effective November 1, 2012, the school district may contract with a third-party vendor who is a member in good standing with the National Association of Professional Background Screeners to perform any and all employment screenings, background checks, and credit checks.

Any person applying for employment as a substitute shall only be required to have one such national criminal history record check for the school year. Upon request of the substitute teacher, that felony records search results may be sent to any other school district in which the substitute teacher is applying to teach. The board of education may choose whether to require a national criminal history record check from a prospective substitute teacher who has been employed by the school district in the last year.

Any person employed as a full-time teacher by a school district in Oklahoma in the five (5) years immediately preceding an application for employment as a substitute teacher may not be required to have a national criminal history record check, if the teacher produces a copy of a national criminal history record check completed within the preceding five (5) years and an affidavit from the school district in which the teacher was last employed stating the teacher left in good standing. The affidavit shall attest whether the teacher was the subject of any allegation of inappropriate behavior with a student and whether there was a pending or ongoing investigation of inappropriate behavior between the teacher and a student. If an allegation of inappropriate behavior was investigated by an employing school district, the affidavit shall state whether the allegation was substantiated, unsubstantiated or closed with no finding of misconduct. The affidavit shall include contact information for the prior employing school district, which the prospective employing school district shall contact to determine the validity of the submitted affidavit.

Ardmore City Schools	ADOPTED: Aug 2010	REVISED: Apr 2021; Aug 2025; July 2026	Page 1 of 2
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Board Policy	SECTION: Human Resources	DA-BE
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Any person who has been employed as a full-time teacher by a school district who applies for employment as a full-time teacher in another school district may not be required to have a national criminal history background check completed if the teacher produces a copy of a national criminal history record check completed within the preceding five (5) years and a letter from the school district in which the teacher was employed stating the teaching left in good standing and whether the teacher was the subject of any allegation of inappropriate behavior with a student.

Any person who has been employed as a substitute teacher by a school for a minimum of five (5) years preceding an application to be employed as a full-time teacher may not be required to have a national criminal history record completed if the teacher can produce a copy of a national criminal history record check completed within the preceding five (5) years and an affidavit from the school district in which the teacher was employed as a substitute stating the teacher left in good standing, and whether the teacher was the subject of any allegation of inappropriate behavior with a student. The affidavit shall attest as to whether the teacher was the subject of any allegation of inappropriate behavior with a student and whether there was a pending or ongoing investigation of inappropriate behavior between the teacher and a student. If an allegation of inappropriate behavior was investigated by an employing school district, the affidavit shall state whether the allegation was substantiated, unsubstantiated or closed with no finding of misconduct. The affidavit shall include contact information for the prior employing school district, which the prospective employing school district shall contact to determine the validity of the submitted affidavit.

Any person employed as a full-time teacher by a school district in Oklahoma for ten (10) or more consecutive years immediately preceding an application for employment as a substitute teacher in the same school district is not required to have a national criminal history record check for as long as that person remains employed for consecutive years by that school. If the substitute teacher wishes to work in another Oklahoma school district, a national criminal history background check will be required.

If the applicant for employment meets all other criteria for employment in this school district, the applicant may be employed on a "temporary" basis for a maximum of sixty (60) days pending receipt of the national criminal history felony record check results. The temporary employment of the prospective employees shall terminate after sixty (60) days unless the school district receives the results of the national criminal history records check. The sixty (60) day temporary employment period shall begin on the first day the prospective employee reports for duty at the employing school district. If the applicant is offered permanent employment following the review of the records search, the search fee will not be reimbursed.

Reference: 70 O.S. Section 5-142.

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Bullying

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. The school district is not required to provide educational services in the regular school setting to any student who has been removed from a public school or private school in Oklahoma or another state by administrative or judicial process for an act of using electronic communication with the intent to terrify, intimidate or harass, or threaten to inflict injury or physical harm to faculty or students.

As used in the School Bullying Prevention Act, bullying means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. *Isolated action does not meet the state's definition of bullying. However, the administration will investigate isolated incidents or actions and apply appropriate discipline under the student discipline code. This policy addresses bullying which is specifically prohibited.*

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-School suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior.
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administrated by the Office of Juvenile Affairs.
13. Suspension.
14. Performing Campus-site services for the school district.
15. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievement, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

All school employees at each school site shall be required to complete professional development training in school bullying prevention, identification, response and reporting that meets the requirements of Oklahoma law and shall include recommendations from each school site's Safe Schools Committee.

Students will receive annual training regarding identifying, preventing, addressing, and reporting incidents of bullying via educational programs. These programs may include, but are not limited to, classroom discussions, assemblies, multimedia and presentations. The purpose of the educational programs are to assist students in the identification of bullying behaviors, reporting procedures and the consequences for violation of school policy.

The district will implement a research-based educational program as designed and developed by the Oklahoma State Department of Education for students and parents to prevent, identify, respond to and report bullying.

A copy of this policy will be furnished to each student and teacher in this school district.

Reference: 21 O.S. Section 850.0 & 70 O.S. Section 24-100.2

Prohibiting Harassment, Intimidation & Bullying Regulation

Ardmore City Schools student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Statement of Board Purpose in Adopting Policy

The Board of Education recognizes that bullying of students causes serious educational and personal problems, both for the student-victim and the initiator of the bullying. The board observes that this conduct:

1. Has been shown by national and state studies to have a substantial adverse effect upon school district operations, the safety of students and faculty, and the educational system at large.
2. Substantially disrupts school operations by interfering with the district's mission to instruct students in an atmosphere free from fear, is disruptive of school efforts to encourage students to remain in school until graduation, and is just as disruptive of the district's efforts to prepare students for productive lives in the community as they become adults.
3. Substantially disrupts healthy student behavior and thereby academic achievement. Research indicates that healthy student behavior results in increased student academic achievement. Improvement in student behavior through the prevention or minimization of intimidation, harassment, and bullying towards student-victims simultaneously supports the district's primary and substantial interest in operating schools that foster and promote academic achievement.
4. Substantially interfered with school compliance with federal law that seeks to maximize the mainstreaming of students with disabilities and hinders compliance with Individual Educational Programs containing objectives to increase the socialization of students with disabilities. Targets of bullying are often students with known physical or mental disabilities who, as a result, are perceived by bullies as easy targets for bullying actions.
5. Substantially interferes with the district's mission to advance the social skills and social and emotional well-being of students. Targets of intimidation, harassment, and bullying are often "passive-target" students who already are lacking in social skills because they tend to be extremely sensitive, shy, display insecurity, anxiety and/or distress; may have experienced a traumatic event; may try to use gifts, toys, money, or class assignments or performance bribes to protect themselves from intimidation, harassment, or bullying; are often small for their age and feel vulnerable to bullying acts; and/or may resort to carrying weapons to school for self-protection. Passive-target victims who have been harassed and demeaned by the behavior of bullies often respond by striving to obtain power over others by becoming bullies themselves, and are specifically prone to develop into students who eventually inflict serious physical harm on other students, or, in an effort to gain power over their life or situation, commit suicide.
6. Substantially disrupts school operations by increasing violent acts committed against fellow students. Violence, in this context, is frequently accompanied by criminal acts.
7. Substantially disrupts school operations by interfering with the reasonable expectations of other students that they can feel secure at school and not be subjected to frightening acts or be the victim of mistreatment resulting from bullying behavior.

Bullying often involves expressive gestures, speech, physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student-victim's or bystander's ability to concentrate,

retain instruction, and study or to operate free from the effects of bullying. This results in a reluctance or resistance to attend school.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. Section 24-100.3(c) of the School Safety and Bullying Prevention Act defines the terms “bullying” as including but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communications, directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school’s educational mission or the education of any student that a reasonable person should recognize will:

- A. *Harm another student;*
- B. *Damage another student’s property;*
- C. *Place another student in reasonable fear of harm to the student’s person or damage to the student’s property; or*
- D. *Insult or demean any student or group of students in such a way as to disrupt or interfere with the school’s educational mission or education of any student.*

2. The “Reasonable Person” Standard

In determining what a “reasonable person” should recognize as an act placing a student in “reasonable” fear of harm, staff will determine “reasonableness” not only from the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying, for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

- A. Physical Bullying includes harm or threatened harm to another’s body or property, including, but not limited to, what it would reasonable be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.
- B. Emotional Bullying includes the intentional infliction of harm to another’s self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

- C. Social Bullying includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers, or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.
- D. Sexual Bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim, directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body, participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment-also prohibited by Ardmore City Schools.
- E. Oklahoma Statute Title 70 § 24-100.3 – further defines harassment, intimidation and bullying by electronic communication, whether or not the communication originated at school.

Procedures Applicable to Understanding of and Prevention of Harassment, Intimidation, and Bullying of Students

1. Student and Staff Education and Training

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will be provided a summary of the policy and notice that a copy of the entire policy is available on request. Ardmore City Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct.

Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

2. Ardmore City Schools' Safe School Committee

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues that interfere with and adversely affect the maintenance of safe schools.

With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts.

REPORTING

Individuals who may report incidents of bullying:

Incidents of bullying at each school site in this district may be reported by any student, parent, school employee, or member of the public.

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appears to constitute harassing, intimidating, or bullying. Employees, whether certified or noncertified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Failure by school employees to report incidents of bullying in accordance with requirements of this policy may result in disciplinary action.

Parental Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. *Report bullying when it occurs;*
2. *Take advantage of opportunities to talk to their children about bullying;*
3. *Inform the school immediately if they think their child is being bullied or is bullying other students;*
4. *Watch for symptoms that their child may be a victim of bullying and report those symptoms; and*
5. *Cooperate fully with school personnel in identifying and resolving incidents.*

Privacy and Confidentiality:

Reports of bullying shall be kept confidential to the extent necessary to ensure compliance with the provisions of the Family Education and Privacy Rights Act (FERPA) and to protect students who report incidents of bullying from retaliation.

Discipline of Students

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district's website at ardmoreschools.org and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

Review of Policy

The safe schools committee at each site will annually review this policy and provide recommendations to the building principal. The building principal will provide those recommendations to the superintendent. The superintendent shall make a formal recommendation to the board of education to modify the policy at a lawfully convened meeting under an appropriately worded agenda item. After the policy is modified, the policy shall be disseminated to all parents, students, staff and the community.

**Prohibiting Harassment, Intimidation & Bullying
(Investigation Procedures)**

The following procedures will be used by any person for the filing, processing, and resolution of a reported incident of harassment, intimidation, bullying, or threatening behavior. The procedures are to be followed by the administration of the school district in an effort to determine the severity of the incident and the potential to result in future violence.

Definitions

- "Bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student.
- "Electronic communication" means the communication of any written, verbal, pictorial information or video content by means of an electronic device, including, but not limited to, a telephone, a mobile or cellular telephone or other wireless communication device, or a computer.
- "Threatening behavior" means any pattern of behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.

Procedures

The procedure for investigating reported incidents of harassment, intimidation and bullying or threatening behavior, is as follows:

1. The matter should immediately be reported to the building principal **who will serve as the site district bullying incident coordinator.** The Harassment/Bullying form (FD-F.3) should be completed for each reported incident by the person reporting the incident or the person having knowledge of the bullying. If the bullying involved an electronic communication, a printed copy of the communication as well as any identifying information such as email address or web address shall be provided to the building principal. *As much detailed information as possible should be provided to the building principal in written form to allow for a thorough investigation of the matter.*
2. Upon receipt of a written report or form, the building principal shall contact the superintendent and begin an investigation to determine the severity of the incident and the potential for future violence.
3. If, during the course of the investigation, it appears that a crime may have been committed the building principal and/or superintendent shall notify local law enforcement and request that the alleged victim also contact law enforcement to report the matter for potential criminal investigation.
4. If it is determined that the school district's discipline code has been violated, the building principal shall follow district policies regarding the discipline of the student. The building principal shall make a determination as to whether the conduct is actually occurring.
5. Upon completion of the investigation, the principal or superintendent may recommend that available community mental health care, substance abuse, or other counseling options be provided to the student, if appropriate. This may include information about the types of support services available to the student bully, victim and any other students affected by the prohibited behavior. If such a recommendation is made, the administration shall request disclosure of any information that indicates an explicit threat to the safety of students or school personnel provided the disclosure of information does not violate the provisions or requirements of the Family Educational Rights and Privacy Act of 1974, the Health Insurance Portability and Accountability Act of 1996, Section 2503 of Title 12 of the Oklahoma Statutes, Section 1376 of Title 59 of Oklahoma Statutes, or any other state or federal laws relating to the disclosure of confidential information.

6. Upon completion of an investigation, timely notification shall be provided to the parents or guardians of a victim of documented and verified bullying. This information should be provided within 5 school days of the conclusion of the investigation.
7. Upon completion of an investigation, timely notification shall be provided to the perpetrator of the documented and verified bullying. This information should be provided within 5 school days of the conclusion of the investigation.

Reports may be made anonymously. However, no formal disciplinary action shall be taken solely on the basis of an anonymous report. Reports shall be made immediately to the building principal by any school employee that has reliable information that would lead a reasonable person to suspect that a person is a target of bullying,

The Superintendent shall be responsible for enforcing this policy. The building principal should notify the superintendent within twenty-four (24) hours of any report of bullying. Upon completion of an investigation, the building principal should notify the superintendent of the findings of the investigation. Documentation should also be provided to the superintendent to establish that timely notification was provided to the parents of the victim and the parents of the perpetrator.

Students who report bullying or other inappropriate behavior in good faith, or who participate as witnesses in an investigation, are protected from retaliation. Retaliation of any kind—including threats, intimidation, exclusion, harassment, cyberbullying, spreading rumors, or any other adverse treatment intended to discourage or punish a student for reporting a concern—is strictly prohibited. Any student found to have engaged in retaliatory behavior will be subject to appropriate disciplinary action in accordance with school policy. Students who believe they have experienced retaliation should report it immediately to a teacher, school counselor, administrator, or other trusted school employee so that the matter can be promptly investigated and addressed. If an employee of the district is found to have engaged in retaliatory action against a student who has reported bullying, appropriate disciplinary action will be taken which could include termination of employment.

Any person who knowingly makes a false report shall receive disciplinary consequences and any accusations found to be false will be removed from the falsely accused student's records.



ONE TEAM. ONE MISSION.

Ardmore City Schools
Office of the Superintendent

TO: Oklahoma State Department of Education
Office of Federal Programs

FROM: Andy Davis, Interim Superintendent

DATE: July 21, 2026

SUBJECT: Local Education Agency (LEA) Authorized Representative

Dear Executive Director:

This letter serves to inform the Oklahoma State Department of Education (OSDE) that the following personnel (other than the Superintendent) are the authorized representatives to legally sign on behalf of the LEA all current fiscal year expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the federal award(s). [2 CFR 200.415(a)]

Name	Title
Perry Zeiset	Director of Finance
Amberly Sampson	Business Manager

This authorization will remain in effect until the end of the fiscal year, or at which time during the fiscal year OSDE will be notified in writing of any change. I am aware that LEAs are required to submit a new form each fiscal year in the Grants Management System.

I further certify that the authorized personnel listed above are employees of Ardmore City Schools.

Superintendent Signature

Date

Andy Davis
Printed Name

580-226-7650
Contact Number

Business Department

Ardmore City Schools



Perry Zeiset, Director of Finance

Memo

Subject: Allocation of Arvest Purchase Card 1% Rewards

We respectfully request Board approval to allocate the monthly 1% rewards earned through the Arvest Purchase Card program to the **Activity Fund – Public Relations Account** to help support the District's annual Staff Appreciation Program.

The Arvest Purchase Cards are currently used for eligible Non-Federal purchases within the **General Fund, Building Fund, and Activity Fund**. As a result of these purchases, the District earns a 1% monthly rewards.

Since the program began, the District has received **\$593.81** in rewards. Based on current purchasing activity, we anticipate average monthly rewards of approximately **\$300**, which would generate an estimated **\$3,600 annually**.

Directing these rewards to the Activity Fund – Public Relations Account would provide a dedicated funding source to help offset the costs associated with recognizing and appreciating our staff each year.

We respectfully request the Board's approval of this allocation.

A handwritten signature in black ink, appearing to read "Perry Zeiset", written in a cursive style.

Perry Zeiset