



BOARD OF DIRECTORS
Regular Business Meeting - 5:30 PM
September 16, 2025
364 S Park St
Walla Walla, WA 99362

Watch Live: <https://wwps-org.zoom.us/j/97316362735>

Listen: Dial 1-253-215-8782 and enter the Webinar ID: 973 1636 2735

Individuals with disabilities and those individuals who may have difficulty attending a board meeting due to issues such as mobility limitations may contact the superintendent's office at 509-526-6715 no later than three days before a regular meeting and as soon as possible in advance of a special meeting so the district can arrange for them to participate.

Spanish Agenda / Agenda Española: <https://www.wwps.org/district/information/school-board/board-meeting-schedule>

I. CALL TO ORDER: (5:30 p.m.) *Derek Sarley*

II. FLAG SALUTE: *Ari Kim-Leavitt*

III. ROLL CALL:

- Derek Sarley, President
- Ruth Ladderud, Vice President
- Alayna Brinton
- Kathy Mulkerin
- Terri Trick
- Ari Kim-Leavitt, Student Representative
- Abril Salazar, Student Representative

IV. APPROVAL OF AGENDA: *Derek Sarley*

V. CONSENT AGENDA: *Derek Sarley*

- | | |
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| 1. Personnel Report | 3 |
| 2. Extracurricular Athletic Contracts | 4 |
| 3. Non-Athletic Extra & Co-Curricular Contracts | 5 |
| 4. September 2 & 16 Accounts Payable and August Payroll | 12 |
| 5. Policy 150 - Transition Plan from Early Head Start | 13 |
| 6. Excused Absence for Directors Ruth Ladderud and Alayna Brinton, September 16, 2025 | |
| 7. Regular Business Meeting Minutes of August 19, 2025 | 23 |
| 8. Regular Study/Special Meeting Minutes of September 2, 2025 | 26 |

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS: (5:35 p.m.) *Derek Sarley*

- | | |
|--|----|
| 1. National FFA Conference Update: <i>Jessica Johnson & Students</i> | 28 |
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VII. ASSOCIATED STUDENT BODY STUDENT REPRESENTATIVE REPORT: *Bruno Richardson*

VIII. CITIZENS' COMMENTS: (5:45 p.m.) *Derek Sarley* **37**

IX. REPORTS: (5:55 p.m.) *Derek Sarley*

1. Board of Directors Report: *Derek Sarley*
2. Superintendent's Report: *Dr. Ben Gauyan*

a. Monthly Enrollment Report	38
3. Monthly Financial Dashboard Report: <i>Janette Jeffris</i>	40
4. School Report - Garrison Middle School: <i>Kim Doepker</i>	43
5. Washington State School Directors Association Legislative Issues Discussion: <i>Derek Sarley</i>	
X. ACTION: (6:55 p.m.) <i>Derek Sarley</i>	
XI. ADJOURNMENT: (7:00 p.m.) <i>Derek Sarley</i>	



PERSONNEL REPORT

September 16, 2025 – Board Meeting

Date: September 11, 2025

EMPLOYMENT

Certificated: Taryn Cummings, Temporary Fifth Grade Teacher (2025-26), Berney Elementary School
Kevin Gwinn, Social Studies/PE Teacher, Pioneer Middle School
Serena Vicari, Kindergarten Teacher, Green Park Elementary School

Classified: Stephen Burt, Para-Educator, Berney Elementary School
Luis Calel, Custodian, Garrison Middle School
Alejandra Davis, Bilingual Head Start Family Advocate, WWCCF
Frances De La Rosa, Kitchen Assistant, Green Park Elementary School
Annalee Meyer, Head Start Assistant Teacher, WWCCF
Bailey Munck, Head Start Family Advocate, WWCCF
Jose Nuñez, Substitute Coordinator, Human Resources
Sonia Salinas, Kitchen Assistant, Walla Walla High School
Brady Seeliger, Kitchen Assistant, Walla Walla High School
Lesklee "Claudia" Zamora, Kitchen Assistant, Green Park Elementary School

RESIGNATION/RETIREMENT/SEPARATION OF EMPLOYMENT

Classified: Be'Lanna Noel-Hemming, Bus Assistant, SE Washington Transportation Co-Op, 1 year
Monica Romero, Para-Educator, Green Park Elementary School, 1 month

EXTRA-CURRICULAR ATHLETIC CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Jeff Bartlow	Pioneer Middle School	Athletic Supervisor
Kelsey Dill	Walla Walla High School	Athletic Trainer Events
Lenna Henry	Walla Walla High School	Athletic Events Coordinator Fall
Chad Hulett	Garrison Middle School	Athletic Supervisor
Sarah Moore	Walla Walla High School	Concessions Assistant Manager
Shannon White	Walla Walla High School	Concessions Manager
Vangie Young	Walla Walla High School	Game Supervision Fall

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Jamie Adolfae	GP	Guiding Coalition Team
Seth Ahrens	PI	Guiding Coalition Team
Shannon Ahrens	W	Department Head Science
Debora Ambler	GP	Guiding Coalition Team
Jonathan Arthur	PI	FIRST Robotics Advisor
Jonathan Arthur	PI	TSA Advisor
John Avery	PI	Guiding Coalition Team
Heather Babbitt	PP	Guiding Coalition Team
Rachelle Baerlocher	PI	Social Emotional Learning Team
Tammy Baker	BE	Guiding Coalition Team
Wendy Baldwin	PP	Guiding Coalition Team
Laura Berg	SH	Guiding Coalition Team
Michael Bertram	GA	TSA Advisor
Amanda Bess	PI	Social Emotional Learning Team
Amanda Bess	PI	Sources of Strength Advisor
Makenzie Bishop	BE	Social Emotional Learning Team
Kristopher Bland	LI	Technology Coordinator II
Kristopher Bland	LI	Guiding Coalition Team
Rebecah Boeckman	GP	Guiding Coalition Team
Angela Bona	BE	Guiding Coalition Team
Ryan Boyle	W	Drama Assistant Director - 1st Semester
Rebecca Brown	SEA	CTSO Advisor (HOSA)
Reginald Byrd	GA	Social Emotional Learning Team
Helen Cantero	SH	Guiding Coalition Team
Terry Carlsen	W	Knowledge Bowl Supervisor
Terry Carlsen	W	Department Head Science
Terry Carlsen	W	Technology Coordinator I
Russell Carroll	ED	Social Emotional Learning Team

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Brian Casey	GA	Social Emotional Learning Team
Kimberly Cassetto	W	Technology Coordinator II
Ashley Cesena	AD	SEW Fair Coordinator
Elizabeth Clearman	GA	Drama Director
Amy Collins	GP	Social Emotional Learning Team
V. Caleb Condie	GA	Middle School Vocal
V. Caleb Condie	GA	Guiding Coalition Team
V. Caleb Condie	GA	Middle School Orchestra
V. Caleb Condie	GA	Elementary Orchestra
Allyssa Contreras	GP	Social Emotional Learning Team
Itsel Corona Madrigal	ED	Social Emotional Learning Team
Jennifer Crane	W	CTSO Advisor (FFA)
Stefanie Crumpacker	SH	Elementary Vocal
Katharine Curles	SH	Technology Coordinator I
Katharine Curles	SH	Social Emotional Learning Team
Laura Curtis	W	High School Accompanist
Lisa Davis	BE	Technology Coordinator II
Kerry Delfino	W	Annual (Yearbook)
Ana Diaz Madrigal	BE	Guiding Coalition Team
Jami Eggart	GA	National Jr. Honor Society
Kyle Eggers	W	Social Emotional Learning Team
Elisabeth Entrena	ED	Guiding Coalition Team
Crystal Evans	W	Department Head Physical Ed
Nathan Ferraro	GA	Guiding Coalition Team
Conor Fish	GA	Technology Coordinator II
Brylie Fitzgerald	GP	Elementary Vocal
Marcia Frandsen	GP	Guiding Coalition Team
Grace Fritzke	W	E-Sports

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Dakotah Fryatt	PI	Social Emotional Learning Team
Araceli Garcia	GP	Guiding Coalition Team
Roger Garcia	GA	Middle School Band
Roger Garcia	GA	Jazz Band
Stephanie Garcia	W	Department Head World Languages
Angela Gardea	W	National Honor Society
Rachel Geiter	PI	Guiding Coalition Team
Becky Jo Gifford	W	Social Emotional Learning Team
Becky Jo Gifford	W	National Honor Society
Kirsten Gilbert	W	CTSO Advisor (FFA)
Lori Gillin	SH	Guiding Coalition Team
Stephanie Gomsrud	LI	Annual (Yearbook)
Stephanie Gomsrud	LI	Guiding Coalition Team
Carrie Gonzales	BE	Social Emotional Learning Team
Erik Gordon	LI	Social Emotional Learning Team
Ashley Goss	SH	Social Emotional Learning Team
Ky Hafen	W	Auditorium Coordinator
Shannon Hand	BE	Guiding Coalition Team
Sadie Hartelius	BE	Social Emotional Learning Team
Neida Hedine	GP	Social Emotional Learning Team
Jennifer Hein	W	AVID Advisor
Amy Heinzman	PP	Guiding Coalition Team
Yaneth Hernandez	GA	Annual (Yearbook)
Yaneth Hernandez	GA	Sources of Strength Advisor
Kristin Hessler	W	Drama Director - 1st Semester
Jimmy Hill	W	Department Head Math
Siomara Hobbs	ED	Guiding Coalition Team
Jeremy Hubbard	SH	Guiding Coalition Team

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Kelley Hubbard	BE	Guiding Coalition Team
Connor Hubin	W	CTSO Advisor (SkillsUSA)
Staci Humphreys	PP	Guiding Coalition Team
Genie Huntemann	W	Social Emotional Learning Team
Denise Hurst	PP	Elementary Vocal
Shayna Hutchens	W	Sources of Strength Advisor
Shayna Hutchens	W	Social Emotional Learning Team
Denyse Hutchinson	SH	Guiding Coalition Team
Nicole Hyatt	SH	Social Emotional Learning Team
Nicole Hyatt	SH	Guiding Coalition Team
Jeffrey Irland	PP	Technology Coordinator I
Liza Jacobson	PP	Social Emotional Learning Team
Ilana James	BE	Guiding Coalition Team
Denise Jausoro	PP	Guiding Coalition Team
Rebekah Jillson	PI	Middle School Vocal
Rebekah Jillson	PI	Middle School Band
Rebekah Jillson	PI	Jazz Band
Jessica Johnson	W	CTSO Advisor (FFA)
Jessica Johnson	W	Department Head CTE
Melissa Johnson	GP	Guiding Coalition Team
Kimberly Kearbey	BE	Guiding Coalition Team
Jamie Kemano	W	Department Head English
Suzette Kennedy	PP	Guiding Coalition Team
Dominique Kiefel	PI	Guiding Coalition Team
Christy Kuhlman	GA	Guiding Coalition Team
Chelsea Kuwahara	W	Drama Producer - 1st Semester
Stephanie Kytola	PI	National Honor Society
Stephanie Kytola	PI	Social Emotional Learning Team

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Kuyler Lang	PI	Annual (Yearbook)
Kuyler Lang	PI	Social Emotional Learning Team
Julie Laufenburg	W	Department Head Fine Arts
Victoria Lidzbarski	LI	Social Emotional Learning Team
Michael Locati	W	CTSO Advisor (WCTSMA)
Richele Locati	SH	Guiding Coalition Team
Chantell Lopez	ED	Elementary Vocal
Jazmin Lopez	ED	Guiding Coalition Team
Greg Lupfer	W	Newspaper
James Lux	GP	Safety Patrol
Bernard Ma	W	CTSO Advisor (FBLA)
Matthew Manley	PI	Sources of Strength Advisor
Matthew Manley	PI	Guiding Coalition Team
Anthony Marrero	W	JROTC (bi-annual 09/01/25 - 02/27/26)
Giessell Martinez	GP	Technology Coordinator I
Janelle Martinez	GA	Annual (Yearbook)
Yara Martinez	SH	Social Emotional Learning Team
Eric Matson	SEA	CTSO Advisor (SkillsUSA)
Mikayla McFetridge	PP	Social Emotional Learning Team
Patrick McFetridge	ED	Social Emotional Learning Team
Brandi McIntire	W	Department Head Special Ed
Brandi McIntire	W	Sources of Strength Advisor
Mark Mebes	W	JROTC (Bi-annual 09/01/25 - 02/27/26)
Lacey Mendoza	SH	Guiding Coalition Team
Keith Michels	W	Department Head Social Studies
Katie Mirkovich	GP	Guiding Coalition Team
Sarah Moore	W	CTSO Advisor (FCCLA)
Joyce Moreno	ED	Guiding Coalition Team

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Nicole Mueller	GA	Sources of Strength Advisor
Marybeth Norby	BE	Elementary Vocal
Jeanette Nuno	GP	Guiding Coalition Team
Nathan Paine	LI	E-Sports
Margaret Payne	W	CTSO Advisor (FFA)
Keven Peck	W	CTSO Advisor (SkillsUSA)
Greg Pegel	PP	Social Emotional Learning Team
Gregory Pegel	PP	Safety Patrol
Stephanie Penrose	GA	TSA Advisor
Steve Pitzer	GA	Social Emotional Learning Team
James Polson	SEA	CTSO Advisor (SkillsUSA)
Tobi Powell	GA	E-Sports
Vanessa Prull	PP	Guiding Coalition Team
Amy Reed	SEA	CTSO Advisor (FCCLA)
Sean Reid	GA	Guiding Coalition Team
Shawn Reser	BE	Guiding Coalition Team
Shelly Robertson	LI	Social Emotional Learning Team
Shelly Robertson	LI	Sources of Strength Advisor
Iris Salazar	GP	Guiding Coalition Team
Theresa Salemmme	PI	Guiding Coalition Team
Andrew Sayers	SEA	CTSO Advisor (SkillsUSA)
Jason Schafer	ED	Guiding Coalition Team
Jami Schultheis	GA	Social Emotional Learning Team
Marquilyn Shields	W	Social Emotional Learning Team
Russell Skorina	W	Debate Advisor
Todd Smith	SEA	CTSO Advisor (SkillsUSA)
Cecilia Solis	ED	Guiding Coalition Team
Veronica Solis Martinez	ED	Social Emotional Learning Team

NON-ATHLETIC EXTRA/CO-CURRICULAR CONTRACTS 2025-2026

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Kimberlee Spanish-Endres	GA	Guiding Coalition Team
Hayley Stout	W	CTSO Advisor (WCTSMA)
Sara Strickland	PI	Technology Coordinator II
Martin Telstad	ED	Technology Coordinator II
Jean Tobin	GP	Social Emotional Learning Team
Erika Torres	CCF	Technology Coordinator I
Andrea Valencia	ED	Guiding Coalition Team
Kate Van Cleve	PI	Drama Director
Benjamin VanDonge	SH	Safety Patrol Advisor
Benjamin VanDonge	SH	Guiding Coalition Team
Yvonne Vinyard	BE	Social Emotional Learning Team
Sydney Wallingford	GA	Drama Assistant Director
Erica Wauchek	LI	Guiding Coalition Team
Hannah Webber	PP	Social Emotional Learning Team
Shari Widmer	W	Department Head Counselor
Julie Wiley	PP	Social Emotional Learning Team
Nilda Williams	ED	Social Emotional Learning Team
Quin Wise	W	Social Emotional Learning Team
Julia Woods	W	High School Orchestra
Julia Woods	PI	Middle School Orchestra
Julia Woods	PI	Elementary Orchestra
Agnieszka Wooters	GA	Guiding Coalition Team

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 16th, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
9/2/2025	250000	Through	250115	\$ 581,389.70
9/16/2025	250116	Through	250265	\$ 965,465.53
9/2/2025	252600001	Wire Transfer	252600007	\$ 2,789.74
9/16/2025	252600009	Wire Transfer	252600033	\$ 2,341.07

		Capital Projects		
9/2/2025	250000	Through	250004	\$ 455,881.10
9/16/2025	250005	Through	250010	\$ 347,918.79
		Wire Transfer		
		Wire Transfer		

		ASB		
9/2/2025	250000	Through	250005	\$ 13,034.65
9/16/2025	250006	Through	250013	\$ 15,226.52
9/2/2025	252600008	Wire Transfer	252600008	\$ 108.85
9/16/2025	252600034	Wire Transfer	252600034	\$ 558.75

		Transportation Vehicle		
9/2/2025	250000	Through	250000	\$ 1,211,081.16
		Through		
		Wire Transfer		
		Wire Transfer		

		Payroll		
8/31/2025	244004	Through	244039	\$ 2,384,520.27
8/31/2025	1400001	Wire Transfer	1400919	\$ 3,357,115.42
8/31/2025	NA	Payroll Taxes	NA	\$ 1,160,884.20

TOTAL:	\$ 10,498,315.75
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SCHOOL BOARD PRESIDENT:

SECRETARY OF THE BOARD:

Derek Sarley

Dr. Ben Gauyan, Superintendent

Transition Plan from Early Head Start

Norma No. 150 | Policy No. 150

Performance Standards:

[1302.12 Determining, verifying, and documenting eligibility](#)

[1302.53 Community partnerships and coordination with other early childhood and education programs](#)

[1302.70 Transitions from Early Head Start](#)

Policy Statement

The Walla Walla Public Schools Head Start program and Children’s Home Society of Washington dba Akin Early Head Start are committed to ensuring seamless transitions for children and families when children age out of Early Head Start and become eligible for Head Start. Transitions will be conducted in compliance with the Head Start Program Performance Standards (45 CFR §1302.70), with a focus on continuity of care, family engagement, and individualized planning. This framework ensures that valuable Early Head Start slots for infants and toddlers cycle continuously throughout the year to meet the ongoing community need for high-quality care and education for children ages birth to three, with Head Start playing a critical role in providing both the capacity and program quality necessary to make this continuity cycle possible through the immediate enrollment of EHS three-year-olds. Based on eligibility criteria and program availability, students and families may transition upon or after their third birthday between Akin’s Early Head Start program and Walla Walla Public Schools’ Head Start program.

Purpose

The purpose of this policy is to establish a clear framework of roles, responsibilities, and procedures between Akin Early Head Start and Walla Walla Public Schools Head Start. The goal is to provide children turning three with uninterrupted access to high-quality early learning and family support services while maintaining compliance with federal and state requirements.

Scope

This policy applies to:

- Akin Early Head Start staff
- Walla Walla Public Schools Head Start staff
- Families of children enrolled in Early Head Start who are approaching their third birthday



Procedures

Responsibilities of Akin (Early Head Start)

1. Identify children approaching their third birthday and notify families of transition options.
2. Hold pre-planning meetings with families **at least six months prior** to the child's third birthday.
3. Meet quarterly with Walla Walla Public Schools to review transition needs and capacity.
4. Schedule family transition meetings with WWPS **three months prior** to the child's third birthday.
5. Support families in visits, observations, and activities to prepare for Head Start.
6. Provide families with information about Head Start program opportunities.
7. Assist families with the eligibility process, including documentation and Family Partnership Agreements.
8. Share child and family developmental information to guide individualized transition planning.
9. Document all transition meetings and activities.

Responsibilities of Walla Walla Public Schools (Head Start)

1. Participate in quarterly planning meetings with Akin.
2. Verify eligibility and place children on the Head Start waiting list **three months prior** to the child's birthday.
3. Facilitate classroom observations for children and families.
4. Provide clear communication about program expectations, opportunities, and supports.
5. Lead the eligibility and enrollment process to ensure seamless transitions.
6. Complete enrollment paperwork **one month prior** to the child's transition.
7. Provide individualized transition activities (orientation, Slow Start, classroom visits, home visits, etc.).
8. Incorporate EHS information into transition planning.
9. Ensure high program quality to support developmental progress.
10. Document all eligibility, enrollment, and transition activities.



Joint Responsibilities

1. Collaborate to design individualized transition plans.
2. Communicate consistently regarding program capacity and family needs.
3. Engage families as active partners in transition planning.
4. Protect confidentiality of child and family records in compliance with state and federal laws.
5. Follow Head Start Performance Standards and all applicable regulations.
6. Document and share transition activities for accountability and continuous improvement.

Agreement

Annually, Walla Walla Public Schools and Akin will sign a memorandum of understanding detailing this policy and procedure in partnership.

Reference Documents: *Akin and WWPS MOU*



Transition from Early Head Start to Head Start

Checklist for Staff and Families

- **6 months before child's 3rd birthday**
 - Early Head Start (EHS) staff identify eligible children.
 - EHS schedules a **family pre-planning meeting** to discuss options.
- **Quarterly**
 - EHS and Walla Walla Public Schools (WWPS) Head Start staff hold **transition planning meetings** to review upcoming children and program capacity.
- **3 months before child's 3rd birthday**
 - Head Start verifies **eligibility and income criteria**.
 - Joint transition meeting held with family to review next steps.
- **Before enrollment**
 - Families participate in **observations, classroom visits, or bus rides**.
 - Head Start provides clear program information and expectations.
- **1 month before child's 3rd birthday**
 - Head Start completes **enrollment paperwork** with family.
- **During transition period**
 - Child and family participate in individualized activities (e.g., orientation, Slow Start, classroom visits, home visits, or conferences).
 - EHS and Head Start staff ensure **information is shared** to support the child's smooth transition.
- **Upon or after the 3rd birthday**
 - Child **seamlessly transitions from** Early Head Start into Head Start.





**MEMORANDUM OF UNDERSTANDING
Between Akin and
Walla Walla Public Schools**

This Memorandum of Understanding (“MOU”) is an agreement between Children’s Home Society of Washington dba Akin a Washington non-profit corporation, and Walla Walla Public Schools (Contractor).

Purpose:

The purpose of this MOU is to establish an agreement between the above-mentioned parties to work together in good faith to follow the bridging framework detailed below when children are transitioning from Akin’s Early Head Start program to the Walla Walla Public Schools Head Start program. It represents a description of the roles and responsibilities of each party. By clearly defining and understanding the expectations of each party, the parties have greater potential to ensure a successful experience.

The Early Head Start (EHS) program operated by Akin in Walla Walla provides comprehensive early learning and family support services for children from birth to age three. The program promotes healthy development, school readiness, and family well-being through inclusive care, individualized learning, and community collaboration.

The Head Start program operated by Walla Walla Public Schools at the Center for Children and Families provides comprehensive early learning and family support services for children ages three to five. The program fosters school readiness, healthy development, and family engagement through high-quality instruction, inclusive practices, and strong community partnerships.

This Memorandum of Understanding serves as the mutual agreement for three-year-old Early Head Start children to transition immediately and seamlessly upon or after their third birthday, based on eligibility criteria and program availability, between Akin’s Early Head Start program and Walla Walla Public Schools’ Head Start program, ensuring continuity of care and access to high-quality early learning experiences. This framework ensures that valuable Early Head Start slots for infants and toddlers cycle continuously throughout the year to meet the ongoing community need for high-quality care and education for children ages birth to three, with Head Start playing a critical role in providing both the capacity and program quality necessary to make this continuity cycle possible through the immediate enrollment of EHS three-year-olds.

Term:

This MOU shall be effective on 9/17/2025 and shall continue until 8/31/2026. It may be extended by mutual written agreement of the parties.

Responsibilities of Akin (Early Head Start):

1. Identify children enrolled in Early Head Start who are approaching their third birthday and may be eligible to transition into Head Start.
2. Schedule and conduct pre-planning meetings with families at least six months prior to the child's third birthday to discuss transition options and explore appropriate placements.
3. Meet quarterly with Walla Walla Public Schools to review upcoming transitions, share relevant information, and coordinate planning.
4. Coordinate with Walla Walla Public Schools to schedule transition meetings with families three months prior to the child's third birthday.
5. Support parents in participating in classroom observations, visits, and other transition activities to prepare for Head Start enrollment.
6. Share information about Head Start opportunities with families and provide guidance on the transition process.
7. Collaborate with Walla Walla Public Schools in supporting families through the eligibility determination process, including gathering documentation and reviewing Transition Goal Action Plan.
8. Provide input and relevant child and family information to inform individualized transition plans, ensuring alignment with family goals and child development needs.
9. Document all transition planning meetings and activities to ensure continuity of services and compliance with Head Start standards.

Responsibilities of Walla Walla Public Schools (Head Start):

1. Participate in quarterly transition planning meetings with Akin to review children approaching eligibility and coordinate program capacity.
2. Verify family income and eligibility criteria three months prior to the child's third birthday and place eligible children on the Head Start waiting list.
3. Schedule and facilitate classroom observations for parents/children prior to enrollment.
4. Provide families with clear information about Head Start program opportunities, expectations, and available supports.
5. Lead the eligibility determination process in coordination with Akin to ensure children who are income-eligible and meet criteria can enroll seamlessly upon or after their third birthday.
6. Complete enrollment paperwork with families in the month prior to the child's transition.
7. Offer individualized transition activities, which may include family orientations, "Slow Start" participation, classroom visits, bus rides, home visits, or conferences.
8. Incorporate information provided by Akin into individualized transition plans to ensure alignment of services and supports.
9. Maintain high program quality standards that ensure children transitioning from Early Head Start have access to supportive, inclusive, and developmentally appropriate learning environments.
10. Document all transition planning activities, eligibility verifications, and family interactions in program records.

Joint Responsibilities:

1. Collaborate to design and implement seamless transition plans that prioritize the needs of children and families.
2. Maintain open, timely, and consistent communication to coordinate transition activities and program capacity.
3. Engage families as active partners throughout the transition process, ensuring their voices guide planning and decision-making.
4. Protect the confidentiality of child and family information in compliance with federal and state regulations.
5. Adhere to Head Start Performance Standards and all applicable laws and policies governing Early Head Start and Head Start programs.
6. Document and share relevant transition activities to support accountability and continuous program improvement.

Confidentiality:

The Contractor will respect the rights of consumers at all times and adhere to strict observance regarding confidentiality. Any breach of confidentiality will be grounds for immediate termination of this Agreement.

Discrimination:

It is our policy that all decisions involving any aspect of the mutual partnership will be made without regard to sex, sexual orientation, gender identity, color, race, religion, creed, national origin, citizenship or immigration status, age, the presence of any physical, mental, or sensory disability, the use of a trained service animal by a person with a disability, marital status, honorably discharged veteran or military status, familial status and source of income, status as a victim of domestic violence, sexual assault, harassment or stalking, political ideology, genetic information, ancestry, caste, and actual, potential, perceived, or alleged pregnancy outcomes or any other status or characteristic protected by local, state, or federal law.

Hold Harmless/Indemnification:

Each party will protect and hold harmless the other party from and against all claims, suits, and actions arising from negligent acts or omissions, which may occur in the performance of the terms of this MOU.

Termination:

Either party may terminate this Memorandum upon 30 days prior written notification to the other party.

Modifications:

This MOU contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this MOU shall be deemed to exist or to bind any of the parties.

No change, alteration, modification or addition to this MOU will be effective unless it is in writing and properly signed by authorized delegates of both parties.

Agency Representatives:

Meagan Anderson-Pira
VP of Early Learning
Akin
12360 Lake City NE
Seattle, WA 98125
509-730-3714

Chris Gardea
Assistant Superintendent
Walla Walla Public Schools
364 S. Park St.
Walla Walla, WA 99362
509-526-6711

Akin

Walla Walla Public Schools

Marlena Torres

Marlena Torres
SVP of Finance

09/04/25

Date

Chris Gardea

Chris Gardea (Sep 4, 2025 10:24:11 PDT)

Chris Gardea
Assistant Superintendent

09/04/25

Date

Policy Council Minutes

Month: September 10, 2025

Location: Library

Attendance: Guadalupe Perez, Wilbur Bundy Jr, Kimyatta Bundy, Mariela Molinda, Maria Sena, Alexandra Gorshenin, Patricia Palomino, Sandy Tapia, Marissa Barzo, Jessica McClure, Madison Jewett-Schaefer, Wanda Hernandez, Isaac Hernandez, Mayra Roblero, David Zequiera, Darriela Pedroza, Janice Nunez, Miguel Cortez, Viviana Saldana-Alejandre, Olivia Mercado Arevalo, Chloe Creech, Brent Cummings, Barbara Brown, Michelle Carpenter, Griselda Patino, Anastasia Garcia.

Welcome- Brent Cummings welcomed everyone to the meeting.

Call to order- Meeting started at 11:38 am

Policy Council Overview- Brent Cummings presented the Head Start Purpose and History of the program.

Nominations and Elections - Approved

President – Olivia Mercado

Vice President – Viviana Saldana-Alejandre

Secretary – Darriela Pedroza

Reviewed and voting of Policy and Procedure #150 EHS and HS Transition (attached) and MOU Akin & Walla Walla Public Schools (attached) Motion 1- Alexandra Gorshenin; Motion 2- David Zequiera; motion passed.

Adjourn- Meeting ended at 12:14 PM

Next Meeting: Date: November 5, 2025 Time: 11:30 am-12:00 pm Location: Library

Meeting minutes approved by Policy Council on _____.

Oliva Mercado

President



Walla Walla Center for
Children & Families

Policy Council
September 10, 2025
11:30-12:00

Call to Order

Welcome

Policy Council Overview

Nominations and Elections

President

Vice President

Secretary

Review and Voting of Policy and Procedure

Policy and Procedure #150 EHS and HS Transition

MOU Akin & Walla Walla Public Schools

Adjourn

BOARD OF DIRECTORS
Regular Business Meeting – 5:30 p.m.
August 19, 2025
WWPS Administration Building / 364 S. Park Street

PRESENT

BOARD OF DIRECTORS

Derek Sarley, President
Ruth Ladderud, Vice President
Alayna Brinton
Kathy Mulkerin
Terri Trick
Ari Kim-Leavitt, Student Representative
Abril Salazar, Student Representative

ADMINISTRATORS

Dr. Ben Gauyan, Superintendent
Chris Gardea, Assistant Superintendent
Janette Jeffris, Director of Fiscal Services
Dr. Julie Perron, Director of Equity & Dual Programs

AUDIENCE

Approximately 22 individuals, including board members, administrators and guests, were in attendance.

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. in the Administration Building Anne Golden Boardroom, by President Derek Sarley.

II. FLAG SALUTE

The flag salute and Pledge of Allegiance were led by Director Terri Trick.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Motion by Ruth Ladderud and seconded by Alayna Brinton to approve the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Motion by Terri Trick and seconded by Alayna Brinton to approve the consent agenda consisting of the following items: 1) personnel report; 2) extracurricular athletic contracts; 3) August 5 & 19 accounts payable and July payroll; 4) June financial report; 5) July financial report; 6) 2025-2026 student insurance; 7) 2025-2026 dairy bid award; 8) 2025-2028 extracurricular contract ratification; 9) regular business meeting minutes of July 15, 2025; 10) special meeting/school board retreat minutes of July 23, 2025; and 11) special meeting/school board retreat minutes of August 13, 2025. The motion carried unanimously.

VI. OATH OF OFFICE FOR STUDENT REPRESENTATIVE:

President Sarley administered the oath of office to April Salazar, student board representative.

VII. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS

Building Belonging Recognition: Director of Equity and Dual Programs Dr. Julie Perron presented a Building Belonging award to Walla Walla Public Schools Foundation Executive Director Elsa Watson. Dr. Perron noted the Building Belonging award is aligned to the district's "We All Belong Here" unity message promoting a civil, safe and compassionate learning environment. This board level recognition is awarded to students or staff who promote activities that create and sustain a sense of belonging, fairness, and justice for all students.

VIII. CITIZENS' COMMENTS

None.

IX. REPORTS

Board of Directors Report: Board members shared updates on events and activities they have participated in since the last meeting, highlighting district trainings and gatherings, expressing appreciation to staff as the new school year begins, recognizing Executive Assistant Susie Golden in honor of her final board meeting before retirement, and welcoming new student board representative Abril Salazar.

Superintendent's Report: Superintendent Dr. Ben Gauyan expressed gratitude to everyone who contributed to preparing district facilities for the first day of school and announced that Susie Golden is the inaugural recipient of the Superintendent's Coin of Excellence—a new recognition program honoring staff, students, and community members who go above and beyond in supporting the district.

Vision 2030: Goal #4, Strategy #11: Assuring Community Involvement and Volunteerism: Volunteer in Person (VIP) Coordinator Beth Swanson provided an update on Strategic Plan Strategy #11.

Monthly Financial Dashboard Report: Director of Fiscal Services Janette Jeffris provided a review of revenues, expenditures and ending fund balance.

2025-2026 Budget and Four-Year Budget Summary: Director of Fiscal Services Janette Jeffris presented the 2025-2026 budget and four-year budget summary for approval.

2025-2026 School Board Committee Assignments: President Sarley presented the 2025-2026 school board committee assignments for approval.

2025-2026 Board Meeting Schedule: President Sarley presented the 2025-2026 board meeting schedule for approval.

Review of Policy No. 5161 – Civility in the Workplace: President Sarley presented policy 5161 for third reading.

X. PUBLIC HEARING FOR 2025-2026 BUDGET ADOPTION AND FOUR-YEAR BUDGET SUMMARY

President Sarley opened the public hearing for comments, which is pursuant to RCW and WAC to review and adopt the 2025-2026 budget and four-year plan as advertised in the Walla Walla Union Bulletin. Being there were no comments, President Sarley moved and Ruth Ladderud seconded to close the public hearing; the motion carried unanimously.

XI. ACTION

Resolution 06-2025 – 2025-2026 Budget and Four-Year Plan: Motion by Alayna Brinton and seconded by Ruth Ladderud to approve Resolution 06-2025 - 2025-2026 Budget and Four-Year Plan as presented; the motion carried unanimously.

2025-2026 School Board Committee Assignments: Motion by Terri Trick and seconded by Alayna Brinton to approve the 2025-2026 school board committee assignments as presented; the motion carried unanimously.

2025-2026 Board Meeting Schedule: Motion by Alayna Brinton and seconded by Ruth Ladderud to approve the 2025-2026 board meeting schedule as presented; the motion carried unanimously.

Policy No. 5161 – Civility in the Workplace: Motion by Alayna Brinton and seconded by Ruth Ladderud to approve policy 5161 as presented; the motion carried unanimously.

XII. ADJOURNMENT

President Sarley adjourned the meeting at 6:02 p.m.

Minutes to be presented for board approval on September 16, 2025.

APPROVED:

Dr. Ben Gauyan, Superintendent
and Secretary of the Board
- Veronica Esparza, Recorder

Derek Sarley
School Board President

BOARD OF DIRECTORS
Study / Special Meeting Executive Session – 5:30 p.m.
September 2, 2025
WWPS Administration Building / 364 S. Park Street

PRESENT

BOARD OF DIRECTORS

Derek Sarley, President

Ruth Ladderud, Vice President

Alayna Briton

Kathy Mulkerin

Terri Trick

Ari Kim-Leavitt, Student Representative

Abril Salazar, Student Representative

ADMINISTRATORS

Dr. Ben Gauyan, Superintendent

Chris Gardea, Assistant Superintendent

AUDIENCE

Approximately 18 individuals, including board members, administrators and guests, were in attendance.

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. in the Administration Building Anne Golden Boardroom, by President Derek Sarley.

II. FLAG SALUTE

The flag salute and Pledge of Allegiance were led by Director Kathy Mulkerin

III. ROLL CALL

All board members were present, except Director Ruth Ladderud and Director Alayna Briton.

IV. APPROVAL OF AGENDA

Motion by Kathy Mulkerin and seconded by Teri Trick to approve the agenda as presented; the motion carried unanimously.

V. AMENDMENT OF AGENDA

President Derek Sarley proposed to excuse the absence of Director Ruth Ladderud and Alayna Briton.

VI. APPROVAL OF AMENDMENT OF AGENDA

Motion by Teri Trick and seconded by Kathy Mulkerin to approve the amendment of the agenda as presented; the motion carried unanimously.

VII. STUDY ITEMS

Principal updates on start of the 2025-2026 school year: Green Park Elementary Principal Cesar Hernandez, Pioneer Middle School Principal Kris Duncan, and Walla Walla High School Principal John Schumacher presented updates on the start of the 2025-2026 school year.

VIII. ADJOURNMENT

President Sarley adjourned the meeting at 6:52 p.m.

Minutes to be presented for board approval on September 16, 2025.

APPROVED:

Dr. Ben Gauyan, Superintendent
and Secretary of the Board
- Veronica Esparza, Recorder

Derek Sarley
School Board President

**[NEXT GEN
CONFERENCE FFA**



National FFA Next Gen Conferences

- National FFA provides opportunities for students through competitions, scholarships and awards based on SAE projects and academic success, etc.
- Next Gen Conferences create to provide learning opportunities focused on career pathways
- Attract major sponsors and planned in locations providing learning sites

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Walla Walla FFA members have participated in three conferences to date:

- ★ **Ag Power & Tech**- Raleigh, NC 23 (Kenny Gabel*, Rem McBride*)
- ★ **Plant Science**- Orlando, FL 25 (Kinzey Appleford, Haley Soto)
- ★ **Ag Education** - Philadelphia, PA 25 (Baylee Appleford, Teegan Timmons)

***2024 WWHS Grads and 2025 American FFA Degree Recipients**

Next Gen Agricultural Education Conference: June 24-28



Day 1 Meeting Sessions and Community Groups



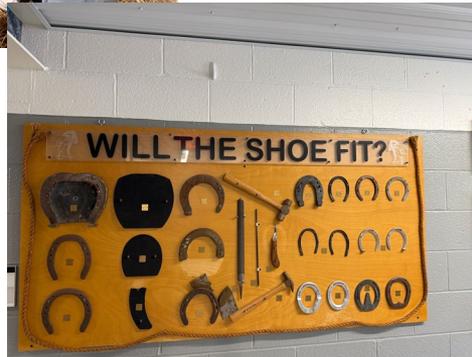
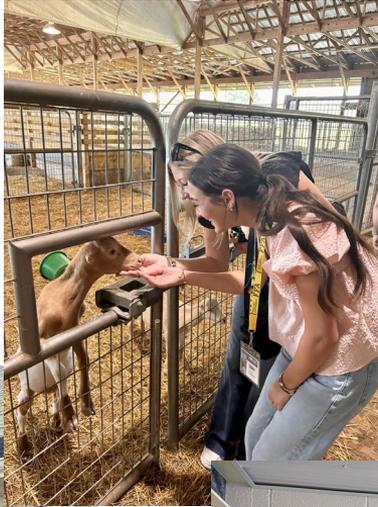
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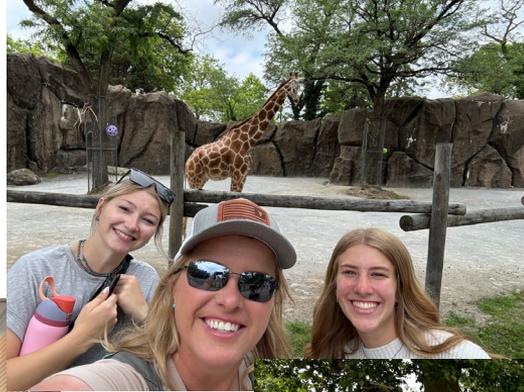
Day 2: W.B. Saul High School and Elmwood Zoo



Day 3: Hershey Milton School and Lampeter -Strasburg HS



Extra Activities: The Liberty Bell Historic District, Rocky Statue, Philadelphia Zoo



Things we learned and enjoyed

- ★ How to make our own **lesson plans**
- ★ The different **careers** related to agricultural education.
- ★ Enjoyed **meeting other FFA members** from across the United States
- ★ Learned **how to be a leader** in our chapter and our community
- ★ Visiting different high schools and seeing **how they run their ag programs** .



Thank you for your support!



~ CITIZENS' COMMENTS ~

We welcome your comments and questions during the time set aside in regular business meetings for citizens' comments. Attendees sign up to provide public comment using the sign-in form in the boardroom prior to the start of the Citizens' Comments period of the meeting.

Citizens' Comment Script:

This is the time in the meeting we welcome citizens to come forward and offer public comment, ask questions, or provide recommendations for educational improvement. Per Board policy we typically refrain from providing responses following public comments, and will ensure follow up is made if requested and necessary.

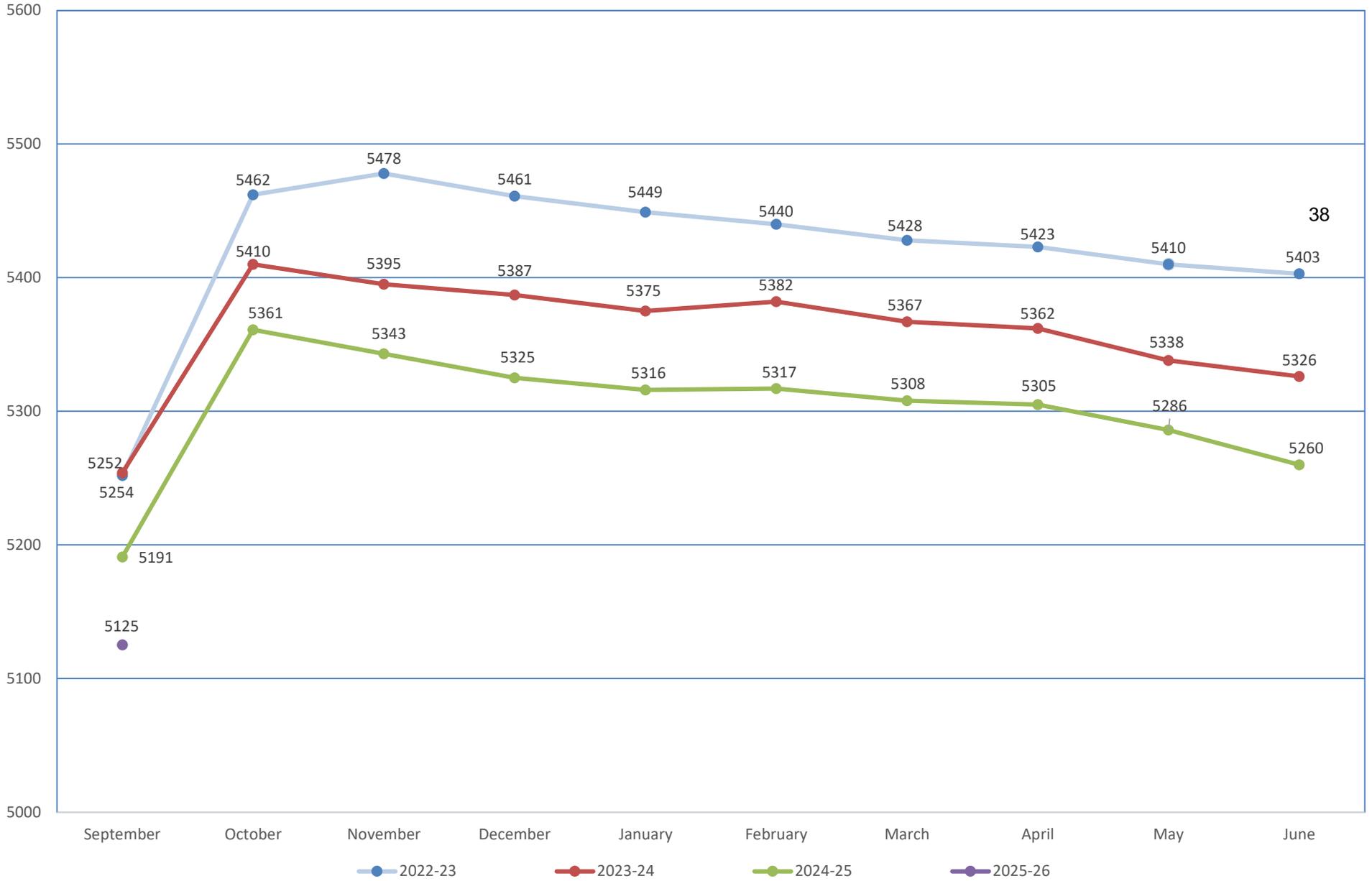
We also ask that you adhere to the following guidelines:

- State your name.
- Keep your comments brief and to the point, with a **three-minute time limit**.
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

At this time, please come forward if you wish to address the board.

01/03/2022

WWPS Enrollment Trends 2023 to Present



Target Avg Class Size

2025-2026	24		25		27		27		28		28		TOTALS
	Kindergarten		First		Second		Third		Fourth		Fifth		
Berney	Vicari, S	21	Diaz Madrigal, A	19	Hartelius, S	21	Baker, T	23	Ambler, C	23	Cummings, T	20	
	Hubbard, K	21	Gonzales, C	23	Kearbey, K	20	Pekar, K	21	Bona, A	25	Holbrook, J	21	
					Parodi, D	20					James, I	21	
Behavior Prg K-5	Merrill, L	-	Merrill, L	-	Merrill, L	2	Merrill, L	4	Merrill, L	1	Merrill, L	2	
SECTIONS	14	42	42	61	44	48	62	299					
slots available	6	8	20	10	8	22	Ratio	21.36					
Edison	Espinosa, M	22	Maycumber, Y	20	Hobbs, S	22	Aceves, J	23	Ledesma, M	26	Ochoa, F	25	
	Helm, E	22	Berumen, B	20	Parsons, S	21	Estrada, A	24	Reed, J	25	Solis Martinez, V	25	
	Matson, E	22	Moreno, J	20	Saldivar, C	21	Lopez, J	23	Schafer, J	26	Solis, C	23	
	Valencia, A	22	Williams, N	19	Sanchez Sarabia, C	23							
SECTIONS	21	88	79	87	70	77	73	474					
slots available*	(4)	5	(3)	11	7	11	Ratio	22.57					
Green Park	Goble, E	24	Bahena-Flores, R	20	Chavez, R	24	Contreras, A	19	Esquivel, T	20	Maya, J	26	
	Nuno, J	23	Garcia, A	20	Salazar, I	24	Lopez, M	22	Mora, G	20	Ambler, D	28	
	Hartzheim, M	16	Collins, A	20	Shuler, A	25	Boeckman, R	20	Johnson, M	21	Lux, J	27	39
	Katsel, E	17	James, L	19	Stimmel, M	19	Partlow, B	18	Tobin, J	21			
Lifeskills Program	Angotti, E	2	Angotti, E	5	Angotti, E	2	Angotti, E	-	Angotti, E	1	Angotti, E	1	
	Uebelacker, D	-	Uebelacker, D	3	Uebelacker, D	1	Uebelacker, D	-	Uebelacker, D	5	Uebelacker, D	1	
SECTIONS	23	80	79	92	79	82	81	493					
slots available	16	21	16	47	51	3	Ratio	21.43					
Prospect Point	Ferraro, A	17	Hanson, K	20	Baldwin, W	20	Jausoro, D	24	Prull, V	23	Babbit, H	26	
	Heinzman, A	17	Humphreys, S	21	McFetridge, M	21	Kuhlmann, K	25	Taylor, L	24	Parodi, D	27	
	Kaup Rose, S	17	Pederson, R	22	Paul, M	19	Reese, N	24	Watson, K	23	Pegel, G	27	
SECTIONS	18	51	63	60	73	70	80	397					
slots available*	21	12	21	8	14	4	Ratio	22.06					
Sharpstein	Gillin, L	22	Locati, R	21	Griffith, R	23	Berg, L	21	Mendoza, L	26	Keyes, K	26	
	Wilson, H	21	Ruvalcaba, G	19	Russell, J	24	Hutchinson, D	20	Woiblet, B	25	VanDonge, B	27	
							York, L	21					
Developmental Prog	Breland, K	-	Breland, K	4	Breland, K	1	Breland, K	-			Breland, K	6	
Autism Program	Amundson	-	Amundson	-	Amundson	1	Amundson	3	Amundson	1	Amundson	-	
	Vaughan	-	Vaughan	3	Vaughan	2	Vaughan	1	Vaughan	2	Vaughan	-	
SECTIONS	12	43	40	47	62	51	53	296					
slots available	5	10	7	19	5	3	Ratio	24.67					
WW Online/Homelink	Homelink	6	Homelink	8	Homelink	6	Homelink	7	Homelink	4	Homelink	11	
	WW Online	-	WW Online	-	WW Online	2	WW Online	-	WW Online	-	WW Online	2	
		6		8		8		7		4		13	46
slots available													
TOT SLOTS AVAIL	44	56	61	95	85	43							
GRADE LVL TOTAL		304	303	347	328	328	349	1959					
GRADE LVL SECTNS	15	15	16	15	14	14							
AVERAGE LOADS		20.27	20.20	21.69	21.87	23.43	24.93						
TOTAL SC SPED		2	15	9	8	10	10	54					
TOTAL ENROLLED		312	326	364	343	342	372	2059					

Dual classes

MONTHLY REVENUE REPORT

MONTH	LOCAL TAXES	LOCAL NONTAX	STATE GEN PURP	FED GEN PURP	FED SPEC PURP	REV (SD)	REV (OTHER)	TOTAL PROJ.	TOTAL ACT.	VARIANCE
SEP PROJECTED	\$ 235,000	\$ 60,212	\$ 6,495,493	\$ -	\$ 171,928	\$ 9,375	\$ -	\$ 6,972,008		\$ (86,658) -1.24%
SEP ACTUAL	\$ 238,489	\$ 107,384	\$ 6,357,939	\$ -	\$ 174,152	\$ 7,387			\$ 6,885,350	\$ (86,658) YTD
OCT PROJECTED	\$ 3,725,622	\$ 60,212	\$ 5,954,175	\$ 6,378	\$ 452,428	\$ 9,375	\$ -	\$ 10,208,190		\$ 521,180 5.11%
OCT ACTUAL	\$ 3,878,128	\$ 273,629	\$ 6,058,212	\$ 13,821	\$ 496,594	\$ 8,985			\$ 10,729,370	\$ 434,523 YTD
NOV PROJECTED	\$ 480,000	\$ 60,212	\$ 3,961,416	\$ 35,378	\$ 965,852	\$ 9,375	\$ -	\$ 5,512,233		\$ 331,816 6.02%
NOV ACTUAL	\$ 543,837	\$ 118,515	\$ 3,996,869	\$ 6,911	\$ 1,174,050	\$ 3,867			\$ 5,844,049	\$ 766,339 YTD
DEC PROJECTED	\$ 30,000	\$ 60,212	\$ 6,579,828	\$ 23,378	\$ 756,877	\$ 9,375	\$ -	\$ 7,459,670		\$ 565,260 7.58%
DEC ACTUAL	\$ 117,363	\$ 100,150	\$ 6,921,046	\$ 6,911	\$ 877,445	\$ 2,016			\$ 8,024,930	\$ 1,331,599 YTD
JAN PROJECTED	\$ 15,000	\$ 67,034	\$ 6,193,983	\$ 23,378	\$ 765,427	\$ 9,375	\$ -	\$ 7,074,197		\$ 267,996 3.79%
JAN ACTUAL	\$ 33,466	\$ 91,255	\$ 6,424,811	\$ 6,911	\$ 772,799	\$ 12,951			\$ 7,342,192	\$ 1,599,595 YTD
FEB PROJECTED	\$ 55,000	\$ 67,034	\$ 6,619,317	\$ 8,911	\$ 790,114	\$ 8,375	\$ -	\$ 7,548,751		\$ 766,616 10.16%
FEB ACTUAL	\$ 508,212	\$ 108,629	\$ 6,758,471	\$ 35,086	\$ 887,228	\$ 17,741			\$ 8,315,367	\$ 2,366,211 40YTD
MAR PROJECTED	\$ 1,757,520	\$ 67,034	\$ 6,619,317	\$ 8,911	\$ 880,631	\$ 8,375	\$ -	\$ 9,341,788		\$ (983,690) -10.53%
MAR ACTUAL	\$ 1,025,761	\$ 86,994	\$ 6,636,896	\$ 6,911	\$ 597,973	\$ 3,563			\$ 8,358,098	\$ 1,382,521 YTD
APR PROJECTED	\$ 5,333,955	\$ 67,034	\$ 7,127,147	\$ 8,911	\$ 891,881	\$ 8,375	\$ -	\$ 13,437,303		\$ 673,279 5.01%
APR ACTUAL	\$ 5,862,122	\$ 81,983	\$ 7,168,210	\$ 7,065	\$ 979,974	\$ 11,229			\$ 14,110,582	\$ 2,055,800 YTD
MAY PROJECTED	\$ 1,450,000	\$ 67,034	\$ 4,120,760	\$ 8,911	\$ 1,027,335	\$ 8,375	\$ -	\$ 6,682,415		\$ (451,414) -6.76%
MAY ACTUAL	\$ 1,008,467	\$ 100,495	\$ 4,274,474	\$ 11,409	\$ 819,473	\$ 16,683			\$ 6,231,001	\$ 1,604,386 YTD
JUN PROJECTED	\$ 40,000	\$ 53,023	\$ 4,487,341	\$ 8,911	\$ 903,835	\$ 8,375	\$ -	\$ 5,501,485		\$ 162,612 2.96%
JUN ACTUAL	\$ 58,076	\$ 205,728	\$ 4,533,801	\$ 6,911	\$ 856,662	\$ 2,919			\$ 5,664,097	\$ 1,766,998 YTD
JUL PROJECTED	\$ 40,591	\$ 53,023	\$ 9,515,799	\$ 8,911	\$ 791,585	\$ 8,375	\$ -	\$ 10,418,284		\$ 461,175 4.43%
JUL ACTUAL	\$ 69,976	\$ 33,926	\$ 10,336,665	\$ 6,911	\$ 423,619	\$ 8,362			\$ 10,879,459	\$ 2,228,173 YTD
AUG PROJECTED	\$ 105,768	\$ 53,023	\$ 7,415,429	\$ 8,911	\$ 1,281,287	\$ 8,375	\$ -	\$ 8,872,793		
AUG ACTUAL									\$ -	\$ 2,228,173 YTD
Total Projected	\$ 13,268,456	\$ 735,087	\$ 75,090,005	\$ 150,887	\$ 9,679,180	\$ 105,500	\$ -	\$ 99,029,115		
Adopted Budget	\$ 13,544,008	\$ 676,000	\$ 76,052,154	\$ 255,000	\$ 9,872,684	\$ 112,500	\$ -	\$ 100,512,346		
Variance	\$ (275,552)	\$ 59,087	\$ (962,149)	\$ (104,113)	\$ (193,504)	\$ (7,000)	\$ -	\$ (1,483,231)		
TOTAL ACTUAL	\$ 13,343,897	\$ 1,308,687	\$ 69,467,394	\$ 108,845	\$ 8,059,970	\$ 95,702	\$ -	\$ 92,384,495	FORECAST ACTUAL	\$ 101,257,288
% collected to PRO	100.57%	178.03%	92.51%	72.14%	83.27%	90.71%	#DIV/0!	93.29%		

NOTES:

LEGEND	Above or within 2.00% of projection	Between 2.01% & 5.00% below	Below 5.01% of projection
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MONTHLY EXPENDITURE REPORT

MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE
SEPTEMBER PROJECTED	\$ 6,509,497		\$ 2,733,011		\$ 9,242,508 MONTHLY	\$ (157,796) -1.71%
SEPTEMBER ACTUAL		\$ 6,559,056		\$ 2,525,656	\$ 9,084,712 YTD	\$ (157,796) -1.71%
OCTOBER PROJECTED	\$ 6,568,028		\$ 1,595,210		\$ 8,163,238 MONTHLY	\$ (131,821) -1.61%
OCTOBER ACTUAL		\$ 6,716,042		\$ 1,315,376	\$ 8,031,417 YTD	\$ (289,616) -1.66%
NOVEMBER PROJECTED	\$ 7,534,789		\$ 1,248,016		\$ 8,782,804 MONTHLY	\$ 234,419 2.67%
NOVEMBER ACTUAL		\$ 7,528,291		\$ 1,488,932	\$ 9,017,223 YTD	\$ (55,198) -0.21%
DECEMBER PROJECTED	\$ 6,599,954		\$ 1,295,309		\$ 7,895,263 MONTHLY	\$ (83,538) -1.06%
DECEMBER ACTUAL		\$ 6,650,945		\$ 1,160,781	\$ 7,811,726 YTD	\$ (138,735) -0.41%
JANUARY PROJECTED	\$ 6,600,589		\$ 1,500,014		\$ 8,100,603 MONTHLY	\$ 358,658 4.43%
JANUARY ACTUAL		\$ 6,611,424		\$ 1,847,836	\$ 8,459,261 YTD	\$ 219,922 0.52%
FEBRUARY PROJECTED	\$ 6,739,757		\$ 1,293,334		\$ 8,033,090 MONTHLY	\$ (550,631) -6.85%
FEBRUARY ACTUAL		\$ 6,626,452		\$ 856,008	\$ 7,482,460 YTD	\$ (330,708) -0.66%
MARCH PROJECTED	\$ 6,795,607		\$ 1,181,186		\$ 7,976,793 MONTHLY	\$ (244,602) -3.07%
MARCH ACTUAL		\$ 6,704,876		\$ 1,027,315	\$ 7,732,191 YTD	\$ (575,310) -0.99%
APRIL PROJECTED	\$ 6,750,014		\$ 944,039		\$ 7,694,054 MONTHLY	\$ 272,848 3.55%
APRIL ACTUAL		\$ 6,657,542		\$ 1,309,359	\$ 7,966,901 YTD	\$ (302,462) -0.46%
MAY PROJECTED	\$ 6,978,644		\$ 1,363,500		\$ 8,342,144 MONTHLY	\$ 612,939 7.35%
MAY ACTUAL		\$ 6,998,003		\$ 1,957,081	\$ 8,955,083 YTD	\$ 310,478 0.42%
JUNE PROJECTED	\$ 6,924,664		\$ 1,293,596		\$ 8,218,260 MONTHLY	\$ 1,813 0.02%
JUNE ACTUAL		\$ 6,816,021		\$ 1,404,052	\$ 8,220,073 YTD	\$ 312,291 0.38%
JULY PROJECTED	\$ 7,015,606		\$ 1,098,742		\$ 8,114,348 MONTHLY	\$ 266,815 3.29%
JULY ACTUAL		\$ 7,056,963		\$ 1,324,199	\$ 8,381,162 YTD	\$ 579,105 0.64%
AUGUST PROJECTED	\$ 6,749,236		\$ 3,210,097		\$ 9,959,332 MONTHLY	
AUGUST ACTUAL					\$ - YTD	\$ 579,105 0.58%
TOTAL PROJECTED	\$ 81,766,385		\$ 18,756,052		\$ 100,522,437	
ADOPTED BUDGET	\$ 81,357,348		\$ 19,763,023		\$ 101,120,371	
VARIANCE	\$ (409,037)		\$ 1,006,971		\$ 597,934	
TOTAL ACTUAL		\$ 74,925,615		\$ 16,216,595	\$ 91,142,210	FORECAST ACT \$ 101,101,542
% spent to projected		91.63%		86.46%	90.67%	
Notes:						
LEGEND	Below or within 2.00%	Between 2.01% & 5.00% above			Above 5.01% of projection	

MONTHLY ENDING FUND BALANCE REPORT

DATE		Revenue	Expenditure	Ending Fund Balance	Variance		EFB Monthly Projection for Year End
Beginning Fund Balance (Projected)				\$ 10,500,000			
Beginning Fund Balance (Actual)				\$ 11,493,655			
September	PROJECTED	\$ 6,972,008	\$ 9,242,508	\$ 8,229,500			
	ACTUAL	\$ 6,885,350	\$ 9,084,712	\$ 9,294,293	\$ 1,064,793	12.94%	9.17%
October	PROJECTED	\$ 10,208,190	\$ 8,163,238	\$ 10,274,452			
	ACTUAL	\$ 10,729,370	\$ 8,031,417	\$ 11,992,246	\$ 1,717,794	16.72%	9.82%
November	PROJECTED	\$ 5,512,233	\$ 8,782,804	\$ 7,003,880			42
	ACTUAL	\$ 5,844,049	\$ 9,017,223	\$ 8,819,071	\$ 1,815,191	25.92%	9.91%
December	PROJECTED	\$ 7,459,670	\$ 7,895,263	\$ 6,568,287			
	ACTUAL	\$ 8,024,930	\$ 7,811,726	\$ 9,032,275	\$ 2,463,989	37.51%	10.55%
January	PROJECTED	\$ 7,074,197	\$ 8,100,603	\$ 5,541,880			
	ACTUAL	\$ 7,342,192	\$ 8,459,261	\$ 7,915,207	\$ 2,373,327	42.83%	10.46%
February	PROJECTED	\$ 7,548,751	\$ 8,033,090	\$ 5,057,541			
	ACTUAL	\$ 8,315,367	\$ 7,482,460	\$ 8,748,115	\$ 3,690,574	72.97%	11.77%
March	PROJECTED	\$ 9,341,788	\$ 7,976,793	\$ 6,422,536			
	ACTUAL	\$ 8,358,098	\$ 7,732,191	\$ 9,374,021	\$ 2,951,485	45.96%	11.04%
April	PROJECTED	\$ 13,437,303	\$ 7,694,054	\$ 12,165,786			
	ACTUAL	\$ 14,110,582	\$ 7,966,901	\$ 15,517,702	\$ 3,351,917	27.55%	11.43%
May	PROJECTED	\$ 6,682,415	\$ 8,342,144	\$ 10,506,057			
	ACTUAL	\$ 6,231,001	\$ 8,955,083	\$ 12,793,620	\$ 2,287,563	21.77%	10.38%
June	PROJECTED	\$ 5,501,485	\$ 8,218,260	\$ 7,789,282			
	ACTUAL	\$ 5,664,097	\$ 8,220,073	\$ 10,237,644	\$ 2,448,362	31.43%	10.54%
July	PROJECTED	\$ 10,418,284	\$ 8,114,348	\$ 10,093,218			
	ACTUAL	\$ 10,879,459	\$ 8,381,162	\$ 12,735,940	\$ 2,642,722	26%	10.73%
August	PROJECTED	\$ 8,872,793	\$ 9,959,332	\$ 9,006,679			
	ACTUAL	\$ -	\$ -	\$ 12,735,940			
PRELIMINARY PROJECTED EFB		\$ 99,029,115	\$ 100,522,437	\$ 9,006,679			8.89%
ACTUALS TO DATE		\$ 92,384,495	\$ 91,142,210				
FORECASTED ACTUALS*		\$101,257,288	\$101,101,542	\$10,849,401	YEAR END PROJECTION		10.73%
Monthly Variance	Above or within 2.00% of projection		Between 2.01% & 5.00% below projection		Below 5.01% of projection		
Yr End Projection	Above 8.00%		Between 6.00% to 7.99%		Below 6.00%		

*Calculated using actuals through the current month and projected revenue and expenditures for future months. Includes August Maint Res Transfer of \$800K

Garrison Middle School

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September 19, 2025



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Our Mission:

In partnership with families and community, Walla Walla Public Schools ensures a culture of equity and belonging, where every student achieves ambitious levels of learning through relevant and rigorous educational experiences.

Our Beliefs

WE BELIEVE:

That diversity is our strength

In challenging and supporting all students

That quality instruction is critical to students

In elevating student voice and agency

In investing in staff to ensure excellence

In maximizing the impact of our resources

In collaborative and transparent operation

In the importance of family and community





Highlights and Learning for this Presentation

- Gain a clear understanding of Garrison Middle School's Mission and Vision
- Learn how our Mission and Vision guide the school's goals and strategic direction
- Review Garrison's progress and future plans within the framework of the District's four Strategic Plan goals

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Garrison Middle School

Home of the Troopers

Mission Statement

Learning is Required

Garrison Middle School ensures **all** students grow academically and socially, achieving high levels of learning to be successful in high school.

Garrison Middle School

Home of the Troopers

Vision Statement

Collectively we guarantee all students access to high levels of quality learning and opportunities for measurable growth both academically, socially and emotionally.

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Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates



Garrison Middle School

“...all students grow academically and socially”

→ Leadership Team

- ◆ 7th and 8th grade students
- ◆ Meets during 4th
- ◆ Completed an application and teacher nominated

→ Student Recognition

- ◆ Character Trait-one student per Advisory class
- ◆ GNN (Garrison News Network) Announcement, Recognition during school assembly, letter home to families

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Garrison Middle School

School Improvement Plan

→ Goal 1: Promise Standards

By the end of 25-26 school year, 100% of classrooms will have student friendly learning targets posted in the classroom based on the work of the PLCs.

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→ Goal 2: Improve Tier 1 instruction through Collaborative Inquiry

By the end of the 2025-2026 school year, 80% of students will reach proficiency on summative assessments. Proficiency is defined at 70% or better



Garrison Middle School

Professional Development

- PLC + Re-Design Team
- Why Learning Targets are Important
- Unpacking Standards
- [Examining CSA \(Common Summative Assessment\) Data](#)

*[25.26 Calendar of Meetings and PD](#)

*[HUB](#)

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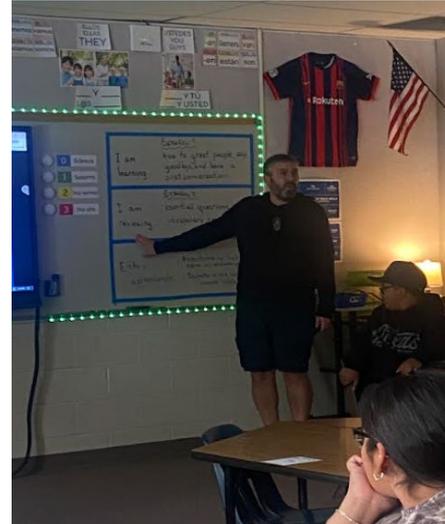
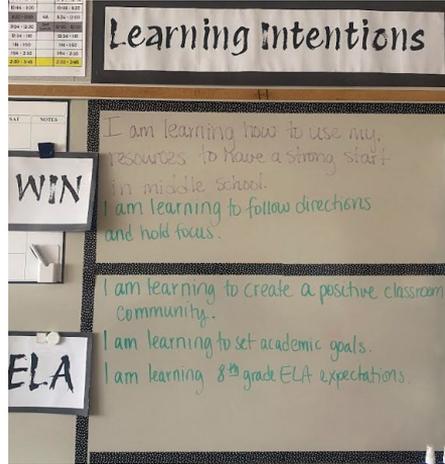
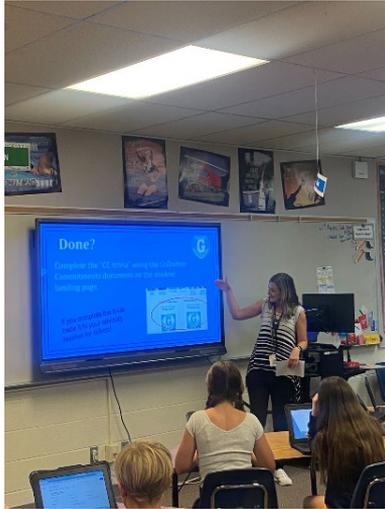
Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Garrison Middle School

Learning Targets- *Clear is Kind*

Student Experience- *"I stay focused." "I know what I am learning."*





Ambitious
Learning
For All



Relevant and
Rigorous
Experience



Culture of
Equity and
Belonging



Partnership
with Family and
Community





Ambitious Learning for All

OUTCOME STATEMENT:

WWPS prioritizes a districtwide culture where staff collaborate with their peers to ensure high quality instruction, analyze and respond to student learning needs, and maintain a collective sense of urgency around high achievement for all.

ACHIEVED THROUGH:

- Collective Efficacy
- A Guaranteed and Viable Curriculum ✓
- Proficient Elementary Readers

Where are we now?	All staff assigned to one course alike team. Teams refining unit plans and updating common summative assessments, and revising learning targets to be student friendly.
What are we working on?	Teams refining unit plans and updating common summative assessments, and revising learning targets to be student friendly.
How are we measuring progress?	<ul style="list-style-type: none"> ● Informal observation data shared with staff. ● Summative assessments reporting template



Goal 2

Relevant and Rigorous Experience

OUTCOME STATEMENT:

WWPS commits to ensuring all students will receive a relevant and rigorous educational experience, where every senior graduates with 21st century-skills and a post-secondary plan to enroll, enlist or attain gainful employment after high school.

ACHIEVED THROUGH:

- Post-Secondary Planning
- Access to Rigorous Curriculum and Courses ✓
- Developing 21st Century Skills

Where are we now?

Embedded Honors in Science and Social Studies, Co Taught classes for ELA and Math 53

What are we working on?

Professional Development for Embedded Honors and Co Taught teachers, Designing a framework for paras to intentionally support students they work with in classes specifically our multilingual learners and students on IEPs

How are we measuring progress?

The number of students each semester receiving the Honors (HRS) designation especially those in our subgroups



Goal 3

Culture of Equity and Belonging

OUTCOME STATEMENT:

WWPS ensures an equitable educational experience where all students feel a sense of belonging and voice as they develop connections with peers and adults in a safe, supportive, inclusive and culturally responsive learning environment.

ACHIEVED THROUGH:

- A Culture of Belonging and Equity
- Implementing Inclusionary Practices
- Ensuring a Culture of Support and Collective Accountability



Where are we now?	Advisory is thirty minutes one time a week with the goal of connecting with students; iReady has been moved back into the ELA and math classes 54
What are we working on?	Guiding Coalition is redesigning Advisory and providing staff with Advisory lessons. GC is going to read The Middle School Advisory book published by AMLE to deeply the value of middle school Advisory classes.
How are we measuring progress?	CEE Survey, student surveys, attendance and discipline data

Goal 4

Partnership with Family and Community

OUTCOME STATEMENT:

WWPS leverages family, community and business partnerships in order to enhance student learning and their educational experience.

ACHIEVED THROUGH:

- Maximizing Family Engagement
- Assuring Community Involvement and Volunteerism

Where are we now?

Communicating bi weekly newsletters to families, Parent Square individual, class and school messages, updating our web page weekly, working with our parent group -*Seen and Celebrated*, teachers and administration being visible outside at the beginning and end of school day

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What are we working on?

What is the focus of our Seen and Celebrated? How do we keep MS parents involved when students don't necessarily want them involved
How are we communicating to parents what we are offering?

How are we measuring progress?

Quantitative-how many families are showing up to events? Percentage of Parent Square interaction,Needs Assessment through Communities in School Coordinator



Questions?
Comments?



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