



BOARD OF DIRECTORS
Regular Business Meeting - 5:30 PM
June 15, 2021
Walla Walla Public Schools Administration Building
364 S Park St
Walla Walla, WA 99362

IMPORTANT MEETING NOTICE: The board of directors will be meeting in person for its scheduled regular meetings per the Governor's Phase 3 guidance. Members of the public who wish to attend the meeting may utilize the following methods:

- In Person: Pre-registration is required. Please visit the district's website for registration details: <https://www.wwps.org/district/information/school-board/board-meeting-schedule>
- Watch: <https://www.youtube.com/user/wwpublicschools>
- Spanish Agenda / Agenda Español: <https://www.wwps.org/district/information/school-board/board-meeting-schedule>

I. CALL TO ORDER: (5:30 p.m.) *Mr. Sarley*

II. FLAG SALUTE: *Mr. Sam Wells, Board of Directors*

III. ROLL CALL:

- Mr. Derek Sarley, President Mrs. Terri Trick
- Mrs. Ruth Ladderud, Vice President Mr. Sam Wells
- Mr. Eric Rindal

IV. APPROVAL OF AGENDA: *Mr. Sarley*

V. CONSENT AGENDA: *Mr. Sarley*

- 1. Personnel Report 3
- 2. Extracurricular Athletic Contracts 4
- 3. June 15 Accounts Payable 5
- 4. May Financial Report 6
- 5. Regular Study Meeting Minutes of June 1, 2021 10

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS: (5:35 p.m.) *Mr. Sarley*

- 1. Recognition of High School State Champions: *Dr. Wade Smith*
 - Future Business Leaders of America, SkillsUSA and Junior Olympics

VII. COMMUNICATIONS: *Mr. Sarley*

VIII. CITIZENS' COMMENTS: (5:45 p.m.) *Mr. Sarley* **12**

IX. REPORTS: (5:50 p.m.) *Mr. Sarley*

- 1. Board of Directors Report: *Mr. Derek Sarley*
- 2. Superintendent's Report: *Dr. Wade Smith*
 - a. Bond Program Update 13
 - b. Monthly Enrollment Report 26
- 3. Monthly Financial Dashboard Report: *Mrs. Nancy Taylor* 28
- 4. Budget Update: *Mrs. Nancy Taylor*
- 5. First Reading Policy 3220: *Mr. Derek Sarley*

6. Policies Second Reading: <i>Mr. Derek Sarley</i>	33
1430 - Audience Participation	
3122 - Excused & Unexcused Absences	
6000 - Program Planning, Budget Preparation, Adoption and Implementation	
6230 - Relations with Vendors	
7. 2021-22 Board Meeting Calendar/Planning Discussion: <i>Mr. Derek Sarley</i>	38
a. Post pandemic remote access	
b. Study session locations and times	
c. Strategic Plan successor planning	
d. 2021 fall/winter study session topics	
X. ACTION: (6:55 p.m.) <i>Mr. Sarley</i>	
1. Policies Second Reading	39
1430 - Audience Participation	
3122 - Excused & Unexcused Absences	
6000 - Program Planning, Budget Preparation, Adoption and Implementation	
6230 - Relations with Vendors	
XI. ADJOURNMENT: (7:00 p.m.) <i>Mr. Sarley</i>	



PERSONNEL REPORT

June 15, 2021 – Board Meeting

Date: June 10, 2021

EMPLOYMENT

Certificated: Jeffrey Bockert, School Counselor (2021-22 School Year), Location TBD
Taylor Hunt, Math Teacher (2021-22 School Year), Walla Walla High School
Amanda Meyer, Math Teacher (2021-22 School Year), Walla Walla High School
Fabiola Ochoa, Fifth Grade Dual Language Teacher (2021-22 School Year), Edison Elementary School
Brylie Fitzgerald, Music Specialist (2021-22 School Year), Green Park Elementary School
Nancy Rose, Science and STEM Teacher (Temporary for 2021-22 School Year), Walla Walla High School
April Sorensen, Special Education Teacher (2021-22 School Year), Lincoln High School
Veronica Solis Martinez, Fifth Grade Dual Language Teacher (2021-22 School Year), Edison Elementary School
Sydney Wallingford, English Language Arts Teacher (2021-22 School Year), Garrison Middle School
Hannah Webber, School Counselor (2021-22 School Year), Location TBD

Classified: Stephanie Beltran, Bilingual Assistant Secretary/Receptionist (2021-22 School Year), Garrison Middle School
Stephanie Reyes Espinoza, Bilingual K-12 Migrant Specialist (2021-22 School Year), Equity & Dual Programs
Eugene Thompson, Transportation Coordinator (2021-22 School Year), SE Washington Transportation Co-Op
Yajara Torres Melgoza, Bilingual Assistant Secretary/Receptionist (2021-22 School Year), Garrison Middle School

RESIGNATION/RETIREMENT

Certificated: Annie Boyd, School Psychologist, Special Education, 11 years
Kelsie Loree, RISE Teacher, Special Education, 7 years
Carrie Lujan, School Counselor, Walla Walla High School, 9 years
Jessica Vander Pol, Family and Consumer Science, Walla Walla High School, 1 year

Classified: Serena James, Sign-Language Para-Educator, Special Education, 3 years
Nancy Montgomery, Health Clinician, Berney Elementary School, 7 years
Jamie Noffsinger, Bus Driver, SE Washington Transportation Co-Op, 5 years
Jolene Queen, Kitchen Manager, Sharpstein Elementary School, 32 years

EXTRA-CURRICULAR ATHLETIC CONTRACTS 2020-2021

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Gregory Lupfer	Walla Walla High School	Summer Weights HS
Marquilyn Shields	Walla Walla High School	Summer Weights HS

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 15, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
6/15/2021	202428	Through	202546	\$ 426,717.47
6/15/2021	202100284	Wire Transfer	202100298	\$ 744.60

		Capital Projects		
6/15/2021	200126	Through	200129	\$ 20,316.99

		ASB		
6/15/2021	200094	Through	200098	\$ 12,633.28
6/15/2021	202100299	Wire Transfer	202100299	\$ 26.64

		Transportation Vehicle		
		Through		

		Payroll		
		Through		
		Wire Transfer		
		Payroll Taxes		

TOTAL:	\$ 460,438.98
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SCHOOL BOARD PRESIDENT:

SECRETARY TO THE BOARD:

Mr. Derek Sarley

Dr. Wade Smith, Superintendent



TO: Dr. Wade Smith - Superintendent
FROM: Nancy Taylor – Director of Fiscal Services *NT*
DATE: June 10, 2021
RE: May Financial Report

6

Attached is the May financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 13.9% of expenditures
- General Fund trend charts
- Payroll trend chart

Please let me know if you have any questions.

Attachments

nt

Walla Walla School District

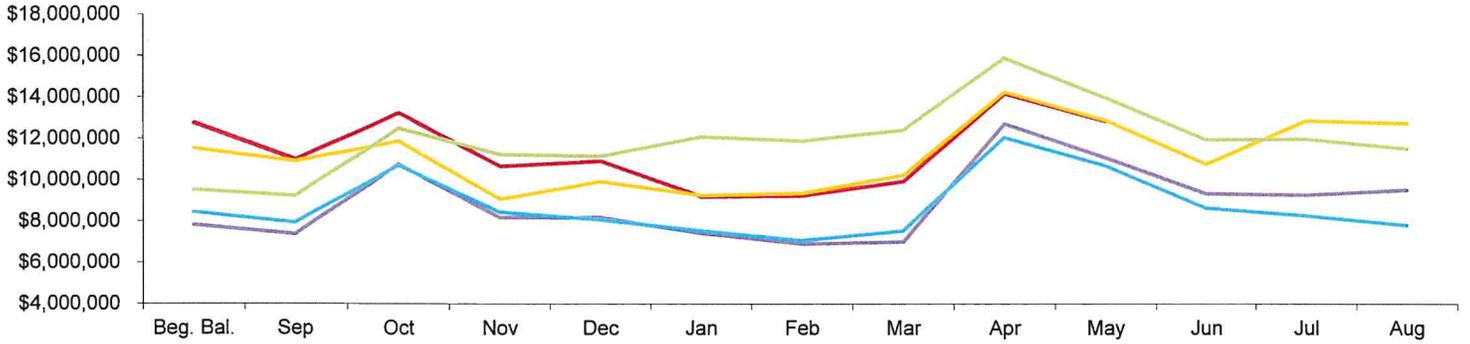
Monthly Financial Report

May 2021

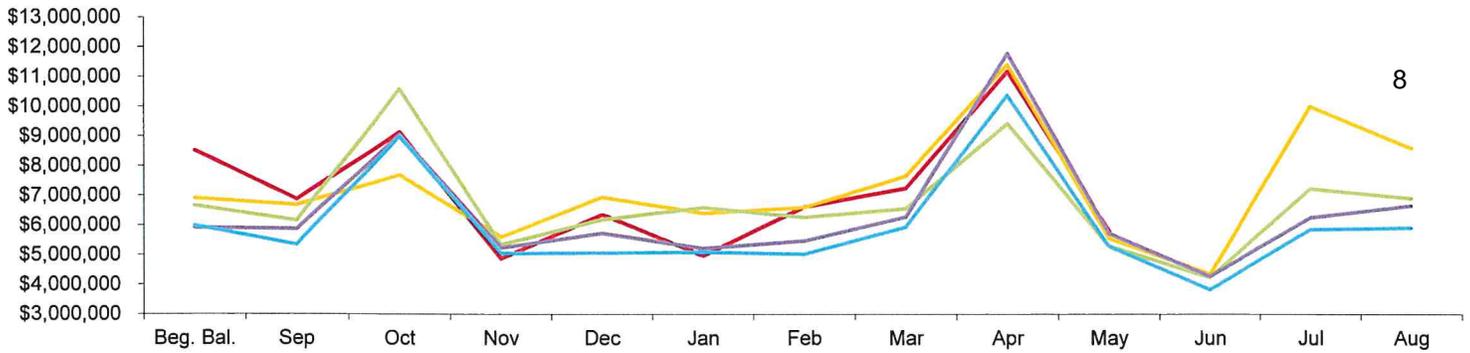
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>
<u>GENERAL FUND</u>			
Beginning Fund Balance	\$ 10,672,360	\$ 10,845,793	\$ 10,631,103
Revenues	\$ 87,706,953	\$ 87,706,953	\$ 62,565,979
Expenditures	\$ (90,256,342)	\$ (90,256,342)	\$ (60,652,200)
Transfers	\$ (800,000)	\$ (800,000)	\$ (3,812)
Ending Fund Balance	\$ 7,322,971	\$ 7,496,404	\$ 12,541,070 13.9%
<u>CAPITAL PROJECTS</u>			
Beginning Fund Balance	\$ 46,903,816	\$ 47,650,765	\$ 47,650,765
Revenues	\$ 2,686,104	\$ 2,686,104	\$ 741,774
Expenditures	\$ (43,748,333)	\$ (43,748,333)	\$ (23,548,851)
Transfers	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 5,841,587	\$ 6,588,536	\$ 24,843,688
<u>DEBT SERVICE</u>			
Beginning Fund Balance	\$ 2,205,557	\$ 2,231,745	\$ 2,231,745
Revenues	\$ 4,543,358	\$ 4,543,358	\$ 4,454,165
Expenditures	\$ (4,390,250)	\$ (4,390,250)	\$ (3,082,325)
Ending Fund Balance	\$ 2,358,665	\$ 2,384,853	\$ 3,603,585
<u>ASB FUND</u>			
Beginning Fund Balance	\$ 547,571	\$ 547,571	\$ 547,418
Revenues	\$ 662,023	\$ 662,023	\$ 100,515
Expenditures	\$ (650,004)	\$ (650,004)	\$ (76,292)
Ending Fund Balance	\$ 559,590	\$ 559,590	\$ 571,641
<u>TRANSPORTATION VEHICLE</u>			
Beginning Fund Balance	\$ 38,500	\$ 403,865	\$ 403,865
Revenues	\$ 240,568	\$ 240,568	\$ 7,567
Expenditures	\$ (250,000)	\$ (250,000)	\$ (367,780)
Transfers			\$ -
Ending Fund Balance	\$ 29,068	\$ 394,433	\$ 43,652

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

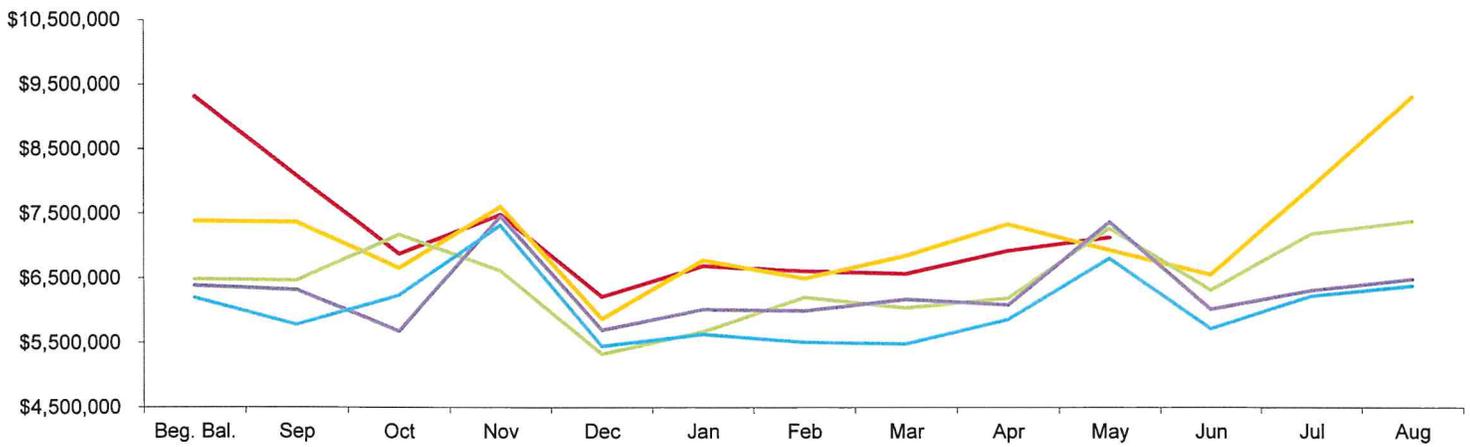
NET CASH & INVESTMENTS



RECEIPTS

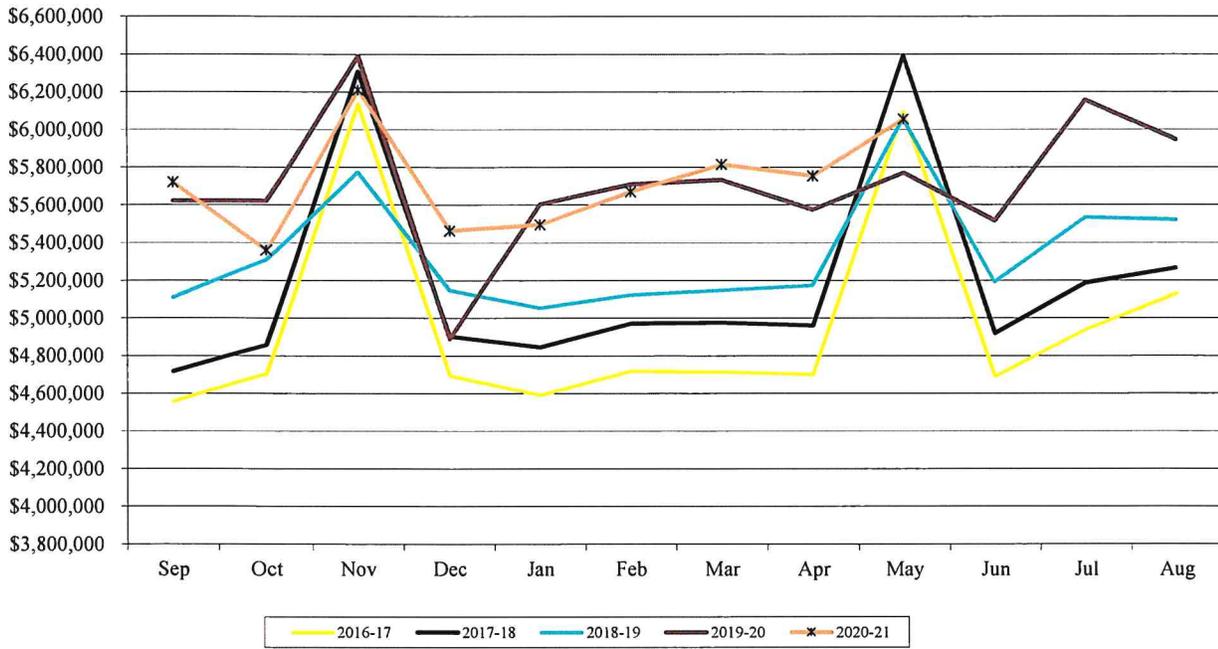


EXPENDITURES



— 20-21
 — 19-20
 — 18-19
 — 17-18
 — 16-17

WALLA WALLA PUBLIC SCHOOLS Monthly Payroll



BOARD OF DIRECTORS
Regular Study Meeting – 5:30 p.m.
June 1, 2021
WWSD Administration Building / 364 S. Park Street

PRESENT

BOARD OF EDUCATION

Mr. Derek Sarley, President
Mrs. Ruth Ladderud, Vice President
Mr. Eric Rindal
Mrs. Terri Trick
Mr. Sam Wells

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent
Mrs. Nancy Taylor, Director of Fiscal Services
Mr. Mike Kay, Director of Facilities & Operations
Mr. Ron Higgins, Principal of Walla Walla High School

AUDIENCE

Including board members, administrators and guests, approximately 16 were in attendance. The press was not present.

I. CALL TO ORDER

The meeting was called to order in the administration building Anne Golden Boardroom at 5:30 p.m. by President Mr. Derek Sarley.

II. FLAG SALUTE

The flag salute and pledge of allegiance was led by Mrs. Ruth Ladderud, Board of Directors.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mr. Wells moved and Mr. Rindal seconded approval of the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Mrs. Ladderud moved and Mrs. Trick seconded approval of the consent agenda consisting of the following items: 1) personnel report; 2) extracurricular athletic contracts; 3) June 1 accounts payable and May payroll; 4) 2021-2022 student insurance; and 5) regular business meeting minutes of May 18, 2021. The motion carried unanimously.

VI. STUDY ITEMS

CEE/EES Data Review: Dr. Smith provided an overview of the April 2021 Educational Effectiveness Survey, including student, staff and parent results.

Budget Update: Dr. Smith and Mrs. Taylor updated board members on 2021-2022 budget planning.

High School Graduation Ceremonies Update: Mr. Kay and Principal Mr. Higgins reviewed plans for 2021 high school graduation events to be held at the Walla Walla County Fairgrounds.

VII. ADJOURNMENT

President Sarley declared the meeting adjourned at 6:56 p.m.

Minutes to be presented for board approval on June 15, 2021.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Derek Sarley
School Board President

~ CITIZENS' COMMENTS ~

IMPORTANT MEETING NOTICE: The board of directors will be meeting in person for its scheduled regular meetings per the Governor's Phase 3 guidance. The Board meets in the Anne Golden Boardroom, which has limited seating capacity based on the state's physical distancing requirements. Those wishing to address the school board must pre-register to attend the meeting no later than 12:00 noon the day of the meeting. Pre-registration details are available on the district's website:

<https://www.wwps.org/district/information/school-board/board-meeting-schedule>.

Citizens' Comment Script:

This is the time in the meeting we welcome citizens to come forward and offer public comment, ask questions, or provide recommendations for educational improvement. Per Board policy we typically refrain from providing responses following public comments, and will ensure follow up is made if requested and necessary.

We also ask that you adhere to the following guidelines:

- State your name.
- Keep your comments brief and to the point, with a three-minute time limit.
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

At this time, please come forward if you wish to address the board.



Wa-Hi

- In Building 2 (Old Science), HVAC, plumbing, and electrical work continued in the mezzanine and rough ins were completed in the classrooms. Workers completed drywall installation and taping the seams. Masonry work on the exterior brick infills was completed. In addition, work on finishes continued which included painting, placing tile, installing ceiling. Contractors began installing the whiteboards. Further courtyard beautification changes were made and the existing drywells were removed.
- Building 3 (Commons) demolition continued throughout the interior. Plumbing for the new kitchen was continued. The new slab for the addition was poured. The steel framing was erected and roof framing began.
- Building 4 (Library) work continued at the new addition with the new overhang being framed and the brick infills being completed. Meanwhile, in the library, work continued on HVAC, plumbing, electrical, technology services were roughed in and installed. Work to add fire sprinklers was completed. The new roof was initiated and will be completed soon. Drywall installation throughout the remodel was largely completed.
- Building 6 (Gym) had the wall framing completed. Mechanical, electrical, plumbing, and fire sprinklers were started to be installed. The walls were insulated and drywall activities were initiated.
- Building 7 (Auditorium) saw rough in for mechanical, plumbing, and electrical work continue. Exterior masonry brick work was largely completed. Work on the roofing was completed. Work to tie the existing and new portions together with utilities occurred this month with more work to follow in the summer.
- Site work to prepare for the new parking lot at Falbo field was ongoing and the team worked together to solve irrigation issues present in the existing system.
- Jackson and the district worked together to ensure the grounds are being maintained through construction and that the trees and lawns are being adequately watered.
- Jackson coordinated work for the upcoming new pedestrian bridge.
- The design team worked with Jackson to complete and return submittals and answer construction question as they arise in order to facilitate a project that is able to keep up with the schedule.
- Across the site, Jackson continued to move fences and provide pathways to ensure campus and student safety.
- Wenaha, Jackson, and the School district worked on coordinating efforts to ensure the summer phases can be initiated while also accommodate staff and moving activities out for next school year's remodel/update.

Pioneer

- New classroom addition had drywall installed. Balance of area one classrooms had electrical rough in finished for drywall in June. Framing to connect existing classroom structure to new Commons/Kitchen area began.
- New Kitchen and Commons areas saw the structural masonry walls topped out and roof structure put in place. Roof deck to be complete in June.
- New Music and Aux gym saw the structural masonry walls topped out and interior wall begun. Coordination with electrical and plumbing in masonry wall is ongoing. Steel roof structure began.

May 2021 Project Update



- Main Gym, electrical and fire sprinkler rough-in ongoing. The mechanical mezzanine above locker rooms saw mechanical and electrical rough-in begin. Main upper wall was framed in for the mezzanine area above locker rooms.
- New main entry area roof structure was completed, tying the existing gym and new administration areas together. Administration area exterior door and window frames were installed and electrical rough in complete and ready to cover with drywall. Roofing is nearly complete. Heat pumps were installed in overhead corridor. Hydro piping has begun for HVAC.
- East parking lot curbs were installed in preparation for asphalt and sidewalks in June.
- Wenaha, Jackson, and the WWPS district continued to work together to coordinate efforts to ensure the summer phases can be initiated while also accommodate staff and moving activities out for next school year's remodel/update.

Lincoln

- Advertisement for bid and bid plans were finalized for release. Bids will be received and opened July 22, 2021. A mandatory pre-bid conference for bidders will be held June 30th onsite.
- Wenaha and WWPS are continuing to finalize moving/storage plans and working on temporary classroom and staff space for school operations next year.

May 2021 Project Update





Attachment A: Wa-Hi Progress Photos



Walla Walla Public Schools - 2018 Bond Project
May 2021 Project Update



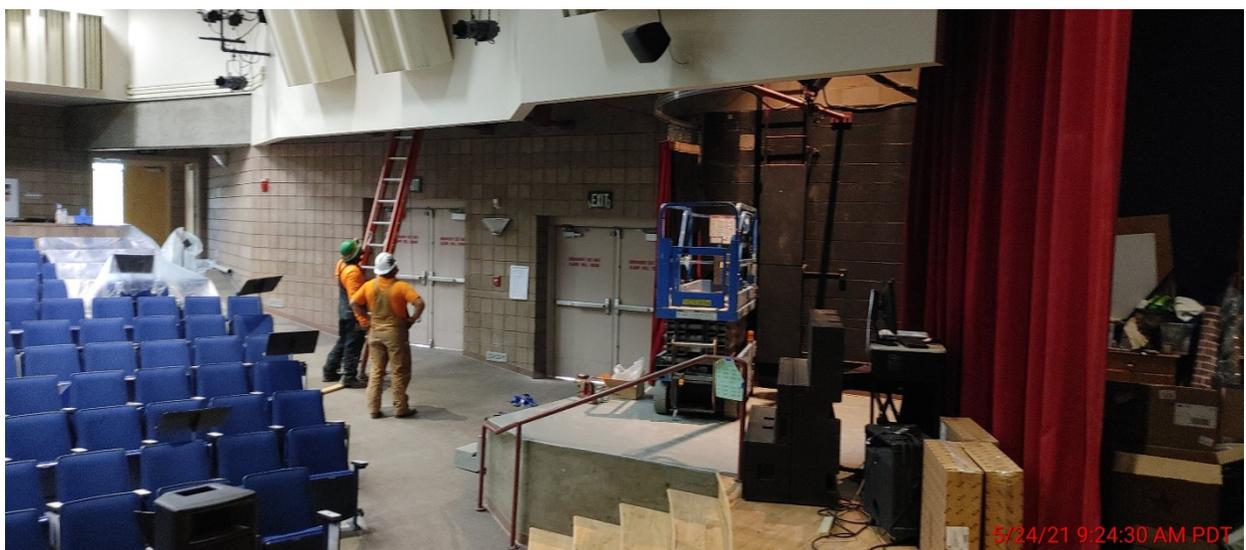
Walla Walla Public Schools - 2018 Bond Project
May 2021 Project Update



Walla Walla Public Schools - 2018 Bond Project
May 2021 Project Update



Walla Walla Public Schools - 2018 Bond Project
May 2021 Project Update





Attachment B: Pioneer Progress Photos





Walla Walla Public Schools - 2018 Bond Project
May 2021 Project Update







Walla Walla Public Schools - 2018 Bond Projects

MASTER BUDGET DASHBOARD

Updated 6/4/2021



Walla Walla High School

Design Phase	CD	# Months Construction Complete / Total Months		18/36	Risks & Opportunities Building 2 and 5 courtyards will impact contingency Includes pending changes that have not been approved yet but are forecasted		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget (includes contractor's contingency under GCCM)	\$ 78,464,223	\$ 32,106,898	40.92%	\$ 3,180,557			\$2,100,000

Lincoln High School

Design Phase	CD	# Months Construction Complete / Total Months		0 / 18	Risks & Opportunities Project currently out for bid. Major upward pressure on market prices.		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 10,923,861	\$ 1,009,082	9.24%	\$ 805,391			\$0

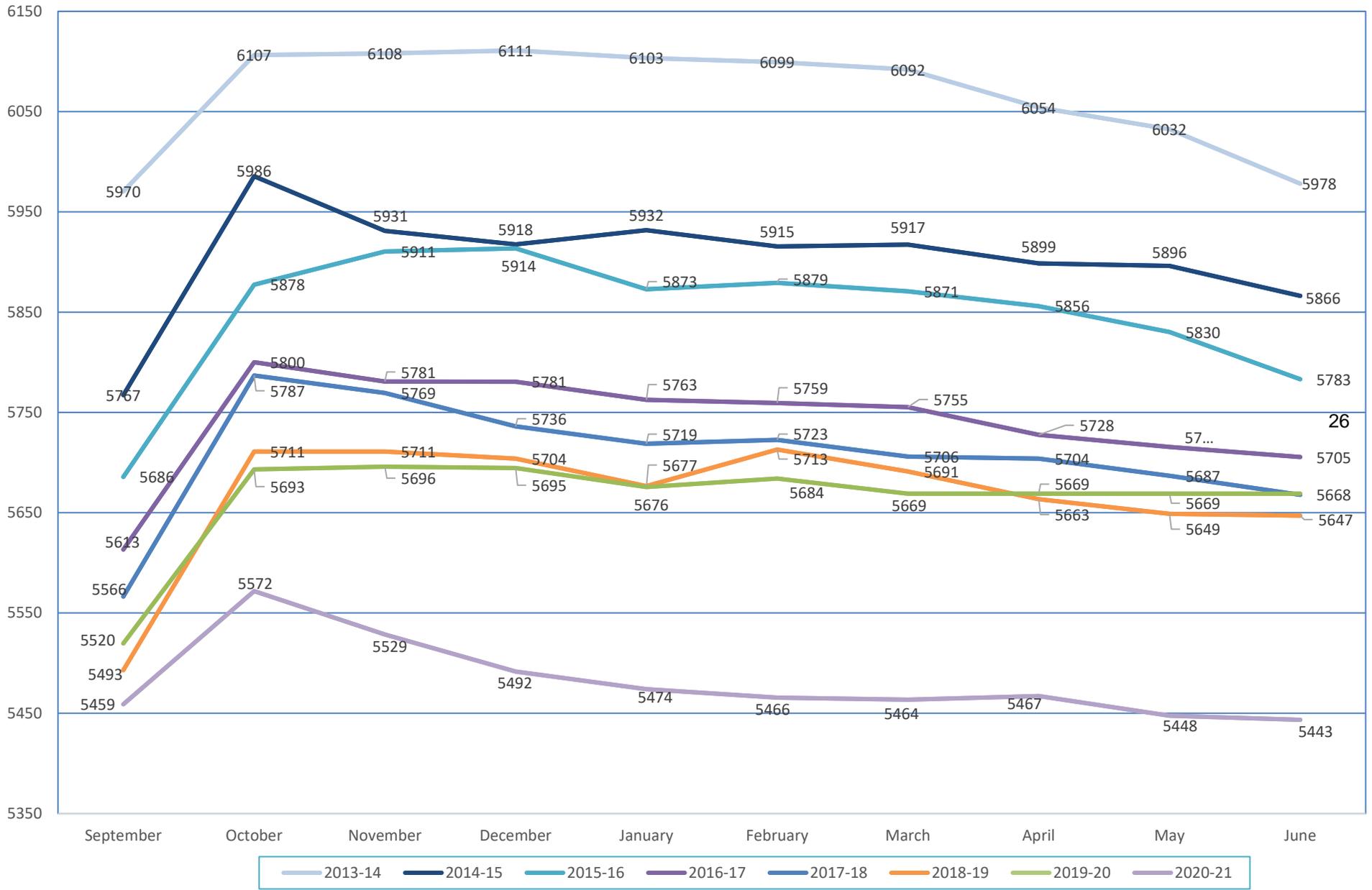
Pioneer Middle School

Design Phase	CD	# Months Construction Complete / Total Months		10/ 20	Risks & Opportunities		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 27,311,473	\$ 10,251,259	37.53%	\$ 2,045,563			\$1,375,000

District-Wide Upgrades

		# Months Construction Complete / Total Months		NA	Risks & Opportunities	
	Budget	Costs to Date	% Spent			
Project Budget (including contingency)	\$ 6,699,738	\$ 6,120,768	91.36%			

WWPS Enrollment Trends: 2013 to Present Student FTE Counts



2020-2021	24 MAX		25 MAX		27 MAX		27 MAX		28 MAX		28 MAX		TOTALS
	Kindergarten		First		Second		Third		Fourth		Fifth		
WWCCF	Priore, A	20											
Samantha Bowen	Ramirez, C	19											
Director	Allison, J	19											
SECTIONS 3		58		0		0		0		0		0	58
slots available	2												
Berney	Hubbard, K	18	Braddock, L	22	Holbrook, J	23	Davin, M	20	Bona, A	24	Ambler, C	20	
Michelle Carpenter	Brown, A	17	Fisbeck, J	22	Kearbey, K	24	Baker, T	19	Gribnau, J	24	Clearman, D	22	
Principal	Solis, D	17	Morrison, S	22	Parodi, D	25	Gonzales, C	21	Ponti, R	24	James, I	20	
Behavior Prg K-5	Merrill, L		Merrill, L	2	Merrill, L	2	Merrill, L	1	Merrill, L	1	Merrill, L	4	
SECTIONS 17		52		68		74		61		73		66	394
slots available	20		9		9		21		12		22		
Edison	Bahena, Y	19	Berumen, B	20	Hobbs, Siomara	21	Lopez, J	25	Oakland, M	20	Anhorn, N	18	
Jenny Foster	Helm, E	20	Maycumber, Y	21	Reed, J	19	Parsons, S	25	Phillips, L	20	Solis, C	21	
Principal	Matson, E	17	Moreno, E	19	Saldivar, C	19	Virrueta, F	25	Telstad, M	19	Gerbino, T	18	
	Valencia, A	19	Moreno, J	19	Williams, N	20							
SECTIONS 21		75		79		79		75		59		57	424
slots available*	9		5		5		6		25		27		
Green Park	Lopez, M	16	Garanzuay, P Dual	20	Salazar, I	22	Hobbs, B	23	Maya, Jose	13	Contreras, A	20	
Rick Kline	Bahena-Flores, R	16	Garcia, A	21	Boeckman, R	23	Gregoire, L	23	Carroll, R	16	Esquivel, T	19	
Principal	Lovejoy, T	13	Holbrook, T	23	Reiter, L	20	Timm Ballard, D	25	Johnson, M	23	Ambler, D	20	
	Katsel, E	13	Wright, L	20					Tobin, J	22	Lux, J	22	
Lifeskills Program	Angotti	3	Angotti	1	Angotti	1	Angotti	3	Angotti	2	Angotti	1	
Autism Program	Ingram	4	Ingram	1	Ingram	3	Ingram	1	Ingram	0	Ingram	3	
Autism Program	Loree	1	Loree	2	Loree	3	Loree	2	Loree	0	Loree	2	
SECTIONS 22		66		88		72		77		76		87	466
slots available	38		16		16		10		38		31		
Prospect Point	Rose, S	23	Hanson, K	19	Baldwin, W	22	Grove, J	21	Smyth, D	20	Hayes, B	19	
Barbara Casey	Heinzman, A	24	James, L	19	Hudec, H	23	Jausoro, D	19	Taylor, L	22	Mahan, L	20	
Principal	Wilson, B	23	McKiernan, M	19	Paul, M	22	Kuhlmann, K	21	Watson, K	23	Parodi, D	18	
			Pederson, R	18	Babbit, H	24	Reese, N	21	Prull, V	22	Pegel, G	18	
SECTIONS 23		70		75		91		82		87		75	480
slots available*	2		25		17		26		25		37		
Sharpstein	Cantero, H	18	Humphreys, S	18	Humbert, K	23	Bostwick, M	22	Diaz, A	17	Sanchez, G	25	
Maria Garcia	Wilson, H	18	Locati, R	18	Griffith, R	26	Shirley, C	20	Hill, J	19	James, J	22	
Principal			Ruvalcaba, G	17			Hutchinson, D	18	Woiblet, B	21	VanDonge, B	22	
			Berg, L	15									
Developmental Prog	Cochran	3	Cochran	5	Cochran	1							
SECTIONS 17		39		73		50		60		57		69	348
slots available	12		32		5		21		27		15		
Walla Walla Online	McFetridge, M	16	Razo, E	23	Baker, T	25	Mires, D	17	Ford, A	17	Keyes, K	21	
Carina Stillman													
Director													
		16		23		25		17		17		21	
slots available													119
TOTAL SC SPED		11		11		10		7		3		10	
TOT SLOTS AVAIL	83		87		52		84		127		132		
TOTAL ENROLLED		376		406		391		372		369		375	2289
SECTIONS	18		19		16		16		17		17		
AVERAGE LOADS		19.39		19.58		22.25		21.75		20.53		20.24	
Dual classes													

MONTHLY REVENUE REPORT											
MONTH	LOCAL TAXES	LOCAL NONTAX	STATE GEN PURP	FED GEN PURP	FED SPEC PURP	REV (SD)	REV (OTHER)	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
SEP PROJECTED	\$ 206,014	\$ 129,102	\$ 5,244,050	\$ 3,006	\$ 132,185	\$ 3,524	\$ -	\$ 5,717,881		\$ 301,885	5.28%
SEP ACTUAL	\$ 228,664	\$ 26,371	\$ 5,471,209	\$ 2,797	\$ 287,515	\$ 3,211	\$ -		\$ 6,019,766	\$ 301,885	YTD
OCT PROJECTED	\$ 2,989,076	\$ 128,427	\$ 5,326,424	\$ 2,988	\$ 484,220	\$ 3,398	\$ -	\$ 8,934,533		\$ 193,078	2.16%
OCT ACTUAL	\$ 3,108,889	\$ 50,685	\$ 5,498,947	\$ 2,797	\$ 464,965	\$ 1,328	\$ -		\$ 9,127,611	\$ 494,963	YTD
NOV PROJECTED	\$ 196,008	\$ 159,175	\$ 4,471,385	\$ 2,988	\$ 813,039	\$ 3,179	\$ -	\$ 5,645,774		\$ (774,665)	-13.72%
NOV ACTUAL	\$ 408,138	\$ 49,490	\$ 3,799,523	\$ 2,797	\$ 595,526	\$ 15,635	\$ -		\$ 4,871,109	\$ (279,701)	YTD
DEC PROJECTED	\$ 27,956	\$ 137,673	\$ 5,878,433	\$ 3,060	\$ 625,431	\$ 2,893	\$ -	\$ 6,675,446		\$ (178,912)	-2.68%
DEC ACTUAL	\$ 134,025	\$ 37,949	\$ 5,718,886	\$ 2,797	\$ 586,001	\$ 16,877	\$ -		\$ 6,496,534	\$ (458,613)	YTD
JAN PROJECTED	\$ 15,843	\$ 37,125	\$ 4,629,619	\$ 2,988	\$ 554,761	\$ 2,835	\$ -	\$ 5,243,171		\$ (80,031)	-1.53%
JAN ACTUAL	\$ 15,492	\$ 31,354	\$ 4,585,307	\$ 2,782	\$ 525,511	\$ 2,694	\$ -		\$ 5,163,140	\$ (538,644)	YTD
FEB PROJECTED	\$ 30,258	\$ 28,309	\$ 5,908,311	\$ 2,988	\$ 538,848	\$ 3,171	\$ -	\$ 6,511,885		\$ 144,849	2.22%
FEB ACTUAL	\$ 31,997	\$ 35,365	\$ 5,939,287	\$ 2,880	\$ 641,716	\$ 5,490	\$ -		\$ 6,656,734	\$ (393,795)	YTD
MAR PROJECTED	\$ 878,611	\$ 39,374	\$ 5,268,353	\$ 2,988	\$ 642,828	\$ 2,767	\$ 500	\$ 6,835,421		\$ 405,721	5.94%
MAR ACTUAL	\$ 1,141,197	\$ 38,642	\$ 5,442,646	\$ 2,881	\$ 615,776	\$ -	\$ -		\$ 7,241,142	\$ 11,926	YTD
APR PROJECTED	\$ 3,751,187	\$ 36,962	\$ 6,245,282	\$ 2,988	\$ 713,306	\$ 2,462	\$ -	\$ 10,752,187		\$ 552,966	5.14%
APR ACTUAL	\$ 3,978,930	\$ 156,244	\$ 6,416,935	\$ 3,661	\$ 743,928	\$ 5,456	\$ -		\$ 11,305,153	\$ 564,892	YTD
MAY PROJECTED	\$ 834,146	\$ 39,972	\$ 3,754,772	\$ 2,988	\$ 694,608	\$ 3,416	\$ -	\$ 5,329,902			0.00%
MAY ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		28 YTD
JUN PROJECTED	\$ 68,187	\$ 43,920	\$ 3,694,247	\$ 2,988	\$ 553,853	\$ 3,132	\$ -	\$ 4,366,327			0.00%
JUN ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JUL PROJECTED	\$ 69,047	\$ 46,414	\$ 7,405,729	\$ 2,988	\$ 783,761	\$ 2,779	\$ 1,500	\$ 8,312,218			0.00%
JUL ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
AUG PROJECTED	\$ 95,099	\$ 175,000	\$ 6,629,825	\$ 3,042	\$ 1,009,730	\$ 2,959	\$ -	\$ 7,915,655			0.00%
AUG ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
Total Projected	\$ 9,161,432	\$ 1,001,453	\$ 64,456,430	\$ 36,000	\$ 7,546,570	\$ 36,515	\$ 2,000	\$ 82,240,400			
Adopted Budget	\$ 9,769,706	\$ 1,847,000	\$ 68,204,220	\$ 66,000	\$ 7,740,027	\$ 60,000	\$ 20,000	\$ 87,706,953			
Variance	\$ (608,274)	\$ (845,547)	\$ (3,747,790)	\$ (30,000)	\$ (193,457)	\$ (23,485)	\$ (18,000)	\$ (5,466,553)			
TOTAL ACTUAL	\$ 9,047,333	\$ 426,099	\$ 42,872,739	\$ 23,391	\$ 4,460,938	\$ 50,691	\$ -	\$ 56,881,190	FORECAST ACTUAL	\$ 82,805,292	
% collected to PRO	98.75%	42.55%	66.51%	64.97%	59.11%	138.82%	0.00%	69.16%			
NOTES:											
LEGEND	Above or within 2.00% of projection				Between 2.01% & 5.00% below			Below 5.01% of projection			

MONTHLY EXPENDITURE REPORT

MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE
SEPTEMBER PROJECTED	\$ 5,200,173		\$ 1,351,621		\$ 6,551,794 MONTHLY	\$ 173,368 2.65%
SEPTEMBER ACTUAL		\$ 5,721,113		\$ 1,004,049	\$ 6,725,162 YTD	\$ 173,368 2.65%
OCTOBER PROJECTED	\$ 5,554,931		\$ 987,884		\$ 6,542,815 MONTHLY	\$ (215,753) -3.30%
OCTOBER ACTUAL		\$ 5,359,916		\$ 977,912	\$ 6,327,062 YTD	\$ (42,385) -0.32%
NOVEMBER PROJECTED	\$ 6,107,016		\$ 971,821		\$ 7,078,837 MONTHLY	\$ 405,302 5.73%
NOVEMBER ACTUAL		\$ 6,210,948	\$ -	\$ 1,273,191	\$ 7,484,139 YTD	\$ 362,917 1.80%
DECEMBER PROJECTED	\$ 5,348,523		\$ 936,482		\$ 6,285,005 MONTHLY	\$ (73,166) -1.16%
DECEMBER ACTUAL		\$ 5,464,514		\$ 747,325	\$ 6,211,839 YTD	\$ 289,752 1.10%
JANUARY PROJECTED	\$ 5,534,483		\$ 984,671		\$ 6,519,154 MONTHLY	\$ 151,396 2.32%
JANUARY ACTUAL		\$ 5,496,506		\$ 1,174,044	\$ 6,670,550 YTD	\$ 441,148 1.34%
FEBRUARY PROJECTED	\$ 5,559,152		\$ 923,475		\$ 6,482,627 MONTHLY	\$ 176,963 2.73%
FEBRUARY ACTUAL		\$ 5,671,128		\$ 988,461	\$ 6,659,590 YTD	\$ 618,111 1.57%
MARCH PROJECTED	\$ 5,772,781		\$ 1,688,765		\$ 7,461,546 MONTHLY	\$ (60,430) -0.81%
MARCH ACTUAL		\$ 5,804,601		\$ 1,596,515	\$ 7,401,116 YTD	\$ 557,681 1.19%
APRIL PROJECTED	\$ 5,522,600		\$ 338,309		\$ 5,860,909 MONTHLY	\$ 179,136 3.06%
APRIL ACTUAL		\$ 5,754,148		\$ 285,897	\$ 6,040,045 YTD	\$ 736,817 1.40%
MAY PROJECTED	\$ 6,293,853		\$ 1,289,436		\$ 7,583,289 MONTHLY	
MAY ACTUAL		\$ -		\$ -	\$ - YTD	0.00%
JUNE PROJECTED	\$ 5,561,747		\$ 1,597,950		\$ 7,159,697 MONTHLY	
JUNE ACTUAL		\$ -		\$ -	\$ - YTD	0.00%
JULY PROJECTED	\$ 5,760,335		\$ 2,221,541		\$ 7,981,876 MONTHLY	
JULY ACTUAL		\$ -		\$ -	\$ - YTD	0.00%
AUGUST PROJECTED	\$ 6,108,060		\$ 2,996,342		\$ 9,104,402 MONTHLY	
AUGUST ACTUAL		\$ -		\$ -	\$ - YTD	0.00%
TOTAL PROJECTED	\$ 68,323,654		\$ 16,288,297		\$ 84,611,951	
ADOPTED BUDGET	\$ 72,367,859		\$ 17,888,464		\$ 90,256,323	
VARIANCE	\$ 4,044,205		\$ 1,600,167		\$ 5,644,372	
TOTAL ACTUAL		\$ 45,482,876		\$ 8,047,394	\$ 53,519,504	FORECAST ACT \$ 85,348,768
% spent to projected		66.57%		49.41%	63.25%	
Notes:	Backordered chromebooks recvd/pd \$556k Nov 17 AP April 6 AP posted to March. Adjusted April projected accordingly. Dec P/R Corrected					
LEGEND	Below or within 2.00%		Between 2.01% & 5.00% above		Above 5.01% of projection	

MONTHLY ENDING FUND BALANCE REPORT

DATE		Revenue	Expenditure	Ending Fund Balance	Variance		EFB Monthly Projection for Year End
Beginning Fund Balance (Projected)				\$ 10,672,360			
Beginning Fund Balance (Actual)				\$ 10,631,103			
September	PROJECTED	\$ 5,717,881	\$ 6,551,794	\$ 9,838,447			
	ACTUAL	\$ 6,019,766	\$ 6,725,162	\$ 9,925,707	\$ 87,260	0.89%	8.98%
October	PROJECTED	\$ 8,934,533	\$ 6,542,815	\$ 12,230,165			
	ACTUAL	\$ 9,127,611	\$ 6,327,062	\$ 12,726,256	\$ 496,091	4.06%	9.41%
November	PROJECTED	\$ 5,645,774	\$ 7,078,837	\$ 10,797,102			
	ACTUAL	\$ 4,871,109	\$ 7,484,139	\$ 10,113,226	\$ (683,876)	-6.33%	8.15%
December	PROJECTED	\$ 6,675,446	\$ 6,285,005	\$ 11,187,543			
	ACTUAL	\$ 6,496,534	\$ 6,211,839	\$ 10,397,921	\$ (789,622)	-7.06%	8.04%
January	PROJECTED	\$ 5,243,171	\$ 6,519,154	\$ 9,911,560			
	ACTUAL	\$ 5,163,140	\$ 6,670,550	\$ 8,890,511	\$ (1,021,049)	-10.30%	7.79%
February	PROJECTED	\$ 6,511,885	\$ 6,482,627	\$ 9,940,818			
	ACTUAL	\$ 6,656,734	\$ 6,659,590	\$ 8,887,655	\$ (1,053,163)	-10.59%	7.76%
March	PROJECTED	\$ 6,835,421	\$ 7,461,546	\$ 9,314,693			
	ACTUAL	\$ 7,241,142	\$ 7,401,116	\$ 8,727,682	\$ (587,011)	-6.30%	8.26%
April	PROJECTED	\$ 10,752,187	\$ 5,860,909	\$ 14,205,971			
	ACTUAL	\$ 11,305,153	\$ 6,040,045	\$ 13,992,789	\$ (213,182)	-1.50%	8.66%
May	PROJECTED	\$ 5,329,902	\$ 7,583,289	\$ 11,952,584			
	ACTUAL	\$ -	\$ -			0.00%	
June	PROJECTED	\$ 4,366,327	\$ 7,159,697	\$ 9,159,214			
	ACTUAL	\$ -	\$ -			0.00%	
July	PROJECTED	\$ 8,312,218	\$ 7,981,876	\$ 9,489,556			
	ACTUAL	\$ -	\$ -			0.00%	
August	PROJECTED	\$ 7,915,655	\$ 9,104,402	\$ 8,300,809			
	ACTUAL	\$ -	\$ -			0.00%	
PRELIMINARY PROJECTED EFB		\$ 82,240,400	\$ 84,611,951	\$ 8,300,809			10.09%
ACTUALS TO DATE		\$ 56,881,190	\$ 53,519,504				
FORECASTED ACTUALS*		\$82,805,292	\$85,348,768	\$8,087,627	YEAR END PROJECTION		8.66%
Monthly Variance	Above or within 2.00% of projection		Between 2.01% & 5.00% below projection		Below 5.01% of projection		
Yr End Projection	Above 8.00%		Between 6.00% to 7.99%		Below 6.00%		

*Calculated using actuals through the current month and projected revenue and expenditures for future months

Walla Walla Public Schools

BOARD POLICY

Policy No. 3220

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FREEDOM OF EXPRESSION

The free expression of student opinion is an important part of education in a democratic society. The district encourages students' verbal and written expression of opinion on school premises so long as it does not substantially disrupt the operation of the school or otherwise violate this policy. Students are expressly prohibited from the use of vulgar and/or offensive terms in classroom or assembly settings.

Student Publications

Student publications produced as part of the school's curriculum or with the support of the associated student body fund are intended to serve both as vehicles for instruction and student communication. Although substantively financed and operated by the district, student editors of school-sponsored media are responsible for determining the news, opinion, feature, and advertising content of the media, consistent with chapter 28A.600 RCW. Material appearing in such publications may reflect various areas of student interest, including topics about which there may be controversy and dissent. When engaging with a controversial issue, student publications should strive to provide in-depth treatment and represent a variety of viewpoints. Such materials may not:

- Be libelous or slanderous;
- Be an unwarranted invasion of privacy;
- ~~Violate federal or state laws, rules, or regulations~~ ~~Be obscene or profane, such that it would violate federal or state laws, rules or regulations or incites others to violate federal or state laws, rules or regulations, including the standards established by the federal communications act or applicable federal communication commission rules or regulations;~~
- ~~Incite students to violate federal or state laws, rules, or regulations~~ ~~Cause a substantial disruption of the school;~~
- Violate district policy or procedure related to harassment, intimidation, or bullying pursuant to RCW 28A.300.285, or related to the prohibition on discrimination pursuant to RCW 28A.642.010;
- ~~Incite students so as to create a clear and present danger of~~ ~~Violate federal or state laws, rules, regulations, or advocate the violation of such laws;~~
 - The commission of unlawful acts on school premises;
 - The violation of lawful district policy or procedures; or
 - The material and substantial disruption of the orderly operation of the school; ~~or~~
- Advertise tobacco products, liquor, illicit drugs, or drug paraphernalia; ~~or~~
- Violate the Federal Communications Act or applicable Federal Communications Commission rules or regulations.

The superintendent or designee will develop guidelines, assuring that students are able to exercise freedom of expression so long as it does not present a material and substantial disruption of the orderly operation of the school, implementing the standards above, and establishing procedures for the prompt review of any materials that appear not to comply with the standards.

Walla Walla Public Schools

BOARD POLICY

Policy No. 3220

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Distribution of Materials

Students and district staff may distribute student publications or other materials on school premises in accordance with procedures developed by the superintendent or designee. Such procedures may impose limits on the time, place, and manner of distribution including prior authorization for the posting of such material on school property.

Students responsible for the distribution of material that leads to a substantial disruption of school activity or otherwise interferes with school operations will be subject to corrective action, including suspension or expulsion, consistent with student discipline policies.

~~Nonstudents and nonemployees~~ ~~one who is neither a student nor a district employee~~ may distribute materials on school grounds in accordance with Policy and Procedure 4060.

Cross References:

Board Policy 2340 - Religious-Related Activities and Practices

Board Policy 3241 - Student Discipline

Board Policy 4060 - Distribution of Materials to Students

Legal References:

~~Chapter RCW 28A.600~~ RCW Students

RCW 28A.600.027 Student expression in school-sponsored media

~~WAC 392-400-215 Student rights~~

Management Resources:

~~2018 June Policy Alert~~

~~2018 May Issue~~

~~2015 July Policy Alert~~

~~Policy News, August 2001 A Few Civil Liberty Reminders~~

Adopted: July 16, 2002

Revised: March 17, 2020

First Reading/Revision: June 15, 2021

Walla Walla Public Schools

BOARD POLICY

Policy No. 1430

**Second Reading/Policy Retirement: June 15, 2021
(Note: Policy 1430 language is included in Policy 1400)**

Walla Walla Public Schools

BOARD POLICY

Policy No. 3122

Page 1 of 1

EXCUSED AND UNEXCUSED ABSENCES

Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students are expected to attend all assigned in-person classes each day or participate in all assigned remote instructional activities. At times, students may be absent from class or not able to participate remotely. Educators and administrators have a responsibility to monitor absences to determine if students and families need support. School staff will keep a record of absence and tardiness, including a record of excuse statements submitted by a parent/guardian, or in certain cases, students, to document a student's excused absences.

The superintendent/designee will develop procedures to accurately track and enforce excused and unexcused absences. Since the full knowledge and cooperation of students and parents/guardians are necessary to fulfill the district's responsibilities under the attendance laws, these procedures will be disseminated broadly and made available to parents/guardians and students annually.

Cross References:

Board Policy 3120 - Enrollment

Board Policy 3230 - Student Privacy

Board Policy 3240 - Student Conduct Expectations and Reasonable Sanctions

Board Policy 3241 - Classroom Management, Discipline and Corrective Action

Board Policy 4218 - Language Access Plan

Legal References:

RCW 28A.225 Compulsory School Attendance and Admission

RCW 13.34.300 Relevance of failure to cause juvenile to attend school to neglect petition

WAC 392-400-325 Statewide definition of excused and unexcused daily absences for the 2020-21 school year

Adopted: July 16, 2002

Revised: February 19, 2019

Second Reading/Revision: June 15, 2021

Walla Walla Public Schools

BOARD POLICY

Policy No. 6000

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PROGRAM PLANNING, BUDGET PREPARATION, ADOPTION AND IMPLEMENTATION

A district's annual budget is tangible evidence of the board's commitment toward fulfilling the aims and objectives of the instructional program, providing for the efficient and effective operation of the district and attaining the goals of the district's strategic plan. The budget expresses in specific terms the services to be provided, consistent with immediate and long-range goals and resources available, and establishes priorities within broad program areas such as basic education, other separately funded programs and support services. Each year a budget shall be prepared for the ensuing fiscal year which shall begin September 1 each year and shall continue through August 31 of the succeeding calendar year. The budget shall set forth the complete financial plan of the district for the ensuing school year.

Prior to presentation of the proposed budget for adoption, the superintendent shall prepare for the board's study and consideration appropriate documentation supporting his/her recommendations, which shall be designed to meet the needs of students within the limits of anticipated revenues consistent with reasonable management practices. Program planning and budget development shall provide for staff participation and the sharing of information with patrons prior to action by the board.

Budget Preparation and Adoption

The budget will be prepared for board review and adoption in accordance with the procedures and timelines established by state law and the Superintendent of Public Instruction. Copies of the budget as adopted shall be filed with the ESD for review and copies will be filed with the state superintendent of public instruction.

Budget Implementation

The board places responsibility with the superintendent for administering the operating budget, once adopted. All actions of the superintendent in executing the programs and/or activities as set forth in the adopted operating budget are authorized subject to the following provisions:

- A. Expenditure of funds for the employment and assignment of staff meet the legal requirements of the state of Washington and adopted board policies;
- B. Funds held in reserve accounts (General fund #810-890) for self-insurance and other such contingencies may not be expended unless approved for purposes designated by the board;
- C. Complete listing of expenditures for supplies, materials and services is presented for board approval and/or ratification;
- D. Purchases are made according to the legal requirements of the state of Washington and adopted board policy;
- E. Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the board;

Walla Walla Public Schools

BOARD POLICY

Policy No. 6000

Page 2 of 2

- F. The superintendent shall be responsible for establishing procedures to authorize and control the payroll operations of the district. The board may act on behalf of individual staff to deduct a certain amount from the staff member's paycheck and remit an agreed amount to a designee of the staff member; and
- G. Financial reports are submitted to the board each month.

Legal References:

- RCW 28A.300.060 Studies and adoption of classifications for school district budgets—Publication
- RCW 28A.320.010 Corporate powers
- RCW 28A.320.020 Liability for debts and judgments
- RCW 28A.320.090 Preparing & distributing information on district's instructional program, operation and maintenance--Limitation
- RCW 28A.330.100 Additional powers of the board
- RCW 28A.400.240 Deferred compensation plan for school district or educational service district employees-Limitations
- RCW 28A.400.250 Tax deferred annuities-Regulated company stock
- RCW 28A.400.280 Employee benefits-Employer contributions-Optional benefits-Annual report
- RCW 28A.400.300 Hiring and discharging employees --Seniority and leave benefits, transfers between school districts
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- RCW 28A.505.040 Budget--When prepared—Contents
- RCW 28A.505.050 Budget-Notice of meeting to adopt
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- RCW 28A.505.080 Budget--Disposition of copies
- RCW 28A. 505.150 Budgeted expenditures as appropriations-- Interim expenditures--Transfer between budget classes--Liability for nonbudgeted expenditures
- RCW 28A.510 Apportionment to District-- Accounting
- RCW 41.04.020 Public employees-Payroll deductions authorized
- RCW 41.04.035 Salary and wage deductions for contributions to charitable agencies-United Fund defined- Includes Washington state combined fund drive
- RCW 41.04.036 Salary and wage deductions for contributions to charitable agencies-Deduction and payment to United Fund or Washington state combined fund drive-Rules, procedures
- RCW 41.04.230 Payroll deductions authorized
- RCW 41.04.233 Payroll deductions for capitation payment to health maintenance organizations
- RCW 41.04.245 Payroll deductions to a bank, savings bank, credit union, or savings and loan association
- WAC 392-123-054 Time Schedule for Budget

Walla Walla Public Schools

BOARD POLICY

Policy No. 6230

Page 1 of 1

RELATIONS WITH VENDORS

Conflicts of Interest

Financial and business transactions of the district shall be carried out in conformity with the law and consistent with sound and ethical business practices. Purchasing decisions shall be made on the basis of objectivity and shall not be influenced by friendships or other personal relationships. School employees shall not accept gifts of significant value from vendors. Board members, administrators or staff shall not accept a gift or favor from vendors or prospective vendors or other firms or individuals who have had or hope to have transactions with the district. Financial interests of board members, administrators or staff in any district purchase, sale or other transaction shall be prohibited.

Third-Party Receipting for Online Fundraising and/or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Legal References:

2 CFR 200.318(c)(1)

RCW 42.23.030 Interest in contract prohibited--Exceptions

RCW 42.23.040 Remote interests



Board Meeting Schedule
September 2021 – August 2022
Walla Walla Public Schools Administration Building
Anne Golden Boardroom

Date	Time	Meeting Type
September 7, 2021	5:30 p.m.	Regular Study Meeting
September 21, 2021	5:30 p.m.	Regular Business Meeting
October 5, 2021	5:30 p.m.	Regular Study Meeting
October 19, 2021	5:30 p.m.	Regular Business Meeting
November 2, 2021	5:30 p.m.	Regular Study Meeting
November 16, 2021	5:30 p.m.	Regular Business Meeting
December 14, 2021	5:30 p.m.	Regular Business Meeting
January 18, 2022	5:30 p.m.	Regular Business Meeting
February 1, 2022	5:30 p.m.	Regular Study Meeting
February 15, 2022	5:30 p.m.	Regular Business Meeting
March 1, 2022	5:30 p.m.	Regular Study Meeting
March 15, 2022	5:30 p.m.	Regular Business Meeting
April 19, 2022	5:30 p.m.	Regular Business Meeting
May 3, 2022	5:30 p.m.	Regular Study Meeting
May 17, 2022	5:30 p.m.	Regular Business Meeting
June 7, 2022	5:30 p.m.	Regular Study Meeting
June 21, 2022	4:00 p.m.	Regular Business Meeting
July 19, 2022	4:00 p.m.	Regular Business Meeting
August 16, 2022	4:00 p.m.	Regular Business Meeting

Meeting times and locations noted above, unless changed by the Board of Directors. Additional meetings may be scheduled as necessary.

Walla Walla Public Schools

BOARD POLICY

Policy No. 1430

**Second Reading/Policy Retirement: June 15, 2021
(Note: Policy 1430 language is included in Policy 1400)**

Walla Walla Public Schools

BOARD POLICY

Policy No. 3122

Page 1 of 1

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Board Policy 3240 - Student Conduct Expectations and Reasonable Sanctions

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Second Reading/Revision: June 15, 2021

Walla Walla Public Schools

BOARD POLICY

Policy No. 6000

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Walla Walla Public Schools

BOARD POLICY

Policy No. 6000

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- RCW 28A.320.020 Liability for debts and judgments
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- RCW 28A. 505.150 Budgeted expenditures as appropriations-- Interim expenditures--Transfer between budget classes--Liability for nonbudgeted expenditures
- RCW 28A.510 Apportionment to District-- Accounting
- RCW 41.04.020 Public employees-Payroll deductions authorized
- RCW 41.04.035 Salary and wage deductions for contributions to charitable agencies-United Fund defined- Includes Washington state combined fund drive
- RCW 41.04.036 Salary and wage deductions for contributions to charitable agencies-Deduction and payment to United Fund or Washington state combined fund drive-Rules, procedures
- RCW 41.04.230 Payroll deductions authorized
- RCW 41.04.233 Payroll deductions for capitation payment to health maintenance organizations
- RCW 41.04.245 Payroll deductions to a bank, savings bank, credit union, or savings and loan association
- WAC 392-123-054 Time Schedule for Budget

Walla Walla Public Schools

BOARD POLICY

Policy No. 6230

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RELATIONS WITH VENDORS

Conflicts of Interest

Financial and business transactions of the district shall be carried out in conformity with the law and consistent with sound and ethical business practices. Purchasing decisions shall be made on the basis of objectivity and shall not be influenced by friendships or other personal relationships. School employees shall not accept gifts of significant value from vendors. Board members, administrators or staff shall not accept a gift or favor from vendors or prospective vendors or other firms or individuals who have had or hope to have transactions with the district. Financial interests of board members, administrators or staff in any district purchase, sale or other transaction shall be prohibited.

Third-Party Receipting for Online Fundraising and/or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Legal References:

2 CFR 200.318(c)(1)

RCW 42.23.030 Interest in contract prohibited--Exceptions

RCW 42.23.040 Remote interests