



BOARD OF DIRECTORS
Regular Business Meeting & Executive Session - 5:30 PM
January 19, 2021
Online/Virtual Zoom Meeting
364 S Park St
Walla Walla, WA 99362

IMPORTANT MEETING NOTICE: Pursuant to the Governor’s Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely. Members of the public are invited to attend by utilizing the following methods:

- Watch: <https://wwps-org.zoom.us/j/95551861832>
- Listen: Dial 1-253-215-8782 and enter the Webinar ID: 95551861832
- Spanish Access:
 - Subtítulos en español: <https://wwps-org.zoom.us/j/95551861832> (Seleccione "Live Translation" en el menú inferior).
 - Agenda española: <https://www.wwps.org/district/information/school-board/board-meeting-schedule>

I. CALL TO ORDER: (5:30 p.m.) *Mr. Sarley*

II. FLAG SALUTE: *Temporarily suspended for online/virtual meetings*

III. ROLL CALL:

- Mr. Derek Sarley, President Mrs. Terri Trick
- Mrs. Ruth Ladderud, Vice President Mr. Sam Wells
- Mr. Eric Rindal

IV. APPROVAL OF AGENDA: *Mr. Sarley*

V. CONSENT AGENDA: *Mr. Sarley*

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7. Reopening of Schools Memorandum of Understanding with Walla Walla Valley Education Association	15

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS: (5:35 p.m.) *Mr. Sarley*

1. School Board Recognition Month: <i>Dr. Wade Smith</i>	18
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VII. COMMUNICATIONS: *Mr. Sarley*

VIII. CITIZENS' COMMENTS: (5:45 p.m.) *Mr. Sarley* **19**

IX. REPORTS: (6:00 p.m.) *Mr. Sarley*

- 1. Student Representative: *Ms. Jaden Bergevin*
- 2. Board of Directors Report: *Mr. Sarley*
- 3. Superintendent's Report: *Dr. Wade Smith*
 - a. Bond Program Update

b. Monthly Financial Dashboard Report	29
c. Monthly Enrollment Report	32
4. Safely Reopening Schools Update and Planning	
a. Third Party Safety Audit: <i>Dr. Wade Smith & Mrs. Amy Ruff</i>	34
b. Walla Walla Center for Children & Families: <i>Mrs. Samantha Bowen</i>	
c. Elementary School Update: <i>Mr. Rick Kline and Mrs. Barb Casey</i>	
d. Secondary School Update: <i>Mrs. Kim Doepker and Mr. Ron Higgins</i>	
X. ACTION: <i>(7:00 p.m.) Mr. Sarley</i>	
XI. RECESS TO EXECUTIVE SESSION: <i>(approximately 7:00 p.m.) Mr. Sarley</i>	
The Board of Directors has scheduled an executive session on January 19 at the conclusion/prior to adjournment of the regular meeting, approximately 7:00 p.m., for discussion with legal counsel regarding potential litigation to which the District is likely to become a party. The executive session is not open to the public and is expected to conclude at approximately 7:45 p.m.	
XII. RECONVENE REGULAR MEETING & ADJOURNMENT: <i>(approximately 7:45 p.m.) Mr. Sarley</i>	



PERSONNEL REPORT

January 19, 2021 – Board Meeting

Date: January 14, 2021

EMPLOYMENT

Classified: Margret Aquino, Bilingual Assistant Secretary (Temporary), Walla Walla Online
Kariss Carrillo, Bilingual Secretary to Director of Athletics, Wa-Hi
Jennifer Lopez, Bilingual Assistant Secretary/Receptionist (Temporary), Garrison
Ian McClenny, Custodian (Temporary), Elementary Schools
Julissa Virrey Soto, Bilingual Assistant Secretary, Green Park

RESIGNATION/RETIREMENT

Certificated: Keith Gradwohl, Science, 39 years, Walla Walla High School,
(Walla Walla Online for 2020-21)
Shannon Hohosh, Special Education, 2 years, WWCCF,
(Walla Walla Online for 2020-21)

Classified: Janice Bray, Kitchen Assistant, Sharpstein, 6 years
Kristin Dewey, Para-Educator, Edison, 27 years
Alondra Diaz Rodriguez, Para-Educator, WWCCF, 1.5 years
Michael Najera, Para-Educator, Walla Walla High School, 9 years

LEAVE OF ABSENCE

Classified: Jennifer Mann, Para-Educator, WWCCF, 1.5 years

- For the remainder of the 2020-2021 school year.

Menell Mina-Nelson, Para-Educator, Berney, 13 years

- For the remainder of the 2020-2021 school year.

Kevin Reniche, Bus Driver, Transportation, 3 years

- For the remainder of the 2020-2021 school year.

Annaliese Shafer, Para-Educator, Green Park, 3 years

- For the remainder of the 2020-2021 school year.

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 19, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
1/5/2021	201012	Through	201104	\$ 934,441.74
1/5/2021	202100122	Wire Transfer	202100145	\$ 1,604.85
1/19/2021	201105	Through	201196	\$ 254,802.48
1/19/2021	202100146	Wire Transfer	202100156	\$ 633.83

		Capital Projects		
1/5/2021	200062	Through	200070	\$ 1,660,755.04
1/19/2021	200071	Through	200073	\$ 18,200.44

		ASB		
1/5/2021	200027	Through	200030	\$ 5,489.00
1/19/2021	200031	Through	200034	\$ 3,052.52

		Transportation Vehicle		
		Through		

		Payroll		
12/31/2020	200978	Through	201011	\$ 1,950,523.14
12/31/2020	1400950	Wire Transfer	1400955	\$ 2,634,947.78
12/31/2020	N/A	Payroll Taxes	N/A	\$ 879,043.41

TOTAL: \$ 8,343,494.23

SCHOOL BOARD PRESIDENT:

SECRETARY TO THE BOARD:

Mr. Derek Sarley

Dr. Wade Smith, Superintendent



TO: Dr. Wade Smith - Superintendent
FROM: Nancy Taylor – Director of Fiscal Services *NT*
DATE: January 14, 2021
RE: December Financial Report

Attached is the December financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 11.5% of expenditures
- General Fund trend charts
- Payroll trend chart

Please let me know if you have any questions.

Attachments

NT

Walla Walla School District

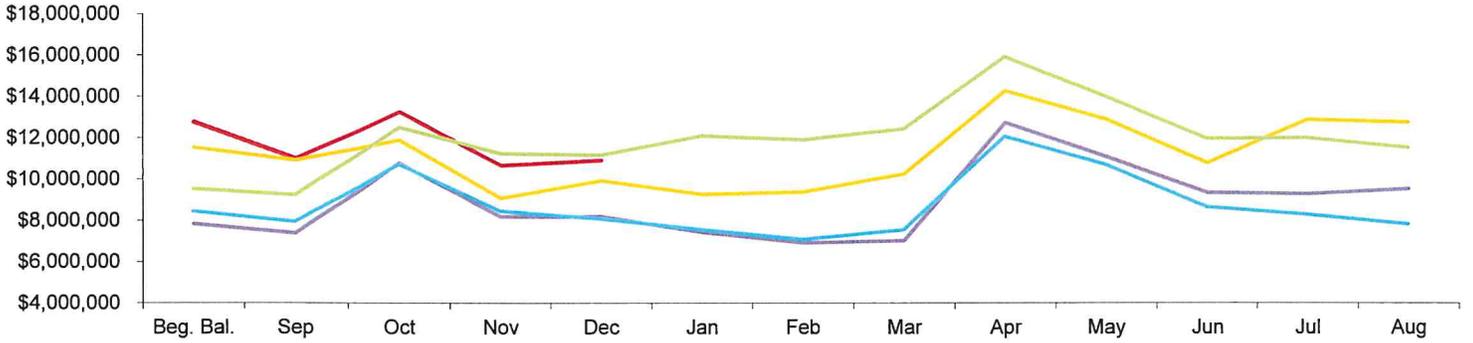
Monthly Financial Report

December 2020

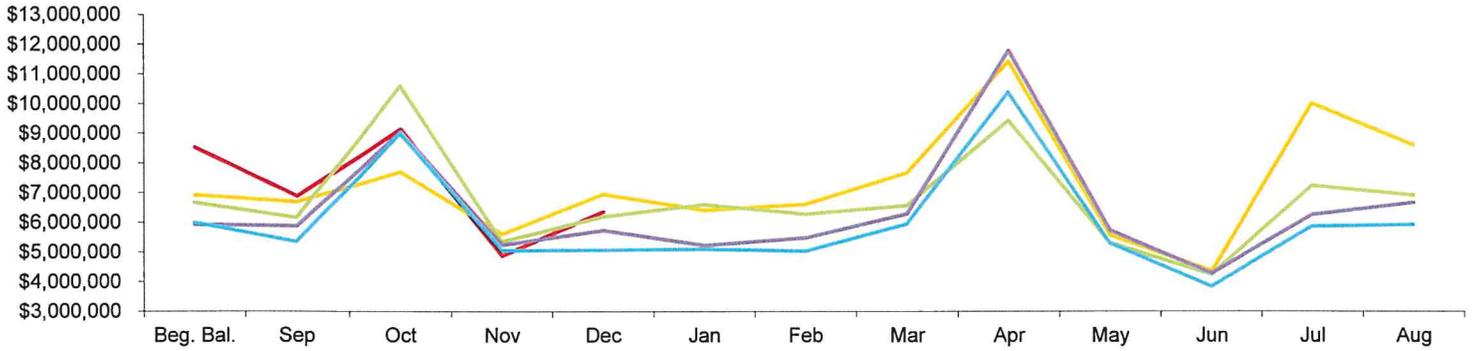
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>
<u>GENERAL FUND</u>			
Beginning Fund Balance	\$ 10,672,360	\$ 10,845,793	\$ 10,631,103
Revenues	\$ 87,706,953	\$ 87,706,953	\$ 26,515,021
Expenditures	\$ (90,256,342)	\$ (90,256,342)	\$ (26,748,203)
Transfers	\$ (800,000)	\$ (800,000)	\$ (3,812)
Ending Fund Balance	\$ 7,322,971	\$ 7,496,404	\$ 10,394,110 11.5%
<u>CAPITAL PROJECTS</u>			
Beginning Fund Balance	\$ 46,903,816	\$ 47,650,765	\$ 47,650,765
Revenues	\$ 2,686,104	\$ 2,686,104	\$ 460,321
Expenditures	\$ (43,748,333)	\$ (43,748,333)	\$ (6,161,384)
Transfers	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 5,841,587	\$ 6,588,536	\$ 41,949,702
<u>DEBT SERVICE</u>			
Beginning Fund Balance	\$ 2,205,557	\$ 2,231,745	\$ 2,231,745
Revenues	\$ 4,543,358	\$ 4,543,358	\$ 1,811,080
Expenditures	\$ (4,390,250)	\$ (4,390,250)	\$ (3,082,325)
Ending Fund Balance	\$ 2,358,665	\$ 2,384,853	\$ 960,501
<u>ASB FUND</u>			
Beginning Fund Balance	\$ 547,571	\$ 547,571	\$ 547,418
Revenues	\$ 662,023	\$ 662,023	\$ 21,169
Expenditures	\$ (650,004)	\$ (650,004)	\$ (20,116)
Ending Fund Balance	\$ 559,590	\$ 559,590	\$ 548,471
<u>TRANSPORTATION VEHICLE</u>			
Beginning Fund Balance	\$ 38,500	\$ 403,865	\$ 403,865
Revenues	\$ 240,568	\$ 240,568	\$ 610
Expenditures	\$ (250,000)	\$ (250,000)	\$ (367,780)
Transfers			\$ -
Ending Fund Balance	\$ 29,068	\$ 394,433	\$ 36,695

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

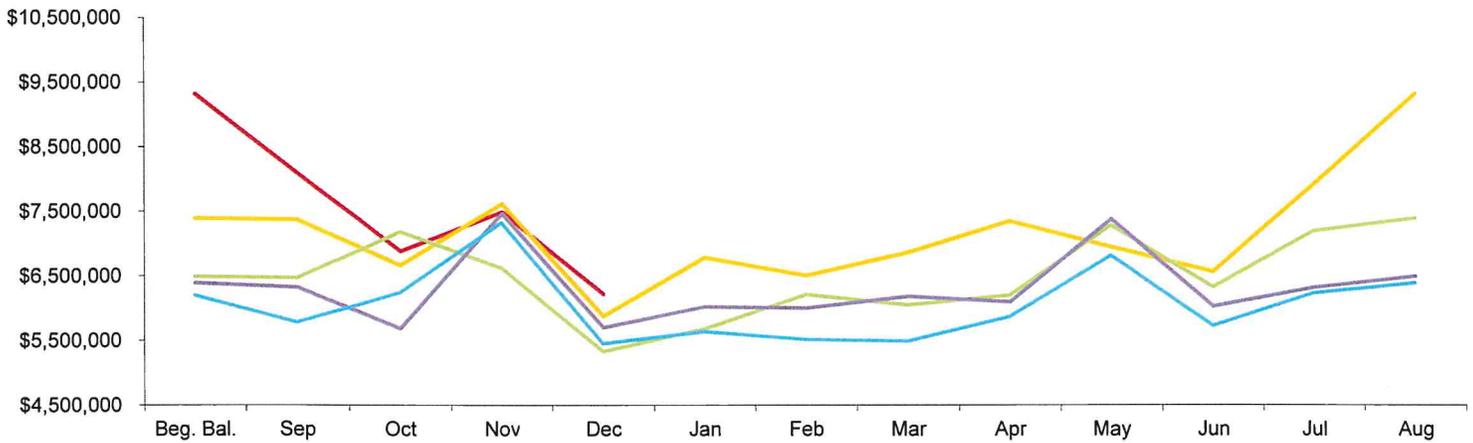
NET CASH & INVESTMENTS



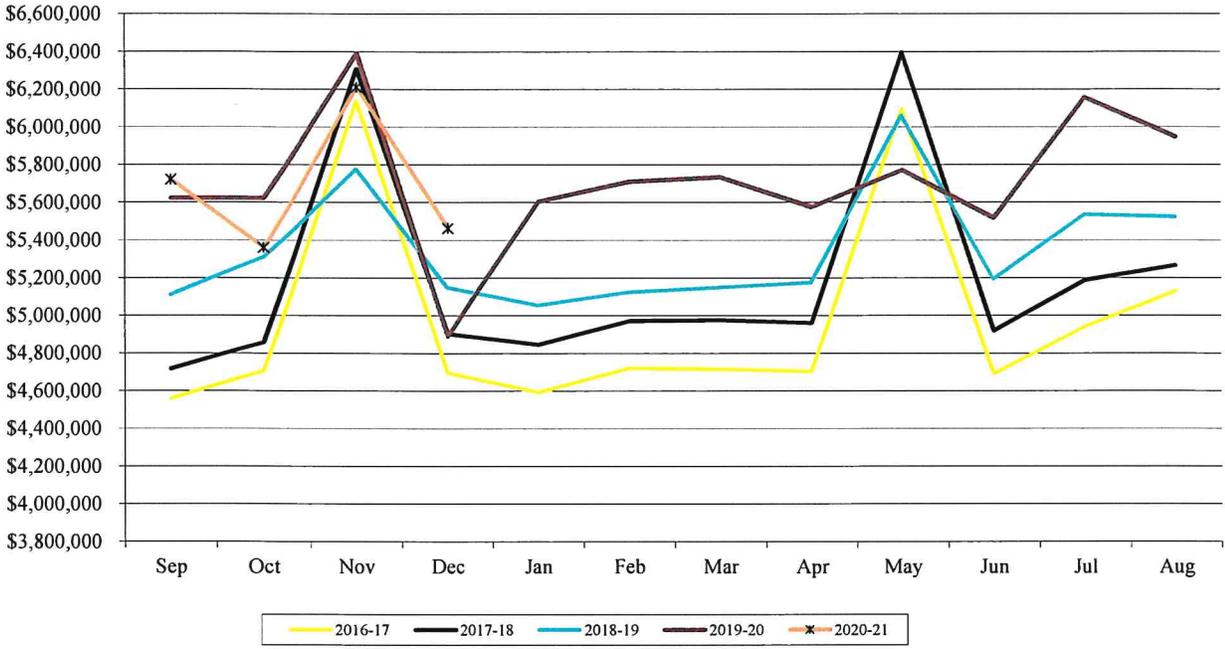
RECEIPTS



EXPENDITURES



WALLA WALLA PUBLIC SCHOOLS Monthly Payroll



BOARD OF DIRECTORS
Executive Session – 4:00 p.m.
December 15, 2020
Online/Virtual Board Meeting

(Note: Pursuant to the Governor’s Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely.)

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent

The Board of Directors met in executive session on December 15 at 4:00 p.m. to review the performance of a public employee. All board members were present. The executive session concluded at 5:00 p.m. and was not open to the public.

Minutes to be presented for board approval on January 19, 2021.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board

Mr. Derek Sarley
School Board President

BOARD OF DIRECTORS
Regular Business Meeting – 5:30 p.m.
December 15, 2020
Online/Virtual Board Meeting

(Note: Pursuant to the Governor’s Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely.)

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent
Mrs. Samantha Bowen, Dir. WW Center for Children & Families

STUDENT REPRESENTATIVE

Ms. Jaden Bergevin, WaHi

AUDIENCE

Including board members, administrators and guests, approximately 26 were in attendance.

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by President Mr. Sam Wells.

II. FLAG SALUTE

Mr. Wells announced the flag salute has been temporarily suspended while meetings are being held online.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mrs. Ladderud moved and Mr. Sarley seconded approval of the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Mrs. Ladderud moved and Mr. Rindal seconded approval of the consent agenda consisting of the following items: 1) personnel report; 2) non-athletic extra & co-curricular contracts; 3) December 1 and December 15 Accounts Payable and November Payroll; 4) November financial report; and 5) regular business meeting minutes of November 17, 2020. The motion carried unanimously.

VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS

VII. COMMUNICATIONS

VIII. CITIZENS’ COMMENTS

IX. REPORTS

Student Representative Report: Student Representative Ms. Jaden Bergevin reported on virtual student activities at Walla Walla High School.

Board of Directors Report: Mr. Rindal noted his continued monitoring of COVID vaccine availability and that vaccines are starting to arrive in Walla Walla. Mrs. Ladderud highlighted the great work being accomplished with the Diversify Our Narrative process in the district and commended Director Rindal for his work to implement the electric vehicle charging stations policy the board is reviewing later in the agenda.

Superintendent's Report: Dr. Smith thanked Administrative Assistant Mrs. Susie Golden for her efforts in researching and implementing the Zoom transcription process for board meetings, commended board members who will be assisting with the upcoming distribution of over 23,000 winter break meals to children ages 1-18, and applauded Director of Technology Mr. Sergio Razo for his work in partnering with Spectrum to provide high speed internet to many WWPS families. Dr. Smith provided a bond project update, monthly financial dashboard report, COVID County dashboard report and noted December enrollment is 5492 FTE, down from 5529 in November.

Walla Walla Center for Children & Families Update: Director of Early Learning & Family Engagement Mrs. Samantha Bowen, and Walla Walla Center for Children & Families staff Ms. Casey Richards, Ms. Amity Prior and Ms. Pam Clayton reported the new early learning hub is taking shape with a focus on kindergarten readiness. Community partnerships are also being formed with the addition of Children's Home Society, Commitment to Community, Disability Network, ESD 123, The Health Center, Walla Walla Community College and Walla Walla Valley Early Learning Coalition.

Resolution No. 22-2020 Electric Vehicle Charging Stations on Walla Walla Public Schools' Campuses: Mr. Rindal presented Resolution No. 22-2020 Electric Vehicle Charging Stations on Walla Walla Public Schools' Campuses. This resolution authorizes the use of electric vehicle charging stations on district campuses free of charge for visitors, staff and students.

X. ACTION ITEMS

Resolution No. 22-2020 Electric Vehicle Charging Stations on Walla Walla Public Schools' Campuses: Mr. Rindal moved and Mr. Sarley seconded approval of Resolution No. 22-2020 Electric Vehicle Charging Stations on Walla Walla Public Schools' Campuses as presented, the motion carried unanimously.

XI. ELECTION OF OFFICERS FOR BOARD OF DIRECTORS

Mr. Wells opened nominations for the office of President of the Board for 2021. Mrs. Ladderud nominated Mr. Sarley for President, who accepted and seconded the nomination. Mr. Wells asked to close the nominations process and Mr. Rindal seconded the motion; the motion carried unanimously. Mr. Wells called for a roll call vote for approval of Mr. Sarley as President; all present voted for Mr. Sarley.

Mr. Sarley opened nominations for the office of Vice President of the Board for 2021. Mr. Sarley nominated Mrs. Ladderud for Vice President and Mr. Rindal seconded the motion. Mr. Sarley asked to close the nominations process and Mrs. Ladderud seconded the motion; the motion carried unanimously. Mr. Sarley called for a roll call vote for approval of Mrs. Ladderud as Vice President; all present voted for Mrs. Ladderud.

XII. ADJOURNMENT

President Sarley declared the meeting adjourned at 6:47 p.m.

Minutes to be presented for board approval on January 19, 2021.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Derek Sarley
School Board President

**BOARD OF DIRECTORS
Special Meeting – 5:30 p.m.
January 5, 2021
Online/Virtual Board Meeting**

*(Note: Pursuant to the Governor’s Proclamation No. 20-28,
school board meetings during the COVID-19 disease outbreak
must not take place in-person, but occur remotely.)*

PRESENT

BOARD OF EDUCATION

Mr. Mr. Derek Sarley, President
Mrs. Ruth Ladderud, Vice President
Mr. Eric Rindal
Mrs. Terri Trick
Mr. Sam Wells

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent
Mr. Mike Kay, Director of Facilities & Operations
Mrs. Amy Ruff, Director of Health Services
Mr. Ron Higgins, Principal of Walla Walla High School
Mr. Dirk Hansen, Athletic Director

AUDIENCE

Including board members, administrators and guests, approximately 465 were in attendance.

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by President Mr. Derek Sarley.

II. FLAG SALUTE

Mr. Sarley announced the flag salute has been temporarily suspended while meetings are being held online.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mr. Wells moved and Mrs. Ladderud seconded approval of the agenda as presented; the motion carried unanimously.

V. SAFELY REOPENING SCHOOLS-BOARD REVIEW & DISCUSSION

School board members met to review, deliberate and provide guidance related to safely reopening schools preparations. Dr. Smith facilitated a review of new reopening guidance released from state officials included a COVID activity level document, Washington State Department of Health December 16, 2020, guidance document, Labor & Industries Health & Safety Requirements document and a January 4 Walla Walla County Department of Community Health COVID-19 Disease Activity Report.

Board members then compared the new guidance to the district’s existing Roadmap to Safely Reopening Schools and the draft updated Roadmap.

A review of the district's enhanced safety procedures and measures was provided by Director of Health Services Mrs. Amy Ruff, Director of Facilities & Operations Mr. Mike Kay and Dr. Smith. The district has contracted with a third party safety consultant to perform a comprehensive COVID Preparedness Review, including a thorough onsite inspection and review of all protocols and plans. Also included is a review of physical areas, employee work arrangements and administrative controls to ensure we have incorporated necessary changes in order to minimize exposure for staff and students. In addition, a review of the district's restart guidance and checklists being used by school sites to declare their readiness to reopen will also be performed.

Athletic Director Mr. Dirk Hansen updated the board on Washington Interscholastic Activities Association's (WIAA) return to play protocols.

To conclude, the board instructed Dr. Smith to finalize transition, communication and outreach plans that would set up the district for a successful and safe transition of elementary students to the AM/PM hybrid model on January 25, consistent with recommended state metrics.

VI. ADJOURNMENT

President Sarley declared the meeting adjourned at 7:12 p.m.

Minutes to be presented for board approval on January 19, 2021.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Derek Sarley
School Board President

MOU Language

Safely Reopening Schools Roadmap:

1. Replace current Roadmap with Revised Roadmap

Orange Level Transition Target Dates:

In order to ensure safety protocols, staff and parent communication, 3rd party safety review, planning/preparation, and coordination efforts are thoroughly vetted, the district agrees that:

- Phase I and II in person activities will not begin prior to January 19th
- Phased III in person activities will not begin prior to January 25th

Safety Enhancements for Staff:

1. The District agrees to contract with a health and safety expert to perform a comprehensive 3rd party COVID Preparedness Review that includes, minimally:
 - a. a review of facility and personnel practices against the latest CDC and WaDOH guidance on re-opening schools to ensure campuses, HVAC modifications and COVID protocols are compliant with the latest standards
 - b. a review of physical areas, employee work arrangements, and administrative controls, incorporating necessary changes in order to minimize exposure to pathogens for staff and students
 - c. a review of the district's restart guidance
2. The district will ensure that Labor and Industries strict masking safeguards are implemented and followed.
3. Classroom and common space *Daily Custodial Cleaning Affirmation Charts* will be utilized to document when sanitization cleaning occurs (e.g. misting or sanitizing of surfaces). These charts will be clearly displayed and staff notified as to their location.
4. If a teacher has a concern about HVAC performance in their teaching space, they are to direct their question to their building administration who will coordinate review and response with district maintenance personnel.
5. Before students return to buildings for in person instruction, the procedures for safely responding to child or staff members who express symptoms during the day will be reviewed with all staff. Staff members will be provided a procedure/contact poster for their room to help guide their response.
6. If a staff member describes how they have met the criteria for having close contact while on duty (15 minutes nonconsecutive over 24 hours within 6 feet) with a staff or student who tests positive for COVID, they shall be considered to be in close contact.

Working Clarifications for Elementary Specialists (PE, Music, Library, K-3 Intervention and Learning Specialists):

1. When elementary schools switch to AM/PM Hybrid:
 - a. PE and Music specialists will continue to produce weekly distance-learning videos as agreed upon prior. These specialists will be provided the same 375 minutes of preparation per week as their elementary colleagues in order to support their video production.

- b. PE, Music, Library, K-3 Intervention, and Learning Specialists will provide coverage for no more than two, 30-minute preps per day for their certificated colleagues. If assigned two, both preparations will be limited to K-2 assignments.
- c. PE, Music, Library, K-3 Intervention, and Learning Specialists may be asked to provide in person substitute coverage for 2 sessions per week as part of their daily assignment (one day, or two half days). Specialists may volunteer, when needed, to substitute additional sessions per week. Under these voluntary circumstances, specialists will be compensated at a per diem rate [(75 min) per AM or PM session or (150 min) for a full day assignment.]

Workplace/Assignment Accommodations for Staff When Implementing the AM/PM Hybrid Model:

Staff with exceptional health circumstances (e.g. high risk, pregnant, nursing/with a child under the age of 1, or other circumstance) may make a formal request to the Human Resources Department to continue to work in distance learning for the remainder of the 20-21 school year. Such a request shall be accompanied by:

- a note from the employee’s healthcare provider identifying that: despite the significant safety measures put in place, even with additional health and safety accommodations, the employee should not work directly with students under the AM/PM Hybrid Model; and,
- If requesting to work offsite, a detailed summary of the employee’s ability to ensure that computer/technology, internet speed, and telephone access for virtual instruction is acceptable.

After receipt of request and accompanying documents, two members from the HR department will consult with two members of the WWVEA leadership to review and consider the request. The availability of a vaccine may be considered as part of this review process and duration of the alternative assignment. If approved the staff member will be transferred to a position working in distance learning. At the conclusion of the 2020-21 contract year, or when the alternative assignment ends, the employee will be reassigned back to the site where they originated from in the same or similar teaching assignment they originally held. In the very unlikely circumstance that consensus cannot be reached between HR and WWVEA, an appeal to the superintendent for review and consideration can be made.

Accommodations for Specific Students When Implementing the AM/PM Hybrid Model:

Temporary Remote Access to In-person Instruction for Some Students:

For a duration not to exceed three weeks, following transition from Distance Learning to AM/PM Hybrid, it is agreed that classroom teachers may need to provide temporary remote access for specific students in their current classes. This transition period maintains teacher-student connection while helping to address possible parent concerns/anxiety about student safety. Remote access will allow the student to “Zoom” into observe the classroom lessons while the teacher provides in-person instruction to their AM or PM section.

Voluntary Accommodations:

- If a student needs to be quarantined/isolated due to possible COVID exposure, at the sole discretion of the teacher, they may permit the student to remote into the classroom rather than create alternative lesson plans for the student.

- At the sole discretion of the teacher, they may continue to offer remote access to in person instruction for longer than the transitional 3-week window for current classroom students.
- If both the teacher and building administrator agree, a teacher may volunteer to offer in person instruction for either a morning or afternoon session, and distance learning for the other half of their daily assignment.

The State of Washington



Proclamation

WHEREAS, the mission of Washington's public school system is to assure that all students achieve at high levels and possess the knowledge and skills to be responsible citizens of a democratic society who enjoy productive and satisfying lives; and

WHEREAS, Washington's 295 locally elected school boards and nine elected educational service district boards are the core of the public education governance system in our state; and

WHEREAS, the districts and regions they lead serve more than one million students, have a combined annual budget of over \$15 billion, and employ approximately 120,000 people; and

WHEREAS, school directors play a crucial role in promoting student learning and achievement by creating a vision, establishing policies and budgets, and setting clear standards of accountability for all involved; and

WHEREAS, school directors are directly accountable to the citizens in their districts and regions, serving as a vital link between members of the community and their schools; and

WHEREAS, school directors and educational service districts provide a passionate voice of advocacy for public schools and the welfare of school children; and

WHEREAS, it is appropriate to recognize school directors as outstanding volunteers and champions for public education;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim January 2021 as

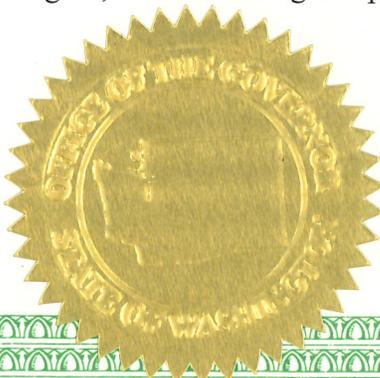
School Board Recognition Month

in Washington, and I encourage all people in our state to join me in this special observance.

Signed this 6th day of January, 2021

A handwritten signature in blue ink, appearing to read "Jay Inslee".

Governor Jay Inslee



CITIZENS' COMMENTS

Those wishing to address the Board must contact Mrs. Susie Golden (509-526-6715) no later than 10:00 a.m. on the morning of the Board meeting to request and coordinate remote access.

Citizens' Comments must adhere to the following guidelines:

- Remotely, state your name when called upon.
- Keep comments brief and to the point, with a three-minute time limit. Time limits may be adjusted at the discretion of the Board President.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.



Wa-Hi

- Jackson Contractor Group was performing construction activities on every building on campus except the New Science Building and the Academic Building. This has required a high level of coordination and scheduling to work through the holidays at this level.
- At Building 1 (VoAg), the roofing work was largely completed with the only remaining task for Gillespie roofing to wrap up is to install the parapet cap. In addition, abatement of the hallway was completed with work on closing the wall cavity upcoming.
- In Building 2 (Old Science), HVAC, plumbing, and electrical work has begun by working in the attic space, in the crawl space, and in the wall space. Framing of the new walls has been completed and work on the insulation and hanging drywall has been initiated.
- Building 3 (Commons) had the exterior awning removed in order to begin working on the addition and courtyard remodel. Additionally, abatement has begun to remove hazardous materials so that the remodel can be worked on in an effort to move the Commons up in the schedule and to efficiently use the time when students are not full time on campus.
- Building 4 (Library) had the exterior addition slab poured. The mechanical, electrical, and plumbing utilities are being installed with framing activities beginning soon. Exterior utilities have been worked on and include: sewer, hydronics, electrical, and low voltage. The design team, Jackson Contractor Group, the district, and Wenaha Group worked on a phasing plan for the upcoming Library work so that we can maximize contractor work while meeting school demands for book exchange and miscellaneous library activities. The changes resulted in reducing phases for the work.
- Building 6 (Gym), saw the foundation for its addition formed and poured. In the courtyard area to the north, new hydronic lines were installed in order to keep Building 7 warm through the winter while the new HVAC system is being installed. Additionally, the team formulated plans to keep the Gym accessible in anticipation of a return of students.
- Building 7 (Auditorium) also saw its addition foundation poured. Also, plumbing and electrical work was completed below the new slab and the new slab was poured.
- The design team worked with Jackson to complete and return submittals and answer construction question as they arise in order to facilitate a project that is able to keep up with the schedule.
-

Pioneer

- Jackson Contractor Group worked with their subcontractors to place rock down around the tent and did so on their own expense to help with teachers with parking.
- The foundations for the new administration addition and the new classroom addition were excavated, formed, and poured. In addition, much time was spent grading the site.
- Demolition activities were ongoing as unforeseen and unknown asbestos materials were discovered in the roof areas and in the chimney that was removed.
- The chimney was removed by crane and the interior (and original chimney) was abated and hazardous materials were disposed of.
- Demolition of the concrete bleachers was initiated with great care being taken to avoid damaging the superstructure.

Walla Walla Public Schools - 2018 Bond Project
January 2021 Project Update
Attachment A: Wa-Hi Progress Photos



Walla Walla Public Schools - 2018 Bond Project
January 2021 Project Update



Walla Walla Public Schools - 2018 Bond Project
January 2021 Project Update





Walla Walla Public Schools - 2018 Bond Project
January 2021 Project Update



Walla Walla Public Schools - 2018 Bond Project January 2021 Project Update



Walla Walla Public Schools - 2018 Bond Project
January 2021 Project Update





Walla Walla Public Schools - 2018 Bond Projects

MASTER BUDGET DASHBOARD

Updated 1/12/2021



Walla Walla High School

Design Phase	CD		# Months Construction Complete / Total Months	13/36	Risks & Opportunities Contingency Accessed includes some projected changes		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget (includes contractor's contingency under GCCM)	\$ 78,464,223	\$ 19,014,285	24.23%	\$ 3,180,557			\$760,000

Lincoln High School

Design Phase	90% CD		# Months Construction Complete / Total Months	0 / 18	Risks & Opportunities		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 10,923,861	\$ 934,836	8.56%	\$ 805,391			\$0

Pioneer Middle School

Design Phase	CD		# Months Construction Complete / Total Months	6/ 20	Risks & Opportunities Contingency Accessed includes some projected changes		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 27,270,480	\$ 4,325,851	15.86%	\$ 1,436,629			\$650,000

District-Wide Upgrades

			# Months Construction Complete / Total Months	NA	Risks & Opportunities Berney, Green Park and Blue Ridge projects complete.	
	Budget	Costs to Date	% Spent			
Project Budget (including contingency)	\$ 6,699,738	\$ 6,019,411	89.85%			

MONTHLY REVENUE REPORT

MONTH	LOCAL TAXES	LOCAL NONTAX	STATE GEN PURP	FED GEN PURP	FED SPEC PURP	REV (SD)	REV (OTHER)	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
SEP PROJECTED	\$ 206,014	\$ 129,102	\$ 5,244,050	\$ 3,006	\$ 132,185	\$ 3,524	\$ -	\$ 5,717,881		\$ 301,885	5.28%
SEP ACTUAL	\$ 228,664	\$ 26,371	\$ 5,471,209	\$ 2,797	\$ 287,515	\$ 3,211	\$ -		\$ 6,019,766	\$ 301,885	YTD
OCT PROJECTED	\$ 2,989,076	\$ 128,427	\$ 5,326,424	\$ 2,988	\$ 484,220	\$ 3,398	\$ -	\$ 8,934,533		\$ 193,078	2.16%
OCT ACTUAL	\$ 3,108,889	\$ 50,685	\$ 5,498,947	\$ 2,797	\$ 464,965	\$ 1,328	\$ -		\$ 9,127,611	\$ 494,963	YTD
NOV PROJECTED	\$ 196,008	\$ 159,175	\$ 4,471,385	\$ 2,988	\$ 813,039	\$ 3,179	\$ -	\$ 5,645,774		\$ (774,665)	-13.72%
NOV ACTUAL	\$ 408,138	\$ 49,490	\$ 3,799,523	\$ 2,797	\$ 595,526	\$ 15,635	\$ -		\$ 4,871,109	\$ (279,701)	YTD
DEC PROJECTED	\$ 27,956	\$ 137,673	\$ 5,878,433	\$ 3,060	\$ 625,431	\$ 2,893	\$ -	\$ 6,675,446			0.00%
DEC ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JAN PROJECTED	\$ 15,843	\$ 147,032	\$ 5,021,159	\$ 2,988	\$ 554,761	\$ 2,835	\$ -	\$ 5,744,618			0.00%
JAN ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
FEB PROJECTED	\$ 43,859	\$ 143,060	\$ 5,560,758	\$ 2,988	\$ 605,584	\$ 3,171	\$ -	\$ 6,359,420			0.00%
FEB ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
MAR PROJECTED	\$ 1,196,151	\$ 158,601	\$ 5,529,849	\$ 2,988	\$ 670,218	\$ 2,767	\$ 500	\$ 7,561,074			0.00%
MAR ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
APR PROJECTED	\$ 3,796,517	\$ 140,731	\$ 6,585,640	\$ 2,988	\$ 713,306	\$ 6,424	\$ -	\$ 11,245,606			0.00%
APR ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
MAY PROJECTED	\$ 916,514	\$ 140,105	\$ 3,815,824	\$ 2,988	\$ 705,918	\$ 3,416	\$ -	\$ 5,584,765			0.00%
MAY ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JUN PROJECTED	\$ 119,971	\$ 120,780	\$ 3,694,247	\$ 2,988	\$ 409,381	\$ 3,132	\$ -	\$ 4,350,499			0.00%
JUN ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JUL PROJECTED	\$ 69,047	\$ 146,968	\$ 8,261,072	\$ 2,988	\$ 783,761	\$ 2,779	\$ 1,500	\$ 9,268,115			0.00%
JUL ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
AUG PROJECTED	\$ 95,099	\$ 109,225	\$ 6,629,825	\$ 3,042	\$ 1,009,730	\$ 2,959	\$ -	\$ 7,849,880			0.00%
AUG ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
Total Projected	\$ 9,672,055	\$ 1,660,879	\$ 66,018,666	\$ 36,000	\$ 7,507,534	\$ 40,477	\$ 2,000	\$ 84,937,611			
Adopted Budget	\$ 9,769,706	\$ 1,847,000	\$ 68,204,220	\$ 66,000	\$ 7,740,027	\$ 60,000	\$ 20,000	\$ 87,706,953			
Variance	\$ (97,651)	\$ (186,121)	\$ (2,185,554)	\$ (30,000)	\$ (232,493)	\$ (19,523)	\$ (18,000)	\$ (2,769,342)			

TOTAL ACTUAL	\$ 3,745,692	\$ 126,546	\$ 14,769,679	\$ 8,390	\$ 1,348,005	\$ 20,174	\$ -	\$ 20,018,487	FORECAST ACTUAL	\$	84,657,910
% collected to PRO	38.73%	7.62%	22.37%	23.31%	17.96%	49.84%	0.00%	23.57%			

NOTES:

LEGEND	Above or within 2.00% of projection	Between 2.01% & 5.00% below	Below 5.01% of projection
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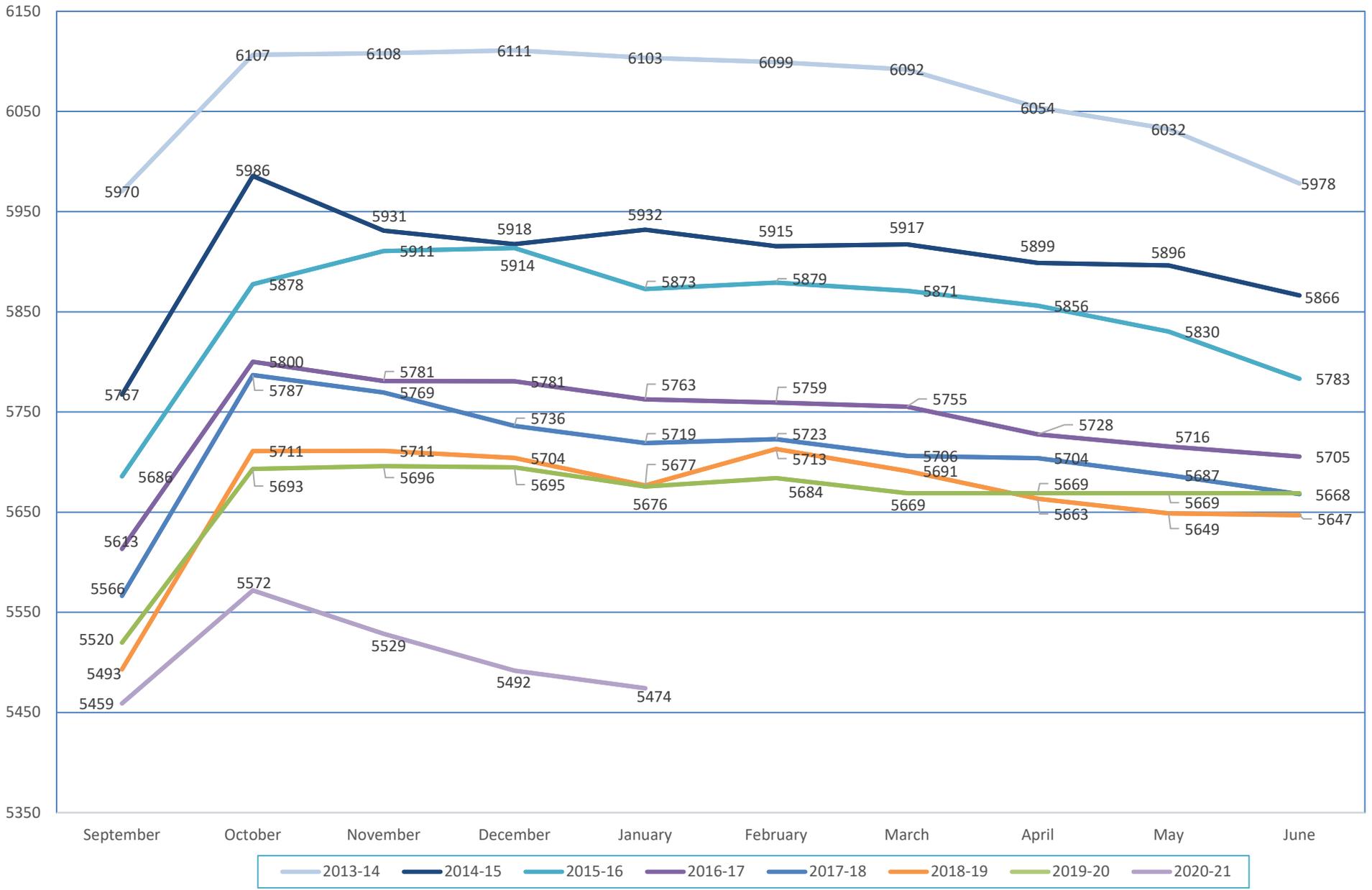
MONTHLY EXPENDITURE REPORT							
MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE	
SEPTEMBER PROJECTED	\$ 5,200,173		\$ 1,351,621		\$ 6,551,794 MONTHLY	\$ 173,368	2.65%
SEPTEMBER ACTUAL		\$ 5,721,113		\$ 1,004,049	\$ 6,725,162 YTD	\$ 173,368	2.65%
OCTOBER PROJECTED	\$ 5,554,931		\$ 987,884		\$ 6,542,815 MONTHLY	\$ (215,753)	-3.30%
OCTOBER ACTUAL		\$ 5,349,151		\$ 977,912	\$ 6,327,062 YTD	\$ (42,385)	-0.32%
NOVEMBER PROJECTED	\$ 6,107,016		\$ 971,821		\$ 7,078,837 MONTHLY	\$ 405,302	5.73%
NOVEMBER ACTUAL		\$ 6,210,948	\$ -	\$ 1,273,191	\$ 7,484,139 YTD	\$ 362,918	1.80%
DECEMBER PROJECTED	\$ 4,348,523		\$ 936,482		\$ 5,285,005 MONTHLY		0.00%
DECEMBER ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JANUARY PROJECTED	\$ 5,534,483		\$ 984,671		\$ 6,519,154 MONTHLY		0.00%
JANUARY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
FEBRUARY PROJECTED	\$ 5,691,248		\$ 1,003,947		\$ 6,695,195 MONTHLY		0.00%
FEBRUARY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
MARCH PROJECTED	\$ 5,643,537		\$ 1,225,619		\$ 6,869,156 MONTHLY		0.00%
MARCH ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
APRIL PROJECTED	\$ 5,623,090		\$ 1,249,714		\$ 6,872,804 MONTHLY		0.00%
APRIL ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
MAY PROJECTED	\$ 7,354,320		\$ 1,789,436		\$ 9,143,756 MONTHLY		0.00%
MAY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JUNE PROJECTED	\$ 5,561,747		\$ 1,238,469		\$ 6,800,216 MONTHLY		0.00%
JUNE ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JULY PROJECTED	\$ 5,650,353		\$ 1,657,718		\$ 7,308,071 MONTHLY		0.00%
JULY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
AUGUST PROJECTED	\$ 6,066,121		\$ 2,661,665		\$ 8,727,786 MONTHLY		0.00%
AUGUST ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
TOTAL PROJECTED	\$ 68,335,542		\$ 16,059,047		\$ 84,394,589		
ADOPTED BUDGET	\$ 72,367,859		\$ 17,888,464		\$ 90,256,323		
VARIANCE	\$ 4,032,317		\$ 1,829,417		\$ 5,861,734		
TOTAL ACTUAL		\$ 17,281,212		\$ 3,255,152	\$ 20,536,364	FORECAST ACT	\$ 84,757,507
% spent to projected		25.29%		20.27%	24.33%		
Notes:	Backordered chromebooks recvd/pd \$556k Nov 17 AP						
LEGEND	Below or within 2.00%		Between 2.01% & 5.00% above			Above 5.01% of projection	

MONTHLY ENDING FUND BALANCE REPORT

DATE		Revenue	Expenditure	Ending Fund Balance	Monthly Variance		EFB Monthly Projection
Beginning Fund Balance (Projected)				\$ 10,672,360			
Beginning Fund Balance (Actual)				\$ 10,631,103			
September	PROJECTED	\$ 5,717,881	\$ 6,551,794	\$ 9,838,447			
	ACTUAL	\$ 6,019,766	\$ 6,725,162	\$ 9,925,707	\$ 87,260	0.89%	12.54%
October	PROJECTED	\$ 8,934,533	\$ 6,542,815	\$ 12,230,165			
	ACTUAL	\$ 9,127,611	\$ 6,327,062	\$ 12,726,256	\$ 496,091	4.06%	13.03%
November	PROJECTED	\$ 5,645,774	\$ 7,078,837	\$ 10,797,102			
	ACTUAL	\$ 4,871,109	\$ 7,484,139	\$ 10,113,226	\$ (683,876)	-6.33%	11.63%
December	PROJECTED	\$ 6,675,446	\$ 5,285,005	\$ 12,187,543			
	ACTUAL	\$ -	\$ -			0.00%	
January	PROJECTED	\$ 5,744,618	\$ 6,519,154	\$ 11,413,007			
	ACTUAL	\$ -	\$ -			0.00%	
February	PROJECTED	\$ 6,359,420	\$ 6,695,195	\$ 11,077,232			
	ACTUAL	\$ -	\$ -			0.00%	
March	PROJECTED	\$ 7,561,074	\$ 6,869,156	\$ 11,769,150			
	ACTUAL	\$ -	\$ -			0.00%	
April	PROJECTED	\$ 11,245,606	\$ 6,872,804	\$ 16,141,952			
	ACTUAL	\$ -	\$ -			0.00%	
May	PROJECTED	\$ 5,584,765	\$ 9,143,756	\$ 12,582,961			
	ACTUAL	\$ -	\$ -			0.00%	
June	PROJECTED	\$ 4,350,499	\$ 6,800,216	\$ 10,133,244			
	ACTUAL	\$ -	\$ -			0.00%	
July	PROJECTED	\$ 9,268,115	\$ 7,308,071	\$ 12,093,288			
	ACTUAL	\$ -	\$ -			0.00%	
August	PROJECTED	\$ 7,849,880	\$ 8,727,786	\$ 11,215,382			
	ACTUAL	\$ -	\$ -			0.00%	
PRELIMINARY PROJECTED EFB		\$ 84,937,611	\$ 84,394,589	\$ 11,215,382			13.20%
ACTUALS TO DATE		\$ 20,018,487	\$ 20,536,364				
FORECASTED ACTUALS*		\$84,657,910	\$84,757,507	\$10,531,506	YEAR END PROJECTION		11.63%
Monthly Variance	Above or within 2.00% of projection		Between 2.01% & 5.00% below projection		Below 5.01% of projection		
Yr End Projection	Above 8.00%		Between 6.00% to 7.99%		Below 6.00%		

*Calculated using actuals through the current month and projected revenue and expenditures for future months

WWPS Enrollment Trends: 2013 to Present Student FTE Counts



2020-2021	24 MAX	25 MAX	27 MAX	27 MAX	28 MAX	28 MAX	TOTALS
	Kindergarten	First	Second	Third	Fourth	Fifth	
WWCCF	Priore, A	17					
Samantha Bowen	Ramirez, C	15					
Director	Allison, J	17					
SECTIONS 3		49	0	0	0	0	0
slots available	11						49

Berney	Hubbard, K	23	Braddock, L	20	Holbrook, J	23	Davin, M	21	Bona, A	23	Ambler, C	19
Michelle Carpenter	Brown, A	24	Fisbeck, J	20	Kearbey, K	23	Baker, T	18	Gribnau, J	22	Clearman, D	19
Principal			Morrison, S	21	Parodi, D	22	Gonzales, C	19	Ponti, R	22	James, I	20
Behavior Prg K-5	Merrill, L		Merrill, L	3	Merrill, L	2	Merrill, L	1	Merrill, L	2	Merrill, L	4
SECTIONS 17		47	64	70	59	69	62	371				
slots available	1	14	13	23	17	26						

Edison	Bahena, Y	20	Berumen, B	20	Hobbs, Siomara	21	Lopez, J	24	Oakland, M	18	Anhorn, N	19
Jenny Foster	Helm, E	19	Maycumber, Y	21	Reed, J	21	Parsons, S	25	Phillips, L	18	Solis, C	21
Principal	Matson, E	18	Moreno, E	20	Saldivar, C	20	Virrueta, F	24	Telstad, M	20	Gerbino, T	14
	Valencia, A	19	Moreno, J	21	Williams, N	17						
SECTIONS 21		76	82	79	73	56	54	420				
slots available*	8	2	5	8	28	30						

Green Park	Lopez, M	17	Garanzuay, P Dual	19	Salazar, I	23	Hobbs, B	23	Maya, Jose	15	Contreras, A	18
Rick Kline	Bahena-Flores, R	16	Garcia, A	22	Boeckman, R	21	Gregoire, L	23	Carroll, R	16	Esquivel, T	18
Principal	Lovejoy, T	13	Holbrook, T	19	Reiter, L	21	Timm Ballard, D	23	Johnson, M	22	Ambler, D	20
Lifeskills Program	Katsel, E	13	Wright, L	17	Angotti	1	Angotti	3	Tobin, J	21	Lux, J	23
Autism Program	Angotti	3	Angotti	1	Angotti	2	Angotti	1	Angotti	1	Angotti	1
Autism Program	Ingram	3	Ingram	1	Ingram	2	Ingram	1	Ingram	0	Ingram	3
Autism Program	Loree	1	Loree	2	Loree	2	Loree	2	Loree	1	Loree	3
SECTIONS 22		66	81	69	75	76	86	453				
slots available	37	23	16	12	38	33						

Prospect Point	Rose, S	23	Hanson, K	19	Baldwin, W	22	Grove, J	20	Smyth, D	19	Hayes, B	17
Barbara Casey	Heinzman, A	22	James, L	17	Hudec, H	22	Jausoro, D	21	Taylor, L	21	Mahan, L	20
Principal	Wilson, B	22	McKiernan, M	16	Paul, M	21	Kuhlmann, K	22	Watson, K	18	Parodi, D	17
			Pederson, R	18	Babbitt, H	21	Reese, N	21	Prull, V	19	Pegel, G	18
SECTIONS 23		67	70	86	84	77	72	456				
slots available*	5	30	22	24	35	40						

Sharpstein	Cantero, H	16	Humphreys, S	16	Humbert, K	22	Bostwick, M	18	Diaz, A	19	Sanchez, G	25
Maria Garcia	Wilson, H	16	Locati, R	16	Griffith, R	23	Shirley, C	19	Darby, D	19	James, J	21
Principal			Ruvalcaba, G	16			Hutchinson, D	19	Woiblet, B	22	VanDonge, B	20
Developmental Prog	Cochran	1	Berg, L	16	Cochran	2						
SECTIONS 17		33	69	47	56	60	66	331				
slots available	16	36	9	25	24	18						

Walla Walla Online	McFetridge, M	27	Razo, E	33	Baker, T	35	Mires, D	28	Ford, A	33	Keyes, K	29
Carina Stillman												
Director												
		27	33	35	28	33	29	185				
slots available												

TOTAL SC SPED	8	12	8	7	4	11		
TOT SLOTS AVAIL	78	105	65	92	142	147		
TOTAL ENROLLED	365	399	386	375	371	369	2265	
SECTIONS	18	19	16	16	17	17		
AVERAGE LOADS	18.33	18.63	21.44	21.25	19.65	19.35		
Dual classes								

January 12 2021

Dr. Wade Smith
Superintendent, Walla Walla School District
364 South Park Street
Walla Walla, WA 99362

Subject: Third Party Review of Walla Walla School District Restart Readiness

Dear Dr. Smith:

The Walla Walla School District asked NV5/Dade Moeller to provide a 3rd Party review of the district's readiness to restart in-person learning for at risk students and grade levels K-5. Our review covered two phases. In Phase 1 we reviewed the district's protocols and plans for providing personal protective clothing, cleaning and sanitizing, guidance for staff, attestation of health, and steps to take if staff or students start showing symptoms while in school. In phase 2 we physically walked through each elementary school and reviewed plans for the buildings.

Our phase 1 review included a review of the documents and protocols developed. These were compared to the guidance promulgated by the US Center for Disease Control (CDC), the Washington State Department of Health, and the Walla Walla County Department of Community Health. We found the district's protocols to be consistent with the guidance. We reviewed the cleaning protocols in detail and determined they meet the guidance. The cleaning product being used is a disinfectant and will provide additional assurance of cleanliness. The use of the GenEon system is noteworthy in that it disinfects without using chemicals which can linger in the air. All custodial staff have been trained on the cleaning protocols and criteria for cleaning touch points. It was noted during the phase 2 walkthroughs that hand sanitizer stations are present in all class rooms as well as disinfecting wipes for spot cleaning.

As part of the Phase 2 walk-through, we discussed the approach to school ventilation. All buildings are running at maximum flow and maximum fresh air consistent with being able to maintain comfort. All building filters have been upgraded. Portable HEPA filtered units have been placed in each isolation room. This increased ventilation is consistent with CDC guidelines.

Our phase 2 walkthroughs consisted of meeting with the following personnel for all walk-throughs:
Amy Ruff, District Health Officer
John Pemberton, Custodial Services Director
Mark Higgins, Communications Director

The following staff were in attendance for one or more of the walk-throughs:
Amanda Hinrichs, RN CCF, Prospect Point, Sharpstein
Lynn Porter Bingham RN Edison, Green Park
Samantha Bowen, CCF Director
Barb Casey, Principal, Prospect Point
Maria Garcia, Principal, Sharpstein
Michelle Carpenter, Principal, Berney
Jenny Foster, Principal, Edison
Rick Kline, Principal, Green Park

We asked each principal to walk us through the preparations they have in place for the return of students. This included:

- The location of health and sick rooms as well as the preparations for assessing and controlling sick students. We also verified that appropriate PPE was available for the nurses and health aides. In all cases, appropriate facilities and PPE were available.
- Protocols and controls for faculty work rooms and lounges. This included controlling the occupancy of each space and controls such as one person per table in the lounge and appropriate social distancing between tables. One instance of a cake being present in the break room was noted. We recommend the district enforce its policy of no shareable treats in the break room. Individually packed treats are acceptable. We made recommendations for changes as appropriate. In all cases, controls were in place.
- We reviewed classroom setups to verify the ability to maintain social distance. We suggested changes where more than one student was at a table. In all cases, solutions were discussed and will be implemented such that each student will have an individual work surface and all will face towards the teacher. We also looked at classroom resources. Individual containers, marked with the students' names, are available to limit the needs for sharing. Cleaning and quarantine of shared items is in place. There will be no student access to libraries.
- We reviewed protocols and locations for student arrival and release. All schools have designated areas for student drop off and pick-up. This includes locations for parents to drop off and pick up students, arrangements for students who walk, and where they can meet parents, and locations for bus drop off and pick up. There is no intention to have students line up by class to enter the schools. Plans are for students to proceed directly to the classroom as directed by staff. We discussed options for after school such as lining up to wait for parent or bus pickup. Recommendations were made to mark locations as a reminder for social distancing.
- Each school is implementing strategies and controls for parent drop off and pick up of the students. The district is asking parents to remain in their car unless they need to get out to unbuckle or buckle a child in a car seat. All students and parents will be required to wear a mask while on the school grounds.
- Protocols were reviewed for use of restrooms. Controls are in place to limit restroom use to one or two students at a time and to limit the number waiting.
- The district is planning to have one 15 minute recess period. Protocols for this were reviewed. Masks will be required. Access to playground structures will be allowed as long as students wear masks. At this point, there are no plans to allow for the use of balls or other athletic equipment. Protocols for the use of this equipment were discussed should the district allow such use. Mask breaks are acceptable for the students while outside as long as a minimum of 6 foot spacing is observed.
- There are no plans for in-school meals, except for those locations hosting the Campfire program. All student meals will be grab and go. Campfire participants will eat lunch in the cafeteria and/or the gym. Spacing will be strictly controlled. It is recommended that all students face the same direction. This will also be important during the asynchronous learning period preceding or following the lunch period.
- Protocols for getting students on and off the buses were reviewed. Each bus will have a designated area where students will disembark and board. The plan is to load the buses from back to front. Encourage siblings to share seats, and limit occupancy of other seats to one student. Bus drivers have been trained on cleaning protocols such that all buses will be cleaned between runs.

- There are classrooms where it is important for the student to be able to see the mouth of the teacher in order to practice enunciation. The district is purchasing face shields with badgers in order to protect the teachers. The district has Plexiglas shields available that provide additional safety.
- The district will have KN95 respirators and face shields available for staff that are working in high risk exposure situations. The KN95 respirators and face shields are acceptable for this situation in accordance with CDC and L&I guidance.

In summary, our review indicates the Walla Walla School District has implemented the health agency guidance and has adequate controls and protocols in place to allow in-person learning in a safe and healthy environment. We were impressed by the ownership of the principals and their staff. There were a number of innovative and creative approaches to the implementation of the protocols.

Please contact me with any questions at steve.bump@nv5.com, or 509.308.6364.

Sincerely,
NV5/Dade Moeller

Stephen L. Bump

Stephen L. Bump, CHP, CIH, PMP
Manager, Safety & Health Consulting