

BOARD OF DIRECTORS
Regular Business Meeting - 5:30 PM
November 17, 2020
Online/Virtual Zoom Meeting

IMPORTANT MEETING NOTICE: Pursuant to the Governor’s Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely. Members of the public are invited to attend by utilizing the following methods:

Watch: <https://wwps-org.zoom.us/j/98411456906>

Listen: Dial 1-253-215-8782 and enter the Webinar ID: 984 1145 6906

I. **CALL TO ORDER:** (5:30 p.m.) *Mr. Wells*

II. **FLAG SALUTE:** *Temporarily suspended for online/virtual meetings*

III. **ROLL CALL:**

Mr. Sam Wells, President Mr. Eric Rindal
 Mr. Derek Sarley, Vice President Mrs. Terri Trick
 Mrs. Ruth Ladderud

IV. **APPROVAL OF AGENDA:** *Mr. Wells*

V. **CONSENT AGENDA:** *Mr. Wells*

- 1. Personnel Report 3
- 2. November 17 Accounts Payable 4
- 3. October Financial Report 5
- 4. Resolution 21-2020: Certification of 2021 Excess Property Taxes 9
- 5. Regular Study Meeting Minutes of November 3, 2020 11

VI. **SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS:** (5:35 p.m.) *Mr. Wells*

- 1. American Education Week, November 16-20, 2020: *Dr. Wade Smith* 13
- 2. Legislative Update with Lobbyist: *Mr. Derek Sarley & Mrs. Marie Sullivan*

VII. **COMMUNICATIONS:** (6:05 p.m.) *Mr. Wells*

VIII. **CITIZENS' COMMENTS:** (6:05 p.m.). *Mr. Wells* **14**

IX. **REPORTS:** (6:10 p.m.) *Mr. Wells*

- 1. Student Representative: *Ms. Jaden Bergevin*
- 2. Board of Directors Report: *Mr. Sam Wells*
- 3. Superintendent's Report: *Dr. Wade Smith*
 - a. Bond Program Update 15
 - b. Monthly Financial Dashboard Report 24
 - c. Monthly Enrollment Report 27
- 4. Superintendent Evaluation Process Review: *Dr. Wade Smith* 29
- 5. Policy Second Readings: *Dr. Wade Smith* 43
 - 3120 Enrollment
 - 3143 Notification and Dissemination of Information about Student Offenses and

Notification of Threats of Violence or Harm

3144 Release of Information Concerning Student Sexual and Kidnapping
Offenders

3205 Sexual Harassment of Students Prohibited

4314 Notification of Threats of Violence or Harm

6112 Rental or Lease of District Real Property

X. ACTION: (7:15 p.m.) *Mr. Wells*

1. Policy Second Readings: *Dr. Wade Smith*

3120 Enrollment

3143 Notification and Dissemination of Information about Student Offenses and
Notification of Threats of Violence or Harm

3144 Release of Information Concerning Student Sexual and Kidnapping
Offenders

3205 Sexual Harassment of Students Prohibited

4314 Notification of Threats of Violence or Harm

6112 Rental or Lease of District Real Property

XI. ADJOURNMENT: (7:20 p.m.) *Mr. Wells*

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PERSONNEL REPORT

November 17, 2020 – Board Meeting

Date: November 12, 2020

EMPLOYMENT:

Classified: Lori Grimes, Health Room Assistant, Sharpstein Elementary School

RESIGNATION/RETIREMENT

Classified: Ruth Triebwasser, Para-Educator, Lincoln High School, 6 years

WARRANT SUMMARY

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 17, the Board, by a majority vote, does approve for payment those vouchers and electronic transfers included in the following list and described as follow:

Warrant Date	Warrant Number	Fund	Warrant Number	Amount
		General Fund		
11/17/2020	200641	Through	200753	\$ 989,097.65
11/17/2020	2021000075	Wire Transfer	202100086	\$ 675.42

		Capital Projects		
11/17/2020	200047	Through	200049	\$ 16,648.32

		ASB		
11/17/2020	200018	Through	200021	\$ 4,440.83

		Transportation Vehicle		
		Through		

		Payroll		
		Through		
		Wire Transfer		
		Payroll Taxes		

TOTAL:	\$1,020,862.22
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SCHOOL BOARD PRESIDENT:

SECRETARY TO THE BOARD:

Mr. Sam Wells

Dr. Wade Smith, Superintendent



TO: Dr. Wade Smith - Superintendent
FROM: Nancy Taylor – Director of Fiscal Services
DATE: November 12, 2020
RE: October Financial Report

Attached is the October financial report consisting of:

- Revenues, expenditures and fund balance for all five funds.
 - General Fund ending balance is 14.10% of expenditures
- General Fund trend charts
- Payroll trend chart

Please let me know if you have any questions.

Attachments

NT

Walla Walla School District

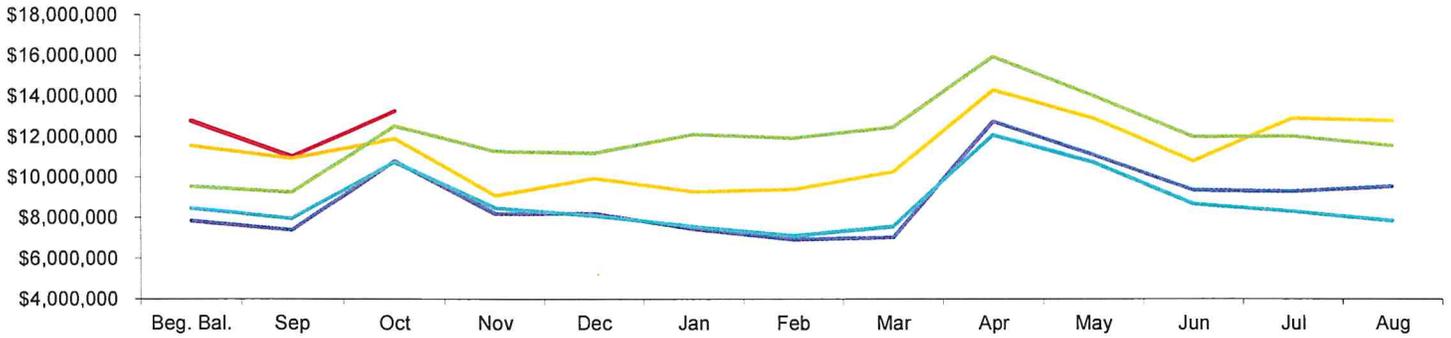
Monthly Financial Report

October 2020

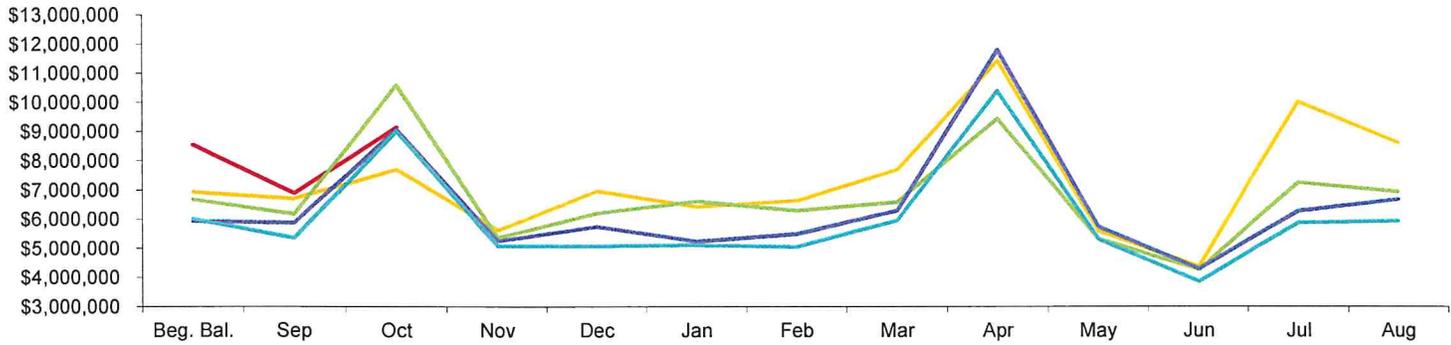
	<u>Adopted Budget</u>	<u>Working Budget</u>	<u>Year to Date</u>
<u>GENERAL FUND</u>			
Beginning Fund Balance	\$ 10,672,360	\$ 10,845,793	\$ 10,631,103
Revenues	\$ 87,706,953	\$ 87,706,953	\$ 15,147,377
Expenditures	\$ (90,256,342)	\$ (90,256,342)	\$ (13,056,037)
Transfers	\$ (800,000)	\$ (800,000)	\$ -
Ending Fund Balance	\$ 7,322,971	\$ 7,496,404	\$ 12,722,444 14.1%
<u>CAPITAL PROJECTS</u>			
Beginning Fund Balance	\$ 46,903,816	\$ 47,650,765	\$ 47,650,765
Revenues	\$ 2,686,104	\$ 2,686,104	\$ 126,587
Expenditures	\$ (43,748,333)	\$ (43,748,333)	\$ (2,586,168)
Transfers	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 5,841,587	\$ 6,588,536	\$ 45,191,183
<u>DEBT SERVICE</u>			
Beginning Fund Balance	\$ 2,205,557	\$ 2,231,745	\$ 2,231,745
Revenues	\$ 4,543,358	\$ 4,543,358	\$ 1,554,545
Expenditures	\$ (4,390,250)	\$ (4,390,250)	\$ (300)
Ending Fund Balance	\$ 2,358,665	\$ 2,384,853	\$ 3,785,991
<u>ASB FUND</u>			
Beginning Fund Balance	\$ 547,571	\$ 547,571	\$ 547,418
Revenues	\$ 662,023	\$ 662,023	\$ 7,683
Expenditures	\$ (650,004)	\$ (650,004)	\$ (12,777)
Ending Fund Balance	\$ 559,590	\$ 559,590	\$ 542,324
<u>TRANSPORTATION VEHICLE</u>			
Beginning Fund Balance	\$ 38,500	\$ 403,865	\$ 403,865
Revenues	\$ 240,568	\$ 240,568	\$ 490
Expenditures	\$ (250,000)	\$ (250,000)	\$ (119,165)
Transfers			\$ -
Ending Fund Balance	\$ 29,068	\$ 394,433	\$ 285,191

WALLA WALLA PUBLIC SCHOOLS GENERAL FUND

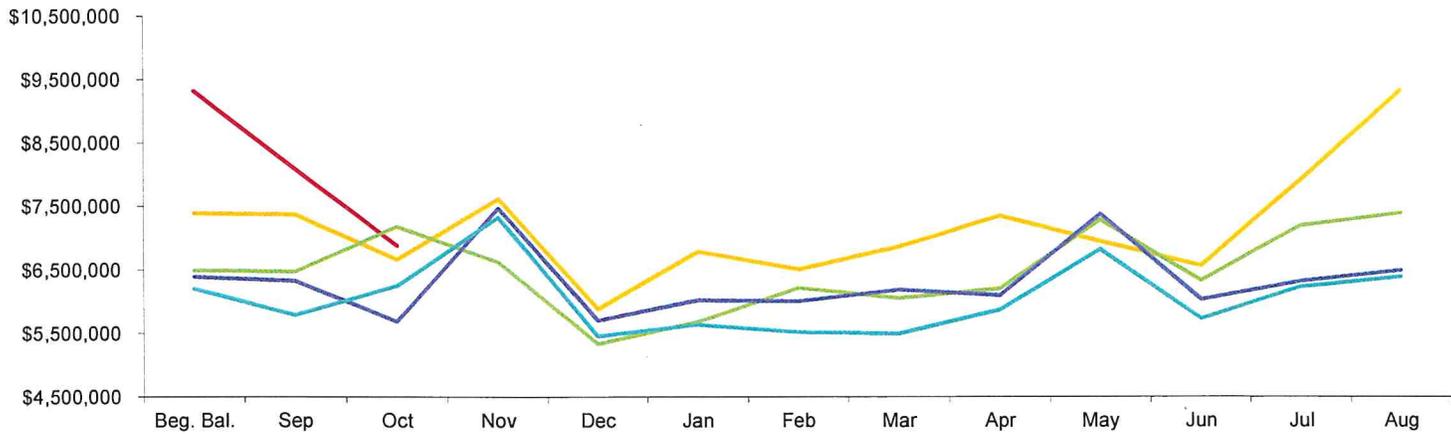
NET CASH & INVESTMENTS

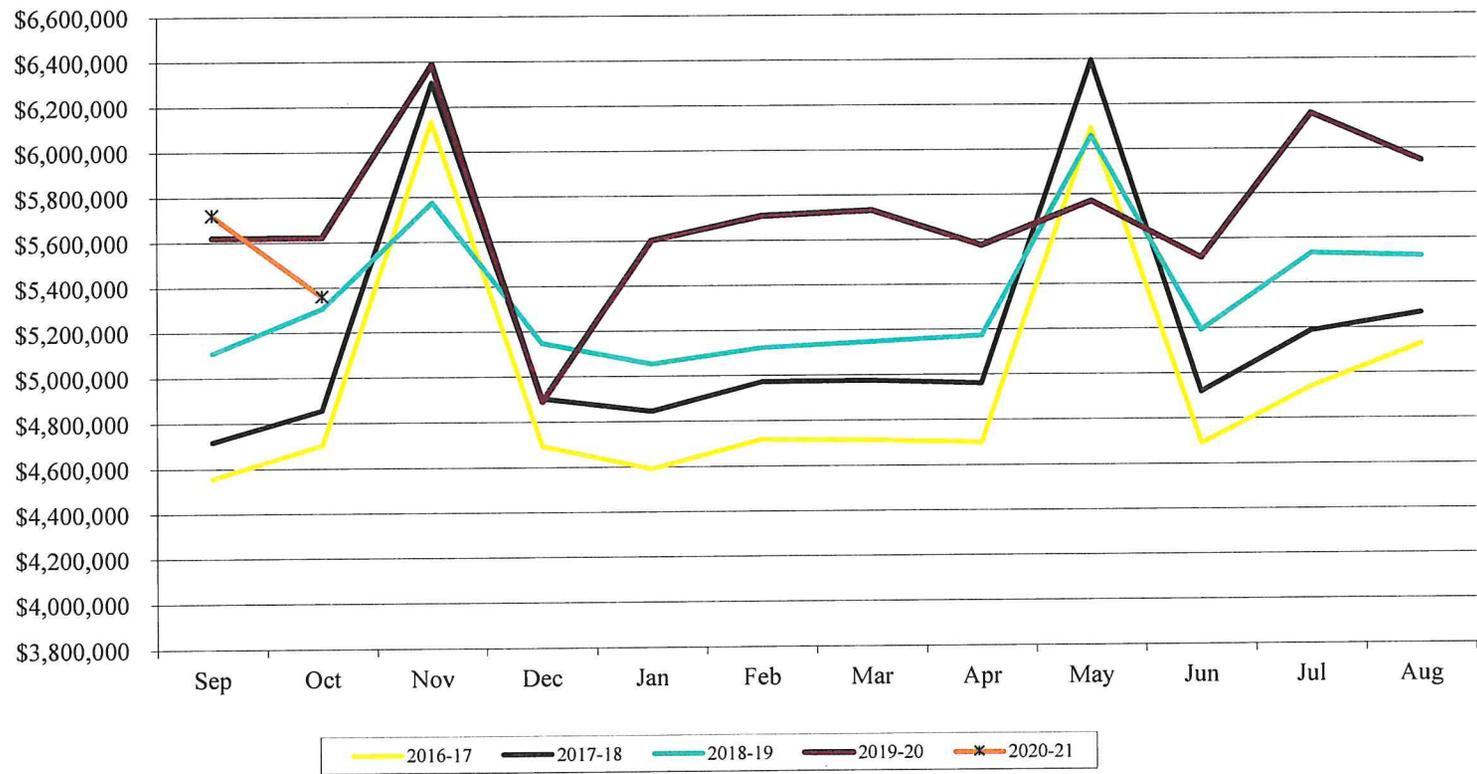


RECEIPTS



EXPENDITURES





RESOLUTION #21-2020

November 17, 2020

CERTIFICATION OF 2021 EXCESS PROPERTY TAXES

A RESOLUTION of the Board of Directors of Walla Walla School District No. 140, Walla Walla County, Washington, certifying to the Walla Walla Board of County Commissioners of Walla Walla County, Washington and the Superintendent of Educational Service District 123, the amount of excess property taxes to be levied in year 2020 and collected in year 2021 for the District's General Fund and Debt Service Fund and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WALLA WALLA SCHOOL DISTRICT NO. 140, WALLA WALLA COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors of Walla Walla School District No.140, Walla Walla County, Washington takes note of the following facts and makes the following findings and determinations:

(a) By Resolution No. 18-2020, the Board adopted a budget for Fiscal Year 2020-21 that included certified General Fund, educational programs and operation excess property taxes in the amount of \$9,967,916 to be levied in 2020 and collected in 2021. The Board has determined that the amount of the District's General Fund educational programs and operation excess tax levy previously certified in the 2020-21 Budget of \$9,967,916 should now be increased to \$11,010,402.

(b) The 2020-21 Budget also included certified Debt Service Fund excess property taxes to pay debt service on all of the District's outstanding unlimited tax general obligation bonds in the amount of \$4,471,358 to be levied in 2020 and collected in 2021. The Board has determined that the amount of the District's Debt Service Fund excess property tax levy previously certified in the District's 2020-21 Budget of \$4,471,358 should be increased to \$4,514,000.

Section 2. Certification of General Fund Excess Property Tax Levy; Assessor Authorization. Pursuant to RCW 84.52.020, the Board certifies to the Board of County Commissioners of Walla Walla County, Washington and the Superintendent of Educational Service District 123 an excess property tax levy in the amount of \$11,010,402 to be levied in calendar year 2020 and collected in calendar year 2021 for the District's General Fund. The Assessor of Walla Walla County, Washington, is authorized and directed, without further Board action, to increase the General Fund excess property tax levy amount to be extended upon the tax rolls and collected in calendar year 2021 to be consistent with the limitations imposed by RCW 84.52.0531.

Section 3. Certification of Debt Service Fund Excess Property Tax Levy. Pursuant to RCW 84.52.020, the Board certifies to the Board of County Commissioners of Walla Walla County, Washington and the Superintendent of Educational Service District 123 an excess property tax levy in the amount of \$4,514,000 to be levied in calendar year 2020 and collected in calendar year 2021 for the District's Debt Service Fund.

Section 4. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District's Fiscal Director and other appropriate officers of the District are authorized to take all other actions and execute all other documents necessary to effectuate the provisions of this resolution, and all prior actions taken in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 5. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Walla Walla School District No. 140, Walla Walla County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 17th day of November 2020.

WALLA WALLA SCHOOL DISTRICT NO. 140
Walla Walla County, Washington

Mr. Sam Wells, School Board President

ATTEST: _____
Dr. Wade Smith, Superintendent
and Secretary of the Board

BOARD OF DIRECTORS
Regular Study Meeting – 5:30 p.m.
November 3, 2020

Online/Virtual Board Meeting

(Note: Pursuant to the Governor's Proclamation No. 20-28, school board meetings during the COVID-19 disease outbreak must not take place in-person, but occur remotely.)

PRESENT

BOARD OF EDUCATION

Mr. Sam Wells, President
Mr. Derek Sarley, Vice President
Mrs. Ruth Ladderud
Mr. Eric Rindal
Mrs. Terri Trick

ADMINISTRATORS

Dr. Wade Smith, Superintendent
Mr. Chris Gardea, Assistant Superintendent

AUDIENCE

Including board members, administrators and guests, approximately 45 were in attendance. .

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by President Mr. Sam Wells.

II. FLAG SALUTE

Mr. Wells announced the flag salute has been temporarily suspended while meetings are being held virtually.

III. ROLL CALL

All board members were present.

IV. APPROVAL OF AGENDA

Mr. Sarley moved and Mrs. Trick seconded approval of the agenda as presented; the motion carried unanimously.

V. CONSENT AGENDA

Mrs. Ladderud moved and Mr. Sarley seconded approval of the consent agenda consisting of the following items: 1) personnel report; 2) extracurricular athletic contracts; 3) non-athletic extra & co-curricular contracts; 4) November 3 accounts payable and October payroll; 5) CTE Program five year plan; and 6) regular business meeting minutes of October 20, 2020. The motion carried unanimously.

VI. STUDY ITEMS

Review Preliminary Feedback From Student/Parent Fall Distance Learning and Reopening Survey: Dr. Smith reported approximately 3000 parents and students responded to the fall survey, which addressed how distance learning is working for families and the comfort level of parents and students for returning to in-person learning during the pandemic. Dr. Smith noted that 85% of parents and students praised teachers for their efforts providing a high quality distance learning program. While a majority of families noted they were doing well/fairly well coping with distance learning, about one third of parents and students noted they were just "getting by" or "struggling." Parents and students also gave high marks to teachers for strong communication and outreach. Parents and students largely reported they are concerned with mental health issues and lack of socialization. Parents preferred bringing back all elementary students at the same time when conditions were safe and leaned towards using local COVID cases, other district experiences and local health opinions as the primary factor for reopening schools. Approximately 90% of students and parents said they are comfortable returning to school with 45 cases over a 14 day period. The higher the cases, the less comfortable they are returning.

i-Ready Review: Mr. Gardea and Mrs. Krutulis provided a Fall i-Ready growth analysis review, reflecting Winter to Fall 2020 data – due to COVID impacts – rather than Fall to Spring data. In math, students on grade level or above, met or exceeded last year's percentage. In reading, students on grade level or above, improved or stayed about the same. Concerns include one-third or more of district students are two or more grade levels behind in reading and math. Mr. Gardea and Mrs. Krutulis noted the need to accelerate the growth during Distance Learning 2.0 to help students reach typical annual growth goals and mastery of grade level standards.

Review New Monthly Financial Tracking Reports: Dr. Smith and Mrs. Taylor reviewed a new monthly financial tracking tool. This new way of tracking revenues and expenditures is designed to more accurately reflect budget conditions and its ending fund balance on a monthly basis.

VII. ADJOURNMENT

President Wells declared the meeting adjourned at 7:05 p.m.

Minutes to be presented for board approval on November 17, 2020.

APPROVED:

Dr. Wade Smith, Superintendent
and Secretary of the Board
- Mrs. Susie Golden, Recorder

Mr. Sam Wells
School Board President



In Recognition of

~ American Education Week ~
November 16-20, 2020

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees--be they custodians or teachers, bus drivers or librarians--work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, we, the Board of Directors on behalf of Walla Walla Public Schools, do hereby proclaim November 16-20, 2020, as the observance of American Education Week.

Board of Directors
Walla Walla Public Schools

Mr. Sam Wells, President

Mr. Derek Sarley, Vice President
Mr. Eric Rindal, Director

Mrs. Ruth Ladderud, Director
Mrs. Terri Trick, Director

Dr. Wade Smith, Superintendent

Comments must be received by the Board's Administrative Assistant, Mrs. Susie Golden, no later than 12:00pm the day of the scheduled meeting. Comments may be emailed to sgolden@wwps.org or delivered to:

Walla Walla Public Schools
Attn: Susie Golden
364 S Park St
Walla Walla, WA 99362

Citizen comments received must adhere to the following guidelines:

- Include the name and contact information of the citizen.
- Keep comments brief and to the point (e.g. that can be communicated within a **three-minute time limit.**)
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- If you have a specific complaint about an individual employee, it must be addressed through the Superintendent's office and not in this setting.

October 2020 Project Update

(for progress during prior month)



Wa-Hi

- Jackson Contractor Group continued to complete punchlist items on the New Science Building.
- Jackson Contractor Group continued to work on selective demolition inside the Old Science Building and in the Library Building.
- Abatement specialists worked on removing, monitoring, and clearing hazardous materials from the Old Science Building
- Local subcontractor Premier Excavation continued work on the Library and Auditorium additions by grading and excavating for the new footings. In addition, Premier initiated grading for the Gym addition.
- Jackson Contractor Group poured footings for the Auditorium Addition and constructed forms for the stem walls.
- Local subcontractor Gillespie Roofing began to work on re-roofing the VoAg Building to address more immediate concerns for that aging roof.
- The project team formalized plans for accelerating the Commons Building and provided pedestrian traffic routes across campus in preparation for students to return at some capacity.
- The design team worked through submittals, RFI's, and performed site visits as part of their construction administration duties to ensure that the project is coming along as planned.
- As with any remodel, there were challenges of discovering unknown conditions during the construction activities; the district, Jackson, the design team, and Wenaha Group worked together to address these issues as they arose and provided cost effective solutions.

Pioneer

- The district, Wenaha Group, and Jackson Contractor Group worked to provide temporary heating while the existing boiler plant was relocated to a temporary location for phase 1 construction.
- Demolition of portions of the building continued both of the interior items and sections of the structure.
- Abatement of hazardous materials was ongoing with new areas discovered and addressed as demolition continued.
- Work to provide temporary water was completed.
- Grading was initiated for the new parking lot on Bridge Street.
- Excavation and grading for the new entry way addition was initiated.
- Jackson Contractor Group coordinated with the public to allow for items to be preserved by local artists. In addition, Jackson allowed the local police department to salvage one of the modular structures scheduled for demolition which they will be able to use at one of their facilities.
- Similar to WaHi, there were challenges of discovering unknown conditions during the construction activities; the district, Jackson, the design team, and Wenaha Group worked together to address these issues as they arose and provided cost effective solutions.

Lincoln

- Design documents are nearing completion. The project team met with Lincoln staff members to go over the drawings and get feedback in follow up to previous sessions. Several modifications were discussed and Architects West will be incorporating the changes into the drawing set that will be issued for constructability review in November.

October 2020 Project Update

(for progress during prior month)



Blue Ridge

- Through October the contractor continued to work through punchlist items in an effort to complete both the roof and the landscaping.

October 2020 Project Update

(for progress during prior month)

Attachment A: Wa-Hi Progress Photos



October 2020 Project Update

(for progress during prior month)



October 2020 Project Update

(for progress during prior month)



Walla Walla Public Schools - 2018 Bond Project
October 2020 Project Update
(for progress during prior month)



October 2020 Project Update

(for progress during prior month)



Attachment B: Pioneer Progress Photos



October 2020 Project Update

(for progress during prior month)





Walla Walla Public Schools - 2018 Bond Projects

MASTER BUDGET DASHBOARD

Updated 11/6/2020



Walla Walla High School

Design Phase	CD		# Months Construction Complete / Total Months	12/36	Risks & Opportunities		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget (includes contractor's contingency under GCCM)	\$ 78,464,223	\$ 16,494,737	21.02%	\$ 3,180,557			\$0

Lincoln High School

Design Phase	90% CD		# Months Construction Complete / Total Months	0 / 18	Risks & Opportunities		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 10,923,861	\$ 853,978	7.82%	\$ 805,391			\$0

Pioneer Middle School

Design Phase	CD		# Months Construction Complete / Total Months	5/ 20	Risks & Opportunities Additional asbestos found requiring abatement		
	Budget	Costs to Date	% Spent	Project Contingency			Contingency Accessed to Date
Project Budget	\$ 27,270,480	\$ 3,139,101	11.51%	\$ 1,436,629			\$190,000

District-Wide Upgrades

			# Months Construction Complete / Total Months	NA	Risks & Opportunities Berney, Green Park and Blue Ridge projects complete.		
	Budget	Costs to Date	% Spent				
Project Budget (including contingency)	\$ 6,699,738	\$ 5,815,573	86.80%				

MONTHLY REVENUE REPORT

MONTH	LOCAL TAXES	LOCAL NONTAX	STATE GEN PURP	FED GEN PURP	FED SPEC PURP	REV (SD)	REV (OTHER)	TOTAL PROJ.	TOTAL ACT.	VARIANCE	
SEP PROJECTED	\$ 206,014	\$ 129,102	\$ 5,244,050	\$ 3,006	\$ 132,185	\$ 3,524	\$ -	\$ 5,717,881		\$ 301,885	5.28%
SEP ACTUAL	\$ 228,664	\$ 26,371	\$ 5,471,209	\$ 2,797	\$ 287,515	\$ 3,211	\$ -		\$ 6,019,766	\$ 301,885	YTD
OCT PROJECTED	\$ 1,989,076	\$ 140,167	\$ 5,326,424	\$ 2,988	\$ 484,220	\$ 3,398	\$ -	\$ 7,946,273			0.00%
OCT ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
NOV PROJECTED	\$ 196,008	\$ 173,725	\$ 4,471,385	\$ 2,988	\$ 813,039	\$ 3,179	\$ -	\$ 5,660,324			0.00%
NOV ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
DEC PROJECTED	\$ 27,956	\$ 150,285	\$ 5,878,433	\$ 3,060	\$ 625,431	\$ 2,893	\$ -	\$ 6,688,058			0.00%
DEC ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JAN PROJECTED	\$ 15,843	\$ 160,473	\$ 5,201,927	\$ 2,988	\$ 554,761	\$ 2,835	\$ -	\$ 5,938,827			0.00%
JAN ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
FEB PROJECTED	\$ 43,859	\$ 156,137	\$ 5,601,946	\$ 2,988	\$ 605,584	\$ 3,171	\$ -	\$ 6,413,685			0.00%
FEB ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
MAR PROJECTED	\$ 1,196,151	\$ 173,099	\$ 5,710,209	\$ 2,988	\$ 670,218	\$ 2,767	\$ 500	\$ 7,755,932			0.00%
MAR ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
APR PROJECTED	\$ 4,796,517	\$ 153,595	\$ 6,626,828	\$ 2,988	\$ 713,306	\$ 6,424	\$ -	\$ 12,299,658			0.00%
APR ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
MAY PROJECTED	\$ 916,514	\$ 152,912	\$ 3,838,707	\$ 2,988	\$ 705,918	\$ 3,416	\$ -	\$ 5,620,455			0.00%
MAY ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JUN PROJECTED	\$ 119,971	\$ 131,820	\$ 3,721,705	\$ 2,988	\$ 49,381	\$ 3,132	\$ -	\$ 4,028,997			0.00%
JUN ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
JUL PROJECTED	\$ 69,047	\$ 160,402	\$ 8,318,277	\$ 2,988	\$ 783,761	\$ 2,779	\$ 1,500	\$ 9,338,754			0.00%
JUL ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
AUG PROJECTED	\$ 95,099	\$ 119,209	\$ 6,675,589	\$ 3,042	\$ 1,009,730	\$ 2,959	\$ -	\$ 7,905,628			0.00%
AUG ACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		YTD
Total Projected	\$ 9,672,055	\$ 1,800,926	\$ 66,615,480	\$ 36,000	\$ 7,147,534	\$ 40,477	\$ 2,000	\$ 85,314,472			
Adopted Budget	\$ 9,769,706	\$ 1,847,000	\$ 68,204,220	\$ 66,000	\$ 7,740,027	\$ 60,000	\$ 20,000	\$ 87,706,953			
Variance	\$ (97,651)	\$ (46,074)	\$ (1,588,740)	\$ (30,000)	\$ (592,493)	\$ (19,523)	\$ (18,000)	\$ (2,392,481)			

TOTAL ACTUAL	\$ 228,664	\$ 26,371	\$ 5,471,209	\$ 2,797	\$ 287,515	\$ 3,211	\$ -	\$ 6,019,766	FORECAST ACTUAL	\$ 85,616,357
% collected to PRO	2.36%	1.46%	8.21%	7.77%	4.02%	7.93%	0.00%	7.06%		

NOTES:

LEGEND	Above or within 2.00% of projection	Between 2.01% & 5.00% below	Below 5.01% of projection
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MONTHLY EXPENDITURE REPORT

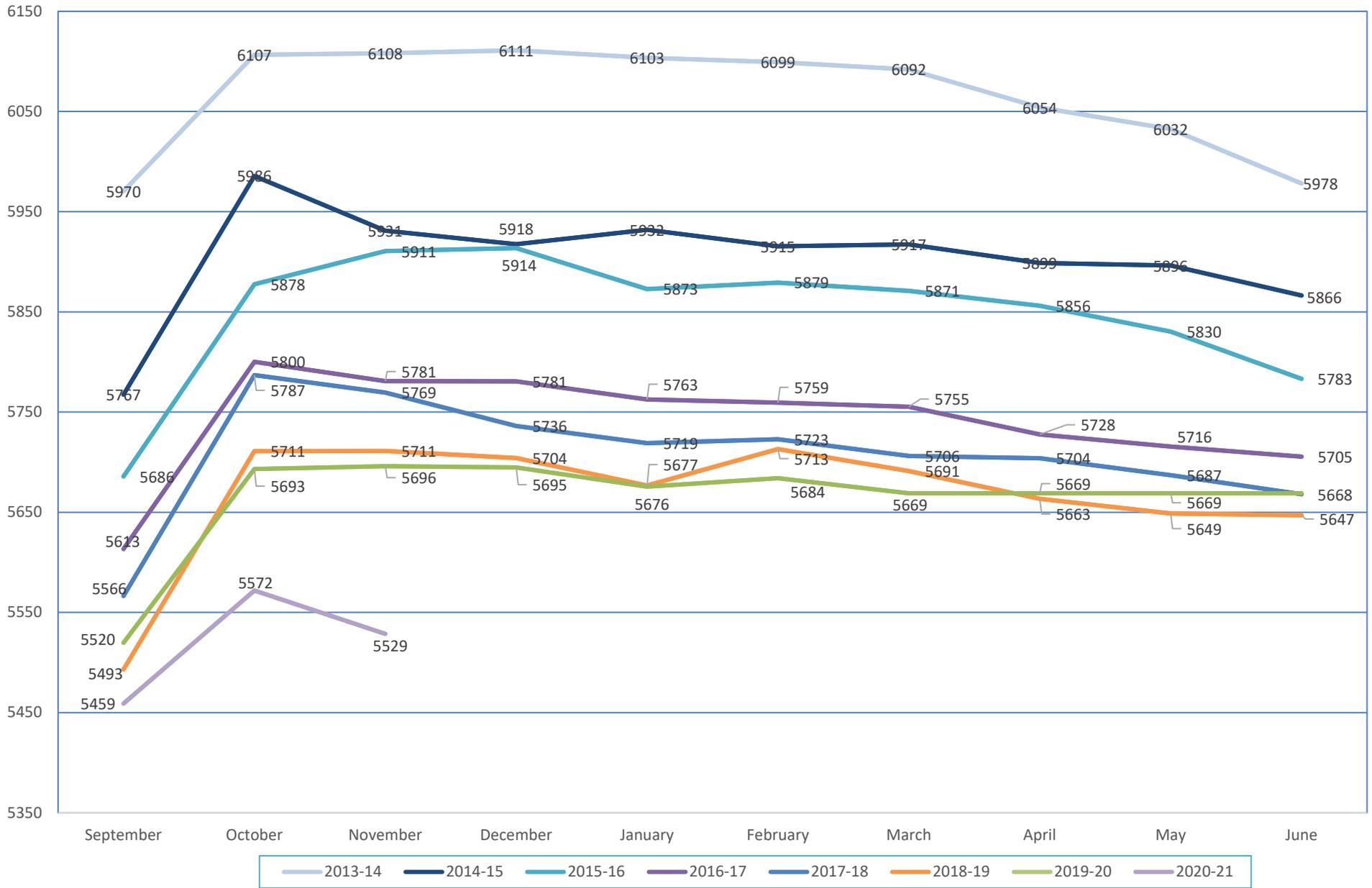
MONTH	PROJ. P/R	ACTUAL P/R	PROJ. A/P	ACTUAL A/P	TOTAL	VARIANCE	
SEPTEMBER PROJECTED	\$ 5,200,173		\$ 1,351,621		\$ 6,551,794 MONTHLY	\$ 173,368	2.65%
SEPTEMBER ACTUAL		\$ 5,721,113		\$ 1,004,049	\$ 6,725,162 YTD	\$ 173,368	2.65%
OCTOBER PROJECTED	\$ 5,870,481		\$ 1,158,051		\$ 7,028,532 MONTHLY		0.00%
OCTOBER ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
NOVEMBER PROJECTED	\$ 6,660,738		\$ 1,110,921		\$ 7,771,659 MONTHLY		0.00%
NOVEMBER ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
DECEMBER PROJECTED	\$ 5,101,391		\$ 895,470		\$ 5,996,861 MONTHLY		0.00%
DECEMBER ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JANUARY PROJECTED	\$ 5,849,313		\$ 984,680		\$ 6,833,993 MONTHLY		0.00%
JANUARY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
FEBRUARY PROJECTED	\$ 5,962,207		\$ 703,583		\$ 6,665,790 MONTHLY		0.00%
FEBRUARY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
MARCH PROJECTED	\$ 5,955,151		\$ 1,319,640		\$ 7,274,791 MONTHLY		0.00%
MARCH ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
APRIL PROJECTED	\$ 5,651,749		\$ 1,282,609		\$ 6,934,358 MONTHLY		0.00%
APRIL ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
MAY PROJECTED	\$ 6,025,710		\$ 2,376,698		\$ 8,402,408 MONTHLY		0.00%
MAY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JUNE PROJECTED	\$ 5,757,587		\$ 937,550		\$ 6,695,137 MONTHLY		0.00%
JUNE ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
JULY PROJECTED	\$ 6,315,000		\$ 1,597,370		\$ 7,912,370 MONTHLY		0.00%
JULY ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
AUGUST PROJECTED	\$ 6,209,162		\$ 3,113,945		\$ 9,323,107 MONTHLY		0.00%
AUGUST ACTUAL		\$ -		\$ -	\$ - YTD		0.00%
TOTAL PROJECTED	\$ 70,558,662		\$ 16,832,138		\$ 87,390,800		
ADOPTED BUDGET	\$ 72,367,859		\$ 17,888,464		\$ 90,256,323		
VARIANCE	\$ 1,809,197		\$ 1,056,326		\$ 2,865,523		
TOTAL ACTUAL		\$ 5,721,113		\$ 1,004,049	\$ 6,725,162	FORECAST ACT	\$ 87,564,168
% spent to projected		8.11%		5.97%	7.70%		
Notes:							
LEGEND	Below or within 2.00%	Between 2.01% & 5.00% above			Above 5.01% of projection		

MONTHLY ENDING FUND BALANCE REPORT

DATE		Revenue	Expenditure	Ending Fund Balance	Monthly Variance		EFB Monthly Projection
Beginning Fund Balance (Projected)				\$ 10,672,360			
Beginning Fund Balance (Actual)				\$ 10,631,103			
September	PROJECTED	\$ 5,717,881	\$ 6,551,794	\$ 9,838,447			
	ACTUAL	\$ 6,019,766	\$ 6,725,162	\$ 9,925,707	\$ 87,260	0.89%	10.24%
October	PROJECTED	\$ 7,946,273	\$ 7,028,532	\$ 10,756,188			
	ACTUAL	\$ -	\$ -			0.00%	
November	PROJECTED	\$ 5,660,324	\$ 7,771,659	\$ 8,644,853			
	ACTUAL	\$ -	\$ -			0.00%	
December	PROJECTED	\$ 6,688,058	\$ 5,996,861	\$ 9,336,050			
	ACTUAL	\$ -	\$ -			0.00%	
January	PROJECTED	\$ 5,938,827	\$ 6,833,993	\$ 8,440,884			
	ACTUAL	\$ -	\$ -			0.00%	
February	PROJECTED	\$ 6,413,685	\$ 6,665,790	\$ 8,188,779			
	ACTUAL	\$ -	\$ -			0.00%	
March	PROJECTED	\$ 7,755,932	\$ 7,274,791	\$ 8,669,920			
	ACTUAL	\$ -	\$ -			0.00%	
April	PROJECTED	\$ 12,299,658	\$ 6,934,358	\$ 14,035,220			
	ACTUAL	\$ -	\$ -			0.00%	
May	PROJECTED	\$ 5,620,455	\$ 8,402,408	\$ 11,253,267			
	ACTUAL	\$ -	\$ -			0.00%	
June	PROJECTED	\$ 4,028,997	\$ 6,695,137	\$ 8,587,127			
	ACTUAL	\$ -	\$ -			0.00%	
July	PROJECTED	\$ 9,338,754	\$ 7,912,370	\$ 10,013,511			
	ACTUAL	\$ -	\$ -			0.00%	
August	PROJECTED	\$ 7,905,628	\$ 9,323,107	\$ 8,596,032			
	ACTUAL	\$ -	\$ -			0.00%	
PRELIMINARY PROJECTED EFB		\$ 85,314,472	\$ 87,390,800	\$ 8,596,032			10.08%
ACTUALS TO DATE		\$ 6,019,766	\$ 6,725,162				
FORECASTED ACTUALS*		\$85,616,357	\$87,564,168	\$8,683,292	YEAR END PROJECTION		10.24%
Monthly Variance	Above or within 2.00% of projection		Between 2.01% & 5.00% below projection		Below 5.01% of projection		
Yr End Projection	Above 8.00%		Between 6.00% to 7.99%		Below 6.00%		

*Calculated using actuals through the current month and projected revenue and expenditures for future months

WWPS Enrollment Trends: 2013 to Present Student FTE Counts



2020-2021	24 MAX	25 MAX	27 MAX	27 MAX	28 MAX	28 MAX	TOTALS					
Kindergarten	First	Second	Third	Fourth	Fifth							
WWCCF Samantha Bowen Director	Priore, A Ramirez, C Allison, J	17 17 17										
SECTIONS 3 slots available	51 9	0	0	0	0	0	51					
Berney Michelle Carpenter Principal	Hubbard, K Brown, A	23 22	Braddock, L Fisbeck, J Morrison, S	21 19 20	Holbrook, J Kearbey, K Parodi, D	23 23 22	Davin, M Baker, T Gonzales, C	21 18 19	Bona, A Gribnau, J Ponti, R	24 21 22	Ambler, C Clearman, D James, I	19 19 18
Behavior Prg K-5 SECTIONS 17 slots available	Merrill, L 45	62	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 2	Merrill, L 4	60 366
Edison Jenny Foster Principal	Bahena, Y Helm, E Matson, E Valencia, A	19 19 19 19	Berumen, B Maycumber, Y Moreno, E Moreno, J	20 21 21 21	Hobbs, Siomara Reed, J Saldivar, C Williams, N	21 18 21 21	Lopez, J Parsons, S Virrueta, F	23 25 24	Oakland, M Phillips, L Telstad, M	18 18 22	Anhorn, N Solis, C Gerbino, T	20 21 17
SECTIONS 21 slots available*	76 8	83	83	81	72	58	58	428				
Green Park Rick Kline Principal	Lopez, M Bahena-Flores, R Lovejoy, T Katsel, E	17 15 12 13	Garanzuay, P Dual Garcia, A Holbrook, T Wright, L	20 22 20 17	Salazar, I Boeckman, R Reiter, L	23 21 21	Hobbs, B Gregoire, L Timm Ballard, D	23 24 23	Maya, Jose Carroll, R Johnson, M Tobin, J	15 15 21 20	Contreras, A Esquivel, T Ambler, D Lux, J	18 18 19 23
Lifeskills Program Autism Program Autism Program SECTIONS 22 slots available	Angotti Ingram Loree 64	3 3 1	Angotti Ingram Loree 83	1 1 2	Angotti Ingram Loree 69	1 2 1	Angotti Ingram Loree 76	3 1 2	Angotti Ingram Loree 73	1 1 1	Angotti Ingram Loree 85	1 3 3 450
Prospect Point Barbara Casey Principal	Rose, S Heinzman, A Wilson, B	24 23 21	Hanson, K James, L McKiernan, M Pederson, R	19 18 16 18	Baldwin, W Hudec, H Paul, M Babbit, H	21 22 21 21	Grove, J Jausoro, D Kuhlmann, K Reese, N	19 21 22 22	Smyth, D Taylor, L Watson, K Prull, V	19 21 20 19	Hayes, B Mahan, L Parodi, D Pegel, G	17 20 17 19
SECTIONS 23 slots available*	68 4	71	85	84	79	73	460					
Sharpstein Maria Garcia Principal	Cantero, H Wilson, H	16 17	Humphreys, S Locati, R Ruvalcaba, G Berg, L	16 16 15 16	Humbert, K Griffith, R	22 21	Bostwick, M Shirley, C Hutchinson, D	18 19 19	Diaz, A Darby, D Woiblet, B	17 18 24	Sanchez, G James, J VanDonge, B	23 20 19
Developmental Prog SECTIONS 20 slots available	Cochran 34	1 34	Cochran 68	2 45	2 56	59	62 324					
Walla Walla Online Carina Stillman Director	McFetridge, M	33	Razo, E	33	Baker, T	40	Mires, D	32	Ford, A	35	Keyes, K	30
33 203	33	33	40	32	35	30	203					
TOTAL SC SPED	8	11	8	8	4	11						
TOT SLOTS AVAIL	78	103	66	92	142	149						
TOTAL ENROLLED	371	400	390	380	373	368	2282					
SECTIONS	18	19	16	16	17	17						
AVERAGE LOADS	18.33	18.74	21.38	21.25	19.65	19.24						
Dual classes												



Superintendent Evaluation Process

2020-21 BOARD REVIEW



Three Essential Responsibilities of a School Board

- Adopt the budget
- Set policy
- Hire and evaluate the superintendent

Superintendent Evaluation Process

“Selecting and evaluating the superintendent is one of the school board’s most important jobs. A high-quality superintendent evaluation process helps develop good board/superintendent relationships, clarifies roles, creates common understanding of the leadership being provided and provides a mechanism for public accountability” (NSBA).

Three-Part Evaluation Tool

- Part #1: Performance Standards

Based on professional standards for the superintendency established by the American Association of School Administrators (AASA) with NSBA.

- Part #2: District Goals

Measures the success of the superintendent's action plan towards attaining the adopted district goals.

- Part #3: CEE Survey

Used to obtain subjective data from staff who may not have input on Parts 1 and 2 to help inform the Superintendent's future leadership and behaviors.

A Complex Process

- The superintendent works for the board as a whole, not individual board members. Evaluation responses from individual board members can be confusing, particularly when they are in opposition to one another.
- The board must make every effort to speak with a single voice in setting expectations and assessing success

Part 1: Performance Standards

- 9 Standards
 - Leadership and District Culture
 - Policy and Governance
 - Communications and Community Relations
 - Organizational Management
 - Curriculum Planning / Development
 - Instructional Leadership
 - Human Resources and Budget Management
 - Values and Ethics of Leadership
 - Labor Relations



Standard 1: LEADERSHIP AND DISTRICT CULTURE

This standard stresses the superintendent's performance in leadership through empowering others, visioning, helping shape school culture and climate, and understanding multicultural and ethnic differences.

Performance Indicators:

(Do not rate individual indicators. These are listed only to help you think about the standard.)

- 1.1 Facilitates a community process to develop and implement a shared vision that focuses on improving student achievement
- 1.2 Promotes academic rigor that focuses on learning and excellence for schools
- 1.3 Creates and supports a community of learners that empowers others to reach high levels of performance to achieve the school's vision
- 1.4 Models learning for staff and students
- 1.5 Promotes understanding and celebrating school/community cultures
- 1.6 Promotes and expects a school-based climate of tolerance, acceptance and civility
- 1.7 Develops, implements, promotes and monitors continuous improvement processes

The superintendent's performance for this standard:

- 0 UNACCEPTABLE**
- 1 NEEDS IMPROVEMENT**
- 2 GOOD**
- 3 EXCELLENT**
- 4 OUTSTANDING**

Comments:



Part 1: Performance Standards (cont'd)

- Step #1: Filled out individually by each board member and turned into board president
- Step #2: Board president compiles the results for board member discussion
- Step #3: Consensus reached (if there are discrepancies)
- Step #4: Narrative summary of results presented to superintendent using performance standards as the basis:

ex: Mr. Superintendent has done a good job in his leadership and district culture as demonstrated by He has done an excellent job at policy and governance. Mr. Superintendent needs improvement in communications and community relations in that he failed to

Part 2: District Goals

- Step #1: Superintendent presents goal accomplishment from previous year and associated action plans (Dec mtg.)
- Step #2: Board members fill out performance sheets individually and turn into Board President
- Step #3: Board president compiles the results for board member discussion
- Step #4: Consensus reached (if there are discrepancies)
- Step #5: Narrative summary presented to superintendent using performance standards:

ex: Mr. Superintendent has done a good job in establishing and following his action plan on attaining Board Goal #1 as demonstrated by



Part 2: District Goals (2017-2022)

■ Goal Statement 1: Increased Student Learning and Performance

The Superintendent will provide the training, leadership, and accountability necessary to ensure high-functioning school learning communities are established, where grade-level and course-alike collaborative teams develop a guaranteed and viable curriculum and ensure essential learning occurs. This will be evidenced by:

- ~~-Improved 3rd-8th grade reading and math performance for all students consistent with Board-established targets~~
- ~~-Improved student outcomes for special education and ELL students consistent with Board-established targets~~
- ~~-Decreased 9th grade course failure rates consistent with Board-established targets~~
- Increased 4 and 5 year graduation rates consistent with Board-established targets
- Increased ACT performance consistent with Board-established targets
- ~~-Staff feedback from a perception survey administered annually every fall~~

■ Goal Statement 2: Increased Board-level Engagement with Student Learning and Performance

The Superintendent will prioritize and focus his efforts and energy on the 2017-22 Strategic Plan Goals and Indicators with the School Board. This will be evidenced by:

- ~~-Developing, and regularly reviewing with the Board, building-level dashboard performance reports to monitor and assess improved student performance~~

■ Goal Statement 3: Increased Student Engagement and Support

The Superintendent will implement programs, systems, and accountability measures necessary to increase student engagement, Latino/a student and family involvement, and student social/emotional support. This will be evidenced by:

- ~~-Decreased chronic absenteeism consistent with Board-established targets~~
- ~~-Increased student engagement and involvement (Latino/a emphasis) consistent with Board-established targets~~
- ~~-Increased parent/stakeholder satisfaction as measured by a stakeholder perception survey administered every fall~~



Part 3: CEE Survey

- The CEE Survey asks constituents for input leading to appropriate professional development and changes in interpersonal and administrative leadership methods.
- The purpose of the 360-degree evaluation is to give the superintendent information he or she might not receive from board members.

Final Process: Narrative evaluation which becomes public record

■ Example Format

The board of directors of the (name) school district has completed the annual evaluation of Superintendent (name) for (year). The past year has been positive (or challenging) for education in our school district. All (number) board members have served on the board for at least one full year and have been able to observe and be a part of the successes achieved this year.

The evaluation focused on: 1) nine professional standards; 2) district goals; and 3) a 360-degree review of the superintendent's performance by representatives of the community.

Regarding the nine professional standards, we determined that Superintendent (name)'s performance was excellent in the areas of leadership and district culture, communications and community relations, and organizational management. In the areas of policy governance, curriculum planning and development and labor relations the board felt his/her performance was outstanding. Instructional leadership, human resources management and values and ethics of leadership all received a rating of good.

Superintendent's Evaluation
March 3, 2020

The Board of Directors of Walla Walla Public Schools completed the annual performance evaluation of Superintendent Dr. Wade Smith for the period March 2019 through February 2020. The evaluation covered professional standards established by the American Association of School Administrators with the National School Board Administration. Also evaluated were local goals that are consistent with the 2017-2022 Strategic Plan. Following is a summary of the evaluation.

The board has found Dr. Smith's performance to again be exceptional. While in the prior year, Dr. Smith spent substantial effort on planning and passing a large capital campaign, this year a large focus was spent on laying the foundation of cost efficient construction details in all of our school projects. In addition to that, and being in the third year of our strategic plan, we see the effects of Dr. Smith's instructional leadership are showing with outstanding graduation rates, significant improvement in special education performance and improved 9th grade on-track levels.

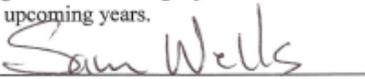
Dr. Smith received outstanding ratings in the areas of Leadership and District Culture, Policy and Governance, Communications and Community Relations, Organizational Management, Curriculum Planning and Development, Instructional Leadership, Human Resources and Budget Management, Values and Ethics of Leadership and Labor Relations. While there are too many examples to list, the board is impressed with the leadership Dr. Smith has set with collaboration, developing, implementing, and monitoring various districtwide systems, and setting a standard of hard work and a belief that all students can succeed.

With respect to the specific district goals, the board has found Dr. Smith to be outstanding in Increased Board-Level Engagement with Student Learning and Performance. Our data review process is excellent and he provides consistent reports monitoring student learning.

With the Increased Student Learning and Performance goal, the board has found Dr. Smith to be excellent. We are impressed by the steady improvement in third through eighth grade math scores and overall improvement district wide, but also see areas of growth needed to achieve our five-year plan.

We find Dr. Smith to be good in the area of Increased Student Engagement and Support. There has been a tremendous amount of work done, including creating the Adopt a Blue Devil program, elimination of fees and youth sports enhancements.

In summary, the board is delighted with the progress of Walla Walla Public Schools' performance and congratulates Superintendent Smith on his leadership and accomplishments. We are thrilled with the progress of our strategic plan and excited to work with Superintendent Smith to push for more results in the upcoming years.


Mr. Sam Wells, School Board President

2020-21 Timeline

- November 17 Mtg (open) Group reviews Superintendent eval process.
- December 15 Mtg (exec) Superintendent shares self-evaluation summary. Opportunity for prelim. performance feedback. Parts I/II delivered to board members.
- January 15 (on or before) Individual board members turn in Parts I/II work to Board president.
- January 19 Mtg (exec) Board president presents individual work in a consolidated format. Board reaches collective consensus on Parts I/II.
- February 2 Mtg (exec) Board President presents final consensus of Parts I/II to fellow board members. Possible refinement/revision
- February 16 (exec) Board members present draft document to Superintendent based on consensus on Parts I/II. Possible refinement/revision.
- March 2 Mtg (exec) Board presents final evaluation to Superintendent
- March 2 Mtg (open) Board approves evaluation. Board renews/non-renews Sup contract.

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BOARD POLICY

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ENROLLMENT

The superintendent or designee will develop procedures for enrolling students, recording attendance behavior, and counseling and correcting students with attendance problems. When enrolling a student who has attended school in another school district, the parent/guardian and student will be required to briefly indicate in writing whether or not the student has:

- A. Any history of placement in a special education program;
- B. Any past, current or pending disciplinary actions;
- C. Any history of violent behavior;
- D. Adjudications or convictions described in RCW 13.01.155, which include violent offenses, sex offenses, firearm or dangerous weapon offenses, and controlled substance offenses;
- E. Any unpaid fines or fees from other schools; and
- F. Any health conditions affecting the student's educational needs.

The school enrolling the student shall request the student's permanent record - including records of disciplinary action, history of violent behavior or behavior listed in RCW 13.04.155, attendance records, immunization records, and academic performance - from the school the student previously attended.

If a school principal receives information about adjudications or convictions described in RCW 13.04.155, then he or she will follow the procedure described in Policy 3143 – Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm.

The district will require students or their parents to provide proof of residency within the district, such as copies of phone and water bills or lease agreements. The district shall not require proof of residency or any other information regarding an address for any student who is eligible by reason of age for the services of the district if the student does not have a legal residence. For students who meet the definition of homeless, the district will immediately enroll the student, including while any enrollment dispute is pending (see 3115 – Students Experiencing Homelessness: Enrollment Rights and Services).

The district will not inquire into a student's citizenship or immigration status or that of his/her parents or guardians.

The district will conditionally accept applications, including electronic applications, for enrollment and course registration for a student of a military family transferred to, or is pending transfer to, a military installation within the state (see 2100 – Educational Opportunities for Students with a Parent in the Military).

The request for enrollment may be made by the student, parent or guardian.

Since accurate enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the district's responsibilities under the attendance laws, staff will be diligent in maintaining such records.

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Cross Reference:

Board Policy 2100 Educational Opportunities for Students with a Parent in the Military
Board Policy 2255 Alternative Learning Experience Courses
Board Policy 3115 Students Experiencing Homelessness - Enrollment Rights and Services
Board Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm

Legal References:

RCW 28A.225.215 Enrollment of children without legal residences
RCW 28A.225.216 Children of military families - Residency
RCW 28A.225.330 Enrolling Students from other districts -- Requests for information and permanent records-Withheld transcripts – Immunity from liability –Notification to teachers and security personnel-Rules
WAC 392-121-108 Definitions - Enrollment exclusions
WAC 392-121-122 Definitions- Full-time equivalent students
WAC 392-121-182 Alternative learning experience requirements
WAC 392-169-022 Running Start student--definition

Adopted: July 16, 2002

Revised: March 17, 2020

Second Reading/Revised: November 17, 2020

BOARD POLICY

Policy No. 3143

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NOTIFICATION AND DISSEMINATION OF INFORMATION ABOUT STUDENT OFFENSES AND NOTIFICATION OF THREATS OF VIOLENCE OR HARM

The Walla Walla School District is committed to providing a safe and secure environment for all its students and staff. All students, including those who have committed or been adjudicated for offenses, have constitutional rights to public education.

A. Notification of Student Offenses from County Sheriff's Office, Courts, Department of Social and Health Services, Department of Corrections, and Other School Districts.

The district receives notices and information about student offenders from several statutorily authorized sources, including the county sheriff's office, the courts, the department of social and health services, the department of corrections, and other school districts where the student previously enrolled. The district will take appropriate precautionary measures when it receives notices and information of student offenses from any of these sources. Student discipline, if any, will be consistent with 3241 – Student Discipline.

The superintendent, or his or her designee, and school principals play an important role in determining and implementing appropriate precautionary measures relating to notices and information about student offenses. If the superintendent, a designee of the superintendent, or a principal of a school receives student offense information under RCW 28A.225.330 (notifications from other school districts), 9A.44.138 (sheriff notifications to school districts), 13.04.155 (court notifications to school districts), 13.40.215 (department of children, youth, and families notifications to school districts), or 72.09.730 (department of corrections notifications to school districts), the following notification provisions will be followed.

1. Sex Offenses and Registered Sex or Kidnapping Offenders.

a. Superintendent or Designee. Upon receipt of information about sex offenses as defined in RCW 9.94A.030 or upon receipt of information about registered sex or kidnapping offenders pursuant to RCW 9A.44.138, the superintendent or his or her designee will provide the information to the principal of the school where the student is enrolled or will enroll—or, if not known, where the student was most recently enrolled.

b. Principals. When the principal receives the information described above, he or she must then disclose the information as follows.

If the student is classified as a risk level II or III, the principal shall provide the information received to every teacher of the student and to any other personnel who, in the judgment of the principal, supervises the student or for security purposes should be aware of the student's record.

BOARD POLICY

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If the student is classified as a risk level I, the principal shall provide the information received only to personnel who, in the judgment of the principal, for security purposes should be aware of the student's record.

c. Convicted Juvenile Sex Offenders Attendance at Victims School. Convicted juvenile sex offenders are prohibited from attending the elementary, middle, or high school attended by their victims or their victims' siblings. The parents or legal guardians of the convicted juvenile sex offender shall be responsible for providing transportation or covering other costs associated with or required by the sex offender's change in school.

The Department of Social and Health Services (DSHS) Sex Offender School Attendance Program assists with ensuring that juvenile sex offenders, committed to Juvenile Rehabilitation Administration (JRA), do not enroll in the same school as their victim or their victims' siblings. If there is a conflict in schools, DSHS program staff will work with JRA to have the offender moved to another school.

d. Collaboration. The principal or designee will consult and collaborate with department of corrections, juvenile justice staff, treatment providers, victim support groups, and families, as applicable, when working with students required to register as a sex or kidnapping offender.

e. Inquiries by the Public. Law enforcement agencies receive relevant information about the release of sex and kidnapping offenders into communities and decide when such information needs to be released to the public. Therefore, district and school staff will refer all inquiries by the public at large (including parents and students) regarding students required to register as a sex or kidnapping offender directly to law enforcement.

2. Violent Offenses, Firearms and Dangerous Weapons Crimes, Unlawful Possession or Delivery of Controlled Substances, or School Disciplinary Actions.

a. Superintendent or Designee. Upon receipt of information about a violent offense as defined in RCW 9.94A.030, any crime under chapter 9.41 RCW, unlawful possession or delivery, or both, of a controlled substance in violation of chapter 69.50 RCW, or a school disciplinary action, the superintendent or designee will provide the information to the principal of the school where the student is enrolled or will enroll—or, if not known, where the student was most recently enrolled.

b. Principals. When the principal, receives the information described above, he or she, has discretion to share the information with a district staff member if, in the principal's judgment, the information is necessary for:

- The staff member to supervise the student;
- The staff member to provide or refer the student to therapeutic or behavioral health services; or
- Security purposes.

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School principals and staff should use care not to allow a student's demographic or personal characteristics to bias the decision of whether to share information received.

Upon receipt of information about an adjudication in juvenile court for an unlawful possession of a controlled substance in violation of chapter 69.50 RCW, the principal must notify the student and the parent or legal guardian at least five days before sharing the information with a district staff member.

If either the student or the student's parent or legal guardian objects to the proposed sharing of the information, the student, the student's parent or legal guardian, or both, may, within five business days of receiving notice from the principal, appeal the decision to share the information with staff to the superintendent of the district in accordance with procedures developed by the district.

The superintendent shall have five business days after receiving an appeal under the above to make a written determination on the matter. Determinations by the superintendent under this subsection are final and not subject to further appeal.

A principal may not share adjudication information under this subsection with a district staff member while an appeal is pending.

3. Public Records Act.

Any information received by district staff under this section is exempt from disclosure under the public records act (chapter 42.56 RCW) and may not be further disseminated except as provided in RCW 28A.225.330, other statutes or case law, and the family and educational and privacy rights act of 1994 (20 U.S.C. Sec. 1232g et seq.).

4. Assignment of Student Offenders to Certain Classrooms.

A student committing an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief) when the activity is directed toward the teacher, shall not be assigned to that teacher's classroom for the duration of the student's attendance at that school or any other school where the teacher is assigned.

A student who commits an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief), when directed toward another student, may be removed from the classroom of the victim for the duration of the student's attendance at that school or any other school where the victim is enrolled.

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B. Notification of Threats of Violence or Harm.

Students and school employees who are subjects of threats of violence or harm will be notified of the threats in a timely manner. “Threats of violence or harm” means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of the imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with Policy and Procedure 3225 – School-Based Threat Assessment, other safety policies, and comprehensive safe school plans. In instances where the threat is deemed moderate risk or high risk, or requires further intervention to prevent violence or serious harm, the school administrator shall notify the parent and/or guardian of any student who is the target/recipient of a threat as well as the parent and/or guardian of any student who made the threat. The district will ensure that the notice is in a language the parent and/or guardian understands, which may require language assistance for parents or guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

The district may use information about a threat of harm or violence in connection with student discipline consistent with Policy and Procedure 3241 – Student Discipline.

The district, board, school officials, and school employees providing notice in good faith as required and consistent with the board’s policies are immune from any liability arising out of such notification. A person who intentionally and in bad faith or maliciously, knowingly makes a false notification of a threat under this section is guilty of a misdemeanor punishable under RCW 9A.20.021.

C. Immunity.

Any school district or district employee who releases the information in compliance with federal and state law is immune from civil liability for damages unless it is shown that the school district or district employee acted with gross negligence or in bad faith.

Walla Walla Public Schools

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Cross References:

Board Policy 2161 Special Education and Related Services for Eligible Students
Board Policy 2162 Education of Students with Disabilities Under Section 504 of Rehabilitation Act 1973
Board Policy 3120 Enrollment
Board Policy 3140 Release of Resident Students
Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying
Board Policy 3225 School-Based Threat Assessment
Board Policy 3231 Student Records
Board Policy 3241 Student Discipline
Board Policy 4020 Confidential Communications
Board Policy 5281 Disciplinary Action and Discharge

Legal References:

RCW 13.04.155 Notification to school principal of conviction, adjudication, or diversion agreement--provision of information to teachers and other personnel—Confidentiality
RCW 4.24.550 Sex offenders and kidnapping offenders — Release of information to public — Web site
RCW 9A.44.130 Registration of sex offenders and kidnapping offenders — Procedures — Definition — Penalties
RCW 13.04.155 Notification to school principal of conviction, adjudication, or diversion agreement — Provision of information to teachers and other personnel — Confidentiality
RCW 13.40.215 Juveniles found to have committed violent or sex offense or stalking--Notification of discharge, parole, leave release, transfer, or escape--To whom given—Definitions
RCW 28A.225.330 Enrolling students from other districts — Requests for information and permanent records — Withheld transcripts — Immunity from liability — Notification to teachers and security personnel — Rules
RCW 28A.320.128 Notice and disclosure policies — Threats of violence — Student conduct — Immunity for good faith notice — Penalty
RCW 28A.600.460 Classroom discipline--policies--classroom placement of student offenders-data on disciplinary actions
RCW 28A.320; 2020 c 167 § 1 Notification provisions
RCW 72.09.345 Sex offenders — Release of information to protect public — End-of-sentence review committee — Assessment — Records access — Review, classification, referral of offenders — Issuance of narrative notices
WAC 392-400 Student Discipline 20 U.S.C. 1232g; 34 C.F.R. Part 99 Family Educational Rights and Privacy Act Article IX, Section 1, Washington State Constitution

Management Resources:

PNA 97.08.03 Legislature addresses student discipline
PNA 99.06.03 School safety bills impact policy

Adopted: July 16, 2002
Second Reading/Revised: November 17, 2020

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BOARD POLICY

Policy No. 3144

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RELEASE OF INFORMATION CONCERNING STUDENT SEXUAL AND KIDNAPPING OFFENDERS

Second Reading/Policy Retirement: November 17, 2020

BOARD POLICY

Policy No. 3205

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SEXUAL HARASSMENT OF STUDENTS PROHIBITED

This district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees or third parties involved in school district activities.

The term “sexual harassment” may include:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual’s educational performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining an educational benefit;
- sexual demands where submission or rejection is a factor in an academic, or other school-related decision affecting an individual.

A “hostile environment” has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student’s ability to participate in or benefit from the school’s program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every time a complaint, alleging sexual harassment comes to the attention of the district, either formally or informally.

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Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation, to the extent that such investigation does not interfere with an ongoing criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff or other third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

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Notice and Training

The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Cross References:

Board Policy 3207 Prohibition of Harassment, Intimidation and Bullying

Board Policy 3210 Nondiscrimination

Board Policy 3240 Student Conduct Expectations and Reasonable Sanctions

Board Policy 3241 Classroom Management, Discipline and Corrective Action

Board Policy 5010 Nondiscrimination and Affirmative Action

Board Policy 5011 Sexual Harassment of District Staff Prohibited

Legal References:

RCW 20 U.S.C. 1681-1688

WAC 392-190-058 Sexual harassment

RCW 28A.640.020 Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies

Revised: November 1, 2016

Second Reading/Revised: November 17, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 4314

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NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Second Reading/Policy Retirement: November 17, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 6112

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RENTAL OR LEASE OF DISTRICT REAL PROPERTY

When district real property is not needed, the board has the authority to call for bids to rent or lease any such designated real property. Notice of the intent to rent or lease property shall be published in a newspaper of general circulation in the district at least 45 days before the rental or lease takes effect, if the value of the rental or lease is \$10,000.00 or more. The district may establish a minimum acceptable bid based upon the fair market value, provided that such minimum bid is non-discriminatory within classes of users.

Such property shall be rented or leased for lawful purposes. The rental or lease shall be in the best interests of the district and shall not interfere with the conduct of the district's educational program and related activities. It is a violation of district policy for any person, including a renter or leaser, to carry a firearm or dangerous weapon on district property. Proceeds from rental or lease of district property which are in excess of the operational costs incurred for such rental or lease shall be deposited in the capital projects fund or debt service fund.

At the option of the board of directors, after evaluating the sufficiency of the school district's capital projects fund for purposes of meeting demands for new construction and improvements, moneys derived from the lease or rental of real property may be deposited into the district's general fund to be used exclusively for nonrecurring costs related to operating school facilities, including but not limited to, expenses for maintenance.

Cross References:

Board Policy 4210 Regulation of Dangerous Weapons on School Premises

Legal References:

RCW 28A.335.040 Surplus school property, rental, lease or use of--Authorized

RCW 28A.335.050 Surplus school property, rental, lease or use of--Joint use

RCW 28A.335.060 Surplus school property, rental, lease or use of--Disposition of moneys received from

RCW 28A.335.070 Surplus school property, rental, lease or use of--Existing contracts not impaired

RCW 28A.335.080 Surplus school property, rental, lease or use of--Community use not impaired

RCW 28A.335.090 Conveyance and acquisition of property--Management

RCW 28A.335.130 Real property--Sale--Use of proceeds

Adopted by the Board: July 16, 2002

Revised: February 27, 2018

Second Reading/Revised: November 17, 2020

Walla Walla Public Schools

BOARD POLICY

Policy No. 3120

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ENROLLMENT

The superintendent or designee will develop procedures for enrolling students, recording attendance behavior, and counseling and correcting students with attendance problems. When enrolling a student who has attended school in another school district, the parent/guardian and student will be required to briefly indicate in writing whether or not the student has:

- A. Any history of placement in a special education program;
- B. Any past, current or pending disciplinary actions;
- C. Any history of violent behavior;
- D. Adjudications or convictions described in RCW 13.01.155, which include violent offenses, sex offenses, firearm or dangerous weapon offenses, and controlled substance offenses;
- E. Any unpaid fines or fees from other schools; and
- F. Any health conditions affecting the student's educational needs.

The school enrolling the student shall request the student's permanent record - including records of disciplinary action, history of violent behavior or behavior listed in RCW 13.04.155, attendance records, immunization records, and academic performance - from the school the student previously attended.

If a school principal receives information about adjudications or convictions described in RCW 13.04.155, then he or she will follow the procedure described in Policy 3143 – Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm.

The district will require students or their parents to provide proof of residency within the district, such as copies of phone and water bills or lease agreements. The district shall not require proof of residency or any other information regarding an address for any student who is eligible by reason of age for the services of the district if the student does not have a legal residence. For students who meet the definition of homeless, the district will immediately enroll the student, including while any enrollment dispute is pending (see 3115 – Students Experiencing Homelessness: Enrollment Rights and Services).

The district will not inquire into a student's citizenship or immigration status or that of his/her parents or guardians.

The district will conditionally accept applications, including electronic applications, for enrollment and course registration for a student of a military family transferred to, or is pending transfer to, a military installation within the state (see 2100 – Educational Opportunities for Students with a Parent in the Military).

The request for enrollment may be made by the student, parent or guardian.

Since accurate enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the district's responsibilities under the attendance laws, staff will be diligent in maintaining such records.

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Cross Reference:

Board Policy 2100 Educational Opportunities for Students with a Parent in the Military
Board Policy 2255 Alternative Learning Experience Courses
Board Policy 3115 Students Experiencing Homelessness - Enrollment Rights and Services
Board Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm

Legal References:

RCW 28A.225.215 Enrollment of children without legal residences
RCW 28A.225.216 Children of military families - Residency
RCW 28A.225.330 Enrolling Students from other districts -- Requests for information and permanent records-Withheld transcripts – Immunity from liability –Notification to teachers and security personnel-Rules
WAC 392-121-108 Definitions - Enrollment exclusions
WAC 392-121-122 Definitions- Full-time equivalent students
WAC 392-121-182 Alternative learning experience requirements
WAC 392-169-022 Running Start student--definition

Adopted: July 16, 2002

Revised: March 17, 2020

Second Reading/Revised: November 17, 2020

BOARD POLICY

Policy No. 3143

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NOTIFICATION AND DISSEMINATION OF INFORMATION ABOUT STUDENT OFFENSES AND NOTIFICATION OF THREATS OF VIOLENCE OR HARM

The Walla Walla School District is committed to providing a safe and secure environment for all its students and staff. All students, including those who have committed or been adjudicated for offenses, have constitutional rights to public education.

A. Notification of Student Offenses from County Sheriff's Office, Courts, Department of Social and Health Services, Department of Corrections, and Other School Districts.

The district receives notices and information about student offenders from several statutorily authorized sources, including the county sheriff's office, the courts, the department of social and health services, the department of corrections, and other school districts where the student previously enrolled. The district will take appropriate precautionary measures when it receives notices and information of student offenses from any of these sources. Student discipline, if any, will be consistent with 3241 – Student Discipline.

The superintendent, or his or her designee, and school principals play an important role in determining and implementing appropriate precautionary measures relating to notices and information about student offenses. If the superintendent, a designee of the superintendent, or a principal of a school receives student offense information under RCW 28A.225.330 (notifications from other school districts), 9A.44.138 (sheriff notifications to school districts), 13.04.155 (court notifications to school districts), 13.40.215 (department of children, youth, and families notifications to school districts), or 72.09.730 (department of corrections notifications to school districts), the following notification provisions will be followed.

1. Sex Offenses and Registered Sex or Kidnapping Offenders.

a. Superintendent or Designee. Upon receipt of information about sex offenses as defined in RCW 9.94A.030 or upon receipt of information about registered sex or kidnapping offenders pursuant to RCW 9A.44.138, the superintendent or his or her designee will provide the information to the principal of the school where the student is enrolled or will enroll—or, if not known, where the student was most recently enrolled.

b. Principals. When the principal receives the information described above, he or she must then disclose the information as follows.

If the student is classified as a risk level II or III, the principal shall provide the information received to every teacher of the student and to any other personnel who, in the judgment of the principal, supervises the student or for security purposes should be aware of the student's record.

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If the student is classified as a risk level I, the principal shall provide the information received only to personnel who, in the judgment of the principal, for security purposes should be aware of the student's record.

c. Convicted Juvenile Sex Offenders Attendance at Victims School. Convicted juvenile sex offenders are prohibited from attending the elementary, middle, or high school attended by their victims or their victims' siblings. The parents or legal guardians of the convicted juvenile sex offender shall be responsible for providing transportation or covering other costs associated with or required by the sex offender's change in school.

The Department of Social and Health Services (DSHS) Sex Offender School Attendance Program assists with ensuring that juvenile sex offenders, committed to Juvenile Rehabilitation Administration (JRA), do not enroll in the same school as their victim or their victims' siblings. If there is a conflict in schools, DSHS program staff will work with JRA to have the offender moved to another school.

d. Collaboration. The principal or designee will consult and collaborate with department of corrections, juvenile justice staff, treatment providers, victim support groups, and families, as applicable, when working with students required to register as a sex or kidnapping offender.

e. Inquiries by the Public. Law enforcement agencies receive relevant information about the release of sex and kidnapping offenders into communities and decide when such information needs to be released to the public. Therefore, district and school staff will refer all inquiries by the public at large (including parents and students) regarding students required to register as a sex or kidnapping offender directly to law enforcement.

2. Violent Offenses, Firearms and Dangerous Weapons Crimes, Unlawful Possession or Delivery of Controlled Substances, or School Disciplinary Actions.

a. Superintendent or Designee. Upon receipt of information about a violent offense as defined in RCW 9.94A.030, any crime under chapter 9.41 RCW, unlawful possession or delivery, or both, of a controlled substance in violation of chapter 69.50 RCW, or a school disciplinary action, the superintendent or designee will provide the information to the principal of the school where the student is enrolled or will enroll—or, if not known, where the student was most recently enrolled.

b. Principals. When the principal, receives the information described above, he or she, has discretion to share the information with a district staff member if, in the principal's judgment, the information is necessary for:

- The staff member to supervise the student;
- The staff member to provide or refer the student to therapeutic or behavioral health services; or
- Security purposes.

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School principals and staff should use care not to allow a student's demographic or personal characteristics to bias the decision of whether to share information received.

Upon receipt of information about an adjudication in juvenile court for an unlawful possession of a controlled substance in violation of chapter 69.50 RCW, the principal must notify the student and the parent or legal guardian at least five days before sharing the information with a district staff member.

If either the student or the student's parent or legal guardian objects to the proposed sharing of the information, the student, the student's parent or legal guardian, or both, may, within five business days of receiving notice from the principal, appeal the decision to share the information with staff to the superintendent of the district in accordance with procedures developed by the district.

The superintendent shall have five business days after receiving an appeal under the above to make a written determination on the matter. Determinations by the superintendent under this subsection are final and not subject to further appeal.

A principal may not share adjudication information under this subsection with a district staff member while an appeal is pending.

3. Public Records Act.

Any information received by district staff under this section is exempt from disclosure under the public records act (chapter 42.56 RCW) and may not be further disseminated except as provided in RCW 28A.225.330, other statutes or case law, and the family and educational and privacy rights act of 1994 (20 U.S.C. Sec. 1232g et seq.).

4. Assignment of Student Offenders to Certain Classrooms.

A student committing an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief) when the activity is directed toward the teacher, shall not be assigned to that teacher's classroom for the duration of the student's attendance at that school or any other school where the teacher is assigned.

A student who commits an offense under chapter 9A.36 (assault), 9A.40 (kidnapping, unlawful imprisonment, custodial interference, luring, trafficking, and coercion of involuntary servitude), 9A.46 (harassment), or 9A.48 RCW (arson, reckless burning, and malicious mischief), when directed toward another student, may be removed from the classroom of the victim for the duration of the student's attendance at that school or any other school where the victim is enrolled.

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B. Notification of Threats of Violence or Harm.

Students and school employees who are subjects of threats of violence or harm will be notified of the threats in a timely manner. “Threats of violence or harm” means direct or indirect communications by any means of the intent to inflict physical harm upon a specific individual or individuals or that place a person in fear of the imminent likelihood of serious harm.

The district will assess and address potential threats of violence or harm in a manner consistent with Policy and Procedure 3225 – School-Based Threat Assessment, other safety policies, and comprehensive safe school plans. In instances where the threat is deemed moderate risk or high risk, or requires further intervention to prevent violence or serious harm, the school administrator shall notify the parent and/or guardian of any student who is the target/recipient of a threat as well as the parent and/or guardian of any student who made the threat. The district will ensure that the notice is in a language the parent and/or guardian understands, which may require language assistance for parents or guardians with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

If there is a specific and significant threat to the health or safety of a student or other individuals, the district may disclose information from education records to appropriate parties whose knowledge of the information is necessary. Timing and details of the notice will be as extensive as permitted by the federal Family Educational Rights and Privacy Act, other legal limitations, and the circumstances.

The district may use information about a threat of harm or violence in connection with student discipline consistent with Policy and Procedure 3241 – Student Discipline.

The district, board, school officials, and school employees providing notice in good faith as required and consistent with the board’s policies are immune from any liability arising out of such notification. A person who intentionally and in bad faith or maliciously, knowingly makes a false notification of a threat under this section is guilty of a misdemeanor punishable under RCW 9A.20.021.

C. Immunity.

Any school district or district employee who releases the information in compliance with federal and state law is immune from civil liability for damages unless it is shown that the school district or district employee acted with gross negligence or in bad faith.

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Cross References:

Board Policy 2161 Special Education and Related Services for Eligible Students
Board Policy 2162 Education of Students with Disabilities Under Section 504 of Rehabilitation Act 1973
Board Policy 3120 Enrollment
Board Policy 3140 Release of Resident Students
Board Policy 3207 Prohibition of Harassment, Intimidation, and Bullying
Board Policy 3225 School-Based Threat Assessment
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Board Policy 4020 Confidential Communications
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Legal References:

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RCW 4.24.550 Sex offenders and kidnapping offenders — Release of information to public — Web site
RCW 9A.44.130 Registration of sex offenders and kidnapping offenders — Procedures — Definition — Penalties
RCW 13.04.155 Notification to school principal of conviction, adjudication, or diversion agreement — Provision of information to teachers and other personnel — Confidentiality
RCW 13.40.215 Juveniles found to have committed violent or sex offense or stalking--Notification of discharge, parole, leave release, transfer, or escape--To whom given—Definitions
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RCW 28A.320.128 Notice and disclosure policies — Threats of violence — Student conduct — Immunity for good faith notice — Penalty
RCW 28A.600.460 Classroom discipline--policies--classroom placement of student offenders-data on disciplinary actions
RCW 28A.320; 2020 c 167 § 1 Notification provisions
RCW 72.09.345 Sex offenders — Release of information to protect public — End-of-sentence review committee — Assessment — Records access — Review, classification, referral of offenders — Issuance of narrative notices
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Management Resources:

PNA 97.08.03 Legislature addresses student discipline
PNA 99.06.03 School safety bills impact policy

Adopted: July 16, 2002
Second Reading/Revised: November 17, 2020

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RELEASE OF INFORMATION CONCERNING STUDENT SEXUAL AND KIDNAPPING OFFENDERS

Second Reading/Policy Retirement: November 17, 2020

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Policy No. 3205

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SEXUAL HARASSMENT OF STUDENTS PROHIBITED

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For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur adult to student, student to student or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of students by other students, employees or third parties involved in school district activities.

The term “sexual harassment” may include:

- acts of sexual violence;
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A “hostile environment” has been created for a student when sexual harassment is sufficiently serious to interfere with or limit the student’s ability to participate in or benefit from the school’s program. The more severe the conduct, the less need there is to demonstrate a repetitive series of incidents. In fact, a single or isolated incident of sexual harassment may create a hostile environment if the incident is sufficiently severe, violent, or egregious.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, it will promptly investigate to determine what occurred and take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its recurrence and as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. The district will take these steps every time a complaint, alleging sexual harassment comes to the attention of the district, either formally or informally.

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The superintendent will develop procedures to provide age-appropriate information and education to district staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, students, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Cross References:

Board Policy 3207 Prohibition of Harassment, Intimidation and Bullying

Board Policy 3210 Nondiscrimination

Board Policy 3240 Student Conduct Expectations and Reasonable Sanctions

Board Policy 3241 Classroom Management, Discipline and Corrective Action

Board Policy 5010 Nondiscrimination and Affirmative Action

Board Policy 5011 Sexual Harassment of District Staff Prohibited

Legal References:

RCW 20 U.S.C. 1681-1688

WAC 392-190-058 Sexual harassment

RCW 28A.640.020 Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies

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BOARD POLICY

Policy No. 4314

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NOTIFICATION OF THREATS OF VIOLENCE OR HARM

Second Reading/Policy Retirement: November 17, 2020

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BOARD POLICY

Policy No. 6112

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Such property shall be rented or leased for lawful purposes. The rental or lease shall be in the best interests of the district and shall not interfere with the conduct of the district's educational program and related activities. It is a violation of district policy for any person, including a renter or leaser, to carry a firearm or dangerous weapon on district property. Proceeds from rental or lease of district property which are in excess of the operational costs incurred for such rental or lease shall be deposited in the capital projects fund or debt service fund.

At the option of the board of directors, after evaluating the sufficiency of the school district's capital projects fund for purposes of meeting demands for new construction and improvements, moneys derived from the lease or rental of real property may be deposited into the district's general fund to be used exclusively for nonrecurring costs related to operating school facilities, including but not limited to, expenses for maintenance.

Cross References:

Board Policy 4210 Regulation of Dangerous Weapons on School Premises

Legal References:

RCW 28A.335.040 Surplus school property, rental, lease or use of--Authorized

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RCW 28A.335.070 Surplus school property, rental, lease or use of--Existing contracts not impaired

RCW 28A.335.080 Surplus school property, rental, lease or use of--Community use not impaired

RCW 28A.335.090 Conveyance and acquisition of property--Management

RCW 28A.335.130 Real property--Sale--Use of proceeds

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