

School Board Business Meeting

1. Welcome and Land Acknowledgement (5 minutes) <i>Dr. Greta Evans-Becker, School Board Chair</i>	3
2. Call to Order (5 minutes) <i>Dr. Greta Evans-Becker, School Board Chair</i>	
A. Roll Call <i>ReNae Bowman, School Board Clerk</i>	4
3. Approval of the Agenda (5 minutes, Voice Vote) <i>Dr. Greta Evans-Becker, School Board Chair</i>	5
4. Rdale Proud: Sonnesyn Elementary - The Words Matter Initiative: Better Words, Better Worlds (15 minutes) <i>Mary Jane Adams, Principal of Sonnesyn Elementary</i> <i>Shalinda Sherrod, Assistant Principal</i> <i>Kelly Betzold, Social Worker</i> <i>Paula Lutz, Music Teacher (via video clip)</i> <i>Sonnesyn Students</i>	6
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B. Action: Resolution Accepting Donations (5 minutes, Roll Call Vote) <i>Kristen Hoheisel, Chief Financial Officer</i>	45
8. Policy	
A. Policy Committee Report (5 minutes) <i>Dr. Kenneth Wutoh, Policy Committee Representative</i>	48
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• 205 Policy - Open Meetings and Closed Meetings	
• 301 Policy - School District Administration	
• 302 Policy - Superintendent	
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• 414 Policy - Mandated Reporting of Child Neglect or Physical or Sexual Abuse	
• 418 Policy - Drug-Free Workplace/Drug-Free School	

- 516 Policy - Student Medication and Telehealth
 - 516.5 Policy - Overdose Medication
 - 522 Policy - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
 - 802 Policy - Disposition of Obsolete Equipment and Material
- C. (15 minutes)
Member(s) of the Policy Committee
9. **Administrative Reports**
- A. Superintendent's Report (10 minutes) 110
Dr. Teri Staloch, Superintendent
- B. Reimagine Rdale Vision 2030/Statutory Operating Debt (SOD) Plan Work (30 minutes) 123
Dr. Teri Staloch, Superintendent
Dr. Bob McDowell, Assistant Superintendent
Kristen Hoheisel, Chief Financial Officer
10. **Board Committee Reports and Board Reports** 142
11. **Closed Session** - The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions related to a lawsuit entitled Brooks v. Robbinsdale Area School Board. (15 minutes) 143
Dr. Greta Evans-Becker, School Board Chair
Liz Vieira, School Board Legal Counsel from Squires, Waldspurger and Mace
12. **Future Events** 144
13. **Adjourn the Meeting** 145
Dr. Greta Evans-Becker, School Board Chair

Land Acknowledgement

We acknowledge Robbinsdale Area Schools is located on the homelands of the Dakota and Ojibwe people.

We recognize the painful history of genocide and forced assimilation of the Indigenous inhabitants of this land.

We honor and respect the many Indigenous peoples who live on and hold sacred these lands, and we stand with members of these Nations to fight injustice in all of its forms.

We uphold the preservation of Dakota and Ojibwe languages, land based education, and tribal sovereignty.



School Board of Robbinsdale Area Schools

Business Meeting - October 6, 2025

AGENDA SECTION 2: Call to Order

ITEM A.: Roll Call Attendance

	PRESENT	ABSENT
Helen Bassett	_____	_____
ReNae Bowman	_____	_____
Dr. Greta Evans-Becker	_____	_____
Aviva Hillenbrand	_____	_____
Kim Holmes	_____	_____
Caroline Long	_____	_____
Dr. Kenneth Wutoh	_____	_____
Dr. Teri Staloch, ex-officio Superintendent	_____	_____



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Approval of the Agenda

ITEM: 3. Approval of the Business Meeting Agenda

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Recommended Action: Approve Business Meeting agenda.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Rdale Proud

ITEM: 4. Sonnesyn Elementary - The Words Matter Initiative: Better Words, Better Worlds

PRESENTED BY: Mary Jane Adams, Principal of Sonnesyn Elementary
Shalinda Sherrod, Assistant Principal
Kelly Betzold, Social Worker
Paula Lutz, Music Teacher (via video)
Students

PURPOSE:

Ms. Adams, Ms. Sherrod, and Ms. Betzold will share information regarding the Words Matter Initiative at Sonnesyn, which is a schoolwide effort to teach students, staff and families the power of language and its impact on relationships, learning, and community.

Instruction is delivered through monthly read-alouds, classroom activities, community circles, and family engagement activities, supporting consistent language expectations across all spaces, including classrooms, lunch, and recess. Students will learn not only to choose words that build trust and belonging, but also how to repair harm when words cause conflict.

The initiative is embedded into Sonnesyn’s School Improvement Plan and school culture, supported by staff professional learning and reinforced through visible messaging throughout the building. The goal is simple yet powerful: Better Words, Better World - equipping students with the lifelong skills to communicate with respect, resolve conflicts, and strengthen our community.

Students presenting tonight:

Lauren Dalton	Remington Mahoney	Abner Otwere
Tionna Dunbar	Karla Martinez Hernandez	Levie Pierre
Raakin Freeman	Habon Mead	Alonzo Schwartz
Oden Gulstrand	Rune Nelson	Iris Souvannarath
Yohanna Guten	Forrest Nguyen	Madisyn Taylor
Amiya (Venus) Johnson	Winner Ntumba	Paola Vargas
Parker Kneath	Tessie Nyakundi	Liam Wright
Emily Machay Cuascota	Patience Nyaribo	

ROLE OF THE BOARD:

Listen, and gain an understanding of the Words Matter Initiative.



Sonnesyn Elementary “Words Matter”

October 6, 2025



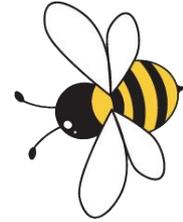
Mission

*The mission of Robbinsdale Area Schools is to **inspire** and **educate** all learners to develop their **unique potential** and **positively contribute** to their community.*



ROBBINSDALE
Area Schools

WORDS MATTER

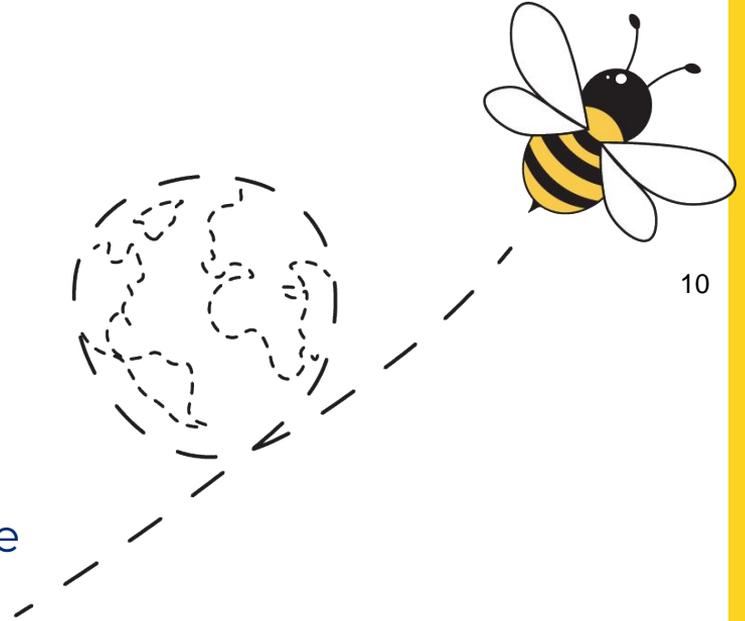


Better Words. Better World.

What is Words Matter?

Words Matter is a year-long, schoolwide plan to:

- Teach students how powerful their words are.
- Build a culture of kindness, respect, and inclusion.
- Provide staff with tools for responding to harmful language in restorative ways.
- Involve families in reinforcing positive language at home.

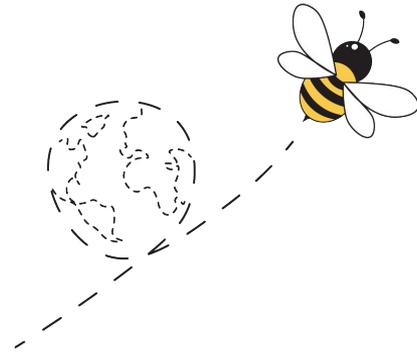


Monthly Themes

Each month, students will explore a theme connected to social-emotional learning (SEL) and Restorative Practices. For example:

- September: What Are Words? Understanding Their Power
- October: Kindness in Action
- November: Gratitude and Compliments
 - And so on through the year.

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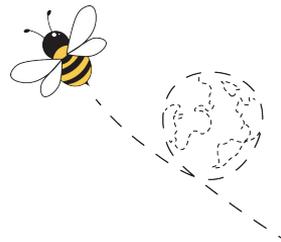
What Students Will Experience

- Daily Words Matter content in morning announcements
- Monthly Classroom Lessons (PreK–5, ASD, EBD) with read-alouds, discussions, role-play, and journaling.
- Community-Building Circles where students and teachers practice respectful communication
- Schoolwide Celebrations like the Words Matter Wall, Kindness Cards, and monthly assemblies.
- Clear Language Agreements in each classroom, co-created by students and teachers.





WORDS MATTER



*Example of Morning
Announcements*

Words can lead to action.

Today, show kindness by offering help—say, ‘Do you need a hand?’ or ‘I can help you with that.’

Kind words followed by action make a big difference.

Today's Challenge

Your challenge is to use at least three of these words before lunchtime:

'Good morning' or 'Have a good day'

'Please'

'Thank you'

'Excuse me'

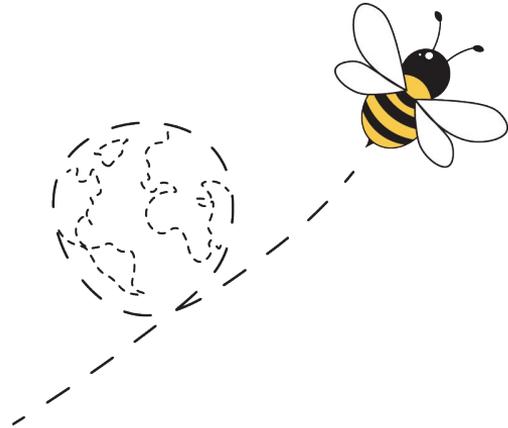
'May I...?'

Can you do it?

We will be listening in classrooms and hallways today to see how many polite words we hear.

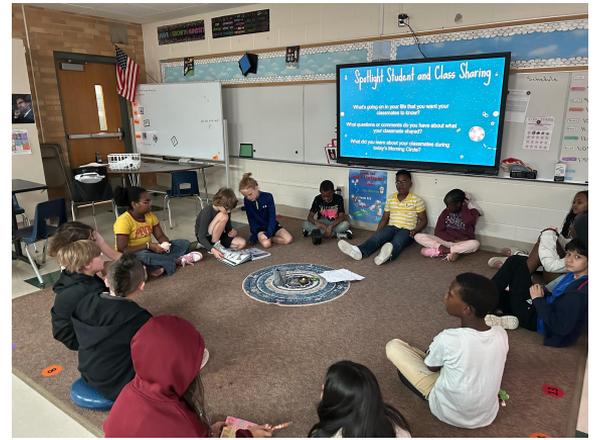
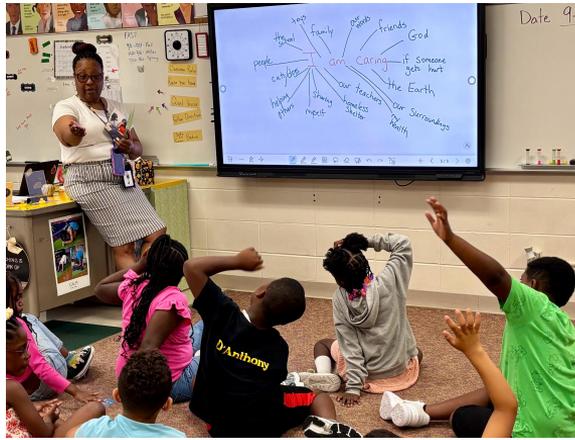
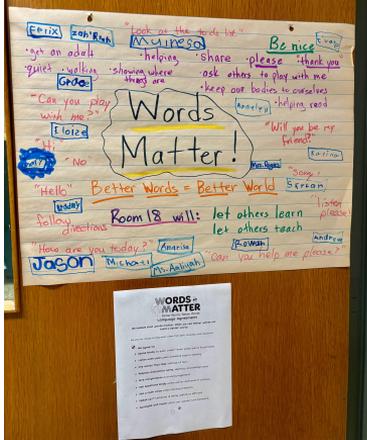
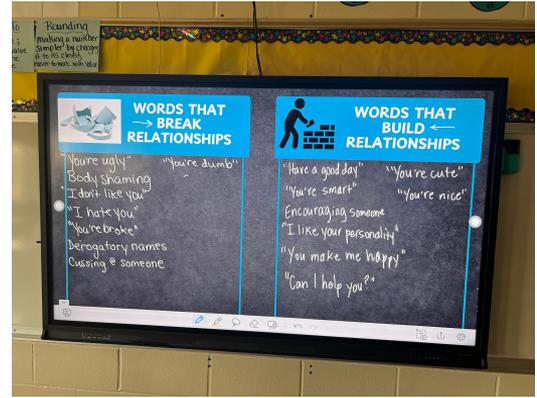
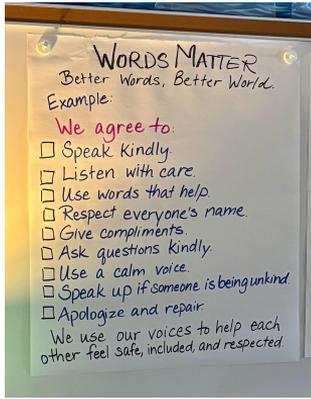
Remember—when we use kind and polite words, we make our school a happier place for everyone. Let's rise to the challenge and see how many polite words we can spread around Sonnesyn today!"

*Example of Words Matter
Announcement*





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Area Schools



Kindness Team

Sonnesyn's Kindness Team will be school leaders in showing kindness. We will work together by completing a variety of school projects that help encourage kindness at school as well as volunteer our time to support school-wide kindness such as school assemblies and morning announcements.

60 Student
Interviews

1) Why do you want to be part of the Kindness Team?

2) What does "kindness" mean to you?

3) Describe a time you showed kindness to someone else. What did you learn from the experience?

4) How would you handle a situation where you see someone being excluded or bullied?

5) What ideas do you have for spreading kindness in our school?



How Families Can Be Involved

- Weekly Newsletter Content
- Sign the Family Pledge: Better Words, Better World together and display it at home.
- Talk with your child each month about the theme and how it shows up in your family life.
- Join us at special events like the Back to School BBQ , Literacy Night, STEM Nights
- Celebrate and reinforce kind, inclusive, and respectful language at home.

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ROBBINSDALE
Area Schools



WORDS MATTER

Words Matter Family Pledge

"Better Words, Better World"

As a family, we believe that the words we choose shape the kind of world we create together. By speaking with kindness and respect, we help build a community where everyone belongs.

Our Family Commitments

We will use better words to create a better world in our school, our home, and our community.

- We will speak kindly and encourage others with our voices.
- We will listen with respect and care for the feelings of others.
- We will stand up with our words for fairness, inclusion, and belonging.
- We will repair harm when our words cause hurt, and choose better words next time.

Family Signatures (Optional)

Parent/Guardian(s):

_____	_____
_____	_____
_____	_____

Student(s):

_____	_____
_____	_____
_____	_____

WORDS MATTER

Better Words. Better World.

This week, our Words Matter Initiative focused on how students can use words to keep the classroom focused on learning. We've reminded students that simple choices—like not arguing, staying on task, and letting teachers do their job—help everyone learn more. Sometimes the most powerful word we can use is simply "Okay."

We also emphasized the importance of practicing the very basics of respectful language:

- **Greetings and replies:** "Good morning," "Good night," and "You too."
- **Everyday respect words:** "sorry," "Excuse me," "Thank you," and "Please."

We know students begin learning these words at a young age, but it's easy to fall out of practice or think they only belong at home. At Spoonage, we are teaching that school is also a place where these small but powerful words matter. They build respect, kindness, and a stronger community for all of us. Please practice with your children and encourage them that these words are needed in every space, especially at school.

We are also excited to share that 25 families signed the Words Matter Family Pledge at our Back-to-School BBQ! If you haven't had a chance yet, please feel free to print two copies: one to share back with the school as your signed commitment, and one for your fridge at home as a daily reminder.

Together, we are living our motto: **Better Words, Better World.**

Our Commitment:
We are committed to teaching, modeling, and celebrating language that makes our school a place where every child and adult feels seen, heard, and valued. With your partnership, we can prove that **Better Words really do create a Better World.**

Words Matter Family Pledge



Why It Matters

Research shows that students thrive in environments where they feel safe, respected, and included. When harmful language is addressed in restorative, not punitive, ways, students learn responsibility and empathy.

By working together—school, staff, students, and families—we are creating a community where words are used to lift others up and strengthen belonging.





ROBBINSDALE
Area Schools

Why It Matters



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Our Commitment

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We are committed to teaching, modeling, and celebrating language that makes our school a place where every child and adult feels seen, heard, and valued.

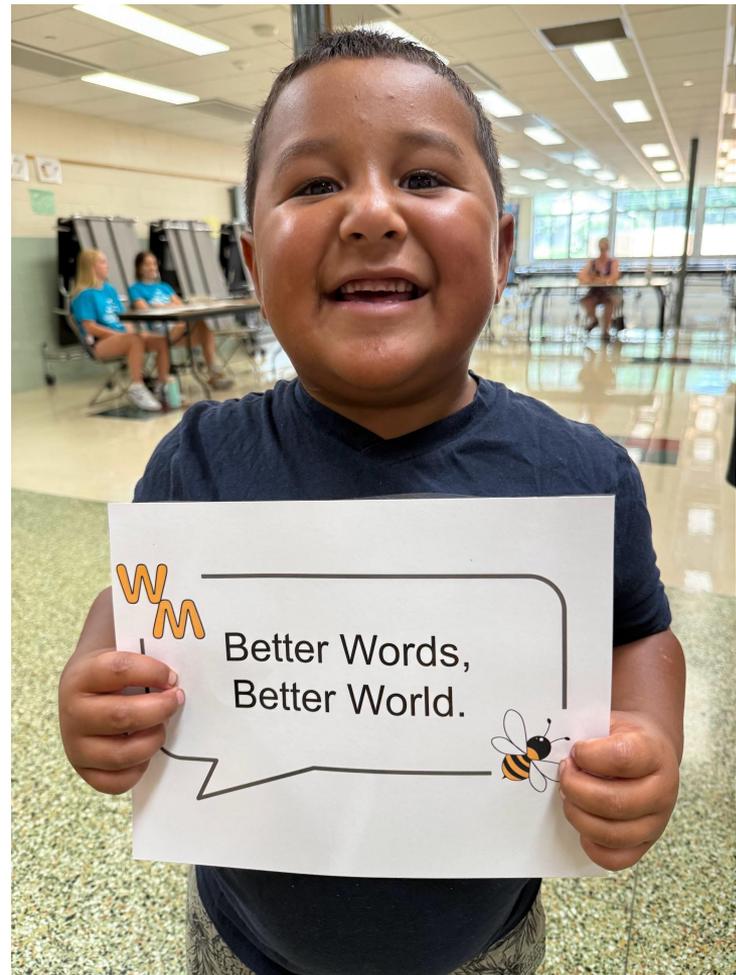
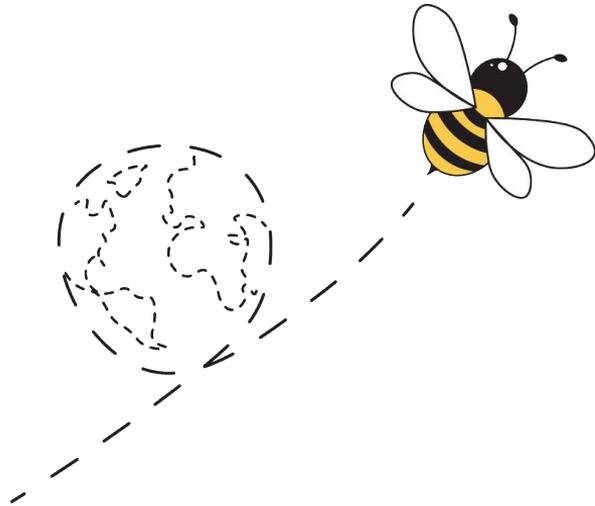




ROBBINSDALE
Area Schools

WORDS  
MATTER
Better Words. Better World.

Questions?





School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Consent Agenda Items for Board Approval
ITEM: 5. Consent Agenda
PRESENTER: Dr. Greta Evans-Becker, School Board Chair

Description: Consent Agenda items are considered routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which the item will be removed as a Consent Agenda item and addressed. Consent Agenda items include administrative, personnel matters and financial matters.

Recommended Motion: Approve the Consent Agenda items.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Dr. Greta Evans-Becker			
Aviva Hillenbrand			
Kim Holmes			
Caroline Long			
Dr. Kenneth Wutoh			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



TO: Members of the School Board
FROM: Amy O'Hern, Executive Director of Human Resources
DATE: October 6, 2025
RE: 2026 Health Insurance Renewal and 2026 Dental Insurance Renewal

SITUATION ANALYSIS:

Like many districts across Minnesota and the nation, Robbinsdale Area Schools (Rdale) is experiencing significant increases in employee benefit costs. Our self-insured health and dental insurance programs have been impacted by rising medical claims, higher prescription drug costs, and adjustments to federal compliance requirements.

In addition, Rdale's employee benefits fund is currently carrying a deficit of \$1.77 million. Since 2017-18, the fund has experienced declines in its fund balance. The amount of the decline has fluctuated year to year due to the volatility of insurance claim costs and other contributing factors. Some years the balance improved modestly, while in others it declined more steeply – most notably in 2022-23, when a significant spike in claims occurred as employees accessed more medical services following the COVID-19 lockdown period.

Another key factor in the deficit dates back to 2020-21, when premium rates were held flat (0%/0%), and a number of unpaid claims weren't considered before the renewal, which created a larger-than-expected shortfall.

With new district leadership in place, administrators are taking a closer look at our financial and operational systems. In reviewing health benefits, we found that the deficit in the benefits fund is somewhat larger than previously understood. While this is a concern, it also provides an important opportunity to take corrective action and put the fund on a more stable path moving forward.

The labor management committee's recommendation is a 12% increase. Based on current projections, and acknowledging that claims projections are inherently volatile and outcomes are subject to change, rates would need to increase by 11.1% simply to keep pace with expected claims. Therefore, the intent of the 12% increase is to begin addressing the current deficit.

Alongside this rate adjustment, we are eliminating underperforming benefit programs that have not generated a positive return on investment, adding targeted cost-saving measures such as prescription management programs, and committing to ongoing transparent communication with the Board, staff, and labor partners.

RECOMMENDATION:

The District's Labor Management Committee (LMC) met on September 18, 2025, voted and approved the rates summarized below. It is recommended that the School Board approve the renewal rates for our self-insured health and dental insurance programs for the 2026 plan year.

MEDICAL RENEWAL DISCUSSION:

The district's self-funded health insurance renewal for 2026 is part of a 2-year agreement from the Health Insurance Transparency and Accountability Act (HITA) bid out required under state law in 2025. Based on the districts stop loss renewal and projected claims, the final proposal from Granular/Wellpoint (Stop Loss) and HealthEZ (TPA), resulted in an increase of 11.1%. LMC voted and approved a 12% increase to support some additional reserve growth. One required plan change is to the \$1650 HSA compatible plan. To remain HSA compliant, under IRS rules it will have to move

to \$1700. In addition, after an analysis by MMA and district, it was determined that two components of the Livongo program through HealthEZ are not resulting in a positive return on investment (ROI) so those programs will be eliminated and letters to impacted members shared in the coming weeks. The LMC also confirmed to add HealthEZ's MICO program to help support members and the cost impact to the plan of injectable drugs to help generate savings in our claims. Estimated saving analysis is approximately \$160,000. Last change is the termination of the onsite clinic behavioral health provider due to a negative ROI analysis as well as low engagement from staff. Approximate savings is around \$80,000 and members will be informed of the behavioral health services available to them through First Stop Health, the district's standalone tele behavioral health program. The proposed funding rates for 2026 are as follows:

\$500 Ded/Copay Plan	2025	Change	2026
Single	\$1,675.00	\$201.00	\$1,876.00
Single +1	\$3,693.00	\$443.00	\$4,136.00
Family	\$4,371.00	\$524.00	\$4,895.00

\$1750 Ded/Copay Plan	2025	Change	2026
Single	\$912.00	\$109.00	\$1,021.00
Single +1	\$1,824.00	\$218.00	\$2,042.00
Family	\$2,463.00	\$295.00	\$2,758.00

\$1700 HSA Plan	2025	Change	2026
Single	\$861.00	\$103.00	\$964.00
Single +1	\$1,722.00	\$206.00	\$1,928.00
Family	\$2,324.00	\$278.00	\$2,602.00

\$4500 HSA Plan	2025	Change	2026
Single	\$818.00	\$98.00	\$916.00
Single +1	\$1,636.00	\$196.00	\$1,832.00
Family	\$2,209.00	\$265.00	\$2,474.00

Copies of our renewal and spreadsheets used to analyze the numbers and any supporting documents are available upon request.

DENTAL RENEWAL DISCUSSION:

The Labor Management Committee voted and approved a recommendation of no plan design changes and 10% rate change for 2026. The proposed funding rates for 2026 are as follows:

FINAL DENTAL PREMIUMS FOR 2026:

Single \$44.00
 Family \$117.00

VOLUNTARY VISION DISCUSSION:

The voluntary vision benefits are under rate guarantee and there is no change in rates or plan design for 2026 renewal.



LIFE AND DISABILITY DISCUSSION:

The life and voluntary life rates are renewing with a 0% increase. The district is amending the LTD elimination period to match up with CBA language for members. The elimination period will be 90 days which will coincide with the language of 65 workdays. The rate increase to LTD will be 0%.

QUESTIONS:

For questions, please contact Amy O'Hern at 763-504-8014 or amy_ohern@rdale.org.

***Approved October 6, 2025*

A Business Meeting of the School Board of Robbinsdale Area Schools (RAS) was held Tuesday, September 23, 2025, beginning at 6:00 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center (ESC). A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts."

Call to Order and Roll Call

Directors present: Bassett, Bowman, Evans-Becker, Hillenbrand, Holmes, Long, and Wutoh; and Dr. Teri Staloch, Superintendent. Absent: none. There was a quorum, and the meeting was called to order. 29

Acceptance of the Agenda

MOTION: Bowman moved approval of the agenda, Hillenbrand seconded.
Motion prevailed with a 7-0 voice vote.

Consent Agenda

Consent Agenda items include administrative matters, personnel reports, and financial reports.

MOTION: Bowman moved approval of the Consent Agenda, Wutoh seconded.

Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Wutoh

Voting against: Holmes, Long

Motion prevailed with a 5-2 roll call vote.

Unfinished Business

A. Superintendent Goals for 2025-26

MOTION: Evans-Becker moved approval of Superintendent Staloch's goals for 2025-26, Bowman seconded.

Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Wutoh

Voting against: Holmes, Long

Motion prevailed with a 5-2 roll call vote.

B. Dates for Additional School Board Special Study Sessions

MOTION: Holmes moved to extend invitations to the Financial Advisory Council (FAC) members to attend the Special Study Sessions, Long seconded.

Motion prevailed with a 7-0 voice vote.

MOTION: Bowman moved approval of the dates for additional School Board Study Special Study Sessions, Bassett seconded.

Motion prevailed with a 7-0 voice vote.

New Business

A. Preliminary Levy Certification for Taxes Payable in 2026 - Kristen Hoheisel, Chief Financial Officer

MOTION: Bowman moved certification of the Preliminary Levy for taxes payable in 2026 as a "Maximum" levy amount, Bassett seconded.

Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Holmes, Wutoh

Voting against: Long

Motion prevailed with a 6-1 roll call vote.

B. Resolution for Acceptance of Donations in the amount of \$30,099.39

MOTION: Bassett moved approval of the Resolution for Acceptance of Donations, Hillenbrand seconded the motion.

Motion prevailed with a 7-0 roll call vote.

C. Resolution to Rescind the Ad Hoc Safety and Security Committee

MOTION: Evans-Becker moved approval of the Resolution to Rescind the Ad Hoc Safety and Security Committee, Wutoh seconded.

Voting for: Bowman, Evans-Becker, Hillenbrand, Wutoh

Voting against: Bassett, Holmes, Long

Motion prevailed with a 4-3 roll call vote.

D. Resolution to Rescind the Ad Hoc Transportation and Capital Infrastructure Committee

MOTION: Evans-Becker moved approval of the Resolution to Rescind the Ad Hoc Transportation and Capital Infrastructure Committee, Wutoh seconded.

Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Holmes, Wutoh

Voting against: Long
Motion prevailed with a 6-1 roll call vote.

Policy

Second Read (Action) - Policies

MOTION: Bowman moved approval of the changes to bring the following policies into alignment with the Minnesota School Boards Association (MSBA) and legislative compliance, Hillenbrand seconded:

- 410 Policy - Family and Medical Leave
- 413 Policy - Discrimination, Harassment, and Violence
- 415 Policy - Mandated Reporting of Maltreatment of Vulnerable Adults
- 506 Policy - Student Discipline
- 514 Policy - Bullying Prohibition
- 524 Policy - Internet, Technology, and Cell Phone Acceptable Use and Safety
- 722 Policy - Public Data and Data Subjects

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Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Wutoh

Voting against: Holmes, Long

Motion prevailed with a 5-2 voice vote.

Administrative Reports (*None*)

Future Events (can be found on our website)

Adjournment

MOTION: Bassett moved to adjourn the meeting, and Bowman seconded the motion.

Motion prevailed with a 7-0 voice vote. Meeting was adjourned at 6:52 p.m.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Signed: _____

ReNae J. Bowman, School Board Clerk, ISD 281

Date: _____

10/6/2025

***Reviewed: October 6, 2025*

A Study Session of the School Board of Robbinsdale Area Schools (RAS) was held Tuesday, September 23, 2025 at 7:04 p.m. in the Boardroom at the Robbinsdale Area Schools Education Service Center (ESC). Complete agendas, reports, and presentations are available at the office and on our website. A recording of the meeting can be found at: <https://www.rdale.org/discover/school-board> under "Watch School Board Meeting Webcasts." **Study (Work) Session summary minutes are not approved by the School Board.**

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Director(s) present: Bassett, Bowman, Evans-Becker, Hillenbrand, Holmes, Long, and Wutoh; and Dr. Teri Staloch, Superintendent. Director(s) absent: none.

Welcome and Introductions

The School Board, Superintendent, and Cabinet introduced themselves.

Purpose and Agenda

District Governance and Policy (None)

Operational Performance Oversight and Organizational Direction

- **Reimagine Rdale Vision 2030 Recommendations to the Board**

Members of the Vision 2030 Team presenting: Willie Howard (Parent of graduates, Staff member, Community member (resident)), BriAnn Foss (Parent of current students, Parent of graduates, Community member (resident), Alumna), and Kyllander Nelson Chupurdia (Student at Cooper High School)

A presentation was made to the Board outlining the issues the district is facing, the process of choosing the Vision 2030 Team, their eight months of research and work, and the Vision 2030 Team's recommendations for the future of our district.

- **Statutory Operating Debt Plan and Reimagine**

Dr. Teri Staloch - Superintendent, Dr. Bob McDowell - Assistant Superintendent, and Kristen Hoheisel - Chief Financial Officer followed the Vision 2030 Team members, thanking the entire team for their hard work. A summary of their recommendations was provided, followed by an explanation of the SOD Plan, a short-term draft timeline and an extended draft timeline in phases of both. At the end, the district administration recommended that the Board take action to direct Rdale district administration to begin acting on the draft timelines for both SOD planning and Reimagine Rdale 2030.

MOTION: Evans-Becker moved to direct administration to begin acting on the draft timelines outlined for both SOD planning and Reimagine 2030, Bowman seconded.

Voting for: Bassett, Bowman, Evans-Becker, Hillenbrand, Holmes, Wutoh

Voting against: Long

Motion prevailed with a 6-1 roll call vote.

Board Governance (None)

Superintendent Relations (None)

Community Engagement (None)

Information Items (None)

Future Agenda Topics (None)

Study Session concluded at 8:58 p.m.

Prepared and submitted by:

Molly Olson

Assistant Clerk, Robbinsdale Area Schools

Executive Assistant to the Superintendent and School Board

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
2	852207	R	10/7/2025	ADVANCED COMMERCIAL KITCHENS	5271.50	RSI/SUNNY HOLLOW - HATCO HOT WATER BOOSTER PMG - 60 -
3	852207	R	10/7/2025	ADVANCED COMMERCIAL KITCHENS	204.00	PMS - RESTORED FOUR PRONG PLUG INTO SOCKET FULLY AND LOCKED
4	852207	R	10/7/2025	ADVANCED COMMERCIAL KITCHENS	471.01	FSC - VULCAN OVEN DOOR LATCH NOT CATCHING - ASSESSED &
5	852207	R	10/7/2025	ADVANCED COMMERCIAL KITCHENS	1,089.46	AHS - WALK-IN COOLER TEMPERATURE WAS 45 DEGREES - ASSESSED
6	852207	R	10/7/2025	ADVANCED COMMERCIAL KITCHENS	568.12	AHS - WALK-IN COOLER - PERFORMED COMPLETE LEAK CHECK AND
7	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	301.61	RSI PRODUCE
8	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	133.18	FAIR-PL E PRODUCE
9	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	193.05	NEI PRODUCE
10	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	248.90	AHS PRODUCE
11	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	192.67	MLE PRODUCE
12	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	178.80	SON PRODUCE
13	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	177.60	FOR PRODUCE
14	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	113.77	LKV PRODUCE
15	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	499.63	RMS PRODUCE
16	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	33.14	NOP PRODUCE
17	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	7.85	MLE PRODUCE
18	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	7.85	RMS PRODUCE
19	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	7.85	NEI PRODUCE
20	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	7.85	NOP PRODUCE
21	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	7.85	RSI PRODUCE
22	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	23.55	SON PRODUCE
23	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	149.83	SEA-OLSON PRODUCE
24	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	335.99	CHS PRODUCE
25	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	-11.20	CHS PRODUCE - CREDIT (ORIGINAL INVOICE # 06737112)
26	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	-5.45	AHS PRODUCE - CREDIT (ORIGINAL INVOICE # 06746254)
27	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	384.07	PMS PRODUCE
28	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	247.25	NOP PRODUCE
29	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	395.83	SMS PRODUCE
30	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	238.50	ZLE PRODUCE
31	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	130.09	NOB PRODUCE
32	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	201.00	FSC PRODUCE
33	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	271.50	MLE PRODUCE
34	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	160.00	FOR PRODUCE
35	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	119.83	SEA-OLSON PRODUCE
36	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	201.84	NEI PRODUCE
37	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	64.67	SMS PRODUCE
38	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	267.74	CHS PRODUCE
39	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	-27.75	CHS PRODUCE - CREDIT (ORIGINAL INVOICE NO.: 06756335)
40	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	455.65	RSI PRODUCE
41	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	192.19	SON PRODUCE
42	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	139.44	NOB PRODUCE
43	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	109.51	LKV PRODUCE
44	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	303.02	NOP PRODUCE
45	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	28.90	CHS PRODUCE
46	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	27.43	LKV PRODUCE
47	852214	R	10/7/2025	BIX PRODUCE COMPANY, LLC	11.20	CHS PRODUCE
48	852215	R	10/7/2025	COMMERCIAL KITCHEN SERVICES	1,584.25	CHS - TROUBLE SHOOTING & SERVICING RATIONAL ERROR 34.5
49	852216	R	10/7/2025	E. WEINBERG SUPPLY & EQUIPMENT	166.75	RMS - LAUNDRY EQUIPMENT SERVICING (WASCOMAT EXSM230 S/N
50	852217	R	10/7/2025	ECOLAB INC.	927.00	RMS SUPPLIES
51	852217	R	10/7/2025	ECOLAB INC.	194.52	NOP SUPPLIES
52	852217	R	10/7/2025	ECOLAB INC.	272.37	NOP SUPPLIES
53	852217	R	10/7/2025	ECOLAB INC.	281.02	FOR SUPPLIES
54	852218	R	10/7/2025	KARLSBURGER FOODS, INC	178.29	CHS LUNCH
55	852218	R	10/7/2025	KARLSBURGER FOODS, INC	178.29	SEA-OLSON LUNCH
56	852218	R	10/7/2025	KARLSBURGER FOODS, INC	178.29	AHS LUNCH
57	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	61.08	MLE LUNCH
58	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	293.70	CHS LUNCH
59	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	105.88	ZLE LUNCH
60	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	355.02	AHS LUNCH
61	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	93.28	FAIR-PL E LUNCH
62	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	111.02	RSI LUNCH
63	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	60.32	SMS LUNCH
64	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	84.76	NEI LUNCH
65	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	71.26	FSC LUNCH
66	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	62.74	NOB LUNCH
67	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	198.26	RMS LUNCH
68	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	76.78	LKV LUNCH
69	852220	R	10/7/2025	PAN-O-GOLD BAKING CO	220.28	NOP LUNCH
70	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	224.16	CHS MILK
71	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	94.79	AHS MILK
72	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	190.34	PMS MILK
73	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	112.92	SMS MILK
74	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	302.73	RMS MILK
75	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	77.43	FOR MILK
76	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	167.24	LKV MILK
77	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	184.60	MLE MILK
78	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	145.67	NEI MILK
79	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	417.72	RSI MILK
80	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	203.03	ZLE MILK
81	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	237.79	SEA-OLSON MILK
82	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	78.57	FSC MILK
83	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	132.28	FAIR-PL E MILK
84	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	176.20	FAIR-PL E MILK
85	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	349.76	PMS MILK
86	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	261.92	CHS MILK
87	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	288.75	AHS MILK
88	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	291.18	RMS MILK

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
89	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	268.40	FOR MILK
90	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	143.21	LKV MILK
91	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	191.48	MLE MILK
92	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	154.24	NEI MILK
93	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	220.43	NOB MILK
94	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	413.62	NOP MILK
95	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	231.98	SON MILK
96	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	429.19	RSI MILK
97	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	235.09	ZLE MILK
98	852225	R	10/7/2025	ST PAUL BEVERAGE SOLUTIONS, LLC	256.53	SEA-OLSON MILK
99	852227	R	10/7/2025	THE GOOD ACRE	325.43	AGRA GRANT
100	852227	R	10/7/2025	THE GOOD ACRE	283.61	AGRA GRANT
101	852227	R	10/7/2025	THE GOOD ACRE	749.03	AGRA GRANT
102	852227	R	10/7/2025	THE GOOD ACRE	288.18	AGRA GRANT
103	852227	R	10/7/2025	THE GOOD ACRE	271.99	AGRA GRANT
104	852227	R	10/7/2025	THE GOOD ACRE	310.89	AGRA GRANT
105	852227	R	10/7/2025	THE GOOD ACRE	299.98	AGRA GRANT
106	852227	R	10/7/2025	THE GOOD ACRE	854.56	AGRA GRANT
107	852227	R	10/7/2025	THE GOOD ACRE	225.80	AGRA GRANT
108	852227	R	10/7/2025	THE GOOD ACRE	308.17	AGRA GRANT
109	852227	R	10/7/2025	THE GOOD ACRE	289.14	AGRA GRANT
110	852233	R	10/7/2025	TRIO SUPPLY CO	193.95	FAIR-PLE SUPPLIES
111	852233	R	10/7/2025	TRIO SUPPLY CO	631.65	SEA-OLSON SUPPLIES
112	852233	R	10/7/2025	TRIO SUPPLY CO	681.36	CHS SUPPLIES
113	852233	R	10/7/2025	TRIO SUPPLY CO	453.57	PMS SUPPLIES
114	852233	R	10/7/2025	TRIO SUPPLY CO	375.87	SMS SUPPLIES
115	852233	R	10/7/2025	TRIO SUPPLY CO	169.55	RSI/SUNNY HOLLOW SUPPLIES
116	852233	R	10/7/2025	TRIO SUPPLY CO	495.02	NOP SUPPLIES
117	852233	R	10/7/2025	TRIO SUPPLY CO	308.75	FOR SUPPLIES
118	852233	R	10/7/2025	TRIO SUPPLY CO	225.78	NEI SUPPLIES
119	852233	R	10/7/2025	TRIO SUPPLY CO	1,034.42	AHS SUPPLIES
120	852233	R	10/7/2025	TRIO SUPPLY CO	307.21	FSC SUPPLIES
121	852233	R	10/7/2025	TRIO SUPPLY CO	180.67	NOB SUPPLIES
122	852233	R	10/7/2025	TRIO SUPPLY CO	273.35	RMS SUPPLIES
123	852233	R	10/7/2025	TRIO SUPPLY CO	130.88	FAIR-PLE - SUPPLIES
124	852233	R	10/7/2025	TRIO SUPPLY CO	285.55	ZLE SUPPLIES
125	852233	R	10/7/2025	TRIO SUPPLY CO	116.64	RSI SUPPLIES
126	852233	R	10/7/2025	TRIO SUPPLY CO	563.52	CHS SUPPLIES
127	852233	R	10/7/2025	TRIO SUPPLY CO	126.91	SMS SUPPLIES
128	852233	R	10/7/2025	TRIO SUPPLY CO	660.36	AHS SUPPLIES
129	852233	R	10/7/2025	TRIO SUPPLY CO	420.95	RMS SUPPLIES
130	852233	R	10/7/2025	TRIO SUPPLY CO	721.39	NOB SUPPLIES
131	852233	R	10/7/2025	TRIO SUPPLY CO	155.72	FOR SUPPLIES
132	852233	R	10/7/2025	TRIO SUPPLY CO	524.85	NOP SUPPLIES
133	852233	R	10/7/2025	TRIO SUPPLY CO	343.81	SON SUPPLIES
134	852233	R	10/7/2025	TRIO SUPPLY CO	391.95	MLE SUPPLIES
135	852233	R	10/7/2025	TRIO SUPPLY CO	-7.11	AHS SUPPLIES (CREDIT)
136	852233	R	10/7/2025	TRIO SUPPLY CO	234.33	PMS SUPPLIES
137	852233	R	10/7/2025	TRIO SUPPLY CO	209.51	FAIR-PLE - SUPPLIES
138	852233	R	10/7/2025	TRIO SUPPLY CO	769.84	CHS SUPPLIES
139	852233	R	10/7/2025	TRIO SUPPLY CO	463.25	ZLE SUPPLIES
140	852233	R	10/7/2025	TRIO SUPPLY CO	113.17	LKV SUPPLIES
141	852233	R	10/7/2025	TRIO SUPPLY CO	219.29	RSI/SUNNY HOLLOW - SUPPLIES
142	852233	R	10/7/2025	TRIO SUPPLY CO	277.49	SMS SUPPLIES
143	852233	R	10/7/2025	TRIO SUPPLY CO	394.06	MLE SUPPLIES
144	852233	R	10/7/2025	TRIO SUPPLY CO	799.02	AHS SUPPLIES
145	852233	R	10/7/2025	TRIO SUPPLY CO	273.70	NOP SUPPLIES
146	852233	R	10/7/2025	TRIO SUPPLY CO	96.29	NOB SUPPLIES
147	852233	R	10/7/2025	TRIO SUPPLY CO	170.21	RMS SUPPLIES
148	852233	R	10/7/2025	TRIO SUPPLY CO	595.28	FSC SUPPLIES
149	852234	R	10/7/2025	TYSON PREPARED FOODS	3,330.00	TYSON - BEEF STEAK BURGERS
150	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	170.81	CHS ALA CARTE
151	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	347.60	SON BREAKFAST
152	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,378.29	FOR BREAKFAST
153	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	640.70	RSI BREAKFAST
154	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	802.92	NEI BREAKFAST
155	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	204.34	SMS BREAKFAST
156	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	412.05	NOB BREAKFAST
157	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,278.61	NOP BREAKFAST
158	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	883.21	LKV BREAKFAST
159	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,088.30	FOR BREAKFAST
160	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	967.62	MLE BREAKFAST
161	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	340.42	ZLE BREAKFAST
162	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	785.67	CHS BREAKFAST
163	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,069.24	SEA-OLSON BREAKFAST
164	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,357.31	NOP BREAKFAST
165	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	237.24	SMS BREAKFAST
166	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	445.05	SMS BREAKFAST
167	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	188.55	LKV BREAKFAST
168	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	337.76	NOB BREAKFAST
169	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	623.61	SON BREAKFAST
170	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	475.64	RSI/SUNNY HOLLOW - BREAKFAST
171	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	526.34	CHS BREAKFAST
172	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	230.98	RMS BREAKFAST
173	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	435.86	PMS BREAKFAST
174	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	715.89	CHS BREAKFAST
175	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	856.42	MLE BREAKFAST

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
176	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	466.93	RSI/SUNNY HOLLOW - BREAKFAST
177	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,428.53	NEI BREAKFAST
178	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	3,679.56	CHS LUNCH
179	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,979.86	PMS LUNCH
180	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,693.17	PMS LUNCH
181	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	3,379.85	CHS LUNCH
182	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,461.74	RSI/SUNNY HOLLOW - LUNCH
183	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,572.75	SON LUNCH
184	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	96.95	NOB LUNCH
185	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	174.95	CHS LUNCH
186	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	155.45	RMS LUNCH
187	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	129.45	PMS LUNCH
188	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	90.45	SON LUNCH
189	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	64.45	LKV LUNCH
190	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	155.45	SMS LUNCH
191	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	104.00	SEA-OLSON - LUNCH
192	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	96.95	NOP LUNCH
193	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	135.95	FOR LUNCH
194	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	167.56	NOB LUNCH
195	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	995.98	NOB LUNCH
196	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	48.60	NOB LUNCH
197	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	1,953.96	LKV LUNCH
198	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	968.68	SMS LUNCH
199	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,177.36	SMS LUNCH
200	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,113.91	FOR LUNCH
201	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	4,144.28	SEA-OLSON - LUNCH
202	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	3,636.94	NOP LUNCH
203	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	443.95	PMS LUNCH
204	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	443.95	RMS LUNCH
205	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	51.00	CHS LUNCH
206	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	21.25	SMS LUNCH
207	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	64.45	NEI LUNCH
208	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,131.49	NEI LUNCH
209	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,186.50	RSI/SUNNY HOLLOW - LUNCH
210	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	109.95	RSI/SUNNY HOLLOW - LUNCH
211	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,382.77	MLE LUNCH
212	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	109.95	MLE LUNCH
213	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	36.16	AC CATERING - NEI
214	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	2,314.80	RMS LUNCH
215	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	66.13	SEA-OLSON - LUNCH
216	852245	R	10/7/2025	UPPER LAKES FOODS, INC.	89.87	NEI LUNCH
217	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	17.98	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
218	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	7.76	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
219	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	18.26	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
220	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	10.79	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
221	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	10.48	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
222	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	35.28	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
223	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	15.58	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
224	852249	R	10/7/2025	FRATTALLONE'S HARDWARE STORES	2.50	DW - Frattallone's Hardware smalls NTE \$60 Purchases over
225	852250	R	10/7/2025	ADVANCED COMMERCIAL FLOORING INC	3,368.00	FAIR C - flooring repair, 2 entries Quote #15777
226	852251	R	10/7/2025	BL DAININ ROOFING	4,925.35	RSIS - LTFM 2025 Roof Replacement RSI Project #25-11622-02
227	852251	R	10/7/2025	BL DAININ ROOFING	43,076.80	RSIS - LTFM 2025 Roof Replacement RSI Project #25-11622-02
228	852252	R	10/7/2025	BUSINESS WINDOW COVERINGS	12,496.00	NPT - Replacement blinds for classrooms (18) Quote 8/6/25
229	852252	R	10/7/2025	BUSINESS WINDOW COVERINGS	1,638.00	SMS - Replacement classroom blinds (3) Quote 8/6/25
230	852253	R	10/7/2025	CENTRAL ROOFING INC.	4,834.23	NBL - Wall repair and insulation Replacement Quote on May
231	852253	R	10/7/2025	CENTRAL ROOFING INC.	2,170.77	NBL - Wall repair and insulation Replacement Quote on May
232	852255	R	10/7/2025	KFI ENGINEERS, PC	918.92	D-W Proposal #P25-0104.00 BAS engineering services
233	852255	R	10/7/2025	KFI ENGINEERS, PC	588.00	ML ES - Electrical Engineering for courtyard per SFM orders
234	852255	R	10/7/2025	KFI ENGINEERS, PC	476.00	RSI - Quote for MEP design work and const. mgmt for RTU
235	852255	R	10/7/2025	KFI ENGINEERS, PC	1,471.40	RMS - Mech and Elec. for HVAC alarm points emergency
236	852256	R	10/7/2025	MINNESOTA ROADWAYS CO	7,988.00	CHS - Catch basin, curb and gutter repair Quote #130161
237	852257	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	1,107.15	AHS, CHS, SMS, SONN - replacement door hardware Quote
238	852257	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	1,107.14	AHS, CHS, SMS, SONN - replacement door hardware Quote
239	852257	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	553.57	AHS, CHS, SMS, SONN - replacement door hardware Quote
240	852257	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	553.57	AHS, CHS, SMS, SONN - replacement door hardware Quote
241	852257	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	114.67	COOPER - DOORS, FRAMES, HARDWARE LTFM
242	852258	R	10/7/2025	A PLUS SEALCOATING LLC	44,351.00	D-W - parking lot sweeping and striping Quote #2267 and
243	852258	R	10/7/2025	A PLUS SEALCOATING LLC	900.00	D-W - parking lot sweeping and striping Quote #2267 and
244	852258	R	10/7/2025	A PLUS SEALCOATING LLC	1,620.00	D-W - parking lot sweeping and striping Quote #2267 and
245	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	171.95	POCKET FOLDERS FOR IEP FOLDERS
246	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	27.99	25-26 Phy Ed order
247	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	35.06	Deposit bags
248	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	139.98	Early Adventures Supplies
249	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	153.02	Nutrition Services - Toner for ESC Office Printer/Food
250	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	79.95	Equipment order for ECSE/Early Learning (ECSE Teacher-
251	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	65.98	office supply
252	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	30.51	Headphones/Backpack Tags
253	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	343.18	Headphones/Backpack Tags
254	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	99.95	Neill -- EA -- PTA
255	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	122.03	Supplies for Sonn music classroom
256	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-15.59	Supplies for Sonn music classroom CREDIT MEMO FOR INVOICE
257	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	9.99	Neill-EJ
258	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	39.98	Neill -- EA -- PTA
259	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	1,085.68	Items for Dramatic Play Kits - 7 Dreams grant
260	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	109.77	Headphones and adaptors
261	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	17.97	AH - Order
262	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	69.99	Sensory room supplies

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
263	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	101.94	Keyboards for Dell 5300 Dell 5300 2-in-1
264	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	130.55	Supplies for Preschool Classrooms
265	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	14.50	Supplies for Preschool Classrooms
266	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	121.45	ACTIVITIES IPAD CASES
267	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	36.40	Open House BBQ-Food and paper products 9/18/25
268	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	85.90	Folders- 125 Pack-English Department-(2) Keypads-General
269	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	75.98	Folders- 125 Pack-English Department-(2) Keypads-General
270	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	15.99	Folders- 125 Pack-English Department-(2) Keypads-General
271	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	37.96	Headphones and adaptors
272	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	32.97	Office/Classroom Supplies
273	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	17.99	Art Dept Order
274	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-21.99	FOR SCHOOL CULTURAL EVENT
275	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	34.99	SMS - Cords for waste cans
276	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	300.00	AHS - Kitchen ice maker plumbing - filter system
277	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	8.75	Snacks for Preschool Classes
278	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	7.15	Snacks for Preschool Classes
279	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	10.73	Snacks for Preschool Classes
280	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	13.12	Snacks for Preschool Classes
281	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-8.75	Snacks for Preschool Classes CREDIT MEMO FOR INVOICE
282	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-7.15	Snacks for Preschool Classes CREDIT MEMO FOR INVOICE
283	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-10.73	Snacks for Preschool Classes CREDIT MEMO FOR INVOICE
284	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-13.12	Snacks for Preschool Classes CREDIT MEMO FOR INVOICE
285	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	59.94	Breakfast lanyards
286	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	226.06	Emma's order
287	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	47.97	Misc. classroom supplies.
288	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	26.98	Misc. classroom supplies.
289	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	72.88	FOR SCHOOL CULTURAL EVENT
290	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	408.34	Sensory room supplies
291	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	106.82	Lanyards
292	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	21.20	Art Dept Order
293	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	90.28	Open House BBQ-Food and paper products 9/18/25
294	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	77.00	AHS - FLUKE-101 Digital Multimeter
295	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	56.13	AH - Order
296	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	3.88	PD and office supplies
297	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	3.11	PD and office supplies
298	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	72.98	ACTIVITIES OFFICE DEPOSIT BAGS
299	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	-34.99	Beginning of the Year Office Supplies PT.2 CREDIT MEMO FOR
300	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	11.47	Folder order
301	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	269.58	Stanchion Order
302	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	150.91	Beginning of the Year Office Supplies PT.2
303	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	180.63	Office Supply Needs
304	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	34.88	Principal Items (Thomas)
305	852268	R	10/7/2025	AMAZON CAPITAL SERVICES, INC	32.47	Todd Office Needs
306	852269	R	10/7/2025	ANCHOR PAPER	585.60	11x17 60# Paper
307	852270	R	10/7/2025	BAT 19, INC	49.20	RESTOCK - Batteries
308	852270	R	10/7/2025	BAT 19, INC	46.80	RESTOCK - Batteries
309	852270	R	10/7/2025	BAT 19, INC	92.16	RESTOCK - Batteries
310	852271	R	10/7/2025	CREATIVE LAMINATING	392.83	laminating for Suckerman
311	852279	R	10/7/2025	DALCO ENTERPRISES INC	733.30	FAIR Pilgrim Lane- Tennant T7 riding scrubber repairs
312	852279	R	10/7/2025	DALCO ENTERPRISES INC	4,936.47	WHSE- Tennant Burnisher Repair
313	852279	R	10/7/2025	DALCO ENTERPRISES INC	936.00	Custodial cleaning supplies - WHSE FY 25/26
314	852279	R	10/7/2025	DALCO ENTERPRISES INC	499.84	DW Custodial tools and equipment parts for
315	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,626.87	Custodial cleaning supplies - CHS FY 25/26
316	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,093.54	Custodial cleaning supplies - NHLC FY 25/26
317	852279	R	10/7/2025	DALCO ENTERPRISES INC	2,663.79	Custodial cleaning supplies - SMS FY 25/26
318	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,993.91	Custodial cleaning supplies - PMS FY 25/26
319	852279	R	10/7/2025	DALCO ENTERPRISES INC	2,151.06	Custodial cleaning supplies - SEA FY 25/26
320	852279	R	10/7/2025	DALCO ENTERPRISES INC	186.48	Custodial cleaning supplies - FAIRPL FY 25/26
321	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,642.38	Custodial cleaning supplies - FOR FY 25/26
322	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,246.48	Custodial cleaning supplies - FAIRPL FY 25/26
323	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,620.32	Custodial cleaning supplies - ENE FY 25/26
324	852279	R	10/7/2025	DALCO ENTERPRISES INC	821.10	Custodial cleaning supplies - FAIRPL FY 25/26
325	852279	R	10/7/2025	DALCO ENTERPRISES INC	2,018.12	Custodial cleaning supplies - FAIRC FY 25/26
326	852279	R	10/7/2025	DALCO ENTERPRISES INC	2,052.25	Custodial cleaning supplies - LVE FY 25/26
327	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,917.94	Custodial cleaning supplies - RMS FY 25/26
328	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,607.87	Custodial cleaning supplies - RSI FY 25/26
329	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,295.74	Custodial cleaning supplies - NOB FY 25/26
330	852279	R	10/7/2025	DALCO ENTERPRISES INC	538.79	Custodial cleaning supplies - SON FY 25/26
331	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,123.00	Meadow Lake- Tennant T7 riding scrubber repairs
332	852279	R	10/7/2025	DALCO ENTERPRISES INC	3,389.94	Custodial cleaning supplies - ZLE FY 25/26
333	852279	R	10/7/2025	DALCO ENTERPRISES INC	1,888.07	Custodial cleaning supplies - MLE FY 25/26
334	852279	R	10/7/2025	DALCO ENTERPRISES INC	107.82	Custodial cleaning supplies - SON FY 25/26
335	852279	R	10/7/2025	DALCO ENTERPRISES INC	912.87	WHSE- Betco burnisher repair
336	852279	R	10/7/2025	DALCO ENTERPRISES INC	1.17	Custodial cleaning supplies - FAIRPL FY 25/26
337	852279	R	10/7/2025	DALCO ENTERPRISES INC	21.06	Custodial cleaning supplies - NHLC FY 25/26
338	852279	R	10/7/2025	DALCO ENTERPRISES INC	5.85	Custodial cleaning supplies - FOR FY 25/26
339	852279	R	10/7/2025	DALCO ENTERPRISES INC	45.12	Custodial cleaning supplies - PMS FY 25/26
340	852279	R	10/7/2025	DALCO ENTERPRISES INC	6.60	DW Custodial tools and equipment parts for
341	852279	R	10/7/2025	DALCO ENTERPRISES INC	22.94	Custodial cleaning supplies - NOB FY 25/26
342	852280	R	10/7/2025	ECM PUBLISHERS, INC.	81.60	BLANKET FOR ADVERTISING PAYMENTS
343	852281	R	10/7/2025	FINKEN WATER SOLUTIONS	15.00	Cook & Cold POU Rental Cooler
344	852282	R	10/7/2025	GRANICUS, LLC	485.63	Open Platform Suite and Granicus Encoding Appliance
345	852283	R	10/7/2025	HORIZON COMMERCIAL POOL SUPPLY	778.36	PMS - Pool supplies - blanket chemicals/parts Horizon Comm.
346	852284	R	10/7/2025	INDROTEC	6,409.33	DW - Indrotec Custodial Staffing service Effective 07/01/25
347	852284	R	10/7/2025	INDROTEC	7,101.63	DW - Indrotec Custodial Staffing service Effective 07/01/25
348	852285	R	10/7/2025	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	786.98	NB - Asbestos inspection and sampling Quote 7/30/25, T&M
349	852285	R	10/7/2025	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	5,078.80	IEA Professional Services 3 year proposal

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
350	852285	R	10/7/2025	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	10,750.00	D-W Emergency Shelter and Egress Mapping Quote #13078
351	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	195.00	DW - Drain and sewer line PM maintenance/repairs CHS
352	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	400.00	DW - Drain and sewer line PM maintenance/repairs ENE
353	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	600.00	DW - Drain and sewer line PM maintenance/repairs SON
354	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	550.00	DW - Drain and sewer line PM maintenance/repairs CHS
355	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	600.00	DW - Drain and sewer line PM maintenance/repairs RSI
356	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	750.00	DW - Drain and sewer line PM maintenance/repairs RMS
357	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	950.00	DW - Drain and sewer line PM maintenance/repairs LVE
358	852287	R	10/7/2025	JEFF'S S.O.S. DRAIN & SEWER	195.00	DW - Drain and sewer line PM maintenance/repairs CHS
359	852288	R	10/7/2025	JOHNSON CONTROLS INC	1,437.95	CLC - Duct smoke replacement Svc call 59973436
360	852289	R	10/7/2025	KELLER FENCE CO., INC.	2,975.00	LV - Fence repair due to vehicle damage Police report
361	852290	R	10/7/2025	LUNDE GAS & EQUIPMENT INC	107.27	DW - Industrial gas cylinders - supply and tank rental
362	852291	R	10/7/2025	LINDENMEYR MUNROE	8,394.00	RESTOCK - Copy Paper(print shop)
363	852308	R	10/7/2025	LVC COMPANIES INC	350.30	BG and ESC - Fire alarm service calls BG - Fire Alarm
364	852308	R	10/7/2025	LVC COMPANIES INC	7,410.00	D-W Fire panel audit of audible/sound output systems to
365	852308	R	10/7/2025	LVC COMPANIES INC	662.00	DW - All 22 sites - Annual fire extinguisher inspection and
366	852308	R	10/7/2025	LVC COMPANIES INC	959.60	DW - All 22 sites - Annual fire extinguisher inspection and
367	852308	R	10/7/2025	LVC COMPANIES INC	182.45	DW - All 22 sites - Annual fire extinguisher inspection and
368	852308	R	10/7/2025	LVC COMPANIES INC	231.10	DW - All 22 sites - Annual fire extinguisher inspection and
369	852308	R	10/7/2025	LVC COMPANIES INC	375.80	DW - All 22 sites - Annual fire extinguisher inspection and
370	852308	R	10/7/2025	LVC COMPANIES INC	209.00	DW - All 22 sites - Annual fire extinguisher inspection and
371	852308	R	10/7/2025	LVC COMPANIES INC	279.75	DW - All 22 sites - Annual fire extinguisher inspection and
372	852308	R	10/7/2025	LVC COMPANIES INC	224.15	DW - All 22 sites - Annual fire extinguisher inspection and
373	852308	R	10/7/2025	LVC COMPANIES INC	161.10	DW - All 22 sites - Annual fire extinguisher inspection and
374	852308	R	10/7/2025	LVC COMPANIES INC	203.30	DW - All 22 sites - Annual fire extinguisher inspection and
375	852308	R	10/7/2025	LVC COMPANIES INC	231.10	DW - All 22 sites - Annual fire extinguisher inspection and
376	852308	R	10/7/2025	LVC COMPANIES INC	571.65	DW - All 22 sites - Annual fire extinguisher inspection and
377	852308	R	10/7/2025	LVC COMPANIES INC	215.95	DW - All 22 sites - Annual fire extinguisher inspection and
378	852308	R	10/7/2025	LVC COMPANIES INC	161.10	DW - All 22 sites - Annual fire extinguisher inspection and
379	852308	R	10/7/2025	LVC COMPANIES INC	222.90	DW - All 22 sites - Annual fire extinguisher inspection and
380	852308	R	10/7/2025	LVC COMPANIES INC	174.25	DW - All 22 sites - Annual fire extinguisher inspection and
381	852308	R	10/7/2025	LVC COMPANIES INC	166.45	DW - All 22 sites - Annual fire extinguisher inspection and
382	852308	R	10/7/2025	LVC COMPANIES INC	215.10	DW - All 22 sites - Annual fire extinguisher inspection and
383	852308	R	10/7/2025	LVC COMPANIES INC	187.30	DW - All 22 sites - Annual fire extinguisher inspection and
384	852308	R	10/7/2025	LVC COMPANIES INC	145.10	DW - All 22 sites - Annual fire extinguisher inspection and
385	852308	R	10/7/2025	LVC COMPANIES INC	145.10	DW - All 22 sites - Annual fire extinguisher inspection and
386	852308	R	10/7/2025	LVC COMPANIES INC	263.75	DW - All 22 sites - Annual fire extinguisher inspection and
387	852308	R	10/7/2025	LVC COMPANIES INC	208.15	DW - All 22 sites - Annual fire extinguisher inspection and
388	852308	R	10/7/2025	LVC COMPANIES INC	215.10	DW - All 22 sites - Annual fire extinguisher inspection and
389	852308	R	10/7/2025	LVC COMPANIES INC	424.45	DW - All 22 sites - Annual fire extinguisher inspection and
390	852309	R	10/7/2025	MCDOWELL AGENCY (THE)	341.00	BACKGROUND CHECKS FOR VIP
391	852314	R	10/7/2025	MENARDS	125.42	DW - Golden Valley Menards - Supplies and parts (smalls)
392	852314	R	10/7/2025	MENARDS	113.20	DW - Golden Valley Menards - Supplies and parts (smalls)
393	852314	R	10/7/2025	MENARDS	33.92	DW - Golden Valley Menards - Supplies and parts (smalls)
394	852314	R	10/7/2025	MENARDS	36.73	DW - Golden Valley Menards - Supplies and parts (smalls)
395	852314	R	10/7/2025	MENARDS	13.47	DW - Golden Valley Menards - Supplies and parts (smalls)
396	852314	R	10/7/2025	MENARDS	41.86	DW - Golden Valley Menards - Supplies and parts (smalls)
397	852314	R	10/7/2025	MENARDS	298.34	DW - Golden Valley Menards - Supplies and parts (smalls)
398	852314	R	10/7/2025	MENARDS	134.12	DW - Golden Valley Menards - Supplies and parts (smalls)
399	852314	R	10/7/2025	MENARDS	4.93	DW - Golden Valley Menards - Supplies and parts (smalls)
400	852316	R	10/7/2025	PIONEER CRITICAL POWER	422.24	3 year service plan agreement for districtwide generators
401	852316	R	10/7/2025	PIONEER CRITICAL POWER	472.36	3 year service plan agreement for districtwide generators
402	852316	R	10/7/2025	PIONEER CRITICAL POWER	1,005.68	3 year service plan agreement for districtwide generators
403	852316	R	10/7/2025	PIONEER CRITICAL POWER	422.24	3 year service plan agreement for districtwide generators
404	852316	R	10/7/2025	PIONEER CRITICAL POWER	647.92	3 year service plan agreement for districtwide generators
405	852316	R	10/7/2025	PIONEER CRITICAL POWER	422.24	3 year service plan agreement for districtwide generators
406	852316	R	10/7/2025	PIONEER CRITICAL POWER	764.40	3 year service plan agreement for districtwide generators
407	852316	R	10/7/2025	PIONEER CRITICAL POWER	422.24	3 year service plan agreement for districtwide generators
408	852317	R	10/7/2025	PITNEY BOWES INC	15.00	Multicarrier Shipping - Meter - USPS-UPS-FedEx
409	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract SEA Annual renewal thru
410	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract LVE Annual renewal thru
411	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	114.00	D-W Plunket Pest Control contract FAIRC Annual renewal thru
412	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract FAIRPL Annual renewal
413	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	84.00	D-W Plunket Pest Control contract ZLE Annual renewal thru
414	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	64.00	D-W Plunket Pest Control contract ESC Annual renewal thru
415	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	64.00	D-W Plunket Pest Control contract BUS Annual renewal thru
416	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	64.00	D-W Plunket Pest Control contract NHLC Annual renewal thru
417	852321	R	10/7/2025	PLUNKETT'S PEST CONTROL	144.00	D-W Plunket Pest Control contract CHS Annual renewal thru
418	852322	R	10/7/2025	PREMIUM WATERS, INC.	25.49	OPEN - Premium waters account 2 GAL
419	852322	R	10/7/2025	PREMIUM WATERS, INC.	11.00	OPEN - Premium waters account MONTHLY OCT
420	852322	R	10/7/2025	PREMIUM WATERS, INC.	47.99	Premium Water Invoice #311057450 4 GAL
421	852323	R	10/7/2025	QUICKSILVER EXPRESS COURIER	105.06	FOR PAYMENT OF DELIVERY BILLS FROM 7/1/25 - 6/30/26
422	852324	R	10/7/2025	REPUBLIC SERVICES #899	5,054.30	DW - Republic Services Waste and recycling removal
423	852324	R	10/7/2025	REPUBLIC SERVICES #899	2,948.52	DW - Republic Services Waste and recycling removal
424	852324	R	10/7/2025	REPUBLIC SERVICES #899	2,948.52	DW - Republic Services Waste and recycling removal
425	852324	R	10/7/2025	REPUBLIC SERVICES #899	2,948.52	DW - Republic Services Waste and recycling removal
426	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
427	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
428	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
429	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
430	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
431	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
432	852324	R	10/7/2025	REPUBLIC SERVICES #899	5,897.04	DW - Republic Services Waste and recycling removal
433	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
434	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
435	852324	R	10/7/2025	REPUBLIC SERVICES #899	5,897.04	DW - Republic Services Waste and recycling removal
436	852324	R	10/7/2025	REPUBLIC SERVICES #899	2,948.52	DW - Republic Services Waste and recycling removal

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
437	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
438	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.77	DW - Republic Services Waste and recycling removal
439	852324	R	10/7/2025	REPUBLIC SERVICES #899	1,684.72	DW - Republic Services Waste and recycling removal
440	852334	R	10/7/2025	RICOH USA INC	460.69	NORTHPORT PRO8200S 60 MONTH LEASE - SN# C844387997
441	852334	R	10/7/2025	RICOH USA INC	462.72	ARMSTRONG PRO8200S 60 MONTH LEASE S/N#:
442	852334	R	10/7/2025	RICOH USA INC	5.25	CLC MP4055SP 60 MONTH LEASE S/N #: C84387746
443	852334	R	10/7/2025	RICOH USA INC	459.68	SEA@OLSON PRO8200S 60 MONTH LEASE S/N #: C84387998
444	852334	R	10/7/2025	RICOH USA INC	598.00	Ricoh Copier Refresh FAIR School S/N #: C84335969 - LEASE
445	852334	R	10/7/2025	RICOH USA INC	439.93	NEILL PRO8200S 60 MONTH LEASE S/N #: C84387713
446	852334	R	10/7/2025	RICOH USA INC	505.96	FOREST PRO8200S 60 MONTH LEASE S/N #: C84387752
447	852334	R	10/7/2025	RICOH USA INC	252.44	HIGHVIEW MP7503 60 MONTH LEASE S/N #: C84387774
448	852334	R	10/7/2025	RICOH USA INC	5.25	SMS MP50551P 60 MONTH LEASE S/N #: C84387707
449	852334	R	10/7/2025	RICOH USA INC	5.25	SMS MP4055SP 60 MONTH LEASE S/N#: C84387748
450	852334	R	10/7/2025	RICOH USA INC	449.61	XANTE EN-PRESS ENVELOPE PRINTER
451	852334	R	10/7/2025	RICOH USA INC	598.00	Sandburg Middle School S/N #: C84335967 - LEASE
452	852334	R	10/7/2025	RICOH USA INC	439.93	NOBLE PRO8200S 60 MONTH LEASE S/N #: C84387711
453	852334	R	10/7/2025	RICOH USA INC	805.76	CENTER PRO 8310 12-MONTH REFINANCE - LEASE
454	852334	R	10/7/2025	RICOH USA INC	5.25	FOT MP5055SP 60 MONTH LEASE S/N #: C84387706
455	852334	R	10/7/2025	RICOH USA INC	5.25	RESEARCH & EVAL 2ND FLR MP4055SP 60 MONTH LEASE S/N #:
456	852334	R	10/7/2025	RICOH USA INC	109.96	2nd FLOOR TEACHING & LEARNING S/N #: C84331893 - LEASE
457	852334	R	10/7/2025	RICOH USA INC	634.54	COOPER PRO8200S 60 MONTH LEASE S/N #: C84390298
458	852334	R	10/7/2025	RICOH USA INC	249.81	COOPER MP7503 60 MONTH LEASE S/N #: C84387960
459	852334	R	10/7/2025	RICOH USA INC	71.35	Copier for Athletic office S/N #: C84297107 - LEASE
460	852334	R	10/7/2025	RICOH USA INC	506.96	MEADOW LK PRO8200S 60 MONTH LEASE S/N #: C84387753
461	852334	R	10/7/2025	RICOH USA INC	511.30	RSI PRO8200S 60 MONTH LEASE S/N #: C84387754
462	852334	R	10/7/2025	RICOH USA INC	627.68	PLYMOUTH PRO8200S 60 MONTH LEASE S/N#: C84390336
463	852334	R	10/7/2025	RICOH USA INC	249.78	PLYMOUTH MP7503 60 MONTH LEASE S/N#: C84387961
464	852334	R	10/7/2025	RICOH USA INC	112.93	PLYMOUTH GREENLINE MP3555SP 60 MONTH LEASE S/N#: C84408774
465	852334	R	10/7/2025	RICOH USA INC	16.58	PLYMOUTH GREENLINE SR3130FIN 60 MONTH LEASE S/N#:
466	852334	R	10/7/2025	RICOH USA INC	312.46	ESC/PRINT SHOP- 60 MONTH LEASE S/N#: C84388015
467	852334	R	10/7/2025	RICOH USA INC	462.72	ARMSTRONG PRO8200S 60 MONTH LEASE S/N#:
468	852334	R	10/7/2025	RICOH USA INC	598.00	Ricoh Copier Refresh Fair School @ Pilgrim Lane S/N#:
469	852334	R	10/7/2025	RICOH USA INC	5.25	FAIR@PILGRIM LANE MP4055SP 60 MONTH LEASE S/N#:
470	852334	R	10/7/2025	RICOH USA INC	5.25	FAIR@PILGRIM LANE MP4055SP 60 MONTH LEASE S/N#:
471	852334	R	10/7/2025	RICOH USA INC	439.88	ZACHARY LN PRO8200S 60 MONTH LEASE S/N #: C84387710
472	852334	R	10/7/2025	RICOH USA INC	5.25	RMS MP4055SP 60 MONTH LEASE S/N #: C84387770
473	852334	R	10/7/2025	RICOH USA INC	440.23	RMS PRO8200S 60 MONTH LEASE S/N #: C84387712/C84387709
474	852334	R	10/7/2025	RICOH USA INC	440.23	RMS PRO8200S 60 MONTH LEASE S/N #: C84387712/C84387709
475	852334	R	10/7/2025	RICOH USA INC	469.96	SONNESYN PRO8200S 60 MONTH LEASE C84387999
476	852334	R	10/7/2025	RICOH USA INC	460.53	LAKEVIEW PRO8200S 60 MONTH LEASE S/N #: C84387756
477	852334	R	10/7/2025	RICOH USA INC	102.71	COOPER OFFICE - MP 3055SPDF S/N #: C84297466 - LEASE
478	852337	R	10/7/2025	RICOH USA, INC	1.20	Copier/fax for SEA Office - ADDITIONAL IMAGES
479	852337	R	10/7/2025	RICOH USA, INC	15.76	COPY MACHINE S/N #: C26000245 - ADDITIONAL IMAGES
480	852337	R	10/7/2025	RICOH USA, INC	120.48	Ricoh Copier Refresh Fair School @ Pilgrim Lane S/N#:
481	852337	R	10/7/2025	RICOH USA, INC	182.71	Ricoh Copier Refresh FAIR School S/N #: C84335969 -
482	852337	R	10/7/2025	RICOH USA, INC	132.00	Sandburg Middle School S/N #: C84335967 - ADDITIONAL
483	852337	R	10/7/2025	RICOH USA, INC	11.32	SMALL COPIER/SCANNER/FAX MACHINE S/N#: C84036094 -
484	852337	R	10/7/2025	RICOH USA, INC	9.22	RICOH COPIER FOR WAREHOUSE S/N C84027769 - ADDITIONAL
485	852338	R	10/7/2025	SCHUMACHER ELEVATOR COMPANY	255.00	DW - Schumacher Elevator Elevator and lift P.M.'s and svc
486	852339	R	10/7/2025	SHERWIN WILLIAMS	78.26	NEED PAINT TO MAKE A WHITE BOARD ON THE WALL IN THE MEDIA
487	852340	R	10/7/2025	SOUTHWEST BINDING & LAMINATING	871.69	Finishing supplies
488	852340	R	10/7/2025	SOUTHWEST BINDING & LAMINATING	400.00	additional GBC combs
489	852347	R	10/7/2025	STAPLES ADVANTAGE	7.88	Office supplies
490	852347	R	10/7/2025	STAPLES ADVANTAGE	44.06	Office Supplies
491	852347	R	10/7/2025	STAPLES ADVANTAGE	292.43	Office supplies
492	852347	R	10/7/2025	STAPLES ADVANTAGE	29.22	Wit & Wisdom Supplies
493	852347	R	10/7/2025	STAPLES ADVANTAGE	-7.79	Supplies for SpEd CREDIT MEMO
494	852347	R	10/7/2025	STAPLES ADVANTAGE	-29.37	Supplies for SpEd CREDIT MEMO
495	852347	R	10/7/2025	STAPLES ADVANTAGE	7.79	Supplies for SpEd
496	852347	R	10/7/2025	STAPLES ADVANTAGE	29.37	Supplies for SpEd
497	852347	R	10/7/2025	STAPLES ADVANTAGE	86.74	General Office
498	852347	R	10/7/2025	STAPLES ADVANTAGE	308.94	Nutrition Services - Office Supplies and Toner
499	852347	R	10/7/2025	STAPLES ADVANTAGE	643.21	General Office
500	852347	R	10/7/2025	STAPLES ADVANTAGE	30.35	Supplies for SpEd
501	852347	R	10/7/2025	STAPLES ADVANTAGE	114.51	Supplies for SpEd
502	852347	R	10/7/2025	STAPLES ADVANTAGE	122.06	Ink for grade teachers
503	852347	R	10/7/2025	STAPLES ADVANTAGE	669.89	Nutrition Services - Office Supplies and Toner
504	852347	R	10/7/2025	STAPLES ADVANTAGE	143.80	Neill--Office
505	852347	R	10/7/2025	STAPLES ADVANTAGE	93.42	Toner for media center
506	852347	R	10/7/2025	STAPLES ADVANTAGE	376.34	Printer ink
507	852347	R	10/7/2025	STAPLES ADVANTAGE	143.40	Wit & Wisdom Supplies
508	852347	R	10/7/2025	STAPLES ADVANTAGE	13.20	Wit & Wisdom Supplies
509	852347	R	10/7/2025	STAPLES ADVANTAGE	193.01	Choir Dept Order
510	852347	R	10/7/2025	STAPLES ADVANTAGE	90.58	Wit & Wisdom Supplies
511	852347	R	10/7/2025	STAPLES ADVANTAGE	8.79	Pass Paper
512	852347	R	10/7/2025	STAPLES ADVANTAGE	26.43	Pass Paper
513	852347	R	10/7/2025	STAPLES ADVANTAGE	-25.52	Beginning of the Year Office Supplies CREDIT MEMO
514	852347	R	10/7/2025	STAPLES ADVANTAGE	457.01	Office Supplies
515	852347	R	10/7/2025	STAPLES ADVANTAGE	502.36	Wide Format
516	852347	R	10/7/2025	STAPLES ADVANTAGE	119.99	FAIR PL - locking key box
517	852347	R	10/7/2025	STAPLES ADVANTAGE	13.89	Office Supplies
518	852347	R	10/7/2025	STAPLES ADVANTAGE	132.22	Office Supplies
519	852347	R	10/7/2025	STAPLES ADVANTAGE	735.60	Office Supplies
520	852347	R	10/7/2025	STAPLES ADVANTAGE	37.37	Medica Center Stand - Paper Clips Front office
521	852347	R	10/7/2025	STAPLES ADVANTAGE	38.97	Science Physics Order
522	852347	R	10/7/2025	STAPLES ADVANTAGE	46.80	Sign holders for missing classroom emergency maps
523	852347	R	10/7/2025	STAPLES ADVANTAGE	83.60	Sonnesyn open house folders

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
524	852347	R	10/7/2025	STAPLES ADVANTAGE	16.72	Sonnesyn open house folders
525	852347	R	10/7/2025	STAPLES ADVANTAGE	410.36	General office supplies for department staff
526	852347	R	10/7/2025	STAPLES ADVANTAGE	67.74	General office supplies for department staff
527	852347	R	10/7/2025	STAPLES ADVANTAGE	106.53	Beginning of the Year Office Supplies
528	852347	R	10/7/2025	STAPLES ADVANTAGE	644.15	Beginning of the Year Office Supplies
529	852347	R	10/7/2025	STAPLES ADVANTAGE	25.52	Beginning of the Year Office Supplies
530	852348	R	10/7/2025	STAR TRIBUNE	137.25	2 copies of Star Tribune for the Media Center.
531	852349	R	10/7/2025	STERICYCLE, INC	221.30	BLANKET ORDER FOR SHREDDING NEEDS
532	852349	R	10/7/2025	STERICYCLE, INC	103.02	BLANKET ORDER FOR SHREDDING NEEDS
533	852351	R	10/7/2025	T-MOBILE	16.38	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
534	852351	R	10/7/2025	T-MOBILE	1,810.17	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
535	852351	R	10/7/2025	T-MOBILE	286.42	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
536	852351	R	10/7/2025	T-MOBILE	16.05	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
537	852351	R	10/7/2025	T-MOBILE	20.04	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
538	852351	R	10/7/2025	T-MOBILE	64.54	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
539	852351	R	10/7/2025	T-MOBILE	16.05	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
540	852351	R	10/7/2025	T-MOBILE	162.90	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
541	852351	R	10/7/2025	T-MOBILE	180.24	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
542	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
543	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
544	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
545	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
546	852351	R	10/7/2025	T-MOBILE	82.30	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
547	852351	R	10/7/2025	T-MOBILE	82.30	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
548	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
549	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
550	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
551	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
552	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
553	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
554	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
555	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
556	852351	R	10/7/2025	T-MOBILE	82.30	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
557	852351	R	10/7/2025	T-MOBILE	82.30	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
558	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
559	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
560	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
561	852351	R	10/7/2025	T-MOBILE	288.05	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
562	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
563	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
564	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
565	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
566	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
567	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
568	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
569	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
570	852351	R	10/7/2025	T-MOBILE	41.15	BLANKET FOR PAYMENT OF DISTRICT CELL PHONES FROM 7/1/25 -
571	852352	R	10/7/2025	USA INFLATABLES, INC	593.91	42 Ft Obstacle Course
572	852353	R	10/7/2025	A1 RENT IT, BROADWAY TENT & EVENT	237.50	GRILL, PROPANE W/HOOD, PROPANE GAS
573	852353	R	10/7/2025	A1 RENT IT, BROADWAY TENT & EVENT	269.50	GRILL, PROPANE W/HOOD, PROPANE GAS, CLEANING
574	852354	R	10/7/2025	ADAMS, SHERMAN	87.00	GIRLS VARSITY SOCCER OFFICIAL - ACFC VS HERITAGE CHRISTIAN
575	852355	R	10/7/2025	ALEXANDER'S MOBILITY SERVICES	3,405.78	ADVENTURE CLUB SUMMER MOVING COMPANY COSTS
576	852356	R	10/7/2025	ALL STATE COMMUNICATIONS, INC.	325.00	TROUBLESHOOT C4000 SYSTEM
577	852357	R	10/7/2025	ALVAREZ, MARCO	87.00	BOYS VARSITY SOCCER OFFICIAL
578	852358	R	10/7/2025	AMITY INSTITUTE	12,000.00	2025-26 ADMINISTRATIVE FEE
579	852359	R	10/7/2025	ANDERSON, TODD	87.00	GIRLS VARSITY SOCCER OFFICIAL - ACFC VS B. KENNEDY
580	852360	R	10/7/2025	API GARAGE DOOR, INC	540.00	SVC CALL- BUS GARAGE OH DOOR NOT CLOSING
581	852361	R	10/7/2025	AVIBEN	708.58	403(B) ADMIN & COMPLIANCE SERVICE MONTHLY FEE OCTOBER 2025
582	852362	R	10/7/2025	BADEJO, BABATUNDE	87.00	BOYS VARSITY SOCCER OFFICIAL
583	852363	R	10/7/2025	BARTCZAK, ANDREW	87.00	BOYS VARSITY SOCCER OFFICIAL
584	852364	R	10/7/2025	BASIL DESIGNS CUSTOM ART GLASS	200.00	SUNCATCHERS WORKSHOP A112A25 9/13/2025 - 5 HOURS @ \$40/HOUR
585	852365	R	10/7/2025	BAYADA HOME HEALTH CARE, INC.	2,022.50	NURSING SERVICES FOR LVB- SEPT 9-10, 2025, NURSING SERVICES
586	852365	R	10/7/2025	BAYADA HOME HEALTH CARE, INC.	543.75	NURSING SERVICES FOR LVB- SEPT 19 2025
587	852366	R	10/7/2025	BE GLAD LLC	5,400.00	PROJECT GUIDED LANGUAGE AND ACQUISITION DESIGN
588	852367	R	10/7/2025	BISSONNETTE, ROBERT	92.00	9 FOOTBALL OFFICIAL
589	852369	R	10/7/2025	BLAZERWORKS	6,786.01	9/14/2025 - CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
590	852369	R	10/7/2025	BLAZERWORKS	5,976.65	9/14/2025 - CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
591	852369	R	10/7/2025	BLAZERWORKS	15,515.50	9/14/2025 - CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
592	852369	R	10/7/2025	BLAZERWORKS	21,080.95	9/14/2025 - CONTRACTED SPEECH SERVICES STAFF, CONTRACTED
593	852369	R	10/7/2025	BLAZERWORKS	6,769.57	CONTRACTED SPEECH SERVICES STAFF, CONTRACTED ASD SERVICES
594	852369	R	10/7/2025	BLAZERWORKS	6,175.18	CONTRACTED SPEECH SERVICES STAFF, CONTRACTED ASD SERVICES
595	852369	R	10/7/2025	BLAZERWORKS	16,574.53	CONTRACTED SPEECH SERVICES STAFF, CONTRACTED ASD SERVICES
596	852369	R	10/7/2025	BLAZERWORKS	25,749.70	CONTRACTED SPEECH SERVICES STAFF, CONTRACTED ASD SERVICES
597	852370	R	10/7/2025	BRIGHT BLINDS, LLC	485.00	FAIR C - CVS CALL FOR BLINDS REPAIR
598	852371	R	10/7/2025	BURGESSON, NANCY	210.00	MARVELOUS MACARONS AF3825 9/16/2025 - 12 STUDENTS @ \$17.50
599	852372	R	10/7/2025	CALHOUN, JAMES	1,056.00	REIMBURSEMENT FOR MEDICARE SUPPLEMENT PREMIUMS - JULY 2025,
600	852373	R	10/7/2025	CARR, AMBER	50.00	2025-2026 ACES FOR RDALE PARENTS AND CAREGIVERS TRAINING
601	852374	R	10/7/2025	COMO PARK HIGH SCHOOL	250.00	VARSITY VOLLEYBALL INVITATIONAL
602	852375	R	10/7/2025	CORE MECHANICAL SERVICES, LLC	240.00	EWSC- SERVICE CALL- LEAKING RAIN LEADER
603	852376	R	10/7/2025	CREATIVE SEWING CENTERS	2,092.45	REPAIR SERVICE
604	852377	R	10/7/2025	DAHL, ANTHONY	130.00	VARSITY FOOTBALL OFFICIAL
605	852378	R	10/7/2025	DALCO ENTERPRISES INC	2,638.06	AHS- ENTRY FLOORING REPLACEMENT
606	852379	R	10/7/2025	DANCE UNLIMITED LLC	1,703.10	AULT TAP DANCE A29925, DULT BALLETT A30625, ADULT TAP DANCE
607	852380	R	10/7/2025	DELASALLE HIGH SCHOOL	150.00	BOYS CROSS COUNTRY INVITATIONAL
608	852380	R	10/7/2025	DELASALLE HIGH SCHOOL	150.00	GIRLS CROSS COUNTRY INVITATIONAL
609	852381	R	10/7/2025	DENNY, ROGER	92.00	9A FB OFFICIAL
610	852382	R	10/7/2025	DROPLET SOLUTIONS, INC.	5,980.00	PAYROLL SOFTWARE FY25-26

Robbinsdale Area Schools
Board Disbursement Report
October 7th, 2025

	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
611	852383	R	10/7/2025	ESPINOZA, CHRISTINE	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
612	852384	R	10/7/2025	GERBER, JOSHUA	87.00	BOYS SOCCER OFFICIAL
613	852385	R	10/7/2025	GRAND CELEBRATIONS	1,835.00	PHOTO-BACK DROP, METALLIC BALLOONS, LED LIGHTS -
614	852386	R	10/7/2025	GREEN BOY BRAND, INC.	3,127.50	NUTRITION SERVICES- UNIFORMS
615	852387	R	10/7/2025	GROTH MUSIC CO	139.90	2-B5-SC YAMAHA SC BARITONE SAX MOUTHPIECE
616	852387	R	10/7/2025	GROTH MUSIC CO	10,953.95	CONSUMABLE METHOD BOOKS FOR BAND 25-26
617	852387	R	10/7/2025	GROTH MUSIC CO	8,930.04	CONSUMABLE METHOD BOOKS FOR ORCHESTRA 25-26
618	852388	R	10/7/2025	GROVES LEARNING ORGANIZATION	1,600.00	SUSTAINABILITY CONSULTING SERVICES FOR SACRED HEART
619	852389	R	10/7/2025	HAMMER SPORTS, LLC	120.00	GIRLS VOLLEYBALL OFFICIALS
620	852389	R	10/7/2025	HAMMER SPORTS, LLC	170.00	VOLLEYBALL - GAME 253153, GAME 253172, GAME 253154, GA
621	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	BOYS VARSITY SOCCER OFFICIAL - COOPER VS HERITAGE CHRISTIAN
622	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	GIRLS VARSITY SOCCER OFFICIAL - COOPER VS HERITAGE
623	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	GIRLS VARSITY SOCCER OFFICIAL - COOPER VS DELASALLE
624	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	BOYS VARSITY SOCCER OFFICIAL - COOPER VS B. KENNEDY
625	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	BOYS VARSITY SOCCER OFFICIAL - COOPER VS DELASALLE
626	852391	R	10/7/2025	HOCHSTEIN, RANDY	87.00	GIRLS VARSITY SOCCER OFFICIAL - ACFC VS MPLS SOUTHWEST
627	852392	R	10/7/2025	HOFSTEDT, JASON	87.00	Varsity BOYS SOCCER OFFICIAL
628	852393	R	10/7/2025	HOUSE OF NOTE, INC.	55.90	STRING REPAIRS AHS
629	852393	R	10/7/2025	HOUSE OF NOTE, INC.	1,200.00	REPAIR AND REPAIR 12 VIOLINS, VIOLAS, CELLOS AND BASS BOWS
630	852394	R	10/7/2025	HUSBANDS, SIMON	680.00	PIANO TUNING ARMSTRONG HIGH SCHOOL
631	852395	R	10/7/2025	INSTANT REQUEST	1,485.00	ROBBINSDALE COOPER HS HOMECOMING DANCE DJ ON 9/20/2025
632	852396	R	10/7/2025	ISD#011 ANOKA HIGH SCHOOL	175.00	GIRLS CROSS COUNTRY INVITATIONAL
633	852396	R	10/7/2025	ISD#011 ANOKA HIGH SCHOOL	175.00	BOYS CROSS COUNTRY INVITATIONAL
634	852397	R	10/7/2025	ISD 112 CHASKA	3,032.32	NUTRITION SERVICES - BACK TO SCHOOL TRAINING FOR 68
635	852398	R	10/7/2025	ISD#191 BURNSVILLE HIGH SCHOOL	200.00	VB TEAM C TOURNAMENT AT BURNSVILLE - 10/11
636	852398	R	10/7/2025	ISD#191 BURNSVILLE HIGH SCHOOL	110.00	GIRLS CROSS COUNTRY INVITATIONAL - 9/18/25
637	852398	R	10/7/2025	ISD#191 BURNSVILLE HIGH SCHOOL	110.00	BOYS CROSS COUNTRY INVITATIONAL - 9/18/25
638	852399	R	10/7/2025	ISD#279 OSSEO HIGH SCHOOL	200.00	BOYS CROSS COUNTRY INVITATIONAL AT OSSEO - 9/25/25
639	852399	R	10/7/2025	ISD#279 OSSEO HIGH SCHOOL	200.00	GIRLS CROSS COUNTRY INVITATIONAL AT OSSEO - 9/25/25
640	852400	R	10/7/2025	ISD#279 - OSSEO AREA SCHOOLS	1,225.00	HUG HOME VISITING WITH ISD #279 DURING JUNE/JULY/AUGUST
641	852401	R	10/7/2025	ISD 283 ST LOUIS PARK	300.00	Varsity VB TOURNAMENT AT ST. LOUIS PARK HIGH SCHOOL
642	852403	R	10/7/2025	ISD 287	2,658.29	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
643	852403	R	10/7/2025	ISD 287	12,534.59	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
644	852403	R	10/7/2025	ISD 287	4,465.50	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
645	852403	R	10/7/2025	ISD 287	13,441.18	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
646	852403	R	10/7/2025	ISD 287	68,453.71	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
647	852403	R	10/7/2025	ISD 287	13,396.52	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
648	852403	R	10/7/2025	ISD 287	10,914.28	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
649	852403	R	10/7/2025	ISD 287	358.09	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
650	852403	R	10/7/2025	ISD 287	33,419.14	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
651	852403	R	10/7/2025	ISD 287	26,832.85	SEPTEMBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING,
652	852403	R	10/7/2025	ISD 287	2,658.29	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
653	852403	R	10/7/2025	ISD 287	12,534.59	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
654	852403	R	10/7/2025	ISD 287	4,465.50	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
655	852403	R	10/7/2025	ISD 287	13,441.18	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
656	852403	R	10/7/2025	ISD 287	68,453.71	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
657	852403	R	10/7/2025	ISD 287	13,396.52	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
658	852403	R	10/7/2025	ISD 287	10,914.28	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
659	852403	R	10/7/2025	ISD 287	358.09	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
660	852403	R	10/7/2025	ISD 287	33,419.14	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
661	852403	R	10/7/2025	ISD 287	26,832.85	OCTOBER 2025: SPECIAL EDUCATION, TEACHING & LEARNING, AREA
662	852403	R	10/7/2025	ISD 287	-52,552.40	FY 24-25 SPECIAL ED FINAL BILLING CREDIT
663	852403	R	10/7/2025	ISD 287	-230,607.40	FY 24-25 SPECIAL ED FINAL BILLING CREDIT
664	852404	R	10/7/2025	ISD#885 ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	150.00	GIRLS CROSS COUNTRY INVITATIONAL 10/1/25
665	852404	R	10/7/2025	ISD#885 ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	150.00	BOYS CROSS COUNTRY INVITATIONAL 10/1/25
666	852405	R	10/7/2025	JONES, LEVY III	800.00	HOMECOMING DJ
667	852406	R	10/7/2025	JONSON, NINA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
668	852408	R	10/7/2025	J W PEPPER & SON, INC	3.00	(1) 129064E BERCEAUSE & FANALE FIREBIRD EPRINT
669	852408	R	10/7/2025	J W PEPPER & SON, INC	73.99	VINYL POSTER FOR CLASSROOM
670	852408	R	10/7/2025	J W PEPPER & SON, INC	30.00	FINLANDIA EPRINT
671	852408	R	10/7/2025	J W PEPPER & SON, INC	177.99	FALL MUSIC FESTIVAL SHEET MUSIC
672	852408	R	10/7/2025	J W PEPPER & SON, INC	69.00	FALL MUSIC FESTIVAL SHEET MUSIC
673	852408	R	10/7/2025	J W PEPPER & SON, INC	15.00	FALL MUSIC FESTIVAL SHEET MUSIC
674	852408	R	10/7/2025	J W PEPPER & SON, INC	109.99	FALL MUSIC FESTIVAL SHEET MUSIC
675	852408	R	10/7/2025	J W PEPPER & SON, INC	128.99	CALIFORNIA GIRLS- EPRINT, PARTY ROCK ANTHEM- EPRINT,
676	852408	R	10/7/2025	J W PEPPER & SON, INC	11.00	E PRINT MUSIC FOR ALL DISTRICT CHOIR
677	852409	R	10/7/2025	KULLY SUPPLY INC	271.18	RMS- DRINKING FOUNTAIN PARTS
678	852410	R	10/7/2025	LEONARD, MELISSA	46.00	VOLLEYBALL REIMBURSEMENT
679	852411	R	10/7/2025	MASE	644.00	MASE ACTIVE MEMBER (TONI BOYDEN)
680	852412	R	10/7/2025	MCEA	50.00	COMM ED ELECTRONIC JOB POSTING FOR ADVENTURE CLUB
681	852413	R	10/7/2025	MILLER, JEREMIAH	92.00	9TH FB OFFICIAL
682	852413	R	10/7/2025	MILLER, JEREMIAH	130.00	Varsity FOOTBALL OFFICIAL
683	852414	R	10/7/2025	MINNDEPENDENT	425.00	SCHOOL LEADERSHIP CONFERENCE REGISTRATION FOR KAREN BURSEY
684	852414	R	10/7/2025	MINNDEPENDENT	829.50	ANNUAL MEMBERSHIP DUES FOR 158 STAFF (\$5.25 EA)
685	852415	R	10/7/2025	MINNESOTA ELITE ASSIGNING LLC	631.00	VOLLEYBALL OFFICIALS
686	852417	R	10/7/2025	MINNESOTA SCHOOL NUTRITION ASSOCIATION	350.00	BRIANNA SMITH - SNIP REGISTRATION (MSNA SNIP CONFERENCE AT
687	852417	R	10/7/2025	MINNESOTA SCHOOL NUTRITION ASSOCIATION	350.00	GINA ELLIOTT - SNIP REGISTRATION (MSNA SNIP CONFERENCE AT
688	852417	R	10/7/2025	MINNESOTA SCHOOL NUTRITION ASSOCIATION	350.00	KATIE WAHL - SNIP REGISTRATION (MSNA SNIP CONFERENCE AT
689	852418	R	10/7/2025	MN ASSOCIATION OF IB WORLD SCHOOL	500.00	2025-2026 ANNUAL MNIB MEMBERSHIP FOR: ANDREA OBRANOVICH
690	852419	R	10/7/2025	MINNESOTA ZOO	1,011.00	SCHOOL/YOUTH GROUP FIELD TRIP WED 11/19/2025 (125 TICKETS
691	852420	R	10/7/2025	MOBERG, RANDALL	1,467.90	JULY-SEPTEMBER 2025 MEDICARE REIMBURSEMENT \$185 EA,
692	852421	R	10/7/2025	MINNESOTA SCHOOL BOARDS ASSOCIATION	210.00	PHASE III TRAINING - BASSETT
693	852422	R	10/7/2025	NCS PEARSON INC	334.25	GED TESTING SERVICES FOR AUGUST 2025 (MEN'S)
694	852422	R	10/7/2025	NCS PEARSON INC	96.75	GED TESTING SERVICES FOR AUGUST 2025 (WOMEN'S)
695	852423	R	10/7/2025	NEGUSE, GHERENSE	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
696	852424	R	10/7/2025	NUTALL, LANETREA	50.00	2025-2026 ACEs FOR RDALE PARENTS AND CAREGIVERS TRAINING
697	852425	R	10/7/2025	OFFICE OF MN IT SERVICES	298.20	JULY 2025 LANGUAGE LINE SERVICE

Robbinsdale Area Schools
Board Disbursement Report
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	A	B	C	D	E	F
1	CHECK NUMBER	CHECK TYPE	DATE	VENDOR	AMOUNT	INVOICE DESCRIPTION
698	852425	R	10/7/2025	OFFICE OF MN IT SERVICES	684.60	AUGUST 2025 LANGUAGE LINE SERVICE
699	852426	R	10/7/2025	OJKA, ELIJAH	130.00	VARSITY FOOTBALL OFFICIAL
700	852427	R	10/7/2025	PEDIATRIC HOME SERVICE	4,800.00	NURSING SERVICES FOR CW: LEEANN HILTNER: 9/2/2025,
701	852427	R	10/7/2025	PEDIATRIC HOME SERVICE	2,531.25	NURSING SERVICES FOR EG- TRENT ERICKSON: 9/2/2025,
702	852428	R	10/7/2025	PITNEY BOWES BANK INC	94.41	METER REFILL
703	852429	R	10/7/2025	PLIEGO, NANCY	50.00	2025-2026 ACEs FOR RDALÉ PARENTS AND CAREGIVERS TRAINING
704	852430	R	10/7/2025	POWER LIFT INC	375.00	WHSE: REPAIRS
705	852431	R	10/7/2025	RATWIK, ROSZAK & MALONEY, P.A.	3,097.10	LEGAL SERVICES- AUGUST, 2025
706	852431	R	10/7/2025	RATWIK, ROSZAK & MALONEY, P.A.	120.00	LEGAL SERVICES- AUGUST, 2025
707	852432	R	10/7/2025	REGENTS OF THE UNIVERSITY OF MINNESOTA	9,600.00	MNGOT PROGRAM SCHOLARSHIP THROUGH THE GROW YOUR OWN GRANT
708	852432	R	10/7/2025	REGENTS OF THE UNIVERSITY OF MINNESOTA	1,500.00	PRESS LICENSE RENEWAL 25-26 SY
709	852433	R	10/7/2025	RUTTEN, JASON	130.00	VARSITY FOOTBALL OFFICIAL
710	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	19.78	BACH MPC TRUMPET 7C (RETURNED 9/18/25), (2) YAMAHE
711	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	224.49	VIC DRUMSTICKS, AL CASS FAST VALVE OIL, VANDOREN REED
712	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	26.09	REEDS Bb CLARINET ORGANIC 10/BX
713	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	125.00	BAND INSTRUMENT REPAIRS RMS
714	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	171.00	BAND INSTRUMENT REPAIRS RMS
715	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	161.00	BAND INSTRUMENT REPAIRS SMS
716	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	68.00	BAND INSTRUMENT REPAIRS SMS
717	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	130.00	BAND INSTRUMENT REPAIRS SMS
718	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	30.40	BAND INSTRUMENT REPAIRS SMS
719	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	72.00	BAND INSTRUMENT REPAIRS RMS
720	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	22.00	BAND INSTRUMENT REPAIRS RMS
721	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	52.20	BAND INSTRUMENT REPAIRS SMS
722	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	82.00	BAND INSTRUMENT REPAIRS SMS
723	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	80.00	BAND INSTRUMENT REPAIRS SMS
724	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	178.10	BAND INSTRUMENT REPAIRS SMS
725	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	134.00	STRING REPAIRS PMS
726	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	427.00	STRING REPAIRS FAIR C
727	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	134.00	STRING REPAIRS FAIR C
728	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	104.00	STRING REPAIRS FAIR C
729	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	74.00	STRING REPAIRS FAIR C
730	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	130.00	STRING REPAIRS FAIR C
731	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	82.00	BAND INSTRUMENT REPAIRS RMS
732	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	112.00	BAND INSTRUMENT REPAIRS RMS
733	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	102.00	BAND INSTRUMENT REPAIRS SMS
734	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	97.00	BAND INSTRUMENT REPAIRS SMS
735	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	115.00	BAND INSTRUMENT REPAIRS RMS
736	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	90.40	BAND INSTRUMENT REPAIRS RMS
737	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	22.00	BAND INSTRUMENT REPAIRS SMS
738	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	80.20	BAND INSTRUMENT REPAIRS SMS
739	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	83.20	BAND INSTRUMENT REPAIRS SMS
740	852439	R	10/7/2025	SCHMITT MUSIC COMPANY	97.00	BAND INSTRUMENT REPAIRS SMS
741	852440	R	10/7/2025	SCHOEN, MATTHEW	84.00	GIRLS SWIM OFFICIAL
742	852441	R	10/7/2025	SCHOLASTIC INC	137.50	SCHOLASTIC NEWS - 3
743	852442	R	10/7/2025	SCHOOL DATEBOOKS	784.88	CAMPUS 5.5x8.5 (35), SHIPPING & HANDELING
744	852443	R	10/7/2025	SHEETZ, TERRY	100.00	PIANO TUNING COOPER HIGH SCHOOL
745	852444	R	10/7/2025	SHUTTE, PETER	92.00	JV FB OFFICIAL
746	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	4,608.10	LEGAL SERVICES- 6/1/2025-6/30/2025
747	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	1,064.00	LEGAL SERVICES- 6/1/2025-6/30/2025
748	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	2,064.00	LEGAL SERVICES- 6/1/2025-6/30/2025
749	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	28.00	LEGAL SERVICES- 5/1/2025-5/30/2025
750	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	4,972.10	LEGAL SERVICES- 5/1/2025-5/30/2025
751	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	140.00	LEGAL SERVICES- 5/1/2025-5/30/2025
752	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	9,113.38	LEGAL SERVICES- 5/1/2025-5/30/2025
753	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	1,662.00	LEGAL SERVICES- 7/1/2025-7/31/2025
754	852445	R	10/7/2025	SQUIRES, WALDSPURGER, & MACE P. A.	4,400.20	LEGAL SERVICES- 7/1/2025-7/31/2025
755	852446	R	10/7/2025	STRAIT STUFF SCREEN PRINTING	952.30	POWDER PUFF T-SHIRTS
756	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	290.37	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
757	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	185.46	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
758	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	2,383.30	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
759	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	574.23	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
760	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	114.61	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
761	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	372.61	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
762	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	120.34	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
763	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	183.91	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
764	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	204.61	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
765	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	272.04	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
766	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	204.61	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
767	852447	R	10/7/2025	SYMMETRY ENERGY SOLUTIONS, LLC	205.24	NATURAL GAS DELIVERIES- MAY 2025- AHS, CHS, SMS, RMS, PMS,
768	852448	R	10/7/2025	THE RETROFIT COMPANIES, INC	195.00	RMS- E-WASTE DISPOSAL
769	852449	R	10/7/2025	TOSHIBA AMERICAN BUSINESS SOLUTIONS INC	38.68	COPIER USAGE 8/1/2025-8/31/2025
770	852450	R	10/7/2025	TREADWAY, RACHEL	84.00	GIRLS SWIM OFFICIAL
771	852451	R	10/7/2025	TWIN CITY HARDWARE CO., INC.	2,085.00	SMS- DOOR HDWR EL99EO-US26D- 3' EXIT DEVICE RIM
772	852452	R	10/7/2025	WESTONKA HIGH SCHOOL	225.00	JV VOLLEYBALL TOURNAMENT FEE - 9/20/25
773	852453	R	10/7/2025	WITUCKI, MARLENE	55.00	REFUND TO CHECK #11550 FOR ENROLLMENT IN GANGSTERLAND TOUR
774	852454	R	10/7/2025	WOLVERT, TAMMY	150.00	BARRE FUSION AS1025D 8/7/2025-9/11/2025 - 5 STUDENTS @
775	852455	R	10/7/2025	WRIGHT, BRADLEY	130.00	VARSITY FOOTBALL OFFICIAL
776	852456	R	10/7/2025	ZASTROW, JOHN	87.00	GIRLS CARSIY SOCCER OFFICIAL- ACFC VS HERITAGE CHRISTIAN
777	852456	R	10/7/2025	ZASTROW, JOHN	87.00	GIRLS CARSIY SOCCER OFFICIAL- ACFC VS DELASALLE
778					\$777,010.69	
779						
780						
781						
782						
783						
784						

01	General Fund	\$557,401.27
02	Food Service Fund	\$113,953.55
04	Community Ed Fund	\$7,560.37
06	Building Fund	\$92,110.63
07	Debt Service Fund	\$0.00
09	Technology Levy	\$912.57
20	Self Insurance Dental	\$0.00
22	Self Insurance Medical	\$0.00
47	OPER Debt Service	\$0.00
50	Student Activity	\$5,072.30
	Total	\$777,010.69

LICENSED STAFF - October 6, 2025

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Frazier, Christina	SEA	Special Ed - Resource	9/11/2025
Lemke, Daniel	FAIR	Special Ed - Resource	10/9/2025

NON-LICENSED STAFF - October 6, 2025**CHANGE OF ASSIGNMENT**

Name	Building	Title	Effective Date
Gichaba, Bryan	PMS	Clerical EA to Office Employee	09/29/2025

NEW HIRE

Name	Building	Title	Step/Lane	Effective Date
Bland, Jessica	PMS	Office Employee	CATII, Step 6	09/25/2025
Dukes, Lexie	MLE	Special Ed EA	CL3, Step 3	10/06/2025
Hampton, Tehya	NHLC	Early Learning EA	CL3, Step 3	09/29/2025
Hemphill, Kierra	MLE	Special Ed EA	CL3, Step 3	09/23/2025
Her, Kaosoua	NHLC	Early Learning EA	CL3, Step 3	09/22/2025
Palomares, Maria	FOE	Nutrition Services	C3, Step 3	09/18/2025
Pearson, Shuneisha	FAIR	Program Assistant	LV4, Step 4	09/22/2025
Rivera, Biana	FOE	Adventure Club EA	CL2, Step 3	09/18/2025
Thompson, Jamyia	SOE	Special Ed EA	CL3, Step 3	09/25/2025

REHIRE

Name	Building	Title	Effective Date
Palm, Timothy	NPE	Tutor EA	09/18/2025

RESIGNATION/RETIREMENT

Name	Building	Title	Effective Date
Ahlbrecht, Kristine	RSI	Adventure Club EA	09/18/2025
Fato, Kalil	SEA	Service Employee	09/16/2025
Gnos, Creel	AHS	Special Ed EA	06/04/2025
Lucas, Dina (23 yrs.)	ESC	Program Assistant	10/06/2025

School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: New Business

ITEM: 7.A. Resignation of a Board Member

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Kim Holmes, School Board Director, submitted a letter of resignation to Chair Evans-Becker and Vice Chair Long on Sunday, October 5, 2025.

Recommended Action: Approve the resignation of Director Holmes.

	Yes	No	Abstention
Helen Bassett	X		
ReNae Bowman	X		
Dr. Greta Evans-Becker	X		
Aviva Hillenbrand	X		
Kim Holmes	-	-	-
Caroline Long		X	
Dr. Kenneth Wutoh	X		

Motion by: Evans-Becker_____ **Yes:** 5 **Passed:** X_____

Second by: Wutoh_____ **No:** 1 **Failed:** _____

Abstentions: _____

October 5, 2025

Chair Evans-Becker & Vice Chair Long,

I am writing to inform you about my decision to leave my position as a board member of Robbinsdale Area Schools, effective immediately.

44

After careful consideration, I have concluded that my approach to leadership, oversight and governance is no longer aligned with the current direction of the board. This is a matter of professional and personal conscience as well as ethical standards.

It has been a true honor spending time listening to and working on behalf of staff, students and their families as well as community members who care so deeply about the district. I wish the best to you all going forward.

Sincerely,



Director Kim Holmes

New 7A

School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: New Business

ITEM: 7.A. Resolution for Acceptance of Donations

COMMENTS BY: Kristen Hoheisel, Chief Financial Officer

The School Board will be asked to move approval of the Resolution Accepting Donations in the amount of \$8,805.00 The School Board and Superintendent are grateful for the generous contributions supporting our students and staff in Robbinsdale Area Schools.

Recommended Action: Approve the resolution accepting donations.

	Yes	No	Abstention
Helen Bassett			
ReNae Bowman			
Dr. Greta Evans-Becker			
Aviva Hillenbrand			
Kim Holmes			
Caroline Long			
Dr. Kenneth Wutoh			

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

The following resolution was moved by Bowman and seconded by Bassett:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Robbinsdale Area School District ISD 281, gratefully accepts the following donations as identified below:

October 6, 2025

Date	School Name/Program	Donor Information	Amount	Item	Purpose
9/10/2025	Robbinsdale Middle School	Crystal Vision Clinic	\$200.00		Benefit for students at Robbinsdale Middle School
9/16/2025	SEA	MRA-The Management Association		Classroom School supplies	Benefit for students at SEA School
9/17/2025	SEA	SEA PTA		Crayola Classroom Markers	Benefit for students at SEA School
9/18/2025	Districtwide	Charities Aid Foundation C/O CyberGrants LLC	\$20.00		General School/Program Support
9/19/2025	Robbinsdale Spanish Immersion School	RSIS PTO	\$2,490.00		Six intern stipends
9/19/2025	Robbinsdale Spanish Immersion School	RSIS PTO	\$1,995.00		Generation Fenius Year Subscription

9/22/2025	Sonnesyn Elementary	Charities Aid Foundation C/O CyberGrants LLC	\$10.00		Benefit for students at Sonnesyn Elementary
9/24/2025	Cooper High School	Robbinsdale Cooper Activities Performance Arts Booster		25-FA 125 Dreadnought Walnut Guitars	Cooper High School Band department as tools for their current Music Cafe course and to afford CHS the opportunity to offer a future guitar course
9/24/2025	Cooper High School	Angela Lee	\$495.00		Benefit for Cooper High School students
9/24/2025	Armstrong High School	Kopp Family Foundation	\$2,000.00		Student Scholarships
9/24/2025	Meadow Lake Elementary	Copperfield Hill Senior Living		School supplies	Benefit for students at Meadow Lake Elementary School
9/24/2025	Meadow Lake Elementary	Parker Hannifin Corp		School supplies	Benefit for students at Meadow Lake Elementary School
9/24/2025	Meadow Lake Elementary	Loaves and Fishes		School supplies	Benefit for students at Meadow Lake Elementary School
9/24/2025	Districtwide	Prism		School supplies	Benefit for RAS students
9/25/2025	Districtwide	Brittany Sirek		Flute and Music Stand	Benefit for Districtwide music students
9/25/2025	Community Education/Adult Academic Program	Mightycause Charitable Foundation	\$95.00		Student Retention Materials
9/29/2025	Cooper High School	Kopp Family Foundation	\$1,500.00		Students in need at Cooper High School
		Donation Cash total	\$8,805.00		

The vote on adoption of the Resolution was as follows:

Aye: Bassett, Bowman, Evans-Becker, Hillenbrand, Long, Wutoh

Nay: None

Absent:

Whereupon, said Resolution was declared duly adopted.

Signed by:
 By: Greta Evans-Becker
 9485AD6900D5446...

Signed by:
 By: Renae J. Bowman
 EF82513607994E9...



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION:	Policy
ITEM:	8.A. Policy Committee Report
PRESENTER:	Dr. Kenneth Wutoh, Committee Spokesperson

The Policy Committee will review the memorandum attached to the agenda.



To: School Board and Superintendent Staloch
From: Policy Committee
Date: October 6, 2025
Re: Policy Committee Report

The Policy Committee convened on September 17, 2025 to continue its work on reviewing and advancing policies. The committee remains committed to ensuring that policies are updated.

As part of this process, the Cabinet is actively reviewing and providing input and engaging other relevant stakeholders as appropriate.

We appreciate the dedication of all involved in this critical work and will continue to provide updates as policies progress through review and approval.

Our next meeting is October 15, 2025.

POLICIES FOR FIRST READ			
Policy Number and Title	New Policies	Policy Change	Description of Change
205 Policy - Open Meetings and Closed Meetings	Continuation of review of the 200 Series	Revised language, updated references	<ul style="list-style-type: none">• Updated Purpose• III. Definition: language update• IV Procedures: language update.• Letter A: Meetings 1., 2: a,b,c,e• 3. Emergency Meetings: a,c,d,• 6. Actual Notice language update• 7. Language update• 8. Language update• Letter B Votes: Language updates• Letter C Written Materials: LanguGE updates• Letter D: Open Meeting Data• Letter E. 1.a and b: Language updates• Letter E 2. 3. 5. 7. 8. And 9 Language updates• Reference / Cross

			Updates
301 Policy - School District Administration	No, this is a new policy being adopted into our School Board Policies.	This policy was created using MSBA as a guideline.	
302 Policy - Superintendent	No, this is a new policy being adopted into our School Board Policies.	This policy was created using MSBA as a guideline.	
303 Policy - Superintendent Selection	No, this is a new policy being adopted into our School Board Policies.	This policy was created using MSBA as a guideline.	
304 Policy - Superintendent Contract, Duties, and Evaluation	No, this is a new policy being adopted into our School Board Policies.	This policy was created using MSBA as a guideline.	
306 Policy - Administrator Code of Ethics	No, this is a new policy being adopted into our School Board Policies.	This policy was created using MSBA as a guideline.	
Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse	Yes	Combined Policy and AP	<ul style="list-style-type: none"> • II Definitions: M: language and statute changes • Reference Update
418 Policy - Drug-Free Workplace/Drug-Free School	Yes	Combined Policy and AP	<ul style="list-style-type: none"> • Under IV. Exceptions: Added Letter C • V. Procedures: Notes were removed • VI. Added School Programs • Added Resources
516 Policy - Student Medication and Telehealth		Statute Update	<ul style="list-style-type: none"> • Statute Update
516.5 Policy - Overdose Medication	Yes	Added Language and Resources	<ul style="list-style-type: none"> • Removed Notes • Added Letter G under General Statement of Policy and Responsibilities • Added a resource under Cross

			Reference
522 Policy - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process	Yes		<ul style="list-style-type: none"> • Section III: Letter E Spelling correction • Added Policy 102.1 Equity Policy to Cross references • Updated Robbinsdale Decision Maker Contacts and Appellate Decision Maker contact
802 Policy - Disposition of Obsolete Equipment and Material	Yes	Changing from AP to Policy	<ul style="list-style-type: none"> • Added section IV: Manner of Disposition • Under section IV Letters B. and C, updated contract amounts Section IV. • Added letter I. Disposing of Surplus Books
In Progress			
501 Policy - School Weapons Going to a future Study Session	Yes	Added verbiage	Active shooter incidents added



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION:	Policy
ITEM:	8.B. First Reads - Policies
PRESENTER:	Member(s) of the Policy Committee

PURPOSE:

The Policy Committee will review First Read drafts of the following policies with the Board:

- [205 Policy - Open Meetings and Closed Meetings](#)
- [301 Policy - School District Administration](#)
- [302 Policy - Superintendent](#)
- [303 Policy - Superintendent Selection](#)
- [304 Policy - Superintendent Contract, Duties, and Evaluation](#)
- [306 Policy - Administrator Code of Ethics](#)
- [414 Policy - Mandated Reporting of Child Neglect or Physical or Sexual Abuse](#)
- [418 Policy - Drug-Free Workplace/Drug-Free School](#)
- [516 Policy - Student Medication and Telehealth](#)
- [516.5 Policy - Overdose Medication](#)
- [522 Policy - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process](#)
- [802 Policy - Disposition of Obsolete Equipment and Material](#)

ROLE OF THE BOARD:

Review the above-listed policies, understanding that the proposed changes made to each of them will bring them into alignment with the Minnesota School Boards Association (MSBA) model policies.

It is recommended that these policies come for Second Read-Action at the Monday, October 20, 2025 Business Meeting.

Independent School District 281
Robbinsdale Area Schools
Adopted: December 17, 2012
Revised: September 30, 2015
Approved: October 5, 2015
Reviewed and Revised: September 2025
Approved: (enter date here)

205 POLICY - OPEN MEETINGS AND CLOSED MEETINGS

[Note: The provisions of this policy accurately reflect the ~~Minnesota's Open Meeting Law statutes and are not discretionary in nature.~~

I. PURPOSE

- A. The school board embraces ~~the philosophy of openness~~ accountability and transparency in the conduct of its business, in the belief that openness produces better programs, more ~~efficiently in~~ administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The school board shall conduct its business under a presumption of openness. At the same time, the school board recognizes and respects the privacy rights of individuals as provided by law. The school board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the school board.
- B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at school board meetings, while also protecting ~~the an~~ individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the school board, including executive sessions, shall be open to the public.
- B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

"Meeting" means a gathering of at least a quorum ~~or more of school board members~~ ~~of the school board~~, or quorum of a committee or subcommittee of school board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the school board. The term does not include a chance or social gathering or the use of social media by members of a public body so long as the social media use is limited to exchanges with all members of the general public. For purposes of the Open Meeting Law, social media does not include e-mail.

IV. PROCEDURES

- A. Meetings

1. Regular Meetings

A schedule of the regular meetings of the school board shall be kept on file at ~~its primary~~ the school district offices. If the school board decides to hold a regular meeting at a time or place different from the time or place stated in its regular meeting schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

- a. For a special meeting, the school board shall post written notice of the date, time, place, and purpose of the meeting on the ~~district's website principal bulletin board of the school district or on the door of the school board's usual meeting room if there is no principal bulletin board.~~ The school board's actions at the special meeting are limited to those topics included in the notice.
- b. The notice shall also be emailed ~~at or~~ least three business days before the meeting ~~otherwise delivered to each to for each~~ person who has filed a written request for notice of special meetings. ~~This notice shall be posted and mailed or emailed and delivered at least three days before the date of the meeting.~~
- c. ~~This notice shall be posted and mailed or delivered at least three days before the date of the meeting.~~ As an alternative to emailing ~~or otherwise delivering notice to~~ persons who have filed a written request, the school board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.
- d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the school board is required to send notice to that person only concerning those particular subjects.
- e. The school board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than sixty (60) days before the expiration date of request for notice, the school board shall send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

- a. An emergency meeting is a special meeting called because of circumstances that, in the school board's judgment ~~of the school board,~~ require urgent and immediate consideration.

~~fNote: While the statute leaves the question to the board of whether the circumstances require immediate consideration at an emergency meeting, the advisory opinions of the Minnesota Commissioner of Administration would limit such meetings to responding to natural disasters or health epidemics caused by~~

~~an event such as an accident or terrorist attack.]~~

- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.
- c. The school board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice ~~if the request includes the news medium's telephone number.~~
- d. Notice of the emergency meeting shall be given by telephone **and , email, and or** any other method used to notify the members of the school board.
- e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the school board members.
- f. Notice shall include the subject of the meeting.
- g. Posted or published notice of an emergency meeting shall not be required.
- h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the school board at least **twenty-four (24)** hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. ~~Health~~ Meetings during Pandemic or ~~Declared~~ Chapter 12 Emergency

In the event of a health pandemic or an emergency declared under ~~Minn. Stat. Ch. Minnesota Statutes chapter~~ 12, a meeting may be conducted by telephone or ~~other electronic interactive technology means~~ in compliance with ~~Minn. Stat. § Minnesota Statutes section~~ 13D.021.

8. Meetings ~~Conducted~~ by Interactive Technology

A meeting may be conducted by interactive technology, Zoom, Skype, or other similar electronic means in compliance with ~~Minnesota Statutes section Minn. Stat. § 13D.02.~~

B. Votes

The votes of school board members shall be recorded in a journal ~~or minutes~~ kept for that purpose, ~~and the journal or any minutes used to record votes of a meeting shall be available~~ ~~must be open~~ to the public during all normal business hours at the ~~school district's~~ administrative offices ~~of the school district.~~

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items ~~of the meeting~~ prepared or distributed by ~~or at the direction of~~ the school board or its employees and distributed to or available to all school board members shall be available in the meeting room for inspection by the public while the school board considers their subject matter.
2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Open Meetings and Data ~~Data~~

1. Meetings may not be closed ~~merely because the to discuss data to be that discussed~~ are not public data, ~~except as provided under Minnesota law.:~~
2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the school board's authority and is reasonably necessary to conduct the business or agenda item before the school board.
3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

- a. The school board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, ~~conducted pursuant to Minnesota's Public Employment Labor Relations Act (PELRA):~~
- b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of school board members and all other persons present at the closed meeting shall be made available to the public after the

closed meeting. The proceedings of a closed meeting to discuss negotiation strategies shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public after all labor contracts are signed by the school board for the current budget period.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions meetings, and hearings between the school board and its employees or their respective representatives are public meetings. These Mediation meetings may be closed only by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods is prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of Allegations or Charges

The school board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the school board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting for this purpose must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

The school board may close a meeting to evaluate the performance of an individual who is subject to its authority. The school board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the school board shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting for this purpose must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client Privilege Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the school board needs advice above the level of general legal advice, for example, i.e., regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

- a. A hearing on ~~the~~ dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent, ~~or~~ guardian, caregiver requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the school board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the school board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within **fourteen (14)** days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the school board must give the coach ~~the~~ **its** reasons in writing within **ten (10)** days of receiving the request. **The existence of parent complaints must not be the sole reason for the school board not to renew a coaching contract.**
- c. On the request of the coach, the school board must provide the coach with a reasonable opportunity to respond to the reasons at a school board meeting.
- d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by ~~Minn. Stat. §~~ **Minnesota Statutes section 13D.05, Subd. 2**, to discuss educational or certain other nonpublic data.
- e. A ~~closed~~ meeting **closed for this purpose** must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

- a. Any portion of a meeting must be closed if the following types of data are discussed:
 - (1) data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
 - ~~b.~~ (2) active investigative data collected or created by a law enforcement agency;

- e. ~~(3)~~ educational data, health data, medical data, welfare data, or mental health data that are not public data; or
- d. ~~(4)~~ an individual's personal medical records.
- be. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public. ¶

9. Purchase and Sale of Property

- a. The school board may close a meeting:
 - (1) to determine the asking price for real or personal property to be sold by the school district;
 - (2) to review confidential or nonpublic appraisal data; and
 - (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the school board must identify on the record the particular real or personal property that is the subject of the closed meeting.
- c. The closed meeting must be ~~tape~~ recorded at the expense of the school district. The ~~recording~~~~tape~~ must be preserved for eight years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the school board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the ~~recording~~~~tape~~. A list of school board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.
- d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the school board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data.

10. Security Matters

- a. The school board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.
- b. Financial issues related to security matters must be discussed and all related

financial decisions must be made at an open meeting.

- c. Before closing a meeting, the school board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be ~~tape~~ recorded at the expense of the school district and the recording must be preserved for at least four years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The school board shall provide notice of a closed meeting just as for an open meeting. A school board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the school board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (~~Exclusion and Expulsion Procedures~~)~~Student Dismissal Hearing~~
Minn. Stat. § 122A.33, Subd. 3 (~~License and Degree Exemption for Head Coach~~)~~Coaches; Opportunity to Respond~~
Minn. Stat. § 122A.40, Subd. 14 (~~Employment; Contracts; Termination~~)~~Teacher Discharge Hearing~~
Minn. Stat. § 179A.14, Subd. 3 (~~Negotiation Procedures~~)~~Labor Negotiations~~
Minn. Rules Part 5510.2810 (~~Petition for Mediation~~)~~Bureau of Mediation Services~~
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993)
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)
Dept. of Admin. Advisory Op. No. 21-003 (April 19, 2021)
Dept. of Admin. Advisory Op. No. 21-002 (January 13, 2021)
Dept. of Admin. Advisory Op. No. 19-012 (October 24, 2019)¶
Dept. of Admin. Advisory Op. No. 19-008 (May 22, 2019)
Dept. of Admin. Advisory Op. No. 19-006 (April 9, 2019)
Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)
Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)

Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)
Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)
Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)
Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)
Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)
Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)
Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References: MSBA/MASA Model Policy 204 (School Board Meeting Minutes)
MSBA/MASA Model Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
MSBA/MASA Model Policy 207 (Public Hearings)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
~~MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s Open Meeting Law)~~

301 POLICY - SCHOOL DISTRICT ADMINISTRATION

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services equitably.
- B. The school board expects all activities related to ~~the school district operations of the school district~~ to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.
- C. The school board shall seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for sound management of the schools.
- D. Although the school board holds the superintendent ultimately responsible for administration of the school district and annual evaluation of each principal, the school board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)

Cross References: None ~~MSBA Service Manual, Chapter 3, Superintendent of Schools~~

302 POLICY - SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBA/MASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBA/MASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)
MSBA/MASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBA/MASA Model Policy 602 (Organization of School Calendar and School Day)

MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBA/MASA Model Policy 905 (Advertising)
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBA/MASA Model Policy 907 (Rewards)
~~MSBA Service Manual, Chapter 3, Superintendent of Schools~~

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303 POLICY - SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

- A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.
- B. The school board may contract for assistance in the search for a superintendent.
- C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: ~~MSBA Service Manual, Chapter 3, Superintendent~~ None

304 POLICY - SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description, and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent and shall be measured by a performance appraisal instrument approved by the school board in consultation with the superintendent. The school board shall use this instrument to periodically evaluate the performance of the superintendent.
- C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: ~~None MSBA Service Manual, Chapter 3, Superintendent of Schools (See Model Contract, Sample Performance Appraisals, and Model Job Description)~~

306 POLICY - ADMINISTRATOR CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

II. GENERAL STATEMENT OF POLICY

- A. An educational administrator's professional behavior must conform to an ethical code. The code must be idealistic and at the same time practical, so that it can apply reasonably to all educational administrators. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all. However, the administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator's actions will be viewed and appraised by the community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.
- B. The Educational Administrator:
1. Makes the well-being of students the fundamental value of all decision-making and actions.
 2. Fulfills professional responsibilities with honesty and integrity.
 3. Supports the principle of due process and protects the civil and human rights of all individuals.
 4. Obeys local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.
 5. Implements the school board's policies.
 6. Pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals.
 7. Avoids using positions for personal gain through political, social, religious, economic, or other influence.
 8. Accepts academic degrees or professional certification only from duly accredited institutions.
 9. Maintains the standards and seeks to improve the effectiveness of the profession

through research and continuing professional development.

10. Honors all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.
11. Adheres to the Code of Ethics for School Administrators in Minnesota Rule.

Legal References: Minn. Stat. § 122A.14, Subd. 4 (Duties of Board of School Administrators)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Cross References: None

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414 POLICY - MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. Ch. 260E requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.
- C. This policy reflects the mandatory law regarding reporting of maltreatment of minors and is not discretionary in nature.

II. DEFINITIONS

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event that:
 - 1. is not likely to occur and could not have been prevented by exercise of due care; and
 - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minnesota Statutes chapter 260C (Juvenile Safety and Placement) and Minnesota Statutes chapter 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minnesota Statutes chapter 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.
- D. “Mandated reporter” means any school personnel who knows or has reason to believe a child is being maltreated or has been maltreated within the preceding three years.

- E. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.
- F. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health care, medical, or other care required for the child’s physical or mental health when reasonably able to do so;
 2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
 3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for the child’s own basic needs or safety, or the basic needs or safety of another child in his or her care;
 4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
 5. prenatal exposure to a controlled substance as defined in state law used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, medical effects or developmental delays during the child’s first year of life that medically indicate prenatal exposure to a controlled substance, or the presence of a fetal alcohol spectrum disorder;
 6. medical neglect as defined by Minnesota Statutes section 260C.007, subdivision. 6, clause (5);
 7. chronic and severe use of alcohol or a controlled substance by a person responsible for the care of the child that adversely affects the child’s basic needs and safety; or
 8. emotional harm from a pattern of behavior that contributes to impaired emotional functioning of the child, which may be demonstrated by a substantial and observable effect in the child’s behavior, emotional response, or cognition that is not within the normal range for the child’s age and stage of development, with due regard to the child’s culture.

Neglect does not occur solely because the child’s parent, guardian, or other person responsible for the child’s care in good faith selects and depends upon spiritual

means or prayer for treatment or care of disease or remedial care of the child in lieu of medical care.

- G. “Non Maltreatment mistake” occurs when: (1) at the time of the incident, the individual was performing duties identified in the center’s child care program plan required under Minnesota Rules part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar non maltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minnesota Rules chapter 9503.
- H. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employee or agent, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- I. “Physical abuse” means any physical injury, mental injury (under subdivision 13), or threatened injury (under subdivision 23), inflicted by a person responsible for the child’s care on a child other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child’s history of injuries, or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minnesota Statutes section 125A.0942 or 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian that does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minnesota Statutes section 121A.582.

Actions that are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions that result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child’s breathing; (6) threatening a child with a weapon, as defined in Minnesota Statutes section 609.02, subdivision 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances that were not prescribed for the child by a practitioner, in order to control or punish the child, or other substances that substantially affect the child’s behavior, motor coordination, or judgment, or that result in sickness or internal injury, or that subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not

permitted under Minnesota Statutes section 609.379, including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minnesota Statutes section 121A.58.

- J. "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes maltreatment of a child and contains sufficient content to identify the child and any person believed to be responsible for the maltreatment, if known.
- K. "School personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.
- L. "Sexual abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minnesota Statutes section 609.341, subdivision 15), or by a person in a current or recent position of authority (as defined in Minnesota Statutes section 609.341, subdivision 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, sexual contact, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children. Sexual abuse also includes any act involving a minor that constitutes a violation of Minnesota statutes prohibiting prostitution or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation that requires registration under Minnesota Statutes section 243.166, subdivision 1b(a) or (b).
- M. "Threatened injury" means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has (1) subjected the child to, or failed to protect a child from, an overt act or condition that constitutes egregious harm **under Minnesota Statutes, section 260E.03, subdivision 5, or a similar law of another jurisdiction**; (2) been found to be palpably unfit; (3) committed an act that resulted in an involuntary termination of parental rights **under Minnesota Statutes, section 260C.301, or a similar law of another jurisdiction**; (4), or committed an act that resulted in the involuntary transfer of permanent legal and physical custody of a child to a relative **or parent under Minnesota Statutes, section 260C.515, subdivision 4, or a similar law of another jurisdiction**.

III. REPORTING PROCEDURES

- A. A mandated reporter shall immediately report the information to the local welfare agency, agency responsible for assessing or investigating the report, police department, county sheriff, tribal social services agency, or tribal police department. The reporter will include his or her name and address in the report.
- B. An oral report shall be made immediately by telephone or otherwise. The oral report shall

be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assessing or investigating the report. Any report shall be of sufficient content to identify the child, any person believed to be responsible for the maltreatment of the child if the person is known, the nature and extent of the maltreatment, and the name and address of the reporter.

- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of custodial or parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. An employer of a mandated reporter shall not retaliate against the person for reporting in good faith maltreatment against a child with respect to whom a report is made, because of the report.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, plus costs and reasonable attorney fees. Knowingly or recklessly making a false report also may result in discipline.

[Note: The Minnesota Department of Education (MDE) is responsible for assessing or investigating allegations of child maltreatment in schools. Although a report may be made to any of the agencies listed in Section IV. A., above, and there is no requirement to file more than one report, if the initial report is not made to MDE, it would be helpful to MDE if schools also report to MDE.]

IV. INVESTIGATION

- A. The responsibility for assessing or investigating reports of suspected maltreatment rests with the appropriate state, county, or local agency or agencies. The agency responsible for

assessing or investigating reports of maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged offender, and any other person with knowledge of the maltreatment for the purpose of gathering facts, assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of the alleged offender or parent, legal guardian, or school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian, or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged offender is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable, and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged offender is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13, and the Family Educational Rights and Privacy Act, 20 United States Code section 1232g.

V. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the

purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.

- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VI. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VII. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.

This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 125A.0942 (Standards for Restrictive Procedures)
Minn. Stat. § 243.166, Subd. 1b(a)(b) (Registration of Predatory Offenders)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, Subd. 6, Clause (5) (Child in Need of Protection)
Minn. Stat. § 260C.301 (Termination of Parental Rights)
Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18)
Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)
Minn. Stat. § 609.02, Subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, Subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, Subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References: [MSBA/MASA Model Policy 415 \(Mandated Reporting of Maltreatment of Vulnerable Adults\)](#)
[Equity Policy 102.1](#)
[MDE Mandated Reporting Form](#)

418 POLICY - DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, medical cannabis, non intoxicating cannabinoids (including edible cannabinoid products), and controlled substances without a physician's prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of alcohol, toxic substances, medical cannabis, non intoxicating cannabinoids (including edible cannabinoid products), and controlled substances before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. It shall be a violation of this policy for any student, teacher, administrator, other school district personnel, or member of the public to use alcohol, toxic substances, medical cannabis, non intoxicating cannabinoids (including edible cannabinoid products), or controlled substances in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage containing more than one-half of one percent alcohol by volume.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 United States Code section 812, including analogues and look-alike drugs.
- C. "Edible cannabinoid product" means any product that is intended to be eaten or consumed as a beverage by humans, contains a cannabinoid in combination with food ingredients, and is not a drug.
- D. "Nonintoxicating cannabinoid" means substances extracted from certified hemp plants that do not produce intoxicating effects when consumed by any route of administration.

- E. “Medical cannabis” means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does not require the use of dried leaves or plant form; or (4) combustion with use of dried raw cannabis; or (5) any other method, excluding smoking, approved by the commissioner.
- F. “Toxic substances” includes: (1) glue, cement, aerosol paint, containing toluene, benzene, xylene, amyl nitrate, butyl nitrate, nitrous oxide, or containing other aromatic hydrocarbon solvents, but does not include glue, cement, or paint contained in a packaged kit for the construction of a model automobile, airplane, or similar item; (2) butane or a butane lighter; or (3) any similar substance declared to be toxic to the central nervous system and to have a potential for abuse, by a rule adopted by the commissioner of health.
- G. “Use” includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol, toxic substances, medical cannabis, non intoxicating cannabinoids (including edible cannabinoid products), and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.
- H. “Possess” means to have on one’s person, in one’s effects, or in an area subject to one’s control.
- I. “School location” includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

- A. It shall not be a violation of this policy for a person to bring onto a school location, for such person’s own use, a controlled substance which has a currently accepted medical use in treatment in the United States and the person has a physician’s prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. It shall not be a violation of this policy for a person to possess an alcoholic beverage in a school location when the possession is within the exceptions of Minnesota Statutes: section § 624.701, Subdivision. 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).
- C. The school district may not refuse to enroll or otherwise penalize a patient or person enrolled in the Minnesota Patient Registry Program or a Tribal medical cannabis program as a pupil solely because the patient or person is enrolled in the registry program or a Tribal medical cannabis program, unless failing to do so would violate federal law or regulations

or cause the school to lose a monetary or licensing-related benefit under federal law or regulations.

An employer or a school must provide written notice to a patient at least 14 days before the employer or school takes an action against the patient that is prohibited under Minnesota Statutes, section 342.57, subdivision 3 or 5. The written notice must cite the specific federal law or regulation that the employer or school believes would be violated if the employer or school fails to take action. The notice must specify what monetary or licensing-related benefit under federal law or regulations that the employer or school would lose if the employer or school fails to take action.

A school or an employer must not retaliate against a patient for asserting the patient's rights or seeking remedies under Minnesota Statutes, section 342.57 or section 152.32.

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance must comply with the school district's student medication policy.

~~*[Note: School districts are required by Minnesota Statutes, §section 121A.22 to develop procedures for the administration of drugs and medicine. If the school district does not have a student medication policy such as MSBA/MASA Model Policy 516, this Paragraph A. can be modified to provide: "Students who have a prescription from a physician for medical treatment with a controlled substance must provide a copy of the prescription and the medication to the school nurse, principal, or other designated staff member. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer the prescribed medication in accordance with school district procedures."]*~~

- B. Employees who have a prescription from a physician for medical treatment with a controlled substance are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.

- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy.

~~*[Note: The Drug-Free Workplace Act requires that school district employees be notified by a published statement of the prohibition of the use of controlled substances and actions that will be taken against employees for violations of such prohibition. 41 United States Code section U.S.C. § 8103; 34 C.F.R. Code of Federal Regulations Part 84. An acknowledgment will document satisfaction by the school district of this federal requirement.]*~~

- D. Employees are subject to the school district's drug and alcohol testing policies and procedures.

- E. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.

- F. No person is permitted to possess or use medical cannabis on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility. This prohibition includes (1) vaporizing or combusting medical cannabis on any form of public transportation where the vapor or smoke could be inhaled by a minor child or in any public place, including indoor or outdoor areas used by or open to the general public or place of employment; and (2) operating, navigating, or being in actual physical control of any motor vehicle or working on transportation property, equipment or facilities while under the influence of medical cannabis.
- G. Possession of alcohol on school grounds pursuant to the exceptions of Minnesota. Statutes section. § 624.701, Subdivision 1a, shall be by permission of the school board only. The applicant shall apply for permission in writing and shall follow the school board procedures for placing an item on the agenda.

VI. SCHOOL PROGRAMS

- A. Starting in the 2026-2027 school year, the school district must implement a comprehensive education program on cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl, for students in middle school and high school. The program must include instruction on the topics listed in Minnesota Statutes, section 120B.215, subdivision 1 and must:
 - 1. respect community values and encourage students to communicate with parents, guardians, and caregivers and other trusted adults about cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl; and
 - 2. refer students to local resources where students may obtain medically accurate information about cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl, and treatment for a substance use disorder.
- B. School district efforts to develop, implement, or improve instruction or curriculum as a result of the provisions of this section must be consistent with Minnesota Statutes, sections 120B.10 and 120B.11.
- C. Notwithstanding any law to the contrary, the school district shall have a procedure for a parent, a guardian, caregiver or an adult student 18 years of age or older to review the content of the instructional materials to be provided to a minor child or to an adult student pursuant to this article. The district must allow a parent or adult student to opt out of instruction under this article with no academic or other penalty for the student and must inform parents and adult students of this right to opt out.

VI. ENFORCEMENT

- A. Students
 - 1. Students may be required to participate in programs and activities that provide education against the use of alcohol, tobacco, marijuana, smokeless tobacco products, and electronic cigarettes, and nonintoxicating cannabinoids (including

edible cannabinoid products),

2. Students may be referred to drug or alcohol assistance or rehabilitation programs; school based mental health services, mentoring and counseling, including early identification of mental health symptoms, drug use and violence and appropriate referral to direct individual or group counseling service. which may be provided by school based mental health services providers; and/or referral to law enforcement officials when appropriate.
3. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.

B. Employees

1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction.
2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.
3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.
4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: *Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)*
Minn. Stat. § 121A.40-§ 121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 151.72 (Sale of Certain Cannabinoid Products)
Minn. Stat. § 152.22, subd. 6 (Medical Cannabis; Definitions; Medical Cannabis)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations; Medical Cannabis)
Minn. Stat. § 340A.101 (Definitions; Alcoholic Beverage)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 609.684 (Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Liquor in Certain Buildings or Grounds)
20 U.S.C. § 7101-7165
21 U.S.C. § 812 (Schedules of Controlled Substances)
41 U.S.C. §§ 701-707 (Drug-Free Workplace Act)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

Cross References: *403AP (Discipline, Suspension, and Dismissal of School District Employees)*
416AP (Drug and Alcohol Testing)
Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
506AP (Student Discipline)
Policy 516 (Student Medication)

Resources: *To support the requirements for school districts and charter schools outlined in [Minnesota Statute 2024, section 120B.215, subdivision 2](#), and in accordance with subdivision 1, MDE, in collaboration with MDH, the Minnesota Department of Human Services (DHS), and education experts, has created a [List of Model Cannabis Education Programs for School District and Charter School Consideration](#).*

Schools may choose to implement one of the listed programs or they may implement their own program(s) identified through a local curriculum adoption process by the 2026-27 school year. While it is not required for a school district or charter school to use one of the programs in the list, the list and rubric provided may be useful to school districts and charter schools in their own decision-making process.

Please visit [MDE's Health Education webpage](#) for more information.

516 POLICY - STUDENT MEDICATION AND TELEHEALTH

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering non emergency prescription medication to students at school

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication or telehealth during the school day. The school district's licensed school nurse, trained health clerk, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

III. PROCESS

The superintendent is directed to develop Administrative Procedures for Medication and Telehealth the school district that meets the state and federal requirements established in law or rule.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.216 (Access to Space for Mental Health Care through Telehealth)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine **Auto-Injectors Delivery Systems**; Model Policy)
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine **Auto-Injectors Delivery Systems**)
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)
Minn. Stat. § 121A.223 (Possession and Use of Sunscreen)
Minn. Stat. § 148.171 (Definitions; Title)
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.22 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Rule 8710.6100 (School Nurse)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

Cross References: RAS Model Policy 418 (Drug-Free Workplace/Drug-Free School)
[RAS Model Policy 102.1 Equity](#)

DRAFT

Robbinsdale Area Schools 516.5
Independent School District 281
Revised: June 2023
Approved: October 7, 2024
Reviewed, Revised: September 2025
Approved: (enter date here)

516.5 POLICY - OVERDOSE MEDICATION

~~*[Note: The 2023 Minnesota legislature enacted legislation requiring school districts to maintain a supply of opiate antagonists. School districts and their employees are legally permitted to purchase, store, and administer Naloxone (Narcan) in response to an opiate overdose in schools and those who do assist with such administration are immune from civil liability as well as exempt from criminal prosecution from possession, use, etc. of medication. The provisions of this policy outline the requirements of the law with respect to the use of Naloxone (Narcan) in schools.]*~~

I. PURPOSE

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)¹, and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the school day or at school district activities.

II. GENERAL STATEMENT OF POLICY

The school board authorizes school administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by trained school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: 1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; 2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and 3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

¹ Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the intranasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intramuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an “IM kit.”

III. DEFINITIONS

- A. **“Drug-related overdose”** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that

requires immediate medical assistance.

- B. **“Naloxone Coordinator”** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district’s Naloxone Coordinator is [insert title of staff person appointed as coordinator].
- C. **“Opiate”** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.
- D. **“Opiate Antagonist”** means naloxone hydrochloride (“Naloxone”) or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.
- E. **“Standing Order”** means directions from the school district’s medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:
 - 1. Administration type
 - 2. Dosage
 - 3. Date of issuance
 - 4. Signature of the authorized provider

IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES

- A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.

[Note: The Minnesota Department of Education offered guidance regarding the meaning of “school site.” If a school site includes multiple buildings, the two-dose requirement applies to buildings used for instruction. It does not apply to administrative buildings, facility buildings, ice arenas, and similar buildings not used for instruction.]
- B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.
- C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a

school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.

D. School District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a school district-wide collaborative planning and implementation team (“School District Planning Team”) who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

1. The School District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.
2. The School District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.
3. The School District Planning Team will develop school district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school district board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:
 - a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;
 - b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;
 - c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and
 - d. Require school district staff to inform the building administrator or other

administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.

4. The School District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

E . Site Planning Teams

1. In consultation with the School District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.
2. The Site Planning Team will be responsible for the coordination and implementation of this policy, school district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and school district wide procedures and guidelines.

F . School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

- G. The school district allows a student in grades 9 through 12 to possess and administer an opiate antagonist to another high school student. The protections of Minnesota Statutes, section 604A.04 apply to the possession and administration of opiate antagonists according to Minnesota Statutes, section 121A.224.

~~{NOTE: The 2025 Minnesota legislature enacted paragraph G. This provision is optional: school districts are not required to adopt paragraph G.}~~

V. NALOXONE STORAGE

- A. The Site Planning Team will select numerous Naloxone storage locations within the school site and outside the school site when activities are conducted off school grounds (i.e., transportation services, field trips, etc.).

~~*{Note: School districts may decide that Naloxone will not be sent on field trips, transportation or activities that occur outside of the typical school day or off school property and may modify this statement accordingly. If Naloxone is provided during these auxiliary activities, schools should ensure that it is only provided if there is an available trained staff member to administer it and that the medication can be safely and legally stored and transported.}*~~

- B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the

general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the School District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.

- C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. PRIVACY PROTECTIONS

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.224 (Opiate Antagonists)
Minn. Stat. § 144.344 (Emergency Treatment)
Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.02 (Schedules of Controlled Substances)
Minn. Stat. § 604A.01 (Good Samaritan Law)
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

Cross Reference: RAS Policy 516 (Student Medication) Minnesota Department of Health Toolkit on the Administration of Naloxone

~~[Minnesota Department of Health Toolkit on the Administration of Naloxone](#)~~

[Minnesota Department of Health, School Toolkit on Naloxone Administration in School Settings](#)

Robbinsdale Area Schools
Independent School District 281
Approved: September 21, 2021
Revised: October 13, 2023
Reviewed, Revised: September 23, 2025
Approved: (enter date here)

522 POLICY - TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

I. GENERAL STATEMENT OF POLICY

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

Amy O'Hern, Executive Director of Human Resources
amy_ohern@rdale.org | 763-504-8014

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

II. DEFINITIONS

- A. "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school

district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.

- B. “Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State- recognized holidays).
- D. “Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- E. “Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- F. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
 - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
 - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.
- G. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- H. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.

- I. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- J. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- K. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
 - 1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
 - 2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
 - 3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- L. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.
- M. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
 - 1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.

2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision- maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. — The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS

A. Equitable Treatment

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

B. Objective and Unbiased Evaluation of Complaints

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
 2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.
- C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

D. Confidentiality

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

~~Complainants~~ ~~Complainants~~ and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to

any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received

by the School District.

5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

IV. REPORTING PROHIBITED CONDUCT

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone,

or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
 - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
 - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
 - 5. A statement informing the parties of any code of conduct provision that

prohibits knowingly making false statements or knowingly submitting false information; and

6. A copy of this policy.

VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT

A. Emergency Removal of a Student

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
 - a. The school district undertakes an individualized safety and risk analysis;
 - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
 - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

B. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.

- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

VIII. DISMISSAL OF A FORMAL COMPLAINT

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
 - 1. Would not meet the definition of sexual harassment, even if proven;
 - 2. Did not occur in the school district's education program or activity; or
 - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
 - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
 - 2. The respondent is no longer enrolled or employed by the school district; or
 - 3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

IX. INVESTIGATION OF A FORMAL COMPLAINT

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the

formal complaint.

- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

X. DETERMINATION REGARDING RESPONSIBILITY

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of

the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:

1. Identification of the allegations potentially constituting sexual harassment;
 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 3. Findings of fact supporting the determination;
 4. Conclusions regarding the application of the school district's code of conduct to the facts;
 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

XI. APPEALS

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of

the matter; and

3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

XII. RETALIATION PROHIBITED

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

XIII. TRAINING

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
1. The Title IX definition of sexual harassment;
 2. The scope of the school district's education program or activity;
 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
 6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.
1. The Title IX definition of sexual harassment;
 2. The scope of the school district's education program or activity;
 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
 6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- D. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- E. Materials used to train Title IX Personnel must be posted on the school district's

website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

XIV. DISSEMINATION OF POLICY

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:
 - 1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
 - 2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
 - 3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
 - 4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

XV. RECORDKEEPING

- A. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:
 - 1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
 - 2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
 - 3. If the school district does not provide a complainant with supportive measures,

then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.

4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.
- B. The school district must also maintain for a period of seven calendar years records of:
1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
 2. Any appeal and the result therefrom;
 3. Any informal resolution and the result therefrom; and
 4. All materials used to train Title IX Personnel.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972) 34
C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))

Cross References: [Equity Policy 102.1](#)
Policy 102 (Equal Educational Opportunity)
Policy 413 (Harassment and Violence)
Policy 506 (Student Discipline)
Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)
RAS AP 522.1 - Gender Identity

Robbinsdale Area Schools Contacts:

Title IX Coordinator and Facilitator of Informal Resolution Processes: Amy O’Hern, Executive Director of Human Resources
Amy_ohern@rdale.org | 763-504-8014

Investigators:
District and Building Administrators

Decision-maker:

~~John Groenke~~ ~~Becky Brodeur~~, ~~Executive Senior~~ Director of ~~Student Services~~ Teaching and Learning

~~Becky_brodeur~~ ~~John_groenke@rdale.org~~ | 763-504-8189

Appellate Decision-maker:

~~Marti Voight~~, ~~Interim~~ Dr. ~~Bob McDowell~~, ~~Assistant~~ Superintendent

~~bob_mcdowell~~ ~~Marti_voight@rdale.org~~ | 763-504-8070

DRAFT

*Independent School District 281
Robbinsdale Area Schools
Original: 1995
Revised: 2012
Adopted 11/25/13
Reviewed, Revised: July 2025
Approved: (enter date here)*

802 POLICY - DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

- A. “Contract” means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. “Official newspaper” is a regular issue of a qualified legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent or designee shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

B. Contracts Over \$17500,000

1. If the value of the equipment or materials is estimated to exceed \$100,000, sealed bids shall be solicited by two weeks’ published notice in the official newspaper and the school district website. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in

writing, and be otherwise conditioned as required by law.

3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.
4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may re-advertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school district in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school district has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data is public with the exception of trade secret data.

C. Contracts From \$25,000 to \$~~17500~~,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$100,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the superintendent or designee. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment by conveying the property and title to:

1. another school district;
2. the state department of corrections;
3. the board of trustees of Minnesota State Colleges and Universities; or
4. the family of a student residing in the district whose total family income meets the

federal definition of poverty.

I. Disposing of Surplus Books

Notwithstanding Minnesota Statutes, section 471.345, governing school district contracts made upon sealed bid or otherwise complying with the requirements for competitive bidding, other provisions of this section governing school district contracts, or other law to the contrary, the school district may dispose of school books, including library books, books from an individual classroom library, and textbooks including other materials accompanying a textbook. The school district may dispose of surplus books by donating them to a family of a student residing in the district or a charitable organization under section 501(c)(3) of the Internal Revenue Code.

~~[NOTE: The 2025 Minnesota legislature amended Minnesota Statutes, section 123B.52 to add paragraph I.]~~

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. § 15.054 (Public Employees Not to Purchase Merchandise From Governmental Agencies; Exceptions; Penalty)
Minn. Stat. § 123B.29 (Sale of School Building at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Cross References: MSBA Service Manual, Chapter 13, School Law Bulletin “F” (School District Contract and Bidding Procedures)



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Administrative Reports

ITEM: 9.A. Superintendent's Report

PRESENTED BY: Dr. Teri Staloch, Superintendent

Superintendent Staloch will provide an update regarding things happening in the district.



Superintendent's Board Report

Dr. Teri Staloch
Superintendent
Robbinsdale Area Schools



Oct. 6, 2025



ROBBINSDALE
Area Schools

Our mission

*The mission of
Robbinsdale Area Schools
is to inspire and educate
all learners to develop
their unique potential and
positively contribute to
their community.*



Academic All-American Awards

Three Rdale seniors, Tessa Lench, Raina Nehreen, and Alison Wandmacher have joined an elite group of student leaders nationwide as recipients of Academic All-American Awards from the National Speech & Debate Association.

This is the tenth consecutive year at least one student from Rdale has earned this distinction.



Tessa
Lench

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Raina
Nehreen



Alison
Wandmacher

The Quill Earns National Award

Cooper's student newspaper, *The Quill*, won an International First Place Award from the Quill and Scroll Society for the nine issues published during the 2024-25 school year.

- Included superior ratings for general practices and coverage, excellent rating for writing and editing.
- This is the sixth consecutive year *The Quill* has received an award from the society.



Boys' Soccer Parents' Nights

The Armstrong and Cooper boys' soccer teams held their senior and parents' nights recently. These games celebrated the dedication of the players and families to positively representing themselves, their teams, and their schools through a shared passion for soccer.

It was a great example of strong community engagement supporting our students.





ROBBINSDALE
Area Schools

Honoring Orange Shirt Day

On Orange Shirt Day, Sept. 30, we honored the survivors of Indian Boarding Schools and remembered the ones who never made it home across Rdale. **Orange Shirt Day reminds us that “Every Child Matters.”**

The day culminated with a remembrance walk around Medicine Lake, where students, families, staff and community members walked together in solidarity, healing and hope.



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ROBBINSDALE
Area Schools

Honoring Orange Shirt Day



FAIR Crystal's New Schoolyard

On Sept. 18, FAIR School Crystal held a ribbon cutting ceremony to celebrate the opening of their new community schoolyard.

- Made possible with grants from Trust for Public Land, Hennepin County SHIP Program, and the Seven Dreams Education Foundation.
- Features outdoor learning areas, native plants, paths, and more for students, staff and the community.



Leading with Dignity and Purpose

The keynote spotlight at the Minnesota Association of School Administrators (MASA) fall conference was a presentation on the Dignity Index as a tool to improve school culture.

The Dignity Index scores language on a scale from contempt to dignity, helping all people see the impact of our words.

Minnesota Association of School Administrators



NAVIGATING THE
CROSSROADS:

**Leadership for a
Changing Landscape**

Excellence in Education Award

Zoraba Ross, Principal of FAIR School Crystal, has been honored with the **Excellence in Education Award from Ohio State University's College of Education and Human Ecology.**

This award recognizes Ohio State University alumni who have made outstanding contributions in their chosen field, exemplifying service and excellence.



Outstanding Achievement Award for Armstrong Theater

Armstrong's Theater team received a special recognition for Outstanding Achievement in Educational Theater for their production of *Harry Potter and the Cursed Child* last fall from the Minnesota Educational Theater Association.

The production featured a cast of 34 students and a backstage crew at least twice that size.





ROBBINSDALE
Area Schools

Thank You



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School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Administrative Reports

ITEM: 9.B. Reimagine Rdale Vision 2030/Statutory Operating Debt (SOD) Plan Work

PRESENTED BY: Dr. Teri Staloch, Superintendent
Dr. Bob McDowell, Assistant Superintendent
Kristen Hoheisel, Chief Financial Officer

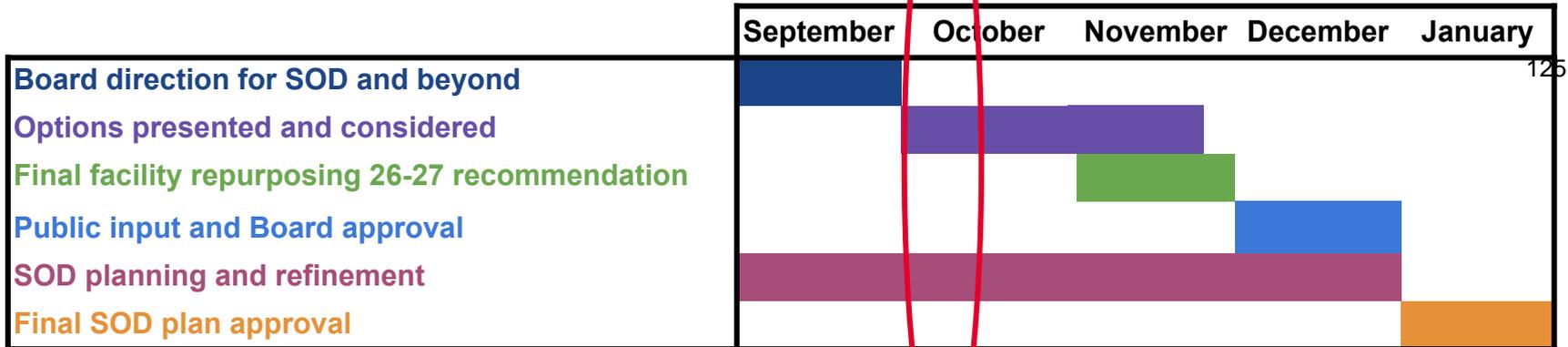
Dr. Staloch, Dr. McDowell, and Ms. Hoheisel will provide a presentation outlining more details in regard to SOD planning.



Robbinsdale Area Schools **Statutory Operating Debt Planning**

Administrative Report
October 6, 2025

Short-Term Timeline



SOD Planning

**Due
January
31, 2026**

**Clear
financial
projections**

**Specific
strategies**

**Multi-year
framework,
monitoring,
accountability**

Clear financial projections

Budget development and Financial Management Process

- ❖ Financial Advisory Council (October - November)
 - Student enrollment projections
 - Unrestricted revenue projections
 - Restricted revenue projections
 - Other revenues

Specific Strategies

Budget development and Financial Management Process

- ❖ Administrative / School Board work (October - November)
 - Building closures
 - Contingency budgeting
 - Staffing

Multi-year Framework

- ❖ **Ongoing Financial Monitoring Processes and Procedures**
 - Action Plan to Remove SOD
 - Special Financial Operating Plan

Clarity of Different Funds



General Fund
Impact and Limits

Operational Costs such as staff, utilities, and potential transportation



Capital Fund
Impact and Limits

Facility considerations to include revenue w/o voter approval limited to facilities uses



Additional
Benefits

Efficiency in staffing and efficiency in programming



Debt
Restructure

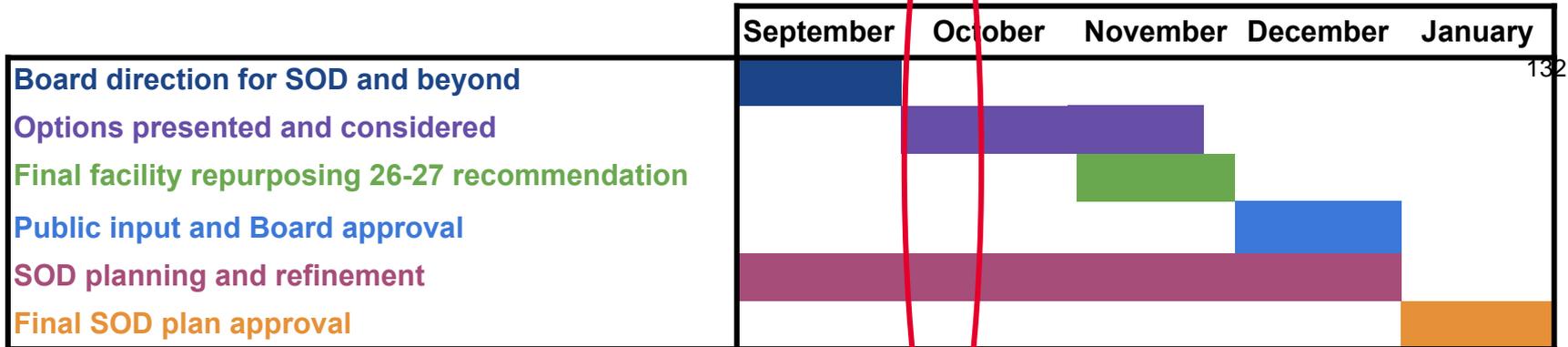
Potential to maintain lowest level of tax impact

Preliminary Residential Survey

Morris Leatherman Company

- Approximately 57 questions
 - General perception of Rdale Schools
 - High level tax tolerance
 - General perception of ReImagine Rdale 2030 Recommendations
 - Demographic questions
- Peter Leatherman to present to School Board on November 3

Short-Term Timeline



Hello, I'm _____ of the Morris Leatherman Company, a national polling firm located in Minneapolis. We are speaking with a random sample of residents of the Robbinsdale Area Public School District. The School District is interested in your opinions and suggestions. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

1. Approximately how many years have you lived in the Robbinsdale Area Public Area School District?
- | | |
|-------------------------|---|
| TWO YEARS OR LESS..... | 1 |
| THREE TO FIVE YEARS.... | 2 |
| SIX TO TEN YEARS..... | 3 |
| ELEVEN TO TWENTY YEARS. | 4 |
| 21 TO 30 YEARS..... | 5 |
| OVER THIRTY YEARS..... | 6 |
| REFUSED..... | 7 |

2. What do you like most about the Robbinsdale Area Public Schools?
-
-

3. And, what, if anything, do you think is the most serious issue facing the Robbinsdale Area Public Schools?
-
-

4. How would you rate the quality of education provided by Robbinsdale Area Public Schools -- excellent, good, only fair, or poor?
- | | |
|------------------------|---|
| EXCELLENT..... | 1 |
| GOOD..... | 2 |
| ONLY FAIR..... | 3 |
| POOR..... | 4 |
| DON'T KNOW/REFUSED.... | 5 |

5. Compared with three years ago, would you say the overall quality of education provided by the Robbinsdale Area Public Schools is much better, somewhat better, about the same, somewhat worse, much worse, about the same, somewhat worse, or much worse?
- | | |
|------------------------|---|
| MUCH BETTER..... | 1 |
| SOMEWHAT BETTER..... | 2 |
| ABOUT THE SAME..... | 3 |
| SOMEWHAT WORSE..... | 4 |
| MUCH WORSE..... | 5 |
| DON'T KNOW/REFUSED.... | 6 |

6. Do you think the Robbinsdale Area School District is a high quality district, that its reputation is so good families seek to buy homes in the District and prefer it to other school districts? YES.....1
NO.....2
UNSURE.....3
7. Overall, do you think the Robbinsdale Area School District meets the learning needs of all students, most students, only some students, or very few students? ALL.....1
MOST.....2
ONLY SOME.....3
VERY FEW.....4
DON'T KNOW/REFUSED.....5
- IF "MOST," "ONLY SOME" OR "VERY FEW," ASK:
8. Is there any one type of student whose learning needs you think are not being met? (IF "YES," ASK:) Who would that be? DON'T KNOW/REFUSED....00
NO.....01
GIFTED AND TALENTED...02
AVERAGE.....03
STRUGGLING.....04
LOW-INCOME.....05
DIVERSE.....06
ENGLISH LEARNERS.....07
SPECIAL EDUCATION.....08
UNDERACHIEVERS.....09

Moving on....

I would like to read you a number of statements other people have told us. For each one, please tell me whether you strongly agree, agree, disagree, or strongly disagree. If you don't know, just say so.

9. During the last couple of years, the Robbinsdale Area School District Administration and Board have spent tax money effectively and efficiently. STRONGLY AGREE.....1
AGREE.....2
DISAGREE.....3
STRONGLY DISAGREE.....4
DON'T KNOW/REFUSED.....5
10. When the Robbinsdale Area Schools ask voters to approve a referendum, it is only after the Administration and School Board have considered all other budget alternatives. STRONGLY AGREE.....1
AGREE.....2
DISAGREE.....3
STRONGLY DISAGREE.....4
DON'T KNOW/REFUSED.....5

11. Our community receives a good value from its investment in local public schools. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
12. The high quality of the Robbinsdale Public Schools increases home values for residents in this district. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
13. I trust the Robbinsdale Area School District Board and Administration to do what is right for the children in this district. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
14. The Robbinsdale Public School Board and Administration do a good job of involving community leaders, parents, and interested citizens in decisions about the schools. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
15. The Robbinsdale Area School District has been honest with Residents about the ways in which they spend tax money. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
16. The Robbinsdale Area Schools are a good investment and I would support a referendum to protect that investment. STRONGLY AGREE.....1
 AGREE.....2
 DISAGREE.....3
 STRONGLY DISAGREE.....4
 DON'T KNOW/REFUSED.....5
- Moving on....
17. How would you rate the job performance of the Robbinsdale Area School Board -- excellent, good, only fair, or poor? EXCELLENT.....1
 GOOD.....2
 ONLY FAIR.....3
 POOR.....4
 DON'T KNOW/REFUSED.....5

18. How would you rate the job performance of the Superintendent and District Office Administration -- excellent, good, only fair, or poor? EXCELLENT.....1
GOOD.....2
ONLY FAIR.....3
POOR.....4
DON'T KNOW/REFUSED.....5

19. And, how would you rate the job performance of teachers and instructional staff -- excellent, good, only fair, or poor? EXCELLENT.....1
GOOD.....2
ONLY FAIR.....3
POOR.....4
DON'T KNOW/REFUSED.....5

Continuing.....

20. How would you rate the financial management of the Robbinsdale Area School District -- excellent, good, only fair, or poor? EXCELLENT.....1
GOOD.....2
ONLY FAIR.....3
POOR.....4
DON'T KNOW/REFUSED.....5

21. Compared to neighboring areas, do you consider total property taxes in your community to be very high, somewhat high, about average, somewhat low, or very low? VERY HIGH.....1
SOMEWHAT HIGH.....2
ABOUT AVERAGE.....3
SOMEWHAT LOW.....4
VERY LOW.....5
DON'T KNOW/REFUSED.....6

22. Compared to other neighboring school districts, do you think school taxes in the Robbinsdale Area Public Schools are very high, somewhat high, about average, somewhat low, or very low? VERY HIGH.....1
SOMEWHAT HIGH.....2
ABOUT AVERAGE.....3
SOMEWHAT LOW.....4
VERY LOW.....5
DON'T KNOW/REFUSED.....6

23. Do you think the Robbinsdale Area Schools are adequately funded? YES.....1
NO.....2
DON'T KNOW/REFUSED.....3

IF "NO," ASK:

24. What is the primary reason for the District not being adequately funded?

When you think about the Robbinsdale Area Public Schools....

- | | |
|--|--------------------------|
| 25. Which of the following three statements best describes your feelings: | STATEMENT A.....1 |
| A. I would vote against almost any tax increases for the schools; | STATEMENT B.....2 |
| B. I would vote for a tax increase under some conditions, but against it under other conditions; | STATEMENT C.....3 |
| C. I would vote for almost any tax increases for the schools. | NONE OF ABOVE (VOL)....4 |
| | DON'T KNOW/REFUSED.....5 |

Now, let's talk about additional funding for the School District....

- | | |
|---|--------------------------|
| 26. How much would you be willing to pay in additional property taxes in order to provide increased funding for the School District? [CHOOSE A RANDOM STARTING POINT;" MOVE UP OR DOWN DEPENDING ON ANSWER] How about _____ per month? (REPEAT) | NOTHING.....0 |
| | \$__ A MONTH.....1 |
| | \$__ A MONTH.....2 |
| | \$__ A MONTH.....3 |
| | \$__ A MONTH.....4 |
| | \$__ A MONTH.....5 |
| | \$__ A MONTH.....6 |
| | \$__ A MONTH.....7 |
| | OVER \$__ A MONTH.....8 |
| | DON'T KNOW/REFUSED.....9 |

Thinking about district school buildings and facilities....

- | | |
|--|--------------------------|
| 27. Do you think they meet the needs of educating children today? (WAIT FOR RESPONSE) Do you feel strongly that way? | STRONGLY YES.....1 |
| | YES.....2 |
| | NO.....3 |
| | STRONGLY NO.....4 |
| | DON'T KNOW/REFUSED.....5 |

IF "NO" OR "STRONGLY NO," ASK:

28. Why do you feel that way?

Moving on....

29. Prior to this survey, have you heard of "Reimagine RDale: Vision 2030?"
- | | |
|-------------------------|---|
| YES..... | 1 |
| NO..... | 2 |
| DON'T KNOW/REFUSED..... | 3 |

IF "YES," ASK:

30. Would you say you are very familiar, somewhat familiar, or not too familiar with it?
- | | |
|-------------------------|---|
| VERY FAMILIAR..... | 1 |
| SOMEWHAT FAMILIAR..... | 2 |
| NOT TOO FAMILIAR..... | 3 |
| DON'T KNOW/REFUSED..... | 4 |

31. Do you have a positive impression of "Reimagine RDale: Vision 2030" or a negative impression of it? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|--------------------------|---|
| POSITIVE/STRONGLY..... | 1 |
| POSITIVE..... | 2 |
| NEGATIVE..... | 3 |
| NEGATIVE/STRONGLY..... | 4 |
| NO IMPRESSION (VOL.)...5 | |
| DON'T KNOW/REFUSED..... | 6 |

IF AN IMPRESSION IS GIVEN, ASK:

32. Why do you feel that way?

As you may know, the "Reimagine RDale: Vision 2030" committee convened for the first time in January 2025. The purpose of the committee is to "develop long-term recommendations for district priorities, financial stability, and considerations to reimagine the school district, students want, need, and deserve."

33. Do you think the District has done a good job involving parents, local citizens, and community leaders in these discussions about the District's future? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|---|
| STRONGLY YES..... | 1 |
| YES..... | 2 |
| NO..... | 3 |
| STRONGLY NO..... | 4 |
| DON'T KNOW/REFUSED..... | 5 |

34. Thinking about these discussions, do you believe the District is trying to find a plan that benefits students and staff of the School District? (WAIT FOR RESPONSE) Do you feel strongly that way?
- | | |
|-------------------------|---|
| STRONGLY YES..... | 1 |
| YES..... | 2 |
| NO..... | 3 |
| STRONGLY NO..... | 4 |
| DON'T KNOW/REFUSED..... | 5 |

35. Do you believe the District is trying to find a plan that is fair to local taxpayers? (WAIT FOR RESPONSE) Do you feel strongly that way? STRONGLY YES.....1
 YES.....2
 NO.....3
 STRONGLY NO.....4
 DON'T KNOW/REFUSED.....5

The "Reimagine RDale: Vision 2030" committee presented four key findings to the School Board in September. For each one, please tell me if you strongly agree with the finding, somewhat agree, somewhat disagree, or strongly disagree with it.

	STA	SMA	SMD	STD	DKR
36. Exceptional staff and instruction are the District's greatest strengths.	1	2	3	4	5
37. The arts are foundational to the District.	1	2	3	4	5
38. The District lags Minnesota averages on state tests.	1	2	3	4	5
39. Enrollment is declining and will continue to.	1	2	3	4	5
40. The District operates more school Buildings than needed.	1	2	3	4	5
41. District facilities are outdated and expensive to maintain.	1	2	3	4	5
42. Safety and security are priorities.	1	2	3	4	5
43. The District's reputation deserves attention.	1	2	3	4	5

Let me ask you about a few of the recommendations from the Committee. For each one, please tell me if you think it is very important for the School District to do, somewhat important, not too important, or not important at all.

	VIM	SIM	NTI	NAA	DKR
44. Adopt a new identity as the District of Arts & Innovation by providing the educational opportunities currently offered at the School of Engineering and Arts, or SEA, and FAIR to all students.	1	2	3	4	5
45. Create one District High School campus to provide all students equal access to secondary school opportunities.	1	2	3	4	5
46. Operate fewer middle schools.	1	2	3	4	5
47. Operate fewer elementary schools.	1	2	3	4	5

Changing topics....

48. What is your principal source of information about the Robbinsdale Area Public Schools?

49. How do you prefer to receive information from the Robbinsdale Area Public Schools?

Now, just a few more questions for statistical purposes....

50. Which of the following categories contains your age? (READ #1-#6)
- | | |
|------------------|---|
| 18-24..... | 1 |
| 25-34..... | 2 |
| 35-44..... | 3 |
| 45-54..... | 4 |
| 55-64..... | 5 |
| 65 AND OVER..... | 6 |
| REFUSED..... | 7 |
51. Does your household contain any pre-schoolers or infants?
- | | |
|-------------------------|---|
| YES..... | 1 |
| NO..... | 2 |
| DON'T KNOW/REFUSED..... | 3 |
52. Are there school-aged children in your household (IF "YES," ASK:)
Do they attend Robbinsdale Area Public Schools, public schools in other districts, parochial or private schools, charter schools, or home school?
- | | |
|-------------------------|---|
| NO..... | 1 |
| YES/ROBBINSDALE..... | 2 |
| YES/OTHER PUBLIC..... | 3 |
| YES/PAROCHIAL/PRIVATE.. | 4 |
| YES/CHARTER..... | 5 |
| YES/HOME SCHOOL..... | 6 |
| YES/COMBINATION..... | 7 |
| DON'T KNOW/REFUSED..... | 8 |
53. What is the last grade of formal education you completed?
- | | |
|------------------------|---|
| HS GRAD/LESS..... | 1 |
| VO-TECH/TECH COLL..... | 2 |
| SOME COLLEGE..... | 3 |
| COLLEGE GRADUATE..... | 4 |
| POST-GRADUATE..... | 5 |
| REFUSED..... | 6 |

54. Do you own or rent your present residence? (IF "OWN," ASK:) Which of the following categories contains the approximate value of your residential property -- under \$300,000, \$300,000-\$400,000, or over \$400,000?
- RENT.....1
 OWN/UNDER \$300,000.....2
 OWN/\$300,000-\$400K.....3
 OWN/OVER \$400,000.....4
 DON'T KNOW.....5
 REFUSED.....6
55. Finally, thinking about your household finances, how would you describe your financial situation, would you say that --
- A) Your monthly expenses are exceeding your income;
 B) You are meeting your monthly expenses but are putting aside little or no savings;
 C) You are managing comfortably while putting some money aside;
 D) Managing very well?
- STATEMENT A.....1
 STATEMENT B.....2
 STATEMENT C.....3
 STATEMENT D.....4
 DON'T KNOW/REFUSED.....5

Thank you for your time. Good-bye.

56. GENDER (BY OBSERVATION)
- MALE.....1
 FEMALE.....2
57. REGION (FROM LIST)
- BROOKLYN CENTER.....1
 BROOKLYN PARK.....2
 CRYSTAL.....3
 GOLDEN VALLEY.....4
 NEW HOPE.....5
 PLYMOUTH.....6
 ROBBINSDALE.....7

LIST: _____

PHONER: _____

DATE: _____

PHONE NUMBER: _____

School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Board Committee Reports and Board Reports**ITEM:** 10. Board Committee Reports and Board Reports**COMMENTS BY:** Dr. Greta Evans-Becker, School Board Chair

This portion of the agenda provides an opportunity for each Board member to do a brief update regarding work pertaining to their Board duties.



School Board of Robbinsdale Area Schools

Closed Session – October 6, 2025

AGENDA SECTION: Closed Session

ITEM: Closed Session for attorney-client privilege

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair
Liz Vieira, School Board Legal Counsel from Squires,
Waldspurger and Mace

Chair Evans-Becker will read the following into record:

The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions related to a lawsuit entitled Brooks v. Robbinsdale Area School Board. The Board seeks to meet with its attorney to discuss the claims, defenses, and strategy for responding to the lawsuit. It would be detrimental to the District's interests for the Board to hold a public discussion with its attorney where any adverse party or their attorney could listen to or be made aware of the Attorney's advice related to the litigation. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

The closed session will begin at (time), and will be held in this room. The Board will return to open session after the closed session, and reserves the right to take action in open session based on the discussion that occurs in closed session.

Recommended Action: Move to close session.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Time: _____

Return from closed session.

Time: _____

FUTURE EVENTS:

Financial Advisory Council Meeting

Wednesday, October 8, 2025

6:30 p.m. at ESC in the Boardroom

School Board Special Study Session

Monday, October 13, 2025

6:00 p.m. at ESC in the Boardroom

Policy Committee Meeting

Wednesday, October 15, 2025

5:00 p.m. at ESC in room 207



School Board of Robbinsdale Area Schools

Business Meeting – October 6, 2025

AGENDA SECTION: Adjourn the Meeting

ITEM: 13. Adjourn the Meeting

COMMENTS BY: Dr. Greta Evans-Becker, School Board Chair

Recommended Action: Adjourn the business meeting.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

Time Adjourned: _____