

**HR / Finance Committee**  
Duluth Public Schools, ISD 709  
Agenda  
Tuesday, July 13, 2021  
Historic Old Central High School - Board Room, 2nd Floor  
215 N 1st Ave E  
Duluth, MN 55802  
4:30 PM

**1. Guest Presentations for this Meeting**

A. Marsh & McLennan Agency for commercial insurance renewal (agenda item 3.C.1.). Representatives from Marsh & McLennan Agency will attend the July HR/Finance Committee to present information regarding the commercial insurance renewal including premiums, policy changes, coverages, etc.

**2. Department Reports**

**A. Human Resources**

1) HR Monthly Summary Report

**B. Business Services**

1) Finance

a. Finance Education: None

2) Child Nutrition Report

3) Enrollment Report - Verbal report by CFO (these reports will resume in October 2021)

4) Facilities Report

5) Transportation Report

**3. Consent Agenda**

A. HR Staffing Report

B. Finances

1) Financial Report - June financials will be provided at a later date (after audited)

2) Budget Revisions

3) Investment Transactions

4) Fundraisers

C. Bids, RFPs, and Quotes - None

1) PLACEHOLDER - Bid, RFP or Quote

D. Contracts, Change Orders and Leases

1) Commercial Insurance (Property, Liability, Auto, W/C, Cyber) Policies and Premium Designation

2) K.E.Y. Zone - YMCA

3) Change Order #1 - Congdon Park ES Window Restoration - MRJ Consultants, LLC

4) Change Order #1 - Congdon Park ES Window Restoration - St. Germain's Glass, Inc.

5) PLACEHOLDER - Contracts, Change Orders and Leases

E. Resolutions

- 1) HR-7-21-3824 - Employment of a School Board Member by the District
- 2) \*PLACEHOLDER HR-7-21-3823 - Approval of the Executive Employees Association Collective Bargaining Agreement.
- 3) B-7-21-3825 - Acceptance of Donations to Duluth Public Schools
- 4) B-7-21-3826 - Acceptance of Grant Awards to Duluth Public Schools
- 5) B-7-21-3827 - FY23 Long-Term Facilities Maintenance (LTFM) Ten-Year Plan
- 6) PLACEHOLDER - Resolution

4. **Miscellaneous Informational Items (no action required)**

- A. District Properties Update
- B. Expenditure Contracts
- C. No Cost Contracts
- D. Revenue Contracts - None
- E. Grant Applications
- F. Change Orders Signed - None
- G. Referrals to Policy Committee - No Policy Committee in July