

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, October 15, 2019

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Reading and Approving Minutes**
 - A. Special Closed Meeting - Lawsuit - September 13, 2019 2
 - B. Regular School Board Meeting - September 17, 2019 3
 - C. Special Meeting - Board Vacancy - September 17, 2019 16
 - D. Special Meeting - Board Vacancy - September 27, 2019 19
 - E. Special Meeting - Board Vacancy - September 30, 2019 22
6. **School and Community Recognition**
7. **Audience**
8. **Reading Communications, Petitions, Etc.** 24
9. **Report of the Superintendent**
 - A. Reports from Student School Board Representatives
 - B. Schedule of Meetings and Events 25
10. **Report of Standing Committees**
 - A. Education Committee (*see separate report*)
 - B. Human Resources Committee (*see separate report*)
 - C. Business Committee (*see separate report*)
11. **Special Resolutions**
 - A. Resolution SP-10-19-3686 Designation of Identified Official with Authority for the MDE External User Access Recertification System 27
12. **Questions / Other**
13. **Adjournment**

Minutes of the Special School Board Meeting

2

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Friday, September 13, 2019

Members Present:

David Kirby
Rosie Loeffler-Kemp
Alanna Oswald
Nora Sandstad

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Melinda Thibault, Secretary

Members Absent:

Jill Lofald
Sally Trnka

- Chair Loeffler-Kemp called the Special School Board meeting of September 13, 2019 to order at 5:17 p.m.

Chair Loeffler-Kemp read the following statement:

The next item on the agenda is a closed session that will allow the School Board to receive legal advice related to an employee's claims in the matter entitled "Tonya M. Sconiers v. Duluth Public Schools, et. al.". The Open Meeting Law, Minnesota Statute section 13D.05, subdivision 3(b), states that the School Board may close a meeting pursuant to the attorney-client privilege. During the closed meeting, the School Board will discuss with its attorney the lawsuit filed against the District. The Board will discuss with its attorney how it wishes to respond to the lawsuit, including making strategy decisions. There is a need for absolute confidentiality because the District's position would be compromised if such discussions took place in public and could be overheard by the employee or her attorney. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege.

M-Kirby, S-Sandstad, that this meeting be closed to receive an update on a pending lawsuit. Upon a vote, the same was approved – 4-0.

Chair Loeffler-Kemp adjourned the Special School Board meeting of September 13, 2019 at 5:20 p.m.

Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, September 17, 2019

Members Present:

David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad

Members Absent:

Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Melinda Thibault, Secretary

Student Representatives:

Emma Natale (Denfeld)
Vanessa Farrell (East)

➤ Chair Loeffler-Kemp called the Regular School Board meeting of September 17, 2019 to order at 6:32 p.m., and the pledge of allegiance to the American flag was given.

M-Lofald, S-Kirby, to approve the agenda as presented. Upon a vote, the agenda was approved as presented – 5-0.

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Regular School Board Meeting of August 20, 2019.

M-Kirby, S-Lofald, to approve the minutes of the August 20, 2019 Regular School Board Meeting as presented. Upon a vote, the same was approved – 5-0.

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of August 26, 2019.

M-Lofald, S-Kirby, to approve the minutes of the August 26, 2019 Special School Board Meeting as presented. Upon a vote, the same was approved – 5-0.

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of September 9, 2019.

M-Lofald, S-Sandstad, to approve the minutes of the September 9, 2019 Special School Board Meeting as presented. Upon a vote, the same was approved – 5-0.

School and Community Recognition
September 2019

Jeff Horton:

Members of the Board, this month I'm pleased to introduce Helen Clanaugh from Denfeld High School. Helen has been selected to serve on the Minnesota Youth Council representing Congressional District 8.

The Council is a collaboration of youth and adults working together to empower and mobilize young people across the state to exercise their voices, opinions and ideas and take action on issues affecting youth.

The MN Legislature formally recognized the work of the Council in 2013, passing into law the Minnesota Youth Council Committee Bill.

This establishes the Minnesota Youth Council as an official legislative committee, creating a system for youth to provide advice and recommendations to the legislature and the governor.

Helen has been involved in advocacy and organizing for about 2 years. She is the Social Media Lead for Students Demand Action and is on the TakeAction MN Duluth Core Team.

Congratulations, Helen, and best wishes as you serve in this important role.

Public Comments
September 2019

Member Oswald read the Community Vision and Priorities for Duluth's Schools and the Eleven Tools of Civility.

Carla Harrold, 1828 Ponderosa Avenue, a teacher at Denfeld High School, spoke to the school board to express her gratitude for the staff at Denfeld who have worked to create a welcoming environment for students, family, and staff and outlined the projects they have implemented to make everyone successful at Denfeld High School.

Ethan Fisher, 2016 Tyrol Street, DFT President, spoke to the school board to state that despite some of the negativity surrounding the district lately that the staff are working hard and are saying things are going well in the buildings. He asked that when the board chooses a new board member to keep the students in mind during that process and continue to put kids first.

Carl Soderberg, 312 N. 38th Ave. W., an Academic Excellence Online teacher, spoke to the school board regarding the AEO program and its successes early on this year. He noted that many students who are participating are from outside our school district.

Audrey Devine Eller, 414 N 18th Ave. E., spoke to the school board on behalf of the NAACP Executive and Education Equity Committees, and read statements regarding suggested interview questions for the vacant school board seat, and recommended processes for the superintendent search.

Betty Greene, 4015 Dodge Street, spoke to the school board to encourage the board to consider equity issues when choosing a new board member and during the superintendent search. She also encouraged them to be transparent during the process.

Salaam Witherspoon, 2412 W. 1st Street, on behalf of the Executive Committee of the NAACP, spoke to the school board to state that they have been contacted by Mrs. Sconiers regarding her complaint against the district and that they will look into the situation and will take action consistent with their mission.

Claude Washington, 11 West 4th Street, spoke to the school board regarding his concern with the actions of the school board of the last few years in not following its policy to recruit, to hire, to train, to promote, and retain people of color. He also stated his concern with the lack of results with meeting the needs of our students of color.

Kevin Skwira Brown, address not provided, spoke to the school board regarding his concern with the discharge of Principal Tonya Sconiers.

Communications, Petitions, Etc.
September 2019

Superintendent Gronseth stated that no communications had been received.

Superintendent's Report
September 2019

School has been in session for two weeks already! It's great to have all of our students and staff back. Our enrollment numbers look solid and slightly above projections. There are a few more adjustments to be made before the official count on October 1st.

I would like to remind everyone of the importance of filling out applications to receive free or reduced price lunch services. First of all, we want all of our students and families who qualify to receive these services-- good nutrition is important! We also see quite a few overdue accounts and if it is for financial reasons, we want to make sure they have the support they need. Secondly, our district generates more funding based on the number of students who qualify for free or reduced price lunch. In addition to helping students get the food access they need, it applies to activity fees, and it helps to fund extra services through other funding sources from the Federal and State Government. Applications are available on-line or at any school building. If people need some help filling them out, we would be happy to assist with that as well.

We are continuing our work with Cooperative Strategies to look at our school boundaries. The first phase will begin in a few weeks with 60-70 people coming together. The group will include principals, teachers, parents, and community members. This group will be working with some specialized software and creating options as starting points for our discussions. They will be coming together at three different times with about 20-25 people at each session. We still have a few open seats--if there are people interested in this first phase they can contact my office. Phase two will begin in November with focus groups that will review the options that have been created and provide feedback. Public Meetings will be held for more feedback in January-- people will also be able to review the options and provide feedback through an online survey as well. We will be spreading the word about these meetings through all of our communication tools.

Regarding the district's Equity Framework and Tool for Equity Accountability, we are continuing implementation efforts. Last year we worked with district staff and Principals and this year we are bringing in Continuous Improvement Teams. The Continuous Improvement Team at each site will receive training on the use of the Tool this year. The purpose is to guide decision making with all students in mind-- to ensure that our programs, policies, and procedures are not causing inequities. In addition, a number of our school sites also have plans for staff development in the areas of trauma informed instruction, specific interventions, and culturally responsive pedagogy. We plan to discuss more of our plans during next month's school board committee meetings.

Vanessa Farrell, Student Representative from Duluth East, reported to the Board that it is the third week of school, they had the Hound Pack helping to guide students the first week, they had a welcome back assembly, and next week is homecoming week with many activities leading up to the game.

Emma Natale, Student Representative from Duluth Denfeld, reported to the Board that the students are learning about their motto SOAR which stands for spirit, opportunity, achievement and respect. Link Crew and staff organized a first day assembly to give new students and idea of what Denfeld is all about, and also had a hi day assembly to welcome the new freshmen. Homecoming week will be the first week in October.

Education Committee Report
September 2019

Member Lofald presented the Education Committee report which was available electronically to each school board member.

Member Lofald presented the resolution:

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these organizations.

Organization	Author/Contact	Project Title	Award Amount	Terms
Northland Foundation	Jay Roesler	Pre-K to Grade 3 Grant	\$5,000	Funds will be used to support the ISD 709 P3 Leadership Team strategies and goals for FY20.

Resolution E-9-19-3675

September 17, 2019

M-Lofald, S-Sandstad, to approve Resolution E-9-19-3675 – Acceptance of Grant Awards to the Duluth Public Schools. Upon a vote, the same was approved – 5-0.

M-Lofald, S-Sandstad, to approve the remainder of the Education Committee Report. Upon a vote, the remainder of the Education Committee Report was approved – 5-0.

Human Resources Committee Report

September 2019

Member Kirby presented the Human Resources Committee report which was available electronically to each school board member.

M-Loeffler-Kemp, S-Sandstad, to table definitely Resolution HR-9-19-3660 Approval of Employment of a School Board Member by the District. Upon a vote, the same was approved 5-0.

Chair Loeffler-Kemp reviewed the superintendent search process up to this point.

M-Kirby, S-Sandstad, to approve the remainder of the Human Resource Committee report. Upon a vote, the same was approved – 5-0.

Business Committee Report
September 2019

Member Oswald presented the Business Committee report which was available electronically to each school board member.

Member Oswald presented the resolution:

RESOLUTION

Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION	COMMENTS
Denfeld	James R Dovorany	In Kind	Automotive Class	1999 Ford Explorer
Denfeld	Conrad Sunde	In Kind	Automotive Class	2003 Toyota Tacoma
Denfeld	Daniel Gunderson	In Kind	Automotive Technology Program	2006 Honda Civic Hybrid
District-Wide	Duluth Lions Club	\$4,821.00	Audiology Equipment	
Headstart	Jane Killough	\$50.00	None	
Lincoln Park	Tim Kratz	In Kind	Orchestra	Donated 2 saxophones
Lowell	Central Cross County Skiing	In-Kind	None	Skis
Myers-Wilkins	Medica	In Kind	None	Student school supplies
Myers-Wilkins	Jerry Sandvick and Lynda Lund	\$350.00	Student supplies or needs	

B-9-19-3676

September 17, 2019

M-Oswald, S-Lofald, to approve Resolution B-9-19-3676 – Acceptance of Donations to Duluth Public Schools. Upon a vote, the same was approved – 5-0.

Member Oswald presented the resolution:

RESOLUTION
Authorized Bank Account Signer

RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that it hereby authorizes the following:

District Building	Banking Institution	Account Number	Addition of Authorized Signer	Removal of Authorized Signer
East High School	HPCU Northshore Bank Northshore Bank	XXXX6 XXXXXX2 XXXXXX9	Alyssa Thompson	

Resolution B-9-19-3677

September 17, 2019

M-Oswald, S-Sandstad, to approve Resolution B-9-19-3677 – Authorized Bank Account Signer. Upon a vote, the same was approved – 5-0.

Member Oswald presented the resolution:

RESOLUTION
Maximum Levy Certification

WHEREAS, the School Board of Independent School District No. 709, St. Louis County, Minnesota, will hold a regular school board meeting on December 17, 2019 at 6:30 PM in the Board Room of the Historic Old Central High School, and will receive input from the public on the proposed certified levy for 2019 payable in 2020.

THEREFORE BE IT RESOLVED, that the School Board propose the ceiling for the tax levy for Independent School District No. 709 for 2019 payable 2020 at the maximum amount.

Resolution B-9-19-3678

September 17, 2019

M-Oswald, S-Sandstad, to approve Resolution B-9-19-3678 – Maximum Levy Certification.

Cathy Erickson, CFO, described the levy certification process.

Upon a vote, the same was approved – 5-0.

Member Oswald presented the resolution:

RESOLUTION

Approval of Election Judges and Polling Sites for the School District Election
to be held November 5th, 2019

WHEREAS, Duluth Public Schools ISD #709 will be conducting an election on November 5th, 2019; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a school district election must be appointed by the board of that school district; and

WHEREAS, persons selected to serve meet all requirements of MN statute and county administrative policy, and have been trained and certified pursuant to law.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF Duluth Public Schools ISD #709, STATE OF MINNESOTA, as follows:

1) The individuals listed below are hereby appointed to serve as election judges for the School District Election to be held on November 5, 2019.

2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Election Clerk is authorized to appoint as necessary, provided the persons appointed meet all requirements of MN statute and administrative policy.

City of Rice Lake

Rice Lake City Hall

Election Judges:

Patricia Isaacson
Brenda Elberling
Bob Whitmeyer
Patricia Altonen
Claudia Christenson
Janet Stanaway
Eileen Hagen
Arlene Abraham

Town of Gnesen (including unorg. #2)

Gnesen Town Hall

Election Judges:

Lottie Haller
Sarah Blix
Janis Carlson
Sharon Carlson
Kathryn Dawson
Kitten Hutchings
Kathy Johnson
Marth Ritter

Town of Lakewood

Lakewood Town Hall

Election Judges:

Amy Bishop
Tom Bacig
Gene Bromenshenkel
Ellen Hanson
Mary Johnson
Ron Johnson
Casey Olson
Dianne Narum
Shirley Peak
Mary Shaw
Jan Simpson
Nancy Smith
John Susnik
Andy Wiemann
Blance Wilcox

Town of Normanna

Normanna Town Hall

Election Judges:

Susan Baker
Lone Cooke
Sandy Cooke
Tammy Courrage
Ellen Hanson
Vivian Hanson
Andrew Kinnear
Clark Peterson
Leslie Peterson

Town of North Star (including unorg. #23)

North Star Town Hall

Election Judges:

Ray Barnes
Linda Britton
Sue Forbragd

BE IT FURTHER RESOLVED, that the polling places and election judges designated by the City Council of the City of Duluth, copies of which are attached hereto, are hereby adopted and appointed as polling places and judges for the School District election precincts within the City of Duluth with the exception of Precinct 31 which lies within the Proctor School District.

City of Duluth – 2019 Election Judges
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LAST NAME	FIRST NAME	LAST NAME	FIRST NAME	LAST NAME	FIRST NAME
Albright	Cynthia	Cran	Marlis	Hill	Carol
Allen	Suzan	Curtis	JC	Hobbs	Tricia
Anderson	Michael	Danielson	Coralee	Howard	Tim
Anick	Claudia	Degerstedt	Barbara	Hughes	Carol
Antonich	Diane	Domena	Melissa	Jackson	Glenn
Arndt	Laurie	Duhaime	Carol	Jackson	Kenneth
Arndt	James	Dunphy	Bonnie	Jacobson	Howard
Arnt	Julie	Edwards Jr	John T	Jasper	Joyce
Arseneau	Mark	Eid	Ann	Jenkins	Scot
Barbier	Gregory	Ellefson	Susan	Johnson	Marlene
Bauer	Kristine	Elnes	Ann	Johnson	Portia B
Bayerl	Carla	Fife	Brenda	Johnson	Marcia
Bennett	Mary	Fisher	Marjorie	Joppa	Connie
Benninghoff	Nancy	Fleck	Amber	Judd Iii	John
Berg	Mark	Fleming	Marilyn	Juntune	Ruth
Bergen	Kathleen	Flemming	David	Katz	Virginia
Bergherr	Rebecca	Forte	Linda	Keenan	John
Bergquist	Sharon	Foucault	Annette	Kehr Ii	Allan
Bergquist	Gary	Fournier	Jan	Keller	Carl
Berntson	Mary	Froseth	Charles	Keller-Mahlberg	Kim
Blomberg	David	Gaida	Nancy	Kendall	Sandra
Boley	Suzanne	Galo	Karen	Kenzora	Mary
Borich	Thomas	Gilley	Jane M	Kennedy	Janet
Bower	Therese	Gollinger	Paul	Kirchmaier	Linda
Buck	Andrea	Grace	Ruthann	Kirsling	Mary
Bunten	Ben	Grandmaison	Sandra	Kiser	Dianne
Burda	Lawrence	Green	Beverly	Klehr	Ronald
Burda	Lorna	Grethen	Wendy	Koneczny	Janet
Burnes	Jane	Griffin	Donna	Korby	Marilyn
Bushey	Kay	Griffith	Suzanne	Kortesmaki	Jerry
Bushey	Zalata	Groves	Carol	Kreutzkampf	June
Carlson	Craig	Guttormsson	Rosemary	Ladean	Mary Lou
Carlson	Beverly	Haavik	Rebecca	Lapaugh	Christine
Carver	Carolyn	Hagemann	David	Larson	Sharen
Cheetham	Karen	Hakala	Barbara J	Larson	Genevieve
Christensen	Gail	Harper	Linda	Le Cocq	Bonnie
Cleveland	Margaret	Harrison	Judith	Lee	Martin
Connor	Joanne	Harteau	Gordon	Lemmerman	Donald
Conradi	Linda	Hasforth	Colleen	Lenes	Janice
Conradi	Lee	Hayden	Vanni	Lilleberg	Patricia
Cook	Jaclyn	Hedman	Stephen	Livadaros	Alexis
Cox	Joann	Hess	Janice	Macaulay	Cynthia A

10 – Minutes of the Regular School Board Meeting
September 17, 2019

Magree	Janet	Ralph	Floyd	Trotta	Kathleen
Malzac	Paul	Rogers	James	Turchi	Patricia
Marshall	Catherine	Rosengren	Deborah	Turcotte	Lynn
Maruska	Bridgit	Rue	Beverly	Tynjala	Paul
Massie	Beverly	Russom	Christine	Udd	Carol
Matheson	Charlene	Sampson	Jon	Uecker	Carol
Mccauley	Ruth	Sampson	Doris	Uecker	Tom
Meyer	Angeline	Sayers	Joseph	Uden	James
Micken	Juliann	Scheffler	Elnora	Ursa-Borchert	Joan
Mingo Gallet	Mary	Schmiesing	Justin	Vaughn	Thomas D
Minor	Jeanne	Schoenfelder	Gail	Vukson	Linda
Minor	Peggy Ann	Selnes	Betty	Wartman	Emily
Miscevich	Sam	Shimmin	Charlene	Wasmund	Cheryl
Modeen	Paul	Simmons	Martha	Wilcox	Alexander
Monson	Jody	Sjoblom	Wendy	Wilcox	Christopher
Mosher	Judi	Smith	Arlene	Williamson	Wendy
Mueller-Harmon	Jeannine	Somppi	Mary	Williams-Tucker	Delores
Muskovitz	Cindy	Somppi	David	Wilmes	Susan
Nelson	Susan	Spillers	Cindy	Wilson	Kathryn
Nelson	Janet	Spooner	Peter	Zimpel	Alice
Nelson	Judy	Springer Marks	Alice	Zurn	Renee
Nelson	Nancy	St John	Scott		
Nelson	Skylar	St. George	Patricia		
Niedermier	Dakota	Stabs	Arden		
Nord	Denise	Stanley	June		
Olson	Ione	Stanley	Janet		
Olson	Susan	Stanley Jr.	Ken		
Oswald	Martha	Stone	Janet		
Ott	Aimee	Strange	Deborah		
Ouse	David	Stroh	Deborah		
Palen	Judith	Stromgren	Marcia		
Palumbo	Jenna	Sundin	Patricia		
Perkins Sr.	Stephen	Swanson	Tammy		
Peterson	Joyce	Tamble	Janice		
Peterson	Geraldine	Tamminen	Beth		
Peterson	Mary	Teich	Theresa		
Petrovic	Elizabeth	Teske	Barbara		
Pirsig	Morgan	Thompson	Callie		
Plante	Joan	Thompson	Nancy		
Podgornik	Jenna	Timm	Sandra		
Poulin	David	Timo	Patricia		
Prest	James	Timo	Duane		
Proudlock	James	Tonkin	Jeanne		
Radich	Janette	Travis	Monica		

2019 City of Duluth Polling Place List (polls will be open from 7:00 a.m. to 8:00 p.m.):

City of Duluth Polling Places		Leg. Dist.	Cnty. Comm.	Cnl. Dist.	Sch. Brd.	Sch. Dist.
1	St. Michael's Catholic Church (lower level) 4901 E. Superior St.	7A	2nd	1st	1st	709
2	Lakeside Presbyterian Church (lower level) 4430 McCulloch St.	7A	2nd	1st	1st	709
3	Lutheran Church of the Good Shepherd (lower level) 1325 N. 45th Ave. E.	7A	2nd	1st	2nd	709
4	Faith Lutheran Church (lower level) 1814 N. 51st Ave. E.	7A	2nd	1st	1st	709
5	Lakeview Covenant Church (lower level) 1001 Jean Duluth Rd.	7A	2nd	1st	1st	709
6	Woodland Community Recreation Center 3211 Allendale Ave.	7A	2nd	1st	1st	709
7	Glen Avon Presbyterian Church (lower level) 2105 Woodland Ave.	7A	2nd	1st	1st	709
8	Duluth Congregational Church (lower level) 3833 E. Superior St.	7A	2nd	2nd	2nd	709
9	Pilgrim Congregational Church (lower level) 2310 E. 4th St.	7A	2nd	2nd	2nd	709
10	UMD Kirby Student Center 1120 Kirby Dr.	7A	1st	2nd	2nd	709
11	Vineyard Christian Fellowship (Auditorium) 1533 W. Arrowhead Rd.	3B	1st	2nd	2nd	709
12	Unitarian Universalist Congregation of Duluth 835 W. College St.	7A	1st	2nd	2nd	709
13	Mt. Olive Lutheran Church 2012 E. Superior St.	7A	2nd	2nd	2nd	709
14	First Lutheran Church (lower level) 1100 E. Superior St.	7A	2nd	3rd	2nd	709
15	Peace United Church of Christ (10th Ave. entrance) 1111 N 11th Ave. E.	7A	1st	3rd	3rd	709
16	First United Methodist Church (Social Hall) 230 E. Skyline Pkwy.	7B	1st	3rd	3rd	709
17	Rainbow Senior Center (Auditorium) 211 N. 3rd Ave. E.	7A	1st	3rd	3rd	709
	City of Duluth Polling Places (Cont'd)	Leg. Dist.	Cnty. Comm.	Cnl. Dist.	Sch. Brd.	Sch. Dist.
18	Lafayette Square (upper level) 3026 Minnesota Ave.	7B	1st	3rd	3rd	709
19	Duluth Public Library (Green Room) 520 W. Superior St.	7B	1st	3rd	3rd	709
20	Duluth Gospel Tabernacle Church (lower level) 1515 W. Superior St.	7B	1st	3rd	3rd	709
21	Lincoln Park Senior Center (lower level) 2014 W. 3rd St.	7B	3rd	4th	4th	709
22	NEW Holy Cross Lutheran Church 410 North Arlington Ave.	7B	1st	4th	3rd	709

23	Shepherd of the Hills Lutheran Church (Fellowship Hall) 802 Maple Grove Rd.	3B	1st	4th	3rd	709
24	Christ Lutheran Church (lower level) 2415 Ensign St.	7B	3rd	4th	3rd	709
25	St. Lawrence Church 2410 Morris Thomas Rd.	7B	3rd	4th	3rd	709
26	Holy Family Catholic Church (Social Hall) 2430 W. 3rd St.	7B	3rd	4th	4th	709
27	Harrison Community Club 3002 W. 3rd St.	7B	3rd	4th	4th	709
28	City Center West 5830 Grand Ave.	7B	3rd	5th	4th	709
29	Faith Haven (Recreation Room) 4901 Grand Ave.	7B	3rd	5th	4th	709
30	Elim Lutheran Church (Social Hall) 6101 Cody St.	7B	3rd	5th	4th	709
31	NEW Zenith Terrace (Community Room) 2 Foxtail Ave.	7B	3rd	5th	--	704
32	Asbury United Methodist Church 6822 Grand Ave.	7B	3rd	5th	4th	709
33	Goodfellowship Community Club (warming area) 1242 - 88th Ave. W.	7B	3rd	5th	4th	709
34	Gary New Duluth Community Recreation Center 801 101st Ave. W.	7B	3rd	5th	4th	709

The following polling places have been designated as that part of Independent School District #709 lying outside the corporate limits of the City of Duluth for School Board elections only:

- Town of Gnesen (including Unorg. #2) at Gnesen Town Hall at 4011 West Pioneer Road
- Town of Lakewood at Lakewood Town Hall at 3110 Strand Road
- Town of Normanna at Normanna Town Hall at 6472 French River Road
- Town of North Star (including Unorg. #23) at North Star Town Hall at 7700 Pequaywan Lake Road
- City of Rice Lake at Rice Lake City Hall at 4107 Beyer Road

Resolution B-9-19-3679

September 17, 2019

M-Oswald, S-Lofald, to approve Resolution B-9-19-3679 Approval of Election Judges and Polling Sites for the School District Election to be held November 5th, 2019. Upon a vote, the same was approved – 5-0.

Member Oswald presented the resolution:

RESOLUTION
Declining the Grant of an Abatement

Whereas, on September 6, 2019, Independent School District 709 (the “District”) received a written request from the City of Duluth to participate in the grant of an abatement of property taxes for a residential rental project to be located at the corner of Lake Avenue and 1st Street in downtown Duluth (the “Project”) on property legally described as Lots 1 and 3, Duluth Proper 1st Division East 1st Street, St. Louis County, Minnesota; and

Whereas, the District has determined that it is not in its best interest to grant an abatement of property taxes for the Project.

Now, therefore, be it resolved, that the District hereby declines to grant an abatement of property taxes on the parcels relating to the Project.

Resolution B-9-19-3680

September 17, 2019

M-Oswald, S-Sandstad, to approve Resolution B-9-19-3680 Declining the Grant of an Abatement. Upon a vote, the same was approved – 5-0.

M-Oswald, S-Sandstad, to approve the remainder of the Business Committee report.

Member Lofald withheld Item 7.F. Facilities Management & Capital Project Status Report to note an email they received praising the facilities department and special education department for the updates to the bathrooms for the special education students at Lincoln Park. Chair Loeffler-Kemp noted updates to the safe schools grants and ALICE training, and thanked the custodial staff for their hard work getting our schools ready for the opening of school.

Upon a vote, the remainder of the Business Committee report was approved – 5-0.

Other
September 2019

M-Sandstad, S-Kirby, to adjourn the meeting. Upon a vote, the same was approved – 5-0.

Chair Loeffler-Kemp adjourned the Regular School Board Meeting of September 17, 2019 at 8:09 p.m.

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, September 17, 2019

Members Present:

David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Melinda Thibault, Secretary

Members Absent:

Sally Trnka

- Chair Loeffler-Kemp called the Special School Board meeting of September 17, 2019 to order at 8:16 p.m.

School Board Vacancy:

Chair Loeffler-Kemp reviewed the process to date and the items that still need to be decided.

Discussion took place regarding:

- Ask five questions, with each board member asking one
- Develop a scoring rubric
- Use the tool for equity
- Use suggested questions that have been submitted by community groups
- Ask 6 questions so each member has one
- Need to decide how much time the interviews will be
- Limit answers to 3 minutes
- Give out questions ahead of time
- Positives and negatives of using a rubric
- Develop a process for feedback from the community
- How much total time for interview
 - 30 minutes, 20 minutes
- Introductions, mingle period
 - Have name cards for each person

It was agreed that the time allowed for each interview would be 20 minutes and five questions with Member Oswald operating the timer.

Questions Proposed:

- Describe a time you made a difficult decision? Why did you make it and how did you handle the outcome? (Lofald)
- What role do you think teachers play in the decision making process at the site and district level? (Kirby)
 - After discussion changed to: What do you think are the most important issues facing classroom teachers in our district? (Kirby)
- What is your experience advancing equity and inclusion? (Sandstad)
- What do you believe is your role on the school board member in advocating for underserved communities in ISD 709? (Oswald)
 - After discussion changed to: What do you believe is your role on the school board in advocating for any community?
- What experience or experiences have you had in advocating for or working with communities of color and/or underserved communities? (Loeffler-Kemp)
- What do you believe is your role on the school board in advocating for any particular community? (Sandstad)
- What are your best hopes for the future of this school district and how would your aspirations help our students? (Lofald)
- What do you see as the board's roles or responsibilities? (Loeffler-Kemp)
- How can you work with current board members as a team, how do you handle disagreements? (Loeffler-Kemp)
- What financial skills and experience do you bring to the table? (Sandstad)
- What is your understanding of our current school finances and what do you think we can do to improve our budgets? (Oswald)
- One of the primary roles of the school board deals with finance and financial decision making, how will you approach learning more about school finances? (Loeffler-Kemp)
- What is a big opportunity for improvement that you want to work on as a school board member identifying some sort of solution oriented idea, what ideas do they have, what do they identify as a big opportunity for the district and how would they work on that? (Sandstad)
- What aren't we doing enough of in the district and what would you be willing to see us do less of in order to do that? (Lofald)
- Given our current funding limitations what opportunities do you see for the district?

Final Questions:

1. Describe a time you made a difficult decision? Why did you make it, and how did you handle the outcome?
2. What do you think are the most important issues facing classroom teachers in our district?
3. What is your experience advancing equity and inclusion?
4. What do you believe is your role on the school board in advocating for any community?
5. Given our current funding limitations what opportunities do you see for the district?

Other decisions made:

- Make up name cards for applicants
- Each member will ask one question in a round robin method
- The order of interviews will be determined by drawing names from a hat
- Meeting will start at 5:45 with interviews starting at 6:00 PM
- Interviews will be 20 minutes
- Member Oswald will time the interviews

Nominating/Voting

- Following the interviews board members will rank all of the candidates to determine the top four candidates
 - Deputy Clerk Erickson will collect the rankings and tally the votes
- Nominations will be opened for board members to nominate their top candidate
 - Discussion will take place regarding the candidates
- Board members will vote on each nomination in the order the nominations were taken until one candidate receives 4 votes
 - Voting will be by ballot – signed by the board member
 - Deputy Clerk Erickson will collect the ballots and tally the results
 - If voting results in a tie the lowest vote getter(s) will be dropped until there are 2 candidates left
 - If after 2 votes there is a tie between the final two candidates the board members will discuss the candidates and decide whether they want to take another vote or wait until the next board meeting

M-Lofald, S-Sandstad, to adjourn the meeting. Upon a vote, the same was approved 5-0.

Chair Loeffler-Kemp adjourned the Special School Board meeting of September 17, 2019 at 10:32 p.m.

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Friday, September 27, 2019

Members Present:

David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Melinda Thibault, Secretary

Members Absent:

None

- Chair Loeffler-Kemp called the Special School Board meeting of September 27, 2019 to order at 11:58 a.m.

Chair Loeffler-Kemp presented the resolution:

RESOLUTION

Employment of a School Board Member by the District

WHEREAS, the School Board member(s) below are/will be employed by the Duluth Public Schools during their service as a School Board member, and

WHEREAS, Minnesota Statute 123B.195 Board Member's Right to Employment requires that the member receive a majority approval by the School Board to be initially employed or to continue in employment at a meeting at which all board members are present, and

WHEREAS, Minnesota Statute 123B.195 Board Member's right to Employment states that the employment relationship will not exceed \$8,000 in a fiscal year, excluding compensation for being a School Board member,

BE IT RESOLVED, that the School Board authorize the employment of the following School Board members as listed, not to exceed \$8,000 in a fiscal year.

BOARD MEMBER

Jill Lofald
Alanna Oswald

TIME FRAME

July 2019 - June 2020
July 2019 - June 2020

HR-9-19-3660

September 27, 2019

M-Loeffler-Kemp, S-Sandstad, to approve Resolution HR-9-19-3660 – Employment of a School Board Member by the District. Upon a vote, the same was approved 4-0 as follows:

Yea: Kirby, Loeffler-Kemp, Sandstad, Trnka

Abstain: Lofald, Oswald

School Board Vacancy:

Chair Loeffler-Kemp reviewed the process for filling the vacant At Large School Board seat to date and the items that still need to be decided.

Discussion regarding the process for the interviews took place.

M-Sandstad, S-Oswald, to hold all the interviews on September 30th, beginning at 5:00 p.m., for 10 minutes with each candidate. Upon a vote the same was approved, 4-2 as follows:

Yea: Kirby, Lofald, Oswald, Sandstad

Nay: Loeffler-Kemp, Trnka

Discussion continued regarding the interview process including; timing method, who asks the questions, and how to handle issues with not answering all the questions.

M-Loeffler-Kemp, S-Trnka, to ask each candidate five questions with each board member asking a question in a round robin method, and that the interviews will be timed for a total of 10 minutes per candidate, and candidates must answer all five questions. Upon a vote, the same was approved 6-0.

Discussion continued regarding the nomination and voting process.

Member Sandstad left the meeting at 1:05 p.m.

M-Trnka, S-Oswald, School Board Members will rank their top 5 candidates with 1 being the best and 5 being the last best, and everyone else gets a 6. Board member will give their rankings to Secretary Thibault and Deputy Clerk Erickson and they will tabulate the rankings and project them on a screen for viewing. Board members will deliberate the top 5 candidates, and if there is a tie they will deliberate all candidates included in the tie as well. Upon a vote, the same passed 5-0.

Discussion continued regarding the nomination and voting process.

M-Trnka, S-Lofald, that after the melding (ranking) the top 5 (or more in the event of a tie) on are voted on by each board member on a signed piece of paper. Upon vote, the same was approved 5-0.

Discussion continued regarding the voting process, what to do in the event of a tie and the vote on the final candidate.

M-Trnka, S-Lofald, that following deliberations the board will move to the paper ballots and the candidate who receives a majority vote (4) will become the formal nomination. In the event there isn't a majority they will go to a second and third round of voting, with deliberation after each vote. Everyone who wants will have one opportunity to speak. If after three ballots there is no majority the voting will move to the next regular board meeting. Upon a vote, the same was approve 5-0.

Member Lofald thanked Chair Loeffler-Kemp for all the hard work in this process.

M-Trnka, S-Oswald, to adjourn the meeting. Upon a vote, the same was approved 5-0.

Chair Loeffler-Kemp adjourned the Special School Board meeting of September 27, 2019 at 1:47 p.m.

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Monday, September 30, 2019

Members Present:

David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Melinda Thibault, Secretary

Members Absent:

None

- Chair Loeffler-Kemp called the Special School Board meeting of September 30, 2019 to order at 4:47 p.m.

School Board Vacancy:

Chair Loeffler-Kemp reviewed the interview and voting process and candidates were interviewed as follows:

Amber Sadowski
Tracy Averill
Kelly Durick Eder
Bob Nygaard
David Boe
Jason Thorsell
James Laumeyer
Danielle (Dani) Dunphy
Greg Gilbert

Jane Hoffman
Sarah Blix
Jeanne Nelson
Karen St. George
Thomas Jovanovich
Sean Samuel Avery Moore
Peter Spooner
Art Johnston

Board members ranked the candidates and the top seven (three way tie for 5th) candidates were announced as follows:

1. Kelly Durick Eder
2. Jeanne Nelson
3. Amber Sadowski
4. Danielle (Dani) Dunphy
5. Greg Gilbert
6. Karen St. George
7. Thomas Jovanovich

Board members each spoke and were all impressed with the quality of the candidates.

Board members voted on the top seven candidates with the following results:

Kelly Durick Eder received 3 votes as follows: Oswald, Lofald, Trnka

Karen St. George received 1 vote as follows: Loeffler-Kemp

Jeanne Nelson received 1 vote as follows: Kirby

Dani Dunphy received 1 vote as follows: Sandstad

Board members voted again as follows:

Kelly Durick Eder received 4 votes as follows: Oswald, Lofald, Sandstad, Trnka

Karen St. George received 1 vote as follows: Loeffler-Kemp

Jeanne Nelson received 1 vote as follows: Kirby

Member Loeffler-Kemp presented the resolution:

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2022; and

WHEREAS, the vacancy occurred less than ninety (90) days prior to the first Tuesday after the first Monday in November in the first or second year of the vacant term;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Kelly Durick Eder is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

SP-9-19-3681

September 30, 2019

M-Loeffler-Kemp, S-Oswald, to approve Resolution SP-9-19-3681 Resolution Filling a School Board Vacancy by Appointment. Upon a vote, the same was approved 6-0.

M-Lofald, S-Sandstad, to adjourn the meeting. Upon a vote, the same was approved 6-0.

Chair Loeffler-Kemp adjourned the Special School Board meeting of September 30, 2019 at 9:02 p.m.

8. Communications, Petitions, etc.
9/25/19 – Received a communication from Kim Swanstrom regarding paraprofessional concerns.

DULUTH PUBLIC SCHOOLS ISD 709
SCHEDULE OF MEETINGS AND EVENTS

All meetings are scheduled at Historic Old Central High School, 215 N 1st Avenue East, unless otherwise noted.

October 14-18, 2019

Tuesday	October 15, 2019	6:30 p.m.	Regular School Board Meeting* Board Room - 2nd Floor
Thursday	October 17, 2019	6:30 p.m.	Parent Advisory Committee Special Education Room 203C - 2nd Floor

October 21-25, 2019

Thursday	October 24, 2019	5:00 p.m.	Education Equity Advisory Committee Board Room - 2nd Floor
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October 28 - November 1, 2019

No meetings scheduled at this time

November 4-8, 2019

No meetings scheduled at this time

November 11-15, 2019

Tuesday	November 12, 2019	4:15 p.m.	Special School Board Meeting Re: Canvass General Election Results Board Room - 2nd Floor
Tuesday	November 12, 2019	4:30 p.m. <i>(or to follow the Special Meeting)</i>	Human Resources Committee Board Room - 2nd Floor
Tuesday	November 12, 2019	4:45 p.m. <i>(or to follow the Human Resources Committee)</i>	Business Committee Board Room - 2nd Floor
Wednesday	November 13, 2019	4:15 p.m.	Education Committee Board Room - 2nd Floor

October 14-18, 2019

Tuesday	November 19, 2019	4:45 p.m.	ISD 709 Annual Report to the Community Tenured Teacher Celebration 4:45PM – 5:15PM: Refreshments & Music 5:15PM – 6:00PM: Newly Tenured Teacher Celebration 6:00PM – 6:30PM: Annual Report for the Community HOCHS - Board Room - 2nd Floor
Tuesday	November 19, 2019	6:30 p.m.	Regular School Board Meeting* Board Room - 2nd Floor
Thursday	November 21, 2019	5:00 p.m.	Education Equity Advisory Committee Board Room - 2nd Floor

November 25-29, 2019*No meetings scheduled at this time***December 2-6, 2019***No meetings scheduled at this time***December 9-13, 2019**

Monday	December 9, 2019	4:15 p.m.	Education Committee Board Room - 2nd Floor
Tuesday	December 10, 2019	4:15 p.m.	Human Resources Committee Board Room - 2nd Floor
Tuesday	December 10, 2019	4:30 p.m. <i>(or to follow the Human Resources Committee)</i>	Business Committee Board Room - 2nd Floor
Thursday	December 12, 2019	6:30 p.m.	Parent Advisory Committee Special Education Room 203C - 2nd Floor

**If a Regular School Board meeting is cancelled and cannot be held on the regularly scheduled date listed above, due to weather or unforeseen circumstances, it will be held the very next day at the same time and location.*

Office of the Superintendent
October 10, 2019

RESOLUTION**Designation of Identified Official with Authority for the MDE External User Access
Recertification System**

WHEREAS, The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA).

RESOLVED, The Superintendent recommends the Board authorize Melinda Thibault to act as the Identified Official with Authority (IOwA) for Duluth Public School District 0709-01.