

**Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, June 18, 2019

Historic Old Central High School - Board Room, 2nd Floor

215 N 1st Ave E

Duluth, MN 55802

6:30 PM

**1. Guest Presentations - None**

**2. Financial Report**

A. Financial Report

B. Approval of Payment of Claims - Attached as an "extra"

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. APU Projections

G. Fundraisers

H. Child Nutrition Student Meal Price Increases

The Health Hunger-Free Kids Act of 2010 requires schools to charge students of paid meals at a price that is, on average, equal to the difference between the federal free meal reimbursements and any state reimbursements, and the paid meal reimbursement.

Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement. The current lunch price at Duluth Public Schools does not meet the paid lunch equity price (\$3.00); we are required to increase our lunch price by ten cents.

Recommendation: It is recommended that the price for student lunch meals for both elementary and secondary schools be increased by ten cents. This would increase elementary student lunch costs from \$2.50 to \$2.60 per meal and secondary lunch costs from \$2.75 to \$2.85 per meal.

**3. Bids, R.F.P.s and Quotes Reports**

A. Bids - None

B. RFPs - None

C. Quotes - None

**4. Policies and Regulations - None**

**5. Contracts, Change Orders, and Leases**

A. Contracts

1) Sourcewell ezIQC - Kraus Anderson for the Lincoln Park Middle School Special Education Bathroom Construction Project

Recommendation: It is recommended that the Duluth School Board approve this agreement with Kraus-Anderson.

2) Skyward

Skyward is a software company specializing in K–12 school management and municipality management technologies, including Student Management, Human Resources, and Financial Management. Skyward is partnered with more than 1,900 school districts and municipalities worldwide. This contract is for five (5) years in the amount of \$528,169.00 and will save the District approximately \$75,000.00 per year for the next five years (5) years.

Recommendation: It is recommended that the Duluth School Board approve this contract.

B. Change Orders

1) Change Order #1 - Northland Constructors PSS Track Reconstruction - No Cost - Concrete Thickness

This change order results in no cost and is related to the change in concrete thickness at the front walk in front of the bleachers.

Recommendation: It is recommended that the Duluth School Board approve this change order.

2) Change Order #2 - Northland Constructors PSS Track Reconstruction - Trench Demolition & Re-installation

The initial agreement, approved at the April 2019 Board meeting, was for \$868,600.00. This change order is to replace 140 linear feet of unforeseen and incorrectly installed and shimmed trench drain and curb. The cost of this change order is \$30,100.00 and will increase the contract sum to \$898,700.00

Recommendation: It is recommended that the Duluth School Board approve this change order.

3) Deduct Change Order #1 - Kraus-Anderson Construction Company Sourcewell Project Procurement/Gordian eZIQC for Denfeld High School Stairwell Ceiling Repair Project

The initial agreement, approved at the April 2019 Board meeting, was for \$534,794.00. Further review and clarification of workscope has resulted in this deduct change order of \$1,726.73 to bring the new contract sum to \$533,067.27.

Recommendation: It is recommended that the Duluth School Board approve this deduct change order.

4) **PLACEHOLDER - Other Change Orders**

C. Leases - None

6. **Resolutions**

A. B-6-19-3653 - Acceptance of Donations

Recommendation: It is recommended that the Duluth School Board approve Resolution 6-19-3653.

B. B-6-19-3654 - Authorized Bank Account Signer

Recommendation: It is recommended that the Duluth School Board approve Resolution 6-19-3654.

C. B-6-19-3655 - Release and Pledge of Collateral (FNMA Note)

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-19-3655.

D. B-6-19-3656 - Release and Pledge of Collateral (FHLB Note)

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-19-3656.

E. B-6-19-3657 - Adoption of the Fiscal Year 2020 Budget

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-19-3657.

F. B-6-19-3658 - Sale of Hartley Property

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-19-3658.

**7. Informational - These items are provided for informational purposes only; no action is required.**

A. Expenditure Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of May 2019.

B. Extension or Renewal Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of May 2019.

C. No Cost Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of May 2019.

D. Revenue Contracts

The Superintendent or CFO/Executive Director of Business has signed these contracts during the month of May 2019.

E. Change Orders Signed - None

F. Facilities Management & Capital Project Status Report

G. Property Sale Updates

H. Presentation on Costs to Upgrade Historical Old Central High School

I. Legislative Update

**8. Future Items**

A. Adoption of FY21 Ten-Year Capital Facilities Plan (July)

B. Annual Review of Grants and Donations (July)

C. Property, General Liability, Auto Insurance, etc. Renewal (July)

D. Policy Updates