

**Education Committee**  
Duluth Public Schools, ISD 709  
Agenda  
Monday, March 11, 2019  
UnitedHealth Group Building  
4316 Rice Lake Road  
Suite 108  
Duluth, MN 55811  
4:15 PM

**1. Informational Items - These items are provided for informational purposes only and no action is required.**

A. Assistant Superintendent's Report 4

The purpose of this report is to provide regular updates to the Education Committee regarding teaching and learning. Assistant Superintendent Jeff Horton will share current information regarding implementation of district initiatives and school operations.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

B. Curriculum and Instruction Report 5

The purpose of this report is to provide regular updates to the Education Committee regarding teaching and learning. Director of Curriculum and Instruction Gail Netland will share current information regarding the status of the work of the curriculum and instruction department.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

C. Music Curriculum Adoption Process Update 6

Teri Akervik, Music Curriculum Specialist, will share an update on the new music standards curriculum adoption process.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

D. Grant Applications

1) North Regional Implementation Project Grant Application

Michael Meyer, Denfeld High School, has submitted a grant application to the North Regional Implementation Project in the amount of \$600. If awarded, funds will be used to support sub costs so the Denfeld Positive Behavior Interventions and Supports (PBIS) team can meet to do Tiered Fidelity Inventory (TFI).

Recommendation: Its is recommended that the Duluth School Board receive this item as informational.

2) Education First Grant Application

Michael Meyer, Denfeld High School, has submitted a grant application to the Education First in the amount of \$5,000. If awarded, funds will be used to support a group of African American female students to explore health issues impacting African American females, as a Service Learning Project.

Recommendation: Its is recommended that the Duluth School Board receive this item as informational.

2. **Action Items**

A. Policies

1) 1083 - Weapons Free Zone - DELETION 9

In moving to the MSBA Model Policies, administration is recommending the deletion of Policy 1083 - Weapons Free Zone, which will be replaced with MSBA Policy 501 - School Weapons Policy.

Recommendation: It is recommended that the Duluth School Board approve the deletion of Policy 1083 - Weapons Free Zone for the second reading.

2) NEW Policy 501 - School Weapons Policy 10

Attached is revised MSBA Policy 501 - School Weapons Policy, for the second reading. This policy would replace Policy 1083 - Weapons Free Zone.

Recommendation: It is recommended that the Duluth School Board approve Policy 501 for the second reading.

B. Diploma Requests 15

The following students have met all graduation requirements for the Duluth Public Schools and should be awarded a Diploma:

Caden Nathaniel Opland - February 14, 2019  
Dane Edward Rosvold - February 28, 2019  
Anakka Rose Milburn - March 1, 2019

Recommendation: It is recommended that the Duluth School Board accept and approve the above Diploma Requests.

C. Presentation Items Requiring Approval - PLACEHOLDER

D. Resolutions - PLACEHOLDER

E. Extended Trip Requests - PLACEHOLDER

3. **Future Items**

**Resolution of Concurrence and Non-Concurrence 2018-19  
Policy Updates**

# Assistant Superintendent Monthly Report

March 2019

## Purpose

The purpose of this report is to provide regular updates to the Education Committee

## Site Celebrations

- Alternative Learning Center and Denfeld

## Walk-Throughs

- Lincoln Park

## Highlights

- Safe and Welcoming Schools
- Continuous Improvement Process
- Diversifying Our Staff
- TEA presentation at 2019 Summit on Equity, Race, and Ethnicity
- QSC and QLT Meeting

## Shout Out!

- Public Schools!

# Director of Curriculum and Instruction Monthly Report

March 2019

## Purpose

The purpose of this report is to provide regular updates to the Education Committee regarding teaching and learning.

## Updates

### State Standards

- Second [draft](#) released for Science
- English Language Arts Standards will be reviewed 19-20 school year.
  - MDE Survey open for input on ELA standards through March 20th
- Minnesota K-12 Academic Standards Review Schedule

### Curriculum

- March: Update on Music (later in agenda)
- April:
  - Update on Art
  - Adoption recommendations for approval
- District Review and Adoption [Cycle](#)

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# ISD #709 Music Department Adoption

FY 18-19

Teri L. Akervik, Music Curriculum Specialist

*"The Duluth Public Schools Music Department believes that music is integral to a holistic education for all students, leading to lifelong engagement in the arts."*

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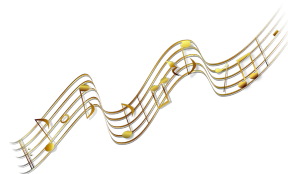
## Music Adoption Committee:

- K-5: Patti Kittelson, Kristin Paschen & Regan Walsh
- 6-8 Choir: Sheila Shusterich & Ben Ellison
- 6-8 Band: Leslie Churchill & Sandy Boynton
- 6-12 Orchestra: Clare Chopp, Kevin Hoeschen & James Larson
- 9-12 Choir: Jerry Upton & Paul Christenson
- 9-12 Band: Blake Peterson & Josh LeHigh
- General Music Courses: Chad Hanson



## Adoption Process:

- Develop plan, timeline, process and committee
- Meet with Music Adoption Committee to review department belief statement, standards, curriculum selection rubrics and select standards/benchmarks
- Revise curriculum assessment maps & curriculum unit documents
- Research curriculum materials (method books, text series, literature)
- Implement use of Tool for Equity Accountability (TEA), Music Materials Selection Rubric (MMSR) and Selecting Curriculum Resources (SCR) tools.
- Review current inventory of materials, instruments & equipment needs
- Create materials & equipment needs list and prioritize
- Review and recommendation - District-Wide Music Committee



## Support & Community Input:

- William Howes, Education Equity Coordinator
- Edye Howes, American Indian Education Coordinator
- Joanna Walters, Dean of Students/Myers-Wilkins & District Parent
- Carla Larson, Teacher DHH & District Parent
- Dr. Wendy Barden, Perpich Center for Arts Education Music Specialist
- Technology Department Staff



## Next steps:

- Adoption update to Director of Curriculum & School Board Education Committee

### [2018 Draft - Minnesota State Music Standards](#)

- Finalize materials & equipment needs request
- Gather feedback from committee members, support/community group
- Recommendation to Director of Curriculum & School Board
- Implementation of Adoption
- Continue revision of common assessments, curriculum documents and lessons with additional PD time for new resources, instructional and learning strategies
- Study current music literature and resources (TEA Tool)



## **~~1083~~ WEAPONS-FREE ZONE**

~~The Board believes Duluth Public School buildings, grounds, and vehicles must be safe for students, staff, and the community. Zero tolerance for firearms applies to adults as well as to students.~~

~~Whether or not a person has a valid permit to carry a firearm, no person shall carry or possess a firearm in any building or on grounds owned or leased by the School Districts, on the site of a District sponsored event or on a school bus transporting Duluth Public School students. This prohibition shall not apply to peace officers while acting in their official capacity. This prohibition shall also not apply to security guards, employed or hired by the School District, or security guards subcontracted by School District vendors provided that the carrying of a weapon is necessary to performance of duties and is authorized in writing by the Board of Education or the Superintendent.~~

~~Adopted: 03-18-2003 ISD 709~~

**Deletion: 3/19/2019 Second Reading**  
**Replaced by: Policy 501**

Adopted:

MSBA/MASA Model Policy 501

Orig. 1995

Revised:

Rev. 2014

## 501 SCHOOL WEAPONS POLICY

~~[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law).]~~

### I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

### II. GENERAL STATEMENT OF POLICY

No student or non-student, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

### III. DEFINITIONS

#### A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; air guns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; nun chucks; throwing stars; explosives; fireworks; mace and other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

#### B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or

trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

- C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

#### **IV. EXCEPTIONS**

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a non-student (or student where specified) falls within one of the following categories:
  - 1. Active licensed peace officers;
  - 2. Military personnel, or students or non-students participating in military training, who are on duty performing official duties;
  - 3. Persons authorized to carry a pistol under Minn. Stat. § 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
  - 4. Persons who keep or store in a motor vehicle pistols in accordance with Minn. Stat. §§ 624.714 or 624.715 or other firearms in accordance with § 97B.045;
    - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
    - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§ 624.714 and 624.715.
  - 5. Firearm safety or marksmanship courses or activities for students or non-students conducted on school property;
  - 6. Possession of dangerous weapons, BB guns, or replica firearms by a

ceremonial color guard;

7. A gun or knife show held on school property;
8. Possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. Persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

~~**[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than exception (7) to Section 609.66, Subdivision 1d. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by non-students or nonemployees, in a manner that is inconsistent with Section 609.66, Subdivision 1d.]**~~

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or non-students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or non-students. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

1. A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to non-student permit-holders authorized under Minn. Stat. § 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

2. An employee who is a permit-holder authorized under Minn. Stat. § 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle must receive written permission from the Superintendent/designee; furthermore, the firearm must have a trigger lock and be stored in a locked container or locked compartment of the vehicle.

## **V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/ DISTRIBUTION**

- A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using, or distributing weapons shall include:
  1. Immediate out-of-school suspension;
  2. Confiscation of the weapon;
  3. Immediate notification of police;
  4. Parent or guardian notification; and
  5. Recommendation to the Superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the Superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

## **VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS**

- A. Employees
  1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
  2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

~~**[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit holding employees while at work or performing employment related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]**~~

B. Other Non-Students

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

**Legal References:** Minn. Stat. § 97B.045 (Transportation of Firearms)  
Minn. Stat. § 121A.05 (Referral to Police)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)  
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)  
Minn. Stat. § 609.605 (Trespass)  
Minn. Stat. § 609.66 (Dangerous Weapons)  
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)  
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)  
18 U.S.C. § 921 (Definition of Firearm)  
*In re C.R.M.* 611 N.W.2d 802 (Minn. 2000)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 525 (Violence Prevention)

**Second Reading: 3/19/2019**  
**Replacing: Policy 1083**

February 13, 2019

Jeff Horton, Assistant Superintendent  
Independent School District 709  
215 N 1<sup>st</sup> Ave E  
Duluth MN 55802

Dear Mr. Horton:

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

<u>NAME OF GRADUATE</u>	<u>SCHOOL ON DIPLOMA</u>	<u>GRADUATION DATE</u>
<b>Caden Nathaniel Opland</b>	<b>Duluth Public Schools</b>	<b>2/14/2019</b>

Please send diploma to Michelle Porter at the Area Learning Center, Room 126

Adrian Norman  
Principal

Michelle Porter  
Administrative Assistant  
Area Learning Center

February 28, 2019

Jeff Horton, Assistant Superintendent  
Independent School District 709  
215 N 1<sup>st</sup> Ave E  
Duluth MN 55802

Dear Mr. Horton:

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

<u>NAME OF GRADUATE</u>	<u>SCHOOL ON DIPLOMA</u>	<u>GRADUATION DATE</u>
Dane Edward Rosvold	Duluth Public Schools	2/28/2019

Please send diploma to Michelle Porter at the Area Learning Center, Room 126

Adrian Norman  
Principal

Michelle Porter  
Administrative Assistant  
Area Learning Center

February 28, 2019

Jeff Horton, Assistant Superintendent  
Independent School District 709  
215 N 1<sup>st</sup> Ave E  
Duluth MN 55802

Dear Mr. Horton:

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive their diploma from the school listed.

<u>NAME OF GRADUATE</u>	<u>SCHOOL ON DIPLOMA</u>	<u>GRADUATION DATE</u>
Anakka Rose Milburn	East High School	3/1/2019

Please send diploma to Michelle Porter at the Area Learning Center, Room 126

Adrian Norman  
Principal

Michelle Porter  
Administrative Assistant  
Area Learning Center