

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, January 22, 2019

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Reading and Approving Minutes**
 - A. Regular School Board Meeting - December 18, 2018 2
 - B. Annual Organizational Meeting - January 7, 2019 11
 - C. Special School Board Meeting - January 14, 2019 19
6. **School and Community Recognition**
7. **Audience**
8. **Reading Communications, Petitions, Etc.** 20
9. **Report of the Superintendent**
 - A. Reports from Student School Board Representatives
 - B. Schedule of Meetings and Events 21
10. **Report of Standing Committees**
 - A. Education Committee (*see separate report*)
 - B. Human Resources Committee (*see separate report*)
 - C. Business Committee (*see separate report*)
11. **Special Resolutions**
 - A. SP-1-19-3622 – Authorizing School Board Members’ Attendance at the Duluth and St. Louis County Days at the Capitol 23
12. **Questions / Other**
13. **Adjournment**

Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, December 18, 2018

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, CFO
Jackie Dolentz, Secretary

Student Representatives:

Maggie Carlos (Denfeld)
Finnegan White (Duluth East)

➤ Chair Kirby called the Regular School Board meeting of December 18, 2018 to order at 6:30 p.m., and the pledge of allegiance to the American flag was given.

M-Loeffler-Kemp, S-Sandstad, to approve the agenda as presented.

M-Trnka, S-Oswald, to Postpone Indefinitely Resolution B-12-18-3609 – Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting For School District Elections Not Held on the Day of a Statewide Election from the Business Committee agenda. Upon a vote, the same was approved – unanimously.

Upon a vote, the agenda was approved as amended – unanimously.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Regular School Board Meeting of November 20, 2018.

M-Lofald, S-Gorham, to approve the minutes of the November 20, 2018 Regular School Board Meeting as presented. Upon a vote, the same was approved – unanimously.

School and Community Recognition December 2018

Members of the Board, this month we're recognizing Gautam Mereddy from Duluth East High School. The ACT and SAT are college entrance exams. Out of the 1.8 million students who take the ACT every year, only about 1,000 get the highest possible score. Gautam Mereddy earned perfect or near perfect scores on all five of the ACT and SAT college entrance exams he took; a rare and remarkable feat! When interviewed by the local paper he said, "If you're going to do anything, you should try to do it to the best of your abilities." He also said something very important. "There's more to a student than just some test numbers and whatnot." And there is certainly much more to Gautam than perfect test scores. He takes AP and College In the Schools

courses at Duluth East, is a member of the school's National Honor Society and is a recipient of the AP Scholar Award and Duluth East Academic Letter Award. Gautam does healthcare related volunteer work with St. Luke's, Essentia Health, Solvay Hospice House and Chris Jensen. Working with UMD graduate students and a professor, he has conducted cancer research and co-authored four peer-reviewed research publications. His school activities include Math Team, Tutor, STEM Club and Knowledge Bowl. He plays guitar and is a Judo Brown Belt through the Duluth Judo Club. Congratulations, Gautam, for your accomplishment on the ACT and SAT and for inspiring us with your enthusiasm for learning new skills and taking on new challenges.

Truth In Taxation Presentation

December 2018

The Truth in Taxation Presentation was given by Cathy Erickson, Chief Financial Officer, Executive Director of Business Services.

The public was given an opportunity to ask questions.

Public Comments

December 2018

Dani Dunphy, address not provided, provided Education Equity Advisory Committee (EEAC) updates to the School Board.

Anne Krafthefer, 1601 East Fourth Street, spoke to the School Board about legislation.

Communications, Petitions, Etc.

December 2018

Superintendent Gronseth stated that no communications had been received.

Superintendent's Report

December 2018

There have been many opportunities last week and this week for our students to display their talents. As I have heard them playing instruments, singing, or have viewed their artwork, I have been very impressed! Creativity and expression are important to the education process. A well balanced curriculum rich in the arts will help all of our students. We have many staff members who help students to cultivate creativity, problem solving, precision, the ability to work with others, and the many other skills necessary to be successful in just about every field.

I am sure I don't have to remind our students that winter break starts this weekend. School will resume on January 2, 2019. I hope that whatever your family traditions are in December, that

your winter break is a chance to recharge and relax. When we return there are just three weeks left in the semester!

I also want to take an opportunity to thank our Student Representatives to the School Board. Maggie and Finn have both done an outstanding job during their year. Their reports are always a highlight of our meetings as they serve as a reminder of why we are all here. Tonight they will be sharing their final reports. We would like to recognize your service with a certificate and a small token of appreciation. Thank you for all you have done!

Student Representative Finn White, during his last address to the School Board, spoke about activities happening at Duluth East such as the government students attending tonight's School Board meeting to meet class requirements, the recent holiday concert was a huge success as well as their performances around the city. Winter sports are under way and the holiday spirit-themed week is happening with hot chocolate, blanket donations, giving tree program and assemblies. Congratulations to Vanessa Farrell, the new 2019 Student Representative from Duluth East. Thank you Finn for your service!

Student Representative Maggie Carlos, during her last address to the School Board, spoke about activities happening at Denfeld such as Spirit Week and holiday activities such as pajama day, holiday color day, and ugly sweater day. Maroon 16 has been singing around the city. The Math team is doing fantastic and is currently in first place in the state. Winter sports are continuing with the hockey team ranked sixth in the state. Congratulations to Emma Natale who will be the new 2019 Student Representative from Denfeld. Thank you Maggie for your service!

Education Committee Report
December 2018

Member Lofald presented the Education Committee report which was available electronically to each school board member.

Member Lofald presented the resolution:

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these organizations.

Organization	Author / Contact	Project Title	Award Amount	Terms
St. Luke's Foundation	Ron Lake	Sources of Strength (S.O.S.)	\$15,000	Funds will be used to support Sources of Strength (S.O.S.) programing Duluth East and Denfeld High Schools
Arrowhead Manufacturers and Fabricators Association (AMFA) Educational Trust	Brad Vieths	Engineering Design and Manufacturing Programs at Ordean East Middle School	\$2,000	Fund will be used to purchase new miter and band saws for Ordean East Middle School

Resolution E-12-18-3604

December 18, 2018

M-Lofald, S-Loeffler-Kemp, to approve Resolution E-12-18-3604 – Acceptance of Grant Awards to the Duluth Public Schools. Upon a vote, the same was approved – unanimously.

M-Lofald, S-Oswald, to approve the remainder of the Education Committee Report.

Member Oswald withheld Item 2.A.1)

Member Sandstad withheld Item 1.C.1)

Member Sandstad withheld Item 1.C.1) Check and Connect Program Update to clarify if all grade levels were being served at Denfeld.

Member Oswald withheld Item 2.A.1) ISD 709 Calendar 2019-20 School Year to comment that the last day of school next year is on a Friday and not a Thursday.

Upon a vote, the remainder of the Education Committee Report was approved – unanimously.

Human Resources Committee Report

December 2018

Member Gorham presented the Human Resources Committee report which was available electronically to each school board member.

M-Gorham, S-Trnka, to approve the Human Resource Committee report. Upon a vote, the Human Resources Committee report was approved – unanimously.

Business Committee Report
December 2018

Member Trnka presented the Business Committee report which was available electronically to each school board member.

Member Trnka presented the resolution:

RESOLUTION

Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor’s terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION
Area Learning Center	DFT	\$100.00	ALC Student Holiday Auction
Congdon	Maurices	\$67.00	None
Denfeld	Thomas and Michelle Stender	\$500.00	Drama Department
Denfeld	Joe Westerberg	\$125.00	Boys Basketball
Denfeld	Joe Westerberg	\$125.00	Girls Basketball
Denfeld	Allete Clean Energy, Inc.	\$500.00	Drama Department
Denfeld	The Jamar Company	\$100.00	Fab Labs at East and Denfeld
Denfeld	Parsons Electric	In Kind	None
Denfeld	Graybar Electric Supply	In Kind	None
Denfeld	Pete and Maureen Olson	In Kind	Gym class
Denfeld	Karen and Royal Alworth	\$100.00	Hunter Hut
District-Wide	Carolyn Zanko	In Kind	None
District-Wide	Advantage Emblem	In Kind	None
District-Wide	Nancy Holmgren	\$100.00	Families in Transition program
District-Wide	Stephanie & Thomas Chartier	\$25.00	Families in Transition program
ECFE Families in Transition	Barnes Noble customers	In Kind	ECFE families and library
HOCHS	MN Teachers Retirement Association	In Kind	None
Lakewood	Maurices	\$33.00	None
Laura MacArthur	Bethany Community Church	In Kind	None

Laura MacArthur	Anonymous	In Kind	None
Laura MacArthur	Elks Lodge Auxiliary	In Kind	None
Laura MacArthur	Maurices	\$40.00	None
Laura MacArthur	Skybridge Americas, Inc	\$25.90	None
Laura MacArthur	West Duluth American Legion Auxiliary	In Kind	Students
Lester Park	Maurices	\$67.00	None
Lincoln Park	Maurices	\$30.00	None
Lincoln Park	Duluth Elks Lodge and All American Club Auxiliary	In Kind	None
Lincoln Park	Tonia Villegas	\$600.00	Student lunch balances
Lowell	Rotary Club of Duluth #25	In Kind	Library
Lowell	Citon Computer Corp.	In Kind	Computer lab
Lowell	Maurices	\$33.00	None
Stowe	Parent Group	\$1,000.00	Wolf Ridge trip
Stowe	Parent Group	\$1,300.00	Teacher classroom accounts
Stowe	Maurices	\$33.00	None
Stowe	Sammy's Pizza & Restaurant	In Kind	After school clubs
Stowe	Susan Woods	In Kind	Students
Stowe	Asbury United Methodist Church	In Kind	Students
Stowe	Bethany Community Church	In Kind	Students
Stowe	Beacon Pointe Hotel	In Kind	Students

Resolution B-12-18-3606

December 18, 2018

M-Trnka, S-Lofald, to approve Resolution B-12-18-3606 – Acceptance of Donations to Duluth Public Schools. Upon a vote, the same was approved – unanimously.

Member Trnka presented the resolution:

RESOLUTION

Authorized Bank Account Signer – December 2018

RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that it hereby authorizes the following:

District Building	Banking Institution	Account Number	Addition of Authorized Signer	Removal of Authorized Signer
Congdon Park	North Shore	XXXX4030	Heidi Klassen	Mikilia Carroll

Resolution B-12-18-3607

December 18, 2018

M-Trnka, S-Sandstad, to approve Resolution B-12-18-3607 – Authorized Bank Account Signer. Upon a vote, the same was approved – unanimously.

Member Trnka presented the resolution:

RESOLUTION

Certified Tax Levy 2018 Payable 2019

BE IT RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, to hereby set the Tax Levy for 2018 Payable 2019 at \$39,837,624.11.

Resolution B-12-18-3608

December 18, 2018

M-Trnka, S-Oswald, to approve Resolution B-12-18-3608 – Certified Tax Levy 2018 Payable 2019.

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

Member Trnka presented the resolution:

RESOLUTION

Resolution of Support Authorizing Acceptance of Safe Routes to School Grants Related to Providing Improvements to Pedestrian Access to Various Schools in the City of Duluth

RESOLVED, that the city of Duluth (“city”) act as the legal sponsor for the Safe Routes to School project as contained in the 2018 Infrastructure Grant applications to be submitted prior to January 4, 2019, and that the mayor and clerk are hereby authorized to apply to the Minnesota Department of Transportation, Federal Highway Administration for a grant not to exceed

\$300,000 for funding of each of the following two projects: 1) Sidewalk improvements along designated Safe Routes to School to Lincoln Park Middle School, and 2) Pedestrian crossing improvements identified in Safe Routes to School plans for elementary schools;

FURTHER RESOLVED, that the city has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate project administration;

FURTHER RESOLVED, that although no local match contribution is required, the city commits to provide an additional \$100,000 in funds for the Lincoln Park application.

FURTHER RESOLVED, that the city designate the Lincoln Park Middle School Pedestrian and ADA Improvements as the first priority for funding, and that the Duluth Elementary Schools Pedestrian Crossing Improvements be ranked the second priority.

FURTHER RESOLVED, that the city has adopted Ordinance 18-049 on September 24, 2018 requiring new subdivisions to incorporate Safe Routes to School Infrastructure;

FURTHER RESOLVED, that upon approval of its application by the state, the mayor and clerk may enter into a grant agreement with the state of Minnesota for the above referenced projects and receive said grant payable into Permanent Improvement Fund 411, Department 035 (Capital Projects Accounts). Source 4210-01 (Pass-thru federal grants capital), and that the city certifies that it will comply with all applicable laws and regulations.

FURTHER RESOLVED, that the mayor and clerk are hereby authorized to execute such documents as are necessary to implement the project on behalf of the city.

Resolution B-12-18-3610

December 18, 2018

M-Trnka, S-Gorham, to approve Resolution B-12-18-3610 – Resolution of Support Authorizing Acceptance of Safe Routes to School Grants Related to Providing Improvements to Pedestrian Access to Various Schools in the City of Duluth.

Discussion took place regarding this item.

Upon a vote, the same was approved - unanimously.

M-Trnka, S-Sandstad, to approve the remainder of the Business Committee report. Upon a vote, the remainder of the Business Committee report was approved – unanimously.

Special Resolutions
December 2018

Member Lofald presented the resolution:

RESOLUTION

Board Member Attendance at 2019 MSBA Leadership Conference

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for school board members to attend the Minnesota School

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Boards Association 2019 Leadership Conference in Minneapolis, Minnesota on January 16-18, 2019.

Resolution SP-12-18-3605

December 18, 2018

M-Lofald, S-Oswald, to approve Resolution SP-12-18-3605 – Board Member Attendance at 2019 MSBA Leadership Conference. Upon a vote, the same was approved – unanimously.

Other
December 2018

M-Gorham, S-Oswald, to adjourn the meeting. Upon a vote, the same was approved – unanimously.

➤ Chair Kirby adjourned the Regular School Board Meeting of December 18, 2018 at 7:42 p.m.

Minutes of the School Board Annual Organizational Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Monday, January 7, 2019 at 4:30 p.m.

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Cathy Erickson, Deputy Clerk
Jackie Dolentz, Secretary

- Temporary Chairperson Kirby called the Annual Organizational School Board meeting to order at 4:30 p.m.

Temporary Chairperson Kirby reviewed the voting process for this meeting.

M-Lofald, S-Sandstad, to approve the agenda. Upon a vote to approve the agenda as presented, the same was approved – unanimously.

Election of Chairperson:

- Temporary Chair Kirby opened the nominations for the office of Chairperson
- Member Sandstad nominated Member Kirby for the office of Chairperson; Member Kirby declined the nomination
- Member Lofald nominated Member Loeffler-Kemp for the office of Chairperson
- Member Oswald nominated herself for the office of Chairperson
- Temporary Chair Kirby closed the nominations for the office of Chairperson

Temporary Chair Kirby announced that Member Loeffler-Kemp was elected as Chairperson 5-2 as follows:

Loeffler-Kemp (5 votes): Gorham, Kirby, Loeffler-Kemp, Lofald, Trnka
Oswald (2 votes): Oswald, Sandstad

Election of Vice Chairperson

- Chair Loeffler-Kemp opened the nominations for the office of Vice Chairperson
- Member Lofald nominated herself for the office of Vice Chairperson
- Chair Loeffler-Kemp closed the nominations for the office of Vice Chairperson

Chair Loeffler-Kemp announced that Member Lofald was the only candidate nominated for the office of Vice Chairperson and was elected by acclamation.

Election of Clerk:

- Chair Loeffler-Kemp opened the nominations for the office of Clerk
- Member Trnka nominated Member Oswald for the office of Clerk
- Member Gorham nominated himself for the office of Clerk
- Chair Loeffler-Kemp closed the nominations for the office of Clerk

Chair Loeffler-Kemp announced that Member Gorham was elected as Clerk 4-3 as follows:

Gorham (4 votes): Gorham, Kirby, Loeffler-Kemp, Lofald

Oswald (3 votes): Oswald, Sandstad, Trnka

Election of Treasurer:

- Chair Loeffler-Kemp opened the nominations for the office of Treasurer
- Member Sandstad nominated Member Trnka for the office of Treasurer
- Member Kirby nominated Member Oswald for the office of Treasurer
- Chair Loeffler-Kemp closed the nominations for the office of Treasurer

Chair Loeffler-Kemp announced that Member Trnka was elected as Treasurer 4-3 as follows:

Trnka (4 votes): Loeffler-Kemp, Lofald, Sandstad, Trnka

Oswald (3 votes): Gorham, Kirby, Oswald

Appointment of Deputy Clerk:

M-Loeffler-Kemp, S-Sandstad, to appoint Cathy Erickson as Deputy Clerk. Upon a vote, the same was approved - unanimously.

Chair Loeffler-Kemp appointed Cathy Erickson as Deputy Clerk.

Appointment of Board Secretaries:

M-Loeffler-Kemp, S-Sandstad, to appoint Jackie Dolentz and Melinda Thibault as Board Secretaries. Upon a vote, the same was approved - unanimously.

Chair Loeffler-Kemp appointed Jackie Dolentz and Melinda Thibault as School Board Secretaries.

Member Trnka presented the resolution as follows:

RESOLUTION
Selection of Meeting Dates/Times

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the Regular meetings of the School Board shall be held the third Tuesday of each month at 6:30 p.m. at the Historic Old Central High School unless otherwise scheduled by the School Board.

BE IT FURTHER RESOLVED, that if the Regular meeting is cancelled and cannot be held on the regularly scheduled date listed above, due to weather or unforeseen circumstances, it will be held the very next day at the same time and location.

Resolution B-1-19-3611

January 7, 2019

M-Trnka, S-Sandstad, to approve Resolution B-1-19-3611, Selection of Meeting Dates/Times. Upon a vote, the same was approved – unanimously.

Member Gorham presented the resolution as follows:

RESOLUTION
Designation of Depositories and Acceptance of Collateral

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that Harbor Pointe Credit Union, North Shore Bank of Commerce, BMO Harris Bank, U.S. Bank, KeyBank, Wells Fargo, Park State Bank and Western Bank shall be depositories of the funds of this School District for up to a one year period commencing January 1, 2019, and said banks shall be required to deposit with said district collateral securities, subject to approval by the School Board, and kept in trust;

RESOLVED, That the collateral securities pledged by Harbor Pointe Credit Union and placed in trust at Federal Reserve Bank of Boston; North Shore Bank of Commerce and placed in trust at U S Bank N. A.; Key Bank and placed in trust at Federal Reserve Bank of Boston; all as provided by law and evidence by trust agreements executed by the Treasurer of the School Board, an officer of the depository bank, and acknowledged by an officer of the bank holding the securities in trust, shall be approved.

HARBOR POINTE CREDIT UNION –

\$500,000.00 FHOR, Cusip xxxxxxEB7, due 3/29/2019

\$250,000.00 FMNT, Cusip xxxxxxHN2, due 1/25/2019

NORTH SHORE BANK OF COMMERCE –

\$200,000.00 FHLB, Cusip xxxxxxDG1, due 5/30/2019

BMO HARRIS BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

U S BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

KEYBANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WELLS FARGO BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

PARK STATE BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WESTERN BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

RESOLVED, That the Treasurer, Clerk, and/or CFO/Executive Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

Resolution B-1-19-3612

January 7, 2019

M-Gorham, S-Lofald, to approve Resolution B-1-19-3612 - Designation of Depositories and Acceptance of Collateral. Upon a vote, the same was approved – unanimously.

Member Oswald presented the resolution as follows:

RESOLUTION

Designation of Authority to Perform Electronic Fund Transfers

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the CFO/Executive Director of Business Services has the authority to designate a district employee(s) to initiate electronic fund transfers, as required by MS 471.38.

Resolution B-1-19-3613

January 7, 2019

M-Oswald, S-Sandstad, to approve Resolution B-1-19-3613 - Designation of Authority to Perform Electronic Fund Transfers. Upon a vote, the same was approved – unanimously.

Member Sandstad presented the resolution as follows:

RESOLUTION

Authorization for Superintendent of Schools and CFO/Executive Director of
Business Services to Sign Contracts and Grants

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that to increase operational efficiency, it is requested that authorization to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits up to \$25,000 be granted to the Superintendent of Schools and CFO/Executive Director of Business Services. This delegation of authorization is allowable under Minnesota Statute 123B.52 subd. 2. The superintendent's designee will review each contract before execution.

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Superintendent of Schools, or in his/her absence the CFO/Executive Director of Business Services, be designated the legal authorized representative to sign applications and execute grant documents for and on behalf of the school district in connection with federal and state laws and funding authorities and local, public, and private funding agencies that offer categorical financial support to this school district.

RESOLVED, By the School Board of ISD 709, St. Louis Country, Minnesota that a list of all the above contracts and grants hereby approved by the Superintendent or the CFO/Executive Director of Business Services will be provided as an informational item at the first possible regular School Board Meeting following the approval action.

Resolution B-1-19-3614

January 7, 2019

M-Sandstad, S-Kirby, to approve Resolution B-1-19-3614 - Authorization for the Superintendent of Schools and CFO/Executive Director of Business Services to Sign Contracts and Grants. Upon a vote, the same was approved – unanimously.

Member Kirby presented the resolution as follows:

RESOLUTION
Selection of District's Legal Counsel

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the following firms have been selected as legal counsel for the District.

Fryberger, Buchanan, Smith & Frederick, P.A.
302 West Superior Street, Suite 700
Duluth, MN 55802
(218) 722-0861

Dryer & Overom (formerly known as
Dryer, Storaasli, Knutson & Pommerville)
202 West Superior Street, Suite 200
Duluth, MN 55802
(218) 727-8451

Ratwik, Roszak & Maloney
730 Second Avenue South, Suite 300
Minneapolis, MN 55402
(612) 339-0600

Rupp, Anderson, Squires & Waldspurger, P.A.
333 South Seventh Street, Suite 2800
Minneapolis, MN 55402
(612) 436-4300 (office)

RESOLVED, that the authorized contact persons for the District are as follows:

Chair of the School Board
Superintendent of Schools
Executive Assistant to Superintendent of Schools
Assistant Superintendent
CFO/Executive Director of Business Services
Executive Assistant to the CFO/Executive Director of Business Services
Director of Special Education
Manager of Facilities
Finance Manager
Senior Human Resources Manager
Human Resources Manager for Non-Certified Staff
Human Resources Benefits Coordinator

Resolution B-1-19-3615

January 7, 2019

M-Kirby, S-Trnka, to approve Resolution B-1-19-3615 – Selection of District's Legal Counsel. Upon a vote, the same was approved – unanimously.

Member Lofald presented the resolution as follows:

RESOLUTION
Selection of District’s Official Newspaper

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the District’s official newspaper will continue to be the Duluth News Tribune.

Resolution B-1-19-3616

January 7, 2019

M-Lofald, S-Kirby, to approve Resolution B-1-19-3616 – Selection of District’s Newspaper.

Discussion took place regarding this item.

Upon a vote, the same was approved – 6-1 as follows:

Yay: Kirby, Loeffler-Kemp, Lofald, Oswald, Sandstad, Trnka

Nay: Gorham

Member Trnka presented the resolution as follows:

RESOLUTION
Accepting the Eleven Tools of Civility

WHEREAS, The residents of Duluth Public Schools ISD 709 place a high value on respect and civility in their lives and they understand that these characteristics are essential to any healthy community; and

WHEREAS, The School Board of Independent School District No. 709 supports opportunities for civil discourse and discussion in the community and within the School District; and

WHEREAS, The School Board of Independent School District No. 709 addresses sometimes controversial issues about which people often feel passionately and which at times leads to uncivil behavior; and

WHEREAS, An atmosphere of incivility and disrespect can have a damaging effect on the proceedings, on the quality of debate, and on the practice of democracy itself.

THEREFORE, BE IT RESOLVED THAT the School Board of Independent School District No. 709 recognizes eleven tools of civility as encouraged by Speak Your Peace: The Civility Project that will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face our community. These tools include:

- | | |
|------------------|--|
| 1. Pay attention | 7. Apologize |
| 2. Listen | 8. Give constructive criticism |
| 3. Be inclusive | 9. Take responsibility |
| 4. Don’t gossip | 10. Be honest and care for others |
| 5. Show respect | 11. Show your evidence; share your reasoning |
| 6. Be agreeable | |

BE IT FURTHER RESOLVED THAT the School Board of Independent School District No. 709 shall promote the use and adherence of these tools in conducting the business of the School Board.

Resolution B-1-19-3617

January 7, 2019

M-Trnka, S-Sandstad, to approve Resolution B-1-19-3617 – Accepting the Eleven Tools of Civility.

Discussion took place regarding this item.

Upon a vote, the same was approved – unanimously.

Member Gorham presented the resolution as follows:

RESOLUTION

Approving the Continued Participation of Student School Board Representatives

WHEREAS, The School Board of Duluth Public Schools ISD 709 has included Student School Board Representatives since January 2005; and

WHEREAS, Student school board representatives provide the school board with a student voice and youth perspective; and

WHEREAS, The Minnesota School Boards Association encourages school boards to develop a process to include student representatives; and

WHEREAS, The Superintendent and high school principals have reviewed and revised where necessary the selection process for appointing student school board representatives.

THEREFORE, BE IT RESOLVED THAT the School Board of Independent School District 709 approves the continued participation of one Student School Board Representative from Denfeld, East and the Area Learning Center.

BE IT FURTHER RESOLVED THAT the term for the 2019 Student School Board Representatives will be January 7, 2019 to December 31, 2019.

Resolution B-1-19-3618

January 7, 2019

M-Gorham, S-Sandstad, to approve Resolution B-1-19-3618 – Approving the Continued Participation of Student School Board Representatives.

Discussion took place regarding this item.

Upon a vote, the same was approved - unanimously.

M-Oswald, S-Sandstad, to adjourn the meeting. Upon a vote, the same was approved – unanimously.

- Chair Loeffler-Kemp adjourned the Annual Organizational School Board meeting of January 7, 2019 at 5:16 p.m.

Minutes of the Special School Board Meeting

19

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Monday, January 14, 2019

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp
Jill Lofald (arrived at 4:17 p.m.)
Alanna Oswald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Jackie Dolentz, Secretary

- Chair Loeffler-Kemp called the Special School Board meeting of January 14, 2019 to order at 4:00 p.m.

Chair Loeffler-Kemp read the following statement:

The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the School Board to close a meeting to engage in attorney-client privileged discussions. The District has been sued in State Court in the case of Johnston v. ISD 709, Court File Number 69DU-CV-18-2260. The Board seeks to meet with its attorney to discuss the status and possible resolution of this case. It would be detrimental to the District's interests for the Board to hold a public discussion with its attorney where any adverse party or their attorney could listen to or be made aware of the Attorney's advice related to the litigation. It is in the District's best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

M-Sandstad, S-Trnka, that this meeting be closed pursuant to the attorney-client privilege. Upon a vote, the same was approved – 6-0.

Recessed at 4:04 p.m.

Reconvened at 4:58 p.m.

Attorney Trevors Helmers provided background on the lawsuit and explained the settlement agreement.

M-Oswald, S-Kirby, to accept the settlement agreement. Upon a vote, the same was approved – 7-0.

M-Sandstad, S-Trnka, to adjourn the meeting. Upon a vote, the same passed – 7-0.

- Chair Loeffler-Kemp adjourned the Special School Board meeting of January 14, 2019 at 5:05 p.m.

Rosie Loeffler-Kemp
Chair

Josh Gorham
Clerk

8. Communications, Petitions, etc.
None

DULUTH PUBLIC SCHOOLS ISD 709
SCHEDULE OF MEETINGS AND EVENTS

January 21-25, 2019

Tuesday	January 22, 2019	6:30 p.m.	Regular School Board Meeting* Board Room - 2nd Floor
Thursday	January 24, 2019	5:00 p.m.	Education Equity Advisory Committee Board Room - 2nd Floor

January 28 - February 1, 2019

No meetings scheduled at this time

February 4-8, 2019

Tuesday	February 5, 2019	5:00 p.m.	American Indian Parent Advisory Committee Room 318 - 3rd Floor
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February 11-15, 2019

Monday	February 11, 2019	4:15 p.m.	Education Committee Board Room - 2nd Floor
Tuesday	February 12, 2019	4:15 p.m.	Human Resources Committee Board Room - 2nd Floor
Tuesday	February 12, 2019	4:30 p.m. <i>(or to follow the Human Resources Comm. Mtg.)</i>	Business Committee Board Room - 2nd Floor

February 18-22, 2019

No meetings scheduled at this time

February 25-March 1, 2019

Tuesday	February 26, 2019	6:30 p.m.	Regular School Board Meeting* Board Room - 2nd Floor
Thursday	February 28, 2019	4:15 p.m.	Parent Advisory Committee Special Education Room 203-C - 2nd Floor
Thursday	February 28, 2019	5:00 p.m.	Education Equity Advisory Committee Board Room - 2nd Floor

March 4-8 2019

Tuesday	March 5, 2019	5:00 p.m.	American Indian Parent Advisory Committee Room 318 - 3rd Floor
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March 11-15, 2019

Monday March 11, 2019 4:15 p.m. Education Committee
Board Room - 2nd Floor

Tuesday March 12, 2019 4:15 p.m. Human Resources Committee
Board Room - 2nd Floor

Meetings must end by 6:00 PM

On March 12th - Township Election Night

Tuesday March 12, 2019 4:30 p.m. Business Committee
Board Room - 2nd Floor
(or to follow the Human Resources Comm. Mtg.)

March 18-22, 2019

Tuesday March 19, 2019 6:30 p.m. Regular School Board Meeting*
Board Room - 2nd Floor

March 25-29, 2019

No meetings scheduled at this time

April 1-5, 2019

No meetings scheduled at this time

**If a Regular School Board meeting is cancelled and cannot be held on the regularly scheduled date listed above, due to weather or unforeseen circumstances, it will be held the very next day at the same time and location.*

Office of the Superintendent
January 17, 2019

RESOLUTION**Authorizing School Board Members' Attendance
at the Duluth and St. Louis County Days at the Capitol**

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for school board members to attend the Duluth and St. Louis County Days at the Capitol event held in 2019.

Resolution SP-1-19-3622

January 22, 2019