

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, August 21, 2018

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Reading and Approving Minutes**
 - A. Regular School Board Meeting - July 17, 2018 2
 - B. Special Board Meeting - Levy/Referendum - July 26, 2018 12
6. **School and Community Recognition**
7. **Audience**
8. **Reading Communications, Petitions, Etc.** 14
9. **Report of the Superintendent**
 - A. Reports from Student School Board Representatives
 - B. Schedule of Meetings and Events 15
10. **Report of Standing Committees**
 - A. Education Committee (*see separate report*)
 - B. Human Resources Committee (*see separate report*)
 - C. Business Committee (*see separate report*)
11. **Special Resolutions**
12. **Questions / Other**
13. **Adjournment**

Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, July 17, 2018

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp**
Jill Lofald
Alanna Oswald
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Jackie Dolentz, Secretary

Student Representatives:

Maggie Carlos (Denfeld)

Member Absent:

Nora Sandstad

**Member Loeffler-Kemp participated from an alternate location via Google, pursuant to Minn. Statute 13D.02, Sub.1. Location: Sheraton Boston Hotel, 39 Dalton Street, Boston, MA, Conference Center Lobby

➤ Chair Kirby called the Regular School Board meeting of July 17, 2018 to order at 6:32 p.m., and the pledge of allegiance to the American flag was given.

M-Kirby, S-Lofald, to add the ALICE contract to the agenda. Upon a vote, the amended agenda was approved – 6-0.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of June 14, 2018.

M-Loeffler-Kemp, S-Gorham, to approve the minutes of the June 14, 2018 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Regular School Board Meeting of June 19, 2018.

M-Trnka, S-Oswald, to approve the minutes of the June 19, 2018 Regular School Board Meeting as presented. Upon a vote, the same was approved – 6-0.

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of June 28, 2018.

M-Loeffler-Kemp, S-Oswald, to approve the minutes of the June 28, 2018 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.

2 – Minutes of the Regular School Board Meeting
July 17, 2018

Chair Kirby asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of July 2, 2018.

M-Trnka, S-Gorham, to approve the minutes of the July 2, 2018 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.

School and Community Recognition
July 2018

Joining us this evening are Sara Cole, President and CEO of the Duluth Area Family YMCA; Melissa Fanning, Associate Executive Director of Community Services/Duluth Area Family YMCA and Co-Program Director of KEY Zone and Jay Roesler, Director of Community Education. Welcome. The Duluth Area Family YMCA and our Duluth Community Education Department work together to provide the KEY Zone program. It's an academic and enrichment out-of-school time program offered year round for students in grades K-5. During the school year, this high quality program is provided at our nine elementary schools. The program continues during the summer at selected sites. KEY Zone activities complement the school day and create an enriching environment, fostering positive youth development & academic success. The benefits for children are amazing. The program supports learning, development of life skills, regular school attendance, homework help and mentoring. There are opportunities for year-round fun and adventure through creative arts, field trips, service learning projects, STEM, health & wellness and more. KEY Zone is an important contributor to student achievement in Duluth. We recognize and honor the partnership between the Duluth Area Family YMCA and Duluth Community Education that makes this success possible. Thank you all for your service to Duluth's students.

Public Comments
July 2018

Jim Doyle, 4715 West Seventh Street, spoke to the School Board on behalf of the Community Based School Equity Initiative about student busing.

Loren Martell, 623 East Seventh Street, spoke to the School Board about levy authority.

Communications, Petitions, Etc.
July 2018

Superintendent Gronseth stated that no communications had been received.

Superintendent's Report

July 2018

We have been busy working on plans for the coming year. There are a number of things in process, many of which will be discussed tonight.

School Security and Student Safety has been a topic we have been talking a lot about. A safety committee has been working to plan for new protocols for entering schools and updating our lockdown procedures. We would like to thank the Duluth Police Department for their assistance throughout this process. We are working together on a grant application that would support our training and implementation efforts. We also plan to apply for a state grant to fund security updates. That grant application opens later next month. You can watch for more information in our district newsletters, back to school packets, and when school is back in session-- which isn't too far away!

On Thursday of this week there is a Committee of the Whole Meeting regarding the polling results about a possible levy referendum this fall. Unfortunately, our firewall and internet content filters will be having some work done and we may not be able to live stream the meeting and Wi-Fi may not be available. There will be additional meetings regarding a possible levy-referendum during which further discussions will take place.

Families who are participating in Missabekong Ojibwe Immersion or Nueva Vision Spanish Immersion Programs may be interested in our new "hub" model of transportation. Bus stops will be available at Laura MacArthur, Piedmont, Congdon and Homecroft. These are extensions of some of our existing routes. Interested families can contact Lowell Elementary or our transportation department for more information.

And now, let's hear from our student school board representative.

Denfeld High School: Student Representative Maggie Carlos spoke to the School Board about activities happening over the summer. Thank you to Essentia Health for the S.O.S. grant which funded peer to peer programming at both high schools on topics such as suicide prevention and mental health. Dance and Cheer teams will be performing in front of Mr. D's on 8/2/18 for Spirit Valley Days and will also be in the parade. Hunter kick off on 8/14/18 – 8/15/18 for pictures, early registration, etc.

Education Committee Report

July 2018

Member Lofald presented the Education Committee report which was available electronically to each school board member.

Member Lofald presented the resolution:

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor’s terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to this organization.

Organization	Author / Contact	Project Title	Award Amount	Terms
Duluth Superior Area Community Foundation – Wildey H. Mitchell Family Fund	Denfeld High School	Denfeld High School Service Learning Collaboration	\$16,524	Funds from this grant will be used to support the Denfeld High School Service Learning Collaboration.

Resolution E-7-18-3569

July 17, 2018

M-Lofald, S-Trnka, to approve Resolution E-7-18-3569 – Acceptance of Grant Awards to the Duluth Public Schools. Upon a vote, the same was approved – 6-0.

M-Lofald, S-Gorham, to approve the remainder of the Education Committee Report.

Member Trnka withheld Item 1.C.1)

Member Trnka withheld Item 1.C.1) 2017-18 Annual Bullying Report and discussion on Behavior/Resolutions reporting to School Board to encourage continued focus on this topic.

Upon a vote, the remainder of the Education Committee Report was approved – 6-0.

Human Resources Committee Report

July 2018

Member Gorham presented the Human Resources Committee report which was available electronically to each school board member.

Member Gorham presented the resolution:

RESOLUTION

Employment of a School Board Member by the District

WHEREAS, the School Board member(s) below are/will be employed by the Duluth Public Schools during their service as a School Board member; and

WHEREAS, Minnesota Statute 123B.195 Board Member's Right to Employment requires that the member receive a majority approval by the School Board to be initially employed or to continue in employment at a meeting at which all board members are present; and

WHEREAS, Minnesota Statute 123B.195 Board Member's right to Employment states that the employment relationship will not exceed \$8,000 in a fiscal year, excluding compensation for being a School Board member,

BE IT RESOLVED, that the School Board authorize the employment of the following School Board members as listed, not to exceed \$8,000 in a fiscal year.

<u>Board Member</u>	<u>Time Frame</u>
Jill Lofald	July 2018 - June 2019
Alanna Oswald	July 2018 - June 2019

Resolution HR-7-18-3568

July 17, 2018

M-Gorham, S-Trnka, to approve Resolution HR-7-18-3568 – Employment of a School Board Member by the District.

M-Oswald, S-Gorham, to table this Resolution HR-7-18-3568 – Employment of a School Board Member by the District until the end of this meeting as all Board members are not present. Upon a vote, the same was approved – 6-0.

M-Gorham, S-Trnka, to approve the Human Resource Committee report.

Superintendent Gronseth named the new Assistant Principals and Principals.

Member Lofald withheld Item 2.B. Approval of Hourly Wage Rates for Hourly Employees to voice her concern about these raises and to request a separate vote.

Upon a separate vote on Item 2.B. Approval of Hourly Wage Rates for Hourly Employees, the same failed 3-3 as follows:

Yea: Gorham, Oswald, Trnka

Nay: Kirby, Loeffler-Kemp, Lofald

Upon a vote, the remainder of the Human Resources Committee report was approved – 6-0.

Business Committee Report
July 2018

Member Trnka presented the Business Committee report which was available electronically to each school board member.

Member Trnka presented the resolution:

RESOLUTION

Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION
Myers-Wilkins	Peter, Wendy & Evan Williamson	\$30.00	World Beat Drumming
Myers-Wilkins	Richard and Lou Anne Siefert	\$15.00	World Beat Drumming
Ordean-East	Anonymous	\$30.00	Art
Ordean-East	East Boys Basketball Booster Club	\$913.40	Basketball rims
Ordean-East	Ordean East Middle School PTA	\$300.00	T-shirts
Stowe	Ed White	In Kind	None
Stowe	Ellen Sandbeck	In Kind	None
Stowe	Gary Milk House/Derek Medved	In Kind	None
Stowe	PTA	In Kind	Students
Stowe	YourCause, LLC Trustee for Wells Fargo	\$30.00	None
Stowe	YourCause, LLC Trustee for Wells Fargo	\$30.00	None

Resolution B-7-18-3570

July 17, 2018

M-Trnka, S-Loeffler-Kemp, to approve Resolution B-7-18-3570 – Acceptance of Donations to Duluth Public Schools. Upon a vote, the same was approved – 6-0.

Member Trnka presented the resolution:

RESOLUTION

Authorized Bank Account Signer – June 2018

RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that it hereby authorizes the following:

District Building	Banking Institution	Account Number	Addition of Authorized Signer	Removal of Authorized Signer
Denfeld	Harbor Pointe Credit Union	XXXX2	Thomas Tusken	James Erickson
Homecroft	Harbor Pointe Credit Union	XXXX2	Thomas Cawcutt	Amy Worden
Laura MacArthur	Western National Bank	XXXXXX2	James Erickson	Clayton Norman
Myers-Wilkins	Harbor Pointe Credit Union	XXXX3	Amy Worden	Elisa Maldonado
ISD 709	MN Liquid Asset Fd	XXXXX3	William Gronseth	Douglas Hasler
ISD 709	MN Trust	XXXX8	William Gronseth	Douglas Hasler
ISD 709	Piper Jaffray	XXXXXXXX5	William Gronseth	Douglas Hasler
ISD 709	MBS	XXXXX9	William Gronseth	Douglas Hasler
ISD 709	US Bank	XXXXXXXX6	William Gronseth	Douglas Hasler
ISD 709	Harbor Pointe Credit Union	XXX23	William Gronseth	Douglas Hasler

Resolution B-7-18-3571

July 17, 2018

M-Trnka, S-Lofald, to approve Resolution B-7-18-3571 - Authorized Bank Account Signer – June 2018. Upon a vote, the same was approved – 6-0.

Member Trnka presented the resolution:

RESOLUTION

Authorized Bank Account Signer – Bridge Program, June 2018

The Bridge Program requested a Student Activity account at Harbor Pointe for the purpose of benefitting Bridge students in learning cash handling principles.

RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that it hereby authorizes the following:

District Building	Banking Institution	Account Number	Addition of Authorized Signer	Removal of Authorized Signer
Bridge Program	Harbor Pointe Credit Union		Brenda Vieths	
Bridge Program	Harbor Pointe Credit Union		Julie Busse	
Bridge Program	Harbor Pointe Credit Union		Peggy Blalock	
Bridge Program	Harbor Pointe Credit Union		Nichele Canavan	

Resolution B-7-18-3572

July 17, 2018

M-Trnka, S-Gorham, to approve Resolution B-7-18-3572 - Authorized Bank Account Signer – Bridge Program, June 2018. Upon a vote, the same was approved – 6-0.

Member Trnka presented the resolution:

RESOLUTION
Converting Voter Approved Referendum Authority
To A Board Approved Referendum Authority

BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Current Authority. The District has a current voter approved referendum authority that is estimated to be \$371.78 per adjusted pupil unit for fiscal year 2019, after the local option revenue subtraction and after preliminary adjustment by the Minnesota Department of Education in compliance with Minnesota Statutes, Section 126C.17, as amended.
2. Conversion of Referendum Authority. Pursuant to Minnesota Statutes, Section 126C.17, subdivision 9a, the Board hereby determines to convert \$300.00 per adjusted pupil unit of its voter approved referendum authority which expires after taxes payable in 2018 to a Board approved referendum authority of approximately \$300.00 per adjusted pupil unit. This authority shall be further adjusted based on final pupil unit data and it is the intention of the Board to convert the maximum authority for which it is eligible, not to exceed \$300 per adjusted pupil unit. This Board approved referendum authority, as adjusted, shall be applicable for 5 years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.
3. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

Resolution B-7-18-3573

July 17, 2018

M-Trnka, S-Gorham, to Postpone Definitely Resolution B-7-18-3573 Converting Voter Approved Referendum Authority To A Board Approved Referendum Authority until the Special Board meeting on 7/26/18.

Discussion took place on this item.

Upon a vote, the same passed as 6-0.

9 – Minutes of the Regular School Board Meeting
July 17, 2018

Member Trnka presented the resolution:

RESOLUTION

Approving Ten-Year Capital Facilities Plan – FY2019 Update

BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, State of Minnesota, that the Ten-Year Capital Facilities Plan – FY19 Update, is approved.

Resolution B-7-18-3574

July 17, 2018

M-Trnka, S-Lofald, to approve Resolution B-7-18-3574 - Approving Ten-Year Capital Facilities Plan – FY2019 Update.

Discussion took place regarding this item.

Upon a vote, the same was approved – 6-0.

M-Lofald, S-Oswald, to approve the Superintendent entering into a three year ALICE contract, not to exceed \$75,000, which includes substitutes in the training.

Discussion took place regarding this item.

Upon a vote, the same was approved – 6-0.

M-Trnka, S-Gorham, to approve the remainder of the Business Committee report.

Superintendent Gronseth withheld Item 6.F.

Member Lofald withheld Item 4.A.4)

Member Trnka withheld Item 3.C.

Member Trnka withheld Item 3.C. New Policy 110 – Duluth Public Schools Website Accessibility Policy to ensure that this policy is ADA compliant.

Discussion took place regarding this item.

Member Lofald withheld Item 4.A.4) University of Minnesota Duluth (UMD) – College in the Schools (CITS) to applaud the District for offering this to our students.

Superintendent Gronseth withheld Item 6.F. Facilities Management & Capital Project Status Report (including Homecroft Playground update) to state there will be no action to take on the Homecroft Playground item.

Upon a vote, the remainder of the Business Committee report was approved – 6-0.

Other
July 2018

Member Trnka presented the resolution:

RESOLUTION

Authorizing School Board Members' Attendance at the MSBA Summer Seminar

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for school board members to attend the MSBA Summer Seminar held in 2018.

Resolution SP-7-18-3575

July 17, 2018

M-Trnka, S-Gorham, to approve Resolution B-7-18-3575 - Authorizing School Board Members' Attendance at the MSBA Summer Seminar. Upon a vote, the same was approved – 6-0.

Discussion took place on the resolution tabled at this meeting, HR-7-18-3568 - Employment of a School Board Member by the District.

M-Kirby, S-Oswald, to Postpone Definitely Resolution HR-7-18-3568 – Employment of a School Board Member by the District until the August Regular Board meeting.

Discussion took place regarding this item.

Upon a vote, the same passed – 6-0.

M-Trnka, S-Gorham, to adjourn the meeting. Upon a vote, the same was approved – 6-0.

➤ Chair Kirby adjourned the Regular School Board Meeting of July 17, 2018 at 8:10 p.m.

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Thursday, July 26, 2018

Members Present:

Josh Gorham
David Kirby
Rosie Loeffler-Kemp
Jill Lofald
Nora Sandstad
Sally Trnka

Others Present:

Bill Gronseth, Superintendent
Jackie Dolentz, Secretary

Members Absent:

Alanna Oswald

- Chair Kirby called the Special School Board meeting of July 26, 2018 to order at 4:31 p.m.

Public Comments

Loren Martell, 623 East Seventh Street, spoke to the School Board about levy authority.

Superintendent Gronseth presented information to the Board on Operating Levy Referendum History for the Duluth Public Schools.

Member Sandstad presented the resolution:

RESOLUTION

Indicating the Intent to Move Forward with an Operating Levy Referendum in November, 2018

WHEREAS additional funds are needed to realize the mission and community vision for the Duluth Public Schools, and

WHEREAS the current operating levy for Duluth is below the state average, and

WHEREAS the total current operating levy for our district is \$795.78 per pupil unit, and

WHEREAS the current voter approved operating levy of \$371.78 for our district is scheduled to expire in 2018, and

WHEREAS additional funds are needed to create and maintain quality programs.

THEREFORE BE IT RESOLVED that the School Board hereby intends to take future action to place an operating levy referendum on the November, 2018, ballot.

Resolution B-7-18-3576

July 26, 2018

M-Sandstad, S-Trnka, to approve Resolution B-7-18-3576 - Indicating the Intent to Move Forward with an Operating Levy Referendum in November, 2018.

Discussion took place regarding this item.

Member Sandstad to call the question.

Upon a vote, the call to question passed – 6-0.

Upon a vote, Resolution B-7-18-3576 - Indicating the Intent to Move Forward with an Operating Levy Referendum in November, 2018, was approved - 6-0.

Member Loeffler-Kemp presented the resolution:

RESOLUTION

Converting Voter Approved Referendum Authority
To A Board Approved Referendum Authority

BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Current Authority. The District has a current voter approved referendum authority that is estimated to be \$371.78 per adjusted pupil unit for fiscal year 2019, after the local option revenue subtraction and after preliminary adjustment by the Minnesota Department of Education in compliance with Minnesota Statutes, Section 126C.17, as amended.
2. Conversion of Referendum Authority. Pursuant to Minnesota Statutes, Section 126C.17, subdivision 9a, the Board hereby determines to convert \$300.00 per adjusted pupil unit of its voter approved referendum authority which expires after taxes payable in 2018 to a Board approved referendum authority of approximately \$300.00 per adjusted pupil unit. This authority shall be further adjusted based on final pupil unit data and it is the intention of the Board to convert the maximum authority for which it is eligible, not to exceed \$300 per adjusted pupil unit. This Board approved referendum authority, as adjusted, shall be applicable for 5 years, beginning with taxes payable in 2019. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.
3. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2018.

Resolution B-7-18-3573

July 26, 2018

M-Loeffler-Kemp, S-Lofald, to approve Resolution B-7-18-3573 - Converting Voter Approved Referendum Authority To A Board Approved Referendum Authority.

Discussion took place regarding this item.

Upon a vote, the same failed 3-3 as follows:

Yea: Gorham, Loeffler-Kemp, Lofald

Nay: Kirby, Sandstad, Trnka

M-Trnka, S-Gorham, to adjourn the meeting. Upon a vote, the same passed –unanimously.

8. Communications, Petitions, etc.
None

DULUTH PUBLIC SCHOOLS ISD 709
SCHEDULE OF MEETINGS AND EVENTS

August 20-24, 2018

Tuesday	August 21, 2018	6:30 p.m.	Regular School Board Meeting Board Room - 2nd Floor
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August 27-31, 2018

No meetings scheduled at this time.

September 3-7, 2018

No meetings scheduled at this time.

September 10-14, 2018

Monday	September 10, 2018	4:15 p.m.	Human Resources Committee Board Room - 2nd Floor
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Monday	September 10, 2018	4:30 p.m.	Business Committee Board Room - 2nd Floor
		<i>(or to follow the Human Resources Comm. Mtg.)</i>	

Tuesday	September 11, 2018	4:15 p.m.	Education Committee Board Room - 2nd Floor
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September 17-21, 2018

Tuesday	September 18, 2018	6:30 p.m.	Regular School Board Meeting Board Room - 2nd Floor
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September 24-28, 2018

No meetings scheduled at this time.

October 1-5, 2018

No meetings scheduled at this time.

October 8-12, 2018

Monday	October 8, 2018	4:15 p.m.	Human Resources Committee Board Room - 2nd Floor
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Monday	October 8, 2018	4:30 p.m.	Business Committee Board Room - 2nd Floor
		<i>(or to follow the Human Resources Comm. Mtg.)</i>	

Tuesday	October 9, 2018	4:15 p.m.	Education Committee Board Room - 2nd Floor
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October 15-19, 2018

Tuesday	October 16, 2018	6:30 p.m.	Regular School Board Meeting Board Room - 2nd Floor
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October 22-26, 2018

No meetings scheduled at this time.

October 29-November 2, 2018

No meetings scheduled at this time.

*Office of the Superintendent
August 16, 2018*