

Human Resources Committee
Duluth Public Schools, ISD 709

Agenda

Monday, March 12, 2018

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:15 PM

1. Staffing Report Action Items

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2. Other HR Action Items

A. *Placeholder - Approval of Collective Bargaining Agreement between Independent School District #709 Duluth, MN and Food Service Employees.

3. There are no HR Informational Items at this time.

4. Other HR Future Items

A. Superintendent Review

B. Approval of Hourly Wage Rates for Hourly Employees

HUMAN RESOURCES ACTION ITEMS FOR: 03/20/2018

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
WALTERS, JOANNA *Placeholder Total: 1	INTERIM ELEM PRINCIPAL/MYERS-WILKINS, IV I, E MALDONADO, CHANGE IN DATES	01/08/18 02/16/18
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
BAUER, HEATHER BLAZEVIC, JILL CHEDERQUIST, KEVIN CHEENEY, SARAH DAVIS, JENNA GARVEY, BRYCE GRANT, MARLON NYGAARD, WILLIAM OLSON, KIMBERLY ROMANO, KARILYN ROMANO, KARILYN SACKETTE, JUNE SCHILLING, BRIAN SCHILLING, BRIAN WIECZOREK, ISAIAH *Placeholder Total: 15	.4 ASST GIRLS LACROSSE COACH/EAST, 17/18, \$967.20 HEAD SWIM COACH/LINCOLN PARK, 17/18, \$1,099.00 SKILLS USA AUTOMOTIVE ADVISOR/EAST, 17/18, \$3,017.00 HEAD DANCE TEAM COACH/DENFELD, 17/18, \$4,334.00 ASST SWIM COACH/LINCOLN PARK, 17/18, \$769.00 .5 HEAD GRADE 7 GIRLS BASKETBALL COACH/LINCOLN PARK, 17/18, \$682.50 SOPHOMORE CLASS ADVISOR/EAST, 17/18, \$621.00 HOSA ADVISOR/EAST, 17/18 \$3,107.00 .2 ASST GIRLS LACROSSE COACH/EAST, 17/18, \$483.60 .2 HEAD GIRLS LACROSSE COACH/EAST, 17/18, \$711.40 .5 HEAD GRADE 7 GIRLS BASKETBALL COACH/LINCOLN PARK, 17/18, \$682.50 BOOK CLUB/PIEDMONT, 17/18, \$597.00 SCRATCH CLUB/PIEDMONT, 17/18, \$597.00 ASST SWIM COACH/LINCOLN PARK, 17/18, \$769.00	
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
RAY, JULIE REDETZKE, AIMEE *Placeholder Total: 2	ASSISTIVE TECH COORDINATOR/LINCOLN PARK, #4125 LWOP INTERVENTIONIST TITLE I TEACHER/CONGDON PARK, PARENTAL LWOP	01/22/18 06/08/18 02/27/18 03/28/18
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BRUNING, MONICA ULVESTAD, ANNMARIE *Placeholder Total: 2	.5 HEALTH/CHESTER CREEK/MERRITT CREEK, 14 3, E GORSKI KINDERGARTEN/MACARTHUR, III 2, J LEWIS, CHANGE IN DATES	02/26/18 03/06/18 11/20/18 06/08/18
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
CARY, MICHAEL HUSHAGEN, SEAN STARZECKI, AMY *Placeholder Total: 3	DIRECTOR OF CURRICULUM/INSTRUCTION/DW SCHOOL PSYCHOLOGIST/DW ASSISTANT SUPERINTENDENT	06/30/18 03/02/18 06/30/18
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
GRINDY, CYNTHIA *Placeholder Total: 1	CHEMISTRY/EAST	06/08/18
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
HILLE, JANICE *Placeholder Total: 1	MATH/EAST, 1.0 TO .8, VOLUNTARY DECREASE	02/12/18 06/08/18
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BENTON, GABRIELLE FEYEN, ANN TRENTOR, DOUGLAS *Placeholder Total: 3	SCHOOL PSYCHOLOGIST/DW, 1/6 OVERLOAD, S HUSHAGEN SCHOOL PSYCHOLOGIST/DW, 1/6 OVERLOAD, S HUSHAGEN SCHOOL PSYCHOLOGIST/DW, 1/6 OVERLOAD, S HUSHAGEN	03/05/18 03/30/18 03/05/18 03/30/18 03/05/18 03/30/18
<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BUKOWIEC, MARGARET CARLSON, STEVEN FOERTSCH, DANIELLE	SUPV PARA/EAST, 19/38WKS, \$14.15/HR, J HOFFMAN VOC PARA/TECH TUTOR/DENFELD, 13/38WKS, \$16.39/HR, R SIMENSON SPEC ED PARA/BW/ST. MICHAEL'S, 20/38WKS, \$15.38/HR, NEW POS	02/27/18 02/13/18 02/01/18

<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
HENDERSON, CAROLINE	SPEC ED PARA/BW/ECSE/MYERS-WILKINS, 14/38WKS, \$15.38/HR, N LAVIGNE	02/14/18
ROBISON, KATIE	SPEC ED PARA/STUD SPEC/ECSE/PIEDMONT, 14/38WKS, \$15.38/HR, NEW POS	02/02/18
RUSK, TIMOTHY	FIRE II/ORDEAN EAST, 40/52WKS, \$18.80/HR, M PATENAUDE	02/23/18
SOULAR, ANGEL	SPEC ED PARA/LPN/PROGRAM/ORDEAN EAST, 35/38WKS, \$17.41/HR, E POHJOLA	02/08/18
THEIS, GABRIELA	INTEGRATION SPECIALIST/LOWELL, 40/41WKS, \$1,059.57/WK, G XIONG	02/27/18
*Placeholder		
Total: 8		3

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>
BUETTNER, MOLLY	SPEC ED PARA/CHESTER CREEK, A" PERSONAL LWOP"	01/12/18 01/18/18
CHARGING HAWK, ALIINA	INDIAN YOUTH ADVOCATE/DENFELD, A" MEDICAL LWOP TBD"	01/03/18 02/21/18
LARSON, ELIZABETH	OFFICE SUPPORT SPECIALIST/EAST, A" LWOP TBD"	01/23/18
MCKOWSKI, DEBRA	SATELLITE MANAGER/ORDEAN EAST, A" LWOP"	01/23/18 01/26/18
SIMONSON, JUDITH	HELPER/LAKEWOOD, A" LWOP"	04/18/18 04/24/18
*Placeholder		
Total: 5		

<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>
ENGBRETSSEN, KATRINA	SPEC ED PARA/STUD SPEC/MACARTHUR, .625 TO .78125	12/17/17
*Placeholder		
Total: 1		

<u>NONCERT PROMOTION</u>	<u>NEW POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
HALVER, STEVEN	FIRE II/LINCOLN PARK, MAINT CUST/LAKEWOOD, \$18.80/HR, S TRUONG	02/22/18
O'LEARY, KAREN	SATELLITE MGR II/DENFELD, HELPER/DENFELD, \$14.67/HR, NEW POS	02/26/18
POZNIAK, JOHN	SPEC ED PARA/STUD/SPEC/PIEDMONT, SPEC ED PARA/BW/PIEDMONT, \$15.53/HR	02/12/18
ROBISON, KATIE	SPEC ED PARA/BW/ECSE/BARNES PRE-K, SPEC ED PARA/STUD SPEC/ECSE/PIEDMONT, \$15.53/HR	02/13/18
*Placeholder		
Total: 4		

<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
AMMESMAKI, MARCUS	CULTURAL IMMERSION PARA/LOWELL	02/07/18
CHARGING HAWK, ALIINA	INDIAN YOUTH ADVOCATE/DENFELD & LINCOLN PARK - PRESUMED RESIGNED	02/22/18
MAREK, SHERRY	SPEC ED PARA/MYERS-WILKINS	01/19/18
STEVERMER, NICKOLAS	NETWORK ENGINEER/HOCHS	03/02/18
*Placeholder		
Total: 4		

<u>NONCERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BERKELMAN, JAMES	SPEC ED PARA/ROCKRIDGE ACADEMY	06/08/18
GRENSING, GUY	AUTOCAD TECHNICIAN/FACILITIES	04/30/18
*Placeholder		
Total: 2		