

Human Resources Committee
Duluth Public Schools, ISD 709

Agenda

Monday, August 14, 2017

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:15 PM

1. **Staffing Report Action Items** 2
2. **Other HR Action Items**
 - A. *Placeholder - Approval of the Education Directors Association 5
Collective Bargaining Agreement - Effective Dates: 7/1/17-6/30/19 and
7/1/19-6/30/21 - Resolution # HR-8-17-3470
3. **Informational Items**
 - A. There are no HR Informational Items at this time
4. **Future Items**
 - A. There are no Future HR Items at this time.

HUMAN RESOURCES ACTION ITEMS FOR: 8/22/2017

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
CABEZA STUECHER, MARIZELA	SPANISH IMMERSION KINDERGARTEN/LOWELL, PHD 5, NEW POS	08/29/17 2
CONLEY, CARRIE	.6 ART/ARROWHEAD ACADEMY, III+15 3, A BREILEIN	08/29/17
ELLISON, BENJAMIN	.8 CHOIR/LINCOLN PARK MIDDLE, .2 CHOIR/ORDEAN EAST MIDDLE, III, 2, D.DEVANEY	08/29/17
FLETCHER, MOLLY	GRADE 6/MTSS COORD/TOSA/LINCOLN, III 7, NEW POS	08/29/17
LITCHKE, COURTNEY	SPEC ED/ECSE B-6/BARNES, III 5, A PRATT	07/11/17
NORMAN, CLAYTON	ELEM PRINCIPAL/LAURA MACARTHUR,43WK, IV,1, N. GLOCKLE	08/14/17
SCHICK, CASSANDRA	.5 SPEC ED/EBD/LAURA MACARTHUR, III 2, A AKUAMOAH-BOATENG	08/29/17
SKINAWAY, DOREEN	OJIBWE LANGUAGE/LOWELL, III, 8, D. LAWREY	08/29/17
STEINSBERGER, NICOLE	GUIDANCE COUNSELOR/LINCOLN, IV 7, NEW POS	08/23/17
TRUITT, ADAM	DEAN OF STUDENTS (TOSA)/LINCOLN PARK MIDDLE, IV, 8, J WALTERS	08/29/17
VAN STAAGEN, STEPHANIE	SPEC ED LD RESOURCE/DENFELD, IV 3, D JOHNSON	08/29/17
*PLACEHOLDER		
Total: 11		
<u>CERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BAMBENEK, PATRICIA	CURRICULUM DEVELOPMENT/HOCHS, NOT TO EXCEED 40 HRS	08/20/17 08/26/17
PEARSON, TOM	ACTIVITY DIRECTOR/DENFELD, NOT TO EXCEED 160 HRS	07/01/17 06/30/18
SALMELA, AARON	SCIENCE/DW, NOT TO EXCEED 80 HRS	08/13/17 08/26/17
SCHMIDT, SUSAN	SOCIAL STUDIES/DW, NOT TO EXCEED 80 HRS	08/13/17 08/26/17
Total: 4		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BOYHTARI, BONNIE	GRADE 2/CONGDON, JOB SHARE .5 W/O PAY	08/29/17 06/08/18
DEVANEY, MARY BETH	MID-CAREER , W/O PAY	08/29/17 06/06/20
HUTTEL, TERRI	SPEC ED/LESTER, MID-CAREER, W/O PAY	08/29/17 06/12/20
LARSON, AMY	GRADE 3/LOWELL, JOB SHAR .5 W/O PAY	08/29/17 06/08/18
MARTIN, MICHAEL	SOCIAL STUDIES/EAST, EXTENDED MID-CAREER, W/O PAY	08/27/14 06/08/18
SUNDLAND, AMY	GRADE 2/CONGDON, JOB SHARE .5 W/O PAY	08/29/17 06/08/18
ZWAK, KRISTY	GRADE 3/LOWELL, JOB SHAR .5 W/O PAY	08/29/17 06/08/18
*PLACEHOLDER		
Total: 7		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BERGSTROM, ALISON	PRE-K/DW	06/09/17
*PLACEHOLDER		
Total: 1		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
LEMIEUX, JACQUELINE	GRADE 3/STOWE	06/09/17
*PLACEHOLDER		
Total: 1		
<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BAASCH, STEPHANIE	PARA/HDST/LESTER, 18/38WKS, \$16.81/HR	08/29/17
BAKKEN, KIM	SPEC ED PARA/BW/MACARTHUR, 31.25/38WKS, \$16.69/HR	08/29/17
BARNETT, RITA	SPEC ED PARA/STUD SPEC/PIEDMONT, 31.25/38WKS, \$15.38/HR, REALLOCATE FTE	08/29/17
BLINDAUER, BRETT	PARA/HDST/PIEDMONT, 39/38WKS, \$16.81/HR, S GULAN	08/29/17
BUETTNER, MOLLY	SPEC ED PARA/PROG/CHESTER, 31.25/38WKS, \$16.94/HR, D BERGUM	08/29/17
BUTLER, RYAN	CUSTODIAN II/EAST, 40/52WKS, \$11.96/HR, M DAVIS	08/02/17
CALLAGY, BRITTANY	SPEC ED PARA/PROG/PIEDMONT, 31.25/38WKS, \$15.38/HR	08/29/17
CANFIELD-EVANSON, KRISTIN	PARA/HDST/MYERS-WILKINS, 20/40WKS, \$16.81/HR	08/21/17
CHARGING HAWK, ALIINA	AMERICAN INDIAN HOME LIAISON/DW, 40/38WKS, \$16.39/HR, J BLANCHE	08/29/17
CHISHOLM, KYLE	SUPV PARA/MALE REQ/LINCOLN, 32.5/38WKS, \$14.51/HR, L LEWANDOWSKI	08/29/17
CHRISTJOHN, DUSTIN	SPEC ED PARA/STUD SPEC/MALE REQ/DENFELD, 32.5/38WKS, \$16.69/HR, J BALESTRERI	08/29/17
COYLE, SARAH	SPEC ED PARA/STUD SPEC/MACARTHUR, 31.25/38WKS, \$15.38/HR	08/22/17
DAWSON-HUMES, ANNE	PARA/HDST/MACARTHUR, 18/38WKS, \$16.81/HR	08/29/17
DUVALL, JACQUELINE	SPEC ED PARA/BW/DENFELD, 32.5/38WKS, \$16.69/HR, S WANGEN	08/29/17
FRONDEN, KAREN	INSTR PARA/ECFE/LESTER, 21/38WKS, \$13.86/HR, D STINGLE	08/29/17
GIMPEL, SHERRI	SUPV PARA/ORDEAN EAST, 19.5/38WKS, \$14.51/HR, K TURNER	08/29/17
GOOD, DEBORAH	SPEC ED PARA/PROG/JOB COACH/DW, 24/38WKS, \$15.38/HR, W TULLGREN	08/29/17
HAMMER, TIFFANEE	HELPER/CONGDON, 15/38WKS, \$12.16/HR, NEW POS	08/29/17
JOHNSON, ELIZABETH	PARA/HDST/STOWE, 31/38WKS, \$16.69/HR, R BAUERS	08/29/17
KOWALIK, MARY	HELPER/LINCOLN PARK, 17.5/38WKS, \$12.16/HR, NEW POS	08/29/17
MARTINSON, JANNA	PARA/HDST/HOMECROFT, 39/38WKS, \$18.04/HR	08/29/17
MODEAN, ROCHELLE	PARA/HDST/MYERS-WILKINS, 18/38WKS, \$15.38/HR	08/29/17
MONGAN, DEEDRA	PARA/HDST/HOMECROFT, 18/38WKS, \$15.38/HR	08/29/17
NELSON, DAWN	HELPER/DENFELD, 18.75/38WKS, \$11.04/HR, NEW POS	08/29/17

<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
O'LEARY, KAREN	HELPER/DENFELD, 18.75/38 WKS, \$12.16/HR, NEW POS	08/29/17
QUADE, MEGAN	SPEC ED PARA/STUD SPEC/PIEDMONT, 31.25/38WKS, \$15.38/HR, REALLOCATE FTE	08/29/17
RINNE, MARIA	OFF SUPP SPEC SR/HOMECROFT,40/45WKS, \$17.95/HR, S HOLTEN	08/14/17
ROCK, NICHOLE	SPEC ED PARA/BW/ORDEAN EAST, 32.5/38WKS, \$15.38/HR	08/29/17
SALMELA, GAYLE	PARA/HDST/MYERS-WILKINS, 18/38WKS, \$17.32/HR	08/29/17
SAMUELSON-JOHNSON, MELANIE	PARA/HDST/MACARTHUR, 20/40WKS, \$15.38/HR	08/21/17
SAWYER, KRISTEN	PARA/HDST/PIEDMONT, 20/40WKS, \$15.38/HR	08/21/17
SERRA-WIBERG, PATRICIA	PARA/HDST/PIEDMONT, 18/38WKS, \$15.38/HR	08/29/17
SHEA, DESIREE	HELPER/EAST, 18.75/38WKS, \$11.04/HR, NEW POS	08/29/17
SHEA, KERRI	HELPER/DENFELD, 18.75/38WKS, \$12.16/HR, NEW POS	08/29/17
SIEGLE, KARIANNE	SPEC ED PARA/PROG/DENFELD, 32.5/38WKS, \$16.69/HR	08/29/17
SOROKIE, TINA	PARA/HDST/STOWE, 18/38WKS, \$15.38/HR	08/29/17
STINGLE, DEANNA	SPEC ED PARA/STUD SPEC/FEM REQ/EAST, 32.5/38WKS, \$16.69/HR, REALLOCATE FTE	08/29/17
STRONG, GWENDOLYN	SPEC ED PARA/STUD SPEC/DENFELD, 32.5/38WKS, \$15.38/HR	08/29/17
SUNDLAND, MIRANDA	INSTR PARA/TITLE I/PIEDMONT, 26.25/38WKS, \$15.20/HR, A ERICKSON	08/29/17
SWANSTROM, KIM	SPEC ED PARA/BW/CONGDON, 31.25/38WKS, \$18.04/HR, NEW POS	08/29/17
SWARD, LISA	HELPER/EAST, 18.75/38WKS, \$12.16/HR, NEW POS	08/29/17
VESEL, SHANA	EEA CLERICAL/HR/HOCHS, 30HR/WK, \$18.11/HR, TEMP POS, CHANGE IN DATES	12/01/15
VESEL, SHANA	EEA CLERICAL/HR/HOCHS, 32/52WKS, \$18.11/HR, NEW POS	07/17/17
WEBER, NATALIE	INSTR PARA/HDST/BARNES, 18/38WKS, \$15.38/HR	08/29/17
WELLER, SARA	HEALTH PARA/LPN/MYERS-WILKINS, 31.25/38WKS, \$18.73/HR	08/29/17
WRIGHT, MELISSA	SUPV PARA/ORDEAN EAST, 19.5/38WKS, \$14.51/HR, K TURNER	08/29/17
YANG, LIANG-PI	SPED ED PARA/BW/MYERS-WILKINS, 31.25/38WKS, \$18.04/HR	08/29/17
*PLACEHOLDER		
Total: 47		

<u>NONCERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BENSON, SANDRA	OFF SUPP SPEC SR/TECHNOLOGY/HOCHS, NOT TO EXCEED 90 HRS	06/06/17 08/25/17
CALLAGY, BRITTANY	ESY/SPEC ED PARA/MACARTHUR, NOT TO EXCEED 40 HRS	08/08/17 08/18/17
ELMORE, NANCY	OFF SUPP SPEC SR/MACARTHUR, NOT TO EXCEED 32 HRS	06/26/17 07/20/17
MCGREW, PAULA	OFF SUPP SPEC SR/BARNES HDST, NOT TO EXCEED 20 HRS	06/26/17 06/30/17
PAQUETTE, PATRICIA	OFF SUPP SPEC SR/HOCHS, NOT TO EXCEED 120 HRS	07/10/17 07/28/17
STABE, GWEN	MISA PARA/BARNES HDST, NOT TO EXCEED 66 HRS	06/12/17 06/30/17
STABE, GWEN	MISA PARA/BARNES HDST, NOT TO EXCEED 23 HRS	07/03/17 08/28/17
TUOMINEN, ROBBIN	OFF SUPP SPEC/CHESTER CREEK/WOODLAND HILLS, NOT TO EXCEED 40 HRS	06/26/17 07/20/17
Total: 8		

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
BUNT, JORDAN	CUSTODIAN FLOAT/DW, 'A' MEDICAL W/O PAY, DATE TBD	06/21/17
HANKS, ROBIN	CULTURAL IMMERSION PARA/PROG/LOWELL, 'A' PERSONAL, W/O PAY	06/06/17 06/09/17
ROED, PATRICK	CUSTODIAN II/DENFELD, 'A' MEDICAL W/O PAY	06/27/17 07/03/17
WICK, SUSAN	HELPER/PIEDMONT, 'A' PERSONAL W/O PAY	08/07/17 08/11/17
*PLACEHOLDER		
Total: 4		

<u>NONCERT PERM DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BUKOWIEC, MARGARET	INSTR PARA/HDST/PIEDMONT, .78125 TO .45	08/29/17
JARVELA, LISA	OFF SUPP SPEC INTER/WOODLAND HILLS, 46WKS TO 43WKS	08/14/17
Total: 2		

<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BENSON, SANDRA	OFF SUPP SPEC SR/LAKEWOOD, .8 TO 1.0, \$20.73/HR V. FROMBERG	08/14/17
BLINDAUER, BRETT	PARA/HDST/PIEDMONT, 38WKS TO 40WKS	08/21/17
FRIESE, JULIE	INSTR PARA/TITLE I/PIEDMONT, .49375 TO .65625	08/29/17
ROBINSON, KIM	PARA/HDST/MACARTHUR, .78125 TO .975	08/21/17
Total: 4		

<u>NONCERT PROMOTION</u>	<u>NEW POSITION/LOCATION/OLD POSITION/LOCATION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
ERICKSON, ALAN	INSTR PARA/TITLE I/PIEDMONT, SPEC ED PARA/STUD SPEC/LINCOLN, \$15.38/HR	08/22/17
KLOTZ, JILL	SPEC ED PARA/STUD SPEC/CHESTER CREEK, PARA/LIFEGUARD/LINCOLN, \$15.38/HR	08/29/17
LEDOUX, KIMBERLY	EXEC ASST/FINANCE/HOCHS, OFF SUPP SR/ALC, \$21.19/HR, G MASON	08/21/17
MATTHEWS, NANCY	INSTR PARA/LESTER, PARA/HDST/PIEDMONT, 39/38WKS, \$15.38/HR, NEW POS	08/29/17
MOKROS, DANIEL	ENGINEER I/LAKEWOOD, FIRE II/DENFELD, \$21.93/HR, J DEROSIER	07/19/17
POZNIAK, JOHN	INSTR PARA/TITLE I/PIEDMONT, SPEC ED PARA/BW/STOWE, \$15.38/HR	08/29/17
WRIGHT, MELISSA	SUPV PARA/ORDEAN EAST, SPEC ED PARA/STUD SPEC/MERRITT CREEK, \$15.38/HR	08/29/17
Total: 7		

NONCERT RESIGNATION

BLANCHE, JARED
 *PLACEHOLDER
 Total: 1

POSITION/LOCATION

INDIAN YOUTH ADVOCATE/DW

EFFECTIVE DATES

06/16/17 4

NONCERT RETIREMENT

LAURILA, BRUCE
 MALONEY, MARJORIE
 POLSON, ALICE
 POLSON, WILLIAM
 *PLACEHOLDER
 Total: 4

POSITION/LOCATION

CARPENTER/FACILITIES/CHANGE OF DATES
 SPECIAL ED PARA BUILDING WIDE/MYERS WILKINS
 ROUTE COORDINATOR TRAINER/TRANSPORTATION
 ASST SUPERVISOR/TRANSPORTATION

EFFECTIVE DATES

08/31/17
 08/28/17
 12/31/17
 12/31/17

NONCERT TERMINATION

ROED, PATRICK
 XIONG, GIA
 *PLACEHOLDER
 Total: 2

POSITION/LOCATION

MAINT/SCHL CUSTODIAN II/DENFELD AND MACARTHUR, REJECTION ON PROBATION
 INTEGRATION SPEC/DIVERSITY COORD/HOCHS, RESCIND TERMINATION, FUND CHANGE

EFFECTIVE DATES

08/30/17
 08/14/17

NONCERT TEMP INCREASE

CULLEN, JULIE
 KARON, MARIA
 MCGREW, PAULA
 OBERDAN, AVIS
 PUFF, JODI
 SANDERS, KENDRA
 Total: 6

POSITION/LOCATION/CONDITION

SATELLITE MGR II/LOWELL, .75 TO .8125
 SATELLITE MGR II/PIEDMONT, .75 TO .8125
 OFF SUPP SPEC INTER/BARNES HDST, .75 TO 1.0
 SPEC ED PARA/BW/ALC, .49375 TO .59375
 SATELLITE MGR II/LESTER PARK, .75 TO .8125
 SATELLITE MGR II/MYERS-WILKINS, .75 TO .8125

EFFECTIVE DATES

07/03/17 08/25/17
 07/03/17 08/25/17
 05/15/17 06/23/17
 09/05/17 06/07/18
 07/03/17 08/25/17
 07/03/17 08/25/17

RESOLUTION

Education Directors Association

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Collective Bargaining Agreement between Independent School District 709 and Education Directors Association, a summary of which is in the hands of all School Board members, be approved and adopted for the periods July 1, 2017 to June 30, 2019, and July 1, 2019 to June 30, 2021 inclusive, and that the Chairperson and Clerk of the School Board be hereby authorized to execute said Agreement on behalf of the School District.

*Placeholder