

Human Resources Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, February 28, 2017

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Staffing Report Action Items

2

2. Other Action Items

A. There are no other HR action items at this time.

3. Informational Items

A. There are no HR Informational Items at this time.

4. Future Items

A. Review Policies - 213/New, 8015, 9020, 9025, 9030, 9035, 9040, 9045/Existing

HUMAN RESOURCES ACTION ITEMS FOR: 02/28/2017

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
ANDERSON, JESSICA	.2 GUIDANCE COUNSELOR/ORDEAN EAST, IV 8, T RICKETTS	10/11/16 06/16/17
BREDESON SAMPSON, JULIA	GRADE 5/LESTER PARK, III+15 6, K KYHHKYNEN, TEMP POS	01/13/17 06/09/17
GRENBERG, SARAH	SPEC ED DCD II/MYERS-WILKINS, IV 2, S DEETZ	01/23/17
HENKELS, TYLER	EARTH SCIENCE/LINCOLN PARK, III 2, P SANDHOLM, TEMP POS	01/17/17
KOLAR, PATRICIA	SPEC ED EBD/MERRITT CREEK, III+30 8, NEW PROGRAM	01/30/17
KOLENZ, KRISTINE	GRADE 5/LESTER PARK, III+45 2, T SPEHAR, TEMP POS	01/13/17 06/09/17
LOFALD, JILL	.4 ENGLISH/DENFELD, IV 9, S HEWITT OROBONA	01/04/17 01/20/17
MOSELEY, DAVID	SPEC ED EBD RESOURCE/ORDEAN EAST, III 2, REALLOCATE FTE	01/09/17
WROLSTAD, ELISE	SPEC ED EBD/CONGDON PARK, IV+30 8, T KMIIECH	01/30/17
YATES, DOUGLAS	.6 PHYSICAL SCIENCE/EAST, IV 8, T VELNER, TEMP POS	01/23/17 06/09/17
ZMUDY, HOWARD	.5 SPEC ED LD RESOURCE/PIEDMONT, IV+45 7, A SKOOG	12/12/16
Total: 11		

<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
ANDERSON, JAKE	.5 GRADE 9 FOOTBALL COACH/DENFELD, 16/17, \$1,286.50	
BLAZEVIC, JILL	.67 ASST SWIM COACH/LINCOLN PARK, 16/17, \$507.33	
BLAZEVIC, JILL	HEAD SWIM COACH/LINCOLN PARK, 16/17, \$761.00	
BOHLMANN, HEIDI	EDITOR GREYHOUND READER/EAST, 16/17, \$3,600.00	
BUCCI, MATTHEW	.25 ASST FOOTBALL COACH/DENFELD, 16/17, \$866.25	
CAMERON, WILLIE	GR 8 HEAD BOYS BASKETBALL COACH/LINCOLN PARK, 16/17, \$1,360.00	
DEGOEY, ABYGAYLE	.5 ASST DANCE TEAM COACH/DENFELD, 16/17, \$1,357.00	
HAGSTROM, LINDA	ELEMENTARY CLUB/KNITTING/HOMECROFT, 16/17, \$591.00	
HOLST, LINSY	.3 ASST GIRLS HOCKEY COACH/EAST, 16/17, \$1,039.50	
HOKKER-MCNULTY, KENNETH	ELEMENTARY CLUB/CHESS/HOMECROFT, 16/17, \$591.00	
HUMEL, SAMUEL	GR 7 HEAD BOYS BASKETBALL COACH/ORDEAN EAST, 16/17, \$1,360.00	
KLAAS, ANTONIO	.25 ASST FOOTBALL COACH/DENFELD, 16/17, \$866.25	
LYONS, LONI	READING CORPS/PIEDMONT, 16/17, \$1,500.00	
MAKILA, PHYLLIS	READING CORPS/STOWE, 16/17, \$1,500.00	
MARTINSON, JANNA	ELEMENTARY CLUB/VOLLEYBALL/HOMECROFT, 16/17, \$591.00	
MILANI, NICHOLAS	.1 ASST BASKETBALL COACH/EAST, 16/17, \$346.50	
MILANI, NICHOLAS	.1 GRADE 9 BASKETBALL COACH/EAST, 16/17, \$271.00	
MILANI, NICHOLAS	.1 HEAD BOYS BASKETBALL COACH/EAST, 16/17, \$531.90	
NACHTSHEIM, JOHN	GR 8 HEAD GIRLS BASKETBALL COACH/LINCOLN PARK, 16/17, \$1,360.00	
OLSON, KIMBERLY	HOSA ADVISOR/EAST, 16/17 \$3,076.00	
OWENS, HEIDI	MATH CORPS/PIEDMONT, 16/17, \$1,500.00	
OWENS, HEIDI	TRUE NORTH/PIEDMONT, 16/17, \$1,500.00	
PLESHA, STEVEN	GR 7 HEAD BOYS BASKETBALL COACH/LINCOLN PARK, 16/17, \$1,360.00	
POTTS, JORDAN	.5 ASST DANCE TEAM COACH/DENFELD, 16/17, \$1,357.00	
RANNILA, MATTHEW	SKILLSUSA AUTOMOTIVE ADVISOR/EAST, 16/17, \$3,076.00	
ROHRBAUGH, LEON	.1 ASST BOYS DIVE COACH/EAST, 16/17, \$283.00	
ROHRBAUGH, LEON	.1 ASST GIRLS DIVE COACH/EAST, 16/17, \$283.00	
ROHRBAUGH, LEON	.2 ASST BOYS SWIM COACH/EAST, 16/17, \$566.00	
SCHILLING, BRIAN	ASST DEBATE COACH/DENFELD, 16/17, \$1,664.00	
STROTHER, CIENNA	GR 7 HEAD GIRLS VOLLEYBALL COACH/ORDEAN EAST, 16/17, \$1,360.00	
TINSLEY, CALLIE	MATH CORPS/STOWE, 16/17, \$1,500.00	
WOODRUFF, FAITH	GR 7 HEAD GIRLS VOLLEYBALL COACH/ORDEAN EAST, 16/17, \$1,088.00	
ZENNER, KAITLIN	.3 ASST GIRLS HOCKEY COACH/EAST, 16/17, \$1,039.50	
Total: 33		

<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BERGUM, LADONNA	SPANISH/ EAST, SUPERINTENDENT APPROVED LWOP	04/18/17 04/21/17
SUNDSTROM, JOLANE	ART/STOWE & CONGDON, POLICY #4125 LWOP	08/29/17 06/08/18
Total: 2		

<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
BERGMAN, MELISSA	GRADE 5/STOWE, III 2, G WATTERSON	01/13/17 06/09/17
IRVINE, MARY	KINDERGARTEN/MYERS-WILKINS, H ANDRYS, CHANGE IN DATES	11/23/16 01/06/17
Total: 2		

<u>CERT PERM DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
HEWITT OROBONA, STACEY	ENGLISH/ORDEAN EAST, 1.0 TO .6, VOLUNTARY DECREASE	12/23/16
Total: 1		

CERT PERM INCREASE

GRENIGER, JODY
 NILSSON, STACEY
 Total: 2

POSITION/LOCATION/CONDITION

ABE/HOCHS, .875 TO 1.0
 SPEC ED EBD/MYERS-WILKINS, .6 TO 1.0, T KMEICH

EFFECTIVE DATES

08/30/16
 01/09/17

CERT RESIGNATION

CHURCHILL, MARY
 GOOSE, MICHELLE
 Total: 3

POSITION/LOCATION

CURRIC TECH/HOCHS
 OJIBWE/DISTRICT WIDE

EFFECTIVE DATES

06/10/16
 01/20/17

CERT RETIREMENT

DRISCOLL, MELANIE
 STORTZ WIKLUND, BARBARA
 STOYANOFF, MARCIA
 VELNER, TIMOTHY
 Total: 4

POSITION/LOCATION

GRADE 5/LOWELL
 SOCIAL WORKER/DENFELD
 KINDERGARTEN/LAURA MACARTHUR
 SCIENCE/EAST HIGH SCHOOL

EFFECTIVE DATES

02/01/17
 06/16/17
 06/09/17
 01/20/17

CERT TEMP INCREASE

BERGUM, LADONNA
 DICKINSON, JENNA
 NELSON, COLLEEN
 Total: 3

POSITION/LOCATION/CONDITION

SPANISH/EAST, 1/6 OVERLOAD
 KINDERGARTEN/FAMILIES IN TRANSITION/CONGDON PARK, .6 TO 1.0
 ART/.1 ORDEAN EAST/.6 DENFELD/.3 EAST, .9 TO 1.0, C NELSON

EFFECTIVE DATES

01/23/17 06/09/17
 02/06/17 06/09/17
 01/23/17 06/09/17

NONCERT APPOINTMENT

BELLAMY, RICHARD
 BICKFORD, MEGAN
 BORGH, KEITH
 BRUN, DEREK
 BUNT, JORDAN
 CHAMBERS, DOUGLAS
 CHARGING HAWK, ALIINA
 DUVAL, JACQUELINE
 EISENMENGER, LINDSAY
 GREGG, SCOTT
 HERMANSON, KIONA
 KOPP, JAMIE
 KRANZ, JUDD
 LARSON, AMANDA
 LEFAIVE, GERALD
 LEWANDOWSKI, JOSEPH
 MCGREW, PAULA
 MOSELEY, DAVID
 MURRAY, EDWARD
 POZNIAK, JOHN
 RITCHIE, JOSEPH
 ROED, PATRICK
 SETTERGREN, GERALDINE
 WISE, NICOLE
 Total: 24

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

SPEC ED PARA/STUD SPEC/MALE REQ/LINCOLN PARK, 32.5/38WKS, \$15.38/HR, C P
 SPEC ED PARA/STUD SPEC/DENFELD, 32.5/38WKS, \$15.38/HR, REALLOCATE FTE
 SCHOOL CUSTODIAN II/DENFELD, 50/52 WKS, \$11.96/HR, VACANT
 SCHOOL CUSTODIAN II/LESTER PARK, 40/52WKS, \$11.96/HR, VACANT
 SCHOOL CUSTODIAN II/DW FLOAT, 40/52WKS, \$11.96/HR, VACANT
 SCHOOL CUSTODIAN II/DENFELD, 40/52WKS, \$11.96/HR, VACANT
 SPEC ED PARA/BW/DENFELD, 32.5/38WKS, \$15.38/HR, D MOSELEY
 SPEC ED PARA/PROG/DENFELD, 32.5/38WKS, \$16.69/HR, R HURT
 SPEC ED PARA/BW/HOMECROFT, 15/38WKS, \$15.38/HR
 SCHOOL CUSTODIAN II/PIEDMONT, 40/52WKS, \$11.96/HR, VACANT
 OFF SUPP SPEC/WOODLAND HILLS/CHESTER CREEK, 40/42WKS, \$14.42/HR, L JARVELA
 SCHOOL CUSTODIAN II/DW FLOAT, 40/52WKS, \$11.96/HR, VACANT
 SCHOOL CUSTODIAN II/ORDEAN EAST, 40/52WKS, \$11.96/HR, VACANT
 HELPER/LESTER PARK, 15/38WKS, \$11.04/HR
 SCHOOL CUSTODIAN II/MYERS-WILKINS, 40/52WKS, \$11.96/HR, VACANT
 SCHOOL CUSTODIAN II/DENFELD, 40/52WKS, \$11.96/HR, VACANT
 OFF SUPP SPEC INTER/BARNES HDST, 30/43WKS, \$16.01/HR, S BLEVINS
 SPEC ED PARA/BW/DENFELD, 32.5/38WKS, \$16.81/HR, J DEVALL
 SCHOOL CUSTODIAN II/LOWELL, 40/52WKS, \$11.96/HR, VACANT
 INSTR PARA/TITLE I/PIEDMONT, 26.5/38WKS, \$13.86/HR, R MARIUCCI
 SCHL CUSTODIAN II/EAST, 40/52WKS, \$11.96/HR, VACANT
 SCHL CUSTODIAN II/DENFELD/LAURA MACARTHUR, 40/52WKS, \$11.96/HR, VACANT
 HEALTH PARA/LPN/MYERS-WILKINS, 31.25/38WKS, \$17.41/HR, L WEST FABINY
 COTA/LAURA MACARTHUR, 39/38WKS, \$17.41/HR, J PLANTE

EFFECTIVE DATES

01/23/17
 02/01/17
 02/15/17
 02/09/17
 02/21/17
 02/16/17
 01/13/17
 01/04/17
 01/23/17
 02/08/17
 01/30/17
 02/23/17
 02/13/17
 01/03/17 06/08/17
 02/10/17
 02/14/17
 01/03/17
 02/07/17
 01/03/17
 02/22/17
 02/17/17
 01/20/17
 02/24/17

NONCERT LEAVES

AUTIO, LIZABETH
 BENNETT, JAMIE
 FALK, KAREN
 FRONDEN, JULIE
 FRONDEN, KAREN
 LUNDGREN, KATHLEEN
 SUNDLAND, MIRANDA
 TRENBERTH, PENELOPE
 TULLGREN, WENDY
 Total: 9

POSITION/LOCATION/TYPE OF LEAVE

FOOD SERVICE HELPER/ORDEAN EAST, A" PERSONAL LWOP"
 OFFICE SUP SPEC INTERMEDIATE/EAST, A" PERSONAL LWOP"
 SPEC ED PROG PARA/WOODLAND HILLS, A" MEDICAL LWOP"
 FOOD SERVICE HELPER/LOWELL, A" PERSONAL LWOP"
 INSTR PARA/LESTER PARK ECFE, A" PERSONAL LWOP"
 SCHOOL BUS HELPER/TRANSPORTATION, 'A' MEDICAL LWOP
 INSTR PARA/HOMECROFT, A" PERSONAL LWOP"
 FOOD SERVICE HELPER/ORDEAN EAST, A" PERSONAL LWOP"
 SPEC ED PARA/ DISTRICT WIDE, LWOP

EFFECTIVE DATES

01/24/17 02/02/17
 01/17/17 01/25/17
 11/21/16 12/21/16
 01/23/17 01/27/17
 03/06/17 03/09/17
 12/19/16 12/22/16
 01/23/17 02/02/17
 12/12/16 06/08/17
 02/28/17 03/03/17

NONCERT LONG TERM SUB

DAVIS, HELEN
 NONTELLE, JOSEPH
 SHEA, DESIREE
 Total: 3

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

HELPER/DENFELD, 18.75/38WKS, \$11.04/HR
 HELPER/DENFELD, 18.75/38WKS, \$11.04/HR
 HELPER/EAST, 18.75/38WKS, \$11.04/HR

EFFECTIVE DATES

01/17/17 06/08/17
 01/17/17 06/08/17
 01/17/17 06/08/17

NONCERT RESIGNATION

CHALLES, KAYLA
CRIDER, RAJEANIA
MOSELEY, DAVID
STEBERG, TODD
Total: 4

POSITION/LOCATION

SPEC ED PROG PARA-LPN/MERRITT CREEK
CAFETERIA PLAYGROUND MONITOR/HOMECROFT
SPEC ED PARA BW/DENFELD
SCHOOL CUSTODIAN II/LINCOLN PARK

EFFECTIVE DATES

02/08/17
01/05/17
01/03/17
01/03/17

NONCERT TEMP DECREASE

HARSTAD, DIANA
SMITH, TAMARA
TUTTLE, ARTHUR
Total: 3

POSITION/LOCATION/CONDITION

OFFICE SUPPORT SPEC SR/MYERS-WILKINS, 45 WKS TO 42 WKS, RESCINDED
INTEGRATION SPECIALIST/MACARTHUR, 1.0 TO .6, VOLUNTARY
SPEC ED PROG PARA/MALE REQ/LAURA MACARTHUR, 1.0 TO .96875

EFFECTIVE DATES

01/09/17
01/01/17 04/12/17
01/16/17 06/08/17

NONCERT TEMP INCREASE

SWARD, VICKI
VALENTINE, SALLY ANN
Total: 2

POSITION/LOCATION/CONDITION

HELPER/ORDEAN EAST, .375 TO .40625
HELPER/PIEDMONT, .375 TO HELPER/DENFELD, .5

EFFECTIVE DATES

01/02/17 06/08/17
01/09/17 06/08/17

NONCERT RECLASS

CANAVAN, NICHELE
Total: 1

POSITION/LOCATION/OLD POSITION/RATE OF PAY

EEA CLERICAL/HOCHS/EDUCATION MN-EXECUTIVE ASST/4-3 \$20.53/HR

EFFECTIVE DATES

02/26/17