

**Special School Board Meeting / Executive (Closed) Session**

Duluth Public Schools, ISD 709

Agenda

Monday, November 28, 2016

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Resolution HR-11-16-3408– Executive (Closed) Session** **2**
  - A. Discussion Related to the Annual Performance Evaluation of Superintendent William L. Gronseth  
[Minn. Stat. 13D.05, subd. 3.(a)]
4. **Recess to Executive (Closed) Session**
5. **Reconvene to Special School Board Meeting for Action, If Any, Related to Executive Session**
  - A. Resolution HR-11-16-3409 - Approval of the Superintendent's Annual Performance Evaluation **3**
6. **Adjournment**

RESOLUTION

Executive (Closed) Session

WHEREAS, Pursuant to Minnesota Statutes section 13D.05 subdivision 3.(a), a public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

NOW, THEREFORE, BE IT RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the School Board shall meet in Executive (Closed) Session on November 28, 2016 at approximately 4:30 p.m. in the Board Conference Room of Historic Old Central High School for a meeting with Superintendent William L. Gronseth regarding his annual performance evaluation.

Resolution HR-11-16-3408

November 28, 2016

## RESOLUTION

### APPROVAL OF THE SUPERINTENDENT'S ANNUAL PERFORMANCE EVALUATION

WHEREAS, the Superintendent and the School Board recognize the need to evaluate the Superintendent's performance annually.

WHEREAS, the annual performance evaluation shall be conducted following the Superintendent's *Annual Report of the School District*.

WHEREAS, the Superintendent's evaluation will consist of the completion of a written appraisal instrument by individual School Board Members, of which the School Board Chairperson will calculate, and complete a summary evaluation document.

WHEREAS, the School Board shall meet with the Superintendent in Executive Session to discuss a preliminary summary document and modify as appropriate. After the Superintendent's final summary evaluation has been prepared by the School Board, the School Board shall adopt, by vote, the summary evaluation at their next open meeting.

WHEREAS, the Superintendent and the School Board Chairperson will sign the summary evaluation as an indication that the evaluation has been reviewed. A copy will be placed in the Superintendent's personnel folder and a copy given to the Superintendent. After School Board adoption, the Superintendent's summary evaluation shall be made available as provided under current law.

WHEREAS, the School Board met with Superintendent William L. Gronseth in Executive Session on November 28, 2016 at approximately 4:30 p.m. for the purpose of discussing his annual performance evaluation.

NOW, THEREFORE, BE IT RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the School Board shall adopt the November 28, 2016 Summary Evaluation of Superintendent William L. Gronseth.

Resolution HR-11-16-3409

November 28, 2016