

Education Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 22, 2015

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Informational Items

A. Informational Presentations

1) Why We Play Presentation

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East Activity Director, Shawn Roed, and Denfeld Activity Director, Tom Pearson, shared information on the "*Why We Play*" initiative, which was launched by the Minnesota State High School League in order for coaches, players, and parents to remember the true reason behind high school athletics.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

2) High School Course/Program Offerings for the 2015-16 School Year

High School Principals, Laurie Knapp and Tonya Sconiers, highlighted the courses and programs being offered at Denfeld and East High Schools for the 2015-16 School Year.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

3) 2015 ACT Assessment Results

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Dr. Tawnyea Lake, Director of Assessment and Evaluation, shared the results of two 2015 ACT Tests, which were released by the Minnesota Department of Education on August 26, 2015. The first results represent the 2015 graduating class and the second results represent the 2015 eleventh grade students who tested during the first statewide administration of the ACT last April.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

4) 2015 Multiple Measurement Ratings and Focus Ratings

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Dr. Tawnyea Lake, Director of Assessment and Evaluation, shared the 2015 Multiple Measurement Ratings and Focus Ratings, which were released September 1, 2015 by the Minnesota Department of Education.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

B. Grant Applications

Victoria Sundell, Early Childhood Special Education (ECSE) School Social Worker, has applied for a grant from the Northland Foundation in the amount of \$1,060. If awarded, this grant will help sustain a parent support group that ECSE and Early Childhood Family Education (ECFE) have been collaboratively running for the past four years.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

2. Action Items

A. Data Sharing Agreements

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It is requested that the following organizations be granted access to the Student Information System to support District functions from July 1, 2015 to June 30, 2016:

Regents of the University of Minnesota Through Its Duluth Campus
Upward Bound Program
Minnesota Alliance With Youth
University of North Dakota

Recommendation: It is recommended that the Duluth School Board accept and approve the above item.

B. Resolution E-9-15-3297 - Acceptance of Grant Awards to Duluth Public Schools

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Attached is Resolution E-9-15-3297 - Acceptance of Grant Awards to Duluth Public Schools, to accept and approve the grant award from the following organization:

Northland Foundation

Recommendation: It is recommended that the Duluth School Board accept and approve Resolution E-9-15-3297 - Acceptance of Grant Awards to Duluth Public Schools.

C. Policy 6140.10 - Co-Curricular Activities Participation Fees

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Attached are recommended revisions to Policy 6140.10 - *Co-Curricular Activities Participation Fees* as a result of the addition of Lacrosse becoming a Duluth Public Schools varsity sport. Shawn Roed, East Activity Director, and Tom Pearson, Denfeld Activity Director, were available to answer any questions.

Recommendation: It is recommended that the Duluth School Board accept and approve Policy 6140.10 - *Co-Curricular Activities Participation Fees* for the first reading.

D. Diploma Requests

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The following students have met all graduation requirements for the Duluth Public Schools and should be awarded a Diploma:

Leopold E. Henneck - August 20, 2015
 Nelson Chanthavong - August 12, 2015
 Evan Joseph Lafontaine - August 20, 2015
 Ryan Hilbert McDougall - August 20, 2015
 Annessa Scott Milinkovich - August 20, 2015
 Tyler Robert Peldo - August 5, 2015
 Hannah V. Sears - August 20, 2015
 Bruce Vang - August 20, 2015
 Brayden G. Aleff - August 20, 2015

Recommendation: It is recommended that the Duluth School Board accept and approve the above diploma requests.

3. Future Items

- **Elementary Specialists' Overview Presentation - Additional Elementary Programming**
- **Middle School Programming Presentation**
- **Career Centers Presentation**
- **Mental Health Overview**
- **Presentation on The Role of Integration Specialists**

Aligning School Communities Around

WHY WE PLAY

In an effort to align school communities around the purpose of education-based athletic and activity programs, the League's Board of Directors will require local school boards to complete a short training on WHY WE PLAY—Defining the Purpose of Education-Based Athletic and Activity Programs for the 2015-2016 school year. The training must be completed before approving the Minnesota State High School League's Membership Resolution. The intent of this requirement is to assist schools and their communities in aligning around a shared common language, where every stakeholder clearly understands the purpose of education-based athletic and activity programs.

We must provide students with growth that will sustain them beyond physical skill development and the ability to play and win a game. For this to happen, we must align school communities around a deeper purpose.

The purpose of education-based programs is the human growth and development of students who participate and connecting them to caring adults in their learning community. Fewer than 3% of the students who participate in high school athletics will play at the collegiate level and less than 1% will go on to play professionally. This means 97% of the students involved in high school sports will have a terminal experience—they will never again participate in sports at the same organized level in their lifetime. So what are we really giving students if we are only concerned with winning? We must provide students with growth that will sustain them beyond physical skill development and the ability to play and win a game. For this to happen, we must align school communities around a deeper purpose.

WHY WE PLAY is a national initiative, whose intent is to reclaim the educational purpose of sports. Sports in America engage more individuals, families, and

By Jody Redman, Associate Director



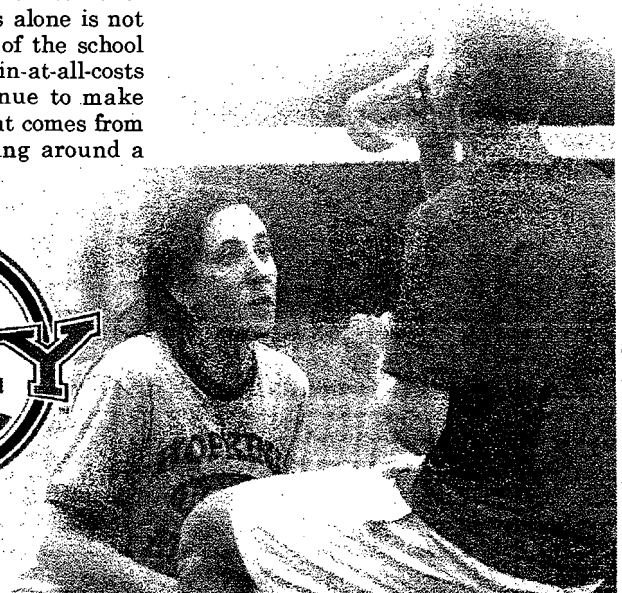
communities in a shared experience than any other cultural activity, organization or religion and have significant perceived value. We value sports because we believe the students who are involved acquire something meaningful through their participation. Sports provide countless teachable moments where core ethical values such as caring, honesty, fairness, responsibility, and respect for self and others can be developed. With that said, one of the great myths in our culture is that participation alone builds and develops this character, as if doing a handstand, running a race, hitting a curveball, or simply suiting up are sufficient to strengthen a young person's moral fiber. Unless a coach teaches and models character and encourages its development in student-athletes, it is more likely organized sports will spoil play and undermine the development of the very character and virtue it claims to build. The potential for the growth and development of character in students only exists if the adults who are in charge of and oversee these experiences are aware of and intentional about this significant role.

Coaches clearly play a significant role in the experience that students have. However, training coaches alone is not enough. Without support of the school community, the current win-at-all-costs sports culture will continue to make winning the only value that comes from participation. This training around a

shared common language will provide an effective response to the demands and pressures of the current win-at-all-cost sports culture.

In an effort to support school leaders around the purpose of education-based programs, the Minnesota School Boards Association (MSBA) has endorsed the WHY WE PLAY initiative that clearly defines the purpose of sports in an educational setting. The initiative will provide school boards with the same shared common language that is being delivered to athletic administrators, coaches, parents, officials, and students around the value of these programs.

By providing school boards across the state with brief but dynamic video training that clearly defines the purpose of education-based athletic and activity programs, we will align school communities across the state around a shared purpose. We will also provide support so coaches can function from an education-based mindset instead of a win-at-all-cost mindset. This initiative will ultimately provide students with a richer experience; one that fosters learning, growth, fun, and a connection to caring adults in the school community.



Minnesota Prep Photo / www.MNPrepPhoto.com



CORE VALUES

Authenticity	Leadership	Genuineness
Knowledge	Patience	Creativity
Generosity	Change	Security
Courage	Loyalty	Humor
Responsibility	Enthusiasm	Listening
Honesty	Accountability	Mentor
Relationships	Kindness	Composure
Open-Minded	Friendship	Caring
Inspiration	Concern for Others	Family
Honesty	Respect for Others	Positivity
Fun	Health	Connections
Life	Fairness	Freedom
Inclusion	Role-Model	Compassion
Togetherness	Encouragement	Perseverance
Family	Passion	Harmony
Commitment	Courage	Excellence
Openness	Love	Service to Others
Happiness	Trust	Teaching
Empathy	Empathy	Modeling
Serenity	Commitment	Compassion
Energy	Balance	Driven
Empathy	Loyalty	Integrity

We believe:

- students are our highest priority
- in dignity, worth, and self –esteem of participants should be paramount in all our activities
- the most important result of competition is the development of life-long values and skills
- that the extra-curricular programs are an integral part of the high school experience
- that extra-curricular programs should be fun and rewarding
- in open communication and mutual respect
- morale, satisfaction, and performance are enhanced when we work together on challenges
- positive parent support and involvement enhance student growth and program quality.

Why High School Athletics Exist:

- To provide students with the opportunity to grow, learn, achieve, and fail in an environment of minimal risk.
- Education-based athletics does not warrant that students athletes and coaches play to entertain the public.

Objectives of High School Sports:

- To expand the horizons of each student
- To promote fitness
- To build better citizens through participation
- To equip students to handle adversity
- To develop Leadership

Why we play:

- To have fun
- To learn
- To improve
- To conduct yourself well
- To appreciate the opponent
- To do your best
- To learn life skills (star qualities)
- To learn from both winning and losing

High School Athletics Vs Club Programs:

High school athletics is truly a co-curricular and it's not a club program. The high school athletic program is designed and operated deliberately as a valued educational experience for all participating athletes.

Star Qualities:

- Self-confidence: Believing in my abilities
- Risk-taking: expanding my comfort zone
- Responsibility: Being someone others can count on
- Self-discipline: Taking control of myself
- Flexibility: adapting to change
- Toughness: dealing with adversity
- Courage: responding in spite of fear
- Commitment: putting forth my full effort
- Fun: enjoying the activity
- Acceptance: valuing diversity
- Teamwork: working well with others
- Focus: keeping my attention on the goal
- Persistence: sticking with the job until it's finished
- Patience: knowing the success often doesn't come easily
- Resourcefulness: finding a way to get the job done

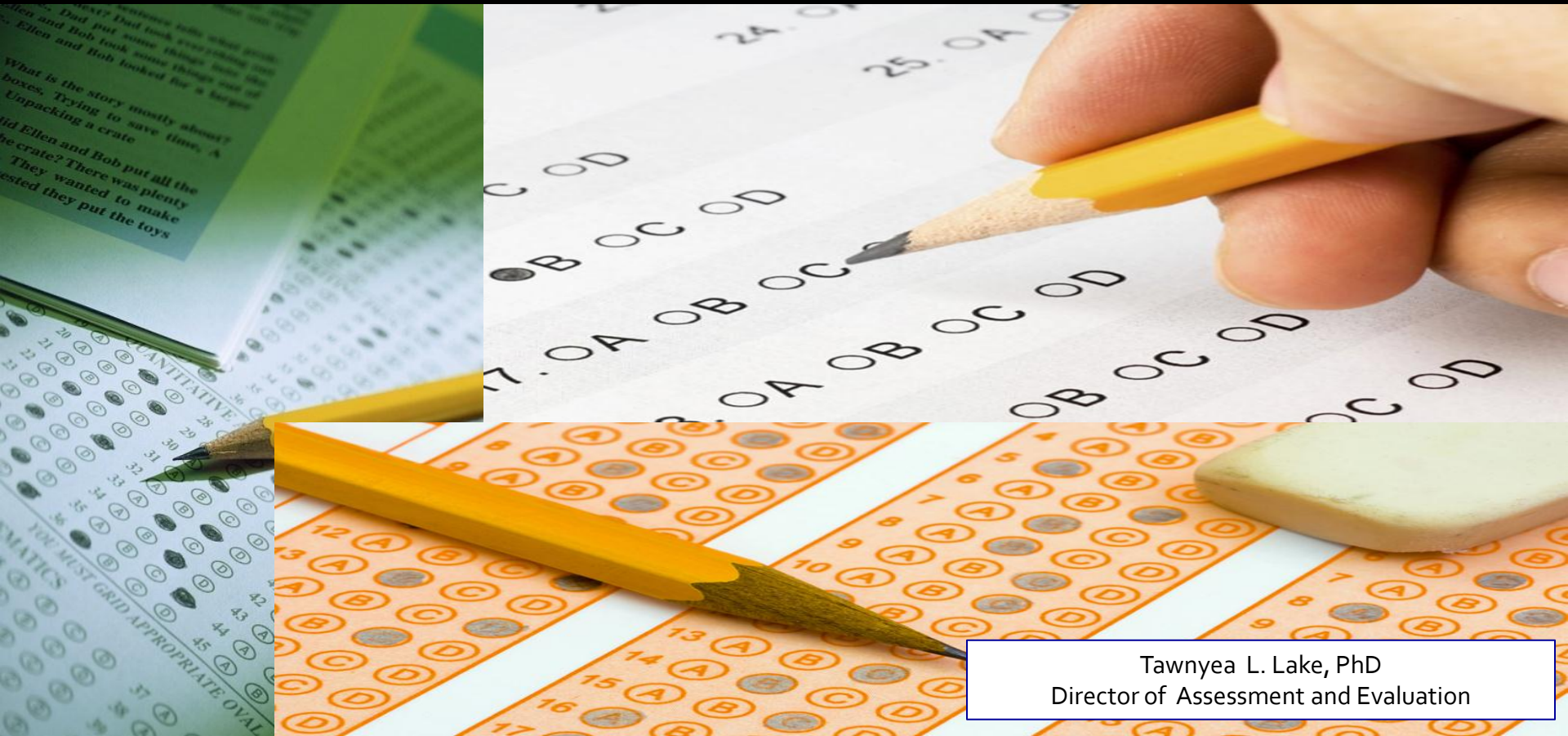
Keeping Parent Support in Perspective

All parents should be proud parents. All parents should be advocates for their children. All parents should help and encourage their children to pursue their potential. When these important parental attributes are taken to extreme, however, athletes can miss important life learning, and can miss significant growth opportunities. Unfortunately, we have all seen parents who seem satisfied only when their athlete is starting and/or winning. Some parents seem to have difficulty maintaining perspective. Supporting student athletes, even though one may disagree with the coaches' judgment, regarding playing time and level or position placement, is an important parental role. However, challenging the coaches' judgment regarding playing time or selection which is his/her assigned role, is not appropriate. Supporting the athlete in the pursuit of improved skills or alternate interests is the appropriate parent role.

Balance is the key, which includes:

- Maintaining a balanced perspective between savoring the possibility of one's student athlete becoming a professional athlete, and a realistic assessment of skills and possibilities.
 - Keeping a balance between protecting one's athlete from adverse events and helping student athlete learn from the lessons of adversity.
 - Balance between blaming others and accepting responsibility.
 - Balance between holding onto perceived injustices and moving forward positively.
- Being a supporting parent is a complex business. The athletic skill of balance is appropriately applied here, too.

Duluth Public Schools ACT Summary Report Graduating Class of 2015 and Statewide Administration (Grade 11)



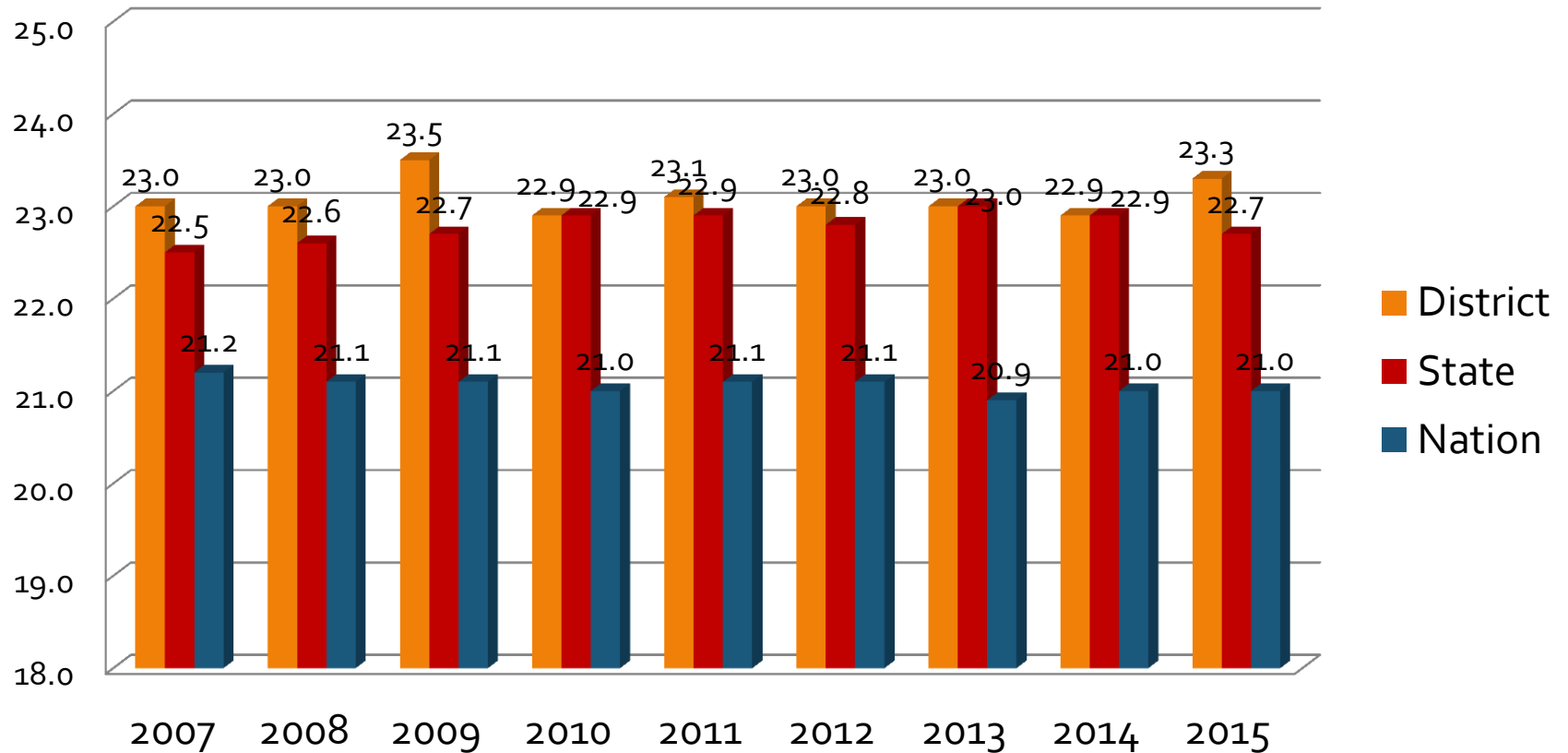
Tawnyea L. Lake, PhD
Director of Assessment and Evaluation

ACT Overview

- Curriculum-based measure that provides a readiness indicator for college-level work
- Tests achievement in 4 areas:
 - English (College English)
 - Math (College Algebra)
 - Reading (College Social Science)
 - Science (College Biology)
- Presentation includes 2 separate data sets: Graduating Class 2015 and all students in Grade 11

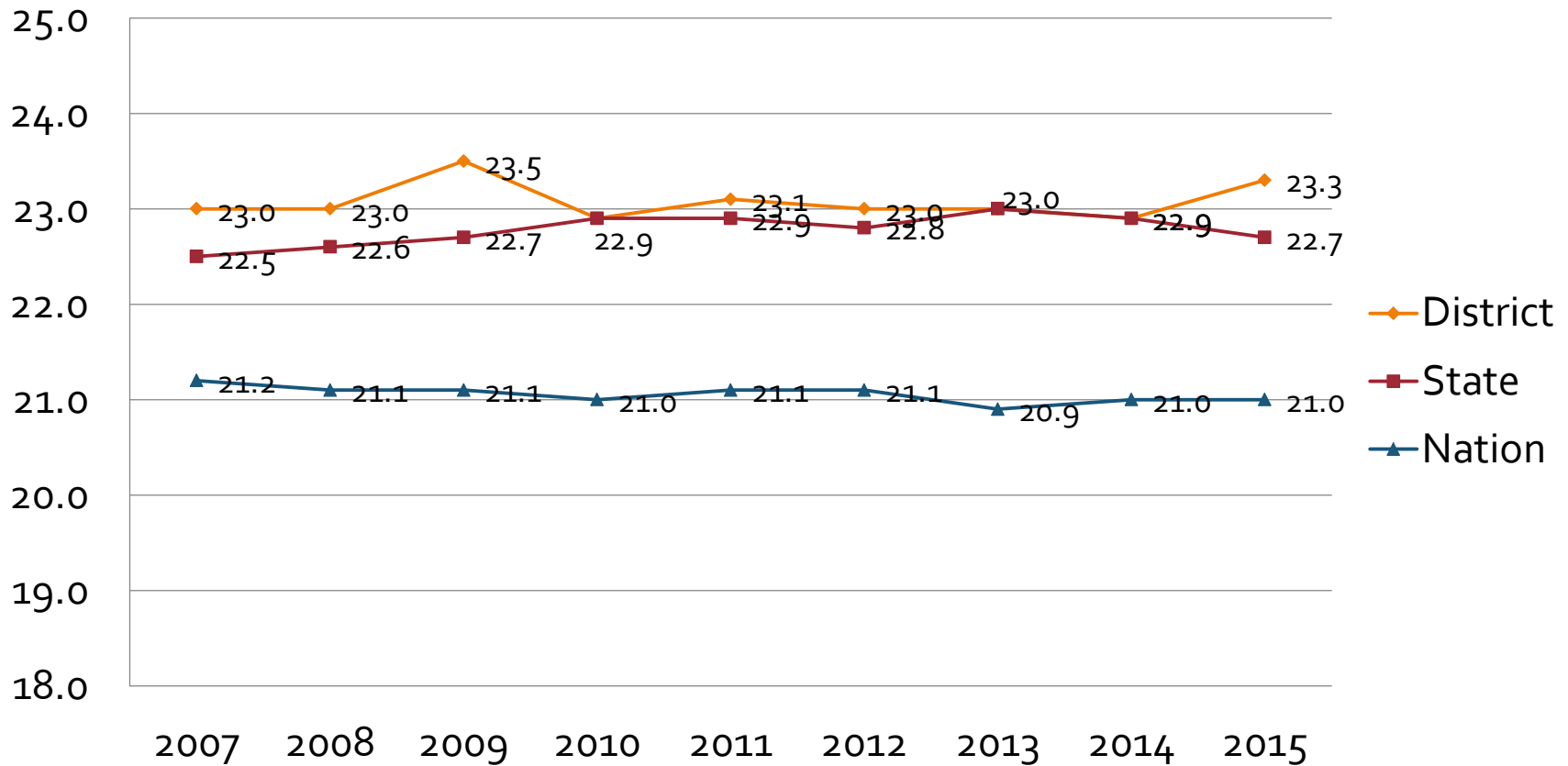
ACT Results – Graduating Class 2015

Composite Scores Over Time



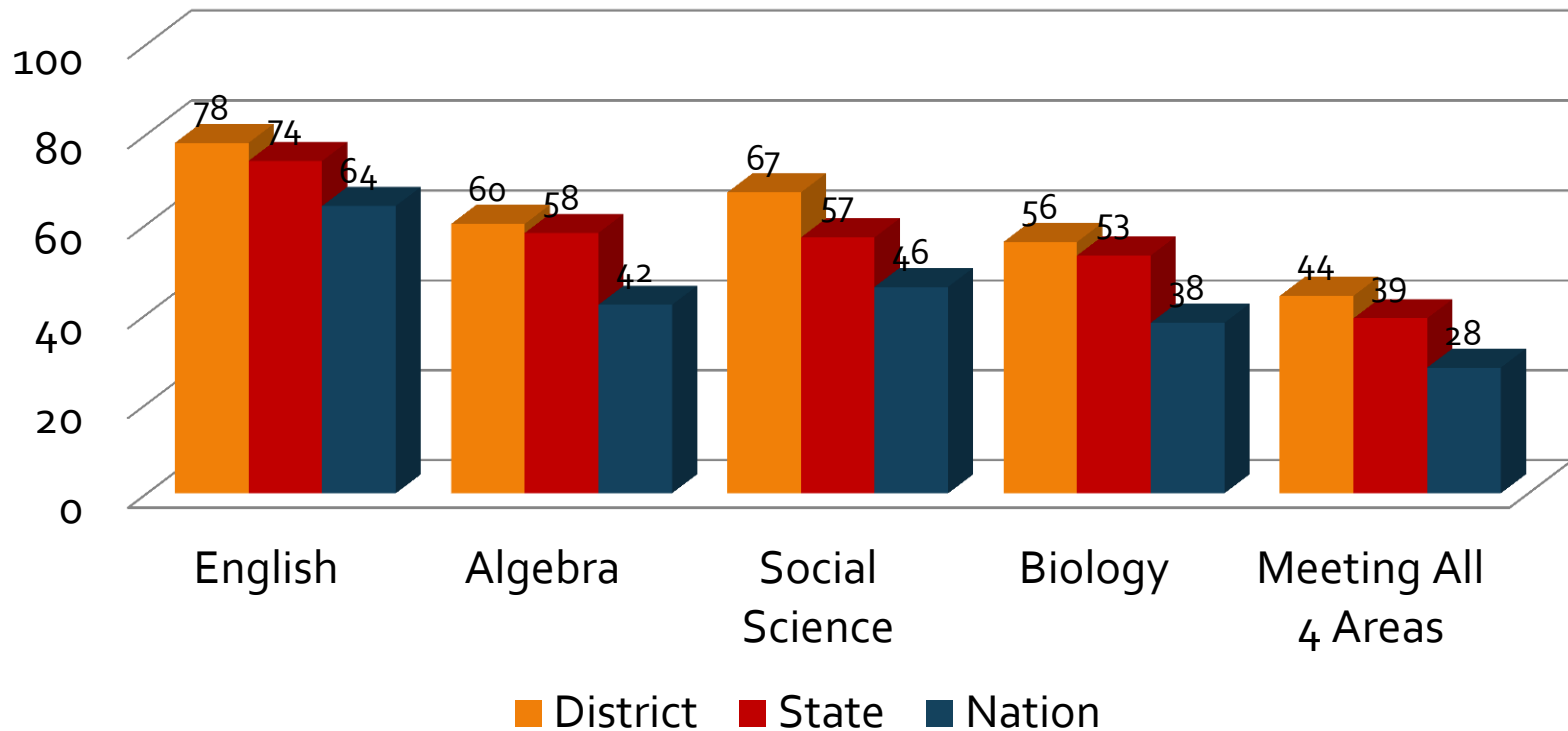
ACT Results – Graduating Class 2015

Composite Scores Over Time - Trends



ACT Results – Graduating Class 2015

Percent of Students Ready for College-Level Coursework



ACT Results – Graduating Class 2015

- Duluth students were well-above the nation and well-above the state in percent of students meeting college readiness benchmarks in:
 - English Composition*
 - College Algebra
 - Social Science*
 - Biology
 - All four areas
- * Denotes areas above the state last year

ACT Results – Graduating Class 2015™

- Students of color (especially Black and American Indian students) continue to be under-represented in our results
- Fewer students of color take the ACT than would be expected based on our demographics

**fewer than 10 students

	Percent of Student Population in ISD 709	Number and Percent of Students Who Took ACT
Black/African American	8.7%	3% (13 students)
American Indian/Alaskan Native	6.7%	**
White	80.3%	85% (322 students)
Hispanic/Latino	2.1%	**
Asian	2.3%	**
Two or more races	NA	5% (17 students)
Prefer not to respond/ No response	NA	3% (10 students)

ACT Results – Graduating Class 2015¹⁵

- Students who take more advanced courses “Core or More” earn substantially higher ACT composite scores
 - Core or More = 4 or more years of English and 3 or more years each of math, social studies, natural science
 - 93% of our 2015 graduating class took “Core or More” (last year 84%)
 - Average ACT score for “Core or More” for Duluth students = 23.6 vs. 20.1
 - Of the Duluth students who reported taking fewer than 3 math courses, 0% were considered college ready

ACT Results

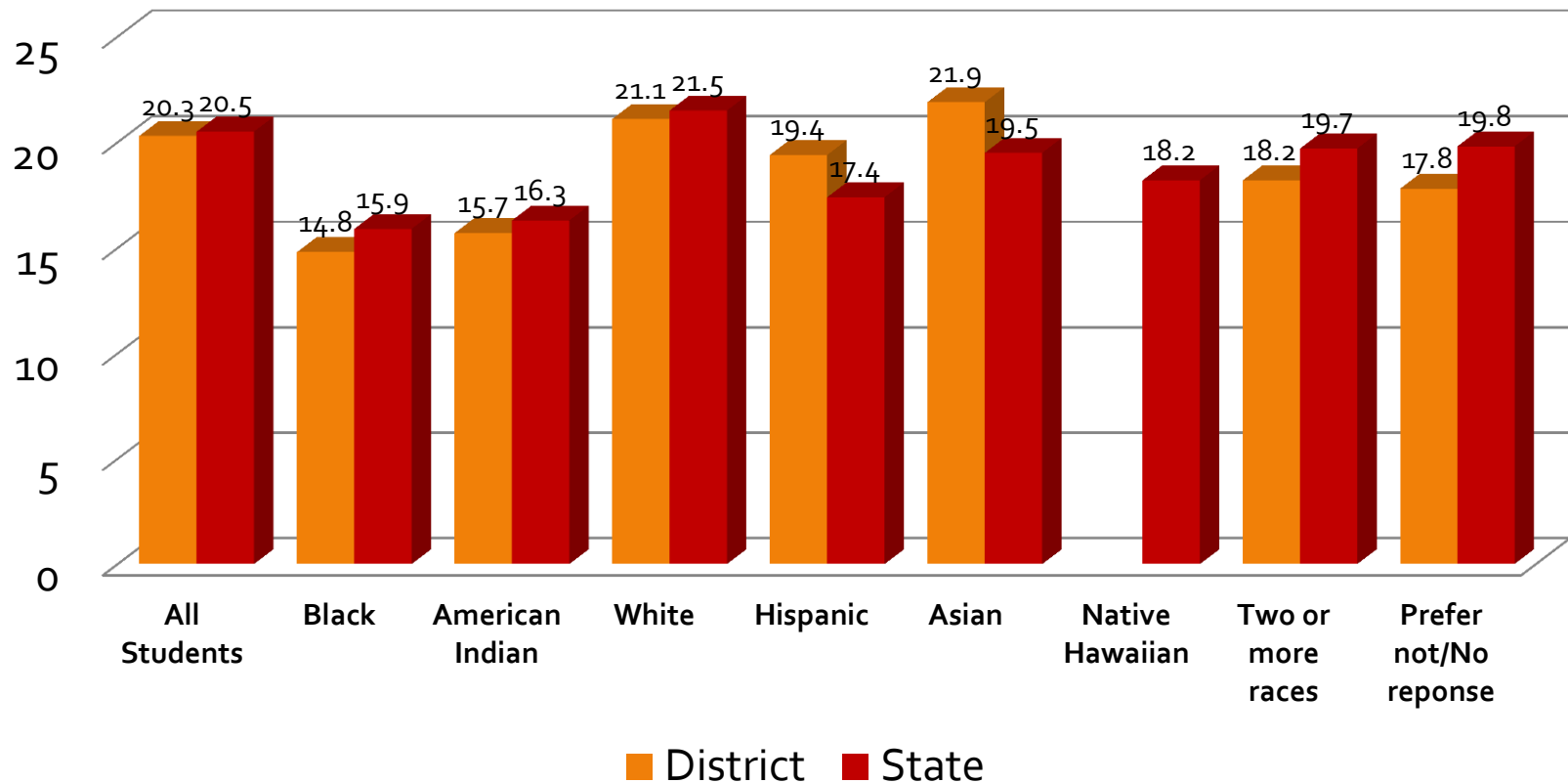
Statewide Administration Grade 11

- First time administered state-wide; no historical data exists for comparison purposes
- A version of this data will be reported again (will be in Graduating Class of 2016 data released in summer)
- Expectation of statewide Grade 11 administration – all students test (including students with disabilities), with the exception of students who qualify for the MTAS
- 669 students took the test in the district; 58,362 state
- Approximately 20 students missed test on first day, all but 7 attended make-up day

ACT Results

Statewide Administration Grade 11

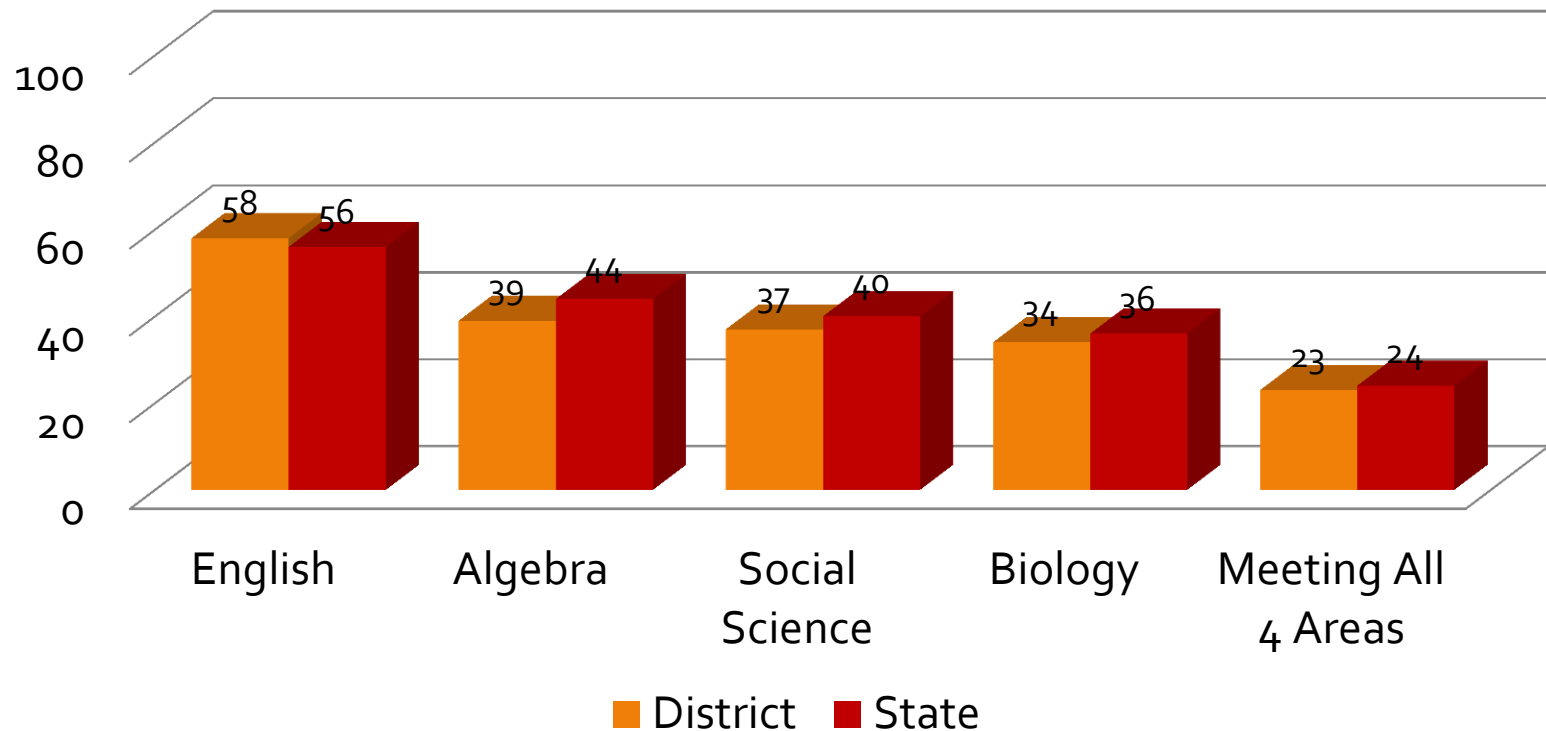
Composite Scores By Ethnicity



ACT Results

Statewide Administration Grade 11

Percent of Students Ready for College-Level Coursework



ACT Recommendations

- To increase college readiness, ACT recommends the following:
 - Increase access for students to take the ACT
 - Make “core or more” a curriculum focus
 - Make sure the students are taking the right kind of courses early
 - Evaluate/increase the rigor of courses
 - Plan guidance activities based on students’ career and college aspirations

Legislative Update

As a result of WBWF legislation, there is a greater emphasis on college and career readiness

- ACT Plus Writing will continue to be offered to all students in Grade 11 across the state and in our district

However...

- ACT Plus Writing is no longer required for graduation
- MDE is no longer providing ACT Explore (grade 8) or ACT Plan (grade 10)

Questions?

Tawnyea L. Lake, PhD
Director of Assessment, Evaluation,
and Performance

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Duluth Public Schools Accountability Results

Multiple Measurement Ratings

Released September 1, 2015

Tawnyea Lake, PhD
Director of Assessment
and Evaluation

ISD
60709
Duluth
Public Schools

Multiple Measurement Ratings

- Replaces AYP
 - ▣ Previous goal was to have every student achieve proficiency by 2014
 - ▣ New goal is to reduce the achievement gap by 50 percent by 2016-2017

- How does this accountability system differ from the “old” NCLB system?
 - ▣ Focuses on closing the achievement gap and promoting high growth for all students
 - ▣ Built around multiple measurements
 - ▣ Directly addresses the achievement gap
 - ▣ Provides support for locally-developed school improvement plans

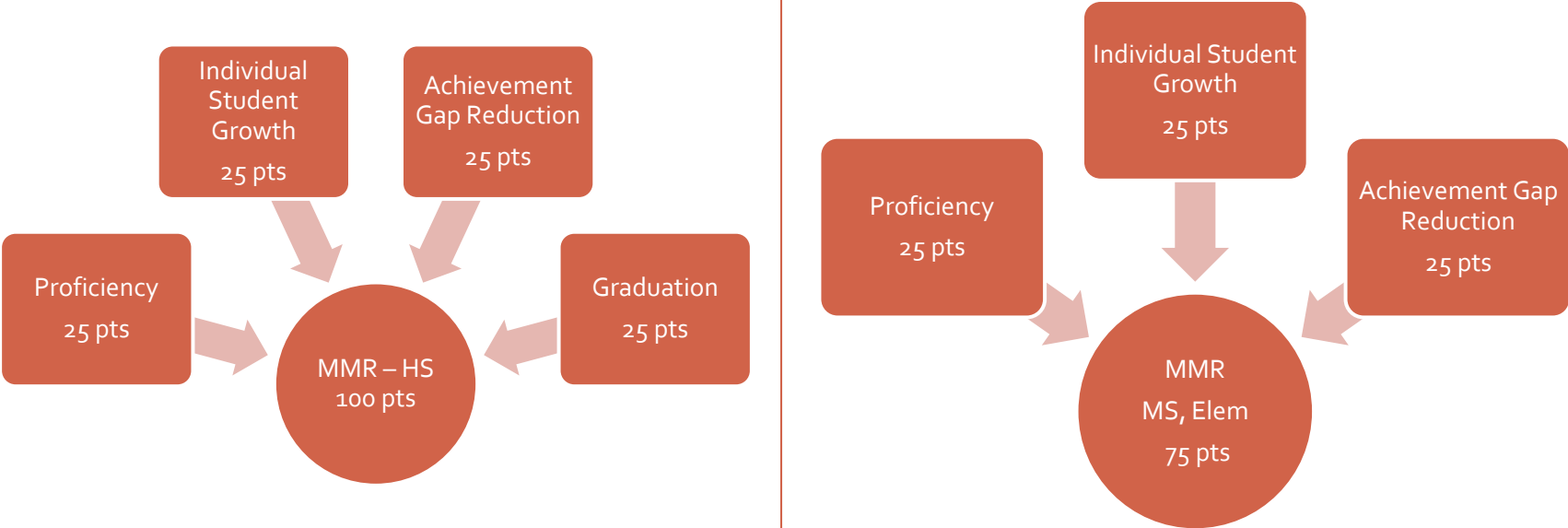
What's new?

- Improvements were made in 2014 (minor technical changes) with a focus on:
 - ▣ Stabilizing results from year-to-year
 - ▣ Ensuring all four areas of MMR count equally in a school's overall results
 - ▣ Increasing number of schools receiving an MMR
 - ▣ More information available at:
<http://education.state.mn.us/MDE/SchSup/ESEAFlex/MMR/>

- Schools are given designations every 3 years:
 - ▣ Multiple Measurement Rating (MMR)
 - Used to identify *Priority Schools, Reward Schools*
 - ▣ Focus Rating (FR)
 - Used to identify *Focus Schools*

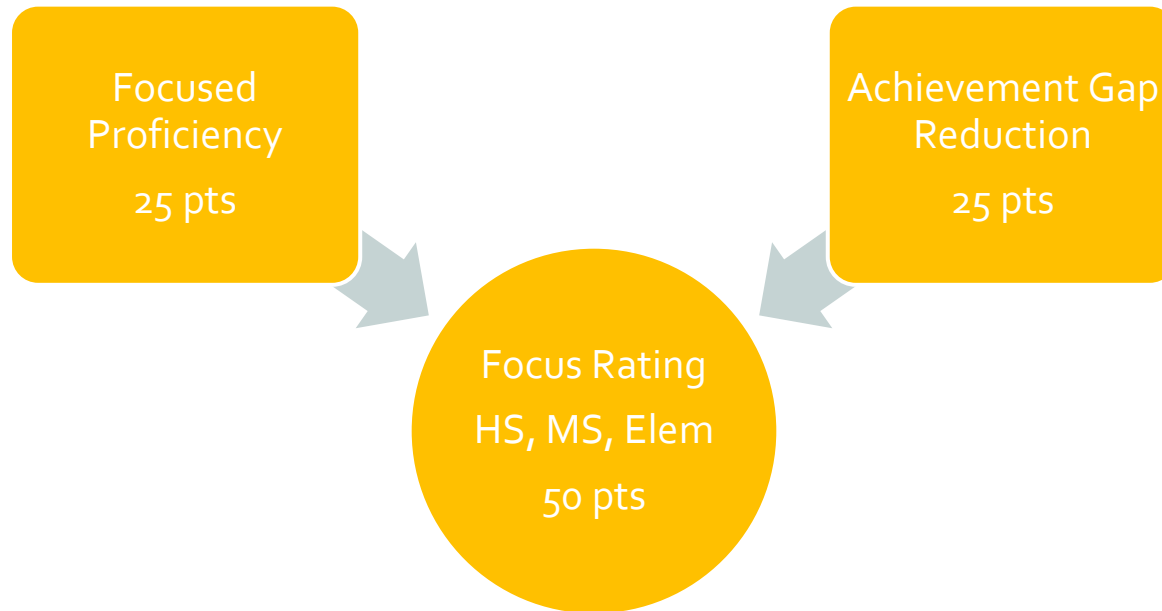
- Schools may be deemed *Celebration Eligible* and *Continuous Improvement* each year

Review: MMR



MMR is used to identify
Priority, Continuous Improvement, and Reward Schools

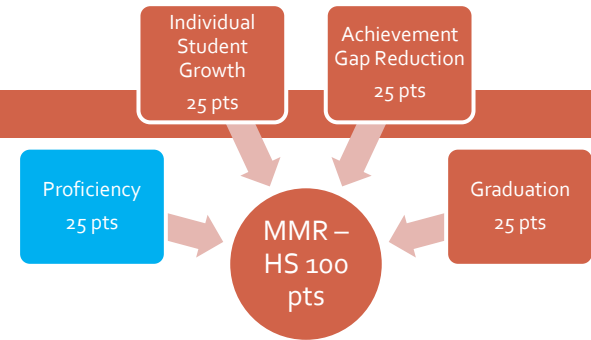
Review: FR



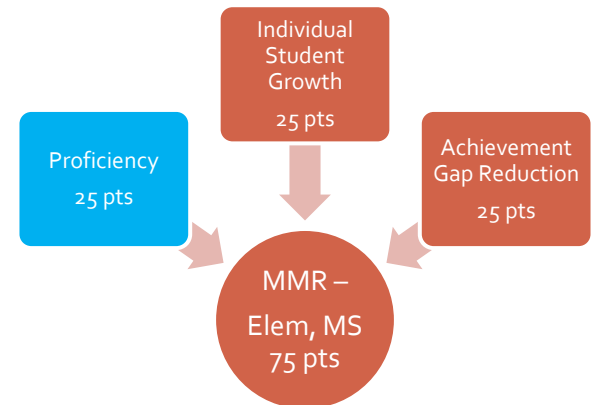
FR is used to identify Focus Schools

Components Defined

□ Proficiency

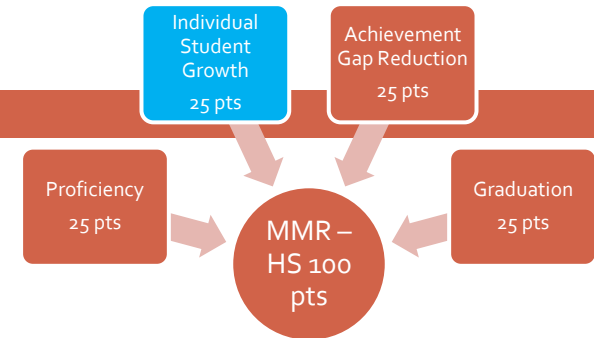


- Proficiency domain uses the AYP index model
- Schools earn points based on weighted percentage of subgroups making AYP
- Weighting is based on the size of subgroups
- Component of MMR



Components Defined

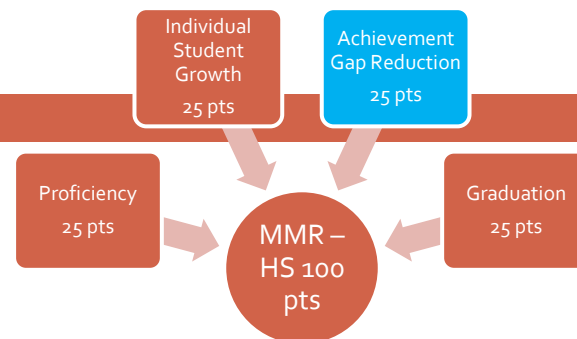
□ Growth



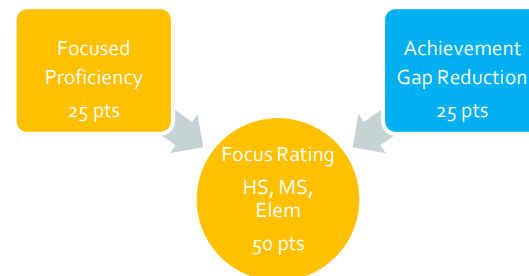
- Growth measures ability of schools to get individual students to exceed predicted growth
- Student growth score based on being above or below prediction
- School growth score is average of student growth scores
- Component of MMR

Components Defined

□ Achievement Gap Reduction



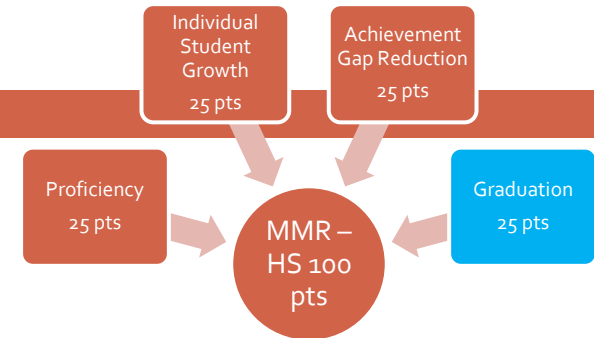
- Measures the ability of schools to get higher levels of growth from lower-performing subgroups than statewide average growth for higher performing subgroups
- Negative score indicates success
- Component of both MMR and FR



Components Defined

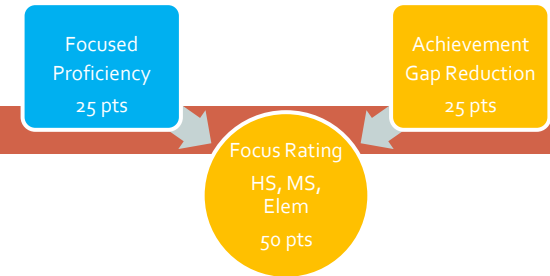
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□ Graduation



- Looks at the percentage of subgroups that made AYP in graduation rate
- Graduation rate targets have increased to 90% for all subgroups
- Component of MMR for High School only

Components Defined



□ Focused Proficiency

- ▣ Proficiency Rating minus the “All” and “White” groups
Looks at the percentage of subgroups that made AYP targets in reading and math
- ▣ Component of FR

School Designations Defined

- **Reward Schools:** Highest 15% of Title I Schools in the state based on MMR. Identified every 3 years.
- ***Celebration Eligible Schools:*** Highest 25% of Title I schools based on MMR. Identified annually.
- ***Continuous Improvement Schools:*** Lowest 25% of Title I schools based on MMR. Identified annually.
- **Focus Schools** – The lowest 10% of Title I schools based on FR and/or graduation rate under 60%. Identified every 3 years.
- **Priority Schools** – Lowest 5% of Title I schools in the state based on MMR. Identified every 3 years.

School Designations

- Schools are identified Reward/Priority/Focus on a three-year cycle; this year not is a designation year

- As a district, we have three schools with labels/designations:
 - ▣ Celebration Eligible: Laura MacArthur
 - ▣ Focus School: Lowell Elementary School
 - ▣ Continuous Improvement School: Piedmont (Lincoln Park and Stowe are no longer Continuous Improvement Schools)

School MMR and FR Results

School	2013 MMR	2014 MMR	2015 MMR	2013 FR	2014 FR	2015 FR
Area Learning Center	46.73	55.94	49.07	22.89	31.1	29.04
Congdon	88.75	73.91	75.22	93.02	79.67	77.82
Denfeld	37.62	45.65	49.77	43.8	24.76	22.75
East	68.44	76.25	71.26	50.93	74.08	56.27
Homecroft	82.76	65.8	73.95	83.59	63.59	71.94
Lakewood	81.37	79.88	69.15	87.61	83.06	83.38
Laura MacArthur	70.36	84.8	54.54	88.87	93.46	67.91
Lester Park	80.37	72.99	67.82	80.5	71.79	74.97
Lincoln Park	26.78	33.9	24.48	37.94	26.7	19.24
Lowell	44.86	48.01	68.55	51.09	39	61.93
Merritt Creek Academy	15.38	32.74	48.88	10.11	26.19	36.98
Myers-Wilkins	53.67	58.92	48.47	63.84	76.22	41.53
Ordean East	57.7	50.1	52.92	58.75	53.59	52.14
Piedmont	38.24	44.83	6.94	50.7	52.49	8.97
Stowe	17.25	43.81	32.41	25.88	71.98	53.29

Next Steps

- Work with principals on the nuances of MMR and FR
- Use information as additional data source to help guide school improvement efforts
- Lowell, our Focus School, will continue to work with Northern Sky of Excellence staff and district staff to monitor and refine school improvement plans

Questions?

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Director of Assessment and Evaluation
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**DATA SHARING AGREEMENT FOR RELEASE
OF DATA UNDER "SCHOOL OFFICIAL" EXCEPTION**

This Data Sharing Agreement ("Agreement") between Independent School District No. 709, Duluth Public Schools ("District") and THE REGENTS OF THE UNIVERSITY OF MINNESOTA THROUGH ITS DULUTH CAMPUS UPWARD BOUND, is entered into as of July 1, 2015 ("Effective Date"). The District and THE REGENTS OF THE UNIVERSITY OF MINNESOTA THROUGH ITS DULUTH CAMPUS UPWARD BOUND PROGRAM are referred to collectively as the "Parties."

WHEREAS, certain individuals affiliated with THE REGENTS OF THE UNIVERSITY OF MINNESOTA THROUGH ITS DULUTH CAMPUS UPWARD BOUND (hereinafter "Requesting Entity") will provide *EDUCATIONAL SUPPORT* to the District for the 2015-2016 school year; and

WHEREAS, the services to be provided by individuals affiliated with Requesting Entity are institutional services and functions for which the District would otherwise use its own employees; and

WHEREAS, the District anticipates individuals affiliated with Requesting Entity will be required to access personally identifiable information related to students and educational data in order to effectively provide services to the District; and

WHEREAS, both the Family Educational Rights and Privacy Act ("FERPA") and the Minnesota Government Data Practices Act ("MGDPA") allow certain contractors, consultants, volunteers, and other parties to access information that would otherwise be protected from disclosure under a "school official" exception; and

WHEREAS, individuals affiliated with Requesting Entity will be providing services in a manner that meets the relevant requirements to qualify as a "school official" under both FERPA and the MGDPA; and

WHEREAS, the Parties wish to enter into this Agreement in order to outline in greater detail the terms and conditions upon which individuals affiliated with Requesting Entity will be granted access to certain protected student data as a "school official."

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree to the following:

1. **Services Provided to District.** Requesting Entity is a CONSTITUTIONAL CORPORATION whose TUTOR will provide *EDUCATIONAL SUPPORT* to the District. The services to be provided to the District are institutional services and functions for which the District would otherwise use its own employees.

2. **Protected Student Data Defined.** “Protected Student Data” means any data defined as “personally identifiable information” contained in educational records as the term is defined in FERPA and its implementing regulations, 20 U.S.C. § 1232g and 34 C.F.R. § 99.31, or “educational data” as defined in the MGDPA, Minn. Stat. § 13.32.
3. **Types of Data to be Accessed.** In the course of providing the services described in Paragraph 1, individuals affiliated with Requesting Entity will have a legitimate need to access Protected Student Data in the form of ATTENDANCE, GRADES AND SCHEDULES. The data described in this Paragraph is subject to disclosure restrictions imposed by FERPA and the MGDPA.
4. **District’s Control over Use and Maintenance of Data.** The following terms and conditions will govern the manner in which individuals affiliated with Requesting Entity will have access to Protected Student Data:
 - a. *TUTOR* shall be the only representatives of Requesting Entity granted access to Protected Student Data in accordance with the terms of this Agreement. Protected Student Data shall not be shared with any employee, agent, volunteer, or other affiliate of Requesting Entity who is not within the group of individuals defined in this Paragraph. Prior to being granted access to Protected Student Data, each TUTOR must review and sign the acknowledgement and consent form attached hereto as Exhibit A.
 - b. Requesting Entity shall not attempt to use, access, or maintain Protected Student Data for any reason other than purposes legitimately necessary for its TUTOR to provide the services referenced in Paragraph 1. Requesting Entity shall not maintain its own files, documents, or any other form of records containing Protected Student Data or attempt to obtain access to Protected Student Data for anyone other than an individual described Paragraph 4(a).
 - c. The use and maintenance of Protected Student Data by TUTOR shall be at all times subject to the District’s direct control.
 - d. Individuals providing services as TUTOR shall be granted access to Protected Student Data through the District’s Infinite Campus system in a manner deemed appropriate by the District. Requesting Entity shall supply the District with a list of the names of the individuals providing services as TUTOR to the principal of the building in which each individual will be providing services. Upon receipt of the list of names, the District will determine using its sole discretion the extent to which each individual will be granted access to Protected Student Data through the Infinite Campus system. Under no circumstance will an individual be granted greater access to Protected Student Data than what is legitimately necessary to effectively

will be granted access to Protected Student Data unless the person has signed the form attached as Exhibit A and provided a copy to the principal of the building in which the individual will be providing services.

- f. The individuals providing services as TUTOR shall not copy, duplicate, alter, modify, or otherwise make changes to or reproductions of Protected Student Data unless legitimately necessary to perform the services described in Paragraph 1. If any individual who has been granted access to data in accordance with this agreement has maintained copies or other reproductions of Protected Student Data for legitimate purposes, such copies or other reproductions must be destroyed within 30 days of the expiration of this Agreement.
 - g. The District reserves the right to restrict, modify, or discontinue the use and maintenance of Protected Student Data authorized by this agreement for any reason. If the District exercises its sole discretion to restrict or cancel access to data, Requesting Entity and/or its affected representatives shall destroy any copies or reproductions of data which they no longer have access in accordance with the timeframe and requirements of Paragraph 4(f) of this Agreement.
5. **Redisclosure of Protected Student Data.** In the course of performing the services described in Paragraph 1, the Parties agree that individuals providing services to the district as TUTOR shall not redisclose Protected Student Data to any representative of Requesting Entity not within the class of individuals identified in Paragraph 4(a) or any person or party other than a school official with a legitimate need to access the data unless disclosure is specifically authorized or required by law. In the event a parent or eligible student requests disclosure of Protected Student Data to a third party, Requesting Entity and its representatives shall direct the requesting parent or eligible student to the appropriate building principal, who will process each request to disclose Protected Student Data in accordance with applicable District policies and procedures.
6. **Data Related to TUTOR Evaluations.** The Parties agree that data maintained by the District with respect to individuals who perform services on a voluntary basis for the District is defined as personnel data by the MGDPA, Minn. Stat. § 13.43. In the event Requesting Entity requests information from the District that is not classified as public data pursuant to Minn. Stat. § 13.43, subd. 2, Requesting Entity shall obtain a written consent of the subject of the data prior to requesting the data from the District.
7. **Term.** This agreement shall be valid from the date duly approved by both Parties through June 30, 2016. On July 1, 2016, this agreement shall terminate and the District will terminate the ability of the individuals described in Paragraph 4(a) to access Protected Student Data.

- 8. **Successors and Assigns.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. No Party may assign or transfer this Agreement or any of its rights, interests or obligations hereunder without the prior written consent of the other Party.
- 9. **Amendment/Modification.** This Agreement may be amended or modified only by a writing executed by the Parties. No custom or practice of the Parties at variance with the terms hereof will have any effect.
- 10. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties relative to the subject matter hereof. The parties have not relied upon any promises, representations, warranties, agreements, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement replaces and supersedes any and all prior oral or written agreements, representations and discussions relating to such subject matter.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date first written above.

DATE: 5.13.15

By: [Signature]
Director of Assessment / Evaluation / Performance

DATE: 6.17.15

By: [Signature]
Title: Dean, CEHSP
Phone: (218) 726-6537

DATE: _____

By: _____
School Board Chair, Duluth School District 709

**DATA SHARING AGREEMENT FOR RELEASE OF DATA
UNDER "SCHOOL OFFICIAL" AND "EVALUATION" EXCEPTIONS**

This Data Sharing Agreement ("Agreement") between Independent School District No. 709, Duluth Public Schools ("District") and *MINNESOTA ALLIANCE WITH YOUTH*, is entered into as of [SEPTEMBER 1, 2015] ("Effective Date"). The District and *MINNESOTA ALLIANCE WITH YOUTH* are referred to collectively as the "Parties."

WHEREAS, certain individuals affiliated with MINNESOTA ALLIANCE WITH YOUTH (hereinafter "Requesting Entity") will provide [*TUTORING SERVICES*] to the District for the 2015-2016 school year; and

WHEREAS, the services to be provided by individuals affiliated with Requesting Entity are institutional services and functions for which the District would otherwise use its own employees; and

WHEREAS, the District anticipates individuals affiliated with Requesting Entity will be required to access personally identifiable information related to students and educational data in order to effectively provide services to the District; and

WHEREAS, both the Family Educational Rights and Privacy Act ("FERPA") and the Minnesota Government Data Practices Act ("MGDPA") allow certain contractors, consultants, volunteers, and other parties to access information that would otherwise be protected from disclosure under a "school official" exception; and

WHEREAS, individuals affiliated with Requesting Entity will be providing services in a manner that meets the relevant requirements to qualify as a "school official" under both FERPA and the MGDPA; and

WHEREAS, the Parties wish to enter into this Agreement in order to outline in greater detail the terms and conditions upon which individuals affiliated with Requesting Entity will be granted access to certain protected student data as a "school official"; and

WHEREAS, Requesting Entity receives funding from [*CNCS GRANT #11ESHMN0010004-15*], which is funded by the [*CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS)*]; and

WHEREAS, as a condition of receiving grant funding, Requesting Entity must complete certain reports related to the effectiveness of educational programs funded with grant money; and

WHEREAS, the District desires to designate Requesting Entity as its authorized representative for evaluating and reviewing data for the purpose of measuring the effectiveness of educational programs funded through the [CNCS GRANT]; and

WHEREAS, in order to share personally identifiable information related to students and educational records, for the purpose of evaluating the effectiveness of educational programs funded with [CNCS GRANT], the District and Requesting Entity must enter into a written agreement that meets the requirements outlined in 34 C.F.R. § 99.35.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Parties agree to the following:

1. **Services Provided to District.** Requesting Entity is a [GRANT FUNDED ENTITY] whose [PROMISE FELLOWS] will provide [TUTORING] to the District. The services to be provided to the District are institutional services and functions for which the District would otherwise use its own employees.
2. **Protected Student Data Defined.** “Protected Student Data” means any data defined as “personally identifiable information” contained in educational records as the term is defined in FERPA and its implementing regulations, 20 U.S.C. § 1232g and 34 C.F.R. § 99.31, or “educational data” as defined in the MGDPA, Minn. Stat. § 13.32.
3. **Types of Data to be Accessed.** In the course of providing the services described in Paragraph 1, individuals affiliated with Requesting Entity will have a legitimate need to access Protected Student Data in the form of [ATTENDANCE, GRADES, SCHEDULE]. The data described in this Paragraph is subject to disclosure restrictions imposed by FERPA and the MGDPA.
4. **District’s Control over Use and Maintenance of Data.** The following terms and conditions will govern the manner in which individuals affiliated with Requesting Entity will have access to Protected Student Data:
 - a. [PROMISE FELLOWS] shall be the only representatives of Requesting Entity granted access to Protected Student Data in accordance with the terms of this Agreement. Protected Student Data shall not be shared with any employee, agent, volunteer, or other affiliate of Requesting Entity who is not within the group of individuals defined in this Paragraph. Prior to being granted access to Protected Student Data, each [PROMISE FELLOW] must review and sign the acknowledgement and consent form attached hereto as Exhibit A.

- b. Requesting Entity shall not attempt to use, access, or maintain Protected Student Data for any reason other than purposes legitimately necessary for its [*PROMISE FELLOWS*] to provide the services referenced in Paragraph 1. Requesting Entity shall not attempt to obtain access to Protected Student Data for anyone other than an individual described Paragraph 4(a).
- c. The use and maintenance of Protected Student Data by [*PROMISE FELLOWS*] shall be at all times subject to the District's direct control.
- d. Individuals providing services as [*PROMISE FELLOWS*] shall be granted access to Protected Student Data through the District's Infinite Campus system in a manner deemed appropriate by the District. Requesting Entity shall supply the District with a list of the names of the individuals providing services as [*PROMISE FELLOWS*] to the principal of the building in which each individual will be providing services. Upon receipt of the list of names, the District will determine using its sole discretion the extent to which each individual will be granted access to Protected Student Data through the Infinite Campus system. Under no circumstance will an individual be granted greater access to Protected Student Data than what is legitimately necessary to effectively provide the services listed in Paragraph 1. The District retains the right to alter at any time and in its sole discretion the manner in which individuals providing services as [*PROMISE FELLOWS*] access Protected Student Data. No individual will be granted access to Protected Student Data unless the person has signed the form attached as Exhibit A and provided a copy to the principal of the building in which the individual will be providing services.
- f. The individuals providing services as [*PROMISE FELLOWS/TUTORS*] shall not copy, duplicate, alter, modify, or otherwise make changes to or reproductions of Protected Student Data unless legitimately necessary to perform the services described in Paragraph 1. If any individual who has been granted access to data in accordance with this agreement has maintained copies or other reproductions of Protected Student Data for legitimate purposes, such copies or other reproductions must be destroyed within 30 days after the Protected Student Data is no longer needed for the purposes for which the Protected Student was collected.
- g. The District reserves the right to restrict, modify, or discontinue the use and maintenance of Protected Student Data authorized by this agreement for any reason. If the District exercises its sole discretion to restrict or cancel access to data, Requesting Entity and/or its affected representatives shall destroy any copies or reproductions of data which they no longer have

access in accordance with the timeframe and requirements of Paragraph 4(f) of this Agreement.

5. **Evaluation of Educational Programs Funded with [CNCS GRANT] Funds.**

The Parties acknowledge that the services identified in Paragraph 1 are funded through the federally-funded [CNCS GRANT]. As a condition of receiving funds through the [CNCS GRANT], Requesting Entity must compile aggregate data related to the effectiveness of services funded by the grant and report the results to [CNCS]. Notwithstanding Paragraph 4, the following terms and conditions apply to the District's release of Protected Student Data to Requesting Entity for the purpose of evaluating the effectiveness of grant-funded services:

- a. **Authorized Representative.** The District designates Requesting Entity as its authorized representative for evaluating the effectiveness of services provided by Americorps Promise Fellows.
- b. **Records to be Disclosed.** The District shall disclose [ATTENDANCE, GRADES, AND SCHEDULES] to Requesting Entity for the purpose of evaluating federally-funded educational programs funded through the [CNCS GRANT]. Requesting Entity has designated [PROMISE FELLOWS] as the individuals who will conduct the evaluation and review the Protected Student Data disclosed pursuant to this Paragraph. Prior to being granted access to Protected Student Data, the individuals who will conduct the evaluation must review and sign the acknowledgement form attached to this Agreement as Exhibit B.
- c. **Scope of Access to Data for Evaluation.** Upon Requesting Entity's request, the District shall provide access to [ATTENDANCE, GRADES, AND SCHEDULES] to the individuals designated by Requesting Entity to evaluate the effectiveness of educational programs funded through the [CNCS GRANT]. Following Requesting Entity's request for access to the records and information described in this Paragraph, the District will determine using its sole discretion the most appropriate manner in which to grant access to the individuals who will conduct the evaluation. The records and information described in this Paragraph have been determined by the Parties to be necessary to properly conduct an evaluation of the effectiveness of educational programs provided to students attending schools in the District and funded through the [CNCS GRANT]. In the course of evaluating the effectiveness of educational programs funded through the [CNCS GRANT] the District shall not provide any records or information other than those specified in this Paragraph.

- d. **Destruction of Data.** Requesting Entity must destroy any Protected Student Data provided by the District pursuant to Paragraphs 5(b) and 5(c) within 30 days of when such records and information are no longer needed for the purpose of conducting an evaluation of educational programs funded through the [CNCSGRANT]. Within 10 days of the destruction of Protected Student Data pursuant to this Paragraph, Requesting Entity must provide [SUPERINTENDENT] with a sworn statement attesting to the fact that all Protected Student Data maintained by Requesting Entity and its representatives have been destroyed.
 - e. **Results of Evaluation.** Requesting Entity shall not disclose any Protected Student Data when reporting the aggregate results of its evaluation to any third-party. Protected Student Data must be removed from all reports.
6. **Policies and Procedures to Protect Data.** In the event the District discloses Protected Student Data to Requesting Entity pursuant to Paragraph 5, the Parties agree to comply with the following policies and procedures to protect the privacy of Protected Student Data:
- a. Requesting Entity shall only use Protected Student Data to the extent reasonably necessary to carry out an evaluation of educational programs funded through [CNCS GRANT]. Requesting Entity is expressly prohibited from using Protected Student Data for any other purpose.
 - b. Requesting Entity shall not disclose Protected Student Data except as specifically authorized by this Agreement. Prior to disclosing the aggregate results of its evaluation to any third party, Requesting Entity must submit the results to the District for its review and approval in order to ensure Requesting Entity will not disclose Protected Student Data to a third party.
 - c. Requesting Entity shall develop its own policies, procedures, and systems to implement appropriate safeguards to protected the privacy of Protected Student Data. The District maintains the right to audit and monitor policies, procedures, and systems implemented by Requesting Entity.
 - d. Prior to requesting data pursuant to this Agreement, Requesting Entity shall provide appropriate training to its employees, volunteers, and other representatives with respect to FERPA, the MGDPA, and how to protect personally identifiable information contained in education records.
 - e. Prior to requesting data pursuant to this Agreement, Requesting Entity shall implement appropriate disciplinary policies for employees, volunteers, and other representatives that violate FERPA and the MGDPA.

- f. Requesting Entity and its employees, volunteers, and other representatives shall at all times comply with Federal and State laws governing data privacy, including but not limited to FERPA and the MGDPA.
7. **Redisclosure of Protected Student Data Prohibited.** In the course of performing the services described in Paragraph 1, the Parties agree that individuals providing services to the district as [*PROMISE FELLOWS*] shall not redisclose Protected Student Data to any representative of Requesting Entity not within the class of individuals identified in Paragraph 4(a) or any person or party other than a school official with a legitimate need to know the information unless disclosure is specifically permitted or required by law. In the event a parent or eligible student requests disclosure of Protected Student Data to a third party, Requesting Entity and its representatives shall direct the requesting parent or eligible student to the appropriate building principal, who will process each request to disclose Protected Student Data in accordance with applicable District policies and procedures. In the event Requesting Entity receives Protected Student Data for the purpose of conducting an evaluation as provided in Paragraph 5, Requesting Entity shall not disclose Protected Student Data to any third party, including employees or other individuals affiliated with Requesting Entity who are not involved in the evaluation, for any reason, including when reporting the aggregate results of the evaluation to [*CNCS*].
8. **Data Related to Evaluations.** The Parties agree that data maintained by the District with respect to individuals who perform services on a voluntary basis for the District is defined as personnel data by the MGDPA, Minn. Stat. § 13.43. In the event Requesting Entity requests information from the District that is not classified as public data pursuant to Minn. Stat. § 13.43, subd. 2, Requesting Entity shall obtain a written consent of the subject of the data prior to requesting the data from the District.
9. **Term.** This agreement shall be valid from the date duly approved by both Parties through June 30, 2016. On July 1, 2016, this agreement shall terminate and the District will terminate the ability of the individuals described in Paragraph 4(a) to access Protected Student Data.
10. **Successors and Assigns.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. No Party may assign or transfer this Agreement or any of its rights, interests or obligations hereunder without the prior written consent of the other Party.

- 11. **Amendment/Modification.** This Agreement may be amended or modified only by a writing executed by the Parties. No custom or practice of the Parties at variance with the terms hereof will have any effect.
- 12. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties relative to the subject matter hereof. The parties have not relied upon any promises, representations, warranties, agreements, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement replaces and supersedes any and all prior oral or written agreements, representations and discussions relating to such subject matter.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date first written above.

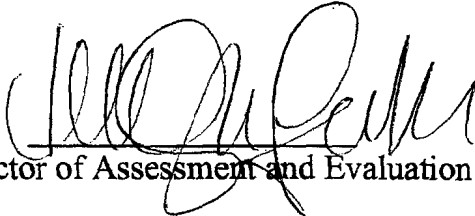
MINNESOTA ALLIANCE WITH YOUTH

DATE: 9-11-15

By: 
President & CEO

INDEPENDENT SCHOOL DISTRICT NO. 709

DATE: 9.15.15

By: 
Director of Assessment and Evaluation

DATE: _____

By: _____
School Board Chair

**DATA SHARING AGREEMENT FOR RELEASE
OF DATA UNDER "SCHOOL OFFICIAL" EXCEPTION**

This Data Sharing Agreement ("Agreement") between Independent School District No. 709, Duluth Public Schools ("District") and the UNIVERSITY OF NORTH DAKOTA, is entered into as of July 1, 2015 ("Effective Date"). The District and the UNIVERSITY OF NORTH DAKOTA are referred to collectively as the "Parties."

WHEREAS, certain individuals affiliated with the UNIVERSITY OF NORTH DAKOTA (hereinafter "Requesting Entity") will provide *ASSISTANCE TO THE TEACHER IN THE CLASSROOM* to the District for the 2015-2016 school year; and

WHEREAS, the services to be provided by individuals affiliated with Requesting Entity are institutional services and functions for which the District would otherwise use its own employees; and

WHEREAS, the District anticipates individuals affiliated with Requesting Entity will be required to access personally identifiable information related to students and educational data in order to effectively provide services to the District; and

WHEREAS, both the Family Educational Rights and Privacy Act ("FERPA") and the Minnesota Government Data Practices Act ("MGDPA") allow certain contractors, consultants, volunteers, and other parties to access information that would otherwise be protected from disclosure under a "school official" exception; and

WHEREAS, individuals affiliated with Requesting Entity will be providing services in a manner that meets the relevant requirements to qualify as a "school official" under both FERPA and the MGDPA; and

WHEREAS, the Parties wish to enter into this Agreement in order to outline in greater detail the terms and conditions upon which individuals affiliated with Requesting Entity will be granted access to certain protected student data as a "school official."

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties agree to the following:

1. **Services Provided to District.** Requesting Entity is a *UNIVERSITY* whose *STUDENT TEACHERS* will provide *ASSISTANCE TO THE TEACHER IN THE CLASSROOM* to the District. The services to be provided to the District are institutional services and functions for which the District would otherwise use its own employees.
2. **Protected Student Data Defined.** "Protected Student Data" means any data defined as "personally identifiable information" contained in educational records

2. **Protected Student Data Defined.** "Protected Student Data" means any data defined as "personally identifiable information" contained in educational records as the term is defined in FERPA and its implementing regulations, 20 U.S.C. § 1232g and 34 C.F.R. § 99.31, or "educational data" as defined in the MGDPA, Minn. Stat. § 13.32.
3. **Types of Data to be Accessed.** In the course of providing the services described in Paragraph 1, individuals affiliated with Requesting Entity will have a legitimate need to access Protected Student Data in the form of ATTENDANCE, GRADES AND SCHEDULES. The data described in this Paragraph is subject to disclosure restrictions imposed by FERPA and the MGDPA.
4. **District's Control over Use and Maintenance of Data.** The following terms and conditions will govern the manner in which individuals affiliated with Requesting Entity will have access to Protected Student Data:
 - a. *STUDENT TEACHERS* shall be the only representatives of Requesting Entity granted access to Protected Student Data in accordance with the terms of this Agreement. Protected Student Data shall not be shared with any employee, agent, volunteer, or other affiliate of Requesting Entity who is not within the group of individuals defined in this Paragraph. Prior to being granted access to Protected Student Data, each *STUDENT TEACHERS* must review and sign the acknowledgement and consent form attached hereto as Exhibit A.
 - b. Requesting Entity shall not attempt to use, access, or maintain Protected Student Data for any reason other than purposes legitimately necessary for its *STUDENT TEACHERS* to provide the services referenced in Paragraph 1. Requesting Entity shall not maintain its own files, documents, or any other form of records containing Protected Student Data or attempt to obtain access to Protected Student Data for anyone other than an individual described Paragraph 4(a).
 - c. The use and maintenance of Protected Student Data by *STUDENT TEACHERS* shall be at all times subject to the District's direct control.
 - d. Individuals providing services as *STUDENT TEACHERS* shall be granted access to Protected Student Data through the District's Infinite Campus system in a manner deemed appropriate by the District. Requesting Entity shall supply the District with a list of the names of the individuals providing services as *STUDENT TEACHERS* to the principal of the building in which each individual will be providing services. Upon receipt of the list of names, the District will determine using its sole discretion the extent to which each individual will be granted access to Protected Student

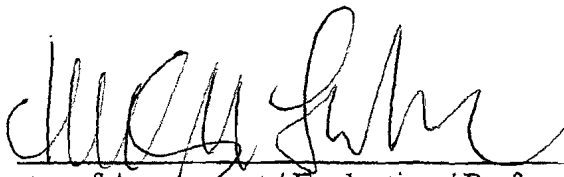
Data through the Infinite Campus system. Under no circumstance will an individual be granted greater access to Protected Student Data than what is legitimately necessary to effectively provide the services listed in Paragraph 1. The District retains the right to alter at any time and in its sole discretion the manner in which individuals providing services as STUDENT TEACHERS access Protected Student Data. No individual will be granted access to Protected Student Data unless the person has signed the form attached as Exhibit A and provided a copy to the principal of the building in which the individual will be providing services.

- f. The individuals providing services as STUDENT TEACHERS shall not copy, duplicate, alter, modify, or otherwise make changes to or reproductions of Protected Student Data unless legitimately necessary to perform the services described in Paragraph 1. If any individual who has been granted access to data in accordance with this agreement has maintained copies or other reproductions of Protected Student Data for legitimate purposes, such copies or other reproductions must be destroyed within 30 days of the expiration of this Agreement.
 - g. The District reserves the right to restrict, modify, or discontinue the use and maintenance of Protected Student Data authorized by this agreement for any reason. If the District exercises its sole discretion to restrict or cancel access to data, Requesting Entity and/or its affected representatives shall destroy any copies or reproductions of data which they no longer have access in accordance with the timeframe and requirements of Paragraph 4(f) of this Agreement.
5. **Redisclosure of Protected Student Data.** In the course of performing the services described in Paragraph 1, the Parties agree that individuals providing services to the district as STUDENT TEACHERS shall not redisclose Protected Student Data to any representative of Requesting Entity not within the class of individuals identified in Paragraph 4(a) or any person or party other than a school official with a legitimate need to access the data unless disclosure is specifically authorized or required by law. In the event a parent or eligible student requests disclosure of Protected Student Data to a third party, Requesting Entity and its representatives shall direct the requesting parent or eligible student to the appropriate building principal, who will process each request to disclose Protected Student Data in accordance with applicable District policies and procedures.
6. **Data Related to STUDENT TEACHERS Evaluations.** The Parties agree that data maintained by the District with respect to individuals who perform services on a voluntary basis for the District is defined as personnel data by the MGDPA, Minn. Stat. § 13.43. In the event Requesting Entity requests information from the District that is not classified as public data pursuant to Minn. Stat. § 13.43, subd.

2, Requesting Entity shall obtain a written consent of the subject of the data prior to requesting the data from the District.

- 7. **Term.** This agreement shall be valid from the date duly approved by both Parties through June 30, 2016. On July 1, 2016, this agreement shall terminate and the District will terminate the ability of the individuals described in Paragraph 4(a) to access Protected Student Data.
- 8. **Successors and Assigns.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. No Party may assign or transfer this Agreement or any of its rights, interests or obligations hereunder without the prior written consent of the other Party.
- 9. **Amendment/Modification.** This Agreement may be amended or modified only by a writing executed by the Parties. No custom or practice of the Parties at variance with the terms hereof will have any effect.
- 10. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding of the parties relative to the subject matter hereof. The parties have not relied upon any promises, representations, warranties, agreements, covenants or undertakings, other than those expressly set forth or referred to herein. This Agreement replaces and supersedes any and all prior oral or written agreements, representations and discussions relating to such subject matter.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date first written above.

DATE: 9.15.15 By: 
 Director of Assessment / Evaluation / Performance

DATE: 8/28/15 By: Anne Walker
 Title: Associate Dean of Teacher Educati
 Phone: 701/777-2862

DATE: _____ By: _____
 School Board Chair, Duluth School District 709

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various organizations.

	Organization	Author/Contact	Project Title	Award Amount	Terms
1	Northland Foundation	Jay Roesler	ISD 709 Early Childhood-Kindergarten Transition and Alignment	\$4,000	Funds from this grant award will be used to support Duluth Public Schools student transition and alignment from early child to kindergarten.

July 23, 2015

Project # 15-16422

Jay Roesler
Duluth Public Schools - ISD #709
215 N 1st Avenue East
Duluth, MN 55802

Dear Jay Roesler:

I am pleased to inform you that the Northland Foundation has reviewed your proposal for the *ISD 709 Early Childhood-Kindergarten Transition and Alignment* and has approved a grant of \$4,000.00.

The Agreement of Grantee is attached for your review. If you agree with the conditions presented, please have it signed by the authorized official.

The Northland Foundation has implemented an Electronic Funds Transfer process (electronic checks) for grant payments. Enclosed is an ACH Credit Authorization Agreement form to be completed with the grantee organization or fiscal agent organization bank account information.

Please return the signed Agreement of Grantee and ACH Credit Authorization forms immediately to the Northland Foundation via email (scanned copies), fax (218-723-4048), or USPS (hard copies) in order for our accounting department to release your payment from Republic Bank.

The Northland Foundation will issue a single payment for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of \$4,000.00 on September 01, 2015.

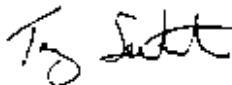
The Northland Foundation will be making public news releases through the regional media regarding all of the grants awarded. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the activities, outcomes, and financial expenditures of your project. We will expect this report from you by: April 30, 2016.

Please provide us sufficient narrative to describe the activities and impact of your project. For your convenience, you may access the report form through the Grantee Portal.

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, Grants Manager if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Tony Serlich
President

Attachments
cc: Carole Saylor



AGREEMENT OF GRANTEE

As a condition of a total grant of **\$4,000.00** from the Northland Foundation to **Duluth Public Schools - ISD #709** in support of the **ISD 709 Early Childhood-Kindergarten Transition and Alignment request**, the undersigned agrees:

1. To use the funds only for the designated purpose as described in the grant notification letter dated 07/23/2015 and to notify the Northland Foundation of and obtain its consent to any substantial deviations from said grant application.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which grant funds have been expended.
3. To permit the Northland Foundation, at its request, to have complete access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To repay to the Northland Foundation any portion of the grant which is not used for the purposes specified herein or in the grant application.
5. To not use the funds for any purpose prohibited by law, and to immediately notify the Northland Foundation of any lawsuit or any proceedings before any federal, state, or local administrative agency, which may be initiated against it.
6. To submit progress reports to the Northland Foundation, detailing activities and progress in accomplishing the objectives of the project, as well as all expenditures made in administration of the grant, as requested by the Northland Foundation staff.
7. Upon completion of the period for which funds were granted, to submit a detailed final report of the activities carried out under the grant, a final expenditures report, and an evaluation of what has been accomplished by the project.
8. That the total amount of this grant, or any payment thereof, may be discontinued, modified or withheld at any time when, in the judgment of the Northland Foundation, such action is necessary to comply with requirements of the law.

ISD #709 Duluth Public Schools
Name of Organization or Fiscal Agent

Authorized by Organization
(Administrator, Officer, Board Chair, Superintendent)

Date

Project # 15-16422



ACH Credit Authorization Agreement for automatic deposits 56

GRANT # 15-16422

Please complete and return to the Northland Foundation

Diana Stratioti

Contact Name

Diana.Stratioti@isd709.org

Contact email address

ISD #709-Duluth Public Schools

Organization Name (Grantee)

(218) 336-8700 Ext. 1006

Contact Phone Number

ISD #709 Peggy Blalock (218) 336-8700 Ext. 1079

Fiscal Agent Name/Contact Name/Phone Number (if acting as fiscal agent for Grantee)

ISD P S Bank

Financial Institution

ISD 709

Account Name

130 W. Superior St.

Financial Institution - Street Address

Duluth, MN 55802

Financial Institution - City/State/Zip

09100022

Bank Routing Number

104790370266

Account Number at Financial Institution



Savings Account



Checking Account

I authorize Northland Foundation and the financial institution listed above to initiate electronic monthly payment credit entries, and if necessary, debit entries for adjustments to any credit entries in error to above named account. We will contact you before any adjusting entries are made. This authority will remain in effect until I have cancelled it in writing or for the duration of the Grant.

Authorized Signature / Title

Date

Please attach voided check here:

Northland Foundation
202 W. Superior St. #610
Duluth, MN 55802
(218)723-4040
Fax: (218)723-4048
1-800-433-4045
www.northlandfdn.org



6140.10 - Co-Curricular Activities Participation Fees

Participation fees are charged to students who participate in the following co-/extra-curricular activities. Activities have been placed within categories depending upon the amount of money paid for coaching/advisor stipends, the number of games or contests held during a season, transportation costs associated with the activity, lease and rental costs, and the amount of money paid to officials and judges. The fee structure to be implemented as of August 1, 2013 is as follows:

Category One	Category Two	Category Three	Category Four
\$500	\$235	\$185	\$60
Hockey	Baseball	Cheerleading (Per Year)	Drama
	Basketball	Cross Country Running	Knowledge Bowl
	Debate	Danceline (Per Year)	Math Team
	Football	Golf	
	<u>LaCrosse</u>	Skiing-Alpine	
	Soccer	Skiing-Nordic	
	Softball	Tennis	
	Speech	Track	
	Swimming		
	Volleyball		

The participation fee is reduced for students who qualify for reduced lunch to ~~\$250.00~~ for all activities. The participation fee is ~~waived to \$25.00~~ for students who qualify for free lunch. The family maximum fee will be \$1,000.

All participation fees must be paid prior to the first scheduled event.

Participation Fee Refunds

Students who choose to participate in athletics must realize there are no guarantees regarding playing time or injuries. No participation fees will be refunded after the day prior to the first scheduled event.

Adopted: 06-18-1996 ISD 709
 Revised: 09-19-2000 10/20/15
 01-15-2002
 11-21-2006
 08-19-2008
 06-16-2009
 08-16-2011
 05-21-2013
 06-16-2015

August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Leopold E Henneck

SCHOOL ON DIPLOMA

East High School

GRADUATION DATE

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Nelson Chanthavong

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/12/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Evan Joseph Lafontaine

SCHOOL ON DIPLOMA

GRADUATION DATE

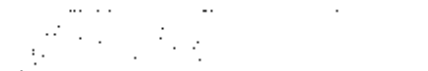
Duluth Public Schools

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Ryan Hilbert McDougall

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
115 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Annessa Scott Milinkovich

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Tyler Robert Peldo

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/05/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Hannah V Sears

SCHOOL ON DIPLOMA

Duluth Public Schools

GRADUATION DATE

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center

August 24, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Bruce Vang

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center



August 28, 2015

Amy Starzecki
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802

Dear Ms. Starzecki,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Brayden G Aleff

SCHOOL ON DIPLOMA

GRADUATION DATE

East High School

8/20/2015

Please send diploma to Kim LeDoux at the Area Learning Center, Room 101

Adrian Norman
Principal

Kimberly LeDoux
Administrative Assistant
Area Learning Center

