

Education Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 16, 2014

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Informational Items

A. Informational Presentations

1) School Improvement Efforts at Laura MacArthur Elementary

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Nathan Glockle, Principal at MacArthur Elementary, presented information on school improvement efforts and progress at Laura MacArthur Elementary.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

2) Making College Accessible Program (This item was tabled.)

Chip Beale, Diversity Specialist at the University of Wisconsin, Superior (UWS), and Gabriela Theis, Multicultural Student Service Specialist at UWS, will share information about the Making College Accessible Program at UWS, which gives middle school students and parents the opportunity to learn about financial aid, scholarships, college admission requirements and process, and more.

Recommendation: (This item was tabled.)

3) 2013-2014 State Test Results

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On Tuesday, August 26, 2014 the Minnesota Department of Education released the 2013-2014 state test results, which include the results of the MCA, MCA-Modified, and MTAS (“all accountability tests”). Consistent with AYP and MMR calculations, results are reported for students enrolled October 1st in our District. A detailed review was provided by Tawnyea Lake, Director of Assessment, Evaluation, and Performance.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

4) 2014 ACT Assessment Results

Tawnyea Lake, Director of Assessment, Evaluation, and Performance, shared the

local results of the 2014 ACT Assessment, which is a national college entrance exam and accepted by all United States colleges and universities.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

5) Academic Excellence Online Update

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On August 7, 2014 the Duluth Public Schools received official approval from the Minnesota Department of Education to deliver comprehensive and supplemental programming for grades nine through twelve through our new online program, *Academic Excellence Online (AEO)*. Adrian Norman, Principal at ALC and AEO, and Chris Vold, AEO Coordinator, provided an update and overview of this new program for the 2014-15 school year.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

6) What I Need (WIN) Advisory Program

High School Principal, Laurie Knapp, presented information on the new WIN Advisory Program that will be implemented this fall at Denfeld and East High Schools. This program will provide intervention time during the school day for added time and support for struggling students, as well as enrichment opportunities. It will also allow teachers Professional Learning Communities (PLC) time during zero hour and allow for closed campus to be manageable.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

7) Meyers-Wilkins Community School (MWCS) Collaborative Presentation

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Jennifer Eddy, from the MWCS Collaborative, and Stephanie Heilig, Principal at Meyers-Wilkins, presented information on after-school and summer programming that will be coordinated by the Collaborative this school year, which is in its sixteenth year. The contract for the Collaborative is on the September Business Committee Agenda for Board approval.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

8) Curriculum Alignment and Common Assessment Work Update

In June and August, teachers and curriculum specialists worked to align current Minnesota benchmarks in English, Math, Music, Science, and Social Studies to the units of study taught within Duluth Public Schools. Work also began to create

common assessments for each unit. Dr. Mike Cary, Director of Curriculum, provided a update on the work accomplished.

Recommendation: It is recommended that the Duluth School Board receive this item as informational.

2. Action Items

A. Presentation Items Requiring Approval

1) Minnesota High School Cycling League Independent Provider Request 46

Bryan Hayden represented the Minnesota High School Cycling League in their request to become an independent provider to the Duluth Public Schools allowing for official recognition by the Duluth Public Schools to our students participating in the Cycling League. Tom Pearson and Shawn Roed, Activity Directors, were present to answer any questions.

Recommendation: It is recommended that the Duluth School Board accept and approve this item.

2) G Team Competition Snowboarding Team Independent Provider Request (This item was tabled.) 55

Kelsey Berquam will represent the G Team Competition Snowboarding Team in their request to become an independent provider to the Duluth Public Schools allowing for official recognition by the Duluth Public Schools to our students participating on the Snowboarding Team. Tom Pearson and Shawn Roed, Activity Directors, will also be present to answer any questions.

Recommendation: (This item was tabled.)

B. Diploma Requests 68

The following students have completed all high school graduation requirements and should be awarded a diploma:

Seth Alen Hietala - June 17, 2014
 William A. Turk - July 2, 2014
 Darian Kendall Shaw - July 22, 2014
 Cameron James Schmidt - July 1, 2014
 Mickayla Jade Trettel - July 25, 2014
 Tre'Vaun Eugene Robinson - July 25, 2014
 Brian Leroy Bach - July 25, 2014
 Edson Rivera-Torres - July 25, 2014
 Tyshawn Cosey - July 17, 2014

Recommendation: It is recommended that the Duluth School Board accept and approve the above diploma requests.

C. Resolution E-9-14-3204 - Acceptance of Grant Awards to Duluth Public Schools 77

Attached is Resolution E-9-14-3204 - Acceptance of Grant Awards to Duluth Public Schools, to accept and approve grant awards from the following organization:

St. Louis County

Recommendation: It is recommended that the Duluth School Board accept and approve Resolution E-9-14-3204 - Acceptance of Grant Awards to Duluth Public Schools.

D. Extended Field Trip Request 79

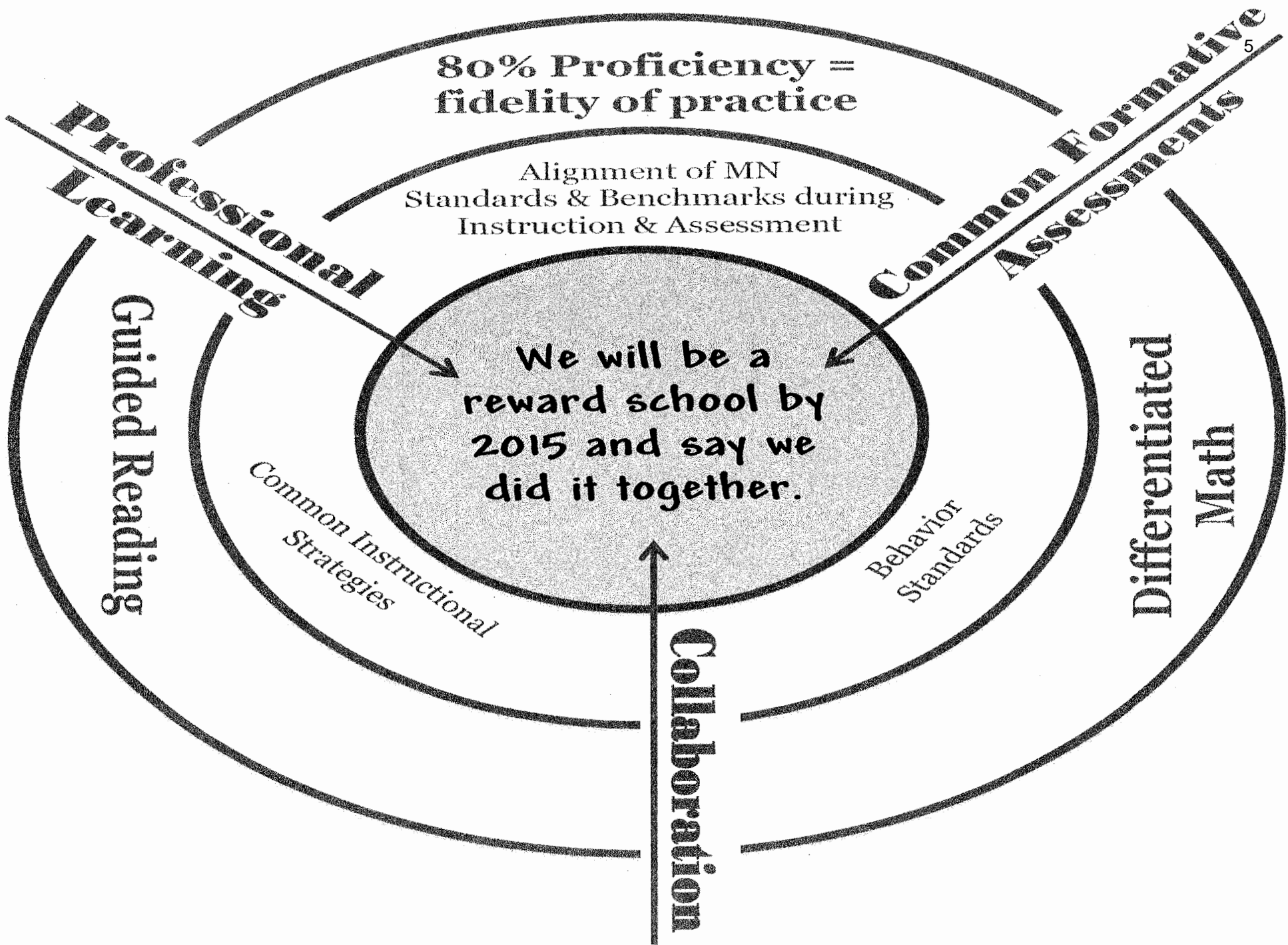
Duluth Public Schools HOSA students in grades eleven and twelve will be traveling to Camp Ripley in Little Falls, Minnesota from October 9-11, 2014 to participate in an Emergency Preparedness Camp. Activities will include lessons in an authentic setting on CPR, First Aide, and Medical Reserve Corps educational training sessions. The total cost of the trip is \$844 and will be funded with student fees and grant dollars.

Recommendation: It is recommended that the Duluth School Board accept and approve the above Extended Field Trip Request.

E. High School Social Studies Adoption 84

At the July 2014 Education Committee Meeting, Susan Schmidt, Social Studies Curriculum Specialist, shared tentative information on the Social Studies Committee recommendation of moving forward with the purchase of Chromebooks in lieu of adopting textbooks for two courses, ninth grade Civics and Geography and eleventh grade International Studies. This recommendation is based on the nature of the technology-related course requirements and need for up-to-date content making Chromebooks the most efficient and effective way to deliver the content. Bart Smith, Technology Supervisor, is recommending the purchase of the Chromebooks, licenses, and etching from CDW-G and from EarthWalk for carts. The total of the adoption is \$89,439.30 (270 Chromebooks).

Recommendation: It is recommended that the Duluth School Board accept and approve the above item.



2013 - 2014
Achievement
Results

Education Committee
Meeting

September 2014

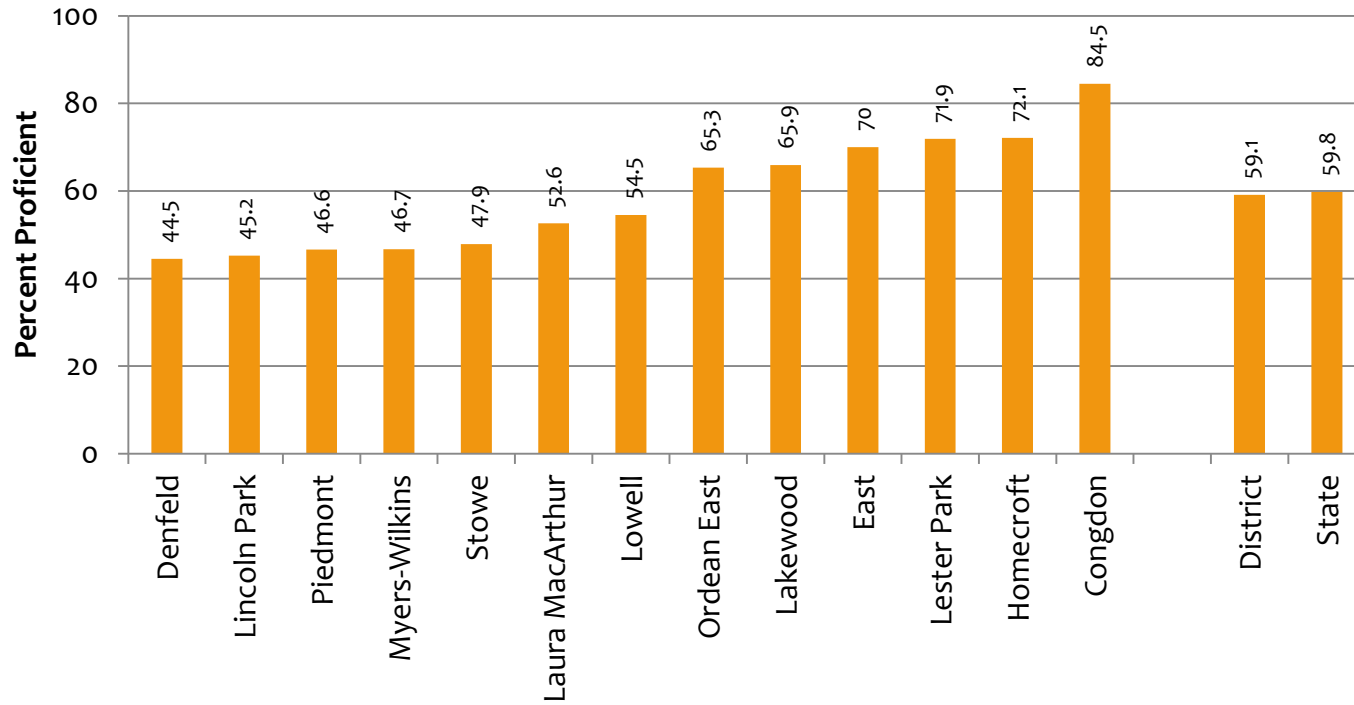
All Accountability Test Results

All Accountability Tests

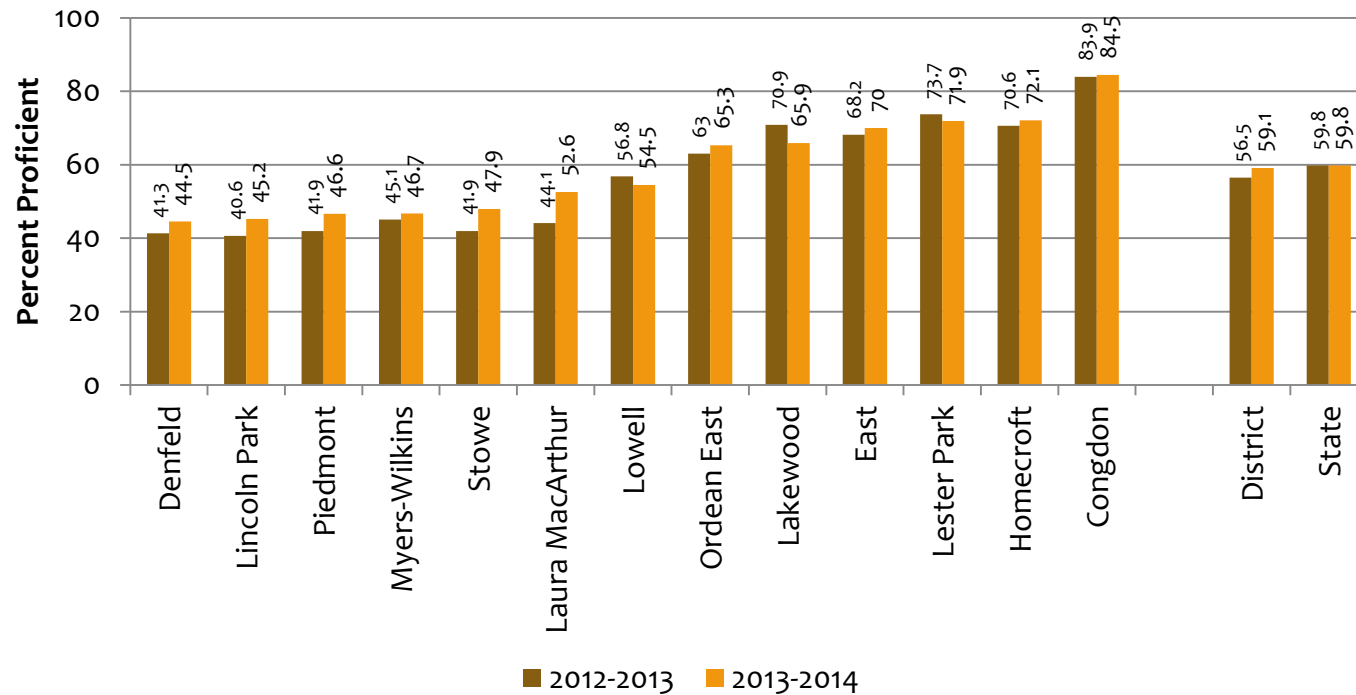
- Combined proficiency score that includes all state accountability tests in reading and math, Oct. 1
- Includes results from:
 - MCA
 - MCA-Modified
 - MTAS
- Two years of reading data, due to new test
- A new math test was introduced in 2013-2014 for grade 11

All Accountability Tests 2013-14

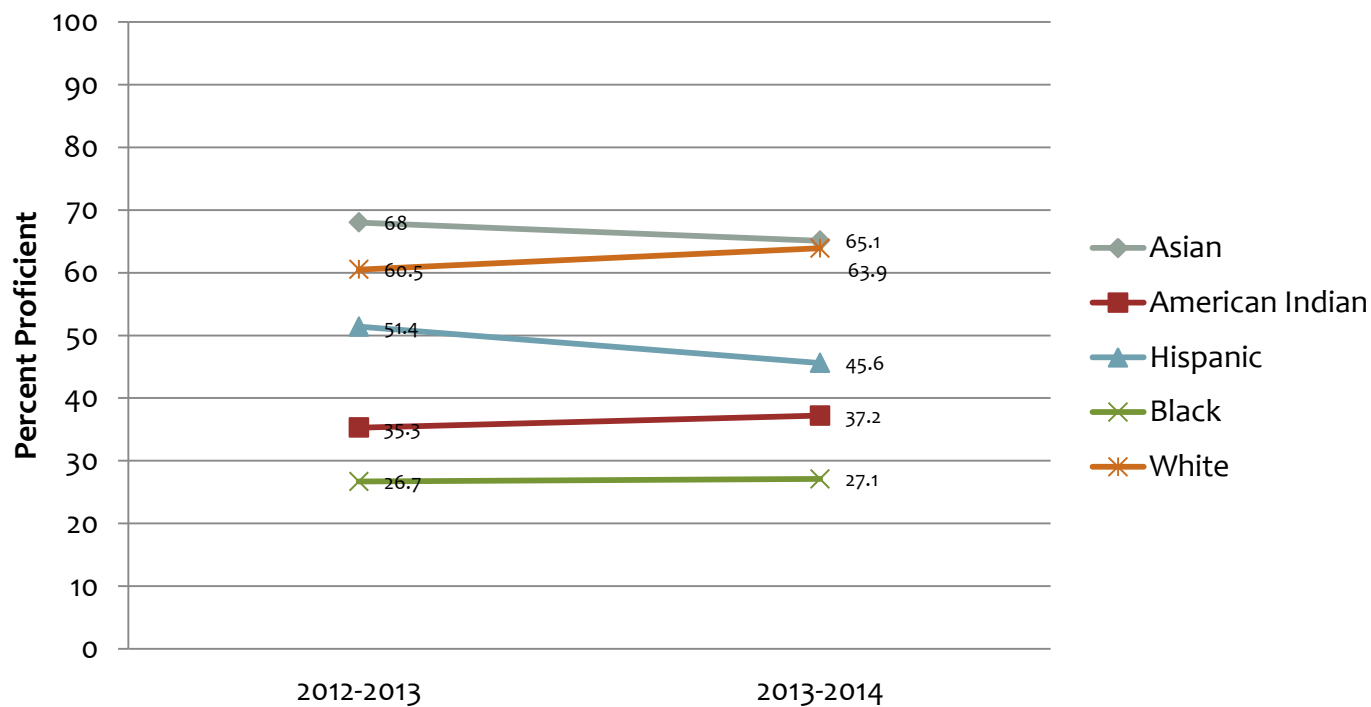
All Students, All Grades, Reading



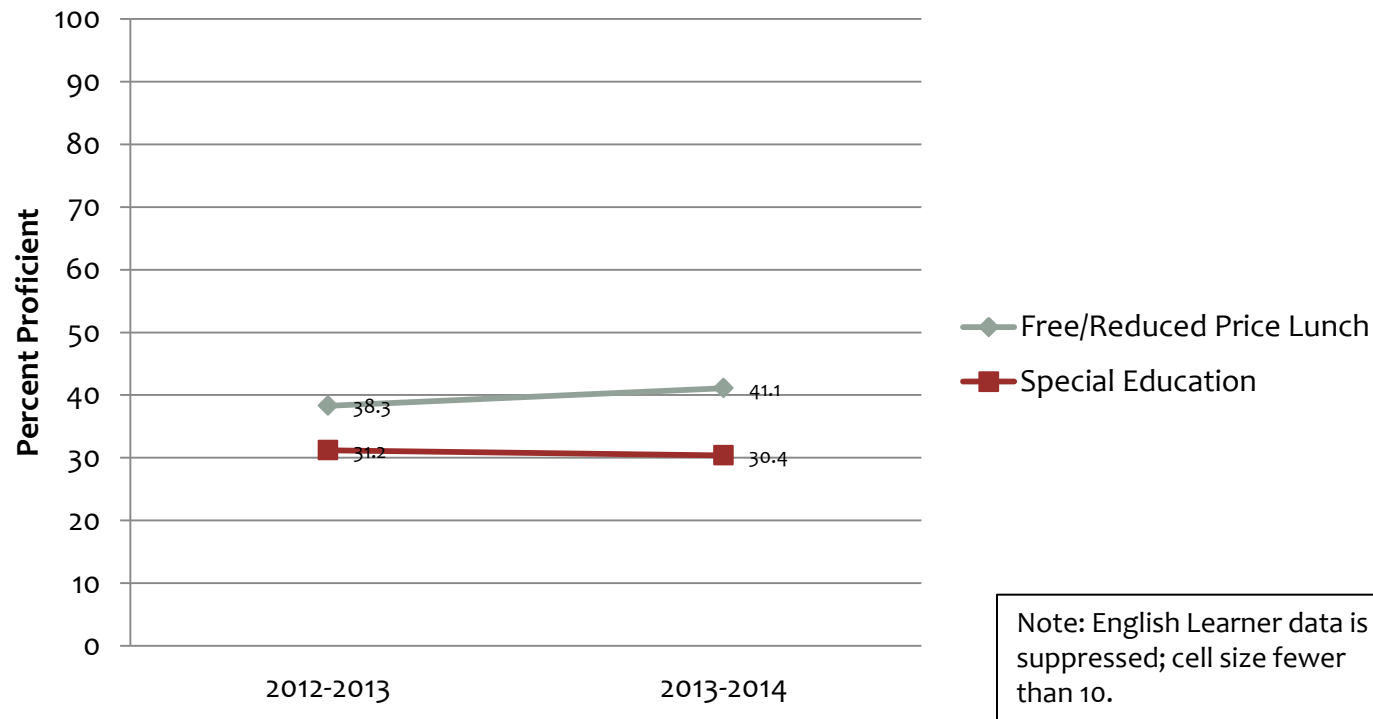
All Accountability Tests (Reading) Scores By School, History



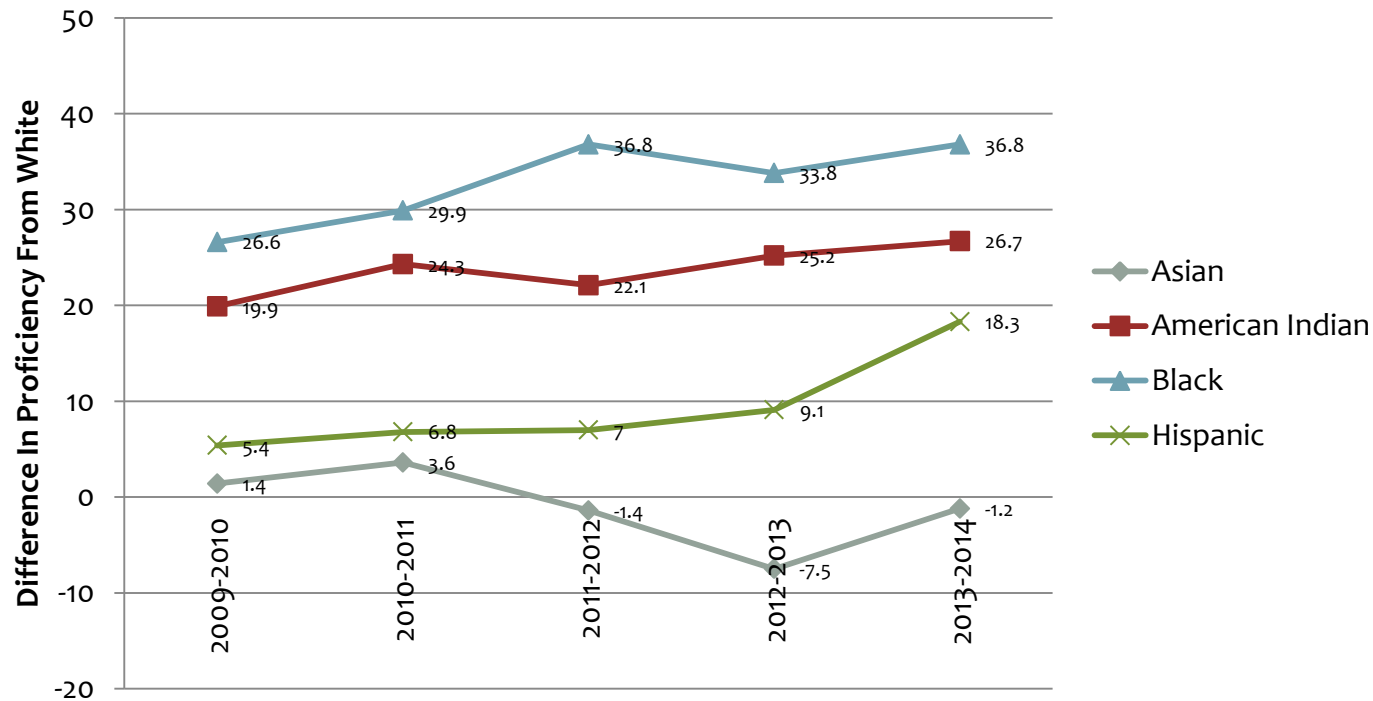
All Accountability Tests (Reading) By Ethnicity



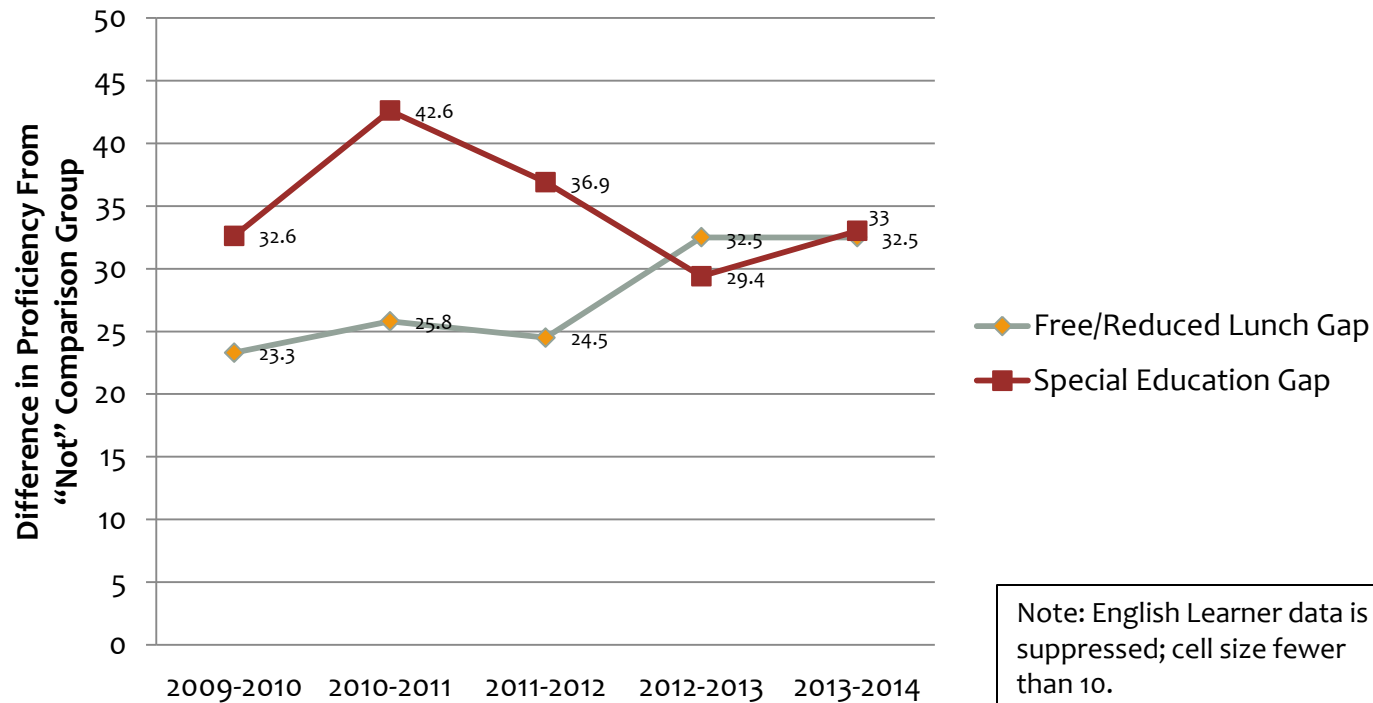
All Accountability Tests (Reading) By Special Population



Achievement Gap (Reading) By Ethnicity



Achievement Gap (Reading) By Special Population

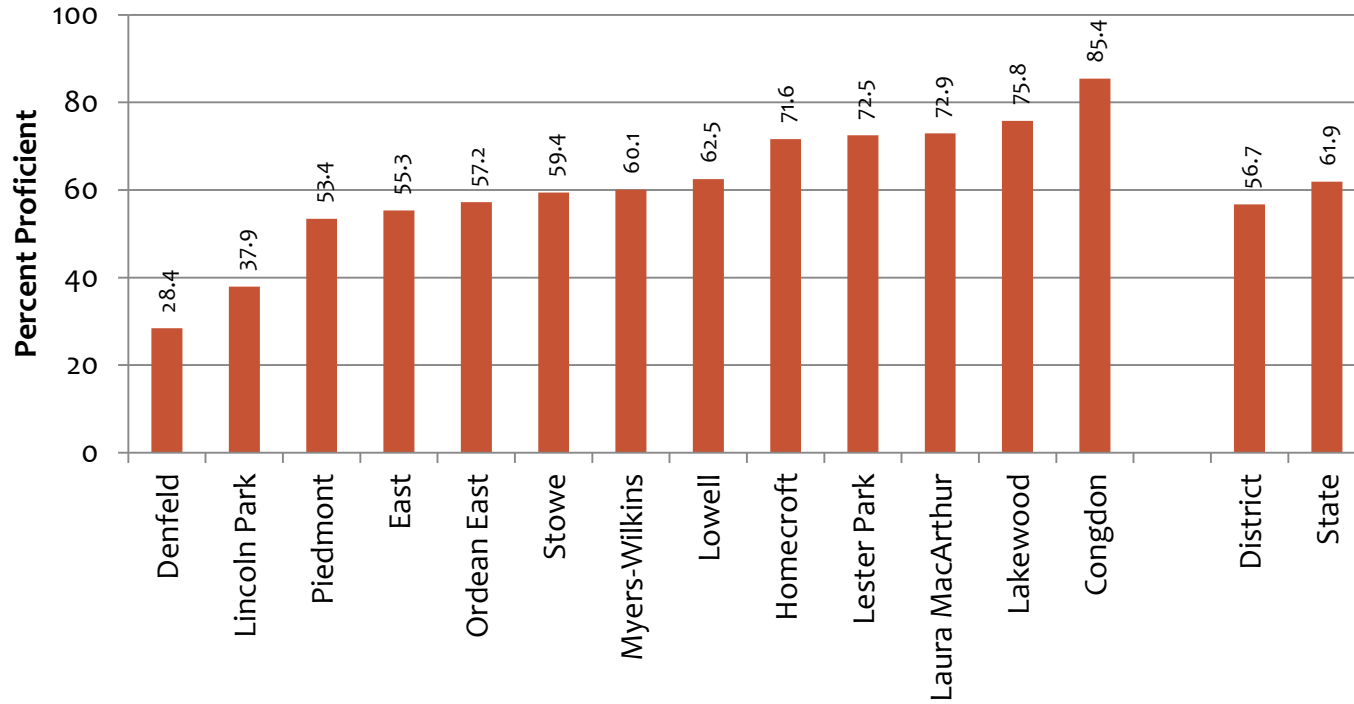


All Accountability Tests (Reading) By Grade

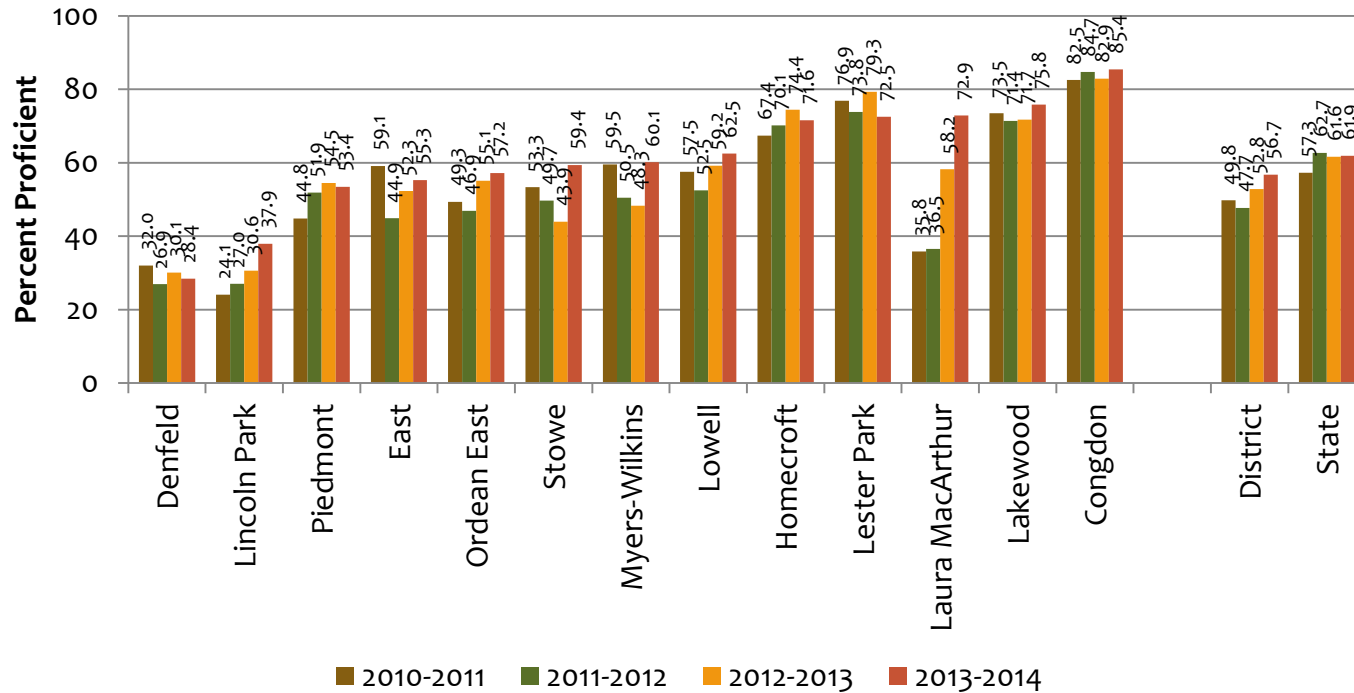
Percent Proficient	2012-2013	2013-2014
Grade 3	54.5	56.4
Grade 4	59.8	55.1
Grade 5	64.1	71.6
Grade 6	56.0	56.4
Grade 7	47.9	58.4
Grade 8	56.0	55.9
Grade 10	56.8	59.4

All Accountability Tests 2013-14

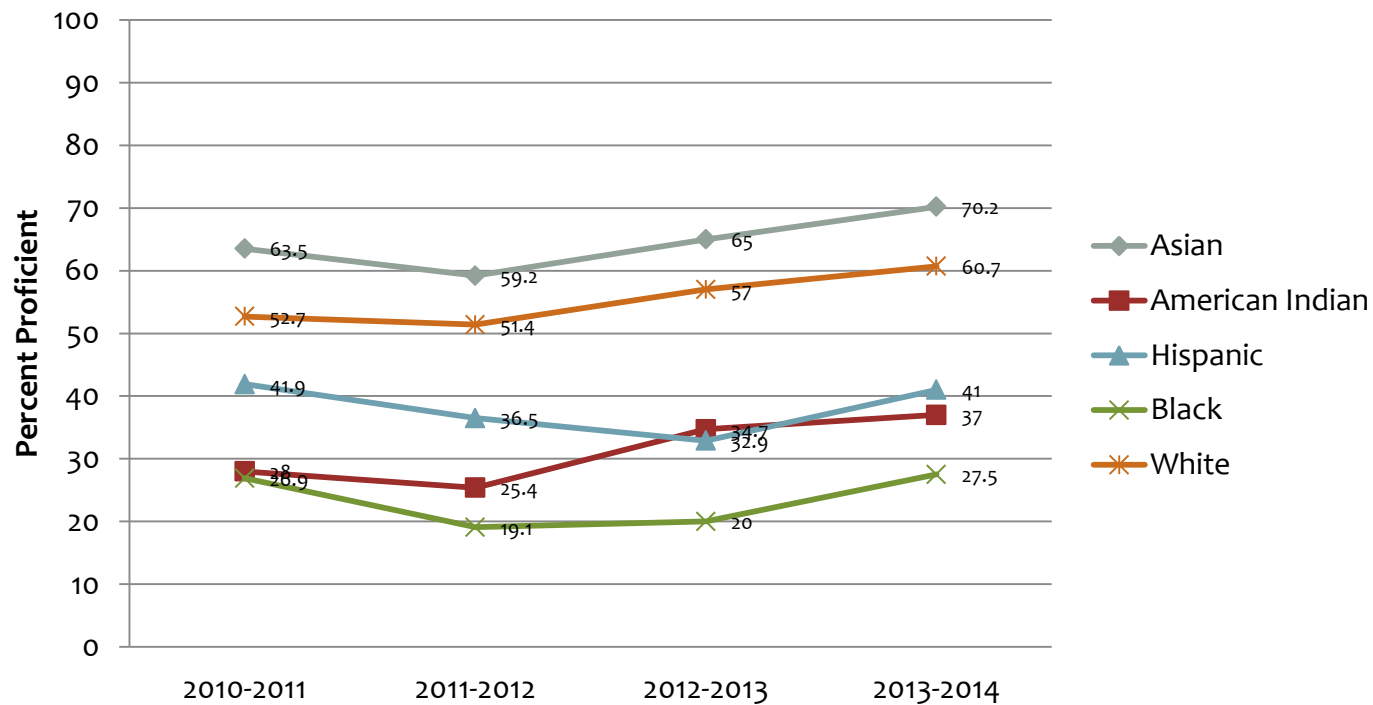
All Students, All Grades, Math



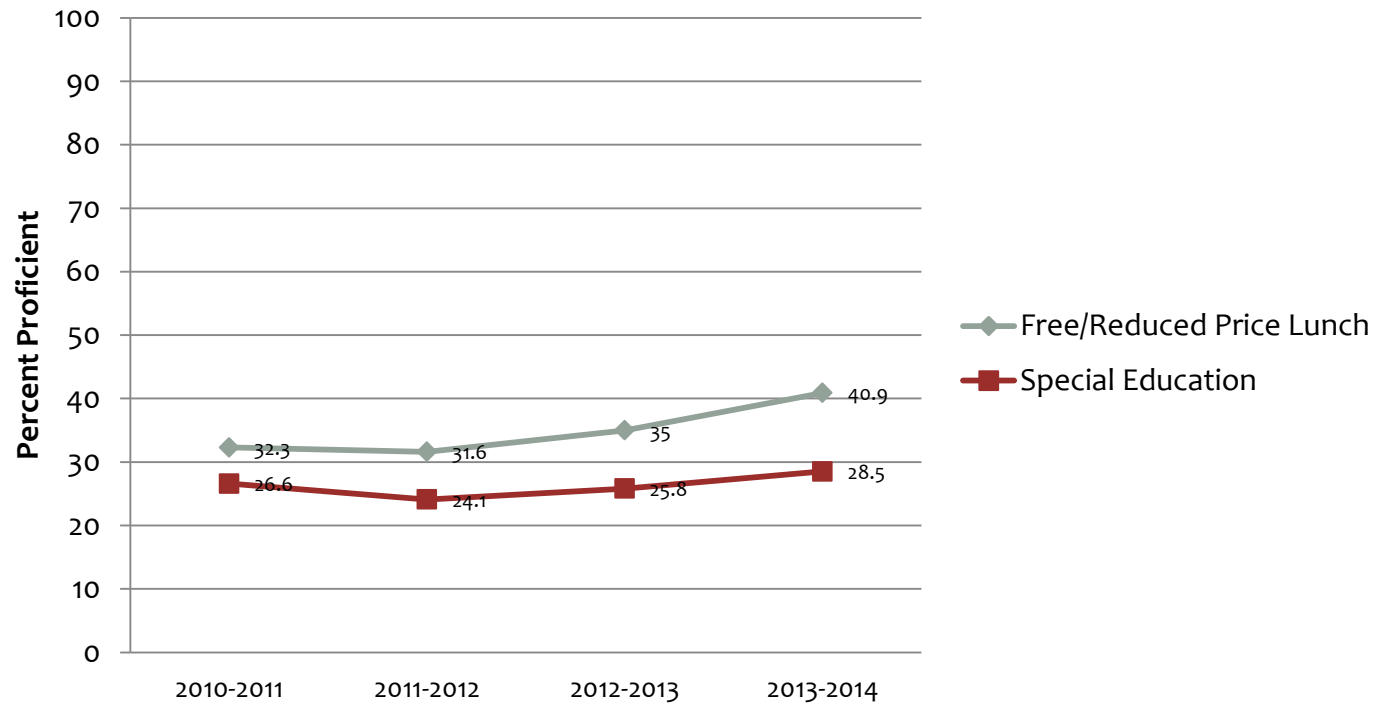
All Accountability Tests (Math) Scores By School, History



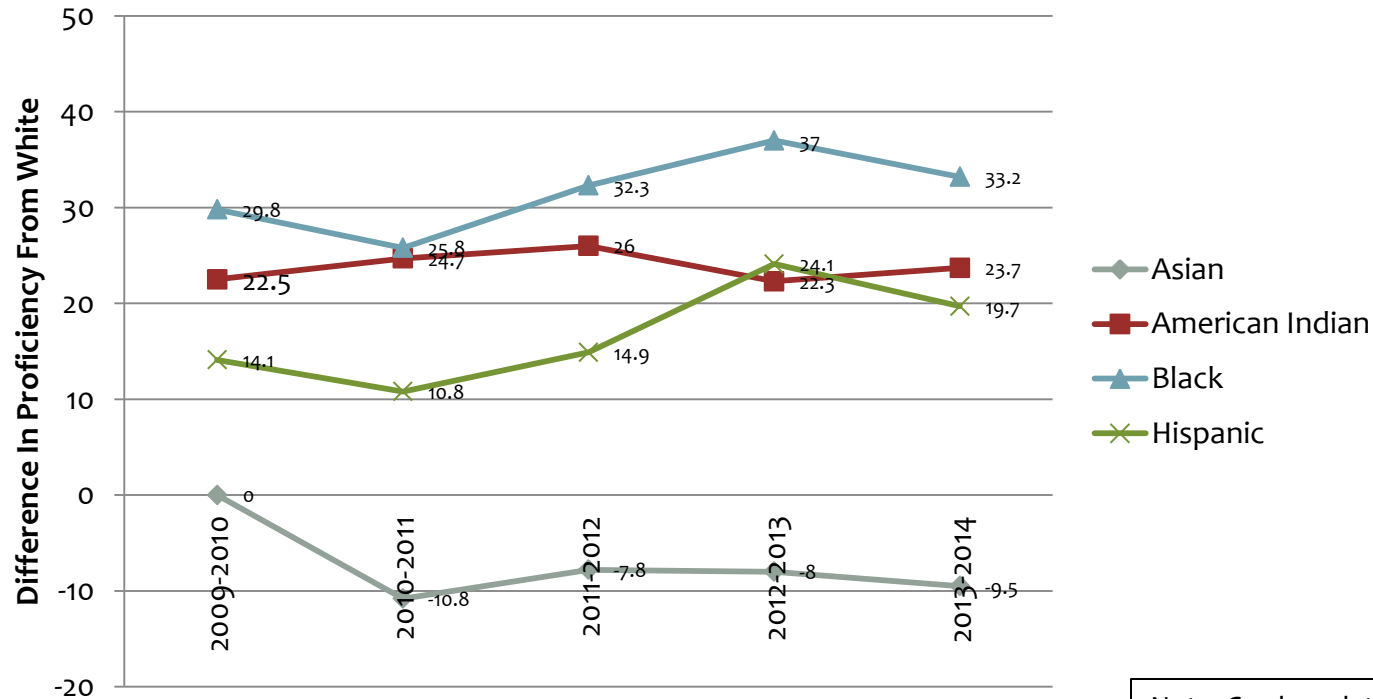
All Accountability Tests (Math) By Ethnicity



All Accountability Tests (Math) By Special Population Status

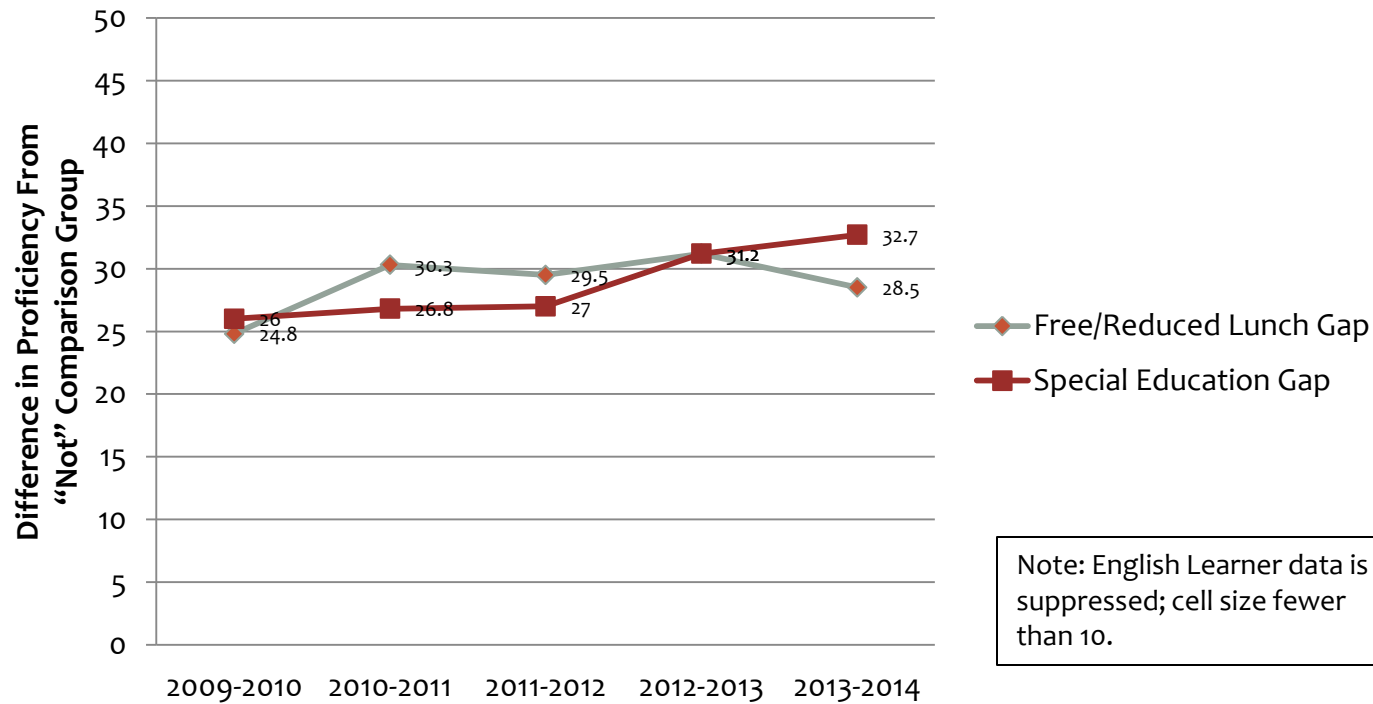


Achievement Gap (Math) By Ethnicity



Note: Grade 11 data not included; subject to change.

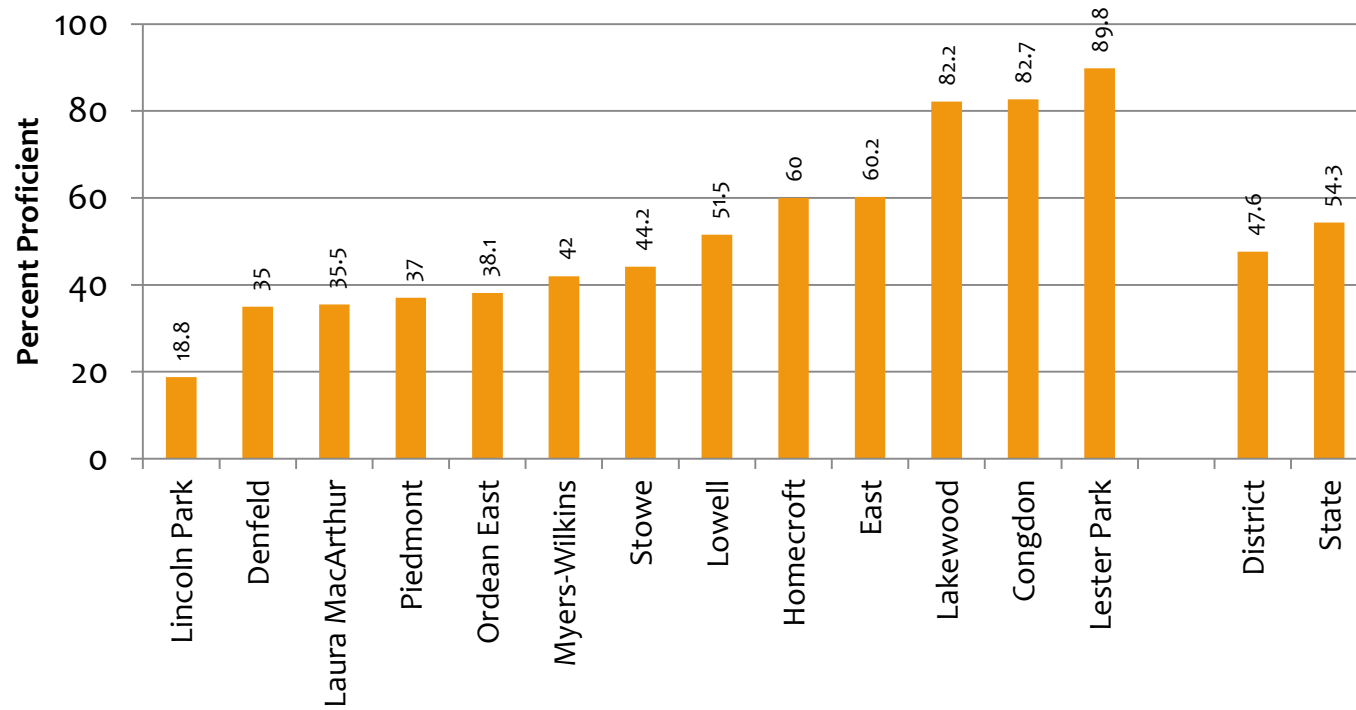
Achievement Gap (Math) By Special Population



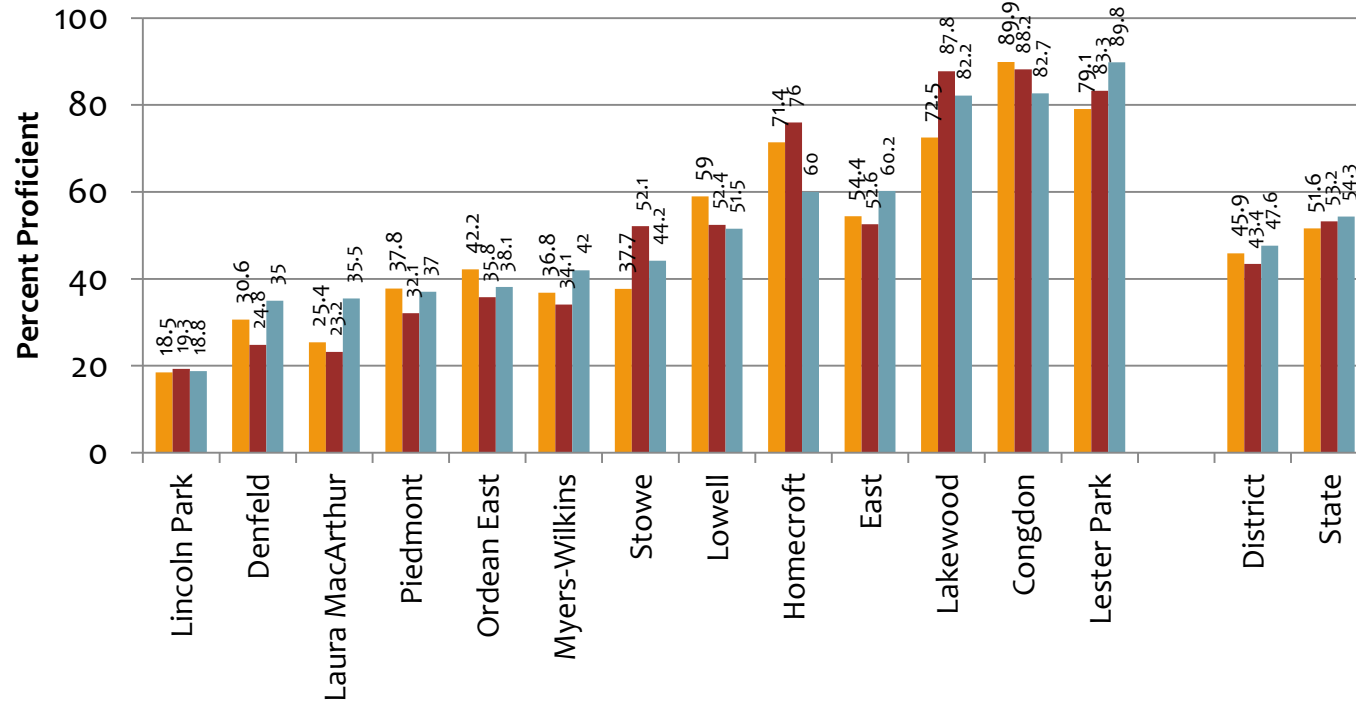
All Accountability Tests (Math) By Grade Over Time

Percent Proficient	2010-2011	2011-2012	2012-2013	2013-2014
Grade 3	69.9	68.2	67.2	68.5
Grade 4	64.3	63.1	68.4	69.6
Grade 5	51.0	50.0	56.2	67.3
Grade 6	31.5	36.9	45.3	50.9
Grade 7	37.4	37.6	38.8	44.9
Grade 8	46.1	41.2	49.6	52.2
Grade 11	44.7	36.0	42.4	42.1

All Accountability Tests, (Science) Scores By School, History



All Accountability Tests, (Science) Scores By School, History



Testing Results(Science) By Grade

MCA Percent Proficient	2011-2012	2012-2013	2013-2014
Grade 5	58.0	58.8	59.8
Grade 8	33.0	28.7	30.7
HS	44.9	41.8	50.5
All Grades	45.9	43.4	47.6

MTAS Percent Proficient	2011-2012	2012-2013	2013-2014
All Grades	76.9	84.1	80.6

Themes – State Accountability Tests (Reading)

- Overall, most schools increased in proficiency and the District percent proficient is consistent with the state average. The District's increase outpaced the state.
- Most grades increased in proficiency, with the biggest gains in grades 5 and 7.
- Subgroups that increased proficiency include Free/Reduced, Black, and American Indian.
- Although proficiency rates increased, the achievement gap widened for some groups.
- Focus and Priority schools (Laura MacArthur, Lincoln Park, Piedmont) saw significant gains. Our Continuous Improvement school (Stowe) also saw a significant increase.

Themes – State Accountability Tests (Math)

- Overall, the District increased in percent proficient and the majority of schools increased in proficiency. The state's proficiency remained stable.
- All grades increased in proficiency. The biggest gains were in grades 5 and 7.
- All subgroups increased in proficiency.
- Although proficiency rates increased, the achievement gap widened for some groups.
- Several schools have shown steady and significant increases in proficiency including Lincoln Park, Lowell, Laura MacArthur, Myers-Wilkins, Piedmont, Stowe, Ordean East, and East.

Themes – State Accountability Tests (Science)

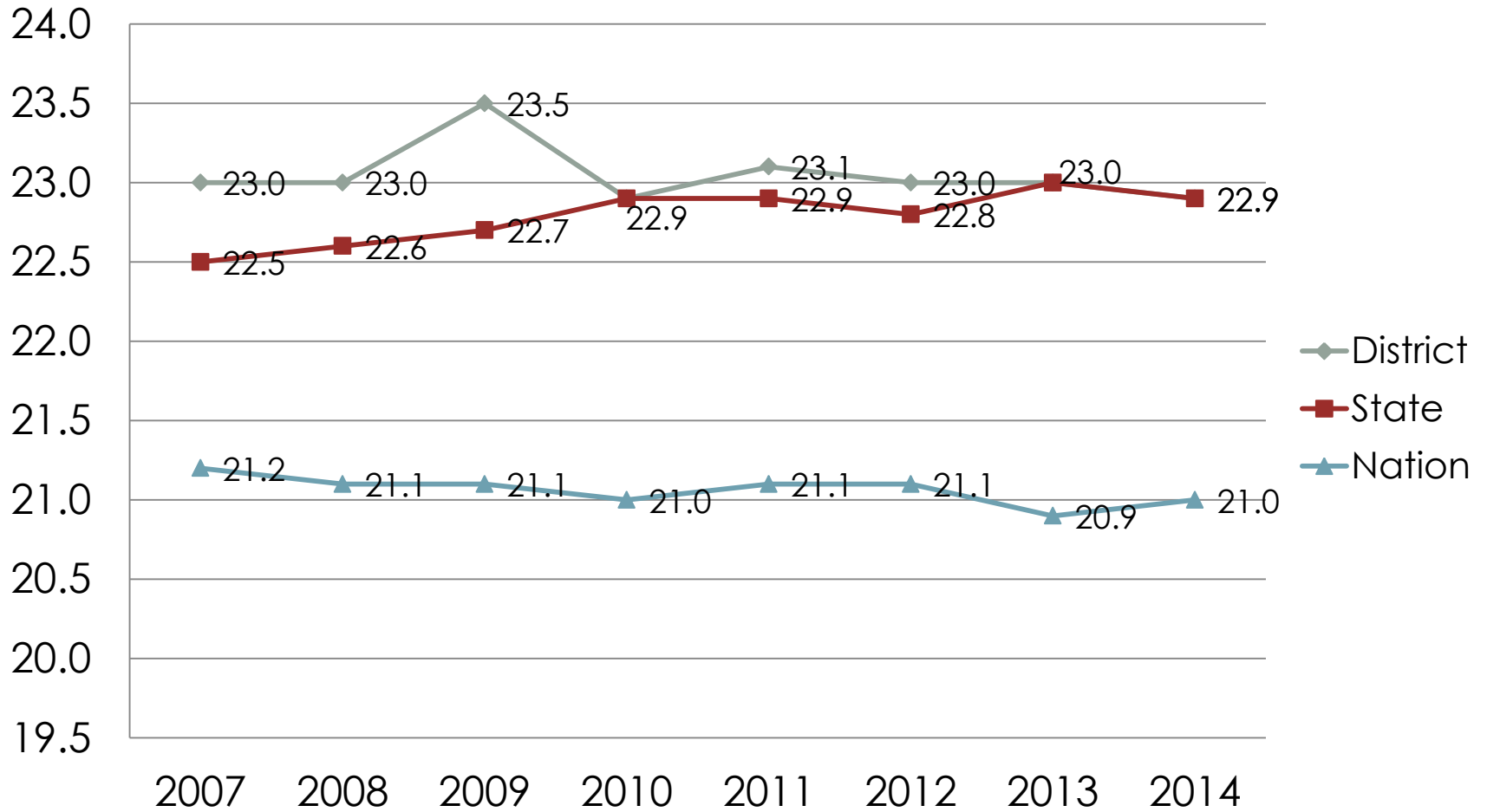
- Overall District proficiency increased and each grade increased over last year.
- The District increased proficiency at a rate faster than the state.
- About half of the schools increased proficiency and half decreased.

College and Career Test Results

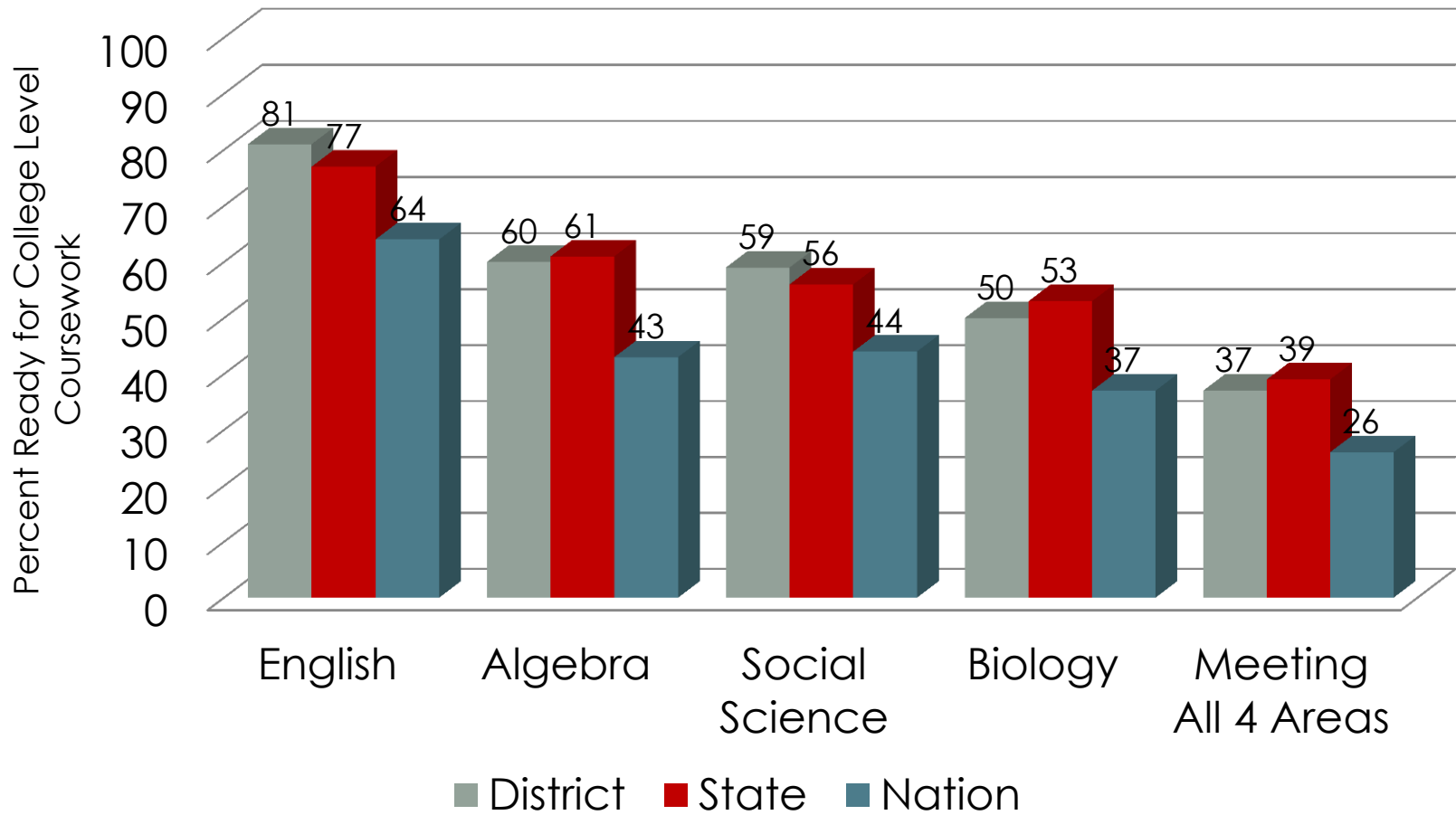
ACT

- Curriculum-based measure that provides a readiness indicator for college-level work
- Tests achievement in 4 areas:
 - English College English
 - Math College Algebra
 - Reading College Social Science
 - Science College Biology

ACT Composite Scores



ACT Subject Area Score



Themes – College and Career Readiness Test

- District's overall score was well-above the nation and was consistent with the state.
- District scored well-above the nation in percent of students meeting college readiness benchmarks all four areas and were above the state in English Composition and Social Science.
- Students of color are under-represented in our results. This will change next year when all 11th grade students take the ACT.

Next Steps

- District and schools will use the data, in conjunction with other local measures, to review progress toward meeting last year's goals, set new goals for 2014-2015
- Action steps will be guided by data
- MMR and status of each school will be available September 29; publicly released October 1

Questions?

Tawnyea Lake, PhD

Director of Assessment and Evaluation

218.336.8700 ext. 1039

tawnyea.bolme-lake@isd709.org

Minnesota Department of
Education

1500 Highway 36 West
Roseville, MN 55113-4266

651-582-8200

August 7, 2014

Chris Vold, Accreditation Specialist
Alternative Learning Center
Duluth Public Schools
215 N. 1st Avenue East,
Duluth, MN 55802

Re: Online Program Approval—Academic Excellence Online and Duluth Public School's request to deliver comprehensive and supplemental programming for grades 9-12

Dear Mr. Vold:

Congratulations! Based on the team review of your application, submission of all required information, an onsite visit, and additional curriculum alignment scrutiny, Duluth Public Schools' request to deliver comprehensive and supplemental programming online has been approved. Academic Excellence Online will serve grades 9-12 as a comprehensive and supplemental program that offers general education, credit recovery, and diploma completion opportunities for students.

In this extensive review it was determined that the planning and work demonstrated in the Duluth Public Schools' application met the Minnesota Department of Education requirements to deliver comprehensive and supplemental programming. The new program information will be placed on the list of department approved programs in August 2014.

As you begin your work, please make sure the new program follows the MDE Approved Syllabus Format for all of its courses and that all of the program and course description information is uploaded to the ISEEK online learning clearinghouse. This must be completed prior to enrolling students in any of the program courses.

If you intend to enroll students this fall, this work should be completed prior to the first day the school is open for enrollment and/or the date you provided in the application as the opening date of operation. To support your work around the approval of the supplemental program, please read Minn Stat § 125D.095 Subd 2, (h) and Subd 3 (b).

Since Duluth's Academic Excellence Online applied for and has been approved for comprehensive and supplemental programming in the 2014-2015 academic year, its 3-Year Review, in which the commissioner, using research based stand of quality for online learning programs, reviews all providers **will occur on August 1, 2018**.

In this new process each online provider receives an electronic portfolio site to support its Self-Study Process. To support your understanding of new stature requirements please read the language in Minn Stat § 125D.095 Subd 7.

The department will provide Academic Excellence Online with information about the digital portfolio and an orientation to the annual review process and the three-year review a full year prior to August 1, 2018.

If you have any further questions or concerns, please do not hesitate to contact, Deborah Proctor- Online Learning Specialist (651-582-8328) deborah.proctor@state.mn.us. You may also feel free to contact Angie Johnson--Supervisor, High School to Postsecondary Initiatives (651-582-8478) angie.johnson@state.mn.us.

Best wishes to the Academic Excellence Online Team as it begins its work as a newly approved online learning provider serving Minnesota students through online learning. As you know, state reimbursement is contingent upon having appropriately licensed staff, in accordance with Minn. Stat. § 124D.095 and Minn. Stat. ch.122A. Any questions relating to funding around your new approval status should be directed to Sharon Peck. You may call her at (651) 582-8811 or e-mail Sharon at sharon.peck@state.mn.us.

Lastly, the Academic Excellence Online and Duluth Public Schools is reminded of the provider obligation in Subd. 4. "(c) An online learning student has the same access to the computer hardware and education software available in a school as all other students in the enrolling district. An online learning provider must assist an online learning student whose family qualifies for the education tax credit under section 290.0674 to acquire computer hardware and educational software for online learning purposes." It is important that online students understand what it is need to participate in the online environment and get the information needed to qualify for tax credits.

Sincerely,



Dr. Brenda Cassellius
Commissioner

Encl: MDE Approved Syllabus Format
Online Learning Application Summary Printable Results

cc Angie Johnson, MDE
Paula Palmer, MDE
Steve Dibb, MDE
Mary Pat Olsen, MDE
Sharon Peck, MDE
Beth Aune, MDE
Jacqueline Soucie, ISEEK

"Academic Excellence Online School's Evolution"

September 13, 2013	ISD 709 starts MDE online learning provider application process
October----2013	ISD 709 joins the MN Partnership for Collaborative Curriculum
January---- 2014	"Academic Excellence Online" is chosen as school name
February 18, 2014	Final copy of MDE online learning provider application is submitted
February 28, 2014	MDE attaches ISD 709 curriculum issues to AEO. Application process slows
March 3, 2014	AEO curriculum work is ordered by MDE (ALC staff begins this work)
March 18, 2014	AEO builds own website= (a live website is required in the application process)
April 21, 2014	MDE accepts the AEO application as complete
May 29, 2014	AEO passes onsite review- given "informal" approval
August 12, 2014	AEO <i>FINALLY</i> receives official MDE approval letter
August 20, 2014	AEO School is given a location for teachers to work collaboratively (ALC staff)
September 2, 2014	ISD 709 meets with advertising firm to develop marketing strategy
September 8, 2014	AEO is announced in ISD 709 news
September 9, 2014	Infinite Campus and phone system issues resolved for AEO enrollments

***Next steps:** Develop an efficient enrollment, communication, and record keeping system; MDE application for middle level programming; application for NCAA approval; continue MPCC partnership; facilitation of AEO's place in ISD 709

***Immediate questions/needs moving forward:** Marketing plan execution? Establishing a budget? Developing teacher training; Furnishing and setting up AEO room? ...

AEO would welcome an opportunity to present to this committee, in more detail, examples of teacher course work, our vision and mission, and how we differ from other online providers.

PROGRAMS OFFERED AT MYERS-WILKINS:

K.E.Y. Zone

K.E.Y. Zone is a safe and engaging out-of-school time program that complements the school day and creates an enriching environment that fosters positive youth development and academic success. School year programming is offered Monday through Friday from 2:15-6:00pm. Students receive support in academics as well as engage in a variety of clubs and enrichment activities focused on Science, Leadership, Life Skills, Creative Arts, Health and Wellness and Service Learning. *To learn more about how to enroll in the K.E.Y. Zone Program contact the K.E.Y. Zone Main Office at (218) 336-8900 x 2 or inquire with Myers-Wilkins Site Coordinator, Luke Moravec at lmoravec@duluthymca.org. Personal pricing plans are available. St. Louis County Childcare Assistance available for families who qualify.*



Terrific Tuesday and Thursday Thrillz

This program of the Myers-Wilkins Community School Collaborative offers a selection of academic, creative, and life-skills enrichment classes for student in grades K-5. "Terrific Tuesdays" is designed for children in grades K-2, while "Thurzday Thrillz" offers classes for children in grades 3-5. Classes include Basketball Skills, Girl Scouts, Kako's Choir, Creative Arts, Lego Robotics, Soccer, and more!

Fall Terrific Tuesdays will meet Tuesdays, October 14th through December 9th

Fall Thurzday Thrillz will meet Thursdays, October 9th through December 11th

Students will attend weekly from 2:15-5:00p.m.

Interest forms will be sent home with all Myers-Wilkins students on

September 15th. A follow-up registration packet must also be completed - this will sent home with those who express interest in the program. For more information, contact Rachel Thapa at 218-336-8860, ext. 8 or rachelanne77@yahoo.com



Nutritious Cooking on a Budget

This program is offered through the University of Minnesota Extension Service Health and Nutrition Programs. Families register and attend as a family. Classes and activities will be available for adults and children in grades 3-5.

Tuesdays October 14th-November 11th from 5:15-7:00p.m.

Registration is required. Enrollment is limited to 10 families and is on a first-come, first-served basis. For more information, contact the Myers-Wilkins Community School Collaborative office at 218-336-8860, ext. 8.

PROGRAMS OFFERED AT MYERS-WILKINS:

COMPASS (Creating Opportunities that Motivate Participants to Achieve and Succeed in School)

This year-long after school and summer program is focused on providing students in grades 1-5 with individualized academic support and engaging them in a variety of enrichment opportunities, all fostering the development of students' life skills.

Fall session: Monday, October 6th -Thursday, December 11th

Spring session: Monday, February 2nd - Thursday, May 8th.

Participants are expected to attend program Monday through Thursday from 2:15-5:00p.m. Teachers may refer children in need of extra academic support to participate in the COMPASS program, and these children will receive an enrollment packet to bring home. Parents may request an enrollment packet to fill out, and one will be sent home provided there is room available in the program for their child. *To learn more about the COMPASS Program contact Kim Willer at kwiller188@gmail.com or Laura Alaspa at volunteercsc@gmail.com or call us at 218-336-8860, ext. 8*



Girl Power!

This year-long after-school program is focused on providing girls in grades 3-5 with strong women role models, academic support, leadership development, and STEM (Science, Technology, Engineering, and Math) activities.

Fall session: Monday, October 6th -Thursday, December 11th

Spring session: Monday, February 2nd - Thursday, May 8th

Participants are expected to attend program Monday through Wednesday from 2:15-5:00p.m. Students are also encouraged to attend a Thursday Thrillz class. Teachers and parents may refer girls in grades 3-5 to participate in the Girl Power! program, and these girls will receive an enrollment packet to bring home.

For more information about Girl Power! Contact Alice at 218-722-7425 x 102 or alice@ywcaduluth.org.



Police Activity League Basketball Program

This program of the Duluth Police Department offers basketball and mentoring for students in grades 1-5.

Mondays or Wednesdays, October 6th-November 5th from 3-5p.m.

(Grades to be Announced)

Registration materials will be sent out in early September. *For more information, contact the Myers-Wilkins Community School Collaborative office at 218-336-8860, ext. 8.*

I understand that my child is expected to follow the rules established for the "Terrific Tuesdays" & "Thurzday Thrillz" program and agrees to cooperate with staff, instructors, and volunteers in the best interests of the program and its participants. I furthermore agree to contact the Myers-Wilkins Community School Collaborative with any issues or concerns.

Myers-Wilkins Community School Collaborative staff reserve the right to suspend from the after-school program, youth who create conflict, unsafe situations, or ignore staff direction.

My child has my permission to participate in the after school programs: "Terrific Tuesdays" at Myers-Wilkins School and/or "Thurzday Thrillz" at Myers-Wilkins school. I hereby release the Myers-Wilkins Community School Collaborative, its member and partner organizations, staff, instructors, and volunteers from all claims arising from any accident, injury, or illness which may occur as a result in my child's participation in the "Terrific Tuesdays" and/or "Thurzday Thrillz" program. By signing this form, I acknowledge that I have read and understand the information on both sides of this form and consent to my child's participation in the "Terrific Tuesdays" and/or "Thurzday Thrillz" after school program at Myers-Wilkins School.

Parent/guardian signature

date

_____ I would like to be involved as a program helper or youth leader with these or other activities. Please contact me.

Terrific Tuesdays & Thurzday Thrillz Rules

- 1. Be Responsible**
Try as hard as you can
- 2. Be Respectful**
Be kind to yourself and others
- 3. Be Safe**
Act in a safe and healthy way

The Fall Session of "Terrific Tuesdays" & "Thurzday Thrillz"

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Will begin on Thursday, October 9th, 2014!

**A variety of after-school clubs and activities
will meet on Tuesdays and Thursdays
from 2:15-5:00 p.m.**



**Terrific Tuesdays classes (grades K-2) meet Tuesdays
Thurzday Thrillz classes (grades 3-5) meet Thursdays**

**Tuesday classes meet Oct. 14th – Dec. 9th
Thursday classes meet Oct. 9th – Dec. 11th**

**Students will showcase their work at the
"Enda Semesta Fiesta"
on Thursday, Dec. 11th from 5:00-7:00 p.m.
This is a very exciting event!**

**Transportation home is available for a small fee.
Snack provided. Register early! Enrollment is limited.
Sign up by Thursday, September 18th, 2014!
A follow-up registration packet will be sent.
All classes are FREE.**

**Please Call 218-336-8860, x8 with any questions
Forms must be in by sign-up date!**
★ **Classes may be canceled due to low enrollment
or changes in instructor availability** ★

Class Descriptions

Tuesday Only Classes:

Art Exploration (grades K-2) This class is all about creativity and expression! Kids will learn about supplies, technique and how to make art out of almost anything. Activities will include: Recycled Art, Clay Sculpture, Printmaking, Acrylic Painting and much more.

Instructor: Faith King

Basketball Skills (grades K-2) Come learn new skills and play some great b-ball! Learn how to work as a team on and off the court. *Instructor: Archie Davis*

Cooking Around the World (grades K-2) Come travel around the world learning about different cultures through food! In this class we will prepare a recipe from a new country every week. You will learn how to read and prepare recipes and then enjoy eating what you have created. *Instructor: Claire Musech*

French Club (grades K-2) Bonjour! Join us for an exciting discovery of French language through hands-on activities! *Instructor: TBA*

Girl Scouts In Action - Daisies (grades K-1) and Brownies (grade 2) You will have the opportunity to meet new friends, learn about Girl Scouts, explore the world around you, and take part in a take action project in your school or community. You can join this group even if you are currently in a Girl Scout troop. Every girl in this group will receive a book and all the supplies needed for activities. If you would like to join a Girl Scout troop in addition to this Girl Scouts in Action group, contact Amanda Morrow at AMorrow@gslakesandpines.org. *Instructor: TBA*

Kako's Choir (grades 1-5) Come join us as we learn about music, rhythm, and harmonizing. We will practice vocal exercises and learn and perform songs together in the community. Parents and other family members are welcome to join the choir.

Instructor: TBA

Lego Robotics (grades K-2) Learn how to build fun projects using sound, touch, light, and ultrasonic sensors with Lego Mindstorms robots. *Instructor: Adam Metzger*

Soccer (grades K-2) Join the fun of the beautiful game of soccer! Learn the rules of the game, individual skills, and teamwork. This is a great sport that can be played anywhere. *Instructor: Arrowhead Youth Soccer Association Staff*

We Can Do It! (grades K-2) We will explore the world of science through interactive experiments for young scientists! *Instructor: Adam Long*

Thursday Only Classes:

Art Club (grades 3-5) We will explore art mediums like pastels, charcoal, graphite and colored pencils, acrylic and oil paint, collage and more. We'll talk about techniques and learn how to care for supplies. Come and express yourself! *Instructor: Faith King*

Basketball and Leadership (grades 3-5) Come learn new skills that will help you to play some great b-ball, learn how to work as a team, and be a leader, on and off the court.

Instructor: Archie Davis

Boys Group (grades 3-5) Boys Group meets weekly after school. Throughout the year, we have games, activities, and field trips. While in group, the boys will have the chance to explore their interests and hobbies. The group will also meet exciting people in their school and in the surrounding Duluth community. In doing so, we believe this will help boys achieve success both academically and socially. *Instructor: James Arroyo Miller*

French Club (grades 3-5) Bonjour! Join us for an exciting discovery of French language through hands-on activities! *Instructor: TBA*

Thursday Only Classes (Continued):

Cooking Around the World (grades 3-5) Come travel around the world learning about different cultures through food! In this class we will prepare a recipe from a new country every week. You will learn how to read and prepare recipes and then enjoy eating what you have created. *Instructor: Claire Musech*

Creative Writing (grades 3-5) Do you love to express yourself through writing? This class will explore many different writing styles through fun, hands-on activities including poetry and journal entries. We will even have an opportunity to share our own writing with others through poetry readings and other performances. *Instructor: Tina Higgins*

Girl Scouts In Action - Brownies (grade 3) and Juniors (grades 4 & 5) You will have the opportunity to meet new friends, learn about Girl Scouts, explore the world around you, and take part in a take action project in your school or community. You can join this group even if you are currently in a Girl Scout troop. Every girl in this group will receive a book and all the supplies needed for activities. If you would like to join a Girl Scout troop in addition to this Girl Scouts in Action group, contact Amanda Morrow at AMorrow@gslakesandpines.org. *Instructor: TBA*

Lego Robotics (grades 3-5) Learn how to build fun projects using sound, touch, light, and ultrasonic sensors with Lego Mindstorms robots. *Instructor: Adam Metzger*

Mad Science MythBusters! (grades 3-5) Come help us make an awesome science TV show! *Instructor: Adam Long*

Soccer (grades 3-5) Join the fun of the beautiful game of soccer! Learn the rules of the game, individual skills, and teamwork. This is a great sport that can be played anywhere. *Instructor: Elizabeth Nordell*

Interest Form

PARENT/GUARDIAN PLEASE SIGN ON BACK

Return to Myers-Wilkins School, Room 109, by September 18th

A complete 2014-2015 after-school registration packet must be on-file for each child. If we do not yet have this on file, one will be sent home with your child and must be completed and returned to Room 109

Name _____

Teacher _____ Grade _____

Parent(s)/Guardian(s) Name(s) _____

Phone # _____

Address _____

Emergency Contact Information: (in case we are unable to reach you)

Name _____ Phone # _____

Activity Choices:

Class sizes are limited. We will try to place you in your 1st choice group.

You will be in the same activity for the 9-week session.

Classes may be canceled due to low enrollment or changes in instructor availability.

Tuesday 1st Choice _____ **2nd Choice** _____

Thursday 1st Choice _____ **2nd Choice** _____

*With the exception of Kako's Choir (offered Tuesdays for grades 1-5)
Grades K-2 choose Tuesday classes; Grades 3-5 choose Thursday classes*



Calling all 4th and 5th Graders
to participate in
**Student Spaceflight
Experiment Program**

Are you interested in sending a science experiment into space? Team up with Children's Museum staff and your classmates to design and propose a real experiment to fly in space – first aboard the final flights of the space shuttle and then on the International Space Station.

Wednesdays, September 10th – Nov. 5th from 2:30-4:30

- **Students meet in the cafeteria after school – snacks provided**
- **No Transportation Provided – students must be picked up in the cafeteria by 4:30 (unless in Key Zone)**

**Questions please call Jen Eddy at 336-8860 x8
Please return the attached registration by Friday, September 5th**

October 6th - November 5th

The Duluth Police Activities League and the
Myers-Wilkins Community School Collaborative
present:

44

SLAM DUNK PATROL



4th - 5th Grade
Mondays 3-5

1st - 3rd Grade
Wednesdays 3-5



Myers-Wilkins families RSVP w/ Rachel Thapa
218-336-8860 X8 / rachel.thapa@gmail.com
All others RSVP w/ Officer Tom Sewell
tsewell@duluthmn.gov / 218-730-5532

Funded by the Duluth Superior Area Community Foundation

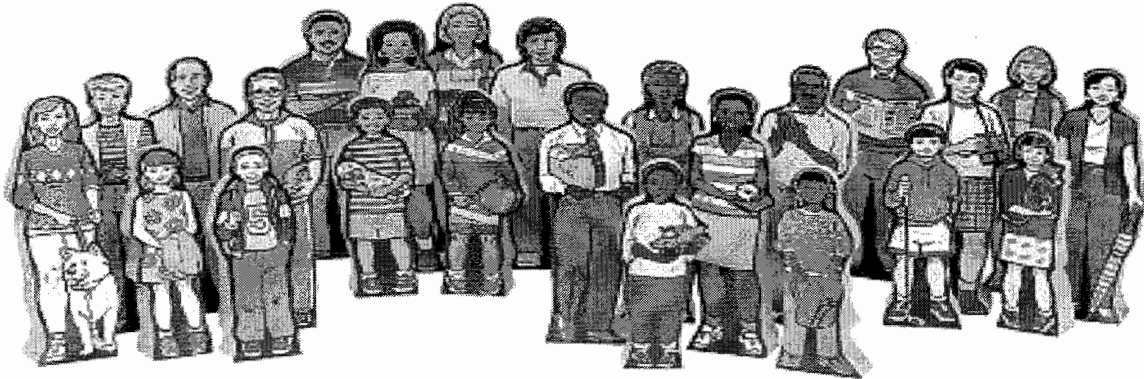
If interested in participating, please fill out this form and return to Myers-Wilkins School- Rm 109 - once returned, we will send out a registration packet.

Student Name: _____ Teacher: _____ Grade _____

Parent Name: _____ Phone # _____

Myers-Wilkins Family Resource Fair and Harvest Festival

45



**An opportunity to connect with people, services, and
information to help your family thrive.**

**Housing * Education * Employment * Health/ Mental Health
* Financial Assets Building * Child Care * Youth Programs**

Tuesday, September 23rd 4-6 p.m.

**Myers-Wilkins Elementary School,
1027 North 8th Avenue East Duluth, MN**

Healthy snacks, Harvest-themed activities, and child care during mini-classes.

**Bring your displays of your homegrown vegetables to the tables by the Myers-Wilkins
School office beginning on Monday, September 15th or bring them to the Harvest Fest**

**For more information or if you need a ride,
contact: Jen Eddy at 336-8860 x8 or jen.eddy13@gmail.com**

***This program is made possible through the generous support of the
Blue Cross Blue Shield Foundation of Minnesota.***



Blue Cross, Blue Shield and Blue Shield of Minnesota are registered service marks of Blue Cross and Blue Shield of Minnesota.



INDEPENDENT PROVIDER CHECKLIST
(For Use by Student Activities Director's Office Only)

- The proposed offering is consistent with the district's mission and with the community's values and standards.
- The Independent Provider has provided programming documentation to show that the criteria of content will have been met by the end of the season (completed criteria of content form).
- The Independent Provider has provided written authorization for criminal background checks and \$20 for all employees working with students. **NICA already requires background checks for coaches and volunteers.**
- The Independent Provider has provided proof of insurance.
- The Independent Provider has provided proof of adequate worker's compensation coverage.
- The Independent Provider has provided a complete schedule of activities for the program.
- The Independent Provider has distributed copies of Duluth Public Schools Policy 4015 - Prohibiting Harassment and Violence to its employees.

This application is:

- Recommended for School Board Approval (All criteria have been met.)
- Not Recommended for School Board Approval

School Board Action:

Date: _____ Approved Denied

Additional Comments:



Student Activities Director 9-3-14



Assistant Superintendent



INDEPENDENT PROVIDER APPLICATION AND APPROVAL FORM FOR A CO-CURRICULAR PROGRAM

1. The Independent Provider activity program may not duplicate an existing high school activities program and may not discriminate student membership based on sexual, racial, or religious background.
2. All resident students participating in this activity program must be currently and fully enrolled students in the Duluth Public Schools. A student from another school district may only participate if the activity is not offered in their resident district.
3. All students will be responsible for complying with all School District rules and policies concerning student activities, including, but not limited to: attendance, conduct scholastic standing, and other eligibility requirements.
4. Each student will register with the Office of Student Activities Director and pay a \$20 registration/awards fee.
5. All School District costs associated with the activity program will be borne by the Independent Provider or by the participants on a fee basis.
6. The Independent Provider will provide to the School District proof of adequate liability insurance to provide for the safety of the student participants naming Duluth Public Schools as an additional insured party.
7. As necessary, the Independent Provider will provide the School District proof of adequate worker's compensation coverage.
8. The School District will provide copies of Policy 4025 - Standards of Conduct of Personnel, 4015 - Prohibiting Harassment and Violence, and Policy, 5060 - Collection, Maintenance, and Dissemination of Student Records and Information.
9. The Independent Provider will provide to the School District written authorization for criminal background checks and a \$20 background check fee for all employees who will be working with the students.
10. In general the activities of the program will be conducted at the site of the Independent Provider, but the Duluth Public Schools facilities may be used on an availability basis and at the applicable rental rate as requested.
11. If a team competition is involved, all of the student participants must be fully enrolled Duluth Public Schools students. Such a team will be allowed to use the Duluth Public Schools name, nickname, and school colors in their competition. Students from other school districts may participate in a team activity if their resident School District does not have the activity and a cooperative arrangement can be completed between their resident district and the Independent Provider.
12. If students compete only on an individual basis, students from other school districts may participate in the activity program, but only Duluth Public Schools students will be eligible for Duluth Public School awards.
13. Student participants will be eligible to receive school awards. To be eligible to receive an activity letter the participant must meet the following criteria:
 - There must be a "publicness" to the activity in the form of contents, performances, etc.
 - The participation must be at an "advanced" as opposed to an "entry" level.
 - Must meet the defined criteria set forth by the club or activity.
14. The Independent Provider (and its employees) are not employees of the Duluth Public Schools.

**Agreement for the Provision of Services to
Independent School District 709 Duluth Public Schools**

THIS AGREEMENT, is made and entered into by and between Independent School District 709 Duluth Public Schools (hereinafter referred to as the "School District") and Duluth HS MTB Composite Team ("DCT") (hereinafter referred to as the "Provider/Contractor").

RECITALS

WHEREAS, the School District desires to enter into an agreement with a qualified party to provide certain co-curricular services; and

WHEREAS, the Provider/Contractor is duly qualified and willing to provide said co-curricular services; and

WHEREAS, the School District is willing to enter into an agreement with the Provider/Contractor to provide said services on the terms, covenants, and conditions hereinafter set forth; and

WHEREAS, the School District is authorized and empowered to secure from time-to-time certain services through contracts with qualified individuals, and

WHEREAS, the Provider/Contractor understands and agrees that:

1. The Provider/Contractor will act as an independent contractor in the performance of all duties under this agreement.
2. The Provider/Contractor is not an agent, servant, or employee of the School District and shall not make any such representations nor hold himself/herself out as such.
3. The Provider/Contractor shall have no authority to bind the School District for the performance of any services or to otherwise obligate the School District, the Provider/Contractor's authority being specifically limited to the duties assigned to the Provider/Contractor under this Agreement.
4. The Provider/Contractor shall not be considered, under the provisions of this Agreement or otherwise, as having employee status, and accordingly, the Provider/Contractor shall be responsible for payment of all taxes, including federal, state, and local taxes arising out of the Provider/Contractor's activities under this Agreement, including, but not limited to, federal and state income tax, FICA, unemployment insurance taxes, and any other taxes or business license fees as required.
5. The Provider/Contractor shall not accrue any continuing contract rights for the services performed pursuant to this agreement.
6. The Provider/Contractor shall provide the School District with proof of general liability insurance and name the School District as an additional insured party.
7. The Provider/Contractor shall comply with all School Board policies, procedures, rules and regulations as outlined in the information packet provided.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable considerations, it is agreed as follows:

ARTICLE I
SERVICES TO BE PROVIDED

Section 1 - Provision of Services: The Provider/Contractor agrees to provide to the School District services relating to competing in the Minnesota High School Cycling League which operates under the National Interscholastic Cycling Association (NICA) . The Provider/Contractor agrees to perform and complete the objectives described in the Independent Provider Application and Approval Form, attached hereto as Exhibit A and incorporated herein by reference. The mission statement for the Minnesota Cycling League is:

- Provide students who have the desire to mountain bike with the coaching and camaraderie that will help them achieve both competitive and non-competitive cross-country mountain biking goals in a safe and enjoyable manner;
- Develop an awareness of what it is to be an amateur athlete that is both gracious and respectful to their community;
- Create an environment in which they may discover new friendships and find role models;
- Guide students towards learning new skills and disciplines, and spread the foundations of mountain bike racing across the U.S.;
- Foster a responsible attitude toward the use of trails and wilderness;
- Promote the value of cycling to our community as a mode of transportation and as a life long sport.

ARTICLE II
COMPENSATION

Section 1 - Compensation/Fees: The Provider/Contractor shall set fees for its program and is responsible for collecting fees from student participants. The School District is not responsible for any unpaid fees.

ARTICLE III
TIME DEVOTED BY THE PROVIDER/CONTRACTOR

Section 1 - Hours: It is anticipated that the Provider/Contractor will spend approximately 20 hours per week in fulfilling the Provider/Contractor's obligations under this Agreement. The particular hours may vary from day to day or week to week.

ARTICLE IV
EXPENSES

Section 1 - Expenses: The Provider/Contractor shall be responsible for all costs and expenses incident to performing the services required under this Agreement.

ARTICLE V
DURATION OF THE AGREEMENT

Section 1 - Duration: This Agreement shall commence upon the date of execution by all parties and will terminate . This Agreement will remain in full force and effect, but may be terminated by either party upon written notice to the other; provided, however, any termination shall not be effective less than thirty (30) days following said notice.

ARTICLE VI
INSURANCE AND OTHER BENEFITS

Section 1 - Insurance: During the term of this Agreement, it is specifically agreed and understood that the Provider/Contractor shall not be eligible for nor provided insurance coverage of any kind, including, but not limited to, health, medical, dental, life, and long-term disability. 50

Section 2 - Other Benefits: It is specifically agreed and understood that the Provider/Contractor shall not be eligible for nor provided any other benefits including, but not limited to, worker's compensation and unemployment benefits.

ARTICLE VII **INDEMNIFICATION**

Section 1 - Release and Indemnity: The Provider/Contractor agrees to hold harmless the School District and its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives from any and all damages and claims that may arise by reason of any acts or omissions on the part of the Provider/Contractor, or the Provider/Contractor's employees or agents, in regard to the Provider/Contractor's performance under this Agreement, and for any action commenced against the School District or any of its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives, the Provider/Contractor shall assume full responsibility and shall indemnify the School District and its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorney's and witness fees, and expenses incident thereto.

ARTICLE VIII **GENERAL**

Section 1 - Notices: All notices or other communications shall be adequately served and shall be deemed served when mailed by certified or registered mail, postage prepaid, with proper address as indicated below. The School District or the Provider/Contractor may, by written notice given by each to the other, designate any address or addresses to which notices or other communications to them shall be sent when required as contemplated by this Agreement. Until otherwise provided by the respective parties, all notices or other communications to each of them shall be addressed as follows:

To the School District:	Independent School District 709 East High School Office of Student Activities 301 North 40 th Ave East Duluth, Minnesota 55804 Attn: Shawn Roed
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To the Provider/Contractor:	DCT c/o Minnesota High School Cycling League 5585 Lester River Road Duluth, MN 55804 Attn: Brian Hayden, DCT Head Coach
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Section 2 - Authorized Agent of the School District: The School District's authorized agent for the purpose of administration of the Agreement is Shawn Roed. Said agent shall have final authority for approval and acceptance of the Provider/Contractor's services performed under this Agreement and shall further have responsibility for administration of the terms and conditions of this Agreement.

Section 3 - Amendments: No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties.

Section 4 - Severability: All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained herein and such holding shall not invalidate or render unenforceable any other provision hereof.

Section 5 - Assignability: The Provider/Contractor's rights and obligations under this Agreement are personal and not assignable or transferable.

Section 6 - Choice of Law: The laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement. The captions and headings of the provisions under this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.

Section 7 - Data: The Provider/Contractor agrees that any information and data received by the Provider/Contractor during the term of this Agreement shall be treated and maintained by the Provider/Contractor in accordance with all applicable federal, state, and local laws, rules and regulations governing same, including, but not limited to, the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Any data or materials, including, but not limited to, reports, studies, photographs, negatives, or any and all other documents prepared by the Provider/Contractor in the performance of the Provider/Contractor's obligations under this Agreement shall be the exclusive property of the School District, and any such data and materials shall be remitted to the School District by the Provider/Contractor upon completion or termination of this Agreement.

Section 8 - Entire Agreement: This Agreement is the entire agreement between the School District and the Provider/Contractor and it supersedes all prior written or oral agreements. There are no covenants, promises, undertakings, or understandings outside of this Agreement other than those as specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

WHEREFORE, this Agreement was entered into on the date set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to each, all and every provision hereof, and hereby acknowledge receipt of a copy hereof.

Dated:

INDEPENDENT SCHOOL DISTRICT 709

By: _____

Position/Title: _____

PROVIDER/CONTRACTOR

By: Brian Hayden

Position/Title: Head Coach/Team Director

Addendum:

1. If a team competition/activity is involved, all of the participants must be fully enrolled at Independent School District 709. Students from other School districts may participate in a team competition/activity⁵² if their resident school district does not have the activity and a cooperative arrangement can be completed between their resident district and the Independent Provider.

1. Attach documentation that demonstrates how the time requirement (at least 150 hours) will be met.

DCT conducts practices at least 3 days a week from beginning of July 1 to the end of October. Each practice is a minimal contact time of 2 hours. Total time related to team practices is greater than 96 hours. The Minnesota High School Cycling League under the National Interscholastic Cycling Association sponsors five (5) races during the fall with each race consisting of approximately 4 hours of involvement pre-riding the course the day prior to the race and at least 10 hours of participation time on the race day. Contact time for the students related to all five races (excluding travel time) is 70 hours. Total contact time with the students is greater than 166 hours.

Schedule for 2014 season (July to November)

Practices – Monday, Tuesday and Thursday (meeting time dependent of time of year)

Races: Sept 7th and 21st, Oct 5th, 12th and 26th

2. Demonstrate how the requirement for public contests, performances, and/or competitions will be met.

The Minnesota High School Cycling League under NICA is comprised of 37 Minnesota High School teams which compete in five race series during the fall season in Minnesota. Student's race in Middle School, freshmen, sophomore, JV and Varsity categories based on grade level and experience. There are approximately 450 student athletes competing in the league in 2014. The League has individual and team awards. Team awards are based on overall co-ed results.

3. Demonstrate how the criteria for level of performance will be met.

Finish 3 out of the 5 League races (excluding mechanical failure)

Accumulate greater than 1300 points during the race season (points are determined by finish placement per NICA rules on team scoring).

Demonstrate team spirit/leadership during race events and team practices

Or

Coaches discretion



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/26/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138	CONTACT NAME: Meg Carruthers PHONE (A/C No. Ext.): (641) 842-2135 FAX (A/C No.): (641) 828-2013 E-MAIL ADDRESS: mcarruthers@mckayinsagency.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER B: Gerber Life Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lexington Insurance Company	19437	INSURER B: Gerber Life Insurance Company		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
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INSURER F:														
INSURED Silent Sports Association - NBTS Club National Interscholastic Cycling Association DBA: Minnesota High School Cycling League 2414 6th Street Berkeley CA 94710														

COVERAGES CERTIFICATE NUMBER: CL145136777 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	N	011225802	5/1/2014	10/15/2014	MED EXP (Any one person) \$ Excluded
	<input checked="" type="checkbox"/> Includes Athletic Participants						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			15-070944-13	5/1/2014	10/15/2014	Excess \$25,000 Deductible \$100

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Club Coverage - Duluth Composite Team Activiites: 8/26/14-10/15/14. Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured.
 "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

CERTIFICATE HOLDER

Independent School District 709
 Duluth Public School
 Office of Student Activities
 301 North 40th Ave East
 Duluth, MN 55804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Dan McKay/MEG



INDEPENDENT PROVIDER CHECKLIST
(For Use by Student Activities Director's Office Only)

- The proposed offering is consistent with the district's mission and with the community's values and standards.
- The Independent Provider has provided programming documentation to show that the criteria of content will have been met by the end of the season (completed criteria of content form).
- The Independent Provider has provided written authorization for criminal background checks and \$20 for all employees working with students.
- The Independent Provider has provided proof of insurance.
- The Independent Provider has provided proof of adequate worker's compensation coverage.
- The Independent Provider has provided a complete schedule of activities for the program.
- The Independent Provider has distributed copies of Duluth Public Schools Policy 4015 - Prohibiting Harassment and Violence to its employees.

This application is:

- Recommended** for School Board Approval (All criteria have been met.)
- Not Recommended** for School Board Approval

School Board Action:

Date: _____ Approved Denied

Additional Comments:

Tom Pearson
Student Activities Director 9-3-14

E. Crawford
Assistant Superintendent



INDEPENDENT PROVIDER APPLICATION AND APPROVAL FORM FOR A CO-CURRICULAR PROGRAM

1. The Independent Provider activity program may not duplicate an existing high school activities program and may not discriminate student membership based on sexual, racial, or religious background.
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8. The School District will provide copies of Policy 4025 - Standards of Conduct of Personnel, 4015 - Prohibiting Harassment and Violence, and Policy, 5060 - Collection, Maintenance, and Dissemination of Student Records and Information.
9. The Independent Provider will provide to the School District written authorization for criminal background checks and a \$20 background check fee for all employees who will be working with the students.
10. In general the activities of the program will be conducted at the site of the Independent Provider, but the Duluth Public Schools facilities may be used on an availability basis and at the applicable rental rate as requested.
11. If a team competition is involved, all of the student participants must be fully enrolled Duluth Public Schools students. Such a team will be allowed to use the Duluth Public Schools name, nickname, and school colors in their competition. Students from other school districts may participate in a team activity if their resident School District does not have the activity and a cooperative arrangement can be completed between their resident district and the Independent Provider.
12. If students compete only on an individual basis, students from other school districts may participate in the activity program, but only Duluth Public Schools students will be eligible for Duluth Public School awards.
13. Student participants will be eligible to receive school awards. To be eligible to receive an activity letter the participant must meet the following criteria:
 - There must be a "publicness" to the activity in the form of contents, performances, etc.
 - The participation must be at an "advanced" as opposed to an "entry" level.
 - Must meet the defined criteria set forth by the club or activity.
14. The Independent Provider (and its employees) are not employees of the Duluth Public Schools.

**Agreement for the Provision of Services to
Independent School District 709 Duluth Public Schools**

THIS AGREEMENT, is made and entered into by and between Independent School District 709 Duluth Public Schools (hereinafter referred to as the "School District") and (hereinafter referred to as the "Provider/Contractor").

↳ Team snowboarding

RECITALS

WHEREAS, the School District desires to enter into an agreement with a qualified party to provide certain co-curricular services; and

WHEREAS, the Provider/Contractor is duly qualified and willing to provide said co-curricular services; and

WHEREAS, the School District is willing to enter into an agreement with the Provider/Contractor to provide said services on the terms, covenants, and conditions hereinafter set forth; and

WHEREAS, the School District is authorized and empowered to secure from time-to-time certain services through contracts with qualified individuals, and

WHEREAS, the Provider/Contractor understands and agrees that:

1. The Provider/Contractor will act as an independent contractor in the performance of all duties under this agreement.
2. The Provider/Contractor is not an agent, servant, or employee of the School District and shall not make any such representations nor hold himself/herself out as such.
3. The Provider/Contractor shall have no authority to bind the School District for the performance of any services or to otherwise obligate the School District, the Provider/Contractor's authority being specifically limited to the duties assigned to the Provider/Contractor under this Agreement.
4. The Provider/Contractor shall not be considered, under the provisions of this Agreement or otherwise, as having employee status, and accordingly, the Provider/Contractor shall be responsible for payment of all taxes, including federal, state, and local taxes arising out of the Provider/Contractor's activities under this Agreement, including, but not limited to, federal and state income tax, FICA, unemployment insurance taxes, and any other taxes or business license fees as required.
5. The Provider/Contractor shall not accrue any continuing contract rights for the services performed pursuant to this agreement.
6. The Provider/Contractor shall provide the School District with proof of general liability insurance and name the School District as an additional insured party.
7. The Provider/Contractor shall comply with all School Board policies, procedures, rules and regulations as outlined in the information packet provided.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable considerations, it is agreed as follows:

ARTICLE I
SERVICES TO BE PROVIDED

Section 1 - Provision of Services: The Provider/Contractor agrees to provide to the School District services relating to . The Provider/Contractor agrees to perform and complete the objectives described in the Independent Provider Application and Approval Form, attached hereto as Exhibit A and incorporated herein by reference.

ARTICLE II
COMPENSATION

Section 1 - Compensation/Fees: The Provider/Contractor shall set fees for its program and is responsible for collecting fees from student participants. The School District is not responsible for any unpaid fees.

ARTICLE III
TIME DEVOTED BY THE PROVIDER/CONTRACTOR

Section 1 - Hours: It is anticipated that the Provider/Contractor will spend approximately (\ \) hours per week in fulfilling the Provider/Contractor's obligations under this Agreement. The particular hours may vary from day to day or week to week.

ARTICLE IV
EXPENSES

Section 1 - Expenses: The Provider/Contractor shall be responsible for all costs and expenses incident to performing the services required under this Agreement.

ARTICLE V
DURATION OF THE AGREEMENT

Section 1 - Duration: This Agreement shall commence upon the date of execution by all parties and will terminate 4-15-15. This Agreement will remain in full force and effect, but may be terminated by either party upon written notice to the other; provided, however, any termination shall not be effective less than thirty (30) days following said notice.

ARTICLE VI
INSURANCE AND OTHER BENEFITS

Section 1 - Insurance: During the term of this Agreement, it is specifically agreed and understood that the Provider/Contractor shall not be eligible for nor provided insurance coverage of any kind, including, but not limited to, health, medical, dental, life, and long-term disability.

Section 2 - Other Benefits: It is specifically agreed and understood that the Provider/Contractor shall not be eligible for nor provided any other benefits including, but not limited to, worker's compensation and unemployment benefits.

ARTICLE VII
INDEMNIFICATION

Section 1 – Release and Indemnity: The Provider/Contractor agrees to hold harmless the School District and its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives from any and all damages and claims that may arise by reason of any acts or omissions on the part of the Provider/Contractor, or the Provider/Contractor's employees or agents, in regard to the Provider/Contractor's performance under this Agreement, and for any action commenced against the School District or any of its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives, the Provider/Contractor shall assume full responsibility and shall indemnify the School District and its board members, its administrators, its employees, its officers, its attorneys, insurers, agents, consultants, and representatives from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorney's and witness fees, and expenses incident thereto.

ARTICLE VIII
GENERAL

Section 1 - Notices: All notices or other communications shall be adequately served and shall be deemed served when mailed by certified or registered mail, postage prepaid, with proper address as indicated below. The School District or the Provider/Contractor may, by written notice given by each to the other, designate any address or addresses to which notices or other communications to them shall be sent when required as contemplated by this Agreement. Until otherwise provided by the respective parties, all notices or other communications to each of them shall be addressed as follows:

To the School District:

Independent School District 709
High School
Office of Student Activities

Duluth, Minnesota

Attn:

To the Provider/Contractor:

G-Team
4201 Miller View Rd
Elkdn, MN 55020
Attn: Kelsey

Section 2 - Authorized Agent of the School District: The School District's authorized agent for the purpose of administration of the Agreement is . Said agent shall have final authority for approval and acceptance of the Provider/Contractor's services performed under this Agreement and shall further have responsibility for administration of the terms and conditions of this Agreement.

Section 3 - Amendments: No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties.

Section 4 - Severability: All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained herein and such holding shall not invalidate or render unenforceable any other provision hereof.

Section 5 - Assignability: The Provider/Contractor's rights and obligations under this Agreement are personal and not assignable or transferable.

Section 6 - Choice of Law: The laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement. The captions and headings of the provisions under this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.

Section 7 - Data: The Provider/Contractor agrees that any information and data received by the Provider/Contractor during the term of this Agreement shall be treated and maintained by the Provider/Contractor in accordance with all applicable federal, state, and local laws, rules and regulations governing same, including, but not limited to, the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Any data or materials, including, but not limited to, reports, studies, photographs, negatives, or any and all other documents prepared by the Provider/Contractor in the performance of the Provider/Contractor's obligations under this Agreement shall be the exclusive property of the School District, and any such data and materials shall be remitted to the School District by the Provider/Contractor upon completion or termination of this Agreement.

Section 8 - Entire Agreement: This Agreement is the entire agreement between the School District and the Provider/Contractor and it supersedes all prior written or oral agreements. There are no covenants, promises, undertakings, or understandings outside of this Agreement other than those as specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

WHEREFORE, this Agreement was entered into on the date set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to each, all and every provision hereof, and hereby acknowledge receipt of a copy hereof.

Dated:

INDEPENDENT SCHOOL DISTRICT 709

By: _____

Position/Title: _____

PROVIDER/CONTRACTOR

By: Kelsey Bergum

Position/Title: Team Director

Addendum:

1. If a team competition/activity is involved, all of the participants must be fully enrolled at Independent School District 709. Students from other School districts may participate in a team competition/activity if their resident school district does not have the activity and a cooperative arrangement can be competed between their resident district and the Independent Provider.

Criteria for High School Snowboard Team Awards Program

The following criteria will demonstrate how students become eligible to receive school awards through participation on the G Team Competition Snowboarding Team.

- I. Documentation that demonstrates how the time requirement (at least 150 hours) will be met.
 - A. Athletes are required to participate in both practice and competitions. Daily attendance records will be kept to establish the accrual of participation.
 - B. Practices for athletes are held 3-4 days per week for 6 months, estimating a total of 72 days or 162 hours of practice. Athletes must participate, at minimum, 85% of scheduled practices for freestyle or alpine, resulting in, at minimum, 138 hours.
 - C. Due to the nature of snowboarding, events are specialized into disciplines: slalom, giant slalom, halfpipe, slopestyle, boardercross, and Rail Jam. Competitions for athletes are scheduled as single day events with a total of 3-4 events per discipline during the season. Athletes must specialize in at least two disciplines. Therefore, athletes must participate in at least 2 events per discipline, competing in a total of 4 events. As a result, participation will accrue at least a total of 20 hours of competition.
Through the combined participation of practice and competition, athletes who meet or exceed the team's requirements will meet the time requirement set by the High School.

- II. Demonstrate how the requirement for public contests, performances, and/or competitions will be met.
 - A. Athletes are required to participate in the Upper Midwest Points Series, a regional snowboarding competition series sanctioned by the United States of America Snowboarding Association. Athletes may also compete in the Am Thrash Rail Jam Series in addition to USASA.
 - B. Athletes must specialize in at least two disciplines of competitive snowboarding.
 - C. Athletes compete in regional events within their own gender and age division on an individual and team basis.
 - D. Athletes must compete in their age group/division for the overall championship to earn their award at the "Lettering Level."
 - E. Athletes will accrue points, which are awarded through their finishes, in order to become a "regional champion" for their age group/division and to accumulate points towards the High School Championship for their team.

- III. Demonstrate how the criteria for level of performance will be met.
 - A. Participation by athletes must be of the "advanced" level as opposed to the "entry" level.
 1. Athletes will be evaluated initially to assure their performance level as being advanced.
 2. Athletes will then be evaluated on an on-going basis throughout the season, in order to meet or exceed the requirements for being at the advanced level. Requirements include:
 - a. Mastery of basic fundamentals of snowboarding.
 - b. Mastery of skills and techniques necessary for their specialized disciplines.
 - B. Athletes who meet or exceed the above requirements will be awarded with "Participation." Athletes who meet or exceed the above requirements for competitions will earn their participation at the "Lettering Level."

Coaches Information – List All Coaches

Please provide personal information for coaches, advisors and all people who will interact with student participants. In addition provide their position/role in the proposed activity. Copy and attach additional names and information as needed.

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Name:	Jessica Zalusky	Position:	Executive Director
Address:	4201 Miller View Rd, Elko - MN	Phone:	952.454.7103
Email:	Jessica@thegteam.com	Occupation:	Executive Director
Employer:	G Team		
Work Address:	4201 Miller View Rd		

Name:	Micah McGinnity	Position:	Pro Am Coach
Address:	141 1st St NE, Forest Lake – MN	Phone:	6128102053
Email:	Micahm@thegteam.com	Occupation:	Pro Am Coach
Employer:	G Team		
Work Address:	4201 Miller View Rd, Elko – MN		

Name:	Zach Newman	Position:	Pro Am Coach
Address:	3900 Cedar Shore Dr. Minneapolis, MN	Phone:	6123857832
Email:	zachn@thegteam.com	Occupation:	Pro Am Coach
Employer:	G Team		
Work Address:	4201 Miller View Rd, Elko – MN		

Name:		Position:	
Address:		Phone:	
Email:		Occupation:	
Employer:			
Work Address:			

Name:		Position:	
Address:		Phone:	
Email:		Occupation:	
Employer:			
Work Address:			

Office Use Only:

- All background checks are attached

G★TEAM



**THIS IS YOUR CHANCE TO BE A PART
OF THE PREMIERE SNOWBOARD TEAM
IN THE COUNTRY**



SPIRIT 2014-2015

LOCATIONS:

Serving the entire metro area G Team is offered at:

Hyland Ski & Snowboard Area in Bloomington
Elm Creek Park Reserve in Maple Grove
Buck Hill in Burnsville
Wild Mountain in Taylor's Falls
Spirit Mountain in Duluth

Riders seeking an introduction to snowboarding or
to develop basic skills are encouraged to register for
lessons through Spirit Mountain
www.spiritmt.com

REGISTRATION IS OPEN
WWW.THEGTEAM.COM/MEMBERSHIP



© Holden Photogra



**OUR MISSION IS TO HELP YOUNG MEN AND WOMEN ACHIEVE THEIR
PERSONAL GOALS AND BECOME SUCCESSFUL INDIVIDUALS THROUGH
PARTICIPATION IN SNOWBOARDING AND FREESKIING**

PROGRAM DESCRIPTION

The G Team has been the leader in snowboard development for over 20 years. This year, the G Team welcomes snowboarders interested in progressing their skills to the next level! Current and former G Team riders have achieved greatness in snowboarding, which includes participation on the US Snowboard Team, championship wins at the X Games, Olympic appearances and USASA National Championships. G Team provides the opportunity for motivated riders, who have acquired their basic skills all the way to advanced levels, to train under the direction of experienced and professional coaches. The program is geared towards recreational and competitive snowboarders of all ages. Divisions include G Team (grades 7-12) and G Team Juniors (grades 2-6). The G Team provides a "structured team" experience in an alcohol, tobacco and drug free environment.

TRAINING

Athletes train at Spirit Mountain in a small group setting. Riders are placed in groups based on their age, desired snowboard discipline (freeriding, freestyle) and by ability. The rider to coach ratio is maintained at approximately 8:1 or less and there is no set requirement for attendance. Our goal as a program is not only to help riders reach their personal goals as snowboarders, but to also create a unique team experience.

COACHES

Your rider will train under the direction of experienced, professional and National champion coaches. Our Executive Team Director, Jessica Zalusky, is a former professional snowboarder and Junior National Team Coach and has over 15 years of experience coaching snowboarding. Our coaches have a tremendous amount of experience coaching riders of all ages and abilities. All coaches are highly qualified and exceed our high standards to coach our riders.

G TEAM & JUNIOR DIVISION DESCRIPTIONS

Whether you're looking to compete or just improve your skills, the G Team at Spirit Mountain is the right fit for you!

G Team (grades 7th-12th) This division offers riders who have acquired their basic skills through advanced, in grades 7th-12th the opportunity to train once per week, plus scheduled Saturdays. Riders also have the option to compete in local, regional and national competitions.

G Team Juniors (grades 2-6th) This division offers riders who have acquired their basic skills through advanced, in grades 2nd-6th the opportunity to train once per week, plus scheduled Saturdays. Riders also have the option to compete in local, regional and national competitions.

G TEAM & JUNIOR DIVISION ON SNOW SCHEDULES

On snow training begin early December, snow conditions and Spirit Mountain permitting.

G Team & Juniors: Monday or Thursday (to be decided) 5:00-7:30pm and scheduled Saturdays 9am-12pm
Additional practices are scheduled at nearby ski areas for optional practice and coaching.

EQUIPMENT

Riders may use their own equipment or may lease equipment for \$89. Snowboard packages may also be purchased from our board shop sponsors starting at \$180 + tax. Coaches assist riders with finding and fitting equipment. In general, riders will need a board, boots, bindings, helmet, gloves/mitts, and appropriate winter clothing.

HIGH SCHOOL LETTERING

Many schools around the metro have jumped on board and offered lettering opportunities to riders who qualify based on a set of criteria established by the school and our program. For more information –www.thegteam.com/lettering



In addition to on-hill training, all snowboarders and skiers are offered several opportunities throughout the season to train at affordable and supervised camps held across Minnesota, Wisconsin, and the United States.

Join G Team riders & coaches as we adventure to various ski resorts. Camps are open to all ages, abilities and non G Team members

Martin Luther King Day – January 19th, Trollhaugen
 Presidents Day – February 16th, Afton
 For more info:

Afton Holiday Camp
 December 27th & 28th or December 29th & 30th
 For more info:

Join us for camp out at Mount Hood, Oregon, June 2015!
 For more info:

**NEED EQUIPMENT?
 CHECK OUT THE**

**AT ELM CREEK
 IN MAPLE GROVE ON
 SATURDAY, NOV. 1ST
 GREAT DEALS ON NEW
 AND USED GEAR!**

READY TO JOIN?

Membership is limited due to our strict coach to athlete ratio guidelines. We do fill up; therefore it is highly encouraged to register early. Registration will be on a first come, first serve basis (with returning members having first priority). When registering online, you'll have the option to pay by credit card or by mailing in a check for payment. **REGISTER HERE – WWW.THEGTEAM.COM/MEMBERSHIP**

Buck Team Fees:

<u>Division</u>	<u>On or Before Oct 31</u>	<u>After Oct 31</u>
G Team/Juniors	\$475	\$495
Volunteer Deposit \$50		

Other Important Stuff:

The *volunteer deposit* is required and paid in addition to the program fee at the time of registration. The purpose of this program is to ensure that volunteers are available to assist the G Team with team and special events as needed. One deposit only for families with multiple riders.
No refunds or credits will be given for G Team registration, no exceptions.
 Fees paid by credit card incur an additional fee.
Referral bonus: Refer additional athletes to the team and receive \$50 for each referral, excluding G "Fun" team. New member must include your name on his or her registration form as the source of the referral to be eligible. Bonuses paid after Jan 1, 2015.

Membership includes the following:

1. On-snow practice and coaching
2. Dryland training, which includes trampoline training
3. Hillside coaching at Spirit for all practices (approximately 8:1 or less athlete to overall coach ratio), including video review
4. Regional Event Coaching
5. Optional practices with coaching at nearby ski areas
6. Fall parent/athlete orientation
7. Discounts at snowboard shops
8. A safe, tobacco free, alcohol free, and drug free environment

Membership does not include the following:

1. A required season pass at Spirit Mountain
2. For riders competing in the USASA regional series, a USASA full membership is required. \$75 for a full membership until 10/31, \$35 for a temporary membership or a free one-day membership for all riders new to USASA.
3. Regional competition fees (average \$25 per event), plus travel, lodging, and meals.
4. Camps elected by the athletes.
5. Personal Equipment
6. For riders who qualify and compete in the USASA National Championships in Colorado pay a coaching fee (fee may vary and is based on venue, number of riders, and other expenses; as a reference, fees in 2014 were \$325-\$345).

CONTACT US

If you have any questions, please do not hesitate to contact Kristen Goetz or Kelsey Berquam
 952.846.4317 or

**CERTIFICATE OF LIABILITY INSURANCE**

DATE(MM/DD/YYYY)

03/06/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sadler & Company, Inc. P. O. Drawer 5866 Columbia, SC 29250-5866 John M. Sadler	803-254-6311	CONTACT NAME: Janna M. Taylor, CIC, CISR, CMSR PHONE (A/C, No, Ext): 800-622-7370 E-MAIL ADDRESS: janna@sadlerco.com	FAX (A/C, No): 803-256-4017
	803-256-4017		
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Great American E&S Ins. Co.	37532
INSURED Bounce Back, LLC DBA US Airbag Mr. Rufus Casey 2929 University Ave SE Ste 120 Minneapolis, MN 55414		INSURER B: Sentinel Insurance Company Ltd	11000
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	PL238854101	08/20/12	08/20/13	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
						MED EXP (Any one person) \$ 5,000
	PERSONAL & ADV INJURY \$ 1,000,000					GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS		22UECZ18816	11/29/12	11/29/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	X	XS238854201	08/20/12	08/20/13	EACH OCCURRENCE \$ 1,000,000
						AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Event being held: 03/13/13-03/18/13

Certificate holder is hereby named Additional Insured under the above referenced General Liability & Excess Liability policies.

CERTIFICATE HOLDER**CANCELLATION**

GTEA001

G-Team, Inc.
 Three Rivers Park District
 Jessica Zalusky
 8800 Chalet Road
 Bloomington, MN 55438

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

8/13/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Seth Alen Hietala

SCHOOL ON DIPLOMA

Duluth Public Schools

GRADUATION DATE

6/172014

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/13/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

William A. Turk

SCHOOL ON DIPLOMA

Duluth Public Schools

GRADUATION DATE

7/2/14

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/13/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Darian Kendall Shaw

SCHOOL ON DIPLOMA

Duluth Public Schools

GRADUATION DATE

7/22/2014

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/13/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Cameron James Schmidt

SCHOOL ON DIPLOMA

Duluth Public Schools

GRADUATION DATE

7/1/2014

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/19/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Mickayla Jade Trettel

SCHOOL ON DIPLOMA

GRADUATION DATE

Denfeld

7/25/14

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/19/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Tre'Vaun Eugene Robinson

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

7/25/14

Please send diploma to Brenda at the Area Learning Center, Room 101

**Adrian Norman
Principal**

**Brenda VanDell
Administrative Assistant
Area Learning Center**

8/19/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Brian Leroy Bach

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

7/25/14

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

**ISD
709
Duluth
Public Schools**

8/19/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Edson Rivera-Torres

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

7/25/14

Please send diploma to Brenda at the Area Learning Center, Room 101

Adrian Norman
Principal

Brenda VanDell
Administrative Assistant
Area Learning Center

8/19/14

**William Gronseth
Independent School District 709
215 N 1st Ave E
Duluth, MN 55802**

Dear Mr. Gronseth,

This is to certify that the person listed below has completed all the requirements for High School graduation from the Duluth Public Schools and is eligible to receive his/her diploma from the school listed.

NAME OF GRADUATE

Tyshawn Cosey

SCHOOL ON DIPLOMA

GRADUATION DATE

Duluth Public Schools

7/17/14

Please send diploma to Brenda at the Area Learning Center, Room 101

**Adrian Norman
Principal**

**Brenda VanDell
Administrative Assistant
Area Learning Center**



RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various organizations.

	Organization	Author/Contact	Project Title	Award Amount	Terms
1	St. Louis County	Patricia Fleege	2014 MFIP-Innovation "Young Parent Education Project"	\$86,502	Funds from this grant award will be used to provide Adult Basic instruction to young MFIP parents. This is a partnership with the Arrowhead Economic Opportunity Agency, Community Action Duluth, and Duluth Adult Basic Education.



Saint Louis County

78

Public Health and Human Service Department – www.stlouiscountymn.gov

Ann M. Busche
Director

August 15, 2014

Patricia Fleege
Adult Basic Education
215 N 1st Ave E
Duluth, MN 55802

Dear Patty,

Enclosed you will find the **2014 MFIP-Innovation “Young Parent Education Project”** completed Agreement #**21024** between St. Louis County and ABE-ISD 709. Please route for designated signatures and return to me for County authorization.

If you have any questions please do not hesitate to contact me at my contact information below.

Sincerely,

Abigail H. Schaefer
Contract Services Representative
(218) 725-5015
SchaeferA@stlouiscountymn.gov

MRC
Oct. 14
79

DISTRICT 709
FIELD TRIP REQUESTS

In accordance with School District Policy District 6160, District 709 recognizes properly planned, well conducted, and carefully supervised field trips may be a vital part of the curriculum. School field trips are encouraged within available resources and requirements outlined below.

DIRECTIONS: All staff are required to submit a Field Trip Request prior to the field trip being finalized with the involved students and to:

- Receive administrative and/or extra-curricular coordinator approval for all instructional and supplementary field trips
- Receive administrative review and school board approval for all extended trips (Exceptions may be granted by the school board chair to accommodate emergencies.)

DEFINITIONS:

Instructional Trips - Trips that take place during the school day, relate directly to a course of study, and require student participation. Fees may not be assessed against students.

Supplementary Trips - Trips in which students voluntarily participate in and which often take place outside the regular school day, but do not include overnight stays. Financial contributions may be requested of students.

Extended Trips Within Minnesota, the Continental United States, or a Foreign Country - Trips that involve one or more overnight stops within Minnesota, the Continental United States, or a Foreign Country (externally sponsored) and may be instructional or supplementary and are voluntary in nature. Extended field trips require school board approval prior to the trip.

INSTRUCTIONAL TRIP ACTION

Principal: Approved Name: _____
 Not Approved Date: _____

SUPPLEMENTAL TRIP ACTION

Principal: Approved Name: _____
 Not Approved Date: _____

Instructional/Supplemental Trips need not be sent to District office.

EXTENDED/EXTERNALLY SPONSORED TRIP ACTION

Principal: Recommended Name: Jim Audt
 Not Recommended Date: 9-2-14

Assistant Superintendent: Recommended Name: E Crawford
 Not Recommended Date: 9/3/14

School Board: Approved Name: _____
 Not Approved Date: _____

All extended trip proposals must be sent to the Assistant Superintendent's Office to be placed on the Education Committee meeting agenda for approval.

FIELD TRIP REQUEST FORM

Date of Submission:

Type of Trip: Instructional Supplementary Extended Externally Sponsored*

1. Organization/Grade/Course Planning Trip: HOSA 11th and 12th Grade
2. Contact Person (Responsible for Checklist Completion): Kimberly S. Olson
3. Field Trip Date(s): Oct. 9th to 11th 2014 Destination: Camp Ripley
4. Field Trip Overview (Include events, establishments and locations): Emergency Preparedness camp, Lessons in an authentic setting on CPR, 1st, Aide, Psychological 1st aide and Medical Reserve Corps educational training sessions for HOSA, Breakouts in Careers in the Medical fields, Lessons in leadership, teamworking and career development.

5. Field Trip Departure from School (Date and Time): Oct. 9 @ 0700
 Field Trip Return to School (Date and Time): October 11th @ 0700pm
6. Objectives of Field Trip: - MN HOSA Emergency Preparedness Camp.
7. Relationship to Curriculum or Student Learning: Leadership, teamwork, POS and Career Pathway exploration, Partnership for CTE, Implementing of HSP(Health Science Programs) Parliamentary procedures, citizenship.

8. ~~Planned Follow-up Field Trip Activities: Midwinter, State and National Conferences for HOSA. Putting on one to two camps for our community implementing the information and skills taught.~~

9. Field Trip Budget Request

Estimated Expenses	
Total Admission/Fees \$440.00- 7 students and 1 Advisor	\$ 50.00 each
Total Meals	\$32.00
Total Lodging	\$unknown last year \$0 due to a grant/ waiting funding
Total Transportation <input checked="" type="checkbox"/> School District Vehicle(s) VAN <input type="checkbox"/> Commercial Transportation Carrier ~ Name: _____ <input type="checkbox"/> Private Vehicle (requires certificate of insurance) ~ Name: _____	\$180.00 Will be split between students and teacher equally
Total Additional Stipends:	\$ -0-
Other: Students are self-pay	\$ -0-
Total	\$

Revenues

District Budget	Code: PERKINS GRANT	\$
Booster Group		\$
Donations		\$
Student Fees		\$
Total Additional Stipends:		\$
Total		\$

For Instructor Credit

11. Reviewed/Completed Request Checklist: Yes No

*The Assistant Superintendent's office must receive a signed waiver form for each student participating in an externally sponsored trip prior to the departure date.

RETURN COMPLETED REQUEST TO BUILDING PRINCIPAL

FIELD TRIP REQUEST CHECKLIST - All Field Trips

DIRECTIONS: Please complete checklist. No attachments are necessary.

- Develop and Communicate Student Discipline Expectations
- Forward Field Trip Explanation and Fee Structure Letter Sent to Parents/Guardians
- Collect Parent/Guardian Permission for Student Participation in Field Trip (Include request for special information - i.e. allergies, medications, special needs.)
- Gain Access to Cell Phone for Field Trip
- Plan Arrangements for Early Pick-Up or Late Drop-Off Students (if necessary).
Guide: May choose to leave message on school voice mail to help with late drop off.
- Plan Meal Arrangements (if necessary)
Reminder: Notify food service of non-participation.
- Plan Administration of Student Medication and First Aid Needs (if necessary)
Guide: Contact School Nurse.
- Develop and Communicate Action Plan if Student Gets Lost on Trip
- Arrange Adult Chaperones for Field Trip (if necessary)
Guide: One (1) adult for every twenty (20) students depending on field trip. Parent volunteers are encouraged when possible or appropriate.
- Develop and Communicate Teacher and Adult Chaperone Expectations
Example: Supervision duties, no smoking, no alcohol
- Planned Itinerary

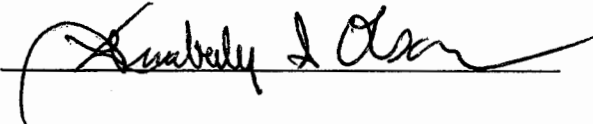
TIME

LOCATION

TBA

- Maintain Student Roster and Check-in/Check-out Procedure
- Arrangement for Safety Needs (i.e. crossing guards)

Signature of Contact Person:

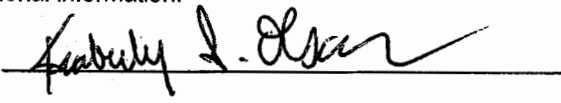


FIELD TRIP REQUEST CHECKLIST – Extended/Externally Sponsored Trip Only

DIRECTIONS: Please complete checklist and attach all appropriate materials.

- Develop and Complete Field Trip Itinerary and Emergency Telephone Contacts Letter to Parents/Guardians
Note: Attach tentative planned itinerary.
- Arrange Funding of Expenses During Trip
- Arrange Meal Plans
- Arrange Lodging Plans and Room Assignments
- Collect Family Emergency Information for Students
Example: Home phone numbers, emergency contacts, medical information
- Additional Information
Note: Provide any additional information.

Signature of Contact Person:



2014-2015 MN HOSA

Events and Activities- Dates, Locations, and Costs

Date	Event	Location	Registration/Hotel/ Travel
October 9 th - 11 th	MN HOSA MRC Emergency Preparedness Camp	Camp Ripley- Little Falls, MN	\$50.00
October 23 rd - 24 th	Teacher Workshop- Teaching Tips with Starla	Dept of Education- Roseville	Registration-\$200.00 Hotel- TBD if needed
November 6 th - 7 th	MN HOSA Fall Conference	St. Paul- Holiday Inn	Registration-\$45.00 Hotel- \$101.13/room
December 5 th - 6 th	MN HOSA State Officer Training/ MRC Orientation/ Training (new members)	St. Cloud- Best Western Kelly Inn	MRC Training- \$20.00
January 8 th	Metro Mid -Winter Competitive Events Day	Argosy University- Eagan	\$20.00
January 9 th	South East MN Mid- Winter Competitive Events Day	RCTC- Rochester	\$20.00
January 23 rd (Subject to change)	North East MN Mid- Winter Competitive Events Day	Duluth-	\$20.00
March 14 th	State Officer Meeting - Conference Planning (State Officers Only)	St. Paul- Holiday Inn	NC
April 8 th - 10 th	2015 MN HOSA State Leadership Conference	Best Western Kelly Inn & Civic Center- St. Cloud	Registration-\$100.00 Hotel- \$89.00/night
June 24 th - 27 th	2015 National HOSA Leadership Conference	Anaheim, California	Registration-\$90.00 Hotel- \$180.00/night (EST) Airfare- \$500.00 (EST)



Stepping up to the Challenge

Making the Best of what HOSA has to offer and making it Happen Today for Your Future Tomorrow!

PROPOSED BUDGET FOR CHROMEBOOKS

VENDOR	ITEM	COST	TOTAL NEEDED	TOTAL COST
CDW-G	ITEM 1 DESCRIPTION = CDW# 2856676 MFG 3 CROS-SW-DN-EDU ACAD GOOGLE CHROME OS MGT LIC+SUP 3 Y (PER CHROMEBOOK)	\$30.00	270	\$ 8,100.00
	ITEM 2 DESCRIPTION = CDW# 2857041 MFG# XE303C12-A01US SAMSUNG CHROMEBOOK XE303C12-11.6"-EXYNOS 5 CHROME OS - 16 GB FLASH	\$241.39	270	\$ 65,175.30
	ITEM 3 DESCRIPTION = LASER ETCHING PER CHROMEBOOK	\$11.00	270	\$ 2,970.00
	ChromeCart Base Model 45 User + Storage	\$2,199	6	\$ 13,194.00
TOTAL COST				\$ 89,439.30



10511 Battleview Parkway
 Manassas, VA 20109
 Phone: 703-393-1940
 Fax: 703-997-8797
 Toll Free: 888-213-4900

Sales Quote		85
QT028090	08/19/2014	

Customer	Ship To
Independent School District 709 Bart Smith Central Receiving 215 N First Ave. East Duluth, MN 55802 218-336-8754 x1124 Bart.Smith@duluth.k12.mn.us	

Account ID	Account Rep		Printed
36385	DanielC		08/19/2014 10:35:24 AM

Line	Item Code	Item Description	Qty	Price	Discount	Amount
10	VC48	V Series Base Model 48 Vertical Cart V-Series universal device charging Cart / Tablet/iPad/Chromebook/Laptop Ultrabook/Netbook- 48 User - BLACK - Base Model Only. Key lock Front & Rear panel access. Multiple device charging systems and upgrades available. Vertical shelf spacing @ 1.3" wide. Additional internal lower storage compartment 11"h X 23"w X 14" d	1	1,899.00		1,899.00
20	AC-SMARTBAR12	EarthWalk (12) AC Outlet Bar NEMA Twelve (12) Outlet power strip 3.5" x 22" x 1.5" with AC power cord. US NEMA 5/15 male	4			
30	AC-SMART	EarthWalk AC Smart Switch System AC Smart Switch monitors electrical consumption and allows for charging the laptop batteries, with no manual switching or timer required. AC-SMART decreases heat and electrical stress while proportionally distributing power to where it is needed.	1			
40	S&H-6	Shipping & Handling	1			

Quote good for 30 days.

Total: 1,899.00



EarthWalk

Technology a step ahead®

10511 Battleview Parkway
 Manassas, VA 20109
 Phone: 703-393-1940
 Fax: 703-997-8797
 Toll Free: 888-213-4900

Sales Quote	
86	
QT028088	08/19/2014

Customer	Ship To
Independent School District 709 Bart Smith Central Receiving 215 N First Ave. East Duluth, MN 55802 218-336-8754 x1124 Bart.Smith@duluth.k12.mn.us	

Account ID	Account Rep		Printed
36383	DanielC		08/19/2014 10:29:20 AM

Line	Item Code	Item Description	Qty	Price	Discount	Amount
10	CC45+	ChromeCart Base Model 45 User + Storage Chromebook / Ultrabook Cart - 45 User - BLACK - Base Model Only. Multiple device charging systems and accessories available, unit has additional space for internal peripheral storage. Horizontal shelf spacing @ 1.3" high.	1	2,199.00		2,199.00
20	AC-SMARTBAR12	EarthWalk (12) AC Outlet Bar NEMA Twelve (12) Outlet power strip 3.5" x 22" x 1.5" with AC power cord. US NEMA 5/15 male	4			
30	AC-SMART	EarthWalk AC Smart Switch System AC Smart Switch monitors electrical consumption and allows for charging the laptop batteries, with no manual switching or timer required. AC-SMART decreases heat and electrical stress while proportionally distributing power to where it is needed.	1			
40	FC-BIN-BLUE	Storage Bin for FC/CC+ Carts High Impact nylon, removable storage bins 23-7/8" deep x 11" wide x 10" high , designed for EarthWalk FlexCart & ChromeCart Series. Color BLUE	1			
50	FC-BIN-RED	Storage Bin for FC/CC+ Carts High Impact nylon, removable storage bins 23-7/8" deep x 11" wide x 10" high , designed for EarthWalk FlexCart & ChromeCart Series. Color RED	1			
60	FC-BIN-YELLOW	Storage Bin for FC/CC+ Carts High Impact nylon, removable storage bins 23-7/8" deep x 11" wide x 10" high , designed for EarthWalk FlexCart & ChromeCart Series. Color YELLOW	1			
70	S&H-6	Shipping & Handling	1			

Quote good for 30 days.

Total: 2,199.00