

Business Committee-Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, May 20, 2014

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Financial Report

A. <u>Financial Report</u>	<u>6</u>
B. <u>Approval of Payment of Claims</u>	
This item is attached as an "extra" on board book.	
C. <u>Budget Revisions</u>	<u>31</u>
D. <u>Wire Transfers</u>	<u>33</u>
E. <u>Investment Transactions</u>	<u>34</u>
F. <u>WADM Projections</u>	<u>35</u>
G. <u>Fund Raisers</u>	<u>36</u>
H. <u>Investments in School Children</u>	<u>37</u>

2. Bids, R.F.P.s and Quotes Reports

A. Bids

B. R.F.P.s

1) RFP #270 – Insurance Brokerage and Risk Management Services for Duluth Public Schools Renewal – RJF Agencies, Inc.

RJF Agencies, Inc. has provided insurance brokerage and risk management services for property, liability, auto, and workers' compensation for Duluth Public Schools since 2009.

Recommendation: It is recommended the Duluth School Board authorize Marsh & McLennan Agency LLC (RJF Agencies, Inc.) to provide insurance brokerage and risk management services for the 2014 – 2015 policy year. As compensation for their services, RJF Agencies, Inc. will receive a standard commission from the insurance carrier who ultimately underwrites the District's policies or at the District's option, a negotiated lump sum to be determined before RJF places renewal coverage.

C. Quotes

1) Quote #4163 – District-wide Bricklayer Labor

District-wide Bricklayer Labor – Stretar Masonry - \$28,560.00

38

Recommendation: It is recommended the School Board approve entering into a

contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote #4163 – District-wide Bricklayer Labor. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

2) Quote #4165-1 – Annual Inspection and Service of Boilers 41
Annual Inspection and Service of Boilers – ABE Environmental -
\$19,847.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote #4165-1 – Annual Inspection and Service of Boilers

3) Quote #4167 – Annual Service and Maintenance of Emergency Generators 43
Annual Service and Maintenance of Emergency Generators – Cummins
Npower LLC - \$5,948.81

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote#4167 – Annual Service and Maintenance of Emergency Generators. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

4) Quote #4168 – District-wide Flooring Installation Labor 45
District-wide Flooring Installation Labor – Johnson’s Carpet One -
\$5,462.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote#4168 – District-wide Flooring Installation Labor. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

5) Quote #4170 – District-wide Plumbing Labor 48
District-wide Plumbing Labor – The Jamar Company - \$27,600.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote#4170 – District-wide Plumbing Labor. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options

through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

- 6) Quote #4171 – Refuse Removal and Recycling Services 51
 District-wide Refuse Removal and Recycling Services – Nordic Waste - \$44,119.44

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of recommendation, as provided in response to Quote#4171 – Refuse Removal and Recycling Services. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

- 7) Quote #4172 – District-wide Roofing Labor 54
 District-wide Roofing Labor – A.W. Kuettel & Sons, Inc. - \$29,640.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote #4172 – District-wide Roofing Labor. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

3. Policies and Regulations

A. Policies

- 1) Suspension of Policy - 3136 - Travel In District, In State, and Out of State 57

Administration is recommending that Policy 3136 be suspended to allow for airfare arrangements to be made outside policy parameters for the HOSA group traveling to a state tournament.

Recommendation: It is recommended that the Duluth School Board suspend Policy 3136.

- 2) Bylaw 9070 - Regular Meetings 61

Attached are proposed changes to Bylaw 9070 for review/first reading.

Recommendation: It is recommended that the Duluth School Board review/approve changes to Bylaw 9070 for the first reading.

- 3) Bylaw 9100- Special Meetings 65

Attached are proposed changes to Bylaw 9100 for review/first reading.

Recommendation: It is recommended that the Duluth School Board review/approve changes to Bylaw 9100 for the first reading.

B. Regulations

4. Contracts, Change Orders, and Leases

<u>A. Contracts</u>	
1) <u>School Resource Officers at Middle and High Schools</u>	<u>66</u>
Administration will continue to finalize the contract with the City of Duluth for School Resource Officers highlighting the terms on the attached document. The board chair sign will the final document.	
<u>Recommendation:</u> It is recommended that the Duluth School Board approve renewing the contract with the City of Duluth.	
2) <u>Ambe Ltd.</u>	<u>67</u>
2014 Congdon Park Elementary School Roof Replacement and Masonry Restoration Project -Construction Observation Roof Replacement/Masonry Restoration Construction Observation - Ambe, Ltd - \$22,000.00	
<u>Recommendation:</u> It is recommended the School Board approve entering into a contract with the firm listed above to perform the construction observation for the roof replacement and masonry restoration project at Congdon Park Elementary School.	
<u>B. Change Orders</u>	
<u>C. Leases</u>	
5. <u>Resolutions</u>	
A. <u>Resolution B-5-14-3176- Resolution Correcting the Legal Description listed in Resolution B-8-13-3120 - Authorizing the Sale of Real Property Located at 3226 Vernon Street</u>	<u>70</u>
<u>Recommendation:</u> It is recommended that the Duluth School Board approve Resolution B-5-14-3176- Resolution Correcting the Legal Description listed in Resolution B-8-13-3120 - Authorizing the Sale of Real Property Located at 3226 Vernon Street.	
B. <u>Resolution #B-5-14-3182 - Granting a Pedestrian Trail Easement to the City of Duluth at Rockridge School</u>	<u>71</u>
<u>Recommendation:</u> It is recommended the Duluth School Board approve Resolution #B-5-14-3182 – Granting a Pedestrian Trail Easement to the City of Duluth at Rockridge School	
6. <u>Informational - These items are provided for informational purposes only and no action is required.</u>	
A. <u>Expenditure Contracts</u>	<u>75</u>
Superintendent Gronseth or the Director of Business Services has signed the following contracts during the month of April 2014	
B. <u>Revenue Contracts</u>	<u>97</u>
Superintendent Gronseth or the Director of Business Services has signed the following contracts during the month of April 2014	
C. <u>Other Contracts - None</u>	
D. <u>Facilities Management & Capital Project Status Report</u>	<u>99</u>
E. <u>Contracts Signed in Relation to the Long Range Facilities Plan - None</u>	
F. <u>Change Orders Signed in Relation to the Long Range Facilities Plan - None</u>	

7. Future Items

- A. Fiscal Year 2015 Budget Adoption
- B. 10-Year Capital Facilities Plan Update
- C. Child Nutrition - Lunch Price Review

Duluth Public Schools - ISD 709
Cash Flow Report
Month Ending 03/31/14

		Fund										
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79
Cash and investments	2/28/2014	\$ 36,003,643	\$ 39,470,069	\$ 1,071,294	\$ (2,754,374)	\$ (56,155)	\$ (5,073,417)	\$ 6,324,820	\$ (6,033,238)	\$ 1,635,655	\$ 144,586	\$ 1,274,403
Receivables	2/28/2014	14,994,266	4,229,969	60,778	52,128	822,884	182,235	22,744	9,614,160	8,547	822	-
(minus)	3/31/2014	(15,013,495)	(4,232,384)	(49,718)	(54,968)	(848,581)	(181,923)	(22,744)	(9,614,160)	(8,547)	(470)	-
Increase (decrease) cash		(19,229)	(2,415)	11,060	(2,840)	(25,697)	311	-	-	-	352	-
Payables	2/28/2014	(46,894,563)	(27,467,636)	(132,584)	(450,484)	(1,072,282)	(304,711)	(66,603)	(17,410,307)	-	10,043	-
plus	3/31/2014	47,016,160	27,321,596	151,875	587,464	1,176,828	314,716	63,418	17,410,307	-	(10,043)	-
Increase (decrease) cash		121,596	(146,040)	19,291	136,980	104,546	10,005	(3,185)	-	-	-	-
Revenues	2/28/2014	(74,501,770)	(57,748,694)	(1,708,847)	(2,298,128)	(2,330,080)	(6,637,621)	(290,388)	(2,414,206)	(7,998)	(608,538)	(457,271)
plus	3/31/2014	84,439,889	65,914,314	1,990,744	2,868,824	2,933,752	6,721,583	290,507	2,573,878	10,473	678,542	457,271
		9,938,119	8,165,620	281,897	570,696	603,673	83,963	120	159,672	2,475	70,004	-
Expenditures	2/28/2014	90,518,456	51,173,079	1,779,307	3,609,249	3,226,710	4,858,838	3,863,580	21,082,079	250,000	398,473	277,142
(minus)	3/31/2014	(98,844,186)	(57,766,261)	(2,026,942)	(4,191,389)	(3,703,275)	(4,950,054)	(4,132,035)	(21,082,529)	(250,000)	(464,560)	(277,142)
		(8,325,730)	(6,593,182)	(247,635)	(582,140)	(476,565)	(91,216)	(268,455)	(450)	-	(66,087)	-
Cash and investments	3/31/2014	\$ 37,718,400	\$ 40,894,052	\$ 1,135,907	\$ (2,631,677)	\$ 149,801	\$ (5,070,354)	\$ 6,053,300	\$ (5,874,017)	\$ 1,638,130	\$ 148,855	\$ 1,274,403

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$24,522	\$24,544
Interest	67	447	(380)	(85.0)	553	246	307	125.0	73	73
Tuition, Fees, Admissions	294	(374)	668	178.5	1,976	2,323	(347)	(14.9)	3,657	3,679
Other Local Revenues	92	192	(100)	(52.1)	1,148	2,166	(1,018)	(47.0)	1,931	2,326
State Sources	9,147	11,127	(1,980)	(17.8)	68,200	80,674	(12,474)	(15.5)	82,835	82,954
Federal Aids from MDE	169	149	20	13.2	4,686	4,242	444	10.5	7,622	9,952
Federal Direct Aids	-	-	0	N/A	3	2,051	(2,048)	(99.8)	3,022	3,022
Local Sales	100	292	(192)	(65.9)	1,029	1,168	(139)	(11.9)	1,779	1,787
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	9,868	11,833	(1,965)	(16.6)	77,596	92,870	(15,274)	(16.4)	125,440	128,336
<u>Expenditures</u>										
Salaries	4,495	6,908	2,413	34.9	36,103	37,754	1,651	4.4	51,925	53,735
Benefits	1,975	2,521	546	21.7	15,767	16,135	368	2.3	26,921	27,524
Purchased Services	1,210	994	(216)	(21.7)	8,335	8,031	(304)	(3.8)	12,170	12,902
Supplies & Materials	304	407	103	25.4	2,664	2,536	(128)	(5.0)	4,728	5,108
Chargebacks	0	(1)	(1)	(100.1)	0	1	1	99.9	163	193
Capital Expenditures	263	2,747	2,484	90.4	7,793	25,409	17,616	69.3	5,438	13,527
Debt Service	0	0	(0)	N/A	21,161	20,773	(388)	(1.9)	21,108	21,108
Other	13	32	19	60.7	392	504	112	22.2	839	1,132
Total Expenditures	8,260	13,608	5,348	39.3	92,215	111,143	18,928	17.0	123,291	135,229
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	1,608	(\$1,775)	3,383	190.6	(14,618)	(\$18,273)	3,655	20.0	\$2,149	(\$6,893)

DULUTH PUBLIC SCHOOLS - ISD 709
 March 14
 General Fund **TOTAL**

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

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	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,684	\$6,706
Interest	65	23	42	180.9	540	47	493	1,049.8	55	55
Tuition, Fees, Admissions	152	(757)	909	120.0	708	1,061	(353)	(33.3)	1,392	1,395
Other Local Revenues	46	31	15	49.9	771	1,102	(331)	(30.1)	569	890
State Sources	7,903	9,729	(1,826)	(18.8)	61,408	71,949	(10,541)	(14.7)	72,116	72,080
Federal Aids from MDE	0	0	0	N/A	2,458	2,699	(241)	(8.9)	5,544	7,686
Federal Direct Aids	0	0	0	N/A	21	81	(60)	(74.5)	135	135
Local Sales	0	0	0	N/A	9	15	(6)	(41.4)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	8,166	9,026	(860)	(9.5)	65,914	76,954	(11,040)	(14.3)	86,495	88,947
<u>Expenditures</u>										
Salaries	3,996	6,148	2,152	35.0	31,968	33,182	1,214	3.7	45,728	47,320
Benefits	1,743	2,200	457	20.8	13,653	13,756	103	0.7	23,160	23,697
Purchased Services	723	628	(95)	(15.2)	4,666	4,399	(267)	(6.1)	6,089	6,571
Supplies & Materials	123	69	(54)	(77.9)	902	818	(84)	(10.3)	1,411	1,735
Chargebacks	(1)	(3)	(2)	(79.6)	(3)	(4)	(1)	(18.9)	(183)	(179)
Capital Expenditures	1	1	(0)	(6.2)	117	462	345	74.6	421	238
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	7	20	13	63.0	219	425	206	48.5	612	686
Total Expenditures	6,593	9,063	2,470	27.3	51,601	52,950	1,349	2.5	77,257	80,089
Transfers In (Out)	0	0	0	N/A	(6,165)	(3,589)	0	0.0	(6,165)	(6,165)
Operating Excess (Deficit)	\$1,573	(\$37)	1,610	4,351.1	\$8,148	\$20,415	(\$12,267)	(60.1)	\$3,073	\$2,693

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,227	\$6,227
Interest	65	23	42	180.9	540	47	493	1,049.8	55	55
Tuition, Fees, Admissions	67	(900)	967	107.4	371	567	(196)	(34.6)	914	914
Other Local Revenues	42	30	12	40.7	252	552	(300)	(54.4)	246	342
State Sources	7,881	9,196	(1,315)	(14.3)	60,224	70,066	(9,842)	(14.0)	67,733	67,733
Federal Aids from MDE	0	0	0	N/A	1	0	1	N/A	0	20
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	5	(5)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	8,054	8,349	(295)	(3.5)	61,387	71,237	(9,850)	(13.8)	75,174	75,290
<u>Expenditures</u>										
Salaries	3,474	5,625	2,151	38.2	27,746	28,540	794	2.8	39,294	39,331
Benefits	1,511	2,072	561	27.1	11,303	11,861	558	4.7	20,229	20,263
Purchased Services	638	570	(68)	(11.9)	4,223	3,956	(267)	(6.8)	5,322	5,574
Supplies & Materials	100	53	(47)	(89.1)	746	645	(101)	(15.7)	1,016	1,154
Chargebacks	(1)	(4)	(3)	(83.1)	(5)	(5)	(0)	(5.3)	(216)	(212)
Capital Expenditures	1	(3)	(4)	(122.8)	62	306	244	79.7	197	119
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	1	15	14	94.8	139	366	227	62.0	74	(18)
Total Expenditures	5,723	8,328	2,605	31.3	44,293	45,581	1,288	2.8	65,935	66,231
Transfers In (Out)	0	0	0	N/A	(6,165)	(3,589)	0	0.0	(6,165)	(6,165)
Operating Excess (Deficit)	\$2,331	\$21	2,310	10,999.9	\$10,929	\$22,067	(\$11,138)	(50.5)	\$3,073	\$2,894

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$457	\$479
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	85	143	(58)	(40.8)	337	494	(157)	(31.7)	478	481
Other Local Revenues	4	1	3	326.8	519	550	(31)	(5.6)	323	548
State Sources	22	533	(511)	(95.8)	1,184	1,883	(699)	(37.1)	4,383	4,348
Federal Aids from MDE	0	0	0	N/A	2,458	2,699	(241)	(8.9)	5,544	7,666
Federal Direct Aids	0	0	0	N/A	21	81	(60)	(74.5)	135	135
Local Sales	0	0	0	N/A	9	10	(1)	(12.1)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	111	677	(566)	(83.6)	4,527	5,717	(1,190)	(20.8)	11,321	13,656
<u>Expenditures</u>										
Salaries	522	523	1	0.1	4,222	4,642	420	9.0	6,434	7,989
Benefits	232	128	(104)	(81.1)	2,351	1,895	(456)	(24.0)	2,931	3,433
Purchased Services	86	58	(28)	(47.5)	443	443	(0)	(0.0)	767	997
Supplies & Materials	23	16	(7)	(40.7)	156	173	17	9.8	395	581
Chargebacks	0	1	1	93.8	1	1	(0)	(49.4)	33	33
Capital Expenditures	0	4	4	90.6	55	156	101	64.6	224	120
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	7	5	(2)	(32.6)	80	59	(21)	(35.1)	538	704
Total Expenditures	869	735	(134)	(18.3)	7,308	7,369	61	0.8	11,321	13,858
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$758)	(58)	(700)	(1,207.0)	(\$2,781)	(\$1,652)	(\$1,129)	(68.4)	\$0	(\$201)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	9	(9)	(97.8)	3	13	(10)	(77.3)	23	23
State Sources	13	13	0	3.6	92	101	(9)	(8.8)	168	168
Federal Aids from MDE	169	149	20	13.2	1,187	1,242	(55)	(4.4)	2,078	2,078
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	100	91	9	9.5	709	696	13	1.9	1,240	1,240
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	282	262	20	7.6	1,991	2,052	(61)	(3.0)	3,509	3,509
<u>Expenditures</u>										
Salaries	78	122	44	36.2	659	670	11	1.6	1,042	1,042
Benefits	32	47	15	32.0	258	256	(2)	(0.9)	426	426
Purchased Services	5	1	(4)	(373.3)	51	51	0	0.7	83	93
Supplies & Materials	131	124	(7)	(5.5)	1,018	1,075	57	5.3	1,777	1,767
Chargebacks	0	0	0	N/A	0	1	1	92.8	156	156
Capital Expenditures	2	0	(2)	N/A	27	46	19	42.3	9	66
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	(0)	N/A	14	16	2	15.4	17	17
Total Expenditures	248	294	46	15.8	2,027	2,115	88	4.2	3,509	3,566
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$34	(\$32)	\$66	207.1	(\$36)	(\$63)	\$27	42.5	\$0	(\$57)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	5	24	(19)	(78.8)	17	17
State Sources	571	629	(58)	(9.3)	2,864	3,604	(740)	(20.5)	5,257	5,257
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	571	629	(58)	(9.3)	2,869	3,628	(759)	(20.9)	5,274	5,274
<u>Expenditures</u>										
Salaries	100	151	51	33.9	801	803	2	0.3	1,094	1,094
Benefits	71	102	31	30.8	533	522	(11)	(2.2)	696	696
Purchased Services	367	152	(215)	(141.2)	2,456	2,326	(130)	(5.6)	3,889	3,892
Supplies & Materials	43	20	(23)	(116.2)	226	207	(19)	(9.0)	364	364
Chargebacks	0	0	(0)	N/A	1	1	0	8.9	1	1
Capital Expenditures	2	0	(2)	N/A	175	6	(169)	(2,808.8)	216	214
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	1	0	(1)	N/A	1	1
Total Expenditures	582	425	(157)	(37.0)	4,191	3,865	(326)	(8.4)	6,261	6,261
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$11)	\$204	(\$215)	(105.6)	(\$1,323)	(\$237)	(\$1,086)	(458.0)	(\$987)	(\$987)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$996	\$996
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	142	150	(8)	(5.4)	1,063	1,029	34	3.3	1,295	1,313
Other Local Revenues	43	1	42	4,214.1	234	178	56	31.3	20	94
State Sources	419	353	66	18.6	1,633	2,001	(368)	(18.4)	1,816	1,970
Federal Aids from MDE	0	0	0	N/A	13	294	(281)	(95.6)	0	189
Federal Direct Aids	0	0	0	N/A	(17)	827	(844)	(102.1)	1,770	1,770
Local Sales	0	0	0	N/A	8	0	8	N/A	0	8
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	604	504	100	19.8	2,934	4,329	(1,395)	(32.2)	5,897	6,341
<u>Expenditures</u>										
Salaries	257	391	134	34.2	2,097	2,498	401	16.1	3,252	3,447
Benefits	105	139	34	24.5	839	915	76	8.3	1,348	1,410
Purchased Services	106	29	(77)	(266.0)	610	379	(231)	(61.0)	673	775
Supplies & Materials	6	10	4	37.9	132	181	49	27.3	246	277
Chargebacks	0	2	2	83.8	2	3	1	24.6	189	216
Capital Expenditures	0	0	0	N/A	2	1	(1)	(131.7)	17	21
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	2	1	(1)	(52.7)	21	34	13	37.5	171	196
Total Expenditures	477	572	95	16.7	3,703	4,011	308	7.7	5,897	6,341
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
Operating Excess (Deficit)	\$127	(\$68)	\$195	286.9	(\$770)	\$318	(\$1,088)	(342.0)	(\$0)	(\$0)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$1,411	\$1,411
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	2	90	(88)	(97.7)	63	147	(84)	(57.3)	72	72
State Sources	82	101	(19)	(19.0)	484	660	(176)	(26.6)	602	602
Federal Aids from MDE	0	0	0	N/A	0	7	(7)	(100.0)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	1	(1)	(100.0)	10	257	(247)	(96.2)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	84	192	(108)	(56.3)	557	1,071	(514)	(48.0)	2,085	2,085
<u>Expenditures</u>										
Salaries	57	85	28	33.2	516	551	35	6.3	718	735
Benefits	22	30	8	25.6	212	231	19	8.3	311	315
Purchased Services	9	9	0	5.2	361	329	(32)	(9.6)	312	369
Supplies & Materials	0	0	(0)	N/A	241	43	(198)	(461.1)	300	300
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	3	2	(1)	(62.7)	3,498	3,460	(38)	(1.1)	3,796	3,596
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	122	2	(120)	(5,999.3)	0	121
Total Expenditures	91	126	35	27.6	4,950	4,616	(334)	(7.2)	5,436	5,436
Transfers In (Out)	0	0	0	N/A	6,165	577	0	0.0	1,265	6,165
Operating Excess (Deficit)	(\$7)	\$66	(\$73)	(111.0)	\$1,772	(\$2,968)	\$4,740	159.7	(\$2,086)	\$2,814

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$935	\$935
Interest	0	418	(418)	(100.0)	2	206	(204)	(99.2)	1	1
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	9	0	9	N/A	0	0
State Sources	0	0	0	N/A	174	205	(31)	(15.1)	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	105	0	105	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	418	(418)	(100.0)	291	411	(120)	(29.3)	1,104	1,104
<u>Expenditures</u>										
Salaries	8	11	3	31.6	62	50	(12)	(23.8)	92	98
Benefits	2	3	1	22.6	21	14	(7)	(47.3)	30	31
Purchased Services	1	4	3	86.9	66	86	20	23.7	0	79
Supplies & Materials	0	0	(0)	N/A	3	28	25	87.6	0	35
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	255	2,744	2,489	90.7	3,974	21,434	17,460	81.5	980	9,391
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	4	0	(4)	N/A	7	16	9	58.7	0	72
Total Expenditures	269	2,762	2,493	90.3	4,132	21,628	17,496	80.9	1,102	9,706
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$269)	(\$2,344)	\$2,075	88.5	(\$3,842)	(\$21,217)	\$17,375	81.9	\$2	(\$8,603)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$14,496	\$14,496
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	160	302	(142)	(47.1)	1,545	2,154	(609)	(28.3)	2,709	2,709
Federal Aids from MDE	0	0	0	N/A	1,028	0	1,028	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	1,143	(1,143)	(100.0)	1,117	1,117
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	160	302	(142)	(47.1)	2,574	3,297	(723)	(21.9)	18,322	18,322
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	(0)	N/A	21,083	20,861	(222)	(1.1)	21,088	21,088
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	(0)	N/A	21,083	20,861	(222)	(1.1)	21,088	21,088
Transfers In (Out)	0	0	0	N/A	0	3,012	0	0.0	4,900	0
Operating Excess (Deficit)	\$159	\$302	(\$143)	(47.3)	(\$18,509)	(\$14,552)	(\$3,957)	(27.2)	\$2,135	(\$2,765)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	2	5	(3)	(50.5)	10	(8)	18	230.9	12	12
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	220	220
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	2	5	(3)	(50.5)	10	(8)	18	230.9	232	232
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	250	250	0	0.0	250	250
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	0	N/A	250	250	0	0.0	250	250
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$2	\$5	(\$3)	(50.5)	(\$240)	(\$258)	\$18	7.2	(\$18)	(\$18)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	70	75	(5)	(6.7)	679	641	38	5.9	785	785
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	70	75	(5)	(6.7)	679	641	38	5.9	785	785
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	62	67	5	8.0	425	441	16	3.7	700	700
Purchased Services	4	4	(0)	(10.6)	40	40	0	0.7	54	54
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	66	71	5	6.9	465	481	16	3.4	754	754
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$4	\$4	(\$0)	(2.1)	\$214	\$160	\$54	33.7	\$31	\$31

DULUTH PUBLIC SCHOOLS - ISD 709
 March 14
 Student Activities

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

PAGE 14

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	1	(1)	(100.0)	1	1	(0)	(20.7)	5	5
Tuition, Fees, Admissions	0	233	(233)	(100.0)	205	233	(28)	(12.1)	970	970
Other Local Revenues	0	61	(61)	(100.0)	64	61	3	4.4	225	225
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	200	(200)	(100.0)	188	200	(12)	(6.0)	538	538
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	495	(495)	(100.0)	457	495	(38)	(7.6)	1,738	1,738
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	171	171	100.0	126	171	45	26.2	1,070	1,070
Supplies & Materials	0	184	184	100.0	142	184	42	23.1	630	630
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	11	11	100.0	9	11	2	14.8	39	39
Total Expenditures	0	366	366	100.0	277	366	89	24.3	1,738	1,738
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$0	\$129	(\$129)	(100.0)	\$180	\$129	\$51	39.6	\$0	\$0

March 14
ALL FUNDS

BALANCE SHEET

ASSETS	03/31/14	06/30/13	03/31/13
Cash / Investments	\$37,718	\$50,413	\$50,383
Taxes & Credits Receivable	3,402	19,527	3,190
Accounts / Interest Receivable	82	310	91
Due from Other Funds	0	202	0
Due from Other MN Districts	0	1,037	24
Due From MDE	11,127	11,262	27,316
Due From Federal thru MDE	0	2,108	35
Due From Federal - Direct	0	873	0
Due from Other Governments	0	123	0
Inventory	349	390	1,543
Prepays	53	97	54
Total Assets	<u>\$52,732</u>	<u>\$86,340</u>	<u>\$82,635</u>

LIABILITIES	03/31/14	06/30/13	03/31/13
Tax and Aid Anticipation Payable	\$ 22,000	\$ 23,000	\$ 23,000
Accrued Interest Payable	0	0	0
Salaries Payable	286	12,488	459
Accounts Payable	893	6,247	155
Due to Other Funds	0	202	0
Due to Other MN Districts	0	106	0
Due to Other Governments	0	0	0
Claims Payable	168	165	170
Deferred Revenue	1,528	1,870	2,613
Taxes Levied for Subsequent Yr.	22,151	22,151	19,985
Property tax shift	(9)	(9)	(864)
Total Liabilities	<u>\$47,016</u>	<u>\$66,220</u>	<u>\$45,518</u>

FUND BALANCES	03/31/14	06/30/13	03/31/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	390	390	222
Nonspendable Prepays	97	97	81
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Desegregation	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	202	202	191
Community Education	359	359	281
Community Services	27	27	27
Operating Capital	0	0	0
Facilities	2,709	2,709	27,888
Alternative facilities	7,145	7,145	13,561
Restricted Programs	0	0	0
Bond Refunding	0	0	0
Endowment	1,647	1,886	1,656
Encumbrances	0	0	0
Severance-Insurance Prem	3,682	3,682	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	502	502	273
Carryovers	13	319	328
Operating Capital	69	69	95
Referendum	0	0	0
Undesignated	(11,827)	2,032	(8,238)
Total Fund Balance	<u>\$5,716</u>	<u>\$20,120</u>	<u>\$37,117</u>

Liabilities & Fund Balance	<u>\$52,732</u>	<u>\$86,340</u>	<u>\$82,635</u>
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March 14
General Fund

BALANCE SHEET

ASSETS	03/31/14	06/30/13	03/31/13
Cash / Investments	\$40,894	\$28,006	\$40,182
Taxes & Credits Receivable	(6,590)	9,535	(5,394)
Accounts / Interest Receivable	34	71	(4)
Due from Other Funds	0	0	0
Due from Other MN Districts	0	989	0
Due From MDE	10,611	10,637	23,611
Due From Federal thru MDE	0	2,053	0
Due From Federal - Direct	0	63	0
Due from Other Governments	0	121	0
Inventory	125	106	177
Prepays	53	92	54
Total Assets	\$45,126	\$51,672	\$58,626

LIABILITIES	03/31/14	06/30/13	03/31/13
Tax and Aid Anticipation Payable	\$22,000	\$23,000	\$23,000
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(871)	11,955	(629)
Accounts Payable	434	886	145
Due to Other Funds	0	149	0
Due to Other MN Districts	0	106	0
Due to Other Governments	0	0	0
Claims Payable	168	165	170
Deferred Revenue	608	771	600
Taxes Levied for Subsequent Yr.	4,983	4,983	5,461
Property tax shift	(0)	(0)	(850)
Total Liabilities	\$27,322	\$42,015	\$27,897

FUND BALANCES	03/31/14	06/30/13	03/31/13
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	106	106	131
Nonspendable Prepays	92	92	78
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Integration	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	3,682	3,682	-
Encumbrances	0	0	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	0	0	0
Carryovers	0	306	307
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	13,223	4,769	29,461
Total Fund Balance	\$17,805	\$9,657	\$30,729
Liabilities & Fund Balance	\$45,126	\$51,672	\$58,626

Duluth Public Schools - ISD #709
 March 14
 Food Service Fund

BALANCE SHEET

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	\$1,136	\$970	\$1,008	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	2	0	Nonspendable Inventory	100	100	89
Due from Other Funds	0	0	0	Nonspendable Prepays	1	1	1
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	43	35	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	50	100	31	Gifted and Talented	0	0	0
Prepays	0	1	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,186</u>	<u>\$1,117</u>	<u>\$1,074</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	151	18	144	Restricted Programs	0	0	0
Accounts Payable	1	30	1	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	933	969	839
Property tax shift	0	0	0				
Total Liabilities	<u>\$152</u>	<u>\$47</u>	<u>\$145</u>	Total Fund Balance	<u>\$1,034</u>	<u>\$1,070</u>	<u>\$929</u>
				Liabilities & Fund Balance	<u>\$1,186</u>	<u>\$1,117</u>	<u>\$1,074</u>

March 14

BALANCE SHEET

Transportation Fund

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	(\$2,632)	(\$1,908)	(\$3,628)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	12	80	26	Nonspendable Inventory	3	3	2
Due from Other Funds	0	0	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	48	24	Staff Development	0	0	0
Due From MDE	48	0	2,166	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(5)	3	(11)	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	(\$2,577)	(\$1,777)	(\$1,423)	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	374	28	350	Restricted Programs	0	0	0
Accounts Payable	213	37	4	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(3,167)	(1,844)	(1,779)
Property tax shift	0	0	0				
Total Liabilities	\$587	\$65	\$354	Total Fund Balance	(\$3,164)	(\$1,842)	(\$1,777)
				Liabilities & Fund Balance	(\$2,577)	(\$1,777)	(\$1,423)

March 14
Community Service Fund

BALANCE SHEET

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	\$150	\$121	\$746	Reserved for:			
Taxes & Credits Receivable	636	636	629	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	27	7	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	4	4	2
Due from Other MN Districts	0	0	0	Staff development	0	0	0
Due From MDE	188	345	514	Reemployment comp	0	0	0
Due From Federal thru MDE	0	11	0	Basic skills	0	0	0
Due From Federal - Direct	0	810	0	Learning development	0	0	0
Due from Other Governments	0	2	0	Desegregation	0	0	0
Inventory	(2)	0	(5)	Gifted and Talented	0	0	0
Prepays	0	4	0	Pupil Transportation Safety	0	0	0
				ECFE	202	202	191
Total Assets	<u>\$998</u>	<u>\$1,935</u>	<u>\$1,884</u>	Community Education	359	359	281
				Community Services	27	27	27
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	497	453	452	Restricted Programs	0	0	0
Accounts Payable	54	148	1	Escrow Account	0	0	0
Due to Other Funds	0	53	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	61	124	60	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	575	575	569	Undesignated	(770)	0	315
Property tax shift	(9)	(9)	(14)				
Total Liabilities	<u>\$1,177</u>	<u>\$1,344</u>	<u>\$1,068</u>	Total Fund Balance	<u>(\$178)</u>	<u>\$591</u>	<u>\$816</u>
				Liabilities & Fund Balance	<u>\$998</u>	<u>\$1,935</u>	<u>\$1,884</u>

March 14

BALANCE SHEET

Capital Expenditures

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	(\$5,070)	(\$6,910)	(\$9,179)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	4	56	Nonspendable Inventory	182	182	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	182	182	1,351	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>(\$4,888)</u>	<u>(\$6,724)</u>	<u>(\$7,772)</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	125	26	135	Restricted Programs	0	0	0
Accounts Payable	9	43	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	502	502	273
Deferred Revenue	182	182	1,351	School Carryover	13	13	21
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	69	69	95
Property tax shift	0	0	0	Undesignated	(5,968)	(7,740)	(9,647)
Total Liabilities	<u>\$315</u>	<u>\$250</u>	<u>\$1,486</u>	Total Fund Balance	<u>(\$5,203)</u>	<u>(\$6,975)</u>	<u>(\$9,258)</u>
				Liabilities & Fund Balance	<u>(\$4,888)</u>	<u>(\$6,724)</u>	<u>(\$7,772)</u>

March 14

BALANCE SHEET

Building Construction Fund

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	\$6,053	\$14,479	\$20,166	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	135	12	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	23	23	60	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(0)	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$6,076</u>	<u>\$14,637</u>	<u>\$20,238</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	2,709	2,709	27,888
Accrued Interest Payable	0	0	0	Alternative facilities	7,145	7,145	13,561
Salaries Payable	10	9	7	Restricted Programs	0	0	0
Accounts Payable	53	4,774	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0				
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(3,842)	0	(21,218)
Property tax shift	0	0	0				
Total Liabilities	<u>\$63</u>	<u>\$4,783</u>	<u>\$7</u>	Total Fund Balance	<u>\$6,013</u>	<u>\$9,854</u>	<u>\$20,231</u>
				Liabilities & Fund Balance	<u>\$6,076</u>	<u>\$14,637</u>	<u>\$20,238</u>

March 14

BALANCE SHEET

Debt Service Fund

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	(\$5,874)	\$12,771	(\$1,889)	Reserved for:			
Taxes & Credits Receivable	9,357	9,357	7,955	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	257	257	965	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$3,740</u>	<u>\$22,386</u>	<u>\$7,031</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	129	266	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	688	688	602	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	16,593	16,593	13,955	Undesignated	(13,670)	4,838	(7,526)
Property tax shift	0	0	0				
Total Liabilities	<u>\$17,410</u>	<u>\$17,547</u>	<u>\$14,557</u>	Total Fund Balance	<u>(\$13,670)</u>	<u>\$4,838</u>	<u>(\$7,526)</u>
				Liabilities & Fund Balance	<u>\$3,740</u>	<u>\$22,386</u>	<u>\$7,031</u>

March 14

BALANCE SHEET

Dental Internal Service Fund

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	\$149	\$112	\$69	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	1	1	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$149	\$114	\$70	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	63	4	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	(10)	105	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	159	(55)	66
Property tax shift	0	0	0				
Total Liabilities	(\$10)	\$168	\$4	Total Fund Balance	\$159	(\$55)	\$66
				Liabilities & Fund Balance	\$149	\$114	\$70

March 14
Student Activities

BALANCE SHEET

ASSETS	03/31/14	06/30/13	03/31/13	FUND BALANCES	03/31/14	06/30/13	03/31/13
Cash / Investments	\$1,274	\$1,094	\$1,252	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,274</u>	<u>\$1,094</u>	<u>\$1,252</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,274	1,094	1,252
Property tax shift	0	0	0				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Total Fund Balance	<u>\$1,274</u>	<u>\$1,094</u>	<u>\$1,252</u>
				Liabilities & Fund Balance	<u>\$1,274</u>	<u>\$1,094</u>	<u>\$1,252</u>

**ISD #709 - Duluth Public Schools
ACH & Wire Transfer Summary
Period Ending 03/31/2014**

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
03/14/2014	V79764	DULUTH FEDERATION OF TEA	22,644.30
03/14/2014	V107231	DULUTH TEACHERS CREDIT	9,643.28
03/14/2014	V79711	DULUTH TEACHERS RETIRE EFT	226,347.34
03/14/2014	V106637	EBC - FLEX EFT	12,446.40
03/14/2014	V106636	EBC - TSA EFT	82,429.20
03/14/2014	V79771	EDUCATION MN CLERICAL	1,203.90
03/14/2014	V102915	FEDERAL 941 PR TAXES	519,338.66
03/14/2014	V108066	MG TRUST	119,721.48
03/14/2014	V05173	MN CHILD SUPPORT EFT	1,554.35
03/14/2014	V108320	MN DEPT OF REVENUE EFT	14.11
03/14/2014	V102916	MN STATE PR TAXES	86,245.27
03/14/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	71,382.61
03/14/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,341,606.65
03/27/2014	V06645	MEDICA HEALTH PLAN (EFT)	165,042.10
03/27/2014	V106638	PEIP - HLTH EFT	1,149,449.42
03/27/2014	V80030	DELTA DENTAL PLAN OF MN(EFT)	66,086.92
03/27/2014	V104923	HARRIS BANK	22,324.78
03/28/2014	V79764	DULUTH FEDERATION OF TEA	22,873.59
03/28/2014	V107231	DULUTH TEACHERS CREDIT	9,643.28
03/28/2014	V79711	DULUTH TEACHERS RETIRE EFT	230,616.08
03/28/2014	V106637	EBC - FLEX EFT	12,446.40
03/28/2014	V106636	EBC - TSA EFT	83,530.64
03/28/2014	V79771	EDUCATION MN CLERICAL	1,203.90
03/28/2014	V102915	FEDERAL 941 PR TAXES	554,452.17
03/28/2014	V108066	MG TRUST	118,296.57
03/28/2014	V05173	MN CHILD SUPPORT EFT	2,179.00
03/28/2014	V108320	MN DEPT OF REVENUE EFT	276.89
03/28/2014	V102916	MN STATE PR TAXES	91,876.99
03/28/2014	V79708	PUBLIC EMPLOYEES RETIREMENT	87,613.77
03/28/2014	V79704	U S BANK - PY DIRECT DEPOSIT	1,463,008.78
			<u>6,575,498.83</u>

**ISD 709 – Duluth Public Schools
GF Investment Activity for FY 2014
As of March 31, 2014**

Beginning Investment Balance (February 28, 2014): **\$ 10,994,192.38**

Add Purchases:					Yield	
<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>(YTM)</u>		
03/03	Comenity Capital Bank (UT)	MBS	09/03/14	0.20%	\$	249,000.00

Total Purchases \$ 249,000.00

Deduct Maturities/Calls/Sales:					Yield	
<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>(YTM)</u>		
03/25	Sallie Mae Bank (UT)	MBS	03/25/14	3.55%	\$	99,000.00

Total Maturities \$ 99,000.00

Other items:						
Add:	Money Market Funds Interest				\$	9.40
	Market Value Adjustment					0.00
	Other Interest					0.00
Deduct:	Transaction Fees/Other					0.00
	Beginning Value Adjustment					0.00
	Total Other				\$	9.40

Ending Investment Balance (March 31, 2014) **\$ 11,144,201.78**

Note: Ending Investment Balance as of March 31, 2013 was \$ 12,444,258.03

Duluth Public Schools-ISD 709
WADM Projection Report - FY 2014
May-14

Grade Levels	May Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	FINAL 1213
KG	671	1.004164902	673.79	0.61	412.36	382.95
HK	75	0.986712398	74.00	1.000	74.00	73.59
Gr 1-3	1977	0.988561023	1954.39	1.12	2179.14	2201.73
Gr 4-6	1749	0.981738430	1717.06	1.060	1820.08	1931.12
Gr 7-8	1220.33	0.966091611	1178.95	1.300	1532.64	1404.73
Gr 9-12	2781.83	0.984024794	2737.39	1.300	3558.61	3703.40
Sub-Total	8474.16				9576.83	9697.52

Other WADM Generators

Early Childhood	May Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	
	214	0.377589759	80.80	1.250	101.01	114.63

Early Childhood Details

	Final Count	May 1 Count	Final ADM
10-11	474	269	100.12
11-12	432	266	94.8
12-13	344	227	91.75
13-14*		214	80.80

Resident Tuition

Resident Tuition Details

	Total WADM	
10-11	46.14	49.58
11-12	54.15	
12-13	48.46	
13-14*	49.58	

ALC

ALC Details

	Total WADM	
10-11	256.02	271.92
11-12	285.78	
12-13	273.97	
13-14*	271.92	

Projected Total WADM

Budgeted WADM

Net

Projected Total WADM	9677.84	9812.15
Budgeted WADM	9669.00	
Net	8.84	

* Projected

**Included in Grade Level Projections

Donations/Investments in School Children

SCHOOL	FIRST NAME	LAST NAME/ORG.	RESTRICTION	AMOUNT
Denfeld High		Valley Youth Center	Robotics	500.00
Denfeld High	Donald and Nancy	Moline	Robotics	100.00
Denfeld High	Members Cooperative Credit Union	C/O Alicia Pavlich	General Fund	310.00
Denfeld High	Dale and Michelle	Immerfall	Art Dept	100.00
Denfeld High	Rotary Club No 25.of Duluth	Radisson Hotel Duluth	Purchase T Shirts	1,000.00
Denfeld High	Thomas and Mary	Kero	Purchase T Shirts	250.00
Denfeld High		Minnesota Power Foundation	Robotics	1,000.00
Denfeld High		New Page Corporation	Robotics	196.00
Denfeld High	Norma	Hoffbauer	Education or Early Childhood	1,000.00
Denfeld High		Maurices	Prom/Grad Party Gift Certificates	105.00
Denfeld High		Maurices	Empowering Students Education	1,250.00
Denfeld High	Kiwanis Club Donation	Service Fund Account	Key Club District Convention	75.00
Denfeld High		New Page Corporation	Robotics	670.00
Lakewood	Wells Fargo Community	Support Campaign	None	60.00
Lakewood	Wells Fargo Foundation	Ed Matching Gift Prog	None	150.00
Homecroft		MN Science Museum	None	500.00
			Total	7,266.00

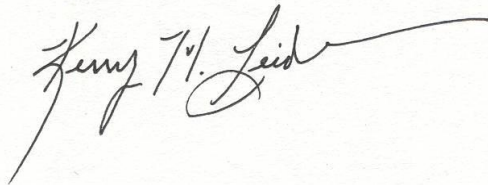
Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider

Date: April 23, 2014

Re: Quote #4163 – District-wide Bricklayer Labor



Quotes were solicited from six contractors for the District-wide Bricklayer Labor. Two (2) quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. Stretar Masonry, Inc., 5719 Roosevelt Street, Duluth, MN submitted the lowest responsible hourly rate quote with an estimated value of \$28,560.00 based on 400 estimated hours at a journeyman rate of \$71.40 per hour.

Recommendation:

It is recommended the School Board approve entering into a contract with Stretar Masonry, Inc. to complete the work defined in Quote #4163 – District-wide Bricklayer Labor for a total estimated annual amount of \$28,560.00.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

COMPARISON**BRICKLAYER LABOR**

July 1, 2014 through June 30, 2015

	change from FY14	FY15 Quote #4163	FY14 Quote #4073 3rd Year	FY13 Quote #4073 2nd Year	FY12 Quote #4073	FY11 Bid #1185	FY10 Bid #1132
Foreman (regular hourly rate)	-8.3%	\$75.40	\$82.19	\$80.82	\$79.00	\$75.50	\$79.00
Journeyman (regular hourly rate)	0.9%	\$71.40	\$70.75	\$69.56	\$69.00	\$65.25	\$68.00
Apprentice (regular hourly rate)	1.6%	\$65.50	\$64.50	\$63.43	\$63.00	\$61.00	\$62.00
Foreman (Overtime)	-12.7%	\$92.65	\$106.12	\$104.35	\$102.00	\$92.00	\$102.00
Journeyman (Overtime)	-5.3%	\$90.65	\$95.72	\$94.12	\$92.00	\$83.75	\$91.00
Apprentice (Overtime)	-4.1%	\$81.80	\$85.31	\$83.89	\$82.00	\$79.00	\$81.00
Estimated Total Amount (400 days)	0.9%	\$28,560.00	\$28,300.00	\$27,824.00	\$27,600.00	\$26,100.00	\$27,200.00

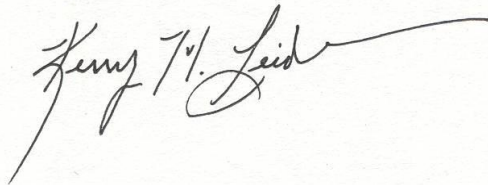
Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider

Date: April 23, 2014

Re: Quote #4165-1 – Annual Inspection and Service to Boilers



Quotes were solicited from seven contractors for the Annual Inspection and Service to Boilers. Three (3) quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. The quote received from General Heating did not meet the minimum qualifications for this work as set forth in the quote document. ABE Environmental Systems, 806 East 4th Street, Duluth, MN 55805 complied with the intent of the contractor qualifications and provided a quote with an estimated value of \$19,847.00.

Recommendation:

It is recommended the School Board approve entering into a contract with ABE Environmental Systems to complete the work defined in Quote #4165-1 – Annual Inspection and Service to Boilers for a total estimated annual amount of \$19,847.00.

Attached please find the Quote Tab. This is a new contract category and, therefore, a comparison to other years is not available at this time.

Attachments

QUOTE TABULATION
ANNUAL INSPECTION AND SERVICE TO BOILERS
 for the period of July 1, 2014 through June 30, 2015
QUOTE #4165-1 Re-Quote
 Friday, May 9, 2014, 2:00 p.m.

			ABE Environmental	A.G. O'Brien	A.W. Kuettel & Sons	Carlson Brothers	Carlson Duluth	General Heating	The Jamar Company
1	Congdon Park	3	\$1,572.00					\$382.50	\$1,785.00
2	Denfeld HS	5	\$2,552.00					\$1,224.00	\$2,975.00
3	East HS	5	\$2,552.00					\$1,224.00	\$2,975.00
4	Homecroft	3	\$1,865.00					\$382.50	\$1,785.00
5	Lakewood	1	\$886.00					\$229.50	\$595.00
6	Laura MacArthur	3	\$1,572.00					\$612.00	\$1,785.00
7	Lester Park	2	\$1,082.00					\$421.20	\$1,190.00
8	Lincoln Park MS	3	\$1,572.00					\$688.50	\$1,785.00
9	Lowell	2	\$1,082.00					\$612.00	\$1,190.00
10	Myers-Wilkins	3	\$1,572.00					\$612.00	\$1,785.00
11	Ordean East MS	3	\$1,572.00					\$994.50	\$1,785.00
12	Piedmont	2	\$1,082.00					\$421.20	\$1,190.00
13	Stowe	1	\$886.00					\$382.50	\$595.00
TOTAL AMOUNT OF QUOTE		36	\$19,847.00					\$8,186.40	\$21,420.00

Does not meet spec \$21,430.00

EMERGENCY SERVICES (Call Out Hourly Rate)

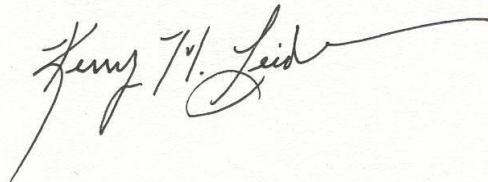
Normal Working Hours	\$98.00							\$85.00	\$100.00
After Normal Working Hours	\$147.00							\$127.50	\$150.00
Holiday Working Hours	\$196.00							\$127.50	\$200.00

Factory Trained Personnel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider



Date: April 23, 2014

Re: Quote #4167 – Annual Service and Maintenance of Emergency Generators

Quotes were solicited from five contractors for the Annual Service and Maintenance of Emergency Generators. Three quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. Cummins NPower LLC, 1600 Buerkle Road, White Bear Lake, MN submitted the lowest overall per site quote with an estimated value of \$5,948.81.

Recommendation:

It is recommended the School Board approve entering into a contract with Cummins NPower LLC to complete the work defined in Quote #4167 – Annual Service and Maintenance of Emergency Generators for a total estimated annual amount of \$5,948.81.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab. This is a new contract category and, therefore, a comparison to other years is not available at this time.

Attachments

QUOTE TABULATION
ANNUAL SERVICE AND MAINTENANCE OF EMERGENCY GENERATORS
for the period of July 1, 2014 through June 30, 2015
QUOTE #4167
Tuesday, April 22, 2014, 2:15 p.m.

		Belknap Electric	Cummins Npower LLC	Hunt Electric Corporation	Interstate Power Systems	Titan Energy	
1	Congdon Park		\$489.25	\$871.00		\$812.00	
2	Denfeld HS		\$435.69	\$871.00		\$747.50	
3	East HS		\$484.50	\$871.00		\$884.00	
4	HOCHS		\$375.63	\$871.00		\$689.00	
5	Homecroft		\$341.96	\$921.00		\$683.00	
6	Lakewood		\$311.26	\$971.00		\$637.00	
7	Laura MacArthur		\$468.53	\$871.00		\$689.00	
8	Lester Park		\$495.31	\$871.00		\$812.50	
9	Lincoln Park MS		\$508.27	\$871.00		\$877.50	
10	Lowell		\$378.20	\$871.00		\$689.00	
11	Myers-Wilkins		\$370.80	\$871.00		\$747.50	
12	Ordea East MS		\$508.27	\$871.00		\$786.50	
13	Piedmont		\$479.35	\$871.00		\$812.50	
14	Stowe		\$301.79	\$921.00		\$637.00	
TOTAL AMOUNT OF BID			\$5,948.81	\$12,394.00		\$10,504.00	

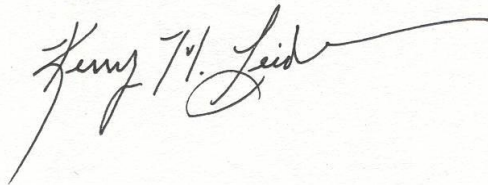
EMERGENCY SERVICES (Call Out Hourly Rate)

Normal Working Hours		\$118.00	\$75.00		<i>page 2 not attached</i>
After Normal Working Hours		\$165.50	\$109.00		
Holiday Working Hours		\$213.00	\$145.00		

Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider



Date: April 23, 2014

Re: Quote #4168 – District-wide Flooring Installation Labor

Quotes were solicited from four contractors for the District-wide Flooring Installation Labor. One quote was received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. Johnson's Carpet One, 5611 Grand Avenue, Duluth, MN submitted the lowest responsible hourly rate quote with an estimated value of \$5,462.00 based on 100 estimated hours at the hourly rate of \$54.62.

Recommendation:

It is recommended the School Board approve entering into a contract with Johnson's Carpet One to complete the work defined in Quote #4168 – District-wide Flooring Installation Labor for a total estimated annual amount of \$5,462.00.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

QUOTE TABULATION
FLOORING INSTALLATION LABOR
for the period of July 1, 2014 through June 30, 2015
QUOTE #4168
Tuesday, April 15, 2014 - 2:15 p.m.

Vendor	Hourly Rate (per hour)	Estimated Total Amount
Abalan's, Inc. 2431 Elmira Avenue Superior, Wisconsin 54880 phone: 715-392-3615		
Contract Tile and Carpet, LLC 537 Garfield Avenue Duluth, Minnesota 55802 phone: 218-723-4056		
Johnson's Carpet One 5611 Grand Avenue Duluth, Minnesota 55807 phone: 218-628-2249	\$54.62	\$5,462.00
Superior Floor Care Specialist, Inc. 1021 Tower Avenue Superior, Wisconsin 54880 phone: 715-394-3637		

COMPARISON**FLOORING INSTALLATION LABOR**

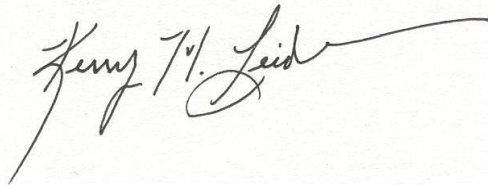
July 1, 2014 through June 30, 2015

	change from FY14	FY15 Quote #4168	FY14 Quote #4077 3rd Year	FY13 Quote #4077 2nd Tear	FY12 Quote #4077	FY11 Bid #1188	FY10 Bid #1136
Hourly Rate	0.0%	\$54.62	\$54.62	\$53.71	\$52.50	\$53.00	\$54.25
Estimated Total Amount (100 days)	0.0%	\$5,462.00	\$5,462.00	\$5,371.00	\$5,250.00	\$5,300.00	\$5,425.00

Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider



Date: April 23, 2014

Re: Quote #4170 – District-wide Plumbing Labor

Quotes were solicited from six contractors for the District-wide Plumbing Labor. One quote was received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. The Jamar Company, 4701 Mike Colalillo Drive, Duluth, MN submitted the lowest responsible hourly rate quote with an estimated value of \$27,600.00 based on 400 estimated hours at a journeyman rate of \$69.00 per hour.

Recommendation:

It is recommended the School Board approve entering into a contract with The Jamar Company to complete the work defined in Quote #4170 – District-wide Plumbing Labor for a total estimated annual amount of \$27,600.00.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

QUOTE TABULATION

PLUMBING LABOR

July 1, 2014 through June 30, 2015

QUOTE #4170

Wednesday, April 16, 2014 - 2:00 p.m.

Vendor	Hourly Rate	Foreman	Journeyman	Apprentice (45%)	Apprentice (60%)	Estimated Total Amount	Optional Sheet Metal Worker Journeyman	Apprentice
A.G. O'Brien Plumbing/Heating 4907 Lighting Drive Duluth, Minnesota 55811	Standard							
	One/One half							
	Double							
A.W. Kuettel & Sons, Inc. 3930 Airpark Boulevard Duluth, Minnesota 55811	Standard							
	One/One half							
	Double							
Carlson Brothers Mechanical 2502 West Huron Street Duluth, Minnesota 55806	Standard							
	One/One half							
	Double							
Carlson Duluth Comapany 2901 Helm Street Duluth, Minnesota 55806	Standard							
	One/One half							
	Double							
General Heating & Mechanical 1922 West Superior Street Duluth, Minnesota 55806	Standard							
	One/One half							
	Double							
The Jamar Company 4701 Mike Colalillo Drive Duluth, Minnesota 55807	Standard	\$86.00	\$69.00	\$48.00	\$56.00	\$27,600.00	\$82.00	\$72.00
	One/One half	\$129.00	\$103.50	\$72.00	\$84.00		\$123.00	\$108.00
	Double	\$172.00	\$138.00	\$96.00	\$112.00		\$164.00	\$144.00

COMPARISON**PLUMBING LABOR**

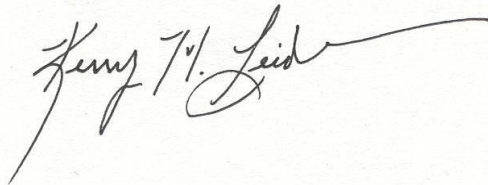
July 1, 2014 through June 30, 2015

	change from FY14	FY15 Quote #4170	FY14 Quote #4079 3rd Year	FY13 Quote #4079 2nd Year	FY12 Quote #4079	FY11 Bid #1190	FY10 Bid #1139
Foreman	4.6%	\$86.00	\$82.19	\$80.82	\$79.00	\$72.00	\$68.36
Journeyman	2.0%	\$69.00	\$67.63	\$66.50	\$65.00	\$55.00	\$52.50
Apprentice (45%)	2.5%	\$48.00	\$46.82	\$46.04	\$45.00	\$45.00	\$36.74
Apprentice (60%)	3.5%	\$56.00	\$54.10	\$53.20	\$52.00	\$50.00	\$46.34
Foreman OVERTIME (1.5)	4.6%	\$129.00	\$123.29	\$121.23	\$118.50	\$108.00	\$88.84
Journeyman OVERTIME (1.5)	2.0%	\$103.50	\$101.44	\$99.74	\$97.50	\$82.50	\$83.36
Apprentice (45%) OVERTIME (1.5)	2.5%	\$72.00	\$70.23	\$69.05	\$67.50	\$67.50	\$47.65
Apprentice (60%) OVERTIME (1.5)	3.5%	\$84.00	\$81.15	\$79.79	\$78.00	\$75.00	\$55.99
Foreman OVERTIME (2)	4.6%	\$172.00	\$164.38	\$161.63	\$158.00	\$144.00	\$110.73
Journeyman OVERTIME (2)	2.0%	\$138.00	\$135.25	\$132.99	\$130.00	\$110.00	\$102.00
Apprentice (45%) OVERTIME (2)	2.5%	\$96.00	\$93.64	\$92.07	\$90.00	\$90.00	\$54.89
Apprentice (60%) OVERTIME (2)	3.5%	\$112.00	\$108.20	\$106.39	\$104.00	\$100.00	\$75.31
Estimated Total Amount (400 hours)	2.0%	\$27,600.00	\$27,052.00	\$26,600.00	\$26,000.00	\$22,000.00	\$21,000.00
SHEETMETAL WORKER							
Journeyman	9.5%	\$82.00	\$74.91	\$73.66	\$72.00	\$72.00	\$63.91
Apprentice	11.6%	\$72.00	\$64.50	\$63.43	\$62.00	\$65.00	\$49.78
Journeyman OVERTIME (1.5)	9.5%	\$123.00	\$112.36	\$110.48	\$108.00	\$108.00	\$82.63
Apprentice OVERTIME (1.5)	11.6%	\$108.00	\$96.76	\$95.14	\$93.00	\$97.50	\$63.35
Journeyman OVERTIME (2)	9.5%	\$164.00	\$149.82	\$147.31	\$144.00	\$144.00	\$102.00
Apprentice OVERTIME (2)	11.6%	\$144.00	\$129.01	\$126.85	\$124.00	\$130.00	\$76.91

Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider



Date: May 6, 2014

Re: Quote #4171 – District-wide Refuse Removal and Recycling Services

Quotes were solicited from three contractors for the District-wide Refuse Removal and Recycling Services. Two quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. Nordic Waste Services, 306 West Superior Street, #403, Duluth, MN submitted the lowest annual combined quote based on site specific criteria as identified in the quote attachments with an estimated value of \$44,119.44.

Recommendation:

It is recommended the School Board approve entering into a contract with Nordic Waste Services to complete the work defined in Quote #4171 – District-wide Refuse Removal and Recycling Services for a total estimated annual amount of \$44,119.44.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

QUOTE TABULATION

REFUSE REMOVAL AND RECYCLING SERVICES

July 1, 2014 through June 30, 2015

Quote # 4171

Monday, May 5, 2014, 2:00 p.m.

<i>building</i>	<i>size</i>	<i>pickups</i>	Hartel's/DBJ Disposal Co.	Nordic Waste	Waste Management	
Congdon Park	6	2	<i>no quote</i>	\$1,790.40	\$2,625.60	
Denfeld HS	6	2		\$1,790.40	\$2,625.60	
Denfeld HS	8	2		\$2,387.20	\$3,500.80	
PS Stadium	6	on call		\$1,163.76	\$1,706.64	
East HS	6(2)	3		\$5,371.20	\$7,876.80	
Stadium	6	on call		\$1,163.76	\$1,706.64	
Facilities (STC)	6	on call		\$1,163.76	\$1,706.64	
HOCHS	6	2		\$2,327.52	\$3,413.28	
Homecroft	6 (2)	1		\$1,790.40	\$2,625.60	
Lakewood	6(2)	1		\$1,790.40	\$2,625.60	
Laura MacArthur	6	2		\$1,790.40	\$2,625.60	
Summer Program	6	2		\$537.12	\$787.68	
Lester Park	6	1		\$895.20	\$1,312.80	
Lincoln Park MS	6 (2)	3		\$5,371.20	\$7,876.80	
Lowell	6	2		\$1,790.40	\$2,625.60	
Myer-Wilkins	6	3		\$2,685.60	\$3,938.40	
Ordean East MS	6(2)	3		\$5,371.20	\$7,876.80	
Piedmont	6	2		\$1,790.40	\$2,625.60	
Stowe	6	2		\$1,790.40	\$2,625.60	
Summer Program	6	2		\$537.12	\$787.68	
Transportation	4	1		\$821.60	\$1,137.76	
Estimated Total Annual Amount				\$44,119.44	\$64,633.52	

Cardboard Pickup per Container				\$0.00	\$12.00	
Estimated Annual Amount for Cardboard				\$0.00	\$3,000.00	
Paper Pickup per Container				\$0.00	\$4.50	
Estimated Annual Amount for Paper				\$0.00	\$6,750.00	
Confidential Pickup per Container				\$0.00	\$12.33	
Estimated Annual Amount for Confidential				\$0.00	\$3,699.00	
Estimated Total Annual Amount				\$0.00	\$64,633.52	

Estimated Total Amount Including Recycling				\$44,119.44	\$78,082.52	
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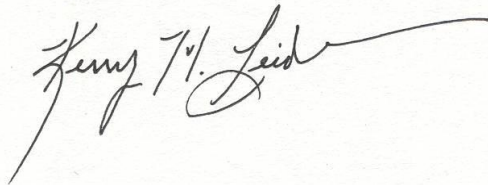
**COMPARISON
REFUSE REMOVAL AND RECYCLING SERVICES**

<i>building</i>	change from FY04	FY15 Third Year		FY14 Third Year		FY13 Second Year		FY12 Bid #1206		FY11 Bid #1192		FY10 Third Year	
		cost per pickup	annual ammount	cost per pickup	annual ammount	cost per pickup	annual ammount	cost per pickup	annual ammount	cost per pickup	annual ammount	cost per pickup	annual ammount
Central Summer Program								\$23.70	\$568.80	\$33.93	\$6,786.00	\$33.17	\$6,633.12
Congdon Park	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80			\$23.70	\$1,896.00	\$25.45	\$2,036.00	\$26.28	\$2,102.46
Denfeld HS	-15.3%	\$22.38	\$1,790.40	\$24.66	\$4,932.00	\$24.25	\$4,850.00	\$23.70	\$4,740.00	\$25.45	\$5,090.00	\$26.28	\$5,256.16
Denfeld HS		\$29.84	\$2,387.20										
PS Stadium	-9.2%	\$22.38	\$1,163.76	\$24.66	\$1,282.32	\$24.25	\$1,261.00	\$23.70	\$1,232.40	\$25.45	\$1,323.40	\$26.28	\$1,366.60
East HS (Ordean)	8.9%	\$22.38	\$5,371.20	\$24.66	\$4,932.00	\$24.25	\$4,850.00	\$23.70	\$4,740.00	\$25.45	\$5,090.00	\$26.28	\$3,153.70
Stadium		\$22.38	\$1,163.76										
Facilities (sold)										\$8.48	\$440.96	\$15.32	\$796.60
Facilities (STC Upper)	-9.2%	\$22.38	\$1,163.76	\$24.66	\$1,282.32	\$24.25	\$1,261.00	\$15.80	\$821.60	\$16.97	\$678.80	\$20.80	\$832.00
HOCHS	-9.2%	\$22.38	\$2,327.52	\$24.66	\$2,564.64	\$24.25	\$2,522.00	\$23.70	\$2,464.80	\$25.45	\$2,646.80	\$26.28	\$2,733.20
Homecroft	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80	\$24.25	\$1,940.00	\$23.70	\$1,896.00	\$25.45	\$2,036.00	\$26.28	\$2,102.46
Lakewood	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80	\$24.25	\$1,940.00	\$23.70	\$1,896.00	\$25.45	\$2,036.00	\$26.28	\$2,102.46
Laura MacArthur	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80	\$24.25	\$2,910.00	\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$3,153.70
Summer Program	-9.2%	\$22.38	\$537.12	\$24.66	\$591.84	\$24.25	\$582.00	\$23.70	\$568.80	\$25.45	\$610.80	\$26.28	\$630.74
Lester Park	-9.2%	\$22.38	\$895.20	\$24.66	\$986.40	\$24.25	\$970.00	\$23.70	\$948.00	\$25.45	\$1,018.00	\$26.28	\$1,051.23
Summer Program										\$25.45	\$610.80		
Lincoln Park ES (sold)										\$25.45	\$5,090.00	\$26.28	\$5,256.16
Summer Program								\$23.70	\$568.80			\$26.28	\$630.74
Lincoln Park MS	81.5%	\$22.38	\$5,371.20	\$24.66	\$2,959.20								
Lowell	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80	\$24.25	\$2,910.00	\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$3,153.70
Morgan Park (closed)								\$23.70	\$3,792.00	\$25.45	\$4,072.00	\$26.28	\$4,204.93
Summer Program								\$23.70	\$568.80				
Meyers-Wilkens (Grant)	-9.2%	\$22.38	\$2,685.60	\$24.66	\$2,959.20			\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$3,153.70
Summer Program												\$26.28	\$630.74
Nettleton (closed)						\$24.25	\$2,910.00	\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$3,153.70
Summer Program						\$24.25	\$582.00	\$23.70	\$568.80	\$25.45	\$610.80	\$26.28	\$630.74
Ordean East MS (East)	-7.7%	\$22.38	\$5,371.20	\$24.25	\$5,820.00	\$23.70	\$5,688.00	\$25.45	\$6,108.00	\$26.28	\$6,307.39	\$26.28	\$6,307.39
Piedmont	-9.2%	\$22.38	\$1,790.40	\$24.66	\$1,972.80	\$24.25	\$2,910.00	\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$2,102.46
Rockridge (closed)										\$16.97	\$678.80	\$20.80	\$832.00
STC Main (closed)										\$16.97	\$1,357.60	\$20.80	\$1,664.00
Stowe	81.5%	\$22.38	\$1,790.40	\$24.66	\$986.40	\$24.25	\$970.00	\$23.70	\$948.00	\$25.45	\$1,018.00	\$26.28	\$1,051.23
Summer Program	81.5%	\$22.38	\$537.12	\$24.66	\$295.92	\$24.25	\$582.00	\$23.70	\$568.80	\$25.45	\$610.80	\$26.28	\$630.74
Transportation	-3.9%	\$15.80	\$821.60	\$16.44	\$854.88	\$16.16	\$840.32	\$15.80	\$821.60	\$16.97	\$882.44	\$20.80	\$1,081.60
Woodland (sold)						\$24.25	\$2,910.00	\$23.70	\$2,844.00	\$25.45	\$3,054.00	\$26.28	\$3,153.70
Estimated Total Annual Amount	4.3%	\$44,119.44	\$44,119.44	\$42,283.92	\$42,283.92	\$43,388.32	\$43,388.32	\$52,781.20	\$52,781.20	\$69,355.39	\$69,355.39	\$69,551.96	\$69,551.96
Cardboard Recycling		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$2,500.00	\$11.55	\$2,887.50
Paper Recycling		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1,500.00	\$1.00	\$1,500.00
Confidential Recycling		\$0.00	\$0.00	\$1.04	\$313.04	\$1.02	\$306.90	\$1.00	\$300.00				
Estimated Total Annual Amount	3.6%	\$44,119.44	\$44,119.44	\$42,596.96	\$42,596.96	\$43,695.22	\$43,695.22	\$53,081.20	\$53,081.20	\$73,355.39	\$73,355.39	\$73,939.46	\$73,939.46

Memorandum

To: Bill Hanson
School Board Members

From: Kerry M. Leider



Date: April 23, 2014

Re: Quote #4172– District-wide Roofing Labor

Quotes were solicited from four contractors for the District-wide Roofing Labor. Two quotes were received in response to the School District's request for quotes covering the period from July 1, 2014 through June 30, 2015. A.W. Kuettel & Sons, Inc., 3930 Airpark Boulevard, Duluth, MN submitted the lowest responsible hourly rate quote with an estimated value of \$29,640.00 based on 400 estimated hours at a journeyman rate of \$74.10 per hour.

Recommendation:

It is recommended the School Board approve entering into a contract with A.W. Kuettel & Sons, Inc. to complete the work defined in Quote #4172 – District-wide Roofing Labor for a total estimated annual amount of \$29,640.00.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 2017, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

QUOTE TABULATION
ROOFING LABOR
 July 1, 2014 through June 30, 2015
 QUOTE#4172
 Wednesday, April 16, 2014 - 2:15 p.m.

Vendor	Roofing Foreman	Roofing Journeyman	Roofing Laborer	Crane/ Operator	Sheet Metal Journeyman	Estimated Total Amount
A. W. Kuettel & Sons, Inc. 3930 Airpark Boulevard Duluth, Minnesota 55811 phone: 218-722-3901	<i>regular hourly rate</i> \$77.50	<i>regular hourly rate</i> \$74.10	<i>regular hourly rate</i> \$55.00	<i>regular hourly rate</i> \$130.00	<i>regular hourly rate</i> \$84.00	\$29,640.00
	<i>overtime hourly rate</i> \$107.65	<i>overtime hourly rate</i> \$103.25	<i>overtime hourly rate</i> \$76.40	<i>overtime hourly rate</i> \$160.00	<i>overtime hourly rate</i> \$116.70	
Banks Roofing 2519 North 28th Street Superior, Wisconsin 54880 phone: 715-392-5491	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	
	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	
Commercial Roofing, Inc. P.O. Box 167 Barnum, Minnesota 55707 phone: 218-389-6922	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	
	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	
The Jamar Company 4701 Mike Colalillo Drive Duluth, Minnesota 55807 phone: 218-628-1027	<i>regular hourly rate</i> \$95.73	<i>regular hourly rate</i> \$74.65	<i>regular hourly rate</i> \$63.00	<i>regular hourly rate</i> \$175.00	<i>regular hourly rate</i> \$91.00	\$29,860.00
	<i>overtime hourly rate</i> \$116.98	<i>overtime hourly rate</i> \$95.90	<i>overtime hourly rate</i> \$84.25	<i>overtime hourly rate</i> \$196.50	<i>overtime hourly rate</i> \$112.95	
	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	<i>regular hourly rate</i>	
	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	<i>overtime hourly rate</i>	

COMPARISON**ROOFING LABOR**

July 1, 2014 through June 30, 2015

		change from FY14	FY15 Quote #4172	FY14 Quote #4080 3rd Year	FY13 Quote #4080 2nd Year	FY12 Quote #4080	FY11 Bid #1191
Roofing Foreman	REGULAR	0.1%	\$77.50	\$77.46	\$76.16	\$74.45	\$73.75
Roofing Journeyman		0.0%	\$74.10	\$74.08	\$72.84	\$71.20	\$69.75
Roofing Laborer		4.7%	\$55.00	\$52.54	\$51.66	\$50.50	\$47.95
Crane/Operator Rate		0.0%	\$130.00	\$130.05	\$127.88	\$125.00	\$125.00
Sheet Metal Journeyman		-2.7%	\$84.00	\$86.35	\$84.91	\$83.00	\$83.00
Roofing Foreman	OVERTIME	0.8%	\$107.65	\$106.80	\$105.01	\$102.65	\$92.95
Roofing Journeyman		1.6%	\$103.25	\$101.65	\$99.95	\$97.70	\$87.90
Roofing Laborer		6.1%	\$76.40	\$72.00	\$70.79	\$69.20	\$60.45
Crane/Operator Rate		2.5%	\$160.00	\$156.06	\$153.45	\$150.00	\$150.00
Sheet Metal Journeyman		4.3%	\$116.70	\$111.84	\$109.97	\$107.50	\$104.60
Estimated Total Amount		0.0%	\$29,640.00	\$29,632.00	\$29,136.00	\$28,480.00	\$27,900.00

400 hrs

3136 - Travel In-District, In-State, and Out-of-State

The School Board encourages the employees of the School District to acquire skills through the attendance at seminars and workshops. Further, the School Board realizes the necessity of in-district, in-state, and out-of-state travel in order to maintain and improve the operation of the School District as well as acquiring skills for improving the system. The expenses associated with the above items, which include travel, lodging, meals, parking, and registration, are to be controlled by the immediate supervisor responsible for the budget of the function where the expenses are charged. All expenses must also comply with all applicable laws and policies of the School District. The supervisor must submit the appropriate forms with in the regulations set by the administration with copies forwarded to the Superintendent or designee. These expenses must be within the budgets established by the School Board and monitored by the Superintendent or designee. The internal and contracted auditors will monitor and report findings of exceptions to the policy to the School Board on a periodic basis. In the case of the Superintendent and the School Board, the School Board Treasurer will be responsible for approving the expenses. The Superintendent will be responsible for approving the expenses of the administrators who report to him/her.

Approved: 1-18-94 ISD 709

Revised: 6-20-95

3136R - Expenses--Travel In-District, In-State, and Out-of-State

All employees must complete the appropriate forms, including a Professional Leave Request Form, when claiming and applying for expenses under Policy 3136. All travel including in and out of town workshops and seminars must be approved in advance by the appropriate supervisor. The approval must be evidenced on a Professional Leave Request Form, if applicable. All travel must be within the budgets established by the School Board. Travel costs shall be incurred in such a manner that actual dollar costs and employee time are minimized. Meal reimbursements are limited to the per diem rates of (\$25) per day for in-state travel and twenty-seven dollars (\$27) per day for out-of state travel. All reimbursement requests must be claimed within a reasonable period of time. All requests must be submitted within 60 days after they were paid or were incurred to be reimbursed by the District. Any excess advances must be returned to the District within 30 days after the date the expense was paid or incurred.

Out-of-State Travel

All out-of-state travel must be germane to the School District's mission and approved by the Superintendent or designee. Out-of-state travel must be approved by the Superintendent or designee at least two weeks in advance, unless some sort of an approvable emergency arises. All arrangements for air travel must be coordinated by the Business Services' Secretary. A minimum of a 21-day advance purchase is required for all air travel. Only coach travel is permissible unless the difference between first class and coach fare is (1) pre-paid by the employee, Board member or community member, (2) is required by law, or (3) is less costly than a 21-day advance coach fare. According to Minnesota State Statute 15.435 "Whenever public funds are used to pay for airline travel by an elected official or public employee, any credits or other benefits issued by any airline must accrue to the benefit of the public body providing the funding". Therefore, all air travel rewards/credits shall be credited to an account set up for the individual through the District. All District related travel credits must be credited to the individuals District account, and once a reward is earned the reward can be used for District related travel only.

Travel Expenses/Reimbursement

Reimbursement rates for travel shall be within Board adopted or amended budget guidelines and travel shall be at the most reasonable rate. Registration fees and banquet events shall be at actual costs. All costs must be reasonable and necessary. If a conference or seminar has an agenda, a copy of that agenda is to be attached to the Reimbursement Request. Reimbursements for meals are limited to the following amounts:

Meal Limitations :

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast to	\$5.00	\$ 5.00
Lunch to	\$7.00	\$7.00
Dinner to	<u>\$13.00</u>	<u>\$15.00</u>
	\$25.00 a day	\$27.00 a day

An employee may not claim reimbursement for breakfast unless the employee was required to leave home before 6:00 a.m. or to be away from home overnight. An employee may not claim reimbursement for lunch unless the employee has traveled more than thirty-five (35) miles from the employee's regular or temporary workstation. An employee may not claim reimbursement for dinner unless the employee was still in a travel status after 7:00 p.m. or away from home overnight. If an employee is claiming reimbursement for a meal, the employee must indicate the starting and ending time of the travel.

Travel Expenses/Reimbursement

Limousine, bus service, taxi, or car rental must be at the most reasonable or efficient convenient rate that can be demonstrated. Parking receipts must be submitted with vouchers. Allowance for use of private vehicle is to reflect the current IRS approved reimbursement rate. Because it is possible that the rate may change within a reimbursement period, it is the employees responsibility to ensure the reimbursement is submitted at the proper rate/rates. The District reserves the right to establish an effective date different than the IRS effective date. District reimbursement rates and the effective dates will be posted on the District web site. The employee must provide actual odometer readings or use the mileage allowed per the District's official mileage charts.

The employee must submit airline travel credits (i.e. mileage, etc.) or other benefits (i.e. monetary vouchers for future travel, etc.) earned to the Business Services' Secretary within 14 days of the date of the return. A brief explanation of the reason for receiving the credit or benefit must be attached. Long distance business-related telephone calls or other identified incidental expenses necessary for business purposes must be verified for appropriateness.

In-District Meals and Refreshments

For an in-district meal or refreshment expenditure to be reimbursable to an employee or paid directly to a vendor, it must meet the criteria of being necessary, reasonable, and must directly serve a public purpose. Meal and meeting expenditures that are allowable consist of the following:

1. A meal expenditure may be permissible if only a breakfast, noon, or dinner meeting is possible and participants from outside of the School District are available only at that time.
2. A meal is provided at a training session and the session is conducted throughout the reasonable meal time.
3. A meal is available in lieu of overtime pay.
4. Coffee, soft drinks and/or juices and snacks are permissible for staff meetings.
5. A meal is reimbursable to an administrator or Board member if the meal is the product of an organization, other than the district itself, and attendance is necessarily beneficial to the School District and such benefits could not be obtained other than by attending the meal itself.
6. A meal is provided in lieu of hiring a substitute teacher.
7. Modest refreshments such as coffee, soft drinks, and/or juices and snacks may be provided at functions where members of the general public are in attendance.
8. Individuals who are not District employees are not entitled to travel expenses such as meals, lodging, or transportation unless prior approval has been given by the Superintendent or the appropriate director.

9. A modest meal can be provided students, parents, and staff if part of a school or District sponsored educational event or activity.
10. Reasonable transportation and childcare expenses may be permissible for parents who may otherwise not be able to attend an educational event or activity at their son/daughter's school or program. The expenditure would require prior approval by the building principal or program administrator and would be paid to the service provider upon proper documentation.
11. If the budget for a program or grant which includes specific funding for parent or community involvement is approved by the Board and a State Agency, the expenditure of such funds is appropriate and can be approved by the administrator responsible for the program or grant.
12. The Chair of the School Board shall have the prerogative to determine if a meal is needed for a Board meeting, committee meeting, or inservice meeting.
13. All expenditures for meals other than the twelve listed above are the personal responsibility of the School District employee who incurred the expense.

The Superintendent may grant exceptions to these general rules based on need to attend and availability of funds.

Approved: 6-9-70 ISD 709

Revised: 4-20-76

10-9-79

8-14-84

8-11-87

11-13-90

1-18-94

3-21-95

6-20-95

2-17-98

3-21-2000

7-17-2001

10-19-04

06-21-05

10-18-05

1-1-2007

9070 - Regular Meetings/Other Meetings

Regular meetings of the School Board shall be held the third Tuesday of each month at 6:30 p.m. at the ~~Central Administration Building~~ Historic Old Central High School unless otherwise scheduled by the School Board. Other Tuesdays of each month, along with committee meeting days, will be reserved for Committee of the Whole meetings to be called by the Chairperson, the School Board, or through the written request of ~~two~~ three School Board Members.

The use of other days for meetings should be kept to a minimum.

Refer to Bylaw 9100 – Special Meetings

MN Statute 123B.09 Sub. 6

Adopted: 06-09-1970 ISD 709

Revised: 02-08-1972

12-11-1973

05-11-1976

04-21-1987

01-04-1993

06-20-1995

06-20-2000 ISD 709

06-17-2014

123B.09 BOARDS OF INDEPENDENT SCHOOL DISTRICTS.

Subdivision 1. **School board membership.** The care, management, and control of independent districts is vested in a board of directors, to be known as the school board. The term of office of a member shall be four years commencing on the first Monday in January and until a successor qualifies. The membership of the board shall consist of six elected directors together with such ex officio member as may be provided by law. The board may submit to the electors at any school election the question whether the board shall consist of seven members. If a majority of those voting on the proposition favor a seven-member board, a seventh member shall be elected at the next election of directors for a four-year term and thereafter the board shall consist of seven members.

Those districts with a seven-member board may submit to the electors at any school election at least 150 days before the next election of three members of the board the question whether the board shall consist of six members. If a majority of those voting on the proposition favor a six-member board instead of a seven-member board, two members instead of three members shall be elected at the next election of the board of directors and thereafter the board shall consist of six members.

Subd. 1a. **Sex offender school board ineligibility.** A sex offender who has been convicted of an offense for which registration under section 243.166 is required is ineligible to become a candidate for the office of school board member, as defined in subdivision 1. Ineligibility is determined by the registration requirements in effect at the time the offender files for office, not by the registration requirements, if any, that were in effect at the time the offender was convicted.

Subd. 2. **School board member training.** A member shall receive training in school finance and management developed in consultation with the Minnesota School Boards Association and consistent with section 127A.19. The School Boards Association must make available to each newly elected school board member training in school finance and management consistent with section 127A.19 within 180 days of that member taking office. The program shall be developed in consultation with the department and appropriate representatives of higher education.

Subd. 3. **Causes for school board member vacancy.** A vacancy in any board occurs when a member (a) dies, (b) resigns, (c) ceases to be a resident of the district, or (d) is unable to serve on such board and attend its meetings for not less than 90 days because of illness or prolonged absence from the district.

Subd. 4. **Ill or absent member.** A vacancy caused by a member being unable to serve on such board and attend its meetings for not less than 90 days because of illness or prolonged absence from the district, may, after the board has by resolution declared such vacancy to exist, be filled by the board at any regular or special meeting thereof for the remainder of the unexpired term, or until such ill or absent member is again able to resume duties as a member of such board, whichever date is earliest. When the ill or absent member is able to resume duties as a member of the board, the board must by resolution so determine and declare such person to be again a member of the board, and the member appointed by the board to be no longer a member thereof.

Subd. 5. **Appointments to fill vacancies.** Any other vacancy in a board must be filled by board appointment at a regular or special meeting. The appointment shall be evidenced by a resolution entered in the minutes and shall continue until an election is held under this subdivision. All elections to fill vacancies shall be for the unexpired term. If the vacancy occurs before the first day to file affidavits of candidacy for the next school district general election and more than two years remain in the unexpired term, a special election shall be held in conjunction with the school

district general election. The appointed person shall serve until the qualification of the successor elected to fill the unexpired part of the term at that special election. If the vacancy occurs on or after the first day to file affidavits of candidacy for the school district general election, or when less than two years remain in the unexpired term, there shall be no special election to fill the vacancy and the appointed person shall serve the remainder of the unexpired term and until a successor is elected and qualifies at the school district election.

Subd. 6. **Meetings.** A majority of the voting members of the board shall constitute a quorum. No contract shall be made or authorized, except at a regular meeting of the board or at a special meeting at which all members are present or of which all members have had notice. Special meetings may be called by the chair or clerk or any three members upon notice mailed to each member at least three days prior thereto.

Subd. 7. **Policy making.** The board shall make, and when deemed advisable, change or repeal rules relating to the organization and management of the board and the duties of its officers.

Subd. 8. **Duties.** The board must superintend and manage the schools of the district; adopt rules for their organization, government, and instruction; keep registers; and prescribe textbooks and courses of study. The board may enter into an agreement with a postsecondary institution for secondary or postsecondary nonsectarian courses to be taught at a secondary school, nonsectarian postsecondary institution, or another location.

Subd. 9. **Removing board members.** The board may remove, for proper cause, any member or officer of the board and fill the vacancy; but such removal must be by a concurrent vote of at least four members, at a meeting of whose time, place, and object the charged member has been duly notified, with the reasons for such proposed removal and after an opportunity to be heard in defense against the removal.

Subd. 10. **Publishing proceedings.** The board must cause its official proceedings to be published once in the official newspaper of the district. Such publication shall be made within 30 days of the meeting at which such proceedings occurred. If the board determines that publication of a summary of the proceedings would adequately inform the public of the substance of the proceedings, the board may direct that only a summary be published, conforming to the requirements of section 331A.01, subdivision 10.

Subd. 11. **Mailing summary of proceedings.** If a board of a district that has no newspaper with its known office of issue or a secondary office located within the boundaries of the district and no newspaper that is distributed to more than one-third of the residences in the district determines that mailing a summary of its proceedings would be more economical than publication of the proceedings and that it would adequately inform the public, it may mail a summary of its proceedings to each residence in the district that can be identified as a homestead from the property tax records and to each other residence in the district that the board can identify. The county must make the property tax records available to the board for this purpose. The board must keep a copy of the summary of the proceedings as part of its records. The decision of a board to mail summaries, rather than publish the proceedings under this subdivision shall be presumed valid, subject to challenge by a court action.

Subd. 12. **Board to fix compensation.** The clerk, treasurer, and superintendent of any district shall receive such compensation as may be fixed by the board. Unless otherwise provided by law, the other members of the board shall also receive such compensation as may be fixed by the board. All members of the board may receive reimbursement for transportation at the rate provided for in section 471.665.

History: *Ex1959 c 71 art 4 s 15; 1965 c 434 s 1; 1967 c 176 s 2; 1967 c 713 s 1; 1973 c 263 s 1,2; 1973 c 690 s 1; 1974 c 82 s 1,2; 1975 c 162 s 24; 1983 c 314 art 7 s 16,17; 1984 c 543 s 6; 1985 c 122 s 1; 1986 c 444; 1987 c 42 s 1; 1987 c 266 art 2 s 9; 1989 c 329 art 9 s 7; 1990 c 562 art 7 s 3; art 8 s 20; 1992 c 499 art 9 s 2; 1993 c 224 art 7 s 6; 1993 c 374 s 17; 1994 c 646 s 2; 1Sp1995 c 3 art 16 s 13; 1998 c 397 art 6 s 45-53,124; art 11 s 3; 1999 c 101 s 1; 2000 c 467 s 4*

9100 - Special Meetings

The Chairperson, or in the absence of the Chairperson the Vice-Chairperson, may call special meetings of the School Board at any time or place when he/she may deem it necessary. The acting presiding officer shall call a meeting of the School Board at a designated time and place when requested in writing to do so by ~~two~~ three (23) or more members of the School Board.

Refer to Bylaw 9070 – Regular/Other Meetings

MN Statute 123B.09 Subd. 6

Adopted: 06-09-1970 ISD 709

Revised: 02-08-1972

12-11-1973

05-11-1976

04-21-1987

06-20-1995 ISD 709

06-17-2014

SRO Contract

May 12, 2014

4 Officers

Based at: Denfeld High School
East High School
Lincoln Park Middle School
Ordean East Middle School


Estimated FTE: .62 fte or
36 week with 90% availability

Current Cost = \$211,000 (\$52,750 per officer)
Rate unchanged since 2008

Proposed Rate for 2014-15 = \$215,220
Proposed Rate for 2015-16 = \$219,524

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry Leider 

Date: May 6, 2014

Re: 2014 Congdon Park Elementary School Roof Replacement and Masonry Restoration Project – Construction Observation Services

Ambe Ltd was the firm selected by ISD #709 to perform the engineering design phase services for the 2014 Re-roofing/Masonry Repairs Project at Congdon Park Elementary School. At that time, the contractor who would be performing the re-roofing and masonry restoration work had not been selected and therefore, the amount of time required for construction observation could not be identified. Through the bidding process, The Jamar Company provided the lowest bid and was selected by the School Board to perform the Roof Replacement and Masonry Restoration at Congdon Park School. Now that the contractor is known, Ambe Ltd has determined a suitable inspection and site visit schedule that will be required during the renovations to ensure the project goes smoothly and the work is properly completed. The total estimated cost of the construction administration phase services is \$22,000.00. With the cost of the design and bidding phase services and construction observation services, the total estimated value of the Amended Agreement is \$41,800.00

Recommendation:

I am recommending approval of the Amended Agreement with Ambe Ltd to add the construction observation services for the 2014 Re-Roofing/Masonry Repairs at Congdon Park Elementary School. These services will be provided on an actual daily rate basis.



April 29, 2014

Mr. Kerry M. Leider
Property & Risk Manager
Duluth Public Schools
215 N. 1st Avenue East
Duluth, MN 55802

RE: 2014 Congdon Park Elementary School – Roof Replacement Project
Construction Observation Services

Dear Mr. Leider:

AMBE LTD. is pleased to provide you with this proposal for the professional consulting and construction observation services for the 2014 Re-Roofing/Masonry Repairs at Congdon Park Elementary School. Our services will include:

Periodic site observations, review of contractor submittals, and a pre-construction meeting with the interested parties to discuss project safety, staging, work schedule and installation procedures. The roofing contractor's superintendent, project foreman and any sub-contractors will be required to attend this meeting. Formal pre-construction meeting minutes will be issued to all parties.

During the construction phase, AMBE LTD. will conduct periodic site inspections to observe the construction process, verify contractor compliance with the construction documents and to verify manufacturer's installation requirements. Daily field reports and photo documentation will be provided as part of this service. Any necessary field design or design modifications will be included as a part of this service. Project administration and coordination of all pertinent communication and correspondences will also be provided. A final project inspection and close out punch list will be provided prior to the project final acceptance.

We have discussed the project schedule with Mark Ziells of the Jamar Company to determine a suitable inspection and site visit schedule to properly ensure the project goes smoothly and that the work is properly completed in accordance to the project documents.

7201 Ohms Lane, Suite 150, Minneapolis, MN 55439
952-831-1233 • FAX 952-835-2861
www.ambeltd.com

Based on the Contractor's schedule, we anticipate the project to be 8-10 weeks. We would provide approximately 2 days of inspection/site visits per week on average. In the first 2 weeks of the project we may be on site 2-3 days per week during the demolition and major start up work. Once things are running smoothly, we would anticipate 1-2 days per week depending on what work is being completed and the production of the Contractor.

Based on this information we recommend budgeting \$22,000.00 for the construction observation services.

Construction Administration Phase Services:

- Pre-construction meeting, submittal review and construction observations and final project closeout.
- Periodic construction observation and administration(NTE) **\$22,000.00**
- This budget figure is based on the assumption of approximately 16 to 24 hours per week for a Registered Roof Consultant/Senior Consultant based on 8-10 weeks of construction. This budget includes all travel expenses, office expense, and site observation time.

It is our experience that on projects of this type the actual construction observation will be a combination of short one-day site visits and 1 or 2 weekly 2 - 3 day construction observation periods. The number of inspections will vary depending on the weather conditions, contractor performance, and possible unforeseen conditions.

If you should have any questions regarding this proposal or require any further information pertaining to our services, please contact me at MikeJ@ambeltd.com or 612-867-2414.

Respectfully,



Mike Johnson, RRC
AMBE LTD.

CORRECTIVE RESOLUTION

Resolution Correcting the Legal Description listed in Resolution B-8-13-3120
Authorizing the Sale of Real Property Located at 3326 Vernon Street

WHEREAS, the legal description included in Resolution B-8-13-3120 was incorrect;

NOW, THEREFORE, BE IT RESOLVED that the School Board hereby reaffirms Resolution B-8-13-3120 authorizing the sale of real property located at 3326 Vernon Street, with corrected property legally described as: the Westerly 40 feet of Lot 18, Block 5, Bryant Addition to Duluth Third Division, Except the Southerly 52 feet, St. Louis County, Minnesota and the Easterly 35 feet of the North 101.28 feet of Lot 18, Block 5, Except the Easterly 17.00 feet thereof, Bryant Addition to Duluth Third Division, St. Louis County, Minnesota.

RESOLUTION

Granting a Pedestrian Trail Easement to the City of Duluth at Rockridge School

WHEREAS, Independent School District #709 is the owner of the property in St. Louis County, Minnesota legally described in Exhibit A attached hereto; and

WHEREAS, the City of Duluth wishes to obtain an easement across this property for the benefit of the general public and City of Duluth; and

WHEREAS, the pedestrian trail easement is generally described and shown in Exhibit B; and

WHEREAS, the final legal description, exhibit, and agreement for this Easement will be contingent upon the approval of a UDC Zoning Map Amendment that will change the Rockridge property from a R-1 zone to a R-P zone as shown in Exhibit C;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, State of Minnesota that the Dedication of the New Pedestrian Trail Easement at Rockridge School to the City of Duluth as conditioned above, is hereby approved.

BE IT FURTHER RESOLVED that the School Board authorizes the School Board Chair to execute the final Easement Agreement upon approval of the UDC Zoning Map Amendment.

RockRidge School Property to be Re-zoned from R-1 to R-P

Lots 5, 6, 7, 8 Block 1 Lakeside Gardens Addition to Duluth Including the Northerly 33 feet of vacated Norwood Street abutting thereon and attaching thereto; and Lots 1, 2, 3, 4 Block 1, Lakeside Gardens All that part of vacated 48-1/2 Avenue East lying between the center line of Norwood Street in said plat of Lakeside Gardens as extended across said 48-1/2 Avenue East, , and the North line of Block 119, Crosley Park Addition to Duluth, as extended across said Avenue. Subject, to the retention by the City of Duluth of utility easements in the Easterly 25 feet of said vacated avenue; and of the Northerly 33 feet of the vacated Norwood Street abutting the Southerly line of Lot 4, Block 1, Lakeside Gardens.

Lot 1, Block 5, Lakeside Gardens Including the Southerly 33 feet of Norwood Street abutting thereon and lying within the extension of the side lines of said Lot 1, which attached thereto upon the vacation of said Norwood Street. Subject to the retention by the City of Duluth of utility easement, including also all that part of 48-1/2 Avenue East abutting thereon and extending to the center line of Norwood Street.

Lots 2, 3, 4 & 5, Block 5, Lakeside Gardens Including the Southerly 33 feet of Norwood Street abutting thereon, which attached thereto upon the vacation of said Norwood Street, subject to the retention by the City of Duluth of utility easements. Lots 1, 2, 3, 4 & 5, Block 5, Lakeside Gardens, are subject to easement in favor of the City of Duluth for use of the public for street purposes over and across a strip of land 66 feet in width.

Lots 1458, 1459, 1460, 1461, 1462, 1463, and 1464, 1465, 1466, 1467, 1468, 1469, 1470, 1471, and 1638, 1339, 1340, 1341, 1342, 1343, 1344, 1345 all in Crosley Park Addition to Duluth

New permanent pedestrian easement: Westerly twenty feet, including the Northerly 33 feet of vacated Norwood Street abutting thereon and attaching thereto, of Lot 8, Block 1 of Lakeside Gardens

Existing utility easement: Add pedestrian use to this agreement.





UNIVERSITY OF MINNESOTA

USE AND SERVICES AGREEMENT

THIS USE AND SERVICES AGREEMENT (the "Agreement") is entered into effective as of September 1, 2014, by and between the Regents of the University of Minnesota, a Minnesota constitutional corporation the ("University"), and Duluth Public Schools ISD 709, a Minnesota public school district ("Licensee"). This Agreement is entered into by the University through its Department of Communication Sciences and Disorders (the "Department").

RECITALS

WHEREAS, Department operates the Robert F. Pierce Speech-Language-Hearing Clinic on the University's Duluth campus located at 156 Chester Park, 31 West College Street, Duluth, MN 55812 (the "Clinic"); and

WHEREAS, Licensee desires to use space in the Clinic to conduct audiological assessment of eligible students in Licensee's school district ("Licensee's clients"); and

WHEREAS, University is willing to permit Licensee to use certain space, equipment, materials and services in the Clinic, all as further described and subject to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual promises and the provisions contained herein, the parties agree as follows:

1. Grant of License. University grants to Licensee a non-exclusive license for shared use of the laboratory and testing booth and exclusive use of Room 176 in the Clinic, as shown on the attached Exhibit A, for the sole purpose of conducting audiological testing and assessments of Licensee's clients, during normal business hours and by appointment only, and for no other purpose. In connection with such use, University grants to Licensee, on a non-exclusive basis, reasonable use of telephones located in the Clinic (for local calls only), of one parking place for Licensee's audiologist, and of general parking for Licensee's clients. Licensee's use of the laboratory and testing booth shall be scheduled in advance with University. Licensee shall be required to provide all assessment and evaluation templates and documents for Licensee's clients seen at the Clinic.

Licensee acknowledges and agrees that University, its agents, employees, invitees, licensees and students may use any portion of the Clinic for any purpose whatsoever and at any time during the term of the License, provided that University does not unreasonably disturb Licensee's use of the Clinic as provided in this Agreement. Licensee shall use the Clinic in accordance with the terms and conditions of this Agreement, all University rules and regulations and all federal, state and local laws, ordinances, rules and regulations (including copyright or similar laws).

2. Description of Services. In connection with the license granted in Section 1, University shall render to Licensee for its reasonable and non-exclusive use during normal business hours the following services during the term of this Agreement:

2.1 Calibration of Audiological Equipment. University shall conduct calibration of Licensee's portable audiometers, tympanometer and hearing test box (the "Equipment") on a schedule in accordance with professional practice standards.

2.2 Secretarial Services. University shall provide secretarial services to Licensee for scheduling of Licensee's testing of Licensee's clients. University shall be responsible for all employer obligations of University employees providing such secretarial services. All testing of Licensee's clients must be scheduled through University's secretary.

2.3 Office Supplies, Lab Materials and Services. Licensee may use lab supplies (towels, swabs and equipment cleaning supplies, diagnostic tests), office supplies (folders and blank client logs), Ethernet, the postage meter and the copier located in the Clinic.

Except as described in this Section 2, no other equipment and services shall be made available to Licensee by University.

3. Term and Termination.

3.1 Term. The term of this Agreement shall be ten months, **beginning on September 1, 2014 and ending on June 30, 2015**, unless earlier terminated pursuant to Section 3.2 or 13 below.

3.2 Termination. Either party may terminate this Agreement at any time without cause, upon sixty (60) days' written notice to the other. Upon such termination, Licensee shall make payment of amounts owing to University through the termination date. In the event the Clinic become unusable for the purposes contemplated herein due to fire or other damage or destruction through no fault of Licensee, Licensee shall have the right to immediately terminate this Agreement as of such date and upon payment of all amounts owing to University through the date of termination.

4. Fees. For use of the Clinic and the services described in Sections 1 and 2 above, Licensee shall pay the University as follows (altogether, the "Fees"):

4.1 License Fee. Licensee agrees to pay to University a license fee for use of the Clinic in the amount of \$100.00 per month, in advance, on or before the first day of each month.

4.2 Fee for Calibration Services. Licensee agrees to pay to University for calibration of Equipment the amount of \$183.00 per month, in advance, on or before the

first day of each month. Such fee shall be due and payable regardless of whether Licensee actually uses the Equipment during the applicable month.

4.3 Fee for Secretarial Services. Licensee agrees to pay to University a fee for secretarial services in the sum of \$472.60 per month, in advance, on or before the first day of each month. Such payment shall be due and payable regardless of the amount of secretarial services used by Licensee during the applicable month.

4.4. Additional Fees. Licensee shall pay a charge of \$2.00 for each of Licensee's clients served in the Clinic and a photocopying fee of \$0.10 per page. Licensee shall pay such fees within 10 days of receipt of an invoice from University.

If the Term commences on a day other than the first day of the month, or terminates on a day other than the last day of a month, or both, the Fees payable for the partial month(s) shall be prorated on a daily basis. If Licensee fails to make any payment within ten (10) days after the payment is due, Licensee shall be obligated to pay a late payment fee of five percent (5%) of the overdue amount, and, in addition, any payment which is not paid within thirty (30) days after the amount is due shall bear a finance charge at an annual rate of twelve percent (12%), one percent (1%) per month, from the first day due until paid. Payments received will be applied first to the late payment fee, then to the finance charge, and then to the base amount due. A fee of twenty and no/100 dollars (\$20.00) shall be paid by Licensee for all checks returned by the bank due to insufficient funds, account closed, or for any other reason.

5. Environmental. Licensee will not install, use, generate, store, or dispose of in or about the Clinic any hazardous substance, toxic chemical, pollutant, or other material regulated by the Comprehensive Environmental Response, Compensation and Liability Act of 1985 or the Minnesota Environmental Response and Liability Act or any similar law or regulation, including without limitation any material containing asbestos or PCBs (collectively "Hazardous Materials") without University's prior written approval of each Hazardous Material. Licensee will indemnify, defend and hold harmless University from and against any claim, damage, or expense arising out of Licensee's installation, use, generation, storage, or disposal of any Hazardous Materials, regardless of whether University has approved the activity.

6. Alterations. Licensee may not redecorate, change or alter the Clinic, nor may Licensee display any signs on or within the Clinic.

7. Personal Property. Licensee is responsible for loss of or damage to any personal property of Licensee, its guests, agents, employees or invitees, located within the Clinic before, during or after the term of the Agreement.

8. Liability. Licensee and University will each be responsible for their own acts and the acts of their directors, agents, employees and invitees, to the extent authorized by law, and will not be responsible for the acts of the other party, or its directors, agents, employees or invitees. Licensee's liability is governed by the provisions of Minnesota Statutes Chapter 466 and University's liability is governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

9. Insurance. Licensee will obtain and keep in force comprehensive general liability insurance, including coverage for bodily and personal injury, property damage, and professional liability, with limits of not less than \$1,000,000 each occurrence and \$3,000,000 combined single limit. Licensee will also obtain and keep in force workers' compensation and Part B Employer's Liability insurance to the extent required by law and furnish proof of such insurance upon request. Licensee may self-insure for the coverages required in this section.

10. Assignment. Licensee may not assign its rights under this Agreement.

11. Surrender. Licensee will, at the termination or expiration of this Agreement, remove all of its personal property and equipment from the Clinic and will quietly yield and surrender the Clinic to the University in the same good condition that existed when it took them, normal wear and tear excepted. Personal property not removed by Licensee will be considered abandoned and University may dispose of it as it as permitted by law.

12. Notices. All notices, demands, and communications under the terms and conditions of this Agreement shall be given in writing and sent by first class mail to the below addresses for each of the parties or to such other addresses as may from time-to-time be requested by University and Licensee.

If to the University: University of Minnesota
Attn.: Ginger DeRosier
c/o Real Estate Office
424 Donhowe Building
319-15th Avenue SE
Minneapolis, MN 55455-0199

With a copy of
notices of default to: University of Minnesota
Office of the General Counsel
Attn.: Transactional Law Services Group
360 McNamara Alumni Center
200 Oak Street SE
Minneapolis, MN 55455-2006

If to the Licensee: Duluth Public Schools, ISD 709
Attn: Bill Hanson, Director of Business & Finance
Central Administration Building
215 North 1st Avenue East
Duluth, MN 55802
Phone No.: 218-336-8704
Facsimile: 218-336-8773

13. License Only, Termination and Remedies. Licensee acknowledges that this Agreement represents a grant of a revocable license only, and not an easement, lease or other interest in real property. If Licensee fails to comply with the terms and conditions of this Agreement, University

will be entitled to immediately terminate this Agreement and exercise all other legal and equitable remedies available to University.

IN NO EVENT WILL UNIVERSITY BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, LOST PROFITS OR LIKE EXPECTANCY DAMAGES ARISING OUT OF THE AGREEMENT.

14. Use of University Name or Logo. Licensee may not use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with the University, Extension, SGE or the name of any representative of the University without the written permission of the University in each instance.

15. Amendments. This Agreement will be amended only in a writing duly executed by all the parties to this Agreement.

16. Governing Law; Forum. The laws of the state of Minnesota will govern the validity, construction and enforceability of this Agreement. All suits, actions, claims and causes of action relating to the construction, validity, performance and enforcement of this Agreement will be brought in the state courts of Minnesota.

17. Entire Agreement. This Agreement (including all exhibits) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms. This Agreement supersedes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement.

18. Counterparts. This Agreement is executed in any number of counterparts, each of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, University and Licensee have executed this Agreement as of the date set forth above.

Regents of the University of Minnesota

Duluth Public Schools, ISD 709

By: _____

By: Bill Hanson

Name: _____

Name: Bill HANSON

Title: _____

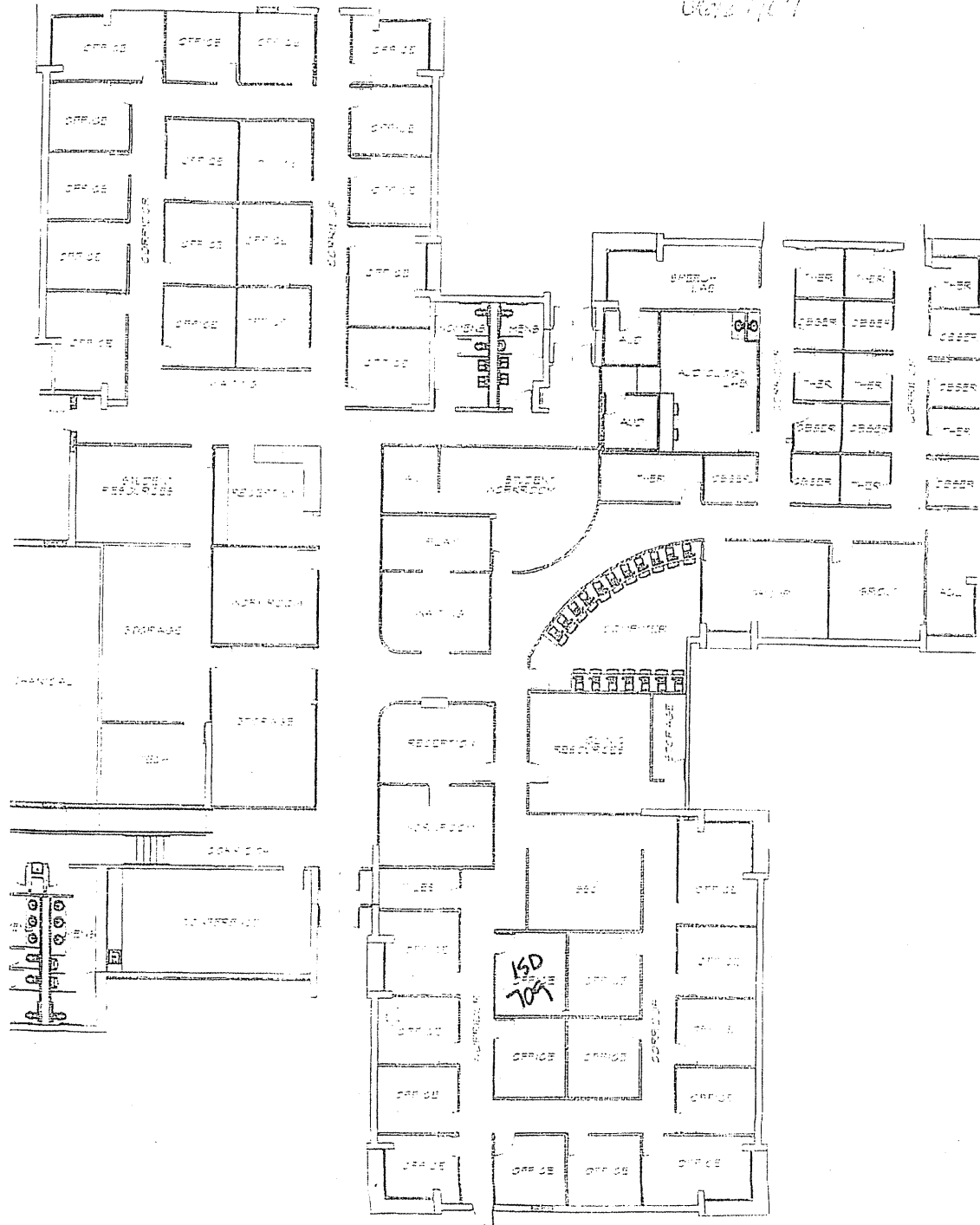
Title: CFO

Date: _____

Date: 4/14/14

EXHIBIT A Depiction of Clinic

06/27/07





FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 E. Central Entrance

Mailing Address: 215 North 1st Avenue East

Duluth, Minnesota 55802

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum



To: Kerry Leider
Bill Hanson

From: Dave Spooner

Date: April 3, 2014

Re: PSS Fence Repair

Please find attached 3 copies of a proposal from Keller Fence Company, to make needed repairs to the PSS site perimeter fence, re-tie the upper bleacher fence fabric, and a complete replacement of the fence fabric between the track and bleachers.

This is a project that will be funded with Alt Facilities budget.

We have worked with Tom Pearson to verify the scope of the work, and are only completing the critical items that are needed to improve the appearance, improve safety, and keep the site secure when not in use.

I have received quotes from two firms, Century Fence along with Keller Fence, and Keller Fence is approximately \$7000 lower in cost for this work.

Proposal Recommendations:

I am recommending that we move forward with this proposal in the amounts identified. If you are in agreement please sign / date and return to Facilities Management.

Thank you, and please contact me with further questions.



PO Box 781 * Grand Rapids, MN 55744-0781
(218) 328-5504 * 1-800-241-2309 * Fax: (218) 328-5509
SWIFT VENDOR ID # 246131

PROPOSAL

To: David Spooner
Supervisor of Maintenance & Construction
Duluth Public Schools

Date: March 31, 2014
PROPOSAL# 0314016 Revised
F.O.B. Job Site
Terms: Due Upon Completion

Regarding: Public Schools Stadium Fence Repairs – Prices Include Prevailing Wages
Keller Fence Company-North proposes the following:

ACCEPTED WORK



Perimeter Fence Repairs: (Work to be done on a time & material basis, not to exceed amount shown)
 In addition to the spread sheet provided by owner, replace 34 LF of 10' high chainlink on the SE corner of perimeter fence, remove and replace all 10' chainlink fabric on the south fence line (318'), dig out and reset the bottom rail and level all posts. Level entire west fence line, straighten top rail and level 6 gate posts. Lower 150 LF of 10' high fence on the NE corner, level gate posts, replace 8' of bottom rail and replace 1 each gate latch. Replace 8 LF of 8' high chainlink on the east fence line, replace 1 each gate latch and straighten the bottom cantilever horizontal. \$ 14,250.00

Add for any 2 1/2" line post replacement if leveling fails: **Per each** \$ 125.00

Bleacher Fence Option: Re-tie all chainlink fabric to all the top & bottom rails at the top and sides of the bleachers \$ 650.00

Track Fence Options:
 Install 330' new 5' high 9 gauge 2" mesh aluminum coated chainlink to the bleacher framework . Includes removing the existing bleacher fence fabric. \$ 3,450.00

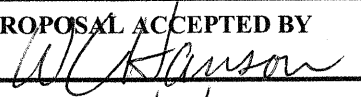
Install 330' of new 5' high 9 gauge 1" mesh aluminum coated chainlink on new framework. All posts shall be 3" X 5' high Schedule 40 full weight and plate mounted to the concrete slab in front of bleachers.. Includes 1 5/8" top and bottom rails. Includes removing the existing bleacher fence fabric.

6 gauge 2" mesh	\$ 14,300.00
1" mesh 9 ga	\$ 14,500.00
3/8" mesh 11 ga	\$ 21,300.00


The above quotation is good for a period of ten (10) days from the date of this proposal. Keller Fence Company -North appreciates the opportunity to quote on this project and hope it merits your favorable review. If you have any questions or need additional information do not hesitate to call us at the above number.

DECLINED



PROPOSAL ACCEPTED BY


 Date: 4/14/14
PURCHASE ORDER #

Sincerely,

 Scott Windorski
 Keller Fence Company - North, Inc.

AGREEMENT

THIS AGREEMENT, made and entered into this 12 day of March, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Amy Murzyn, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: *(insert as appropriate)*

1. **Dates of Service.** This Agreement shall be deemed to be effective as of 3/12/14, and shall remain in effect until _____, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** (Provide A SEPARATE PAGE detailing a description of the programs or services to be performed by contractor, as well as the funding source for payment.)
3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 200.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. ***This Agreement will not be approved unless TIN is provided.***
4. **Requests for Reimbursement.** Contractor shall request reimbursement on a _____ (Monthly, quarterly, other - *please describe*) basis, using either the District Invoice (included as Attachment A) OR the contractor's official invoice. This invoice must be submitted within 10 days of the end of the period being billed for.
5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.
6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.
7. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the

Worker's Compensation Act on behalf of the Contractor's officers, agents, servants or employees shall in no way be the responsibility of the District.

8. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Bill Hanson, Director of Budget & Finance, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail to

(Mailing address, including zip code)

9. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

10. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

11. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

12. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

13. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

14. **Insurance.** (If applicable)

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

Chair

Dr. Amy Murzyn
Name

Clerk

Consultant
Title

3/21/14
Date

Program Director

Taxpayer Identification Number

W. C. Hanson 4/1/14
Director of Budget and Finance

Dr. Agler 3/21/14
Date

AGREEMENT

THIS AGREEMENT, made and entered into this 24th day of March, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Stephanie Mills, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of March 24, 2014, and shall remain in effect until June 30, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Will provide assistance to Integration Specialists during the PASS Program at Laura MacArthur Elementary School.
3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$150.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:
 - a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
 - b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor

cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

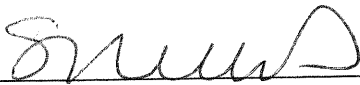
17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.



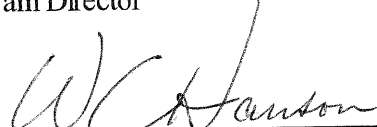
Contractor SSN/ Tax Identification Number

3-28-14
Date



Program Director

4/2/14
Date



Director of Business Service / Superintendent of Schools

4/4/14
Date



AGREEMENT

THIS AGREEMENT, made and entered into this 24th day of March, 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and Brian Allen, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of March 24, 2014, and shall remain in effect until June 30, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Will provide assistance to Integration Specialists during the PASS Program at Laura MacArthur Elementary School.
3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$150.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor

cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.


17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.



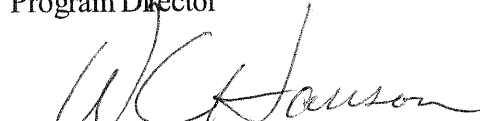
Contractor SSN/ Tax Identification Number _____

4/1/14
Date



Program Director

4/2/14
Date



Director of Business Service / Superintendent of Schools

4/4/14
Date



Date: April 14, 2014

To: Bill Hanson - Director of Business Services

From: William Howes
Coordinator - Office of Education Equity

Subject: **Amendment to Contractor Agreement with Avalon Educational Institute**

Refer to *Avalon Educational Institute Agreement of November 1, 2013*

We are requesting to increase the "not to exceed" amount within the existing contract from \$2000.00 to \$4000.00 for an additional amount of services outlined within the existing contract. The rate for services rendered will remain the same as within the existing contract.



William Howes
Coordinator - Office of Education Equity

Approved: WCHanson
4/14/14

AGREEMENT

THIS AGREEMENT, made and entered into this 14th day of March 2014, by and between Independent School District #709, a public corporation, hereinafter called District, and John Achartz, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of March 29th, 2014, and shall remain in effect until March 29th, 2014 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** (insert programs or services to be performed by contractor)

Contract with John Achartz – Perpich Center for Arts Education Grant with Duluth Public Schools for Saturday, March 29th, 2014.

SmartMusic for Secondary Music: John Achartz, Duluth Edison Charter Schools
9:10-10:25AM – Provide training to teachers on how the SmartMusic Program/iPad app can be used in the classroom to aid in both instruction and assessment at the instrumental secondary level.

3. **Contract Documents.** It is understood that this Contract consists of the following:

1. Printed Memoranda of Agreement and Title Sheet;
2. Advertisement for Quotes, Contractor's Quote, and Quote Tabulation;
3. Contractors Insurance Policy;
4. Supplementary Conditions and Insurance Requirements; and
5. Any other documents identified by the District.

4. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

5. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$100. Contractors are required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in

the payment of State obligations. This Agreement will not be approved unless the TIN is provided.

6. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

7. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs, or to seek other damages.

8. **Ownership of Materials.** The District reserves the rights to reproduce the documents that are the subject of the Contract, in any form, in any fashion, or appropriate the contents of the documents, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

9. **Independent Contractor.** Both the District and Contractor agree that the Contractor will act as an independent contractor in the performance of its duties under this Agreement and is not an employee of the District. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

10. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

11. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Teri Akervik, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail _____.

(Contractor Address)

12. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

13. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

14. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota without regard to conflict of laws considerations.

15. **Compliance with Laws.** The Contractor shall comply with all governing laws, rules and regulations, whether federal, state, local or those of the District. Those governing laws include but are not limited to Minnesota Statute 16C.05 (5) (formerly 1998 Minnesota Laws Ch. 386, Art. 1 Section 6) which Statute presently provides that the books, records, documents and accounting procedures and practices of the vendor or other party, that are relevant to the Contractor transaction, are subject to examination by the contracting agency and either the legislative auditor or the state auditor, as appropriate, for a minimum of six years. The other provisions of the Statute also apply.

The Contractor recognizes that, to the extent that competitive bidding requirements apply to this Contract, that those requirements apply to the award and performance of this Contract.

The Regulations of the District are incorporated into this Contract by reference and must be complied with whether or not specifically identified in this Contract.

16. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

17. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

18. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

19. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

20. **Workers' Compensation Insurance:** Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in

accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

21. **Commercial General Liability:** Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract. The District shall be named an additional insured under said policy and proof of this insurance shall be provided to the District. This insurance shall be in at least the amount of \$2,000,000.

22. **Bonding.** Contractor shall provide such Payment and Performance Bonds as may be required, if any.

23. **Representatives of the District.** The Contractor shall perform work pursuant to this Agreement pursuant to the request and authority of the following persons:

<u>District Employee</u>	<u>Position</u>
William Hanson	Director of Business Services

The Consultant shall report to the following persons regarding its work pursuant to this Agreement, or the designees:

<u>District Employee</u>	<u>Position</u>
Teri Akervik	Music/Grant Coordinator

24. **Protection of the District.** To the extent that work by the Contractor or others on behalf of the District is to be planned, conducted, supervised or reviewed by the Contractor, the Contractor shall advise the District if such work:

- a. is not being performed pursuant to the plans and specifications, according to the best practice or in accordance with industry standards;
- b. should be rejected or modified;
- c. if the work should be performed in a different manner and whether other work should be performed;
- d. if the District should be advised of any other facts or opinions regarding that work.

In all respects, the Contractor shall represent the interests of the District and act to protect those interests and endeavor to guard the District against defects, deficiencies and omissions in the performance of the work.

25. **Negotiation, Mediation and Arbitration.** Any disputes between the parties shall first be negotiated. If the parties are not successful in negotiation, they then shall subject the dispute to mediation. If mediation is not successful, then any disputes between the district and the Consultant shall be resolved through binding arbitration. The arbitration shall be conducted in the State of Minnesota, and Minnesota law shall apply. Unless otherwise agreed by the parties, the arbitration shall be conducted pursuant to the rules of the American Arbitration Association.

At the option of the District, the arbitration shall include in one consolidated arbitration proceeding, all claims and disputes regarding the Contractor and any architects, contractors,

subcontractors, materialmen and other consultants as may be involved in the dispute. Contractor shall include this paragraph in all its subcontracts dealing with the work of the District.

Following the issuance of a demand for arbitration, any party to the arbitration shall be entitled to use all discovery methods permitted in the Minnesota Rules of Civil Procedures for the District courts. Once selected, the arbitrator shall hear any discovery disputes regarding discovery unless otherwise agreed by the parties.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

Chair

John Achar
By

Clerk

Presenter
Title

Program Director

Taxpayer Identification Number

W.C. Hanson
Director of Business Service

CITON SOLUTION SUMMARY

Hosted Email Encryption



Customer Information: ISD 709 - Duluth School District Sandra Benson 215 N. 1st Ave. E. Duluth, MN 55802 United States Phone: Fax:	Ship To: ISD 709 - Duluth School District Bart Smith 215 N. 1st Ave. E. Duluth, MN 55802 United States Phone: (218) 336-8700 Fax:	QUOTE # CCCQ32882-B DATE 4/28/2014 Quote Expires in 30 days.	TERMS Net 10 REP Jberini
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Citon Scope of Work / Project Deliverables: Scope of Work (Citon's Responsibilities):	Client Responsibilities / Project Assumptions: Scope of Work (Customer's Responsibilities):
<ol style="list-style-type: none"> 1. Install and configure ZixGateway (and ZixPort when requested) 2. Setup initial rules and testing. 3. Documentation. 4. 1 hour training with ISD 709 IT. 	<ol style="list-style-type: none"> 1. Any items not detailed under deliverables will be considered out of scope and will be invoiced separately on a time and materials basis. 2. Prices are quoted are for standard business hours. If any of the work is to be done after hours, standard after hours rates will apply. 3. A final plan will be agreed upon by both parties including, but not limited to: Date, time, tolerance of downtime, roles and fallback plan. 4. Training of ISD 709 End Users will be performed by ISD 709 IT Staff. 5. ISD 709 will provide Citon with logos and other branding material as needed IF ZixPort requested..

Change of Scope: Citon is happy to provide additional services outside the Scope Definition for this project. Scope changes will be processed on a Change Order Request and services will be performed as soon as signed request is received.

Line	Description	Qty	Unit Price	Ext. Price
1	Citon Hosted eMail Encryption Solution			
2				
3	1 Year Agreement - MONTHLY RECURRING			
4	ZixGateway - PER MONTH - Hosted eMail Encryption - per user	9	\$16.00	\$144.00
5	ZixPort - PER MONTH - Secure custom recipient delivery method with advanced mobile support NOTE: This feature allows users who do not have Zix eMail Encryption the ability to interface with a custom designed ISD 709 Portal. If this feature is not selected, the interface Portal defaults to the standard Citon logo'd Portal.	1	\$158.00	\$158.00
6				
7	1 Year MONTHLY RECURRING Subtotal:			\$302.00
8				
9				
10	ONE-TIME Professional Services Implementation	1	\$1,900.00	\$1,900.00

All Citon branded computer systems are covered by our comprehensive warranty. Customer understands that Seller is not the manufacturer of the non-Citon branded Products purchased by Customer hereunder and the only warranties offered are those of the manufacturer, not Seller or its Affiliates. In purchasing the Products, Customer is relying on the manufacturer's specifications and instructions for the handling of warranty claims. In order to better serve Customers' needs, Customer agrees to process any claims directly with the manufacturer, with the exception of Citon branded PCs. Citon services to assist with warranty processing for non Citon branded products is available upon request and may be billable. Please note, all Labor is estimated. In adherence with industry best practices, Citon recommends budgeting an additional 5% to 15% of the Professional Services line item above for unforeseen needs and/or out of scope requests.

Prices subject to change - however we endeavor to maintain those quoted. Prices based upon total purchase - all delivery, training or consulting services to be billed at published rates for each activity involved - All hardware computer components proposed above are covered by their respective manufacturers warranties- we specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business, nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Minimum 15% restocking fee with original packaging. By accepting this proposal you agree to accept all our terms and conditions located, at www.citon.com, which are incorporated herein by reference. Thank you for considering Citon Computer Corp. All logo's, brands, and product names are trademarks or registered trademarks of their respective companies. © Copyright 2014. Citon Computer Corp. Duluth MN. Citon is a registered trademark of Citon Computer Corp. All rights reserved. Please note that this quotation contains proprietary design and configuration information. Disclosure to a 3rd party prohibited. Citon's report findings and recommendations are part of our propriety process

Authorized Name Bill Hanson

Authorized Signature & Date Bill Hanson 4/29/14

*Essentia Health SMDC
407 East Third Street
Duluth, MN 55805*

ECFE Amazing Newborn Summer Program

MEMORANDUM OF UNDERSTANDING

This agreement will define the services to be provided by an ECFE staff member to continue the class "Amazing Newborn" during summer school recess June 10, 2014 through August 21, 2014.


The parent educators will provide 1.5 hours of service for each Amazing Newborn session at the Birthing Center for a total of 22 visits.

The cost to facilitate this program for the summer of 2014 will be \$1678.52

Approvals:


Essentia Health SMDC

4-14-14
Date


Chair of the Duluth School Board CFO
Independent School District #709

4/21/14
Date

Clerk of the Duluth School Board
Independent School District #709

Date

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT April 2014

Facilities Management – General

In the past month the maintenance crews have completed 282 work orders, and are currently working on 536 open work orders.

During the high winds on April 28th, a section of roof approximately 60' by 120' at STC Main was damaged. We were lucky in that we caught it in time and were able to ballast it to prevent total failure, but yet will still need to re-attach at the approximate cost of \$15,000. This roof is a fully adhered EPDM, and it appears the vacuum created by the high winds pulled the membrane loose from the backer board underneath. At this point, this is the only roof that we are aware of that had damage related to the high winds this past week.

We are preparing a quote for tile replacement at HOCHS. This typically is an annual quote as we do lose many tiles each year from high winds, and the freeze / thaw cycle.

A project to fix the perimeter fencing at PSS will start May 5th. In addition, several small fencing changes needed at EHS will be completed as well.

Maintenance crews are on scheduled maintenance and focusing on EHS at this time.

Capital Construction:

Jamar has started preparations to start the Denfeld basement drainage project which will be completed this summer.

In June, Superior Glass will finish the caulking of windows at Congdon Park to ensure the older windows are water tight.

Operations

Again this year, Operation crews dealt with a harsher winter than normal requiring more sidewalk sweeping and sanding. We have personnel working in Morgan Park cleaning out items left behind and years of accumulation of items no longer used. We turned off the heat in the unused sites around the middle of April to conserve budget and are monitoring them to make sure they don't freeze up.

We would like to welcome David Gerth as the new engineer at Congdon Park School. David started in his new position on April 14, 2014.

The district is sending a group of employees to the Building Operator Certification program to include eight training sessions which will help with improved job skills and knowledge to transform the district workplace to be more energy efficient and environmentally friendly.

Health, Safety & Environmental Management

- Environmental/Health

- A gas leak was found outside Lowell Barnes on the last day of March. The students were removed from the area. Once the leak was confirmed to be outside, it was repaired within an hour.
- ERCM
 - Reviewed the requirements for rescue rooms at HOCHS - new signage and locations are being chosen.
 - A command center for large emergencies is in its beginning stages at HOCHS.
- Workers' Compensation Activities
 - OSHA Recordables 0 for April, however, two additional from March have been added.
 - Incidents Reported: 22 injuries reported. Several were reports to document the gas leak at Lowell-Barnes.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2014

101

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/25/2014	CGDN FINAL		00633682	V00202	NORTHERN DOOR AND HRDWRE	CONGDON FINAL APP	885330	OH	2,594.25	0.00	2,594.25	
03/25/2014	CGDN FINAL		00633677	V107973	HECIMOVICH MECH CONT	CONGDON FINAL APP	885330	OH	62,901.52	0.00	62,901.52	
03/25/2014	CGDN FINAL		00633685	V108140	PRINDLE PAINTING INC	CONGDON FINAL APP	885330	OH	5,624.97	0.00	5,624.97	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	2,230.20	0.00	2,230.20	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	945.70	0.00	945.70	
Object 152000									Total:	74,296.64	0.00	74,296.64
FQA 06-870-435-386-JOB									Total:	74,296.64	0.00	74,296.64

FQA: 06-870-470-386-JOB

ALT FACILITIES/MYERS-WILKINS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/25/2014	MWE FINAL		00633675	V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS FINAL APP	885330	OH	11,925.24	0.00	11,925.24	
03/25/2014	MWE FINAL		00633683	V107336	NORTHLAND FLOORING &	MYERS-WILKINS FINAL APP	885330	OH	4,818.75	0.00	4,818.75	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	1,395.00	0.00	1,395.00	
03/25/2014	MWE FINAL		00633676	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS FINAL APP	885330	OH	3,067.37	0.00	3,067.37	
Object 152000									Total:	21,206.36	0.00	21,206.36
FQA 06-870-470-386-JOB									Total:	21,206.36	0.00	21,206.36

FQA: 06-871-220-000-000

GEN FUND SAVINGS-EAST

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/20/2014	13369	251881	00633566	V07025	BELANGER INC	BUILDING ACQUISITION/CONSTRUCT	884994	OH	1,070.00	0.00	1,070.00	
Object 152000									Total:	1,070.00	0.00	1,070.00
FQA 06-871-220-000-000									Total:	1,070.00	0.00	1,070.00

FQA: 06-871-320-000-000

GEN FUND SAVINGS-ORDEAN

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
03/27/2014	732685	252377	00633768	V51117	UNITED ELECTRIC CO	BUILDING ACQUISITION/CONSTRUCT	885660	OH	3,078.90	0.00	3,078.90	
Object 152000									Total:	3,078.90	0.00	3,078.90

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2014

102

FQA 06-871-320-000-000 Total: 3,078.90 0.00 3,078.90

FQA: 06-871-435-000-000 GEN FUND SAVINGS-CONGDON PK

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/14/2014	02060DP	EARN REG		7066		BERNDT, BETTY GRS.	884088	3	81.50	0.00	81.50
Object 118501							Total:		81.50	0.00	81.50

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	884088	2	5.17	0.00	5.17
Object 121000							Total:		5.17	0.00	5.17

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	884088	2	5.91	0.00	5.91
Object 121400							Total:		5.91	0.00	5.91

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	884088	2	0.29	0.00	0.29
Object 127000							Total:		0.29	0.00	0.29

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
03/25/2014	CGDN FINAL		00633677	V107973	HECIMOVICH MECH CONT	CONGDON FINAL APP	885330	OH	43,806.42	0.00	43,806.42
03/25/2014	CGDN FINAL		00633674	V87982	CENTURY FENCE COMPANY	CONGDON FINAL APP	885330	OH	3,832.10	0.00	3,832.10
03/25/2014	CGDN FINAL		00633682	V00202	NORTHERN DOOR AND HRDWRE	CONGDON FINAL APP	885330	OH	1,268.30	0.00	1,268.30
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	796.50	0.00	796.50
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	337.75	0.00	337.75
Object 152000							Total:		50,041.07	0.00	50,041.07

FQA 06-871-435-000-000 Total: 50,133.94 0.00 50,133.94

FQA: 06-871-470-000-000 GEN FUND SAVINGS MYERS-WILKINS

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
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03/14/2014	02060DP	EARN REG	7066		BERNDT, BETTY	GRS.	884088	3	81.50	0.00	81.50
							Object 118501	Total:	81.50	0.00	81.50

Object: 121000 FICA/MEDICARE

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-MYERS	884088	2	5.17	0.00	5.17
							Object 121000	Total:	5.17	0.00	5.17

Object: 121400 PERA

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-MYERS	884088	2	5.91	0.00	5.91
							Object 121400	Total:	5.91	0.00	5.91

Object: 127000 WORKERS COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/14/2014	02060DP	CONT REG		N/A..N/A		GF SAVING-MYERS	884088	2	0.29	0.00	0.29
							Object 127000	Total:	0.29	0.00	0.29

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/25/2014	MWE FINAL		00633676	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS FINAL APP	885330	OH	2,410.08	0.00	2,410.08
03/25/2014	MWE FINAL		00633675	V108047	CROSSROAD CONSTRUCTION INCMYERS-WILKINS FINAL APP		885330	OH	5,420.56	0.00	5,420.56
03/25/2014	MWE FINAL		00633680	V107075	KELLER FENCE COMPANY - NORTHMYERS-WILKINS FINAL APP		885330	OH	5,708.80	0.00	5,708.80
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	697.50	0.00	697.50
03/25/2014	MWE FINAL		00633683	V107336	NORTHLAND FLOORING &	MYERS-WILKINS FINAL APP	885330	OH	6,790.05	0.00	6,790.05
03/25/2014	MWE FINAL		00633684	V107261	OLYMPUS LOCKERS & STORAGE	MYERS-WILKINS FINAL APP	885330	OH	3,090.85	0.00	3,090.85
							Object 152000	Total:	24,117.84	0.00	24,117.84
							FQA 06-871-470-000-000	Total:	24,210.71	0.00	24,210.71

FQA: 06-873-350-000-000 LRFPLINCOLN PK MIDDLE SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
03/03/2014	11386	250674	00633284	V61085	J R JENSEN CONSTRUCTION CO	BUILDING ACQUISITION/CONSTRUCT	883038	OH	7,866.46	0.00	7,866.46
03/04/2014	168191	250751	00000283	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	883196	OH	6,679.50	0.00	6,679.50
03/04/2014	168187	250752	00000283	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	883196	OH	5,501.00	0.00	5,501.00
03/14/2014	7775	251510	00633498	V70893	HOLM DONALD CONSTRUCTION	BUILDING ACQUISITION/CONSTRUCT	884352	OH	3,377.57	0.00	3,377.57
03/18/2014	168467	251697	00000307	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	884665	OH	1,320.00	0.00	1,320.00

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03/18/2014	168468	251696	00000307	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	884665	OH	8,583.00	0.00	8,583.00	
Object 152000									Total:	33,327.53	0.00	33,327.53
FQA 06-873-350-000-000									Total:	33,327.53	0.00	33,327.53

FQA: 06-876-435-000-000 COP 2012A-CONGDON PARK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
03/25/2014	CGDN FINAL		00633677	V107973	HECIMOVICH MECH CONT	CONGDON FINAL APP	885330	OH	5,616.21	0.00	5,616.21	
03/25/2014	CGDN FINAL		00633678	V107435	HOCKENBERGS EQUIPMENT &	CONGDON FINAL APP	885330	OH	16,851.84	0.00	16,851.84	
03/25/2014	CGDN FINAL		00633682	V00202	NORTHERN DOOR AND HRDWRE	CONGDON FINAL APP	885330	OH	1,902.45	0.00	1,902.45	
03/25/2014	CGDN FINAL		00633673	V104441	BARTLEY SALES CO INC	CONGDON FINAL APP	885330	OH	1,373.40	0.00	1,373.40	
03/25/2014	CGDN FINAL		00633685	V108140	PRINDLE PAINTING INC	CONGDON FINAL APP	885330	OH	1,586.53	0.00	1,586.53	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	159.30	0.00	159.30	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	67.55	0.00	67.55	
Object 152000									Total:	27,557.28	0.00	27,557.28
FQA 06-876-435-000-000									Total:	27,557.28	0.00	27,557.28

FQA: 06-876-470-000-000 COP 2012A-MEYERS WILKINS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
03/25/2014	PGM MGMT		00633679	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 68	885330	OH	232.50	0.00	232.50	
03/25/2014	147363		00633672	V107055	ANDERSON-LADD INC	MYERS-WILKINS FINAL APP	885330	OH	2,460.05	0.00	2,460.05	
03/25/2014	MWE FINAL		00633683	V107336	NORTHLAND FLOORING &	MYERS-WILKINS FINAL APP	885330	OH	10,294.60	0.00	10,294.60	
03/25/2014	MWE FINAL		00633675	V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS FINAL APP	885330	OH	4,336.45	0.00	4,336.45	
03/25/2014	MWE FINAL		00633681	V00917	LIPE BROS CONST INC	MYERS-WILKINS FINAL APP	885330	OH	2,510.00	0.00	2,510.00	
Object 152000									Total:	19,833.60	0.00	19,833.60
FQA 06-876-470-000-000									Total:	19,833.60	0.00	19,833.60
Grand Total:									254,714.96	0.00	254,714.96	