

Business Committee-Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, January 21, 2014

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Financial Report**
 - A. Financial Report 3
 - B. Approval of Payment of Claims
This item is attached as an "extra" on board book.
 - C. Budget Revisions 28
 - D. Wire Transfers 30
 - E. Investment Transactions 31
 - F. WADM Projections 32
 - G. Fund Raisers - None
 - H. Investments in School Children 33
2. **Bids, R.F.P.s and Quotes Reports**
 - A. Bids
 - B. R.F.P.s
 - C. Quotes
3. **Policies and Regulations**
 - A. Policies
 - 1) 8030 - School Board Member Compensation 34
The School Board reviewed the policy at the Business Committee meeting and does not recommend any changes at this time.

Recommendation: It is recommended that the policy be unchanged at this time.
 - B. Regulations
4. **Contracts, Change Orders, and Leases**
 - A. Contracts
 - B. Change Orders
 - C. Leases
5. **Resolutions**
6. **Informational - These items are provided for informational purposes only and no action is required.**
 - A. Expenditure Contracts 35
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of December 2013

B. <u>Revenue Contracts</u>	<u>64</u>
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of December 2013	
C. <u>Other Contracts</u>	<u>69</u>
Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of December 2013	
D. <u>Facilities Management & Capital Project Status Report</u>	<u>72</u>
Kerry Leider will be present to answer questions regarding the attached report.	
E. <u>Contracts Signed in Relation to the Long Range Facilities Plan</u>	<u>81</u>
Kerry Leider will be present to answer questions regarding the attached report.	
F. <u>Change Orders Signed in Relation to the Long Range Facilities Plan</u>	<u>82</u>
Kerry Leider will be present to answer questions regarding the attached report.	
G. <u>Quarterly Grants and Donations - (Oct.-Dec. 2013)</u>	<u>84</u>
7. <u>Future Items</u>	
A. Develop and finalize budget considerations for FY15	
B. Legislative Platform	

Duluth Public Schools - ISD 709
Cash Flow Report
Month Ending 11/30/13

		Fund										
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79
Cash and investments	10/31/2013	\$ 49,739,653	\$ 39,301,513	\$ 882,376	\$ (1,434,154)	\$ (157,240)	\$ (8,446,029)	\$ 7,881,058	\$ 8,853,265	\$ 1,679,281	\$ 85,311	\$ 1,094,273
Receivables (increase)/decrease -		9,026,030	8,709,347	5,247	(827)	177,482	-	135,352	-	-	(571)	-
Payables increase/(decrease) -		(26,974)	(158,175)	17,646	39,942	61,099	14,174	(1,661)	-	-	-	-
Revenues increase/(decrease) -		657,387	(96,977)	403,955	91,961	143,070	19,252	(74,525)	101,544	-	69,108	-
Expenditures (increase)/decrease -		(8,542,240)	(6,402,438)	(313,800)	(627,116)	(479,720)	(142,422)	(522,968)	-	16	(53,791)	-
Cash and investments	11/30/2013	<u>\$ 50,853,856</u>	<u>\$ 41,353,269</u>	<u>\$ 995,424</u>	<u>\$ (1,930,194)</u>	<u>\$ (255,310)</u>	<u>\$ (8,555,026)</u>	<u>\$ 7,417,257</u>	<u>\$ 8,954,809</u>	<u>\$ 1,679,297</u>	<u>\$ 100,056</u>	<u>\$ 1,094,273</u>

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$24,522	\$24,544
Interest	343	(27)	370	1,370.6	441	(765)	1,206	157.6	73	73
Tuition, Fees, Admissions	(1,022)	496	(1,518)	(306.1)	756	1,985	(1,229)	(61.9)	3,657	3,657
Other Local Revenues	382	(100)	482	481.8	808	749	59	7.9	1,931	2,213
State Sources	1,936	593	1,343	226.5	35,274	43,954	(8,680)	(19.7)	82,835	82,799
Federal Aids from MDE	(1,054)	251	(1,305)	(519.7)	1,758	805	953	118.3	7,622	9,859
Federal Direct Aids	-	-	0	N/A	(789)	571	(1,360)	(238.2)	3,022	3,022
Local Sales	3	255	(252)	(98.9)	373	433	(60)	(13.9)	1,779	1,779
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	588	1,468	(880)	(59.9)	38,620	47,732	(9,112)	(19.1)	125,440	127,946
<u>Expenditures</u>										
Salaries	4,685	4,780	95	2.0	15,417	16,498	1,081	6.6	51,925	53,526
Benefits	1,976	1,994	18	0.9	7,383	7,456	73	1.0	26,921	27,542
Purchased Services	912	574	(338)	(58.9)	3,698	3,387	(311)	(9.2)	12,170	12,866
Supplies & Materials	312	376	64	17.0	1,346	1,163	(183)	(15.7)	4,728	5,047
Chargebacks	(2)	0	2	N/A	0	1	1	100.0	163	167
Capital Expenditures	560	3,017	2,457	81.5	7,895	10,356	2,461	23.8	5,438	12,526
Debt Service	0	2	2	100.0	5,176	5,153	(23)	(0.4)	21,108	21,108
Other	46	21	(25)	(118.8)	323	374	51	13.6	839	1,193
Total Expenditures	8,488	10,764	2,276	21.1	41,237	44,388	3,151	7.1	123,291	133,974
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(7,900)	(\$9,296)	1,396	15.0	(2,617)	\$3,344	(5,961)	(178.3)	\$2,149	(\$6,028)

DULUTH PUBLIC SCHOOLS - ISD 709
November 13
General Fund **TOTAL**

STATEMENT OF REVENUES AND EXPENDITURES
(IN THOUSANDS)

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	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,684	\$6,706
Interest	343	(27)	370	1,370.0	436	(25)	461	1,844.4	55	55
Tuition, Fees, Admissions	(1,113)	360	(1,473)	(409.1)	196	1,442	(1,246)	(86.4)	1,392	1,392
Other Local Revenues	292	83	209	251.3	551	574	(23)	(4.0)	569	783
State Sources	1,668	427	1,241	290.6	31,666	39,055	(7,389)	(18.9)	72,116	72,080
Federal Aids from MDE	(1,286)	12	(1,298)	(10,819.3)	726	(8)	734	9,175.0	5,544	7,694
Federal Direct Aids	0	0	0	N/A	21	0	21	N/A	135	135
Local Sales	0	0	0	N/A	9	0	9	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	(97)	855	(952)	(111.3)	33,605	41,038	(7,433)	(18.1)	86,495	88,845
<u>Expenditures</u>										
Salaries	4,159	4,247	88	2.1	13,536	14,272	736	5.2	45,728	47,273
Benefits	1,738	1,760	22	1.2	6,528	6,542	14	0.2	23,160	23,758
Purchased Services	383	318	(65)	(20.6)	2,081	1,969	(112)	(5.7)	6,089	6,577
Supplies & Materials	90	92	2	1.6	484	447	(37)	(8.3)	1,411	1,684
Chargebacks	(0)	0	0	N/A	(2)	(1)	1	102.4	(183)	(182)
Capital Expenditures	3	192	189	98.4	96	250	154	61.7	421	251
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	28	6	(22)	(366.6)	182	335	153	45.7	612	742
Total Expenditures	6,402	6,615	213	3.2	22,983	23,726	743	3.1	77,257	80,122
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,165)	(6,165)
Operating Excess (Deficit)	(\$6,499)	(\$5,760)	(739)	(12.8)	\$10,621	\$17,312	(\$6,691)	(38.6)	\$3,073	\$2,558

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$6,227	\$6,227
Interest	343	(27)	370	1,370.0	436	(25)	461	1,844.4	55	55
Tuition, Fees, Admissions	(1,113)	327	(1,440)	(440.3)	188	1,365	(1,177)	(86.2)	914	914
Other Local Revenues	69	72	(3)	(4.4)	153	240	(87)	(36.1)	246	286
State Sources	1,665	0	1,665	N/A	30,565	38,160	(7,595)	(19.9)	67,733	67,733
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	20
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	964	372	592	159.2	31,343	39,740	(8,397)	(21.1)	75,174	75,234
<u>Expenditures</u>										
Salaries	3,651	3,607	(44)	(1.2)	11,688	12,080	392	3.2	39,294	39,282
Benefits	973	1,484	511	34.4	5,161	5,598	437	7.8	20,229	20,255
Purchased Services	312	236	(76)	(32.4)	1,868	1,765	(103)	(5.8)	5,322	5,502
Supplies & Materials	74	72	(2)	(3.0)	415	374	(41)	(10.8)	1,016	1,101
Chargebacks	(0)	0	0	N/A	(3)	(1)	2	225.1	(216)	(216)
Capital Expenditures	1	186	185	99.2	43	214	171	79.8	197	136
Debt Service	0	0	0	N/A	79	(88)	(167)	(189.6)	20	20
Other	14	2	(12)	(620.8)	121	303	182	60.1	74	95
Total Expenditures	5,026	5,587	561	10.0	19,371	20,245	874	4.3	65,935	66,175
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	(6,165)	(6,165)
Operating Excess (Deficit)	(\$4,062)	(\$5,215)	1,153	22.1	\$11,971	\$19,495	(\$7,524)	(38.6)	\$3,073	\$2,894

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$457	\$479
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	33	(33)	(100.0)	8	77	(69)	(89.3)	478	478
Other Local Revenues	223	11	212	1,925.1	398	334	64	19.1	323	498
State Sources	2	427	(425)	(99.4)	1,100	895	205	22.9	4,383	4,348
Federal Aids from MDE	(1,286)	12	(1,298)	(10,819.3)	726	(8)	734	9,175.0	5,544	7,674
Federal Direct Aids	0	0	0	N/A	21	0	21	N/A	135	135
Local Sales	0	0	0	N/A	9	0	9	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	(1,061)	483	(1,544)	(319.7)	2,262	1,298	964	74.2	11,321	13,612
<u>Expenditures</u>										
Salaries	508	640	132	20.6	1,848	2,192	344	15.7	6,434	7,992
Benefits	766	276	(490)	(177.4)	1,367	944	(423)	(44.8)	2,931	3,503
Purchased Services	71	82	11	13.4	213	204	(9)	(4.2)	767	1,075
Supplies & Materials	16	20	4	18.5	70	73	3	4.6	395	583
Chargebacks	0	0	(0)	N/A	1	0	(1)	N/A	33	34
Capital Expenditures	2	6	4	74.0	53	36	(17)	(45.9)	224	115
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	14	4	(10)	(239.5)	61	32	(29)	(90.3)	538	646
Total Expenditures	1,376	1,028	(348)	(33.9)	3,612	3,481	(131)	(3.8)	11,321	13,948
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$2,437)	(545)	(1,892)	(347.2)	(\$1,350)	(\$2,183)	\$833	38.2	\$0	(\$336)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	1	(1)	(61.4)	2	3	(1)	(35.1)	23	23
State Sources	21	22	(1)	(3.8)	37	37	(0)	(1.3)	168	168
Federal Aids from MDE	244	242	2	0.9	522	523	(1)	(0.3)	2,078	2,078
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	138	255	(117)	(45.8)	304	275	29	10.5	1,240	1,240
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	404	520	(116)	(22.3)	864	838	26	3.1	3,509	3,509
<u>Expenditures</u>										
Salaries	93	91	(2)	(2.7)	297	294	(3)	(1.2)	1,042	1,042
Benefits	35	34	(1)	(2.9)	114	109	(5)	(4.6)	426	426
Purchased Services	7	3	(4)	(126.9)	22	23	1	4.5	83	93
Supplies & Materials	165	214	49	22.8	457	470	13	2.7	1,777	1,767
Chargebacks	0	0	0	N/A	0	1	1	92.8	156	156
Capital Expenditures	0	0	0	N/A	24	41	17	40.6	9	66
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	13	13	(0)	(2.2)	14	15	1	4.6	17	17
Total Expenditures	314	355	41	11.6	929	953	24	2.5	3,509	3,566
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$90	\$165	(\$75)	(45.4)	(\$66)	(\$115)	\$49	43.0	\$0	(\$57)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	5	24	(19)	(78.6)	17	17
State Sources	92	0	92	N/A	1,435	1,939	(504)	(26.0)	5,257	5,257
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	92	0	92	N/A	1,440	1,963	(523)	(26.6)	5,274	5,274
<u>Expenditures</u>										
Salaries	105	102	(3)	(3.2)	355	350	(5)	(1.4)	1,094	1,094
Benefits	71	70	(1)	(1.6)	220	213	(7)	(3.5)	696	696
Purchased Services	424	227	(197)	(86.9)	956	964	8	0.8	3,889	3,892
Supplies & Materials	26	38	12	30.4	86	99	13	13.4	364	364
Chargebacks	0	0	(0)	N/A	0	0	(0)	N/A	1	1
Capital Expenditures	0	0	0	N/A	0	6	6	100.0	216	214
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	(0)	N/A	1	1
Total Expenditures	627	437	(190)	(43.5)	1,618	1,632	14	0.9	6,261	6,261
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$535)	(\$437)	(\$98)	(22.5)	(\$178)	\$331	(\$509)	(153.7)	(\$987)	(\$987)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$996	\$996
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	91	136	(45)	(33.2)	560	543	17	3.1	1,295	1,295
Other Local Revenues	88	(185)	273	147.8	192	93	99	106.4	20	88
State Sources	(25)	35	(60)	(171.0)	800	989	(189)	(19.1)	1,816	1,816
Federal Aids from MDE	(11)	(3)	(8)	(279.0)	0	290	(290)	(100.0)	0	88
Federal Direct Aids	0	0	0	N/A	(810)	0	(810)	N/A	1,770	1,770
Local Sales	0	0	0	N/A	1	0	1	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	143	(17)	160	941.6	742	1,915	(1,173)	(61.3)	5,897	6,053
<u>Expenditures</u>										
Salaries	267	282	15	5.3	933	1,265	332	26.3	3,252	3,290
Benefits	108	107	(1)	(1.2)	391	459	68	14.7	1,348	1,368
Purchased Services	86	24	(62)	(259.9)	278	107	(171)	(159.9)	673	730
Supplies & Materials	16	5	(11)	(227.7)	76	105	29	28.0	246	267
Chargebacks	0	0	(0)	N/A	1	1	(0)	(45.3)	189	192
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	17	20
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	1	2	1	32.1	8	22	14	62.7	171	186
Total Expenditures	480	420	(60)	(14.2)	1,687	1,959	272	13.9	5,897	6,053
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
Operating Excess (Deficit)	(\$337)	(\$437)	\$100	23.0	(\$945)	(\$44)	(\$901)	(2,048.7)	(\$0)	\$0

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$1,411	\$1,411
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	1	1	0	32.1	58	55	3	5.0	72	72
State Sources	18	0	18	N/A	256	364	(108)	(29.7)	602	602
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	8	158	(150)	(95.1)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	19	1	18	1,825.5	321	577	(256)	(44.3)	2,085	2,085
<u>Expenditures</u>										
Salaries	53	52	(1)	(2.5)	264	301	37	12.3	718	735
Benefits	21	22	1	4.5	118	129	11	8.5	311	315
Purchased Services	9	0	(9)	N/A	313	284	(29)	(10.2)	312	371
Supplies & Materials	11	3	(8)	(270.4)	240	15	(225)	(1,498.3)	300	300
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	45	0	(45)	N/A	923	1,022	99	9.7	3,796	3,596
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	3	0	(3)	N/A	117	0	(117)	N/A	0	120
Total Expenditures	142	77	(65)	(85.0)	1,975	1,751	(224)	(12.8)	5,436	5,436
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	1,265	1,265
Operating Excess (Deficit)	(\$123)	(\$76)	(\$47)	(62.1)	(\$1,653)	(\$1,174)	(\$479)	(40.8)	(\$2,086)	(\$2,086)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$935	\$935
Interest	0	0	0	N/A	1	(727)	728	100.2	1	1
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	61	64	(3)	(5.2)	174	168	6	3.6	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	(135)	0	(135)	N/A	52	0	52	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	(75)	64	(139)	(216.4)	227	(559)	786	140.7	1,104	1,104
<u>Expenditures</u>										
Salaries	6	6	(0)	(7.6)	31	16	(15)	(94.6)	92	92
Benefits	2	1	(1)	(115.5)	11	4	(7)	(180.7)	30	30
Purchased Services	2	2	(0)	(12.1)	48	40	(8)	(20.4)	0	79
Supplies & Materials	2	24	22	89.7	2	27	25	90.9	0	36
Chargebacks	(2)	0	2	N/A	0	0	0	N/A	0	0
Capital Expenditures	512	2,825	2,313	81.9	6,852	9,037	2,185	24.2	980	8,379
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	2	2	(0)	(0.6)	0	90
Total Expenditures	523	2,858	2,335	81.7	6,947	9,126	2,179	23.9	1,102	8,706
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$597)	(\$2,794)	\$2,197	78.6	(\$6,720)	(\$9,685)	\$2,965	30.6	\$2	(\$7,603)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$14,496	\$14,496
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	0	0
State Sources	102	45	57	125.7	907	1,402	(495)	(35.3)	2,709	2,709
Federal Aids from MDE	0	0	0	N/A	510	0	510	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	571	(571)	(100.0)	1,117	1,117
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	102	45	57	125.7	1,417	1,973	(556)	(28.2)	18,322	18,322
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	2	2	100.0	5,097	5,241	144	2.8	21,088	21,088
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	2	2	100.0	5,097	5,241	144	2.8	21,088	21,088
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	4,900	4,900
Operating Excess (Deficit)	\$102	\$43	\$59	136.1	(\$3,680)	(\$3,268)	(\$412)	(12.6)	\$2,135	\$2,135

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	4	(13)	17	127.8	12	12
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	220	220
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	0	0	N/A	4	(13)	17	127.8	232	232
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	250	250
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	0	N/A	0	0	0	N/A	250	250
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$0	\$0	\$0	N/A	\$4	(\$13)	\$17	127.8	(\$18)	(\$18)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	69	67	2	3.1	395	361	34	9.4	785	785
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	69	67	2	3.1	395	361	34	9.4	785	785
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	49	41	(8)	(20.5)	207	202	(5)	(2.5)	700	700
Purchased Services	4	4	(0)	(9.9)	22	22	(0)	(0.2)	54	54
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	54	45	(9)	(19.5)	229	224	(5)	(2.2)	754	754
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$15	\$22	(\$7)	(30.4)	\$166	\$137	\$29	21.2	\$31	\$31

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2014	FY2013	\$ Variance	% Variance	FY2014	FY2013	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	5	5
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	970	970
Other Local Revenues	0	0	0	N/A	0	0	0	N/A	225	225
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	538	538
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	0	0	N/A	0	0	0	N/A	1,738	1,738
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	1,070	1,070
Supplies & Materials	0	0	0	N/A	1	0	(1)	N/A	630	630
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	39	39
Total Expenditures	0	0	0	N/A	1	0	(1)	N/A	1,738	1,738
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$0	\$0	\$0	N/A	(\$1)	\$0	(\$1)	N/A	\$0	\$0

November 13
ALL FUNDS

BALANCE SHEET

ASSETS	11/30/13	06/30/13	11/30/12
Cash / Investments	\$50,854	\$50,413	\$69,135
Taxes & Credits Receivable	5,404	19,527	4,351
Accounts / Interest Receivable	222	310	442
Due from Other Funds	202	202	228
Due from Other MN Districts	0	1,037	925
Due From MDE	11,127	11,262	27,316
Due From Federal thru MDE	0	2,108	35
Due From Federal - Direct	0	873	0
Due from Other Governments	0	123	0
Inventory	362	390	1,552
Prepays	53	97	44
Total Assets	\$68,223	\$86,340	\$104,027

LIABILITIES	11/30/13	06/30/13	11/30/12
Tax and Aid Anticipation Payable	\$ 22,000	\$ 23,000	\$ 23,000
Accrued Interest Payable	0	0	0
Salaries Payable	(183)	12,488	(121)
Accounts Payable	4,711	6,247	122
Due to Other Funds	202	202	228
Due to Other MN Districts	0	106	8
Due to Other Governments	0	0	0
Claims Payable	166	165	182
Deferred Revenue	1,516	1,870	2,613
Taxes Levied for Subsequent Yr.	22,151	22,151	19,985
Property tax shift	(9)	(9)	(864)
Total Liabilities	\$50,554	\$66,220	\$45,153

FUND BALANCES	11/30/13	06/30/13	11/30/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	390	390	220
Nonspendable Prepays	97	97	78
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Desegregation	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	202	202	191
Community Education	359	359	281
Community Services	27	27	27
Operating Capital	0	0	0
Facilities	2,709	2,709	27,888
Alternative facilities	7,145	7,145	13,561
Restricted Programs	0	0	0
Bond Refunding	0	0	0
Endowment	1,890	1,886	1,900
Encumbrances	0	0	0
Severance-Insurance Prem	3,682	3,682	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	502	502	273
Carryovers	319	319	328
Operating Capital	69	69	95
Referendum	0	0	0
Undesignated	(423)	2,032	13,280

Total Fund Balance \$17,669 \$20,120 \$58,874

Liabilities & Fund Balance \$68,223 \$86,340 \$104,027

November 13
General Fund

BALANCE SHEET

ASSETS	11/30/13	06/30/13	11/30/12
Cash / Investments	\$41,353	\$28,006	\$35,419
Taxes & Credits Receivable	(4,589)	9,535	(4,233)
Accounts / Interest Receivable	185	71	(167)
Due from Other Funds	0	0	0
Due from Other MN Districts	0	989	901
Due From MDE	10,611	10,637	23,611
Due From Federal thru MDE	0	2,053	0
Due From Federal - Direct	0	63	0
Due from Other Governments	0	121	0
Inventory	115	106	156
Prepays	53	92	44
Total Assets	\$47,727	\$51,672	\$55,731

LIABILITIES	11/30/13	06/30/13	11/30/12
Tax and Aid Anticipation Payable	\$22,000	\$23,000	\$23,000
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(721)	11,955	(584)
Accounts Payable	276	886	118
Due to Other Funds	149	149	171
Due to Other MN Districts	0	106	8
Due to Other Governments	0	0	0
Claims Payable	166	165	182
Deferred Revenue	596	771	598
Taxes Levied for Subsequent Yr.	4,983	4,983	5,461
Property tax shift	(0)	(0)	(850)
Total Liabilities	\$27,449	\$42,015	\$28,104

FUND BALANCES	11/30/13	06/30/13	11/30/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	106	106	131
Nonspendable Prepays	92	92	78
Staff Development	179	179	236
Reemployment comp	0	0	0
Basic skills	231	231	305
Learning development	0	0	0
Integration	293	293	211
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	3,682	3,682	-
Encumbrances	0	0	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	0	0	0
Carryovers	306	306	307
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	15,390	4,769	26,359
Total Fund Balance	\$20,278	\$9,657	\$27,627
Liabilities & Fund Balance	\$47,727	\$51,672	\$55,731

Duluth Public Schools - ISD #709
November 13
Food Service Fund

BALANCE SHEET

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	\$995	\$970	\$802	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	5	2	44	Nonspendable Inventory	100	100	89
Due from Other Funds	0	0	0	Nonspendable Prepays	1	1	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	43	35	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	71	100	56	Gifted and Talented	0	0	0
Prepays	0	1	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,071</u>	<u>\$1,117</u>	<u>\$937</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	67	18	59	Restricted Programs	0	0	0
Accounts Payable	0	30	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	903	969	789
Property tax shift	0	0	0				
Total Liabilities	<u>\$67</u>	<u>\$47</u>	<u>\$59</u>	Total Fund Balance	<u>\$1,004</u>	<u>\$1,070</u>	<u>\$878</u>
				Liabilities & Fund Balance	<u>\$1,071</u>	<u>\$1,117</u>	<u>\$937</u>

November 13

BALANCE SHEET

Transportation Fund

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	(\$1,930)	(\$1,908)	(\$3,401)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	20	80	145	Nonspendable Inventory	3	3	0
Due from Other Funds	0	0	0	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	48	24	Staff Development	0	0	0
Due From MDE	48	0	2,166	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(4)	3	(8)	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	(\$1,866)	(\$1,777)	(\$1,074)	Community Education	0	0	0
				Community Services	0	0	0
				Operating Capital	0	0	0
				Facilities	0	0	0
				Alternative facilities	0	0	0
				Restricted Programs	0	0	0
				Escrow Account	0	0	0
				Endowment	0	0	0
				Encumbrances	0	0	0
				Designated for:			
				Textbooks	0	0	0
				Operating Capital	0	0	0
				Undesignated	(2,022)	(1,844)	(1,208)
				Total Fund Balance	(\$2,019)	(\$1,842)	(\$1,208)
				Liabilities & Fund Balance	(\$1,866)	(\$1,777)	(\$1,074)

November 13

BALANCE SHEET

Community Service Fund

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	(\$255)	\$121	\$139	Reserved for:			
Taxes & Credits Receivable	636	636	629	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	7	47	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepaids	4	4	0
Due from Other MN Districts	0	0	0	Staff development	0	0	0
Due From MDE	188	345	514	Reemployment comp	0	0	0
Due From Federal thru MDE	0	11	0	Basic skills	0	0	0
Due From Federal - Direct	0	810	0	Learning development	0	0	0
Due from Other Governments	0	2	0	Desegregation	0	0	0
Inventory	(2)	0	(3)	Gifted and Talented	0	0	0
Prepaids	0	4	0	Pupil Transportation Safety	0	0	0
				ECFE	202	202	191
Total Assets	<u>\$568</u>	<u>\$1,935</u>	<u>\$1,326</u>	Community Education	359	359	281
				Community Services	27	27	27
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	242	453	198	Restricted Programs	0	0	0
Accounts Payable	0	148	0	Escrow Account	0	0	0
Due to Other Funds	53	53	57	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	61	124	60	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	575	575	569	Undesignated	(945)	0	(43)
Property tax shift	(9)	(9)	(14)				
				Total Fund Balance	<u>(\$354)</u>	<u>\$591</u>	<u>\$456</u>
Total Liabilities	<u>\$922</u>	<u>\$1,344</u>	<u>\$870</u>				
				Liabilities & Fund Balance	<u>\$568</u>	<u>\$1,935</u>	<u>\$1,326</u>

November 13
Capital Expenditures

BALANCE SHEET

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	(\$8,555)	(\$6,910)	(\$7,755)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	2	4	360	Nonspendable Inventory	182	182	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	182	182	1,351	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>(\$8,372)</u>	<u>(\$6,724)</u>	<u>(\$6,044)</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	73	26	70	Restricted Programs	0	0	0
Accounts Payable	2	43	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	502	502	273
Deferred Revenue	182	182	1,351	School Carryover	13	13	21
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	69	69	95
Property tax shift	0	0	0	Undesignated	(9,393)	(7,740)	(7,854)
Total Liabilities	<u>\$256</u>	<u>\$250</u>	<u>\$1,421</u>	Total Fund Balance	<u>(\$8,628)</u>	<u>(\$6,975)</u>	<u>(\$7,465)</u>
				Liabilities & Fund Balance	<u>(\$8,372)</u>	<u>(\$6,724)</u>	<u>(\$6,044)</u>

November 13

BALANCE SHEET

Building Construction Fund

ASSETS	11/30/13	06/30/13	11/30/12
Cash / Investments	\$7,417	\$14,479	\$31,695
Taxes & Credits Receivable	0	0	0
Accounts / Interest Receivable	0	135	12
Due from Other Funds	0	0	0
Due from Other MN Districts	0	0	0
Due From MDE	23	23	60
Due From Federal thru MDE	0	0	0
Due From Federal - Direct	0	0	0
Due from Other Governments	0	0	0
Inventory	0	0	0
Prepays	0	0	0
Total Assets	<u>\$7,440</u>	<u>\$14,637</u>	<u>\$31,767</u>
LIABILITIES			
Tax and Aid Anticipation Payable	\$0	\$0	\$0
Accrued Interest Payable	0	0	0
Salaries Payable	6	9	2
Accounts Payable	4,300	4,774	0
Due to Other Funds	0	0	0
Due to Other MN Districts	0	0	0
Due to Other Governments	0	0	0
Claims Payable	0	0	0
Deferred Revenue	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0
Property tax shift	0	0	0
Total Liabilities	<u>\$4,306</u>	<u>\$4,783</u>	<u>\$2</u>

FUND BALANCES	11/30/13	06/30/13	11/30/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	0	0	0
Nonspendable Prepays	0	0	0
Staff Development	0	0	0
Reemployment comp	0	0	0
Basic skills	0	0	0
Learning development	0	0	0
Desegregation	0	0	0
Gifted and Talented	0	0	0
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	2,709	2,709	27,888
Alternative facilities	7,145	7,145	13,561
Restricted Programs	0	0	0
Escrow Account	0	0	0
Endowment	0	0	0
Encumbrances	0	0	0
Textbooks	0	0	0
Operating Capital	0	0	0
Undesignated	(6,720)	0	(9,684)
Total Fund Balance	<u>\$3,134</u>	<u>\$9,854</u>	<u>\$31,765</u>
Liabilities & Fund Balance	<u>\$7,440</u>	<u>\$14,637</u>	<u>\$31,767</u>

November 13

BALANCE SHEET

Debt Service Fund

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	\$8,955	\$12,771	\$9,395	Reserved for:			
Taxes & Credits Receivable	9,357	9,357	7,955	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	257	257	965	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$18,569</u>	<u>\$22,386</u>	<u>\$18,315</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	129	266	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	688	688	602	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	16,593	16,593	13,955	Undesignated	1,159	4,838	3,758
Property tax shift	0	0	0				
Total Liabilities	<u>\$17,410</u>	<u>\$17,547</u>	<u>\$14,557</u>	Total Fund Balance	<u>\$1,159</u>	<u>\$4,838</u>	<u>\$3,758</u>
				Liabilities & Fund Balance	<u>\$18,569</u>	<u>\$22,386</u>	<u>\$18,315</u>

November 13

BALANCE SHEET

Trust & Agency Funds

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	\$1,679	\$1,676	\$1,674	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	9	9	0	Nonspendable Inventory	0	0	0
Due from Other Funds	202	202	228	Nonspendable Prepaids	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepaids	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$1,890	\$1,886	\$1,902	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	1,890	1,886	1,900
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	2	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	0	0	0
Property tax shift	0	0	0				
Total Liabilities	\$0	\$0	\$2	Total Fund Balance	\$1,890	\$1,886	\$1,900
				Liabilities & Fund Balance	\$1,890	\$1,886	\$1,902

November 13

BALANCE SHEET

Dental Internal Service Fund

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	\$100	\$112	\$45	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	1	1	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$101	\$114	\$46	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	63	4	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	(10)	105	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	111	(55)	42
Property tax shift	0	0	0				
Total Liabilities	(\$10)	\$168	\$4	Total Fund Balance	\$111	(\$55)	\$42
				Liabilities & Fund Balance	\$101	\$114	\$46

November 13
Student Activities

BALANCE SHEET

ASSETS	11/30/13	06/30/13	11/30/12	FUND BALANCES	11/30/13	06/30/13	11/30/12
Cash / Investments	\$1,094	\$1,094	\$1,122	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$1,094	\$1,094	\$1,122	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,094	1,094	1,122
Property tax shift	0	0	0				
Total Liabilities	\$0	\$0	\$0	Total Fund Balance	\$1,094	\$1,094	\$1,122
				Liabilities & Fund Balance	\$1,094	\$1,094	\$1,122

Duluth Public Schools
Budget Revisions Fiscal Year Ending June 30, 2014
Period Ending November 30, 2013

Table with 13 columns: Revenues, General-U, General-R, Food Service, Transport, Community Services, Capital Expenditure, Building Construction, Debt Service, Trust, Internal Service, Student Activities, Total. Rows include Revised Budget 10/31/13 and Revised Budget, 11/30/13.

**Duluth Public Schools
Budget Revisions Fiscal Year Ending June 30, 2014
Period Ending November 30, 2013**

<u>Expenditures</u>	<u>General-U</u>	<u>General-R</u>	<u>Food Service</u>	<u>Transport</u>	<u>Community Services</u>	<u>Capital Expenditure</u>	<u>Building Construction</u>	<u>Debt Service</u>	<u>Trust</u>	<u>Internal Service</u>	<u>Student Activities</u>	<u>Total</u>
Revised Budget 10/31/13	\$65,978,707	\$13,864,860	\$3,566,030	\$6,260,865	\$6,012,850	\$5,436,198	\$8,706,157	\$21,087,548	\$250,000	\$754,000	\$1,738,362	\$133,655,577
Congdon/Denfeld stipends	7,109											7,109
Staff development carryover	179,106											179,106
East stipends	8,339											8,339
Habitat grant		40,000										40,000
Special Ed Northland grant		12,832										12,832
Congdon/Denfeld stipends	1,262											1,262
Race to the Top					39,803							39,803
Northland Grant - Youth Dev		30,000										30,000
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
Revised Budget, 11/30/13	\$66,174,522	\$13,947,692	\$3,566,030	\$6,260,865	\$6,052,653	\$5,436,198	\$8,706,157	\$21,087,548	\$250,000	\$754,000	\$1,738,362	\$133,974,027
Operating Transfers - in						6,164,947		4,900,000				\$11,064,947
Operating Transfers - out	(6,164,947)					(4,900,000)						(\$11,064,947)
Net	\$2,894,169	(\$336,173)	(\$57,000)	(\$987,038)	\$0	(\$2,086,237)	(\$7,602,500)	\$2,134,538	(\$18,350)	\$31,020	\$0	(\$6,027,572)

ISD #709 - Duluth Public Schools
ACH & Wire Transfer Summary
Period Ending 11/30/2013

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
11/08/2013	V106466	CITISTREET FOR MSRS	44,670.88
11/08/2013	V79764	DULUTH FEDERATION OF TEA	22,682.53
11/08/2013	V107231	DULUTH TEACHERS CREDIT	9,943.28
11/08/2013	V79711	DULUTH TEACHERS RETIRE EFT	228,918.21
11/08/2013	V106637	EBC - FLEX EFT	14,069.45
11/08/2013	V106636	EBC - TSA EFT	82,816.73
11/08/2013	V79771	EDUCATION MN CLERICAL	1,156.85
11/08/2013	V102915	FEDERAL 941 PR TAXES	569,984.28
11/08/2013	V108066	MG TRUST	116,116.68
11/08/2013	V05173	MN CHILD SUPPORT EFT	1,528.13
11/08/2013	V108320	MN DEPT OF REVENUE EFT	588.41
11/08/2013	V102916	MN STATE PR TAXES	95,200.16
11/08/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	85,954.65
11/08/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,441,491.85
11/22/2013	V106466	CITISTREET FOR MSRS	20,147.34
11/22/2013	V79764	DULUTH FEDERATION OF TEA	22,685.77
11/22/2013	V107231	DULUTH TEACHERS CREDIT	9,893.28
11/22/2013	V79711	DULUTH TEACHERS RETIRE EFT	228,921.83
11/22/2013	V106637	EBC - FLEX EFT	14,069.45
11/22/2013	V106636	EBC - TSA EFT	82,471.37
11/22/2013	V79771	EDUCATION MN CLERICAL	1,156.85
11/22/2013	V102915	FEDERAL 941 PR TAXES	550,549.97
11/22/2013	V108066	MG TRUST	116,659.64
11/22/2013	V05173	MN CHILD SUPPORT EFT	1,441.76
11/22/2013	V108320	MN DEPT OF REVENUE EFT	1,000.53
11/22/2013	V102916	MN STATE PR TAXES	91,556.84
11/22/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	86,446.34
11/22/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,428,604.47
11/26/2013	V06645	MEDICA HEALTH PLAN (EFT)	167,097.91
11/26/2013	V106638	PEIP - HLTH EFT	1,158,197.78
11/26/2013	V80030	DELTA DENTAL PLAN OF MN(EFT)	53,791.47
11/27/2013	V104923	HARRIS BANK	28,403.82
			6,778,218.51

**ISD 709 – Duluth Public Schools
GF Investment Activity for FY 2014
As of November 30, 2013**

Beginning Investment Balance (October 31, 2013): **\$ 13,506,005.58**

Add Purchases:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>	
11/01	Comenity Capital Bank (UT)	MBS	02/03/14	0.20%	\$ 245,000.00
11/12	Bank Baroda (NY)	MBS	02/12/14	0.30%	245,000.00
11/20	Valley Central Svgs Bk (OH)	MBS	05/20/14	0.20%	249,000.00
11/20	Discover Bank (DE)	MBS	05/20/14	0.30%	249,000.00
11/22	Citibank NA SF (SD)	MBS	05/22/14	0.25%	249,000.00
11/27	Bank Hapoalim BM (NY)	MBS	05/27/14	0.30%	249,000.00

Total Purchases \$ 1,486,000.00

Deduct Maturities/Calls/Sales:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>
-------------	---------------	---------------	----------------	------------------------

Total Maturities \$ 0.00

Other items:

Add:	Money Market Funds Interest	\$ 46.70
	Market Value Adjustment	0.00
	Other Interest	0.00
Deduct:	Transaction Fees/Other	0.00
	Beginning Value Adjustment	0.00

Total Other \$ 46.70

Ending Investment Balance (November 30, 2013) **\$ 14,992,052.28**

Note: Ending Investment Balance as of November 30, 2012 was \$ 11,819,665.28

Duluth Public Schools-ISD 709
WADM Projection Report - FY 2014
January 2014

edit

Grade Levels	Jan Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	FINAL 1213	3. year
KG	672	1.005302808	675.56	0.61	413.44	382.95	0
HK	81	1.012973440	82.05	1.000	82.05	73.59	0
Gr 1-3	1976	0.993778894	1963.71	1.12	2189.53	2201.73	0
Gr 4-6	1751	0.976777692	1710.34	1.060	1812.96	1931.12	0
Gr 7-8	1219.66	0.983347027	1199.35	1.300	1559.15	1404.73	0
Gr 9-12	2843.33	0.964901862	2743.53	1.300	3566.59	3705.27	0
Sub-Total	8542.99				9623.74	9699.39	

Other WADM Generators

Other WADM Generators	Jan Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	
Early Childhood	210	0.406911869	85.45	1.250	106.81	114.62

Early Childhood Details

	Final Count	Jan 1 Count	Final ADM
10-11	474	254	100.12
11-12	432	265	94.8
12-13	344	196	91.75
13-14*			85.45

Resident Tuition**

Resident Tuition Details

	Total WADM	
10-11	46.14	49.58
11-12	54.15	
12-13	48.46	
13-14*	49.58	

ALC

ALC Details**

	Total WADM	
10-11	256.02	271.95
11-12	285.78	
12-13	274.06	
13-14*	271.95	

Projected Total WADM

Budgeted WADM

Net

Projected Total WADM	9730.55	9814.01
Budgeted WADM	9669.00	
Net	61.55	

* Projected

**Included in Grade Level Projections

DONATIONS/INVESTMENTS IN SCHOOL CHILDREN

SCHOOL	FIRST NAME	LAST NAME/ORG	RESTRICTION	AMOUNT
Lakewood	Wells Fargo Community	Support Campaign		70.00
Lakewood	Carmen	Arnold		100.00
Lakewood	Wells Fargo Educ Prog	Matching Gift Prog		70.00
Denfeld	Puglisi Classico	LTD Inc	Swim	1,000.00
Denfeld	Hunt Electric Corp		Robotics	100.00
Denfeld	Rohlfing		Robotics	100.00
Denfeld	Puglisi Classico		Drama	250.00
Denfeld	Industrial Welders Machinist Inc.		Robotics	50.00
Denfeld	Saturn Systems		Robotics	500.00
Denfeld	Northland Subway Inc		Athletics	500.00
Denfeld	Stewarts Bikes Sports and Trophies		Athletics	250.00
Denfeld	Acme Tools		Athletics	250.00
Denfeld	Williams-Lobermeier-Bottecher Funeral Home		Athletics	1,300.00
District Wide	PEO/Chapter AL	c/o Teri Akervik	Food/Backpack Program	200.00
District Wide	PEO/Chapter AL	c/o Teri Akervik	Denfeld Pantry	200.00
District Wide	PEO/Chapter AL	c/o Teri Akervik	Music Rental Repairs	200.00
			TOTAL	5,140.00

8030 - School Board Member Compensation

School Board members shall be compensated for School Board work. Compensation shall be a stipend of \$630.00 per month, to a maximum of \$7,560.00 (excluding negotiations) during one (1) calendar year. The Chairperson, however, shall receive an additional \$52.50 per month for discharging the duties of his/her office. The maximum compensation for the chairperson shall not exceed \$8,190.00 (excluding negotiations) during one (1) calendar year. This policy shall be effective January 1, 2008, and reviewed annually in January.

Board compensation is the stipend for all Board related activities, including committee assignments.

Board members shall not accept additional compensation from any source for Board related activities.

Adopted: 02-10-81 ISD 709

Revised: 07-10-84

03-08-88

03-10-92

01-09-95

06-20-95

03-18-97

02-28-06

06-20-06

02-28-07

02-26-08

01-22-13 ISD 709

AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of December, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Chang'aa Mweti, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **Dates of Service.** This Agreement shall be deemed to be effective as of December 11, 2013, and shall remain in effect until June 30, 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Chang'aa Mweti will provide classroom presentations at elementary schools within the Duluth Public Schools, with a focus on Stowe, Piedmont, Myers-Wilkins, Lowell and/or Laura MacArthur Elementary schools.

Using power of narratives students will be exposed to different cultural perspectives and people of different ethnicities. The students will be exposed to different cultural perspectives and people of different ethnicities.

Themes covered will include: Bullying, Respect, Leadership, Cultural Responsibility, Being a role model, Being in transition, Building skills toward being a middle school student.

3. **Background Check.** Not Applicable.
4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$2,800.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

Contractor will be paid in the following manner. Contractor will submit an invoice to the Office of Education Equity monthly for payment. Payment will be made in the amount of \$100.00 per hour. Maximum billable time per event is equal to Student/presentation time of six hours in any given day this contract will exclude preparation and travel time.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such

item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Office of Education Equity, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail care of Chang'aa Mwet, 2027 Dunedin Ave, Duluth, MN 55803.

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

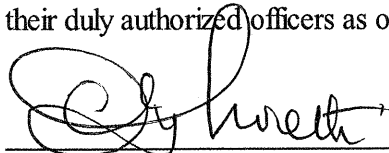
17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.



Contractor

~~XXXXXXXXXX~~

SSN/ Tax Identification Number

12/12/13

Date



Program Director

12/11/13

Date



Director of Business Service / Superintendent of Schools

12/13/13

Date

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Statement of Intent to Participate in the Partnership for Collaborative Curriculum* Open Educational Resource (OER) Initiative

Overview

In 2012-2013 the Teaching and Learning Advisory Committee of Intermediate District 287 initiated a collaborative project to design social studies curriculum that would (1) be a web-accessible resource for teachers and (2) not require ongoing print purchase from publishers. The grade 6 curriculum produced through the project now is being piloted in a number of sites. At the same time, collaborative and open digital curriculum projects in the Anoka-Hennepin school district, ECMECC (East Central Minnesota Cable Cooperative) and SOCRATES (South Central Regional Area Telecommunications System) have further expanded interest in a more comprehensive effort to develop curriculum that can be openly shared statewide.

This statement of intent enrolls districts in the next phase of working together on an Open Educational Resource (OER) Initiative by developing a comprehensive set of digital open courses for grades 3-12 in the four core content areas of Mathematics, English-Language Arts, Science and Social Studies. Additional content areas will be explored as resources permit. The details of the OER Initiative are articulated in the Partnership for Collaborative Curriculum Organizational Plan 2013.

School districts that join the partnership for this phase of work will benefit from:

- A proven development and support infrastructure: Partners would have opportunities to sponsor and manage projects in content areas of primary interest with support from the central organization.
- Oversight of development and influence in design: Partners would be eligible to provide steering committee members, coordinators, teacher developers and reviewers.
- Development resources: Partners would be given access to the training and support materials that are created for teacher developers. Non-partners would pay fees for these resources.
- Early access to courses: Partners would be given rights to view and download units as they are developed for piloting and review. Non-partners would pay fees for full access.
- Access to ongoing improvements and updates: Partners would have rights to all content that is added to the central development hub. Non-contributing districts would have access only to the single version made publicly available.

It is anticipated that development costs for each course will be approximately \$15,000. If the total contributions from partner districts in the first year are insufficient to support the 40 course goal, partners will have the option of contributing for a second year to complete the comprehensive series of courses for grades 3-12.

**The Partnership for Collaborative Curriculum* (<http://bit.ly/innovativeinstruction>) is a statewide umbrella for groups of districts working together to create and share digital curriculum as a project of the Minnesota Learning Commons (<http://mnlearningcommons.org>).

Parameters

School districts wishing to participate in the Partnership for Collaborative Curriculum OER Initiative are asked to sign this form and return it at their earliest convenience. Opportunities to join and contribute are ongoing. Projects will begin in June 2013 and continue to expand based on levels of participation.

By signing the agreement, the participating school district agrees to:

1. Communicate project benefits to stakeholders and decision-makers within the district.
2. Identify an individual to act as the primary district contact.
3. Contribute to development costs. All districts will be billed according to the scale and grade range indicated in their interest survey:
 - a. \$0.75 per ADM if existing courses are being contributed;
 - b. \$0.90 per ADM if a member of a consortium providing infrastructure and management; or
 - c. \$1.00 per ADM if neither (a) nor (b) apply.
4. Facilitate access to technology for teachers identified as part of the writing team.
5. Facilitate training for piloting teachers/classrooms.
6. Provide technical support and access to technology for teachers ultimately using the resource.
7. Understand that what is produced is not the intellectual property of any individual or district.
8. Recognize the need for flexibility and compromise in initial course design.
9. Understand the Minnesota State Standards will guide curriculum decisions.
10. Promise to abide by the direction of an executive council should any dispute arise in course design.

By signing the form, Intermediate District 287 agrees to:

1. Host the electronic curriculum on its Moodle server and Google apps domain.
2. Manage the communication with district contacts.
3. Facilitate decision-making across the partnership.
4. Support districts choosing to sponsor projects as those districts form Steering Committees and hire and coordinate writing teams.
5. Provide technical support, online training courses in designing digital curriculum, and coaching for writing team members.
6. Coordinate training design for piloting teachers/districts/classrooms.

Agreements

I. Participating districts:

ISD 709 - DULUTH PUBLIC SCHOOLS is declaring our commitment to participate in the Partnership for Collaborative Curriculum OER Initiative and abide by all aspect of this statement of intent.

Authorized signature: Bill Hanson Date: 12/17/13

Name and Title: BILL HANSON, CFO

District Steering Team Member: _____

Phone: _____ Email: _____

District Average Daily Membership total for use in calculating fee: _____

Fee basis:

- \$0.75 per ADM if existing courses are being contributed
- \$0.90 per ADM if a member of a consortium providing infrastructure and management
- \$1.00 per ADM if neither (a) nor (b) apply.

Total fee to be billed to the District: _____

II. Intermediate District 287:

Intermediate District 287 is declaring our commitment to participate as the convener, manager and fiscal host of the Partnership's OER Initiative and abide by all aspects of this statement of intent.

Authorized signature: _____ Date: _____

Name and Title: _____

PLEASE RETURN TO:
Jane Holmberg
Executive Director of Teaching and Learning
Intermediate District 287
1820 North Xenium Lane
Plymouth, MN 55441

An electronic alert that the agreement will be arriving by mail or a scanned, signed copy may be sent to jholmberg@district287.org

AGREEMENT

THIS AGREEMENT, made and entered into this 9th day of November, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Michelle Detoe, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **December 9,11,16,18** This Agreement shall be deemed to be effective as of Dec 9, 2013, and shall remain in effect until June 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Cultural artist

3. **Background Check.** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 500.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Edge Howes ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail. Address:

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

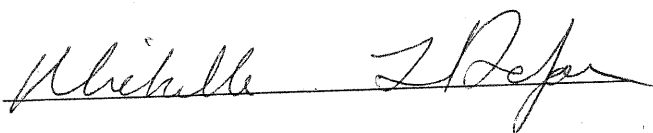
Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR



Title

12-9-13

Clerk

[Handwritten signature]

Program Director

W C Hanson

Director of Business Service

Title

[Redacted signature]

Taxpayer Identification Number

AGREEMENT

THIS AGREEMENT, made and entered into this 11 day of Dec, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Angela Buffalo, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **December 9,11,16,18** This Agreement shall be deemed to be effective as of Dec 9, 2013, and shall remain in effect until June 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Cultural artist

3. **Background Check.** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 500.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Edge Howes ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail. Address:

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

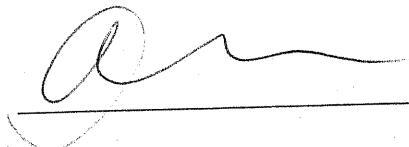
Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

 12-11-13

Artist
Title

Clerk



Program Director



Director of Business Service

Title



Taxpayer Identification Number

AGREEMENT

THIS AGREEMENT, made and entered into this 9 day of Dec, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Tonette Harding, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **December 9,11,16,18** This Agreement shall be deemed to be effective as of Dec 9, and shall remain in effect until June 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Cultural artist

3. **Background Check .** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 500.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of *Edy Humes* ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail. Address:

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR

_____ Michelle Lindberg

_____ Cultural Artist
Title

Clerk



Program Director



Director of Business Service

Title



Taxpayer Identification Number

AGREEMENT

THIS AGREEMENT, made and entered into this 9 day of December, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and MISM Peterson, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows: (insert as appropriate)

1. **December 9,11,16,18** This Agreement shall be deemed to be effective as of Dec 9, and shall remain in effect until June 2014, unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. **Performance.** Cultural artist

3. **Background Check.** (Applies to contractors working independent with students)

Contractor must provide an executed criminal history consent form and a money order or check payable to the District in an amount equal to the actual cost of conducting a criminal history background check on all of its employees assigned to the program. Contractor is precluded from performance of contract until the results of the criminal background check(s) are on file.

4. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$ 500.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
- b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

8. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

10. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Edge Howes ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail. Address:

11. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

16. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

17. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

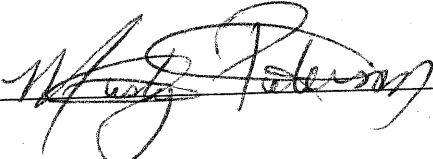
Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

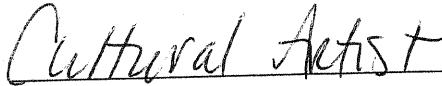
Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

CONTRACTOR




_____ Title

Clerk

B. Hansen

Program Director

W. C. Hansen

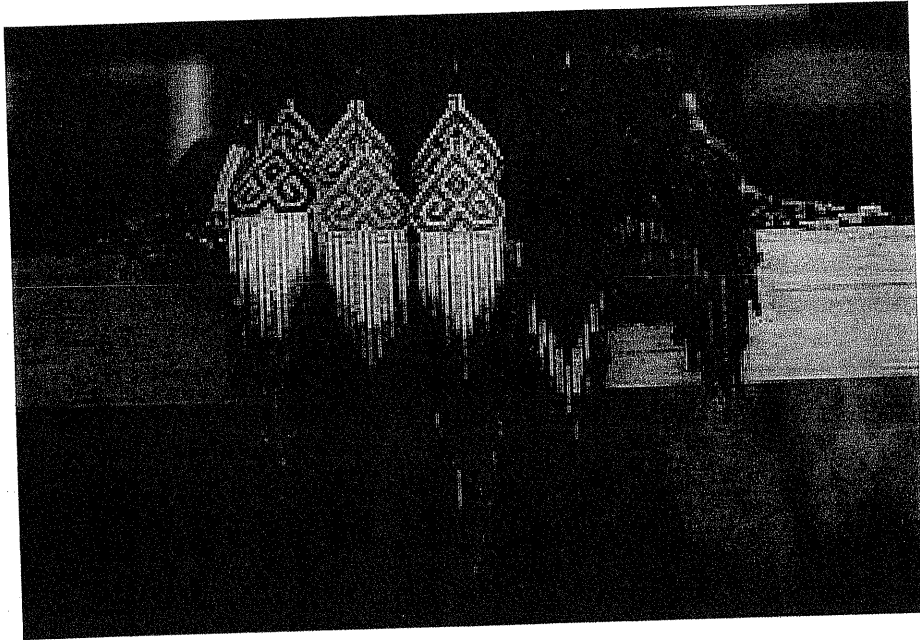
Director of Business Service

Title

~~XXXXXXXXXXXXXXXXXXXX~~

Taxpayer Identification Number

BEADING NIGHTS IN DECEMBER



December 9, 11, 16 & 18th
(Mondays & Wednesdays)

5pm – 7pm

For all staff & students

Come to one or all of the “FREE” sessions

Supplies will be provided to create earrings.

Sponsored by American Indian Education Office

HOCHS

215 1st Ave East Room 302



affiliated with the
Young Audiences Arts for Learning network

School Contract 2013-14 School Year

59

January 6 to January 10, 2014

This agreement, by and between COMPAS, Inc. (hereafter "COMPAS") and Lowell Elementary School (hereafter "Program Site") is hereby entered into and shall become effective as of the date of last signature.

It is Mutually Agreed as Follows:

1. COMPAS shall provide Program Site with an artist residency of 5 days in length. Site shall select the artist (s) from the Roster active in the COMPAS Residency program, as identified on the COMPAS website.

Christian Adeti is/are the artist(s) tentatively identified for this residency.

COMPAS shall provide the necessary artist direction, instruction, supervision, resource materials and logistical arrangements.

2. In consideration of the services performed by COMPAS, Program Site shall pay COMPAS a total of \$ \$1850.00, due and payable to COMPAS prior to the start of the residency.

3. Program Site shall abide by the stipulations of the program model, including, but not limited to:

a. adherence to the guidelines of the COMPAS residency format, as described in detail on the COMPAS website at www.compas.org;

b. reviewal with COMPAS artist of any special rules or situations relevant to site, including limitations on interaction with minors or vulnerable adults (COMPAS policy available on request);

c. preparation of a residency schedule for the artist, which shall adhere to the guidelines of one of the four COMPAS school-based residency models (Traditional, Saturation, Extended, and Collaboration). Under these guidelines, residencies typically include no more than four classroom sessions per day, at least two of which shall be on-going classes with Core Groups meeting each day of the residency; one hour of teacher-artist contact in the form of in-service workshops or individual or small group meetings with teachers; and one community event;

d. appropriate administrative or technical support (i.e., typing and photocopying for writing residencies; art supplies and adequate work space for visual arts residencies; adequate rehearsal space for music and dance residencies; etc.);

e. the assignment of a teacher or other legally responsible and duly authorized adult to each classroom in which the artist works during the residency;

f. arranging and paying for lodging for artists who travel 80+ miles one way from their home.

g. promoting COMPAS activity in school newsletter, website, blog and/or Facebook site; disseminating Family Participation Guide in take-home materials, e-newsletters, etc.; working with COMPAS staff and artist to implement photo/video permission for promotional uses.

h. completion of the COMPAS residency evaluation form by contact person and/or core group teachers for each residency.

Residency Dates: 1/13-17/14

4. COMPAS shall be responsible for the payment of all artist fees and transportation costs, except where expressly negotiated otherwise. 60

5. Any works produced as a part of a COMPAS residency are subject to reprint by COMPAS at its discretion in any future COMPAS publication.

6. If, after the artist has been selected and residency dates established, it becomes necessary to change some or all of the dates because of

- a) artist illness or other unforeseen circumstance beyond the control of COMPAS, COMPAS shall, at its option, either reschedule the missed day(s) with the same artist, or another acceptable to Program Site, if the original artist is not available; or bill Program Site on a prorated basis for the amount of the residency actually completed.
- b) inclement weather or other unforeseen circumstances beyond the control of Program Site, COMPAS shall reschedule the missed day(s) with the same artist, or another, acceptable to Program Site, if the original artist is not available. **Program Site shall be billed for residency days interrupted by such circumstances.**

Program Site shall be responsible for informing the artist (at home or at local lodging) and COMPAS of any change, conflict or cancellation of Program Site that shall affect the residency as scheduled. In event of artist illness, the artist shall inform Program Site and COMPAS.

7. Residency dates shall not be changed or cancelled due to circumstances or conflicts that could have been foreseen and/or prevented by Program Site. **Program Site shall be billed for residency days interrupted by such circumstances.**

8. Program Site agrees not to contract separately with identified COMPAS Roster Artist(s) for a period of at least two years following the completion of this project.

9. This Agreement shall become effective as of the date of signature of both parties, and shall be completed upon receipt by COMPAS of payment and required evaluation materials from Program Site.

10. COMPAS, as a non-profit organization, is reliant on granted or contributed funds from outside sources. The ability of COMPAS to carry out its responsibilities identified in this contract is dependent on receipt of outside funding. If these funds are not forthcoming, are rescinded or terminated, COMPAS reserves the right to terminate this agreement on ten days notice without penalty to COMPAS.

Agreed To By:

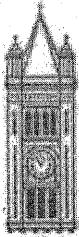
Dawne White _____
 Dawne Brown White, Executive Director Date
 COMPAS

Amy Maki _____
 Authorized Program Site Official Signature
Principal _____
 Name and Title (Typed or Printed, Please)

Dec. 20, 2013 _____
 Date
W. Hanson _____
 District official / signature

Lowell Elementary / Myers - Wilkins _____
 Program Site Name
2000 Rice Lake Rd _____
 Program Site Address

1-218-336-8895 Ext 2940 _____
 Telephone Number
DVWth, MN 55911 _____
 City, State, Zip
12/20/13 _____
 Date



DULUTH PUBLIC SCHOOLS

*Preparing all students for successful lives in the twenty-first century . . .
success in the workplace, success in the home, and success in the community.*

AMENDED AGREEMENT

THIS AMENDED AGREEMENT, made and entered into this 20th day of December 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and Mike Smart, an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THIS AMENDED AGREEMENT is to set out the terms and conditions whereby the Contractor has provided programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** The Contractor has satisfied said obligations, services and / or performances set forth in the Agreement dated August 12, 2013.
2. **Performance.** The Contractor prepared and delivered the keynote presentation of 45-50 minutes and one break out session of 60 minutes on August 12, 2013, at the Duluth School Summer Tech Camp. The Break-out session included 30 Tips in 60 Minutes that highlighted various tools, resources, and concepts about using technology in the classroom.
3. **Reimbursement.** In consideration of the performance of Contractor of its obligations performed in the original Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to an amended sum not to exceed one thousand two hundred nineteen dollars and forty cent (\$1219.00). Check # 632279 issued on December 12, 2013 in the amount of four hundred nineteen dollars (\$419.00) has been received by the contractor as stated in the original agreement entered into on the 1st day of July, 2013. Contractor is requesting the additional payment of eight hundred dollars (\$800) to satisfy the services performed on August 12, 2013. Please see similar Agreement entered into on June 13, 2013 which is enclosed as a comparison. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.
4. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:
 - a. Payment shall be made by the District within 30 days of submission of a proper invoice by the Contractor;
 - b. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

7. **Independent Contractor.** Both the District and Contractor agree that they will act as an independent contractor in the performance of its duties under this Agreement. Nothing contained in this Agreement shall be construed as in any manner creating a relationship of joint venture between the parties, which shall remain independent contractors with respect to all actions performed pursuant to this Agreement.

Accordingly, Contractor shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Contractor's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

10. **Indemnity and defense of the District.** Contractor hereby agrees to defend, indemnify and hold the District harmless from all claims relating to its work pursuant to this Agreement.

In the event that Contractor breaches its obligation to defend, indemnify and hold the District harmless, then in addition to its other damages the District shall be entitled to recover its attorney's fees and costs and disbursements incurred in enforcing this Agreement.

11. **Notices.** All notices to be given by Contractor to District shall be deemed to have been given by depositing the same in writing in the United States Mail care of Technology Department, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Contractor shall be deemed to have been given by depositing the same in writing in the United States Mail in care of: Mike Smart

~~16425 36th Avenue N.~~ ~~Plymouth~~ MN 55446 ~~651-554-1500~~
Address City State Zip Phone

12. **Assignment.** Contractor shall not in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the District.

13. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.

14. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

15. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

16. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (30) days written notice to the other party as provided for in this Agreement.

17. **Data Practices.** Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.



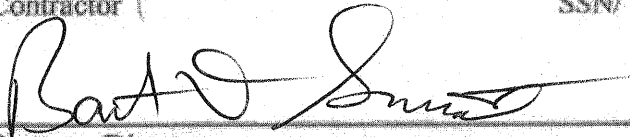

18. **Insurance.** (If applicable) Contractor shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Contractor shall maintain such insurance in force and effect throughout the term of the contract.

Contractor is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Contractor must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Contractor will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Contractor is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Contract whether the operations are by the contractor or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

		12-20-13
Contractor	SSN/ Tax Identification Number	Date
		12/20/13
Program Director		Date
		12/20/13
Director of Business Service / Superintendent of Schools		Date

Memorandum

To: Bill Hanson

From: Kerry M. Leider



Date: December 11, 2013

Re: Little League Baseball Central District of Duluth, Inc. Agreement

Attached please find two (2) copies of the Agreement between Independent School District #709 and the Little League Baseball Central District of Duluth, Inc. to perform Little League Baseball activities on school district property as defined in the Agreement. This Agreement covers a five (5) year period from March 3, 2013 through March 2, 2018 at a cost of \$1.00.

I recommend approval of the Agreement between Independent School District #709 and the Little League Baseball Central District of Duluth, Inc. to perform Little League Baseball activities. If you concur, please sign both copies and return them to the Facilities Management office for processing.

Attachments

AGREEMENT

THIS AGREEMENT, effective the 3rd Day of March, 2013, by and between INDEPENDENT SCHOOL DISTRICT #709, hereinafter referred to as the SCHOOL DISTRICT, and the LITTLE LEAGUE BASEBALL CENTRAL DISTRICT OF DULUTH, INC., a Minnesota nonprofit corporation, hereinafter referred to as the CORPORATION:

WHEREAS, the School District owns a tract of land in Blocks 25 and 26 of East Lawn Division:
and

WHEREAS, the Corporation has developed a certain portion of such tract of land for conducting Little League Baseball activities under prior agreements with the School District and wishes to maintain such portion of such tract of land for the purpose of continuing to conduct Little League Baseball activities thereon,

NOW, THEREFORE, the School Board, for and in consideration of the sum of One Dollar (\$1.00) to it in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, and upon the terms and conditions set forth below, hereby grants to the Corporation for a period of five (5) years from the date first mentioned above, but not to the exclusion of the School District, for the purpose of conducting thereon Little League Baseball activities:

1. The Corporation may continue to develop and maintain two (2) baseball fields and other necessary facilities suitable for what is known as a Little League Baseball Field. In connection with this, the Corporation may make and maintain, but is not limited to, the following improvements and installations: two baseball diamonds, dugouts, bleachers, backstop fences, outfield and base line fences, flagpole, scoreboards, concession building and equipment building. The Corporation shall maintain such improvements, installations and facilities in a safe manner.
2. The Corporation may, during Little League baseball games only, operate a concession for the sale of pop, candy, popcorn, sandwiches and like articles.
3. The permission granted herein is not exclusive, and at those times during which the Corporation has not scheduled the use of the premises; said premises and facilities shall be open to the general public for recreational purposes. The Corporation shall have the right to coordinate the scheduled use of the premises.

4. During any period of construction or site development, the Corporation or its contractor shall carry Worker's Compensation Insurance as required by statute. Before any construction or site development begins, the Corporation shall submit for the approval of the School District a certificate of that insurance required herein which names ISD #709 as one of the parties insured, and which provides for fifteen (15) days written notice of cancellation to the School District.
5. It is the understanding and intention of the parties hereto that any benefits received by the School District under this agreement are rendered or given by the Corporation, its members, employees, agents, volunteers or tenants voluntarily and such parties are volunteers.
6. The Corporation shall defend, indemnify and save harmless the School District from any and all liens, claims, demands or expenses of any person or persons including the Corporation, its members, employees, agents, volunteers or tenants, whomsoever occasioned or caused by the contract, acts or omission of the Corporation, its members, employees, agents, volunteers, or tenants, or by reason of the use, development, operation, or maintenance of said premises by the Corporation under this agreement.
7. During the period of this agreement the Corporation agrees to maintain General Public Liability Insurance in an amount not less than One Million Dollars (\$1,000,000) with respect to injury or death to a single person, in an amount not less than One Million Dollars (\$1,000,000) with respect to any one accident, and in an amount not less than One Million Dollars (\$1,000,000) with respect to any property damage. Certificates of said insurance shall be submitted to the School District annually for approval naming the School District as the Certificate Holder and as an additional insured on the policy. The policy must also include a provision that the School District will be notified in writing fifteen (15) days prior to cancellation.
8. Either party may terminate this agreement by sixty (60) days written notice. All notices and orders given to the Corporation may be served by mailing the same to the Corporation at its last known place of residence or business, or by delivering to it a copy thereof, or by leaving said notices and orders addressed to the Corporation at its place of business with any person then in charge of said premises.
9. The Corporation shall keep the premises free from paper, garbage, or debris, which is in any way connected with its activities.
10. The Corporation shall, in connection with any site development, building construction, use or maintenance of the premises, comply with all applicable ordinances and regulations of the City of Duluth.
11. A waiver by the School District or by the Corporation of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of any subsequent breach of the same, or any other term, covenant or condition herein contained.

- 12. The right of the Corporation to build, occupy, use and maintain the above described area and any buildings or structures located thereon shall continue only so long as each and all of the undertakings, provisions, covenants and conditions herein contained are on its part complied with strictly and promptly.

LITTLE LEAGUE BASEBALL CENTRAL DISTRICT OF DULUTH

By  12-11-13
Eric Witzman, President Date

INDEPENDENT SCHOOL DISTRICT #709

By  12/12/13
William Hanson, Director of Business Services Date

MEMORANDUM OF UNDERSTANDING BETWEEN LIFEHOUSE AND DULUTH SCHOOL DISTRICT, ISD #709

I. BACKGROUND AND INTENT

This Memorandum of Understanding is between Life House, a non-profit organization, and the Duluth Public Schools, Independent School District (ISD) #709.

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between Life House and the Duluth School District, and to further detail the separate and distinct roles and responsibilities of each party;

WHEREAS, the Duluth School District desires to have counseling for students available on site at its schools:

WHEREAS, Life House desires to locate counseling professionals at Duluth school buildings to provide individual, group and family services to students and staff;

Therefore, Life House and the Duluth School District agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

II. ROLES AND RESPONSIBILITIES

Roles of Life House and Duluth School District

It is understood that Life House and school district staff must work together as a team to effectively meet the needs of Duluth School District students, and both parties to communicate any cause or concern pertaining to any and all items that affect the overall success of the Memorandum of Understanding in a timely manner. However, the parties to this Memorandum of Understanding understand their separate and distinct responsibilities.

Role of Life House as a community provider:

Students served by Life House are clients of Life House, subject to the same rights and responsibilities as clients served in Life House's community settings.

Life House will:

1. Meet with Duluth schools administration staff to plan a system of service delivery
2. Locate staff in Duluth schools in order to provide services
3. Employ and be responsible for its staff placed in Duluth schools
4. Maintain appropriate professional liability insurance
5. Accept referrals from school district staff
6. Share student/client information with school staff as needed and with the consent of the student/responsible parent
7. Obtain parental permission to provide mental health services
8. Maintain and own records of students served

9. Conduct appropriate background checks to ensure that Life House staff are not legally restricted from performing the duties of their job in a school setting
10. Meet periodically with school administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

Role of Duluth School District

1. Meet with Life House administration staff to plan a system of service delivery.
2. Provide Life House staff with appropriate, private meeting space.
3. Inform school staff of Life House services available and work with Life House staff to develop a system to identify and refer students that may be in need of services. Such referrals shall not in any way be construed to create financial responsibility for service delivered by Life House.
4. Meet periodically with Life House administration or designated staff to review the working relationship in order to address any concerns and promote an active partnership.

III. GENERAL TERMS

Terms. This Memorandum of Understanding will begin effective the date of 9/5/2013 and will continue through TBD. This MOU will renew for one year periods effective unlimited unless either party provides written notice of non-renewal three (3) months before the annual termination date. Otherwise, this Agreement may be terminated in accordance with the section on termination below.

Termination. Either party may terminate this Agreement by giving the other party three (3) months prior written notice.

Confidentiality. Life House and Duluth School District agree that by virtue of entering into this Agreement they will have access to certain confidential information regarding the other party's operations related to this project. Life House and Duluth School District agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Agreement or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this agreement. Where appropriate, client releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.

Signed: Maude Dornfeld
Maude Dornfeld, Director

Date: 12/12/13

Signed: William Hanson
William Hanson, Director of Business Services, ISD #709

Date: 12/20/13

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

November-December 2013

Facilities Management – General

In the past month, the maintenance crews have completed 209 work orders and are currently working on 669 open work orders.

Maintenance crews are on scheduled maintenance and focusing on MacArthur at this time.

Maintenance crews have installed acoustic panels for sound attenuation in the Denfeld band room.

Maintenance crews adjusted the computer lab tables at Congdon Park down to the 28 inch standard.

Contractors installed a Dutch door in the AD's office at EHS for security purposes.

Capital Construction:

We are working with DSGW, Bossardt and others to determine a solution to the loading dock issues at MWES.

We are working with LHB, KA and others to determine a solution to the loading dock issues at LPMS.

We are working on getting the newly purchased chairs in the commons area at Denfeld HS replaced under warranty due to the solid seat surface cracking.

Operations

December is a busy month for Operations as it is the month of setups and tear downs for the holiday programs. With the amount of snow received, much of Operations time went into preparing the sidewalks for the oncoming school day. During the winter break, Operations employees' time is scheduled to elevate the cleaning, change air filters and perform general maintenance to keep the sites operating efficiently. This break, we scheduled a crew to start the clean out of the basement levels at Denfeld High School.

In December, Robert Collard, the engineer at MacArthur and Ken Rodenwald, the custodian at Stowe retired. Both of these employees have worked for the district over 30 year and we wish them well in their new endeavors.

Health, Safety & Environmental Management

- Emergency Response Crisis Management
 - Assisted in the lockdown at Lincoln Park. Based on the information at hand the proper call was made to lockdown the building and call authorities. The process went as it should and class was back in session within an hour. Communication between outside authorities and the District was crucial and went very well.
- Workers' Compensation Activities

- OSHA Recordables
 - 1 Recordable: Blood Borne Pathogen Related
- Incidents Reported: 23 injuries reported.
- Environmental
 - 11 bins of electronic/computer equipment were recycled at an approximate cost of \$4000. Electronic equipment continues to be recycled from closed buildings and equipment replacement.

Risk Management

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2014

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FQA: 06-870-220-386-JOB

ALT FACILITIES/EAST

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/26/2013	EAST LHB		00631998	V87763	JOHNSON CONTROLS INC	EAST LHB REIMB 8/08-6/13	873723	OH	5,513.66	0.00	5,513.66
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	2,025.01	0.00	2,025.01
							Object 152000	Total:	7,538.67	0.00	7,538.67
							FQA 06-870-220-386-JOB	Total:	7,538.67	0.00	7,538.67

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/26/2013	CGDN APP 14		00631996	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 14	873723	OH	2,603.61	0.00	2,603.61
11/26/2013	CGDN APP 4		00631989	V104441	BARTLEY SALES CO INC	CONGDON APPLICATION 4	873723	OH	612.92	0.00	612.92
11/26/2013	CGDN APP 4		00632007	V106591	TEST & BALANCE ASSOCIATES INC	CONGDON APPLICATION 4	873723	OH	1,493.50	0.00	1,493.50
11/26/2013	CGDN APP 6		00632004	V107336	NORTHLAND FLOORING &	CONGDON APPLICATION 6	873723	OH	32,014.05	0.00	32,014.05
11/26/2013	CGDN APP 10		00632001	V00917	LIPE BROS CONST INC	CONGDON APPLICATION 9	873723	OH	676.16	0.00	676.16
11/26/2013	CGDN APP 8		00631991	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 8	873723	OH	3,531.86	0.00	3,531.86
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	2,450.00	0.00	2,450.00
11/26/2013	CGDN APP 9		00632005	V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 9	873723	OH	4,148.27	0.00	4,148.27
11/26/2013	CGDN PROF		00631998	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 33	873723	OH	3,181.00	0.00	3,181.00
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	1,050.00	0.00	1,050.00
11/26/2013	870		00631999	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 14	873723	OH	2,451.79	0.00	2,451.79
							Object 152000	Total:	54,213.16	0.00	54,213.16
							FQA 06-870-435-386-JOB	Total:	54,213.16	0.00	54,213.16

FQA: 06-870-470-386-JOB

ALT FACILITIES/MYERS-WILKINS

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/22/2013	2079569-IN	244270	00631963	V61525	SELL HARDWARE INC	BUILDING ACQUISITION/CONSTRUCT	873417	OH	818.10	0.00	818.10
11/25/2013	8940	244471	00631980	V06162	WHERLEY MOVING AND	BUILDING ACQUISITION/CONSTRUCT	873635	OH	1,442.84	0.00	1,442.84
11/26/2013	MWE APPS		00631993	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS APPS 9 & 10	873723	OH	1,525.94	0.00	1,525.94
11/26/2013	MWE APP 7		00632004	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 7	873723	OH	914.00	0.00	914.00
11/26/2013	MWE APP 7		00632009	V107122	TWIN CITY ACOUSTICS INC	MYERS-WILKINS APP 7	873723	OH	3,694.31	0.00	3,694.31
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	1,256.40	0.00	1,256.40
11/26/2013	MWE APP 4		00632006	V61525	SELL HARDWARE INC	MYERS-WILKINS APP 4	873723	OH	625.10	0.00	625.10

User: PLBLAL

PEGGY L BLALOCK

Page: 1

Current Date: 12/12/2013

Report: GLTRNS_DISD_parts_daGL Transactions Detail

Time: 13:21:14

GL Transactions by Object Code within Org. Key

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11/26/2013	MWE APP 13	00632008	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 13	873723	OH	8,085.45	0.00	8,085.45	
11/26/2013	MWE APP 13	00631999	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 13	873723	OH	106.31	0.00	106.31	
11/26/2013	MWE APP 13	00631990	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 13	873723	OH	59.13	0.00	59.13	
11/26/2013	MWE APP 11	00632000	V107943	KELLINGTON CONSTRUCTION INC	MYERS-WILKINS APP 11	873723	OH	665.00	0.00	665.00	
11/26/2013	MWE PROF	00631998	V87763	JOHNSON CONTROLS INC	MWE PROFESSIONAL FEE APP 31	873723	OH	5,708.40	0.00	5,708.40	
11/26/2013	MWE BOSS	00631998	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 10/13	873723	OH	1,050.94	0.00	1,050.94	
Object 152000								Total:	25,951.92	0.00	25,951.92
FQA 06-870-470-386-JOB								Total:	25,951.92	0.00	25,951.92

FQA: 06-871-215-000-000 GF SAVINGS-DENFELD

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/15/2013	S0000004380730449		00631802	V106495	MINNESOTA STATE INDUSTRIES	12" CAST ALUMINUM GEMINI LETTE	872733	OH	484.61	0.00	484.61
11/15/2013	S0000004380730449		00631802	V106495	MINNESOTA STATE INDUSTRIES	30" CAST ALUMINUM GEMINI LETTE	872733	OH	4,204.20	0.00	4,204.20
11/15/2013	S0000004380730449		00631802	V106495	MINNESOTA STATE INDUSTRIES	GEMINI PATTERN FOR INSTALL	872733	OH	43.35	0.00	43.35
Object 152000								Total:	4,732.16	0.00	4,732.16
FQA 06-871-215-000-000								Total:	4,732.16	0.00	4,732.16

FQA: 06-871-220-000-000 GEN FUND SAVINGS-EAST

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/25/2013	S0000004465309994		00631941	V106495	MINNESOTA STATE INDUSTRIES	12" CAST ALUMINUM GEMINI LETTE	873635	OH	733.91	0.00	733.91
11/25/2013	S0000004465309994		00631941	V106495	MINNESOTA STATE INDUSTRIES	24" CAST ALUMINUM GEMINI LETTE	873635	OH	1,774.63	0.00	1,774.63
11/25/2013	S0000004465309994		00631941	V106495	MINNESOTA STATE INDUSTRIES	MARK FOR KERRY LEIDER/FACILITI	873635	OH	114.24	0.00	114.24
11/26/2013	EAST FINAL		00631992	V106955	DULUTH STEEL FABRICATORS INC	EAST MIDDLE FINAL APP	873723	OH	7,835.65	0.00	7,835.65
11/26/2013	EAST LHB		00631998	V87763	JOHNSON CONTROLS INC	EAST LHB REIMB 8/08-6/13	873723	OH	4,962.29	0.00	4,962.29
Object 152000								Total:	15,420.72	0.00	15,420.72
FQA 06-871-220-000-000								Total:	15,420.72	0.00	15,420.72

FQA: 06-871-435-000-000 GEN FUND SAVINGS-CONGDON PK

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/08/2013	02230DP	EARN REG		7066	BERNDT, BETTY	GRS.	871550	3	89.65	0.00	89.65
11/22/2013	02240DP	EARN REG		7066	BERNDT, BETTY	GRS.	873011	3	81.50	0.00	81.50

GL Transactions by Object Code within Org. Key

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Object 118501 Total: 171.15 0.00 171.15

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	871550	2	5.78	0.00	5.78
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	873011	2	5.24	0.00	5.24
Object 121000							Total:		11.02	0.00	11.02

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	871550	2	6.50	0.00	6.50
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	873011	2	5.91	0.00	5.91
Object 121400							Total:		12.41	0.00	12.41

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	871550	2	0.32	0.00	0.32
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-CONGPK	873011	2	0.29	0.00	0.29
Object 127000							Total:		0.61	0.00	0.61

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	875.00	0.00	875.00
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	375.00	0.00	375.00
11/26/2013	CGDN PROF		00631998	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 33	873723	OH	1,590.50	0.00	1,590.50
11/26/2013	CGDN APP 8		00631991	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 8	873723	OH	2,825.49	0.00	2,825.49
11/26/2013	CGDN APP 4		00631989	V104441	BARTLEY SALES CO INC	CONGDON APPLICATION 4	873723	OH	493.20	0.00	493.20
11/26/2013	870		00631999	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 14	873723	OH	14,302.12	0.00	14,302.12
11/26/2013	CGDN APP 10		00632001	V00917	LIPE BROS CONST INC	CONGDON APPLICATION 9	873723	OH	1,433.46	0.00	1,433.46
11/26/2013	CGDN APP 14		00631996	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 14	873723	OH	1,813.23	0.00	1,813.23
11/26/2013	CGDN APP 3		00631997	V108301	HOFFMAN & MCNAMARA CO	CONGDON APPLICATION 3	873723	OH	1,995.00	0.00	1,995.00
11/26/2013	CGDN APP 9		00632005	V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 9	873723	OH	592.61	0.00	592.61
Object 152000							Total:		26,295.61	0.00	26,295.61
FQA 06-871-435-000-000							Total:		26,490.80	0.00	26,490.80

FQA: 06-871-470-000-000

GEN FUND SAVINGS MYERS-WILKINS

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2014
 Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

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Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	EARN REG		7066		BERNDT, BETTY GRS.	871550	3	89.65	0.00	89.65
11/22/2013	02240DP	EARN REG		7066		BERNDT, BETTY GRS.	873011	3	81.50	0.00	81.50
Object 118501							Total:		171.15	0.00	171.15

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-MYERS	871550	2	5.77	0.00	5.77
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-MYERS	873011	2	5.24	0.00	5.24
Object 121000							Total:		11.01	0.00	11.01

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-MYERS	871550	2	6.50	0.00	6.50
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-MYERS	873011	2	5.91	0.00	5.91
Object 121400							Total:		12.41	0.00	12.41

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/08/2013	02230DP	CONT REG		N/A..N/A		GF SAVING-MYERS	871550	2	0.32	0.00	0.32
11/22/2013	02240DP	CONT REG		N/A..N/A		GF SAVING-MYERS	873011	2	0.29	0.00	0.29
Object 127000							Total:		0.61	0.00	0.61

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
11/25/2013	8940		00631980	V06162	WHERLEY MOVING AND	BUILDING ACQUISITION/CONSTRUCT	873635	OH	1,442.84	0.00	1,442.84
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	628.20	0.00	628.20
11/26/2013	MWE APP 11		00632000	V107943	KELLINGTON CONSTRUCTION INC	MYERS-WILKINS APP 11	873723	OH	285.00	0.00	285.00
11/26/2013	MWE PROF		00631998	V87763	JOHNSON CONTROLS INC	MWE PROFESSIONAL FEE APP 31	873723	OH	2,854.20	0.00	2,854.20
11/26/2013	MWE BOSS		00631998	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 10/13	873723	OH	525.47	0.00	525.47
11/26/2013	MWE APPS		00631993	V106953	GRAZZINI BROTHERS AND	MYERS-WILKINS APPS 9 & 10	873723	OH	4,577.81	0.00	4,577.81
11/26/2013	MWE APP 7		00632009	V107122	TWIN CITY ACOUSTICS INC	MYERS-WILKINS APP 7	873723	OH	492.58	0.00	492.58
11/26/2013	MWE APP 7		00632004	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 7	873723	OH	3,554.43	0.00	3,554.43
11/26/2013	MWE APP 4		00632006	V61525	SELL HARDWARE INC	MYERS-WILKINS APP 4	873723	OH	893.00	0.00	893.00
11/26/2013	MWE APP 13		00632008	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 13	873723	OH	1,617.09	0.00	1,617.09
11/26/2013	MWE APP 13		00631999	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 13	873723	OH	177.18	0.00	177.18
11/26/2013	MWE APP 13		00631990	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 13	873723	OH	59.14	0.00	59.14

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Object 152000	Total:	17,106.94	0.00	17,106.94
FQA 06-871-470-000-000	Total:	17,302.12	0.00	17,302.12

FQA: 06-873-350-000-000 LRF-P-LINCOLN PK MIDDLE SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/04/2013	148485	242928	00631561	V28830	HALDEMAN HOMME INC	BUILDING ACQUISITION/CONSTRUCT	871313	OH	816.00	0.00	816.00
11/05/2013	165778	243050	00000134	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	871498	OH	6,180.20	0.00	6,180.20
11/11/2013	346515	243546	00631671	V106086	GOLDER ASSOCIATES INC	BUILDING ACQUISITION/CONSTRUCT	872115	OH	1,037.50	0.00	1,037.50
11/15/2013	000035.11311		00631771	V92312	FRYBERGER BUCHANAN SMITH &	BUILDING ACQUISITION/CONSTRUCT	872733	OH	218.50	0.00	218.50
11/26/2013	WMS APP 21		00632010	V102745	VEIT AND COMPANY INC	WEST MIDDLE APPLICATION 21	873723	OH	198,208.49	0.00	198,208.49
11/26/2013	WMS FINAL		00631993	V106953	GRAZZINI BROTHERS AND	WEST MIDDLE FINAL APP	873723	OH	15,399.80	0.00	15,399.80
11/26/2013	WMS FINAL		00631995	V28830	HALDEMAN HOMME INC	WEST MIDDLE FINAL APP	873723	OH	47,185.85	0.00	47,185.85
11/26/2013	WMS LHB		00631998	V87763	JOHNSON CONTROLS INC	9/08-7/31/13 REIMBURSABLES	873723	OH	9,193.53	0.00	9,193.53
11/26/2013	WMS FINAL		00632003	V107008	NORTHERN INDUSTRIAL	WEST MIDDLE FINAL APP	873723	OH	28,310.40	0.00	28,310.40
							Object 152000	Total:	306,550.27	0.00	306,550.27
							FQA 06-873-350-000-000	Total:	306,550.27	0.00	306,550.27

FQA: 06-876-220-000-000 COP 2012A-EAST HIGH SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/26/2013	EAST LHB		00631998	V87763	JOHNSON CONTROLS INC	EAST LHB REIMB 8/08-6/13	873723	OH	3,308.19	0.00	3,308.19
							Object 152000	Total:	3,308.19	0.00	3,308.19
							FQA 06-876-220-000-000	Total:	3,308.19	0.00	3,308.19

FQA: 06-876-320-000-000 COP 2012A-EAST HS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/15/2013	000038.11311243638		00631771	V92312	FRYBERGER BUCHANAN SMITH &	BUILDING ACQUISITION/CONSTRUCT	872733	OH	1,160.18	0.00	1,160.18
							Object 152000	Total:	1,160.18	0.00	1,160.18
							FQA 06-876-320-000-000	Total:	1,160.18	0.00	1,160.18

FQA: 06-876-435-000-000 COP 2012A-CONGDON PARK

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2014
 Object: 152000

BUILDING ACQUISITION/CONSTRUCT

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Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
11/26/2013	CGDN APP 8		00631991	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 8	873723	OH	706.37	0.00	706.37	
11/26/2013	CGDN APP 9		00632005	V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 9	873723	OH	1,185.22	0.00	1,185.22	
11/26/2013	CGDN PROF		00631998	V87763	JOHNSON CONTROLS INC	CONGDON PROFESSIONAL FEE 33	873723	OH	1,590.50	0.00	1,590.50	
11/26/2013	870		00631999	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 14	873723	OH	3,677.69	0.00	3,677.69	
11/26/2013	CGDN APP 10		00632001	V00917	LIPE BROS CONST INC	CONGDON APPLICATION 9	873723	OH	595.03	0.00	595.03	
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	75.00	0.00	75.00	
11/26/2013	CGDN APP 14		00631996	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 14	873723	OH	232.46	0.00	232.46	
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	175.00	0.00	175.00	
11/26/2013	CGDN APP 3		00631988	V107055	ANDERSON-LADD INC	CONGDON APPLICATION 3	873723	OH	2,891.20	0.00	2,891.20	
11/26/2013	CGDN APP 3		00631994	V03595	H AND B SPECIALIZED	CONGDON APPLICATION 3	873723	OH	1,325.00	0.00	1,325.00	
11/26/2013	CGDN APP 4		00631989	V104441	BARTLEY SALES CO INC	CONGDON APPLICATION 4	873723	OH	879.38	0.00	879.38	
Object 152000									Total:	13,332.85	0.00	13,332.85
FQA 06-876-435-000-000									Total:	13,332.85	0.00	13,332.85

FQA: 06-876-470-000-000 COP 2012A-MEYERS WILKINS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
11/15/2013	000035.11311243637		00631771	V92312	FRYBERGER BUCHANAN SMITH &	BUILDING ACQUISITION/CONSTRUCT	872733	OH	46.00	0.00	46.00	
11/26/2013	MWE PROF		00631998	V87763	JOHNSON CONTROLS INC	MWE PROFESSIONAL FEE APP 31	873723	OH	5,708.40	0.00	5,708.40	
11/26/2013	MWE BOSS		00631998	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 10/13	873723	OH	1,050.93	0.00	1,050.93	
11/26/2013	MWE APP 7		00632004	V107336	NORTHLAND FLOORING &	MYERS-WILKINS APP 7	873723	OH	609.32	0.00	609.32	
11/26/2013	PGM MGMT		00631998	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 64	873723	OH	209.40	0.00	209.40	
11/26/2013	MWE APP 13		00631990	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 13	873723	OH	118.28	0.00	118.28	
11/26/2013	MWE APP 7		00632009	V107122	TWIN CITY ACOUSTICS INC	MYERS-WILKINS APP 7	873723	OH	738.86	0.00	738.86	
11/26/2013	MWE APP 13		00631999	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 13	873723	OH	70.86	0.00	70.86	
11/26/2013	MWE APP 13		00632008	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 13	873723	OH	1,078.06	0.00	1,078.06	
11/26/2013	MWE APP 4		00632002	V106727	MOLIN CONCRETE PRODUCTS	COMYERS-WILKINS APP 4	873723	OH	2,844.07	0.00	2,844.07	
11/26/2013	MWE APP 4		00632006	V61525	SELL HARDWARE INC	MYERS-WILKINS APP 4	873723	OH	267.90	0.00	267.90	
Object 152000									Total:	12,742.08	0.00	12,742.08
FQA 06-876-470-000-000									Total:	12,742.08	0.00	12,742.08

FQA: 06-876-510-000-000 COP 2012A-LESTER PARK

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2014
 Object: 152000

BUILDING ACQUISITION/CONSTRUCT

80

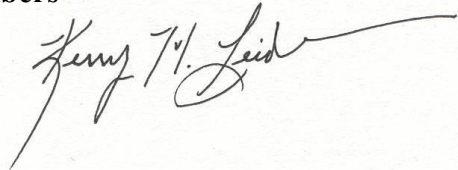
<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
11/22/2013	969510105	244271	00631921	V27825	GRAYBAR ELECTRIC CO	BUILDING ACQUISITION/CONSTRUCT	873417	OH	2,172.31	0.00	2,172.31
						Object 152000		Total:	2,172.31	0.00	2,172.31
						FQA 06-876-510-000-000		Total:	2,172.31	0.00	2,172.31
						Grand Total:			490,915.43	0.00	490,915.43

Memorandum

To: School Board Members

From: Kerry M. Leider

Date: December 31, 2013



Re: Long-range Facilities Plan Construction or Professional Service Contracts

Pursuant to School Board Resolution #B-8-09-2660 the following Professional Service contracts pertaining to the Long-range Facilities Plan were signed by Bill Hanson during the month of December:

<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
Per Mar Security Services	\$4,611.00	Security and Fire Protection Services at CPES
Per Mar Security Services	\$4,811.00	Security and Fire Protection Services at MWES

The Agreements listed above are available for review by School Board members upon request. If you wish to have copies of this information, please contact the Facilities Management Office.

Memorandum

To: School Board Members

From: Kerry M. Leider

Date: December 31, 2013



Re: Long-range Facilities Plan Change Order Approval Information

Pursuant to School Board Resolution #B-8-08-2565, the following Change Orders pertaining to the Long-range Facilities Plan were signed by Bill Hanson during the month of December:

Myers-Wilkins (Grant) Elementary School

Myers-Wilkins ES LRFP – Cast-in-Place Concrete

Change Order #7, Bid 1215, BP #1, (Contract #0330) – Kelleher Construction, Inc
Change Order increase to replace the concrete for the broken pipe and tear out concrete on the walkway bridge and in front of the 2nd floor doorway

Add: \$9,068.00

Myers-Wilkins ES LRFP – Carpentry

Change Order #8, Bid 1215, BP #1, (Contract #0610) – Crossroad Construction, Inc
Change Order decrease for miscalculated O&P on CO #6 and a credit for the unused labor and material allowance

Deduct: \$7,588.00

Myers-Wilkins ES LRFP – Doors/Frames/Hardware - Supply

Change Order #6, Bid 1215, BP #1, (Contract #0810) – Sell Hardware, Inc
Change Order decrease to credit the unused door and hardware allowance

Deduct: \$3,120.00

Myers-Wilkins ES LRFP – Terrazzo

Change Order #4, Bid 1215, BP #1, (Contract #0940) – Grazzini Brothers and Company
Change Order increase to add a moisture barrier below the terrazzo at the tray return and hallway and for additional terrazzo divider strips

Add: \$3,754.00

All Change Orders for Myers-Wilkins Elementary School as listed above reflect a total increase of \$2,114.00

Piedmont Elementary School**Piedmont ES LRFP – Basketball Court and Fencing**

Change Order #1, Bid 1230 – Billman Construction, Inc.

Change Order increase due to an increase in the common excavation quantities for a 2' subcut of the typical court section

Add: \$6,600.00

Piedmont ES LRFP – Basketball Court and Fencing

Change Order #2, Bid 1230 – Billman Construction, Inc.

Change Order increase to correct a math error in Change Order #1 related to the total actual cubic yardage of common excavation material used

Add: \$420.00

All Change Orders for Piedmont Elementary School as listed above reflect a total increase of \$7,020.00

Ordean East Middle School**Ordean East MS LRFP – Casework, Custom Cabinets and Solid Polymer Fabrications**

Change Order #12, Bid 1165, WS #9 – Gladstone Construction, Inc

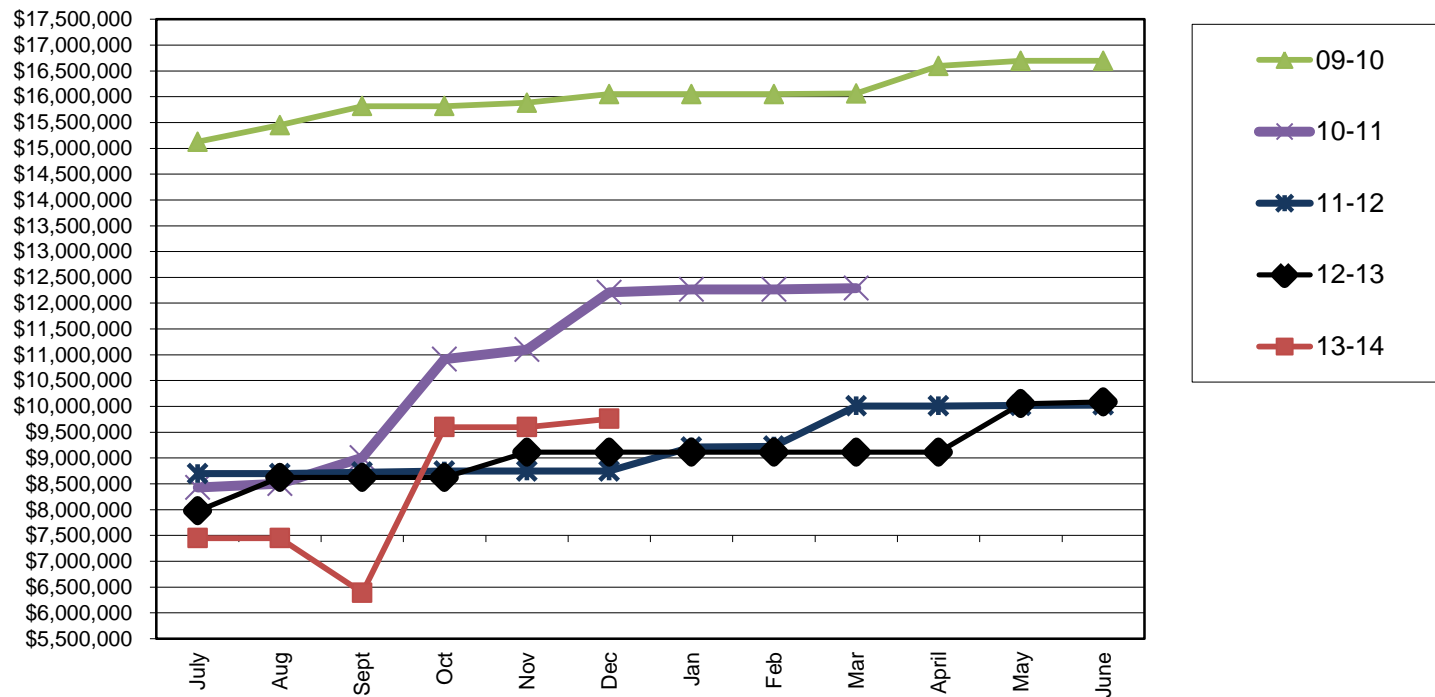
Change Order decrease for a back charge to fabricate one wall shelf and for shelves, brackets and outstanding punch list items

Deduct: \$5,455.00

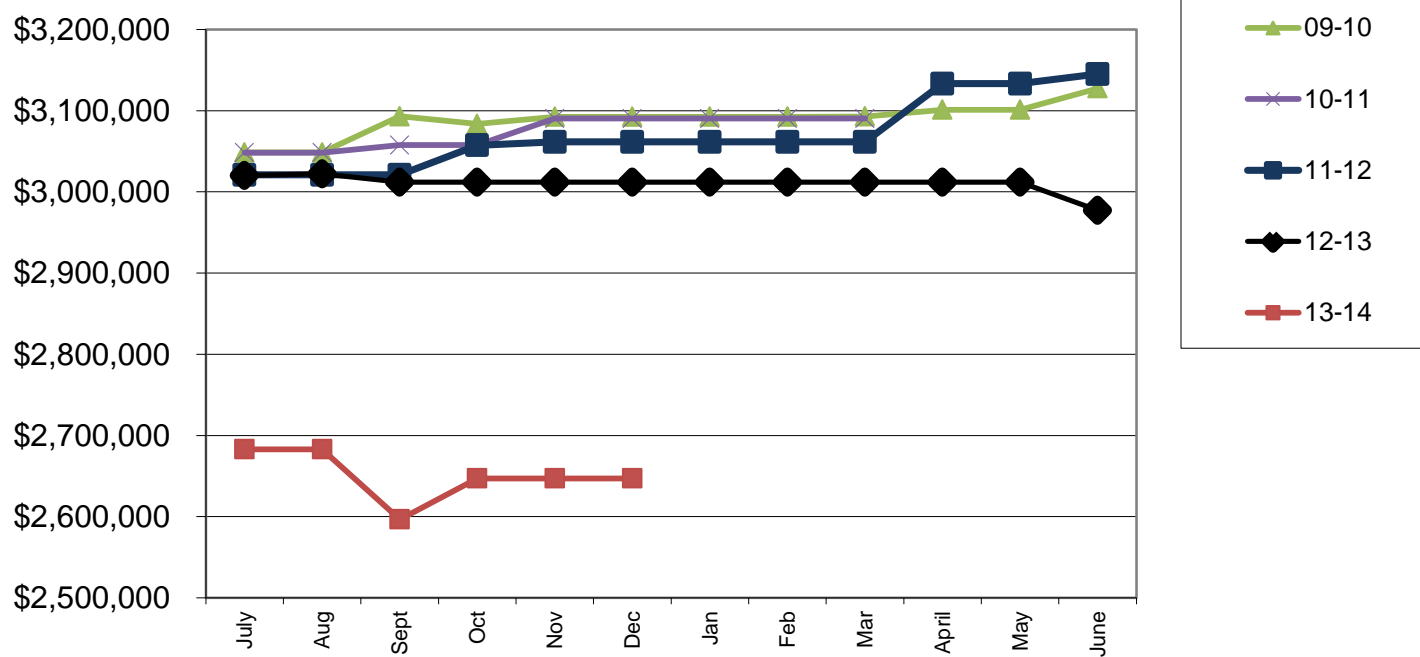
All Change Orders for Ordean East Middle School as listed above reflect a total decrease of \$5,455.00

All project Change Orders listed on this report are available for review by School Board members upon request. If you wish to have copies of this information, please contact the Facilities Management office.

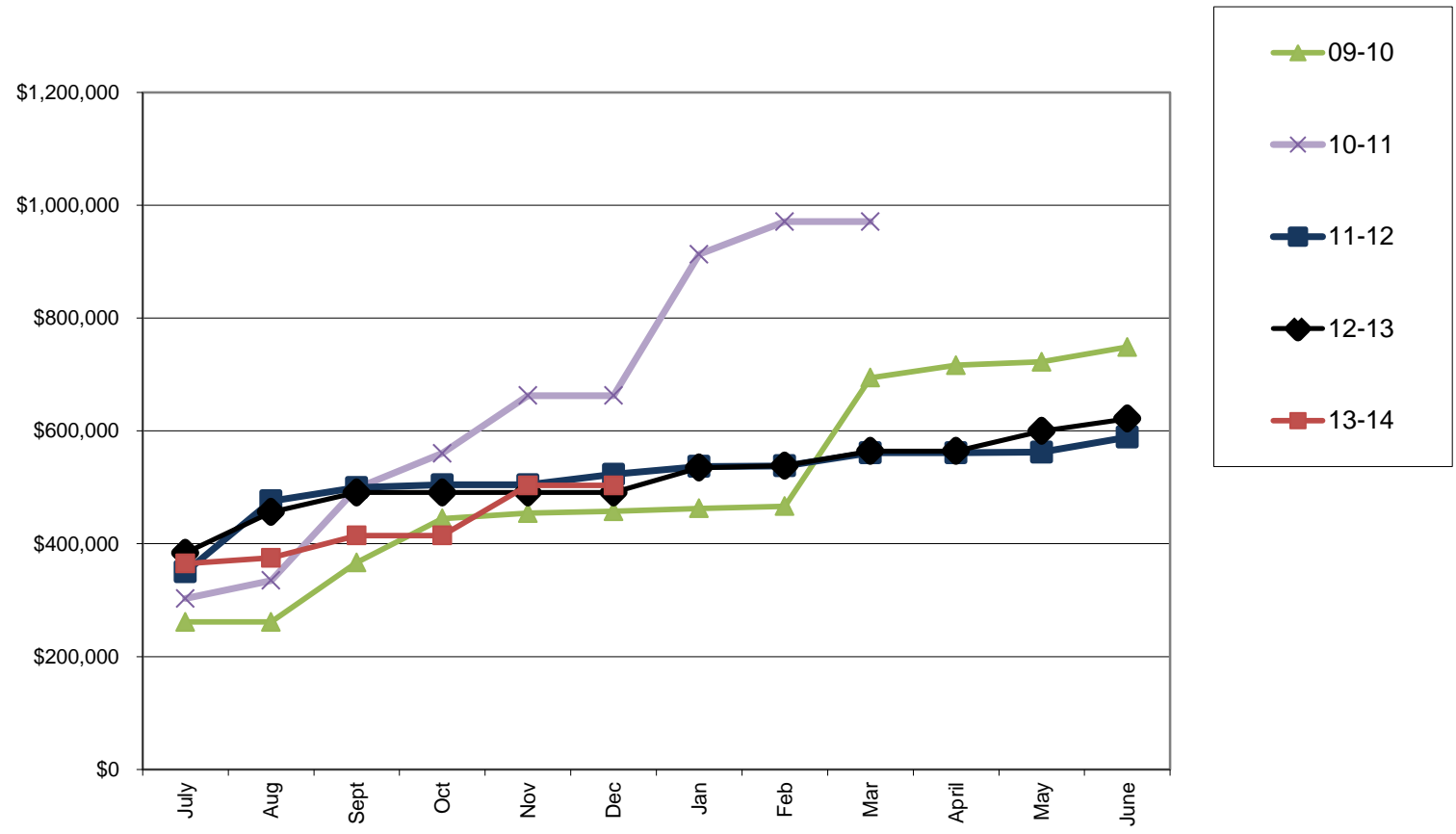
Federal Grants



State Grants



Local Grants



Donations

