

Business Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, November 19, 2013

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Financial Report

A. Financial Report

B. Approval of Payment of Claims

This item is attached as an "extra" on board book.

C. Budget Revisions

1) Preliminary September budget revisions are attached.

2) 2013 Year End budget revisions are attached.

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

G. Fund Raisers

H. Investments in School Children

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) PLACEHOLDER - for Bids Related to the LRFP

B. R.F.P.s

1) PLACEHOLDER for RFP's related to the LRFP

C. Quotes

1) PLACEHOLDER - for Quotes Related to the LRFP

3. Policies and Regulations

A. Policies

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

B. Change Orders

1) **Congdon Park Elementary School**

a. Congdon Park ES LRFP – Site Earthwork, Excavation & Utilities

Change Order #11, Bid #1222, WS #1 – Northland Constructors of Duluth, LLC

Change Order increase to remove and replace the curb and gutter and adjust casting

to accommodate the new sidewalk along Greysolon Place and delete painting of 161

LF of new playground curb **Add: \$1,410.00**

b. Congdon Park ES LRFP – Drywall, Plaster and Framing

Change Order #10, Bid #1223, WS #15 – Custom Drywall, Inc.

Change Order increase to add walls in the gym office to the top of the existing walls to extend to the underside of the metal roof deck; for added plaster/drywall patching which was back charged to Bob Hecimovich Mechanical; and for added plaster/drywall patching back charged to Belknap Electric **Add: \$25,202.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Congdon Park Elementary School reflecting a total increase of \$26,612.00.

2) **Myers-Wilkins Elementary School**

a. Myers-Wilkins ES LRF - Tile Work/Flooring and Carpet

Change Order #6, Bid #1215, Contract #0930/0965–Northland Flooring and Design, LLC

Change Order increase to provide entry floor finish **Add: \$33,200.00**

b. Myers-Wilkins ES LRF - Tile Work/Flooring and Carpet

Change Order #7, Bid #1215, Contract #0930/0965–Northland Flooring and Design, LLC

Change Order increase to demo tile, remove concrete topping and add a sloped mortar bed for the accessibility upgrades to the shower area **Add: \$2,461.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Myers-Wilkins Elementary School reflecting a total increase of \$35,661.00.

3) PLACEHOLDER - for Change Orders Related to the LRF

C. Leases

5. **Resolutions**

A. Resolution B-11-13-3143 - Authorized Student Activity Bank Account Signer

Recommendation: It is recommended that the Duluth School Board approve Resolution B-11-13-3143 - Authorized Student Activity Bank Account Signer

B. Resolution B-11-13-3142 - Resolution rededicating a portion of Ensign Street from the west line of Chambersburg Avenue to the east line of Church Street to the City of Duluth

Recommendation: It is recommended that the Duluth School Board approve Resolution B-11-13-3142 - Resolution rededicating a portion of Ensign Street from the west line of Chambersburg Avenue to the east line of Church Street to the City of Duluth

C. Resolution B-11-13-3144 - Section 125 Flexible Benefits Plan Modifications

Recommendation: It is recommended that the Duluth School Board approve Resolution B-11-13-3144 - Section 125 Flexible Benefits Plan Modifications

D. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

6. **Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of October 2013

B. Revenue Contracts - None

C. Other Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of October 2013

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report - None

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long-range Facilities Plan-None

7. **Future Items**

A. FY 13 Financial Audit