

**Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, October 15, 2013

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

**1. Financial Report**

A. Financial Report

B. Approval of Payment of Claims

This item is attached as an "extra" on board book.

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

G. Fund Raisers

H. Investments in School Children

**2. Bids, R.F.P.s and Quotes Reports**

A. Bids

1) PLACEHOLDER - for Bids Related to the LRF

B. R.F.P.s

1) PLACEHOLDER for RFP's related to the LRF

C. Quotes

1) PLACEHOLDER - for Quotes Related to the LRF

**3. Policies and Regulations**

A. Policies

B. Regulations

**4. Contracts, Change Orders, and Leases**

A. Contracts

1) Marlys Johnson - Mental Health Consultant

Attached is a contract with Marlys Johnson to provide mental health services to the Head Start program for the 2013-14 school year in the amount of \$36,000.00

Recommendation: It is recommended that the Duluth School Board approve the contract with Marlys Johnson in the amount of \$36,000.00

2) YMCA - K.E.Y. Zone

Attached is a contract with the YMCA to support K.E.Y. Zone after school programming for the 2013-14 school year at nine elementary sites. The amount of the contract is approximately \$315,000 and the funding for the program will come from money collected from participants.

Recommendation: It is recommended that the Duluth School Board approve the contract with the YMCA in the approximate amount of \$315,000.

3) YMCA - 21st Century Community Learning Center

Attached is a contract with the YMCA to support the 21st Century Learning Center program for 2013-2014 at five sites. The amount of the contract is approximately 58,218 and the funding for the program will come from the 21st Century Community Learning Center grant.

Recommendation: It is recommended that the Duluth School Board approve the contract with the YMCA in the approximate amount of \$58,218.

B. Change Orders

1) PLACEHOLDER - for Change Orders Related to the LRFP

2) Congdon Park Elementary School

a. Congdon Park ES LRFP – Site Earthwork, Excavation & Utilities

Change Order #12, Bid #1222, WS #1 – Northland Constructors of Duluth, LLC  
Change Order increase to scarify the top three inches of topsoil and remove all debris down to 1” size for the lawn at the field and slopes meeting Superior Street  
**Add: \$3,500.00**

b. Congdon Park ES LRFP – Masonry

Change Order #11, Bid #1223, WS #5 - Harbor City Masonry, Inc.  
Change Order increase to add a CMU wall west of door 129F and add a CMU column to wrap the steel column in room 129 **Add: \$1,908.00**

c. Congdon Park ES LRFP – Carpentry

Change Order #6, Bid #1224, WS #10 – Lipe Brothers Construction, Inc.  
Change Order increase to provide and install concrete piers for the trash enclosure gates **Add: \$1,594.00**

d. Congdon Park ES LRFP – Carpentry

Change Order #7, Bid #1224, WS #10 – Lipe Brothers Construction, Inc.  
Change Order increase to change the existing lip on the loading dock scissor lift to extend the platform drop plate **Add: \$1,253.00**

e. Congdon Park ES LRFP – Carpet/Resilient Flooring

Change Order #5, Bid #1224, WS #19 – Northland Flooring & Design, LLC  
Change Order decrease to delete four loose rugs specified for the kindergarten room **Deduct: \$2,117.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Congdon Park Elementary School reflecting a total increase of \$6,138.00.

C. Leases

5. Resolutions

A. Resolution B-10-13-3138 - Authorized Student Activity Bank Account Signer

Recommendation: It is recommended that the Duluth School Board approve Resolution B-10-13-3138 - Authorized Student Activity Bank Account Signer

B. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

**6. Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of September 2013

B. Revenue Contracts - None

C. Other Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of September 2013

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report - None

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long-range Facilities Plan

H. Quarterly Report of Grants and Donations

**7. Future Items**

A. FY 13 Financial Audit