

## **Business Committee-Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, August 20, 2013

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

### **1. Financial Report**

#### **A. Financial Report**

June financials will be presented at a future date.

#### **B. Approval of Payment of Claims**

This item is attached as an "extra" on board book.

#### **C. Budget Revisions**

#### **D. Wire Transfers**

#### **E. Investment Transactions**

#### **F. WADM Projections**

WADM Projections are suspended until October.

#### **G. Fund Raisers - None**

#### **H. Investments in School Children**

### **2. Bids, R.F.P.s and Quotes Reports**

#### **A. Bids**

##### **1) Bid #1230-1 – Piedmont Elementary – Basketball Court and Fencing**

The total cost of the contract related to Bid #1230-1 – Piedmont Elementary – Basketball Court and

Fencing is \$122,844.50, which if awarded remains within the current Piedmont LRFP budget.

**Recommendation:** It is recommended the Duluth School Board approve entering into a contract with Billman Construction, Inc. based on their low bid as provided in response to Bid #1230-1 – Piedmont Elementary – Basketball Court and Fencing.

##### **2) PLACEHOLDER - for Bids Related to the LRFP**

#### **B. R.F.P.s**

##### **1) Placeholder for RFP's Related to the LRFP**

#### **C. Quotes**

##### **1) PLACEHOLDER - for Quotes Related to the LRFP**

### **3. Policies and Regulations**

#### **A. Policies**

#### **B. Regulations**

### **4. Contracts, Change Orders, and Leases**

#### **A. Contracts**

1) K-12 Virtual Schools

Attached is a contract with K-12 Virtual Schools for online learning services for the 2013-14 school year. The contract is for approximately \$80,000.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with K-12 Virtual Schools.

2) K-12 Virtual Schools

Attached is a contract with K-12 Virtual Schools for online learning services for the homebound program for the 2013-14 school year. The contract is for approximately \$30,000.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with K-12 Virtual Schools.

3) Minnesota Alliance with Youth

Attached is a contract with Minnesota Alliance with Youth for eleven promise fellows at \$6,800.00 each for a total amount of \$74,800.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with Americorp for the 2013-14 school year.

B. Change Orders

1) Congdon Park Elementary School

a. Congdon Park ES LRFP – Site Earthwork, Excavation & Utilities

Change Order #9, Bid 1222, WS #1 – Northland Constructors of Duluth, LL.  
Change Order increase for additional site work related to the expanded playground. **Add: \$185,600.00**

b. Congdon Park ES LRFP – Site Concrete

Change Order #3, Bid #1222, WS #2 – Hovland, Inc. Change Order increase to increase the thickness of the concrete sidewalks **Add: \$19,802.00**

c. Congdon Park ES LRFP – Site Concrete

Change Order #4, Bid #1222, WS #2 – Hovland, Inc. Change Order increase for site work changes related to removal and replacement of curbs and gutters. **Add: \$13,810.00**

d. Congdon Park ES LRFP – Drywall/Plaster & Framing

Change Order #9, Bid #1223, WS #15 – Custom Drywall, Inc. Change Order increase to fix shaft ways in the 1929 building and for additional framing and drywall to infill the duct and louver opening in toilet room 124A **Add: \$8,070.00**

e. Congdon Park ES LRFP – Metal Lockers

Change Order #1, Bid #1224, WS #24 – Olympus Lockers & Storage Products, Inc. Change Order increase to provide and install additional lockers in the corridors for kindergarten room 124 due to space limitations. **Add: \$19,552.00**

f. Congdon Park ES LRFP – Landscaping  
Change Order #1, Bid #1229, WS #33 – Hoffman and McNamara Company. Change Order increase to add Alternate #2 - Sod at the existing sports field. **Add: \$11,990.00**

g. Congdon Park ES LRFP – Site Fencing  
Change Order #1, Bid #1229, WS #34 – Century Fence Company. Change Order increase to furnish and install 100 feet of safety fence on top of the poured wall on the south side of the school. **Add: \$10,084.00**

h. Congdon Park ES LRFP – Site Fencing  
Change Order #2, Bid #1229, WS #34 – Century Fence Company. Change Order increase for additional fencing at the expanded playground. **Add: \$15,160.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Congdon Park Elementary School reflecting a total increase of \$284,068.00.

2) Myers-Wilkins Elementary School

a. Myers-Wilkins ES LRFP – Earthwork/Asphalt Paving  
Change Order #8, Bid #1215, Contract #3100/3210 – Veit and Company, Inc. Change Order increase to provide depressed curb at the alley entrance. **Add: \$443.00**

b. Myers-Wilkins ES LRFP – Earthwork/Asphalt Paving  
Change Order #9, Bid #1215, Contract #3100/3210 – Veit and Company, Inc. Change Order increase to provide a retaining wall at the building corner and basketball court due to a large elevation change. **Add: \$2,533.00**

c. Myers-Wilkins ES LRFP – Fences and Gates  
Change Order #1, Bid #1215, Contract #3231 – Keller Fence Company North, Inc. Change Order increase to provide a revised chiller enclosure. **Add: \$53,042.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Myers-Wilkins Elementary School reflecting a total increase of \$56,018.00

3) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. Resolutions

A. PLACEHOLDER - Resolution B-8-13-3122 - Resolution Authorizing A New Board Approved Referendum Authority

Recommendation: It is recommended that the Duluth School Board postpone this resolution indefinitely.

B. PLACEHOLDER - Resolution B-8-13-3123 - Resolution Electing Not To Participate In The Location Equity Index Program For Fiscal Year 2015

Recommendation: It is recommended the Duluth School Board postpone this resolution indefinitely.

C. Resolution B-8-13-3124 - Resolution Relating to Renewing and Increasing the General Education Revenue of the School District and Calling an Election Thereon

Recommendation: It is recommended that the Duluth School Board approve Resolution B-8-13-3124 - Resolution Relating to Renewing and Increasing the General Education Revenue of the School District and Calling an Election Thereon.

D. Resolution B-8-13-3125 - Resolution Relating To General Obligation Aid Anticipation Certificates Of Indebtedness, Series 2013A, In An Amount Not To Exceed \$23,000,000; Authorizing The Issuance And Establishing The Terms Thereof; And Authorizing Certain Officers Of The District To Award The Sale Thereof And To Take Such Action And Execute All Documents Necessary To Accomplish The Award And Sale

Recommendation: It is recommended that the Duluth School Board approve Resolution B-8-13-3125 - Resolution Relating To General Obligation Aid Anticipation Certificates Of Indebtedness, Series 2013A, In An Amount Not To Exceed \$23,000,000; Authorizing The Issuance And Establishing The Terms Thereof; And Authorizing Certain Officers Of The District To Award The Sale Thereof And To Take Such Action And Execute All Documents Necessary To Accomplish The Award And Sale

E. Resolution B-8-13-3126 - Authorized Student Account Signer

Recommendation: It is recommended that the Duluth School Board approve Resolution B-8-13-3126 - Authorized Student Account Signer

F. B-8-13-3127 - Approval of Election Judges and Polling Sites

Recommendation: B-8-13-3127 - Approval of Election Judges and Polling Sites

G. Resolution B-8-13-3128 - Relating to the Election of School Board Members and Calling a Primary Election Thereon

Recommendation: Resolution B-8-13-3128 - Relating to the Election of School Board Members and Calling a Primary Election Thereon

H. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

**6. Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of July 2013

B. Revenue Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of July 2013

C. Other Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of July 2013, at no cost to the District.

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

Kerry Leider will be present to answer questions regarding the attached report.

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

7. **Future Items**

A. FY 13 Financial Audit