

Business Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, July 16, 2013

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Financial Report

A. Financial Report

B. Approval of Payment of Claims

This item is attached as an "extra" on board book.

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

WADM Projections are suspended until October.

G. Fund Raisers

H. Investments in School Children

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) PLACEHOLDER - for Bids Related to the LRFP

B. R.F.P.s

1) RFP #298 – Asbestos 3-Year Reinspection and Management Plan Update

Proposals were solicited from eight consultants for the District-wide Asbestos 3-Year Reinspection and Management Plan Update. One Proposal was received from Arrowhead Consulting & Testing, Inc. in response to this request with an estimated value of \$24,500.00 plus an additional \$15.00 per sample unit cost for bulk sampling.

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive proposal as shown on the Proposal Tab and Letter of recommendation, as provided in response to RFP #298 – Asbestos 3-Year Reinspection and Management Plan Update.

C. Quotes

1) PLACEHOLDER - for Quotes Related to the LRFP

3. Policies and Regulations

A. Policies

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

1) Workers' Compensation and Property Liability Insurance Policies and Premium Designation

The information for the insurance premiums for property, inland marine liability, automobile, crime, umbrella and workers' compensation insurance was presented by RJF Agencies, Inc.

Recommendation: It is recommended that the Duluth School Board approve the insurance premiums for property, inland marine liability, automobile, crime, umbrella and workers' compensation insurance as modified by RJF Agencies, Inc. for the policy year from August 1, 2013 to August 1, 2014.

2) Grant School Community Collaborative -Blue Cross Blue Shield Project

Attached is a contract with the Grant School Community Collaborative for a BCBS Project in the amount of \$8,912.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with the Grant School Community Collaborative for \$8,912.00.

B. Change Orders

1) Congdon Park Elementary School

a. Congdon Park ES LRFP – Concrete

Change Order #6, Bid #1222, WS #3 – Kelleher Construction, Inc.

Change Order increase for concrete walls and ramps **Add: \$16,834.00**

b. Congdon Park ES LRFP – Masonry

Change Order #10, Bid #1223, WS #5 – Harbor City Masonry, Inc.

Change Order increase due to clarification of the orientation of steel angle at the roof along the new existing gym wall; for interior lift modifications; and to remove the brick for the lintel **Add: \$9,742.00**

c. Congdon Park ES LRFP – Drywall/Plaster & Framing

Change Order #8, Bid #1223, WS #15 – Custom Drywall, Inc.

Change Order increase for additional drywall field changes due to unforeseen conditions **Add: \$19,606.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Congdon Park Elementary School reflecting a total increase of \$46,182.00.

2) Myers-Wilkins Elementary School

a. Myers-Wilkins ES LRFP – Miscellaneous Specialties - Supply

Change Order #2, Bid #1215, Contract #1000 – Building Material Supply, Inc.

Change Order increase to supply restroom mirrors and shower accessories **Add: \$839.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Myers-Wilkins Elementary School reflecting a total increase of \$839.00.

3) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. **Resolutions**

A. Resolution B-7-13-3113 - Authorizing the Reconveyance of Real Property to the State of Minnesota and Execution of Documents Required for this Purpose

Recommendation: It is recommended that the Duluth School Board approve Resolution B-7-13-311 - Authorizing the Reconveyance of Real Property to the State of Minnesota and Execution of Documents Required for this Purpose.

B. Resolution B-7-13-3114 - Authorizing the Purchase of Real Property near Nettleton School

Recommendation: It is recommended the Duluth School Board approve Resolution B-7-13-3114 - Authorizing the Purchase of Real Property near Nettleton School

C. Resolution B-7-13-3115 - Granting a Pedestrian and Bike Trail Easement to the City of Duluth at Central High School

Recommendation: It is recommended that the Duluth School Board approve Resolution B-7-13-3115 - Granting a Pedestrian and Bike Trail Easement to the City of Duluth at Central High School

D. Resolution B-7-13-3116 Resolution adopting the District's Health, Safety and Environmental Management Program for 2013-2014

Recommendation: It is recommended that the Duluth School Board approve Resolution B-7-13-3116 Resolution adopting the District's Health, Safety and Environmental Management Program for 2013-2014

E. Resolution to Approve the Ten-Year Capital Facilities Plan – 2013 Update

F. Resolution B-7-13-3112 - Authorized Student Account Signer

Recommendation: It is recommended tha the Duluth School Board approve Resolution B-7-13-3112 - Authorized Student Account Signer

G. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

6. **Informational - These items are provided for informational purposes only and no action is required.**

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of June 2013

B. Revenue Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of June 2013

C. Other Contracts - None

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

Kerry Leider will be present to answer questions regarding the attached report.

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

H. Quarterly Grants and Donations

I. Legislative Outcomes for DTRFA

Jay Stoffel presented information on legislative outcomes for the DTRFA.

7. **Future Items**

A. Election Related Resolutions