

Business Committee Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, June 18, 2013

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Financial Report

A. Financial Report

B. Approval of Payment of Claims

This item is attached as an "extra" on board book.

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

G. Fund Raisers

H. Investments in School Children

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) PLACEHOLDER - for Bids Related to the LRF

B. R.F.P.s

C. Quotes

1) PLACEHOLDER - for Quotes Related to the LRF

3. Policies and Regulations

A. Policies

1) Policy 3136 - Travel In-District, In-State, and Out-of-State

Administration is requesting that Policy 3136 - Travel In-District, In-State, and Out-of-State be suspended in order to allow the purchase of airfare outside the policy parameters for the Duluth HOSA Team and travel for staff at Laura MacArthur through a school improvement grant.

Recommendation: It is recommended that the Duluth School Board approve suspending Policy 3136 - Travel In-District, In-State, and Out-of-State.

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

1) PEIP Insurance Renewal

Attached is a renewal of the group application for the Minnesota Public Employees Insurance Program for the period 7/1/2013 through 6/30/2014. Please note that the corresponding rates are increasing by 5.4%.

Recommendation: It is recommended that the Duluth School Board approve the group Application for PEIP.

2) Grant School Community Collaborative - Summer COMPASS

Attached is a contract with the Grant School Community Collaborative for a Summer COMPASS Program in the amount of \$3,000.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with the Grant School Community Collaborative for \$3,000.00.

3) Grant School Community Collaborative - Play - All Aboard the Peace Train

Attached is a contract with the Grant School Community Collaborative for a summer play "All Aboard the Peace Train" in the amount of \$3,000.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with the Grant School Community Collaborative in the amount of \$3,000.00.

B. Change Orders

1) Congdon Park Elementary School

a. Congdon Park ES LRFP – Structural Steel – Supply

Change Order #4, Bid #1222, WS #4 – Ben’s Structural Fabrication, Inc.

Change Order decrease to credit the remaining material allowance **Deduct: \$16,734.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Congdon Park Elementary School reflecting a total decrease of \$16,734.00.

2) Eastern Middle School (Ordean East Middle School)

a. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #17, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.

Change Order increase for mechanical access ladder revisions **Add: \$5,982.00**

b. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #18, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.

Change Order decrease to back charge for costs incurred by Northland Concrete and Masonry, Inc. and Northern Industrial Erectors, Inc. due to steel delivery delays.

With the offsetting costs, the net result will be no cost to the District. **Deduct: \$1,722.00**

c. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #19, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc.

Change Order decrease for deleting the steel framed platform and stairs at area B attic access **Deduct: \$2,027.00**

d. Eastern MS LRFP – Carpentry Materials and Installation

Change Order #30, Bid #1165, WS #7 – Lipe Brothers Construction, Inc.

Change Order increase to complete Gladstone Construction Inc's outstanding punch list items related to shelf installation. With the offsetting back charge to Gladstone, the net result will be no cost to the District **Add: \$2,398.00**

e. Eastern MS LRFP – Paint and Coating/Wall Covering

Change Order #17, Bid #1165, WS #21 – Fransen Decorating, Inc

Change Order increase for additional painting and block filling of existing walls, which will be back charged to Gladstone Construction, Inc. With the offsetting back charge, the net result will be no cost to the District **Add: \$3,325.00**

f. Eastern MS LRFP – Visual Display Boards

Change Order #2, Bid #1165, WS #22 – W.E. Neal Slate Company

Change Order increase for marker board changes required due to final Smartboard locations **Add: \$3,513.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Eastern Middle School reflecting a total increase of \$11,469.00

3) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

1) Merritt Creek Academy Lease

Attached is the lease with Merritt Creek Academy. The proposal for the new lease is for a 3 year period with a zero percent increase for all 3 years.

Recommendation: It is recommended that the Duluth School Board approve the 3 year lease with Merritt Creek Academy with a zero percent increase.

5. Resolutions

A. Resolution B-6-13-3106 - MSHSL Membership Renewal

Recommendation: It is recommended the Duluth School Board approve Resolution B-6-13-3106 - MSHSL Membership Renewal.

B. Resolution B-6-13-3107 - Adoption of the Fiscal Year 2014 Budget

Recommendation: It is recommended that the Duluth School Board approve Resolution B-6-13-3107 - Adoption of the Fiscal Year 2014 Budget.

C. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

6. Informational - These items are provided for informational purposes only and no action is required.

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of May 2013

B. Revenue Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of May 2013

C. Other Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts, at no cost to the District, during the month of May 2013

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

Kerry Leider will be present to answer questions regarding the attached report.

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long-range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the attached report.

H. Verizon Tower at East High School

Discussion was held on this item and administration continues to pursue a contract with input given by the board.

7. Future Items

A. Workers' Compensation and Property Liability Insurance Policies and Premium Designation