

Business Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, April 23, 2013

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Financial Report

A. <u>Financial Report</u>	<u>5</u>
B. <u>Approval of Payment of Claims</u>	
This item is attached as an "extra" on board book.	
C. <u>Budget Revisions</u>	<u>30</u>
D. <u>Wire Transfers</u>	<u>32</u>
E. <u>Investment Transactions</u>	<u>33</u>
F. <u>WADM Projections</u>	<u>34</u>
G. <u>Fund Raisers</u>	<u>35</u>
H. <u>Investments in School Children</u>	<u>36</u>

2. Bids, R.F.P.s and Quotes Reports

A. <u>Bids</u>	
1) <u>Bid #1229, BP#5 – Congdon Park Elementary School – Landscaping and Fence</u>	<u>38</u>
WS #33 - Landscaping – Hoffman & McNamara - \$61,990.00	
WS #34 – Fencing – Century Fence Company – \$51,398.00	

Recommendation: It is recommended the School Board approve entering into contracts with the firms listed above based on their low responsive bids as shown on the Bid Tab and Letter of Recommendation, as provided in response to Bid #1229 – Congdon Park Elementary School – Landscaping and Fence

2) PLACEHOLDER - for Bids Related to the LRF

B. R.F.P.s

1) RFP #270 – Insurance Brokerage and Risk Management Services for Duluth Public Schools Renewal – RJF Agencies, Inc.

RJF Agencies, Inc. has provided insurance brokerage and risk management services for property, liability, auto, and workers' compensation for Duluth Public Schools since 2009.

Recommendation: It is recommended the Duluth School Board authorize the use of RJF Agencies, Inc. for the 2013 – 2014 policy year to provide insurance brokerage and risk management services. As compensation for their services, RJF Agencies, Inc. will receive a standard commission from the insurance carrier who ultimately underwrites the District's policies or at the District's option, a negotiated lump sum to be determined before RJF places renewal coverage.

C. Quotes

- 1) Quote #4141 – Annual Fire Extinguisher Service 42
 Annual Fire Extinguisher Service – Northland Fire and Safety, Inc. -
 \$716.40

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote#4141–Annual Fire Extinguisher Service. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2016, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

- 2) Quote #4142 – Annual Refrigeration Repair Service 46
 Annual Refrigeration Repair Service – Carlson Refrigeration -
 \$14,550.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation, as provided in response to Quote#4142– Annual Refrigeration Repair Service. It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2016, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

- 3) PLACEHOLDER - for Quotes Related to the LRF

3. Policies and Regulations

- A. Policies
 B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

- 1) YMCA - K.E.Y. Zone - Regular School Year 49
 Attached is a contract with the YMCA to support K.E.Y. Zone after school programming for the 2013-2014 school year. The amount of the contract is approximately \$512,673.00 and the funding for the program will come from money collected from participants.

Recommendation: It is recommended that the Duluth School Board approve the contract with the YMCA in the approximate amount of \$512,673.00.

- 2) YMCA - K.E.Y. Zone - Summer School 53
 Attached is a contract with the YMCA to support K.E.Y. Zone after school programming for the summer program in 2014. The amount of the contract is approximately \$87,327.00 and the funding for the program will come from money collected from participants.

Recommendation: It is recommended that the Duluth School Board approve the contract with the YMCA in the approximate amount of \$87,237.00.

- 3) YMCA - 21st Century Community Learning Center Programs 57
Attached is a revenue contract with the YMCA to support the 21st Century Community Learning Center /K.E.Y. Zone programs in the amount of \$116,436.00.

Recommendation: It is recommended that the Duluth School Board approve the revenue contract with the YMCA in the amount of \$116,436.00.

B. Change Orders

1) Congdon Park Elementary School 61

a. Congdon Park ES LRFP – Concrete

Change Order #5, Bid #1222, WS #3 – Kelleher Construction, Inc.
Change Order increase to provide new kitchen precast topping aligning with the existing floor elevations to pitch to the new floor drains
Add: \$4,000.00

b. Congdon Park ES LRFP – Aluminum Windows, Doors and Glazing

Change Order #3, Bid #1223, WS #14 – St. Germain’s Glass, Inc.
Change Order increase to add metal at the exterior of the W4 window head to cover the wood blocking at the main entrance canopies and a credit to delete doors 108E and 112B **Add: \$69.00**

c. Congdon Park ES LRFP – Drywall, Plaster, and Framing

Change Order #6, Bid #1223, WS #15 – Custom Drywall, Inc.
Change Order increase for bathroom sound insulation drywall changes, additional drywall work for staff and toilet room revisions, drywall changes to add a chase, add a wall, sheetrock the enclosure around ductwork, extend walls above corridor to underside of deck at four locations, infill between tile and deck, laminate rock and credit for framing, rocking and taping soffits **Add: \$29,086.00**

d. Congdon Park ES LRFP – Drywall, Plaster, and Framing

Change Order #7, Bid #1223, WS #15 – Custom Drywall, Inc.
Change Order decrease for revised plaster control joint locations and a credit to delete the two-hour metal stud framed gypsum board ceiling system from corridor 108A and 108B **Deduct: \$5,075.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Congdon Park Elementary School reflecting a total increase of \$28,080.00.

2) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. Resolutions

- A. B-4-13-3088 – Resolution - Approval of the Master Plan for Duluth’s Memorial Park near Laura MacArthur School 69

Recommendation: It is recommended the Duluth School Board approve the December

2012 Memorial Park Master Plan as the Memorial Park and Laura MacArthur School Master Joint Use Plan relating to the City owned Memorial Park

B. PLACEHOLDER – Resolution authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

C. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

D. PLACEHOLDER – Resolutions for Schematic Designs and Working Drawings related to the LRFP

6. Informational - These items are provided for informational purposes only and no action is required.

A. Expenditure Contracts 82

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of March 2013

B. Revenue Contracts 102

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of March 2013

C. Other Contracts - None

D. Facilities Management & Capital Project Status Report 106

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report 120

Kerry Leider will be present to answer questions regarding the attached report.

F. Change Orders Pertaining to the Long-range Facilities Plan 121

Kerry Leider will be present to answer questions regarding the attached report.

G. Contracts Pertaining to the Long-range Facilities Plan - None

H. Quarterly Grants/Donations 127

I. Vending Issues

Vending issues were discussed at the committee meeting as a followup to questions from Student Representative Thibault at the March 19th board meeting. Administration will review the status at each building and come back with a recommendation.

J. Retirement Benefit Discussion

Administration presented information relative to employee retirement benefits.

7. Future Items

A. Workers' Compensation and Property Liability Insurance Policies and Premium Designation

Duluth Public Schools - ISD 709
Cash Flow Report
Month Ending 02/28/13

		Fund										
		Total	1	2	3	4	5	6	7	8 & 9	20	71 & 79
Cash and investments	1/31/2013	\$ 55,890,178	\$ 39,693,320	\$ 897,747	\$ (3,651,686)	\$ 531,660	\$ (7,295,423)	\$ 24,726,684	\$ (1,865,553)	\$ 1,651,767	\$ 79,319	\$ 1,122,343
Receivables (increase)/decrease -		45,459	(505,600)	56,298	140,385	47,085	307,540	-	-	-	(250)	-
Payables increase/(decrease) -		213,002	64,401	20,354	50,048	61,074	15,641	1,507	-	(23)	-	-
Revenues increase/(decrease) -		8,578,313	6,872,542	334,806	310,094	613,851	163,518	-	215,292	-	68,210	-
Expenditures (increase)/decrease -		(13,703,791)	(6,856,303)	(301,273)	(730,694)	(513,272)	(2,453,134)	(2,226,039)	(540,195)	-	(82,881)	-
Cash and investments	2/28/2013	\$ 51,023,161	\$ 39,268,360	\$ 1,007,933	\$ (3,881,852)	\$ 740,399	\$ (9,261,858)	\$ 22,502,152	\$ (2,190,456)	\$ 1,651,744	\$ 64,398	\$ 1,122,343

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$22,400	\$22,407
Interest	11	59	(48)	(80.5)	(199)	(1,481)	1,282	86.6	225	225
Tuition, Fees, Admissions	195	140	55	39.2	2,698	1,611	1,087	67.4	3,379	3,556
Other Local Revenues	278	51	227	445.0	1,333	1,678	(345)	(20.5)	2,040	2,761
State Sources	6,463	5,995	468	7.8	69,541	54,130	15,411	28.5	80,557	80,621
Federal Aids from MDE	1,020	697	323	46.3	4,093	5,008	(915)	(18.3)	7,920	9,414
Federal Direct Aids	305	1,287	(982)	(76.3)	2,051	2,030	21	1.0	3,154	3,154
Local Sales	238	115	123	106.7	876	1,435	(559)	(39.0)	6,321	6,326
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	8,510	8,344	166	2.0	80,392	64,411	15,981	24.8	125,994	128,463
<u>Expenditures</u>										
Salaries	4,997	5,029	32	0.6	30,847	32,215	1,368	4.2	54,966	56,573
Benefits	1,987	2,137	150	7.0	13,424	14,856	1,432	9.6	26,995	27,383
Purchased Services	1,151	951	(200)	(21.0)	6,748	6,965	217	3.1	12,098	13,035
Supplies & Materials	357	284	(73)	(25.7)	2,130	2,302	172	7.5	4,770	4,771
Chargebacks	0	0	(0)	N/A	0	0	(0)	N/A	315	279
Capital Expenditures	4,569	9,045	4,476	49.5	22,661	37,784	15,123	40.0	40,505	40,824
Debt Service	540	533	(7)	(1.3)	20,772	20,632	(140)	(0.7)	20,995	20,995
Other	20	15	(5)	(32.3)	472	438	(34)	(7.7)	1,061	1,540
Total Expenditures	13,621	17,994	4,373	24.3	97,055	115,192	18,137	15.7	161,704	165,399
Transfers In (Out)	0	(49)	0	0.0	0	1	1	100.0	0	0
Operating Excess (Deficit)	(5,111)	(\$9,699)	4,588	47.3	(16,663)	(\$50,780)	34,117	67.2	(\$35,710)	(\$36,936)

DULUTH PUBLIC SCHOOLS - ISD 709
February 2013
General Fund **TOTAL**

STATEMENT OF REVENUES AND EXPENDITURES
(IN THOUSANDS)

PAGE 3

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$7,846	\$7,846
Interest	11	(46)	57	125.0	25	(53)	78	146.7	50	50
Tuition, Fees, Admissions	110	34	76	222.2	1,819	748	1,071	143.1	1,365	1,371
Other Local Revenues	201	18	183	1,018.0	1,071	687	384	55.9	511	820
State Sources	5,710	5,378	332	6.2	62,220	47,648	14,572	30.6	69,647	69,724
Federal Aids from MDE	825	378	447	118.3	2,699	3,001	(302)	(10.1)	5,884	7,076
Federal Direct Aids	0	77	(77)	(100.0)	81	73	8	11.1	135	135
Local Sales	15	0	15	N/A	15	14	1	7.1	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	6,873	5,839	1,034	17.7	67,929	52,118	15,811	30.3	85,438	87,022
<u>Expenditures</u>										
Salaries	4,460	4,365	(95)	(2.2)	27,034	27,691	657	2.4	48,445	49,692
Benefits	1,751	1,877	126	6.7	11,555	12,858	1,303	10.1	23,090	23,467
Purchased Services	512	499	(13)	(2.6)	3,771	3,730	(41)	(1.1)	6,331	6,857
Supplies & Materials	110	86	(24)	(27.6)	749	834	85	10.2	1,632	1,655
Chargebacks	0	0	0	N/A	(1)	(4)	(3)	(63.9)	(1)	(55)
Capital Expenditures	12	60	48	79.8	461	335	(126)	(37.6)	365	538
Debt Service	0	0	0	N/A	(88)	4	92	2,293.6	125	125
Other	11	11	(0)	(0.4)	405	365	(40)	(10.9)	879	1,231
Total Expenditures	6,856	6,898	42	0.6	43,886	45,813	1,927	4.2	80,866	83,508
Transfers In (Out)	0	0	0	N/A	(3,589)	(2,323)	0	0.0	(3,589)	(3,589)
Operating Excess (Deficit)	\$16	(\$1,059)	1,075	101.5	\$20,454	\$3,982	\$16,472	413.7	\$983	(\$76)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$7,232	\$7,232
Interest	11	(46)	57	125.0	25	(53)	78	146.7	50	50
Tuition, Fees, Admissions	101	34	67	197.0	1,468	511	957	187.2	887	887
Other Local Revenues	52	17	35	204.7	523	187	336	179.4	171	268
State Sources	5,603	5,371	232	4.3	60,870	46,260	14,610	31.6	64,569	64,569
Federal Aids from MDE	0	191	(191)	(100.0)	0	204	(204)	(100.0)	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	5	0	5	N/A	5	14	(9)	(64.3)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	5,773	5,567	206	3.7	62,890	47,123	15,767	33.5	72,909	73,006
<u>Expenditures</u>										
Salaries	3,767	3,708	(59)	(1.6)	22,915	23,731	816	3.4	41,473	41,579
Benefits	1,474	1,587	113	7.1	9,789	11,085	1,296	11.7	19,885	19,869
Purchased Services	418	423	5	1.1	3,385	3,310	(75)	(2.3)	5,532	5,864
Supplies & Materials	86	69	(17)	(25.3)	592	623	31	5.0	1,133	1,154
Chargebacks	0	0	0	N/A	(1)	(5)	(4)	(70.4)	(259)	(315)
Capital Expenditures	12	50	38	75.9	310	156	(154)	(98.6)	214	354
Debt Service	0	0	0	N/A	(88)	4	92	2,293.6	125	125
Other	0	6	6	99.0	351	251	(100)	(39.7)	234	346
Total Expenditures	5,759	5,843	84	1.4	37,252	39,155	1,903	4.9	68,337	68,976
Transfers In (Out)	0	0	0	N/A	(3,589)	(2,323)	0	0.0	(3,589)	(3,589)
Operating Excess (Deficit)	\$14	(\$276)	290	105.1	\$22,049	\$5,645	\$16,404	290.6	\$983	\$440

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$614	\$614
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	9	0	9	N/A	351	237	114	48.0	478	484
Other Local Revenues	149	1	148	14,845.3	548	500	48	9.7	340	552
State Sources	107	7	100	1,424.0	1,350	1,388	(38)	(2.7)	5,077	5,154
Federal Aids from MDE	825	187	638	341.3	2,699	2,797	(98)	(3.5)	5,884	7,076
Federal Direct Aids	0	77	(77)	(100.0)	81	73	8	11.1	135	135
Local Sales	10	0	10	N/A	10	0	10	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	1,100	272	828	304.4	5,039	4,995	44	0.9	12,529	14,016
<u>Expenditures</u>										
Salaries	693	657	(36)	(5.5)	4,120	3,960	(160)	(4.0)	6,972	8,113
Benefits	277	290	13	4.6	1,767	1,773	6	0.4	3,205	3,597
Purchased Services	93	76	(17)	(22.9)	386	420	34	8.2	799	993
Supplies & Materials	23	17	(6)	(37.3)	157	211	54	25.6	499	501
Chargebacks	0	0	0	N/A	0	1	1	96.5	258	260
Capital Expenditures	0	10	10	99.2	151	179	28	15.5	150	183
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	11	5	(6)	(119.7)	54	114	60	52.4	645	885
Total Expenditures	1,098	1,055	(43)	(4.0)	6,634	6,658	24	0.4	12,529	14,531
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$2	(783)	785	100.3	(\$1,595)	(\$1,663)	\$68	4.1	\$0	(\$516)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - T O - D A T E				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	4	12	(8)	(69.8)	17	17
State Sources	17	18	(1)	(6.2)	88	84	4	5.1	165	165
Federal Aids from MDE	194	203	(9)	(4.6)	1,093	1,100	(7)	(0.6)	2,021	2,021
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	124	115	9	8.0	605	622	(17)	(2.8)	1,130	1,130
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	335	336	(1)	(0.4)	1,790	1,818	(28)	(1.6)	3,332	3,332
<u>Expenditures</u>										
Salaries	87	80	(7)	(8.2)	548	499	(49)	(9.9)	968	968
Benefits	34	32	(2)	(6.0)	209	206	(3)	(1.4)	403	403
Purchased Services	4	3	(1)	(22.7)	50	33	(17)	(52.6)	105	93
Supplies & Materials	172	149	(23)	(15.2)	951	858	(93)	(10.9)	1,705	1,713
Chargebacks	0	0	0	N/A	1	1	0	38.9	131	131
Capital Expenditures	5	0	(5)	N/A	46	2	(44)	(2,216.3)	7	47
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	(0)	N/A	16	11	(5)	(41.4)	14	16
Total Expenditures	301	264	(37)	(14.1)	1,821	1,610	(211)	(13.1)	3,332	3,371
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$34	\$72	(\$38)	(53.4)	(\$32)	\$208	(\$240)	(115.2)	(\$0)	(\$39)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	24	(8)	32	404.5	20	20
State Sources	310	266	44	16.6	2,974	2,539	435	17.1	5,125	5,125
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	310	266	44	16.6	2,999	2,531	468	18.5	5,145	5,145
<u>Expenditures</u>										
Salaries	100	101	1	1.1	652	662	10	1.5	1,185	1,185
Benefits	69	67	(2)	(3.6)	421	414	(7)	(1.6)	696	696
Purchased Services	530	388	(142)	(36.6)	2,174	2,183	9	0.4	3,709	3,713
Supplies & Materials	32	32	0	1.3	188	189	1	0.7	317	317
Chargebacks	0	0	0	N/A	0	0	(0)	N/A	1	1
Capital Expenditures	0	0	0	N/A	6	0	(6)	N/A	220	216
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	1	1	100.0	0	1	1	95.0	0	0
Total Expenditures	731	589	(142)	(24.1)	3,441	3,449	8	0.2	6,128	6,128
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$421)	(\$323)	(\$98)	(30.2)	(\$442)	(\$918)	\$476	51.9	(\$983)	(\$983)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$905	\$912
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	85	106	(21)	(19.5)	879	703	176	25.0	1,032	1,203
Other Local Revenues	76	23	53	229.0	176	730	(554)	(75.8)	21	333
State Sources	146	136	10	7.5	1,648	1,369	279	20.4	2,017	2,004
Federal Aids from MDE	1	116	(115)	(99.0)	294	820	(526)	(64.2)	15	310
Federal Direct Aids	305	629	(324)	(51.5)	827	794	33	4.1	1,876	1,876
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	614	1,010	(396)	(39.2)	3,824	4,416	(592)	(13.4)	5,865	6,638
<u>Expenditures</u>										
Salaries	287	417	130	31.1	2,106	2,827	721	25.5	3,481	3,836
Benefits	106	135	29	21.5	777	949	172	18.2	1,467	1,477
Purchased Services	94	40	(54)	(134.6)	350	311	(39)	(12.5)	320	660
Supplies & Materials	24	10	(14)	(141.6)	171	178	7	3.8	253	272
Chargebacks	0	0	(0)	N/A	1	2	1	51.3	184	202
Capital Expenditures	0	0	0	N/A	1	0	(1)	N/A	8	12
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	2	2	(0)	(5.9)	33	17	(16)	(95.2)	123	163
Total Expenditures	513	604	91	15.0	3,439	4,284	845	19.7	5,837	6,623
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A		
Operating Excess (Deficit)	\$101	\$406	(\$305)	(75.2)	\$385	\$132	\$253	191.7	\$28	\$15

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$1,463	\$1,463
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	1	10	(9)	(90.8)	58	185	(127)	(68.7)	151	251
State Sources	65	53	12	21.7	560	486	74	15.2	648	648
Federal Aids from MDE	0	0	0	N/A	7	87	(80)	(92.2)	0	7
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	98	0	98	N/A	256	604	(348)	(57.6)	4,774	4,779
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	164	63	101	159.6	880	1,362	(482)	(35.4)	7,037	7,149
<u>Expenditures</u>										
Salaries	55	57	2	3.1	466	475	9	1.8	805	805
Benefits	24	23	(1)	(4.2)	201	203	2	0.9	317	317
Purchased Services	11	20	9	46.8	320	489	169	34.6	345	421
Supplies & Materials	20	5	(15)	(292.1)	43	19	(24)	(123.9)	300	252
Chargebacks	0	0	0	N/A	0	1	1	100.0	0	0
Capital Expenditures	2,342	2,233	(109)	(4.9)	3,458	3,524	66	1.9	3,280	3,421
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	2	0	(2)	N/A	2	0	(2)	N/A	0	61
Total Expenditures	2,453	2,338	(115)	(4.9)	4,490	4,711	221	4.7	5,047	5,276
Transfers In (Out)	0	(4,637)	0	0.0	577	(2,264)	0	0.0	(1,311)	(1,311)
Operating Excess (Deficit)	(\$2,290)	(\$6,912)	\$4,622	66.9	(\$3,032)	(\$5,613)	\$2,581	46.0	\$680	\$563

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR - TO - DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$409	\$409
Interest	0	105	(105)	(100.0)	(212)	(1,430)	1,218	85.2	158	158
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	19	(19)	(100.0)	0	0
State Sources	0	0	0	N/A	199	151	48	31.6	168	168
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	24	(24)	(100.0)	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	105	(105)	(100.0)	(13)	(1,236)	1,223	98.9	735	735
<u>Expenditures</u>										
Salaries	8	9	1	8.2	39	61	22	36.2	83	88
Benefits	2	3	1	21.3	12	26	14	55.6	37	38
Purchased Services	1	1	(0)	(2.5)	83	54	(29)	(52.9)	146	150
Supplies & Materials	0	2	2	88.9	28	37	9	23.4	55	55
Chargebacks	0	0	0	N/A	0	0	(0)	N/A	0	0
Capital Expenditures	2,210	6,752	4,542	67.3	18,690	33,923	15,233	44.9	36,625	36,590
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	5	1	(4)	(365.6)	16	30	14	45.8	6	31
Total Expenditures	2,226	6,768	4,542	67.1	18,868	34,131	15,263	44.7	36,952	36,952
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$2,226)	(\$6,663)	\$4,437	66.6	(\$18,881)	(\$35,367)	\$16,486	46.6	(\$36,217)	(\$36,217)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$11,777	\$11,777
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	(5)	5	100.0	0	0
State Sources	215	144	71	49.5	1,852	1,853	(1)	(0.1)	2,787	2,787
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	581	(581)	(100.0)	1,143	1,163	(20)	(1.7)	1,143	1,143
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	215	725	(510)	(70.3)	2,995	3,011	(16)	(0.5)	15,707	15,707
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	540	533	(7)	(1.3)	20,860	20,628	(232)	(1.1)	20,870	20,870
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	540	533	(7)	(1.3)	20,860	20,628	(232)	(1.1)	20,870	20,870
Transfers In (Out)	0	4,588	0	0.0	3,012	4,588	0	0.0	4,900	4,900
Operating Excess (Deficit)	(\$325)	\$4,780	(\$5,105)	(106.8)	(\$14,853)	(\$13,029)	(\$1,824)	(14.0)	(\$263)	(\$263)

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	(12)	0	(12)	N/A	13	13
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	0	0	0	N/A	0	2	(2)	(100.0)	300	300
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	0	0	N/A	(12)	2	(14)	(719.9)	313	313
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	250	200	(50)	(25.0)	250	250
Purchased Services	0	0	0	N/A	0	0	0	N/A	0	0
Supplies & Materials	0	0	0	N/A	0	0	(0)	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	0	0	0	N/A	250	200	(50)	(25.0)	250	250
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$0	\$0	\$0	N/A	(\$262)	(\$198)	(\$64)	(32.6)	\$62	\$63

STATEMENT OF REVENUES AND EXPENDITURES
 (IN THOUSANDS)

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	0	0	N/A	0	0
Tuition, Fees, Admissions	0	0	0	N/A	0	0	0	N/A	0	0
Other Local Revenues	68	69	(1)	(1.1)	566	514	52	10.1	790	790
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	0	0	N/A	0	0
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	68	69	(1)	(1.1)	566	514	52	10.1	790	790
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	78	73	(5)	(7.5)	374	452	78	17.2	735	735
Purchased Services	4	5	1	11.5	36	37	1	3.1	55	55
Supplies & Materials	0	0	0	N/A	0	0	0	N/A	0	0
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	0	0	N/A	0	0
Total Expenditures	83	78	(5)	(6.3)	410	489	79	16.1	790	790
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	(\$15)	(\$9)	(\$6)	(63.0)	\$156	\$25	\$131	522.5	\$0	\$0

DULUTH PUBLIC SCHOOLS - ISD 709
February 2013
Student Activities

STATEMENT OF REVENUES AND EXPENDITURES
(IN THOUSANDS)

PAGE 14

	CURRENT MONTH				YEAR-TO-DATE				ANNUAL BUDGET	
	FY2013	FY2012	\$ Variance	% Variance	FY2013	FY2012	\$ Variance	% Variance	Adopted	Revised
<u>Revenues</u>										
Levy	\$0	\$0	\$0	N/A	\$0	\$0	\$0	N/A	\$0	\$0
Interest	0	0	0	N/A	0	2	(2)	(100.0)	4	4
Tuition, Fees, Admissions	0	0	0	N/A	0	160	(160)	(100.0)	981	981
Other Local Revenues	0	0	0	N/A	0	56	(56)	(100.0)	230	230
State Sources	0	0	0	N/A	0	0	0	N/A	0	0
Federal Aids from MDE	0	0	0	N/A	0	0	0	N/A	0	0
Federal Direct Aids	0	0	0	N/A	0	0	0	N/A	0	0
Local Sales	0	0	0	N/A	0	171	(171)	(100.0)	417	417
Sale of Bonds or Loans	0	0	0	N/A	0	0	0	N/A	0	0
Total Revenues	0	0	0	N/A	0	389	(389)	(100.0)	1,632	1,632
<u>Expenditures</u>										
Salaries	0	0	0	N/A	0	0	0	N/A	0	0
Benefits	0	0	0	N/A	0	0	0	N/A	0	0
Purchased Services	0	0	0	N/A	0	165	165	100.0	1,086	1,086
Supplies & Materials	0	0	0	N/A	0	187	187	100.0	507	507
Chargebacks	0	0	0	N/A	0	0	0	N/A	0	0
Capital Expenditures	0	0	0	N/A	0	0	0	N/A	0	0
Debt Service	0	0	0	N/A	0	0	0	N/A	0	0
Other	0	0	0	N/A	0	14	14	100.0	39	39
Total Expenditures	0	0	0	N/A	0	366	366	100.0	1,632	1,632
Transfers In (Out)	0	0	0	N/A	0	0	0	N/A	0	0
Operating Excess (Deficit)	\$0	\$0	\$0	N/A	\$0	\$23	(\$23)	(100.0)	(\$0)	(\$0)

February 2013
ALL FUNDS

BALANCE SHEET

ASSETS	02/28/13	06/30/12	02/29/12
Cash / Investments	\$51,023	\$71,942	\$74,111
Taxes & Credits Receivable	3,191	16,155	4,300
Accounts / Interest Receivable	86	1,733	34
Due from Other Funds	0	228	75
Due from Other MN Districts	925	995	0
Due From MDE	27,317	27,568	22,747
Due From Federal thru MDE	35	1,743	35
Due From Federal - Direct	0	499	0
Due from Other Governments	0	94	0
Inventory	1,559	1,573	219
Prepays	41	82	57
Total Assets	\$84,177	\$122,611	\$101,578

LIABILITIES	02/28/13	06/30/12	02/29/12
Tax and Aid Anticipation Payable	\$ 23,000	\$ 22,610	\$ 31,060
Accrued Interest Payable	0	0	0
Salaries Payable	165	13,157	1,141
Accounts Payable	212	8,662	47
Due to Other Funds	0	228	75
Due to Other MN Districts	8	83	24
Due to Other Governments	0	0	296
Claims Payable	169	179	351
Deferred Revenue	2,615	3,176	11
Taxes Levied for Subsequent Yr.	19,985	19,985	18,890
Property tax shift	(865)	(865)	820
Total Liabilities	\$45,289	\$67,216	\$52,715

FUND BALANCES	02/28/13	06/30/12	02/29/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	222	222	212
Nonspendable Prepays	81	82	72
Staff Development	236	236	302
Reemployment comp	0	0	0
Basic skills	305	305	329
Learning development	0	0	0
Desegregation	211	211	293
Gifted and Talented	0	0	23
Pupil Transportation Safety	0	0	0
ECFE	191	191	160
Community Education	281	281	159
Community Services	27	27	0
Operating Capital	0	0	0
Facilities	27,888	27,888	60,433
Alternative facilities	13,561	13,561	20,554
Restricted Programs	0	0	0
Bond Refunding	0	0	0
Endowment	1,652	1,914	1,676
Encumbrances	0	0	0
Severance-Insurance Prem	0	0	4,081
Area Learning Center	0	0	0
Designated for:			
Textbooks	273	273	0
Carryovers	328	328	680
Operating Capital	95	0	0
Referendum	0	0	0
Undesignated	(6,465)	9,877	(40,111)

Total Fund Balance \$38,886 \$55,395 \$48,863

Liabilities & Fund Balance \$84,177 \$122,611 \$101,578

February 2013
General Fund

BALANCE SHEET

ASSETS	02/28/13	06/30/12	02/29/12
Cash / Investments	\$39,268	\$18,034	\$35,398
Taxes & Credits Receivable	(5,394)	7,571	(5,212)
Accounts / Interest Receivable	16	27	(106)
Due from Other Funds	0	0	75
Due from Other MN Districts	901	970	0
Due From MDE	23,611	23,661	21,393
Due From Federal thru MDE	0	1,663	0
Due From Federal - Direct	0	85	0
Due from Other Governments	0	26	0
Inventory	184	131	208
Prepays	41	78	57
Total Assets	\$58,628	\$52,245	\$51,813

LIABILITIES	02/28/13	06/30/12	02/29/12
Tax and Aid Anticipation Payable	\$23,000	\$22,610	\$31,060
Accrued Interest Payable	0	0	0
Salaries & Benefits Payable	(734)	12,500	143
Accounts Payable	203	916	45
Due to Other Funds	0	171	0
Due to Other MN Districts	8	83	24
Due to Other Governments	0	0	296
Claims Payable	169	178	351
Deferred Revenue	602	862	9
Taxes Levied for Subsequent Yr.	5,461	5,461	4,945
Property tax shift	(850)	(850)	370
Total Liabilities	\$27,860	\$41,931	\$37,243

FUND BALANCES	02/28/13	06/30/12	02/29/12
Reserved for:			
Severance	\$0	\$0	\$0
Nonspendable Inventory	131	131	129
Nonspendable Prepays	78	78	72
Staff Development	236	236	302
Reemployment comp	0	0	0
Basic skills	305	305	329
Learning development	0	0	0
Desegregation	211	211	293
Gifted and Talented	0	0	23
Pupil Transportation Safety	0	0	0
ECFE	0	0	0
Community Education	0	0	0
Community Services	0	0	0
Operating Capital	0	0	0
Facilities	0	0	0
Alternative facilities	0	0	0
Restricted Programs	0	0	0
Escrow Account	0	0	0
Severance-Insurance Prem	0	0	4,081
Encumbrances	0	0	0
Area Learning Center	0	0	0
Designated for:			
Textbooks	0	0	0
Carryovers	307	307	375
Operating Capital	0	0	0
Referendum	0	0	0
Undesignated	29,501	9,047	8,966
Total Fund Balance	\$30,768	\$10,314	\$14,570
Liabilities & Fund Balance	\$58,628	\$52,245	\$51,813

Duluth Public Schools - ISD #709
February 2013
Food Service Fund

BALANCE SHEET

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	\$1,008	\$933	\$969	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	2	12	Nonspendable Inventory	89	89	83
Due from Other Funds	0	0	0	Nonspendable Prepays	1	1	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	35	35	35	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	37	89	28	Gifted and Talented	0	0	0
Prepays	0	1	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,080</u>	<u>\$1,060</u>	<u>\$1,044</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	117	17	128	Restricted Programs	0	0	0
Accounts Payable	1	50	1	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	871	902	832
Property tax shift	0	0	0				
Total Liabilities	<u>\$118</u>	<u>\$67</u>	<u>\$129</u>	Total Fund Balance	<u>\$961</u>	<u>\$993</u>	<u>\$915</u>
				Liabilities & Fund Balance	<u>\$1,080</u>	<u>\$1,060</u>	<u>\$1,044</u>

February 2013

BALANCE SHEET

Transportation Fund

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	(\$3,882)	(\$3,483)	(\$1,881)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	3	30	Nonspendable Inventory	2	2	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	24	24	0	Staff Development	0	0	0
Due From MDE	2,166	2,166	74	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	(10)	2	(13)	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	(\$1,700)	(\$1,288)	(\$1,790)	Community Education	0	0	0
				Community Services	0	0	0
				Operating Capital	0	0	0
				Facilities	0	0	0
				Alternative facilities	0	0	0
				Restricted Programs	0	0	0
				Escrow Account	0	0	0
				Endowment	0	0	0
				Encumbrances	0	0	0
				Designated for:			
				Textbooks	0	0	0
				Operating Capital	0	0	0
				Undesignated	(1,983)	(1,541)	(2,068)
				Total Fund Balance	(\$1,981)	(\$1,539)	(\$2,068)
				Liabilities & Fund Balance	(\$1,700)	(\$1,288)	(\$1,790)

LIABILITIES

Tax and Aid Anticipation Payable	\$0	\$0	\$0
Accrued Interest Payable	0	0	0
Salaries Payable	280	22	278
Accounts Payable	1	229	0
Due to Other Funds	0	0	0
Due to Other MN Districts	0	0	0
Due to Other Governments	0	0	0
Claims Payable	0	0	0
Deferred Revenue	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0
Property tax shift	0	0	0
Total Liabilities	\$281	\$252	\$278

February 2013

BALANCE SHEET

Community Service Fund

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	\$740	\$212	\$581	Reserved for:			
Taxes & Credits Receivable	629	629	642	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	9	7	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	2	2	0
Due from Other MN Districts	0	0	0	Staff development	0	0	0
Due From MDE	514	705	425	Reemployment comp	0	0	0
Due From Federal thru MDE	0	46	0	Basic skills	0	0	0
Due From Federal - Direct	0	414	0	Learning development	0	0	0
Due from Other Governments	0	5	0	Desegregation	0	0	0
Inventory	(3)	0	(3)	Gifted and Talented	0	0	0
Prepays	0	2	0	Pupil Transportation Safety	0	0	0
				ECFE	191	191	160
Total Assets	\$1,881	\$2,022	\$1,652	Community Education	281	281	159
				Community Services	27	27	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	379	563	461	Restricted Programs	0	0	0
Accounts Payable	1	75	1	Escrow Account	0	0	0
Due to Other Funds	0	57	75	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	60	271	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	569	569	628	Undesignated	385	0	131
Property tax shift	(14)	(14)	37				
				Total Fund Balance	\$886	\$501	\$450
Total Liabilities	\$995	\$1,521	\$1,202				
				Liabilities & Fund Balance	\$1,881	\$2,022	\$1,652

February 2013

BALANCE SHEET

Capital Expenditures

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	(\$9,262)	(\$6,355)	(\$9,362)	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	56	60	74	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	11	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	63	0	Desegregation	0	0	0
Inventory	1,351	1,351	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>(\$7,854)</u>	<u>(\$4,870)</u>	<u>(\$9,288)</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	117	43	113	Restricted Programs	0	0	0
Accounts Payable	0	27	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	273	273	0
Deferred Revenue	1,351	1,351	0	School Carryover	21	21	305
Taxes Levied for Subsequent Yr.	0	0	0	Operating Capital	95	0	0
Property tax shift	0	0	0	Undesignated	(9,713)	(6,586)	(9,706)
Total Liabilities	<u>\$1,469</u>	<u>\$1,421</u>	<u>\$113</u>	Total Fund Balance	<u>(\$9,323)</u>	<u>(\$6,291)</u>	<u>(\$9,401)</u>
				Liabilities & Fund Balance	<u>(\$7,854)</u>	<u>(\$4,870)</u>	<u>(\$9,288)</u>

February 2013

BALANCE SHEET

Building Construction Fund

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	\$22,502	\$47,075	\$45,588	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	12	1,617	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	60	60	50	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	(1)	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$22,574</u>	<u>\$48,752</u>	<u>\$45,637</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	27,888	27,888	60,433
Accrued Interest Payable	0	0	0	Alternative facilities	13,561	13,561	20,554
Salaries Payable	5	11	18	Restricted Programs	0	0	0
Accounts Payable	0	7,292	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0				
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	(18,881)	0	(35,368)
Property tax shift	0	0	0				
Total Liabilities	<u>\$6</u>	<u>\$7,303</u>	<u>\$18</u>	Total Fund Balance	<u>\$22,568</u>	<u>\$41,449</u>	<u>\$45,619</u>
				Liabilities & Fund Balance	<u>\$22,574</u>	<u>\$48,752</u>	<u>\$45,637</u>

February 2013
Debt Service Fund

BALANCE SHEET

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	(\$2,190)	\$12,661	(\$40)	Reserved for:			
Taxes & Credits Receivable	7,955	7,955	8,870	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	1	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	965	965	805	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$6,730	\$21,583	\$9,635	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Bond Refundings	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	602	602	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	13,955	13,955	13,317	Undesignated	(7,827)	7,026	(4,095)
Property tax shift	0	0	413				
Total Liabilities	\$14,557	\$14,557	\$13,730	Total Fund Balance	(\$7,827)	\$7,026	(\$4,095)
				Liabilities & Fund Balance	\$6,730	\$21,583	\$9,635

February 2013

BALANCE SHEET

Dental Internal Service Fund

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	\$64	\$69	\$24	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	1	1	1	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	\$65	\$70	\$25	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	4	74	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	90	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	61	(94)	25
Property tax shift	0	0	0				
Total Liabilities	\$4	\$164	\$0	Total Fund Balance	\$61	(\$94)	\$25
				Liabilities & Fund Balance	\$65	\$70	\$25

February 2013
Student Activities

BALANCE SHEET

ASSETS	02/28/13	06/30/12	02/29/12	FUND BALANCES	02/28/13	06/30/12	02/29/12
Cash / Investments	\$1,122	\$1,122	\$1,172	Reserved for:			
Taxes & Credits Receivable	0	0	0	Severance	\$0	\$0	\$0
Accounts / Interest Receivable	0	0	0	Nonspendable Inventory	0	0	0
Due from Other Funds	0	0	0	Nonspendable Prepays	0	0	0
Due from Other MN Districts	0	0	0	Staff Development	0	0	0
Due From MDE	0	0	0	Reemployment comp	0	0	0
Due From Federal thru MDE	0	0	0	Basic skills	0	0	0
Due From Federal - Direct	0	0	0	Learning development	0	0	0
Due from Other Governments	0	0	0	Desegregation	0	0	0
Inventory	0	0	0	Gifted and Talented	0	0	0
Prepays	0	0	0	Pupil Transportation Safety	0	0	0
				ECFE	0	0	0
Total Assets	<u>\$1,122</u>	<u>\$1,122</u>	<u>\$1,172</u>	Community Education	0	0	0
				Community Services	0	0	0
LIABILITIES				Operating Capital	0	0	0
Tax and Aid Anticipation Payable	\$0	\$0	\$0	Facilities	0	0	0
Accrued Interest Payable	0	0	0	Alternative facilities	0	0	0
Salaries Payable	0	0	0	Restricted Programs	0	0	0
Accounts Payable	0	0	0	Escrow Account	0	0	0
Due to Other Funds	0	0	0	Endowment	0	0	0
Due to Other MN Districts	0	0	0	Encumbrances	0	0	0
Due to Other Governments	0	0	0	Designated for:			
Claims Payable	0	0	0	Textbooks	0	0	0
Deferred Revenue	0	0	0	Operating Capital	0	0	0
Taxes Levied for Subsequent Yr.	0	0	0	Undesignated	1,122	1,122	1,172
Property tax shift	0	0	0				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	Total Fund Balance	<u>\$1,122</u>	<u>\$1,122</u>	<u>\$1,172</u>
				Liabilities & Fund Balance	<u>\$1,122</u>	<u>\$1,122</u>	<u>\$1,172</u>

ISD #709 - Duluth Public Schools
ACH & Wire Transfer Summary
Period Ending 02/28/2013

<u>CHECK DATE</u>	<u>VENDOR ID</u>	<u>DESCRIPTION</u>	<u>MSDLFA</u>
02/01/2013	V106466	CITISTREET FOR MSRS	235,376.14
02/01/2013	V79764	DULUTH FEDERATION OF TEA	23,288.29
02/01/2013	V107231	DULUTH TEACHERS CREDIT	11,637.60
02/01/2013	V79711	DULUTH TEACHERS RETIRE	224,327.63
02/01/2013	V106637	EBC - FLEX EFT	12,381.52
02/01/2013	V106636	EBC - TSA EFT	87,686.06
02/01/2013	V79771	EDUCATION MN CLERICAL	1,265.29
02/01/2013	V102915	FEDERAL 941 PR TAXES	599,022.67
02/01/2013	V108066	MG TRUST	118,444.88
02/01/2013	V05173	MN CHILD SUPPORT EFT	1,102.72
02/01/2013	V102916	MN STATE PR TAXES	95,724.07
02/01/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	85,325.94
02/01/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,446,974.83
02/15/2013	V106466	CITISTREET FOR MSRS	73,067.79
02/15/2013	V79764	DULUTH FEDERATION OF TEA	23,305.05
02/15/2013	V107231	DULUTH TEACHERS CREDIT	11,587.60
02/15/2013	V79711	DULUTH TEACHERS RETIRE	221,467.62
02/15/2013	V106637	EBC - FLEX EFT	12,448.18
02/15/2013	V106636	EBC - TSA EFT	95,948.29
02/15/2013	V79771	EDUCATION MN CLERICAL	1,265.29
02/15/2013	V102915	FEDERAL 941 PR TAXES	566,600.04
02/15/2013	V108066	MG TRUST	118,521.77
02/15/2013	V05173	MN CHILD SUPPORT EFT	1,102.72
02/15/2013	V102916	MN STATE PR TAXES	93,349.22
02/15/2013	V79708	PUBLIC EMPLOYEES RETIREMENT	81,728.89
02/15/2013	V79704	U S BANK - PY DIRECT DEPOSIT	1,452,891.72
02/27/2013	V106737	ASSOCIATED BANK (EFT)	2,336,843.89
02/27/2013	V06645	MEDICA HEALTH PLAN (EFT)	166,732.00
02/27/2013	V106638	PEIP - HLTH EFT	1,108,214.70
02/27/2013	V05012	U S BANK TRUST N A CORP EFT	537,195.00
02/27/2013	V80030	DELTA DENTAL PLAN OF MN(EFT)	82,880.52
02/27/2013	V104923	HARRIS BANK	16,001.85
			9,943,709.78

**ISD 709 – Duluth Public Schools
Investment Activity for FY 2013
As of February 28, 2013**

Beginning Investment Balance (January 31, 2013): **\$ 11,280,546.25**

Add Purchases:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>
None				

Total Purchases \$ **0.00**

Deduct Maturities/Calls/Sales:

<u>Date</u>	<u>Issuer</u>	<u>Broker</u>	<u>Matures</u>	<u>Yield (YTM)</u>
None				

Total Maturities \$ **0.00**

Other items:

Add:	Money Market Funds Interest	\$	104.89
	Market Value Adjustment		0.00
	Other Interest		0.00
Deduct:	Transaction Fees/Other		0.00
	Beginning Value Adjustment		0.00
	Total Other	\$	104.89

Ending Investment Balance (February 28, 2013) **\$ 11,280,651.14**

Note: Ending Investment Balance as of February 29, 2012 was \$ 6,881,374.14

Duluth Public Schools-ISD 709
WADM Projection Report - FY 2013
April 2013

Grade Levels	April Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	EOY 11-12
KG	624	1.0058139348	627.63	0.612	384.11	382.98
HK	77	0.9476935331	72.97	1.000	72.97	78.01
Gr 1-3	1987	0.9898155452	1966.76	1.115	2192.94	2216.07
Gr 4-6	1854	0.9801329729	1817.17	1.060	1926.20	1899.75
Gr 7-8	1106.84	0.9630005044	1065.89	1.300	1385.65	1468.93
Gr 9-12	2931.66	0.9758830526	2860.96	1.300	3719.24	3803.52
Sub-Total	8580.5				9681.12	9849.27
Other WADM						
	April Enrollment	Progression to ADM	Projected ADM	PUW	Projected WADM	
Early Childhood	216	0.350977976	75.81	1.250	94.76	118.50
	Final Count	Apr 1 Count	Final ADM			
09-10	466	264	97.32			
10-11	474	283	100.12			
11-12*	432	273	94.8			
Resident Tuition**						
Resident Tuition Details		Total WADM				
09-10		54.90				
10-11		46.14				
11-12		54.15				
12-13*		51.73				
ALC**						
ALC Details		Total WADM				
09-10		205.88				
10-11		256.02				
11-12		285.78				
12-13*		249.23				
Projected Total WADM					9775.88	9967.77
Budgeted WADM					9866.00	
Net					-90.12	

* Projected

**Included in Grade Level Projections

Donations/Investments in School Children

SCHOOL	FIRST NAME	LAST NAME/ORG.	RESTRICTION	AMOUNT
Denfeld High		Industrial Weldors & Machinist Inc	Robotics	50.00
Denfeld High		T-Bonz Bar & Grill	Softball	300.00
Denfeld High		State Farm Agency Susan Coen	Robotics	50.00
Denfeld High	Samantha	Wunch	Art	40.00
Denfeld High	Dalton	Campbell	Art	20.00
Denfeld High	Sarah	Hendrickson	Art	25.00
Denfeld High	Vivette	Botner	Art	20.00
Denfeld High	Julie	Mattila	Art	25.00
Denfeld High	Kevin & Julie	Erickson	Art	30.00
Denfeld High	Rodney	Behm	Art	25.00
Denfeld High	Todd & Mary	Hautajarvi	Art	30.00
Denfeld High	Scott & Amy	Redenbaugh	Art	20.00
Denfeld High	Victor & Terri	Krause	Art	20.00
Denfeld High	Christopher	Kolsky	Art	20.00
Denfeld High	Richard & Ann	Reckinger	Art	30.00
Denfeld High	Chad & Maribel	Mehling	Art	20.00
East High		NAACP	ACT at East	175.00
Homecroft		Pheasants Forever, Inc.	Habitat for Homecroft	18,670.40
District Wide Music Program	Dana	Cook	Hand Drum & Mallett	In Kind
District Wide Music Program	Delores	Grunwald	Bach Trombone & Case	In Kind
District Wide Music Program	Attn: Mark Gehring	Vega Productions	Guitars & Cases, Remo Hand Drums	In Kind
East High		Field Turf USA Inc	Turf Grooming Machine	In Kind
East High	Timothy	Mulcahy	Robotics	1,000.00
East High		North Shore Bank	Robotics	50.00
East High	Mark	Christiansen	Robotics	500.00
East High		Superior Iron Artz LLC	Robotics	110.00
East High		American Engineering Testing, Inc.	Robotics	100.00
East High	Beverly	Peterson	Robotics	100.00
East High	M/M David	Swenson	Robotics	100.00
East High		East PTA	Link Conference	1,000.00
East High		Lake Superior Endontics	Hockey	150.00

East High	M/M Earl	Geving	Robotics	25.00
East High	M/M Allan	Sunderman	Robotics	1,000.00
East High	M/M Donald	Tesch	Robotics	200.00
East High		Duluth Teachers Credit Union	Sterling Strings	350.00
East High		Superior Iron Artz LLC	Robotics	35.11
East High		Lake Superior Consulting, LLC	Robotics	1,000.00
East High		Gitche Gumees Golden Kiwanis Club	Choraliers	200.00
East High	M/M Earl	Geving	Robotics	25.00
			TOTAL	25,515.51



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

Mailing Address: 215 North 1st Avenue East

Duluth, Minnesota 55802

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 10, 2013

Re: Bid #1229, BP #5– Landscaping and Fence at Congdon Park School

The above bid was advertised according to statute and School Board Policy. Seven (7) bids were received in response to the School District's notice for bids for the Landscaping and Fence at Congdon Park Elementary School. The attached Bid Tabs and recommendation reflect the bids received related to the scope of work.

It is recommended the Duluth School Board approve entering into contracts with the contractors as listed on the recommendation letter based on their low bids as provided in response to Bid #1229, BP #5– Landscaping and Fence at Congdon Park School.

Attached please find the Recommendation and Bid Tab from Johnson Controls.

Enclosures

April 9, 2013

Mr. Kevin Strong
 Johnson Controls, Inc.
 215 North First Avenue East, Suite 100
 Duluth, MN 55802

RE: **Congdon Park Elementary School BP #5 – Bid #1229**
Contract Award Recommendation

Dear Mr. Strong:

This letter is concerning our recommendations for contract awards for the above referenced project that was bid on April 9th, 2013.

Kraus-Anderson has undergone bidder verification and we submit the following lowest responsible bidders and their total bid amounts:

<u>Work Scope</u>	<u>Contractor, City, State</u>	<u>Bid Amount</u>
33 Landscaping	Hoffman & McNamara Hastings, MN	Base Bid: \$61,990.00
34 Fencing	Century Fence Company Forest Lake, MN	Base Bid: \$38,900.00 Alternate #01: \$12,498.00 Total Contract: \$51,398.00

Total Contract Recommended: \$ 113,388.00

We have enclosed the Bid Tabulation sheets that reflect the bids received

If you have any questions regarding this information, please do not hesitate to contact me at 763-786-7711.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY



Pat Sims
 Project Manager



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Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

Re: Quote #4141 – Annual Fire Extinguisher Service

Quotes were solicited from six contractors for the Annual Fire Extinguisher Service. Three quotes were received in response to the School District's request for quotes covering the period from July 1, 2013 through June 30, 2014. Northland Fire and Safety, Inc., 2213 East 5th Street, Superior, WI submitted the lowest responsible quote with an estimated value of \$716.40.

It is recommended the School Board approve the quote as submitted above to complete the work defined in Quote #4141 – Annual Fire Extinguisher Service for a total estimated annual amount of \$716.40.

It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2016, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments

COMPARISON
ANNUAL FIRE EXTINGUISHER SERVICE
 July 1, 2013 through June 30, 2014

	change from FY13	FY14 Quote #4141	FY13 Bid #1187 Third Year	FY12 Bid #1187 Second Year	FY11 Bid #1187	FY10 Bid #1078 Third Year	FY09 Bid #1078 Second Year	FY08 Bid #1078	FY07 Bid #991 Third Year	FY06 Bid #991 Second Year	FY05 Bid #991
Annual Service & Tagging per unit	-0.5%	\$1.99	\$2.00	\$1.96	\$1.94	\$1.94	\$1.94	\$1.87	\$1.87	\$1.80	\$1.75
Annual Service & Tagging Amount	-33.1%	\$716.40	\$1,070.38	\$1,046.64	\$1,035.96	\$1,485.83	\$1,485.83	\$1,428.68	\$1,649.19	\$1,594.96	\$1,547.00
RECHARGING			-\$534.00								
Dry Chemical	0.0%	\$7.90	\$7.90	\$7.73	\$7.65	\$7.65	\$7.65	\$7.36	\$7.36	\$7.11	\$6.90
Halon	0.0%	\$7.90	\$7.90	\$7.73	\$7.65	\$7.65	\$7.65	\$7.36	\$7.36	\$7.11	\$6.90
Co2	0.0%	\$12.92	\$12.92	\$12.63	\$12.50	\$12.74	\$12.74	\$12.25	\$12.26	\$11.86	\$11.50
K-Class		\$7.90									
HYDROSTATIC TEST											
Dry Chemical	0.0%	\$8.02	\$8.02	\$7.84	\$7.76	\$7.76	\$7.76	\$7.46	\$7.46	\$7.22	\$7.00
Halon	0.0%	\$8.02	\$8.02	\$7.84	\$7.76	\$7.76	\$7.76	\$7.46	\$7.46	\$7.22	\$7.00
Co2	0.0%	\$19.32	\$19.32	\$18.89	\$18.70	\$18.72	\$18.72	\$18.00	\$18.12	\$17.53	\$17.00
K-Class		\$8.02									
5 & 6 YEAR MAINTENANCE											
Dry Chemical	0.0%	\$2.27	\$2.27	\$2.22	\$2.20	\$2.20	\$2.20	\$2.12	\$2.12	\$2.05	\$1.99
Halon	0.0%	\$2.27	\$2.27	\$2.22	\$2.20	\$2.20	\$2.20	\$2.12	\$2.12	\$2.05	\$1.99
PRICE PER POUND OF MATERIAL											
Dry Chemical per pound	0.0%	\$0.97	\$0.97	\$0.95	\$0.94	\$0.94	\$0.94	\$0.90	\$1.23	\$1.19	\$1.15
Halon per pound	56.1%	\$25.00	\$16.02	\$15.66	\$15.50	\$15.60	\$15.60	\$15.00	\$16.52	\$15.98	\$15.50
Co2 per pound	0.0%	\$1.70	\$1.70	\$1.67	\$1.65	\$1.66	\$1.66	\$1.60	\$1.12	\$1.08	\$1.05
K-Class		\$6.75									
<i>total extinguishers</i>		360	534	534	534	764	764	764	991	991	991

QUOTE TABULATION
ANNUAL FIRE EXTINGUISHER SERVICE
 July 1, 2013 through June 30, 2014
 QUOTE #4141
 Thursday, March 28, 2013 - 2:00 p.m.

Vendor	Annual Service Per Unit	Annual Service Amount (360)	Extinguisher Type	Recharging	Hydrostatic Test	5 & 6 Year Maintenance	Price /Pound of Material
Action Fire Protection Services P.O. Box 15114 Duluth, Minnesota 55815 phone: 800-226-3322			Dry Chemical				
			Halotron				
			Co2				
			K-Class				
Firemen's Mutual Aid, Inc. P.O. Box 16243 Duluth, Minnesota 55816 phone: 218-428-1571	\$2.00	\$720.00	Dry Chemical	\$12.00	\$15.00	\$12.00	\$1.50
			Halotron	\$12.00	\$15.00	\$12.00	\$12.00
			Co2	<i>varies</i>	\$25.00	<i>n/a</i>	\$2.00
			K-Class	\$12.00	\$15.00	<i>n/a</i>	\$55/6 liter
Fire & Industrial Sales Co., Inc. P.O. Box 16712 Duluth, Minnesota 55806 phone: 218-727-0101	\$2.25	\$810.00	Dry Chemical	\$15.00	\$8.00	\$2.00	<i>no charge</i>
			Halotron	\$15.00	\$8.00	\$2.00	\$30.00
			Co2	\$15.00	\$19.00	<i>n/a</i>	<i>no charge</i>
			K-Class	\$15.00	\$8.00	<i>n/a</i>	<i>varies</i>
J.N. Johnson Sales and Service, Inc. 427 Grant Street Hibbing, Minnesota 55746 phone: 218-262-2484			Dry Chemical				
			Halotron				
			Co2				
			K-Class				
Nardini Fire Equipment Co. 405 County Road E West St. Paul, Minnesota 55126 phone: 888-627-3464			Dry Chemical				
			Halotron				
			Co2				
			K-Class				
Northland Fire and Safety, Inc. 2213 East 5th Street Superior, Wisconsin 54880 phone: 715-398-6643	\$1.99	\$716.40	Dry Chemical	\$7.90	\$8.02	\$2.27	\$0.97
			Halotron	\$7.90	\$8.02	\$2.27	\$25.00
			Co2	\$12.92	\$19.32	<i>n/a</i>	\$1.70
			K-Class	\$7.90	\$8.02	<i>n/a</i>	\$6.75



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

Mailing Address: 215 North 1st Avenue East

Duluth, Minnesota 55802

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

Re: Quote #4142 – Refrigeration Repair Services

Quotes were solicited from five contractors for the Refrigeration Repair Services. Two quotes were received in response to the School District's request for quotes covering the period from July 1, 2013 through June 30, 2014. Carlson Refrigeration, 602 Ogden Avenue, Superior, WI submitted the lowest responsible quote with an estimated value of \$14,550.00.

It is recommended the School Board approve the quote as submitted above to complete the work defined in Quote #4142 – Refrigeration Repair Services for a total estimated annual amount of \$14,550.00.

It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 2016, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Comparison with other fiscal years for reference.

Attachments`

COMPARISON**REFRIGERATION REPAIR SERVICES**

July 1, 2013 through June 30, 2014

	change from FY13	FY14 Quote #4142	FY13 Quote #4042 Third Year	FY12 Quote #4042 Second Year	FY11 Quote #4042	FY10 Bid #1140	FY09 Bid #1063 Third Year	FY08 Bid #1063 Second Year	FY07 Bid #1063	FY06 Bid #957 Third Year	FY05 Bid #957 Second Year
Regular Hourly Rate	-6%	\$72.75	\$77.48	\$75.74	\$74.99	\$60.15	\$66.56	\$64.00	\$62.38	\$52.50	\$50.92
Overtime Hourly Rate	-6%	\$109.00	\$116.23	\$113.61	\$112.49	\$89.39	\$99.84	\$96.00	\$93.57	\$80.85	\$78.42
Holiday Hourly Rate	-6%	\$145.50	\$154.96	\$151.48	\$149.98	\$115.75	\$133.12	\$128.00	\$124.76	\$105.01	\$101.85
Estimated Total Amount (200 days)	-6%	\$14,550.00	\$15,496.00	\$15,148.00	\$14,998.00	\$12,030.00	\$13,312.00	\$12,800.00	\$12,476.00	\$10,500.00	\$10,184.00
		<i>Carlson Refrigeration</i>	<i>Carlson Refrigeration</i>	<i>Carlson Refrigeration</i>	<i>Carlson Refrigeration</i>	<i>Stout Mechanical</i>	<i>Arrowhead Refrigeration</i>	<i>Arrowhead Refrigeration</i>	<i>Arrowhead Refrigeration</i>	<i>Stout Mechanical</i>	<i>Stout Mechanical</i>

QUOTE TABULATION

REFRIGERATION REPAIR SERVICES

for the period of July 1, 2013 through June 30, 2014

QUOTE #4142

Thursday, March 28, 2010 - 2:00 p.m.

Vendor	HOURLY RATE			Estimated Total Amount
	Regular	Overtime	Holiday	
Carlson Refrigeration 602 Ogden Avenue Superior, Wisconsin 54880 phone: 715-395-5513	\$72.75	\$109.00	\$145.50	\$14,550.00
Gartner Refrigeration Company 2331 West Superior Street Duluth, Minnesota 55806 phone: 218-722-4439				
The Jamar Company 4701 Mike Colalillo Drive Duluth, Minnesota 55807 phone: 628-3624	\$76.42	\$114.63	\$152.84	\$15,284.00
Letourneau Refrigeration & Heating 4120 West Superior Street Duluth, Minnesota 55807 phone: 724-1272				
North Shore Refrigeration 7250 Brighton Street Duluth, Minnesota 55804 phone: 218-525-9396				

AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of September, 2012, by and between Independent School District #709, a public corporation, hereinafter called District, and The Duluth Area Family YMCA, hereinafter called Duluth Y.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby the Duluth Y will provide programs or services in partnership with the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of September 1, 2012, and shall remain in effect until June 30, 2013 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Duluth Y and District shall provide staff and supplies, as agreed upon by both parties, at each site to support the before and after school programs – K.E.Y. Zone – and its functions at the following sites:

Lowell Elementary School
Lester Park Elementary School
Laura MacArthur Elementary School
Congdon Park Elementary School
Homecroft Elementary School
Lakewood Elementary School
Stowe Elementary School
Piedmont Elementary School
Nettleton Elementary School

Addendum 1- Duluth Y and District program site coordinators have their own cards for purchasing. Staff abides by respective organizations purchasing policies.

Addendum 2- See breakdown of staffing model as outlined in December 21st CCLC report.

3. **Background Check .** Duluth Y must provide an executed criminal history and background check on all of its employees assigned to the program. Duluth Y is precluded from performance of contract until the results of the criminal background check(s) are on file. The Duluth Y abides by ISD 709 policy regarding background checks.
4. **Reimbursement.** In consideration of the performance of Duluth Y of its obligations pursuant to this Agreement, District hereby agrees to reimburse Duluth Y for its services and expenses in performing said obligations as follows:

Direct expenses of Salaries and Benefits as well as pre-approved supplies, educational materials, and other Out-of-School-Time (OST) items needed to execute the program purchased by the Duluth Y for the K.E.Y. Zone programs will be invoiced to the District on a monthly basis. These invoices will also include a 6% administrative fee. The administrative fee of 6% will be based on the expenses submitted in each invoice. Total invoices shall not exceed

projected budget. Either party can request a budget adjustment with 30 days written notice if revenue increases for all sites listed. The Duluth Y will maintain detailed records of all expenditures for review by the District at their request. The Director of Community Education will review and sign off on all invoices prior to reimbursement.

Addendum 3- Projected budget

At the end of the fiscal year for the District – June 30, 2013 the total revenue and direct program costs will be audited and provided to Duluth Y. Duluth Y will receive 50% of the remaining amount less the previously paid 6% overhead charge from the District. Duluth Y is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Invoices will be submitted to the district on a monthly basis.
- b. Payment shall be made by the District within 30 days of submission of a proper invoice by the Duluth Y;
- c. Final payment after programs are audited will occur no later than September 15, 2013.
- d. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed the Duluth Y for any expense claimed by Duluth Y shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Duluth Y. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Duluth Y for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Duluth Y has provided, prepared, or utilized in performance of the terms of this Agreement. The Duluth Y will have the same rights as stated above.

8. **Independent Contractor.** Duluth Y shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Duluth Y's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Notices.** All notices to be given by Duluth Y to District shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered, care of Jay Roesler, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Duluth Y shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered to Blair Gagne or Tracie Clanaugh, Duluth YMCA, 302 W. 1st Street, Duluth, MN 55802.

10. **Assignment.** Neither party shall in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the other party.
11. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.
12. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.
13. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.
14. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (60) days written notice to the other party as provided for in this Agreement.
15. **Data Practices.** Duluth Y further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.
16. **Insurance.** Duluth Y shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Duluth Y shall maintain such insurance in force and effect throughout the term of the contract.

Duluth Y is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Duluth Y must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Duluth Y will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Duluth Y is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Duluth Y whether the operations are by the Duluth Y or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Chair

Title

Clerk

Title

Program Director

Taxpayer Identification Number

Director of Business Service

AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of June 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and The Duluth Area Family YMCA, hereinafter called Duluth Y.

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2. **Performance.** Duluth Y and District shall provide staff and supplies, as agreed upon by both parties, at each site to support the before and after school programs – K.E.Y. Zone – and its functions at the following sites:

Lowell Elementary School
Lester Park Elementary School
Laura MacArthur Elementary School
Homecroft Elementary School
Stowe Elementary School
Piedmont Elementary School

Addendum 1- Duluth Y and District program site coordinators have their own cards for purchasing. Staff abides by respective organizations purchasing policies.

Addendum 2- See breakdown of staffing model as outlined in December 21st CCLC report.

3. **Background Check .** Duluth Y must provide an executed criminal history and background check on all of its employees assigned to the program. Duluth Y is precluded from performance of contract until the results of the criminal background check(s) are on file. The Duluth Y abides by ISD 709 policy regarding background checks.
4. **Reimbursement.** In consideration of the performance of Duluth Y of its obligations pursuant to this Agreement, District hereby agrees to reimburse Duluth Y for its services and expenses in performing said obligations as follows:

Direct expenses of Salaries and Benefits as well as pre-approved supplies, educational materials, and other Out-of-School-Time (OST) items needed to execute the program purchased by the Duluth Y for the K.E.Y. Zone programs will be invoiced to the District on a monthly basis. These invoices will also include a 6% administrative fee. The administrative fee of 6% will be based on the expenses submitted in each invoice. Total invoices shall not exceed projected budget. Either party can request a budget adjustment with 30 days written notice if revenue increases for all sites listed. The Duluth Y will maintain detailed records of all

expenditures for review by the District at their request. The Director of Community Education will review and sign off on all invoices prior to reimbursement.

Addendum 3- Projected budget

At the end of the fiscal year for the District – June 30, 2013 the total revenue and direct program costs will be audited and provided to Duluth Y. Duluth Y will receive 50% of the remaining amount less the previously paid 6% overhead charge from the District. Duluth Y is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided.

5. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Invoices will be submitted to the district on a monthly basis.
- b. Payment shall be made by the District within 30 days of submission of a proper invoice by the Duluth Y;
- c. Final payment after programs are audited will occur no later than September 15, 2013.
- d. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

6. **Propriety of Expenses.** The fact that the District has reimbursed the Duluth Y for any expense claimed by Duluth Y shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Duluth Y. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Duluth Y for disallowed costs.

7. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Duluth Y has provided, prepared, or utilized in performance of the terms of this Agreement. The Duluth Y will have the same rights as stated above.

8. **Independent Contractor.** Duluth Y shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Duluth Y's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

9. **Notices.** All notices to be given by Duluth Y to District shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered, care of Jay Roesler, ISD 709, Duluth Public Schools, 215 North 1st Avenue East, Duluth, MN 55802. All notices to be given by District to Duluth Y shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered to Blair Gagne, Duluth YMCA, 302 W. 1st Street, Duluth, MN 55802.

10. **Assignment.** Neither party shall in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the other party.

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12. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.

13. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.

14. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (60) days written notice to the other party as provided for in this Agreement.

15. **Data Practices.** Duluth Y further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.

16. **Insurance.** Duluth Y shall not commence work under the contract until they have obtained all the insurance described below and Duluth Public Schools has approved such insurance. Duluth Y shall maintain such insurance in force and effect throughout the term of the contract.

Duluth Y is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: Duluth Y must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, Duluth Y will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: Duluth Y is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the Duluth Y whether the operations are by the Duluth Y or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Chair

Title

Clerk

Title

Program Director

Taxpayer Identification Number

Director of Business Service

AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of September, 2012, by and between Independent School District #709, a public corporation, hereinafter called District, and The Duluth Area Family YMCA, hereinafter called Duluth Y.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby the Duluth Y will provide 21st Century Community Learning Center programs or services in partnership with the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. **Dates of Service.** This Agreement shall be deemed to be effective as of September 1, 2012, and shall remain in effect until August 30, 2013 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.
2. **Performance.** Duluth Y and District shall provide staff and supplies, as agreed upon by both parties, at each site to support the before and after school programs – K.E.Y. Zone – and its functions at the following sites:

Lowell Elementary School
 Laura MacArthur Elementary School
 Stowe Elementary School
 Piedmont Elementary School
 Lincoln Park Middle School/Harbor Highlands Community Center

Activities will support the goals of the 21st CCLC Project:

- Goal 1: Increase participants' opportunities to develop and apply 21st Century skills.**
Objective 1: Provide a coordinated and integrated set of comprehensive services that build communication, collaboration, and creativity in children and youth at risk for academic failure.
- Goal 2: Increase school and community connectedness of participants.**
Objective 1: Participants participate in three meaningful community or school-based Service Learning projects.
- Goal 3: Increase the academic performance of participants at-risk of academic failure.**
Objective 1: Increase family engagement/participation.

Addendum 1- Duluth Y and District program site coordinators have their own cards for purchasing. Staff abides by respective organizations purchasing policies.

Addendum 2- See breakdown of staffing model as outlined in December 21st CCLC report.

3. **Transportation.** Transportation of students will be provided by the District when available as requested by Site Coordinators and Program Directors. District will invoice the Y at agreed upon rate of \$40.00/hour with a 2 hour minimum.
4. **Background Check.** Duluth Y must provide an executed criminal history and background check on all of its employees assigned to the program. Duluth Y is precluded from

performance of contract until the results of the criminal background check(s) are on file. The Duluth Y abides by ISD 709 policy regarding background checks.

5. **Reimbursement.** In consideration of the performance of the District of its obligations pursuant to this Agreement, Duluth Y hereby agrees to reimburse the District for its services and expenses in performing said obligations as follows:

Direct expenses of Salaries and Benefits as well as pre-approved office and instructional supplies, postage, printing and other Out-of-School-Time (OST) items needed to execute the program purchased by the District for the 21st Century/K.E.Y. Zone programs will be invoiced to the Duluth Y on a monthly basis. Total invoices shall not exceed projected budget. Either party can request a budget adjustment with 30 days written notice if revenue increases for all sites listed. The Duluth Y will maintain detailed records of all expenditures for review by the District at their request. The YMCA OST Director will review and sign off on all invoices prior to reimbursement.

Addendum 3- Projected budget

6. **Requests for Reimbursement.** The terms of payment under this Agreement are as follows:

- a. Invoices will be submitted to the district on a monthly basis.
- b. Payment shall be made by the Duluth Y within 45 days of submission of a proper invoice by the District;
- c. Any other terms of payment in the performance of services are incorporated by reference in this Agreement.

7. **Propriety of Expenses.** The fact that the Duluth Y has reimbursed the District for any expense claimed by District shall not preclude Duluth Y from questioning the propriety of any such item. Duluth Y reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to District. This clause shall not be construed to bar any other legal remedies Duluth Y may have to recover funds expended by District for disallowed costs.

8. **Ownership of Materials.** The Duluth Y reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that District has provided, prepared, or utilized in performance of the terms of this Agreement. The District will have the same rights as stated above.

9. **Independent Contractor.** Duluth Y shall be responsible for payment of all taxes, including Federal, State, and local taxes, arising out of Duluth Y's activities in accordance with this Agreement, including by way of illustration, but not limited to, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, workers compensations, and any other taxes or business license fees as required.

10. **Notices.** All notices to be given by District to Duluth Y shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered, care of Chris Francis 302 West First Street, Duluth MN 55802. All notices to be given by Duluth Y to District shall be deemed to have been given by depositing the same in writing in the United States Mail or hand delivered to Jay Roesler 215 N. 1st avenue east, Duluth MN 55802.

11. **Assignment.** Neither party shall in any way assign or transfer any of its rights, interests or obligations under this Agreement in any way whatsoever without the prior written approval of the other party.
12. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties' hereto.
13. **Governing Laws.** This Agreement, together with all its paragraphs, terms and provisions is made in the State of Minnesota and shall be construed and interpreted in accordance with the laws of the State of Minnesota.
14. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof and shall not be changed or otherwise altered except by written agreement of the parties.
15. **Cancellation.** Either party shall have the right to terminate this Agreement, without cause, upon (60) days written notice to the other party as provided for in this Agreement.
16. **Data Practices.** Duluth Y further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to "data on individuals"; as defined in 13.02, subd. 5 of that Statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this Agreement.
17. **Insurance.** District shall not commence work under the contract until they have obtained all the insurance described below and Duluth Y has approved such insurance. District shall maintain such insurance in force and effect throughout the term of the contract.

District is required to maintain and furnish satisfactory evidence of the following insurance policies:

Workers' Compensation Insurance: District must provide Worker's Compensation insurance for all its employees and, in case any work is subcontracted, District will require the subcontractor to provide Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota including Coverage B, Employer's Liability.

Commercial General Liability: District is required to maintain insurance protecting it from claims for damages for bodily injury, including sickness or disease, death, and for care and loss of services as well as claims for property damage, including loss of use which may arise from operations under the District whether the operations are by the District or subcontractor or by anyone directly or indirectly employed under the contract.

AS EVIDENCE OF THEIR ASSENT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, set forth above, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

Duluth Area Family YMCA

CONTRACTOR

Chair

Title

CEO/President

Title

District Authorized Personnel

Taxpayer Identification Number

Community Education Director



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

*Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

**Re: Bid #1222 – Congdon Park Elementary School Bid Package #1, WS #3 – Concrete
– Kelleher Construction, Inc. – Change Order #5**

Bid #1222, BP #1, WS #3 – Concrete at Congdon Park Elementary School was approved at the Special School Board Meeting on June 28, 2012 with a base bid of \$331,000.00.

Change Order #5 to this bid is to provide a new kitchen precast topping slab aligning with the existing floor elevations resulting in an increase of \$4,000.00.

Recommendation:

It is recommended the School Board approve the change order as listed above pertaining to WS #3 – Concrete at Congdon Park Elementary School adding \$4,000.00 to the previously awarded base bid and change orders for a new contract total of \$391,798.00.

Attachment



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Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Bid #1222 - Congdon Park Elementary
School - Addition and Remodeling
3116 East Superior Street
Duluth, MN 55803

CHANGE ORDER NUMBER: 005
INITIATION DATE: February 27th, 2013

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO CONTRACTOR (Name and address):
Kelleher Construction, Inc.
11531 Rupp Drive
Burnsville, MN 55337

PROJECT NUMBERS: / 90396
CONTRACT DATE: June 8th, 2012
CONTRACT FOR: Work Scope 03

THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #085 - Provide new kitchen precast topping.
Total Amount Item No. 001: \$4,000.00

Total Amount This Change Order: \$4,000.00

The original Contract Sum was
Net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be increased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

\$ 331,000.00
\$ 56,798.00
\$ 387,798.00
\$ 4,000.00
\$ 391,798.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is July 19, 2013.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kraus-Anderson Construction Company
CONSTRUCTION MANAGER (Firm name)
8625 Rendova Street NE, PO Box 158, Circle Pines, MN
55014
ADDRESS

BY (Signature)
Pat Sims
(Typed name) DATE: 3/11/13

John Ivey Thomas Associates, Inc.
ARCHITECT (Firm name)
413 East Superior Street
Duluth, MN 55802
ADDRESS

BY (Signature)
Robert Fern
(Typed name) DATE: 3/14/13

Kelleher Construction, Inc.
CONTRACTOR (Firm name)
11531 Rupp Drive, Burnsville, MN 55337
ADDRESS

BY (Signature)
Galen Peterson
(Typed name) DATE: 3/5/13

Duluth Public Schools - ISD #709
OWNER (Firm name)
215 North 1st Avenue East, Duluth, MN 55802
ADDRESS

BY (Signature) _____
(Typed name) DATE: _____



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

*Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

**Re: Bid #1223 – Congdon Park Elementary School Bid Package #2, WS #14 –
Aluminum Windows, Doors and Glazing– St. Germain’s Glass, Inc. – Change
Order #3**

Bid #1223, BP #2, WS #14 – Aluminum Windows, Doors and Glazing at Congdon Park Elementary School was approved at the Special School Board Meeting on July 24, 2012 with a base bid of \$78,600.00.

Change Order #3 to this bid is to add metal at the exterior of the W4 window head to cover the wood blocking at the main entrance canopies and a credit to delete doors 108E and 112B resulting in an increase of \$69.00.

Recommendation:

It is recommended the School Board approve the change order as listed above pertaining to WS #14 – Aluminum Windows, Doors and Glazing at Congdon Park Elementary School adding \$69.00 from the previously awarded base bid and change orders for a new contract total of \$117,337.00.

Attachment



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64

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address): Bid #1223 - Congdon Park Elementary School - Addition and Remodeling 3116 East Superior Street Duluth, MN 55803	CHANGE ORDER NUMBER: 003 INITIATION DATE: February 27 th , 2013	OWNER: <input checked="" type="checkbox"/> CONSTRUCTION MANAGER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input checked="" type="checkbox"/>
TO CONTRACTOR (Name and address): St. Germain's Glass, Inc. 212 North 40 th Avenue West Duluth, MN 55807	PROJECT NUMBERS: / 90396 CONTRACT DATE: July 25, 2012 CONTRACT FOR: Work Scope 14	

THE CONTRACT IS CHANGED AS FOLLOWS:

- Item No. 001 - PCO #107 - Add material and labor for framing of canopies at main entrance.
Total Amount Item No. 001: \$538.00
 - Item No. 002 - PCO #109 - Credit for material and labor per JIT PR #032.
Total Amount Item No. 002: \$(469.00)
- Total Amount This Change Order: \$69.00

The original Contract Sum was	\$	78,600.00
Net change by previously authorized Change Orders	\$	38,668.00
The Contract Sum prior to this Change Order was	\$	117,268.00
The Contract Sum will be increased by this Change Order in the amount of	\$	69.00
The new Contract Sum including this Change Order will be	\$	117,337.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is July 19, 2013.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kraus-Anderson Construction Company
CONSTRUCTION MANAGER (Firm name)
8625 Rendova Street NE, PO Box 158, Circle Pines, MN 55014
ADDRESS

BY (Signature)
Pat Sims
(Typed name) DATE: 3/11/13

John Ivey Thomas Associates, Inc.
ARCHITECT (Firm name)
413 East Superior Street
Duluth, MN 55802
ADDRESS

BY (Signature)
Robert Fern
(Typed name) DATE: 3/4/13

St. Germain's Glass, Inc.
CONTRACTOR (Firm name)
212 North 40th Avenue West, Duluth, MN 55807
ADDRESS

BY (Signature)
Mark Bissonette
(Typed name) DATE: 3/7/13

Duluth Public Schools - ISD #709
OWNER (Firm name)
215 North 1st Avenue East, Duluth, MN 55802
ADDRESS

BY (Signature) _____
(Typed name) DATE: _____



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

*Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

Re: Bid #1223 – Congdon Park Elementary School Bid Package #2, WS #15 – Drywall, Plaster and Framing– Custom Drywall, Inc. – Change Order #6

Bid #1223, BP #2, WS #15 – Drywall, Plaster and Framing at Congdon Park Elementary School was approved at the Special School Board Meeting on July 24, 2012 with a base bid of \$360,900.00.

Change Order #6 to this bid is for bathroom sound insulation drywall changes, additional drywall work for staff and toilet room revisions, drywall changes to add a chase, add a wall, sheetrock the enclosure around ductwork, extend walls above the corridor to the underside of the deck at four locations, infill between tile and deck, laminate rock and credit for framing, rocking and taping soffits resulting in an increase of \$29,086.00.

Recommendation:

It is recommended the School Board approve the change order as listed above pertaining to WS #15 – Drywall, Plaster and Framing at Congdon Park Elementary School adding \$29,086.00 to the previously awarded base bid and change orders for a new contract total of \$419,510.00.

Attachment



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Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Bid #1223 - Congdon Park Elementary
School - Addition and Remodeling
3116 East Superior Street
Duluth, MN 55803

CHANGE ORDER NUMBER: 006
INITIATION DATE: February 27th, 2013

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO CONTRACTOR (Name and address):
Custom Drywall, Inc.
488 Atwater Circle
St. Paul, MN 55103

PROJECT NUMBERS: / 90396
CONTRACT DATE: July 25, 2012
CONTRACT FOR: Work Scope 15

THE CONTRACT IS CHANGED AS FOLLOWS:

- Item No. 001 - PCO #099 - Drywall changes per RFI #065 Response.
Total Amount Item No. 001: \$555.00
- Item No. 002 - PCO #102 - Additional drywall work per JIT PR #027.
Total Amount Item No. 002: \$1,693.00
- Item No. 003 - PCO #103 - Material and labor total for all changes per JIT PR #028.
Total Amount Item No. 003: \$20,586.00
- Item No. 004 - PCO #107 - Additional drywall work at canopies.
Total Amount Item No. 004: \$3,742.00
- Item No. 005 - PCO #109 - Omit drywall walls per JIT PR #032.
Total Amount Item No. 005: \$(2,769.00)
- Item No. 006 - PCO #111 - Additional costs to infill gaps at masonry walls per JIT PR #034.
Total Amount Item No. 006: \$5,279.00

Total Amount This Change Order: \$29,086.00

The original Contract Sum was	\$	360,900.00
Net change by previously authorized Change Orders	\$	29,524.00
The Contract Sum prior to this Change Order was	\$	390,424.00
The Contract Sum will be increased by this Change Order in the amount of	\$	29,086.00
The new Contract Sum including this Change Order will be	\$	419,510.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is July 19, 2013.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 East Central Entrance

*Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: April 3, 2013

Re: Bid #1223 – Congdon Park Elementary School Bid Package #2, WS #15 – Drywall, Plaster and Framing– Custom Drywall, Inc. – Change Order #7

Bid #1223, BP #2, WS #15 – Drywall, Plaster and Framing at Congdon Park Elementary School was approved at the Special School Board Meeting on July 24, 2012 with a base bid of \$360,900.00.

Change Order #7 to this bid is for added control joints due to revised plaster control joint locations and a credit to delete the suspended two-hour metal stud framed gypsum board ceiling system from corridor 108A and 108B resulting in a decrease of \$5,075.00.

Recommendation:

It is recommended the School Board approve the change order as listed above pertaining to WS #15 – Drywall, Plaster and Framing at Congdon Park Elementary School deducting \$5,075.00 from the previously awarded base bid and change orders for a new contract total of \$414,435.00.

Attachment



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Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address):
Bid #1223 - Congdon Park Elementary
School - Addition and Remodeling
3116 East Superior Street
Duluth, MN 55803

CHANGE ORDER NUMBER: 007
INITIATION DATE: March 13th, 2013

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO CONTRACTOR (Name and address):
Custom Drywall, Inc.
488 Atwater Circle
St. Paul, MN 55103

PROJECT NUMBERS: / 90396
CONTRACT DATE: July 25, 2012
CONTRACT FOR: Work Scope 15

THE CONTRACT IS CHANGED AS FOLLOWS:

Item No. 001 - PCO #113 - Added control joints per revised detail.
Total Amount Item No. 001: \$1,277.00

Item No. 002 - PCO #121 - Delete metal stud framed gyp board ceiling system per JIT PR #036.
Total Amount Item No. 002: \$(6,352.00)

Total Amount This Change Order: \$(5,075.00)

The original Contract Sum was	\$	360,900.00
Net change by previously authorized Change Orders	\$	58,610.00
The Contract Sum prior to this Change Order was	\$	419,510.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	5,075.00
The new Contract Sum including this Change Order will be	\$	414,435.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is July 19, 2013.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Kraus-Anderson Construction Company
CONSTRUCTION MANAGER (Firm name)
8625 Rendova Street NE, PO Box 158, Circle Pines, MN
55014
ADDRESS

John Ivey Thomas Associates, Inc.
ARCHITECT (Firm name)
413 East Superior Street
Duluth, MN 55802
ADDRESS

BY (Signature)
Pat Sims
(Typed name) DATE: 7/21/12

BY (Signature)
Robert Fern
(Typed name) DATE: 3/20/13

Custom Drywall, Inc.
CONTRACTOR (Firm name)
488 Atwater Circle, St. Paul, MN 55103
ADDRESS

Duluth Public Schools - ISD #709
OWNER (Firm name)
215 North 1st Avenue East, Duluth, MN 55802
ADDRESS

BY (Signature)
Steve Kovacs
(Typed name) DATE: 3-19-13

BY (Signature) _____
(Typed name) DATE: _____

RESOLUTION

Approval of Master Plan for Memorial Park

WHEREAS, the Duluth School Board approved by Resolution B-11-10-2832 a Resolution approving the Joint Powers Agreement between the City of Duluth and Independent School District #709 relating to Laura MacArthur School and Memorial Park, and subsequently executed such Joint Powers Agreement; and

WHEREAS, The Joint Powers Agreement requires the written approval of the Memorial Park and Laura MacArthur School Master Joint Use Plan, and such Plan shall be reviewed by the City and School District every five years; and

WHEREAS, The City has completed a Mini-Master Planning Process for the Memorial Park lands and has requested the Memorial Park Master Plan created by that process be approved as the Memorial Park and Laura MacArthur School Master Joint Use Plan specifically relating to the City owned Memorial Park lands only; and

WHEREAS, the portion of the Memorial Park and Laura MacArthur School Master Joint Use Plan relating to the School District owned property will be reviewed and updated at a later date;

NOW THEREFORE BE IT RESOLVED, The School Board of Independent School District #709 hereby approves the December 2012 Memorial Park Master Plan as the Memorial Park and Laura MacArthur School Master Joint Use Plan relating to the City owned Memorial Park.



IN PARTNERSHIP WITH:



Hoisington Koegler Group Inc.



MEMORIAL PARK

MASTER PLAN
DULUTH MINNESOTA

DECEMBER 2012



INDEX

Summary & Background 1

Master Planning Process 2

Existing Conditions 3-4

Needs Analysis 5

Concept Plans 6

Preferred Park Master Plan 7

Phasing 8

Cost Estimate 9

Master plan staff advisory group:

- | | |
|---------------|-----------------|
| Kathy Bergen | Dale Sellner |
| Jay Roesier | Joe Miller |
| Kerry Leider | Kelly Fleissner |
| Amy Norris | Tom Kasper |
| Chuck Froseth | Tari Rayala |

Consultant Team:

- | | |
|--|---|
| Trish Stinnet |  Stinnett Site Designs |
| Greg Ingraham
Lil Leatham
Tim Solomonson |  Hoisington Kogler Group Inc. (HKGi) |

Duluth Parks & Recreation Commision:

- | | |
|-------------------|-------------------|
| Susan Beasy Latto | Andy Holak |
| Tom Beery | Kristen Ridgewell |
| Joel Braun | Barb Stark |
| Erica Erickson | Eric Viken |
| Karen Erickson | Jon Welles |
| Edwin Hall | |

Duluth Mayor and City Council:

- Don Ness (Mayor)
- Jennifer Julsrud (Council Member - District I)
- Patrick Boyle (Council Member - District II)
- Sharla Gardner (Council Member - District III)
- Garry Krause (Council Member - District IV)
- Jay Fosle (Council Member - District V)
- Dan Hartman (Council Member - At Larger)
- Linda Krug (Council Member - At Larger)
- Emily Larson (Council Member - At Larger)
- Jim Stauber (Council Member - At Larger)

For more information contact:

Kathy Bergen, Manager Duluth Parks & Recreation
 City of Duluth
 (218) 730-4309
 kbergen@duluthmn.gov



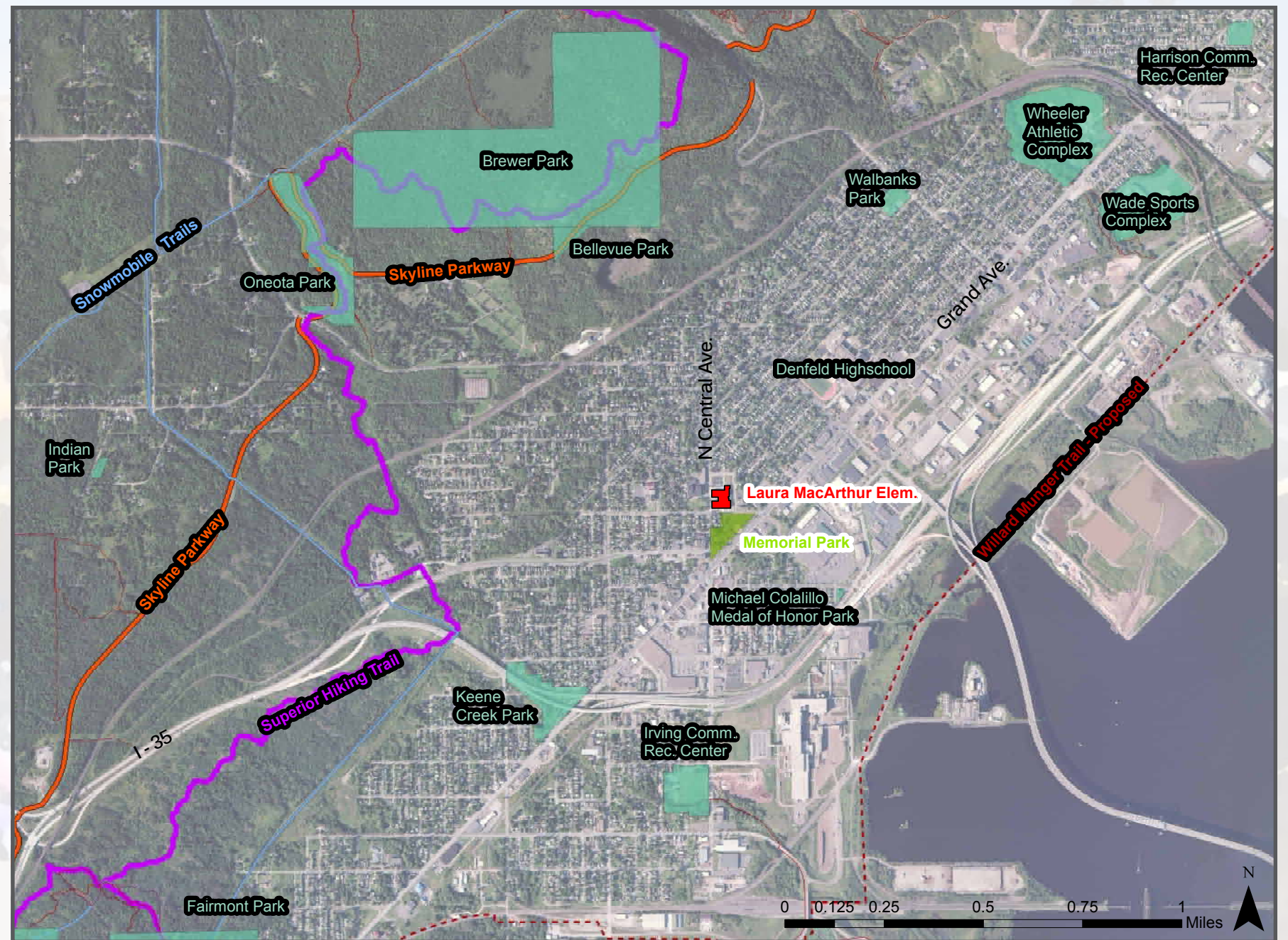
SUMMARY:

This master plan is a guide to future improvement of Memorial Park, a 4.6 acre park located at the northeast corner of Grand Avenue and N. Central Avenue in Duluth, Minnesota. The Plan is based on input from City staff, school district staff, the neighborhood, community groups and city officials. The plan envisions creation of a tree-lined Arbor Walk linking a new Memorial Plaza and a new park pavilion and central park plaza. The small softball field on the east side of the park would be turned into a multi-use green space for ice skating and informal sports/activities. New paths will better connect the neighborhood to the park and to Laura MacArthur Elementary School. Gardens and a water play feature will expand recreation opportunities and improve aesthetics.

BACKGROUND:

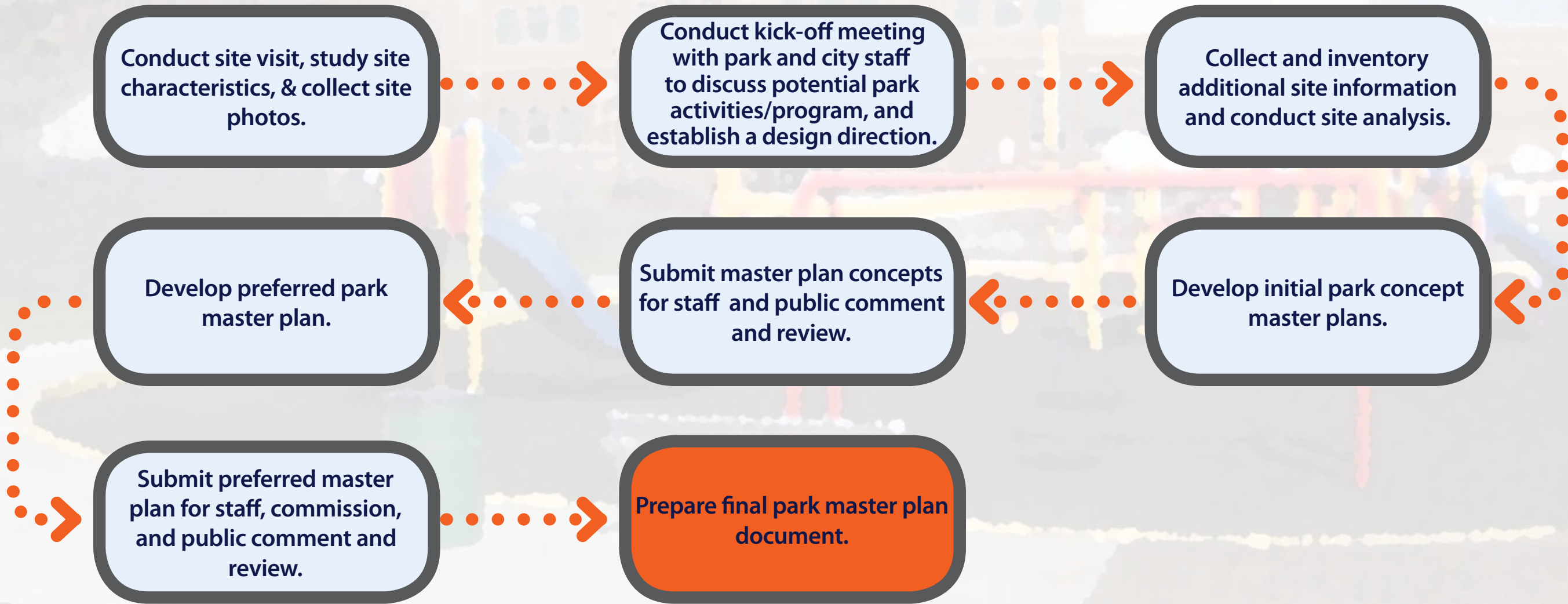
The 2010 Duluth Parks and Recreation Master Plan defined a vision for Duluth's parks. The Plan identified several key initiatives to improve the park and recreation system. Recommended actions included obtaining new sources of funding for parks and recreation, making park and trail improvements and enhanced maintenance and stewardship and working closely with Duluth School District 709 to assure community use of schools and seamless integration of parks and schools for community gathering and recreation.

In 2011, Duluth residents approved establishment of a \$2.6 million Parks Fund dedicated to parks and recreation facilities, recreation activities and for implementation of the concepts addressed in the Duluth Parks and Recreation Master Plan. The Parks Fund allowed the City to proceed with park, trail, recreation and maintenance improvements. A first step in the park improvement process is the preparation of master plans (like this Memorial Park Master Plan) for individual parks.



MASTER PLANNING PROCESS

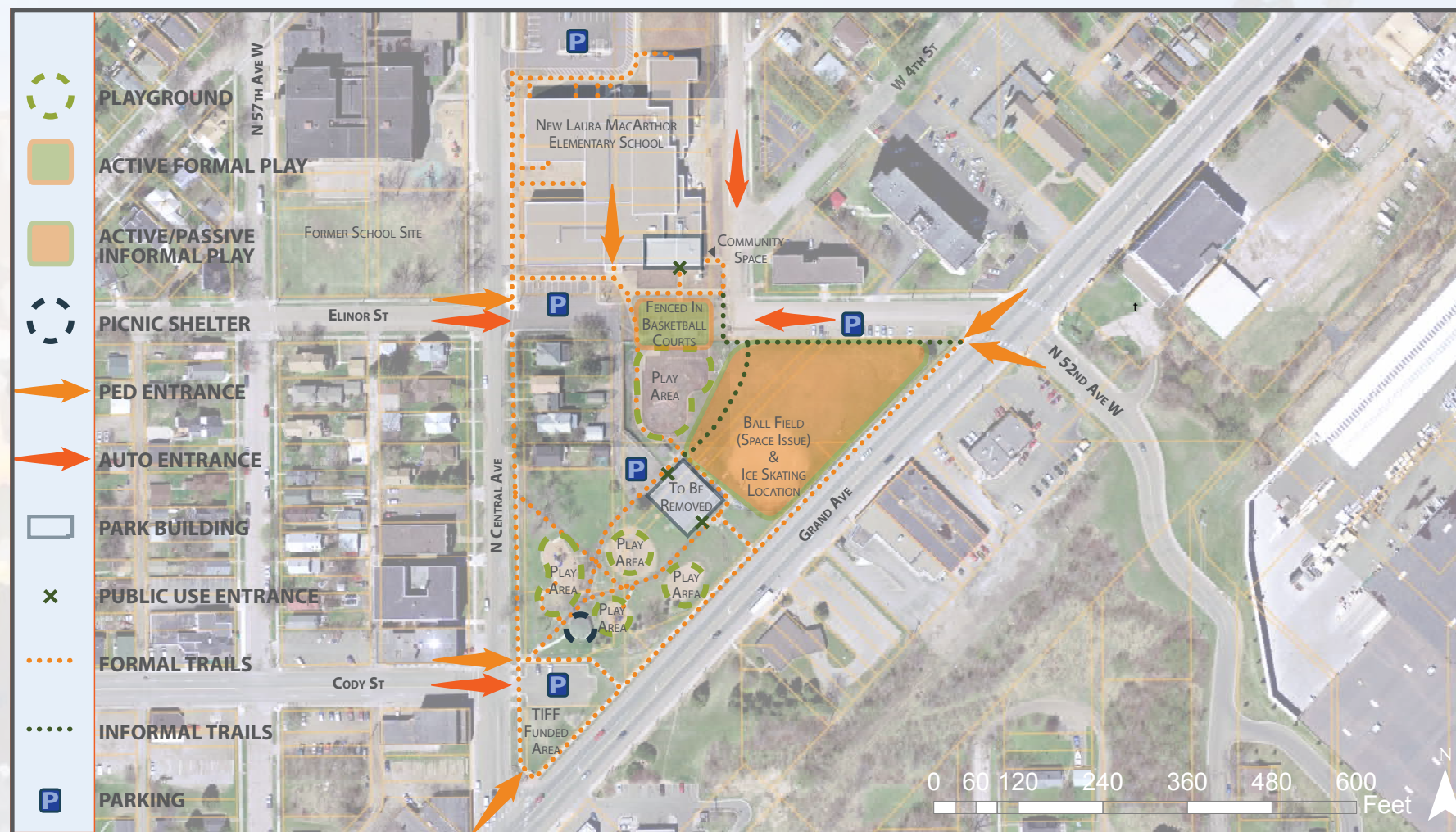
The planning process occurred in 2012 and was guided by city staff and included input from the neighborhood, school district staff, community groups and city officials. The process included site analysis, programming (identification of desired activities and facilities), preparation of concept plan alternatives, concept plan review, selection of a preferred alternative, design development and construction cost estimating. The master plan is a schematic design plan for the park and a guide to subsequent detailed design and construction documents.



Memorial Park is four acre triangularly shaped park located along Grand Avenue in west central Duluth. The northeast edge of the park borders the new Laura MacArthur Elementary School. Grand Avenue, a busy (approximately 13,000 average daily vehicle trips) road, forms the south edge of the park, North Central Avenue borders the park on the northwest. The area around Memorial Park is urbanized with a mix of commercial, multi-family residential buildings, the new school and single family homes. Five homes fronting on N. Central Ave. border the north part of the park.

The park currently contains an older brick park building/community center, a 20 car parking lot, two small children's play equipment areas, a sand volleyball court, a softball field, a small picnic shelter and assorted memorial plaques.

The existing park building is in sub-standard condition. In 2011 the School District built a large new children's play area in the east part of the park and a new basketball court was installed in front of the school along the northeast side of the park. MacArthur School includes a dedicated space on the ground level of the school building for community use. Access to the community space in the school building is from a doorway facing the northeast side of the park. This space was intended to serve as community gathering space/center.



STRENGTHS/OPPORTUNITIES:

- » New Playground, Basket Ball Courts, & Community Use Space in School
- » Street & Lot Parking
- » Grills/Seating Near South Playground
- » Potential For Athletic Fields on Old School Site
- » In Populated Area / Highly Visible
- » Opportunity to Highlight Memorials
- » Well Used Park

ISSUES:

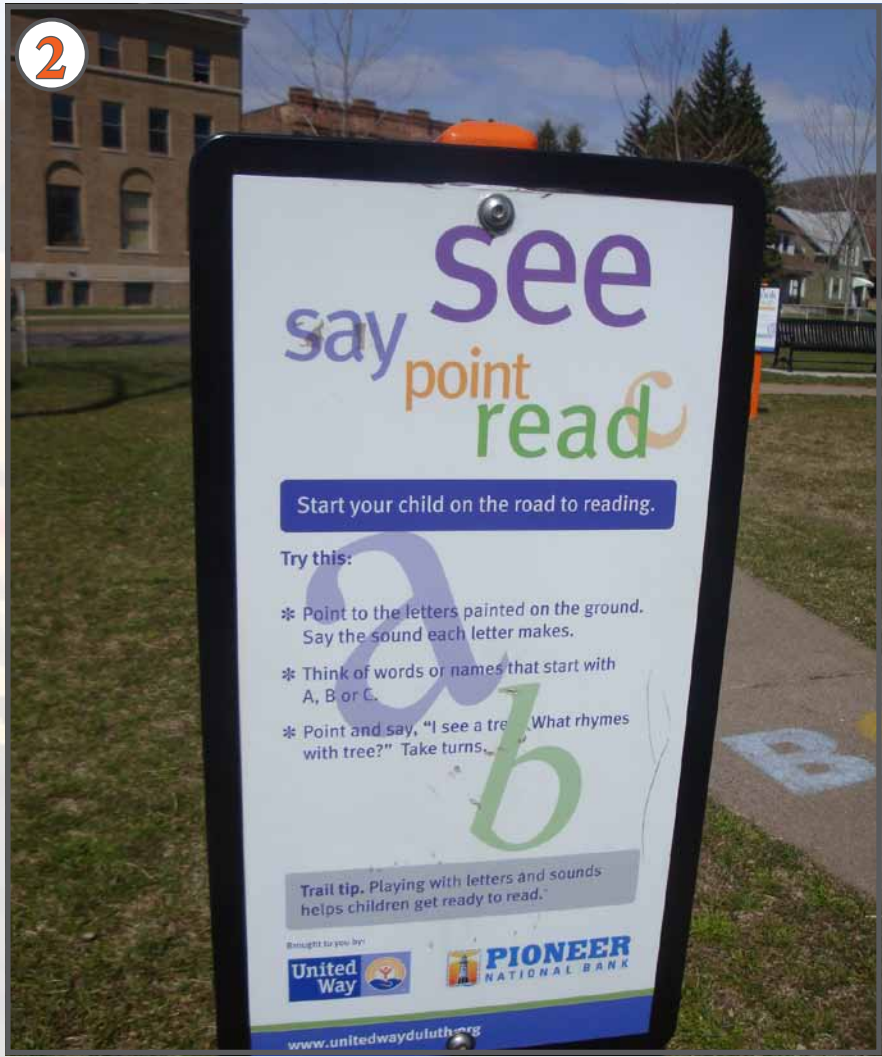
- » Park & School Properties Fragmented by Fencing, Residential Properties, & Roads
- » Park Identity / Memorial Maintenance Issues
- » Odd Property Shape Difficult to Program
- » Borders Busy Streets
- » Inadequate Space for Ball Field - (New Playground in Outfield)



EXISTING CONDITIONS

SITE PHOTOS:

- 1 Existing Playground Equipment and View of Adjacent Residential.
- 2 Existing Born Learning Education Childrens Trail and Signs.
- 3 Existing Playground Equipment and View South of the Park Edge and Busy Grand Avenue.
- 4 Newly Constructed Basketball Court and Childrens Playground between New Laura MacArthur Elementary and Memorial Park.
- 5 One of Several Memorial Markers that Can Be Found Throughout the Park.
- 6 Picnic Gazebo



AN IMPORTANT PARK WHICH IN CONJUNCTION WITH THE ELEMENTARY SCHOOL CAN SERVE AS A COMMUNITY HUB FOR LEARNING, SOCIAL GATHERING AND RECREATION

Memorial Park serves a developed area of the city between the lakefront and Skyline Parkway from approximately 63rd Avenue to 40th Avenue West. The park is well used and there is potential synergy between the elementary school and the park. Some of the park facilities are in need of replacement or updating. The new school playground and basketball court provide excellent recreation opportunities to the neighborhood as well as serving elementary school children. With the installation of the large new children's play equipment near the school there are several play equipment locations in the park, which duplicate services. The park totlot located between Grand Avenue and the central walkway should remain, but the park play equipment located north of the central walkway should be relocated to another park as the new school equipment provides a much higher quality play experience.

The existing park building is in substandard condition, is not energy efficient and its function has been partially replaced by the new community space in the elementary school. The community space in the

school is located on the ground level with a separate exterior entrance facing the park. That portion of the school building is designed to serve community use.

The memorials in the park are in need of updating and consolidation. The addition of the new school playground encroached onto the softball field outfield. There is no longer adequate space to safely use the softball field (fly balls to left field would land in the playground).

Desired recreation facilities/activities include: children's play equipment, basketball (standard and low height rims), ice skating, bathrooms, a shelter, community gathering/performance space, an upgraded memorial area/garden, informal turf play space (room to throw a ball, play games, toss a Frisbee, kick a ball, etc.), picnic tables, seating, BBQ grills, landscaping/gardens, decorative perimeter fencing, better walkway connections, lighting and a signature play experience (water play feature). A few people expressed a desire to retain the existing park building, but the substandard condition of the building, the presence of the

new community space in Laura MacArthur School, the desire to allow broader public use and access and the need for a more fiscally sustainable and energy efficient park dictates the recommendation to remove the building and build a new three sided park pavilion. The community space inside Laura MacArthur School can replace the use of the older park building. To further promote public use, the entrance to the community space in Laura MacArthur School should have a more pronounced entrance, perhaps through the addition of exterior signage and naming of the space to further denote its community role. The school, community groups and the city can continue to work together to program use of the community space.

The desire for multiple tennis courts was also mentioned, but it was felt that there is inadequate room within the park (courts would take up much of the green space) and that the nearby site of the former elementary school (across N. Central Ave.) is a better location for a grouping of courts for school district and public use.



CONCEPT PLANS

PARK CONCEPT 1:

Elements Include:

- A rectangular park pavilion and central plaza
- A memorial garden
- An evergreen drive walkway
- A picnic gazebo
- A sand volleyball court
- An open turf play /ice skating space
- A sidewalk connections



PARK CONCEPT 2:

Elements Include:

- A hexagon shaped park pavilion and central plaza
- A memorial garden
- An evergreen drive walkway
- A picnic gazebo
- A sand volleyball court
- A softball field
- Outdoor exercise stations
- Sidewalk connections.





Staff and the public reviewed park concept plans and provided input on desired features and design. A preferred Master Plan emerged based on that direction.

The Memorial Park Master Plan contains the following features/activities:

- New three-sided Park Pavilion with bathrooms. Pavilion open to the plaza.
- Multi-use Plaza area to accommodate picnicking, neighborhood gathering and events.
- Water Play/Spray Pad as a signature play experience. Consider installing a storage tank to re-use spray pad water for irrigation.
- Tree-lined Arbor Walk with decorative paving.
- Pathway connections to N. Central Ave., Grand Ave. and Elinor St.
- Renovation of the former softball field into a multi-use green space for open play and pleasure skating rink (no hockey boards).
- Memorial Plaza and Memorial Wall – Relocate and display existing memorials and provide information on the historic Evergreen Highway (Grand Avenue).
- Mini-basketball hoop.
- Site furnishings (benches, tables and grills), decorative fence and pedestrian/safety lighting.
- Grand Ave. walkway connection and garden.
- Born Learning Trail which consists of stencils and markers that foster interactive learning.

PHASING

The park renovation can occur as a single project or as a series of phased construction projects. Phasing is dependent upon available funding and the desire to minimize construction interruption of the park. Demolition of the existing building and construction of the new park pavilion and plaza are the largest components and are integral to other activities such as ice skating and provision of bathrooms for general park use.

Logical phasing alternatives include:

- 1 Demolition of the existing park building.
- 2 Open play space renovation - Remove infield, sod/seed, remove backstop, grade to allow ice skating rink, add lights for skating.
- 3 Construct Memorial Plaza and Wall. Remove Gazebo
- 4 Construct Park Pavilion, Plaza, Arbor Walk, Grand Entrance, pathways to N. Central Ave. and Elinor St. mini-basketball hoop, site furnishings (benches, tables and grills), decorative fence, irrigation tank, and the Grand Ave. connection and garden.
- 5 Removal of the play equipment located north of the Arbor Walk near the west end of the park. Tot lot play equipment located south of the Arbor Walk to remain.
- 6 Install the Born Learning Trail.
- 7 Install the Spray Pad/Water Play equipment.

A	DEMOLITION AND REMOVAL	Qty.	Unit	Unit price	Totals	Subtotals
	Demolish existing park building	1	LS	\$12,000.00	\$ 12,000.00	
	Remove and relocate play equipment - by city	1	LS	\$0.00	\$ -	
	Remove walkways	6000	SF	\$2.00	\$ 12,000.00	
	Remove ag-lime (ball field infield)	9600	SF	\$1.50	\$ 14,400.00	
	Remove backstop	1	LS	\$500.00	\$ 500.00	
	Remove gazebo	1	LS	\$1,600.00	\$ 1,600.00	
	subtotal					\$ 40,500.00
B	SPRAY PAD					
	Spray Pad (30' x 30') & Storage Tank	1	LS	\$90,000.00	\$ 90,000.00	
	subtotal					\$ 90,000.00
C	MEMORIAL PLAZA AND WALL					
	Flags	3	EA	\$3,000.00	\$ 9,000.00	
	Paver Base	151	CY	\$ 18.00	\$ 2,718.00	
	Rubber Pavers	2720	SF	\$ 7.00	\$ 19,040.00	
	Patio Seat Wall	74	FF	\$ 15.00	\$ 1,110.00	
	Misc Landscaping	1	LS	\$ 2,000.00	\$ 2,000.00	
	subtotal					\$ 33,868.00
D	PARK PAVILION, BATHROOMS, AND PAVILION					
	Pavilion and Bathroom Structure - 2400SF	2400	SF	\$175.00	\$ 420,000.00	
	Plaza - Specialty Paving Material	2900	SF	\$8.00	\$ 23,200.00	
	Picnic tables	8	EA	\$2,000.00	\$ 16,000.00	
	Bar-B-Que Grill - Re use existing grills	4	EA	\$150.00	\$ 600.00	
	Benches - new	2	EA	\$1,000.00	\$ 2,000.00	
	Benches - existing/reuse	6	EA	\$500.00	\$ 3,000.00	
	subtotal					\$ 464,800.00
E	OPEN PLAY FIELD					
	Turf restoration (of existing infield)	1070	SY	\$2.50	\$ 2,675.00	
	subtotal					\$ 2,675.00
F	ENTRANCES					
	Paving	3550	SF	\$5.00	\$ 17,750.00	
	Entrance sign	1	LS	\$10,000.00	\$ 10,000.00	
	Planting beds, plants, and soil	2	EA	\$1,000.00	\$ 2,000.00	
	subtotal					\$ 29,750.00
G	SITE FURNISHINGS					
	Benches	6	LS	\$2,000.00	\$ 12,000.00	
	Waste Receptacle	2	LS	\$1,000.00	\$ 2,000.00	
	Decorative Fencing	740	LF	\$70.00	\$ 51,800.00	
	Bike parking and concrete pad	1	EA	\$2,000.00	\$ 2,000.00	
	subtotal					\$ 67,800.00
H	PATHS - CONCRETE					
	6' Concrete path	575	LF	\$30.00	\$ 17,250.00	
	8' Concrete path	520	LF	\$40.00	\$ 20,800.00	
	subtotal					\$ 38,050.00
I	LANDSCAPE					
	Deciduous trees	12	EA	\$300.00	\$ 3,600.00	
	Coniferous trees	18	EA	\$300.00	\$ 5,400.00	
	subtotal					\$ 9,000.00
J	LIGHTING					
	Pedestrian Lighting	12	EA	\$4,000.00	\$ 48,000.00	
	subtotal					\$ 48,000.00
	construction subtotal				\$ 776,443.00	\$ 776,443.00
	12% construction contingency				\$ 93,173.16	(test)
	construction total				\$ 869,616.16	
	15% Engineering and Design				\$ 130,442.42	
	SCHEMATIC PARK IMPROVEMENT TOTAL				\$ 1,000,058.58	

The following construction cost estimates are preliminary estimates or ranges for budgeting and planning purposes. The cost estimates for individual elements should be refined as further design development work occurs. Where ranges are provided (for example the park pavilion building) selection of finish materials will influence the final cost. Also, some work may be accomplished by city forces which can reduce costs.





Hoisington Koegler Group Inc.



To: William Hanson, Director of Business Services
Duluth Public Schools
215 N 1st Ave E
Duluth, MN 55802

TERMS & CONDITIONS

Staffing Services. Adecco will recruit, interview, select and hire assigned employees ("Associates") who, in Adecco's judgment, possess the qualifications you request. Adecco will pay Associates weekly for time worked as submitted on time records verified and approved by your authorized representative. Adecco shall report and pay the employer's share of state and federal taxes, workers' compensation, FICA, and unemployment insurance for compensation paid to them and will submit required tax withholdings.

Rates and Charges. Adecco's standard pricing provides for emailed invoices, Web Time approval system, full Adecco interview and standard Adecco assessments for each Associate at time of first assignment. Rates reflect a cash/cash equivalent discount of 3%. Adecco may change rates on 30 days' written notice, including increases due to higher or newly imposed government-mandated costs (such as required wage, payroll tax, insurance premium, assessment, contribution, benefit or fee). Overtime will be billed by applying the same multiple to the straight time bill rate as Adecco is legally required to apply to the Associates' pay rate (usually 1.5). You will be billed for applicable sales, use, excise, value-added, and other like taxes on our Services. A minimum of 4 hours per day will be charged for each Associate. You agree that Adecco may confirm the addition of a new rate or skill classification to this agreement by email, with no further writing necessary. Further charges will apply for non-standard services. Adecco will invoice you weekly for compensable time worked by Associates; payment is due in full upon receipt. We will work with you to resolve any invoice disputes made within 60 days of invoice date.

Customer Responsibilities. You are responsible for the supervision and safety of Associates while on your premises including compliance with federal and state laws, including OSHA. You agree to bear the risks of allowing Associates to handle cash (including electronic transactions), checks, keys, credit cards, merchandise, negotiable instruments, or confidential information or to be permitted to travel or operate motor vehicles or equipment, and you shall defend and hold harmless Adecco from these risks. Associates are not authorized to bind Client or Adecco, to render professional opinions, or to sign their names or Adecco's name to financial statements or tax returns. You agree not to permit Associates to climb or operate 8 feet or more above the ground or manually lift objects greater than 50 lbs. per person. You agree not to change an Associate's assigned duties without Adecco's prior approval. You agree to provide Associates with meal and/or rest breaks required by law. Time must be approved no later than 2pm Tuesday following the Sunday work week end; if not, hours submitted are deemed approved. For hours entered after midnight Sunday, you will receive an email notification for approval to be made within 24 hours. You shall notify Adecco if any positions filled under this Agreement are or become subject to a Wage Determination, federal or state prevailing wage, living wage and/or special fringe benefit requirements, including but not limited to the Service Contract Act. You acknowledge that Adecco relies solely on your job descriptions in making exempt/non-exempt pay classifications, and you shall ensure that the functions and duties actually performed by Associates are accurately reflected in the job descriptions.

Hiring of Associates. You agree to compensate us for "converting" a current or recent Associate. A conversion occurs when you obtain the services of our Associate either by 1) directly hiring the Associate onto your payroll, or 2) by assignment, arrangement or contract from a source other than Adecco and 3) the Associate was on assignment to you by Adecco anytime within the preceding 90 days. If you choose to convert an Associate, the fee structure on the following page applies.

Miscellaneous. Except as otherwise provided herein, all changes to this Agreement must be in writing and signed by both parties. Each party's liability under this Agreement, if any, is limited to direct damages and to the risks and responsibilities inherent in that party's business or activity. WEB TIME SERVICES ARE PROVIDED "AS IS", AND WITH ALL FAULTS. ADECCO DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, IN CONNECTION WITH WEB TIME, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS. Client's sole remedy, and Adecco's aggregate liability with respect to WebTime, shall not exceed \$100. Any terms contained in any other document between the parties shall not supersede this agreement unless specifically agreed to in writing by the parties. Either party may terminate the active staffing relationship at any time; after termination, these Terms and Conditions will continue to govern the parties' rights and obligations regarding the services and work performed before the termination.

REQUESTED SKILL CLASSIFICATIONS

Adecco's rates are based on fair and competitive pay rates to attract and retain quality employees and may vary according to client's requirements. These rates are based on Adecco's standard services and reflect a cash/cash equivalent discount of 3%. Adecco reserves the right to increase these rates due to increased or new government-mandated costs (such as a required wage, minimum wage, payroll tax, insurance premium, assessment, contribution, benefit, or fee). Payment terms due upon receipt.

SKILL CLASSIFICATIONS Bill Rate Range

Accounting Clerk	\$19.50 - \$19.50
------------------	-------------------

[1] If lifting is required, workers' compensation classification may vary and will impact bill rate.

CONVERSION / TRANSFER FEE

You agree to compensate us for "converting" a current or recent Associate. A conversion occurs when, by direct hire or by assignment, arrangement, or contract from a source other than Adecco, you obtain the services of a person who, anytime within the preceding 90 days, was on assignment to you from Adecco. The general conversion cost is 30% of the person's annualized pay in his or her new employment. However, if the conversion is by your direct hire of the person, the following discounted cost applies instead:

Total hours (rounded up) billed to you for the converted person's work in the 365 days preceding the conversion	Cost of conversion: percentages are of the person's annualized pay in his or her new employment
1 - 160	30%
161 - 480	25%
481 - 960	20%
961 - 1440	15%
1441+	\$1,500

ASSOCIATE GUARANTEE

If for any reason you are dissatisfied with an Associate's qualifications and notify Adecco within the first 8 hours of the assignment, you will not be charged for the hours worked by the Associate. Adecco will make reasonable efforts to provide a replacement. This guarantee is your sole remedy for dissatisfaction with an Associate's qualifications, performance or conduct.

BACKGROUND CHECK

Adecco provides discount pricing for background screenings through Lexis Nexis. Client will pay for the cost of all background checks at the cost of the check. Costs are determined by type of background check required.

ADDITIONAL TERMS

Blank area for additional terms.

WC Hanson
 Signature of Client's Authorized Representative

Bill Hanson
 Print Name

3/4/13
 Date

 Signature of Adecco's Authorized Representative

 Print Name

 Date





better work, better life

Client Set Up Confirmation

CLIENT NAME: Duluth Public Schools

In order to provide you with the best service, please review the Client Set Up information below outlining our servicing terms and notify your Adecco Representative of any necessary changes. Thank you.

Time Capture:

- Web Approval (Standard - Client agrees to abide by Adecco's Terms of Web Approval)
- Other (Additional charges may apply)

Invoice Delivery:

- Email (Provide address): Roberta.Evanson@duluth.k12.mn.us
- Other (Additional charges may apply)

Remittance

- Check
- EFT (Requires implementation period)

Tax Exemption

- Tax Exempt
- Direct Pay Permit
- Resale Certificate

Please provide us with any invoicing or reporting requirements in the space provided below:

AdeccoClub Yes No

AdeccoClub is a web based management tool exclusively provided by Adecco. AdeccoClub allows you, the client, to go to one place for ordering, invoicing information and valuable Usage and Headcount reports. (Requires implementation period)

Client Billing Information:

Accounts Payable Contact Information:

Attn To	Peggy BlMack
Title	AP Mgr
Street Addr	121 N 1st Ave E
Suite #/Floor	321
Mail Stop	
City	Duluth
State	MN
Zip	55802
Phone	218 336 8701
Email	

Bill To Information:

Attn To	Same
Title	
Street Addr	
Suite #/Floor	
Mail Stop	
City	
State	
Zip	
Phone	
Email	



Screenings included with placements at no additional cost:

- Employment Verification: A previous employment verification completed by Adecco
- E Verify: Government funded web-based tool for businesses to verify **both** the SSN and eligibility to work of every new employee. It matches basic information from the I-9 form to the Social Security Administration (SSA) Database and the Immigration and Customs Enforcement (ICE) database. Current employees cannot be screened through E Verify due to program restrictions.

Additional Drug and/or Background Screening Requirements (Additional charges apply):

Criminal

National Criminal Record File (NCRF) The National Criminal Record File (NCRF) is a comprehensive search of multiple criminal record sources, including Federal Fugitive files, State and County Criminal Record Repositories, ChoicePoint proprietary record information, prison parole and release files and other state agencies. Coverage years vary between the databases, but there is at least 7 years of data on the NCRF.

County Felony

- Residences for the past 3 years current and previous names
- Residences for the past 7 years current and previous names
- Other

Other 7 year Misdemeanor check w/Felony

Drug Test

- 6 panel oral (Oral tests not available in: CA, KS, LA, MD, ME, MN, MT, NV, NY, OK, OR, PR, VT)
- 10 panel oral (Oral tests in NC: only permitted for new applicants of Adecco)
- 9 panel urine
- Other

Education Verification

- Highest Degree Earned
- High School/GED
- Other

Third Party Employment Verification

- Last Employer
- Last 2 Employers
- Other

Motor Vehicle Search

OFAC (Terrorist Watch List)

Professional License Verification

- List licenses to be verified

Credit Report

Reference Check

- 1 Reference
- 2 References

Sex Offender Registry (not available in California, Massachusetts and Nevada)

Social Security Number Trace (See Screenings included with placements at no additional cost for E Verify description)

Drug Enforcement Administration (DEA) List

Department of Health & Human Services (DHHS) Databank

Federal Drug Administration (FDA) Sanction

General Service Administration (GSA) List

Please provide us with any other specific requirements for your additional drug and/or background screenings:

Backgrounds billed back at cost

Approved by:

WCHanson

Signature of Client's Authorized Representative

BILL HANSON

Print Name

3/4/13

Date



REMITTANCE INFORMATION

When paying our invoices, please include the remittance stub. If you are unable to include the remittance stub, please provide the invoice number and amount or assignment employee social security number and week ending date.

Any questions regarding your invoice should be directed to:

Name: Theresa Dahlheimer
Phone: 218-720-3265
Email: theresa.dahlheimer@adeconna.com

Our Remittance address is on the invoices directly, however for your convenience we are providing our lockbox addresses. Lockboxes are assigned geographically, as follows:

Chicago, IL Customer Area

Adecco Dept CH 14091 Palatine, IL 60055-4091	Alabama	Illinois	Mississippi	South Dakota
	Alaska	Indiana	Missouri	Tennessee
	Arizona	Iowa	Montana	Texas
	Arkansas	Kansas	Nebraska	Utah
	Colorado	Kentucky	New Mexico	Washington
	Florida	Louisiana	North Dakota	Wisconsin
	Georgia	Maryland	Oklahoma	Wyoming
	Idaho	Minnesota	Oregon	

Pittsburgh, PA Customer Area

Adecco PO Box 371084 Pittsburgh, PA 15250-7084	Connecticut	New Hampshire	Rhode Island
	Delaware	New Jersey	South Carolina
	Dist. of Columbia	New York	Vermont
	Maine	North Carolina	Virginia
	Massachusetts	Ohio	West Virginia
	Michigan	Pennsylvania	

Los Angeles, CA Customer Area

Adecco Dept LA 21403 Pasadena, CA 91185-1403	California
	Hawaii
	Nevada





Piedmont Elementary School

2827 Chambersburg Avenue, Duluth, MN, 55811. (218)336-8950 Fax (218)336-8954

...a community dedicated to life-long learning...


Date: February, 2013

This agreement is between Staci Gilpin and Piedmont Elementary School.

Staci will continue working with a group of Piedmont Elementary School staff members developing a school-wide behavior expectation plan. She will

- *Assist Team to plan 15-30 minute early release activities.*
- *Meet with Behavior Team for 4 additional meetings during the 12-13 school year.*
- *Meet with the Behavior Team for 1 full day in the spring and 1 full day in the summer of 2013 to evaluate behavior plan's success during the 12-13 school year and develop future goals for the Piedmont Behavior Plan.*

Piedmont Elementary School agrees to pay Staci a consulting fee of \$1500.00 for this work.



Staci Gilpin

Date: 2/12/13



W.C. Hanson

ISD 709 Representative

Date: 3/4/13



Group Booking Confirmation

Rental ID Number Booked By

Renter's Information:

School Contact Name

School Name

Address

City

Province

Phone Number

Fax Number

Email Address

Theatre Detail:

Date Form Completed

Theatre Name Number

Theatre Address

City

Province

Postal Code

Phone #

Fax #

Contact Person

Booking Details:

Theatre Booking Date

Booking Start Time

Booking End Time

Doors Open At

Title of film

Minimum Number of Guests:

Estimated Number of Guests

Please plan to arrive at the theatre at time specified above. The screening will begin promptly at the time stated above

Box Office Packages:

Quantity	Description	Cost	Total
130	Group Child Admission Price	\$4.20	\$546.00
14	Group Adult Admission Price	\$6.00	\$84.00
6	Estimated # of Free Chaperone(s)	\$ 0.00	\$ 0.00
Summary:			\$630.00

**Contract is based on an estimated attendance and not the actuals. You will be charged the actual amount at the theatre on the day of your event. If more than 10% increase of attendees, we cannot guarantee availability of seats. Please contact 1-800-313-4461 to make changes at least 3 days in advance of event.*

Concessions:

Concession Open?

Quantity	Description	Cost	Total
0	Kids Combo - includes jr. drink, jr popcorn and treat	\$5.00	\$0.00
0	Regular Pop and Popcorn	\$8.00	\$0.00
Summary:			\$0.00

**must pre-purchase minimum of 25 for discount and be confirmed at least 3 days in advance of event.*

Contract Summary	Box Office Packages	\$630.00
	Concessions	\$0.00
	Auditorium Rental Fees	\$0.00
	Film Rental Fees	\$0.00
	GST (on Rental Fees)	\$0.00
Event Total		\$630.00

Comments
 For groups during regular showtimes: Booking a group reserves tickets to the above stated film but does not reserve seats in the theatre. Please ensure that you arrive no later than 30 minutes prior to the start of the showtime to pick up your tickets and select your seats in the theatre. A call representative will contact you the Wednesday before your event to confirm your showtimes and to also confirm if the film is still playing at the theatre

Terms and Conditions

Film and Showtime Availability

Cineplex Entertainment LP and it's parents, subsidiaries and affiliates ("Cineplex") does not own the movies, but licenses the rights to exhibit movies. The number of days that any film will play in a theatre is dependant on the popularity of the film and the number of new films opening in subsequent weeks. It is a North American industry standard that films are booked into theatres weekly on a theatre-by-theatre basis. For these reasons Cineplex may not be able to guarantee that the film and/or showtime that you have requested will be available until the Tuesday prior to the "Friday-Thursdáy" play week. A Cineplex representative will contact you to confirm availability and the showtime.

Food and Beverage

A discount is available for concessions ordered more than 3 days prior to your group's event date. By preordering, theatres are able to efficiently staff and prepare orders for large groups. When group bookings occur during public operating hours and no preorder has been made, concessions can be purchased at full price. Please be advised that there are no outside food or drinks permitted inside the complex.

Ticket Pickup and Payment

Upon arrival, the group contact person is responsible for making a single payment for the group. Cineplex accepts the following methods of payment: cash, debit, credit (Visa and MasterCard at all locations) and company/school cheques. If a cheque is returned NSF a \$25.00 charge will apply. No refunds (full or partial) will be given on cheques. Please make your cheque payable to Cineplex Entertainment LP.

Release and Indemnity

You agree to indemnify and save Cineplex harmless from and against any and all liability, claims, actions, suits, costs, losses, damages and expenses arising out of your use of the Cinema or the acts or omissions of you, your employees, agents, guests and invitees including, without limitation, any shortfall in insurance proceeds arising out of a loss occurring during your use of the Cinema. Cineplex is not responsible for any lost or stolen items. You acknowledge that the premises are in good state of condition and repair and fully equipped for its purposes and agrees that it will leave the premises and equipment in similar state, making good any damages which may occur thereto as a result of its occupation.

Cancellation Policy

(a) BY CINEPLEX: If the Cinema is unavailable for any reason beyond the control of Cineplex (including, without limitation, damage or destruction by fire, labour strike, or other casualty or ruling of any governmental authority having jurisdiction) Cineplex will so notify you whereupon this agreement will become null and void and we will have no liability to one another. In all other situations, Cineplex may cancel this agreement upon five (5) business days written notice to you whereupon this agreement will become null and void, we will have no further liability to one another.

(b) BY YOU: You may cancel this agreement only by written notice to Cineplex. Should the event be cancelled with less than five (5) business days prior to your event, a 25% cancellation fee may apply.

Misc.

Recording or copying movies by any means within any Cineplex Odeon, Famous Players or Galaxy Cinema is strictly prohibited by federal and provincial laws. Anyone using unauthorized recording devises inside the auditorium will be prosecuted to the full extent of the law.

Would you be interested in receiving information regarding future groups, promotions and upcoming films?

Yes Email Address: _____ No

**Please acknowledge your agreement to the above terms by signing below.
Please fax to 416-323-6625 to confirm event.**

Acknowledged and agreed to by customer:

Group Name:	<u>Lincoln Park Middle School</u>	Date:	<u>08 MARCH 13</u>
Authorized Signature:	<u><i>WCHanson</i></u>	Print Name:	<u>BILL HANSON</u>
Group Sales Rep.:	<u>Alexis Cruz</u>	Booking Reference Number:	<u>28729</u>

AGREEMENT

THIS AGREEMENT made and entered into this 25 day of February, 2013, by and between Independent School District #709, a public corporation, hereinafter called District, and [REDACTED] an independent contractor, hereinafter called Contractor.

THE PURPOSE OF THE AGREEMENT is to set out the terms and conditions whereby Contractor will provide programs or services for the District at the times and locations set forth in this Agreement.

The terms and conditions of this Agreement are as follows:

1. This Agreement shall be deemed to be effective as of 25 February, 2013, and shall remain in effect until June 30, 2013 unless terminated earlier as provided for herein, or unless and until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. Contractor shall provide the following services:

The contractor will provide instruction for the Capoeira (Brazilian Martial Arts) Club at East High School. An afterschool class for up to 40 students will be provided on Mondays from 3:30 – 4:30 at East High school on the following dates in 2013: 3/11, 3/18, 3/25, 4/1, 4/15, 4/22, 4/29, and 5/6. The instructor will gear the instruction toward an understanding of Capoeira, Brazilian Culture and Language and presenting the art at a number of ISD 709 events during the Spring of 2013. Additionally, the instructor will present a 20 min. presentation of Capoeira at the Adelante Cultural Center Family Fiesta on April 30, 2013. Through the instruction and presentation of Capoeira students and the greater community will be exposed to different cultural perspectives of people of different ethnicities.

3. **Reimbursement.** In consideration of the performance of Contractor of its obligations pursuant to this Agreement, District hereby agrees to reimburse Contractor for its services and expenses in performing said obligations up to a sum not to exceed \$600.00. Contractor is required by Minnesota Statutes, Section 270.66, subd. 3, to provide their Taxpayer Identification Number (TIN) used in the enforcement of Federal and State tax laws. The TIN will be available to Federal and State tax authorities and State personnel involved in the payment of State obligations. This Agreement will not be approved unless TIN is provided. TIN Number (SSN#) [REDACTED].

4. **Requests for Reimbursement.** Contractor will be paid in the following manner. Payment shall be made by the District in an amount not to exceed \$600 within 30 days of submission of a proper invoice by the Contractor after the last class on May 6, 2013.

5. **Propriety of Expenses.** The fact that the District has reimbursed Contractor for any expense claimed by Contractor shall not preclude District from questioning the propriety of any such item. District reserves the right to offset any overpayment or disallowance of any item or items at any time under this Agreement by reducing future payments to Contractor. This clause shall not be construed to bar any other legal remedies District may have to recover funds expended by Contractor for disallowed costs.

6. **Ownership of Materials.** The District reserves the rights to reproduce the programming in any fashion, or appropriate the contents of the programming, or any portion thereof, to its own use for any and all programs, forms and other materials that Contractor has provided, prepared, or utilized in performance of the terms of this Agreement.

7. **Relationship.** It is agreed that nothing contained herein is intended to or shall be construed in any manner as creating or establishing a relationship between the parties for any purpose whatsoever. Contractor and its officers, agents, servants and employees shall not be construed as employees of the District and any and all claims which may or might arise under the Worker's Compensation Act on



For Internal Use Only	
Depts must provide:	
ESAF #	1591
Chart/Field Account No.	1026-11217-20109

For Internal Use Only	
OES must provide:	
OES Contract #	8458
Analyst	rb

UNIVERSITY OF MINNESOTA SERVICES AGREEMENT

THIS SERVICES AGREEMENT (the "Agreement") is between the Regents of the University of Minnesota (the "University"), a Minnesota constitutional corporation, and the Duluth School District ECFE, (the "Company"). This Agreement is entered into by University through its Department of Family Social Science.

The parties agree as follows:

1. Description of Services. University shall perform the following services for Company:

The intention of the collaboration is for individual sites to use a standardized survey instrument to collect data from parents that can generate data for the creation of reports about the ECFE program. It is also the intention that data from individual sites be used in aggregate form with other programs to generate an analysis and understanding of ECFE on a regional and statewide basis. This agreement indicates consent by the site that their data is used in this way.

This agreement establishes the materials and assistance that will be provided to individual sites, and the services provided by the University of Minnesota in analyzing, interpreting and reporting the results. It also establishes the compensation agreed to be paid to the University for this work.

Materials, Procedure and Project Support

The site will be provided with the following:

- Black and white AND color pdf versions of the survey for reproduction
- Program and class information reporting sheets
- Implementation guidelines for administration of survey (document)
- Excel files for data entry
- Word files for recording responses to open ended questions
- Data entry codebook
- Two page report or long form report templates

Sites will reproduce the quantity of surveys needed for data gathering from parents in ECFE, administer the survey, and record data in provided files. Upon receipt of the analysis of the data from the University (see Description of Services below), the site can produce a template short or long form report with consultation with the University of Minnesota ECFE evaluation project staff. They are not held to only this form of reporting – the site owns the data and they can use it in any way

they see fit. Sites are also strongly encouraged to develop additional ways to convey the strengths and realities of their ECFE programs.

Receipt of the materials to conduct the evaluation project is not to be shared. They are copyright materials of the Minnesota Association of Family and Early Education (MNAFEE) and any further reproduction or sharing beyond the intent of this agreement must be approved.

The University of Minnesota agrees to provide the site with access to the necessary materials to conduct the evaluation (stated above). In addition, the university will provide consultation to ensure smooth and standardized data collection. It will also provide consultation on data entry along with a code book. Upon receipt of the data and text files, the University will do one of two levels of analysis (see below). Results of the analysis will be shared with the site and the University will provide one on one consultation on the interpretation of the results and work with the site to fashion either a short or long form report based on the templates provided.

Please mark (X) the level of analysis preferred.

Level 1. Analysis of the numerical data on the survey. This includes all the items on the front of the survey – demographics of the parents and children, parenting and child development items, the items on the program form and the items on the classes form. Analysis includes frequencies of all variables, a means test of comparisons on individual parenting items and individual child development items (pre, post) and summed scores for parenting (11 items) and child development (5 items) compared pre and post. Analysis also includes one internal comparison to examine differences in parenting and child development by some feature of the participants (e.g., parent SES), child (e.g., child age), or class. Sites will be provided with graphics (e.g., pie or bar charts) to use in their reporting. This service is provided for \$3.00/survey.

Level 2. Analysis of the numerical and qualitative (open ended) questions on the survey. This includes analysis as outlined in Level 1 above. It also includes a thematic analysis of the responses to the four open ended questions on the back of the survey. Sites will be provided with the major themes reflected in the responses to each of the questions, and individual quotes will be highlighted that appear to be most representative of the theme and/or those that relate to the numerical findings. This service is provided for \$5.00/survey.

Upon signing this agreement, the site will be sent the materials and access to consultation to begin the evaluation. An invoice for service will be sent upon receipt of the data files for analysis. Results of the analysis will be shared and consultation for the preparation of the report will take place upon receipt of payment.

("Services"). Reference to Services in this Agreement shall be deemed to include any deliverables provided to Company in connection with the Services, including without limitation, reports, results, materials, products, and information.

2. Compensation. For the Services performed under section 1, Company shall pay University the negotiated price as noted on page 2 per the choice of the Company (e.g., \$3.00/survey; or \$5.00/ survey. Invoicing will reflect the total number of surveys shared for analysis. and /100 (\$xxxx), plus any sales or use tax if applicable.

2.1 The compensation shall be paid (check one of the three boxes):

- in full upon the signing of this Agreement; or
 monthly, based on work completed; or
 in installments, payable on the following dates: TBD.

2.2 Invoices shall be sent to:

Duluth School District ECFE

Attn: Barb Farrell

~~215 N. 1st Ave. E.~~ 2102 N. Blackman Ave.

Duluth, MN

55802 55811

Phone No.: 218-336-8890 x2

Facsimile No.:

Email: barbara.farrell@duluth.k12.mn.us

3. Term. The term of this Agreement shall commence on the date of signing ("Effective Date") and shall expire on one year unless terminated earlier as provided in section 4.

4. Termination. Either party may terminate this Agreement if the other party (i) fails to perform any material obligation under this Agreement and (ii) does not correct such failure within seven (7) days after having received written notice of such failure. Additionally, either party may terminate this Agreement for its convenience upon thirty (30) days' prior written notice to the other party. Upon any termination under this Section 4, Company shall promptly pay University for all Services rendered and costs incurred up to and including the effective date of termination.

5. DISCLAIMER OF WARRANTIES. UNIVERSITY MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE CONDITION, ORIGINALITY OR ACCURACY OF THE SERVICES PERFORMED OR DELIVERABLES PROVIDED UNDER THIS AGREEMENT. UNIVERSITY EXPRESSLY DISCLAIMS WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

6. LIMITATION OF LIABILITY FOR BREACH OF CONTRACT. IN NO EVENT SHALL EITHER'S PARTY'S LIABILITY FOR BREACH OF THIS AGREEMENT INCLUDE DAMAGES FOR WORK STOPPAGE, LOST DATA, OR INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFIT), OF ANY KIND. EXCEPT FOR EACH PARTY'S OBLIGATIONS UNDER SECTIONS 8.1 AND 8.2, EACH PARTY'S LIABILITY TO THE OTHER FOR BREACH OF THIS AGREEMENT SHALL NOT EXCEED AN AMOUNT EQUAL TO THE MONETARY CONSIDERATION PAID TO UNIVERSITY UNDER THIS AGREEMENT.

7. Use of University Name or Logo. Company agrees not to use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with University or the name of any representative of University in any sales promotion work or advertising, or in any form of publicity, without the prior written permission of University in each instance. However, Company may use the name of University in a document required to be filed with, or provided to, any governmental authority or regulatory agency to comply with applicable legal or regulatory requirements. Company agrees to provide University with a copy of any such document.

8. Indemnification.

8.1 Except as provided in Section 8.2, each party shall be responsible for its own acts and omissions and the results thereof and shall not be responsible for the acts of the other party and the results thereof. Liability of University is subject to the terms and limitations of the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, as amended.

8.2 Company shall indemnify, defend, and hold harmless University, its regents, faculty members, students, employees, agents, contractors, and authorized volunteer workers against any and all claims, costs, or liabilities, including attorneys' fees and court costs at both trial and appellate levels, for any loss, damage, injury, or loss of life (other than that attributable to willful, wanton or intentional acts or omissions of University) arising out of (i) use by Company (or any third party acting on behalf of or under authorization from Company) of the Services or any information, reports, deliverables, materials, products or other results of University's work under this Agreement or (ii) Company's infringement of a third party's intellectual property rights or Company's violation of any law, rule, or regulation in the provision of any materials to University.

8.3 Each party represents that it has and will continue to have at least the following levels of insurance during the term of this Agreement: (i) as to University, Workers' Compensation in statutory compliance with Minnesota law and General Liability insurance in an amount not less than \$1,000,000 each claim/\$3,000,000 each occurrence; and (ii) as to Company, General Liability insurance in an amount not less than \$1,000,000 each occurrence/\$2,000,000 annual aggregate. Certificates of all insurance detailed above shall be furnished to the other party upon request.

9. Export Controls. Company shall notify University in writing if any technological information or data to be provided to University is subject to export controls under U.S. law or if technological information or data that Company is requesting University to produce during the course of work under this Agreement is expected to be subject to such controls. Company shall notify University of the applicable export controls (for example, Commerce Control List designations, reasons for control, and countries for which an export license is required). University shall have the right to decline export controlled information or tasks requiring production of such information. If the Services cannot reasonably be performed without University access to export controlled information or data, the Agreement may be terminated by either party for convenience in accordance with Section 4, except that such termination shall occur immediately upon written notice to the other instead of at the end of the 30-day period set forth in Section 4. Company shall not release export controlled information or data to University until Company has been notified in writing by University that University has implemented a technology control plan for such information.

10. General Provisions.

10.1 Amendment. This Agreement shall be amended only in writing duly executed by all the parties to this Agreement.

10.2 Assignment. The parties may not assign any rights or obligations of this Agreement without the prior written consent of the other party. Any assignment attempted to be made in violation of this Agreement shall be void.

10.3 Entire Agreement. This Agreement (including all documents attached or referenced) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms. This Agreement cancels, supersedes and revokes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement, including without limitation, any non-disclosure agreements. The terms and conditions of any purchase order or similar document submitted by Company in connection with the services provided under this Agreement shall not be binding upon University.

10.4 Force Majeure. No party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure the parties' duty to perform obligations shall be suspended.

10.5 Governing Law and Jurisdiction. The internal laws of the state of Minnesota shall govern the validity, construction and enforceability of this Agreement, without giving effect to its conflict of laws principles. All suits, actions, claims and causes of action relating to the construction, validity, performance and enforcement of this Agreement shall be in the courts of Hennepin County, Minnesota.

If to Company:

Attn:

Phone No.:

Facsimile No.:

E-mail:

10.8 Taxes and similar fees. In addition to the payment obligation in section 2, Company is responsible for the payment of any and all income, sales, use, consumption, value added, excise, custom duties or other taxes and similar fees in connection with this Agreement, levied or required to be withheld from payment(s) to University by any taxing authority or any other body having jurisdiction under any present or future laws. To the extent that Company is required to withhold or deduct taxes or similar fees on any payment to be made to University, then the amount payable shall be increased by the amount that will result in University receiving a net payment in the amount it would have received absent such withholding or deduction. If University is required to pay any of such fees and/or taxes or any related penalties or interest, then any such payments shall be reimbursed to University by Company.

10.9. Breach; Attorneys' Fees. In the event it fails to perform any of its obligations under this Agreement, Company shall reimburse University for all University's costs and expenses (including reasonable attorneys' fees, court costs, and costs of investigation) to enforce this Agreement, regardless of whether a suit or action had been commenced or concluded.

10.10. Survival. Upon termination or expiration of this Agreement, Sections 2, 5, 6, 7, 8, 9, and 10 shall survive.

IN WITNESS WHEREOF, the parties have entered into the Agreement as of the dates indicated below. Each individual signing below represents that they have the authority to bind the party on whose behalf they are signing.

Regents of the University of Minnesota

Duluth School District ECFE

By: _____
Name:
Title:
Date: _____

By: Bill Hanson
Name: Bill HANSON
Title: CFD
Date: 3/15/13

McCabe Renewal Center
2125 Abbotsford Avenue
Duluth MN 55803



Director: Sr. Dorene King, OSB
Assistant Director:

218-724-5266
McCabeCenter@msn.com

This service contract is entered into as of (date) October 16th, 2012-June 17th, 2013

Between the McCabe Renewal Center and ISD #709, The Duluth School District

The Company is represented by: Sr. Dorene King, Director

The Client is represented by: Mr. Bill Hanson (Joan Sargent)

Date of Event: March-June 30th, 2013

Time: 7:45-4:00pm, 4:00-9:00pm

Number of participants: *Between 19 & 21 (Client agrees to provide final numbers 48 hour prior to event)

Company agrees to provide accommodations and services as follows:

- 1st floor meeting rooms to include living room, library and sun porch
- Two first floor bathrooms
- Break area set up on sun porch
- Dining area on lower level

A.M. & P.M. break services, full luncheon entrée, beverage service and desserts.

Fees for Services:

Use of Center	<u>\$125 per day</u>
A.M & P.M. break services, full luncheon entrée, Beverage services and desserts	<u>\$16.00 per person</u>

Cancellation Policy:

If Client determines there is a need to cancel event, the Company must be given five working days notice.

If this notice is not given, 25% of total fee plus any catering fees will be due and payable to the Company.

Cancellation due to weather: If the event is cancelled due to unforeseen weather events, the Client shall be responsible only for catering fees as determined by the Company.

Signature of Client: _____

W. Hanson

3/19/13

Signature of Company: _____

Sister Dorene King

Date

3/14/13

Date

INDEPENDENT SCHOOL DISTRICT NO. 709

MEMORANDUM OF AGREEMENT, made this 26th day of February, 2013, between Independent School District No. 709, a public corporation, in the State of Minnesota, party of the first part, hereinafter called "ISD 709", and Normco Auctioneering, 350 Garfield Avenue, Duluth, MN 55802, party of the second part, hereinafter called Contractor",

WITNESSETH, that the said Contractor, in consideration of the covenants and agreements herein mutually entered into and under the conditions and penalties provided in the specifications hereto annexed, which specifications form an integral part of this contract and also under the penalty expressed in a bond hereto annexed, does for itself and for its successors, assigns, executors and administrators covenant, promise and agree to and with ISD 709 that Contractor shall and will at its own proper cost and expense and according to the best of its art and ability, do and perform all the work and furnish all materials (except only where otherwise especially provided herein to the contrary) which may be required in

building and completing the work required: For auction services at ISD 709 on March 9, 2013 and March 12, 2013 at Central High School (800 East Central Entrance). Contractor shall provide and pay for printed advertising in local publications and post on the NORMCO website prior to the auction. ISD 709 agrees to pay a ten (10%) percent commission (or less) of the total receipts plus up to \$500.00 advertising costs following the auction, after receipt of information from NORMCO.

1 of 3

Together with all other words connected therewith or necessary thereto, in accordance with the specifications herein contained and in accordance with the plans and directions made and to be made from time to time as the work proceeds, said directions to form a part of this contract.

AUDIT:

All books, records, documents, and accounting procedures and practices of the vendor, that are relevant to the contract, are subject to examination by the state auditor. (1998 Minn. Laws chp. 386, art. 1, & 6.)

CONSIDERATION:

ISD 709, in consideration of the due and faithful performance of the covenants and agreements referred to herein and in the specifications promises and agrees that the contract price submitted to ISD 709 in Contractor's bid shall be paid to said Contractor, in full for all claims and demands, and in the manner herein provided and subject to all specified and legal conditions, forfeitures and deductions.

CONTRACT DOCUMENTS:

It is understood and agreed that this contract consists of the following:

1. Printed Memoranda of Agreement
2. Numbered Addenda

3. Advertisement for Bids, Contractor's Bid and Resolution

Awarding Contract

- 4. Plans and Specifications on File at ISD 709
- 5. Certificate of Insurance
- 6. Current Department of Labor Wage Rate Table

IN WITNESS WHEREOF, Independent School District No. 709 has caused these presents to be signed by the chair of the Board of Education, or its designee, and said Contractor shall hereunto set his/her hand the day and year first above written.

INDEPENDENT SCHOOL DISTRICT NO. 709

By: Bill Hanson

Date: 3/1/13

Bill Hanson, CFO/Executive Director of Business Services
School Board Designee

CONTRACTOR

By: Karl R. Normae

Its: Normae Auctioneering Karl R. Normae Auctioneer

Date: 02-28-2013

3043

FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT

March 2013

106

Facilities Management – General

In the past month, the maintenance crews have completed 285 work orders and are currently working on 523 open work orders.

Maintenance crews are back on scheduled maintenance and focusing on Lowell at this time.

Storeroom / Utility functions are being evaluated.

Construction is almost complete to create modifications in the main office at ALC for a GED testing booth.

Construction of the OEMS baseball press box is almost complete and being accomplished by Tony Leone and his students from EHS.

Our Utility crew has been working to clear snow from our tracks and turf fields. We have accomplished a good amount of snow removal, but the weather is not cooperating.

Capital Construction:

Currently, LRFP site work is ongoing at Congdon Park and Myers-Wilkins.

Various training sessions at our new sites on a variety of systems is occurring regularly.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

Operations

During the month of March: The Auction of surplus items took place on March 9th at Central HS with the food service equipment being auctioned off on March 12, 2013. Currently, the extra items that did not sell will be placed in the next auction.

We are in the process of cleaning Central HS to prepare it for sale. The building crews have been working to remove all the snow that fell in the month of March. With the strong sun and warm daytime temperatures, we have been battling ice on walkways. This is also the time of year we are focusing on ground and litter pick up that was covered by the snow.

Health and Safety

- Emergency Response Crisis Management (ERCM) activities include:
 - Attended a drill at Laura MacArthur and found a non-working door latch, which was fixed the next day. It is suggested to all the schools to include safety/facilities in the drill to assist in door checks and any other discrepancies.
 - "Main Entrance" locations were added to the emergency response maps that are given to local authorities.
- Workers' Compensation activities include:
 - March: 40 Report of Incidents resulting in 3 OSHA recordable incidents (repetitive motion-shoulder, slip on ice-broken ankle, trip in office-broken

ankle). Total OSHA recordable incidents for Q1 are 11. This is an increase from last year (9), however we continue to manage the days away from work - Q1 2013-19 days, Q1-2012-16 days

- Other Items:
 - Two employees attended the playground safety inspector certification course to satisfy the requirement for safety and health.
 - Two radio repeaters were ordered for East and Denfeld for the radios to communicate throughout the buildings.

Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2013

108

FQA: 06-870-215-386-JOB

ALT FACILITIES/DENFELD

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	161168	222789	00627261	V34360	JAMAR COMPANY	BUILDING ACQUISITION/CONSTRUCT	838897	OH	8,410.97	0.00	8,410.97	
02/25/2013	DFLD FINAL		00627557	V107097	MULTIPLE CONCEPTS INTERIORS	DENFELD FINAL APPLICATION	840798	OH	16,932.55	0.00	16,932.55	
02/25/2013	DFLD FINAL		00627563	V106506	RJS CONSTRUCTION GROUP	DENFELD FINAL APPLICATION	840798	OH	75,669.86	0.00	75,669.86	
02/25/2013	DFLD FINAL		00627566	V105887	SHANNON'S INC	DENFELD FINAL APPLICATION	840798	OH	10,000.00	0.00	10,000.00	
Object 152000									Total:	111,013.38	0.00	111,013.38
FQA 06-870-215-386-JOB									Total:	111,013.38	0.00	111,013.38

FQA: 06-870-220-386-JOB

ALT FACILITIES/EAST

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/25/2013	EAST APP 12		00627539	V107056	CARCIOFINI COMPANY INC	EAST APPLICATION 12	840798	OH	315.53	0.00	315.53	
02/25/2013	EAST APP 16		00627543	V106471	GORHAM OIEN MECHANICAL INC	EAST APPLICATION 16	840798	OH	9,150.95	0.00	9,150.95	
02/25/2013	EAST APP		00627567	V63580	ST GERMAINS GLASS CO	EAST RETAINAGE APP	840798	OH	12,153.00	0.00	12,153.00	
02/25/2013	EAST APP 16		00627555	V00917	LIPE BROS CONST INC	EAST APPLICATION 16	840798	OH	13,980.20	0.00	13,980.20	
02/25/2013	EAST APP 17		00627565	V106493	SCHAEFER W A & SON INC	EAST APPLICATION 17	840798	OH	2,347.82	0.00	2,347.82	
02/25/2013	EAST APP 31		00627570	V106468	THELEN HEATING & ROOFING INC	EAST APPLICATION 31	840798	OH	259,812.60	0.00	259,812.60	
Object 152000									Total:	297,760.10	0.00	297,760.10
FQA 06-870-220-386-JOB									Total:	297,760.10	0.00	297,760.10

FQA: 06-870-435-386-JOB

ALT FACILITIES/CONGDON PARK

Object: 152000

BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	948.93	0.00	948.93
02/21/2013	1/3-2/1/13 001		00627530	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	3,689.18	0.00	3,689.18
02/25/2013	CGDN APP 6		00627547	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 6	840798	OH	105,450.46	0.00	105,450.46
02/25/2013	605		00627551	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 7	840798	OH	6,904.22	0.00	6,904.22
02/25/2013	CGDN FINAL		00627544	V107473	GRIVETTE ENVIRONMENTAL	CONGDON FINAL APP	840798	OH	1,805.85	0.00	1,805.85
02/25/2013	CGDN 09 APP		00627555	V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 6	840798	OH	3,639.69	0.00	3,639.69
02/25/2013	CGDN KA		00627550	V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 1/13	840798	OH	22,688.55	0.00	22,688.55
02/25/2013	CGDN PROF		00627550	V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 25	840798	OH	14,869.00	0.00	14,869.00
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	1,250.00	0.00	1,250.00
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	3,105.77	0.00	3,105.77

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

109

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/25/2013	CGDN 1/13		00627554	V105888	KRAUS-ANDERSON	JAN 13 REIMBURSABLES	840798	OH	2,976.35	0.00	2,976.35
02/25/2013	CGDN 10 APP		00627555	V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 2	840798	OH	9,559.38	0.00	9,559.38
02/25/2013	CGDN APP 1		00627539	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 1	840798	OH	3,816.26	0.00	3,816.26
02/25/2013	CGDN APP 1		00627571	V107122	TWIN CITY ACOUSTICS INC	CONGDON APPLICATION 1	840798	OH	17,160.34	0.00	17,160.34
02/25/2013	CGDN APP 3		00627561	V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 3	840798	OH	31,248.35	0.00	31,248.35
02/25/2013	CGDN APP 4		00627542	V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 4	840798	OH	27,235.08	0.00	27,235.08
02/25/2013	CGDN APP 4		00627558	V00202	NORTHERN DOOR AND HRDWRE	CONGDON APPLICATION 4	840798	OH	424.65	0.00	424.65
02/25/2013	CGDN APP 5		00627537	V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 5	840798	OH	16,299.29	0.00	16,299.29
02/25/2013	CGDN APP 6		00627546	V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 6	840798	OH	4,777.28	0.00	4,777.28
							Object 152000	Total:	277,848.63	0.00	277,848.63
							FQA 06-870-435-386-JOB	Total:	277,848.63	0.00	277,848.63

FQA: 06-870-470-386-JOB ALT FACILITIES/GRANT

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	584.16	0.00	584.16
02/20/2013	0067036-IN	223838	00627524	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	840306	OH	357.95	0.00	357.95
02/21/2013	1/3-2/1/13 001		00627530	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	4,755.43	0.00	4,755.43
02/25/2013	MWE APP 4		00627541	V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS APP 4	840798	OH	2,062.75	0.00	2,062.75
02/25/2013	MWE APP 4		00627569	V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 4	840798	OH	460.26	0.00	460.26
02/25/2013	MWE APP 5		00627535	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 5	840798	OH	3,025.75	0.00	3,025.75
02/25/2013	MWE APP 5		00627536	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 5	840798	OH	17,100.00	0.00	17,100.00
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	1,205.60	0.00	1,205.60
02/25/2013	MWE BOSS		00627550	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 1/13	840798	OH	13,497.42	0.00	13,497.42
02/25/2013	MWE APP 7		00627566	V105887	SHANNON'S INC	MYERS-WILKINS APP 7	840798	OH	182,168.81	0.00	182,168.81
02/25/2013	MWE APP 7		00627537	V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 7	840798	OH	17,005.00	0.00	17,005.00
02/25/2013	MWE APP 6		00627552	V107943	KELLINGTON CONSTRUCTION INC	MYERS-WILKINS APP 6	840798	OH	10,292.56	0.00	10,292.56
02/25/2013	MWE APP 2		00627568	V106597	STEINBRECHER PAINTING INC	MYERS-WILKINS APP 2	840798	OH	6,285.96	0.00	6,285.96
02/25/2013	MWE APP 1		00627555	V00917	LIPE BROS CONST INC	MYERS-WILKINS APP 1	840798	OH	2,020.76	0.00	2,020.76
02/25/2013	MWE 1/13		00627538	V107094	BOSSARDT CORPORATION	JAN 13 REIMBURSABLES	840798	OH	3,186.38	0.00	3,186.38
02/25/2013	GRNT PROF		00627550	V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 23	840798	OH	14,330.00	0.00	14,330.00
02/25/2013	6842		00627572	V03601	ULLAND BROTHERS INC	MYERS-WILKINS APP 4	840798	OH	2,712.00	0.00	2,712.00
02/25/2013	6842		00627572	V03601	ULLAND BROTHERS INC	MYERS-WILKINS APP 4	840798	OH	2,812.10	0.00	2,812.10
02/25/2013	590		00627551	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 6	840798	OH	3,264.20	0.00	3,264.20
02/25/2013	120230-7		00627574	V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 7	840798	OH	17,819.34	0.00	17,819.34
02/25/2013	MWE APP 5		00627570	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 5	840798	OH	111,590.60	0.00	111,590.60
02/25/2013	12-230-6		00627564	V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 4	840798	OH	69,967.50	0.00	69,967.50

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

110

Object 152000	Total:	486,504.53	0.00	486,504.53
FQA 06-870-470-386-JOB	Total:	486,504.53	0.00	486,504.53

FQA: 06-871-215-000-000 GF SAVINGS-DENFELD

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	DFLD FINAL		00627563	V106506	RJS CONSTRUCTION GROUP	DENFELD FINAL APPLICATION	840798	OH	40,745.31	0.00	40,745.31
							Object 152000	Total:	40,745.31	0.00	40,745.31
							FQA 06-871-215-000-000	Total:	40,745.31	0.00	40,745.31

FQA: 06-871-220-000-000 GEN FUND SAVINGS-EAST

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	EAST APP 12		00627539	V107056	CARCIOFINI COMPANY INC	EAST APPLICATION 12	840798	OH	1,087.42	0.00	1,087.42
02/25/2013	EAST APP 20		00627560	V106518	NORTHLAND CONCRETE AND	EAST APPLICATION 20	840798	OH	34,606.40	0.00	34,606.40
02/25/2013	EAST APP 17		00627565	V106493	SCHAEFER W A & SON INC	EAST APPLICATION 17	840798	OH	1,376.76	0.00	1,376.76
							Object 152000	Total:	37,070.58	0.00	37,070.58
							FQA 06-871-220-000-000	Total:	37,070.58	0.00	37,070.58

FQA: 06-871-320-000-000 GEN FUND SAVINGS-ORDEAN

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	ORD FINAL		00627573	V107147	URBAN COMPANIES	ORDEAN FINAL APPLICATION	840798	OH	574.11	0.00	574.11
							Object 152000	Total:	574.11	0.00	574.11
							FQA 06-871-320-000-000	Total:	574.11	0.00	574.11

FQA: 06-872-200-000-000 LEASE LEVY COP DW OLD

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	0.00	782.16	-782.16
							Object 118501	Total:	0.00	782.16	-782.16

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2013
 Object: 121000 FICA/MEDICARE

111

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	0.00	52.90	-52.90
Object 121000 Total:									0.00	52.90	-52.90

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	0.00	56.70	-56.70
Object 121400 Total:									0.00	56.70	-56.70

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	0.00	3.13	-3.13
Object 127000 Total:									0.00	3.13	-3.13
FQA 06-872-200-000-000 Total:									0.00	894.89	-894.89

FQA: 06-873-350-000-000 LRFPLINCOLN PK MIDDLE SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/06/2013	146798	222920	00627258	V108007	HUNT ELECTRIC CORP	BUILDING ACQUISITION/CONSTRUCT	838897	OH	178.13	0.00	178.13
02/08/2013	100	804304	00627220	V108061	ALEX FLINNER THEATRICAL	PROFESSIONAL SERVICES FOR THE	839189	OH	750.00	0.00	750.00
02/25/2013	WMS APP 5		00627553	V107052	KENDELL DOORS & HARDWARE	WEST MIDDLE APP 5	840798	OH	730.55	0.00	730.55
02/25/2013	WMS APP 12		00627562	V106726	OLYMPIC WALL SYSTEMS INC	WEST MIDDLE APP 12	840798	OH	41,911.15	0.00	41,911.15
02/25/2013	WMS APP 17		00627559	V107008	NORTHERN INDUSTRIAL	WEST MIDDLE APP 17	840798	OH	6,879.90	0.00	6,879.90
Object 152000 Total:									50,449.73	0.00	50,449.73
FQA 06-873-350-000-000 Total:									50,449.73	0.00	50,449.73

FQA: 06-874-200-000-000 COP 2010C

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	782.16	0.00	782.16
Object 118501 Total:									782.16	0.00	782.16

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
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GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

112

02/25/2013	JE509182		N/A..N/A		RECLASS SEPT OT	840647	JE	52.90	0.00	52.90
Object 121000							Total:	52.90	0.00	52.90

Object: 121400 PERA

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	56.70	0.00	56.70
Object 121400							Total:	56.70	0.00	56.70	

Object: 127000 WORKERS COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	JE509182			N/A..N/A		RECLASS SEPT OT	840647	JE	3.13	0.00	3.13
Object 127000							Total:	3.13	0.00	3.13	
FQA 06-874-200-000-000							Total:	894.89	0.00	894.89	

FQA: 06-876-200-000-000 COP 2012A

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/01/2013	02030DP	EARN REG		7066		BERNDT, BETTY GRS.	837910	3	456.40	0.00	456.40
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	929.10	-929.10
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	0.00	929.10	-929.10
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	929.10	0.00	929.10
02/28/2013	JE509191			N/A..N/A		Reclass OT to LRFPP / REvanson	841456	JE	638.73	0.00	638.73
Object 118501							Total:	2,024.23	1,858.20	166.03	

Object: 121000 FICA/MEDICARE

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/01/2013	02030DP	CONT REG		N/A..N/A		COP 2012A	837910	2	30.27	0.00	30.27
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	0.00	61.09	-61.09
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	61.09	-61.09
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	61.09	0.00	61.09
02/28/2013	JE509191			N/A..N/A		Reclass OT to LRFPP / REvanson	841456	JE	10.54	0.00	10.54
Object 121000							Total:	101.90	122.18	-20.28	

Object: 121400 PERA

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/01/2013	02030DP	CONT REG		N/A..N/A		COP 2012A	837910	2	33.09	0.00	33.09
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	0.00	67.36	-67.36

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

113

02/06/2013	JE509174		N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	67.36	0.00	67.36
02/06/2013	JE509174		N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	67.36	-67.36
Object 121400						Total:		100.45	134.72	-34.27

Object: 127000 WORKERS COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/01/2013	02030DP	CONT REG		N/A..N/A		COP 2012A	837910	2	1.83	0.00	1.83
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	3.72	-3.72
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	3.72	0.00	3.72
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	0.00	3.72	-3.72
Object 127000						Total:			5.55	7.44	-1.89

Object: 128000 UNEMPLOYMENT COMPENSATION

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/01/2013	02030DP	CONT REG		N/A..N/A		COP 2012A	837910	2	3.19	0.00	3.19
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	0.00	6.50	-6.50
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	6.50	0.00	6.50
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	6.50	-6.50
Object 128000						Total:			9.69	13.00	-3.31
FQA 06-876-200-000-000						Total:			2,241.82	2,135.54	106.28

FQA: 06-876-215-000-000 COP 2012A-DENFELD

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	DFLD FINAL		00627549	V107476	INDUSTRIAL DOOR	DENFELD FINAL APPLICATION	840798	OH	1,181.25	0.00	1,181.25
Object 152000						Total:			1,181.25	0.00	1,181.25
FQA 06-876-215-000-000						Total:			1,181.25	0.00	1,181.25

FQA: 06-876-220-000-000 COP 2012A-EAST HIGH SCHOOL

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/25/2013	EAST APP 12		00627539	V107056	CARCIOFINI COMPANY INC	EAST APPLICATION 12	840798	OH	379.70	0.00	379.70
02/25/2013	EAST APP 17		00627565	V106493	SCHAEFER W A & SON INC	EAST APPLICATION 17	840798	OH	591.27	0.00	591.27
Object 152000						Total:			970.97	0.00	970.97
FQA 06-876-220-000-000						Total:			970.97	0.00	970.97

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL

Fiscal Year: 2013

FQA: 06-876-320-000-000

COP 2012A-EAST HS

114

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/25/2013	ORD FINAL		00627540	V87982	CENTURY FENCE COMPANY	ORDEAN FINAL APPLICATION	840798	OH	4,538.75	0.00	4,538.75	
02/25/2013	ORD FINAL		00627569	V61015	SUPERIOR GLASS INC	ORDEAN FINAL APPLICATION	840798	OH	27,554.20	0.00	27,554.20	
02/25/2013	ORD FINAL		00627575	V70771	VIKING AUTOMATIC SPRINKLER CO	ORDEAN FINAL APPLICATION	840798	OH	6,420.00	0.00	6,420.00	
02/25/2013	ORD FINAL		00627573	V107147	URBAN COMPANIES	ORDEAN FINAL APPLICATION	840798	OH	5,533.39	0.00	5,533.39	
Object 152000									Total:	44,046.34	0.00	44,046.34
FQA 06-876-320-000-000									Total:	44,046.34	0.00	44,046.34

FQA: 06-876-435-000-000 COP 2012A-CONGDON PARK

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	464.55	0.00	464.55	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	464.55	-464.55	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	464.55	0.00	464.55	
02/15/2013	02040DP	EARN REG		7066		BERNDT, BETTY GRS.	839650	3	187.45	0.00	187.45	
Object 118501									Total:	1,116.55	464.55	652.00

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	30.55	-30.55	
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	30.55	0.00	30.55	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	30.55	0.00	30.55	
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	839650	2	12.35	0.00	12.35	
Object 121000									Total:	73.45	30.55	42.90

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	33.68	0.00	33.68	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	33.68	0.00	33.68	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	33.68	-33.68	
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	839650	2	13.59	0.00	13.59	
Object 121400									Total:	80.95	33.68	47.27

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
 Fiscal Year: 2013
 Object: 127000

WORKERS COMPENSATION

115

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	1.86	0.00	1.86	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	1.86	-1.86	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	1.86	0.00	1.86	
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	839650	2	0.75	0.00	0.75	
Object 127000									Total:	4.47	1.86	2.61

Object: 128000 UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	3.25	0.00	3.25	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	3.25	0.00	3.25	
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	3.25	-3.25	
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-CONGDN	839650	2	1.31	0.00	1.31	
Object 128000									Total:	7.81	3.25	4.56

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net	
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	474.46	0.00	474.46	
02/21/2013	1/3-2/1/13 001		00627530	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	1,844.58	0.00	1,844.58	
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	1,670.02	0.00	1,670.02	
02/25/2013	CGDN PROF		00627550	V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 25	840798	OH	7,434.50	0.00	7,434.50	
02/25/2013	CGDN KA		00627550	V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 1/13	840798	OH	11,344.27	0.00	11,344.27	
02/25/2013	CGDN APP 6		00627547	V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 6	840798	OH	9,586.40	0.00	9,586.40	
02/25/2013	CGDN APP 5		00627537	V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 5	840798	OH	10,866.20	0.00	10,866.20	
02/25/2013	CGDN APP 4		00627558	V00202	NORTHERN DOOR AND HRDWRE	CONGDON APPLICATION 4	840798	OH	849.30	0.00	849.30	
02/25/2013	CGDN APP 4		00627542	V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 4	840798	OH	16,341.04	0.00	16,341.04	
02/25/2013	CGDN APP 6		00627546	V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 6	840798	OH	14,635.45	0.00	14,635.45	
02/25/2013	CGDN APP 1		00627545	V28830	HALDEMAN HOMME INC	CONGDON APPLICATION 1	840798	OH	1,282.50	0.00	1,282.50	
02/25/2013	CGDN APP 1		00627571	V107122	TWIN CITY ACOUSTICS INC	CONGDON APPLICATION 1	840798	OH	231.31	0.00	231.31	
02/25/2013	CGDN APP 1		00627539	V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 1	840798	OH	1,572.70	0.00	1,572.70	
02/25/2013	CGDN APP 3		00627561	V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 3	840798	OH	8,928.10	0.00	8,928.10	
02/25/2013	CGDN 10 APP		00627555	V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 2	840798	OH	4,779.68	0.00	4,779.68	
02/25/2013	CGDN 1/13		00627554	V105888	KRAUS-ANDERSON	JAN 13 REIMBURSABLES	840798	OH	1,488.17	0.00	1,488.17	
02/25/2013	CGDN 09 APP		00627555	V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 6	840798	OH	3,639.68	0.00	3,639.68	
02/25/2013	605		00627551	V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 7	840798	OH	17,260.55	0.00	17,260.55	
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	625.00	0.00	625.00	
Object 152000									Total:	114,853.91	0.00	114,853.91

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

116
115,603.25

FQA 06-876-435-000-000 Total: 116,137.14 533.89

FQA: 06-876-470-000-000 COP 2012A-MEYERS WILKINS

Object: 118501 OVERTIME,SHIFT DIFFERENTIAL

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	464.55	0.00	464.55
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	464.55	-464.55
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	464.55	0.00	464.55
02/15/2013	02040DP	EARN REG		7066		BERNDT, BETTY GRS.	839650	3	187.45	0.00	187.45
Object 118501							Total:		1,116.55	464.55	652.00

Object: 121000 FICA/MEDICARE

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	30.54	-30.54
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	30.54	0.00	30.54
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	30.54	0.00	30.54
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	839650	2	12.37	0.00	12.37
Object 121000							Total:		73.45	30.54	42.91

Object: 121400 PERA

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	33.68	-33.68
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	33.68	0.00	33.68
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	33.68	0.00	33.68
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	839650	2	13.59	0.00	13.59
Object 121400							Total:		80.95	33.68	47.27

Object: 127000 WORKERS COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	1.86	0.00	1.86
02/06/2013	JE509173			N/A..N/A		RECLASS B. BERNDT OT	838870	JE	1.86	0.00	1.86
02/06/2013	JE509174			N/A..N/A		REV JE509173 & REDO W/PL	838888	JE	0.00	1.86	-1.86
02/15/2013	02040DP	CONT REG		N/A..N/A		COP 2012A-MEYR W	839650	2	0.75	0.00	0.75
Object 127000							Total:		4.47	1.86	2.61

Object: 128000 UNEMPLOYMENT COMPENSATION

Post Date	Reference	PO #	Check #	PEID	Person/Entity Name	Description	Job_Num	SS	Debit	Credit	Net
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GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

117

02/06/2013	JE509173		N/A..N/A	RECLASS B. BERNDT OT	838870	JE	3.25	0.00	3.25	
02/06/2013	JE509174		N/A..N/A	REV JE509173 & REDO W/PL	838888	JE	0.00	3.25	-3.25	
02/06/2013	JE509174		N/A..N/A	REV JE509173 & REDO W/PL	838888	JE	3.25	0.00	3.25	
02/15/2013	02040DP	CONT REG	N/A..N/A	COP 2012A-MEYR W	839650	2	1.31	0.00	1.31	
Object 128000							Total:	7.81	3.25	4.56

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	584.16	0.00	584.16	
02/20/2013	0067036-IN		00627524	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	840306	OH	1,073.85	0.00	1,073.85	
02/21/2013	1/3-2/1/13 001		00627530	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	4,755.42	0.00	4,755.42	
02/25/2013	MWE APP 7		00627566	V105887	SHANNON'S INC	MYERS-WILKINS APP 7	840798	OH	32,192.45	0.00	32,192.45	
02/25/2013	PGM MGMT		00627550	V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	602.80	0.00	602.80	
02/25/2013	12-230-6		00627564	V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 4	840798	OH	41,980.50	0.00	41,980.50	
02/25/2013	MWE BOSS		00627550	V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 1/13	840798	OH	13,497.42	0.00	13,497.42	
02/25/2013	120230-7		00627574	V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 7	840798	OH	15,273.72	0.00	15,273.72	
02/25/2013	1475-3		00627548	V108072	INDUSTRIAL CONSTRUCTION	MYERS-WILKINS APP 3	840798	OH	4,531.50	0.00	4,531.50	
02/25/2013	590		00627551	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 6	840798	OH	9,792.60	0.00	9,792.60	
02/25/2013	6842		00627572	V03601	ULLAND BROTHERS INC	MYERS-WILKINS APP 4	840798	OH	3,849.55	0.00	3,849.55	
02/25/2013	GRNT PROF		00627550	V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 23	840798	OH	14,330.00	0.00	14,330.00	
02/25/2013	MWE 1/13		00627538	V107094	BOSSARDT CORPORATION	JAN 13 REIMBURSABLES	840798	OH	3,186.37	0.00	3,186.37	
02/25/2013	MWE APP 1		00627555	V00917	LIPE BROS CONST INC	MYERS-WILKINS APP 1	840798	OH	259.24	0.00	259.24	
02/25/2013	MWE APP 2		00627568	V106597	STEINBRECHER PAINTING INC	MYERS-WILKINS APP 2	840798	OH	4,714.47	0.00	4,714.47	
02/25/2013	MWE APP 3		00627556	V106727	MOLIN CONCRETE PRODUCTS	COMYERS-WILKINS APP 3	840798	OH	11,358.43	0.00	11,358.43	
02/25/2013	MWE APP 4		00627541	V108047	CROSSROAD CONSTRUCTION	INCMYERS-WILKINS APP 4	840798	OH	1,037.18	0.00	1,037.18	
02/25/2013	MWE APP 4		00627569	V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 4	840798	OH	2,351.08	0.00	2,351.08	
02/25/2013	MWE APP 5		00627535	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 5	840798	OH	1,210.30	0.00	1,210.30	
02/25/2013	MWE APP 5		00627536	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 5	840798	OH	34,200.00	0.00	34,200.00	
02/25/2013	MWE APP 5		00627570	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 5	840798	OH	24,108.60	0.00	24,108.60	
02/25/2013	MWE APP 7		00627537	V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 7	840798	OH	21,256.25	0.00	21,256.25	
Object 152000									Total:	246,145.89	0.00	246,145.89
FQA 06-876-470-000-000									Total:	247,429.12	533.88	246,895.24

FQA: 06-877-435-000-000 GEN FUND SAVINGS-CONGDON PK

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	474.47	0.00	474.47

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

118

02/21/2013	1/3-2/1/13 001	00627530 V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	1,844.59	0.00	1,844.59	
02/25/2013	CGDN 10 APP	00627555 V00917	LIPE BROS CONST INC	CONGDON BP2 10 APPLICATION 2	840798	OH	4,779.69	0.00	4,779.69	
02/25/2013	CGDN APP 1	00627539 V107056	CARCIOFINI COMPANY INC	CONGDON APPLICATION 1	840798	OH	3,496.39	0.00	3,496.39	
02/25/2013	CGDN APP 3	00627561 V89594	O BRIEN A G PLUMBING	CONGDON APPLICATION 3	840798	OH	4,464.05	0.00	4,464.05	
02/25/2013	CGDN APP 4	00627542 V108048	CUSTOM DRYWALL INC	CONGDON APPLICATION 4	840798	OH	10,894.03	0.00	10,894.03	
02/25/2013	CGDN APP 4	00627558 V00202	NORTHERN DOOR AND HRDWRE	CONGDON APPLICATION 4	840798	OH	424.65	0.00	424.65	
02/25/2013	CGDN APP 5	00627537 V105879	BELKNAP ELECTRIC	CONGDON APPLICATION 5	840798	OH	81,496.46	0.00	81,496.46	
02/25/2013	605	00627551 V106763	KELLEHER CONSTRUCTION	CONGDON APPLICATION 7	840798	OH	10,356.33	0.00	10,356.33	
02/25/2013	CGDN APP 6	00627546 V02687	HARBOR CITY MASONRY	CONGDON APPLICATION 6	840798	OH	10,352.27	0.00	10,352.27	
02/25/2013	CGDN 09 APP	00627555 V00917	LIPE BROS CONST INC	CONGDON BP2 09 APPLICATION 6	840798	OH	7,279.38	0.00	7,279.38	
02/25/2013	CGDN APP 6	00627547 V107973	HECIMOVICH MECH CONT	CONGDON APPLICATION 6	840798	OH	76,691.24	0.00	76,691.24	
02/25/2013	CGDN KA	00627550 V87763	JOHNSON CONTROLS INC	CONGDON KRAUS 1/13	840798	OH	11,344.28	0.00	11,344.28	
02/25/2013	CGDN PROF	00627550 V87763	JOHNSON CONTROLS INC	CONGDON PROF FEE APP 25	840798	OH	7,434.50	0.00	7,434.50	
02/25/2013	PGM MGMT	00627550 V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	625.00	0.00	625.00	
02/25/2013	PGM MGMT	00627550 V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	1,625.21	0.00	1,625.21	
02/25/2013	CGDN 1/13	00627554 V105888	KRAUS-ANDERSON	JAN 13 REIMBURSABLES	840798	OH	1,488.17	0.00	1,488.17	
Object 152000							Total:	235,070.71	0.00	235,070.71
FQA 06-877-435-000-000							Total:	235,070.71	0.00	235,070.71

FQA: 06-877-470-000-000

GEN FD SAVINGS-MEYERS WILKINS

Object: 152000 BUILDING ACQUISITION/CONSTRUCT

<u>Post Date</u>	<u>Reference</u>	<u>PO #</u>	<u>Check #</u>	<u>PEID</u>	<u>Person/Entity Name</u>	<u>Description</u>	<u>Job_Num</u>	<u>SS</u>	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
02/15/2013	1/30/13 MN		00627398	V44024	MN POWER AND LIGHT CO	BUILDING ACQUISITION/CONSTRUCT	839974	OH	292.09	0.00	292.09
02/20/2013	0067036-IN		00627524	V92769	TWIN PORTS TESTING	BUILDING ACQUISITION/CONSTRUCT	840306	OH	357.95	0.00	357.95
02/21/2013	1/3-2/1/13 001		00627530	V92344	WATER AND GAS DEPT	BUILDING ACQUISITION/CONSTRUCT	840429	OH	2,377.71	0.00	2,377.71
02/25/2013	590		00627551	V106763	KELLEHER CONSTRUCTION	MYERS-WILKINS APP 6	840798	OH	19,585.20	0.00	19,585.20
02/25/2013	GRNT PROF		00627550	V87763	JOHNSON CONTROLS INC	GRANT PROF FEE 23	840798	OH	7,165.00	0.00	7,165.00
02/25/2013	MWE 1/13		00627538	V107094	BOSSARDT CORPORATION	JAN 13 REIMBURSABLES	840798	OH	1,593.19	0.00	1,593.19
02/25/2013	MWE APP 2		00627568	V106597	STEINBRECHER PAINTING INC	MYERS-WILKINS APP 2	840798	OH	4,714.47	0.00	4,714.47
02/25/2013	MWE APP 4		00627541	V108047	CROSSROAD CONSTRUCTION INC	MYERS-WILKINS APP 4	840798	OH	903.08	0.00	903.08
02/25/2013	MWE APP 4		00627569	V61015	SUPERIOR GLASS INC	MYERS-WILKINS APP 4	840798	OH	575.41	0.00	575.41
02/25/2013	MWE APP 5		00627535	V37181	A W KUETTEL AND SONS INC	MYERS-WILKINS APP 5	840798	OH	1,815.45	0.00	1,815.45
02/25/2013	MWE APP 5		00627536	V105889	BEDROCK-FLINT INC	MYERS-WILKINS APP 5	840798	OH	17,100.00	0.00	17,100.00
02/25/2013	MWE APP 5		00627570	V106468	THELEN HEATING & ROOFING INC	MYERS-WILKINS APP 5	840798	OH	17,858.80	0.00	17,858.80
02/25/2013	MWE APP 6		00627552	V107943	KELLINGTON CONSTRUCTION INC	MYERS-WILKINS APP 6	840798	OH	4,444.78	0.00	4,444.78
02/25/2013	MWE APP 7		00627537	V105879	BELKNAP ELECTRIC	MYERS-WILKINS APP 7	840798	OH	46,763.75	0.00	46,763.75
02/25/2013	MWE APP 7		00627566	V105887	SHANNON'S INC	MYERS-WILKINS APP 7	840798	OH	58,919.28	0.00	58,919.28

GL Transactions by Object Code within Org. Key

GL Ledger Code: GL
Fiscal Year: 2013

119

02/25/2013	MWE BOSS	00627550 V87763	JOHNSON CONTROLS INC	MYERS-WILKINS BOSS 1/13	840798	OH	6,748.71	0.00	6,748.71
02/25/2013	PGM MGMT	00627550 V87763	JOHNSON CONTROLS INC	PRGM MGMT FEE APP 55	840798	OH	1,205.60	0.00	1,205.60
02/25/2013	12-230-6	00627564 V106831	RTL CONSTRUCTION	MYERS-WILKINS APP 4	840798	OH	27,987.00	0.00	27,987.00
02/25/2013	120230-7	00627574 V102745	VEIT AND COMPANY INC	MYERS-WILKINS APP 7	840798	OH	17,819.34	0.00	17,819.34
				Object 152000		Total:	238,226.81	0.00	238,226.81
				FQA 06-877-470-000-000		Total:	238,226.81	0.00	238,226.81
						Grand Total:	<u>2,188,165.42</u>	<u>4,098.20</u>	<u>2,184,067.22</u>

Long-Range Facilities Plan Status Report
Provided by Johnson Controls, Inc.
April 4, 2013

Project Construction

- Myers-Wilkins Elementary – Exterior brick masonry has started and will be completed by June 1st. Floor preparations for terrazzo installation will start April 18th. The Kitchen cooler and freezer will be installed beginning April 22nd. All Kitchen equipment is now being fabricated. Gymnasium walls will be painted starting April 15th. Casework installation in the existing building will be finished April 19th, and has begun in the new additions. Above-ceiling inspections will be completed in the existing building for placement of ceiling tiles April 15th. Interior wall framing and mechanical / electrical rough-ins have begun in the Additions. The Gym wood floor is scheduled to start May 27th. Bossardt is working with contractors to accelerate sitework as soon as spring arrives. Project will be completed August, 2013.

- Congdon Elementary – Exterior brick and limestone masonry will proceed April 8th following delivery of limestone. Kraus-Anderson is working with contractors to accelerate sitework as soon as spring arrives. A final site design meeting is planned for April 8th based upon recent School Board decisions. 3rd Floor casework is completed, ceiling tiles are installed, and carpet installation will begin April 10th. 2nd Floor casework will be completed April 11th, and ceiling tiles are now being installed. 2nd Floor carpet will be started by May 1st. The Kitchen cooler and freezer will be installed during the week of April 15th. All Kitchen equipment is now being fabricated. 1st Floor wall framing is 95% complete, and related drywall and painting are well underway. The Gym wood floor is scheduled to start in early-June. Project will be completed August, 2013.



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 730 E. Central Entrance

Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

Fax (218) 336-8909

Memorandum

To: School Board Members

From: Kerry M. Leider

Date: April 3, 2013

Re: Long-range Facilities Plan Change Order Approval Information

Pursuant to School Board Resolution #B-8-08-2565, the following Change Orders pertaining to the Long-range Facilities Plan were signed by Bill Hanson during the month of March:

Denfeld High School

Denfeld HS LRFP – Caulking/Firestopping

Change Order #1, Bid #1176, BP #3 (Contract #0790) – A.J. Spanjers Company, Inc

Change Order increase to provide backer rod and caulking at the bathroom mirrors where they extended above the wall tile

Add: \$450.00

All Change Orders for Denfeld High School as listed above reflect a total increase of \$450.00.

Congdon Park Elementary School

Congdon Park ES LRFP – Masonry

Change Order #5, Bid 1223, BP #2 (WS #5) – Harbor City Masonry, Inc

Change Order increase to cut the existing wall and install lintels, revise the parapet height along Grid E due to window interference, and revise duct enclosures

Add: \$5,997.00

Congdon Park ES LRFP – Masonry

Change Order #6, Bid 1223, BP #2 (WS #5) – Harbor City Masonry, Inc

Change Order increase to demo existing brick and replace for bearing at stair 127 windows and corridor 132A and 112, infill access to old gym, cut in bearing pockets at the boiler room, cut and remove concrete for joist bearing at the mechanical room, lay burnished block at corridor 132A, replace block at the janitor's closet and demo and set lintels

Add: \$9,972.00

Congdon Park ES LRFP – Steel Erection

Change Order #2, Bid 1223, BP #2 (WS #8) – Red Cedar Steel Erectors, Inc
Change Order increase for steel erected for the conduit enclosure due to wet conditions on existing walls and to omit a joist

Add: \$500.00

Congdon Park ES LRFP – HM Doors, Frames & Hardware - Supply

Change Order #5, Bid 1223, BP #2 (WS #13) – Northern Door & Hardware, Inc
Change Order increase for additional material due to revised construction drawings

Add: \$750.00

Congdon Park ES LRFP – Drywall/Plaster & Framing

Change Order #4, Bid 1223, BP #2 (WS #15) – Custom Drywall, Inc
Change Order increase to substitute 6” metal stud framing on top of existing W12 beam to support metal roof decking and to provide a chase wall surrounding the pipes due to rain leader relocations

Add: \$2,006.00

Congdon Park ES LRFP – Drywall/Plaster & Framing

Change Order #5, Bid 1223, BP #2 (WS #15) – Custom Drywall, Inc
Change Order increase to add a framed sheetrock/veneer plaster ceiling at rooms 102B and 102C, patch plaster where existing plywood was removed above marker boards/lockers, and for additional framing, drywall, taping and fire caulk in room 216

Add: \$5,950.00

Congdon Park ES LRFP – Mechanical

Change Order #5, Bid 1223, BP #2 (WS #29) – Bob Hecimovich Mechanical Contracting, Inc
Change Order increase for additional material for the floor drain connection

Add: \$1,755.00

Congdon Park ES LRFP – Mechanical

Change Order #6, Bid 1223, BP #2 (WS #29) – Bob Hecimovich Mechanical Contracting, Inc
Change Order increase to eliminate two roof drains and reroute piping, remove the under floor house trap not meeting code, and reroute rain leaders due to lack of space from sloped ceiling

Add: \$10,678.00

Congdon Park ES LRFP – Electrical

Change Order #4, Bid 1223, BP #2 (WS #30) – Belknap Electric, Inc
Change Order increase for revisions to the duct location due to existing sprinkler piping and waste piping found below the new duct location

Add: \$338.00

Congdon Park ES LRFP – Carpentry

Change Order #2, Bid 1224, BP #3 (WS #10) – Lipe Brothers Construction, Inc
Change Order increase to add the skylight alternate to the carpentry contract

123

Add: \$9,091.00

All Change Orders for Congdon Park Elementary School as listed above reflect a total increase of \$47,037.00.

Myers-Wilkins (Grant) Elementary School

Myers-Wilkins ES LRFP – Demolition

Change Order #7, Bid 1215, BP #1, (Contract #0241) – Kellington Construction, Inc
Change Order increase for brick demo at the east wall for precast support and to chip and brush loose mortar due to water damage at the basement area

Add: \$2,550.00

Myers-Wilkins ES LRFP – Masonry

Change Order #3, Bid 1215, BP #1, (Contract #0420) – Bedrock-Flint, Inc
Change Order increase to provide masonry/waterproofing revisions at the exterior wall of the gym, apply membrane to open HC plank ends prior to applying spray on air barrier, parge the basement wall where brick and mortar were crumbling behind boilers, replace glazed block, patch glazed block at the old kitchen, tuckpoint to secure loose brick and mortar for safety during demo, patch west block wall in the basement where the fuel line went through and patch and infill to support stone at the second floor roof due to corroding brick and rusty anchors

Add: \$11,054.00

Myers-Wilkins ES LRFP – Carpentry

Change Order #3, Bid 1215, BP #1, (Contract #0610) – Crossroad Construction, Inc
Change Order decrease for a credit to delete door #162

Deduct: \$1,931.00

Myers-Wilkins ES LRFP – Doors/Frames/Hardware - Supply

Change Order #5, Bid 1215, BP #1, (Contract #0810) – Sell Hardware, Inc
Change Order decrease to omit the hardware for door #162

Deduct: \$186.00

Myers-Wilkins ES LRFP – Drywall Rebid

Change Order #3, Bid 1215, BP #1, (Contract #0920) – RTL Construction, Inc
Change Order increase to provide added duct chase due to code requirements

Add: \$694.00

Myers-Wilkins ES LRFP – Drywall Rebid

Change Order #4, Bid 1215, BP #1, (Contract #0920) – RTL Construction, Inc
Change Order increase to infill the chase at the existing elevator, provide a gypsum wall extension at the ramp for handrail return and conceal the CMU edge

Add: \$4,687.00

Myers-Wilkins ES LRF – Drywall Rebid

Change Order #5, Bid 1215, BP #1, (Contract #0920) – RTL Construction, Inc
Change Order increase to provide an additional chase in room 215 and enclose the shaft in the basement

Add: \$4,298.00

Myers-Wilkins ES LRF – Painting and Wall Covering

Change Order #3, Bid 1215, BP #1, (Contract #0990) – Steinbrecher Painting, Inc
Change Order decrease to credit for painting that was omitted

Deduct: \$140.00

Myers-Wilkins ES LRF – Fire Protection

Change Order #3, Bid 1215, BP #1, (Contract #2100) – A.W. Kuettel & Sons, Inc
Change Order increase to relocate the drains at stairway C due to door interference and for revisions to the fire protection supply piping

Add: \$3,735.00

Myers-Wilkins ES LRF – Plumbing and Heat Piping

Change Order #7, Bid 1215, BP #1, (Contract #2200) – Shannon's, Inc
Change Order increase for additional x-ray services for the concrete foundation

Add: \$322.00

Myers-Wilkins ES LRF – Plumbing and Heat Piping

Change Order #8, Bid 1215, BP #1, (Contract #2200) – Shannon's, Inc
Change Order increase for piping revisions

Add: \$1,875.00

Myers-Wilkins ES LRF – Plumbing and Heat Piping

Change Order #9, Bid 1215, BP #1, (Contract #2200) – Shannon's, Inc
Change Order increase to relocate the existing floor drains at room 145 due to interference with VAV ductwork

Add: \$1,168.00

Myers-Wilkins ES LRF – HVAC

Change Order #1, Bid 1215, BP #1, (Contract #2300) – Thelen Heating and Roofing, Inc
Change Order increase to provide a one-hour rated duct wrap

Add: \$735.00

Myers-Wilkins ES LRF – Electrical/Technology

Change Order #3, Bid 1215, BP #1, (Contract #2600) – Belknap Electric, Inc
Change Order increase to wire the tamper switch and flow switch to the alarm panel

Add: \$848.00

All Change Orders for Myers-Wilkins Elementary School as listed above reflect a total increase of \$29,709.00.

125

Eastern (Ordean East) Middle School

Eastern MS LRFP – Paint and Coating/Wall Covering

Change Order #16, Bid 1165, WS #21 – Fransen Decorating, Inc

Change Order decrease to repair existing floors and credit for floors changed to VCT finish

Deduct: \$4,709.00

All Change Orders for Eastern (Ordean East) Middle School as listed above reflect a total decrease of \$4,709.00.

West (Lincoln Park) Middle School

West MS LRFP – Site Earthwork, Excavation, and Site Utilities

Change Order #15, Bid 1180, BP #1 (WS #1) – Veit and Company, Inc

Change Order decrease to back charge for others working on rock in the auditorium

Deduct: \$12,214.00

West MS LRFP – Concrete

Change Order #8, Bid 1184, BP #2 (WS #3) – Kelleher Construction Corporation

Change Order decrease to eliminate the concrete sealing in all rooms

Deduct: \$1,120.00

West MS LRFP – Concrete

Change Order #9, Bid 1184, BP #2 (WS #3) – Kelleher Construction Corporation

Change Order decrease to back charge for Grazzini Brothers to repair the concrete substrate at the pool deck

Deduct: \$22,247.00

West MS LRFP – Masonry

Change Order #9, Bid 1184, BP #2 (WS #5) – Rice Lake Construction Group

Change Order decrease for a back charge to Sell Hardware for damaged frames

Deduct: \$701.00

West MS LRFP – Tile Work

Change Order #3, Bid 1184, BP #2 (WS #18) – Grazzini Brothers & Company

Change Order increase to add CT-6 base in six rooms

Add: \$3,313.00

West MS LRFP – Paint, Coatings and Wall Coverings

Change Order #6, Bid 1184, BP #2 (WS #23) – Fransen Decorating, Inc

Change Order decrease to delete priming and painting of the ceiling in practice room 2405, 2412, 2413, and 2422

Deduct: \$185.00

West MS LRFP – Paint, Coatings and Wall Coverings

Change Order #7, Bid 1184, BP #2 (WS #23) – Fransen Decorating, Inc

Change Order increase to prep and re-prime moderate rusting at the gym ceiling structural joist and decking, and to clean, prime and repaint the ceiling in the auditorium due to sealer overspray

Add: \$9,310.00

West MS LRFP – Mechanical

Change Order #13, Bid 1184, BP #2 (WS #36) – Gorham Oien Mechanical, Inc

Change Order increase to work on rock in the auditorium, which will be back charged to Veit

Add: \$12,214.00

West MS LRFP – Mechanical

Change Order #14, Bid 1184, BP #2 (WS #36) – Gorham Oien Mechanical, Inc

Change Order increase to add RPZs at the oven and humidifier per plumbing inspector, for additional mislabeled sinks, and for replacement parts for flush valves and faucets due to a wiring issue

Add: \$5,119.00

West MS LRFP – Mechanical

Change Order #15, Bid 1184, BP #2 (WS #36) – Gorham Oien Mechanical, Inc

Change Order increase to provide a sump pump in the fire pump room and provide discharge piping to the exterior to connect with the nearest outlet

Add: \$1,176.00

West MS LRFP – Site Fencing

Change Order #2, Bid 1219 – Keller Fence Company North, Inc

Change Order decrease for fencing not installed due to actual versus bid amounts

Deduct: \$18,276.00

West MS LRFP – Landscaping

Change Order #1, Bid 1221 (WS #39) – Urban Companies, LLC

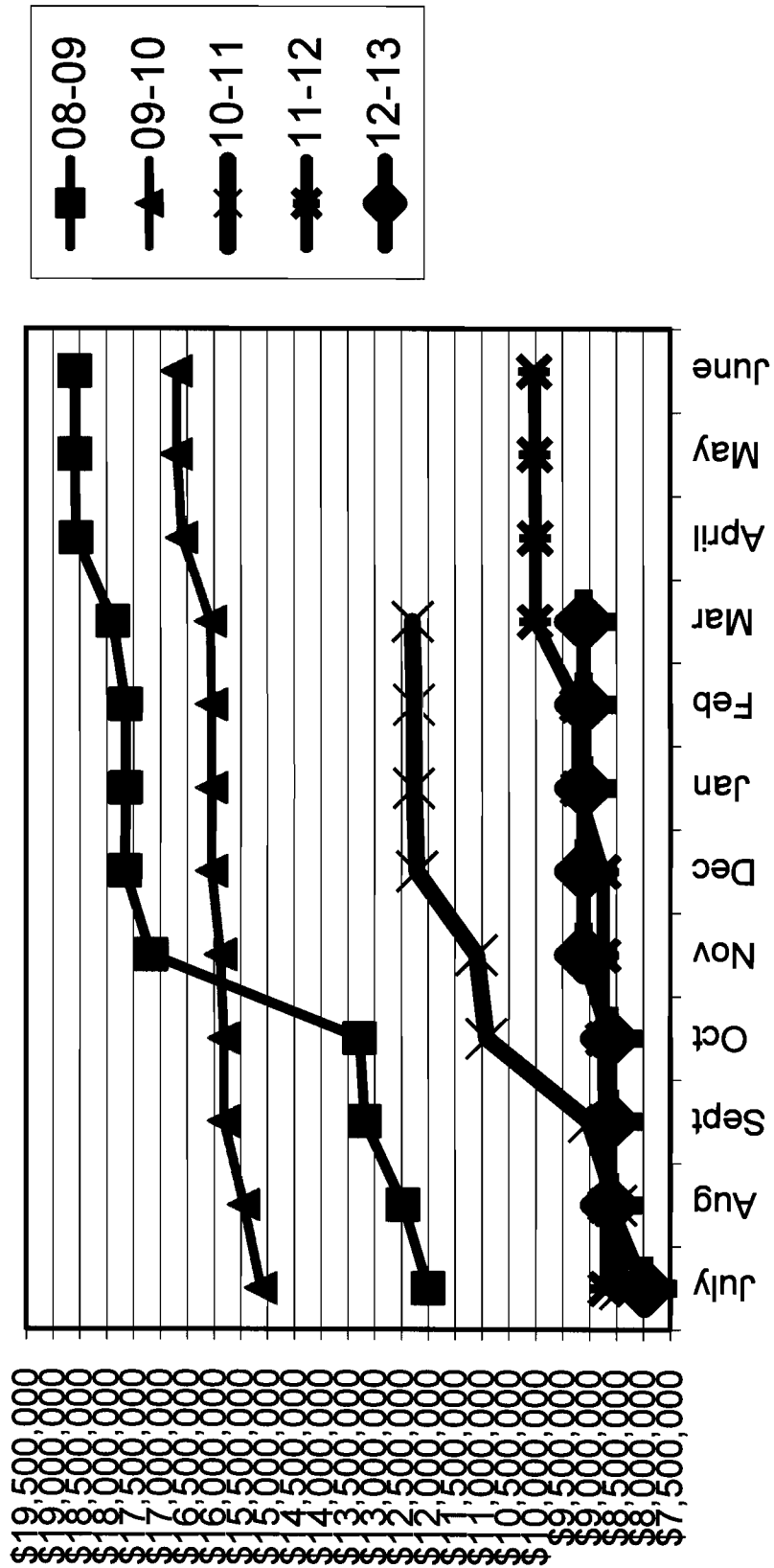
Change Order increase for grading topsoil for sod installation and a deduct for ISD #709 water usage

Add: \$9,688.00

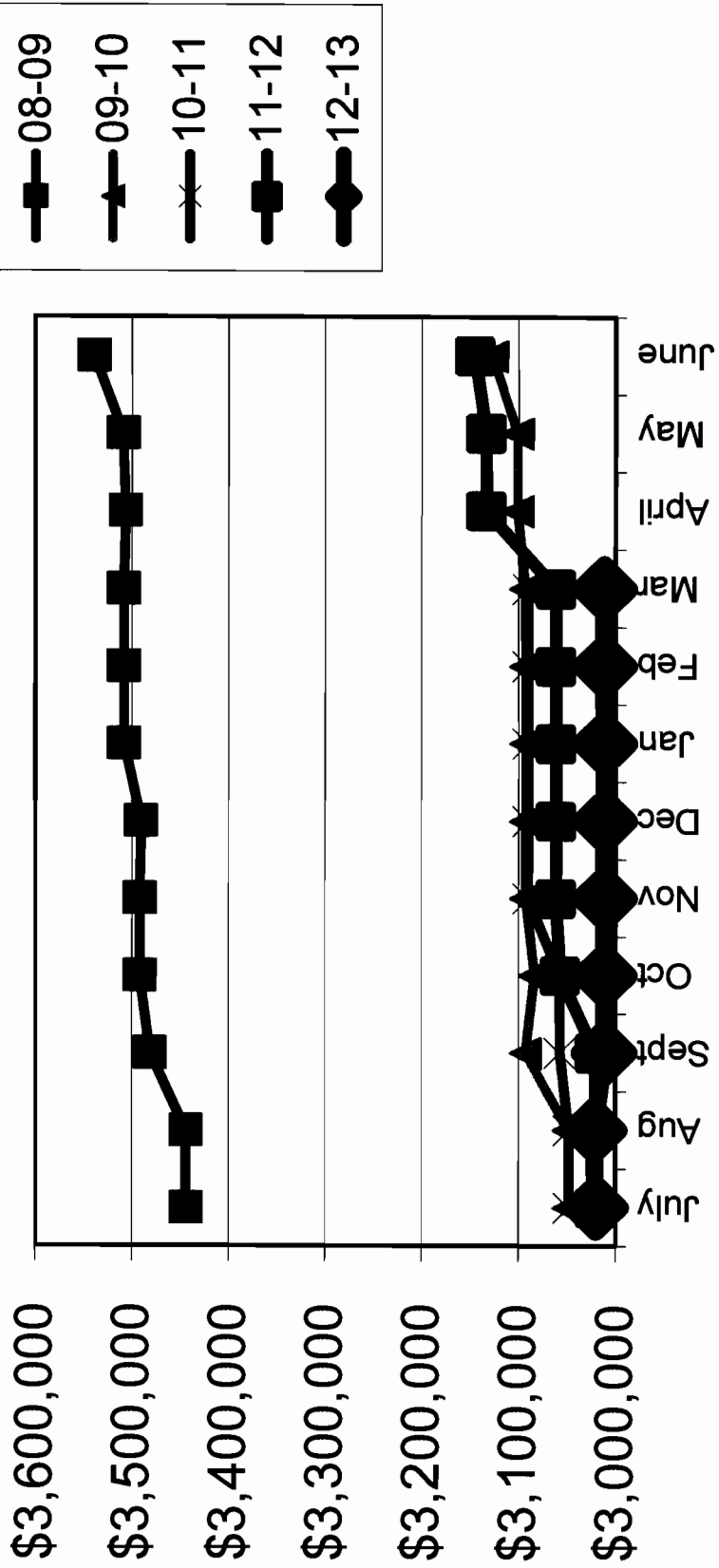
All Change Orders for West (Lincoln Park) Middle School as listed above reflect a total decrease of \$13,923.00.

All project Change Orders listed on this report are available for review by School Board members upon request. If you wish to have copies of this information, please contact the Facilities Management Office.

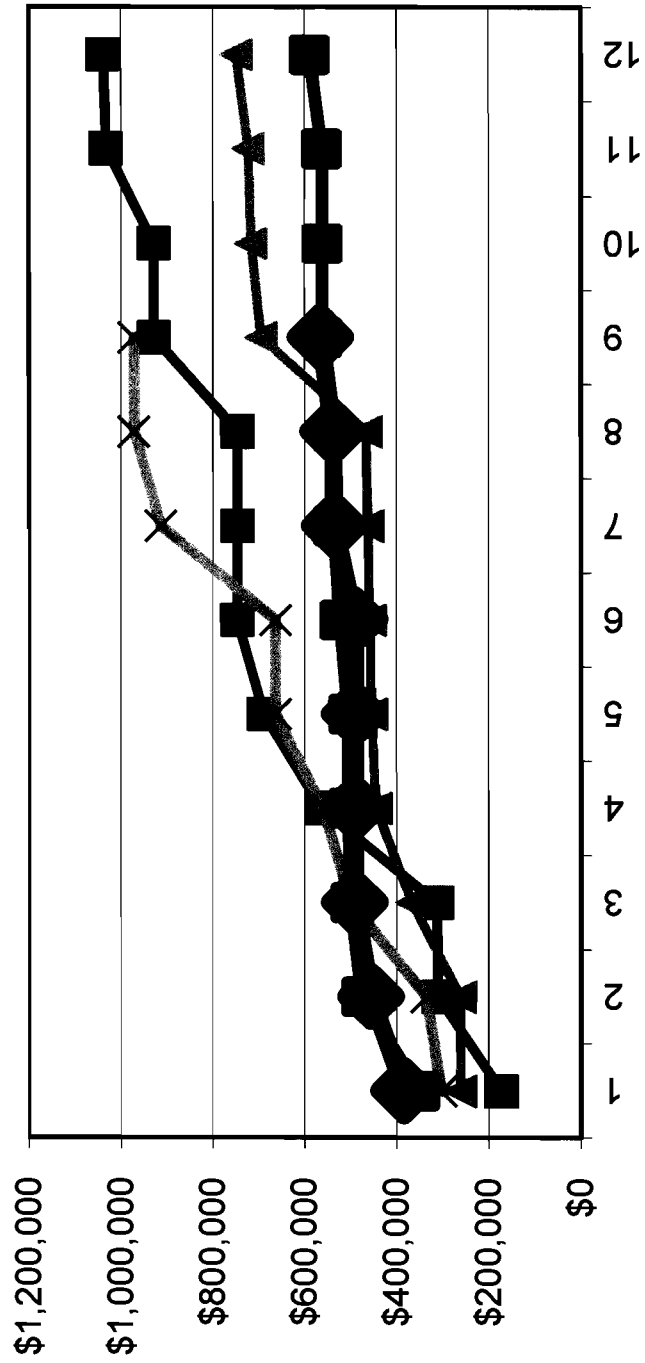
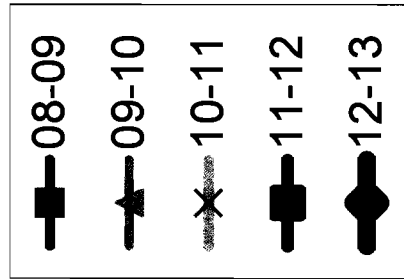
Federal Grants



State Grants



Local Grants



Donations

