

Human Resources Committee Meeting

Duluth Public Schools, ISD 709

Agenda

Monday, January 14, 2013

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:15 PM

1. Staffing Report Action Items

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2. Other Action Items*A. There are no other HR Action Items at this time.***3. Informational Items***A. There are no Informational Items at this time.***4. Future Items***A. There are no HR Future Items at this time.*

HUMAN RESOURCES ACTION ITEMS FOR: 1/22/13

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
JACKSON, RACHEL Total: 1	INTERIM ASST PRINCIPAL/ORDEAN EAST, II 1, V HOPKINS	01/02/13 06/21/13
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
DAHLQUIST, RODNEY UPTON, JEROME Total: 2	9 PLAYS(1 ACT)/EAST, 12/13, \$4788.00, CHANGE IN FTE PLAY(1 ACT)/EAST, 12/13, \$532.00	
<u>CERTIFIED DECEASED</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
PRISTASH, LEIGH Total: 1	GR 3/PIEDMONT	12/04/12
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
PRISTASH, LEIGH PLACEHOLDER Total: 2	GR 3/PIEDMONT, MEDICAL, W/O PAY, CHANGE IN DATES	09/03/12 12/04/12
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
COEN, TISHA HANSON, KEITH TRAVAGLIONE, ANNA Total: 3	ENGLISH/DENFELD, .1, ENGLISH/EAST, .6, III 2, CHANGE IN DATES SPECIAL ED/MACARTHUR, IV 4, CHANGE IN DATES SPECIAL ED/DCD III/LINCOLN, III 2, R FROST	10/24/12 01/18/13 11/27/12 01/18/13 12/10/12 06/07/13
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
GEARY, CANDICE Total: 1	PRE-K/BARNES HDST, CHANGE IN DATE	06/08/12
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
KAVANAUGH, EDWARD Total: 1	SOCIAL STUDIES/DENFELD, 1.0 TO .6	01/21/13 06/07/13
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
WIPSON, PATRICIA ZWAK, MICHAEL Total: 2	MEDIA SPEC/CONGDON/LOWELL, 1/6 O.L. CHANGE IN DATES LABOR MANAGEMENT/LINCOLN, 1/6 O.L.	09/03/12 01/18/13 09/03/12 06/07/13
<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
GORDER, BRENDA JOHNSON, KRISTINA MAFFIA, MICHELLE MANIEKKEE, CAREE NICHOLLS, DEBRA OLSON, KATHLEEN RAISANEN, MOLINA RICH, DANIEL SHATTO, ALVINE SWEARENGIN, SANDRA VAN LEER, MICHAEL Total: 11	HELPER/NETTLETON, 15/38WKS, \$10.30/HR, REALLOC OF FTE HELPER/LESTER, 15/38WK, \$10.30/HR, TEMPOS HEALTH/LPN PARA/ORDEAN, 30/38WKS, \$16.41/HR, M GRAY HELPER/LINCOLN, 15/38WKS, \$10.30/HR, L MILLER HELPER/EAST, 15/38WKS, \$10.30/HR, M RAISANEN HELPER/DENFELD, 15/38WKS, \$10.30/HR, K CAMPS HELPER/EAST, 15/38WKS, \$10.30/HR S ETHERIDGE HELPER/DENFELD, 15/38WKS, \$10.30/HR, REALLOC OF FTE HELPER/LINCOLN, 15/38WKS, \$10.30/HR, E KLEVETER HELPER/CONGDON, 15/38WKS, \$10.30/HR, REALLOC OF FTE HELPER/EAST, 15/38WKS, \$10.30/HR, REALLOC OF FTE	12/03/12 12/12/12 06/06/13 12/07/12 12/10/12 12/10/12 12/03/12 12/03/12 12/03/12 12/04/12 12/03/12 12/03/12 12/03/12

<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPE OF LEAVE</u>	<u>EFFECTIVE DATES</u>	
CALLAWAY, NATALIE	HELPER/LINCOLN, 'A' MEDICAL, W/O PAY	12/05/12	12/07/12 ³
CAMPBELL, THERESA	HELPER/ORDEAN, 'A', PERSONAL W/O PAY, RESCIND	12/12/12	12/14/12
SIMONSON, JUDITH	HELPER/LAKEWOOD, 'A' PERSONAL, W/O PAY, RESCIND	11/30/12	12/10/12
Total: 3			

<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>	
RAISANEN, MOLINA	HELPER/EAST, .375 TO .40625	12/10/12	
WILLIAMS, CASSANDRA	SIGN LANGUAGE INTERPRETER/ORDEAN EAST, .78125 TO .8125	09/04/12	
Total: 2			

<u>NONCERT PROMOTION</u>	<u>NEW POSITION/OLD POSITION, RATE OF PAY</u>	<u>EFFECTIVE DATES</u>	
ADAMS, KATHLEEN	SPECIAL ED BW PARA/MACARTHUR, SUPV PARA/EAST, \$15.73/HR	12/17/12	06/06/13
WELLS, MARK	PRINTER OPERATOR/HOCHS, ASST PRINTER/HOCHS, \$22.04/HR	11/19/12	
Total: 1			

<u>NONCERT RECLASS</u>	<u>NEW POSITION/OLD POSITION, RATE OF PAY</u>	<u>EFFECTIVE DATES</u>	
CONLEY, KELLEY	MISA PARA/ALC, LEVEL 4 TO LEVEL 5, \$17.23/HR, CHANGE IN DATE	09/06/11	
Total: 1			

<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>	
COLLARD, JOLENE	HELPER/DENFELD	01/11/13	
KOLLATH, GARY	SCHOOL BUS DRIVER II/TRANSPORTATION	01/17/13	
TUTTLE, CORLISS	SPECIAL ED BW PARA/HOMECROFT	01/02/13	
Total: 3			

<u>NONCERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>	
COLE, MARY	SPECIAL ED BW PARA/LOWELL	01/31/13	
Total: 1			

<u>NONCERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>	
KVAM, TYLER	SPECIAL ED BW PARA/DENFELD, .78125 TO .84375	09/06/12	12/14/12
Total: 1			