

## **Business Committee - Regular School Board Meeting**

Duluth Public Schools, ISD 709

Agenda

Tuesday, December 18, 2012

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

### **1. Financial Report**

#### **A. Financial Report**

The draft of the financial report for the fiscal year ended June 2012 was presented at the December 10, 2012 Business Committee meeting. A representative from Eikill and Schilling was at the meeting to present their findings. The final report will be available for the December 18, 2012 Board meeting.

1) Preliminary income statements (unaudited) for the month ended October 2012 are attached.

#### **B. Approval of Payment of Claims**

This item is attached as an "extra" on board book.

#### **C. Budget Revisions**

#### **D. Wire Transfers**

#### **E. Investment Transactions**

#### **F. WADM Projections**

#### **G. Fund Raisers**

#### **H. Investments in School Children**

### **2. Bids, R.F.P.s and Quotes Reports**

#### **A. Bids**

1) PLACEHOLDER - for Bids Related to the LRFP

2) R.F.P.s

#### **B. Quotes**

1) PLACEHOLDER - for Quotes Related to the LRFP

### **3. Policies and Regulations**

#### **A. Policies**

#### **B. Regulations**

### **4. Contracts, Change Orders, and Leases**

#### **A. Contracts**

#### **B. Change Orders**

##### **1) Congdon Park Elementary School**

##### **a. Congdon Park ES LRFP – Concrete**

Change Order #3 Bid #1222, BP #1 (WS #3) – Kelleher Construction, Inc

Change Order increase for additional concrete stairs in the mechanical room, to add topping and mesh to conduit enclosures due to a water leak, thicken and reinforce

concrete floor slabs and add new concrete topping to align between rooms where walls were demolished **Add: \$5,909.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Congdon Park Elementary School reflecting a total increase of \$5,909.00.

2) **Myers-Wilkins Elementary School**

a. Myers-Wilkins ES LRFP – Earthwork/Asphalt Paving

Change Order #6 Bid #1215, BP #1 (Contract #3100/3210) – Veit and Company, Inc

Change Order increase to remove additional contaminated soil and import fill

**Add: \$48,558.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Myers-Wilkins Elementary School reflecting a total increase of \$48,558.00.

3) **Eastern Middle School (Ordean East Middle School)**

a. Eastern MS LRFP – Steel Erection – Structural and Miscellaneous Metals

Change Order #11, Bid #1165, WS #6 – Northern Industrial Erectors, Inc

Change Order increase due to lost time resulting from late steel delivery, labor to install a ship's ladder, and a back charge for RTL to patch the existing ceiling removed to install red iron **Add: \$434.00**

b. Eastern MS LRFP – Carpentry Materials and Installation

Change Order #24, Bid #1165, WS #7 – Lipe Brothers Construction, Inc

Change Order decrease to provide soffit in band room 4440 and delete installation of perimeter wood trim **Deduct: \$155.00**

c. Eastern MS LRFP – Carpentry Materials and Installation

Change Order #25, Bid #1165, WS #7 – Lipe Brothers Construction, Inc

Change Order increase to install Denim insulation on top of ACT tile in rooms 1172 and 1174

**Add: \$8,805.00**

d. Eastern MS LRFP – Carpentry Materials and Installation

Change Order #26, Bid #1165, WS #7 – Lipe Brothers Construction, Inc

Change Order increase to install a door with frame and hardware and install plywood over galvanized hat track for the chiller enclosure lining **Add:**

**\$5,862.00**

e. Eastern MS LRFP – Drywall and Plaster

Change Order #18, Bid #1165, WS #16 – RTL Construction, Inc

Change Order increase to frame the soffit around the existing concrete beams in band room 4440 **Add: \$1,595.00**

f. Eastern MS LRFP – Drywall and Plaster

Change Order #19, Bid #1165, WS #16 – RTL Construction, Inc  
 Change Order increase to sheetrock the back side of the corridor casework at the lockers, revise the soffit height in room 2136, install soffit around the duct relocated for fire rating in corridor 1101, for additional plaster patching, and to frame the wall for the diffuser in room 2404 due to electrical conflict **Add: \$66,453.00**

g. Eastern MS LRFP – Drywall and Plaster

Change Order #22, Bid #1165, WS #16 – RTL Construction, Inc  
 Change Order increase to build a shaft wall soffit for fire rating at the ductwork at stair E on the first floor **Add: \$1,232.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Eastern Middle School reflecting a total increase of \$84,226.00.

4) **Lincoln Park Middle School**

a. Lincoln Park MS LRFP – Steel Erection

Change Order #11, Bid #1184, BP #2 (WS #7) – Northern Industrial Erectors, Inc  
 Change Order increase to install gym divider supports **Add: \$7,242.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Lincoln Park Middle School reflecting a total increase of \$7,242.00.

5) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. **Resolutions**

A. Resolution B-12-12-3059- Authorizing Transfer of funds from the General Fund to the Debt Service Fund regarding Financing of the Long Range Facilities Plan

Recommendation: It is recommended that the Duluth School Board approve Resolution Resolution B-12-12-3059- Authorizing Transfer of funds from the General Fund to the Debt Service Fund regarding Financing of the Long Range Facilities Plan.

B. Resolution B-12-12-3060 - Certified Tax Levy 2012 Payable 2013

Recommendation: It is recommended that the Duluth School Board approve Resolution B-12-12-3060 - Certified Tax Levy 2012 Payable 2013.

C. PLACEHOLDER – Resolution authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

D. PLACEHOLDER – Resolution authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

E. PLACEHOLDER – Resolutions for Schematic Designs and Working Drawings related to the LRFP

6. **Informational**

A. Expenditure Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following contracts during the month of November 2012

B. Revenue Contracts - None

C. Other Contracts

Superintendent Gronseth or the Director of Business and Finance has signed the following no cost contracts during the month of November 2012

D. Facilities Management & Capital Project Status Report

Kerry Leider will be present to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

Kerry Leider will be present to answer questions regarding the attached report.

F. Change Orders Pertaining to the Long-range Facilities Plan

Kerry Leider will be present to answer questions regarding the attached report.

G. Contracts Pertaining to the Long-range Facilities Plan

Kerry Leider will be present to answer questions regarding the attached report.

7. **Future Items**

A. Review of Memorial Parks Master Plan