

Human Resources Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, November 20, 2012

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. Staffing Report Action Items

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2. Other Action Items*A. There are no Other Action Items at this time.***3. Informational Items***A. There are no Informational Items at this time.***4. Future Items***A. There are no HR Future Items at this time.*

HUMAN RESOURCES ACTION ITEMS FOR: 11/20/2012

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
EHNES, MEGHAN	SPECIAL ED ASDIII/MACARTHUR, III 1, V STORTZ	10/08/12
KRAMER, JESSICA	SPECIAL ED/.4 CHESTER CREEK LITTLE LEARNERS,.6 CONGDON IV+15 6, S NORMAN	10/08/12
MITCHELL, LORRAINE	KDGN/STOWE, PHD 8, B WINDSOR	10/04/12
MULLINER, KELLIE	GR 1/MACARTHUR, III 3, REALLOC OF FTE	09/03/12
SONG, YANG	MANDARIN CHINESE/.4 DENFELD, .4 EAST, IV 8, REALLOC OF FTE	09/03/12
URBAN, KAREN	GUIDANCE COUNSELOR/NON-PUBLIC, IV 7, REALLOC OF FTE	10/08/12
Total: 6		
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
NACHBAR, CATHERINE	.33 GR 9 INTRAMURALS/EAST, 11/12, \$578.82	
Total: 1		
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
FLEEGE, PATRICIA	ABE/ALC, P#4125, .25 W/O PAY, CHANGE IN FTE	09/03/12 06/07/13
Total: 1		
<u>CERT LONG TERM SUB</u>	<u>POSITION/LOCATION/CLASS & STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
COEN, TISHA	ENGLISH/.1 DENFELD,.6 EAST, III 2, J KNUITSEN, TO BE DETERMINED	10/24/12
Total: 1		
<u>CERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
ANDERSON, JESSICA	GUIDANCE COUNSELOR/MARSHALL, .8 TO 1.0	09/17/12
Total: 1		
<u>CERT RECALL FROM LAYOFF</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
HOBAN, JOHN	.2 SPECIAL ED/AMBERWING, .1 ART/CONGDON	10/05/12
PIORO, ROBERT	ADAPTIVE PHY-ED/DW, .2	10/17/12
TONKIN, JEANNE	HOMEBOUND/DW, .2	10/15/12
VALENTO, CHRISTINE	EBD/WOODLAND HILLS, 1.0	10/08/12
Total: 4		
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
DEETZ, WILLIAM	GR 1/HOMECROFT	01/18/13
KAIM, ETHELYN	GR 2/MACARTHUR	12/31/12
KRYSIAK, MARK	GRADE 6/ORDEAN EAST	01/18/13
MAUS, GREGG	PRINCIPAL/WOODLAND HILLS, CHANGE IN DATE	08/31/12
PHILLIPS, GLORIA	PRE-KDGN/DW	01/18/13
VUKSON, LINDA	MEDIA GENERALIST/EAST	01/18/13
Total: 6		
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
GROHN, SUSAN	SCHOOL NURSE/DW, .8 TO .775	10/22/12 06/07/13
KNUTSEN, JOAN	ENGLISH/EAST, .8 TO .6, TO BE DETERMINED	09/21/12
KNUTSEN, JOAN	ENGLISH/EAST, 1.0 TO .8	09/03/12 09/21/12
NORMAN, SUSAN	SPECIAL ED/.6 CONGDON/.4 SUPERIOR ACADEMY, 1.0 TO .9	10/08/12 06/07/13
PULKRABEK, AMANDA	ECSE/DW, 1.0 TO .6	10/08/12 06/07/13
Total: 5		
<u>CERT TEMP INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
ASPOAS, LOUANN	PHYED SPECIALIST/LAKEWOOD/PIEDMONT, 0.9 TO 1.0	09/03/12 06/07/13
JOHNSON, KATHRYN	EARLY CHILDHOOD SCREENING/BARNES, .75 TO 1.0	09/03/12 06/07/13
LEONE, ANTHONY	EBD/DENFELD/VOCATIONAL/EAST, 1/6 OVERLOAD	09/03/12 06/07/13
RANFRANZ, SUSAN	ART SPECIALIST/CONGDON/LOWELL, 1/6 OVERLOAD	09/03/12 10/31/12
SEVERSON, LAURIE	EARTH SCIENCE/ORDEAN EAST, 1/6 OVERLOAD	10/22/12 01/18/13
SORENSEN, STUART	ENGLISH/EAST, 1/6 OVERLOAD	10/01/12 06/07/13
WILLIAMS, PAULA	GUIDANCE COUNSELOR/ALC, 1/6 OVERLOAD	08/27/12 10/12/12
WIPSON, PATRICIA	MEDIA SPECIALIST/CONGDON/LOWELL, 1/6 OVERLOAD	09/03/12 06/07/13
Total: 8		

<u>NONCERT APPOINTMENT</u>	<u>POSITION/LOCATION/WEEKS/RATE OF PAY/REASON</u>	<u>EFFECTIVE DATES</u>
BARSNESS, JASON	HEALTH,SAFETY & ENVIRONMENTAL COORD/FACILITIES, 40/52, \$1051/WK,C CONRAD	11/05/12
CLEMENTS, GREGORY	SUPV PARA/LINCOLN, 30/38/WKS, \$13.68/HR, S WANGEN	10/15/12
BISHOP, DALE	HELPER/CONGDON, 15/38WKS, \$10.30/HR, J MILLER	10/17/12
BLACKWOOD, TIMOTHY	SCHOOL CUSTODIAN II/ORDEAN EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/07/12
BOOTH, JAMES	SCHOOL CUSTODIAN II/DENFELD, 40/52/WKS, \$11.26/HR, REALLOC OF FTE	10/26/12
GOODREAU, WILLIAM	SCHOOL CUSTODIAN II/EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/05/12
JAMES, DYREK	SCHOOL CUSTODIAN II/HOCHS, 40/52/WKS, \$11.26/HR	11/06/12
LUOTO, KIMBERLY	SCHOOL CUSTODIAN II/CONGDON, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/31/12
MCKENDRICK, JOSHUA	SCHOOL CUSTODIAN II/ORDEAN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	11/01/12
PETERSON, CHRISTOPHER	ACCOUNTANT I/HOCHS/FINANCE, 40/52WKS, \$941/WK, REALLOC OF FTE	10/08/12
RICHARDS, PHILIP	SCHOOL CUSTODIAN II/EAST, 40/52/WKS, \$11.26/HR, REALLOC OF FTE	10/25/12
RUNMARK, ADAM	SCHOOL CUSTODIAN II/LINCOLN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/23/12
SEELEN, ANTHONY	SCHOOL CUSTODIAN II/LINCOLN, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/29/12
SOMROCK, SUZANNA	OFF SUP INTERMED/EAST, 40/44WKS, \$15.09/HR, D CARTER	10/22/12
THOMPSON, BENJAMIN	SCHOOL CUSTODIAN II/EAST, 40/52WKS, \$11.26/HR, REALLOC OF FTE	10/24/12
VALENTINE, SUSAN	HELPER/NETTLETON, 15/38/WKS, \$10.30/HR, J BOOTH	10/17/12
Total: 16		
<u>NONCERT LAYOFF</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CARLSON, JOSHUA	LICENSED SIGN LANG INTERPRETER/CHESCRK	11/09/12
Total: 1		
<u>NONCERT LEAVES</u>	<u>POSITION/LOCATION/TYPER OF LEAVE</u>	<u>EFFECTIVE DATES</u>
BANKS, JANET	HELPER/EAST, 'A' PERSONAL, W/O PAY	10/25/12 10/28/12
ECKDAHL, CAREY	HELPER/LINCOLN, 'A', PERSONAL, W/O PAY	10/08/12 10/11/12
FALK, KAREN	SPECIAL ED PROG PARA/WOODLAND HILLS, 'A', PERSONAL, W/O PAY	10/02/12 10/18/12
LAPLANTE, DAVID	HELPER/LOWELL, 'A' MEDICAL, W/O PAY, TO BE DETERMINED	12/13/12
MCLELLAN, DEBORAH	HELPER/LESTER, 'A' PERSONAL, W/O PAY	02/26/13 04/03/13
RESTAD, TERISA	HEALTH/LPN PARA/LAKEWOOD, PARENTAL, W/O PAY	10/16/12 01/16/13
ROSE, TINA	HELPER/EAST, 'A' PERSONAL, W/O PAY	11/19/12 11/28/12
SMITH, ROY	MASTER ELECTRICIAN/FACILITIES, 'A' PERSONAL, W/O PAY	09/20/12 09/24/12
Total: 8		
<u>NONCERT PERM DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
HILL, CATHY	INSTR PARA/BARNES HDST, 1.0 TO .975	09/04/12
Total: 1		
<u>NONCERT PERM INCREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CARTER, DARCY	OFFICE SPECIALIST INTERMEDIATE/EAST, 44 TO 52 WKS, FTE 1.0 TO .8	10/08/12
ECKDAHL, CAREY	HELPER/LINCOLN, .375 TO .40625	10/12/12
FOUTS, PAMELA	SPECIAL ED BW PARA/MACARTHUR, .5 TO .78125	10/22/12
PETERSON, TERESA	SPECIAL ED PROG/JOB COACH PARA/HOCHS, .4375 TO .5	10/29/12
SALMELA, GAYLE	SPECIAL ED PROG PAR/PIEDMONT/ECSE, .375 TO .4375, RESCIND	09/13/12
Total: 5		
<u>NONCERT PROMOTION</u>	<u>NEW POSITION/OLD POSITION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
CHOPP, JEROME	FIREPERSON II/LINCOLN, FIREPERSON I/LAKEWOOD, \$18.35/HR	10/22/12
GOLEN, WILLIAM	ENGINEER II/NETTLETON, FIREPERSON II/LINCOLN, \$21.64/HR	10/19/12
PETERSON, LINDA	SPECIAL ED BW PARA/LINCOLN, SUPV PARA/LINCOLN, \$15.84/HR	10/29/12
SALMELA, GAYLE	SPECIAL ED PROG PARA/PIEDMONT ECSE, INSTR PARA/PIEDMONT/ECFE, \$15.84/HR	11/05/12
SCANLON, TIM	POOL CUSTODIAN/ORDEAN, CUSTODIAN II/PIEDMONT, \$16.69/HR	08/20/12
Total: 5		
<u>NONCERT RECALL</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
GANDT, JULIE	SUPV PAR/ORDEAN, .475	10/08/12
MCCRACKEN, CRYSTAL	SPECIAL ED PROG PARA/PIEDMONT/ECSE, .4735	10/29/12
Total: 2		
<u>NONCERT RECLASS</u>	<u>NEW POSITION/OLD POSITION/RATE OF PAY</u>	<u>EFFECTIVE DATES</u>
CONLEY, KELLEY	MISA PARA/ALC, LEVEL 4 TO LEVEL 5, \$17.23/HR	09/04/12
LEDOUX, KIMBERLY	EXEC ASST/HOCHS/PAYROLL, OFFICE SUP SENIOR/HOCHS/PAYROLL, \$21.63/HR	07/01/12
Total: 2		
<u>NONCERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
CAMPS, KATHERINE	HELPER/DENFELD	11/30/12
GANDT, JULIE	SUPV PARA/ORDEAN-EAST	10/26/12
KROCHALK, SUSAN	SPECIAL ED PROG PARA/PIEDMONT ECSE	11/02/12
Total: 3		

NONCERT RETIREMENT

SZYMCZAK, ROBERT
Total: 1

POSITION/LOCATION

RECEIVING/DISTRIBUTION CLERK/HOCHS

EFFECTIVE DATES

11/06/12

NONCERT TERM

ETHERIDGE, SAMANTHA
MCNABNEY, RICHARD
Total: 2

POSITION/LOCATION

HELPER/EAST
SPECIAL ED BW PARA/LINCOLN

EFFECTIVE DATES

10/12/12
10/12/12

NONCERT TEMP DECREASE

SODERLUND, MELANIE
Total: 1

POSITION/LOCATION/CONDITION

EXECUTIVE CLERICAL LEVEL C/HOCHS/HUMAN RESOURCES, 1.0 TO .625

EFFECTIVE DATES

10/25/12 03/01/13

NONCERT TEMP INCREASE

CARTER, DARCY
GAVITT, MARY
JOHNSON, ELIZABETH
LIVESAY, LORELEI
ROSETH, RICHARD
SCARCELLA, PEGGY
Total: 6

POSITION/LOCATION/CONDITION

OFF SUP SPEC INTERMEDIATE/EAST, .8 TO 1.0
SUPV PARA/ORDEAN EAST, .8125 TO .9375
INSTR PARA/STOWE ECFE, .4375 TO .475
SUPV PARA/LINCOLN, .475 TO .75
SUPV PARA/DENFELD, .7 TO .825
SUPV PARA/ORDEAN, .625 TO .75

EFFECTIVE DATES

10/22/12 06/21/13
10/15/12 06/06/13
09/04/12 06/07/13
10/09/12 10/12/12
09/24/12 06/07/13
10/15/12 06/06/13