

Business Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, September 18, 2012

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Financial Report

Recommendation: It is recommended that the Duluth School Board approve the Financial Report as presented.

A. Financial Report

July reports are attached. June results will be presented with the audit report.

B. Approval of Payment of Claims (*Attached separately as Extra*)

This item is attached as an "extra" on BoardBook.

C. Budget Revisions

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

WADM Projections are suspended until October.

G. Fund Raisers

H. Investments in School Children - None

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) Bid #1224 - Congdon Park Elementary School Bid Package #3

WS #10 – Carpentry – Lipe Brothers Construction, Inc - \$413,000.00

WS #11 – Caulking & Sealants – Carciofini Company - \$62,350.00

WS #17 – Acoustical Ceilings/Treatments – Twin City Acoustics, Inc - \$90,327.00

WS #18 – Wood Athletic Flooring – Haldeman-Homme, Inc. dba Anderson-Ladd - \$57,824.00

WS #19 – Carpet/Resilient Flooring – Northland Flooring & Design, LLC - \$165,200.00

WS #20 – Painting – Prindle Painting, Inc. - \$155,730.00

WS #21 – Visual Display Boards – Supply – W.E. Neal Slate Company - \$42,500.00

WS #23 – Misc. Specialties – Supply – Bartley Sales Company, Inc. - \$25,378.00

WS #24 – Metal Lockers – Olympus Lockers & Storage Products, Inc - \$50,350.00

WS #25 – Athletic Equipment – H&B Specialized Products, Inc - \$26,500.00

Recommendation: It is recommended the School Board approve entering into contracts with the firms listed above based on their low responsive bids including alternate #1 as shown on the Bid Tabs and Letter of Recommendation, as provided

in response to Bid#1224 – Congdon Park Elementary – Bid Package #3
The total cost of the contracts related to Bid#1224 – Congdon Park Elementary School Bid Package #3 as listed above is \$1,089,159.00, which remains within the overall budget district-wide.

2) PLACEHOLDER - Bid 1226 - Snow Plowing Services

Bid opening September 13, 2012 - 2:00 PM - This information will be provided prior to the Board meeting.

3) Bid 1225 - Data Center Co-Location Services

A request for bids for data center co-locations services was advertised and sent to six vendors. One bid was received from Involta for a five year contract, in the amount of \$294,044.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with Involta in the amount of \$294,044.00.

4) PLACEHOLDER - for Bids Related to the LRFP

B. R.F.P.s

1) RFP 293 - Group Fully Insured Life Insurance

Administration will provide information related to the RFP prior to the board meeting.

2) RFP 294 - Group Fully Insured Long-Term Disability Insurance

Administration will provide information related to the RFP prior to the board meeting.

3) PLACEHOLDER – For RFPs Related to the LRFP

C. Quotes

1) PLACEHOLDER – For Quotes Related to the LRFP

3. Policies and Regulations

A. Policies

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

1) PLACEHOLDER - Lake Superior Swim Club Contract

Administration continues to work toward bringing a final contract to the board.

B. Change Orders

1) Eastern Middle School (Ordean East Middle School)

a. Eastern MS LRFP – Concrete

Change Order #24, Bid #1165, WS #2 – Northland Concrete & Masonry, LLC
Change Order increase to remove and replace the front entry sidewalk **Add:**
\$14,386.00

b. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #15, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc
Change Order decrease for a back charge to slot holes in the vent chamber beams and modify the gusset

Deduct: \$1,373.00

c. Eastern MS LRFP – Structural Steel/Metal Fabrication - Supply

Change Order #16, Bid #1165, WS #5 – Duluth Steel Fabricators, Inc
Change Order increase for additional lintels **Add: \$542.00**

d. Eastern MS LRFP – Drywall and Plaster

Change Order #16, Bid #1165, WS #16 – RTL Construction, Inc.
Change Order increase for additional drywall, to fur out the wall in the pool corridor, install lathe to close off walls for smoke rating and reattach furring at the practice rooms **Add: \$9,515.00**

e. Eastern MS LRFP – Drywall and Plaster

Change Order #17, Bid #1165, WS #16 – RTL Construction, Inc.
Change Order increase to demo a soffit and frame, rock and tape the north wall in room 2136 **Add: \$7,480.00**

f. Eastern MS LRFP – Carpet/Resilient Flooring

Change Order #8, Bid #1165, WS #19 – MCI, Inc dba Multiple Concepts Interiors
Change Order increase to add underlayment and VCT in additional rooms not called out for underlayment
Add: \$20,901.00

Recommendation: It is recommended the School Board approve the change order as listed above at Eastern Middle School (Ordean East Middle School) reflecting a total increase of \$51,451.00

2) Eastern High School (East High School)

a. East HS LRFP – Athletic Field Equipment/Site Furnishings

Change Order #4, Bid #1175, BP #4 (Contract #1168) – Upper Midwest Athletic Construction Division of Blacktop Repair Services, Inc
Change Order increase to furnish and install the shot put landing zone **Add: \$14,000.00**

b. East HS LRFP – Fences and Gates

Change Order #3, Bid #1175, BP #4 (Contract #3231) – Century Fence Company
Change Order increase to provide privacy slats at the storage area fence below the grandstand bleachers **Add: \$10,975.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Eastern High School (East High School) reflecting a total increase of \$24,975.00

3) West (Lincoln Park) Middle School

a. West Middle School LRFP – Steel Erection

Change Order #10, Bid #1184. WS #7 – Northern Industrial Erectors, Inc
Change Order increase to plug weld holes in joists **Add: 17,542.00**

b. West Middle School LRFP – Electrical, Communications and Security

Change Order #11, Bid #1184, WS #37 – APi Electric
Change Order increase for electrical changes due to the dust control panel

relocation, low voltage pool controls, for PLTW lab power modifications and to add three rescue room lights

Add: \$11,228.00

Recommendation: It is recommended the School Board approve the change orders as listed above at West (Lincoln Park) Middle School reflecting a total increase of \$28,770.00.

4) Bid #1222, BP #1 – Congdon Park Elementary School – Add Alternates:

WS #1 – Site Earthwork/Excavation & Utilities - Alternate #1 – Northland Constructors of Duluth, LLC - \$26,100.00

WS #3 – Concrete - Alternate #1 – Kelleher Construction, Inc. - \$46,000.00

WS #4 – Structural Steel – Supply – Alternate #1 – Ben’s Structural Fabrication, Inc. - \$16,550.00

Recommendation: It is recommended the School Board approve the change orders as listed above related to the add alternates for Bid #1222, BP #1 – Congdon Park Elementary School. The total cost of the change orders for the add alternates listed above is \$88,650.00, which remains within the overall budget district-wide.

5) Bid #1223, BP #2 – Congdon Park Elementary School – Add Alternates:

WS #5 – Masonry - Alternate #1 – Harbor City Masonry, Inc - \$40,390.00

WS #8 – Steel Erection - Alternate #1 and #3 – Red Cedar Steel Erectors, Inc – \$8,600.00

WS #9 – Selective Building Demolition – Alternate #3 – Lipe Brothers Construction, Inc - \$12,200.00

WS #14 – Aluminum Windows, Doors, and Glazing – Alternate #1 and #3 – St. Germain’s Glass, Inc - \$38,928.00

WS #15 – Drywall, Plaster, & Framing – Alternate #3 – Custom Drywall, Inc - \$17,800.00

WS #28 – Fire Protection – Alternate #1 and #3 – A.G. O’Brien Plumbing & Heating Company - \$2,550.00

WS #29 – Mechanical – Alternate #1 and #5 – Bob Hecimovich Mechanical Contracting, Inc - \$146,924.00

WS #30 – Electrical/Technology/Security – Alternate #1, 3 and #5 – Belknap Electric, Inc - \$38,763.00

Recommendation: It is recommended the School Board approve the change orders as listed above related to the add alternates for Bid #1223, BP #1 – Congdon Park Elementary School. The total cost of the change orders for the add alternates listed above is \$306,155.00, which remains within the overall budget district-wide.

6) PLACEHOLDER - for Change Orders Related to the LRF

C. Leases

1) RICOH USA, Inc.

Administration is recommending that we accept the proposal from RICOH USA, Inc. for four black and white copiers (48 months), two scanners (48 months) and one color copier (60 months) at an approximate annual cost (including equipment and maintenance) of \$116,296. Pricing is based on the US Communities Joint Powers

Purchasing Alliance Contract. Please note that this represents an annual saving of approximately \$16,000 from current pricing.

Recommendation: It is recommended that the Duluth School Board approve a lease agreement between ISD 709 and RICOH USA, INC. with terms as described and authorize the School Board Chair to sign the lease agreement.

5. **Resolutions**

A. Resolution B-9-12-3051 - Maximum Levy Certification

Recommendation: It is recommended that the Duluth School Board approve Resolution B-9-12-3051 - Maximum Levy Certification

B. B-9-12-3052 - Release and Pledge of Collateral

Recommendation: It is recommended that the Duluth School Board approve Resolution B-9-12-3052 - Release and Pledge of Collateral

C. B-9-12-3054 - Authorizing the Sale of Real Property Located at 5231 Glenwood Street

Recommendation: It is recommended that the Duluth School Board approve Resolution B-9-12-3054 - Authorizing the Sale of Real Property Located at 5231 Glenwood Street

D. PLACEHOLDER - Resolutions authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

E. PLACEHOLDER - Resolutions authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

F. PLACEHOLDER - Resolutions for Schematic Designs and Working Drawings related to the LRF

6. **Informational**

The items listed below are informational only and do not require board action.

A. Expenditure Contracts

The Superintendent or the Director of Business Services has signed the following expenditure contracts during the month of August 2012

B. Revenue Contracts - None

C. Other Contracts

The Superintendent or the Director of Business Services has signed the following expenditure contracts during the month of August 2012

D. Facilities Management & Capital Project Status Report

Kerry Leider will be in attendance to answer questions regarding the enclosed report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

F. Change Orders Relating to the Long Range Facilities Plan

Kerry Leider will be in attendance to answer questions regarding the enclosed report.

G. Contracts Signed in Relation to the Long Range Facilities Plan - None

7. **Future Items**

A. FY 12 Financial Audit

B. Review and Approval of the Parks Master Plan for Laura MacArthur and Stowe schools

