

Human Resources Committee
Duluth Public Schools, ISD 709

Agenda

Monday, June 11, 2012

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

4:15 PM

- | | |
|---|----------|
| 1. Staffing Report Action Items | 2 |
| 2. Other Action Items | |
| A. <i>*Placeholder - Termination of Certified Probationary (Non-Tenured) Staff - Resolution #HR-6-12-3025</i> | 6 |
| B. <i>*Placeholder - Termination of Certified Tenured Staff-Resolution #HR-6-12-3026</i> | 7 |
| C. <i>*Placeholder - Discontinuance of Positions-Resolution #HR-6-12-3027</i> | 8 |
| 3. Informational Items | |
| A. <i>There are no Informational Items at this time.</i> | |
| 4. Future Items | |
| A. <i>There are no HR Future Items at this time.</i> | |

HUMAN RESOURCES ACTION ITEMS FOR: 6/19/2012

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
MEYERSON, ROBI Total: 1	PRE-K/BARNES HDST, III 2, TEMPOS	06/01/12 08/31/12

<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
ABRAHAMSON, SUSAN	.5 HEAD BOYS/GIRLS TRACK/WOODLAND, 11/12, \$500.00	
AKERVIK, THERESA	CHOIR DIRECTOR/NETTLETON, 11/12, \$601.00	
AXELSON, ROGER	.34 ASST SOFTBALL/DENFELD, 11/12, \$832.00, CHANGE IN FTE	
BAUMGARTNER, ELIZABETH	ASST GIRLS TRACK/EAST, 11/12, \$2639.00	
BELL, DANIEL	ASST BOYS TENNIS/DENFELD, 11/12, \$2040.00	
BENSON, WILLIAM	.33 HEAD BOYS/GIRLS TRACK/MORGAN, 11/12, \$800.00	
BODIN, AMY	.5 AMERICORPS STIPEND, 11/12, \$750.00	
BOYAT-CHARTIER, STEPHANIE	.75 AMERICORPS STIPEND, 11/12, \$1125.00	
BROOKS, BRENDAN	.5 ASST BOYS HOCKEY/EAST, 11/12, \$1593.00	
BROWN, DELAINE	.5 BAND/MORGAN PARK, 11/12, \$310.50	
BURNHAM, BERNADETTE	.5 AMERICORPS STIPEND/MACARTHUR, 11/12, \$750.00	
BUSHEY, JOHN	.25 AMERICORPS STIPEND, 11/12, \$375.00	
CIURLEO, GREGORY	.5 BAND/MORGAN PARK, 11/12 \$ 310.50	
COLLINS, ANNE	.5 AMERICORPS STIPEND, 11/12, \$750.00	
CORA, SUSAN	.5 ANNUAL/MORGAN PARK, 11/12, \$438.50	
DALBACKA, JILL	SCHOOL PATROL/LOWELL, 11/12, \$736.00	
DANIELSON, SHARYN	.33 HEAD BOYS/GIRLS TRACK/MORGAN, 11/12, \$800.00	
DETERLING, BRENDA	.5 TECH COORD/CONGDON, 11/12, \$1189.00	
DEVANEY, DEBORAH	CHOIR DIRECTOR/MORGAN, 11/12, \$621.00	
DEVANEY, DEBORAH	STAGE/MORGAN PARK, 11/12, \$980.00	
DEVNEY, MICHAEL	ACADEMIC CLUB/DENFELD, 11/12, \$2828.00	
DIERYCK, JEFFERY	.33 ASST SOFTBALL/DENFELD, 11/12, \$832.00, CHANGE IN FTE	
EHLERT, PEGGY	VOCATIONAL CLUB/DENFELD, 11/12, \$2828.00	
FISHER, ETHAN	ACADEMIC CLUB/EXEC BOARD/STUDENT GOV'T/DENFELD, 11/12, \$890.00	
FORBORT, KEITH	SCHOOL PATROL/HOMECROFT, 11/12, \$785.00	
FRESVIK, THEODORE	SCHOOL PATROL/NETTLETON, 11/12, \$736.00	
FRITCH, BONNIE	.6 TECHNOLOGY COORDINATOR/LAKEWOOD, 11/12, \$1426.80	
HARALA, MARY	.5 AMERICORPS STIPEND, 11/12, \$750.00	
HARBSON, ALAN	.5 ACADEMIC CLUB/DENFELD, 11/12, \$445.00	
HILL, ROGER	SCHOOL PATROL/PIEDMONT, 11/12, \$736.00	
HOLM, BRUCE	5 INTRAMURALS/MORGAN PARK, 11/12, \$3925.00	
HUGHES, KRISTEN	.5 ANNUAL/MORGAN PARK, 11/12, \$438.50	
ISELL, PATRICIA	.5 AMERICORPS STIPEND, 11/12, \$750.00	
JONES, GREG	KNOWLEDGE BOWL/EAST, 11/12, \$1262.75, CHANGE IN FTE .5 TO .75	
KEMPF, CAROL	.5 VOCAL/WOODLAND, 11/12, \$310.50	
KOZLOWSKI, JOANNE	.5 AMERICORPS STIPEND, 11/12, \$750.00	
KRIZAJ, ERIN	.5 AMERICORPS STIPEND, 11/12, \$750.00	
LARSON, AMY	.5 AMERICORPS STIPEND, 11/12, \$750.00	
LEHNA, SUSAN	.25 AMERICORPS STIPEND, 11/12, \$375.00	
MACDONELL, JOAN	.5 AMERICORPS STIPEND/MACARTHUR, 11/12 \$750.00	
MADOLE, JENNIFER	ACADEMIC CLUB/VOC/EAST, 11/12, \$2828.00	
MICHEAU, TERRI	.25 AMERICORPS STIPEND, 11/12, \$375.00	
MILLER, CYNTHIA	.5 TECH COORD/CONGDON, 11/12, \$1189.00	
MILLS, DYLAN	.5 ASST BOYS HOCKEY/EAST, 11/12, \$1593.00	
MOSTROM, PETER	.33 TECHNOLOGY COORD/MORGAN PARK, 11/12, \$975.00	
NELSON, DUSTIN	ASST BOYS TRACK/EAST, 11/12, \$2639.00	
OLIVER, KATIE	ACADEMIC CLUB/STUDENT COUNCIL/MORGAN PARK, 11/12, \$890.00	
OLSON, KIMBERLY	VOCATIONAL CLUB/DENFELD, 11/12, \$2828.00	
PELLER, SHONDA	ACADEMIC CLUB/VOC/DENFELD, 11/12, \$2828.00	
PETERSON, DENNIS	.25 ASST SOFTBALL/DENFELD, 11/12, \$624.00, RESCIND	
PETERSON, RICHELLE	.5 AMERICORPS STIPEND, 11/12, \$750.00	
PILATE, SCOTT	.5 AMERICORPS STIPEND, 11/12, \$750.00	
PIORO, ANGELA	.5 NEWSPAPER, 4 ISSUES, 11/12, \$718.00	
RANNILA, MATTHEW	ACADEMIC CLUB/VOCATIONAL/DENFELD, 11/12, \$2828.00	
REGNIER, CORY	ACADEMIC CLUB/DRAMA CLUB/DENFELD, 11/12, \$890.00, RESCIND	
REGNIER, CORY	PLAYS(4 ACTS)/DENFELD, 11/12, \$2096.00	
ROPPONEN, HILLARY	GIRLS DIVING/.2 EAST/.2 DENFELD, 11/12, \$1040.80	
SAUER, DEBORAH	SCHOOL PATROL/CONGDON, 11/12, \$736.00	
SEDERBERG, BRENDA	.25 AMERICORPS STIPEND, 11/12, \$375.00	
SOLIN, SUSAN	.33 TECHNOLOGY COORD/MORGAN PARK, 11/12, \$975.00	
SOLIN, SUSAN	.5 NEWSPAPER(4 ISSUES), 11/12, \$718.00	
SOLIN, SUSAN	ACADEMIC CLUB/HOMEWORK ROOM ADV/MORGAN PARK, 11/12, \$890.00	
STACK, NAIRI	ORCHESTRA/WOODLAND, 11/12, \$621.00	
TAIPALE, HEATHER	.33 ASST SOFTBALL/DENFELD, 11/12, \$832.00, CHANGE IN FTE	
VELANDER, DAWN	.5 TECHNOLOGY COORD/PIEDMONT, 11/12, \$1189.00	
VENBERG, CYNTHIA	.5 AMERICORPS STIPEND, 11/12, \$750.00	
VISINA, TIMOTHY	ASST GIRLS TRACK/EAST, 11/12, \$2639.00	
VISINA, ZACHARY	.5 ASST GR 9 GIRLS TRACK/EAST, 11/12, \$1029.50	
WALTERS, JOANNA	ORCHESTRA/MORGAN PARK, 11/12, \$621.00	
WEBER, FRANCES	SCHOOL PATROL/STOWE, 11/12, \$736.00	
WENTWORTH, JAMES	SCHOOL PATROL/LESTER 11/12 \$736.00	
WINTERFELD, KARLA	.33 HEAD BOYS/GIRLS TRACK/MORGAN, 11/12, \$800.00	

CERT RESIGNATION

FLETCHER, MOLLY
SANTKUYL, MARY
Total: 2

POSITION/LOCATION

ENGLISH/MORGAN
EBD/DW (ON LEAVE) CHANGE IN REASON CODE

EFFECTIVE DATES

06/08/12
06/08/12

CERT TEMP DECREASE

JOHNSON, JULIANNE
VAN DRUTEN, SUSAN
Total: 2

POSITION/LOCATION/CONDITION

SCHOOL NURSE/DW, 1.0 TO .8
ENGLISH/EAST, 1.0 TO .8

EFFECTIVE DATES

09/03/12 06/07/13
09/03/12 06/07/13

CERT TEMP INCREASE

WINKLE, MARK
ZWAK, MICHAEL
Total: 2

POSITION/LOCATION/CONDITION

SOCIAL STUDIES/EAST/MORGAN, .6 TO .8
DFT FACILITATOR/MORGAN, 1/6 OVERLOAD

EFFECTIVE DATES

05/14/12 06/08/12
09/05/11 06/08/12

NONCERT APPOINTMENT

BLEVINS, SHARIE
Total: 1

POSITION/LOCATION/WEEKS/RATE OF PAY/REASON

OFFICE SUPP SPEC/INTERMEDIATE/BARNES, ECFE, 16/41WKS, \$14.92/HR,LITZINGER

EFFECTIVE DATES

05/15/12

NONCERT DEMOTION

LUNDBERG, STEVEN
Total: 1

NEW POSITION/OLD POSITION/LOCATION/RATE OF PAY

ENG 2/MACARTHUR, ENG 3/MACARTHUR, \$21.15/HR

EFFECTIVE DATES

05/21/12

NONCERT DECEASED

WEYERS, KERRY
Total: 1

POSITION/LOCATION

SPECIAL ED PROG PARA/DENFELD

EFFECTIVE DATES

05/07/12

NONCERT EXTENSION

ANSETH, BETTY
BECK, ELIZABETH
BERGUM, DIANE
BOOKER, LINDA
CAMERON, WILLIE
CAMERON, WILLIE
CARLSON, JOSHUA
CONLEY, KELLEY
COYLE, SANDRA
ELLISON, ROBIN
GAVITT, MARY
KLECZKA, THERESA
KORSGAARD, KATHARINE
MONTGOMERY, DEBRA
OMAN, MARGARET
PLANTE, JOAN
RICHARDS, SUSAN
RUDH, BARBARA
STINGL, KATHRYN
STRATIOTI, DIANA
WALDRIFF, TRACY
YOUNGBLOM, DEBORAH
Total: 22

POSITION/LOCATIONCONDITION

SPECIAL ED PROG PARA/MERRITT CREEK, NOT TO EXCEED 80 HRS,7/9/12-7/26/12
SPECIAL ED PROG PARA/WOODLAND HILLS, NOT TO EXCEED 80 HRS,7/9/12-7/26/12
SPECIAL ED PROG PARA/CHESTER CREEK, NOT TO EXCEED 80 HRS,7/9/12-7/26/12
SPECIAL ED PROG PARA/MERRITT CREEK, NOT TO EXCEED 80HRS, 7/9/12-7/26/12
COMMUNITY LIAISON/MORGAN PARK, NOT TO EXCEED 90 HRS
SUPV PARA/MORGAN PARK, NOT TO EXCEED 80 HRS
LIC SIGN LANG INTER/CHESTER CREEK, NOT TO EXCEED 80 HRS, 7/9/12-7/26/12
MISA PARA/ALC, NOT TO EXCEED 440 HRS
OFFICE SUPP SPEC/SENIOR/HOCHS/TECHNOLOGY, NOT TO EXCEED 100 HRS
SPECIAL ED PROG PARA/WOODLAND HILLS, NOT TO EXCEED 80HRS,7/9/12-7/26/12
SUPV PARA/WOODLAND, NOT TO EXCEED 70 HRS
SPECIAL ED PROG PARA/CHESTER CREEK,NOT TO EXCEED 80HRS, 7/9/12-7/26/12
SPECIAL ED PROG PARA/CHESTER CREEK, NOT TO EXCEED 80 HRS, 7/9/12-7/26/12
COMMUNITY LIAISON/PIEDMONT, NOT TO EXCEED 240 HRS, AND 8/6/12-8/24/12
SPECIAL ED PROG PARA/MERRITT CREEEK, NOT TO EXCEED 80 HRS,7/9/12-7/26/12
SPECIAL ED PROG PARA/CHESTER CREEK, NOT TO EXCEED 80 HRS 7/9/12-7/26/12
EXECUTIVE ASST/BARNES HDST, NOT TO EXCEED 120 HRS
SPECIAL ED PROG PARA/MERRITT CREEK, NOT TO EXCEED 80 HRS, 7/9/12-7/26/12
SPECIAL ED PROG PARA/MERRITT CREEK, NOT TO EXCEED 80 HRS, 7/9/12-7/26/12
OFFICE SUP/INTERMEDIATE/PIEDMONT, NOT TO EXCEED 40 HRS
INSTR PARA/WASHINGTON ECFE, NOT TO EXCEED 7.5 HRS
OFFICE SUP SPEC INTERMEDIATE/BARNES ECFE, NOT TO EXCEED 20 HRS

EFFECTIVE DATES

06/18/12 06/28/12
06/18/12 06/28/12
06/18/12 06/28/12
06/18/12 06/28/12
06/11/12 06/29/12
08/20/12 08/31/12
06/18/12 06/29/12
06/11/12 08/12/12
06/18/12 06/28/12
08/06/12 08/30/12
06/18/12 06/28/12
06/11/12 06/29/12
06/18/12 06/28/12
06/18/12 06/28/12
07/02/12 08/10/12
06/18/12 06/28/12
06/18/12 06/28/12
06/25/12 06/29/12
06/13/12 07/11/12
06/18/12 08/12/12

NONCERT LEAVES

AUTIO, LIZABETH
BUETTNER, MOLLY
DAVIS, ELSIE
GULBRANSON, DELWIN
HANSON, NANCY
KNEELAND, STEVE
LARSON, ELIZABETH
LY, NAM
MURRAY, MICHAEL
MURRAY, MICHAEL
NEPHEW, PAULA
OSTROWSKI, KIM
ROUSE, LAURIE
ROUSE, LAURIE
ROUSE, LAURIE
ROUSE, LAURIE
Total: 16

POSITION/LOCATION/TYPER OF LEAVE

HELPER/EAST, 'A' PERSONAL, W/O PAY
SPECIAL ED BW PARA/HOMECROFT, 'A' MEDICAL, W/O PAY
INSTR PARA/LESTER, 'A' PERSONAL, W/O PAY
FIREPERSON I/LESTER.ADMIN LEAVE, W/O PAY, TBD-RESCIND
FIELD SUPPORT TECH/HOCHS, 'A' MILITARY, WITH PAY, AND 3/19/12
SPECIAL ED BW PARA/MORGAN, 'A' PERSONAL, W/O PAY
OFFICE SUPPORT INTERMEDIATE/LOWELL, 'B', W/O PAY
HELPER/LAKEWOOD, 'A' PERSONAL W/O PAY, CHANGE IN DATES
SCHOOL CUSTODIAN II/EAST, 'A' MEDICAL, W/O PAY, CHANGE IN DATES
SCHOOL CUSTODIAN II/EAST, 'A' MEDICAL W/O PAY, AND 4/25/12
HELPER/NETTLETON, 'A' MEDICAL W/O PAY
HELPER/LESTER, 'A' PERSONAL, W/O PAY
SCHOOL BUS DRIVER II/TRANSP, 'A' MEDICAL W/I PAY, CHANGE IN DATES
SCHOOL BUS DRIVER II/TRANSP, 'A' MEDICAL W/O PAY
SCHOOL BUS DRIVER II/TRANSP, 'A' MEDICAL W/O PAY
SCHOOL BUS DRIVER II/TRANSP, 'A' MEDICAL W/O PAY, CHANGE IN DATES

EFFECTIVE DATES

05/16/12 05/18/12
04/24/12 06/07/12
05/15/12 05/22/12
04/19/12
05/01/12 05/03/12
05/21/12 05/23/12
04/18/12 04/16/13
01/23/12 05/18/12
03/12/12 04/05/12
04/16/12 04/20/12
05/07/12 06/07/12
05/21/12 05/30/12
04/24/12 05/28/12
04/24/12 05/25/12
04/09/12 04/13/12
02/28/12 04/03/12

NONCERT PERM INCREASE

BARTLETT, TONNA
DONALDSON, PATRICIA
KOLLATH, GARY
KOOSMAN, CHRISTINE
LUCIA, GARY
MAYVILLE, RICHARD
PIERCE, DIANE
PIKE, JOHN

Total: 8

POSITION/LOCATION/CONDITION

SCHOOL BUS DRIVER II/TRANSPORTATION, .75 TO .875
SCHOOL BUS DRIVER II/TRANSP, .875 TO 1.0
SCHOOL BUS DRIVER II/TRANSP, .625 TO .875
BUS HELPER/TRANSP, .875 TO 1.0
SCHOOL BUS DRIVER II/TRANSP, .625 TO .875
SCHOOL BUS DRIVER II/TRANSP, .875 TO 1.0
SCHOOL BUS DRIVER II/TRANSP, .875 TO 1.0
SCHOOL BUS DRIVER II/TRANSP, .875 TO 1.0

EFFECTIVE DATES

05/01/12
05/01/12
05/01/12
05/01/12
05/01/12
05/01/12
05/01/12
05/01/12

NONCERT RESIGNATION

CONRAD, CURT
EDMUNDS, JEBEH
GERLACH, ADAM
RANDA, JON
SYLVESTER, TAMI

Total: 5

POSITION/LOCATION

COORD HEALTH/SAFETY/FACILITIES
AFRICAN AMERICAN CULTURAL PARA/DW
SCHOOL CUSTODIAN II/MORGAN (ON LEAVE)
SCHOOL CUSTODIAN/EAST
HEALTH/LPN PARA/DENFELD

EFFECTIVE DATES

06/01/12
06/08/12
05/01/12
05/01/12
05/15/12

NONCERT RETIREMENT

BEEKMANN, GRACE
CONNOR, JOANNE
GULBRANSON, DELWIN
LAX, STEVEN
PORSPAKKA, BRUCE
SMITH, JAMES

Total: 6

POSITION/LOCATION

HELPER/CONGDON
SPECIAL ED BW PARA/LOWELL
FIREPERSON I/LESTER PARK
PRINT SHOP COORD/HOCHS
SCHOOL BUS DRIVER II/TRANSPOTATION
ENGINEER I/CONGDON

EFFECTIVE DATES

06/08/12
06/08/12
05/17/12
06/15/12
09/04/12
07/31/12

NONCERT TEMP DECREASE

BORRELL, CLARA

Total: 1

POSITION/LOCATION/CONDITION

SPECIAL ED/RN PARA/NETTLETON, .78125 TO .61875

EFFECTIVE DATES

05/14/12 06/08/12

NONCERT TEMP INCREASE

BEDARD, THERESE
HEARNS, PAUL

Total: 2

POSITION/LOCATION/CONDITION

SPECIAL ED PROG PARA/CONGDON, .78125 TO .8125
SPECIAL ED PROG PARA/CONGDON, .78125 TO .8125

EFFECTIVE DATES

10/31/11 02/18/12
10/31/11 02/17/12

R E S O L U T I O N

RE: Termination of Certified Probationary (Non-Tenured) Staff

WHEREAS, during the first three years of consecutive employment all teachers in the public schools in cities of the first class are deemed to be in a probational period of employment during which period the School Board may renew, or not renew, any teachers' annual contract as the School Board shall see fit; and that the District will lack a sufficient number of pupils to support all non tenured teachers currently employed by the District.

NOW, THEREFORE, BE IT RESOLVED by the School Board on Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The employment contracts of the following probationary teachers shall not be renewed and their employment shall terminate at the end of the school day on June 8, 2012, unless another date is indicated below, in which case the employment of the particular teacher shall terminate on that date.

****Placeholder***

2. **BE IT FURTHER RESOLVED** the Clerk of the School Board shall notify such teachers in writing before July 1, 2012, of the termination of their employment.

**Resolution #HR-6-12-3025
June 19, 2012**

R E S O L U T I O N

RE: Termination of Certified Tenured Staff

WHEREAS, enrollment in the School District is declining;

WHEREAS, during the 2012-2013 school year, the District will lack a sufficient number of pupils to support all tenured teachers currently employed by the District;

WHEREAS, the School Board has found it necessary to discontinue certain positions;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The Board proposes that the employment of the following tenured teachers terminate effective at the end of the school day on June 8, 2012, unless another date is indicated below, due to discontinuance of position or lack of pupils.

****Placeholder***

2. The Clerk of the School Board shall notify all such teachers in writing of the proposed layoff, the grounds for the proposed layoff, and the right to request a hearing within ten (10) calendar days after receiving said notice. The Clerk shall also notify all such teachers that if they fail to request a hearing within ten (10) days, they will be deemed to have acquiesced in the Boards action.

R E S O L U T I O N

RE: Discontinuance of Positions

WHEREAS, enrollment in the School District is declining;

WHEREAS, during the 2012-2013 school year, the District will lack a sufficient number of pupils to support all tenured teachers currently employed by the District;

WHEREAS, the School Board has found it necessary to discontinue certain positions;

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the following programs and positions, or portions thereof, be discontinued effective at the end of the school day on June 8, 2012, unless another date is indicated below, in which case the position shall discontinue on that date.

****Placeholder***