

Human Resources Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, May 15, 2012

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

- | | | |
|-----------|---|----------|
| 1. | Staffing Report Action Items | 2 |
| 2. | Other Action Items | |
| | A. <i>*Placeholder - Termination of Certified Hourly Staff - Resolution #HR-5-12-3009</i> | 4 |
| | B. <i>*Placeholder - Termination of Certified Probationary (Non-Tenured) Staff - Resolution #HR-5-12-3010</i> | 5 |
| | C. <i>*Placeholder - Termination of Certified Long-Term Substitutes - Resolution #HR-5-12-3011</i> | 6 |
| | D. <i>Approval of Kathleen Kaufman's Individual Contract - Public Relations Coordinator</i> | |
| 3. | Informational Items | |
| | A. <i>There are no Informational Items at this time.</i> | |
| 4. | Future Items | |
| | A. <i>There are no HR Future Items at this time.</i> | |

HUMAN RESOURCES ACTION ITEMS FOR: 5/15/2012

<u>CERT APPOINTMENT</u>	<u>POSITION/SITE/CLASS&STEP/REPLACING</u>	<u>EFFECTIVE DATES</u>
MELL, CAROL Total: 1	.475 TITLE I/STOWE, IV+45 6, REALLOC OF FTE	03/26/12 06/08/12
<u>CERT COCURRICULAR</u>	<u>POSITION/LOCATION/EFFECTIVE DATE/STIPEND</u>	<u>EFFECTIVE DATES</u>
BARNINGHAM, DAVID	.45 ASST BOYS BASEBALL/EAST, 11/12, \$1123.20	
BENSON, WILLIAM	HEAD SWIMMING/MORGAN PARK, 11/12, \$800.00	
BERGAN, DAVID	HEAD GOLF/DENFELD, 11/12, \$2564.00	
BOWEN-BAILEY, HOLLY	HEAD SWIMMING/WOODLAND, 11/12, \$1000.00	
BRANOVAN, MARK	.05 ASST BASEBALL/EAST, 11/12, \$124.80	
BROWN, NATHANIEL	HEAD SOFTBALL/EAST, 11/12 1.0 TO .5 FTE, \$1973.00, CHANGE IN FTE	
CAMERON, WILLIE	GR 7 HEAD BOYS BASKETBALL/MORGAN PARK, 11/12, \$1250.00	
DANIELSON, SHARYN	HEAD SWIMMING/MORGAN PARK, 11/12, \$800.00	
FROEHLINGS DORF, PETER	ASST SWIM/WOODLAND, 11/12, \$700.00	
HIETALA, JOSEPH	ACTIVITIES DIRECTOR/WOODLAND, 11/12, \$1015.00	
HILL, TRAVIS	ASST SPEECH/DENFELD, 11/12 \$1162.00	
HUMPHREYS, CHAD	ACADEMIC CLUB/FLOOR HOCKEY/WOODLAND, 11/12, \$785.00	
JACKSON, RACHEL	.5 ACADEMIC CLUB/YEARBOOK CLUB/WOODLAND, 11/12, \$438.50	
MEEHL, JESSE	.45 ASST BOYS BASEBALL/EAST, 11/12, \$1123.20	
MOELLER, NADINE	3.5 ACADEMIC CLUBS/WOODLAND, 11/12, \$2747.50	
NELSON, PAMELA	ASST SWIMMING/WOODLAND, 11/12, \$700.00	
PETERSON, DENNIS	.5 HEAD SOFTBALL/EAST, 11/12, \$1973.00	
SMITH, MATTHEW	.3 JV BOYS HOCKEY/DENFELD, 11/12, \$955.80	
STROM, ANNETTE	.5 ACADEMIC CLUB/YEARBOOK CLUB/WOODLAND, 11/12, \$438.50	
STROM, ANNETTE	ACADEMIC CLUB/BELL MUSEUM CLUB/WOODLAND, 11/12, \$890.00	
STROM, ANNETTE	ACADEMIC CLUB/STUDENT COUNCIL/WOODLAND, 11/12, \$890.00	
STROM, ANNETTE	NEWSPAPER(3 ISSUES)/WOODLAND, 11/12, \$1077.00	
TOLO, CHARLES	3.5 ACADEMIC CLUBS/WOODLAND, 11/12, \$2747.50	
WHITLINGER, LINDSEY	.32 ASST GIRLS BASKETBALL/EAST, 11/12, \$1019.52	
Total: 24		
<u>CERT EXTENSION</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
CRANDALL, WILLIAM Total: 1	PRINCIPAL/ALC, NOT TO EXCEED 96 HRS	06/18/12 08/03/12
<u>CERT LEAVES</u>	<u>POSITION/LOCATION/LEAVE TYPE</u>	<u>EFFECTIVE DATES</u>
BOYHTARI, BONNIE	GR 3/CONGDON, JOBSHARE .5 W/O PAY	09/03/12 06/07/13
BUJOLD, LANCE	SCIENCE/DENFELD, MID-CAREER, W/O PAY, CHANGE IN DATES	07/01/10 05/30/12
DANZ, MARY	GR 1/LESTER, JOBSHARE, .5 W/O PAY	09/03/12 06/07/13
FALK, MARY	MATH/EAST, .2 P#4125 W/O PAY EXTENSION	09/03/12 06/07/12
FLEECE, PATRICIA	ABE/ALC, P#4125, .3 W/O PAY, EXTENDED	09/03/12 06/07/13
JACKSON, ANN	SPECIAL ED/SMI/EAST, MID-CAREER, W/O PAY	09/03/12 11/14/12
KNOX, KRISTIN	GR 1/PIEDMONT, P#4125, W/O PAY, EXTENSION	09/03/12 06/07/13
KRIZAJ, ERIN	GR 1/LESTER, JOBSHARE, .5 W/O PAY	09/03/12 06/07/13
PIERSON, SHELLY	GR 5/NETTLETON, P#4125, W/O PAY, EXTENSION	09/03/12 06/07/13
RUPP, KENDRA	SPECIAL ED/DW, P#4125, W/O PAY, EXTENSION	09/03/12 06/07/13
SANDHOLM, PAUL	SCIENCE/MORGAN PARK, P#4125, W/O PAY	09/03/12 01/18/13
SUNDLAND, AMY	GR 3/CONGDON, JOBSHARE .5 W/O PAY	09/03/12 06/07/13
Total: 12		
<u>CERT RESIGNATION</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BRADDOCK, WILLIAM	HOMELESS TUTOR/DW(ON LEAVE)PRESUMED RESIGNED	06/08/12
GIBBON, TAMMY	GR 2/NETTLETON (ON LEAVE)	06/08/12
MASTERSON, JENNY Total: 3	MMM/DENFELD (ON LEAVE)	06/08/12
<u>CERT RETIREMENT</u>	<u>POSITION/LOCATION</u>	<u>EFFECTIVE DATES</u>
BUJOLD, LANCE	SCIENCE/DENFELD (ON LEAVE), CHANGE IN DATE	05/31/12
FISKETTI, JOANNE	GUIDANCE COUNSELOR/DENFELD	06/14/12
HAGGE, SUSAN	WORK EXP DISADVANTAGE/HOCHS	06/08/12
JACKSON, ANN	SPECIAL ED/SMI/EAST	11/15/12
LANIER, LYNN	SCHOOL NURSE/DW	06/08/12
RUNIONS, NANCY	GR 2/PIEDMONT	06/08/12
SANTKUYL, MARY Total: 7	EBD/DW (ON LEAVE)	06/08/12
<u>CERT TEMP DECREASE</u>	<u>POSITION/LOCATION/CONDITION</u>	<u>EFFECTIVE DATES</u>
BOHLMANN, HEIDI Total: 1	ENGLISH/EAST, 1.0 TO .8	09/03/12 06/07/13

NONCERT APPOINTMENTVEGA, NANCY
Total: 1**POSITION/LOCATION/WEEKS/RATE OF PAY/REASON**

OFFICE SUP SPEC/INTERMEDIATE/HOCHS/ECSE, 40/46WKS, \$14.94, S GUSTAFSON

EFFECTIVE DATES

04/24/12

NONCERT EXTENSIONWAKEFIELD, SUSAN
Total: 1**POSITION/LOCATION/CONDITION**

OFFICE SUPPORT SPEC/INTERMEDIATE/ALC, NOT TO EXCEED 133 HRS

EFFECTIVE DATES

06/25/12 08/12/12

NONCERT LEAVESDONALD, ROSEMARY
GULBRANSON, DELWIN
Total: 2**POSITION/LOCATION/LEAVE TYPE**OFFICE SUP SPEC INTERMEDIATE/STOWE, 'A' PERSONAL, W/O PAY
FIREPERSON I/LESTER, ADMIN LEAVE, WITHOUT PAY, TO BE DETERMINED**EFFECTIVE DATES**04/09/12 04/13/12
04/19/12**NONCERT PERM DECREASE**GUSTAFSON, SANDRA
Total: 1**POSITION/LOCATION/CONDITION**

OFFICE SUP SPEC INTERMEDIATE/WOODLAND HILLS, 1.0 TO .875, 46 TO 43 WKS

EFFECTIVE DATES

04/09/12

NONCERT PROMOTIONKELEKOVICH, ANTON
LARSON, THOMAS
PAQUETTE, PATRICIA
Total: 3**NEW POSITION/OLD POSITION/LOCATION/RATE OF PAY**SUPV OF PURCHASING, SENIOR BUYER, \$1128/WK
FIREPERSON II/HOCHS, CUSTODIAN II/LOWELL, \$17.93/HR TEMPOS
OFFICE SUP SPEC SENIOR/HOCHS/ED EQUITY, OFFICE SUP SPEC INERMED/WO HILLS**EFFECTIVE DATES**04/30/12
04/02/12 09/14/12
04/09/12**NONCERT RECALL**SUTHERLAND, LINDA
Total: 1**POSITION/LOCATION**

SCHOOL CUSTODIAN III/LOWELL, 1.0, TEMPOS

EFFECTIVE DATES

04/02/12 09/14/12

NONCERT RESIGNATIONMCGRAW, ELIZABETH
NELSON, KATHERINE
Total: 2**POSITION/LOCATION**HELPER/HOMECROFT
SPECIAL ED BW/PARA/MORGAN (LAYOFF)**EFFECTIVE DATES**04/23/12
03/30/12**NONCERT RETIREMENT**DOSCH, MARY
GONHUE, KATHLEEN
MONTGOMERY, NORA
SCHINIGOI, CHERYL
Total: 4**POSITION/LOCATION**SPECIAL ED PROG PARA/HOCHS/BRIDGE PROG
OFFICE SUPPORT INTERMEDIATE/TRANSPORTATION
SATELLITE MGR I/EAST
INSTR PARA/BARNES HDST**EFFECTIVE DATES**06/08/12
08/31/12
11/18/11
09/01/12**NON-CERT TERM**BRIGHT, KELLY
Total: 1**POSITION/LOCATION**

HELPER/MORGAN PARK

EFFECTIVE DATES

04/06/12

RESOLUTION

RE: Termination of Certified Hourly Staff

BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the employment of the following hourly teachers shall terminate effective at the end of the school day on June 8, 2012, unless another date is indicated below, in which case the employment of the individual shall terminate on that date.

****Placeholder***

BE IT FURTHER RESOLVED that the Clerk of the School Board shall notify such teachers in writing before July 1, 2012, of the termination of their employment.

**Resolution #HR-5-12-3009
May 15, 2012**

R E S O L U T I O N

RE: Termination of Certified Probationary (Non-Tenured) Staff

WHEREAS, during the first three years of consecutive employment all teachers in the public schools in cities of the first class are deemed to be in a probational period of employment during which period the School Board may renew, or not renew, any teachers' annual contract as the School Board shall see fit; and that the District will lack a sufficient number of pupils to support all non tenured teachers currently employed by the District.

NOW, THEREFORE, BE IT RESOLVED by the School Board on Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The employment contracts of the following probationary teachers shall not be renewed and their employment shall terminate at the end of the school day on June 8, 2012, unless another date is indicated below, in which case the employment of the particular teacher shall terminate on that date.

****Placeholder***

2. **BE IT FURTHER RESOLVED** the Clerk of the School Board shall notify such teachers in writing before July 1, 2012, of the termination of their employment.

RESOLUTION

RE: Termination of Certified Long-Term Substitutes

WHEREAS, the School Board desires to provide notice that long-term substitute teaching positions terminate on the date specified in the individual substitute teacher's contract or at the conclusion of the school year, whichever is earlier;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that the employment of all long-term substitute teachers, including those listed below, shall terminate effective at the end of the school day on June 8, 2012, unless another date is indicated below, or on the date specified in the individual substitute teacher's contract, whichever is earlier.

****Placeholder***

BE IT FURTHER RESOLVED that the Clerk of the School Board shall so notify such teachers in writing before July 1, 2012.

**Resolution #HR-5-12-3011
May 15, 2012**