

Business Committee - Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, November 15, 2011

UnitedHealth Group Building

4316 Rice Lake Road

Suite 108

Duluth, MN 55811

6:30 PM

1. Financial Report

Recommendation: It is recommended that the Duluth School Board approve the Financial Report as presented.

A. Financial Report

Preliminary September results will be presented at the Business Committee meeting.

B. Approval of Payment of Claims

This report is attached as an *Extra* on Board Book

C. Budget Revisions

a. Preliminary September budget revisions are attached.

b. 2011 Year End budget revisions are attached.

D. Wire Transfers

E. Investment Transactions

F. WADM Projections

Attached are the WADM Projections for November 2011

G. Fund Raisers

H. Investments in School Children

2. Bids, R.F.P.s and Quotes Reports

A. Bids

1) PLACEHOLDER - for Bids related to the LRFP

B. R.F.P.s

1) PLACEHOLDER - for RFP's related to the LRFP

C. Quotes

1) Quote #4100 – Acoustical Ceiling for the Band Room at Eastern Middle School
Twin City Acoustics, Inc. \$28,950.00

Recommendation: It is recommended the School Board approve entering into a contract with the firm listed above based on their low responsive quote as shown on the Quote Tab and Letter of Recommendation as provided in response to Quote #4100 – Acoustical Ceiling for the Band Room at Eastern Middle School.

2) PLACEHOLDER – For Quotes Related to the LRFP

3. Policies and Regulations

A. Policies

1) Policy 9000 - Annual Meeting

Attached are recommended changes to Policy 9000 - Annual Meeting to bring the policy into alignment with MN Statute 123B.13 Sub.1.

Recommendation: It is recommended that the Duluth School Board approve the proposed changes to Policy 9000 for a first reading.

B. Regulations

4. Contracts, Change Orders, and Leases

A. Contracts

1) University of Minnesota Duluth (UMD) - College in the Schools

Attached is an agreement with UMD to provide College in the Schools programming for the 2011-2012 school year in the amount of \$57,500.00.

Recommendation: It is recommended that the Duluth School Board approve the agreement with UMD for the College in the Schools programming in the amount of \$57,500.00.

2) YMCA - Americorp Program

Attached is an agreement with the YMCA for Americorp staff to be provided at Lowell and Lester Park Elementary Schools for the 2011-12 school year in the amount of \$36,475.00.

Recommendation: It is recommended that the Duluth School Board approve the contract with the YMCA Americorp Program.

3) MN Alliance With Youth/St. Paul Schools

Attached is an agreement with St. Paul Schools for the Americorps Program through Minnesota Alliance with Youth in the amount of \$84,500.00. There is no cost to the District for this contract, it serves to name us as the fiscal agent.

Recommendation: It is recommended that the Duluth School Board approve the no-cost agreement with the St. Paul Schools.

B. Change Orders

1) Denfeld High School

a. Denfeld HS LRFP – Drywall/Plaster

Change Order #22, Bid #1176, (Contract #0920) – Minuti-Ogle Company, Inc. Change Order increase to provide gyp wall revisions and FRP paneling, back charge for planing the edge of the door where the frame was set too narrow and a back charge for handrail reinstallation at the stairs in Area 6. **Add: \$2,325.00**

b. Denfeld HS LRFP – Casework - Supply

Change Order #8, Bid #1176, (Contract #1230) – Haldeman-Homme, Inc. Change Order increase for casework revisions and to supply revised casework. **Add: \$665.00**

c. Denfeld HS LRFP – Drywall/Plaster

Change Order #23, Bid #1176, (Contract #0920) – Minuti-Ogle Company, Inc. Change Order increase for plaster patching at the stairwell and to infill an opening at the bottom of the stairs. **Add: \$751.00**

Recommendation: It is recommended the School Board approve the change order as listed above at Denfeld High School reflecting a total increase of \$3,741.00.

2) East High School

a. East HS LRFP – Earthwork and Site Demolition

Change Order #13, Bid #1163 (Contract #3100) – Veit and Company, Inc. Change Order increase to adjust the grades along the north and west exterior walls to cover added asphalt waterproofing. **Add: \$2,603.00**

b. East HS LRFP – Athletic Field Equipment/Sit Furnishings

Change Order #2, Bid #1175 (Contract #1168) – Upper Midwest Athletic Construction. Change Order increase to provide an additional long/triple jump sand pit and a new pole vault box at the new field area. **Add: \$32,173.00**

Recommendation: It is recommended the School Board approve the change order as listed above at East High School reflecting a total increase of \$35,528.00.

3) Laura MacArthur School

a. MacArthur ES LRFP – Asphalt Paving/Curbs/Walks

Change Order #5, Bid #1162-1 (Contract #3210) – Ulland Brothers, Inc. Change Order increase to provide traffic signage, remove concrete and blacktop, for bituminous removal and grading at 54th and 4th Street, and a credit for the unused asphalt patching allowance. **Add: \$6,832.00**

b. MacArthur ES LRFP – Metal Doors/Frames/Wood Doors/Hardware - Supply

Change Order #6, Bid #1178 (Contract #0810) – Northern Door and Hardware, Inc. Change Order increase for door hardware revisions. **Add: \$155.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Laura MacArthur School reflecting a total increase of \$6,987.00

4) Homecroft School

a. Homecroft ES LRFP – Building Improvements

Change Order #15, Bid #1128 (WS #6) – RJS Construction Group, LLC. Change Order decrease to back charge for painting four mechanical louvers above the roof leading into the gym mechanical rooms and replacement of scrap metal washers for basketball frames, trimming of long bolts, caulking around washers and painting. **Deduct: \$400.00**

b. Homecroft ES LRFP – Building Improvements

Change Order #16, Bid #1128 (WS #6) – RJS Construction Group, LLC. Change Order increase for extra casework, flooring and tile, floor grinding, tile work and additional T & M work. **Add: \$11,163.00**

Recommendation: It is recommended the School Board approve the change orders as listed above at Homecroft School reflecting a total increase of \$10,763.00

5) PLACEHOLDER - for Change Orders Related to the LRFP

C. Leases

5. **Resolutions**

A. Resolution B-11-11-2945 - Resolution Relating to General Obligation Aid Anticipation Certificates of Indebtedness of 2011 in an Amount Not to Exceed \$22,700,000; Authorizing the Issuance and Establishing the Terms Thereof; and Authorizing the Chair and Clerk to Award the Sale Thereof and to Take Such Action and Execute all Documents Necessary to Accomplish the Award and Sale

Recommendation: It is recommended that the Duluth School Board approve Resolution B-11-11-2945 Resolution Relating to General Obligation Aid Anticipation Certificates of Indebtedness of 2011 in an Amount Not to Exceed \$22,700,000; Authorizing the Issuance and Establishing the Terms Thereof; and Authorizing the Chair and Clerk to Award the Sale Thereof and to Take Such Action and Execute all Documents Necessary to Accomplish the Award and Sale.

B. Resolution for the Establishment of a Dental Internal Service Fund

C. Resolution B-11-11-2943 – Resolution authorizing the sale of the Kenwood School property located at 1750 Kenwood Avenue

Recommendation: It is recommended the Duluth School Board approve Resolution B-11-11-2943 – Resolution authorizing the sale of the Kenwood School property.

D. Resolution B-11-11-2944 – Resolution authorizing the purchase of real property from Christ Lutheran Church

Recommendation: It is recommended the Duluth School Board approve Resolution #B-11-11-2944 – Resolution authorizing the purchase of real property from Christ Lutheran Church

E. PLACEHOLDER - Resolutions authorizing the purchase of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

F. PLACEHOLDER - Resolutions authorizing the sale of properties relating to the Long-range Facilities Plan and relocation expenses that apply to these properties

G. PLACEHOLDER - Resolutions for Schematic Designs and working drawings related to the LRFP

6. **Informational**

The items listed below are informational only and do not require board action.

A. Expenditure Contracts

Superintendent Foster or the Director of Business Services has signed the following expenditure contracts during the month of October 2011.

B. Revenue Contracts - NONE

C. Other Contracts - NONE

D. Facilities Management & Capital Project Status Report

Kerry Leider was in attendance to answer questions regarding the attached report.

E. Johnson Controls, Inc. Long-Range Facilities Plan Status Report

Kerry Leider was in attendance to answer questions regarding the attached report.

F. Change Orders Relating to the Long Range Facilities Plan

Kerry Leider was in attendance to answer questions regarding the attached report.

G. Contracts Signed in Relation to the Long Range Facilities Plan

None

7. **Future Items**

A. FY 11 Financial Audit