

Regular School Board Meeting

Duluth Public Schools, ISD 709

Agenda

Tuesday, January 18, 2011

District Services Center

709 Portia Johnson Dr.

Duluth, MN 55811

6:30 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Reading and Approving Minutes**
 - A. Special School Board Meeting of December 21, 2010 2
 - B. Regular School Board Meeting of December 21, 2010 3
 - C. Organizational Meeting of January 4, 2011 13
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6. **Audience**
7. **Reading Communications, Petitions, Etc.** 25
8. **Report of the Superintendent**
 - A. Schedule of Meetings and Events 26
9. **Report of Standing Committees**
 - A. Education Committee (*see separate report*)
 - B. Human Resources Committee (*see separate report*)
 - C. Business Committee (*see separate report*)
10. **Special Resolutions • No Special Resolutions**
11. **Questions / Other**
12. **Adjournment**

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, December 21, 2010

Members Present:

Mary Cameron
Gary Glass
Tim Grover
Art Johnston
Tom Kasper
Judy Seliga Punyko
Ann Wasson

Others Present:

Keith Dixon, Superintendent
Bill Hanson, Deputy Clerk
Melinda Thibault, Secretary

Members Absent:

Chair Grover called the special school board meeting of December 21, 2010 to order at 5:00 p.m.

Member Seliga Punyko presented the resolution:

RESOLUTION
Executive (Closed) Session

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the School Board shall meet in Executive (Closed) Session on Tuesday, December 21, 2010 at approximately 5:05 p.m. in the Board Conference Room of Historic Old Central High School for the purpose of discussion and review of labor negotiation proposals related to the Duluth Principals' Association, conducted pursuant to MN Statute 13D.03.b.

HR-12-10-2843

December 21, 2010

M-Seliga Punyko, S-Wasson, to approve Resolution HR-12-10-2843 – Executive Closed Session.

Board discussion took place regarding the posting requirements and legality of the meeting.

Upon a vote, the same was approved – 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Chair Grover adjourned the Special School Board meeting of December 21, 2010 at 5:10 p.m.

Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, December 21, 2010

Members Present:

Mary Cameron
Gary Glass
Tim Grover
Art Johnston
Tom Kasper
Judy Seliga Punyko
Ann Wasson

Others Present:

Keith Dixon, Superintendent
Bill Hanson, Deputy Clerk
Melinda Thibault, Secretary

Student Representatives

Maia Dalager
Peter Witzig

There was a tenured teacher celebration prior to the school board meeting.

Chair Grover called the regular school board meeting of December 21, 2010 to order at 6:30 p.m., and the pledge of allegiance to the American flag was given.

M-Seliga Punyko, S-Wasson, to approve the agenda as presented.

Member Johnston stated that he had given prior notice to chair to have several items on the agenda. Chair Grover stated that his requests were discussed at the agenda setting and that because some of them will have budget implications that they would be discussed during the budget process beginning in January.

M-Johnston, S-Glass, to begin televising the committee meetings. Upon a vote, the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

M-Johnston, S-Glass, to add the hiring of architect and construction managers to the agenda. Upon a vote the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

M-Johnston, S-Glass, to add required hearings on closing schools to the agenda. Upon a vote, the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

M-Johnston, S-Glass, to add the legality of the teachers contract passed previously to the agenda. Upon a vote, the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

M-Johnston, Glass, to add the refusal of chair to call a special meeting regarding the chairs action of having a member of public removed at the October board meeting.

Discussion took place regarding the request to add the item to the agenda. Chair Grover called for a vote on the item. Member Johnston made a point of order that debate could not be cut off. Chair Grover denied Member Johnston's point of order because the item is not a part of the agenda and full debate is not appropriate. Member Johnston appealed the decision of the chair. Chair Grover called for a vote on the ruling of the chair to end debate on the item.

Upon a vote to uphold the Chair on the ruling to cut off debate on the item the same was approved 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Upon a vote to add the issue of the Chair not calling a special meeting to the agenda, the same failed 0-5-2 as follows:

Yea: None

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Abstain: Glass, Johnston

M-Johnston, S-Glass, to add the censure of the chair to the agenda. Upon a vote, the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Upon a vote on the agenda as presented the same passed – 6-1 as follows:

Yea: Cameron, Glass, Grover, Kasper, Seliga Punyko, Wasson

Nay: Johnston

Chair Grover asked school board members if there were any corrections or changes to the minutes of the special school board meeting of November 16, 2010.

M-Seliga Punyko, S-Cameron, to approve the minutes of the November 16, 2010 special school board meeting as presented. Upon a vote, the same was approved – 6-0-1 as follows:

Yea: Cameron, Glass, Grover, Kasper, Seliga Punyko, Wasson

Nay: None

Abstain: Johnston

Chair Grover asked school board members if there were any corrections or changes to the minutes of the regular school board meeting of November 16, 2010.

M-Seliga Punyko, S-Cameron, to approve the minutes of the November 16, 2010 regular school board meeting. Upon a vote, the same was approved as presented – 6-0-1 as follows:

Yea: Cameron, Glass, Grover, Kasper, Seliga Punyko, Wasson

Nay: None

Abstain: Johnston

Bill Hanson, CFO/Director of Business Services, made a brief truth in taxation presentation.

Member Johnston requested to ask questions regarding the presentation. Chair Grover stated that questions could be asked during the business portion of the meeting.

Public Comments

December 2010

Maia Dalager, student board representative, spoke to the board to thank the board for the opportunity to serve. She stated that she had learned a lot during the time she served and that it was a good experience.

Loren Martel, 623 East 7th Street, spoke to the board to request the vote on the principals contract be tabled until the contents of the contract is revealed to the public.

Mimi Stender, 2611 East 3rd Street, with Fit City Duluth, spoke to the board regarding concerns with proposed changes to the middle school physical education programming, and wanted to underscore the importance of physical education at the middle school level for all grades.

Art Johnston, School Board member, spoke to the board regarding his concerns with the accuracy of the truth in taxation data presented.

Marcia Stromgren, no address provided, spoke to the board regarding her concern with the school board and not following procedures and also expressed concern with the raise in her property taxes.

Communications, Petitions, Etc.

December 2010

Assistant Superintendent Gronseth acknowledged the communications received.

Superintendent's Report
December 2010

Assistant Superintendent Gronseth acknowledged a \$120,000 donation of classroom sound systems to the school district by the Edwin Eddy Foundation in addition to their previous donations to the district.

Education Committee Report
December 2010

Member Seliga Punyko presented the Education Committee report, a copy of same being in the hands of each school board member.

Member Seliga Punyko presented the resolution:

RESOLUTION

Acceptance of Grant Awards to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept grants by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the grant in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described grants from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these various organizations.

	Organization	Author/Contact	Project Title	Award Amount	Terms
1.	Northland Foundation	Tim Velner, Science Curriculum Specialist	Forestry Field Day 2011 Project	\$600	Funds from this grant award were used to support Forestry Field Day this past fall.
2.	Minnesota Department of Education	Kathy Bartsias, Service-Learning Coordinator	Learn and Serve Minnesota Service-Learning Grant	\$18,000	Funds from this grant award will be used to support various Duluth Public Schools Service-Learning projects.

Resolution E-12-10-2837

December 21, 2010

M-Seliga Punyko, S-Wasson, to approve Resolution E-12-10-2837 - Acceptance of Grant Awards to the Duluth Public Schools. Upon a vote taken, the same was approved – unanimously.

M-Seliga Punyko, S-Kasper, to approve the remainder of the Education Committee report

as presented.

Chair Grover withheld Item 3.A.1) – Proposed Options for Middle School Programming for the 2011-12 School Year. Terri Huttel, Curriculum Specialist, gave a brief overview of the proposed changes in the programming. Board members asked questions and voiced concerns regarding the changes.

Upon a vote taken on the remainder of the Education Committee as presented - the same was approved – unanimously.

Human Resources Committee Report
December 2010

Member Cameron presented the Human Resources Committee report, a copy of same being in the hands of each school board member.

M-Cameron, S-Seliga Punyko, to approve the Human Resources Committee Report as presented withholding the two resolutions. Upon a vote taken, the same was approved – unanimously.

M-Cameron, S-Seliga Punyko, to approve the Duluth Principals’ Collective Bargaining Agreement.

Discussion took place regarding the contract, funding, and presentation of the details to the public.

Upon a vote on the principals contract, the same was approved 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Tim Sworksny provided a summary of the layoffs listed on the resolutions. Discussion took place regarding the layoffs, and the possibility of using alternate funding to avoid all of them.

Member Johnston called for orders of the day because he believed they were not following the agenda. Member Cameron stated that they were following the agenda and that she requested discussion on the item. Board discussion continued regarding the proposed layoffs.

The school board took a brief recess at 9:24 and reconvened at 9:31.

Member Cameron presented the resolution:

R E S O L U T I O N

RE: Termination of Certified Probationary (Non-Tenured) Staff

WHEREAS, during the first three years of consecutive employment all teachers in the public schools in cities of the first class are deemed to be in a probational period of employment during which period the School Board may renew, or not renew, any teachers' annual contract as the School Board shall see fit; and that the District will lack a sufficient number of pupils to support all non tenured teachers currently employed by the District.

NOW, THEREFORE, BE IT RESOLVED by the School Board on Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The employment contracts of the following probationary teachers shall not be renewed and their employment shall terminate at the end of the school day on January 21, 2011, unless another date is indicated below, in which case the employment of the particular teacher shall terminate on that date.

Clarissa Campbell 0.2 FTE

2. **BE IT FURTHER RESOLVED** the Clerk of the School Board shall notify such teachers in writing before February 1, 2011, of the termination of their employment.

HR-12-10-2841

December 21, 2010

M-Cameron, S-Seliga Punyko, to approve Resolution HR-12-10-2841 – Termination of Certified Probationary (Non-Tenured) Staff. Upon a vote the same passed 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Member Cameron presented the resolution:

R E S O L U T I O N

RE: Termination of Certified Tenured Staff

WHEREAS, enrollment in the School District is declining;

WHEREAS, during the 2010-2011 school year, the District will lack a sufficient number of pupils to support all tenured teachers currently employed by the District;

WHEREAS, the School Board has found it necessary to discontinue certain positions;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, St. Louis County, Minnesota, as follows:

1. The Board proposes that the employment of the following tenured teachers terminate effective at the end of the school day on January 21, 2011, unless another date is indicated below, due to discontinuance of position or lack of pupils.

- 1) Michelle Coda 0.2 FTE
- 2) Lisa Crosby 0.2 FTE
- 3) Patrick Mulcahy 0.2 FTE
- 4) Robert Pioro 0.2 FTE
- 5) Michelle Riley 0.4 FTE
- 6) Jolane Sundstrom 0.4 FTE

2. The Clerk of the School Board shall notify all such teachers in writing of the proposed layoff, the grounds for the proposed layoff, and the right to request a hearing within ten (10) calendar days after receiving said notice. The Clerk shall also notify all such teachers that if they fail to request a hearing within ten (10) days, they will be deemed to have acquiesced in the Boards action.

HR-12-10-2842

December 21, 2010

M-Cameron, S-Seliga Punyko, to approve Resolution HR-12-10-2842 – Termination of Certified Staff.

M-Johnston, S-Glass, to substitute language to move money from the Education Jobs Federal Fund to keep teaching positions in place.

Board discussion took place regarding the use of the Federal Jobs Fund money and the importance of maintaining these positions at least until the end of the year.

Member Kasper suggested making an additional amendment to the resolution to remove the specific budgetary items from the list for consideration.

Member Johnston calls the question. Chair Grover called for a vote on Member Johnston's request to call the question. Upon a vote the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

Discussion continued regarding the use of Federal Jobs Funds to keep teaching positions in place.

Upon a vote on Member Johnston's amendment to use Federal Jobs Funds to keep teaching positions in place, the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

M-Kasper, S-Glass, to remove the two budgetary adjustments related to the loss of the two principals, and also the removal of the budgetary adjustments at the elementary level, one at Lincoln and one at Nettleton, for a total of \$190,000. (The last five items on the proposed sheet budgetary considerations).

Discussion continued on the amendment to the resolution.

Upon a vote the same passed 4-3 as follows:

Yea: Cameron, Glass, Johnston, Kasper

Nay: Grover, Seliga Punyko, Wasson

M-Wasson, S-Kasper, to add the first items on the budgetary considerations list to the resolution for approval. Upon a vote the amendment, the same passed – unanimously.

Upon a vote on the Resolution B-12-10-2842 as amended, the same passed 4-3 as follows:

Yea: Cameron, Grover, Kasper, Wasson

Nay: Glass, Johnston, Seliga Punyko

Business Committee Report

December 2010

Member Wasson presented the Business Committee report, a copy of same being in the hands of each school board member.

Member Wasson presented the resolution:

RESOLUTION

Certified Tax Levy 2010 Payable 2011

BE IT RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, to hereby set the Tax Levy for 2010 Payable 2011 at \$24,641,189.00.

M-Wasson, S-Seliga Punyko, to approve Resolution B-12-10-2839 – Certified Tax Levy 2010 Payable 2011.

Board discussion took place regarding the proposed certified tax levy.

Upon a vote, the same was approved – 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Member Wasson stated that it is recommended to postpone action on Resolution B-12-10-2840 – 2011 Legislative Platform, until the regular January 2011 meeting.

M-Wasson, S-Seliga Punyko, to approve the remainder of the Business committee report.

Member Glass withheld Items 1.A. and 1.B.

Member Kasper withheld Item 1.F.

Member Johnston withheld Items 4.A., 4.B.1., 6.A. and 6.D.

Member Glass withheld Item 1.A. Financial Report to ask specific questions about the report and past corrective actions.

Member Glass withheld Item 1.B. – Approval of Payment of Claims to note payments to JCI.

Member Kasper withheld Item 1.F. – WADM Projections to ask if this is where the additional budget shortfall is coming from. Bill Hanson, Director of Business Services explained the larger drop in student population than anticipated.

Member Johnston withheld Item 4.A. – Contracts to ask that we do this type of work in house. Bill Hanson explained that we cannot hire internally for these particular contracts.

Member Johnston withheld Item 4.B.1. – Change Orders at Denfeld to ask specific questions about the continuing need for asbestos abetments.

Upon a separate vote taken on item 4.B.1. -3) - change orders the same was approved – unanimously.

Member Johnston withheld 6.A. – Expenditure Contracts to ask administration to do things in house when possible. Discussion took place regarding the individual contracts.

Upon a vote taken on the remainder of the Business Committee, the same was approved 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

Special Resolutions
December 2010

Member Wasson presented the resolution

RESOLUTION

Board Member Attendance at MSBA Leadership Conference

RESOLVED, That Independent School District 709, St. Louis County, Minnesota, pay costs incurred, as per District policy, for school board members to attend the *MSBA 90th Annual Leadership Conference* in Minneapolis on January 12-14, 2011.

B-12-10-2838

December 21, 2010

M-Wasson, S- Seliga Punyko, to approve Resolution B-12-10-2838, the same was approved – unanimously.

M-Kasper, S-Johnston, to reconsider the business committee report. Upon a vote, the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

Other
December 2010

Student Representative Witzig thanked the board for the opportunity to serve on the board and that he learned a lot during his time serving and is pleased with the improvements being made to the schools.

Chair Grover adjourned the regular school board meeting of December 21, 2010 at 11:05 p.m.

Minutes of the School Board Organizational Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, January 4, 2011 at 6:30 p.m.

Members Present:

Mary Cameron
Gary Glass
Tim Grover
Art Johnston
Tom Kasper
Judy Seliga Punyko
Ann Wasson

Others Present:

Keith Dixon, Superintendent
Bill Hanson, Deputy Clerk
Melinda Thibault, Secretary

Chair Grover called the organizational meeting of the school board to order at 6:30 P.M.

1. Call to Order by Member Grover as Temporary Chairperson
2. Roll Call
3. Election of Chairperson
4. Election of Vice-Chairperson
5. Election of Treasurer
6. Election of Clerk
7. Appointment of Deputy Clerk
8. Appointment of Board Secretary
9. Resolution B-1-11-2844 - Designation of Depositories and Acceptance of Collateral
10. Resolution B-1-11-2845 - Financial Institution and Petty Cash Account Authorizations
11. Resolution B-1-11-2846 - Designation of Authority to Perform Electronic Fund Transfers
12. Resolution B-1-11-2847 - Adoption of Policies, Rules, Regulations and By-Laws of Independent School District #709
13. Resolution B-1-11-2848 - Authorization for the Superintendent of Schools to Sign All Grants
14. Resolution B-1-11-2849 - Authorization for the Superintendent of Schools and Director of Business Services to Sign Contracts
15. Resolution B-1-11-2850 - Student Activity Credit Cards
16. Resolution B-1-11-2851 - Air Travel Credit Card
17. Resolution B-1-11-2852 - Individual Procurement Cards
18. Adjournment

M-Johnston, S-Glass, to add the oath of office after number six to the agenda. Upon a vote the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

3. Election of Chairperson

Member Grover opened the nominations for the office of chairperson.

Member Wasson nominated Member Seliga Punyko for the office of chairperson.

Member Glass nominated Member Kasper for the office of chairperson.

Member Grover closed the nominations for the office of chairperson.

**Upon a vote member Seliga Punyko was elected board chair as follows:
Seliga Punyko – Cameron, Grover, Seliga Punyko, Wasson
Kasper – Glass, Johnston, Kasper**

4. Election of Vice-Chairperson

Chair Seliga Punyko opened the nominations for the office of vice-chairperson.
Member Grover nominated Member Wasson for the office of vice-chairperson.
Chair Seliga Punyko closed the nominations for the office of vice-chairperson.

Chair Seliga Punyko announced that Member Wasson is the vice-chairperson by acclamation.

5. Election of Treasurer

Chair Seliga Punyko opened the nominations for the office of treasurer.
Member Grover nominated Member Cameron for the office of treasurer.
Chair Seliga Punyko closed the nominations for the office of treasurer.

Chair Seliga Punyko announced that Member Cameron is the treasurer by acclamation.

6. Election of Clerk

Chair Seliga Punyko opened the nominations for the office of clerk.
Member Cameron nominated Member Grover for the office of clerk.
Member Glass nominated Member Kasper for the office of clerk.
Chair Seliga Punyko closed the nominations for the office of clerk.

**Upon a vote Member Grover was elected clerk as follows:
Grover – Cameron, Grover, Seliga Punyko, Wasson
Kasper – Glass, Johnston, Kasper**

7. Appointment of Deputy Clerk

Chair Seliga Punyko appointed Bill Hanson as deputy clerk.

8. Appointment of Board Secretary

Chair Seliga Punyko appointed Melinda Thibault as school board secretary.

9. Resolution B-1-11-2844 – Designation of Depositories and Acceptance of Collateral

Member Grover presented the resolution as follows:

RESOLUTION
Designation of Depositories and Acceptance of Collateral

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that Duluth Teachers Credit Union, US Bank, North Shore Bank of Commerce, Wells Fargo Bank, Park State Bank, M & I Bank, Associated Bank, and Western Bank shall be depositories of the funds of this School District for up to a one year period commencing January 1, 2011,

and said banks shall be required to deposit with said district collateral securities, subject to approval by the School Board, and kept in trust;

RESOLVED, That the collateral securities pledged by Duluth Teachers Credit Union and placed in trust at Members United Corporate Federal Credit Union, St. Paul, Minnesota; North Shore Bank of Commerce and placed in trust at U S Bank N. A.; U S Bank and placed in trust at Federal Reserve Bank of Boston; Marshall & Ilsley Bank and placed in trust at Federal Reserve Bank of Boston; Key Bank and placed in trust at Federal Reserve Bank of Boston; all as provided by law and evidence by trust agreements executed by the Treasurer of the School Board, an officer of the depository bank, and acknowledged by an officer of the bank holding the securities in trust, shall be approved.

DULUTH TEACHERS CREDIT UNION –

\$250,000.00 FHOR, Cusip xxxxxxTS6, due 1/14/2014

\$250,000.00 FHLB, Cusip xxxxxxXW7, due 11/27/2013

\$500,000.00 FMNT, Cusip xxxxxxGP1, due 2/12/2012

NORTH SHORE BANK OF COMMERCE –

\$400,000.00 FFCB, Cusip xxxxxxNQ8, due 4/24/2012

MARSHALL & ILSLEY (M & I BANK) –

\$750,000.00 FNRM, Cusip xxxxxxAP34, due 2/25/2021

\$20,000,000.00 FGRA, Cusip xxxxxxUZF8, due 6/15/2031

U S BANK –

\$21,135,000.00 FHLMC, Cusip xxxxxxHUY7, due 12/1/2022

\$14,295,000.00 FNMA, Cusip xxxxxxDJR2, due 9/1/2034

\$10,383,000.00 FNMA, Cusip xxxxxxLBU5, due 9/1/2018

\$2,760,000.00 FHLMC, Cusip xxxxxxRME1, due 11/1/2036

\$700,000.00 FHLMC, Cusip xxxxxxRMB7, due 3/1/2036

\$2,435,000.00 FNMA, Cusip xxxxxxZJ7, due 1/1/2019

\$2,930,000.00 FNMA, Cusip xxxxxx5R9, due 5/1/2034

KEYBANK –

\$78,068,500.00 FHLMC, Cusip xxxxxx6R0, due 6/15/2039

WELLS FARGO BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

PARK STATE BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

WESTERN BANK –

Authorized up to maximum of \$250,000 on deposit at any one time

RESOLVED, That the Treasurer, Clerk, and/or Director of Business Services shall be authorized to arrange for the exchange, release, or placing of additional collateral, provided that in all instances such exchange, releases, or placing of additional collateral shall be approved by the school board and all new collateral shall be placed in trust with the respective aforementioned institutions.

B-1-11-2844

January 4, 2011

M-Grover, S-Wasson Punyko, to approve Resolution B-1-11-2844, Designation of Depositories and Acceptance of Collateral. Upon a vote taken on the resolution, the same was approved – unanimously.

10. Resolution B-1-11-2845 - Financial Institution Accounts and Petty Cash Authorizations

Member Glass presented the resolution as follows:

RESOLUTION**Financial Institution Accounts and Petty Cash Authorizations**

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota that the following petty cash accounts be authorized for calendar year 2011. Any additional petty cash account not listed shall be subject to approval by the board.

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota that the following accounts and signers at board designated financial institutions be authorized for calendar year 2011. Any account not on the listing, with the exception of certificates of deposit and money market accounts, shall be subject to approval by the board. All transactions require the signature of at least two authorized account signers.

B-1-11-2845

January 4, 2011

Authorized Account Signers**1/1/2011**

Site	Institution	Account	Account Type	Authorized signers
ALC (GED)	DTCU	55119	Checking	Beth Tamminen
			Savings	Michael E Conboy
Central	DTCU	55102	Checking	Jody LeBlanc
			Savings	Terry Dzuck
	Western Natl Bank	110954	Savings	Lisa Mitchell-Krocak
			Savings	Vance Hopkins
Community Ed	DTCU	55109	Checking	Carolyn Graves
			Savings	Jody LeBlanc
Congdon	Northshore	1134030	Checking	Terry Dzuck
			Savings	Linda Blair
			Checking	Jay Roesler
			Savings	Deborah Rickard
East	Northshore	6001069	Savings	Nancy Campbell
			Checking	Tom Threinen
	Northshore	1148022	Checking	Jody LeBlanc
			Savings	Terry Dzuck
	DTCU	20576	Savings	Laurie Knapp
			Savings	Jane Gephart
Headstart (Student)	DTCU	55120	Checking	Nathan Glockle
			Savings	Jody LeBlanc
			Checking	Terry Dzuck
			Savings	Gayle Hunger
Homecroft	DTCU	55122	Checking	Pam Rees
			Savings	Deborah Youngblom
			Checking	Jody LeBlanc
			Savings	Terry Dzuck
				Susan Lehna
				Sherry Holten

5 – Minutes of the Organizational School Board Meeting
01/04/11

				Jody LeBlanc Terry Dzuck Chairperson Vice Chairperson Clerk of the Board	
ISD709	US Bank	152100007664	Checking		
		152100009124	Checking		
		104790370258	Checking		
		104790370266	Checking		
	Associated Bank	2283150346	Depository		
		2283150338	Checking		
		2283150320	Checking		
	MN Liquid Asset Fund	600513	Market Money	William Hanson	
	MN Trust	30128	Market	Jody LeBlanc Peggy Blalock Roberta Evanson Diana Conway William Hanson/ Jody LeBlanc	
	Lakewood	Piper Jaffray	411-02585-IMT	Investments	
		MBS	312-01453-17	Investments	
		US Bank	15001076	Investments	
		DTCU	55123	Savings	
M & I Bank		34226467	Investments		
Key Bank			Investments		
Wells Fargo			Investments		
Merrill Lynch Northshore		1498757	Investments Checking	Kris Teberg Phyllis Makila Vivian Medlin Jody LeBlanc Terry Dzuck	
Laura MacArthur	Western Natl Bank	3520152	Checking	Nancy Elmore Deb Sauter Jody LeBlanc Terry Dzuck	
Lester Park	DTCU	55117	Checking Savings	Barb Soufflet Bonnie Wolden Jody LeBlanc Terry Dzuck	
Lincoln	US Bank	140245195411	Checking	Cher Obst Diana Stratioti Jody LeBlanc Terry Dzuck	
Lowell	DTCU	55114	Checking Savings	Lynn Litzinger Jerry Maki Jody LeBlanc Terry Dzuck	
Merritt Creek Academy	DTCU	13310	Checking Savings	Gregg Maus Patricia Paquette Jody LeBlanc Terry Dzuck	
Morgan Park	Park State Bank	7034770	Checking	Yvonne Eider	
		2040525	Savings	Denise Clairmont	
		700399	Savings	Larry Udesen	
		7996705	Savings	Jody LeBlanc Terry Dzuck	

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Nettleton	DTCU	55103	Checking Savings	Stephanie Heilig Diane Harstad Kathi Marshall Jody LeBlanc Terry Dzuck
Public School St	DTCU	55116	Checking Savings	Mark Krysiak Ed Crawford Jody LeBlanc Terry Dzuck
Rockridge	DTCU	55118	Checking Savings	Jan Gornik Bonnie Wolden Jody LeBlanc Terry Dzuck
STC	DTCU	55107	Checking Savings	Jim Arndt Jill Bastyr Jody LeBlanc Terry Dzuck
Stowe	DTCU	55110	Checking Savings	Terry Cottingham Rosemary Donald Brian Gunderson Jody LeBlanc Terry Dzuck
Unity (ALC)	DTCU	55104	Checking Savings	Brenda Vandell William Crandall Jody LeBlanc Terry Dzuck
Woodland	DTCU	55101	Checking Savings	Gina Kleive Margaret Weber Charles Leibfried
		3725	Savings	Jody LeBlanc Terry Dzuck
Woodland Hills	DTCU	55121	Checking Savings	Gregg Maus Patricia Paquette Judy Gilbertson Jody LeBlanc Terry Dzuck Barbara Paquette

Petty Cash/Change Funds

Year Beginning 1/01/11

Account Number	Site	Type	Vendor Number	Amount	Responsible person
Fund 1					
310203	Clerks	Petty Cash	12694	200.00	Melinda Thibault
310205	Finance	Change fund		20.00	Diana Conway
310207	Bridge Program	Petty Cash		300.00	Peg Zahorik
310282	STC	Change fund		100.00	Jill Bastyr
310295	Chester Creek	Petty Cash	88883	100.00	William Crandall
310296	Woodland Hills	Petty Cash	2676	100.00	William Crandall
310297	Merritt Creek	Petty Cash		100.00	William Crandall
	Total General			920.00	
Fund 2					
310200	Food service	Change fund		1,105.00	Pam Bowe
Fund 4					

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01/04/11					
310200	Community Services	Petty Cash	13260	1,000.00	Linda Blair
310202	ALC/ABE	Petty Cash	71954	100.00	Beth Tamminen
Total Special Revenue				2,205.00	
Funds 71 & 79				1,800.00	
Total PC				4,925.00	

M-Glass, S-Wasson, to approve Resolution B-1-11-2845, Financial Institution Account and Petty Cash Authorizations. Upon a vote taken, the same was approved – unanimously.

11. Resolution B-1-11-2846 - Designation of Authority to Perform Electronic Fund Transfers

Member Wasson presented the resolution as follows:

RESOLUTION

Designation of Authority to Perform Electronic Fund Transfers

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota that ~~Bill Hanson~~, the Director of Business Services, has the authority to designate a district employee/employees to initiate electronic fund transfers.

Resolution B-1-11-2846

January 4, 2011

M-Wasson, S-Cameron, to approve Resolution B-1-11-2846 - Designation of Authority to Perform Electronic Fund Transfers.

M-Johnston, S-Cameron, to amend the resolution to say The in place of Bill Hanson. Upon a vote the same was approved – unanimously.

Upon a vote taken on the resolution as amended, the same was approved – unanimously.

12. Resolution B-1-11-2847 - Adoption of Policies, Rules, Regulations, By-Laws of Independent School District 709

Member Cameron presented the resolution as follows:

RESOLUTION

Adoption of Policies, Rules, Regulations, By-Laws of Independent School District 709

RESOLVED By the School Board of Independent School District 709, St. Louis County, Minnesota, that all policies, rules, regulations and by-laws of Independent School District 709 as previously adopted and amended are hereby adopted.

Resolution B-1-11-2847

January 4, 2011

M-Cameron, S-Wasson, to approve Resolution B-1-11-2847 - Adoption of Policies, Rules, Regulations, By-Laws of Independent School District 709.

M-Johnston, S-Glass, to put a comma at the end of the resolution and add “and will be followed”. Upon a vote the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

Upon a vote Resolution B-1-11-2847 was approved as presented – unanimously.

13. Resolution B-1-11-2848 - Authorization to Sign Grants

Member Kasper presented the resolution as follows:

RESOLUTION
Authorization to Sign Grants

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that the Superintendent of Schools, or in his/her absence the Director of Business Services, be designated the legal authorized representative to sign applications and execute grant documents for and in behalf of the school district in connection with federal and state laws and funding authorities and local, public, and private funding agencies that offer categorical financial support to this school district.

Resolution B-1-11-2848

January 4, 2011

M-Kasper, S-Wasson, to approve Resolution B-1-11-2848 - Authorization to Sign Grants.

Member Johnston suggested that items like this one be reviewed for necessity by statutory reference and if not remove them from the agenda in the future if the board so wishes.

Upon a vote taken, the same was approved – unanimously.

14. Resolution B-1-11-2849 - Authorization for the Superintendent or the Director of Business Services to Sign Contracts

Member Johnston presented the resolution as follows:

RESOLUTION
Authorization for Superintendent or the Director of Business Services to Sign Contracts

RESOLVED, By the School Board of Independent School District 709, St. Louis County, Minnesota, that to increase operational efficiency, it is requested that authorization to sign revenue contracts and expenditure contracts for the lease, purchase, and contract for goods or services within budgetary and policy limits up to \$25,000 be granted to the Superintendent or the Director of Business Services. This delegation of authorization is allowable under Minnesota Statute 123B.52 subd. 2. The superintendent's designee will review each contract before execution.

Resolution B-1-11-2849

January 4, 2011

M-Johnston, S-Grover, to approve Resolution B-1-11-2849 - Authorization for the Superintendent or the Director of Business Services to Sign Contracts.

M-Johnston, S-Glass, to table this resolution.

Upon a vote taken, the same was failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

Upon a vote on Resolution B-1-11-2849 – the same was approved 5-1-1

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass

Abstain: Johnston

Discussion took place regarding not voting being an abstention. Chair Seliga Punyko ruled that not voting is an abstention.

15. **Resolution B-1-11-2850 - Student Activity Credit Cards**

Member Grover presented the resolution as follows:

RESOLUTION
Student Activity Credit Cards

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that three Visa cards issued by Duluth Teachers Credit Union be authorized for restricted use by the three high school activity directors. The cards shall be maintained by the Director of Business Services and release to an activity director shall be contingent upon the Director of Business Services receiving a written request from the activity director. The card limits shall not exceed \$10,000 for each card and shall be used for out-of-town tournament travel exclusively.

Resolution B-1-11-2850

January 4, 2011

M-Grover, S-Wasson, to approve Resolution B-1-11-2850 - Student Activity Credit Cards.

M-Johnston, S-Glass, to table the resolution. Upon a vote, the same failed 3-4 as follows:

Yea: Glass, Johnston, Kasper

Nay: Cameron, Grover, Seliga Punyko, Wasson

Upon a vote Resolution B-1-11-2850, the same was approved –unanimously.

16. **Resolution B-1-11-2851 – Air Travel Credit Card**

Member Glass presented the resolution as follows:

RESOLUTION
Air Travel Credit Card

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that a Visa card issued by Duluth Teachers Credit Union, in the name of Keith Dixon, be authorized for restricted use by the Director of Business Services or the director's designee. The card shall be maintained by the Director of Business Services. The card limit shall not exceed \$15,000. All usage shall be in compliance with Minnesota Statute 48.185, regulating credit costs.

Resolution B-1-11-2851

January 4, 2011

M-Glass, S-Wasson, to approve Resolution B-1-11-2851 – Air Travel Credit Cards.

M-Johnston, S-Glass, to remove the words Keith Dixon and replace it with the Superintendent.

Member Johnston made an amendment to his amendment to change it to state in the name of the Superintendent.

Upon a vote on the amendment to the amendment the same failed 2-5 as follows:

Yea: Glass, Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Upon a vote on the original amendment the same failed 2-5 as follows:

Yea: Glass Johnston

Nay: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Upon a vote on Resolution B-1-11-2851 as presented, the same was approved 5-2 as follows:

Yea: Cameron, Grover, Kasper, Seliga Punyko, Wasson

Nay: Glass, Johnston

17. **Resolution B-1-11-2852 – Individual Procurement Cards**

Member Wasson presented the resolution as follows:

RESOLUTION
Individual Procurement Cards

RESOLVED, By the School Board of Independent School District No. 709, St. Louis County, Minnesota, that individual MasterCard procurement cards continue to be issued by Harris Bank to selected employees following receipt of required documentation and the authorization of the Director of Business Services or the director's designee. The procedures and documentation will continue to be consistent with those noted in Resolution B-2-05-2309 (February 15, 2005).

Resolution B-1-11-2852

January 4, 2011

M-Wasson, S-Cameron, to approve Resolution B-1-11-2852 – Individual Procurement Cards.

Upon a vote taken on the resolution, the same was approved 6-1 as follows:

Yea: Cameron, Glass, Grover, Kasper, Seliga Punyko, Wasson

Nay: Johnston

Chair Seliga Punyko noted that the memorandum requesting committee assignment volunteers was at

board members places and asked to have their choices to her by the end of this week. She also noted a couple of committees that should be removed from the list. Board discussion took place regarding committee appointments.

Chair Seliga Punyko adjourned the organizational school board meeting of January 4, 2011 at 7:47 p.m.

Minutes of the Special School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, January 4, 2011

Members Present:

Mary Cameron
Gary Glass
Tim Grover
Art Johnston
Tom Kasper
Judy Seliga Punyko
Ann Wasson

Others Present:

Keith Dixon, Superintendent
Bill Hanson, Deputy Clerk
Melinda Thibault, Secretary

Chair Seliga Punyko called the special school board meeting of January 4, 2011 to order at 7:49 p.m.

Member Johnston asked why they are having a special board meeting to approve this item. Bill Gronseth, Assistant Superintendent, explained that it was to meet timelines for registration.

M-Johnston, S-NONE, to table this item until the regular January board meeting. No vote taken due to a lack of a second.

Bill Gronseth, Assistant Superintendent, and Terri Huttel, Curriculum Specialist, gave an overview of the changes to the High School Course Catalog.

Discussion took place regarding the timing of the meeting and the need to proceed with the printing and distribution of the catalog to allow for registration.

M-Johnston, S-NONE, to refer this item to the education committee. No vote taken due to lack of a second.

Discussion took place regarding the changes to the course catalog.

M-Grover, S-Wasson, to approve the changes to High School Course Catalog for the 2011-12 School Year. Upon a vote, the same was approved 6-1 as follows:

Yea: Cameron, Glass, Grover, Kasper, Seliga Punyko, Wasson
Nay: Johnston

Chair Seliga Punyko adjourned the Special School Board meeting of January 4, 2011 at 8:13 p.m.

7. Communications, Petitions, etc.

01/11/11 Copy of letter addressed to Members of the Duluth Board of Education from Patrick Heaslip, Chairman and Coordinator of Lake Avenue Loafers social/fraternal/professional organization, requesting that Duluth Public School Stadium be renamed John Vucinovich Public Schools Stadium, in honor of former teacher and coach, John Vucinovich.

REVISED
 Independent School District 709
SCHEDULE OF MEETINGS AND EVENTS

All meetings are scheduled at Historic Old Central High School unless otherwise noted.

Week of January 17 – January 21, 2011

Tuesday	January 18	6:30 p.m.	Regular School Board Meeting Board Room
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Thursday	January 20	5:00 p.m.	Education Equity Advisory Recruitment and Retention Subcommittee Room 302
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Week of January 24 – January 28, 2011

Tuesday	January 25	6:00 p.m.	Committee of the Whole Re: FY12 Budget Discussion Board Room
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Thursday	January 27	5:30 p.m.	Education Equity Advisory Committee Board Room
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Week of January 31 – February 4, 2011

Tuesday	February 1	4:15 p.m.	Parent Advisory Council on Special Education (PACSE) Steering Committee Business Meeting Room 203C
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Thursday	February 3	5:00 p.m.	Education Equity Advisory Budget Subcommittee Board Room
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Week of February 7 – February 11, 2011

Monday	February 7	4:15 p.m.	Human Resources Committee Board Room
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Monday	February 7	4:30 p.m. <i>(or to follow Human Resources Comm. Mtg)</i>	Business Committee Board Room
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Tuesday	February 8	4:15 p.m.	Education Committee Board Room
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Week of February 14 – February 18, 2011

Tuesday	February 15	6:30 p.m.	Regular School Board Meeting Board Room
Thursday	February 17	5:30 p.m.	Education Equity Advisory Committee Board Room

Week of February 21 – February 25, 2011*No meetings scheduled at this time.***Week of February 28 – March 4, 2011**

Thursday	March 3	5:00 p.m.	Education Equity Advisory Monitoring Subcommittee Room 302
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Week of March 7 – March 11, 2011

Monday	March 7	4:15 p.m.	Human Resources Committee Board Room
Monday	March 7	4:30 p.m. <i>(or to follow Human Resources Comm. Mtg)</i>	Business Committee Board Room
Tuesday	March 8	4:15 p.m.	Education Committee Board Room

*Office of the Superintendent
January 14, 2011*