

**Human Resources Committee**  
Duluth Public Schools, ISD 709  
Agenda  
Monday, September 13, 2010  
District Services Center  
709 Portia Johnson Dr.  
Duluth, MN 55811  
4:15 PM

**1. Staffing Reports**

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**2. Action Items - Other**

*A. There are no Action Items at this time.*

**3. Informational Items**

*A. There are no HR Informational Items at this time.*

**4. Future Items**

*A. There are no HR Future Items at this time.*

**HUMAN RESOURCES ACTION ITEMS FOR: 09/21/2010**

<b><u>CERT APPOINTMENT</u></b>	<b><u>POSITION/SITE/CLASS&amp;STEP/REPLACING</u></b>	<b><u>EFFECTIVE</u></b>
EMERSON, MICHAEL	CULINARY ARTS/STC, III 8, J BALLOU	09/06/2010
HOLECEK, DEAN	SPECIAL ED ASD III/MACARTHUR, III 2, REALLOC OF FTE	09/06/2010
HUMPHREYS, LISA	.6 SPECIAL ED ECSE/DW, III 7, A EVAN	09/06/2010
NELSON ALBEE, JENNIFER	.4 SOCIAL WORKER/DW, IV+15 9, J SARGENT	08/30/2010 06/17/2011
PETERSON, JON	.5 COMPUTER GRAPHICS/CENTRAL, III 6, C BRYANT	09/06/2010
PUTTKAMMER, LANA	MATH/MORGAN, III 4, R STARKS	09/06/2010
SMITH, HAMILTON	SPECIAL ED EBD/WOODLAND HILLS, III 4, K MATHEWS	09/06/2010
WIETMAN, WILLIAM	MATH/CENTRAL, IV 6, REALLOC OF FTE	09/06/2010
<i>Total:</i> 8		

<b><u>CERT EXTENSION</u></b>	<b><u>POSITION/SITE/CLASS&amp;STEP/REPLACING</u></b>	<b><u>EFFECTIVE</u></b>
PAQUETTE, PATRICIA	CLERICAL LEVEL C/WOODLAND HILLS, NOT TO EXCEED 135 HRS, CHNG DATES	06/21/2010 07/30/2010
PEARSON, TOM	ACTIVITY DIRECTOR/CENTRAL, NOT TO EXCEED 160 HRS	07/01/2010 06/30/2011
QUINLAN, DEIDRE	LICENSED CHILD CARE/HABITAT, NOT TO EXCEED 60 HRS	07/12/2010 07/23/2010
ROED, SHAWN	ACTIVITY DIRECTOR/EAST, NOT TO EXCEED 160 HRS	07/01/2010 06/30/2011
WILKINS, TAMMI	ED TECH/HOCHS, NOT TO EXCEED 24 HRS	09/01/2010 09/03/2010
<i>Total:</i> 5		

<b><u>CERT LEAVES</u></b>	<b><u>POSITION/LOCATION/LEAVE TYPE</u></b>	<b><u>EFFECTIVE</u></b>
SCHARTE, NICOLE	GERMAN/CENTRAL, .4 P#4125 W/O PAY	09/06/2010 06/10/2011
<i>Total:</i> 1		

<b><u>CERT LONG TERM SUB</u></b>	<b><u>POSITION/LOCATION/CLASS &amp; STEP/REPLACING</u></b>	<b><u>EFFECTIVE</u></b>
SWEDBERG, JUDITH	PRE-K/MACARTHUR/HDST, III+15 2, A GOODREAU	09/07/2010 11/01/2010
<i>Total:</i> 1		

<b><u>CERT PERM INCREASE</u></b>	<b><u>POSITION/LOCATION/CLASS &amp; STEP/REPLACING</u></b>	<b><u>EFFECTIVE</u></b>
CRANE, REBECCA	TOSA/ECSE/IFSP FACILITATOR/DW, .75 TO 1.0	09/07/2009
HALLGREN, TANYA	PRE-K/NETTLETON, .925 TO 1.0	09/06/2010
<i>Total:</i> 2		

<b><u>CERT RECALL FROM LAYOFF</u></b>	<b><u>POSITION/LOCATION/CLASS &amp; STEP/REPLACING</u></b>	<b><u>EFFECTIVE</u></b>
BARNES, SARAH	KDGN/STOWE, .5	09/06/2010
BRADLEY, ELAINE	ORCHESTRA/LOWELL, .2	09/06/2010
CHAPMAN, SUSAN	KDGN/LINCOLN, 1.0	09/06/2010
CODA, MICHELLE	INDEPENDENT STUDY/ALC, .6	09/06/2010
DAVIS, PAUL	KDGN/LAKEWOOD, 1.0	09/06/2010
EASON, LINDA	MEDIA SPECIALIST/STOWE, .5	09/06/2010
HOBAN, JOHN	.50 STAR COORD/EAST	09/06/2010
KOLQUIST, JULIE	EBD/WOODLAND HILLS, .5	09/06/2010
RATAI, ALLEN	PHYED SPECIALIST/CONGDON .6	09/06/2010
RILEY, MICHELLE	SCIENCE/EAST/CENTRAL, 1.0	09/06/2010

**HUMAN RESOURCES ACTION ITEMS FOR: 09/21/2010**

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TYLLIA, RAE	GR 2/3 SPLIT/LINCOLN, .5	09/06/2010
UDESEN, LEANN	READ 180/FRESHMAN SEMINAR/CENTRAL, 1.0	09/06/2010
<b>Total:</b>		12

**CERTIFIED SUMMER**

**POSITION/LOCATION/CLASS & STEP/REPLACING**

**EFFECTIVE**

BATTAGLIA, ANN	EXCEL/HOMECROFT, NOT TO EXCEED 48 HRS	08/16/2010	09/03/2010
CRANDALL, WILLIAM	PRINCIPAL/ALC, NOT TO EXCEED 96 HRS	07/01/2010	07/31/2010
HITI, ANNE	EXCEL/HOMECROFT, NOT TO EXCEED 48 HRS	08/16/2010	09/03/2010
VOLD, CHRIS	STAR/PLATO/CENTRAL, NOT TO EXCEED 62.5 HRS	06/21/2010	07/29/2010
<b>Total:</b>		4	

**CERT TEMP INCREASE**

**POSITION/LOCATION/CONDITION**

**EFFECTIVE**

CARLSON, CYNTHIA	ECSE/DW, .6 TO .8	09/06/2010	06/10/2011
FRANK, MARIE	OT/DW, .6 TO .8	07/01/2010	06/30/2011
KEMPF, CAROL	MUSIC/WOODLAND, 1/6 OVERLOAD	09/10/2009	06/09/2010
LULL, EMILY	GERMAN/.4 WOODLAND, .2 MORGAN PARK, .4 CENTRAL, .6 TO 1.0	09/06/2010	06/10/2011
WILKINS, TAMMI	ED TECH COORD/HOCHS, .6 TO .8	09/06/2010	06/10/2011
<b>Total:</b>		5	

**NONCERT APPOINTMENT**

**POSITION/LOCATION/WEEKS/RATE OF PAY/REASON**

**EFFECTIVE**

BOURASSA, MICHAEL	SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS \$13.83/HR G LUCIA	08/16/2010
HARRIS, CALVIN	INTEGRATION SPECIALIST SYSTEMS/DW, 40/41WKS, \$38,000.00	08/16/2010
HOPKINS, VANCE	INTEGRATION SPECIALIST SYSTEMS/DW, 40/41WKS \$37,000.00	08/16/2010
JOUPPI, HOLLY	HELPER/CENTRAL, 15/38WKS, \$10.05/HR, D KOSKI	09/07/2010
KESTI, SHAREN	SPECIAL ED PROG PARA/WOODLAND HILLS, 30HRS/38WKS \$16.30/HR K ARMSTRONG	09/07/2010
MAYVILLE, RICHARD	SCHOOL BUS DRIVER II/TRANSPORTATIONS, 25/38WKS \$13.83/HR R BOBEN	08/18/2010
NEPHEW, PAULA	HELPER/WOODLAND, 15HR/38WKS, \$10.05/HR REALLOC OF FTE	09/07/2010
PAPPAS, PETER	HEALTH/LPN PARA/NETTLETON, 35HRS/38WKS \$16.01, M MALONEY	09/07/2010
PIERCE, DIANE	SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS \$13.83/HR R ANDERSON	08/12/2010
SIMONSON, HOLLY	SCHOOL BUS DRIVER II/TRANSPORTATION, 25/38WKS \$13.83/HR B HANSON	08/10/2010
SMITH, NATHAN	INTEGRATION SPECIALIST SYSTEMS/DW, \$34,358.00, 41WKS	08/16/2010
<b>Total:</b>		11

**NONCERT DEMOTION**

**POSITION/LOCATION/WEEKS/RATE OF PAY/REASON**

**EFFECTIVE**

ADAMS, KATHLEEN	SUPV PARA/WOODLAND, SPECIAL ED BW PARA/LOWELL, \$14.59/HR	09/07/2010
BUETTNER, MOLLY	INSTR PARA/DW, SPECIAL ED BW PARA/MORGAN, \$14.10/HR	09/07/2010
DALE, DELORES	INSTR PARA/ROCKRIDGE/ECFE, SPECIAL ED BW/CENTRAL, \$15.18/HR	09/07/2010
EDWARDS, DEBORAH	SPECIAL ED PROG PARA/MACARTHUR, COMMUNITY LIAISON/NETTLETON, \$15.76/HR	09/07/2010
FRENCH, DANELLE	INSTR PARA/DW/HDST, SPEC ED PROG PARA/LINCOLN ECSE, \$14.20/HR	09/07/2010
JARVIS, DEBRA	INSTR PARA/DW/HDST, SPECIAL ED PROG PARA/DW, \$14.10/HR	09/07/2010
JOHNSON, ELIZABETH	INSTR PARA/DW/STOWE/ECFE, SPECIAL ED PROG PARA/MORGAN PARK, \$14.10/HR	09/07/2010
PETERSON, TERESA	INSTR PARA/MACARTHUR HDST, SPECIAL ED BW PARA/NETTLETON, \$14.10/HR	09/07/2010
PETRICH, DIANE	INSTR PARA/DW/HDST, SPECIAL ED/STUDENT SPECIFIC/STOWE, \$13.97/HR	09/07/2010
STOVER, ALICE	INSTR PARA/DW/HDST, SPECIAL ED BW PARA/DENFELD, \$13.97/HR	09/07/2010
WITZMAN, MARY	INSTR PARA/STOWE/ECFE, HEALTH PARA/GRANT, \$15.18/HR	09/07/2010

**HUMAN RESOURCES ACTION ITEMS FOR: 09/21/2010**

4

*Total:* 11

**NONCERT EXTENSION**

OREILLY, CATHERINE

*Total:* 1

**POSITION/LOCATION/LENGTH**

CLERICAL LEVEL C/TECHNOLOGY/HOCHS, NOT TO EXCEED 160 HRS

**EFFECTIVE**

07/12/2010 08/06/2010

**NONCERT LAYOFF**

BAASCH, STEPHANIE

*Total:* 1

**POSITION/LOCATION/LENGTH**

.45 INSTR PARA/HOMECROFT

**EFFECTIVE**

08/12/2010

**NONCERT LEAVES**

DEAN, JEFFREY

JOHNSON, DEBRA

LIVADAROS, KATHERINE

LUNDAHL, DONNA

MALONEY, MARJORIE

STROMDAHL, MARY

*Total:* 6

**POSITION/LOCATION/TYPER OF LEAVE**

SCHOOL CUSTODIAN II/CENTRAL, 'A' PERSONAL W/O PAY

SUPV PARA/WOODLAND, 'B' W/O PAY

CULTURAL CENTER PARA/DW, 'A' PARENTAL W/O PAY

CLERICAL LEVEL B/WOODLAND HILLS, 'A' PERSONAL W/O PAY

SPECIAL ED PROG PARA/CENTRAL, 'B' LOA W/O PAY

SPECIAL ED BW/PARA/CONGDON, 'B' LOA W/O PAY

**EFFECTIVE**

08/02/2010 08/06/2010

09/01/2010 08/31/2011

09/09/2010 10/01/2010

12/14/2010 12/16/2010

09/07/2010 11/29/2010

09/06/2010

**NONCERT PERM DECREASE POSITION/LOCATION/TYPER OF LEAVE**

GUNSOLUS, LAURELEI

ISAACSON, KIM

LUOMA, DERYN

RUDH, BARBARA

THERESE, MAUREEN

WALDRUFF, TRACY

*Total:* 6

SPECIAL ED PROG/JOB COACH/HOCHS/BRIDGE PROG .84375 TO .5

INSTR PARA/LINCOLN/ECFE, .975 TO .75

SPECIAL ED BW PARA/NETTLETON/ECSE, .78125 TO .53125

INSTR PARA/MERRITT CREEK, .875 TO .5

SPECIAL ED PROG PARA/MACARTHUR/ECSE, .78125 TO .375

SUPV PARA/WOODLAND, .625 TO .475

**EFFECTIVE**

09/07/2010

09/07/2010

09/07/2010

09/07/2010

09/07/2010

09/07/2010

**NONCERT PERM INCREASE POSITION/LOCATION/TYPER OF LEAVE**

BROWN, PAULA

BRZEZINSKI, PETER

GIRGA, BRIAN

KMIECH, TANYA

MCGAUGHEY, CHARITY

MCKOWSKI, KELLIE

MUKLEBUST, JULIE

WAKEFIELD, WENDY

*Total:* 8

SPECIAL ED DCD III PARA/MORGAN PARK, .78125 TO .84375

SUPV PARA/EAST, .75 TO .8

SPECIAL ED PROG PARA/MORGAN PARK, .78125 TO .84375

SPECIAL ED BW PARA/MORGAN PARK, .78125 TO .84375

MENTAL HEALTH PRACTITIONER/DW, .78125 TO .8125

HELPER/EAST, .375 TO .4375

CLERICAL LEVEL F/HOCHS/MN YOUTH, .625 TO .8

SATELLITE MGR II/STOWE, .49375 TO .5625

**EFFECTIVE**

09/07/2010

09/07/2010

09/07/2010

09/07/2010

09/07/2010

09/06/2010

08/15/2010

09/07/2010

**NONCERT PROMOTION**

ANDERSON, KAREN

HAUGEN, MARGARET

KARON, MARIA

**NEW POSITION/LOCATION**

SPEC ED PROG/LINCOLN/ECSE, INSTR PARA/ROCKRIDGE/ECFE, \$14.14/HR

SPECIAL ED PROG PARA/DW, INSTR PARA/STOWE/ECFE, \$14.20

SATELLITE I MGR/LOWELL, SATELLITE II/STOWE, \$15.03/HR

**EFFECTIVE**

09/07/2010

09/07/2010

09/07/2010

**HUMAN RESOURCES ACTION ITEMS FOR: 09/21/2010**

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LARSON, ELIZABETH	CLERICAL LEVEL C/ALC, CLERICAL LEVEL B/CENTRAL, AND RECALL FROM LAYOFF	08/30/2010
ROBINSON, KIM	SPECIAL ED PROG PARA/LINCOLN, SUPV PARA/MACARTHUR, \$15.35/HR	09/07/2010
ROSETH, RICHARD	SPECIAL ED BW PARA/CENTRAL, SUPV PARA/EAST, \$15.35/HR	09/07/2010
RUDH, BARBARA	SPECIAL ED PROG PARA/MERRITT CREEK, INSTR PARA/MERRITT CREEK, \$15.35/HR	09/07/2010
<i>Total:</i>	7	

**NONCERT RECLASS**

**NEW POSITION/LOCATION**

**EFFECTIVE**

DOYLE, KATHY	CLERICAL LEVEL F/HOCHS, CLERICAL LEVEL E/HOCHS, \$19.15/HR	07/23/2010
<i>Total:</i>	1	

**NONCERT RESIGNATION**

**POSITION/LOCATION**

**EFFECTIVE**

ANDERSON, BETH	HELPER/EAST	08/30/2010
CASSADY, LAURA	HELPER/WOODLAND	08/13/2010
COHEN, TARA	INSTRUCTIONAL PARA/MACARTHUR HEADSTART	08/12/2010
JOHNSON, CATHERINE	CLERICAL LEVEL B/BARNES (LAYOFF)	08/25/2010
KURTH, TODD	MENTAL HEALTH PRACTITIONER/LINCOLN	08/13/2010
LEGARDE, DAVID	INDIAN YOUTH ADVOCATE/WOODLAND	08/16/2010
LUCIA, GARY	SCHOOL BUS DRIVER II/TRANSPORTATION	09/02/2010
RICHEY, MICHEALA	BUS HELPER/TRANSPORTATION	07/21/2010
<i>Total:</i>	8	

**NONCERT RETIREMENT**

**POSITION/LOCATION**

**EFFECTIVE**

BURDICK, FERN	SUPV PARA/CENTRAL	08/31/2010
CHAMBERS, DOUGLAS	SCHOOL CUSTODIAN II/HOCHS	09/03/2010
JOUPPI, CAROL	SPECIAL ED PROG PARA/MERRITT CREEK ACADEMY	06/11/2010
WITZMAN, MARY	HEALTH PARA/GRANT	09/01/2010
<i>Total:</i>	4	

**NONCERT SUMMER SCHOOL POSITION/LOCATION**

**EFFECTIVE**

COX, PHILLIP	SCHOOL BUS DRIVER II/TRANSPORTATION, CHANGE IN DATES	06/15/2010	08/31/2010
GUZZO, JAMES	SCHOOL BUS DRIVER II/TRANSPORTATION, CHANGE IN DATES	06/15/2010	08/31/2010
LEE, ROBERT	SCHOOL BUS DRIVER II/TRANSPORTATION, CHANGE IN DATES	06/15/2010	08/31/2010
MURRAY, COLLEEN	SCHOOL BUS DRIVER II/TRANSPORTATION, CHANGE IN DATES	06/15/2010	08/31/2010
NACEY, DEIDRA	SCHOOL BUS DRIVER II/TRANSPORTATION, CHANGE IN DATES	06/15/2010	08/31/2010
WICK, SUSAN	HELPER/MACARTHUR, 10HR/WK \$12.49/HR, CHANGE IN DATES	06/15/2010	08/27/2010
<i>Total:</i>	6		